

Subject:	Joint Library Service Advisory Committee Meeting	Page 1 of total
File No:	COR2008/72	
Document Ref:	D15/97699	
Venue:	Gladesville Library	
Date:	26 th August 2015	
Time:	5.30pm	Started at: 5.30pm Closed at: 6.25pm
Chair:	Clr Craig Chung	
Meeting Support (MS):	Linda Smith – Executive Assistant to the Mayor and Councillors	
Staff Convenor:	Jill Webb – Manager Library Services	
Circulation:		

Committee Role: Provides advice on areas of common interest, particularly for the Gladesville Library, but also including advice on services such as Local Studies, Home Library Services, the Toy Library and Outreach Services that are available to residents of Hunters Hill and adjoining areas.

Committee Members as per the Terms of Reference: Councillor Representatives: Councillors Chung and Simon (City of Ryde), Councillor Quinn (Hunters Hill), Councillor Bird (Hunters Hill) - resigned

Present	Apology	Name	Position Title	Organisation
	x	Clr Richard Quinn	Councillor	Hunters Hill Council
x		Clr Craig Chung	Councillor	City of Ryde
x		Clr Mark Bennett	Councillor	Hunters Hill Council
		Clr George Simon	Councillor	City of Ryde
x		Meryl Bishop	Acting Group Manager – Community Life	City of Ryde
x		Margaret Kelly	Manager – Community Services	Hunters Hill Council

Additional Attendees

Name	Position Title	Organisation
Elva Salter	Observer	Friends of Gladesville Library
Jill Webb	Manager – Library Services	City of Ryde
Dianne Van Sommers	Observer	Friends of Gladesville Library

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Details**Action****Responsibility and Date**

	Details	Action	Responsibility and Date
1.	Present:	Noted	
2.	Apologies:	As noted	
3.	Confirmation of Minutes from 25th February 2015	The Minutes from 25 th February 2015 were adopted.	
4.	Agenda Item 3 – Business arising from previous meeting	There was no business arising.	
5.	Agenda Item 4 – Gladesville Shopping Village DA	<p>Margaret advised that a planning proposal is expected to be lodged with Hunters Hill Council soon for a development in the shopping centre area of 16 storeys (previously 8 storeys).</p> <p>No advice has been provided yet as to what, if any, community space is to be provided.</p> <p>Discussion also ensued regarding VPA arrangements.</p>	<p>Noted.</p> <p>Discussions to be arranged between City of Ryde and Hunters Hill staff re VPA's etc.</p>

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6.	<p>Agenda Item 5 – JRA and Shared Services</p> <p>The committee was advised that Clr Quinn – Mayor of Hunters Hill, Ms Gail Connolly – GM of COR and Mr Craig Wrightson – GM of Lane Cove Council had recently addressed the Upper House Enquiry regarding proposed amalgamations.</p> <p>A positive response was received to the groups presentation regarding the JRA recently negotiated between the three councils.</p> <p>It was noted that a joint waste agreement has been signed recently and that there are many expected benefits to be derived from the three councils working together.</p>	Noted
7.	<p>Agenda Item 6 - Gladesville Library refurbishment update</p> <p>The recent refurbishment of Gladesville Library was noted.</p> <p>Space has been freed up in the library which has allowed the area to be opened up to provide a new children’s area. New furniture has also been purchased – partly with Local Priority Grant funding from Hunters Hill Council.</p> <p>In the 15/16 financial year, development work will commence on the back area of the library. Further work will be carried out to prepare the collection for relocation within the library.</p> <p>In the 16/17 financial year, it is expected to relocate the technology (computers) in the library and repaint and recarpet the area and provide additional new furniture.</p>	

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8.	Agenda Item 7 - Statistical Reports	<p>Jill gave verbal advice to accompany the statistical reports provided.</p> <p>Book loans have fallen during the last twelve months.</p> <p>It was noted that Gladesville is now the last “traditional” library ie one dominated by shelves, but that the recent refurbishment is addressing this.</p> <p>There has been an increase in wifi usage and also the use of computers.</p> <p>It was noted that some people are using library facilities for lengthy periods of time.</p> <p>8% of loans are now e loans.</p> <p>6.8% of ebook users in the month of July were from Hunters Hill.</p> <p>5.1% of book borrowers in the month of July were from Hunters Hill.</p> <p>Storytime and rhymetime are still popular although the attendance numbers at some other events are falling.</p>	

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9.	<p>Agenda Item 8 – Promotions and activities</p>	<p>Due to the popularity of Storytime and Rhymetime across the library network, additional sessions have been scheduled at all locations, on Wednesdays at Gladesville.</p> <p>School holiday activities continue to be popular.</p> <p>A new children’s science feature is to be added to West Ryde library.</p> <p>Tablet classes are popular and it is hoped to train more library staff in this area so that additional classes can be offered.</p> <p>A JP service is offered on a regular basis.</p> <p>Knitting groups continue to meet each two weeks in winter .</p> <p>Book clubs are also popular. An author talk is scheduled soon for Gladesville</p> <p>WW1 Ancestor workshops are to be conducted.</p> <p>Jill advised that smart pole banners have been purchased for use by both councils.</p> <p>New signage for Gladesville library should also be erected soon.</p> <p>The enewsletter produced is now circulated to 10,000 members.</p> <p>Promotion of library activities is being provided in the Mayor’s column for both Hunters Hill and City of Ryde.</p> <p>CCTV has been installed at Gladesville Library and upgraded at Eastwood Library.</p> <p>An airconditioning upgrade has been undertaken at Ryde and Eastwood</p>	<p>Jill Webb was congratulated by all present on the varied and numerous projects and activities offered by the library service.</p> <p>Further discussion is to be held regarding a writing festival to be held for young people later in the year.</p>
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10.	Agenda Item 9 – Local Priority Grant	<p>Although funding for Local Priority Grants has not been announced yet, it is expected that COR will receive approximately \$40,000.00 in funding with Hunters Hill to receive approx. \$6,000.00.</p> <p>The Ryde funds will be used to promote science and technology at West Ryde Library and to purchase additional children’s graphic novels. The Hunters Hill funds will supplement the purchase of children’s graphic novels</p>	
11.	General Discussion/Other Business	Nil	
12.	Next Meeting:	To be held at Gladesville Library meeting room on Wednesday 24 th February 2016.	