

**Meeting Date:** Tuesday 15 August 2017  
**Location:** Council Chambers, Level 1A, 1 Pope Street, Ryde  
**Time:** 6.00pm

**NOTICE OF BUSINESS**

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**1 CONFIRMATION OF MINUTES - Finance and Governance Committee Meeting held on 18 July 2017**

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**Report prepared by:** Senior Coordinator - Governance  
**File No.:** CLM/17/1/5/2 - BP17/739

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**REPORT SUMMARY**

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

**RECOMMENDATION:**

That the Minutes of the Finance and Governance Committee 6/17, held on 18 July 2017, be confirmed.

**ATTACHMENTS**

- 1 MINUTES - Finance and Governance Committee Meeting - 18 July 2017

**ITEM 1 (continued)**

**ATTACHMENT 1**

**Finance and Governance Committee  
MINUTES OF MEETING NO. 6/17**

**Meeting Date:** Tuesday 18 July 2017  
**Location:** Council Chambers, Level 1A, 1 Pope Street, Ryde  
**Time:** 6.00pm

**Councillors Present:** Councillors Stott (Chairperson), Laxale and Yedelian OAM.

**Apologies:** Councillors Maggio and Pendleton.

**Leave of Absence:** Councillor Perram.

**Absent:** Councillor Simon.

**Note:** In the absence of Councillor Maggio (Chairperson), Councillor Stott was elected Chairperson and chaired the meeting.

**Staff Present:** Acting General Manager, Acting Director – Customer and Community Services, Director – Corporate and Organisational Support Services, Acting Director – City Planning and Development, Acting Director – City Works and Infrastructure, Chief Financial Officer, Acting General Counsel, Manager – Asset Systems, Senior Coordinator – Traffic, Transport and Development, Senior Coordinator – Stormwater and Asset Integration, Stormwater Engineer, Senior Coordinator – Governance and Governance, Risk and Audit Coordinator.

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**1 CONFIRMATION OF MINUTES - Finance and Governance Committee  
Meeting held on 20 June 2017**

**RECOMMENDATION:** (Moved by Councillors Laxale and Stott)

That the Minutes of the Finance and Governance Committee 5/17, held on 20 June 2017, be confirmed.

**Record of Voting:**

For the Motion: Unanimous

**Note:** This matter will be dealt with at the Council Meeting to be held on **25 JULY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**2 INVESTMENT REPORT AS AT 30 JUNE 2017**

**RECOMMENDATION:** (Moved by Councillors Yedelian OAM and Laxale)

That Council endorse the Investment Report as at 30 June 2017.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **25 JULY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**3 REVIEW OF COUNCIL'S RESOURCE PLANS**

**RECOMMENDATION:** (Moved by Councillors Yedelian OAM and Laxale)

- (a) That Council endorse the revised Draft Resource Strategy, Draft Asset Management Plan, Draft Workforce Plan, Draft Information and Communication Technology Plan and Draft Long Term Financial Plan, which are attached to this report; and
- (b) That the Chief Financial Officer presents a short presentation on the review of Council's Resourcing Strategy and associated Resource Plans.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **25 JULY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**4 LOCAL GOVERNMENT ELECTION 2017 - "ELECTORAL MATTER", USE OF COUNCIL RESOURCES, CARETAKER PROVISIONS AND MEETING SCHEDULE**

**RECOMMENDATION:** (Moved by Councillors Yedelian OAM and Laxale)

- (a) That Council note and endorse the actions detailed in this report relating to the use of Council resources and the publishing of 'Electoral Matter' during the regulated period which commences on 31 July 2017;
- (b) That Council note the caretaker provisions as prescribed in the Local Government (General) Regulation 2005; and

**ITEM 1 (continued)**

**ATTACHMENT 1**

- (c) That Council endorse 22 August 2017 as the last Council meeting prior to the 2017 Local Government Elections, noting that the caretaker provisions commence on 11 August 2017.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **25 JULY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**5 ADVICE ON COURT ACTIONS**

**RECOMMENDATION:** (Moved by Councillors Laxale and Yedelian OAM)

That the report of the General Counsel be received.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **25 JULY 2017** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

The meeting closed at 6.30pm.

CONFIRMED THIS 15TH DAY OF AUGUST 2017.

Chairperson

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**2 INVESTMENT REPORT AS AT 31 JULY 2017**

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**Report prepared by:** Chief Financial Officer**File No.:** CSG/17/1/6/1 - BP17/818

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**REPORT SUMMARY**

This report details Council's performance of its investment portfolio as at 31 July 2017 and compares it against key benchmarks. The report includes the estimated market valuation of Council's investment portfolio, loan liabilities, and an update on Council's legal action against various parties.

Council's financial year to date return is 2.86%, which is 1.13% above benchmark. Income from interest on investments and proceeds from sale of investments totals \$437K for the month of July 2017.

**RECOMMENDATION:**

That Council endorse the Investment Report as at 31 July 2017.

**ATTACHMENTS**

1 P01 Investment Report July 2017 Attachment

Report Prepared By:

**Steven Kludass**  
**Chief Financial Officer**

Report Approved By:

**Roy Newsome**  
**Director - Corporate and Organisational Support Services**

## ITEM 2 (continued)

### Discussion

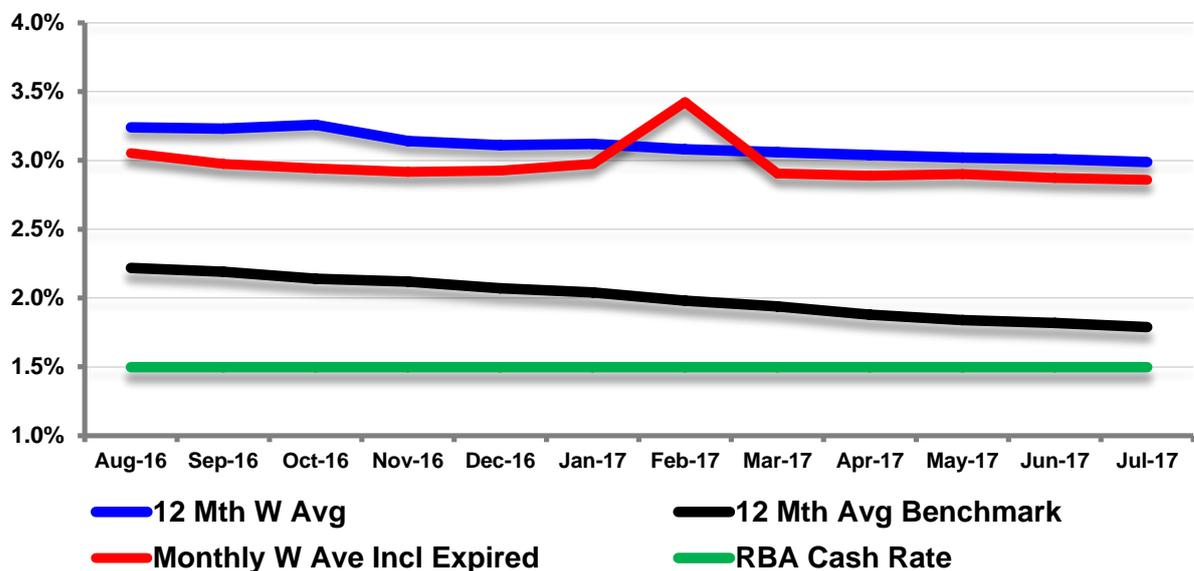
Council's Responsible Accounting Officer, is required to report monthly on Council's Investment Portfolio and certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the Local Government Act.

### Investment Performance Commentary

Council's performance against the benchmark for returns of its investment portfolio for July 2017 and the past 12 months are as follows:

	July	12 Mth
<b>Council Return</b>	<b>2.86</b>	<b>2.99</b>
<b>Benchmark</b>	<b>1.73</b>	<b>1.79</b>
<b>Variance</b>	<b>1.13</b>	<b>1.20</b>

### Performance - All Investments



## ITEM 2 (continued)

Council's investment portfolio as at 31 July 2017 was as follows:

Cash/Term Deposits	\$118.6M
Floating Rate Notes	\$48.4M
Fixed Bonds	\$11.0M
<b>Total Cash Investments</b>	<b>\$178.0M</b>
Investment Properties	\$141.4M
<b>Total Investments</b>	<b>\$319.4M</b>

Council's investment properties, valued as at 30 June 2016, are shown in **ATTACHMENT 1**. Values as at 30 June 2017 will be available once the 2017 Annual Financial Statements have been audited.

The valuations listed have been undertaken in accordance with the revaluation process to 'best use' by an independent valuer, in compliance with the Australian Accounting Standards.

Council continues to utilise the Federal Government's current guarantee (\$250K) investing in Term Deposits with a range of Authorised Deposit Taking Institutions (ADI's) on short to medium term investments (generally 30 days to 180 days maturity) where more competitive rates are available.

Whilst Council has moved some of its investment portfolio out to longer terms, to lock in future returns, it should be noted that there is approximately \$79 million of Council's funds held in Internal Reserves.

Should Council consider utilising its Internal Reserves, this will have a direct impact on the amount of investment income that will be realised and will require a reduction in the future projected investment income and will place pressure on Council to be able to maintain its current level of expenditure on capital projects or maintenance.

Council's income from investments is above the revised projections, due mainly to Council receiving more funds from Developer (Section 94) Contributions, with investment income for General Revenue remaining steady.

Council is currently outside its policy range in 'BBB' rated investments, with 28.2% of its portfolio currently invested, against a permitted limit of 25%. This is a result of the downgrading by S&P of 23 financial institutions in May 2017.

This should not be seen as a result of any change/weakness in any single financial institution, but as a result of systemic imbalances in private debt and the property market. It is not proposed Council sell any of its tradeable instruments (bonds) to immediately realign its investments within its policy limits, but to reinvest term deposits as they mature over the next 2-3 month period in line with Council's Investment Policy.

## **ITEM 2 (continued)**

Whilst the 4 major banks have escaped being downgraded, if and when a sovereign downgrade occurs, as is widely anticipated, all the major banks will drop from the 'AA' band into the 'A' band.

### **Legal Issues**

There are no legal issues, as they relate to investments, to report for the month of July 2017.

### **Loan Liability**

Council's loan liability as at 31 July 2017 was \$3.2 million which represents the balance of:

1. A \$6.8M 15 year loan drawn down in 2004 at 90 Day BBSW + 20 basis points for the Civic Centre Redevelopment and refinancing the West Ryde Tunnel. The interest rate for this loan is reset every quarter;

There is no advantage to Council in changing the arrangements or repaying the loan earlier than planned. Council is receiving a better rate of return on its investments than it is paying in interest on this loan.

The following two loans were established under the Local Infrastructure Renewal Scheme (LIRS). Council receives a 3% interest subsidy payment from the OLG twice a year.

2. A \$1.5M 10 year loan drawn down 31 January 2014 at 180 day BBSW +175 basis points for the Children's Play Implementation Plan, which was approved for an LIRS subsidy in Round 2. The interest rate for this loan is reset every six months;
3. A \$1.5M 10 year loan drawn down 1 September 2014 at 4.95% for Phase 2 of the Children's Play Implementation Plan, which was approved for an LIRS subsidy in Round 3.

## ITEM 2 (continued)

INVESTMENT SUMMARY AS AT 31 JULY 2017

Issuer	Investment Name	Investment Rating	Invested at 31-Jul-17 \$000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	% of Total Invested	Indicative Market Value ** \$000's	% Market Value
Westpac	1. Westpac At Call	AA-	459	0.60	0.73	0.26	459	100.00%
Westpac	2. Westpac Term Deposit							
	2	AA-	4,000	2.56	2.60	2.25	4,000	100.00%
Bank of Queensland	3. Bank of Queensland TD	BBB+	2,000	2.68	2.81	1.12	2,000	100.00%
CBA	4. Bankwest Term Deposit							
		AA-	2,000	2.52	2.59	1.12	2,000	100.00%
Westpac	5. Westpac Term Deposit	AA-	4,000	3.55	3.55	2.25	4,000	100.00%
NAB	6. NAB Term Deposit	AA-	2,000	2.47	2.82	1.12	2,000	100.00%
AMP	7. AMP TD	A	1,000	2.60	2.97	0.56	1,000	100.00%
MyState Bank	8. MyState Bank TD	BBB	1,000	2.62	2.80	0.56	1,000	100.00%
NAB	9. NAB Term Deposit	AA-	2,000	2.70	2.74	1.12	2,000	100.00%
CBA	10. Bankwest Term Deposit							
		AA-	2,000	2.52	2.59	1.12	2,000	100.00%
CBA	11. Bankwest TD	AA-	1,000	2.62	2.59	0.56	1,000	100.00%
CBA	12. Bankwest TD	AA-	2,000	2.52	2.52	1.12	2,000	100.00%
CBA	13. Bankwest Term Deposit							
		AA-	1,000	2.53	2.59	0.56	1,000	100.00%
NAB	14. NAB Term Deposit	AA-	2,000	2.65	2.65	1.12	2,000	100.00%
Defence Bank	15. Defence Bank TD	BBB	1,000	3.10	3.10	0.56	1,000	100.00%
QBank	16. Qbank	BBB-	1,000	3.00	3.00	0.56	1,000	100.00%
Bendigo and Adelaide Bank	17. Bendigo Bank TD	BBB+	1,000	2.80	2.79	0.56	1,000	100.00%
Hunter United Credit Union	18. Hunter United Credit Union TD	Unrated	1,000	2.82	2.84	0.56	1,000	100.00%
CUA	19. Credit Union Australia TD							
		BBB	1,000	2.75	2.95	0.56	1,000	100.00%
Australian Military Bank	20. Australian Military Bank							
		Unrated	1,000	2.76	2.76	0.56	1,000	100.00%
Banana Coast CU	21. Bananacoast CU TD	Unrated	500	2.70	2.87	0.28	500	100.00%
CBA	22. CBA TD	AA-	2,000	2.53	2.55	1.12	2,000	100.00%
IMB	23. IMB TD	BBB	1,000	2.60	2.67	0.56	1,000	100.00%
Maitland Mutual	24. Maitland Mutual Bldg Soc TD							
		Unrated	1,000	2.95	2.95	0.56	1,000	100.00%
AMP	25. AMP Business Saver	A	1,027	2.07	2.07	0.58	1,027	100.00%
South West CU	26. South West CU TD	Unrated	1,000	2.82	2.82	0.56	1,000	100.00%
CBA	27. CBA Term Deposit	AA-	1,000	2.55	2.55	0.56	1,000	100.00%
Gateway CU	28. Gateway CU TD	Unrated	1,000	2.67	2.73	0.56	1,000	100.00%
Newcastle Perm Bldg Soc	29. Newcastle Perm Bldg Soc							
		BBB+	1,000	3.10	3.10	0.56	1,000	100.00%
Greater Bank	30. Greater Bank TD	BBB	1,000	3.00	3.00	0.56	1,000	100.00%
Police CU (SA)	31. Police CU - SA	Unrated	1,000	2.77	2.97	0.56	1,000	100.00%
AMP	32. AMP TD	A	1,000	2.77	2.81	0.56	1,000	100.00%
CBA	33. CBA TD	AA-	1,000	4.15	4.15	0.56	1,000	100.00%
CBA	34. CBA TD	AA-	1,500	2.56	2.56	0.84	1,500	100.00%
Rabobank	35. Rabodirect At-call	AA-	5	1.71	1.79	0.00	5	100.00%
Me Bank	36. ME Bank At Call Account							
		BBB	28	1.77	1.90	0.02	28	100.00%
B&E Ltd	37. B & E Building Society TD							
		Unrated	1,000	2.61	2.61	0.56	1,000	100.00%
Bendigo and Adelaide Bank	38. Rural Bank TD	BBB+	2,000	2.70	2.77	1.12	2,000	100.00%
Bank of Queensland	39. Bank of Queensland TD							
		BBB+	1,000	5.15	5.15	0.56	1,000	100.00%
Bank of Queensland	40. Bank of Queensland TD							
		BBB+	2,000	2.66	2.73	1.12	2,000	100.00%
BoQ Specialist	41. BoQ Specialist	BBB+	250	6.15	6.15	0.14	250	100.00%
ING	42. ING Floating Rate TD	A	1,000	4.09	4.14	0.56	1,000	100.00%
Bank of Queensland	43. Bank of Queensland TD							
		BBB+	2,000	3.55	3.55	1.12	2,000	100.00%
NAB	44. NAB TD	AA-	4,000	2.80	2.80	2.25	4,000	100.00%
Me Bank	45. ME Bank TD	BBB	1,000	2.66	2.87	0.56	1,000	100.00%
Bendigo and Adelaide Bank	46. Bendigo Bank TD	BBB+	1,000	2.80	2.80	0.56	1,000	100.00%
CBA	47. CBA TD	AA-	2,000	2.56	2.56	1.12	2,000	100.00%
CBA	48. CBA TD	AA-	1,000	3.75	3.75	0.56	1,000	100.00%
NAB	49. NAB Term Deposit	AA-	2,000	2.74	2.74	1.12	2,000	100.00%
AMP	50. AMP Term Deposit	A	2,000	2.96	3.16	1.12	2,000	100.00%
Bank of Queensland	51. Bank of Queensland TD							
		BBB+	2,000	3.75	3.75	1.12	2,000	100.00%
NAB	52. NAB TD	AA-	2,000	2.50	2.54	1.12	2,000	100.00%

**ITEM 2 (continued)**

Issuer	Investment Name	Investment Rating	Invested at 31-Jul-17 \$000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	% of Total Invested	Indicative Market Value ** \$000's	% Market Value
Bendigo and Adelaide Bank	53. Bendigo and Adelaide Bank FRN	BBB+	2,000	3.04	3.07	1.12	2,012	100.59%
Bendigo and Adelaide Bank	54. Rural Bank TD	BBB+	1,000	2.67	2.67	0.56	1,006	100.59%
Banana Coast CU	55. Bananacoast CU TD	Unrated	1,000	2.65	2.79	0.56	1,000	100.00%
CBA	56. Bankwest TD	AA-	1,000	2.62	2.61	0.56	1,000	100.00%
Bank of Queensland	57. Bank of Queensland FRN	BBB+	1,000	2.75	2.82	0.56	1,003	100.26%
AMP	58. AMP Notice Account	A	1,086	2.18	2.21	0.61	1,089	100.26%
NAB	59. NAB TD	AA-	2,000	2.75	2.75	1.12	2,000	100.00%
Police Bank	60. Police Bank FRN	BBB	1,000	2.87	2.90	0.56	1,000	100.00%
Newcastle Perm Bldg Soc	61. Newcastle Perm Bldg Soc TD	BBB+	1,000	3.50	3.50	0.56	1,000	100.00%
Bendigo and Adelaide Bank	62. Bendigo Bank TD	BBB+	2,000	2.70	2.71	1.12	2,000	100.00%
CUA	63. CUA TD	BBB	1,000	2.81	2.93	0.56	1,000	100.00%
P&N Bank	64. P&N Bank	BBB	1,000	3.17	3.17	0.56	1,000	100.00%
ANZ	65. ANZ FRN	AA-	2,000	2.62	2.64	1.12	2,012	100.60%
Me Bank	66. ME Bank FRN	BBB	2,000	2.76	2.79	1.12	2,001	100.07%
NAB	67. NAB TD	AA-	2,000	2.70	2.70	1.12	2,001	100.07%
CBA	68. Bankwest TD	AA-	1,000	2.51	2.52	0.56	1,000	100.00%
QT Mutual Bank	69. Queensland Teachers Mutual Bank FRN	Unrated	1,000	2.80	2.87	0.56	1,000	100.04%
Teachers Mutual Bank	70. Teachers Mutual Bank	BBB	1,000	2.81	2.86	0.56	1,000	100.03%
Auswide Bank	71. Auswide Bank TD	BBB-	1,000	2.70	2.70	0.56	1,000	100.04%
CBA	72. Bankwest TD	AA-	2,000	2.52	2.58	1.12	2,001	100.03%
Westpac	73. Westpac FRN	AA-	2,000	2.65	2.72	1.12	2,014	100.70%
Macquarie Bank	74. Macquarie Bank FRN	A	750	2.86	2.91	0.42	753	100.37%
Newcastle Perm Bldg Soc	75. Newcastle Perm Bldg Soc FRN	BBB+	1,000	3.10	3.19	0.56	999	99.92%
Heritage Bank	76. Heritage Bank FRN	A-	1,000	2.92	2.94	0.56	1,000	100.04%
Bendigo and Adelaide Bank	77. Bendigo Bank TD	BBB+	2,000	3.05	3.05	1.12	2,007	100.37%
CBA	78. CBA FRN	AA-	2,000	2.69	2.73	1.12	2,013	100.66%
Westpac	79. Westpac FRN	AA-	1,000	2.65	2.71	0.56	1,007	100.66%
CBA	80. CBA TD	AA-	2,000	2.71	2.62	1.12	2,000	100.00%
Bendigo and Adelaide Bank	81. Bendigo Bank FRN	BBB+	1,000	2.87	2.90	0.56	1,001	100.12%
NAB	82. NAB TD	AA-	2,000	2.75	2.78	1.12	2,013	100.66%
NAB	83. NAB Snr FRN	AA-	3,983	2.72	2.77	2.24	4,016	100.41%
CBA	84. CBA FRN	AA-	2,000	2.53	2.60	1.12	2,007	100.36%
Suncorp-Metway	85. Suncorp FRN	A+	800	3.01	3.08	0.45	808	101.05%
NAB	86. NAB FRN	AA-	2,000	2.84	2.87	1.12	2,023	101.16%
ANZ	87. ANZ Floating TD	AA-	4,000	3.28	3.31	2.25	4,014	100.36%
AMP	88. AMP FRN	A	1,600	2.86	2.92	0.90	1,604	100.27%
CBA	89. CBA TD	AA-	2,000	2.74	2.72	1.12	2,023	101.16%
ANZ	90. ANZ Flexi TD	AA-	4,000	3.21	3.28	2.25	4,000	100.00%
CBA	91. CBA FRN	AA-	1,986	2.93	2.99	1.12	2,013	100.66%
CUA	92. CUA FRN	BBB	2,000	3.36	3.45	1.12	2,005	100.24%
Newcastle Perm Bldg Soc	93. NPBS FRN	BBB+	1,000	3.36	3.44	0.56	1,005	100.46%
ANZ	94. ANZ FRN	AA-	4,000	2.93	3.01	2.25	4,058	101.44%
NAB	95. NAB Fixed Bond	AA-	2,987	3.16	3.15	1.68	3,004	100.14%
CBA	96. Bankwest 11am Account	AA-	3,778	2.02	2.02	2.12	3,795	100.46%
Westpac	97. Westpac MTN	AA-	3,992	3.19	3.19	2.24	4,051	101.27%
Suncorp-Metway	98. Suncorp FRN (Covered)	AAA	4,000	2.84	2.93	2.25	4,035	100.89%
Newcastle Perm Bldg Soc	99. Newcastle Perm Bldg Soc FRN	BBB+	994	3.35	3.43	0.56	997	99.74%
ANZ	100. ANZ Fixed Bond	AA-	3,987	2.92	2.91	2.24	4,008	100.19%
Defence Bank	101. Defence Bank TD	BBB	1,000	2.85	2.85	0.56	1,009	100.89%
Bendigo and Adelaide Bank	102. Bendigo and Adelaide Bank TD	BBB+	2,000	2.70	2.70	1.12	1,995	99.74%
Me Bank	103. ME Bank FRN	BBB	1,001	3.19	3.21	0.56	1,003	100.28%
Westpac	104. WBC Floating TD	AA-	4,000	2.96	2.99	2.25	4,000	100.00%
Greater Bank	105. Greater Bank FRN	BBB	1,000	3.23	3.25	0.56	999	99.88%
Banana Coast CU	106. Bananacoast CU TD	Unrated	1,000	2.95	2.95	0.56	1,003	100.28%
CUA	107. CUA FRN	BBB	2,000	3.05	3.10	1.12	1,997	99.87%
Heritage Bank	108. Heritage Bank FRN	A-	1,300	3.07	3.07	0.73	1,300	99.97%
			<b>178,013</b>	<b>2.86</b>	<b>2.89</b>	<b>100</b>	<b>178,476</b>	

## ITEM 2 (continued)

\*Monthly returns when annualised can appear to exaggerate performance

\*\*Market valuations are indicative prices only, and do not necessarily reflect the price at which a transaction could be entered into.

Return including Matured/Traded Investments	<u>Jul</u>	<u>12 Mth</u>
Weighted Average Return	2.86	2.99
Benchmark Return: AusBond Bank Bill Index (%)	1.73	1.79
Variance From Benchmark (%)	<u>1.13</u>	<u>1.20</u>

### Investment Income

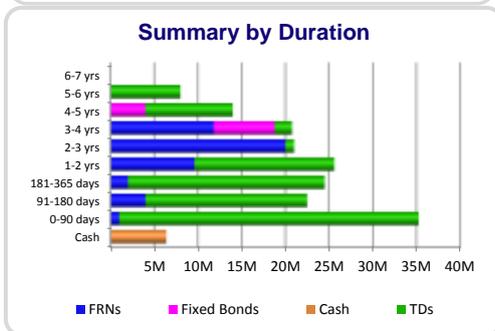
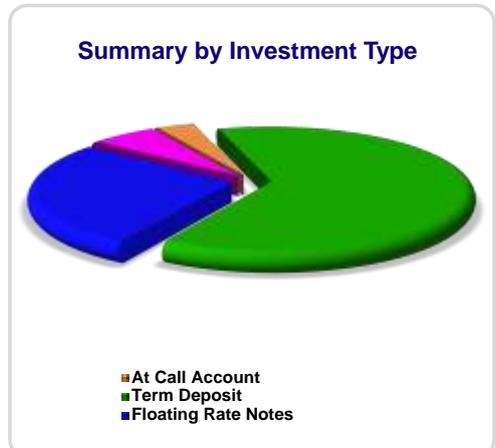
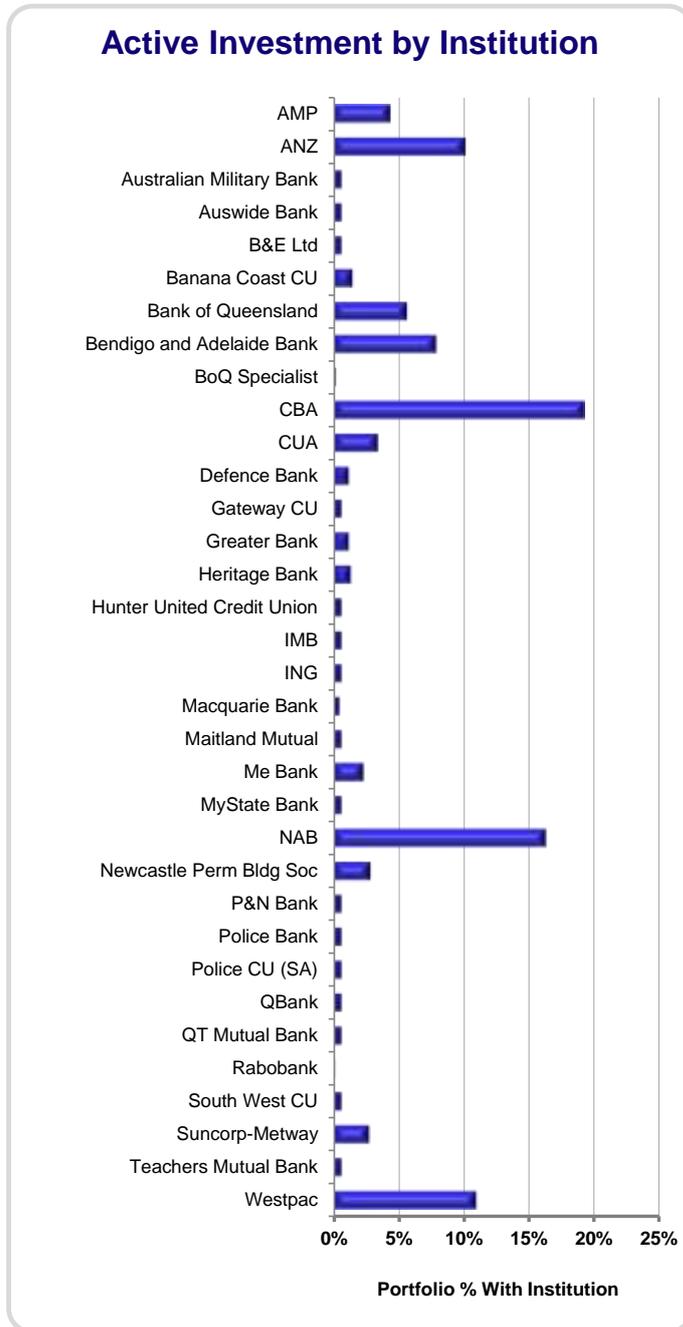
	<u>\$000's</u>
This Period	437
Financial Year To Date	437
Budget Profile	<u>341</u>
Variance from Budget - \$	<u>96</u>

## Analysis of investments

The following graphs show analysis of the total cash investments by:

- Type of investment
- Institution
- Duration
- Rating

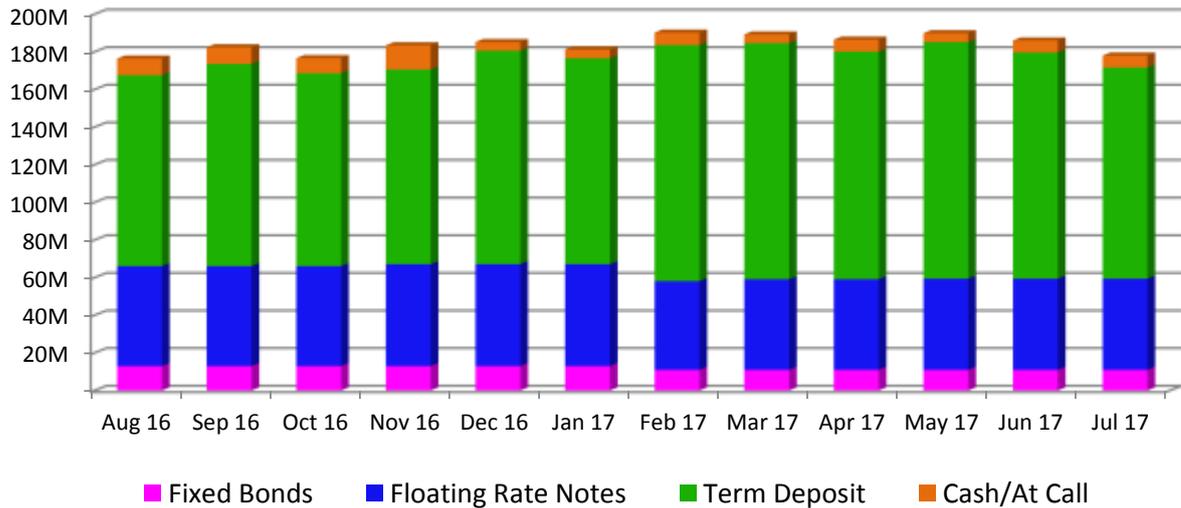
**ITEM 2 (continued)**



	<365 days	>365 days
Cash/TDs	\$81.6M	\$37.0M
FRNs	\$7.0M	\$41.4M
Fixed Bonds	\$0.0M	\$11.0M
	<b>\$88.6M</b>	<b>\$89.4M</b>

**ITEM 2 (continued)**

**Total Funds Invested**



**Financial Implications**

Income from interest on investments and proceeds from sales of investments totals \$437K for the month of July 2017.

**Summary**

Council’s financial year to date return is 2.86%, which is 1.13% above benchmark. Income from interest on investments and proceeds from sale of investments totals \$437K for the month of July 2017.

The recommendation in this report is consistent with Section 625 of the Local Government Act, which deals with the investment of surplus funds by Councils.

**ITEM 2 (continued)****Certificate of the Acting Chief Financial Officer (Responsible Accounting Officer)**

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation.

Steven Kludass  
Chief Financial Officer

**ITEM 2 (continued)**

**ATTACHMENT 1**

**Council's Property Investment Portfolio**

The following properties were held as part of Council's Property Investment portfolio;

<b>Property</b>	<b>\$' M</b>
1A Station St, West Ryde	0.90
2 Dickson Ave, West Ryde	1.10
8 Chatham Rd, West Ryde	1.37
202 Rowe Street, Eastwood	3.09
226 Victoria Rd, Gladesville	0.35
7 Anthony Road, West Ryde	5.10
7 Coulter Street, Coulter St Car Park, Gladesville	21.88
6-12 Glen Street, Glen Street Car Park, Eastwood	35.52
2 Pittwater Road, John Wilson Car Park, Gladesville	8.30
150 Coxs Road, Cox Rd Car Park, North Ryde	1.45
33-35 Blaxland Road, Argyle Centre, Ryde	5.45
19-21 Church Street and 16 Devlin Street, Ryde	10.63
6 Reserve Street, West Ryde	3.55
Herring Road Air Space Rights	0.50
741-747 Victoria Road, Ryde (Battery World)	7.06
53-71 Rowe Street, Eastwood	6.90
<b>Total Investment Properties as per the Financial Statements</b>	<b>113.16</b>
1 Constitution Road, Operations Centre, Ryde <sup>(1)</sup>	28.25
<b>PROPERTIES HELD FOR RE-SALE</b>	<b>141.41</b>

(1) The value for this is currently held in Non-Current Assets in Note 9, and once vacated by Council; it will be transferred to Investment Properties within the Financial Statements.

(2) The above figures refer to the land only as valued at "best use", and do not include the value of any structures.

**Benchmark**

The Bloomberg Ausbond Bank Bill index is constructed as a benchmark to represent the performance of a passively managed short-term money market portfolio. It comprises thirteen Bank Bills of equal face value, each with a maturity seven days apart. The average term to maturity is approximately 45 days.

A Bank Bill is a non-interest bearing security issued by a bank whereby the bank takes on an obligation to pay an investor a fixed amount (face value) at a fixed future date. It is sold to an investor at a discount to the face value. Bank Bills are short-term money market investments with maturities usually between 30 days and 180 days.

## ITEM 2 (continued)

## ATTACHMENT 1

### Types of Investments

The following are the types of investments held by Council:

At Call refers to funds held at a financial institution, and can be recalled by Council either same day or on an overnight basis.

A Floating Rate Note (FRN) is a debt security issued by a company with a variable interest rate. This can either be issued as Certificates of Deposit (CD) or as Medium Term Notes (MTN). The interest rate can be either fixed or floating, where the adjustments to the interest rate are usually made quarterly and are tied to a certain money market index such as the Bank Bill Swap Rate.

A Fixed Rate Bond is a debt security issued by a company with a fixed interest rate over the term of the bond.

### Credit Rating Information

Credit ratings are generally a statement as to an institution's credit quality. Ratings ranging from AAA to BBB- (long term) are considered investment grade.

A general guide as to the meaning of each credit rating is as follows:

AAA: the best quality companies, reliable and stable

AA: quality companies, a bit higher risk than AAA

A: economic situation can affect finance

BBB: medium class companies, which are satisfactory at the moment

BB: more prone to changes in the economy

B: financial situation varies noticeably

CCC: currently vulnerable and dependent on favourable economic conditions to meet its commitments

CC: highly vulnerable, very speculative bonds

C: highly vulnerable, perhaps in bankruptcy or in arrears but still continuing to pay out on obligations

D: has defaulted on obligations and it is believed that it will generally default on most or all obligations

Note: Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

## ITEM 2 (continued)

## ATTACHMENT 1

### Council's Investment Powers

Council's investment powers are regulated by Section 625 of the Local Government Act, which states:

- (1) A council may invest money that is not, for the time being, required by the council for any other purpose.
- (2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.
- (3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.
- (4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.

Council's investment policy requires that all investments are to be made in accordance with;

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order (of the Minister) dated 12 January 2011
- The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A(2), 14C(1) & (2)
- Local Government (Financial Management) Regulation 1993
- Investment Guidelines issued by the Department of Local Government

### Reserve

Please find attached transactions in the former Financial Security Reserve. Court action is taking longer than anticipated and with minimal anticipated proceeds the balance was returned to the Investment Property Reserve, from which the funds were originally taken to create this reserve.

**ITEM 2 (continued)**

**ATTACHMENT 1**

Starting Balance	8,000,000.00	10 Oct 2008
Write off Constellation	(1,000,000.00)	10 Oct 2008
Write off Rembrandt	(1,000,000.00)	10 Oct 2008
Write off Palladin	(2,000,000.00)	10 Oct 2008
Write off Alpha	(1,000,000.00)	30 Jun 2010
Write off Covent Garden	(2,000,000.00)	30 Jun 2010
Write off Oasis	(1,000,000.00)	30 Jun 2010
<b>FY2009 and FY2010</b>		
Interest Payments		
Default of Constellation - Residual	21,615.62	10 Oct 2008
Default of Palladin - Residual	-	28 Oct 2008
Default of Rembrandt - Residual	68,393.78	27 Oct 2008
<b>FY2010</b>		
Interest Payments		
	50,334.01	
<b>FY2011</b>		
Starting balance 1 July 2010		
	140,343.41	
Sale of Flinders	301,000.00	12 Aug 2010
Quartz Maturity	209,626.75	20 Oct 2010
Sale of Glenelg	160,000.00	29 Dec 2010
Interest on Grange IMP Sept	31,561.37	
Interest on Grange IMP Dec	24,731.75	
Interest on Grange IMP Mar	10,310.63	
Interest on Grange IMP June	16,092.08	
Interest on Oasis	81,758.10	
Interest on Alpha	12,534.80	
Interest on Covent Garden	16,521.58	
Default of Covent Garden	-	29 Mar 2011
Closing balance FY 2011	<b>1,004,480.47</b>	
<b>FY2012</b>		
Interest on Oasis		
	42,942.41	
Interest on Alpha	4,837.56	
Interest on Grange IMP Sept	9,862.09	
Interest on Grange IMP Dec	129.02	
Maturity of Alpha	1,001,974.90	20 Mar 2012
Interest on Grange IMP March	123.38	
Closing Balance FY 2012	<b>2,064,349.83</b>	
<b>FY2013</b>		
Interest on Oasis FY2013		
	20,215.91	
Sale of Oasis	219,266.42	23 Jan 2013
Grange Settlement -Beryl	559,966.39	25 Feb 2013
Grange Settlement -Zircon	192,383.73	25 Feb 2013
Rembrandt Settlement	381,695.85	04 Apr 2013
Closing Balance FY 2013	<b>3,437,878.13</b>	
<b>FY2016</b>		
Lehman 1st Dividend		
	39,365.19	11-Sep-15
CBA Settlement (Oasis)	836,436.27	18 Dec 2015
LGFS Payment Matter Settlement	1,835.50	14 Jan 2016
S&P Settlement	413,956.71	27 May 2016
S&P Settlement	46,773.09	30 Jun 2016
Lehmans Distribution	409,425.81	01 Jul 2016
Closing Balance FY2016	<b>5,185,670.70</b>	
Tfer to Investment Property Reserve	<b>(5,185,670.70)</b>	
<b>FY2017</b>		
Lehman Second Interim Dividend		
	16,479.00	8-Mar-17
Closing Balance FY2017	<b>16,479.00</b>	

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### **3 JUNE QUARTERLY REVIEW REPORT - FOUR YEAR DELIVERY PLAN 2016-2020 AND 2016/2017 OPERATIONAL PLAN**

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**Report prepared by:** Team Leader - Management Accounting  
**File No.:** FIM/07/6/2/6/6/5 - BP17/835

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#### **REPORT SUMMARY**

This June Quarterly Review has primarily been undertaken to update Council's list of Carryovers from the 2016/2017 financial year to the 2017/18 financial year.

This has resulted in the Carryovers approved by Council at its meeting on 28 June 2017, of \$12.52 million, increasing slightly to \$12.59 million.

It should also be noted that the summary of Council's actual results against budget is not Council's final position, as it is still subject to audit. Council's draft Financial Statements for 2016/2017 will be provided to Council at its meeting on Tuesday 22 August 2017.

The attached Quarterly Review Report includes details for each of Council's 7 Outcome areas and the 21 Program areas, detailing the targets adopted by Council and the performance to date in achieving those targets, as at 30 June 2017. Also shown is a financial performance summary for each key outcome area and a progress status report on all Capital and Non-Capital Projects by Program Area that were undertaken during 2016/2017.

As a result of the June Quarterly Review, Council has further improved its financial position with a \$0.04 million increase in Council's Working Capital. This will result in Council's available Working Capital Budget increasing to \$4.85 million.

This review, in addition to providing adjustments to the Carryover estimates that were previously approved by Council on 27 June 2017, also brings to account additional Section 94 Contributions received and a Prepayment of the 2017/18 Financial Assistant Grant (received in June 2017). The actual available Working Capital will be disclosed once the Annual Financial Statements have been audited by the external auditors.

The majority of corporate indicators are on track or have exceeded target, with an improvement being shown in relation to completion of project milestones. Any projects that are proposed to be deferred or cancelled are listed in this report for Council's consideration.

#### **RECOMMENDATION:**

- (a) That the report of the Chief Financial Officer on the 2017 June Quarterly Review Report - Four Year Delivery Plan 2016-2020 and One Year Operational Plan 2016/2017 be received and endorsed.

**ITEM 3 (continued)**

- (b) That the proposed budget adjustments included in this report resulting in a net increase of \$0.04 million to Council's Working Capital for a projected balance as at 30 June 2017 of \$4.85 million, be endorsed and included in the 2016/2017 Budget.
- (c) That the proposed transfers to and from Reserves as detailed in the report, and included as budget adjustments, totalling a net increase in Transfers to Reserves of \$2.29 million, be endorsed.
- (d) That the Certificate of the Responsible Accounting Officer, dated 1 August 2017 be endorsed.
- (e) That Council endorse the Projects recommended for cancellation, deferral, being placed on hold or proposed to be carried over as outlined in this Report.

**ATTACHMENTS**

- 1 Quarterly Review Report - Four Year Delivery Plan 2016-2020 including One Year Operational Plan 2016/2017 - Quarter Four - April to June 2017 - CIRCULATED UNDER SEPARATE COVER
- 2 Total Carryover Report 2016-2017

Report Prepared By:

**Jifeng Huang**  
**Team Leader - Management Accounting**

Report Approved By:

**Steven Kludass**  
**Chief Financial Officer**

**Roy Newsome**  
**Director - Corporate and Organisational Support Services**

### ITEM 3 (continued)

#### Discussion

As required under section 407 of the Local Government Act, 1993 the quarterly review of the One Year Operational Plan 2016/2017 as at 30 June 2017 is presented to Council.

This Quarterly Budget Review reports on the performance of Council in undertaking its Principal Activities in terms of its stated objectives and financial position. The following sections are included in the document, *Quarterly Review Report, Four Year Delivery Plan 2016-2020 including One Year Operational Plan 2016/2017, Quarter Four, April – June 2017* that has been **CIRCULATED UNDER SEPARATE COVER – ATTACHMENT 1**:

- General Manager’s Overview, Financial Management and Corporate Performance Overview - provides a ‘snapshot’ of Council’s performance in the quarter relative to several high profile activities.
- Outcome Area Reports – including overview, operational indicators, financial outcome and graphical representation of performance measures.
- Capital and Non Capital Projects Quarterly Status Report – provides comments regarding the status of all of Council’s Capital and Non Capital Expenditure projects.
- Base Budget Quarterly Status Report.
- Reserves Listing Report – outlines the opening balance, approved budgeted transfers to/from Reserves and proposed additional transfers to/from Reserves, with a projected balance as at 30 June 2017. **ATTACHMENT 1 - Appendix A**
- Quarterly Changes Report – provides comments and details of those budget items that are proposed to be increased or decreased in the 2016/2017 budget. **ATTACHMENT 1 - Appendix B**
- Consolidated Income and Expenditure Estimates 2016/2017, summary of the budget in two pages, showing the original budget and quarterly changes. **ATTACHMENT 1 - Appendix C**
- Carryover lists for 2016/2017. **ATTACHMENT 2**

**ITEM 3 (continued)****Report**

The June 2017 Quarterly Budget Review has been completed and is submitted to Council for its consideration. As noted earlier, this report has primarily been undertaken to amend and update Council's list of Carryover projects from 2016/2017 to 2017/2018.

The key points to note in this Review are:

Income

- An additional \$2.13 million in Section 94 Contributions received, which will be transferred to appropriate Section 94 Reserves for future works;
- A prepayment of \$1.66 million for 2017/18 Financial Assistant Grant received in June 2017, which will be transferred to an appropriate Reserve;
- A \$1.11 million reduction for Capital Contributions in relation to Office Fitout - North Ryde Office and Top Ryde Office project, as per Council's External Auditor's advice. Capital Contributions are part of Lease incentives which should be amortised across the period of the lease; and
- A \$0.33 million reduction for Capital Contributions in relation to Synthetic Playing Surfaces Expansion, as project has not been completed and the Capital Contribution will be utilised in 2017/18.

Expenses

- An additional \$0.10 million funding for the Public Place Water Solutions project, with funding to be transferred from a Non-Capital project;
- A \$0.10 million reduction for the Public Place Water Stations project, as the project should be a capital project and funding transferred to the appropriate capital project;
- A \$0.15 million reduction for the Top Ryde Civic Centre- Essential Renewal project. Funding will be carried forward from 2016/17 to 2017/18; and
- A \$0.10 million reduction for the Stormwater Asset Replacement Renewal program. Funding will be carried forward from 2016/17 to 2017/18.

Working Capital Summary

Following the completion of the 2015/16 Financial Statements, Council had a Working Capital balance of \$4.52 million, as at 30 June 2016. The 2016/17 Operational Plan was developed using \$0.29 million of available Working Capital. As the result of June Quarterly Review, the forecasted working capital as at 30 June 2017 is \$4.85 million, as outlined in the table below;

### ITEM 3 (continued)

In the June Quarterly Review, the proposed budget adjustments will result in an increase in Council's Working Capital of \$0.04 million to \$4.85 million, as at 30 June 2017.

<b>Opening Working Capital</b>	<b>3,286</b>
End of Year Changes	1,231
<b>Final Opening Working Capital</b>	<b>4,517</b>
Delivery Plan	(285)
<b>Revised Working Capital</b>	<b>4,232</b>
September Adjustments	(155)
December Adjustments	373
March Adjustments	366
Carryover Adjustments	
June Adjustments	38
<b>Closing Working Capital</b>	<b>4,854</b>

#### Overview of June Review

Council's projected available Working Capital of \$4.85 million is a result of the June Quarterly Budget Review.

The following information is a summary of the major changes to be made, with a complete listing provided in the circulated document (**Appendix B**), and more detailed explanations in each Outcome area of that document.

#### Operating Budget

- The budget is projected to increase Operating Income by \$2.34 million (1.66%) with the main areas being as follows:
  - A \$2.13 million increase in Section 94 Contributions received, which will be transferred to Section 94 Reserves for future works;
  - A \$1.66 million increase for the prepayment of the 2017/18 Financial Assistant Grant received in June 2017, which will be transferred to an appropriate Reserve;
  - A \$1.11 million reduction for Capital Contributions in relation to Office Fitout - North Ryde Office and Top Ryde Office project, as per Council's External Auditor's advice. Capital Contributions are part of Lease incentives which should be amortised across the period of the lease; and
  - A \$0.33 million reduction for Capital Contributions in relation to Synthetic Playing Surfaces Expansion, as this project has not been completed and Capital Contributions will be utilised in 2017/18 (as the works have been carried over from 2016/17).

**ITEM 3 (continued)**

- The budget is projected to decrease Operating Expenses by \$0.20 million (- 0.21%) with the main areas being as follows:
  - A \$0.10 million reduction for the Public Place Water Stations project, as the project should be a capital project and funding transferred to an appropriate capital project;
  - A \$0.04 million reduction for the Devlin Street Traffic project, as unspent funding will be carried forward to 2017/18;
  - A \$0.04 million reduction for the Illegal Dumping Surveillance & Reduction project, as unspent funding will be carried forward to 2017/18;
  - A \$0.02 million reduction for the Lachlan's Line - Community Facility project, as unspent funding will be carried forward to 2017/18;
  - A \$0.02 million reduction for the Denistone East Bowling Club - Future Use project, as unspent funding will be carried forward to 2017/18; and
  - Additional \$0.02 million funding for Ryde Bowling Club maintenance costs

In total, the above results in a projected increase in Operating Surplus of \$2.54 million, most of which is being transferred (restricted) to Reserves.

**Capital Budget**

- The capital budget is projected to increase its Capital Expenses over budget by \$0.21 million (0.46%), with the main areas being as follows:
  - Additional \$0.10 million funding for the Public Place Water Solutions project, as funding will be transferred from a Non-Capital project;
  - A \$0.15 million reduction for the Civic Centre- Essential Renewal, as unspent funding will be carried forward to 2017/2018;
  - A \$0.10 million reduction for the Stormwater Asset Replacement Renewal Program, as unspent funding will be carried forward to 2017/2018;
  - A \$0.09 million reduction for the Eastwood Transport Management and Access Plan Project, as unspent funding will be carried forward to 2017/2018;
  - A \$0.08 million reduction for the Pedestrian Access & Mobility Plan - Macquarie Park project, as unspent funding will be carried forward to 2017/2018;
  - A \$0.04 million reduction for the PAMP Implementation Works - Central, East and West Wards project, as unspent funding will be carried forward to 2017/2018;
  - A \$0.02 million reduction for the Park & Open Space Tree Planting Program, as unspent funding will be carried forward to 2017/2018;
  - A \$0.02 million reduction for the Integrated Field Connectivity project, as unspent funding will be carried forward to 2017/2018; and

### **ITEM 3 (continued)**

#### Reserve Movements

- The budget for Transfers from Reserves is projected to increase by \$0.80 million,(1.12%) the main areas being as follows:
  - \$0.49million transfer from the Accommodation Reserve for Office Fitout - North Ryde Office and Top Ryde Office project, as the result of the reduction of Capital Contribution;
  - \$0.15 million transfer back to the Asset Replacement Reserve for Civic Centre- Essential Renewal;
  - \$0.10 million transfer back to the Infrastructure Special Rate Reserve for the Stormwater Asset Replacement Renewal Program;
  - \$0.09 million transfer back to the Section 94 Reserve for the Eastwood Transport Management and Access Plan project;
  - \$0.08 million transfer back to the Macquarie Park Corridor Special Rate Reserve for Pedestrian Access & Mobility Plan - Macquarie Park project;
  - \$0.05 million transfer from Council's Election Reserve as an adjustment for the proposed 2017 Local Government Election project;
  - \$0.02 million transfer from Council's Election Reserve for Ryde Bowling Club maintenance costs;
  - \$0.02 million transfer back to Section 94 Reserve for the Integrated Field Connectivity project;
  - \$0.02 million transfer back to the Assets Replacement Reserve for the Park & Open Space Tree Planting Program;
  - \$0.02 million transfer back to the Section 94 Reserve for PAMP Implementation Works - Central, East and West Wards;
  - \$0.02 million transfer back to the Voluntary Planning Agreement Reserve for the Lachlan's Line - Community Facility project; and
  
- The budget for Transfers to Reserves is projected to increase by \$3.08 million (4.38%), the main areas being as follows:
  - A \$2.13 million increase in Section 94 Contributions received to be transferred to Reserve;
  - A \$1.66 million prepayment of Financial Assistant Grant to be transferred to Reserve;
  - A \$0.75 million reduction in Accommodation Reserve as per External Auditor's advice. Capital Contributions are part of Lease incentives which should be amortised across the period of the lease;
  - \$0.04 million to be transferred to the Carryover Reserve for the Devlin Street Traffic Study project;

**ITEM 3 (continued)**

- \$0.02 million to be transferred to the Carryover Reserve for the Denistone East Bowling Club - Future Use project; and
- A \$0.06 million reduction in various Reserves in relation to Carryover adjustments for various projects.

Projects recommended to be cancelled, deferred, put on hold or to Carryover

The following projects were listed in prior reviews and approved by Council to be carried over from the 2016/17 Budget and to carry forward the expenditure, associated income and reserve funding into the 2017/2018 financial year, with budget adjustments included.

- Pedestrian Accessibility & Mobility Plan
- Affordable Housing Calculator
- Macquarie-Ryde Futures-PhD-Urban Planning
- Multi Function Poles in Macquarie Park
- Gladesville Clocktower Monument Conservation
- Ryde Town Centre Monuments
- Roundabout at Monash/Buffalo Road
- West Ryde Plaza
- Town Centre Upgrade implementation - Renewal
- Macquarie Park, Waterloo Rd
- Terrys Creek Walking Trail
- Construction of Skate Facilities within City of Ryde
- RALC Multi-Purpose Centre - Solar
- Information Technology Renewals
- Community Buildings Renewal
- Ryde Remembers - ANZAC
- Events Strategy
- Art Project
- Macquarie Park, Waterloo Rd
- 2017 NSW Youth Council Conference
- To Replace Existing RFID Equipment
- Development of the Olympic Park Strategic Plan and Master Place
- Office Fitout - North Ryde Office and Top Ryde Office
- Shrimptons Creek Corridor Embellishment
- Footpath Construction Expansion
- Seawalls/Retaining Walls Refurbishment Renewal
- Implementation of Children Play Plan -P2
- Sportsfield Floodlighting Renewal
- Traffic Facilities Khartoum and Waterloo

**ITEM 3 (continued)**

- Playground Renewal & Upgrade
- Passive Parks Improvement and Expansion
- Traffic Calming Devices

The following projects have been listed in the June Quarterly Budget Review and are recommended to be carried over from the 2016/17 Budget and to carry forward the expenditure, associated income and reserve funding into the 2017/2018 financial year, with budget adjustments included. These are **in addition** to those already approved by Council.

New Carryovers	Total Carryover \$
• Denistone East Bowling Club - Future Use	21,100
• Lachlan's Line - Community Facility	17,764
• Ped Acces & Mobility Plan - Macquarie Park	80,361
• PAMP Implementation Works - Central, East and West Wards	37,091
• Park & Open Space Tree Planting Program	22,341
• Road Safety Plan	134,306
• Eastwood Transport Management and Access Plan 2008	93,621
• Stormwater Asset Replacement Renewal	100,000
• Mobile Problem Waste Recycling Station	14,599
• Illegal Dumping Surveillance & Reduction	35,395
• Integrated Field Connectivity	23,688
• Civic Centre- Essential Renewal	154,353
• Business Management Financial Reporting	10,000
• Devlin Street Traffic Study	36,000
<b>Total</b>	<b>\$780,619</b>

### **ITEM 3 (continued)**

The total amount of works sought to be carried forward is \$12.59 million with a complete listing of all expenditure detailed in **ATTACHMENT 2**. The attached schedule details where previously approved carryover amounts have been revised in this review.

#### Staff turnover

- The turnover rate for this quarter has decreased from 10.77% to 10.28%;
- The vacancy rate for this quarter has decreased from 12.2% to 10.70%;
- 19 staff terminated employment at City of Ryde this quarter; and
- The main reasons for leaving employment at City of Ryde this quarter are: securing a better position, family reasons, going interstate/overseas, distance, remuneration and moving residence.

#### Critical Dates

The following deadline is required to be met:

- In accordance with Section 407 of the Local Government Act 1993, the General Manager must report to the Council within 2 months after the end of each quarter as to the extent to which the performance targets set by the Council's current Management Plan have been achieved during that quarter.

### **Financial Implications**

As a result of the June Quarterly Review, Council's available Working Capital is projected to increase to \$4.85 million.

The June Quarterly Review also updates Council's list of Carryovers from 2016/17 financial year to the 2017/18 financial year. This has resulted in the Carryovers approved by Council at its meeting on 28 June 2017, of \$12.52 million, increasing slightly to \$12.59 million.

It should also be noted that the summary of Council's actual result to budget is not Council's final position, as it is still subject to audit. Council's draft Financial Statements for 2016/17 will be provided to Council at its meeting on Tuesday 22 August 2017.

### **Conclusion**

As a result of the June Quarterly Review, Council has further improved its financial position with a \$0.04 million increase in Council's Working Capital. This will result in Council's available Working Capital Budget increasing to \$4.85 million.

**ITEM 3 (continued)**

This review, in addition to providing adjustments to the Carryover estimates that were previously approved by Council on 27 June 2017, also brings to account additional Section 94 Contributions received and a Prepayment of the 2017/18 Financial Assistant Grant (received in June 2017). The actual available Working Capital will be disclosed once the Annual Financial Statements have been audited by the external auditors.

The majority of corporate indicators are on track or have exceeded target, with an improvement being shown in relation to completion of project milestones. Any projects that are proposed to be deferred or cancelled are listed in this report for Council's consideration.

**Certificate**

In accordance with the Local Government (Financial Management) Regulation 1999, Part 2, Clause 7, I report that the financial position of the Council was satisfactory as at 30 June 2017, having regard to the original estimates of income and expenditure.

Variations in total income, operating and capital expenditure as at 30 June 2017 are of a quantum and nature that overall end of year financial targets will be achieved.

Steven Kludass  
Chief Financial Officer  
Responsible Accounting Officer

01 August 2017

**ITEM 3 (continued)**

**ATTACHMENT 2**

**City Of Ryde\***  
**Project Details**  
**For Period July**

Project	2016/17 Carryover Original Budget	2016/17 Quarter 4 Budget Revision	Total Carryovers for 2016/17
<b>Grand Total</b>	<b>12,515,010</b>	<b>78,013</b>	<b>12,593,023</b>
<b>City Planning and Development</b>	<b>7,338,010</b>	<b>60,533</b>	<b>7,398,543</b>
<b>934. City Planning</b>	<b>7,238,010</b>	<b>(77,904)</b>	<b>7,160,106</b>
30688. Affordable Housing Calculator	15,000	0	15,000
30690. Macquarie-Ryde Futures - PhD - Urban Planning (Macquarie Par	15,000	0	15,000
30711. Denistone East Bowling Club - Future Use	0	21,100	21,100
30728. Lachlan's Line - Community Facility	0	17,764	17,764
40788. Multi Function Poles in Macquarie Park	550,000	(22,563)	527,437
41445. Macquarie Park, Waterloo Rd	6,000,000	0	6,000,000
41773. Gladesville Clocktower Monument Conservation	29,000	(16,866)	12,134
41775. Ryde Town Centre Monuments	8,100	0	8,100
41893. West Ryde Plaza	327,910	(93,495)	234,415
41896. Construction of Skate Facilities within City of Ryde	60,000	(12,999)	47,001
50023. Town Centre Upgrade Renewal	233,000	29,155	262,155
<b>935. Environment, Health and Building Dept</b>	<b>100,000</b>	<b>138,437</b>	<b>238,437</b>
30009. Pedestrian Accessibility & Mobility Plan	55,000	(6,171)	48,829
40815. Ped Acces & Mobility Plan - Macquarie Park	0	80,361	80,361
41772. PAMP Implementation Works - Central, East and West Wards	0	37,091	37,091
41887. RALC Multi-Purpose Centre - Solar	15,000	5,779	20,779
41890. Terrys Creek Walking Trail	30,000	21,377	51,377
<b>City Works and Infrastructure</b>	<b>4,390,000</b>	<b>(244,463)</b>	<b>4,145,537</b>
<b>941. Operations Dept</b>	<b>2,405,000</b>	<b>18,950</b>	<b>2,423,950</b>
40026. Street Tree Planting Program	25,000	(21,553)	3,447
40027. Park & Open Space Tree Planting Program	0	22,341	22,341

\*Report Contains Filters

**ITEM 3 (continued)**

**ATTACHMENT 2**

Project	2016/17 Carryover Original Budget	2016/17 Quarter 4 Budget Revision	Total Carryovers for 2016/17
40979. Implementation of Children Play Plan -P2	250,000	35,674	285,674
41776. Shrimptons Creek Corridor Embellishment	400,000	(49,896)	350,114
50011. Sportsfield Floodlighting Renewal	100,000	(96,593)	3,407
50012. Sportsfield Renewal & Upgrade	200,000	(45,708)	154,292
50016. Playground Renewal & Upgrade	180,000	33,471	213,471
51028. Passive Parks Expansion and Improvement	150,000	(127)	149,873
51029. Synthetic Playing Surfaces Expansion	1,100,000	141,331	1,241,331
<b>943. Asset Systems Dept</b>	<b>1,685,000</b>	<b>(205,087)</b>	<b>1,479,913</b>
30673. Road Safety Plan	0	134,306	134,306
41783. Eastwood Transport Management and Access Plan 2008	0	93,621	93,621
41838. Roundabout at Monash/Buffalo Road	325,000	8,225	333,225
50004. Road Kerb Renewal	410,000	(410,000)	0
50006. Bridge Upgrade / Renewal	100,000	239	100,239
50008. Stormwater Asset Replacement Renewal	0	100,000	100,000
50009. Seawalls/Retaining Walls Refurbishment Renewal	600,000	10,384	610,384
50022. Stormwater Improvement Works Renewal	250,000	(141,862)	108,138
<b>945. Business Infrastructure Dept</b>	<b>300,000</b>	<b>(58,326)</b>	<b>241,674</b>
30714. Mobile Problem Waste Recycling Station	0	14,599	14,599
30726. Illegal Dumping Surveillance & Reduction	0	35,395	35,395
41780. Integrated Field Connectivity	0	23,688	23,688
41858. Office Fitout - North Ryde Office and Top Ryde Office	300,000	(132,008)	167,992
<b>Corporate and Organisational Support Services</b>	<b>400,000</b>	<b>144,983</b>	<b>544,983</b>
<b>920. Corporate and Organisational Support Services</b>	<b>0</b>	<b>(154,353)</b>	<b>(154,353)</b>
40810. Civic Centre- Essential Renewal	0	154,353	154,353
<b>926. Finance Dept</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>
40811. Business Management Financial Reporting	0	10,000	10,000
<b>927. Information Systems Dept</b>	<b>400,000</b>	<b>(19,370)</b>	<b>380,630</b>
50020. Information Technology Renewals	400,000	(19,370)	380,630
<b>Customer and Community Services</b>	<b>387,000</b>	<b>80,960</b>	<b>467,960</b>
<b>971. Communications, Customer Service and Events Dept</b>	<b>65,000</b>	<b>911</b>	<b>65,911</b>

\*Report Contains Filters

**ITEM 3 (continued)**

**ATTACHMENT 2**

Project	2016/17 Carryover Original Budget	2016/17 Quarter 4 Budget Revision	Total Carryovers for 2016/17
30588. Ryde Remembers - ANZAC	15,000	(6,922)	8,078
30648. Art Project	10,000	6,100	16,100
30899. Events Strategy	40,000	1,733	41,733
<b>972. Community Services Dept</b>	<b>53,000</b>	<b>73,134</b>	<b>126,134</b>
30891. Macquarie-Ryde Futures - PhD - Social Inclusion and building	15,000	0	15,000
30897. NSW Youth Council Conference	10,000	9,091	19,091
50014. Community Buildings Renewal	28,000	64,043	92,043
<b>973. Ryde Aquatic Leisure Centre Dept</b>	<b>140,000</b>	<b>6,915</b>	<b>146,915</b>
30895. Development of Olympic Park Strategic Plan and Master Plan	140,000	6,915	146,915
<b>974. Library Services Dept</b>	<b>129,000</b>	<b>0</b>	<b>129,000</b>
40816. RFID equipment replacement	129,000	0	129,000
<b>Office of General Manager</b>	<b>0</b>	<b>36,000</b>	<b>36,000</b>
<b>910A2. Executive Officer - Ryde Civic Hub</b>	<b>0</b>	<b>36,000</b>	<b>36,000</b>
30729. Devlin Street Traffic Study	0	36,000	36,000

\*Report Contains Filters

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## 4 CITY OF RYDE END OF TERM REPORT UPDATE

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**Report prepared by:** Corporate Planning and Reporting Coordinator  
**File No.:** CSG/17/1/6/1 - BP17/808

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### EXECUTIVE SUMMARY

Council's corporate strategic planning activities operate under the Integrated Planning and Reporting (IPR) framework, in accordance with the Local Government Act 1993 and the Local Government (General Regulation) 2005, that became effective from 1 July 2011.

In accordance with the Local Government Act, each Council is required to complete and report back to its Council, an End of Term Report, which details what Council delivered in its 4 year term, from its 4 Year Delivery Plan for the period 2012-2016.

However it should be noted that Councils who were the subject of a Merger Proposal were advised, in Circular 16-28, that the End of Term report was deferred for Councils such as the City of Ryde.

Following discussions with the Office of Local Government (OLG) on this Circular, it was determined that Council would present its End of Term Report for the period 2012-2016 even though it was still under a Merger Proposal at that time.

Council endorsed its End of Term Report 2012-2016 at its meeting on 22 November 2016, noting that a further update on the End of Term Report would be required following the outcome of the Merger.

However, in April 2017, the Minister for Local Government issued an order advising that the City of Ryde would be holding an Election for Councillors on 9 September 2017. Further discussions with the OLG confirmed that an update of the End of Term Report, including the 2016/17 year was required.

As a result, the End of Term Report that was endorsed by Council in 22 November 2016, has been updated for the period 2012-2017 which is a summary of the implementation of Council's Delivery Plan and Operational Plans for this period, in realising the outcomes articulated in Council's Community Strategic Plan.

The End of Term Report highlights Council's key achievements and this report seeks Council's endorsement of the attached End of Term Report 2012-2017.

### RECOMMENDATION:

- (a) That Council endorse this End of Term Report 2012-2017; and
- (b) That Council publishes a copy of the End of Term Report 2012-2017 on its website from October 2017 in line with the OLG guidelines.

**ITEM 4 (continued)****ATTACHMENTS**

1 End of Term Report 2012-2017 - CIRCULATED UNDER SEPARATE COVER

Report Prepared By:

**Joshua Logan**  
**Corporate Planning and Reporting Coordinator**

Report Approved By:

**Steven Kludass**  
**Chief Financial Officer**

**Roy Newsome**  
**Director - Corporate and Organisational Support Services**

## **ITEM 4 (continued)**

### **OLG Guidelines**

As the City of Ryde was in a Merger Proposal Period, the NSW Office of Local Government Section 23A Guidelines – Council Decision Making During Merger Proposal Period (Guidelines) applied in relation to decision making processes. The recommendation contained within this report is consistent with these Guidelines, despite the fact Council is no longer the subject of a Merger Proposal.

By way of background, the Office of Local Government had released a Circular (16-28) titled 'Annual and end-of-term reporting requirements for councils with deferred elections' that addressed councils' obligations in regard to annual and end-of term reporting where ordinary elections have been deferred.

Under the section titled 'Exceptions' it stated the following:

"The requirement under the Integrated Planning and Reporting Guidelines (IP&R) to table an end-of-term report is deferred for these councils. This report must be tabled at the meeting immediately prior to the deferred election date."

With this change, Council was not required to produce this report in 2016 however; as the report was complete at the conclusion of the four years the decision was made to table the report at the Finance and Governance Committee meeting on 15 November 2016. Advice was also sought from the Office of Local Government who had stated that they had no issue with the End of Term report being put to Council at this time.

Council was subsequently advised by the Minister in April 2017, that there would be an Election for Councillors on 9 September 2017.

Further advice was sought from the OLG in June 2017 that confirmed that an updated End of Term Report including 2016/17 should be reported to Council at its final meeting. In accordance with this advice the existing End of Term Report has been updated to include the 2016/17 year's information.

Council should note that the figures quoted in this report for 2016/17 have not yet been externally audited.

### **Background**

Council's corporate strategic planning activities operate under the Integrated Planning and Reporting (IPR) framework that have been effective since 1 July 2011, in accordance with the Local Government Act 1993 and the Local Government (General Regulation) 2005.

## ITEM 4 (continued)

### Report

The City of Ryde End of Term Report is a summary of Council's response through its Delivery Plans and Operational Plans for this period in realising the vision and goals detailed in the Ryde 2025 Community Strategic Plan (CSP).

This End of Term report is a report from the outgoing Council to the community on its achievements and effectiveness over the past five years in meeting the objectives of its Community Strategic Plan. The legislative purpose of the report is to inform the review and update of the Community Strategic Plan by the incoming Council.

This report is organised by the seven outcomes of Ryde 2025 including:

A City of Liveable Neighbourhood  
A City of Wellbeing  
A City of Prosperity  
A City of Environmental Sensitivity  
A City of Connections  
A City of Harmony and Culture  
A City of Progressive Leadership

Against each of these outcomes the report outlines:

- Council's Goals and Strategies for meeting each of the seven Outcomes;
- The key challenges that underpinned these Outcomes;
- Council's progress in helping the community achieve the outcomes in Ryde 2025 by **highlighting key achievements** by Council and its partners from 2012-2017; and
- Council's performance against set targets.

## ITEM 4 (continued)

### Financial Summary By Outcome

Outcome	2012/13 \$ Actual	2013/14 \$ Actual	2014/15 \$ Actual	2015/16 \$ Actual	2016/17 \$ Actual	Total\$ Actual
A City of Liveable Neighbourhoods	641,737	764,557	759,867	374,675	583,133	3,123,969
A City of Wellbeing	5,310,175	5,562,871	6,216,850	3,763,747	9,205,480	30,059,123
A City of Prosperity	1,008,492	1,852,502	1,040,668	3,511,579	2,282,626	9,695,867
A City of Environmental Sensitivity	2,128,085	2,931,226	4,126,815	3,280,813	9,901,200	22,368,139
A City of Connections	8,082,154	8,360,569	7,524,379	13,501,249	15,466,718	52,935,069
A City of Harmony & Culture	561,742	478,267	423,074	444,575	495,262	2,402,920
A City of Progressive Leadership	6,422,419	4,612,878	5,303,750	9,098,982	7,224,615	32,662,644
<b>TOTAL</b>	<b>24,154,804</b>	<b>24,562,870</b>	<b>25,395,403</b>	<b>33,975,620</b>	<b>45,159,034</b>	<b>153,247,731</b>

### Key Achievements By Outcome

The details below are high level headings from the detailed End of Term report that is attached.

#### Liveable Neighbourhoods

- Adopted a new Local Environment Plan
- Hosted an Affordable Housing Summit and Developed an Affordable Housing Policy
- Reduced red tape with an Express DA Service
- Approved new dwellings and commercial premises
- Upgraded public domain
- Upgraded playgrounds and received funding for a new park
- Managed boarding houses
- Managed food premises and regulated cooling towers
- Stamped out graffiti

## ITEM 4 (continued)

### Total Capital Works Spend

Outcome	2012/13 \$ Actual	2013/14 \$ Actual	2014/15 \$ Actual	2015/16 \$ Actual	2016/17 \$ Actual	Total \$ Actual
A City of Liveable Neighbourhoods	641,737	764,557	759,867	374,675	583,133	3,123,969

### Wellbeing

- Developed a Sports and Recreation Strategy for the City
- Endorsed a Synthetic Sports Surfaces Action Plan – this includes the completion of the ELS Hall Park synthetic surface and the commencement of the synthetic surface for 2 fields at Christie Park.
- Renew and upgrade our Sportsfields and Sportsground Amenities
- Made road safety a priority
- Inspired our community, through various educational initiatives
- Opened a new community hub at West Ryde
- Improved disability awareness
- Celebrated our seniors
- Became a White Ribbon campaign partner
- Helped develop our community service sector
- Planned our open spaces
- Upgrade Ryde Aquatic Leisure Centre (RALC)
- Encouraged volunteering
- Encouraged active lives
- Brought our play spaces to life – this included the award winning upgrade to Livvi's Place at Yamble Reserve and various other playground upgrades across a number of Parks in our City
- Completed the Ryde River Walk

**ITEM 4 (continued)**

- Connected community members with service organisations
- Went smoke free – Eastwood Plaza
- Developed a community buildings licensing policy
- Kept our community safe
- Immunised our community
- Created a Community Nursery and Food Garden

**Total Capital Works Spend**

<b>Outcome</b>	<b>2012/13 \$ Actual</b>	<b>2013/14 \$ Actual</b>	<b>2014/15 \$ Actual</b>	<b>2015/16 \$ Actual</b>	<b>2016/17 \$ Actual</b>	<b>Total\$ Actual</b>
A City of Wellbeing	5,310,175	5,562,871	6,216,850	3,763,747	9,205,480	30,059,123

**Prosperity**

- Established partnerships with local businesses
- Established the Macquarie Park Development Control Plan (DCP)
- Produced the Flavours of Ryde Guide
- Developed a Low Carbon Growth Plan for Macquarie Park
- Supported Macquarie Park's growth
- Launched the Macquarie Park Investment Prospectus
- Hosted a light rail symposium

**Total Capital Works Spend**

<b>Outcome</b>	<b>2012/13 \$ Actual</b>	<b>2013/14 \$ Actual</b>	<b>2014/15 \$ Actual</b>	<b>2015/16 \$ Actual</b>	<b>2016/17 \$ Actual</b>	<b>Total \$ Actual</b>
A City of Prosperity	1,008,492	1,852,502	1,040,668	3,511,579	2,282,626	9,695,867

## ITEM 4 (continued)

### Environmental Sensitivity

- Improved our creeks and waterways
- Completed the River to River Corridors Project
- Created the Home, Waste and Sustainability Advisory Service
- Helped local businesses go green
- Supported the Ryde Environmental Education Network (REEN)
- Cared for our bushland
- Planned for floods
- Planted trees
- Kept our emissions in check
- Cut water consumption despite increasing demand
- Reduced waste going to landfill
- Renewal our Stormwater Network

### **Total Capital Works Spend**

<b>Outcome</b>	<b>2012/13 \$ Actual</b>	<b>2013/14 \$ Actual</b>	<b>2014/15 \$ Actual</b>	<b>2015/16 \$ Actual</b>	<b>2016/17 \$ Actual</b>	<b>Total \$ Actual</b>
A City of Environmental Sensitivity	2,128,085	2,931,226	4,126,815	3,280,813	9,901,200	22,368,139

### Connections

- Established NSW's first Transport Management Association (TMA)
- Undertook a parking survey in Macquarie Park
- Constructed the Meadowbank Sea Wall
- Lobbied for improved transport connections
- Developed the Ryde Integrated Transport Strategy

**ITEM 4 (continued)**

- Encouraged alternative forms of transport
- Improved pedestrian safety (including Pedestrian Access and Mobility Plans)
- Made our roads safer
- Supported cycling
- Refurbished Banjo Paterson Park Wharf, Gladesville
- Renewed our Roads

**Total Capital Works Spend**

<b>Outcome</b>	<b>2012/13 \$ Actual</b>	<b>2013/14 \$ Actual</b>	<b>2014/15 \$ Actual</b>	<b>2015/16 \$ Actual</b>	<b>2016/17 \$ Actual</b>	<b>Total \$ Actual</b>
A City of Connections	8,082,154	8,360,569	7,524,379	13,501,249	15,466,718	52,935,069

**Harmony and Culture**

- Hosted great community events
- Welcomed thousands of new citizens
- Grew our library activities
- Embraced our artistic side
- Helped our young people grow
- Celebrated our heritage
- Opened a new learning hub at Brush Farm House
- Launched the Eastwood Migrant Resource Centre
- Welcomed refugees
- Supported the 'Racism. It stops with me' campaign
- Helped our community 'find' Bennelong
- Commemorated the Centenary of ANZAC
- Embraced social inclusion

## ITEM 4 (continued)

### Total Capital Works Spend

Outcome	2012/13 \$ Actual	2013/14 \$ Actual	2014/15 \$ Actual	2015/16 \$ Actual	2016/17 \$ Actual	Total\$ Actual
A City of Harmony & Culture	561,742	478,267	423,074	444,575	495,262	2,402,920

### Progressive Leadership

- Improved our customer focus
- Got to know our community better
- Engaged with our community
- Worked towards gender equity
- Reviewed development contributions
- Applied for and gained approval for a Special Rating Variation
- Responded to the State Government's Fit for the Future proposal
- Managed our assets better
- Partnered with Macquarie University
- Received a positive financial scorecard
- Took steps to secure our future
- Upgraded technology to improve efficiency and improve business continuity
- Reviewed our governance framework
- Expressed concerns over Urban Activation Precincts
- A revitalised communication tool – A New City of Ryde Website
- A new community offering – A New Community Engagement Online Platform

**ITEM 4 (continued)**
**Total Capital Works Spend**

<b>Outcome</b>	<b>2012/13 \$ Actual</b>	<b>2013/14 \$ Actual</b>	<b>2014/15 \$ Actual</b>	<b>2015/16 \$ Actual</b>	<b>2016/17 \$ Actual</b>	<b>Total\$ Actual</b>
A City of Progressive Leadership	6,422,419	4,612,878	5,303,750	9,098,982	7,224,615	32,662,644

**Summary**

As detailed in this Report and in the attached End of Term Report, the City of Ryde has delivered substantial projects, programs and outcomes for the City of Ryde community over the past five years.

The End of Term Report will be made available on the City of Ryde website from October 2017.

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## 5 THE NEW PARKED BOAT TRAILER LEGISLATION

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**Report prepared by:** Manager - Community Services

**File No.:** CSG/14/3/22/1 - BP17/771

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### REPORT SUMMARY

In 2015 the Impounding Amendment (Unattended Boat Trailer) Bill 2015 was passed and inserted into the impounding Act on 1 July 2016. This amendment means that Section 15A of the Impounding Act 1993, No 31 makes it illegal to park a boat trailer in the same spot on a residential street for more than 28 days.

The changes to the legislation led to a number of enquiries as to whether or not Council would introduce the new legislation within the City of Ryde. These enquiries were received from both the media and members of the public. Under the Act, Council is not obligated to implement the new Boat Trailer legislation as this has been left to individual Councils to determine how best they wish to manage the issue of parked boat trailers within their respective residential areas.

As Council did not have a formal position on whether to enforce or not enforce the parking of boat trailers within the City of Ryde, it was determined that the way forward would be to consult with the community and prepare a report for Council's consideration.

Councillors were informed of the changes to the legislation and of Council's intention to consult with the community on this matter on 14 February 2017. This advice was provided through a Councillor Information Bulletin.

The "Community Engagement and Consultation" program commenced on 1 May 2017 and ran through to 28 June 2017. The program included:

- (a) Advertisement of the consultation process through the April rates notice.
- (b) A "Have Your Say" online questionnaire and survey.
- (c) Social media and news print advertisement; and
- (d) Four (4) drop-in information and feedback sessions.

Council received 557 responses during the "Have Your Say" period.

The following were taken into account when determining the recommendations to Council:

- (e) The outcome of the consultation process.
- (f) The number of boat trailer complaints received by Council through Council's Customer Request Management system, between January 2016 and June 2017.

**ITEM 5 (continued)**

- (g) The potential financial implications to Council in implementing the new legislation.
- (h) The potential impact on Council resources in implementing the new legislation.
- (i) The impact of implementing the new legislation on other areas of parking and compliance enforcement within the City of Ryde.
- (j) Consideration that under the legislation, boat trailers parked for 28 days and not moved after the expiry of the 15 notice period issued by Council for their removal would be impounded and not fined.

**RECOMMENDATION:**

- (a) That Council at this stage adopts not to enforce the parking of boat trailers within the City of Ryde under the changes to the “Impounding Act 1993 No 31.”
- (b) That this matter be reviewed by the Manager Community Services in August 2018 and reported back to Council should there be significant changes in the level of reported incidents relating to parked boat trailers within the City of Ryde.

**ATTACHMENTS**

There are no attachments for this report.

Report Prepared By:

**Paul Chidzero**  
**Manager - Community Services**

Report Approved By:

**Angela Jones-Blayney**  
**Acting Director - Customer and Community Services**

## **ITEM 5 (continued)**

### **Discussion**

#### **Legislative Changes**

In 2015 the Impounding Amendment (Unattended Boat Trailer) Bill 2015 was passed and inserted into the impounding Act on 1 July 2016. This amendment means that Section 15A of the Impounding Act 1993, No 31 makes it illegal to park a boat trailer in the same spot on a residential street for more than 28 days.

#### **Background**

The changes to the legislation led to a number of enquiries as to whether or not Council would introduce the new legislation within the City of Ryde. These enquiries were received from both the media and members of the public. Under the Act, Council is not obligated to implement the new Boat Trailer legislation as this has been left to individual Councils to determine how best they wish to manage the issue of parked boat trailers within their respective residential areas. As Council did not have a formal position on whether to enforce or not enforce the parking of boat trailers within the City of Ryde, it was determined that the way forward would be to consult with the community and prepare a report for Council's consideration.

Councillors were informed of the changes to the legislation and of Council's intention to consult with the community on this matter on 14 February 2017. This advice was provided through a Councillor Information Bulletin.

#### **Community Consultation**

The "Community Engagement and Consultation" program commenced on 1 May 2017 and ran through to 28 June 2017. The program included:

1. Advertisement of the consultation process through the April rates notice
2. A "Have Your Say" on online questionnaire and survey
3. Social media and news print advertisement; and
4. Four (4) drop in information and feedback sessions

#### **Community Consultation Outcome**

Council received 557 responses during the "Have Your Say" period. 58% or 323 respondents were in support of the implementation of the new Boat Trailer legislation. 40.2% or 224 respondents were not in support of the changes to the Boat Trailer legislation and 1.8% or 10 respondents had no preference. The key themes that were voiced by residents throughout the consultation process were:

### ITEM 5 (continued)

Against the implementation of the new Boat Trailer legislation:

1. Residents pay rates to be near water so why should they not be entitled to have a boat and park it on the street, as do cars.
2. Trailer owners pay registration as do vehicle owners.
3. A registered boat trailer has equal parking rights as a registered car or any other vehicle.
4. Being a waterfront suburb, Ryde should support the boating community and not penalise it.
5. Car and other motor vehicle owners don't have an exclusive right to street parking; the numbers of boat trailers in the LGA are not many.
6. Many people would have to get rid of their boats if this happened.
7. The law is impractical and will take up lots of resources to enforce; it's a waste of resources to try and fix a small problem.
8. There is nowhere locally to store a boat in Ryde.
9. Boat ramps built by Ryde are specifically for boat owners to use; Ryde should support boat owners.
10. Council restricts us building on our land; say a garage. We have no option other than to park on the street.
11. There would be an impact on local boating clubs as many local boat owners live in apartments and would have nowhere to store their boats.
12. Will the same rules apply to camper vans?

For the implementation of the new Boat Trailer legislation:

1. Parking is tight in our streets and is getting worse with more development; boats take up room and can sit unused and unmoved for months.
2. It is difficult to drive through small/ narrow streets with trucks and boats parked on the streets.
3. Cars are essential, boats are a luxury, and therefore it's essential to make cars a priority.
4. Boats often take-up more than one car space.
5. Boats restrict vision and create a safety hazard on the streets.
6. I have already had two accidents which could have been avoided if the boats were not parked there.
7. Boats belong in water and not on the street, they should be moored; if residents cannot afford to moor them they should not own them.
8. Boats should be moored, not taking up valuable car space in high density streets/areas.
9. Owners often leave boats on streets for months of the year, often parked other than in front of their own house.
10. Roads are to park cars, most boats are wider than cars.

**ITEM 5 (continued)**
**Registered Boat Trailers in Ryde by Postcode**

Licensee Address Suburb	Licensee Address Postcode	
CHATSWOOD WEST	2067	34
DENISTONE	2114	51
DENISTONE EAST	2112	21
DENISTONE WEST	2114	7
EAST RYDE	2113	59
EASTWOOD	2122	126
GLADESVILLE	2111	280
MACQUARIE PARK	2113	5
MARSHFIELD	2122	76
MEADOWBANK	2114	24
MELROSE PARK	2114	41
NORTH RYDE	2113	184
PUTNEY	2112	187
RYDE	2112	241
TENNYSON POINT	2111	47
WEST RYDE	2114	112
<b>Grand Total</b>		<b>1495</b>

**Illegal Parking Statistics within Ryde**

Despite having 1495 registered boat trailers within the LGA, The City of Ryde currently does not experience a problem with boat trailers; a check of Council's Illegally Parked CRM's identified the following:

- Between January and December 2016 Council received 1,390 illegally parked complaints, of these complaints only 13 or 0.94% were related to boat trailers.
- Between January and June 2017 Council received 938 illegally parked complaints, of these complaints only 12 or 1.28% were related to boat trailers.

**ITEM 5 (continued)****Implication to Council if the legislative changes are adopted**

- Should Council opt to enforce this legislation and make it illegal to park a boat trailer in the same spot on a residential street for more than 28 days, it should be noted that at the end of 28 days Council would be required to serve a notice of removal on the owner of the illegally parked boat trailer. This notice would give the owner 15 days to remove the boat trailer, failing which the boat trailer would be impounded.
- The impounding of a boat trailer would be costly to Council and additionally comes with a certain degree of difficulty as Council streets are narrow in many instances and there is the possibility of vehicles being parked both in front of and behind the boat trailer, this could make it difficult to remove the infringing boat trailer and there exists the risk of damage to vehicles on the street.
- It is noted that after 28 days, a boat trailer that is moved to a different location on the same street would require the commencement of the cycle again.
- Should Council resolve to adopt the changes to the legislation, the General Manager will be required to have Council's position officially gazetted prior to the commencement of any enforcement. Once gazetted, Council will not be in a position to reconsider its position at a later stage.
- The City of Ryde has 1495 registered boat trailers and whilst it is not known how many of these may be impounded in any single financial year, it is envisaged that the approximate cost of impounding a boat trailer would be in the region of \$ 275.00 each.
- The staffing costs associated with investigating a boat trailer complaint in line with existing illegally parked process would be in the region of \$ 225.00 per complaint. It is noted, as identified in discussions with Councils that have implemented the new legislation, that there has been a drain on staff resources due to the high volume of complaints; considering that during the consultation process that there were 323 respondents that indicated they wished to have this legislation adopted; should each one of these respondents lodged just one complaint about an illegally parked boat trailer within the first 28 days, the cost to Council in staffing resources could be in excess of \$72,000.
- The time taken to investigate illegal parked boat trailers would impact on the Parking and Rangers unit's ability to effectively manage school zone areas, increasing the risk to children's safety. It would also impact on the management of the turnover of parking in the business districts and on the management of general parking complaints, building site management and compliance issues as they arise, such as illegal dumping and dog attacks.

## **ITEM 5 (continued)**

It is the view of the Parking and Rangers unit that the parking of boat trailers is currently not a major issue within the City of Ryde and that at this stage Council's resources should not be redirected to the enforcement of boat trailers unless they are, like in the case of illegally parked vehicles on the street, illegally parked.

Council's position may change in time, particularly as Canada Bay and Lane Cove Councils have opted to implement the new legislation, and Hunters Hill Council is proposing to consult with its community on the changes to the legislation.

The implementation of the legislation by these three neighbouring Councils could possibly lead to an increase in boat trailers being parked in Ryde. It is therefore proposed to monitor developments such as changes to the level of incidents, as well as the impact of the decisions made by neighbouring Councils and review the impact of the legislation again in August 2018.

### **Options**

There are two options available to Council:

1. That Council adopts to enforce the changes to the "Impounding Act 1993, No 31" making it illegal to park a boat trailer in the same spot on a residential street for more than 28 days. Should Council resolve to adopt the changes to the Act, the General Manager will be required to have Council's position officially gazetted prior to the commencement of any enforcement. This is not the preferred option and it should be noted that once these laws are gazetted, Council will not be in a position at a later stage to reconsider its position.
2. That Council adopts to not enforce the parking of boat trailers within the City of Ryde under the changes to the "Impounding Act 1993 No 31" and that this matter be reviewed in August 2018. A review period of one year will provide an opportunity to monitor developments such as changes to the level of incidents, as well as the impact of decisions made by neighbouring Councils. This is the preferred option.

### **Financial Implications**

Whilst it is not possible to anticipate the exact financial implications, should Council opt to adopt option 2 and enforce the parking of boat trailers within the City of Ryde, it is envisaged that the ongoing financial implication could be in the region of \$266,640.00 in the first year of implementation.

As there is currently no data available, it should be noted that this figure is a projected estimate and is based on the following associated costs and anticipation of an increase in complaints should Council opt to adopt the legislation:

**ITEM 5 (continued)**

Impact to staff resourcing in the first 28 days of implementation	\$ 72,000.00
Additional dedicated staff and associated on-costs	\$100,000.00
Cost of towing, based on \$275 per tow and the current number of vehicles being impounded by Council per annum; being 58	\$ 15,950.00
Complaints & CRM administration costs at \$225 per complaint with an anticipated rate of 30 complaints per month after the initial 28 days of implementation	\$ 74,250.00
Cost of \$148 for the auctioning of unclaimed boat trailers. This figure is based on the current rate of approximately 30 vehicles being auctioned on behalf of Council per annum	\$ 4,440.00
<b>Estimated Total Cost</b>	<b>\$266,640.00</b>

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## **CONFIDENTIAL ITEMS**

### **6 LICENCE TO PUTNEY TENNYSON BOWLING AND COMMUNITY CLUB LTD - PART MORRISON BAY PARK**

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#### **Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**Report prepared by:** Team Leader - Properties; Acting Manager - City Planning  
**File No.:** GRP/09/6/10 - BP17/774  
**Page No.:** 53

### **7 REQUEST FOR TENDER - COR-RFP-04/17 REQUEST FOR PROPOSAL: TRANSACTIONAL CUSTOMER SATISFACTION RESEARCH PROGRAM**

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**Report prepared by:** Research and Insights Coordinator

**Report approved by:** Senior Coordinator - Community Engagement; Acting Director - Customer and Community Services

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#### **Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**File Number:** GRP/09/7/2/5 - BP17/801  
**Page No.:** 60

### **8 ADVICE ON COURT ACTIONS**

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#### **Confidential**

This item is classified CONFIDENTIAL under Section 10A (2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**Report prepared by:** Solicitor  
**File No.:** GRP/09/5/8 - BP17/839  
**Page No.:** 102