

Meeting Date: Tuesday 28 June 2016
Location: Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde
Time: 7.00pm

NOTICE OF BUSINESS

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4 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 5/16 held on 21 June 2016

Report prepared by: Senior Coordinator - Governance
File No.: CLM/16/1/2/2 - BP16/765

REPORT SUMMARY

Attached are the Minutes of the Works and Community Committee Meeting 5/16 held on 21 June 2016. The Minutes will be listed for confirmation at the next Works and Community Committee Meeting.

Items 1, 2, 5 and 6 were dealt with by the Committee within its delegated powers.

The following Committee recommendations for Items 3 and 4 are submitted to Council for determination in accordance with the delegations set out in Council's Code of Meeting Practice relating to Charters, functions and powers of Committees:

3 CITY OF RYDE YOUTH HUB - Governance Review and Anchor Tenant Licensing

Note: Councillor Li disclosed a Significant Non-Pecuniary Interest in this Item for the reason that he is likely to join the board of Eastwood Christian Community Aid in the near future. He left the meeting at 5.24pm and was not present for the consideration or voting on this Item.

Note: Heather Pinto (representing Christian Community Aid) addressed the meeting in relation to this Item.

Note: A Memorandum from the Acting Director – City Strategy and Planning dated 20 June 2016 was tabled in relation to this Item and a copy is ON FILE.

RECOMMENDATION: (Moved by Councillors Etmekdjian and Stott)

- (a) That Council endorse the continuation of the Youth Hub for a further 5 years from the Council-owned building at 167 Shaftsbury Road, Eastwood.
- (b) That Council endorse the Anchor Tenancy EOI Evaluation Report (ATTACHED) and license Christian Community Aid (CCA) on a 5 year period to deliver youth services from the Youth Hub according to the following key terms:
 - License Fee: \$11,984 p.a as per community buildings licensing policy
 - License Hours: 7am and 10pm everyday
 - Designated Use: Delivery of Youth Services
- (c) That Council endorses the revised governance model documented in the draft Memorandum of Understanding (ATTACHED).

ITEM 4 (continued)

- (d) That Council delegates Acting General Manager to sign the Youth Hub Licence.
- (e) That a review of the Youth Hub is undertaken after 2 year period of this licence to evaluate its effectiveness and be reported to Council. That the report include alternative models and strategies for supporting youth service in Ryde.
- (f) That Council develops a long-term strategy for this property.
- (g) That the Acting Director – City Strategy and Planning investigate and report back to Council on the status and use of the car park adjoining 167 Shaftsbury Road, Eastwood and explore opportunities for improving pedestrian access to the Glen Street Reserve via this property.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** as substantive changes were made to the published recommendation.

4 COMMUNITY GRANTS PROGRAM - ALLOCATION OF FUNDING 2015/2016

RECOMMENDATION: (Moved by Councillors Stott and Li)

That Council defer consideration of this matter for determination at the next Council Meeting on 28 June 2016.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** as substantive changes were made to the published recommendation.

ATTACHMENTS

- 1 Minutes – Works and Community Committee – 21 June 2016

ITEM 4 (continued)

ATTACHMENT 1

**Works and Community Committee
MINUTES OF MEETING NO. 5/16**

Meeting Date: Tuesday 21 June 2016

Location: Committee Room 2, Level 5, Civic Centre, 1 Devlin Street, Ryde

Time: 5.00pm

Councillors Present: Councillors Pendleton (Chairperson), Etmekdjian, Li and Stott.

Apologies: Nil.

Leave of Absence: Councillors Maggio and Perram.

Absent: Councillor Simon.

Note: In the absence of Councillor Perram, the Deputy Chairperson – Councillor Pendleton chaired the meeting.

Note: Councillor Li left the meeting at 5.24pm and was not present for the consideration or voting on Item 3.

Staff Present: Acting General Manager, Acting Director – Corporate and Community Services, Acting Director – City Strategy and Planning, Director – City Works and Infrastructure, Manager – Community Services, Manager – Asset Systems, Manager – Project Development, Manager – Strategic City, Senior Coordinator – Community Services, Senior Coordinator – Infrastructure Programs, Senior Coordinator – Sportsgrounds and Recreation, Project Manager – Project Delivery, Coordinator – Community and Cultural Planning, Community Projects Officer – Young People, Team Leader – Transport Services, Senior Coordinator – Governance, Governance, Risk and Audit Coordinator and Administration Officer – Councillor Support.

DISCLOSURES OF INTEREST

Councillor Li disclosed a Significant Non-Pecuniary Interest in Item 3 – City of Ryde Youth Hub – Governance Review and Anchor Tenant for the reason that he is likely to join the board of Eastwood Christian Community Aid in the near future.

1 CONFIRMATION OF MINUTES - Meeting held on 17 May 2016

RESOLUTION: (Moved by Councillors Stott and Etmekdjian)

That the Minutes of the Works and Community Committee 4/16, held on 17 May 2016, be confirmed.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 4 (continued)

ATTACHMENT 1

2 OUTDOOR PAVED AREAS IN EASTWOOD

RESOLUTION: (Moved by Councillors Li and Stott)

- (a) That Council approve continuation of the use of Eastwood Mall by the Tai Chi activity which takes place in Eastwood Plaza daily between 8.30am and 9.30am, with an option to review approval should any future substantive concerns be raised.
- (b) That Council consider the needs of the Tai Chi group when planning for upgrades to Glen St Reserve and that the upgrade consider the viability of installing a flat and shaded multi-purpose recreational space that could accommodate the expected future growth of Tai Chi, as well as be used by other recreational or social groups.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

3 CITY OF RYDE YOUTH HUB - Governance Review and Anchor Tenant Licensing

Note: This Item was considered later in the meeting as detailed in these Minutes.

4 COMMUNITY GRANTS PROGRAM - ALLOCATION OF FUNDING 2015/2016

RECOMMENDATION: (Moved by Councillors Stott and Li)

That Council defer consideration of this matter for determination at the next Council Meeting on 28 June 2016.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** as substantive changes were made to the published recommendation.

5 PROJECT STATUS REPORT - APRIL 2016 PROJECT DEVELOPMENT DEPARTMENT

RESOLUTION: (Moved by Councillors Stott and Li)

That Council receive and note the report.

ITEM 4 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

6 TRAFFIC AND PARKING MATTERS PRESENTED TO THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 19 MAY 2016

RESOLUTION: (Moved by Councillors Etmekdjian and Stott)

- (a) That Council converts the existing 'NO PARKING 8AM-9.30AM 2.30PM-4PM SCHOOL DAYS' zones in Linsley Street, Gladesville between the raised pedestrian crossing, located outside the Gladesville Public School, and Orr Street, to 'P5min 8AM-9.30AM 2.30PM-4PM SCHOOL DAYS'.
- (b) That Council installs a 'GIVEWAY' sign and associated linemarking in Gladstone Avenue at Morrison Road, Ryde as shown in the attached drawing.
- (c) That Council:
 - (i) installs a 23 m 'NO PARKING MON-FRI 9:30AM-4PM' zone in Durham Close, outside 44 Khartoum Road, Macquarie Park.
 - (ii) installs a 21 m 'NO PARKING MON-FRI 9:30AM-4PM' in Durham Close, outside 2 Durham Close, Macquarie Park.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

3 CITY OF RYDE YOUTH HUB - Governance Review and Anchor Tenant Licensing

Note: Councillor Li disclosed a Significant Non-Pecuniary Interest in this Item for the reason that he is likely to join the board of Eastwood Christian Community Aid in the near future. He left the meeting at 5.24pm and was not present for the consideration or voting on this Item.

Note: Heather Pinto (representing Christian Community Aid) addressed the meeting in relation to this Item.

Note: A Memorandum from the Acting Director – City Strategy and Planning dated 20 June 2016 was tabled in relation to this Item and a copy is ON FILE.

ITEM 4 (continued)

ATTACHMENT 1

RECOMMENDATION: (Moved by Councillors Etmekdjian and Stott)

- (a) That Council endorse the continuation of the Youth Hub for a further 5 years from the Council-owned building at 167 Shaftsbury Road, Eastwood.
- (b) That Council endorse the Anchor Tenancy EOI Evaluation Report (ATTACHED) and license Christian Community Aid (CCA) on a 5 year period to deliver youth services from the Youth Hub according to the following key terms:
 - License Fee: \$11,984 p.a as per community buildings licensing policy
 - License Hours: 7am and 10pm everyday
 - Designated Use: Delivery of Youth Services
- (c) That Council endorses the revised governance model documented in the draft Memorandum of Understanding (ATTACHED).
- (d) That Council delegates Acting General Manager to sign the Youth Hub Licence.
- (e) That a review of the Youth Hub is undertaken after 2 year period of this licence to evaluate its effectiveness and be reported to Council. That the report include alternative models and strategies for supporting youth service in Ryde.
- (f) That Council develops a long-term strategy for this property.
- (g) That the Acting Director – City Strategy and Planning investigate and report back to Council on the status and use of the car park adjoining 167 Shaftsbury Road, Eastwood and explore opportunities for improving pedestrian access to the Glen Street Reserve via this property.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** as substantive changes were made to the published recommendation.

The meeting closed at 5.33pm.

CONFIRMED THIS 19TH DAY OF JULY 2016.

Chairperson

5 REPORT OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING 5/16 held on 21 June 2016

Report prepared by: Senior Coordinator - Governance
File No.: CLM/16/1/5/2 - BP16/766

REPORT SUMMARY

Attached are the Minutes of the Finance and Governance Committee Meeting 5/16 held on 21 June 2016. The Minutes will be listed for confirmation at the next Finance and Governance Committee Meeting.

The following Committee recommendations for Items 1, 2, 3, 4, 5, 6, 7, 8, 9 and 10 are submitted to Council for determination in accordance with the delegations set out in the Code of Meeting Practice relating to Charters, functions and powers of Committees:

1 CONFIRMATION OF MINUTES - Finance and Governance Committee Meeting held on 17 May 2016

RECOMMENDATION: (Moved by Councillors Etmekdjian and Chung)

That the Minutes of the Finance and Governance Committee 4/16, held on 17 May 2016, be confirmed.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

2 INVESTMENT REPORT - May 2016

RECOMMENDATION: (Moved by Councillors Etmekdjian and Chung)

That Council endorse the report of the Acting Chief Financial Officer dated 1 June 2016 on Investment Report – May 2016.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ITEM 5 (continued)

3 CARRYOVER FUNDS/PROJECTS 2015/2016 TO 2016/2017

RECOMMENDATION: (Moved by Councillors Chung and Etmekdjian)

- (a) That Council endorse the proposed carryovers, totalling \$12.92 million and include them in the 2016/2017 Budget, detailed as follows:
- \$0.05 million for projects that will benefit from broader scope for efficiencies
 - \$0.24 million for projects that Council has previously approved
 - \$1.19 million for projects that have been delayed for reasons detailed in this report
 - \$5.44 million for projects that were substantially commenced, tendered and/or contracts signed
 - \$6.00 million for Macquarie Park, Waterloo Rd project due to circumstances beyond Council's control
- (b) That the proposed transfers to and from Reserves as detailed in the report, and included as budget adjustments, totalling a net increase in Reserves of \$12.49 million be adopted.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

4 FOUR YEAR DELIVERY PLAN 2016-2020 INCLUDING ONE YEAR OPERATIONAL PLAN 2016/2017

Note: A Memorandum from the Acting Director – Corporate and Community Services dated 17 June 2016 was tabled in relation to this Item and a copy is ON FILE.

RECOMMENDATION: (Moved by Councillors Chung and Etmekdjian)

- (a) That Council note the public submissions received during the public exhibition period and the responses to the submissions, as detailed in the report under separate cover.
- (b) That in accordance with Sections 404 & 405 of the Local Government Act (1993), the Draft Four Year Delivery Plan 2016-2020 including One Year Operational Plan 2016/2017 be adopted as the Four Year Delivery Plan 2016-2020 including One Year Operational Plan 2016/2017, incorporating the amendments described in this report, and all changes consequential thereunto.

ITEM 5 (continued)

- (c) That, in accordance with Sections 534, 535 and 538 of the Local Government Act, 1993, Council makes the following rates and charges for every parcel of rateable land within the City of Ryde for the year commencing 1 July 2016 as detailed in the Four Year Delivery Plan 2016-2020 including One Year Operational Plan 2016/2017.
- (i) A Residential Ordinary Rate of zero point one one nine four five two five five (0.11945255) cents in the dollar levied on the land value of all rateable land within the City of Ryde categorised as residential in accordance with Section 516 of the Local Government Act, 1993 subject to a minimum amount of five hundred and four dollars and seventy three cents (\$504.73).
 - (ii) A Business Ordinary Rate of zero point eight one one four one six six seven (0.81141667) cents in the dollar levied on the land value of all rateable land within the City of Ryde categorised as business in accordance with Section 518 of the Local Government Act, 1993, (excepting land sub-categorised as Business - Major Retail Centre - Macquarie Park or sub-categorised as Business - Major Retail Centre - Top Ryde, subject to a minimum amount of five hundred and four dollars and seventy three cents (\$504.73).
 - (iii) A Business - Major Retail Centre - Macquarie Park Ordinary Rate of one point three zero three one five zero two (1.3031502) cents in the dollar levied on the land value of all rateable land within the City of Ryde sub-categorised as Business - Major Retail Centre - Macquarie Park in accordance with Section 529(2)(d).
 - (iv) A Business - Major Retail Centre - Top Ryde Ordinary Rate of one point three zero three one five zero two (1.3031502) in the dollar levied on the land value of all rateable land within the City of Ryde sub-categorised as Business - Major Retail Centre – Top Ryde in accordance with Section 529(2)(d).
 - (v) An Environmental Management Rate of zero point zero two one five five six five three (0.02155653) cents in the dollar be levied on the value of all rateable land within the City of Ryde subject to a base amount of fifty five dollars and seventy six cents (\$55.76), which will levy thirty six percent (36%) of the total amount raised within this rate.
 - (vi) An Infrastructure Renewal and Maintenance Special Rate of Zero point zero one two six eight four nine (0.0126849) cents in the dollar be levied on the value of all rateable land within the City of Ryde subject to a base amount of fifty eight dollars and thirty three cents (\$58.33), which will levy Fifty percent (50%) of the total amount raised within this rate.

ITEM 5 (continued)

- (vii) A Macquarie Park Corridor Special Rate of zero point one six four seven six three (0.164763) cents in the dollar be levied on the land value of all rateable land categorised as business in accordance with Sections 518 or 529(2) (d) and included in the Macquarie Park Corridor, as identified by the map contained in the Four Year Delivery Plan 2016-2020 including One Year Operational Plan 2016/2017.
- (viii) That aggregation of parcels of land, subject to a minimum or base amount, be permitted in accordance with Section 548A of the Local Government Act 1993.
- (d) That, in accordance with Section 496 (1) of the Local Government Act 1993, Council makes the charge for the Domestic Waste Management Service for each rateable residential property to be set at:
 - Seven hundred and thirty one dollars (\$731.00) per service per annum for a premium service (includes 240 litre bin)
 - Four hundred and thirty two dollars (\$432.00) per service per annum for a standard service (includes 140 litre bin)
 - Three hundred and seventy dollars (\$370.00) per service per annum for an Eco-service (includes 80 litre bin) and
 - the following additional services be provided, on request, to each rateable residential property, for the following annual charges:

(i) Additional 80 litre Garbage Bin	\$263.00
(ii) Additional 140 litre Garbage bin	\$328.00
(iii) Additional 240 litre Garbage bin	\$642.00
(iv) Additional Recycle bin	\$ 52.00
(v) Additional Green bin	\$ 52.00
- (e) That, in accordance with Section 496 (2) of the Local Government Act 1993, Council makes the charge for the Domestic Waste Management Service, on request, to Non-rateable residential properties to be set at:
 - Seven hundred and thirty one dollars (\$731.00) per service per annum for a premium service (includes 240 litre bin)
 - Four hundred and thirty two dollars (\$432.00) per service per annum for a standard service (includes 140 litre bin)
 - Three hundred and seventy dollars (\$370.00) per service per annum for an Eco-service (includes 80 litre bin) and

ITEM 5 (continued)

- the following additional services be provided, on request, to each non-rateable residential property, for the following annual charges:

(i)	Additional 80 litre Garbage Bin	\$263.00
(ii)	Additional 140 litre Garbage bin	\$328.00
(iii)	Additional 240 litre Garbage bin	\$642.00
(iv)	Additional Recycle bin	\$ 52.00
(v)	Additional Green bin	\$ 52.00

- (f) That, in accordance with Section 501 (1) of the Local Government Act 1993, Council makes the standard charge for the Other Waste Management service provided, on request, to non-rateable non-residential properties be set at four hundred and thirty two dollars (\$432.00) per service per annum and the following additional services be provided, on request, to each non-rateable non-residential property, for the following annual charges:

(i)	Additional 140 litre Garbage bin	\$328.00
(ii)	Additional 240 litre Garbage bin	\$642.00
(iii)	Additional Recycle bin	\$ 52.00
(iv)	Additional Green bin	\$ 52.00

- (g) That in accordance with Section 496A of the Local Government Act 1993, Council makes the Stormwater Management Service Charge be levied at the following rates:

(i)	Strata titled residential home units	\$12.50 per unit
(ii)	Other residential property	\$25.00 per rateable property
(iii)	Business rateable properties	\$25.00 per 350 sq metres of land area
(iv)	Strata titled business units	\$12.50 per unit

- (h) That, in accordance with Section 611 of the Local Government Act 1993, the following annual charges be made:

ITEM 5 (continued)

- (i) the use of Council land for the vehicle overbridge situated in Herring Road be charged in accordance with the legal agreement between the City of Ryde and the owners of Macquarie Shopping Centre (anticipated income is \$84,920 including GST for 2016/2017).
- (ii) the use of Council land for the Shell Oil company pipeline in the City of Ryde be charged in accordance with the pricing formula agreed with the Company, (anticipated income is \$66,880 including GST for 2016/2017).
- (iii) the use of Council land for AGL Gas Mains in the City of Ryde be charged at a rate based on an annual review by KPMG of AGL's revenue (anticipated income is \$64,990 for 2016/2017).
- (i) That Council sets the rate of interest payable in respect of rates and charges that remain unpaid after they become due and payable be set at eight percent (8.0%) per annum.
- (j) That the Schedule of Fees and Charges, annexed to the Draft Four Year Delivery Plan 2016-2020 including One Year Operational Plan 2016/2017 as amended in terms of this report, be made and fixed as Council's Fees and Charges for 2016/2017.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

5 3RD ANNUAL AFFORDABLE HOUSING SUMMIT - MELBOURNE 14-15 JULY 2016

RECOMMENDATION: (Moved by Councillors Pendleton and Chung)

That Council endorse the attendance of the Mayor, Councillor Laxale at the '3rd Annual Affordable Housing Summit' in Melbourne 14-15 July 2016, including payment of his travel and accommodation expenses.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ITEM 5 (continued)

**6 PUBLIC SECTOR CHANGE MANAGEMENT CONFERENCE - MELBOURNE
3-4 AUGUST 2016**

RECOMMENDATION: (Moved by Councillors Pendleton and Chung)

- (a) That Council determine Councillor Pickering's request to attend this program, including attendance fees, accommodation, travel and other associated expenses.
- (b) That Council determine whether other Councillors are to attend, and if so who are to be the nominated participants.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

7 REPORTS DUE TO COUNCIL

RECOMMENDATION: (Moved by Councillors Chung and Etmekdjian)

That the report on Outstanding Council Reports be endorsed.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**8 REQUEST FOR TENDER - LEASE OF THE KIOSK WITHIN THE RYDE
AQUATIC LEISURE CENTRE COR-RFT-02/16**

RECOMMENDATION: (Moved by Councillors Chung and Etmekdjian)

- (a) That Council accepts the tender from Advanced Catering Systems Holdings Pty Ltd for the Operation of the Kiosk at the Ryde Aquatic Leisure Centre, for a three (3) year period with an option to extend for a further two (2) years as recommended in the Tender Evaluation Report.
- (b) That Council delegate to the General Manager the authority to enter into a contract with Advanced Catering Systems Holdings Pty Ltd on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.

ITEM 5 (continued)

(c) That Council advise all the respondents of Council's decision.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

9 ADVICE ON COURT ACTIONS

RECOMMENDATION: (Moved by Councillors Chung and Etmekdjian)

That the report of the General Counsel be received.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

10 LONG TERM FINANCIAL PLAN 2016/2026

RECOMMENDATION: (Moved by Councillors Chung and Etmekdjian)

That council defer consideration of this item to the Council Meeting on 28 June 2016.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ATTACHMENTS

1 Minutes – Finance and Governance Committee – 21 June 2016

ITEM 5 (continued)

ATTACHMENT 1

**Finance and Governance Committee
MINUTES OF MEETING NO. 5/16**

Meeting Date: Tuesday 21 June 2016

Location: Committee Room 2, Level 5, Civic Centre, 1 Devlin Street, Ryde

Time: 6.00pm

Councillors Present: Councillors Pendleton (Chairperson), Chung and Etmekdjian.

Apologies: Nil.

Leave of Absence: Councillor Perram.

Absent: Councillor Simon.

Staff Present: Acting General Manager, Acting Chief Operating Officer, Acting Director – Corporate and Community Services, Acting Director – City Strategy and Planning, Director – City Works and Infrastructure, General Counsel, Chief Financial Officer, Manager – Risk, Audit and Governance, Manager – Ryde Aquatic Leisure Centre, Team Leader – Management Accounting, Senior Coordinator – Governance, Governance, Risk and Audit Coordinator and Administration Officer – Councillor Support.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

**1 CONFIRMATION OF MINUTES - Finance and Governance Committee
Meeting held on 17 May 2016**

RECOMMENDATION: (Moved by Councillors Etmekdjian and Chung)

That the Minutes of the Finance and Governance Committee 4/16, held on 17 May 2016, be confirmed.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ITEM 5 (continued)

ATTACHMENT 1

2 INVESTMENT REPORT - May 2016

RECOMMENDATION: (Moved by Councillors Etmekdjian and Chung)

That Council endorse the report of the Acting Chief Financial Officer dated 1 June 2016 on Investment Report – May 2016.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

3 CARRYOVER FUNDS/PROJECTS 2015/2016 TO 2016/2017

RECOMMENDATION: (Moved by Councillors Chung and Etmekdjian)

(a) That Council endorse the proposed carryovers, totalling \$12.92 million and include them in the 2016/2017 Budget, detailed as follows:

- \$0.05 million for projects that will benefit from broader scope for efficiencies
- \$0.24 million for projects that Council has previously approved
- \$1.19 million for projects that have been delayed for reasons detailed in this report
- \$5.44 million for projects that were substantially commenced, tendered and/or contracts signed
- \$6.00 million for Macquarie Park, Waterloo Rd project due to circumstances beyond Council's control

(b) That the proposed transfers to and from Reserves as detailed in the report, and included as budget adjustments, totalling a net increase in Reserves of \$12.49 million be adopted.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ITEM 5 (continued)

ATTACHMENT 1

4 FOUR YEAR DELIVERY PLAN 2016-2020 INCLUDING ONE YEAR OPERATIONAL PLAN 2016/2017

Note: A Memorandum from the Acting Director – Corporate and Community Services dated 17 June 2016 was tabled in relation to this Item and a copy is ON FILE.

RECOMMENDATION: (Moved by Councillors Chung and Etmekdjian)

- (a) That Council note the public submissions received during the public exhibition period and the responses to the submissions, as detailed in the report under separate cover.
- (b) That in accordance with Sections 404 & 405 of the Local Government Act (1993), the Draft Four Year Delivery Plan 2016-2020 including One Year Operational Plan 2016/2017 be adopted as the Four Year Delivery Plan 2016-2020 including One Year Operational Plan 2016/2017, incorporating the amendments described in this report, and all changes consequential thereunto.
- (c) That, in accordance with Sections 534, 535 and 538 of the Local Government Act, 1993, Council makes the following rates and charges for every parcel of rateable land within the City of Ryde for the year commencing 1 July 2016 as detailed in the Four Year Delivery Plan 2016-2020 including One Year Operational Plan 2016/2017.
 - (i) A Residential Ordinary Rate of zero point one one nine four five two five five (0.11945255) cents in the dollar levied on the land value of all rateable land within the City of Ryde categorised as residential in accordance with Section 516 of the Local Government Act, 1993 subject to a minimum amount of five hundred and four dollars and seventy three cents (\$504.73).
 - (ii) A Business Ordinary Rate of zero point eight one one four one six six seven (0.81141667) cents in the dollar levied on the land value of all rateable land within the City of Ryde categorised as business in accordance with Section 518 of the Local Government Act, 1993, (excepting land sub-categorised as Business - Major Retail Centre - Macquarie Park or sub-categorised as Business - Major Retail Centre - Top Ryde, subject to a minimum amount of five hundred and four dollars and seventy three cents (\$504.73).
 - (iii) A Business - Major Retail Centre - Macquarie Park Ordinary Rate of one point three zero three one five zero two (1.3031502) cents in the dollar levied on the land value of all rateable land within the City of Ryde sub-categorised as Business - Major Retail Centre - Macquarie Park in accordance with Section 529(2)(d).

ITEM 5 (continued)

ATTACHMENT 1

- (iv) A Business - Major Retail Centre - Top Ryde Ordinary Rate of one point three zero three one five zero two (1.3031502) in the dollar levied on the land value of all rateable land within the City of Ryde sub-categorised as Business - Major Retail Centre – Top Ryde in accordance with Section 529(2)(d).
- (v) An Environmental Management Rate of zero point zero two one five five six five three (0.02155653) cents in the dollar be levied on the value of all rateable land within the City of Ryde subject to a base amount of fifty five dollars and seventy six cents (\$55.76), which will levy thirty sixty percent (36%) of the total amount raised within this rate.
- (vi) An Infrastructure Renewal and Maintenance Special Rate of Zero point zero one two six eight four nine (0.0126849) cents in the dollar be levied on the value of all rateable land within the City of Ryde subject to a base amount of fifty eight dollars and thirty three cents (\$58.33), which will levy Fifty percent (50%) of the total amount raised within this rate.
- (vii) A Macquarie Park Corridor Special Rate of zero point one six four seven six three (0.164763) cents in the dollar be levied on the land value of all rateable land categorised as business in accordance with Sections 518 or 529(2) (d) and included in the Macquarie Park Corridor, as identified by the map contained in the Four Year Delivery Plan 2016-2020 including One Year Operational Plan 2016/2017.
- (viii) That aggregation of parcels of land, subject to a minimum or base amount, be permitted in accordance with Section 548A of the Local Government Act 1993.
- (d) That, in accordance with Section 496 (1) of the Local Government Act 1993, Council makes the charge for the Domestic Waste Management Service for each rateable residential property to be set at:
 - Seven hundred and thirty one dollars (\$731.00) per service per annum for a premium service (includes 240 litre bin)
 - Four hundred and thirty two dollars (\$432.00) per service per annum for a standard service (includes 140 litre bin)
 - Three hundred and seventy dollars (\$370.00) per service per annum for an Eco-service (includes 80 litre bin) and
 - the following additional services be provided, on request, to each rateable residential property, for the following annual charges:

(i) Additional 80 litre Garbage Bin	\$263.00
(ii) Additional 140 litre Garbage bin	\$328.00
(iii) Additional 240 litre Garbage bin	\$642.00

ITEM 5 (continued)

ATTACHMENT 1

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| (iv) | Additional Recycle bin | \$ 52.00 |
| (v) | Additional Green bin | \$ 52.00 |
- (e) That, in accordance with Section 496 (2) of the Local Government Act 1993, Council makes the charge for the Domestic Waste Management Service, on request, to Non-rateable residential properties to be set at:
- Seven hundred and thirty one dollars (\$731.00) per service per annum for a premium service (includes 240 litre bin)
 - Four hundred and thirty two dollars (\$432.00) per service per annum for a standard service (includes 140 litre bin)
 - Three hundred and seventy dollars (\$370.00) per service per annum for an Eco-service (includes 80 litre bin) and
 - the following additional services be provided, on request, to each non-rateable residential property, for the following annual charges:
- | | | |
|-------|----------------------------------|----------|
| (i) | Additional 80 litre Garbage Bin | \$263.00 |
| (ii) | Additional 140 litre Garbage bin | \$328.00 |
| (iii) | Additional 240 litre Garbage bin | \$642.00 |
| (iv) | Additional Recycle bin | \$ 52.00 |
| (v) | Additional Green bin | \$ 52.00 |
- (f) That, in accordance with Section 501 (1) of the Local Government Act 1993, Council makes the standard charge for the Other Waste Management service provided, on request, to non-rateable non-residential properties be set at four hundred and thirty two dollars (\$432.00) per service per annum and the following additional services be provided, on request, to each non-rateable non-residential property, for the following annual charges:
- | | | |
|-------|----------------------------------|----------|
| (i) | Additional 140 litre Garbage bin | \$328.00 |
| (ii) | Additional 240 litre Garbage bin | \$642.00 |
| (iii) | Additional Recycle bin | \$ 52.00 |
| (iv) | Additional Green bin | \$ 52.00 |
- (g) That in accordance with Section 496A of the Local Government Act 1993, Council makes the Stormwater Management Service Charge be levied at the following rates:

ITEM 5 (continued)

ATTACHMENT 1

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|-------|--------------------------------------|--|
| (i) | Strata titled residential home units | \$12.50 per unit |
| (ii) | Other residential property | \$25.00 per rateable property |
| (iii) | Business rateable properties | \$25.00 per 350 sq metres of land area |
| (iv) | Strata titled business units | \$12.50 per unit |
- (h) That, in accordance with Section 611 of the Local Government Act 1993, the following annual charges be made:
- (i) the use of Council land for the vehicle overbridge situated in Herring Road be charged in accordance with the legal agreement between the City of Ryde and the owners of Macquarie Shopping Centre (anticipated income is \$84,920 including GST for 2016/2017).
 - (ii) the use of Council land for the Shell Oil company pipeline in the City of Ryde be charged in accordance with the pricing formula agreed with the Company, (anticipated income is \$66,880 including GST for 2016/2017).
 - (iii) the use of Council land for AGL Gas Mains in the City of Ryde be charged at a rate based on an annual review by KPMG of AGL's revenue (anticipated income is \$64,990 for 2016/2017).
- (i) That Council sets the rate of interest payable in respect of rates and charges that remain unpaid after they become due and payable be set at eight percent (8.0%) per annum.
- (j) That the Schedule of Fees and Charges, annexed to the Draft Four Year Delivery Plan 2016-2020 including One Year Operational Plan 2016/2017 as amended in terms of this report, be made and fixed as Council's Fees and Charges for 2016/2017.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ITEM 5 (continued)

ATTACHMENT 1

5 3RD ANNUAL AFFORDABLE HOUSING SUMMIT - MELBOURNE 14-15 JULY 2016

RECOMMENDATION: (Moved by Councillors Pendleton and Chung)

That Council endorse the attendance of the Mayor, Councillor Laxale at the '3rd Annual Affordable Housing Summit' in Melbourne 14-15 July 2016, including payment of his travel and accommodation expenses.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

6 PUBLIC SECTOR CHANGE MANAGEMENT CONFERENCE - MELBOURNE 3-4 AUGUST 2016

RECOMMENDATION: (Moved by Councillors Pendleton and Chung)

- (a) That Council determine Councillor Pickering's request to attend this program, including attendance fees, accommodation, travel and other associated expenses.
- (b) That Council determine whether other Councillors are to attend, and if so who are to be the nominated participants.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

7 REPORTS DUE TO COUNCIL

RECOMMENDATION: (Moved by Councillors Chung and Etmekdjian)

That the report on Outstanding Council Reports be endorsed.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ITEM 5 (continued)

ATTACHMENT 1

LATE ITEM

10 LONG TERM FINANCIAL PLAN 2016/2026

RECOMMENDATION: (Moved by Councillors Chung and Etmekdjian)

That council defer consideration of this item to the Council Meeting on 28 June 2016.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

CLOSED SESSION

ITEM 8 – REQUEST FOR TENDER - LEASE OF THE KIOSK WITHIN THE RYDE AQUATIC LEISURE CENTRE COR RFT 02/16

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

ITEM 9 - ADVICE ON COURT ACTIONS

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

RESOLUTION: (Moved by Councillors Chung and Etmekdjian)

That the Committee resolve into Closed Session to consider the above matters.

Record of Voting:

For the Motion: Unanimous

Note: The Committee closed the meeting at 6.46pm. The public and media left the Committee Meeting Room.

ITEM 5 (continued)

ATTACHMENT 1

**8 REQUEST FOR TENDER - LEASE OF THE KIOSK WITHIN THE RYDE
AQUATIC LEISURE CENTRE COR-RFT-02/16**

RECOMMENDATION: (Moved by Councillors Chung and Etmekdjian)

- (a) That Council accepts the tender from Advanced Catering Systems Holdings Pty Ltd for the Operation of the Kiosk at the Ryde Aquatic Leisure Centre, for a three (3) year period with an option to extend for a further two (2) years as recommended in the Tender Evaluation Report.
- (b) That Council delegate to the General Manager the authority to enter into a contract with Advanced Catering Systems Holdings Pty Ltd on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.
- (c) That Council advise all the respondents of Council's decision.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

9 ADVICE ON COURT ACTIONS

RECOMMENDATION: (Moved by Councillors Chung and Etmekdjian)

That the report of the General Counsel be received.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **28 JUNE 2016** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

OPEN SESSION

RESOLUTION: (Moved by Councillors and Chung and Etmekdjian)

That the Committee resolve itself into open Council.

ITEM 5 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: Unanimous

Note: Open Council resumed at 7.11pm.

The meeting closed at 7.11pm.

CONFIRMED THIS 19TH DAY OF JULY 2016.

Chairperson