

Construction Certificate Application

NOTE – A Construction Certificate cannot be issued if building or subdivision work has commenced.

PART 1 Application and site details	
<p>1. Applicant</p> <p><i>It is important that we are able to contact you if we need more information</i></p> <p><i>Please note that the applicant is the only person the City will communicate with in the matter</i></p> <p>We will post all correspondence to this address</p>	<p>Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/></p> <p>Family name (or Company)</p> <p>.....</p> <p>Given Names (or ACN)</p> <p>Contact person (if Company)</p> <p>Street Address</p> <p>.....P/Code.....</p> <p>Postal Address</p> <p>.....P/Code.....</p> <p>Telephone (H) Telephone (W).....</p> <p>Mobile Facsimile</p>
<p>2. Location of the Property</p> <p><i>Please list all properties subject to this application</i></p>	<p>Unit No..... House No</p> <p>Street.....</p> <p>Suburb</p> <p>Lot No DP / SP</p>
<p>3. Owner's Consent</p> <p>Every registered owner of the land must sign this form</p> <p><i>If the owner is a company, this form must be signed by 2 directors or a director and a company secretary and the common seal must be stamped on this form if applicable</i></p> <p><i>If the property is a unit under strata title or a lot in a community title and approval is sought for work on or over common property then the common seal of the body corporate must be stamped on this form and signed by the chairman or secretary of the Body Corporate or the appointed managing agent</i></p>	<p>Name of Owner and/or authorised person</p> <p>.....</p> <p>Position Title (if company).....</p> <p>Address</p> <p>.....</p> <p>Telephone (H) Telephone (W).....</p> <p>Mobile Facsimile</p> <p><i>As owner of the land to which this application relates, I consent to this application. I also consent for authorised City of Ryde officers to enter the land to carry out inspections relating to this application</i></p> <p>Signature</p> <p><i>Without the owner's consent, we will not accept the application. This is a very strict requirement for all applications. If you are signing on the owner's behalf as the owner's legal representative, you must state the nature of your legal authority and attach documentary evidence (eg. Power of attorney, executor, trustee, company director, etc)</i></p>

PART 2 Development Proposed and Builder Details	
<p>4. Description of development</p> <p><i>Please describe briefly everything that you want approved by the City including advertising signs, hours of operation, use, subdivision, etc</i></p>	<p> <input type="checkbox"/> Erect a building / structure <input type="checkbox"/> Subdivision <input type="checkbox"/> Alterations & Additions <input type="checkbox"/> Other </p> <p>..... </p>
<p>5. Estimated cost of work</p> <p><i>The estimated cost of the development, labour and materials or contract price should include GST and is subject to a check by the City before final acceptance</i></p>	<p>Estimated cost of work \$..... <i>The City of Ryde may seek justification of the estimated cost from a builder or quantity surveyor</i></p> <p>Name (printed), qualification and signature of qualified person certifying cost of work </p>
<p>6. Development Consent</p>	<p>DA Consent No..... Date Determined</p>
<p>7. Who will be doing the work?</p> <p><i>You will need an owner-builder permit from the Department of Fair Trading if the value of the work is more than \$5,000</i></p> <p><i>You are only permitted to use an unlicensed builder for non-residential work</i></p> <p><u>You must</u> notify the City in writing of the name, address and licence number of the builder before any building work commences.</p>	<p> <input type="checkbox"/> Owner builder Permit Number..... <input type="checkbox"/> Licensed builder Licence No </p> <p>Family name (or company)</p> <p>Given Names (or ACN)</p> <p>Postal Address</p> <p>.....P/Code.....</p> <p>Telephone (H) Telephone (W).....</p> <p>Mobile Facsimile</p> <p> <input type="checkbox"/> Unlicensed Builder <input type="checkbox"/> To be advised </p>
PART 3 Site Development Details	
<p>8. What is the area of the land?</p>	<p>..... m²</p>
<p>9. What is the gross floor area of the the existing buildings?</p>	<p>..... m²</p>
<p>10. What is the gross floor area of the proposed buildings?</p> <p><i>If additions or alterations give the additional floor area</i></p>	<p>Proposed floor area m²</p>

11. What is the building site presently used for? <i>If vacant, write vacant</i>	Main use Other uses																																																																								
12. What will the proposed building be used for?	Main use Other uses																																																																								
13. How many dwellings will there be?	Existing To be Demolished New dwellings																																																																								
14. Does this site contain a dual occupancy?	<input type="checkbox"/> Yes <input type="checkbox"/> No																																																																								
15. How many storeys will be in the building?	Number of storeys																																																																								
16. Building Materials <i>Tick more than one if necessary</i> <i>This information is used by the Australian Bureau of Statistics</i>	<table border="1"> <thead> <tr> <th colspan="2">Roof</th> <th colspan="2">Walls</th> <th colspan="2">Floor</th> <th colspan="2">Frame</th> </tr> </thead> <tbody> <tr> <td>10</td> <td><input type="checkbox"/> Tiles</td> <td>11</td> <td><input type="checkbox"/> Double Brick</td> <td>40</td> <td><input type="checkbox"/> Timber</td> <td>40</td> <td><input type="checkbox"/> Timber</td> </tr> <tr> <td>20</td> <td><input type="checkbox"/> Slate/Concrete</td> <td>12</td> <td><input type="checkbox"/> Brick Veneer</td> <td>20</td> <td><input type="checkbox"/> Concrete</td> <td>60</td> <td><input type="checkbox"/> Steel</td> </tr> <tr> <td>30</td> <td><input type="checkbox"/> Fibre Cement</td> <td>20</td> <td><input type="checkbox"/> Stone/Concrete</td> <td>80</td> <td><input type="checkbox"/> Other</td> <td>70</td> <td><input type="checkbox"/> Aluminium</td> </tr> <tr> <td>60</td> <td><input type="checkbox"/> Steel</td> <td>30</td> <td><input type="checkbox"/> Fibre Cement</td> <td></td> <td></td> <td>80</td> <td><input type="checkbox"/> Other</td> </tr> <tr> <td>70</td> <td><input type="checkbox"/> Aluminium</td> <td>40</td> <td><input type="checkbox"/> Timber</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>80</td> <td><input type="checkbox"/> Other</td> <td>60</td> <td><input type="checkbox"/> Steel</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>70</td> <td><input type="checkbox"/> Aluminium</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>80</td> <td><input type="checkbox"/> Other</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Roof		Walls		Floor		Frame		10	<input type="checkbox"/> Tiles	11	<input type="checkbox"/> Double Brick	40	<input type="checkbox"/> Timber	40	<input type="checkbox"/> Timber	20	<input type="checkbox"/> Slate/Concrete	12	<input type="checkbox"/> Brick Veneer	20	<input type="checkbox"/> Concrete	60	<input type="checkbox"/> Steel	30	<input type="checkbox"/> Fibre Cement	20	<input type="checkbox"/> Stone/Concrete	80	<input type="checkbox"/> Other	70	<input type="checkbox"/> Aluminium	60	<input type="checkbox"/> Steel	30	<input type="checkbox"/> Fibre Cement			80	<input type="checkbox"/> Other	70	<input type="checkbox"/> Aluminium	40	<input type="checkbox"/> Timber					80	<input type="checkbox"/> Other	60	<input type="checkbox"/> Steel							70	<input type="checkbox"/> Aluminium							80	<input type="checkbox"/> Other				
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PART 4 Applicant's declaration																																																																									
<i>All the details sought in the accompanying checklist must be provided. Site inspections are carried out prior to the assessment of any application. As a result of this inspection further information may sometimes be required. A City of Ryde Officer will contact you soon after the initial inspection if this is the case.</i>	THE COMPLETED CHECKLIST MUST BE SUMITTED WITH THIS APPLICATION. FAILURE TO PROVIDE THE REQUIRED DOCUMENTATION OF AN ACCEPTABLE STANDARD WILL RESULT IN YOUR APPLICATION BEING RETURNED.																																																																								
17. Declaration	I apply for approval to carry out the development or works described in this application. I declare that all the information in the application is, to the best of my knowledge, true and correct. I also understand that if the information is incomplete the application may be returned, delayed, rejected or more information may be requested. I acknowledge that if the information provided is misleading any approval granted 'may be void'. Signature Date																																																																								

HOW TO LODGE THIS APPLICATION

<p>ADDRESS THE APPLICATION TO</p> <p>You can send it to us by any of the following methods:</p> <p>POST</p> <p>DOCUMENT EXCHANGE</p> <p>COURIER OR PERSONAL DELIVERY</p> <p>OFFICE HOURS</p> <p>HOW TO CONTACT US</p>	<p>General Manager City of Ryde</p>
	<p>Locked Bag 2069 North Ryde NSW 1670</p>
	<p>DX 8403, Ryde</p>
	<p>Customer Service Centre 1 Devlin Street Ryde NSW 2112</p>
	<p>8:30 am to 4:30 pm Monday to Friday to visit Customer Service Centre 8:30 am to 4:45 pm Monday to Friday for telephone enquiries</p>
<p>Phone: (02) 9952 8222 Fax: (02) 9952 8070</p>	
<p>CITY'S WEBSITE ADDRESS</p>	<p>www.ryde.nsw.gov.au</p>

We recommend that you consult with the City's Customer Service Officers before lodging this application.

<p>FEES</p>	<p>Fees are calculated on a scale based on the contract value of the work or the market value of the labour and materials needed to complete the work including GST. Ask us for details. NOTE – Any refunds will be processed to the person/company who paid the fees to the City of Ryde.</p>
<p>PAYMENT METHODS</p>	<p>By Mail: Cheque or Money Order In Person: Cash, Cheque, Money Order, Mastercard, Visa, AMEX &/or EFTPOS. Note - A merchant fee surcharge is applicable for all credit card payments.</p> <p>Make cheques payable to "City of Ryde".</p>
<p>ACKNOWLEDGEMENT</p>	<p>We will acknowledge that we have received your application. You will receive a receipt specifying the amount of fees paid and the registered number of the application.</p>

Privacy Notification

In completing this form you will be prompted to supply information that is personal information for the purposes of the Privacy and Personal Information Act 1998. The supply of this information is voluntary. If you cannot provide, or do not wish to provide the information sought, the City may be unable to process your request. With regard to Development Applications, the City requires the provision of owner's name and address with signature/s to verify owner's permission. This information is available for public inspection. The City of Ryde is required under the Act to inform you about how your personal information is being collected and used. If you require further information please contact the City's Customer Service Centre on 9952-8222 and ask for an information sheet to be forwarded to you.

Construction Certificate Checklist

NOTE – A Construction Certificate cannot be issued if building or subdivision work has commenced.

REQUIRED		Applicant		Office Use Only		
		Yes	N/A	Yes	No	N/A
<input type="checkbox"/>	<p>ALL PLANS AND ASSOCIATED DOCUMENTATION</p> <p>3 copies of all plans and documentation must be submitted as part of the application plus 1 optional electronic version (PDF). If you choose to submit an electronic version in PDF it must be a complete and accurate set of plans and/or documents.</p>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<p>COMPLETED APPLICATION FORM (3 copies + PDF)</p> <p>The original completed application form plus 2 copies must be submitted with the application</p>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<p>DEVELOPMENT CONSENT COMPLIANCE</p> <p>Compliance with all relevant conditions of your Development Consent. The conditions of your development consent will specify the additional information that is required to lodge your Construction Certificate application. This includes the payment of fees.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<p>PLANS</p> <p>Plans include the site plan, floor plan, elevations and sections. Plans must be drawn to scale in ink and on A4 or A3 size paper. Free hand, single line or illegible drawings will not be accepted.</p> <ul style="list-style-type: none"> Three copies of all plans and associated documentation. <p><i>The following information should be included on all plans and documents:</i></p> <ul style="list-style-type: none"> Applicants name, block/house/shop/flat number, street/road name, town or locality Lot Number, Section Number, DP/SP Number Measurements in metric The position of true north Building or parts of building to be demolished to be indicated in outline Designer's/Architect's name and date 	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<p>COLOURED PLANS (3 copies + PDF) <i>(For alterations & additions plans are to be suitably coloured identifying all new work – site & floor plan and elevations)</i></p> <ul style="list-style-type: none"> Brick – Red Concrete – Dark Green Fibre Cement/Cement Render – Light Green Timber – Yellow Sandstone – Light Brown Roof tiles – Orange Tile – Purple Glass & Glass Bricks – Light Blue Steel, Galvanised Iron – Dark Blue 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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		Yes	N/A	Yes	No	N/A
<input type="checkbox"/>	SITE PLAN (3 copies + PDF) <i>A site plan is a birds-eye view of the existing and proposed development on the site and its position in relation to boundaries and neighbouring developments</i> <i>A site plan should include:</i> <ul style="list-style-type: none"> • Drawings to a suitable scale (i.e. 1:100 OR 1:200) • Location of the new and existing buildings in relation to site boundaries • Location/position of all buildings/structures on adjoining land (showing street number and street address) • Location of any existing and proposed fences and landscaping features such as swimming pool, retaining walls, paved areas and driveways • Relative location of adjoining buildings • Contour lines of site and spot levels at all the corners of the building • Location of any adjoining owners windows facing your development • Location of vehicle access and car parking (indicating extent of cut and fill and gradients) • Location of stormwater drainage pipes including downpipes and gutter, connection and discharge points • Zone boundaries if multiple zoning applies • Site fencing during construction • Erosion and sedimentation control measures to be undertaken during and after construction • Location of outdoor clothes drying area (alterations & additions - not required for commercial and industrial developments) <i>Measurements including:</i> <ul style="list-style-type: none"> • Length, width and site area of land, both existing and proposed • Width of road reserve • Distance from the external walls and the outermost parts of the proposed building to all boundaries • Approximate distance from the proposed building to neighbouring buildings 	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	FLOOR PLANS (3 copies + PDF) <i>A floor plan is a birds-eye view of your existing and/or proposed layout of rooms within the development</i> <i>Floor plans should include:</i> <ul style="list-style-type: none"> • Drawings to a suitable scale (i.e. 1:100 OR 1:50) • Outline of existing building/development on site (shown dotted) • Room names, areas and dimensions • Window and door locations and sizes • Floor levels and steps in floor levels (RL's) • Wall structure type and thickness 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

REQUIRED	Applicant		Office Use Only		
	Yes	N/A	Yes	No	N/A
<input type="checkbox"/> ELEVATION PLANS (3 copies + PDF) <i>Elevation plans are a side on view of your proposal. Elevations of all four sides (north, south, east and west facing) of your development need to be included in your application and labelled accordingly.</i> <i>Elevation plans should include:</i> <ul style="list-style-type: none"> • Drawings to a suitable scale (i.e. 1:100 OR 1:50) • Outline of existing building/development on site (shown dotted) • Window sizes and location • Location/position of all buildings/structures • Exterior cladding type and roofing material/colour • Chimneys, flue exhaust vents, duct inlet or outlet • Reduced Levels (AHD) for roof ridge, floor and ceiling 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> SECTION PLANS (3 copies + PDF) <i>A section is a diagram showing a cut through the development at the most typical point</i> <i>Sections should include:</i> <ul style="list-style-type: none"> • Drawings to a suitable scale (i.e. 1:100 OR 1:50) • Outline of existing building/development on site (shown dotted) • Section names and where they are shown on plan (ie. A/A, B/B, etc) • Room names • Room and window heights • Details of chimneys, fire places and stoves • Roof pitch and covering • Site works, finished and proposed floor & ground levels in long section (indicate cut, fill and access grades) • Construction material details 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> SPECIFICATIONS (3 copies + PDF) <i>A specification is a written statement that should include as a minimum:</i> <ul style="list-style-type: none"> • The construction and materials to be used • Type and colour of external finishes • Whether the materials will be new or second-hand, and if second-hand materials are to be used, particulars • The method of drainage, effluent disposal and provision of water supply • Any other details relevant to the construction of the building 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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		Yes	N/A	Yes	No	N/A
<input type="checkbox"/>	<p>STRUCTURAL DETAILS (3 copies + PDF) <i>(Certification i.e. plans signed and dated by a suitably qualified structural engineer if a requirement of Development Consent)</i></p> <ul style="list-style-type: none"> • Footings • Piers • Slab • Steel frames • Beams 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<p>STORMWATER PLANS (3 copies + PDF)</p> <p><i>Plans should include:</i></p> <ul style="list-style-type: none"> • Existing and proposed stormwater drainage location – downpipes, drainage network, connection and discharge points to the street or the City of Ryde drainage system • On-site stormwater details prepared by a suitably qualified engineer (if applicable) • On-site dispersal details prepared by a suitably qualified engineer (if applicable) • Supporting calculation sheets 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<p>FOOD AND REGISTERED PREMISES FITOUTS (3 copies + PDF) <i>(food, hairdressers, beauty salons & skin penetration premises)</i></p> <p><i>Plans should include:</i></p> <ul style="list-style-type: none"> • Proposed floor layout and use of each room • Proposed location and details of all fixtures, fittings and appliances (including the proposed method of installation) • Construction and finishes of all floors, walls and ceilings • Location of any proposed floor wastes • Lightning and ventilation details including the location of any proposed hoods • Proposed location and details of all waste storage areas and garbage rooms including details of the container equipment proposed and access arrangements for servicing • Location of any proposed grease trap, including details of any proposed grease trap room if located inside a building, and access arrangements for servicing <p>The details must comply with the following codes and legislation as applicable:</p> <ul style="list-style-type: none"> • National Code for the Construction and Fitout of Food Premises published by the Australian Institute of Environmental Health (The City's Food Premises Code) • Food Safety Standard 3.2.3 (Food Premises and Equipment) • Local Government (Orders) Regulation 1999, Schedule 2 – Standards for Hairdressers Shops • Local Government (Orders) Regulation 1999, Schedule 3 – Standards for Beauty Salons • Public Health (Skin Penetration) Regulation 2000 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	Yes	N/A	Yes	No	N/A
<input type="checkbox"/> SWIMMING POOLS (3 copies + PDF) <i>(In ground and above ground pool applications only)</i> All pool applications must supply the following details: <ul style="list-style-type: none"> • Distance from outside edge of coping of pool to boundary or structure/building • The contours of the site together with natural ground level at each corner of the pool in relation to the finished coping level of the pool that relates to a datum point close to the pool (preferably identified on the survey plan at AHD) • Longitudinal cross section of the pool, showing the depth. • Location of the filter • Location and type of pool fencing to be used, all fencing surrounding the pool must conform to AS 1926. • If there are any walls containing windows or doors which could allow access to the swimming pool area, plans must show compliance with the Swimming Pools Act 1992. • Method of stormwater disposal • Quote for cost of work by pool manufacturer or installer 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> BASIX CERTIFICATE (3 copies + PDF) For all new residential development, alterations & additions to residential developments and swimming pools & spas where a Development Consent has been issued with a BASIX certificate, the following must be provided: <ul style="list-style-type: none"> • Submission of the BASIX certificate and Assessor certificate (when simulation method is used) • Commitments included on the BASIX certificate are to be shown on the plans and specifications 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> ENERGY EFFICIENCY DETAILS For all residential developments including alterations and additions without a BASIX certificate, the plans should include: <ul style="list-style-type: none"> • Location of outdoor clothes drying area • Location and specifications of any new or replacement hot water system (minimum 3.5 star greenhouse rating) • Details of water efficient fixtures. Minimum AAA rating is required for all new taps, showerheads, dual flush toilet cisterns, aerators on bathroom hand basins and kitchen sinks • Details of insulation for additional or replacement ceiling/roof and walls. Ceiling/roof insulation must have a minimum R3.0 rating and wall insulation must have a minimum R1.5 rating <p>Refer to DCP2006 7.1 – Energy Smart, Water Wise for energy efficiency requirements for new commercial & industrial developments >1000m² and Residential Flat Buildings with 13 or more units & all other development</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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<input type="checkbox"/>	<p>FIRE SAFETY (3 copies + PDF) <i>(for new & additions to dwelling houses, duplex & villa developments)</i></p> <ul style="list-style-type: none"> Location of all hardwired smoke detectors <p><i>(for all other developments)</i></p> <ul style="list-style-type: none"> Fire safety schedule for existing and proposed fire safety measures The general plans of the building are to indicate the height, design, construction and provision for fire safety and fire resistance Where the application involves an alternative solution to meet the performance requirements of the BCA, the application must also be accompanied by: <ul style="list-style-type: none"> Details of the performance requirements that the alternative solution is intended to meet, and Details of the assessment methods used to establish compliance with those performance requirements Evidence of any accredited component, process or design sought to be relied upon <p><i>The list must describe the extent, capability and basis of design of each of the measures concerned</i></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<p>BUILDER DETAILS</p> <ul style="list-style-type: none"> If a licensed builder is undertaking the work a statement detailing the builder's name, address and licence number must be provided If an unlicensed builder is undertaking the work a statement detailing the builder's name, address and phone number must be provided <p>Note – You are only permitted to use an unlicensed builder for residential work under \$5000 and for non-residential work</p> <ul style="list-style-type: none"> If an owner builder is undertaking the work an owner builder permit must be provided for all work over \$5000 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<p>HOME OWNER WARRANTY INSURANCE</p> <ul style="list-style-type: none"> Home Owner warranty insurance is only required where the cost of work exceeds \$12 000 and the work is to be carried out by a licensed builder 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<p>SYDNEY WATER QUICK CHECK</p> <p>The approved plans must be submitted to a Sydney Water Quick Check agent or Customer Centre to determine whether the development will affect Sydney Water's sewer and water mains, stormwater drains and/or easements and if further requirements need to be met.</p> <ul style="list-style-type: none"> A copy of the Sydney Water stamp on the approved plans must be provided 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Confirmation of submission of all required documentation and plans						
<p>.....</p> <p>Signature of architect/person preparing plans</p>						