



RydeLibraryServices



## PC USAGE – CONDITIONS

- All computer users must be members of Ryde Library Services and a current membership card must be presented before every session.
- An exception to the above is made for travellers or visitors who can provide suitable identification with permanent address details, e.g. passport, interstate drivers licence
- Internet usage is free
- Email usage incurs a fee
- Printing is available with the Library's paper for a fee
- Basic knowledge of computers and the Internet is assumed. Staff can only offer basic assistance
- The privacy of other users should be considered at all times, with a maximum of two people sharing one computer at a time
- One booking per person per day. All tasks should be completed before the end of the session, e.g. printing, sending email, etc
- The Library requires that material displayed on PCs be appropriate to a public audience
- Parents/guardians are responsible for any use of the Internet/email by their children and for any sites which may be accessed
- The Internet is provided primarily as a research tool. The service must not be used for any obscene, offensive or harassment purposes, nor for any activity of an illegal, defaming or fraudulent nature. The viewing and/or display of obscene or offensive material constitutes unacceptable behaviour.
- The service must not be used for reproducing, transmitting, publishing or commercially exploiting any information that would infringe copyright, patent, trade marked design or any other intellectual property right of a person. The Library does not accept responsibility for the accuracy of information on the Internet or for any consequences that may arise from the use of that information.
- The Library cannot guarantee that access to the Internet will be available at all times because of unexpected Internet, network, software or PC problems, even if a booking has been made
- The Library is not responsible for any loss or damage caused by the transmission of viruses

- Any Internet activity undertaken through the Library's facilities is the responsibility of the user, and in the case of minors, the parent or guardian
- Parents are encouraged to work with their children in using the Internet
- Whilst filtering software has been used to prevent email access on research PCs and some offensive sites have been blocked, it is not possible to completely prevent access to inappropriate, offensive and controversial sites.
- Anyone in the Library, including PC users, must comply with all directions of Library staff concerning use of equipment and behaviour in the public space

## **Bookings**

Bookings made for email are charged per 30 minute session.

Bookings may be made for Internet use for up to 1 hour

Exception : Games on internet PCs may be booked for up to 30 minutes

Bookings for word processing may be made for up to 2 hours.