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<b>File No:</b>	COR2006/2	
<b>Document Ref:</b>	D16/50961	
<b>Venue:</b>	Room 3, Level 5, Civic Centre, 1 Devlin Street, Ryde	
<b>Date:</b>	Monday, 11 <sup>th</sup> April 2016	
<b>Time:</b>	Started at: 6.00pm Closed at: 7.15pm	
<b>Chair:</b>	Simon Wood	
<b>Meeting Support (MS):</b>	Linda Smith	
<b>Staff Convenor:</b>	Simon Wood	
<b>Circulation:</b>		

**Committee Role:**

The primary role of the Bicycle Advisory Committee is to:

- Advise Council on all matters relating to cycling in the City of Ryde.

**Committee Members as per the Terms of Reference**

Present	Apology	Name	Position Title	Organisation
✓		Councillor Terry Perram	Chairperson	City of Ryde
		Councillor Roy Maggio	Delegate	City of Ryde
		Councillor George Simon	Delegate	City of Ryde
✓		Mr Andrew Parker	Employee Experience and Transport Manager	Optus
		Mr David Ballm	RMS	RMS
✓		Mr Alf Torrisi	Community Representative	Bike North
✓		Mr Doug Stewart	Community Representative	Bike North
		Jill Hartley	Community Representative	
	✓	Greg Holding	Team Manager – Traffic Services	City of Ryde
		Kevin McClain	Community Representative	Connect MP
	✓	Mr Harry Muker	Section Manager – Traffic, Transport and Development	City of Ryde
✓		Simon Wood	Traffic Engineer	City of Ryde
		Penny Dillon	Sustainable Transport Manager	Optus
	✓	Alison Wong	Community Representative	Bike North
		Sarah Jo Steinhoff	Admin Officer-Sustainability	Macquarie University

**Additional Attendees**

Name	Position Title	Organisation
Linda Smith	EA to the Mayor and Councillors	City of Ryde

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	Details	Action	Responsibility and Date
1.	<b>Present:</b>	Noted	
	<b>Apologies:</b>	Nil - As noted above.	
2.	<p><b>Confirmation of Minutes from 1<sup>st</sup> February 2016</b></p> <p>The Minutes from the meeting held on 1<sup>st</sup> February 2016 were confirmed and endorsed.</p>	Minutes confirmed and endorsed.	

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<p>3. <b>Business Arising from Meeting held on 1<sup>st</sup> February 2016</b></p> <p>In 2016, a spreadsheet for outstanding items is to be utilised. A separate sheet is to be provided for all outstanding minor works, with another for maintenance items.</p> <p>Further it is suggested that a “tick box” be created for Council work processes to ask will traffic installations have an impact on cyclists?</p> <p>This same “tick box” could be applied to all areas of Council responsibility with a potential to impact on cyclists eg DA approvals, urban design etc.</p> <p><b>11/4/16 – Update – Spreadsheet of works attached to these minutes.</b></p> <p>Each item on the spreadsheet is to be given a number for future reference.</p> <p>It was noted that funds are available to undertake all items listed.</p> <p>Item 12 – Epping Road overgrown vegetation is to be removed from the spreadsheet. Ongoing maintenance is required however on Wicks Road near Epping Road in the vicinity of Harris Technology.</p> <p>A separate spreadsheet for infrastructure is to be provided.</p> <p><b>Update from Macquarie University.</b></p> <p>Councillor Perram has raised the matter of bike paths through Macquarie Uni with university representatives.</p> <p>He has been advised that the University will reconsider the matter and advise Council of its decision.</p> <p>Assistance with funding of a pathway may be provided by the University.</p> <p><b>M2 Diversionary route (Coxs Road – handover to COR)</b></p> <p><b>11/4/16 This matter is still outstanding</b></p> <p><b>Blaxland Road Cycleway continuation – Anzac Ave construction</b></p> <p>It was noted that construction has been completed to Anzac Ave, but is a poor result. Asphalt has been placed where the path has large drops.</p>	<p>The use of the spreadsheet will commence next meeting,</p> <p>Items that will have an impact on cyclists/cycling to be raised with determining staff and at relevant meetings as they arise, especially matters going before traffic committee. Issues should not be held over until this committee meets as often that is too late.</p> <p>Issues relating to the bike master plan in its current or future format should also be raised with staff as they occur.</p> <p>The need for a consistent approach to ensure roundabouts and other traffic measures are bike friendly is also required.</p> <p>Complete</p> <p><b>(11/4/16 – still outstanding needs to be chased up</b></p> <p>Harry to action as funds are available. <b>(1/2/16 works proceeding as arranged)</b></p>	
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<p><b>Blaxland Road Cycleway Continuation – Anzac Ave construction</b></p> <p><i>11/4/16 – This item needs to be added to the Works List.</i></p> <p><b>Shared User Path – Denistone Park off Terry Road</b></p> <p><i>11/4/16 – This item needs to be added to the Works List.</i></p> <p><b>Lucinda Road bridge design</b></p> <p><i>11/4/16 update</i></p> <p>Funding for the design of the bridge to be constructed at Lucinda Road is included in the four year delivery plan.</p> <p>It was noted that work will not be undertaken in the next financial year however.</p> <p><b>Santa Rosa Park Bridge</b></p> <p>It was noted that this item is listed in Council’s Delivery Plan but that a location has not been determined.</p> <p><b><i>Request for items of consideration in design of all bridges</i></b></p> <p>The Committee advised that all bridges intended for use by cyclists and pedestrians should be a minimum of 3m in width and wide enough to allow two wheelchairs to pass.</p> <p><b><u>This should be a matter of Council policy</u></b></p> <p><b>Macquarie University VPA offer – SUP on Epping Road</b></p> <p><i>11/4/16 – This matter is still ongoing.</i></p>	<p>It was noted the service station is currently undergoing improvements.</p> <p>A check of the DA is to be made to ensure that the works to be undertaken will not impact on cyclists.</p> <p>There are two issues of concern in this location. (1) - A rumble strip 50m around the corner off Terry Road has been installed but now it will be necessary to take out some of the “bumps” to allow bikes to traverse.  (2) A wider painted median strip is required to allow for right hand turns.</p> <p>As a result of discussion on this item, the pedestrian/bike bridge to be constructed as part of Lachlans Line was raised. Staff to determine if adequate width has been allowed on this bridge for bike and pedestrian use. The location where the bridge “lands” is also to be investigated. It should end away from the existing footpath. The committee would like to view the design detail for the bridge and where it ends. The Committee would also like detail regarding the width of the bridge and its connection to the footpath access from the other side of Epping Road.</p> <p><b>Above details to be forwarded to Committee members.</b></p> <p><b>11/4/16 – noted as still ongoing.</b></p>	
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<p><b>Bike Week 2016</b></p> <p><b>Update 11/4/16</b></p> <p>Bike week will be held from 17<sup>th</sup> – 25<sup>th</sup> September.</p> <p>Guidelines have not been released yet.</p> <p>Applications for funding close on 10<sup>th</sup> June 2016.</p> <p>There is a focus on Macquarie Park re activities this year.</p> <p>COR is working with Connect and Lane Cove and Hunters Hill Councils in arranging activities.</p> <p>Lisa Pears will also work with Bike North out of hours to plan.</p> <p>Optus is able to offer incentives as part of Co-Hop in conjunction with Bike Week.</p> <p><b>ELS Hall Park proposals</b></p> <p><b>11/4/16 update</b></p> <p>Works at ELS Hall Park will be commencing this week.</p> <p><b>Hermitage Road funding</b></p> <p><b>11/4/16 update</b></p> <p>Works at Hermitage Road will be commencing this week and should be complete by the time of the next meeting.</p> <p><b>Pittwater Road – proposed bike path</b></p> <p><b>11/4/16 update</b></p> <p><b>The Pittwater Road concept design is complete.</b></p> <p><b>Pittwater Road – dangerous works near Field of Mars entry.</b></p> <p><b>11/4/16 update</b></p> <p>It was noted that plans regarding resheeting and remedial works are being considered.</p> <p>Items suggested by Bike North include: Signpost/directional signage on cyclepath in uphill direction Logo on the road for downhill Logo on the path for uphill</p>	<p>The information was noted. Contact between Bike North and Lisa Pears to be arranged.</p> <p>Noted</p> <p>Noted</p> <p>Concept plans to be forwarded to Bike North for comment. It was noted the Armco fence near Epping Road could be a danger in its present form.</p> <p>Noted. Further, RMS to be asked is it possible to limit speed to 50kph in this location with signage to advise to “watch for bikes”</p>	

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<p><b>7. Metrocount cycle count update</b></p> <p>The data available will be emailed to all Committee members.</p> <p>It is hoped to place the detail provided by the cycle counters on Council's website in a simple format.</p> <p>All past and current information has now been received from Metrocount.</p> <p>It is also necessary to add the data provided by the RMS counters at John Whitton Bridge and Browns Water hole.</p> <p>It is hoped the RMS will continue to pay for the information provided to them.</p>	<p>Data to be emailed to Committee members</p> <p>Website to be updated.</p> <p>RMS information to be sought and added to website if possible.</p>	

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<p><b>General Business</b></p> <p><b>Bike Cage – Blacktown Station</b></p> <p>It was brought to the committee’s attention that TforNSW is establishing a bike cage at Blacktown Station to be accessible by Opal Card.</p> <p>It was discussed that the cost to use the Council cage at Eastwood should be reduced to encourage greater use or alternatively, the cage handed to TforNSW for administration.</p> <p><b>Vimiera Road Marsfield – erection of bollards</b></p> <p>Bike North provided photographs showing the recent erection of bollards at the end of Vimiera Road Eastwood.</p> <p>The bollards do not comply with regard to width, height, colour and retro-reflectivity.</p> <p>The position of some bollards is also a safety hazard and they should be removed.</p> <p>The gate post also needs relocating.</p> <p>There is a lot of vegetation which requires removal also, it currently covers the bike logos on the ground.</p> <p><b>Ball Ave Eastwood</b></p> <p>At the intersection of Ball Ave and Blaxland Road there is a need to mark the kerb ramp with a painted sign or similar to stop people parking over the ramp. This ramp is used by cyclists as part of a major bike route.</p> <p><b>Pathway through Meadowbank TAFE</b></p> <p>It was noted that the pathway is being constructed by TAFE.</p> <p><b>RMS attendance at Bike Meetings</b></p> <p>Simon to seek greater involvement by RMS at Bicycle Advisory Committee meetings.</p> <p><b>Local Traffic Committee</b></p> <p>The Local traffic Committee will not meet this month.</p> <p><b>Development on Epping Road</b></p> <p>The development on the site of the poultry farm was discussed.</p> <p>A request is to be made for a VPA to build or provide a full width path from Paul Street bridge to Shrimptons Creek.</p>	<p>This matter to be considered again following establishment of the cage at Blacktown.</p> <p>The matter to be placed on the next agenda of this committee.</p> <p>Simon to action the request of Bike North to have these bollards changed and removed as necessary.</p> <p>Simon to arrange for the necessary works.</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted. Further Simon to seek a copy of the plans relative to Macquarie Gardens and send to committee. Suggested that S.94 money from this project fund bike works on Epping Road.</p>	

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<b>12. Next Meeting:</b>  DATE: TBA TIME: 6.00pm VENUE: TBA		