

<b>Subject:</b>	Eastwood Events and Promotions Committee – Minutes of Meeting	Page 1 of total
<b>File No:</b>	COR 2007/2670	
<b>Document Ref:</b>	D11/13696	
<b>Venue:</b>	Eastwood Women's Rest Centre – Hillview Road, Eastwood	
<b>Date:</b>	Monday 21 <sup>st</sup> February 2011	
<b>Time:</b>	6.00pm	
<b>Chair:</b>	Councillor Li	
<b>Meeting Support (MS):</b>	Linda Smith – Executive Assistant to Mayor and Councillors	
<b>Staff Convenor:</b>	Courtney Long – Event Officer	
<b>Circulation:</b>		

**Participants**

Present	Apology	Name	Position Title	Organisation
	X	David Kwon		Korean Chamber of Commerce
X		Peter Sullivan	President	Eastwood Chamber of Commerce
	X	Roseanne Gallo JP	Mentor	Eastwood Chamber of Commerce
	X	Tony Tang		Rotary Club of Eastwood
X		Patricia Keith		Rotary Club of Eastwood
	X	Brad Chan	Managing Director	Eastwood Shopping Centre
	X	Mark Chan		Community Representative
X		Wilson Fu		Eastwood Chinese Senior Citizens
X		Hugh Lee		Eastwood Chinese Senior Citizens
X		Courtney Long	Event Officer	City of Ryde
X		Derek McCarthy	Manager – Community Relations and Events	City of Ryde
	X	Clr Artin Etmekdjian JP	Mayor	City of Ryde
X		Clr Justin Li	Councillor	City of Ryde
X		Clr Terry Perram	Councillor	City of Ryde
X		Norman Li (arrived during discussion of item 5)		Year of China in Australia

**Details****Action****Responsibility and Date**

1.	<b>Present:</b>	Noted	
2.	<b>Apologies:</b>	Noted	
3.	<b>Confirmation of Minutes from</b> Eastwood Events and Promotions 22 <sup>nd</sup> November 2010 Lunar New Year 30 <sup>th</sup> November 2010, 13 <sup>th</sup> December 2010 and 11 <sup>th</sup> January 2011 Confirmed and endorsed.	All minutes endorsed by Peter Sullivan and seconded by Hugh Lee	

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Details	Action	Responsibility and Date
4. <b>Agenda Item 3 – Resignation of Mark Chan from the committee</b>	The committee noted that Mark now works overseas. There are no applicants who sought a position on this committee when it was established who have not been offered a position, therefore this vacancy can be filled by nomination from this committee or advertisement. Any nominations are to be forwarded to Courtney Long.	Report to next meeting re nominations received.
5. <b>Agenda Item 4 – Meeting time</b>	A suggestion to move the meeting time of this committee to 5.00pm was considered but rejected by the committee. The meeting time will remain at 6.00pm	Brad Chan to be advised of the committee's decision.
6. <b>Agenda Item 5 - Carols in the Plaza - feedback</b>	Most comments were positive but it was noted that the stage area was dark and would have benefited from additional lighting. It was noted that the carols held in the Plaza are a business oriented event rather than a community event.	That the carols proceed in 2011 on the 2 <sup>nd</sup> Thursday in December to ensure they are held before the end of the school year.
7. <b>Agenda Item 6 – Cinema in the Plaza – costs</b>	Considerations relevant to adding a further cinema event at Eastwood or West Ryde Plaza were discussed. Timing, size of screen required, costs, target audience etc were all discussed. A report will go to Council at the conclusion of the 2011 Cinema in the Park project and additional funding may then become available.	Derek to make initial enquiries with the supplier re location, is it viable plan, siting of screen, timetable re uni holidays etc. Possible dates to be brought to next meeting. Further consideration to be given at next meeting to possibility of presenting a Christmas movie instead of carols.
6. <b>General Discussion/Other Business – Singing Star competition</b>	Roseanne Gallo asked that the conduct of the Singing Star competition be considered. Community and business benefit were discussed.	Derek to prepare a report to next meeting on costs, number of participants, suggestions for alternate activities.
<b>Lunar New Year</b>	The committee congratulated Wilson and all involved on the successful Lunar New Year celebrations. The activities organised were a credit to the community committee.	Noted that the 2012 Lunar New Year will fall on 23.1.12 Celebrations will probably occur after Australia Day
7. <b>Next Meeting:</b>	The next meeting will be held on Monday 23 <sup>rd</sup> May 2011 at 6.00pm at the Women's Rest Centre, Hillview Road, Eastwood.	