
REQUEST FOR COUNCIL CONSENT TO CONSUME ALCOHOL AT CORPORATE EVENT

Report prepared by: Recreation Co-ordinator

Report dated: 15/09/2009

File No.: GRP/09/4/6 - BP09/734

Report Summary

Request from Canon Information Systems Research Australia (CISRA) for Council's consent to consume alcohol at their Company Family Picnic at Fontenoy Park on Sunday 20 September 2009.

Report

CISRA have applied to Council to hold their Company Family Picnic Day (including children's rides and activities) at Fontenoy Park on Sunday 20 September 2009 from 11.00am to 4.00pm. This activity will make use of approximately half the park, enabling the other half to be used by the general public.

CISRA has requested consent to supply a limited amount of alcohol to their staff to accompany their lunch at this event. The quantity of alcohol to be supplied for the 250 adults attending is 3 x cases of light beer, 2 x cases of full strength beer, 6 x bottles of white wine and 3 x bottles of red wine. The drinks will be served by a designated person from one marquee. Council officers recommend that alcoholic drinks only be served from the area within the red dashed line, next to the kitchen and food area, away from the playground, identified in (**ATTACHMENT 1**). Council officers also recommend that a designated person be identified by CISRA and be the contact for the public and Council for this event, in the case of concerns arising regarding the consumption of alcohol.

This request has been accompanied by a copy of an email from the Licensing Sergeant from Eastwood Local Area Command approving the supply of alcohol subject to specific conditions (**ATTACHMENT 2**), including:

- The organisers of the company picnic are responsible for the conduct of the function and the quiet and good of the neighbourhood in the proximity of the function, during and immediately after the function.
- Under no circumstances will liquor be offered for sale during the course of the function.
- Under no circumstances will liquor be supplied to persons under the age of 18 years.
- Responsible service of alcohol practices are adhered to.

CISRA have hired this facility for the last few years for Family Picnic Days without incident.

Signage at the park (in accordance with Section 632) prohibits consumption of any intoxicating liquor without the written consent of Council.

Consultation

Committee of the Whole, dated 16 September 2009, submitted on 15 September 2009.

ITEM 0 (continued)

Internal Council business units consulted included:-

- Not Applicable

Internal Workshops held:-

- Not Applicable

City of Ryde Advisory Committees consulted included:-

- Not Applicable

External public consultation included:-

- Not Applicable

Comments

- Not Applicable

Critical Dates

The following deadlines are required to be met:

The event is scheduled on Sunday 20 September and the hirer has requested an urgent response as they may seek an alternative venue for their event.

Management Plan Budget / Linkages

This project does not form part of Council's Management Plan, however hire of Council's parks is part of general operations of Council's Open Space service unit.

Relationship to Key Outcome Areas**People**

This project meets the following **key outcomes** for People (set out on page 50 of the Management Plan 2009-2013):

- P1 A vibrant city that is economically strong and engages its community through cultural and social activities.
- P3 A harmonious community through a culturally enriched and respectful society.

This use supports Council's objectives of creating accessible and usable parks and open spaces.

**Assets**

This matter has no direct relationship to this key outcome area.

**Environment**

This matter has no direct relationship to this key outcome area.

**Governance**

This project meets the following **key outcomes** for Governance (set out on page 79 of the Management Plan 2009-2013):

ITEM 0 (continued)

G5 Compliance with all legislative requirements and statutory obligations.

The recommendation is in accordance with Section 632 of the Local Government Act and the directive of the Licensing Sergeant at Eastwood Local Area Command.

Financial Impact

Adoption of the option(s) outlined in this report will have no financial impact.

Policy Implications

There are no policy implications through adoption of the recommendation.

Other Options

Council can decide to refuse CISRA's request to supply alcohol at their company event.

Conclusion

CISRA have a demonstrated history of responsible and compliant hire of Fontenoy Park. The Licensing Sergeant from the Eastwood Local Area Command has documented his approval of the proposed event and it is recommended that Council's consent be given to supply a limited amount of alcohol, subject to the specified terms and conditions outlined in the recommendation.

RECOMMENDATION:

1. That the report of the Recreation Co-ordinator, dated 15/09/2009 on REQUEST FOR COUNCIL CONSENT TO CONSUME ALCOHOL AT CORPORATE EVENT, be received and noted.
2. That Council's consent is given to Canon Information Systems Research Australia to supply alcohol in the quantities indicated in this report, with the following conditions:
 - a) The supply of alcohol be provided from the identified location in Attachment 1, away from the playground.
 - b) That a designated person be identified and be the contact for the public and Council in the case of any concerns arising regarding the consumption of alcohol at this event.
 - c) That use be subject to the terms specified by the Licensing Sergeant from the Eastwood Local Area Command, as outlined below:
 - The organisers of the company picnic are responsible for the conduct of the function and the quiet and good of the neighbourhood in the proximity of the function, during and immediately after the function.

ITEM 0 (continued)

- Under no circumstances will liquor be offered for sale during the course of the function.
- Under no circumstances will liquor be supplied to persons under the age of 18 years.
- Responsible service of alcohol practices are adhered to.

ATTACHMENTS

- 1 Site Plan v2 for CISRA event at Fontenoy Park September 09
- 2 CISRA licensing Sergeant approval for event on 20 Sept at Fontenoy Park

Report Prepared By:

Peter Montague
Recreation Co-ordinator

Report Approved By:

Peter Hickman
Manager - Open Space

Maxine Kenyon
Acting Group Manager - Community Life

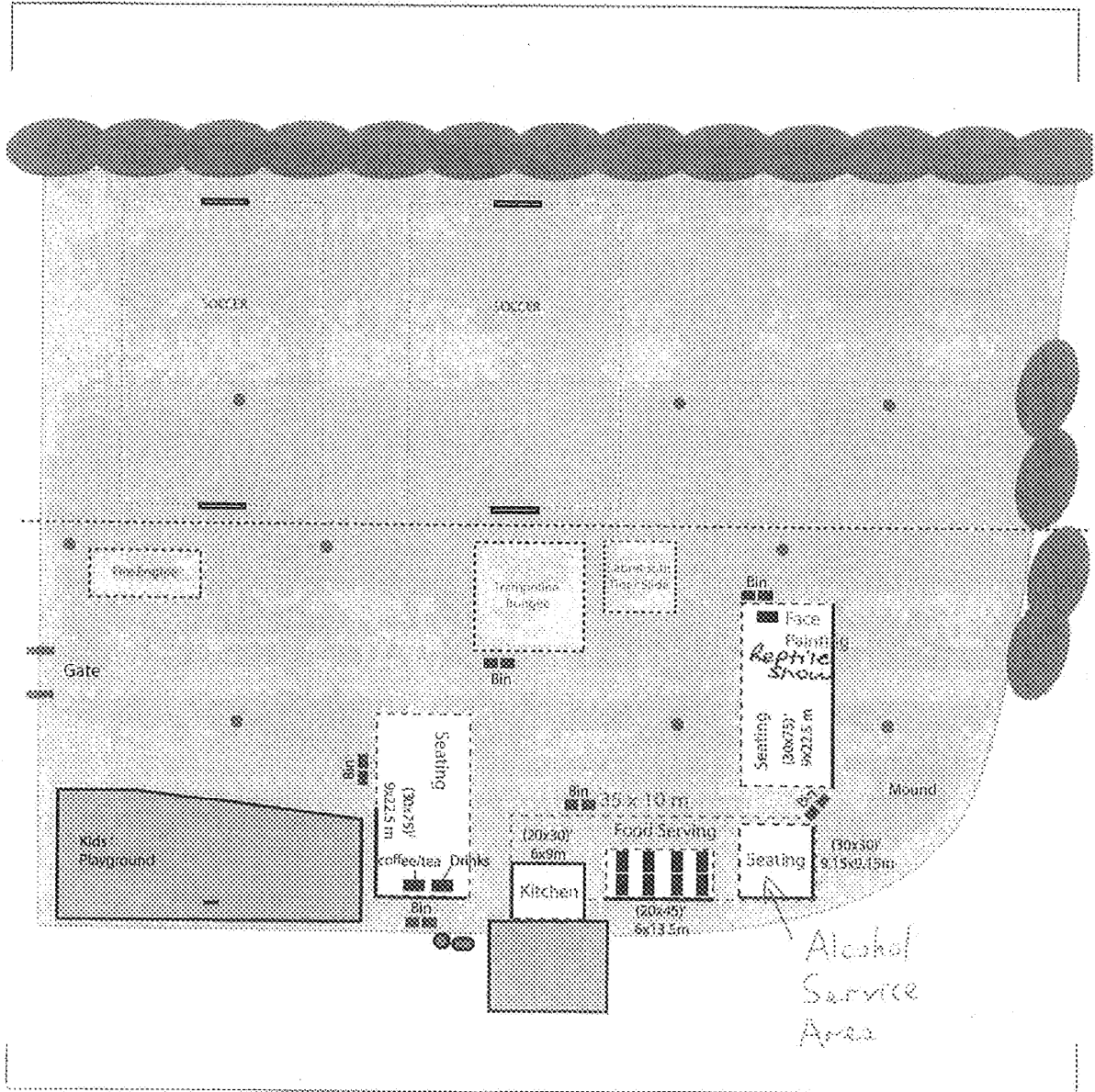
ITEM (continued)

ATTACHMENT 1

ATTACHMENT 1

SITE PLAN OF THE EVENT

Please provide a detailed and dimension site plan including location of all structures: parking (including proposed additional parking); details of road closures; PA systems; amusement devices; tents, marquees; food/drink/merchandise stalls; stage; sound & lighting towers; porta-loos; access path; temporary seating; marquees; signage; displays; first aid station; emergency vehicle access etc.



Updated 31 Jul 09

ITEM (continued)

: Re: Company Picnic 20 Sep

ATTACHMENT 2

Subject: Re: Fwd: Re: Company Picnic 20 Sep
From: Michael Kranendonk <kran1mic@police.nsw.gov.au>
Date: Mon, 7 Sep 2009 10:37:22 +1000
To: Rhonda Graham <rhonda.graham@cisra.canon.com.au>
CC: Ben Boutros <BBoutros@ryde.nsw.gov.au>

Hi Rhonda,

CC Ben Boutros

Further to our telephone conversation this morning (Monday 7 Spetember 2009) regarding your company picnic scheduled for Sunday 20 September 2009 at Fontenoy Park, North Ryde.

After reading your letter, I approve of the function taking place as long as the following are complied with:

*** The organisers of the company picnic are responsible for the conduct of the function and the quiet and good of the neighbourhood in the proximity of the function, during and immediately afer the function.**

*** Under no circumstances will liquor be offered for sale during the course of the function.**

*** Under no circumstances will liquor be supplied to persons under the age of eighteen (18) years.**

*** Responsible Service of Alcohol practices are adhered to.**

Please do not hesitate to contact me if you require any further information and I wish you all the best for your function.

Regards

Mick Kranendonk | Licensing Supervisor | Sergeant | Eastwood Local Area Command I
Ph 51224 (9858 9224) | FAX 51228 (9858 9228)

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