



Temporary Access through Public Reserves & Parks Application

Under certain conditions and circumstances, consideration may be given for temporary vehicular access through public reserves and parks for such purposes as building, site works and building works removals.

To apply for temporary permission to access a public reserve or park, the following fees are required to be paid accompanied by the completed application form and copy of public liability insurance **minimum of 3 days prior to access requirement:**

1. An application and initial inspection fee of **\$157(residents) \$315 (non-residents & commercial groups)** plus
2. A refundable bond of **\$1320 (residents) \$2640 (non-residents & commercial groups)** to be held against any possible damage to the park surface, works, fencing etc

APPLICANTS DETAILS

Applicants Name/Company: _____

Applicants Address: _____

Contact Name: (if company) _____

Phone No: _____ Mobile: _____

Email Address: _____

PARK DETAILS

Park Name: _____

Entrance or route proposed: _____

OWNER DETAILS (if different to applicant)

Owner Name: _____

Owners Address: _____

Phone No: _____ Mobile: _____

Email Address: _____

PERIOD OF ACCESS

First Date Required: _____ Last Date Required: _____

Type of Access: (please circle) Once Periodic

Note — Maximum period allowed is 6 months

REASON FOR ACCESS

Reason required: _____

Does work require Council approval? (please circle) YES NO

If yes, Council Consent Details: _____

Is alternate access available? _____

Other supportive information: _____

PUBLIC LIABILITY INSURANCE

Contractors and/or anyone requiring temporary access are required to hold a minimum \$20 million in public liability insurance cover.

A copy of this insurance cover must be produced to Council three days prior to a granted access date.

APPLICANT DECLARATION

I confirm the above information is correct, that I am aware of the standard conditions of approval and that no access will be undertaken until approval is granted by Council. In paying the bond, I agree to Council determining the extent and cost of any damage and to pay any additionally incurred costs.

Name: _____

Signature: _____

Date: _____

Privacy Notification
In completing this form you will be prompted to supply information that is personal information for the purposes of the Privacy and Personal Information Act 1998. The supply of this information is voluntary. If you cannot provide, or do not wish to provide the information sought, the Council may be unable to process your request. Council is required under the Act to inform you about how your personal information is being collected and used. If you require further information please contact Council's Customer Service Centre on 9952-8222 and ask for an information sheet to be forwarded to you.

Office Use Only

Receipt Type

GL — ParkTempAccessApp \$157(residents) \$315 (non-residents & commercial groups)& BAG — Park Access \$1320 (residents) \$2640 (non-residents & commercial groups)

Temporary Access through Public Reserves & Parks Standard Conditions

Approval, if granted, is subject to the following conditions:

1. Approval shall be subject to any direction given by a City of Ryde Officer
2. Approval may be cancelled or varied at any time.
3. Approval is temporary and is only valid for a period of up to six (6) months from the date of approval
4. **Approval for access will not be given for the removal or delivery of furniture as the design, difficulty and or location of a property is not a basis for access**
5. Access is available between the following times (subject to park not being hired):
Monday to Friday: 8.00am to 5.00pm
Saturday: 8.00am to 5.00pm
Sunday & Public Holidays: Not Permitted
6. Increases to the bond amount will be applied based upon the quality of the amenity and the parkland, the amount of access required and the nature of the proposed access.
7. Notwithstanding the approval granted, access shall not be made across any reserve or park during or immediately after rain and care shall be taken to prevent damage to the grass surface after prolonged heavy rain.
8. No storage of building materials nor demolition nor excavated materials will be permitted on any portion of park or reserve.
9. Council is to be advised immediately if damage occurs.
10. If no damage is done, the bond will be refunded. Should damage occur, the amount of the damage will be deducted from the bond and any balance refunded. If the cost of the damage exceeds the bond amount, the applicant will be charged the balance. The damage amount is a matter to be determined by the City of Ryde
11. During periods of access, applicants should not unduly impact the local community with respect to noise
12. The area must be kept safe and tidy at all times and available for use by the general public
13. Use of vehicles within the Park/Reserve should travel as per Council officer's' explicit instructions
14. Any special conditions