

Civic Precinct Committee – Terms of Reference

Membership:	All Councillors
Quorum:	Seven
Meeting date, place and time:	Meetings to be held no less than every 2 months, between 1st and/or 3rd Tuesdays of the months February to November and 1st Tuesday of December; Committee Rooms 2 and 3 Meetings scheduled to commence at 7.30pm-
Casting vote:	Chairperson
Delegation:	All matters considered by the Civic Precinct Committee will be referred to Council for determination.
Charter	To address and consider issues relating to the Civic Precinct area and make recommendations to Council for its determination.
Functions and Powers	<i>Civic Precinct</i> Address and consider any other issues of a significant nature impacting on the City of Ryde Civic Precinct for recommendation to Council.
Other Matters (outside Terms of Reference)	
Public Participation:	Public Participation will be in accordance with Council's – Practice for Public Addresses, in the Code of Meeting Practice. (this allows a maximum of 5 minutes per person, 15 minutes for a group. It also allows Councillors to ask questions of the speaker).
	<u>Restrictions</u> Members of the public will not be able to speak at a Council meeting where matters have already been listed and considered at the Civic Precinct Committee and are being referred to the Council meeting for determination.
Advertising	Meetings will be advertised on Council's website and in the Mayor's Column.
Minutes	Minutes of meetings detailing recommendations for Council's consideration, will be published on Council's website.