APPLICATION FOR APPROVAL TO INSTALL A SOLID FUEL HEATING APPLIANCE

SECTION 68 LOCAL GOVERNMENT ACT 1993

City of Ryde
Lifestyle and opportunity at your doorstep

Council Contact Details

Customer Service 1 Pope Street, Ryde NSW
Post Locked Bag 2069, North Ryde NSW 1670
Email cityofryde@ryde.nsw.gov.au
Phone (02) 9952 8222

PART 1 : APPLICANT DETAILS

The applicant is the person lodging the form and the only person the City will communicate with.

Title	☐ Mr	☐ Mrs	☐ Ms	☐ Miss	☐ Other
Given Name		Family Name			
Address					
Suburb		Postcode			
Postal Address If different from above					
Suburb		Postcode			
Preferred contact	☐ Mobile	☐ Phone	☐ Email		
Mobile		Phone			
Email					

PART 2 : DESCRIPTION OF LAND

Address			
Suburb		Postcode	
Real property description (eg. Lot/DP)			

PART 3 : APPLIANCE DETAILS

Make	
Model	

Personal information collected from you is held and used by Council under the provisions of the *Privacy and Personal Information Protection Act 1998*. The supply of information is voluntary, however if you cannot provide, or do not wish to provide the information sought, Council may be unable to process your request. Please note that the exchange of information between the public and Council, may be accessed by others and could be made publicly available under the *Government Information Public Access Act 2009 (GIPA Act)*. If you require further information please contact Council's Customer Service Centre on 9952 8222.

OFFICE USE ONLY	Receipt number		Amount paid $		Date received	

PART 4 : INSTALLER'S DETAILS

Title	☐ Mr	☐ Mrs	☐ Ms	☐ Miss	☐ Other
Licence No.					
Given Name		Family Name			
Address					
Suburb		Postcode			
Preferred contact	☐ Mobile	☐ Phone	☐ Email		
Mobile		Phone			
Email					

DOCUMENTATION REQUIRED:
The application must be accompanied by the documentation set out in the attached schedule.

FEES
The application must be accompanied by the approved fee (see Council's Management Plan).

PART 5 : OWNER'S CONSENT

Name			
Signature		Date	

SCHEDULE

(1) Plans

The application must be accompanied by at least three (3) sets of plans, drawn to a suitable scale and coloured to distinguish between new and existing work.

The plans must include:

(a) A site plan showing the location of the flue and all buildings on the land and any adjacent buildings within a 15 metre radius

(b) A floor plan showing the location of the solid fuel heating appliance, the hearth and any safety clearances or heat shield provided.

(c) Elevations showing the height of the flue above the roof and any adjacent buildings within a 15 metre radius.

(d) A section showing how the solid fuel heating appliance will be installed, including the construction of the hearth, any safety clearances or heat shield provided and the construction of the flue.

(2) Specifications

The application must be accompanied by at least three (3) sets of manufacturer's specifications for the solid fuel heating appliance.

(3) Certification

The application must be accompanied by a certificate of compliance from the manufacturer of the solid fuel heating appliance stating that the appliance complies with:

(a) AS/NZS 4012:2014 Domestic solid fuel burning appliances—Method for determination of power output and efficiency, and

(b) AS/NZS 4013:2014 Domestic solid fuel burning appliances—Method for determination of flue gas emission.