

## Notice of Intent

### Under the City of Ryde Tree Preservation Order & Tree Management Policy

Council's Tree Preservation Order and Tree Management Policy promotes the retention of trees. To assist Residents/Owners Council has identified areas where Council Consent is not required. However, **Council must be notified, in writing, a minimum of 7 working days prior to the proposed commencement of works. Works should not commence until receipt of the written Permit from Council.**

There are properties to which certain categories of exemption do not apply. This form should be completed using information obtained from the Tree Management Brochure.

**Please contact Council's Customer Service Centre on 9952 8222 PRIOR to lodging this Notice.**

*(Please PRINT and complete ALL sections of the application form)*

#### APPLICANT'S DETAILS

Name : \_\_\_\_\_

Address : \_\_\_\_\_

Phone : (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

Applicants Interest in property if not the owner : \_\_\_\_\_  
(eg. Strata Manager, Managing Agent, Neighbour etc)

#### LOCATION DETAILS

Address of Property containing the Tree/s : \_\_\_\_\_

**OWNER'S DETAILS** (NB: This section **MUST** be completed by the allotment owner if trees within a Strata complex are NOT located on common property.)

Name : \_\_\_\_\_

Address : \_\_\_\_\_

Owner's Signature : \_\_\_\_\_ Date : \_\_\_\_\_

#### **Privacy Notification**

In completing this form you will be prompted to supply information that is personal information for the purposes of the Privacy and Personal Information Act 1998. The supply of this information is voluntary. If you cannot provide, or do not wish to provide the information sought, the Council may be unable to process your request. With regard to Notice of Intent Applications, Council requires the provision of owners name and address with signature/s to verify owner/s permission. Council is required under the Act to inform you about how your personal information is being collected and used. If you require further information please contact Council's Customer Service Centre on 9952-8222 and ask for an information sheet to be forwarded to you.

**Please Continue Over**



**DETAILS ABOUT THE TREES**

The species of all trees, on which work is proposed, **MUST** be identified. Nurseries will be able to assist with species identification.

**REASON CODES / DESCRIPTIONS**

- A. The trunk of the tree, at 1m above ground level, is within 3m of any Stormwater Infrastructure that is owned by City of Ryde or Sydney Water.
- B. The trunk of the tree, at 1m above ground level, is within 3m of the Wall or Foundation of a lawfully constructed building with a floor area of more than 30m<sup>2</sup>.
- C. Noxious – for details refer the Noxious Plants list.
- D. Dead or Dying- a written statement (on company letterhead) from an Arborist or other suitably qualified person must be supplied. Such information must identify the author, supply contact details and list qualifications.
- E. Dangerous – the tree is posing an immediate danger to people or property. A written statement (on company letterhead) from an Arborist or other suitably qualified person must be supplied. Such information must identify the author, supply contact details and list qualifications.
- F. Pruning of branches to clear electrical / service wires.
- G. Exempt Species as listed in the Tree Preservation Order and Tree Management Policy.

Please complete the following for each tree included on this Notice. Place the letter corresponding to the appropriate reason code/s from the list above into the Reason Code column of the table below.

TREE	SPECIES	PRUNE or REMOVE	REASON CODE
1			
2			
3			
4			
5			
6			
7			
8			

Completed applications should be addressed to:

General Manager  
 City of Ryde  
 Locked Bag 2069  
 NORTH RYDE NSW 1670