

Activity	Spectrum	Activity Detail	Stakeholders	Time Frame
Have Your Say Period	Consult	Have Your Say Exhibition Period	<ul style="list-style-type: none"> All Stakeholders 	28 Days
CIB	Inform	A Councillor Information Bulletin with updated details on the project and exhibition dates/details	<ul style="list-style-type: none"> Councillors 	Two weeks prior to HYS period
Letter to surrounding owners	Inform	Letter to surrounding owners informing them of the Planning Proposal and exhibition period	<ul style="list-style-type: none"> Surrounding Owners 	One day prior to HYS period
Letter to adjoining owners	Inform	Letter to adjoining owners informing them of the Planning Proposal, exhibition period and meeting	<ul style="list-style-type: none"> Adjoining Owners 	One day prior to HYS period
Letter to the property owner	Inform	Letter to the property owner informing them of the Planning Proposal, exhibition period and meeting	<ul style="list-style-type: none"> Property Owner 	One day prior to HYS period
Web page	Consult	The Planning Proposal will have its own Have Your Say Page on our website	<ul style="list-style-type: none"> Website Users 	First day of HYS period
Newspaper Advertisement	Inform	An advertisement in the Council column in the Northern District Times newspaper	<ul style="list-style-type: none"> Newspaper Readers 	First day of HYS period
Meetings with property and adjoining owner/s	Inform	A meeting that will be offered to the property owner and adjoining owners to discuss how the Planning Proposal will affect them and their applications to Council	<ul style="list-style-type: none"> Property Owner Adjoining Owners 	At least two weeks before HYS period closes
Consultation with Authorities	Consult	Consultations considered necessary by the Department of Planning and Infrastructure with the relevant authorities	<ul style="list-style-type: none"> State Government Authorities Commonwealth Authorities 	As per DoP&I requirements