

## **Disability Inclusion Action Plan Working Group**

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#### **1. Background:**

The Disability Inclusion Action Plan (DIAP) outlines the practical steps NSW Government agencies and local councils have put in place to break down barriers and promote access to services, information and employment and promote the rights of people with disability.

The Disability Inclusion Act 2014 (DIA) mandated the development of the Disability Inclusion Plan and disability inclusion action planning across NSW Government and local councils. The Act enshrines the principles of inclusion in legislation and holds government accountable to making real change in this area.

#### **The primary role of the Disability Inclusion Action Plan Working Group is to:**

Provide advice to Council on the development of the new four-year Disability Inclusion Action Plan 2022-2026 that increases awareness, access and inclusion in the community. The Disability Inclusion Action plan will focus on key area's:

- Developing positive community attitudes and behaviours: introducing measures to support positive and inclusive attitudes and behaviours towards people with a disability in the community.
- Creating liveable communities: universal housing design, access to transport, community recreation, council policies and social engagement.
- Supporting access to meaningful employment: reducing barriers that people with disability face at all stages of employment.

## **2.Responsibilities**

The Working Group is responsible for providing advice and recommendations throughout the planning process, in addition to planned public consultation. Working group members will:

- Provide input, advice and feedback on the development of the DIAP
- Identify issues and raise matters of concern as they arise
- Share approved project information with the community

## **3. Working Group membership**

Membership of the Disability Inclusion Action Plan Working Group comprises of a minimum of six (6) and maximum of ten (10) members made up of:

- No less than three (3) persons living with a disability.
- No less than three (3) people caring for someone with a disability, service providers, community members, people who have specialist knowledge or interest in disability issues.

EOI to join the Working group will be advertised in at least one local newspaper, on Council's website and in the Mayoral Column. Nominations are to be submitted by completing the expression of Interest form in writing or online. Membership will be confirmed after the assessment of all applications.

### **Community representatives shall be:**

- People who reside, work or visit the Ryde Local Government Area who have a disability or have demonstrated commitment to access and inclusion for people living with a disability.
- Persons with specialist knowledge, skills and experience relevant to disability, access and inclusion issues; e.g. community members with a lived experience of disability, carers, engineers, architects, occupational therapists and service providers.

### **Term of Membership to Working Group:**

Working Group members shall be appointed for three meetings:

1. Summary of planning for the new DIAP, survey preparation, issues and priorities
2. Feedback on community consultation
3. Feedback on the draft DIAP

### **Quorum**

As the Working Group is consultative only, no quorum is required. However, the facilitator shall use his/her discretion to determine if any item on the agenda should be deferred to a future meeting if it is considered there are insufficient people at the meeting.

## **4. Meetings**

A City of Ryde staff member is responsible for coordinating the meetings, and the preparation of agendas, presentations, invitations and minutes for the Working Group.

Representative from City of Ryde Community Services will convene the meeting, provide professional advice and administrative support.

### **Meeting Schedule and procedures**

The Working Group will meet three times during the consulting period. Each meeting will be up to 1.5 hours long and held at the City of Ryde venue, online or via email.

The Agenda and meeting papers shall be circulated to Working Group members at least 3 days prior to meeting.

### **5. Communications and Reporting**

The agendas and minutes of the Working Group shall be stored as a permanent record of Council, as determined by the General Manager.

The minutes of each meeting shall be circulated to all Working Group members as soon as practicable. Any questions by members regarding the minutes are to be referred immediately to the facilitator and if any error in the minutes is confirmed, the facilitator shall arrange to make the appropriate changes.