

City of Ryde

Occupation Certificate Application

Applicant Details

Name _____

Street Address _____

Suburb _____ Postcode _____

Postal Address _____

Suburb _____ Postcode _____

Contact No. (H) _____ (W) _____

(M) _____ (Fax) _____

Property Details

Address _____

Lot No. _____ DP / SP No. _____

Type of certificate

Final certificate Interim certificate

Description: _____

Consent Details

Development Consent No. _____ Approval Date _____

Complying Development No. _____ Approval Date _____

Construction Certificate No. _____ Approval Date _____

Construction work completed YES / NO

Signature of Applicant _____ **Date** _____

Notes

1. Before an occupation certificate may be issued, the certifying authority must be satisfied that:

- a development consent or a complying development certificate is in force with respect to the building, and
- a construction certificate has been issued with respect to the plans and specifications for the building.

2. The final fire safety certificate or interim fire safety certificate must be supplied with this application. This is not required for a class 1a or class 10 building.

Privacy Notification

In completing this form you will be prompted to supply information that is personal information for the purposes of the Privacy and Personal Information Act 1998. The supply of this information is voluntary. If you cannot provide, or do not wish to provide the information sought, the Council may be unable to process your request. Council is required under the Act to inform you about how your personal information is being collected and used. If you require further information please contact Council's Customer Service Centre on 9952-8222 and ask for an information sheet to be forwarded to you.

OFFICE USE ONLY

Payment Details

Determination

- | | |
|--|--|
| <input type="checkbox"/> Final certificate | <input type="checkbox"/> Interim certificate |
| <input type="checkbox"/> Approved | <input type="checkbox"/> Refused |

Date _____

Environmental Enforcement Officer is satisfied that the occupation certificate can / cannot be issued.

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Environmental Enforcement Officer