

**3 OFFICIAL MEETINGS WITH A STATE MINISTER OR MEMBER -  
Councillor Terry Perram**

**File Number: CLM/11/1/5/6 - BP11/871**

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**MOTION:**

- (a) That the Mayor obtain the endorsement of Council before attending any official meeting with a State Minister or member at which Council business will be discussed;
- (b) That Council staff accompany the Mayor at any such meeting where endorsement is given;
- (c) That a report of the meeting be presented to Councillors through the Councillors' Information Bulletin and if appropriate, through the Council business papers;
- (d) That the report include all matters raised, any advice or commitments given by either side and any other relevant information to ensure that Council remains fully informed.