

Subject:	Bushland and Environment Advisory Committee – Minutes of Meeting	Page 1 of 7
File No:	COR2010/56/1	
Document Ref:	D14/71414	
Date and Venue:	28 th July 2014 Meeting Room 2, Level 5, Civic Centre	
Time:	6.00pm	Started at: 6.10pm Closed at: 7.30pm
Chair:	Councillor Denise Pendleton	
Meeting Support (MS):	Linda Smith – EA to the Mayor and Councillors	
Staff Convenor:	Tatjana Domazet - Service Unit Manager – Open Space	
Circulation:		

Committee Role:

Advises and makes recommendations to Council on the matters relating to enhancement, preservation, conservation and management of natural areas, wildlife and their habitat corridors and local indigenous vegetation and environmental health and sustainability issues and initiatives within the City of Ryde. The Committee also act as a Project Reference Group for the development, implementation and monitoring of a Biodiversity Plan for the Ryde Local Government Area

Committee Members as per the Terms of Reference

Present	Apology	Name	Position Title	Organisation
X		Councillor Denise Pendleton	Chairperson	City of Ryde
		Councillor Jerome Laxale	Delegate	City of Ryde
X		Councillor Terry Perram	Delegate	City of Ryde
X		Tatjana Domazet	Service Unit Manager – Open Space	City of Ryde
X		Nicola Booth	Section Manager – Natural Areas and Urban Forest	City of Ryde
X		Sandra Payne	Coordinator Bushcare volunteers	City of Ryde
X		Libby Lawson	Bushcare representative	East Ward
	X	Margaret Kelly	Bushcare representative	Central Ward
X		Peter Brown	Bushcare representative	West Ward
X		David Thomas	Bushcare representative	West Ward
X		Bev Debrincat	Environmental/sustainability stakeholder representative	
X		Jill Hartley	Environmental/sustainability stakeholder representative	
X		Pamela Reeves	Environmental/sustainability stakeholder representative	
	X	Michele Cooper	Industry Representative	National Parks and Wildlife Services
X		Justin Alick (arrived at 6.20pm item 6)	Community Representative	
X		Geoff Hudson	Community Representative	

Additional Attendees

Name	Position Title	Organisation
Linda Smith	EA to the Mayor and Councillors	City of Ryde

Details

Action

Responsibility and Date

Subject:	Bushland and Environment Advisory Committee – Draft Minutes of Meeting Date: 28 th July 2014	Page 2 of 7
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Details	Action	Responsibility and Date
<p>1. Apologies and Welcome</p> <p>The attendees and apologies are as per above.</p> <p>Clr Pendleton welcomed all present to the inaugural meeting of this committee and outlined the reasons for the formation of the committee.</p>	Noted	
<p>2. Introduction of Committee Members</p> <p>As this was the first meeting of the committee, Clr Pendleton asked each member present to introduce themselves to the group and provide some detail as the group/s they are representing.</p>	The details provided were noted. Some committee members are acting as representatives of a number of groups.	
<p>3. Nomination of National Parks and Wildlife Service representative – Michele Cooper</p> <p>Ms Cooper is the Acting Regional Manager of the North East Region of the NP & WS.</p> <p>Her nomination to this committee will be reported to Council for endorsement.</p> <p>It was noted that the TAFE and Macquarie University have also been invited to nominate representatives to this committee.</p>	The information was noted. The recommendation will be reported to Council for endorsement.	Tatjana Domazet
<p>4. Induction of Committee Members</p> <p>Clr Pendleton advised the committee that the guidelines and requirements of the Code of Conduct must be adhered to.</p> <p>The following requirements were highlighted;</p> <ul style="list-style-type: none"> • Need to act in a respectful manner during meetings • Must declare any conflict of interest that occurs • Confidential material must not be shared outside the meeting • The guidelines in the “thank you is enough” document were noted • Committee members must not imply that they speak as representatives of this committee if they speak to the media. 	The information was noted.	
<p>5. Review of Terms of Reference</p> <p>It was noted that the ToR could be reviewed at any stage in the future, if required.</p> <p>The Committee did not raise any issues with the ToR.</p>	The Committee agreed with the Committee’s Terms of Reference. To be reported to Council.	Tatjana Domazet

Subject:	Bushland and Environment Advisory Committee – Draft Minutes of Meeting Date: 28 th July 2014	Page 4 of 7
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Details	Action	Responsibility and Date
<p>7 Update on Biodiversity Plan</p> <p>Under the plan, each site considered will be measured for weed density, presence of fauna, condition of site, connectivity, level of ownership by the community, how can park be made sustainable for the level of care to be provided by the community.</p> <p>Priority levels will then be set for each park.</p> <p>This will help Council determine where to spend money in the future.</p> <p>By the end of 2014, it is hoped to have someone collecting data with a presentation of that data collected to this committee early next year.</p> <p>The draft and then final report should be ready for adoption by Council by September 2015.</p> <p>It was suggested that Council may consider engaging a student to assist with the plan, possibly as a partnership with Macquarie University.</p> <p>It was suggested that the previously collected data be made available to the consultant.</p> <p>It was noted Parramatta River Catchment Group is developing a regional Biodiversity plan and a draft of that report expected by the end of 2014.</p>	<p>The information was noted.</p> <p>Comments regarding this issue should be forwarded to Tatjana.</p> <p>Nicola to present the findings of the PRCG report to this group when received.</p>	<p>Tatjana Domazet</p> <p>Nicola Booth</p>

Subject:	Bushland and Environment Advisory Committee – Draft Minutes of Meeting Date: 28 th July 2014	Page 6 of 7
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Details	Action	Responsibility and Date
<p>9. General Business</p> <p>Update on 10/50 draft vegetation clearing code by NSW Rural Fire Service</p> <p>A submission to the above draft has been submitted by Council.</p> <p>Concerns re the amount of vegetation clearing able to be undertaken by residents on their own property</p> <p>If legislation successful, Council will need to amend its policies.</p> <p>Update on dosing unit at Pembroke Park</p> <p>Sydney Water is installing a dosing unit adjacent to Ausgrid structure and behind CSIRO structure.</p> <p>The dosing unit is designed to reduce the smell currently occurring.</p> <p>3.3km of pipes will be replaced.</p> <p>Work will commence in the next couple of weeks and will continue until May 2015.</p> <p>Planning to date has shown consideration to needs of natural environment eg breeding cycle of powerful owls has been included in planning.</p> <p>Drainage issues (flood mitigation work) at Shrimptons Creek (Santa Rosa Park)</p> <p>Council is undertaking major works to construct a new detention basin and a flood mitigation wall.</p> <p>Other items</p> <p>Greater Sydney Landcare group - will be meeting on 10th August 2014 – details from Bev</p> <p>Parking at Brush Farm - Discussions continuing between key stakeholders</p> <p>Portious Park - It was noted that stormwater flowing down the steep slope into Kittys Creek is causing problems on the two sides of the “weed pit”. Council has allocated funds to try and address this issue.</p> <p>Relaying of information from this group – Sandra will relay the information resulting from the meetings of this committee to interested groups and bushcare groups.</p>	<p>A copy of the draft code and Council submission to be provided to members of this committee.</p> <p>This matter to be raised at NSROC.</p> <p>The information was noted.</p> <p>A request for damage to the nursery area to be kept to a minimum will be conveyed to relevant staff.</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Sandra Payne to relay information.</p>	<p>Tatjana Domazet/ Nicola Booth</p> <p>Sandra Payne</p>

Subject:	Bushland and Environment Advisory Committee – Draft Minutes of Meeting Date: 28 th July 2014	Page 7 of 7
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Details	Action	Responsibility and Date
<p>8 Next Meeting:</p> <p>DATE: Monday, TBC TIME: 6.00 pm VENUE: Civic Centre Level 5 Room 2</p> <p>It was noted that an extra meeting may be held at the end of August – beginning of September.</p> <p>All committee members agreed to share their contact details. Nicola to email contact details of all members to the committee.</p>	<p>Noted</p> <p>Nicola to email contact list</p>	<p>Nicola Booth</p>