

Meeting Date: Tuesday 21 March 2017
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde
Time: 5.00pm

NOTICE OF BUSINESS

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1 CONFIRMATION OF MINUTES - Finance and Governance Committee Meeting held on 21 February 2017

Report prepared by: Senior Coordinator - Governance
File No.: CLM/17/1/5/2 - BP17/157

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Finance and Governance Committee 1/17, held on 21 February 2017, be confirmed.

ATTACHMENTS

- 1 Minutes - Finance and Governance Committee Meeting - 21 February 2017

ITEM 1 (continued)

ATTACHMENT 1

**Finance and Governance Committee
MINUTES OF MEETING NO. 1/17**

Meeting Date: Tuesday 21 February 2017
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde
Time: 6.00pm

Councillors Present: Councillors Maggio (Chairperson), Laxale, Perram, Stott and Yedelian OAM.

Apologies: Councillor Etmekdjian.

Leave of Absence: Councillor Pendleton.

Absent: Councillor Simon.

Note: In the absence of Councillor Etmekdjian the Deputy Chairperson – Councillor Maggio chaired the meeting.

Staff Present: Acting General Manager, Acting Director – Customer and Community Services, Acting Director – Corporate and Organisational Support Services, Acting Director – City Planning and Development, Director – City Works and Infrastructure, Acting Manager – City Planning, General Counsel, Acting Chief Financial Officer, Manager – Business Infrastructure, Manager – Project Development, Manager – Asset Systems, Senior Coordinator – Property and Development, Acting Senior Coordinator – Program Delivery, Project Manager, Senior Coordinator – Governance and Administration Officer – Councillor Support.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

**1 CONFIRMATION OF MINUTES - Finance and Governance Committee
Meeting held on 13 December 2016**

RECOMMENDATION: (Moved by Councillors Stott and Councillor Yedelian OAM)

That the Minutes of the Finance and Governance Committee 10/16, held on 13 December 2016, be confirmed.

ITEM 1 (continued)

ATTACHMENT 1

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 FEBRUARY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

2 INVESTMENT REPORT - December 2016

RECOMMENDATION: (Moved by Councillors Stott and Yedelian OAM)

That Council endorse the Investment Report – December 2016.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 FEBRUARY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

3 INVESTMENT REPORT - January 2017

RECOMMENDATION: (Moved by Councillors Stott and Yedelian OAM)

That Council endorse the Investment Report – January 2017.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 FEBRUARY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

4 DECEMBER QUARTERLY REVIEW REPORT - FOUR YEAR DELIVERY PLAN 2016-2020 AND 2016/2017 OPERATIONAL PLAN

RECOMMENDATION: (Moved by Councillors Stott and Yedelian OAM)

- (a) That the report of the Acting Chief Financial Officer dated 31 December 2016 on the December Quarterly Review Report - Four Year Delivery Plan 2016-2020 and One Year Operational Plan 2016/2017, *Quarter Two, October – December 2016* be received and endorsed.
- (b) That the proposed budget adjustments included in this report resulting in a net increase of \$0.37 million to Council's Working Capital for a projected balance as at 30 June 2017 of \$4.45 million, be endorsed and included in the 2016/2017 Budget.

ITEM 1 (continued)

ATTACHMENT 1

- (c) That the proposed transfers to and from Reserves as detailed in the report, and included as budget adjustments, totalling a net increase in Transfers to Reserves of \$10.54 million be noted and endorsed.
- (d) That the Certificate of the Responsible Accounting Officer dated 27 January 2017 be endorsed.
- (e) That the Projects recommended for cancellation, deferral, being placed on hold or proposed to be carried over as detailed in the Report be noted and endorsed.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 FEBRUARY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

CLOSED SESSION

ITEM 5 - STRENGTHENING RYDE PROGRAM - CITY OF RYDE DRAFT PROPERTY STRATEGY 2016

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

ITEM 6 – REQUEST FOR TENDER - COR-RFT-16/16 CONSTRUCTION OF A FOOTBRIDGE AT BURNETT WALK, DARVALL PARK, EASTWOOD

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it; AND (d) (ii) information that would, if disclosed, confer a commercial advantage on a competitor of the council.

ITEM 1 (continued)

ATTACHMENT 1

**ITEM 7 – REQUEST FOR TENDER - COR-RFT-17/16 PROGRESS AVENUE
CULVERT, EASTWOOD: STAGE 2 REPAIRS**

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND (d) (ii) information that would, if disclosed, confer a commercial advantage on a competitor of the council.

ITEM 8 - ADVICE ON COURT ACTIONS

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

RESOLUTION: (Moved by Councillors Laxale and Stott)

That the Committee resolve into Closed Session to consider the above matters.

Record of the Voting:

For the Motion: Unanimous

Note: The Committee closed the meeting at 6.03pm. The public and media left the chamber.

5 STRENGTHENING RYDE PROGRAM - CITY OF RYDE DRAFT PROPERTY STRATEGY 2016

RECOMMENDATION: (Moved by Councillors Stott and Yedelian OAM)

- (a) That Council endorses the draft Property Strategy, including endorsement of the properties listed as Priorities 1 and 2; and
- (b) That the strategic Action Plan contained with the draft Property Strategy be noted and that a further update on the Action Plan be provided to the Finance and Governance Committee in May, 2017.

ITEM 1 (continued)

ATTACHMENT 1

Record of the Voting:

For the Motion: Councillors Maggio, Perram, Stott and Yedelian OAM

Against the Motion: Councillor Laxale

Note: This matter will be dealt with at the Council Meeting to be held on **28 FEBRUARY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

6 REQUEST FOR TENDER - COR-RFT-16/16 CONSTRUCTION OF A FOOTBRIDGE AT BURNETT WALK, DARVALL PARK, EASTWOOD

RECOMMENDATION: (Moved by Councillors Perram and Yedelian OAM)

- (a) That Council accept the tender from Steelworks Engineering Pty Ltd for the construction of a footbridge to the amount of \$144,325.54 (excluding GST) as recommended in the Tender Evaluation Report.
- (b) That Council delegate to the General Manager the authority to enter into a contract with Steelworks Engineering Pty Ltd on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.
- (c) That Council advise all the respondents of Council's decision.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 FEBRUARY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

7 REQUEST FOR TENDER - COR-RFT-17/16 PROGRESS AVENUE CULVERT, EASTWOOD: STAGE 2 REPAIRS

RECOMMENDATION: (Moved by Councillors Perram and Stott)

- (a) That Council accept the tender from Freyssinet Australia Pty Ltd for the Stage 2 remedial works to the amount of \$364,516.00 excluding GST as recommended in the Tender Evaluation Report.
- (b) That Council delegate to the General Manager the authority to enter into a contract with Freyssinet Australia Pty Ltd on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.

ITEM 1 (continued)

ATTACHMENT 1

(c) That Council advise all the respondents of Council's decision.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 FEBRUARY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

8 ADVICE ON COURT ACTIONS

RECOMMENDATION: (Moved by Councillors Perram and Stott)

That the report of the General Counsel be received.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 FEBRUARY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

OPEN SESSION

RESOLUTION: (Moved by Councillors Stott and Perram)

That the Committee resolve itself into open Council.

Record of the Voting:

For the Motion: Unanimous

Note: Open Council resumed at 6.38pm.

The meeting closed at 6.38pm.

CONFIRMED THIS 21ST DAY OF MARCH 2017.

Chairperson

2 INVESTMENT REPORT - February 2017

Report prepared by: Acting Chief Financial Officer
File No.: FIM/07/6/4 - BP17/209

REPORT SUMMARY

This report details Council's performance of its investment portfolio for February 2017 and compares it against key benchmarks. The report includes the estimated market valuation of Council's investment portfolio, loan liabilities, and an update on Council's legal action against various parties.

Council's financial year to date return is 3.02%, which is 1.19% above benchmark. Income from interest on investments and proceeds from sale of investments totals \$3.62M, \$419K above revised budget projections.

RECOMMENDATION:

That Council endorse the Investment Report – February 2017.

ATTACHMENTS

1 P08 Investment Report - February 2017 Attachment

Report Prepared By:

Jifeng Huang
Acting Chief Financial Officer

Report Approved By:

Steven Kludass
Acting Director - Corporate and Organisational Support Services

ITEM 2 (continued)

Discussion

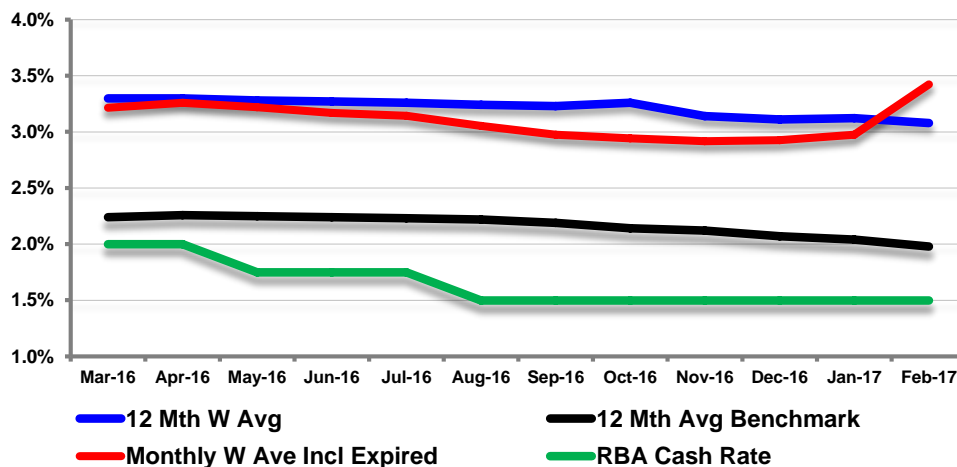
Council's Responsible Accounting Officer, is required to report monthly on Council's Investment Portfolio and certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the Local Government Act.

Investment Performance Commentary

Council's performance against the benchmark for returns of its investment portfolio for February 2017 and the past 12 months are as follows:

	Feb	12 Mth	FYTD
Council Return	3.42	3.08	3.02
Benchmark	1.77	1.98	1.83
Variance	1.65	1.10	1.19

Performance - All Investments



Performance for February is high due to \$8M of Council's investments (2 x \$4M Floating Rate Notes) being sold by Council this month for a profit of \$65K, and the funds reinvested in higher yielding Term Deposits.

Council's investment portfolio as at 28 February 2017 was as follows:

Cash/Term Deposits	\$132.1M	69.5%
Floating Rate Notes	\$47.1M	24.8%
Fixed Bonds	\$11.0M	5.7%
Total Cash Investments	\$190.2M	
Investment Properties	\$141.4M	
Total Investments	\$331.6M	

ITEM 2 (continued)

Council's investment properties, updated as at 30 June 2016, are shown in **ATTACHMENT 1**.

The valuations listed have been undertaken in accordance with the revaluation process to 'best use' by an independent valuer, in compliance with the Australian Accounting Standards.

Council continues to utilise the Federal Government's current guarantee (\$250K) investing in Term Deposits with a range of Authorised Deposit Taking Institutions (ADI's) on short to medium term investments (generally 30 days to 180 days maturity) where more competitive rates are available.

Whilst Council has moved some of its investment portfolio out to longer terms, to lock in future returns, it should be noted that there is approximately \$83 million of Council's funds held in Internal Reserves.

Should Council consider utilising its Internal Reserves, this will have a direct impact on the amount of investment income that will be realised and will require a reduction in the future projected investment income and will place pressure on Council to be able to maintain its current level of expenditure on capital projects or maintenance.

Council's income from investments is above the revised projections, due mainly to Council receiving more funds from Section 94 Contributions, with investment income for General Revenue remaining steady.

Legal Issues

There are no current legal issues to comment on for this month. Please refer to **ATTACHMENT 1** for a summary of historical litigation and outcomes to date.

Loan Liability

Council's loan liability as at 28 February was \$3.3 million which represents the balance of:

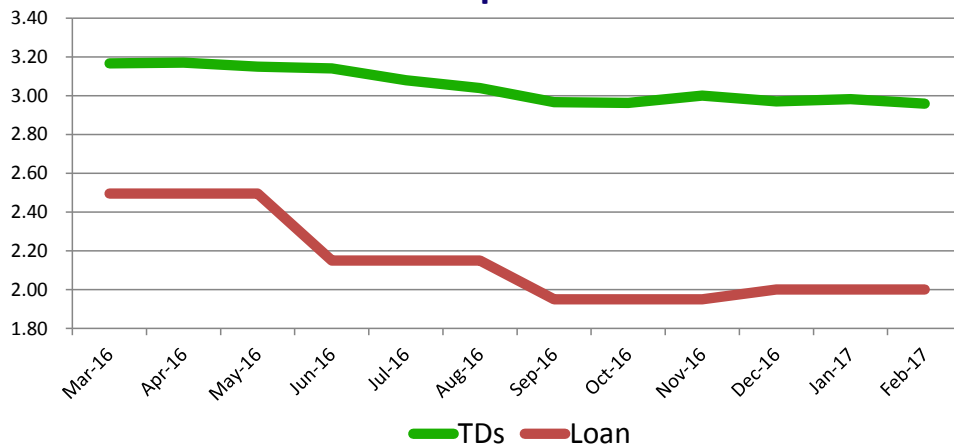
1. \$6.8M 15 year loan drawn down in 2004 at 90 Day BBSW + 20 basis points for the Civic Centre Redevelopment and refinancing the West Ryde Tunnel. The interest rate for this loan is reset every quarter;
2. \$1.5M 10 year loan drawn down 31 January 2014 at 180 day BBSW +175 basis points for the Children's Play Implementation Plan, which was approved for an LIRS subsidy in Round 2. The interest rate for this loan is reset every six months;

ITEM 2 (continued)

3. \$1.5M 10 year loan drawn down 1 September 2014 at 4.95% for Phase 2 of the Children’s Play Implementation Plan, which was approved for an LIRS subsidy in Round 3.

There is no advantage to Council in changing the arrangements or repaying the loan, as detailed in point 1 above, earlier than planned. Council is receiving a better rate of return on its investments than it is paying in interest on this loan. The following graph shows the gap between the average interest rate earned on Council’s term deposits (top line) compared to the interest rate applying to loan 1 above (bottom line).

Term Deposits/Loan Interest Rate Comparison



ITEM 2 (continued)

INVESTMENT SUMMARY AS AT 28 FEBRUARY 2017

Issuer	Investment Name	Investment Rating	Invested at 28-Feb-17 \$000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	Return since 01 July 2016	% of Total Invested	Indicative Market Value ** \$000's	% Market Value
Westpac	1. Westpac At Call	AA-	2,707	0.55	0.89	0.75	1.42	2,707	100.00%
Westpac	2. Westpac Term Deposit	AA-	4,000	2.56	2.64	2.64	2.10	4,000	100.00%
Bank of Queensland	3. Bank of Queensland TD	A-	2,000	2.88	2.97	2.88	1.05	2,000	100.00%
CBA	4. Bankwest Term Deposit	AA-	1,000	2.58	2.75	2.67	0.53	1,000	100.00%
NAB	5. NAB Term Deposit	AA-	4,000	2.67	2.79	2.77	2.10	4,000	100.00%
Westpac	6. Westpac Term Deposit	AA-	4,000	3.55	3.55	3.55	2.10	4,000	100.00%
NAB	7. NAB Term Deposit	AA-	2,000	2.85	2.93	2.85	1.05	2,000	100.00%
AMP	8. AMP TD	A	1,000	3.00	2.97	3.00	0.53	1,000	100.00%
MyState Bank	9. MyState Bank TD	BBB+	1,000	2.62	2.96	2.94	0.53	1,000	100.00%
NAB	10. NAB Term Deposit	AA-	2,000	2.70	2.91	2.81	1.05	2,000	100.00%
CBA	11. Bankwest Term Deposit	AA-	2,000	2.53	2.74	2.65	1.05	2,000	100.00%
CBA	12. Bankwest TD	AA-	1,000	2.53	2.92	2.53	0.53	1,000	100.00%
CBA	13. Bankwest TD	AA-	2,000	2.53	2.97	2.53	1.05	2,000	100.00%
CBA	14. Bankwest Term Deposit	AA-	2,000	2.58	2.73	2.64	1.05	2,000	100.00%
NAB	15. NAB Term Deposit	AA-	2,000	2.65	2.80	2.65	1.05	2,000	100.00%
Defence Bank	16. Defence Bank TD	BBB+	1,000	3.10	3.10	3.10	0.53	1,000	100.00%
QBank	17. Qbank	BBB	1,000	3.00	3.00	3.00	0.53	1,000	100.00%
Bendigo and Adelaide Bank	18. Bendigo Bank TD	A-	1,000	2.80	2.75	2.78	0.53	1,000	100.00%
CUA	19. Credit Union Australia TD	BBB+	1,000	3.10	3.10	3.10	0.53	1,000	100.00%
Peoples Choice CU	20. Peoples Choice CU	BBB+	1,000	2.80	2.97	2.94	0.53	1,000	100.00%
Australian Defence Credit Union	21. Australian Military Bank	Unrated	1,000	2.76	2.76	2.76	0.53	1,000	100.00%
Bendigo and Adelaide Bank	22. Rural Bank	A-	1,000	6.48	6.48	6.48	0.53	1,000	100.00%
Banana Coast CU	23. Bananacoast CU TD	Unrated	500	2.70	3.04	3.00	0.26	500	100.00%
CBA	24. Bankwest Term Deposit	AA-	2,000	2.62	2.77	2.64	1.05	2,000	100.00%
IMB	25. IMB TD	BBB+	1,000	2.62	2.79	2.78	0.53	1,000	100.00%
Auswide Bank	26. Auswide Bank TD	BBB	1,000	2.82	2.94	2.92	0.53	1,000	100.00%
Maitland Mutual	27. Maitland Mutual Bldg Soc TD	Unrated	1,000	2.95	3.00	2.99	0.53	1,000	100.00%
AMP	28. AMP Business Saver	A	1,018	2.07	2.23	2.10	0.54	1,018	100.00%
Newcastle Perm Bldg Soc	29. Newcastle Perm Bldg Soc	BBB+	1,000	3.10	3.05	3.10	0.53	1,000	100.00%
Greater Bldg Soc	30. Greater Bldg Soc TD	BBB	1,000	3.00	2.97	3.00	0.53	1,000	100.00%
Police CU (SA)	31. Police CU - SA	Unrated	1,000	3.11	3.11	3.11	0.53	1,000	100.00%
AMP	32. AMP TD	A	1,000	2.77	2.84	2.84	0.53	1,000	100.00%
CBA	33. CBA TD	AA-	1,000	4.15	4.15	4.15	0.53	1,000	100.00%
Heritage Bank	34. Heritage Bank	A-	2,000	3.25	3.25	3.25	1.05	2,000	100.00%
CBA	35. CBA TD	AA-	2,000	2.56	2.67	2.59	1.05	2,000	100.00%
Rabobank	36. Rabodirect At-call	AA	5	1.83	1.98	1.86	0.00	5	100.00%
Me Bank	37. ME Bank At Call Account	BBB	824	1.76	2.12	1.99	0.43	824	100.00%
Macquarie Bank	38. Macquarie Bank TD	A	500	6.50	6.50	6.50	0.26	500	100.00%
Bendigo and Adelaide Bank	39. Delphi Bank TD	Unrated	250	6.05	6.05	6.05	0.13	250	100.00%
Me Bank	40. ME Bank TD	BBB+	1,000	3.07	3.07	3.07	0.53	1,000	100.00%
Bank of Queensland	41. Bank of Queensland TD	A-	1,000	5.15	5.15	5.15	0.53	1,000	100.00%
Bank of Queensland	42. Bank of Queensland TD	A-	2,000	2.72	2.92	2.82	1.05	2,000	100.00%
BoQ Specialist	43. BoQ Specialist	BBB+	250	6.15	6.15	6.15	0.13	250	100.00%
ING	44. ING Floating Rate TD	A-	1,000	4.13	4.32	4.17	0.53	1,000	100.00%
Bank of Queensland	45. Bank of Queensland TD	A-	2,000	3.55	3.55	3.55	1.05	2,000	100.00%
NAB	46. NAB TD	AA-	4,000	2.80	2.84	2.80	2.10	4,000	100.00%
Me Bank	47. ME Bank TD	BBB+	1,000	2.66	3.04	3.02	0.53	1,000	100.00%
Bendigo and Adelaide Bank	48. Bendigo Bank TD	A-	1,000	2.80	2.82	2.81	0.53	1,000	100.00%
Bendigo and Adelaide Bank	49. Bendigo & Adelaide Bank FRN	A-	1,000	3.01	3.16	3.04	0.53	1,002	100.15%
CBA	50. CBA TD	AA-	1,000	3.75	3.75	3.75	0.53	1,000	100.00%
NAB	51. NAB TD	AA-	1,000	2.72	2.74	2.74	0.53	1,000	100.00%
NAB	52. NAB Term Deposit	AA-	2,000	2.80	2.86	2.80	1.05	2,000	100.00%
NAB	53. NAB Term Deposit	AA-	2,000	2.74	2.80	2.74	1.05	2,000	100.00%
AMP	54. AMP Term Deposit	A+	2,000	3.30	3.30	3.30	1.05	2,000	100.00%
Bank of Queensland	55. Bank of Queensland TD	A-	2,000	3.75	3.75	3.75	1.05	2,000	100.00%

ITEM 2 (continued)

Issuer	Investment Name	Investment Rating	Invested at 28-Feb-17 \$000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	Return since 01 July 2016	% of Total Invested	Indicative Market Value ** \$000's	% Market Value
NAB	56. NAB TD	AA-	2,000	2.57	3.08	2.57	1.05	2,000	100.00%
Bendigo and Adelaide Bank	57. Bendigo and Adelaide Bank FRN	A-	2,000	3.07	3.23	3.10	1.05	2,017	100.85%
Newcastle Perm Bldg Soc	58. Newcastle Perm Bldg Soc	BBB+	1,000	3.03	3.03	3.03	0.53	1,000	100.00%
CUA	59. CUA FRN	BBB+	1,000	3.13	3.33	3.18	0.53	1,000	100.02%
Banana Coast CU	60. Bananacoast CU TD	Unrated	1,000	2.80	2.86	2.80	0.53	1,000	100.00%
Bank of Queensland	61. Bankwest TD	AA-	1,000	2.62	2.59	2.59	0.53	1,000	100.00%
Bank of Queensland	62. Bank of Queensland FRN	A-	1,000	2.79	3.02	2.86	0.53	1,003	100.32%
AMP	63. AMP Notice Account	A+	1,077	2.21	2.38	2.26	0.57	1,077	100.00%
NAB	64. NAB TD	AA-	2,000	2.75	2.84	2.78	1.05	2,000	100.00%
Police Bank	65. Police Bank FRN	BBB+	1,000	2.90	3.06	2.93	0.53	1,001	100.07%
Newcastle Perm Bldg Soc	66. Newcastle Perm Bldg Soc TD	BBB+	1,000	3.50	3.50	3.50	0.53	1,000	100.00%
Bendigo and Adelaide Bank	67. Bendigo Bank TD	A-	2,000	2.70	2.75	2.73	1.05	2,000	100.00%
CUA	68. CUA TD	BBB+	1,000	2.81	3.03	3.02	0.53	1,000	100.00%
Newcastle Perm Bldg Soc	69. Newcastle Perm Bldg Soc	BBB+	1,000	2.77	2.78	2.80	0.53	1,000	100.00%
P&N Bank	70. P&N Bank	BBB	1,000	3.17	3.17	3.17	0.53	1,000	100.00%
ANZ	71. ANZ FRN	AA-	2,000	2.66	2.80	2.68	1.05	2,007	100.34%
Me Bank	72. ME Bank FRN	BBB+	2,000	2.79	2.96	2.83	1.05	2,002	100.11%
NAB	73. NAB TD	AA-	2,000	2.70	2.74	2.70	1.05	2,000	100.00%
Bendigo and Adelaide Bank	74. Rural Bank TD	A-	2,000	2.65	2.79	2.65	1.05	2,000	100.00%
QT Mutual Bank	75. Queensland Teachers Mutual Bank FRN	BBB+	1,000	2.85	3.07	2.91	0.53	1,001	100.12%
Teachers Mutual Bank	76. Teachers Mutual Bank	BBB+	1,000	2.85	3.04	2.89	0.53	1,001	100.11%
Auswide Bank	77. Auswide Bank TD	BBB	1,000	2.70	2.71	2.70	0.53	1,000	100.00%
MyState Bank	78. MyState Bank TD	BBB+	1,000	2.87	2.96	2.89	0.53	1,000	100.00%
CBA	79. Bankwest TD	AA-	2,000	2.52	2.88	2.82	1.05	2,000	100.00%
CBA	80. Bankwest TD	AA-	4,000	2.57	2.58	2.58	2.10	4,000	100.00%
Westpac	81. Westpac FRN	AA-	2,000	2.71	2.92	2.78	1.05	2,009	100.45%
Bendigo and Adelaide Bank	82. Rural Bank Ltd	A-	1,000	3.05	3.05	3.05	0.53	1,000	100.00%
Macquarie Bank	83. Macquarie Bank FRN	A	750	2.90	3.09	2.94	0.39	753	100.43%
Newcastle Perm Bldg Soc	84. Newcastle Perm Bldg Soc FRN	BBB+	1,000	3.17	3.38	3.23	0.53	999	99.86%
Heritage Bank	85. Heritage Bank FRN	BBB+	1,000	2.86	3.10	2.98	0.53	1,000	100.00%
Bendigo and Adelaide Bank	86. Bendigo Bank TD	A-	2,000	3.05	3.05	3.05	1.05	2,000	100.00%
CBA	87. CBA FRN	AA-	2,000	2.71	2.94	2.80	1.05	2,009	100.45%
Westpac	88. Westpac FRN	AA-	1,000	2.70	2.90	2.77	0.53	1,005	100.46%
CBA	89. CBA TD	AA-	2,000	2.52	2.67	2.59	1.05	2,000	100.00%
Bendigo and Adelaide Bank	90. Bendigo Bank FRN	A-	1,000	2.90	3.06	2.93	0.53	1,003	100.26%
NAB	91. NAB TD	AA-	2,000	2.75	2.94	2.84	1.05	2,000	100.00%
NAB	92. NAB Snr FRN	AA-	3,981	2.77	2.95	2.81	2.09	4,002	100.06%
CBA	93. CBA FRN	CBA	2,000	2.58	2.81	2.67	1.05	2,006	100.30%
Suncorp-Metway	94. Suncorp FRN	A+	800	3.06	3.29	3.15	0.42	808	101.04%
NAB	95. NAB FRN	AA+	2,000	2.87	3.04	2.92	1.05	2,020	100.98%
ANZ	96. ANZ Floating TD	AA-	4,000	3.31	3.47	3.34	2.10	4,000	100.00%
AMP	97. AMP FRN	A+	1,600	2.90	3.12	2.96	0.84	1,608	100.49%
CBA	98. CBA TD	AA-	2,000	2.74	2.81	2.73	1.05	2,000	100.00%
ANZ	99. ANZ Flexi TD	AA-	4,000	3.26	3.49	3.33	2.10	4,000	100.00%
CBA	100. CBA FRN	AA-	1,984	2.98	3.21	3.06	1.04	2,009	100.45%
CUA	101. CUA FRN	BBB+	2,000	3.45	3.60	3.48	1.05	2,008	100.40%
Newcastle Perm Bldg Soc	102. NPBS FRN	BBB+	1,000	3.43	3.62	3.48	0.53	1,005	100.55%
ANZ	103. ANZ FRN	AA-	4,000	2.99	3.17	3.06	2.10	4,051	101.28%
NAB	104. NAB Fixed Bond	AA-	2,986	3.15	3.12	3.11	1.57	2,978	99.25%
CBA	105. Bankwest 11am Account	AA-	1,003	2.01	2.08	2.05	0.53	1,003	100.00%
Westpac	106. Westpac MTN	AA-	3,991	3.19	3.18	3.18	2.10	3,984	99.60%
Suncorp-Metway	107. Suncorp FRN (Covered)	AAA	4,000	2.93	2.98	2.97	2.10	4,016	100.40%
Newcastle Perm Bldg Soc	108. Newcastle Perm Bldg Soc FRN	BBB+	993	3.41	3.45	3.45	0.52	999	99.86%
ANZ	109. ANZ Fixed Bond	AA-	3,985	2.77	2.90	2.90	2.10	4,000	100.00%
Defence Bank	110. Defence Bank TD	BBB+	1,000	2.85	2.85	2.85	0.53	1,000	100.00%
Bendigo and Adelaide Bank	111. Bendigo and Adelaide Bank TD	A-	2,000	2.70	2.70	2.70	1.05	2,000	100.00%
Me Bank	112. ME Bank FRN	BBB+	1,001	3.22	3.19	3.19	0.53	1,003	100.34%
Westpac	113. WBC Floating TD	AA-	4,000	3.02	3.02	3.02	2.10	4,000	100.00%
Greater Bldg Soc	114. Greater Building Society FRN	BBB	1,000	3.27	3.27	3.27	0.53	1,000	100.00%
Banana Coast CU	115. Bananacoast CU TD	Unrated	1,000	2.95	2.95	2.95	0.53	1,000	100.00%
			190,205	2.93	3.01	2.94	100	190,443	

ITEM 2 (continued)

Certificate of the Responsible Accounting Officer

*Monthly returns when annualised can appear to exaggerate performance

**Market valuations are indicative prices only, and do not necessarily reflect the price at which a transaction could be entered into.

	Feb	12 Mth	FYTD
Return including Matured/Traded Investments			
Weighted Average Return	3.42	3.08	3.02
Benchmark Return: AusBond Bank Bill Index (%)	1.77	1.98	1.83
Variance From Benchmark (%)	1.65	1.10	1.19

Investment Income

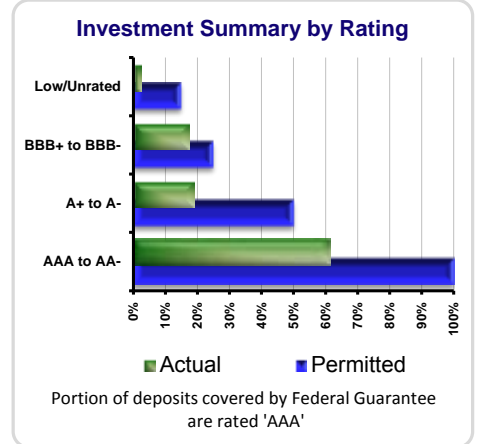
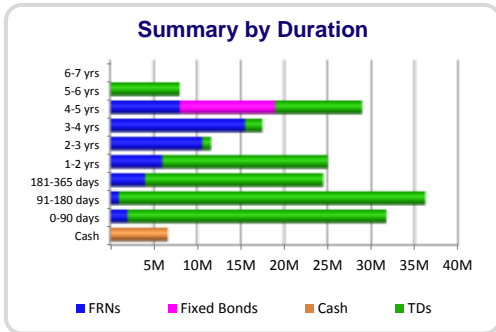
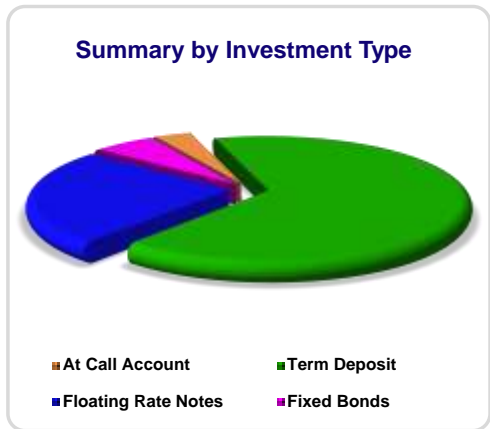
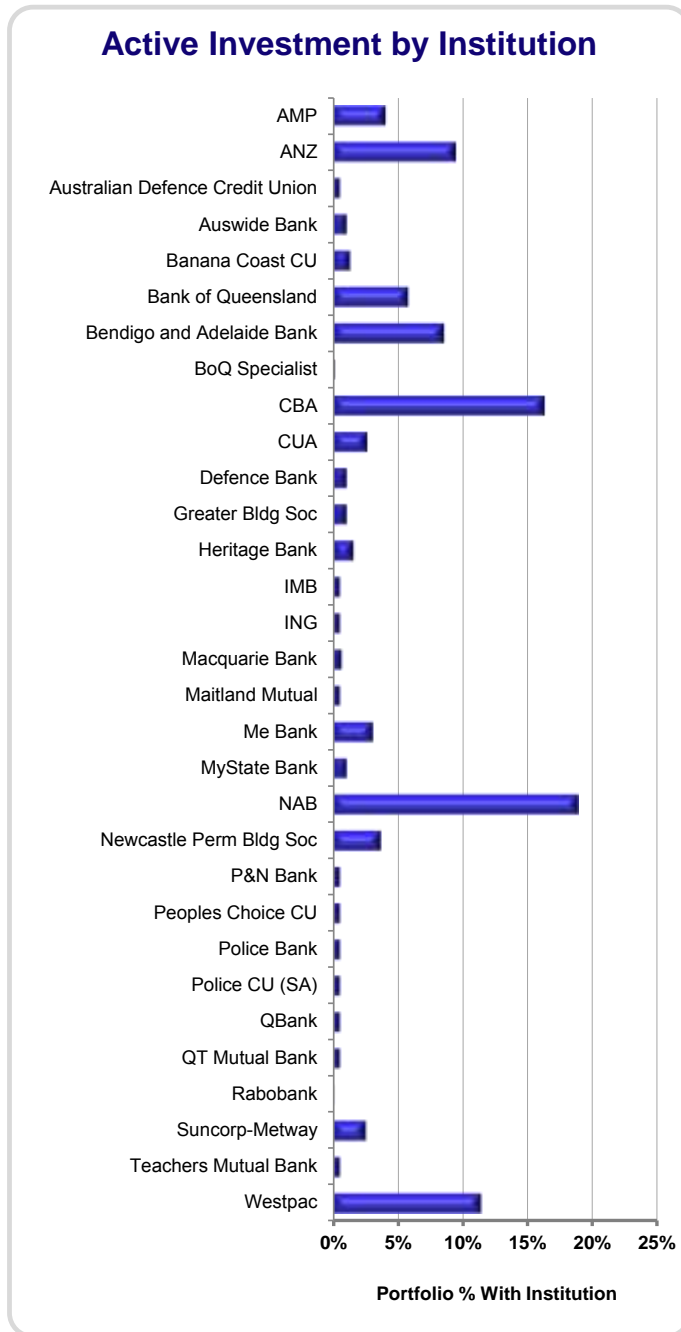
	\$000's
This Period	478
Financial Year To Date	3,619
Budget Profile	3,200
Variance from Budget - \$	419

Analysis of investments

The following graphs show analysis of the total cash investments by:

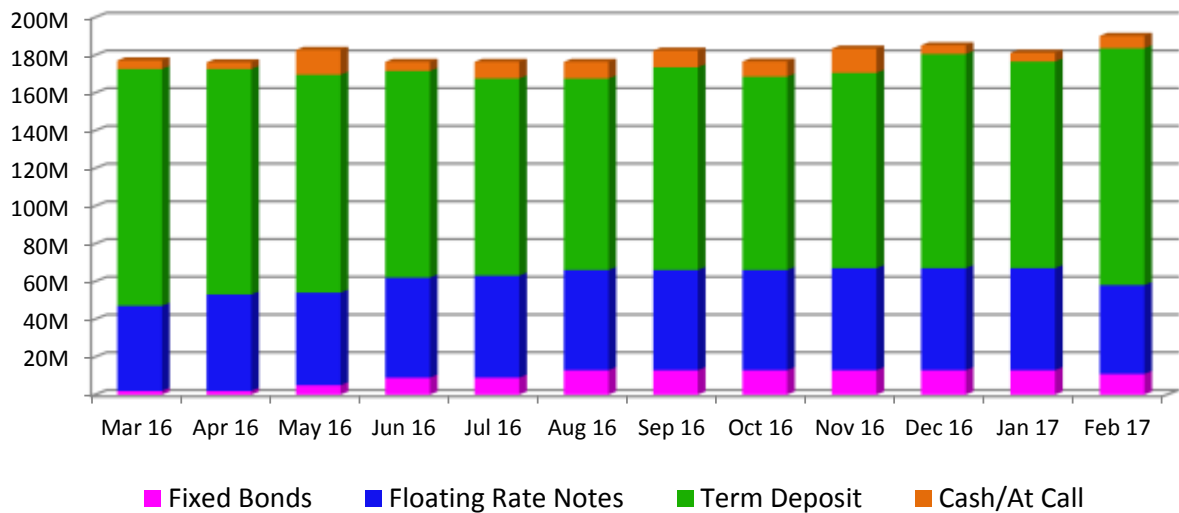
- Type of investment
- Institution
- Duration
- Rating

ITEM 2 (continued)



ITEM 2 (continued)

Total Funds Invested



Financial Implications

Income from interest on investments and proceeds from sales of investments totals \$3.62M, being \$419K above revised budget projections (noting that an adjustment of \$800K was made in the December Quarterly Budget Review). The increase in interest is due mainly to Council receiving significantly more funds from Section 94 contributions than anticipated. Interest earned on Section 94 contributions is restricted to Section 94 Reserves.

Summary

Council’s financial year to date return is 3.02%, which is 1.19% above benchmark. Income from interest on investments and proceeds from sale of investments totals \$3.62M and continues to exceed budget expectations. The recommendation in this report is consistent with Section 625 of the Local Government Act, which deals with the investment of surplus funds by Councils.

Certificate of the Acting Chief Financial Officer (Responsible Accounting Officer)

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council’s Investment Policy and applicable legislation.

Jifeng Huang
 Acting Chief Financial Officer

ITEM 2 (continued)

ATTACHMENT 1

Council's Property Investment Portfolio

The following properties were held as part of Council's Property Investment portfolio;

Property	\$' M
1A Station St, West Ryde	0.90
2 Dickson Ave, West Ryde	1.10
8 Chatham Rd, West Ryde	1.37
202 Rowe Street, Eastwood	3.09
226 Victoria Rd, Gladesville	0.35
7 Anthony Road, West Ryde	5.10
7 Coulter Street, Coulter St Car Park, Gladesville	21.88
6-12 Glen Street, Glen Street Car Park, Eastwood	35.52
2 Pittwater Road, John Wilson Car Park, Gladesville	8.30
150 Coxs Road, Cox Rd Car Park, North Ryde	1.45
33-35 Blaxland Road, Argyle Centre, Ryde	5.45
19-21 Church Street and 16 Devlin Street, Ryde	10.63
6 Reserve Street, West Ryde	3.55
Herring Road Air Space Rights	0.50
741-747 Victoria Road, Ryde (Battery World)	7.06
53-71 Rowe Street, Eastwood	6.90
Total Investment Properties as per the Financial Statements	113.16
1 Constitution Road, Operations Centre, Ryde ⁽¹⁾	28.25
PROPERTIES HELD FOR RE-SALE	141.41

(1) The value for this is currently held in Non-Current Assets in Note 9, and once vacated by Council; it will be transferred to Investment Properties within the Financial Statements.

(2) The above figures refer to the land only as valued at "best use", and do not include the value of any structures.

Benchmark

The Bloomberg Ausbond Bank Bill index is constructed as a benchmark to represent the performance of a passively managed short-term money market portfolio. It comprises thirteen Bank Bills of equal face value, each with a maturity seven days apart. The average term to maturity is approximately 45 days.

A Bank Bill is a non-interest bearing security issued by a bank whereby the bank takes on an obligation to pay an investor a fixed amount (face value) at a fixed future date. It is sold to an investor at a discount to the face value. Bank Bills are short-term money market investments with maturities usually between 30 days and 180 days.

ITEM 2 (continued)

ATTACHMENT 1

Types of Investments

The following are the types of investments held by Council:

At Call refers to funds held at a financial institution, and can be recalled by Council either same day or on an overnight basis.

A Floating Rate Note (FRN) is a debt security issued by a company with a variable interest rate. This can either be issued as Certificates of Deposit (CD) or as Medium Term Notes (MTN). The interest rate can be either fixed or floating, where the adjustments to the interest rate are usually made quarterly and are tied to a certain money market index such as the Bank Bill Swap Rate.

A Fixed Rate Bond is a debt security issued by a company with a fixed interest rate over the term of the bond.

Credit Rating Information

Credit ratings are generally a statement as to an institution's credit quality. Ratings ranging from AAA to BBB- (long term) are considered investment grade.

A general guide as to the meaning of each credit rating is as follows:

AAA: the best quality companies, reliable and stable

AA: quality companies, a bit higher risk than AAA

A: economic situation can affect finance

BBB: medium class companies, which are satisfactory at the moment

BB: more prone to changes in the economy

B: financial situation varies noticeably

CCC: currently vulnerable and dependent on favourable economic conditions to meet its commitments

CC: highly vulnerable, very speculative bonds

C: highly vulnerable, perhaps in bankruptcy or in arrears but still continuing to pay out on obligations

D: has defaulted on obligations and it is believed that it will generally default on most or all obligations

Note: Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

ITEM 2 (continued)

ATTACHMENT 1

Council's Investment Powers

Council's investment powers are regulated by Section 625 of the Local Government Act, which states:

- (1) A council may invest money that is not, for the time being, required by the council for any other purpose.
- (2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.
- (3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.
- (4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.

Council's investment policy requires that all investments are to be made in accordance with;

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order (of the Minister) dated 12 January 2011
- The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A(2), 14C(1) & (2)
- Local Government (Financial Management) Regulation 1993
- Investment Guidelines issued by the Department of Local Government

Legal Issues

The following update is provided in respect of Council's legal action in these matters, which are still to be resolved.

The team from Piper Alderman, led by Amanda Banton, moved to Squire Patton and Boggs, another firm of solicitors. The funders of Council's legal action consented to their representation moving with Amanda Banton and her team, with Council supportive of this change as resolved at its meeting on 10 February 2015.

Over the last 12 months additional legal action was commenced against rating agencies, as part of the original class action against the issuing bodies. The rating agencies are:

- McGraw Hill Companies Inc.; and
- Standard & Poor's International, LLC.

ITEM 2 (continued)

ATTACHMENT 1

Lehman / Grange IMP

On Friday 21 September 2012, Justice Rares handed down the judgment in this matter, which was in favour of the Councils involved in this legal action.

On 25 September 2013 the Federal Court approved the calling of a meeting of Scheme Creditors of Lehman Australia to consider the proposed Insurance Only Scheme. The applicants and group members in the Lehman Australia class action are Scheme Creditors.

The Scheme is subject to Court approval. The application was listed for hearing on 31 October 2013. The Scheme was approved by the Court on 9 December 2013; all Scheme Creditors are now bound by the Scheme irrespective of whether they have voted for it or even if they voted against it. Council has received a counter offer from Lehman Brothers Australia Limited (in Liquidation), which was \$27K less than the amount claimed. This offer has been accepted by the then Acting General Manager under delegated authority. The finalisation of the matter is pending, and the Supreme Court handed down its judgment with the most recent update being that the total dividend to be paid will be between 20 and 40c in the dollar.

The first dividend payment of 10.99c in the dollar was received on 30 September 2015.

While the above court action has been proceeding, the related investments of the Lehman / Grange IMP (Merimbula and Global Bank Note) have been finalised and paid to Council. As previously reported, Council has received \$752k for these investments representing full payment of the principal and interest. A dividend of \$409K was paid to Council 1 July 2016.

Lehman / Grange IMP (Standard and Poor's, and McGraw-Hill)

The funding body continued the class action, and is part of the original funding agreement, but required taking out a separate action against McGraw Hill Companies Inc. and Standard & Poor's International, LLC. These actions commenced in August 2014.

A recent update from Council's funding body, IMF advises Council that S&P have not complied with the Court's order to provide its evidence by 11 September 2015 and therefore this will see this matter further delayed. It was anticipated that this matter will be listed for a hearing date in August 2016. The Court ordered S&P to complete its further discovery by 30 October 2015 and to provide its expert evidence by 7 December 2015.

ITEM 2 (continued)

ATTACHMENT 1

It is advised that the action against the McGraw Hill Companies and Standard & Poor's culminated in the Federal Court of Australia approving the settlement of these proceedings on 24 March 2016. As a result, Council's General Manager executed the Deeds of Covenant in respect of this matter on 2 May 2016, and a dividend of \$414K was paid to Council in May 2016. A final distribution of \$46K was made to Council on 30 June 2016.

LGFS – Rembrandt

On 5 November 2012, Federal Court Justice Jayne Jagot ruled that Councils were entitled to succeed in their claim for damages against Local Government Financial Services (LGFS), ABN AMRO and Standard & Poor's (S&P). This result vindicates Council's Investment in this product with Justice Jayne Jagot finding that LGFS, ABN AMRO and S&P had collectively been responsible for misleading and deceptive conduct and negligent misrepresentation of this investment to Councils.

On 1 March 2013, the Federal Court of Australia awarded compensation and costs to Councils against S&P. Council was awarded \$933K principal (equivalent to the balance outstanding) and \$331K in interest. Of this, 70% is payable to IMF Bentham for their funding of the legal action (including legal costs), resulting in a net benefit to Council of approximately \$382K, which was paid to Council on 4 April 2013.

A teleconference was held on 4 November 2013 with the other Councils involved to discuss GST issues, should a settlement be reached.

The appeal has been heard in relation to this matter, and judgement handed down on Friday, 6 June 2014, where the appeal was dismissed, and all the findings of the primary judge, Justice Jagot, were upheld.

Accordingly the Full Court held that each of LGFS, ABN Amro and S&P are individually liable for 100% of Council's losses. The primary orders held them liable for one third each. Council has already received payment from each of the respondents, as indicated above.

CBA – Oasis and Palladin

Council has endorsed City of Ryde being a third party to an action against CBA in relation to the Oasis CDO investments for \$1 million that Council has written down to zero. A mediation session occurred with CBA on 8 October 2013. The mediation was adjourned to allow certain steps to take place and the parties are continuing to engage in "without prejudice" discussions, and the outcome will not be known until mid-2015.

ITEM 2 (continued)

ATTACHMENT 1

As a result of these discussions, the matter has now progressed and Justice Foster has approved a proposed settlement with CBA, in relation to costs. Payment of the initial dividend of \$836K was received from Squire Patton Boggs on 18 December 2015.

Whilst Council had written off the Oasis investment, the investment had one further default until it completely defaulted. As previously reported, Council sold the Oasis investment at 35.7 cents in the dollar on the remaining principal of \$625K, being \$223,337. This will be taken into account as part of any settlement.

As part of this action, Council is also a party to action against CBA for its investment in the Palladin CDO, of which Council held \$2 million. This investment defaulted in October 2008, and was written down to zero.

CBA – Oasis and Palladin (Standard and Poors, and McGraw-Hill)

This is a continuation of the class action against CBA for the Oasis and Palladin products, and is part of the original funding agreement, but requires the taking out of a separate action against McGraw Hill Companies Inc.; and Standard & Poor's International, LLC.

Council endorsed in August 2015 to continue as a member of this further class action, under the original funding agreement. This is being filed to ensure that it is within the statute of limitations. This legal action is ongoing.

**3 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - 18 to 21
June 2017**

Report prepared by: Senior Coordinator - Governance
File No.: CLM/17/1/5/2 - BP17/15

REPORT SUMMARY

The National General Assembly of Local Government (NGA) will be held at the National Convention Centre in Canberra on Sunday, 18 June 2017 to Wednesday, 21 June 2017.

This report is presented to Council for its consideration of the Mayor (or his nominee) in addition to the Acting General Manager (or their delegate) and other Councillor/s to attend the Assembly.

This report will also consider any recommended Motions received from Councillors, to be submitted to the Australian Local Government Association for their consideration to include in the Conference Business Paper. It is noted that no proposed motions were received from Councillors.

RECOMMENDATION:

- (a) That Council consider the attendance of the Mayor (or his nominee) in addition to the Acting General Manager (or their delegate) and other Councillor/s to attend the National General Assembly of Local Government held in Canberra on Sunday, 18 June 2017 to Wednesday, 21 June 2017.
- (b) That Council nominate the Mayor (or his nominee) to be the voting delegate to represent the City of Ryde during debates on Motions presented to the Assembly.

ATTACHMENTS

- 1** 2017 National General Assembly of Local Government - Call for Motions Discussion Paper

Report Prepared By:
Amanda Janvrin
Senior Coordinator - Governance

Report Approved By:
John Schanz
Manager - Risk, Audit and Governance

Steven Kludass
Director - Corporate and Organisational Support Services

ITEM 3 (continued)

Discussion

Conference

The 2017 National General Assembly of Local Government will meet on 18-21 June 2017 at the National Convention Centre in Canberra. The Assembly will be hosted by the Australia Local Government Association (ALGA).

The theme of the Assembly this year is “Building Tomorrow’s Communities” with a strong focus on how Councils can work in partnership with the Australian Government in particular to meet the current and future needs of local communities. With more than 800 Mayors, Councillors and Council Officers expected to be in attendance, the Assembly will develop local government policy ideas, meet with key federal politicians and hear from experts on key issues affecting local government in Australia.

Previously, the Mayor (or his nominee) and the General Manager (or his nominee) have attended the Assembly. In 2016, Councillor Laxale as the Mayor and Roy Newsome (Acting General Manager) attended the Assembly.

A notice was placed in the Councillor Information Bulletin dated 21 February 2017 inviting Councillors to indicate their interest to attend the Assembly by 1 March 2017. As a result, no expressions of interest were received from Councillors regarding attending the Assembly.

In determining Councillor attendance to the Assembly, Council is required to nominate one voting delegate to represent the City of Ryde during debates on Motions presented to the Assembly. This report recommends the Mayor (or his nominee) to be Council’s voting delegate.

Motions

The ALGA is now calling for Motions and encourages all Councils to submit Motions relevant to the theme for consideration by the Assembly. Council has an opportunity to contribute to the development of national local government policy at the Assembly by submitting a Motion.

To be eligible for inclusion on the Business Papers, and subsequent debate on the floor of the National General Assembly, Motions must follow the following criteria:

1. Be relevant to the work of local government nationally;
2. Be consistent with the themes of the National General Assembly;
3. Complement or build on the policy objectives of your state and territory local government association;

ITEM 3 (continued)

4. Be from a Council which is a financial member of their state or territory local government association;
5. Propose a clear action and outcome; and
6. Not be advanced on behalf of external third parties which may seek to use the National General Assembly to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

All Motions must be endorsed by Council prior to it being submitted to the Association. The Motions will then be reviewed by a Committee of the ALGA Board and State and Territory Government Associations to determine their eligibility for inclusion on the Business Paper.

The **ATTACHED** (Attachment 1) Discussion Paper was previously circulated to Council to assist in preparing Motions.

Councillors were invited through the Councillor Information Bulletin dated 21 February 2017 to prepare Motions for Council's consideration to submit to the Association. Councillors were requested to submit any draft Motions by 1 March 2017. The deadline to submit Motions to the Association is 21 April 2017. It is noted that no motions were received from Councillors. The Executive Team have also not proposed any motions for Council's Consideration.

Financial Implications

The following is a summary of costs that would be incurred per person for travel to the Assembly:

- Registration: **\$929 (Early Bird Rate)**
- Travel to Canberra: **Approximately \$450 return via car or \$400 return flight**
- Accommodation: **\$900 for 3 nights**

In addition to the above summary, it is anticipated that additional costs for incidentals, meals and taxi fares would also be incurred. This will be determined after the Conference.

The total cost for attending this Conference is approximately \$2,279 (excluding meals, incidentals and taxi fare charges).

ITEM 3 (continued)

Currently there is an allocation of \$30,000 in the 2016-2017 budget for Councillor attendance at conferences. To date, expenditure has been incurred for attendance at the Local Government NSW Annual Conference, the 3rd Annual Affordable Housing Summit, the Public Sector Change Management Conference and the Local Government NSW Mayors' Weekend Seminar. There is currently a balance of \$19,000 remaining and is subject to Council's resolution on the number of Councillors participating in this conference.

Critical Dates

The following deadlines are required to be met:

- Motions for inclusion on the National General Assembly of Local Government Business Paper are required to be submitted to the Australian Local Government Association by 21 April 2017.
- Early Bird Registrations for attendance at the National General Assembly of Local Government close on 5 May 2017.

Policy Implications

There is no policy implication through adoption of the recommendation. The Policy on the Expenses and Facilities for the Mayor and Other Councillors sets out the entitlements for Councillors attending such Conferences.

Options

1. That Council not attend the National General Assembly. Given the uncertain future of the City of Ryde and absence of Motions to be submitted by the City of Ryde, Council may question the merits of attending the National General Assembly.

This Option is not recommended as it may be perceived that Council is not interested in national local government issues, many of which have a local impact on our community and/or are of interest to our local community.

2. That Council attend the National General Assembly.

This Option is the preferred Option and forms the basis of this report's recommendation. This Assembly is the only formal opportunity for the nation's Mayors (and interested Councillors) to come together to debate and resolve significant local government issues, many of which have a localised impact and/or are of local interest.

ITEM 3 (continued)

ATTACHMENT 1



**AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION**

**National General Assembly of
Local Government
Building Tomorrow's Communities
18 - 21 June 2017**

Call for Motions Discussion Paper

ITEM 3 (continued)

ATTACHMENT 1

Submitting Motions

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all of the sections of the paper, but are not expected to respond to every question in each section. Your motion/s can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. be consistent with the themes of the NGA
3. complement or build on the policy objectives of your state and territory local government association
4. be submitted by a council which is a financial member of their state or territory local government association
5. propose a clear action and outcome
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. For example: *That this National General Assembly call on the Federal Government to restore indexation to local government financial assistance grants.*

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received by ALGA no later than 11:59pm on Friday 21 April 2017.

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the sub-committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association, and will not be included in the NGA Business Papers.

ITEM 3 (continued)

ATTACHMENT 1

Introduction

This year, debate at the NGA will focus on the role of Local Government in building tomorrow's communities. The discussions will look at how councils can work in partnership with the Australian Government to meet the current and future needs of local communities.

Tomorrow's communities will undoubtedly be shaped by the ambition and drive of their people, as well as the investments that governments, businesses and individuals make in people, infrastructure and the places we live and work.

In the Australian context, governments at all levels must focus on creating the environment for people and businesses to innovate and prosper in both cities and the regions. Government service delivery needs to be appropriate and responsive to the needs of communities, and appropriate infrastructure must be provided to drive productivity and social equity.

Local government strives, wherever possible, to assist communities to be productive, innovative and cohesive. Councils can enhance their capacity to respond to new and unforeseen challenges and identify opportunities to help communities build resilience and increase overall prosperity.

The Australian Government has shown that it understands and appreciates that Local Government's strength lies in its capacity to identify and respond to the diverse and emerging needs of communities across Australia. The Australian Government has also shown its commitment to working with Local Government to achieve real and meaningful outcomes for local and regional communities.

ALGA is calling for notices of motions that outline policy suggestions or principles the Australian Government can implement to support Local Government. Notices of motions that meet the criteria will be included in the NGA Business Papers and debated at the NGA. Motions carried at the NGA will be considered by the ALGA Board, and will be forwarded to the Australian Government for their information, response and potential implementation.

Supporting our Cities

The Australian Government has recently focused greater attention on the role of cities, and the Government's potential role in supporting them to be liveable, accessible and productive. Great cities attract, retain and develop increasingly mobile talent and organisations, encouraging them to innovate, create jobs and support growth.

Increased urbanisation is a major issue, globally and within Australia. The populations of Australia's major cities are at record levels, with the 2011 Census finding that 88.9 per cent of Australians live in urban Australia – people are following jobs to urban centres. The overwhelming majority of jobs are located in cities, which is where most new jobs are being created. Australia is among the most urbanised countries in the world. More than 75 per cent of Australia's population lives in the country's 20 largest cities, with more than 60 per cent alone living in Australia's 5 largest cities: Sydney, Melbourne, Brisbane, Perth and Adelaide.

The economic output of our major cities has grown and their importance to the national economy should not be underestimated. However, alongside that growth there is greater demand on transport systems than ever before. Issues of space and the potential conflicts of usability continue to

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challenge us, along with the utility and long term capacity of freight hubs, ports and airports and the movement of goods and people.

The Australian Government released its Smart Cities Plan in April 2016. The plan is just one of the ways that the Commonwealth aims to build an agile, innovative and prosperous nation. Key elements of the plan include establishing City Deals (one for each capital city and one for a regional centre in each state), the \$50 million Smart Cities and Suburbs Program (to fund innovative technology solutions to fix complex local problems) and the establishment of an Infrastructure Financing Unit to look at alternative infrastructure financing options such as value capture.

The Australian Government's National Innovation and Science Agenda (NISA), released in December 2015, is another strategy to encourage innovation, growth and productivity, and to increase Australia's capacity to compete in a global market. The NISA focuses on four key pillars - culture and capital, collaboration, talent and skills and government as an exemplar. These pillars provide a framework for Australian innovation policy with initiatives worth \$1.1 billion over four years designed to drive smart ideas that create business growth, local jobs and global success. From supporting start-ups and entrepreneurial activity to fostering R&D and developing the networks of people and technology that support innovation, NISA aims to improve Australia's ability to compete internationally and to harness new sources of growth to deliver the next age of economic prosperity in Australia.

The NISA also looks to address the educational requirements to position our children for the future given that 75 per cent of jobs in the fastest-growing industries in the next 5 to 10 years are likely to require science, technology, engineering and mathematics (STEM) skills. In developing their NGA motions, councils are encouraged to think about and focus on the strategic ways that the Australian Government can support Australian cities.

Supporting Regional Australia

The Australian Government has renewed its focus on our regions and regional development policy. Following the 2016 Federal election, Senator Fiona Nash was appointed Minister for Regional Development and Minister for Local Government and Territories. With the portfolio being elevated to Cabinet, the appointment was seen as a very positive step for local government and for regional development in Australia.

In November, last year the Government released details of the new Building Better Regions Fund (BBRF). The BBRF will invest \$297.7 million over four years in infrastructure projects and community investments to create jobs, drive economic growth and build stronger regional communities into the future. Minister Nash has indicated that the Government will release the Australian Regional Development Policy Statement early this year, which will highlight and focus political attention on Australia's regions.

Local governments are well-positioned to design, create and, above all, maintain tomorrow's communities. Whether these communities are metropolitan, urban, regional or remote, their local council knows the people best and understand the unique strengths of the area.

In developing their NGA motions, councils are encouraged to think about and focus on the strategic ways that the Australian Government can support regional Australia.

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NGA Themes

ALGA is calling for motions for this year's NGA to explore the theme *Building Tomorrow's Communities* as well as the following six sub-themes:

1. Governance – community driven planning and development
2. Innovation – identifying and harnessing the key pillars of growth
3. Liveability – maximising amenity, design and community cohesion
4. Data driven public policy – using high quality data to grow the evidence base
5. Social capital – improving the capacity of citizens and optimising workforce trends
6. Technology and Infrastructure – identifying and investing in tomorrow's foundations.

This discussion paper provides some background and poses a number of questions for councils to consider when developing notices of motion for the NGA. This paper is not intended to limit the discussion or thinking around the theme, local governments roles or the sub-themes.

1. Governance – community driven planning and development

Good governance is essential to tomorrow's communities. Ensuring appropriate structures and institutions are in place to oversee the planning and development of the community is as critical as ensuring the community's access and involvement in these structures. The governance structures of tomorrow will cross traditional borders as cities grow, regions are redefined and their functionality (e.g environment, economic, social) changes.

Tomorrow's governance arrangements encompass, but go beyond, our current institutions, tools, or structures. Tomorrow's governance issues may often involve several layers of competency within agencies from across the different levels of government. Our communities need to consider not only the geographical borders but the very definition of these bodies as they grow to incorporate public, private, not-for-profit and community representation.

In strengthening governance, councils are looking to maximise community involvement in governance structures as well as considering ways to extend committees and sub-structures that inform and guide councils. Councils are also considering how best to encourage future leaders to get involved in local government.

In developing your council's notice of motion you may wish to consider:

- What support do you need from the Commonwealth to improve the governance arrangements in your community?

2. Innovation – identifying and harnessing the key pillars of growth

There are examples in Australia, and around the world, where local authorities have embraced innovation to increase economic activity in their communities. This promotes entrepreneurship, boosts the local workforces, diversifies the economic base and helps to future-proof communities.

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Councils have successfully enhanced their community's innovative spirit and reputation by: developing new innovation and commercial precincts such as in the City of Boston; improving council business and service delivery by capitalising on new technology such as using apps to enhance community engagement and communication or deliberately directing council business to support local start-up businesses such as in the City of Melbourne; and identifying changes in local industry and workforce trends, and adopting proactive strategies to ensure the community's ability to capitalise on the work of the future and areas of future economic growth such as in the North Melbourne region.

Underpinning these efforts are the networks and connections between people and technology. Innovation and experimentation are key, much like the ability to manage and leverage constant change. Innovation is an ongoing process. Councils need to extend and develop their networks with businesses, service providers and developers. Councils also need to consider how information can be used and shared, and how they can best harness technology to build and foster growth in their communities.

In developing your council's notice of motion, you may wish to consider:

- What support do you need from the Commonwealth to improve innovation within your community?

3. Liveability – maximising amenity, design and community cohesion

Defining "community" can sometimes be difficult. In cities, we may commute many hours a week from work to home or we might be in walking distance. Transport congestion and the price of housing are among the chief concerns. In non-metropolitan areas, the challenges might appear different, such as ensuring ongoing economic development and protecting the sense of community that is so valued, but the fundamental work is the same. Local government has a core role to ensure that our communities, whether regional, urban, suburban or rural are places people want to live because they see the community's future is promising.

Liveability is defined as the sum of the factors that add up to a community's quality of life, including the built and natural environments, economic prosperity, social stability and equity, educational opportunity, and cultural, entertainment and recreation possibilities. Maximising the liveability of tomorrow's communities, wherever they are, is Local Government's core business.

Identifying the barriers to making your community more liveable can be key in directing thinking and work in this area. Councils around Australia are considering their roles and responsibilities in maximising community liveability.

In developing your council's notice of motion, you may wish to consider:

- What support do you need from the Commonwealth to enhance the liveability of your community?

4. Data driven public policy – using high quality data to grow the evidence base

Data is ubiquitous in today's world. Not only is it the substance that drives information technology and the digital world, but data is the source of information that government and industry are using to plan for the future. It is fundamental that policy should be made based on the best available information. The challenge for government is not just having access to, and the use of, that data but

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also ensuring the quality of that information. Urban planning and renewal is one area in which digital innovations have huge potential. City planning projects require extensive public engagement and consultation. Data captured representing communities' concerns and ideas, and desired amenities and suggestions for development, paired with more effective, automated analysis could facilitate an unprecedented level of open engagement between citizens and government.

Rather than piecemeal data coming in from various channels, the simplification of communications through connected infrastructure could generate real-time data and allow governments to address problems more effectively. This enhanced engagement process would create more liveable cities with better services and a higher quality of life.

At the heart of addressing those macro challenges is the question of how data can be drawn on to gain a deeper understanding of the complex interrelationships at play in our communities, and how this may allow us to improve services and infrastructure for our communities.

Councils have access to and own a wide range of data sources. It is worth considering how these sources are used and whether there are untapped sources within council systems. Urban planning has been identified as an area where there maybe benefits from drawing on big data, however councils are considering what other functions enhanced data analytics could assist with. Sometimes knowing the right question to ask is as difficult as finding the answer, given the range of data sources available, there may be a range of insights and intelligence available that would directly enhance councils decision making.

In developing your council's notice of motion, you may wish to consider:

- What support do you need from the Commonwealth to tap into big data and data analytics to provide greater insights into your community and to enhance decision making?

5. Social capital – improving the capacity of citizens and optimising workforce trends

Our communities need to prepare for, and adapt to, the needs of the modern labour market while positioning themselves to provide jobs for future generations. This will be challenging given the rate of change occurring in the labour market. Some estimates claim that up to 40 per cent of the jobs that currently exist will disappear over the next 15 years with much of these losses predicted to be in manufacturing, mining and agriculture.

To offset declining demand for jobs in manufacturing, mining and agriculture, communities will need to implement proactive and strategic interventions such as investing in education around STEM (science, technology, engineering and maths) subjects as well as complementary skills such as language, culture, resilience and adaptability. Strong employment growth is also predicted in healthcare and social assistance, retail, and tourism and hospitality.

It is also anticipated that individuals will be required to take greater responsibility for keeping their skills up to date and in line with industry requirements through lifelong learning and training.

Our communities face the difficult task of identifying the most appropriate workforce investments for tomorrow's economy. Identifying the specific competitive advantages of your community and region will assist in guiding these decisions, and well as ensuring there are well-developed community engagement mechanisms around the issue.

In developing your council's notice of motion, you may wish to consider:

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- What support do you need from the Commonwealth to strengthen the social capital in your community?

6. Technology and Infrastructure – identifying and investing in tomorrow’s foundations

The current focus on smart cities looks at harnessing smart technology to improve the liveability and efficiency of large cities. Real-time traffic management, real-time energy consumption management, integrated public transport networks and data collecting sensors are examples of smart technology which may contribute to the efficiency of a city.

The Australian Government’s Department of the Prime Minister and Cabinet defines smart cities beyond the traditional view to include “support for productive, accessible, liveable cities that encourage innovation and create jobs and growth, with a commitment in both regional and metropolitan areas for smart investment, smart policy, and smart technology”. The Smart Cities and Suburbs Program, announced in 2016, encourages collaborative projects that apply innovative smart technology to solve complex urban problems. The program has a strong focus on “collaboration between local governments, private sector, research bodies and not-for-profit organisations to improve liveability, productivity, and sustainability of Australian regions”.

Other key elements of the Australian Government’s smart cities plan include the concept of the 30-minute city (where travel to and from any location within the city takes no longer than 30 minutes), City Deals and the establishment of the Infrastructure Financing Unit to identify smarter ways to finance investment in our cities.

The smart cities agenda isn’t just focused on large cities. The approaches and ideas can be applied to smaller cities, regions and towns. For councils of all sizes the opportunities technology brings to enhancing service provision and communication within your community are applicable; the careful prioritisation and investment in technology and infrastructure are some of the most important decisions your council will make to position your community for tomorrow.

In developing your council’s notice of motion, you may wish to consider:

- What support do you need from the Commonwealth to allow your community to benefit from the smart cities agenda?

4 LAND CLASSIFICATION - AFFORDABLE HOUSING DWELLING - 21-24 RAILWAY ROAD, MEADOWBANK

Report prepared by: Senior Strategic Planner**File No.:** URB/08/1/30 - BP16/1385

REPORT SUMMARY

Under a Voluntary Planning Agreement, the developer for 21-24 Railway Road, Meadowbank is required to transfer the ownership of one unit to Council for the purposes of affordable housing.

This report seeks Council's approval to publicly advertise a proposal to classify this residential lot as operational land.

Land transferred or vested to Council may be classified as operational land within three months of the date of transfer of ownership, or it will remain as community land. The Local Government Act 1993 (Section 34) requires that Council must advertise (for 28 days) any proposal to classify land prior to making a resolution on classification.

This report proposes classification of affordable housing properties as operational land to provide flexibility in the ongoing tenancy and asset management of the unit.

The endorsement of Council is now requested to advertise the proposal to classify the unit to be transferred to Council at 21-24 Railway Road Meadowbank as operational land on the basis outlined in the recommendation of this report.

RECOMMENDATION:

- (a) That upon the creation of the legal title of the affordable housing unit at 21-24 Railway Road, Meadowbank, public notification in accordance with Section 34 of the Local Government Act 1993 of the intention to classify the unit lot as operational land be undertaken;
- (b) That the affordable housing unit lot at 21-24 Railway Road Meadowbank be classified as operational, in the event that no submissions are received by the closure of the statutory advertising period.
- (c) That a further report be provided to Council should any submissions be received by the closure of the statutory advertising of the proposal.
- (d) That affordable housing transferred to Council is classified as operational land in accordance with the provisions of the Local Government Act.

ITEM 4 (continued)

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Lara Dominish
Senior Strategic Planner

Report Approved By:

Lexie Macdonald
Senior Coordinator - Strategic Planning

Dyalan Govender
Acting Manager - City Planning

Liz Coad
Acting Director - City Planning and Development

ITEM 4 (continued)

Background

A Development Application for the erection of a residential flat building was approved in 2014 for a site at 21-24 Railway Road, Meadowbank. The proponents sought to enter into a Voluntary Planning Agreement (VPA) with Council including the transfer of title for an accessible affordable housing unit including basement parking and a storage area, within the development.

On 9 December 2014 Council considered a report regarding the Voluntary Planning Agreement and resolved to support the VPA “in principle”. Authority was delegated to the Acting General Manager to finalise and execute the VPA. The VPA was made on 7 August 2015.

Advice has been received from the proponent that the building is likely to be completed in early 2017. This report discusses the proposed classification of the land under the Local Government Act 1993.

The management of the affordable housing units by a Community Housing Provider was reported to Council’s Finance and Governance Committee on 13 December 2016 and Link Housing has been selected to manage the units.

Discussion

Under the Local Government Act 1993, public land is to be classified by Council as either “operational” or “community” land. Where land is transferred to Council, Section 31(2) of the Local Government Act provides that *“before a council acquires land, or within 3 months after it acquires land, a council may resolve (in accordance with this Part) that the land be classified as community land or operational land”*.

Under the Act, community land must not be sold, and may only be leased or licensed if expressly authorised in an associated Plan of Management and following public notification of the proposed lease or licence is given. No such restrictions apply to operational land.

Therefore classification of any future affordable housing properties as operational land would provide flexibility in both day to day operational and strategic management.

If land is not classified as operational land within the first 3 months, the land becomes community land, and the only method for reclassification is a Planning Proposal including a public hearing.

ITEM 4 (continued)

The Classification of Land process required under the Local Government Act involves the following:

1. Council must give public notice of a proposed resolution to classify public land as required under Section 34 of the Act. The public notice must include the terms of the proposed resolution and a description of the public land concerned. The public notice must specify a period of not less than 28 days during which submissions may be made to Council; and
2. Following public notification and consideration of submissions, if any, Council shall resolve to classify the land as either operational or community.

This report recommends that Council give public notice of a proposed resolution (upon creation of the legal title), of the intention to classify the residential unit at 21-24 Railway Road Meadowbank (proposed to be transferred to Council for affordable housing) as operational. The report also recommends that should no submissions be received at the end of the public exhibition period Council resolve that the unit lot be classified operational.

Internal Consultation

The proposed categorization was referred to Council's Property Section; no objections were raised.

Financial Implications

Adoption of the recommendation will have no financial impact.

Options

1. That Council does not classify the land as outlined in this report. This is not the preferred option as this would result in the land being classified as community land, thus creating a number of difficulties in the administration and ongoing management of the unit consistent with Council's Affordable Housing Policy. This option is not recommended.
2. That Council commences the process for reclassification of the affordable housing dwelling at 21-24 Railway Road, Meadowbank as operational land upon creation of the legal title. This option is preferred as it facilitates best practice affordable housing management. This is the recommended option.

5 RYDE YOUTH COUNCIL - TERMS OF REFERENCE, MEMBERSHIP CHANGES, AND EXPRESSIONS OF INTEREST

Report prepared by: Community Project Officer - Young People
File No.: COR2012/672 - BP17/111

REPORT SUMMARY

The Ryde Youth Council (RYC) has reviewed and amended its Terms of Reference (TOR), and seeks Council's endorsement of the attached draft Terms of Reference 2017-2018 (**Attachment 1**).

The recommended changes allow for more flexibility in attendance and voting through the use of electronic media. These changes are relevant to young people, given the multiple demands placed on their time socially, through educational and employment commitments. The suggested changes present greater opportunities for participation in the planning and execution of youth initiatives led by the Ryde Youth Council, and set up subcommittee structures within the Youth Council allowing for the creation of a brand with greater visibility.

The Ryde Youth Council has received seven resignations recently. These resignations are due to changes in each individual's personal circumstances. In addition the Youth Council has received one nomination for membership.

The Youth Council's Terms of Reference state that a minimum of 14 young people should sit on the Ryde Youth Council. Given a number of resignations recently, the current membership of the Youth Council will be 11 young people, as opposed to 14.

It is recommended that Council commence a call for nominations process to increase the membership of this committee. As a result, the committee seeks approval to call for nominations to the RYC in an effort to increase membership up to a maximum of 25 young people.

Current members of The Ryde Youth Council Advisory Committee are:

1. Aidan Fisher (Chairperson)
2. Kavisha Shah (Deputy Chairperson)
3. Sophie Lara-Watson
4. Rorie Fisher
5. Anthony Kim
6. Philip Mathew
7. Brendon Zhu
8. Sophie Xiao
9. Joseph Koo
10. Yan Zhai

ITEM 5 (continued)

Recent resignations from the RYC are as follows:

1. Sarah Van Der Meer
2. Nic Kyriazis
3. Ben Kyriazis
4. Dinushika Dias
5. James Kim
6. Krystle Jayne Ng
7. Mitchell Stubbs

A nomination for membership of the Ryde Youth Council has been received from:

1. Alice Sun

RECOMMENDATION:

- (a) That Council endorse the draft Ryde Youth Council Terms of Reference for 2017 – 2018 (**ATTACHMENT 1**).
- (b) That Council endorse the nomination of Alice Sun as a member of the Ryde Youth Council Advisory Committee.
- (c) That Council accepts the following resignations from the Ryde Youth Council Advisory Committee:
 1. Sarah Van Der Meer
 2. Nic Kyriazis
 3. Ben Kyriazis
 4. Dinushika Dias
 5. James Kim
 6. Krystle Jayne Ng
 7. Mitchell Stubbs
- (d) That Council approve the commencement of an expression of interest process to seek further nominations to the Ryde Youth Council.

ATTACHMENTS

- 1 Draft Ryde Youth Council Terms of Reference 2017-2018
- 2 Alice Sun - Nomination for membership of Ryde Youth Council –
CONFIDENTIAL

ITEM 5 (continued)

Report Prepared By:

Michael Paine
Community Project Officer - Young People

Report Approved By:

Gunjan Tripathi
Senior Coordinator - Cultural and Social Planning

Paul Chidzero
Manager - Community Services

Angela Jones-Blayney
Acting Director - Customer and Community Services

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Discussion

Terms of Reference

The Ryde Youth Council's Terms of Reference is reviewed every two years, and amendments, if necessary, are recommended to Council. The Youth Council is proposing a number of changes to their 2017-2018 Terms of Reference (**ATTACHMENT 1**), and these changes are outlined below:

- **Bi-annual review of membership**

This is to ensure that committee members are engaged and attending meetings and other RYC activities.

- **Extended leave of Absence and Acting Positions**

Due to external commitments such as overseas travel and study leave etc., a new section has been added to the Terms of Reference to enable young people to act in positions that have been temporarily vacated. This would allow more young people the opportunity to be an office bearer.

- **Proxy voting**

No voting by proxy is permitted, however it is recommended that in situations where a member is ill, it is acceptable for members to attend via conference call – this includes use of video technology to enable participation in a meeting.

- **Sub-committees**

This section has been amended to include that all subcommittees will have elected office bearers in place for the first subcommittee meeting and that such subcommittees will have a minimum of a chairperson and Public Relations (PR) officer. The subcommittee PR officer will be responsible for providing updates to the RYC PR officer for inclusion in Social Media posts and Press Releases.

- **Review**

This section was amended to allow for a review of the Terms of Reference at the commencement of the new committee term and any such time that the members identify this as necessary.

This report seeks the endorsement of the draft 2017 - 2018 Ryde Youth Council Terms of Reference (**ATTACHMENT 1**).

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Membership Changes and call for Expressions of Interest

The Ryde Youth Council recommends that Council endorse the nomination of Alice Sun for a position on the committee. Miss Sun is 22 years of age, lives in Denistone East and is currently studying Medicine at the University of NSW. Miss Sun has previously volunteered for the Red Cross and is passionate about environmental issues.

Alice Sun's nomination is attached for Council's consideration (**Attachment 2 – CONFIDENTIAL**).

The Ryde Youth Council recommends that Council accept the resignation of the following individuals from the Ryde Youth Council Advisory Committee and that Council thank them for their contribution:

1. Sarah Van Der Meer
2. Nic Kyriazis
3. Ben Kyriazis
4. Dinushika Dias
5. James Kim
6. Krystle-Jane Ng
7. Mitchell Stubbs

DISCUSSION

The Ryde Youth Council (RYC) Terms of Reference states that a minimum of 14 young people should sit on the Youth Council. The recent resignations and the new nomination received will bring the current Youth Council membership to 11.

The RYC seeks approval to commence the nomination process for RYC membership. It is proposed that a new booklet is produced in PDF format and that this booklet is to be distributed to local schools and youth service providers. In addition it is proposed that advertisements be placed in the local press and that this opportunity is promoted through the "Mayor's Column" and regular media channels.

The draft Terms of Reference proposes to allow for up to 25 members and it is recommended that Council target this number as it is anticipated that a number of current members will resign from the committee following the completion of the NSW Youth Council Conference in September 2017.

Financial Implications

Adoption of the recommendation will have no financial impact.

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ATTACHMENT 1

RYDE YOUTH COUNCIL TERMS OF REFERENCE 2017- 2018



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Mission Statement

“The Ryde Youth Council empowers young people to represent the voice of youth in Ryde and to develop their skills to build engaged citizens and progressive leadership”

1. ROLE

The City of Ryde has adopted a Community Strategic Plan and Delivery Plan that will shape all activities and projects over the next four years. Council’s Advisory Committees are an important mechanism for consultation, advice and feedback to Council staff on implementation and review of the Community Strategic Plan.

The primary roles of the Ryde Youth Council Advisory Committee are:

- To advocate for the needs of young people and provide a mechanism for their participation and involvement in decision making on community issues.
- To act in an advisory and consultative capacity to Council and staff on matters affecting young people in the community.
- To assist young people in developing skills in various areas including, leadership, communication, advocacy, governance and administration.

2. RESPONSIBILITIES

The Ryde Youth Council Advisory Committee is responsible for:

- Advocating, providing advice, and making recommendations to Council on matters affecting young people and the community;
- Co-ordinating, planning and implementing community activities and events, including National Youth Week;
- Identifying and initiating opportunities for participation and involvement of young people in community activity;
- Promoting community awareness of issues impacting on young people;
- Promoting positive images of young people and their achievements in the community.

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3. MEMBERSHIP, ROLES AND VOTING

Membership of the Ryde Youth Council Advisory Committee comprises:

- No less than one (1) Councillor appointed annually, non-voting member;
- One (1) alternate Councillor delegate, non-voting member;
- Committee Facilitator;
- It is recommended that there be between fourteen (14) and twenty five (25) Community Representatives aged 12 – 25 years. Members must live, work, study or recreate in the City of Ryde;
- Young people who represent organisations that service young people;
- Young people from diverse socio-economic, cultural and ethnic backgrounds;
- Individuals with specialist skills and professional interest in issues affecting young people will be contacted / invited as required.

Nominations for committee membership will be publically called for as required, via advertisements in the local newspaper, on Council's website, in the Mayoral column and through communication with local schools and youth service providers. Eligible young people are also able to approach Council or members of the committee to nominate themselves at other times. Nominations are to be in writing and are to be circulated in full to the Councillors, with committee membership to be granted by Council resolution.

The Committee Facilitator will also extend membership to the City of Ryde Young Citizen of the Year each February following the award being received. Upon accepting membership this young person will then be included in any activities of the Committee.

Council officers will provide professional advice and administrative support. It should be noted that employees of the Council are not subject to the direction of the Advisory Committee or any members thereof.

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Term of Membership to Committee

Members appointed to the Committee shall be appointed for a two year (or remainder thereof) term, although membership can be altered at any time by resolution of Council. Each September, the current membership of the Committee will be submitted to Council for confirmation.

Membership of the Committee can be withdrawn by resolution of Council only. Council staff will be appointed and removed by the General Manager.

A member of the Ryde Youth Council may resign from membership by giving notice of not less than two (2) weeks in writing to the relevant Council representative.

Membership may be cancelled by failure to attend three (3) consecutive meetings without apology their membership will be withdrawn and the position will be deemed vacant.

Membership of the Youth Council will be reviewed every six (6) months in a regular meeting. Any Expressions of Interest (EOI) for membership during the 2017-2018 term will be kept on file and used should a position on the Youth Council be vacated for any reason. This file will be kept by the Committee Facilitator who will keep the RYC updated on EOI's received.

Roles

All members of the Ryde Youth Council will agree to act within the guidelines of the Ryde Youth Council as outlined in this Terms of Reference at all times. This is to be confirmed by signing an agreement form following a briefing session on this Terms of Reference and received Code of Conduct Training. Office Bearers will be elected annually every February. Members can nominate to become an office bearer in absentia, however no proxy voting is allowed (see page 9).

Youth Councillor

The role of a Youth Councillor will be to:

- Attend meetings

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- Actively seek views and opinions of young people and relevant issues to be brought to the notice of the Ryde Youth Council.
- Contribute items of interest to the meeting agendas, by contacting the Chairperson between meetings.
- Actively participate in discussions and decisions that take place at meetings.
- Actively participate in various working parties and events involving the Ryde Youth Council.
- Represent the views and act in the interest of all young people across the Ryde LGA.
- Communicate any issues regarding Ryde Youth Council, including absences from meetings or activities with the Community Project Officer – Young people.

Councillor

The role of a Councillor will be to:

- Attend meetings
- Actively participate in discussions and decisions that take place at meetings.
- Mentor, liaise and support the Ryde Youth Council and Ryde Youth Council members.
- Assist in the communication of ideas of Ryde Youth Council Youth Councillors to other City of Ryde Councillors.
- Communicate any issues regarding Ryde Youth Council, including absences from meetings or activities with the Community Project Officer – Young People.
- Be actively involved in Youth Council events and advocacy via on line platforms including creating and sharing content and posts.

Chairperson

The role of the Chairperson will be to:

- Chair all meetings of the Ryde Youth Council.
- Establish a purpose and agenda for each meeting.
- Ensure discussion remains on point and manages time.

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- Encourage discussion and constructive input.
- Request agenda items for the next scheduled meeting.

The role of Chairperson shall be elected at the first meeting of the Ryde Youth Council at the beginning of a new two year term. The role of Chairperson can only be filled by a Youth Councillor.

In the event that the elected Chairperson is absent, the Deputy Chairperson will chair the meeting. In the event that both Chairperson and deputy chairperson are absent the Ryde Youth Council shall nominate another member to chair the meeting or the Committee Facilitator will fill the role.

The Committee Facilitator in the role of Chairperson does not become a formal member of the Committee by virtue of this position. All staff are representatives of Council only and not members of the Committee.

Council's Code of Meeting Practice shall be used as the reference guide for any matters pertaining to the Committee meetings which are not otherwise outlined in this Terms of Reference.

Deputy Chairperson

The role of the Deputy Chairperson will be to:

- Carry out the responsibilities of the Chairperson in their absence.
- Establish a purpose and agenda for each meeting, in collaboration with the Chairperson
- Co-chair certain aspects of the meetings as discussed and agreed with the Chairperson
- Encourage discussion and constructive input.

Public Relations Officer

The role of the Public Relations Officer will be to:

- Draft media releases.
- Develop strategies to promote the Ryde Youth Council.
- Promote events and activities conducted by the Ryde Youth Council.

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- Assist in the development of material to be placed on the Ryde Youth Council webpage.
- Coordinate and monitor use of RYC's social media including current and future Social Media platforms

All media and public relations conducted for the Ryde Youth Council must have prior approval from the Manager, Community Services, and Community Project Officer – Young People.

Committee Facilitator

A Committee Facilitator shall be appointed by the General Manager. The Facilitator shall be a staff member of Council and is responsible for coordinating the preparation of agendas, invitations and minutes of the Ryde Youth Council.

The Facilitator shall also be responsible for co-ordinating any presentations from guest speakers and for considering requests from members of the public to address the Committee.

The Facilitator has the right to refuse a request from a member of the public to address the Committee if it is deemed more appropriate for that person to address a formal Council or Committee meeting.

Voting

No formal voting rules apply. As the Committee has an advisory role, its recommendations are made by consensus and no recommendation is deemed to be a decision of Council unless the matter is referred to Council for determination. If consensus is not achieved, and if required, the matter shall be referred to Council for determination.

Extended Leave of Absence and Acting Positions

If an office bearer requests to take an extended leave of absence (ie for overseas study etc), an opportunity for another council member to fill that role in their absence will be created. If the Chairperson is taking an extended leave of absence, the Deputy Chairperson would step up. An acting Deputy

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Chairperson would be nominated and voted for by the rest of the committee (see Voting, Page 8).

Proxy

No voting by proxy is permitted. Only members in attendance at the meeting shall be entitled to participate in the decision making process of the committee. If a member is unable to attend the meeting but wishes to be in attendance for discussion of a particular matter, he/she can notify the Chairperson prior to the meeting to request deferral of the item to a subsequent meeting or to request that the Chairperson formally indicate the member's view to the Committee during the discussion on the matter. The Committee shall decide if a matter is to be deferred to a subsequent meeting based on the representations made to the Chairperson by the absent member.

In unable to attend the meeting due to illness, is acceptable for members to participate via conference call.

Quorum

As the Committee is advisory only no quorum is required, however, the Chairperson shall use his/her discretion to determine if any item on the agenda should be deferred to a future meeting if it is considered there are insufficient people at the meeting to consider the item.

4. MEETINGS

Meeting Schedule and Procedures

Meetings are to be held monthly from 6.00pm to 7:30pm or as agreed by members.

The Agenda and meeting papers shall be circulated to members at least 3 days prior to meeting.

Each meeting shall be properly recorded by the taking of minutes.

Public Participation

All meetings of the Committee are public meetings. Members of the public and media can attend meetings as observers, however, they cannot speak at a

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meeting unless prior arrangements are made through the Committee Facilitator.

Presentations should be limited to a maximum of 5 minutes.

Subcommittees

Subcommittees will be formed throughout the year for focus groups on certain events and advocacy projects. Subcommittees will usually meet fortnightly until the fulfilment of the project at a time suitable to the majority of members.

RYC members that volunteer for Subcommittees are required to attend meetings or send apologies to the chairperson and are subject to the same rule as laid out in the section '**Term of Membership to Committee**'.

All subcommittees will have office bearers to be decided and voted for in the first subcommittee meeting. A subcommittee will have as a minimum, a Chairperson and PR Officer.

The PR Officer of each subcommittee will be responsible for providing updates and items of interest to the RYC PR Officer for inclusion in Social Media posts and press releases.

5. COMMUNICATIONS AND REPORTING

The agendas and minutes of the Committee shall be stored as a permanent record of Council, as determined by the General Manager.

The minutes of each meeting shall be circulated to all members as soon as practicable. Any questions by members regarding the minutes are to be referred immediately to the Committee Facilitator and if any error in the minutes is confirmed, the Committee Facilitator shall arrange to make the appropriate changes.

The Minutes of all Advisory Committees will be reported in the Councillor Information Bulletin within two (2) weeks of the Committee meeting. However, if a resolution of Council is required, e.g. allocation of funds,

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resources or an amendment to any Council Policy, then the Minutes shall be reported to the next available Council meeting.

All agendas shall be published on Council's website within 5 days of completion.

All minutes shall be published on Council's website within 5 days of adoption by Council.

Minutes may be referred or a report may be prepared for Council's consideration where the Committee suggests an action (or actions) which staff cannot carry out within existing delegations.

The minutes will be reported directly to the following City of Ryde staff:

- Senior Coordinator – Cultural and Social Planning
- Manager – Community Services

Members of the Committee are not permitted to speak to the media as representatives of the Committee unless approved by Council.

6. CODE OF CONDUCT AND OTHER COUNCIL POLICIES

Each Committee member who is not otherwise a Councillor or staff member shall be provided with a copy of Council's Code of Conduct and other related policies that may be applicable to the operation of the Committee.

The conduct of each Committee member is expected to be consistent with the principles outlined in these Council publications.

7. EVENTS

Throughout the year, RYC holds a number of events that require the participation of the majority of Youth Council Members. In order to allow for proper planning, there is a requirement to attend these events or send an apology.

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At events, RYC members are representing City of Ryde and the Ryde Youth Council and will act appropriately. Ryde Youth Council t-shirts will be made available to all members.

8. REVIEW

A review of the Youth Council's Terms of Reference will occur at the commencement of each two year term, or at any such time that the members identify this as necessary.

6 REPORTS DUE TO COUNCIL

Report prepared by: Senior Coordinator - Governance
File No.: CLM/17/1/5/2 - BP17/14

REPORT SUMMARY

This Report is submitted to Council to review the status of outstanding reports and confirm the date reports are due to be provided to Council as at 7 March 2017 (listing **ATTACHED**).

It should be noted that when this report was last presented to Council on 13 December 2016, there were 42 reports listed and following consideration of that report there were 11 overdue reports due to Council.

There are currently 38 reports listed in the attachment and following consideration of this report, there will be 12 overdue reports due to Council.

RECOMMENDATION:

That the report on Outstanding Council Reports be endorsed.

ATTACHMENTS

1 Outstanding Reports to Council - as at 7 March 2017

Report Prepared By:

Amanda Janvrin
Senior Coordinator - Governance

Report Approved By:

John Schanz
Manager - Risk, Audit and Governance

Steven Kludass
Director - Corporate and Organisational Support Services

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Outstanding Reports

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community	OPTIONS TO CONDUCT A WINE AND MUSIC FESTIVAL	15/12/2015	<i>At its meeting held on 15 December 2015, Council endorsed the nominations received for the East Ward Events and Promotions Advisory Committee. The first meeting of the Committee was held on Monday, 22 February 2016.</i>
Meeting Date 26/05/2015	c) That the General Manager undertake a comprehensive review of the City's existing events program and processes and prepare a report to Council detailing:	Anticipated date 18/07/2017	
Group Customer and Community	i) existing community, cultural and sporting events, community celebrations, markets, awards programs and commemorations throughout the year; ii) Major events and community festivals; iii) Current event processes and customer satisfaction including the provision of logistical, approval and planning support, financial assistance and event attraction; iv) A risk analysis, including the benefits and dis-benefits to the City of Ryde (reputational, economic or otherwise); and v) An analysis of the existing annual budget for City events and recommendations for any future City events program.	Officer Angela Jones-Blayney	<i>Review of Council's existing events program and processes to be undertaken by the newly created Senior Coordinator Events currently being recruited.</i> <i>Review of Council's existing events program and procedures has commenced. The role of Senior Coordinator Events has now commenced and is in the process of developing the Events Strategy.</i> <i>The preferred methodologies regarding the development of an events strategy for Council was presented to the Executive Team in September 2016.</i>

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Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	PUTNEY TENNYSON BOWLING AND COMMUNITY CLUB - DRAFT LICENCE AGREEMENT	21/06/2016	<i>Letter advising of Council resolution sent to the Club.</i>
Meeting Date 11/08/2015	(c) That Council delegate to the General Manager the authority to negotiate the terms of a future lease/licence generally in accordance with Option 2 as detailed within this Report.	Anticipated date 16/05/2017	<i>Exhibition closes 30 June 2016. Report to Council 26 July 2016.</i>
Group City Planning and Develop	(d) That Council receive a further report on the matter following finalisation of the General Manger's negotiations under point (c) above.	Officer Dyalan Govender	<i>Part (c) COMPLETED. Part (d) Negotiations underway.</i>

The Councillor Workshop is scheduled to take place on 23 May 2017. Following the Workshop a report will be prepared and presented to the Works and Community Committee in July 2017.

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Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community	ART COLLECTION MANAGEMENT AND DISPLAY OPTIONS	15/03/2016	<i>Review of current processes and investigation of future options for management has commenced.</i>
Meeting Date	(c)hat a further report be provided to Council on the management and development of the City of Ryde art collection including development of guidelines for acquisition (i.e. purchasing) and deaccessioning (i.e. disposal) guidelines and processes.	Anticipated date	<i>This report will be presented to the Works and Community Committee in March 2017.</i>
27/10/2015		15/08/2017	
Group		Officer	<i>This report to be deferred to August 2017 to ensure a more thorough review of further investigation.</i>
Customer and Community		Paul Chidzero	
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Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	MAYORAL MINUTE - NIGHT TIME ECONOMY	26/04/2016	<i>Consultation with Advisory Committees to be undertaken upon resumption in 2016.</i>
Meeting Date	(b)hat Council consult with the Macquarie Park Forum, Economic Development Advisory Committee and the Events and Promotions Committees prior to the finalisation of any brief and budget for the study and that the outcomes of the consultation be reported back to Council.	Anticipated date	<i>Initial consultation with Advisory Committee completed. Draft Brief in final stages of development. Report to Council expected April.</i>
24/11/2015		18/04/2017	
Group		Officer	<i>Study Underway - to be completed December 2016 and reported to Council in April 2017.</i>
City Planning and Develo		Dyalan Govender	

ITEM 6 (continued)

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<p>Meeting Type Finance and Governance</p>	<p>Resolution PAYMENT PORTAL AND PAYMENT GATEWAY - eBUSINESS PROJECT - COR-RFT-07/15</p>	<p>Due Date of Report 16/02/2016</p>	<p>Comments/Update <i>A presentation from Technology One on their product offering was made on 23 February 2017. A written proposal (including quotation) has since been received from Technology One. The proposal and quotation fits within Council's expectations.</i></p>
<p>Meeting Date 24/11/2015</p>	<p>(That a further report on the implementation of the Payment Gateway and Portal, as resolved, be provided to Council in February 2016.</p>	<p>Anticipated date 23/05/2017</p>	<p><i>Technology One and Council are now in the process of confirming the availability of resources to commence implementation.</i></p>
<p>Group Corporate and Organisatio</p>		<p>Officer Steven Kludass</p>	<p><i>A report to Council on this matter will be furnished for the April or May 2017 Council Meeting.</i></p>

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	COUNCIL'S SUBSIDIES AND DISCOUNTS IN SERVICES - PART 2	20/09/2016	<i>Council Workshop scheduled for 15 March 2016.</i>
Meeting Date		Anticipated date	
23/02/2016	c)That the General Manager investigate options on how Council could improve its Community Service Obligations and provide a further report back to Council by September 2016.	23/05/2017	<i>Works on this project is progressing with a report to come before Council in April or May 2017.</i>
Group		Officer	
Corporate and Organisatio		Steven Kludass	
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Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	MORRISON BAY PARK - NEW SPORTS FIELDS LIGHTING FEES AND CHARGES - COMPLETE	21/02/2017	<i>Update 6 September 2016: This matter will be reported to Council via CIB March2017.</i>
Meeting Date		Anticipated date	
23/02/2016	(That Council, consistent with its adopted policy position, charge appropriate fees across all sportsground floodlighting from 1 July 2016, to recover all direct costs and that a further report be presented to Council after six (6) months of operation.	21/02/2017	<i>COMPLETED (To be removed following the Council Meeting on 28 March 2017).</i>
Group		Officer	
City Works and Infrastruc		Barry Hodge	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	SHOP RYDER COMMUNITY BUS SERVICE	28/03/2017	<i>An updated report on the service will be provided to Council at its meeting on 28 March 2017 due to the merger not yet occurring.</i>
Meeting Date	(d)That the General Manager be delegated to review the provision of the Shop Ryder Community Bus Service within 6 months should the City of Ryde become a merged entity and a further report be provided to Council.	Anticipated date	
22/03/2016		28/03/2017	
Group		Officer	
City Planning and Develo		Sam Cappelli	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	NOTICE OF MOTION - RYDE BOWLING CLUB AND DENISTONE EAST BOWLING CLUB - COMPLETE	12/07/2016	<i>The Community Consultation approach for the Denistone Bowling Club will be circulated to the Councillors via the Councillor Information Bulletin in early July 2016.</i>
Meeting Date	(d) that the General Manager directs that a report of the assessment undertaken in relation to Denistone East Bowling Club which outlines the possible uses of the site and development of the community consultation session be prepared and provided to all Councillors for consideration.	Anticipated date	
26/04/2016		11/04/2017	
Group		Officer	
City Planning and Develo		Dyala Govender	<i>Stage 1 Community Consultation to be held 15-17 September 2016.</i> <i>Stage 2 Consultation to be held November 2016 - February 2017.</i> <i>Community Consultation as resolved by Council has been completed. Matter to be considered by Council at a Workshop on 28 March 2017.</i> <i>COMPLETED (To be removed following the Council Meeting on 28 March 2017).</i>

ITEM 6 (continued)

ATTACHMENT 1

<p>Meeting Type</p> <p>Council</p> <p>Meeting Date</p> <p>24/05/2016</p> <p>Group</p> <p>City Planning and Develo</p>	<p>Resolution</p> <p>MAYORAL MINUTE - PROPOSED NAMING OF PARK - THE MARKET GARDENS - 45-61 WATERLOO ROAD</p> <p>c)That a further report be provided to Council before the proposed name is forwarded to the Geographical Naming Board.</p>	<p>Due Date of Report</p> <p>13/12/2016</p> <p>Anticipated date</p> <p>11/07/2017</p> <p>Officer</p> <p>Dyalan Govender</p>	<p>Comments/Update</p> <p><i>Naming competition to be undertaken as part of exhibition of concept design. Planning Proposal process for delivery of the park underway, subject to NSW Properties providing Contamination Report. Process for valuation and transfer of land also underway in collaboration with Department of Planning and NSW Properties.</i></p> <p><i>An updated report for Councillors on the progress of the rezoning and acquisition for the Park will be presented to the Planning and Environment Committee on 14 March 2017.</i></p>
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ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	CITY OF RYDE YOUTH HUB - Governance Review and Anchor Tenant Licensing - COMPLETE	13/09/2016	<i>Report presented to the Works and Community Committee Meeting held on 13 December 2016</i>
Meeting Date	(g) That the Acting Director – City Strategy and Planning investigate and report back to Council on the status and use of the car park adjoining 167 Shaftsbury Road, Eastwood and explore opportunities for improving pedestrian access to the Glen Street Reserve via this property.	Anticipated date	<i>COMPLETED (To be removed following the Council Meeting on 28 March 2017).</i>
28/06/2016		21/02/2017	
Group		Officer	
Customer and Community		Paul Chidzero	
<hr/>			
Meeting Type	Resolution	Due Date of Report	Comments/Update
Finance and Governance	CITY OF RYDE YOUTH HUB - Governance Review and Anchor Tenant Licensing	18/09/2018	<i>A review of Youth Hub will be undertaken after a 2 year period of this licence and reported to the Finance and Governance Committee in September 2018.</i>
Meeting Date	(e) That a review of the Youth Hub is undertaken after 2 year period of this licence to evaluate its effectiveness and be reported to Council. That the report include alternative models and strategies for supporting youth service in Ryde.	Anticipated date	
28/06/2016		18/09/2018	
Group		Officer	
Customer and Community		Paul Chidzero	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	MACQUARIE PARK CAR PARKING - PLANNING PROPOSAL - COMPLETE	21/02/2017	<i>Exhibition undertaken. Feedback being processed.</i>
Meeting Date	(That the outcomes of the community consultation for both the Planning Proposal and DCP amendments are reported to Council as soon as practicable after the exhibition.	Anticipated date	<i>Report presented to the Planning and Environment Committee scheduled for 14 February 2017.</i>
28/06/2016		Officer	<i>COMPLETED (To be removed following the Council Meeting on 28 March 2017).</i>
Group		Dyalan Govender	
City Planning and Develo			
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Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	MACQUARIE PARK CAR PARKING - PLANNING PROPOSAL - COMPLETE	28/02/2017	<i>Exhibition undertaken. Feedback being processed.</i>
Meeting Date	(That, in the event of a Gateway determination being issued pursuant to Section 56 of the Environmental Planning and Assessment Act 1979, the proposal be placed on public exhibition and a further report be presented to Council following the completion of the consultation period advising of the outcomes and next steps.	Anticipated date	<i>Report presented to the Planning and Environment Committee scheduled for 14 February 2017.</i>
28/06/2016		Officer	<i>COMPLETED (To be removed following the Council Meeting on 28 March 2017).</i>
Group		Dyalan Govender	
City Planning and Develo			

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ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Planning and Environment	TOP RYDE / NORTH RYDE CENTRES PEDESTRIAN ACCESS AND MOBILITY PLAN 2016 - COMPLETE	13/12/2016	<i>Exploration of potential external funding sources underway.</i>
Meeting Date	(That resourcing of remaining actions listed in the Top Ryde/ North Ryde Centres PAMP 2016 be subject to the other external funding sources becoming available and a separate report to Council.	Anticipated date	<i>Report presented to Council in December 2016.</i>
9/08/2016		13/12/2016	<i>COMPLETED (To be removed following the Council Meeting on 28 March 2017).</i>
Group		Officer	
City Planning and Develo		Sam Cappelli	
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Meeting Type	Resolution	Due Date of Report	Comments/Update
Ryde Civic Hub	RYDE CIVIC HUB INTERNATIONAL DESIGN COMPETITION STATUS REPORT 10 (AUGUST 2016)	14/02/2017	<i>This matter will be presented to the Ryde Civic Hub Committee in April 2017.</i>
Meeting Date	(That the Acting General Manager investigate and confirm the estimated costs to demolish the Civic Centre site and that this be reported back to a future Ryde Civic Hub Committee meeting.	Anticipated date	
23/08/2016		11/04/2017	
Group		Officer	
General Manager		Malcolm Harrild	
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ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	RYDE CIVIC HUB INTERNATIONAL DESIGN COMPETITION STATUS REPORT 10 (AUGUST 2016)	14/02/2017	<i>This matter will be presented to the Ryde Civic Hub Committee in April 2017.</i>
Meeting Date		Anticipated date	
23/08/2016	(That Council request the Acting General Manager, as a prerequisite to preparing a Planning Proposal, arrange for an independent financial viability analysis of design "RYDE572" titled "Ryde Hub" at an estimated cost of \$95,000, funded from the Civic Centre Redevelopment Reserve, with the results to be reported to the Ryde Civic Hub Committee Meeting in February 2017.	11/04/2017	
Group		Officer	
General Manager		Malcolm Harrild	

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	RYDE OUTDOOR YOUTH AND FAMILY RECREATION SPACES - CREATION OF YOUTH PRECINCTS	18/04/2017	<i>Consultant to be engaged December 2016. Consultation to occur early 2017.</i>
Meeting Date		Anticipated date	
27/09/2016	(That after the community consultation, an implementation plan be prepared for the most appropriate site so that the facility can be delivered as soon as practical and the plan be reported to Council.	18/04/2017	<i>Community Consultation and Design Workshops to occur in the week commencing 6 March 2017 - on track.</i>
Group		Officer	
City Planning and Develo		Dyalan Govender	

ITEM 6 (continued)

ATTACHMENT 1

<p>Meeting Type Works and Community</p> <p>Meeting Date 25/10/2016</p> <p>Group City Planning and Develo</p>	<p>Resolution NOTICE OF MOTION - AMENDMENT TO VOLUNTARY PLANNING AGREEMENT (VPA) POLICY</p> <p>(b) The Acting General Manager prepare a report identifying how much money Council has for open space acquisition and identify potential purchases for consideration by Council in keeping with the Draft IOSP.</p>	<p>Due Date of Report 15/03/2016</p> <p>Anticipated date 15/08/2017</p> <p>Officer Dyala Govender</p>	<p>Comments/Update</p> <p><i>In keeping with the Integrated Open Space Plan, the amended VPA Policy seeking additional open space, was approved by Council at its meeting held on 13 August 2013.</i></p> <p><i>The Open Space Future Provision Plan is currently under development and will be discussed at a confidential Councillor workshop to be held in November 2013.</i></p> <p><i>Workshop deferred to February 2014.</i></p> <p><i>Workshop to be rescheduled due to another workshop needing to take priority.</i></p> <p><i>A response to this resolution will be considered as a part of the report to Council on a new Section 94 Plan for the City of Ryde. It should be noted that this may be deferred if the merger occurs.</i></p>
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ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	NOTICE OF MOTION - INSTALLING TRAFFIC LIGHTS AT EASTWOOD TOWN CENTRE TO IMPROVE PEDESTRIAN SAFETY	16/05/2017	<i>The matter will be investigated and referred to the Ryde Traffic Committee meeting to be held on 20 April 2017.</i>
Meeting Date		Anticipated date	
25/10/2016	(b) That a report be forwarded to the Ryde Traffic Committee responding to the request from the Eastwood Chamber of Commerce that a "Left Turn Only" restriction be placed on vehicles exiting Hillview Lane onto West Parade.	16/05/2017	
Group		Officer	
City Works and Infrastruc		Anthony Ogle & Harry Muker	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	1 LUMSDAINE AVENUE, EAST RYDE- LOT 435 IN DP31253. Development Application for demolition, and construction of a two (2) storey dual occupancy (attached) and strata subdivision. LDA2016/0197	7/02/2017	<i>Mediation with applicant and objectors held on 12 December 2016.</i>
Meeting Date			
25/10/2016	(b) That amended plans prepared as a result of the mediation are notified to the local community and Ausgrid for 14 days. If the issues in Part (a) above are satisfactorily resolved the Acting Director – City Strategy and Planning be granted delegation to determine the application. Alternatively a further report is to be prepared for Planning and Environment Committee.	Anticipated date 11/04/2017	<i>Mediation has failed to resolve issues between neighbours and the applicant so a further report will be presented to the Planning and Environment Committee on 11 April 2017 in accordance with Council's resolution.</i>
Group		Officer	
City Planning and Develo		Vince Galletto	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	CONTINUED FUNDING FOR RYDE YOUTH THEATRE	21/03/2017	<i>Alternate funding sources being investigated and pursued.</i>
Meeting Date	(b) that a further report be provided to Council in March 2017 with the results of further investigations into possible alternate funding sources for the Ryde Youth Theatre project.	Anticipated date	<i>Report to Council anticipated March 2017.</i>
25/10/2016		16/05/2017	<i>This report has been deferred to May 2017 to allow further research and investigation.</i>
Group		Officer	
Customer and Community		Paul Chidzero	

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ATTACHMENT 1

<p>Meeting Type Works and Community</p>	<p>Resolution CROWN LANDS WHITE PAPER - COMPLETE</p>	<p>Due Date of Report 15/03/2016</p>	<p>Comments/Update <i>Update 1 July 2014: Council delivered its submission by the 20 June 2014 deadline. The matter is now in the hands of the Crown. The Strategic Assessment could possibly take many months.</i></p>
<p>Meeting Date 25/10/2016</p>	<p>(d) That this matter be further reported to Council once Council has evaluated the Strategic Assessment of the City of Ryde's Crown Land.</p>	<p>Anticipated date 1/02/2017</p>	<p><i>Update 30 September 2014: This report will not be presented to Council until the update has been received from the Crown and at this stage, the timeframe is unknown.</i></p>
<p>Group City Works and Infrastruc</p>		<p>Officer Joe So</p>	<p><i>Update 11 May 2015: No update received from Crown as at May 2015.</i></p> <p><i>Update 3 September 2015: Crown Lands advise that no government response or action is anticipated before early 2016.</i></p> <p><i>Update 18 November 2015: The Government, in October 2015, published a report (on website) containing its response to submissions received associated with the White Paper. Pilot</i></p>

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programs / reviews will continue in 2015. The Crown Land legislation is being developed and likely to be implemented in stages. No firm date of implementation provided at this time.

*Update 02 December 2016
The Department of Industry - Lands has now informed Council that on 9 November 2016 the NSW Parliament passed the Crown Land Management Bill 2016 which was assented to on 14 November 2016. These details will be provided to Councillors via a CIB on 20 December 2016.*

COMPLETED (To be removed following the Council Meeting on 28 March 2017).

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	MATTER OF URGENCY – ISSUES RAISED BY STAVROULA TSIIOUSTAS IN RELATION TO THE PUTNEY HILL DEVELOPMENT AND ALLEGED DAMAGE TO THE PROPERTY AT 598 VICTORIA ROAD, RYDE - COMPLETE	28/03/2017	<i>The Acting General Manager (Roy Newsome) and General Counsel (Paul Kapetas) provided a verbal update to Councillors on this matter, in Closed Session at the Council Meeting on 13 December 2016.</i>
	(a) That City of Ryde Council officers meet with Ms Tsiouostas and a report be prepared for Council.	Anticipated date 28/03/2017	<i>A further verbal report was provided to Council by General Counsel (Paul Kapetas) in Closed Confidential Session on 28 February 2017. Council provided instructions to General Counsel.</i>
Group General Manager		Officer Roy Newsome	<i>COMPLETED (To be removed following the Council Meeting on 28 March 2017).</i>

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	PLANNING PROPOSAL 461- 495 VICTORIA ROAD (BUNNINGS)	16/05/2017	<i>Update 11 May 2015: Date for report is tentative and will be updated when further information on Bunnings development is available.</i>
Meeting Date	(C)hat Council adopt the following for inclusion in the Bunnings Gladesville Traffic and Parking Study:	Anticipated date	<i>Update 18 November 2015: Nil.</i>
25/10/2016		21/11/2017	
Group	Trial full closure of College Street to be implemented prior to Bunnings commencing construction (at no cost to Council by Bunnings). The trial shall be reviewed after 12 months of operation of the Bunnings store and the results reported back to Council at that time. The applicant shall cover the full cost of the traffic review, surveys and any supporting technical studies.	Officer	<i>Update 6 September 2016: This resolution is being reviewed by the Planning and Environment Committee as Bunnings have submitted a S96 application. Accordingly, the trial full closure of College Street has been deferred.</i>
City Works and Infrastruc		Harry Muker	<i>Update 10 November 2016 Please be advised that the report is delayed by a minimum of 12 months. The delay is caused by civil works associated with the widening of Frank Street intersection to increase left turn capacity. The trial has only just commenced with expected completion time to be 12 month after the completion of the Bunnings Operation. This timeline is unknown. Date of</i>

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ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Planning and Environment	FOOD TRUCK TRIAL	20/02/2018	<i>In February 2017, Council resolved to undertake a trial for 12 months.</i>
Meeting Date	(d) that the outcomes of the trial be reported back to Council in February 2018.	Anticipated date	<i>The outcomes of the trial to be reported to Council in February 2018.</i>
Group	City Planning and Develo	Officer	
		Dyalan Govender	

report to Council to be re-affirmed by September 2017 as by then Council would probably have a better idea as to when the Bunnings Centre will be completed.

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community	6 AND 10 CLERMONT AVENUE AND 7, 8 AND 9 JENNIFER STREET, RYDE - LOT Y & X IN DP 418160 AND LOTS 7, 8 & 9 DP 28069. Development Application – Demolition including tree removal; staged construction of seniors housing development comprising a residential care facility and in-fill self-care housing over basement parking. LDA2016/0051 - COMPLETE	14/02/2017	<i>Applicant has and objectors have been advised of resolution seeking mediation.</i>
Meeting Date	Group	Anticipated date	Officer
22/11/2016	City Planning and Develo	14/02/2017	Vince Galletto
	That consideration of this matter be deferred until either the next Planning and Environment Committee Meeting or the first Planning and Environment Committee Meeting in 2017 to allow for a mediation to occur between the applicant and the objectors who addressed the Planning and Environment Committee Meeting on the 8 November 2016.		<i>Report presented to the Planning and Environment Committee Meeting on 14 February 2017.</i> <i>COMPLETED (To be removed following the Council Meeting on 28 March 2017).</i>

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	OVERVIEW OF THE RYDE AQUATIC LEISURE CENTRE UPDATE AND SURF RYDER OPERATIONS - as at 30 September 2016	27/06/2017	<i>Report to Council scheduled for June 2017.</i>
Meeting Date	(c)hat Council endorse an independent review of RALC's operations (including the operational effectiveness of the Surf Ryder), at a cost of approximately \$10,000, during Quarter 3 and report the results back to Council by June 2017.	Anticipated date 27/06/2017	
Group	Customer and Community	Officer Paul Hartmann	

Meeting Type	Resolution	Due Date of Report	Comments/Update
Finance and Governance	TRAFFIC AND PARKING MATTERS PRESENTED TO THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 15 SEPTEMBER 2016	20/03/2018	<i>Delineated linemarking on driveways along the full length of both sides of Sobraon Road, Marsfield installed in March 2017</i>
Meeting Date	(ii)hat a further review of this solution be undertaken in 12 months time and be reported back to the Works and Community Committee for its consideration.	Anticipated date 20/03/2018	<i>A further review will be undertaken after the winter (July) 2017 school holiday period and reported to Council thereafter.</i>
Group	City Works and Infrastruc	Officer Anthony Ogle / Harry Muker	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	USER GROUP CONTRIBUTIONS - SYNTHETIC SPORTS SURFACE IMPLEMENTATION PLAN - COMPLETE	21/02/2017	<i>Report to Council was scheduled for February 2017, due to the 2017 Winter Sportsground Allocations not being completed until March 2017.</i>
Meeting Date		Anticipated date	
22/11/2016	(f)hat a further report be provided back to Council on the shared allocation arrangements of the soon to be completed synthetic surfaces.	21/02/2017	<i>The matter will be reported to Council via CIB in March 2017.</i>
Group		Officer	
City Works and Infrastruc		Barry Hodge	<i>COMPLETED (To be removed following the Council Meeting on 28 March 2017).</i>
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Meeting Type	Resolution	Due Date of Report	Comments/Update
Planning and Environment	PLANNING PROPOSAL - 2-6 CHATHAM ROAD, WEST RYDE		<i>Anticipated date for the report is to be confirmed.</i>
Meeting Date		Anticipated date	
6/12/2016	(b)hat Council, when the Gateway Determination is issued pursuant to Section 56 of the Environmental Planning and Assessment Act 1979, delegate authority to the Acting General Manager to publicly exhibit the Planning Proposal. A further report will be presented to Council following the completion of the exhibition period.		<i>Progression on this matter is dependant on receipt of the Gateway Determination from the Department of Planning and Environment and its terms and conditions.</i>
Group		Officer	
City Planning and Develo		Dyalan Govender	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	TRAFFIC AND PARKING MATTERS PRESENTED TO THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 17 NOVEMBER 2016	20/06/2017	
Meeting Date	(c)hat Council:	Anticipated date	
13/12/2016	i)hat Council consult with the impacted residents regarding the implementation of the following minor road safety works and that report be brought back to the Works and Community Committee Meeting:-	20/06/2017	
Group	•Installation of rubber speed cushions in Watts Road, Tallwood Avenue and Donovan Street, Ryde, with locations to be determined in consultation with the local residents.	Officer	
City Works and Infrastruc		Anthony Ogle / Harry Muker	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	NOTICE OF MOTION ROLL OF HONOUR RESTORATION AND MONUMENT AUDIT	18/04/2017	<i>Options presented to the Centenary of ANZAC and World War 1 Committee on 23 February 2017.</i>
Meeting Date	(a) That the General Manager provide a report to the Works and Community Committee outlining options to restore and find a permanent home for the North Ryde School of Arts Roll of Honour.	Anticipated date	<i>Report to be presented to the Works and Community Committee Meeting on 18 April 2017.</i>
13/12/2016		18/04/2017	
Group		Officer	
Customer and Community		Angela Jones-Blayney	
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Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	NOTICE OF MOTION - ROLL OF HONOUR RESTORATION AND MONUMENT AUDIT	16/05/2017	
Meeting Date	(b) That, in light of the tragic death of a 3 year old child in Taree from a falling stone monument, the General Manager conduct an audit of all permanent monuments under the City of Ryde's control to ensure their safety and structural integrity.	Anticipated date	
13/12/2016		16/05/2017	
Group		Officer	
City Works and Infrastruc		Barry Hodge	
	(c) That separate reports on each matter be brought back to the Works and Community Committee as soon as practicable.		

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	STRENGTHENING RYDE PROGRAM - CITY OF RYDE DRAFT PROPERTY STRATEGY 2016	23/05/2017	
Meeting Date	(b)hat the strategic Action Plan contained with the draft Property Strategy be noted and that a further update on the Action Plan be provided to the Finance and Governance Committee in May 2017.	Anticipated date	
28/02/2017		23/05/2017	
Group		Officer	
City Works and Infrastruc		Joe So	
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Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	MATTER OF URGENCY – MEADOWBANK TWO (2) AMENITIES BLOCK	27/06/2017	<i>Meeting has been scheduled.</i>
Meeting Date	(c)hat the matter be reported to the Works and Community Committee in June 2017, upon finalisation of the investigation and discussions with the Club.	Anticipated date	
28/02/2017		27/06/2017	
Group		Officer	
City Works and Infrastruc		Barry Hodge	
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ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	RYDE CIVIC HUB - SUPPLEMENTARY STATUS REPORT - CIVIC CENTRE DEMOLITION	11/04/2017	
Meeting Date	(a) That consideration of this matter be deferred to the Ryde Civic Hub Committee Meeting to be held in April 2017.	Anticipated date	
28/02/2017		11/04/2017	
Group	(b) That a further report be provided to the meeting detailing maintenance issues and exploring alternative options regarding the Ryde Civic Hall.	Officer	
General Manager		Malcolm Harrild	

ITEM 6 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	12 EMU STREET, WEST RYDE. LOT 9 DP 27511 AND LOT 8 DP 27511. Application pursuant to Section 96(2) of the Environmental Planning and Assessment Act, 1979 to amend the approved demolition, new two-storey dwelling, pavillion, landscaping and fencing. LDA2015/0217. Section 96 No MOD2016/0110	9/05/2017	<i>Mediation being arranged by Assessment staff between applicant and objectors - date for Mediation to be advised.</i>
Meeting Date	Group	Anticipated date	
28/02/2017	City Planning and Develo	9/05/2017	
	Officer		
	Vince Galletto		

CONFIDENTIAL ITEMS

7 ADVICE ON COURT ACTIONS

Confidential

This item is classified CONFIDENTIAL under Section 10A (2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

This matter is classified confidential because it contains advice concerning legal matters that are:-

- (a) substantial issues relating to a matter to which the Council is involved.
- (b) clearly identified in the advice, and
- (c) fully discussed in that advice.

It is not in the public interest to reveal all details of this matter as it would prejudice Council's position in any court proceedings.

Report prepared by: Solicitor

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