

Meeting Date: Tuesday 27 July 2021
Location: Online Audio Visual Meeting
Time: 7.00pm

Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.

NOTICE OF BUSINESS

Item		Page
1	ITEMS PUT WITHOUT DEBATE	1
2	CONFIRMATION OF MINUTES - Council Meeting held on 29 June 2021	2
3	DEFERRED REPORT - ITEM 4(3) - UPDATE TO CITY OF RYDE STATEMENT OF BUSINESS ETHICS FROM THE REPORT OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING 4/21 held on 8 June 2021	32
4	REFERRAL OF 2020/21 DRAFT FINANCIAL STATEMENTS TO EXTERNAL AUDIT.....	52
5	2020/21 CARRY FORWARDS.....	54
6	CITY OF RYDE - RESPONSE TO THE CURRENT COVID-19 OUTBREAK	64
7	CALL FOR MOTIONS FOR THE LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2021 - HYATT REGENCY HOTEL - SYDNEY - 28 NOVEMBER TO 30 NOVEMBER 2021	81
8	EPPING SCOUTS REIMBURSEMENT FOR WORKS COMPLETED	108
9	COMMUNITY GRANTS PROGRAM - ALLOCATION OF FUNDING SMALL GRANTS 2021, ROUND 2	112
PRECIS OF CORRESPONDENCE		
1	LETTER FROM SENATOR THE HON. ANNE RUSTON - INTERNATIONAL WOMEN'S DAY	117
2	LETTER TO MINISTER STOKES REGARDING VILLA DEVELOPMENT - LOCAL ENVIRONMENTAL PLAN	120

Meeting Date: Tuesday 27 July 2021
Location: Online Audio Visual Meeting
Time: 7.00pm

NOTICE OF BUSINESS (CONTINUED)

Item	Page
NOTICES OF MOTION	
1 DEFERRED NOTICE OF MOTION: ACKNOWLEDGEMENT PLAQUE - ITALIAN MIGRANTS OF RYDE - Councillor Roy Maggio.....	122
2 DEFERRED NOTICE OF MOTION: PARKING MATTERS - NEIGHBOURING STREETS SURROUNDING THE RYDE AQUATIC LEISURE CENTRE - Councillor Roy Maggio	122
3 DEFERRED NOTICE OF MOTION: APPRECIATION PLAQUE - Councillor Jordan Lane	123
4 DEFERRED NOTICE OF MOTION: GRANT FOR EXPANDED YOGA SERVICES - Councillor Jordan Lane	123
5 DEFERRED NOTICE OF MOTION: TREATY ON THE PROHIBITION OF NUCLEAR WEAPONS - Councillor Christopher Gordon	124
6 PEDESTRIAN SAFETY AND TURNING SIGNALS AT COXS AND WICKS ROAD, NORTH RYDE - Councillor Penny Pedersen	125
7 EMERGENCY FOOD PARCELS IN RYDE DURING COVID LOCKDOWN - Councillor Penny Pedersen.....	126
CONFIDENTIAL ITEMS	
10 REQUEST FOR TENDER - COR-RFT-06/21 - LICENCE OF ELS FIELD 1 AND CHRISTIE PARK FIELD 2 SYNTHETIC SPORTS FIELDS.....	129
11 REQUEST FOR TENDER - COR-RFT-08/21 CHRISTIE PARK AMENITIES BUILDING	164
12 REQUEST FOR TENDER - COR-RFT-01/21 - CLEANING SERVICES FOR NORTH RYDE OFFICE	188
13 SSROC PAVING THE WAY PROGRAM - ROAD SURFACING, PATCHING AND ASSOCIATED WORKS.....	219
14 ADVICE ON COURT ACTIONS	248

1 ITEMS PUT WITHOUT DEBATE

Report prepared by: Civic Services Manager

File No.: CLM/21/1/1/2 - BP21/651

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, Council can determine those matters on the Agenda that can be adopted without the need for any discussion.

RECOMMENDATION:

That Council determine the Items on Council's Agenda that will be adopted without debate.

OR

That Council determine all Items on the Agenda.

2 CONFIRMATION OF MINUTES - Council Meeting held on 29 June 2021

Report prepared by: Civic Services Manager

File No.: CLM/21/1/1/2 - BP21/652

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Council Meeting 6/21, held on 29 June 2021 be confirmed.

ATTACHMENTS

- 1 MINUTES - Ordinary Council Meeting - 29 June 2021

ITEM 2 (continued)

ATTACHMENT 1

**Council Meeting
MINUTES OF MEETING NO. 6/21**

Meeting Date: Tuesday 29 June 2021
Location: Online Audio Visual Meeting
Time: 7.02pm

Councillors Present: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Maggio, Moujalli, Pedersen, Purcell, Yedelian OAM and Zhou.

Note: Councillor Kim arrived at the meeting at 7.18pm during discussion on the Matter of Urgency and confirmed that he had returned from his Leave of Absence.

Note: Councillor Kim left the meeting at 10.57pm and did not return. He was not present for voting on Confidential Items 11, 12 and 13.

Apologies: Nil.

Staff Present: General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Planning and Environment, Director – City Works, General Counsel, Chief Financial Officer, Manager – Communications and Engagement, Manager – Parks, Manager – Community and Ranger Services, Manager – Environment, Manager – RALC, Manager – People and Performance, Manager – Transport, Acting Manager – Corporate Governance, Senior Coordinator – RALC Operations, Senior Coordinator – Community Engagement, Acting Senior Coordinator – Communications, IT Applications Support Officer, Civic Services Manager and Civic Support Officer.

PRAYER

Reverend Jenni Stoddart of St Philip's Anglican Church, Eastwood offered prayer prior to the commencement of the meeting.

NATIONAL ANTHEM

The National Anthem was sung prior to the commencement of the meeting.

ITEM 2 (continued)

ATTACHMENT 1

DISCLOSURES OF INTEREST

The Mayor, Councillor Laxale disclosed a Less than Significant Non-Pecuniary Interest in Item 5 – Four Year Delivery Program 2021-2025 including one year operational plan 2021/22, for the reason that he is a member of a political group.

Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in Item 5 – Four Year Delivery Program 2021-2025 including one year operational plan 2021/22, for the reason that she is a member of a political party.

Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in Item 9(G) – Traffic and Parking Matters approved by the Ryde Traffic Committee Meeting – June 2021 for the reason that she knows several disabled people from her local community who attend the North Ryde Community Church.

Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in Notice of Motion 2 – Italian Migrants of Ryde for the reason that her half brother has Italian heritage and his father was born in Italy.

Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in Notice of Motion 4 – Support for Ryde Italian Migrants Book for the reason that her half brother has Italian heritage and his father was born in Italy.

Councillor Gordon disclosed a Less than Significant Non-Pecuniary Interest in Item 5 – Four Year Delivery Program 2021-2025 including one year operational plan 2021/22, for the reason that he is a member of a registered political party.

Councillor Purcell disclosed a Less than Significant Non-Pecuniary Interest in Item 5 – Four Year Delivery Program 2021-2025 including one year operational plan 2021/22, for the reason that he is a politician who may use the services mentioned in the report as suggested as community feedback.

Councillor Yedelian OAM disclosed a Less than Significant Non-Pecuniary Interest in Item 5 – Four Year Delivery Program 2021-2025 including one year operational plan 2021/22, for the reason that he is a member of a political group party and the Item discussed changing fees and charges for community organisations and political parties.

Councillor Brown disclosed a Less than Significant Non-Pecuniary Interest in Item 5 – Four Year Delivery Program 2021-2025 including one year operational plan 2021/22, for the reason that a recommendation was made that impacts political parties hire and usage of Council Meeting rooms.

Councillor Lane disclosed a Less than Significant Non-Pecuniary Interest in Item 5 – Four Year Delivery Program 2021-2025 including one year operational plan 2021/22, for the reason that he is a member of a political party.

Councillor Lane disclosed a Less than Significant Non-pecuniary Interest in Notice of Motion 2 – Italian Migrants of Ryde Project for the reason that his partner is half Italian.

ITEM 2 (continued)

ATTACHMENT 1

TABLING OF PETITIONS

Councillor Maggio tabled a petition with approximately 60 signatures in relation to Notice of Motion 5 – Parking Matters – Neighbouring Streets surrounding the Ryde Aquatic Leisure Centre and a copy is **ON FILE**.

Councillor Maggio stated that he would like to withdraw his submission and to thank staff for their help with The Ergon 1 Café at 20 Buffalo Road, Gladesville.

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

The following persons made a written submission to Council:-

Name	Topic
Margaret Galluzzo	Notice of Motion 2 – Italian Migrants of Ryde Project
Angelina Bonifacio	Notice of Motion 2 – Italian Migrants of Ryde Project
Rose Martelli	Notice of Motion 2 – Italian Migrants of Ryde Project
Frank Carabetta	Notice of Motion 2 – Italian Migrants of Ryde Project
Barbara and Armando Papallo	Notice of Motion 2 – Italian Migrants of Ryde Project
Anna Mifsud	Notice of Motion 2 – Italian Migrants of Ryde Project
Mario Zarro	Notice of Motion 2 – Italian Migrants of Ryde Project
Dr Vanessa Berry – University of Sydney	Notice of Motion 2 – Italian Migrants of Ryde Project
Victor Tagg	Notice of Motion 2 – Italian Migrants of Ryde Project
Rose Steel (Galluzzo)	Notice of Motion 2 – Italian Migrants of Ryde Project
Jeanette Zakhem	Notice of Motion 2 – Italian Migrants of Ryde Project
Roseanna Gallo	Notice of Motion 2 – Italian Migrants of Ryde Project
Annette Bietola Lentini	Notice of Motion 2 – Italian Migrants of Ryde Project
Lydia Scuglia	Notice of Motion 2 – Italian Migrants of Ryde Project
Caroline Micallef (nee Mesiti)	Notice of Motion 2 – Italian Migrants of Ryde Project
Mary Oliveri	Notice of Motion 2 – Italian Migrants of Ryde Project
Kim Phillips – President Ryde District Historical Society Inc.	Notice of Motion 2 – Italian Migrants of Ryde Project
Macquarie University	Notice of Motion 2 – Italian Migrants of Ryde Project
Dr Samiul J Sorrenti	Notice of Motion 2 – Italian Migrants of Ryde Project
Angelina Bonifacio	Notice of Motion 2 – Italian Migrants of Ryde Project
Annette Lentini	Notice of Motion 3 – Acknowledgement Plaque – Italian Migrants of Ryde
Dr Samiul Sorrenti	Notice of Motion 3 – Acknowledgement Plaque – Italian Migrants of Ryde
Roseanna Gallo	Notice of Motion 3 – Acknowledgement Plaque – Italian Migrants of Ryde

ITEM 2 (continued)

ATTACHMENT 1

Name	Topic
Genevieve Paton (representing the Yoga House, Gladesville)	Notice of Motion 7 – Grant for Expanded Yoga Services
Billie Shi – The Yoga House	Notice of Motion 7 – Grant for Expanded Yoga Services
Helen Rubin	Notice of Motion 11 – Providing access for disabled speakers and swimmers in Ryde
Alan Burgess	Notice of Motion 11 – Providing access for disabled speakers and swimmers in Ryde
Jenny Whiteley	Notice of Motion 11 – Providing access for disabled speakers and swimmers in Ryde

PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA

No addresses were made to Council.

MATTER OF URGENCY

Councillor Zhou advised the meeting that he wished to raise a Matter of Urgency regarding the election of Councillor Gordon as Acting Deputy Mayor until such time as the Deputy Mayor, Councillor Kim returns from his Leave of Absence, the time being 7.18pm.

The Mayor, Councillor Laxale accepted this matter as an Urgent Item.

RESOLUTION: (Moved by Councillor Zhou and the Mayor, Councillor Laxale)

That Council consider a Matter of Urgency, raised by Councillor Zhou, regarding the election of Councillor Gordon as Acting Deputy Mayor until such time as the Deputy Mayor, Councillor Kim returns from his Leave of Absence.

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Pedersen, Purcell and Zhou

Against the Motion: Councillors Brown, Lane, Maggio, Moujalli and Yedelian OAM

ITEM 2 (continued)

ATTACHMENT 1

MATTER OF URGENCY – ELECTION OF COUNCILLOR GORDON AS ACTING DEPUTY MAYOR UNTIL THE DEPUTY MAYOR, COUNCILLOR KIM RETURNS FROM HIS LEAVE OF ABSENCE

MOTION: (Moved by Councillors Zhou and Purcell)

That Council consider the election of Councillor Gordon as Acting Deputy Mayor until such time as the Deputy Mayor, Councillor Kim returns from his Leave of Absence.

Note: Councillor Kim joined the meeting at 7.18pm. The Mayor, Councillor Laxale asked Councillor Kim if he has now returned from his Leave of Absence and Councillor Kim advised the meeting that he had returned from his Leave of Absence.

Note: As Councillor Kim advised the meeting that he had returned from his Leave of Absence, the Mayor, Councillor Laxale ruled the above Motion ‘Out of Order’.

MAYORAL MINUTES

MM5/21 PASSING OF JOHN NEUHAUS – MANAGER LIBRARY SERVICES – Mayor, Councillor Jerome Laxale

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Gordon)

- (a) That the information regarding John Neuhaus be noted.
- (b) That a suitable item of remembrance be installed in Council’s Ryde Library in consultation with John’s family.
- (c) That a donation of \$500 from Council’s base budget be made in memory of John Neuhaus to the Cure Brain Cancer Foundation.
- (d) That Council resolve to observe a minute’s silence as a mark of respect.

Record of Voting:

For the Motion: Unanimous

Note: The Meeting then observed a one minute silence.

ITEM 2 (continued)

ATTACHMENT 1

**MM6/21 SMALL BUSINESS AND COMMUNITY SPORTS FINANCIAL SUPPORT
– Mayor, Councillor Jerome Laxale**

MOTION: (Moved by the Mayor, Councillor Laxale and Councillor Maggio)

- (a) That the General Manager prepare a report as soon as practicable or by the next Council Meeting outlining measures that could be implemented to support small businesses in Ryde adversely impacted by the current Greater Sydney 2021 lockdown.
- (b) That the report identify and provide information on the financial impact of small business fee/rent waivers (similar to those provided during the 2020/2021 financial year due to lockdowns) on the 2021/2022 budget.
- (c) That the report identify and provide costings for, if required, fee refunds for sporting and community groups in the City of Ryde who were unable to use grounds and facilities during the period of the Greater Sydney lockdown.

AMENDMENT: (Moved by Councillors Kim and Brown)

- (a) That the General Manager prepare a report as soon as practicable or by the next Council Meeting outlining measures that could be implemented to support small businesses in Ryde adversely impacted by the current Greater Sydney 2021 lockdown.
- (b) That the report identify and provide information on the financial impact of small business fee/rent waivers (similar to those provided during the 2020/2021 financial year due to lockdowns) on the 2021/2022 budget.
- (c) That the report identify and provide costings for, if required, fee refunds for sporting and community groups in the City of Ryde who were unable to use grounds and facilities during the period of the Greater Sydney lockdown.
- (d) That the General Manager also prepare a report to support city wide small business grants similar to that of Eastwood Small Business Grant.

On being put to the Meeting, the voting on the Amendment was six (6) All. The Mayor, Councillor Laxale used his casting vote Against the Amendment. The Amendment was **LOST**. The Motion was then put and **CARRIED**.

ITEM 2 (continued)

ATTACHMENT 1

Record of Voting:

For the Amendment: Councillors Brown, Kim, Lane, Maggio, Moujalli and Yedelian OAM

Against the Amendment: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Pedersen, Purcell and Zhou

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Maggio)

- (a) That the General Manager prepare a report as soon as practicable or by the next Council Meeting outlining measures that could be implemented to support small businesses in Ryde adversely impacted by the current Greater Sydney 2021 lockdown.
- (b) That the report identify and provide information on the financial impact of small business fee/rent waivers (similar to those provided during the 2020/2021 financial year due to lockdowns) on the 2021/2022 budget.
- (c) That the report identify and provide costings for, if required, fee refunds for sporting and community groups in the City of Ryde who were unable to use grounds and facilities during the period of the Greater Sydney lockdown.

Record of Voting:

For the Motion: Unanimous

COUNCIL REPORTS

1 ITEMS PUT WITHOUT DEBATE

RESOLUTION: (Moved by Councillors Maggio and Kim)

- (a) That Council adopt Item 2, Item 3, Item 3(3), Item 4, Item 4(5), Item 6, Notice of Motion 8, Notice of Motion 10 and Notice of Motion 11 on Council's Agenda as per the recommendations in the reports.
- (b) That Notice of Motion 2 and Notice of Motion 4 be considered in conjunction.

ITEM 2 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Maggio, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillor Yedelian OAM

2 CONFIRMATION OF MINUTES - Council Meeting held on 25 May 2021

RESOLUTION: (Moved by Councillors Maggio and Kim)

That the Minutes of the Council Meeting 5/21, held on 25 May 2021 be confirmed.

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Maggio, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillor Yedelian OAM

3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 5/21 held on 8 June 2021

RESOLUTION: (Moved by Councillors Maggio and Kim)

That Council determine Item 3 of the Works and Community Committee report 5/21, held on 8 June 2021 noting that Items 1, 2, 4, 5, 6, 7, 8(A), 8(B), 8(C), 8(D), 8(E), 8(F), 8(G) and 9 were dealt with by the Committee within its delegated powers.

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Maggio, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillor Yedelian OAM

3 FUTURE USE OF UNNAMED PARK ON LANE COVE ROAD

RESOLUTION: (Moved by Councillors Maggio and Kim)

- (a) That Council proceeds with Option 1: Maintain the existing land classification and use of the Park with particular emphasis on planting out the land with trees as part of Council's commitment to tree canopy coverage.

ITEM 2 (continued)

ATTACHMENT 1

- (b) That the General Manager prepare a report with appropriate funding for this project to be brought back to Works and Community at the earliest.
- (c) That Council writes to the strata committee of 1-15 Fontenoy Road, Macquarie Park informing them of this decision.

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Maggio, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillor Yedelian OAM

**4 REPORT OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING
4/21 held on 8 June 2021**

RESOLUTION: (Moved by Councillors Maggio and Kim)

That Council determine Items 3 and 5 of the Finance and Governance Committee report 4/21, held on 8 June 2021 noting that Items 1, 2, 4, 6, 7 and 8 were dealt with by the Committee within its delegated powers.

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Maggio, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillor Yedelian OAM

**5 LARGE GENERATION SOLAR CERTIFICATES - RALC POWER
PLANT**

RESOLUTION: (Moved by Councillors Maggio and Kim)

That Council resolves to sell the 436 currently registered LGC certificates generated from the RALC Solar Plant (for 2019 to January 2021) to Green Energy Trading for a price of \$32.50 per LGC ex GST using the Australian Financial Markets Association (AFMA) Contract for spot purchase/sale of environmental products **ATTACHMENT 1**. providing a financial generation of \$14,170 ex GST in income for the City of Ryde and project payback. That Council authorises the General Manager to sign the AFMA spot contract **ATTACHMENT 1**. with Green Energy Trading for this sale (pricing held until 30 June 2021). That Council authorises Council's primary contact on the Clean Energy Regulator's REC Registry website to transfer 436 LGCs to Green Energy Trading in accordance with the signed AFMA spot market contract.

ITEM 2 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Maggio, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillor Yedelian OAM

6 LOCAL GOVERNMENT ELECTION 2021 - "ELECTORAL MATTER", USE OF COUNCIL RESOURCES, CARETAKER PROVISIONS AND MEETING SCHEDULE

RESOLUTION: (Moved by Councillors Maggio and Kim)

- (a) That Council note and endorse the actions detailed in this report relating to the use of Council resources and the publishing of 'Electoral Matter' during the regulated period which commences on 26 July 2021.
- (b) That Council note the caretaker provisions as prescribed in the Local Government (General) Regulation 2005.
- (c) That Council endorse 24 August 2021 as the last Council meeting prior to the 2021 Local Government Elections, noting that the caretaker provisions commence on 6 August 2021.

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Maggio, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillor Yedelian OAM

NOTICE OF MOTIONS

8 BAY DRIVE MEADOWBANK BUS SERVICE (518) - Councillor Bernard Purcell

RESOLUTION: (Moved by Councillors Maggio and Kim)

In response to the ongoing vehicular, pedestrian and cyclist safety concerns on Bay Drive Meadowbank, exacerbated by this year's new 518 route we seek that:-

- (a) The Mayor seeks a meeting with the NSW Minister for Transport, with residents and interested councillors, to discuss concerns about changes to bus routes in Ryde and the lack of adequate consultation with, and notice to, commuters.

ITEM 2 (continued)

ATTACHMENT 1

- (b) The General Manager write to Transport for NSW requesting that they change the alignment of the 518 back to its previous route down Bowden Street Meadowbank instead of Bay Drive Meadowbank.
- (c) The General Manager urgently request temporary safety solutions for Bay Drive be investigated and installed from the Traffic Facilities Fund, after consultation with residents and the Ryde Traffic Committee, until such time as the route is realigned as per Recommendation (b) above.

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Maggio, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillor Yedelian OAM

**10 MEN'S MENTAL HEALTH AND SUICIDE PREVENTION STRATEGY -
Councillor Penny Pedersen**

RESOLUTION: (Moved by Councillors Maggio and Kim)

- (a) That Council note that the pandemic and financial stress during 2020/21 has placed a great deal of pressure on families, contributing to an increase in domestic violence and mental health issues.
- (b) That the General Manager:-
 - (i) bring back to the Works and Community Committee a report on Men's health in the City of Ryde outlining the current social services for men like mens sheds or meetings for men that are held in Ryde.
 - (ii) data showing suicide rates and numbers of men presenting to service providers who may be at risk.
 - (iii) options for developing a City of Ryde Suicide Prevention Strategy.

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Maggio, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillor Yedelian OAM

ITEM 2 (continued)

ATTACHMENT 1

11 PROVIDING ACCESS FOR DISABLED SPEAKERS AND SWIMMERS IN RYDE - Councillor Penny Pedersen

Note: Helen Rubin, Alan Burgess and Jenny Whiteley made written submissions on this Item.

RESOLUTION: (Moved by Councillors Maggio and Kim)

- (a) That Council note the relatively large number of Ryde residents living with a disability and the need to provide access for all residents to move freely around our city and engage in social, sporting and civic life.
- (b) That the General Manager bring back a report identifying:-
 - (i) an appropriate lectern for guest speakers that use a wheelchair.
 - (ii) suitable disability steps for swimmers using the Olympic Pool at the Ryde Aquatic Leisure Centre (RALC).
 - (iii) identify a suitable funding source for both.

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Maggio, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillor Yedelian OAM

COUNCIL REPORTS

2 CONFIRMATION OF MINUTES - Council Meeting held on 25 May 2021

Note: This matter was dealt with earlier in the meeting as detailed in these Minutes.

3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 5/21 held on 8 June 2021

Note: This matter was dealt with earlier in the meeting as detailed in these Minutes.

3 FUTURE USE OF UNNAMED PARK ON LANE COVE ROAD

Note: This matter was dealt with earlier in the meeting as detailed in these Minutes.

ITEM 2 (continued)

ATTACHMENT 1

**4 REPORT OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING
4/21 held on 8 June 2021**

Note: This matter was dealt with earlier in the meeting as detailed in these Minutes.

3 UPDATE TO CITY OF RYDE STATEMENT OF BUSINESS ETHICS

Note: Councillor Kim left the meeting at 8.23pm and was not present for voting on this Item.

RESOLUTION: (Moved by Councillors Purcell and Clifton)

That consideration of this matter be deferred to later in the meeting, before Council moves into Confidential Session.

Record of Voting:

For the Motion: Unanimous

**5 LARGE GENERATION SOLAR CERTIFICATES - RALC POWER
PLANT**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**5 FOUR YEAR DELIVERY PROGRAM 2021-2025 INCLUDING ONE YEAR
OPERATIONAL PLAN 2021/22**

Note: The Mayor, Councillor Laxale disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he is a member of a political group.

Note: Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she is a member of a political party.

Note: Councillor Gordon disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he is a member of a registered political party.

Note: Councillor Purcell disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he is a politician who may use the services mentioned in the report as suggested as community feedback.

ITEM 2 (continued)

ATTACHMENT 1

Note: Councillor Yedelian OAM disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he is a member of a political group party and the Item discussed changing fees and charges for community organisations and political parties.

Note: Councillor Brown disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that a recommendation was made that impacts political parties hire and usage of Council meeting rooms.

Note: Councillor Lane disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he is a member of a political party.

Note: Councillor Kim was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Purcell and Gordon)

- (a) That Council adopts the proposed Four Year Delivery Program 2021-2025 including the One year Operational Plan for 2021/22 and 2021/22 Fees and Charges Schedule.
- (b) That Council makes and levies the Rates and Charges for the 2021/22 financial year, as detailed in the Four Year Delivery Program 2021-2025 including One Year Operational Plan 2021/22 in accordance with the Local Government Act 1993.
- (c) That Council sets the rate of interest payable in respect of rates and charges that remain unpaid after they become due and payable be set at six percent (6%) per annum.

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Lane, Maggio, Pedersen, Purcell and Zhou

Against the Motion: Councillors Moujalli and Yedelian OAM

6 LOCAL GOVERNMENT ELECTION 2021 - "ELECTORAL MATTER", USE OF COUNCIL RESOURCES, CARETAKER PROVISIONS AND MEETING SCHEDULE

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

ITEM 2 (continued)

ATTACHMENT 1

7 OUTCOMES FROM DOG OFF-LEASH TRIAL

Note: Councillor Moujalli left the meeting at 9.03pm and was not present for voting on this Item.

Note: Councillor Kim returned to the meeting at 9.06pm during discussion on this Item.

RESOLUTION: (Moved by Councillors Pedersen and Maggio)

- (a) That the following parks be identified by Council as dog off leash areas:-
- Marsfield Park: Unfenced and off leash when not used for organised sport
 - Monash Park: Unfenced and off leash when not used for organised sport.
 - Moore Park: Enclosed off leash area at all times.
 - Bennelong Park Foreshore – (alternate location to Kissing Point Park): Unfenced off leash swimming area at all times.
- (b) That Council extend the Memorial Park trial for a further 12 months and undertake further works to improve its containment.
- (c) That funding be identified in the next iteration of Council's Four-Year Delivery Plan, for a capital project to install infrastructure at Moore Park to make an area fully fenced.
- (d) That Council consult with the community with reference to the existing Masterplan on constructing a fenced in area around Andrew Street, Meadowbank.

Record of Voting:

For the Motion: Unanimous

8 MEADOWBANK TRAFFIC AND TRANSPORT STUDY FUNDING

Note: Councillor Moujalli returned to the meeting at 9.09pm.

RESOLUTION: (Moved by Councillors Lane and Kim)

- (a) That Council accept TfNSW's funding for the Meadowbank Traffic and Transport Study for 50% of the total project cost.

ITEM 2 (continued)

ATTACHMENT 1

- (b) That the Mayor write to the Minister for Transport and the local member thanking them for the funding for this project.

Record of Voting:

For the Motion: Unanimous

9 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - JUNE 2021

Note: Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in Page (G) of this Item for the reason that she knows several disabled people from her local community who attend the North Ryde Community Church.

RESOLUTION: (Moved by Councillors Gordon and Purcell)

That Council endorses the following Ryde Traffic Committee recommendations:

(A) ROSS SMITH AVENUE, MEADOWBANK– STOP CONTROL

That the following changes be made in Ross Smith Avenue, Meadowbank:

- a) STOP signage and associated line marking be installed on Ross Smith Avenue at its intersection with Constitution Road West, Meadowbank.

(B) WEST PARADE, WEST RYDE - PARKING RESTRICTIONS

That the following changes be made in West Parade, West Ryde:

- a) No Stopping signage be installed on both sides of West Parade along the property frontages of No's 60 to 64 where it intersects with Marlow Avenue, West Ryde.

(C) MEADOWBANK STATION, MEADOWBANK – PROPOSED MOTORBIKES ONLY ZONE

That the following changes be made in the car park adjacent to the Meadowbank Station, Meadowbank:

- a) Two 'Motorbikes Only' parking spaces be installed on the northern end of the Meadowbank Station commuter car park adjacent to the property boundary of the Meadowbank Education and Employment Precinct.

(D) WICKS ROAD, MACQUARIE PARK - EXTENSION OF EXISTING RAISED MEDIAN WITHIN WICKS ROAD (NORTH OF EPPING ROAD)

That the following changes be made in Wicks Road, Macquarie Park:

ITEM 2 (continued)

ATTACHMENT 1

- a) The existing raised median within Wicks Road (north of Epping Road) be extended by approximately 25m northerly across the driveway of 109 Wicks Road to create a left in/out arrangement in accordance with attached drawing No. 2020/898-01B (Dated 4/6/2021).
- b) The extended median is to be constructed to Council and TfNSW specifications and installed by the applicant at no cost to Council.

(E) ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS

- a) The Road Safety report be received and noted

(F) WESTMINSTER PARK- PEDSTRIAN CROSSING

That the following changes be made in Ryde Road:

- a) The existing pedestrian refuge on Ryde Road be upgraded to a zebra crossing be approved in principle, subject to detailed design and a lighting assessment being undertaken.
- b) Funding be allocated for the above work to be undertaken.

(G) CUTLER PARADE, NORTH RYDE- PARKING RESTRICTIONS

The following parking changes be made in Cutler Parade, North Ryde:

That Council:

- 1) An 11m area of 'No Parking – Wedding and Funeral Vehicles Excepted' be installed on the southern side of Cutler Parade between the driveway access to North Ryde Community Church and the rear access to the Blenheim Road Shops.
- 2) Staff consult with the church and local residents to install two disabled parking spaces outside the church on Cutler Parade - Sunday 7am - 10pm.
- 3) Staff investigate the extension of 2 hour to 3 hour parking on Sundays in the Carpark outside the community centre.

(H) PITTWATER ROAD, NORTH RYDE- PEDESTRIAN REFUGE

The following changes be made in Pittwater Road, North Ryde:

- a) That a pedestrian refuge on Pittwater Road in the vicinity of No.307 Pittwater Road be approved in principle and included in a future capital works program, subject to detailed design, lighting assessment and consultation with directly affected residents being undertaken.

ITEM 2 (continued)

ATTACHMENT 1

(I) WATERLOO ROAD, MACQUARIE PARK- PARKING RESTRICTIONS AND ONE-WAY

The following changes be made in Waterloo Road, Macquarie Park:

- a) A C3 yellow line, signifying 'No Stopping', be installed around the inner island of the bus layover section of Waterloo Road.
- b) The westbound one-way system in the bus layover loop on Waterloo Road be endorsed and signposted accordingly.

(J) OWEN STREET, GLADESVILLE- PARKING RESTRICTIONS

The following parking changes be made in Owen Street, Gladesville:

- a) A 2P 8am-6pm Mon-Fri Authorised Permit Holders Excepted - Zone 9 resident parking scheme be installed on the western side of Owen Street, Gladesville.
- b) Residents be advised of the number of permits that they will be eligible for and invited to apply for permits.

(K) RYEDALE ROAD, WEST RYDE- TRAFFIC ARRANGEMENTS

The following changes be made in Ryedale Road, West Ryde:

- a) Council endorses the proposed access arrangements for the new commuter car park on Ryedale Road, with only a left turn movement being permitted from the egress point from the car park. The car park is to be signposted to ensure that motorists are aware of this left turn restriction when egressing from the car park.
- b) All deficiencies as identified in the Road Safety Audit undertaken by GHD associated with this car park be undertaken by TfNSW at no cost to Council.
- c) The existing 1/2P parking zone on the western side of Ryedale Road preceding the zebra crossing be converted to a No Parking KISS and RIDE zone.
- d) All unrestricted parking on the western side of Ryedale Road not otherwise designated as bus zone be converted to 1P 8am -6pm Mon-Sun & Public Holidays.

Record of Voting:

For the Motion: Unanimous

ITEM 2 (continued)

ATTACHMENT 1

INFORMATION REPORT

10 REPORT FOR THE INFORMATION OF COUNCIL - EXCLUSION OF ITEM OF BUSINESS FROM THE COUNCIL MEETING HELD ON 25 MAY 2021

Note: An Information Report was presented to Council.

NOTICES OF MOTION

1 DEFERRED NOTICE OF MOTION: LOCAL ENVIRONMENTAL PLAN - Councillor Roy Maggio

MOTION: (Moved by Councillors Maggio and Kim)

- (a) That the City of Ryde provides a comprehensive community consultation advocating to the State Government to allow the City of Ryde to amend the current LEP to allow town houses and villas to be within the medium density planning instruments.
- (b) That a workshop of Councillors is conducted to discuss the strategy put forward to the community.
- (c) That the community consultation process commence in July for 28 days with a full report to come back to full Council.

AMENDMENT: (Moved by Councillor Pedersen and Purcell)

That Council continue advocating for outcomes consistent with “Planning Ryde” - Local Strategic Planning Statement and the City of Ryde Local Housing Strategy in its regular meetings with the Department of Planning Industry, and Environment, the Greater Sydney Commission, and in relevant State policy consultations.

On being put to the Meeting the voting on the Amendment was six (6) All. The Mayor, Councillor Laxale used his casting vote for the Amendment. The Amendment was **CARRIED** and then became the Motion

Record of Voting:

For the Amendment: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Pedersen, Purcell and Zhou

Against the Amendment: Councillors Brown, Kim, Lane, Maggio, Moujalli and Yedelian OAM

ITEM 2 (continued)

ATTACHMENT 1

FURTHER AMENDMENT: (Moved by Councillors Kim and Yedelian OAM)

- (a) That the Mayors letter to the Department of Planning and any correspondence be published as a Precis of Correspondence at the next Council Meeting.
- (b) That a workshop of Councillors is conducted to discuss the R3 Medium Density strategy with a view to put forward to the community. That the Workshop to be held as soon as practicable.
- (c) That Council continue advocating for outcomes consistent with “Planning Ryde” - Local Strategic Planning Statement and the City of Ryde Local Housing Strategy in its regular meetings with the Department of Planning Industry, and Environment, the Greater Sydney Commission, and in relevant State policy consultations.

On being put to the Meeting the voting on the Further Amendment was Unanimous. The Further Amendment was **CARRIED** and then became the Motion. The Motion was then put and **CARRIED**.

Record of Voting:

For the Amendment: Unanimous

RESOLUTION: (Moved by Councillors Kim and Yedelian OAM)

- (a) That the Mayors letter to the Department of Planning and any correspondence be published as a Precis of Correspondence at the next Council Meeting.
- (b) That a workshop of Councillors is conducted to discuss the R3 Medium Density strategy with a view to put forward to the community. That the Workshop to be held as soon as practicable.
- (c) That Council continue advocating for outcomes consistent with “Planning Ryde” - Local Strategic Planning Statement and the City of Ryde Local Housing Strategy in its regular meetings with the Department of Planning Industry, and Environment, the Greater Sydney Commission, and in relevant State policy consultations.

Record of Voting:

For the Motion: Unanimous

ITEM 2 (continued)

ATTACHMENT 1

2 ITALIAN MIGRANTS OF RYDE PROJECT - Councillor Roy Maggio

4 SUPPORT FOR RYDE ITALIAN MIGRANTS BOOK – Councillor Sarkis Yedelian OAM

Note: Margaret Galluzzo, Angelina Bonifacio, Rose Martelli, Frank Carabetta, Barbara and Armando Papallo, Anna Mifsud, Mario Zarro, Dr Vanessa Berry, Victor Tagg, Rose Steel, Jeanette Zakhem, Roseanna Gallo, Annette Bietola Lentini, Lydia Scuglia, Caroline Micallef, Mary Oliveri, Kim Phillips, Macquarie University and Dr Samiul J Sorrenti made written submissions on this Item.

Note: Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that her half brother has Italian heritage and his father was born in Italy.

Note: Councillor Lane disclosed a Less than Significant Non-pecuniary Interest in this Item for the reason that his partner is half Italian.

MOTION: (Moved by Councillors Maggio and Yedelian OAM)

- (a) That Council allocate an amount of up to \$40,000 to the Italian Migrants of Ryde Project at the next budget quarterly review.
- (b) That a meeting be facilitated within 10 days to discuss the financial implications of the project with the Italian Migrants Committee.
- (c) That the proposed resolution (as set out in part (a) above) be exhibited for a minimum period of 28 days with a further report being brought back to Council to determine the resolution following the public exhibition.
- (d) That the report be presented to Council at the August 2021 meeting.

AMENDMENT: (Moved by Councillors Pedersen and Gordon)

- (a) That Council note that the Italian Migrants of Ryde Book project received a contribution of \$5,000 under Councils Community Grants Program.
- (b) That Council notes that that Council's existing community grants process is an appropriate funding mechanism for projects of this nature.
- (c) That the Mayor write to the Italian Migrants of Ryde project acknowledging the fantastic work undertaken so far by the Committee and to wish them well in completing this project.
- (d) That City of Ryde staff assist the Italian Migrants of Ryde Committee in applying for State and Federal grants to accompany their City of Ryde grant.

ITEM 2 (continued)

ATTACHMENT 1

On being put to the Meeting, the voting on the Amendment was five (5) For and seven (7) Against. The Amendment was **LOST**. The Motion was then put and **CARRIED**.

Record of Voting:

For the Amendment: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Pedersen and Purcell

Against the Amendment: Councillors Brown, Kim, Lane, Maggio, Moujalli, Yedelian OAM and Zhou

RESOLUTION: (Moved by Councillors Maggio and Yedelian OAM)

- (a) That Council allocate an amount of up to \$40,000 to the Italian Migrants of Ryde Project at the next budget quarterly review.
- (b) That a meeting be facilitated within 10 days to discuss the financial implications of the project with the Italian Migrants Committee.
- (c) That the proposed resolution (as set out in part (a) above) be exhibited for a minimum period of 28 days with a further report being brought back to Council to determine the resolution following the public exhibition.
- (d) That the report be presented to Council at the August 2021 meeting.

Record of Voting:

For the Motion: Councillors Brown, Kim, Lane, Maggio, Moujalli, Yedelian OAM and Zhou

Against the Motion: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Pedersen and Purcell

QUESTIONS BY COUNCILLORS AS PER POLICY

1 QUESTIONS WITH NOTICE - Councillor Roy Maggio

Question 1:

Please provide the consultant costs associated to the amount of Code of Conducts in this term of Council?

ITEM 2 (continued)

ATTACHMENT 1

Answer 1:

NSW Office of Local Government establishes a reporting period of 1 October to 30 September the following year under Section 440AA of the Local Government Act. The costs of engaging Conduct Reviewers are reported to Council in November each year for the previous reporting period. A copy of this report must also be provided to the NSW Office of Local Government in December. Annual reports were provided to Council on:-

- Reporting period: 1 October 2019 – 30 September 2020
 - Reported to Council on 24 November 2020
 - Cost: \$31,839
- Reporting period: 1 October 2018 – 30 September 2019
 - Reported to Council on 26 November 2019
 - Cost: \$28,801
- Reporting period: 1 October 2017 – 30 September 2018
 - Reported to Council – on 27 November 2018
 - Cost: \$46,766

The current reporting period will end on 30 September 2021 and will be included in a report to Council during the next term of Council (November 2021) and then subsequently reported to the Office as per the Local Government Act.

CLOSED SESSION

ITEM 11 – REQUEST FOR TENDER - COR-RFT-16/20 - LEASE TO OPERATE TENNIS COURT FACILITIES

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (d) (ii) information that would, if disclosed, confer a commercial advantage on a competitor of the council.

ITEM 12 – REQUEST FOR TENDER - COR-RFT-03/21 - LEASE OF THE KIOSK WITHIN THE RYDE AQUATIC LEISURE CENTRE

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

ITEM 2 (continued)

ATTACHMENT 1

ITEM 13 - ADVICE ON COURT ACTIONS

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Note: Councillor Clifton left the meeting at 10.55pm and was not present for voting on this Item.

RESOLUTION: (Moved by Councillors Pedersen and Gordon)

That the Council resolve into Closed Session to consider the above matters.

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Gordon, Maggio, Pedersen, Purcell, Yedelian OAM and Zhou

Against the Motion: Councillors Kim, Lane and Moujalli

Note: The Council closed the meeting at 10.55pm. The public and media left the webcast.

CONFIDENTIAL COUNCIL REPORTS

11 REQUEST FOR TENDER - COR-RFT-16/20 - LEASE TO OPERATE TENNIS COURT FACILITIES

Note: Councillor Kim left the meeting at 10.57pm during discussion on this Item and did not return. He was not present for voting on this Item.

Note: Councillor Clifton returned to the meeting at 10.59pm during discussion on this Item.

RECOMMENDATION: (Moved by Councillors Purcell and Gordon)

- (a) That Council accept the tender from Rod Fahey Tennis School for COR-RFT-16/20 for the amount of \$550,000 ex GST for the management and operating lease of the Kotara Park Tennis facility for a 5-year term as recommended in the Tender Evaluation Report.

ITEM 2 (continued)

ATTACHMENT 1

- (b) That Council accept the tender from Sydney Sports Management Group and Voyager Tennis Pty Ltd for COR-RFT-16/20 for the amount of \$668,352 ex GST for the management and operating lease of the Olympic Park Tennis Facility and Meadowbank Park Tennis Facility for a 5 year term as recommended in the Tender Evaluation Report
- (c) That Council delegate to the General Manager the authority to enter into a lease agreement with the Rod Fahey Tennis School and Sydney Sports Management Group/Voyager Tennis Pty Ltd on the terms contained within the tender and for amendments to be made to the agreement as required.
- (d) That Council direct funds received from the lease agreements to the Asset Replacement Reserve and that renewal works at Council owned Tennis Centres be included in future iterations of the Four-Year Delivery Plan, funded from this Reserve.

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillors Maggio, Lane and Yedelian OAM

EXTENSION OF TIME

Note: Councillor Kim was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Clifton and Pedersen)

That the meeting be extended to allow consideration of the remaining Confidential Items 12 and 13 on the Council Agenda, the time being 11.19pm.

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Pedersen, Purcell and Zhou

Against the Motion: Councillors Lane, Maggio, Moujalli and Yedelian OAM

ITEM 2 (continued)

ATTACHMENT 1

12 REQUEST FOR TENDER - COR-RFT-03/21 - LEASE OF THE KIOSK WITHIN THE RYDE AQUATIC LEISURE CENTRE

Note: Councillor Kim was not present for consideration or voting on this Item.

RECOMMENDATION: (Moved by Councillors Purcell and Clifton)

- (a) That pursuant to Clause 178(1)(a) of the Local Government (General) Regulations 2005, Council accepts the tender from Advanced Catering Systems 2 Pty Ltd for the Lease of the Kiosk with the Ryde Aquatic Leisure Centre for the lump sum amount of \$114,000 (excluding GST).
- (b) That Council delegate to the General Manager the authority to enter into a contract with Advanced Catering Systems 2 Pty Ltd on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.
- (c) That Council advise all the respondents of Council's decision.

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillors Lane, Maggio and Yedelian OAM

13 ADVICE ON COURT ACTIONS

Note: Councillor Kim was not present for consideration or voting on this Item.

RECOMMENDATION: (Moved by Councillors Purcell and Pedersen)

That the report of the General Counsel be received.

Record of Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillors Brown, Lane, Maggio and Yedelian OAM

ITEM 2 (continued)

ATTACHMENT 1

OPEN SESSION

RESOLUTION: (Moved by Councillors Clifton and Purcell)

- (a) That the Council resolve itself into open Council.
- (b) That the recommendations of Items considered in Closed Session be received and adopted as resolutions of Council without any alteration or amendment thereto.
- (c) That all remaining Items be deferred to the next Ordinary Council Meeting to be held on Tuesday, 27 July 2021.
- (d) That the Minutes of the Closed Session be adopted.

Record of Voting:

For the Motion: Unanimous

Note: Open Council resumed at 11.34pm.

COUNCIL REPORT

**4 REPORT OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING
4/21 held on 8 June 2021**

3 UPDATE TO CITY OF RYDE STATEMENT OF BUSINESS ETHICS

Note: This Item was deferred and will be dealt with at the Council Meeting on 27 July 2021.

NOTICE OF MOTIONS

**1 DEFERRED NOTICE OF MOTION: LOCAL ENVIRONMENTAL PLAN –
Councillor Roy Maggio**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**2 ITALIAN MIGRANTS OF RYDE: LOCAL ENVIRONMENTAL PLAN –
Councillor Roy Maggio**

Note: This Item was dealt with earlier in the meeting in conjunction with Notice of Motion 4 as detailed in these Minutes.

ITEM 2 (continued)

ATTACHMENT 1

**3 ACKNOWLEDGEMENT PLAQUE - ITALIAN MIGRANTS OF RYDE -
Councillor Roy Maggio**

Note: This Item was deferred and will be dealt with at the Council Meeting on 27 July 2021.

**4 SUPPORT FOR RYDE ITALIAN MIGRANTS BOOK - Councillor Sarkis
Yedelian OAM**

Note: This Item was dealt with earlier in the meeting in conjunction with Notice of Motion 2 as detailed in these Minutes.

**5 PARKING MATTERS - NEIGHBOURING STREETS SURROUNDING THE
RYDE AQUATIC LEISURE CENTRE - Councillor Roy Maggio**

Note: This Item was deferred and will be dealt with at the Council Meeting on 27 July 2021.

6 APPRECIATION PLAQUE - Councillor Jordan Lane

Note: This Item was deferred and will be dealt with at the Council Meeting on 27 July 2021.

7 GRANT FOR EXPANDED YOGA SERVICES - Councillor Jordan Lane

Note: This Item was deferred and will be dealt with at the Council Meeting on 27 July 2021.

**8 BAY DRIVE MEADOWBANK BUS SERVICE (518) - Councillor Bernard
Purcell**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**9 TREATY ON THE PROHIBITION OF NUCLEAR WEAPONS - Councillor
Christopher Gordon**

Note: This Item was deferred and will be dealt with at the Council Meeting on 27 July 2021.

ITEM 2 (continued)

ATTACHMENT 1

**10 MEN'S MENTAL HEALTH AND SUICIDE PREVENTION STRATEGY -
Councillor Penny Pedersen**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**11 PROVIDING ACCESS FOR DISABLED SPEAKERS AND SWIMMERS IN
RYDE - Councillor Penny Pedersen**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

The meeting closed at 11.34pm.

CONFIRMED THIS 27TH DAY OF JULY 2021

Chairperson

3 DEFERRED REPORT - ITEM 4(3) - UPDATE TO CITY OF RYDE STATEMENT OF BUSINESS ETHICS FROM THE REPORT OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING 4/21 held on 8 June 2021

Report prepared by: Civic Services Manager
File No.: CLM/21/1/1/2 - BP21/650

NOTE: This Report was deferred from the Council Meeting of 29 June 2021

REPORT SUMMARY

Provided for in **ATTACHMENT 1** are the Minutes of the Finance and Governance Committee Meeting 4/21 held on 8 June 2021. The Minutes will be listed for confirmation at the next Finance and Governance Committee Meeting.

Items 1, 2, 4, 6, 7 and 8 were dealt with by the Committee within its delegated powers and Item 5 was dealt with at the Council meeting of 29 June 2021.

Also provided for in **ATTACHMENT 2** is the report presented to the Finance and Governance Committee meeting on 8 June 2021 regarding Item 3 – Update to City of Ryde Statement of Business Ethics.

The following recommendation for Item 4(3) is submitted to Council for determination in accordance with the delegations set out in Council's Code of Meeting Practice relating to Charters, functions and powers of Committees:

4 REPORT OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING 4/21 held on 8 June 2021

(3) UPDATE TO CITY OF RYDE STATEMENT OF BUSINESS ETHICS

RECOMMENDATION: (Moved by Councillors Pedersen and Gordon)

That the City of Ryde Statement of Business Ethics be updated to reflect the following:-

- (a) That Council do business with companies which are aware that their own supply chain takes care of its workers with:-
 - (i) fair pay (always paying at least minimum wage);
 - (ii) sustainable work loads; and
 - (iii) ethical work conduct.

- (b) That Council has zero tolerance for organisations which engage in wage theft.

ATTACHMENTS

- 1 MINUTES - Finance and Governance Committee Meeting - 8 June 2021**
- 2 Report to Finance and Governance Committee - Update to City of Ryde Statement of Business Ethics**

ITEM 3 (continued)

ATTACHMENT 1

**Finance and Governance Committee
MINUTES OF MEETING NO. 4/21**

Meeting Date: Tuesday 8 June 2021

Location: Council Chambers, Level 1A, 1 Pope Street, Ryde and Online

Time: 6.56pm

Councillors Present: Councillors Purcell (Chairperson), Brown, Gordon and Pedersen.

Councillors Present online via audio visual: Councillor Clifton.

Apologies: Nil.

Leave of Absence: Councillor Kim.

Absent: Councillor Maggio.

Note: The Deputy Chairperson, Councillor Purcell chaired the meeting on behalf of the Chairperson, Councillor Clifton.

Note: Councillor Clifton arrived at the meeting at 7.00pm and was not present for consideration or voting on Item 1.

Staff Present: General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Works, Chief Financial Officer, Manager – Communications and Engagement, Manager – Environment, Acting Manager – Corporate Governance, Senior Coordinator – Community Engagement, System Support Officer, Civic Services Manager and Executive Assistant to Mayor and Councillors.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

**1 CONFIRMATION OF MINUTES - Finance and Governance Committee
Meeting held on 11 May 2021**

Note: Councillor Clifton was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Pedersen and Gordon)

That the Minutes of the Finance and Governance Committee 3/21, held on 11 May 2021, be confirmed.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 3 (continued)

ATTACHMENT 1

2 ITEMS PUT WITHOUT DEBATE

Note: Councillor Clifton arrived at the meeting at 7.00pm.

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

That the Committee adopt Items 4, 7 and 8 on the Committee Agenda as per the recommendations in the reports.

Record of Voting:

For the Motion: Unanimous

**4 FRAUD AND CORRUPTION PREVENTION IMPLEMENTATION POLICY/
STRATEGY UPDATES AND ACTION PLAN**

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

- (a) That the Finance and Governance Committee endorse the minor changes as made to the Policy and Strategy documents.
- (b) That the Finance and Governance Committee receives, reviews and endorses the Implementation Action Plan for Fraud and Corruption Prevention.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

LATE REPORTS

7 INVESTMENT REPORT AS AT 31 MAY 2021

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

That Council endorse the Investment Report as at 31 May 2021.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 3 (continued)

ATTACHMENT 1

8 ANNUAL RATES RECEIPT

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

That Council receives and notes the report.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

3 UPDATE TO CITY OF RYDE STATEMENT OF BUSINESS ETHICS

RECOMMENDATION: (Moved by Councillors Pedersen and Gordon)

That the City of Ryde Statement of Business Ethics be updated to reflect the following:-

- (a) That Council do business with companies which are aware that their own supply chain takes care of its workers with:-
 - (i) fair pay (always paying at least minimum wage);
 - (ii) sustainable work loads; and
 - (iii) ethical work conduct.
- (b) That Council has zero tolerance for organisations which engage in wage theft.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **29 JUNE 2021** as substantive changes were made to the published recommendation.

**4 FRAUD AND CORRUPTION PREVENTION IMPLEMENTATION POLICY/
STRATEGY UPDATES AND ACTION PLAN**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

ITEM 3 (continued)

ATTACHMENT 1

5 LARGE GENERATION SOLAR CERTIFICATES - RALC POWER PLANT

RECOMMENDATION: (Moved by Councillors Pedersen and Gordon)

That Council resolves to sell the 436 currently registered LGC certificates generated from the RALC Solar Plant (for 2019 to January 2021) to Green Energy Trading for a price of \$32.50 per LGC ex GST using the Australian Financial Markets Association (AFMA) Contract for spot purchase/sale of environmental products **ATTACHMENT 1**, providing a financial generation of \$14,170 ex GST in income for the City of Ryde and project payback. That Council authorises the General Manager to sign the AFMA spot contract **ATTACHMENT 1**, with Green Energy Trading for this sale (pricing held until 30 June 2021). That Council authorises Council's primary contact on the Clean Energy Regulator's REC Registry website to transfer 436 LGCs to Green Energy Trading in accordance with the signed AFMA spot market contract.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **29 JUNE 2021** as it is outside the Committee's delegations.

6 REPORTS DUE TO COUNCIL

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

That the report on Outstanding Council Reports be endorsed.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

LATE REPORTS

7 INVESTMENT REPORT AS AT 31 MAY 2021

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

8 ANNUAL RATES RECEIPT

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

The meeting closed at 7.26pm.

CONFIRMED THIS 10TH DAY OF AUGUST 2021.

Chairperson

ITEM 3 (continued)

ATTACHMENT 2



Finance and Governance Committee Page 6

3 UPDATE TO CITY OF RYDE STATEMENT OF BUSINESS ETHICS

Report prepared by: Senior Coordinator - Governance
File No.: GRP/21/8 - BP21/439

REPORT SUMMARY

This Report includes proposed updates to the City of Ryde Statement of Business Ethics following a periodic review of the policy.

RECOMMENDATION:

That the Finance and Governance Committee endorses the updated City of Ryde Statement of Business Ethics.

ATTACHMENTS

- 1 Statement of Business Ethics - May 2021

Report Prepared By:

Alison Milne
Senior Coordinator - Governance

Report Approved By:

Mark Eady
Director - Corporate Services

Agenda of the Finance and Governance Committee Report No. 4/21, dated Tuesday 8 June 2021.

ITEM 3 (continued)

ATTACHMENT 2



ITEM 3 (continued)

Discussion

The Statement of Business Ethics provides information to suppliers and contractors on Council's expectations and requirements of organisations and individuals conducting business with City of Ryde. The document is sent to Council's business partners when entering contracts with Council and is also published on the Council's website.

Council has been undertaking a review of its policies and related documents on the Council website. As part of this process, the Statement of Business Ethics has been reviewed by the Governance Team with input from People and Performance, Work Health and Safety and the Community Services Team.

The Statement has been updated to refer to:-

- City of Ryde's commitments to zero tolerance towards violence against women
- Child protection, child safety
- Equal employment
- Changes to reflect that the Code of Conduct applies to contractors
- Shared responsibility for Work Health and Safety
- Zero alcohol limit on alcohol while at work.

Minor editorial changes have also been made.

The Statement was last adopted by Council in July 2018.

Since 2018, City of Ryde has applied for White Ribbon accreditation. This is an organisation-wide commitment to preventing violence and abuse against families and women and to create a safer and more respectful workplace. Part of the accreditation process involves Council making a statement of commitment of zero tolerance towards violence against women and this has been included in the Statement of Business Ethics.

The White Ribbon Accreditation agreement was signed by Council on and on 18 October 2018. City of Ryde hopes to achieve accreditation by July 2021.

During 2020, the Office of the Children's Guardian issued updated guidance to councils regarding child protection. City of Ryde has adopted a number of changes to strengthen its child protection policies and procedures and the Statement of Business Ethics makes reference to Council's commitment to Child Safety as well as Equal Employment.

ITEM 3 (continued)

ATTACHMENT 2



Finance and Governance Committee Page 8

ITEM 3 (continued)

The proposed changes are marked in the **ATTACHED** document. These have been highlighted as follows:-

Orange highlight – reference to zero tolerance towards violence against women, Equal Employment and Child Safety

Blue highlight – minor changes to wording, clarifications, grammatical changes

Green changes – minor changes to work health and safety to clarify that Council, contractors and business associates have a shared responsibility for workplace safety and to clarify Council's Drug and Alcohol Procedure.

A short version markup of changes is attached at Attachment 1. A full version of the mark-ups is available on request.

Financial Implications

Adoption of the recommendation will have no financial impact.

Agenda of the Finance and Governance Committee Report No. 4/21, dated Tuesday 8 June 2021.

ITEM 3 (continued)

ATTACHMENT 2

ITEM 3 (continued)

ATTACHMENT 1



Statement of Business Ethics [Draft]

Colour coding

- **Blue** – Review by Governance
- **Green** – Changes related to Work Health and Safety
- **Orange** – Changes related to White Ribbon Accreditation and Child Protection

ITEM 3 (continued)

ATTACHMENT 2

ITEM 3 (continued)

ATTACHMENT 1

Statement of Business Ethics

Document Version Control

Document Name:	Statement of Business Ethics
CM Reference WORD:	D21/47864
CM Reference PDF:	D21/49048
Document Status:	Approved by Council
Version Number:	Version 3.1
Review Date:	19 May 2021
Owner:	City of Ryde
Endorsed By:	Council on 24 July 2018
Distribution:	Internal and External

Change History

Version	Review Date	Author	Reason for Change
1.0	2005	Corporate Governance	Adopted by City of Ryde Executive Team
2.0	11 February 2014 Adopted by Council	Corporate Governance	Policy reviewed and updated throughout. Adopted by Council. Changes include new message from General Manager; update the City of Ryde Values of Safety, Teamwork, Ethics and Professionalism; references to Public Interest Disclosure Policy applying to contractors, Gifts and Benefits Policy, social media, intellectual property, electronic information.
3.0	24 July 2018 Adopted by Council	Corporate Governance	Policy reviewed and updated throughout. Adopted by Council. Changes include references to: expectations of business partners providing a safe work environment that is free of harassment; expectations regarding work health and safety; preferred types of communication (preferably in writing); updates to management of information; and Sponsorship Policy. Also a new table of contents and purpose statement. Adopted by Council in July 2018.
3.1	19 May 2021	Corporate Governance	Review of the Statement, includes reference to zero tolerance policy for violence against women, updated WHS terminology and legislation, reference to zero alcohol limit at work.

Statement of Business Ethics		
Owner: Corporate Governance	Accountability: Governance Framework	Endorsed: 24 July 2018
CM Reference: D21/47864	Last review date: 19 May 2021	Next review date: September 2022

ITEM 3 (continued)

ATTACHMENT 2



ITEM 3 (continued)

ATTACHMENT 1

Statement of Business Ethics



Table of Contents

1. Message from the General Manager	4
2. Introduction	5
3. Purpose	5
4. Council's Values.....	6
5. The Responsibilities of our Business Partners	6
6. What you can expect from Council	7
7. Ethical communication	7
8. Conflicts of Interest	7
9. Lobbying	8
10. Council Resources	8
11. Gifts and benefits	8
12. Confidential and Personal Information	9
13. Public Comment.....	9
14. Alcohol and Other Drugs.....	10
15. Offers of Secondary Employment to Council Employees	10
16. Sponsorship	10
17. Reporting corruption, maladministration and wastage.....	10
18. Breaches of this Code	11
19. Our Commitment to this Statement of Business Ethics	11
20. Related Legislation, Guidance and Policies	12

Statement of Business Ethics		
Owner: Corporate Governance	Accountability: Governance Framework	Endorsed: 24 July 2018
CM Reference: D2147864	Last review date: 19 May 2021	Next review date: September 2022

ITEM 3 (continued)

ATTACHMENT 2

ITEM 3 (continued)

ATTACHMENT 1

1. Message from the General Manager

City of Ryde Council is committed to serving our community with integrity, efficiency, professionalism, fairness and impartiality. In conducting business, we will put our public duty to the community of Ryde first, based on the following business principles:

- Business relationships with external parties will be transparent
- Procurement decisions will be based on merit, and be impartial
- Council procurement decision-making processes will be open, consistent and accountable.

The people of Ryde, and those who come in contact with Council, expect nothing less.

This Statement of Business Ethics articulates what to expect and how to behave when conducting business with Council. This business may include supply of goods and/or services; use of contractors and/or consultants, assessment of development applications; and other business partnerships and alliances.

These ethical standards are not an additional requirement in doing business with us but are an integral part of sound commercial practice. Council's expectations about compliance with these standard are set out in our procurement documents wherein we specify we may take action in response to any blatant non compliance that could damage Council's reputation with our community.

Staff and other Council officials are required to observe a high standard of ethical behaviour and comply with legislation and conduct standards and procedures. Therefore, we expect that while doing business with Council you will abide by this Statement of Business Ethics in all your dealings.

If you feel Council is not meeting the standards set in this Statement, please make a submission to Council's Manager, Corporate Governance or Director, Corporate Services.



George Dedes
General Manager

DD MM 2021

Statement of Business Ethics		
Owner: Corporate Governance	Accountability: Governance Framework	Endorsed: 24 July 2018
CM Reference: D21/47864	Last review date: 19 May 2021	Next review date: September 2022

4

Agenda of the Finance and Governance Committee Report No. 4/21, dated Tuesday 8 June 2021.

ITEM 3 (continued)

ATTACHMENT 2

ITEM 3 (continued)

ATTACHMENT 1

Statement of Business Ethics

2. Introduction

City of Ryde aims to achieve the best value for money in the expenditure of public funds while being fair, ethical and transparent. To achieve this, we rely on our business partners, contractors, sub-contractors, suppliers and other business associates. We expect high standards of behaviour from all organisations and individuals that we partner with.

City of Ryde is committed to high ethical standards and accountability. The Statement of Business Ethics sets out the standards that Council requires of its business partners, contractors, sub-contractors, suppliers and other business associates.

These standards are reinforced in the *City of Ryde Code of Conduct*, which applies to all Councillors, Council employees, contractors, volunteers, committees and advisory committees. We expect all parties to perform their duties with integrity, honesty, fairness and transparency.

City of Ryde is committed to providing a work environment free of harassment, bullying or discrimination. Both those who engage in, cause, instruct, aid or knowingly permit another person to engage in, bullying, harassment or discrimination in the workplace will be held responsible. Council is committed to preventing injury to ourselves, our team and our community.

City of Ryde also has zero tolerance towards violence against women and is committed to Equal Employment and Child Safety.

3. Purpose

The purpose of this Statement of Business Ethics is to clarify the relationship between the private sector and Council. It provides important information about Council's values, business principles, and expectations of staff, Councillors, business partners, contractors, sub-contractors, suppliers and other business associates. It also addresses how to report unethical behaviour.

Statement of Business Ethics		
Owner: Corporate Governance	Accountability: Governance Framework	Endorsed: 24 July 2018
CM Reference: D21/47854	Last review date: 19 May 2021	Next review date: September 2022

ITEM 3 (continued)

ATTACHMENT 2

ITEM 3 (continued)

ATTACHMENT 1

Statement of Business Ethics

4. Council's Values

Our business partners are required to be committed to Council's values. Our business partners must ensure all their employees and sub-contractors working on Council business are aware of, and comply with, this Statement.

Our Values Are:

Safety – We are committed to preventing injury to ourselves, our team and our community.

Teamwork – We work together with respect and support.

Ethics – We are honest, responsible and accountable for our actions.

Professionalism – We deliver effective services to the community with consistent decision-making.

5. The Responsibilities of our Business Partners

All business partners, their employees, sub-contractors and other business associates **are expected to** act ethically when dealing with City of Ryde and its officials. All parties working for City of Ryde are **also** expected to know and understand the standards in this Statement of Business Ethics.

We expect our business partners to:

- Act ethically, fairly and honestly in all dealings with Council;
- Be courteous towards the public, Councillors and Council employees;
- Uphold Council's positive reputation within the community;
- Obey all relevant laws and contractual obligations;
- Honour Council's community and environmental responsibilities;
- Comply with work health and safety legislation **as a minimum**.

Contractors and suppliers are to ensure that their staff and sub-contractors are made aware of their responsibilities under this Statement of Business Ethics and to take appropriate measures to ensure their compliance.

Safety is paramount at the City of Ryde. Council has a shared responsibility on this with contractors and business associates. All persons working with or for Council have a responsibility to follow safe systems of work and a safe work environment to protect their own safety and that of others.

Statement of Business Ethics		
Owner: Corporate Governance	Accountability: Governance Framework	Endorsed: 24 July 2018
CM Reference: D2147854	Last review date: 19 May 2021	Next review date: September 2022

ITEM 3 (continued)

ATTACHMENT 2

ITEM 3 (continued)

ATTACHMENT 1

Statement of Business Ethics

6. What you can expect from Council

When **partnering** with the private sector, Council staff are accountable for their actions. **Council staff must:**

- Act in the public interest;
- Respect and comply with Council's Code of Conduct, other policies and procedures, and abide by the law;
- Act with integrity and transparency;
- Promote fair and open competition by obtaining value for money.

Council will maintain a safe workplace, and **comply** with current Work Health and Safety (WHS) legislation and **relevant codes of practice**.

7. Ethical communication

As a general principle, communication should be clear, direct and accountable. Private sector suppliers, contractors and consultants have an obligation to ensure their communication with Council abides by this general principle to minimise the risk of inappropriate influences on the business relationship.

Where appropriate, communications should be confirmed in writing.

8. Conflicts of Interest

If a conflict of interest, whether real or perceived, arises, you **must** disclose it to Council in an effective manner. A conflict of interest arises if your own interests or those of other people close to you, conflict with your obligations to the Council.

A conflict would exist where you have a personal interest, or your relative, company, employer or another person known to you has an interest that could influence the way you carry out your duties for the Council in order to gain either a financial or non-financial benefit.

Where there is a conflict of interest, you must put Council's interest ahead of your own private interest.

Statement of Business Ethics		
Owner: Corporate Governance	Accountability: Governance Framework	Endorsed: 24 July 2018
CM Reference: D21/47854	Last review date: 19 May 2021	Next review date: September 2022

ITEM 3 (continued)

ATTACHMENT 2

ITEM 3 (continued)

ATTACHMENT 1

Statement of Business Ethics

9. Lobbying

Lobbying is an acceptable part of the democratic process. However, lobbying is not acceptable if it undermines public confidence in impartial decision-making and falls outside the bounds of appropriate and lawful behaviour. Inappropriate or unlawful conduct on the part of someone lobbying a Councillor usually involves an attempt to obtain preferential consideration or treatment based on factors other than the merits of a matter.

Communication between Council and our business partners should be clear, open, direct, and accountable to ensure there is no influence on the business relationship.

10. Council Resources

The use of Council resources by contractors, sub-contractors, suppliers and business associates may only occur if approved by a Council official. Council resources include but are not limited to material, equipment, vehicles, documents, records, data and information.

11. Gifts and benefits

City of Ryde's 'Thank you is Enough' - Gifts and Benefits policy requires all Council public officials (Councillors, staff, Council committee members etc.) to refuse gifts and benefits offered by any customers or business partners. Public officials are required to declare any offers of gifts or benefits (including hospitality), even when refused, no matter what the value. Records of the declarations are maintained in a public register.

As a condition of engagement with the City of Ryde, you accept that you will not offer any gifts or benefits to staff, Councillors or other public officials and that if you do so, your contract could be affected.

Specifically:

- Business partners should not give any gifts to City of Ryde officials (including Councillors, Council staff, committee members and volunteers) and there should be no expectation that any gifts will be provided.
- City of Ryde business partners should not pay for any form of entertainment for City of Ryde employees or Councillors.
- Business partners should not provide City of Ryde officials with benefits such as meals, travel or accommodation. The City of Ryde meets all such business costs for its officials.

Statement of Business Ethics		
Owner: Corporate Governance	Accountability: Governance Framework	Endorsed: 24 July 2018
CM Reference: D21/47854	Last review date: 19 May 2021	Next review date: September 2022

ITEM 3 (continued)

ATTACHMENT 2

ITEM 3 (continued)

ATTACHMENT 1

Statement of Business Ethics

Any gift or benefit offered to influence a Council official's decision-making will be considered corrupt conduct and will be reported to the Independent Commission Against Corruption (ICAC).

As a business partner to the City of Ryde, you are also required to refuse any offer of a gift, benefit or hospitality, from another external party that is associated in any way with your engagement with the City of Ryde.

12. Confidential and Personal Information

You must take care to maintain the security of any confidential or personal information (in whatever form – hardcopy, electronic etc.) you become aware of in your work with the Council.

You must abide by the *Government Information (Public Access) Act 2009* and *Government Information (Public Access) Regulation 2009*, and the *Privacy Act 1988*. [These Acts govern](#) the collection, holding, use, correction, disclosure or transfer of personal information obtained through your dealings with the Council. Personal information is any information about a person where you know who the person is, or you can guess who the person is.

No one should access, use or remove any Council information or personal information from Council premises, unless they need it for their work with the Council and have authorisation to use or disclose the information.

Copyright and intellectual property laws and standards must also be adhered to. In business relationships with Council, parties will respect each other's intellectual property rights and will formally negotiate any access, licence or use of intellectual property.

Any breach of the security, or misuse, of the Council's confidential or personal information must be reported to Council's Privacy Contact Officer – 9952 8080.

All Council information is to be treated as confidential unless otherwise indicated.

13. Public Comment

You must not make any public comment or statement that would lead anyone to believe you are representing Council or expressing its views or policies.

This includes comments or statements made at public and community meetings, via the media including social media, or when it is reasonably foreseeable that the comments or statements will become known to the public at large.

Statement of Business Ethics		
Owner: Corporate Governance	Accountability: Governance Framework	Endorsed: 24 July 2018
CM Reference: D21/47854	Last review date: 19 May 2021	Next review date: September 2022

ITEM 3 (continued)

ATTACHMENT 2

ITEM 3 (continued)

ATTACHMENT 1

Statement of Business Ethics

14. Alcohol and Other Drugs

No contractor, subcontractor, supplier or business associate should come to work for Council, or return to work, under the influence of alcohol or other drugs that could impair their ability to carry out their job or cause danger to the safety of themselves or others. In line with our Alcohol and Other Drugs Procedure, all persons are to have a zero level of alcohol in their system when at work.

15. Offers of Secondary Employment to Council Employees

Do not offer a second job to a Council employee if the job would conflict with a Council employee's duties or role at Council.

Under Council's Code of Conduct, all staff are required to seek approval from the General Manager prior to undertaking secondary employment. Approval will not be given if the second job is likely to result in unmanageable conflict or the appearance of conflict with their Council duties.

16. Sponsorship

Sponsorship accepted by City of Ryde will not influence decisions or actions by City of Ryde, limit its ability to carry out its functions fully or impartially.

Council will not seek, accept or provide sponsorship to an organisation if the sponsorship arrangement could compromise, or be seen to compromise, Council's ability to exercise its regulatory and planning functions.

All sponsorship arrangements must comply with Council's Sponsorship Policy.

17. Reporting corruption, maladministration and wastage

When doing work for the Council, you have a responsibility to report any suspected instances of corruption, maladministration, serious and substantial waste, pecuniary interest or government information contraventions. Reports can be made to:

- Council's Public Interest Disclosures Coordinator,
- Council's General Manager or Manager, Corporate Governance,
- The NSW Ombudsman,
- The ICAC, or
- The Office of Local Government (OLG) as appropriate.

Statement of Business Ethics		
Owner: Corporate Governance	Accountability: Governance Framework	Endorsed: 24 July 2018
CM Reference: D21/47854	Last review date: 19 May 2021	Next review date: September 2022

ITEM 3 (continued)

ATTACHMENT 2

ITEM 3 (continued)

ATTACHMENT 1

Statement of Business Ethics

As a business partner to the City of Ryde, you are a public official for the purposes of the *Independent Commission Against Corruption (ICAC) Act 1988* and are subject to ICAC's jurisdiction. You are also classified as a 'public official' under the *Public Interest Disclosures Act 1994*. This Act protects public officials from reprisal or detrimental action when disclosing corrupt conduct or other specific wrongdoing to a nominated PID Officer. Further information is available in Council's Public Interest Disclosure Internal Reporting Policy.

You can also report unethical behaviour to Council's Manager, Corporate Governance on 9952 8022.

18. Breaches of this Code

Failure to comply with this Statement of Business Ethics may cause penalty clauses in the contract to be invoked and/or civil or potential legal proceedings. Other consequences for not complying with Council's ethical requirements could include:

- Termination of contracts,
- Loss of future work opportunities,
- Loss of reputation, and
- Investigation for corruption.

19. Our Commitment to this Statement of Business Ethics

City of Ryde is committed to the standards in this Statement of Business Ethics. This statement reflects the high standards expected by our community and you are expected to maintain these standards when undertaking work for, or on behalf of Council.

Council believes that compliance with this statement benefits all and upholds public trust and confidence in City of Ryde Council.

If you have any questions regarding this Statement of Business Ethics, including how it applies to you, you can contact:

- Council's Director, Corporate Services – 9952 8011
- Council's Manager, Corporate Governance – 9952 8022

People reporting corrupt conduct, maladministration, serious or substantial waste of local government money, government information contravention or local government pecuniary interest are protected by the Public Interest Disclosures Act 1994. This Act protects individuals disclosing corruption-related matters from reprisal or detrimental actions and ensures that disclosures are properly investigated and dealt with.

Statement of Business Ethics		
Owner: Corporate Governance	Accountability: Governance Framework	Endorsed: 24 July 2018
CM Reference: D21/47854	Last review date: 19 May 2021	Next review date: September 2022

ITEM 3 (continued)

ATTACHMENT 2

ITEM 3 (continued)

ATTACHMENT 1

Statement of Business Ethics

You are encouraged to make these reports to Council if you believe you are aware of wrongdoing. Reports may also be made to:

- The Independent Commission Against Corruption (ICAC) – (02) 8281 5999
- NSW Ombudsman – (02) 9286 1000
- NSW Office of Local Government – (02) 4428 4100

20. Related Legislation, Guidance and Policies

Related Legislation and Guidance:

Copyright Act 1968
Government Information (Public Access) Act 2009
Government Information (Public Access) Regulation 2009
Environmental Planning and Assessment Act 1979
Privacy Act 1988 ([Commonwealth](#))
Intellectual Property Laws Amendment (Raising Bar) Act 2012
Intellectual Property Laws Amendment Bill 2014
Privacy and Personal Information Protection Act 1998 N133
[Public Interest Disclosures Act 1994](#)
[Work Health and Safety Act 2011](#)
[Work Health and Safety Regulation 2017](#)

Related Council Policies:

[Alcohol and other Drugs Procedure](#)
Code of Conduct – Policy, Standards of Conduct, and Complaints Procedure
‘Thank you is Enough’ – Gifts and Benefits Policy
Sponsorship Policy
Procurement Policy
[Public Interest Disclosures – Internal Reporting Policy and Procedure](#)
[Work Health and Safety Policy](#)

This Statement of Business Ethics is published on Council’s website and provided to tenderers, contractors and others which Council has dealings with.

Statement of Business Ethics		
Owner: Corporate Governance	Accountability: Governance Framework	Endorsed: 24 July 2018
CM Reference: D21/47854	Last review date: 19 May 2021	Next review date: September 2022

4 REFERRAL OF 2020/21 DRAFT FINANCIAL STATEMENTS TO EXTERNAL AUDIT

Report prepared by: Chief Financial Officer

File No.: GRP/09/5 - BP21/677

REPORT SUMMARY

Council is required to prepare Financial Statements and have them referred to audit as soon as practicable after 30 June each financial year. This report is seeking the release of Council's draft 2020/21 Financial Statements for external audit purposes.

The audit will commence in the first week of September 2021.

It is proposed that at its meeting on 26 October 2021, Council will resolve to sign the audited 2020/21 Financial Statements prior to placing them on public exhibition. A presentation of Council's audited Financial Statements and Auditor's Report will also be made at this meeting.

The signed Financial Statements will be forwarded to the Office of Local Government on or before 31 October 2021, and a further report attaching any public submissions will be tabled at the November Council meeting.

RECOMMENDATION:

That Council releases the draft 2020/21 Financial Statements for external audit purposes, pursuant to section 413 of the Local Government Act 1993.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Pav Kuzmanovski
Chief Financial Officer

Report Approved By:

Mark Eady
Director - Corporate Services

ITEM 4 (continued)

Discussion

The Auditor-General (Audit Office) is responsible for ensuring the audit is performed in accordance with Australian Auditing Standards and the Local Government Act, 1993.

The Auditor-General has engaged Grant Thornton to provide audit and/or assurance services on this engagement. However, the Auditor-General remains responsible for the audits, their performance and for issuing the Independent Auditor's Reports. The level of Audit Office involvement will vary depending on the size, nature, complexity and risk of the audit.

The following timeline is proposed to ensure that Council fulfils its legislative requirements in accordance with the Local Government Act and as agreed with the Audit Office:-

Action	Date
Council resolves to release Draft Financial Statements for Audit (Council Meeting)	27 July
Review of Draft Financial Statements by independent members of ARIC	17 Aug
Audit is conducted by the Audit Office (via Grant Thornton)	6-24 Sept
Audit presentation on the conduct of the Audit (Audit Office) and signing of the audited Financial Statements and release for public exhibition (Council Meeting)	26 Oct
Submit audited Financial Statements and Audit Reports to the Office of Local Government	29 Oct
Release for Public Exhibition	10 Nov
Report to Council relating to the tabling of any public submissions received (Council Meeting)	23 Nov

In order to provide Council with the benefit of a final review of the Financial Statements before releasing them to the Audit Office for audit, the Financial Statements will be reviewed by the independent members of the Audit, Risk and Improvement Committee. At the 26 October 2021 Council meeting, the audited Financial Reports together with key findings will be presented to Council.

Financial Implications

Adoption of the recommendation will have no financial impact.

5 2020/21 CARRY FORWARDS

Report prepared by: Chief Financial Officer**File No.:** FIM/19/516 - BP21/676

REPORT SUMMARY

This report is to outline the unspent funds being carried forward from the 2020/21 budget into the 2021/22 budget. The purpose of this report is to identify those projects that have not been completed and these funds are still required to continue the projects in the 2021/22 financial year. A carryforward usually arises from the following:-

- Funding/grant notification was for new projects added to the program were confirmed late in the financial year.
- The project was delayed due to circumstances beyond Council's control.
- The project is a multiyear project and continues into the 2021/22 financial year.

The COVID-19 pandemic has had an impact on cash flow projections of some projects this financial year. Whilst the majority of projects that were scheduled to be completed this financial year were completed on schedule, a number of projects that commenced in the 2020/21 financial year and scheduled to be completed in the 2021/22 or 2022/23 financial year saw a larger than anticipated carry forward as at 30 June 2021. The amount proposed to be carried forward is \$61,125K.

RECOMMENDATION:

That Council endorses the unspent 2020/21 funds to be carried forward into the 2021/22 financial year as outlined in this report.

ATTACHMENTS

- 1 20-21 Year End Carry Overs - Final

Report Prepared By:

Pav Kuzmanovski
Chief Financial Officer

Report Approved By:

Mark Eady
Director - Corporate Services

ITEM 5 (continued)

Discussion

A carry forward is when a project has not been completed at the end a financial year and the unspent funds are required to be carried into the following financial year in order for the project to be completed. A carry forward usually occurs:-

- Funding/grant notification was for new projects added to the program were confirmed late in the financial year.
- The project was delayed due to circumstances beyond Council's control.
- The project is a multiyear project and continues into the 2021/22 financial year.

The following table is a summary of the proposed carry forwards by directorate:-

Directorate	Proposed Carry Forward Amount (\$,000)
Corporate Services	\$1,234
City Planning and Environment Services	\$2,018
City Works (incl. Ryde Central)	\$57,115
Customer and Community Services	\$758
Total	\$61,125

Due to the impact of COVID-19, it has been difficult to forecast cash flows during the 2020/21 financial year. As a result, conservative cash flow projections were made for Council's endorsement in the quarterly budget review reports. This ensured adequate funds were available so actual expenditure did not exceed budget allocation.

The list of programs and standalone projects (and respective amounts) that require funds to be carry forward at **ATTACHMENT 1** was incomplete as at the 30 June 2021. Accordingly, further details on the status of projects that may require additional carry forwards will be provided as a part of the June 2021 Quarterly Review report to Council.

ITEM 5 (continued)

Financial Implications

The following table is representative of Council's Capital and Non Capital projects and the adjustments made through the each Quarterly Review Process.

Budget Movement Type	Amount (\$,000)
Original Budget (Operational Plan)	83,055
Adjustments	
2019/20 Carry Forwards adjustment	23,120
Quarter 1 adjustments	3,553
Quarter 2 adjustments	3,784
Quarter 3 adjustments	1,463
Total Adjustments made after the adoption of the 2020/21 Operational Plan	31,920
Total Budget	114,975

The total budget for Capital and Non Capital projects was increased by \$31,920K through adjustments made during the year after the adoption of the 2020/21 Operational Plan. The adjustments made through the quarterly review process were primarily related to economic stimulus related grants received for capital works.

The preliminary year-end figures indicate \$60M in capital works and projects were completed for the 2020/21 financial year against an original budget of \$83,055K adopted in the 2020/21 Operational Plan.

Cash flow projections will continue to be managed in a conservative manner in the 2021/22 financial year to ensure that projects have adequate budget until the COVID-19 pandemic ceases.

The total amount of \$61,125K dollars is proposed to be carried forward into the 2020/21 budget with no impact of Council's Working Capital.

ITEM 5 (continued)

ATTACHMENT 1

Program/Project	Business Manager	Carryover amount
Grand Total		61,124,522
<u>Corporate Services</u>		
Electronic Time and Attendance	People and Strategy	198,641
IT Infrastructure Program	Technology	63,174
IT Software Program	Technology	103,063
Commercial Buildings Enhancement Program	Strategic Property	868,987
<u>Subtotal - Corporate Services</u>		1,233,865

ITEM 5 (continued)

ATTACHMENT 1

Program/Project	Business Manager	Carryover amount
<u>City Planning and Environment Services</u>		
Neighbourhood Centre Renewal Program	Urban Strategy	688,618
Town Centre & Public Domain Program	Urban Strategy	249,826
NSW Small Business project	Urban Strategy	103
Giffnock Ave Footpath Upgrade	Urban Strategy	1,012,044
Ryde Biodiversity Plan - Implementation	Environmental	14,324
Lucknow Park Retaining Wall Replacement	Environmental	52,712
<u>Subtotal - City Planning and Environment Services</u>		2,017,625

ITEM 5 (continued)

ATTACHMENT 1

Program/Project	Business Manager	Carryover amount
<u>City Works</u>		
Macquarie Park, Waterloo Rd	Parks	5,470,250
Open Space Master Plans	Parks	320,095
Development of Parks Plans of Management	Parks	223,096
Street Tree Planting Program	Parks	106,233
Park & Open Space Tree Planting Program	Parks	34,642
Sportsfield Renewal Program	Parks	1,112,900
Sportsground Amenities Renewal Program	Parks	1,739,950
Playgrounds Renewal Program	Parks	1,070,056
Toilet Blocks (excl Sport fields) Program	Parks	443,356
Sportsfield Floodlighting Enhancement Program	Parks	14,662
Passive Parks Enhancement Program	Parks	1,021,641
Synthetic Playing Surfaces Enhancement Program	Parks	1,279,943

ITEM 5 (continued)

ATTACHMENT 1

Program/Project	Business Manager	Carryover amount
City Works (cont.)		
Asset Data Collection	Assets and Infrastructure	119,280
Asset Management Software	Assets and Infrastructure	72,275
Harmonising Flood Studies	Assets and Infrastructure	459,677
Flood Mitigation/Constitution Road Upgrade	Assets and Infrastructure	718,073
Pedestrian Crossing Lighting Upgrade	Assets and Infrastructure	424,994
Kissing Point Park Recreational Boating Improvements	Assets and Infrastructure	764,784
Multi-deck Car Park Construction - Rowe St Eastwood	Assets and Infrastructure	5,706,806
146 Bowden St Trunk Drainage	Assets and Infrastructure	2,177,379
Shepherds Bay Outlet	Assets and Infrastructure	502,881
Eastwood Town Centre Flood Study & Stormwater Upgrades	Assets and Infrastructure	900,000
Road Kerb Renewal Program	Assets and Infrastructure	1,483,899
Stormwater Asset Renewal Program	Assets and Infrastructure	138,887
Seawalls/Retaining Walls Renewal Program	Assets and Infrastructure	121,605
Stormwater Works Renewal Program	Assets and Infrastructure	35,788
Footpaths & Nature Strips Enhancement Program	Assets and Infrastructure	241,456

ITEM 5 (continued)

ATTACHMENT 1

Program/Project	Business Manager	Carryover amount
City Works (cont.)		
Waste Education Train the Trainer Workshops	Business Infrastructure	3,679
Waste Wise Ryde - Towards Zero Waste	Business Infrastructure	26,598
Don't let your recycling go to waste	Business Infrastructure	14,712
Reduce, Reuse, Recycle in Ryde Schools	Business Infrastructure	11,690
Waste Reduction Awareness Campaign	Business Infrastructure	23,122
Cigarette Butt Litter Project	Business Infrastructure	12,151
NSROC AWT Transition - Food Organics Medium Density Unit	Business Infrastructure	180,000
Porters Park CRC Development	Business Infrastructure	100,000
CRC Small Drop Off Stations	Business Infrastructure	10,992
Porters Creek Precinct	Business Infrastructure	82,716
Plant & Fleet Purchases	Business Infrastructure	430,768
Ryde Central	Director City Works	27,211,976
Eastwood Central	Director City Works	396,181
Eastwood Central - Road Upgrades	Transport	52,850
Pittwater Road Shared User Path - Stages 2 and 3	Transport	1,519,950

ITEM 5 (continued)

ATTACHMENT 1

Program/Project	Business Manager	Carryover amount
<u>City Works (cont.)</u>		
Local Roads & Community Infrastructure Prog-Transport	Transport	23,612
Federal Stimulus School Zone Projects	Transport	114,869
ITS Implementation	Transport	142,273
Integrated transport strategy review model	Transport	52,099
<u>Subtotal - City Works</u>		57,114,846

ITEM 5 (continued)

ATTACHMENT 1

Program/Project	Business Manager	Carryover amount
Customer and Community Services		
Communications and Engagement Strategy	Communications and Engagement	73,130
Council Website and Intranet	Communications and Engagement	30,000
Macquarie Library and Creativity Hub Design	Community and Rangers Services	112,359
Ryde Hunters Hill Symphony Orchestra	Community and Rangers Services	50,000
Social Plan Implementation Fund	Community and Rangers Services	15,276
Cultural Plan Implementation Fund	Community and Rangers Services	14,398
Enhanced or New Community Facilities Booking Software	Community and Rangers Services	20,000
City of Ryde Reconciliation Action Plan	Community and Rangers Services	38,101
Integrated Parking Macq Park and Eastwood Town Centre	Community and Rangers Services	13,600
Community Buildings Renewal Program	Community and Rangers Services	87,509
Community Buildings Enhancement Program	Community and Rangers Services	153,353
Community Buildings Libraries Program	Libraries	150,458
Subtotal - Customer and Community Services		758,185

6 CITY OF RYDE - RESPONSE TO THE CURRENT COVID-19 OUTBREAK

Report prepared by: Chief Financial Officer**File No.:** FIM/19/516 - BP21/681

REPORT SUMMARY

This report is in response to the Mayoral Minute tabled at the June 2021 Council meeting for Small Business and Community Sports Financial Support. The report addresses the following:-

- Refunds to customers impacted by the current COVID-19 restrictions.
- Fee Waivers for Small Businesses and Library members.
- A \$400 Rates Rebate for eligible ratepayers as outlined in the report.
- Eligible pensioners receiving a \$50 one-off COVID supplement against their domestic waste rates.
- Zero interest rate on overdue rates until 31 December 2021.
- A revised COVID-19 Financial Hardship Policy, including rental relief.
- Financial monitoring of the impacts COVID-19 is having on Council's Budget and long-term financial sustainability.

This report is submitted in the context of the NSW Public Health Order lockdown of Greater Sydney that commenced on 26 June 2021. The measures outlined in the report seek to mitigate the anticipated financial hardship created by the lockdown on some individuals, organisations and businesses in the Ryde Local Government Area. The measures seek to address both the response and recovery stages of this disruptive event in conjunction with State and Federal government support packages. The measures extend at this time until December 2021.

RECOMMENDATION:

- (a) That Council endorses the Fee Waivers outlined in the report.
- (b) That Council approves the \$400 Rates Rebate and \$50 rates supplement to be publicly exhibited for 28 days as detailed in the report.
- (c) That Council endorses the budget adjustments to be made at the next quarterly budget review.

ATTACHMENTS

- 1 Proposed 2021-2022 Fees and Charges to be Waived for period July to December 2021
- 2 Draft Hardship Policy - COVID-19 - July 2021

ITEM 6 (continued)

Report Prepared By:

Pav Kuzmanovski
Chief Financial Officer

Report Approved By:

Mark Eady
Director - Corporate Services

ITEM 6 (continued)**Background**

At the June 2021 Council meeting, Council resolved the following:-

- (a) *That the General Manager prepare a report as soon as practicable or by the next Council Meeting outlining measures that could be implemented to support small businesses in Ryde adversely impacted by the current Greater Sydney 2021 lockdown.*
- (b) *That the report identify and provide information on the financial impact of small business fee/rent waivers (similar to those provided during the 2020/2021 financial year due to lockdowns) on the 2021/2022 budget.*
- (c) *That the report identify and provide costings for, if required, fee refunds for sporting and community groups in the City of Ryde who were unable to use grounds and facilities during the period of the Greater Sydney lockdown.*

This report will address the above resolution and the forecast financial implications of the latest COVID-19 outbreak in conjunction with support provided by the State and Federal government.

Discussion

As the latest outbreak of COVID-19 impacts Greater Sydney, the State Government imposed restrictions that have been in place since 6pm on the 26th of June 2021. These restrictions have resulted in lockdown measures across Greater Sydney that resulted in Council having to temporarily cease a number of services offered to the public. In order to provide some relief to those affected by the current COVID-19 restrictions in the Ryde LGA, the following is proposed:-

- Refunds to customers impacted by the current COVID-19 restrictions.
- Fee Waivers for Small Businesses and Library members.
- A one-off \$400 Rates Rebate for eligible ratepayers as outlined in the report.
- Eligible pensioners receiving a \$50 one-off COVID supplement against their domestic waste rates.
- Zero interest rate on overdue rates until 31 December 2021.
- A revised COVID-19 Financial Hardship Policy, including rental relief.

In considering the above, Council must exercise prudent financial management as the duration and severity of this outbreak is unknown and may have long lasting impacts.

ITEM 6 (continued)

Council's Economic Development team have also maintained communication channels with local businesses, advising them of current relief available from all levels of government. This will continue throughout the pandemic as different support packages are released. The proposed fee waivers and rebates outlined in this report will be communicated to all residents through the appropriate channels if adopted by Council.

Refund of Fees and Charges

As Council provides a number of services that require an advanced booking, a number of customers have either had to cancel their bookings or Council has had to cancel them due to the current COVID-19 restrictions. Such services as community hall hire, the RALC and sportsground hiring have not been available to the public and the associated bookings have been cancelled or placed on hold until this wave of the pandemic eases. Where payments have been made to Council and services not deemed rendered (on or after 6pm on Saturday 26 June 2021), a refund will be provided after contact is established with the entity or customer. Any cancellation fees associated with cancelling a booking will be waived as outlined below.

Fee Waivers

During the initial COVID-19 outbreak in April 2020, Council provided a number of fee waivers to assist the community and businesses to minimise the downturn in economic activity throughout the Ryde LGA. Fee waivers were initially introduced to assist individuals and sporting groups by waiving cancellation fees. As the initial restrictions eased, fee waivers were provided to small businesses to assist with reinvigorating the local economy.

As the second wave of the pandemic progresses and the impact of the State mandated restrictions take effect, the following fees are proposed to be waived to assist those through the pandemic and also assist with the economic recovery of business impacted:-

- Outdoor Dining Fees
- Environmental Health Inspection Fees
- Cancellation Fees relating to services that have ceased due to the current COVID-19 restrictions.
- Library Overdue Fees including daily overdue charges, fast reads overdue charges and replacement processing charges.

The proposed fees are provided for in **ATTACHMENT 1**. The proposed fees will be waived within the provisions of Council's Fees and Charges schedule under the Fee Waiver category of 'Adverse Climatic or Pandemic Related event'. It is proposed to waive the fees from 1 July 2021 until 31 December 2021. The proposed fee waivers relating to small business will complement both the State and Federal support packages for small and medium businesses.

ITEM 6 (continued)Financial Hardship Policy

At its meeting on 27 October 2020, Council adopted a COVID-19 Financial Hardship Policy that included a number of measures to assist those experiencing financial hardship. Since the initial pandemic eased, a number of provisions within the COVID-19 Financial Hardship Policy have lapsed.

The highlights of the proposed COVID-19 Financial Hardship Policy are:-

- A zero percent interest rate on overdue rates from 1 July 2021 until 31 December 2021 applied to all ratepayers. It is proposed to reinstate the interest rate back to six percent as of 1 January 2022.
- A one-off \$400 rate rebate for eligible ratepayers who receive the following:
 - a. Commonwealth COVID-19 Disaster Payment
 - b. Small and Medium Business Support Payment
 - c. Federal/State Grants program for Micro Businesses

This rates rebate is available for eligible ratepayers (closing 31 December 2021) funded either by Council's Domestic Waste Management Reserve or general revenue or other applicable reserves dependent on the rate payers circumstances. This will be applied to the November 2021 or February 2022 rates instalment (depending on the time of the application).

- An additional one-off \$50 Domestic Waste rates supplement for eligible pensioners funded by Council's Domestic Waste Management Reserve and will be applied to the November 2021 rates instalment. This will be automatically applied and communicated to recipients on their November 2021 or February 2022 rates instalment (dependant on the time of the pensioner application received). Rebates will apply to those applications received on or before 31 December 2021.
- Rental relief to Community/Commercial hirers that demonstrate Financial Hardship on a case by case basis will be available until 31 December 2021.

It is proposed to publicly advertise the following in accordance with section 356 of the Local Government Act 1993 as outlined above:

- \$400 rates rebate program for eligible ratepayers.
- \$50 COVID rates supplement for eligible rate paying pensioners who are liable for paying rates.

The updated COVID-19 Financial Hardship Policy is provided for in **ATTACHMENT 2**.

ITEM 6 (continued)State and Federal Support Packages

As the current wave of the pandemic progresses, the NSW State Government in conjunction with the Federal Government have announced the following support packages:

- Increased small business support payments of \$7,500 and \$10,500 or \$15,000, depending on the decline in business turnover.
- A “JobSaver” employee retention scheme providing cashflow support to businesses to help them retain staff. The cash boost will be up to 40% of weekly payroll with a payment of between \$1,500 to a maximum of \$10,000 per week, provided staffing levels are maintained at the level as of 13 July 2021. Non-employing businesses are eligible for \$1,000 per week.
- \$1,500 grants per fortnight for microbusinesses (annual turnover between \$30,000 and \$75,000) that have suffered at least a 30% decline in turnover.
- Payroll tax deferrals for all businesses and a 25% concession for medium-sized businesses that have suffered a 30% revenue decline
- A requirement on landlords to participate in mediation before taking actions to evict or lock out tenants
- Up to 100% land tax concessions for commercial landlords who provide rent relief.
- A \$75 million support package for the performing arts sector to be administered by Create NSW.
- A support package for the accommodation sector worth \$26 million
- An increase in the payment amount for stood down workers from \$500 to \$600 per week for those who lost more than 20 hours, and to \$375 for those who lost between 8 and 20 hours, and for it to be available to workers outside of the Greater Sydney lockdown areas
- Expanded mental health services with programs targeted at young people and CALD communities

As further announcements are made by the State and Federal Government, the updates will be communicated to stakeholders through the appropriate channels.

ITEM 6 (continued)**Financial Implications**

The estimated net financial impact of the current restrictions of COVID-19 on the 2021/22 budget is estimated to be \$4.87 million. The following forecasts are based on the existing lockdowns being in place until the end of August 2021 and social distancing restrictions until December 2021.

- Ryde Aquatic Leisure Centre – \$1.57 million net financial impact due to reduced business activity as a result of restrictions.
- Parking and Fines Income - \$2.10 million net financial impact due to reduced business activity as a result of restrictions
- Community and Commercial Lease Income - \$0.45 million net financial impact for rental relief and fee waivers for Outdoor dining until 31 December 2021.
- Parks and Sporting fields - \$0.28 million net financial impact due to reduced activity as a result of restrictions.
- Environmental Health Inspections Fees - \$0.25 million net financial impact as a result of proposed fee waivers until 31 December 2021.
- Library Fees and other Cancellation fees - \$0.02 million net financial impact as a result of proposed fee waivers until 31 December 2021.
- Interest on Overdue Rates - \$0.20 million net financial impact as a result of changing the interest rate from six percent to zero percent until 31 December 2021.
- \$400 One-Off Rates Rebate - \$0 net financial impact where funded by the Domestic Waste Reserve where applied against a domestic waste charge or general revenue or other applicable reserves if the rebate is applied against general rates. It is estimated that the total value of this rebate will be \$0.20 million if applications remain open until 31 December 2021.
- \$50 COVID One-Off Pensioner Rates Supplement - \$0 net financial impact as it will be funded by the Domestic Waste Reserve. It is estimated that the total value of rebates will be \$0.22 million based on the number of rates pensioners.

In order to balance the budget, it is necessary to develop a funding strategy whereby appropriate measures can be taken within the context of continuing to deliver a wide range of services and programs to the community in a financially responsible manner. A key objective of the funding strategy was to minimise the cancellation of programs and focus on those that could instead be deferred for up to 12 months without a discernable impact on the community.

ITEM 6 (continued)

The following programs have been for deferral from the 2021/22 budget to offset the \$4.87 million financial impact of COVID-19:-

- Road Resurfacing Renewal Program - \$3.58 million
- Road Kerb Renewal Program - \$1.29 million

The proposed budget adjustments will be made in the September 2021 Quarterly review.

Conclusion

The response to the current COVID-19 outbreak is a fiscally responsible approach which is targeted to assist businesses and the community within the Ryde LGA impacted by the restrictions. The response has been considered in conjunction with the State and Federal COVID-19 support packages to minimize the impacts on the community and the economy.

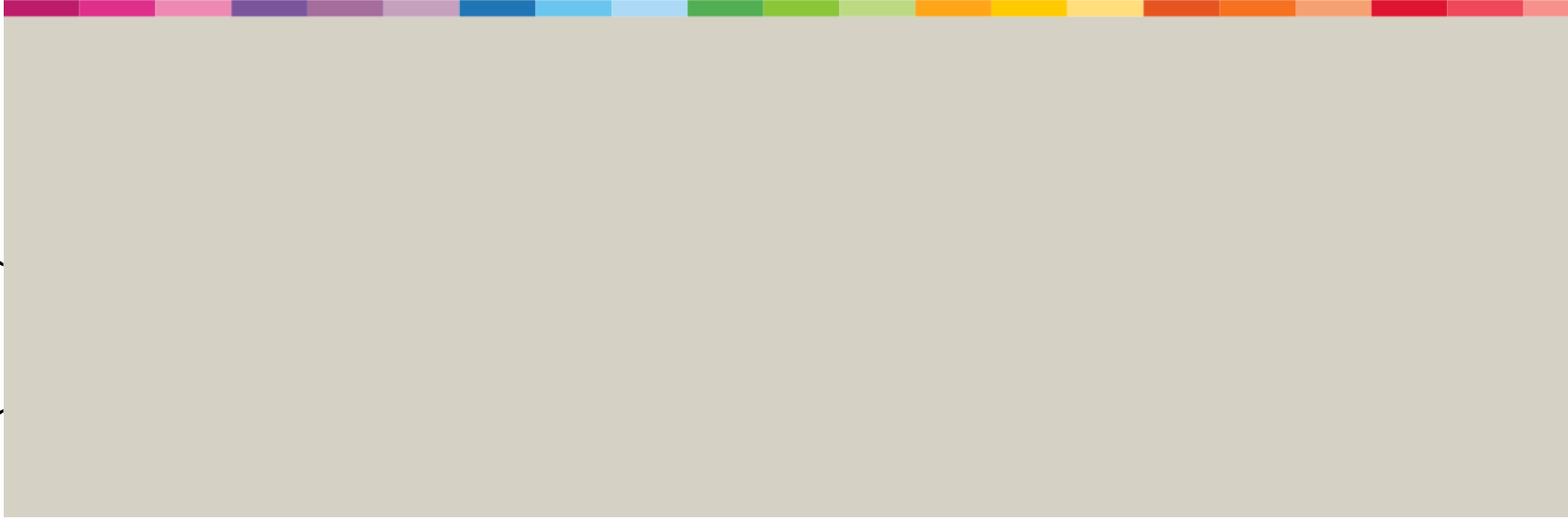
ITEM 6 (continued)

ATTACHMENT 1



Fees and Charges to be waived

For the period 1st July 2021 to 31st December 2021



ITEM 6 (continued)

ATTACHMENT 1

	Fee Name	2021/2022 Fee (incl. GST)
City of Ryde Finance Rates		
	Interest on overdue Rates and Charges	6.0% per annum accruing on a daily basis on the overdue amount
City of Ryde Health & Building and Environment Permits and Approvals		
	Annual Application Fee to Operate a mobile food vending vehicle in a public place (includes 1st inspection only)	\$244.00
	Annual Application Fee to Operate a Food Truck in a public place (includes 1st inspection only)	\$377.00
City of Ryde Health & Building and Environment Inspection Services Food Premises		
	Retail and Food Service	\$86.00
	Food stalls for temporary events (including local festivals)	\$56.00
	Temporary Food Premises (at markets and community events)	\$86.00
	Food Vending Vehicles (at markets and community events)	\$86.00
	Food Truck	\$86.00
City of Ryde Health & Building and Environment Food Act 2003		
	Administration Fee - Notification of new food business	\$57.50
	Annual Administration Fee - Food Premises with 1-5 FTE	\$390.00
	Annual Administration Fee - Food Premises with 6-50 FTE	\$729.00
City of Ryde Commercial Property Commercial Filming		
	Application fee - Ultra Low - No more than 10 crew	\$0.00
	Application fee - Low - 11-25 crew (Usually 1-2 locations)	\$150.00
	Application fee - Medium - 26-50 crew (No more than 4 locations)	\$300.00
	Application fee - High - Greater than 50 crew (> 4 locations)	\$500.00
	Facility hire - Car parking- per space , per hour	\$2.90
	Facility hire - City of Ryde Buildings greater > 500m ² - per hour	\$157.00
	Facility hire - City of Ryde Buildings less < 500m ² - per hour	\$73.50
	Still photography Fee - per day or part thereof	\$719.00
	Cleaning - per hour , per officer	At cost
	Security per hour	At cost
	Major Disruption Fee - Exclusive use of Park, Reserve, Open Areas or Road Reserve	\$170.00
	Establishment and/or restoration costs (if any) incurred by Council	Actual cost plus 25% plus GST
	Refundable Damage (including cleaning) Bond - Ultra Low or Low categories	\$1,330.00
	Refundable Damage (including cleaning) Bond - Medium or High categories	\$2,770.00
City of Ryde Commercial Property Footpath Activity		
	Display of Merchandise - full display	\$226.00
	Display of Merchandise - half display (up to 3m ²)	\$130.00
	Display of Merchandise - single table only (up to 1.25m ²)	\$92.00
City of Ryde Commercial Property Outdoor Dining Areas		
	Annual fee per m ² - All areas except Eastwood Plaza and Cox's Road areas -minimum 4m ²	\$195.00
	Annual fee per m ² - Cox's Road - minimum 4m ²	\$230.00
	Annual fee per m ² -Eastwood Plaza - minimum 4m ²	\$303.00
City of Ryde Public Libraries Annual Membership		
	Annual Membership	\$0.00
	Annual Membership - Out of Area(non-reciprocal)	\$120.00
	Annual Membership - Out of Area <6 years of age / works or studies in COR (non-reciprocal)	\$0.00
City of Ryde Public Libraries Overdue Library Loans		
	Daily overdue charge	\$0.30
	"Fast Reads" overdue charge	\$1.00
City of Ryde Public Libraries Lost or Damaged Library Stock		
	Processing charge- plus purchase price paid or as assessed in case of donations	\$12.00

ITEM 6 (continued)

ATTACHMENT 2



 City of Ryde
Lifestyle and opportunity @ your doorstep



COVID-19

Financial Hardship Policy

Updated July 2021

ITEM 6 (continued)

ATTACHMENT 2

**COVID-19 FINANCIAL
HARDSHIP POLICY**

Contents

Scope.....	3
Purpose.....	3
Applying for Financial Hardship	3
Financial Hardship Provisions.....	4
Exclusions to Financial Hardship	6
References - Legislation	6
Document Version Control.....	7

Owner: Finance	Accountability:	Endorsed:
Trim Reference:	Review date: 31 December 2021 or Post- COVID-19 Pandemic	By Council on XX

ITEM 6 (continued)

ATTACHMENT 2

**COVID-19 FINANCIAL
HARDSHIP POLICY**

Scope

This policy applies to Council ratepayers, debtors and commercial/community tenants of Council owned properties who can demonstrate they experiencing financial hardship as a result of the COVID Public Health Order issued on 26 June 2021, that imposed a lockdown of Greater Sydney.

This policy replaces the existing debt recovery and hardship provisions outlined in Council's adopted Rates and Non Rates Debt Recovery Policy until the current Health Order restrictions are lifted or reduce financial hardship by order of the Commonwealth or NSW State Government or 31 December 2021 (whichever occurs first).

Changes to Commonwealth or State legislation will take effect immediately and will take precedence over this Policy to the extent that this Policy is at odds with Commonwealth or State Legislative changes enacted during the COVID-19 Pandemic.

This will take effect from 1 July 2021 and will replace the previous version of the COVID-19 Financial Hardship Policy, noting that any arrangements captured under the previous version of the policy will continue to be honoured.

Purpose

The purpose of this policy is to provide a clear framework for responding to applications from ratepayers (both residential and business), commercial and community tenants of council owned properties and other debtors experiencing financial hardship during the COVID-19 pandemic period.

The objectives of this policy are to ensure those who are seeking financial hardship have access to and are informed of the:

- provisions of this policy;
- the basic legislative limitations as they relate to rates;
- the financial hardship application process, and
- importance of ongoing dialogue between the Council and the applicant.

Applying for Financial Hardship

In applying for financial hardship, applicants are required to complete an application form. Applications forms can be found on the Council website and can be downloaded, printed and submitted to Council via post, email or online via Council's website.

Application forms will be processed by Council officers in accordance with the Financial Hardship Provisions of this policy (outlined below).

Owner: Finance	Accountability:	Endorsed:
Trim Reference:	Review date: 31 December 2021 or Post- COVID-19 Pandemic	By Council on XX

ITEM 6 (continued)

ATTACHMENT 2

**COVID-19 FINANCIAL
HARDSHIP POLICY**

Financial Hardship Provisions

The following provisions have been established to assist in the consideration and assessment of financial hardship application requests.

Rates Debtors

Rates Debtors are those debts that arise from not paying Council rates as and when they fall due.

The eligibility criteria for financial hardship for ratepayers require the applicant to demonstrate that they have qualified for the following:

- Commonwealth COVID-19 Disaster Payment
- Small and Medium Business Support Payment.
- Federal/State Grants program for Micro Businesses

Documentation from the appropriate State or Federal Agency, such as Services NSW or the Australian Taxation Office will be required upon submission of the application. If any additional information is required to substantiate an application, Council officer may request this as required.

Applications for financial hardship will close 31 December 2021.

For successful applications (received up until 31 December 2021 inclusive), a one-off rate rebate of \$400 will be provided to an applicant for one rateable property that is in their ownership. Further, where there is more than one registered owner of a rateable property, Council will only consider a maximum one application per rateable property. Where an applicant owns more than one rateable property, the rebate of \$400 will only apply to one of those rateable properties in total.

For successful applications received up until the 30 September 2021 (inclusive), the \$400 rates rebate will be applied to the November 2021 rates instalment. For successful applications received between 1 October and 31 December 2021 (inclusive); the \$400 rates rebate will be applied to the February 2022 rates instalment.

Ratepayers who have been granted the Voluntary Council Rebate and Statutory Pensioner Rebate are unable to apply for the \$400.00 rate rebate. However, eligible pensioners will receive a one-off COVID rate supplement to a maximum of \$50 per rateable property in addition to the Voluntary Council Rebate and Statutory Pensioner Rebate of up to \$350 already granted. This supplement will be granted to all eligible pensioners who received the Statutory Pensioner Rebate from 1 July 2021 until 31

Owner: Finance	Accountability:	Endorsed:
Trim Reference:	Review date: 31 December 2021 or Post- COVID-19 Pandemic	By Council on XX

ITEM 6 (continued)

ATTACHMENT 2

**COVID-19 FINANCIAL
HARDSHIP POLICY**

December 2021 (inclusive). To receive the \$50 COVID-19 rates supplement, pensioner applications must be received on or before 31 December 2021 (inclusive).

All ratepayers will continue to have access to rate relief via a mutually acceptable payment plan. During this time, no legal action will be pursued, and no interest will be charged until 1 January 2022 on any overdue rates.

Rates notices and reminder notices will continue to be issued in accordance with legislative provisions and the timeframes within those provisions.

Commercial & Community Tenants

Commercial & Community Tenants are debtors who currently have a lease/licence agreement (or similar) to occupy a commercial or community space owned by Council.

For Commercial & Community lease/licence agreements, applications for financial hardship will be assessed on a case by case basis for a payment arrangement and rental relief until 31 December 2021.

Invoices and Statements will continue to be issued in accordance with contractual provisions and Council processes.

During this time, no legal action will be pursued on any overdue debtors. (Noting the Exclusions to Financial Hardship outlined below).

Interest does not accrue on debtors relating to 'Commercial and Community Tenants'.

Other debtors

All other debtors are individuals or organisations who owe Council monies and are not categorised as Rates Debtors or Commercial/Community Tenants. Applications for financial hardship will be accepted up until 31 December 2021.

Invoices and Statements will continue to be issued in accordance with Council processes in line with Council's Fees and Charges schedule.

During this time, no legal action will be pursued on any overdue debtors. (Noting the Exclusions to Financial Hardship outlined below).

Interest does not accrue on 'Other Debtors'.

Owner: Finance	Accountability:	Endorsed:
Trim Reference:	Review date: 31 December 2021 or Post- COVID-19 Pandemic	By Council on XX

ITEM 6 (continued)

ATTACHMENT 2

**COVID-19 FINANCIAL
HARDSHIP POLICY**

Exclusions to Financial Hardship

The following entities or activities are excluded from applying for financial hardship:

- State Government entities
- Commonwealth Government entities
- Other Local Government entities
- Utilities
- Telecommunications providers
- Restoration related activities
- Developers

Standard invoicing terms will apply for these entities or activities.

This policy also excludes any debts levied by Council but managed by third party statutory bodies, such as Penalty Infringement Notices managed by the Office of State Revenue.

References - Legislation

- Local Government Act 1993 and Local Government Regulations 2005
- State and Commonwealth legislation relating to the COVID-19 pandemic

Owner: Finance	Accountability:	Endorsed:
Trim Reference:	Review date: 31 December 2021 or Post- COVID-19 Pandemic	By Council on XX

ITEM 6 (continued)

ATTACHMENT 2

**COVID-19 FINANCIAL
HARDSHIP POLICY**

Document Version Control

Document Name:	Hardship Policy
Document TRIM Ref.:	XX
Document Status:	Adopted by Council on XXXXXX.
Version Number:	Version 3.0
Date:	13 July 2021
Author:	Pav Kuzmanovski, Chief Financial Officer
Authorised by:	Council on XXXXXXXX
Distribution:	Council Website.

Change history

Version	Author	Issue Date	Endorsed by	Trim Ref.	Reason for change
3.0	Chief Financial Officer		Council		

Owner: Finance	Accountability:	Endorsed:
Trim Reference:	Review date: 31 December 2021 or Post-COVID-19 Pandemic	By Council on XX

7 CALL FOR MOTIONS FOR THE LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2021 - HYATT REGENCY HOTEL - SYDNEY - 28 NOVEMBER TO 30 NOVEMBER 2021

Report prepared by: Civic Support Officer
File No.: CLM/21/1/1/2 - BP21/626

REPORT SUMMARY

This report is presented to Council as part of a process for the consideration of any recommended Motions received from Councillors, to be submitted to Local Government NSW for inclusion in the Business Papers for the Conference.

It is noted that no motions have been received from Councillors for consideration at the time of drafting this report.

Consideration of attendance at the Conference will be at the first meeting of the new Council following the NSW Local Government Election.

RECOMMENDATION:

That Council consider any recommended Motions received from Councillors to be submitted to the Local Government NSW for inclusion in the Business Papers for the Conference.

ATTACHMENTS

- 1 Letter of Invitation - LGNSW 2021 Annual Conference
- 2 LGNSW 2021 Annual Conference Motions Submission Guide
- 3 Rule 4 – Objects of the Local Government Association

Report Prepared By:

Kathryn Fleming
Civic Support Officer

Report Approved By:

Amanda Janvrin
Civic Services Manager

Rafik Meleka
Acting Manager - Corporate Governance

Mark Eady
Director - Corporate Services

ITEM 7 (continued)

Discussion

Conference

The 2021 Local Government NSW Annual Conference will be held from Sunday, 28 November 2021 to Tuesday, 30 November 2021 at the Hyatt Regency Hotel, Sydney. A letter of Invitation to the LGNSW 2021 Annual Conference is provided in **ATTACHMENT 1**.

The Conference is the annual policy making event for all Councils of New South Wales. It is the pre-eminent event of the Local Government year where local Councillors come together to share ideas and debate issues that shape the way we are governed.

Motions

Local Government NSW has requested input from Councils, to guide the content of business sessions at the Conference and is requesting Councils to ensure that the motions debate centres on advancing the sector wide policy agenda. A copy of the LGNSW 2021 Annual Conference Motions Submission Guide is provided for in **ATTACHMENT 2**.

Councils were asked to identify motions relating to the following overall categories:-

1. Association Business (Industrial Relations and Employment policy)
2. Economic policy
3. Infrastructure and planning policy
4. Social and Community policy
5. Environmental policy
6. Governance and Accountability of Councils (eg. legislative and regulatory setting, elections, participation, reform)

Further, the LGNSW Board has resolved that motions will be included in the Business Paper for the Conference only where they meet the following criteria:-

1. Are consistent with the objects of the Association (see Rule 4 of the Association's rules provided for in **ATTACHMENT 3**);
2. Relate to Local Government in NSW and/or across Australia;
3. Concern or are likely to concern Local Government as a sector;
4. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
5. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
6. Are clearly worded and unambiguous in nature; and
7. Do not express preference for one or several members over one or several other members.

ITEM 7 (continued)

The Board has advised that it will not include motions in the Business Paper which do not advance the local government policy agenda. Therefore, a motion will not be included if it is operational, rather than strategic; not local government business; focused on a local issue only or if the motion is consistent with past policies and actions of LGNSW or the Local Government and Shire's Association.

Local Government NSW have advised all Councils to submit proposed motions by Monday, 27 September 2021, however, in accordance with the Local Government NSW rules, the latest date motions can be accepted for inclusion in the Conference Business Paper is Sunday, 31 October 2021. All Motions must be adopted by Council before submission to the Association.

Councillors were invited through the Councillor Information Bulletin dated 13 July 2021 to submit proposed motions and notes for Council to consider endorsing for submission to Local Government NSW for inclusion in the Business Papers for the Conference. It is noted that no motions were received from Councillors. The Executive Team have also not proposed any motions for Council's consideration.

Critical Dates

The following deadlines are required to be met:-

- Motions are to be determined and confirmed at the Council Meeting on Tuesday, 27 July 2021.
- Motions are to be submitted by 12 midnight on Monday, 27 September 2021 and no later than Sunday, 31 October 2021.

ITEM 7 (continued)

ATTACHMENT 1



Our ref: R18/0008 Out-
12 July 2021
GMs and Mayors

Dear Member,

OFFICIAL NOTICE

Local Government NSW Annual Conference, 28-30 November (in person) and 20 December 2021 (online)

The following letter provides important information to help you to plan ahead and participate fully in the Annual Conference.

Event: LGNSW Annual Conference 2021
Date: 28-30 November 2021 (in person), and 20 December 2021 (online)
Venue: Hyatt Regency, Sydney
Address: 161 Sussex Street, Sydney

Registration to attend the Conference

Conference attendees are asked to register online on the [LGNSW website](#). Registrations will open on Tuesday 27 July and a future communication with more information on how to register will be sent in due course. Members can take advantage of special 'early bird' rates until Monday, 11 October 2021.

Voting Delegates: Motions and Board Election

Separate from Conference registration, members must advise LGNSW of the name(s) of their nominated voting delegates by **5pm (AEDT) on Tuesday 2 November 2021**.

This year involves two types of voting and LGNSW is required to develop two separate rolls of voters:

- 1. Voting on motions** – To vote on motions, delegates must be an elected member of a financial Associate member, financial Ordinary member or an Administrator of such a member appointed in accordance with the *Local Government Act 1993*.
- 2. Voting in the election for Office Bearers and the Board (Board election)** – To vote in the Board election, delegates must be a Councillor of a council which is an Ordinary member.

Voting entitlements

The formula for calculating members' voting entitlements is prescribed at rule 23 of the LGNSW rules. A copy of the LGNSW (Federal) rules may be found [here](#).

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ITEM 7 (continued)

ATTACHMENT 1



The **number of voting delegates** that each member is entitled to send to the Conference for each type of voting is listed in **Appendix A**. Column A indicates the number of voters for voting on motions and, where applicable, Column B indicates the number of voters for voting in the Board election.

In accordance with the LGNSW rules, only members that were financial on 1 March 2021 (the 'calculation date') have been allocated voting entitlements. To exercise voting rights, members also need to be financial on the date the 'roll of voters' closes (to be determined by the AEC).

Nomination as a voting delegate

Ordinary members need to advise LGNSW of the name(s) of their nominated voting delegate(s) for both types of voting: voting on motions and voting in the Board election.

Associate members need to advise LGNSW of the name(s) of their nominated voting delegate(s) for voting on motions only.

Future Conference updates will contain links and instructions on how to advise LGNSW of the names of nominated voting delegates.

Nominations received after **5pm (AEDT) on Tuesday 2 November 2021** cannot be accepted, however, a member may, subject to the LGNSW rules, notify LGNSW of a change to the name of an already nominated voting delegate for voting on motions (a substitute delegate- see below).

Given the close proximity between formal AEC declarations following the 4 September local government elections, and the 2 November nomination cut-off date, members are **strongly encouraged** to schedule an October council meeting to determine their nominated voting delegates for the Conference in sufficient time.

For further information on voting entitlements and processes, contact Adam Dansie on (02) 9242 4140 or email: adam.dansie@lgnsw.org.au.

Substitution of nominated voting delegates for voting on motions

Subject to the LGNSW rules, Ordinary members and Associate members may notify a change to the name of a nominated voting delegate for voting on motions under rule 34(b) of the LGNSW rules (a substitute delegate) by giving notice in writing signed by either the Mayor/Chairperson (or Deputy Mayor/Deputy Chairperson with the Mayor/Chairperson's written delegated authority) or General Manager/Chief Executive Officer (or Acting General Manager/Acting Chief Executive Officer with the General Manager/Chief Executive Officer's written delegated authority), to Andrew Olivares (LGNSW) at andrew.olivares@lgnsw.org.au.

Further instructions on how to substitute voting delegates for voting on motions, and a link to a 'Substitute Delegate Form' will be provided in future Conference communications.

ITEM 7 (continued)

ATTACHMENT 1



Absentee (proxy) voting in the election for Office Bearers and the Board

The [LGNSW rules](#) provide for absentee voting in elections for Office Bearers and the Board. Further information about absentee (proxy) voting will be provided by the AEC Returning Officer in due course.

Motions

The [online portal](#) for submitting motions to be considered at the Conference is **now open**.

Proposed motions should be strategic, affect members state-wide and introduce new or emerging policy issues and actions. Members are encouraged to review the [Action Reports](#) from previous conferences (on the member-only pages of the LGNSW website) and the existing principles and positions of LGNSW as set out in the [Policy Platform](#) before submitting motions for the 2021 Conference.

LGNSW has recently updated the [2020 Action Report](#) with multiple ministerial responses to matters raised at the 2020 Annual Conference.

Guidelines on how to submit motions for the Conference are [available here](#).

Deadline for submitting motions

Members are encouraged to submit motions by **27 September 2021**. The latest date motions can be accepted for inclusion in the Business Paper is 12 midnight (AEDT) on Sunday 31 October 2021.

For further information on submitting motions, please contact Beau Reid on 02 9242 4082 or beau.reid@lgnsw.org.au or visit the [Conference page](#).

Business Papers

The full Conference Business Paper is expected to be available on the LGNSW website and forwarded to members (in electronic format) approximately two weeks prior to the Conference.

Travel

The Hyatt Regency Sydney is located in Sydney's Central Business District, adjacent to Darling Harbour, approx. 30 minutes (8km) from Sydney (Kingsford Smith) Airport, and approx. 550m from Town Hall Train Station.

For those driving, parking is available at [Wilson Secure Car Park](#) directly opposite the hotel (please note there are two entrances at 383 Kent Street or 168 Sussex Street, Sydney). Please contact the Front Desk to obtain a 24hrs multi-entry self-parking ticket for the above car park at Hyatt Regency Sydney rates.

ITEM 7 (continued)

ATTACHMENT 1



Accommodation

We encourage you to plan ahead and book your accommodation at the Hyatt Regency using the link below:

- [Your Room At The Hyatt Regency Sydney](#)

Privacy Statement

LGNSW, which is regulated by the *Privacy Act 1988* (Cth), collects private information about registered attendees to the Conference such as names, addresses, telephone numbers, credit card information and email addresses. We use the private information you give us to process your registration and to send you information in relation to the Conference.

If you choose not to provide some or all of the private information that we have sought, LGNSW may be unable to process your registration or it may result in you being unable to vote at the Conference. Further information about how LGNSW collects, holds and uses private information is contained in LGNSW's Privacy Policy which is available on the website at the following web address: <http://www.lgnsw.org.au/privacy>

Further details

Further details about the Conference are on the [LGNSW website](#).

I look forward to seeing you at the Conference in November.

Yours sincerely

Cr Linda Scott
President

ITEM 7 (continued)

ATTACHMENT 1



Appendix A

Members' voting entitlements: 2021 Annual Conference and Board election

Member	Column A – Number of voters for voting on motions	Column B – Number of voters for voting in Board election
Albury (R/R)	4	4
Armidale Regional (R/R)	3	3
Ballina (R/R)	3	3
Balranald (R/R)	1	1
Bathurst Regional (R/R)	3	3
Bayside (M/U)	9	9
Bega Valley (R/R)	3	3
Bellingen (R/R)	2	2
Berrigan (R/R)	1	1
Blacktown (M/U)	11	11
Bland (R/R)	1	1
Blayney (R/R)	1	1
Blue Mountains (R/R)	4	4
Bogan (R/R)	1	1
Bourke (R/R)	1	1
Brewarrina (R/R)	1	1

ITEM 7 (continued)

ATTACHMENT 1



Broken Hill (R/R)	2	2
Burwood (M/U)	3	3
Byron (R/R)	3	3
Cabonne (R/R)	2	2
Camden (M/U)	6	6
Campbelltown (M/U)	9	9
Canada Bay (M/U)	5	5
Canterbury-Bankstown (M/U)	11	11
Carrathool (R/R)	1	1
Castlereagh-Macquarie County (R/R)	1	0
Central Coast (R/R)	7	7
Central Darling (R/R)	1	1
Central Tablelands Water County (R/R)	1	0
Cessnock (R/R)	4	4
Clarence Valley (R/R)	4	4
Cobar (R/R)	1	1
Coffs Harbour (R/R)	4	4
Coolamon (R/R)	1	1
Coonamble (R/R)	1	1
Cootamundra-Gundagai Regional (R/R)	2	2
Cowra (R/R)	2	2
Cumberland (M/U)	9	9
Dubbo Regional (R/R)	4	4
Dungog (R/R)	1	1

ITEM 7 (continued)

ATTACHMENT 1



Edward River (R/R)	1	1
Fairfield (M/U)	9	9
Far West Joint Organisation	1	0
Federation (R/R)	2	2
Forbes (R/R)	1	1
Georges River (M/U)	9	9
Gilgandra (R/R)	1	1
Glen Innes Severn (R/R)	1	1
Goldenfields Water County (R/R)	1	0
Greater Hume (R/R)	2	2
Griffith (R/R)	3	3
Gunnedah (R/R)	2	2
Gwydir (R/R)	1	1
Hawkesbury City (M/U)	5	5
Hawkesbury River County (M/U)	2	0
Hay (R/R)	1	1
Hilltops (R/R)	2	2
Hornsby (M/U)	9	8
Hunters Hill (M/U)	2	2
Inner West (M/U)	9	9
Inverell (R/R)	2	2
Junee (R/R)	1	1
Kempsey (R/R)	3	3
Kiama (R/R)	3	3

ITEM 7 (continued)

ATTACHMENT 1



Kimbriki Environmental Enterprises Pty Ltd (M/U)	1	0
Ku-ring-gai (M/U)	6	6
Kyogle (R/R)	1	1
Lachlan (R/R)	1	1
Lake Macquarie (R/R)	7	7
Lane Cove (M/U)	3	3
Leeton (R/R)	2	2
Lismore (R/R)	3	3
Lithgow (R/R)	3	3
Liverpool (M/U)	9	9
Liverpool Plains (R/R)	1	1
Lockhart (R/R)	1	1
Maitland (R/R)	4	4
Mid-Coast (R/R)	4	4
Moree Plains (R/R)	2	2
Mosman (M/U)	3	3
Murray River (R/R)	2	2
Murrumbidgee (R/R)	1	1
Muswellbrook (R/R)	2	2
Nambucca (R/R)	2	2
Narrabri (R/R)	2	2
Narrandera (R/R)	1	1
Narromine (R/R)	1	1
Newcastle (R/R)	7	7

ITEM 7 (continued)

ATTACHMENT 1



New England County (R/R)	1	0
Norfolk Island Regional Council (R/R)	1	0
North Sydney (M/U)	5	5
Northern Beaches (M/U)	10	10
Northern Sydney Regional Organisation of Councils (M/U)	1	0
Oberon (R/R)	1	1
Orange (R/R)	3	3
Parkes (R/R)	2	2
Parramatta, City of (M/U)	10	9
Penrith (M/U)	9	9
Port Macquarie-Hastings (R/R)	4	4
Port Stephens (R/R)	4	4
Queanbeyan-Palerang Regional (R/R)	4	4
Randwick (M/U)	9	9
Richmond Valley (R/R)	3	3
Riverina Water County (R/R)	1	0
Rous County (R/R)	1	0
Ryde (M/U)	6	6
Shellharbour (R/R)	4	4
Shoalhaven (R/R)	5	5
Singleton (R/R)	3	3
Snowy Monaro Regional (R/R)	3	3
Snowy Valleys (R/R)	2	2
Southern Sydney Regional Organisation of Councils	1	0

ITEM 7 (continued)

ATTACHMENT 1



(M/U)		
Strathfield (M/U)	3	3
Sutherland Shire (M/U)	9	9
Sydney, City of (M/U)	10	9
Tamworth Regional (R/R)	4	4
Temora (R/R)	1	1
Tenterfield (R/R)	1	1
The Hills Shire (M/U)	9	9
Tweed (R/R)	4	4
Upper Hunter (R/R)	2	2
Upper Lachlan (R/R)	1	1
Upper Macquarie County (R/R)	1	0
Uralla (R/R)	1	1
Wagga Wagga (R/R)	4	4
Walcha (R/R)	1	1
Walgett (R/R)	1	1
Warren (R/R)	1	1
Warrumbungle (R/R)	1	1
Waverley (M/U)	5	5
Weddin (R/R)	1	1
Wentworth (R/R)	1	1
Western Sydney Regional Organisation of Councils (M/U)	1	0
Willoughby (M/U)	5	5
Wingecarribee (R/R)	4	4

ITEM 7 (continued)

ATTACHMENT 1



Wollondilly (R/R)	4	4
Wollongong (R/R)	7	7
Woollahra (M/U)	5	5
Yass Valley (R/R)	2	2
LGNSW Board (M/U)	10	10
LGNSW Board (R/R)	8	8
TOTAL:	476	458

ITEM 7 (continued)

ATTACHMENT 2



LGNSW 2021 Annual Conference Motions Submission Guide

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ITEM 7 (continued)

ATTACHMENT 2

Contents

1. Introduction	3
2. Deadlines	3
3. Criteria for motion submission.....	3
4. How to write a motion	3
5. Demonstrating evidence of council support for motion.....	4
6. How to submit a motion	4
7. How LGNSW manages incoming motions.....	5
8. What happens to motions at the LGNSW Annual Conference	5
9. Post-conference: Updates to the LGNSW Policy Platform	5
10. Post-conference: Determining LGNSW Advocacy Priorities.....	6
11. Further information	6
Frequently Asked Questions.....	7
Attachment A – Excerpt of LGNSW 2019 Annual Conference Standing Orders	8
Attachment B – Template – Council Meeting Report	10

ITEM 7 (continued)

ATTACHMENT 2

LGNSW Annual Conference Motions Submission Guide

1. Introduction

The Local Government NSW (LGNSW – the “Association”) Annual Conference is the pre-eminent policy making event for the local government sector. Resolutions of Conference help determine the policies and priorities for LGNSW and the sector. It is a key event for local government where councillors come together to share ideas and debate issues that shape the way the sector functions and is governed.

LGNSW member councils are invited to submit motions to the Conference to advance the sector wide policy agenda. Motions are strategic local government issues which affect members state-wide and introduce new or emerging policy issues and actions.

This guide outlines the process for councils to submit motions for LGNSW’s Annual Conference.

2. Deadlines

Members are encouraged to submit motions [online](#) by **12 midnight (AEST) on Monday 27 September 2021** to allow assessment of the motions and distribution of the Business Paper before the Conference. However, in line with the LGNSW Rules, the latest date motions can be accepted for inclusion in the Business Paper is **12 midnight (AEDT) on Sunday 31 October 2021** (28 days prior to Conference).

3. Criteria for motion submission

The LGNSW Board has resolved that motions will be included in the Business Paper for the Annual Conference only where they:

1. are consistent with the objects of the Association (see Rule 4 of the Association’s [rules](#)),
2. relate to local government in NSW and/or across Australia,
3. concern or are likely to concern local government as a sector,
4. seek to advance the local government policy agenda of the Association and/or improve governance of the Association,
5. have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws),
6. are clearly worded and unambiguous in nature, and
7. do not express preference for one or several members over one or several other members.

Council members are encouraged to review [Action Reports](#) (on the member only pages of the LGNSW website) from previous Conferences and the [LGNSW Policy Platform](#) before submitting motions for this year’s Annual Conference to ensure the proposed motion wording reflects any recent developments and does not duplicate existing positions..

4. How to write a motion

Motions adopted at the Annual Conference inform LGNSW’s advocacy actions on behalf of the local government sector. LGNSW includes the exact wording of motions when writing to ministers, departments and agencies post-conference and so it is important that the wording of motions clearly outlines your council’s policy intent or objective.

The format of motions, as much as possible, should call on a specific body (e.g. LGNSW, state government, federal government, a specific department or minister) and have a specific outcome that the motion is aiming to achieve. The wording should be unambiguous.

ITEM 7 (continued)

ATTACHMENT 2

Examples of clearly-worded Annual Conference motions:

Minister for Rural and Regional NSW

That LGNSW lobbies the NSW State Government to appoint a Minister for Rural and Regional NSW with suitable resources to undertake meaningful representative activities.

Natural Disaster Funding, Day Labour

That LGNSW requests the Australian and NSW governments reinstate the claimable expense for the use of council staff during their normal working hours to attend to natural disaster relief and recovery funded works and reverse the present policy that effectively requires the mandatory use of contractors for recovery works.

Companion Animal Act matters

That LGNSW advocates that the NSW Government takes the following steps to improve the management of companion animals:

- establish an integrated on-line statewide registration process as an improved service to companion animal owners;
- resolve difficulties with the *Companion Animals Act 1998* definition of an "Authorised Officer", by using the definition contained in the *Impounding Act 1993* as the definition in both Acts, allowing councils choice in the business model for its area; and
- review the dismissal of charges under section 10 of the *Crimes (Sentencing Procedure) Act 1999* in relation to offences under the *Companion Animals Act 1998*.

For more examples see Business Papers from [past Conferences](#) on the LGNSW website.

5. Demonstrating evidence of council support for motion

The member submitting the motion must provide accompanying evidence of support for the motion. Such evidence may include an attachment note or extract from the minutes of the council meeting, at which the member council resolved to submit the motion for consideration by the Conference. In the absence of a council meeting, the evidence should be a letter signed by both the Mayor and General Manager.

LGNSW has developed a template council report for members to use to resolve at their own council meetings to submit motions to LGNSW for Conference at **Attachment B** of this Guide.

6. How to submit a motion

LGNSW members are invited to submit motions through an [online portal](#) from **12 July 2021**.

Each motion submission should include responses to the following fields:

1. **Council name**
2. **Contact details** of relevant officer
3. **Motion category** (e.g. *planning, economic, environment etc. This assists with assigning motions to the relevant policy staff and grouping related motions in the Conference Business Paper.*)
4. **Motion title** (a few words)
5. **Motion** (a sentence or two which includes the call to action)
6. **Background note** (a paragraph or two to explain the context and importance of the issue to the local government sector)
7. **Evidence of council support** for the motion (e.g. *extract of council meeting minutes*)

Once a motion has been submitted it cannot be edited without contacting LGNSW so please review the content carefully before submission.

ITEM 7 (continued)

ATTACHMENT 2

7. How LGNSW manages incoming motions

The LGNSW Board has established a committee and delegated the function of managing incoming motions for the Annual Conference to this committee. The Chief Executive will refer motions to the committee and the committee will assess whether the motion meets or doesn't meet the criteria or if it is unclear whether it meets the criteria and will make the final decision on inclusion of motions into the Annual Conference Business Paper.

Prior to the committee making a final decision, LGNSW may contact the council that submitted the motion to seek clarity on its intent or wording.

Incoming motions which seek to change any long-held Fundamental [Principles](#), will be highlighted in the Business Paper for members' information at time of voting.

Motions which are consistent with current LGNSW actions or existing LGNSW positions, or that are operational and can be actioned without a Conference resolution, may still be printed in the Business Paper but will not be debated at the Annual Conference.

8. What happens to motions at the LGNSW Annual Conference

Standing orders are outlined at the front of the Business Paper and adopted at the commencement of each Annual Conference. They outline the manner in which the Conference deals with motions. The standing orders adopted at the 2019 Conference can be found in **Attachment A**.

During debate on motions at Conference, the standing orders generally permit councillor delegates to speak in support of or against each motion. Following a vote on a motion, the motion is either carried and then becomes a resolution of the Annual Conference, or the motion is defeated.

9. Post-conference: Updates to the LGNSW Policy Platform

LGNSW's [Policy Platform](#) consolidates the voices of councils across NSW, reflecting the collective positions of local government on issues of importance to the sector. Importantly, the Policy Platform guides LGNSW in its advocacy on behalf of the local government sector.

The Policy Platform consists of two parts: LGNSW's Fundamental Principles, and the more targeted Position Statements.

- **Fundamental Principles** are the enduring and overarching principles that direct LGNSW's response to broad matters of importance to the local government sector. These Fundamental Principles are endorsed (or amended) by LGNSW members at the Annual Conference.
- **Position Statements** contain LGNSW's more detailed positions on specific issues and guide LGNSW's work on, and response to, policy issues of the day. Position Statements are subordinate to LGNSW's Fundamental Principles but are more agile and are targeted at specific policy issues as they arise.

Changing Fundamental Principles

Where a motion conflicts or may conflict with a Fundamental Principle, this will be clearly highlighted for delegates in the Conference Business Paper. If the motion is adopted as a resolution at Conference, then the relevant Fundamental Principle will be changed.

It is expected that changes to the Fundamental Principles will be uncommon, given their broad focus and general acceptance among the local government sector.

ITEM 7 (continued)

ATTACHMENT 2

Changing Position Statements

Following each Annual Conference, LGNSW will review resolutions of that Conference to determine whether the intent of each resolution is adequately covered by existing Position Statements. Where the Position Statements do not adequately include the intent of a resolution, LGNSW will update an existing Position Statement or draft a new Position Statement, to be endorsed by the LGNSW Board as part of the LGNSW Policy Platform.

LGNSW members will be informed of updates to the LGNSW Policy Platform.

10. Post-conference: Determining LGNSW Advocacy Priorities

Following the LGNSW Annual Conference, LGNSW will review the resolutions and identify key areas of focus to guide LGNSW's advocacy for the coming year. These areas of focus will also be informed by member feedback, the LGNSW strategic plan, position statements, emerging issues, and Board input.

This broad review will result in the development of LGNSW's Advocacy Priorities for the following year, for endorsement by the LGNSW Board and communication to members.

As LGNSW undertakes advocacy actions on each of the Conference resolutions throughout the year, these actions and their outcomes will be published in LGNSW's Action Report ([past Action reports](#) are available on the member only pages of the LGNSW website).

11. Further information

For further information on the motion submission process, please contact Beau Reid, Policy Officer at beau.reid@lgnsw.org.au.

ITEM 7 (continued)

ATTACHMENT 2

Frequently Asked Questions

- **How do I know if my proposed motion is consistent with existing LGNSW policy positions?**

The subject matter expert within council is best placed to identify this (for example, if the motion relates to a planning matter, this question should be answered by the Planning Manager). Subject matter experts are encouraged to review LGNSW's [Policy Platform](#) to gain an understanding of LGNSW's position on a particular matter to help identify whether your proposed motion is consistent.

- **What is the deadline for submitting motions?**

Members are encouraged to submit motions [online](#) by **12 midnight (AEST) on Monday 27 September 2021** to allow assessment of the motions and distribution of the Business Paper before the Conference. However, in line with the LGNSW Rules, the latest date motions can be accepted for inclusion in the Conference Business Paper is **12 midnight AEST on Sunday 31 October 2021** (28 days prior to Conference).

LGNSW can receive more than 300 motions for an Annual Conference. Submitting motions as early as possible helps LGNSW to manage the large volume of motions received within a short period of time and allows LGNSW to seek clarification on any motions if required.

- **I'm unsure which motion category or sub-category I should select in the online portal**

If you are unsure, just select the category you think best fits. LGNSW can reallocate the motion if necessary.

- **Who should be the council contact for motions?**

We recommend the council contact is someone who is available during the months that motions are open, and able to respond promptly to communications between the subject matter expert, your council and LGNSW. Some councils have identified the General Manager and others have identified the Governance Officer – it is a decision for each council.

- **Will the COVID-19 pandemic affect the motions process?**

The LGNSW Annual Conference motions process is an important policy setting process for the local government sector. The Annual Conference will follow government guidelines on safe events and social distancing. In 2020, the LGNSW conference was held online due to COVID-19 health and safety orders and delegates had the opportunity to debate motions during the conference.

- **How can I amend my council's motion that I've already submitted?**

Once a motion has been submitted it cannot be edited without contacting LGNSW so please review the content carefully before submission. If you need to edit a submitted motion, please contact Beau Reid, Policy Officer at beau.reid@lgnsw.org.au. You may need to provide evidence of support for the change (see section 5).

ITEM 7 (continued)

ATTACHMENT 2

Attachment A – Excerpt of LGNSW 2019 Annual Conference Standing Orders

The 2020 Annual Conference was held wholly online and as such the standing orders differed substantially from past years. The 2019 standing orders are below as a guide.

Manner of dealing with Conference Business

11. Conference Business will be dealt with in any order at the discretion of the Chairperson.
12. Nothing in these Standing Orders shall prevent the Chairperson from dealing with motions concurrently.

In the case of motions

13. The Chairperson, upon coming to a motion set out in the Business Paper, must ask whether there is any dissent to the proposed resolution the subject of the item and, if no dissent be signified, may at any time, declare the motion carried.
14. Where dissent is signified, the Chairperson shall require the motion to be moved and seconded.
15. If the motion is moved and seconded, the Chairperson may, at any time during debate, make such inquiries as to the nature of the dissent so as to confine any debate to the issues genuinely in dispute or to explore amendments to the proposed resolution which satisfactorily accommodate the moving and dissenting Delegates and Delegates generally.
16. Movers of motions shall be permitted two (2) minutes to introduce their proposed resolution into debate and one and a half (1.5) minutes in reply. All other speakers shall each be permitted to speak once for one and a half (1.5) minutes. The Conference may, on application by a speaker, permit that speaker to have one, but only one, further period of one and a half (1.5) minutes in which to speak.
17. A Delegate seconding a motion shall not be permitted to speak until at least one Delegate has spoken in dissent.
18. The Chairperson may, during the course of debate direct a speaker to confine his or her speech so as to:
 - a. limit repetition of matters addressed by other speakers;
 - b. limit debate about matters or issues not genuinely disputed.
19. Except as otherwise provided herein, it shall not be in order to move that any resolution be immediately put until at least two Delegates, in addition to the mover and the seconder, shall have had an opportunity to speak on the resolution then before the Conference.
20. A Delegate can, without notice, move to dissent from the ruling of the Chairperson on a point of order. If that happens, the Chairperson must suspend the business before the Conference until a decision is made on the motion of dissent;
 - a. If a motion of dissent is passed, the Chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been discharged as out of order, the Chairperson must restore the motion or business to the agenda and proceed with it in due course; and
 - b. Despite any clause to the contrary, only the mover of a motion of dissent and the Chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.
21. A Delegate may not substitute from the floor of the Conference a new motion for one listed in the Business Paper unless the new motion is substantially the same, and dealing with the same subject matter, as the original motion, and the new motion is accompanied by written evidence that it has the support of the member concerned.
22. When an amendment is before the Conference, no further amendment shall be discussed until that amendment has been dealt with.

ITEM 7 (continued)

ATTACHMENT 2

23. *No more than one amendment upon any motion shall be considered unless notice of such further amendment is given before the amendment then under discussion has been dealt with.*
24. *The mover of an amendment which has been adopted as the motion shall (as in the case of the mover of an original motion) have the right of reply to any further amendments submitted.*

New motions from the floor of Conference

25. *At least 24 hours' notice shall be given before dealing with any new motions introduced during the Conference (Rule 28(d)).*
26. *Where a Member seeks to introduce a new motion during the Conference, they shall submit the motion and evidence that the motion has the support of the member concerned, to the Association's Chief Executive (or the Chief Executive's nominee), in writing.*
27. *The Chief Executive (or the Chief Executive's nominee), upon receiving a new motion submitted during the Conference, shall immediately record the time that they receive the motion and make arrangements for copies of the motion to be provided to Delegates.*

Motions that reflect existing LGNSW policy

28. *Motions submitted for inclusion in the Business Paper to the Conference which reflect existing LGNSW policy (Category 2 motions) shall remain existing LGNSW policy unless superseded or replaced by a subsequent Conference resolution.*

In the case of all other Conference Business

29. *All other Conference Business will be dealt with at the discretion of the Chairperson.*

Manner of voting

30. *Only Members' nominated voting Delegates and members of the Board may debate and vote on motions.*
31. *Except as hereinafter provided voting on any matter shall be on the show of cards.*
32. *The Chairperson may direct that voting on any matter be taken by show of voting cards or by use of electronic voting.*
33. *After a show of voting cards or on conclusion of an electronic vote the Chairperson may either:*
- a. declare the question resolved in the affirmative or negative; or*
 - b. if voting cards have been used, call for a new vote using electronic voting.*
34. *A Division may be called following a vote on the show of cards by no less than 10 Delegates.*
35. *A Division will be taken by use of electronic voting.*

Suspending Standing Orders

36. *Standing Orders may be suspended by a majority of those present, provided the meeting is in quorum. A motion to this effect shall be open to debate.*

Outstanding business

37. *In the event that the Conference, having commenced in quorate, subsequently loses a quorum and is unable to consider any item(s) of business properly put before the Conference, they shall be referred to the Association's Board for consideration.*

ITEM 7 (continued)

ATTACHMENT 2

Attachment B – Template – Council Meeting Report

Item number	XX	Division	XX
Responsible officer	XX	Confidentiality	XX
Date	XX	Reference	XX
Subject	2021 Local Government NSW Annual Conference		

Purpose of report/summary

To provide Council with the opportunity to nominate motions, voting delegates and attendance for the upcoming Local Government NSW (LGNSW) Annual Conference.

Overview

The 2021 LGNSW Annual Conference will be held from 28-30 November 2021 at the Hyatt Regency Hotel in Sydney. LGNSW is asking councils to also reserve Monday 20 December 2021 for continuation of the Conference online (if required). This year is a Board election year and if the Australian Electoral Commission (AEC) requires the election to be conducted by postal ballot due to COVID-19 (instead of in-person at the Conference) the reserve date will be used to announce and introduce LGNSW's new Board members.

The LGNSW Annual Conference is the pre-eminent policy making event for the local government sector. Delegates will vote on motions which help determine the policies and priorities for LGNSW and the sector. It is a key event for local government where councillors come together to share ideas and debate issues that shape the way the sector functions and is governed.

For Council to participate fully in the Annual Conference, it is recommended the Council register attendees, nominate voting delegates and submit motions for debate within the timeframes specified in this paper.

Registration to attend the Conference

Conference attendees are invited to register from 27 July 2021.

- Early bird registration rate is \$890 ex GST and applies if you register and pay by 11 October 2021
- Standard registration rate is \$995 ex GST for all registrations made between 12 October and 12 November 2021.

The following optional events are available to attendees at an additional cost:

- Conference Dinner - \$160 ex GST per delegate
- Councillor Training Workshops - \$50 ex GST per delegate
- ALGWA Breakfast - \$70 ex GST per delegate
- Welcome Reception - \$85 ex GST per delegate

Accommodation has been secured at the Hyatt Regency Hotel, with rooms accommodating up to two people incurring a cost from \$330 per night for two nights.

Registration as a voting delegate

Voting delegates must be registered to attend the Conference and also be registered as a voting delegate.

[IF COUNCIL IS AN ORDINARY MEMBER OF LGNSW]

Confirmation has been received from LGNSW that Council is entitled to have XX voting delegates for voting on motions and XX voting delegates for voting in the election for Office Bearers and the Board.¹

It is proposed that Council:

¹ Find your council's voting entitlements via the Annual Conference page of the LGNSW website: lgnsw.org.au.

ITEM 7 (continued)

ATTACHMENT 2

- (i) register the Mayor and [XX number] Councillors to attend the Conference;
- (ii) nominate [XX number] Councillors as the Council's nominated voting delegate(s) for voting on motions, comprising of:
 - 1) Cr XX (Mayor)
 - 2) Cr XX
 - 3) Cr XX
 - 4) Cr XX
 - 5) (continue until voting entitlement is exhausted)
- (iii) nominate [XX number] Councillors as the Council's nominated voting delegate(s) for voting in the Board election, comprising of:
 - 1) Cr XX (Mayor)
 - 2) Cr XX
 - 3) Cr XX
 - 4) Cr XX
 - 5) (continue until voting entitlement is exhausted)

[IF COUNCIL IS AN ASSOCIATE MEMBER OF LGNSW]

Confirmation has been received from LGNSW that Council is entitled to have XX² voting delegates for voting on motions.

It is proposed that Council:

- (i) register the Mayor and [XX number] Councillors to attend the Conference;
- (ii) nominate [XX number] Councillors as the Council's nominated voting delegate(s) for voting on motions, comprising of:
 - 1) Cr XX (Mayor)
 - 2) Cr XX
 - 3) Cr XX
 - 4) Cr XX
 - 5) (continue until voting entitlement is exhausted)

The deadline to provide LGNSW with the names of voting delegates is **5pm (AEDT) on Tuesday 2 November 2021**. Additional nominations submitted after the closing date cannot be accepted. However, the names of voting delegates submitted for voting on motions prior to the cut-off date may be substituted at any time, in line with Rule 34(b) of the LGNSW Rules.

Voting delegates may not appoint a proxy to attend or vote at formal business sessions on their behalf (absentee/proxy voting is only available for voting in elections for Office Bearers and the Board).

Conference Motions Submission Guide

Council is invited to submit motions for possible debate at the Annual Conference to advance the sector wide policy agenda. Motions are strategic local government issues which affect members state-wide and introduce new or emerging policy issues and actions.

Important information on the motions process, including submitting motions, motion criteria and a sample submission form are available in the *LGNSW 2021 Annual Conference Motions Submission Guide* at Attachment XX.

Deadlines

² Find your council's voting entitlements via the Annual Conference page of the LGNSW website: lgnsw.org.au.

ITEM 7 (continued)

ATTACHMENT 2

Members are encouraged to submit motions online by **12 midnight (AEST) on Monday 27 September 2021** to allow assessment of the motions and distribution of the Business Paper before the Annual Conference. However, in line with the LGNSW rules, the latest date motions can be accepted for inclusion in the Conference Business Paper is **12 midnight (AEDT) on Sunday 31 October 2021**.

Draft motions for consideration for LGNSW Annual Conference

Having regard to the above motion requirements set out by the LGNSW Board, the following draft motions are provided for consideration by Council:

Proposed motion 1

Motion category

Motion title

Motion background note

Proposed motion 2

Motion category

Motion title

Motion background note

{please repeat for the number of proposed motions required}

Recommendations

1. Approve registration of the Mayor and [XX number] other Councillors to attend the 2021 LGNSW Annual Conference
2. Determine the Council's nominated voting delegate(s) for voting on motions at the 2021 LGNSW Annual Conference.
3. Determine the Council's nominated voting delegate(s) for voting in the election for Office Bearers and the Board of LGNSW [IF APPLICABLE]
4. Adopt the proposed motions for submission to the 2021 LGNSW Annual Conference Business Paper
5. Determine any additional motions for submission at this meeting
6. That the Mayor be given delegated authority to submit any further proposed motions after consulting with Councillors prior to the deadline for submitting motions.

ITEM 7 (continued)

ATTACHMENT 3

RULE 4 – OBJECTS OF THE LOCAL GOVERNMENT ASSOCIATION

4. The objects of the Association shall be in New South Wales and elsewhere:
- (a) to encourage, promote, protect and foster an efficient and effective autonomous, democratic system of Local Government elected by and responsible to local communities with its position constitutionally guaranteed and with adequate resources including revenue from State and Commonwealth Governments;
 - (b) to promote, maintain and protect the interests, rights and privileges of Local Government in New South Wales and of the constituent members of the Association;
 - (c) to encourage and assist Local Government to seek out, determine, assess and respond to the needs and aspirations of its constituents;
 - (d) to encourage, assist, promote and foster the achievement and maintenance of the highest level of integrity, justice, competence, effectiveness and efficiency of Local Government;
 - (e) to develop, encourage, promote, foster and maintain consultation and co-operation between councils and Local, State and Commonwealth Governments and their instrumentalities;
 - (f) to develop, encourage, promote, foster and maintain the financial and economic well-being and advancement of Local Government and for such purposes to undertake, establish, acquire, conduct or dispose of any business, enterprise, undertaking or venture which in the opinion of the Association is necessary, desirable or convenient;
 - (g) to represent the members of the Association and Local Government generally in their dealings with State and Commonwealth Governments, with statutory and other corporations, with the media and with the public;
 - (h) to promote, support and encourage Local Government at a State and national level;
 - (i) to provide an industrial relations service to members including:
 - (i) representing the interests of members in industrial matters before courts and tribunals;
 - (ii) assisting in negotiations relating to the settlement of disputes between members and their employees;
 - (iii) representing the interests of members in negotiating the establishment of and/or variation of industrial awards and agreements;
 - (iv) promoting training programs aimed at enhancing the performance of Local Government.
 - (j) to undertake or promote any activity which the Board determines to be for the benefit and/or interest of members and local government in New South Wales.

8 EPPING SCOUTS REIMBURSEMENT FOR WORKS COMPLETED

Report prepared by: Parks Officer**File No.:** GRP/21/7 - BP21/591

REPORT SUMMARY

At its meeting on 21 April 2021, Council resolved in part:-

(c) That Council provide a reimbursement for these works of \$8,324 to the Epping Scout Group funded from the 2020/21 Park Buildings Maintenance Budget, subject to public exhibition.

(d) That the proposed recommendation as identified in part (c) above be exhibited for a minimum period of 28 days with a further report being brought back to Council to determine the resolution following the exhibition period.

This report has been prepared in response to this resolution.

In line with point (d), Council sought feedback from the community on the proposal to reimburse the Epping Scout Group for refurbishment works to the public amenities and infrastructure. The public exhibition opened 17 May 2021 and closed 13 June 2021.

Council received a total of three (3) written submissions from the community, all of which were in favor of the proposal to reimburse the Epping Scout Group. As such, it is recommended that Council proceed with this reimbursement.

RECOMMENDATION:

- (a) That Council provide a reimbursement to the Epping Scout Group for the toilet upgrade and seawall work, totaling \$8,324.
- (b) That the reimbursement be funded from the 2021/22 Park Buildings Maintenance Budget.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:
Dale Fillingham
Parks Officer

Report Approved By:
Simon James
Manager - Parks

Wayne Rylands
Director - City Works

ITEM 8 (continued)

Background

At its meeting on 21 April 2021, Council resolved:-

- (a) *That Council notes the Epping Scout Group have spent \$4,540 for toilet upgrades and \$3,784 for sea wall works (total \$8,324) in their recent Meadowbank Boatshed development.*
- (b) *That Council notes the refurbishment includes works to public amenities and infrastructure.*
- (c) *That Council provide a reimbursement for these works of \$8,324 to the Epping Scout Group funded from the 2020/21 Park Buildings Maintenance Budget, subject to public exhibition.*
- (d) *That the proposed recommendation as identified in part (c) above be exhibited for a minimum period of 28 days with a further report being brought back to Council to determine the resolution following the exhibition period.*

This report has been prepared in response to this resolution.

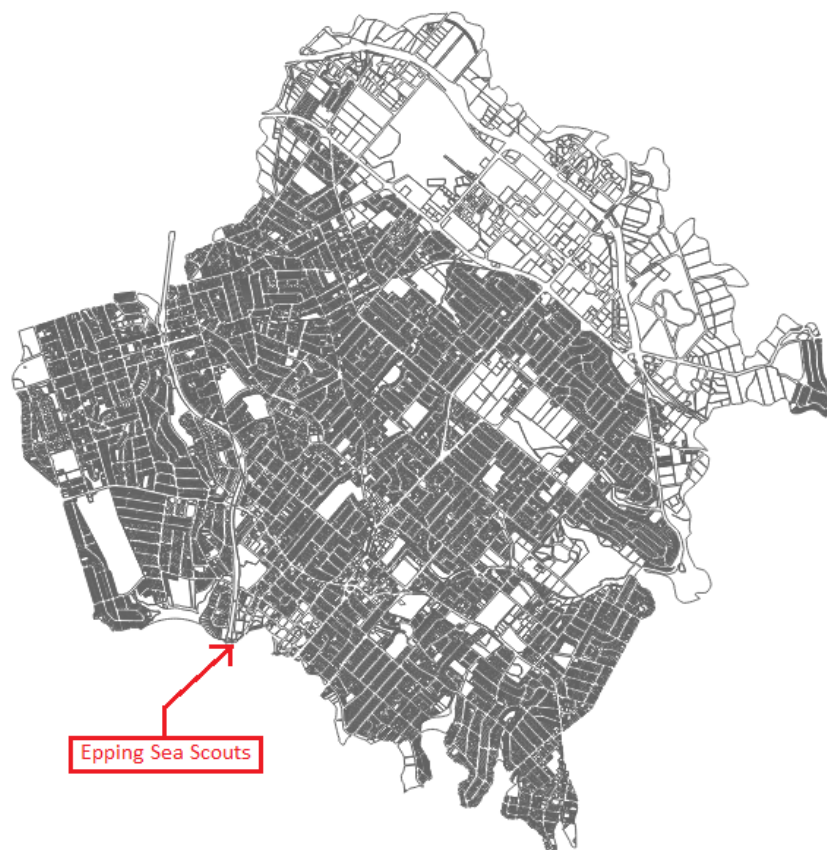


Image 1: Site Location

ITEM 8 (continued)

Site History

The 1st Epping Scout Group (Sea Scouts) facility was originally constructed and opened in the early 1940's utilising old scrap timber and was subsequently rebuilt in the late 1970's with a brick structure.

Construction of the adjacent Meadowbank Ferry Wharf led to Council receiving multiple requests from members of the public, particularly with mobility issues, for the provision of a public toilet close to the wharf. Council considered a range of potential options, identified the existing Sea Scout building as the preferred location and subsequently contacted the group in 2008 with a proposal to construct a toilet on the north eastern side of the building, which the group supported.

As the proposed land adjoining the Epping Scout Group building is state owned, Council sought Landowners consent from Transport for NSW (previously NSW Maritime) and were given approval with a requirement to enter into a lease to accept responsibility for maintaining the facility. Construction of the toilet was complete in 2008.



Image 2: Epping Scout Building 2008

In 2018, a development application was submitted by the group for the renovation of the existing boatshed including rendering of the walls, new roof, enlarging the boatshed, expanding the deck, replacing existing timber skid ramp with a pontoon and gangways, adjustment of levels. The application was approved, and refurbishment works commenced in April 2020 and officially opened in November 2020.

ITEM 8 (continued)

Throughout the development application process, it was identified that refurbishment works to the Scout building alone and leaving the toilet as existing brick work would not be good outcome for the community. Staff indicated to the scouting group that funding had not been identified refurbish the toilet facility and that Council funding could not be utilised to pay for works that were not procured through Council's required process. The Epping Boys Scouting Group determined that their works would incorporate the refurbishment of the toilet at the same time for consistency. Additionally, throughout the construction, essential rectification works of the sea wall were undertaken by the group prior to the new driveway concrete slab being poured.



Image 3: Epping Scout Building May 2020

Community Consultation

In line with point (d), Council sought feedback from the community on the proposal to reimburse the Epping Scout Group for refurbishment works to the public amenities and infrastructure. A Have Your Say Page was created and opened 17 May 2021 and closed 13 June 2021, allowing the community to view the relevant Council resolution and provide feedback on the proposal.

Council received a total of three (3) written submissions from the community, all of which were in favor of the proposal to reimburse the Epping Scout Group.

Financial Implications

Should Council resolve to reimburse the group for works to the public toilet and sea wall, it will result in a financial impact of \$8,324. This can be accommodated within the 2021/22 Park Buildings Maintenance Budget without any major effect.

9 COMMUNITY GRANTS PROGRAM - ALLOCATION OF FUNDING SMALL GRANTS 2021, ROUND 2

Report prepared by: Team Leader - Community Services
File No.: GRP/21/11 - BP21/503

REPORT SUMMARY

Council's Community Grants Program is a strategic tool aimed at building community capacity and well-being. This is achieved by supporting projects, which address community need in line with the Ryde 2028 Community Strategic Plan.

The Small Grants category is specifically designed to respond to the changing circumstances and emerging needs between the larger grant rounds. Round 2 of the Small Grants opened on the 3 May 2021 and closed on the 11 June 2021.

In this round, applicants could apply for up to \$2,500 per application. A total of ten grant applications were received, however, one application was deemed ineligible during the initial screen, as they were seeking funds for operational costs. Nine applications were assessed in line with the City of Ryde Community Grants Program Guidelines.

An amount of \$10,000 has been allocated from the Community Grants Program budget for this Small Grants Round. Six grant applications are recommended for funding in this round totaling \$12,775. It is recommended that the full \$10,000 be allocated for this Small Grants Round and an additional \$2,775 be allocated from the Community Grants Reserve.

RECOMMENDATION:

- (a) That Council endorse funding the following organisations for Small Grants 2021, Round 2:-

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
1	SM01	Riding for the Disabled- Ryde Centre	\$2,500	\$2,500	Open Day 10 Years Birthday Celebration	
2	SM08	Ryde Regional Radio	\$1,225	\$1,225	Career Development Seminar	
3	SM11	BaptistCare NSW & ACT	\$2,500	\$2,500	Cycling without Age- Trishaw rides for seniors in Ryde	

ITEM 9 (continued)

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
4	SM14	Sydney Korean Women's Association	\$2,500	\$1,750	Helping Hands- Social inclusion project for Korean women in Ryde	Funding for Public Liability Insurance not eligible, as ongoing operational expense
5	SM16	The Shepherd Centre	\$2,300	\$2,300	Kidscape- arts and music learning program for children with hearing loss and their families in Ryde	
6	SM17	StreetWork Australia Ltd	\$2,500	\$2,500	Ready for School, Ready for Life- intervention and prevention program for young people in Ryde at risk of disengaging from education	
				\$12,775		

- (b) That funding of \$10,000 is available from the Round 2 Community Grants Program budget to fund the recommendation applications outlined in recommendation (a) and an additional \$2,775 be funded from the Community Grants Program Reserve.
- (c) That Council does not endorse the following applications for funding:-

	Ref No.	Organisation	Amount Requested	Project Name/ Description	Not Recommended
7	SM06	Eastwood Senior Citizens Club (ESCC)	\$2,500	ESCC Choir- shared grooming kit and uniforms (to improve the presentation of choir members when they perform at voluntary events) plus transport costs for travel to performances across Sydney.	Does not demonstrate outcomes for the Ryde community. Funding has been requested for a grooming kit and uniforms to improve the presentation of the group plus transport across Sydney. The group provides voluntary performances at nursing homes/ community events, but the application does not indicate how these activities will benefit City of Ryde.

ITEM 9 (continued)

	Ref No.	Organisation	Amount Requested	Project Name/ Description	Not Recommended
8	SM13	Chinese Precinct Chamber of Commerce	\$2,500	Building an artistic platform for Chinese ethnic minority groups to celebrate and share their arts and culture	Does not demonstrate outcomes for the Ryde community. Does not provide a clear project plan that meet the aims of the Small Grants category. The application does not include evidence of measurable community benefits, as funding is for costume and instrument hire.
9	SM15	Community Migrant Resource Centre	\$2,500	Chinese Seniors Dance Group	Requested funding for venue hire, however, the application did not demonstrate that support was required due to financial hardship, as per the Community Grants Program Guidelines. The applicant would be eligible for a subsidised venue hire rate as a not-for-profit organisation, as per Council fees and charges.

- (d) That the successful and unsuccessful applicants be advised in writing of the outcomes of their applications.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Tania Gamble
Team Leader - Community Services

Report Approved By:

Sue Verhoek
Senior Coordinator - Social Development & Capacity Building

Lindsay Godfrey
Manager - Community and Ranger Services

Angela Jones-Blayney
Director - Customer and Community Services

ITEM 9 (continued)**Discussion**

The Small Grants, Round 2 was promoted extensively including advertisements in local and culturally specific newspapers, social media, Council's website, emails to previous applicants, the rates newsletter and via local interagency groups. Applications were submitted via SmartyGrants, an online grant management system. Assistance was available for groups that were unable to access the internet or that had English, as a second language.

A total of nine applications were assessed with six applications recommended for funding in this round totaling \$12,775. The ineligible application was not formally assessed in this round, however, the applicant will be contacted and provided with feedback to assist them in submitting eligible applications in future rounds.

All applications were assessed in line with the Community Grants Policy 2020 and the Community Grants Guidelines 2021. Each application was reviewed by a minimum of two Council officers.

Letters to successful applicants will contain information about how Council can work with recipients if their project is impacted by COVID-19. Options include extending the funding period or delivering the program via an alternative format.

Financial Implications

The amount of funding available for the Small Grants, Round 2, 2021 from the Community Grants Program budget is \$10,000. The total amount of funding recommended in this round is \$12,775. It is recommended that the outstanding amount of \$2,775 is funded from the Community Grants Program Reserve.

PRECIS OF CORRESPONDENCE

1 LETTER FROM SENATOR THE HON. ANNE RUSTON - INTERNATIONAL WOMEN'S DAY

Report prepared by: Executive Assistant - Mayor and Councillors
File No.: MYR/07/10/7 - BP21/627

CORRESPONDENCE:

Submitting correspondence from the Minister for Families and Social Services and Minister for Women's Safety, Senator the Hon. Anne Ruston dated 22 June 2021, regarding International Women's Day.

RECOMMENDATION:

That the correspondence be received and noted.

ATTACHMENTS

- 1 Letter from Senator the Hon. Anne Ruston dated 22 June 2021 regarding International Women's Day

Report Prepared By:

Linda Smith
Executive Assistant - Mayor and Councillors

Report Approved By:

Amanda Janvrin
Civic Services Manager

Rafik Meleka
Acting Manager - Corporate Governance

Mark Eady
Director - Corporate Services

CORRESPONDENCE 1 (continued)

ATTACHMENT 1



Australian Government
Department of Social Services

MC21-004355

Clr Jerome Laxale
Locked Bag 2069
NORTH RYDE NSW 1670
mayor@ryde.nsw.gov.au

Dear Clr Laxale

Thank you for your letter of 25 May 2021 to the Minister for Families and Social Services and Minister for Women's Safety, Senator the Hon Anne Ruston, concerning the City of Ryde Council's Notice of Motion in relation to International Women's Day. The Minister has asked me to reply to you on her behalf.

The Australian Government is making an historic \$1.1 billion investment in the 2021-22 Budget to address family, domestic and sexual violence in Australia. The new measures include a focus on prevention, financial support, creating a safe online space for women and children, working with perpetrators, support for Aboriginal and Torres Strait Islander women and other diverse groups, children experiencing violence and building a strong evidence base.

This investment across a number of new women's safety measures will build on the work of the Fourth Action Plan of the *National Plan to Reduce Violence against Women and their Children 2010–2022* (the National Plan), and ensure a seamless transition to a new National Plan to end violence against women and children, starting in July 2022. Comprehensive information on the Government's investment in women's safety is available at plan4womenssafety.dss.gov.au. I have selected a couple of examples below.

- Under a new two-year National Partnership Agreement, the Government will commit up to \$260 million to partner with states and territories to boost local frontline family, domestic and sexual violence services. This new funding builds on the \$130 million the Commonwealth provided to states and territories as part of its COVID-19 Domestic and Family Violence Response Package. States and territories will be asked to contribute to the agreement reflecting their primary role and responsibilities in the delivery of frontline services.
- The government has also invested in a two-year trial of a new Escaping Violence Payment to assist women escaping violence by offering immediate financial assistance of up to \$5,000. It is estimated the program will help up to 12,000 women annually who need financial support to leave a violent relationship.

CORRESPONDENCE 1 (continued)

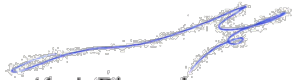
ATTACHMENT 1

Finally, On 8 April 2021, the Australian Government released '*A Roadmap for Respect: Preventing and Addressing Sexual Harassment in Australian Workplaces*'. The Roadmap for Respect responds to all 55 of the Australian Human Rights Commission's recommendations outlined in the Respect@Work report. For example, the Department of Social Services has been funded \$5.3 million over three years (from 2021-22) to build evidence and develop primary prevention initiatives to respond to sexual harassment in response to specific recommendations of the Respect@Work report.

Your council is welcome to have your say and help shape the future of reducing family, domestic and sexual violence in Australia. You can find out how and get involved at www.engage.dss.gov.au.

Thank you again for writing.

Yours sincerely



Alexis Diamond
a/g Branch Manager
Family Safety Implementation Branch

22 June 2021

**2 LETTER TO MINISTER STOKES REGARDING VILLA DEVELOPMENT -
LOCAL ENVIRONMENTAL PLAN**

Report prepared by: Executive Assistant - Mayor and Councillors
File No.: MYR/07/10/7 - BP21/674

CORRESPONDENCE:

Submitting correspondence from the Mayor, Councillor Laxale to the Minister for Planning, The Hon. Rob Stokes MP dated 27 January 2021, regarding Council's Local Environmental Plan. This correspondence is submitted following a Notice of Motion at Council's meeting of 29 June 2021.

RECOMMENDATION:

That the correspondence be received and noted.

ATTACHMENTS

- 1 Letter to the Minister for Planning, The Hon. Rob Stokes MP dated 27 January 2021 regarding Villa Development

Report Prepared By:

Linda Smith
Executive Assistant - Mayor and Councillors

Report Approved By:

Amanda Janvrin
Civic Services Manager

Rafik Meleka
Acting Manager - Corporate Governance

Mark Eady
Director - Corporate Services

CORRESPONDENCE 2 (continued)

ATTACHMENT 1



Cllr Jerome Laxale
Mayor



From the Office of the Mayor

The Hon Rob Stokes MP
Minister for Planning
GPO Box 5341
Sydney NSW 2001

27th January 2021

Dear Minister,

Quick approval of City of Ryde Planning Proposal

At its final Council meeting of 2020, Council resolved to lodge an endorsed planning proposal to exclude 'Multi dwelling housing' supported by our Local Housing Strategy after a long process of community consultation.

This is now to be approved by the Department of Planning Industry and Environment and the Plan made.

I respectfully request that this is done as a matter of urgency so as to mitigate the unnecessary impacts of the Code's SEPP on Ryde, particularly manor homes and terraces, which the community does not accept as appropriate development in the City.

Since 1983, the community has generally accepted the permissibility of "villa" style developments and I would like to seek a meeting with you to discuss the possibility of new definitions that could be included in the future to further diversify our housing options including villas.

I would appreciate you contacting my Executive Assistant – Linda Smith on 9952 8332 to arrange a meeting time suitable to you.

Yours sincerely



Jerome Laxale
Mayor

Mayor's Office
Ryde Office Level 1A, 1 Pope Street, Ryde NSW 2112
Post Locked Bag 2069, North Ryde NSW 1670

Phone (02) 9952 8332
Fax (02) 9952 8070

Email mayor@ryde.nsw.gov.au
www.ryde.nsw.gov.au

NOTICES OF MOTION

1 DEFERRED NOTICE OF MOTION: ACKNOWLEDGEMENT PLAQUE - ITALIAN MIGRANTS OF RYDE - Councillor Roy Maggio

File Number: CLM/21/1/1/6 - BP21/618

NOTE: This Notice of Motion was deferred from the Council Meeting of 29 June 2021

MOTION:

- (a) That Council consult with the Italian Migrants of Ryde Committee to discuss inclusion of an acknowledgement plaque displayed on a wooden block in front of the Mall as part of the Coxs Road Precinct Upgrade.
- (b) That the plaque acknowledge the history of the predominant migrant Italian market gardens and pioneers of North Ryde/City of Ryde.
- (c) That a report be brought back to full Council in December 2021 with the options to be presented including an implementation plan with a funding source.

2 DEFERRED NOTICE OF MOTION: PARKING MATTERS - NEIGHBOURING STREETS SURROUNDING THE RYDE AQUATIC LEISURE CENTRE - Councillor Roy Maggio

File Number: CLM/21/1/1/6 - BP21/630

NOTE: This Notice of Motion was deferred from the Council Meeting of 29 June 2021

MOTION:

- (a) That Council consult with the residents of all neighbouring streets surrounding the Aquatic Centre about the parking matters.
- (b) That a meeting be organised at the Aquatic Centre at as soon as practicable after work hours. That all residents are informed by a formal letter.
- (c) That the proposed changes to the Residents Parking Permit Plan be retracted and that residents have the freedom to once again park on their street as per the previous policy.
- (d) That the outcomes of the meeting be reported to the Traffic Committee with outcomes achieved for the betterment of the residents.

3 DEFERRED NOTICE OF MOTION: APPRECIATION PLAQUE - Councillor Jordan Lane

File Number: CLM/21/1/1/6 - BP21/631

NOTE: This Notice of Motion was deferred from the Council Meeting of 29 June 2021

MOTION:

- (a) That Council organise and present an appreciation plaque to Ms Youn Kyung Lee, the President of Korean Harmony Culture Group Inc, for organising the 3rd Korean Senior Festival in Ryde on 15 May 2021.
- (b) That Council organise a morning tea to mark the occasion, funded from the Mayor's budget.

4 DEFERRED NOTICE OF MOTION: GRANT FOR EXPANDED YOGA SERVICES - Councillor Jordan Lane

File Number: CLM/21/1/1/6 - BP21/632

NOTE: This Notice of Motion was deferred from the Council Meeting of 29 June 2021

MOTION:

- (a) That Council arranges for staff to meet with The Yoga House, Gladesville who are interested in offering expanded yoga services that improve the physical and mental wellbeing of our local community.
- (b) That Council prepares a report before the August 2021 Council meeting outlining options for Council to assist them in applying for a grant and/or any other opportunities to support this exciting initiative.

5 DEFERRED NOTICE OF MOTION: TREATY ON THE PROHIBITION OF NUCLEAR WEAPONS - Councillor Christopher Gordon

File Number: CLM/21/1/1/6 - BP21/634

NOTE: This Notice of Motion was deferred from the Council Meeting of 29 June 2021

MOTION:

- (a) That Council notes with deep concern the grave threat that nuclear weapons pose to communities throughout the world.
- (b) That Council recognises that the residents of the City of Ryde have the right to live in a world free from this threat and that any use of nuclear weapons, whether deliberate or accidental, would have catastrophic, far-reaching and long-lasting consequences for people and the environment.
- (c) That Council therefore warmly welcomes the adoption of the Treaty on the Prohibition of Nuclear Weapons by the United Nations in 2017, which entered into force in January 2021, and calls upon the Australian Government to sign and ratify it as a humanitarian imperative.
- (d) That Council endorses the unanimous resolution of the 2021 National General Assembly of the Australian Local Government Association (seconded by the City of Ryde) which calls upon the Federal Government to sign and ratify the Treaty on the Prohibition of Nuclear Weapons.
- (e) That Council writes to the Prime Minister, the Foreign Minister, the Federal Leader of the Opposition, and the Shadow Foreign Minister to inform them of Council's resolution.

6 PEDESTRIAN SAFETY AND TURNING SIGNALS AT COXS AND WICKS ROAD, NORTH RYDE - Councillor Penny Pedersen

File Number: CLM/21/1/1/6 - BP21/704

MOTION:

- (a) That Council note:-
- (i) That the Holy Spirit Catholic Primary School and Pre-school children, along with their families, Macquarie Hospital consumers and visitors, the elderly and other pedestrians cross from all four corners of Wicks and Coxs Roads, just east of the Coxs Road Shopping precinct and that this is a busy carriageway for buses, trucks and other vehicles.
 - (ii) City of Ryde has installed pedestrian safety barriers on all four corners to help improve the safety of pedestrians.
 - (iii) Currently, only one corner at this intersection has a turning arrow and pedestrians on the other three corners are at risk of collisions with turning vehicles.
 - (iv) There have been recent pedestrian injuries at this intersection.
 - (v) These traffic signals are the responsibility of TfNSW.
- (b) That the Mayor write to the Minister for Transport, the Hon. Andrew Constance MP, with supporting information on the accident history of the site from City of Ryde staff, requesting that 'red-hold' turning arrows and appropriate signal phasing be implemented by TfNSW and any additional suggested pedestrian safety devices be installed at the intersection of Coxs and Wicks Road, North Ryde as soon as possible.
- (c) That a copy of this letter be posted to the Member for Ryde, the Hon. Victor Dominello MP.

**7 EMERGENCY FOOD PARCELS IN RYDE DURING COVID LOCKDOWN -
Councillor Penny Pedersen**

File Number: CLM/21/1/1/6 - BP21/705

MOTION:

- (a) That Council note:-
- (i) Many in our community, through loss of employment and reduced business are suffering financial loss.
 - (ii) A large percentage of weekly income is allocated to rent or mortgage, and some members of the community will have way less money to provide food for themselves and their family.
 - (iii) Vulnerable people who are not vaccinated may not be able to shop or source food delivery.
 - (iv) That due to the increased infectiousness of the COVID Delta variant, Council would put volunteers and staff at risk by remounting the food donation/distribution program it ran during the 2020 lockdown.
- (b) That Council donate the sum of \$10,000 to Foodbank NSW & ACT Incorporated to provide emergency food packages for eligible members of the community through the Foodbank local charity partners.
- (c) That Council advise the community, through the Mayors Column and Council website, that emergency food parcels will be available through the Foodbank local charity partners.
- (d) That Council through Council channels promote other food drive campaigns being run by recognised organisations and encourage those in the community who are able to contribute.
- (e) That funding for the donation be sourced from Community and Ranger Services base budget.

CONFIDENTIAL ITEMS

10 REQUEST FOR TENDER - COR-RFT-06/21 - LICENCE OF ELS FIELD 1 AND CHRISTIE PARK FIELD 2 SYNTHETIC SPORTS FIELDS

Report prepared by: Parks Officer

Report approved by: Manager - Parks; Director - City Works

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (d) (ii) information that would, if disclosed, confer a commercial advantage on a competitor of the council.

File Number: GRP/21/7 - BP21/592

Page Number: 129

11 REQUEST FOR TENDER - COR-RFT-08/21 CHRISTIE PARK AMENITIES BUILDING

Report prepared by: Project Manager

Report approved by: Program Delivery Manager; Manager - Project Development; Director - City Works

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

File Number: PCM2021/14/5 - BP21/645

Page Number: 164

12 REQUEST FOR TENDER - COR-RFT-01/21 - CLEANING SERVICES FOR NORTH RYDE OFFICE

Report prepared by: Senior Coordinator - Buildings**Report approved by:** Manager - Operations; Director - City Works**Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND (d) (ii) information that would, if disclosed, confer a commercial advantage on a competitor of the council.

File Number: GRP/21/7 - BP21/694**Page Number:** 188

13 SSROC PAVING THE WAY PROGRAM - ROAD SURFACING, PATCHING AND ASSOCIATED WORKS

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Report prepared by: Senior Coordinator - Infrastructure Services**File No.:** GRP/21/7 - BP21/664**Page Number:** 219

14 ADVICE ON COURT ACTIONS

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Report prepared by: General Counsel**File No.:** GRP/21/8 - BP21/653**Page Number:** 248