

# City of Ryde

## **Information to Accompany Industrial Special (University) Zone Development Applications**

These guidelines detail the information which must accompany all development applications within Industrial Special (University) zone.

Uses within this zone are essentially restricted to research establishments and industries which have research and development as an integral aspect of the activities to be conducted on the site.

Inclusion of the following details with your application will enable Council to assess whether the application is capable of being approved and will result in faster processing of your submission.

*The details include:*

### **1. An overall description of the proposed use of the building**

You should include:

- a company profile of the intended user;
- specific details of the processes to be carried on and products to be created;
- specific details concerning research and development activities which are to be undertaken on the site.

### **2. Plans and/or tables detailing proposed floor space allocation**

These plans should detail the various activities of the proposed uses including:

- product assembly/manufacturing
- product repair/service
- research and development
- storage and warehousing
- administration
- staff amenities

Where several activities are carried out in the same section of the building the *predominant* activities should be indicated on the plan.

### 3. Employee Details

You should indicate the distribution of employees among the various activities of the use.

Details should include the qualifications of employees involved in these activities to assist in sustaining that research and development will be an integral aspect of the use of the site.

Employee details should relate to the total number of persons that will be working in the building at any one time.

#### APPLICATION CHECKLIST

*Have you included:*

- A description of the use
- Plans of floor area utilisation
- Employee details
- Research and development details

*Should you have any questions relating to the above, contact Council's Customer Service Centre on 9952 8222.*