

Subject:	Bicycle Advisory Committee – Minutes of Meeting 20 June 2016	Page 1 of 5
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Subject:	Bicycle Advisory Committee – Minutes of Meeting	
File No:	COR2006/2	
Document Ref:	D16/50961	
Venue:	Room 1, Level 5, Civic Centre, 1 Devlin Street, Ryde	
Date:	Monday, 20 June 2016	
Time:	Started at: 6.05pm	Closed at: 7.50pm
Chair:	Harry Muker	
Meeting Support (MS):	Debbie Mulhall	
Staff Convenor:	Harry Muker	
Circulation:		

Committee Role:**The primary role of the Bicycle Advisory Committee is to:**

- Advise Council on all matters relating to cycling in the City of Ryde.

Committee Members as per the Terms of Reference

Present	Apology	Name	Position Title	Organisation
	✓	Councillor Terry Perram	Chairperson	City of Ryde
	✓	Councillor Roy Maggio	Delegate	City of Ryde
	✓	Councillor George Simon	Delegate	City of Ryde
	✓	Mr Andrew Parker	Employee Experience and Transport Manager	Optus
	✓	Mr David Ballm	RMS	RMS
✓		Mr Alf Torrisi	Community Representative	Bike North
✓		Mr Doug Stewart	Community Representative	Bike North
	✓	Jill Hartley	Community Representative	
	✓	Greg Holding	Team Leader – Traffic Services	City of Ryde
	✓	Kevin McClain	Community Representative	Connect MP
✓		Mr Harry Muker	Senior Coordinator – Traffic, Transport and Development	City of Ryde
	✓	Simon Wood	Traffic Engineer	City of Ryde
	✓	Penny Dillon	Sustainable Transport Manager	Optus
✓		Alison Wong	Community Representative	Bike North
	✓	Sarah Jo Steinhoff	Admin Officer-Sustainability	Macquarie University
✓		Lisa Pears	Road Safety Officer	City of Ryde

Additional Attendees

Name	Position Title	Organisation
Debbie Mulhall	Technical Coordinator, Traffic Services	City of Ryde

Subject:	Bicycle Advisory Committee – Minutes of Meeting 20 June 2016	Page 2 of 5
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	Details	Action	Responsibility and Date
1.	Present:	Noted	
2.	Apologies:	<ul style="list-style-type: none"> • Simon Wood currently on leave. • Councillor Terry Perram currently overseas. • Kevin McClain no longer works for Connect MP. • Sarah Jo Steinhoff no longer works for Macquarie University. • Alison Wong arrived at 7:20 pm. 	
3.	Confirmation of Minutes from 11 April 2016 <ul style="list-style-type: none"> • The Minutes from the meeting held on 11 April 2016 were confirmed and endorsed. 	Minutes confirmed and endorsed.	
4.	Business Arising from Meeting held on 11 April 2016. <ul style="list-style-type: none"> • Update outstanding items listing for consideration at the next Bicycle Advisory Committee Meeting • Pittwater Road off-road pathway revised • 	Provide date details, status, work in progress, works committee etc.	Simon Wood
5.	Metrocount Cycle Counts <ul style="list-style-type: none"> • Bike North thanked Council for the survey information and asked if the information could be collected for both Parramatta and City of Ryde • This way analysis will only have to be done once and to save money for both City of Ryde and Parramatta – may also be same count for City of Sydney – talk to RMS. 	<p>Discuss with Parramatta Council and put together a joint way to display information. To have a single analysis and presentation as data for City of Ryde and Parramatta provided by same Company.</p> <p>Discuss with Parramatta Council and put together a joint way to display information. To have a single analysis and presentation as data for City of Ryde and Parramatta provided by same Company.</p>	Simon Wood / Lisa Pears

Subject: Bicycle Advisory Committee – Minutes of Meeting
20 June 2016

Page 3 of 5

	Details	Action	Responsibility and Date
6.	<p>Fontenoy Road, Macquarie Park</p> <ul style="list-style-type: none"> Bike North requested further information as to “why” this location has been referred to as a Black Spot and noted the solution under consideration is a Shared Path 	Council to provide Bike North with information regarding the crash types for further input for Bike North	Simon Wood
7.	<p>Bollard Replacement and Minor Works</p> <ul style="list-style-type: none"> Path from XXX to Epping Road– Bollards replaced – old sign still in place. Items 4 & 5 from bottom of spreadsheet completed. Old sign still there at both ends. Item 3 from bottom of spreadsheet - overgrown vegetation fixed. Bollards at approximately 4 or 5 other locations require replacing as they are not to current standards 	<p>Determine Priority - not every issue is on list of minor works.</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	Simon Wood
8.	<p>Progress on major works:</p> <p>Hermitage Road</p> <ul style="list-style-type: none"> Works completed, bifurcation around the Energy Australia (EA) Kiosk was not the preferred solution as advised by Bike North <ul style="list-style-type: none"> The Adjoining Sydney Water access driveway to have the lip ground flush or the driveway reconstructed to enable a “flush” lip <p>Khartoum Road</p> <ul style="list-style-type: none"> Shared path will be constructed in both concrete and granite. Concrete by Council, Granite by developers <p>ELS Hall Park</p> <ul style="list-style-type: none"> Stage 1 of ELS Hall Park has been completed with Stages 2 and 3 to occur in subsequent years subject to funding (through Active Transport Grants) Bike North raised the matter of a link back to Shrimptons Creek when the Shared Path connection to Kent Road occurs. <p>Pittwater Road</p>	<p>Council staff advised that the shared path width would have reduced to below 2 metres if the pathway was aligned between the EA Kiosk and the neighbouring fence line as a minimum set-back was required. Council to note in future that any bifurcation proposals, need to commence transition as least 10 metres from the obstruction</p> <p>Note</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>	

Subject:	Bicycle Advisory Committee – Minutes of Meeting 20 June 2016	Page 4 of 5
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	Details	Action	Responsibility and Date
	<ul style="list-style-type: none"> Pittwater Road cycleway requires a full review of crossing pinch points and its final alignment with Epping Road to be the eastern side (preferred). The western side was seen as a strong barrier for cyclists, as Blenheim Road / Pittwater Road was extremely congested intersection during peak vehicle movements times which are likely to coincide with Commuter cyclists et cetera Plans to be developed to could consider the pathway to intertwine with the adjoining reserve to connect with the Epping Road Shared path through a “gap” in the sound wall. 	<p>Noted</p> <p>Noted</p>	
9.	<p>2016-17 Funding</p> <ul style="list-style-type: none"> Continuance of Stages 2 and 3 for ELS Hall Park 	RMS have given given support for both stages to be constructed. Funding offer to be provided to Council in due course	
10.	<p>Bike Week 2016 (September)</p> <ul style="list-style-type: none"> Bike Week application submitted. Activities based on feedback from previous years and guidance from BAC following last year’s event. See attached report. Bike Week Breakfast Twilight Ride Skill sessions 	<p>Bike North to advise on preferred location for Breakfast.</p> <p>Bike North to advise on recommended route and planning for Twilight Ride – confirm if they will deliver.</p> <p>Council to check availability of venue as this year Bike Week is during school term.</p> <p>Council to liaise with Adrian Black from Hunters Hill on programs</p> <p>Council to meet with Bike North to begin planning.</p>	<p>Lisa</p> <p>Lisa</p> <p>Lisa</p>

Subject:	Bicycle Advisory Committee – Minutes of Meeting 20 June 2016	Page 5 of 5
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	Details	Action	Responsibility and Date
11.	<p>June bicycle training activities</p> <ul style="list-style-type: none"> • Apologies from Meredith Gray. Program originated from internal Council wellbeing program coinciding with relocation to North Ryde to promote active travel. • Decided to broaden to local business community as a trial – two sessions: Get back on your bike plus Shared paths and commuting. • First session low numbers, second session almost full. • Will review and continue to develop program targeting businesses and commuting. 		
12.	<p>General Business</p> <ul style="list-style-type: none"> • Grant Funding Applications for 2017/18 under “Active Transport” • Lachlans Line – Cycleway Proposal 	<ul style="list-style-type: none"> • Project 1: Pittwater Road North to Epping Road • Project 2: ELS Hall Park to Shrimptons Creek • Project 3: Epping Road southern side from (Whiteside Street to Epping Road overpass near Paul Street) <p>Bike North would like to see plans of the proposal, in particular the overpass, to ensure that an adequate “clear” width was catered for to ensure unimpeded “two-way” movement.</p>	
13.	<p>Next Meeting:</p> <p>DATE: 29 August 2016</p> <p>TIME: 6:00pm</p> <p>VENUE: TBA</p>		