

Subject:	Bicycle Advisory Committee – Draft Minutes of Meeting	Page 1 of 6
File No:	COR2006/2	
Document Ref:	D17/45975	
Venue:	Meeting Room, Level 1A, 1 Pope Street, Ryde	
Date:	Monday, 10 April 2017	
Time:	6.00pm	Started at: 6.05pm Closed at: 7.55pm
Chair:	Councillor Terry Perram (in the absence of Councillor Maggio)	
Meeting Support (MS):	Amanda Janvrin, Senior Coordinator – Governance	
Staff Convenor:	Harry Muker, Senior Coordinator – Traffic, Transport and Development	
Circulation:	Draft Minutes circulated to Staff Convenor (Harry Muker) on 12 April 2017	

Committee Role:**The primary role of the Bicycle Advisory Committee is to:**

- Advise Council on all matters relating to cycling in the City of Ryde.

Committee Members as per the Terms of Reference

Present	Apology	Name	Position Title	Organisation
		Councillor Roy Maggio	Chairperson	City of Ryde
✓		Councillor Terry Perram	Delegate	City of Ryde
		Andrew Parker	Employee Experience and Transport Manager	Optus
		Vicky Walker	RMS	RMS
✓		Alf Torrasi	Community Representative	Bike North
✓		Doug Stewart	Community Representative	Bike North
✓		Alison Pryor	Community Representative	Bike North
		Jill Hartley	Community Representative	

Additional Attendees

Name	Position Title	Organisation
Zara Crichton	General Manager	Connect Macquarie Park + North Ryde
Harry Muker	Senior Coordinator - Traffic, Transport and Development	City of Ryde
Gregory Holding	Team Leader – Traffic Services	City of Ryde
Kylie McMahon	Senior Coordinator - Environment	City of Ryde
Amanda Janvrin	Senior Coordinator - Governance	City of Ryde

Details**Action**

1.	Attendance and Apologies As noted above.	Noted.
2.	Confirmation of Bicycle Advisory Committee Meeting Minutes from meeting held on 6 February 2017 The Minutes from the meeting held on 6 February 2017 were confirmed.	Noted.
3.	Meadowbank Station West PAMP Pedestrian and access mobility plan Ms Kylie McMahon advised the Committee that this PAMP is the 5 th or 6 th PAMP that Council has undertaken and for every PAMP, Council staff like to come and present to the Committee.	Noted.

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Details

Action

<u>Completed</u>		
Action	Status	Responsibility and Date
Discuss with Parramatta and Metrocount the potential to present combined set of bicycle count data	Raised with Metrocount, awaiting response from Parramatta	SW – June
Provision of Fontenoy Road crash data to Bike North	Crash diagram sent to Committee 29 June 2016	SW – June
<u>Bike Week 2016</u>		
<ul style="list-style-type: none"> • Bike week breakfast preferred location 		BNorth – June
<ul style="list-style-type: none"> • Twilight Ride 		BNorth – June
<ul style="list-style-type: none"> • Availability of venue for skill sessions 		LP – June
<ul style="list-style-type: none"> • Council to liaise with Adrian Black from Hunters Hill on programs 		LP – June
<ul style="list-style-type: none"> • Council to meet with Bike North to begin planning 		LP - June
Obtain details of Lachlans Line cycleway proposal to determine clear width and potential for 2 way movement	Council's DA team have advised that the North Ryde Precinct Development Control Plan states 'the link will be of sufficient width to safely accommodate dual pedestrian and cyclist movements'. No further details available at this stage.	
ELS Hall Park Stage 2 and 3	Funding approval received from RMS Oct update – Designs done and presented to Oct BAC	SW – June/August
Bike Week Update and Future Events	Update	LP – August
Macquarie University statement on cycling	TP to forward copy of statement to BAC	TP – August
Talavera Road loading dock	To be incorporated within minor works	SW – August
Plassey Road park access for cycles and wheelchairs	Dec – National Parks advised no funding for works in this location	SW – August
Balaclava Road	Oct – To be incorporated within minor works, Dec – RMS responsibility, request sent to RMS	SW – August
2016/17 Budget for minor works	Update	HM – August

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	Details		Action
	M2 Diversionary works	Dec – Responsibility handed back to Council	SW – October
	John Whitton Bridge / Darvall Park asphalt	Reported to maintenance	SW – October
	Meadowbank shared path	Put back as existing to tie in with local infrastructure. Potential for new shared path to link to roundabout	SW – October
	Committee members	Zara Whitwell from CMP has advised they are keen to get involved. No response as yet from MU	SW – October
	Khartoum Road	(Dec) – Design team have advised they are awaiting completion of developer works and confirmation of final level before Council works recommence	SW – August
	Hermitage Road	(Oct) – Design team have advised that a flush lip will be problematic. (Dec) – Design team liaising with Sydney Water to get agreement on adjusting lip. Further investigations to be done into on road facilities	SW – August
	Vimiera Road gate opening	(Dec) – works order placed, No Stopping submitted to next RTC (Feb) – Line marking to be installed in first instance with No Stopping to be considered at a later date if necessary	SW – August
	Gordon Crescent pathway	(Dec) – site visit carried out, discuss with committee (Feb) – New logos and markings to be installed in this location	SW – October
	Future meeting dates and times	To discuss (Feb) – Now on website	SW – October
	Council website	Request for changes submitted to webmaster (Feb) – Now updated	SW – October
	The Committee requested an updated list of minor works as well as a list of completed works. Council staff to provide Committee members with updated lists.		Council staff to provide updated Action Lists to committee members.
5.	<p>Major Works Update</p> <p>Mr Harry Muker updated the Committee on the following works:-</p> <p><u>Stage 2 of ELS Hall Park path to Kent Road</u></p> <p>Mr Muker advised that the stockpile of material has been removed and works on bike path will commence shortly after the ANZAC Day long weekend (weather permitting). Councillor Perram confirmed that this project also needed signage.</p>		Noted.

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	Details	Action
7.	<p>General Business</p> <p><u>Committee Member from Macquarie University</u> Zara Crichton confirmed with Committee members that they were still keen to have a representative on the Committee from Macquarie University. Ms Crichton confirmed that she is happy to assist in trying to get a representative from Macquarie university to attend the Committee Meetings.</p> <p><u>Cycleway on Balaclava Road (between Epping Road and University Roundabout)</u> Mr Harry Muker advised that Macquarie University are embellishing the Cycleway on Balaclava Road (between Epping Road and the first Roundabout within the University Campus). Mr Muker will distribute two (2) options regarding the shared pathway to Committee members for their feedback.</p> <p><u>Eastwood Commuter Car Park</u> Mr Alf Torrisi advised that two (2) options have been put forward regarding the Eastwood Commuter Car Park and neither option mentions a word about bicycles. Mr Torrisi expressed concern that if Transport for NSW proceed with the option of developing the current commuter car park as a multi-storey car park, the bike cage located at Eastwood Station would need to be relocated and if this could be rolled out as other bike cages across Sydney have been and accessed by the Opal Card that would be useful.</p> <p>Councillor Perram advised that we could approach TfNSW to take over the bike cage at Eastwood and Ms Zara Crichton confirmed that the Committee needs to ask the question of Transport for NSW and get them to come up with a solution.</p> <p>Submissions regarding the Eastwood Commuter Car Park Options are open until 27 May 2017 and the Committee agreed that a submission should be put forward. Mr Doug Stewart confirmed that he is happy to put forward a submission on behalf of the Committee.</p>	<p>Ms Crichton to liaise with Macquarie University regarding a representative to attend the committee meetings.</p> <p>Mr Muker to distribute 2 options regarding shared pathway to committee members for their feedback.</p> <p>Noted.</p> <p>Submission to TfNSW regarding the Eastwood Commuter Car Park to be put forward on behalf of the Bicycle Advisory Committee.</p>
8.	<p>Next Meeting:</p> <p>Next meeting – 5 June 2017 Meeting Room Level 1A, 1 Pope Street, Ryde</p>	<p>Noted.</p>