



17 JANUARY 2013

NOTICE OF MEETING

You are advised of the following meeting:

TUESDAY 22 JANUARY 2013.

Extraordinary Meeting of Council Meeting No. 1/13

Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde - 7.30pm

Meeting Date: Tuesday 22 January 2013

Location: Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde

Time: 7.30pm

Note: This meeting will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993.

NOTICE OF BUSINESS

| Item | | Page |
|-------------|---|-------------|
| 1 | REQUEST FOR LEAVE OF ABSENCE - Councillor Artin Etmekdjian..... | 1 |
| 2 | REQUEST FOR TENDER - MEADOWBANK NETBALL COURTS | 2 |

1 REQUEST FOR LEAVE OF ABSENCE - Councillor Artin Etmekdjian

Report prepared by: Meeting Support Coordinator**File No.:** GRP/12/5/5/5 - BP12/1542

REPORT SUMMARY

Councillor Etmekdjian has requested a Leave of Absence from Monday, 28 January 2013 to Friday, 8 February 2013 inclusive.

RECOMMENDATION:

That Councillor Etmekdjian's Leave of Absence for the period from Monday, 28 January 2013 until Friday, 8 February 2013 inclusive be approved.

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2 REQUEST FOR TENDER - MEADOWBANK NETBALL COURTS

Report prepared by: Project Manager

Report approved by: Service Unit Manger - Project Development; Service Unit
Manager - Asset Systems

Report dated: 15/01/2013 **File Number:** GRP/11/3/6/7 - BP13/30

REPORT SUMMARY – TENDER EVALUATION

Request for Tender (COR-RFT- 24/12) for “Construction of two (2) new netball Courts at Meadowbank Park”. Closing Date 15 January 2012.

Council has sought tender submissions from suitably qualified specialist contractors to construct two netball courts at the Meadowbank Park Netball Complex, Adelaide Street, Meadowbank.

Council resolved 11 December 2012 meeting, item 22 to accept the offer from ERNA a contribution of \$67,190 (GST exclusive) contribution by the Eastwood Ryde Netball Association.

The Tender Evaluation Panel assessed all conforming tenders and recommended that the Council accept the tender from Court Craft Pty Ltd.

RECOMMENDATION:

- (a) That Council accept the tender from Court Craft Pty Ltd for the construction of two (2) new netball courts at Meadowbank Park Netball Complex, Adelaide Street, Meadowbank to the amount of \$128,156 (GST exclusive) as recommended in the Tender Evaluation Report.
- (b) That Council advise all the respondents of Council’s decision.

ATTACHMENTS

- | | |
|--|------------|
| 1 Netball Courts Formal Tender Evaluation Report with Scoring Matrix - <i>CONFIDENTIAL ATTACHMENT - for the information of Councillors</i> | 8 Pages |
|--|------------|

Report Prepared By:
Gordon Malesevic
Project Manager

Report Approved By:
Peter Nguyen
Service Unit Manger - Project Development

Anthony Ogle
Acting Group Manager, Public Works

ITEM 2 (continued)

Tender Details

Council's preferred method of tendering was adopted by advertising in the Sydney Morning Herald, sending documents to the market place via the eTender Portal Tenderlink and sending documents to selected companies. The tenders were released on 12 December 2012 and closed 15 January 2013.

At the time of closing, the following companies submitted tenders. These companies are listed in alphabetical order;

- Civil Works Pty Ltd
- Collective Civil Pty Ltd
- Court Craft Pty Ltd
- Dynamic Sports Facilities Pty Ltd
- Hard Hat Holdings Pty Ltd
- North Shore Paving Pty Ltd

Evaluation

A tender evaluation committee comprising three (3) Council officers assessed all the tenders against the following criteria:

- Conforming tender
- Fixed lump sum price
- Project programme
- Proven experience and resource capability
- Insurances
- Work Health and Safety
- Environmental consideration
- Sustainability and considerations for Project Program

The tender reevaluation committee evaluated the tender submitted by Court Craft Pty Ltd as the best value submission when compared against the evaluation criteria.

The **Confidential** Tender Evaluation report is **ATTACHED**.

ITEM 2 (continued)**Consultation**

Internal Council business units consulted include

- Open Space
- Project Development

External sporting groups consulted include:

- Eastwood Ryde Netball Association

The evaluation process was carried out under the guidance of Council's Manager Risk and Audit and Manager Tenders and Contracts.

Financial Implications

Funding is forthcoming from a combination of the financial contribution made by ERNA and through Council's Sportsfield Upgrade and Renewal Cluster.