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<b>File No:</b>	COR2013/351/2	
<b>Document Ref:</b>	D16/66610	
<b>Venue:</b>	Royal Room, North Ryde Office	
<b>Date:</b>	Thursday, 19 <sup>th</sup> May 2016	
<b>Time:</b>	5.00pm – 5.50pm	
<b>Chair:</b>	Michael Daly – Senior Coordinator Events	
<b>Meeting Support (MS):</b>	Linda Smith	
<b>Staff Convenor:</b>	Michelle Carter	
<b>Circulation:</b>		

### Participants

Present	Apology	Name	Position Title	Organisation
	x	Councillor Jerome Laxale	Chair	City of Ryde
x		Bernard Cox	Community Representative	
		Ayse Dalkic	Community Representative	
		Robert Gamble	Community Representative	
		Robin McKinnon	Community Representative	
x		Kim Phillips	Community Representative	
x		Betty Willis	Community Representative	
x		Gary Mazloumian	Community Representative	
		Phillip Ward	Community Representative	
		John Toohey	Community Representative	
		Peter Colthorpe	Community Representative	
	x	Michelle Carter	Events Administration Officer	City of Ryde
	x	Angela Phippen	Local Studies Librarian	City of Ryde
	x	Liz Berger	Acting Manager – Communications and Media	City of Ryde

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Details	Action	Responsibility and Date
1. <b>Present and Apologies:</b> As above.	Noted	
2. <b>Minutes – The minutes of the meeting of 17<sup>th</sup> March 2016 were confirmed.</b>	Noted	
<p>3.0 <b>Business Arising</b></p> <p><b><u>Touch Screen Update</u></b></p> <p>The touch screen was launched at an event held in April in conjunction with ANZAC Day commemorations.</p> <p>It was noted that the email address for the Ryde District Historical Society provided in the link on the touchscreen is incorrect.</p> <p>To try to overcome this issue the Historical Society has taken up the incorrect email address domain name.</p> <p>No emails have been received by the Historical Society at either email address.</p> <p>It was noted that the photos of various local memorials and honour boards have not been uploaded onto the touchscreen yet.</p> <p>The Historical Society members also asked for clarification with regard to the process to be used to update information to the site.</p> <p><b><u>Park Plaque Update</u></b></p> <p>Kim, Angela and Betty have been working on this project.</p> <p>The proposed wording for the plaques was provided to Council’s Communications section some time ago but to date no advice has been received regarding the layout and</p>	<p>Michael advised that he will arrange for the error in the email address to the Historical Society provided on the touchscreen to be corrected.</p> <p>Michael will also arrange for Angela Phippen to provide detailed notes regarding the process to be followed for updating the information to be placed on the touchscreen.</p> <p>Michael will arrange for the photos of memorials and honour boards to be uploaded to the touchscreen.</p> <p>The statistics detailing use of the touchscreen are also to be provided at the next meeting.</p> <p>The information was noted.</p>	

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of Meeting 19<sup>th</sup> May 2016

Details	Action	Responsibility and Date
<p>number of words which can be used on each plaque.</p> <p>The wording to be used on the 13<sup>th</sup> plaque was discussed.</p> <p>The members present stated that due to the local nature of the memorial and the fact that Banjo Patterson took part in WW1 that it is appropriate that the 13<sup>th</sup> plaque reflect his words.</p> <p>It was noted that if the completion of the plaques cannot be achieved by November 2016, that it may be best to postpone the unveiling until November 2018.</p> <p><b><u>Meadowbank signage update</u></b></p> <p>The updated signage at Meadowbank indicating the location of Memorial Park has been installed.</p> <p>Members of the committee will look at the signage provided and report to the next meeting as to whether further signage is required.</p> <p><b>New Business:</b></p> <p><b><u>Commemorations - 2016</u></b></p> <p>The group determined that it would be appropriate to hold a commemoration in July to mark the battles of Fromelles ( 19<sup>th</sup> July) and Pozieres (23<sup>rd</sup> July).</p> <p>Soldiers from Ryde fought in both these battles.</p> <p>It was suggested that the event be held in St Annes Church Ryde and the Rev Greg Burke has already expressed his willingness to support the event.</p>	<p>The information was noted.</p> <p>The information was noted</p> <p>Bernie and Michael to liaise re organisation of an event to be held in July to mark the battles of Fromelles and Pozieres</p>	

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Details	Action	Responsibility and Date
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<p>Bernie Cox volunteered to coordinate the event with regard to securing the venue and initial contact with school principals.</p> <p>It was suggested that students attending be encouraged to speak about particular soldiers who fought at Fromelles or Pozieres.</p> <p>Bernie and Michael will liaise regarding arrangement of the event as it was noted that planning needs to occur well in advance of the next committee meeting.</p> <p>Advertising of the event is to be undertaken widely including Council’s website, RSL magazines, Seniors magazine, school bulletins etc.</p> <p><b><u>Book Launch – Armenia and ANZAC</u></b></p> <p>Gary Mazlounian presented the Ryde District Historical Society with a copy of the book “Armenia, Australia and the Great War” by Vicken Babkenian and Peter Stanley.</p> <p>The book details the relationship between the ANZAC’s and many Armenians following 1915 and highlights the humanitarian assistance provided by Australians both at home and overseas.</p> <p><b>Next meeting:</b> The next meeting will be held on the 16<sup>th</sup> June 2016 at the Ryde Civic Centre</p>	<p>The information was noted.</p>	
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