

Meeting Date: Tuesday 20 September 2016
Location: Committee Room 2, Level 5, Civic Centre, 1 Devlin Street, Ryde
Time: 5.00pm

NOTICE OF BUSINESS

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1 CONFIRMATION OF MINUTES - Meeting held on 16 August 2016

Report prepared by: Senior Coordinator - Governance

File No.: CLM/16/1/1/2 - BP16/1043

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Works and Community Committee 7/16, held on 16 August 2016, be confirmed.

ATTACHMENTS

- 1 MINUTES - Works and Community Committee Meeting - 16 August 2016**

ITEM 1 (continued)

ATTACHMENT 1

**Works and Community Committee
MINUTES OF MEETING NO. 7/16**

Meeting Date: Tuesday 16 August 2016

Location: Committee Room 2, Level 5, Civic Centre, 1 Devlin Street, Ryde

Time: 5.00pm

Councillors Present: Councillors Perram (Chairperson), Etmekdjian, Pendleton and Stott.

Apologies: Councillor Li.

Absent: Councillors Maggio and Simon.

Staff Present: Acting General Manager, Acting Director – Corporate and Community Services, Acting Director – City Strategy and Planning, Director – City Works and Infrastructure, General Counsel, Acting Chief Financial Officer, Manager – Asset Systems, Senior Coordinator – Transport, Team Leader – Transport Services, Traffic and Development Engineer, Road Safety Officer, Traffic Engineer, Senior Coordinator – Governance, Governance, Risk and Audit Coordinator and Administration Officer – Councillor Support.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

1 CONFIRMATION OF MINUTES - Meeting held on 19 July 2016

RESOLUTION: (Moved by Councillors Pendleton and Stott)

That the Minutes of the Works and Community Committee 6/16, held on 19 July 2016, be confirmed.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 1 (continued)

ATTACHMENT 1

2 GRANT FUNDING APPLICATION APPROVALS - ROADS AND MARITIME SERVICES - 2016/2017

Note: Maps and aerial photographs provided by Council staff were tabled in relation to this Item and copies are ON FILE.

RECOMMENDATION: (Moved by Councillors Pendleton and Stott)

- (a) That Council accept the funding received from the RMS Australian Government Black Spot Program within Council's Traffic and Transport Program – Black Spot Funded works - \$285,000 being for the projects:
 - i. Blaxland Road /Dalton Avenue, Denistone – Installation of raised islands and associated signage (\$50,000).
 - ii. Ryrie Street /Morshead Street, North Ryde – Installation of one lane roundabout and associated signage and line marking (\$144,000).
 - iii. Smalls Road /Zola Avenue, Ryde – Installation of mid-block slow point, raised threshold, kerb extensions and new Stop sign (\$91,000).
- (b) That Council accept the funding received from the RMS Safer Roads Cyclist Safety Program within Council's Cycleways Constructions Expansion Program - \$126,000 being for the projects:
 - i. Waterloo road /Culloden Road, Marsfield – Upgrade traffic island (\$51,000).
 - ii. Balaclava Road /Agincourt Road, Eastwood – Upgrade the traffic lights (\$75,000).
- (c) That Council accept the \$115,000 funding received from the RMS Connecting Centres (Cycling) Infrastructure Program within Council's Cycleways Constructions Expansion Program being for the projects.
 - i. Kent Road project - Off road shared user path between Adelphi Road and Scott Street – Stage 2 (\$60,000 – 50% funded).
 - ii. Kent Road project – Off road shared user path between Adelphi Road and Scott Street – Stage 3 (\$55,000 – 50% funded).
- (d) That Council match the RMS Connecting Centres (Cycling) Infrastructure Program funding of \$115,000 funded from the Section 94 Reserve.
- (e) That Council accept the funding received from the RMS Active Transport Walking Communities Program within Council's Centres and Neighbourhood Program – Pedestrian Accessibility and Mobility Plan - \$67,500 being for the projects
 - i. Ryde Council Area – Install pedestrian refuges (\$17,500).
 - ii. Ryde Council Area – PAMP Study (\$50,000)

ITEM 1 (continued)

ATTACHMENT 1

- (f) That Council match the RMS Active Transport Walking Communities Program funding of \$67,500 through
- i. \$17,500 funded from the Section 94 Reserve.
 - ii. \$50,000 by bringing forward the 2017/18 PAMP study funding allocation in the 2016/2020 Delivery Plan.
- (g) That Council consolidate the funds as income and allocate them as expenditure at the Quarter 1 Review under the Council programs detailed in (a) through (f) above.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 AUGUST 2016** as it is outside the Committee's delegations.

3 TRAFFIC AND PARKING MATTERS PRESENTED TO THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 21 JULY 2016

Note: Trent Clark and John Clifton addressed the meeting in relation to part (a) of this Item.

Note: Three A3 photographs from Trent Clark were tabled in relation to part (a) of this Item and copies are ON FILE.

RECOMMENDATION: (Moved by Councillors Etmekdjian and Stott)

- (a) That Council take no further action with regards to the installation of a 'NO PARKING AREA' for the length of Boyd Lane, Gladesville.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 AUGUST 2016** as substantive changes were made to the published recommendation.

RECOMMENDATION: (Moved by Councillors Etmekdjian and Stott)

- (b) That Council staff further investigate options for additional parking in Hermitage Lane and Herbert Lane, West Ryde, prior to being referred back to the Traffic Committee.

ITEM 1 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 AUGUST 2016** as substantive changes were made to the published recommendation.

RESOLUTION: (Moved by Councillors Etmekdjian and Stott)

- (c) That Council converts 36 m of the existing 42 m 'NO PARKING' zone on the north western side of Kulgoa Avenue, outside 283-289 Blaxland Road, Ryde, to 5 m of 'NO PARKING 5AM-11AM TUE' and 31 m of unrestricted parking, as shown in the attached diagram.
- (d) That Council installs a 24 m 'NO PARKING 5AM-11AM FRI' zone on the northern side of Scott Street, outside 1 Scott Street, Marsfield.
- (e) That Council extends the length of the existing 19 m 'BUS ZONE' on the north-eastern side of Talavera Road, northwest of Herring Road, Macquarie Park to 42 m.
- (f) That Council defers adjusting the 'BUS ZONE's in Waterloo Road, Macquarie Park, in order for a site meeting to be held between City of Ryde staff, RMS, STA, Hillsbus and TfNSW, to determine the 'BUS ZONE' lengths required.
- (g) That Council converts the existing '¼P 8AM-6PM MON-FRI, BUS ZONE OTHER TIMES' in Tucker Street, Ryde to '¼P 8AM-6PM MON-FRI 8.30AM-6PM SAT'.
- (h) That Council:
 - i. retains the existing '2P 6AM-11AM MON-FRI' in Clarence Street, North Ryde; and
 - ii. converts the existing unrestricted parking in Warwick Street, North Ryde to '2P 6AM-11AM MON-FRI', subject to community consultation.
- (i) That Council converts the existing 'NO STOPPING WEDDING OR FUNERAL VEHICLES EXCEPTED' zone on the eastern side of Wharf Road, outside St Andrew Parish Church, Gladesville, with a 'NO PARKING WEDDING OR FUNERAL VEHICLES EXCEPTED' zone.
- (j) That Council converts two of the existing four spaces of '2P 8.30AM-6PM MON-FRI 8.30AM-12.30PM SAT' in Cutler Parade, adjacent to 34 Blenheim Road, North Ryde, to unrestricted parking.

ITEM 1 (continued)

ATTACHMENT 1

(k) That Council:

- i. converts three of the existing nine 'NO PARKING SAT-SUN & PUB HOLS CARS WITH TRAILERS EXCEPTED' spaces in Kissing Point Park, Putney to unrestricted parking, for a trial period of six months;
- ii. converts five of the existing 24 'NO PARKING SAT-SUN & PUB HOLS' spaces in Kissing Point Park, Putney to unrestricted parking, for a trial period of six months; and
- iii. undertakes community consultation during the six month trial period.
- iv. A further report be tabled at a future traffic committee meeting to confirm the success or otherwise of the six month trial.

(l) That Council:

- i. converts the existing pedestrian crossings to raised pedestrian (wombat) crossings at the following locations, subject to funding under RMS's School Pedestrian Safety Infrastructure Program and detailed designs being approved by Ryde Traffic Committee:
 - Rowe Street, Eastwood, outside Eastwood Public School;
 - Lincoln Street, Eastwood, outside Eastwood Heights Public School;
 - Oxford Street, Gladesville, outside Our Lady Queen of Peace Primary School;
 - Hughes Street, West Ryde, outside St Michaels Primary School;
 - Winbourne Street, West Ryde, outside Ermington Public School;
 - Winbourne Street, West Ryde, outside Marsden High School;
 - Kent Road, Eastwood, outside Kent Road Public School; and
 - Hillview Road, Eastwood, outside St Kevin's Primary School,
- ii. defers considering converting the existing pedestrian crossings to raised pedestrian (wombat) crossings in Badajoz Road, at Ryde East Public School, to await the outcomes of current investigations in the area.

(m) That Council:

- i. investigates extending the Bus Lane, currently between Pittwater Road and Blenheim Road (north), in a southerly direction to Donald Street, North Ryde; and.
- ii. includes construction of stormwater drainage and kerb replacement on the western side of Blenheim Road, North Ryde, between Blenheim Road (north) and Donald Street, in the 2017/18 Delivery Plan, under the Catchment Program - Stormwater Improvement Works Renewals.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 1 (continued)

ATTACHMENT 1

The meeting closed at 5.56pm.

CONFIRMED THIS 20TH DAY OF SEPTEMBER 2016.

Chairperson

2 RYDE OUTDOOR YOUTH AND FAMILY RECREATION SPACES - CREATION OF YOUTH PRECINCTS

Report prepared by: Open Space Program Coordinator
File No.: GRP/09/6/9 - BP16/899

REPORT SUMMARY

Since 1985, Council has considered the establishment of various skate facilities throughout the City. Numerous reports and various recommendations have been presented to Council for endorsement to proceed to construction/consultation of these various skate facilities. In 2010, the City in partnership with Hunters Hill Council constructed a small, local facility known as Gladesville Skate Park.



Photo 1: Gladesville Skate Park

In 2015, Council resolved in part, to establish a skate park working group to *explore options for the establishment of a new (regional) skate park facility ... in the City of Ryde*. The Skate Park Working Group (SPWG) was formed, consisting of Councillors, officers from City of Ryde and Hunters Hill Council, Youth Council representatives, local skaters and interested members of the community.

ITEM 2 (continued)

The SPWG reviewed the previous reports and recommendations prepared for Council on the planning and design of skate parks throughout the City. Using this knowledge base, the group reviewed all previously identified sites and new potential locations throughout the City. This broad list of sites were revised through a series of progressively stricter criteria. A final list for four sites; Meadowbank Park (two potential sites), Eastwood Park, Ryde Park and Olympic Park were identified to be reported back to Council for endorsement to proceed to community consultation.

Through its meetings, the working group established that the scope of any potential facility needs to provide for a broader audience than just skaters, this will ensure there is sufficient passive surveillance of the site to improve the safety of users, and will also ensure the facility addresses a variety of youth open space needs providing greater value for money and a more successful and useable facility. Their recommendation is that a new facility should include multiuse outdoor court/s, a stage for events, spaces for families to relax, passive recreation and wifi provision.

Five sites were identified by the working group for further investigation: Olympic Park, two at Meadowbank Park (Constitution Rd and adjacent to the Netball Courts), Ryde Park and Eastwood Park (adjacent to the lower oval and the library). Of these sites, Meadowbank Park and Eastwood Park were considered as appropriate sites for development within the next 2-3 years. This decision was based on each sites superior qualities and their ability to service the wider community due to access to transport, schools and shops. Olympic Park and Ryde Park are considered as longer term sites, to be developed over the next 5 – 10 years. Should Council resolve to undertake further investigation of the Meadowbank Park and Eastwood Park options, further consultation and feedback will be sought regarding the location and design of the facility.

In recognition of Council's budgetary planning and with a view to establishing potentially four sites throughout the City, the SPWG recommended that Council commence community consultation for the establishment of a youth outdoor recreation space at Eastwood Park and Meadowbank Park in 2015/16. Due to site specific constraints, facilities within Olympic Park and Ryde Park should be considered in the longer term.

RECOMMENDATION:

- (a) That Council endorse the recommendations of the Skate Park Working Group with the selection of Eastwood Park and Meadowbank Park for further investigation.
- (b) That Council endorse undertaking consultation with the community and stakeholders regarding the location and design of an outdoor youth and family recreation facility within Eastwood Park and Meadowbank Park.

ITEM 2 (continued)

- (c) That Council write to NSW Health and NSW Police inviting them to continue to participate in the development of these projects and thank them for their submissions.

ATTACHMENTS

- 1 Skate Park - Assessment Matrix
- 2 NSW Health - Anne Lunnon Skate Park Support Letter
- 3 NSW Health - Paul Klarenaar - Director - Health Promotion

Report Prepared By:

Michael Longworth
Open Space Program Coordinator

Report Approved By:

Ian Andrews
Senior Coordinator - Open Space Planner and Development

Meryl Bishop
Manager - Strategic City

Liz Coad
Acting Director - City Strategy and Planning

ITEM 2 (continued)

Background

The following information summarises the history of outdoor youth recreation spaces in Ryde.

- 1985 - Council resolution for a youth space in Ryde
- 1990's - Skate park constructed within Ivanhoe Estate



Photo 2: Ivanhoe Estate Skate Park

- 2006 - DA lodge for construction of a skate facility at Meadowbank Park. Subsequent to community consultation, DA was withdrawn for the following concern raised by the community;
 - Noise
 - Unsupervised youths
 - Urban ghetto
 - Graffiti
 - Safety
 - GangsSubmissions received were 364 in favour, 20 against

ITEM 2 (continued)

- 2009 - Commenced discussion with Hunters Hill Council regarding joint facility

- 2010 - Gladesville Skate Park opened
 - Instigated by a resolution, a feasibility study was undertaken. Top 5 options;
 1. Eastwood Park
 2. Meadowbank Park
 3. Waterloo Park
 4. Wilga Park
 5. Blenheim Park

- 2010 - 517 people surveyed. 76% in favour of Meadowbank Park
- 2010 - Feasibility report for a controlled facility at RALC presented to Council. Study reviewed 5 locations within Olympic Park and determined that none were suitable. Report recommended utilising the site selection criteria and assess other areas within the Ryde LGA.

- 2010 - Unsuccessful discussions held with Macquarie University to construct a free to access facility. The University's preference was and remains an indoor managed facility.

- Feb 2012 - Sport and Recreation Advisory Committee's Terms of Reference expanded to include wheeled sports. Renamed to Sport and Recreational and Wheel Sports Advisory Committee

- May 2015 - Council resolution to establish a Skate Park Working Group consisting of Councillors, Council staff, and community members including local skate boarders and Ryde Youth Council. Offer extended to Hunters Hill Council which was accepted to participate with the Working group and indicated support for the development of a new facility within the City of Ryde.

Resolution to create the Skate Park Working Group

At its meeting on 12 May 2015, Council resolved the following;

- (a) *That in a further demonstration of Council's scale and capacity (Fit for the Future), the General Manager prepare a report to Council on options to expand or enhance the Ryde/Gladesville Skate Park.*

ITEM 2 (continued)

- (b) *That Hunters Hill Council be invited to participate in a joint working party to discuss options for expansion/enhancement of the facility and the establishment of a joint annual skate boarding competition.*
- (c) *That the working party also explore options for the establishment of a new (regional) skate park facility elsewhere in the City of Ryde.*
- (d) *That this matter be taken into consideration during the preparation of the City of Ryde Sports and Recreation Strategy in 2015.*

This report responds to all aspects of this resolution.

- July 2015 - First meeting of Skate Park Working Group. This meeting established background and how to progress the matter
- Sept 2015 - Second meeting of Skate Park Working Group

Details on the Skate Park Working Group (SPWG)

The SPWG was established to provide guidance on the establishment of regional skate facility throughout the City of Ryde. The group consists of Councillors, officers from both City of Ryde and Hunters Hill Council, community member from St Andrews Soccer Club, Youth Council representatives and two local skaters. The group has held six meetings since its inception.

In preparation for the second SPWG meeting (September 2015), officers undertook a review of previous skate park reports and recommendations prepared for Council. In addition, new sites were identified within the City. This list was presented to the SPWG, who considered each site with respect to; proximity to public transport and shops, passive surveillance, existing site use, lighting and scale of the space available. This process narrowed the list of potential sites to nine sites. Two locations were identified within Meadowbank Park.

The SPWG recommended that further investigation of the sites identified be undertaken by Council officers. The sites were scored according to an assessment matrix (**ATTACHMENT 1**) that included proximity to schools, parking, public transport, shops, park facilities, surrounding residents and the locations passive surveillance. The total scores are shown below;

ITEM 2 (continued)

Park Name	Total
Olympic Park	101
Meadowbank Park – near Constitution Rd	109
Meadowbank Park – near netball courts	110
Wilga Park	110
Trafalgar Reserve	111
Ryde Park near intersection of Blaxland Rd and Princes St	112
Waterloo Park	118
Glen Reserve	125
Eastwood Park – adjacent to lower oval	130

These results were discussed with the SPWG during the third meeting on 14 October 2015. Once the SPWG debated the merits of the scoring and other issues such as the needs for a larger, all purpose skate facility with linkages to adjacent facilities (amenities, access, visibility, existing site use) not considered in the assessment, the group narrowed the focus to five locations in four parks.

The five sites for further investigation were; Olympic Park, two at Meadowbank Park (Constitution Rd and adjacent to the Netball Courts), Ryde Park and Eastwood Park (adjacent to the lower oval and the library). Of these sites, Meadowbank Park and Eastwood Park were considered as appropriate sites for development within the next 2-3 years. This decision was based on each sites superior qualities and their ability to service the wider community due to access to transport, schools and shops. Olympic Park and Ryde Park are considered as longer term sites, to be developed over the next 5 – 10 years.

During the fourth meeting (November 2015) of the SPWG, information relating to the construction costs and current industry examples were discussed. This discussion resolved that the facility developed should be of a hybrid style that combines a range of skating styles including street, plaza with a bowl and transition elements. Staff also presented analysis of the four sites identified in the third SPWG meeting. The group gave consideration to the analysis and requested conceptual designs be prepared for a larger facility at Meadowbank Park and Olympic Park with a smaller family friendly facility be conceptually developed at Ryde Park near the existing café.

A representation was made during the Council meeting on 17 November 2015 concerning the location of a skate facility at Eastwood Park that it may compromise the functionality of Eastwood Park lower sporting field. Resulting from that representation, Council resolved, in part;

- (c) *That the Eastwood St Andrews Football Club be advised that Council will give no further consideration to a skate park at the Eastwood Park.*

ITEM 2 (continued)

Resulting from the resolution, conceptual designs were prepared by a consultant for Meadowbank Park (Constitution Rd site), Ryde Park and Olympic Park. The brief prepared for this work was to develop concepts that provide a range of skate styles that are challenging for all ages and skill levels, in a safe, accessible and visible facility suitable for families, events and socialising. The SPWG considered the three concept designs at its fifth meeting (February 2016).

Overview of Concept Designs

Meadowbank Park

The proposed facility at Meadowbank Park near Constitution Rd consisted of 21-23 varied activities that would appeal to all ages and skill levels. The proposed size of the facility allows for a bowl, track and step features covering an area of approximately 1,200m². The design also includes seating, planting, a shelter and associated landscape works.

ITEM 2 (continued)



Figure 1: Surrounding land use of Meadowbank Park

ITEM 2 (continued)



Figure 2: Axonometric of MS1 Meadowbank Park Youth Precinct

ITEM 2 (continued)

Ryde Park

The proposed facility is tailored towards a younger and less skilled demographic primarily due to the collocation with the existing café, playground and adjoining land use. The facility would be primarily a track linking various elements over an approximate size of 650m². It also incorporates seating, a shelter and associated landscape works.



Figure 3: Surrounding land use of Ryde Park

ITEM 2 (continued)



Figure 4: Axonometric of Ryde Park Youth Precinct

ITEM 2 (continued)

Olympic Park

Located in the south western corner of Olympic Park, boarded by Margaret and Potts St, this facility is predominantly a track connecting plaza elements with approximately 15 various activities. The concept design is based on an area of approximately 600m². The design also includes seating, a shelter and associated landscape works.



Figure 5: Surrounding land use of Olympic Park

ITEM 2 (continued)

CITY OF RYDE OUTDOOR YOUTH SPACES // DESIGN REPORT

...design perspective...



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Figure 6: Axonometric of Olympic Park Youth Precinct

ITEM 2 (continued)

Councillor Workshop

On 24 May 2016 Council staff presented the findings of the SPWG to a Councillor workshop. During the workshop, Councillors identified the following concerns;

- Noise and proximity to residents. This was of particular concern relating to Meadowbank Park as Council has previously consulted with the community in 2006 and 2010. Councillors questioned why we were revisiting this site. Site analysis however has identified this location as a good site due to colocation with other youth facilities, soccer, cricket nets, available parking, access to public transport and good visibility from Constitution Rd.
- The skate facility needs to be more than just about skateboarding. Colocation with other elements such as basketball, picnic and BBQ facilities, viewing areas, shade and general landscape amenity.
- Some Councillors considered that Eastwood Park be reconsidered as a suitable location.

Meadowbank Park

It is noted that Council has previously lodged a DA for the construction of a skate park within Meadowbank Park. It has been questioned why would Council consider this location again. Meadowbank Park is considered as an appropriate location for a skate facility or outdoor youth space due to its proximity to schools, transport, parking, shops(<500m), park facilities and the sites passive surveillance. The only other site that possesses the same level of suitability is Eastwood Park.

As a result of Councillor's concerns regarding the Constitution Rd location within Meadowbank Park, alternative locations within the Park have been reviewed. As discussed further within this report, industry best practice is to allow a noise buffer of between 40 – 47.5 metres to residential properties. The impact zone is depicted in blue.

ITEM 2 (continued)



Figure 7: Noise Buffer Map

NOTE: Buffer zone is set from property boundaries and NOT building footprints. Generally, residential single dwellings are typically set back buildings 6.5m from the front boundary and varying dimensions from the rear and side.

ITEM 2 (continued)

As can be seen above, there are two suitable sites within Meadowbank Park that balance potential noise impacts and passive surveillance. It is intended that the preferred site will be informed by a geotechnical analysis of the park and the community consultation will influence this decision.

The proposed location adjacent to the netball courts (central, fig 7) will require the relocation of the children's playground and additional minor park adjustments. The playground has been identified for a significant upgrade (Regional level, medium priority [<4 years]) in the *Children's Play Implementation Plan 2013*. The location adjacent to Constitution Rd (central top, fig 7) allows for a potentially larger facility incorporating more additional uses and activates the corner of the park.

Eastwood Park

On 17 November 2015, Council resolved that no further consideration be given to a skate park at Eastwood Park. Eastwood Park was identified as the best location through the site analysis undertaken by the SPWG. As a follow up from the Councillor workshop held on 24 May 2016, Council staff set up a meeting with St Andrews Football Club. On 17 June 2016, Council officers meet with St Andrew's Football Club to discuss their concerns or objections to a proposed facility. The Club expressed that they would be supportive of a facility if it did not compromise the current use of Eastwood Park lower oval.

Preliminary discussions with the City's Community Services unit have indicated that a facility adjacent to Eastwood Library could enhance the current operation of the library and encourage potentially higher activation of the area. As discussed earlier in this report, the site has merit and it is suggested that further investigation and consultation is undertaken on a facility within Eastwood Park.

ITEM 2 (continued)



Figure 8: Surrounding land use of Eastwood Park

Discussion

The following information has been prepared to provide a background understanding of various potentially perceived impacts that an outdoor youth recreation facility could have on a surrounding environment. If any of the designs proceed to implementation, these matters/concerns will be fully investigated at the DA stage of the project.

ITEM 2 (continued)

Preliminary Discussions with Police

Council staff contacted Senior Constable Ms Lewis who is the Crime Prevention Officer for Ryde Local Area Command. Ms Lewis stated that should Council resolve to proceed to community consultation, Police will continue to work with Council officers throughout the design, construction and ongoing activation of a facility.

Preliminary Discussions with NSW Health

NSW Health has provided two letters of support, outlining the range of health benefits of an outdoor youth and family recreation facility – **ATTACHMENT 2, ATTACHMENT 3**. As each letter demonstrates, the social, mental and physical wellbeing benefits of skate parks are well documented in scientific literature. The benefits are not limited to direct interaction with the recreation area, but to the wider community.

ATTACHMENT 3 addresses the perception that skate parks cause antisocial behaviour. It references a 2014 study that examined 613 skate park users and found very few observations of smoking, drinking or littering and a complete absence of aggressive behaviour.

Industry Best Practice:

Noise Generation

Within NSW, the EPA's 2000 *Industrial Noise Policy* is often used as the default when assessing skate facilities. Typically, when noise is not of an industrial nature, such as a skate park, the 'Industrial Noise Criterion' is generally used. This criterion uses an average background noise plus 5dB (decibels).

A study undertaken by J T Acoustics for Blue Mountains City Council sampled three skate facilities throughout Sydney to determine the average maximum noise generation. The study demonstrated that the average noise generated is 65dB with a maximum 69dB produced. The study showed that the maximum noise generated would dissipate to a level within 5dB of the existing background level at a distance of 40m. This is within the acceptable range according to the *Industrial Noise Policy*.

In addition, Officers reviewed the following documentation to determine industry best practice for the distance between skate facilities and adjacent residential land use. The findings are summarised in the following table;

ITEM 2 (continued)

Document	Author	Distance to residents
<i>Proposed Jarrahdale Skatepark/BMX Community Facility</i>	Convic 2010	50m
Skate/BMX Feasibility Study	Convic 2009	50m
<i>Melrose Junior Skate Facility</i>	Blue Mountains City Council, 2012	40m
<i>Skate/BMX Facility Strategic Review</i>	playce 2013	50m
Average		47.5m
Location of closest noise generating element	Distance to sensitive noise receptor	Variation from mean
Meadowbank Park – Constitution Rd	49m	1.5m
Meadowbank Park – Central	140m	92.5m
Ryde Park	28m	-19.5m
Eastwood Park	93m	45.5m
Olympic Park	25m	-22.5m

These findings demonstrate that the average minimal distance to residents for a skate facility is 47.5m. Of the five sites tested by the SPWG, three achieve this minimal distance; including both locations within Meadowbank Park (identified in figure 7) and Eastwood Park.

It must be noted that the amplification of noise from a skate park is determined by design and finishes. Higher noise amplification devices such as steel ramps, poorly joined concrete and change of surfaces should be avoided. During detailed design, the designers will be required to ensure that best practice construction methods are used to ensure any noise generated is minimised. This will include not using steel ramps.

During detailed design and to support the DA, an acoustic consultant will be engaged to establish the existing intensity of ambient noise and provide expert advice on noise mitigating design. An additional 5dB will be added (as per the EPA's Policy), establishing the acceptable distance the skate facility can be from the residential properties.

ITEM 2 (continued)

Passive Surveillance

Through a detailed review of skate parks throughout Sydney and discussions with Council's consultant, successful and vandalism free skate facilities require good passive surveillance. Passive surveillance can be provided by collocating facilities adjacent to roads, shops and housing. Passive surveillance is also improved by accommodating a variety of recreational pursuits in the facility, as this attracts more users.

Skate Facility

To encourage maximum activation of the facility, Council's consultants recommended that the proposed skate facility be incorporated in a larger youth recreation facility. This larger facility could include basketball (full or half courts), ping pong tables, wifi provision, outdoor stage, hit up walls, essentially a teenage playspace. This would ensure that the facility provides for a range of age groups fostering increased social and mental wellbeing.

Funding and project approach

The 2016/17 Operational Plan has funding identified for community consultation and detailed design. In addition, funding is identified to undertake masterplans for Eastwood Park and Meadowbank Park.

Project Title	2016/17	2017/18
Construction of Skate Facilities within City of Ryde	\$100,000	\$1,500,000
Update Open Space Plans of Management and Site Masterplans	\$100,000	\$100,000
Development of the Olympic Park Strategic Plan and Master Plan	\$150,000	\$50,000

This funding will be utilised to undertake comprehensive community consultation for the location resolved.

Considerations

The following needs to be taken into consideration to identify the preferred option;

- a) As outlined above, during 2016/17 – 2017/18 a strategic plan for the future of Olympic Park and RALC will be prepared. This masterplan will consider opportunities for the provision of skate facilities. Therefore, this report will recommend not progressing the Olympic Park concept at this stage.

ITEM 2 (continued)

- b) Due to the limited budget for community consultation, detailed design and construction, it is suggested that Ryde Park should not progress at this stage, therefore two integrated facilities are proposed.
- c) Concept designs for the outdoor youth and recreation facilities will be prepared for both Eastwood Park and Meadowbank Park prior to work being undertaken for consideration.
- d) Funding is identified for Eastwood Park and Meadowbank Park to undertake Masterplans. These masterplans will integrate the proposed skate facilities into the overall use of the park.

Skate Park Working Group Recommendations

In light of the considerations above, at its meeting on Thursday 21 July the SPWG proposed the following recommendations to Council;

- (a) That Meadowbank Park and Eastwood Park proceed to community consultation for the development of an outdoor youth recreation area at both locations.
- (b) That Olympic Park and Ryde Park be considered at a later time subject to additional works being undertaken.

The following is the proposed approach to the community consultation for Eastwood and Meadowbank Park;

- I. Undertake community consultation for the outdoor youth recreation facilities for Eastwood and Meadowbank, and then complete the masterplans.

#	Stage	Indicative Timeframe
1	Undertake community consultation for outdoor youth recreation facilities including skate facilities at Eastwood and Meadowbank	6 months
2	Final concept designs for the two sites through community consultation including existing user groups	3 months
3	Council report to adopt each final concept design	2 months
4	Development Assessment	6 months
5	Construction	8 months

ITEM 2 (continued)

Conclusion

To address the demand for a youth outdoor recreation space, this report recommends;

- That Council endorse the recommendations of the Skate Park Working Group with the selection of Eastwood Park and Meadowbank Park as the best locations to locate an outdoor youth and family recreation space.
- That Council endorse undertaking consultation with the community and stakeholders regarding the location and design of an outdoor youth and family recreation facility within both Eastwood Park and Meadowbank Park.
- That Council write to NSW Health and NSW Police inviting them to continue to participate in the development of these projects and thank them for their submissions.

ITEM 2 (continued)

ATTACHMENT 1

PARK SUITABILITY ASSESSMENT

SITE ASSESSMENT FOR POTENTIAL SKATE PARK FACILITY						
NAME OF SITE:						
DATE OF ASSESSMENT:						
ASSESSMENT MADE BY:						
Elimination Factors						
	YES	NO				
Natural Area Parkland						
Park Size is < 1000m ²						
Cultural Heritage Significance						
Assessment Criteria						
Bike / Skate	On an Existing or Street Trail = 3 points	On a Proposed or Street Trail = 4 points	On an Existing on Street Trail = 3 points	On a Proposed on Street Trail = 3 points	No Bike or skate access = 0 points	
Car Parking	Off Street parking = 3 points		On street parking = 2 points		No Parking = 0 points	
Bus	< 100m = 5 points	101m - 400m = 4 points	401m - 900m = 3 points	901m - 1600m = 2 points	1601m - 1500m = 1 point	> 1501m = 0 points
Rail / Ferry	< 100m = 5 points	101m - 400m = 4 points	401m - 800m = 3 points	801m - 1000m = 2 points	1001m - 1500m = 1 point	> 1501m = 0 points
Proximity to Shops	< 100m = 5 points	101m - 400m = 4 points	401m - 800m = 3 points	801m - 1000m = 2 points	1001m - 1500m = 1 point	> 1501m = 0 points
Proximity to Schools	< 100m = 5 points	101m - 400m = 4 points	401m - 800m = 3 points	801m - 1000m = 2 points	1001m - 1500m = 1 point	> 1501m = 0 points
Estimated Impact on surrounding Residential Areas	Nil = 5 points	Low = 4 points	Average = 3 points	High = 2 points	Very High = 1 point	
Passive Surveillance	Very Good = 5 points	Good = 4 points	Average = 3 points		Poor = 1 point	None = 0 points
Existing Park Facilities	Amenities and club house = 3 points	Public Toilets, Seating and Lighting = 4 points		Seating and Lighting only = 2 points	Seating only = 1 point	No facilities = 0 points
ASSESSMENT SCORE						
Future Park Classification						
	YES	NO				
Regional						
District						
Neighbourhood						
Local						

ITEM 2 (continued)

ATTACHMENT 2



23/8/2016

To Whom It May Concern,

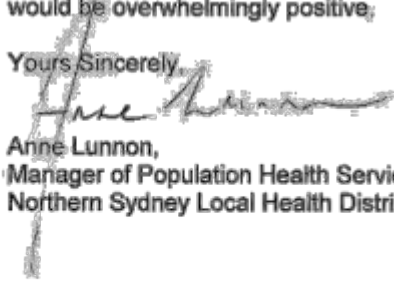
I am writing to support Ryde Council's building of a youth hub and skate park. Facilities such as these confer a great deal of benefit to young people and the greater community.

Skate parks afford young people the opportunity for recreation and exercise, improving both their physical and mental health. They give young people ownership of a space in which they gather, reducing loitering in other areas. This feeling of ownership leads to reduced rates of illicit behaviour like vandalism, assault and drug use (Kamlan, 2008).

Skate parks also provide a safe space for young people to develop their skills, with most skating-related deaths due to collision with cars (Waters, 2013). Providing a purpose-built skate parks allows young people to practice their sport away from roads. Skate parks also prevent property damage by skateboarders using facilities like stairs and ramps to practice tricks (Crizer, 2013).

Finally, provision of a skate park and youth precinct could act as a magnet to young people in the Ryde area, allowing health, education and community organisations to engage with them in a casual and non-threatening environment. I feel that the effect of a skate park and youth precinct to young people and the broader community would be overwhelmingly positive.

Yours Sincerely,


Anne Lunnon,
Manager of Population Health Services,
Northern Sydney Local Health District

Northern Sydney Local Health District
ABN 63 834 171 987

Royal North Shore Hospital
St Leonards NSW Australia 2065
Tel 02 9926 7111 Fax 02 9926 7779
DX 3332 St Leonards

ITEM 2 (continued)

ATTACHMENT 3



Mr Roy Newsome – General Manager
City of Ryde
Locked Bag 2069
North Ryde NSW 1670

24 August 2016

Dear Mr Newsome

RE: Letter of Support for the installation of a skate facility and outdoor youth space in the City of Ryde

Background and rationale

Northern Sydney Local Health District (NSLHD) Health Promotion is committed to ensuring that the built environment has a positive impact on the health and wellbeing of individuals and the wider community.

NSLHD Health Promotion supports the installation of skate facilities and outdoor youth space in the City of Ryde. Well planned and designed skate park precincts provide both physical and social benefits to the local community, in particular young people.

Skateboarding, rollerblading and riding scooters have become popular leisure activities for young people. A total of 53% of young people aged 5-14 years report participation, which is approaching the participation rates of organised sports at 60.2%¹. For young people, skate parks can be a source of self-expression, fun, challenge and skill development, as well as offering social benefits such as a place to meet new friends². It has been found that skateboarding can foster positive and healthy psychosocial development in the areas of concentration, self-expression, sense of belonging and confidence at levels similar to team sports².

The commonly-held perception that skate parks cause anti-social behaviour is not supported by the available evidence⁴. A recent study observing 613 skate park users on the Gold Coast found very few observations of smoking, drinking alcohol or littering and a complete absence of aggressive behaviour. The skate parks were described as "peaceful and harmonious places"¹.

Conversely, it has been found that a lack of things to do can fuel youth antisocial behaviour³. The construction of a purpose built skate park can actually deflect skateboarding away from mixed-use public areas, where the activity may be incompatible with other pursuits⁵.

Finally, reducing childhood obesity is a NSW Premier's Priority¹⁵. A key component of our work to address the Premier's Priority is increasing access to quality outdoor spaces for young people⁹, which is known to increase physical activity levels¹². Skateboarding is an effective form of physical activity, requiring six times the physical exertion of being at rest¹¹.

ITEM 2 (continued)

ATTACHMENT 3

Recommendations

1. Successful skate park design requires a range of elements including seating, shade, toilets and drinking fountains¹.
2. Skate parks should be located in areas that offer natural surveillance⁷ and are centrally located with easy access to public transport¹⁴.
3. Incorporating skate parks into the natural and built environment and providing multi-purpose facilities such as playgrounds and sports facilities that cater for a range of activities and abilities, can also contribute to the park's overall success¹. It has been found that providing new skateboarding facilities can contribute to increased overall park usage, with studies indicating a six-fold increase in users¹⁵.
4. The provision of quality skateboarding space is particularly valuable in areas with higher housing densities.

Both of the proposed locations in Meadowbank Park and Eastwood Oval have the capacity to meet these requirements.

Thank you for providing an opportunity to comment on this issue. We look forward to continuing our work with the City of Ryde to support projects that benefit the health, wellbeing and safety of the community.

For further information please contact Health Promotion Officer Jenna Bilton on 02 8877 5306.

Yours Sincerely



Paul Klarenaar
Director – Health Promotion
Northern Sydney Local Health District

1. Australian Bureau of Statistics, Children's Participation in Cultural and Leisure Activities, cat. no. 4901.0, viewed 18 August 2016, <http://www.abs.gov.au/ausstats/abs@.naif/mf/4901.0>, 2012.
2. Bradley, G., & Stinson, Kiri, Skaters' Paradise? A study of Gold Coast City Skate Parks and Their Users. Report of a Griffith University – Gold Coast City Council Collaborative Research Project, 2008.
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4. Wood, L., Carter, M., & Martin, K., Dispelling Stereotypes...Skate parks as a setting for pro-social behaviour among young people, Current Urban Studies, 2: 62-73, 2014.
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<http://www.who.int/mediacentre/factsheets/fs311/en/>
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15. NSW State Priorities – Making It Happen. NSW Government, September 2015.

3 **SMALL GRANTS PROGRAM - ALLOCATION OF FUNDING SEPTEMBER 2016**

Report prepared by: Senior Coordinator - Community Services
File No.: GRP/09/5/9 - BP16/1036

REPORT SUMMARY

Council Grants program is made up of the Community Grants Scheme which consists of four categories being; Seniors, Capacity Building, Sports and Recreation, and Community Projects and the Small Grants Scheme. The Community Grants program was adopted in December 2014 under the Community Grants Policy (**ATTACHMENT 1**).

The Small Grants Scheme is designed to respond to changing circumstances and emerging issues within the City of Ryde, enabling community groups and small organisations to submit their applications outside of the annual Grants cycle. The Small Grants assessments are conducted on a quarterly basis through the course of the year. (**ATTACHMENT 2**).

The Small Grants Scheme is promoted and advertised through Council's website, local newspaper, shopping centres, Council's rate notice insert and at community interagency meetings. Under the Community Grants Policy, funding of up to \$1,000 per application is available for Small Grants.

Within the current quarterly funding round for Small Grants which closed on 12 August 2016, Council received one funding application.

This report provides an update on the Small Grants application and makes a recommendation as to the outcome of that application.

RECOMMENDATION:

- (a) That Council endorse the allocation of The City of Ryde **Small Grants Category** as follows:

Organisation	Project Name	Amount
Holy Land Cultural and Community Assoc. Inc.	Building bridges, connecting and communicating	\$1,000
	Total	\$1,000

- (b) That the successful Grant applicant be informed of the outcome of their application.
- (c) That the remaining funding available of \$39,000 in the Community Grant Reserve continues to be set aside for the Small Grants Scheme.

ITEM 3 (continued)

ATTACHMENTS

- 1 Community Grants Policy - December 2014
- 2 Community Grants - Small Grants Guidelines

Report Prepared By:

Persis Koo
Senior Coordinator - Community Services

Report Approved By:

Paul Chidzero
Manager - Community Services

Jill Webb
Acting Director - Corporate and Community Services

ITEM 3 (continued)

Background

As part of Council's Community Grants initiative the Small Grants Scheme was launched on 10 August 2015. This scheme is designed to respond to changing circumstances and emerging issues in the City of Ryde and enables community groups and small organisations to apply for Small Grants funding outside of the annual Community Grants cycle.

The aim of the Small Grants Scheme is to:

- Enable small projects that emerge outside of Council's annual Grants program to be submitted.
- Allows Council to respond effectively to changing circumstances within the community by providing a responsive program that can support emerging ideas and organisations.
- Enables small organisations to access Small Grants throughout the course of the year.

Discussion

The Small Grants submissions process is open through the course of the year and applications are assessed on a quarterly basis. This current round closed on 12 August 2016.

Under the Community Grants Policy the proposed activities have to be undertaken within 12 months from the date of notification that the application has been successful.

Applicants can only apply for a Small Grant once within a financial year and the maximum funding under this scheme is to \$1,000 per application.

In this current round, one application was received. The application was recommended for funding as it meets the criteria specified within the Small Grants Guidelines. The application was assessed by staff from Community Services in line with the Small Grants Guidelines.

ITEM 3 (continued)

Organisation	Project Name	Project Summary	Amount Sought
Holy Land Cultural and Community Assoc. Inc.	Building bridges, connecting and communicating	To provide settlement support to Palestinian refugees to integrate into Australia through linking them with mainstream service providers and participate in cultural and social support activities.	\$1,000
		Total	\$1,000

Financial Implications

The application recommended for this round of Small Grants funding total's \$1,000.

The funding available for future Small Grants is \$39,000 and by approving this application there are no financial implications to Council.

ITEM 3 (continued)

ATTACHMENT 1



 City of Ryde
Lifestyle and opportunity @ your doorstep



Community Grants Policy

December 2014
TRIM D16/71536

ITEM 3 (continued)

ATTACHMENT 1

Community Grants Policy December 2014

Scope

Council's annual Community Grants Program is a strategic tool for capacity building, supporting innovation and addressing community need in line with the Council and community's vision. This Policy will provide an equitable, efficient, transparent and sustainable framework for allocation of Council's community grants to community organisations in Ryde.

Policy Context

The City of Ryde recognises the value of community grants as a key tool to meet the needs of its residents. Community grants extend the community's capability to conduct activities, create opportunities for community capacity building and develop strong partnerships.

Council has for a number of years provided financial assistance to not-for-profit groups in the categories of cultural, community welfare and community aid grants. These have been administered through distinct processes which in most part have been informed through historical arrangements. Council's contribution to the three community aid organisations and six community events in particular have evolved through historical arrangements over an extended period.

The local Community Development Support Expenditure (CDSE) program is the program where Registered Clubs direct part of club earnings to community services. Councils usually take part in assessment and administration of CDSE program in their areas. Ryde CDSE program will continue to be administered by Council, but will be a separate process to Council's Community Grants program.

Principles

The following principles underpin administration of community grants program

a) Servicing our community:

- Services, programs and initiatives are aimed to benefit the City of Ryde (CoR) residents. Funds will be provided to groups targeting CoR residents and that promote improved health and wellbeing.
- Initiatives or activities that do not discriminate or disadvantage groups within the community.
- Acknowledge and recognise the social value and benefits that community based not for profit groups have in our community and that Council has a role in supporting Ryde's needs being met.

b) Sustainability and Capacity Building:

ITEM 3 (continued)

ATTACHMENT 1

Community Grants Policy December 2014

- Build on the existing abilities and strengths of individuals and organisations to identify and develop local long term solutions to meet community needs.
 - Support strategies to support the development of groups to enable them to be more self-sustaining.
 - Deliver processes which develop capacity of organisations and groups to reduce the reliance on Council funding.
 - Develop opportunities to link compatible groups and organisations to collaborate and form partnerships.
- c) Inclusion
- Ensure the community grants are accessible to a diverse range of service providers and the projects funded are inclusive of the needs of diverse groups and people within the community.
- d) Collaboration and Partnerships
- Encourage and foster a range of relationships with communities, Council, community groups to deliver improved outcomes for the community.
 - Maximise outcomes through collaboration and partnership projects.
- e) Equity
- Provision of information, services and opportunities for involvement is provided to all groups and services within the community in an open and transparent manner.
 - Deliver processes which are competitive, open to all and transparent.
 - Deliver processes that are consistent for the customers and Council and are aligned to Council's values and other corporate objectives
- f) Responsiveness
- Be proactive in identifying and addressing changing community needs.
 - Support groups who meet identified and emerging community needs.
 - Review and adjust policies and guidelines based on best available practice and feedback.

Objectives

The objectives of this policy are as follows:

- a) Provision of a consistent, equitable, transparent and efficient framework for administration of all community grant categories inclusive of historical arrangements, that is understood by services and Council.
- b) To support a range of projects that meet the diverse needs of the Ryde community.
- c) To optimise the outcomes of the community grants through improved access, a transparent and supported approach to promoting and allocation.

ITEM 3 (continued)

ATTACHMENT 1

Community Grants Policy December 2014

- d) To continue to support community based not for profit groups targeting City of Ryde residents through the provision of financial support.
- e) To clearly identify the accountability requirements of organisations that receive funding.

Strategies

The key strategies Council will implement to meet these objectives are as follows:

- a) Development and implementation of the Community Grants Implementation Procedure (**ATTACHED**) that will clearly articulate implementation process, eligibility, objectives, selection criteria, and selection process.
- b) Development of annual priorities for each grant category in line with Council's strategic documents and identified emerging needs.
- c) Development of a funding method for historic funding arrangements.
- d) Development of support mechanisms to assist groups and organisations in accessing community grants.
- e) Development of opportunities to link compatible groups and organisations to collaborate and form partnerships.
- f) Deliver a program to build the capacity of organisations and groups to reduce the reliance on Council funding, which would enable Council to provide support to a larger group of community service providers.

CATEGORIES OF FUNDING

The City of Ryde provides annual grants through a variety of categories. These are a mixture of annual categories, for which applications are accepted once a year and a category for which applications are accepted once every three years.

Category	Principle	Objective
1. Seniors Funding Limit: Up to \$2000	Access, Equitable process, transparency, eligibility	This category targets social senior's groups focusing to fund social participation activities. The aims of the Seniors Grants program are to facilitate projects which engage local seniors in projects that are aligned with key objectives of the 2025 Community Strategic Plan. In particular: <ul style="list-style-type: none"> • Provide local seniors groups in the LGA with financial support that will

ITEM 3 (continued)

ATTACHMENT 1

Community Grants Policy December 2014

		<p>enhance existing or encourage new programs and activities</p> <ul style="list-style-type: none"> To provide seniors with opportunities for social interaction and connectedness to help reduce social isolation.
<p>2. Capacity Building</p> <p>Funding Limit : Up to \$3,500</p> <p>Three sub-categories are included within this category namely:</p>	<p>Access, Equity, transparency, sustainability</p>	<p>This category intends to support the local organisations in achieving community benefits while building the organisations skills, improve governance and ability to sustain their activities.</p>
<p>2.1 Events</p>	<p>Capacity & Need</p>	<p>The aim of this category is to enhance the ability of organisations to sustain their activities based on their current capacity. This will be achieved by providing support to the organisations through a cycle of 3 years including monetary and in-kind support.</p>
<p>2.2 Emerging/ Small Groups</p>	<p>Application of the Definition , Capacity & Need</p>	<p>Grants will be provided to new and small community organisations that often operate on the basis of limited funding, relying largely on volunteers and on one-off, short-term and small grants to manage their operations. This often results in programs that they offer having limited sustainability, necessitating an ongoing reinvestment in resources and time to prepare new funding applications and pursue new opportunities</p>
<p>2.3 General</p>	<p>Available to all organisations, particular focus on sporting clubs, projects improving ability to deliver; training of volunteers, business planning.</p>	<p>Applications in this category may be for the initiatives that build the capacity of the organisations towards provision of community benefits. Funding in this Category will be advertised annually. The general category is open to all groups to access funds based on the current grants guidelines.</p>

ITEM 3 (continued)

ATTACHMENT 1

Community Grants Policy December 2014

3. Community Projects Funding Limit: Up to \$5000	Transparency, Inclusion, Access, Assessment	Open category to support eligible projects, one-off, focus on responsiveness, collaboration, identified need, innovation.
4. Sports & Recreation Community Grants Funding Limit : Up to \$3,500	Capacity & Need	The aim of this category is to enhance the ability of sporting organisations to promote their sporting and/or recreational activities delivered in the community.
5. Small Grants Funding Limit: Up to \$1000	Access, Equity, transparency, Flexibility	Enable small projects which emerge outside of the annual grants program time frame. A small grants program allows the City of Ryde to respond effectively and flexibly to changing circumstances in the community by providing a responsive program that can support emerging ideas and organisations. Enable small organisations to apply for small grants year round in an easy and accessible way.
6. School Excellence Award	No change	Recognise excellence, schools can nominate one student by application for a Certificate of Excellence and a Voucher. High School: \$100 primary school \$50

Relevant Legislation

The Local Government Act 1993, s356, states:

- (1) *A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*
- (2) *A proposed recipient who acts for private gain is not ineligible to be granted financial assistance, but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.*
- (3) *However, public notice is not required if:*
 - (a) *the financial assistance is part of a specific program, and*
 - (b) *the program's details have been included in the council's draft management plan for the year in which the financial assistance is proposed to be given, and*
 - (c) *the program's proposed budget for that year does not exceed 5 percent of the council's proposed income from the ordinary rates levied for that year, and*

ITEM 3 (continued)

ATTACHMENT 1

Community Grants Policy December 2014

(d) the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.

(4) Public notice is also not required if the financial assistance is part of a program of graffiti removal work.

S 377 of the Act states:

A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council, other than the following:

- *A decision under section 356 to contribute money or otherwise grant financial assistance to persons.*

External Considerations

Changes to the state and federal government funding and the Community Development Support Expenditure scheme may impact local organisations which rely on these funding sources and may increase demand on Council for funding.

Related Policies/Strategies

- Ryde 2025 Community Strategic Plan
- Arts and Cultural Development Framework

Stakeholders

The key external stakeholders include community groups and organisations in Ryde who would apply for funding. Particularly community organisations which have had historical arrangements for receiving funding from Council are key stakeholders and the implementation of a new policy and guidelines may change the way these stakeholders are used to working with Council.

Implementation

This policy will be implemented through the Community and Culture Service Unit with assistance from Open Space and Events and Community Capacity Building and Events Units.

Implementation of this policy and guidelines will occur from financial year 2014-15.

Only one grant will be awarded to any one organisation.

Evaluation and Review

To ensure this policy develops over time to align with better practice and the changing needs of the community, it should be reviewed according to Council's Policy Development, Implementation and Review – Guidelines and Standards.

ITEM 3 (continued)

ATTACHMENT 1

Community Grants Policy December 2014

The following indicators should be considered in measuring the effectiveness of the development and implementation of this program within the first year:

- a) Feedback from staff and Councillors.
- b) General feedback from organisations and groups identified through an survey of grant applicants.
- c) Number and diversity of groups applying for community grants increased.

Resource Implications

The streamlined process and in particular management of all categories of grants through a single process will reduce the amount of staff resources required in delivering the Community Grants Program. Information relating to the allocation of community grant process needs to be collated in a manner to ensure appropriate reporting is provided through the management plan and the annual report.

Authorisation
Council

Ownership

The development, implementation, review and evaluation of this policy is the responsibility of the Community and Culture Unit.

Some of the strategies outlined within this policy will require other service units such as Open Space and Community Capacity Building and Events to assist.

Further Information

For further information on this policy and attached guidelines contact Council's Community and Culture Manager on 9952 8222.

References

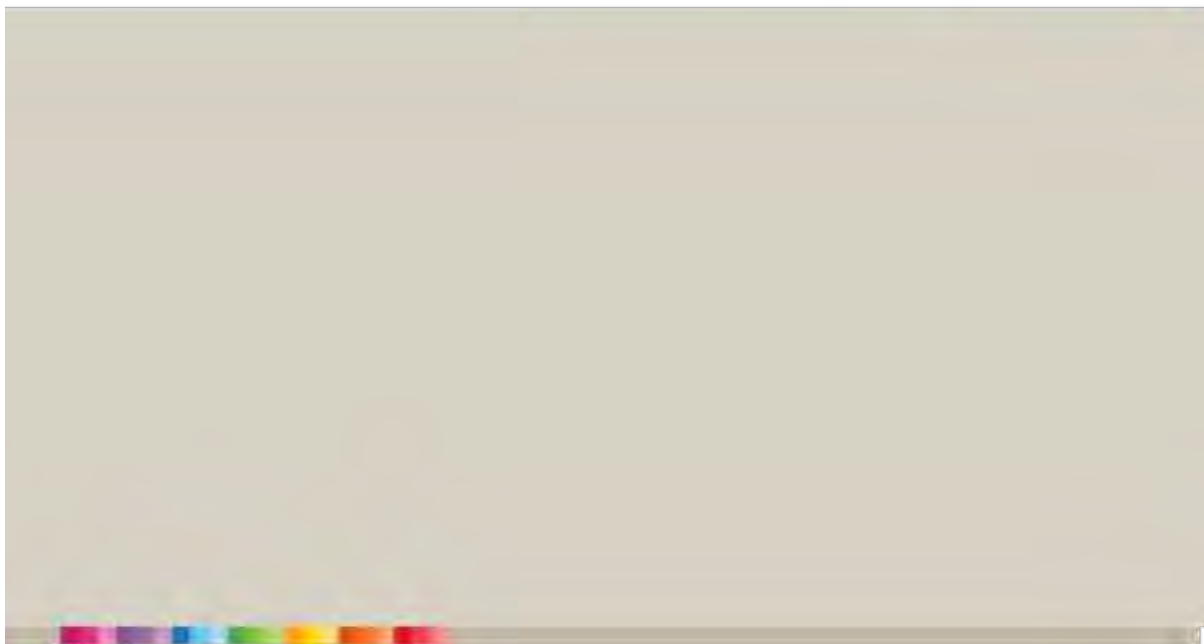
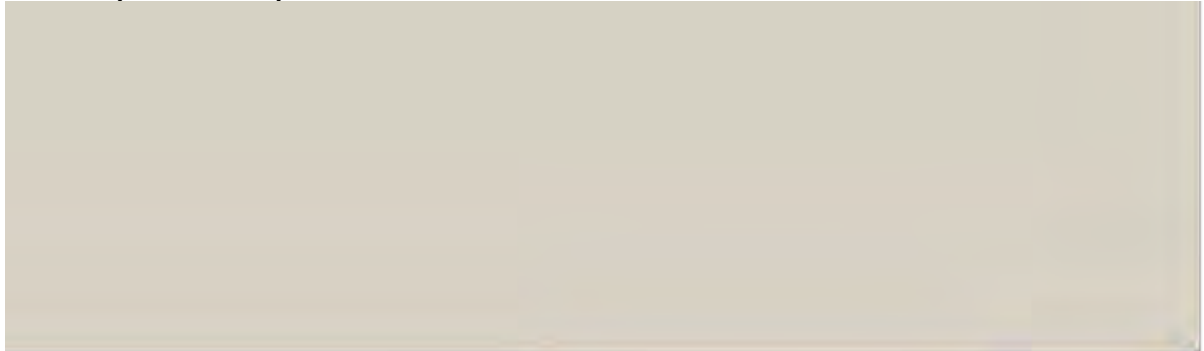
- Parramatta Council Community Grants Program
- City of Sydney Community Grants and Sponsorship Policy
- Bankstown City Council- Draft Grants & Donations Policy
- Leichardt Council – Grants and Community Resourcing Policy
- Auburn City Council – Community Grants Program Guidelines
- Victorian Local Governance Association –Best Practice in in Local Government Grants Program

Attachments

<i>Title</i>	<i>Trim Reference</i>
Community Grants Implementation Procedure	D14/115579

ITEM 3 (continued)

ATTACHMENT 2



ITEM 3 (continued)

ATTACHMENT 2



ENGLISH

If you do not understand this document please come to Ryde Civic Centre, 1 Devlin Street, Ryde Monday to Friday 8.30am to 4.30pm or telephone the Telephone and Interpreting Service on 131 450 and ask an interpreter to contact the City of Ryde for you on 9952 8222.

ARABIC

إذا تعذر عليك فهم محتويات هذه الوثيقة، نرجو الحضور إلى مركز بلدية رايد Ryde Civic Centre العنوان: Devlin Street, Ryde 1 من الاثنين إلى الجمعة بين الساعة 8.30 صباحاً والساعة 4.30 بعد الظهر أو الاتصال بمكتب خدمات الترجمة على الرقم 131 450 لكي تطلب من أحد المترجمين الاتصال بمجلس مدينة رايد، على الرقم 9952 8222، نيابة عنك.

ARMENIAN

Եթե այս գրութիւնը չէք հասկնար, խնդրեմ եկէ՛ք՝ Բայր Սիվիք Անթըր, 1 Տելվին փողոց, Բայր, (Ryde Civic Centre, 1 Delvin Street, Ryde) Երկուշաբթիէն Ուրբաթ կա. ժամը 8.30 – կ.ե. ժամը 4.30, կամ հեռաձայնեցէ՛ք Հեռաձայնի եւ Թարգմանութեան Ապաստութեան՝ 131 450, եւ խնդրեցէ՛ք որ թարգմանիչ մը Բայր Քաղաքապետարանին հետ կապ հաստատէ՛ ձեզի համար, հեռաձայնելով՝ 9952 8222 թիվն:

CHINESE

如果您看不懂本文，請在周一至周五上午8時30分至下午4時30分前往 Ryde 市政中心詢問 (Ryde Civic Centre, 地址: 1 Devlin Street, Ryde)。你也可以打電話至電話傳譯服務中心，電話號碼是: 131 450。接通後你可以要求一位傳譯員為你打如下電話和 Ryde 市政廳聯繫，電話是: 9952 8222。

FARSI

اگر این مدرک را نمی فهمید لطفاً از 8.30 صبح تا 4.30 بعد از ظهر دوشنبه تا جمعه به مرکز شهرداری رايد، Ryde Civic Centre, 1 Devlin Street, Ryde مراجعه کنید یا به سرویس مترجم تلفنی، شماره 131 450 تلفن بزنید و از یک مترجم بخواهید که از طرف شما با شهرداری رايد، شماره 9952 8222 تلفن بزند.

ITALIAN

Se non capite il presente documento, siete pregati di rivolgervi al Ryde Civic Centre al n. 1 di Devlin Street, Ryde, dalle 8.30 alle 16.30, dal lunedì al venerdì; oppure potete chiamare il Telephone Translating and Interpreting Service al 131 450 e chiedere all'interprete di contattare a vostro nome il Municipio di Ryde presso il 9952 8222.

KOREAN

이 문서가 무슨 의미인지 모르실 경우에는 1 Devlin Street, Ryde 에 있는 Ryde Civic Centre 로 오시거나 (월 – 금, 오전 8:30 – 오후 4:30), 전화 131 450 번으로 전화 통역 서비스에 연락하셔서 통역사에게 여러분 대신 Ryde 시청에 전화 9952 8222 번으로 연락을 부탁드립니다.



ITEM 3 (continued)

ATTACHMENT 2



The guidelines have been developed to assist organisations and groups to apply for funding from the City of Ryde under the Small Grants Program.

Application Process

1. Determine the eligibility of your organisation and project.
2. Please read this document – Small Grants Application Guidelines which can be downloaded from the City of Ryde website <http://www.ryde.nsw.gov.au>.
3. Answer questions relating to the Assessment Criteria in the application form.
4. Prepare and submit your application together with any required supporting documentation.
5. How to apply
 - All applications are completed online.
 - To start the application processes go to City of Ryde website: <http://www.ryde.nsw.gov.au>.



ITEM 3 (continued)

ATTACHMENT 2



Introduction

Small Grants Program is designed to respond to changing circumstances and emerging issues in the City of Ryde. The program enables community groups and small organisations to apply outside of the grants cycle in an easy and accessible way.

Objective:

The aim of the small grants program is to:

- Enable small projects which emerge outside of the annual grants program time frame.
- A small grants program allows the City of Ryde to respond effectively and flexibly to changing circumstances in the community by providing a responsive program that can support emerging ideas and organisations.
- Enable small organisations to apply for small grants all year round in an easy and accessible way.
- A small grants program reduces the burden associated with grant applications. This enhances equity and accessibility by enabling access to very small organisations and those with limited capacity to respond effectively to a more comprehensive grant application process.

Key dates

- Submissions will be open all year round with allocations made in February, June and October subject to the availability of funding each year.

Application submitted by	Application notified by
Second week of September	End October
Second week of January	End February
Second week of May	End June

- The proposed activities have to take place within 12 months of the submission date.

Although the Small Grants Program is open all year round, it is only available to each organisation once per financial year.

Funding up to \$1,000 per grant application.

Criteria:

The City of Ryde will give priority where it can be shown that:

- Essential support for community, cultural, sporting or sustainability projects – strictly for situations that could not be foreseen and applicants need to show evidence of how this situation arose and their financial status.
- Project outcomes are aligned with community needs or aspirations
- The project is a priority for the Ryde community
- The applicant is capable of carrying out the proposed project
- The applicant needs City of Ryde's support for the project to go ahead.



ITEM 3 (continued)

ATTACHMENT 2

Eligibility:

To be eligible for funding, applicants must:

- Be an incorporated not-for-profit organisation based in, or servicing the local area
OR
- Be a community group based in the local area and auspiced by an incorporated not-for-profit organisation.

And:

- Be offering a project principally for the benefit of residents in the Ryde LGA.
- Have completed an application form and provided support material as requested.
- Have acquitted previous City of Ryde grants (if any).
- Be commencing the Project after the Grant Commencement date – money can only be used on future expenditure not on money already spent.

Not eligible for funding:

- Projects that duplicate existing services.
- Projects or programs that will rely on recurrent future funding from the City of Ryde.
- Projects that supplement, increase or continue ongoing service delivery or for funding the 'core' business of the organisation.
- Projects that occur on a regular basis (e.g. annually) for which you could have planned and sought sponsorship from other sources.
- Contributions to an event, festival and projects for which a grant or sponsorship has already been received from the City of Ryde.
- Funding for day-to-day operational expenses, such as rent, office supplies and staff wages.
- Individuals
- Fundraisers
- Projects that have received a Small Grant in the last 12 months.

Auspicings

In order to ensure that Council's Community Grants are accessible to the community, Council will accept applications from incorporated organisations acting as an auspice provider for unincorporated groups. In these circumstances, Council's funding relationship is with the body providing the auspice (auspice body).

Assessment Process

- Applications will be assessed by relevant Council staff.
- Applications will be assessed against assessment criteria.
- The panel will recommend a list of projects to Council for funding.
- Council will make the final decision on successful projects.



ITEM 3 (continued)

ATTACHMENT 2

Conditions of Funding

1. City of Ryde reserves the right to require the successful organisation to enter into a partnership or service arrangement. This is to ensure that identified social needs priorities are satisfactorily addressed.
2. Where a service or partnership arrangement is entered into it should be jointly developed and ratified by the Council and the organisation prior to the funding being made available.
3. Funds provided by the Council must be deposited in an account in the organisation's name and the Council must be advised of the organisation's GST status.
4. All publicity relating to the project/service, including any annual reporting, must acknowledge City of Ryde's contribution.
5. At the end of the funding period, and as part of the grant acquittal process, organisations will be required to complete a project evaluation form.
6. Should there be any concerns regarding the completion of the funded project, the organisation is encouraged to discuss the situation with council officers with a view to putting the project back on course.

Documentation checklist

Do you have copies of all the relevant documentation required for your application?

- Your organisation's / auspice organisation's ABN (if applicable)
- Letter or statement of support from your auspice organisation (if applicable)
- If relevant, have you submitted an Acquittal form for previous City of Ryde Community Grants Funding?
- Are you able to provide a copy of your most recent Annual Report? (should be attached if previously not provided)
- Quotes and any supporting material for your budget.
- All applications must be submitted via online application.
- If you are unable to send supporting documentation via the online portal, please print copies of the required documentation and email with a **copy** of your application also attached to communityandculture@ryde.nsw.gov.au. Please state grant application number as a reference. Alternatively mail documents to:

City of Ryde Community Grants Program
(Community Grant supporting documentation)
Locked Bag 2069
North Ryde NSW 1670

