

Subject:	Joint Library Service Advisory Committee Meeting	Page 1 of 6
File No:	COR2008/72	
Document Ref:	D17/52660	
Venue:	Gladesville Library	
Date:	5 th April 2017	
Time:	5.30pm	Started at: 5.30pm Closed at: 6.15pm
Chair:	Councillor Richard Quinn	
Meeting Support (MS):	Linda Smith – EA to the Mayor and Councillors	
Staff Convenor:	Jill Webb – City of Ryde	
Circulation:		

Committee Role: Provides advice on areas of common interest, particularly for the Gladesville Library, but also including advice on services such as Local Studies, Home Library Services, the Toy Library and Outreach Services that are available to residents of Hunters Hill and adjoining areas.

Committee Members as per the Terms of Reference: Councillor Representatives: Councillors Chung and Simon (City of Ryde), Councillor Quinn (Hunters Hill), Councillor Bird (Hunters Hill) – resigned

Present	Apology	Name	Position Title	Organisation
x		Councillor Richard Quinn	Councillor	Hunters Hill Council
		Councillor Mark Bennett	Councillor	Hunters Hill Council
x		Councillor Jane Stott	Councillor	City of Ryde
		Councillor George Simon	Councillor	City of Ryde
x		Margaret Kelly	Manager – Community Services	Hunters Hill Council
x		Angela Jones-Blayney	Acting Director Customer and Community Services	City of Ryde

Additional Attendees

Name	Position Title	Organisation
Jill Webb	Manager Library Services	City of Ryde
Kathleen Allen	Senior Coordinator Library Programs	City of Ryde
Linda Smith	EA to the Mayor and Councillors	City of Ryde

Details

Action

Responsibility and Date

1.	Present:	Noted.	
	Apologies:		
	<ul style="list-style-type: none"> Dianne van Sommers – Friends of Gladesville Library 	Noted.	
2.	Confirmation of Minutes from 24 August 2016		
	The Minutes from the meeting held on 24 August 2016 were endorsed.	Noted.	

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Details	Action	Responsibility and Date
<p>5. Promotions and Activities</p> <ul style="list-style-type: none"> - Library Information Week will be held in May. It is a great way of promoting what goes on at a library and encouraging community interest, especially amongst first time users - Events will include – biggest morning tea, family history sessions, Sydney Writers Festival talks. A National Simultaneous Storytime event will be held in the piazza area at Top Ryde City - The games club at Gladesville Library has been discontinued due to lack of patronage. - Information talks seem to be of interest at Gladesville Library and will continue. Future talks will include “living with arthritis”, and “aged pension – know your choices”. - In the April School Holidays events such as ghostly ghouls and special story time events have been arranged. - For the recent Seniors Week, cross generational coding sessions proved popular. These sessions involved grandparents and grandchildren. - The library service hopes to welcome a million visitors during the current financial year. A soft promotion titled “March to 1,000,000” is underway. - Bookmarks, competitions, facebook items etc will be used to promote this event. - A submission has been made to Public Library News regarding the success of the Library Service’s outdoor storytime events in the Top Ryde Piazza. - Project funding will be used to upgrade the RFID equipment at all library branches - The equipment will be updated at a cost of approx. \$200,000.00 	<p>Noted.</p>	
<p>6. Local Priority Grant</p> <p>Ryde’s Local Priority Grant Fund of approximately \$40,000 will contribute to an ebook enhancement project, valued at \$100,000.</p> <p>Hunters Hill Grant money will contribute to the new furniture at Gladesville Library.</p> <p>It was noted that comments from staff and customers have been very positive in regard to the new layout and furniture at Gladesville library.</p>	<p>Noted.</p> <p>Feedback on Gladesville and stats re usage to be sent to Margaret Kelly. Also details of “march to 1,000,000”.</p>	

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Details	Action	Responsibility and Date
<p>7. General Discussion/Other Business</p> <p>It was noted that the Joint Library Agreement has been extended until October 2018. A further extension will be required to take it beyond this date. This will need to be agreed to prior to October 2017.</p>	Noted.	
<p>12. Next Meeting:</p> <p>Wednesday, 23 August 2017 Commencing at 5.30pm Gladesville Library</p>	Noted.	