

13 NOVEMBER 2014

NOTICE OF MEETING

You are advised of the following meeting:

TUESDAY 25 NOVEMBER 2014.

Meeting of Council Meeting No. 19/14

Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde - 7.30pm

English

If you do not understand this letter, please come to the Ryde Civic Centre, Devlin Street, Ryde, to discuss it with Council staff who will arrange an interpreter service. Or you may ring the Translating & Interpreting Service on 131 450 to ask an interpreter to contact Council for you. Council's phone number is 9952 8222. Council office hours are 8.30am to 4.30pm, Monday to Friday.

Arabic

إذا كنت لا تفهم محتويات هذه الرسالة، فالرجاء الاتصال بمركز مجلس بلدية رايد Ryde Civic Centre، وعنوانه: Ryde، Devlin Street، لمناقشتها مع العاملين في المجلس عن طريق مترجم، يستعين به العاملون لمساعدتك. أو يمكنك، بدلا من ذلك، أن تتصل بمكتب خدمات الترجمة TIS على الرقم 131 450 وأن تطلب من أحد المترجمين أن يتصل بالمجلس نيابة عنك. رقم تليفون المجلس هو 9952 8222، وساعات العمل هناك هي من الساعة 8.30 صباحا إلى 4.30 بعد الظهر من يوم الاثنين إلى يوم الجمعة.

Armenian

Եթէ այս նամակը չէք հասկնար, խնդրեմ եկէք՝ *Բայր Սիվիք Սենթրը, Տելվին փողոց, Բայր, խոսակցելու* Բաղաքապետարանի պաշտօնետաներուն հետ, որոնք թարգմանիչ մը կրնան կարգադրել: Կամ, կրնաք հեռաձայնել Թարգմանութեան Ապասարկութեան՝ 131 450, եւ խնդրել որ թարգմանիչ մը Բաղաքապետարանին հետ կապ հաստատէ ձեզի համար: Բաղաքապետարի հեռաձայնի թիւն է՝ 9952 8222: Բաղաքապետարանի գրասենեակի ժամերն են՝ կ.ա. ժամը 8.30 - կ.ե. ժամը 4.30, Երկուշաբթիէն Ուրբաթ:

Chinese

如果您看不懂這封信，請到位于 Devlin Street, Ryde 的禮特區市府禮堂 (Ryde Civic Centre) 與區政廳工作人員討論，他們將會給您安排傳譯員服務。或者您自己打電話給“翻譯及傳譯服務”，電話：131 450，請他們替您與區政廳聯係。區政廳的電話號碼是：9952 8222。區政廳工作時間是：周一至周五，上午 8.30 到下午 4.30。

Farsi

اگر این نامه را نمی فهمید لطفاً به مرکز شهرداری رايد در Devlin Street مراجعه کنید. کارمندان شهرداری ترتیب استفاده از يك مترجم را براي شما خواهند داد. یا میتوانید به سرویس ترجمه کتبی و شفاهی شماره 131 450 تلفن بزنیید و بخواهید که يك مترجم از جانب شما با شهرداری تماس بگیرد. شماره تلفن شهرداری 9952 8222 و ساعات کار از 8.30 صبح تا 4.30 بعد از ظهر می باشد.

Italian

Le persone che hanno difficoltà a capire la presente lettera, sono pregate di presentarsi al Ryde Civic Centre in Devlin Street, Ryde, e parlarne con gli impiegati municipali che provvederanno a richiedere l'intervento di un interprete. Oppure possono chiamare il Translating & Interpreting Service al 131 450 e chiedere ad uno dei loro interpreti di mettersi in contatto con il comune di Ryde. Il numero del comune è 9952 8222. Gli uffici comunali sono aperti dalle 8.30 alle 16.30, dal lunedì al venerdì.

Korean

이 편지를 이해할 수 없으시면 Ryde의 Devlin Street에 있는 Ryde Civic Centre로 오셔서 카운슬 직원과 상담하여 주십시오. 저희 직원이 통역 서비스를 연결해 드릴 것입니다. 아니면 131 450번으로 통번역 서비스(TIS)에 전화하셔서 통역사에게 대신 카운슬에 연락해 주도록 부탁하셔도 됩니다. 카운슬 전화 번호는 9952 8222번입니다. 카운슬의 업무 시간은 오전 8:30부터 오후 4:30, 월요일에서 금요일까지입니다.

Meeting Date: Tuesday 25 November 2014
Location: Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde
Time: 7.30pm

Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.

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1 CONFIRMATION OF MINUTES - Council Meeting held on 11 November 2014

Report prepared by: Section Manager - Governance
File No.: CLM/14/1/4/2 - BP14/142

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Council Meeting 18/14, held on 11 November 2014 be confirmed.

ATTACHMENTS

- 1 Minutes - Ordinary Council Meeting - 11 November 2014

ITEM 1 (continued)

ATTACHMENT 1

**Council Meeting
MINUTES OF MEETING NO. 18/14**

Meeting Date: Tuesday 11 November 2014

Location: Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde

Time: 7.30pm

Councillors Present: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Maggio, Pendleton, Perram, Pickering, Salvestro-Martin, Simon and Yedelian OAM.

Apologies: Nil.

Absent: Councillor Petch (currently suspended).

Note: Councillor Salvestro-Martin arrived at the meeting at 7.46pm during Public Participation on Items Listed on the Agenda.

Note: Councillor Li left the meeting at 11.42pm and did not return. He was not present for consideration or voting on Notice of Motion 5, Item 2(3) and Item 9.

Staff Present: Acting General Manager, Acting Group Manager – Community Life, Group Manager – Corporate Services, Acting Group Manager – Environment and Planning, General Counsel, Chief Financial Officer, Manager – Asset Systems, Manager – Communications and Media, Project Manager, Web Communications Coordinator and Section Manager – Governance.

REMEMBRANCE DAY – ONE MINUTE’S SILENCE

Councillors, staff and members of the gallery observed a one Minute’s Silence for Remembrance Day.

PRAYER

Pastor Robyn Peebles of the Church of the Good Shepherd, West Ryde was present and offered prayer prior to the commencement of the meeting.

LEAVE OF ABSENCE

Note: Councillor Laxale advised that he wished to correct a clerical error with regards to his Leave of Absence that was granted at the Council Meeting held on 23 September 2014. Councillor Laxale confirmed that his Leave of Absence commenced from after tonight’s Council Meeting, 11 November 2014 until 12 December 2014 inclusive.

Councillor Li requested a Leave of Absence for the Council Meeting to be held on 25 November 2014.

Councillor Perram request a Leave of Absence for the period 28 November 2014 to 7 December 2014 inclusive.

ITEM 1 (continued)

ATTACHMENT 1

LEAVE OF ABSENCE

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Maggio and Pendleton)

- (a) That Councillor Li's Leave of Absence for the Council Meeting to be held on 25 November 2014 be approved.
- (b) That Councillor Perram's Leave of Absence for the period 28 November 2014 to 7 December 2014 inclusive be approved.

Record of Voting:

For the Motion: Unanimous

DISCLOSURES OF INTEREST

Councillor Simon disclosed a Significant Non-Pecuniary Interest in the Matter of Urgency – Pedestrian Safety in Angas Street, Meadowbank for the reason that his home backs onto Angas Street.

TABLING OF PETITIONS

No Petitions were tabled.

MATTER OF URGENCY

Councillor Maggio advised that he wished to raise a Matter of Urgency regarding the passing of Shirley McLachlan.

Note: The Mayor, Councillor Pickering accepted this Item as an Urgent Item.

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Maggio and Chung)

That Council consider a Matter of Urgency regarding the passing of Shirley McLachlan, the time being 7.40pm.

Record of Voting:

For the Motion: Unanimous

ITEM 1 (continued)

ATTACHMENT 1

MATTER OF URGENCY – THE PASSING OF SHIRLEY McLACHLAN

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Maggio and Chung)

That Council write to the family of Shirley McLachlan expressing their condolences on her passing.

Record of Voting:

For the Motion: Unanimous

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

The following persons addressed the Council:-

Name	Topic
Rocky Tassone	Item 5 – Ryde LEP 2014 Planning Proposal – Submissions
Buckley Findlay	Notice of Motion 1 – Remember Mike and Save a Life Committee
Isabella Laguzza	Notice of Motion 4 – Beauty Pageant and Teen Queen Competitions in the City of Ryde
Johanna Sciancalepore	Notice of Motion 4 – Beauty Pageant and Teen Queen Competitions in the City of Ryde
Julia Farquharson	Item 5 – Ryde LEP 2014 Planning Proposal - Submissions
Philip Peake	Notice of Motion 3 – Ryde Bowling Club Site
Penny Pedersen	Notice of Motion 4 – Beauty Pageant and Teen Queen Competitions in the City of Ryde
Vicki Chan	Item 5 – Ryde LEP 2014 Planning Proposal - Submissions
Vince Barbaro	Notice of Motion 1 – Remember Mike and Save a Life Committee

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

RESOLUTION: (Moved by Councillors Perram and Maggio)

That the speaker who submitted a request to address Council on Item 3(5) – Request by the Bushland and Environment Advisory Committee for Council to seek Exemption from 10.50 Vegetation Clearing Code from the report of the of the Works and Community Committee Meeting 12/14 held on 4 November 2014, and also the speaker who lodged a late request to address Council on Notice of Motion 4 – Beauty Pageants and Teen Queen Competitions in the City of Ryde be allowed to address the meeting, the time being 8.12pm.

ITEM 1 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: Unanimous

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

The following persons then addressed the Council:-

Name	Topic
David Thomas	Item 3(5) – Request by the Bushland and Environment Advisory Committee for Council to Seek Exemption from 10.50 Vegetation Clearing Code
Amy Smith	Notice of Motion 4 – Beauty Pageant and Teen Queen Competitions in the City of Ryde

PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA

The following persons addressed the Council:-

Name	Topic
Areg Grigorian	The erection of signs in Yamble Reserve for pedestrian safety

ORDER OF BUSINESS

RESOLUTION: (Moved by Councillors Salvestro-Martin and Pendleton)

That Council now consider the following Items, the time being 8.22pm:

- **Item 3(5)** – Request by the Bushland and Environment Advisory Committee for Council to Seek Exemption from 10.50 Vegetation Clearing Code
- **Item 5** – Ryde LEP 2014 Planning Proposal - Submissions
- **Notice of Motion 1** – Remember Mike and Save a Life Committee
- **Notice of Motion 3** – Ryde Bowling Club Site
- **Notice of Motion 4** – Beauty Pageant and Teen Queen Competitions in the City of Ryde

Record of Voting:

For the Motion: Unanimous

ITEM 1 (continued)

ATTACHMENT 1

COUNCIL REPORTS

3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 12/14 held on 4 November 2014

RESOLUTION: (Moved by Councillors Maggio and Pendleton)

That Council determine Items 2, 3 and 5 of the Works and Community Committee report 12/14 held on 4 November 2014, noting that Items 1, 4 and 6 were dealt with by the Committee within its delegated powers.

Record of Voting:

For the Motion: Unanimous

2 TREE MANAGEMENT REVIEW - 9 JOPLING STREET, NORTH RYDE

RESOLUTION: (Moved by Councillors Maggio and Perram)

That Council approve the conditional removal of the Indian Cedar *Cedrus deodara* located at the front of the property 9 Jopling Street, North Ryde, subject to the replacement of two plantings of a suitably sized species of approximately 50 litres.

Record of Voting:

For the Motion: Unanimous

**3 FOUR YEAR DELIVERY PLAN 2014-2018 AMENDMENT
LANE COVE ROAD UPGRADE**

RESOLUTION: (Moved by Councillors Maggio and Pendleton)

- (a) That Council 'defer' projects Public Domain Upgrade Lane Cove Road and Multi Function Poles in Lane Cove Road Macquarie Park in the Four Year Delivery Plan 2014-2018.
- (b) That Council endorse the Footpath Upgrade Delhi Road project be brought forward to 2014/15 to deliver a shared granite footpath between North Ryde Station and the National Park.
- (c) That Council reallocate \$825,000, allocated to projects Public Domain Upgrade Lane Cove Road and Multi Function Poles in Macquarie Park in the Four Year Delivery Plan 2014-2018, to the Footpath Upgrade Delhi Road identified in the Four Year Delivery Plan for 2017/18.
- (d) That Council review the status of projects Public Domain Upgrade Lane Cove Road and Multi Function Poles in Macquarie Park once the decision regarding the planning proposal for 269-271 Lane Cove Road is determined.

ITEM 1 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: Unanimous

5 REQUEST BY THE BUSHLAND AND ENVIRONMENT ADVISORY COMMITTEE FOR COUNCIL TO SEEK EXEMPTION FROM 10.50 VEGETATION CLEARING CODE

Note: David Thomas addressed the meeting in relation to this Item.

MOTION: (Moved by Councillors Maggio and Pendleton)

That Council adopt BEAC recommendation and prepare a submission to the Rural Fire Service and the Minister for Emergency Services, the Hon. Stuart Ayres, MP that acknowledges the review and seeks an exemption from the 10.50 Vegetation Clearing Code for the City of Ryde.

AMENDMENT: (Moved by Councillors Etmekdjian and Yedelian OAM)

- (a) That consideration of this matter be deferred until the completion of the review period.
- (b) That Council pursue the report from the RFS.

On being put to the Meeting, the voting on the Amendment was five (5) votes For and six (6) votes Against. The Amendment was **LOST**. The Motion was then put and **CARRIED**.

Record of Voting:

For the Amendment: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Maggio and Salvestro-Martin

Against the Amendment: Councillors Laxale, Li, Pendleton, Perram, Simon and Yedelian OAM

RESOLUTION: (Moved by Councillors Maggio and Pendleton)

That Council adopt BEAC recommendation and prepare a submission to the Rural Fire Service and the Minister for Emergency Services, the Hon. Stuart Ayres, MP that acknowledges the review and seeks an exemption from the 10.50 Vegetation Clearing Code for the City of Ryde.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Etmekdjian, Laxale, Li, Maggio, Pendleton, Perram, Salvestro-Martin, Simon and Yedelian OAM

Against the Motion: Councillor Chung

ITEM 1 (continued)

ATTACHMENT 1

5 RYDE LEP 2014 PLANNING PROPOSAL - SUBMISSIONS

Note: Julia Farquharson, Vicki Chan and Rocky Tassone addressed the meeting in relation to this Item.

RESOLUTION: (Moved by Councillors Yedelian OAM and Etmekdjian)

- (a) That Council endorse that Ryde LEP 2014 Planning Proposal be amended in accordance with ATTACHMENT 3 - Amendments to Ryde LEP 2014 Planning Proposal.
- (b) That Council adopt Ryde LEP 2014 Planning Proposal as amended and the Planning Proposal be forwarded to the Department of Planning and Environment with a request that the Plan be notified on the NSW Legislation website.
- (c) That Council endorse that submissions relating to 2 Nile Close Marsfield be forwarded to the Roads & Maritime Services (RMS) with a request that the RMS address the issues identified.
- (d) That Council endorse that all persons who made submissions be advised accordingly.

Record of Voting:

For the Motion: Unanimous

NOTICES OF MOTION

1 REMEMBER MIKE AND SAVE A LIFE COMMITTEE - Deputy Mayor, Councillor Roy Maggio

Note: Buckley Findlay and Vince Barbaro addressed the meeting in relation to this Item.

MOTION: (Moved by Councillors Maggio and Laxale)

- (a) That Council acknowledges the **Remember Mike and Save a Life (defibrillator committee)** contributing towards the funding of 5 defibrillator units to be provided and installed across the City of Ryde sportsgrounds and Council facilities at no cost to the City of Ryde.
- (b) That Council facilitates and provides assistance to the **Remember Mike and Save a Life** committee by permitting the defibrillator units to be installed at Meadowbank-Norma Woods Netball Courts, ELS Hall (RCSC), Morrison Bay Park, Ryde Aquatic Leisure Centre and the Ryde Library at no cost to the City of Ryde.

ITEM 1 (continued)

ATTACHMENT 1

- (c) That Council facilitate a meeting with the **Remember Mike and Save a Life** committee to discuss and provide assistance for a morning tea launch to acknowledge their generous contribution of 5 defibrillator units to the Ryde community. As part of this occasion, Councillors, Local Parliamentary Members, Local Sporting Clubs, Local Sporting Associations, Sporting Bodies, Contributors, Local Media be invited to attend the launch with promotion of the initiative through Council's media outlets.
- (d) That Council permits a plaque to be funded by the **Remember Mike and Save a Life** committee placed at the locations where the defibrillator units are to be installed and that the guidelines of the City of Ryde plaque policy are considered.
- (e) That Council endorse an introduction of a defibrillator grant scheme with the funding provided by the **Remember Mike and Save a Life** committee to roll out defibrillator units across the City of Ryde sporting clubs, sportsgrounds, parks, Council facilities, schools and community groups. As part of their commitment, Council should provide assistance to the **Remember Mike and Save a Life** committee in promoting widespread awareness of the campaign **Defib your club for life** initiative to all our sporting, school, business and community groups.

AMENDMENT: (Moved by Councillor Salvestro-Martin and Yedelian OAM)

That a report be brought back to Council addressing the wider requirement of our community for defibrillators across the City of Ryde Local Government area, including the total costs of the equipment, liability, installation and additional needs for training.

On being put to the Meeting, the voting on the Amendment was eight (8) votes For and three (3) votes Against. The Amendment was **CARRIED**. The Amendment then became the Motion.

Record of Voting:

For the Amendment: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Li, Pendleton, Perram, Salvestro-Martin and Yedelian OAM

Against the Amendment: Councillors Laxale, Maggio and Simon

RESOLUTION: (Moved by Councillor Salvestro-Martin and Yedelian OAM)

That a report be brought back to Council addressing the wider requirement of our community for defibrillators across the City of Ryde Local Government area, including the total costs of the equipment, liability, installation and additional needs for training.

ITEM 1 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Pendleton, Perram, Salvestro-Martin, Simon and Yedelian OAM

Against the Motion: Councillor Maggio

3 RYDE BOWLING CLUB SITE - Councillor Terry Perram

Note: Philip Peake addressed the meeting in relation to this Item.

MOTION: (Moved by Councillors Perram and Etmekdjian)

- (a) That Council consult the community to ascertain their preferences for the future use of the Argyle Centre.
- (b) That Council consult the community to ascertain their preferences for the future use of the Ryde Bowling Club site before seeking expressions of interest for this property.
- (c) That in relation to the Ryde Bowling Club site, the consultation document is to enable respondents to provide a response to at least the following concepts or questions:-
 1. Should the Bowling Club site remain part of Ryde Park.
 2. Should the land be used primarily for recreational purposes and remain zoned for recreation.
 3. Should the use provide for public access to the site at all times when the facility is open or in use.
 4. Are commercial or community uses acceptable provided the above three conditions are met.

MOTION: (Moved by councillors Chung and Yedelian OAM)

That this matter be dealt with in Seriatim.

On being put to the Meeting, the voting on the Matter being dealt with in Seriatim was four (4) votes For and seven (7) votes Against. The Motion was **LOST**. The matter was not dealt with in Seriatim and the original Motion was then put in its entirety and **CARRIED**.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Li and Yedelian OAM

ITEM 1 (continued)

ATTACHMENT 1

Against the Motion: Councillors Etmekdjian, Laxale, Maggio, Pendleton, Perram, Salvestro-Martin and Simon

RESOLUTION: (Moved by Councillors Perram and Etmekdjian)

- (a) That Council consult the community to ascertain their preferences for the future use of the Argyle Centre.
- (b) That Council consult the community to ascertain their preferences for the future use of the Ryde Bowling Club site before seeking expressions of interest for this property.
- (c) That in relation to the Ryde Bowling Club site, the consultation document is to enable respondents to provide a response to at least the following concepts or questions:-
 - 1. Should the Bowling Club site remain part of Ryde Park.
 - 2. Should the land be used primarily for recreational purposes and remain zoned for recreation.
 - 3. Should the use provide for public access to the site at all times when the facility is open or in use.
 - 4. Are commercial or community uses acceptable provided the above three conditions are met.

Record of Voting:

For the Motion: Councillors Etmekdjian, Li, Maggio, Pendleton, Perram, Salvestro-Martin and Yedelian OAM

Against the Motion: The Mayor, Councillor Pickering and Councillors Chung, Laxale and Simon

4 BEAUTY PAGEANT AND TEEN QUEEN COMPETITIONS IN THE CITY OF RYDE - Councillor George Simon

Note: Isabella Laguzza, Johanna Sciancalepore, Penny Pedersen and Amy Smith addressed the meeting in relation to this Item.

Note: Correspondence from Mrs Christina Trimble, College Principal from Marist Sisters' College, Woolwich dated November 2014 was tabled in relation to this Item and a copy is ON FILE.

ITEM 1 (continued)

ATTACHMENT 1

MOTION: (Moved by Councillors Simon and Laxale)

- (a) That all Councillors affirm their commitment as civic leaders to building an inclusive and contemporary society which does not discriminate, directly or indirectly, in its operations and through its community programs.
- (b) That all Ryde Councillors commit to a policy that they will only play an official role at ceremonies, events or other media opportunities when the event is inclusive and non-discriminatory.

AMENDMENT: (Moved by Councillors Maggio and Etmekdjian)

That the matter be presented to the Granny Smith Sub-Committee for consideration and reporting to the Eastwood Events and Promotions Committee, on how to improve and promote the Teen Queen Competition.

On being put to the Meeting, the voting on the Amendment was six (6) votes For and five (5) votes Against. The Amendment was **CARRIED**. The Amendment then became the Motion.

Record of Voting:

For the Amendment: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Maggio, Salvestro-Martin and Yedelian OAM

Against the Amendment: Councillors Laxale, Li, Pendleton, Perram and Simon

MOTION: (Moved by Councillors Maggio and Etmekdjian)

That the matter be presented to the Granny Smith Sub-Committee for consideration and reporting to the Eastwood Events and Promotions Committee, on how to improve and promote the Teen Queen Competition.

On being put to the Meeting, the voting on the Motion was five (5) votes For and six (6) votes Against. The Motion was **LOST**.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Etmekdjian, Maggio, Salvestro-Martin and Yedelian OAM

Against the Motion: Councillors Chung, Laxale, Li, Pendleton, Perram and Simon

ITEM 1 (continued)

ATTACHMENT 1

MAYORAL MINUTES

MM34/14 FIT FOR THE FUTURE MEETING – The Mayor, Councillor Bill Pickering

Note: Councillor Maggio left the meeting at 10.29pm and was not present for consideration or voting on this Item.

RESOLUTION: (Moved by The Mayor, Councillor Pickering and Councillor Salvestro-Martin)

That Councillors:

- 1) acknowledge the cooperation of Hunters Hill, Willoughby, Mosman, North Sydney, Lane Cove, and Ku-Ring-Gai Councils;
- 2) reaffirm Council's opposition to the proposal of the Independent Local Government Review Panel to split and amalgamate the City of Ryde; and
- 3) reaffirm Council's support for consideration of a shared services model.

Record of Voting:

For the Motion: Unanimous

MATTER OF URGENCY

Councillor Salvestro-Martin advised that he wished to raise a Matter of Urgency regarding Pedestrian Safety in Angas Street, Meadowbank.

Note: The Mayor, Councillor Pickering accepted this Item as an Urgent Item.

Note: Councillors Laxale and Li left the meeting at 10.32pm and were not present for consideration or voting on this Item.

Note: Councillor Maggio was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillor Salvestro-Martin and the Mayor, Councillor Pickering)

That Council consider a Matter of Urgency regarding Pedestrian Safety in Angas Street, Meadowbank the time being 10.32pm.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Pendleton, Perram, Salvestro-Martin and Yedelian OAM

Against the Motion: Councillor Simon

ITEM 1 (continued)

ATTACHMENT 1

Note: Councillor Laxale returned to the meeting at 10.33pm.

MATTER OF URGENCY – PEDESTRIAN SAFETY IN ANGAS STREET, MEADOWBANK

Note: Councillor Simon disclosed a Significant Non-Pecuniary Interest in this Item for the reason that his home backs onto Angas Street. He left the meeting at 10.35pm and was not present for consideration of this Item.

Note: Councillor Maggio returned to the meeting at 10.36pm.

Councillor Salvestro-Martin advised that he would like an update as to the progress regarding addressing the safety of residents in the vicinity of the TAFE and Angas Street, Meadowbank.

The Acting General Manager confirmed that Council staff would take this matter on notice and provide a report back to the next Council Meeting.

COUNCIL REPORTS

1 CONFIRMATION OF MINUTES - Council Meeting held on 28 October 2014

Note: Councillors Li and Simon were not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Yedelian OAM and Laxale)

That the Minutes of the Council Meeting 17/14, held on 28 October 2014 be confirmed.

Record of Voting:

For the Motion: Unanimous

Note: Councillor Li returned to the meeting at 10.38pm.

2 REPORT OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING 11/14 held on 4 November 2014

Note: Councillor Simon was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Chung and Yedelian OAM)

That Council determine Items 2 and 3 of the Planning and Environment Committee report 11/14 held on 4 November 2014, noting that Item 1 was dealt with by the Committee within its delegated powers.

ITEM 1 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: Unanimous

Note: Councillor Simon returned to the meeting at 10.39pm.

- 2 46-48 GLADSTONE AVENUE, RYDE. LOTS F and G DP 32873. Local Development Application for demolition of existing structures and construction of a 3 storey residential flat building containing 12 apartments and car parking for 16 vehicles. LDA2013/0173.**

RESOLUTION: (Moved by Councillors Chung and Yedelian OAM)

- (a) That consideration of LDA2013/0173 at 46-48 Gladstone Avenue, Ryde be deferred for the Acting Group Manager – Environment and Planning to undertake a mediation between the applicant and the objectors.
- (b) That the matter then be reported back to the Planning and Environment Committee.

Record of Voting:

For the Motion: Unanimous

- 3 492 BLAXLAND ROAD, DENISTONE. Development Application for a multi dwelling housing development comprising four (4) dwellings pursuant to the provisions of State Environmental Planning Policy (Affordable Rental Housing) 2009. LDA2014/0220.**

RESOLUTION: (Moved by Councillors Laxale and Maggio)

That consideration of this Item be dealt with in Closed Session.

Record of Voting:

For the Motion: Unanimous

- 3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 12/14 held on 4 November 2014**

Note: This matter was dealt with earlier in the meeting as outlined in these Minutes.

ITEM 1 (continued)

ATTACHMENT 1

4 DEFERRED REPORT: SPECIAL RATING VARIATION (SRV) APPLICATION INCLUDING UPDATED INFORMATION RELATING TO COUNCIL'S INFRASTRUCTURE ASSETS

Note: A Supplementary Report from the Group Manager – Corporate Services dated 5 November 2014 was tabled in relation to this Item and a copy is ON FILE.

MOTION: (Moved by Councillors Chung and Salvestro-Martin)

- (a) That Council note the updated information and results relating to the Community consultation on a possible SRV application and the updated information relating to Council's infrastructure assets.
- (b) That Council endorse IPART being notified of Council's intentions to make an SRV application, confirming its preferred option for an SRV application for 7% inclusive of the rate peg, as detailed in Option B in this report and also in the recent community consultation program.
- (c) That Council note that the revised Delivery Plan and Operational Plan will be reported back to Council on 9 December 2014.

SUSPENSION OF STANDING ORDERS

RESOLUTION: (Moved by Councillors Maggio and Pendleton)

That Standing Orders be suspended in order to allow all Councillors who wish speak on this Item, be allowed to speak, the time being 10.56pm.

Record of Voting:

For the Motion: Councillors Chung, Laxale, Li, Maggio, Pendleton, Perram, Simon and Yedelian OAM

Against the Motion: The Mayor, Councillor Pickering and Councillors Etmekdjian and Salvestro-Martin

RESUMPTION OF STANDING ORDERS

RESOLUTION: (Moved by Councillors Yedelian OAM and Maggio)

That Standing Orders be resumed, the time being 11.25pm.

Record of Voting:

For the Motion: Unanimous

ITEM 1 (continued)

ATTACHMENT 1

RESOLUTION: (Moved by Councillors Chung and Salvestro-Martin)

- (a) That Council note the updated information and results relating to the Community consultation on a possible SRV application and the updated information relating to Council's infrastructure assets.
- (b) That Council endorse IPART being notified of Council's intentions to make an SRV application, confirming its preferred option for an SRV application for 7% inclusive of the rate peg, as detailed in Option B in this report and also in the recent community consultation program.
- (c) That Council note that the revised Delivery Plan and Operational Plan will be reported back to Council on 9 December 2014.
- (d) That Council note that an annual \$2.5 million in efficiency savings, including a reduction in Council's staff establishment, will be achieved by Council in managing Council's income and expenditure, as detailed in the public Supplementary Report.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Maggio, Pendleton, Perram, Salvestro-Martin and Yedelian OAM

Against the Motion: Councillors Laxale, Li and Simon

EXTENSION OF TIME

RESOLUTION: (Moved by Councillors Maggio and Yedelian OAM)

That the meeting time be extended to allow Council to complete all Items of business on the Agenda, the time being 11.26pm.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Maggio, Pendleton, Perram, Simon and Yedelian OAM

Against the Motion: Councillor Salvestro-Martin

5 RYDE LEP 2014 PLANNING PROPOSAL - SUBMISSIONS

Note: This matter was dealt with earlier in the meeting as outlined in these Minutes.

ITEM 1 (continued)

ATTACHMENT 1

6 S94 DEVELOPMENT CONTRIBUTIONS PLAN 2007 (UPDATE 2014) - PUBLIC EXHIBITION OUTCOME

RESOLUTION: (Moved by Councillors Perram and Pendleton)

- (a) That Council endorse the amendments to parts of section 2.12 of the existing S94 Development Contributions Plan 2007 relating to land values and an incorrect CPI reference and for those improvements to become part of the changes incorporated in the S94 Development Contributions Plan 2007 – Interim Update (2014).
- (b) That Council adopts the S94 Development Contributions Plan 2007 – Interim Update including the amendments endorsed on 22 July 2014 and amendments of those parts of section 2.12 of the existing S94 Development Contributions Plan 2007 relating to land values and an incorrect CPI reference.
- (c) That Council delegates authority to the Acting General Manager to publish the S94 Development Contributions Plan 2007 – Interim Update (2014) as amended by this report on Council’s website and in the print media, bringing the adopted Plan into effect on the date of publication.
- (d) That Council amend Ryde Development Control Plan (DCP) Part 9.3 Parking Clause 2.6 to delete the reference to the Small Centres map as being within Ryde Local Environmental Plan 2014 and replace that with a reference to the map being contained within Council’s adopted Ryde Local Planning Study. The amendment is to be publicly exhibited in accordance with relevant legislation.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Maggio, Pendleton, Perram, Simon and Yedelian OAM

Against the Motion: Councillor Salvestro-Martin

7 CIVIC CENTRE - MAINTENANCE SCHEDULE - UPDATE AND REVISED ESTIMATE OF WORKS

RESOLUTION: (Moved by Councillors Etmekdjian and Li)

- (a) That Council note the report and require the Acting General Manager to ensure all necessary maintenance is undertaken on the Civic Centre and Civic Hall as required.
- (b) That Council maintain a budget of \$1 million in each year to allow for any required works to be undertaken funded from Council’s Investment Property Reserve.

ITEM 1 (continued)

ATTACHMENT 1

- (c) That Council review its position in respect of this matter following the outcomes and advice from the State Government in respect of the Fit for the Future process.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Pendleton, Perram, Simon and Yedelian OAM

Against the Motion: Councillors Maggio and Salvestro-Martin

8 INDEPENDENT HEARING AND ASSESSMENT PANEL - RESULTS OF COUNCILLOR WORKSHOP

MOTION: (Moved by Councillors Pendleton and Perram)

That Council notes the report and does not pursue an IHAP at this time.

AMENDMENT: (Moved by Councillors Laxale and Simon)

- (a) That Council establish a fully-delegated IHAP to consider selected Development Applications and all Planning Proposals for a trial period of six months.
- (b) That Council adopt the City of Ryde Independent Hearing and Assessment Panel Terms of Reference.
- (c) That Council seek Expressions of Interest from suitable candidates.
- (d) That Council allocate the amount of \$45,000 from (working capital) for the purpose of an IHAP and that the amount be consolidated into the next Quarterly Review.
- (e) That a further report with a list of candidates for the IHAP and nominating a commencement date be provided to Council.

On being put to the Meeting, the voting on the Amendment was four (4) votes For and seven (7) votes Against. The Amendment was **LOST**. The Motion was then put and **CARRIED**.

Record of Voting:

For the Amendment: Councillors Etmekdjian, Laxale, Maggio and Salvestro-Martin

Against the Amendment: The Mayor, Councillor Pickering and Councillors Chung, Li, Pendleton, Perram, Simon and Yedelian OAM

ITEM 1 (continued)

ATTACHMENT 1

RESOLUTION: (Moved by Councillors Pendleton and Perram)

That Council notes the report and does not pursue an IHAP at this time.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Li, Pendleton, Perram and Yedelian OAM

Against the Motion: Councillors Laxale, Maggio, Salvestro-Martin and Simon

NOTICES OF MOTION

1 REMEMBER MIKE AND SAVE A LIFE COMMITTEE – Deputy Mayor, Councillor Roy Maggio

Note: This matter was dealt with earlier in the meeting as outlined in these Minutes.

2 WINE AND MUSIC BY THE RIVER - Deputy Mayor, Councillor Roy Maggio

RESOLUTION: (Moved by Councillors Maggio and Simon)

- (a) That Council staff investigate options for an additional major community event in East Ward named, Wine and Music by the River as a major public community celebration in our City each year.
- (b) That an expression of interest be promoted for a working party to review, develop and adopt a strategy for a Music Festival budgeting with defined guidelines that ensures any and all expenses incurred can be paid for with certainty.
- (c) That Council investigate conducting a major community event at Kissing Point Park.
- (d) That the Chambers of Commerce, Rotary, local business and other interested stakeholders be approached for input with these options to be presented for Council's consideration in March 2015.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Maggio, Salvestro-Martin, Simon and Yedelian OAM

Against the Motion: Councillors Pendleton and Perram

ITEM 1 (continued)

ATTACHMENT 1

3 RYDE BOWLING CLUB SITE – Councillor Terry Perram

Note: This matter was dealt with earlier in the meeting as outlined in these Minutes.

4 BEAUTY PAGEANT AND TEEN QUEEN COMPETITIONS IN THE CITY OF RYDE – Councillor George Simon

Note: This matter was dealt with earlier in the meeting as outlined in these Minutes.

5 LOCAL GOVERNMENT AMENDMENT (ELECTIONS) BILL 2014 - Councillor George Simon

Note: Councillor Li left the meeting at 11.42pm and did not return. He was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Simon and Laxale)

- (a) That Ryde Council is strongly opposed to proposed changes to the Local Government Act that would allow for exclusive postal voting elections in local government.
- (b) That Council determines to write to the NSW Minister for Local Government, Paul Toole, as well as the Local State MPs expressing our opposition to the Bill.

On being put to the Meeting, the voting on the Motion was five (5) all. The Mayor used his casting vote For the Motion. The Motion was **CARRIED**.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Laxale, Pendleton and Simon

Against the Motion: Councillors Etmekdjian, Maggio, Perram, Salvestro-Martin and Yedelian OAM

CLOSED SESSION

ITEM 9 - ADVICE ON COURT ACTIONS

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

ITEM 1 (continued)

ATTACHMENT 1

ITEM 2(3) - REPORT OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING 11/14 held on 4 November 2014 - 492 BLAXLAND ROAD, DENISTONE. Development Application for a multi dwelling housing development comprising four (4) dwellings pursuant to the provisions of State Environmental Planning Policy (Affordable Rental Housing) 2009. LDA2014/0220.

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

RESOLUTION: (Moved by Councillors Chung and Maggio)

That the Council resolve into Closed Session to consider the above matters.

Record of Voting:

For the Motion: Unanimous

Note: The Council closed the meeting at 11.49pm. The public and media left the chamber.

2 REPORT OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING 11/14 held on 4 November 2014

3 492 BLAXLAND ROAD, DENISTONE. Development Application for a multi dwelling housing development comprising four (4) dwellings pursuant to the provisions of State Environmental Planning Policy (Affordable Rental Housing) 2009. LDA2014/0220.

Note: Councillor Li was not present for consideration or voting on this Item.

RECOMMENDATION: (Moved by Councillors Chung and Salvestro-Martin)

(a) That Local DA No. 2014/0220 at 492 Blaxland Road, Denistone (LOT 36 Section 4 In DP 7997) be refused for the following reasons:

- 1) The proposed development is incompatible with the character of the local area, and as per clause 16A of State Environmental Planning Policy (Affordable Rental Housing) 2009 cannot be supported.
- 2) The proposed development provides an unacceptable dwelling size for Dwelling 4, such that it will fail to provide an adequate level of amenity to occupants of this dwelling.

ITEM 1 (continued)

ATTACHMENT 1

- 3) The proposed development fails to achieve consistency with the provisions of the Seniors Living Policy: Urban Design Guidelines for Infill Development as required by clause 15 of the ARHSEPP.
- 4) The proposed development is considered to be contrary to the objectives of the R2 Low Density Residential zoning of the site under the Ryde Local Environmental Plan 2010;
- 5) The proposed development fails to achieve compliance with the principal development standards contained within clause 4.3 - 'Height of Buildings', and clause 4.5A - 'Density Controls for Zone R2 Low Density Residential' of the Ryde Local Environmental Plan 2010. No written request has been submitted pursuant to clause 4.6 of the Ryde Local Environmental Plan 2010.
- 6) The proposed development is inconsistent with the applicable development controls for multi dwelling housing development as prescribed by Part 3.5 of the Ryde Development Control Plan 2014;
- 7) The proposed development will have an unacceptable impact on the built environment;
- 8) The proposed development is unsuitable for the site;
- 9) The proposed development is not in the public interest.

(b) That the persons who made submissions be advised of Council's decision.

Record of Voting:

For the Motion: Unanimous

9 ADVICE ON COURT ACTIONS

Note: Councillor Li was not present for consideration or voting on this Item.

RECOMMENDATION: (Moved by Councillors Simon and Perram)

That the report of the General Counsel be received.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Pendleton, Perram, Simon and Yedelian OAM

Against the Motion: Councillors Maggio and Salvestro-Martin

OPEN SESSION

RESOLUTION: (Moved by Councillors Pendleton and Salvestro-Martin)

That Council resolve itself into open Council.

ITEM 1 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: Unanimous

Note: Open Council resumed at 11.54pm.

RESOLUTION: (Moved by Councillors Pendleton and Salvestro-Martin)

That the recommendations of Items considered in Closed Session be received and adopted as resolutions of Council without any alteration or amendment thereto.

Record of Voting:

For the Motion: Unanimous

NATIONAL ANTHEM

The National Anthem was sung at the conclusion of the meeting.

The meeting closed at 11.56pm.

CONFIRMED THIS 25TH DAY OF NOVEMBER 2014

Chairperson

**2 REPORT OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING
12/14 held on 18 November 2014**

Report prepared by: Section Manager - Governance
File No.: CLM/14/1/4/2 - BP14/1366

REPORT SUMMARY

The Minutes of the Planning and Environment Committee Meeting 12/14 held on 18 November 2014 are to be circulated on Thursday, 20 November 2014 after the meeting has been conducted. The Minutes will be listed for confirmation at the next Planning and Environment Committee Meeting.

A report detailing Items which were dealt with by the Committee within its delegated powers, together with any Committee recommendations will be circulated at the same time as the Minutes on Thursday, 20 November 2014.

**3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING
13/14 held on 18 November 2014**

Report prepared by: Section Manager - Governance
File No.: CLM/14/1/4/2 - BP14/1367

REPORT SUMMARY

The Minutes of the Works and Community Committee Meeting 13/14 held on 18 November 2014 are to be circulated on Thursday, 20 November 2014 after the meeting has been conducted. The Minutes will be listed for confirmation at the next Works and Community Committee Meeting.

A report detailing Items which were dealt with by the Committee within its delegated powers, together with any Committee recommendations will be circulated at the same time as the Minutes on Thursday, 20 November 2014.

4 REVIEW OF DCP 2014 - STORMWATER AND FLOODPLAIN MANAGEMENT

Report prepared by: Senior Development Engineer; Strategic Planner
File No.: DCP2014/5/5 - BP14/1128

REPORT SUMMARY

Council on the 12 August 2014 resolved to undertake the preparation of an amending Development Control Plan to comprehensively review DCP 2014 in accordance with a review framework and program. Stage 1 of the review program is to take place between September 2014 – June 2015 and includes a review of the following DCP Parts:-

- Residential Development
- Stormwater Management
- Macquarie Park DCP
- Engineering Standards
- Signage

This report presents:-

1. A new Ryde DCP 2014 Part to be known as Part 7.3 Stormwater and Floodplain Management that :-
 - Is an amalgamation of the existing DCP 2014 Part 8.2 Stormwater Management and DCP 2014 Part 8.6 Floodplain Management
 - Contains Water Sustainable Urban Design (WSUD) controls for major developments
 - Removes all technical material into two separate documents to be read in conjunction with the new DCP Part. These are the Stormwater and Floodplain Management Technical Manual and Water Sensitive Urban Design Guidelines.
2. An outline of the changes proposed to the structure, content and controls between the current DCP Parts and the proposed new DCP Part 7.3 Stormwater and Floodplain Management.
3. Draft DCP Part 7.3 Stormwater and Floodplain Management and associated Technical Manual and Guidelines for adoption for the purposes of public exhibition.

ITEM 4 (continued)

The new DCP Part 7.3 Stormwater and Floodplain Management contains 4 sections being:-

- Introduction – describes the intent of the DCP, its structure and application to development proposals.
- Stormwater drainage – describes the requirements for stormwater drainage in terms of collection and controlling stormwater runoff to an approved point of discharge
- Water sensitive urban design – describes the requirements to ensure the design of stormwater drainage systems are aligned with the principles of WSUD i.e. to minimise or prevent environmental degradation due to development
- Flooding and overland flow – describes the requirements for development on land susceptible to significant overland flows or flooding during large storm events.

The DCP is to be read in conjunction with the following two manuals

- Stormwater and Floodplain Management Manual
- WSUD Guidelines

A community consultation program has been prepared by Council's Communication and Media (C&M) Unit which relates the nature and extent of consultation required with respect to the exhibition of the new DCP Part 7.3 Stormwater and Floodplain Management and other DCP Parts which are part of a comprehensive review of DCP 2014.

RECOMMENDATION:

- (a) That Council adopt Draft Development Control Plan Part 7.3 Stormwater and Floodplain Management and associated Stormwater and Floodplain Management Technical Manual and Water Sensitive Urban Design Guidelines for the purpose of public exhibition and that all documents are placed on exhibition in accordance with the provisions of the Environmental Planning and Assessment Act 1979.
- (b) That Council endorse that the exhibition of the Draft Development Control Part 7.3 Stormwater and Floodplain Management and associated documents occurs as part of a group of DCPs to be exhibited with respect to the comprehensive review of DCP 2014 and be a part of the report to Council on the outcomes of that exhibition.
- (c) That Council adopt Stage 1 DCP Review Consultation Program.

ITEM 4 (continued)**ATTACHMENTS**

- 1 Draft Development Control Plan - Part 7.3 Stormwater and Floodplain Management
- 2 Stormwater and Floodplain Management - Technical Manual - CIRCULATED UNDER SEPARATE COVER
- 3 Stormwater and Floodplain Management - Water Sensitive Urban Design Guidelines - CIRCULATED UNDER SEPARATE COVER
- 4 DCP Review Consultation Program

Report Prepared By:

Daniel Pearse
Senior Development Engineer

Susan Wotton
Strategic Planner

Report Approved By:

Liz Coad
Manager Assessment

Lexie Macdonald
Acting Manager - Urban Planning

Meryl Bishop
Acting Group Manager - Environment and Planning

ITEM 4 (continued)
Background

A report was presented to Council on the 12 August 2014 which outlined the preparation of an amending Development Control Plan that aims to comprehensively review DCP 2014. A program that identified the Parts of the DCP to be reviewed was presented.

In that report it was identified that with respect to those parts of the DCP related to engineering requirements that a review and amalgamation of Parts should occur as outlined in Table 1:-

TABLE 1

Existing DCP 2014 Engineering Parts	Proposed Actions
8. Engineering 8.1 Construction Activities 8.2 Stormwater Management 8.3 Driveways 8.4 Title Encumbrances 8.5 Public Civil Works 8.6 Floodplain Management	<p>Part 8.1 Engineering Standards to be reviewed and condensed with the majority of information being placed in technical manuals. Contents of a revised Part 8.1 should include:</p> <ul style="list-style-type: none"> - 8.1 Construction Activities - 8.3 Driveways - 8.4 Title Encumbrances - 8.5 Public Civil Work <p>Part 8.2 Stormwater Management, is currently under review, is proposed to comprise:</p> <ul style="list-style-type: none"> - 8.2 Stormwater Management - 8.6 Floodplain Management <p>Incorporate these parts into a new Section called "City Wide Provisions".</p>

Under the amended DCP 2014 the Part addressing stormwater management would be known as Part 7.3 Stormwater and Floodplain Management.

Council on the 12 August 2014 resolved to endorse the preparation of an amending Development Control Plan in accordance with the review framework and program.

ITEM 4 (continued)

Stage 1 of the review program is to take place between September 2014 – June 2015 and includes the following DCP Parts:-

- Residential
- Stormwater Management
- Macquarie Park DCP
- Engineering Standards
- Signage

Discussion

This section of the report covers:-

- 1.Existing documents and controls relating to Stormwater management, floodplain management and Water Sensitive Urban Design.
- 2.Results of a draft study undertaken by consultants Barker Ryan Stewart Consulting Engineers reviewing the above documents and controls
- 3.Proposed changes to the controls within DCP Part 7.3 Stormwater and Floodplain Management and case studies illustrating those changes.

1. Existing Documents and Controls

Stormwater Management

The purpose of Council's current DCP 2014 Part 8.2 Stormwater Management is to guide all development in the methods of managing water within the City of Ryde and covers such things as property drainage systems, on-site stormwater detention, disposal of property drainage and methods of designing major stormwater drainage systems. It is the result of a steadily evolving collection of technical manuals relating to engineering matters associated with stormwater management and development.

The DCP is divided into a 'core' DCP document i.e. objectives, background information and general controls. A technical manual is configured as an annexure. This structure was introduced in earlier versions of the DCP in recognition that the size of the document was presenting great difficulty in terms of accessibility and navigation particularly for readers with a non-technical background.

Flooding and Overland Flow

In 2008 Council commenced the production of floodplain management plans for catchment areas in the Ryde Council area, the first being the Eastwood and Terry's Creek catchment.

The consultant engaged to prepare the study on the Eastwood and Terry's Creek catchment was also tasked with preparing a Draft DCP for Floodplain Management. The consultant's report was used in the development of a new Part to DCP 2014 being Part 8.6 Floodplain management.

ITEM 4 (continued)*Flood Planning and Ryde LEP 2014*

Under LEP 2014 a new clause i.e. Clause 6.3 Flood planning was introduced. The clause applies to all land at or below flood planning level and requires that prior to consent being issued for a development on land flood affected that Council be satisfied that the appropriate measures are in place to manage such matters as risk to life from flood, environmental damage, and any change in flood behaviour resulting from development etc.

The DCP Part provides objectives and controls for the development of land that is identified as flood affected and supports Clause 6.3 Flood planning of LEP 2014.

Water Sustainable Urban Design (WSUD)

The implementation and encouragement of WSUD principals in stormwater management has steadily gained support, driven by the need-for sustainable and environmentally friendly development practises.

The introduction of the BASIX certification in 2004 has negated the need for NSW Councils to adopt WSUD policies for minor development. However, it is acknowledged that for large scale development there are opportunities and advantages to integrating greater and more effective WSUD measures.

As a result, Clause 6.6 Environmental sustainability was incorporated in LEP 2014. The Clause introduces and seeks to ensure that development on land in business and industrial zones embrace principles of quality urban design and are consistent with principles of best practice environmentally sensitive design. The clause relates to development 1,500sqm floor space (approximately 15 apartments) and greater and requires consideration of WSUD measures such as water demand reduction, water efficiency, water recycling and minimisation of potable water usage.

In anticipation of the clause being introduced into LEP 2014 a series of guidelines and tools were prepared by Council and have been encouraged to be adopted in larger developments.

2. Consultants Review of the DCP*Review aims*

In early 2013, Engineering firm, *Barker Ryan Stewart Consulting Engineers* were engaged by Council to review the City of Ryde's current Stormwater Management, Water Sensitive Urban Design (WSUD) and Floodplain management documents and controls to:-

- Update Council's current stormwater drainage and WSUD controls to reflect the current industry standard
- Simplify the stormwater DCP applying to all development classes
- Incorporate Water Sensitive Urban Design in an improved Stormwater Management DCP;

ITEM 4 (continued)

- Ensure that the controls are simpler and easier to interpret; and
- Enable speedier assessment of developments in keeping with the approach taken by benchmarked Councils covering all forms of development.

Review Findings

The draft report contained a review of the current Stormwater DCP and Technical Manual identifying shortfalls in the current documents. It also undertook an audit of neighbouring Council's stormwater DCP's, presenting a summary of what could be implemented. The report did not include any recommendations concerning particular development controls.

Key findings of the consultants draft review report on the existing DCP included the following;

Stormwater DCP and Technical Manual

- The length of the document – The document is currently 34 pages long. Ideally a DCP should be concise and limited to controls that are easy to understand.
- The contents of the document – The DCP should be a high level document that accompanies the LEP providing guidelines and principle controls for stormwater Management. Detailed guidelines and technical information should not be contained within the DCP.
- Readability – The current document is not user friendly for either applicants or Council assessment officers, for example:
 - Definitions of controls are poorly worded and ambiguous; and
 - Reference to the technical manual is non-specific.
- Structure – The document is repetitive in nature and poorly structured with respect to guiding and formulating appropriate stormwater treatments for development sites.

Floodplain Management Policy

- Controls are very prescriptive and do not allow for flexibility.
- There are no DA Guidelines available for applicants in relation to flooding matters.

ITEM 4 (continued)

- The trigger as to when a flood report is required and the scope of information required was not formalised. Particularly concern was noted with the lack of consideration as to the costs associated in obtaining this information relative to the scope of works being undertaken, as in the case of concessional development.
- Concessional development that is development where controls can be more flexibly applied subject to the level flood protection on the land not being adversely should be expanded. Currently concessional development is limited to additions to a single dwelling of no more than 30sqm. Consideration to expanding this to include all alterations and additions to dwellings, construction of outbuildings, changes of use and other small scale development should be given.

The above key findings were taken into consideration in the development of the new Part 7.3 Stormwater and Floodplain Management. A summary of the proposed changes to controls and the document format within the new Part are identified below.

3. Proposed Changes

A summary of key changes and amendments to the DCP include the following:-

Reconfiguration of Document Structure

The new DCP is an amalgamation of Part 8.2 Stormwater Management and 8.6 Floodplain Management and includes WSUD guidelines. It contains 4 sections;

- Introduction – describes the intent of the DCP, its structure and application to development proposals
- Stormwater drainage – describes the requirements for stormwater drainage in terms of collection and controlling stormwater runoff to an approved point of discharge
- Water sensitive urban design – describes the requirement to ensure the design of stormwater drainage systems are aligned with the principles of WSUD which are intended to minimise or prevent environmental degradation due to development
- Flooding and overland flow – describes the requirements for development on land susceptible to significant overland flows or flooding during large storm events.

ITEM 4 (continued)

The DCP is to be read in conjunction with the following two manuals

- Stormwater and Floodplain Management Technical Manual
- Water Sensitive Urban Design Guidelines

The restructure of the DCP Part has been developed with a focus on readability, reducing repetition, removing technical requirements into the respective manuals, consistency of information and to give better guidance to applicants with respect to stormwater management of smaller residential development.

Controls – Stormwater Management

The controls within Part 8.2 Stormwater Management have been reviewed with respect Council's core objectives for stormwater management. Examples of changes to controls include:-

- Under the existing controls where a preferred stormwater discharge point (i.e. a public drainage network or natural watercourse) cannot be achieved a drainage easement is required regardless of the nature of the development. This is a costly and lengthy exercise particularly for minor developments such as alterations and additions to a dwelling. Under the proposed controls seeking a drainage easement will no longer be required for minor development. Alternative systems - such as an absorption or charged system - will be able to be used.
- Design requirements for on-site detention with respect to major developments (i.e. all development on land 3,000sqm or greater) has been updated to industry standards and clarified. For example development on such land must currently model stormwater run-off from the site based on pre-development conditions for a range of storm events. Under the proposed controls stormwater discharge from the site will be limited to the maximum of the stormwater 5 year event. This will significantly simplify the design approach for applicants.

Controls - Water Sensitive Urban Design (WSUD)-

Controls relating to WSUD are to be incorporated into the DCP for the first time. Due to the scale of typical WSUD treatments and the need for this to be maintained over the course of the development, the controls are applicable for large scale development. They are therefore aligned with the types of development covered in Section 6.6 (Environmental Sustainability) of Council's 2014 LEP and will apply to the following development types:-

- Development on land in a business or industrial zone if the development is greater than 1,500 m² in gross floor area. This will include residential flat buildings and mixed use developments, but does not include multi dwelling housing (villas).
- Development on land for SP2 Infrastructure such as schools, hospitals and other institutions.

ITEM 4 (continued)

- Above-ground car parks accommodating more than 50 carspaces.
- Land subdivisions resulting in the creation of 5 or more lots.

All WSUD controls were developed in consultation with Council's Environment and Health and Building Group with technical requirements being contained within the *Water Sensitive and Urban Design Guidelines* **ATTACHMENT 3 – CIRCULATED UNDER SEPARATE COVER.**

The controls include requirements for:-

- The submission of a WSUD Strategy Plan. The Plan is to specify a treatment process to achieve stormwater quality targets, provide a method for how it is to integrate with the development and an analysis of non-potable water demand for the proposed development.
- Water treatment measures that will satisfy specific pollutant targets.
- Water re-use by ensuring there is sufficient rainwater storage to meet 50% of the non-potable water demand of the development.

Controls - Floodplain Management

Based on the assessment that the current controls are too prescriptive and there is little flexibility in how they are applied regardless of the development type; the new DCP Part has been developed to achieve the practical application of flood management appropriate to the scale of the development.

Examples of changes to the document and controls include;

- For Development on sites identified as flood affected, the current DCP requires a detailed flood analysis and report to be undertaken. Under the proposed controls, a "Flood Impact Statement" will now be required. The intent of this statement is to have a suitably qualified engineer perform a site specific review of the development with respect to Council's floodplain management controls with allowances and concessional provisions to be made for small scale development. This will reduce the level of information required as part of the development application, simplify requirements and be less costly for small scale development.
- Under the current DCP Part, the same car parking floodplain management controls are repeated for each of the development types identified in the DCP. The proposed Floodplain Management section identifies car parking as a separate development type to avoid repetition in the document.

ITEM 4 (continued)

- The current floodplain management controls relating to car parking do not make allowance for the retention of existing car spaces. This means a DA for any type of development results in existing car parking being required to comply with the current controls. In many instances (eg. a change of use) the proposal is not able to comply with the current DCP. The proposed new controls have recognized that the retention of existing parking could be accepted provided the development does not pose a significant increase in the risk to public safety or potential for property damage.
- A number of flood management controls - which are not relevant to the majority of DA's received by Council (e.g. evacuation requirements) - are currently required to be addressed for each DA. Consideration of such matters is to be included in the Flood Impact Statement and will be able to be addressed in a general manner for smaller scaled developments. This will reduce costs to applicants and facilitate the assessment process.
- Concessional Development i.e. minor development;-
 - A number of controls are now proposed to be matters for consideration addressed in the Flood Impact Statement.
 - Where minor development complies with specified requirements in the Stormwater and Floodplain Technical Manual Provisions there will be no requirement for a flood study to be undertaken, resulting in less cost to the applicant.

The following case studies are provided to assist understanding of the proposed DCP controls.

Case Study 1 – A comparison of Existing and Proposed Flood Controls for a single dwelling (residential development) under the new DCP Part.

A property owner contemplating development of a single residential dwelling, contacts Council with concerns regarding the implementation of Councils Floodplain Management Controls.

The subject property has a defined overland flow path which runs parallel with the roadway. Whilst the owner has no concerns with implementing the flood planning levels in the dwelling, the current control within the DCP requires a 10m long suspended driveway, bridging the flow-path from the front of the site to the proposed dwelling. This substantially increases the cost of works and results in a structure that occupies much of the land and may be unsightly.

It is recognised that the control is not relevant to the proposed scale of the development, will be undesirable in terms of streetscape aesthetics, costly for the applicant to construct relative to the scope of works and will only be relevant and needed in the event of an extreme storm.

ITEM 4 (continued)

Under the new DCP, such works are not considered essential. The development will however be required to satisfy freeboard requirements to ensure the principal dwelling is adequately protected in a storm event.

Case Study 2 – A comparison of Existing and Proposed Flood alterations and additions to a dwelling house in a flood effected area.

A property owner is proposing a rear extension of approximately 40m² to a dwelling, on a lot which is flood affected and no Flood Planning Levels are available. The proposed extension adjoins an existing at-grade parking space and includes a new carport roof over this space.

Under the current controls, the proposal would not be eligible as “Concessional Development”, which applies to alterations and additions to a dwelling no greater than 30m². The DCP Part would require the owner to undertake a flood study and ensure the extension is elevated above the determined flood level. In regards to the carport, there is no provision for the consideration of existing parking areas and the carport element does not comply with the freeboard requirements.

The proposed controls expand the definition of concessional development to encompass all alterations and additions to a dwelling. In terms of flood protection, the extension must maintain the greater of either the existing floor level or existing freeboard above natural ground level. With respect to the carport/parking space, the proposed controls apply only to

- new parking areas,
- existing parking areas of more than 10 car spaces and
- any proposed enclosure of existing spaces (i.e. a new garage).

Other Matters

Council’s General Counsel was requested to advise whether there was any issue with removing technical material from a DCP and placing it into a separate Technical Manual or Guideline. General Counsel has advised the following:-

Environmental Planning and Assessment Act 1979 (NSW) (“the Act”) states that:

“The regulations make provision for or with respect to development control plans including; the forms, structure and subject matter of the of the development control plans.”

ITEM 4 (continued)

Clause 16(1) of the Environmental Planning and Assessment Regulations 2000 (NSW) ("Regulations") states that:

"A development control plan must be in the form of a written statement, and may include supporting maps, plans, diagrams, illustrations and other materials."

The Act and the Regulations do not expressly prevent Council from removing the technical details from the DCP and referencing them in a separate Manual. Council may make reference within the DCP directing the reader to refer to the requirements in the Manual. However, caution needs to be taken to ensure that the Manual is not perceived as a stand-alone instrument, thus creating uncertainty or issues of relevance.

It must be noted that the DCP must be read in conjunction with the Manual. It is advised that the following notation should be placed within the DCP:

"The DCP Technical Manual ("Technical Manual") has been created to provide additional detailed information to assist in the implementation of the objectives of City of Ryde Development Control Plan 2014 ("DCP") and must therefore be read in conjunction with the DCP. For the avoidance of doubt, the Technical Manual forms part of the DCP."

The above statement has been incorporated into the introduction of Part 7.3 Stormwater and Floodplain Management.

A number of Information Sheets covering stormwater management and flooding are being developed and will be available to the community on Council's webpage.

Financial Implications

The review of DCP 2014 (including Part Signage) is listed as a Base Budget activity to be undertaken within the Urban Planning and Assessment Unit budgets in 2014/2015.

Context and Timeframes

There are no critical timeframes at this stage for the exhibition of the DCP Part 7.3 Stormwater and Floodplain Management however it was stated in the report to Council *City of Ryde Development Control Plan – Review of DCP 2014* that Stage 1 of the review of DCP 2014 should occur between September 2014 and June 2015.

ITEM 4 (continued)**Consultation with Internal Units of Council**

During the audit of the existing DCP and drafting of the proposed DCP, Technical Manual and WSUD Guidelines the following units were consulted:

- Asset Systems
- Environment Health and Building
- Urban Planning
- Assessment.

Consultation with relevant external bodies

In the development of draft DCP Part 7.3 Stormwater and Floodplain Management Urban Planning, Public Works and Environment and Health and Building staff have been consulted.

As stated previously Council on the 12 August 2014 resolved to undertake the preparation of an amending Development Control Plan to comprehensively review DCP2014 in accordance with the review framework and program.

Stage 1 of the review program is to take place between September 2014 – June 2015 and includes the following DCP Parts:-

- Stormwater Management
- Macquarie Park DCP
- Engineering Standards
- Signage

It is anticipated that the four DCP Parts will be exhibited together early in 2015.

A comprehensive community consultation program has been prepared by Council's Communication and Media (C&M) Unit which relates the nature and extent of consultation required for each of the DCP Parts.

The consultation proposed to be undertaken with respect to DCP 2014 Part 7.3 Stormwater and Floodplain Management includes:-

- An email to stakeholders with the amendment and consultation information of the DCP Chapter
- Appointment based information session for stakeholders
- 'Have your say' webpage with soft copy and consultation information
- Consultation information in the City News in NDT

A hard copy of all documents will be available at the Customer Service Centre, Ryde Planning and Business Centre and all Libraries.

ITEM 4 (continued)**Options**

There are two options for Council's consideration in relation to draft DCP Part 7.3 Stormwater and Floodplain Management:-

Option 1: That Council not adopt for exhibition draft DCP Part 7.3 Stormwater and Floodplain Management.

To not proceed would mean the retention of two existing DCPs which are difficult to read, include repetition, are onerous for small development and contain content and references that are out of date.

Option 2: Support the adoption for exhibition of the draft DCP Part 7.3 Stormwater and Floodplain Management.

This option proposes to introduce a new DCP Part being DCP 7.3 Stormwater and Floodplain Management in order to:

- Amalgamate two existing Parts into a single Part so reducing the size of the DCP to improve its useability and manageability and to have all related controls within the one Part
- Reduce unnecessary repetition
- Update the DCP in response to recognition of the onerous requirements on small development that currently exists and to update the document to relate to current legislation
- Separate out technical material from the general core objectives and controls relating to stormwater and floodplain management

Option 2 is the preferred option. The recommendation attached to this report is based on this option and reflects the approach and priorities identified in this report.

ITEM 4 (continued)

ATTACHMENT 1

 City of Ryde

Lifestyle and opportunity
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City of Ryde
Development Control Plan 2014

Part: 7.3
Stormwater and Floodplain Management

ITEM 4 (continued)

ATTACHMENT 1

Stormwater and Floodplain Management

7.3

Translation

ENGLISH

If you do not understand this document please come to Ryde Civic Centre, 1 Devlin Street, Ryde Monday to Friday 8.30am to 4.30pm or telephone the Telephone and Interpreting Service on 131 450 and ask an interpreter to contact the City of Ryde for you on 9952 8222.

ARABIC

إذا لم تفهم هذا المستند، يرجى الحضور إلى مركز بلدية ريد، 1 شارع ديفلين، ريد، من الاثنين إلى الجمعة، بين الساعة 8.30 صباحاً والساعة 4.30 بعد الظهر، أو الاتصال بمكتب خدمات الترجمة على الرقم 131 450 لكي يطلب من أحد المترجمين الاتصال بمجلس مدينة ريد، على الرقم 9952 8222، نيابة عنك.

ARMENIAN

Եթե այս փաստաթուղթը չէք հասկանում, խնդրում ենք դուրս գալ Ռայդ քաղաքի 1 Տեվլին փողոց, Ռայդ, (Ryde Civic Centre, 1 Devlin Street, Ryde) երկուշաբթիից հինգշաբթի կես օրվա ժամը 8.30 - երեք օրվա ժամը 4.30, կամ հեռախոսակապի վրա հասնելու համար հեռահամար 131 450, և խնդրելով որ թարգմանիչ մեկ Ռայդ քաղաքապետարանին հեռախոսակապով հեռախոսակապով 9952 8222 թեխին:

CHINESE

如果您看不懂本文，請在週一至週五上午 8 時 30 分至下午 4 時 30 分前往 Ryde 市政中心詢問 (Ryde Civic Centre, 地址: 1 Devlin Street, Ryde)。您也可以打電話至電話傳譯服務中心，電話號碼是: 131 450。接過後您可以要求一位傳譯員為您打下電話和 Ryde 市政廳聯繫，電話是: 9952 8222。

FARSI

اگر این سند را نمیفهمید لطفاً از 8.30 صبح تا 4.30 بعد از ظهر دوشنبه تا جمعه به مرکز شهرداری راید، Ryde Civic Centre, 1 Devlin Street, Ryde مراجعه کنید یا به سرویس مترجم تلفنی شماره 131 450 تلفن بزنید و از یک مترجم بخواهید که از طرف شما با شهرداری راید شماره 9952 8222 تلفن بزند.

ITALIAN

Se non capite il presente documento, siete pregati di rivolgervi al Ryde Civic Centre al n. 1 di Devlin Street, Ryde, dalle 8.30 alle 16.30, dal lunedì al venerdì; oppure potete chiamare il Telephone Translating and Interpreting Service al 131 450 e chiedere all'interprete di contattare a vostro nome il Municipio di Ryde presso il 9952 8222.

KOREAN

이 문서가 무슨 의미인지 모르실 경우에는 1 Devlin Street, Ryde 에 있는 Ryde Civic Centre 로 오시거나 (월 - 금, 오전 8:30 - 오후 4:30), 전화 131 450 번으로 전화 통역 서비스에 연락하셔서 통역사에게 여러번 대신 Ryde 시청에 전화 9952 8222 번으로 연락을 부탁하십시오.

Amend. No.	Date approved	Effective date	Subject of amendment

ITEM 4 (continued)

ATTACHMENT 1

Stormwater and Floodplain Management

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Stormwater and Floodplain Management

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1.0 Introduction

This Part shall be read in conjunction with Council's Stormwater and Floodplain Management Technical Manual and Water Sensitive Urban Design Guidelines. The Technical Manual and Guidelines have been created to provide additional detailed information to assist in the implementation of the objectives of City of Ryde Development Control Plan 2014 ("DCP") and must therefore be read in conjunction with the DCP. For the avoidance of doubt, the Technical Manual and Guidelines form part of the DCP.

1.1 Land to which this Part applies

This Part applies to all land within the City of Ryde. A section of the document has specific relevance to flood effected areas.

1.2 Purpose

The purpose of this Part is to guide development with respect to:-

- the management of stormwater runoff in terms of drainage and
- land susceptible to flooding or overland flow within the City of Ryde

1.3 Objectives

The overall objectives of this Part and associated Technical Manual are as follows;

- To ensure that the collection and conveyance of stormwater from development is undertaken in a safe manner without adverse impact to property or public safety and does not adversely impact downstream conditions.
- To minimise or prevent degradation of the environment from stormwater drainage systems, by implementing water sensitive urban design (WSUD) principals.
- To ensure that development is designed with consideration for overland flows and/or flooding that may potentially occur during large storm events, so as to minimising property damage and maintain public health and safety

1.4 Document Structure

This document has four sections which cover the components of managing stormwater drainage, flooding/overland flow when undertaking development in the City of Ryde.

An outline of these sections is as follows:

Section 1: Introduction	An introduction to the intent of the DCP, its structure and application to development proposals.
Section 2: Stormwater Drainage	Describes the requirements for stormwater drainage, in terms of collecting and controlling stormwater runoff to an approved point of discharge.
Section 3: Water Sensitive Urban Design	Describes requirements to ensure the design of stormwater drainage systems are aligned with the principals of water sensitive urban design.
Section 4: Flooding and overland flow	Describes the requirements for development on land susceptible to significant overland flows or flooding during large storm events.

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1.5 Relationship with other Plans and Manuals/Guides

This Part supplements and gives guidance to the objectives and controls of Ryde Local Environmental Plan 2014 (RLEP 2014).

This part is to be read in conjunction with:

- Stormwater and Floodplain Management Technical Manual
- Water Sensitive Urban Design Guidelines
- Eastwood and Terrys Creek Floodplain Risk Management Plan and Study (2009)
- Macquarie Park Floodplain Risk Management Plan and Study (2011)
- City of Ryde - Water Sensitive Urban Design Vegetation Selection Guide
- Floodplain Development Manual 2005

1.6 Dictionary

In regards to the definition of terms used in this Part refer to Councils DCP 2014 Part 10 Dictionary.

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2.0 STORMWATER DRAINAGE

2.1 Drainage Principals

Development affects the natural drainage patterns of land. It is critical then that development affecting the existing stormwater runoff regime is undertaken in a manner that does not negatively impact on neighbouring properties, the public drainage network or increase the threat to public safety.

This section seeks to ensure that the management of stormwater from development is not detrimental to downstream areas and does not burden the public drainage network.

The following subsections address the principles of drainage system design associated with achieving Council's objectives for stormwater management. These are;

- Section 2.2 – Property Drainage i.e. Stormwater management on the property
- Section 2.3 – Stormwater Discharge from Property i.e. Means of stormwater discharge from the property.
- Section 2.4 – Community Stormwater Management i.e. Control of stormwater discharge to the public drainage system.

2.2 Property Drainage

OBJECTIVE

1. To ensure the collection and conveyance of stormwater runoff on property is undertaken in a manner to preserve the amenity of the land, prevent damage to property and without jeopardising public safety.

CONTROLS

Property drainage systems are to be designed to collect and convey stormwater runoff from the property so as to prevent damage to private property (the subject site as well as neighbouring property), reduce long term ponding and to improve the amenity of the site after storm events or during periods of rainfall. All of the following needs to be implemented:-

- a. Stormwater runoff draining from impervious/ hardstand areas must be collected and conveyed via pipe or an engineered open channel to a discharge point in accordance with this Part and the Stormwater and Floodplain Management Technical Manual
- b. Stormwater runoff from soft landscaping or turfed areas should be conveyed to a discharge point in accordance with this Part and the Councils *Stormwater and Floodplain Management Technical Manual* or otherwise dealt with in a manner to mimic state of nature conditions and avoid long-term ponding.
- c. The property drainage network must be designed with sufficient capacity to safely convey stormwater run-off generated from design storm events listed in the *Stormwater and Floodplain Management Technical Manual*.
- d. Stormwater runoff, including overland flows entering the site from upstream properties, must be managed to provide fail-safe protection to buildings, properties and persons either on private property or in the public domain.

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- e. Where a multi dwelling housing development is proposed on a site that consolidates two or more lots and any adjoining upslope properties do not have the benefit of a drainage easement, the development must be designed to potentially accommodate a new drainage easement benefitting upstream properties.
- f. The design and location of all drainage components must be visually unobtrusive and integrated with site landscaping to ensure they do not detract from the streetscape appearance of the development.

NOTE: Information to be submitted with a Development Application

- All development which affects the impervious footprint of the site or changes to landform, must demonstrate by way of a conceptual plan prepared in accordance with Section 3 of the Stormwater and Floodplain Management Technical Manual, the proposed means of the collection and conveyance of stormwater from the site, so as to demonstrate that stormwater management satisfies this Part.
- Development which is intended to utilise the existing drainage system, must submit documentation prepared by a suitably qualified person, demonstrating that the existing system is compliant with the Ryde DCP controls or otherwise detail the means to rectify the system to make it comply.

2.3 Stormwater Discharge from Property

Property drainage systems should ideally implement a gravity fed stormwater management system, which will eventually direct stormwater runoff to the lowest point of the site. Ideally the property drainage system should then seek to discharge to the public drainage network, comprised of either public drainage infrastructure (kerb and gutter, stormwater channels) or natural watercourses (streams and creeks).

OBJECTIVE

- 1. To ensure that the discharge of a stormwater runoff from property is undertaken in a controlled and sustainable manner that is not detrimental to downstream areas.

NOTE: *Schedule 1 Overview of Discharge points* provides guidance as to selecting an appropriate stormwater discharge point.

2.3.1 Preferred Discharge Point – Public Drainage Network or Natural Watercourse

The following controls only apply to property drainage systems which are to discharge to the public drainage network or natural watercourse.

CONTROLS

- a. Stormwater runoff from property must be directed to either public drainage infrastructure, a natural watercourse or public reserve under gravity feed wherever possible, with the point of connection designed in accordance with Section 1.4.1 of the *Stormwater Technical Manual*.
- b. Stormwater discharge from multi-residential dwellings, commercial, retail and industrial development on sites greater than 1000m² and within 30 metres of in-

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ground public drainage infrastructure, must extend this drainage infrastructure to the site, so as to enable a direct connection be made to this infrastructure.

- c. For sites that fall to a public reserve and are within 30m. of public drainage infrastructure, a direct connection to this must be made and will require the extension of the infrastructure to the site, unless an exemption is granted by Council after consideration of the scope of development relative to the cost of the exercise as well as construction logistics and affectation to the reserve.

NOTE: If to achieve the above controls it is necessary for a property to drain over a neighbouring property, it will be necessary for a private drainage easement to be acquired (see 2.3.2 Private Drainage Easements)

2.3.2 Private Drainage Easements

The term "easement" refers to a portion of land on a property in which a separate person/ party (not the owner) has a right to utilise for a specific purpose, such as for the purpose of drainage. To obtain a drainage easement typically warrants an offer of compensation to the property owner burdened by the easement.

CONTROLS

- a. Where development is to utilise an existing private drainage easement to drain, proof of the right to drain through the easement and clarification of the infrastructure in the easement (or works required to accomplish this) must be presented prior to consent to ensure the means of drainage is viable.
- b. Where a new private drainage easement must be established to legally convey stormwater runoff through a downstream property to a preferred discharge point, a private drainage easement must be obtained. Refer to Section 1.6 of the *Stormwater Technical Manual* in relation to this process.

NOTE: Where the subject property falls towards private property, there is great potential for stormwater runoff to impact downstream lots. To safely convey stormwater runoff a drainage easement is required so as to enable the legal right to drain stormwater over the downstream property. Should exemption be granted for the need to acquire a new easement, the requirements of alternative discharge points are as specified in Section 2.3.3.

2.3.3 Alternative Discharge Points

It is acknowledged that the process of acquiring an easement can be costly in terms of time and money, and is an onerous exercise for minor development. For some types of minor development alternate discharge points maybe considered.

Table 2.3.below specifies the conditions of exemption from having to establish a private drainage easement for given development types.

DEVELOPMENT TYPE	CONDITIONS OF EXEMPTION
Residential - Alterations and additions	<ul style="list-style-type: none"> • Residential alterations and additions will not require the acquisition of a drainage easement unless 75% of the permissible building footprint is altered, in which case the development will be considered as a new dwelling.

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Stormwater and Floodplain Management

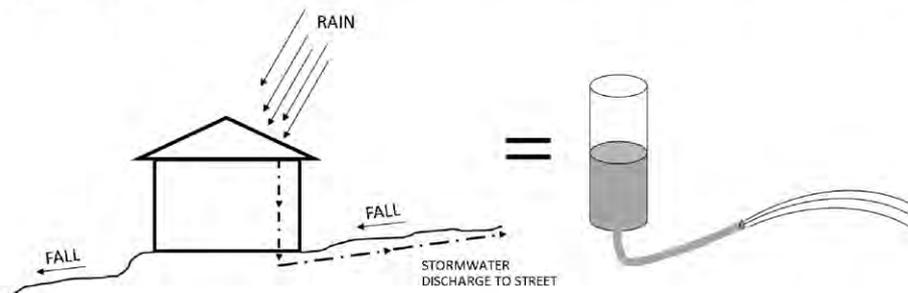
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Residential - New Dwellings/ Dual Occupancies	<ul style="list-style-type: none"> • An attempt must be made to acquire a drainage easement through the site. • Evidence must be provided that a formal request, with monetary offer, has been undertaken to acquire an easement through the downstream property(ies). • The request must include a reasonable monetary offer of compensation. • Exemption from having to acquire an easement and the utilisation of an alternative means of stormwater disposal will be considered provided that a written refusal from the downstream property owner(s) be provided OR evidence by way of a Statutory Declaration that more than 3 attempts has been made to contact the owner, yet they have not responded to the request. • This process is detailed in Section 1.6 of the <i>Stormwater Technical Manual</i>.
Institutional Development (Schools) AND landscaped/ rural lots	<ul style="list-style-type: none"> • Where the lowest portion of development is distanced more than 100m from the downstream property, alternative discharge points may be considered.
Commercial, Industrial AND Multi-residential development.	<ul style="list-style-type: none"> • None. The scope of development is such that a private drainage easement must be obtained.

TABLE 2.3 – Conditions of exemption from having to acquire a private drainage easement.

2.3.3.1 Alternative Discharge Points– Charged or siphonic systems Control

Charged or siphonic systems operate by the weight of water in the drainage system, pushing water against gravity to the point of discharge. A simplified view of a charged system is as below.



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Use of a charged/ siphonic system for drainage of low level properties is not an ideal solution for the following reasons;

- The system is unable to drain areas below the point of discharge.
- Failure of the system (e.g. due to blockage, large storm events, etc) will result in stormwater runoff going downhill, away from the discharge point. This may be adverse for properties downstream.
- Piping of stormwater runoff against the natural fall of the land may redirect stormwater runoff outside the natural catchment area. This can exacerbate flooding impacts in the receiving catchment.
- The system has higher maintenance requirements in comparison to a typical drainage stormwater system.

CONTROLS

- a. The use of charged or siphonic system as a primary means to drain a development will not be permitted unless the development satisfies the conditions for exemption from having to acquire a private drainage easement in Table 2.3.

NOTE: The use of charged systems for directing stormwater runoff to onsite detention or rainwater storage tanks is acceptable provided the failure mode of the system is accounted for (e.g. any stormwater flows surcharging from the piped system can be directed to the discharge point by grading the land, structures or channels).

- b. All components of the charged/ siphonic systems must comply with the design requirements stated in Section 1.3.6 of the *Stormwater and Floodplain Management Technical Manual*.
- c. Charged drainage systems must be designed so as to not extend beyond the boundaries of the property.
- d. Titles of encumbrance must be placed on all charged/siphonic systems to ensure these drainage systems are maintained and will operate as designed.

2.3.3.2 Alternative Discharge Point – Absorption/ onsite disposal systems

The use of absorption /onsite disposal systems generally involve discharging stormwater runoff to a large trench/ pit below ground level, to facilitate stormwater flows to infiltrate into the soil or mimic natural stormwater runoff in locations where the system is intended to surcharge.

Absorption or infiltration pits are not an ideal solution for drainage as they can have the following impacts.

- A majority of the Ryde Council area have soil conditions unsuitable for this type of system in that they have low infiltration rates (meaning they are poor at absorbing stormwater) and areas at risk of slope instability.
- Absorption systems have limited ability to accommodate stormwater runoff from large storm events and will disperse these flows over the downstream area.
- Absorption systems alter groundwater conditions which can cause structural issues in adjoining buildings and result in nuisance seepage flows downstream, days after a storm event.

For these reasons, drainage to such systems should be used sparingly.

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CONTROLS

- a. Absorption/ onsite disposal system will only be permitted as a primary means to drain development unless the development satisfies the conditions for exemption from having to acquire a private drainage easement stated in the Table 2.3 OR where the development falls to a Park/ Reserve and discharge to public drainage infrastructure cannot be undertaken or an exemption from doing so has been granted by Council.
- b. The design of the absorption system must comply with the design requirements stated in Section 1.3.5 of the *Stormwater Technical Manual*.
- c. The use of absorption and onsite dispersal systems is not permitted in locations marked by Council as being classified as "High Risk" in terms of slope stability.
- d. The use of a absorption/ onsite disposal system on sites located in lower risk slope stability areas (classed as M1, M2 and M3a by Council) may be permitted, subject to the submission of a geotechnical report demonstrating that the proposed absorption system can be implemented without deleterious impacts.
- e. Absorption systems can be used where the impervious site coverage does not exceed 35% of the site. Site coverage ratios of up to 40% may be permitted provided an onsite detention system (OSD) is incorporated prior to the discharge point. For sites located in an OSD exempt area as marked on the "Ryde Catchment Map" – Appendix 4 of the Stormwater and Floodplain Management Technical Manual, , an equivalent sized rainwater tank surplus to BASIX requirements will be required.
- f. Absorption systems must be located as far as practical from structures downstream, providing a minimum 5 m. clearance from boundaries and 3 m. clearance from structures or hardstand areas. For onsite dispersal systems, this may be reduced to 2 m. clearance from a boundary which backs onto a public reserve.
- g. Titles of encumbrance must be placed on the absorption system to ensure it is maintained and will operate as designed.

2.3.3.3 Alternative Discharge Point – Pump / Sump systems

Pump/ sump systems are a mechanical means to convey stormwater runoff to a suitable discharge point. It is the least preferred of the alternative systems for the following reasons;

- Pumps are reliant on electrical power to operate, which typically fails during a storm event.
- As they rely on an external energy source, they are not an environmentally sustainable form of development.
- It has a finite and limited rate in the disposal of stormwater.
- Such systems are difficult to cater for failure of the system as sumps are usually located in the lowest point in the site, typically in a basement garage.
- Requires ongoing maintenance to function up to the design specifications.

Accordingly pumps are suitable only to drain seepage or minor amounts of stormwater runoff to basement parking areas.

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CONTROLS

- a. Pump/ sump systems are permitted only for the disposal of stormwater runoff in basement level car parks and driveways leading to those areas.
- b. The design of pump/ sump systems must be in accordance with Section 1.3.7 of the *Stormwater Technical Manual*.
- c. Charged or rising mains from the pump system must not extend beyond the boundary of the site.
- d. Titles of encumbrance must be placed on the pump/ sump system to ensure it is maintained and will operate as designed.

2.4 Community Stormwater Management

Development in the City of Ryde Council area has experienced significant growth in the last half-century and correspondingly the volume and rate of stormwater runoff from developed areas to the public drainage network have escalated over this time. This has been exacerbated by flooding issues throughout the area and placed a greater burden on the public drainage network. The following aerial images demonstrate the scale of development the area has undergone.



Ryde 1943



Ryde 2012

To counter the effects of development, Council has adopted an onsite detention policy which seeks to reduce the *rate* of stormwater runoff discharged to the public drainage network from development, consistent with the pre-developed, state of nature conditions of the catchment area.

Onsite detention (OSD) is a component of the property drainage system which *restricts* the rate of runoff from the site, mimicking state-of-nature conditions. As the rate of water exiting the system is less than the rate of watering entering, OSD systems require rainwater storage to buffer rainwater flows.

OBJECTIVE

- 1. To ensure that the collective impact of stormwater runoff from development to the public drainage network and waterways, in terms of environmental impacts and capacity to convey stormwater, is minimised or prevented wherever possible.

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Stormwater and Floodplain Management

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CONTROLS

- a. Onsite stormwater detention must be incorporated in the property stormwater drainage system for all development unless the development can satisfy a condition of exemption as listed in Section 1.4.1 of the *Stormwater and Floodplain Management Technical Manual*.
- b. The design of the onsite detention component must comply with the requirements specified in Section 1.5 of the *Stormwater and Floodplain Management Technical Manual*.
- c. All stormwater runoff from impermeable areas must be routed through the onsite detention system where possible. Where this cannot be readily achieved, the design of the onsite detention must be revised to compensate for the uncontrolled discharge utilising the method stated in the *Stormwater Technical Manual*.
- d. Below ground onsite detention system storages located at the front of the site must be located under driveway and vehicle access ramps where possible.
- e. Titles of encumbrance must be placed on all on-site detention systems.

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3.0 WATER SENSITIVE URBAN DESIGN

3.1 General

Water Sensitive Urban Design (WSUD) is an element of stormwater management which seeks to reduce the environmental impact of drainage systems and integrate water reuse as a result of development.

Traditional stormwater drainage system design sought to dispose of stormwater from a property as efficiently, fast and as cost effective as possible. Such approaches can be detrimental to the receiving waterways. This practise was also contrary to sustainable development practises by not recognising water as a valuable resource.

3.2 WSUD – Where does it apply

It is acknowledged that the pro-active implementation of WSUD principals may not be practical or cost effective for smaller development. With this in mind, the following controls only apply to;

- Development on land in a business or industrial zone if the development is greater than 1,500 m² in gross floor area. This will include residential flat buildings and mixed use developments
- Development on land for SP2 Infrastructure such as schools, hospitals and other institutions, greater than 1,500 m² floor area.
- Above-ground carparks accommodating more than 50 carspaces.
- Land subdivisions resulting in the creation of 5 or more lots.

OBJECTIVES

1. To ensure that the quality of stormwater discharged to the public drainage network as a result of development is such that it will not be detrimental to receiving waters.
2. To encourage stormwater treatment measures which are integrated into the landscape so as improve the visual amenity and enhancement of public space areas.
3. To reduce potable water demand via the reuse of stormwater runoff.

3.3 WSUD Controls

3.3.1 Stormwater Quality

CONTROLS

- a. All development applicable under this section must prepare a Water Sensitive Urban Design Strategy Plan (WSUD Strategy Plan) which is to contain, but is not limited to, the following items plus be in accordance with Council's document, "*Water Sensitive Urban Design Guidelines*".

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- Stormwater Management plan of the site and proposed development marked with constraints and opportunities.
 - Details of the treatment methodology for achieving the stormwater quality targets specified in control (b) with due consideration for the constraints and opportunities of the site noted above. All measures must be located on the property.
 - Describe how the treatment methodology will integrate with the urban design.
 - An analysis of non-potable water demand for the proposed development.
- b. WSUD measures incorporated into the development must satisfy the following pollutant target controls;
- 90% reduction in the post development mean annual load of total pollutant loads (greater than 5mm)
 - 85% reduction in the post development mean annual load of Total Suspended Solids (TSS)
 - 60% reduction in the post development mean annual load of Total Phosphorous (TP)
 - 45% reduction in the post development mean annual load of Total Nitrogen (TN)
- c. All treatments are to be located inside the confines of the property.

3.3.2 Water harvesting and reuse

Water supply can vary with weather conditions and therefore can be considered a finite and valuable resource. Accordingly the ability to implement water reuse facilities should be sought wherever possible.

CONTROLS

- a. All development applicable under this section that does not require a BASIX certificate, must provide a rainwater tank to meet greater than the 50% of non-potable water demand.
- b. Water use within open space areas of the development (for uses such as irrigation, ponds and water features, etc) must be supplied from sources other than potable water. This may include rainwater storage tanks or treated grey-water, to meet 80% of the water use demand.

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4.0 FLOODING AND OVERLAND FLOW

4.1 General

In accordance with the City of Ryde LEP 2014 and the NSW Floodplain Development Manual (2005), Council is required to consider the impacts of flooding and overland flow in the assessment of development in flood affected areas. The primary objective of State policy is:

“to reduce the impact of flooding and flood liability on individual owners and occupiers of flood prone property, and to reduce private and public losses resulting from floods, utilising ecologically positive methods wherever possible.”

The following section seeks to ensure development and future occupants are appropriately protected from the impacts of stormwater inundation on land identified as being **flood affected** as defined under LEP 2014 clause 6.3 *Flood planning*.

i.e.

- (a) land identified as “Flood Planning Area” on the Flood Planning Map, within Ryde LEP 2014 and
- (b) other land at or below the flood planning level.

4.2 Flood Risk and Development

Development requirements and controls under this section are based on:-

- the exposure to flood risk (i.e. type of development and land use) and
- the level of flood risk (flood hazard) within flood affected areas.

4.2.1 Development and Land Use Categories

Development types have been separated into the following categories based on the ramifications of such development to flood risk that a property is exposed to.

- Landform Development (retaining walls, fencing, swimming pools)
- Carparking Areas (Any development where parking is a component for consideration)
- Concessional Development (residential alterations and additions, minor works or change of use)
- Residential Development
- Retail, Commercial & Industrial Development
- Recreation & Non-urban Development
- Sensitive Uses & Facilities
- Critical Uses & Facilities

Criteria of development types are listed in Schedule 2 of this Part and the controls listed in Section 4.4 are to be applied relative to these categories.

4.2.2 Flood Risk (flood hazard) within flood affected areas

In accordance with the NSW Floodplain Development Manual, flood levels are determined from the 100yr ARI (Annual Recurrence Interval) storm event.

Council has identified locations subject to flooding and major overland flows, based on the catchment data and historical records and is in the process of mapping flood affectation

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throughout the area. For areas where this has been completed, site specific flood information can be obtained and must be utilised when developing the property. It is advised to contact Council in regards to clarifying whether flood information is available.

In locations where flood level information is not available from Council, flood risk levels specific to the site will need to be estimated. For minor development, it is acknowledged the cost of obtaining this information is relatively high in comparison to the cost of works. As such, Council has implemented provisions to be undertaken in the design of the development and preparation of the Flood Impact Statement for concessional development.

The level of flood risk is basically a product of flood depth and the velocity of flow and can be categorised as follows.

High Flood Risk	Areas where there is a potentially catastrophic damage to property, risk to life, evacuation problems or where development would significantly or adversely alter flood behaviour. Most development is restricted in these locations.
Medium Flood Risk	Areas whereby there would be potential flood damage or public safety is a concern but could be addressed by the application using appropriate measures.
Low Flood Risk	Land within the floodplain (i.e. within the extent of the probable maximum flood) but not identified as either High Flood Risk, Medium Flood Risk Precinct or as an Overland Flow Precinct.
Overland Flow Precinct	Areas identified as Overland Flow Precincts are distant from watercourses where shallow inundation (relative to major flooding) occurs following heavy rain. Typically the depth of inundation will be less than 0.3 m to 0.5 m but more than 0.1 m to 0.2 m in a 100 year ARI event.

Localised overland flows attributed to stormwater runoff on the site itself must be taken into consideration. Minor overland flow depths may typically be around 50mm to 100mm and, whilst they do not present great risk to development, must meet the minimum development control requirements to ensure there is adequate protection from any stormwater inundation.

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4.3 Terms and definitions

Terms and references used in this Section are defined as follows:-

freeboard – An additional level difference applied above the flood level, and is considered a factor of safety to account for any debris or unaccounted changes in the landform which may affect flood levels. For development which is suspended above flood waters and major overland flows, the freeboard is to be taken from the underside of the structure.

- *Habitable* – Floor areas which are furnished or provide dry storage of goods. Inundation of these areas would result in a great loss of amenity and property damage to the development.
- *Non-Habitable* – Enclosed or partially open floor area which is not the above.
- *ARI* – Average Recurrence Interval, represents flood magnitude and potential likelihood.
- *PMF* – Probable Maximum Flood, the largest flood that could conceivably occur at a particular location.

4.4 Flood Affected Objectives and Controls

OBJECTIVES

1. To ensure that development on land affected by flooding and overland flow is undertaken in a manner which provides for the safety of occupants of that development as well as minimise damage to private property, during such flooding events.
2. To ensure essential services and land uses are designed with respect to potential flooding and overland flow risks.
3. To ensure development does not exacerbate flooding on other properties.
4. To ensure flood protection measures are sympathetic to the streetscape and relationship of the building to the street, do not have other adverse environmental impacts

4.4.1 Development in the Flood Planning Area

CONTROLS

- a. For all development that is flood affected, a Flood Impact Statement must be submitted to Council. The Flood Impact Statement is to be prepared in accordance with Section 2.2 of the *Stormwater and Floodplain Management Technical Manual* and is required to address the various controls related to the following development types.

4.4.2 Carparking Areas

Carparking is typically located in areas either exposed to the weather or in below ground areas at risk of flooding. Accordingly the potential for property damage is great, not only to vehicles but also floating vehicles carried by overland flows, and jeopardise public safety.

CONTROLS

- a. To minimise property damage, the following finished surface levels must be attained for new parking areas;

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- For open parking areas, no less than the 100yr ARI flood level.
 - For enclosed parking areas, the parking area must be no less than the 100yr ARI flood level plus 150mm freeboard.
 - Basement parking or parking at levels below the adjacent flood levels, a bunded crest at the estimated PMF (probable maximum flood) level prior to descent into the parking area, must be provided such that inundation of the area is prevented.
 - For new parking areas associated with concessional development, parking areas are to be elevated to habitable floor level.
- b. New parking areas must not divert overland flow or reduce flood storage such to adversely impact the surrounding area.
- c. Large open parking areas (greater than 10 carspaces) must provide adequate restraints or barriers to prevent vehicles leaving the site up to the 100yr ARI flood event.
- d. The utilisation of existing parking areas must not result in the increased risk to property damage or threat to public safety.

4.4.3 Landform Development

Alterations to the landform, which includes the addition of retaining walls and fences, in the regions of floodwaters and major overland flows can have adverse impacts for neighbouring properties in terms of higher floor levels or diverted flows.

CONTROLS

- a. For landform development exposed to Low Risk and above Flood Risk Category (or where this is not known, the indicative extent of inundation on Councils mapping system) the following must occur
- i. Fences are permeable, open or otherwise a frangible structure, such to permit the conveyance of floodwaters below the 100yr ARI flood event. In the event the flood level is unknown, 200mm above ground level is to be adopted.
 - ii. The face of retaining walls, pools or garden beds aligned towards overland flows are no greater than 200mm in height, unless it can be demonstrated such a structure will not have an adverse impact to the surrounding area by way of a Flood Impact Statement.

4.4.4 Concessional Development

The scale of this type development is minor i.e. it does not greatly extend the life of the development or structure to be retained.

Development under this category includes;

- Alteration and additions to a single residential or dual occupancy dwelling. This does not apply to major alterations which would effectively result in a new dwelling.
- Change of use for an industrial/ commercial/ retail floor area which does not result in increased risk of property damage or jeopardise public safety.

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- Construction of a non-habitable outbuilding associated with single residential or dual occupancy development.

CONTROLS

- a. Concessional development must not, jeopardise the degree of protection from inundation afforded by existing development on the site nor increase the risk to public safety.
- b. Floor levels of *habitable* and *non-habitable* areas must comply with the freeboard requirements as stated in Table 2.1 of the *Stormwater Technical Manual*. Where flood level information cannot be obtained from Council or otherwise, *habitable* floor levels must provide a freeboard above the natural ground level no less than the maximum pre-developed equivalent OR coinciding with the existing habitable floor level within the existing footprint, subject to consideration of the Flood Impact Statement under the concessional provisions for this component (Floor Levels).
- c. Extension of the existing building footprint which is exposed to flood waters, or if the extent of flooding is unknown, must be designed and constructed such to allow for the passage of overland flow underneath the structure.
- d. Development must not divert major overland flows or reduce flood storage such to adversely impact the neighbouring property or surrounding area. The submitted Flood Impact Statement must give consideration that the development does not;
 - i. Reduce the pre-developed level of flood storage.
 - ii. Increase flood levels or velocities such to adversely impact adjoining dwellings.

4.4.5 Residential

The following controls relate to all new residential development (including secondary dwellings such as granny flats).

CONTROLS

- a. Residential development on land subject to flood risk categorised as high will not be permitted unless it can be clearly demonstrated that development under this section can be undertaken on the land without jeopardising public safety and access, property damage or adverse ramifications of the pre-developed flood regime by means of a Flood Impact Statement.

NOTE: The relevant environmental instrument LEP 2014 identifies development permissible with consent in various zones in the LGA. Notwithstanding, constraints specific to individual sites, may preclude Council granting consent for certain forms of development on all or part of a site.

- b. Floor levels of habitable and non-habitable areas must comply with the freeboard requirements as stated in Table 2.1 of the Stormwater Technical Manual.
- c. New structures subject to flooding and overland flow (excluding those sites located in Overland Flow Precincts) must be designed and constructed to withstand the anticipated hydrostatic forces. For all parts of the development potentially exposed to floodwater, below the minimum freeboard requirement, the development structure must:
 - i. be constructed of flood compatible building components in accordance with the Stormwater and Floodplain Management Technical Manual.

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- ii. A structural engineer must certify that the completed works are designed and capable of withstanding forces subject to forces of floodwater, debris, buoyancy forces anticipated by the 100yr ARI flood event.
- d. Development must not divert major overland flows or reduce flood storage such to adversely impact the neighbouring property or surrounding area. It must be demonstrated the development does not;
 - i. Reduce the pre-developed level of flood storage.
 - ii. Increase flood levels or velocities such to adversely impact adjoining dwellings.
- e. If the development under this development type category involves subdivision of the land, it must be demonstrated that any potential development of this newly created allotment can comply with the controls under this section.
- f. A restrictive covenant must be placed on the title of the land to ensure there are no further significant works and alterations to the landform or development are undertaken without the approval of Council such to impact on flooding.

4.4.6 Commercial or Industrial

The following controls relate to all new commercial or industrial development.

CONTROLS

- a. Commercial development on land subject to flood risk categorised as high will not be permitted unless it can be clearly demonstrated that development under this section can be undertaken on the land without jeopardising public safety and access, property damage or adverse ramifications of the pre-developed flood regime by means of a Flood Impact Statement.

NOTE: The relevant environmental instrument LEP 2014 identifies development permissible with consent in various zones in the LGA. Notwithstanding, constraints specific to individual sites, may preclude Council granting consent for certain forms of development on all or part of a site.

- b. Floor levels of *habitable* and *non-habitable* areas must comply with the freeboard requirements as stated in Table 2.1 of the *Stormwater Technical Manual*. If these levels cannot be practically achieved for the entire floor area (E.g. for reasons of accessibility from a public space) then a lesser level may be considered subject to consideration of the extent or scale of property damage and risk to public safety.
- c. New structures subject to flood waters and major overland flows (excluding those sites located in Overland Flow Precincts) must be designed and constructed to withstand the anticipated hydrostatic forces. For all parts of the development potentially exposed to floodwater, below the minimum freeboard requirement, the development structure must:
 - i. be constructed of flood compatible building components in accordance with the *Stormwater Technical Manual*.
 - ii. A structural engineer must certify that the completed works are designed and capable of withstanding forces subject to forces of floodwater, debris, buoyancy forces anticipated by the 100yr ARI flood event.
- d. Development must not adversely impact the existing flood regime in terms of diverting major overland flows or reduce flood storage such to adversely impact the surrounding area. The submitted Flood Impact Statement must demonstrate the development does not;

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- i. Reduce the pre-developed level of flood storage.
 - ii. Increase flood levels or velocities such to adversely impact adjoining dwellings.
- e. All goods and materials must be stored at the minimum *habitable* floor level, complying with the freeboard requirements as stated in Table 2.1 of the *Stormwater Technical Manual*, unless the site is located in an Overland Flow Precinct in which case this may be reduced to 500mm above the adjoining ground level. Exemptions from this may be considered if it can be demonstrated in the Flood Impact Statement, that the materials will not adversely impact the surrounding environment or can be damaged if subject to stormwater inundation.
- f. If the development under this development type category involves subdivision of the land, it must be demonstrated that potential development of this newly created allotment can comply with controls under this section.
- g. A restrictive covenant must be placed on the title of the land to ensure there are no further significant works and alterations to the landform or development are undertaken without the approval of Council such to impact on floodwaters.

4.4.7 Recreation and Non-Urban

The following controls relate to development of land intended for recreational and non-urban purposes. Examples of this include sports fields, parks, etc.

CONTROLS

- a. Floor levels of *habitable* and *non-habitable* areas must comply with the freeboard requirements as stated in Table 2.1 of the *Stormwater Technical Manual*. If these levels cannot be practically achieved for the entire floor area (E.g. for reasons of accessibility from a public space) then a lesser level may be considered subject to consideration of the extent or scale of property damage and risk to public safety.
- b. New structures subject to flood waters and major overland flows (excluding those sites located in Overland Flow Precincts) must be designed and constructed to withstand the anticipated hydrostatic forces. For all parts of the development potentially exposed to floodwater, below the minimum freeboard requirement, the development structure must:
 - i. be constructed of flood compatible building components in accordance with the Stormwater and Floodplain Management Technical Manual.
 - ii. A structural engineer must certify that the completed works are designed and capable of withstanding forces subject to forces of floodwater, debris, buoyancy forces anticipated by the 100yr ARI flood event.
- c. Development must not adversely impact the existing flood regime in terms of diverting major overland flows or reduce flood storage such to adversely impact the surrounding area. The submitted Flood Impact Statement must give consideration that the development does not;
 - i. Reduce the pre-developed level of flood storage.
 - ii. Increase flood levels or velocities such to adversely impact adjoining dwellings.
- d. Development located on large lots subject to full inundation must demonstrate that adequate refuge is provided for all occupants above the PMF (probable maximum flood) event. This is to ensure that public safety is maintained.

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- e. All goods and materials must be stored at the minimum *Habitable* floor level, complying with the freeboard requirements as stated in Table 2.1 of the *Stormwater Technical Manual*, unless the site is located in an Overland Flow Precinct in which case this may be reduced to 500mm above the adjoining ground level. Exemptions from this may be considered if it can be demonstrated in the Flood Impact Statement, that the materials will not adversely impact the surrounding environment or can be damaged if subject to stormwater inundation.

4.4.8 Sensitive Uses and Facilities

The following controls relate to development of land intended for use by the community and which, if it were to be disabled, would impose a great detriment to the community in returning to normal operations after a flood event. Examples of this include educational establishments, residential care facilities, fuel stations, public utility buildings, etc.

CONTROLS

- a. Development categorised as “Sensitive Uses and Facilities” as per Schedule 2 subject to flood risk categorised as MEDIUM or HIGH will not be permitted.

NOTE: The relevant environmental instrument LEP 2014 identifies development permissible with consent in various zones in the LGA. Notwithstanding, constraints specific to individual sites, may preclude Council granting consent for certain forms of development on all or part of a site.

- b. All floor levels must be no lower than the PMF level. Exemption from this may be considered, subject to consideration of the extent or scale of impact to the community that would occur in the event the structure is inundated.
- c. New structures subject to flood waters and major overland flows must be designed and constructed to withstand the anticipated hydrostatic forces. For all parts of the development potentially exposed to floodwater up to the PMF event, the development structure must:
 - i. be constructed of flood compatible building components in accordance with the *Stormwater Technical Manual*.
 - ii. A structural engineer must certify that the completed works are designed and capable of withstanding forces subject to forces of floodwater, debris, buoyancy forces anticipated by the PMF flood event.
- d. Development must not adversely impact the existing flood regime in terms of diverting major overland flows or reduce flood storage such to adversely impact the surrounding area. The submitted Flood Impact Statement must demonstrate the development does not;
 - i. Reduce the pre-developed level of flood storage.
 - ii. Increase flood levels or velocities such to adversely impact adjoining dwellings.

4.4.9 Critical Uses and Facilities

CONTROLS

- a. Development categorised as “Critical Uses and Facilities” as per Schedule 2 will not be permitted on land subject to major overland flows and floodwaters, excluding lots identified as Overland Flow Precincts.

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NOTE: The relevant environmental instrument LEP 2014 identify development permissible with consent in various zones in the LGA. Notwithstanding, constraints specific to individual sites, may preclude Council granting consent for certain forms of development on all or part of a site.

Schedule 1 Overview of Preferred Discharge points

Downstream Area	Comment
<p>Street frontage (kerb and gutter)</p> 	<p>The discharge of stormwater to public drainage infrastructure in the roadway area (kerb & gutter, kerb inlet pit, Council drainage pipe) is ideal as this public asset is managed to safely direct stormwater from developed areas to receiving waters with minimal environmental impact.</p> <p>It is the preferred point of discharge and should be sought in all cases.</p> <p>Refer to Section 2.3.2 (Preferred Discharge Point – Public Drainage Network or Natural Waterway).</p>
<p>Council Drainage Pipe or Channel in lowest region of property.</p> 	<p>The discharge of stormwater to public drainage infrastructure (Council drainage pipe) located on the property is accepted as this public asset is managed to safely direct stormwater from developed areas to receiving waters with minimal environmental impact.</p> <p>The manner of connection warrants an inspection by Council however it is the preferred point of discharge and should be sought in all cases.</p> <p>Refer to Section 2.3.2 (Preferred Discharge Point – Public Drainage Network or Natural Waterway).</p>
<p>Natural Waterway</p> 	<p>Natural waterways are considered part of the public drainage network as they convey stormwater runoff from developed areas to receiving water.</p> <p>Discharging to a natural waterway is acceptable however needs to be undertaken with care to preserve the natural riparian environment of that waterway.</p> <p>Refer to Section 2.3.2 (Preferred Discharge Point – Public Drainage Network or Natural Waterway).</p>

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<p>Public Nature Reserve or Park</p> 	<p>Where the property falls to a Park or Reserve, stormwater discharge should seek to connect to public drainage infrastructure if this is in proximity to the site. Otherwise the manner of discharge to a Park or Reserve, whilst presenting low potential for property damage, can have consequences for the environment of that area.</p> <p>Where there is public drainage infrastructure in the Reserve, Council is unable to grant a private drainage easement to discharge stormwater runoff over public reserves, due to the classification of the land. The applicant will be required to extend this infrastructure to the site in order to drain to it.</p> <p>If this does not exist or is onerous for the scope of works, alternative means of stormwater discharge may be considered.</p> <p>Refer to Section 2.3.2 (Preferred Discharge Point – Public Drainage Network or Natural Waterway) prior to considering alternative means of stormwater disposal.</p>
<p>Private Property</p> 	<p>Where the site falls towards private property, this obviously presents the greatest potential for adverse impacts to the neighbouring property.</p> <p>It is preferable that stormwater runoff from the upstream property be piped over the neighbouring property to a preferred discharge point. This will however require an easement.</p> <p>It is acknowledged that this exercise is onerous for small scale development and so an exemption from having to acquire a drainage easement may be applicable for certain situations.</p> <p>Refer to Section 2.3.1 (Private Drainage Easements) prior to considering alternative means of stormwater disposal.</p>

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Schedule 2 – Flooding and Overland Flow Development Categories

Residential Development

Development which permits a place of residence or temporary occupation for the general public. A majority of this is represented by single residential properties and thereby there is potential that the stormwater inundation or flooding could pose a danger to public safety and property damage. In most cases, the lower scope of works presents less opportunity for flood protection and there is greater repercussion to occupants resulting from flood events.

Residential works involving alterations and additions to an existing dwelling, refer to “Concessional Development”.

Retail, Commercial & Industrial Development

Development which is typically providing goods for sale or supply and other services. For such development, there is typically low exposure to personal safety (staff and patrons per square metre of the site is low) however there is a greater proportion for damage to property in terms of materials and goods.

It is acknowledged that most development in this category would be more tolerant of inundation due to the nature of the business, particularly for industrial applications.

Recreation & Non-urban Development

This is comprised development normally exposed to the elements and is therefore present a considerably reduced potential for damage to private property.

Sensitive Uses & Facilities

Development accommodating services or facilities which are essential to evacuation during periods of flooding or if effected would unreasonable affect the ability of the community to return to normal activities after flood events.

Critical Uses & Facilities

Emergency services facilities, administration building or public administration building that may provide an important contribution to the notification or evacuation of the community during flood events.

Concessional Development

Concessional development refers to minor works or change of use that does not considerably extend the serviceable life of the structure on site any further than, say, 25 years.

- Additions to an existing dwelling (unless in Councils opinion the extent of alteration is such that the dwelling is effectively a new dwelling)
- The construction of a non-habitable outbuilding; or
- Rebuilt dwellings which substantially reduce the extent of flood risks compared with the existing situation.

Landform Development

Works not included in the above categories however involve minor alterations to the landform and have potential to affect the path of overland flow or conveyance of flood waters.

NOTE: Refer to table 1 overleaf for example types of development for each of the above categories.

ITEM 4 (continued)

ATTACHMENT 1

Stormwater and Floodplain Management

7.3

CRITICAL USES AND FACILITIES	SENSITIVE USES AND FACILITIES	RESIDENTIAL
Emergency services facilities; administration building or public administration building that may provide an important contribution to the notification or evacuation of the community during flood events (e.g. SES headquarters and Police Stations); Hospitals.	Community facility; telecommunications facility; Institutions; Educational establishments; Liquid fuel depot; Public utility undertaking (including electricity generating works and utility installations) which are essential to evacuation during periods of flood or if affected would unreasonably affect the ability of the community to return to normal activities after flood events, residential care facility, school and seniors housing.	Attached dwelling, backpackers' accommodation; bed and breakfast accommodation; boarding house; caravan park (with permanent occupants); child care centre; dual occupancy; dwelling; dwelling house; exhibition home; group home; home-based child care centre; home business; home industry; home occupancy; home occupation (sex services); hostel; hotel or motel accommodation; moveable dwelling; multi dwelling housing; neighbourhood shop; permanent group home; residential accommodation; residential flat building; secondary dwelling; semi detached
CRITICAL USES AND FACILITIES	SENSITIVE USES AND FACILITIES	CONCESSSIONAL
Air transport facility; airport; amusement centre; brothel; bulky goods premises; business premises; caravan park; community facility (other than critical and sensitive uses and facilities); correctional centre; crematorium; depot; entertainment facility; exhibition village; food and drink premises; freight transport facility; function centre; funeral chapel; funeral home; hazardous industry; hazardous storage establishment; health care professional; health consulting rooms; health services facility; heavy industry; heliport; highway service centre; industrial retail outlet; industry; liquid fuel depot;	Animal boarding or training establishment; biosolid waste application; biosolids treatment facility; boat launching ramp; boat repair facility; boat shed; caravan park (with non- permanent occupants); charter and tourism boating facility; environmental facility; environmental protection works; extensive agriculture; extractive industry; information and education facility; horticulture; kiosk; landscape and garden supplies; marina; mine; mining; moveable dwelling; port facilities; public utility undertaking (other than critical uses or facilities); recreation area; recreation	Alterations and additions to freestanding/ dual occupancy residential dwellings. Work sheds, non-habitable outbuildings, Change of use of office/ industrial space.

Table 1 - Example types of development under Flooding and Overland Flow Categories listed in this Section.

NOTE: Not all land uses listed are permitted in all land use zones within Ryde LEP 2014

ITEM 4 (continued)

ATTACHMENT 1



City of Ryde
Civic Centre
1 Devlin Street
Ryde NSW 2112

www.ryde.nsw.gov.au

ITEM 4 (continued)

ATTACHMENT 4

#	DCP Part	Amendment	Key Stakeholders	Consultation
1	Stormwater Management	A review of Stormwater Management and Floodplain Management	<ul style="list-style-type: none"> Regular Stormwater Engineers (self-employed) Regular Stormwater Engineers (employed by Development Professionals) 	<ul style="list-style-type: none"> Email to key stakeholders with the amendment and consultation information of the DCP Part* 1 x Appointment based information session for stakeholders 'Have your say' webpage with soft copy and consultation information Consultation information in the City News in NDT Hard copy available at the Customer Service Centre, Ryde Planning and Business Centre and all Libraries
2	Macquarie Park DCP	Make Changes to reflect Amendment 1 of LEP 2014	<ul style="list-style-type: none"> Macquarie Park Forum Residents in the Macquarie Park Area Residential Property Owners in the Macquarie Park Area Strata and Property Managers in the Macquarie Park Area Business Property Tenants in the Macquarie Park Area Business Property Owners in the Macquarie Park Area 	<ul style="list-style-type: none"> Letters to key stakeholders with the amendment and consultation information of the DCP Part* 'Have your say' webpage with soft copy and consultation information Consultation information in the City News in NDT Hard copy available at the Customer Service Centre, Ryde Planning and Business Centre and all Libraries
3	Engineering Standards	A review of Driveways, Public Civil Works, Construction Activity and Title Encumbrances	<ul style="list-style-type: none"> Development Professionals (Private Certifiers, Project Companies, Developers and Architects) 	<ul style="list-style-type: none"> Letters to key stakeholders with the amendment and consultation information of the DCP Part* 'Have your say' webpage with soft copy and consultation information Consultation information in the City News in NDT Hard copy available at the Customer Service Centre, Ryde Planning and Business Centre and all Libraries

ITEM 4 (continued)

ATTACHMENT 4

#	DCP Part	Amendment	Key Stakeholders	Consultation
4	Signage	A review of Part 9.1 Signage to reflect current legislation and regulations	<ul style="list-style-type: none"> Business Property Tenants in the Macquarie Park Area Business Property Owners in the Macquarie Park Area 	<ul style="list-style-type: none"> Letters to key stakeholders with the amendment and consultation information of the DCP Part* 'Have your say' webpage with soft copy and consultation information Consultation information in the City News in NDT Hard copy available at the Customer Service Centre, Ryde Planning and Business Centre and all Libraries

* Stakeholders who are repeated through the DCP Parts will only receive one letter with all the relevant information regarding the DCP Stage 1 review.

5 SEPTEMBER QUARTERLY REVIEW REPORT - DELIVERY PLAN 2014-2018 AND 2014/2015 OPERATIONAL PLAN

Report prepared by: Chief Financial Officer
File No.: FIM/07/6/2/2/6 - BP14/1351

REPORT SUMMARY

Council's Four Year Delivery Plan 2014-2018 and One Year Operational Plan 2014/2015 set out the strategic and financial objectives for the year. They also detail the goals and various performance measures for Council's seven key outcome areas, the services and projects that Council plans to deliver in 2014/2015.

The attached Quarterly Report includes details for each of the seven Outcome areas and the 21 Program areas, detailing the targets adopted by Council and the performance to date in achieving those targets to 30 June 2015. Also shown is a financial performance summary for each key outcome area and a status report on all Capital and Non-Capital Projects by Program Area that are to be undertaken in 2014/2015, including an update on how each Project is progressing.

As a result of the September Quarterly Review, the proposed budget adjustments will result in an increase in Council's Working Capital by \$2.43 million to \$5.75 million as at 30 June 2015. It is proposed that \$2 million of this improved position be transferred to a new Reserve to ensure the efficiency savings are earmarked towards meeting the funding shortfall for the renewal and maintenance of Council's infrastructure assets.

The increase of \$2.43 million in Working Capital is directly attributable to the initiatives taken by staff throughout 2013/2014 to deliver a \$2.5 million efficiency saving to complement the proposed SRV application, effective from 1 July 2015.

In this quarterly review \$1.9 million of the estimated \$2.5 million efficiency savings have been achieved and brought to account representing the following;

- \$1.54 million in savings for salaries and wages, representing the reduction of 14 positions, in Council's staff establishment
- \$0.36 million in savings from reduced operational costs from Council's Base Budget

In addition to the above, additional revenue of \$0.18 million is due to be received as part of Council's Fees and Charges for 2015/2016, with an additional \$0.4 million for advertising sign income, that will be the subject of a planning proposal with a report to Council in February 2015. In all, an additional \$0.58 million is on track to be realised if supported by Council. In addition, there is an estimated \$0.5 million of further positions that are being targeted to be reduced in 2015, that when completed will see Council realise an overall \$3 million saving.

ITEM 5 (continued)

In addition to the above savings, Council also has improved its position in 2014/2015, due to a one-off adjustment of \$0.41 million related to the end of year processing of timesheets for Council's Public Works staff. Approximately 2 weeks of wages for 2014/2015 were charged to the 2013/2014 year, which should have been charged to the 2014/2015 year, as a result of difficulties encountered in the implementation of Council's Works and Assets system.

This review also brings to account additional income from Section 94 contributions received and additional grant funding from the State Government.

The majority of corporate indicators are on track or have exceeded target, with an improvement being shown in relation to completion of project milestones. Any projects that are proposed to be deferred or cancelled are listed in this report for Council's consideration.

RECOMMENDATION:

- (a) That the report of the Chief Financial Officer dated 30 September 2014 on the *Quarterly Review Report. Four Year Delivery Plan 2014-2018 and One Year Operational Plan 2014/2015, Quarter One, July – September 2014* be received and endorsed.
- (b) That the proposed budget adjustments included in this report resulting in a net increase of \$0.43 million in Council's Working Capital, to a projected balance as at 30 June 2015 of \$3.74 million, be endorsed and included in the 2014/2015 Budget.
- (c) That the proposed transfers to and from Reserves as detailed in the report, and included as budget adjustments, totalling a net increase in Transfers to Reserves of \$4.51 million be endorsed.
- (d) That the Certificate of the Responsible Accounting Officer dated 30 September 2014 be endorsed.
- (e) That Council endorse the Projects recommended for cancellation, deferral, being placed on hold or proposed to be carried over as detailed in the Report.

ATTACHMENTS

- 1 Q1 2014-2015 - Quarterly Report on Four Year Delivery Plan 2014-2018 and One Year Operational Plan 2014-2015 - July to September 2014 - CIRCULATED UNDER SEPARATE COVER

Report Prepared By:

John Todd
Chief Financial Officer

Report Approved By:

Roy Newsome
Group Manager - Corporate Services

ITEM 5 (continued)

Discussion

As required under section 407 of the Local Government Act, 1993 the quarterly review of the One Year Operational Plan 2014/2015 as at 30 June 2015 is presented to Council.

This Quarterly Review reports on the performance of Council in undertaking its Principal Activities in terms of its stated objectives and financial position. The following sections are included in the document, *Quarterly Review Report, Four Year Delivery Plan 2014-2018 and One Year Operational Plan 2014/2015, Quarter One, July – September 2014* that has been **CIRCULATED UNDER SEPARATE COVER – ATTACHMENT 1**:

- General Manager's Overview, Financial Management and Corporate Performance Overview - provides a 'snapshot' of Council's performance in the quarter relative to several high profile activities.
- Outcome Area Reports – including overview, operational indicators, financial outcome and graphical representation of performance measures.
- Capital and Non Capital Projects Quarterly Status Report – provides comments regarding the status of all of Council's Capital and Non Capital Expenditure projects.
- Base Budget Quarterly Status Report.
- Reserves Listing Report – outlines the opening balance, approved budgeted transfers to/from reserves and proposed additional transfers to/from reserves, with a projected balance as at 30 June 2015. **Appendix A**
- Quarterly Changes Report – provides comments and details of those budget items that are proposed to be increased or decreased in the 2014/2015 budget. **Appendix B**
- Consolidated Income and Expenditure Estimates 2014/2015, summary of the budget in two pages, showing the original budget and quarterly changes. **Appendix C**

Report

The September 2014 Quarterly Review has been completed and is submitted to Council for endorsement.

ITEM 5 (continued)

The key points to note that are included in this Review are:

Income

- \$4.10 million in Section 94 contributions received, which will be transferred to the Sec 94 reserves for future works
- \$0.94 million additional investment income; \$0.63 million in relation to unspent Section 94 funding and \$0.31 million for General Revenue.
- \$0.44 million RMS Black Spot Funding for Traffic Facilities Renewal Program
- \$0.26 million EPA Grant for Better Waste and Recycling received
- \$0.16 million additional income received from RMS
- \$0.20 million reduction in contribution from SES, partially offset by reduction of operating expenses for SES program

Expenses

- \$1.54 million reduction for salaries and wages, as savings related to vacant positions, recommended as cuts to Council's staff establishment and accordance with Council's \$2.5 million efficiency saving in support of Council's SRV proposal.
- \$0.36 million reduction in Base Budget expenditure as part of Council's overall \$2.5 million efficiency savings to complement the SRV proposal.
- \$1.15 million for purchasing property 39 Church Street, funded by Investment Property Reserve
- \$1.00 million additional funding for ELS Hall Park project, funded by Section 94 as per Council Resolution 15/14 23 September 2014
- \$0.46 million additional funding for Ryde Parramatta River Walk (POT p.43/57) project, funded by Asset Replacement Reserve
- \$0.44 million additional funding for Traffic Facilities Renewal Capital Program, funded by additional Black Spot RMS grant as per Council resolution dated 23 September 2014
- \$0.41 million reduction for salaries and wages. This is one off budget adjustment related to 2014/2015 salaries and wages to be costed to 2013/2014 due to system changes
- \$0.26 million additional funding for Archers Creek Litter Reduction project, funded by EPA For Better Waste and Recycling Grant
- \$0.20 million additional funding for TechOne enhancement project including additional licensing for TRIM, Ezescan, EasyLink and PDF explode as per Council resolution dated 26 August 2014

In the September Quarterly Review, the proposed budget adjustments will increase Council's Working Capital by \$2.43 million to a projected \$5.75 million as at 30 June 2015. This will result in a net increase of \$0.43 million to Council's Working Capital, as \$2 million is recommended to be transferred to a new Reserve, to isolate the savings achieved in meeting Council's \$2.5 million efficiency saving. This therefore projects Council's Working capital at \$3.75 million as at 30 June 2015.

ITEM 5 (continued)

Opening Working Capital	4,110
End of Year Changes	(45)
Final Opening Working Capital	4,065
Delivery Plan	(743)
Revised Working Capital	3,322
September Adjustments	2,428
December Adjustments	
March Adjustments	
Carryover Adjustments	
June Adjustments	
Sub Total	5,750
Less – Recommended Transfer to new Reserve (\$2.5 million efficiency saving)	(2,000)
Projected Working Capital	3,750

It is recommended to transfer \$2 million to a new reserve, due to the efficiency savings that have been brought to account, that are part of Council's overall \$2.5 million efficiency savings to complement the proposed SRV application.

If the above transfer is supported by Council, this will reduce Council's projected Working Capital to \$3.75 million. This will ensure that these savings are held outside of Working Capital, so that they can be earmarked for Asset Maintenance / Renewal Works, which were identified during the SRV process as requiring additional funding, and are part of the reason for the SRV.

Overview of September Review

Council's projected available Working Capital of \$3.75 million is a result of the September Quarterly Review. The following are the major changes to be made, with a complete listing provided in the circulated document, and more detailed explanations in each Outcome area of that document.

Operating Budget

- The budget is projected to increase operating income by \$5.80 million (5.82%) with the main areas being as follows:

Increase

- \$4.10 million in Section 94 contributions received, which will be transferred to the Sec 94 reserves for future works
- \$0.94 million additional investment income; \$0.63 million in relation to unspent Section 94 funding and \$0.31 million for General Revenue.
- \$0.44 million RMS Black Spot Funding for Traffic Facilities Renewal Program

ITEM 5 (continued)

- \$0.26 million EPA Grant for Better Waste and Recycling received
- \$0.16 million additional income received from RMS
- \$0.08 million additional User Group Contribution for Sportsfield Program
- \$0.05 million additional rental income received from property 39 Church Street

Reduction

- \$0.20 million reduction in contribution from SES, partially offset by reduction of operating expenses for SES program
 - \$0.12 million budget correction for Indoor Sports Facilities program, income was budgeted twice (offset by reduce in transfer to reserve)
 - \$0.07 million less income for Planning Proposal program due to prepayment of funding in Planning Proposal Contribution in June (offset by increase in transfer from reserve)
 - \$0.04 million less contribution from contribution for Top Ryder Community Bus Service program
- The budget is projected to reduce operating expenses to budget by \$2.36 million (2.67%) with the main areas being as follows:

Reduction

- \$1.54 million reduction for salaries and wages, as savings related to held positions, recommended as cuts to Council's staff establishment as part of Council's overall \$2.5 million efficiency savings to complement the SRV proposal.
- \$0.36 million reduction in Base Budget expenditure, part of Council's overall \$2.5 million efficiency savings to complement the SRV proposal.
- \$0.41 million reduction for salaries and wages. This is one off budget adjustment related to 2014/2015 salaries and wages to be costed to 2013/2014 due to system changes
- \$0.09 million reduction for Top Ryder Community Bus Service project due to service reduce from 6 days to 4 days per week, offset by reduction of contribution from sponsor
- \$0.05 million reduction operating expenses for SES program, offset by reduction of income

In total, a projected increase in Operating Surplus of \$8.16 million, most of which is being utilised for Capital or transferred to reserves.

ITEM 5 (continued)Capital Budget

- The capital budget is projected to increase its capital expenses over budget by \$4.14 million (13.23%), with the main areas being as follows:

Increase

- \$1.15 million for purchasing property 39 Church Street, funded by Investment Property Reserve
- \$1.00 million additional funding for ELS Hall Park project, funded by Section 94 as per Council Resolution 15/14 23 September 2014
- \$0.46 million additional funding for Ryde Parramatta River Walk (POT p.43/57) project, funded by Asset Replacement Reserve
- \$0.44 million additional funding for Traffic Facilities Renewal Capital Program, funded by additional Black Spot RMS grant as per Council resolution dated 23 September 2014
- \$0.26 million additional funding for Archers Creek Litter Reduction project, funded by EPA For Better Waste and Recycling Grant
- \$0.20 million additional funding for TechOne enhancement project including additional licensing for TRIM, Ezescan, EasyLink and PDF explode as per Council resolution dated 26 August 2014
- \$0.16 million additional funding for Cycleways Construction Expansion Capital Program, funded by additional RMS grant as per Council Resolution dated 23 September 2014
- \$0.13 million additional funding for Stormwater Improvement Works Renewal, funded by Stormwater Management Service Charge Reserve as per Council's Resolution 2 September 2014
- \$0.10 million additional funding for Stormwater Asset Replacement Renewal, funded by Stormwater Management Service Charge Reserve as per Council's Resolution 02 September 2014
- \$0.08 million additional funding for Sportsfield Renewal & Upgrade Renewal Capital Program, funded by additional user group contribution as per Council Resolution dated 13 May 2014
- \$0.05 million additional funding for emergency works and assessments in Open Space

Reserve Movements

- It is projected to increase its transfers from reserves over budget by \$8.81 million (18.74%) the main areas being as follows:

Increase

- \$5.02 million increase from Section 94 Reserve to reimburse costs for Ryde Sports Centre at ELS Hall Park - \$3.097k and Ryde Library - \$1.922k, as per Council resolution

ITEM 5 (continued)

- \$1.15 million increase from Investment Property Reserve for purchasing property of 39 Church Street
- \$1.00 million increase from Section 94 Reserve to fund ELS Hall Park project
- \$0.47 million increase from Section 94 to reimburse costs for Parramatta Foreshore Improvements already paid for from General Revenue as per Council resolution dated 12 August 2014
- \$0.46 million increase from Asset Replacement Reserve to fund Ryde Parramatta River Walk (POT p.43/57) Project
- \$0.26 million increase from Unspent Grant Better Waste & Recycling to fund Archers Creek Litter Reduction project
- \$0.20 million increase from Asset Replacement Reserve to fund additional cost for TechOne Enhancement Project, which including additional cost for licensing fees
- \$0.13 million increase from Stormwater Management Service Charge Reserve to fund additional costs for Stormwater Improvement Works Renewal Capital Program
- \$0.10 million increase from Stormwater Management Service Charge Reserve to fund additional costs for Stormwater Asset Replacement Renewal Capital Program
- \$0.07 million increase from Planning Proposal Reserve to fund the additional costs for Planning Proposal Program

Reduction

- \$0.08 million decrease from Domestic Waste Reserve, as saving related to vacant positions, recommended as cuts to organisational structure
- It is projected to increase its transfers to reserves over budget by \$15.32 million (44.96%), the main areas being as follows:

Increase

- \$5.49 million increase for Assets Replacement Reserve, as reimbursement of General Revenue from Section 94 for projects paid out of General Revenue, as per Council resolution on Tuesday 12 August 2014
- \$4.10 million increase for Section 94 contributions received, transferred to reserve
- \$2.00 million to a new reserve to isolate and ear mark these funds as being a part of the \$2.5 million efficiency savings, that complement Council's SRV proposal, that have been brought to account now.
- \$0.92 million increase for proceeds from sale of 3 Wharf Road, transferred to Sale of Roads Reserve
- \$0.63 million increase for adjustment of interest transferred to reserve on Section 94 contributions
- \$0.26 million increase for EPA grant for better waste and recycling fund received

ITEM 5 (continued)Projects recommended to be cancelled, deferred, put on hold or to carryover

The following projects are listed in the September Quarterly Review and are recommended to be cancelled, deferred, put on hold or to carryover for the reasons indicated, with budget adjustments included.

Nil

Progress against indicators

Our performance indicators help to provide a snap shot of the organisations health. Corporate indicators focus on major areas across the whole organisation and program indicators track how we are delivering on specific elements within each of the 21 programs outlined in our 2014-2018 Delivery Plan including One year Operational Plan 2014/2015.

Corporate indicators

As identified in pages 7-9, the majority of corporate indicators are on track. Of particular note the following areas demonstrate improvements in Council's performance against previous trends or targets:

- Our responsiveness to inward correspondence has increased further from last quarter, increasing our score to 95% which is over our target of 90%. This is a good turnaround on the previous quarter's results.
- We have continued our high response to customer requests, increasing our score to 93% for requests actioned within agreed timeframes. This highlights our continued commitment to excellent customer service.

The corporate indicators which have not met target this quarter and where we will look for an improvement on next quarter are:

- We had a decline in our number of milestones met on time indicator in Q1, with a result of 66% against our target of 90%. Looking at the numbers that make up the percentage, 21 of 32 milestones were completed on time. That seemingly large drop in percentage can be in part attributed to low volume of milestones in the first quarter. Adding to this, Council also needs time to adjust to using our new project management software and additional initial administration that this involved for business and project managers. Despite this and as stated above, all our projects are still reported as on track or not yet commenced. We remain focused on continually improving our skills in project management across council and we will look to improve this indicator in future quarters.

ITEM 5 (continued)

- Our handling of complaints indicator remained static on 94% which is just outside the five percent tolerance against our target of 100%. In each instance the customers were kept informed and all matters have since been closed. It is positive to note that the number of compliments continue to far outweigh the complaints received.

Program Indicators

Particular attention is drawn to the following areas of Council where performance has improved against previous trends or targets:

- We continue to see improvements in our mean gross DA determination times against the group three average. We have improved the determination times by six days for residential alterations and additions and eight days for single new dwellings from last quarter; this is the result of both seasonal trends and the success of our Express DA service. Commercial, retail and office was slightly higher than last quarter but still under the average.
- Council's investments still continue to exceed the investment benchmark. Despite being lower than the first quarter in the previous year, we still continue to track above the benchmark. With the cash rate on hold we have been doing well to hold our return at this level.

Also improved on previous years is the number of people attending City of Ryde key events and programs with over 2000 more people than the average of the last two years.

Staff turnover

Our turnover rate for Quarter 1 has increased on a rolling 12 month basis. Turnover from Quarter 4 to Quarter 1 increased from 1.65% to 4.99%. Our vacancy rates in respect of the Staff Establishment have continued to increase over the last 12 months, with the measure at Quarter 4 of 8.9% rising to 9.9% in Quarter 1 this year.

Critical Dates

The following deadlines are required to be met:

- In accordance with Section 407 of the Local Government Act 1993, the General Manager must report to the Council within 2 months after the end of each quarter as to the extent to which the performance targets set by the Council's current Management Plan have been achieved during that quarter.

The Chief Financial Officer as Council's Responsible Accounting Officer, in accordance with the Part 2 Clause 7 of the Local Government (Financial Management) Regulation 1999 is required to certify whether the Council's financial position is satisfactory having regard to the original estimates of income and expenditure.

ITEM 5 (continued)**Financial Implications**

Council's available Working Capital is projected to increase by \$2.43 million to approximately \$5.75 million as at 30 June 2015. This result is directly attributable to Council holding and now cutting 14 positions from Council's staff establishment (\$1.54 million reduction) and also reducing \$0.36 million from Council's base budget expenses. These cuts are part of the \$2.5 million efficiency savings that Council staff proposed to complement the SRV proposal. It is being recommended that the \$2 million in additional savings be transferred to a new Reserve to earmark these savings as being a part of the \$2.5 million efficiency savings.

Council's Operating Result before depreciation is projected to increase by \$8.16 million to \$19.79 million.

Council's Capital Works Program is projected to increase by \$4.14 million as a result of \$1.15 million additional funding for purchasing property 39 Church Street, \$1.00 million additional funding for ELS Hall Park project, \$0.46 million additional funding for Ryde Parramatta River Walk project, \$0.44 million additional funding for Traffic Facilities Renewal Capital Program, \$0.26 million additional funding for Archers Creek Litter Reduction project, \$0.20 million additional funding for TechOne enhancement project including additional licensing for TRIM, Ezescan, EasyLink and PDF explode, \$0.16 million additional funding for Cycleways Construction Expansion Capital Program, as well as additional funding for Stormwater Improvement Works Renewal Capital Program and Stormwater Asset Replacement Renewal Capital Program.

Certificate

In accordance with the Local Government (Financial Management) Regulation 1999, Part 2, Clause 7, I report that the financial position of the Council was satisfactory as at September 2014, having regard to the original estimates of income and expenditure. Variations in total income, operating and capital expenditure as at 30 September 2014 are of a quantum and nature that overall end of year financial targets will be achieved.



John Todd
Chief Financial Officer
Responsible Accounting Officer

06 November 2014

6 INVESTMENT REPORT - October 2014

Report prepared by: Chief Financial Officer**File No.:** GRP/09/3/11 - BP14/1338

REPORT SUMMARY

This report details Council's performance of its investment portfolio for October 2014 and compares it against key benchmarks. The report includes the estimated market valuation of Council's investment portfolio, loan liabilities, an update on Council's legal action against various parties and a commentary on significant events in global financial markets.

Council's financial year to date return is 3.90%, which is 1.21% above benchmark. Income from interest on investments and proceeds from sale of investments totals \$1.44M, \$44K above revised budget projections, with an adjustment made in the September Quarterly Budget Review, recognising the increased revenue relates mainly to additional Section 94 funds held.

RECOMMENDATION:

That Council endorse the report of the Chief Financial Officer dated 5 November 2014 on Investment Report – October 2014.

ATTACHMENTS

1 P03 Investment Report October 2014 Attachment

Report Prepared By:

John Todd
Chief Financial Officer

Report Approved By:

Roy Newsome
Group Manager - Corporate Services

ITEM 6 (continued)
Discussion

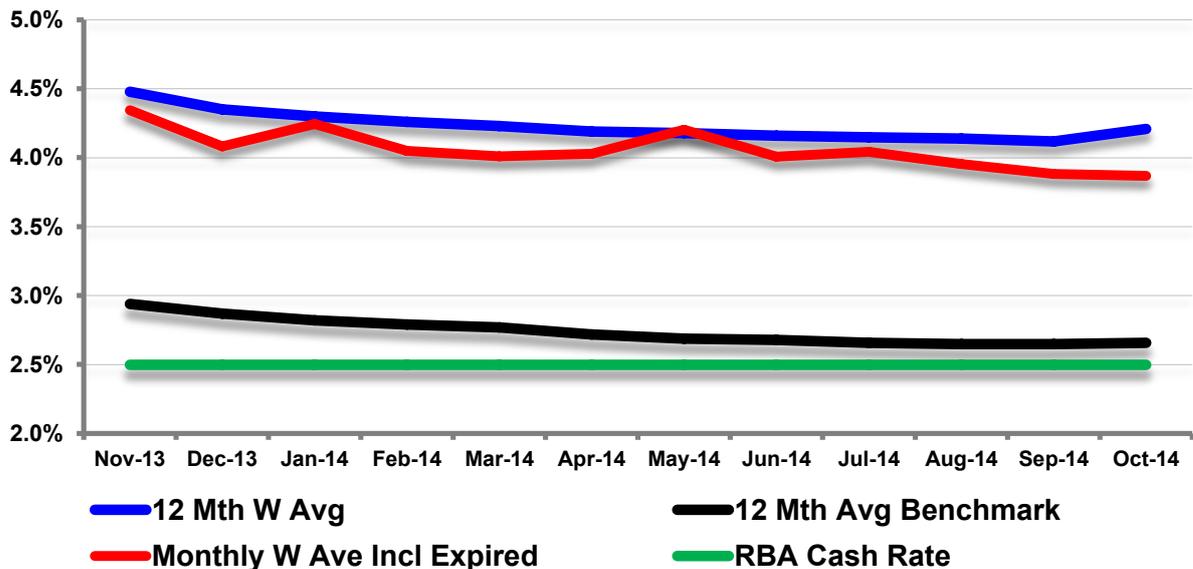
Council's Responsible Accounting Officer, is required to report monthly on Council's Investment Portfolio and certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the Local Government Act.

Investment Performance Commentary

Council's performance against the benchmark for returns of its investment portfolio for October 2014 and the past 12 months are as follows:

	Oct	12 Mth	FYTD
Council Return	3.87	4.21	3.90
Benchmark	2.76	2.66	2.69
Variance	1.11	1.55	1.21

Performance - All Investments



Council's investment portfolio as at the end of October was as follows:

Cash/Term Deposits	\$96.5M	82.2%
Floating Rate Notes	\$18.9M	16.1%
Fixed Bonds	\$2.0M	1.7%
Total Cash Investments	\$117.4M	

Council's investment properties are shown in **ATTACHMENT 1**, and this table will be updated once those properties are either revalued (those that are valued) or valued (those that currently are not valued) in accordance with the revaluation process, in compliance with the Australian Accounting Standards.

ITEM 6 (continued)

Council continues to utilise the Federal Government's current guarantee (\$250K) investing in Term Deposits with a range of Authorised Deposit Taking Institutions (ADI's) on short to medium term investments (generally 30 days to six months maturity) where more competitive rates are available.

Whilst Council has moved some of its investment portfolio out to longer terms, locking in some of the returns, there is approximately \$44.4 million of Council's funds held in internal reserves. Should Council consider utilising its internal reserves, this will have a direct impact on the amount of investment income that will be realised and will require a reduction in the future projected investment income and will place pressure on Council to be able to maintain its current level of expenditure on capital projects or maintenance.

Council's income from investments is being revised upward, due mainly to Council having more funds on hand for Section 94 contributions, with investment income for General Revenue remaining steady.

In August 2013 Council revised its investment policy to include delegated authority for the Chief Financial Officer (CFO) to place \$2M investments and for the Group Manager Corporate Services to place \$4M investments (up from \$1M), and to disallow both foreign owned ADIs and unrated ADIs with less than \$1B in assets.

The restriction on foreign owned ADIs and smaller institutions has had a minimal impact on rates returned to council. The estimated impact has been a reduction in returns to Council of 4-8 bps (i.e. 0.04% to 0.08%)

With the appointment of Council's Investment Advisor Service, CPG Research & Advisory Pty Ltd (CPG), they have commenced a review of the performance of Council's Investment portfolio, Council's policy and guidelines. CPG have provided feedback on the policy and guidelines, which is to be reviewed by staff, and then communicated to Council, firstly at a future Workshop and included in a report to Council. It is anticipated to have the representatives from CPG present at the Workshop, a date is yet to be set for this.

Financial Security Reserve (FSR)

The Financial Security Reserve has a balance of \$3.44 million as at 31 October with no movements this year. A detailed transaction history is included in **ATTACHMENT 1**.

Council has resolved to transfer all proceeds and interest earned on written down investments to this reserve.

ITEM 6 (continued)**Economic Commentary**

The RBA left cash rates on hold in its November meeting, with rates expected to remain on hold for some time. The AUD has been steadily weakening against the greenback, moving in conjunction with the weakening price of iron ore. Inflation data showed that the inflation rate is near the lower end of the RBA's target range, which should provide some comfort to the RBA if they deem lower rates to be necessary.

The US Federal Reserve ended its bond purchase program (quantitative easing) in November. The unemployment rate dropped to 5.9%, and US jobless claims remain extremely weak, indicating that the unemployment rate should track lower over the coming months.

Data from China remains relatively solid, though inflation is running at 1.6%, which is lower than their target of 3.5%. The response to this has been to selectively start easing macro-prudential controls related to investment housing.

European data remains comparatively soft and inflation remains low.

Legal Issues

The following update is provided in respect of Council's legal action in these matters, which are still to be resolved.

Lehman / Grange IMP

On Friday 21 September 2012, Justice Rares handed down the judgment in this matter, which was in favour of the Councils involved in this legal action.

On 25 September 2013 the Federal Court approved the calling of a meeting of Scheme Creditors of Lehman Australia to consider the proposed Insurance Only Scheme. The applicants and group members in the Lehman Australia class action are Scheme Creditors.

The Scheme is subject to Court approval. The application was listed for hearing on 31 October 2013. The Scheme was approved by the Court on 9 December 2013; all Scheme Creditors are now bound by the Scheme irrespective of whether they have voted for it or even if they voted against it. Council has received a counter offer from Lehman Brothers Australia Limited (in Liquidation), which was \$27k less than the amount claimed. This offer has been accepted by the Acting General Manager under delegated authority. The finalisation of the matter is pending.

While the above court action has been proceeding, the related investments of the Lehman / Grange IMP (Merimbula and Global Bank Note) have been finalised and paid to Council. As previously reported, Council has received \$752k for these investments representing full payment of the principal and interest.

ITEM 6 (continued)LGFS – Rembrandt

On 5 November 2012, Federal Court Justice Jayne Jagot ruled that Councils were entitled to succeed in their claim for damages against LGFS, ABN AMRO and Standard & Poors (S&P). This result vindicates Council's Investment in this product with Justice Jayne Jagot finding that LGFS, ABN AMRO and S&P had collectively been responsible for misleading and deceptive conduct and negligent misrepresentation of this investment to Councils.

On 1 March 2013, the Federal Court of Australia awarded compensation and costs to Councils against S&P. Council was awarded \$933K principal (equivalent to the balance outstanding) and \$331K in interest. Of this, 70% is payable to IMF for their funding of the legal action (including legal costs), resulting in a net benefit to Council of approximately \$382K, which was paid to Council on 4 April 2013.

A teleconference was held on 4 November with the other Councils involved to discuss GST issues, should a settlement be reached.

The appeal has been heard in relation to this matter, and judgement handed down on Friday 6 June 2014, where the appeal was dismissed, and all the findings of the primary judge, Justice Jagot, were upheld.

Accordingly the Full Court held that each of LGFS, ABN Amro and S&P are individually liable for 100% of Council's losses. The primary orders held them liable for 1/3 each. Council has already received payment from each of the respondents, as indicated above. Costs of the appeal will be sought, and once known Council will be advised.

CBA – Oasis and Palladin

Council has endorsed City of Ryde being a third party to an action against CBA in relation to the Oasis CDO investments for \$1 million that Council has written down to zero. A mediation session occurred with CBA on 8 October 2013. The mediation was adjourned to allow certain steps to take place and the parties are continuing to engage in "without prejudice" discussions, and the outcome will not be known until later in 2014. These confidential discussions have been continuing and are close to being finalised, Councillors will be advised of the outcome.

Whilst Council had written off the Oasis investment, the investment had one further default until it completely defaulted. As previously reported, Council sold the Oasis investment at 35.7 cents in the dollar on the remaining principal of \$625k, being \$223,337. Should Council be successful in this legal action, then this will be taken into account as part of any settlement.

ITEM 6 (continued)

As part of this action, Council is also a party to action against CBA for its investment in the Palladin CDO, of which Council held \$2 million. This investment defaulted in October 2008, and was written down. This matter is now the subject of further confidential discussions.

Loan Liability

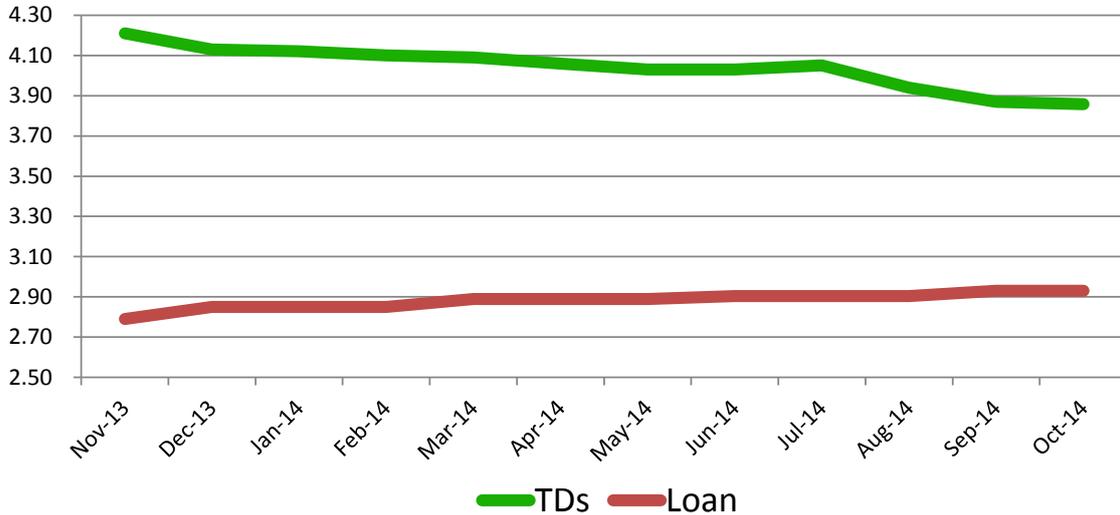
Council's loan liability as at 31 October 2014 was \$6.75 million which represents the balance of:

1. \$6.8M 15 year loan drawn down in 2004 at 90 Day BBSW + 20 basis points for the Civic Centre Redevelopment and refinancing the West Ryde Tunnel. The interest rate for this loan is reset every quarter
2. \$1.5M 10 year loan drawn down 31 January 2014 at 180 day BBSW +175 basis points for the Children's Play Implementation Plan, which was approved for an LIRS subsidy in Round 2. The interest rate for this loan is reset every six months
3. \$1.2M 7 year loan drawn down 31 January 2014 at 5.24% for construction of the Surf Attraction at the RALC
4. \$1.5M 10 year loan drawn down 1 September 2014 at 4.95% for Phase 2 of the Children's Play Implementation Plan, which is also subject of an application under LIRS – Round 3.

There is no advantage to Council in changing the arrangements or repaying the loan as detailed at point 1 above earlier than planned. Council is receiving a better rate of return on its investments than it is paying in interest on this loan. The following graph shows the gap between the average interest rate earned on Council's term deposits (top line) compared to the interest rate applying to loan 1 above (bottom line).

ITEM 6 (continued)

Term Deposits/Loan Interest Rate Comparison



NB:

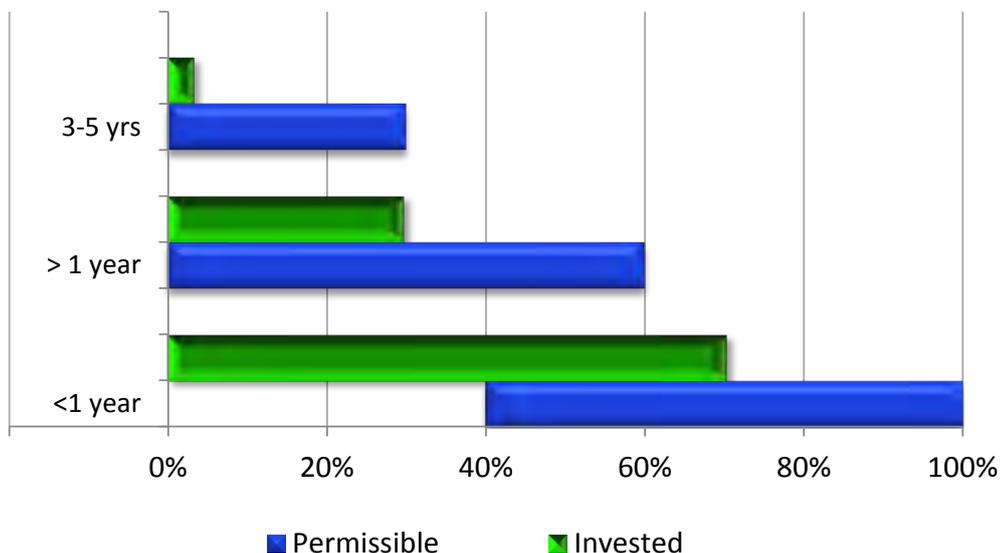
This graph only compares the 2004 NAB loan.

Policy Limits

The following graph shows the limits, as a percentage of total cash investments, of the amounts by period, as allowed under Council’s policy, and comparing them to the amounts actually invested, as a percentage of total cash investments.

It shows that the funds invested are within the limits set in the policy.

Policy Limits on Maturities



ITEM 6 (continued)
INVESTMENT SUMMARY AS AT 31 OCTOBER 2014

Issuer	Investment Name	Investment Rating	Invested at 31-Oct-14 \$000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	Return since 01 July 2014	% of Total Invested	Indicative Market Value ** \$000's	% Market Value
Westpac	1. Westpac At Call	AA-	5,791	2.32	2.42	2.37	4.93	5,791	100.00%
Bank of Queensland	2. Bank of Queensland TD	A-	2,000	3.50	3.64	3.51	1.70	2,000	100.00%
CBA	3. Bankwest Term Deposit	AA-	2,000	3.60	3.54	3.60	1.70	2,000	100.00%
NAB	4. NAB Term Deposit	AA-	1,000	3.55	3.78	3.74	0.85	1,000	100.00%
Westpac	5. Westpac Term Deposit	AA-	1,000	4.35	4.35	4.35	0.85	1,000	100.00%
Westpac	6. Westpac Term Deposit	AA-	500	4.95	4.95	4.95	0.43	500	100.00%
NAB	7. NAB Term Deposit	AA-	1,000	4.08	5.13	4.08	0.85	1,000	100.00%
AMP	8. AMP TD	A	1,000	3.53	3.88	3.65	0.85	1,000	100.00%
MyState CU	9. MyState CU TD	BBB	1,000	3.43	3.69	3.53	0.85	1,000	100.00%
NAB	10. NAB Term Deposit	AA-	2,000	4.10	4.05	4.10	1.70	2,000	100.00%
P&N Bank	11. P&N Bank	BBB	500	3.14	3.64	3.25	0.43	500	100.00%
CBA	12. Bankwest Term Deposit	AA-	2,000	3.43	3.51	3.51	1.70	2,000	100.00%
CBA	13. Bankwest TD	AA-	2,000	3.60	3.56	3.60	1.70	2,000	100.00%
CBA	14. Bankwest TD	AA-	2,000	3.48	3.50	3.49	1.70	2,000	100.00%
CBA	15. Bankwest Term Deposit	AA-	1,500	3.39	3.48	3.39	1.28	1,500	100.00%
NAB	16. NAB Term Deposit	AA-	2,000	3.97	3.93	3.97	1.70	2,000	100.00%
Defence Bank	17. Defence Bank TD	BBB+	1,000	2.99	3.21	3.16	0.85	1,000	100.00%
New England Credit Union	18. Community Mutual Group TD	Unrated	1,000	3.23	3.23	3.23	0.85	1,000	100.00%
Beyond Bank	19. Beyond Bank TD	BBB+	500	3.45	3.78	3.72	0.43	500	100.00%
Bendigo and Adelaide Bank	20. Bendigo Bank TD	A-	1,000	3.29	3.80	3.37	0.85	1,000	100.00%
CUA	21. Credit Union Australia TD	BBB+	500	3.85	4.10	3.85	0.43	500	100.00%
Peoples Choice CU	22. Peoples Choice CU	BBB+	500	3.65	3.69	3.65	0.43	500	100.00%
Rural Bank	23. Rural Bank	A-	1,000	6.48	6.48	6.48	0.85	1,000	100.00%
Banana Coast CU	24. Bananacoast CU TD	Unrated	500	3.83	4.11	3.83	0.43	500	100.00%
CBA	25. CBA TD	AA-	2,000	5.76	5.76	5.76	1.70	2,000	100.00%
Me Bank	26. ME Bank TD	BBB+	1,000	3.78	3.96	3.78	0.85	1,000	100.00%
Macquarie Bank	27. Macquarie Bank Term Deposit	A	521	3.58	4.00	3.72	0.44	521	100.00%
CBA	28. Bankwest Term Deposit	AA-	1,000	7.00	7.00	7.00	0.85	1,000	100.00%
IMB	29. IMB TD	BBB	1,000	3.44	3.51	3.45	0.85	1,000	100.00%
Summerland CU	30. Summerland CU TD	Unrated	250	5.05	5.05	5.05	0.21	250	100.00%
Wide Bay CU	31. Wide Bay CU TD	BBB	500	3.48	3.77	3.56	0.43	500	100.00%
Heritage Bank	32. Heritage Bank	A-	1,000	3.80	3.83	3.80	0.85	1,000	100.00%
AMP	33. AMP Business Saver	A	1,010	3.20	3.36	3.26	0.86	1,010	100.00%
CBA	34. CBA Term Deposit	AA-	1,000	4.55	4.55	4.55	0.85	1,000	100.00%
Greater Bldg Soc	35. Greater Bldg Soc TD	BBB	1,000	3.60	3.82	3.62	0.85	1,000	100.00%
The Rock Bldg Soc	36. The Rock Bldg Soc TD	BBB	1,000	3.43	3.69	3.53	0.85	1,000	100.00%
AMP	37. AMP TD	A	1,000	7.14	7.14	7.14	0.85	1,000	100.00%
CBA	38. CBA TD	AA-	2,000	3.56	3.42	3.56	1.70	2,000	100.00%
Rabobank	39. Rabodirect At-call	AA	5	3.04	3.04	3.04	0.00	5	100.00%
Me Bank	40. ME Bank At Call Account	BBB	1,694	3.04	3.11	3.04	1.44	1,694	100.00%
NAB	41. NAB FRN	AA-	999	3.97	3.96	4.00	0.85	1,011	101.24%
CBA	42. CBA FRN	AA-	1,000	3.88	3.87	3.90	0.85	1,014	101.36%
Westpac	43. Westpac FRN	AA-	999	3.92	3.92	3.93	0.85	1,011	101.17%
CBA	44. CBA FRN	AA-	999	3.94	3.92	3.95	0.85	1,013	101.36%
NAB	45. NAB FRN	AA-	996	4.15	4.14	4.19	0.85	1,008	101.24%
NAB	46. NAB FRN	AA-	997	4.14	4.12	4.16	0.85	1,009	101.24%
CBA	47. CBA FRN	AA-	997	4.11	4.09	4.12	0.85	1,011	101.36%
ANZ	48. ANZ FRN	AA-	996	4.12	4.13	4.14	0.85	1,008	101.17%
Territory Insurance Office	49. TIO Term Deposit	AA+	1,500	2.98	2.97	2.97	1.28	1,500	100.00%
NAB	50. NAB Fixed MTN	AA-	996	6.30	6.23	6.28	0.85	1,058	106.22%
Westpac	51. Westpac Fixed MTN	AA-	998	6.20	6.20	6.23	0.85	1,061	106.31%
Macquarie Bank	52. Macquarie Bank TD	A	500	6.50	6.50	6.50	0.43	500	100.00%
CBA	53. CBA Retail Bond	AA-	964	4.45	4.37	4.42	0.82	964	100.00%
Bendigo and Adelaide Bank	54. Delphi Bank TD	Unrated	250	6.05	6.05	6.05	0.21	250	100.00%
Rural Bank	55. Rural Bank TD	A-	1,000	3.43	3.65	3.43	0.85	1,000	100.00%
Me Bank	56. ME Bank TD	BBB+	1,000	3.83	3.83	3.83	0.85	1,000	100.00%
CBA	57. CBA Retail Bonds	AA-	496	4.66	4.58	4.63	0.42	496	100.00%
CBA	58. CBA Retail Bonds	AA-	496	4.70	4.61	4.66	0.42	496	100.00%
Bank of Queensland	59. Bank of Queensland TD	A-	1,000	5.15	5.15	5.15	0.85	1,000	100.00%
Bank of Queensland	60. Bank of Queensland TD	A-	2,000	4.10	4.02	4.10	1.70	2,000	100.00%

ITEM 6 (continued)

Issuer	Investment Name	Investment Rating	Invested at 31-Oct-14 \$000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	Return since 01 July 2014	% of Total Invested	Indicative Market Value ** \$000's	% Market Value
BoQ Specialist	61. BoQ Specialist	BBB+	250	6.15	6.15	6.15	0.21	250	100.00%
IMB	62. IMB TD	BBB	1,000	3.50	3.53	3.51	0.85	1,000	100.00%
CBA	63. CBA Retail Bond	AA-	496	4.61	4.53	4.58	0.42	496	100.00%
Westpac	64. St George TD	AA-	1,000	4.05	4.05	4.05	0.85	1,000	100.00%
CBA	65. CBA Retail Bond	AA-	496	4.60	4.52	4.57	0.42	496	100.00%
Rural Bank	66. Rural Bank TD	A-	1,000	3.34	3.55	3.40	0.85	1,000	100.00%
ING	67. ING Floating Rate TD	A-	1,000	5.03	5.03	5.06	0.85	1,000	100.00%
Westpac	68. St George TD	AA+	1,000	4.05	4.05	4.05	0.85	1,000	100.00%
Bank of Queensland	69. Bank of Queensland TD	A-	1,000	3.75	3.80	3.75	0.85	1,000	100.00%
NAB	70. NAB TD	AA-	1,000	4.80	4.80	4.80	0.85	1,000	100.00%
Me Bank	71. ME Bank TD	BBB+	1,000	3.75	3.90	3.75	0.85	1,000	100.00%
Bank of Queensland	72. Bank of Queensland FRN	A-	2,000	4.29	4.30	4.32	1.70	2,022	101.11%
Bendigo and Adelaide Bank	73. Bendigo Bank TD	A-	1,000	3.70	3.68	3.70	0.85	1,000	100.00%
Bendigo and Adelaide Bank	74. Bendigo & Adelaide Bank FRN	A-	1,000	3.89	3.88	3.91	0.85	1,009	100.95%
CBA	75. CBA TD	AA-	1,000	3.58	3.56	3.58	0.85	1,000	100.00%
NAB	76. NAB TD	AA-	1,000	3.80	3.80	3.80	0.85	1,000	100.00%
NAB	77. NAB Term Deposit	AA-	1,000	4.15	4.15	4.15	0.85	1,000	100.00%
NAB	78. NAB Term Deposit	AA-	1,000	4.27	4.27	4.27	0.85	1,000	100.00%
Macquarie Bank	79. Macquarie Bank TD	A	750	3.90	3.89	3.90	0.64	750	100.00%
AMP	80. AMP Term Deposit	A+	2,000	3.43	3.83	3.68	1.70	2,000	100.00%
Bank of Queensland	81. Bank of Queensland TD	A-	2,000	3.75	3.77	3.75	1.70	2,000	100.00%
NAB	82. NAB TD	AA-	2,000	3.55	3.81	3.76	1.70	2,000	100.00%
Bendigo and Adelaide Bank	83. Bendigo and Adelaide Bank FRN	A-	2,000	3.97	3.97	4.00	1.70	2,031	101.54%
Rural Bank	84. Rural Bank TD	A-	2,000	3.48	3.66	3.58	1.70	2,000	100.00%
Wide Bay CU	85. Wide Bay CU TD	BBB	1,000	3.43	3.65	3.56	0.85	1,000	100.00%
Newcastle Perm Bldg Soc	86. Newcastle Perm Bldg Soc								
		BBB+	1,000	3.39	3.55	3.47	0.85	1,000	100.00%
Westpac	87. WBC Floating TD	AA-	1,000	3.63	3.65	3.65	0.85	1,000	100.00%
CUA	88. CUA FRN	BBB+	1,000	4.02	4.03	4.05	0.85	1,002	100.23%
Beyond Bank	89. Beyond Bank TD	BBB+	1,000	3.48	3.57	3.57	0.85	1,000	100.00%
CUA	90. CUA TD	BBB+	1,000	3.75	3.75	3.75	0.85	1,000	100.00%
NAB	91. NAB Flexi TD 2	AA-	1,000	3.69	3.72	3.71	0.85	1,000	100.00%
Banana Coast CU	92. Bananacoast CU TD	Unrated	1,000	3.90	3.90	3.90	0.85	1,000	100.00%
Bank of Queensland	93. Bankwest TD	AA-	2,000	3.44	3.45	3.45	1.70	2,000	100.00%
Bank of Queensland	94. Bank of Queensland FRN	A-	1,000	3.70	3.73	3.73	0.85	1,005	100.51%
AMP	95. AMP Notice Account	A+	1,012	3.35	3.48	3.47	0.86	1,012	100.00%
NAB	96. NAB TD	AA-	2,000	3.63	3.63	3.63	1.70	2,000	100.00%
Police Bank	97. Police Bank FRN	BBB+	1,000	3.77	3.77	3.77	0.85	1,000	100.00%
Newcastle Perm Bldg Soc	98. Newcastle Perm Bldg Soc TD	BBB+	1,000	3.24	3.24	3.24	0.85	1,000	100.00%
Bendigo and Adelaide Bank	99. Bendigo Bank TD	A-	2,000	3.34	3.34	3.34	1.70	2,000	100.00%
CUA	100. CUA TD	BBB+	1,000	3.58	3.58	3.58	0.85	1,000	100.00%
Newcastle Perm Bldg Soc	101. Newcastle Perm Bldg Soc	BBB+	1,000	3.39	3.39	3.39	0.85	1,000	100.00%
P&N Bank	102. P&N Bank	BBB	1,000	3.06	3.06	3.06	0.85	1,000	100.00%
			117,458	3.87	3.95	3.92	100	117,754	

*Monthly returns when annualised can appear to exaggerate performance

**Market valuations are indicative prices only, and do not necessarily reflect the price at which a transaction could be entered into.

Return including Matured/Traded Investments

Weighted Average Return

Benchmark Return: AusBond Bank Bill Index (%)

Variance From Benchmark (%)

	Oct	12 Mth	FYTD
Return including Matured/Traded Investments	3.87	4.21	3.90
Benchmark Return: AusBond Bank Bill Index (%)	2.76	2.66	2.69
Variance From Benchmark (%)	1.11	1.55	1.21

Investment Income

	\$000's
This Period	376
Financial Year To Date	1,444
Budget Profile	1,400
Variance from Budget - \$	<u>44</u>

ITEM 6 (continued)

Certificate of the Chief Financial Officer (Responsible Accounting Officer)

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation.



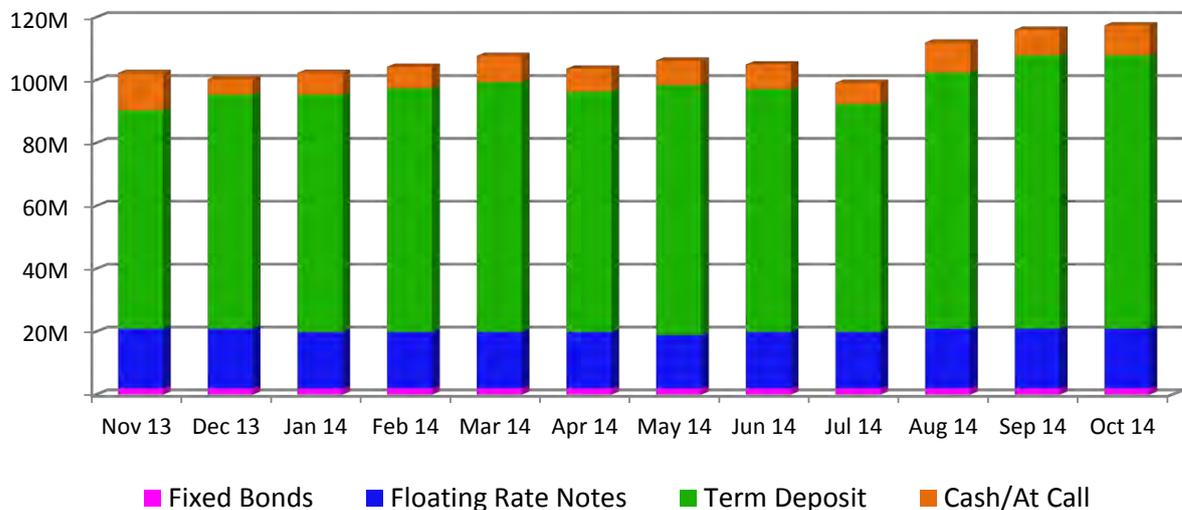
John Todd Date: 6/11/2014

Analysis of investments

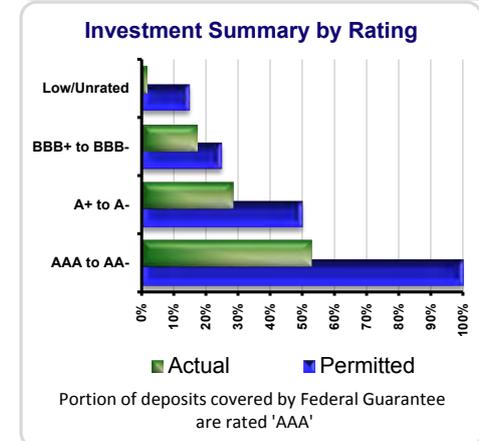
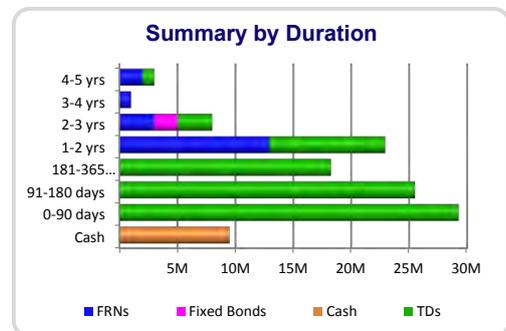
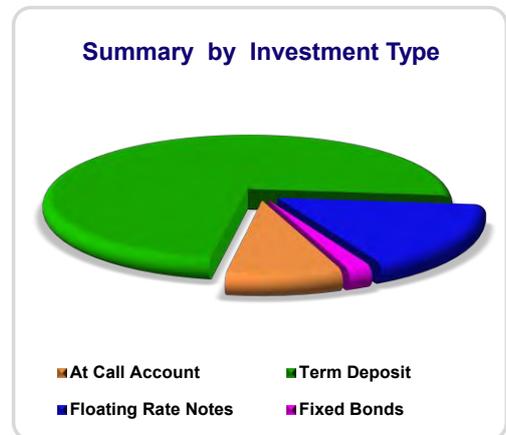
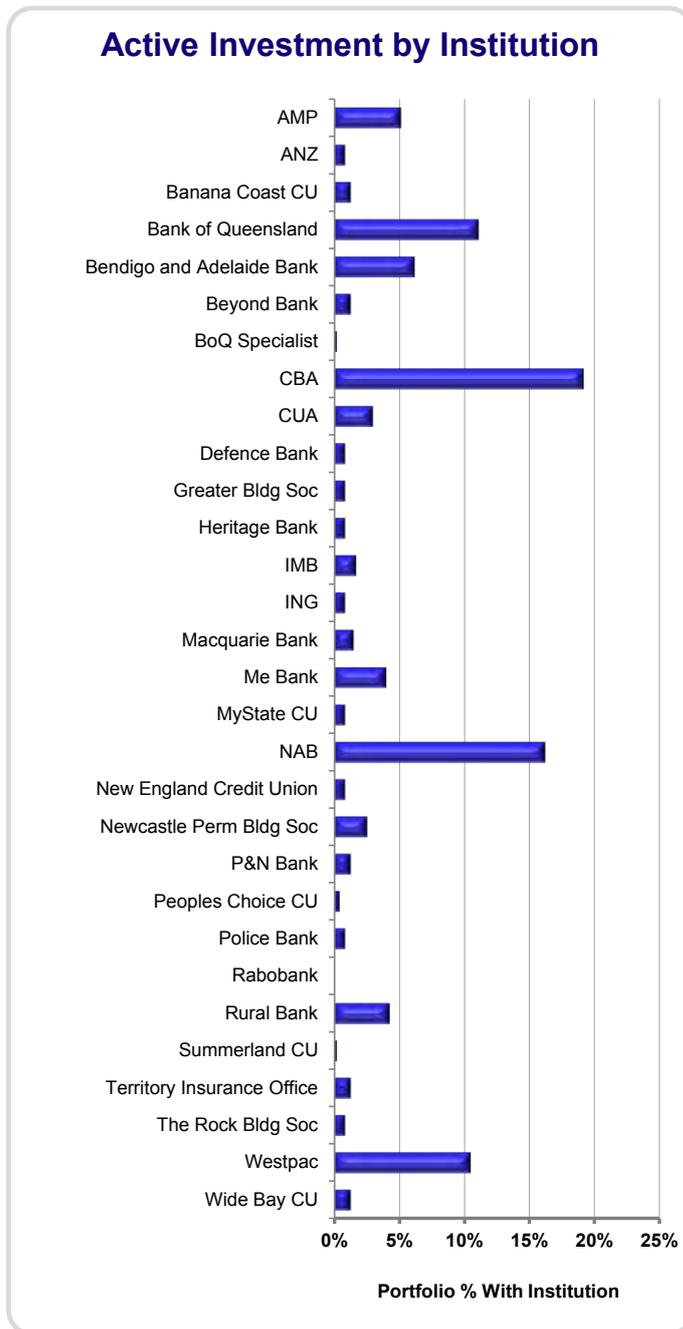
The following graphs show analysis of the total cash investments by:

- Type of investment
- Institution
- Duration
- Rating

Total Funds Invested



ITEM 6 (continued)



	>365 days	<365 days
Cash/TDs	\$14.0M	\$82.5M
FRNs	\$18.9M	\$0.0M
Fixed Bonds	\$2.0M	\$0.0M
	\$34.9M	\$82.5M

Context

The recommendation is consistent with Section 625 of the Local Government Act, which deals with the investment of surplus funds by Councils.

ITEM 6 (continued)**Financial Implications**

Income from interest on investments and proceeds from sales of investments totals \$1.44M, being \$44K above revised budget projections, with an adjustment made in the September Quarterly Budget Review. The increase in interest is due mainly to the Section 94 funds held.

The Financial Security Reserve has a current balance of \$3.44 million.

ITEM 6 (continued)

ATTACHMENT 1

Council's Property Investment Portfolio

The following properties were held as part of Council's Property Investment portfolio:

2 Dickson Avenue, West Ryde	\$821K
1A Station Road, West Ryde	\$1.05M
8 Chatham Road, West Ryde	\$1.17M
202 Rowe Street, Eastwood	\$2.34M
226 Victoria Road, Gladesville	\$922K
7 Anthony Road, West Ryde Car Park site, West Ryde	\$4.46M
Herring Road Air Space Rights	Unknown
7 Coulter Street, Coulter St Car Park, Gladesville	\$16.05M
6-12 Glen Street, Glen Street Car Park, Eastwood	\$19.4M
2 Pittwater Road, John Wilson Car Park, Gladesville	\$6.2M
150 Coxs Road, Cox Rd Car Park, North Ryde	\$1.24M
33-35 Blaxland Road, Argyle Centre, Ryde	\$6.5M
19-21 Church Street and 16 Devlin Street, Ryde	Unknown
1 Constitution Road, Operations Centre, Ryde	\$25.1M
741-747 Victoria Road, Ryde	\$4.6M
53-71 Rowe Street, Eastwood	\$2.09M
6 Reserve Street, West Ryde	\$319K

Benchmark

The Australian UBS Bank Bill index is constructed as a benchmark to represent the performance of a passively managed short-term money market portfolio. It comprises thirteen Bank Bills of equal face value, each with a maturity seven days apart. The average term to maturity is approximately 45 days. A Bank Bill is a non-interest bearing security issued by a bank whereby the bank takes on an obligation to pay an investor a fixed amount (face value) at a fixed future date. It is sold to an investor at a discount to the face value. Bank Bills are short-term money market investments with maturities usually between 30 days and 180 days.

Types of Investments

The following are the types of investments held by Council:

At Call refers to funds held at a financial institution, and can be recalled by Council either same day or on an overnight basis.

A Floating Rate Note (FRN) is a debt security issued by a company with a variable interest rate. This can either be issued as Certificates of Deposit (CD) or as Medium Term Notes (MTN). The interest rate can be either fixed or floating, where the adjustments to the interest rate are usually made quarterly and are tied to a certain money market index such as the Bank Bill Swap Rate.

A Fixed Rate Bond is a debt security issued by a company with a fixed interest rate over the term of the bond.

ITEM 6 (continued)

ATTACHMENT 1

Credit Rating Information

Credit ratings are generally a statement as to an institution's credit quality. Ratings ranging from AAA to BBB- (long term) are considered investment grade.

A general guide as to the meaning of each credit rating is as follows:

AAA: the best quality companies, reliable and stable

AA: quality companies, a bit higher risk than AAA

A: economic situation can affect finance

BBB: medium class companies, which are satisfactory at the moment

BB: more prone to changes in the economy

B: financial situation varies noticeably

CCC: currently vulnerable and dependent on favourable economic conditions to meet its commitments

CC: highly vulnerable, very speculative bonds

C: highly vulnerable, perhaps in bankruptcy or in arrears but still continuing to pay out on obligations

D: has defaulted on obligations and it is believed that it will generally default on most or all obligations

Note: Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

Council's Investment Powers

Council's investment powers are regulated by Section 625 of the Local Government Act, which states:

- (1) A council may invest money that is not, for the time being, required by the council for any other purpose.
- (2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.
- (3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.
- (4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.

Council's investment policy requires that all investments are to be made in accordance with:

Local Government Act 1993 - Section 625

Local Government Act 1993 - Order (of the Minister) dated 12 January 2011

The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A(2), 14C(1) & (2)

Local Government (Financial Management) Regulation 1993

Investment Guidelines issued by the Department of Local Government

ITEM 6 (continued)

ATTACHMENT 1

Financial Security Reserve Transactional History

Starting Balance	8,000,000.00	10 Oct 2008
Write off Constellation	(1,000,000.00)	10 Oct 2008
Write off Rembrandt	(1,000,000.00)	10 Oct 2008
Write off Palladin	(2,000,000.00)	10 Oct 2008
Write off Alpha	(1,000,000.00)	10 Oct 2008
Write off Covent Garden	(2,000,000.00)	10 Oct 2008
Write off Oasis	(1,000,000.00)	10 Oct 2008
FY2009 and FY2010		
Interest Payments		
Default of Constellation - Residual	21,615.62	10 Oct 2008
Default of Palladin - Residual	-	28 Oct 2008
Default of Rembrandt - Residual	68,393.78	27 Oct 2008
FY2010		
Interest Payments	50,334.01	
FY2011		
Starting balance 1 July 2010	140,343.41	
Sale of Flinders	301,000.00	12 Aug 2010
Quartz Maturity	209,626.75	20 Oct 2010
Sale of Glenelg	160,000.00	29 Dec 2010
Interest on Grange IMP Sept	31,561.37	
Interest on Grange IMP Dec	24,731.75	
Interest on Grange IMP Mar	10,310.63	
Interest on Grange IMP June	16,092.08	
Interest on Oasis	81,758.10	
Interest on Alpha	12,534.80	
Interest on Covent Garden	16,521.58	
Default of Covent Garden	-	29 Mar 2011
Closing balance FY 2011	1,004,480.47	
FY2012		
Interest on Oasis	42,942.41	
Interest on Alpha	4,837.56	
Interest on Grange IMP Sept	9,862.09	
Interest on Grange IMP Dec	129.02	
Maturity of Alpha	1,001,974.90	20 Mar 2012
Interest on Grange IMP March	123.38	
Closing Balance FY 2012	2,064,349.83	
FY2013		
Interest on Oasis FY2013	20,215.91	
Sale of Oasis	219,266.42	23 Jan 2013
Grange Settlement -Beryl	559,966.39	25 Feb 2013
Grange Settlement -Zircon	192,383.73	25 Feb 2013
Rembrandt Settlement	381,695.85	04 Apr 2013
Closing Balance FY 2013	3,437,878.13	

ITEM 6 (continued)

ATTACHMENT 1

Overview of Investments

An overview of all investments held by the City of Ryde as at 31 October is provided below:

1. **Westpac at Call Account (AA-):** This investment is an at call account, paying the short term money market rate. These funds are used for operational purposes.
2. **Bank of Queensland Term Deposit (A-):** This investment is a 99 day term deposit paying 3.45% (3.50% annualised), and matures 22 April 2015.
3. **Bankwest Term Deposit (AA-):** This investment is a one year term deposit paying 3.60% (3.60% annualised), and matures 22 April 2015.
4. **NAB Term Deposit (AA-):** This investment is a one year term deposit, paying 3.55% p.a. (3.55% annualised), and matures 6 October 2015.
5. **Westpac Term Deposit (AA-):** This investment is a two year term deposit, paying 4.35% (4.35% annualised), and matures 29 May 2015.
6. **Westpac Term Deposit (AA-):** This investment is a three year term deposit, paying 4.95% pa, and matures 21 September 2015.
7. **NAB Term Deposit (AA-):** This investment is a two year term deposit, paying 4.05% p.a., and matures 4 April 2016.
8. **AMP Term Deposit (A+):** This investment is a 181 day term deposit, paying 3.50% p.a. (3.50% annualised), and matures 29 January 2015.
9. **MyState Credit Union Term Deposit (BBB):** This investment is a 189 day term deposit, paying 3.40% (3.43% annualised), and matures 26 February 2015.
10. **NAB Term Deposit (AA-):** This investment is a two year term deposit, paying 4.10% p.a., and matures 11 March 2016.
11. **P&N Bank (Unrated):** This investment is a 70 day term deposit, paying 3.10% (3.14% annualised) and matures on 4 November 2014.
12. **Bankwest Term Deposit (AA-):** This investment is a 180 day term deposit, paying 3.40% p.a. (3.43% annualised), and matures 21 April 2015.
13. **Bankwest Term Deposit (AA-):** This investment is a one year term deposit, paying 3.60% p.a. (3.60% annualised), and matures 8 May 2015.
14. **Bankwest Term Deposit (AA-):** This investment is a 182 day term deposit, paying 3.45% p.a. (3.48% annualised), and matures 30 April 2015.

ITEM 6 (continued)

ATTACHMENT 1

- 15. Bankwest Term Deposit (AA-):** This investment is a 112 day term deposit, paying 3.35% p.a. (3.39% annualised), and matures 13 November 2014.
- 16. NAB Term Deposit (AA-):** This investment is a two year term deposit, paying 4.05% p.a., and matures 25 February 2016.
- 17. Defence Bank Term Deposit (BBB+):** This investment is a 31 day term deposit paying 2.95% (2.99% annualised) and matures on 3 November 2014.
- 18. Community Mutual Group Term Deposit (Unrated):** This investment is a 92 day term deposit paying 3.19% (3.23% annualised) and matures on 18 November 2014.
- 19. Beyond Bank Term Deposit (BBB+):** This investment is a 180 day term deposit paying 3.42% (3.45% annualised) and matures on 14 April 2015.
- 20. Bendigo Bank TD (A-):** This investment is a 89 day term deposit paying 3.25% (3.29% annualised) and matures on 9 December 2014.
- 21. Credit Union Australia Term Deposit (BBB+):** This investment is a one year term deposit, paying 3.85% (3.85% annualised), and matures on 7 May 2015.
- 22. Peoples Choice CU Term Deposit (Unrated):** This investment is a one year term deposit, paying 3.65% p.a., and matures on 6 February 2015.
- 23. Rural Bank Term Deposit (A-):** This investment is a five year term deposit, paying 6.48% p.a., and matures on 21 March 2017.
- 24. Bananacoast CU Term Deposit (Unrated):** This investment is a 191 day term deposit paying 3.80% (3.83% annualised) and matures on 8 January 2015.
- 25. CBA Term Deposit (AA-):** This investment is a three year term deposit paying 5.76% p.a. and matures on 8 December 2014.
- 26. ME Bank Term Deposit (BBB+):** This investment is a 366 day term deposit paying 3.78% (3.78% annualised) and matures on 5 March 2015.
- 27. Macquarie Bank Term Deposit (A):** This investment is a 185 day term deposit paying 3.55% (3.58% annualised) and matures on 2 February 2014.
- 28. Bankwest TD (AA-):** This investment is a four year term deposit paying 7.00% (7.00% annualised) and matures on 13 February 2015.
- 29. IMB Term Deposit (BBB):** This investment is a 91 day term deposit paying 3.40% (3.44% annualised) and matures on 15 January 2015.
- 30. Summerland CU Term Deposit (Unrated):** This investment is a three year term deposit paying 5.05% pa and matures on 21 September 2015.

ITEM 6 (continued)

ATTACHMENT 1

- 31. Wide Bay CU Term Deposit (BBB):** This investment is a 181 day term deposit paying 3.45% (3.48% annualised) and matures on 9 February 2015.
- 32. Heritage Bank (A-):** This investment is a 364 day term deposit paying 3.80% (3.80% annualised) and matures on 12 March 2015.
- 33. AMP Business Saver at call account (A+):** This investment is an at-call account earning 3.35%. No fees are payable by Council on this investment.
- 34. CBA Term Deposit (AA-):** This investment is a three year term deposit paying 4.55% annually and matures on 16 May 2016.
- 35. Greater Building Society Term Deposit (BBB):** This investment is a 90 day term deposit, paying 3.30% (3.34% annualised), and matures on 5 November 2014.
- 36. The Rock Building Society Term Deposit (BBB):** This investment is a 189 day term deposit paying 3.40% p.a. (3.43% annualised), and matures 26 February 2015.
- 37. AMP Term Deposit (A+):** This investment is a four year term deposit paying 7.14% which matures on 16 February 2015.
- 38. CBA Term Deposit (AA-):** This investment is a 184 day term deposit paying 3.53% (3.56% annualised), and matures on 27 February 2015.
- 39. Rabodirect At-Call (AA):** This investment is an at call account, paying the short term money market rate. These funds are used for operational purposes.
- 40. Members Equity Bank At-Call Account (BBB):** This investment is an at call account, paying the short term money market rate. These funds are used for operational purposes.
- 41. National Australia Bank Floating Rate Note (AA-):** This investment is a senior, unsecured floating rate note paying 125 above BBSW. This investment matures 21 June 2016.
- 42. CBA FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 120 above BBSW. This investment matures 2 August 2016.
- 43. Westpac Floating Rate Note (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 123 above BBSW. This investment matures 9 May 2016.
- 44. CBA FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 125 above BBSW. This investment matures 2 August 2016.

ITEM 6 (continued)

ATTACHMENT 1

- 45. National Australia Bank FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 142 above BBSW. This investment matures 21 June 2016.
- 46. National Australia Bank FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 140 above BBSW. This investment matures 21 June 2016.
- 47. CBA FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 140 above BBSW. This investment matures 2 August 2016.
- 48. ANZ FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 142 above BBSW. This investment matures 9 May 2016.
- 49. TiO Term Deposit (AA+):** This is a 30 day term deposit paying 2.94% (2.98% annualised) and matures 6 November 2014.
- 50. NAB Fixed MTN (AA-):** This is a fixed rate bond paying 6.18% (6.30% annualised) and matures 15 February 2017.
- 51. Westpac Fixed MTN (AA-):** This is a fixed rate bond paying 6.00% (6.14% annualised) and matures 20 February 2017.
- 52. Macquarie Bank Term Deposit (A):** This is a five year term deposit paying 6.50% (6.50% annualised) and matures 3 April 2017.
- 53. CBA Retail Bond (AA-):** This is a senior, unsecured floating rate note purchased at a yield of 160 above BBSW. This investment matures 24 December 2015.
- 54. Delphi Bank Term Deposit (Unrated):** This investment is a five year term deposit paying 6.05% p.a. and matures on 15 May 2017.
- 55. Rural Bank Term Deposit (Unrated):** This investment is a 146 day term deposit paying 3.40% (3.43% annualised) and matures on 22 January 2015.
- 56. ME Bank Term Deposit (BBB+):** This investment is a 366 day term deposit paying 4.33% p.a. (4.33% annualised) and matures on 5 March 2015.
- 57. CBA Retail Bonds (AA-):** This is a senior, unsecured floating rate note purchased at a yield of 182 above BBSW. This investment matures 24 December 2015.
- 58. CBA Retail Bonds (AA-):** This is a senior, unsecured floating rate note purchased at a yield of 184 above BBSW. This investment matures 24 December 2015.

ITEM 6 (continued)

ATTACHMENT 1

- 59. Bank of Queensland Term Deposit (A-):** This investment is a five year term deposit paying 5.15% (5.15% annualised) and matures 20 November 2018.
- 60. Bank of Queensland Term Deposit (A-):** This investment is a two year term deposit paying 4.10% (4.10% annualised) and matures 3 March 2016.
- 61. BoQ Specialist Bank (formerly Investec) Term Deposit (BBB+):** This investment is a one year term deposit paying 3.50% p.a. and matures 14 August 2015.
- 62. IMB Term Deposit (BBB):** This investment is a five year term deposit paying 6.95% on maturity (6.15% annualised) and matures 15 August 2017.
- 63. CBA Retail Bonds (AA-):** This is a senior, unsecured floating rate note purchased at a yield of 175 above BBSW. This investment matures 24 December 2015.
- 64. St George Term Deposit (AA-):** This investment is a two year term deposit paying 4.05% (4.05% annualised) and matures on 27 August 2015.
- 65. CBA Retail Bonds (AA-):** This is a senior, unsecured floating rate note purchased at a yield of 174 above BBSW. This investment matures 24 December 2015.
- 66. Rural Bank Term Deposit (A-):** This investment is a one year term deposit, paying 3.60 p.a. and matures on 7 August 2015.
- 67. ING Floating Rate Term Deposit (A):** This is a five year floating rate term deposit paying 2.30% above 90 day BBSW, and matures 4 September 2017.
- 68. St George Term Deposit (AA-):** This is a two year term deposit paying 4.05% (4.05% annualised), and matures 13 August 2015.
- 69. Bank of Queensland Term Deposit (BBB+):** This is a one year term deposit paying 3.75% (3.75% annualised) and matures 14 May 2015.
- 70. NAB Term Deposit (AA-):** This is a 2.25 year term deposit paying 4.80% pa and matures 18 December 2014.
- 71. Members Equity Bank Term Deposit (BBB):** This is a one year term deposit paying 3.75% (3.75% annualised) and matures 19 February 2015.
- 72. Bank of Queensland FRN (BBB+):** This is a senior, unsecured floating rate note purchased at a yield of 160 above BBSW. This investment matures 7 December 2015.
- 73. Bendigo Bank Term Deposit (A-):** This investment is a one year term deposit paying 3.70% annually and matures 22 May 2015.

ITEM 6 (continued)

ATTACHMENT 1

- 74. Bendigo Bank FRN (A-):** This is a senior, unsecured floating rate note purchased at a yield of 120 above BBSW. This investment matures 17 May 2017.
- 75. CBA Term Deposit (AA-):** This investment is a 183 day term deposit paying 3.55% (3.58% annualised) and matures 20 November 2014.
- 76. NAB Term Deposit (AA-):** This investment is a one year term deposit paying 3.80% (3.80% annualised) and matures 6 November 2014.
- 77. NAB Term Deposit (AA-):** This investment is a two year term deposit paying 4.15% (4.15% annualised) and matures 13 August 2015.
- 78. NAB Term Deposit (AA-):** This investment is a two year term deposit paying 4.27% (4.27% annualised) and matures 25 August 2015.
- 79. Macquarie Bank Term Deposit (A):** This investment is a one year term deposit paying 3.90% (3.90% annualised) and matures 17 December 2014.
- 80. AMP Term Deposit (A+):** This investment is a 189 day term deposit paying 3.40 (3.43% annualised), and matures 19 March 2015.
- 81. Bank of Queensland TD (A-):** This is a one year term deposit paying 3.75 p.a., and matures 12 February 2015.
- 82. NAB Term Deposit (AA-):** This investment is a one year term deposit paying 3.55% and matures 9 October 2015.
- 83. Bendigo Bank FRN (A-):** This is a senior, unsecured floating rate note purchased at a yield of 127 above BBSW. This investment matures 14 November 2018.
- 84. Rural Bank Term Deposit (A-):** This investment is a 181 day term deposit, paying 3.45% (3.48% annualised), and matures on 24 March 2014.
- 85. Wide Bay CU Term Deposit (BBB):** This investment is a 182 day term deposit paying 3.40% (3.43% annualised) and matures on 10 March 2015.
- 86. Newcastle Permanent Building Society (BBB+):** This investment is a 91 day term deposit, paying 3.35% (3.39% annualised), and matures on 4 December 2014.
- 87. Westpac Floating Rate Term Deposit (AA-):** This investment is a 25 month floating rate term deposit paying 90d BBSW + 95 and matures 9 February 2016.
- 88. Credit Union Australia Floating Rate Note (BBB+):** This is a senior, unsecured floating rate note purchased at a yield of 130 above BBSW. This investment matures 20 March 2017.

ITEM 6 (continued)

ATTACHMENT 1

- 89. Beyond Bank Term Deposit (BBB+):** This investment is a 90 day term deposit paying 3.44% (3.48% annualised) and matures on 23 December 2014.
- 90. Credit Union Australia Term Deposit (BBB+):** This investment is a 364 day term deposit paying 3.75% (3.75% annualised) and matures on 26 March 2015.
- 91. NAB Floating Rate Term Deposit (AA-):** This investment is a two year floating rate term deposit paying 90d BBSW + 100 and matures 16 May 2016.
- 92. Bananacoast Credit Union Term Deposit (Unrated):** This investment is a one year term deposit paying 3.90%, and matures 22 May 2015.
- 93. Bankwest Term Deposit (A-):** This investment is a 98 day term deposit paying 3.40% (3.45% annualised), and matures 13 January 2015.
- 94. Bank of Queensland FRN (AA-):** This investment is a four year floating rate term deposit paying 90d BBSW + 100 and matures 12 June 2018.
- 95. AMP 31 Day Notice Account (A+):** This investment is an account which pays +100 over the cash rate.
- 96. NAB Term Deposit (AA-):** This investment is a one year term deposit paying 3.63% and matures 14 August 2015.
- 97. Police Bank Floating Rate Note (BBB+):** This is a senior, unsecured floating rate note purchased at a yield of 110 above BBSW. This investment matures 21 August 2017.
- 98. Newcastle Permanent Building Society (BBB+):** This investment is a 69 day term deposit, paying 3.20% (3.24% annualised), and matures on 6 November 2014.
- 99. Bendigo Bank Term Deposit (A-):** This investment is a 104 day term deposit paying 3.30% (3.34% annualised) and matures 16 December 2014.
- 100. Credit Union Australia Term Deposit (BBB+):** This investment is a 181 day term deposit paying 3.55% (3.58% annualised) and matures on 3 March 2015.
- 101. Newcastle Permanent Building Society (BBB+):** This investment is a 91 day term deposit, paying 3.35% (3.39% annualised), and matures on 11 December 2014.
- 102. P&N Bank Term Deposit (Unrated):** This investment is a 63 day term deposit paying 3.02% (3.06% annualised) and matures 13 November 2014.

7 CODE OF CONDUCT ANNUAL REPORT AND ANNUAL REVIEW

Report prepared by: Governance Support Coordinator
File No.: CLR/07/8/9/8 - BP14/100

REPORT SUMMARY

This report provides details of Code of Conduct complaints received in the 12 months prior to 31 August 2014, in accordance with Part 12 of the City of Ryde *Code of Conduct – Complaints Procedure*. Part 12 also requires that these Code of Conduct statistics be provided to the Office of Local Government by 31 December 2014.

In addition, this report includes Council's annual review of the Code of Conduct and proposes minor amendments to Council's *Code of Conduct*. These amendments include procedural changes made by the Office of Local Government, clarification of items in the Code, and updates to policy references and terminology.

RECOMMENDATION:

- (a) That Council note the contents of this report and the **ATTACHED** table of Code of Conduct complaints for September 2013 to August 2014.
- (b) That Council provide these statistics to the Office of Local Government as required by the *Model Code of Conduct – Complaints Procedure*.
- (c) That Council adopt the draft *Code of Conduct* documents (**ATTACHED UNDER SEPARATE COVER**)
 - Code of Conduct 2014 – Policy
 - Code of Conduct 2014 – Standards of Conduct
 - Code of Conduct 2014 – Complaints Procedure
 - Guideline on the Interaction between Councillors and Staff

ATTACHMENTS

- 1 Code of Conduct Complaints Statistics 2014
- 2 Code of Conduct 2014 - Policy - CIRCULATED UNDER SEPARATE COVER
- 3 Code of Conduct 2014 - Standards - CIRCULATED UNDER SEPARATE COVER
- 4 Code of Conduct 2014 - Complaints Procedure - CIRCULATED UNDER SEPARATE COVER
- 5 Guideline on Interaction Between Councillors and Staff 2014 - CIRCULATED UNDER SEPARATE COVER

ITEM 7 (continued)

Report Prepared By:

Lorie Parkinson
Governance Support Coordinator

Report Approved By:

John Schanz
Manager - Governance, Risk and Audit

Roy Newsome
Group Manager - Corporate Services

ITEM 7 (continued)

Background

On 19 February 2013, the City of Ryde adopted a new *Code of Conduct* to commence on 1 March 2013. This Code reflected the *Model Code of Conduct* as published by the Office of Local Government in December 2012, with some additional clauses specific to the City of Ryde. Following minor changes being made, the current City of Ryde *Code of Conduct* was adopted by Council on 8 October 2013.

The City of Ryde's Code of Conduct is made up of four documents:

- Code of Conduct – Policy
- Code of Conduct – Standards of Conduct
- Code of Conduct – Complaints Procedure
- Guideline on Interaction between Councillors and Staff

Discussion

Code of Conduct Complaints Statistics

In accordance with Part 12 of Council's Code of Conduct, the complaints coordinator must report the required statistics to Council within 3 months of the end of September each year.

ATTACHMENT 1 details the Complaints Statistics for the year ending 31 August 2014.

2014 Review of the City of Ryde Code of Conduct

The *Code of Conduct Policy* requires that the Code be reviewed annually. This 2014 review proposes the following minor amendments to the *Code of Conduct* documents: procedural changes made by the Office of Local Government, clarification of items in the Code, and updates to policy references and terminology. Within the draft Code documents additions are shown in ***bold italic***, and deletions in ~~strikethrough~~.

Details of the proposed changes are given below.

- (1) Due to the change in peak agency title from Division of Local Government (DLG) to Office of Local Government (OLG), all references to "the Division" or "DLG" have been changed to "***the Office***" or "***OLG***".
- (2) Since the Code was last adopted in October 2013, the OLG has made two additions to the complaints procedures, which are now included in this draft City of Ryde *Code of Conduct*.

ITEM 7 (continued)

- (a) Within Part 3 – Administrative Framework: Establishment of a Panel of Conduct Reviewers, the following addition has been made:

Where a Council has appointed an incorporated or other entity to its panel of Conduct Reviewers, the Complaints Coordinator must ensure that any person proposed to undertake conduct review work for the council on behalf of the entity also meets the selection and eligibility criteria given above. (OLG Circular 14-09: 9 April 2014: Practice Direction 1 (Revised)).

This addition is also made to Part 6 – Preliminary Assessment: Referral of Code of Conduct Complaints to Conduct Reviewers (clause 6.3), which refers to the qualifications and experience of the members of the panel.

- (b) Within Part 6 – Preliminary Assessment: Referral of Code of Conduct Complaints to Conduct Reviewers (clause 6.2), regarding establishing a panel of conduct reviewers, the following addition has been made:

In accordance with clause 6.2(b), the OLG has approved the Internal Audit Bureau (IAB) as an alternate provider of conduct reviewers. (Office of Local Government Circular 14-02, 4 February 2014).

- (3) In Part 3 of the *Code of Conduct – Standards of Conduct*, the following addition has been made to reflect *Council's Ethical Lobbying Policy 2013*.

3.13 If you are being lobbied about the making of a decision you should:

- (h) include details of these meetings in Council's Lobbyist Contact Register.***

- (4) References to various City of Ryde policies have been updated throughout the Code of Conduct documents.
- (5) Three points of clarification have been made to the *Guideline on Interaction Between Councillors and Staff* as a result of queries from staff and Councillors.

- (a) An addition (shown in ***bold italic*** below) has been made to the section titled *Related Policy*. This section is given below:

This Guideline is part of Council's Code of Conduct. It exists to strengthen the working relationship between Councillors and Council's Senior Management Team, ***and to define appropriate Councillor contacts with other Council officers.***

- (b) An addition (shown in ***bold italic*** below) has been made to the section titled *Appropriate Staff Contacts*. This section is given below:

ITEM 7 (continued)

The General Manager authorises the following staff interaction:

- Contact between Councillors and Group Managers is appropriate for matters specific to that Group Manager's area of individual responsibility.
- Contact with HelpDesk staff is appropriate for all Councillor service requests and enquiries.
- Contact with other specific staff is appropriate as part of a Councillor's role on an Advisory Committee, at Council events or meetings, and similar situations.
- In some instances, a Group Manager or the General Manager will direct individual staff to contact Councillors to provide specific information or clarification relating to a specific matter.

Apart from the instances above, all communication with Councillors is to be made via the General Manager or relevant Group Manager.

- (c) An addition (shown in ***bold italic*** below) has been made to the section titled *Service Standards*.

Phone Calls to the HelpDesk during Office Hours	HelpDesk phone will be attended by Governance staff. <i>Messages left during office hours will be returned the same day.</i>
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Financial Implications

The total costs associated with undertaking Code of Conduct investigations in the year ending 31 August 2014, as detailed in this report, were \$30,750.

Adoption of the recommendations will have no financial impact.

Critical Dates

In accordance with Part 12 of *the Code of Conduct Complaints Procedure*, these statistics, including the investigation and resolution process and outcomes, are to be presented to Council within 3 months of the end of September each year. This information is also to be reported to the Office of Local Government by the same date. It should also be noted that the Office of Local Government, in their email of 30 September 2014, requested that they receive these statistics by 30 November 2014.

Should Council not consider this report at the meeting of 25 November 2014, the Office of Local Government's request will be unable to be met. It is also possible that the statutory deadline of 31 December 2013 may be missed.

ITEM 7 (continued)

ATTACHMENT 1

Model Code of Conduct Complaints Report

Select Council Name from drop-down list

Number of Complaints

- | | | |
|-----|---|---|
| 1 a | The total number of complaints received in the period about councillors and the general manager under the code of conduct | 6 |
| b | The total number of complaints finalised in the period about councillors and the general manager under the code of conduct | 6 |

Overview of Complaints and Cost

- | | | |
|-----|---|----------|
| 2 a | The number of complaints finalised at the outset by alternative means by the General Manager or Mayor | 6 |
| b | The number of code of conduct complaints referred to a conduct reviewer | 0 |
| c | The number of code of conduct complaints finalised at preliminary assessment by conduct reviewer | 0 |
| d | The number of finalised code of conduct complaints investigated by a conduct reviewer | 1 |
| e | The number of finalised code of conduct complaints investigated by a conduct review committee | 0 |
| f | Number of finalised complaints investigated where there was found to be no breach | 0 |
| g | Number of finalised complaints investigated where there was found to be a breach | 0 |
| h | Number of complaints being investigated that are not yet finalised | 1 |
| i | The total cost of dealing with code of conduct complaints within the period made about councillors and the general manager including staff costs | \$30,750 |

Preliminary Assessment Statistics

- | | | |
|---|---|---|
| 3 | The number of complaints determined by the conduct reviewer at the preliminary assessment stage by each of the following actions: | |
| a | To take no action | 0 |
| b | To resolve the complaint by alternative and appropriate strategies | 0 |
| c | To refer the matter back to the general manager or the Mayor, for resolution by alternative and appropriate strategies | 0 |
| d | To refer the matter to another agency or body such as, but not limited to, the ICAC, the NSW Ombudsman, the Office or the Police | 0 |
| e | To investigate the matter | 0 |
| f | To recommend that the complaints coordinator convene a conduct review committee to investigate the matter | 0 |

City of Ryde 1 September 2013-30 August 2014

ITEM 7 (continued)

ATTACHMENT 1

Investigation Statistics

- | | | |
|---|--|---|
| 4 | The number of investigated complaints resulting in a determination that there was no breach , in which the following recommendations were made: | |
| a | That the council revise it's policies or procedures | 0 |
| b | That a person or persons undertake training or other education | 0 |
| 5 | The number of investigated complaints resulting in a determination that there was a breach in which the following recommendations were made: | |
| a | That the council revise any of its policies or procedures | 0 |
| b | That the subject person undertake any training or other education relevant to the conduct giving rise to the breach | 0 |
| c | That the subject person be counselled for their conduct | 0 |
| d | That the subject person apologise to any person or organisation affected by the breach | 2 |
| e | That findings of inappropriate conduct be made public | 0 |
| f | In the case of a breach by the general manager, that action be taken under the general manager's contract for the breach | 0 |
| g | In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Act | 0 |
| h | In the case of a breach by a councillor, that the matter be referred to the Office for further action | 0 |

Categories of misconduct

- | | | |
|---|---|---|
| 6 | The number of investigated complaints resulting in a determination that there was a breach with respect to each of the following categories of conduct: | |
| a | General conduct (Part 3) | 1 |
| b | Conflict of interest (Part 4) | 1 |
| c | Personal benefit (Part 5) | 1 |
| d | Relationship between council officials (Part 6) | 1 |
| e | Access to information and resources (Part 7) | 1 |

Outcome of determinations

- | | | |
|---|---|---|
| 7 | The number of investigated complaints resulting in a determination that there was a breach in which the council failed to adopt the conduct reviewers recommendation | 0 |
| 8 | The number of investigated complaints resulting in a determination that there was a breach in which the council's decision was overturned following a review by the Office of | 0 |

City of Ryde 1 September 2013-30 August 2014

8 CODE OF MEETING PRACTICE

Report prepared by: Governance Support Coordinator
File No.: CLR/07/8/9/3 - BP14/1331

REPORT SUMMARY

The report presents the results of the public exhibition of the draft City of Ryde Code of Meeting Practice for Council's consideration. In accordance with Section 361 of the Local Government Act and as resolved by Council, the draft Code was also provided to the Office of Local Government for comment.

No submissions were received from the community during the exhibition period. The Office of Local Government did raise a query which has been addressed with a minor change in wording in the Code. Other minor changes are also proposed within this report. However as these changes are not considered substantive, further public exhibition is not required.

This report recommends that Council adopts the draft Code **ATTACHED (Under Separate Cover)**.

It also recommends that Council provide a copy of the adopted Code to the Office of Local Government for their information.

RECOMMENDATION:

- (a) That Council adopt the draft City of Ryde Code of Meeting Practice as **ATTACHED (Under Separate Cover)** to this report, noting that as the changes are not substantive, further public exhibition is not required (Section 362 Local Government Act, 1993).
- (b) That a copy of the adopted Code be sent to the Office of Local Government for their information.

ATTACHMENTS

- 1 Code of Meeting Practice - November 2014 - CIRCULATED UNDER SEPARATE COVER

Report Prepared By:
Lorie Parkinson
Governance Support Coordinator

Report Approved By:
John Schanz
Manager - Governance, Risk and Audit

Roy Newsome
Group Manager - Corporate Services

ITEM 8 (continued)

Discussion

The Code of Meeting Practice governs the manner in which Council and Committee Meetings are conducted and sets out the structure of those meetings. Council most recently adopted the Code of Meeting Practice on 25 February 2014.

At Council's meeting of 26 August 2014, Council resolved to place the draft City of Ryde Code of Meeting Practice on public exhibition, noting the changes agreed to at that meeting being as follows;

1. Clause 1.2 Notice of Meetings (COR Practice) was amended to provide that Business Papers were to be published twelve days in advance, rather than five, giving both Councillors and the public longer to consider each item in preparation for the Council meeting.
2. Clause 1.3 Agendas and Business Papers (COR Practice) was amended to enable Items to be withdrawn from the Agenda after it had been published, but only if consideration of the Item was no longer appropriate and reasonable notice could be provided. The revised paragraph is given below:

Once the Agenda for a meeting has been sent to Councillors an item of business on the Agenda cannot be removed from the Agenda prior to the meeting, ***unless events have occurred which will render consideration of the matter inappropriate (eg: withdrawal of a Development Application) and it is possible to give adequate notice to Councillors and the public (eg: three working days). It is noted that Committees can resolve to defer an Item on an Agenda to a later date, provided that the resolution states that the Item is listed on a future Agenda for that Committee.***

3. Clause 2.2 Business at Council Meetings (COR Practice) was amended to enable Notices of Motion to be received by 5pm on the Wednesday prior to the Council meeting, whereas previously they needed to be received thirteen days prior to the Council meeting.

Consultation

In accordance with Section 361 of the Local Government Act 1993, the draft Code of Meeting Practice is required to be on public exhibition for not less than 28 days, with Council accepting submissions for a minimum of 42 days. Therefore the draft Code including the changes described above, was placed on public exhibition as follows:

- City of Ryde website: displayed from Monday, 1 September to Friday, 24 October 2014.
- Northern District Times: advertised on Wednesday, 3 September 2014.

ITEM 8 (continued)

During the public exhibition period, the draft Code was available to view on the City of Ryde website, at Customer Service in the Civic Centre, and at the Libraries. Submissions could be made directly on the City of Ryde website, by mail, or by email.

No public submissions were received.

Proposed changes following the Public Exhibition period

As resolved by Council on 26 August 2014, the Office of Local Government (OLG) was provided with the draft Code and invited to provide feedback by 24 October 2014.

On 17 September 2014, the OLG advised that due to Local Government Reforms they were “not in a position to review each and every policy of Councils”. However, informally the Office did query the appearance of inconsistency between Council and Committee practices in Clause 1.3 - Agendas and Business Papers (COR Practice).

Clause 1.3 - Agendas and Business Papers (COR Practice) has been revised to remove any inconsistency, as given below.

Once the Agenda for a **any** meeting has been sent to Councillors an item of business on the Agenda cannot be removed from the Agenda prior to the meeting, ***unless events have occurred which will render consideration of the matter inappropriate (eg: withdrawal of a Development Application) and it is possible to give adequate notice to Councillors and the public (eg: three working days). It is noted that Council and Committees can resolve to defer an Item on an Agenda to a later date, provided that the resolution states that the Item is listed on a future Agenda for that Committee or Council meeting.***

Further minor changes made in the Code are as follows.

The Code has been updated to reflect the change in peak agency title to the **Office of Local Government (OLG)**.

An additional note has been added to APPENDIX “D” PRACTICE for Public Addresses to raise the awareness of prospective speakers.

Privacy Note: Please be aware that:

- ***Council meetings are webcast, and***
- ***Your personal information is collected for Council purposes, and handled in accordance with the Privacy and Personal Information Protection Act 1998. It may be available to the public under various legislation including the Government Information (Public Access) Act 2009.***

ITEM 8 (continued)

The references to the Code of Conduct within Clause 3.5 Non-Pecuniary Conflicts of Interests and Clause 3.6 Political Donations have been updated to reflect the current City of Ryde Code of Conduct. This current Code of Conduct is substantially the Model Code of Conduct as published by the Office of Local Government in December 2012, with some additional clauses specific to the City of Ryde.

Throughout the Code, the reference to a 'Special' meeting in the phrase "Extraordinary or Special meeting" has been removed, as 'Extraordinary' includes all other types of meeting.

In accordance with Section 362 of the Local Government Act 1993, as the changes described above are not considered substantial, further public exhibition is not required.

The **ATTACHED (Under Separate Cover)** draft Code of Meeting Practice shows additions and amendments in ***bold italics*** and any deletions in ~~strike through~~.

Critical Dates

There are no critical dates or deadlines to be met.

It should be noted that should Council resolve to make further amendments to the draft Code of Meeting Practice, it may be necessary to place the revised draft Code on public exhibition, however this is only required if "the Council is of the opinion that the amendments are substantial" (*Section 362 clause 2, Local Government Act, 1993*).

Financial Implications

Adoption of the recommendation will have no financial impact.

9 MACQUARIE FUTURES - MEMORANDUM OF UNDERSTANDING

Report prepared by: Group Manager - Corporate Services
File No.: GRP/09/5/7 - BP14/1297

REPORT SUMMARY

This report advises Council that the Memorandum of Understanding (MOU) between Macquarie University and the City of Ryde, which was signed on 12 December 2011, has been reviewed, in accordance with the requirements of the current agreement and is referred to Council for its endorsement.

The revised MOU removes all specific projects and financial commitments for both parties. This is with the exception that Macquarie University will still continue to provide a full time Director for the partnership and that both Macquarie University (University) and Council will commit funds for mutually beneficial projects. For the City of Ryde, any funding requirements would be considered in conjunction with its Four year Delivery Plan and One year Operational Plan.

The revised MOU maintains and builds a strong strategic relationship between the University and Council, with an understanding that both the Vice Chancellor of the University and the Mayor of the day would meet annually to develop better mutual understanding and identify projects of mutual interest.

This relationship will be overseen by a Steering Group, comprising Council's General Manager and two Group Managers with Macquarie University representatives being the Chief Operating Officer, Deputy Vice Chancellor – Research and Pro Vice Chancellor, Learning, Teaching and Diversity.

It is recommended that Council endorse the revised MOU and if Council does support the MOU being adopted, it is proposed that the MOU will be signed on Thursday 4 December 2014 at Macquarie University, which will also include a site tour of the University.

RECOMMENDATION:

- (a) That Council note the Report and endorse the City of Ryde entering into the revised Memorandum of Understanding (MOU) with Macquarie University as detailed in **ATTACHMENT 1**.
- (b) That Council delegate to the Mayor and the Acting General Manager to sign the Memorandum of Understanding, on behalf of the City of Ryde.

ITEM 9 (continued)**ATTACHMENTS**

- 1 DRAFT Memorandum of Understanding (MOU) - Macquarie Ryde Futures Partnership - For Council Endorsement
- 2 Macquarie Ryde Futures Partnership (MRFP) - Signed (under seal) Memorandum of Understanding (MOU) - 12 December 2011

Report Prepared and Approved By:

Roy Newsome
Group Manager - Corporate Services

ITEM 9 (continued)**Discussion**

Council and Macquarie University established the Macquarie – Ryde Futures Partnership in 2011, in coming together in forming a long term collaborative relationship that harnesses the research, planning and development capacities of the University in being a strategic partner with Council, in providing assistance in achieving the outcome of Council's Community Strategic Plan (CSP). The current MOU is **ATTACHMENT 2**.

This relationship has assisted Council in receiving outcomes such as, the results of the perception survey of the City of Ryde community that provided important feedback on Council's CSP. There have also been other examples where students from Macquarie University have assisted Council across many areas of Council's operations, including Environment and Planning, Waste Services, Transport alternatives and information sharing on key and current issues.

A further example is where Council has worked with the Faculty of Arts students through the Universities unique Professional and Community Engagement (PACE) program.

For Faculty of Arts students enrolled in the PACE program Public Relations Practice, the partnership has provided the students with an opportunity for invaluable experiential learning as a part of working closely with Council's Communications and Media staff on public relations projects and campaigns that have been of genuine use to the Council. Through this program and access to the University's students, has provided the City of Ryde with the unique and invaluable opportunity of applying their skills and intellect to some of the challenges Council faces in key areas in servicing our community. The first project sought to have the students create a broad reaching PR campaign on a very limited budget, which would encourage residents to come and interact with Council at local Community Town Hall meetings, which aimed to bring 'Council' to the community. Both campaigns were very relevant and provided Council with some great ideas with a number of these being implemented.

The second project's aim was to have some effective strategies for Council to consider when engaging with one of its 'hard to reach' demographic groups, being 18 - 25 year olds. The results of this project provided Council with some cost effective and innovative ideas to engage in ways that are meaningful to this demographic.

Council considered both projects to be a great success and provided very valuable PR campaign initiatives and options for Council's consideration and implementation.

ITEM 9 (continued)**Revised Memorandum of Understanding (MOU)**

The revised MOU, **ATTACHMENT 1** has been simplified from the previous MOU with the key points being:

- The MOU is focused in achieving a long term collaborative relationship between the University and the City of Ryde, that assists and enhances the strategic goals of both the University and Council
- The intention of the MOU is to harness the University's research, planning, development and engagement capacity to support Council realising the vision in its CSP.
- The MOU does not specify any projects with the intent being that both parties will commit funding for mutually beneficial projects when they arise.

Due to Council being in a unique position in having a world class University in its Local Government area and the positive outcomes that have been achieved to date from this partnership, it is recommended that Council endorse the revised MOU and delegate to the Mayor and the Acting General Manager to sign the MOU on Council's behalf.

If Council endorses entering into the revised MOU, it is planned for Councillors to be invited to attend a tour of the University on 4 December 2014, which will also incorporate a formal signing of the MOU.

Financial Implications

There are no implications in Council adopting this recommendation.

ITEM 9 (continued)

ATTACHMENT 1



Macquarie-Ryde Futures Partnership

Director: Prof Richard Howitt
Department of Environment & Geography
Macquarie University NSW 2109
T: 9850 8386 | F: 9850 69052 | M: 0419 013313

Draft Memorandum for MRFP

The attached draft Memorandum of Understanding has been considered at the meeting of the Steering Group of the MRFP at its meeting of September 4 2014 and now reflects the legal advice of the University's counsel and input from that meeting.

The document is now ready for final approval prior to execution by both parties.

I note that Council officers raised a query about one clause in Section 3 (Commitment) which specifies that both the Council and the University will:

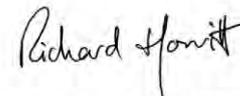
- support allocation of PhD research scholarships to support projects relevant to the purposes of this Memorandum and endorsed by the Director, MRFP and the Steering Group;

The concern was to ensure that this is understood as an in-principal statement of support for scholarship allocation to appropriate student projects rather than a specific commitment to fund PhD scholarships on a regular basis.

My understanding is that neither the University nor the Council is committing to any allocation of specific funding beyond the University's commitment to the Director MRFP role in this agreement and that all specific financial commitments to activities will require a separate agreement that would be subject to specific negotiation. Thus, the non-binding nature of the Memorandum ensures that the commitments made in the document are in-principal statements rather than specific obligations.

If everyone is happy to proceed on that basis, I would suggest that the proposal is forwarded for appropriate advice in both organisations and that we aim to secure approval and execution prior to the final Steering Group meeting for 2014 on December 4.

Thanks for your support in finalising this matter.



Professor Richard Howitt
Director, Macquarie-Ryde Futures Partnership
04.09.2014



ITEM 9 (continued)

ATTACHMENT 1

Macquarie/Ryde Futures Project
Memorandum of Understanding
Between
Macquarie University and City of Ryde Council

1. Purpose

The purpose of this non-binding Memorandum is to support development of a long-term collaborative relationship between Macquarie University (**University**) and the City of Ryde Council (**Council**) that enhances the strategic goals of both the University and the Council. It is intended that the relationship will harness the research, planning, development and engagement capacities of the University to support the Council's Community Strategic Plan 2025 (the **Plan**) and encourage collaboration between the University and the Council.

2. Vision

Our shared vision is to develop an enduring relationship of international standing that demonstrates the importance of the University in the City's development and future.

The vision will be realised by:-

- building a strong relationship built on mutual respect, good communication and regular discussion of strategic issues affecting both the Council and the University;
- public commitment by the parties to ongoing research collaboration;
- development of a credible, high-profile public relationship and forums branded as Macquarie-Ryde Futures (or similar branding as agreed between the parties) that develops global recognition of the region as an innovative location in urban, community, environmental, technology and related research;
- nurturing development of the University as a locally-engaged campus working and collaborating with Council on projects and activities of mutual interest;
- the University's innovative Professional and Community Engagement (**PACE**) program that will secure long-term capacities to collect data relevant to regular evaluation, enhancement and development of the Plan, and demonstrate the University's capacity to deliver innovative service and research to host communities within the Ryde municipality;
- development of national and international recognition of Macquarie-Ryde as a centre of world class research, innovation, civic engagement, leadership and service.

3. Commitment

- The parties will build a strategic relationship as set out in this Memorandum. The Mayor of the Council and the Vice-Chancellor of the University will also meet annually to develop better mutual understanding and to identify projects of mutual strategic value.

ITEM 9 (continued)

ATTACHMENT 1

- Macquarie University will:
 - provide research leadership, which includes developing a series of four-year strategic plans and externally referenced reviews and reporting;
 - provide a Full-Time Director (**Director, MRFP**) who will also be the University's nominated liaison officer for this relationship
 - provide an annual allocation of internal research funding to develop research collaboration with the Council on projects of mutual strategic interest;
 - support allocation of PhD research scholarships to support projects relevant to the relationship and endorsed by the Director, MRFP and the Steering Group;
 - coordinate the development of high quality, sustainable programs of research-based placements, service learning, community service and related opportunities across the undergraduate learning and teaching program through its PACE initiative, and under the strategic leadership of the Steering Group to foster strong and diverse links across the breadth of the Council's and the University's portfolios;
 - support development of a strong research network within the University to provide leadership across diverse research areas that fosters innovative research in collaboration with the Council and commercial and community interests within the Ryde municipality; and
 - develop a strategic plan that delivers routine data collection, project and program evaluation reporting on a range of target areas.
 - The Council will:-
 - commit funding annually for projects linked to its Plan and its four year delivery plan for each mutually agreed research project identified above (as a minimum);
 - collaborate in activities to apply for external funding sources to commit to identified projects;
 - support allocation of PhD research scholarships to support projects relevant to the purposes of this Memorandum and endorsed by the Director, MRFP and the Steering Group;
 - support provision of high quality, sustainable programs of research-based placements, for the PACE initiative within the Council and the Ryde municipality;
 - nominate a Council Officer as a Liaison Officer for the relationship; and
 - contribute to the management of this initiative by providing a nominated project manager for each identified project under this Memorandum.
-

ITEM 9 (continued)

ATTACHMENT 1

4. Governance/Management

4.1 Steering Group

Makeup

Chief Operating Officer (University) DVC-R (University), PVC (Learning, Teaching and Diversity), General Manager(City), two other Council officers at Group Manager level (City), and Director, MRFP (ex officio), and nominated liaison officer (City) (ex officio). An additional member of staff from each party may attend meetings of the Steering Group and participate in discussions, but these attendees will not have voting rights.

Role

The Steering Group will be responsible for:

- strategic forward planning related to this Memorandum
- seeking out and developing partnerships that create opportunities for broader exposure and development of co-developed projects
- monitoring, and as required making changes to, the working structure of the relationship developed from this Memorandum
- Monitoring progress of approved projects

Operation

The Steering Group will meet no less than quarterly. The University and Council agree that the Steering Group secretary role will be undertaken by the Director, MRFP.

Meetings

- Either party or the secretary of the Steering Group may call a meeting of the Steering Group.
- The person calling the meeting must give each representative and the secretary (as the case may be) at least ten working days' notice of a Steering Group meeting.
- The notice must provide reasonable details of the time, date, place, and the matters to be considered at, the Steering Group meeting.
- The parties must take turns to provide a convenient venue for the meeting and necessary administration services for the Steering Group.
- The quorum for a Steering Group meeting is at least five members of the Steering Group and must include two representatives of each party.
- The Steering Group must appoint a chairman at the commencement of each meeting.
- A resolution of the Steering Group must be a unanimous decision all present at the meeting.

ITEM 9 (continued)

ATTACHMENT 1

4.2 Director, MRFP

Role

The Director, MRFP will be responsible for:

- regular monitoring of work undertaken under this Memorandum;
- responding to issues related to the operation of the relationship between the University and the Council;
- reporting to the Steering Committee on a regular basis
- overseeing all activities undertaken under this Memorandum and liaising with relevant stakeholders within the University, Council and beyond;
- preparing, in consultation with Council staff and the Steering Group, a rolling four year plan of potential projects based on the Council's four year delivery plan;
- identifying and pursuing project and activity funding sourced from the University, Council and, where possible, external sources such as State and Federal Government, philanthropic trusts or grants or partnerships;
- mentoring University participants in local engagement activities and programs; and
- identifying and supporting opportunities to develop research, teaching or service related engagement locally.

4.3 Nominated Council Liaison Officer

Role

This Council Officer will provide a point of contact and source of advice within Council for the Director, MRFP.

4.4 Research Working Group

Makeup

The Research Working Group will be chaired by the Director, MRFP and will consist of the another senior academic (appointed by the Chief Operating Officer) and a representative nominated by the General Manager, City of Ryde. This group would only meet when it had sufficient business.

Role

Review staff research activities and student research projects to frame recommendations on research funding allocations (joint funding, scholarships and internal schemes) for Steering Group consideration.

4.5 Ad Hoc Project Steering Committees

Makeup

Each project under this Memorandum, including every jointly-funded project, will establish an Ad Hoc Project Steering Committee consisting of the Director, MRFP, a nominated Council officer, the lead researcher and others as agreed between these parties.

ITEM 9 (continued)

ATTACHMENT 1

Role

The Ad Hoc Project Steering Committees will meet regularly during a project to receive progress reports from the leader researcher and provide support and advice to the research team and report to the Steering Group.

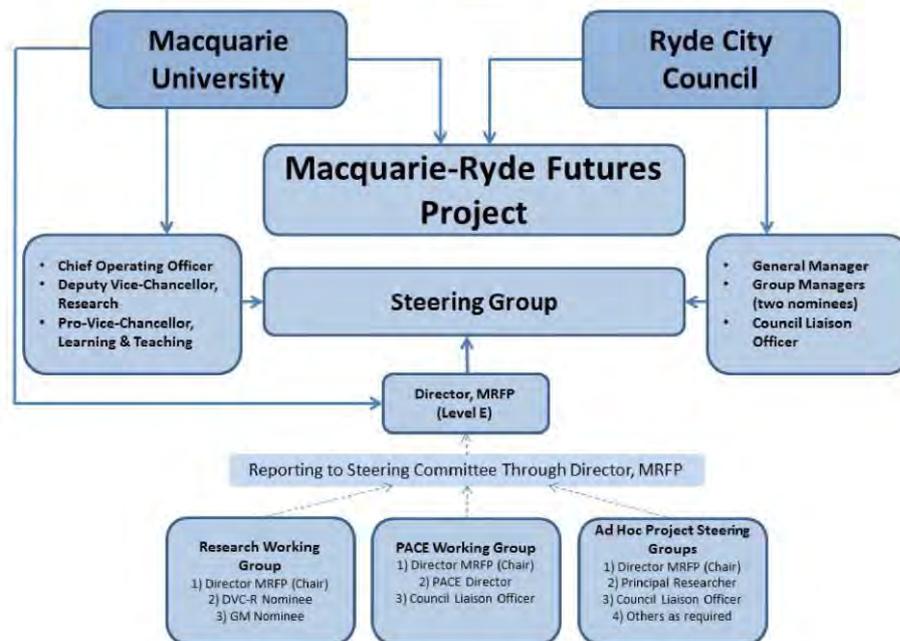
4.6 PACE Working Group

Makeup

Director, MRFP, PACE Director or nominee and Council Liaison Officer)

Role

The PACE Working Group will maintain a record of all projects related to, and involving the University's PACE program. These projects will be managed within the PACE program in accordance with the separate agreement between the University and Council for PACE activities, but will receive oversight and support from the Director, MRFP. The PACE Working Group will meet quarterly at an appropriate time to facilitate effective implementation of PACE opportunities.



Proposed Governance Structure – Macquarie-Ryde Futures Project

ITEM 9 (continued)

ATTACHMENT 1

Before any program or activity referred to in this Memorandum is implemented, the parties will enter into a binding and formal written agreement or agreements with each other. Each written agreement will detail the specific form and content of the program or activities and will cover the rights and responsibilities of each party.

5. Non-binding Memorandum of Understanding

This Memorandum of Understanding constitutes a statement of the mutual intentions of the parties and each party agrees that:

- it does not constitute an obligation binding on either side;
 - it does not contain all matters upon which agreement must be reached in order for any agreement to be consummated;
 - it creates no rights in favour of either party; and
 - this Memorandum of Understanding imposes no commitment on any person to proceed with any agreement.
-

6. Term of the Memorandum

This Memorandum will commence on the date of signing of the last party to sign it and will continue until terminated by either party giving six (6) months' notice of termination.

7. Review of the Memorandum of Understanding

The Memorandum of Understanding will be reviewed to report in third quarter 2016. The purpose of this review will be to consider progress and development of the relationship established by this Memorandum and its ongoing value to Macquarie University and the City of Ryde and to frame recommendations to strengthen the relationship and its contributions to all parties and the local community. If the Steering Group elects to commission a review by an external reviewer or review team acceptable to both parties, the costs of the review will be shared equally between Macquarie University and the City of Ryde.

ITEM 9 (continued)

ATTACHMENT 1

Execution Page

On _____ 2014
the Common Seal of the
Council of the City of Ryde
was affixed hereto pursuant
to a resolution of Council on
2014 in the presence of

Mayor

General Manager

Signed on behalf of
Macquarie University by
its duly authorised representative

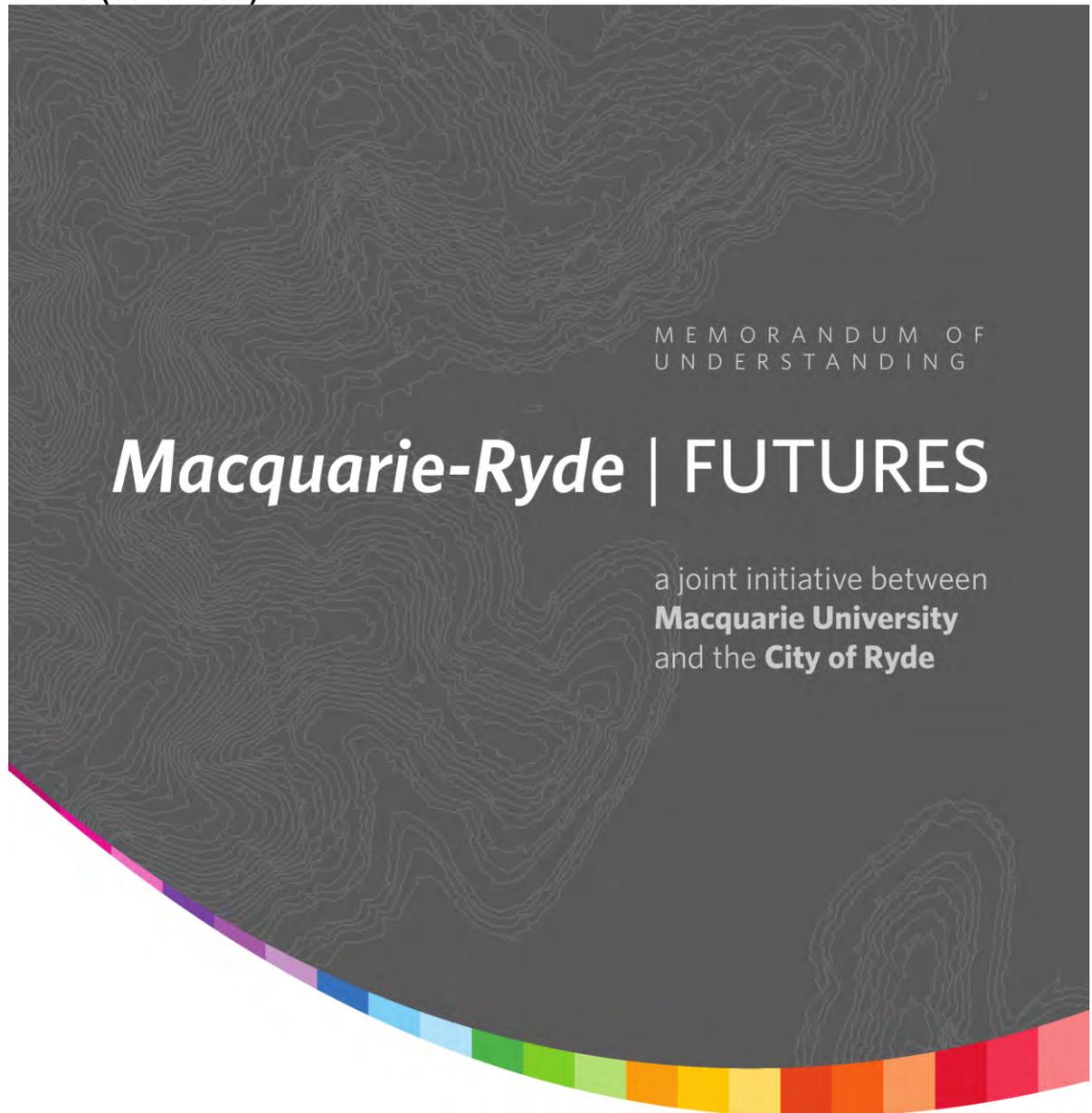
Signature

Name

Date:

ITEM 9 (continued)

ATTACHMENT 2



Lifestyle and opportunity
@ your doorstep

ITEM 9 (continued)

ATTACHMENT 2

Macquarie-Ryde | Purpose

The purpose of this Memorandum of Understanding (MOU) is to frame a long-term collaborative relationship between Macquarie University (University) and the City of Ryde Council (City) that harnesses the research, planning and development capacities of the University as a strategic asset for the City's pursuit of its Community Strategic Plan. The MOU will frame a strong and diverse partnership between the University and the City and will encompass clarity on the following areas of collaboration and development:

- Research, including routine data collection, analysis, evaluation as well as broader open-ended and long term research agendas
- Planning, including institutional engagement around issues of strategic planning, place management, site development, community impacts, use of technology, leadership/workforce development and sustainability
- Development, including student-based engagement across the undergraduate and graduate coursework in City of Ryde programs and projects through the Participation and Community Engagement program (PACE)
- Funding and in-kind contributions from each partner
- Intellectual property issues arising from research
- Publications.

Macquarie-Ryde | Vision

Our shared vision is to develop an enduring 'town and gown' relationship of international standing that demonstrates the importance of knowledge to the City's aspiration to be the place to be for lifestyle and opportunity @ your doorstep.

The vision will be realised by:

- Public commitment to a Research Partnership for the period 2012-2032
- Development of a credible, high-profile public think tank branded as *Macquarie-Ryde | Futures* (or similar) that develops global recognition of the region as an innovative location in urban, community, technology and related research
- Integration of strategic research planning with Council including; strategy development, community capacity building, urban planning, place making, workforce planning (including creating greater opportunity for women and members of culturally and linguistically diverse communities), leadership development, environmental sustainability and the utilisation of technologies to enhance citizen engagement and customer service
- The University's innovative Participation and Community Engagement program will secure long-term capacities to collect data relevant to regular evaluation, enhancement and development of the City's Community Strategic Plan, and the University's capacity to deliver innovative service and research to its host communities
- Development of national and international recognition of Macquarie-Ryde as a centre of world class research, innovation, civic engagement, leadership and service.

ITEM 9 (continued)

ATTACHMENT 2



Macquarie-Ryde | Commitment

MACQUARIE UNIVERSITY WILL:

- Host the initiative and provide research leadership, developing a series of four-year strategic plans, externally referenced reviews and reporting
- Provide a Full-Time Programs Director for the partnership
- Provide financial support in research-related funding and additional support for approved projects in the initial three-year period 2012-2014 (See Schedule A - Financial Commitments)
- Coordinate the development of high quality, sustainable programs of research-based placements, service learning, community service and related opportunities across the undergraduate learning and teaching program through its PACE initiative, and under the strategic leadership of the Steering Group to foster strong and diverse links across the breadth of the City's and the University's portfolios
- Support development of a strong research network within the University to provide leadership across diverse research areas that fosters innovative research in collaboration with the City of Ryde and commercial and community interests within the Ryde LGA
- Develop a strategic plan that delivers routine data collection, project and program evaluation reporting on a range of target areas.

CITY OF RYDE WILL

- Commit funding annually for approved projects linked to its Strategic Plan and its four year delivery plan (See Schedule A - Financial Commitments)
- Seek external funding sources to commit to identified projects.

City of Ryde will contribute to the management of this initiative by providing:

- A nominated project manager for each identified project
- Its project management methodology (PM CoR)
- Mutually scoped and agreed projects by February of each financial year for commencement in July of the following financial year.

City of Ryde will collaborate in the development of:

- Shared knowledge
- Intellectual property
- Commercial undertakings in partnership with the university.

ITEM 9 (continued)

ATTACHMENT 2

Governance/Management

STEERING GROUP

Makeup

DVC-R (University), Provost (University), PVC-SI (University), General Manager (City), Group Manager Environment and Planning (City), Group Manager Public Works (City), Group Manager Community Life (City), Group Manager Corporate Services (City) and Programs Director (ex officio).

Role

The Steering Group will be responsible for:

- Strategic forward planning related to the Partnership
- Seeking out and developing partnerships that create opportunities for broader exposure and development of co-developed projects
- Monitoring, and as required making changes to, the working structure of the Partnership
- Reviewing and monitoring progress of approved projects
- Assessing and approving projects

Operation

The Steering Group will meet no less than quarterly at a time and place of their choosing.

PROGRAMS DIRECTOR

Role

The Programs Director will be responsible for:

- Regular monitoring of work undertaken within the partnership
- Responding to arising issues
- Reporting to the Steering Committee on a regular basis
- Oversight of the Project Delivery Program (Outcomes), Project Delivery Program (Research) and Project Delivery Group (PACE).

National Partnerships Group
Local Partnerships Group
Site-based Coordination Group



PROJECT DELIVERY PROGRAM (OUTCOMES)

Role

Portfolio of all Projects related to City of Ryde's seven Outcomes. These projects will sit within this program with oversight from the Programs Director. Each project will be lead by a Project Manager and be monitored by, and in accordance with, the PM CoR framework.

PROJECT DELIVERY PROGRAM (RESEARCH)

Role

Portfolio of all Projects related to research. These projects will sit within this program with oversight from the Programs Director. Each project will be lead by a Project Manager in accordance with and will be monitored by and the PM CoR framework.

PROJECT DELIVERY GROUP (PACE)

Makeup

Programs Director, PACE Director (University), Manager (City)

Role

Portfolio of all Projects related to, and involving the University's PACE program. These projects will sit within this program with oversight from the Programs Director. Each project will be lead by a Project Manager in accordance with and will be monitored by and the PM CoR framework.

To be convened as necessary at the discretion of the Steering Committee, Leadership and membership to be determined.

ITEM 9 (continued)

ATTACHMENT 2



Macquarie-Ryde | Goals of Partnership

As core outcomes of the partnership, it is expected that it will see the development and ongoing use of the following tools:

- Models for program and project design, development, evaluation and assessment tailored to complement the existing PM CoR framework
- Models for Macquarie University to contribute to City of Ryde's workforce planning and development through research, planning and ongoing student placements and internships
- Model for longitudinal studies on City of Ryde's actual and perceived progress against goals and outcomes (as outlined in the City of Ryde Community Strategic Plan) based on surveying of residents and market research conducted through the Community of Interest platform
- Exploration of further and continuing opportunities for Macquarie University and City of Ryde to partner with Not for Profit, Government and Business sectors to develop initiatives to deliver on City of Ryde's vision of lifestyle and opportunity @ your doorstep.

Each year the partnership will also undertake specific projects:

- The projects will be chosen by the Steering Committee from a selection of projects that form part of, or contribute to, City of Ryde's Community Strategic Plan
- Projects will be submitted to, and decided on, by members of the Steering Committee in February of each year for commencement in July of each year
- The Programs Director will also consider forward planning of projects over a rolling four year period based on City of Ryde's four year delivery plan
- Funding for each project will be sourced from Macquarie University, City of Ryde and, where possible, external sources such as State and Federal Government, philanthropic trusts or grants or other partnerships.

ITEM 9 (continued)

ATTACHMENT 2

Non-binding Memorandum of Understanding

This Memorandum of Understanding constitutes a statement of the mutual intentions of the parties and each party agrees that:

- It does not constitute an obligation binding on either side
- It does not contain all matters upon which agreement must be reached in order for the Agreement to be consummated
- It creates no rights in favour of either party
- This Memorandum of Understanding imposes no commitment on any person to proceed with the Agreement.

Term of the Agreement

In signing this Memorandum each partner agrees to commit to the provisions contained within for a period commencing at the signing of the Memorandum and concluding on 30 June 2016. At the conclusion of this period the partners may undertake, by mutual agreement, to extend the partnership in its current form or to alter it in any way including adding other partners or to cease the partnership.

Review of the Memorandum of Understanding

The Memorandum of Understanding will be reviewed by both parties in June 2012. The purpose of this review will be to examine the Memorandum in light of the experience of both parties over the first six months of the partnership.

Schedule A - Financial Commitments

Contributing Partner	Purpose of Funds	Amount
Macquarie University	Establishment and hosting of the partnership including provision of a full time Programs Director for 3 years	\$300,000
City of Ryde	Project funding as directed by the Steering Committee	\$50,000 per project (Minimum)
Macquarie University	Additional support funding for projects as directed by the Steering Committee	\$50,000 per project (max \$200,000 in the first three years)

ITEM 9 (continued)

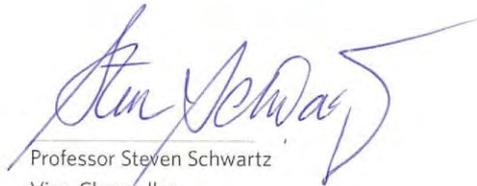
ATTACHMENT 2

Macquarie-Ryde | FUTURES

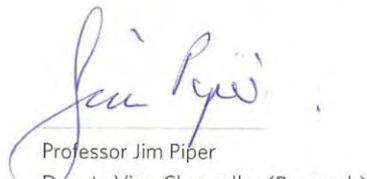
On this day, the Mayor, Councillor Artin Etmekdjian and the Vice-Chancellor, Professor Steven Schwartz hereby affirm a continuing partnership between City of Ryde and Macquarie University.



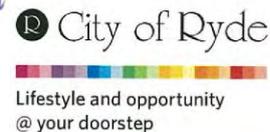
On Monday 12 December 2011 the Common Seal of the Council of the City of Ryde was affixed hereto pursuant to a resolution of Council on Tuesday 8 November 2011 in the presence of


Professor Steven Schwartz
Vice-Chancellor


Councillor Artin Etmekdjian
Mayor

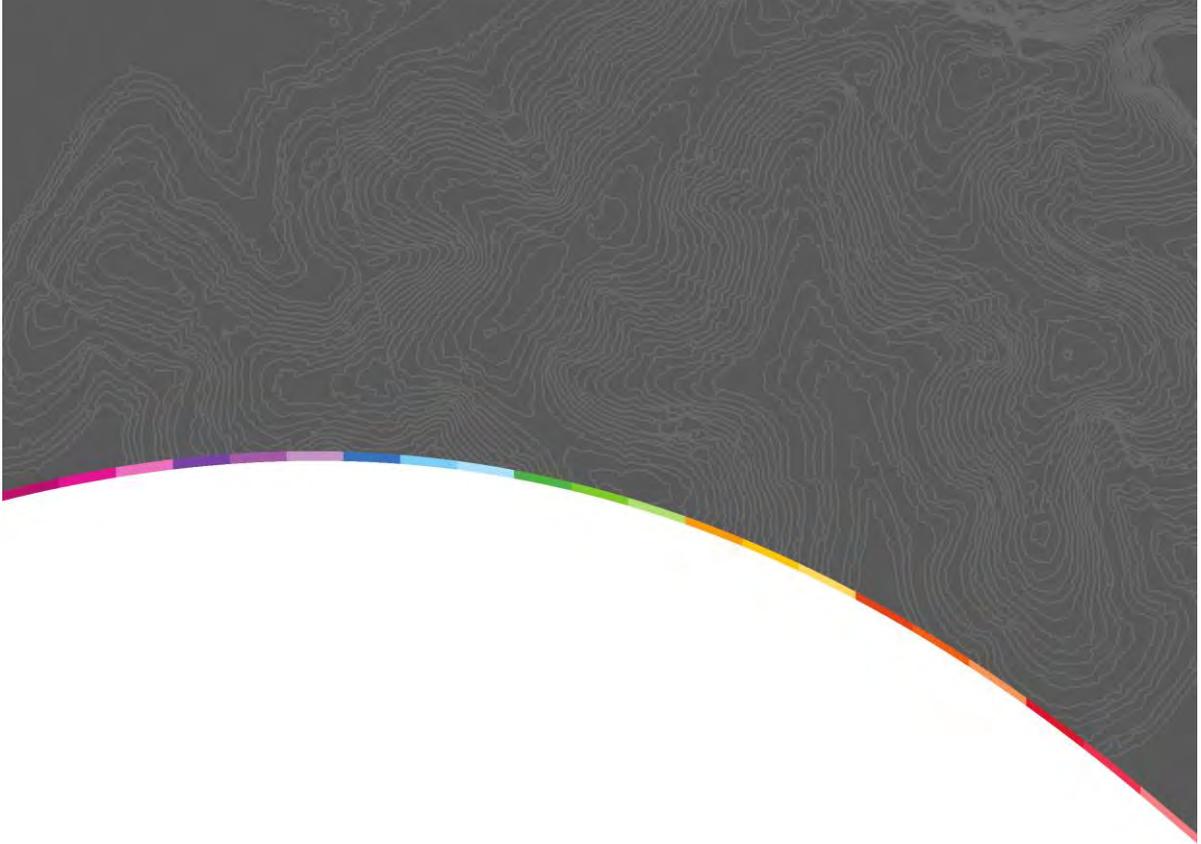

Professor Jim Piper
Deputy Vice-Chancellor (Research)


John Neish
General Manager



ITEM 9 (continued)

ATTACHMENT 2



Lifestyle and opportunity
@ your doorstep

Ryde Civic Centre,
1 Devlin Street, Ryde NSW 2112
Locked Bag 2069, North Ryde NSW 1670
Customer Service: (02) 9952 8222
TTY: (02) 9952 8470
Fax: (02) 9952 8070
Email: cityofryde@ryde.nsw.gov.au
www.ryde.nsw.gov.au

10 NOMINATIONS FOR PARRAMATTA RIVER CATCHMENT GROUP AND MEDIA LAUNCH

Report prepared by: Sustainability Programs Coordinator
File No.: GRP/09/6/7 - BP14/1326

REPORT SUMMARY

To nominate two (2) Councillor delegates and confirm up to two (2) officer delegates for the Parramatta River Catchment Group.

The City of Ryde has been a member Council of the Parramatta River Catchment Group (PRCG) since 2009, a significant part of the river's catchment area and foreshore is located within the Ryde LGA and is proximate to numerous local residential and commercial developments.

Past Councillor delegates have been Councillors Yedelian and former Councillors Petch (now suspended). The Mayor of Parramatta, Cllr Scott Lloyd, is the current chair of the PRCG and the Council's Manager, Environment, Health and Building is the current officer delegate on the PRCG.

The PRCG is being reframed with a new vision and is launching a new campaign to 'Make the Parramatta River Swimmable Again by 2025' with a proposed media launch being planned for later this year, with the potential for a larger, community event to take place early in 2015.

The campaign has wide-spread implications for the amenity and liveability of the foreshore areas for local residents and others who interact with the waterway, as well as property and investment, tourism and long-term health and environmental values. A swimmable river will also bring increased access to recreational opportunities for all Ryde residents.

It is important that the City of Ryde remains active in the PRCG and its vision and as part of this report it is recommended that Council nominate 2 Councillor delegates for the PRCG.

RECOMMENDATION:

That Council endorses the nomination of two (2) Councillors to be delegates on the Parramatta River Catchment Group.

ITEM 10 (continued)**ATTACHMENTS**

- 1 Parramatta River Swimmable - Media Launch
- 2 PRCG Minutes 18 September 2014

Report Prepared By:

Nilushi Disanayake
Sustainability Programs Coordinator

Report Approved By:

Sam Cappelli
Manager - Environment, Health & Building**Meryl Bishop**
Acting Group Manager - Environment and Planning

ITEM 10 (continued)

History

City of Ryde has been a member of the Parramatta River Catchment Group (PRCG) since 2009. Ryde staff and Councillors have had a role on the PRCG Executive since its inception in 2012.

Since its inception, the PRCG has initiated efforts to improve the condition and ecological function of the Parramatta River, its tributaries and catchment lands by coordinating regionally based actions across the catchment Councils and relevant stakeholders.

Historical information can be viewed on the PRCG website www.parramattariver.org.au or contact the Coordinator, Sarah Cliff on 0477 745 634 for historical minutes and other publications.

Discussion

Over the past 5 years, the PRCG has proven the effectiveness of working at a regional scale at improving the ecological health of the Parramatta River Catchment and has been instrumental in forming important partnerships and networks between the member councils and other state agencies.

The approach to date has centred on ecological considerations and this has resulted in successfully securing close to \$2.3 million in investment for projects in the Catchment. The installation of 3 water sensitive urban design demonstration projects in Ryde, delivery of targeted training of Council staff and the completion of the Parramatta River Coastal Zone Management Plan 2013 are direct examples of where the Ryde LGA has benefitted from the workings of the PRCG.

The PRCG is now being rebranded to broaden its focus on a more quadruple bottom line approach to sustainability and at the last full group meeting of the PRCG on 18th September, 2014 (see Minutes **ATTACHED**), PRCG members endorsed the following new purpose, mission and vision:

- Purpose: "To make the Parramatta River a living river".

A 'living river' has multiple meanings, including living, vibrant communities enjoying the river and its tributaries, for a range of purposes such as recreation, amenity, social connection, heritage and the natural environment; as well as a living, ecologically healthy river and catchment.

ITEM 10 (continued)

- Mission: “To make the Parramatta River swimmable again by 2025”.

This is considered an ambitious but achievable mission that provides clear benefit to everyone that lives within the Parramatta River catchment whether they live near the river or in the broader catchment. It has the potential to focus the community, political representatives and government agencies on a common goal, as well as to attract investment from other sectors that do not currently invest in public benefit outcomes for the river.

Creating a ‘swimmable’ river means greater liveability, better public amenities, increase in house prices and greater investment opportunities. It means improving the health, public amenity and recreational value of the tributaries and the main river, enhancing access to and from the river via continuous pathways and cycle-ways and improving foreshore infrastructure to facilitate public use and enjoyment.

- Vision: “We believe Sydney deserves a world class river”.

Other major cities across the world are embarking on similar missions to clean up their urban rivers, including Berlin, London, Copenhagen, New York, Baltimore and Boston.

Members also endorsed the roll out of a media and communications campaign to launch the new mission and purpose and grow support for what the PRCG seeks to achieve (see proposed media campaign material **ATTACHED**). Media and other staff within Council have been briefed and invited to provide input into the campaign and how it can be tailored to benefit Ryde. A range of tools will be provided including a partner pack that contains consistent messages, as well as digital assets.

The campaign provides a frame-work for a well-coordinated and collaborative approach towards solutions for improvement of this shared amenity to make it a ‘world class river’. It provides an opportunity for Ryde Councillors to be part of a popular media campaign (as indicated by recent media interest in the city beach concept), that has widespread public support, and be part of significant amenity improvement for our local residents, now and into the future.

Modelling data from the Sydney Harbour Water Quality Improvement Plan which City of Ryde is also part of, has indicated that it is an achievable target and some parts of the river are already known to be swimmable. The PRCG is responding to changing community expectations to bring about the discussed community benefit in the short, medium and longer terms, by facilitating better collaboration, acknowledgment and support for the numerous programs of a range of agencies and Councils that contribute to this outcome, and a collaborative media campaign.

ITEM 10 (continued)

It is important that the City of Ryde remains actively engaged in the PRCG and its vision and this report seeks the Council's endorsement for the nomination of two (2) Councillors for the full group of the PRCG. The full group is the overarching decision making body of the PRCG and the role of the Councillors will be to attend up to four (4) full group meetings each year, usually held after hours and provide strategic direction to the Coordinator, the Executive Committee and the Working Groups to do all things necessary to implement the PRCG's purpose and mission.

Up to two (2) officer delegates to be selected by the Acting General Manager will occupy committee roles in the PRCG and will provide technical advice to the full group as well as assist the Councillor delegates in the performance of their role.

Financial Implications

This work is funded by the PRCG, with annual contributions by the member organisations. The City of Ryde contribution for 2014/15 was \$7,500 and this is funded from the approved 2014/15 Environment, Health and Building Operational Budget.

Adoption of the recommendation will have no other financial impact.

Consultation with relevant external bodies

Member Councils, State agencies and community groups have been consulted in numerous meetings, workshops and other verbal and electronic communication, which has contributed to the reframing of the PRCG and the development of this campaign.

Current members of the PRCG are:

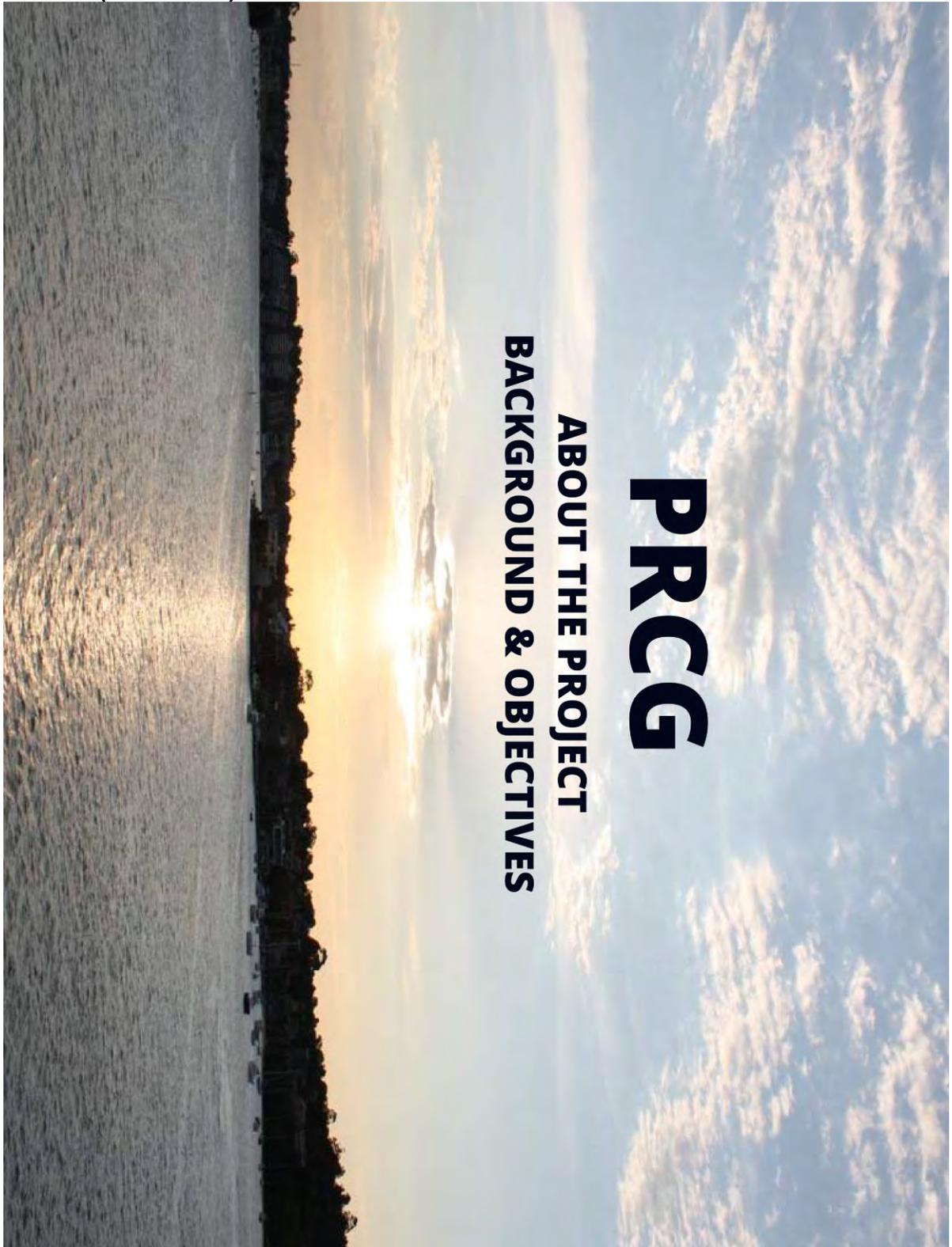
Ashfield Council, Auburn Council, Bankstown City Council, Blacktown City Council, Burwood Council, City of Canada Bay Council, Holroyd City Council, Hunters Hill Council, Leichhardt Municipal Council, Parramatta City Council, City of Ryde Council, Strathfield Municipal Council, Local Land Services, and Sydney Water.

Associate members

Roads and Maritime Services; The Association for the greening of; Bidjigal Reserve Trust Board; Blacktown and District Environment Group Inc.; IMPEESA Reserve Bush care; NSW DPI; Hunters Hill Flora and Fauna; Office of Environment and Heritage; Parramatta Park Trust; Sydney Harbour Federation Trust

ITEM 10 (continued)

ATTACHMENT 1



ITEM 10 (continued)

ATTACHMENT 1

PURPOSE

To make the Parramatta River
a living river.

ITEM 10 (continued)

ATTACHMENT 1

MISSION

To make the Parramatta River
swimmable by 2025.



ITEM 10 (continued)

ATTACHMENT 1

Why?

Because a swimmable river means:

- Greater liveability
- Better public amenities
- Increase in house prices
- Greater investment opportunities

ITEM 10 (continued)

ATTACHMENT 1



1942, Parramatta Lake

ITEM 10 (continued)

ATTACHMENT 1



ITEM 10 (continued)

ATTACHMENT 1

Through outreach to:

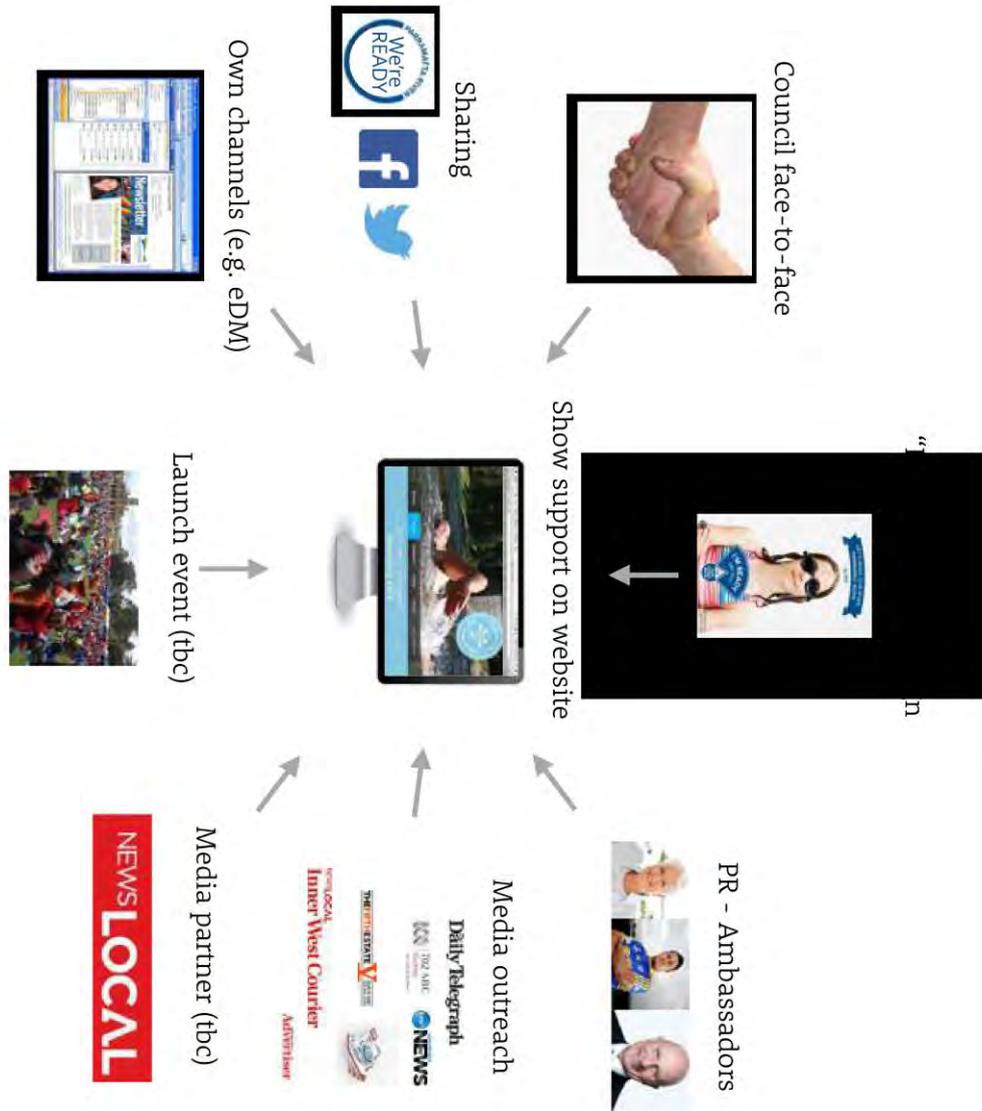
PRCG members
Councils and E.O.s
The communities (residents and businesses)
Special groups
Media

We want them to understand, support and champion
the vision, mission and purpose of the Group.



ITEM 10 (continued)

ATTACHMENT 1



ITEM 10 (continued)

ATTACHMENT 1

Logo (can be used as a badge)



ITEM 10 (continued)

ATTACHMENT 1

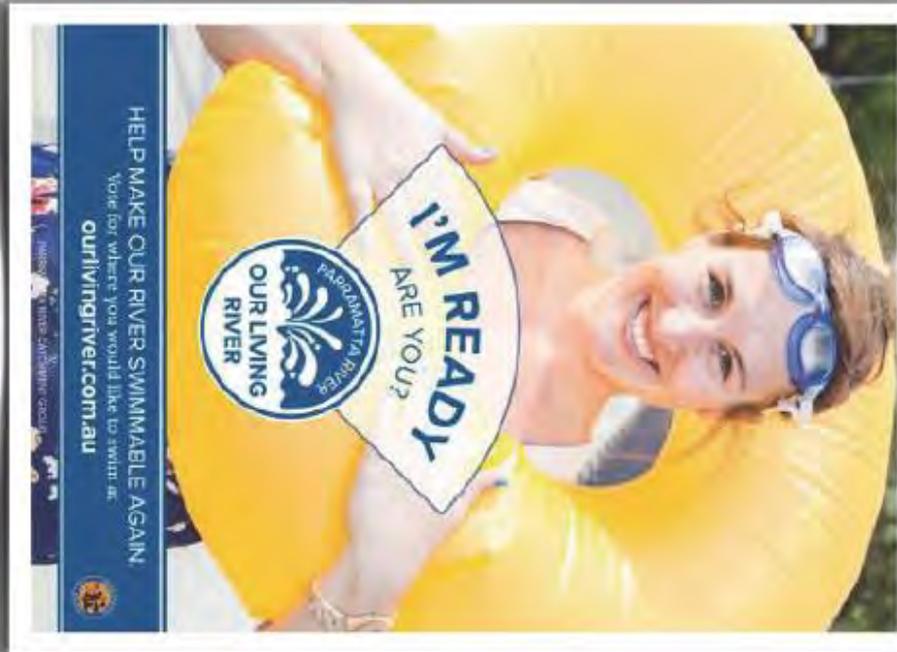
Backgrounder



ITEM 10 (continued)

ATTACHMENT 1

Posters / Ads



ITEM 10 (continued)

ATTACHMENT 1



Dawn Fraser



Tim Mannah



Laura Dundovic



Peter Sterling



Tom Ugly

There are a number of ambassadors who either currently, or in the past, had a connection to the catchment area...

Ideas or pre-existing relationships welcome!

- Dawn Fraser (Olympic medalist)
- Tim Mannah (Parramatta Eels)
- Nathan Hindmarsh (former Eels Capt.)
- Nikolai Topor Stanley (Capt. WS Wanderers)
- Mark Bridge (WS Wanderers)*
- Jamal Idris* (Penrith Panther)
- Michael Clarke (Cricketer)*
- Matt Ryan (Olympic medalist - rowing)
- Peter Sterling (Sports media presenter)

Culture

- John Marsden (Author)
- Andrew Upton (Playwright)
- Tom Ugly (Musician)

**Part of the Fair Go for The West News Corp campaign*

- Peter Sterling (Ch9 The Footy Show)
- Chris Bath (Ch7 News)*
- Laura Dundovic* ;)
- Kerr Small (Nova FM)*
- Kate Ritchie (Nova FM)*
- Alan Jones (2GB)

Political

- NSW Premier Mike Baird
- NSW Governor David Hurley
- The Hon Geoff Lee MP

Business / Academic Notables

- Messina Gelato Parramatta
- Rhonda Hawkins (Deputy Chancellor UWS)

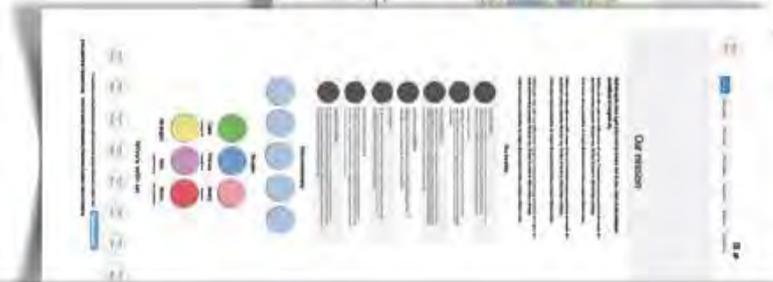
ITEM 10 (continued)

ATTACHMENT 1

Website

What's our new website?

It's a campaign website that shows how the project is tracking and who's on board, and showcases the community response, and encourages others to get involved through the site, in the community and through social media.



ITEM 10 (continued)

ATTACHMENT 1

Media Targets

Example media targets are:

The
Daily Telegraph



NEWSLOCAL
Inner West Courier

PARAMATTA
Advertiser

1. Major metropolitan print, online, TV and radio outlets such as:

- The Daily Telegraph
- Sydney Morning Herald
- Channel Ten Sydney Eyewitness News
- Channel Nine Sydney News
- The Project
- ABC Sydney Local Radio

2. Trade and industry media outlets such as:

- Sustainability Matters
- Local Government News
- Council Manager
- BEN Global
- The Fifth Estate

3. Local media outlets such as:

- Inner West Courier
- Parramatta Advertiser
- Blacktown Advocate

ITEM 10 (continued)

ATTACHMENT 1

Media Materials

A media kit with the following materials will be developed:



- *Media release* - announcing launch of campaign and ambassador announcements
- *Background* - on the campaign, river environment and history
- *Fact sheet* - containing key statistics and facts about the river
- *Biographies* - on key spokespeople and ambassadors
- *Digital assets* - such as social media tiles, media photography and ambassador imagery

ITEM 10 (continued)

ATTACHMENT 1

Media Launch

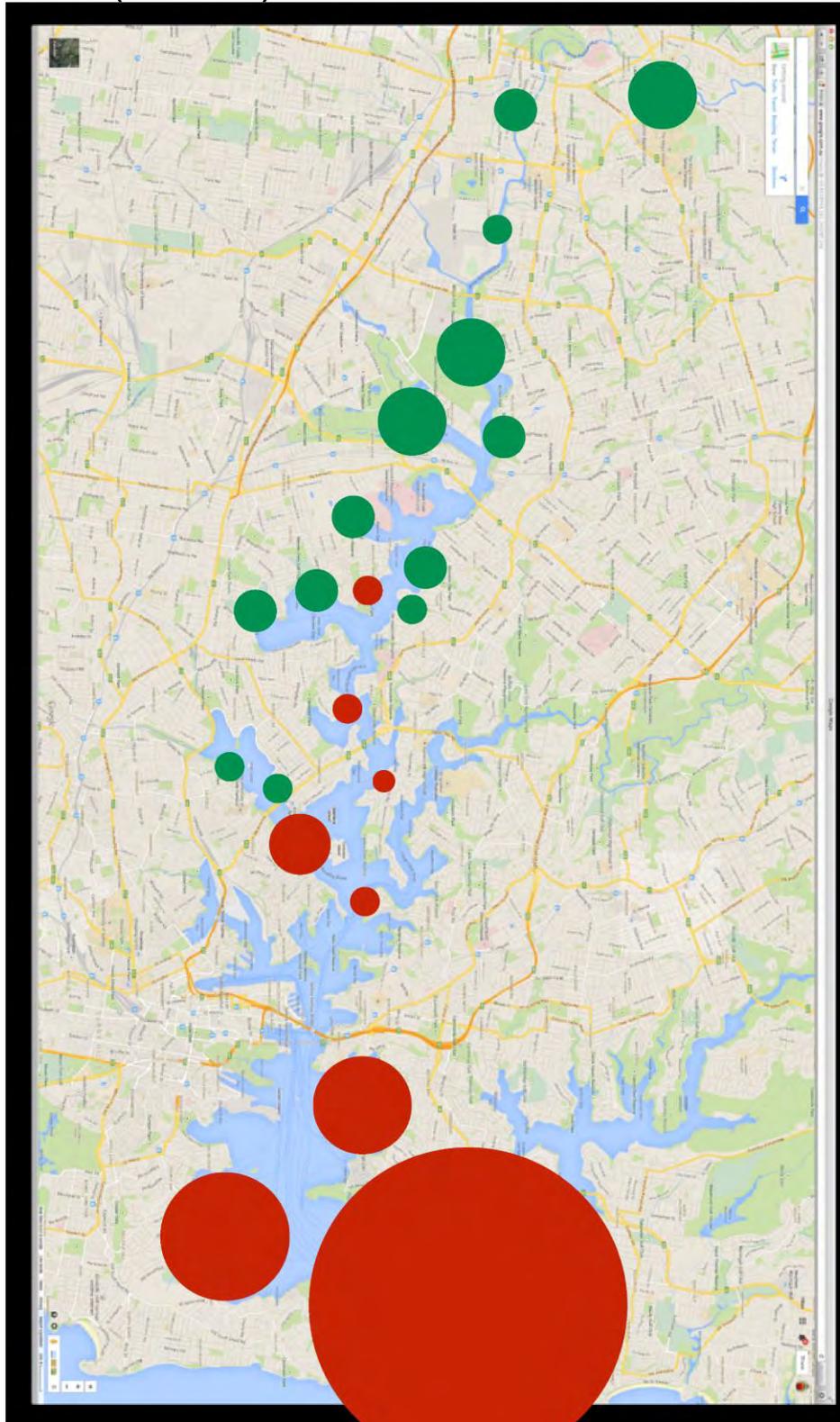
NB. This is not a launch event

- Develop key messaging and FAQs (w/c 3 Nov)
- Develop media materials (w/c 10 Nov)
- Develop exclusives, key media angles and targets (w/c 17 November)
- Launch campaign to media under embargo one week prior to launch date (w/c 1 or 8 Dec - tbc)
- Establish key interviews, photo opportunities and filming requirements (w/c 1 or 8 Dec - tbc)
- Lift embargo for media and conduct further media outreach for a two week campaign period (8 or 15 Dec (tbc) onwards)



ITEM 10 (continued)

ATTACHMENT 1

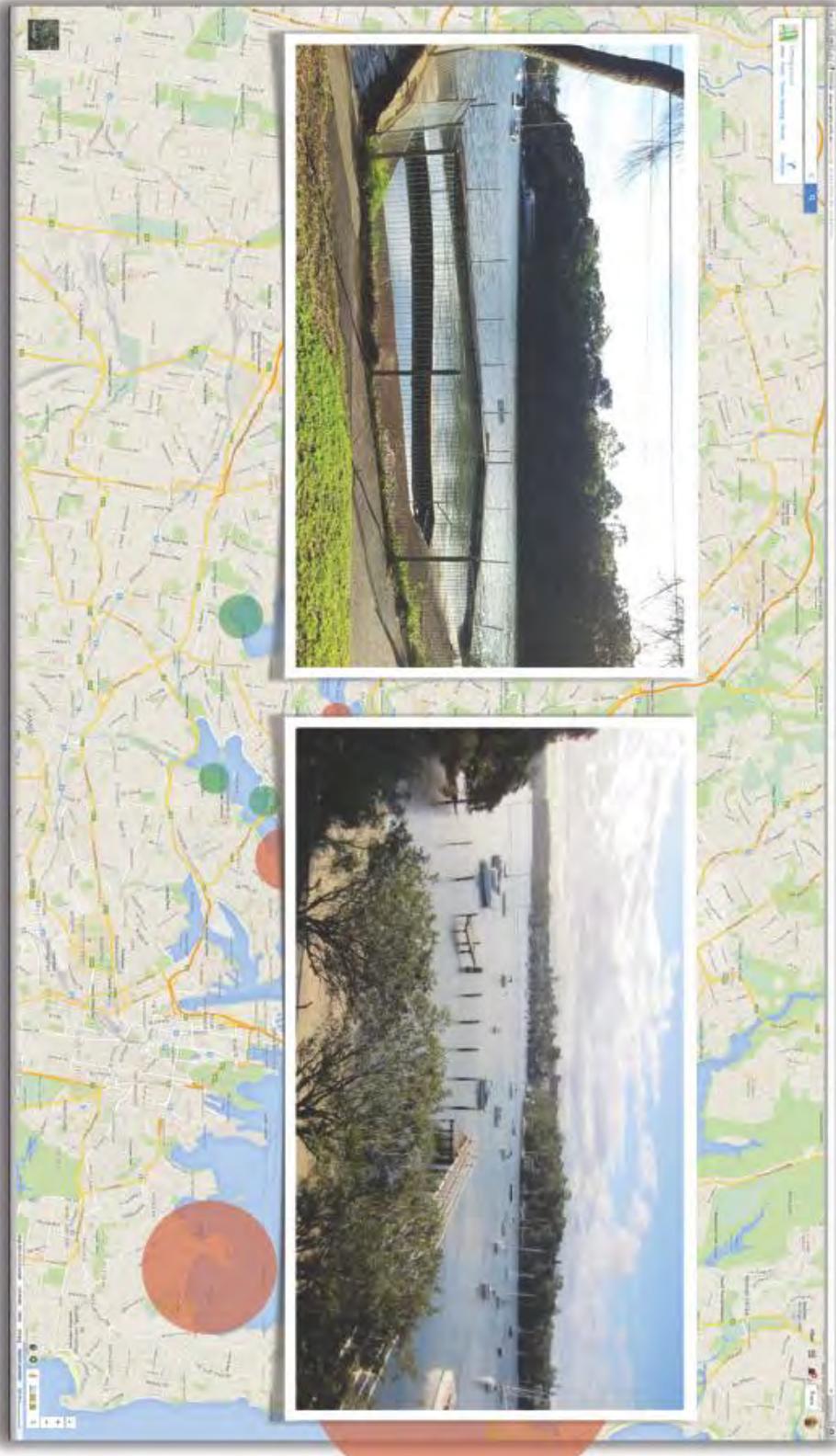


Swimmable in 1950:
●

Still swimmable:
●

ITEM 10 (continued)

ATTACHMENT 1



Swimmable in 1950:



Still swimmable:



ITEM 10 (continued)

ATTACHMENT 1

Nine work streams



ITEM 10 (continued)

ATTACHMENT 1



ITEM 10 (continued)

ATTACHMENT 1

**Remember, we've already
started the journey...**

Fishways in the weirs to allow fish passage

Major stormwater management improvements: GPTS, SQUIDS, raingardens

Installation of water quality monitoring buoys

Major litter reduction schemes across Parramatta LGA

Coastal zone management plan

Dozens of GPTS and litter booms across Parramatta LGA

Completed a study and strategic overview on water quality - Ryde

Bioretention systems around Ryde

Planning controls legislation around industrial discharge and development

Sydney Consortium for CRC for water sensitive cities

Wildlife is improving up the harbour – fauna rich catchment

Begun the Sydney Harbour catchment water quality improvement plan – due for completion Xmas 2014

Successfully obtained some small grants

Linking with CRSI and GRCCC to share knowledge and benchmarks

Sediment control code in place

Catchment connection urban sustainability grant – educated thousands on water issues via festival,
schools, community etc

ITEM 10 (continued)

ATTACHMENT 1

And we have some good targets
from the workshop

2020



RECREATION
& EVENTS

4 new swimming spots created

2025



POLLUTION

50% reduction in pollutants



EDUCATION

200,000 kids educated about the river

ITEM 10 (continued)

ATTACHMENT 1

Baltimore's HealthyHarbor



- Green edges and running paths
- Trash-free open waters for boating, fishing, and swimming
- Shoreline marsh that shelters crabs and herons
- A Harbour teeming with fish that are safe for human consumption
- Businesses, NFPs and Councils working together.



ITEM 10 (continued)

ATTACHMENT 1

London



Copenhagen



New York



Berlin



ITEM 10 (continued)

ATTACHMENT 2



DRAFT MINUTES

MINUTES **THURSDAY 18TH** 5.30 – 7.30PM Hosted by Sydney Water, 1 Smith
SEPTEMBER 2014 St, Parramatta

CHAIR	Clr Scott Lloyd
PRCG COORDINATOR	Ms Sarah Holland Clift
MINUTE TAKER	Ms Rosanna Luca
ATTENDEES	<p>Clr Shahadat Chowdhury ..Parramatta City Council Clr Scott LloydParramatta City Council Clr Andrew Soulos.....Strathfield Council Clr Pauline Tyrrell.....City of Canada Bay Clr Steve Yang.....Auburn City Council Ms Janene Harris.....Ashfield Council Mr Brian PowyerAssociation for the Greening of Mr Chris ChungAuburn City Council Ms Cherie Blackburn.....Bankstown City Council Mr Tony Williams.....Bidjigal Reserve Trust Board Mr Wayne Olling.....Blacktown and District Environment Group Inc. Ms Natalie Payne.....Blacktown City Council Ms Petrina Nelson.....City of Canada Bay Ms Nilushi Disanayake.....City of Ryde Mr Peter Freewater.....Greater Sydney Local Land Services Mr Mark Evens.....Holroyd City Council Ms Jacqui VollmerHunters Hill Council Ms Annie NielsonImpeesa Reserve Bushcare Mr Mohammad Sikder.....Leichhardt Council Mr Mark Millington.....NSW Roads and Maritime Services Mr Gus PelosiOffice of Environment and Heritage Mr James Smallson.....Parramatta City Council Mr Neville Davis.....Parramatta City Council Ms Leanne Niblock.....Parramatta City Council Mr David Brodie.....Parramatta Park and Western Sydney Parklands Trusts - Department of Premier and Cabinet Ms Cathy Jones.....Strathfield Council Mr Phillip Birtles.....Sydney Water Ms Lauren Thomas.....Republic of Everyone Ms Bethany Stanford.....Republic of Everyone Mr Ben Peacock.....Republic of Everyone Ms Sarah Holland Clift.....PRCG Coordinator Ms Rosanna LucaMinute taker</p>
APOLOGIES	<p>Clr Mark Drury.....Ashfield Council Clr Monica Wangmann.....Ashfield Council Clr Naji Najjar.....Bankstown City Council Clr Russ Dickens.....Blacktown City Council Clr Peter Astridge.....Hunters Hill Council Clr Frank Breen.....Leichhardt Council Mr Kundan Pokharel.....Burwood Council Mr Sam Cappelli.....City of Ryde Mr Charles Mahfoud.....City of Ryde Ms Carla Ganassin.....Department of Primary Industries</p>

Minutes of PRCG Full Group Meeting held on 18th Sept 2014

DRAFT

1 of 11

ITEM 10 (continued)

ATTACHMENT 2

Mr Paul Hackney.....Parramatta City Council Ms Helen Papathansiou.....Parramatta City Council Mr David Kirkland.....Parramatta Park and Western Sydney Parklands Trusts - Department of Premier and Cabinet Ms Judith Bruinsma.....Western Sydney Regional Organisation of Councils

1.	WELCOME AND ACKNOWLEDGEMENT OF COUNTRY	CLR LLOYD KAIA HODGE
WELCOME	<p>Clr Lloyd welcomed everyone to the meeting and acknowledged the traditional inhabitants of the land, the Burrumattagal people of the Darug Aboriginal Nation. He thanked Sydney Water for hosting the meeting, and introduced Kaia Hodge, Manager Liveable City Programs, Sydney Water to say a few words.</p> <p>Kaia welcomed everyone to Sydney Water. Kaia spoke about how water underpins the amenity of our city, that Sydney is a 'river city', and that the focus on the Parramatta River would only intensify. Kaia expressed that Sydney Water is pleased to be part of the Parramatta River Catchment Group, and that the PRCG has a critical role to play in Sydney's future.</p>	

2.	MEETING INTRODUCTIONS AND APOLOGIES	CLR LLOYD
DISCUSSION	<p>Clr Lloyd reflected that it had been a long time since the PRCG last met and that there had been some significant changes made during that time. The Coordinator position has moved from being hosted at Greater Sydney Local Land Services to now being hosted at Parramatta City Council for the next 3 years.</p> <p>Clr Lloyd gave a special welcome to Sarah Holland Clift, the new PRCG Coordinator, to her first full group meeting.</p> <p>Sarah Holland Clift read the list of apologies received. No other apologies were noted.</p>	

3.	DISCLOSURE OF INTEREST	CLR LLOYD
DISCUSSION	No disclosures of interest were raised.	

4	NEW COORDINATOR INTRODUCTION AND UPDATE	SARAH HOLLAND CLIFT
DISCUSSION	<p>Sarah introduced herself and outlined her professional experience to date.</p> <p>See attached presentation "Item 4 – Coordinator update".</p> <p>The first phase of her role as Coordinator was spent meeting PRCG members and seeking feedback about the value of the PRCG. Key themes from these discussions have been around the need for:</p> <ul style="list-style-type: none"> • A more strategic, catchment-wide approach • A clearer sense of purpose & targets • Consistent catchment-wide monitoring and reporting of achievements being made across the catchment • A broader focus than just river health – e.g. more focused on community benefits and how the community wants to interact with the river • An improved image for the River – changing it from the "Poor Parramatta River" to one of Australia's great rivers • A more proactive approach to management • Funding to implement large initiatives 	

ITEM 10 (continued)

ATTACHMENT 2

A key challenge for the group is that we are a very diverse catchment, with members responsible for managing very different parts of the catchment area. But the group exists because everyone wants to work together towards a common purpose.

The group has achieved some great outcomes to date, and is currently active in a number of areas. A key question looking forwards, however, is 'How do we gain support for large initiatives to address key values of the Parramatta River and its tributaries?'

In early 2013, 3 workshops were held to inform development of a PRCG strategic plan. Sarah was given the brief to put a fresh lens over this plan, as well as to coordinate development of the Implementation Plan with actions and targets for the next 5 years. Key elements that PRCG members said we needed to achieve from the plan, that they felt were not yet there were:

- To marry the community benefit with river health outcomes
- Make it easy to articulate and engage with
- Make it practical and measurable
- Make it inspiring and purposeful
- To connect people to the river and its tributaries

In order to address these points, the PRCG Executive Group engaged a creative marketing company to assist the PRCG in developing a community PR campaign. This included a reassessment of our vision, purpose and mission to ensure they are articulated in a way that connects easily with the broader community and enables us to attract major funding to support the proactive approach needed to improve the health and livability of the river and its catchment. Accompanying this is the development of an endorsement-style logo, look and feel that connects people to the campaign and the achievements of the PRCG going forwards. Through a competitive process, the company Republic of Everyone were awarded the contract for this work.

5	PRCG VISION, PURPOSE AND COMMUNICATIONS PLAN: A FRESH LOOK FORWARDS	REPUBLIC OF EVERYONE
PRESENTATION	<p>Republic of Everyone were engaged by the PRCG Executive Group to help the PRCG develop a clear purpose, vision, mission, logo, new look and feel and a re-launch campaign with a 12 month shelf life. Ben Peacock from Republic of Everyone presented a proposal for each of these elements to the group for comment and potential endorsement. This work built on the information gathered to inform development of the draft PRCG Strategic Plan in early 2013, other key PRCG documents and plans, Council Community Strategic Plans and information gathered by the Coordinator from meetings with each PRCG member organization. A focused workshop was held in August 2014 with staff from each PRCG financial member organization to then provide specific input into this work.</p> <p>A brief summary of the outcomes presented are below. The full presentation can be downloaded at this link: https://www.dropbox.com/s/g2iqsyrqtlk66r8/PRCG_PRESO_%2015_9_2014%20v2.pdf?dl=0</p> <p><u>Purpose</u> <i>"To make the Parramatta River a Living river"</i> – with 'living river' having multiple meanings, including living, vibrant communities enjoying the river for a range of purposes such as recreation, amenity, social connection, heritage and the natural environment as well as the ecological health of the aquatic and riparian systems and broader catchment.</p> <p><u>Broader vision (linking to Sydney Harbour)</u> <i>We believe Sydney deserves a world class river</i></p>	

ITEM 10 (continued)

ATTACHMENT 2

	<p><u>Mission</u> <i>To make the Parramatta River swimmable by 2025</i></p> <p>Ben pointed out that a good mission is one that is difficult to do (a big, audacious goal), but is still possible. It is purposefully focused on the human benefit of a healthy river (the "what's-in-it-for-me" approach) to engage other people in the conversation.</p> <p>Swimmable - Is it impossible? Looking at old photos one can see how the river was swimmable up until not that long ago. It is not about creating something new. We are remediating something that has been lost.</p> <p>Other large cities are embarking on similar missions to clean up their urban rivers – e.g. Berlin, London, Copenhagen, New York. We can learn from these international examples. For example:</p> <ul style="list-style-type: none"> • Baltimore Healthy Harbour – coalition of organisations brought together; provides a good example of a score card with 6 indicators of harbor health • Charles River Boston – media campaign • Hudson River - founded by Pete Seeger, encourages young people to get involved • Thames River – declared biologically dead 50 years ago; catchment-based approach with various agencies coming together, similar to the PRCG. <p><u>Brand / logo</u> Ben recommended that we brand the river not the group, to create a sense of place and put the River in the limelight. This is more exciting than talking about the PRCG itself. An example for this branding was shown – a logo or badge that can sit alongside other organisation logos as a sign of endorsement / commitment to the mission. Badging the tributaries was considered just as important as badging the main river, to celebrate their importance and value.</p> <p><u>Name</u> A change of name for the PRCG was considered, but the general feeling at the August workshop was to leave it as is, with only one possible variation: Parramatta River Catchment Group. A name change was not considered important, if we brand the river rather than the group.</p> <p><u>Implementation plan</u> The PRCG has already started the process of drafting ideas for the implementation plan. From these ideas, 9 key work streams have been identified. These are draft work streams, that will be reviewed as timelines and targets are developed with the group. They are currently:</p> <ol style="list-style-type: none"> 1. Design & Infrastructure – e.g. bring LGA plans and relevant staff together to coordinate this and create easy ways for people to physically connect with the river and its tributaries 2. Transport – e.g. Sydney Ferries, cycleways and footpaths 3. Recreation and Events – e.g. use the river to showcase events – there are great opportunities to do this 4. Funding 5. Policy 6. Community & Partnerships – e.g. with recreational groups and businesses along the river 7. Education – get people excited and involved 8. Pollution & Toxins 9. Biodiversity – e.g. the 'living' environment in and around the river <p>Ben outlined some key factors that lead to success in campaigns like ours, which</p>
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	<p>include:</p> <ol style="list-style-type: none"> 1. Set clear, achievable targets and then report back on them very clearly and publically. 2. Breakdown a big task into a timeline and work plan, with info on who is doing which bit 3. Include both short term wins and long term wins <p>Republic of Everyone have designed a process we can use to do this, which includes rewriting our website to bring it all together.</p> <p>Ben acknowledged that we are not starting from scratch and PRCG organisations have already achieved many things towards the goal over the last several years.</p> <p><u>The campaign</u></p> <p>Ben outlined a proposed campaign and timelines, which includes getting famous ambassadors on board to publicly show their support, having local people wear goggles and have their photo taken to show their support, a targeted email campaign, media engagement process and events kit with brochures and banners. They will provide each PRCG member with a partner pack that each member can use to promote the campaign to their organisations and networks and ensure we are all spreading the same messages. They will also provide digital assets that can be used on organization websites and through other media and communications.</p> <p>Year 1 of the campaign would focus on launching the mission and getting people to understand and get excited about it ("Did you hear?" "What a great idea!").</p> <p>He highlighted the need for consistency with the media - same story, but keep giving them a new angle. We can ask local people to tell their story: e.g. "If you could swim in the river where would you go?" "Where did you once swim in the river?"</p> <p><u>Will it work?</u></p> <p>This approach is based on Stanford University research that identified "5 conditions of Collective Impact":</p> <ol style="list-style-type: none"> 1. Shared vision 2. Shared measurement (start with baseline measurement now) 3. Mutually Reinforcing Activities 4. Continuous Communication 5. Backbone Support <p>Republic of Everyone are already 1 year into implementing a similar type of campaign, titled the "2020 Vision".</p>
<p>DISCUSSION</p>	<p>Q: Brian Powyer asked how the new campaign approach links with the workshops held early last year.</p> <p>A: The recent workshop held involved the technical officers of member organisations. The ideas from last year's workshops were refined into a more simplified branding and vision that is more accessible to the public. The new marketing approach targets people's sense of "what's in it for me?" rather than just the altruism that exists within the PRCG network.</p> <p>Q: Some council staff asked why they did not have time to review the outcomes of the recent workshops, the new logo etc. prior to the meeting.</p> <p>A: The material was presented tonight by the consultant to explain it in detail and give context.</p> <p>Specific comments made about the proposed marketing strategy:</p> <ul style="list-style-type: none"> • "Fantastic" • The new branding is a very engaging and marketable position

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	<ul style="list-style-type: none"> • A powerful communication approach. • Important to ensure it is still backed up by good science, dealing with the toxins and the work that has been done to date within the group. • The logo needs to say "Parramatta River", not just "Parramatta", as this implies the city, not the river. • The slogan should have some wording to say "bring back.." or "let's make it swimmable <i>again</i>." • It is designed to excite community people who don't care about environmental projects and tell many people in the community what is being done. • Will encourage investment and buy in approaching it in this way. <p>Q: There is still the issue of where will the funding come from to achieve this vision? A: Ben gave the example of the 2020 vision, where the only specific funding is for PR, but 154 partners have now signed up to work towards a common purpose. The campaign coordinates pre-existing projects and funding towards this common purpose, so that each partner contributes their bit and can see how it all fits together. The campaign provides for improved coordination and communication of what's needed and what is being achieved. Also, when community is aware and excited, there is a knock on effect with funding, sponsorship and grants.</p> <p>Q: Can there be a wider community consultation later with specific aspects of the strategy? A: Yes, as many people as possible need to be engaged.</p>						
<p>CONCLUSION</p>	<p>See Briefing Paper – Agenda Item 5.</p> <p>Recommendations were:</p> <ol style="list-style-type: none"> a) That PRCG members endorse the proposed vision, purpose, mission, logo and communications plan. b) Further, that PRCG members provide any specific suggestions and comments on any part of the presentation either at this meeting or via email by Friday 3rd October, 2014. <p>Clr Lloyd moved that the recommendations be accepted, with an amendment to part b) to be clear that community representatives can also be involved in refining the proposal.</p> <p>Revised recommendation moved by Peter Freewater and seconded by Nilushi Disanayake. All in favour.</p> <p>Since the meeting, Sarah has also extended the date for comments to be submitted to Friday 10th October, 2014.</p>						
<p>ACTION ITEMS</p>	<table border="1"> <thead> <tr> <th data-bbox="847 1514 1129 1545">PERSON RESPONSIBLE</th> <th data-bbox="1129 1514 1276 1545">DEADLINE</th> </tr> </thead> <tbody> <tr> <td data-bbox="847 1545 1129 1612">Presentation by Republic of Everyone to be sent to all PRCG members for comment.</td> <td data-bbox="1129 1545 1276 1612">Sarah Holland Clift Wednesday 24th Sept, 2014</td> </tr> <tr> <td data-bbox="847 1612 1129 1704">All PRCG members, including community members, to provide feedback on the proposal outlined in the presentation to Sarah (sclift@parracity.nsw.gov.au)</td> <td data-bbox="1129 1612 1276 1704">All PRCG members Friday 10th October, 2014</td> </tr> </tbody> </table>	PERSON RESPONSIBLE	DEADLINE	Presentation by Republic of Everyone to be sent to all PRCG members for comment.	Sarah Holland Clift Wednesday 24 th Sept, 2014	All PRCG members, including community members, to provide feedback on the proposal outlined in the presentation to Sarah (sclift@parracity.nsw.gov.au)	All PRCG members Friday 10 th October, 2014
PERSON RESPONSIBLE	DEADLINE						
Presentation by Republic of Everyone to be sent to all PRCG members for comment.	Sarah Holland Clift Wednesday 24 th Sept, 2014						
All PRCG members, including community members, to provide feedback on the proposal outlined in the presentation to Sarah (sclift@parracity.nsw.gov.au)	All PRCG members Friday 10 th October, 2014						

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6	CONFIRMATION OF PREVIOUS MINUTES	CLR LLOYD
DISCUSSION	<p>The minutes of the previous meeting held on 16TH May 2013 were accepted.</p> <p>Moved by Clr Shahadat Chowdhury and seconded by Brian Powyer.</p>	

7	BIODIVERSITY SUBCOMMITTEE UPDATE	SARAH HOLLAND CLIFT
DISCUSSION	<p>Refer to briefing paper: "Agenda item 7 – Biodiversity sub-committee update" circulated with agenda</p> <p>Key points: The Native Habitat Recovery project is in its second year. A draft report has been prepared that outlines fauna richness across the catchment, priority habitat corridors and key recommendations for future work. Training for council outdoors staff has recently been conducted using the Awareness about Biodiversity training resource. Tree planting and other rehabilitation works have been planned at priority sites. A community forum will be held early 2015 to promote the results of the Report and enable the community to see how their local efforts link to the broader catchment. The newly forming Greater Sydney Landcare Network have expressed interest in being involved in the next phases of implementation.</p> <p>Sarah acknowledged the great work of Rob Stevenson (City of Canada Bay) who has led and coordinated this project on behalf of the PRCG.</p> <p>Sarah recently coordinated a submission to the Independent Biodiversity Legislation Review to highlight urban biodiversity issues – attached to these minutes.</p>	
CONCLUSION	<p>Recommendations were:</p> <ul style="list-style-type: none"> a) That PRCG members note the draft report of the Native Habitat Recovery in the Parramatta River Catchment project is available for review, and will be circulated to members with the minutes. b) Further, that the PRCG acknowledges the excellent leadership taken by City of Canada Bay in managing this 8 Council project. c) That PRCG members note the PRCG submission to the Independent Review of Biodiversity Legislation (tabled at this meeting), prepared by the Biodiversity Sub-committee. <p>Moved by Janene Harris and seconded by Clr Andrew Soulos. All in favour.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<p>Circulate Native Habitat Recovery project draft report The report can be downloaded at the following link. Please follow up with Sarah if you have trouble accessing it: https://www.dropbox.com/s/6qzclc8wn5fp87g/PRCG_FAUNA_HABITAT_v1.4F.pdf?dl=0</p>	Sarah Holland Clift	Complete – sent with these minutes (see left)
<p>Circulate PRCG submission to the Independent Review of Biodiversity Legislation (tabled at this meeting)</p>	Sarah Holland Clift	Complete – sent with these minutes

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8	ESTUARY MANAGEMENT GROUP UPDATE	SARAH HOLLAND CLIFT
DISCUSSION	<p>Refer to briefing paper: "Agenda item 8 – Estuary Management Group update" circulated with agenda</p> <p>Key points: The Coastal Zone Management Plan has been finalized and adopted by all estuary Councils. The Estuary Management Group met in July 2014 to discuss implementation of the plan.</p> <p>Initial 'committee' priorities are:</p> <ul style="list-style-type: none"> • To establish a consistent, catchment-wide monitoring program for river health. • To progress actions relating to impacts caused by the ferry wake. <p>Two working groups have formed to progress these actions.</p> <p>Sarah recently coordinated a submission to the draft Sydney Harbour Regional Boating Plan to highlight the issues raised in the CZMP around ferry wake.</p>	
CONCLUSION	<p>Recommendation:</p> <p>a) That the PRCG note the progress made by the Estuary Management Group in implementing the Parramatta River Coastal Zone Management Plan, and the priorities of addressing the ferry wake impacts and developing a catchment-wide monitoring process.</p> <p>Moved by Peter Freewater and seconded by Clr Andrew Soulos. All in favour.</p>	
ACTION ITEMS		
	PERSON RESPONSIBLE	DEADLINE
Circulate Submission to draft Sydney Harbour Regional Boating Plan	Sarah Holland Clift	Complete – sent with these minutes

9	MEMBER UPDATES / INFO SHARE	SARAH HOLLAND CLIFT
DISCUSSION AND CONCLUSION	<p>Refer to briefing paper: "Agenda item 9 – Member updates"</p> <p>A process was proposed to efficiently facilitate sharing of information, understanding and learnings amongst group members, which includes:</p> <ul style="list-style-type: none"> • Each member providing one powerpoint slide with key points prior to each meeting, which will be shown at the meeting and circulated with the minutes. • For future meetings, 3 member organisations be invited to present a 5 minute update, with this rotating to different members each meeting. • An issues board be present at each meeting for anyone to propose an issue or idea to be considered by the PRCG. Ideas posted will be considered and action at that meeting. <p>Moved by Clr Chowdhury and seconded by Phill Birtles. All in favour.</p>	
ACTION ITEMS		
	PERSON RESPONSIBLE	DEADLINE
Circulate member update slides to full group.	Sarah Holland Clift	Complete – sent with these minutes

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10	NOMINATIONS PROCESS FOR CHAIR, VICE CHAIR AND EXECUTIVE GROUP	SARAH HOLLAND CLIFT
DISCUSSION	Refer to briefing paper: "Agenda item 10 – Process for the nominations of a new Chair, Vice-Chair and Executive Group members"	
CONCLUSION	<p>Recommendations:</p> <ul style="list-style-type: none"> a) That PRCG members endorse the process for election of the PRCG Chairperson, Vice-Chairperson and Executive Committee for the 2014-2015 year. b) That the Terms of Reference and Code of Meeting Practice be amended to incorporate changes to the election cycle. <p>Moved by Brian Powyer and seconded by Clr Pauline Tyrell. All in favour.</p>	
ACTION ITEMS		
	PERSON RESPONSIBLE	DEADLINE
Call for nominations for Chair, Vice-Chair and Executive Group to be sent via email	Sarah Holland Clift	Wed 15 th Oct
Nominations to be submitted for Chair, Vice-Chair and Executive Group via email to sclift@parracity.nsw.gov.au	All	Wed 22 nd Oct
If needed, email ballot to be conducted to vote on Chair, Vice-Chair and Executive Group members	All	Wed 29 th Oct

11	FINANCIAL REPORT	SARAH HOLLAND CLIFT
DISCUSSION	Note: There was no coordinator from July 2013 – April 2014. Part of the surplus funds were used to engage the consultants, Republic of Everyone.	
CONCLUSION	<p>Clr Shahadat Chowdhury moved acceptance of the financial report, seconded by Phill Birtles.</p> <p>The financial information was accepted by all.</p>	

12	OTHER BUSINESS / ANNOUNCEMENTS	ALL
DISCUSSION	Clr Chowdhury raised the current issue regarding council boundaries. Department of Local Government wants to see councils working together. Member councils are encouraged to promote their involvement in partnerships such as the PRCG.	

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14	NEXT MEETING DATE	CLR LLOYD
DISCUSSION	<p>The question was posed about how often we want to meet as a full group – twice a year or quarterly? Comment was made that quarterly meetings will keep the 9 work streams on the agenda and moving along, whilst also keeping the group better informed.</p> <p>It was proposed to have another meeting prior to the end of the year to gain feedback on the PR campaign and strategy.</p> <p>The original aim for a campaign launch was 1st December (first day of Summer), but this may need to be delayed. To keep things moving, it was proposed that the next meeting be early to mid-November, with the main agenda item focused on developing ideas for a campaign launch.</p> <p>Sarah will contact the group with a proposed date. In the meantime, Sarah will circulate information for people to review.</p>	
CONCLUSION	<p>Clr Lloyd thanked all members at the meeting for their attendance and participation.</p> <p>The meeting closed at 7:35pm</p>	

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SUMMARY OF ACTIONS ARISING FROM MEETING, 18th SEPTEMBER 2014.

No.	ACTION ITEMS	ALL	PRCG COORDINATOR	OTHER	DEADLINE
1	Send Republic of Everyone presentation to all PRCG members for comment.		✓		24 th September
2	All PRCG members, including community members, to provide feedback on the proposal outlined in the presentation to Sarah (sclift@parracity.nsw.gov.au)	✓			10 th October
3	Circulate Native Habitat Recovery project draft report		✓		With minutes
4	Circulate PRCG submission to the Independent Review of Biodiversity Legislation (tabled at this meeting)		✓		With minutes
5	Circulate Submission to draft Sydney Harbour Regional Boating Plan		✓		With minutes
6	Circulate member update slides to full group.		✓		With minutes
7	Circulate presentation from tonight		✓		With minutes
8	Call for nominations for Chair, Vice-Chair and Executive Group to be sent via email		✓		15 th October
9	Nominations to be submitted for Chair, Vice-Chair and Executive Group via email to sclift@parracity.nsw.gov.au			Financial PRCG members	22 nd October
10	If needed, email ballot to be conducted to vote on Chair, Vice-Chair and Executive Group members			Financial PRCG members	29 th October
11	Meet with all councils absent to talk through the presentation from agenda item 5 in detail.		✓		Friday 10 th Oct

11 REPORTS DUE TO COUNCIL

Report prepared by: Section Manager - Governance**File No.:** CLM/14/1/4/2 - BP14/182

REPORT SUMMARY

This Report is submitted to Council to review the status of outstanding reports and confirm the date reports are due to be provided to Council as at 11 November 2014 (listing **ATTACHED**).

There are currently 20 reports listed. Following consideration of this report there will be two overdue reports due to Council.

RECOMMENDATION:

That the report on Outstanding Council Reports be endorsed.

ATTACHMENTS

1 Outstanding Reports to Council - as at 11 November 2014

Report Prepared By:

Amanda Janvrin
Section Manager - Governance

Report Approved By:

John Schanz
Manager - Governance, Risk and Audit

Roy Newsome
Group Manager - Corporate Services

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Outstanding Reports

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	MAYORAL MINUTE 15/12 - REVIEW OF POLICIES REGARDING VISITING OVERSEAS DELEGATIONS AND SISTER CITY RELATIONSHIPS	13/08/2013	Council resolved that a Workshop be conducted to allow Council to reconsider its policy with regard to Visiting Overseas Delegations and all aspects of existing sister city relationships. This Workshop has been held.
13/11/2012	(b) That the General Manager bring back a report to Council of existing sister city relationships.	10/02/2015	Subsequently, Council asked that a further workshop be conducted with Korean representatives.
Group Corporate Services		Officer John Schanz	Due to the large number of planned workshops this workshop will be delayed. Workshop anticipated to be held in April 2014 with a report to follow.
			It was planned for this workshop to be held on 22 April 2014, however as a result of Councillor feedback this has been rescheduled to 27 May 2014.
			Workshop with Dong Guan Business Chambers held on 27 May 2014.

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*Further Councillor workshop
scheduled for 11 November 2014
to discuss opportunities and
options. Report to be presented
for Council's consideration on 10
February 2015.*

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Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	<p>7-9 RUTLEDGE STREET, EASTWOOD, LOT 23 DP 4231 and LOT 24 DP 653568. Local Development Application for a mixed use development, containing 6 retail/commercial tenancies, 79 units & basement parking for 155 cars & strata subdivision. LDA 2011/0612 - COMPLETE</p>	3/12/2013	<p>Amended plans and information to be submitted and then renotified. Not yet received.</p> <p>Amended plans not yet received as at March 2013.</p>
27/11/2012	<p>That Local Development Application No. 2011/0612 at 7-9 Rutledge Street, Eastwood, being LOT 23 DP 4231 and LOT 24 DP 653568 be deferred pending receipt of the information required by the deferred commencement conditions including amended plans etc and exhibition of this information with a further report to Council for consideration in 2013.</p>	Anticipated date 18/11/2014	<p>Follow-up letter to applicant sent seeking amended plans 3 April 2013 - applicant has requested more time to provide amendments.</p> <p>Date of Report to be determined upon receipt of amended plans. Amended plans not yet received as at August 2013.</p> <p>Some amended plans received, still awaiting further plans as at September 2013. Notification to be undertaken upon receipt of complete amendments and report to Council to follow.</p> <p>Amended plans Received. Notification closes 30 October 2013.</p> <p>Amended Plans do not address all</p>
Group Environment and Planning		Liz Coad	

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*issues identified by Council.
Further amendments required.
New date of report yet to be
determined.*

*Amended Plans on exhibition.
Notification closes 19 March
2014. Significant changes to
staging and parking/driveway
proposal requires significant
assessment work. Report
proposed for July 2014.*

*Further amendments required as a
result of issues including those
raised by RMS.*

Amended Plans not yet received.

*Amended Plans received October
2014. Report presented to the
Planning and Environment
Committee Meeting on 18
November 2014.*

*COMPLETED (To be removed
following the Council Meeting on
25 November 2014).*

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ITEM 11 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community	NOTICE OF MOTION - AMENDMENT TO VOLUNTARY PLANNING AGREEMENT (VPA) POLICY	24/09/2013	<i>In keeping with the Integrated Open Space Plan, the amended VPA Policy seeking additional open space, was approved by Council at its meeting held on 13 August 2013.</i>
14/05/2013	(b) The Acting General Manager prepare a report identifying how much money Council has for open space acquisition and identify potential purchases for consideration by Council in keeping with the Draft IOSP.	17/03/2015	<i>The Open Space Future Provision Plan is currently under development and will be discussed at a confidential Councillor workshop to be held in November 2013.</i>
Group Community Life		Officer Simon James	<i>Workshop deferred to February 2014.</i>
			<i>Workshop further delayed to 18 March due to another workshop needing to take priority.</i>
			<i>Workshop was held in March, and a further workshop to be scheduled as soon as practicable.</i>
			<i>Response to this resolution will be incorporated into report on 'Future Provisions Plan for Open Space', planned for March 2015.</i>

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Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community	NOTICE OF MOTION - ADVERTISING ON PUBLIC LAND AND AROUND DOG OFF LEASH PARKS - COMPLETE	10/12/2013	Investigation is being undertaken on potential policy changes required to allow advertising, currently City of Ryde's LEP and DCP falls under a 'no 3rd Party advertising' category which disallows any private or council owned property, including in parks.
Meeting Date 28/05/2013		Anticipated date 4/11/2014	
Group Community Life	<p>1. That the Acting General Manager provide a report to Council advising of the options for advertisement around the dog off leash parks including proposed fees and terms and conditions for such advertising that are compliant with the requirements of the State Environmental Planning Policy 64.</p> <p>2. That the Acting General Manager investigate the potential of advertising on public land as an revenue generating option such as advertisement around dog parks, with the expression of interests to be sent to all local vet business and dog food companies, and report back to Council.</p>	Officer Simon James	<p>Report presented to the Works and Community Committee Meeting on 4 November 2014.</p> <p>COMPLETED (To be removed following Council Meeting on 25 November 2014).</p>

ITEM 11 (continued)

ATTACHMENT 1

Meeting Type Council	Resolution ESTABLISHING AN INTEGRATED YOUTH SERVICE HUB	Due Date of Report 14/07/2015	Comments/Update This report will be provided to Council in July 2015, after a duration of 24 months as per the resolution.
Meeting Date 23/07/2013	(d) That following the trial period (2 years), a review of the Integrated Youth Service Hub governance model be undertaken by Community and Culture and reported to Council.	Anticipated date 14/07/2015	
Group Community Life		Officer Gungjan Tripathi	
Meeting Type Council	Resolution PLANNING PROPOSAL - 10 MONASH ROAD AND 2 COLLEGE STREET, GLADESVILLE	Due Date of Report 27/05/2014	Comments/Update Date of exhibition yet to be determined.
Meeting Date 24/09/2013	(c) That, in the event of a gateway determination being issued pursuant to Section 56 of the Environmental Planning and Assessment Act 1979, the planning proposal be placed on public exhibition and a further report be presented to Council following the completion of the community consultation advising of the outcomes and next steps.	Anticipated date 24/03/2015	Comments/Update DOP has issued a Gateway determination approving the exhibition of the Planning Proposal. The DOP conditions require the Planning Proposal to be exhibited with the Banning's Site Traffic Study (currently underway).
Group Environment and Planning		Officer Meryl Bishop	

ITEM 11 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	PLANNING PROPOSAL - AMENDMENTS TO LEP 2013	6/03/2015	Update 11 August 2014: Land Owner advised of deferral; Public Works preparing report to Council on drainage and structural issues relating to the site; a further report regarding the planning controls for the site will be provided at a later date.
Meeting Date 8/10/2013	(1) That Council defer amending the planning control for 100 Rowe Street Eastwood from the Planning Proposal Amendments to DLEP 2013 to allow further consideration and discussion with the land owner of the flooding solutions / proposed planning controls for the site. The matter will be reported to Council at a later date.	Anticipated date 24/03/2015	Due to complexity of the matter, further investigations are being carried out on the stormwater works capacity and options for Council.
Group Public Works		Officer Anthony Ogle	Update 30 September 2014: Detailed design underway to determine effectiveness of infrastructure in a 1:100 year flood. Once the detailed design is completed, investigation into the best options for Council will be completed. Depending on complexity, staff will aim to report to Council on 9 December. If this is unachievable, it will be in the new year. Update 7 November 2014: Due to the complexity of this

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Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	PLANNING PROPOSAL - AMENDMENTS TO LEP 2013 - COMPLETE	27/05/2014	<i>matter, we are now aiming to report to Council at the end of Quarter 3, 2014-2015.</i>
Meeting Date 8/10/2013	(c) That in the event of a gateway determination being issued pursuant to Section 56 of the Environmental Planning and Assessment Act 1979, the Planning Proposal Amendments to DLEP 2013 be placed on public exhibition and a further report be presented to Council following the completion of the exhibition period.	Anticipated date 11/11/2014 Officer Meryl Bishop	<i>The Department considered the Planning Proposal on 8 May 2014. The Director-general's recommendation as to whether the Proposal can proceed to exhibition has not yet been received.</i>
Group Environment and Planning	<i>Exhibition period from 31 July 2014 to 28 August 2014.</i>	<i>Report presented to the Council Meeting on 11 November 2014.</i>	<i>COMPLETED (To be removed following the Council Meeting on 25 November 2014).</i>

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ITEM 11 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	MATTER OF URGENCY - NOISE FROM GARBAGE TRUCKS - COMPLETE	24/10/2014	Update 3 June 2014: Council staff have commenced investigations in preparation of this report, including discussions with neighbouring Council's and industry practices. This matter will be reported in August 2014.
13/05/2014	That the Acting General Manager provide a report to Council outlining Council's policy with regard to the process for the collection of rubbish at multi-dwelling sites and adjoining commercial premises.	Anticipated date 18/11/2014	Update 30 September 2014: Due to the NSROC Regional Waste Disposal Tender and the City of Ryde Waste Collection Tender, this report has been delayed. It is anticipated that this report will be submitted to the Works and Community in November 2014.
Group Public Works		Officer Jude Colechin	Update 7 November 2014: Report presented to the Works and Community Committee Meeting on 18 November 2014.
			COMPLETED (To be removed following the Council meeting on 25 November 2014).

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ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	HERITAGE ADVISORY COMMITTEE - Minutes 16 April 2014	23/09/2014	<i>Proposal provided to Heritage Advisory Committee - further consultation with North Ryde RSL underway.</i>
Meeting Date 27/05/2014	That Council staff prepare a report investigating: (a) the possible future locations for the insignia, small plaque and laurel wreath; and (b) the heritage listing the insignia, small plaque and laurel wreath that was removed from the decommissioned Ryde memorial cenotaph in Ryde Local Environment Plan.	Anticipated date 10/03/2015	
Group Environment and Planning		Officer Meryl Bishop	

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ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community	FLOODPLAIN RISK MANAGEMENT STUDIES - PARRAMATTA RIVER	6/03/2015	Update 5 June 2014: A report will be submitted to Council in October 2014 on the outcome of the public exhibition.
Meeting Date 3/06/2014	(c) That a further report be submitted to Council following the completion of the public exhibition period.	Anticipated date 24/03/2015	Update 30 September 2014: It is expected that the FloodPlain Risk Management Plan for Buffalo and Kirrys Creek will be submitted to Council in December 2014
Group Public Works		Officer Charles Mahfoud	The FloodPlain Risk Management Plan for Parramatta River will be submitted to Council early in 2015.
			Update 7 November 2014: Due to the consultation with the Stormwater Flood Management Committee and the timing of those meetings, the FloodPlain Risk Management Plan for Buffalo and Kirrys Creek will be reported to Council at the end of Quarter 3, 2014-2015.
			Consultation on the FloodPlain Risk Management Plan for Parramatta River will commence

11-Nov-14

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ITEM 11 (continued)

ATTACHMENT 1

Meeting Type Council	Resolution CROWN LANDS WHITE PAPER	Due Date of Report 7/03/2015	Comments/Update Update 1 July 2014: Council delivered its submission by the 20 June 2014 deadline.
Meeting Date 10/06/2014	(d) That this matter be further reported to Council once Council has evaluated the Strategic Assessment of the City of Ryde's Crown Land.	Anticipated date 24/03/2015	The matter is now in the hands of the Crown. The Strategic Assessment could possibly take many months.
Group Public Works		Officer Joe So	Update 30 September 2014: This report will not be presented to Council until the update has been received from the Crown and at this stage, the timeframe is

in late 2014. It is expected that this matter will be reported to Council at the end of Quarter 4, 2014-2015 or early Quarter 1, 2015-2016.

ITEM 11 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	PUBLIC EXHIBITION OF DRAFT EASTWOOD MASTER PLAN - SUBMISSIONS	11/11/2014	<i>Update 11 August 2014: Due to current heavy workload Council's Traffic section, this report will be prepared as soon as resources allow, currently expected to be reported to the Works and Community Committee in December 2014.</i>
Meeting Date 22/07/2014	(c) That a further report be presented to Council regarding progressing the outstanding works recommended in the Eastwood Transport Management and Access Plan 2008 (TMAP) and all associated costs as quickly as practicable;	Anticipated date 21/2/2014	
Group Public Works		Officer Anthony Ogle	
Meeting Type Works and Community	Resolution INVESTIGATION INTO NIGHT MARKETS AT EASTWOOD AND OTHER TOWN CENTRES	Due Date of Report 24/02/2015	
Meeting Date 5/08/2014	(b) That Council invite Expressions of Interest for the establishment of a regular Sunday Farmers Market at Eastwood and that the findings of the EOI and the result of consultation with local businesses be reported back to Council for approval.	Anticipated date 24/02/2015	
Group Community Life		Officer Derek McCarthy	

ITEM 11 (continued)

ATTACHMENT 1

Meeting Type Council	Resolution MAYORAL MINUTE - NAMING OF LOWER EASTWOOD OVAL	Due Date of Report 23/02/2015	Comments/Update
Meeting Date 12/08/2014	(a) That the Acting Group Manager – Community Life, prepare a report in relation to the possible renaming of the Lower Eastwood Oval.	Anticipated date 24/02/2015	
Group Community Life		Officer Simon James	
Meeting Type Council	Resolution LICENCE AGREEMENT - PUTNEY AND TENNYSON BOWLING CLUB	Due Date of Report 23/02/2015	Comments/Update
Meeting Date 26/08/2014	(c) That a further report be brought back to Council on the outcomes of any negotiations with the Club, including opportunities for access by additional community groups	Anticipated date 24/02/2015	
Group Community Life		Officer Simon James	

ITEM 11 (continued)

ATTACHMENT 1

Meeting Type Council	Resolution CIVIC CENTRE - MAINTENANCE SCHEDULE - UPDATE AND REVISED ESTIMATE OF WORKS - COMPLETE	Due Date of Report 28/10/2014	Comments/Update Discussions have been undertaken with the Office of Local Government.
Meeting Date 26/08/2014	(c) That a further report be provided back to Council, no later than November 2014, that would provide a detailed action plan for Council's consideration in respect of all options that are detailed in this report.	Anticipated date 11/11/2014	Report presented to the Council Meeting on 11 November 2014.
Group Corporate Services		Officer Roy Newsome	COMPLETED (To be removed following the Council Meeting on 25 November 2014).
Meeting Type Council	Resolution CODE OF MEETING PRACTICE - COMPLETE	Due Date of Report 25/11/2014	Comments/Update Further report presented to Council on 25 November 2014 following public exhibition of Draft Code.
Meeting Date 26/08/2014	(d) That a further report be provided to Council on 25 November 2014 to consider adoption of the draft Code of Meeting Practice.	Anticipated date 25/11/2014	COMPLETED (To be removed following the Council Meeting on 25 November 2014).
Group Corporate Services		Officer John Schanz	

ITEM 11 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	EASTWOOD EVENTS AND PROMOTIONS COMMITTEE	10/02/2015	
Meeting Date	(b) That Council allow all existing members of the committee to continue and advertise for new members to join the Committee and this be reported back to Council for approval.	Anticipated date 10/02/2015	
Group	(c) That Council advertise for new positions in the committee to include members of the West Ryde Chamber of Commerce and the Meadowbank West Ryde Progress Association and that this matter then be reported back to Council.	Officer	
Community Life		Derek McCarthy	

ITEM 11 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	SPECIAL RATING VARIATION (SRV) APPLICATION INCLUDING UPDATED INFORMATION RELATING TO COUNCIL'S INFRASTRUCTURE ASSETS - COMPLETE	11/11/2014	<i>Report presented to the Council Meeting on 11 November 2014.</i>
Meeting Date 28/10/2014	(b) That the Acting General Manager provide a supplementary report to Council detailing: - savings already identified and incorporated into the Four Year Delivery Plan; - revenue enhancements identified, commenced and incorporated into the Four Year Delivery Plan; - further savings identified yet to be incorporated into the Four Year Delivery Plan; - forthcoming revenue producing projects, estimated time frames for delivery of the proposed projects and estimated budget outcomes from these projects; and - details of the community consultation outcomes.	Anticipated date 11/11/2014	<i>COMPLETED (To be removed following the Council Meeting on 25 November 2014).</i>
Group Corporate Services		Officer Roy Newsome	

NOTICES OF MOTION

1 COUNCIL'S ARTWORKS COLLECTION – Councillor Sarkis Yedelian OAM

File Number: CLM/14/1/4/6 - BP14/1392

MOTION:

On 24 October this year, I had a pleasure of representing the Mayor, Councillor Pickering at the opening of the annual Art Society Exhibition at North Ryde Community Hall. As customary, I have purchased, on behalf of Council, two paintings for the Council's Art Collection at a total cost of \$580. The paintings are titled "Morning Rush – Willandra" and "Putney Boatshed".

Over the years, Council has acquired many artworks, most of them paintings and some sketches, photographs and memorabilia. Some of these are on display in the Civic Centre and Council libraries and some are in storage. Most of these works have come from the Mayor's purchases of low cost works at local art shows or gifts to the City of Ryde. These purchases over a number of years constitute a considerable and ongoing investment by Council in supporting local artists in Ryde and in collecting artworks about Ryde.

As a result, I would like to request the following:

- (a) Council staff to review the management and display of the artwork collection and prepare a report for Council that informs of its value and significance;
- (b) That the Council report include recommendations on innovative options for its ongoing management and display, including guidelines for purchase of new works.

QUESTIONS BY COUNCILLORS AS PER POLICY

1 QUESTIONS WITH NOTICE - Councillor Denise Pendleton

File Number: CLM/14/1/4/10 - BP14/1385

1. **Meeting with the Mayor:** The Mayor's diary published in CIB for 23 October 2014 lists a meeting of Hyecorp and Council staff: who was present at the meeting; what was discussed; and will the minutes and/or meeting notes be made available to all Councillors on BoardVantage?
2. **Investment Property Portfolio:**
 - a) What is the purpose of Council's "Investment Property Portfolio" and what specific properties are currently listed in the Investment Property Portfolio?
 - b) If a site is currently listed in the Investment Property Portfolio, does this preclude it from further consideration by Council for upgraded or alternative community purposes – even if those purposes may not generate a significant income stream?
3. **Argyle Theatre site:** In each of the five full financial years prior to the closing of the Argyle Centre with the relocation of Council staff, how much was spent per year on building repairs / maintenance, planned refurbishment and any services upgrades (excluding normal expenses such as office cleaning)?
4. **Mayor's Diary, CIB number 36:** Is the Mayor's Diary as published in CIB Number 36 for the period 26 August - 9 September 2014 complete?

CONFIDENTIAL ITEMS

12 PROPERTY MATTER

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Report prepared by: Acting Section Manager - Properties

File No.: BPU/08/5/3/13 - BP14/1184

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13 APPOINTMENT OF GENERAL MANAGER - Recommendation To Appoint Preferred Candidate to Position of City of Ryde General Manager

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (a) personnel matters concerning particular individuals (other than councillors).

Report prepared by: Manager - Human Resources

File No.: HRS/07/5/28 - BP14/1345

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14 ADVICE ON COURT ACTIONS

Confidential

This item is classified CONFIDENTIAL under Section 10A (2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Report prepared by: Solicitor

File No.: GRP/09/5/7 - BP14/1278

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