

**Meeting Date:** Tuesday 13 October 2020  
**Location:** Online Audio Visual Meeting  
**Time:** 6.30pm

*Committee Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Committee Meetings will also be webcast.*

### **NOTICE OF BUSINESS**

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**1 ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON**

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**Report prepared by:** Civic Services Manager**File No.:** CLM/20/1/4/2 - BP20/892

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**REPORT SUMMARY**

The Chairperson and Deputy Chairperson of the Finance and Governance Committee are elected for a one (1) year term and the following procedures are to be followed for the election process:

- (a) Determination of method of voting (ordinary ballot, preferential ballot or open voting).
- (b) Announcement of nominations.
- (c) Conduct of election.

**RECOMMENDATION:**

- (a) That the Committee determine the method of voting for the election of the Chair and Deputy Chair.
- (b) That the General Manager or his delegate, as Returning Officer, undertake the election of the Chair and Deputy Chair for the ensuing twelve (12) months by announcing the nominations and then conducting the election.

**ATTACHMENTS**

There are no attachments for this report.

Report Prepared By:

**Amanda Janvrin**  
**Civic Services Manager**

Report Approved By:

**John Schanz**  
**Manager - Corporate Governance**

**Steven Kludass**  
**Director - Corporate Services**

**2 CONFIRMATION OF MINUTES - Finance and Governance Committee Meeting held on 10 March 2020**

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**Report prepared by:** Civic Services Manager**File No.:** CLM/20/1/4/2 - BP20/268

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**REPORT SUMMARY**

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

**RECOMMENDATION:**

That the Minutes of the Finance and Governance Committee 2/20, held on 10 March 2020, be confirmed.

**ATTACHMENTS**

- 1 MINUTES - Finance and Governance Committee Meeting - 10 March 2020**

**ITEM 2 (continued)**

**ATTACHMENT 1**

**Finance and Governance Committee  
MINUTES OF MEETING NO. 2/20**

**Meeting Date:** Tuesday 10 March 2020  
**Location:** Council Chambers, Level 1A, 1 Pope Street, Ryde  
**Time:** 6.45pm

**Councillors Present:** Councillors Kim (Chairperson), Gordon, Pedersen and Purcell.

**Apologies:** Councillor Clifton.

Note: In the absence of the Chairperson (Councillor Clifton), the Deputy Chairperson, Councillor Kim chaired the meeting.

**Staff Present:** General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Works, General Counsel, Manager – Communications and Engagement, Civic Services Manager and Civic Support Officer.

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**1 CONFIRMATION OF MINUTES - Finance and Governance Committee  
Meeting held on 11 February 2020**

**RECOMMENDATION:** (Moved by Councillors Pedersen and Gordon)

That the Minutes of the Finance and Governance Committee 1/20, held on 11 February 2020, be confirmed.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **24 MARCH 2020** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**2 ITEMS PUT WITHOUT DEBATE**

**RESOLUTION:** (Moved by Councillors Purcell and Gordon)

That the Committee determine all Items on the Agenda.

**Record of Voting:**

For the Motion: Unanimous

**3 REPORTS DUE TO COUNCIL**

**RECOMMENDATION:** (Moved by Councillors Purcell and Gordon)

That the report on Outstanding Council Reports be endorsed.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **24 MARCH 2020** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**CLOSED SESSION**

**ITEM 4 - ADVICE ON COURT ACTIONS**

**Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**RESOLUTION:** (Moved by Councillors Pedersen and Gordon)

That the Committee resolve into Closed Session to consider the above matter.

**Record of Voting:**

For the Motion: Unanimous

**ITEM 2 (continued)**

**ATTACHMENT 1**

Note: The Committee closed the meeting at 6.47pm. The public and media left the chamber.

**4 ADVICE ON COURT ACTIONS**

**RECOMMENDATION:** (Moved by Councillors Gordon and Pedersen)

That the report of the General Counsel be received.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **24 MARCH 2020** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**OPEN SESSION**

**RESOLUTION:** (Moved by Councillors Pedersen and Gordon)

That the Council resolve itself into open Council.

**Record of Voting:**

For the Motion: Unanimous

Note: Open Council resumed at 6.56pm.

The meeting closed at 6.56pm.

CONFIRMED THIS 13TH DAY OF OCTOBER 2020.

Chairperson

### **3 ITEMS PUT WITHOUT DEBATE**

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**Report prepared by:** Civic Services Manager

**File No.:** CLM/20/1/4/2 - BP20/269

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#### **REPORT SUMMARY**

In accordance with Council's Code of Meeting Practice, the Committee can determine those matters on the Agenda that can be adopted without the need for any discussion.

#### **RECOMMENDATION:**

That the Committee determine the Items on the Agenda that will be adopted without any debate.

OR

That the Committee determine all Items on the Agenda.

## **CONFIDENTIAL ITEMS**

### **4 ADVICE ON COURT ACTIONS**

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#### **Confidential**

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This matter is classified confidential because it contains advice concerning legal matters that are:-

- (a) substantial issues relating to a matter to which the Council is involved.
- (b) clearly identified in the advice, and
- (c) fully discussed in that advice.

It is not in the public interest to reveal all details of this matter as it would prejudice Council's position in any court proceedings.

**Report prepared by:** General Counsel

**File Number:** GRP/09/5/15 - BP20/966

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