



FINANCIAL ASSISTANCE APPLICATION

You may apply for financial assistance for up to 4 people. In the event that the subsidy fund is undersubscribed, we may be able to increase this number. We will inform all applicants to the financial assistance package if additional funds become available. Please see the financial assistance page in the registration pack for details of eligibility and maximum subsidies

Funds will be paid by reimbursement. If you have been successful in your application, you will be required to provide evidence that your travel (if coming by train or air) and accommodation has been paid for. Once we have received this information, we will provide you with a Purchase Order number and will then require your organisation to provide an invoice for the agreed amount, quoting that PO number. Invoices should be made out to City of Ryde.

Return applications by **Friday 18 August** to:

Email: mpaine@ryde.nsw.gov.au

Post: Mike Paine, Community Project Officer – Young People, City of Ryde Council, Locked Bag 2069, North Ryde NSW 1670

Questions or concerns: Call Mike Paine on 9952 8248

CONTACT DETAILS (GROUP ORGANISER)

First Name	<input type="text"/>
Surname	<input type="text"/>
Council / Organisation	<input type="text"/>
Position	<input type="text"/>
Address	<input type="text"/>
Suburb / Town	<input type="text"/>
Telephone	<input type="text"/>
Email	<input type="text"/>
How many Young People are you bringing in total?	<input type="text"/>
How many people are you applying for, for financial assistance?	<input type="text"/>

TRAVEL

How will you be travelling to the conference?

Car/Bus/Van How many vehicles?

Approx. distance to travel in km (Please calculate reimbursement based on 0.66c per km)

Train What is the return train fare per person?

Air What is the return air fare per person?

TOTAL COST FOR TRAVEL \$

ACCOMODATION

Are you staying in Ryde overnight for the conference? Yes No If yes, how many nights?

Which hotel have you booked?

What is the total cost of accommodation? \$

FOOD

The conference will provide all meals from Afternoon Tea on Friday to Lunch on Sunday, with the exception of Breakfast.

How many meals will you need to purchase for your group in total (including travel)

Based on meal allowance of \$15 per meal, what is the total spend \$

OTHER EXPENSES

Please detail below any other expenses that you foresee in bringing your group to the 2017 NSW Youth Council Conference.

\$

TOTAL EXPENSES

Conference Fees \$80 per person \$

Travel \$

Accommodation \$

Meals \$

Other \$

TOTAL \$

SUBSIDY APPLIED FOR

No of young people applied for (max 4):

Total funds applied for (see table below for max subsidies): \$

Distance Travelled Max Subsidy Available

0-100km	\$100 per head
100-250km	\$200 per head
250km +	\$400 per head

SUPPORTING INFORMATION

Your supporting information should briefly address your reasons for applying for Financial Assistance in under 300 words.

Applications for Financial Assistance must be submitted by Friday 18 August.

We aim to inform all applicants of the outcome by Friday 25 August.