

Application to Modify Development Consent

Section 96 (1) or Section 96 (2) of the Environmental Planning and Assessment Act, 1979.

About this form

Use this form for a minor modification to the approved development on you consent, or to vary/delete a condition on your consent, or for minor amendments to the approved design which **will not substantially** alter the approved development.

<p>1. Your name, address, and contact details.</p> <p>To apply you must be the original applicant or any other person entitled to act on the Consent.</p> <p><i>Please note that the applicant is the only person the City will communicate with in the matter</i></p> <p>We will post all correspondence to this address</p>	<p>Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="checkbox"/></p> <p>Family name (or company)</p> <p>Given names (or ACN)</p> <p>Street Address</p> <p>.....P/Code.....</p> <p>Postal Address</p> <p>.....P/Code.....</p> <p>...</p> <p>Telephone (H) Telephone (W).....</p> <p>Mobile Facsimile</p>
<p>2. Location of the property</p> <p><i>We need this to correctly identify the land.</i></p>	<p>Unit No. House No.</p> <p>Street</p> <p>Suburb</p> <p>Real property description</p> <p>(e.g. lot/DP etc)</p>
<p>3. Owner's Consent</p> <p><i>Every registered owner of the land must sign this form</i></p> <p><i>If the owner is a company, this form must be signed by 2 directors or a director and a company secretary and the common seal must be stamped on this form if applicable</i></p> <p><i>If it is Council owned property/land, the General Manager must sign this form prior to the application being submitted</i></p> <p><i>If the property is a unit under strata title or a lot in a community title and approval is sought for work on or over common property, then the common seal of the body corporate must be stamped on this form and signed by the chairman or secretary of the Body Corporate or the appointed managing agent</i></p>	<p>Name of Owner and/or authorised person</p> <p>.....</p> <p>Position Title (if company).....</p> <p>Address</p> <p>.....</p> <p>Telephone (H) Telephone (W).....</p> <p>Mobile Facsimile</p> <p><i>As owner of the land to which this application relates, I consent to this application. I also consent for authorised City of Ryde officers to enter the land to carry out inspections relating to this application</i></p> <p>Signature</p> <p><i>Without the owner's consent, we will not accept the application. This is a very strict requirement for all applications. If you are signing on the owner's behalf as the owner's legal representative, you must state the nature of your legal authority and attach documentary evidence (eg. Power of attorney, executor, trustee, company director, etc)</i></p>

<p>4. Development Consent to be Modified</p>	<p>Consent No</p> <p>Determination date</p>
<p>Type & Description of Modification</p> <p>(tick whichever applies)</p> <p><i>If there is insufficient room for full description, please attach separate sheet.</i></p>	<p><input type="checkbox"/> Minor modification under Section 96 (1)</p> <p>Describe minor error, misdescription or miscalculation</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p><input type="checkbox"/> Minor modification with minimal environmental impact under Section 96 (1A)</p> <p>Provide details about the variation to condition/s or minor amendment to design.</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p><input type="checkbox"/> Other modification under Section 96 (2)</p> <p>Provide details about the variation to condition/s, minor amendment to design, etc.</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
<p>5. Reason for Requesting the Modification</p> <p><i>If there is insufficient room for full reason, please attach separate sheet.</i></p>	<p>Explain your reasons for requesting the modification to the Consent.</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>

	<p>.....</p> <p>.....</p> <p>.....</p> <p>....</p>
<p>6. Your Signature</p>	<p>I hereby make the application outlined above.</p> <p>Signature Date</p>

Information about making an application to modify a Development Consent

What is a Section 96 Modification?

Section 96 of the Environmental Planning and Assessment Act, enables an application to be made to Council for minor changes to a Development Consent.

If the Council is satisfied that the modification proposed is minor and will not substantially alter the nature of the original approval, and if the proposed modification has been notified to people who may be affected, **it may grant approval** for the modification.

When can an Application for a Modification be made?

You can only make an Application for a Modification for a consent that has been issued by Council and while it is still valid. Consents are valid for 5 years and they are also valid once the approved development has commenced in accordance with the conditions of consent.

Note - An application for modification cannot be made if the amended work has been completed or has commenced.

What must be included in an Application for Modification?

Your application must clearly explain the amendments that you wish to make. If these amendments involve changes to the design, the application must include copies of plans that show these changes plus all relevant supporting documentation that justify the change/s.

- Plans should clearly identify changes on a **copy** of the approved plans lodged with the DA (Approval stamp should not be visible)
- Changes should be in colour
- Plans should include: site plan, elevations, floor plan and/or sections.
- 3 copies of completed application form and each plan must be supplied plus 1 optional electronic version (PDF).
- 3 x A4 **colour** copies plus 1 optional electronic version (PDF) if notification is required.
- Fees will be charged in accordance with Council's fees in the Management Plan.

Note:

From 16 July 2007, 3 copies of all plans and documentation must be submitted as part of the application plus 1 optional electronic version (PDF).

Discuss your proposed Modification with us first?

We recommend that you discuss your proposed amendments with one of our professional officers before lodging your application.

You may be required to lodge a construction certificate. Please discuss your application with a Customer Service Officer.

How to lodge this Application

Attach any required plans or documentation and address it to:

General Manager
City of Ryde
Locked Bag 2069
North Ryde NSW 1670

Or you can drop it into the Customer Service Centre, Ground Floor, Civic Centre, 1 Devlin Street, Ryde.

How to contact us:

Phone: (02) 9952 8222
Fax: (02) 9952 8070

Privacy Notification

In completing this form you will be prompted to supply information that is personal information for the purposes of the Privacy and Personal Information Act 1998. The supply of this information is voluntary. If you cannot provide, or do not wish to provide the information sought, the Council may be unable to process your request. Council is required under the Act to inform you about how your personal information is being collected and used. If you require further information please contact Council's Customer Service Centre on 9952 8222 and ask for an information sheet to be forwarded to you.