

Subject:	Centenary of ANZAC and Commemoration of World War 1 Committee meeting	Page 1 of 6
File No:	COR2013/351/2	
Document Ref:	D17/23736	
Venue:	Pope Street Meeting rooms	
Date:	Thursday, 23 rd February 2017	
Time:	5.00pm – 6.00pm Started at: 5.10pm Closed at: 6.00pm	
Chair:	Councillor Jerome Laxale	
Meeting Support (MS):	Linda Smith – EA to the Mayor and Councillors	
Staff Convenor:	Michelle Carter, Acting Team Leader – Event Development	
Circulation:		

Participants

Present	Apology	Name	Position Title	Organisation
x		Councillor Jerome Laxale	Chair	City of Ryde
x		Bernard Cox	Community Representative	
		Ayse Dalkic	Community Representative	
		Robert Gamble	Community Representative	
	x	Kim Phillips	Community Representative	
x		Betty Willis	Community Representative	
		Gary Mazloumian	Community Representative	resigned
x		Phillip Ward	Community Representative	
x		John Toohey	Community Representative	
		Peter Colthorpe	Community Representative	
	x	Michelle Carter	Events Officer	City of Ryde
x		Stephanie Foley	Events Administration Officer	City of Ryde
x		Angela Phippen	Local Studies Librarian	City of Ryde

Additional Attendees

Name	Position Title	Organisation
Linda Smith	EA to the Mayor and Councillors	
Liz Berger	Acting Manager - Communications	

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Details	Action	Responsibility and Date
<p>1. Present and Apologies: As above.</p>	Noted.	
<p>2. Confirmation of Previous Minutes</p> <p>The Minutes of the meeting of 3 November 2016 were confirmed.</p> <p>It was noted that the reference to the North Ryde of Arts School should read North Ryde School of Arts.</p>	Noted.	
<p>3. Business Arising</p> <p><u>ANZAC Park plaques update and ANZAC ceremony 2017</u></p> <p>The plaques are due to be completed by mid March and will be installed during April prior to ANZAC Day.</p> <p>The ANZAC ceremony for 2017 will be held at ANZAC Park on 9am on Tuesday 25th April 2017.</p> <p>The event will include the unveiling of the plaques and a suitable ribbon cutting or similar ceremony.</p> <p>A letterbox drop of the local area advising of the ceremony and plaque unveiling to be undertaken.</p> <p>A commemorative flyer with a reproduction of the plaques is to be prepared for use on the day.</p> <p>Clr Laxale- chair of the committee to send letter requesting support from Ryde-Eastwood Leagues Club</p> <p>Following this, Ryde Eastwood Leagues Club</p>	<p>Staff to arrange ribbon cutting or similar event.</p> <p>Staff to arrange letterbox drop</p> <p>Staff to produce a commemorative flyer.</p> <p>Clr Laxale</p> <p>Staff to approach Ryde Eastwood</p>	

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Details	Action	Responsibility and Date
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<p>to be approached by staff with regard to providing morning tea after the official ceremony.</p> <p>The Club will also be asked to promote the event to its members.</p> <p>The club will also be asked to make parking available prior to the service.</p> <p>West Ryde Chamber and Meadowbank Progress Association are also to be approached and asked to notify their members of the event.</p> <p>As there is no permanent flag pole at the park, the Scouts will arrange for a temporary solution.</p> <p>ANZAC Day is the first day back for school students so it will not be possible for school children to take part in the ceremony.</p> <p>Phillip Ward will arrange for the scout members who attend the North Ryde RSL service to also attend the West Ryde event.</p> <p>3.2 A run sheet and details re final planning for the event to be provided at the next meeting of this committee.</p> <p><u>2017 Events calendar</u></p> <p>Betty Willis provided information regarding the most significant dates from WW1 which should be recognised during 2017.</p> <p>11th April marks the anniversary of the Battle of Bullecourt.</p> <p>7th June marks the anniversary of the Battle of Messines</p> <p>31st October marks the anniversary of the</p>	<p>Leagues Club re provision of morning tea, use of the carpark prior to normal opening hours and promotion of the event.</p> <p>Staff to ask the West Ryde Chamber and Meadowbank Progress Association to advertise the event.</p> <p>Phillip Ward to arrange for Scouts to attend the event and also to arrange the raising of the flag.</p> <p>Schools to be advised of the event even though due to timing, their participation will not be possible this year.</p> <p>Staff to provide a run sheet for the event to the next meeting of this committee.</p>	
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Details **Action** **Responsibility and Date**

3.3	<p>Battle of Beersheba</p> <p>Betty advised that Ryde soldiers were members of the 4th Lighthorse which took part in charge at Beersheeba.</p> <p>It was decided to commemorate the Battle of Bullecourt in conjunction with the ANZAC service and to commemorate the Battle at Beersheba in conjunction with the November 2017 Remembrance Service.</p> <p>It was suggested that the Remembrance Service be held at Meadowbank Park in 2017 and that photos and a brief history of the Battle of Beersheba be included.</p> <p>North Ryde School of Arts – Board of Honour restoration</p> <p>Two quotes have been received to restore the Honour Board.</p> <p>The quotes are for \$6,500.00 and \$3,400.00</p> <p>It was noted that grants may be available from the State or Federal Governments to undertake the restoration work.</p> <p>It was suggested that the restored board should be located in the North Ryde Community Hall above the library.</p> <p>The restoration of the Eastwood xxxx Honour Board was also mentioned and it was noted that a panel is missing from this board.</p> <p>It was agreed that when the restoration and relocation of the honour boards is reported to Council that any recommendation should include an option to restore and relocate both the North Ryde and Eastwood Boards.</p> <p>A suitable location for the Eastwood Board</p>	<p>A reflection and commemoration of The Battle of Bullecourt to be included in the ANZAC 2017 service.</p> <p>Betty Willis to provide a brief history of involvement at Beersheba by Ryde soldiers and relevant photos for use at the Remembrance Day Service in November.</p> <p>Bernie Cox will approach the office of Hon Victor Dominello MP re grants.</p> <p>Report to Council regarding restoration of the Honour Boards to include a recommendation that both North Ryde and Eastwood Boards be restored.</p>	
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