

Meeting Date: Tuesday 20 June 2017
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde
Time: 6.00pm

NOTICE OF BUSINESS

Item	Page
1 CONFIRMATION OF MINUTES - Finance and Governance Committee Meeting held on 16 May 2017	1
2 INVESTMENT REPORT AS AT 31 MAY 2017	9
3 FOUR YEAR DELIVERY PLAN 2017-2021 INCLUDING ONE YEAR OPERATIONAL PLAN 2017/2018	23
4 CARRYOVER FUNDS/PROJECTS 2016/2017 TO 2017/2018	47
5 DIRECT DEBIT PAYMENT OPTIONS	54
6 REPORTS DUE TO COUNCIL	61
CONFIDENTIAL ITEMS	
7 REQUEST FOR TENDER - REQUEST FOR TENDER -COR-RFT-03/17- RYDE AQUATIC LEISURE CENTRE - SOLAR PHOTOVOLTAIC SYSTEM	92
8 ADVICE ON COURT ACTIONS	108

1 CONFIRMATION OF MINUTES - Finance and Governance Committee Meeting held on 16 May 2017

Report prepared by: Senior Coordinator - Governance
File No.: CLM/17/1/5/2 - BP17/516

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Finance and Governance Committee 4/17, held on 16 May 2017, be confirmed.

ATTACHMENTS

- 1 MINUTES - Finance and Governance Committee Meeting - 16 May 2017

ITEM 1 (continued)

ATTACHMENT 1

**Finance and Governance Committee
MINUTES OF MEETING NO. 4/17**

Meeting Date: Tuesday 16 May 2017
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde
Time: 6.00pm

Councillors Present: Councillors Maggio (Chairperson), Laxale and Stott.

Apologies: Councillors Pendleton and Yedelian OAM.

Leave of Absence: Councillor Perram.

Absent: Councillor Simon.

Staff Present: Acting General Manager, Acting Director – Customer and Community Services, Acting Director – Corporate and Organisational Support Services, Acting Director – City Planning and Development, Director – City Works and Infrastructure, General Counsel, Acting Chief Financial Officer, Manager – Operations, Manager – Business Infrastructure, Manager – Environment, Health and Building, Senior Coordinator – Operations Support, Senior Coordinator – Property and Development, Open Space Planner, Project Manager and Senior Coordinator – Governance.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

**1 CONFIRMATION OF MINUTES - Finance and Governance Committee
Meeting held on 18 April 2017**

RECOMMENDATION: (Moved by Councillors Stott and Laxale)

That the Minutes of the Finance and Governance Committee 3/17, held on 18 April 2017, be confirmed.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ITEM 1 (continued)

ATTACHMENT 1

2 INVESTMENT REPORT AS AT 30 APRIL 2017

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

That Council endorse the Investment Report – April 2017.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

3 MARCH QUARTERLY REVIEW REPORT - FOUR YEAR DELIVERY PLAN 2016-2020 AND 2016/2017 OPERATIONAL PLAN

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

- (a) That the report of the Acting Chief Financial Officer dated 31 March 2017 on the March Quarterly Review Report - Four Year Delivery Plan 2016-2020 and One Year Operational Plan 2016/2017, *Quarter Three, January – March 2017* be received and endorsed.
- (b) That the proposed budget adjustments included in this report resulting in a net increase of \$0.37 million to Council's Working Capital for a projected balance as at 30 June 2017 of \$4.82 million, be endorsed.
- (c) That the proposed transfers to and from Reserves as detailed in the report, and included as budget adjustments, totalling a net increase in Transfers to Reserves of \$8.61 million be endorsed.
- (d) That the Certificate of the Responsible Accounting Officer dated 01 May 2017 be endorsed.
- (e) That the Projects recommended for cancellation, deferral, being placed on hold or proposed to be carried over, as detailed in this report, be endorsed.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ITEM 1 (continued)

ATTACHMENT 1

**4 LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION -
Councillors and Mayoral fees for 2017/2018**

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

That Council adopt the following increases to Councillor and Mayoral fees effective from 1 July 2017:

- (a) 2.5% increase to Councillor fees from \$23,950 to \$24,550 per annum.
- (b) 2.5% increase to Mayoral fees from \$63,640 to \$65,230 per annum; in addition to the Councillor fees.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**5 REVIEW OF CODE OF CONDUCT POLICY AND ASSOCIATED
DOCUMENTS**

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

That Council adopt the four draft Code of Conduct documents (**ATTACHED**)

- Code of Conduct April 2017 – Policy
- Code of Conduct April 2017 – Standards of Conduct
- Code of Conduct April 2017 – Complaints Procedure
- Guideline on the Interaction between Councillors and Staff

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ITEM 1 (continued)

ATTACHMENT 1

6 ADVISORY COMMITTEE MEMBERSHIP

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

- (a) That Council endorse Ms Cate Sinclair and Mr Yadaei being appointed members of the Economic Development Advisory Committee (EDAC).
- (b) That Council endorse Mr Lochtenberg being appointed a member of the Macquarie Park Forum.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

7 SHOP RYDER COMMUNITY BUS SERVICE

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

- (a) That Council continue the current operating level (four days per week) of the Shop Ryder Community Bus Service (the Service) beyond 1 July 2017 with funding of up to \$145k per annum indexed being allowed to fund the Service and that funding be split equally from General Revenue and the domestic waste management charge whilst-ever the buses are used for advertising waste messaging otherwise to be fully funded from General Revenue.
- (b) That any replacement buses required for the Service from 2018/19, or sooner as required, be funded from the Council's Plant Reserve.
- (c) The Service is reviewed on a quarterly basis and reported annually under the Council's adopted Corporate Reporting Standards to ensure it continues to meet agreed key performance indicators.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ITEM 1 (continued)

ATTACHMENT 1

8 PROPERTY MATTER

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

That Council notes the content of the update on the Strategic Action Plan contained within the City of Ryde Property Strategy.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

9 REQUEST FOR TENDER - COR-RFT-18/16 - THE PROVISION OF CLEANING AND MAINTENANCE SERVICE OF GROSS POLLUTANT TRAPS

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

- (a) That Council accepts the tender from Total Drain Cleaning Services Pty Ltd for "The Provision of Cleaning and Maintenance Services of Gross Pollutant Traps" to the amount of \$72,702 per annum excluding GST with an option to extend the contract for a further one (1) year as recommended in the Tender Evaluation Report.
- (b) That Council delegate to the General Manager the authority to enter into a contract with Total Drain Cleaning Services Pty Ltd on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.
- (c) That Council advise all the respondents of Council's decision.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ITEM 1 (continued)

ATTACHMENT 1

10 REQUEST FOR TENDER COR-RFT-15/16 - OLYMPIC PARK STRATEGIC PLAN AND MASTER PLAN

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

- (a) That Council accept the tender from Tompkins MDA Architects Pty Ltd for the Olympic Park Strategic Plan and Master Plan to the amount of \$196,040 (excl. GST) as recommended in the Tender Evaluation Report.
- (b) That Council delegate to the Acting General Manager the authority to enter into a contract with Tompkins MDA Architects Pty Ltd on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.
- (c) That Council endorse the allocation of additional funding up to \$100,000 for the expert traffic and parking review. To be adjusted in the 2017/2018 budget (operation plan) and be funded from developer contributions.
- (d) That Council advise all the respondents of Council's decision.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

11 ADVICE ON COURT ACTIONS

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

That the report of the General Counsel be received.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ITEM 1 (continued)

ATTACHMENT 1

LATE REPORT

**12 INAUGURAL REFUGEE WELCOME ZONE FORUM – CANBERRA –
THURSDAY, 22 JUNE 2017**

RECOMMENDATION: (Moved by Councillors Laxale and Stott)

That Council support the attendance of interested Councillors at the Inaugural Refugee Welcome Zone Forum on 22 June 2017, at a cost of \$170 + GST per registration, to be funded from the allocation for Councillors – Conference Expenses.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 MAY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

The meeting closed at 6.03pm.

CONFIRMED THIS 20TH DAY OF JUNE 2017.

Chairperson

2 INVESTMENT REPORT AS AT 31 MAY 2017

Report prepared by: Acting Chief Financial Officer
File No.: FIM/07/6/4 - BP17/599

REPORT SUMMARY

This report details Council's performance of its investment portfolio for May 2017 and compares it against key benchmarks. The report includes the estimated market valuation of Council's investment portfolio, loan liabilities, and an update on Council's legal action against various parties.

Council's financial year to date return is 3.02%, which is 1.20% above benchmark. Income from interest on investments and proceeds from sale of investments totals \$5.01M, \$243K above the revised budget projection made as part of the 2017 March Quarterly Budget Review.

RECOMMENDATION:

That Council endorse the Investment Report as at 31 May 2017.

ATTACHMENTS

1 Investment Report Attachment May 2017

Report Prepared By:

Steven Kludass
Acting Chief Financial Officer

Report Approved By:

Roy Newsome
Acting Director - Corporate and Organisational Support Services

ITEM 2 (continued)

Discussion

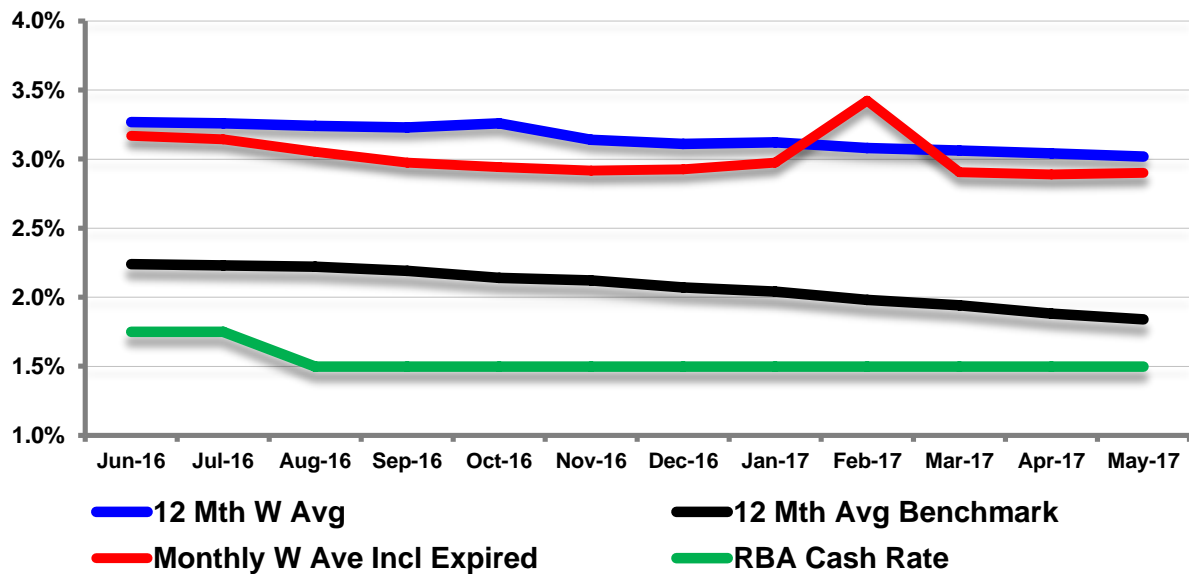
Council's Responsible Accounting Officer, is required to report monthly on Council's Investment Portfolio and certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the Local Government Act.

Investment Performance Commentary

Council's performance against the benchmark for returns of its investment portfolio for May 2017 and the past 12 months are as follows:

	May	12 Mth	FYTD
Council Return	2.90	3.02	3.02
Benchmark	1.77	1.84	1.82
Variance	1.13	1.18	1.20

Performance - All Investments



ITEM 2 (continued)

Council's investment portfolio as at 31 May 2017 was as follows:

Cash/Term Deposits	\$130.5M	68.7%
Floating Rate Notes	\$48.4M	25.5%
Fixed Bonds	\$11.0M	5.8%
Total Cash Investments	\$189.9M	
Investment Properties	\$141.4M	
Total Investments	\$331.3M	

Council's investment properties, updated as at 30 June 2016, are shown in **ATTACHMENT 1**.

The valuations listed have been undertaken in accordance with the revaluation process to 'best use' by an independent valuer, in compliance with the Australian Accounting Standards.

Council continues to utilise the Federal Government's current guarantee (\$250K) investing in Term Deposits with a range of Authorised Deposit Taking Institutions (ADI's) on short to medium term investments (generally 30 days to 180 days maturity) where more competitive rates are available.

Whilst Council has moved some of its investment portfolio out to longer terms, to lock in future returns, it should be noted that there is approximately \$83 million of Council's funds held in Internal Reserves.

Should Council consider utilising its Internal Reserves, this will have a direct impact on the amount of investment income that will be realised and will require a reduction in the future projected investment income and will place pressure on Council to be able to maintain its current level of expenditure on capital projects or maintenance.

Council's income from investments is above the revised projections, due mainly to Council receiving more funds from Developer (Section 94) Contributions, with investment income for General Revenue remaining steady.

Council is currently outside its policy range in 'BBB' rated investments, with 28.2% of its portfolio currently invested, against a permitted limit of 25%. This is a result of the downgrading by S&P of 23 financial institutions during the month.

This should not be seen as a result of any change/weakness in any single financial institution, but as a result of systemic imbalances in private debt and the property market. It is not proposed Council sell any of its tradeable instruments (bonds) to immediately realign its investments within its policy limits, but to reinvest term deposits as they mature over the next 2-3 month period in line with Council's Investment Policy.

ITEM 2 (continued)

Whilst the 4 major banks have escaped being downgraded, if and when a sovereign downgrade occurs, as is widely anticipated, all the major banks will drop from the 'AA' band into the 'A' band.

Legal Issues

There are no legal issues, as they relate to investments, to report for the month of May 2017.

Loan Liability

Council's loan liability as at 31 May 2017 was \$3.3 million which represents the balance of:

1. \$6.8M 15 year loan drawn down in 2004 at 90 Day BBSW + 20 basis points for the Civic Centre Redevelopment and refinancing the West Ryde Tunnel. The interest rate for this loan is reset every quarter;

There is no advantage to Council in changing the arrangements or repaying the loan earlier than planned. Council is receiving a better rate of return on its investments than it is paying in interest on this loan.

The following two loans were established under the Local Infrastructure Renewal Scheme (LIRS). Council receives a 3% interest subsidy payment from the OLG twice a year.

2. \$1.5M 10 year loan drawn down 31 January 2014 at 180 day BBSW +175 basis points for the Children's Play Implementation Plan, which was approved for an LIRS subsidy in Round 2. The interest rate for this loan is reset every six months;
3. \$1.5M 10 year loan drawn down 1 September 2014 at 4.95% for Phase 2 of the Children's Play Implementation Plan, which was approved for an LIRS subsidy in Round 3.

ITEM 2 (continued)

INVESTMENT SUMMARY AS AT 31 MAY 2017

Issuer	Investment Name	Investment Rating	Invested at 31-May-17 \$000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	Return since 01 July 2016	% of Total Invested	Indicative Market Value ** \$000's	% Market Value
Westpac	1. Westpac At Call	AA-	458	0.64	0.78	0.74	0.24	458	100.00%
Westpac	2. Westpac Term Deposit	AA-	4,000	2.56	2.61	2.61	2.11	4,000	100.00%
Bank of Queensland	3. Bank of Queensland TD	BBB+	2,000	2.68	2.87	2.84	1.05	2,000	100.00%
CBA	4. Bankwest Term Deposit	AA-	2,000	2.52	2.65	2.63	1.05	2,000	100.00%
NAB	5. NAB Term Deposit	AA-	4,000	2.67	2.74	2.73	2.11	4,000	100.00%
Westpac	6. Westpac Term Deposit	AA-	4,000	3.55	3.55	3.55	2.11	4,000	100.00%
NAB	7. NAB Term Deposit	AA-	2,000	2.85	2.85	2.85	1.05	2,000	100.00%
AMP	8. AMP TD	A	1,000	3.00	2.99	3.00	0.53	1,000	100.00%
MyState Bank	9. MyState Bank TD	BBB	1,000	2.62	2.86	2.85	0.53	1,000	100.00%
NAB	10. NAB Term Deposit	AA-	2,000	2.70	2.81	2.78	1.05	2,000	100.00%
CBA	11. Bankwest Term Deposit	AA-	2,000	2.52	2.65	2.62	1.05	2,000	100.00%
CBA	12. Bankwest TD	AA-	1,000	2.62	2.58	2.58	0.53	1,000	100.00%
CBA	13. Bankwest TD	AA-	2,000	2.52	2.64	2.53	1.05	2,000	100.00%
CBA	14. Bankwest Term Deposit	AA-	1,000	2.53	2.66	2.63	0.53	1,000	100.00%
NAB	15. NAB Term Deposit	AA-	2,000	2.65	2.68	2.65	1.05	2,000	100.00%
Defence Bank	16. Defence Bank TD	BBB	1,000	3.10	3.10	3.10	0.53	1,000	100.00%
QBank	17. Qbank	BBB-	1,000	3.00	3.00	3.00	0.53	1,000	100.00%
Bendigo and Adelaide Bank	18. Bendigo Bank TD	BBB+	1,000	2.80	2.78	2.78	0.53	1,000	100.00%
Hunter United Credit Union	19. Hunter United Credit Union TD	Unrated	1,000	2.82	2.85	2.85	0.53	1,000	100.00%
CUA	20. Credit Union Australia TD	BBB	1,000	2.75	3.01	3.00	0.53	1,000	100.00%
Peoples Choice CU	21. Peoples Choice CU	BBB	1,000	2.80	2.91	2.90	0.53	1,000	100.00%
Australian Military Bank	22. Australian Military Bank	Unrated	1,000	2.76	2.76	2.76	0.53	1,000	100.00%
Banana Coast CU	23. Bananacoast CU TD	Unrated	500	2.70	2.94	2.92	0.26	500	100.00%
CBA	24. Bankwest Term Deposit	AA-	2,000	2.62	2.67	2.64	1.05	2,000	100.00%
IMB	25. IMB TD	BBB	1,000	2.62	2.72	2.71	0.53	1,000	100.00%
Auswide Bank	26. Auswide Bank TD	BBB-	1,000	2.82	2.90	2.89	0.53	1,000	100.00%
Maitland Mutual	27. Maitland Mutual Bldg Soc TD	Unrated	1,000	2.95	2.99	2.98	0.53	1,000	100.00%
AMP	28. AMP Business Saver	A	1,024	2.07	2.11	2.09	0.54	1,024	100.00%
South West CU	29. South West CU TD	Unrated	1,000	2.82	2.82	2.82	0.53	1,000	100.00%
Gateway CU	30. Gateway CU TD	Unrated	1,000	2.67	2.89	2.87	0.53	1,000	100.00%
Newcastle Perm Bldg Soc	31. Newcastle Perm Bldg Soc	BBB+	1,000	3.10	3.10	3.10	0.53	1,000	100.00%
Greater Bank	32. Greater Bank TD	BBB	1,000	3.00	3.00	3.00	0.53	1,000	100.00%
Police CU (SA)	33. Police CU - SA	Unrated	1,000	2.77	3.03	3.02	0.53	1,000	100.00%
AMP	34. AMP TD	A	1,000	2.77	2.82	2.82	0.53	1,000	100.00%
CBA	35. CBA TD	AA-	1,000	4.15	4.15	4.15	0.53	1,000	100.00%
Heritage Bank	36. Heritage Bank	A-	1,000	2.52	3.13	3.12	0.53	1,000	100.00%
Rabobank	37. Rabodirect At-call	AA-	5	1.66	1.85	1.83	0.00	5	100.00%
Me Bank	38. ME Bank At Call Account	BBB	28	1.77	1.96	1.93	0.01	28	100.00%
B&E Ltd	39. B & E Building Society TD	Unrated	1,000	2.61	2.61	2.61	0.53	1,000	100.00%
Bendigo and Adelaide Bank	40. Rural Bank TD	BBB+	2,000	2.70	2.81	2.81	1.05	2,000	100.00%
Bank of Queensland	41. Bank of Queensland TD	BBB+	1,000	5.15	5.15	5.15	0.53	1,000	100.00%
Bank of Queensland	42. Bank of Queensland TD	BBB+	2,000	2.66	2.81	2.78	1.05	2,000	100.00%
BoQ Specialist	43. BoQ Specialist	BBB+	250	6.15	6.15	6.15	0.13	250	100.00%
ING	44. ING Floating Rate TD	A	1,000	4.15	4.19	4.17	0.53	1,000	100.00%
Bank of Queensland	45. Bank of Queensland TD	BBB+	2,000	3.55	3.55	3.55	1.05	2,000	100.00%
NAB	46. NAB TD	AA-	4,000	2.80	2.80	2.80	2.11	4,000	100.00%
Me Bank	47. ME Bank TD	BBB	1,000	2.66	2.93	2.92	0.53	1,000	100.00%
Bendigo and Adelaide Bank	48. Bendigo Bank TD	BBB+	1,000	2.80	2.81	2.80	0.53	1,000	100.00%
CBA	49. CBA TD	AA-	1,000	3.75	3.75	3.75	0.53	1,000	100.00%
NAB	50. NAB Term Deposit	AA-	2,000	2.80	2.80	2.80	1.05	2,000	100.00%
NAB	51. NAB Term Deposit	AA-	2,000	2.74	2.74	2.74	1.05	2,000	100.00%
AMP	52. AMP Term Deposit	A	2,000	2.96	3.22	3.21	1.05	2,000	100.00%
Bank of Queensland	53. Bank of Queensland TD	BBB+	2,000	3.75	3.75	3.75	1.05	2,000	100.00%
NAB	54. NAB TD	AA-	2,000	2.57	2.64	2.57	1.05	2,000	100.00%
Bendigo and Adelaide Bank	55. Bendigo and Adelaide Bank FRN	BBB+	2,000	3.06	3.11	3.10	1.05	2,013	100.67%

ITEM 2 (continued)

Issuer	Investment Name	Investment Rating	Invested at 31-May-17 \$000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	Return since 01 July 2016	% of Total Invested	Indicative Market Value ** \$000's	% Market Value
Bendigo and Adelaide Bank	56. Rural Bank TD	BBB+	1,000	2.67	2.89	2.80	0.53	1,000	100.00%
Newcastle Perm Bldg Soc	57. Newcastle Perm Bldg Soc	BBB+	1,000	3.03	3.03	3.03	0.53	1,000	100.00%
Banana Coast CU	58. Bananacoast CU TD	Unrated	1,000	2.80	2.82	2.80	0.53	1,000	100.00%
CBA	59. Bankwest TD	AA-	1,000	2.62	2.61	2.61	0.53	1,000	100.00%
Bank of Queensland	60. Bank of Queensland FRN	BBB+	1,000	2.83	2.88	2.85	0.53	1,002	100.24%
AMP	61. AMP Notice Account	A	1,082	2.18	2.26	2.24	0.57	1,082	100.00%
NAB	62. NAB TD	AA-	2,000	2.75	2.79	2.77	1.05	2,000	100.00%
Police Bank	63. Police Bank FRN	BBB	1,000	2.89	2.94	2.92	0.53	1,000	100.01%
Newcastle Perm Bldg Soc	64. Newcastle Perm Bldg Soc TD	BBB+	1,000	3.50	3.50	3.50	0.53	1,000	100.00%
Bendigo and Adelaide Bank	65. Bendigo Bank TD	BBB+	2,000	2.70	2.73	2.72	1.05	2,000	100.00%
CUA	66. CUA TD	BBB	1,000	2.81	2.97	2.96	0.53	1,000	100.00%
Newcastle Perm Bldg Soc	67. Newcastle Perm Bldg Soc	BBB+	1,000	2.77	2.80	2.79	0.53	1,000	100.00%
P&N Bank	68. P&N Bank	BBB	1,000	3.17	3.17	3.17	0.53	1,000	100.00%
ANZ	69. ANZ FRN	AA-	2,000	2.63	2.69	2.67	1.05	2,009	100.47%
Me Bank	70. ME Bank FRN	BBB	2,000	2.78	2.83	2.82	1.05	2,002	100.09%
NAB	71. NAB TD	AA-	2,000	2.70	2.70	2.70	1.05	2,000	100.00%
CBA	72. Bankwest TD	AA-	1,000	2.51	2.65	2.58	0.53	1,000	100.00%
Bendigo and Adelaide Bank	73. Rural Bank TD	BBB+	2,000	2.65	2.69	2.65	1.05	2,000	100.00%
QT Mutual Bank	74. Queensland Teachers Mutual Bank FRN	Unrated	1,000	2.88	2.93	2.90	0.53	1,000	100.03%
Teachers Mutual Bank	75. Teachers Mutual Bank	BBB	1,000	2.87	2.91	2.89	0.53	1,000	100.03%
Auswide Bank	76. Auswide Bank TD	BBB-	1,000	2.70	2.70	2.70	0.53	1,000	100.00%
MyState Bank	77. MyState Bank TD	BBB	1,000	2.87	2.90	2.88	0.53	1,000	100.00%
CBA	78. Bankwest TD	AA-	4,000	2.57	2.57	2.57	2.11	4,000	100.00%
CBA	79. Bankwest TD	AA-	2,000	2.52	2.67	2.64	1.05	2,000	100.00%
Westpac	80. Westpac FRN	AA-	2,000	2.68	2.80	2.76	1.05	2,010	100.51%
Macquarie Bank	81. Macquarie Bank FRN	A	750	2.92	2.96	2.94	0.39	752	100.26%
Newcastle Perm Bldg Soc	82. Newcastle Perm Bldg Soc FRN	BBB+	1,000	3.17	3.25	3.21	0.53	999	99.94%
Heritage Bank	83. Heritage Bank FRN	A-	1,000	2.93	2.99	2.97	0.53	1,000	100.05%
Bendigo and Adelaide Bank	84. Bendigo Bank TD	BBB+	2,000	3.05	3.05	3.05	1.05	2,000	100.00%
CBA	85. CBA FRN	AA-	2,000	2.69	2.81	2.77	1.05	2,011	100.57%
Westpac	86. Westpac FRN	AA-	1,000	2.68	2.78	2.75	0.53	1,006	100.58%
CBA	87. CBA TD	AA-	2,000	2.71	2.64	2.62	1.05	2,000	100.00%
Bendigo and Adelaide Bank	88. Bendigo Bank FRN	BBB+	1,000	2.89	2.94	2.92	0.53	1,001	100.12%
NAB	89. NAB TD	AA-	2,000	2.75	2.84	2.82	1.05	2,000	100.00%
NAB	90. NAB Snr FRN	AA-	3,982	2.78	2.82	2.80	2.10	3,993	100.29%
CBA	91. CBA FRN	AA-	2,000	2.56	2.68	2.64	1.05	2,008	100.41%
Suncorp-Metway	92. Suncorp FRN	A+	800	3.04	3.16	3.12	0.42	809	101.10%
NAB	93. NAB FRN	AA-	2,000	2.84	2.93	2.91	1.05	2,020	101.02%
ANZ	94. ANZ Floating TD	AA-	4,000	3.29	3.35	3.33	2.11	4,000	100.00%
AMP	95. AMP FRN	A	1,600	2.93	2.98	2.95	0.84	1,605	100.29%
CBA	96. CBA TD	AA-	2,000	2.74	2.74	2.73	1.05	2,000	100.00%
ANZ	97. ANZ Flexi TD	AA-	4,000	3.28	3.35	3.32	2.11	4,000	100.00%
CBA	98. CBA FRN	AA-	1,986	2.95	3.07	3.03	1.05	1,997	100.57%
CUA	99. CUA FRN	BBB	2,000	3.43	3.51	3.47	1.05	2,004	100.18%
Newcastle Perm Bldg Soc	100. NPBS FRN	BBB+	1,000	3.43	3.50	3.47	0.53	1,004	100.44%
ANZ	101. ANZ FRN	AA-	4,000	3.00	3.08	3.04	2.11	4,057	101.43%
NAB	102. NAB Fixed Bond	AA-	2,987	3.50	3.15	3.15	1.57	2,993	100.19%
CBA	103. Bankwest 11am Account	AA-	2,168	2.02	2.05	2.04	1.14	2,168	100.00%
Westpac	104. Westpac MTN	AA-	3,991	3.19	3.18	3.18	2.10	4,062	101.78%
Suncorp-Metway	105. Suncorp FRN (Covered)	AAA	4,000	2.93	2.97	2.96	2.11	4,037	100.92%
Newcastle Perm Bldg Soc	106. Newcastle Perm Bldg Soc FRN	BBB+	994	3.42	3.44	3.44	0.52	991	99.73%
ANZ	107. ANZ Fixed Bond	AA-	3,986	2.92	2.90	2.90	2.10	3,962	99.41%
Defence Bank	108. Defence Bank TD	BBB	1,000	2.85	2.85	2.85	0.53	1,000	100.00%
Bendigo and Adelaide Bank	109. Bendigo and Adelaide Bank TD	BBB+	2,000	2.70	2.70	2.70	1.05	2,000	100.00%
Me Bank	110. ME Bank FRN	BBB	1,001	3.22	3.21	3.21	0.53	1,003	100.20%
Westpac	111. WBC Floating TD	AA-	4,000	2.99	3.01	3.01	2.11	4,000	100.00%
Greater Bank	112. Greater Bank FRN	BBB	1,000	3.25	3.26	3.26	0.53	999	99.87%
Banana Coast CU	113. Bananacoast CU TD	Unrated	1,000	2.95	2.95	2.95	0.53	1,000	100.00%
CUA	114. CUA FRN	BBB	2,000	3.13	3.13	3.13	1.05	1,995	99.73%
Heritage Bank	115. Heritage Bank FRN	A-	1,300	3.07	3.07	3.07	0.68	1,300	99.97%
			189,892	2.90	2.92	2.91	100	190,162	

ITEM 2 (continued)

*Monthly returns when annualised can appear to exaggerate performance

**Market valuations are indicative prices only, and do not necessarily reflect the price at which a transaction could be entered into.

Return including Matured/Traded Investments	May	12 Mth	FYTD
Weighted Average Return	2.90	3.02	3.02
Benchmark Return: AusBond Bank Bill Index (%)	1.77	1.84	1.82
Variance From Benchmark (%)	1.13	1.18	1.20

Investment Income

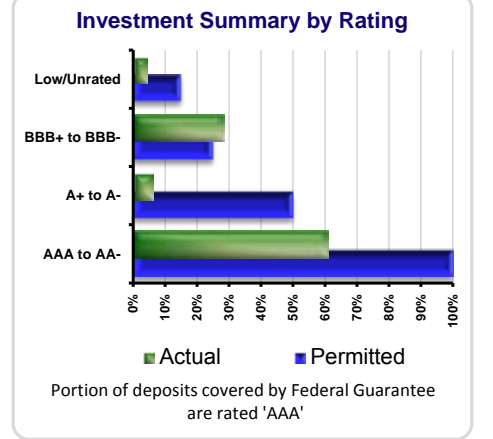
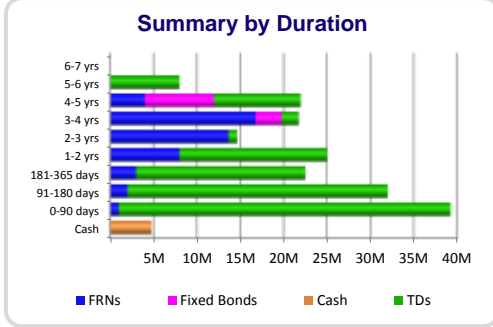
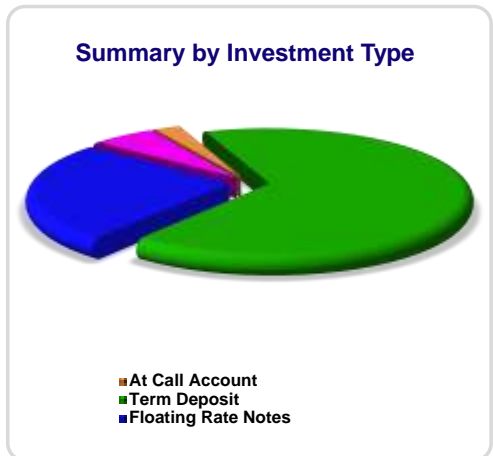
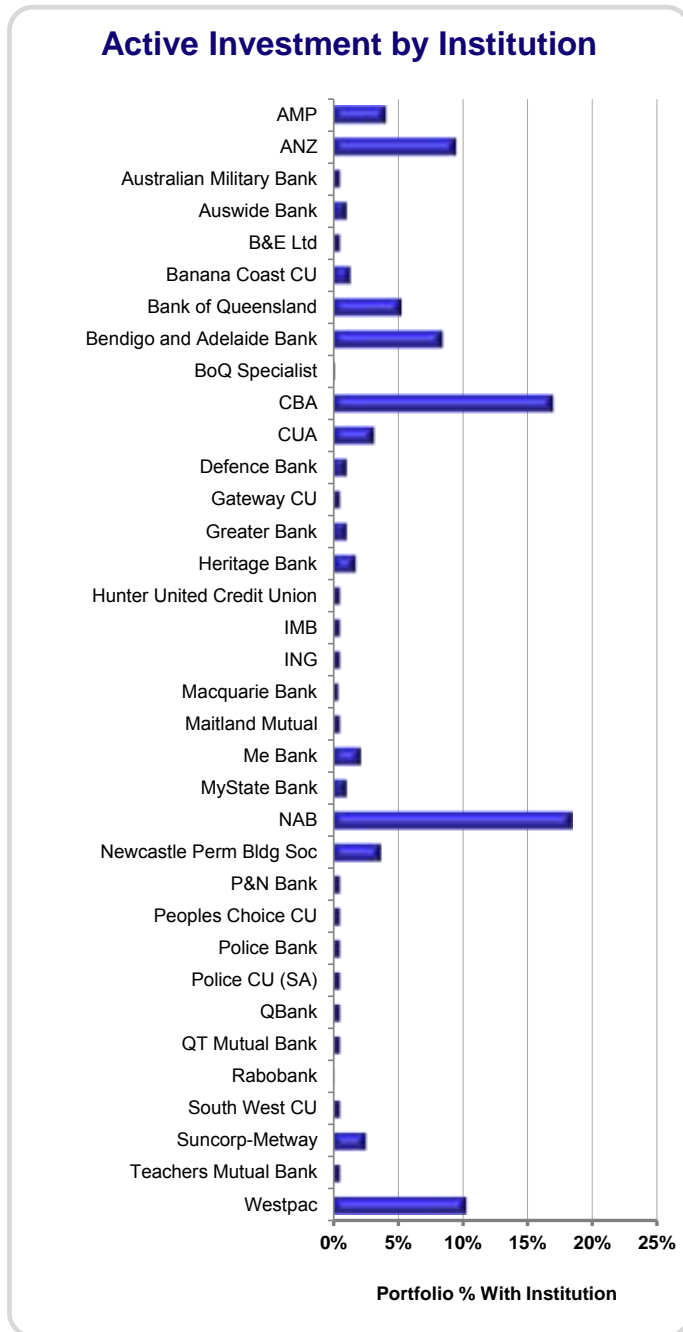
	\$000's
This Period	455
Financial Year To Date	5,010
Budget Profile	4,767
Variance from Budget - \$	243

Analysis of investments

The following graphs show analysis of the total cash investments by:

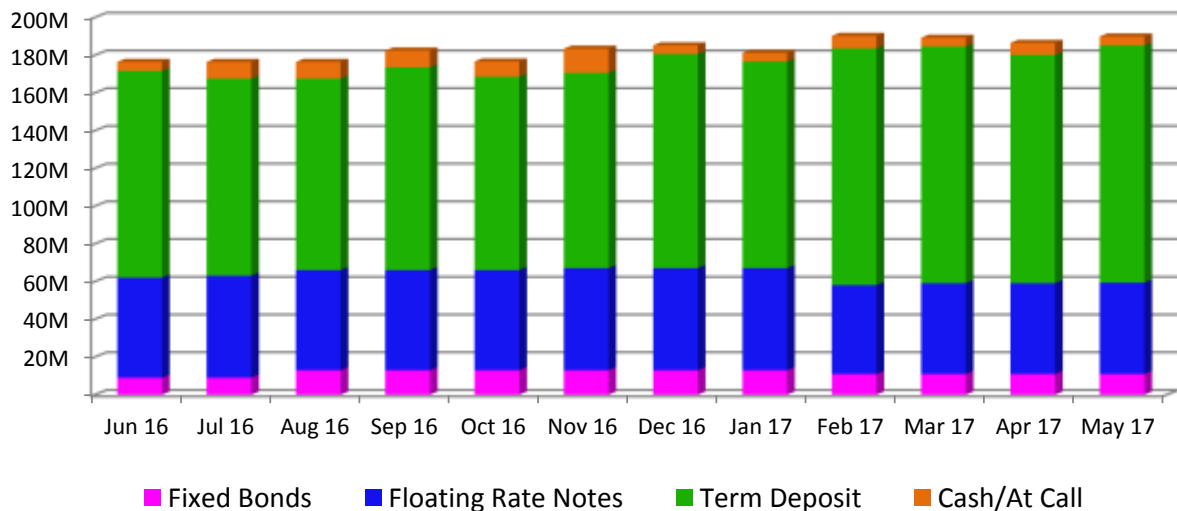
- Type of investment
- Institution
- Duration
- Rating

ITEM 2 (continued)



ITEM 2 (continued)

Total Funds Invested



Financial Implications

Income from interest on investments and proceeds from sales of investments totals \$5.01M, being \$243K above revised budget projections (noting that an adjustment of \$800K was made in the December Quarterly Budget Review, with a further increase of \$300K made in the March Quarterly Budget Review). The increase in interest is due mainly to Council receiving significantly more funds from Developer (Section 94) Contributions than anticipated. Interest earned on Developer (Section 94) Contributions is restricted to Section 94 Reserves.

Summary

Council’s financial year to date return is 3.02%, which is 1.20% above benchmark. Income from interest on investments and proceeds from sale of investments totals \$5.01M and continues to exceed budget expectations. An adjustment was made in the 2017 March Quarterly Budget Review to bring much of this additional income to account.

The recommendation in this report is consistent with Section 625 of the Local Government Act, which deals with the investment of surplus funds by Councils.

ITEM 2 (continued)**Certificate of the Acting Chief Financial Officer (Responsible Accounting Officer)**

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation.

Steven Kludass
Chief Financial Officer

ITEM 2 (continued)

ATTACHMENT 1

Council's Property Investment Portfolio

The following properties were held as part of Council's Property Investment portfolio;

Property	\$' M
1A Station St, West Ryde	0.90
2 Dickson Ave, West Ryde	1.10
8 Chatham Rd, West Ryde	1.37
202 Rowe Street, Eastwood	3.09
226 Victoria Rd, Gladesville	0.35
7 Anthony Road, West Ryde	5.10
7 Coulter Street, Coulter St Car Park, Gladesville	21.88
6-12 Glen Street, Glen Street Car Park, Eastwood	35.52
2 Pittwater Road, John Wilson Car Park, Gladesville	8.30
150 Coxs Road, Cox Rd Car Park, North Ryde	1.45
33-35 Blaxland Road, Argyle Centre, Ryde	5.45
19-21 Church Street and 16 Devlin Street, Ryde	10.63
6 Reserve Street, West Ryde	3.55
Herring Road Air Space Rights	0.50
741-747 Victoria Road, Ryde (Battery World)	7.06
53-71 Rowe Street, Eastwood	6.90
Total Investment Properties as per the Financial Statements	113.16
1 Constitution Road, Operations Centre, Ryde ⁽¹⁾	28.25
PROPERTIES HELD FOR RE-SALE	141.41

(1) The value for this is currently held in Non-Current Assets in Note 9, and once vacated by Council; it will be transferred to Investment Properties within the Financial Statements.

(2) The above figures refer to the land only as valued at "best use", and do not include the value of any structures.

Benchmark

The Bloomberg Ausbond Bank Bill index is constructed as a benchmark to represent the performance of a passively managed short-term money market portfolio. It comprises thirteen Bank Bills of equal face value, each with a maturity seven days apart. The average term to maturity is approximately 45 days.

A Bank Bill is a non-interest bearing security issued by a bank whereby the bank takes on an obligation to pay an investor a fixed amount (face value) at a fixed future date. It is sold to an investor at a discount to the face value. Bank Bills are short-term money market investments with maturities usually between 30 days and 180 days.

ITEM 2 (continued)

ATTACHMENT 1

Types of Investments

The following are the types of investments held by Council:

At Call refers to funds held at a financial institution, and can be recalled by Council either same day or on an overnight basis.

A Floating Rate Note (FRN) is a debt security issued by a company with a variable interest rate. This can either be issued as Certificates of Deposit (CD) or as Medium Term Notes (MTN). The interest rate can be either fixed or floating, where the adjustments to the interest rate are usually made quarterly and are tied to a certain money market index such as the Bank Bill Swap Rate.

A Fixed Rate Bond is a debt security issued by a company with a fixed interest rate over the term of the bond.

Credit Rating Information

Credit ratings are generally a statement as to an institution's credit quality. Ratings ranging from AAA to BBB- (long term) are considered investment grade.

A general guide as to the meaning of each credit rating is as follows:

AAA: the best quality companies, reliable and stable

AA: quality companies, a bit higher risk than AAA

A: economic situation can affect finance

BBB: medium class companies, which are satisfactory at the moment

BB: more prone to changes in the economy

B: financial situation varies noticeably

CCC: currently vulnerable and dependent on favourable economic conditions to meet its commitments

CC: highly vulnerable, very speculative bonds

C: highly vulnerable, perhaps in bankruptcy or in arrears but still continuing to pay out on obligations

D: has defaulted on obligations and it is believed that it will generally default on most or all obligations

Note: Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

ITEM 2 (continued)

ATTACHMENT 1

Council's Investment Powers

Council's investment powers are regulated by Section 625 of the Local Government Act, which states:

- (1) A council may invest money that is not, for the time being, required by the council for any other purpose.
- (2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.
- (3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.
- (4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.

Council's investment policy requires that all investments are to be made in accordance with;

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order (of the Minister) dated 12 January 2011
- The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A(2), 14C(1) & (2)
- Local Government (Financial Management) Regulation 1993
- Investment Guidelines issued by the Department of Local Government

Reserve

Please find attached transactions in the former Financial Security Reserve. Court action is taking longer than anticipated and with minimal anticipated proceeds the balance was returned to the Investment Property Reserve, from which the funds were originally taken to create this reserve.

ITEM 2 (continued)

ATTACHMENT 1

Starting Balance	8,000,000.00	10 Oct 2008
Write off Constellation	(1,000,000.00)	10 Oct 2008
Write off Rembrandt	(1,000,000.00)	10 Oct 2008
Write off Palladin	(2,000,000.00)	10 Oct 2008
Write off Alpha	(1,000,000.00)	30 Jun 2010
Write off Covent Garden	(2,000,000.00)	30 Jun 2010
Write off Oasis	(1,000,000.00)	30 Jun 2010
FY2009 and FY2010		
Interest Payments		
Default of Constellation - Residual	21,615.62	10 Oct 2008
Default of Palladin - Residual	-	28 Oct 2008
Default of Rembrandt - Residual	68,393.78	27 Oct 2008
FY2010		
Interest Payments	50,334.01	
FY2011		
Starting balance 1 July 2010	140,343.41	
Sale of Flinders	301,000.00	12 Aug 2010
Quartz Maturity	209,626.75	20 Oct 2010
Sale of Glenelg	160,000.00	29 Dec 2010
Interest on Grange IMP Sept	31,561.37	
Interest on Grange IMP Dec	24,731.75	
Interest on Grange IMP Mar	10,310.63	
Interest on Grange IMP June	16,092.08	
Interest on Oasis	81,758.10	
Interest on Alpha	12,534.80	
Interest on Covent Garden	16,521.58	
Default of Covent Garden	-	29 Mar 2011
Closing balance FY 2011	1,004,480.47	
FY2012		
Interest on Oasis	42,942.41	
Interest on Alpha	4,837.56	
Interest on Grange IMP Sept	9,862.09	
Interest on Grange IMP Dec	129.02	
Maturity of Alpha	1,001,974.90	20 Mar 2012
Interest on Grange IMP March	123.38	
Closing Balance FY 2012	2,064,349.83	
FY2013		
Interest on Oasis FY2013	20,215.91	
Sale of Oasis	219,266.42	23 Jan 2013
Grange Settlement -Beryl	559,966.39	25 Feb 2013
Grange Settlement -Zircon	192,383.73	25 Feb 2013
Rembrandt Settlement	381,695.85	04 Apr 2013
Closing Balance FY 2013	3,437,878.13	
FY2016		
Lehman 1st Dividend	39,365.19	11-Sep-15
CBA Settlement (Oasis)	836,436.27	18 Dec 2015
LGFS Payment Matter Settlement	1,835.50	14 Jan 2016
S&P Settlement	413,956.71	27 May 2016
S&P Settlement	46,773.09	30 Jun 2016
Lehmans Distribution	409,425.81	01 Jul 2016
Closing Balance FY2016	5,185,670.70	
Tfer to Investment Property Reserve	(5,185,670.70)	
FY2017		
Lehman Second Interim Dividend	16,479.00	8-Mar-17
Closing Balance FY2017	16,479.00	

3 FOUR YEAR DELIVERY PLAN 2017-2021 INCLUDING ONE YEAR OPERATIONAL PLAN 2017/2018

Report prepared by: Team Leader - Management Accounting
File No.: CSG/17/1/6/1 - BP17/618

REPORT SUMMARY

This report provides Council with a summary of public submissions received in relation to the exhibition of the Draft Four Year Delivery Plan and Draft One Year Operational Plan together with the recommended amendments for Council's consideration in adopting the Delivery Plan for the period 2017-2021 and the Operational Plan for 2017/2018.

This report details that, following the amendments proposed to the Draft four year Delivery Plan 2017-2021, including one year Operational Plan for 2017/18, Council is forecasting an improved Working Capital balance as at 30 June 2018 of \$5.82 million.

Minor changes are also proposed for two of Council's fees and charges, Council's Corporate and Program Key Performance Indicators, and the Capital Works Program.

The four year Delivery Plan 2017-21, including one year Operational Plan for 2017/18, as amended, is recommended for Council's adoption.

RECOMMENDATION:

- (a) That Council note the public submission received during the public exhibition period and the response to the submission, as detailed in this report.
- (b) That in accordance with Sections 404 & 405 of the Local Government Act (1993), the Draft Four Year Delivery Plan 2017-2021 including One Year Operational Plan for 2017/2018 be adopted as the Four Year Delivery Plan 2017-2021 including One Year Operational Plan 2017/2018, incorporating the amendments described in this report, and all changes consequential thereunto.
- (c) That, in accordance with Sections 534, 535 and 538 of the Local Government Act, 1993, Council makes the following rates and charges for every parcel of rateable land within the City of Ryde for the year commencing 1 July 2017 as detailed in the Four Year Delivery Plan 2017-2021 including One Year Operational Plan 2017/2018.
 - (i) A Residential Ordinary Rate of zero point zero seven nine eight one six (0.079816) cents in the dollar levied on the land value of all rateable land within the City of Ryde categorised as residential in accordance with Section 516 of the Local Government Act, 1993 subject to a minimum amount of five hundred and forty dollars and six cents (\$540.06).

ITEM 3 (continued)

- (ii) A Business Ordinary Rate of zero point five three seven five two two (0.537522) cents in the dollar levied on the land value of all rateable land within the City of Ryde categorised as business in accordance with Section 518 of the Local Government Act, 1993, (excepting land sub-categorised as Business - Major Retail Centre - Macquarie Park or sub-categorised as Business - Major Retail Centre - Top Ryde), subject to a minimum amount of five hundred and forty dollars and six cents (\$540.06).
- (iii) A Business - Major Retail Centre - Macquarie Park Ordinary Rate of zero point five nine two six four seven (0.592647) cents in the dollar levied on the land value of all rateable land within the City of Ryde sub-categorised as Business - Major Retail Centre - Macquarie Park in accordance with Section 529(2)(d).
- (iv) A Business - Major Retail Centre - Top Ryde Ordinary Rate of zero point five nine two six four seven (0.592647) in the dollar levied on the land value of all rateable land within the City of Ryde sub-categorised as Business - Major Retail Centre – Top Ryde in accordance with Section 529(2)(d).
- (v) An Environmental Management Rate of zero point zero one four nine seven nine seven (0.0149797) cents in the dollar be levied on the value of all rateable land within the City of Ryde subject to a base amount of fifty six dollars and sixty six cents (\$56.66), which will levy thirty six percent (36%) of the total amount raised within this rate.
- (vi) An Infrastructure Renewal and Maintenance Special Rate of Zero point zero one four two three four four (0.0142344) cents in the dollar be levied on the value of all rateable land within the City of Ryde subject to a base amount of ninety five dollars and seventy two cents (\$95.72), which will levy fifty percent (50%) of the total amount raised within this rate.
- (vii) A Macquarie Park Corridor Special Rate of zero point zero nine seven three seven zero seven (0.0973707) cents in the dollar be levied on the land value of all rateable land categorised as business in accordance with Sections 495 and included in the Macquarie Park Corridor, as identified by the map contained in the Four Year Delivery Plan 2017-2021 including One Year Operational Plan 2017/2018.
- (viii) That aggregation of parcels of land, subject to a minimum or base amount, be permitted in accordance with Section 548A of the Local Government Act 1993.

ITEM 3 (continued)

(d) That, in accordance with Section 496 (1) of the Local Government Act 1993, Council makes the charge for the Domestic Waste Management Service for each rateable residential property to be set at:

- Seven hundred and thirty one dollars (\$731.00) per service per annum or on a pro-rata basis for a premium service (includes 240 litre bin)
- Four hundred and thirty two dollars (\$432.00) per service per annum or on a pro-rata basis for a standard service (includes 140 litre bin)
- Three hundred and seventy dollars (\$370.00) per service per annum or on a pro-rata basis for an Eco-service (includes 80 litre bin) and
- the following additional services be provided, on request, to each rateable residential property, for the following annual charges or on a pro-rata basis:

(i) Additional 80 litre Garbage Bin	\$263.00
(ii) Additional 140 litre Garbage bin	\$328.00
(iii) Additional 240 litre Garbage bin	\$642.00
(iv) Additional Recycle bin	\$ 52.00
(v) Additional Green bin	\$ 52.00

(e) That, in accordance with Section 496 (2) of the Local Government Act 1993, Council makes the charge for the Domestic Waste Management Service, on request, to Non-rateable residential properties to be set at:

- Seven hundred and thirty one dollars (\$731.00) per service per annum or on a pro-rata basis for a premium service (includes 240 litre bin)
- Four hundred and thirty two dollars (\$432.00) per service per annum or on a pro-rata basis for a standard service (includes 140 litre bin)
- Three hundred and seventy dollars (\$370.00) per service per annum or on a pro-rata basis for an Eco-service (includes 80 litre bin) and
- the following additional services be provided, on request, to each non-rateable residential property, for the following annual charges or on a pro-rata basis:

(i) Additional 80 litre Garbage Bin	\$263.00
(ii) Additional 140 litre Garbage bin	\$328.00
(iii) Additional 240 litre Garbage bin	\$642.00

ITEM 3 (continued)

- | | | |
|------|------------------------|----------|
| (iv) | Additional Recycle bin | \$ 52.00 |
| (v) | Additional Green bin | \$ 52.00 |
- (f) That, in accordance with Section 501 (1) of the Local Government Act 1993, Council makes the standard charge for the Other Waste Management service provided, on request, to non-rateable non-residential properties be set at:
- | | | |
|-------|---|----------|
| (i) | Seven hundred and thirty one dollars (\$731.00) per service per annum or on a pro-rata basis for a premium service (includes 240 litre bin) | |
| (ii) | Four hundred and thirty two dollars (\$432.00) per service per annum or on a pro-rata basis for a standard service (includes 140 litre bin) | |
| (iii) | Additional 140 litre Garbage bin | \$328.00 |
| (iv) | Additional 240 litre Garbage bin | \$642.00 |
| (v) | Additional Recycle bin | \$ 52.00 |
| (vi) | Additional Green bin | \$ 52.00 |
- (g) That in accordance with Section 496A of the Local Government Act 1993, Council makes the Stormwater Management Service Charge be levied at the following rates:
- | | | |
|-------|--------------------------------------|--|
| (i) | Strata titled residential home units | \$12.50 per unit |
| (ii) | Other residential property | \$25.00 per rateable property |
| (iii) | Business rateable properties | \$25.00 per 350 sq metres of land area |
| (iv) | Strata titled business units | \$12.50 per unit |
- (h) That, in accordance with Section 611 of the Local Government Act 1993, the following annual charges be made:
- | | | |
|-----|--|--|
| (i) | the use of Council land for the vehicle overbridge situated in Herring Road be charged in accordance with the legal agreement between the City of Ryde and the owners of Macquarie Shopping Centre (anticipated income is \$86,185 including GST for 2017/2018). | |
|-----|--|--|

ITEM 3 (continued)

- (ii) the use of Council land for the Shell Oil company pipeline in the City of Ryde be charged in accordance with the pricing formula agreed with the Company, (anticipated income is \$67,870 including GST for 2017/2018).
- (iii) the use of Council land for Jemena Gas Networks (NSW) Ltd (AGL) Gas Mains in the City of Ryde be charged at a rate based on an annual review by KPMG of AGL's revenue (anticipated income is \$81,610 for 2017/2018).
- (i) That Council sets the rate of interest payable in respect of rates and charges that remain unpaid after they become due and payable be set at seven point five percent (7.5%) per annum.
- (j) That the Schedule of Fees and Charges, annexed to the Draft Four Year Delivery Plan 2017-2021 including One Year Operational Plan 2017/2018 as amended in terms of this report, be made and fixed as Council's Fees and Charges for 2017/2018.

ATTACHMENTS

1 Public Submission - Bike North Ryde Delivery Plan 2017

Report Prepared By:

Jifeng Huang
Team Leader - Management Accounting

Report Approved By:

Steven Kludass
Chief Financial Officer

Roy Newsome
Acting Director - Corporate and Organisational Support Services

ITEM 3 (continued)

Legislation

Council, at its Ordinary Meeting on 26 April 2017, resolved that pursuant to Sections 404 and 405 of the Local Government Act 1993, that the document titled "Draft Four Year Delivery Plan 2017-2021 including One Year Operational Plan 2017/2018" be adopted as the Draft Four Year Delivery Plan and Draft One Year Operational Plan of the City of Ryde, to be placed on public exhibition for a period of not less than 28 days from 2 May 2017 to 30 May 2017.

Ryde 2025 Community Strategic Plan

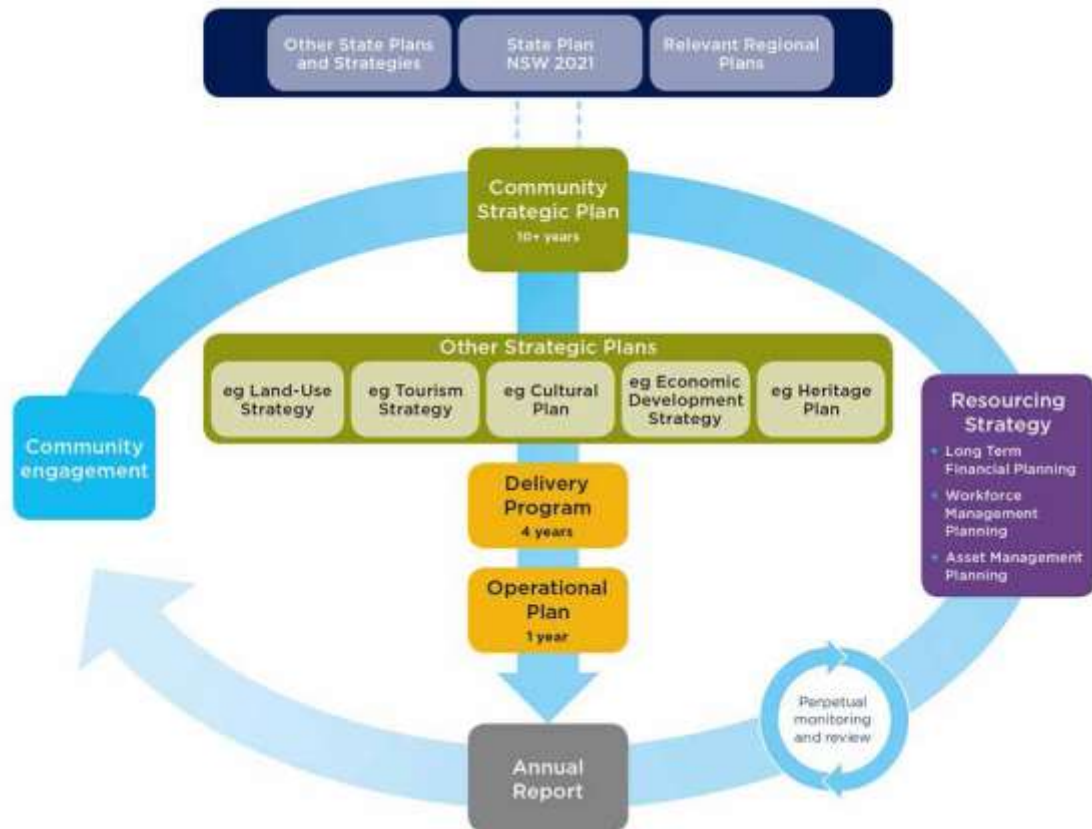
In the formulation of the Draft Plans, consideration has been given to Council's adopted Ryde 2025 Community Strategic Plan. A summary of the proposed expenditure allocations for each of the Outcome areas in the Draft Four-Year Delivery Plan 2017/2021, are detailed below:

Outcome	Base \$M	Projects \$M	Total \$M
A City of Connections	72.8	66.8	139.6
A City of Environmental Sensitivity	105.4	22.9	128.3
A City of Harmony & Culture	27.3	3.0	30.3
A City of Liveable Neighbourhoods	40.8	4.2	45.0
A City of Progressive Leadership	128.2	41.6	169.8
A City of Prosperity	6.1	9.1	15.2
A City of Well Being	79.3	27.4	106.7
Total	459.9	175.0	634.9

The Draft Four-Year Delivery Plan 2017/2021 including One-Year Operational Plan 2017/2018 has been prepared in alignment with the Ryde 2025 Community Strategic Plan and provides details on the projects to be delivered within each Outcome area and Program area.

ITEM 3 (continued)

The diagram below shows the relationship between the Community Strategic Plan, the Four-Year Delivery Plan and the Operational Plan:



Public Advertising/ Consultation Program

In accordance with Council's resolution at its meeting on 26 April 2017, the Draft Four Year Delivery Plan 2017-2021 including One Year Operational Plan 2017/2018 was advertised on 2 May 2017 and also distributed to other key stakeholders in seeking feedback from our community. A summary of these initiatives is detailed later in this report.

In the preparation of the Draft Four Year Delivery Plan and Draft One Year Operational Plan, Council undertook a comprehensive advertising/ consultation program. The program was as follows:

- Formal public advertising of the Draft Four Year Delivery Plan and Draft One Year Operational Plan commenced on 2 May 2017 with an advertisement being placed in the Northern District Times advising the community of the public exhibition period for submissions being up to 30 May 2017 and that the Draft Plans were available on Council's website;

ITEM 3 (continued)

- Council's website also provided other supporting documentation to assist the community in accessing and being fully informed of Council's Draft Plan with an opportunity to provide feedback on line;
- Council posted a number of notifications via its social media channels alerting followers to make a submission during the exhibition;
- An overview of Council's Delivery Plan was presented to the Ryde Business Forum meeting at Council's North Ryde Office on Monday, 5 June 2017.

Public Submissions

Council received one (1) public submission (Please refer to **ATTACHMENT 1**).

Public Submission Comment from Bike North (extract only):

- Ryde is a growing city which needs to look for alternate ways of moving its population around as urban density rises sharply but the road infrastructure will not be able to be upgraded to match.
- Bicycles for transport, particularly short journeys to employment and retail destinations, will be critical and requires much greater emphasis and resources than Council is planning to provide over the next four years. We believe that Council should be planning and funding for a Cycling mode split of 10% of journeys in the City and include that in the forward plan.
- We request that funds be diverted from other program, specifically the roads program to deliver better and quicker outcomes for cycling. The road funding is mostly maintenance and does not provide additional capability in Ryde. It would be far more appropriate to spend those funds on delivering new facilities and capabilities and delay some of the maintenance for a short time.
- It is the Council's role to implement its own Bike Plan, last updated in 2014. This is a comprehensive document which, if followed, will result in significant benefits to the City. In particular when ANY work is proposed on ANY route which is identified in that plan then the opportunity must be taken to improve outcomes for cycling.
- It is critical that all departments of Council are aware of their responsibility to be familiar with and implement the Bike Plan, particularly the Planning department, the Parks and Recreation department and the Traffic and Transport department.

ITEM 3 (continued)

Council Response:

Improving active transport opportunities within Council's current works program should be considered in perpetuity following a pragmatic assessment of how the Bike Plan actions can be incorporated into the current works program. It should be noted that in some cases an "interim" solution may be needed, prior to a longer-term solution, that in some cases has a significant cost implication and needs to be budgeted in future years.

Council is committed to improving cycleway connectivity within and through the City of Ryde LGA over the short to medium term, with strong emphasis on developing and constructing the following Regional cycle routes:

RR05: North Ryde to Gladesville (Pittwater Road – Cycleway)

RR07: Epping to Sydney City (Epping Road – Cycleway)

RR12: Parramatta to Macquarie (Country Road – Cycleway)

Re-allocating budgets, from other capital programs (for example, the roads program to cycleways) is difficult to undertake given the service level that Council must maintain in relation to road asset management. However, notwithstanding this position, it is well documented that Council submits numerous grant applications to RMS to obtain funding for active transport projects and to date the construction of the Shared Path within ELS Hall Park was constructed following successful funding applications.

Council staff will table, at future Bicycle Advisory Committee meetings, the list of road related projects to confirm the appropriate bicycle treatment option, for subsequent costing and evaluation purposes within the relevant project year.

Draft Four Year Delivery Plan and Draft One Year Operational Plan - Amendments

Administrative Amendments

Since the Draft Four Year Delivery Plan and Draft One Year Operational Plan were adopted by Council for public exhibition purposes, a number of necessary amendments have been made to the Draft Plans to correct minor typographical errors or amendments to the wording of the document, adjustment of vacant positions that have been filled, other labour adjustments, plus some minor budgetary adjustments, as outlined in the section below.

ITEM 3 (continued)Proposed Financial and other amendments

The following proposed amendments are put forward for Council's consideration and determination.

Note: All amendments endorsed by Council will be reflected in an adopted version of the four year Delivery Plan 2017-21, including one year Operational Plan for 2017/18 and published on Council's website.

FinancialThe Ryde Civic Hub (Ryde Central) Project

In addition to the table below that details the financial adjustments to the Draft 2017/2018 Budget, a further amendment for the Ryde Civic Project is required as it has not been included in the Draft Delivery Plan 2017/2021 or Operational Plan 2017/2018. Therefore, a budget of \$250,000 (including salary of Executive Officer and an allocation for consultancy), is recommended for 2017/2018 only, that will be funded from the Ryde Civic Hub Reserve. This adjustment will have no impact on Council's Working Capital.

A budget for the 2017/2018 year only is proposed, on the basis that this will allow the newly elected Council to confirm its direction for this project.

Also, in 2017/2018, if there are any specific initiatives required to be taken with the Ryde Central project, these will be the subject of a separate report to Council and if required, will seek Council's endorsement of a budget allocation from the Ryde Civic Hub Reserve.

ITEM 3 (continued)

The following changes are proposed to be made to the Draft 2017/2018 Budget;

	\$ '000
<u>OPERATING REVENUE:</u>	
Rates & Charges	622
Fees and Charges	0
Other Operating Revenue	0
TOTAL OPERATING REVENUE	622
<u>OPERATING EXPENSES:</u>	
Employee Costs	282
Materials & Contracts	400
Borrowing Costs	0
Other Operating Expenses	(35)
TOTAL OPERATING EXPENSES	647
Reserves	99
TOTAL CHANGE to WORKING CAPITAL	74

The main points of the changes are:

- Increase of \$622K in Rates and Annual Charges, following a review of the proposed notional yield for 2017/18, including supplementary rates (derived from growth);
- Increase of \$282K for Employee Costs, due to an additional temporary position being created in the Procurement Section, as well as minor salaries and wages adjustments;
- Increase of \$400K in Materials and Contracts, comprising:
 - \$145K for Shop Ryder Community Bus Service
 - \$75K for Ryde Youth Theatre Group
 - \$160K for September 2017 Election
 - \$20K for External Audit fees
- Decrease of \$35K in other operating costs, due to minor adjustments for Contributions & Donations – Fire Control;
- Decrease of \$99K in transfers from various Reserves.

ITEM 3 (continued)

The above adjustments will increase the projected Working Capital by \$74K.

Fees and Charges

The changes made to the Proposed 2017/2018 Fees and Charges are as follows:

- Council-funded amusement ride admission (unlimited per day) should be \$15 not \$10 - under Category 3 Events (less than 5,000); and
- Additional trading hours beyond 7.5 hours \$20 per hour - under Category 1 Events (Greater than 10,000 patrons) – additional point in Fees and Charges (G).

Capital Works Program

The following projects are recommended to be added to the 2017/2018 Capital Program:

- Blaxland Road (First Avenue to Edgar Street) under Cycleway Construction Expansion Program;
- Boronia Lane (Lovell Road – Russell Street) under Road Kerb Renewal Program; and
- Condition 4 and 5 asset replacement and Pittwater Road (#214 – High Street) under Stormwater Renewal Program.
- Lovell Road (Pickford Avenue - Hollis Avenue) needs to change from 2016/17 to 2017/18 under Road Resurfacing Renewal Program

The following project is recommended to be removed from the 2017/2018 Capital Program:

- Second Avenue (Ryedale Road - East Parade) listed in 2017/18 will be brought forward and completed in 2016/17 under the Road Resurfacing Renewal Program.

The above adjustments will not change the total Capital Expenditure for 2017/2018.

It should be noted that the Delivery Plan excludes Carryover Projects from the current 2016/2017 Budget year. The proposed Carryover Projects are detailed in a separate item on tonight's Council Agenda and will be added to the 2017/18 Budget once adopted by Council.

ITEM 3 (continued)

Performance Indicators

There are a number of performance indicators that require adjustment, either a minor amendment to the wording, recommendation for removal, or a review of the indicator.

The proposed changes to Corporate Performance Indicators are as follows:

NOTE: A presentation to Councillors of the proposed changes to Performance Indicators will be provided at the Finance and Governance Meeting of 20 June 2017.

KPI	Action	Reason
Percentage of project milestones completed on time	To remove this indicator from the Delivery Plan	A new method of reporting the progress of projects and programs is proposed. Milestones will be replaced by discrete measurements of time, cost and scope to better track the progress of projects and/or programs.
Of completed projects, percentage of projects completed on or under budget	To remove this indicator from the Delivery Plan	It is recommended that this indicator be removed as it is included in the proposed new method outlined above.

The proposed changes to the Property Portfolio Program Performance Indicators are as follows:

KPI	Action	Reason
% of Net return on all commercial properties	Replace with new indicator	KPI is better captured by the following indicator: "Occupancy of commercial properties (income generating) over 12 months" Target >75%.

ITEM 3 (continued)

The proposed changes to the Customer and Community Services Program Performance Indicators are as follows:

KPI	Action	Reason
% customer satisfaction with the service provided at the Ryde Planning and Business Centre	To remove this KPI from the Delivery Plan	Due to the opening of the new Customer Service Centre in Pope Street, this measure is now covered by an existing measure “% customer satisfaction with the service provided at the Customer Service Centre”

The proposed changes to the Environmental Program Performance Indicators are as follows:

KPI	Action	Reason
State of Environment Report completed and compliant with legislation	Remove this KPI from the Delivery Plan	The requirement for this is now part of the Annual Report and there is no longer a requirement to develop a separate report.

The proposed changes to the Regulatory Program Performance Indicators are as follows:

KPI	Action	Reason
Number of food premise inspections	Reduce target from 1,000 to 850	KP was reviewed as part of this year’s business planning process and it is suggested that this be reduced to 850 as a more realistic target.

ITEM 3 (continued)

Loan Borrowings

City of Ryde proposes to borrow \$0.35 million in additional funds in 2017/2018, for development of properties at 741 Victoria Road and 33-35 Blaxland Road, with Council's projected Debt Service ratio to be 0.91%, as at 30 June 2018 (benchmark is less than 5%).

Rates and Annual Charges

Rates have been increased by 7%, in accordance with the Minister's approved Special Rate Variation (SRV), including the approved rate cap of 1.5%.

The Minister for Local Government has advised the maximum interest rate on overdue rates for 2017/2018 is 7.5%. It is recommended that Council adopt this amount.

Projected Working Capital

As reported to Council in the Quarterly Reviews of the Four Year Delivery Plan 2016-2020 including One Year Operational Plan 2016/2017, Council is on track with its 2016/2017 Budget and is projecting a Working Capital of \$4.82 million, as at 30 June 2017.

In the preparation of the Draft Plans, the 2017/2018 Draft Budget has been developed by Council keeping increases in its fees and charges at reasonable levels.

The Draft Budget is proposed to increase Working Capital by \$1.01 million and the Working Capital is projected to be \$5.82 million as at 30 June 2018. This is an excellent outcome and continues the trend of Council's solid financial performance in recent years.

Summary - Key Initiatives and Key Performance Indicators in the Draft Four Year Delivery Plan 2017-2021 including One Year Operational Plan 2017/2018

Key aspects and financial indicators included in the Draft Operational Plan for 2017/2018 are:

- Total expenditure budget (Operating and Capital excluding depreciation) is \$137.64m;
- The Operating Result before Depreciation is forecast as a surplus of \$41.79m and the Operating Result before Capital Grants and Contributions is forecasted as a surplus of \$21.38m;
- The Operating Result after Depreciation and before Capital Grants and Contributions is projected to be a surplus of \$5.08 million;

ITEM 3 (continued)

- Forecasted Working Capital as at 30 June 2018 is projected to be \$5.82m;
- The budget provides for 514.03 full time equivalent employees with a total headcount of 861 staff;
- Debt Service Ratio is estimated to be 0.91% as at 30 June 2018. This does not take into account the full effect of any loans in the longer term for property development purposes;
- Council's Internally Restricted Reserves will be utilised during the 2017/2021 period of the Delivery Plan, with the balance of Reserves due to reduce from \$85.30m in 2016/17 to \$57.90m in 2020/21;
- Capital Expenditure in 2017/2018 is budgeted at \$39.43m representing a Council funded program of \$20.79m, the balance being funded from External Reserves such as Developer Contributions and Government Grants;
- The City of Ryde will continue to provide significant subsidies to various community groups, sporting clubs and government organisations throughout 2017/2018. Subsidies are provided by either reduced rentals on Council facilities, pensioner rate subsidies, reduced hire fees for Council facilities, grants to various organisations or sponsorship of events;
- City of Ryde will make payments/contributions to NSW Government entities totalling \$12.39m in 2017/2018;
- Council's proposed total project expenditure in 2017/2018 is summarised below:
 - Capital Expenditure - \$ 39.43m
 - Non-Capital Expenditure - \$ 3.03m
 - Total Projects - \$ 42.46m

ITEM 3 (continued)

Total Project expenditure, by Program, is outlined in the table below:

Program	Capital Project \$M	Non-Capital Project \$M	Total Project \$M
Catchment Program	3.71	-	3.71
Centres and Neighbourhood Program	3.01	0.50	3.51
Community and Cultural Program	0.35	0.20	0.55
Customer and Community Relations Program	-	0.03	0.03
Economic Development Program	-	0.27	0.27
Environmental Program	0.65	0.03	0.68
Foreshore Program	1.20		1.20
Governance and Civic Program	0.05	0.68	0.73
Internal Corporate Services Program	3.73	0.25	3.98
Land Use Planning Program		0.21	0.21
Library Program	0.79	-	0.79
Open Space, Sport & Recreation Program	9.95	0.29	10.24
Paths and Cycleways Program	2.00		2.00
Property Portfolio Program	0.89	-	0.89
Regulatory Program	0.25	-	0.25
Risk Management Program		0.06	0.06
Roads Program	10.57	-	10.57
Strategic City Program	-	0.25	0.25
Traffic & Transport Program	1.38	-	1.38
Waste and Recycling Program	0.90	0.26	1.16
Total	39.43	3.03	42.46

ITEM 3 (continued)

General Commentary

Details of the Macquarie Park Special Rate, the Stormwater Management Service Charge and the Infrastructure Renewal and Maintenance Special Rate (which was approved by the Minister for Local Government on 19 May 2015 as 7% per annum for four years from 2015/2016 on an ongoing basis) are contained in the Revenue Policy within the Draft Plans. All of the funds raised from these sources will be dedicated to the purposes raised and will address priority work relating to the current condition of Council's infrastructure valued at \$0.99 billion. These works are detailed in the Projects by Program section of the Draft Plans.

In summary, the Draft Plans, Draft Budget and Draft Fees and Charges for 2017/2018 maintain the current level of services to the community whilst continuing to deliver a substantial Capital Works Program. As forecasted in the Draft Plans, Council's funded Capital Works Program is projected to increase over the four years to a program of \$48.24 million.

Council is continuing to address the condition of the City's infrastructure and in particular the renewal of existing infrastructure. Council's proposed Capital Works Program of \$39.43 million for 2017/2018 provides for approximately \$25.64 million of renewal of existing assets next year, funded primarily by a mix of SRV funds and Reserves.

Council's adopted Long Term Financial Plan recommends Council spend \$18 - \$20 million per year on asset renewal of its existing infrastructure assets, based on asset management principles. This level of capital expenditure includes the use of \$18.25 million from Reserves on hand for 2017/2018, grants, contributions and additional rate income from Council's approved SRV.

It should be noted that Council's Operating Result Before Capital (including depreciation) for 2017/2018, is projected to be a surplus of \$5.08 million, noting that due to the SRV and Council's efficiency savings of \$2.5 million being effective from 2015/2016, Council's projected Operating Results improve over the term of the LTFP.

Without the approved SRV, Council would be confronted with an Operating Deficit of approximately \$3.5 million in 2017/18 and the prospect of an ever-increasing infrastructure asset backlog.

ITEM 3 (continued)

Overview of Federal Budget

From media releases and other sources the following are the possible implications that may arise from the Federal budget on Councils;

- Government will restore the indexation of the Financial Assistance Grant (FAG) in 2017-18. In the interim, Councils are experiencing reductions in real terms, due to the Federal Government's freezing of the grant to Local Government.
- Roads to Recovery (R2R) funded through to 2020/2021, with confirmation that the annual funding for R2R will be \$400 million per year from 2019/2020 onwards.

Review of Council's Resource Strategy and Plans

An independent review of Council's Resource Strategy and Plans is currently being finalised and will be presented to Council in July 2017.

Included in the review is the following:

1. Long Term Financial Plan;
2. Asset Management Plan and Sub Plans;
3. Development of a new Workforce Plan; and
4. Development of a new Information and Communications Technology Plan

Once the Resource Plans are finalised, an overarching Resource Strategy will be developed that pulls the 4 Resource Plans together and connects the Community Strategic Plan to the 4 year Delivery Plan. This is a vital piece of work as it annunciates Council's resource response to the aspirations contained in Council's Community Strategic Plan.

Importantly, there are three scenarios included in the Resource Strategy and Plans:

- Scenario One – Base - predicated on existing services remaining largely the same over the next 10 years;
- Scenario Two – Projected Growth A (30,000 population) - predicated on available data indicating an additional population of 30,000 by 2028 with a direct (linear) correlation between population growth and service provision (both in capital and operating terms); and
- Scenario Three – Projected Growth B (25,000 population) - predicated on an assumption that the additional population will transpire at a slightly slower rate than Scenario 2 with a less than direct (linear) correlation between population growth and service provision (capital and operating).

ITEM 3 (continued)

Please note the Draft Four Year Delivery Plan 2017-2021 and One Year Operational Plan 2017/2018 is currently based on **Scenario One – Base**, with an assumption that

- existing services and service levels largely remain the same over the next 4 years,
- income and expenditure increases in line with CPI projections, and
- capital works continue to be funded by SRV, Section 94 contributions and other internal reserves.

More information will be presented in the report to Council in July 2017.

Critical Dates

Council publicly exhibited the Draft Four Year Delivery Plan and Draft One Year Operational Plan on 2 May 2017 for a period of 28 days, inclusive, closing on 30 May 2017, to allow the public to make submissions on any aspect of the Draft Plans.

Council received one public submission for the Draft Four Year Delivery Plan 2017-2021 and Draft One Year Operational Plan 2017/2018 during the public exhibition period.

Once adopted, the Four Year Delivery Plan 2017-2021 including One Year Operational Plan 2017/2018 will be published in its final form on Council's website with notification in the Council's weekly column in the local newspaper, the Northern District Times. A bound copy of the adopted delivery plan and operational plan document will also be available at Customer Service Centres and all five Libraries.

Councillor Workshops

The following workshops were held with Councillors in the formulation of the Draft Plans.

- The budget timetable was circulated to Councillors in the Councillor Information Bulletin on 15 November 2016.
- Councillor Workshops - In the preparation of the Draft Plans, workshops have been held with Councillors as follows:
 - eWorkshop 1 14 February 2017 (Rates, Fees & Charges)
 - eWorkshop 1 14 February 2017 (Base Budget)
 - Workshop 2 28 February 2017 (Projects)
- Councillors were also requested at the commencement and during the budget process to submit their priority projects.

ITEM 3 (continued)

Timetable and Public Consultation

The following timetable was followed in respect of Council's consideration of the Draft Four-Year Delivery Plan 2017/2021 including One-Year Operational Plan 2017/2018:

Date	Action
25 April 2017	Consideration by Council of Draft Plans for public exhibition.
2 May 2017	Commencement of public exhibition period of Draft Plans.
30 May 2017	Completion of public exhibition of the Draft Plans and closing date for receipt of all public submissions
27 June 2017	Consideration by Council of public submissions on Draft Plans and amendments. Draft Plans for consideration and adoption, including the setting of rates, fees and charges for 2017/2018.

Council also provided information to all Advisory Committees and the Ryde Business Forum that includes all Chamber of Commerce, seeking feedback on the exhibition of the Draft Plans. The following consultation / advertisement occurred in promoting Council's Draft Plans.

- Public exhibition of Draft Plans between 2 May 2017 and 30 May 2017;
- Draft Plans were available for viewing during the exhibition period on Council's website;
- A high level overview of Council's Draft Four Year Delivery Plan 2017-2021 including One Year Operational Plan 2017/2018 was provided to the Ryde Business Forum on Monday 5 June 2017.

Operational Plan Budget / Linkages

The Draft Four Year Delivery Plan 2017-2021 including One Year Operational Plan 2017/2018 details the key projects, initiatives and actions that Council proposes to be undertaken over the next year. It provides the strategic direction for Council and details the key initiatives, deliverables and performance measures for 2017/2018 in addition to formally allocating resources through the Budget.

ITEM 3 (continued)

Financial Implications

The Four Year Delivery Plan 2017-2021 including One Year Operational Plan 2017/2018 maintains the City of Ryde's sound financial position, whilst delivering a significant Capital Works Program of \$39.43 million and projects a Working Capital balance of \$5.82 million, as at 30 June 2018.

As a result of Council's SRV, Council's proposed four year capital works program has increased to \$167.50 million, which provides approximately \$110.29 million for renewal of existing assets (or \$27.57 million per year).

As a result of the SRV and Council's on going \$2.5 million of annual efficiency savings, Council is now in a position to allocate the required amounts each year for the renewal of its infrastructure assets and reducing its asset infrastructure backlog. The City of Ryde is still on track to be financially sustainable by 2020.

As detailed in this report, Council's Delivery Plan has been adjusted to ensure that the Plan adopted by Council is realistic and can be delivered. To further address Council's long term financial sustainability, a separate report on Council's revised Resource Strategy and Plans will be provided to Council for consideration in July 2017.

Other Options

Council has the discretion to accept or reject the proposed amendments to the Draft Plans and to accept or reject the single public submission. Due to the tight nature of the budget, should Council decide to reject or accept additional expenditure or income, an alternative source of funding would need to be identified.

Conclusion

The Draft 2017-21 Delivery Plan and 2017/18 Operational Plan as amended, which is detailed in this report, is presented to Council for adoption, following public exhibition.

ITEM 3 (continued)

ATTACHMENT 1



Bike North Inc
PO Box 719
Gladesville NSW 1675

www.bikenorth.org.au
info@bikenorth.org.au

30 May 2017

General Manager, City of Ryde
cityofryde@ryde.nsw.gov.au

Dear Sir

Re: Draft Delivery Plan 2017-2021

Bike North thanks the City of Ryde for the opportunity to make a submission on the forward plan for the city over the next four years. Our comments are broken into general and specific points. Bike North understands issues relating to transport, active living and positive cultural outcomes. We believe that using bicycles is the solution to many problems in the city and that stronger promotion of cycling is a critical task for the City of Ryde

General points

- * Ryde is a growing city which needs to look for alternate ways of moving its population around as urban density rises sharply but the road infrastructure will not be able to be upgraded to match.
- * Bicycles for transport, particularly short journeys to employment and retail destinations, will be critical and requires much greater emphasis and resources than Council is planning to provide over the next four years. We believe that Council should be planning and funding for a Cycling mode split of 10% of journeys in the City and include that in the forward plan.
- * We request that funds be diverted from other program, specifically the roads program to deliver better and quicker outcomes for cycling. The road funding is mostly maintenance and does not provide additional capability in Ryde. It would be far more appropriate to spend those funds on delivering new facilities and capabilities and delay some of the maintenance for a short time.
- * It is the Council's role to implement its own Bike Plan, last updated in 2014. This is a comprehensive document which, if followed, will result in significant benefits to the City. In particular when ANY work is proposed on ANY route which is identified in that plan then the opportunity must be taken to improve outcomes for cycling.
- * It is critical that all departments of Council are aware of their responsibility to be familiar with and implement the Bike Plan, particularly the Planning department, the Parks and Recreation department and the Traffic and Transport department.

We request that Council take account of the following points as feedback to the Draft Delivery Plan 2017-21.

- * Of the seven City outcomes four of them should be reviewed to include cycling in their delivery strategies listed on following pages.
 - o City of Liveable Neighbourhoods (Goal 1 and 3).
 - o City of Wellbeing (Goals 1 and 2).
 - o City of Environmental Sensitivity (Goals 2 and 3)
 - o City of Connections (Goal 2)

ITEM 3 (continued)

ATTACHMENT 1

- * There are a number of park and area upgrades which must include improving existing cycling facilities as part of the planned upgrades.
 - o Upgrade of Shrimptons Creek (\$2.5m)
 - o Upgrading of other parks which already contain cycle paths. Meadowbank Park, Santa Rosa Park, Putney Park, Waterloo Park ELS Hall Park.
- * In the Roads program pages 40 to 44 it is critical that every project on a road that is mentioned in the Bike Plan be improved for cycling. In particular those on regional routes should have sealed shoulders, bike logos and line marking to make cycling safer. Opportunities have been missed in the past and this should not happen again.
- * 2017-18 roads projects on the following roads in the Bike Plan : Pittwater, Ryde, Buffalo, Thompson, Rene, Morrison, Badajoz, Moncrieff, College, Aeolus, Abuklea, Terry (Eastwood), Second, Macpherson, Wolger.
- * 2018-19 roads projects on the following roads in the Bike Plan : Charles, Waterview, Western, Ryrie, Pellisier, Edmondson, Florence, Vimiera, Westminster, Cutler, Anzac, Station, Khartoum, Chatham.
- * 2019-20 roads projects on the following roads in the Bike Plan : Delange, Talavera, Providence, Kent, Potts, Cressy, Pennant, Wattle, Hillview, Rickard, Pembroke.
- * 2020-21 roads projects on the following roads in the Bike Plan : Badajoz, Pittwater, Westminster, Anzac, West, Boronia, Marlow, Rydedale, Waterloo.
- * 2018-19 Bridge program. The bridge over Shrimptons Creek at the bottom of Lucinda Street is an urgent project that needs to be able to provide for all members of our community, including wheelchairs and prams as well as bicycles. The new bridge needs to be 3.0m wide (clear) with suitable gradients at each end. The connecting 40m path to the Shrimptons Creek path also needs widening and upgrading as part of this project. We believe that work should be brought forward to the 2017-18 year.
- * A number of Neighbour centres are planned for upgrade in the plan. Villages at Coxs Road, Putney and Gladesville are listed and in each case we believe that improved cycle access should be a goal. This should include better bike parking (end of trip) as well as better access routes to these villages from all directions.
- * The Cycleway program listed on pages 59 to 61 needs to be significantly increased in value. At current cost estimates of \$1,500 per lineal metre of cycle path, the budget allows for just 233m of path in the first two years, 500m in the third year and 216m in year four. We submit that this is not enough to deliver needed outcomes.
- * Year 3 includes work on the Epping Road cycleway the highest priority Regional Route in the City. But our estimate is that about \$3.2m is needed to construct the 2.18km of path, assuming that 420m of path is completely funded by Macquarie University. The estimated amounts are way too low and need to be increased.
- * Pittwater road cycle paths are not planned until 2020-21, but this is too late to link up the disjoint paths that are already built. With complete plans in design phase now this project needs to be brought forward to 2017-18.

Please contact us so we can assist Council in delivering better cycling outcomes.

Yours Faithfully,

Doug Stewart

On behalf of the Bike North Ryde Area Working Group.

4 CARRYOVER FUNDS/PROJECTS 2016/2017 TO 2017/2018

Report prepared by: Team Leader - Management Accounting
File No.: FIM/07/6/2/6/6/4 - BP17/574

REPORT SUMMARY

This report details the funds/projects that are recommended to Council to be carried over from the 2016/2017 budget and to carry forward the expenditure estimated at \$12.52 million, with the associated income and reserve funding into the 2017/2018 financial year. The carryover projects are being recommended for the following reasons;

- The carryover funds/projects have been substantially commenced.
- Funding/grant notification was confirmed late in the financial year.
- The project was delayed due to circumstances beyond Council's control.
- The project will not be completed by the 30 June 2017.

Of the works sought to be carried forward, only \$0.09 million is from Council's General Revenue.

Council started the year with \$43.13 million in projects (\$38.43 million in capital and \$4.70 million in non-capital) and has added \$1.59 million in projects (\$3.66 million additional funding in capital and the reduction of \$2.06 million in non-capital) through the three quarterly reviews. In addition there were projects carried over of \$16.91 million (\$15.94 million in capital and \$0.97 million in non-capital) from 2015/16 financial year. From these works, Council is on track to deliver a total of \$49.12 million in projects (\$45.83 million in capital and \$3.29 million in non-capital) or 114% of the original amount budgeted in the Delivery and Operational Plan.

The total carryovers of \$12.52 million for 2016/2017, includes the \$6 million for Central Park in Waterloo Road, Macquarie Park. This project was funded by the NSW State Government for acquisition and embellishment of the park. The delay in expenditure has occurred due to the fact that Government Property NSW has only recently advised Council of the valuation for the land. This is currently the subject of discussions with Council staff, with the objective to maximise the funds available to embellish the park.

All of the proposed carryovers were identified in the March Quarterly Review.

ITEM 4 (continued)

RECOMMENDATION:

- (a) That Council endorse the proposed carryovers, totalling \$12.52 million and include them in the 2017/2018 Budget, detailed as follows:
- \$0.05 million for projects that Council has previously approved
 - \$1.13 million for projects that have been delayed due to contract dispute
 - \$1.50 million for projects that will benefit from broader scope for efficiencies
 - \$1.90 million for projects that were substantially commenced, tendered and/or contracts signed
 - \$1.94 million for projects that have been delayed for reasons detailed in this report
 - \$6.00 million for Central Park, Waterloo Road project due to circumstances beyond Council's control
- (b) That the proposed transfers to and from Reserves as detailed in the report, and included as budget adjustments, totalling a net increase in Reserves of \$12.43 million be adopted.

ATTACHMENTS

1 Carryover Lists

Report Prepared and Approved By:

Jifeng Huang
Team Leader - Management Accounting

Report Approved By:

Steven Kludass
Acting Chief Financial Officer

Roy Newsome
Acting Director - Corporate and Organisational Support Services

ITEM 4 (continued)

Background carryover funds/projects

Under Section 405 of the Local Government Act, Councils are required to adopt an Operational Plan (or Management Plan during the transitional period). Under clause 201(1) (a) of the Local Government Regulation Councils are required, as part of that Operational Plan, to estimate its income and expenditure, for the specific financial year of the Operational Plan.

Under clause 211 of the Local Government Regulation, all votes lapse at the end of the financial year, with the following exceptions:

- Works carried out or started or contracted to be carried out
- Services, goods or materials provided or contracted to be provided
- Facilities provided or started or contracted to be provided

What this means is that the budget for a specific year ends at the 30 June. Should there be projects or funding that a council has committed to in a financial year, but has not had them provided or contracted or has not finalised the expenditure by the 30 June, there is a need for Council to resolve for those funds to be spent in the next financial year, commonly referred to as Carryovers.

Those contracted, started or provided are also included in this process to ensure completeness and transparency of the amounts carried from one year to the next and to facilitate a clear distinction of that expenditure in the new financial year.

Report

This report details the funding for projects that were approved in the 2016/2017 financial year budget and which are recommended to be carried forward into the 2017/2018 financial year.

A dissection of the categories of the reason for the requested carryover is shown in the table below. Approval is sought to carry forward the expenditure and associated income and reserve funding into the 2017/2018 financial year.

The total amount of works sought to be carried forward is \$12.52 million (\$16.91m 2015/2016) with a complete listing of all expenditure detailed in **ATTACHMENT 1**, and the detailed reasons for the carryover. A dissection of the source of funding is shown below.

Of the works proposed to be carried over, the vast majority are funded from external sources and reserves, with only \$0.09 million of Council's General Revenue to be carried forward. Further minor adjustments will also be made in the June Quarterly Budget Review. It should also be noted that as part of the March Quarterly Review, all projects that had a likelihood of being carried over, were identified in that report.

ITEM 4 (continued)

The categories and reasons for seeking the carryover are detailed below.

Category	\$'000
Already approved by a Council Resolution	50
Broader Scope for Efficiencies	1,501
Contract Dispute	1,128
Delayed - RTA/Other State Agency Approval	1,143
Delayed – Government Property NSW	6,000
Delayed - Staff Changes	30
Delayed - Supply of Materials	129
Delayed - Wet Weather	435
Only added in March Quarterly Review	200
Substantially Commenced, Tendered, and/or Contracts Signed	1,899
TOTAL	12,515

It is recommended that Council endorse the expenditure, the supporting sources of funding and the transfers to/from reserves to be carried over to the 2017/2018 Budget.

From Council's capital works projects, funds are allocated for Public Art components, and as part of these carryovers it is recommended to transfer these amounts to a specific internal reserve for Public Art. When the works are due to commence, these funds will be brought back from the reserve when Council considers the Public Art component.

The following are the sources of funding for the recommended carryovers.

Funding Source	\$'000
Government Grants	118
Asset Replacement Reserve	2,558
Macquarie Park Special Rate	550
Stormwater Management Service Charge Reserve	110
Accommodation Reserve	300
Voluntary Planning Agreement Reserve	44
Sec 94 Reserves	2,088
Unexpended Grants	6,662
General Revenue	85
TOTAL	12,515

ITEM 4 (continued)

In 2015/2016 the amount of carryovers totalled \$16.91 million. This figure has reduced to \$12.52 million in proposed carry overs for 2016/2017, noting the total carryover includes \$6 million for the Central Park in Waterloo Road.

Council's Capacity to undertake works

The following table shows for 2016/2017, the amount of project work (capital and non-capital) that has been budgeted and either completed or anticipated to be completed;

2016/2017	Capital \$'000	Non Capital \$'000	Total \$'000
Original Budget	38,435	4,697	43,132
Carryover Budget	15,944	967	16,911
Quarter 1 Review	7,662	833	8,496
Quarter 2 Review	-4,888	-2,503	-7,391
Quarter 3 Review	881	-390	490
Revised Budget	58,034	3,604	61,638
Carryovers Sought	12,200	315	12,515
Amount Expected to be completed	45,834	3,289	49,123
% of Original budget	119%	70%	114%
% of Revised Budget	79%	91%	80%

What can be seen from this is that Council is on track to deliver a total of \$49.12 million in projects (\$45.83 million in capital and \$3.29 million in non-capital) or 114% of the original amount budgeted in the Delivery and Operational Plan.

Council started the year with \$43.13 million in projects (\$38.44 million in capital and \$4.70 million in non-capital) and has added some \$1.59 million in projects (\$3.66 million additional funding in capital and the reduction of \$2.06 million in non-capital) through the three quarterly reviews, plus carried over projects of \$16.91 million (\$15.94 million in capital and \$0.97 million in non-capital) from 2015/16 financial year.

It is recommended to carryover \$12.52 million (\$12.20 million in capital and \$0.32 million in non-capital). This represents 20% of the total Capital and Non-Capital Project Revised Budget (or 11% if the \$6 million Central Park Project is excluded).

ITEM 4 (continued)**Financial Implications**

By Council resolving to carryover the funds/projects from 2016/2017 to 2017/2018 together with the supporting funding, there will be no impact on the available Working Capital, as the funds were already committed in the 2016/2017 budget and had been taken into account when calculating Council's available Working Capital.

Council has the option of not adopting any or all of the proposed carryovers, unless they fall into the exceptions within clause 211 of the Local Government Regulation, where works have been commenced under contract.

Conclusion

This report is produced for Council to consider the proposed carryover of funds/projects from the 2016/2017 financial year to the 2017/2018 financial year and it is recommended to carryover \$12.52 million of expenditure. This expenditure is funded in part by the use of \$0.09 million of General Revenue, together with external income sources and reserves which had been budgeted to in 2016/2017 financial year.

ITEM 4 (continued)

ATTACHMENT 1

Cost Centre	Project	Current Approved Budget	YTD Actuals	Amount Requested	Comments
4130009	Pedestrian Accessibility & Mobility Plan	100,000	39,485	55,000	RMS approved to extend the completion time to 2017/18
4130688	Affordable Housing Calculator	20,000	-	15,000	Waiting for completion of project Affordable Housing - Inclusionary Zoning Testing and Analysis
4130690	Macquarie-Ryde Futures-PhD-Urban Planning	15,000	-	15,000	Waiting for the University to identify candidates
4140788	Multi Function Poles in Macquarie Park	700,000	109,839	550,000	This is a two year project scheduled for completion in 17/18. Carryover will be required in Q4 as construction will commence slightly later than anticipated. It is anticipated the design will be completed this financial year allowing construction to be completed in 17/18 on schedule.
4141773	Gladesville Clocktower Monument Conservation	100,000	19,284	29,000	Rain delays and design construction issues will require project to be carried over.
4141775	Ryde Town Centre Monuments	15,000	6,900	8,100	Works to house the monument at its new location have been delayed and it is anticipated the Monument will be relocated in 17/18.
4141838	Roundabout at Monash/Buffalo Road	400,000	64,375	325,000	Design in progress, will require RTC approval, and works to be done in 17/18. Consultation is required for the project.
4141893	West Ryde Plaza	400,000	72,084	327,910	Council is working with the artist of the sculpture to be removed from the plaza to confirm the process and cost of removal and relocation. Work has also begun on confirming the works required at the new site to ensure the sculptures are safely re-housed. As per Council's resolution, further consultation regarding the final design for the plaza will be undertaken in Q4.
4150023	Town Centre Upgrade Implementation - Renewal	1,883,531	1,453,060	233,000	Carry over to enable completion of installation
5441445	Macquarie Park Waterloo Rd	6,000,000	-	6,000,000	Waiting for Government Property NSW to transfer the land
7441890	Terrys Creek Walking Trail	75,000	11,250	30,000	Council approved Multi-Year project. Project costs for design less than expected and will be utilised in construction phase of project.
7741896	Construction of Skate Facilities within City of Ryde	100,000	37,545	60,000	Carryover unspent funding to fund 2017/18 construction costs
8441887	RALC Multi-Purpose Centre - Solar	50,000	16,503	15,000	Council approved Multi-Year project. Tender delayed. Unexpended design costs to carry over to Year 2. Detailed design and construction to occur from July, 2017.
2450020	Information Technology Renewals	801,872	193,960	400,000	Changed provider for eBusiness to Technology One
5550014	Community Buildings Renewal	293,590	121,887	28,000	Delays in the completion of Willandra House.
6430586	Ryde Remembers - ANZAC	31,028	10,600	15,000	Additional scope for Anzac Park Plaque installation
6430699	Events Strategy	50,000	7,855	40,000	Staff vacancy affecting the delivery of this project
6930648	Art Project	39,928	22,800	10,000	Captured in the Delivery Plan / Delivered per calendar year
6930691	Macquarie Park Waterloo Rd	15,000	-	15,000	Difficulties outlined by Macquarie University in recruiting PhD candidate
6930697	2017 NSW Youth Council Conference	20,000	909	10,000	Conference will take place in Sept 2017. Majority of expenses expected from July 2017
7040816	To Replace Existing RIFED Equipment	129,000	-	129,000	RFO completed but the supplier unable to supply and install in 2016-17 Financial Year
7630695	Development of the Olympic Park Strategic Plan and Ma	150,000	3,085	140,000	Planned as a two year project.
1141858	Office Fitout - North Ryde Office and Top Ryde Office	3,705,088	3,069,043	300,000	Funds from the project to be carried over to complete committee room refurbishment works.
4141778	Shrimpton's Creek Corridor Embellishment	500,000	92,607	400,000	Project to be delivered over a number of years, current funds are for creek works that have commenced
4750004	Footpath Construction Expansion	3,397,150	2,304,203	410,000	Delays due to Sydney Water Main Relocation Pittwater Road (High Street - Mo 214 St) and Wet weather for Pittwater Road Badajoz Road (Cox's Road - Pacey Avenue).Badajoz Road (Mine Street - Quarry Road) Lovell Road (Hollis Avenue - Blackland Road)
4750006	Seawalls/Retaining Walls Refurbishment Renewal	180,000	30,468	100,000	Contract awarded and works commencement delayed with rain. Burnett Walk footbridge project is flagged to be carried over, due to issues with contractor
4850009	Seawalls/Retaining Walls Refurbishment Renewal	919,271	288,123	600,000	Morrison Bay Seawall project flagged to be carried over, due to variation in project scope. Commencement of works subject to RMS approval of plans and weather
5150022	Seawalls/Retaining Walls Refurbishment Renewal	1,487,571	905,741	250,000	Procurement Issues/Delay Viva design approval and Rain delays to Water Quality & Riparian Improvements, Shepherd's Bay Outlets, Eastwood Culvert projects respectively
7540026	Seawalls/Retaining Walls Refurbishment Renewal	75,000	33,886	25,000	Street Tree Planting Program delay due to wet weather
7740979	Implementation of Children Play Plan -P2	891,818	501,332	250,000	LIRS Funding, tender awarded for Eleoura Reserve and works underway
7750011	Sportsfield Floodlighting Renewal	426,917	249,233	100,000	Meadowbank Park Project - Part of the works delayed as project is related to the Meadowbank Park Fields 7&8 works
7750012	Traffic Facilities Kharoum and Waterloo	1,842,286	1,333,968	200,000	Wet weather delays for Meadowbank Park renewal works on fields 7 & 8
7750016	Playground Renewal & Upgrade	641,649	468,934	180,000	Lynette Park will be a multiple year project, as reported by Council. Mulhall Park has been delayed due to wet weather
7751026	Passive Parks Improvement and Expansion	503,250	102,951	150,000	Project funds will be carried over into 2017/18. Fitness Equipment, Dog Off Leash, and Charity Creek Cascade projects to be carried over due to delays for Wet weather and VIVA approval.
7751027	Traffic Calming Devices	5,452,106	3,260,990	1,100,000	Funds to be carried over to 2017/18 for construction of Christie Park - 2 due to delays in executing contract
TOTAL				12,515,010	

5 DIRECT DEBIT PAYMENT OPTIONS

Report prepared by: Team Leader - Financial Accounting
File No.: CSG/17/1/6 - BP17/430

REPORT SUMMARY

This report to Council is in response to Council's resolution at its meeting on 26 April 2017, where Council resolved to be provided with a further report on introducing a Direct Debit Payment Facility.

Detailed in this report is the regulatory framework required in managing Credit Card payments and details of the Payment Card Industry Data Security Standard (PCIDSS). The report details the system enhancements that would be required to support such a system in addressing the required security improvements.

From Council's research, a number of Councils offer Direct Debit payments for rates, limiting this arrangement to be from a Savings or Cheque accounts and with a payment frequency of 4 times a year (coinciding with each rates instalment due date), in reducing the administrative burden.

However, as detailed in the report, the option available to ratepayers through Bpay (an existing payment option that requires no additional cost to Council) is seen as the preferred option. This will be supported by an appropriate promotion and awareness campaign, together with an appropriate level of guidance provided by Council's staff to its ratepayers.

The associated costs to Council in introducing a Direct Debit payment facility is estimated between \$11,000 (limiting payment frequency to only 4 times per year) and \$41,000 (increasing payment frequency to, say, fortnightly scheduled payments) per annum.

It is therefore recommended that Council not offer a Direct Debit facility due to the costs of supporting such a system, the relative low take-up rate and the availability of Bpay for rate payment scheduling.

RECOMMENDATION:

- (a) That a direct debit facility not be included as an additional payment method, and
- (b) That the existing Bpay facility be promoted, together with simple guidelines being placed on Council's website and made available at Council's Customer Service Centre, in promoting this payment option to all ratepayers.

ITEM 5 (continued)**ATTACHMENTS**

There are no attachments for this report.

Report Prepared By:

Christine Joyce
Team Leader - Financial Accounting

Report Approved By:

Steven Kludass
Acting Chief Financial Officer

Roy Newsome
Acting Director - Corporate and Organisational Support Services

ITEM 5 (continued)

Background

Council, at its meeting of 26 April 2017, resolved the following:

- (a) *That Council endorse the Technology One eServices solution as its preferred Payment Portal and Payment Gateway solution; and*
- (b) *That funding for the licencing and implementation of the Technology One eServices solution be sourced from the \$200,000 Council set aside for this project at its meeting of 24 November 2015.*
- (c) *That a further report be provided back to council on introducing a Direct Debit payment facility.*

Regulatory Oversight

The credit card industry has a standard referred to as the Payment Card Industry Data Security Standard (PCI DSS) which is a proprietary information security standard for organisations that handle branded credit cards from the major card schemes including Visa, MasterCard and American Express.

The PCI Standard is mandated by the card brands and administered by the Payment Card Industry Security Standards Council.

The standard was created to increase controls around cardholder data to reduce credit card fraud. Validation of compliance is performed annually, either by an external Qualified Security Assessor or by a firm specific Internal Security Assessor that creates a Report on Compliance for organisations handling large volumes of transactions, or by Self-Assessment Questionnaire for companies handling smaller volumes.

System Requirements

To meet the PCI standard, Council would need to direct additional resources to ensure that the collection and storage of customer's details are compliant. More specifically, Council would need to:

- Build and maintain a secure network that protects cardholder data;
- Maintain a vulnerability management program;
- Implement strong access control measures;
- Regularly monitor and test networks; and
- Maintain an Information Security policy

ITEM 5 (continued)

Changes to Council's existing financial systems would need to occur to ensure transactions are reconciled and referenced against appropriate debtor accounts in a seamless and accurate manner. Additionally, security improvements to Council's Technology One system would need to be made to ensure restricted access to credit card details is maintained in line with an 'Information Security policy'.

The introduction of a Direct Debit payment option is not dependent on the E-Business project. However, it has provided an opportunity to investigate necessary system and administrative requirements to implement the service, along with capturing information from ten metropolitan Councils regarding the payment options they provide.

This information confirmed that while a Direct Debit payment facility is not offered at Lane Cove or Hunters Hill Councils, the remaining Council's surveyed do provide this facility with limited payment options. Councils offering the services include Parramatta, Ku-ring-gai, Hornsby and Northern Beaches (with limited payment options).

Existing Options and Usage

Council currently has a wide variety of payment options available to its customers including:

1. Payment by Bpay or Bpay View
2. Credit Card payment over the phone;
3. Online payments via Council's web site;
4. Payment through the mail;
5. Payment in person at:
 1. Council's Customer Service Centre, 1 Pope Street;
 2. At any Westpac Bank branch
 3. At any of Council's libraries
 4. At Australia Post

ITEM 5 (continued)

The following table highlights the current pattern of payment options used by our ratepayers (for rate payments only) between the period 1 July 2016 and 18 April 2017:

<u>Payment Type</u>	<u>Count</u>	<u>% of Total</u>
Payments by mail to Locked Bag address	3,479	2.7%
Direct Deposit into Council's Bank Account	4,038	3.1%
Payment by Phone	5,862	4.5%
Payment Online (Council's web site)	6,238	4.8%
Payments at Customer Service Centre	13,223	10.2%
Payment at Australia Post	20,488	15.8%
Payment by Bpay or Bpay View	<u>76,249</u>	58.8%
Total Transactions	<u><u>129,577</u></u>	

As evidenced by the table above, Bpay is by far the most popular form of payment option.

Key Considerations

It should be noted that Council Rates can currently be paid through BPay which offers the same functionality as Direct Debit. Customers can pay bills with one click, schedule a later payment or set up automatic payments for future bills.

All Rates Notices contain a Bpay 'Biller Code' and 'Customer Reference Number' which the customer enters when making an on-line payment (Bpay is a feature offered by all major financial institutions). The customer is given the choice to pay the rates in full, in part, or in scheduled future payments. The customer can also choose between Cheque, Savings or Credit accounts to pay rates or schedule future payments

In considering Direct Debit, the City of Ryde approached numerous Councils and those which responded to our survey indicated that the take up rate for Direct Debit for Rate payments ranged between 4.2% and 6%.

ITEM 5 (continued)

The Councils offering Direct Debit allow the use of a Cheque or Savings account for such arrangements. Only one Council offered a Credit Card option but did not recommend this due to the ongoing maintenance of card expiration dates and the frequency of cancelled cards (due to fraud).

Councils offering Direct Debit favoured a payment frequency of four (4) times a year, coinciding with rates instalment due dates. This was purely to assist with the administration burden.

A very important consideration, should Council offer direct debiting, is the fact that Council would be taking the responsibility to pay the property owners debts on time. Council would also be charged where a dishonoured payment occurs, and then has to pursue the customer for both the payment and the dishonoured payment fee.

The City of Ryde's Technology One software system can accommodate Direct Debit payments. No further licensing is necessary, but configuration by a TechOne consultant will be necessary. Direct Debit in TechOne is limited to certain modules and can capture Rates and Debtors only (it is not available for Licencing or Application/Development payments).

As expected, the administration of a direct debit facility will need to ensure sensitive and confidential bank account details are securely captured, recorded and maintained. Transfer of property ownership will not automatically "drop off" the direct debit payment schedule. Additionally, there may be risks of direct debits occurring where delays in Council receiving new ownership details occur.

One possible advantage of Direct Debit would be to offer it to customers who have rates outstanding. Payment arrangements to meet weekly / fortnightly / monthly commitments are suited to the Direct Debit facility offering, that would assist the customer in committing to small, regular payments to offset their debt.

Customer Benefits

The primary customer benefit is the fact the onus is placed on Council 'sweeping the funds' from the customer on agreed predetermined dates as opposed to the customer having to schedule their payments themselves via an on-line payment option such as Bpay.

ITEM 5 (continued)

Financial Implications

The financial implications associated with introducing a Direct debit facility are as follows;

Capital Outlay	\$ 6,000 (systems configuration)
Annual Support Cost A	\$ 5,000 (quarterly rates instalment payments only)
Annual Support Cost B	\$35,000 (Support Cost A plus Arrangements to Pay)

If the Direct Debit facility is restricted to quarterly rates instalments, the total cost is estimated at \$11,000. If the facility is expanded to include arrangements to pay outstanding rates, the cost is estimated at \$41,000 per annum.

Conclusion

It is recommended that a direct debit facility not be included as an additional payment method. Should customers enquire about such facilities, Council can advise them of the existing Bpay View facility which offers all the functionality of Direct Debit.

If Council is supportive of introducing a Direct Debit facility, then it is recommended that it exclude Credit Cards and be limited to Savings and Cheque accounts only. The payment facility would be restricted to rates payments only.

To minimise the resourcing impact, payment options should be limited to the quarterly rates instalment date and those customers on Payment Arrangements to settle outstanding rates. To offer additional payment frequencies, substantial funding will need to be considered to support the administration necessary to facilitate a more frequent payment schedule.

Options

Option 1

That Council not provide a direct debit facility as an additional payment method. This be supported by Council promoting the existing BPay facility and providing guidelines to ratepayers.

This Option is recommended.

Option 2

Council provide a Direct Debit facility at an estimated cost up to \$41,000, limited to quarterly rates instalments and payment arrangements for outstanding rates.

This is not recommended.

6 REPORTS DUE TO COUNCIL

Report prepared by: Senior Coordinator - Governance
File No.: CLM/17/1/5/2 - BP17/20

REPORT SUMMARY

This Report is submitted to Council to review the status of outstanding reports and confirm the date reports are due to be provided to Council as at 6 June 2017 (listing **ATTACHED**).

It should be noted that when this report was last presented to Council on 21 March 2017, there were 38 reports listed and following consideration of that report there were 12 overdue reports due to Council.

There are currently 39 reports listed in the attachment and following consideration of this report, there will be 7 overdue reports due to Council.

RECOMMENDATION:

That the report on Outstanding Council Reports be endorsed.

ATTACHMENTS

1 Outstanding Reports to Council - as at 6 June 2017

Report Prepared By:

Amanda Janvrin
Senior Coordinator - Governance

Report Approved By:

John Schanz
Manager - Risk, Audit and Governance

Roy Newsome
Acting Director - Corporate and Organisational Support Services

ITEM 6 (continued)

ATTACHMENT 1

Outstanding Reports

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community	OPTIONS TO CONDUCT A WINE AND MUSIC FESTIVAL	15/12/2015	<i>At its meeting held on 15 December 2015, Council endorsed the nominations received for the East Ward Events and Promotions Advisory Committee. The first meeting of the Committee was held on Monday, 22 February 2016.</i>
Meeting Date 26/05/2015	c) That the General Manager undertake a comprehensive review of the City's existing events program and processes and prepare a report to Council detailing:	Anticipated date 22/08/2017	
Group Customer and Community	<ul style="list-style-type: none"> i) existing community, cultural and sporting events, community celebrations, markets, awards programs and commemorations throughout the year; ii) Major events and community festivals; iii) Current event processes and customer satisfaction including the provision of logistical, approval and planning support, financial assistance and event attraction; iv) A risk analysis, including the benefits and dis-benefits to the City of Ryde (reputational, economic or otherwise); and v) An analysis of the existing annual budget for City events and recommendations for any future City events program. 	Officer Angela Jones-Blayney	<p><i>Review of Council's existing events program and processes to be undertaken by the newly created Senior Coordinator Events currently being recruited.</i></p> <p><i>The consultation process between the community and stakeholders has been completed. An event strategy is in development. Report expected to be included as part of the Councillor workshop to be held on 22 August 2017.</i></p>

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	PUTNEY TENNYSON BOWLING AND COMMUNITY CLUB - DRAFT LICENCE AGREEMENT	21/06/2016	<i>Part (c) COMPLETED.</i>
Meeting Date	(d) That Council delegate to the General Manager the authority to negotiate the terms of a future lease/licence generally in accordance with Option 2 as detailed within this Report.	Anticipated date	<i>Part (d) Licence heads of agreement recently finalised and will be provided to the Club for review and consideration in the near future.</i>
Group	(d) That Council receive a further report on the matter following finalisation of the General Manger's negotiations under point (c) above.	Officer	<i>Report expected in August 2017.</i>
City Planning and Develo		Dyalan Govender	

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community	ART COLLECTION MANAGEMENT AND DISPLAY OPTIONS	15/03/2016	<i>Review of current processes and investigation of future options for management has commenced.</i>
Meeting Date	(d) That a further report be provided to Council on the management and development of the City of Ryde art collection including development of guidelines for acquisition (i.e. purchasing) and deaccessioning (i.e. disposal) guidelines and processes.	Anticipated date	<i>Report scheduled to be presented to the Works and Community Committee in March 2017.</i>
Group		Officer	<i>This report to be deferred to August 2017 to ensure a more thorough review of further investigation.</i>
Customer and Community		Paul Chidzero	

ITEM 6 (continued)

ATTACHMENT 1

<p>Meeting Type Finance and Governance</p>	<p>Resolution PAYMENT PORTAL AND PAYMENT GATEWAY - eBUSINESS PROJECT - COR-RFT-07/15 - COMPLETE</p>	<p>Due Date of Report 16/02/2016</p>	<p>Comments/Update <i>A presentation from Technology One on their product offering was made on 23 February 2017. A written proposal (including quotation) has since been received from Technology One. The proposal and quotation fits within Council's expectations.</i></p>
<p>Meeting Date 24/11/2015</p>	<p>(e)hat a further report on the implementation of the Payment Gateway and Portal, as resolved, be provided to Council in February 2016.</p>	<p>Anticipated date 23/05/2017</p>	<p><i>A report to Council on this matter will be furnished for the May 2017 Council Meeting.</i></p>
<p>Group Corporate and Organisatio</p>		<p>Officer Steven Kludass</p>	<p><i>Technology One and Council are now in the process of confirming the availability of resources to commence implementation.</i></p> <p><i>COMPLETED (To be removed following the Council Meeting held on 27 June 2017).</i></p>

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	MAYORAL MINUTE - NIGHT TIME ECONOMY - COMPLETE	26/04/2016	<i>Consultation with Advisory Committees to be undertaken upon resumption in 2016.</i>
Meeting Date	(b) That Council consult with the Macquarie Park Forum, Economic Development Advisory Committee and the Events and Promotions Committees prior to the finalisation of any brief and budget for the study and that the outcomes of the consultation be reported back to Council.	Anticipated date	<i>Initial consultation with Advisory Committee completed. Draft Brief in final stages of development. Report to Council expected April.</i>
24/11/2015		Officer	<i>Study Underway - to be completed December 2016.</i>
Group			<i>Report presented to the Works and Community Committee Meeting on 18 April 2017.</i>
City Planning and Develo			<i>COMPLETED (To be removed following the Council Meeting to be held on 27 June 2017).</i>

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	COUNCIL'S SUBSIDIES AND DISCOUNTS IN SERVICES - PART 2 - COMPLETE	20/09/2016	<i>Council Workshop scheduled for 15 March 2016.</i>
Meeting Date		Anticipated date	
23/02/2016	c)That the General Manager investigate options on how Council could improve its Community Service Obligations and provide a further report back to Council by September 2016.	23/05/2017	<i>Works on this project is progressing with a report to come before Council in May 2017.</i>
Group		Officer	
Corporate and Organisatio		Steven Kludass	<i>COMPLETED (To be removed following the Council Meeting held on 27 June 2017).</i>
<hr/>			
Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	SHOP RYDER COMMUNITY BUS SERVICE - COMPLETE	28/03/2017	<i>Report presented to the Council Meeting on 23 May 2017.</i>
Meeting Date		Anticipated date	
22/03/2016	(d)That the General Manager be delegated to review the provision of the Shop Ryder Community Bus Service within 6 months should the City of Ryde become a merged entity and a further report be provided to Council.	23/05/2017	<i>COMPLETED (To be removed following the Council Meeting to be held on 27 June 2017).</i>
Group		Officer	
City Planning and Develo		Sam Cappelli	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	NOTICE OF MOTION - RYDE BOWLING CLUB AND DENISTONE EAST BOWLING CLUB - COMPLETE	12/07/2016	<i>The Community Consultation approach for the Denistone Bowling Club will be circulated to the Councillors via the Councillor Information Bulletin in early July 2016.</i>
Meeting Date	(d) That the General Manager directs that a report of the assessment undertaken in relation to Denistone East Bowling Club which outlines the possible uses of the site and development of the community consultation session be prepared and provided to all Councillors for consideration.	Anticipated date	<i>Stage 1 Community Consultation to be held 15-17 September 2016.</i>
26/04/2016		Officer	<i>Stage 2 Consultation to be held November 2016 - February 2017.</i>
Group		Dyala Govender	<i>Community Consultation as resolved by Council has been completed.</i>
City Planning and Develo			<i>Report outlining the results of the Community Consultation presented to the Works and Community Committee Meeting on 20 June 2017.</i>
			<i>COMPLETED (To be removed following the Council Meeting to be held on 27 June 2017).</i>

ITEM 6 (continued)

ATTACHMENT 1

<p>Meeting Type Council</p> <p>Meeting Date 24/05/2016</p> <p>Group City Planning and Develo</p>	<p>Resolution MAYORAL MINUTE - PROPOSED NAMING OF PARK - THE MARKET GARDENS - 45-61 WATERLOO ROAD - COMPLETE</p> <p>c)That a further report be provided to Council before the proposed name is forwarded to the Geographical Naming Board.</p>	<p>Due Date of Report 13/12/2016</p> <p>Anticipated date 11/07/2017</p> <p>Officer Dyalan Govender</p>	<p>Comments/Update</p> <p><i>Naming competition to be undertaken as part of exhibition of concept design. Planning Proposal process for delivery of the park underway, subject to NSW Properties providing Contamination Report. Process for valuation and transfer of land also underway in collaboration with Department of Planning and NSW Properties.</i></p> <p><i>An updated report for Councillors on the progress of the rezoning and acquisition for the Park was presented to the Planning and Environment Committee on 14 March 2017.</i></p> <p><i>The park naming will be dealt with as a separate matter with the future design depending on funds available after purchase and remediation.</i></p> <p><i>COMPLETED (To be removed following the Council Meeting to be held on 27 June 2017).</i></p>
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ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Finance and Governance	CITY OF RYDE YOUTH HUB - Governance Review and Anchor Tenant Licensing	18/09/2018	<i>A review of Youth Hub will be undertaken after a 2 year period of this licence and reported to the Finance and Governance Committee in September 2018.</i>
Meeting Date	(e)hat a review of the Youth Hub is undertaken after 2 year period of this licence to evaluate its effectiveness and be reported to Council. That the report include alternative models and strategies for supporting youth service in Ryde.	Anticipated date	
28/06/2016		18/09/2018	
Group		Officer	
Customer and Community		Paul Chidzero	
<hr/>			
Meeting Type	Resolution	Due Date of Report	Comments/Update
Ryde Civic Hub	RYDE CIVIC HUB INTERNATIONAL DESIGN COMPETITION STATUS REPORT 10 (AUGUST 2016) - COMPLETE	14/02/2017	<i>Report presented to the Ryde Civic Hub Committee Meeting on 11 April 2017.</i>
Meeting Date	(e)hat the Acting General Manager investigate and confirm the estimated costs to demolish the Civic Centre site and that this be reported back to a future Ryde Civic Hub Committee meeting.	Anticipated date	<i>COMPLETED (To be removed following the Council Meeting to be held on 27 June 2017).</i>
23/08/2016		11/04/2017	
Group		Officer	
General Manager		Malcolm Harrild	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	RYDE CIVIC HUB INTERNATIONAL DESIGN COMPETITION STATUS REPORT 10 (AUGUST 2016) - COMPLETE	14/02/2017	<i>Report presented to the Ryde Civic Hub Committee Meeting on 11 April 2017.</i>
Meeting Date		Anticipated date	<i>COMPLETED (To be removed following the Council Meeting to be held on 27 June 2017).</i>
23/08/2016	(That Council request the Acting General Manager, as a prerequisite to preparing a Planning Proposal, arrange for an independent financial viability analysis of design "RYDE572" titled "Ryde Hub" at an estimated cost of \$95,000, funded from the Civic Centre Redevelopment Reserve, with the results to be reported to the Ryde Civic Hub Committee Meeting in February 2017.	11/04/2017	
Group		Officer	
General Manager		Malcolm Harrild	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	RYDE OUTDOOR YOUTH AND FAMILY RECREATION SPACES - CREATION OF YOUTH PRECINCTS - COMPLETE	18/04/2017	<i>Consultant to be engaged December 2016. Consultation to occur early 2017.</i>
Meeting Date	(That after the community consultation, an implementation plan be prepared for the most appropriate site so that the facility can be delivered as soon as practical and the plan be reported to Council.	Anticipated date	<i>Community Consultation and Design Workshops to occur in the week commencing 6 March 2017 - on track.</i>
27/09/2016		Officer	<i>Report presented to the Works and Community Committee Meeting held on 20 June 2017.</i>
Group			<i>COMPLETED (To be removed following the Council Meeting to be held on 27 June 2017).</i>
City Planning and Develop		Dyala Govender	

ITEM 6 (continued)

ATTACHMENT 1

<p>Meeting Type</p> <p>Works and Community</p>	<p>Resolution</p> <p>NOTICE OF MOTION - AMENDMENT TO VOLUNTARY PLANNING AGREEMENT (VPA) POLICY</p>	<p>Due Date of Report</p> <p>15/03/2016</p>	<p>Comments/Update</p> <p><i>In keeping with the Integrated Open Space Plan, the amended VPA Policy seeking additional open space, was approved by Council at its meeting held on 13 August 2013.</i></p>
<p>Meeting Date</p> <p>25/10/2016</p>	<p>(b) The Acting General Manager prepare a report identifying how much money Council has for open space acquisition and identify potential purchases for consideration by Council in keeping with the Draft IOSP.</p>	<p>Anticipated date</p> <p>15/08/2017</p>	<p><i>The Open Space Future Provision Plan is currently under development and will be discussed at a confidential Councillor workshop to be held in November 2013.</i></p>
<p>Group</p> <p>City Planning and Develop</p>		<p>Officer</p> <p>Dyala Govender</p>	<p><i>Workshop deferred to February 2014.</i></p> <p><i>Workshop to be rescheduled due to another workshop needing to take priority.</i></p> <p><i>A response to this resolution will be considered as a part of the report to Council on a new Section 94 Plan for the City of Ryde. It should be noted that this may be deferred if the merger occurs.</i></p>

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	CONTINUED FUNDING FOR RYDE YOUTH THEATRE - COMPLETE	21/03/2017	<i>Alternate funding sources being investigated and pursued.</i>
Meeting Date	(b) That a further report be provided to Council in March 2017 with the results of further investigations into possible alternate funding sources for the Ryde Youth Theatre project.	Anticipated date	<i>Report to Council anticipated March 2017.</i>
25/10/2016		Officer	<i>This report has been deferred to May 2017 to allow further research and investigation.</i>
Group		Paul Chidzero	<i>Report presented to the Council Meeting on 23 May 2017.</i>
Customer and Community			<i>COMPLETED (To be removed following the Council Meeting held on 23 June 2017).</i>

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	1 LUMSDAINE AVENUE, EAST RYDE- LOT 435 IN DP31253. Development Application for demolition, and construction of a two (2) storey dual occupancy (attached) and strata subdivision. LDA2016/0197 - COMPLETE	7/02/2017	<i>Mediation with applicant and objectors held on 12 December 2016.</i>
Meeting Date			<i>Mediation has failed to resolve issues between neighbours and the applicant. Further report presented to the Planning and Environment Committee Meeting on 11 April 2017 in accordance with Council's resolution.</i>
25/10/2016	(b) That amended plans prepared as a result of the mediation are notified to the local community and Ausgrid for 14 days. If the issues in Part (a) above are satisfactorily resolved the Acting Director – City Strategy and Planning be granted delegation to determine the application. Alternatively a further report is to be prepared for Planning and Environment Committee.	Anticipated date 11/04/2017	
Group		Officer	<i>COMPLETED (To be removed following the Council Meeting to be held on 27 June 2017).</i>
City Planning and Develo		Vince Galletto	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	NOTICE OF MOTION - INSTALLING TRAFFIC LIGHTS AT EASTWOOD TOWN CENTRE TO IMPROVE PEDESTRIAN SAFETY	16/05/2017	<i>The matter will be investigated and referred to the Ryde Traffic Committee meeting to be held on 20 April 2017.</i>
Meeting Date	(b) That a report be forwarded to the Ryde Traffic Committee responding to the request from the Eastwood Chamber of Commerce that a "Left Turn Only" restriction be placed on vehicles exiting Hillview Lane onto West Parade.	Anticipated date	<i>The matter will be formally tabled at the Traffic Committee on 7 September 2017, following RMS concurrence on the Traffic Management Plan (TMP) for the "Left Turn Only" restriction be placed on vehicles exiting Hillview Lane onto West Parade.</i>
25/10/2016		7/09/2017	
Group		Officer	
City Works and Infrastruc		Anthony Ogle & Harry Muker	

ITEM 6 (continued)

ATTACHMENT 1

<p>Meeting Type Council</p>	<p>Resolution PLANNING PROPOSAL 461- 495 VICTORIA ROAD (BUNNINGS)</p>	<p>Due Date of Report 16/05/2017</p>	<p>Comments/Update <i>Update 11 May 2015: Date for report is tentative and will be updated when further information on Bunnings development is available.</i></p>
<p>Meeting Date 25/10/2016</p>	<p>(That Council adopt the following for inclusion in the Bunnings Gladesville Traffic and Parking Study:</p>	<p>Anticipated date 21/11/2017</p>	<p><i>Update 18 November 2015: Nil.</i></p>
<p>Group City Works and Infrastruc</p>	<p>trial full closure of College Street to be implemented prior to Bunnings commencing construction (at no cost to Council by Bunnings). The trial shall be reviewed after 12 months of operation of the Bunnings store and the results reported back to Council at that time. The applicant shall cover the full cost of the traffic review, surveys and any supporting technical studies.</p>	<p>Officer Harry Muker</p>	<p><i>Update 6 September 2016: This resolution is being reviewed by the Planning and Environment Committee as Bunnings have submitted a S96 application. Accordingly, the trial full closure of College Street has been deferred.</i></p> <p><i>Update 10 November 2016 Please be advised that the report is delayed by a minimum of 12 months. The delay is caused by civil works associated with the widening of Frank Street intersection to increase left turn capacity. The trial has only just commenced with expected completion time to be 12 month after the completion of the Bunnings Operation. This timeline is unknown. Date of</i></p>

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Planning and Environment	FOOD TRUCK TRIAL	20/02/2018	<i>In February 2017, Council resolved to undertake a trial for 12 months.</i>
Meeting Date	(d)hat the outcomes of the trial be reported back to Council in February 2018.	Anticipated date	<i>The outcomes of the trial to be reported to Council in February 2018.</i>
Group	City Planning and Develo	Officer	
		Dyalan Govender	

report to Council to be re-affirmed by September 2017 as by then Council would probably have a better idea as to when the Bunnings Centre will be completed.

An amended development application s96 has been submitted by Bunnings that will extend the trial period to 12 months post operation of the Stage 2 Temyson Road/ Victoria Road intersection.

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Finance and Governance	TRAFFIC AND PARKING MATTERS PRESENTED TO THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 15 SEPTEMBER 2016	20/03/2018	<i>Delineated linemarking on driveways along the full length of both sides of Sobraon Road, Marsfield installed in March 2017</i>
Meeting Date		Anticipated date	
22/11/2016	(i) That a further review of this solution be undertaken in 12 months time and be reported back to the Works and Community Committee for its consideration.	20/03/2018	<i>A further review will be undertaken after the winter (July) 2017 school holiday period and reported to Council thereafter.</i>
Group		Officer	
City Works and Infrastruc		Anthony Ogle / Harry Muker	
<hr/>			
Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	OVERVIEW OF THE RYDE AQUATIC LEISURE CENTRE UPDATE AND SURF RYDER OPERATIONS - as at 30 September 2016	27/06/2017	<i>Report to Council scheduled for July 2017.</i>
Meeting Date		Anticipated date	
22/11/2016	(That Council endorse an independent review of RALC's operations (including the operational effectiveness of the Surf Ryder), at a cost of approximately \$10,000, during Quarter 3 and report the results back to Council by June 2017.	25/07/2017	
Group		Officer	
Customer and Community		Paul Hartmann	
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06-Jun-17		Page 17 of 29	

ITEM 6 (continued)

ATTACHMENT 1

<p>Meeting Type Planning and Environment</p>	<p>Resolution PLANNING PROPOSAL - 2-6 CHATHAM ROAD, WEST RYDE</p>	<p>Due Date of Report 24/10/2017</p>	<p>Comments/Update <i>Anticipated date for the report is to be confirmed.</i></p>
<p>Meeting Date 6/12/2016</p>	<p>(b) That Council, when the Gateway Determination is issued pursuant to Section 56 of the Environmental Planning and Assessment Act 1979, delegate authority to the Acting General Manager to publicly exhibit the Planning Proposal. A further report will be presented to Council following the completion of the exhibition period.</p>	<p>Anticipated date 24/10/2017</p>	<p><i>Progression on this matter is dependant on receipt of the Gateway Determination from the Department of Planning and Environment and its terms and conditions.</i></p>
<p>Group City Planning and Develo</p>	<p></p>	<p>Officer Dyala Govender</p>	<p><i>Planning Proposal on exhibition June/July 2017 (commencing on 7 June 2017).</i></p> <p><i>Report to Council expected in October 2017.</i></p>

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	TRAFFIC AND PARKING MATTERS PRESENTED TO THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 17 NOVEMBER 2016	20/06/2017	<i>Council staff have commenced in May 2017 door knocks with directly affected residents to seek their support or otherwise of the preferred locations of traffic calming devices or facilities in Watts Road, Tallwood Avenue and Donovan Street, Ryde. Following agreement with residents on locations, a Council report will be tabled that will focus only on agreed devices.</i>
Meeting Date	(That Council:	Anticipated date	
13/12/2016	That Council consult with the impacted residents regarding the implementation of the following minor road safety works and that report be brought back to the Works and Community Committee Meeting:-	18/07/2017	
Group	<ul style="list-style-type: none"> Installation of rubber speed cushions in Watts Road, Tallwood Avenue and Donovan Street, Ryde, with locations to be determined in consultation with the local residents. 	Officer	
City Works and Infrastruc		Anthony Ogle / Harry Muker	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	NOTICE OF MOTION - ROLL OF HONOUR RESTORATION AND MONUMENT AUDIT - COMPLETE	16/05/2017	<i>Councillors advised via the Councillor Information Bulletin - issue dated 2 May 2017.</i>
Meeting Date	(b)hat, in light of the tragic death of a 3 year old child in Taree from a falling stone monument, the General Manager conduct an audit of all permanent monuments under the City of Ryde's control to ensure their safety and structural integrity.	Anticipated date	<i>COMPLETED (To be removed following Council Meeting held on 27 June 2017).</i>
13/12/2016	(c)hat separate reports on each matter be brought back to the Works and Community Committee as soon as practicable.	Officer	
Group		Barry Hodge	
City Works and Infrastruc			

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	NOTICE OF MOTION ROLL OF HONOUR RESTORATION AND MONUMENT AUDIT - COMPLETE	18/04/2017	<i>Options presented to the Centenary of ANZAC and World War 1 Committee on 23 February 2017.</i>
Meeting Date		Anticipated date	
13/12/2016	(a) That the General Manager provide a report to the Works and Community Committee outlining options to restore and find a permanent home for the North Ryde School of Arts Roll of Honour.	16/05/2017	<i>Report presented to the Works and Community Committee Meeting on 16 May 2017.</i>
Group		Officer	
Customer and Community		Angela Jones-Blayney	<i>COMPLETED (To be removed following the Council Meeting held on 27 June 2017).</i>
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Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	RYDE CIVIC HUB - SUPPLEMENTARY STATUS REPORT - CIVIC CENTRE DEMOLITION - COMPLETE	11/04/2017	<i>Report presented to the Ryde Civic Hub Committee Meeting held on 11 April 2017.</i>
Meeting Date		Anticipated date	
28/02/2017	(a) That consideration of this matter be deferred to the Ryde Civic Hub Committee Meeting to be held in April 2017.	11/04/2017	<i>COMPLETED (To be removed following the Council Meeting to be held on 27 June 2017).</i>
Group		Officer	
General Manager	(b) That a further report be provided to the meeting detailing maintenance issues and exploring alternative options regarding the Ryde Civic Hall.	Malcolm Harrild	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	MATTER OF URGENCY – MEADOWBANK TWO (2) AMENITIES BLOCK	27/06/2017	<i>Meeting has been scheduled. An update will be provided to Council in July 2017.</i>
Meeting Date	(c) That the matter be reported to the Works and Community Committee in June 2017, upon finalisation of the investigation and discussions with the Club.	Anticipated date	
28/02/2017		18/07/2017	
Group		Officer	
City Works and Infrastruc		Barry Hodge	

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	STRENGTHENING RYDE PROGRAM - CITY OF RYDE DRAFT PROPERTY STRATEGY 2016 - COMPLETE	23/05/2017	<i>This matter was reported to the Finance and Governance Committee on 16 May 2017 and adopted by Council on 23 May 2017.</i>
Meeting Date	(b) That the strategic Action Plan contained with the draft Property Strategy be noted and that a further update on the Action Plan be provided to the Finance and Governance Committee in May 2017.	Anticipated date	
28/02/2017		23/05/2017	<i>COMPLETED (To be removed following Council Meeting held on 27 June 2017).</i>
Group		Officer	
City Works and Infrastruc		Joe So	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	12 EMU STREET, WEST RYDE. LOT 9 DP 27511 AND LOT 8 DP 27511. Application pursuant to Section 96(2) of the Environmental Planning and Assessment Act, 1979 to amend the approved demolition, new two-storey dwelling, pavillion, landscaping and fencing. LDA2015/0217. Section 96 No MOD2016/0110 - COMPLETE	9/05/2017	<i>Mediation between applicant and objectors held on 23 March 2017.</i>
Meeting Date	Group	Anticipated date	Officer
28/02/2017	City Planning and Develo	13/06/2017	Vince Galletto
	(b) That a further report be presented to the Planning and Environment Committee as soon as practicable after the mediation occurs.		<i>Report presented to the Planning and Environment Committee Meeting on 13 June 2017.</i> <i>COMPLETED (To be removed following the Council Meeting to be held on 27 June 2017).</i>

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	EXHIBITION OF PLANNING PROPOSAL ADJOINING BLENHEIM PARK AND AMENDMENT TO THE INTEGRATED OPEN SPACE PLAN	22/08/2017	<i>Planning Proposal on exhibition until 16 June 2017.</i>
Meeting Date	(d)hat a report be brought back to Council outlining the survey results and submissions received with respect to the public exhibition.	Anticipated date	<i>Report to Council expected in August 2017.</i>
28/03/2017		22/08/2017	
Group		Officer	
City Planning and Develo		Dyalan Govender	

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	LAND CLASSIFICATION - AFFORDABLE HOUSING DWELLING - 21-24 RAILWAY ROAD, MEADOWBANK	28/11/2017	<i>Following discussion with the General Counsel we are waiting on receipt of the legal title of Council's Affordable Housing Unit so the classification can be advertised in accordance with relevant legislation.</i>
Meeting Date	(c)hat a further report be provided to Council should any submissions be received by the closure of the statutory advertising of the proposal.	Anticipated date	
28/03/2017		28/11/2017	
Group		Officer	<i>Anticipated date of further report (if submisison received only) is November 2017.</i>
City Planning and Develo		Dyalan Govender	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	MATTER OF URGENCY – MATTERS RAISED BY A SPEAKER, MR PAUL AZIZI EARLIER IN THE MEETING - COMPLETE	23/05/2017	<i>Report presented to the Council Meeting on 23 May 2017.</i>
Meeting Date		Anticipated date	<i>COMPLETED (To be removed following the Council Meeting to be held on 27 June 2017).</i>
26/04/2017	That following the public address by Mr Paul Azizi earlier in the meeting, that the Acting General Manager prepare a report to be presented back to Council regarding the issues raised.	23/05/2017	
Group		Officer	
General Manager		Roy Newsome	
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Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	MAYORAL MINUTE - JURDS LANE	27/06/2017	<i>Report being prepared for the Council Meeting on 27 June 2017.</i>
Meeting Date		Anticipated date	
26/04/2017	That a report, including legal, financial and operational implications, be presented to Council as soon as possible, in identifying all options available to Council in this matter.	27/06/2017	
Group		Officer	
Corporate and Organisatio		Paul Kapetas	
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06-Jun-17		Page 25 of 29	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	66 - 82 TALAVERA ROAD MACQUARIE PARK - AMENDMENT TO THE GATEWAY DETERMINATION	28/11/2017	<i>Report to Council anticipated for November 2017.</i>
Meeting Date	(d)hat Council prepare a Development Control Plan for the property 66 – 82 Talavera Road and that a separate report be presented to Council on this matter.	Anticipated date	
26/04/2017		28/11/2017	
Group		Officer	
City Planning and Develo		Dyalan Govender	

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	PAYMENT PORTAL AND PAYMENT GATEWAY eBUSINESS PROJECT - UPDATE ON NEGOTIATIONS AND WAY FORWARD - COMPLETE	20/06/2017	<i>Report presented to the Finance and Governance Committee Meeting on 20 June 2017.</i>
Meeting Date	(c)hat a further report be provided back to council on introducing a direct debit payment facility.	Anticipated date	<i>COMPLETED (To be removed following the Council Meeting held on 27 June 2017).</i>
26/04/2017		20/06/2017	
Group		Officer	
Corporate and Organisatio		Steven Kludass	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	DRAFT 2017/2021 FOUR YEAR DELIVERY PLAN INCLUDING DRAFT 2017/2018 ONE YEAR OPERATIONAL PLAN - COMPLETE	20/06/2017	<i>Report presented to the Finance and Governance Committee Meeting on 20 June 2017.</i>
Meeting Date		Anticipated date	<i>COMPLETED (To be removed following the Council Meeting held on 27 June 2017).</i>
26/04/2017	(t)hat following the public exhibition period detailed in part (b), Council consider all public submissions at its meeting to be held on Tuesday, 20 June 2017 prior to formally adopting its Four-Year Delivery Plan 2017/2021 including the One-Year Operational Plan 2017/2018.	20/06/2017	
Group		Officer	
Corporate and Organisatio		Steven Kludass	

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	CONFIDENTIAL - RYDE CIVIC HUB - CIVIC HALL ALTERNATIVE OPTIONS	8/08/2017	<i>Report being prepared for the Ryde Civic Hub Committee Meeting in August 2017 (as there is no July meeting due to mid-year recess).</i>
Meeting Date		Anticipated date	
26/04/2017	(t)hat an update report be submitted back to the Ryde Civic Hub Committee in July 2017.	8/08/2017	
Group		Officer	
General Manager		Malcolm Harrild	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	RYDE YOUTH THEATRE: UPDATE ON INVESTIGATIONS INTO ALTERNATE FUNDING SOURCES	22/10/2019	<i>Report to be presented to Council in October 2019.</i>
Meeting Date	(b)hat a further report with an update on the Ryde Youth Theatre be provided to Council in October 2019.	Anticipated date	
23/05/2017		22/10/2019	
Group		Officer	
Customer and Community		Paul Chidzero	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	NOTICE OF MOTION - STRENGTHENING PROCEDURES - INTERACTIONS BETWEEN COUNCILLORS AND DEVELOPERS	27/06/2017	<i>Report being prepared for the Council Meeting on 27 June 2017.</i>
Meeting Date		Anticipated date	
23/05/2017	That the Acting General Manager prepare a report to a future Council Meeting identifying;	27/06/2017	
Group	(a)What procedures are currently in place with respect to the interactions of staff and Councillors with Developers when negotiating Voluntary Planning Agreements; and	Officer	
Corporate and Organisatio	(b)What measures can be implemented to improve these procedures in order to ensure the highest levels of probity and transparency in negotiations and finalising Voluntary Planning Agreement matters.	Paul Kapetas	

CONFIDENTIAL ITEMS

7 REQUEST FOR TENDER - REQUEST FOR TENDER -COR-RFT- 03/17- RYDE AQUATIC LEISURE CENTRE - SOLAR PHOTOVOLTAIC SYSTEM

Report prepared by: Project Manager

Report approved by: Manager - Project Development; Acting Director - City Works
and Infrastructure

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

File Number: GRP/09/3/14 - BP17/582

Page Number: 92

8 ADVICE ON COURT ACTIONS

Confidential

This item is classified CONFIDENTIAL under Section 10A (2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Report prepared by: Solicitor

File Number.: GRP/09/5/8 - BP17/594

Page Number.: 108