

Frequently Asked Questions

| Community Grants | | |
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| Seniors Grant | Up to \$2000 | One round in November |
| Capacity Building Grant – Event Category | Up to \$3500 | One round in November |
| Capacity Building Grant – Emerging/Small Groups | Up to \$3500 | One round in November |
| Capacity Building Grant – General Category | Up to \$3500 | One round in November |
| Sports & Recreation Community Grant | Up to \$3500 | One round in November |
| Community Projects | Up to \$5000 | One round in November |
| Small Grants Program | Up to \$1000 | Open all year and assessed quarterly |

What is the maximum amount of funding that can be applied for?

Refer to the table above. In addition to this Lead / Auspicing community organisations can apply for amounts up to \$5000 for Community Projects on behalf of local community organisations/ groups that are working towards building a cohesive and connected community based on the principles of inclusion, enhancing community wellbeing and cultural capacity building.

Is GST included in the Grant?

All Grant amounts in the above table are exclusive of GST. Applicants registered for GST will have the GST component added to the Grant payment by Council. Applicants should ensure their applications are GST exclusive.

What are Capacity Building Grants?

Grants that are available up to \$3500 are intended to support local organisations in achieving community benefits while building the organisation's skills in governance and capacity in order to assist organisations in sustaining their core activities.

There are three sub-categories within this Grant category:

Event Grants provide benefits to local residents and meet the needs of the community or a specific group. They aim to build the capacity of the organisation, including financial and business planning to reduce the reliance on Council for funding.

Emerging/Small Groups Grants assist new or small groups that are established to address emerging issues or needs in the community. The groups are small, run by volunteers and need support to boost growth potential such as finding a meeting place, developing programs & resources and managing volunteers etc.

General Category Grants assists community organisations to build on existing abilities and become self-sustaining in areas such as promotion, developing business plans and linking with compatible groups or organisations to collaborate and form partnerships.

Who could apply for Sports and Recreation Community Grants?

Only incorporated sporting organisations or sporting groups are eligible to apply for this grants category.

What are Small Grants?

These Grants are available up to \$1000 and fund small organisations, cultural activities or events that require a quick turnaround. This initiative allows Council to respond effectively and flexibly to changing circumstances in the community by providing a responsive program that can support emerging ideas and/or organisations.

When should applications be made?

Community Grants – November round grants will support activities occurring after 1 July and be acquitted by 30 June in the following year.

Small Grants - Applications can be received throughout the year with allocations made in February, June, September and November, as long as the funding pool for the year has not been exhausted. Projects that have commenced or will commence prior to the application being approved will not be funded. Although Small Grants are open throughout the year, they are only available to each organisation once per financial year.

How can we apply?

All application must be submitted using the SmartyGrants online Grant system which can be found on Council website.

Please refer to relevant Guidelines and related Strategies for the Grant category you intend to apply for. You have to click “Apply now” for your selected category and then “Log in” to register as a user. You can then commence your application. From the “Log in” page you can also download or print a preview copy of the application form.

Preview the application form and make sure you have all the information and supporting material required to complete the application online. You could start the application and return to it if you need to after saving it online. Before hitting the “Submit” button, you must check that all required questions are answered and you have supplied all required information. Please note that after submitting the application online, it cannot be accessed to amend or update the information. Incomplete submissions will not be accepted.

After submission, you will receive an acknowledgement to the email address supplied. If you have difficulty submitting your application or unable to complete an application online, please call us on tel: 9952 8222 and we will be happy to assist you.

All information regarding grants can be found on Council website:

www.ryde.nsw.gov.au/community/grants.

Can individuals apply for Grants?

All Grants program will only fund eligible incorporated organisations or groups. Unincorporated groups must provide details of an eligible auspicing organisation.

How does Council define a “Group”?

To be eligible, a “group” must consist of more than two people, formed for a specific purpose and with a defined management structure.

How many Grants can an organisation apply for?

All organisations or groups receive only one grant, per project, per year across all rounds and grant categories.

Can an organisation auspice a Grant if it has received a Grant in the same or another Grant category?

Yes, any eligible organisation may auspice other eligible applications in the same year.

Can I use a Sole Trader ABN?

No. Council will not provide a Grant to anyone using a Sole Trader ABN.

Where must the activity take place?

All funded activities must take place within the City of Ryde municipality and predominantly benefit Ryde residents.

What is the likelihood of an application being funded?

The success of an application is determined by its merit against the assessment criteria, and in consideration of other submissions. Success is also dependant on the level of funding availability

Does the Council provide Grant support for Council's venue hire fees and Council charges?

Council does not provide Grants for Council venue hire fees or for costs associated to Council fees.

How long do we have to spend the Grant?

Grants should be spent within 12 months of the Grants approval notification and is additionally dependant on the project dates submitted in the application and the relevant funding period for your grant.

What if the project doesn't go ahead or we don't use all of the Grant funds?

All unexpended funds must be returned to the Council. Unused funds should be returned to Council prior to or when submitting the acquittal report.

Can we keep any interest earned on the Grant?

Yes, any interest accrued must be used only for the supported activity.

When do we need to acquit our Grant?

Acquittals must be submitted following completion of your project. Applicants with overdue acquittals will not be eligible for funding until past grants are acquitted.

How do we acquit our Grant?

Acquittal forms are available upon request. Simply complete the form and provide any requested support material. Should you need assistance, please speak to the nominated contact officer.