

# **OWNER'S CONSENT FORM**

### About this form

Use this form to provide owner's consent to lodge a Development Application, a Section 4.55 Application or a Section 8.3 Review Application within the City of Ryde .

### How to fill this form

Please ensure all fields have been filled out. Fields marked with an asterisk \* must be completed otherwise Council will be unable to process your application. Every registered owner must sign the form or provide written consent for the lodgement of an application.

Once completed, the form can be included with the application and submitted/lodged via the NSW Planning Portal. Applications cannot be lodged without the owner's consent.

Applications will not be accepted via email, in hard copy or at Council office. You will be required to submit your application through the NSW Planning Portal with the owner's consent. A document checklist is provided on page 4 of the DA Information Package (pdf) available on City of Ryde website. Details of how to lodge your application can be accessed at the Department of Planning website: www.planning.nsw.gov.au or www.planningportal.nsw.gov.au

**Essential information:** Before you begin, ensure you read the Development Application Info Package at www.ryde.nsw.gov.au/dapackage. Factsheets and FAQ's are available online at www.ryde.nsw.gov.au/da.

Information on how to use the Planning Portal to lodge your application is available on the Planning Portal's Help and Support Section of the website. If you require assistance using the Planning Portal, and you were unable to find the answer within the Help and Support section, contact ServiceNSW for assistance via telephone 1300 305 695 or email **info@service.nsw.gov.au**.

You can seek further information on DA lodgement matters by contacting Council's Customer Services Centre on telephone 9952 8222.

PART 1: LOCA	ATION OF THE PROPERTY Site details of the proposed development.		
Unit / Suite No.	House No.*		
Street Name*			
Suburb*	Postcode*		
Lot No.*	DP/SP*		
Is access to the site	available?* Yes No If No, state why? eg dog, locked gates		
PART 2: OWNER'S CONSENT Every registered owner of the land must sign this form.			
2.a) Type of owner(s)* Land owner (Torrens title) Unit owner (Strata title) Legal authority Outdoor dining / footpath activity   Land owner (Company title) Common seal/ stamp required Executor Trustee   Body corporate Council			
2.b) Owner's address same as location of the proposed development?* Yes If yes, please proceed to number of owner's (2. c)			
Unit / Suite No.	House No.*		
Street Name*			
Suburb*	Postcode*		
Mobile	Fax Fax		
Business Phone	Home Phone		
Email*			

## PART 2 : OWNER'S CONSENT CONT.

2.c) Number of owner's*	2.d) Consent* As owner of the land (or legal authority) to which this application relates, I consent to this application. I also consent for authorised City of Ryde officers and Panel members to enter the land to carry out inspections relating to this application.	
Name of owner 1*		
Signature*	Date*	
Name of owner 2		
Signature	Date Date	
Name of all other owner's		
Signatures	Date Date	

#### 2.e) Legal authority

Without **ALL** the owner's consent, we will not accept the application. This is a very strict requirement for all applications. If you are signing on the owner's behalf as the owner's legal representative or as a Body Corporate, you must state the nature of your legal authority and attach documentary evidence (eg. Power of attorney, executor, trustee, company director, etc). If the owner is a company, this form must be signed by 2 directors or a director and company secretary and the common seal must be stamped on this form if applicable. If the company has a sole director a separate letter stating sole director status on company letterhead to be provided.

Name(s) of legal authorities		Company / Strata Stamp or seal to be affixed if applicable
Position title / and Company		
Signatures		
	Date	