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<b>File No:</b>	COR2006/2	
<b>Document Ref:</b>	D16/165004	
<b>Venue:</b>	Meeting Room – North Ryde Office	
<b>Date:</b>	Monday 5 <sup>th</sup> December 2016	
<b>Time:</b>	6.00pm	Started at: 6.05pm      Closed at: 7.15pm
<b>Chair:</b>	Councillor Terry Perram	
<b>Meeting Support (MS):</b>	Linda Smith – EA to the Mayor and Councillors	
<b>Staff Convenor:</b>	Simon Wood, Traffic Engineer	
<b>Circulation:</b>		

**Committee Role:**

The primary role of the Bicycle Advisory Committee is to:

- Advise Council on all matters relating to cycling in the City of Ryde.

**Committee Members as per the Terms of Reference**

Present	Apology	Name	Position Title	Organisation
	✓	Councillor Roy Maggio	Chairperson	City of Ryde
✓		Councillor Terry Perram	Delegate	City of Ryde
		Andrew Parker	Employee Experience and Transport Manager	Optus
		Vicky Walker	RMS	RMS
✓		Alf Torrisi	Community Representative	Bike North
	✓	Doug Stewart	Community Representative	Bike North
		Jill Hartley	Community Representative	
			Community Representative	Connect MP
			Sustainable Transport Manager	Optus
✓		Alison Pryor	Community Representative	Bike North
			Admin Officer – Sustainability	Macquarie University

**Additional Attendees**

Name	Position Title	Organisation
Harry Muker	Team Leader – Traffic Services	City of Ryde
Simon Wood	Traffic Engineer	City of Ryde
Muddasir Ilyas	Traffic Engineer	City of Ryde
Linda Smith	EA to the Mayor and Councillors	City of Ryde

**Details****Action**

1.	<b>Attendance and Apologies</b> As noted above	Noted.
2.	<b>Confirmation of Bicycle Advisory Committee Meeting Minutes from meeting held on 31<sup>st</sup> October 2016</b> The Minutes from the meeting held on 31 <sup>st</sup> October 2016 were confirmed.	Noted.

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Details		Action
<p>3. <b>Business Arising from Meeting held on 31<sup>st</sup> October 2016</b></p> <p>The business arising from the Meeting held on 31<sup>st</sup> October 2016 was discussed as follows:</p> <ol style="list-style-type: none"> <li>1. Minor works – works orders have been issued for the installation of bollards, rumble strips etc as discussed at previous meetings</li> <li>2. Khartoum Road –Building works are still being carried out by the developers at this site. When the final levels are determined, Council will complete the works at the site.</li> <li>3. Hermitage Road – It should be possible to grind the lip of the driveway as previously requested. Markings are to be installed on the roadway showing an arrow and bike symbols on the downhill section of the road.</li> <li>4. Vimiera Road gate opening – A works order has been issued for the gate to be modified as previously requested.</li> <li>5. Plassey Road park access – Information has been received from National Parks advising that no funding is available for the works as requested by Council. This information was noted.</li> <li>6. Balaclava Road – a request has been sent to the RMS seeking their attention to this site as it is the responsibility of the RMS.</li> <li>7. 2016/17 budget for minor works - \$25,000 will be available for minor works in the 2016/17 budget. This should allow the completion of items such as linemarking, bollards etc and other minor projects</li> <li>8. New cycle facility Adelaide Street/Victoria Road – This is a new project requiring the construction of a new footpath. Investigations are ongoing by staff</li> <li>9. New cycle facility Aeolus and Quarry Road - This is a new project requiring the construction of a new footpath. Investigations are ongoing by staff.</li> <li>10. M2 Diversionary works – The works have been completed and responsibility has been returned to Council – this item to be deleted from the action list.</li> <li>11. Gordon Crescent Pathway – Markings will be installed. A solid white line will be painted with a shared logo symbol. “Slow down” wording will also be installed.</li> <li>12. Future meeting dates and times – as per item 6 later in the agenda.</li> <li>13. Council website – Due to staff absences the website has not been updated yet but the updates have been submitted.</li> <li>14. Aeolus Avenue – Staff to undertake a site visit regarding the works previously sought at this site.</li> <li>15. John Whitton Bridge – The necessary works will be reported to the works crew</li> <li>16. Meadowbank Ferry – installation of bubbler – The installation of a bubbler will be undertaken</li> <li>17. Meadowbank shared path – As previously noted, the path has been installed in a location which is not optimal for cyclists. Investigation to be undertaken as to whether it can be amended to avoid the right angle and to avoid the roundabout.</li> </ol>		<p>Noted.</p>

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	Details	Action
	<p>18. Committee members – Zara Whitwell from Connect Macquarie Park has expressed interest in attending Bike Committee meetings. No response has been received from Macquarie University to date.</p>	
4.	<p><b>Action Plan</b></p> <p>An update was provided on the following actionable items.</p> <p><u>Cycle path – Macquarie University</u></p> <p>Councillor Perram advised that Macquarie University has reiterated its previous advice that it does not support the construction of a bike path through the university grounds. This means that any future bike path can be off road up to the entrance of the university but then will need to revert to on road through the university grounds.</p> <p><u>Bike activities/skate activities</u></p> <p>The previous suggestion regarding combining skate and bike activities during school holidays was discussed.</p>	<p>Noted</p> <p>Comment to be sought from Meredith Gray regarding possible combination of skate and bike activities being held for young people during school holiday sessions.</p>
5.	<p><b>Major Works</b></p> <p>Harry advised that the following works are to be completed under Council's major works program.</p> <p><u>Stage 2 of ELS Hall Park path to Kent Road.</u> This path will then join Kent Road to Blaxland Road at Eastwood. Council is funding the path across ELS Hall Park.</p> <p>A decision is still required as to the possibility of bypassing Scott Street.</p> <p><u>Epping Road cycleway</u> – it is proposed that construction work for a bike path on the south side of Epping Road will be undertaken over the next three years.</p> <p>Funding from the government will be sought for this project. Funding will also be provided by Macquarie University.</p> <p><u>Rydedale Road</u> – The path from Rydedale Road to Blaxland Road is listed for completion. Following this section of the road the next link between Edgar Street and Blaxland Road will be undertaken. This is part of the feeder route to Eastwood Station.</p> <p><u>Other works</u></p> <p>Other works mentioned included the county road link including Waratah Street at North Road and work at Abuklea Road and Herring Roads.</p> <p><u>Proposed Rail Closure</u></p> <p>The proposed rail closure in 2018 will add pressure to complete bike lanes on Epping Road and to create safe crossing areas for bikes across Epping Road.</p> <p><u>Pittwater Road</u></p> <p>Works in this area will be put on hold to ensure that funding is available for works on Epping Road.</p> <p>Harry advised that the level of funding to be provided to Council will be known in</p>	<p>Noted.</p>

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Details		Action
	<p>April 2017 when grants funding applications are determined.</p> <p>Clr Perram advised that he will be seeking Council funding to complete works in Adelaide Street West Ryde.</p>	
6.	<p><b>General Business</b></p> <p><u>Action Lists</u></p> <p>Staff will forward the action list and agenda to all committee members a week prior to committee meetings.</p> <p><u>Bike counts</u></p> <p>It was noted that bike counts are being updated but are not currently appearing on Council's website.</p> <p>A location for a bike counter on Epping Road needs to be determined.</p> <p>The RMS will pay for the installation of the counter if it is installed during road works.</p> <p><u>West Parade</u></p> <p>An investigation is to be undertaken with regard to linemarking a route from West Parade across Victoria Road.</p> <p>Maxim Street is also to be considered marking as a suitable route to cross Victoria Road.</p> <p><u>Eastwood Bike Storage Cage</u></p> <p>Contact to be made with Transport for NSW regarding it taking over management of the Eastwood Bike Cage.</p> <p>It was noted the cage is under utilised at present.</p>	<p>Details to be sent prior to meetings.</p> <p>Noted</p> <p>Staff to investigate</p> <p>Bike NSW to provide the name of the contact person at Transport for NSW.</p>
9.	<p><b>Next Meeting:</b></p> <p>Dates for 2017 to be as follows: Feb 6, April 3, June 5, August 7. All at Top Ryde.</p>	Noted.