

Meeting Date: Tuesday 13 November 2018
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde
Time: 6.00pm

NOTICE OF BUSINESS

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1 CONFIRMATION OF MINUTES - Meeting held on 9 October 2018

Report prepared by: Senior Coordinator - Civic Support
File No.: CLM/18/1/1/2 - BP18/1115

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Works and Community Committee 7/18, held on 9 October 2018, be confirmed.

ATTACHMENTS

1 MINUTES - Works and Community Committee Meeting - 9 October 2018

ITEM 1 (continued)

ATTACHMENT 1

**Works and Community Committee
MINUTES OF MEETING NO. 7/18**

Meeting Date: Tuesday 9 October 2018
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde
Time: 6.04pm

Councillors Present: Councillors Pedersen (Chairperson), Clifton, Gordon, Purcell and Zhou.

Apologies: Councillor Moujalli.

Staff Present: General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Planning and Environment, Acting Director – City Works, General Counsel, Manager – Parks, Manager – Communications and Engagement, Manager – People and Culture, Acting Manager – Traffic, Transport and Development, Senior Coordinator – Community Services, Traffic Engineer, Senior Coordinator – Community Engagement, Community Engagement Coordinator, Civic Services Manager and Senior Coordinator – Civic Support.

DISCLOSURES OF INTEREST

Councillor Purcell disclosed a Less than Significant Non-Pecuniary Interest in Item 5 – Community Grants Program – Allocation of Funding Round Two 2018, for the reason that he has undertaken service provision for Sir Roden and Lady Cutler Foundation and has discussed the grants process with the CEO.

Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in Item 5 – Community Grants Program – Allocation of Funding Round Two 2018, for the reason that she is a friend of the founder of Generous and the Grateful, she was also on the founding committee of Light Up East Ryde and she brought the 100% Hope Project to the attention of Council staff.

1 ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON

The General Manager, as Returning Officer, gave an overview of the election process in relation to the election of the Chairperson and Deputy Chairperson.

METHOD OF VOTING FOR CHAIRPERSON AND DEPUTY CHAIRPERSON

The General Manager, as Returning Officer presented the options on the method of voting for Chairperson and Deputy Chairperson.

ITEM 1 (continued)

ATTACHMENT 1

RESOLUTION: (Moved by Councillors Purcell and Clifton)

- (a) That the method of voting for the election of the Chairperson and Deputy Chairperson be open voting by show of hands.
- (b) That the General Manager, as Returning Officer, undertake the election of the Chairperson and Deputy Chairperson for the ensuing twelve (12) months by announcing the nominations and then conducting the election.

Record of the Voting:

For the Motion: Unanimous

ELECTION OF CHAIRPERSON

The General Manager, as Returning Officer called for nominations for the position of Chairperson of the Committee and received one (1) nomination being for Councillor Pedersen.

The General Manager, as Returning Officer called for any further nominations. As there were none, nominations were closed.

The General Manager, as Returning Officer confirmed with Councillor Pedersen that she accepted the nomination.

As there was only one nomination, **COUNCILLOR PEDERSEN WAS DULY ELECTED CHAIRPERSON FOR THE ENSUING YEAR.**

ELECTION OF DEPUTY CHAIRPERSON

The General Manager, as Returning Officer called for nominations for the position of Deputy Chairperson of the Committee and received one (1) nomination being for Councillor Purcell.

The Returning Officer called for any further nominations. As there were none, nominations were closed.

The Returning Officer confirmed with Councillor Purcell that he accepted the nomination.

As there was only one nomination, **COUNCILLOR PURCELL WAS DULY ELECTED DEPUTY CHAIRPERSON FOR THE ENSUING YEAR.**

Note: The Chairperson, Councillor Pedersen then assumed the Chair.

ITEM 1 (continued)

ATTACHMENT 1

PUBLIC PARTICIPATION

RESOLUTION: (Moved by Councillors Purcell and Gordon)

That speakers who submitted Requests to Address the Committee on Item 7 Part (j) be allowed to address the Meeting, the time being 6.15pm.

Record of the Voting:

For the Motion: Unanimous

PUBLIC PARTICIPATION

RESOLUTION: (Moved by Councillors Gordon and Purcell)

That the speaker who submitted a late Request to Address the Committee on Item 7 Part (j) be allowed to address the Meeting, the time being 6.16pm.

Record of the Voting:

For the Motion: Unanimous

PUBLIC PARTICIPATION

The following persons addressed the Council:-

Name	Topic
Justine Lightower	Item 7 – Traffic and Parking Matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – Part (j) – College Street
Sarath Seethamraju	Item 7 – Traffic and Parking Matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – Part (j) – College Street
Chris Kearney	Item 7 – Traffic and Parking Matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – Part (j) – College Street
Nicholas D'Ambrosio	Item 7 – Traffic and Parking Matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – Part (j) – College Street
Kim Flack	Item 7 – Traffic and Parking Matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – Part (j) – College Street
Richard Williams	Item 7 – Traffic and Parking Matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – Part (j) – College Street

ITEM 1 (continued)

ATTACHMENT 1

Name	Topic
Karynia Sommen	Item 7 – Traffic and Parking Matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – Part (j) – College Street
Ricky Colussi	Item 7 – Traffic and Parking Matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – Part (j) – College Street
Peter McFarlane (representing residents)	Item 7 – Traffic and Parking Matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – Part (j) – College Street

Note: Anthony Cincotta was called to address Council, however he was not present in the Chamber.

ORDER OF BUSINESS

RESOLUTION: (Moved by Councillors Purcell and Gordon)

That Council now consider Item 7 Part (j) – Traffic and Parking Matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018, the time being 6.53pm.

Record of the Voting:

For the Motion: Unanimous

7 TRAFFIC AND PARKING MATTERS TABLED AT THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 6 SEPTEMBER 2018

Note: Justine Lightower, Sarath Seethamraju, Chris Kearney, Nicholas D’Ambrosio, Kim Flack, Richard Williams, Karynia Sommen, Ricky Colussi and Peter McFarlane (representing residents) addressed the meeting in relation to this Item.

MOTION: (Moved by Councillors Gordon and Purcell)

- (j) That Council:
 - (i) Converts the existing trial closure of College Street, Gladesville to a one-way closure allowing eastbound traffic movements and prohibiting westbound traffic movements, in the vicinity of No. 27 College Street; and
 - (ii) Prepares and presents a further report to the Ryde Traffic Committee in twelve months’ time, detailing the results of the data collected for the partial road closure; and this data be compared with the trial full closure data for the purposes of enabling Council to make an informed decision, as to maintaining the ongoing partial road closure or re-instating the full road closure.

ITEM 1 (continued)

ATTACHMENT 1

AMENDMENT: (Moved by Councillors Pedersen and Purcell)

- (j) That Council:
 - (i) Endorse that the current closure of College Street to remain in place until 12 months after Bunnings has opened for business; and
 - (ii) Collect data during the first 12 months of Bunnings operation and at the end of the 12 month period, return a report to Council.

On being put to the Meeting, the voting on the Amendment was two (2) For and three (3) Against. The Amendment was **LOST**. The Motion was then put.

Record of Voting:

For the Amendment: Councillors Pedersen and Purcell

Against the Amendment: Councillors Clifton, Gordon and Zhou

MOTION: (Moved by Councillors Gordon and Purcell)

- (j) That Council:
 - (i) Converts the existing trial closure of College Street, Gladesville to a one-way closure allowing eastbound traffic movements and prohibiting westbound traffic movements, in the vicinity of No. 27 College Street; and
 - (ii) Prepares and presents a further report to the Ryde Traffic Committee in twelve months' time, detailing the results of the data collected for the partial road closure; and this data be compared with the trial full closure data for the purposes of enabling Council to make an informed decision, as to maintaining the ongoing partial road closure or re-instating the full road closure.

On being put to the Meeting, the voting on the Motion was unanimous Against the Motion. The Motion was **LOST** and the matter is **AT LARGE**.

Record of Voting:

Against the Motion: Unanimous

RECOMMENDATION: (Moved by Councillors Purcell and Gordon)

- (j) That consideration of this matter be deferred to the Council Meeting to be held on 30 October 2018.

For the Motion: Unanimous

ITEM 1 (continued)

ATTACHMENT 1

Note: This matter will be dealt with at the Council Meeting to be held on **30 OCTOBER 2018** as substantive changes were made to the published recommendation and Councillor **MOUJALLI** requested that the matter be referred to the next Council Meeting.

2 CONFIRMATION OF MINUTES - Meeting held on 14 August 2018

RESOLUTION: (Moved by Councillors Purcell and Clifton)

That the Minutes of the Works and Community Committee 6/18, held on 14 August 2018, be confirmed.

Record of Voting

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

3 ITEMS PUT WITHOUT DEBATE

RESOLUTION: (Moved by Councillors Clifton and Purcell)

That the Committee adopt Items 5, 6, 7(a), 7(c), 7(d), 7(e), 7(f), 7(g), 7(h), 7(i) and 7(k) on the Agenda as per the recommendations in the reports.

Record of Voting

For the Motion: Unanimous

**5 COMMUNITY GRANTS PROGRAM - ALLOCATION OF FUNDING
ROUND TWO, 2018**

Note: Councillor Purcell disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he has undertaken service provision for Sir Roden and Lady Cutler Foundation and has discussed the grants process with the CEO.

Note: Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she is a friend of the founder of Generous and the Grateful, she was also on the founding committee of Light Up East Ryde and she brought the 100% Hope Project to the attention of Council staff.

ITEM 1 (continued)

ATTACHMENT 1

RECOMMENDATION: (Moved by Councillors Clifton and Purcell)

- (a) That Council endorse the allocation of the Round Two, 2018, Capacity Building Grant as follows:

Organisation	Project	Amount
Multicultural Grandparents Carer Support Group	Establish a support group to address the growing needs of culturally diverse and isolated grandparents	\$3,500
Punjabi Sahitik Forum Sydney	Punjabi Literary Fest 2018– to promote the activities of the association to the broader community	\$2,400
Participate Australia Ltd.	Develop accessible information for enhancing services in Ryde Area Supported Accommodation for Intellectually Disabled (RASAID)	\$3,500
The Generous and The Grateful Inc.	Development of stock control systems and governance training for directors	\$3,500
Stryder Inc.	Safe driver training for community transport staff and volunteers	\$3,500
	Total	\$16,400

- (b) That Council endorse the allocation of the Round Two, 2018, Community Projects category as follows:

Organisation	Project	Amount
Sir Roden and Lady Cutler Foundation Inc.	Pick Me Up- assists people in urgent need of medical and health transport	\$5,000
100% hOPE Inc.	Harmony Day Concert: A cross – cultural celebration of music and art. Involves local school students.	\$5,000
The Northern Centre	12 week program to support Chinese speaking grandparents.	\$5,000
Know and Grow Your Community- Phase 1	A project to identify the local needs and aspirations of North Ryde residents with the view to develop future actions.	\$3,000
Project Kin	To provide resources for disadvantaged women and children	\$5,000
Marsfield Playgroup	To host information incursions and to upgrade resources for playgroup activities	\$2,000
Educar Foundation Ltd	Max Potential Community Coaching program for young adults	\$4,829

ITEM 1 (continued)

ATTACHMENT 1

NSW Service for the Treatment and Rehabilitation of Torture and Trauma Survivors (STARTTS)	Youth camp for newly arrived refugee young people of Armenian background	\$5,000
The Shepherd Centre for Deaf Children	Empower to Learn – an education program supporting parents of deaf children in Ryde area	\$5,000
Korean Cockatoos	Training and resourcing of activities for a support group of Korean speaking parents/ carers of children with autism or disability	\$4,000
Soccajoey's Next Step Foundation	Tailored soccer classes for school aged children with a disability	\$1,700
Shakti Migrant & Refugee Women's Support Group NSW	ReachOut Program- crisis prevention addressing family violence within migrant and refugee communities	\$2,000
Special Children Services Centre Inc.	Activity programs for children with a disability	\$5,000
Feng Huang Spiritual Cultivation Centre Inc	Community physical activity and exercise program including a series of workshops and resources.	\$4,700
City of Ryde Art Society	Inclusive art programs for the local community + training for website development	\$3,000
Streetwork Australia	PRIDE Empowerment Program- 8 week early intervention program for youth affected by crime and mental health issues.	\$5,000
United Way Australia	Magic of Story Telling Early Learning	\$1,496
	Total	\$66,725

- (c) That Council endorse the allocation of the Round Two, 2018, Events category as follows:

Organisation	Project	Amount
Australian Association of Cancer Care Inc.	ACC Hospice Volunteer Conference for local volunteers	\$2,500
The Rotary Club of Ryde Inc.	Light Up East Ryde- Christmas street market	\$5,000
Rotary Club of Macquarie Park	Rotary Carols on the Common	\$7,500

ITEM 1 (continued)

ATTACHMENT 1

Ryde Public School Parents and Citizens Association	Ryde Multicultural Festival- Ryde Public School P & C will partner with 250 multicultural performers, community services and international food stalls	\$5,000
Greater Sydney Cultural and Business Association	Chinese Lunar New Year Celebration- West Ryde	\$2,500
Mahboba's Promise Incorporated	Mahboba's Promise Launch- to promote their services and Afghani culture to the local community.	\$1,600
Hamazkaine Armenian Educational and Cultural Society Regional Committee Incorporated	Armenian Film Festival	\$2,000
The Salvation Army (Ryde)	Ryde Community Christmas Meals	\$2,500
	Total	\$28,600

- (d) That Council endorse the allocation of the Round Two, 2018, Seniors category as follows:

Organisation	Project	Amount
Homenetmen Ararat Association Incorporated	Seniors Social Gathering- launch of new program for local seniors	\$2,000
Putney Tennyson Probus Club Inc	Accessible social events for local seniors	\$2,000
Computer Pals for Seniors Inc. (West Ryde)	Promoting the Club to the local community and supporting social activities for seniors attending the club	\$1,600
Probus Club of Gladesville and District Inc.	Seniors travel assistance- assistance to lower the cost of outings for club members and seniors in the local community	\$2,000
Eastwood Senior Citizen's Club Inc.	Seniors Technology Clinic- presentations on emerging technologies and promotion of a program where volunteers answer specific technical queries from seniors	\$1,500
Sydney Go Go Jang-Gu	Korean Australian Senior Citizens Performance Group- to support performances throughout the year	\$2,000
Indonesian Welfare Association	Seniors Stay Connected- establishing a community hub for Indonesian seniors	\$2,000

ITEM 1 (continued)

ATTACHMENT 1

Christ Living Church (West Ryde Senior Group)	Promoting active social life and increase of physical and emotional well-being for seniors	\$1,650
	Total	\$14,750

- (e) That Council endorse the allocation of the Round Two, 2018, Social Inclusion category as follows:

Organisation	Project	Amount
Ryde Hunters Hill Life Education Centre Inc.	Wheelchair lift for Life Education Van	\$5,000
INTO-ARTS	Automatic entry door to primary access point. Into-arts is a private business that runs art, movement and music therapy activities. They will provide matched funding.	\$2,172.50
	Total	\$7,172.50

- (f) That Council endorse the allocation of the Round Two, 2018, Social Support category (Historical Community Aid Grants) as follows:

Organisation	Project	Amount
North Ryde Community Aid and Information Centre Inc.	Community Connections- includes social activity groups, multi-cultural mothers group, food relief program and NRCA Leisure Learning program.	\$24,000
Christian Community Aid Service Inc.	CCA- Enabling Better Lives- free or low cost services for emerging needs of disadvantaged community members eg. Financial counselling, emergency relief, The Community Store	\$32,000
Sydney Community Services	Wellness and Enablement- Support for seniors and people with a disability to access the services they need and to participate in activities of their choice.	\$24,000
	Total	\$80,000

- (g) That Council endorse the allocation of the Round Two, 2018, Sport and Recreation category as follows:

ITEM 1 (continued)

ATTACHMENT 1

Organisation	Project	Amount
North Ryde Physical Culture Club Inc.	Hosting an inter-club event which will be promoted to and open to members of the local community	\$3,000
	Total	\$3,000

Record of Voting

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **30 OCTOBER 2018** as it is outside the Committee's delegations.

6 ROAD CLOSURE IN STRATUM FOR PART OF JARVIS CIRCUIT IN LACHLANS LINE IN ACCORDANCE WITH PLANNING AGREEMENT WITH GREENLAND (SYDNEY) LACHLAN'S LINE MACQUARIE PARK DEVELOPMENT PTY LIMITED

RESOLUTION: (Moved by Councillors Clifton and Purcell)

- (a) That Council publicly notifies the part road closure under Jarvis Circuit for the purpose of a Vehicular Access Tunnel in accordance with Section 38B of the Roads Act 1993 and Roads Regulation 2008.
- (b) That Council informs adjoining land owners and notifiable authorities in writing of the part road closure in accordance with Section 38B of the Roads Act 1993 and Roads Regulation 2008.
- (c) That Council delegates authority to the General Manager to resolve any objection by a notifiable authority to the part road closure.
- (d) That Council delegates authority to the General Manager to register the subterranean land in Stratum and execute all necessary documents to transfer the title of the land to the Developer in accordance with the provisions of the Planning Agreement.

Record of Voting

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 1 (continued)

ATTACHMENT 1

7 TRAFFIC AND PARKING MATTERS TABLED AT THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 6 SEPTEMBER 2018

RESOLUTION: (Moved by Councillors Clifton and Purcell)

(a) That Council:

- (i) Installs 'NO PARKING: 5am-11am Thursday' zones at the following locations:
 - Bird Street, Ryde,
 - Dwyer Street, Ryde,
 - Pooley Street, Ryde,
 - Fitzpatrick Street and Carmen Street, Marsfield, and
 - Rogal Place, Macquarie Park;
- (ii) Installs no further parking controls to assist waste-collection vehicle access at the following locations:
 - Burns Street, Ryde, and
 - Burke Street, Ryde.
- (iii) The installation of fulltime 'NO PARKING' on one side of Burns Street will be further investigated.

Record of Voting

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RECOMMENDATION: (Moved by Councillors Clifton and Purcell)

(c) That Council:

- (i) Installs '2P: 8am-6pm Mon-Fri Permit Holders Excepted Area 13' on both sides of Bencoolen Avenue, West Ryde; and
- (ii) Updates Council's *Permit Parking Policy*, to allow Bencoolen Avenue properties to be eligible to apply for parking permits subject to other requirements of the Policy.

Record of Voting

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **30 OCTOBER 2018** as Councillor **MOUJALLI** requested that the matter be referred to the next Council Meeting.

ITEM 1 (continued)

ATTACHMENT 1

RESOLUTION: (Moved by Councillors Clifton and Purcell)

- (d) That Council installs 16 metres of 'NO PARKING' across and between the driveways of 86 Tennyson Road and 88 Tennyson Road, Tennyson Point.

Record of Voting

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Clifton and Purcell)

- (e) That Council converts the existing 'P DISABILITY ONLY' and part of the existing 'TAXI ZONE' on the south-western side of Pope Street, Ryde to a 10 metre accessible taxi zone, to be signposted 'TAXI ZONE: DISABILITY (symbol) Accessible Taxis Only'.

Record of Voting

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Clifton and Purcell)

- (f) That Council installs a 27 metre 'NO STOPPING: 6am-10am and 3pm-7pm Mon-Fri' zone on the north-western side of Vimiera Road, adjacent to the existing 20m statutory 'NO STOPPING' zone, southeast of the signalised intersection with Epping Road, Marsfield.

Record of Voting

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Clifton and Purcell)

- (g) That Council:
- (i) Installs a pedestrian refuge in Adelaide Street, south of the intersection of Constitution Road West, Meadowbank; and
 - (ii) Installs kerb blisters and 'NO STOPPING' zones on both sides of Adelaide Street, outside 52 and 59 Adelaide Street, Meadowbank.

ITEM 1 (continued)

ATTACHMENT 1

Record of Voting

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Clifton and Purcell)

(h) That Council:

- (i) Installs a speed cushion in the kerbside parking lanes, adjacent to the existing speed cushions in Morrison Road, northeast of Delange Road, Putney.
- (ii) Modifies the existing speed cushion in Morrison Road, Putney, southwest of Parry Street in the following manner:
 - relocate the existing speed cushion to the northeast by approximately 4 metres,
 - install a kerb blister in the kerbside parking lane, adjacent to the new speed cushion location, and
 - install lane divider flaps along the bike lane, adjacent to the new speed cushion location.
- (iii) Widens the existing speed cushion in the north-westbound through lane in Morrison Road, Putney, on approach to the 'STOP' sign at Parry Street, to create a raised threshold across the whole travel lane.
- (iv) Installs a speed cushion in the kerbside parking lane, adjacent to the existing speed cushion in the north-westbound travel lane in Morrison Road, southeast of Parry Street, Putney.
- (v) Installs a speed cushion in the kerbside parking lane, adjacent to the existing speed cushion in the south-eastbound travel lane in Parry Street, northwest of Morrison Road, Putney.

Record of Voting

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Clifton and Purcell)

- (i) That Council installs a Median Island Stop treatment in Cambridge Street, at the intersection with Victoria Road, Gladesville, as shown in the attached plan.

ITEM 1 (continued)

ATTACHMENT 1

Record of Voting

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RECOMMENDATION: (Moved by Councillors Clifton and Purcell)

(k) That Council delegates Authority to the General Manager to approve the following changes to prescribed traffic control devices:

- Install parking controls across a driveway in or near a town centre, neighbourhood centre or small centre, or near a railway station, school, place of public worship, community facility or recreation facility.

Record of Voting

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **30 OCTOBER 2018** as it is outside the Committee's delegations.

ADJOURNMENT

As the time was 7.12pm and Council was required to open the Finance and Governance Committee Meeting, the Chairperson, Councillor Pedersen requested that the Committee move a Motion to adjourn this meeting to 7.15pm on Tuesday, 9 October 2018 in the Council Chambers, Level 1A, 1 Pope Street, Ryde.

RESOLUTION: (Moved by Councillors Purcell and Gordon)

That this meeting be adjourned to 7.15pm.

Record of Voting

For the Motion: Unanimous

Councillors Present: Councillors Pedersen (Chairperson), Clifton, Gordon, Purcell and Zhou.

Apologies: Councillor Moujalli.

ITEM 1 (continued)

ATTACHMENT 1

MEETING RECONVENED

The Meeting reconvened at 7.15pm on Tuesday, 9 October 2018 in the Council Chambers, Level 1A, 1 Pope Street, Ryde.

The following Councillors were present:

Councillors Pedersen (Chairperson), Clifton, Gordon, Purcell and Zhou.

Apologies: Councillor Moujalli.

Staff Present: General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Planning and Environment, Acting Director – City Works, General Counsel, Manager – Parks, Manager – Communications and Engagement, Manager – People and Culture, Acting Manager – Traffic, Transport and Development, Senior Coordinator – Community Services, Traffic Engineer, Senior Coordinator – Community Engagement, Community Engagement Coordinator, Civic Services Manager and Senior Coordinator – Civic Support.

4 WESTMINSTER SCOUT HALL FUTURE USE

MOTION: (Moved by Councillors Purcell and Gordon)

- (a) That Council acknowledge the contribution that the Gladesville Girl Guides group continue to make to the City of Ryde Community.
- (b) That Council demolish the Westminster Scout Hall, return the area to the park and allocate \$100,000 in the 2019/20 year of the 2019 – 2023 Delivery Plan for this purpose.
- (c) That Council complete a Master Plan for the Westminster Park area in the 2019/20 year to identify the long term use for the site.

AMENDMENT: (Moved by Councillors Pedersen and Purcell)

- (a) That Council work with the Girl Guides to make sure they have secured an alternate interim space with storage before any work begins.
- (b) That a report be bought back to Council outlining options to replace or repair a community hall on the site.
- (c) That based on the report to Council as outlined in part (b) above, Council works with community groups and those involved with the future use of the facility, in regards to part funding of the project.

ITEM 1 (continued)

ATTACHMENT 1

On being put to the Meeting, the voting on the Amendment was unanimous For the Amendment. The Amendment was **CARRIED** and then became the Motion.

Record of Voting

For the Amendment: Unanimous

RECOMMENDATION: (Moved by Councillors Pedersen and Purcell)

- (a) That Council work with the Girl Guides to make sure they have secured an alternate interim space with storage before any work begins.
- (b) That a report be brought back to Council outlining options to replace or repair a community hall on the site.
- (c) That based on the report to Council as outlined in part (b) above, Council works with community groups and those involved with the future use of the facility, in regards to part funding of the project.

Record of Voting

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **30 OCTOBER 2018** as substantive changes were made to the published recommendation.

5 COMMUNITY GRANTS PROGRAM - ALLOCATION OF FUNDING ROUND TWO, 2018

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

6 ROAD CLOSURE IN STRATUM FOR PART OF JARVIS CIRCUIT IN LACHLANS LINE IN ACCORDANCE WITH PLANNING AGREEMENT WITH GREENLAND (SYDNEY) LACHLAN'S LINE MACQUARIE PARK DEVELOPMENT PTY LIMITED

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

ITEM 1 (continued)

ATTACHMENT 1

7 TRAFFIC AND PARKING MATTERS TABLED AT THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 6 SEPTEMBER 2018

RECOMMENDATION: (Moved by Councillors Pedersen and Purcell)

- (b) That consideration of this matter be deferred to the Council Meeting to be held on 30 October 2018.

Record of Voting

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **30 OCTOBER 2018** as substantive changes were made to the published recommendation.

The meeting closed at 7.35pm.

CONFIRMED THIS 13TH DAY OF NOVEMBER 2018.

Chairperson

2 ITEMS PUT WITHOUT DEBATE

Report prepared by: Senior Coordinator - Civic Support**File No.:** CLM/18/1/1/2 - BP18/1117

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, the Committee can determine those matters on the Agenda that can be adopted without the need for any discussion.

RECOMMENDATION:

That the Committee determine the Items on the Agenda that will be adopted without any debate.

OR

That the Committee determine all Items on the Agenda.

3 ENVIRONMENT PROGRAM - ANNUAL UPDATE 2017/18

Report prepared by: Manager - Environment, Health and Building
File No.: ENV/08/3/8/47 - BP18/1077

REPORT SUMMARY

This annual report is to update Council on the status of key environmental program of works as delivered by the Environment Team as part of suite of works across the various outcome areas in the Council's Community Strategic Plan in 2017/18.

Council has been updated separately through its Waste Team on the status of the various Waste Projects and Education Program for 2017 at a recent meeting of its Works and Community Committee on 8 May 2018.

RECOMMENDATION:

That Council receive and notes the Environmental Program of Works Status Update for 2017/18.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Sam Cappelli
Manager - Environment, Health and Building

Report Approved By:

Liz Coad
Director - City Planning and Environment

ITEM 3 (continued)

Discussion

Overview

Council's environmental protection agenda is being driven to achieve a range of initiatives that will ultimately deliver a reduced corporate and community carbon footprint, more water sensitive design solutions and a more adaptable, active and well connected community that is resilient to the impacts of population growth and climate change.

This agenda sees Council deliver programs and services that serve to ensure the integrity of our natural services and ecosystems are prioritized.

High level initiatives pursued this year and being built on in upcoming years include the promotion of sustainable transportation links and an expansion and improvement of our green vegetated and blue water corridor links whilst improving their ability to thrive and survive under increasing population and development pressures and change.

One key initiative for Council in upcoming years is the phasing out of single-use plastics from Council and across its community. Another is to focus on building a climate sensitive and responsive City by pursuing our commitment under the 'Cities Power Partnership Program' through actions such as:

- Provide council resources to educate and support uptake of renewable energy.
- Install renewable energy (solar PV and battery storage) on Council buildings
- Roll out energy efficient lighting, particularly street lighting, across the City.
- Encourage sustainable transport use through Council transport planning and design
- Implement an education and behaviour change program to influence behaviour of Council Officers, local residents and businesses within the City to drive the shift to renewable energy, energy efficiency and energy transport

Underpinning all of the above is the pending review of the LEP that, inter alia, will promote significant environmental improvement and community resilience through strategic and urban planning guidance.

In addition, the importance of providing education to our community and collaborating across our various specialist disciplines and facility managers within the organisation has not been understated and will be continued to be delivered through Council environmental monitoring and improvement programs.

ITEM 3 (continued)Summary of Activities 2017/18

1. Monitoring Carbon Emissions and Footprint Reporting – The organisation has kept its emissions in check

The Environment Team (the Team) continued to identify strategic energy saving opportunities and significantly improved the accuracy of our consumption footprint reporting methodologies. This activity further refines how we monitor and implement new activities towards continually improving and reducing our consumption in the areas of water, energy and gas activities through our council assets.

Lighting upgrades, including the installation of energy-efficient LEDs at the Ryde Aquatic and Leisure Centre (RALC), Peel Park, Ryde Park Amenity Building and also LED multifunction light poles near Macquarie Park and University Station, Tucker Street and Church Street Ryde, were completed.

In continuing our renewable upgrades, the installation of a 7.84kW solar PV system at Eastwood Hall was completed in July 2018. The 28-panel system is designed to generate 11,190 kWh each year, which is estimated to offset 24% of Eastwood Hall's annual consumption. The system will also offset approximately 12 tonnes of greenhouse gas emissions per annum, avoiding the burning of six tonnes of coal.

In addition, the installation of the largest solar harvesting power station in this area – over 300kW to serve our Ryde Aquatic Centre saving close to 66 equivalent tonnes of greenhouse gas emissions annually is nearing completion. The project is to install 826 solar panels on the Ryde Aquatic and Leisure Centre which is the City's largest energy consumer. The installation will complement the already installed cogeneration plant installed several years ago and will offset a huge energy load and expense through the running of the Centre. This project is due to be commissioned later in 2018.

ITEM 3 (continued)



(RALC Solar installation – is to be finalised in November 2018)

Another recently completed installation was the North Ryde Library Solar Harvesting Power installation in 2017.

Across all facilities of Council, our total energy use for 2017/18 was 56,340 GJ. This represented a 2.5% increase over the estimated 2003/04 baseline of 54,940 GJ, despite substantial organisational growth and growth in public demand for our facilities over the past 15 years.

This growth represented such things as the addition of new energy-consuming equipment such as new floodlighting at Meadowbank Park Field 2 and the relocation of the Council main service centre from Top Ryde to North Ryde in May 2016, while the former council building remained partly operational.

Listed below is the annual organisation wide energy consumed (GJ) for the last five years for comparison purposes.

13/14	58,072
14/15	56,087
15/16	57,666
16/17	56,070
17/18	56,340

ITEM 3 (continued)

In terms of greenhouse gas emissions, this consumption represents the following annual emissions in CO² over the past five years.

13/14	14,522
14/15	14,620
15/16	14,141
16/17	14,082
17/18	12,614

This financial year our total greenhouse gas emissions were 10.4% lower than emissions for the 2016/17 financial year. This decrease was mainly due to lighting upgrades at the different facilities and streetlights and improvements in building operations. In 2017/18, 67% of our light fleet met Euro 5 or above emission standards.

2. Implementing Water Consumption and Savings Initiatives – There was a significant rise in water consumption for all Council facilities mainly due to dry conditions and additional demand for watering.

During 2017/18, the Council's water consumption across its operations was 158,549kL, which was a 24.1 percent increase on 2016/17 levels of 120,264kL, and 22.5 percent higher than estimated for 2003/04.

The increased consumption was largely as a result of increased irrigation of playing fields due to significantly lower than expected rainfall throughout the year due to drought conditions, establishment of new turf on some playing fields, preparation of sporting grounds for summer sports programs, and increased pressure to maintain visual amenity of these areas during the dry conditions.

Despite this increase, measures and actions continue to advocate for the use of as many water efficiency strategies as possible including foliar application of fertilisers, use of soil penetrants and wetting agents, and scheduling of watering at night-time as well as the increase in installation of synthetic surfaces.

A significant project completed this year was the Bill Mitchell Stormwater Harvesting Project. This project was completed in 3 Stages commencing with EPA grant funding in 2016. The integrated water management system will provide automated irrigation, a tanker truck top up station for town centre cleaning and gross pollutant capture to a 41Ha area from Victoria Road in Gladesville to the Parramatta River. Previously this playing field had no provision for irrigation and was of a lower playing standard than many others in the city.

The installation of the system will improve the quality of the field, will capture gross pollutants to prevent them from entering the Parramatta River and capture to UV treat collected stormwater improving catchment overall water quality.

ITEM 3 (continued)

Water captured at this site is currently saving approximately 400kL of water per month and is functioning on 100% recycled water since May 2018.

Council staff were invited to the Stormwater NSW conference late this year to present the integrated project.



(Harvesting and UV treatment system, GPT being installed and collection 1 month after installation)

A separate efficiency audit and investigation for our existing stormwater harvesting systems was commenced this year. The review identified future maintenance works and upgrades to increase capture and treatment of stormwater flows for reuse at Meadowbank and Ryde Parks. These works will be completed in the coming year.



(Auditing Ryde park harvesting system for efficiency improvements)

Other water saving measures taken include irrigation management software installed at three parks and additional metering to enable quicker response to leaks as well as the installation of several sub-meters to more closely report usage and opportunities for water usage reduction improvements in future programs.

Significant leaks occurred and were identified by Council's water monitoring software including at Meadowbank Park and Magdala Park. These leaks although detected relatively early, did contribute to an increased water usage.

ITEM 3 (continued)

Listed below is the annual organisation wide water consumed (kL) for the last five years for comparison purposes.

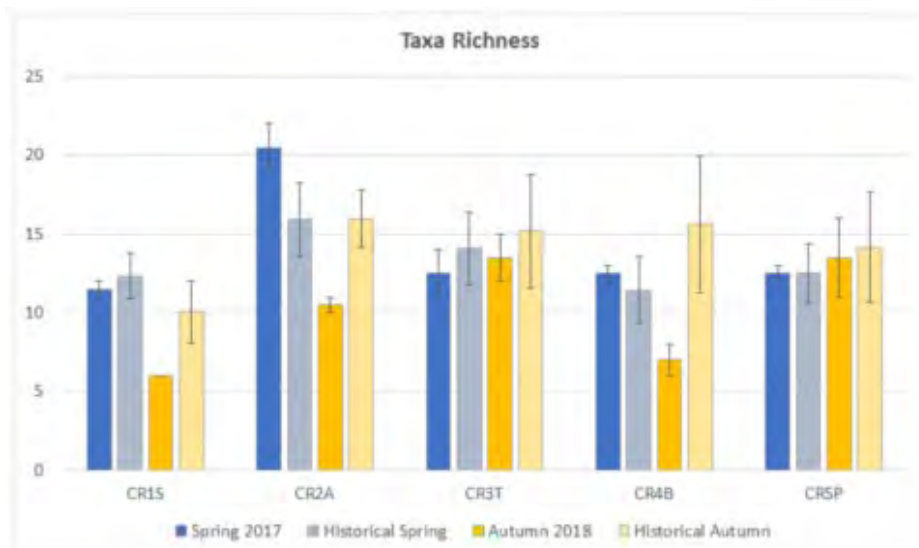
13/14	119,758
14/15	112,763
15/16	113,235
16/17	125,237
17/18	158,549

3. *Conducting Water Quality Monitoring of local waterways – The organisation continued to monitor 5 key waterways within the local area for physical and biological ecosystem health. This monitoring is conducted over Spring and Autumn months and the results are helping to inform catchment management, creek restoration works and stormwater quality improvements.*

Bi-annual monitoring of our 5 major creeks in Ryde for water quality and health over the months of Spring and Autumn months were conducted. These creeks include; Shrimptons, Buffalo, Terry’s, Archers and Porters Creeks.

This year wet weather sampling was included as a trial to see if wet weather overflows negatively impacted the health of our creeks for extended periods.

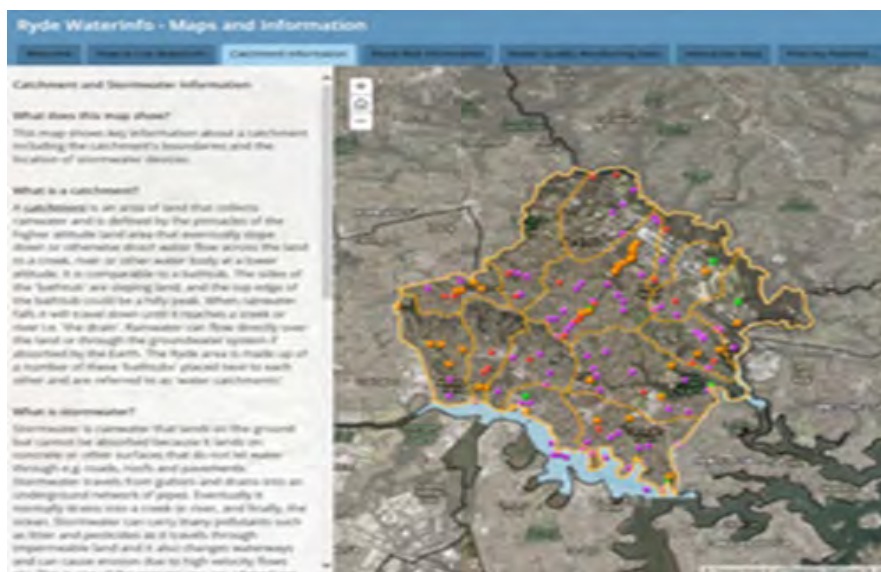
Additionally the program was extended to assess the riparian (bank) areas of these monitored creeks. Information from this assessment will provide Council a snapshot of the state of the riparian zone, opportunities for future planting works programs and fauna usage patterns.



(Sample Results from Macroinvertebrate sampling in Creeks)

ITEM 3 (continued)

The data collected from the monitoring program is being used to input into our WaterInfo site hosted on Council's website as a community education and communication tool. This information shows what each of our creeks are doing at the time of monitoring, improvement devices currently installed across our City and years of water data from the monitoring program for interested community and students.



(Sample Screen Council's WaterInfo monitoring site)

Two erosion and sediment control compliance blitzes targeting construction sites were held in November 2017 and May 2018 during the year. The blitzes were part of the 'Get the Site Right' Campaign, which was initiated by the Parramatta River Catchment Group. The blitzes targeted developments of all sizes, ranging from home renovations to large apartment sites and major road developments.

Over 300 sites were inspected across the Parramatta River catchment, including areas within The Hills Shire, Blacktown, Parramatta, Cumberland, Ryde, Hunters Hill, Canada Bay and Burwood Council areas. There were over 50 sites inspected in Ryde during both the blitzes

This year a major creek and riparian restoration project was also completed at Shrimptons Creek. Grant funded by the State Government, the project undertook major biodiversity corridor works as well as constructing and installing three water quality improvement structures within the creek. These works will increase oxygenation levels towards improved macroinvertebrate levels and waterway health for the creek in the long term.

ITEM 3 (continued)



(Creek restoration – before and after)

- 4. Preserving and Conserving our Natural Areas - The Ryde Biodiversity Plan has provided an effective strategic guidance tool on how to protect and enhance these areas and some controlled actions to manage and protect native vegetation, restore waterways and surround, link landscaping, promote biodiversity and community interaction with protection of the environment.*

As part of our ongoing commitment to the management of our Natural Areas, bush regeneration works were undertaken in 47 of our parks and reserves across Ryde totalling over 92 hectares. Council actively supported bushcare activities at 24 sites, with volunteers helping to restore 11 hectares of bushland.

In 2017 our current bush regeneration contract areas were expanded by commencing new contracts at Kissing Point Park, Jim Walsh Park, Koonadan Reserve, Meadowbank Park, Melrose Park, Putney Park, Rafferty Park, Santa Rosa Park, and Settlers Park. Additional funding enabled the expansion of our program, additional conservation and protection measures and further improvement at these key sites.

Concurrently, with the new contracts development, Council undertook a complete natural areas sites audit and review to inform the new contracts and relevant plans of management. The process provided opportunity for the whole natural areas program and stakeholders to collaboratively review and assess current practices in the areas of asset protection, walking trails, firebreaks and natural areas management to improve efficiencies.

With the assistance of our Bushland and Environment Advisory Committee the first stage of the Biodiversity Plan implementation works in 2017/ 2018 were rolled out. The Committee assisted Council to prioritise funding and project works for the year.

Additional community corridor planting days were held at Tuckwell Park, Darvall Park, Brush Farm Park and the Field of Mars Reserve. During the school holidays a guided walk was held at Waterloo Park where kids were busy helping to plant a wildlife area.

ITEM 3 (continued)



(Field of Mars – National Tree Day planting site – Before and After)

As part of our priority to protect native vegetation and sensitive areas at Settlers Park and Kissing Point Parks, natural sandstone delineation to help protect our saltmarsh communities were installed.

Flora and Fauna Studies were conducted at 62 bushland parks and reserves at Buffalo Creek, Kittys Creek, Terrys Creek, Western Reserves, Parramatta River Reserves, Shrimptons Creek Reserves, Northern Reserves to record and study biodiversity within Ryde.

13 Bushland signs were installed at key bushland parks and reserves along Buffalo Creek, Marsfield and North Ryde. The signage highlights significant features about the parks, important vegetation communities they contain and promotes an awareness of the problems of illegal dumping in our natural areas.

A 'Companion Animal' education program to educate residents about the importance of responsible pet ownership and the serious impacts on native fauna was conducted this year. The project worked with the Council's Rangers and Parks teams to install signage and provide flyers to community at events and the local area around the Field of Mars.

Over 700m² of newly revegetated corridor space at Wilga Park, Shrimptons creek under the grant assisted Shrimpton's Creek Rehabilitation and Restoration Project was completed.

ITEM 3 (continued)



(Site cleared for habitat restoration)

The project will improve water quality through the installation of 3 waterway structures to stimulate water quality within Shrimptons creek as well as having planted over 7500 riparian and corridor plants for small native bird fauna, canopy connection and improved biodiversity through Macquarie Park.



(just planted and 1 year after planting)

Bushwalking along Terrys Creek in Pembroke Park has become easier and safer with the installation of new boardwalk decking in selected areas to address significant erosion issues along the existing bushland walk. The installation will also allow more community to be able to explore and enjoy this significant bushland corridor that links to the Lane Cove National Park. This is being completed under Terrys Creek walking trail upgrade project.

ITEM 3 (continued)



(Before and After - decking installation)

Feral Animal Control program continues to be rolled out across the City targeting rabbit and fox populations within our bushland and community lands. Council continues to monitor sightings of the animals adapting the program to control these populations within lands as managed by Council and collaborating regionally to deliver this approach.

The most recent update of our Bushfire Prone Land Mapping with the assistance of the Rural Fire Service was completed this year. The mapping of identified lands will assist residents in planning for bushfire protection, design considerations for homes identified as being prone to the impacts of a fire and in local area protection and management for Council.

National Tree Day at the Field of Mars Reserve, Gladesville was a huge success for Australia's 22nd National Tree Day. Council partnered with social enterprise, disability inclusion group Bushlink for the day to work with community to contribute to the success of the day. The site was prepared prior to planting with 50m³ of mulch and the installation of log edging. Over 195 volunteers from the local area attended and helped plant around 700 native seedlings consisting of grasses, shrubs and trees at the Field of Mars Reserve. The plantings will help improve the wildlife corridor along Buffalo Creek, while also supporting the natural environment.

ITEM 3 (continued)

Other planting days included working with local Schools for School's National Tree Day and other corporate and community planting days across our city to enhance connectivity for fauna.

5. *Encouraging more Sustainable Transport Initiatives – Ryde's Integrated Transport Strategy 2016-2031 strives for Ryde to be regionally connected and locally accessible and actions promoting sustainable transport as viable alternative transport options to single use car usage is a key integrated transport policy position.*

Council partnered with Macquarie Park's business group, 'Connect' to deliver 4 Ride Your Bike to Work days in October 2017. The workshops met riders before work to provide them with a healthy breakfast after their ride to work, discuss topics around bike safety and riding to work and tune up rider's bikes.

In 2018 Council adopted a report for increasing our on street Car Share opportunities within our City towards improving our sustainable transportation options. The report approved Council to develop an Expression of Interest and Car Share guidelines to work with providers to expand this opportunity. Currently Council has one on street Car Share car space at Macquarie Park. The EOI and guidelines are to be developed in 2019.

New developments were also assisted to consider Sustainable Transport alternatives.

In this regard, ten Travel Plans were reviewed working to promote sustainable transport considerations in major developments over 10,000sqm. These Plans exist to encourage bike parking and planning options, car share pods and considerations for new technologies such as electric vehicle charging stations and minimizing car spaces to encourage public transport alternatives.

The Shop Ryder Centres Community Bus Service continued to grow in usage and popularity. This service connects our community to our local key Centres and supports the Council's focus on providing alternative sustainable transport initiatives.

This service provides two routes across 5 of our key Centres to assist connection for our Ryde residents four days a week. In the past year the Service transported more than 48000 passenger trips showing a strong community support for the service. This service conservatively takes over 10,000 single car movements off the road each year and continues to grow.

ITEM 3 (continued)

6. *Fostering Partnerships – The effectiveness of our program delivery were enhanced through local and regional networking with key stakeholders, both internal and external customers*

As an Ambassador Council to the Rockefeller Foundation's 100 Resilient Cities Sydney program, works progressed on the development of the 100 Resilient Sydney Strategy. All 33 councils across metropolitan Sydney have contributed to build a Strategy that with implementation under the 5 key Directions, will build resilience for our community in a time of a changing climate, urbanisation and globalisation. The Strategy was released this year and Ryde will be working to integrate this into a new Resilience Plan for Ryde in 2018 in conjunction with the new Local Environment Plan and North District Plan.

Council continued its close working relationship with the Northern Sydney Region of Councils (NSROC) and environment staff actively contribute to the Northern Sydney Environmental Officers group to collectively meet and discuss issues, programs and directions for a regional approach to issues impacting northern Sydney. This year NSROC partnered with the Southern Sydney Region of Councils (SSROC) to actively lobby action by Transport NSW to address the bike share issues facing our Council and community.

In addition, investigations for options for a regional based solar farms and collaboration for regional energy buying were also undertaken.

Under the draft and final development for the Greater Sydney Commission's (GSC) North District Plan, Ryde was an active contributor in communicating real issues our community faced, priorities for resilience and planning considerations for the future and in ensuring the environment is given relevance required for its protection. A tour of the City was held with the GSC Executive Commissioners to discuss real issues and priorities for the Plan and the Team were invited to participate on several Technical Working Groups for Sustainability outcomes for the Plan development.

Council is a founding member council of the Parramatta River Catchment Group since 2008, and environment staff has remained very active in the Group. This Group works to improve water quality in the Parramatta River, increase public amenity along the river and most recently is working towards improving the water health and awareness for making the river swimmable again under a Masterplan which is to be released in 2018.

This year, a potential future swimming sites on the Parramatta River was investigated and is being pursued. Three locations inside Ryde were selected by community vote for Council to consider as potential swim sites into the future. These included Putney Park, Kissing Point Park and Meadowbank Park. A feasibility analysis of all the sites was undertaken in 2017/ 2018 that included considerations around parking, shading, safe entry to water, water quality and general amenity proximity.

ITEM 3 (continued)



(Concept render for Putney beach site – designs to be confirmed in 2019)

From various site assessments and scientific studies conducted at the sites, the original riverside pool site at Meadowbank has not been progressed due to the complexities and historical industrial impacts at the site related to pollution occurrence. Investigations at the other two sites were undertaken.

In 2018, Council found that Putney Park was the most feasible opportunity to launch as a swim site under the PRCG. Works will commence in 2018 towards the design and further water testing towards making this site swimmable before 2025.

In 2013 Ryde lobbied the State Government to recognise the impacts of the Rivercat ferry on our foreshore along the Parramatta River. In 2017 Council commenced collaboration with the RMS to initiate a grant funded investigation towards delivering an in river seawall project. Pending the outcome of the final design in 2018 as facilitated by Council, the RMS will then undertake construction works towards protecting our foreshores. In particular the area of Bennelong Park beach is being specifically targeted to assist the Concord Ryde Sailing Club and community to safely use the beach area.

The City of Ryde joined Australia's largest network of local councils tackling climate action, becoming the newest member of the growing Cities Power Partnership.

The Cities Power Partnership is a network of 70 local governments that represents more than 7.5 million people. The partnership supports councils to take practical and effective steps to introduce clean energy technology, energy efficiency, sustainable transport and other climate solutions to their respective local communities.

ITEM 3 (continued)

Councils have an opportunity to play a crucial role to in reducing Australia's rising greenhouse gas pollution levels. Transforming the way cities and towns use energy could make up to 70% of the greenhouse gas emission reductions needed to limit worsening climate change.

- 7. Delivering well targeted Environmental Education - With a growing interest in sustainable living and the benefits and savings that can be achieved by supporting sustainable lifestyles, Council delivered a number of education programs and related workshops to raise community awareness and encourage sustainable changes in behavior. The program continues to be very well received by the local community.*

In 2017/18, the Council continued to deliver the successful Ryde Environmental Educators Network (REEN) to more than 15 schools this year. REEN meetings were endorsed by the NSW Education Standards Authority as an accredited provider of professional development for Teachers, which means that teachers participating in the REEN term meetings can now accrue professional development hours. REEN meetings are designed to assist teachers in embedding sustainability education across the curriculum.

This year REEN delivered presentations from Sydney Olympic Park, National Parks Association, Peter Rutherford (from Kimbriki) and Dave Larder an Aboriginal Education and Engagement officer for The Macquarie Park Network in addition to presentations by Council Officers. Presenters were engaged by Council to assist with providing information and learning opportunities for schools curriculum integration for an improved awareness about current issues.

The Ocean Action Pod was funded through REEN by Council and visited Truscott Public School, Gladesville Public School and Ryde East Public School for full day incursions about plastic pollution and marine impacts. The Ocean Action Pod is a pop up multimedia educational experience designed to engage adults and children with the growing problem of plastic waste.



(The Ocean Action Pod)

ITEM 3 (continued)

During National Recycling Week, REEN collaborated with four local schools, engaging 598 students.

REEN coordinated its delivery of the in-school EnviroMentors program which was facilitated by Keep NSW Beautiful and included modules in Recycling, Littering and Lunches Unwrapped. This program delivers fun, engaging and syllabus linked educational workshops on litter reduction and care for the environment in primary schools.

During the year, Council encouraged community participation in Clean-Up Australia Day with 16 businesses, 13 schools, four youth groups and 13 community groups helping to clean up our City, resulting in approximately 3 tonnes of rubbish collected over the week long activity.

The successful Residential Home Waste and Sustainability Advisory Service (HWSA) continued to be delivered this year. This advisory service is now in its 6th year and continues to grow in popularity, having reached over 2,400 residents in 2017/2018 with the goal of reducing residential home waste, energy and water consumption.

The HWSA targets all households in the City of Ryde, including residential flats and unit blocks. It encourages sustainable living, efficient use of resources and improved domestic waste management behaviour.

This year saw 145 registrations for the HWSA service with 110 assessments being carried out in 2017/ 2018. The program continues to see a sustained desire for home sustainability advice and the service City of Ryde is providing.

With growing interest in sustainable living the Team continued to host a number of programs and workshops for the community related to improving environmental awareness, conservation of resources and overall sustainability. These included:

- Launching the Council's online monthly sustainability e-newsletter the 'Smarter Cleaner, Greener' – which is now delivered to over 3,000 residents monthly informing them of the latest news, green living tips and events from our Sustainability, Bushcare, Waste and Active Recreation teams.
- Coordinating delivery of a sustainable transport talk and a Q&A session featuring presentations by Marg Prendergast Coordinator General for Transport NSW, Zara Crichton of Connect Macquarie Park – North Ryde and Rebecca Edwards Director Projects and Programs at Sustainable Business Australia.

ITEM 3 (continued)

- Coordinating a talk and a Q&A session on how to preserve our Green and Public spaces in a time of increasing population density featuring presentations by Peter Davies Senior Lecturer at Macquarie University, Adrian McGregor Founder and CEO of McGregor Coxall, Kylie Legge founding Director of Place Partners and Ben Peacock Founder of Republic of Everyone.
- Coordinating a talk and a Q&A session on preserving and valuing our Cultural and Natural Heritage featuring presentations by Dr Emilie Ens Cross Cultural Ecologist, Dr Donna Houstom Director of the Bachelor of Planning Macquarie University, Sarah Holland Clift Coordinator of the PRCG.
- Organising a 'Solar Batteries Solutions' presentation at Macquarie University advising residents of their options for solar and battery storage. Over 250 of our community attended to learn about solar battery storage options.
- Supporting our community to support World Water Day Celebrations at Field of Mars Reserve featuring activities such as water quality monitoring, a citizen science survey of Water Dragons and presentations and live animal displays of eastern long necked turtles and eels and how their health depends on a healthy river system.
- Organising a presentation on the importance of backyard biodiversity featuring a panel of experts including Peter Rutherford Senior Eco Gardener at Kimbriki, Dr Lizzy Lowe Post-Doctoral Researcher Behavioural Ecology Group Macquarie University and Dr Louise Metcalf Director Australian Research Institute of Environment and Sustainability.
- Organising a successful World Environment Day celebration at Memorial Park promoting the launch of Council's Ban on single use plastics. The celebration event featured stalls and displays by many of our environment and sustainability local community groups with a focus on plastics in waterways. This event included the Ocean Action Pod for families to engage with the pod to learn about the dangers of plastic pollution. Other elements included educational presentations by Permaculture North and the PRCG, an interactive recycling relay for families, interactive workshops on sustainable living and live music.
- Running the City of Ryde's biggest art prize, the Sustainable Waste 2 Art Prize (SWAP) for its 6th year, attracting more than 160 entries of which 78 were shortlisted for exhibition. Artists as young as eleven years of age responded to a waste and sustainable living theme with a broad range of media including recycled plastics, sculptures from upcycled found objects, handwoven creations, colorful collages and wearable art.

ITEM 3 (continued)



(World Environment Day 2018 – Memorial Park)

Financial Implications

Adoption of the recommendation will have no financial impact as all programs and services are being delivered under approved base, non-capital and capital funding under the current Operational Delivery Plan.

Any future program enhancements will be subject to separate program funding and approval through future delivery plans of Council.

At a recent meeting of the Bushland Environment Advisory Committee (BEAC), the members requested some specific detail in this report concerning the natural areas budget and amounts allocated to each natural area under a bush generation contract in 2017.

The specific \$\$ amounts spent at each of the 47 parks and reserves under active bush regeneration contracts cannot be given for contract confidentiality reasons however the contract hours spent at each of the Parks all totaling 12,002 hours can and details are tabled below.

In addition, the total natural areas budget allocation of \$584,000 across all of the contracted sites was fully expended in 2017/18.

Councillors should note that this budget has been increased on two occasions recently by \$100,000 (2x \$50,000).

Contract Site	Total hours 2017-2018
Aitchandar Reserve	125
Barton Reserve	586
Brush Farm Park	567

ITEM 3 (continued)

Contract Site	Total hours 2017-2018
Bundara Reserve	111
Burrows Park	492
Darvall Park	567
Denistone Park	563
ELS Hall Park / Booth Res	469
Field of Mars-entrance	556
Field of Mars-north	308
Field of Mars-south	450
Fielder Reserve	48
Forrester Park/Forsyth/Yarramar Reserve	385
Glades Bay Park	450
Ivanhoe Reserve	130
Jim Walsh Park	132
Kittys Creek Reserve	259
Kobada Park	343
Lambert Park	377
Looking Glass Bay Park	405
Lynn Park	245
Marsfield Park	467
Martin Reserve	267
Maze Park	157
Memorial Park	158
Morrison Bay Park	132
Myall Reserve	157
Olympic Park	25
Outlook Park	222
Pembroke Park	626
Pidding Park	294
Pryor/Portius Park	556
Putney Park	96
Rafferty Reserve	111
Saltmarsh (Melrose/Koonadan/Meadowbank/ Kissing Point/ Settlers Parks	225
Santa Rosa Park	102
Tasman Park / Yurrah Reserve	202
Tyagarah/Mallee/Bremner	304
Wilga Park	333
Total Hours	12,002

4 PROVISION OF INDOOR SPORTING FACILITIES IN THE CITY OF RYDE

Report prepared by: Open Space Planner

File No.: GRP/09/3/15 - BP18/1058

REPORT SUMMARY

This report is provided in response to Notice of Motion No. 2/18 Provision of Indoor Sporting Facilities in the City of Ryde. Participation data identifies a steady decline in the popularity of tennis from its heyday in the 1960-70's. This has led to a general perception that tennis courts are an underutilized asset.

To further inform consideration of this issue, Council commissioned consultants to review levels of tennis courts supply and demand in the City of Ryde. This report summarises the key results and implications of the consultant's study.

Key findings of the consultant's study included the following:

- Participation in tennis across NSW has declined from historically high levels but has stabilized over the past 5 years to around current levels,
- The City of Ryde's current supply of publicly available courts (i.e. 62) exceeds Tennis NSW's provision standard per head of population,
- Most courts within CoR are under-used, with a detailed review of three centres confirming significant spare capacity even during peak time periods,
- There is a current surplus of 14 courts but, with population growth, this will become a shortfall of 1 court by 2036,
- The study concluded that, by maintaining the existing supply of facilities, this will meet the future expected demand.

Given the consultant's findings that the current surplus of courts is likely to transform to a modest shortfall in the next 18 years, the permanent conversion of tennis courts to an indoor sports centre is not justifiable. This is not without identifying alternate facilities to meet demand for participation in the sport.

Permanent conversion would effectively 'lock out' the site from tennis and prevent its use for that activity in a context where court demand is forecast to increase with the growing population.

Noting however that the audit report has identified an oversupply of tennis courts in the short to medium term and the importance for Council to ensure these community facilities are being effectively utilised, the recommended option is to:

1. Review and, where appropriate, revise performance specifications in Council's leases to ensure consistency with strategies articulated in Tennis NSW's recently released Strategic Plan 2018-21, and

ITEM 4 (continued)

2. Undertake a Request for Proposals (RFP) process at the conclusion of current leases, that allow for consideration of adaptive re-use of low-use courts

All of the current tennis centre leases and licenses, except the Next Gen courts, expire between December 2018 and December 2019.

Adaptive re-use and performance enhancement options are recommended by the NSW Government Architect's Office (in its 2018 draft *Open Space for Recreation Manual*) and Tennis NSW and are detailed in the body of this report. They include,

- Improving court access and user-friendliness with Book-a-Court technology,
- Encouraging all clubs and operators to undertake annual Operational Health Checks in conjunction with Tennis NSW,
- Adapting under-used tennis courts (and bowling greens) to multi-purpose courts and playing pitches, with such adaptations ranging from relatively minor (e.g. providing diverse court linings to accommodate multi-sport opportunities such as Hot Shots tennis, volleyball, basketball and Net Set Go netball) to the more comprehensive (e.g. reconfiguring court space to accommodate activities such as futsal and handball).

The adaptive re-use options, in being reversible at relatively low cost, are consistent with the findings of the *Tennis Court Supply and Utilisation Study* that the current over-supply of courts will diminish over time and reach equilibrium by 2036 (through the increased participation associated with forecast population growth). It allows for flexibility in the type of use possible within the facilities allowing changes to the facilities that meet the changing participation trends. The information obtained through undertaking this audit will allow Council to plan for both the short and long term to ensure its provision of facilities meet the needs of the community.

It would be possible for this outcome to be achieved at no cost to Council should these performance specifications be written into future RFP's for management of Council's Tennis Court Facilities. The conversion of the courts could form part of the agreement with any successful tenderer and they would be required to undertake the works required.

It is noted that opportunities for siting and developing new indoor sports courts in the City of Ryde will be investigated and assessed as part of a *Recreation Needs Study* in 2019-20. The need for such assessment was confirmed by the *City of Ryde Sport and Recreation Strategy 2016-2026* and by the consultations undertaken for the *Ryde Olympic Park Strategic Plan and Master Plan* study, both of which identified a substantial shortfall of indoor sports courts in the City of Ryde and surrounding areas.

ITEM 4 (continued)

The proposed 2019-20 *Recreation Needs Study* will clarify the need for a facility and a suitable size, as well as site options including indicative costs, as requested in Council's 27 February resolution.

RECOMMENDATION:

- (a) That Council note the findings of the *Tennis Court Supply and Utilisation Study* which outlines there is a current over supply of tennis courts, however the existing number of courts will be required for the expected demand by 2036.
- (b) That Council, due to this current oversupply, in future Requests for Proposals to manage CoR tennis facilities include a requirement that proponents allow for a range of adaptive uses as outlined in the body of this report.
- (c) That Council recognise the importance of catering for a diversity of sports in the City of Ryde and that a minimum number of tennis courts be retained, sufficient to meet the identified demand.
- (d) That Council investigate and assess opportunities for additional indoor sports courts on other sites as part of the *Recreation Needs Study* to be undertaken in 2019-20 year.

ATTACHMENTS

- 1 Analysis of Tennis Court Supply and Utilisation - September 2018 - City of Ryde - Otium

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Simon James
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Director - City Works

ITEM 4 (continued)

History

There are 62 publicly available courts at 11 locations within in the City of Ryde. Of these, 30 are located on 5 sites owned/managed by the City of Ryde. The others are commercial facilities (10), located within schools (6), Macquarie University (12), or on land managed by community organisations (4).

Details on the location, operation and leasing of the 30 City-of Ryde owned courts are summarized below:

Facility	No. courts	Operator model	Lease/license expiry date
Ryde Olympic Park	8	Community org	31 Dec 2018
Meadowbank Park	8	Community org	18 Dec 2019
Kings Park	2	Community org	30 Jun 2019
Next Gen	4	Commercial lease	31 Aug 2051
Kotara Park	8	Commercial lease	31 May 2019

There has been a perception, with the declining popularity of tennis in recent years, that some of the courts may be underutilized.

At its meeting of 27 February 2018, Council resolved:

- (a) *That the General Manager undertakes an audit of all tennis court facilities in the City of Ryde to identify those courts that may currently be underutilised.*
- (b) *That a report be prepared to look at the replacement of underutilised tennis courts only with indoor sporting facilities that can accommodate a number of sports including football, netball, basketball, badminton, tennis, table tennis and other to be operated by the City of Ryde.*
- (c) *That the report is also to provide indicative costs and options.*

Discussion

In accordance with the above resolution, consultants were commissioned to undertake a *Tennis Court Supply & Utilisation Study*. The study has now been completed.

This report summarises the key results of the consultant's study and the implications with respect to replacement of underutilized courts with indoor sporting facilities.

ITEM 4 (continued)**The Tennis Court Supply & Utilisation Study**

The audit was undertaken in September 2018 and involved tennis centre site inspections; consultations with Tennis NSW, local tennis centre operators and State and private schools with tennis courts; analysis of current and historic tennis participation and court utilisation data; and analysis of industry benchmarks.

Key findings of the audit included the following:

Participation

- Participation in tennis across NSW has declined from historically high levels but now appears to have stabilized around current levels, partly due to success of innovations such as Hot Shots.
- Ryde-specific participation levels are unclear due to anomalies in Tennis NSW club registration statistics (which show, for example, that 1,104 Ryde residents were registered with affiliated clubs in 2015-16 but that this had reduced by 55% to 498 in 2018).
- However, the 2017 national Ausplay recreation participation survey provides a basis for extrapolating overall tennis participation in Ryde.
- On this basis, it is estimated that more than 5,000 Ryde adults (15 years plus) participate in tennis at least once over a 12 months period. Further, nearly 1,000 children under 15 years participate at least once per annum in 'organized' tennis activities (i.e. organized through a school or club program).

Facilities

- There are 62 publicly available courts at 11 centres across the City of Ryde
- This provision level – 1 court/2,067 population exceeds the Tennis NSW provision standard (of 1 court/2,500) and the existing provision levels at a range of other Sydney metropolitan councils
- There are an additional 8 courts at St Joseph's College on the City's border with Hunter's Hill Council
- The courts are mainly used for permanent social, casual hire, coaching, competition and school programs
- Local centre operators report that, while there is substantial spare capacity during off-peak and shoulder time periods, most centres operate at closer to full capacity during peak periods (weekends and 5.30-8pm weekdays)
- A detailed review of three centres confirmed the low utilization during peak periods (ranging from 15 to 24%) and moderate utilization during peak times (ranging from 39 to 68%)

ITEM 4 (continued)

- Some centres are working to increase participation via modified programs, marketing and targeted activities for schools/corporates

Study Conclusions on service gaps & needs

- The consultants tested current and future needs with a range of methodologies and concluded that there is a current surplus of 14 courts
- Based on forecast.id population projections, this surplus will become a shortfall of 1 court by 2036 (assuming no increase in available courts and no major shifts in tennis participation levels)
- Accordingly, the consultant's study concluded that existing facilities are sufficient to meet forecast needs to 2036

Study Findings – Implications

Given the consultant's findings that the current surplus of courts is likely to transform to a modest shortfall in the next 18 years, the proposal to convert some tennis courts to an indoor sports centre is not justifiable.

Conversion would effectively 'sterilise' the converted site, preventing its use for tennis in a context where court demand is forecast to increase with the growing population.

The recommended options, instead, are to improve the management and utilisation of existing tennis centres and/or to consider short-term adaptive re-use of low-use courts, as summarized below.

Improved Court Management Options

Tennis NSW has recently released its *Tennis NSW Strategic Plan 2018-21* (the Plan). The Plan identifies clubs, coaches and councils as the key drivers for delivering 'great tennis experiences' and, accordingly, seeks to strengthen relationships between these stakeholders.

The Plan identifies a range of new initiatives for improving the sustainability of tennis venues across NSW which are relevant to the current under-use of City of Ryde tennis venues and include enhancement strategies for tennis infrastructure, club operational health and tennis profile.

These initiatives and enhancement strategies can form the basis for a Request for Proposals (RFP) for under-used facilities that have the potential to broaden and increase recreational opportunities for City of Ryde residents. The RFP's would be issued when current leases/licenses expire.

ITEM 4 (continued)

With the exception of the Next Generation courts, all of Council's tennis court leases and licenses expire between December 2018 and December 2019.

Consistent with the *Tennis NSW Strategic Plan*, the RFP's could include:

- Improving court access and user-friendliness with Book-a-Court technology
- Promoting more non-Club use of courts, including school programs and non-Club social tennis
- Enhancing infrastructure (e.g. lighting, amenities, playing surfaces) where poor facilities are a demonstrated barrier to higher levels of use
- Providing diverse court linings to accommodate modified tennis and multi-sport opportunities (e.g. Hot Shots, Net Set Go, futsal)
- Encouraging all clubs and operators to undertake annual Operational Health Checks in conjunction with Tennis NSW
- Reviewing the strengths and weaknesses of current centre management models

With respect to the management models, it is noted that Tennis NSW's research, reported in the *Tennis NSW Strategic Plan*, has found that 'professionally owned venues generate 7 times more revenue than volunteer only venues' and that 'coaches are incentivized to put more people on court'.

Adaptive Re-use Options

The adaptive re-use approach is advocated in the NSW Government Architect's draft 2018 *Open Space for Recreation Manual*, which states that "converting or adapting existing 'under-performing open space to meet performance criteria is an option' and may include, for example, "converting existing underused sporting facilities to other sporting uses (e.g. tennis courts to futsal courts, lawn bowling greens to netball)".

Many councils, both within Sydney and elsewhere, have adapted under-used tennis courts and bowling greens to multi-purpose courts and playing pitches, catering to tennis, handball, futsal, volleyball, basketball and other sports. Some examples are summarized in the following table:

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Conversion type	Example facilities in Sydney
Bowling greens to futsal pitches	Kensington Park, North Manly Bowling Club, West Lindfield Sport and Recreation Club
Tennis courts to futsal pitches	Warringah Recreation Centre
Tennis courts to multi-use pitches	Gordon Recreation Ground, Kendall Park (Parramatta), Mt Wellington Tennis Club (NZ)

The Warringah Recreation Centre, originally a tennis and squash centre, now has 6 tennis courts, 2 futsal courts (which were previously tennis courts), a dedicated Hot Shots court (as illustrated below), 3 squash courts, clubhouse and pro shop.



While still accommodating traditional tennis and squash activities (coaching and competitions), the Recreation Centre has successfully broadened its offerings to now also include modified tennis (Hot Shots), a Brazilian Soccer School, summer and winter futsal competitions, and multi-sport after school programs.

The Mt Wellington Tennis Club (NZ), facing dwindling membership and financial sustainability issues, converted its 6 courts to multi-use sports pitches (as illustrated below).



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It has now become a successful community sports club, accommodating futsal, netball, tennis and volleyball teams and competitions. As noted in a recent article, “the club seniors enjoy hearing young voices and the Saturday morning tuition classes are full. This increase in young sports players has been extremely positive for the club”.

It is noted that the types of conversions illustrated here would not ‘sterilise’ the sites against potential restoration to tennis sometime in the future, if warranted by increasing tennis demand.

It is also noted that in order to ensure financial sustainability, any adapted facilities would have to be offered to the community on a ‘pay to play’ basis.

Proposals for adaptive re-use conversions could be included as part of the RFP process discussed above.

Options

1. Council seek RFP, when existing leases and licenses expire, for the improved management and/or adaptive re-use of courts to improve their short-medium term usability. This is consistent with the findings of the *Tennis Court Supply and Utilisation Study* that there is a current over-supply of courts but that this over-supply will diminish over time and reach equilibrium by 2036 (through the increased participation associated with forecast population growth). In conjunction with this, opportunities for new indoor sports courts on other (non-tennis) sites can be investigated and assessed as part of the 2019-20 *Recreation Needs Study*.

This is the recommended option

2. Council undertake a feasibility study on replacing tennis courts that are significantly under-used (i.e. less than 40% at peak times) with indoor sports courts that cater to a broader range of sports. The risks associated with this option is that the conversion of these sites will ‘lock out’ tennis use in the future and potentially create a shortfall of facilities when population increases. Without undertaking a study that looks at all the possible sites across the City this may result in a poor outcome which places an indoor facility in a location that is not the best one within the City of Ryde.

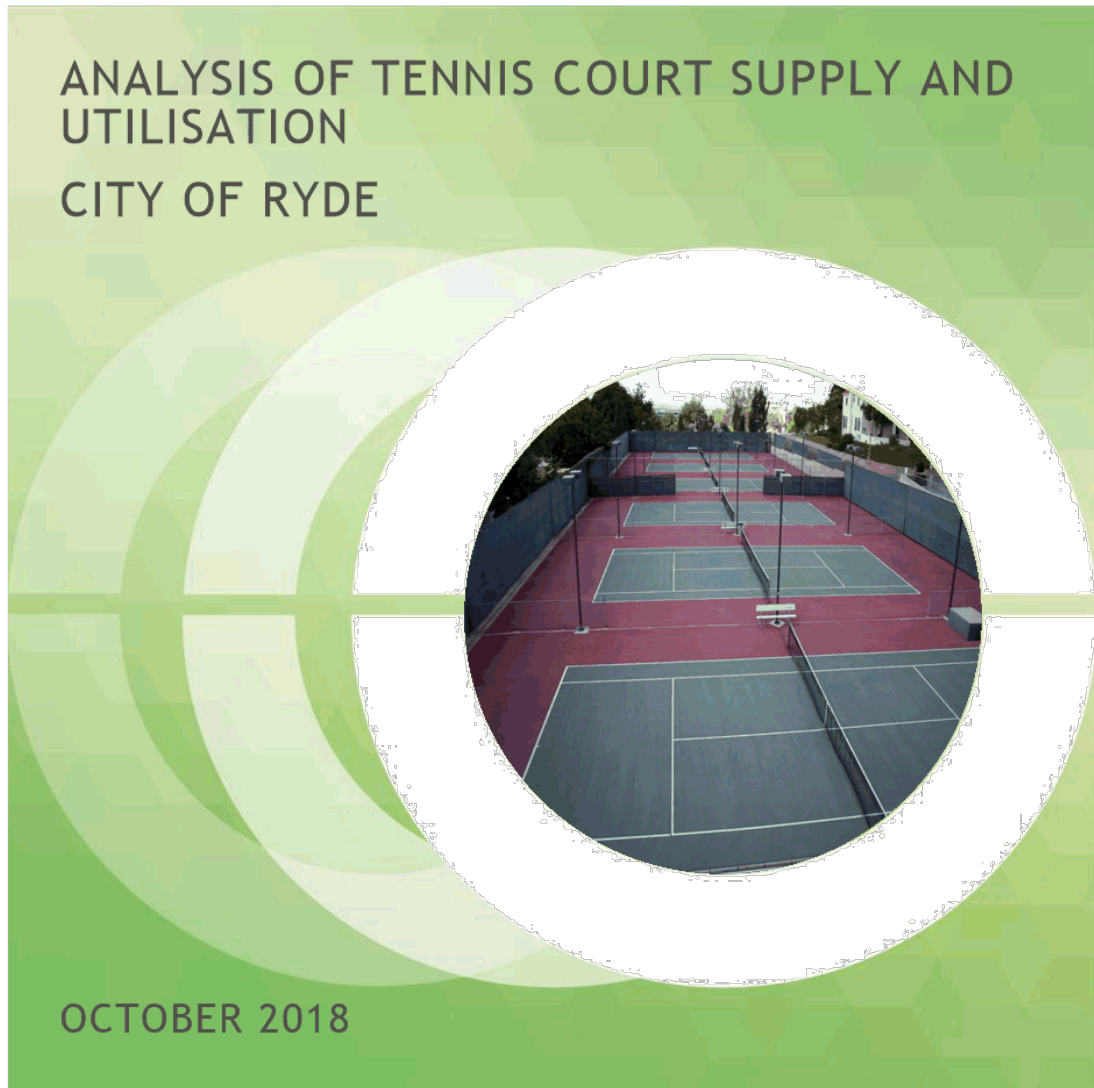
Not the recommended option

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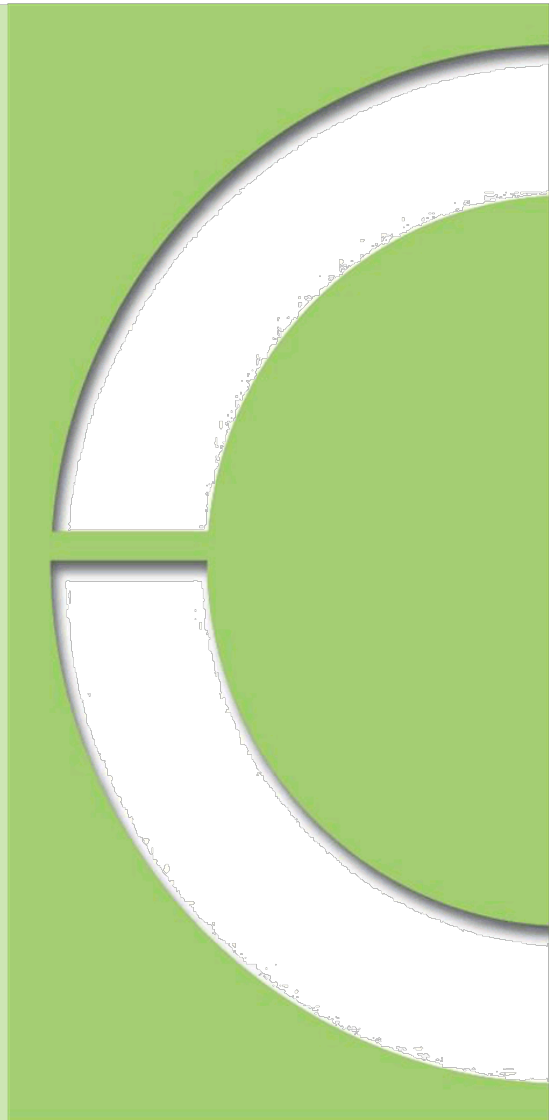
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1. Executive Summary

1. STUDY PURPOSE

The purpose of the study is to examine and summarise the current supply and utilisation of tennis courts and to forecast need for tennis courts in the future. The geographical area within the scope of this study is the City of Ryde local government area.

2. STUDY APPROACH

A four-stage study approach was adopted comprising:

- Background research (review relevant reports, current and projected catchment population, inventory and mapping of existing tennis facilities)
- Targeted stakeholder engagement (meetings with operators, clubs, and Tennis NSW)
- Information Analysis
- Report development

3. STRATEGIC CONTEXT

The estimated 2018 population of 128,138 in the Ryde LGA is expected to increase to 167,109 by 2036. The City of Ryde Sport and Recreation Strategy 2016-2026 notes there are concerns about the impact of urban development on provision of sporting facilities and that urban growth will exacerbate the demand for sport and recreation facilities. The City of Ryde has a number of varying sizes of tennis centres across the City, with 68 courts in total.

4. TENNIS PARTICIPATION AND TENNIS COURT SUPPLY

Accurately assessing participation in tennis is difficult, due largely to the relatively high proportion of use that is social play. Registration data from Tennis NSW indicates that the number of registered or affiliated players has been increasing over recent years; however this data indicates that the level of affiliation within Ryde residents has decreased over the period analysed.

The supply of courts within the City of Ryde has been collated and compared with available industry benchmarks, which indicates that the current provision is appropriate to meet the demands of the population, with Ryde's provision rate exceeding these benchmarks and that of three (3) of four (4) similar local government areas within metropolitan Sydney (refer Section 5.3, Table 10).

Tennis centres within Ryde range in size from 2 to 12 courts, with the majority of courts being floodlit. Tennis courts in schools that accept community/ public bookings have also been included in the supply.

Operators that were consulted indicated that most centres have capacity for more use - both in peak and non-peak hours. Many operators are utilising a range of programs to increase participation and court utilisation.

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5. ASSESSMENT OF CURRENT AND FUTURE PROVISION NEEDS

Using available industry benchmarks, projected population, tennis participation rates and modelling of demand and comparing these results with the current supply of courts indicates that the current supply of tennis courts in the City of Ryde appears to be more than adequate to meet current demand. Assuming that participation rates and current supply remain, the modelling indicates that the supply and demand will be in equilibrium by 2036, as summarised in the following table.

COURT SUPPLY ASSESSMENT	2018		2036	
	NUMBER OF COURTS	PROVISION RATE	NUMBER OF COURTS	PROVISION RATE
Current (# courts available for public/ club use)	62	1:2,067		
Tennis NSW benchmark	51	1:2,500	67	1:2,500
WA PLA benchmark (median - 1:1875 to 1:3750)	46	1:2,813	59	1:2,813
Demand based on known spare capacity, population growth, and linear participation	57	1:2,248	74	1:2,248
Otium Demand Analysis Model	41	1:3,125	54	1:3,095
Median of all modelling scenarios	48	1:2,657	63	1:2,657

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2. Study Objective and Process

2.1 Background

City of Ryde is seeking to determine a more detailed understanding of the supply and utilisation of tennis facilities within the City. The responsibility for provision of tennis courts within suburban and metropolitan areas differs from the traditional model for sport. Tennis courts are provided in Council parks, multi-purpose public sport facilities, schools and private centres. Understanding participation and utilisation is important in forecasting future demand, however the varied delivery coupled with a high level of social play makes it difficult to establish precise levels of participation and demand.

2.2 Study Objective

The key objectives of this study are:

1. Consultation and Utilisation Review - to establish whether tennis courts are 'underutilised' compared to industry benchmarks.
2. Benchmark Tennis Provision in Ryde - to understand current versus future utilisation of tennis courts and determine future under/ oversupply.

2.3 Study Approach

A four-stage study approach was undertaken as illustrated below.



Key elements of each stage were as follows:

STAGE 1: INCEPTION AND BACKGROUND RESEARCH

- Inception meeting
- Review of relevant background reports/ studies
- Site inspection of existing facilities within City of Ryde
- Analysis of current and projected population in catchment
- Provision of interim findings to City of Ryde

STAGE 2: STAKEHOLDER ENGAGEMENT

- Meetings/ discussions with tennis centre operators within Ryde
- Meetings/ discussions with Tennis NSW

STAGE 3: INFORMATION ANALYSIS

- Analysis of current/ historic tennis participation data
- Analysis of facility utilisation
- Application of industry benchmarks on tennis court provision

STAGE 4: REPORT DEVELOPMENT

- Preparation of Draft report
- Final report

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3. Background Research and Consultation

3.1 Literature Review

3.1.1 City of Ryde Sport and Recreation Strategy 2016-2026

This study was adopted by Council in July 2017. The purpose of the Strategy was to provide a framework for the provision, management and co-ordinated development of recreation facilities and services across the City of Ryde. Its development acknowledged a changing city, contemplating/ investigating new investment partners with an interest in the long-term vision for sport and recreation.

Consultation was an important component in compiling the strategy, with local clubs, associations and state sporting associations providing information on participation and membership trends, facility use, trends and emerging issues, and essential needs. There are concerns about the impact of urban development on provision of sporting facilities (need to protect existing facilities and look for expansion where possible) and the fact that urban growth will exacerbate the demand for sport and recreation facilities.

A summary of information provided to the City of Ryde for the Sport & Recreation Strategy by tennis associations and clubs is as follows:

TENNIS NSW:

- The City of Ryde is currently home to 7 tennis venues which incorporate 51 tennis courts across the City. The City of Ryde is also home to one of Tennis NSW's largest competition providers, namely Ryde-Balmain Tennis Association
- The projection of population to courts ratio contained in the NSW State Master Plan for the City of Ryde is as follows:
 - 2010 1,955
 - 2015 2,056
 - 2020 2,158
 - 2025 2,262
- These figures, in the NSW context, meet expectations for court provision for the local community
- Tennis NSW has seen significant growth in player registration due to a re-structure of the NSW membership offering, increase in Hot Shots (modified program), and tournament play
- A key issue for tennis in NSW, and in particular metropolitan Sydney, is leasing of courts. Leases tend to be inconsistent, expensive, and with little view to producing sustainable/ accountable outcomes for the longer term
- Tennis Australia is tackling this issue by producing a national leasing strategy document which focuses on best practice leasing terms for purpose-built tennis facilities
- Educating clubs and operators on best practice club and facility management is a key area for coaches, volunteers and operators to maximise sustainability/ accountability outcomes.
- Provisioning tennis courts as part of a Community Hub (sport grouping) is a concept which can be successful, shared clubhouse facilities etc
- Tennis Australia is introducing new software for affiliated venues which provides an online platform to manage existing membership data, competition and tournament software, booking courts and providing community access to tennis venues
- Tennis NSW has a Participation Leader who focuses on the above and associated participation strategies within the City of Ryde and surrounding areas

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NORTH-WESTERN SUBURBS TENNIS ASSOCIATION

- Tennis NSW is in the progress of introducing a regional grouping of associations and clubs on a tiered structure which will provide other alternatives for players as to the way competitions are conducted.
- In addition, people are more time poor, through work and/ or family commitments and have less time to play organised/structured tennis and are looking for shorter time ways to play tennis such as the advent of Fast4 Tennis
- Indicated membership of 296 (2016) and 320 (2013); which represents an increase in seniors and a decrease in juniors. Reasons provided by the association for the reported change in membership included a revised membership structure where membership packages have been extended to social players and children/ adults in coaching in an effort to increase competition players; with the association indicating that while some success was felt, more work was needed.

Goals and actions contained in the Sport & Recreation Strategy (2016-2026) that are relevant to this project are outlined at Table 1 below.

Table 1: Relevant goals and actions from City of Ryde Sport & Recreation Strategy (2016-2026)

STRATEGIC FOCUS	ACTIONS
Goal 1: To make the most of what we have	
Review layouts of all major open spaces to identify areas where additional recreation or sporting opportunities can be realised	<ul style="list-style-type: none"> • Prepare a Strategic Plan and Master Plan which investigates upgrading of Olympic Park including the Ryde Aquatic Leisure Centre (RALC). Upgrading to possibly include additional facilities including indoor courts, pool, futsal, a skate / youth facility, additional carparking, provision of tennis and the existing open space.
Ongoing review of sporting clubs and associations to encourage alternative use of sporting facilities.	<ul style="list-style-type: none"> • Encourage sporting clubs and associations to allocate alternative game times to maximise the use of facilities. For example, Friday nights or Sundays.
Goal 3: We understand and response to the needs of our Diverse Community	
Commitment to creating flexible and adaptable spaces for sport and recreation	<ul style="list-style-type: none"> • During the preparation of masterplans for open space, consideration of the future needs of the community should be undertaken and the design of the open spaces should enable adaptability to user needs and preferences.

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3.2 Population Analysis and Implications

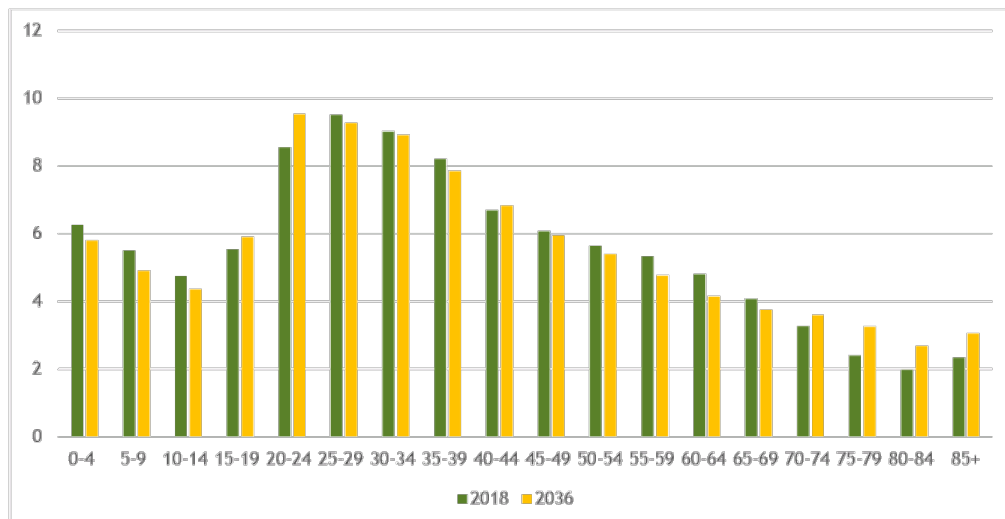
This section of the report provides an analysis of the demographics of metropolitan Sydney and the Ryde LGA to identify characteristics that may impact on tennis participation. The demographic data assists in identifying the impact on court provision, capacity and demand for tennis as the population increases.

3.2.1 Population Projections

The Ryde LGA (in 2016) was the 18th largest by population of the 34 LGAs that make up Metropolitan Sydney. Its population represents 2.56% of the total metropolitan population of 4,681,800; the largest LGA has 7.7% of the metropolitan population¹. Over the period 2018 to 2036 the Ryde LGA is projected to increase by 38,971² to 167,109 representing a growth rate of 30%.

The characteristics of the projected 2036 population (compared with 2018) shows a significantly reduced proportion in the 20-34year age cohorts; a slight increase in 40-49year olds; a significant increase in older adults 70-84years; and a small increase in 5-19year olds (refer Figure 1).

Figure 1: Projected age distribution comparisons in Ryde - 2018 and 2036



3.2.2 Age

A comparative analysis of the age profile of the Ryde LGA³ compared to Metropolitan Sydney⁴ was undertaken (refer Table 2).

Key differences in age profile between City of Ryde and metropolitan Sydney residents as a whole are:

- The City of Ryde LGA has the same median age as Greater Sydney
- However, the city has a lower proportion of young people aged 5 to 19 years (15.3%) compared to metropolitan Sydney as a whole (17.8%).

¹ Source: NSW Government, Planning & Environment: 2016 New South Wales State and Local Government Area Population Projections

² Source: <https://forecast.id.com.au/ryde/home>.

³ Source: <https://forecast.id.com.au/ryde/home>

⁴ Source: NSW Government, Planning & Environment: 2016 New South Wales State and Local Government Area Population Projections

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Table 2: Population Projections by Age (as a percentage of total persons) for Ryde LGA to 2036

Age Groups:	ESTIMATED POPULATION				2036 PROJECTED POPULATION			
	Ryde (2018)		Sydney metro (2016)		Ryde		Sydney metro	
	Number	%	Number	%	Number	%	Number	%
0-4	8,024	6.3%	325,250	6.9%	9,701	5.8%	410,800	6.9%
5-9	7,055	5.5%	294,050	6.3%	8,206	4.9%	395,750	6.3%
10-14	6,092	4.8%	270,600	5.8%	7,278	4.4%	387,050	5.8%
15-19	7,107	5.5%	270,400	5.8%	9,869	5.9%	385,900	5.8%
20-24	10,966	8.6%	317,600	6.8%	15,940	9.5%	415,950	6.8%
25-29	12,190	9.5%	378,050	8.1%	15,509	9.3%	443,550	8.1%
30-34	11,562	9.0%	393,750	8.4%	14,900	8.9%	450,350	8.4%
35-39	10,523	8.2%	356,300	7.6%	13,119	7.9%	444,050	7.6%
40-44	8,571	6.7%	337,000	7.2%	11,419	6.8%	438,500	7.2%
45-49	7,779	6.1%	313,500	6.7%	9,942	5.9%	435,750	6.7%
50-54	7,235	5.6%	294,000	6.3%	9,031	5.4%	410,750	6.3%
55-59	6,843	5.3%	269,850	5.8%	7,968	4.8%	355,350	5.8%
60-64	6,159	4.8%	229,800	4.9%	6,921	4.1%	318,850	4.9%
65-69	5,225	4.1%	201,450	4.3%	6,278	3.8%	281,600	4.3%
70-74	4,186	3.3%	151,350	3.2%	6,009	3.6%	253,000	3.2%
75-79	3,081	2.4%	110,450	2.4%	5,430	3.2%	221,850	2.4%
80-84	2,542	2.0%	79,300	1.7%	4,484	2.7%	172,700	1.7%
85+	2,997	2.3%	89,300	1.9%	5,105	3.1%	200,050	1.9%
Total	128,138	100.0	4,682,000	100.0%	167,109	100.0%	6,421,800	100.0%

The age group most prominent in tennis player registrations is the combined cohorts of 10-24years with 37.2% of total Ryde residents registered in tennis clubs; for metropolitan Sydney this is 27.9%. The proportion of the population in these age groups in both Ryde LGA and metropolitan Sydney are projected to increase by 2036.

3.3 Consultation

A targeted stakeholder consultation process was undertaken. This included:

- City of Ryde
- Commercial and Association operators of City of Ryde facilities
- Macquarie University facility operator
- State and Private schools with tennis courts (available for club/ community use)
- Tennis NSW

3.3.1 Tennis NSW

Tennis NSW has released their Vision 2021 (Strategic Plan 2018-2021)⁵ which outlines focus areas to improve the sport, with priority areas identified over the four-year period of the plan. As part of encouraging growth in participation, there is recognition of the decline in adult players and poor retention rates in children aged 9-14years.

Specific initiatives include:

- Growing opportunities and support for HotShots, tennis in schools and improved promotion of benefit of social tennis play for adults;
- Focus on developing, managing, and improving sustainable venues;
- Improving communication and value of relationships with government, clubs, coaches and volunteers.

Tennis NSW is embarking on renewed state-wide facility planning which will provide more detailed understanding of facility provision and demand for the City of Ryde and metropolitan Sydney more broadly.

⁵ Source: <https://www.tennis.com.au/nsw/news/2018/07/25/vision-2021-connecting-more-people-to-tennis-across-nsw>

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Tennis NSW supplied de-identified membership data for this project, enabling analysis of participation rates, trends in Ryde and metropolitan Sydney. This is outlined at Section 4.

3.3.2 Tennis Centre operators

Discussions with commercial and community club tennis centre operators indicated that participation in tennis has declined from historically high levels, and in comparison, with recent years is static to slightly increasing; with coaching numbers slowly increasing. Some of this coaching and introductory increase was attributed to marketing initiatives from Tennis Australia, e.g. HotShots. Social play, either as couples or groups of four (4), or larger social groups are the predominant user group, with club-based and competition tennis decreasing.

Due to the nature of social play, an accurate picture of tennis participation is difficult to determine.

In general, all centres indicated that they have capacity during weekday hours; however, are approx. 70% to 100% capacity during peak hours (5:30-8:00 pm) and on weekends. In the shoulder period to the peak hours (4-5:30 and after 8 pm), there is spare capacity at centres.

The approach to maximising utilisation adopted by centre operators varied widely. Some operators rely on regular users for booking, coaching etc; others are working to grow usage with specific and/ or modified programs, marketing and activities for schools and corporate groups, and treating tennis courts as one aspect of a broader multi-site facility around which membership and activity programs are based.



Photo courtesy of Vince Barclay Tennis Centre

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4. Participation and Profile of Players

4.1 Tennis NSW

Tennis NSW is made up of seven (7) regions that included 375 clubs and associations (with recorded membership) in 2016-17⁶; total participation (registrations) was 155,295 in 2017-18; (refer Table 3 for total registration data over recent years).

Table 3: Registration data from Tennis NSW from 2014-15 to 2017-18⁷

YEARS	ADULT	JUNIOR	TOTAL
2014/15			97,000
2015/16	66,421*	10,496*	83,934
2016/17	84,814*	21,727*	111,242
2017/18			155,295

Notes to table

* Tennis Australia changed the format from previous years where number derived from online registration to a survey for Hot Shots deliverers to complete

Data supplied by Tennis NSW indicates that the gender profile of metropolitan Sydney membership is approximately 60% male and 40% female. Over the period 2015-16 to 2017-18, this data indicates a steady growth in registered player numbers in metropolitan Sydney.

4.2 City of Ryde Participation Data

Data supplied by Tennis NSW on registered players in 2015 and 2018 was analysed and compared to determine a profile of tennis participation levels in Ryde. This tennis participation data incorporates the membership levels within Ryde-based tennis clubs, the number of Ryde residents who are registered members of tennis clubs, and modelling of national participation data. This is summarised as follows:

- There are 498 members of tennis clubs affiliated with Tennis NSW residing in the Ryde LGA (based on 2018 registrations with Tennis NSW);
- The Ryde LGA based tennis clubs had 336 registered members in 2018 and 993 in 2015-16;
- The participation rate for the LGA based on memberships is therefore 0.39%, significantly lower than that for NSW which is also based on memberships (2.05%), and also significantly below AusPlay⁸ participation rates for adults (5%) and children (4.5%). This result from AusPlay also incorporates unaffiliated, informal and school participation in tennis and would therefore be expected to be much higher;
- Informal and non-affiliated demand has not been separately quantified and expressed as participation numbers, but by applying these AusPlay participation rates to the population of Ryde LGA an estimate can be made of the number of people (resident in Ryde) playing tennis. This form of estimate determines demand as a range between approx. 6,000 (2018) and 8,200 (2036).

Table 4: Participation elements derived from Tennis NSW registration/ membership data and modelling of AusPlay data

PARTICIPATION ELEMENTS	2015-16	2018
Registered in clubs in metro Syd	87,130	102,137
Residents of the City of Ryde	1,104	498
Ryde-based tennis clubs' membership	993	336
AusPlay participation data		6,301
Gender split (Ryde residents - male:female)	65:35	65:35

⁶ Tennis NSW Annual Report 2016-17

⁷ Information supplied by Tennis NSW

⁸ AusPlay Survey is a national telephone survey conducted by the Australian Sports Commission; the results utilised in this analysis are for January to December 2017 and were released on 30 April 2018.

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5. Inventory and Analysis of Tennis Facilities

5.1 Current Sites

This section outlines the provision of tennis courts within the Ryde LGA, arranged by the primary provider - Council, private, school or other, and includes information on the numbers of courts by various surface type, with an indication of the number of courts with lighting. Tennis courts located within private residences are not included.

There are 68 courts within the Ryde LGA:

- 30 are located on land owned/ controlled by City of Ryde, and managed either by a club or commercial operator;
- 12 are located within schools (primary and high, public and private);
- 12 are on the Macquarie University Campus (as part of the University's sports facilities and operated/ managed by a commercial operator);
- 10 are located on land owned/ controlled by the State Government, and managed by a commercial operator;
- Two (2) are part of a multi-sports facility on land owned and operated by a community not-for-profit organisation;
- Two (2) are part of 'Royal Rehab', The Rehabilitation & Disability Support Network facility in Ryde.

Not all courts are available for public use (primarily those located in schools). The total number of courts within the Ryde LGA that are available to the general public and/ or tennis clubs for access and use for training, coaching or competition is 62. An additional eight (8) courts are situated at a private school property located in the Hunters Hill LGA, but these are not available for general public use. A summary of court provision, design, availability for public use, and hierarchy is outlined at Table 5 below.

Table 5: Tennis courts in City of Ryde LGA

VENUE TYPE/ LOCATION	TENNIS AUSTRALIA HIERARCHY	NUMBER OF PUBLICLY AVAILABLE COURTS			COURT SURFACE		
		TOTAL	PUBLIC/ COMMUNITY USE	WITH LIGHTING	ARTIFICIAL TURF/ GRASS	HARDCOURT	CLAY
Totals		76	62	56	46	25	5
City of Ryde							
Olympic Park	District	8	8	8	8		
Meadowbank Park	District	8	8	8	8		
Kotara Park	District	8	8	8	8		
Kings Park	Public access	2	2	0	2		
Next Gen (RALC)	Local	4	4	4	4		
Uni & Schools							
Epping Boys High	Public access	2	N	0		2	
Macquarie University	Regional	12	12	12	4	3	5
St Anthony's Catholic Primary	Local	4	4	4	4		
Ryde East Primary	Public access	2	2	0		2	
Holy Cross College	Local	4	N	0		4	
Community/ Commercial							
Tennis World	District	10	10	10	6	4	
North Ryde RSL	Public access	2	2	2	2		
Royal Rehab	Public access	2	2	0		2	
Hunters Hill LGA							
St Joseph's College	District	8	N	0		8	

N= Not available for public use

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The centres provide a range of tennis court surfaces, with the predominant type being artificial grass. While not preferred for elite player development, this surface is common within community tennis centres as it provides a suitable surface for (particularly) older players as well as providing a relatively lower maintenance burden for operators. The majority of publicly accessible tennis courts are floodlit which enhances their utilisation potential.

5.2 Utilisation

Discussions with commercial and community club tennis operators were held to determine the level of utilisation and therefore the approximate amount of spare capacity within each facility. A sample of these centres voluntarily provided detailed booking schedules for one week which has been reviewed to estimate the utilisation of these centres as an example within the Ryde LGA. These results are outlined in Table 6.

Other operators, while not providing detailed booking data, shared similar experiences with utilisation of courts:

- Predominantly in demand during peak hours - after school and evenings and during the day on Saturday;
- Social and permanent bookings for small groups make use of weekdays;
- Lessons, coaching and squad development are well patronised; and
- Operators are generating programs to improve utilisation in 'low times'.

Examining the snapshot booking information provided by three centres indicates that the utilisation rates are different between the centres, with each having different days of the week when they are busiest, however all have the capacity to increase utilisation.

Table 6: Utilisation review of sample tennis centres

CENTRES	OVERALL UTILISATION (%)	HIGHEST PEAK TIME UTILISATION (%)	OVERALL NON-PEAK UTILISATION (%)
Ryde Tennis Centre	29%	67%	16%
Meadowbank	37%	66%	24%
St Anthony's	42%	71%	16%

*Notes to table: Peak hours are generally from 4pm to close on weekdays, daylight hours on weekends
Non-peak hours are generally from opening to 4pm on weekdays and after 6pm on weekends*

The main types of use of the courts assessed from the utilisation review include permanent social use; casual hire; coaching (incl elite team/ player development); competition; and schools use. The predominant use (in court-hours) is coaching, followed by permanent social use and competition. Information provided by centre operators indicated that in general, weekday day-time and weekend evenings are the periods of lowest use. The highest peak time utilisation rate of any of the three centres that provided snapshot data is 71%.

5.3 Demand Analysis Modelling

Forecasting the future or projected participation levels and therefore demand for tennis courts has been determined using three different methods:

1. Projected population growth applied to current participation rates and spare capacity (where utilisation data has been provided);
2. Application of available benchmark data on tennis court provision requirements per head of population; and
3. Utilisation of a sports facility demand analysis tool developed by Otium Planning Group.

5.3.1 Method 1: Projected Population Growth and Spare Capacity

The 2018 estimated resident population for Ryde is 128,138 and this is projected to increase to 167,109 by 2036. This represents an increase of 30.4%. Assuming a linear participation rate in tennis (0.39% of LGA population) the number of registered tennis players would increase from 498 to 649. The number of courts required would increase from 62 to 81, minus any spare capacity in existing court supply. It should be noted that natural growth and retention of existing players is dependent on a range of factors, including quality of

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facilities, satisfaction with the services and experiences offered by the various clubs and centres, and alternative sports participation options.

A snapshot of utilisation data was provided by the operators of three centres, namely Ryde Tennis Centre (Olympic Park), Meadowbank Park Tennis Centre, and St Anthony's (Stars) Tennis Centre. From this snapshot data, the highest peak time court occupancy rates of all three centres are as follows - Ryde Tennis Centre (67%); Meadowbank Park Tennis Centre (66%); and St Anthony's Tennis Courts (71%). This translates to a current peak time spare capacity of 5 courts across these centres.

Based on this method, there is a current need for 57 courts increasing to 74 courts by 2036 (refer Table 7).

Table 7: Required court provision as at 2018 and 2036 based on Linear Pop Growth and Capacity

COURT PROVISION	REQUIRED SUPPLY 2018	REQUIRED SUPPLY 2036	PROVISION RATIO (2036)
Based on linear participation, population projections, and current spare capacity	57	74	1:2,248

5.3.2 Method 2: Benchmarking of Court Provision Ratios

There is no single adopted industry standard for the provision of tennis courts. Current court provision was benchmarked against the following:

- Western Australian facility provision guidelines compiled by Parks and Leisure Australia⁹ suggest an eight-court facility for a population of 15,000 people, equating to a ratio of 1:1,875, and a 16-court regional tennis facility for a population of 30,000 - 60,000 people, equating to a ratio of between 1:1,875 and 1:3,750. The median ratio of courts to population is 1:2,813.
- Tennis NSW guidelines suggest a best practice ratio of 1 court for every 2,500 people.
- Other LGA's in metropolitan Sydney

Based on existing courts available for public use (62) and current and projected population, the provision ratios for Ryde LGA as at 2018 exceed the Tennis NSW Guidelines and are within the range of WA benchmark guidelines. By 2036, court provision is roughly in line with Tennis NSW Guidelines and within the range of WA Parks and Leisure Australia guidelines (refer Table 8).

Table 8: Overall supply of tennis courts expressed as per capita ratio as at 2018 and 2036

COURT PROVISION	NUMBER OF COURTS	PROVISION RATIO (2018)	PROVISION RATIO (2036)
Courts available for public	62	1:2,067	1:2,695

Applying the Tennis NSW and WA PLA guidelines, the required court provision in the Ryde LGA as at 2018 and 2036 is summarised at Table 9.

Table 9: Required court provision as at 2018 and 2036 based on Tennis NSW and WA PLA Guidelines

COURT PROVISION	REQUIRED NO. OF COURTS		PROVISION RATIO
	2018	2036	
Required courts based by Tennis NSW Benchmarks	51	67	1:2,500
Required courts based on WA PLA Guidelines (High range)	68	89	1:1,875
Required courts based on WA PLA Guidelines (Low Range)	34	45	1:3,750

Court provision in the Ryde LGA was benchmarked against a number of metropolitan Sydney LGA's (refer Table 10). The benchmarked LGAs have a fairly similar demographic profile to Ryde and are in relatively inner metropolitan locations. This sample result shows Ryde has a provision rate at the higher end of the sample for both current and projected populations, assuming of course, court numbers remain unaltered by 2036.

⁹ Guidelines for Community Infrastructure, Parks and Leisure Australia WA Region, 2012

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Table 10: Benchmarking of tennis court provision against selected LGA's in metropolitan Sydney¹⁰

LOCAL GOVERNMENT	NUMBER OF COURTS ¹¹	POPULATION (YEAR)	RATIO - 1 COURT PER CAPITA	POPULATION PROJECTED (2036)	RATIO - 1 COURT PER CAPITA
Georges River	23	156,622 (2018)	6,810	185,346	8,059
Willoughby	42	79,976 (2018)	1,904	91,848	2,187
Strathfield	12	43,585 (2017)	3,632	64,850	5,404
Bayside	29	173,539 (2018)	5,984	212,836	7,339
Ryde	62	128,138 (2018)	2,067	167,109	2,695

5.3.3 Method 3: Otium Planning Group - Demand Analysis Tool

Otium Planning Group has developed a Demand Analysis Model based on participation data, facility capacity, user requirements and a number of variables used to calibrate each model for a specific population.

This proprietary model allows a projection of the number of facilities required and provides a tool to test provision scenarios for future populations as well as assess the adequacy of current supply in terms of current or modelled demand.

Demand for sporting facilities is modelled using a combination of the following data:

- Available sport activity participation data for the subject population.
- Utilisation of state and national participation data¹² where detailed participation data for the subject population is unavailable.
- Modelling of the capacity of fields, courts or other facilities in terms of the number of users they can accommodate.
- Setting parameters for the modelled facilities around hours of operation, differences between training and competition use and average lengths of seasons relative to each sport.
- Analysis of current and projected population.

The Otium Planning Group demand analysis modelling tool, while relying on assumptions about utilisation and capacity and externally reported participation, provides an alternative to traditional models based on ratios of facilities to population.

Application of the Otium Planning Group (OPG) demand analysis modelling tool indicates a current supply of 41 courts would be required to meet current demand, increasing to 54 courts by 2036 (refer Table 11). When translated to a per capita rate of provision, the ratio of courts to population in 2036 is slightly different to 2018. This change can be explained through rounding in the model calculations, and that the population profile (proportion of adults versus children) is different in 2036.

Table 11: Required court provision as at 2018 and 2036 based on OPG Demand Analysis Modelling Tool

COURT PROVISION	REQUIRED NO OF COURTS		PROVISION RATIO
	2018	2036	
Required courts based on OPG Demand Analysis Modelling	41	54	1:3,125 (2018) 1:3,095 (2036)

¹⁰ Population data for these LGA are sourced from .id, the population experts, November 2017; <https://home.id.com.au>; with the exception of 2036 projections for Strathfield Council area, which are sourced from NSW Government, Planning & Environment: 2016 New South Wales State and Local Government Area Population Projections

¹¹ Number of courts that are known or understood to be available for club and community use/ access/ hire; excludes courts that are (primarily) within school grounds and for the use of the school only.

¹² AusPlay Survey is a national telephone survey conducted by the Australian Sports Commission; the results utilised in this analysis are for January to December 2017 and were released on 30 April 2018.

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6. Interpretation of Findings

Detailed booking data for all centres in the Ryde LGA is not available, but from the analysis of data supplied it would appear that there is spare capacity in existing tennis court provision of at least 5 courts based on peak time utilisation.

The application of demand analysis methods to predicted current and future tennis court needs yields different results (refer Table 12).

Table 12: Summary of modelling of current and future demand for tennis courts

COURT SUPPLY ASSESSMENT	2018		2036	
	NUMBER OF COURTS	PROVISION RATE	NUMBER OF COURTS	PROVISION RATE
Current (# courts available for public/ club use)	62	1:2,067		
Tennis NSW benchmark	51	1:2,500	67	1:2,500
WA PLA benchmark (median - 1:1875 to 1:3750)	46	1:2,813	59	1:2,813
Demand based on known spare capacity, population growth, and linear participation	57	1:2,248	74	1:2,248
Otium Demand Analysis Model	41	1:3,125	54	1:3,095
Median of all modelling scenarios	48	1:2,657	63	1:2,657

Court provision in the Ryde LGA as a proportion of population is much higher than three of the four metropolitan Sydney LGA's with a similar profile that were benchmarked for this study (refer Table 10, p16).

The various models of demand outlined in section 5 and summarised at Table 12 above indicate a current (2018) demand for between 41 and 57 courts. These models project a 2036 demand ranging from 54 to 74 courts.

By applying the median of all modelling scenarios, the current demand for tennis courts in the Ryde LGA is assessed at 48 courts in 2018, increasing to 63 courts by 2036.

Based on the analysis of supply and demand undertaken, current tennis court provision appears adequate to meet projected population needs in the Ryde LGA to 2036, unless there is a major shift in participation levels.

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7. Warranties and Disclaimers

The information contained in this report is provided in good faith. While Otium Planning Group has applied their own experience to the task, they have relied upon information supplied to them by other persons and organisations.

We have not conducted an audit of the information provided by others but have accepted it in good faith. Some of the information may have been provided 'commercial in confidence' and as such may not be specifically identified. Readers should be aware that the preparation of this report has necessitated projections of the future that are inherently uncertain and that our recommendations are based on the underlying representations detailed in this report, interpretation of background research, and interpretation of information provided by others.

Future events and circumstances frequently do not occur as expected and those differences may be material. We cannot confirm, underwrite or guarantee the achievability of recommendations as it is not possible to substantiate assumptions which are based on future events.

Accordingly, neither Otium Planning Group, nor any member or employee of Otium Planning Group, undertakes responsibility arising in any way whatsoever to any persons in respect of this report, for any errors or omissions herein, arising through negligence or otherwise however caused.

5 DRAFT SPORTS GROUND ALLOCATION POLICY

Report prepared by: Manager - Parks

File No.: GRP/09/3/15 - BP18/1017

REPORT SUMMARY

On 12 December 2017, Council resolved that a review of the existing Sportsground Allocation Policy be undertaken. A number of specific matters were identified in the resolution which Council Officers were asked to address as part of that review. Those matters, and the amendments made to the policy in response is summarised in **Table 3**.

The '*City of Ryde Sports Ground Allocation Policy*' was developed in 2013 with the purpose to assist Council in managing the increasing competing demands from Sporting Clubs and the wider community to access the City of Ryde's sporting grounds. It is scheduled to be reviewed biennially and was last reviewed in 2016.

One of the matters Council asked staff to review was options for allocating Council's Sports Fields to a maximum of 30 hours per week use (not including synthetic fields). Council's Sport and Recreation Strategy recommends adopting a maximum threshold of 30 hours per week for playing field usage to assist in managing sustainable use of the playing surface across Council's sporting grounds. By not effectively managing these Council assets, the associated maintenance costs significantly increases and community satisfaction with those assets decreases.

A number of City of Ryde playing fields are currently utilised over this threshold, exacerbated by the fact that some local sporting associations play a disproportionate amount of their fixtures within the City of Ryde. As an example of this the table below provides details of the North West Sydney Women's Football Association (NWSWFA) and compares location of fixtures to where member clubs are based. Almost 80% of the Association's 1502 fixtures are held on City of Ryde grounds, with 84% of those matches having a City of Ryde home team. Around 16% of their total fixtures are on City of Ryde grounds with no City of Ryde teams participating.

TABLE 1

Description of Fixtures	Total	Percentage
Fixtures on COR Grounds	1191	
Total Games with a COR based team	1006	84%
Fixtures on COR Grounds with no COR Team	185	16%

NWSWFA 2018 Winter Season Fixtures

In addition, this report proposes an amendment to the Sports Ground Allocation Policy to address a Council resolution from 24 April 2018 where it was resolved to amend the allocation policy so that use of any newly constructed synthetic sports field is not restricted to only the historical sporting user group user of that field.

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Council has recently delivered 3 synthetic fields and the majority of use on these is training and competition that is part of representative elite/sporting pathway programs. Some of which were previously conducted outside of the LGA. The table below identifies that over 70% of allocations from the 2018 Winter season were for elite/sporting pathway programs.

TABLE 2

Synthetic Field	Total Hours Booked per week	Grassroots Hours Booked per week	Elite/Pathway Hours Booked per week
ELS Hall Park 1	45	25	20
Christie Park 1	51	7	44
Christie Park 2	47.5	7	40.5
Total	143.5	39 (27%)	104.5 (73%)

City of Ryde 2018 Winter Season Synthetic Allocations

A summary of the proposed changes within the draft policy in response to the Council resolutions are as follows:

TABLE 3

Request from Council	Amendment to Policy
<i>Ensure a diversity of sports and residents have access to City of Ryde sporting fields.</i>	The City of Ryde is committed to ensuring a diverse range of sporting activities are welcome and catered for within our community. As such, any organised sporting code with an existing allocation in-season will always have access to a minimum of one allocation.
<i>Determining a priority of allocation between grass roots sports and representative pathway programs.</i>	New applications for grassroots sports will be prioritised over any representative sport application when training space becomes available and there is less than 30 hours per week use of the field.
<i>The role that commercial providers have in delivering sports activities to the community.</i>	Allocation requests from commercial providers will only be considered where no community user group is contesting the allocation and where there is less than 30 hours per week use of the field.

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Request from Council	Amendment to Policy
<i>That the Acting General Manager is to identify the options for allocating Councils Sports Fields to a maximum of 30 hours per week use as identified in Councils Sport and Recreation Strategy.</i>	Council recognises the heavy demand for use of its sportsgrounds and the impact this has on maintaining a sustainable and fit for purpose playing surface. As such, Council will not allocate natural turf fields beyond a threshold of 30 hours use per week unless historically they have been booked beyond that mark. In this instance Council will work with the schools and sporting community to reduce the allocation on those fields on an equitable basis.
<i>That, following consultation with the sporting community, Council amend its Sportsground Allocation Policy so that use of any newly constructed synthetic sports field is not restricted to only the historical sporting group user.</i>	Where Council constructs new synthetic playing surfaces, historical use of the facility will not be considered in the initial allocation process for the new facility.

This report seeks Council's endorsement to place on public exhibition the attached draft Sports Ground Allocation Policy. It has been reviewed in consultation with the local sporting community through Council's Sport and Recreation and Wheeled Sports Advisory Committee. The amendments identified in the table above were proposed and at their meeting on 8 August 2018, the document was tabled and the committee endorsed the changes.

RECOMMENDATION:

- (a) That Council place the draft Sports Ground Allocation Policy on public exhibition for a period of 28 days.
- (b) That should no objections be received during the public exhibition period Council adopt the policy.
- (c) That should any submissions be made objecting to the policy during the public exhibition period, a further report be prepared for Council's consideration.

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ATTACHMENTS

1 Draft Sports Ground Allocation Policy - November 2018

Report Prepared By:

Simon James
Manager - Parks

Report Approved By:

Wayne Rylands
Director - City Works

ITEM 5 (continued)**Discussion**

On 12 December 2017, Council resolved:

- (a) *That the Acting General Manager review the existing Sportsground Allocation Policy with a focus on:*
 - *Ensuring a diversity of sports and residents have access to City of Ryde sporting fields.*
 - *Determining a priority of allocation between grass roots sports and representative pathway programs.*
 - *The role that commercial providers have in delivering sports activities to the community.*
- (b) *That the Acting General Manager is to identify the options for allocating Councils Sports Fields to a maximum of 30 hours per week use as identified in Councils Sport and Recreation Strategy.*
- (c) *That a report be submitted to Council on the above matters in the second half of 2018.*

On 24 April 2018, Council also resolved, in part:

That, following consultation with the sporting community, Council amend its Sportsground Allocation Policy so that use of any newly constructed synthetic sports field is not restricted to only the historical sporting group user.

Sportsground allocation is the process which Council undertakes to hire out its sportsgrounds to a variety of community and commercial user groups. The purpose of the Sports Ground Allocation Policy is to assist Council in managing the increasing competing demands from Sporting Clubs and the wider community to access the City of Ryde's sporting grounds. Where there is a competing application for seasonal hire of a sportsground and a compromise between the user groups cannot be reached, Council officers will apply the Sports Ground Allocation Policy in order to determine the priority allocation.

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Although 30 hours is the adopted maximum that Council is trying to achieve, 22.5 hours is the industry benchmark where use beyond this level means that the surface begins to deteriorate. Many City of Ryde fields are utilised above this 30 hour threshold. This has a detrimental effect on the ground condition, can cause extra maintenance costs and impacts the suitability of the playing surface for local clubs. It is worth noting that some Associations that span multiple Council areas play a disproportionate amount of their games on City of Ryde sportsgrounds. This contributes to the higher than desired use of many of Council's sportsgrounds. Groups such as the North West Women's Football Association host almost 80% of their games in the City of Ryde but only 55% of their teams come from the Ryde LGA. Almost 80% of the Association's 1502 fixtures are held on City of Ryde grounds, with 84% of those matches having a City of Ryde home team. Around 16% of their total fixtures are on City of Ryde grounds with no City of Ryde teams participating.

There is a similar situation with Northern District Cricket Association where only one of the ten teams are based inside the LGA, however 3 of the 5 turf wickets (60%) the association utilise for their competition are located within the LGA and maintained by Council.

Council has recently delivered 3 synthetic fields and the use of these are currently dominated by elite/sporting pathways programs, with over 70% of allocations from the 2018 Winter season attributed to this type of use. All these bookings by elite or pathway groups were local state league football clubs or commercial academies.

Council officers reviewed the Sports Ground Allocation Policy by taking into consideration:

- The points raised in the above Notice of Motions
- Recent instances where the policy has been applied
- How the policy worked with other City of Ryde policies and procedures.

The draft policy was then tabled at the Sport and Recreation and Wheeled Sports Advisory Committee in their meeting on 8 August 2018 where it was endorsed. A summary of the proposed changes and additions to the policy are listed below. These address all the points raised in the above Council resolutions:

1. *Ensuring a diversity of sports and residents have access to City of Ryde sporting fields.*
 - Guidelines 1.4 – The City of Ryde is committed to ensuring a diverse range of sporting activities are welcome and catered for within our community. As such, any City of Ryde based organised sporting code requesting an allocation in-season will always have access to a minimum of one allocation.

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2. *Determining a priority of allocation between grass roots sports and representative pathway programs.*
 - Guidelines 1.8 – New applications for grassroots sports will be prioritised over any representative sport application when training space becomes available and there is less than 30 hours per week use of the field.
3. *The role that commercial providers have in delivering sports activities to the community.*
 - Guidelines 1.7 – Allocation requests from commercial providers will only be considered where no community user group is contesting the allocation and where there is less than 30 hours per week use of the field.
4. *That the Acting General Manager is to identify the options for allocating Councils Sports Fields to a maximum of 30 hours per week use as identified in Councils Sport and Recreation Strategy.*
 - Guidelines 1.5 – Council recognises the heavy demand for use if its sportsgrounds and the impact this has on maintaining a sustainable and fit for purpose playing surface. As such, Council will not allocate natural turf fields beyond a threshold of 30 hours use per week unless historically they have been booked beyond that amount. In this instance Council will work with the schools and sporting community to reduce the allocation on those fields on an equitable basis.
5. *That, following consultation with the sporting community, Council amend its Sportsground Allocation Policy so that use of any newly constructed synthetic sports field is not restricted to only the historical sporting group user*
 - Guidelines 1.6 – Where Council constructs new synthetic playing surfaces, historical use of the facility will not be considered in the initial allocation process.

Financial Implications

Adoption of the recommendation will assist Council in effectively managing the demand for sportsfields within the LGA and reduce the ongoing maintenance costs associated with these assets. While there will also be a limitation to the revenue Council is able to obtain through sportsfield hire fees, it is anticipated the reduced maintenance costs will be greater than any income that could be generated. Due to a number of variable factors such as climatic conditions and type of use, the financial implications cannot be quantified with great certainty.

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Sports Ground Allocation Policy

Scope

This policy applies to sports grounds located in the City of Ryde that are owned or managed by the Council. The policy must be adhered to by all current seasonal and casual hire groups wishing to use any sports ground. Broadly the goal of the policy is to ensure the sustainable and equitable use of Council's sporting fields and provides the guiding principles for how use of those facilities will be managed.

While the policy will largely be applicable to seasonal sporting clubs, associations and schools, it will also apply to other community groups, private and commercial organisations who wish to apply for allocated use of a sportsground and/or associated facilities.

This policy does not apply to special events or activities booked as an event function. Special event organisers must complete a special event form and comply with all the requirements on that form. The policy also does not apply to any sportsground or amenity building that is occupied by a user group under a licence agreement.

Purpose

The introduction of this policy aims to assist Council in managing the increasing and competing demands from Sporting Clubs and the wider community to access the City of Ryde's sporting grounds. The development of this document will also help in determining Council's position on a number of different sports ground use and management issues. Specifically Council intends to achieve the following:

- To provide a responsible, consistent, transparent and equitable process for the use of Council sportsgrounds and associated facilities.
- To provide agreed principles to prioritise use and management of the sportsgrounds and associated facilities.
- To assist Council in the allocation of Sports Grounds when competing requests are submitted.
- To provide a Policy that is consistent with other Council policies, relevant local laws and other relevant legislation.

The City of Ryde has a number of operational documents that are used to manage sportsground allocation. These include but are not limited to:-

- Application for Casual or Pre-season Use of Sporting Facilities Form
- Seasonal Use of Sporting Fields Form
- Application for Regular use of Sportsground for Schools Form
- Major Event Application for Booking Form
- Social Recreation Application Form

City of Ryde Sports Ground Allocation Policy		
Owner: Parks	Accountability: Parks	Policy Number: #CLO001
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ATTACHMENT 1

Guidelines / Procedures

Sportsground allocation is the process which Council undertakes to hire out its sportsgrounds to a variety of community and commercial user groups. Council has identified the following principles to guide them in meeting the objectives outlined in this policy:-

- 1.1 Seasonal bookings have priority over casual bookings.
- 1.2 City of Ryde based user groups will have priority over out of area user groups.
- 1.3 In the event that there is a need to prioritise contested use of sportsgrounds, the applications will be considered utilising the Priority Matrix (see attachment A) as the method for determining priority.
- 1.4 The City of Ryde is committed to ensuring a diverse range of sporting activities are welcome and catered for within our community. As such, any existing City of Ryde based organised sporting code requesting an allocation in-season will always have access to a minimum of one allocation.
- 1.5 Council recognises the heavy demand for use of its sportsgrounds and the impact this has on maintaining a sustainable and fit for purpose playing surface. As such, Council will not allocate natural turf fields beyond a threshold of 30 hours use per week unless historically they have been booked beyond that amount. In this instance Council will work with the schools and sporting community to reduce the allocation on those fields on an equitable basis.
- 1.6 Where Council constructs new synthetic playing surfaces, historical use of the facility will not be considered in the initial allocation process.
- 1.7 Allocation requests from commercial providers will only be considered where no community user group is contesting the allocation and where there is less than 30 hours per week use of the field.
- 1.8 New applications for grassroots sports will be prioritised over any representative sport application when training space becomes available and there is less than 30 hours per week use of the field.
- 1.9 Seasonal sportsground hirers will be required to provide Council with an official membership list confirming the residential suburb details of its members. This information is to be submitted by the user groups each year and Council may ask for this information to be verified.

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- 1.10 Council will arrange for a meeting of the relevant user groups prior to finalising the seasonal ground allocations. This policy will guide Councils approach to those discussions.
- 1.11 All requests for bookings must be made on the relevant Application Form. Requests for seasonal bookings must be made by the due date specified by Council. Bookings are not confirmed until the user group receives a permit from Council. All applicants must comply with the terms and conditions outlined on the application form.
- 1.12 Casual bookings and bookings made by user group from out of the area will only be considered where there is no existing booking request.
- 1.13 Casual bookings will not be confirmed until payment is received.
- 1.14 Council will only consider an application if the ground is in a satisfactory condition, which will be determined after consultation with the relevant Council maintenance staff.
- 1.15 Season draws must be provided to Council once confirmed by the sporting associations to allow Council to hire out unused sports fields. Blanket bookings are not permitted and associations must ensure every effort is made to notify Council of any unused dates in advance.

DEFINITIONS

- Application Form** The 'Application for Hire Form' provided by Council Officers for user groups to complete.
- Casual Bookings** Irregular one off booking for a sportsground(s) made by a user group.
- City of Ryde Based** Organisation must be named or based in a suburb within the Ryde Local Government Area and/or or plays in a competition which is centred in the City of Ryde Area.

Out of the area Club – Does not meet the criteria detailed above.
- Grassroots Sport** Organised sport practiced by amateur sportspeople in the lowest available level of local competition.
- In Season Sports** *Winter codes are:* Football (Soccer), Netball, Rugby

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ITEM 5 (continued)

ATTACHMENT 1

	League, Rugby Union, Australian Rules Football, and Hockey.
	<i>Summer codes are:</i> Athletics, Baseball, Cricket, Ultimate Frisbee, Oz Tag, and Touch Football.
No Allocation	No booking for the use of a sportsground is provided to the applying organisation or individual.
Representative Sport	Organised sport participated in at a higher level of competition than is readily available at the local level.
Seasonal Bookings	Booking for a sportsground(s) made for a summer or winter period and can relate to training or competition use by a user group.
Season Draws	Official competition draws provided by the relevant governing association for that particular sport. These competition draws will cover the period that the booking is requested.
Summer Season*	2 nd weekend in September to the 2 nd last weekend of March
Winter Season*	2 nd weekend in April to the 2 nd last weekend of August
	*Exemption may be made by Council, giving consideration to level of competition and competitions played across multiple areas.

References - Legislation

Updating of this policy is required to be done in consultation with representatives of the City of Ryde Sporting Group community.

Review Process and Endorsement

This Policy should be reviewed biennially.

Attachments

<i>Title</i>	<i>Trim Reference</i>
Priority Matrix	Attached
Sportsgrounds in the City of Ryde	Attached

City of Ryde Sports Ground Allocation Policy		
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ITEM 5 (continued)

ATTACHMENT 1

Priority Matrix

The total playing membership of clubs will form a major consideration when making ground allocations. In the first instance, the allocation of sportsgrounds will be made based on the need of the sporting group and the membership numbers within that group. Where there is a change in membership numbers (either an increase or a decrease) and this can be substantiated by Council, this will be reflected in the field allocation made.

Where two or more user groups have applied for an available sportsground and Council officers are unable to facilitate shared use, the following assessment criteria shall be used. The highest scoring user group will be given the priority allocation. An application will not be considered for allocation where a club's application receives a 'no allocation' score.

Principle	Scoring	Assessment Guide	Specific Criteria	Strategy
Historical use of facilities	10	Historical home ground of CoR based club (i.e. no other club has ever been based there)	Recognition of the social and cultural importance of a club's historical connection with a home ground and will give priority to a home ground application over a non-home ground application.	Council will give preference to CoR based clubs over non CoR clubs. The length of club's past tenure of a sportsground will be considered when assessing an application.
	5	CoR home based club for more than 5 years		
	3	CoR home based club for less than 5 years		
	1	Non CoR home based club for over 5 years	Clubs base determined as per the definitions provided in the 'Sportsground Allocation Policy.'	
	0	All other clubs		

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ATTACHMENT 1

Current hours allocated per member	10	Over 35 members per field per hour	The ratio of registered participants to existing allocated hours.	Council will give preference to user groups who currently accommodate a greater number of participants into their existing allocated hours. This will ensure the most efficient use of Council's sportsgrounds
	5	Between 25 - 35 members per field per hour		
	3	Between 15 - 25 members per field per hour		
	1	Less than 15 members per field per hour		
Tenancy Record	5	Good Record – no breaches in the previous 5 years	Council will take into account the pattern, number and severity of tenancy breaches, unpaid or late payments of fees to Council and upheld complaints over the previous five years when assessing seasonal allocation applications.	Council recognises the social and cultural importance of a club's having a good relationship with Council, co-tenants and the local community.
	3	Fair Record – no breaches in the previous 2 years		
	No Allocation	Where there has been non-compliance with 3 or more of Council's terms and conditions		

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ATTACHMENT 1

Division of Sports Season	5	In season application	The definition for 'in-season sports' as outlined in the Councils 'Sportsground Allocation Policy'.	Ensuring a diverse range of activities is available and use is not dominated by one activity.
	3	Out of season application with no in season club contesting allocation	In the absence of an application from an in-season club, Council may consider an 'out of season' application where there is sufficient sportsground capacity.	
	No allocation	Out of season application against an existing in season sport booking.		
Contribution Towards Council Infrastructure	10	Capital investment over \$50,001	Recognition of organisations who have contributed toward facility improvements at the sportsground in question within the last 10 years and the resulting benefits to other facility users.	Providing incentive and recognition to sport and recreation organisations to contribute toward facility upgrades. <i>Note. Council will 'cap' use of sportsgrounds by allocated users where appropriate.</i>
	6	Capital investment between \$30,001 and \$50,000		
	2	Capital Investment between \$10,001 and \$30,000		
	1	Capital investment under \$10,000.		

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Club Development	5	Clubs with documented policies, and initiatives to support volunteers.	Recognition of clubs and organisations that develop and implement best practice RM practices.	Council Working in partnership with users to ensure good risk management (RM) principles are incorporated into sports development and initiatives to ensure a safe environment for all participants.
	3	Policies in development.	Examples are established policies for member/child protection, anti-harassment, facility management, succession planning, constitutional review etc.	
	0	No documented policies or plans score in place.		
TOTAL				

*Winter codes are: Football (Soccer), Netball, Rugby League, Rugby Union, Australian Rules Football, Hockey.
*Summer codes are: Athletics, Baseball, Cricket, Oz Tag, and Touch Football.

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ATTACHMENT 1

SPORTSGROUNDS IN THE CITY OF RYDE

Park	Address	Oval	(April – August)	(Sept – March)
			Winter Usage	Summer Usage
BILL MITCHELL	Morrison Road Tennyson Point	1 2	Soccer Soccer	Cricket – Synthetic Wicket Cricket - Junior Concrete
BRUSH FARM Oval	Lawson Street Eastwood	Oval	Netball – 14 grass courts	Cricket – Synthetic Wicket
BRUSH FARM Netball		Oval	Dog Training (Sunday)	Dog Training (Sunday)
		Netball	Netball – 4 Courts	Netball – 4 Courts
BREMNER	Morrison Road Gladesville	1	Soccer	Cricket – Junior Synthetic
CHRISTIE	Christie Road Macquarie Park	1	Synthetic Field	Synthetic Field
		2	Synthetic Field	Synthetic Field
CLEEVES	Douglas Street Gladesville	1	NIL	Cricket – Junior Concrete
DARVALL	Chatham Road West Ryde	1	Soccer	Cricket – Junior Concrete
EASTWOOD	Lakeside Ave Eastwood	Upper Lower	Soccer Soccer	Cricket – Turf Wicket Community Use
E.L.S. HALL	Kent Road North Ryde	1	Synthetic Field	Synthetic Field
		2	Soccer	Baseball
		3	AFL	Cricket – Turf Wicket
FONTENOY	Fontenoy Road North Ryde	1	Mini Soccer	Community Use
GANNAN	Buna Street Ryde	1	Baseball	Cricket

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Park	Address	Oval	Winter Usage	Summer Usage
MAGDALA	Magdala Road North Ryde	1 2	Soccer Soccer	Baseball Baseball
MARSFIELD	Vimiera Road Marsfield <i>Cricket Wicket in the middle of Nos. 1 & 2 Ovals</i>	1 2	Rugby Union, Soccer, Oztag Rugby Union, Soccer, Oztag	Cricket – Turf Wicket Oztag Cricket – Turf Wicket Oztag
MEADOWBANK	Constitution Road Meadowbank – MAIN ENTRANCE ENTRANCE in Ross Smith Avenue “ “ “ MAIN ENTRANCE in Constitution Rd “ “ “ “ “ “ “ “ “ ENTRANCE in Adelaide Street ENTRANCE in Andrew Street	2 3 4 5 6 7 8 9 10 12 13 Netball	Soccer Soccer Soccer Soccer – Mini Oval Soccer – Mini Oval Soccer Soccer Soccer Soccer Hockey Hockey Netball – 26 Courts	Cricket – Synthetic Wicket Cricket – Synthetic Wicket Oztag Community Use Community Use Cricket – Synthetic Wicket Cricket – Synthetic Wicket Frisbee Cricket – Synthetic Wicket Cricket – Synthetic Wicket Community Use Netball – 26 Courts
MONASH	Cnr Ryde Road & Westminster Road Gladesville	1	Soccer	Cricket – Synthetic Wicket
MORRISON BAY	Morrison Road Putney	1 2 3 4 5 6	Soccer - Mini Field Soccer Soccer Soccer Soccer – Mini Field Soccer	All Fields Soccer and Touch Football 2/3 Cricket Synthetic Wicket 4/5 Cricket Synthetic Wicket Cricket – Synthetic wicket
NORTH RYDE	Cnr Pittwater Road & Cressy Road North Ryde	1	Soccer	Cricket – Synthetic Wicket
PEEL	Morrison Road Gladesville (Near Stanbury Street)	1	Soccer	Community Use

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ITEM 5 (continued)

ATTACHMENT 1

Park	Address	Oval	Winter Usage	Summer Usage
PIDDING	Cnr Cressy Road & Wellington Rd Ryde	1	Soccer	Cricket Soccer
PIONEER	Balaclava Road Marsfield	1	Baseball	Baseball
RYDE	Cnr Princes Street & Blaxland Road Ryde	1 3	Rugby Union Community Use	Cricket – Turf Wicket
SANTA ROSA	Quarry Rd / Bridge Rd Denistone East (2 ENTRANCES)	1 2	Soccer Mini Soccer	Cricket – Synthetic Wicket
SMALLS ROAD	Smalls Road Ryde	Lower Upper	Soccer Soccer	Cricket – Synthetic Wicket Soccer
TUCKWELL	Cnr Fontenoy & Lane Cove Roads North Ryde	1	Soccer	Cricket – Synthetic Wicket
TYAGRAH	Tyagrah Street Ryde	1	Soccer	Cricket – Junior Concrete
WATERLOO	Waterloo Road Marsfield	1	Soccer	Baseball Soccer
WESTMINSTER	Cnr Ryde Road and Westminster Rd Gladesville	1	Soccer	Cricket – Synthetic Wicket

City of Ryde Sports Ground Allocation Policy		
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6 TABLET / MOBILE PC TRIAL AT EASTWOOD LIBRARY

Report prepared by: Senior Coordinator - Library Resources
File No.: GRP/15/1/7 - BP18/1139

REPORT SUMMARY

On 28 August 2018 Council resolved to investigate a trial of tablet / mobile PCs at Eastwood Library. Council resolved as follows:

- (a) *That the General Manager investigates and reports on an initiative to introduce a Tablet / Mobile PC program in Eastwood Library for a trial period of six months to assess the feasibility and community response to the availability of the Tablet / Mobile PC.*
- (b) *That if successful, Council can then formalise the vision contained in this program by replacing the necessary number of old desktop computers with the mobile PCs as their use expires, starting at Eastwood Library and then with the view of implementing this program to all City of Ryde libraries.*
- (c) *That the report be presented to Council as soon as practicable in 2018 and if this initiative is approved, it be implemented if possible before the Christmas holidays.*

This report presents the results of the investigation and proposes a six month trial of four mobile lending devices in Eastwood Library from February to July 2019. The details of the recommended trial are contained within the body of this report.

RECOMMENDATION:

- (a) That Council endorse a six month trial of four mobile lending devices in Eastwood Library at a cost of \$600 from the current operational budget.
- (b) That an evaluation of the trial service be reported to Council at the conclusion of the trial.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

John Neuhaus

Senior Coordinator - Library Resources

Report Approved By:

Jill Webb

Manager - Library Services

Angela Jones-Blayney

Director - Customer and Community Services

ITEM 6 (continued)

Discussion

The Library Service currently provides desktop PCs for public use at all City of Ryde libraries. This is a key service for the community as 4269 households (10.3%) within City of Ryde do not have access to the Internet at home (2016 Census). In addition to this, many households with Internet access may lack the printing and scanning equipment often required for interaction with government, business and employers. Public PC, Wi-Fi, printing and scanning services at the libraries help deliver the City of Ryde's 2028 Community Strategic Plan outcome of a Connected and Accessible Community by improving digital connectivity to promote digital inclusion and lifelong learning.

There is a growing demand for Public PC access from the community with a 12% annual increase in total hours of use recorded during 2017/2018. While growth in use is strong, availability of PCs for public use is adequate at present. Outside the short afternoon peak period of 3pm-5pm during school terms PCs are generally available for use without the need to pre book. City of Ryde has 51 public PCs exceeding the *Living Learning Libraries: Standards and Guidelines for NSW Public Libraries (6th edition, 2015)* guidelines for our population by five PCs. In addition to the Public PCs there are currently five tablet devices in fixed mounts at each library with a range of library related apps available for public use and four fixed tablet devices with educational apps incorporated into the curiosity cabinet at West Ryde Library.

If growth in demand for this key service continues it may need to expand in the future. Other options, including additional desktop PCs, tablet / mobile PCs and the correct mix of these services require investigation.

Tablet / mobile PC lending is used in some councils to supplement public PC services in their libraries. At least five NSW Councils (Georges River, Inner West, Inverell Shire, Liverpool City and Richmond Valley) offer in-house tablet / mobile PC lending services. Feedback from these Councils is inconclusive with both positive and negative outcomes reported. A summary of responses is outlined below.

Advantages	Disadvantages
An additional service to customers	A secure space needed for storage
The service is popular when all public PCs are in use at peak times	Time consuming for library staff to manage recharging and security of devices
Tablet services are popular with children (not all libraries lend them to children)	Low level of interest or awareness of the service reported at some libraries

A trial of an in-house tablet / mobile PC lending service will provide Council with the opportunity to assess the suitability of this service at City of Ryde.

ITEM 6 (continued)

The recommendation is for a six month trial to evaluate the suitability of this service at City of Ryde using four available tablet devices (Apple iPads) provided by the Information Systems Department. Loans will initially be available for two hour periods to current library members only. Procedures will be reviewed and adjusted as the trial progresses. Library staff will survey customers to collect data for an evaluation to be reported to Council at the conclusion of the trial.

Risks

The most serious risk of the trial is theft of customer data left on the tablets. To manage this risk the tablets will have Mobile Device Management (MDM) and security options installed. Another risk of the trial is theft of the tablet devices. To manage this risk loans will only be available for use within the library to current library members and staff will verify a customer's ID when the devices are checked out.

Financial Implications

Tablet devices for the trial will be provided by allocated from the existing pool of council owned devices and software will be purchased from current budgets. Should Council resolve to undertake this trial service it will result in a financial impact of \$600 which can be accommodated within the current budget.

Options

Nil other options as this report is enacting a Council resolution.

7 SMALL GRANTS - ALLOCATION OF FUNDING NOVEMBER 2018

Report prepared by: Senior Coordinator - Community Services
File No.: GRP/09/5/9 - BP18/1199

REPORT SUMMARY

Small Grants are part of Council's Community Grants Program. The Small Grants are designed to respond to the changing circumstances and emerging issues within the City of Ryde, enabling community groups and small organisations to submit applications outside of the six monthly Community Grant cycle.

Under the Community Grants Policy and Guidelines 2018, **ATTACHMENT 1** and **ATTACHMENT 2**, funding of up to \$2,000 per application can be awarded for a Small Grant application.

The current round of Small Grants closed on 26 October 2018. A total of five (5) applications were received in this round.

This report provides an update on the Small Grants applications and outlines the recommendations:

RECOMMENDATION:

- (a) That Council endorse the allocation of The City of Ryde Small Grants Category as follows:

Organisation	Project Name	Amount
The Northern Centre	Sing & Grow @ The Northern Centre	\$2,000
North Ryde Community Aid and Information Centre Inc.	Ryde Leisure Learning Centre	\$2,000
West Ryde Chamber of Commerce	West Ryde Chamber Website Project	\$1,200
Reach Community Initiatives	Building resilience & engaging students with breakfast club & social skills	\$2,000

- (b) That the successful Grant applicants be informed of the outcome of their application.

ITEM 7 (continued)**ATTACHMENTS**

- 1 Community Grants Policy - February 2018 FINAL
- 2 Community Grants Guidelines 2018-19 FINAL

Report Prepared By:

Tania Gamble
Senior Coordinator - Community Services

Report Approved By:

Lindsay Godfrey
Manager - Community and Ranger Services

Angela Jones-Blayney
Director - Customer and Community Services

ITEM 7 (continued)

Background

Council's Community Grants Program is designed to assist and support local community organisations and groups to build capacity, support innovation and to address emerging community need. The Small Grants are a category of the Community Grants Program. They are to assist groups and organisations to respond to changing circumstances which emerge outside of the regular grant cycle.

Council advertises the Small Grants round via Council's website, social media, in newspaper advertisements and via promotion throughout community networks.

Under the Community Grants Policy the proposed activities of the grant must be undertaken within 12 months from the date that the applicant is notified of their successful application.

The future funding rounds for community grants are:

Grant Round	Open	Close
Community Grant – Round 1	19 November 2018	15 February 2019
Small Grant – Round 1	March 2019	April 2019
Community Grant – Round 2	July 2019	August 2019
Small Grant – Round 2	September 2019	October 2019

Discussion

In the current Small Grant round five (5) applications were received.

Organisation	Project Name	Project Summary	Amount Sought	Outcome
The Shepherd Centre for Deaf Children	"In the Shoes of a child with hearing loss" Virtual reality experience for students and teachers	Immersive simulation activity for teachers and peers of children with hearing loss	\$1,043	Withdrawn- the Shepherd Centre were not aware of the Social Inclusion Grant. They would like to reapply for this project under the Social Inclusion grant category in the next Community Grant round (equipment is eligible under the Social Inclusion Grant category and they would like to consider this option).

ITEM 7 (continued)

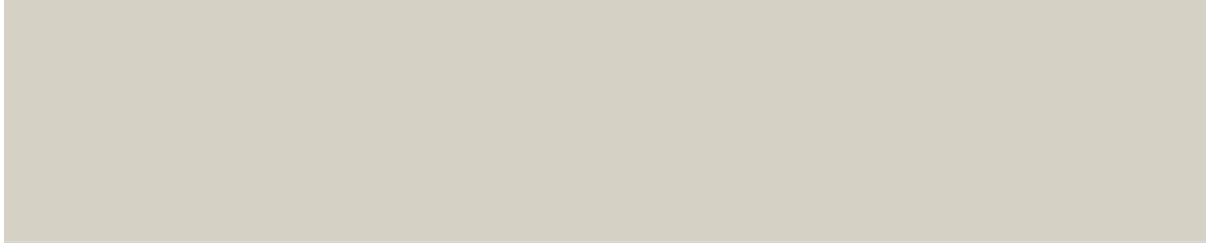
Organisation	Project Name	Project Summary	Amount Sought	Outcome
The Northern Centre	Sing & Grow @ The Northern Centre	An evidence-based national music therapy program for vulnerable and at risk children 0-5 years old.	\$2,000	Recommended- this application meets the Small Grants criteria and addresses a high needs group in the City of Ryde.
North Ryde Community Aid and Information Centre Inc.	Ryde Leisure Learning Centre	Establish a community Learning Leisure Hub for seniors and other community members	\$2,000	Recommended- this application addresses an identified need in the community. The organization has run similar programs.
West Ryde Chamber of Commerce	West Ryde Chamber Website Project	Establish a new website to support local businesses, advertise networking events and encourage local residents to engage with the local businesses/ area.	\$1,200	Recommended- The grant application is to develop a new website for the Chamber to promote local business and link to the City of Ryde's website business section so that the Ryde community are aware of the services, workshops, events and grant opportunities Council provides.
Reach Community Initiatives	Building resilience & engaging students with breakfast club & social skills	Breakfast Club to establish a healthy and nutritious breakfast whilst supporting students social and emotional skills	\$2,000	Recommended- program addresses an identified need in the City of Ryde and has support from the school to implement this project.

Financial Implications

The Small Grant category has an allocated annual budget of \$40,000 of which \$4,000 has been expended this financial year. It is recommended that \$7,200 be allocated in this round leaving a total of \$28,800 in the Small Grants budget.

ITEM 7 (continued)

ATTACHMENT 1



 City of Ryde

Lifestyle and opportunity @ your doorstep



Community Grants Policy

February 2018

ITEM 7 (continued)**ATTACHMENT 1****Community Grants Policy February 2018****Scope**

Council's annual Community Grants Program is a strategic tool aimed at capacity building, supporting innovation and addressing community need in line with the Council's vision. This Policy provides an equitable, efficient, transparent and sustainable framework for the allocation of Council's Community Grants program to Incorporated Not for Profit Community Organisations in Ryde.

This policy aims to support small business with no more than 20 employees and the Not for Profit sector operating within the City of Ryde towards making their services more socially inclusive. This will be accomplished through the provision of a Social Inclusion Grant.

Policy Context

Community Grants are a key tool used by Council to support and meet the needs of its residents and are linked to the priority areas identified in the Ryde Community Strategic Plan 2028.

Community Grants extend the community's capability to conduct activities, create opportunities and develop strong partnerships for community capacity building. The City of Ryde recognises the value provided by the Not for Profit sector and local community based clubs in delivering projects to contribute to a liveable, sustainable and vibrant area. The City of Ryde also recognises the contribution that small business can make to the achievement of a vibrant and inclusive community.

Council has provided financial assistance to a number of local community organisations within the Not for Profit sector under a Historical Grant arrangement. This will now fall under a Community Aid Social Support Category. The existing recipients of the Historical Grant arrangements under this category are:

- Christian Community Aid (CCA)- \$32,000 per annum
- North Ryde Community Aid (NRCA) - \$24,000 per annum
- Sydney Community Services (SCS)
(Formally known as Hunters Hill Ryde
Community Services) - \$24,000 per annum

In addition to Council's Community Grants program there is a local Club Grants Scheme. This scheme is managed by the locally registered clubs; where these clubs direct part of their earnings to support local community services. Council's role in this scheme is to provide the local clubs with administrative support and advice to assist the clubs in their assessment. This process is separate to Council's Community Grants program and the assessments are not determined by Council.

ITEM 7 (continued)

ATTACHMENT 1

Community Grants Policy February 2018

Principles

The following principles underpin the administration of the City of Ryde Community Grants program. All grant applications will be assessed as per the Community Grants Policy. Recommendations will be made by an evaluation panel in accordance with the policy. A report will be prepared by Council officers and presented to Council for endorsement for grant approval.

Previous receipt of grant funding does not guarantee future funding.

a) Servicing our community:

Community Grants are to:

- Benefit the City of Ryde (CoR) residents
- Promote improved health and wellbeing
- Promote a sustainable environment
- Support initiatives or activities that do not discriminate or disadvantage groups within the community

b) Sustainability and Capacity Building:

Community Grants are to:

- Build on the existing abilities and strengths of individuals and organisations to identify and develop local long term solutions to meet community needs.
- Support strategies to enable groups to be more self-sustaining and less reliant on Council funding.
- Develop opportunities to link compatible groups and organisations to collaborate and form partnerships.

c) Inclusion

Community Grants are to:

- Be accessible to a diverse range of service providers.
- Be inclusive of the needs of diverse groups and people within the community.

d) Collaboration and Partnerships

Community Grants are to:

- Encourage and foster a range of relationships to deliver improved outcomes for the community.
- Maximise outcomes through collaboration and project partnerships.

ITEM 7 (continued)

ATTACHMENT 1

Community Grants Policy February 2018

e) Equity

Community Grants are to:

- Be open to all local registered Not for Profit community groups and service providers and are to be managed in an open and transparent manner.
- Deliver processes which are assessed, open to all and transparent.
- Deliver consistent processes that are aligned to Council's values and objectives.

f) Responsiveness

Community Grants are to:

- Be proactive in identifying and addressing changing community needs.
- Support groups who meet identified and emerging community needs.
- Have policies and guidelines reviewed and adjusted based on best available practice and feedback.

Objectives

The objectives of this policy are as follows:

- a) The provision of consistent, equitable, transparent and efficient frameworks for the administration of all Community Grant categories, inclusive of all previous historical arrangements.
- b) To support a range of projects that meet the diverse needs of the Ryde community.
- c) To optimise the outcomes of the Community Grants through improved access, a transparent and supported approach to promotion and allocation of grants.
- d) To continue to support community based not for profit groups and organisations targeting City of Ryde residents through the provision of financial support.
- e) To clearly identify the accountability requirements of organisations who receive funding.

Strategies

The key strategies Council will implement to meet these objectives are as follows:

- a) Revision of the Community Grants Guidelines (**ATTACHED**) that will clearly articulate the implementation process, eligibility, objectives, selection criteria, and selection process.

ITEM 7 (continued)

ATTACHMENT 1

Community Grants Policy February 2018

- b) Revision of the annual priorities for each grant category in line with Council's strategic documents and identified emerging needs.
- c) Revision of support mechanisms to assist groups and organisations in accessing community grants.
- d) Development of support mechanisms that assist locally based small business to access grant funding under the Social Inclusion Category only.
- e) Support opportunities to link compatible groups and organisations to collaborate and form partnerships.
- f) Deliver a program to build the capacity of organisations and groups to reduce their reliance on Council.
- g) Implementation of a targeted transparent and effective acquittal process for each grant category.

The Community Grant Rounds

To ensure that Council provides ample opportunities throughout the year for locally based community groups to apply for a grant, the following grants time table will be implemented.

1. The Community Grants Program will consist of two allocation rounds:
 - The first round of the Community Grants Program will open on the third week of November each year and close in the second week of February. This will be an extended round that takes into account the holiday periods in December.
 - The second round of the Community Grants Program will open in the second week of July each year and close in the second week of August.
2. In addition to the Community Grant rounds there will be two rounds to the Small Grants Scheme:
 - The first round of the Small Grants Scheme will run from March through to April each year.
 - The second round of the Small Grants Scheme will run from September through to October each year.

CATEGORIES OF FUNDING

The City of Ryde provides annual grants through a variety of categories.

Category	Objective
1. Seniors	This category aims to support social participation activities

ITEM 7 (continued)

ATTACHMENT 1

Community Grants Policy February 2018

<p>Funding Limit: Up to \$2,000</p>	<p>for seniors.</p> <p>The Seniors Grants are to:</p> <ul style="list-style-type: none"> • Provide local seniors groups in the LGA with financial support that will enhance existing or encourage new programs and activities. • To provide seniors with opportunities for social interaction and connectedness to help reduce social isolation.
<p>2. Capacity Building</p> <p>Funding Limit : Up to \$5,000</p>	<p>This category includes 2 sub-categories.</p>
<p>2.1 Emerging/ Small Groups</p>	<p>This category aims to support small or new community groups to assist them to sustain their activities (eg. groups that have limited funding and/or primarily rely on volunteers).</p> <p>The Emerging/Small Groups Grants are to:</p> <ul style="list-style-type: none"> • Support small or emerging organisations to improve governance, organisational skills or projects to sustain their activities.
<p>2.2 General</p>	<p>This category aims to build the capacity of organisations to provide programs that benefit the community.</p> <p>The General Grants are to:</p> <ul style="list-style-type: none"> • Be open to all groups to access funds to build the capacity of their organisations/ programs. This includes arts and cultural groups.
<p>3. Events</p> <p>Funding Limits are based on attendance figures.</p> <p>Under 1,000 attendees up to \$2,500</p> <p>1001 – 5,000 attendees up to \$5,000</p>	<p>The aim of this category is to enhance the ability of organisations to sustain their events (e.g. to support event management capacity)</p> <p>The Events Grants are to:</p> <ul style="list-style-type: none"> • Provide inclusive events that benefit the community. • Contribute to liveable communities. • Contribute to a harmonious and culturally diverse community. • Align with objectives outlined in the Ryde 2030 Community Strategic Plan.

ITEM 7 (continued)

ATTACHMENT 1

Community Grants Policy February 2018

<p>Over 5001 attendees up to \$7,500</p>	
<p>4. Community Projects Funding Limit: Up to \$5,000</p>	<p>This is an open category to support eligible one-off community projects.</p> <p>The Community Projects Grants are to:</p> <ul style="list-style-type: none"> • Align with the goals of the Ryde 2030 Community Strategic Plan and focus on responsiveness, collaboration and identified need. • Align with Council’s strategies and plans including the Waste Management Strategy, Disability Inclusion Action Plan, Sport and Recreation Plan or the Ryde Biodiversity Plan.
<p>5. Sports & Recreation Community Grants Funding Limit : Up to \$3,500</p>	<p>The aim of this category is to enhance the ability of recreational and sporting organisations to promote activities delivered in the community.</p> <p>The Sport & Recreation Grants are to:</p> <ul style="list-style-type: none"> • Increase the opportunity for new participants to engage in sport and recreational activities and for groups to grow sustainably. • Provide inclusive activities and engagement with the community. • Contribute to healthy and active lifestyles for CoR residents. • Align with objectives of Council Sport and Recreation Strategy 2016- 2026.
<p>6. Social Support Grant (Available once a year during the November to February grants round) \$40,000 is available per annum. Funding Limit: Up to \$10,000</p>	<p>This category aims to support organisations to provide outcome-based projects to address social disadvantage.</p> <p>The Social Support Grants are to:</p> <ul style="list-style-type: none"> • Enhance the capacity of organisations to address key social support services • Assist in ensuring sustainable social support programs into the future • Encourage partnerships and collaborations to address social disadvantage. • Align with objectives outlined in the Ryde 2030 Community Strategic Plan.

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ATTACHMENT 1

Community Grants Policy February 2018

	<p>Social Support Grants are able to be carried over into the next calendar year in some circumstances. Written permission is to be sought by Council in advance. An acquittal form is required after each 12 month period. Organisations that carry over grant funding are not eligible to receive another grant until they have completed and acquitted the project in full.</p> <p>Historical arrangements under this category are:</p> <ul style="list-style-type: none"> • CCA- \$32,000 per annum • NRCA- \$24,000 per annum • SCS- \$24,000 per annum <p>The above organisations are eligible to apply for up to \$10,000 in the general Social Support Category. Under the historical arrangements these grants cannot be carried forward to the next calendar year.</p>
<p>7. Social Inclusion Grants</p> <p>Funding limit \$2,500 for Small Business.</p> <p>\$5,000 for Local community based incorporated Not for Profit community service provider organisations.</p>	<p>This category aims to support local Not for Profit organisations and Small Business. Small business will be required to match the funding to make their premises/ facilities/ services more inclusive for all.</p> <p>The Social Inclusion Grants are to:</p> <ul style="list-style-type: none"> • Contribute to the well-being of the community. • Be available to local Not for Profit organisations and Small Business. • Clearly demonstrate improvements in access and inclusion for local residents. • In the case of Small Business be matched by funding from the organisation. • Align with objectives in the Disability Inclusion Plan or The Ryde Community Strategic Plan 2028.
<p>8. Small Grants</p> <p>Funding Limit: Up to \$2,000</p>	<p>Enable small projects which emerge outside of the annual grants program time frame.</p> <p>The Small Grants Scheme is to:</p> <ul style="list-style-type: none"> • Provide essential support for community, cultural or sustainability projects that arise outside of the Community Grant Rounds.
<p>9. School Excellence Award:</p> <p>High School \$200</p> <p>Primary School \$100</p>	<p>The School Excellence Award aims at recognising excellence. Schools can nominate one student by application for a Certificate of Excellence and a Voucher to be presented at the award ceremony by the Mayor of the City of Ryde or the Mayor's</p>

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ATTACHMENT 1

Community Grants Policy February 2018

	nominated representative.
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The Acquittal Process

All recipients of Council's Grants will be required to make mention of the Grant in their advertising material, copies of which will need to be supplied as part of the acquittal process.

The following will be the acquittal process for the Community Grants Program and Small Grants Scheme:

Amount funded	Acquittal process
\$0- \$2000	<ul style="list-style-type: none"> • Acquittal form. • Receipts, photos, examples of marketing material. • Provide proof of acknowledgement of Council's support.
\$2001- \$5,000	<ul style="list-style-type: none"> • Acquittal form. • Report on outcomes achieved. • Receipts, photos, examples of marketing material. • Provide proof of acknowledgment of Council's support. • Fundraising activities require proof of donation.
\$5001 and above	<ul style="list-style-type: none"> • Acquittal form. • Report on outcomes achieved which would include activities provided and how these have responded to community needs. • Provision of attendance numbers. • Upon completion of the project a Statutory Declaration must be prepared detailing the income and expenditure relating to the project. • Receipts, photos and examples of marketing material. • Provide proof of acknowledgment of Council's support. • Fundraising activities require proof of donation.
School Excellence Awards	Number of awards provided and the names of recipients of the award.

Relevant Legislation

The Local Government Act 1993, s356, states:

- (1) *A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*
- (2) *A proposed recipient who acts for private gain is not ineligible to be granted financial assistance, but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.*

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Community Grants Policy February 2018

- (3) *However, public notice is not required if:*
- (a) *the financial assistance is part of a specific program, and*
 - (b) *the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and*
 - (c) *the program's proposed budget for that year does not exceed 5 percent of the council's proposed income from the ordinary rates levied for that year, and*
 - (d) *the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.*
- (4) *Public notice is also not required if the financial assistance is part of a program of graffiti removal work.*

S 377 of the Act states:

A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council, other than the following:

- *A decision under section 356 to contribute money or otherwise grant financial assistance to persons.*

External Considerations

Changes to the State and Federal Government funding and the Club Grants Scheme may impact local organisations which rely on these funding sources and may increase demand on Council for funding.

Related Policies/Strategies

- The Ryde Community Strategic Plan 2028.

Stakeholders

The key external stakeholders include community groups and organisations in Ryde who would apply for funding.

Implementation

This policy will run concurrently with the current Community Grants Policy 2014 during the financial year 2016/17 and will supersede the Community Grants Policy 2014 in the financial year 2018/19. The Policy has been implemented through the Community Services Department with assistance from the Parks & Recreation Team, Events Team, Environment Waste & Planning Team and the Community Capacity Building Team.

Only one Grant will be awarded to any one organisation per Grant round and an organisation is only eligible for funding for the same project once in a 12 month period. The exemptions to this are where auspicing arrangements are in place, as an auspicing organisation can support multiple applications and recipients. The other exemption is the Historical Grants arrangement under the Social Support Grant where under Council resolution the current Historical Grants beneficiaries identified in this policy are entitled to

ITEM 7 (continued)

ATTACHMENT 1

Community Grants Policy February 2018

apply for an additional \$10,000 under the Social Support Grants. Assessments on the second application will be made in line with the principles of this policy.

All Grant applicants will be required to align their project idea to the CoR strategic objectives, Grant conditions and submit an application. If the Grant funding is approved by Council, a funding agreement will set the outcomes and the key performance indicators for the project.

All Grant recipients will be required to comply with the Grant acquittal process. Council Grant recipients who fail to submit a fully completed acquittal will not be eligible for future funding.

Evaluation and Review

To ensure this policy develops over time to align with better practice and the changing needs of the community, it should be reviewed according to Council's Policy Development, Implementation and Review – Guidelines and Standards.

The following indicators should be considered in measuring the effectiveness of this program:

- a) Feedback from staff and Councillors.
- b) General feedback from organisations and groups identified through a survey of grant applicants.
- c) An increased number and diversity of groups applying for community grants.

Resource Implications

The Policy changes to the Community Grant funding process in each category can currently be accommodated from the existing Community Grants operational budget and the existing Community Grants Reserve. Council will review the current Grants operational budget once it has identified application trends that have emanated from the changes made to the Community Grants Policy.

Information relating to the Community Grants Program will be collated and reported via the management plan and the annual report.

Authorisation

Council

Ownership

The development, implementation, review and evaluation of this policy are the responsibility of the Community Services Department.

Some of the strategies outlined within this policy will require other service units such as Open Space and Community Capacity Building and Events to assist.

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ATTACHMENT 1

Community Grants Policy February 2018

Further Information

For further information on this policy and attached guidelines contact Council's Community Services Manager on 9952 8222.

References

- Cumberland Council Community Grants Program July 2017
- City of Sydney Community Grants and Sponsorship Policy
- Liverpool City Council Grants and Donation Policy
- Mosman Council Community Grants and Assistance Policy
- Ku-ring-gai Community Grants: General Conditions and Information for Applicants
- The City of Ryde Community Grants Policy 2014

Attachments


<i>Title</i>	<i>Trim Reference</i>
Community Grants Guidelines	

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ATTACHMENT 2



**Community Grants
Application Guidelines - 2018**



Seniors Grant
Social Support Grant
Community Projects Grant
Community Capacity Building Grant
Sports & Recreation Community Grant
Inclusion Grant
Small Grants

ITEM 7 (continued)

ATTACHMENT 2



English

If you do not understand this letter, please come to the 1 Pope Street, Ryde (within Top Ryde Shopping Centre), Ryde, to discuss it with Council Staff who will arrange an interpreter service. Or you may ring the Translating & Interpreting Service on 131 450 to ask an interpreter to contact you. Council's phone number is 9952 8222. Council office hours are 8:30am to 5:00pm, Monday to Friday.

Arabic

إذا لم تفهم محتوى هذه الرسالة، يرجى الحضور إلى Ryde، 1 Pope Street (في Top Ryde Shopping Centre)، Ryde، لمناقشتها مع موظفي المجلس الذين سوف يرتبون للاستعانة بمترجم شفهي. أو قد يمكنك الاتصال بخدمة الترجمة التحريرية والشفهية على الرقم 131 450 لتتطلب من المترجم الاتصال بك. رقم هاتف المجلس هو 9952 8222. ساعات عمل المجلس هي 8:30 صباحاً حتى 5:00 مساءً، من الاثنين إلى الجمعة.

Armenian

Եթե դուք չեք հասկանում սույն նամակի բովանդակությունը, խնդրում ենք այցելել 1 Pope Street, Ryde (որը գտնվում է Top Ryde Shopping Centre-ի մեջ), Ryde, քննարկելու այն Քաղաքային Խորհրդի անձնակազմի հետ, ովքեր ձեզ համար կապահովեն թարգմանչական ծառայություն: Կամ կարող եք զանգահարել Թարգմանչական Ծառայություն 131 450 հեռախոսահամարով և խնդրել, որ թարգմանիչը ձեզ զանգահարի: Խորհրդի հեռախոսահամարն է 9952 8222: Խորհրդի աշխատանքային ժամերն են առավոտյան ժամը 8:30-ից մինչև երեկոյան ժամը 5:00, երկուշաբթիից մինչև ուրբաթ:

Chinese

如果你不明白这封信的内容，敬请前往1 Pope Street, Ryde (位于Top Ryde Shopping Centre内)，向市政府工作人员咨询，他们会为您安排口译服务。此外，您也可以拨打131 450联络翻译和口译服务，要求口译员与您联系。市政府电话号码为9952 8222。市政府办公时间为周一至周五上午8:30至下午5:00。

Farsi

لطفاً اگر نمی توانید مندرجات این نامه را درک کنید، به نشانی Ryde، 1 Pope Street (در Top Ryde Shopping Centre) در Ryde مراجعه کنید تا با استفاده از یک مترجم زبانی با به با یکی از کارکنان شورای شهر گفتگو کنید. یا آنکه می توانید با خدمات ترجمه کتبی و شفاهی به شماره 131 450 تماس گرفته و بخواهید که به یک مترجم ارتباط داده شوید. شماره تماس شورای شهر 9952 8222 و ساعات کاری آن از 8:30 صبح تا 5:00 بعد از ظهر. روزهای دوشنبه تا جمعه است.

Italian

Se avete difficoltà a comprendere questa lettera, venite in 1 Pope Street, Ryde (dentro al Top Ryde Shopping Centre), Ryde, per discutere con il personale del Comune che organizzerà un servizio di interpretariato. Potete anche contattare il Servizio di Traduzione e Interpretariato al 131 450 per chiedere a un interprete di contattarvi. Il numero di telefono del Comune è il 9952 8222. Gli orari di ufficio del Comune sono dalle 8.30 alle 17 dal lunedì al venerdì.

Korean

이 서신을 이해할 수 없을 경우, 1 Pope Street, Ryde (Top Ryde Shopping Centre 내)에 오셔서 통역사 서비스를 주선할 시의회 직원과 논의하십시오. 혹은 통번역서비스에 131 450으로 전화하셔서 통역사가 여러분에게 연락하도록 요청하십시오. 시의회의 전화번호는 9952 8222입니다. 시의회 사무실 업무시간은 월요일에서 금요일, 오전 8시 30분에서 오후 5시까지입니다.

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ATTACHMENT 2



The guidelines have been developed to assist organisations and groups to apply for funding from the City of Ryde under the Community Grants Program.

Before you submit your application, it is recommended that you discuss your proposed project with staff from Community Services. Please contact Tania Gamble on tel: 9952 8048 or email: tgamble@ryde.nsw.gov.au to clarify any component of your application.

Key Dates

July- December 2018

Community Grants Round 2

- Applications open Monday 9 July 2018
- Applications close Friday 10 August 2018

Small Grants Round 2

- Applications open 2 September 2018
- Applications close 26 October 2018

2019

Community Grants Round 1

- Applications open Monday 19 November 2018
- Applications close Friday 15 February 2019

Small Grants Round 1

- Applications open 4 March 2019
- Applications close 27 April 2019

To assist community groups and organisations in applying for funding, the City of Ryde Community Services staff will be hosting information sessions. Attendance is highly recommended and bookings are essential.

Dates and registration information for the workshops is via our website:

<http://www.ryde.nsw.gov.au>.

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Application Process

1. Attendance at one of the information sessions is highly recommended. Determine which suits you and register to secure your space.
2. Determine the eligibility of your organisation and project.
3. Please read this document – 2018/19 Community Grants Application Guidelines which can be downloaded from the City of Ryde website <http://www.ryde.nsw.gov.au>.
4. Select ONE of the Community Grant Categories that best suits your project.
5. Answer questions relating to the Assessment Criteria in the application form.
6. Prepare and submit your application together with supporting documentation (as required) by the closing date.
7. Application timeframe

Community Grants Round 1

Program publicised, call for applications	November
Closing date for all applications	Mid-February
Assessment of applications	Feb/March
Report to Council	April
Community Grants Announcement	April

Small Grants Round 1

Small Grants open	March
Closing date for applications	April
Assessment of applications	April/May
Report to Council	June
Small Grants Announcement	June

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Community Grants Round 2

Program publicised, call for applications	July
Closing date for all applications	Mid-August
Assessment of applications	August/September
Report to Council	October
Community Grants Announcement	November

Small Grants Round 2

Small Grants open	September
Closing date for applications	October
Assessment of applications	October/November
Report to Council	December
Small Grants Announcement	December

8. How to apply

- All applications are completed online.
- To start the application processes go to City of Ryde website:
<http://www.ryde.nsw.gov.au/Community/Grants/Community+Grants+Program>
- Answer all questions and attach all information as requested;
- Late applications will not be considered, and no extensions will be granted.

ITEM 7 (continued)**ATTACHMENT 2****Introduction**

These guidelines have been developed to assist organisations and groups to apply for community grant funding from the City of Ryde under the categories listed on page 8. Applicants will need to choose the grant category which best fits with their project.

Only one grant will be awarded to any one organisation per round in the Grants Program. Organisations will only be funded for the same project once per calendar year. The Social Support Grants and the Community Aid (Social Support) Grants will be available in the Community Grant Round 1 only.

Eligibility

To be eligible for funding an organisation must:

- Be Not-for-Profit (***local small businesses with under 20 employees are eligible to apply for the Social Inclusion Grant only***);
- Be Incorporated or have evidence of auspice from an incorporated organisation;
- Be located within City of Ryde or principally service Ryde residents
- Be open to the general public, inclusive and not discriminatory;
- Have acquitted previous City of Ryde funding received and have no outstanding debts to the City of Ryde.
- Be commencing the Project after the Grant Commencement date – money can only be used on future expenditure. Grant money must be expended within a calendar year (as dated on the letter of notification of grant outcome).

Ineligibility

The City of Ryde does not provide grants for:

- Projects that duplicate existing services or programs;
- Projects that seek funds for day-to-day operational expenses, such as rent and staff wages (*one-off, Council supported, community events which require hire of open space, waste management etc. may be considered*);
- Projects that seek funds to cover the cost of capital works and equipment (*Social Inclusion Grants applications are exempt*);
- Projects located outside City of Ryde;
- Projects that do not meet the identified priority needs of the City of Ryde;
- Projects that have commenced prior to Grant Announcement date;
- Commercial organisations/sole traders (*except for in the Social Inclusion category*);
- General donations to charities (any activities that do raise funds for charities as part of their project or event must report this in the acquittal and provide receipts of all donations made);
- Political parties or activities that are overtly political in nature;
- Religious activities or activities that are overtly religious in nature (*with the exception of where Council has identified a community benefit*);
- Schools or tertiary institutions;
- State or federal government agencies/departments (*with the exception of where Council has identified a community benefit*)

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- Individuals

Auspicings

In order to ensure that Council's Community Grants are accessible to the community, Council will accept applications from incorporated organisations acting as an auspice provider for unincorporated groups. In these circumstances, Council's funding relationship is with the body providing the auspice (auspice body).

Assessment Process

- Community Grant Round applications will be assessed and prioritised by a panel composed of a multidisciplinary team of Council staff.
- Small Grant round will be assessed by a minimum of two Council staff.
- Applications will be assessed against the grant categories assessment criteria.
- A recommended list of projects will be compiled following the assessment.
- Council will make the final decision on successful projects.
- Council staff or Councillors assessing and determining applications for grants should identify and manage any conflicts of interest in accordance with Council's Code of Conduct.

Grant Categories

If you are applying for more than one grant, you must complete a separate application form for every project.

Please note – Council will award only one grant to any one organisation per round (excludes auspice organisations and Community Aid Social Support Grants).

Organisations will be funded for the same project no more than once per calendar year.

1. Seniors Grant

This category aims to support programs that enhance social participation activities for seniors. This includes projects that seek to improve the health and wellbeing of seniors and projects that engage volunteers.

Example of previously funded project:

Italo-Australian Senior Citizens Group-
"....a social support group for aged Ryde residents of Italian background. The group has over 60 members.....most have limited contact with other fellow Italians. The group offers two low cost activities per month (luncheon/ social outing)....outcomes of the project- preventing social isolation, increase community participation, increase awareness of relevant social services, increase awareness of health issues in community language"

2. Capacity Building Grant

This category aims to support local organisations to build their governance skills and to sustain their activities and programs. There are two sub-categories within this grant category:

Emerging / Small Groups

An organisation growth grant will be provided to emerging and small groups. Groups that operate with limited funding (including one-off or short-term grants) and relying largely on volunteers will be considered.

Example of previously funded project:

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Together We Can
"....supporting Korean single mums to live healthier lives both emotionally and physically....monthly meetings (12 times a year)....single mums feel supported through encouragement, practical help to build life skills and self-esteem."

General Category

An organisation growth grant will be provided for initiatives that build the capacity of organisations to provide activities which benefit the community. This category is open to all groups including arts and cultural groups.

Example of previously funded project:
Capacity building, train the team leaders Friends of Lane Cove Notional Park
"....engage professional Bush Regeneration Trainers to assist and train teams on City of Ryde sites within Lane Cove National Park....a minimum of 10 volunteers will considerably increase their knowledge as a result of this program. At least 2 volunteers will be identified as future site coordinators. At least one site in imminent likelihood of closure will be revived with a new coordinator."

3. Event Category
The aim of this category is to enhance the ability of organisations to deliver events that directly benefit the community.
Grants can cover requirements such as on-off waste removal or ground hire charges in some circumstances for Council supported events.

Example of previously funded project: -

Light Up East Ryde
"....Supporting local cottage business and neighbourhood shops. Making use of open space. Including other local communities eg, local schools, clubs, dance groups and performers, etc. Opportunity for neighbours and friends to socialise in a safe environment close to home"

4. Sports and Recreation Community Grant
The aim of this category is to develop initiatives that enhance existing sports and recreational activities. In particular this category aims to facilitate opportunities that increase participation in sports, recreation and physical activity for everyone in the community.

Only sporting and recreational organisations are eligible to apply for this grant category. Grants do not cover the waiving of sports ground hire fees beyond one-off events.

Example of previously funded project:
Harmony Soccer Tournament
"....aim to expand the competition to include new teams... event brings together a large cross section of the community." The event is organised in partnership with two organisations.

5. Community Projects
This category aims to provide funding to local community organisations working towards building a cohesive and connected community, based on the principles of inclusion, community wellbeing and cultural capacity building.

Example of previously funded project:
Fabric Needlecraft and More website creation-

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ATTACHMENT 2

-develop a website for a social enterprise shop to increase sales and donations. "Opportunities for participation by supported workers with a disability and community volunteers." The expected outcomes are: "Increased sales, overall business growth, greater opportunity for community participation."

6. Social Support Grant

This category aims to provide assistance to local groups and organisations in the provision of programs such as information and referrals, food subsidies, financial counselling, financial assistance and reducing social isolation to improve the life and living conditions of vulnerable people within the community including families and children, people with disability, the elderly, and the disadvantaged.

The grant program is open to all community groups and organisations including Council's historical grants program recipients to address vulnerability in the community.

This grant category will be available once per calendar year. Where the total grant amount has not been spent in a 12 month period the Grant Applicant may seek written permission from Council in advance to carry the amount over into the next calendar year. The Grant Applicant must complete an acquittal for each 12 month period. The Grant Applicant would not be eligible to apply for another grant until the project is completed and the final acquittal for the project has been submitted.

Christian Community Aid, Sydney Community Services and North Ryde Community Aid are able to apply each year for the Community Aid Social Support Grants under existing historical arrangements as per the Community Grants Policy 2018. Organisations funded under the historical arrangements are unable to carry forward the amount to the next financial year. Organisations are eligible to apply for a Social Support Grant up to \$10,000 in addition to the historical arrangements.

7. Social Inclusion Grant

This category aims to provide assistance to local Not-for-Profit organisations and small sized businesses with no more than 20 employees to improve access and inclusion for all people. This may include physical access such as ramps, sensory adaptations such as tactile markers or training such as disability awareness training for staff. It may also include strategies to develop cultural inclusion.

Under this category the grant must contribute to no more than 50% of the total cost of the project.

8. Small Grant

This category aims to enable small projects which emerge outside of the standard grant cycle to be funded. Projects must be aligned with community needs.

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ATTACHMENT 2



Please select the categories below which best suits your project.

Grants Categories	Assessment Criteria
Seniors Grant (Up to \$2,000)	<input type="checkbox"/> Connect seniors and reduce social isolation. <input type="checkbox"/> Activities enhance the health and well-being of seniors in Ryde. <input type="checkbox"/> Seniors groups based in Ryde and mainly run by volunteers.
Event Category Funding limits are based on anticipated attendance figures: <ul style="list-style-type: none"> • Under 1,000 attendees up to \$2,500 • 1,001- 5,000 attendees up to \$5,000 • Over 5,000 attendees up to \$7,500 	<input type="checkbox"/> Connect people to each other, place and neighbourhood. <input type="checkbox"/> Promote cultural diversity and vibrancy of the community. <input type="checkbox"/> Festival/Event based in Ryde and mainly run by volunteers. <input type="checkbox"/> Event budget has accounted for the cost of activities such as waste removal, ground hire, security, traffic management etc.
Capacity Building Grant – Emerging / Small Groups (Up to \$5,000)	<input type="checkbox"/> Growth grant for newly established groups that are small and largely volunteer run. <input type="checkbox"/> Addresses emerging issues or needs in the community. <input type="checkbox"/> Needs support to boost growth potential e.g. finding a meeting place, developing programs & resources and managing volunteers. <input type="checkbox"/> Based in Ryde and services benefit local residents.
Capacity Building Grant – General Category (Up to \$5,000)	<input type="checkbox"/> Project develops an organisation to become self-sustaining e.g. promotional activities, developing business plan, volunteer training, governance training. <input type="checkbox"/> Demonstrate the development of collaboration and partnerships. <input type="checkbox"/> Addresses the current or emerging needs of the community. <input type="checkbox"/> Primarily benefits the residents of Ryde.
Sports and Recreation Community Grant (Up to \$3,500)	<input type="checkbox"/> Project will be of direct benefit to a specific sporting or recreational group within the local community. <input type="checkbox"/> Project will encourage an increased participation in sport or recreational activities. <input type="checkbox"/> Services, programs and initiatives aim to benefit the City of Ryde residents.
Community Projects (Up to \$5,000)	<input type="checkbox"/> Project demonstrates that it is meeting an identified need in the community through a strong evidence base. <input type="checkbox"/> Project must have the capacity to develop self-

ITEM 7 (continued)

ATTACHMENT 2



	<p>sustainability.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Enliven arts and cultural life that promote health and wellbeing.
<p>Social Support Grant (Up to \$10,000)</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Program addresses emerging needs and social issues such as homelessness, social isolation and poverty in Ryde. <input type="checkbox"/> Program promotes collaboration and innovation by encouraging organisations to apply jointly. <input type="checkbox"/> Program develops an outcomes and evidence based model to measure short, medium and long term outcomes.
<p>Social Inclusion Grant (Up to \$2,500 with matched funding from small business and up to \$5,000 for incorporated local community based not- for- profit community service providers)</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Project must demonstrate how it will improve inclusion for the broader community. <input type="checkbox"/> The total amount of grant funding must not exceed more than 50% of the total cost of the project for small business. <input type="checkbox"/> A small business is defined as a business with no more than 20 employees.
<p>Small Grants (Up to \$2,000)</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Project demonstrates that it meets community need. <input type="checkbox"/> Projects address unforeseen situations that have occurred outside of the standard grant cycle.

Conditions of Funding

1. City of Ryde reserves the right to require the successful organisation to enter into a partnership or service agreement. A funding agreement must be signed by the successful organisation prior to funding being made available.
2. Where a service or partnership arrangement is entered into it should be jointly developed and ratified by the Council and the organisation prior to the funding being made available.
3. Funds provided by the Council must be deposited in an account in the organisation's name and the Council must be advised of the organisation's GST status.
4. Grant recipients are required to acknowledge and promote Council's Grant contribution. All publicity relating to the project/service, including any annual reporting, must acknowledge City of Ryde's contribution. **"This project was supported by funding from City of Ryde"**. Where such material is not available groups will be required to verbally acknowledge Councils support.
5. At the end of the funding period, the organisation will be required to complete an acquittal process including the completion of a project evaluation form.

ITEM 7 (continued)

ATTACHMENT 2



6. Should there be any concerns regarding the completion of the funded project, the organisation is encouraged to discuss the situation with council officers with a view to putting the project back on course.

Documentation checklist

Do you have copies of all the relevant documentation required for your application?

- Your organisation's / auspice organisation's ABN (if applicable).
- Letter or statement of support from your auspice organisation (if applicable).
- Have you submitted an Acquittal form for previous City of Ryde Community Grants Funding?
- If requested are you able to provide a copy of your most recent Annual Report?
- Quotes and any supporting material for your budget.
- All applications must be submitted via online application.

8 TRAFFIC AND PARKING INVESTIGATIONS AT MEADOWBANK PUBLIC SCHOOL

Report prepared by: Traffic Engineer, Traffic Transport & Development
File No.: GRP/09/3/15 - BP18/763

REPORT SUMMARY

This report outlines the traffic and parking investigations that have been undertaken on the roads that have a frontage with Meadowbank Public School. It outlines the issues raised by the school community and details the proposed recommendations that have been separated into a short and medium term works program. The possible relocation of Meadowbank Public School to the new Meadowbank Education Precinct in 2021 will determine whether the medium term works program is progressed.

In addition to continued enforcement and education, Council's traffic section proposes the following actions:

Short Term Works (0 - 2 years):

- All signage and line marking deficiencies that falls under RMS jurisdiction to be reported to that entity for its investigation.
- Request for pedestrian red arrow protection at traffic signals of Belmore Street with Junction Road and Constitution Road to be provided via RMS.
- Phase timing at mid-block pedestrian activated signals on Church Street near Wells Avenue to be modified to accommodate vulnerable pedestrians via RMS.
- Address deficiencies in statutory No Stopping signage at all intersections.
- Give way signage and line marking to be installed where Thistle Street intersects with Sutherland Avenue and Belmore Street.
- Intersection of Thorn Street and Sutherland Avenue to be considered for a Stop treatment with extended No Stopping zones in Sutherland Avenue.
- Extension of the *Kiss and Drop* zone in Thistle Street.
- Proposed *Kiss and Drop* zone on Belmore Street.

ITEM 8 (continued)**Proposed Medium Term Works (3 – 5 years):**

- Conversion of children's crossing in Gale Street to an at grade pedestrian crossing.
- Conversion of children's crossing in Thistle Street to a raised pedestrian crossing.
- Kerb ramps at all intersections on main routes to school to be upgraded to ensure compliance with Councils and RMS standards.
- Review footpaths along major desire routes to/from Meadowbank Public School.
- Review of street lighting along pedestrian desire routes.

RECOMMENDATION:

- (a) That Council consults with Meadowbank Public School, Meadowbank Public School P&C and local residents regarding the proposed short-term and medium-term works for Meadowbank Public School, as detailed in the report.
- (b) That a report be provided back to Council, via the Ryde Traffic Committee, with a list of recommended short-term and medium-term works for Meadowbank Public School.

ATTACHMENTS

- 1 Draft Traffic Report - Meadowbank Public School with Plans - Revised

Report Prepared By:

John Begley
Traffic Engineer, Traffic Transport & Development

Report Approved By:

Harry Muker
Manager - Traffic, Transport and Development

Wayne Rylands
Director - City Works

ITEM 8 (continued)

Introduction

TPE (Traffic, Planning and Environmental) Consulting was commissioned by the City of Ryde in May 2018 to undertake a traffic and road safety assessment of all roads that have a frontage with Meadowbank Public School, namely Thistle Street, Gale Street and Belmore Street – see *Attachment 1*. Council Engineers expanded on this assessment to also include nearby streets commonly used by parents and carers of children attending the school. It should be noted that the TPE report has been used purely as an aide in determining a short and medium term works program to address traffic and road safety deficiencies on streets surrounding Meadowbank Public School.

Background

The Works and Community Committee Report No. 7/17, dated Tuesday 17 October 2017, recommended that City of Ryde Council adopt a schedule to investigate traffic and parking issues at the 28 schools located within the council area. The school schedule was created in order to:

1. better manage existing staff resources;
2. undertake more in-depth investigations within each school catchment area;
3. budget infrastructure solutions; and
4. ultimately provide better outcomes for the local and school community.



Figure 1: Meadowbank Public School & Environs

ITEM 8 (continued)

Consultation Process

A web page on Traffic and Parking Investigations Around Schools was developed, from which Council sought to inform the local community that it was investigating traffic and parking issues around various schools, beginning with Meadowbank Public School, with the aim to improve safety for users in each catchment area.

The local community through this web site was encouraged to provide feedback on what it considered were traffic and road safety issues pertaining to Meadowbank Public School and its environs. These issues were then mapped using an online mapping tool. Council also requested information on how people were travelling to and from the school through a short travel to school survey.

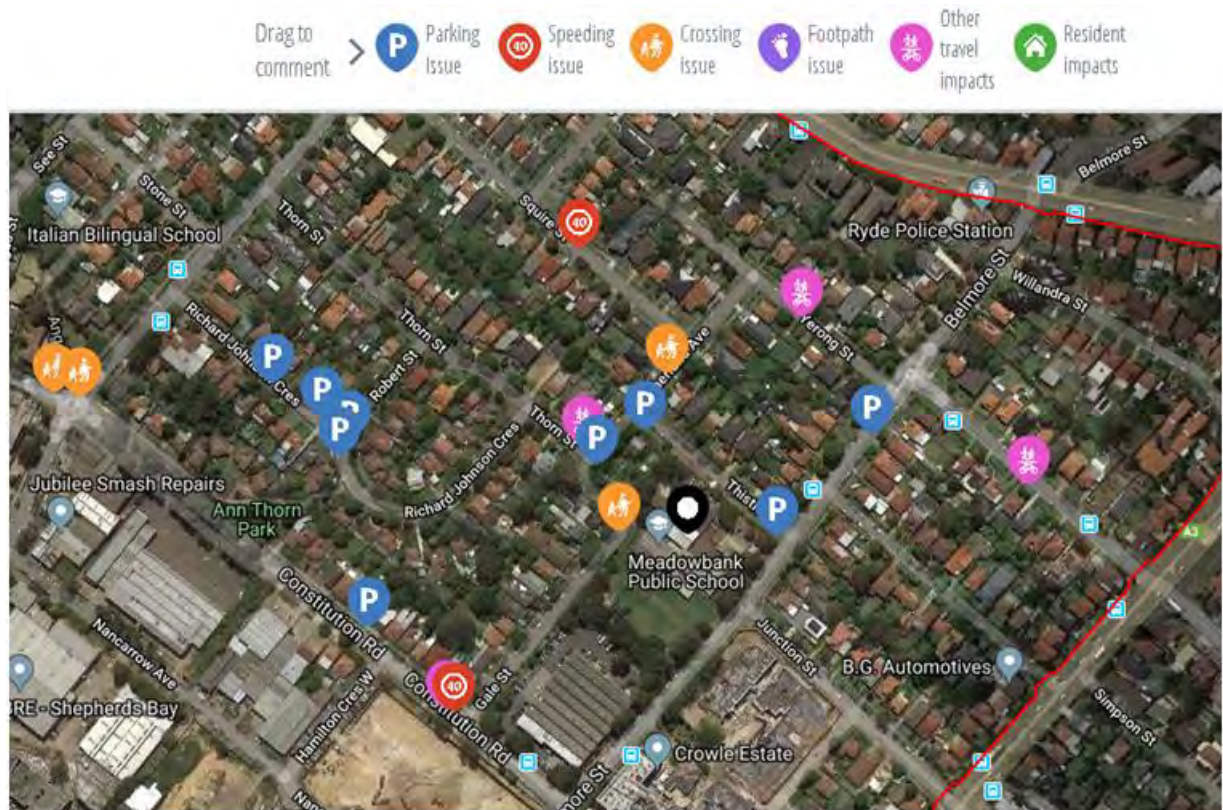


Figure 2: Mapping Tool Identification of Issues

The community was encouraged to provide any further comments or concerns on how Council could improve traffic flow and safety in the area through an online submission form.

A mail out to all residences in the catchment area was also undertaken, inviting people to an evening information session at the school hall at Meadowbank Public School, which was held on Tuesday, 13 March 2018.

ITEM 8 (continued)**Requirements, Responsibilities and Jurisdictions**

Through the consultation process, the Meadowbank Public School community requested a variety of traffic facilities and remedial works to be investigated and provided. Council in general is responsible for all matters that are situated on local roads. However, there are a number of facilities which, while located on local roads, fall outside Council's jurisdiction and which are the sole responsibility of Roads and Maritime Services (RMS). RMS is responsible for the following matters:

- The installation, operation and management of all traffic signal sites;
- Any changes to the phasing arrangement at traffic signal sites;
- The installation, operation and management of all urban speed zones;
- The installation, operation and management of all 40kph School Zones including maintenance of 40kph pavement patches and dragons teeth delineation; and
- All matters associated with the operation and management of State Roads i.e. Victoria Road, which includes all associated parking signage and line marking.

School communities generally perceive that pedestrian crossings are the safest method for children to cross a road carriageway. However, before a location can be considered for a pedestrian crossing it must meet minimum warrants set by the RMS which are based on pedestrian and vehicle numbers. The information below explains how this works:

(i) Normal Warrant:

A pedestrian (Zebra) Crossing is warranted where in each of three separate one hour periods in a typical day:

- a. the pedestrian flow per hour (P) crossing the road is greater than or equal to 30 *AND*
- b. the vehicular flow per hour (V) through the site is greater than or equal to 500 *AND*
- c. the product PV is greater than or equal to 60,000.

ITEM 8 (continued)

 (ii) Reduced Warrant:

Applies to sites used predominantly by children and by aged or impaired pedestrians. If the crossing is used predominantly by school children, is not a suitable site for a Children's Crossing and in two counts of one hour duration immediately before and after school hours:

- a. the pedestrian flow per hour (P) crossing the road is greater than or equal to 30 *AND*
- b. the vehicular flow per hour (V) through the site is greater than or equal to 200, and then a pedestrian (Zebra) Crossing may be installed.

Community Issues and Responses

Item	Issue Raised	Response
1	RMS recent work at Victoria Road / Bowden Street and its impact on children walking to school:	<i>RMS will be advised of residents' concerns and requested to take appropriate action</i>
2	Issues when crossing at Bowden Street / Squire Street	<i>Review feasibility of expanding the spitter islands on the Squire St and Bowden Street approaches to the roundabout</i>
3	Sutherland Street very busy between Thorn Street and Squire Street:	<i>Need for traffic calming devices will be investigated and reported through the Ryde Traffic Committee process.</i>
4	Replace children's crossing with a pedestrian crossing on Gale Street	<i>Investigation found that conversion meets RMS required warrants and as such, will be tabled at a future Ryde Traffic Committee Meeting for consideration</i>
5	Expand Kiss n Drop zone on Thistle Street	<i>Expansion of Kiss n Drop zone to be tabled at a future Ryde Traffic Committee meeting</i>
6	Permanent pedestrian crossing on Thistle Street	<i>Investigation found that conversion meets RMS required warrants and as such, will be tabled at a future Ryde Traffic Committee Meeting for consideration</i>

ITEM 8 (continued)

Item	Issue Raised	Response
7	Inconsiderate parking practices by some motorists, blocking driveway access, parking too close to intersections	<i>Intersections will be signposted appropriately, with enhanced enforcement to be requested from Rangers</i>
8	TAFE students using up all on-street parking in Squire Street	<i>Parking utilisation will be reviewed with consideration of possible time restricted parking near Squire Street</i>
9	Vehicle size and type leading to unsafe environment on local roads	<i>Further investigation will be undertaken to monitor the vehicles utilising the streets within the study area with a report to the Ryde Traffic Committee likely in the first half of 2019</i>
10	Over development – no on street parking left	<i>Outside scope of this exercise</i>
11	Local streets being used as a rat run	<i>As with 9 above, further investigation to occur and a report to the Ryde Traffic Committee likely in the first half of 2019</i>
12	Traffic calming required on these local streets	<i>As with 9 above, further investigation to occur and a report to the Ryde Traffic Committee likely in the first half of 2019</i>
13	Thistle Street as a rat run is very dangerous from 7am to 6pm as students are picked up from OOSH and the childcare centre	<i>As with 9 above, further investigation to occur and a report to the Ryde Traffic Committee likely in the first half of 2019</i>
14	Cars (parents, construction workers etc) are turning into driveways (including the school driveways) during pickup/drop offs	<i>Council developing on line safety fact sheets for all road users. Rangers to monitor this issue.</i>
15	The school crossing on Gale Street is becoming more dangerous with parents simply stopping on the crossing to let children out when traffic is backed up	<i>Council's Law Enforcement team will be requested to target this unsafe practice</i>
16	Construction activity along Sutherland Street has resulted in parents forced to walk on road as constructions vehicles parked across driveway	<i>Council's Law Enforcement team will be requested to target this unsafe practice</i>

ITEM 8 (continued)

Item	Issue Raised	Response
17	The Bowden, Squire, Macpherson Street intersection needs a major upgrade	<i>Further investigation to occur and a report to the Ryde Traffic Committee likely in the first half of 2019</i>
18	Crossing Squire Street is becoming more dangerous especially with rat run cars. Can a crossing please be added	<i>Location does not meet RMS warrant for a zebra crossing, a pedestrian refuge may be warranted and will be investigated in first half of 2019</i>
19	Intersection of Gale Street/Constitution Road dangerous/congested	<i>Intersection geometry and sight distance requirements will be reviewed. Ensure statutory No Stopping distances are signposted appropriately at this intersection.</i>
20	Cars parked along Thistle Street make it very hard to drive along the street. I have had to reverse numerous times to allow a car through when turning off Belmore St into Thistle Street	<i>Statutory No Stopping restrictions at intersections have been reviewed with works instructions issued to address deficiencies. It is considered that this will address this issue.</i>
21	Belmore street need to be local traffic only, restricted to 3 tonne and 30 kph	<i>Council will work with RMS to determine the best way to reduce traffic impacts on the school on Belmore St, noting that construction in Meadowbank will be ongoing for some time</i>
22	Meadowbank Station congestion	<i>It is considered that the signalisation of Railway Parade and Constitution Road has alleviated traffic congestion in this area</i>
23	Developers should be required to provide a wide range of pedestrian facilities – overdevelopment	<i>Falls outside scope of this study, but the traffic section considers the need for these facilities when development applications are lodged</i>
24	Pedestrian overbridges required	<i>Limited opportunity to provide these facilities due to the significant cost implications. Other traffic facilities to be considered where required</i>

ITEM 8 (continued)

Item	Issue Raised	Response
25	Drivers parking their vehicles on either side of Rumble bars in Sutherland Street adjacent to Thorn and Gale Street entrances - thus causing great difficulty to pass easily either way	<i>Delineation of No Stopping zones will be implemented to help address this issue</i>
26	I have had frequent near misses at this intersection. Thorn St. needs a stop sign	<i>Further investigation to occur and a report to the Ryde Traffic Committee likely in the first half of 2019</i>

Investigations
Signage & Line Marking Audit

A signage and line marking audit was undertaken by TPE on Belmore Street, Thistle Street and Gale Street to identify deficiencies where primarily statutory No Stopping restrictions were either missing or not signposted appropriately. The line marking audit identified a number of locations where additional delineation is considered appropriate and where existing line marking needs to be upgraded. Where improvements are of a purely maintenance nature, associated works instructions are issued. Deficiencies associated with RMS works have been referred directly to that entity, with proposed new parking zones or extensions to No Stopping zones to be referred to the Ryde Local Traffic Committee for endorsement and subsequent resolution by Council.

The following issues were identified through this audit:

- Issue 1: RMS is responsible for the installation and maintenance of all urban speed limit and school zone delineation. This includes speed signage/ pavement patches/ and dragons teeth line marking. Audit revealed that many of these facilities are in a poor state of maintenance.
- Issue 2: Delineation at the children's crossing on Gale Street and Thistle Street does not comply with the required standard.
- Issue 3: There are two small part-time No Stopping zones on the Gale Street bend which allow parking outside school times. Permitting parking here is considered very unsafe due to nil approach sight distance to vehicles parked here, also does not comply with 3m rule. These zones will be made full time No Stopping zones.
- Issue 4: Given the reduced sight distance to the children's crossing on the bend in Gale Street, zig zag markings to be installed on both approaches.

ITEM 8 (continued)

- Issue 5: Request RMS to include the small section of Sutherland Street between Thistle Street and Gale Street into the existing 40kph school zone.
- Issue 6: The No Stopping distances used at the Children's Crossing in Thistle Street can be reduced as per TDT2002/12C *Stopping And Parking Restrictions At Intersections And Crossings*, i.e. 24m on approach and 15m on departure from the pedestrian crossing lines (PCL) or 18m from the stop line. It is noted that the PCL is not marked at this crossing.
- Issue 7: The No Stopping zones on Thistle Street at both Belmore Street and Sutherland Street are not signposted or in some cases not properly closed – parking zones that are not closed, cannot be enforced.
- Issue 8: The statutory No Stopping at Gale Street / Thorn Street / Sutherland Avenue needs to be clearly signposted.
- Issue 9: Consider converting the 1/4P time restricted parking on Thistle Street along the school frontage to time restricted No Parking. With the exception of the part time No Stopping restrictions associated with the Children's Crossing there are no other restrictions on Thistle Street.
- Issue 10: The School Zone sign on Thistle Street at Belmore Street should be accompanied by a 40kph pavement patch.
- Issue 11: The 40kph pavement patch and dragons teeth on Belmore Street, north of Constitution Road are missing. RMS has been contacted regarding this matter.
- Issue 12: The location of the children's crossing on the Gale Street bends needs to be re-examined, as its present location is not considered appropriate. Consider relocation of children's crossing further south on Gale Street opposite No: 5 Gale Street
- Issue 13: The pedestrian phase cycle at the mid-block pedestrian activated signals across Church Street just north of Wells Street is very short and doesn't accommodate the slower pace of either the aged or parents with children. RMS to be advised.
- Issue 14: Some motorists are already turning left from Constitution Road into Belmore Street before children have finished crossing the road. Red arrow protection required for the walk phase across Belmore Street. This is a matter for RMS to investigate.

ITEM 8 (continued)

Crash Analysis:

The roads surrounding Meadowbank Public School have been assessed using the July 2012 - June 2017 RMS crash dataset. This dataset is populated by reported accidents to NSW Police, and will not include any unreported accidents. It should be noted that 2012 – 2016 crash data is confirmed, with the 6 months of 2017 data still considered provisional. This analysis indicated that there has been only 1 reported crash located on a street with an active school frontage, with this injury crash located on Belmore Street at Thistle Street.

The crash occurred between a car and light truck at 10:45am on 28th April 2015 at the intersection of Thistle Street and Belmore Street. It involved a right turning vehicle on Thistle Street being struck by a southbound vehicle on Belmore Street. One person was injured in this crash.



ITEM 8 (continued)

Traffic and Pedestrian Volume Counts:

Currently there are two children's crossings associated with Meadowbank Public School, one on Thistle Street and the other on Gale Street. The local community has requested whether these could be upgraded to zebra crossings as it is felt that the current children's crossings, in particular the crossing on Gale Street does not offer a level of safety that parents are comfortable with. It should be noted that there have been no recorded crashes associated with pedestrians on any of the streets that have a school frontage.

Given that any proposed new pedestrian crossings would be used primarily by school children, the reduced warrant requirement can be used to determine if the locations meet the necessary traffic and pedestrian volume numbers. Counts were undertaken immediately before and after school as follows: noting that the warrant is for a minimum of 30 pedestrians and 200 vehicles.

Street	Time Period	Pedestrian Volume/Hour	Traffic Volume/Hour
Thistle Street	8.00am-9.00am	355	338
	2:30pm-3:30pm	275	450
Gale Street	8.00am-9.00am	300	270
	2:30pm-3:30pm	280	345

The results indicate that both locations meet the reduced warrant for conversion of the existing children's crossings to full time pedestrian (zebra) crossings. The statutory No Stopping restrictions associated with the existing children's crossings only operate between 8:00-9:30am & 2:30-4:00pm Mon-Fri, with zebra crossings however these operate at all times.

The above conversion would result in the local community losing on-street parking outside of school hours, thus consultation will be required as part of any proposal to the Ryde Traffic Committee seeking endorsement for conversion of the children's crossings to zebra crossings

Proposed Actions

Enforcement

Feedback from residents and school community indicate that some parents and carers continue to undertake unsafe practices despite being regularly informed of the penalties and risks. Therefore, Council's new dedicated School Enforcement Rangers will be requested to undertake additional patrols of Meadowbank Public School throughout the school year. In particular, they will be requested to target individuals who are undertaking the following illegal practices:

ITEM 8 (continued)

- blocking resident driveways
- double parking
- parking in No Stopping zones or within 3m of double barrier lines
- dropping off children within the Children Crossing zone

Education

Education is regularly delivered to parents and carers by the Department of Education's Road Safety Officers to highlight the risks and consequences associated with dangerous driving and parking practices on roads in and around schools. Council's Road Safety Officer is currently working with the Department of Education Road Safety Officers to target joint programs to parents and children.

Each year Council distributes updated fact sheets to schools on various road safety topics which are then distributed through the school to parents and carers. Council will also continue to provide road safety signage and resources to schools and from 2019 will be developing and distributing a quarterly road safety newsletter in different languages to all primary schools as an additional reminder of safe practices, road rules and penalties.

Proposed Short-Term Works

- All signage and line marking deficiencies that falls under RMS jurisdiction to be reported to that entity for its investigation.
- Request for pedestrian red arrow protection at traffic signals of Belmore Street with Junction Road and Constitution Road to be provided via RMS.
- Phase timing at mid-block pedestrian activated signals on Church Street near Wells Avenue to be modified to accommodate vulnerable pedestrians via RMS.
- Address deficiencies in statutory No Stopping signage at all intersections.
- Give way signage and line marking to be installed where Thistle Street intersects with Sutherland Avenue and Belmore Street.
- Intersection of Thorn Street and Sutherland Avenue to be considered for a Stop treatment with extended No Stopping zones in Sutherland Avenue.
- Extension of the *Kiss and Drop* zone in Thistle Street.
- Proposed *Kiss and Drop* zone on Belmore Street.

Proposed Medium-Term Works:

- Conversion of children's crossing in Gale Street to zebra crossing.
- Conversion of children's crossing in Thistle Street to a raised pedestrian crossing.

ITEM 8 (continued)

- Kerb ramps at all intersections on main routes to school to be upgraded to ensure compliance with Council's and RMS standards.
- Review footpaths along major desire routes to/from Meadowbank Public School.
- Review of street lighting along pedestrian desire routes.

Community Engagement

Recommendations that require the approval of the Ryde Traffic Committee will, as part of the associated report, contain results of consultation with the local community and school if directly impacted.

Where changes are necessitated to ensure compliance with NSW Road Rules, only directly impacted residents will be advised about minor works to be undertaken i.e. statutory No Stopping restrictions at intersections, pedestrian facilities or signposting of bus zones. While the opinions of residents will be considered in all proposals, it should be noted that road safety will be of paramount importance in all cases.

Funding

The maintenance of signage and line marking and provision of associated new minor delineation works is generally catered for through the annual Block Grant that Council receives each year from Roads and Maritime Services.

New works such as enhanced street lighting / provision of traffic calming devices / pedestrian refuges or enhanced pedestrian crossings all must be funded by Council directly or through funding submissions to the Federal or State Government via road safety programs. This will occur following the staff investigation in the first half of 2019.


Relocation of Meadowbank Public School


The Premier, Gladys Berejiklian announced in June 2018, that a Meadowbank Education Precinct was being established which would see Marsden High School and Meadowbank Public School relocated to the redeveloped Meadowbank TAFE site. The proposed education precinct is scheduled to open in 2021 with the existing school sites to be turned into a sporting facility and public open space. The fact that Meadowbank Public School will be relocated from its current site has been factored into the proposed short and medium term engineering treatments proposed for the school. Confirmation of when the primary school is to be relocated to the new site will determine which of the medium term recommendations are actioned.


ITEM 8 (continued)

ATTACHMENT 1

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**Traffic and Safety Review of Meadowbank
Public School – May 2018**



Prepared for

CITY OF RYDE COUNCIL

By

TPE Consulting Pty Ltd

ITEM 8 (continued)

ATTACHMENT 1



Report Documentation Control

<i>Title</i>	Traffic and Safety Review of Meadowbank Public School, North Ryde
<i>Date</i>	31 May 2018
<i>Author(s)</i>	D.J. Drozd & C.M. Bailey
<i>Client</i>	Mrs Lisa Pears – City of Ryde Council
<i>Job No.</i>	201710
<i>Disclaimer</i>	This report is believed to be true and correct at the time of writing. It is based on the information and data provided by the client and other relevant organisations during preparation. TPE Consulting Pty Ltd does not accept any contractual, tortious or other form of liability for any consequences arising from its use. People using the information in the report should apply and rely on their own skill and judgement to a particular issue they are considering.

ITEM 8 (continued)

ATTACHMENT 1



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ATTACHMENT 1



1. Executive Summary

TPE (Traffic, Planning and Environmental) Consulting has been commissioned by City of Ryde Council to undertake a Traffic and Road Safety Assessment of the current Meadowbank Public School site (Thistle Street, Ryde). This report focuses on providing Council with an accurate representation of current parking and traffic patterns around the school site. Furthermore, the report seeks to address the issues raised by City of Ryde Council in its Works and Community Committee Report No. 7/17, dated Tuesday 17 October 2017.

In undertaking the traffic and parking review TPE Consulting has:

- Conducted preliminary site visits to identify any immediate problems by way of a signage and line marking audit;
- Conducted an analysis of consultation undertaken with families and local residents to identify any consistent traffic issues around the school.
- Monitored the usage of the children's crossings in the afternoon school peak regarding current behaviours and patterns.

The findings of the report conclude that current children's crossings on Thistle Street and Gale Street are not operating as efficiently as possible, however that the general visibility of pedestrians at both locations could generally be improved as well as accessibility within the school precinct. Therefore, the report concludes that some remedial works can be undertaken to reduce the impact on the network, and improve overall safety conditions at the site.

ITEM 8 (continued)

ATTACHMENT 1



2. EXISTING CONDITIONS

2.1 Site Location

Meadowbank Public School is located on Thistle Street, Ryde, however also shares school frontages with Belmore Street and Gale Street.

The area surrounding the school consists of well-established housing stock with educational and operational facilities in the precinct. The road network is primarily a grid-system formation with road widths varying between 9m (local) and 12m for collector roads. There are currently 1/4P timed parking restrictions surrounding the school, however, these are for “8-9:30am & 2:30-4pm School Days”. There is the presence of Kiss and Ride zones on Thistle Street at the front entrance of the school and Gale Street at the rear entrance of the school.

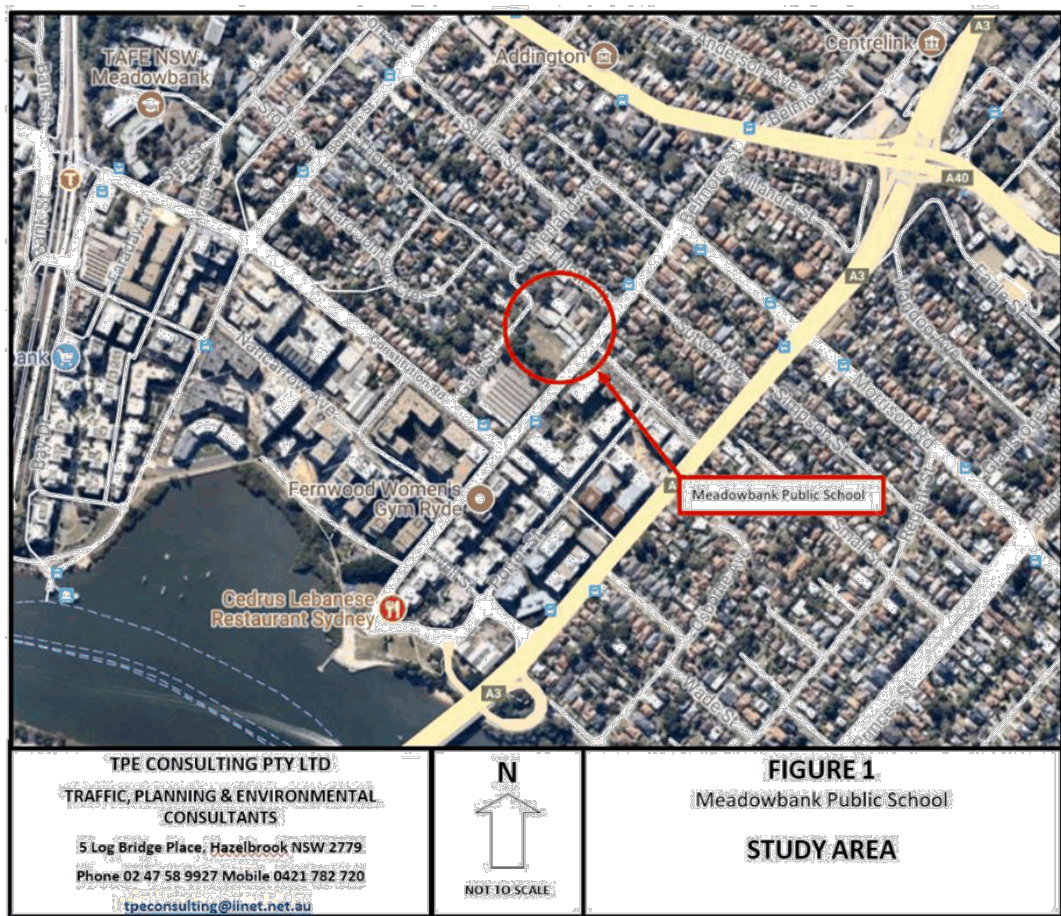
At the rear of Meadowbank Public School is the City of Ryde Operational Centre, that fronts Constitution Road and a nearby new high density developments where both result in impacts on the parking and traffic movements in the streets surrounding the school.

Meadowbank TAFE NSW is located just off Constitution Road, a main thoroughfare for the area, and while not impacting on parking around the school, it is a possible contributor to the traffic movements in the area.

It is also reasonable to note that there is a nearby park located 600m south of the school on Belmore Road that may be considered a pedestrian desire line within the area.

ITEM 8 (continued)

ATTACHMENT 1



ITEM 8 (continued)**ATTACHMENT 1****2.2 General Description and Background****2.2.1 Background**

TPE Consulting understands that according to the Works and Community Committee Report No. 7/17, dated Tuesday 17 October 2017, it was recommended that City of Ryde Council adopt a schedule to investigate traffic and parking issues at schools in the Local Government Area, to better manage the resources available, undertake more in-depth investigations, budget infrastructure solutions and ultimately, provide better outcomes for the community.

The report discusses the current typical response to school traffic and road safety needs as being reactive and implementing measures that provide some short-term improvement. The report also notes that the 28 schools in the local government area require a more thorough and holistic investigation of current and future needs, with provision of solutions involving education programs, engineering treatments and regular enforcement. Whilst concerns around schools currently receive a higher priority than all other investigations, per the report attachment, it has been noted that each of the schools require more attention than previously.

Education programs are continuously being refined and focus largely on changing the behaviour of parents and drivers in and around schools, delivered by the Road Safety Officer in partnership with other organisations, including Roads and Maritime Services (RMS).

The present report further identifies the core issue around schools to be identified including the drop-off/pick-up area operation (Kiss & Rides zones) and the resources required to increase awareness of road safety and road rules related to these areas.

ITEM 8 (continued)

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2.2.2 General Description of Road Environment

Belmore Street and Constitution Road are local collector roads under the care and maintenance of City of Ryde Council. Belmore Street is a 12m wide, largely residential road, that runs in a north-south direction and partially bounds Meadowbank Public School and Council's Operation Centre. Belmore Street is a central connection point that assists vehicles in the precinct to proceed towards both Victoria Road to the north and the waterfront to the south. The intersections of Belmore Street with Junction Road and Morrison Road, provide core accesses onto Church Street in the east.

Constitution Road is a 12.5m wide, largely residential road that, runs in a mostly east-west direction that also partially bounds Council's Operations Centre and supports an industrial area, high and low density residential areas. Constitution Road directly connects a residential area with the railway line as well as crosses it in the west and provides a connection to Church Street via Belmore Street in the east.

In addition to these two local collector roads are two local roads bounding the school and one further within close proximity. The main entrance to Meadowbank Public School is located on Thistle Street, a 9m wide low density residential road. Thistle Street joins with Belmore Street at an uncontrolled intersection to the east and with Sutherland Avenue to the west. There is currently an at grade children's crossing on Thistle Street at the entrance to the main school gate, however, there is currently no kerb ramp for accessibility on the school side and no dedicated kerb ramp opposite the school due to grade. Of particular note however is that there is currently no pedestrian crossing lines present at either his children's crossing or the one located on Gale Street, mentioned below. Refer to Figure 3 for the current conditions surrounding the children's crossing on Thistle Street.

The rear entrance to Meadowbank Public School is located on Gale Street, a 9m low density residential street. Gale Street accounts for the side boundary of both Meadowbank Public School and Council's Operational Centre, connecting with Constitution Road at an uncontrolled intersection to the south. This road also has an at-grade children's crossing, with a series of sharp turns immediately north, that doesn't possess the required timed "No Stopping" restrictions for school times on school days required for such a crossing, resultant in decreasing already diminished sight distances. Refer to Figure 4 for a sample of cars parked adjacent to the current children's crossing on Gale Street.

Sutherland Avenue is a 10m wide local residential street that connects both Gale Street to the south and Thistle Street to the north before continuing on to other residential streets further north. Sutherland Avenue, where it intersections with Thistle Street, Gale Street and Squire Street to the north, currently has rumble bars installed to assist in delineating the intersection and reduce corner-cutting.

It has been identified through observation and community consultation that vehicles may utilised this area for rat-running in order to avoid the largely busy intersection of Victoria Road and Church Street north of the precinct. The route that appears to be taken is from Church Street travelling north and onto Junction Street, Belmore Street, Thistle Street, Sutherland Avenue, Squire Street and Bowden Street, occurring at most times of the day including school drop off and pick up times.

ITEM 8 (continued)

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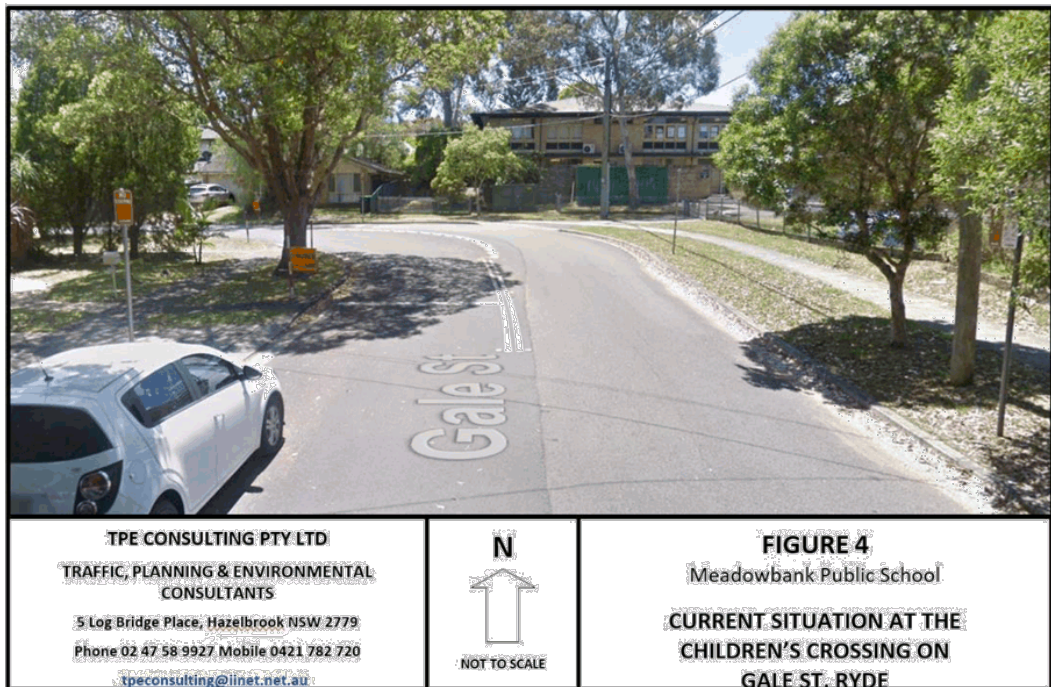
ITEM 8 (continued)

ATTACHMENT 1



ITEM 8 (continued)

ATTACHMENT 1



ITEM 8 (continued)

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2.2.3 Accident Analysis

The roads surrounding Meadowbank Public School have been assessed using the July 2012 - June 2017 RMS dataset, with a total of 1 direct crashes occurring along or in the vicinity of the school frontage. Areas where school children walk and are vulnerable to vehicle movements have been considered in this regard. It was found that 1 casualty accident occurred, with this being a 'left far' intersection crash at the intersection of Belmore Street and Thistle Street. Refer to Figure 5 for Crash Diagram.

RMS 2012j-2017j Accident Dataset

DEGREE	DATE	TIME	STREET	DISTANC	DIRECTI	ROAD	SUBURB	RUM
Injury	20150428	1045	BELMORE ST	0	0	THISTLE ST	RYDE	11

Whilst not directly on the school frontage, there were additional crashes that have occurred at the nearby intersection of Belmore Street and Constitution Road, Ryde. An analysis revealed that there were four accidents in total including an 'off carriageway to left on right bend' tow away crash that occurred at the intersection and may indicate the vehicle was taking the turn too quickly, and an 'other opposing' towaway crash that also occurred at the intersection.

The final two crashes that are recorded are 'left off carriageway into object/parked vehicle' tow away and injury crashes that occurred 15m and 25m north of the intersection respectively.

RMS 2012j-2017j Accident Dataset

DEGREE	DATE	TIME	STREET	DISTANC	DIRECTI	ROAD	SUBURB	RUM
Tow away	20140409	1620	BELMORE ST	15	1	CONSTITUTION RD	RYDE	71
Injury	20140725	1050	BELMORE ST	25	1	CONSTITUTION RD	RYDE	71
Tow away	20151014	1215	BELMORE ST	0	0	CONSTITUTION RD	RYDE	29
Tow away	20170321	1952	BELMORE ST	0	0	CONSTITUTION RD	RYDE	81

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3. Site Observations

A site inspection was undertaken during the afternoon peak on 4 May 2018 to ascertain the requirement for children’s crossings adjacent to Meadowbank Public School on Gale Street and Thistle Street, Ryde, as well as to determine whether the current measures surrounding the school were effective with regard to current traffic movements and parking availability around the school. Areas of focus included the:

- children’s crossings on Gale Street and Thistle Street respectively
- current Kiss & Ride zones
- traffic movements in the area, particularly in relation to the children’s crossings; and
- operation of the surrounding parking restrictions

Site observations for Gale Street and Thistle Street children’s crossings and surrounds are noted in the following sections.

3.1 Gale Street Observations

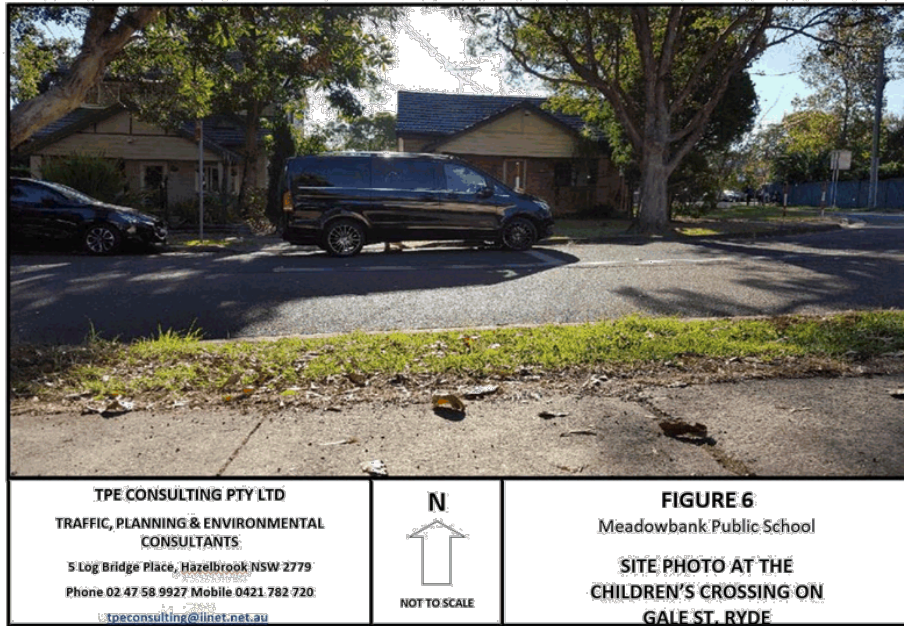
A Pedestrian and Vehicular Audit was conducted at the children’s crossing on Gale Street, Ryde. The audit revealed that there were 67 pedestrians that crossed at the existing crossing and 152 vehicles that passed through the existing crossing in the same period of one hour in the afternoon peak. This addresses the minimum requirements for a children’s crossing of 20 students and 50 vehicles in each direction in the period of an hour. It was noted that the children’s crossing flags were put up at the crossing outside of school zone times.

It was noted that there is not a sufficient provision of “No Stopping” restrictions on Gale Street on the western kerb line on approach to the children’s crossing. This was particularly highlighted when a vehicle stopped in front of the closest driveway and within the current “No Stopping” restrictions for multiple minutes, restricting site distances and access to the crossing. Refer to Figure 6 for an image of where the vehicle was stopped.

The Kiss and Ride zone to the south of the children’s crossing was observed to be underutilized, though it was used appropriately. The zone has space for 3 vehicles to be stopped at any one time, however it was not completely filled once during the afternoon peak. Commonly, up to 2 vehicles were stopped at any one time and change over was a fluid process. These patterns indicate that there may be scope to scale the Kiss and Ride zone down, however, in conjunction with the current operation of nearby restricted parking areas, the Kiss and Ride zone appears to be sufficient.

ITEM 8 (continued)

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3.2 Thistle Street Observations

A Pedestrian and Vehicular Audit was also conducted at the children’s crossing on Thistle Street, Ryde. The audit revealed that there were 99 pedestrians that crossed at the existing crossing and 209 vehicles that passed through the existing crossing in the same period of one hour in the afternoon peak. This addresses the minimum requirements for a children’s crossing of 20 students and 50 vehicles in each direction in the period of an hour. Additionally, the requirements for a reduced warrant pedestrian crossing have been met and there is the potential for a more permanent device to be considered for installation. It was also noted that the children’s crossing flags were put up at the crossing outside of school zone times.

The existing Kiss and Ride zone was mostly underutilized and wasn’t used to full capacity. The space is long enough for 2 vehicles to stop and it was noted that cars were stopped at this particular zone for well over 5 minutes. When these cars moved on, there were no additional vehicles to take their place, nor was there a line up or queuing at any time during the site inspection. Overall, a total of 3 cars used the Kiss and Ride zone on Thistle Street and thus there is scope to remove or retain the current parking restrictions on Thistle Street, however, there is no demand for an increased zone.

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4. Consultation

A Walkability Audit was conducted for the students and families of Meadowbank Public School to ascertain the current pedestrian infrastructure and accessibility in the school precinct and promote active transport in the area. Combined with a series of consultation responses received from the residents in the local area, a series of concerns were raised, some of which have been directly addressed on site through the use of parking restrictions.

Primary concerns that were raised include the general accessibility surrounds the school and the apparent lack of dedicated kerb ramp facilities to support families with prams and the like. Furthermore, the request for a footpath on Porter Street to complete the missing link was an apparent and direct request submitted by more than one constituent.

Additional concerns raised in the responses to consultation letters included the visibility of the children's crossing on Gale Street and minimal opportunities for pedestrians to cross Gale Street safely when arriving or departing from the school.

5. Proposed Remedial Measures

Remedial Measures including Signs and Line Marking Audit

The school site has been inspected and audited by TPE Consulting Pty Ltd with the results as follows:

- Consider the provision of kerb ramps at key access points for the school. Possible locations included crossing points for Sutherland Avenue at Thorn Street, Thistle Street, and Squire Street. An additional location is across Thorn Street at the intersection with Sutherland Avenue.
- Provide timed "No Stopping 8-9:30am & 2:30-4pm School Days" as required adjacent to the children's crossing on Gale Street.
- Replace current non-standard timed "No Stopping 8:30-9:30am & 3-4pm" restrictions for school days on Thistle Street opposite the school with "No Stopping 8-9:30am & 2:30-4pm School Days" signage. Refer to Figure 7 for current restrictions on Thistle Street, opposite Meadowbank Public School.
- Consideration for the provision of any 'missing link' footpaths in the school precinct.
- Replace the "No Stopping" restrictions for school times on school days on Gale Street, near Sutherland Avenue with full-time "No Stopping" restrictions.
- Consider the provision of a raised combined crossings on Thistle Street, which will formalise the requirement for vehicles to give way to pedestrians and increase visibility. Minimum requirements for a reduced warrants zebra crossing have been met during the afternoon peak.



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- Consider the relocation of the children's crossing on Thistle Street to enable better overall accessibility. Possible location includes moving the crossing east, adjacent to the driveway for property number 1A.
- Consider the relocation of the children's crossing on Gale Street northwest between the Kerb Inlet Pit (KIP) and driveway. Will require relocation of 40km/h patch in advance of crossing.
- Consider additional advanced warning signage on Gale Street, south of Sutherland Avenue, for the upcoming bends in the road. It was noted that there is existing advanced warning signage for the children's crossing, however, this signage was located on the bend and partially hidden by overhanging branches.
- Consider contacting RMS regarding the pedestrian phasing for the traffic lights at the intersection of Belmore Street and Constitution Road, and Belmore Street and Junction Street, where vehicle movements may be restricted until pedestrians have completed their path of travel.
- Consider that the length of "No Stopping" restrictions at the crossing on Thistle Street be reduced and that pedestrian crossing lines be provided for both crossings in line with RMS Technical Direction TDT2002/12C.
- Consider the provision of flush perimeter treatments at the intersections of Belmore Street and Thistle Street, and Thistle Street and Sutherland Avenue in line with Technical Direction TDT 2001/4b. This will particularly assist in addressing the current crash history at the intersection of Belmore Street and Thistle Street by creating a gateway effect into the school precinct. The provision of these treatments will bookend the site and encourage drivers to be aware that they are entering a more focussed pedestrian area, providing additional awareness for the pedestrians in the precinct.
- Provide zig zag line marking on approaches to the children's crossing on Gale Street.

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6. Remedial Measures – Short and Medium Term

The proposed remedial measures for the school frontages are considered below and sorted into short term and immediate measures, as well as medium term measures;

Timeframe	Action	Responsibility
Short Term	<ul style="list-style-type: none"> • Replace current non-standard timed “No Stopping” restrictions for school days on Thistle Street opposite the school with “No Stopping 8-9:30am & 2:30-4pm School Days” signage. • Replace the part-time “No Stopping” restrictions for school times on school days on Gale Street, near Sutherland Avenue at the bend, with full-time “No Stopping” restrictions. • Provide kerb ramps at key access points for the school. Particularly across Sutherland Avenue and Thorn Street. • Consider the relocation of the children’s crossings on both Thistle Street and Gale Street to enable better overall accessibility and safety. Installation in line with TDT 2002/12C. Provide lead in zig zag line marking on both approaches and relocate 40km/h patches on Gale Street. Replace line marking as appropriate. Location include moving the Thistle Street crossing east, adjacent to the driveway for property number 1A, and the Gale Street crossing northwest between the Kerb Inlet Pit (KIP) and driveway. • Consider additional advanced warning signage on Gale Street, south of Sutherland Avenue, for the upcoming bends in the road. • Contact RMS regarding the pedestrian phasing for the traffic lights at the intersections of Belmore Street and Constitution, and Belmore Street and Junction Street. Request full right arrow protection across Belmore Street. • Provide “No Stopping” restrictions and provide pedestrian crossing lines at both crossings in line with RMS Technical Direction TDT2002/12C. 	<ul style="list-style-type: none"> • Council’s Local Traffic Committee • Council’s Local Traffic Committee • Council • Council’s Local Traffic Committee • Council’s Local Traffic Committee • Council and Roads and Maritime Services (RMS) • Council’s Local Traffic Committee

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Medium Term	<ul style="list-style-type: none"> • Consideration for the provision of any ‘missing link’ footpaths in the school precinct. • Consider the provision of raised combined crossing on Thistle Street, which will formalise the requirement for vehicles to give way to pedestrians and increase visibility. • Consider the provision of flush perimeter treatments at the intersections of Belmore Street and Thistle Street, and Thistle Street and Sutherland Avenue in line with Technical Direction TDT 2001/4b. 	<ul style="list-style-type: none"> • Council • Council’s Local Traffic Committee • Council’s Local Traffic Committee
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6. Recommendations

This report concludes that some immediate, and general maintenance works are required. These include:

- Ensuring that the current Children’s Crossings located on Thistle Street and Gale Street are completely furnished with appropriate signage and line marking per RMS Technical Direction TDT2002/12C. Provision of lead in zig zag line marking to assist drivers awareness and lower speeds in vicinity of the crossings.
- Updating and replacing current and insufficient “No Stopping” restrictions on Thistle Street and Gale Street as required.
- Considering the relocation of the current children’s crossings on Thistle Street and Gale Street to improve the general accessibility, safety and visibility for pedestrians in the vicinity.
- The provision of additional kerb ramps to assist with generally accessibility to the site.

This report also concludes that there is further action that can be undertaken that would assist in facilitating a safe and efficient traffic environment. These medium term solutions include:

- Provision of footpaths in the precinct to encourage active transport measures for students and families, assisting in relieving pressure on the traffic and parking network.
- Considering the provision of raised combined crossing on Thistle Street for increased pedestrian visibility and to also act as a traffic calming device.
- Considering the provision of flush perimeter treatments on Thistle Street at the intersections with Belmore Street and Sutherland Avenue.

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7. Conclusion

This report concludes that via the implementation of a number of low-medium cost solutions, a number of valid improvements can be made to traffic and parking conditions around Meadowbank Public School.

With the implementation of the proposed amelioration measures outlined in the report recommendations, the following goals can be achieved;

- A reduction in current motor vehicle and pedestrian accident trends and improved pedestrian and school safety and amenity in the locality;
- An efficiency and amenity gain with regard to existing traffic control facilities on the adjacent local road network;
- An improvement to road and carparking capacity where possible and provision of safe pedestrian linkages;
- The accommodation of the needs of stakeholders including the community; and cyclists as on road users.

TPE Consulting Pty Ltd has also progressed to a sequence of concept drawings, for a number of low-medium cost solutions, in order to realise improvements to traffic and parking conditions around Meadowbank Public School. This report should be read in conjunction with drawing number 77018 showing concept plans for flush perimeter treatments on Thistle Street at the intersections of Belmore Street and Sutherland Avenue, and drawing number 77218 showing concept plans for proposed children's crossing treatment on Thistle Street and Gale Street.

ITEM 8 (continued)

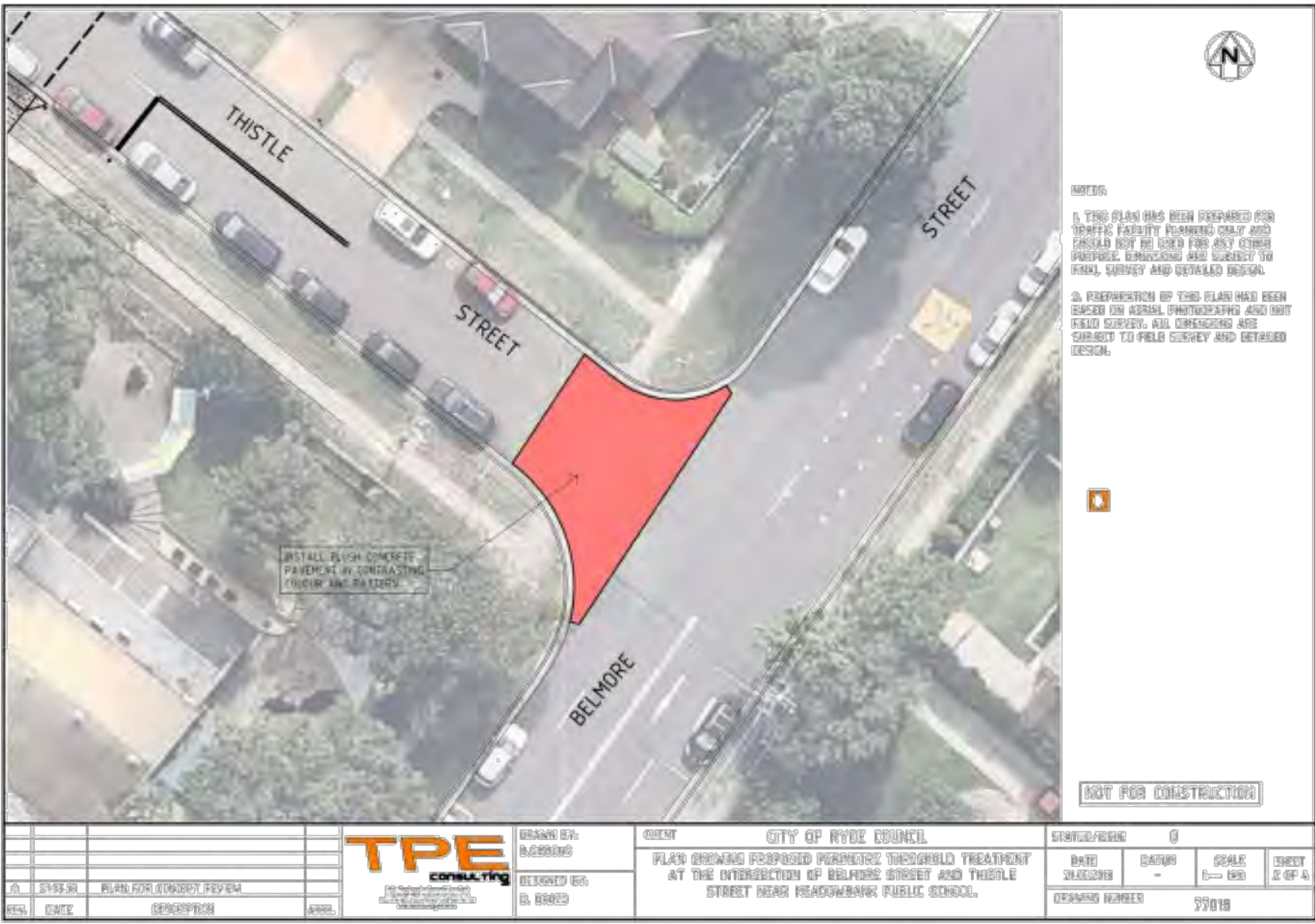
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NO.	DATE	DESCRIPTION	BY
1	25/05/18	PLAN FOR COUNCIL REVIEW	
DESIGN BY		CLIENT	
B. BROWN		CITY OF RYDE COUNCIL	
DESIGNED BY		PLAN SHOWS PROPOSED PERMITS THROUGH TREATMENT	
B. BROWN		AT THE INTERSECTION OF SUTHERLAND AVENUE AND THISTLE	
		STREET BEAR HEADWATER PUBLIC SCHOOL.	
STATUS/ISSUE		DATE	SCALE
0		25/05/18	1:100
DRAWING NUMBER		39018	

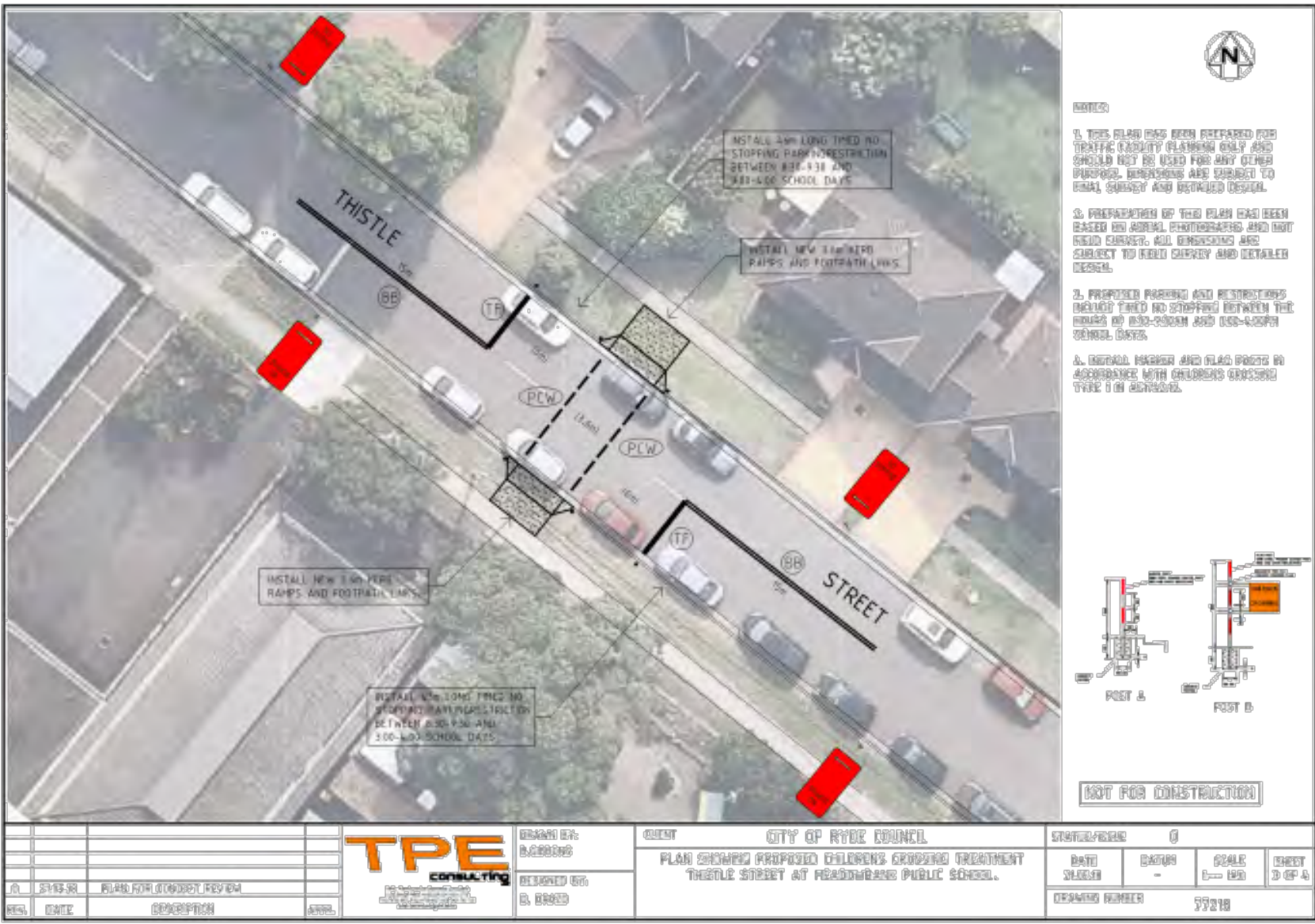
ITEM 8 (continued)

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- NOTES**
1. THIS PLAN HAS BEEN PREPARED FOR TRAFFIC CLOUDY PLANNING ONLY AND SHOULD NOT BE USED FOR ANY OTHER PURPOSE. DIMENSIONS ARE SUBJECT TO FINAL SURVEY AND DETAILING DESIGN.
 2. PREPARATION OF THIS PLAN HAS BEEN BASED ON AERIAL PHOTOGRAPHS AND NOT FIELD SURVEY. ALL DIMENSIONS ARE SUBJECT TO FIELD SURVEY AND DETAILING DESIGN.
 3. PROPOSED PARKING AND RESTRICTIONS BEHIND TINED NO STOPPING BETWEEN THE BOUNDS OF 8:30-9:30AM AND 3:00-4:00PM SCHOOL DAYS.
 4. DETAIL MARKER AND FLAG POSTS IN ACCORDANCE WITH CHILDREN'S CROSSING TYPE 1 IN SCHOOL.

NO.	DATE	DESCRIPTION	APPROVED		DESIGN BY: B. BRADBURY	CLIENT CITY OF RYDE COUNCIL PLAN SHOWING PROPOSED CHILDREN'S CROSSING TREATMENT THISTLE STREET AT REDWOOD PUBLIC SCHOOL.	STATUS/FORM	0	DATE SHEET	DATE DRAWN	SCALE 1:100	SHEET 3 OF 4
DESIGNED BY: B. BRADBURY	DRAWING NUMBER		37218									

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DESIGN BY: B. BOON			CLIENT CITY OF RYDE COUNCIL		STATUS/REFNO 0
DESIGNED BY: B. BOON			PLAN SHOWING PROPOSED CHILDREN'S CROSSING TREATMENT GALE STREET (SOUTH OF THORN STREET), NEAR MEADOWBANK PUBLIC SCHOOL.		DATE SLD/20
REV.	DATE	DESCRIPTION	SCALE 1:100	SHEET 4 OF 4	
			DRAWING NUMBER 77218		