

Subject:	Festivals and Events Committee – Minutes of Meeting	Page 1 of 7
File No:	CLR/07/8/101/1/10	
Document Ref:	D19/81264	
Venue:	Meeting Room, Level 1A, 1 Pope Street, Ryde	
Date:	Monday 27 th May 2019	
Time:	6.00pm	Started at: 6.00 pm Closed at: 7.50pm
Chair:	Councillor Simon Zhou	
Meeting Support (MS):	Linda Smith – EA to the Mayor and Councillors	
Staff Convenor:	Michelle Carter	
Circulation:		

Committee Role:

The primary role of the festivals and events advisory committee is to consider matters and inform council and council officers of community views and likely impact regarding the delivery and development of festivals and events in the City of Ryde.

Committee Members as per the Terms of Reference

Present	Apology	Name	Position Title	Organisation
✓		Councillor Simon Zhou	Chairperson	City of Ryde
		Councillor Penny Pedersen	Councillor	City of Ryde
		Councillor Edwina Clifton	Councillor	City of Ryde
✓		Anita Bird	Community Representative	
	✓	Roseanna Gallo	Community Representative	
		Rose Torossian	Community Representative	
✓		Anthony Ching	Community Representative	
✓		Nora Etmekdjian	Community Representative	
✓		Hugh Lee	Community Representative	
		Michael Park	Community Representative	
	✓	Kim Lee	Community Representative	
✓		Joseph Yu	Community Representative	
✓		Jeffery Tse	Community Representative	
		Kee Sun Lee	Community Representative	
		Phillip Ward	Community Representative	
		Daniel Han	Community Representative	
		Joe Bechara	Community Representative	
		Emma Paxton	Community Representative	resigned
✓		Shelly Slone-Zhen	Community Representative	
✓		Austin Kim	Community Representative	
		Maria Zappia	Community Representative	Resignation tendered
	✓	Jacqui Owens	Community Representative	
	✓	Jessica Matthews	Community Representative	
✓		Corina Seeto	Community Representative	
✓		Jaewoo Kim	Community Representative	

City of Ryde Staff

Present	Apology	Name	Position Title	Organisation
✓		Michelle Carter	Senior Coordinator Events	City of Ryde

✓		Liz Berger	Senior Coordinator Communications	City of Ryde
✓		Linda Smith	EA to the Mayor and Councillors	City of Ryde
✓		Laura Dunn	Coordinator Events	City of Ryde
✓		Nakita Mitchell	Community Event Officer	City of Ryde

Additional Attendees

Details	Action
Present	As noted.
<p>1. Welcome by Chair and Apologies</p> <p>The Chair welcomed all present to the meeting.</p> <p>Attendees and apologies are as above</p> <p>Jaewoo Kim was welcomed as a new committee member.</p> <p>Nakita Mitchell – Council’s Community Events Officer was introduced to the group.</p>	Noted.
<p>1.2 Minutes of the previous meeting – 25th February 2019</p> <p>The minutes of the meeting dated 25th February 2019 were adopted.</p>	Noted
<p>2. Business Arising</p> <p>2.1 <u>Past events from the City of Ryde Events Team</u></p> <p><u>Community Information Expo</u></p> <p>The Expo was held on 21st March 2019 in conjunction with the Migrant Resource Centre as part of Harmony Day celebrations at Eastwood. The event brought a number of community services together to allow people to access information in one location and to enjoy cultural activities.</p> <p><u>Park Series – including Orchestra in the Park</u></p> <p>The Park Series was previously known as Cinema in the Park. This year the event series was broadened to include an orchestra performance by Ryde Hunters Hill Symphony Orchestra.</p> <p>Previously, four cinema events have been held each year but in 2019 there were three cinema events and one orchestra event.</p> <p>The orchestra event was held in the grounds of Brush Farm House which has recently been brought back under Council’s control.</p> <p><u>ANZAC service</u></p> <p>The service was held in ANZAC Park West Ryde with support from Ryde Eastwood Leagues Club which hosted a morning tea after the service.</p> <p>600 – 700 people were in attendance at the event which has been held in this location for the last three years.</p> <p><u>Meadowbank Outdoor Youth and Recreation Space Opening</u></p> <p>The Skate Park facility was opened on 27th April 2019. Totem Skateboarding helped with the event and conducted exhibitions. Footage of the event is available on Council’s webpage.</p>	<p>The information was noted.</p> <p>The information was noted.</p> <p>The information was noted.</p> <p>The information was noted.</p>

Details	Action
<p><u>Cork and Fork by the Riverside</u></p> <p>This event was held at Kissing Point Park on 19th May 2019. It was the third year the event has been held and crowd attendance was estimated at 8,000 people. Thanks to agreement by local residents, it was possible to close a nearby road which was a great assistance. All comments regarding the day have been positive.</p> <p><u>Volunteer Awards</u></p> <p>This event was held on 23rd May 2019 and was the 30th anniversary of the awards.</p> <p>The winners of the various categories were:</p> <p>Volunteer of the Year - Joey Chan – Eastwood Senior Citizens Club member. Nominated by Hugh Lee</p> <p>Special Commendation – Phillip Brown - Neighbourhood Watch</p> <p>Young Volunteer of the Year - Isabella Wilkes</p> <p>Volunteer Group - North Ryde Community Aid Linen Group. This service provides linen and makes the beds of people who are disabled and or elderly but want to stay at home.</p> <p>Special Commendation Volunteer Group Styder, which provides local transport</p> <p>The event was themed with Alice in Wonderland.</p> <p>Michelle Carter read an email from Isabella Wilkes thanking Council for the award, commenting on how well the event was run and outlining her reasons for volunteering and the pleasure she takes from it.</p>	<p>The information was noted.</p> <p>The information was noted.</p>
<p>2.2 <u>Past Event - West Ryde Easter Parade and Fair</u></p> <p>Nora Etmekdjian provided a report on the event which was held on the 14th April 2019.</p> <p>It was a great event and all participants and stall holders were pleased with the way the day went.</p> <p>The West Ryde Plaza was used for the first time since the embellishment which was a great benefit.</p> <p>The event commenced with a parade, then the fair was held in the plaza, Anthony Road, Market Street and Graf avenue. Over 70 stalls took part and entertainment and stage performances were also held.</p> <p>Next year more schools will participate as Easter will fall outside the school holidays.</p> <p>There was lots of involvement by local churches also.</p> <p>Nora asked that thanks be passed to all Council staff who assisted in any way on the day.</p>	<p>The information was noted.</p>
<p>2.3 <u>Upcoming Events</u></p> <p><u>Sustainability Event</u></p> <p>To be held on 2nd June at Memorial Park as part of Environment Day.</p>	<p>The information was noted.</p>

Details	Action
<p>This is a new event being run by the Waste and Sustainability teams at Council and it is hoped that the event will be held annually. The festival will include workshops, entertainment and food trucks.</p> <p><u>Prayer Breakfast</u></p> <p>The annual Prayer Breakfast will be held on Friday 26th July at 7am. The focus of this year's event will be on multiculturalism and the guest speaker will address this topic.</p> <p>Tickets will go on sale soon.</p> <p><u>Granny Smith Festival</u></p> <p>The 2019 Festival will be held on 19th October.</p> <p>Applications for stall hire will open in early July. Previous applicants will be sent a form to apply again but it is not automatic that they will be successful.</p> <p>There is a database available on Council's website all year for people who want to list their credentials to be a stall holder at any event.</p>	<p>The information was noted.</p> <p>The information was noted.</p> <p>It was noted that Felix Lo has asked to join the Granny Smith Festival Committee</p>
<p>2.4 Survey Results from past events</p> <p>Michelle Carter provided advice regarding survey results gathered at a number of recent Council events including Cork and Fork, Australia Day, Community Christmas, Cinema in the park events and Granny Smith Festival.</p> <p>Most comments were positive. The fact that events were: - family friendly, free, encouraged community spirit etc were seen as positives. The lack of toilets, lack of shade and shelter and providing a variety of food options were mentioned as general areas for improvement.</p>	<p>The information was noted.</p>
<p>2.6 Council resolution (for consultation) Sesquicentenary of Ryde</p> <p>The Sesquicentenary marks 150 years since the declaration of the Municipality of Ryde (12th November 1870)</p> <p>Council will be celebrating the sesquicentenary in 2020.</p> <p>An internal working group has been established comprising Council staff, representatives from advisory committees and members of the following groups:</p> <p>Ryde District Historical Society Brush Farm House Historical Society Addington House Representatives of Aboriginal tribal groups</p> <p>At the time of the sesquicentenary, celebrations are also planned for Brush Farm House which will be approx. 200 years old.</p> <p>To mark the sesquicentenary it is proposed to feature a number of existing events and to also host additional events.</p> <p>Interesting facts have emerged in the investigation of this matter.</p> <p>It was noted that in the 1920's there were over 97 cinemas in the City of Ryde.</p> <p>The first movies were silent movies and information regarding a woodchopping event held during intermission at one movie session has been discovered.</p> <p>Suggestions to mark the sesquicentenary include:</p>	<p>The information was noted.</p> <p>Further suggestions should be sent to the Events Team.</p>

Details	Action
<ul style="list-style-type: none"> - A garden party for the community - A “then and now” feature looking to capture a point in time. - Investigation of aboriginal heritage - Reissue books that have been written on local history in the past - Encourage people to tell their stories and gather them into online stories - Work with the business community and activate vacant shops fronts to place story telling items about who we area - Involve older people in the community. Have them share their experiences with younger people - Involve schools - Make use of maps showing changes over time to areas – available on some govt sites - Hold an art/photographic exhibition somewhere like Brush Farm House - Have immigrant families tell their stories - Host street parties so that people can chat to each other about what the area was like and what it’s like now - Ryde Youth Theatre will be preparing a special event - Involve Ryde Eisteddfod - Publish a book of life stories by people - Look at some of Council’s decisions and how they have impacted the way the community is now - Involve local churches which were the centre of communities for many years. - St Annes has a rich history and the first local sermon was held at Kissing Point. - There was a Christian Heritage Walk – get details and recreate. - Create a time capsule <p>A report is being prepared for Council which will address the budget and other constraints. It is expected the report will be considered in October 2019.</p> <p>It was noted the first Council meeting was held in February 1871 and an event will also be arranged to commemorate this event.</p>	
<p>2.7 Council resolution (for consultation) Brush Farm House events</p> <p>The date for construction of Brush Farm House is around 1820 to 1821.</p> <p>A celebration of the 200 years of this historic home is being planned.</p> <p>It was noted that the recent orchestra event on the grounds was a success despite the very cold weather. Wine, cheese and coffee were served</p> <p>Suggestions for other events to highlight Brush Farm House include:</p> <ul style="list-style-type: none"> - A jazz event - A dress up themed event with food to suit the era (contact CWA for assistance) - Lighting up of the house - Host an event with aboriginal content - Seek input from drama groups/dance groups at local schools - Use screens that project old images whilst holding musical event - Involve schools and their orchestras - Contact community groups of the day – Salvation Army, Masons etc and involve them in a modern event - Have a big band with swing music - Hold a bush dance 	<p>The information was noted.</p>
<p>2.8 Council resolution (for consultation) Single use plastics reduction</p> <p>Staff provided an update on Council’s resolution and its impact for event organisers.</p>	<p>The information was noted.</p>

Details	Action
<p>The policy prohibits a number of items at events either run by Council, its sub committees or by groups which receive a Council community grant.</p> <p>Plastic bottles, ready to eat serving containers, single use plastic bags, plastic straws and balloons are all prohibited under the new policy.</p>	
<p>2.9 Council resolution (for consultation) Safe food handling at events</p> <p>This policy will ensure that resources for stall holders are available in a number of languages.</p> <p>Health officers will assist stall holders who ask for assistance re understanding guidelines.</p> <p>Information will be available on line to provide advice to stall holders regarding conditions they must comply with to be a stall holder at an event.</p>	The information was noted.
<p>2.10 Council resolution (for consultation) Markets Update</p> <p>Council has resolved to go to tender to find someone to run a monthly market at Anderson Park. The markets will be held for a 6 or 12 month trial period.</p> <p>It was also noted that now that the West Ryde Plaza embellishment is complete, staff are working to activate that space.</p>	The information was noted.
<p>2.11 Council resolution (for consultation) Community Grants</p> <p>It was noted that the next round of grants open on 8th July and close on 9th August. These applications will likely go to Council in October and will be for events to be held after October.</p> <p>Grant funding will be received in November.</p> <p>Small grants of up to 2,000 will also be open for application between 2nd Sept and 1st October 2019.</p> <p>Recent successful grant applications include:</p> <p>City of Ryde Art Society to conduct its 59th annual exhibition Bedlam by the Bay event Riverside Business Chamber to conduct a Putney Street Festival Morling College to conduct a Spring Fair.</p>	The information was noted.
<p>3.0 General Business</p>	
<p>4. Next Meeting:</p> <p>The next meeting is scheduled for Monday 26th August 2019.</p>	Noted