

## Venue Support

Ryde Civic Centre  
1 Devlin Street Ryde  
Locked Bag 2069  
North Ryde NSW 1670

Telephone 9952 8328  
or 9952 8323  
Mobile 0408 208 397

Fax 9952 8322

Email  
[venuesupport@ryde.nsw.gov.au](mailto:venuesupport@ryde.nsw.gov.au)

Website  
[www.ryde.nsw.gov.au](http://www.ryde.nsw.gov.au)

Telephone Typewriter (TTY)  
9952 8470

### Office Hours

8.30am-4.30pm  
Monday to Friday



# West Ryde Hall

1A Station Street West Ryde

## Facilities

Kitchen  
Stage  
Airconditioning  
Female Toilets (2)  
Male Toilets (2)  
Disabled Toilets (1)  
Disabled Access  
Public Address System  
Parking  
Organ  
Breakout Rooms

## Available for

Parties  
Weddings  
Information sessions  
Community groups

## Catering

Kitchen  
Oven  
Fridge  
Microwave

## Equipment

Trestle tables  
Chairs

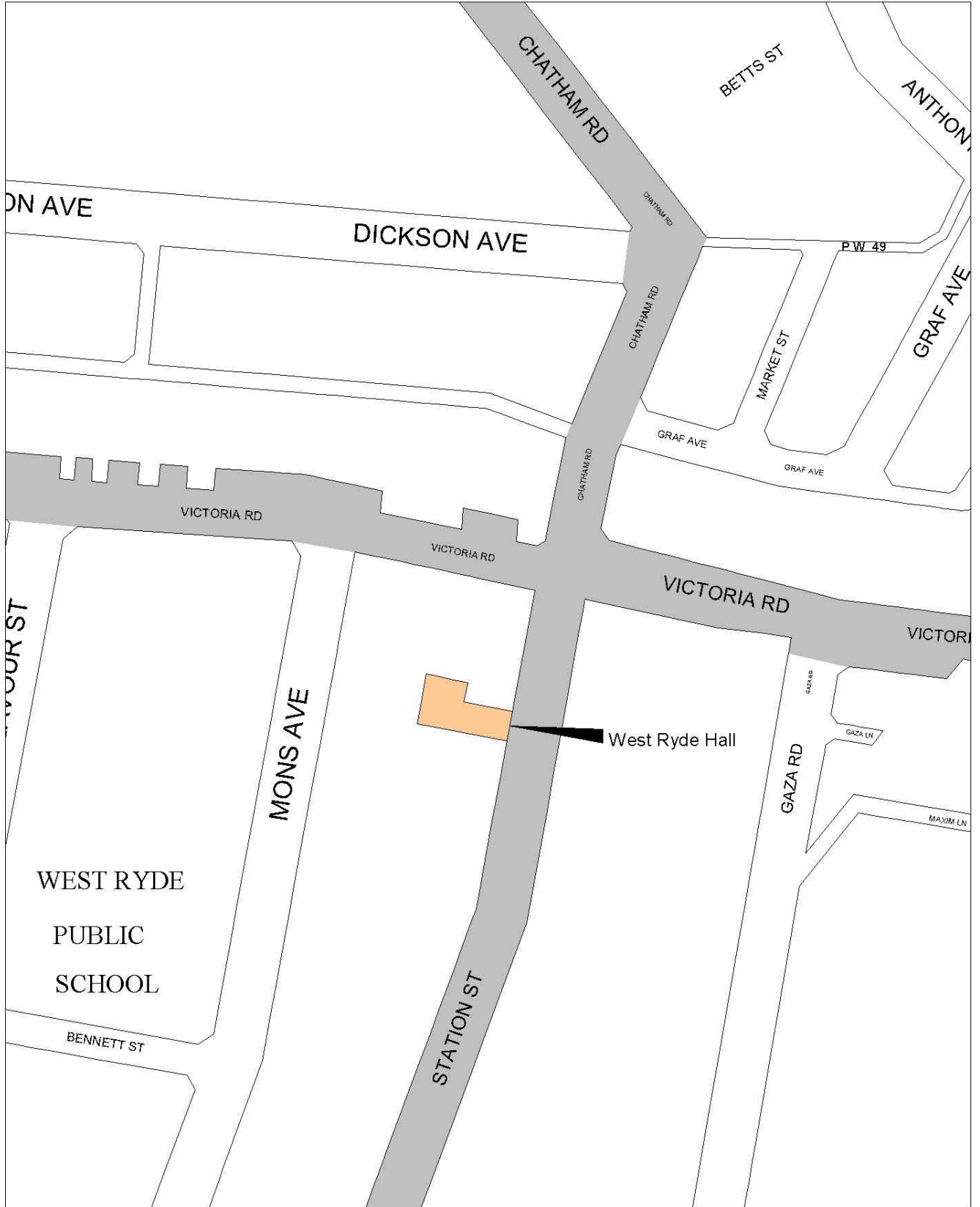
## Capacity

|                |     |
|----------------|-----|
| Theatre        | 200 |
| Dinner/dance   | 100 |
| Cocktail party | 200 |

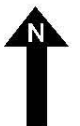
## Size

|        |       |
|--------|-------|
| Length | 11.3m |
| Width  | 11.9m |

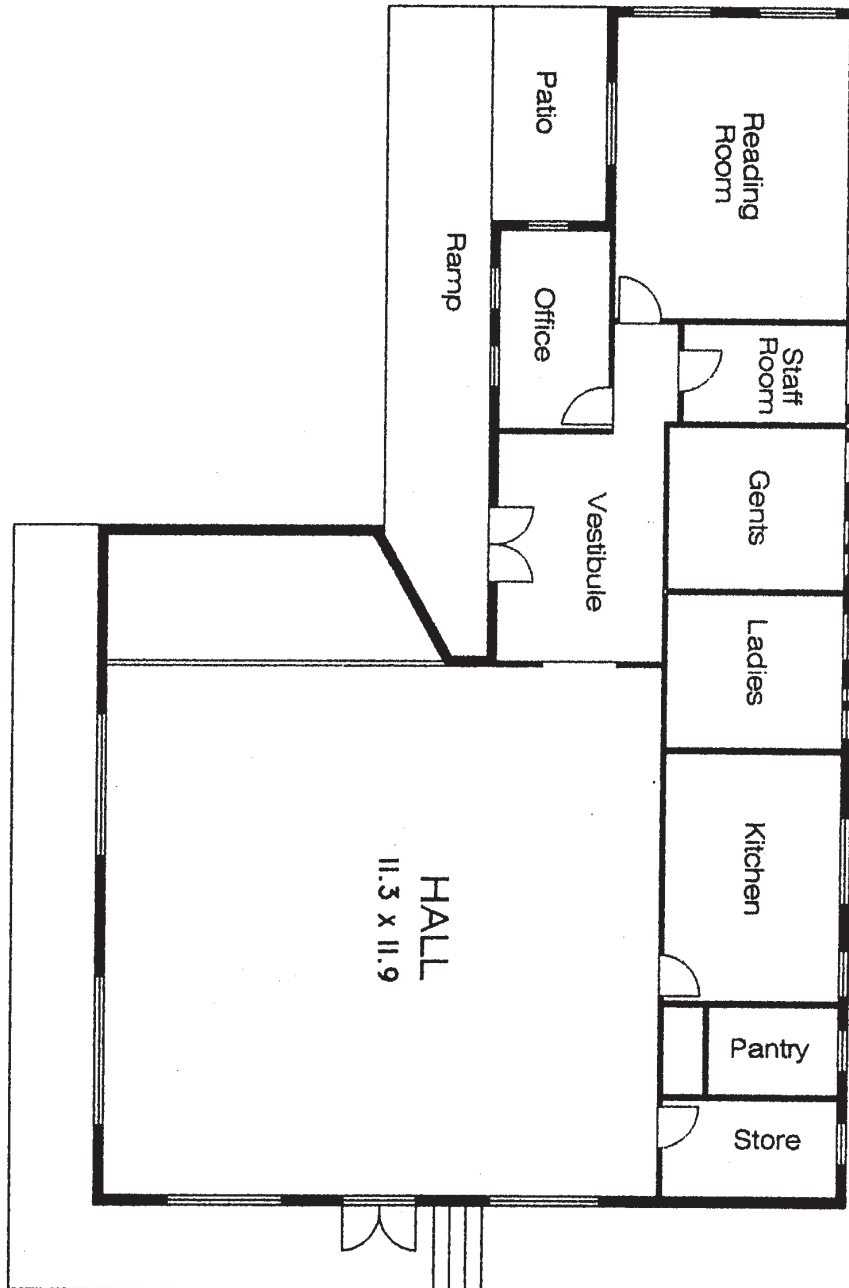
# West Ryde Hall 1A Station Street, West Ryde



City of Ryde



West Ryde Hall  
1A Station Street West Ryde



## General Information

### Venue Hire with City of Ryde

#### Some Points to Remember

Payment of bond is required to secure the booking for the requested venue and the specified date and time. Your booking is not secure until the bond is paid.

Original copies of the “*Application for Hire*” and “*Hiring Conditions*” forms must be returned with the bond payment.

Bond is refundable after the event if the venue is left in a clean and tidy condition and all rubbish is removed from the premises. The premises must be vacated at the designated time otherwise you will be charged accordingly. See “*Hiring Conditions for Halls*” Clause 2 .

One hour complimentary is given at the end of the function to clean the venue.

Set-up time must be included in the hours that you hire the hall.

Public Liability Insurance cover is available from the council for a fee of \$50.00. If you are an incorporated body, sporting club of any kind or a profit making/commercial activity you are required to have your own Public Liability Insurance cover to the value of \$20 million. Council requires a Certificate of Currency at the time of application.

If you are selling liquor or the price of liquor is included in the ticket price at any of the venues you must have the appropriate permit which is available from the Magistrates Court (this takes 3-4 months to apply for)

If liquor is supplied free of charge you must obtain the appropriate licence from the Gladesville Licensing Police no less than one week prior to the hiring.

Hall hire costs must be paid before the event.

Tables and chairs will be set up at the venue by Council as per your floor plan before your event