

Meeting Date: Tuesday 16 May 2017
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde
Time: 6.00pm

Councillors Present: Councillors Maggio (Chairperson), Laxale and Stott.

Apologies: Councillors Pendleton and Yedelian OAM.

Leave of Absence: Councillor Perram.

Absent: Councillor Simon.

Staff Present: Acting General Manager, Acting Director – Customer and Community Services, Acting Director – Corporate and Organisational Support Services, Acting Director – City Planning and Development, Director – City Works and Infrastructure, General Counsel, Acting Chief Financial Officer, Manager – Operations, Manager – Business Infrastructure, Manager – Environment, Health and Building, Senior Coordinator – Operations Support, Senior Coordinator – Property and Development, Open Space Planner, Project Manager and Senior Coordinator – Governance.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

1 CONFIRMATION OF MINUTES - Finance and Governance Committee Meeting held on 18 April 2017

RECOMMENDATION: (Moved by Councillors Stott and Laxale)

That the Minutes of the Finance and Governance Committee 3/17, held on 18 April 2017, be confirmed.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

2 INVESTMENT REPORT AS AT 30 APRIL 2017

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

That Council endorse the Investment Report – April 2017.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

3 MARCH QUARTERLY REVIEW REPORT - FOUR YEAR DELIVERY PLAN 2016-2020 AND 2016/2017 OPERATIONAL PLAN

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

- (a) That the report of the Acting Chief Financial Officer dated 31 March 2017 on the March Quarterly Review Report - Four Year Delivery Plan 2016-2020 and One Year Operational Plan 2016/2017, *Quarter Three, January – March 2017* be received and endorsed.
- (b) That the proposed budget adjustments included in this report resulting in a net increase of \$0.37 million to Council's Working Capital for a projected balance as at 30 June 2017 of \$4.82 million, be endorsed.
- (c) That the proposed transfers to and from Reserves as detailed in the report, and included as budget adjustments, totalling a net increase in Transfers to Reserves of \$8.61 million be endorsed.
- (d) That the Certificate of the Responsible Accounting Officer dated 01 May 2017 be endorsed.
- (e) That the Projects recommended for cancellation, deferral, being placed on hold or proposed to be carried over, as detailed in this report, be endorsed.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

4 LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION - Councillors and Mayoral fees for 2017/2018

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

That Council adopt the following increases to Councillor and Mayoral fees effective from 1 July 2017:

- (a) 2.5% increase to Councillor fees from \$23,950 to \$24,550 per annum.
- (b) 2.5% increase to Mayoral fees from \$63,640 to \$65,230 per annum; in addition to the Councillor fees.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

5 REVIEW OF CODE OF CONDUCT POLICY AND ASSOCIATED DOCUMENTS

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

That Council adopt the four draft Code of Conduct documents (**ATTACHED**)

- Code of Conduct April 2017 – Policy
- Code of Conduct April 2017 – Standards of Conduct
- Code of Conduct April 2017 – Complaints Procedure
- Guideline on the Interaction between Councillors and Staff

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

6 ADVISORY COMMITTEE MEMBERSHIP

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

- (a) That Council endorse Ms Cate Sinclair and Mr Yadaei being appointed members of the Economic Development Advisory Committee (EDAC).
- (b) That Council endorse Mr Lochtenberg being appointed a member of the Macquarie Park Forum.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

7 SHOP RYDER COMMUNITY BUS SERVICE

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

- (a) That Council continue the current operating level (four days per week) of the Shop Ryder Community Bus Service (the Service) beyond 1 July 2017 with funding of up to \$145k per annum indexed being allowed to fund the Service and that funding be split equally from General Revenue and the domestic waste management charge whilst-ever the buses are used for advertising waste messaging otherwise to be fully funded from General Revenue.
- (b) That any replacement buses required for the Service from 2018/19, or sooner as required, be funded from the Council's Plant Reserve.
- (c) The Service is reviewed on a quarterly basis and reported annually under the Council's adopted Corporate Reporting Standards to ensure it continues to meet agreed key performance indicators.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

8 PROPERTY MATTER

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

That Council notes the content of the update on the Strategic Action Plan contained within the City of Ryde Property Strategy.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

9 REQUEST FOR TENDER - COR-RFT-18/16 - THE PROVISION OF CLEANING AND MAINTENANCE SERVICE OF GROSS POLLUTANT TRAPS

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

- (a) That Council accepts the tender from Total Drain Cleaning Services Pty Ltd for “The Provision of Cleaning and Maintenance Services of Gross Pollutant Traps” to the amount of \$72,702 per annum excluding GST with an option to extend the contract for a further one (1) year as recommended in the Tender Evaluation Report.
- (b) That Council delegate to the General Manager the authority to enter into a contract with Total Drain Cleaning Services Pty Ltd on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.
- (c) That Council advise all the respondents of Council’s decision.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council’s Code of Meeting Practice.

10 REQUEST FOR TENDER COR-RFT-15/16 - OLYMPIC PARK STRATEGIC PLAN AND MASTER PLAN

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

- (a) That Council accept the tender from Tompkins MDA Architects Pty Ltd for the Olympic Park Strategic Plan and Master Plan to the amount of \$196,040 (excl. GST) as recommended in the Tender Evaluation Report.
- (b) That Council delegate to the Acting General Manager the authority to enter into a contract with Tompkins MDA Architects Pty Ltd on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.
- (c) That Council endorse the allocation of additional funding up to \$100,000 for the expert traffic and parking review. To be adjusted in the 2017/2018 budget (operation plan) and be funded from developer contributions.
- (d) That Council advise all the respondents of Council’s decision.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

11 ADVICE ON COURT ACTIONS

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

That the report of the General Counsel be received.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

LATE REPORT

12 INAUGURAL REFUGEE WELCOME ZONE FORUM – CANBERRA – THURSDAY, 22 JUNE 2017

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

That Council support the attendance of interested Councillors at the Inaugural Refugee Welcome Zone Forum on 22 June 2017, at a cost of \$170 + GST per registration, to be funded from the allocation for Councillors – Conference Expenses.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

The meeting closed at 6.03pm.

CONFIRMED THIS 20TH DAY OF JUNE 2017.

Chairperson