

Meeting Date: Tuesday 12 December 2023
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde and Online
Time: 6.00pm

Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.

Statement of Ethical Obligations

Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the Local Government Act 1993 and their obligation under Council's Code of Conduct to disclose and appropriately manage Conflicts of Interest.

NOTICE OF BUSINESS

Item	Page
MAYORAL MINUTES	
MM21/23 EXCELLENCE IN MULTICULTURAL SERVICES AWARD - Mayor, Councillor Sarkis Yedelian OAM.....	1
MM22/23 COMMUNITY IMPROVEMENT DISTRICT PILOT PROGRAM - GRANT FUNDING - Mayor, Councillor Sarkis Yedelian OAM.....	2
MM23/23 CALL FOR REVERSAL OF CUTS TO ESSENTIAL INFRASTRUCTURE PROJECTS - Mayor, Councillor Sarkis Yedelian OAM.....	4
MM24/23 PASSING OF JOHN SCHANZ – Mayor, Councillor Sarkis Yedelian OAM.....	6
COUNCIL REPORTS	
1 ITEMS PUT WITHOUT DEBATE	7
2 CONFIRMATION OF MINUTES - Council Meeting held on 28 November 2023.....	8
3 2023-2024 CHRISTMAS/NEW YEAR ARRANGEMENTS FOR THE CHIEF EXECUTIVE OFFICER	54
4 CONFLICT OF INTEREST POLICY.....	56
5 DEFIBRILLATORS AT COUNCIL SPORTSGROUNDS	81
6 REPLACING FAST GROWING TURF ON NATURE STRIPS WITH SLOW, LOW GROWING NATIVE SHRUBS.....	87
7 INSTALLATION OF SEATING AROUND LARDELLI PARK POND.....	92
8 ADOPTION OF FIELD OF MARS RESERVE PLAN OF MANAGEMENT AND LAND CATEGORISATIONS.....	99
9 EXTENSION OF LIBRARY OPENING TIMES FOR STUDENTS	113
10 EXTENDING HOURS OF OPERATION IN RYDE LIBRARIES DURING DAYS OF EXTREME TEMPERATURES.....	121
11 BOOK/SERVICES FOR LACHLAN'S LINE AND NORTH RYDE METRO STATION PRECINCT	130
12 LOCAL HERITAGE ASSISTANCE FUND - PROPOSED ALLOCATION OF FUNDS FOR JUNE TO SEPTEMBER 2023.....	149
13 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - NOVEMBER 2023.....	160

Meeting Date: Tuesday 12 December 2023
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde and Online
Time: 6.00pm

NOTICE OF BUSINESS (CONTINUED)

Item	Page
INFORMATION REPORTS	
14 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 30 NOVEMBER 2023.....	201
15 REPORT FOR THE INFORMATION OF COUNCIL - ANNUAL REPORT ON CODE OF CONDUCT COMPLAINT STATISTICS FOR THE PERIOD 1 SEPTEMBER 2022 TO 31 AUGUST 2023.....	210
PRECIS OF CORRESPONDENCE	
1 RESPONSE FROM MINISTER SCULLY - STREET ADDRESS ALLOCATIONS	217
2 LETTER FROM MINISTER SCULLY - MACQUARIE PARK INNOVATION PRECINCT (MPIP) REZONING.....	220
NOTICES OF MOTION	
1 FENCING AT MORRISON BAY PARK, PUTNEY - Councillor Roy Maggio	223
2 INSTALLATION OF SHADE SAILS AT DENISTONE PARK - Councillor Roy Maggio	223
3 BIKE REPAIR STATIONS - Councillor Roy Maggio.....	224
NOTICE OF RESCISSION	
1 NOTICE OF RESCISSION: ITEM 3 - RYDE CENTRAL AND OTHER MAJOR PROJECTS FINANCIAL IMPLICATIONS - Councillor Bernard Purcell, Councillor Penny Pedersen, Councillor Katie O'Reilly.....	225

MAYORAL MINUTES

MM21/23 EXCELLENCE IN MULTICULTURAL SERVICES AWARD - Mayor, Councillor Sarkis Yedelian OAM

File Number: MYR/07/10/20 - BP23/722

City of Ryde Libraries has been announced the winner of the Excellence in Multicultural Services Award by the NSW Public Libraries Association (NSWPLA) at its annual conference held between 14-17 November 2023.

The prestigious Award was given for Council's successful **Job Ready at Ryde Program**. This project provided support to people from Culturally and Linguistically Diverse (CALD) communities in their pursuit of employment and job readiness. The primary aim of the project was to empower CALD individuals by offering resources, services, and programs that enhance their ability to find suitable employment opportunities and become job-ready.

This project aided CALD individuals in Ryde by increasing their access to resources, enhancing their language and digital literacy, improving their job search skills, fostering community engagement, building confidence, and creating networking opportunities for career development.

Library Services held 145 workshops with 2294 attendees across the skills workshop series in 2022-2023.

RECOMMENDATION:

- (a) That the Award presented by the NSW Public Libraries Association for Council's "Job ready at Ryde program" be acknowledged.
- (b) That staff who assisted with development and implementation of the program be congratulated.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Councillor Sarkis Yedelian OAM
Mayor

MM22/23 COMMUNITY IMPROVEMENT DISTRICT PILOT PROGRAM - GRANT FUNDING - Mayor, Councillor Sarkis Yedelian OAM**File Number: MYR/07/10/20 - BP23/723**

Transport for NSW is inviting interested parties, including local councils, to apply for grant funding from the \$2.75 million 'Community Improvement District Pilot Program' (the CID Program).

The CID Program's Guidelines state that "*Community Improvement Districts will follow an internationally recognised model for business and the community to work together to create great centres. The CIDs model is business-led, place-based partnerships that bring businesses together to support and grow local economies, high streets, and centres. They help enhance the local trading environment, encourage economic growth, and deliver civic pride. They are a way to give businesses and communities the autonomy and liberty to create thriving local places.*"

The NSW Government is considering a new policy on how to make Community Improvements Districts easier to deliver. The outcomes of the CID Program will be used to help build an evidence base to inform any future policy, regulations, and operations of Community Improvement Districts across NSW.

Council staff have identified a project that meets the eligibility requirements of the grant funding, being the piloting of Hillview Lane, Eastwood as a high-street. Staff advise that the scope has been developed for the pilot project:

- The establishment of a unique governance model involving local landowners, businesses, and representatives from local business chambers.
- This governance model will leverage Council's existing resolution from October 2023 requesting the establishment of a working group for 145CT.
- The completion of a study to explore long term treatments to Terry's Creek to unlock commerce through increased foot traffic and renewal along the Hillview Lane high-street.
- Temporary and semi-permanent place-making initiatives along the Hillview Lane high-street.
- Installation of temporary lighting and temporary closure of the Glen Reserve carpark to support night time activity (including the potential use of the car park as a satellite site for the Granny Smith Festival).

Staff also advise that this project aligns with the following resolutions of Council currently underway:

- 24 October 2023 – Establishment of a Modern Eastwood Chinatown Shopping Precinct (145 CT)
- 22 August 2023 – Exploring new funding opportunities to strategies the City of Ryde evening economy.
- 25 July 2023 – Economic development Eastwood Town Centre West
- 22 February 2022 – Late night trading: Post-COVID Activation Plan.

MM22/23 (continued)

RECOMMENDATION:

That Council receive the above report and note:

- (a) A grant application has been submitted under the *Community Improvement District Pilot Program* to deliver a pilot project for Hillview Lane, Eastwood as a high-street.
- (b) A collaborative governance model will be included in the delivery of the pilot project (if successful), that leverages the existing resolution of Council to establish a working group for the 145CT project.
- (c) Councillors will be kept informed, by way of a CIB, of the progress of Council's application and, if successful, commencement of the pilot project.
- (d) Council contributions to the pilot project, will be linked to funding already allocated to the development of the Eastwood Master Plan.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Councillor Sarkis Yedelian OAM
Mayor

MM23/23 CALL FOR REVERSAL OF CUTS TO ESSENTIAL INFRASTRUCTURE PROJECTS - Mayor, Councillor Sarkis Yedelian OAM**File Number: MYR/07/10/20 - BP23/727**

I am calling on Councillors to support this Mayoral Minute which calls for representations to the NSW Government and Australian Government in response to the Australian Government's decision to cut funding for critical infrastructure projects in NSW.

The cutting of 17 major NSW projects totalling \$3.6 billion will have wide ranging impacts on the communities where the projects are located and the broader regional communities they were designed to serve.

In NSW, these projects include a project of major importance in Ryde being:

Project Name	Cost (\$ millions)	Federal gov funding (\$ millions)	Local Government Areas
Blaxland Road/Balaclava Road Intersection Improvements	13.4	6.7	Council of the City of Ryde

While most of the cut projects are state-led, they are of critical importance to communities right across NSW. This decision appears to be a short-sighted decision when so many of these projects are exactly what is required to accommodate population growth and the growing freight task, deliver productivity gains across NSW and provide the enabling infrastructure for increased housing supply.

On Sunday 19 November 2023 the Australian Government announced increased funding for critical local government programs (including Roads to Recovery, Black Spot Program, and a new Safer Local Roads and Infrastructure Program). These announcements are distinct from the cuts to the projects announced more generally and the subject of this Mayoral Minute.

The NSW Government has already expressed its strong concern with these infrastructure funding cuts. Cr Darriea Turley, President of Local Government NSW, has written to the NSW Premier seeking his support for joint advocacy, and has asked for the Premier to lead a delegation of impacted mayors to Canberra to meet with the Australian Government.

The City of Ryde has lost funding worth \$6.7million for a project expected to cost a total of \$13.4 million. The decision of the Federal Government is extremely disappointing and will cause a myriad of issues for both this and far more affected Council areas and the residents and ratepayers who will be affected by the lack of critical infrastructure.

MM23/23 (continued)

I therefore recommend that Council call on the Australian Government to reverse this damaging decision, and also call on the NSW Government to join councils in advocacy to the Australian Government.

RECOMMENDATION:

- (a) That Council write to the Hon Anthony Albanese MP, Prime Minister, and the Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government:
 - i. Expressing Council's strong opposition to the Australian Government's decision to cut significant infrastructure funding from important projects across NSW
 - ii. Noting that the infrastructure funding cuts will hamper the ability of communities to accommodate growth and increased housing supply, and harm productivity improvements required for the growing freight task
 - iii. Calling for the Australian Government to reinstate funding for these critical infrastructure projects.
- (b) That Council write to the Hon Chris Minns MP, NSW Premier, seeking the NSW Government's support for joint advocacy on this matter to the Australian Government.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Councillor Sarkis Yedelian OAM
Mayor

**MM24/23 PASSING OF JOHN SCHANZ – Mayor, Councillor Sarkis Yedelian
OAM**

File Number: CLM/23/1/1/2 - BP23/777

It is with great sadness that I announce the recent passing of former City of Ryde employee John Schanz.

John, who passed away peacefully on 1 December, was a former Manager Corporate Governance along with several other titles that changed during his Council career.

John joined Council on 15 August 2005 and stayed with us until 7 October 2022, giving the City of Ryde 17 years of dedicated service before he made the decision to focus on his family and health.

John's absence from our workplace has been deeply felt over the past year, as he left an indelible mark on both his colleagues and the wider organisation.

As we mourn the loss of a cherished manager, colleague and friend we celebrate the countless contributions that defined a career of unwavering service to our community. May John's memory inspire us to uphold the values he embodied throughout his long and distinguished service.

Our thoughts and condolences go out to his family and friends.

RECOMMENDATION:

- (a) That the passing of former senior City of Ryde employee John Schanz be noted.
- (b) That a letter of condolence be sent on behalf of the Mayor and Council to John's family.
- (c) That Council resolve to observe a minute's silence as a mark of respect.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

**Councillor Sarkis Yedelian OAM
Mayor**

COUNCIL REPORTS

1 ITEMS PUT WITHOUT DEBATE

Report prepared by: Civic Services Manager

File No.: CLM/23/1/1/2 - BP23/479

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, Council can determine those matters on the Agenda that can be adopted without the need for any discussion.

RECOMMENDATION:

That Council determine the Items on Council's Agenda that will be adopted without debate.

OR

That Council determine all Items on the Agenda.

2 CONFIRMATION OF MINUTES - Council Meeting held on 28 November 2023

Report prepared by: Civic Services Manager**File No.:** CLM/23/1/1/2 - BP23/482

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Council Meeting 13/23, held on 28 November 2023 be confirmed.

ATTACHMENTS

- 1 MINUTES – Council Meeting - 28 November 2023

ITEM 2 (continued)

ATTACHMENT 1



Lifestyle and opportunity
@ your doorstep

Council Meeting
MINUTES OF MEETING NO. 13/23

Meeting Date: Tuesday 28 November 2023

Location: Council Chambers, Level 1A, 1 Pope Street, Ryde and Online

Time: 6.00pm

Councillors Present in Chambers: Deputy Mayor, Councillor Han (Chair) and Councillors Brown, Deshpande, Lara-Watson, Li, Maggio, O'Reilly, Pedersen and Purcell.

Councillors Present via online Audio Visual: Councillor Lane.

Apologies: The Mayor, Councillor Yedelian OAM and Councillor Song.

Staff Present: Chief Executive Officer, General Manager – City Shaping, Acting General Manager – Business and Operations, Chief Financial Officer, Acting General Counsel, Executive Manager – City Life, Executive Manager – People and Business, Acting Executive Manager – City Development, Acting Executive Officer – City Infrastructure, Manager – Business Assurance and Governance, Executive Officer – City Spaces, Executive Officer – City Places, Executive Officer – City Resilience, Executive Officer – City Fabric, Executive Officer – City Economy, Manager – Community Services, Manager – Traffic Services, Manager – Parks and Open Spaces, Acting Manager – Engineering and Project Delivery, Financial Controller, Senior Coordinator – Community Services, Acting Senior Coordinator – City Places, Project Director, Media and Communications Officer, Systems Support Officer, Civic Services Manager and Civic Support Officer.

PRAYER

Reverend Bruce Stanley of St Philip's Anglican Church, Eastwood was present and offered prayer prior to the commencement of the meeting.

NATIONAL ANTHEM

The National Anthem was sung prior to the commencement of the meeting.

DISCLOSURES OF INTEREST

Deputy Mayor, Councillor Han disclosed a Less than Significant Non-Pecuniary Interest in Item 6 – City of Ryde Community Grants, Round 2, 2023 for the reason that he knows some of the grant recipients.

Councillor Pedersen disclosed a Significant Non-Pecuniary Interest in Item 6 – City of Ryde Community Grants, Round 2, 2023 for the reason that one of the Office Bearers for the Northern Centre provided her with a reference.

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

Councillor Deshpande disclosed a Less than Significant Non-Pecuniary Interest in Item 6 – City of Ryde Community Grants, Round 2, 2023 for the reason that she knows a few of the groups who have applied for grants.

Councillor Li disclosed a Less than Significant Non-Pecuniary Interest in Item 4 – September Quarterly Budget Review and Operational Plan Progress Report for the reason that he lives on one of the streets being resurfaced that is referred to in the report.

Councillor Purcell disclosed a Less than Significant Non-Pecuniary Interest in Item 6 – Community Grants, Round 2, 2023 for the reason that while he works with and knows many of these grant recipients, he has an ongoing friendship with the founders of the Yimiri Group. The relationship is of no financial or business type.

Councillor Lane disclosed a Less than Significant Non-Pecuniary Interest in Item 6 – Community Grants, Round 2, 2023 for the reason that he knows a number of grant recipients.

Councillor O'Reilly disclosed a Less than Significant Non-Pecuniary Interest in Item 6 – Community Grants, Round 2, 2023 for the reason that she is a member of the Country Women's Association (CWA) – Epping/Eastwood Branch, who have applied for a community grant.

TABLING OF PETITIONS

No Petitions were tabled.

MATTER OF URGENCY

Councillor Pedersen advised the meeting that she wished to raise a Matter of Urgency regarding the City of Ryde allowing all members of our community who wish to speak at Council meetings the right to be heard and that the Code of Meeting Practice be amended immediately.

The Deputy Mayor, Councillor Han (Chair) did not accept the matter as an Urgent Item.

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

The following persons provided a written submission to Council:-

Name	Topic
Rosemary Peel	Item 3 – Ryde Central and other major projects financial implications
Karsten Pedersen	Item 3 – Ryde Central and other major projects financial implications
Adam Podnar	Item 3 – Ryde Central and other major projects financial implications

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

Name	Topic
Irma Paparo	Item 3 – Ryde Central and other major projects financial implications
Glyndwr Bartlett	Item 3 – Ryde Central and other major projects financial implications
Pamela Reeves	Item 3 – Ryde Central and other major projects financial implications
Lyn Fletcher	Item 3 – Ryde Central and other major projects financial implications
John Wellar	Item 3 – Ryde Central and other major projects financial implications
Sue Mifsud	Item 3 – Ryde Central and other major projects financial implications
Peter Lane	Item 3 – Ryde Central and other major projects financial implications
Anne Johnson	Item 3 – Ryde Central and other major projects financial implications
Andrew Rizzo	Item 3 – Ryde Central and other major projects financial implications
Upan Budhathoki	Item 3 – Ryde Central and other major projects financial implications
Sheryl Barton	Item 3 – Ryde Central and other major projects financial implications
Peter Edwards	Item 3 – Ryde Central and other major projects financial implications
Father Greg Morgan (representing Ryde Gladesville Catholic Parish)	Item 7 – Support for the new Ryde Vinnies Van and Notice of Motion 3 – Plaque for St Charles Borromeo to celebrate 165 years of education in the Ryde Local Government area
Elizabeth and Lee Eaton	Item 7 – Support for the new Ryde Vinnies Van and Notice of Motion 3 – Plaque for St Charles Borromeo to celebrate 165 years of education in the Ryde Local Government area
Erica Salazar Zarate	Item 7 – Support for the new Ryde Vinnies Van and Notice of Motion 3 – Plaque for St Charles Borromeo to celebrate 165 years of education in the Ryde Local Government area
Samantha Profilio	Item 7 – Support for the new Ryde Vinnies Van and Notice of Motion 3 – Plaque for St Charles Borromeo to celebrate 165 years of education in the Ryde Local Government area
Neville and Philomena Fernandes	Item 7 – Support for the new Ryde Vinnies Van and Notice of Motion 3 – Plaque for St Charles Borromeo to celebrate 165 years of education in the Ryde Local Government area
Mike Texier (representing the Ryde-Gladesville Catholic Parish)	Item 7 – Support for the new Ryde Vinnies Van and Notice of Motion 3 – Plaque for St Charles Borromeo to celebrate 165 years of education in the Ryde Local Government area
Isabelle Mansour	Item 7 – Support for the new Ryde Vinnies Van and Notice of Motion 3 – Plaque for St Charles Borromeo to celebrate 165 years of education in the Ryde Local Government area

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

Name	Topic
Alex and Lauren McLellan	Item 7 – Support for the new Ryde Vinnies Van and Notice of Motion 3 – Plaque for St Charles Borromeo to celebrate 165 years of education in the Ryde Local Government area
Anthony Cincotta	Item 7 – Support for the new Ryde Vinnies Van and Notice of Motion 3 – Plaque for St Charles Borromeo to celebrate 165 years of education in the Ryde Local Government area
Bill Dixon	Item 7 – Support for the new Ryde Vinnies Van and Notice of Motion 3 – Plaque for St Charles Borromeo to celebrate 165 years of education in the Ryde Local Government area

PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA

No written submissions were received.

COUNCIL REPORTS

1 ITEMS PUT WITHOUT DEBATE

RESOLUTION: (Moved by Councillors Brown and Lara-Watson)

That Council adopt Item 2, Item 4, Item 10, Item 13, Precis of Correspondence 1, Precis of Correspondence 2, Precis of Correspondence 3, Precis of Correspondence 4, Notice of Motion 5 and Notice of Motion 9 listed on the Council Agenda as per the Recommendations in the reports.

Record of Voting:

For the Motion: Unanimous

COUNCIL REPORTS

2 CONFIRMATION OF MINUTES – Council Meeting held on 24 October 2023

RESOLUTION:

That the Minutes of the Council Meeting 12/23, held on 24 October 2023 be confirmed.

4 SEPTEMBER QUARTERLY BUDGET REVIEW AND OPERATIONAL PLAN PROGRESS REPORT

Note: Councillor Li disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he lives on one of the streets being resurfaced referred to in the report.

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

RESOLUTION:

That the proposed budget variations as detailed in **ATTACHMENT 1** to this report be endorsed by Council.

10 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING – OCTOBER 2023

RESOLUTION:

(A) GOULDING ROAD, RYDE - ONE HOUR PARKING (1P)

The following parking changes be implemented on Goulding Road, Ryde:

- a) The one-hour (1P) parking space on the southwestern side of Bruce Street be relocated to the southern side of Goulding Road at the frontage of 11 Goulding Road, Ryde.

(B) GLEN STREET, EASTWOOD - AT- GRADE PEDESTRIAN CROSSING

The following measures be considered on Glen Street, Eastwood:

- a) An at-grade pedestrian crossing be installed (subject to availability of funds) on Glen Street, Eastwood as per Transport for NSW Technical Directions.
- b) The detailed design be submitted to TfNSW for their assessment.

(C) AVON ROAD, NORTH RYDE - NO PARKING ZONES

The following parking changes be made on Avon Road, North Ryde:

- a) 16.2m long "NO PARKING" zone be installed on the eastern side of Avon Road at the property frontage of 20-22 Avon Road, North Ryde.
- b) 10.5m long "NO PARKING" zone be installed on the western side of Avon Road at the property frontage of 19-19A Avon Road, North Ryde.

(D) DONALD STREET, NORTH RYDE - NO STOPPING

The following parking changes be made on Donald Street, North Ryde:

- a) A 15m long 'NO STOPPING' zone be installed on the eastern side of bend at the property frontage of 23A Donald Street, North Ryde.

(E) CONSTITUTION ROAD, MEADOWBANK – TEMPORARY AT- GRADE PEDESTRIAN CROSSING

The following measures be considered on Constitution Road near the intersection of See Street, Meadowbank:

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

- a) A temporary at-grade pedestrian crossing be installed on Constitution Road near the intersection of See Street, Meadowbank as per Transport for NSW Technical Directions.
- b) The temporary pedestrian crossing be removed after reopening the footpath on the northern side of Constitution Road.

(F) ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS

- a) The Road Safety report be received and noted.

13 APPROVAL TO TAKE THE WEST RYDE – MEADOWBANK RENEWAL STRATEGY TO PUBLIC EXHIBITION

RESOLUTION:

- (a) That Council approves the *West Ryde – Meadowbank Renewal Strategy* to go on public exhibition between 30 November 2023 and 18 February 2024; and
- (b) That staff report back to Council on the outcomes of public exhibition with a view to move forward with the detailed work and complete the Strategy for Council endorsement by June 2024.

PRECIS OF CORRESPONDENCE

1 RESPONSE BY THE HON.PENNY SHARPE MP – WASTE MANAGEMENT AND INFRASTRUCTURE

RESOLUTION:

That the correspondence be received and noted.

2 RESPONSE TO LETTER TO PRIME MINISTER ALBANESE RE ARTSAKH CONFLICT

RESOLUTION:

That the correspondence be received and noted.

3 LETTER FROM MINISTER FOR PLANNING AND OPEN SPACES NEED FOR MORE HOUSING IN LOW AND MEDIUM DENSITY ZONES

RESOLUTION:

That the correspondence be received and noted.

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

**4 LOCAL SMALL COMMITMENTS ALLOCATION GRANTS PROGRAM
(LSCA) \$400,000**

RESOLUTION:

That the correspondence be received and noted.

NOTICES OF MOTION

**5 INCLUSION OF SOCIAL MEDIA AND ALTERNATIVE CHANNELS
FEEDBACK – Councillor Sophie Lara-Watson**

RESOLUTION:

- (a) Council notes that at present feedback on social media platforms is not included as a source of information in the analysis of community perception of our service delivery.
- (b) That Council investigates broadening the source of community feedback to include appropriate social media channels, and to outline the process whereby feedback can be integrated into the current definitions of complaints, compliments, suggestions and requests for service.
- (c) That a report be provided back to Council detailing the results of the investigation with recommendations.

**9 ADVOCACY FOR BETTER WHEELCHAIR ACCESS AT TOP RYDE CITY
SHOPPING CENTRE – Councillor Penny Pedersen**

RESOLUTION:

- (a) Council notes that:-
 - i. Wheelchair users who visit Top Ryde Shopping Centre for grocery shopping at Coles do not have a wheelchair accessible toilet at that end of Level one and carers/wheelchair users are required to walk to the other end of the Centre or wait for lifts to access toilets on another level.
 - ii. Wheelchair users can find using the lifts difficult as they are slow and there is rarely room for a wheelchair when they do arrive full of trolleys and people. It is not clear if wheelchair users are permitted to use travelators.
 - iii. Currently, according to the information desk, the Centre does not display an accessibility map at the Centre or provide one on their website for carers and visitors with mobility issues.

ITEM 2 (continued)

ATTACHMENT 1

iv. The Early Learning Centre at Top Ryde City is located in the carpark on Level 2 and the entrance is not visible at child height due to an opaque hoarding/balustrade. This means that young children entering the carpark traffic, cannot be seen by motorists. There is a warning sign and pedestrian crossing but if children step unaccompanied into the traffic it presents a safety issue.

(b) That Council write to Top Ryde City Shopping Centre to:

- i. Discuss access issues for wheelchair users, within the Top Ryde City Shopping Centre.
- ii. Request a meeting with the Centre Management, relevant Council staff and residents with lived experience who have identified the access issues.
- iii. Discuss a perceived safety issue for small children outside the Early Learning Childcare Centre entrance off the car park – suggesting a secure but transparent barrier be installed so that motorists can see children before they step onto the marked crossing.

2 CONFIRMATION OF MINUTES - Council Meeting held on 24 October 2023

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

3 RYDE CENTRAL AND OTHER MAJOR PROJECTS FINANCIAL IMPLICATIONS

Note: Rosemary Peel, Karsten Pedersen, Adam Podnar, Irma Paparo, Glyndwr Bartlett, Pamela Reeves, Lyn Fletcher, John Wellar, Sue Mifsud, Peter Lane, Anne Johnson, Andrew Rizzo, Upan Budhathoki, Sheryl Barton and Peter Edwards made a written submission on this Item and copies are ON FILE.

Note: Notice of Motion 6 – RETAINING PUBLIC OWNERSHIP OF RYDE CENTRAL SITE was considered in conjunction with this Item.

RESOLUTION: (Moved by Councillors Brown and Lara-Watson)

1. Ryde Central

- (a) Contrary to misinformation recently circulated by Cllr Bernard Purcell in the media and social media in recent weeks, Ryde Council will not sell the Ryde Central Site under any circumstances and acknowledges the community rejection of the 2010-2016 redevelopment proposals which in part included the sale of public land.
- (b) Council acknowledges the iconic history of the site and support for the Ryde Central project and for it to remain publicly owned.

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

- (c) This Council condemns the previous Labor-led (2017-2021) administration of this Council for demolishing the Ryde Civic Centre leaving the community without a Hall and insufficient funds to rebuild the Hall and Civic Centre.
- (d) Council defers the building of any new civic building at the Ryde Central Site until sufficient funding can be identified.
- (e) Council resolves to retain public ownership of the site and commits to robust and transparent community consultation to explain the status of this project to our community.

2. TG Millner

- (a) Council's priority is to protect open space and acquire the TG Millner Fields to give the residents of Ryde the valued open space they require for existing and future resident needs.
- (b) Council recognises the significant lack of open space that has been provisioned in the proposed rezoning plans for local areas such as the Macquarie Park Innovation Precinct and therefore object to the removal of existing long term open space, such as TG Millner, in our community, when there is little or no provision made for open space in the newly proposed rezonings.
- (c) Council write to the State Government and seek their commitment to retain this valuable site for our community and preserve its ownership in public hands.
- (d) Council advise the Minister for Planning of a funding allocation by City of Ryde Council of \$15 million to the purchase of TG Millner. This will be sourced from the Property Acquisition Reserve account.
- (e) Council notes that before the 2023 State Election the now Labor State Government made an election commitment to save TG Millner and accordingly, Council writes to the Minister for Local Government to request the requisite funds so that the State Government can fulfil its election commitment. This will permit Ryde Council to move to the next phase of the stage-gate process of compulsory acquisition with the financial support of the State Government.
- (f) As a contingency, should the State Government fail to honour their election commitment, Council staff report back to Council with options for a contingency plan to sell or enter into 99 year leases over one of the operational properties identified in Option 3b to provide adequate funding for the acquisition of TG Millner, to be recommended by staff for Council's consideration in the December 23 meeting.

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

3. Eastwood Central

- (a) Council authorises the CEO to expend all necessary funds to extend the useful life of Eastwood Glen Street Car Park by 5 – 10 years and beyond.

4. Option 4

Council continues to explore Option 4 for further investigation by staff and to fully explore opportunities that arise from the unsolicited proposals received to date and fully pursue all matters listed within this option.

On being put to the meeting, Councillor Maggio abstained from voting and accordingly, his vote was recorded Against the motion.

Record of Voting:

For the Motion: The Deputy Mayor, Councillor Han and Councillors Brown, Deshpande, Lane, Lara-Watson and Li

Against the Motion: Councillors Maggio, O'Reilly, Pedersen and Purcell

4 SEPTEMBER QUARTERLY BUDGET REVIEW AND OPERATIONAL PLAN PROGRESS REPORT

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

5 MANAGING FUNCTIONS OF COUNCIL DURING THE 2023-2024 CHRISTMAS/NEW YEAR RECESS

RESOLUTION: (Moved by Councillors Lara-Watson and Deshpande)

- (a) That pursuant to section 226(o) of the *Local Government Act 1993* and subject to the requirements of paragraph (b) below, the Mayor is authorised to exercise all functions of Council during the period between 12.00am on 13 December 2023 and 12.00 midnight on 26 February 2024, but only in the case of an emergency and in consultation with the Chief Executive Officer.
- (b) That notwithstanding the requirements of paragraph (a) above, the Council notes and acknowledges that the Mayor can exercise the policy-making functions of the governing body of the Council between meetings of the Council, but only in cases of necessity as authorised by section 226(d) of the *Local Government Act 1993*.

ITEM 2 (continued)

ATTACHMENT 1

- (c) That any functions of the Council exercised by the Mayor in accordance with this resolution, be communicated to all Councillors as soon as reasonably possible, in addition to a Mayoral Minute being submitted to Council's meeting on 27 February 2024 that specifies the functions exercised, if any.

Record of Voting:

For the Motion: The Deputy Mayor, Councillor Han and Councillors Brown, Deshpande, Lane, Lara-Watson and Li

Against the Motion: Councillors Maggio, O'Reilly, Pedersen and Purcell

6 CITY OF RYDE COMMUNITY GRANTS, ROUND 2, 2023

Note: Deputy Mayor, Councillor Han disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he knows some of the grant recipients.

Note: Councillor Pedersen disclosed a Significant Non-Pecuniary Interest in this Item for the reason that one of the Office Bearers for the Northern Centre provided her with a reference. Councillor Pedersen left the meeting at 7.44pm and was not present for consideration or voting on this Item.

Note: Councillor Deshpande disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she knows a few of the groups who have applied for grants.

Note: Councillor Purcell disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that while he works with and knows many of these grant recipients, he has an ongoing friendship with the founders of the Yimiri Group. The relationship is of no financial or business type.

Note: Councillor Lane disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he knows a number of grant recipients.

Note: Councillor O'Reilly disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she is a member of the Country Women's Association (CWA) – Epping/Eastwood Branch, who have applied for a community grant.

RESOLUTION: (Moved by Councillors Purcell and O'Reilly)

- (a) That Council endorse funding the following organisations for the City of Ryde Community Grants, Round 2, 2023.

ITEM 2 (continued)

ATTACHMENT 1

Community Wellbeing- Major						
	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
1	CWMaj02	Link Wentworth Housing Ltd.	\$15,000	\$15,000	Live Well Be Well- A social support club for residents who are reluctant or unable to leave their home.	
2	CWMaj10	Mentoring Men Ltd.	\$14,930	\$14,930	Encourage social connection and help seeking behaviour in men.	
			\$29,930	\$29,930		
Community Wellbeing- Medium						
	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
3	CWMed02	Empowering Parents in Crisis Pty Ltd	\$7,500	\$7,500	EPIC Connect Project- Creating awareness of support services for parents of teenage children.	
4	CWMed01	Ample Abilities Inc.	\$5,000	\$5,000	Re-Beauty Shop- supports people with disability and their carers to run a mobile shop selling pre-loved items.	
5	CWMed02	Salvation Army	\$7,500	\$7,500	Food and grocery assistance to people facing financial hardship.	
6	CWMed03	Planting Seeds Projects Ltd	\$7,500	\$7,500	Install B&B Highways (Bed & Breakfasts for Bees, Birds, Butterflies) at three Ryde schools.	
7	CWMed04	The Northern Centre	\$5,000	\$5,000	Develop an outcome report to pivot the Safe-T program from grant funding to government funding.	
8	CWMed07	Epilepsy Action Australia	\$7,490	\$7,490	'Equip' Epilepsy Education Program- develop and launch epilepsy education for up to 90 Ryde individuals and community	

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)
ATTACHMENT 1

					workers including Mandarin and Arabic speakers.	
			\$39,990	\$39,990		
Community Wellbeing- Small						
	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
9	CWmaj05	AASHA	\$7,500	\$2,500	Awareness plus Action Equals Social Change- Seniors group activities in Ryde	Moved to small category as it aligns with criteria, benefiting a small number of participants with limited sustainable outcomes
10	CWMin02	Integricare	\$2,500	\$2,500	Physical wellbeing project for children and families within the Integricare Community Playgroup. The Magic of Storytelling at Anzac Park.	
11	CWMed06	The Miral Australia	\$5,000	\$2,500	Social picnic for people with disability once per term.	Moved to small category as it aligns with criteria, benefiting a small number of participants with limited sustainable outcomes.
12	CWMed11	DAPA	\$7,500	\$2,500	All Inclusion Project	Moved to small category as it aligns with criteria, benefiting a small number of participants with limited sustainable outcomes.
13	CWMed13	Yimiri Ltd.	\$7,500	\$2,500	Karma Vibe- Creation of a youth chill out space for youth of	Moved to small category as it aligns with

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

						South-East Asian heritage.	criteria, benefiting a small number of participants with limited sustainable outcomes.
			\$30,000	\$12,500			
Events- Medium							
	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments	
14	EvMaj 03	Ryde Community Forum	\$7,500	\$7,500	Lunar New Year Festival in West Ryde on 03 February 24.		
15	EvMe d01	Rotary Club of Macquarie Park	\$7,500	\$7,500	Dog's Day Out-family friendly event.		
16	EvMe d05	Indian Ocean Society of Australia	\$7,500	\$7,500	Holi Festival community event.		
			\$22,500	\$22,500			
Events- Minor							
	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments	
17	EvMin0 1	Ryde City Concert Band Inc.	\$2,500	\$2,500	140 th Anniversary Concert		
18	EvMin0 2	Ryde Hunters Hill Flora and Fauna Preservation Society Inc.	\$2,000	\$2,000	Music on Mars-Musical concert at the Visitors Centre at the Field of Mars.		
19	EvMed 04	Australia Yellow River Chorus	\$7,500	\$2,500	Multicultural music and dance performance event.	Moved to small category, based on anticipated number of attendees being less than 1,000.	
			\$12,000	\$7,000			
Arts and Creativity							
	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments	
20	Arts02	Sadami Konchi	\$4,342	\$4,342	Water colour art workshops for the community.		
21	Arts05	Streetwork Australia Ltd.	\$5,000	\$5,000	Urban Art-art classes for youth at risk.		
22	EvMaj 02	City of Ryde Eisteddfod	\$15,000	\$5,000	Eisteddfod Ensembles in Major Auditorium	Moved from event category, as	

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)
ATTACHMENT 1

						the project aligns with the outcomes of the Arts and Creativity category. Maximum amount of funding is \$5,000.
			\$24,342	\$14,342		
Community Facilities and Equipment						
	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
23	FE03	Riding for the Disabled Ryde Centre (Auspice RDA NSW)	\$5,000	\$5,000	Top-up the soft cushioning surface in the arena to provide safety for riders and horses.	
24	FE08	St John Ambulance Australia (NSW)	\$3,225	\$3,225	Vital sign monitors for volunteers of Ryde St John Ambulance.	
			\$8,225	\$8,225		
Sport and Recreation						
	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
25	Sp04	1 st East Ryde Scouts (auspice Scouts NSW)	\$4,850	\$4,850	First aid and youth mental health first aid training for volunteer scout leaders.	
26	Sp05	Gladesville Gymnastics	\$5,000	\$5,000	Promotion of gymnastics and website development.	
27	Sp08	Wheelchair Sports NSW/ ACT	\$4,900	\$4,900	Establish a wheelchair tennis hub for people with a disability who live in the City of Ryde	
28	SP09	Northwest Sydney Hockey	\$1,740	\$1,200	Try Hockey Program.	Funding for ongoing coaching fees ineligible
			\$16,490	\$15,950		
Small Grants						
	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
29	SM01	Artisans Ryde Inc.	\$2,388	\$2,388	Arts for Ryde-monthly community arts workshops.	
30	SM05	Sydney Korean	\$2,500	\$2,500	Helping Hands-community information and	

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)
ATTACHMENT 1

		Women's Association			service linkage session.	
31	SM11	Giant Steps	\$2,500	\$2,500	Greenhouse project for children with autism.	
32	SM08	CASS Care Ltd.	\$2,500	\$1,200	Go-Go CASS Ryde- Chess and boardgame activities for Ryde community members from Asian backgrounds.	Catering costs excessive for the size of the project.
33	SM13	Korean Harmony Culture Group	\$2,500	\$2,500	Social activities for 50-60 members.	
34	SM09	Country Women's Association Epping Eastwood Branch (auspice CWA NSW)	\$1,700	\$1,700	Develop a brochure to promote the CWA.	
			\$14,088	\$12,788		

Venue Hire

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
35	Ven01	Indonesian Welfare	\$3,084	\$1,700	Hire of West Ryde Hall for the Senior Citizens Group	Estimate based on 2024 hire and current Council fees and charges.
36	Ven02	Yabadoo Ltd.	\$4,477	\$1,045	Hire of Eastwood Hall.	Estimate based on 2024 hire and current Council fees and charges. Venue only available one day per week.
			\$7,561	\$2,745		

(b) That funding of \$163,470 is awarded in this grant round from the Community Grants budget.

(c) That Council note that the following application is not recommended for funding:

37	Ven03	Melbar Community Association Inc	\$4,967	\$0	Venue hire for seniors group	Did not demonstrate evidence of financial hardship for venue hire
----	-------	----------------------------------	---------	-----	------------------------------	---

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

						support. A subsidised rate is available for community groups, as per Council's fees and charges.
--	--	--	--	--	--	--

Record of Voting:

For the Motion: Unanimous

7 SUPPORT FOR THE NEW RYDE VINNIES VAN

Note: Councillor Pedersen returned to the meeting at 7.46pm.

Note: Father Greg Morgan (representing Ryde Gladesville Catholic Parish), Elizabeth and Lee Eaton, Erica Salazar Zarate, Samantha Profilio, Neville and Philomena Fernandes, Mike Texier (representing the Ryde-Gladesville Catholic Parish), Isabelle Mansour, Alex and Lauren McLellan, Anthony Cincotta and Bill Dixon made a written submission on this Item and copies are ON FILE.

RESOLUTION: (Moved by Councillors Maggio and Brown)

- (a) That Council contributes a one-off donation of \$10,000 to support the establishment of the Ryde Vinnies Van from Council's Charitable Donations fund.
- (b) That the Mayor writes to the Federal Member for Bennelong, Mr Jerome Laxale MP, requesting that he approaches the federal government to advocate the importance of the Vinnies Van Program and the need for recurrent financial support.
- (c) That the Mayor writes to the State Member for Ryde, Mr Jordan Lane, requesting that he approaches the state government to advocate the importance of the Vinnies Van Program and the need for recurrent financial support.
- (d) That Council organise a photo shoot with all Councillors, the Chief Executive Officer and any interested staff.
- (e) That Council investigate the ability to use the City of Ryde Logo on the van and bring a report back through the Councillor Information Bulletin.

Record of Voting:

For the Motion: Unanimous

ITEM 2 (continued)

ATTACHMENT 1

8 RESPONSE TO RESOLUTION: 1A Vimiera Road, Eastwood - Tuffy Auto Centre

RESOLUTION: (Moved by Councillors Purcell and O'Reilly)

That Council pursues this matter further to determine if existing user rights exist; preparing a planning proposal to amend the zoning of the land that would allow council to enter into a lease agreement with the operators of 1A Vimiera Road - that formalises the parking use by the business operator that does not involve loss of trees.

Record of Voting:

For the Motion: Unanimous

9 RESPONSE TO NOTICE OF MOTION - CHRISTMAS GIFT GUIDE

RESOLUTION: (Moved by Councillors Lara-Watson and Deshpande)

- (a) That Council approves staff implementing a Holiday Gift Guide as a pilot project to be implemented by Council's City Economy team.
- (b) That Council notes that the Holiday Gift Guide will be:
 - (i) A webpage on Council's website, maintained by Council staff.
 - (ii) Live from 1 December 2023 to 31 January 2024, with local businesses able to contribute content to the webpage from 29 November 2023.
- (c) That Council notes that the pilot project will be evaluated and reported back to Councillors through an Information Bulletin.

Record of Voting:

For the Motion: Unanimous

10 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - OCTOBER 2023

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

INFORMATION REPORT

11 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 31 OCTOBER 2023

Note: An Information Report was presented to Council.

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

COUNCIL REPORT

12 REJECTION OF GRANT FROM STATE GOVERNMENT FOR THE EASTWOOD COMMUNITY CENTRE

MOTION: (Moved by Deputy Mayor, Councillor Han and Councillor Brown)

- (a) That Council acknowledge the efforts made by staff and the Executive Leadership Team in pursuing all reasonable actions to reinstate the grant funding amount of \$400,000 under the "NSW Government – Local Small Commitments Allocation"
- (b) That Council note that in accordance with section 2.2 of the Guideline the \$400,000 LSCA funding will be redistributed by the Special Minister of State across the LGAs within the electorate of Ryde after all nominated project submissions have been assessed and considered for funding approval. This is estimated to occur in early 2024.
- (c) That Council seek clarification from the Premier's department on the eligibility of the unsuccessful Labor candidate's election promise for the LSCA grant, where, in a letter to the community group KCCR, a commitment is made to fund planning and building of a new cultural centre in Eastwood on the non-State owned Rowe Street East car park site.
- (d) That in case the election promise by the former Labor candidate Lyndal Howison is not eligible for the LSCA grant, the Council reapply for the grant for other eligible types of projects through LSCA grant in consultation with the community group KCCR who were misled of the \$400,000 as an election promise.

AMENDMENT: (Moved by Councillors Purcell and O'Reilly)

That the City of Ryde Council resubmits its submission to the Premier's Department regarding the Local Small Commitments Allocation – Nominated Community Project – LSCA428 noting:

- That the funding promise was "planning work needed by Council prior to construction of a new cultural centre in Eastwood on the car park site".
- That the Council's 2nd application on 16 November 2023 was non-compliant as it did not reflect the original promise.
- That the new submission for funding reflects the promise of "planning work needed by Council prior to construction of a new cultural centre in Eastwood on the car park site".

On being put to the meeting, Councillor Maggio abstained from voting and accordingly his vote was recorded Against the Amendment. The voting on the Amendment was three (3) For and seven (7) Against. The Amendment was LOST. The Motion was then put and **CARRIED**.

ITEM 2 (continued)

ATTACHMENT 1

Record of Voting:

For the Amendment: Councillors O'Reilly, Pedersen and Purcell

Against the Amendment: The Deputy Mayor, Councillor Han and Councillors Brown, Deshpande, Lane, Lara-Watson, Li and Maggio

RESOLUTION: (Moved by Deputy Mayor, Councillor Han and Councillor Brown)

- (a) That Council acknowledge the efforts made by staff and the Executive Leadership Team in pursuing all reasonable actions to reinstate the grant funding amount of \$400,000 under the "NSW Government – Local Small Commitments Allocation"
- (b) That Council note that in accordance with section 2.2 of the Guideline the \$400,000 LSCA funding will be redistributed by the Special Minister of State across the LGAs within the electorate of Ryde after all nominated project submissions have been assessed and considered for funding approval. This is estimated to occur in early 2024.
- (c) That Council seek clarification from the Premier's department on the eligibility of the unsuccessful Labor candidate's election promise for the LSCA grant, where, in a letter to the community group KCCR, a commitment is made to fund planning and building of a new cultural centre in Eastwood on the non-State owned Rowe Street East car park site.
- (d) That in case the election promise by the former Labor candidate Lyndal Howison is not eligible for the LSCA grant, the Council reapply for the grant for other eligible types of projects through LSCA grant in consultation with the community group KCCR who were misled of the \$400,000 as an election promise.

On being put to the meeting, Councillors Maggio and Pedersen abstained from voting and accordingly their votes were recorded Against the Motion.

Record of Voting:

For the Motion: The Deputy Mayor, Councillor Han and Councillors Brown, Deshpande, Lane, Lara-Watson and Li

Against the Motion: Councillors Maggio, O'Reilly, Pedersen and Purcell

13 APPROVAL TO TAKE THE WEST RYDE – MEADOWBANK RENEWAL STRATEGY TO PUBLIC EXHIBITION

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

ITEM 2 (continued)

ATTACHMENT 1

PRECIS OF CORRESPONDENCE FOR CONSIDERATION

1 RESPONSE BY THE HON. PENNY SHARPE MP - WASTE MANAGEMENT AND INFRASTRUCTURE

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

2 RESPONSE TO LETTER TO PRIME MINISTER ALBANESE RE ARTSAKH CONFLICT

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

3 LETTER FROM MINISTER FOR PLANNING AND OPEN SPACES - NEED FOR MORE HOUSING IN LOW AND MEDIUM DENSITY ZONES

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

4 LOCAL SMALL COMMITMENTS ALLOCATION GRANTS PROGRAM (LSCA) \$400,000

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

NOTICES OF MOTION

1 CITY OF RYDE WASTE INFO APP - Councillor Roy Maggio

MOTION: (Moved by Councillors Maggio and Lara-Watson)

- (a) That Council investigate the implementation of a City of Ryde Waste Info app (a waste and recycling app), designed for the community to provide a simple, accessible resource which makes it easier for residents to manage their waste and recycling.
- (b) The City of Ryde Waste Info app should be available for free download on Apple and Android devices and include the following:
- A personal bin collection calendar specific to your address;
 - Reminders for bin collections and bulk household collection;
 - Answers to your questions on what to do with unusual items like mattresses, chemicals, batteries, return and earn centres;

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

- Forms to report illegal dumping, damaged or stolen bins and missed bin collections;
 - Information on Council's services, waste facilities and more.
- (c) That a report be provided back to the February 2024 Council meeting which details the findings of the investigation, appropriate funding source and the provision of a campaign launch upon implementation.
- (d) That staff meet with the mover of the Motion prior to implementation.

AMENDMENT: (Moved by Councillors Pedersen and Purcell)

That Council notes:

- (a) The City of Ryde has been for some years and continues to be subscribed to the Recyclesmart App.
- (b) The recycle smart app allows users to search comprehensive, location based recycling opportunities (what can and can't be recycled); it sends Collection day reminders for users to keep track of scheduled pickups, recycling efforts and council bin collection days.
- (c) City of Ryde have already upgraded the subscription to recycle smart for a trial period of 12 months to include pick-ups of soft plastics and problem waste.

On being put to the meeting, the voting on the Amendment was three (3) For and seven (7) Against. The Amendment was LOST. The Motion was then put and **CARRIED**.

Record of Voting:

For the Amendment: Councillors O'Reilly, Pedersen and Purcell

Against the Amendment: The Deputy Mayor, Councillor Han and Councillors Brown, Deshpande, Lane, Lara-Watson, Li and Maggio

RESOLUTION: (Moved by Councillors Maggio and Lara-Watson)

- (a) That Council investigate the implementation of a City of Ryde Waste Info app (a waste and recycling app), designed for the community to provide a simple, accessible resource which makes it easier for residents to manage their waste and recycling.
- (b) The City of Ryde Waste Info app should be available for free download on Apple and Android devices and include the following:
- A personal bin collection calendar specific to your address;

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

- Reminders for bin collections and bulk household collection;
 - Answers to your questions on what to do with unusual items like mattresses, chemicals, batteries, return and earn centres;
 - Forms to report illegal dumping, damaged or stolen bins and missed bin collections;
 - Information on Council's services, waste facilities and more.
- (c) That a report be provided back to the February 2024 Council meeting which details the findings of the investigation, appropriate funding source and the provision of a campaign launch upon implementation.
- (d) That staff meet with the mover of the Motion prior to implementation.

Record of Voting:

For the Motion: Unanimous

2 EXPANDING COUNCIL'S INCLUSIVE SWIMMING PROGRAM - Councillor Roy Maggio

RESOLUTION: (Moved by Councillors Maggio and Purcell)

- (a) Council notes that the Puggles Swim training program is an amazing program that would be a valuable resource providing increased access to the community for deaf or hard of hearing children in the City of Ryde.
- (b) That in support of Council's Disability Inclusion Action Plan, Council investigates expanding Learn to Swim staff training to include Puggles Accreditation.
- (c) That as part of the investigation, consideration be given to also expanding the number of Learn to Swim teachers with the AUSTSWIM Teacher of Aquatics Access and Inclusion qualification.
- (d) That a report be provided back to Council which details the findings of the investigation, associated costs and appropriate funding source, with a view to implementing in March 2024.
- (e) That Council promote its expanded inclusive learn to swim opportunities through all media channels with the provision of a launch upon implementation.

Record of Voting:

For the Motion: Unanimous

ITEM 2 (continued)

ATTACHMENT 1

3 PLAQUE FOR ST CHARLES BORROMEO TO CELEBRATE 165 YEARS OF EDUCATION IN THE RYDE LOCAL GOVERNMENT AREA - Councillor Roy Maggio

Note: Councillor Lara-Watson left the meeting at 8.43pm and was not present for voting on this Item.

Note: Father Greg Morgan (representing Ryde Gladesville Catholic Parish), Elizabeth and Lee Eaton, Erica Salazar Zarate, Samantha Profilio, Neville and Philomena Fernandes, Mike Texier (representing the Ryde Gladesville Catholic Parish), Isabelle Mansour, Alex and Lauren McLellan, Anthony Cincotta and Bill Dixon made a written submission on this Item and copies are ON FILE.

RESOLUTION: (Moved by Councillors Maggio and Deshpande)

- (a) That Council provide a plaque for St Charles Borromeo in celebration of 165 years of education in the Ryde Local Government Area.
- (b) That Council liaise with Father Greg regarding appropriate wording for the plaque in tribute to Charles Borromeo, with input from Councillor Maggio.
- (c) That a donation of \$1,000 be made to the church, to be funded from the Mayor's budget, if the Mayor permits.
- (d) That the Mayor's office liaise with Father Greg and the Principal, Peter Watkins to explore a suitable date, prior to the end of 2023, to present the plaque at a ceremony mass at St Charles Church.
- (e) That interested Councillors, Members of Parliament and City of Ryde staff be invited to attend the plaque ceremony event.
- (f) That the event be published through all media channels.
- (g) That the purchase and installation of the plaque be funded from Councillor Maggio's projects bids budget.

Record of Voting:

For the Motion: Unanimous

ITEM 2 (continued)

ATTACHMENT 1

**4 TOP RYDE LIVE SITES FOR OLYMPIC AND PARALYMPIC GAMES IN 2024 -
Councillor Sophie Lara-Watson**

Note: Councillor Lara-Watson returned to the meeting at 8.45pm during discussion on this Item.

RESOLUTION: (Moved by Councillors Brown and Maggio)

- (a) That Council investigate the feasibility of City of Ryde utilising Top Ryde City for live viewings of the Olympic and Paralympic Games in 2024.
- (b) That the investigation also include the following:-
 - i. More joint live site viewings with established businesses within the City of Ryde.
 - ii. The incorporation of live sites into the Events Plan to regularly show sports such as Men's Rugby Union World Cup and Netball World Cup in 2027 and Women's Rugby Union World Cup in 2029.
 - iii. That staff explore other potential Olympic and Paralympic sites if practicable.
- (c) That a report be provided back to Council detailing the results of the investigation with full estimated costs per head.

Record of Voting:

For the Motion: Unanimous

**5 INCLUSION OF SOCIAL MEDIA AND ALTERNATIVE CHANNELS FEEDBACK -
Councillor Sophie Lara-Watson**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**6 RETAINING PUBLIC OWNERSHIP OF RYDE CENTRAL SITE - Councillor
Bernard Purcell**

Note: This matter was dealt with earlier in the meeting in conjunction with Item 3 – RYDE CENTRAL AND OTHER MAJOR PROJECTS FINANCIAL IMPLICATIONS as detailed in these Minutes.

ITEM 2 (continued)

ATTACHMENT 1

7 OLD MEADOWBANK SCHOOL HALL - Councillor Shweta Deshpande

RESOLUTION: (Moved by Councillors Deshpande and Lara-Watson)

That Council:-

- (a) Notes the shortage of community spaces in the City of Ryde for indoor sports, multicultural events, birthday parties and community meetings.
- (b) Acknowledges that the Department of Education had plans to retain the old Meadowbank School Hall.
- (c) Laments a recent and unannounced change in policy from the NSW Government who are now seeking to demolish the hall.
- (d) Notes that the hall was built relatively recently, and its demolition would constitute an extraordinary waste of taxpayer money, particularly given Council's current shortage of community space would require construction of brand new facilities elsewhere in the LGA, at greater cost.
- (e) Supports retention of the hall for community use.
- (f) Writes to the Department of Education calling on them to reverse their position and conduct necessary upgrades to the hall so it can be safely handed over to Council as a community facility.

Record of Voting:

For the Motion: Unanimous

MATTER OF URGENCY

Councillor Brown advised the meeting that he wished to raise a Matter of Urgency regarding NSW Government – Macquarie Park – Stage 1 Rezonings.

The Deputy Mayor, Councillor Han (Chair) accepted the matter as an Urgent Item.

RESOLUTION: (Moved by Councillors Brown and Deshpande)

That Council consider a Matter of Urgency, regarding NSW Government – Macquarie Park – Stage 1 Rezonings.

Record of Voting:

For the Motion: The Deputy Mayor, Councillor Han and Councillors Brown, Deshpande, Lane, Lara-Watson and Li

Against the Motion: Councillors Maggio, O'Reilly, Pedersen and Purcell

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

MATTER OF URGENCY – MACQUARIE PARK – STAGE 1 REZONINGS

RESOLUTION: (Moved by Councillors Brown and Deshpande)

That Ryde Council:

- (a) Acknowledges the significant rezonings proposed by the NSW Government for the Macquarie Park Innovation Precinct and the risk of these rezoning conversions of commercial space into residential Build to Rent (BTR) apartments.
- (b) Gratefully acknowledge the Department of Planning acceptance of our request to extend the deadline for receiving submissions about this rezoning proposal until after Ryde Council has formally considered its submission at the February 2024 meeting.
- (c) Invite the Ryde community to participate in reviewing this submission and making a submission directly to Ryde Council with appropriate access to rezoning information if permitted for inclusion in our overall Council submission to the Department of Planning.
- (d) In support of a fully informed submission being made about this rezoning proposal that Ryde Council commit to a community information campaign to inform our local community of the significant risk to jobs, employment proximity and the resulting impact to Council of this proposed rezoning, as well as the overall community impact that result in these changes being made to our community.
- (e) Any submissions received from our community should be included in the overall Council submission.

On being put to the meeting, Councillor Maggio abstained from voting and accordingly his vote was recorded Against the Motion.

Record of Voting:

For the Motion: The Deputy Mayor, Councillor Han and Councillors Brown, Deshpande, Lane, Lara-Watson, Li, O'Reilly, Pedersen and Purcell

Against the Motion: Councillor Maggio

ITEM 2 (continued)

ATTACHMENT 1

NOTICE OF MOTION

8 EV CHARGING STATIONS - Deputy Mayor, Councillor Daniel Han

MOTION: (Moved by Councillors Han and Lara-Watson)

That Council:

- (a) Notes the increased uptake of EV vehicles in the City of Ryde.
- (b) Investigate the feasibility of increasing EV charging infrastructure through potential partnerships with third party electric vehicle charging providers, including the potential for revenue generation through partnerships.
- (c) Provide a report back to Council detailing the results of the investigation by the March 2024 Council meeting.

AMENDMENT: (Moved by Councillor Pedersen and Purcell)

1. That Council acknowledge:
 - a) A resolution of Council from August 2023 requested an update report on the rollout of Electric vehicle (EV) charging infrastructure; opportunities for mandated EV charging in new buildings and EV fleet procurement, that was due to the October 2023 Council meeting.
 - b) In 2020 Council commissioned EV consultants Chargeworks to supply a report that identified 18 sites across Ryde suitable for EV charging infrastructure and the recommendations for a roll out of public charging infrastructure.
 - c) In 2021 following a resolution of Council, staff brought back a report containing a policy and recommendations (which also contained and an EVIE report for fast charging)
2. That Council fund EV charging infrastructure at all 18 sites identified in the 2020 report by Chargeworks (and 2021 Council report) in the next one year operational and 4 year operational plan.

On being put to the meeting, the voting on the Amendment was four (4) For and six (6) Against. The Amendment was LOST. The Motion was then put and **CARRIED**.

Record of Voting:

For the Amendment: Councillors Maggio, O'Reilly, Pedersen and Purcell

Against the Amendment: The Deputy Mayor, Councillor Han and Councillors Brown, Deshpande, Lane, Lara-Watson and Li

ITEM 2 (continued)

ATTACHMENT 1

RESOLUTION: (Moved by Councillors Han and Lara-Watson)

That Council:

- (a) Notes the increased uptake of EV vehicles in the City of Ryde.
- (b) Investigate the feasibility of increasing EV charging infrastructure through potential partnerships with third party electric vehicle charging providers, including the potential for revenue generation through partnerships.
- (c) Provide a report back to Council detailing the results of the investigation by the March 2024 Council meeting.

Record of Voting:

For the Motion: Unanimous

9 ADVOCACY FOR BETTER WHEELCHAIR ACCESS AT TOP RYDE CITY SHOPPING CENTRE - Councillor Penny Pedersen

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

QUESTIONS BY COUNCILLORS AS PER POLICY

1 QUESTIONS WITH NOTICE - Councillor Bernard Purcell

Media Advisor for the City of Ryde:

Question 1:

Could the City of Ryde Chief Executive Officer please confirm the engagement of a media consultant?

Answer 1:

See below response to Question 2.

Question 2:

Could the City of Ryde Chief Executive Officer explain why this person has been engaged, the length of this engagement and at what cost?

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

Answer 1 and 2:

In early February 2023, due to significant resource gaps within the Communications and Engagement team at Council, the former General Manager, Business and Operations, sought interest from suitably qualified communications companies to provide media and crisis communications services as required, in order to supplement the team who had gaps in terms of internal capability and capacity across these services due to staff turnover.

The then General Manager, Business and Operations, subsequently met with the preferred communications company to further discuss their service offerings in this regard. He also arranged meetings between the communications firm and the Executive Manager, People and Business, who is responsible for the Communications and Engagement team, with the then Acting Manager, Communications and Engagement, to whom the firm was known due to previous contact in 2019 in relation to potential service provision for the team under the former General Manager, Director Community & Customer Services and Manager Communications and Engagement.

Due to the unfolding situation with respect to the alleged maladministration of Council's Externally Restricted Reserves, the focus of the service provision from this company was for "crisis communications", as well as for other communications and media services as required. On this basis, the CEO agreed to the engagement of that company. At the time, there were, as stated above, significant resource gaps within Council's communications and engagement team. The service provision of the communications firm has been of high quality, working across matters including the handling of the ongoing ICAC and OLG inquiries, providing media training for the CEO in this respect, as well as supplementing the resource and skills gaps internally whilst recruitment for numerous positions with Council's team is completed.

The contractual particulars of the short-term contract with this specialist communications company are commercial-in-confidence in nature as the inquiries by the OLG and ICAC are ongoing.

Question 3:

Ivanhoe Estate Redevelopment (SSD-8707) - s7.11 developer contributions:

From a memorandum in December 2020, it was noted that \$45 million dollars was collected on Council's behalf. A subsequent modification saw no developer contributions being made. City of Ryde staff were undertaking negotiations with the State Government to recover these contributions.

What has the City of Ryde undertaken to negotiate and recover these contributions?

ITEM 2 (continued)

ATTACHMENT 1

Answer 3:

No s7.11 has ever been collected from the Ivanhoe Estate development. Condition A30 from SSD 8707 required that a monetary contribution of \$45,524,622 was to be paid to Council prior to the issue of an Occupation Certificate when the development achieved certain dwelling numbers. The condition of consent, however, permits certain land and other material public benefits to be delivered in lieu of the s7.11 contributions. The developer claimed that this totalled \$41,700,000. This means that Council would only receive a total cash contribution of \$3,824,622 at the completion of the project. At the time of the SSD approval, Council objected to the wording of the condition as Council is of the view that the land and other public benefits identified in condition A30 as they clearly only benefit the development, and are not matters that should be credited in respect of the s7.11 contribution. It is Council's view that the Department of Planning has allowed the developers to not meet their obligations to our community and pay the amount claimed by Council.

In October 2020, the applicant lodged an amendment to the wording of condition A30. This amendment resulted in changes to the dwelling numbers as to when contributions were required, a reduction in the quantum of development contributions payable and excluding land dedication as a public benefit. This amendment however, failed to address Council's issues.

Since December 2020, Council has continued to object to the Department of Planning in respect of the original wording of the condition as well as the proposed amendments to the condition. This included a letter to the Department of Planning dated 10 March 2021 in response to additional information provided by Ethos Urban on behalf of the NSW Land and Housing Corporation and Frasers Property Australia in respect of the proposed amendment.

Throughout 2020 and 2021, Council made numerous requests for a meeting with the then Minister for Planning and Public Spaces to discuss Council's concerns. A meeting did occur with the Minister's Senior Policy Advisor on 14 May 2021 where Council presented its concerns in respect of the original wording of condition A30 as well as the proposed amendments to the wording of the condition. In June and July 2021, staff attended 2 meetings with the Department of Planning in respect of this issue. As no resolution in respect of the condition was reached, Council again wrote to the then Minister for Planning and Public Spaces on 16 September 2021. No response was received.

The modification to condition A30 was withdrawn by the applicant on 18 November 2021. Despite the modification being withdrawn, Council continued to hold meetings with the Department of Planning and applicant.

In late 2022, the Planning Delivery Unit which is part of the Department of Planning, tried to mediate a solution between Council and the applicant. Council met with the Planning and Delivery Unit on the 5 October 2022 and 7 November 2022. Council could not consider various options that were being suggested by the Department as inadequate information had been provided. Following this, correspondence was sent to the Department on 10 November 2022 which stated that Council's preference was for the Consent to be amended to ensure full payment of contributions. Council does

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

not agree to accept the dedication of open space, roads, bridges or other items, which in Council's view, are required for the operation of the development rather than providing any wider community benefit, and should remain the responsibility of the landowner(s). Further, in Council's view these works do not warrant offsets against local infrastructure contributions, as the roads and open space within the development only benefit the proponents.

To date, Council has not received a reply from the Department of Planning. We will continue to pursue a written response.

Question 4:

s7.11 Contributions:

Could the City of Ryde furnish a full list of s7.11 developer contributions for the last 12 calendar months, as of this date, and a list of future contributions based on current development applications?

Answer 4:

- **ATTACHMENT 1:** Listing of S7.11 Developer Contributions received FY22/23 by Application (As per Draft Financial Statements Note F3-1) & FY23/24 till Oct 2023 by Application

In Attachment 1 Page 1 is an extract of Council's Draft Financial Statements Note F3-1 which shows the Developer Contributions received as at 30 June 2023.

Pages 2 to 5 itemise these contributions by application, pages 6 to 7 itemise contributions received by application this Financial Year till October 2023.

- **ATTACHMENT 2:** Listing of future S7.11 Developer Contributions based on current development applications.

It is important to note that although estimated contributions based on current development applications amount to **\$51.7m**, this amount has not been received.

Developer Contributions are paid prior to a Construction Certificate being issued and the timing of this trigger is solely reliant on the developer.

In addition, development consent may lapse which means contributions are no longer payable.

It is also important to note that Council forecasts its Section 7.11 related expenditure for the coming financial year is based on receipts already received to ensure that Section 7.11 funds are not over-committed and that cashflow remains positive. To adhere to the provisions outlined in Section 7.3 of the Environment Planning and Assessment Act 1979, it is imperative that developers' contributions are utilised by Council in implementing the prescribed schedule of local infrastructure, encompassing both land and capital works specified in the adopted S7.11 plans.

Minutes of the Council Meeting No. 13/23, dated 28 November 2023.

ITEM 2 (continued)

ATTACHMENT 1

Furthermore, it is essential to maintain accurate financial and accounting records that:

- * Clearly delineate the amount collected in accordance with each development consent.
- * Specify the purpose for each amount collected under the development consent.
- * Document the allocation of funds within the relevant account for the identified purpose.
- * Establish a comprehensive record of receipts and expenditures from the developer contributions fund, illustrating the expenditure aligned with the purpose for which the funds were initially collected.

ATTACHMENT 1

Council of the City of Ryde (Notes to the Financial Statements 30 June 2023)

F3 Statement of developer contributions as at 30 June 2023

F3-1 Summary of developer contributions (Unaudited)

\$'000	Opening balance at 1 July 2022	Contributions received during the year			Interest and investment income earned	Amounts transferred	Reimbursements received during the year	Total at 30 June 2023	Cumulative balance of Developer Contributions at 30 June 2023
		Cash	Non-cash asset	Non-cash asset					
Community facilities	3,708	5,584	—	—	620	(333)	9,589	13,654	—
Open Space and Public Domain	3,801	9,844	—	—	4,642	(4,943)	29,088	39,855	—
Roads, Traffic, Services and Signage	959	6,372	—	—	58	—	—	7,389	—
Administration	584	381	—	—	—	(384)	—	581	—
Stormwater/Drainage – water services	5,243	10,569	—	—	4,759	(2,174)	23,007	31,095	—
Stormwater – water services	3,231	294	—	—	57	—	486	3,968	—
Total F3-1 and F3-2 revenues and gains	19,227	43,032	—	—	4,816	(2,174)	31,701	44,949	—
SPV planning agreements	18,751	4,284	—	—	—	(174)	3,743	41,969	—
Total (2023/24)	37,978	47,316	—	—	4,816	(2,348)	35,444	86,918	—

(1) As per the 2023 Public Statement 23 May 2023, the increase in Developer Contributions should be noted. This is mainly due to a correction of transfers that were completed in 2023 where funds obtained from Developers that were required to be held by Council and spent for the purpose for which they were collected were in fact transferred to Council's Internally Restricted Reserves for other purposes. The legislation requires strict compliance with these funds and it is envisaged, and funds that are transferred to Council's Internally Restricted Reserves should not be transferred to Council's Internally Restricted Reserves. These funds were returned as required by Council on 27 June 2023 to ensure that the funds are used for the purpose for which they were collected.

Under the Environmental Planning and Assessment Act 1979, Council has significant obligations to provide Section 7.11 contributions towards provision or improvement of services or services infrastructure in new release areas. It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

(Page 63 of 68)

ITEM 2 (continued)

ATTACHMENT 1

ATTACHMENT 2

Application	Approval Date	Property Description	Primary Address	Suburb	Consent - Contribution Type	Consent - Contribution Amount
LDA2017/0281	18/07/2018 E//DP357802	15 Warrawong St		Eastwood	4. Roads and Traffic	822.60
LDA2017/0281	18/07/2018 E//DP357802	15 Warrawong St		Eastwood	5. Cycleways	513.84
LDA2017/0281	18/07/2018 E//DP357802	15 Warrawong St		Eastwood	6. Stormwater	1,633.20
LDA2017/0281	18/07/2018 E//DP357802	15 Warrawong St		Eastwood	7. Plan Administration	138.52
LDA2020/0315-Stage 1-Stage 1	Lot 56 DP771511	40-52 Talavera Rd		Macquarie Park	7.11 - 1. Community Facilities	381,336.65
LDA2020/0315-Stage 1-Stage 1	Lot 56 DP771511	40-52 Talavera Rd		Macquarie Park	7.11 - 2. Open Space and Recreation	410,531.22
LDA2020/0315-Stage 1-Stage 1	Lot 56 DP771511	40-52 Talavera Rd		Macquarie Park	7.11 - 3. Transport and Traffic Facilities	213,241.93
LDA2020/0315-Stage 1-Stage 1	Lot 56 DP771511	40-52 Talavera Rd		Macquarie Park	7.11 - 4. Plan Preparation and Administration	12,089.11
LDA2021/0166		121 Tennyson Road		Tennyson Point	7.11 - 1. Community Facilities	6,061.80
LDA2021/0166		121 Tennyson Road		Tennyson Point	7.11 - 2. Open Space and Recreation	10,438.16
LDA2021/0166		121 Tennyson Road		Tennyson Point	7.11 - 3. Transport and Traffic Facilities	3,204.47
LDA2021/0166		121 Tennyson Road		Tennyson Point	7.11 - 4. Plan Preparation and Administration	295.57
LDA2022/0014		21 Bellamy Avenue		Eastwood	7.11 - 1. Community Facilities	6,061.80
LDA2022/0014		21 Bellamy Avenue		Eastwood	7.11 - 2. Open Space and Recreation	10,438.16
LDA2022/0014		21 Bellamy Avenue		Eastwood	7.11 - 3. Transport and Traffic Facilities	3,204.47
LDA2022/0014		21 Bellamy Avenue		Eastwood	7.11 - 4. Plan Preparation and Administration	295.57
LDA2022/0070		497 Blaxland Road		Denistone East	7.11 - 1. Community Facilities	6,061.80
LDA2022/0070		497 Blaxland Road		Denistone East	7.11 - 2. Open Space and Recreation	10,438.16
LDA2022/0070		497 Blaxland Road		Denistone East	7.11 - 3. Transport and Traffic Facilities	3,204.47
LDA2022/0070		497 Blaxland Road		Denistone East	7.11 - 4. Plan Preparation and Administration	295.57
LDA2022/0111		38 Rutledge Street		Eastwood	7.11 - 1. Community Facilities	6,061.81
LDA2022/0111		38 Rutledge Street		Eastwood	7.11 - 2. Open Space and Recreation	10,438.15
LDA2022/0111		38 Rutledge Street		Eastwood	7.11 - 3. Transport and Traffic Facilities	3,204.48
LDA2022/0111		38 Rutledge Street		Eastwood	7.11 - 4. Plan Preparation and Administration	295.56
LDA2023/0123	156/DP23290	4 Richmond St		Denistone East	7.11 - 1. Community Facilities	6,061.81
LDA2023/0123	156/DP23290	4 Richmond St		Denistone East	7.11 - 2. Open Space and Recreation	10,438.15
LDA2023/0123	156/DP23290	4 Richmond St		Denistone East	7.11 - 3. Transport and Traffic Facilities	3,204.48
LDA2023/0123	156/DP23290	4 Richmond St		Denistone East	7.11 - 4. Plan Preparation and Administration	295.56

2 QUESTIONS WITH NOTICE - Councillor Penny Pedersen

Question 1:

The Member for Ryde and the Member for Lane Cove have been running a petition against an alleged proposal to develop North Ryde Common. Has Councillor Lane or the Member for Ryde, Jordan Lane ever requested information from the City of Ryde on the ownership of North Ryde Common or the 99 year lease agreement between the NSW government and City of Ryde?

Answer 1:

On 12 September 2019, Councillor Lane submitted a request via Desk Help (Councillors Helpdesk) seeking a short history of North Ryde Common. The enquiry aimed to understand the preservation of this area as open space, its historical uses, former ownership, and any additional pertinent facts.

Question 2:

What date was the 99 year lease agreement over North Ryde Common negotiated by City of Ryde and the NSW government, when does it expire and was Anthony Roberts MP the local member at the time?

ITEM 2 (continued)

ATTACHMENT 1

Answer 2:

The 99-year lease agreement for North Ryde Common was negotiated between the City of Ryde and the NSW government, officially executed on 23 February 1999, which expires on 22 February 2098. It is noted that the Title Search for North Ryde Common does not display the registered Lease on the Title. Anthony Roberts assumed the role of the Member for Lane Cove following the 2003 Election, which post-dates the execution of the lease agreement.

Question 3:

Did City of Ryde hold a Councillor workshop in the last term of Council on a generic parks Plan of Management, where the ownership and management of all City of Ryde parks, including North Ryde Common was discussed with Councillors and was Councillor Jordan Lane present at that workshop?

Answer 3:

There was no specific Councillor workshop conducted during the last term of Council dedicated to a generic parks Plan of Management where comprehensive discussions concerning the ownership and management of all City of Ryde parks, including North Ryde Common, took place.

Question 4:

At the September 2023 Council meeting, Councillor Justin Li called for a 'suspension of standing orders' and this was put as a motion to Councillors by Mayor Yedelian. In a procedural question, Councillor Pedersen asked if this was permitted in the City of Ryde Code of Meeting Practice. The governance staff reported to the meeting that the Code of Meeting Practice was 'silent' on this practice (not mentioned in the Code). The motion to suspend standing orders was then put to the meeting even though it was not in the City of Ryde Code of Meeting Practice. Is the suspension of standing orders procedure included in the NSW Local Government model Code of Meeting Practice and if the City of Ryde Code of Meeting Practice is silent on any other suggested procedures (that Councillors may choose to bring to the meeting in the future) are Council permitted to use these suggested procedures as the Mayor did at the September meeting?

ITEM 2 (continued)

ATTACHMENT 1

Answer 4:

Suspension of Standing Orders is not included in the Model Code of Meeting Practice. In this regard, Council staff sought advice from the Office of Local Government who advised that the Mayor as Chairperson can exercise their discretion in relation to the general conduct of the meeting. In this instance, Councillor Li brought forward a lawful motion, which the Mayor put to the meeting and through voting was validated by Council.

Question 5:

Councillor Lane in his role as Member for Ryde (or his staff), have attached political material to Council bus stop poles right through the Ryde LGA (printed in the same colour as the BUSWAYS timetables). Does Council permit political advertising for data collection purposes to be attached to Council infrastructure like bus stop poles?

Answer 5:

Council prohibits political advertising for data collection purposes on both Council and Busways infrastructure. The attachment of such material to bus stop poles is not permitted by Council regulations. To address this matter, Council Rangers, in conjunction with Busways, are actively working to remove these signs from the infrastructure.

The meeting closed at 10.04pm.

CONFIRMED THIS 12TH DAY OF DECEMBER 2023

Chairperson

3 2023-2024 CHRISTMAS/NEW YEAR ARRANGEMENTS FOR THE CHIEF EXECUTIVE OFFICER

Report prepared by: Civic Services Manager
File No.: CLM/23/1/1/2 - BP23/514

REPORT SUMMARY

This report seeks Council's appointment of Michael Galderisi as Chief Executive Officer on a temporary basis from 2 January 2024 to 7 January 2024 while the incumbent Chief Executive Officer is on leave.

RECOMMENDATION:

That Council, pursuant to Section 351(1)(a) of the *Local Government Act 1993*, temporarily appoints Michael Galderisi, General Manager – City Shaping as Chief Executive Officer for the period between 12.00am on 2 January 2024 to 12 midnight on 7 January 2024, while the incumbent Chief Executive Officer is on annual leave.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Amanda Janvrin
Civic Services Manager

Report Approved By:

Graham Humphreys
Manager - Business Assurance and Governance

Wayne Rylands
Chief Executive Officer

ITEM 3 (continued)**Report****Chief Executive Officer's Leave**

The Chief Executive Officer, Wayne Rylands, will be taking leave from 2 January 2024 to 7 January 2024 (inclusive). During this time, it is proposed that Michael Galderisi, General Manager – City Shaping be temporarily appointed as Chief Executive Officer for the period 2 January 2024 to 7 January 2024.

To ensure continuity of day-to-day functions where the Chief Executive Officer's position is vacant, or the holder of the position is sick, absent (including annual leave periods) or suspended, the Council has the ability under Section 351 of the *Local Government Act 1993* to fill that position temporarily.

Section 351 states:-

- (1) *If a position (including a senior staff position) within the organisation structure of the council is vacant or the holder of such a position is suspended from duty, sick or absent:*
 - (a) *the council, in the case of the general manager's position, or*
 - (b) *the general manager, in the case of any other position,*
may appoint a person to the position temporarily.

- (2) *A person who is appointed to a position temporarily may not continue in that position:*
 - (a) *if the holder of the position is on parental leave-for a period of more than 24 months, or*
 - (b) *in any other case-for a period of more than 12 months.*

Financial Impact

Adoption of the recommendation outlined in this report will have no financial impact.

4 CONFLICT OF INTEREST POLICY

Report prepared by: Senior Governance Officer
File No.: CLR/07/8/9/15 - BP23/776

REPORT SUMMARY

This report submits for Council approval a newly developed Conflict of Interest Policy. This policy is based on NSW ICAC's sample Conflict of Interest Policy 2019 and endeavours to expand on requirements under City of Ryde's Code of Conduct to ensure all staff and Councillors fully understand their obligations.

Managing conflicts of interest is important because the public rightly expect that staff and officials of City of Ryde, or their close connections and associates, should never be in a position to obtain undue personal benefits. Any conflict of interest that is concealed or mismanaged can damage the reputation of Council and is a potential corruption risk.

The new Conflict of Interest Policy will be overseen by Business Assurance and Governance utilising a centralised register of reported Conflicts.

The new Conflict of Interest Policy will be public facing. However, public exhibition is not considered warranted as its adoption is an essential element of better governance practice.

RECOMMENDATION:

That the draft Conflict of Interest Policy be approved by Council for implementation.

ATTACHMENTS

- 1 Draft Conflict of Interest Policy
- 2 Conflict of Interest Declaration - Draft Form

Report Prepared By:

Greg Johansson
Senior Governance Officer

Report Approved By:

Graham Humphreys
Manager - Business Assurance and Governance

Wayne Rylands
Chief Executive Officer

ITEM 4 (continued)

Discussion

A conflict of interest exists when a reasonable person might perceive that personal interests could be favoured or have influence over public duties or official or work responsibilities. This includes actual, potential, and perceived.

This policy is based on NSW ICAC's sample Conflict of Interest Policy 2019 and endeavours to expand on requirements under City of Ryde's Code of Conduct to ensure all staff and Councillors fully understand their obligations.

It has been developed by the Business Assurance and Governance team to enhance the operation and management of City of Ryde's Code of Conduct.

It outlines the management of conflicts of interest with a new Central Register to be developed and monitored. The policy outlines the roles of every member of staff and council official as well as assigning specific responsibilities and oversight to positions.

Managing conflicts of interest is important because the public rightly expect that staff and officials of City of Ryde, or their close connections and associates, should never be in a position to obtain undue personal benefits. Any conflict of interest that is concealed or mismanaged can damage the reputation of Council.

This policy will help limit the risk to Council by ensuring transparent and proactive declarations and diligent management of conflicts of interest and shows City of Ryde's commitment to transparency, due diligence, and governance.

The policy applies to all staff and councillors, designated persons and external appointees, committee members and external council advisors, council consultants, contractors and outsourced service providers including individuals and companies performing work for City of Ryde (COR / Council). Where the word staff or employee is used it applies equally to all the above.

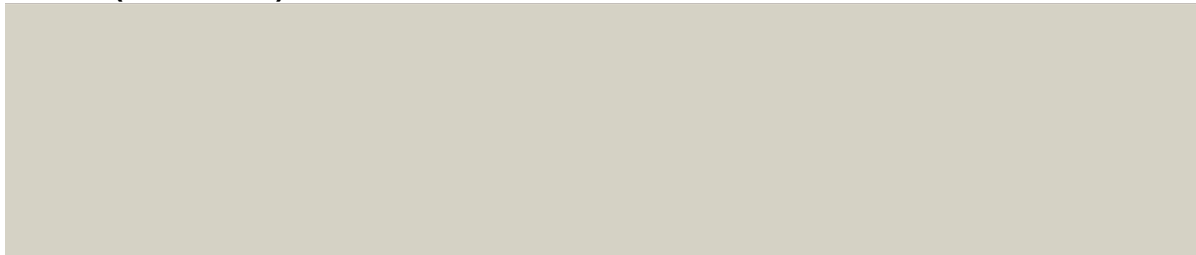
After endorsement by the Executive Leadership Team, Business Assurance and Governance will develop an implementation plan. The implementation plan will anticipate co-ordination of the annual Pecuniary Interest Disclosure process with an annual declaration of compliance with the Code of Conduct and disclosure of Conflict of Interests and will align with the Office of Local Government calendar of regulatory activity.

Financial Implications

Adoption of the recommendation will have no financial impact.

ITEM 4 (continued)

ATTACHMENT 1



 City of Ryde

Lifestyle and opportunity @ your doorstep



**Conflict of Interest
Policy**

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

Document Version Control

Document Name:	Conflict of Interest Policy
CM Reference:	
Document Status:	Draft
Version Number:	Version 1.0
Review Date:	November 2023
Owner:	City of Ryde
Endorsed By:	Council 2023
Distribution:	Internal and External

Change History

Version	Review Date	Author	Reason for Change
1.0	November 2023	Business Assurance and Governance	Presented to Council

Conflict of Interest Policy		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D23/	Initial: November 2023	Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

Table of Contents

1.	Background.....	5
2.	Scope.....	5
3.	Objective.....	5
4.	Policy in brief.....	5
5.	Policy in detail.....	6
5.1	What is a conflict of Interest?	6
5.2	About conflicts of interest	6
5.3	Avoiding conflicts of interest.....	7
5.4	Disclosure	7
5.5	Managing a conflict of interest.....	8
5.6	Managing privacy.....	9
6.	Further Policy Requirements	10
6.1	Dealing with yourself or your family	10
6.2	Personal dealings with suppliers and service providers.....	10
6.3	Secondary employment or business.....	10
6.4	Disclosure of personal interests	10
6.5	Gifts, Benefits and Bribes including Hospitality.....	11
6.6	Charity Work / Unpaid Voluntary Work or Involvement.....	11
6.7	Post-Separation Employment.....	11
6.8	Electoral Expenditure and Political Donations	11
6.9	Public Interest Disclosures (PID).....	12
6.10	Volunteer Emergency Services Work.....	12
7.	Roles and Responsibilities	12
7.1	Chief Executive Officer.....	12
7.2	Manager Business Assurance and Governance.....	12
7.3	Councillors and Committee Members.....	13

Conflict of Interest Policy		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D23/	Initial: November 2023	Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy



7.4	Employees, Contractors and Volunteers	13
7.5	Managers / Supervisors	13
7.6	Reporting Officers	14
7.7	Governance and Risk Officer	14
8.	Breaches.....	15
9.	Further information.....	15
Appendix 1: Additional Information – Personal Interests That Can Conflict With Public Duties		17
Appendix 2: Additional information – Options for Managing Conflicts of Interest.....		19

Conflict of Interest Policy		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D23/	Initial: November 2023	Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

1. BACKGROUND

City of Ryde is committed to preventing adverse consequences that can arise from conflicts of interest, as well as the appearance of favouritism, undue influence or impropriety. A conflict of interest exists when a reasonable person might perceive that your personal interests could be favoured or have influence over your public duties.

2. SCOPE

This policy applies to all staff and councillors, designated persons and external appointees, committee members and external council advisors, council consultants, contractors and outsourced service providers including individuals and companies performing work for City of Ryde (COR / Council). Where the word staff or employee is used it applies equally to all of the above.

Conflicts of Interest to be reported, managed and registered in a central register (maintained by Business Assurance and Governance) include all actual, potential or perceived possible conflicts. These include disclosures of interests, disclosures or reports of conflicts of interest, secondary employment requests and approvals, and any disclosures or declarations of gifts, benefits, bribes, personal interests, breaches, electoral expenditure, political donations, public interest, pecuniary interest or related party disclosures or any other disclosures/declarations as may arise.

3. OBJECTIVE

This policy sets standards and provides guidance on how to manage conflicts of interest in an ethical manner. It outlines the expected standards of behaviour and declarations required in relation to actual, potential or perceived conflicts of interest. It ensures all possible conflicts are reported, assessed and managed.

4. POLICY IN BRIEF

This policy is to be read in conjunction to, and as being complemented by, City of Ryde's:

- Code of Conduct
- Fraud and Corruption Prevention Policy
- Gifts and Benefits Policy
- Secondary and Multiple Employment Policy

and any other policy in operation at Council.

As per the definitions in those policies, the term conflict of interest:

- Applies to your own interests and (by extension) those of your family members.
- Includes pecuniary and non-pecuniary conflicts of interest.
- Can be actual, possible or perceived

Conflict of Interest Policy		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D23/	Initial: November 2023	Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

You must:

- disclose all conflicts of interests in accordance with this policy
- co-operate with your manager / other colleagues / reporting officer to ensure conflicts of interest are properly managed
- not allow your personal interests to affect the way you carry out your duties
- protect the reputation of City of Ryde by considering how a conflict of interest situation might be perceived
- update your personal interests and disclosures as and when they change, to enable City of Ryde to maintain an up-to-date conflict of interest register.

5. POLICY IN DETAIL

5.1 What is a Conflict of Interest?

A conflict of interest exists when a reasonable person might perceive that personal interests could be favoured or have influence over public duties or official or work responsibilities.

A conflict of interest is a situation where an individual or company covered by this Policy could be influenced, or be seen to be influenced, by a personal interest in carrying out their official duties or responsibilities. A conflict of interest can arise from avoiding losses or gaining advantage for self or others (whether financial or otherwise) and can be actual, potential or perceived.

- An **actual conflict of interest** involves a conflict between an individual's duties and responsibilities in serving Council's interest, and the individual's existing private interests.
- A **potential conflict of interest** arises where an individual has private interests that could conflict with their official duties in the future.
- A **perceived conflict of interest** exists where it appears, or where it is or could be perceived, that an individual's private interests could improperly influence the performance of their official duties, whether or not this is in fact the case.

5.2 About conflicts of interest

Managing conflicts of interest is important because the public rightly expect that staff and officials of City of Ryde, or their close connections and associates, should never be in a position to obtain personal benefits. This reflects the view that public office is held for the public good, not the purposes or benefits of the officeholder. In addition to the requirements of your position description, your public duties include a requirement to act in accordance with the policies, procedures, codes and values of Council. Therefore, any conflict of interest that is concealed or mismanaged can damage the reputation of Council.

Conflict of Interest Policy		
Owner: Business Assurance & Governance CM Reference: D23/	Accountability: Governance Framework Initial: November 2023	Endorsed: Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

Note the following important points:

- In most cases, only you will be aware of the potential for a conflict of interest. Consequently, the onus is on you to identify and declare any conflicts in accordance with this policy.
- It can be challenging to objectively assess whether your own personal interests are in conflict with your work duties. Therefore, you should err on the side of caution and make a disclosure if you are unsure about whether you have a conflict of interest.

For more details, refer to **Appendix 1: Additional Information – personal interests that can conflict with public duties.**

5.3 Avoiding conflicts of interest

While having a conflict of interest is not necessarily wrong, you should avoid placing yourself in conflicting situations where it is practical to do so. This can be achieved by avoiding:

- assignments and tasks that could conflict with your private interests (which you should discuss with your manager)
- investments or financial arrangements that could relate to your duties
- commercial dealings with suppliers and other stakeholders that are not on a normal arms length basis
- situations in which professional relationships could develop into personal relationships
- social media activity that could be perceived as compromising your impartiality.

5.4 Disclosure

As soon as possible, staff and others must accurately disclose all conflicts of interest in writing to your manager by completing the Conflict of Interest Declaration Form.

In addition to the requirements in this policy, you should also comply with the requirements of COR to disclose conflicts of interest during processes relating to procurement, recruitment, project management and any and all other matters as appropriate. If you are in doubt about whether you need to disclose a matter, speak to your manager for advice.

You must make a new or revised disclosure if there is a significant change in the nature of your conflict of interest. If you change roles or report to a different manager, you should apprise your new manager of the details of your conflict of interest and any plan of management.

Councillors and, where applicable, all other persons, must declare and manage any conflicts of interest in matters being considered at meetings of council and its committees. Part 4 of the Model Code establishes the requirements for the disclosure of pecuniary interests by councillors and designated persons. This includes disclosures of interests in written returns (returns of interests) and disclosures of pecuniary interests at meetings.

Any failure to disclose a conflict of interest, or conduct which favours a personal interest, is a breach of this policy.

Conflict of Interest Policy		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D23/	Initial: November 2023	Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

5.5 Managing a conflict of interest

In your role at Council, the interests of Council and the public interest should be put ahead of personal interests. Once your conflict of interest has been disclosed in accordance with this policy you must:

- together with your manager or, in the case of Councillors, the CEO and in the case of the CEO, the Mayor, discuss and document how your conflict of interest will be managed. This should be done by completing the **Conflict of Interest Declaration Form**
- adhere to the agreed, documented approach to managing your conflict of interest
- promptly notify your manager in writing of any significant changes to your conflict of interest and update the document with your manager or prepare a new document with your manager
- regardless of any disclosure that you have made, never favour your personal interests
- the obligation to disclose any new matters as they arise is a continuous obligation.

For additional information, refer to **Appendix 2: Additional information – options for managing conflicts of interest.**

If you are a manager (or the person Authorising the **Conflict of Interest Declaration Form**), you must:

- ensure you review the conflicts of interest register for all existing conflicts of any new staff that are assigned to you if/when you take on new team members
- ensure any new disclosures of interest are in writing and recorded in the conflicts of interest register by completing a **Conflict of Interest Declaration Form.**
- if necessary, make further enquiries to verify the accuracy and completeness of the disclosure. The disclosure may be understated or lack sufficient detail. Managers may make enquiries and seek documents to satisfy themselves that the disclosure is accurate.
- together with the affected employee/contractor, discuss and document how the conflict of interest will be managed by completing a **Conflict of Interest Declaration Form.** Options for managing conflicts of interest are set out in Appendix 2
- monitor the situation to ensure compliance with the agreed management plan.

Managers, including contract and project managers, should also be aware that the responsibilities set out above also apply to contractors, service providers and other entities acting on behalf of City of Ryde that disclose conflicts of interest.

Managers also need to disclose their own conflicts of interest, which includes conflicts of interest in relation to any new staff that are assigned to you if/when you take on new team members.

Note: It is then still the declarer's responsibility to disclose and conflict of interest to a new manager or person acting in a supervisory role.

Conflict of Interest Policy		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D23/	Initial: November 2023	Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

If you are the CEO or their delegate, managing conflicts of interest of Councillors, you must:

- ensure you review the conflicts of interest register for all existing conflicts of councillors
- ensure any new disclosures of interest are in writing and recorded in the conflicts of interest register by completing a **Conflict of Interest Declaration Form**.
- if necessary, make further enquiries to verify the accuracy and completeness of the disclosure. The disclosure may be understated or lack sufficient detail. You may make enquiries and seek documents to satisfy yourself that the disclosure is accurate.
- together with the affected councillor, discuss and document how the conflict of interest will be managed by completing a **Conflict of Interest Declaration Form**. Options for managing conflicts of interest are set out in Appendix 2.
- monitor the situation to ensure compliance with the agreed management plan.

If you are the Mayor, managing conflicts of interest of the CEO, you must:

- ensure you review the conflicts of interest register for all existing conflicts of the CEO
- ensure any new disclosures of interest are in writing and recorded in the conflicts of interest register by completing a **Conflict of Interest Declaration Form**.
- if necessary, make further enquiries to verify the accuracy and completeness of the disclosure. The disclosure may be understated or lack sufficient detail. You may make enquiries and seek documents to satisfy yourself that the disclosure is accurate.
- together with the CEO, discuss and document how the conflict of interest will be managed by completing a **Conflict of Interest Declaration Form**. Options for managing conflicts of interest are set out elsewhere in this policy
- monitor the situation to ensure compliance with the agreed management plan.

For additional information, refer to **Appendix 2: Additional information – options for managing conflicts of interest**.

5.6 Managing privacy

Conflicts of interest can involve the disclosure of information that may be private in nature, such as details about personal finances and relationships. While you must disclose this information, if required, personal information should only be shared with staff on a genuine need-to-know basis.

Conflict of Interest Policy		
Owner: Business Assurance & Governance CM Reference: D23/	Accountability: Governance Framework Initial: November 2023	Endorsed: Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

6. FURTHER POLICY REQUIREMENTS

The following additional policy requirements apply:

6.1 Dealing with yourself or your family

You must not process transactions, make decisions or be involved in workplace duties that involve your personal affairs as a citizen interacting with City of Ryde, without the written authorisation of your manager/CEO/Mayor. The same requirement applies to matters involving members of your immediate family. In addition, you may not self-approve transactions, procedures or policies that provide you with a personal financial benefit (for example, payroll, overtime, leave, expense reimbursement or staff benefits).

For more details, refer to **Appendix 1: Additional Information – personal interests that can conflict with public duties.**

6.2 Personal dealings with suppliers and service providers

You should avoid making personal purchases from the suppliers and service providers of City of Ryde unless they are on an arm's-length basis. Seeking discounts or favourable terms from suppliers for personal purchases could create a conflict of interest. If you are in any doubt, seek advice from your manager.

6.3 Secondary employment or business

You may not engage in any paid secondary employment or paid business activity without prior notification of such activity in accordance with the **City of Ryde's Secondary and Multiple Employment Policy**. Refer to that policy for details.

6.4 Disclosure of personal interests

Under the **Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct)**, certain council officials are required to disclose their personal interests in publicly available returns of interests.

All employees and contractors, even if not a senior executive or designated person, are encouraged to pre-empt any conflict of interest or perceived conflict of interest by declaring any personal interest as outlined in **Appendix 1 - Personal interests that can conflict with public duties.**

Disclosure of Interests Returns (including nil disclosure) are required annually by Councillors, and Committee members and Council staff identified as designated persons, under the **Local Government Act 1993, Regulations 2005 and the Model Code of Conduct**. They are tabled at Council Meetings and made publicly available on Council's website as the returns are prescribed as open access information under the **Government Information (Public Access) (GIPA) Act**. Council will apply the public interest test to each return and where an overriding public interest against disclosure is found, that information will be redacted (Eg. residential street number and signatures may be redacted if there is, on balance, an over-riding public interest against disclosure).

Conflict of Interest Policy		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D23/	Initial: November 2023	Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

A register of these returns will be incorporated into the Central Register and the nature of the information redacted will also be recorded.

For further information please see the [OLG's Model Code of Conduct – A Guide to Completing Returns of Interest](#) and [IPC's Guideline 1](#)

6.5 Gifts, Benefits and Bribes including Hospitality

Refer to City of Ryde's ***Gifts and Benefits Policy***.

6.6 Charity Work / Unpaid Voluntary Work or Involvement

As with paid work, individuals engaged in such activities must ensure this work does not impact adversely on their work for Council and they must not use their COR position / work to obtain advantage or benefit. Actual, potential or perceived conflicts of interest must also be considered in relation to such work and must be declared.

6.7 Post-Separation Employment

Post-separation employment refers to a public official or former council employee resigning and obtaining subsequent employment outside Council. The corruption concern is the need to ensure that public officials who are preparing to leave, or thinking of leaving public employment, continue to make decisions in the public interest and do not allow their decisions to be influenced by an emerging private interest connected to future employment. Former officials or employees who have already moved out of the sector may also seek to improperly use contacts or confidential information gained during their public employment in their new position. Actual, potential or perceived conflicts of interest must be considered in relation to such work and must be avoided and/or declared.

6.8 Electoral Expenditure and Political Donations

Disclosures must be lodged annually for electoral expenditure and half-yearly for political donations. Disclosures must be made by each political party, local councillor and mayor, registered candidate, group, and third-party campaigner.

Disclosures must be lodged even if no political donations were made or received during the half-yearly period and/or no electoral expenditure was incurred during the annual period.

Further information is available from the ***NSW Electoral Commission*** website at www.elections.nsw.gov.au

Forms for making disclosures are available on <https://www.elections.nsw.gov.au/About-us/Forms-and-Fact-sheets/Forms/Disclosure-forms>

Publicly available disclosures will also be listed in ***COR's Conflict of Interest Central Register***.

Conflict of Interest Policy		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D23/	Initial: November 2023	Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

6.9 Public Interest Disclosures (PID)

Protection is offered to staff and officials in making public interest disclosures per the **Public Interest Disclosures Act 2022**. Any PIDs will also be listed in **COR's Conflict of Interest Central Register**. Please see City of Ryde's **PID Internal Reporting Policy**

6.10 Volunteer Emergency Services Work

Staff engaged in such activities, particularly activities involving heavy physical work or long hours, must ensure that this does not adversely impact on their fitness for work. Where required, managers and staff may consider emergency leave provisions to ensure they present fit for work. Actual, potential or perceived conflicts of interest must also be considered in relation to such work and must be declared.

7. ROLES AND RESPONSIBILITIES

Each of the following has specific assigned responsibilities under this policy:

- Chief Executive Officer
- Manager Business Assurance and Governance
- Councillors and Committee Members
- All employees, contractors and volunteers
- All managers
- Reporting officers
- Governance and Risk Officer

7.1 Chief Executive Officer

This role is responsible for:

- the general conduct and management of City of Ryde in accordance with the
- Code of Conduct and Council's values
- reporting reasonably suspected corrupt conduct to the **NSW Independent Commission Against Corruption** and/or the police.

7.2 Manager Business Assurance and Governance

This role is responsible for:

- maintaining an overall framework of internal control
- providing written and verbal guidance on this policy, where required
- auditing compliance with this policy
- receiving and investigating reports of breaches of this policy.

Conflict of Interest Policy		
Owner: Business Assurance & Governance CM Reference: D23/	Accountability: Governance Framework Initial: November 2023	Endorsed: Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

7.3 Councillors and Committee Members

All councillors and committee members are responsible for:

- placing the interests of City of Ryde and the public interest ahead of personal interests
- disclosing all conflicts of interest (and, where relevant, disclosing personal interests) in accordance with this policy
- adhering to the agreed, documented approach to managing conflicts of interest
- reporting reasonably suspected breaches of this policy
- adhering to the **Code of Conduct** as applicable.

7.4 Employees, Contractors and Volunteers

All employees, contractors and volunteers are responsible for:

- placing the interests of City of Ryde and the public interest ahead of personal interests
- disclosing all conflicts of interest (and, where relevant, disclosing personal interests) in accordance with this policy
- adhering to the agreed, documented approach to managing conflicts of interest
- reporting reasonably suspected breaches of this policy
- adhering to the **Code of Conduct** and all related policy and legislation etc as applicable as applicable.

7.5 Managers / Supervisors

All managers are responsible for:

- ensuring that their staff, including consultants, contractors and outsourced service providers, comply with this policy
- providing leadership in dealing with conflicts of interest and exercising sound judgement when considering how these are managed
- ensuring that relationships with suppliers and other contractors remain on a professional footing, free of conflicts of interest
- reporting reasonably suspected breaches of this policy
- documenting the receipt and outcome of disclosures or reports of conflicts of interest, secondary employment, gifts, benefits, bribes, personal interests, breaches, electoral expenditure, political donations, public interest, pecuniary interest or related party disclosures or any other disclosures/declarations reported to them or collected by them, including details of decisions made and actions taken. Documentation must be saved in a secure, limited access Content Manger folder
- reviewing conflicts of interest and secondary employment of staff (and any other ongoing declarations) at least annually or on commencement as manager noting the date and outcome of reviews. This must be documented and saved in a secure,

Conflict of Interest Policy		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D23/	Initial: November 2023	Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

limited access Content Manager folder and a copy provided to Business Assurance and Governance.

- notifying the Senior Governance Officer, tasked with maintaining the agency's Conflicts of Interest Central Register, of all of the above to be included in the Central Register after finalisation of current actions and documentation has been appropriately retained in accordance with record keeping procedures. Please workflow the document/folder as 'For File' to the Senior Governance Officer – Governance email to be actioned within 1 month. Business Assurance and Governance may review any matter to ensure the integrity of the City of Ryde accountability framework and compliance with its obligations.

7.6 Reporting Officers

Any officers with the responsibility of the collection of, or are reported to, for any conflicts of interest, secondary employment, gifts, benefits, bribes, personal interests, breaches, electoral expenditure, political donation, public interest, pecuniary interest or related party disclosures or any other disclosures or declarations are also responsible for:

- documenting the receipt and outcome of all the above reported to them or collected by them, including details of decisions made and actions taken as applicable, to be saved in a secure, limited access Content Manager folder
- notifying the Senior Governance Officer, tasked with maintaining the agency's Conflicts of Interest Central Register, of all of the above to be included in the Central Register after finalisation of current actions and documentation has been recorded. Please workflow the document/folder as 'For File' to the Senior Governance Officer to be actioned within 1 month.

7.7 Senior Governance Officer

This role is responsible for:

- maintaining a Central Register for Conflicts of Interest and including in this register all declarations including:
 - Personal Interests by senior executives, designated employees and others
 - Gifts, Benefits and Bribes including hospitality both accepted and not accepted
 - Secondary and multiple employment requests including voluntary / unpaid work and both approved and not approved requests
 - any reports of conflicts and bribes including PIDs
 - any other Conflicts of Interest disclosures or declarations
- adding review dates and outcomes as advised to the central register
- including publicly available disclosures to the NSW Electoral Commission in the central register per <https://efadisclosures.elections.nsw.gov.au/>
- conducting an annual review of the central register
- updating this policy every 3 years or as required by legislative changes whichever occurs first.

Conflict of Interest Policy		
Owner: Business Assurance & Governance CM Reference: D23/	Accountability: Governance Framework Initial: November 2023	Endorsed: Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

8. BREACHES

Breaches of this policy may result in disciplinary action. Breaches that are reasonably suspected to amount to corrupt conduct will be reported to the **NSW Independent Commission Against Corruption (ICAC)**. Breaches that amount to criminal conduct will be reported to the police.

You must report any reasonably suspected breaches of this policy as it relates to:

- your own conflicts of interest. Reporting a breach, especially if it is due to a previous oversight on your part, may be taken into account when investigations are made into the matter
- the conflicts of interests of other staff, councillors, contractors, consultants and service providers, should you become aware of any. Any concerns you may have need to be treated as confidential to protect the rights of the other person.

Regarding the above, refer the matter to your line manager in the first instance. In the unlikely scenario that your concerns are about the conduct of your line manager, please speak to the Manager Business Assurance and Governance or a member of the Executive Leadership Team.

9. FURTHER INFORMATION

Further information about this policy and the management of conflicts of interest can be obtained by:

- contacting the Manager Business Assurance and Governance
- contacting the Senior Governance Officer
- visiting the websites of the **NSW Independent Commission Against Corruption** at www.icac.nsw.gov.au or the **Public Service Commission** at www.psc.nsw.gov.au or the **NSW Electoral Commission** at www.elections.nsw.gov.au

Related COR policies include:

- Code of Conduct – Standards of Conduct
- Code of Conduct – Complaints Procedure
- Fraud and Corruption Prevention Policy
- Gifts and Benefits Policy
- Secondary and Multiple Employment Policy
- Related Parties Disclosure Policy
- Social Media Policy

Conflict of Interest Policy		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D23/	Initial: November 2023	Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy



Related Legislation includes:

- Public Interest Disclosure Act 2022
- Local Government Act 1993
- Local Government (General) Regulation 2021
- Government Information (Public Access) Act 2009 (GIPA Act)
- Privacy & Personal Information Protection Act 1998 (PPIP Act)
- Model Code of Conduct for Local Councils in NSW
- Electoral Act 2017
- IPC Information Access Guideline 1

Nothing in this policy limits any applicable legislation.

CHIEF EXECUTIVE OFFICER

Conflict of Interest Policy		
Owner: Business Assurance & Governance CM Reference: D23/	Accountability: Governance Framework Initial: November 2023	Endorsed: Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

**APPENDIX 1: ADDITIONAL INFORMATION –
PERSONAL INTERESTS THAT CAN CONFLICT
WITH PUBLIC DUTIES**

This section provides some additional material about the types of personal interests that can conflict with public duties. It is descriptive rather than prescriptive and therefore does not sit in the main body of the policy.

Personal interests that may trigger a conflict of interest include:

- financial interests
- people who are more than acquaintances
- connections to people who have provided income or may provide income
- organisations and clubs, and people connected to them
- connections to people and entities who have given benefits or favours
- other close connections.

As a general rule, the personal interests of your family members and close connections are considered to be your personal interests.

Financial interests

Financial interests can be direct or indirect, short-term or long-term, and can stem from both gains and losses. The financial interests of your immediate family members or any other member of your family economic unit are normally deemed to be your interests. Examples of financial interests include:

- sources of income, including secondary employment
- ownership or lease of land, buildings and property
- shares or investments in companies, partnerships or other entities
- beneficial interest in a trust or deceased estate
- loans or debts
- an option to buy or sell an asset or any other anticipated future financial benefit.

People who are more than acquaintances

Any relationship with a person, who is more than an acquaintance, could be a personal interest. This typically includes spouses, relatives (including relatives by marriage), friends, romantic partners, close colleagues, mentors and social connections. It can also include people with whom you formerly had a close relationship; for example, a previous spouse, ex-colleague or an old friend. Feelings of enmity or hatred towards a person can also constitute a personal interest.

Conflict of Interest Policy		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D23/	Initial: November 2023	Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy



The Commonwealth Fair Work Ombudsman defines “Immediate Family Member” as:

“A spouse or former spouse, de facto partner or former de facto partner, child, parent, grandparent, grandchild or sibling of an employee, or a child, parent, grandparent, grandchild or sibling of an employee’s spouse or de facto partner. It includes step-relations (eg. step-parents and step-children) as well as adoptive relations”.¹

Connections to people who have provided or may provide income

Other sources of income are financial interests. However, the people and entities associated with that income are also likely to be personal interests. Examples can include:

- any current provider of secondary or other employment
- current or former business partners
- customers, significant suppliers or contractors of a private business or other employer
- providers of future employment or business opportunities
- relationships with former employers and colleagues, especially if there is ongoing social contact.

Organisations and clubs, and people connected to them

A personal interest may arise from a connection with organisations or clubs that may be professional, sporting, recreational, community, arts, social and so forth. Hobbies about which you are passionate could also be classed as a personal interest.

Connections to people and entities who have given benefits or favours

Officials may have a personal interest if they could feel indebted or obligated to anyone who has provided gifts, benefits, hospitality or favours. It is not necessarily the gift or benefit itself that causes the conflict of interest, but the potential relationship and sense of obligation or expectation that could arise.

¹
<https://www.fairwork.gov.au/taxonomy/term/423#:~:text=A%20spouse%20or%20former%20spouse,spouse%20or%20de%20facto%20partner.>

Conflict of Interest Policy		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D23/	Initial: November 2023	Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

**APPENDIX 2: ADDITIONAL INFORMATION –
OPTIONS FOR MANAGING CONFLICTS OF
INTEREST**

This section sets out options for managing a conflict of interest. It is descriptive rather than prescriptive and therefore does not sit in the main body of the policy.

This policy requires managers to develop and implement a plan for managing conflicts of interest. Managers should be guided by the options set out below.

Options for reducing or amending the involvement of the conflicted employee or contractor include:

- removal from the relevant assignment or task
- limiting involvement to certain aspects of the process, including segregating or reducing duties
- temporary placement in a less senior role
- closer supervision or adding members to the team
- exclusion from certain discussions or meetings
- confinement to an advisory role with no decision-making authority or financial delegations
- exclusion from critical recordkeeping roles
- preventing dealings with external parties (such as tenderers)
- changing reporting lines
- limiting access to certain systems, information and assets
- ensuring that a colleague of equal or greater seniority (to the conflicted person) is involved in the matter
- engaging an independent expert to work on aspects of the matter
- engaging a peer or subject-matter expert to review the work of the conflicted person.

Options for reducing or amending the influence of the conflicted employee or contractor include:

- transferring the matter to another unit or team that is unconnected with the conflicted official
- transferring the conflicted person to another project, branch or unit (temporarily or permanently)
- creating a physical separation between the conflicted person and decision-makers
- removing access to electronic and physical records
- informing relevant colleagues that there is a conflict of interest and instructing them on how to meet probity requirements.

There are subtle differences between managing the involvement and the influence of a conflicted person. Management should be aware that, even if a conflicted officer has been removed from a matter, she or he may still exert influence, which should be avoided if possible.

Conflict of Interest Policy		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D23/	Initial: November 2023	Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 1

Conflict of Interest Policy

Options for managing the personal interest of the conflicted employee or contractor include:

- obtaining agreement to relinquish ownership or control of a financial interest, such as shares or land
- prohibiting secondary employment
- obtaining an undertaking from the conflicted person to refrain from communicating with a particular person during a process, such as a recruitment exercise or a tender.

Options for changing the overall system or process include:

- requiring more detailed documentation
- designing the decision-making process to reduce the level of subjectivity and discretion
- documenting and publishing reasons for the decisions taken
- providing reminders to relevant staff about reporting alleged misconduct
- creating audio or video recordings of key decisions or meetings
- conducting a post-completion audit or review
- ensuring relevant audit and access logs in key IT systems are turned on and reviewed
- enhancing measures to protect information from unauthorised access, use or disclosure
- establishing internal controls to identify deviations from the established process
- appointing probity checkers, probity advisors or probity auditors
- providing additional training and awareness raising sessions.

Conflict of Interest Policy		
Owner: Business Assurance & Governance CM Reference: D23/	Accountability: Governance Framework Initial: November 2023	Endorsed: Next review date: November 2026

ITEM 4 (continued)

ATTACHMENT 2



City of Ryde Conflict of Interest Declaration Form

Please complete this form if you believe that you may be involved in a conflict of interest situation or if you are unsure and seek to disclose a potential or perceived conflict of interest. Please complete in conjunction with reading the City of Ryde (CoR) Conflict of Interest Policy.

SECTION 1: PERSONAL DETAILS	
NAME:	Click here to enter text.
JOB TITLE / ROLE:	Click here to enter text.
AREA OF RESPONSIBILITY:	
DIRECTORATE:	
PHONE:	Click here to enter text.
EMAIL:	Click here to enter text.

SECTION 2: DISCLOSURE DETAILS												
<p>The actual, potential or perceived conflict of interest relates to: <i>(please tick all appropriate box/es)</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; padding: 5px;"><input type="checkbox"/> Relationship with family or friends</td> <td style="width: 50%; padding: 5px;"><input type="checkbox"/> Staff recruitment</td> </tr> <tr> <td style="padding: 5px;"><input type="checkbox"/> Outside work activities (paid/unpaid) <i>Please provide Secondary Employment Form if applicable</i></td> <td style="padding: 5px;"><input type="checkbox"/> Relationship with external parties</td> </tr> <tr> <td style="padding: 5px;"><input type="checkbox"/> Financial interest <i>Please provide Pecuniary Interests Form if applicable</i></td> <td style="padding: 5px;"><input type="checkbox"/> Disposal of Council assets</td> </tr> <tr> <td style="padding: 5px;"><input type="checkbox"/> Gifts/benefits <i>Please provide Gifts, Benefits and Bribes Form if applicable</i></td> <td style="padding: 5px;"><input type="checkbox"/> Provision of external consultancy services</td> </tr> <tr> <td style="padding: 5px;"><input type="checkbox"/> Personal Interests</td> <td style="padding: 5px;"><input type="checkbox"/> Procurement of goods and services</td> </tr> <tr> <td colspan="2" style="padding: 5px;"><input type="checkbox"/> Other (if you selected other please provide details)</td> </tr> </table>	<input type="checkbox"/> Relationship with family or friends	<input type="checkbox"/> Staff recruitment	<input type="checkbox"/> Outside work activities (paid/unpaid) <i>Please provide Secondary Employment Form if applicable</i>	<input type="checkbox"/> Relationship with external parties	<input type="checkbox"/> Financial interest <i>Please provide Pecuniary Interests Form if applicable</i>	<input type="checkbox"/> Disposal of Council assets	<input type="checkbox"/> Gifts/benefits <i>Please provide Gifts, Benefits and Bribes Form if applicable</i>	<input type="checkbox"/> Provision of external consultancy services	<input type="checkbox"/> Personal Interests	<input type="checkbox"/> Procurement of goods and services	<input type="checkbox"/> Other (if you selected other please provide details)	
<input type="checkbox"/> Relationship with family or friends	<input type="checkbox"/> Staff recruitment											
<input type="checkbox"/> Outside work activities (paid/unpaid) <i>Please provide Secondary Employment Form if applicable</i>	<input type="checkbox"/> Relationship with external parties											
<input type="checkbox"/> Financial interest <i>Please provide Pecuniary Interests Form if applicable</i>	<input type="checkbox"/> Disposal of Council assets											
<input type="checkbox"/> Gifts/benefits <i>Please provide Gifts, Benefits and Bribes Form if applicable</i>	<input type="checkbox"/> Provision of external consultancy services											
<input type="checkbox"/> Personal Interests	<input type="checkbox"/> Procurement of goods and services											
<input type="checkbox"/> Other (if you selected other please provide details)												
<p>The following actual, potential or perceived conflict of interest has been identified: <i>(please insert and expand on all relevant details)</i></p> <p>Matter under Consideration Click here to enter text.</p> <p>Expected role/duties in dealing with this matter Click here to enter text.</p>												

ITEM 4 (continued)

ATTACHMENT 2



Lifestyle and opportunity @ your doorstep

Private interests identified which have the potential to impact on the employee's ability to carry out, or be seen to carry out, their official duties impartially and in the public interest:

Click here to enter text.

The (actual, potential or perceived) conflict is expected to last: *(tick appropriate box)*

0–12 months

>12 months or ongoing

The conflict of interest has been identified as an/a: *(please tick the appropriate boxes)*

Actual Conflict of Interest

Pecuniary interest

Perceived Conflict of Interest

Non- pecuniary interest

Potential Conflict of Interest

I hereby declare that the above details are correct to the best of my knowledge and I make this conflict of interest declaration in good faith.

I hereby declare that I have received and appropriately noted this conflict of interest declaration.

Signature (Officer/Contractor)

Date / /

Signature (Manager/Supervisor/Employer)

Date / /

SECTION 3: CONFLICT OF INTEREST RESOLUTION / MANAGEMENT
To be completed by the manager / supervisor / employer

In my opinion the details provided: *(tick appropriate box)*

do not constitute a conflict of interest, and I authorise the employee to continue the activity (go to Section 4).

do constitute an actual, potential or perceived conflict of interest (please provide a detailed action plan below).

If the situation does constitute a conflict of interest, please ensure that the following actions have been considered: (please utilise Appendix 2 City of Ryde Conflict of Interest Policy)

- ensure all information surrounding the conflict has been disclosed and documented
- inform likely affected persons of the conflict, seeking their views where relevant as to whether they object
- reformulate the scope of work or restricting access to certain information
- recruit a third party to oversee part or all of the process
- recommend to relinquish the interest that is causing the conflict
- temporarily remove the person from the process or responsibilities
- monitor the person's activities closely in relation to the conflict of interest
- take no further action because the conflict is minimal.

ITEM 4 (continued)

ATTACHMENT 2



Lifestyle and opportunity @ your doorstep

I have reviewed the above considerations and request that the Employee / Contractor takes the following action to eliminate/manage the conflict:

Click here to enter text.

I will ensure this action plan is reviewed:

- Within 1 month Within 3 months Within 6 months
 Within 12 months Other – specify N/A: the conflict is one-off or short duration

SECTION 4: EMPLOYEE / CONTRACTOR DECLARATION

To the best of my knowledge and belief any actual, perceived or potential conflicts between my duties as an Employee or Contractor and my private and/or business interests have been fully disclosed in this form in accordance with the requirements of the City of Ryde Conflict of Interest Policy.

I acknowledge, and agree to comply with, any approach identified in this form for removing or managing an actual, perceived or potential conflict of interest.

SIGNATURE:

DATE:

SECTION 5: MANAGER / SUPERVISOR / EMPLOYER

The actions described in the approach outlined in Section 3 have been put in place to effectively manage any actual, potential or perceived conflict of interest disclosed in Section 2. The approach outlined in Section 3 ensures that City of Ryde's public interests and reputation is adequately protected.

NAME: [Click here to enter text.](#)

JOB TITLE / ROLE: [Click here to enter text.](#)

AREA OF RESPONSIBILITY: [Click here to enter text.](#)

DIRECTORATE: [Click here to enter text.](#)

PHONE: [Click here to enter text.](#) EMAIL: [Click here to enter text.](#)

SIGNATURE:

DATE:

Email copy of this form to Business Assurance and Governance: Governance@ryde.nsw.gov.au

5 DEFIBRILLATORS AT COUNCIL SPORTSGROUNDS

Report prepared by: Manager - Parks and Open Spaces

File No.: GRP/21/7 - BP21/662

REPORT SUMMARY

This report has been prepared in response to part (f) of a resolution from Council's meeting on 25 August 2020:

- (f) *That a report be brought back to Council addressing the following matters:*
- i. The funding of an additional nine AED's units*
 - ii. An annual audit of AED units and staff skills and training on AED units to be verified every 12 months.*
 - iii. The funding of up to 23 first aid courses for the use of AED's*

A report was tabled on 25 August 2020, which identified nine (9) park locations that would be suitable for the installation of Automated external defibrillators (AED) units. These parks locations are listed in the table below.

Park	Potential AED location
Bill Mitchell	Amenities Building
Brush Farm	Amenities Building
Gannan	Amenities Building
Monash	Grandstand
Pidding	Amenities Building
Santa Rosa	Amenities Building (Bridge Road)
Tuckwell	Amenities Building
Westminster	Amenities Building
Fontenoy	Amenities Building

Since that report was provided to Council, the Macquarie Dragons Football Club has successfully obtained grant funding for the installation of an AED unit at Fontenoy Park.

For the remaining eight (8) locations, Council does not currently have funding to purchase additional AED units, which cost between \$2,500 - \$3,000 per unit (up to \$25,000 in total). Further as advised in the previous report to Council, it is not recommended that the City of Ryde purchase and install the units due to the risk this would present to Council with placing this equipment in facilities where City of Ryde staff are not present on an ongoing basis.

Park and Community facilities are utilised by community groups where the responsibility and liability for conducting activities on Council land is transferred to the groups via hire agreements and the issuing of permits. This includes the responsibility for providing and maintaining first aid equipment required for the activity. The facilities are also utilised by several different users including community groups, schools, and commercial providers.

ITEM 5 (continued)

Should Council take on the responsibility of providing this equipment to all user groups, it exposes the organisation to the risks associated with any failure in the equipment, insufficient training in the hirers of the facility, or non-availability of the units.

This report therefore recommends that Council continue to support community user groups in the purchase of AED units by identifying and supporting applications for suitable grant funding programs. These grants would include the Local Sport Defibrillator Grant Program – provided by the Office of Sport and Community Project Defib – a national program providing Defibrillator subsidies.

The cost to conduct an annual audit across the 15 existing and 8 proposed park sites would be approximately \$2,100 per annum. This report recommends supporting community user groups by Council conducting an annual audit of existing sportsground AED units. Funding for an annual AED audit can be accommodated within Council's existing Sportsground Maintenance Budget. This would operate in a similar manner to the current electrical testing and tagging that Council undertakes on the equipment within the canteen facilities.

Individuals in positions which may require use of an AED are required to hold a nationally recognised certification. To maintain accreditation of this qualification a refresher course must be undertaken every 12-months. To conduct such a first aid training program costs in the order of \$500 per course. This report recommends that Council coordinate up to 4 training courses in the calendar year and promote its availability to the relevant community groups. This number of courses is considered sufficient to cater for the groups utilising the Council facilities across the 23 Park locations where an AED unit may be made available. These courses would be conducted as part of the Active in Ryde Program and be offered on a cost recovery basis only. The responsibility would continue to be with the user group that during their period of hire of a Council facility, they have a representative in attendance with suitable qualifications. The implementation of these courses will occur in consultation with Councils Sport and Recreation Advisory Committee and the regular seasonal user groups.

RECOMMENDATIONS:

- (a) That Council continues to support community user groups in the purchase of and installation of Automated External Defibrillator units at sportsgrounds by identifying and supporting applications for suitable grant funding programs and hosting fund raising events.
- (b) That Council conducts an annual audit of the existing sportsground automated external defibrillators at a cost of up to \$2,100 to be funded from the Sportsground Maintenance Budget.

ITEM 5 (continued)

- (c) That Council funds up to \$2,000 from the Recreational Development Budget to facilitate four (4) First Aid training courses to the community each calendar on a cost recovery basis against first aid training.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Scott Wilkie
Manager - Parks and Open Spaces

Report Approved By:

Meroeh Suesser
Acting Executive Manager - City Infrastructure

Charles Mahfoud
Acting General Manager - Business and Operations

ITEM 5 (continued)

Discussion

Existing Defibrillators

Council currently owns defibrillators located at all libraries, the Ryde Aquatic and Leisure Centre, Ryde Community Sports Centre, Council Chambers, North Ryde Office and Operation Centre buildings. These locations always have Council staff in attendance when the facilities are publicly available. In these locations, the defibrillators are in an area that can be easily accessible in an emergency that involves either Council staff or patrons of those facilities.

At these locations all relevant staff undergo training organised by Council and refreshed annually, to ensure confidence in use of the defibrillators and emergency CPR. Council's Buildings Maintenance Team is responsible for conducting regular audits for this equipment and scheduling ongoing maintenance, including the ordering of replacement batteries and shock pads.

Parks and Hire Agreements

Council has 207 parks and reserves under its management including 57 sporting fields which are available for use by sporting user groups on either a seasonal or casual basis. When Council provides a community or sporting user group use of a sportsground on either a casual or seasonal basis, it is the responsibility of that group to ensure that any needs in relation to use of the facility is met by the group. This includes the responsibility of the user group to ensure it has adequate practices and equipment in place to manage emergency situations and meet its duty of care obligations for its members and/or participants in the activities it intends to conduct on Council land.

This is outlined through the application process through which all user groups must apply to use Council facilities which results in Council transferring its risk for use of these facilities under a hire, lease, or licence agreement. It is also noted that for any user group to be granted a hire agreement, lease, or licence, they must first provide Council with an applicable Certificate of Currency confirming they have a current Public Liability Policy to undertake the proposed activities on Council land.

In addition, under the Work Health and Safety Act, 2011, the activity organisers also have a duty of care towards those persons attending their activity or event to ensure they are not exposed to risks from a public liability perspective. This would extend to ensuring there is suitable and appropriate first aid facilities in place to meet the needs of the participants involved in the activity.

The Funding of Additional AED Units at Council Parks

An individual AED unit including the AED, signage and wall mounted bracket costs approximately \$3,000 to initially purchase.

ITEM 5 (continued)

Each AED unit has two primary consumables which require replacement either following the use of the device or after a set period of time. For the shock pads used to administer the electric shock, this period is approximately every two years with a replacement cost of approximately \$150-200. For the AED battery, this component requires replacement every four years with a replacement cost of approximately \$300-400. Therefore, for new devices it is anticipated that following the expiration of the warranty period, the annual cost of maintenance will equate to approximately \$150-200 per year per unit.

This report recommends continuing to support user groups in any grant applications for funding associated with purchasing AED units as Council is not eligible to apply for these grants under the funding criteria. It is recommended that these units should continue to be the responsibility of the user groups to maintain and service. Options for Council purchasing the units are detailed at the end of this report.

AED Unit Maintenance Requirements and Risks to Council

All AED's perform self-maintenance checks on daily, weekly, and monthly basis to ensure that they are ready for use. In the event the machine notes a fault when conducting a self-maintenance test, the unit will beep for a period to alert the facility user that there is a potential fault with the machine. Additionally, it is recommended that facility users conduct regular visual inspections to confirm that the unit has not failed a self-check with these inspections taking only 1-2 minutes to complete.

Due to concerns around vandalism and maintenance, the current model where ownership and management of AED units has been maintained in locations where a user group/s has an ongoing or seasonal hire agreement with Council for the facility.

Annual Audit of AED units and Associated Training

There are two options for assessing the functionality of the AED units:

1. Weekly inspections by an external contractor
2. Council could maintain the current management model whereby weekly checks are performed by park user groups and Council can provide support conducting an annual audit.

The cost to conduct this annual audit across the current 15 and 8 additional proposed sites would be approximately \$2,100 per annum.

The biggest challenge for Council is auditing the AED units owned by the user groups. An option to address this could be holding a muster day where all the user groups can bring their AED units to be checked.

ITEM 5 (continued)

Training

Although each AED unit assess the status of the heart and has failsafe measures to ensure that an individual with a normal heart rhythm cannot be administered with an electric shock. Manufactures recommended that people who may be required to utilise an AED undergo appropriate training so that they have confidence in using the device if required.

Training on use of these devices is incorporated into many first aid courses and forms part of the annual resuscitation update training conducted by all accredited first aid training providers.

User groups nominated first aiders or where their role in the club may require them to use an AED unity should hold first aid certifications which at a minimum contains HLTAID009 – Provide cardiopulmonary resuscitation which is a nationally recognised qualification. To maintain accreditation of this qualification a refresher course must be undertaken every 12-months with user groups keeping training records.

Should Council wish to host first aid courses open to community and sporting user groups to obtain this qualification, sessions could be delivered for approximately \$500 per session.

Financial Implications

Adoptions of the recommendation of this report will have a financial impact to Council.

Item	Annual Financial Impact
First Aid Training Sessions - 4 x \$500	\$2,000
Annual Audit of 23 AED Devices	\$2,100
First Aid Training Fee Income	-\$2,000
Net Financial Impact to Council	\$2,100

The cost to conduct an annual AED audit across the 23 sites would be approximately \$2,100 per annum. This can be accommodated within the existing Sportsgrounds Maintenance Budget.

The provision of first aid courses conducted over the Calendar year will be \$2,000, however this will be offset as it will be offered on a cost recovery basis for first aid training through the Recreational Development Budget.

6 REPLACING FAST GROWING TURF ON NATURE STRIPS WITH SLOW, LOW GROWING NATIVE SHRUBS

Report prepared by: Manager - Parks and Open Spaces
File No.: GRP/22/47 - BP22/706

REPORT SUMMARY

This report has been prepared in response to the Council resolution from 23 August 2022:

That staff bring back a report on replacing turf on nature strips with slow, low growing native shrubs, with focus on nature strips that are alongside Transport for NSW roads and where nature strips are not managed by adjoining properties like North Ryde Golf Club on Lane Cove Road, Transport for NSW road reserves and the stretch of Lane Cove Road between the Twin Road and Quarry Road intersections.

The City of Ryde maintains approximately 10 km of turf nature strips in front of properties along state roads in accordance with the adopted Council's Nature Strip Policy.

To address Council's resolution, staff conducted a financial assessment for the replacement of 10km of turf nature strip with slow, low growing plantings. The estimated cost to undertake this work is approximately \$2.9 Million. Additionally, it is estimated the new gardens will require an annual increase from \$105,560 to \$190,000 to effectively establish and maintain these plantings.

RECOMMENDATION:

- (a) That Council resolves to retain the turf nature strips alongside state-listed roads within the LGA, managed by Council, including Victoria Road, Epping Road, Lane Cove Road, Church Street, Devlin Street, Delhi Road, Blaxland Road, Brush Road, Rutledge Street, and First Avenue, spanning the segment of Lane Cove Road between the Twin Road and Quarry Road intersections, due to financial constraints preventing the replacement of turf with slower-growing, low-maintenance plantings.
- (b) That Council notes the estimated cost of \$2.9 million for converting Council-managed nature strips alongside state-listed roads within the City of Ryde Local Government Area from turf to slow, low-growing plants.
- (c) That Council notes the current annual maintenance cost of \$105,560 for the turf nature strips and acknowledges that the projected maintenance cost, if the turf is substituted with slow-growing plants, is estimated to be \$190,000 per annum.

ITEM 6 (continued)

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Scott Wilkie
Manager - Parks and Open Spaces

Report Approved By:

Meroeh Suesser
Acting Executive Manager - City Infrastructure

Charles Mahfoud
Acting General Manager - Business and Operations

ITEM 6 (continued)

Discussion

Council Managed Land on State Road

Transport for NSW maintains state roads from back of kerb to back of kerb, and the City of Ryde owns and maintains all assets from the back of kerb to the property boundaries along all state roads within the Local Government Area (LGA). This includes footpaths, signs, roadside furniture, and designated bus stop areas.

The state roads within the LGA include Victoria Road, Epping Road, Lane Cove Road, Church Street, Devlin Street, Delhi Road, Blaxland Road, Brush Road, Rutledge Street, First Avenue.

These state roads contain approximately 10km of turf nature strips in front of properties, which is listed on the Nature Strip mowing register and are within areas under the care and control of the City of Ryde.

All properties on the Nature Strip mowing register, under the care of Council are maintained in accordance with the adopted City of Ryde Verge and Nature Strip maintenance policy and are mown every 7 weeks on average.

To undertake nature strip maintenance on state roads, Council is required to obtain consent from Transport for New South Wales (TfNSW) in the form of a Road Occupancy Licence (ROL). These licences have conditions put in place for any works within the vicinity of any state roads. These restrictions include but are not limited to:

- Works are only able to be completed at night.
- Works are to only be undertaken within a set time frame (i.e. 4 hours)
- Traffic Control is always required whilst work is being undertaken.

As a result of the conditions, these costs are significantly higher than the nature strips maintained within the Ryde LGA.

Replacing Grass with Slow Growing Plants

Within the City of Ryde there are some recent examples of grass verges being replaced with native grasses and nature strips plantings. Such locations include Epping Road (Delhi Road to Rivett Road), North Ryde, Devlin Street Ryde Central, and Wilga Park Cottonwood Crescent Macquarie Park.

The maintenance routine currently involves replacing failed plantings, weeding, mulching, and clearing litter from the nature strips. These areas demand more frequent monitoring to ensure pedestrian and vehicular safety compared to turf nature strips. Furthermore, issues like the difficulty of exiting vehicles from the passenger side at the Wilga Park – Cottonwood Crescent plantings (Image 1) have been raised by the community.

ITEM 6 (continued)



Image 1. Mature plants restricting kerb side passengers from exiting the vehicle.

Financial Impact

The estimated cost to replace 10km of turf nature strip with slow, low-growing plantings amounts to \$2,906,576.87. This covers expenses for service location, soil excavation, suitable soil replacement, acquisition, and planting procedures.

The expected annual cost for maintaining the new nature strip plantings is approximately \$190,237.55. This includes tasks such as replacing failed plantings, weeding, mulching, and litter collection within the nature strip.

Council's current expenditure for maintaining these areas through turf mowing stands at approximately \$105,560 per year. Over a 20-year period, the cumulative difference between the ongoing maintenance costs of the current practice (turf mowing) and the projected expenses for the new plantings maintenance exceeds \$4.6 million.

Part of the \$4.6 million involves an upfront cost of \$2.9 million required for replacing turf nature strips with slow-growing native shrubs. However, there are currently no identified funds within Council's existing delivery plan allocated for these specific nature strip works. Additionally, to ensure the continuous maintenance of the slow, low-growing plantings, extra funds must be made available to the annual parks maintenance operating budget.

Given the substantial costs involved and the absence of allocated funds in the current delivery plan, Council staff cannot recommend replacing turf on nature strips adjacent to State Roads due to financial infeasibility.

ITEM 6 (continued)

In conclusion, the financial analysis reveals that the projected expenses for replacing turf nature strips with slow, low-growing plantings present financial challenges, primarily due to budget constraints and the absence of allocated funds.

7 INSTALLATION OF SEATING AROUND LARDELLI PARK POND

Report prepared by: Manager - Parks and Open Spaces
File No.: GRP/23/11 - BP23/558

REPORT SUMMARY

This report has been prepared in response to part (b) of the Council resolution from 22 August 2023:

- (a) *That Council investigate the installation of unused seats in good condition around Lardelli Park pond to accommodate visitors from the rehabilitation centre and local residents.*
- (b) *That a report be presented back to Council in September 2023 outlining the findings of the investigation listed in part (a).*
- (c) *That subject to the findings of the investigations, that the seats be funded from Councillor Maggio's project bids budget and be installed in October 2023.*

Lardelli Park is located on Bennelong Street, Ryde and is part of the Putney Hill developments. The park was handed over to City of Ryde from Frasers Property Australia (FPA) in July 2020. Since this time Council has been maintaining the park and all associated infrastructure. The original design for Lardelli Park included seats in the lower Lardelli Park but unfortunately were missed in the upper area of Lardelli park.

In response to part (a) of the Council resolution, Council staff have conducted an investigation to assess the feasibility of installing unused seats in around Lardelli Park. Following this investigation, staff have installed four seats sourced from storage at the Porters Creek facility.

RECOMMENDATION:

- (a) That Council note a total of four seats were installed at Lardelli Park to accommodate visitors from the rehabilitation centre and local residents, as per the Council resolution from the 22 August 2023.
- (b) That Council note the seats were sourced from existing stock in storage at the Porters Creek Facility.
- (c) That Council note the cost for installing the seating was \$12,000.

ITEM 7 (continued)

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Scott Wilkie
Manager - Parks and Open Spaces

Report Approved By:

Meroeh Suesser
Acting Executive Manager - City Infrastructure

Charles Mahfoud
Acting General Manager - Business and Operations

ITEM 7 (continued)

Site History

Lardelli Park, established as part of the Putney Hill Estate for public recreation, was handed over to Council in 2020. Key features of the park include an Amphitheatre, a Children's playground, and a pathway encircling the centrally located pond.

Discussion

Council Staff have installed four unused seats in good condition around Lardelli Park pond to accommodate visitors from the rehabilitation centre and local residents.

These works were implemented as a result of receiving community feedback and have been completed in line with standard practice for installation of new park assets.

The assessment for the installation of unused seats in good condition at Lardelli Park was conducted in July/August 2023. Considering the park's high frequency of use, the substantial population residing in nearby high-rise developments, and its proximity to The Royal Rehab Centre – a facility utilising the park for patient rehabilitation, the installation of seats was deemed essential.

Factors such as park utilisation, as observed during two visits by Council staff where a collective of 5 people were present each time, the proximity to existing amenities such as the playground and loop path, and the availability of funds in the current budget all confirm the practicality and suitability for implementation.

Additionally, an assessment was conducted to consider the community's use of the park, site access, stormwater, and sewer infrastructure. Four suitable seat locations were identified by Council Staff and strategically spaced along the loop path to avoid infrastructure and be appropriately set back from the pond edge with consideration to previous advice from Royal Life Saving Australia.

Each location was also oriented to provide a view of the pond while ensuring easy accessibility, and non-interference with existing gardens or nearby trees (refer to locations marked in red in Figure 1).

The seating product chosen has a standard back and arm rests, which is consistent with similar parks within the City of Ryde. Council staff identified four bench seats available in Council storage for use at Lardelli Park. These benches were procured during the 2022/23 financial year as part of the annual stock replacement process and had been stored at the Porters Creek Facility.

Council Staff used four marine-grade aluminium benches, each measuring 1200 x 600mm, and these benches were installed on the concrete slabs measuring 1500 x 800mm.

ITEM 7 (continued)



Figure 1: Location map of seat placement identified using numbers 1-4.

ITEM 7 (continued)



Figure 2. Seat numbered 1 on figure 1 site map.



Figure 3. Seat numbered 2 on figure 1 site map.

ITEM 7 (continued)



Figure 4. Seat numbered 3 on figure 1 site map.



Figure 5. Seat numbered 4 on figure 1 site map.

ITEM 7 (continued)**Financial Implications**

Funding for this project was accommodated within the existing 23/24 Parks Operational Budget.

Item	Amount
Installation of 1500mm x 800mm concrete pads x 4 and assembly of the seats	\$ 12,000
Total:	\$12,000

8 ADOPTION OF FIELD OF MARS RESERVE PLAN OF MANAGEMENT AND LAND CATEGORISATIONS

Report prepared by: Executive Officer - City Spaces
File No.: GRP/23/12 - BP23/636

REPORT SUMMARY

Field of Mars Reserve (the Reserve) is City of Ryde's largest remnant bushland reserve and open space provision with significant environmental, biodiversity and landscape values for public recreation, conservation and the study of native flora and fauna.

The site primarily consists of Natural Area (bushland) and contains sections of Buffalo Creek and Strangers Creek, walking tracks, Visitors Centre/amenities building, picnic area and car park. The Field of Mars Environmental Education Centre (NSW Department of Education) is positioned within Reserve, however, this parcel of land and facility is not owned or managed by Council. The Reserve's gazetted purpose, and thus the remit for City of Ryde's care, control and management responsibility is for "*Public recreation and promotion of the study and preservation of native flora and fauna.*" The Reserve consists of a combination of Council, Crown lands and NSW Government ownership.

The purpose of this report is to seek adoption of the Field of Mars Reserve Plan of Management (Field of Mars Reserve PoM) and the proposed land recategorisations as detailed in the Public Hearing and Submissions Report.

The existing Plan of Management (PoM) for the site was adopted by Council in 2009. The *Crown Land Management Act 2016* which commenced in 2018, necessitated a new PoM be prepared for Field of Mars Reserve as it contains Crown Land.

The development of the draft Field of Mars Reserve PoM was informed by Stage 1 community consultation (late 2020), Stage 2 community consultation (mid-2021) and the adoption of the Masterplan (August 2021).

The Field of Mars Reserve PoM outlines the management framework for the Reserve in alignment with the Masterplan. The PoM provided for adoption in **ATTACHMENT 1** was developed and informed by previous community consultations as well as input by key stakeholders and subject matter experts.

In August 2021 Council resolved to refer the draft Field of Mars Reserve PoM to the Minister for approval to place on public exhibition; place the document on public exhibition once Ministerial approval was obtained; undertake a public hearing for the proposed land recategorisations; and report be brought back to Council following completion of these actions.

Once Ministerial approval was provided (June 2023) and in accordance with legislative requirements, the draft Field of Mars Reserve PoM was placed on public exhibition from 15 August 2023 to 26 September 2023.

ITEM 8 (continued)

Council also concurrently conducted a public hearing on proposed land recategorisations of parts of the Reserve in accordance with the requirements of *Sections 40A and 47G of the Local Government Act 1993*. The Public Hearing was carried out by an independent chairperson via in-person meeting on 30 August 2023.

During the public exhibition/hearing period, the local community and the users of the Reserve were invited to review and provide submissions on the draft Plan and proposed land recategorisations. Further details on the consultation methodology for the public exhibition/hearing are outlined in the body of this report.

Council received 16 online submissions, one written submission and one verbal submission during the exhibition period. These were either supportive of the draft Field of Mars Reserve PoM; items were already addressed within the draft document or adopted Masterplan; minor in nature; and/or operational matters to be considered during detailed design for the implementation of any capital projects. As such, no substantive changes have been recommended to the exhibited document and as recommended for adoption in this report, provided as **ATTACHMENT 1**.

A summary of the public exhibition submissions received and Council's response to the matters they raised has been provided as **ATTACHMENT 3**.

The Public Hearing and Submissions Report (17 October 2023), prepared by independent chairperson and provided as **ATTACHMENT 2**, summarises public hearing submissions and gives recommendation for the land recategorisations for the two areas (part of Field of Mars Reserve) be adopted by Council.

RECOMMENDATION:

- (a) That Council adopt the Field of Mars Reserve Plan of Management in accordance with *Section 40 of the Local Government Act 1993*.
- (b) That Council adopt the recategorisations of parts of Field of Mars Reserve as set out in the Public Hearing and Submissions Report prepared by Parkland Planners (17 October 2023) and in accordance with *Sections 40A and 47G of the Local Government Act 1993*.
- (c) That staff undertake the necessary measures to update documentation and mapping to reflect the adopted land categorisations.
- (d) That staff write to thank the residents who participated in the development of the Field of Mars Reserve Plan of Management and land categorisation public hearing to inform them of Council's resolution.

ITEM 8 (continued)**ATTACHMENTS – CIRCULATED UNDER SEPARATE COVER**

- 1 Field of Mars Reserve draft Plan of Management for adoption by Council (October 2023)
- 2 Field of Mars Reserve (Part) Proposed Recategorisation Public Hearing and Submissions Report prepared by Parkland Planners (17 October 2023)
- 3 Field of Mars Reserve draft Plan of Management Public Exhibition Submission Summary (October 2023)
- 4 Field of Mars Reserve draft Plan of Management and Land Recategorisation Engagement Methodology Report (September 2023)

Report Prepared By:

Simon James
Executive Officer - City Spaces

Report Approved By:

Michael Galderisi
General Manager - City Shaping

ITEM 8 (continued)

BACKGROUND - Local Context

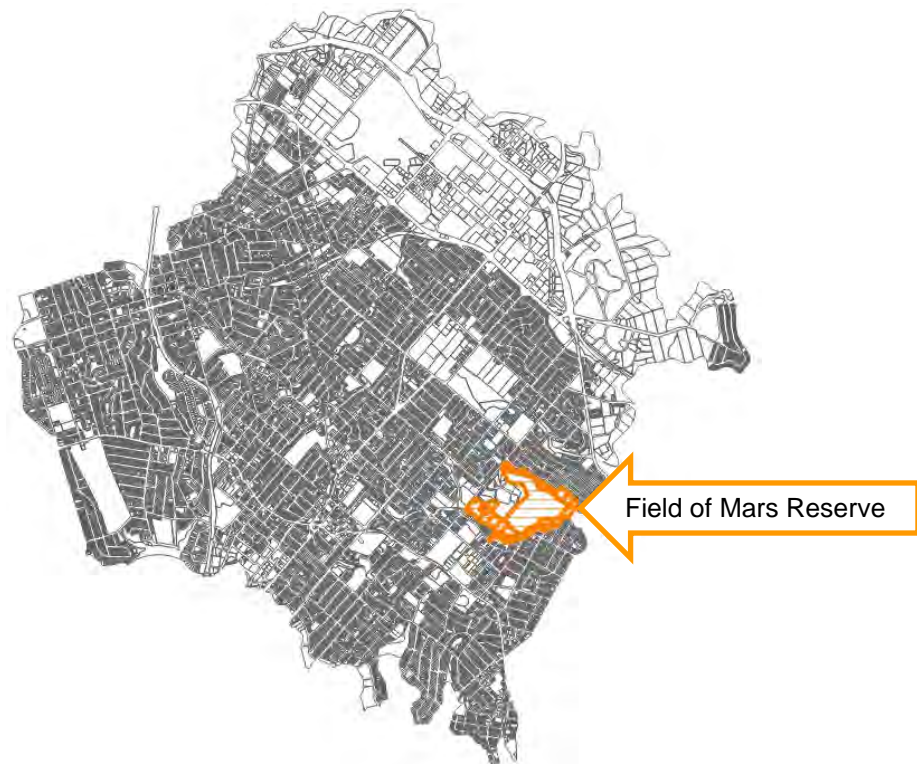


Image 1: Site Location - Field of Mars Reserve



Image 2: Site Overview - Field of Mars Reserve.

ITEM 8 (continued)

The Field of Mars Reserve is located in the suburbs of East Ryde, Gladesville and Ryde. It is the largest remnant bushland reserve under the care, control and management of the City of Ryde covering approximately 50 hectares. The Reserve is comprised of a collection of land parcels under a combination of Council, Crown lands and NSW Government ownership.

The Reserve primarily consists of large tracts of established natural area (bushland). Built form includes a network of walking tracks and creek crossing points, a small picnic area with shelters, small pockets of green space for passive recreation (eg. picnics), a Visitors Centre/amenities building (with public toilets), bitumen car park and a bus turning area. The Reserve has 14 different site entry points, with the main entry off Pittwater Rd.

Buffalo Creek and Strangers Creek both traverse the site and converge on the north-eastern side of the Reserve, before flowing into the nearby Lane Cove River. Stormwater devices (eg. trash rack and gross pollutant trap) are located onsite to improve water quality.

The Field of Mars Environmental Education Centre is located within the Reserve. This facility includes indoor classrooms, office area, toilets and a small outdoor teaching area. The lot that the Education Centre building is located on is owned by Department of Education and is not under Council's care, control or management. Therefore, the parcel of land on which it is based and the Education Centre building is excluded from Masterplan and PoM. However, the surrounding context and their use of the Reserve for educational purposes has been appropriately considered.

Strategically, the Reserve has a number of special designations and recognitions including:

- City of Ryde's largest single provision of open space, contributing approximately 14% of Council's total open space provision.
- Level 1 park - *Integrated Open Space Plan (2012)*
- Very high conservation priority, high conservation significance value and a high threat value - *Ryde Biodiversity Plan (2016)*.
- *Wildlife Refuge* under the *National Parks and Wildlife Act 1974*.
- *Category 1 Wildlife Protection Area* under the *NSW Companion Animal Act 1998* prohibiting cats and dogs in the Reserve at any time and aims to reduce their detrimental impact on native wildlife.
- Gazette purpose for "*Public recreation and promotion of the study and preservation of native flora and fauna.*"
- *National and State significance* under the *Ryde Local Environmental Plan No.105 (Heritage)*.

ITEM 8 (continued)

BACKGROUND - Project History

Date	Project Status
Dec 2023	Report to Council to adopt PoM and proposed land recategorisations of parts of Field of Mars Reserve <i>[this report]</i>
Oct 2023	Council staff review/consideration of draft PoM public exhibition submissions. Independent facilitator review/consideration of proposed land recategorisation public hearing submissions and preparation of report.
Aug/Sept 2023	Public Exhibition of draft PoM. Public Hearing for proposed land recategorisations of parts of the Reserve.
June 2023	Office of Crown Lands provided Ministerial approval for public exhibition.
2022/23	Council staff update and Crown Land review of draft PoM.
June 2022	Office of Crown Land review of draft PoM requesting legislative amendments.
Oct 2021	Draft PoM referred to Minister requesting approval for public exhibition.
Aug 2021	Report to Council adopting Masterplan, providing approval to undertake public hearing for land recategorisations and to refer draft PoM to Minister to place on public exhibition.
July 2021	Council's appointed Native Title Manager reviewed draft PoM and provided Native Title Advice.
April/May 2021	Stage 2 community consultation to inform draft Masterplan and PoM.
Oct/Nov 2020	Stage 1 community consultation to inform draft Masterplan and PoM.
July 2018	<i>Crown Land Management Act 2016</i> commenced.
Sept 2009	Previous PoM adopted.

Previous Council Resolution

At the Works and Community Meeting held on 10 August 2021, Council resolved in part:

- (b) *That Council refer the draft Field of Mars Reserve Plan of Management, dated July 2021 to the Minister for Lands and Forestry for approval to place on public exhibition as per the requirements of the Crown Lands Management Act 2016.*
- (c) *That once approval is obtained from the Minister, the document be placed on exhibition and a public hearing be undertaken for the proposed land recategorisations, with submissions received for a period of 42 days and a report be brought back to Council following this process.*

DISCUSSION

Plan of Management (PoM)

The Plan of Management, provided in **ATTACHMENT 1** for adoption, identifies objective, targets and strategies to protect and guide the future maintenance and management of this Reserve, in accordance with the *Local Government Act 1993*, *Crown Land Management Act 2016* and *National Parks and Wildlife Act 1974*.

ITEM 8 (continued)

The Field of Mars Reserve Plan of Management (Field of Mars Reserve PoM) provides a strategic planning and sustainable management framework for the Community and Crown lands that form Field of Mars Reserve. It reaffirms Reserve's role in providing for a range of education, recreation and natural areas to the residents of Ryde and aids the conservation of the natural, cultural and indigenous resources.

Management actions recommended within the Field of Mars Reserve PoM are to meet current and future demands of Park users and aim to improve the manner in which the Reserve is managed, respond to the needs of the community, satisfy management objectives, clarify and formalise lease and licensing opportunities and reinforce the values of the Field of Mars Reserve.

In accordance with the requirements of the NSW *Crown Lands Management Act 2016* and *Local Government Act 1993* Council has:

- Obtained Native Title advice on the areas of Crown Land covered by the PoM has been obtained, from Council's appointed Native Title Manager.
- Referred the draft PoM to NSW Office of Crown Lands for review and incorporated requested amendments prior to public exhibition.
- Obtained Ministerial approval to place the draft PoM (including land categorisations) on public exhibition.
- Placed the draft PoM on public exhibition for a period of not less than 28 days and received submissions for a period of not less than 42 days (43 days in total).

Changes in legislation over time has necessitated the previous PoM (adopted 2009) be reviewed and updated. Field of Mars Reserve PoM, recommended for adoption in this report, will supersede and extinguish the previous PoM (2009).

Land Categorisations

The *Local Government Act 1993* requires that Council owned 'Community Land' must be assigned 'Land categorisation/s'. From 2018 the *Crown Land Management Act 2016* required Crown Land managed by Council as 'Community Land' also be assigned 'Land categorisation/s'.

Land categorisations provide guidelines and core objectives for land use and management. Changes in legislation over time has necessitated the land categorisations outlined in the previous PoM (2009) be reviewed and updated.

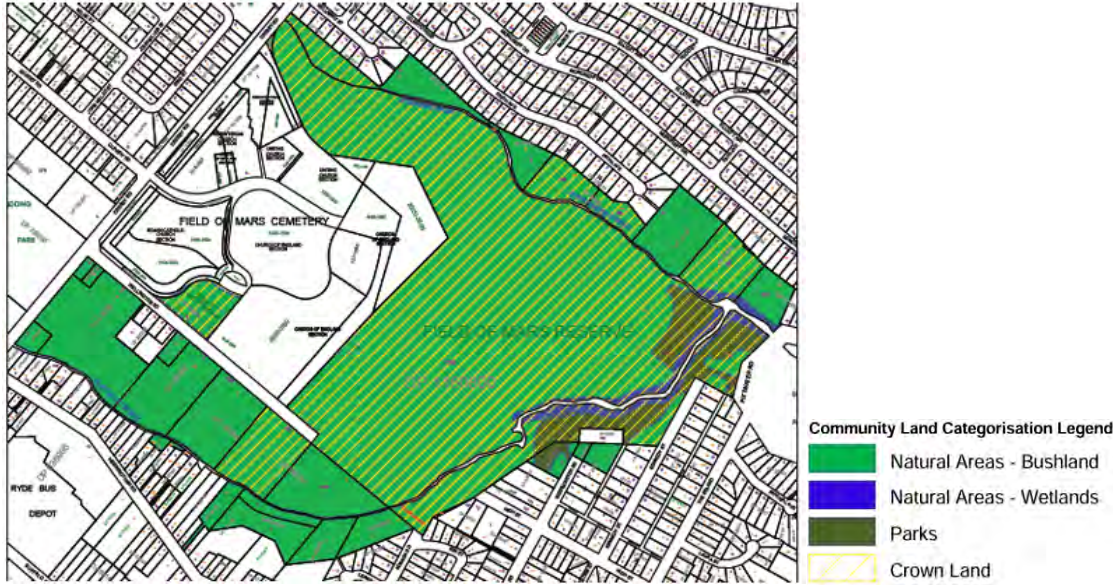
Community land categorisations in the Field of Mars Reserve (current and proposed) are:

- Natural Area – Bushland
- Natural Area – Wetland
- Park

ITEM 8 (continued)

The Public Hearing and Submissions Report (17 October 2023), provided in **ATTACHMENT 2**, outlines the guidelines and core objectives for these land categorisations.

The history and legislative changes relating to land categorisations in the Field of Mars Reserve are summarised in the table below:

Proposed Land Categorisation (2023)
<p>Public hearing conducted and proposed land recategorisations for two small areas of Council owned Community land recommended for adoption in this report.</p>  <p><i>Image 4: Field of Mars Reserve Land Categorisation recommended for adoption (2023).</i></p>
Draft Plan of Management (2022-23)
<p>In the course of preparing the Field of Mars Reserve Masterplan (adopted August 2021) and draft PoM, a review of land categorisations was undertaken and the recategorisation of parts of the Field of Mars Reserve was recommended.</p> <p>The draft PoM (2022-23) was referred to NSW Office of Crown Lands for Ministerial approval to place on public exhibition. This included notification for minor alteration of initial land categorisations to Crown land parcels. This included:</p> <ul style="list-style-type: none"> • Natural Area (with sub-categorisations: Bushland and Wetland) • Park categorisation. <p>Approval was granted by NSW Office of Crown Lands on 28 June 2023 to proceed to public exhibition with the categorisation of Crown land.</p>
Council Resolution (August 2021)
<p>Resolution for public hearing to be undertaken for proposed land recategorisations.</p>
Crown Land Management Act 2016 (2018)
<p>The <i>Crown Land Management Act 2016</i> came into effect in 2018. This stipulates Crown land be managed as though it is Community land under the <i>Local Government Act 1993</i>, including land categorisation. Council as Crown Land Manager, submitted initial land categorisations for Crown land in the Field of Mars Reserve to NSW Office of Crown Lands as:</p> <ul style="list-style-type: none"> • Natural Area (without sub-categorisation) • Park.

ITEM 8 (continued)

Plan of Management (2009)

Land Categorisations for Community land in Field of Mars Reserve were adopted by Council on 9 September 2009 as a component of the Field of Mars Reserve PoM (2009). These land categorisations are:

- Natural Area – Bushland
- Natural Area – Wetland
- Park.

Note: Under previous legislation, Crown Land did not require land categorisation.



Image 5: Field of Mars Reserve Land Categorisation – PoM (2009).

Land Categorisations amendments – Proposed for Council Adoption

Two small areas of Council owned community land within the Reserve are proposed for minor recategorisation. This proposal has been informed by Council's previous review of existing land categorisation in conjunction with the Masterplan (adopted), the draft PoM and the natural features/geography of the site.

The proposed land recategorisation changes seek to achieve alignment with existing vegetation, natural land forms such as Buffalo Creek, site topography and the adopted Masterplan. The two small areas proposed for land recategorisation are summarised in the table below.

ITEM 8 (continued)

Area 1 (part of Field of Mars Reserve)

Situated to the south and south-west of the Education Centre and in proximity to the pedestrian reserve entry from Westminster Road. It is characterised by a combination of established areas of vegetation and an open grassed area used for picnics, passive recreation and educational purposes.



Looking south-west (near Education Centre and Westminster Road park entry)



Looking south-east (near Education Centre and Westminster Road park entry)

Images 5 & 6: Area 1 - Site photos



Image 7: Area 1 – Current land categorisation

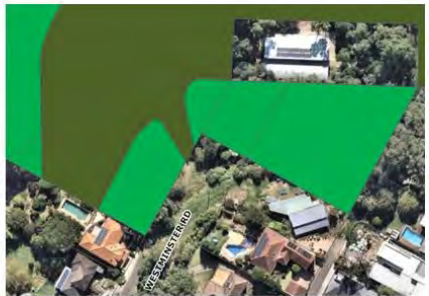


Image 8: Area 1 – Proposed land categorisation

Community Land Categorisation Legend

-  Natural Areas - Bushland
-  Natural Areas - Wetlands
-  Parks

Proposed Change:

- Increased area of Natural Area – Bushland categorisation.
- Decreased area of Park categorisation.
- Note: Same total area of parkland.

Area 2 (part of Field of Mars Reserve)

Situated to the north-east of the confluence of Buffalo Creek and Strangers Creek. It is largely characterised by established bushland vegetation on land with increasing topography extending up towards residential properties boundaries on Moncrief Drive and McCallum Avenue. The lower section of Area 2 is wetland immediately adjacent to the lower extremity of Buffalo Creek.



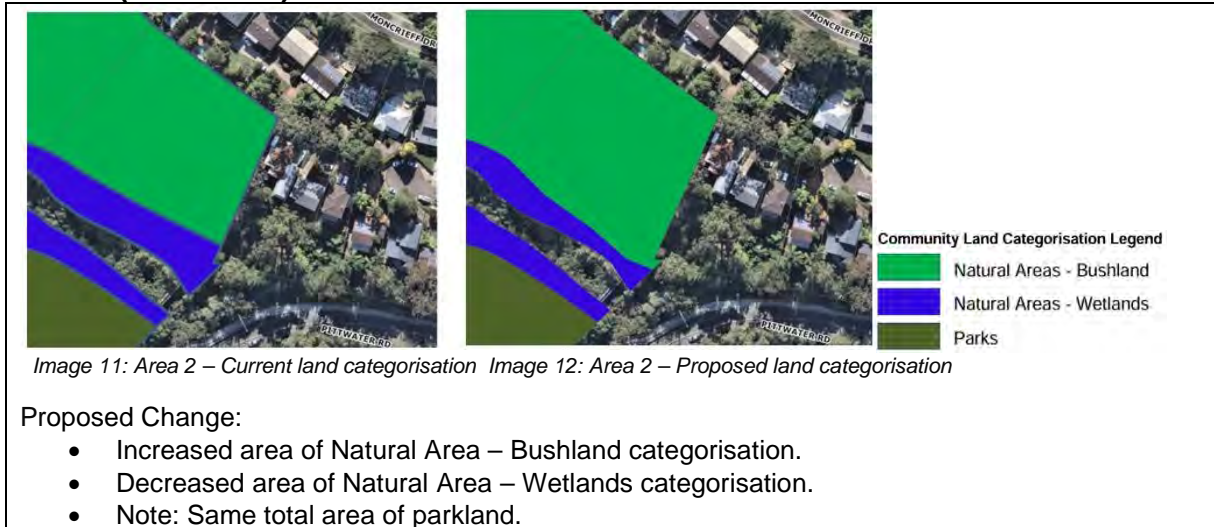
Looking south-east (Buffalo Creek on right and Pittwater Rd maintenance entry ahead)



Looking south to Pittwater Road across Buffalo Creek

Images 9 & 10: Area 2 - Site photos

ITEM 8 (continued)



Process for Public Exhibition and Public Hearing

The community consultation for the public exhibition/hearing was held on 15 August – 26 September 2023. The Engagement Methodology Report (August/September 2023) is provided in **ATTACHMENT 4**.

The public exhibition/hearing was promoted via Have Your Say website (451 users reached), park signage (14 x signs at Reserve entries), letterbox drop (2,401 flyers), Have Your Say eNewsletters (188 distributed), Smarter Cleaner Greener eNewsletter (3,478 distribution x 2) and local print ad (38,000 readership).

Council officers maintained regular and open dialogue with key stakeholder groups. This included presentations at the Field of Mars Consultative Committee, Sustainability Working Group, Sport Recreation and Leisure Working Group, Ryde Hunters Hill Flora and Fauna Preservation Society and Field of Mars Environmental Education Centre. This engagement resulted in 16 x online submissions, 1 x written submission and 6 x public hearing registrations (of which 1 x attended and 2 x advanced apologies were received).

Earlier in the project, previous Stage 1 (October/November 2020) and Stage 2 (April/May 2021) community consultations were also conducted to inform the development of the PoM and Masterplan.

Plan of Management Public Exhibition

In accordance with *Section 38 of the Local Government Act 1993* Council placed the draft PoM on public exhibition. Key areas/feedback provided during the draft PoM public exhibition period were:

ITEM 8 (continued)

PoM - Key Areas/Feedback	Submissions
Supportive/agreement with the PoM	11
Preservation, protection, biodiversity and conservation values	11
Management of weeds, pests and pathogens	7
Upgrade of walking tracks/paths	6
Bush regeneration/bushcare	5
Expansion of bushland areas/reserve	3
Value of education/research	3
Management of bikes	3
Management of dogs	3
Allocation of budget/funding	3
Creeks/Stormwater management	2
Parking / vehicle movements in the Reserve	2
Fire management/cultural burns	2
Signage	1
Vegetation mapping	1

Public exhibition submissions received and Council's response to the matters raised are detailed in **ATTACHMENT 3**.

Overall, the majority of submissions were supportive of the draft PoM and expressed the importance of the preservation, protection, biodiversity and conservation values for the environment, natural features, biodiversity, flora/fauna and habitat. The importance of bush regeneration/bushcare, education/research in Reserve and adequate allocation of budget/funding was commented upon by some.

Feedback on the site-specific elements, such as walking tracks, parking and signage are already included in the adopted Masterplan for future realisation and supported by the PoM.

Feedback on operational matters, such as management of bush regeneration, bushcare, weed, pest, pathogens, dogs, bicycles and fires are already adequately addressed in the PoM.

Some items of feedback was of a higher level of specificity and will be considered during detailed design phases of Masterplan implementation and/or operationalisation of the PoM.

Following detailed review, analysis and consideration of the public exhibition submissions received, no substantive changes were made to the exhibited draft PoM and as recommended for adoption in this report.

ITEM 8 (continued)

Land Recategorisations Public Hearing

In accordance with *Section 47G(2)* of the *Local Government Act 1993* Council engaged Parkland Planners (Sandy Hoy - Director) as an experienced independent chairperson to conduct the public hearing, prepare pre-hearing background information and provide a report upon the conclusion of the public hearing.

The public hearing to recategorise two areas of Council-owned community land was conducted in accordance *Section 40A* of the *Local Government Act 1993*. This was held on 30 August 2023 via in-person meeting. The hearing was chaired by Sandy Hoy with Council officers from Natural Areas and Open Space Planning teams responding to questions as subject matter experts. Online and written submissions on the proposed land recategorisations were also received throughout the duration of the community consultation.

Council ensured the Public Hearing and Submissions Report (17 October 2023) was made publicly available within 4 days of receipt from the independent chairperson in accordance with *Section 47G(3)* of the *Local Government Act 1993*.

The Public Hearing and Submissions Report, provided in **ATTACHMENT 2**, details legislative and public hearing processes and submissions received (all in support of the proposed land categorisation). Based on the representations provided at public hearing (30 August 2023) and the online/written submissions made to Council by 26 September 2023, the independent chairperson made the following recommendations to Council:

1. Note the verbal, online and written submissions made in Section 5.
2. Recategorise the two parts of Field of Mars Reserve (Area 1 and Area 2) according to the proposed categorisation map which was publicly exhibited.

Masterplan

The Field of Mars Reserve Masterplan was adopted by Council in August 2021. Grant funding has been secured via Department of Planning and Environment Places to Roam program to realise some Masterplan improvements including:

- New pathways and accessible connections.
- New and upgraded walking tracks and boardwalk.
- Parking improvements for accessibility and bicycles.
- Filtered water station.
- Upgrades to signage and some entry points.

Pending the adoption of the proposed land categorisation (recommended in this report), land categorisations cited within the Masterplan Report will be updated to be consistent with the resolved land categorisations.

ITEM 8 (continued)**Financial Implications**

Adoption of this report has no financial implications for Council. Once the PoM has been adopted, any identified priorities and recommendations with financial impacts will be incorporated into operational costs, Masterplan implementation and/or subject to Council's future budget planning processes. Once adopted, all actions required to formalise the land categorisations are allowed for in Council's existing allocated budget.

Conclusion

For the reasons outlined in this report, the adoption of the Field of Mars Reserve Plan of Management, provided in **ATTACHMENT 1**, and Field of Mars Reserve land categorisations, provided in **ATTACHMENT 2**, are recommended to Council for adoption. The drafting of all the relevant documentation has been done in accordance with the required legislative and approval processes, including community consultation and public exhibition.

The Plan of Management, land categorisations and previously adopted Masterplan all seek to retain the character of the Field of Mars Reserve and provide improvements for public and environmental benefit. These documents will enable the necessary management practices to ensure the Reserve is protected and managed appropriately for current and future generations of City of Ryde residents. It will further re-affirm the status of the Field of Mars Reserve as the largest and most significant remnant bushland reserve under the care, control and management of the City of Ryde.

9 EXTENSION OF LIBRARY OPENING TIMES FOR STUDENTS

Report prepared by: Manager - Libraries and Customer Service
File No.: GRP/23/21 - BP23/670

REPORT SUMMARY

At its meeting of 29 September 2023, Council resolved:

- (b) *That a report be provided back to Council exploring:*
- i. *An extension of operating hours for Ryde library on Friday and Saturday nights and Sunday during the day, to allow students more study time.*
 - ii. *A trial extension for Friday/Saturday nights and extended Sunday hours at one or more libraries.*

In 2022, an internal review of the Library hours was undertaken, and a new spread of hours was introduced to support our diverse community needs. This included changing from a 10am opening to the earlier opening time of 9:30am across the branches and extending the closing times at Eastwood, Gladesville and North Ryde on Saturday from 12 noon to 2pm. In the context of using our resources efficiently the new Library hours have provided a spread of hours to meet the needs of our diverse community within current resources.

The current City of Ryde Libraries provide a comprehensive service to the community with 244 opening hours across the five (5) branches per week. This is above the State Library NSW guidelines of 222 hours for the City of Ryde's population size.

As outlined within this report, current utilisation later in the evening does not demonstrate a strong demand for longer hours. It is also considered cost prohibitive at approximately \$359,720.00 p.a. to extend the opening hours at Ryde Library branch from 5pm-9pm on Friday and Saturday nights and open on Sundays from 10am-2pm.

As an alternative to support students, it is proposed that extended hours be trialed for the 2024 HSC period for approximately 4 weeks from end of September through to October 2024, at West Ryde (Tuesday and Thursday) and Eastwood (Tuesday, Wednesday and Thursday) branches, closing one hour later at 9pm on the designated evenings.

This covers the 2 weeks of study vacation and first 2 weeks of the HSC which sees the peak of students accessing the library spaces. These extended hours can be supported with existing staff and by an increase of \$10,320.00 p.a. to the library staff salaries budget.

ITEM 9 (continued)**RECOMMENDATION:**

- (a) That Council trials extended hours to support students during the 2024 HSC period for approximately 4 weeks from end the of September through to October 2024, at West Ryde (Tuesday and Thursday) and Eastwood (Tuesday, Wednesday and Thursday) branches, closing one hour later at 9pm on the designated evenings.
- (b) That the Library staff budget is increased by \$10,320.00 p.a. to support the trial as outlined in (a) above as part of the 2024/25 Draft Budget Cycle process.

ATTACHMENTS

- 1 Library Opening Hours Comparison table Neighbouring LGA's

Report Prepared By:

Kathleen Allen
Manager - Libraries and Customer Service

Report Approved By:

Marnie Mitchell
Executive Manager - City Life

Charles Mahfoud
Acting General Manager - Business and Operations

ITEM 9 (continued)

Discussion

The City of Ryde Libraries provide a comprehensive service to the community with 244 opening hours across the five (5) branches per week. This is above the State Library NSW guidelines of 222 hours for the City of Ryde’s population size. The City of Ryde Libraries is a multi-branch network with a principal branch at Ryde offering 63 hours per week and a second-tier branch at West Ryde open 53 hours per week, both supported by a network of three smaller branches.

Opening hours span 7 weekdays at the two larger branches of Ryde and West Ryde. With the smaller branches providing the community with options throughout the week. Hours of operation are as follows:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Ryde	9:30-9pm	9:30-9pm	9:30-9pm	9:30-9pm	9:30-5pm	9:30-5pm	2-5pm
West Ryde	9:30-5pm	9:30-8pm	9:30-5pm	9:30-8pm	9:30-5pm	9:30-5pm	11:30-4pm
Eastwood	9:30-5pm	9:30-8pm	9:30-8pm	9:30-8pm	9:30-5pm	9:30-2pm	closed
North Ryde	9:30-5pm	9:30-5pm	9:30-8pm	9:30-5pm	9:30-5pm	9:30-2pm	closed
Gladesville		1:00 – 5pm	1:00 – 5pm	1:00-8pm	9:30-5pm	9:30-2pm	closed

In 2022, an internal review of the customer utilisation and Library hours was undertaken. A new spread of hours was then introduced including changing from a 10am opening to the earlier opening time of 9:30am across the branches and extending the closing times at Eastwood, Gladesville and North Ryde on Saturday from 12 noon to 2pm to support our diverse community’s needs. In using our resources efficiently, the new Library hours have provided a spread of hours to meet the needs of our diverse community within current resources.

The new hours were also benchmarked with neighboring Local Government Areas. A comparison with other neighboring Local Government councils is provided in **ATTACHMENT 1**. The hours of operation at most of the libraries closed at 5pm on Fridays and many have shorter weekend hours. It is also common to have smaller community libraries closed at least one or more days a week.

Community satisfaction for the library services new opening hours following the change in August 2022 improved by 10 points to 84% in the December 2022 report and rose a further 12 points in the March 2023 report to 96%.

ITEM 9 (continued)

Whilst from time to time the community requests longer opening hours this hasn't translated into visitor statistics. In the evenings pre 2020 it was a regular occurrence to have only 3 or 4 patrons to as many staff after 7pm at Ryde Library on a Friday night. A redistribution of our resources to provide the best outcome for all parts of our community was the intent of the new hours implemented from August 2022. We dropped the 9pm close on Friday nights due to low attendances and used the resources to extend hours on weekends at the 3 smaller branches from 12 noon to 2pm.

Patterns of student library use is supported by the current hours. It is noted that:

- School age students generally don't frequent the library later than 6pm on weekdays.
- Students don't tend to frequent the library later than 5:00pm on Fridays.
- Students generally don't come into the library until after 10am on any given day.
- Student numbers drop off in the library between 7-8pm weeknights (excluding Fridays which is around 4:30- 5pm)

Some of the reasons for this pattern of usage can be attributed to students:

- Attending education classes,
- Family routines for dinner,
- Work commitments
- Leisure time and other recreation activities.

The HSC Study Vacation period late September and through October sees a temporary change in this pattern.

Cost Analysis

Financial implications to increase the hours on a Friday, and Saturday evenings as well as full day Sundays will require a redesign of the Library workforce and new staff FTE.

Costing based on 2023/24 financial year salaries estimates with penalties for Saturdays and Sundays and taking into consideration current capacity to resource this extension of hours.

ITEM 9 (continued)

- Friday addition of 5-9pm at Ryde will cost approximately \$94,072.00 for 3 staff.
- Saturday addition of 5-9 pm at Ryde will cost approximately \$127,728.00 p.a. for 4 staff.
- Sunday addition of 10-2pm at Ryde will cost approximately \$137,920.00 p.a. for 4 staff.

Total of proposal at Ryde \$359,720.00 p.a.

- Saturday addition of 2-5pm at either Eastwood, Gladesville or North Ryde Libraries will cost approximately \$75,370.75 p.a. per branch for 4 staff.

Capacity to deliver the proposal.

To extend the hours of the Library Service would require additional staff and a workforce change to adjust existing permanent part time staff hours.

Award conditions and job attractiveness would play a role in development of a new workforce structure which would be required for the proposed extended weekend hours. A role that works Friday and Saturday night plus a Sunday is not an attractive role and the Library Service currently experiences a high turnover and difficulties recruiting for roles that work both days of the weekend.

It is also beneficial to have weekend staff also work during the week so that they can meet with their Team Leader /Supervisors and are able to attend training and undertake necessary administrative tasks when not on a library shift.

Therefore, these roles cannot be added on to existing weekend rosters but need to be integrated into the library workforce. This would require significant workforce planning and may result in redundancy for some existing positions if differing hours were not suitable to the current incumbents.

It would be possible to deliver this proposal by Qtr1 2024/25 financial year if the proposed budget is approved and subject to workforce planning timeframes.

The merits of the proposal

Increased opening hours at Ryde Libraries would be of benefit to some community members however the cost is significant and needs to be considering against the following factors.

1. Current community satisfaction with the current service level is very high. The library service scored the highest customer satisfaction in council with a score of 92% in the March 2023 Community Perception Research.
2. Ryde Library is currently open Mon-Thu until 9pm. The 8pm-9pm period is the least popular hour of the day for our current customers. It accounts for only 5.5% of daily customer loan transactions.

ITEM 9 (continued)

3. Current opening hours are already extensive (244 hours per week) and exceed the suggested opening hours (222 hours per week) in Living Learning Libraries Standards and guidelines for NSW public libraries for an LGA of our size.
4. Our hours also compare favorably to neighbouring councils.

An updated Library Strategic Plan 2024-2028 is due to be undertaken in the 2024/25 financial year with the draft to be tabled with Council. It is anticipated that the new Library Services strategy will include innovative operational options for the Library Service Delivery Model to meet the community's changing needs and expectations and may include extended study options for students.

If council wishes to proceed with this proposal a limited trial is strongly recommend to test the Community response.

Other options for consideration:

1. Only extend Sundays at Ryde Library branch 10am - 5pm

Council could trial extending the opening time on Sundays at Ryde branch to 10am - 5pm from Quarter 1, 2024/25 financial year.

To extend Sunday opening hours at Ryde branch would be a simpler workforce change with three positions requiring alteration due to the change of hours. This provides more attractive and sustainable roles and provides students and the greater community with a significant useable extension to Library hours.

Estimated cost of \$137,920.00 p.a.

2. Extended opening times for HSC Study Vacation

Council could support a trial for HSC extended hours for 4 weeks through September and October 2024, at West Ryde Library (Tuesday and Thursday) and Eastwood Library (Tuesday, Wednesday, and Thursday) branches, to close one hour later at 9pm on the designated evenings.

This covers the 2 weeks of study vacation and first 2 weeks of the HSC which sees the peak of students accessing the library spaces. As this is a short period the impact to the current permanent staff and casual workforce and operational needs is limited. The extended hours can be supported by an increase of \$10,320.00 p.a. to the library staff salaries budget.

Financial Implications

Should Council resolve to undertake the trial to extend the hours for 4 weeks during the HSC Study Vacation period in the evenings at the Eastwood and West Ryde Libraries, an increase of \$10,320 will need to be considered as part of the Draft Budget Cycle for FY 24/25.

ITEM 9 (continued)

ATTACHMENT 1

Appendix A

Comparison opening hours in Neighbouring LGA Libraires

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Lane Cove	9:30-9pm	9:30-9pm	9:30-9pm	9:30-9pm	9:30-5pm	9:30-5pm	9:30-2pm
Greenwich	1:00-5pm	2:00-7pm	2:00-7pm	2-7pm	Closed	9:30-2pm	Closed
St Leonards	Closed	Closed	9:30-8pm	9:30-8pm	9:30-5pm	1:00-5pm	1:00-5pm
Canada Bay	9:30-7pm	9:30-7pm	9:30-7pm	9:30-7pm	9:30-5pm	9:30-4pm	1:00-5pm
Five Dock	9:30-7pm	9:30-7pm	9:30-7pm	9:30-7pm	9:30-5pm	9:30-4pm	1:00-5pm
Rhodes (learning space)	10am-9pm	10am-9pm	10am-9pm	10am-9pm	10am-5pm	10am-5pm	10am-5pm
Willoughby (Chatswood)	9:00-9pm	9:00-9pm	9:00-9pm	9:00-9pm	9:00-6pm	9:30-5pm	1:30-5pm
Artarmon	10am-2pm	2:00-5pm	Closed	2-8pm	2pm-5pm	10am-1pm	Closed
Castle Cove	Closed	Closed	2pm-5pm	Closed	10am-1pm	Closed	Closed
Castlecrag	Closed	3pm-4:30pm	Closed	Closed	Closed	10am-12pm	Closed
Naremburn	2pm -4:30pm	Closed	Closed	Closed	Closed	Closed	Closed
Northbridge	Closed	10am-2pm	2pm-5pm	2pm-8pm	5pm	10am-1pm	Closed
Parramatta	9am-8pm	9am-8pm	9am-8pm	9am-8pm	9am-5pm	9am-5pm	9am-5pm
Carlingford	9:30-5pm	9:30-5pm	9:30-8pm	9:30-5pm	9:30-5pm	9:30-12pm	Closed
Constitution Hill	9:30-5pm	9:30-5pm	9:30-5pm	9:30-8pm	9:30-5pm	9:30-5pm	Closed
Dundas	9:30-5pm	9:30-8pm	9:30-5pm	9:30-5pm	9:30-5pm	9:30-12pm	Closed
Epping	9:30-5pm	9:30-8pm	9:30-8pm	9:30-8pm	9:30-5pm	9:30-5pm	2pm-5pm
Ermington	9:30-5pm	9:30-5pm	9:30-8pm	9:30-5pm	9:30-5pm	9:30-12pm	Closed
Wentworth Point	9:30-5pm	9:30-8pm	9:30-8pm	9:30-8pm	9:30-5pm	9:30-5pm	2pm-5pm

ITEM 9 (continued)

ATTACHMENT 1

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Ku-ring-gai (Gordon)	9am-8pm	9am-8pm	9am-8pm	9am-8pm	9am-5pm	9:30-5pm	9:30-5pm
Lindfield	9:30-5pm	9:30-5pm	9:30-5pm	9:30-5pm	9:30-5pm	10am-2pm	Closed
St Ives	9:30-5pm	9:30-5pm	9:30-5pm	9:30-5pm	9:30-5pm	10am-2pm	Closed
Turramurra	9:30-5pm	9:30-5pm	9:30-5pm	9:30-5pm	9:30-5pm	9:30-5pm	Closed
Hornsby	10am -9pm	10am -9pm	10am -9pm	10am -9pm	10am -7pm	9:30am -5pm	2pm -5pm
Pennant Hills	10am -9pm	10am -9pm	10am -9pm	10am -9pm	10am -7pm	10am -4pm	2pm -5pm
Berowra	1:30-5pm	1:30-5pm	1:30-5pm	1:30-5pm	10am-2pm	9:30-12/1-4pm	Closed
Galston	1pm-5pm	1pm-5pm	Closed	1pm-5pm	10-12/1-5pm	9:30-12pm	Closed
Ryde	9:30-9pm	9:30-9pm	9:30-9pm	9:30-9pm	9:30-5pm	9:30-5pm	2pm-5pm
West Ryde	9:30-5pm	9:30-8pm	9:30-5pm	9:30-8pm	9:30-5pm	9:30-5pm	12pm-4pm
Eastwood	9:30-5pm	9:30-8pm	9:30-8pm	9:30-8pm	9:30-5pm	9:30-2pm	Closed
North Ryde	9:30-5pm	9:30-5pm	9:30-8pm	9:30-5pm	9:30-5pm	9:30-2pm	Closed
Gladesville	Closed	1:00-5pm	1:00-5pm	1:00-8pm	9:30-5pm	9:30-2pm	Closed

10 EXTENDING HOURS OF OPERATION IN RYDE LIBRARIES DURING DAYS OF EXTREME TEMPERATURES

Report prepared by: Manager - Libraries and Customer Service
File No.: GRP/23/21 - BP23/694

REPORT SUMMARY

At its meeting of 24 October Council resolved:

- (a) *That Council note the following:*
- i. *The increasing cost of energy experienced by Ryde households in recent years.*
 - ii. *Extreme temperatures tend to disproportionately impact households on lower incomes and the disadvantaged.*
 - iii. *According to the Bureau of Meteorology it is anticipated that Sydney will experience a very hot summer ahead.*
- (b) *That in light of the above, Council moves that:*
- i. *Further to Council's resolution on 26 September 2023 considering extending libraries' hours of operation for students, Council also considers extending hours of operation in some or all local libraries on days of extreme temperatures (e.g. 36 degrees plus) so that these facilities may be used by the local community seeking relief.*
 - ii. *A report be provided back to Council exploring this proposal by December 2023.*

Libraries as key community facilities provide support services for a diverse community including those in our community who are disadvantaged and vulnerable. The community has free access to collections, Wi-Fi and Public PCs and programs and provides spaces for study and meetings. It is recognised that a small number of community members do make use of the library service when seeking relief from heat, cold or during localised power or telecommunication outages. The number of visitors and the community's expectation of the services purpose is presently manageable within the current resourcing.

The current City of Ryde Libraries network is open to the community 7 days per week across its five locations offering 244 hours. Opening hours span from 9:30am - 9pm, dependent on location and day of the week. Importantly, the current hours of operation cover the hottest parts of the day between 11am to 4pm AEDT at four branches weekdays, two branches on Saturday and one on Sundays.

ITEM 10 (continued)

Actively promoting the Library Services as a facility to go to during extreme heat could attract a greater number of community members than the library operations are designed to accommodate. This is a complex matter and needs to be considered carefully as it opens Council to potential consequential risks in consideration of capacity limits, infrastructure challenges, community health and wellbeing, and resourcing impacts which have been outlined within this report.

Any change in the purpose of the Library Service to be a heat refuge requires expert and strategic consideration and should be part of a Local Heat Consequence Plan (Sub Plan to the Local Emergency Plan) to ensure community safety and needs can be met at the nominated facility.

RECOMMENDATION:

- (a) That Council acknowledges that the current Library opening hours provide opportunity for the community to access an airconditioned space during the hottest part of the day.
- (b) That Council does not extend City of Ryde Libraries hours during days of extreme temperatures or promote it as an extreme heat refuge based on risk management considerations including capacity limits, infrastructure challenges, community health and wellbeing, and resourcing impacts.
- (c) That determining the use of the library service as a cool place refuge in extreme heat be investigated as part of the development of a Local Heat Consequences Plan.
- (d) That Council investigates other Council facilities as potential cool place refuges and an update be provided to Council in April 2024.

ATTACHMENTS

- 1 Sydney Olympic Park Weather Station February 2023
- 2 Sydney Olympic Park Weather Station March 2023

Report Prepared By:
Kathleen Allen
Manager - Libraries and Customer Service

Report Approved By:
Kylie McMahan
Executive Officer - City Resilience

Marnie Mitchell
Executive Manager - City Life

Charles Mahfoud
Acting General Manager - Business and Operations

ITEM 10 (continued)

Discussion

Context

Identifying suitable facilities for the community to use during extreme heat requires expert and strategic consideration and should be part of a Local Heat Consequence Plan (Sub Plan to the Local Emergency Plan) to ensure community safety and needs can be met at the nominated facility. Activating any part of the plan should also be done by the State Emergency Operations Controller (SEOC) within a coordinated response to ensure resources can be deployed.

Western Sydney Regional Organisation of Councils (WSROC) and Resilient Sydney are developing a Heatwave Management Guide for Local Government. City of Ryde staff have also been working in the urban heat island space for planning for how to manage heat in our city and are involved in the workshops being undertaken to inform the content of the guide and future risk management strategies.

The approach for a resilient city is to plan for and design buildings better to resist heat penetration and promote cool places. NSW Health provides information to the community on how to stay safe and manage in extreme heat. This information is primarily focused on pre planning and centered around seeking shelter at home in the first instance and equipping individuals with the skills and knowledge for personal safety recognising that local government does have limited influence and capacity to control broad scale heat implications to protect all.

Suitability of the Library as an Extreme Heat Refuge

Managing risks of this proposal, outside of a Local Heat Consequences Plan, needs to be considered carefully. The proposal would promote and actively attract a concentration of people to the City of Ryde Libraries. While the Library Service is a community facility that is air-conditioned and can be a place of refuge from heat, intentionally advocating the library as a refuge in extreme heat comes with inherent risks as outlined below.

Capacity limits

Ryde Library lacks adequate spaces for an influx of people with limited seating (up to 380). Smaller branches have further limitations on spaces and staffing. In particular Eastwood Library currently experiences a high visitor to floor space ratio and is under sized by 1200-1500 sqms (State Library NSW population guidelines, People and Places) for the size of the community it services. Advocating Eastwood Library as a heat refuge would place further pressure and risk.

ITEM 10 (continued)

Infrastructure Challenges

There are a number of existing infrastructure challenges that may be exacerbated with an influx of visitors should the Libraries be promoted as a heat refuge. These include:

- Capacity to accommodate an influx of residents with enough seating.
- The Ryde Library building has issues with exposure to both eastern and western sun across large expanses of glass and the air-conditioning capacity currently experiences strain with any significant increase in heat load.
- On extreme temperature days air-conditioner efficiency significantly declines.
- There is an increased risk of power outages or brown outs during extreme heat. This may be exacerbated with pressures of a high volume of people seeking refuge within Library (note there is no generator back up).

Community Health Risks

Extreme heat events include the risk of people suffering from dehydration and heat stroke. Both dehydration and heat stroke symptoms include irritability, aggressiveness, fainting and vomiting. Both these health conditions could be inadvertently brought-on by a person traveling to a library if it is promoted to use the library instead of sheltering at home.

Increased likelihood of power failure or brown out could have consequential risk such as needing to evacuate community members out into the extreme temperature.

Furthermore, when capacity is reached at any Library Service, the facility would need to close to accepting further visitors. This may place community members at a high risk if they have travelled to a Library to seek refuge and are then turned away due to the Library being at capacity.

Risks to Council Staff

Library staff are not trained health professionals, and an increased concentration of people during periods of extreme heat would put an additional strain on staff resources to manage the increased risk to Council.

Other increased risks that staff may be required to manage may include:

- Ratio of staff to community for safety and possible appropriate safety warden (or similar) to be present
- Managing community expectation and goodwill in defining the heat threshold and promoting when the library would be open.
- Impact of heat waves on staffing resources. Typically, extreme heat days are in school holidays, Christmas and New Year.

ITEM 10 (continued)

- Staff being available at short notice to work overtime and may be required to work the following day.
- Limited casual workforce
- Heat can cause irritability and aggression which places strain on the staff and other community members.

Determining when to extend hours

The Bureau of Meteorology (BOM) provides the Australian community with access to weather forecasts, severe weather warnings, observations, and other related information.

A threshold would need to be determined for the decision to mobilise staff and to advertise to the community. In any year, the number of days that exceed 36 degrees may only be a few, however the BOM have advised to expect more days of extreme heat with the impacts of climate change and the 2023 summer is predicted to be a hotter than average summer. Currently the Bureau of Meteorology (BOM) can provide predictive information 3 days prior.

Over the last four years, the number of days 36 degrees or above as [Sourced from the BOM](#), Sydney Olympic Park weather station (archery centre) was as follows:

- 2020- 8 days above 36 degrees.
- 2021- 3 days above 36 degrees
- 2022- 1 day above 36 degrees
- 2023- 3 days above 36 degrees

In 2022/23 Financial year there were 3 days recorded of over 36 degrees at Sydney Olympic Park linked to La Nina wet/ rain cycle.

Note: BOM historical data only provides two daily temperature measures.

ATTACHMENTS 1 and 2 are the recorded data for February 2023 and March 2023

	Max Temp	9am Temp	3pm Temp
Saturday 11 February	36.6	23.6	33.5
Monday 5 March	37.9	23.8	36.8
Thursday 16 March	36.2	20.1	35.5

However, reliance on an external source to make an informed decision to open Council Libraries longer hours during times of extreme heat is complicated due to the position of weather stations and the various reporting mechanisms through news channels. Determining a 36 degree threshold would be dependent on varying information and influences. For example:

ITEM 10 (continued)

- It's predicted to be above 36 degrees at some locations but not at Sydney Olympic Park
- A thunderstorm rolled in early, and the 36-degree threshold wasn't reached.
- Varying community interpretations of the 6pm news of a predicted temperature but this isn't defined for the City of Ryde
- The temperature rises unexpectedly higher, and we didn't open longer as expected by the community (thereby losing goodwill).

Staff Resourcing

The library workforce has a limited capacity to extend hours, particularly at short notice. The current Library workforce capacity would mean that to pivot with short notice to extend opening hours for an extreme heat day would require staff to be available to work overtime.

The minimum number of staff to open a branch for normal operations is:

- 1 shift supervisor (per branch).
- 3 support staff (per branch) of either Library Assistants, Library Officers or casuals

The staff to customer ratio for safety would need to be increased to ensure adequate surveillance and customer service as this would be in higher demand due to a greater number of visitors. Without knowing the number of people who may attend the facilities additional staff may need to be engaged to work at short notice, and this would place additional strain on a limited workforce and impact operations.

In addition, extending hours when above 36 degrees also needs to consider that the Library Service is closed on Public Holidays and for the annual Council Shut down period as the salary costs are high, limited staff availability and there is not readily available support from other business units within Council should there be any issues with power, air-conditioning, lifts, cleaning, and security.

Similarly, on Union Picnic Day the Library Service operates on a reduce workforce and therefore scales operations accordingly to three (3) branches the impact of a 36-degree day coinciding with Union Picnic Day would be unserviceable.

Financial Implications

Council is unable to predetermine the number of days that would go over 36 degrees. However, based on an estimate of 10 days of extreme heat during the financial year with approximately 4 staff at 5 branches (excluding public holidays, Union Picnic Day and Council shut down periods) the cost estimate for a minimum shift of 4 hours paid overtime is \$2,232.00 per branch.

ITEM 10 (continued)

Should Council resolve to extend the Library Service hours of operation during days of extreme heat, this would result in a potential financial impact of approximately \$111, 600 p.a.

There are no funds set aside for this expenditure within the existing budget and this cannot be accommodated within the existing budget without impacting current service delivery.

Other financial impacts may also be incurred including electricity costs and additional cleaning services. These have not been costed at this time.

ITEM 10 (continued)

ATTACHMENT 1

Sydney Olympic Park, New South Wales
February 2023 Daily Weather Observations

Observations from Sydney Olympic Park, about 10 km west of the CBD.



Australian Government
Bureau of Meteorology

Date	Day	Temps		Rain mm	Evap mm	Sun hours	Max wind gust			9am					3pm						
		Min °C	Max °C				Dirn	Spd km/h	Time	Temp °C	RH %	Cld eighths	Dirn	Spd km/h	MSLP hPa	Temp °C	RH %	Cld eighths	Dirn	Spd km/h	MSLP hPa
1	We	18.8	27.7	0			ESE	31	15:14	23.3	63		WSW	9		27.1	64		SE	19	
2	Th	20.4	33.5	0			NNW	37	17:01	25.0	72		NNW	9		32.2	42		NNW	17	
3	Fr	19.9	30.1	0			WNW	37	09:10	24.1	42		WNW	17		30.0	37		NW	13	
4	Sa	14.4	28.3	0			WNW	39	12:25	20.2	44		WNW	15		27.3	26		WNW	19	
5	Su	13.7	28.4	0			E	31	14:12	22.2	49		W	13		26.3	39		E	19	
6	Mo	20.1	28.8	0			E	35	16:49	24.6	69		NNW	6		27.1	60		ENE	17	
7	Tu	20.5	28.0	0			E	31	14:52	24.7	71		N	7		27.7	58		E	19	
8	We	18.7	26.4	0			E	39	16:52	23.5	73		Calm			25.0	70		SE	17	
9	Th	19.8	27.0	2.8			E	33	15:58	22.1	88		S	6		21.4	89		ESE	11	
10	Fr	17.0	30.5	22.2			E	26	14:55	21.2	88		WNW	9		29.3	59		E	13	
11	Sa	18.2	36.6	0			E	30	14:29	23.6	76		WNW	9		33.5	42		E	19	
12	Su	19.6	27.5	0			SSE	46	15:21	25.7	44		SSW	11		26.2	56		SSE	22	
13	Mo	19.3	24.6	2.0			ESE	33	15:56	21.0	74		S	13		23.5	64		SE	17	
14	Tu	19.0	22.7	0			SSW	26	05:11	20.6	75		SW	9		19.1	90		ENE	9	
15	We	17.3	26.9	25.4			NE	30	15:54	20.5	89		Calm			25.7	57		E	13	
16	Th	16.4	30.4	0			ENE	31	18:15	21.4	69		NW	6		29.6	47		E	13	
17	Fr	18.2	30.1	0			NE	35	17:00	22.8	75		NW	6		29.4	43		E	15	
18	Sa	18.8	33.1	0			SSW	72	17:46	23.4	74		NNW	4		32.5	52		E	19	
19	Su	18.8	28.0	7.6			E	26	17:20	22.6	75		W	7		27.3	63		E	13	
20	Mo	20.8	30.7	0			ESE	28	12:49	24.7	75		NNE	9		30.6	62		E	13	
21	Tu	19.8	29.4	0			S	39	17:56	24.3	79		ENE	2		28.5	57		E	19	
22	We	18.9	21.7	66.4			SE	52	00:23	21.1	68		SE	20		19.6	75		SSE	20	
23	Th	16.9	23.2	0.6			E	31	13:03	19.6	86		S	6		20.5	86		SSE	13	
24	Fr	15.3	26.1	6.4			E	33	15:33	19.7	84		NNW	2		25.7	48		ENE	11	
25	Sa	15.8	28.0	0			NE	33	17:44	20.0	82		WNW	9		27.0	56		NE	11	
26	Su	16.6	31.9	0			SW	30	22:07	21.0	83		W	6		30.6	48		E	15	
27	Mo	20.7	26.8	0.6			ESE	31	15:57	23.3	73		SSE	6		25.1	69		ESE	15	
28	Tu	20.3	27.2	0.6			E	26	14:55	23.2	73		SW	4		26.2	61		ENE	13	
Statistics for February 2023																					
Mean		18.4	28.3							22.5	71			7		26.9	57			15	
Lowest		13.7	21.7							19.6	42			Calm		19.1	26		ENE	9	
Highest		20.8	36.6	66.4			SSW	72		25.7	89		SE	20		33.5	90		SSE	22	
Total				134.6																	

Observations were drawn from Sydney Olympic Park AWS (Archery Centre) (station 066212)

IDCJDW2061.202302 Prepared at 13:00 UTC on 9 Nov 2023
Copyright © 2023 Bureau of Meteorology
Users of this product are deemed to have read the information and accepted the conditions described in the notes at
<http://www.bom.gov.au/climate/dwo/IDCJDW0000.pdf>

ITEM 10 (continued)

ATTACHMENT 2

Sydney Olympic Park, New South Wales
March 2023 Daily Weather Observations

Observations from Sydney Olympic Park, about 10 km west of the CBD.



Australian Government
Bureau of Meteorology

Date	Day	Temps		Rain mm	Evap mm	Sun hours	Max wind gust			9am					3pm						
		Min	Max				Dirn	Spd	Time	Temp	RH	Cld	Dirn	Spd	MSLP	Temp	RH	Cld	Dirn	Spd	MSLP
		°C	°C				km/h	km/h	local	°C	%	eighths	km/h	hPa	°C	%	eighths	km/h	hPa		
1	We	20.7	29.6	0			SSE	54	14:49	23.4	84		WNW	7		26.9	57		SSE	26	
2	Th	18.5	26.4	0			E	30	15:40	21.8	81			Calm		26.2	64		E	13	
3	Fr	18.3	25.3	0.2			ESE	35	13:15	21.3	89		W	4		23.9	73		ESE	17	
4	Sa	18.8	26.6	3.2			E	26	12:30	21.0	90		WNW	6		25.0	57		E	11	
5	Su	16.7	30.3	0			NE	33	17:35	20.9	87		WNW	6		29.5	51		NE	13	
6	Mo	19.7	38.5	0			NNW	52	12:23	26.1	56		NW	13		36.9	23		NNW	20	
7	Tu	21.8	35.0	0			ENE	46	14:46	23.8	83		WNW	7		34.8	27		WNW	15	
8	We	14.3	32.4	0			WNW	46	14:48	20.8	62		NW	7		31.8	20		W	15	
9	Th	13.8	28.4	0			ESE	35	14:25	20.0	59		WNW	7		27.7	28		S	9	
10	Fr	14.8	27.6	0			NNE	35	17:48	19.6	77		NW	7		27.0	53		NE	15	
11	Sa	17.3	32.0	0			E	26	15:00	20.9	85		WNW	9		30.4	51		E	17	
12	Su	20.9	26.8	0			SSE	41	12:45	23.0	77		S	7		25.9	66		SE	24	
13	Mo	19.6	24.2	1.2			ESE	39	10:09	19.8	89		S	9		23.2	61		ESE	15	
14	Tu	18.5	24.0	3.6			ENE	24	10:04	20.7	92		W	4		21.0	88			Calm	
15	We	17.8	30.2	19.4			E	28	15:18	20.5	97		W	6		29.0	51		SE	13	
16	Th	18.0	36.7	0.2			WNW	31	15:33	21.3	91		NW	7		35.4	28		NW	13	
17	Fr	17.9	31.9	0			E	43	14:45	25.2	48		SW	6		27.8	57		ESE	24	
18	Sa	19.1	30.8	0			E	30	14:13	23.1	88		NE	4		30.4	54		E	13	
19	Su	20.1	35.4	0			ESE	26	14:37	22.0	100		WNW	9		33.6	49		ESE	15	
20	Mo	21.1	23.3	0			SE	39	09:01	23.0	85		SE	17		21.2	76		SSE	17	
21	Tu	18.0	23.3	0.6			ESE	30	09:15	20.5	64		SE	13		21.9	57		E	11	
22	We	17.8	24.6	0.2			NNW	22	09:40	21.1	75		N	2		23.7	70			Calm	
23	Th	18.0	27.4	1.2			S	33	15:11	19.9	91		WNW	6		25.5	59		SSW	13	
24	Fr	16.6	25.8	2.4			ESE	33	12:23	19.2	88		W	9		24.2	67		SSE	19	
25	Sa	18.6	24.0	0			ESE	28	12:03	22.3	71		ESE	13		23.3	62		E	15	
26	Su	17.0	25.2	0			NNW	20	13:28	19.2	85			Calm		22.9	83		NW	6	
27	Mo	19.1	25.5	4.8			WNW	20	12:00	19.8	94		N	7		23.3	83		WNW	9	
28	Tu	19.5	25.3	0.8			WNW	20	12:44	20.9	91		NNW	6		22.5	85		WNW	7	
29	We	19.1	28.3	6.0			NW	41	13:12	20.7	85		NNW	17		25.5	61		NNW	19	
30	Th	13.0	25.4	0.2			SSW	31	11:53	17.8	75		WNW	9		23.8	34		SW	15	
31	Fr	11.1	26.1	0			W	24	09:40	17.2	64		WNW	11		24.6	33		SSW	11	
Statistics for March 2023																					
Mean		17.9	28.3							21.2	80			7		26.7	55			13	
Lowest		11.1	23.3							17.2	48			Calm		21.0	20			Calm	
Highest		21.8	38.5	19.4			SSE	54		26.1	100		#	17		36.9	88		SSE	26	
Total				44.0																	

Observations were drawn from Sydney Olympic Park AWS (Archery Centre) (station 066212)

IDCJDW2061.202303 Prepared at 13:00 UTC on 8 Nov 2023
Copyright © 2023 Bureau of Meteorology

Users of this product are deemed to have read the information and accepted the conditions described in the notes at <http://www.bom.gov.au/climate/dwo/IDCJDW0000.pdf>

11 BOOK/SERVICES FOR LACHLAN'S LINE AND NORTH RYDE METRO STATION PRECINCT

Report prepared by: Manager - Libraries and Customer Service
File No.: GRP/23/21 - BP23/650

REPORT SUMMARY

This report investigates the provision of library services to residents of Lachlan's Line and the North Ryde Metro Station precinct following the resolution at Council's meeting held on the 26 September 2023:

- (a) *Council notes that Lachlan's Line and other residents in the North Ryde Metro precinct area long way from City of Ryde libraries with West Ryde library being up to 46 minutes by public transport, Eastwood Library up to 45 minutes, Top Ryde library up to 46 minutes, Gladesville Library up to 57 minutes and North Ryde library up to 30 minutes, with no direct bus routes.*
- (b) *That a report be provided back to Council that explores provision of a library service to the residents of Lachlan's Line and residents of the other buildings at the North Ryde Metro precinct, including the consideration of book lockers similar to those at Gladesville library.*

North Ryde Library is the nearest library to Lachlan's Line and the North Ryde Metro Station precinct at just 1.6 kilometers in distance. The North Ryde Library as part of the broader City of Ryde Libraries network is a small town centre library service and provides access to collections, spaces, programs, and other services including public computer's and the Toy Library. It is a welcoming and well-maintained library open 45 hours Monday - Saturday and includes an evening opening on Wednesdays. The North Ryde Library is located is between two primary schools that also service the Lachlan's Line and North Ryde Metro Station precinct and adjacent to shops with transport options for residents which include bus and the Stryder community bus service.

A site inspection was undertaken at Lachlan's Line and the Metro North Precinct to identify a location for a Book Locker service to be installed. However, no locations met the criteria required for a successful and sustainable remote book service.

RECOMMENDATION:

- (a) That based on no identifiable suitable location and available funds to operate a remote service that a Book Locker is not installed at Lachlan's Line or at the North Ryde Metro Station precinct.
- (b) That Council continues to promote its free Home Library service for community members who are unable to attend the library because of frailty, disability, illness or care for those with any of these limitations.

ITEM 11 (continued)

- (c) That the Library Service and provisions for operational delivery models for the City of Ryde be reviewed through the new Library Strategy 2024-2028 to be developed in 2024/25.
- (d) That should a remote service Book Locker be installed, Council investigates the potential use of an existing Council vehicle of suitable size and type to use for the deliveries.

ATTACHMENTS

- 1 Provison of Library Services Lachlans Line and Metro North Precinct
- 2 Bus Route 533-Sydney-Olympic-Park-to-Chatswood-via-Rhodes-North-Ryde

Report Prepared By:

Kathleen Allen
Manager - Libraries and Customer Service

Report Approved By:

Marnie Mitchell
Executive Manager - City Life

Charles Mahfoud
Acting General Manager - Business and Operations

ITEM 11 (continued)

Discussion

Background

A Book Locker was installed at Gladesville Library in June 2022 as part of a capital project and cost \$38,445.00. The Gladesville Library Book Locker provides easy access for customers with parking available directly in front of the Book Locker in a well-lit car park with disability spaces. Being co-located with a library service, allows staff to readily load, unload and attend to any operational issues. The locker is also installed on Council owned space and allows for secure access to data connection through the library facilities. The Gladesville Library Book Locker doesn't require the inclusion of an auto returns bin as the branch afterhours returns chute is located next to it.

It is a sustainable and cost-effective service and requires no additional staff, vehicle or other infrastructure.



ITEM 11 (continued)**Context**

City of Ryde Library Service offers a comprehensive service to the community with five branches, open 244 hours per week and an extensive 24/7 Online Library with an electronic collection of around 45,000 items.

North Ryde Library is the closest City of Ryde Library to the Lachlan's Line and North Ryde Station precinct. Lachlan's Line and the North Ryde Metro Station precinct are 1.6 and 1.7 kilometers by walking route respectively from the North Ryde Library on Coxs Road. There are various options of travel for the residents including bus, car, bike or walking with an average of 18 minutes travel by bus, 6 mins by car or a 28 min walk. The North Ryde Library location has provision for bikes and accessible parking spaces. Data from the 2021 Census indicates that most residents in the North Ryde area own one or more cars. Bus route 533 Olympic Park to Chatswood via North Ryde operates 7 days a week and provides access by public transport to both North Ryde and Ryde Libraries from bus stops on Epping Road or Morshead Street, with the average trip taking 8 -16 mins respectfully (**ATTACHMENT 2**).

Other options for community members with restricted ability to access the North Ryde Library includes the Stryder community bus service which operates a door to door pick up on Thursdays to Coxs Road.

City of Ryde Libraries also offers a free Home Library service for community members who are unable to attend the library because of frailty, disability, illness or care for those with any of these limitations.

Recent upgrades for North Ryde Library have ensured the library continues to provide contemporary services. The library hosts multiple weekly programs. Visiting the library also provides the opportunity to socialise with others and promotes a sense of belonging and contributes towards community wellbeing.

Optioneering Analysis Lachlan's Line and Metro North Rail Precinct

The installation of a Book Locker to provide a click and collect service to the Lachlan's Line and the North Ryde Metro Station precinct included consultation with Councils Transport and Property staff and examination of the following location criteria in the Optioneering Analysis (**ATTACHMENT 1**) as follows:

1. Council owned site
2. Co-location with Library Service or Council facility
3. Secure data and power available
4. Space required 1.8W x 2.8 H x 690 – 1200 D (includes awning)
5. Personal security considerations
6. Equipment security
7. Provision for loading, unloading and maintenance
8. Accessibility for patrons
9. Visibility – high foot traffic

ITEM 11 (continued)

10. Weather protection on 3 sides
11. Parking for click and collect service model
12. Passive promotion by including City of Ryde Libraries branding

Reviewed Locations

Lachlan's Line Square

This location didn't meet criteria's, 1,4,7,8 ,9,11 and 12 and scored 5/12 on the optioneering analysis (**ATTACHMENT 1**).

This site wasn't suitable as Council doesn't own any external space at Lachlan's Line Square. A potential space was identified under the windows of the Auditorium and subsequently ruled out due to limitations in height, as the windows are 1720mm from the ground. This would not accommodate a book locker requiring 2075mm in height.

If a suitable space could be identified, then permission would need to be sought from the Body Corporate. There would be additional costs associated with having to lease the space. Compliance with external features of buildings architecture would potentially exclude the Book Locker branding and subsequent passive promotion.

Lachlan's Line Square also doesn't have suitable access for deliveries. There is no Council service vehicle parking and parking within the Square for unloading is prohibited. This lack of suitable delivery parking, would require library staff to trolley crates from a vehicle parked on the street, taking multiple trips traversing across approximately 40 metres. Book deliveries would be impeded by inclement weather as there isn't sufficient shelter.



ITEM 11 (continued)



Lachlan's Line Park

This location didn't meet criteria's 5,6,7,8,9,10, and 12 with a score of 5/12 on the optioneering analysis.

This location isn't suitable for a Book Locker as there are security issues, including potential for anti-social behaviour and vandalism. This site doesn't meet the personal safety and equipment safety criteria as its further away from passive surveillance.

In addition, there are limitations for accessibility for staff to load and unload as there isn't service vehicle parking available and there is no curb layback or ramp suitable for trolleys. This location has limited foot traffic as it is not located in a prime commuter pedestrian corridor or adjacent shops. The book locker would be less visible as the only wall space suitable in length was on western side of the toilet block.

Use of the locker in this space is anticipated to be low as out of sight and limited passive promotion.

While it meets the criteria for co-location with a Council owned asset and access to data and power the other factors deem this location unsuitable.

ITEM 11 (continued)



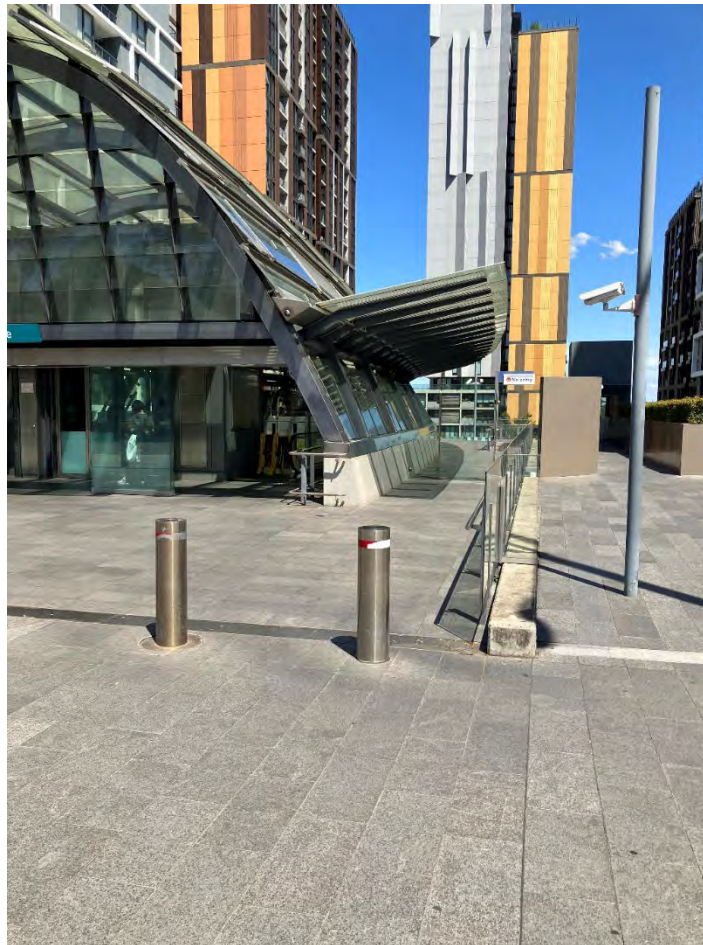
North Ryde Metro Station

This location didn't meet criteria's 1,2,3, 5, 6,7,8, 10 and 11 and scored 2/12 with several unknowns for site and branding.

The only external space potentially suitable was on Delhi Road on the western side of the Metro exit. This location is exposed to the weather and would require negotiation with either Metro Trains Sydney Pty. Ltd (MTS) or the adjoining apartments Body Corporate to install a Book Locker. This would potentially incur costs to lease and have limitations on branding.

The location is not suitable for a Book Locker, primarily as it cannot be placed on Council owned land, and no secure provision of data and power is available. In addition, no suitable loading area and no short stay parking provision on Delhi Road which defeats a click and collect model.

ITEM 11 (continued)



Vehicle Requirements

A suitable vehicle est.\$55,000, plus \$15,000 p.a. would need to be purchased to service the remote Book Locker with the following attributes:

- Loading zone compliant. The current Library EV vehicles are not Loading Zone compliant vehicles.
- Flatbed boot to meet WHS requirements.
- Space for trolleys and book crates

Staffing

To service a remote Book Locker at Lachlan's Line or North Ryde Metro Station would require an additional staff member employed minimum 21 hrs. per week with this specified as part of the role to service the locker three days per week on Mondays, Wednesdays, and Fridays. The service would need to operate from the Ryde branch as the library vehicles are based at this location and there is a loading dock with lift access direct to the Library work room.

ITEM 11 (continued)

Whilst some of the tasks for the Gladesville Book Locker are covered within normal operations by the branch staff, the logistics and operational needs of the Ryde Branch means this model isn't suitable without an additional staff member.

It is estimated that this additional staff resourcing would be \$54,000 p.a.

Costings for a remote Book Locker

Implementation costs

Estimated implementation costs are outlined as follows:

- Three-bay locker with 24 compartments, awning and returns bin \$38,252
- Installation infrastructure (concrete plinth, security cameras, data and power provisions) est. \$20,000
- Legal costs for site lease agreement est. \$2000
- Suitable delivery vehicle \$55,000
- Equipment fit out of vehicle, packing crates and trolleys. est. \$3,000
- PPE \$1000
- Branding \$2000

Approximate cost. \$121,252

Ongoing annual costs:

- New remote click and collect services staff position 21 hours per week \$54,000
- Ongoing maintenance costs for locker \$5,200 pa
- Fleet vehicle maintenance fees \$15,000 pa
- Commercial space lease based on 2.125 sqm @ \$330 per sqm. \$36,465 pa

Approximate cost \$110,665 p.a.

Total approximate implementation costs est. \$231,917

Financial Implications

The installation of a remote Book Locker at Lachlan's Line would cost \$231,917 to implement in year one and an ongoing cost of \$110,665 p.a. Which will amount to \$342,582 in the first year.

There are no funds set aside for this expenditure within the existing budget, and cannot be accommodated within the existing budget without impacting current service delivery.

ITEM 11 (continued)**Library Strategic Plan 2024-2028**

An updated Library Strategic Plan 2024-2028 is due to be undertaken in the 2024/25 financial year with the draft to be tabled with Council. It is anticipated that the new Library Services strategy will include innovative operational options for the Library Service Delivery Model to meet the community's changing needs and expectations.

ITEM 11 (continued)

ATTACHMENT 1

Attachment A

Optioneering analysis for a book locker at Lachlan’s Line or Metro North Station precinct, October 2023

		Lachlan’s Line Square	Lachlan’s Line Park	Metro North Station – Delhi Rd
1.	Council owned space	no	yes	no
2.	Co-location with Library Service or Council facility	yes	yes	no
3.	Secure data and power available	yes	yes	no
4.	Suitable size space to allow for 3 bays minimum. 1.8W x 2.8 H x 690 D (1200 with awning)	no	yes	TBC
5.	Personal security considerations	yes	no	yes
6.	Equipment security	yes	no	no
7.	Provision for loading, unloading and maintenance- includes WHS	no	no	no
8.	Accessibility for patrons	yes	no	no
9.	Visibility- high foot traffic	no	no	yes
10.	Weather protection on 3 sides	TBC	no	no
11.	Parking for click and collect service model.	no	yes	no
12.	Passive promotion including branding	no	no	TBC
	Score	5/12	5/12	2/12

ITEM 11 (continued)

ATTACHMENT 2

533 Sydney Olympic Park to Chatswood via Rhodes & North Ryde **B**

How to use this timetable

This timetable provides a snapshot of service information in 24-hour time (e.g. 5am = 05:00, 5pm = 17:00). Information contained in this timetable is subject to change without notice. Please note that timetables do not include minor stops, additional trips for special events, short term changes, holiday timetable changes, real-time information or any disruption alerts.

For the most up-to-date times, use the Trip Planner or Departures at transportsw.info

Real-time planning


You can plan your trip with real-time information using the Trip Planner or Departures at transportsw.info or by downloading travel apps on your smartphone or tablet.

The Trip Planner, Departures and travel apps offer various features:

- favourite your regular trips
- see where your service is on the route
- get estimated pick-up and arrival times
- receive service updates
- find nearby stations, stops, wharves and routes
- check accessibility information.

Find the latest apps at transportsw.info/apps

Accessible services

All new buses are wheelchair-accessible with low-level floors and space for wheelchairs, prams or strollers. Look for the  symbol in this timetable. Some older buses may not have all the features you need. There will be more accessible services as older buses are replaced.

Who is providing my bus services?

The bus services shown in this timetable are run by Busways North West.

Fares

In Sydney and surrounding regions, fares are based on:

- the distance you travel from tap on to tap off
- the mode of transport you choose
- whether you're eligible for a concession fare or free travel
- any Opal benefits such as discounts and capped fares that apply.

You can use an Opal card or a contactless payment to pay for your travel.

Opal cards

An Opal card is a smartcard you keep and reuse. Add value before you travel, and tap on and tap off to pay your fares throughout Sydney, the Blue Mountains, the Central Coast, the Hunter and the Illawarra.

Which Opal card is right for you?

Adult – Customers 16 years or older who are not entitled to any concessions and normally pay full fare.

Child/Youth – For customers aged 4-15 (inclusive), or customers 16 years or older who hold a NSW/ACT Senior Secondary Student Concession Card.

Gold Senior/Pensioner – For eligible NSW and interstate seniors, pensioners, war widows/ers and asylum seekers.

Concession – For eligible tertiary students, job seekers, apprentices and trainees.

How to get an Opal card

You can get an Adult or Child/Youth Opal card over the counter at Opal retailers that display the Opal sign . To find your nearest retailer visit transportsw.info/opal.

If you are eligible to travel with concession fares, you can apply for a Gold Senior/Pensioner or Concession Opal card online. Visit transportsw.info/opal for more information.

Contactless payments


If you have an American Express, Mastercard, Visa card or linked device, you can use it to pay for all public transport on the Opal network. Just make sure to tap on and tap off at Opal readers at the beginning and end of your trip.

Always separate your cards when you tap on and tap off so your preferred card is charged.

You will receive the same travel benefits of an Adult Opal card when you tap on and tap off consistently with the same credit card, debit card or linked device. This includes daily, weekly and weekend travel caps, and a \$2 transfer discount when you change between metro/train, ferry, bus and light rail services within 60 minutes. Adult Opal fare pricing applies.

Find out more at transportsw.info/contactless

Explanation of definitions and symbols

	Wheelchair Accessible
B	Trip diverts via Lane Cove Gardens Retirement Village, skipping 3 stops on Mowbray Rd between Felton Ave and Hatfield St
S	Trip operates school days only



ITEM 11 (continued)

ATTACHMENT 2

533 Chatswood to Sydney Olympic Park via North Ryde & Rhodes 

Valid from: 09 Oct 2023

Creation date: 26 Nov 2023

NOTE: Information is correct on date of download.

Monday to Friday	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ
Chatswood Station	-	-	-	-	05:44	-	06:14	06:39	06:52
Mowbray Rd West near Centennial Av, Lane Cove North	-	-	-	-	05:49	-	06:19	06:45	06:58
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	-	-	-	-	05:52	-	06:22	06:49	07:02
Epping Rd before Pittwater Rd, North Ryde	-	-	-	-	05:55	-	06:25	06:52	07:06
Wicks Rd near Coxs Rd, North Ryde	-	-	-	-	06:01	-	06:31	06:58	07:14
Top Ryde City Shopping Centre, Devlin St, Ryde	05:07	05:22	05:37	05:52	06:07	06:22	06:37	07:05	07:21
Rhodes Station	05:13	05:28	05:45	06:00	06:15	06:30	06:45	07:14	07:30
Olympic Park Station	05:25	05:40	05:57	06:12	06:27	06:42	06:57	07:27	07:43
Monday to Friday	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ
Chatswood Station	07:06	07:32	08:05	08:20	08:36	08:53	09:26	09:56	10:26
Mowbray Rd West near Centennial Av, Lane Cove North	07:12	07:40	08:13	08:28	08:44	09:01	09:33	10:03	10:32
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	07:16	07:44	08:17	08:32	08:48	09:05	09:37	10:07	10:36
Epping Rd before Pittwater Rd, North Ryde	07:20	07:48	08:21	08:36	08:52	09:08	09:40	10:10	10:39
Wicks Rd near Coxs Rd, North Ryde	07:28	07:56	08:29	08:44	09:00	09:15	09:47	10:17	10:46
Top Ryde City Shopping Centre, Devlin St, Ryde	07:35	08:04	08:37	08:52	09:07	09:22	09:54	10:24	10:53
Rhodes Station	07:45	08:15	08:48	09:03	09:15	09:30	10:02	10:32	11:01
Olympic Park Station	07:58	08:28	09:01	09:16	09:28	09:43	10:14	10:44	11:13
Monday to Friday	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ
Service Information						B			
Chatswood Station	10:56	11:26	11:56	12:26	12:56	13:26	13:56	14:25	15:15
Mowbray Rd West near Centennial Av, Lane Cove North	11:02	11:32	12:02	12:32	13:02	13:32	14:02	14:32	15:22
Hart St opp Lane Cove Gardens, Lane Cove North	-	-	-	-	-	13:33	-	-	-
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	11:06	11:36	12:06	12:36	13:06	13:36	14:06	14:36	15:26
Epping Rd before Pittwater Rd, North Ryde	11:09	11:39	12:09	12:39	13:09	13:39	14:09	14:39	15:29
Wicks Rd near Coxs Rd, North Ryde	11:16	11:46	12:16	12:46	13:16	13:46	14:16	14:46	15:36
Top Ryde City Shopping Centre, Devlin St, Ryde	11:23	11:53	12:23	12:53	13:23	13:53	14:23	14:53	15:45
Rhodes Station	11:31	12:01	12:31	13:01	13:31	14:01	14:31	15:01	15:55
Olympic Park Station	11:43	12:13	12:43	13:13	13:43	14:13	14:43	15:14	16:08
Monday to Friday	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ	Δ
Chatswood Station	15:47	16:03	16:18	16:34	16:47	17:02	17:17	17:34	17:49
Mowbray Rd West near Centennial Av, Lane Cove North	15:56	16:11	16:26	16:42	16:55	17:10	17:25	17:42	17:57
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	16:00	16:15	16:30	16:46	16:59	17:14	17:29	17:46	18:01
Epping Rd before Pittwater Rd, North Ryde	16:03	16:18	16:33	16:49	17:02	17:17	17:32	17:49	18:04
Wicks Rd near Coxs Rd, North Ryde	16:10	16:25	16:40	16:56	17:10	17:25	17:40	17:57	18:12
Top Ryde City Shopping Centre, Devlin St, Ryde	16:19	16:34	16:49	17:04	17:18	17:33	17:48	18:05	18:20
Rhodes Station	16:30	16:45	17:00	17:16	17:30	17:45	18:00	18:15	18:30
Olympic Park Station	16:43	16:58	17:13	17:29	17:43	17:58	18:13	18:28	18:43

ITEM 11 (continued)

ATTACHMENT 2

533

Chatswood to Sydney Olympic Park via North Ryde & Rhodes

B

Monday to Friday	6	6	6	6	6	6	6	6	6
Chatswood Station	18:05	18:22	18:38	18:53	19:11	19:26	-	19:56	20:56
Mowbray Rd West near Centennial Av, Lane Cove North	18:13	18:30	18:46	19:01	19:17	19:32	-	20:01	21:01
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	18:17	18:34	18:50	19:05	19:21	19:36	-	20:05	21:05
Epping Rd before Pittwater Rd, North Ryde	18:20	18:37	18:53	19:08	19:24	19:39	-	20:08	21:08
Wicks Rd near Coxs Rd, North Ryde	18:28	18:43	18:59	19:14	19:30	19:45	-	20:14	21:14
Top Ryde City Shopping Centre, Devlin St, Ryde	18:35	18:50	19:06	19:21	19:36	19:51	-	20:20	21:20
Rhodes Station	18:45	19:00	19:14	19:29	19:44	19:59	20:14	20:28	21:28
Olympic Park Station	18:58	19:12	19:26	19:41	19:56	20:11	20:26	20:40	21:40

Monday to Friday	6	6	6	6	6
Chatswood Station	21:27	21:57	22:28	22:58	23:28
Mowbray Rd West near Centennial Av, Lane Cove North	21:32	22:02	22:33	23:03	23:33
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	21:36	22:06	22:37	23:07	23:37
Epping Rd before Pittwater Rd, North Ryde	21:39	22:09	22:40	23:10	23:40
Wicks Rd near Coxs Rd, North Ryde	21:45	22:15	22:46	23:16	23:46
Top Ryde City Shopping Centre, Devlin St, Ryde	21:51	22:21	22:52	23:22	23:52
Rhodes Station	21:58	22:28	22:58	23:28	23:58
Olympic Park Station	22:10	22:40	23:10	23:40	00:10

Saturday	6	6	6	6	6	6	6	6	6
Chatswood Station	-	-	-	-	07:03	07:33	08:03	08:33	09:03
Mowbray Rd West near Centennial Av, Lane Cove North	-	-	-	-	07:10	07:40	08:10	08:40	09:10
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	-	-	-	-	07:15	07:45	08:15	08:45	09:15
Epping Rd before Pittwater Rd, North Ryde	-	-	-	-	07:18	07:48	08:18	08:48	09:18
Wicks Rd near Coxs Rd, North Ryde	-	-	-	-	07:25	07:55	08:25	08:55	09:25
Top Ryde City Shopping Centre, Devlin St, Ryde	05:32	06:02	06:32	07:02	07:32	08:02	08:32	09:02	09:33
Rhodes Station	05:42	06:12	06:42	07:12	07:42	08:12	08:42	09:12	09:43
Olympic Park Station	05:54	06:24	06:54	07:24	07:54	08:24	08:54	09:24	09:55

Saturday	6	6	6	6	6	6	6	6	6
Chatswood Station	09:28	09:54	10:24	10:54	11:24	11:54	12:24	12:54	13:24
Mowbray Rd West near Centennial Av, Lane Cove North	09:35	10:01	10:31	11:01	11:31	12:01	12:31	13:01	13:31
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	09:40	10:06	10:36	11:06	11:36	12:06	12:36	13:06	13:36
Epping Rd before Pittwater Rd, North Ryde	09:43	10:09	10:39	11:09	11:39	12:09	12:39	13:09	13:39
Wicks Rd near Coxs Rd, North Ryde	09:50	10:16	10:46	11:16	11:46	12:16	12:46	13:16	13:46
Top Ryde City Shopping Centre, Devlin St, Ryde	09:58	10:24	10:54	11:24	11:54	12:24	12:54	13:24	13:54
Rhodes Station	10:08	10:34	11:04	11:34	12:04	12:34	13:04	13:34	14:04
Olympic Park Station	10:20	10:46	11:16	11:46	12:16	12:46	13:16	13:46	14:16

Saturday	6	6	6	6	6	6	6	6	6
Chatswood Station	13:54	14:24	14:54	15:24	15:54	16:24	16:54	17:24	17:58
Mowbray Rd West near Centennial Av, Lane Cove North	14:01	14:31	15:01	15:31	16:01	16:31	17:01	17:31	18:05
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	14:06	14:36	15:06	15:36	16:06	16:36	17:06	17:36	18:10
Epping Rd before Pittwater Rd, North Ryde	14:09	14:39	15:09	15:39	16:09	16:39	17:09	17:39	18:13
Wicks Rd near Coxs Rd, North Ryde	14:16	14:46	15:16	15:46	16:16	16:46	17:16	17:46	18:19
Top Ryde City Shopping Centre, Devlin St, Ryde	14:24	14:54	15:24	15:54	16:24	16:54	17:24	17:54	18:24
Rhodes Station	14:34	15:04	15:34	16:04	16:34	17:04	17:34	18:04	18:34
Olympic Park Station	14:46	15:16	15:46	16:16	16:46	17:16	17:46	18:16	18:46

ITEM 11 (continued)

ATTACHMENT 2

533

Chatswood to Sydney Olympic Park via North Ryde & Rhodes

B

Saturday	6	6	6	6	6	6	6	6	6
Chatswood Station	18:28	18:58	19:28	19:58	20:28	20:58	21:28	21:58	22:28
Mowbray Rd West near Centennial Av, Lane Cove North	18:35	19:05	19:35	20:05	20:35	21:05	21:35	22:05	22:35
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	18:40	19:10	19:40	20:10	20:40	21:10	21:40	22:10	22:40
Epping Rd before Pittwater Rd, North Ryde	18:43	19:13	19:43	20:13	20:43	21:13	21:43	22:13	22:43
Wicks Rd near Coxs Rd, North Ryde	18:49	19:19	19:49	20:19	20:49	21:19	21:49	22:19	22:49
Top Ryde City Shopping Centre, Devlin St, Ryde	18:54	19:24	19:54	20:24	20:54	21:24	21:54	22:24	22:54
Rhodes Station	19:04	19:34	20:04	20:34	21:04	21:34	22:04	22:34	23:04
Olympic Park Station	19:16	19:46	20:16	20:46	21:16	21:46	22:16	22:46	23:16

Saturday	6
Chatswood Station	22:58
Mowbray Rd West near Centennial Av, Lane Cove North	23:05
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	23:10
Epping Rd before Pittwater Rd, North Ryde	23:13
Wicks Rd near Coxs Rd, North Ryde	23:19
Top Ryde City Shopping Centre, Devlin St, Ryde	23:24
Rhodes Station	23:34
Olympic Park Station	23:46

Sunday & Public Holidays	6	6	6	6	6	6	6	6	6
Chatswood Station	-	-	-	08:28	-	09:28	09:58	10:28	10:58
Mowbray Rd West near Centennial Av, Lane Cove North	-	-	-	08:35	-	09:35	10:05	10:35	11:05
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	-	-	-	08:40	-	09:40	10:10	10:40	11:10
Epping Rd before Pittwater Rd, North Ryde	-	-	-	08:43	-	09:43	10:13	10:43	11:13
Wicks Rd near Coxs Rd, North Ryde	-	-	-	08:49	-	09:49	10:19	10:49	11:19
Top Ryde City Shopping Centre, Devlin St, Ryde	06:54	07:54	08:24	08:54	09:24	09:54	10:24	10:54	11:24
Rhodes Station	07:04	08:04	08:34	09:04	09:34	10:04	10:34	11:04	11:34
Olympic Park Station	07:16	08:16	08:46	09:16	09:46	10:16	10:46	11:16	11:46

Sunday & Public Holidays	6	6	6	6	6	6	6	6	6
Chatswood Station	11:28	11:58	12:28	12:58	13:28	13:58	14:28	14:58	15:28
Mowbray Rd West near Centennial Av, Lane Cove North	11:35	12:05	12:35	13:05	13:35	14:05	14:35	15:05	15:35
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	11:40	12:10	12:40	13:10	13:40	14:10	14:40	15:10	15:40
Epping Rd before Pittwater Rd, North Ryde	11:43	12:13	12:43	13:13	13:43	14:13	14:43	15:13	15:43
Wicks Rd near Coxs Rd, North Ryde	11:49	12:19	12:49	13:19	13:49	14:19	14:49	15:19	15:49
Top Ryde City Shopping Centre, Devlin St, Ryde	11:54	12:24	12:54	13:24	13:54	14:24	14:54	15:24	15:54
Rhodes Station	12:04	12:34	13:04	13:34	14:04	14:34	15:04	15:34	16:04
Olympic Park Station	12:16	12:46	13:16	13:46	14:16	14:46	15:16	15:46	16:16

Sunday & Public Holidays	6	6	6	6	6	6	6	6	6
Chatswood Station	15:58	16:28	16:58	17:28	17:58	18:28	18:58	19:58	20:58
Mowbray Rd West near Centennial Av, Lane Cove North	16:05	16:35	17:05	17:35	18:05	18:35	19:05	20:05	21:05
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	16:10	16:40	17:10	17:40	18:10	18:40	19:10	20:10	21:10
Epping Rd before Pittwater Rd, North Ryde	16:13	16:43	17:13	17:43	18:13	18:43	19:13	20:13	21:13
Wicks Rd near Coxs Rd, North Ryde	16:19	16:49	17:19	17:49	18:19	18:49	19:19	20:19	21:19
Top Ryde City Shopping Centre, Devlin St, Ryde	16:24	16:54	17:24	17:54	18:24	18:54	19:24	20:24	21:24
Rhodes Station	16:34	17:04	17:34	18:04	18:34	19:04	19:34	20:34	21:34
Olympic Park Station	16:46	17:16	17:46	18:16	18:46	19:16	19:46	20:46	21:46

ITEM 11 (continued)

ATTACHMENT 2

533

Sydney Olympic Park to Chatswood via Rhodes & North Ryde

B

Monday to Friday	6	6	6	6	6	6	6	6	6
Olympic Park Station	05:08	-	05:38	05:53	06:17	06:21	06:31	06:41	06:51
Rhodes Station	05:21	-	05:51	06:06	06:30	06:34	06:44	06:54	07:04
Top Ryde Shops, Church St, Ryde	05:32	-	06:02	06:17	-	06:45	06:55	07:05	07:15
Wicks Rd near Coxs Rd, North Ryde	05:39	-	06:10	06:25	-	06:54	07:04	07:14	07:25
Epping Rd at Rivett Rd, North Ryde	05:45	-	06:16	06:31	-	07:01	07:11	07:21	07:32
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	05:47	06:03	06:18	06:34	-	07:04	07:14	07:24	07:35
Mowbray Rd West near Centennial Av, Lane Cove North	05:51	06:07	06:22	06:38	-	07:08	07:18	07:28	07:40
Railway St at Help St, Chatswood	06:00	06:16	06:31	06:50	-	07:21	07:31	07:41	07:55

Monday to Friday	6	6	6	6	6	6	6	6	6
Olympic Park Station	06:58	07:05	07:35	07:43	07:49	08:04	08:23	08:37	09:02
Rhodes Station	07:11	07:18	07:50	07:58	08:04	08:19	08:37	08:51	09:15
Top Ryde Shops, Church St, Ryde	-	07:29	08:03	-	08:17	08:32	08:48	09:02	09:26
Wicks Rd near Coxs Rd, North Ryde	-	07:39	08:14	-	08:28	08:43	08:58	09:12	-
Epping Rd at Rivett Rd, North Ryde	-	07:47	08:22	-	08:36	08:51	09:05	09:19	-
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	-	07:50	08:25	-	08:39	08:54	09:08	09:22	-
Mowbray Rd West near Centennial Av, Lane Cove North	-	07:55	08:30	-	08:43	08:58	09:12	09:26	-
Railway St at Help St, Chatswood	-	08:11	08:46	-	08:59	09:09	09:22	09:36	-

Monday to Friday	6	6	6	6	6	6	6	6	6
Service Information				S					
Olympic Park Station	09:11	09:21	09:36	-	09:51	10:22	10:52	11:21	11:51
Rhodes Station	09:24	09:34	09:49	-	10:04	10:35	11:05	11:34	12:04
Top Ryde Shops, Church St, Ryde	09:35	09:45	10:00	-	10:15	10:46	11:16	11:45	12:15
Wicks Rd near Coxs Rd, North Ryde	-	09:54	-	-	10:24	10:54	11:24	11:53	12:23
Epping Rd at Rivett Rd, North Ryde	-	10:01	-	-	10:31	11:01	11:31	12:00	12:30
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	-	10:04	-	-	10:34	11:04	11:34	12:03	12:33
Lane Cove Gardens, Hart St, Lane Cove North	-	-	-	09:42	-	-	-	-	-
Mowbray Rd West near Centennial Av, Lane Cove North	-	10:08	-	09:45	10:38	11:08	11:38	12:07	12:37
Railway St at Help St, Chatswood	-	10:18	-	09:55	10:48	11:18	11:48	12:17	12:47

Monday to Friday	6	6	6	6	6	6	6	6	6
Olympic Park Station	12:21	12:51	13:21	13:51	14:21	14:51	15:22	15:36	16:06
Rhodes Station	12:34	13:04	13:34	14:04	14:34	15:04	15:35	15:49	16:19
Top Ryde Shops, Church St, Ryde	12:45	13:15	13:45	14:15	14:45	15:15	15:46	16:00	16:30
Wicks Rd near Coxs Rd, North Ryde	12:53	13:23	13:53	14:23	14:53	15:25	15:56	16:10	16:40
Epping Rd at Rivett Rd, North Ryde	13:00	13:30	14:00	14:30	15:00	15:32	16:03	16:17	16:47
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	13:03	13:33	14:03	14:33	15:03	15:35	16:06	16:20	16:50
Mowbray Rd West near Centennial Av, Lane Cove North	13:07	13:37	14:07	14:37	15:07	15:39	16:10	16:24	16:54
Railway St at Help St, Chatswood	13:17	13:47	14:17	14:47	15:19	15:51	16:22	16:36	17:08

Monday to Friday	6	6	6	6	6	6	6	6	6
Olympic Park Station	16:21	16:36	16:51	17:06	17:21	17:37	17:52	18:07	18:23
Rhodes Station	16:34	16:50	17:05	17:20	17:35	17:51	18:06	18:21	18:37
Top Ryde Shops, Church St, Ryde	16:45	17:01	17:16	17:31	17:46	18:02	18:16	18:31	18:47
Wicks Rd near Coxs Rd, North Ryde	16:55	17:11	17:26	17:41	17:56	18:12	18:26	18:40	18:56
Epping Rd at Rivett Rd, North Ryde	17:02	17:19	17:34	17:48	18:03	18:19	18:33	18:46	19:02
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	17:06	17:23	17:37	17:51	18:06	18:22	18:35	18:48	19:04
Mowbray Rd West near Centennial Av, Lane Cove North	17:10	17:27	17:41	17:55	18:10	18:26	18:39	18:51	19:07
Railway St at Help St, Chatswood	17:24	17:40	17:53	18:07	18:22	18:36	18:48	19:00	19:15

ITEM 11 (continued)

ATTACHMENT 2

533

Sydney Olympic Park to Chatswood via Rhodes & North Ryde

B

Monday to Friday	6	6	6	6	6	6	6	6	6
Olympic Park Station	18:38	18:53	19:08	19:23	19:53	20:23	20:54	21:24	21:54
Rhodes Station	18:52	19:07	19:22	19:37	20:07	20:37	21:07	21:37	22:07
Top Ryde Shops, Church St, Ryde	19:02	19:17	19:32	19:47	20:17	20:47	21:17	21:47	22:17
Wicks Rd near Coxs Rd, North Ryde	-	19:24	-	19:53	20:23	20:54	21:24	21:54	22:24
Epping Rd at Rivett Rd, North Ryde	-	19:30	-	19:59	20:29	21:00	21:30	22:00	22:30
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	-	19:32	-	20:01	20:31	21:02	21:32	22:02	22:32
Mowbray Rd West near Centennial Av, Lane Cove North	-	19:35	-	20:04	20:34	21:05	21:35	22:05	22:35
Railway St at Help St, Chatswood	-	19:43	-	20:12	20:42	21:13	21:43	22:13	22:43

Monday to Friday	6	6	6	6	6
Olympic Park Station	22:23	22:48	23:18	23:48	00:18
Rhodes Station	22:36	23:01	23:31	00:01	00:31
Top Ryde Shops, Church St, Ryde	22:46	23:11	23:41	00:11	00:41
Wicks Rd near Coxs Rd, North Ryde	22:53	-	-	-	-
Epping Rd at Rivett Rd, North Ryde	22:59	-	-	-	-
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	23:01	-	-	-	-
Mowbray Rd West near Centennial Av, Lane Cove North	23:04	-	-	-	-
Railway St at Help St, Chatswood	23:12	-	-	-	-

Saturday	6	6	6	6	6	6	6	6	6
Olympic Park Station	06:03	06:33	07:03	07:33	08:03	08:33	09:03	09:33	10:03
Rhodes Station	06:15	06:45	07:15	07:45	08:15	08:45	09:15	09:45	10:15
Top Ryde Shops, Church St, Ryde	06:25	06:55	07:25	07:55	08:25	08:55	09:25	09:55	10:25
Wicks Rd near Coxs Rd, North Ryde	06:32	07:02	07:32	08:02	08:32	09:02	09:32	10:02	10:32
Epping Rd at Rivett Rd, North Ryde	06:38	07:08	07:38	08:08	08:38	09:09	09:39	10:09	10:39
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	06:40	07:10	07:40	08:10	08:40	09:11	09:41	10:11	10:41
Mowbray Rd West near Centennial Av, Lane Cove North	06:43	07:13	07:43	08:13	08:43	09:15	09:45	10:15	10:45
Railway St at Help St, Chatswood	06:55	07:25	07:55	08:25	08:55	09:28	09:58	10:28	10:58

Saturday	6	6	6	6	6	6	6	6	6
Olympic Park Station	10:33	11:03	11:33	12:03	12:33	13:03	13:33	14:03	14:33
Rhodes Station	10:45	11:15	11:45	12:15	12:45	13:15	13:45	14:15	14:45
Top Ryde Shops, Church St, Ryde	10:55	11:25	11:55	12:25	12:55	13:25	13:55	14:25	14:55
Wicks Rd near Coxs Rd, North Ryde	11:02	11:32	12:02	12:32	13:02	13:32	14:02	14:32	15:02
Epping Rd at Rivett Rd, North Ryde	11:09	11:39	12:09	12:39	13:09	13:39	14:09	14:39	15:09
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	11:11	11:41	12:11	12:41	13:11	13:41	14:11	14:41	15:11
Mowbray Rd West near Centennial Av, Lane Cove North	11:15	11:45	12:15	12:45	13:15	13:45	14:15	14:45	15:15
Railway St at Help St, Chatswood	11:28	11:58	12:28	12:58	13:28	13:58	14:28	14:58	15:28

Saturday	6	6	6	6	6	6	6	6	6
Olympic Park Station	15:03	15:33	16:03	16:33	17:03	17:26	17:58	18:28	18:58
Rhodes Station	15:15	15:45	16:15	16:45	17:15	17:38	18:10	18:40	19:10
Top Ryde Shops, Church St, Ryde	15:25	15:55	16:25	16:55	17:25	17:48	18:20	18:50	19:20
Wicks Rd near Coxs Rd, North Ryde	15:32	16:02	16:32	17:02	17:32	17:55	18:26	18:56	19:26
Epping Rd at Rivett Rd, North Ryde	15:39	16:09	16:39	17:09	17:39	18:01	18:30	19:00	19:30
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	15:41	16:11	16:41	17:11	17:41	18:03	18:32	19:02	19:32
Mowbray Rd West near Centennial Av, Lane Cove North	15:45	16:15	16:45	17:15	17:45	18:07	18:36	19:06	19:36
Railway St at Help St, Chatswood	15:58	16:28	16:58	17:28	17:58	18:19	18:48	19:18	19:48

ITEM 11 (continued)

ATTACHMENT 2

533

**Sydney Olympic Park to
Chatswood via Rhodes & North
Ryde**

B

Saturday	6	6	6	6	6	6	6	6	6
Olympic Park Station	19:28	19:58	20:28	20:58	21:28	21:58	22:28	22:58	23:28
Rhodes Station	19:40	20:10	20:40	21:10	21:40	22:10	22:40	23:10	23:40
Top Ryde Shops, Church St, Ryde	19:50	20:20	20:50	21:20	21:50	22:20	22:50	23:20	23:50
Wicks Rd near Coxs Rd, North Ryde	19:56	20:26	20:56	21:26	21:56	22:26	-	-	-
Epping Rd at Rivett Rd, North Ryde	20:00	20:30	21:00	21:30	22:00	22:30	-	-	-
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	20:02	20:32	21:02	21:32	22:02	22:32	-	-	-
Mowbray Rd West near Centennial Av, Lane Cove North	20:06	20:36	21:06	21:36	22:06	22:36	-	-	-
Railway St at Help St, Chatswood	20:18	20:48	21:18	21:48	22:18	22:48	-	-	-

Saturday	6
Olympic Park Station	23:58
Rhodes Station	00:10
Top Ryde Shops, Church St, Ryde	00:20

Sunday & Public Holidays	6	6	6	6	6	6	6	6	6
Olympic Park Station	07:26	08:26	08:56	09:26	09:56	10:26	10:56	11:26	11:56
Rhodes Station	07:38	08:38	09:08	09:38	10:08	10:38	11:08	11:38	12:08
Top Ryde Shops, Church St, Ryde	07:48	08:48	09:18	09:48	10:18	10:48	11:18	11:48	12:18
Wicks Rd near Coxs Rd, North Ryde	07:55	08:55	09:25	09:55	10:25	10:55	11:25	11:55	12:25
Epping Rd at Rivett Rd, North Ryde	08:01	09:01	09:31	10:01	10:31	11:01	11:31	12:01	12:31
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	08:03	09:03	09:33	10:03	10:33	11:03	11:33	12:03	12:33
Mowbray Rd West near Centennial Av, Lane Cove North	08:06	09:06	09:36	10:06	10:36	11:06	11:36	12:06	12:36
Railway St at Help St, Chatswood	08:18	09:18	09:48	10:18	10:48	11:18	11:48	12:18	12:48

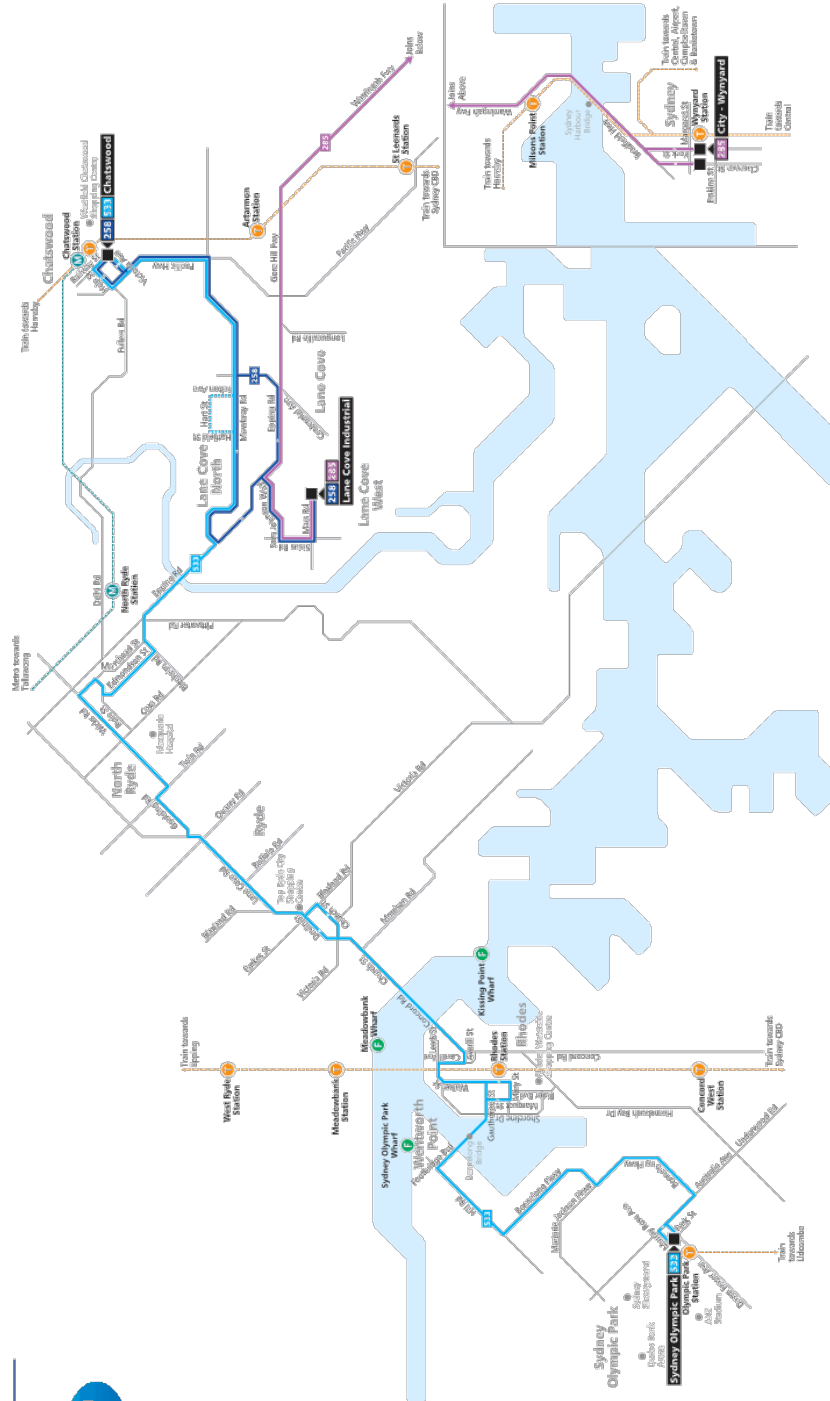
Sunday & Public Holidays	6	6	6	6	6	6	6	6	6
Olympic Park Station	12:26	12:56	13:26	13:56	14:26	14:56	15:26	15:56	16:26
Rhodes Station	12:38	13:08	13:38	14:08	14:38	15:08	15:38	16:08	16:38
Top Ryde Shops, Church St, Ryde	12:48	13:18	13:48	14:18	14:48	15:18	15:48	16:18	16:48
Wicks Rd near Coxs Rd, North Ryde	12:55	13:25	13:55	14:25	14:55	15:25	15:55	16:25	16:55
Epping Rd at Rivett Rd, North Ryde	13:01	13:31	14:01	14:31	15:01	15:31	16:01	16:31	17:01
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	13:03	13:33	14:03	14:33	15:03	15:33	16:03	16:33	17:03
Mowbray Rd West near Centennial Av, Lane Cove North	13:06	13:36	14:06	14:36	15:06	15:36	16:06	16:36	17:06
Railway St at Help St, Chatswood	13:18	13:48	14:18	14:48	15:18	15:48	16:18	16:48	17:18

Sunday & Public Holidays	6	6	6	6	6	6	6	6	6
Olympic Park Station	16:56	17:26	17:56	18:26	18:56	19:26	19:56	20:56	21:56
Rhodes Station	17:08	17:38	18:08	18:38	19:08	19:38	20:08	21:08	22:08
Top Ryde Shops, Church St, Ryde	17:18	17:48	18:18	18:48	19:18	19:48	20:18	21:18	22:18
Wicks Rd near Coxs Rd, North Ryde	17:25	17:55	18:24	-	19:24	-	20:24	-	-
Epping Rd at Rivett Rd, North Ryde	17:31	18:01	18:28	-	19:28	-	20:28	-	-
Mowbray Rd at Fitzsimmons Ave, Lane Cove North	17:33	18:03	18:30	-	19:30	-	20:30	-	-
Mowbray Rd West near Centennial Av, Lane Cove North	17:36	18:06	18:33	-	19:33	-	20:33	-	-
Railway St at Help St, Chatswood	17:48	18:18	18:45	-	19:45	-	20:45	-	-

ITEM 11 (continued)

ATTACHMENT 2

Routes 258, 285, 533



Diagrammatic Map
Not to Scale

- NSW Government
- NSW Transport
- NSW Government logo
- Transport NSW logo
- transportnsw.info

12 LOCAL HERITAGE ASSISTANCE FUND - PROPOSED ALLOCATION OF FUNDS FOR JUNE TO SEPTEMBER 2023

Report prepared by: Heritage Advisor
File No.: URB/23/14 - BP23/767

REPORT SUMMARY

The Local Heritage Assistance Fund (Heritage Fund) is a strategic planning tool aimed at supporting the owners of residential heritage properties who protect and maintain their properties as custodians of our City of Ryde heritage. In turn, the Heritage Fund supports the 'Our vibrant and liveable city' planning direction of the Ryde 2028 Community Strategic Plan, where residential areas are to have a sense of identity built on preserving the local character and heritage of residential areas.

The purpose of the report is to advise Council on the current applications for funding assistance from the Heritage Fund, for the period June to September 2023 (Round 4 and Round 5).

Seven (7) applications were received for the period, and they have been assessed by the Heritage Advisor and reviewed by the Heritage Working Group. It is recommended that six (6) eligible applications receive funding assistance from the Heritage Fund to a value of \$67,612.00 for the period.

RECOMMENDATION:

- (a) That the six (6) eligible applications to the Local Heritage Assistance Fund for June to September 2023 (Round 4 and Round 5) be supported and receive funding assistance pursuant to Section 356 of the Local Government Act, 1993, being:
- 139 Tennyson Road, Tennyson, \$15,000.00
 - 78 West Parade, Denistone, \$950.00
 - 38 Simla Road, Denistone, \$15,000.00
 - 4 Wingate Avenue, Eastwood, \$15,000.00
 - 36 Ashburn Place, Gladesville, \$15,000.00
 - 126 Twin Road, North Ryde, \$6,662.00
- (b) That Council endorse and allocate the amount of \$67,612.00 from Heritage Reserve for the purpose of part (a) above and that the allocation be addressed in the next Quarterly Budget Review.
- (c) That the successful and unsuccessful applicants be advised in writing of the outcomes of their applications to the Local Heritage Assistance Fund.

ATTACHMENTS

There are no attachments for this report.

ITEM 12 (continued)

Report Prepared By:

Fiona Mann
Heritage Advisor

Report Approved By:

Mel Fyfe
Executive Officer - City Places

Michael Galderisi
General Manager - City Shaping

ITEM 12 (continued)

Discussion

The purpose of the report is to advise Council on the current applications for funding assistance from the Heritage Fund, for June to September 2023 period (Round 4 and Round 5), and to seek Council's endorsement of the proposed applications to receive financial assistance for undertaking a range of maintenance, minor works and conservation works to the City of Ryde's residential heritage properties i.e., heritage items and contributory buildings in heritage conservation areas.

Background

The Heritage Fund recognises residential heritage property owners who protect and maintain their properties, as custodians of the City of Ryde built heritage.

Council has operated its Heritage Fund for several years, providing support funding to assist heritage property owners to protection and conserve their properties. To support the Heritage Fund, at its meeting of 25 February 2020, Council resolved in part to endorse a one-off allocation \$500,000 for the Heritage Fund, when addressing the Heritage Review 2019.

The Heritage Fund is consistent with the Ryde 2028 Community Strategic Plan ('Our vibrant and livable city' planning direction) and the Local Strategic Planning Statement 2020 (Liveability Direction and its Heritage vision, challenges and targets outlined in Part 3.3) to support owners of heritage properties and for heritage to contribute to local character, sense of place and streetscapes.

Applications to the Heritage Fund can be made at any time during the year and are assessed up to four (4) times per year, coinciding with the Heritage Working Group meetings. The Heritage Advisor assesses the applications having regard to the Heritage Funds eligibility criteria, and the Heritage Working Group review applications before reporting the matter to Council.

Regulatory context

Section 356 of the *Local Government Act 1993* provides for when the Council may provide financial assistance to others, including charitable, community and sporting organisations and private individuals, being:

Section 356 Can a council financially assist others?

- (1) *A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*

ITEM 12 (continued)

- (2) *A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.*

- (3) *However, public notice is not required if—*
 - (a) *the financial assistance is part of a specific program, and*
 - (b) *the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and*
 - (c) *the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and*
 - (d) *the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.*

- (4) *Public notice is also not required if the financial assistance is part of a program of graffiti removal work.*

Financial context

The Heritage Fund is funded from the 2023-24 Budget and the Heritage Reserve.

Applications for Funding Assistance

For the current applications for funding assistance under the Heritage Fund, it is proposed to provide funding assistance as outline below. Subject to Council's decision and endorsement of applications for funding, all applicants will be advised in writing on the outcome of their application.

June 2023 - Round 4

Two (2) applications were received for funding assistance in Round 4 of the Heritage Fund, and both are eligible. The applications were reviewed by the Heritage Working Group at its meeting on 7 June 2023, who supported the Heritage Adviser's assessments. Table 1 below summaries the two (2) eligible applications. It is recommended that the two (2) applications receive funding assistance to a total value of \$15,950.00, based on the summary provided in Table 1.

ITEM 12 (continued)

Table 1. Heritage Fund Applications Summary. June 2023, Round 4

Local Heritage Assistance Fund - Round 4. Applications Summary					
	Property	Works proposed	Funds sought	Heritage Officer assessment	Funds proposed
1	139 Tennyson Road, Tennyson Point. Heritage Item.	Roofing repairs – major. Replace Welsh slate tiles and terracotta ridge capping to all roof planes and lead flashing to chimneys and other works	\$15,000	Maintenance works fixes water leaks into rooms below roof that caused damage to original fabric (ornate ceilings and decorative elements), due to failed tiles and flashing. House now watertight and habitable. House conserved with regular maintenance.	\$15,000

Before



After



ITEM 12 (continued)

2	78 West Parade, Denistone Contributory building - Chatham Road HCA	Roof repairs – Minor. Repoint ridge tiles and repair lead flashing to chimneys	\$950	Maintenance works fixes water leaks into one room below roof that caused damage to original fabric (walls and ceilings), due to failed mortar and flashing. Room now watertight and habitable. House conserved with regular maintenance.	\$950
---	--	---	-------	---	-------

Before



After



	Total (Round 4)	\$15,950.00
--	------------------------	--------------------

ITEM 12 (continued)

September 2023, Round 5

Five (5) applications were received for funding assistance in Round 5 of the Heritage Fund, and four (4) are eligible. The eligible application did not comply with the eligibility criteria as maintenance was undertaken without a minor works exemption. The applications were reviewed by the Heritage Working Group at its meeting on 6 September 2023, who supported the Heritage Adviser’s assessments.

Table 2 below summaries the four (4) eligible applications. It is recommended that the four (4) applications receive funding assistance to a total value of \$51,662.00, based on the summary provided in Table 1.

Table 2. Heritage Fund Applications Summary. September 2023, Round 5

Local Heritage Assistance Fund - Round 5. Applications Summary					
	Property	Works proposed	Funds sought	Heritage Officer assessment	Funds proposed
1	38 Simla Road, Denistone. Contributory building – Chatham Road HCA	Roofing repairs – major. Reinstatement of terracotta tiles and decorative scrolls to gables.	\$15,000	Works replaces concrete tiles installed circa 1960s. Research confirmed original terracotta tiles. Works fixes water leaks into rooms below roof that caused damage to original fabric (ceilings and walls), due to failed tiles. House now watertight and habitable. House conserved with regular maintenance.	\$15,000

Before



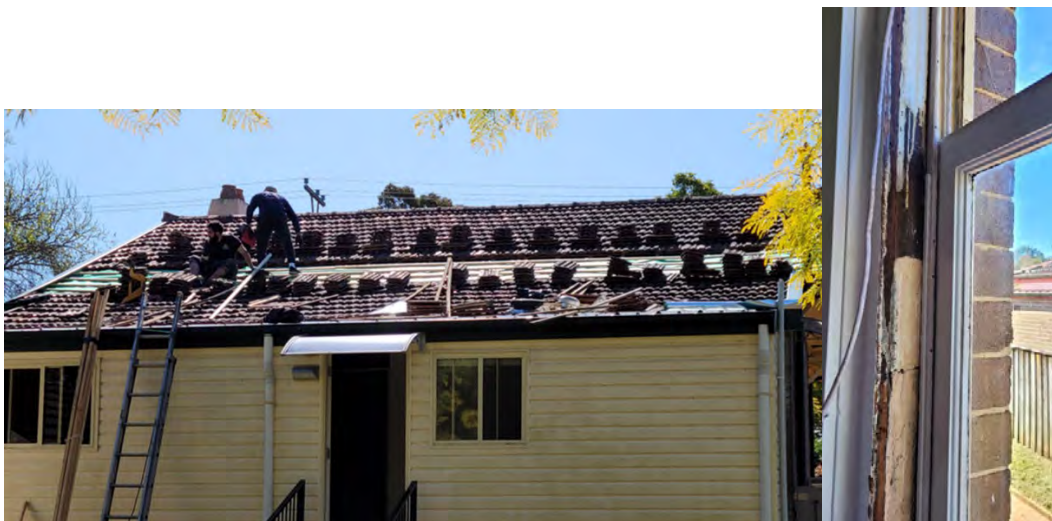
ITEM 12 (continued)

After



2	4 Wingate Avenue, Eastwood Contributory building – Eastwood House HCA	Roof and window repairs - major. Remove and replace terracotta tiles and ridge capping to enable replacement of sarking and batons. Repairs casement and double hung windows.	\$15,000	Works fixes water penetration into rooms from roof and windows that caused damage to original fabric (ceilings and walls), due to failed tiles. House now watertight, mold free and habitable. House conserved with regular maintenance.	\$15,000
---	--	---	----------	--	----------

Before



ITEM 12 (continued)

					
<p>3</p>	<p>36 Ashburn Place, Gladesville. Local heritage item, <i>Spleen</i></p>	<p>Shutters and timber work repairs and painting – major. Re-manufacture and installation of new shutters to windows and external painting of house.</p>	<p>\$15,000</p>	<p>Works reinstates original shutters, based on profiles taken from intact shutter fabric, and repairs timber work including period flyscreen doors and paints house in period colour scheme.</p> <p>Works form part of conservation works for the house.</p>	<p>\$15,000</p>

Before/ during



ITEM 12 (continued)

After

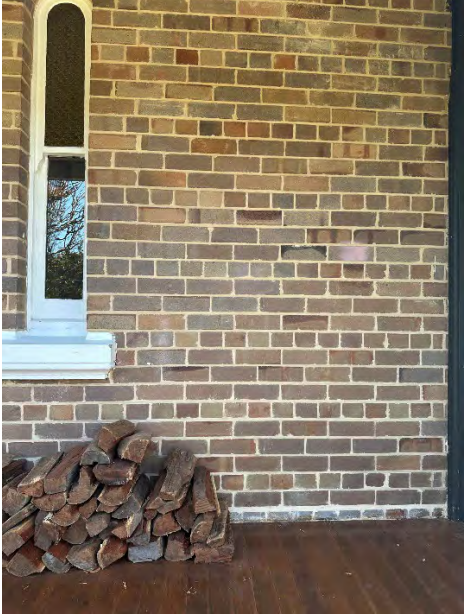



4	126 Twin Road, North Ryde. Local Heritage Items, <i>Bensonville</i>	Brick work and chimney repair – minor. Repoint mortar to brick wall and chimney and install chimney cover.	\$6,662	Works fixes water penetration into room from roof/ chimney and wall, due to failed mortar. House now watertight, nil mortar bees to wall; and habitable. House conserved with regular maintenance.	\$6,662
---	---	---	---------	---	---------

Before



ITEM 12 (continued)

<p>After</p>		
<p>Total</p>	<p>\$51,662</p>	

Financial Implications

Council’s Adopted Budget has \$25,000 this Financial Year and Heritage Reserve currently has \$385,075 as at September Quarterly Review. Should the recommended six (6) eligible applications receive funding assistance of (\$67,612.00), \$25,000 will be funded from the Adopted Budget and the balance of \$42,612 will be funded from Heritage Reserve. This variation will be reported in a future Budget Review.

Conclusion

Having considered the assessment of the applications to the Heritage Fund for June to September 2023 period, it is recommended that Council support and endorse the successful applications outline in Table 1 and Table 2 above and in accordance with section 356 of the *Local Government Act 1993*.

13 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - NOVEMBER 2023

Report prepared by: Senior Coordinator - Traffic Operations
File No.: GRP/09/3 - BP23/732

REPORT SUMMARY

This report provides recommendations on traffic, transport and/or parking matters/proposals deliberated at the Ryde Local Traffic Committee held on 23 November 2023. The meeting took place at Council’s office in North Ryde. Attendees also had the option to join the meeting via MS Teams. The voting members of the Ryde Local Traffic Committee are listed below:

City of Ryde Senior Coordinator Traffic Operations (for Mgr. Traffic Services)
Transport for New South Wales..... Network & Safety Officer, Central River City
NSW Police ForceRyde Local Area Command
Member for RydeThe Hon. Jordan Lane MP
Member for Lane CoveThe Hon. A Roberts MP

The agenda for the November 2023 Ryde Local Traffic Committee (RTC) meeting consisted of seven (7) traffic and parking proposals (referred to as Items A – G). Each proposal has been comprehensively assessed, with the findings (e.g. rationale, consultation/ notification, etc.) documented in a report, which forms the meeting agenda. Please refer to **ATTACHMENT 1** for the meeting agenda. There was unanimous support for all items by all voting members of the Committee.

The draft minutes for the November 2023 RTC meeting can be found in **ATTACHMENT 2**. No pecuniary or non-pecuniary interests were declared.

RECOMMENDATION:

(A) WASTE COLLECTION – VARIOUS STREETS - NO PARKING - WASTE VEHICLES EXCEPTED

The following parking changes for waste collection be implemented on the streets mentioned below:

- a) “NO PARKING 5AM-11AM THURSDAY WASTE VEHICLES EXCEPTED” restriction be installed at the cul-de-sac on Dawes Crescent, Eastwood.
- b) 5m long “NO PARKING 5AM-11AM WEDNESDAY WASTE VEHICLES EXCEPTED” restriction be installed at the frontage of 32-34 Anthony Road, West Ryde.

ITEM 13 (continued)

- c) 6.5m long “NO PARKING 5AM-11AM TUESDAY WASTE VEHICLES EXCEPTED” restriction be installed on Blair Street at the frontage of 18-20 Ross Street, Gladesville.
- d) 16m long “NO PARKING 5AM-11AM MONDAY WASTE VEHICLE EXCEPTED” restriction be installed at the frontage of 15-17 Gladstone Avenue, Ryde.
- e) “NO PARKING 5AM-11AM THURSDAY WASTE VEHICLE EXCEPTED” at the cul-de-sac on Fay Place, Marsfield.
- f) “NO PARKING 5AM-11AM FRIDAY WASTE VEHICLE EXCEPTED” restrictions be installed at the cul-de-sac on Flinders Road, North Ryde.
- g) 14m long “NO PARKING 5AM-11AM FRIDAY WASTE VEHICLE EXCEPTED” restriction be installed at the frontage of 58-60 Falconer Street, West Ryde.
- h) “NO PARKING: 5AM-11AM THURS, WASTE VEHICLES EXCEPTED” restriction be installed at the two cul-de-sacs on Deborah Place, Eastwood.
- i) “NO STOPPING” zones be installed at the property frontage of 2 and 17 Deborah Place, Eastwood.

(B) ELLIOT AVENUE, EAST RYDE – NO STOPPING

The following parking restrictions be considered on Elliot Avenue, East Ryde:

- a) A 12m long "NO STOPPING" zone be installed on the western side of Elliott Avenue outside of 89 Moncrief Drive, East Ryde.

(C) FARRINGTON PARADE, NORTH RYDE - PEDESTRIAN REFUGE – KERB REALIGNMENT

The following measures be considered (subject to availability of funds) at the intersection of Farrington Parade and Truscott Street, North Ryde:

- a) A pedestrian refuge be installed (subject to availability of funds) on Farrington Parade, North Ryde, at the intersection of Truscott Street, as per Transport for NSW Technical Directions.
- b) The intersection of Truscott Street and Farrington Parade be realigned (subject to availability of funds) by kerb extensions to improve the traffic conditions.

ITEM 13 (continued)**(D) PARKES STREET, WEST RYDE - KERB BLISTERS**

The following changes be made (subject to availability of funds) along Parkes Street intersections, West Ryde at the following locations:

1. Falconer Street
2. Clarke Street
3. Melville Street
4. Linton Avenue
5. Griffiths Avenue
6. Bowden Street
7. Colston Street
8. Shephard Street
9. Hinkler Avenue
10. Lee Avenue
11. Samuel Street

(E) CHATHAM ROAD, WEST PARADE & HILLVIEW ROAD WEST RYDE & EASTWOOD - TRAFFIC CALMING

The following measures be considered on Chatham Road and Hillview Road, West Ryde and Eastwood:

- a) Route traffic calming be installed along a route that includes Chatham Road, West Parade and Hillview Road in West Ryde and Eastwood (subject to availability of funds).
- b) That in principle support be given to the installation of a pedestrian refuge on Chatham Road, near Denistone Sports Club.

(F) RYDE TRAFFIC COMMITTEE - 2024 MEETING DATES

- a) The 2024 Ryde Traffic Committee meeting dates be approved on the following dates:
 1. 22 February 2024
 2. 21 March 2024
 3. 25 April 2024
 4. 27 June 2024
 5. 25 July 2024

ITEM 13 (continued)

6. 26 September 2024
7. 24 October 2024 and
8. 21 November 2022

(G) ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS

- a) The Road Safety report be received and noted.

ATTACHMENTS

- 1 Ryde Traffic Committee Agenda – November 2023
- 2 Draft - Ryde Traffic Committee Meeting Minutes – November 2023

Report Prepared By:

Muddasir Ilyas
Senior Coordinator - Traffic Operations

Report Approved By:

Yafeng Zhu
Manager - Traffic Services

Meroeh Suesser
Acting Executive Manager - City Infrastructure

Charles Mahfoud
Acting General Manager - Business and Operations

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

NOTICE OF MEETING

You are advised of the following meeting:

Ryde Traffic Committee Meeting

Thursday, 23 November 2023

**Meeting Room Landmark, Level 1, North Ryde Office
&
MS Teams**

MEMBERS

City of Ryde (Chair) Senior Coordinator Traffic Operations (for Mgr. Traffic Services)
Transport for New South Wales..... Network & Safety Officer, Central River City
NSW Police ForceRyde Local Area Command
Member for RydeThe Hon. Jordan Lane MP
Member for Lane CoveThe Hon. A Roberts MP

ADVISORS

BuswaysWestern Region

MEETING CONVENOR

Muddasir Ilyas – Senior Coordinator - Traffic Operations
MuddasirI@Ryde.nsw.gov.au

Agenda of the Ryde Traffic Committee, dated 23 November 2023

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

NOTICE OF BUSINESS

APOLOGIES

CONFIRMATION OF PREVIOUS MINUTES

AGENDA ITEMS

**ITEM (A) - WASTE COLLECTION – VARIOUS STREETS - NO PARKING -
WASTE VEHICLES EXCEPTED**

ITEM (B) - ELLIOT AVENUE, EAST RYDE – NO STOPPING

**ITEM (C) - FARRINGTON PARADE, NORTH RYDE - PEDESTRIAN REFUGE – KERB
REALIGNMENT**

ITEM (D) - PARKES STREET, WEST RYDE - KERB BLISTERS

**ITEM (E) – CHATHAM ROAD, WEST PARADE & HILLVIEW ROAD WEST RYDE &
EASTWOOD - TRAFFIC CALMING**

ITEM (F) - RYDE TRAFFIC COMMITTEE - 2024 MEETING DATES

ITEM (G) - ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS

GENERAL BUSINESS

Agenda of the Ryde Traffic Committee, dated 23 November 2023

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (A) WASTE COLLECTION – VARIOUS STREETS

SUBJECT: NO PARKING – WASTE VEHICLES EXCEPTED

ELECTORATE: RYDE / LANE COVE
WARD: ALL
ROAD CLASS: NON-Classified
OFFICER: S ALI

PROPOSAL

Council is proposing to install the following parking restrictions for waste collection vehicles on the streets mentioned below.

Figure 1 shows the location of the proposed changes.

- a) "NO PARKING 5AM-11AM THURSDAY WASTE VEHICLES EXCEPTED" at the cul-de-sac on Dawes Crescent, Eastwood.
- b) 5m long "NO PARKING 5AM-11AM WEDNESDAY WASTE VEHICLES EXCEPTED" restriction at the frontage of 32 Anthony Road, West Ryde.
- c) 6.5m long "NO PARKING 5AM-11AM TUESDAY WASTE VEHICLES EXCEPTED" restriction on Blair Street frontage of 18-20 Ross Street, Gladsville.
- d) 16m long "NO PARKING 5AM-11AM MONDAY WASTE VEHICLE EXCEPTED" restriction at the frontage of 15-17 Gladstone Avenue, Ryde.
- e) "NO PARKING 5AM-11AM THURSDAY WASTE VEHICLE EXCEPTED" at the cul-de-sac on Fay Place, Marsfield.
- f) "NO PARKING 5AM-11AM FRIDAY WASTE VEHICLE EXCEPTED" at the cul-de-sac on Flinders Road, North Ryde.
- g) 14m long "NO PARKING 5AM-11AM TUESDAY WASTE VEHICLE EXCEPTED" restriction at the frontage of 58-60 Falconer Street, West Ryde.
- h) "NO PARKING: 5AM-11AM THURSDAY, WASTE VEHICLES EXCEPTED" at the two (2) cul-de-sacs on Deborah Place, Eastwood.
- i) "NO STOPPING" zones at the property frontage of 2 and 17 Deborah Place, Eastwood.

Agenda of the Ryde Traffic Committee, dated 23 November 2023

ITEM 13 (continued)

ATTACHMENT 1

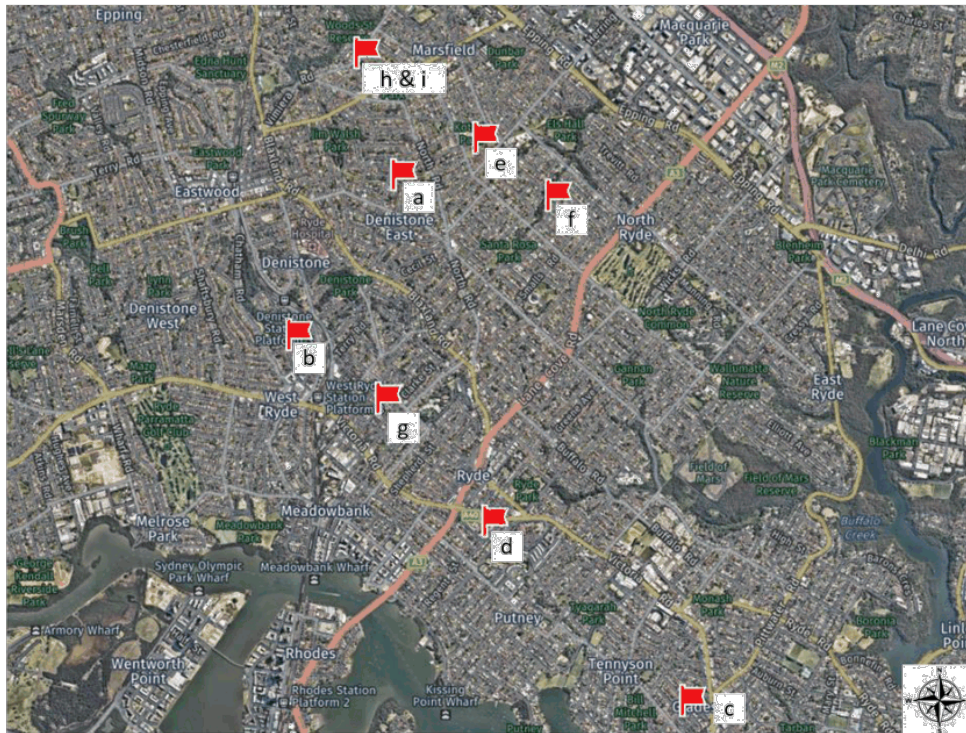


Figure 1: Location Plan

DISCUSSION

Under the Local Government Act 1993, Council is responsible for waste collection services within their area. In addition, Council must adhere to the strict Work, Health, and Safety obligations towards contractors as stipulated by the Work, Health, and Safety Act 2011.

The streets identified in the previous section of this report have characteristics such as narrow carriageway widths, road bends, steep gradients and small cul-de-sacs, which pose significant challenges for Council's waste vehicle to manoeuvre. These issues are further exacerbated by parked vehicles on both sides of narrow streets that obstruct access for waste trucks during collection days, affecting bin collection. Further, the inability of trucks to turn around in small cul-de-sacs forces them to reverse out, thereby creating potential safety hazards.

Council has also received representation from local residents, drivers of Council's waste collection vehicle and other stakeholders requesting consideration be given to parking restrictions being introduced on the following streets to improve the safety and efficiency of waste vehicle manoeuvring:

Agenda of the Ryde Traffic Committee, dated 23 November 2023

ITEM 13 (continued)

ATTACHMENT 1

- a) Dawes Crescent, Eastwood
- b) Anthony Road, West Ryde
- c) Blair Street, Gladesville
- d) Gladstone Avenue, Ryde
- e) Fay Place, Marsfield
- f) Flinders Road, North Ryde
- g) Falconer Street, West Ryde
- h) Deborah Place, Eastwood

These parking restrictions are proposed to apply only during the waste collection period and are generally installed on one side of the street to minimise parking impacts on surround residents. In some cases, these parking controls have been installed to provide space for bins to be stored on waste collection days.

a) Dawes Crescent, Eastwood

It is imperative to note that waste collection vehicles encounter significant challenges accessing the cul-de-sac of Dawes Crescent whenever cars are parked around the turning area. Consequently, the waste vehicle is often forced to reverse back along Dawes Crescent to Grove Street. This situation represents a safety risk and affects bin collection.

To address this safety concern and facilitate the waste collection, Council is proposing to introduce "NO PARKING 5AM-11AM THURSDAY WASTE VEHICLES EXPECTED" around the cul-de-sac on Dawes Crescent.

Please refer to **Figure 2** for the extent of proposed parking restrictions.

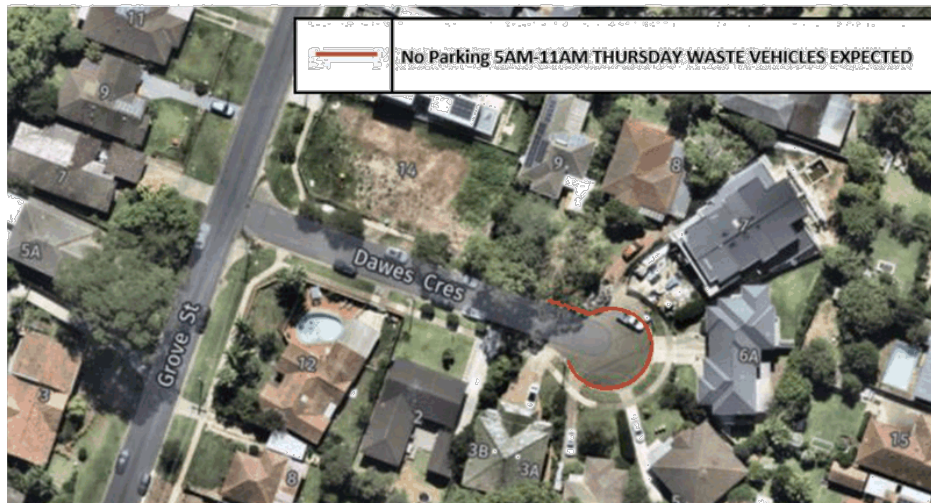


Figure 2: Proposed parking changes - Dawes Crescent, Eastwood

ITEM 13 (continued)

ATTACHMENT 1

b) Anthony Road, West Ryde

There is an existing multi-dwelling residential development containing three(3) dwellings on the western side of Anthony Road, with a street address of no. 32 – 34 Anthony Road, West Ryde. Currently, the kerb space adjacent to the property frontage accommodates unrestricted parking, which impacts on the waste collection process.

To improve the efficiency of the waste collection process outside of no. 32 - 34 Anthony Road, Council is proposing to introduce a 5m long “NO PARKING 5AM-11AM WEDNESDAY WASTE VEHICLES EXCEPTED” zone at the frontage of 32 Anthony Road, West Ryde.

Please refer to **Figure 3** for the extent of proposed parking restrictions.



Figure 3: Proposed parking changes- Anthony Road, West Ryde

c) Blair Street, Gladesville

There is an existing multi-dwelling residential development containing sixteen(16) dwellings on the eastern side of Blair Street, with a street address of no. 18 – 20 Ross Street, Gladesville. Currently, the kerb space adjacent to the property frontage accommodates unrestricted parking, which impacts on the waste collection process.

ITEM 13 (continued)

ATTACHMENT 1

To facilitate the waste collection at 18-20 Ross Street, Gladesville, Council is proposing to introduce 6.5m long "NO PARKING 5AM-11AM TUESDAY WASTE VEHICLES EXCEPTED" zone on Blair Street frontage of 18-20 Ross Street, Gladesville.

Please refer to **Figure 4** for the extent of proposed parking restrictions.



Figure 4: Proposed parking changes - Blair Street, Gladesville

d) Gladstone Avenue, Ryde

There is an existing multi-dwelling residential development containing seventeen (17) dwellings on the western side of Gladstone Avenue, with a street address of no. 15 – 17 Gladstone Avenue, Ryde. Currently, the kerb space adjacent to the property frontage accommodates unrestricted parking, which impacts on the waste collection process.

To facilitate the waste collection at this location, Council is proposing to install a 16m long "NO PARKING 5AM-11AM MONDAY WASTE VEHICLE EXCEPTED" zone at the frontage of 15-17 Gladstone Avenue, Ryde.

Please refer to **Figure 5** for the extent of proposed parking restrictions.

ITEM 13 (continued)

ATTACHMENT 1



Figure 5: Proposed parking changes-Gladstone Avenue, Ryde

e) Fay Place, Marsfield

Vehicles have been observed to park around the cul-de-sac at the southern end of Fay Place, Marsfield. This affects the safety and efficiency of Council's waste vehicle turning around within the cul-de-sac. To improve the situation, Council is proposing to introduce "NO PARKING 5AM-11AM THURSDAY WASTE VEHICLES EXCEPTED" around the cul-de-sac on Fay Place.

Please refer to **Figure 6** for the extent of proposed parking restrictions.



Figure 6: Proposed parking changes – Fay Place, Marsfield

ITEM 13 (continued)

ATTACHMENT 1

f) Flinders Road, North Ryde

When vehicles have been parked around the cul-de-sacs, they restrict the movement of waste collection vehicles to collect the bins. This situation frequently leads to the waste collection vehicles failing to collect bins from properties in the cul-de-sacs on Flinders Road.

To facilitate the waste collection, Council is proposing to introduce **“NO PARKING 5AM-11AM FRIDAY WASTE VEHICLES EXCEPTED”** around the cul-de-sac on Fay Place.

Please refer to **Figure 7** for the extent of proposed parking restrictions.



Figure 7: Proposed parking changes – Flinders Road, North Ryde

g) Falconer Street, West Ryde

As part of the development at 58-60 Falconer Street, West Ryde, the waste-collection at the development was not possible because of on-site constraints and the nature of the driveway.

To facilitate the waste collection and improve safety, Council is proposing to introduce **“NO PARKING 5AM-11AM Tuesday WASTE VEHICLES EXCEPTED”** along the property frontage of 58-60 Falconer Street, West Ryde.

Please refer to **Figure 8** for the extent of proposed parking restrictions.

ITEM 13 (continued)

ATTACHMENT 1



Figure 8: Proposed parking changes – Falconer Street, West Ryde

h) Deborah Place, Eastwood

The carriageway width on Deborah Place is approximately 6.8m. Parked vehicles on both sides of Deborah Place and along its cul-de-sacs affects the manoeuvring of Council's waste vehicle. To improve the safety of manoeuvring and accessibility by Council's waste vehicles, Council is proposing to install "NO PARKING: 5AM-11AM THURS, WASTE VEHICLES EXPECTED" and "NO STOPPING" zones on Deborah Place at the locations shown in Figure 9 below.



Figure 9: Proposed parking changes – Deborah Place, Eastwood

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

COMMUNITY CONSULTATION

“Have Your Say” community consultation was conducted for two weeks in November 2023. Flyers and Letters were distributed to residents impacted by these parking restrictions. Doorknock surveys were carried out to the properties that have been directly impacted by these parking restrictions. **Figures 10 – 16** show the location of properties consulted. A dedicated webpage was also created on Council’s website, where residents were able to provide their feedback online. Summary of the public consultation results is provided in **Table 1** below.

Location	Response received	Supported	DO NOT support	Undecided	Not Specific
Dawes Crescent	7	6	–	–	1
Anthony Road	3	2	–	–	1
Blair Street	3	2	–	–	1
Gladstone Avenue	13	12	–	–	1
Fay Place	3	2	–	–	1
Flinders Road	6	4	–	–	1
Deborah Place	5	3	1	–	1

Table 1: Summary of survey results

Generally, Council received unanimous support for proposed parking changes on all streets except Deborah Place. One objection was received on the proposed parking restriction on Deborah Place which was related to concerns on the loss of on-street parking. Council has reached out to the resident and have resolved their concerns by reducing the length of the proposed “NO STOPPING” zones.

No community consultation was required for Falconer Street, West Ryde because the proposed changes are at the frontage of new development at 58-60 Falconer Street, West Ryde.

ITEM 13 (continued)

ATTACHMENT 1

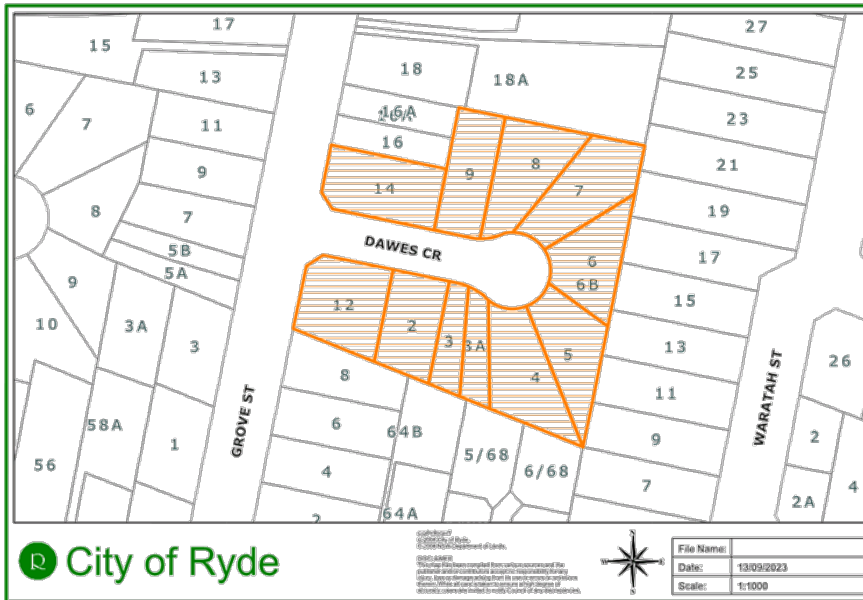


Figure 10: Consultation area - Dawes Crescent

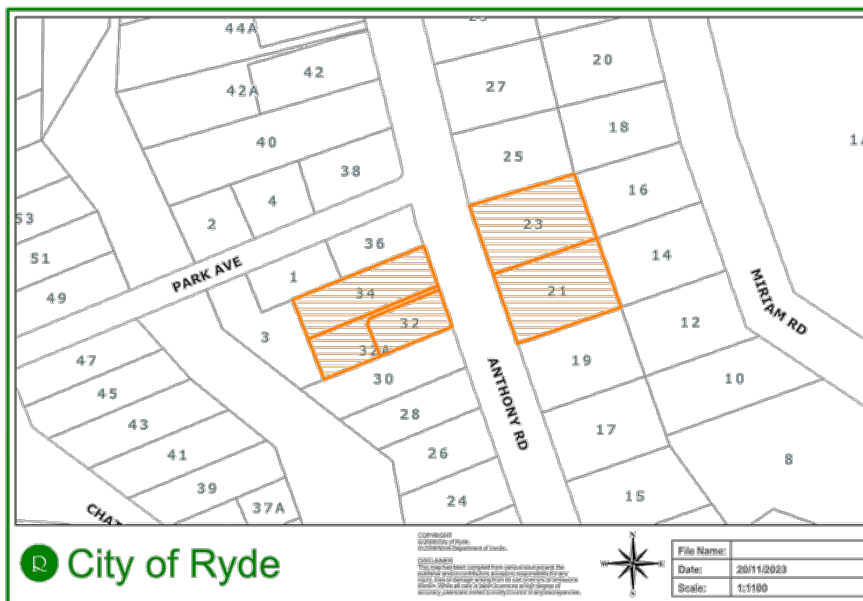


Figure 11: Consultation area - Anthony Road

Agenda of the Ryde Traffic Committee, dated 23 November 2023

ITEM 13 (continued)

ATTACHMENT 1

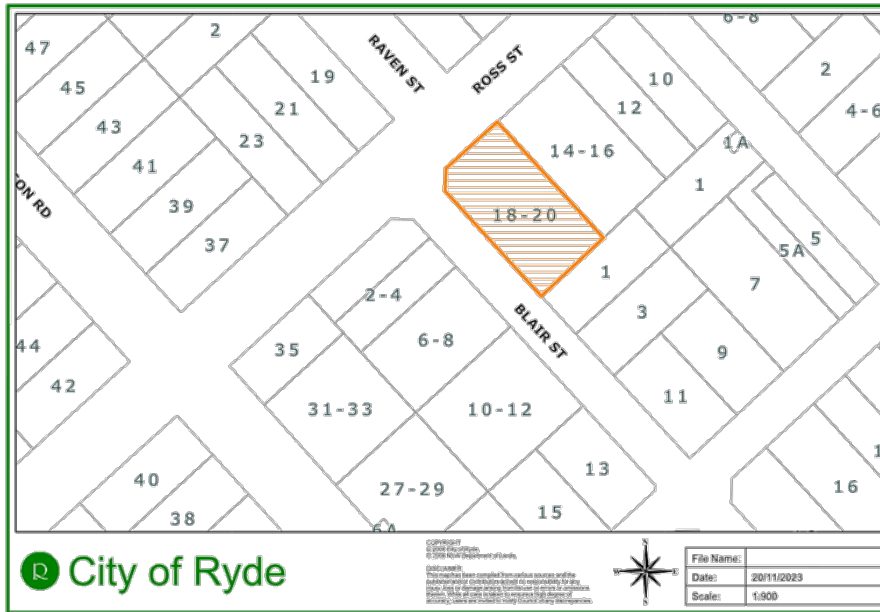


Figure 12: Consultation area - Blair Street

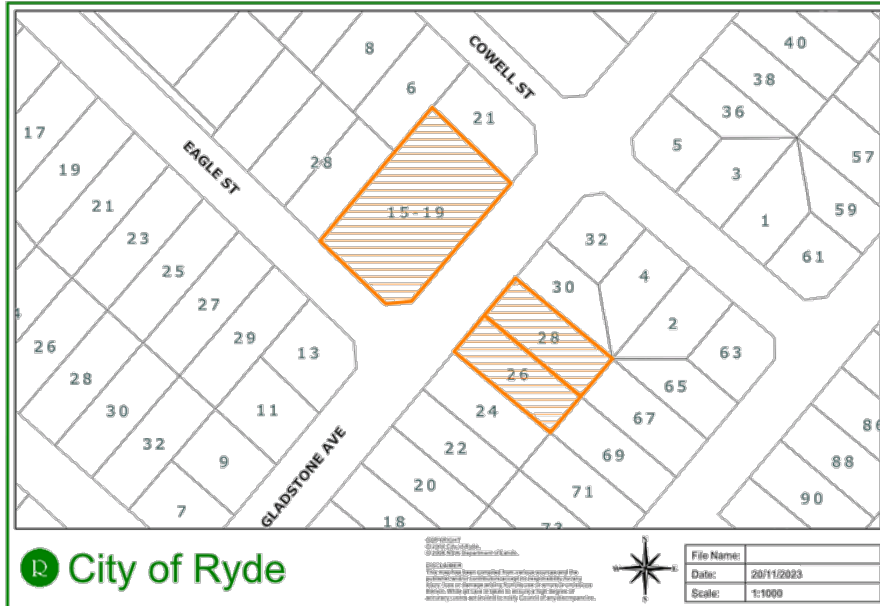


Figure 13: Consultation area - Gladstone Avenue

ITEM 13 (continued)

ATTACHMENT 1

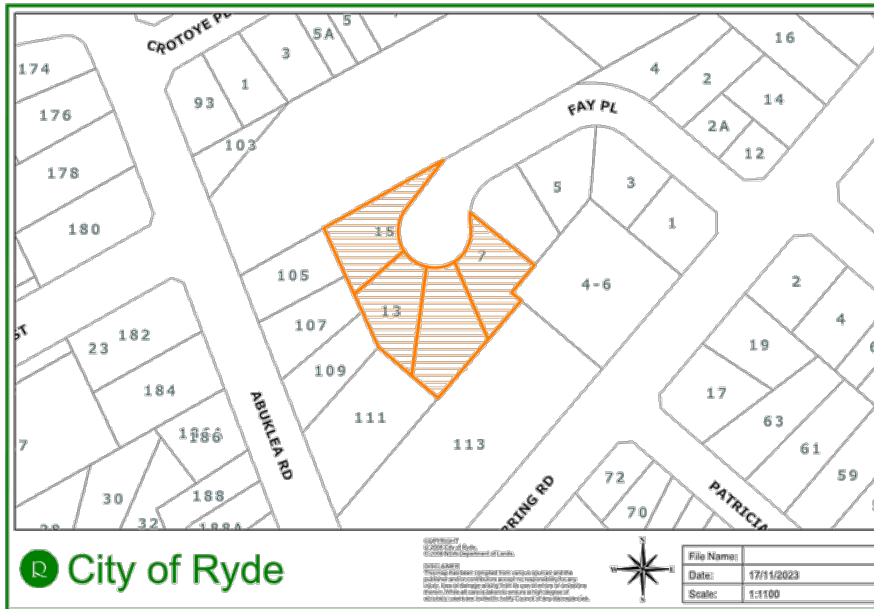


Figure 14: Consultation area – Fay Place, Marsfield

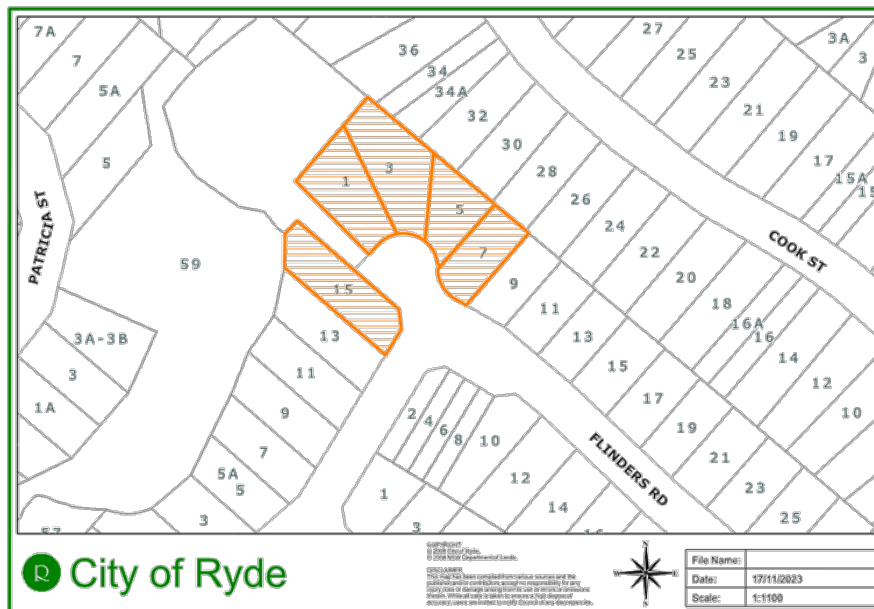


Figure 15: Consultation area – Flinders Road, North Ryde

Agenda of the Ryde Traffic Committee, dated 23 November 2023

ITEM 13 (continued)

ATTACHMENT 1

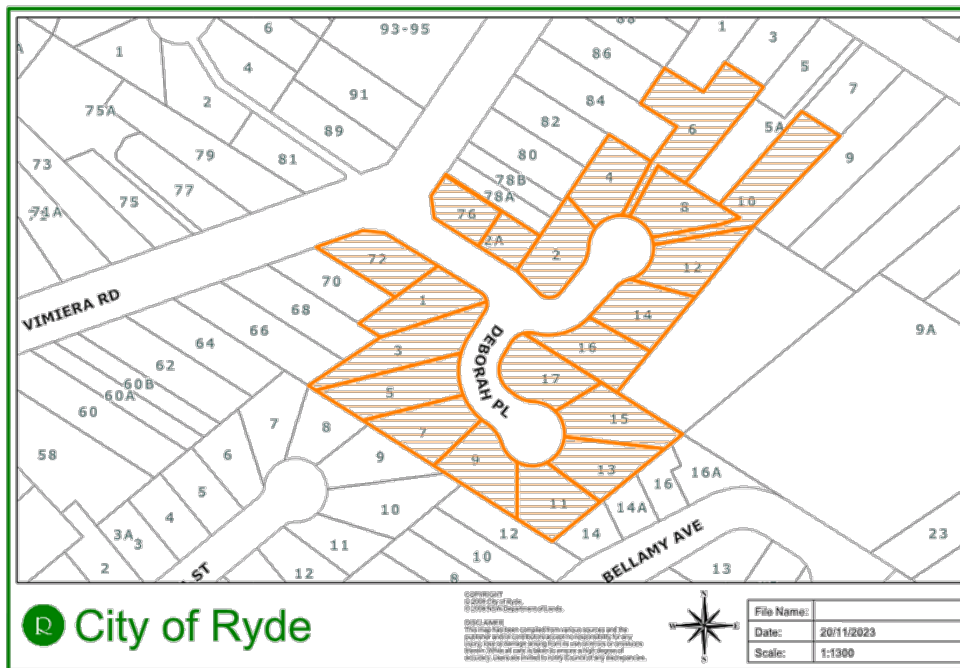


Figure 16: Consultation area – Deborah Place, Eastwood

RECOMMENDATION:

The Ryde Traffic Committee recommends that: -

- a) "NO PARKING 5AM-11AM THURSDAY WASTE VEHICLES EXCEPTED" restriction be installed at the cul-de-sac on Dawes Crescent, Eastwood.
- b) 5m long "NO PARKING 5AM-11AM WEDNESDAY WASTE VEHICLES EXCEPTED" restriction be installed at the frontage of 32-34 Anthony Road, West Ryde.
- c) 6.5m long "NO PARKING 5AM-11AM TUESDAY WASTE VEHICLES EXCEPTED" restriction be installed on Blair Street at the frontage of 18-20 Ross Street, Gladesville.
- d) 16m long "NO PARKING 5AM-11AM MONDAY WASTE VEHICLE EXCEPTED" restriction be installed at the frontage of 15-17 Gladstone Avenue, Ryde.
- e) "NO PARKING 5AM-11AM THURSDAY WASTE VEHICLE EXCEPTED" at the cul-de-sac on Fay Place, Marsfield.
- f) "NO PARKING 5AM-11AM FRIDAY WASTE VEHICLE EXCEPTED" restrictions be installed at the cul-de-sac on Flinders Road, North Ryde.
- g) 14m long "NO PARKING 5AM-11AM FRIDAY WASTE VEHICLE EXCEPTED" restriction be installed at the frontage of 58-60 Falconer Street, West Ryde.

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

- h) "NO PARKING: 5AM-11AM THURS, WASTE VEHICLES EXCEPTED" restriction be installed at the two cul-de-sacs on Deborah Place, Eastwood.
- i) "NO STOPPING" zones be installed at the property frontage of 2 and 17 Deborah Place, Eastwood.

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (B) ELLIOTT AVENUE, EAST RYDE

SUBJECT: NO STOPPING

ELECTORATE: LANE COVE
WARD: EAST
ROAD CLASS: NON-CLASSIFIED
OFFICER: I SHAIK

Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest about the item discussed below.

PROPOSAL

Council is proposing to install a 12m long "NO STOPPING" zone on the western side of Elliott Avenue between the driveway servicing no. 90 Elliot Avenue and existing statutory "NO STOPPING" zone.

Figure 1 shows the location of the proposed "NO STOPPING" zone.



Figure 1: Location Plan

Agenda of the Ryde Traffic Committee, dated 23 November 2023

ITEM 13 (continued)

ATTACHMENT 1

DISCUSSION

When vehicles are parked at this location on Elliott Avenue, they restrict two-way traffic flow and reduce sight lines for oncoming vehicles.

To address this safety concern, Council is proposing to install a 12m long "NO STOPPING" zone on the western side of Elliott Avenue outside of 89 Moncrieff Drive.

Please refer to **Figure 2** below for more details.

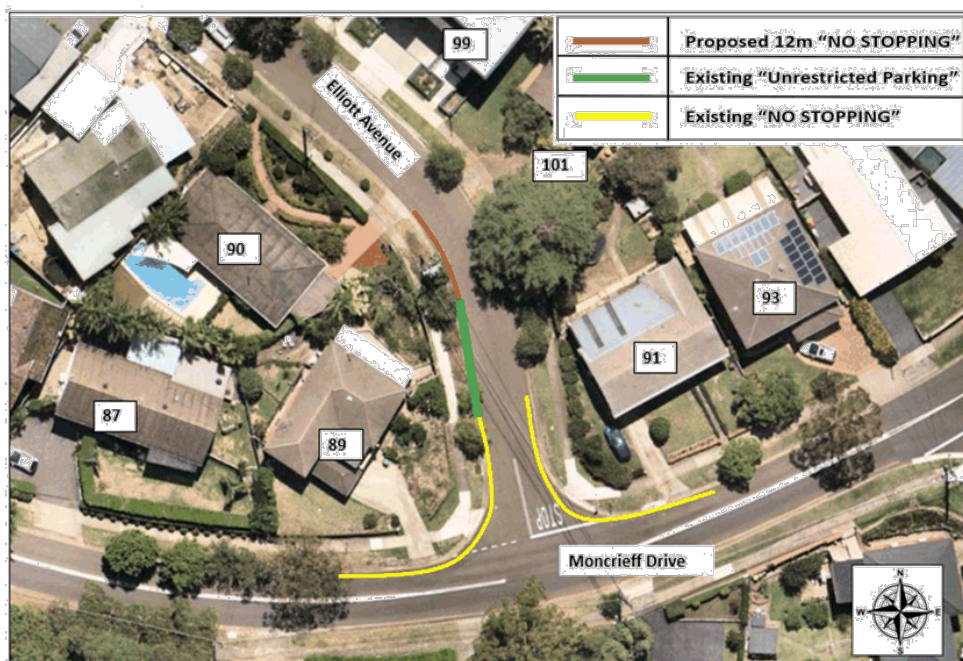


Figure 2: Proposed "NO STOPPING" zone on Elliott Avenue, East Ryde.

CONSULTATION

Notification letters were distributed to the following seven (7) properties shown in **Figure 3** below, allowing two (2) weeks for feedback. No objections were received about the proposed parking restrictions.

Figure 3 below shows the location of properties consulted.

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

TRAFFIC CALMING

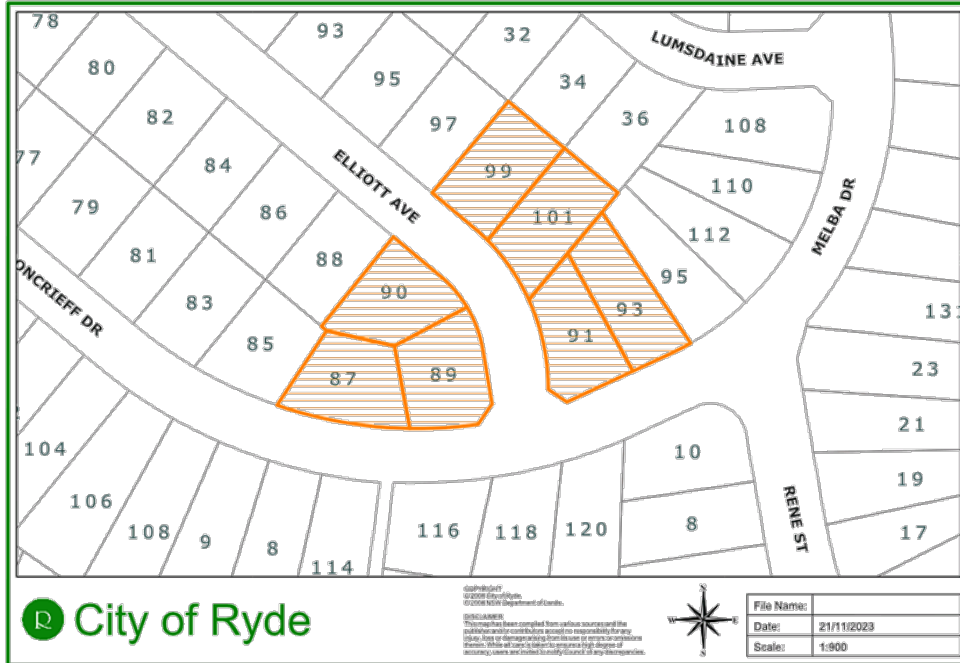


Figure 3: Distribution map for community consultation.

RECOMMENDATION:

The Ryde Traffic Committee recommends that: -

- a) A 12m long "NO STOPPING" zone be installed on the western side of Elliott Avenue outside of 89 Moncrieff Drive, East Ryde.

ITEM 13 (continued)

ATTACHMENT 1

ITEM (C)	FARRINGTON PARADE, NORTH RYDE
SUBJECT:	PEDESTRIAN REFUGE – KERB REALIGNMENT
ELECTORATE:	RYDE
WARD:	EAST
ROAD CLASS:	NON-CLASSIFIED
OFFICER:	K WELLS

Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest about the item discussed below.

PROPOSAL

Council is proposing to install the following measures at the intersection of Farrington Parade and Truscott Street, North Ryde:

- a) A pedestrian refuge (subject to availability of funds) on Farrington Parade, North Ryde, at the intersection of Truscott Street, as per Transport for NSW Technical Directions.
- b) Realignment of the intersection by kerb extensions to improve traffic conditions (subject to availability of funds).

Figure 1 shows the location of the proposed pedestrian refuge.

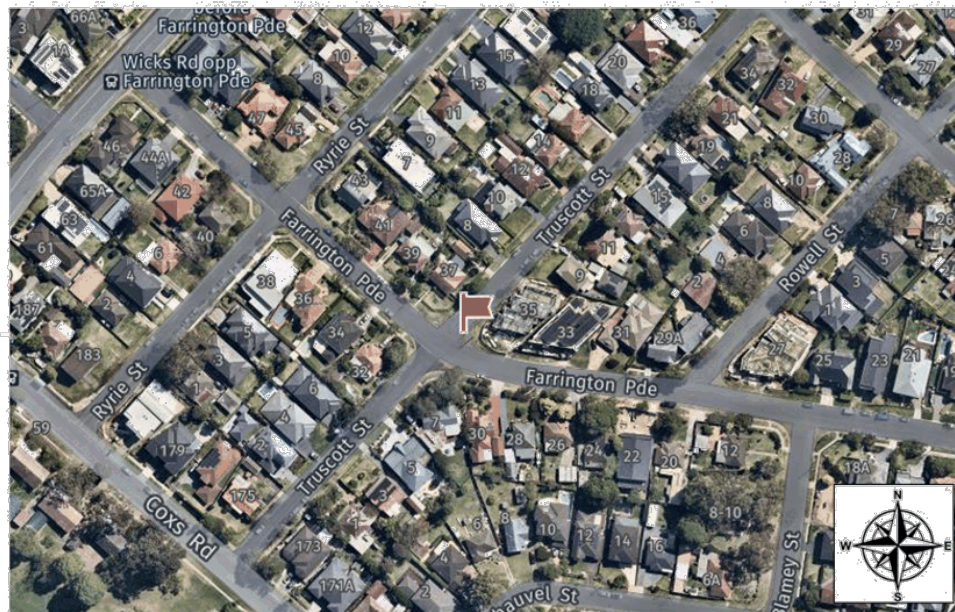


Figure 1: Location Plan

ITEM 13 (continued)

ATTACHMENT 1

DISCUSSION

Council recently obtained funding as part of the NSW Active Transport Program for the construction of a continuous footpath along Truscott Street, between Coxs Road and Edmondson Street, North Ryde, to improve access to Truscott Street School.

An opportunity has been identified as part of this new pedestrian link project to incorporate a pedestrian refuge on Farrington Parade. This refuge will have a dual purpose of improving pedestrian safety and amenity, while providing localised traffic calming on Farrington Parade.

Similarly, this provides an opportunity to realign the intersection of Farrington Parade. This alignment is extremely poor by current standards with wide radius curves and excessive (12m) carriageway width. The current alignment of the road is shown in **Figure 2**.

Alteration to the kerb alignment will create a more direct pedestrian path, improve the traffic conditions, reduce ongoing pavement maintenance and allow for the retention of existing street trees.



Figure 2 – Site Plan – Current conditions, Farrington Parade and Truscott Street, North Ryde

Please refer to concept design in **Figure 3** showing the proposed refuge location and the realignment of the kerb, in Red, with the initial concept shown in black.

FUNDING

Agenda of the Ryde Traffic Committee, dated 23 November 2023

ITEM 13 (continued)

ATTACHMENT 1

The footpath project has already been funded through a grant program, with construction to commence in the 23/24 financial year. If possible, the refuge island will be installed simultaneously with the footpath construction. The delivery of the pedestrian refuge component on Farrington Parade will be subject to availability of funds.

CONSULTATION

This project does not affect access to abutting developments or results in loss of on-street parking. As such community consultation was not required. However, affected residents will be notified prior to the commencement of any construction activity.

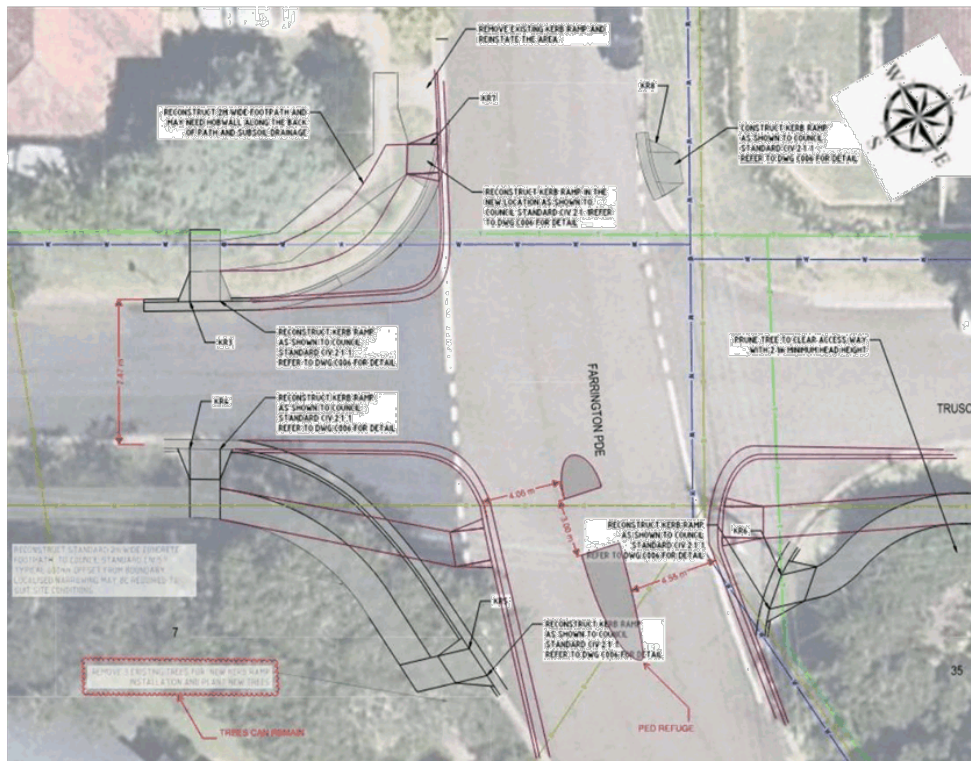


Figure 3 – Concept design of a pedestrian refuge and kerb realignment, Farrington Parade and Truscott Street.

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

RECOMMENDATION:

The Ryde Traffic Committee recommends that: -

- a) A pedestrian refuge be installed (subject to availability of funds) on Farrington Parade, North Ryde, at the intersection of Truscott Street, as per Transport for NSW Technical Directions.
- b) The intersection of Truscott Street and Farrington Parade be realigned (subject to availability of funds) by kerb extensions to improve the traffic conditions.

Agenda of the Ryde Traffic Committee, dated 23 November 2023

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (D) PARKES STREET, WEST RYDE

SUBJECT: KERB BLISTERS

ELECTORATE: RYDE
WARD: CENTRAL
ROAD CLASS: NON-CLASSIFIED
OFFICER: K WELLS

Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest about the item discussed below.

PROPOSAL

Council is proposing to install a series of traffic calming devices on Parkes Street intersections (at Falconer Street, Clarke Street, Melville Street, Linton Avenue, Griffiths Avenue, Bowden Street, Colston Street, Shephard Street, Hinkler Avenue, Lee Avenue, Samuel Street) between Falconer Street and Lee Avenue, West Ryde.

Figure 1 shows the locations of the proposed traffic calming measures.

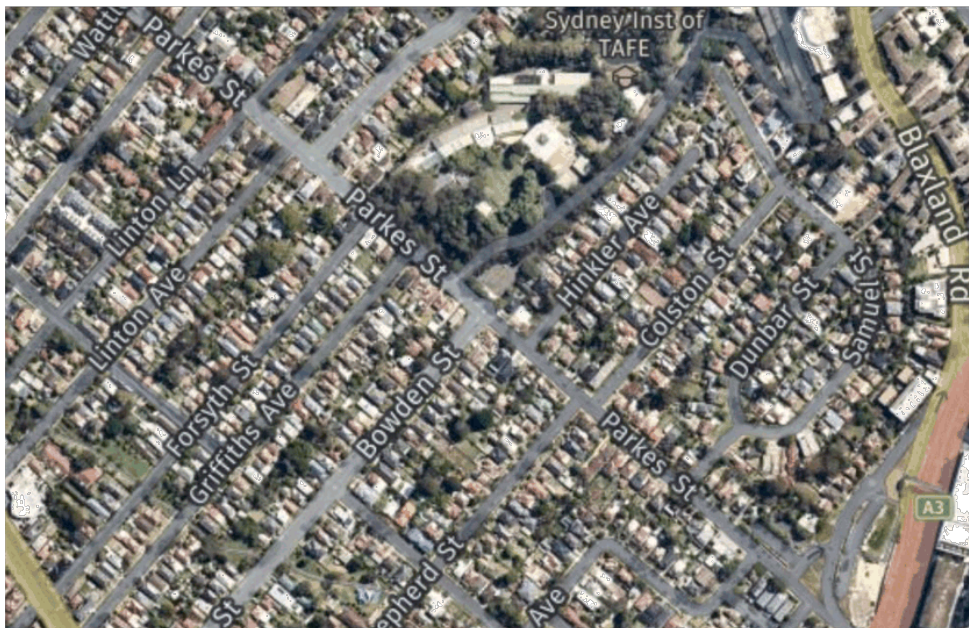


Figure 1: Location Plan

Agenda of the Ryde Traffic Committee, dated 23 November 2023

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

DISCUSSION

Parkes Street functions as a collector road between Ryde and West Ryde. Due to the parallel alignment to Victoria Road, it is frequently used by motorists seeking to avoid the localised congestion on Victoria Road at the intersection of Devlin Street, particularly during the morning peak period.

Traffic counts conducted in the area show a traffic volume of 7750 vehicles/day, with an 85% vehicle speed of 58km/h. Several incidents have occurred on this section, a few at intersections, which has prompted Council to apply for blackspot funding along this length of road.

The intent of the treatment is to highlight the intersections on Parkes Street by the installation of kerb blister islands. This has several effects on the traffic flow.

1. It highlights the intersections for motorists on Parkes Street.
2. The islands narrow the carriageway on Parkes Street, altering the driver perception of a long uninterrupted straight section of road.
3. Intersection treatments of this type allow the hold line on side streets to be brought slightly forward, improving the sight distance for motorists entering Parkes Street.

This treatment type is recognised by Transport for NSW as an effective method of reducing rates of vehicle crashes and lowering speeds along a length of road. This project was submitted under the 2023-24 Australian Blackspot program. Council is still waiting on the funding confirmation from Transport for NSW.

A swept path analysis has been done by Council which demonstrates that the islands will not have an impact on the ability to traverse the intersections.

As the intersection of Melville Street and Parkes Street is roundabout controlled, the kerb blister treatment type is not suitable. To maintain the traffic calming effects along the route Council has opted for speed cushions at this location.

Figures 2 to 5 show the details of the proposed changes.

ITEM 13 (continued)

ATTACHMENT 1

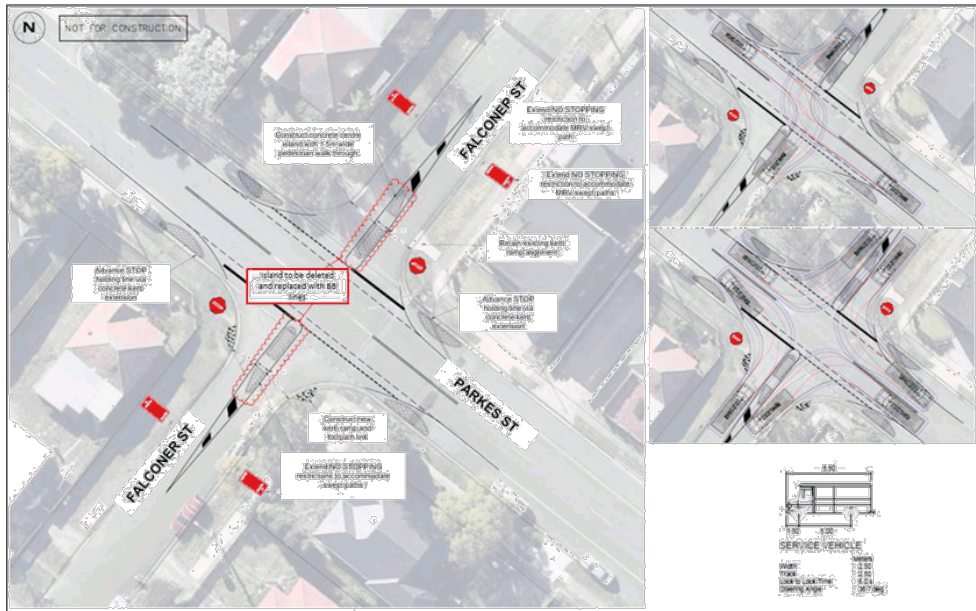


Figure 2 – Falconer Street, West Ryde

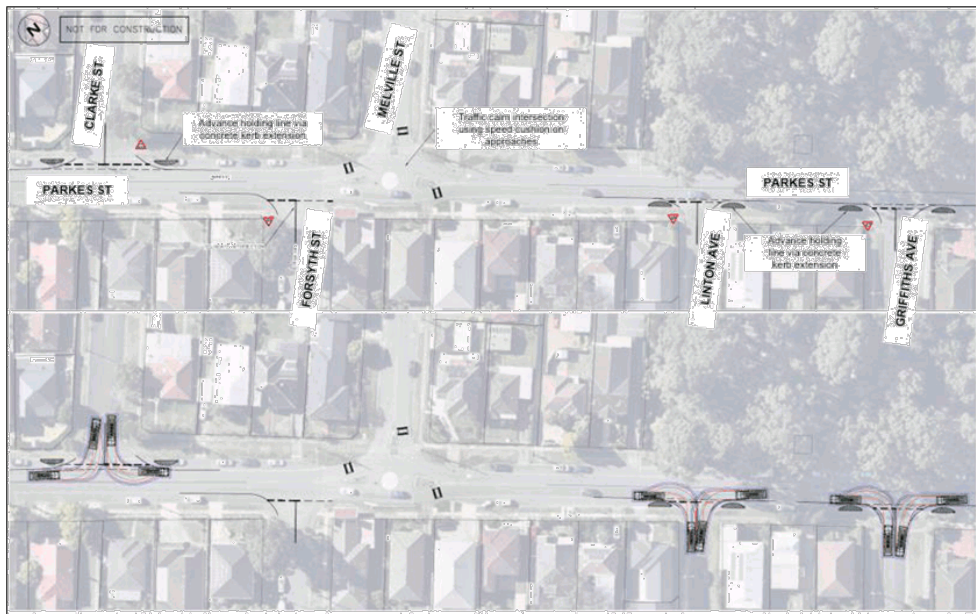


Figure 3 – Clarke St, Linton Ave, Melville St, Griffiths Ave, Forsyth St, West Ryde

Agenda of the Ryde Traffic Committee, dated 23 November 2023

ITEM 13 (continued)

ATTACHMENT 1

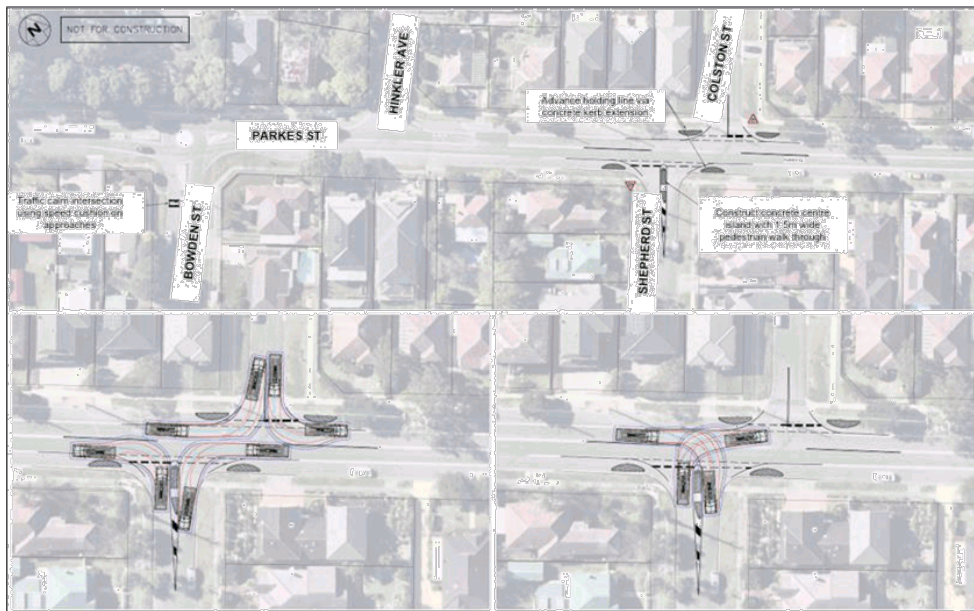


Figure 4 – Bowden St, Hinkler Ave, Shepherd St, Colston St, West Ryde

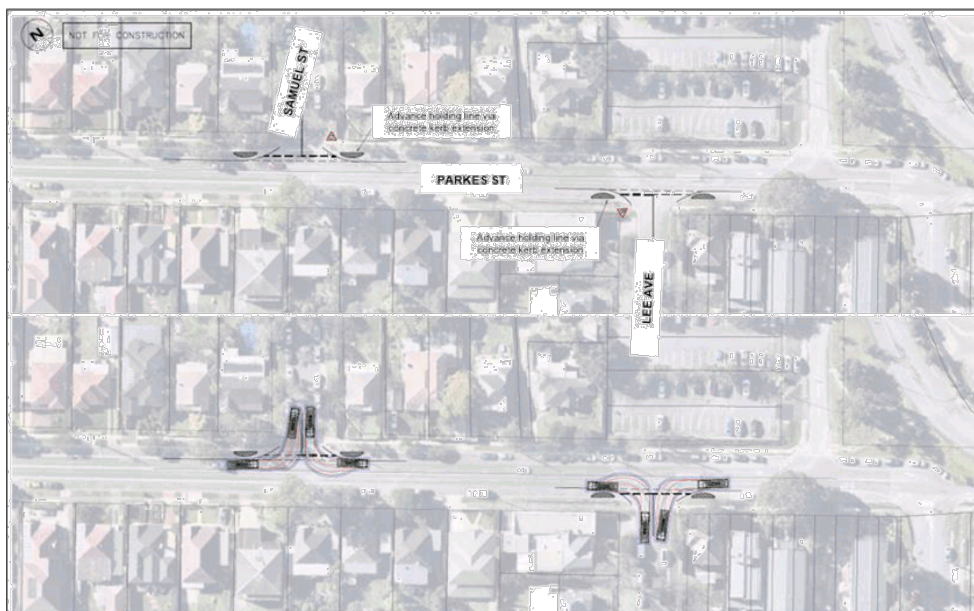


Figure 5 – Samuel St, Lee Ave, West Ryde

Agenda of the Ryde Traffic Committee, dated 23 November 2023

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

FUNDING

Council is awaiting confirmation from Transport of NSW on the outcomes of the 2023-24 Australian Blackspot program.

CONSULTATION

This project does not affect access to abutting developments or results in loss of on-street parking. As such community consultation was not required. However, affected residents will be notified prior to the commencement of any construction activity.

RECOMMENDATION:

The Ryde Traffic Committee recommends that: -

- a) Traffic calming devices be installed along Parkes Street intersections, West Ryde at the following locations:
 - 1. Falconer Street
 - 2. Clarke Street
 - 3. Melville Street
 - 4. Linton Avenue
 - 5. Griffiths Avenue
 - 6. Bowden Street
 - 7. Colston Street
 - 8. Shephard Street
 - 9. Hinkler Avenue
 - 10. Lee Avenue
 - 11. Samuel Street

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

**ITEM (E) CHATHAM ROAD, WEST PARADE & HILLVIEW ROAD
WEST RYDE & EASTWOOD**

SUBJECT: TRAFFIC CALMING

ELECTORATE: RYDE
WARD: WEST / CENTRAL
ROAD CLASS: NON-CLASSIFIED
OFFICER: K WELLS

Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest about the item discussed below.

PROPOSAL

Council is proposing to install a series of traffic calming devices along a route consisting of Chatham Road, West Parade and Hillview Road, in West Ryde and Eastwood. **Figure 1** shows the locations of the proposed traffic calming along the length of the route.

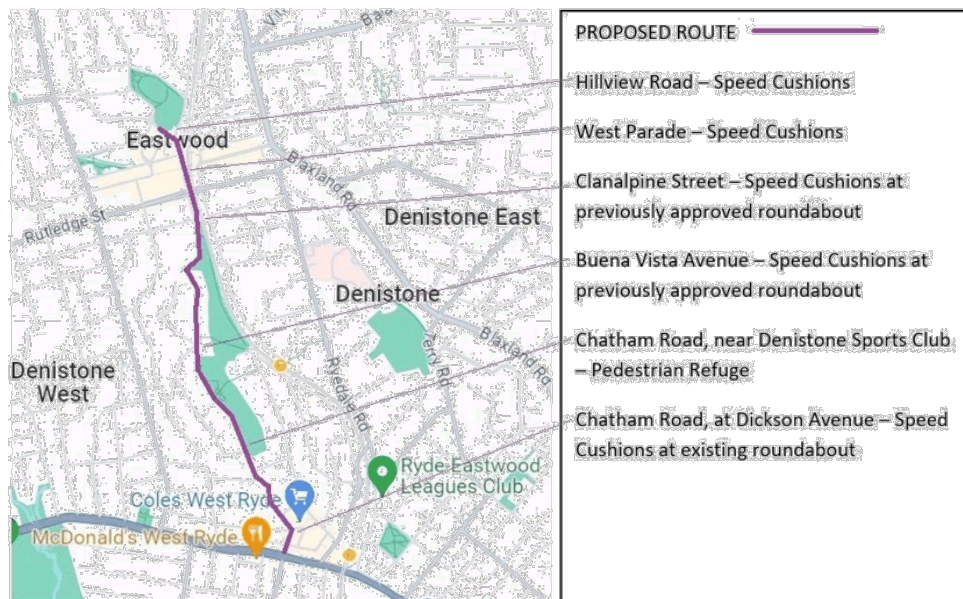


Figure 1: Location Plan

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

DISCUSSION

Chatham Road operates as a local link between West Ryde and Eastwood. Traffic counts conducted in the area show a traffic volume of 5898 vehicles/day, with an 85% vehicle speed of 57km/h.

Several incidents have occurred on this section, many at intersections, which has prompted Council to apply for blackspot funding along this road corridor.

The intent is to keep speeds lower by the placement of traffic calming devices at regular intervals. The primary treatment for the route is the installation of watts profile speed humps to lower vehicle speeds along the full length of the corridor.

Other than the speed humps Council proposes to install a pedestrian refuge on Chatham Road, near Denistone Sports Club, which has an observed pedestrian demand, largely generated by the club and nearby recreational activities. The location of the refuge is a concept only and will require consultation with affected residents prior to the creation of a detailed design. Pedestrian refuges serve a dual purpose of improving pedestrian amenity and providing localised road narrowing and horizontal deflection to act as traffic calming.

Council is seeking in principle support for the refuge only as it will require further investigation prior to installation. The proposed location is shown below in **Figure 2**.

These treatment types are recognised by Transport for NSW as an effective method of reducing rates of vehicle crashes and lowering speeds along a length of road. This project has been endorsed by TfNSW, and Council is awaiting the results of the blackspot funding for the financial year.

ITEM 13 (continued)

ATTACHMENT 1

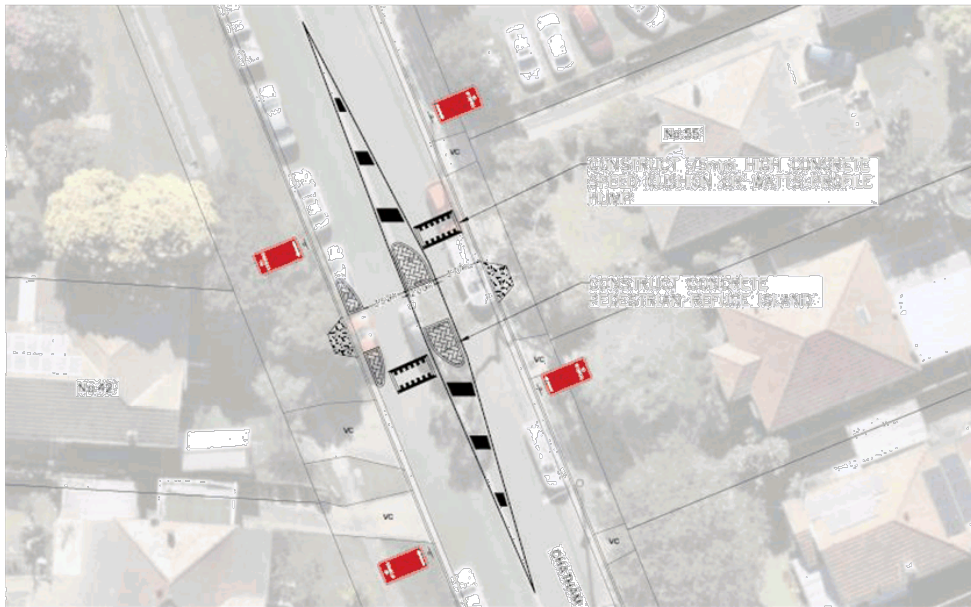


Figure 2 – Proposed location of pedestrian refuge – Chatham Road, West Ryde.

The locations of the speed humps are at intersections along the route. The majority of incidents along the route are occurring at intersections and the intention is to lower the speeds of vehicles on approach, which allows for greater reaction time for motorists.

Figure 3 shows the locations of traffic calming devices.

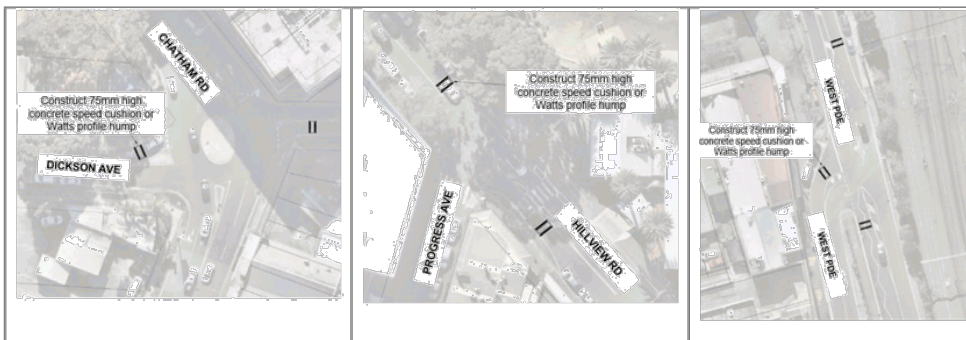


Figure 3 – Locations of proposed traffic calming (speed humps) along the route.

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

FUNDING

There is no funding available for this project. Council is awaiting confirmation of the blackspot funding application.

CONSULTATION

This project is seeking in principle support for the traffic calming along the route. The installation of the pedestrian refuge will require consultation with affected residents prior to a detailed design. The location of the refuge may vary in order to minimise the loss of on street parking in the residential area.

RECOMMENDATION:

The Ryde Traffic Committee recommends that: -

- a) Route traffic calming be installed along a route that includes Chatham Road, West Parade and Hillview Road in West Ryde and Eastwood (subject to availability of funds).
- b) That in principle support be given to the installation of a pedestrian refuge on Chatham Road, near Denistone Sports Club.

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (F) RYDE TRAFFIC COMMITTEE (RTC)

SUBJECT: 2024 MEETING DATES

ELECTORATE: RYDE
WARD: ALL
OFFICER: I SHAIK

Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest about the item discussed below.

PROPOSAL

The RTC meetings for 2024 are scheduled on the following dates:

- 1) 22 February 2024
- 2) 21 March 2024
- 3) 24 April 2024
- 4) 27 June 2024
- 5) 25 July 2024
- 6) 26 September 2024
- 7) 24 October 2024 and
- 8) 21 November 2024

DISCUSSION

There is a traffic committee meeting proposed every month with the exception of January, May, August and December as these periods coincide or close to school holidays which impact on public consultation, traffic surveys and investigations.

RECOMMENDATION

The Ryde Traffic Committee recommends that:

- a) The 2024 Ryde Traffic Committee meetings be held on the following dates:

1. 22 February 2024
2. 21 March 2024
3. 24 April 2024
4. 27 June 2024
5. 25 July 2024
6. 26 September 2024
7. 24 October 2024 and
8. 21 November 2024

Agenda of the Ryde Traffic Committee, dated 23 November 2023

ITEM 13 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (G) ROAD SAFETY UPDATE
SUBJECT: ROAD SAFETY PROGRAMS

ELECTORATE: RYDE / LANE COVE
WARD: ALL
OFFICER: L PEARS

Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest with regards to the items discussed below.

TRANSPORT FOR NEW SOUTH WALES (TfNSW) FUNDED PROGRAMS

The next Child Car Seat Checking Day will be held on 21 November at Blenheim Park.

A Walking Safely for Seniors presentation was delivered to participants of a falls prevention group on 9 November.

COUNCIL FUNDED PROGRAMS

Community Engagement

Council is delivering a series of road safety presentations to local community groups throughout November, targeting the Chinese, Iranian and Hispanic communities.

Road safety information will be provided at the Community Expo on 23 November at North Ryde School of Arts.

The next Safer Driving for Seniors presentation will be held in Marsfield on 30 November.

RECOMMENDATION

The Ryde Traffic Committee recommends that:

- a) The Road Safety report be received and noted.

ITEM 13 (continued)

ATTACHMENT 2

MINUTES

Subject:	RYDE TRAFFIC COMMITTEE MEETING – NOVEMBER 2023
Venue:	MS Teams and North Ryde Office, Level 1, Building 0, Riverview Business Park, 3 Richardson Place, North Ryde, 2113 – Meeting Room Landmark
Date:	23 November 2023
Time:	10.00am
Chair:	Mr Muddasir Ilyas
Staff Convenor:	Mr Muddasir Ilyas
Meeting Length	16 minutes

Representatives

Present	Apology	Name	Position Title	Organisation
x		Mr Muddasir Ilyas - representing Manager Traffic Services	Senior Coordinator – Traffic Operations	City of Ryde
x		Ms Tanmila Islam	Network & Safety Officer	TfNSW
	x	Ms Leonie Abberfield	Sergeant	NSW Police Force
x		Ms Kathy Tracy – representing The Hon. Jordan Lane, MP	Member for Ryde	Member of Parliament
	x	Zorica Cai – representing The Hon. A Roberts, MP	Member for Lane Cove	Member of Parliament

Attendees

x		Mr Ben Cantor	Acting Western Region Traffic & Service Manager	Busways
x		Mr Muddasir Ilyas	Senior Coordinator – Traffic Operations	City of Ryde
x		Mr Shahzor Ali	Traffic Engineering Officer - Traffic Services	City of Ryde

CONFIRMATION OF PREVIOUS MINUTES

The minutes of the August 2023 traffic committee meeting were confirmed at the meeting.

NO OBJECTIONS WERE RAISED BY THE FOLLOWING RTC MEMBERS WHO DID NOT ATTEND THE MEETING

Apology	Name	Position Title	Organisation
x	Ms Leonie Abberfield	Sergeant	NSW Police Force
x	Ms Zorica Cai – representing The Hon. A Roberts, MP	Member for Lane Cove	Member of Parliament

ITEM 13 (continued)

ATTACHMENT 2

MINUTES

**ITEM (A) - WASTE COLLECTION – VARIOUS STREETS - NO PARKING -
WASTE VEHICLES EXCEPTED**

RTC COMMENTS:

No Comments

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM (B) ELLIOT AVENUE, EAST RYDE – NO STOPPING

RTC COMMENTS:

No Comments

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

**ITEM (C) - FARRINGTON PARADE, NORTH RYDE - PEDESTRIAN REFUGE –
KERB REALIGNMENT**

RTC COMMENTS:

TfNSW's COMMENTS: TfNSW requested to show the statutory no stopping zones and width (2m) of the proposed pedestrian refuge on the design plans.

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM (D) - PARKES STREET, WEST RYDE - KERB BLISTERS

RTC COMMENTS:

TfNSW's COMMENTS: Replace the proposed concrete centre island on Shephard Street with a standard refuge island. If it is not possible, then delete it from the plans because it is a non-standard crossing device.

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

ITEM 13 (continued)

ATTACHMENT 2

MINUTES

Voting: **Unanimous**

ITEM (E) – CHATHAM ROAD, WEST PARADE & HILLVIEW ROAD WEST RYDE & EASTWOOD - TRAFFIC CALMING

RTC COMMENTS:

TfNSW's COMMENTS: Dimensions of kerb extension and length of statutory no stopping zone to be shown in the detailed design.

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM (F) - RYDE TRAFFIC COMMITTEE - 2024 MEETING DATES

RTC COMMENTS:

No Comments

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM (G) - ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS

RTC COMMENTS:

No Comments

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

The next Ordinary Meeting of the Ryde Traffic Committee will be held on Thursday, 22 February 2024.

The Meeting closed at 10:16am.

INFORMATION REPORTS

14 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 30 NOVEMBER 2023

Report prepared by: Financial Controller
File No.: GRP/23/11 - BP23/750

REPORT SUMMARY

This report details Council's performance of its investment portfolio as at 30 November 2023, and compares it against key benchmarks. The report includes Council's loan liabilities.

Council's rate of return on investments for the reporting period is 4.53%, which is 0.19% above the benchmark figure of 4.34%.

Income from interest on investments is budgeted at \$5,387K and as at 30 November 2023 funds of \$4,856K have been earned.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Sacha Thirimanne
Financial Controller

Report Approved By:

Aneesh Zahra
Chief Financial Officer

ITEM 14 (continued)

Background

Council's Responsible Accounting Officer is required to report monthly on Council's Investment Portfolio as per the Local Government (General) Regulation 2021 Section 212 and certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the *Local Government Act 1993*.

The **preservation of capital is the principal objective** of Council's Cash Investment Policy. Investments are to be placed in a manner that safeguards the investment portfolio and risk tolerances are prescribed to ensure the best financial outcome for residents.

Funds are to be invested at the most favorable interest rate available at the time, whilst having due consideration of the following parameters to mitigate risk:

- **Liquidity:** Investment terms should be sufficient to meet cash flow requirements of Council operations.
- **Legislative Compliance:** Council is guided by both the Local Government Act 1993, Local Government Regulations 2021 and to the most current Ministerial Investment Order that has been issued by the NSW Minister for Local Government.
- **Institutional Limitations:** Council is not permitted to invest in Authorised Deposit taking Institutions (ADI) that is an Australian subsidiary of a foreign bank, all ADI's Council invests with must comply to ratios monitored by Australian Prudential Regulation Authority (APRA).
- **Overall Portfolio Limits:** In order to diversify risk of Council's Investment Portfolio, maximum limits apply based on Standard & Poor (S&P) credit rating. Council is not permitted to invest in any ADI which is BBB- or less.
- **Term to Maturity:** maximum limits apply to term deposit terms that are between 1 - 3 years and greater than 3 years.

Standard & Poor (S&P) Rating Scale:

AAA	An obligor has extremely strong capacity to meet its financial commitments
AA+	An obligor has very strong capacity to meet its financial commitments. It differs from the highest rated obligors only to a small degree
AA	
AA-	
A+	An obligor has strong capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligors in higher rated categories
A	
A-	
BBB+	An obligor has adequate capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity for the obligor to meet its financial commitments
BBB	
BBB-	

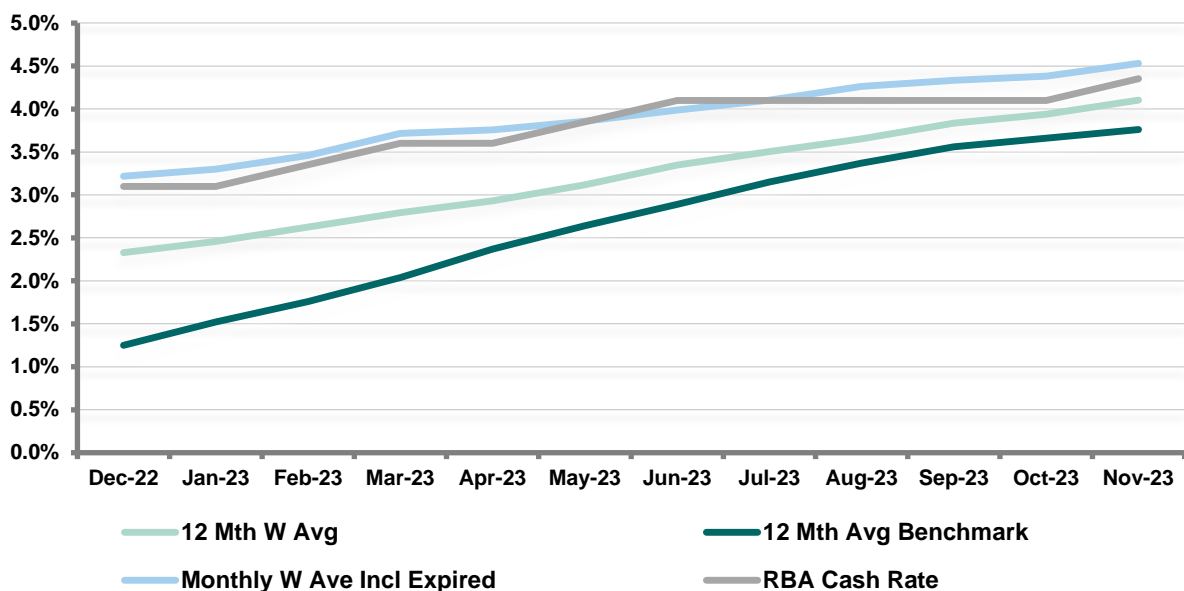
ITEM 14 (continued)

Investment Performance Commentary

Council’s performance against the benchmark for returns of its investment portfolio for November 2023 and the past 12 months are as follows:

	Nov	12 Month	FYTD
Council Return	4.53	4.10	4.39
Benchmark	4.34	3.76	4.28
Variance	0.19	0.34	0.11

Performance - All Investments



Council’s investment portfolio as at 30 November 2023 was as follows:

Cash/Term Deposits	\$152.02M	50.24%
Floating Rate Notes	\$77.91M	25.74%
Fixed Bonds	\$72.69M	24.02%
Total Investments	\$302.62M	

Council continues to utilise the Federal Government’s current guarantee (\$250K) investing in Term Deposits with a range of Authorised Deposit Taking Institutions (ADI’s) on short to medium term investments (Generally 30 days to 180 days maturity) where more competitive rates are available.

Council’s income from investments continues to exceed original budgeted expectations, primarily due to Council’s cash reserves balances being higher than anticipated and higher interest rates being offered reflective of recent economic conditions.

ITEM 14 (continued)**Loan Liability**

Council's loan liability as at 30 November 2023 is \$276K, which represents the balance of two loans which were established under the Local Infrastructure Renewal Scheme (LIRS). Council receives a 3% interest subsidy payment from the OLG twice a year.

1. A \$1.5M 10 year loan drawn down 31 January 2014 at 180 day Bank Bill Swap rate (BBSW) of +175 basis points for the Children's Play Implementation Plan, which was approved for an LIRS subsidy in Round 2. The interest rate for this loan is reset every six months.
2. A \$1.5M 10 year loan drawn down 1 September 2014 at 4.95% for Phase 2 of the Children's Play Implementation Plan, which was approved for an LIRS subsidy in Round 3.

ITEM 14 (continued)
INVESTMENT SUMMARY AS AT 30 NOVEMBER 2023

Issuer	Investment Name	Investment Rating	Fossil Fuel Free	Invested at 30-Nov-23 \$000's	Annualised Period Return (%)	12 Month Average Return	Return since 01 July 2023	% of Total Invested	Maturity	Tenor
Bank of Queensland	1. Bank of Queensland Floating Rate Note	AAA	Y	1,200	5.49	4.87	5.29	0.40	14/05/2025	1826
Bank of Queensland	2. BoQ FRN	AAA	Y	2,000	5.49	4.87	5.29	0.66	14/05/2025	1051
Bendigo and Adelaide Bank	3. Bendigo FRN (Covered)	AAA	Y	4,000	5.37	4.75	5.17	1.32	11/11/2025	1096
Suncorp-Metway	4. Suncorp Covered Bond	AAA	Y	3,973	3.57	3.56	3.60	1.31	24/08/2026	1593
Westpac Banking Corporation	5. WBC Covered Bond	AAA	N	3,196	3.99	3.95	3.95	1.06	20/05/2025	1096
Australia and New Zealand Banking Group	6. ANZ Fixed Bond	AA-	N	3,000	3.14	3.13	3.17	0.99	8/02/2024	1826
Australia and New Zealand Banking Group	7. ANZ Fixed Bond	AA-	N	2,000	1.56	1.56	1.56	0.66	29/08/2024	1827
Australia and New Zealand Banking Group	8. ANZ Fixed Bond	AA-	N	1,998	1.67	1.67	1.67	0.66	29/08/2024	1805
Australia and New Zealand Banking Group	9. ANZ Fixed Bond	AA-	N	1,999	1.70	1.70	1.70	0.66	16/01/2025	1827
Australia and New Zealand Banking Group	10. ANZ Fixed Bond	AA-	N	2,995	1.80	1.80	1.80	0.99	29/08/2024	1612
Australia and New Zealand Banking Group	11. ANZ Fixed Bond	AA-	N	2,000	3.75	4.10	4.02	0.66	12/05/2025	1096
Australia and New Zealand Banking Group	12. ANZ FRN	AA-	N	1,200	5.30	5.22	5.44	0.40	31/03/2028	1827
Australia and New Zealand Banking Group	13. ANZ FRN	AA-	N	2,800	5.16	5.16	5.16	0.93	11/09/2028	1827
Commonwealth Bank of Australia	14. CBA Business Online Saver	AA-	N	30,006	4.37	3.92	4.23	9.92		
Commonwealth Bank of Australia	15. CBA Fixed Bond	AA-	N	3,499	3.23	3.23	3.26	1.16	11/01/2024	1826
Commonwealth Bank of Australia	16. CBA Fixed Bond	AA-	N	2,998	4.29	4.29	4.39	0.99	18/08/2025	1096
Commonwealth Bank of Australia	17. CBA Fixed Bond	AA-	N	3,892	5.39	5.39	5.49	1.29	18/08/2027	1756
Commonwealth Bank of Australia	18. CBA FRN	AA-	N	2,400	5.41	5.05	5.45	0.79	13/01/2028	1826
Commonwealth Bank of Australia	19. CBA	AA-	N	2,500	5.32	5.24	5.24	0.83	17/08/2028	1827
Commonwealth Bank of Australia	20. CBA Term Deposit	AA-	N	2,000	4.36	4.36	4.36	0.66	11/12/2023	361
National Australia Bank	21. NAB Fixed Bond	AA-	N	3,000	2.95	2.93	2.96	0.99	26/02/2024	1826
National Australia Bank	22. NAB Fixed Bond	AA-	N	3,494	2.98	2.98	3.05	1.15	25/02/2027	1826
National Australia Bank	23. NAB Floating Rate Note	AA-	N	2,000	5.15	4.77	5.25	0.66	19/06/2024	1827
National Australia Bank	24. NAB FRN	AA-	N	3,000	5.42	5.16	5.22	0.99	12/05/2028	1827
National Australia Bank	25. NAB FRN	AA-	N	3,200	5.53	5.53	5.53	1.06	16/11/2028	1827
National Australia Bank	26. NAB Term Deposit	AA-	N	4,000	5.27	4.73	4.82	1.32	22/10/2024	362
National Australia Bank	27. NAB Term Deposit	AA-	N	4,000	5.00	4.32	5.00	1.32	26/02/2024	367
National Australia Bank	28. NAB Term Deposit	AA-	N	4,000	5.27	5.27	5.27	1.32	1/05/2024	184
National Australia Bank	29. NAB Term Deposit	AA-	N	2,000	5.27	5.12	5.14	0.66	26/09/2024	365
National Australia Bank	30. NAB Term Deposit	AA-	N	3,000	5.25	5.11	5.12	0.99	3/10/2024	365
National Australia Bank	31. NAB Term Deposit	AA-	N	4,000	5.18	5.18	5.18	1.32	19/06/2024	288
National Australia Bank	32. NAB Term Deposit	AA-	N	4,000	5.32	5.32	5.32	1.32	9/10/2024	345
National Australia Bank	33. NAB Term Deposit	AA-	N	4,000	4.52	4.20	4.52	1.32	11/01/2024	365
National Australia Bank	34. NAB Term Deposit	AA-	N	4,000	5.18	3.81	4.45	1.32	17/09/2024	365
National Australia Bank	35. NAB Term Deposit	AA-	N	4,000	5.24	5.24	5.24	1.32	9/04/2024	249
Westpac Banking Corporation	36. Westpac Fixed Bond	AA-	N	2,498	3.25	3.25	3.24	0.83	24/04/2024	1917
Westpac Banking Corporation	37. Westpac Fixed Bond	AA-	N	2,599	2.76	2.77	2.71	0.86	17/03/2025	1096
Westpac Banking Corporation	38. Westpac FRN	AA-	N	2,600	5.18	5.06	5.06	0.86	10/08/2026	1096
Westpac Banking Corporation	39. WBC FRN	AA-	N	3,500	5.16	5.16	5.16	1.16	19/09/2028	1827
Westpac Banking Corporation	40. Westpac Term Deposit	AA-	N	4,000	5.43	5.43	5.43	1.32	5/11/2024	371
Westpac Banking Corporation	41. Westpac Term Deposit	AA-	N	4,000	5.41	5.41	5.41	1.32	29/10/2024	365
Westpac Banking Corporation	42. Westpac Term Deposit	AA-	N	4,000	5.14	4.33	4.90	1.32	9/08/2024	366
Westpac Banking Corporation	43. Westpac Term Deposit	AA-	N	2,000	5.18	4.35	4.93	0.66	19/08/2024	367
Westpac Banking Corporation	44. Westpac Term Deposit	AA-	N	4,000	1.65	1.65	1.65	1.32	16/02/2024	729
Westpac Banking Corporation	45. Westpac Term Deposit	AA-	N	4,000	5.43	5.43	5.43	1.32	10/12/2024	406
Macquarie Bank	46. Macquarie Bank Fixed Bond	A+	N	4,000	1.71	1.70	1.72	1.32	12/02/2025	1827
Macquarie Bank	47. Macquarie Bank FRN	A+	N	3,200	5.07	5.07	5.07	1.06	14/09/2026	1096
Suncorp-Metway	48. Suncorp-Metway Fixed Bond	A+	Y	3,594	2.58	2.58	2.60	1.19	25/01/2027	1826
Suncorp-Metway	49. Suncorp Fixed Bond	A+	Y	3,885	3.60	3.60	3.63	1.28	25/01/2027	1763

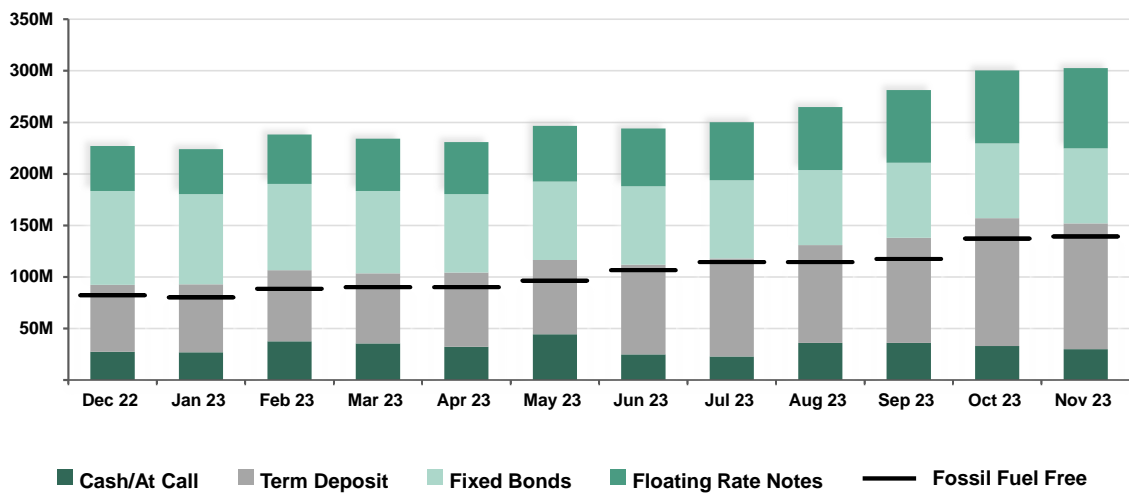
ITEM 14 (continued)

Issuer	Investment Name	Investment Rating	Fossil Fuel Free	Invested at 30-Nov-23 \$000's	Annualised Period Return (%)	12 Month Average Return	Return since 01 July 2023	% of Total Invested	Maturity	Tenor
Suncorp-Metway	50. Suncorp Fixed Bond	A+	Y	1,390	5.49	5.49	5.52	0.46	25/01/2027	1683
Suncorp-Metway	51. Suncorp-Metway Floating Rate Note	A+	Y	1,200	5.46	4.92	5.45	0.40	24/04/2025	1823
Suncorp-Metway	52. Suncorp FRN	A+	Y	2,571	5.56	4.99	5.54	0.85	25/02/2027	1711
Suncorp-Metway	53. Suncorp FRN	A+	Y	2,200	5.49	5.12	5.54	0.73	14/12/2027	1826
Suncorp-Metway	54. Suncorp FRN	A+	Y	3,000	5.39	5.20	5.25	0.99	18/05/2026	1096
Australian Unity Bank	55. Australian Unity Bank Term Deposit	BBB+	Y	2,000	5.75	4.81	5.75	0.66	17/07/2024	364
Australian Unity Bank	56. Australian Unity Bank Term Deposit	BBB+	Y	2,000	4.50	4.50	4.50	0.66	1/02/2024	365
Australian Unity Bank	57. Australian Unity Term Deposit	BBB+	Y	4,000	5.56	5.56	5.56	1.32	16/01/2024	210
Auswide Bank	58. Auswide FRN	BBB+	Y	3,000	5.74	5.64	5.84	0.99	17/03/2026	1096
B&E (T/as Bank of Us)	59. Bank of us Term Deposit	BBB+	Y	2,000	5.12	5.11	5.11	0.66	17/10/2024	365
B&E (T/as Bank of Us)	60. Bank of us Term Deposit	BBB+	Y	2,000	5.29	4.46	5.09	0.66	5/02/2024	181
Bank of Queensland	61. ME Bank At Call Account	BBB+	Y	5	1.08	1.27	1.19	0.00		
Bank of Queensland	62. BoQ Fixed Bond	BBB+	Y	3,796	2.15	2.14	2.14	1.25	27/10/2026	1826
Bank of Queensland	63. BoQ Fixed Bond	BBB+	Y	1,891	4.08	4.06	4.06	0.62	6/05/2026	1496
Bank of Queensland	64. BoQ Fixed Bond	BBB+	Y	741	5.26	5.26	5.25	0.24	27/10/2026	1498
Bank of Queensland	65. BoQ Fixed Bond	BBB+	Y	473	5.23	5.22	5.22	0.16	27/10/2026	1495
Bank of Queensland	66. BoQ Fixed Bond	BBB+	Y	2,496	5.16	5.14	5.14	0.82	6/05/2026	1321
Bank of Queensland	67. Bank of Queensland Term Deposit	BBB+	Y	3,000	5.51	5.03	5.51	0.99	16/04/2024	264
Bank of Queensland	68. Bank of Queensland Term Deposit	BBB+	Y	2,000	2.55	2.55	2.55	0.66	13/06/2024	1827
Bank of Queensland	69. Bank of Queensland Term Deposit	BBB+	Y	4,000	5.33	5.33	5.33	1.32	25/06/2024	239
Bendigo and Adelaide Bank	70. Bendigo Fixed Bond	BBB+	Y	3,747	3.10	3.11	3.05	1.24	17/03/2025	1096
Bendigo and Adelaide Bank	71. Bendigo Bank Fixed Bond	BBB+	Y	995	3.45	3.45	3.39	0.33	17/03/2025	1088
Bendigo and Adelaide Bank	72. Bendigo Fixed Bond	BBB+	Y	2,542	3.26	3.26	3.24	0.84	6/09/2024	882
Bendigo and Adelaide Bank	73. Bendigo Bank FRN	BBB+	Y	3,500	5.66	5.42	5.48	1.16	15/05/2026	1096
Bendigo and Adelaide Bank	74. Bendigo and Adelaide Bank Term Deposit	BBB+	Y	3,000	4.45	4.45	4.45	0.99	30/01/2024	365
Heritage and People's Choice	75. Heritage Bank Term Deposit	BBB+	Y	4,000	5.75	5.75	5.75	1.32	12/07/2024	365
Heritage and People's Choice	76. Heritage Bank Term Deposit	BBB+	Y	4,000	5.68	5.68	5.68	1.32	7/05/2024	295
Hume Bank	77. Hume Bank TD	BBB+	Y	2,000	4.60	4.60	4.60	0.66	1/02/2024	365
IMB Bank	78. IMB Term Deposit	BBB+	Y	4,000	5.11	5.11	5.11	1.32	19/12/2023	196
Members Banking Group	79. RACQ FRN	BBB+	Y	2,000	5.58	5.03	5.44	0.66	23/05/2025	1096
Members Banking Group	80. RACQ FRN	BBB+	Y	3,100	5.82	5.49	5.69	1.02	24/02/2026	1096
MyState Bank	81. MyState FRN	BBB+	Y	1,500	4.86	4.49	4.96	0.50	16/06/2025	1461
MyState Bank	82. MyState Bank Term Deposit	BBB+	Y	2,000	1.69	1.69	1.69	0.66	4/03/2024	732
MyState Bank	83. MyState Bank Term Deposit	BBB+	Y	2,000	5.19	4.56	4.64	0.66	30/04/2024	181
AMP	84. AMP At Call Account	BBB	N	11	2.77	1.41	2.64	0.00		
AMP	85. AMP FRN	BBB	N	2,000	5.92	6.01	6.01	0.66	29/06/2026	1096
AMP	86. AMP Term Deposit	BBB	N	1,000	5.25	4.08	4.90	0.33	2/08/2024	366
Auswide Bank	87. Auswide Bank Term Deposit	BBB	Y	2,000	1.24	1.24	1.24	0.66	5/02/2024	720
Beyond Bank	88. Beyond Bank Term Deposit	BBB	Y	2,000	5.04	5.04	5.04	0.66	12/12/2023	98
Credit Union Australia	89. Great Southern Bank Floating Rate Note	BBB	Y	1,000	5.46	4.92	5.45	0.33	24/10/2024	1827
Credit Union Australia	90. Great Southern Bank FRN	BBB	Y	1,200	6.13	5.65	5.91	0.40	9/02/2027	1461
Defence Bank	91. Defence Bank Term Deposit	BBB	Y	2,000	0.85	0.85	0.85	0.66	8/02/2024	730
G&C Mutual Bank	92. G&C Mutual Bank Term Deposit	BBB	Y	2,000	5.11	4.29	4.67	0.66	12/03/2024	187
Newcastle Greater Mutual Group	93. NPBS FRN	BBB	Y	2,000	4.84	4.41	4.81	0.66	4/03/2026	1826
Newcastle Greater Mutual Group	94. NPBS FRN	BBB	Y	3,241	4.99	4.56	4.97	1.07	4/03/2026	1458
Newcastle Greater Mutual Group	95. NPBS FRN	BBB	Y	3,708	5.91	5.25	5.68	1.23	10/02/2027	1720
Newcastle Greater Mutual Group	96. NPBS FRN	BBB	Y	986	6.03	5.49	5.80	0.33	10/02/2027	1482
Police & Nurses Limited	97. P&N Bank Term Deposit	BBB	Y	1,000	5.20	3.64	3.84	0.33	2/04/2024	152
Police & Nurses Limited	98. P&N Bank Term Deposit	BBB	Y	2,000	1.52	1.52	1.52	0.66	31/01/2024	730
Police & Nurses Limited	99. P&N Bank Term Deposit	BBB	Y	2,000	5.36	5.36	5.36	0.66	2/07/2024	237
Police Bank	100. Police Bank FRN	BBB	Y	2,000	5.84	5.30	5.70	0.66	21/11/2025	1096
Police Bank	101. Police Bank FRN	BBB	Y	4,000	6.06	6.06	6.06	1.32	17/11/2026	1096
Police Financial Services	102. BankVic Term Deposit	BBB	Y	2,000	4.80	4.59	4.80	0.66	24/03/2024	369
Police Financial Services	103. BankVic TD	BBB	Y	3,000	5.21	5.21	5.21	0.99	10/09/2024	371
Teachers Mutual Bank	104. Teachers Mutual Bank FRN	BBB	Y	1,100	4.88	4.52	4.98	0.36	16/06/2026	1826
QPCU	105. QBank FRN	BBB-	Y	1,000	4.98	4.59	5.07	0.33	22/03/2024	1096
				302,619	4.53	4.24	4.42	100		

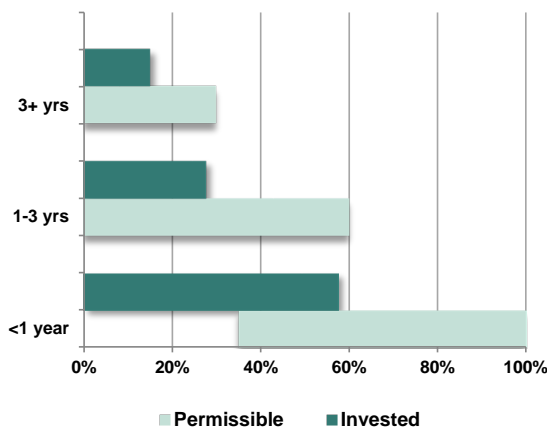
ITEM 14 (continued)

	<365 days	>365 days
Cash/TDs	\$148.0M	\$4.0M
FRNs	\$4.0M	\$73.9M
Fixed Bonds	\$21.5M	\$51.2M
	\$173.6M	\$129.1M

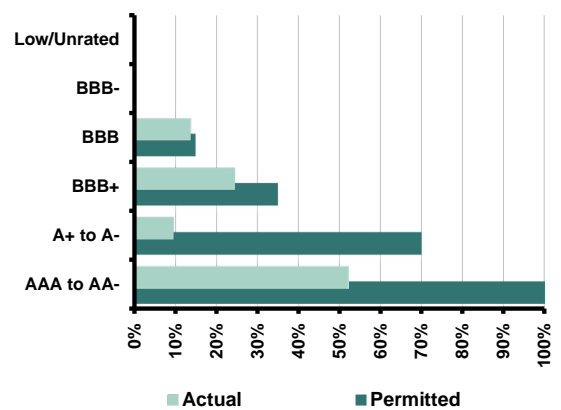
Total Funds Invested



Policy Limits on Maturities



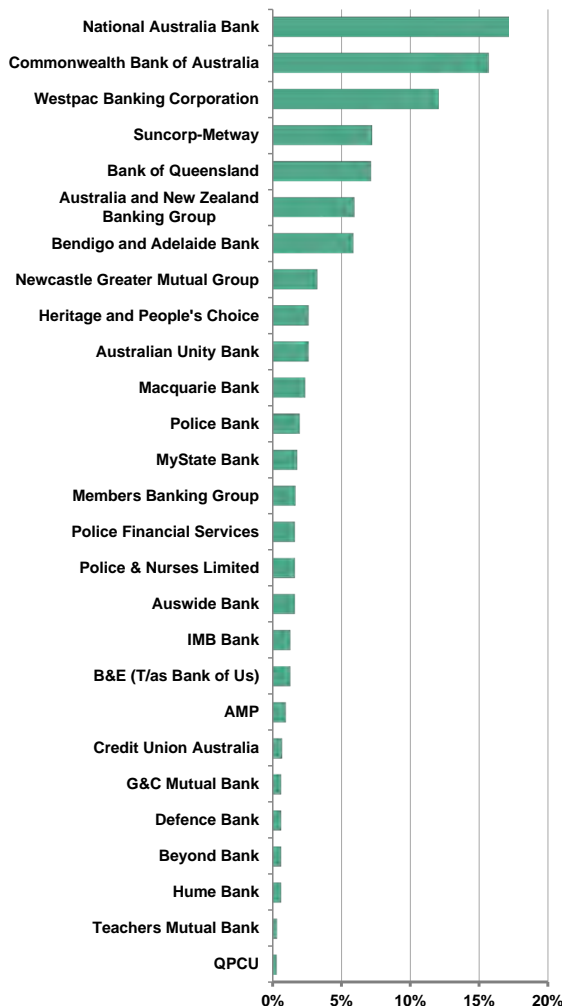
Investment Summary by Rating



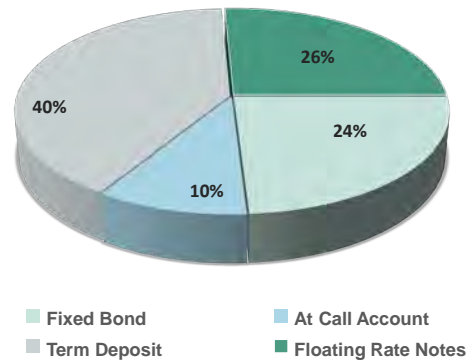
Note: Portion of deposits covered by Federal Guarantee are rated 'AAA'

ITEM 14 (continued)

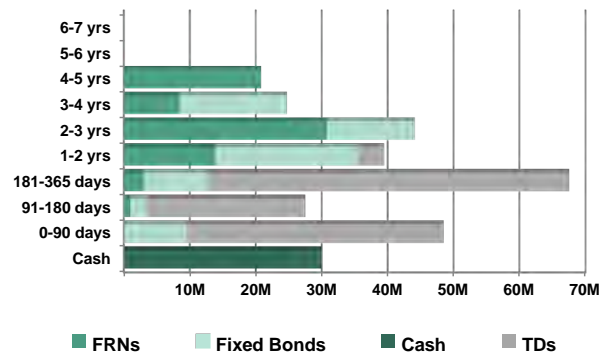
Active Investment by Institution



Summary by Investment Type



Summary by Duration



Divestment of Fossil Fuel Aligned Financial Institutions

Council uses the entity Market Forces to validate its classes of investments into either fossil fuel or non-fossil fuel aligned institutions. Market Forces is a publicly available website and is not a contractor that Council has engaged for this information.

As at 30 November 2023, Council had a total amount of \$139M invested in non-fossil fuel aligned financial institutions, which is 45.94% of its total investment portfolio.

ITEM 14 (continued)

Whist Council has a preference for non-fossil fuel aligned institutions, these institutions are often rated at the lower end of the (S&P) rating scale and in order to manage risk, Council's Investment Policy places limits on BBB+ (35%) BBB (15%) and Council cannot risk divesting 100% in these institutions as adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity for the obligor to meet its financial commitments. The Investment Policy ensures that the divestment in these categories are restricted to minimise risk and ensure preservation of capital. Council cannot breach its Policy, and any losses of income experienced as a result of poor investment decisions is ultimately Council's responsibility.

Financial Implications

Council's return for the reporting period is 4.53%, which is 0.19% above the benchmark figure of 4.34%.

The budget for interest income from investments is \$5,387K and as at 31 November 2023 funds of \$4,856K have been earned.

Summary

Council's investment portfolio continues to perform well and is consistent with Section 625 of the *Local Government Act 1993*, which deals with the investment of surplus funds by Councils.

Certificate of the Chief Financial Officer (Responsible Accounting Officer)

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation.

Aneesh Zahra
Chief Financial Officer

**15 REPORT FOR THE INFORMATION OF COUNCIL - ANNUAL REPORT ON
CODE OF CONDUCT COMPLAINT STATISTICS FOR THE PERIOD 1
SEPTEMBER 2022 TO 31 AUGUST 2023**

Report prepared by: Manager - Business Assurance and Governance
File No.: CLM/23/1/1/2 - BP23/515

REPORT SUMMARY

This report provides statistical information about Code of Conduct complaints received between 1 September 2022 and 31 August 2023, in accordance with Part 11 of the City of Ryde Code of Conduct – Complaints Procedure.

ATTACHMENTS

- 1 Code of Conduct - Complaint Statistics - Office of Local Government 2022 - 2023

Report Prepared By:

Graham Humphreys
Manager - Business Assurance and Governance

Report Approved By:

Wayne Rylands
Chief Executive Officer

ITEM 15 (continued)

Discussion

Part 11 of Council's Code of Conduct – Complaints Procedure, requires Council's Complaints Coordinator to submit statistics relating to Code of Conduct complaints about Councillors and the Chief Executive Officer to Council within 3 months of the end of September each year. This information is also to be reported to the Office of Local Government (OLG) by the same date.

This complaints procedure and reporting requirement reflects the Local Government Procedures for the Administration of The Model Code of Conduct for Local Councils in NSW, 2020.

The attached table of statistics follows the prescribed form, as issued by the OLG.

Details of the Code of Conduct complaints statistics for the period 1 September 2022 to 31 August 2023 (inclusive) are provided for in **ATTACHMENT 1**.

Financial Implications

The total cost of managing complaints made about Councillors and the Chief Executive Officer during the period 1 September 2022 to 31 August 2023, as provided in the complaint's statistics report, was \$72,412.00. This total was made up of \$54,612.00 for external conduct review costs, and an estimated \$17,800.00 for (internal) staff costs.

There is sufficient funding available in the Corporate Governance base budget for these costs.

Critical Dates

In accordance with Part 11 of the Code of Conduct Complaints Procedure, these statistics are to be presented to Council and referred to the OLG by 31 December 2023.

ITEM 15 (continued)

ATTACHMENT 1

Office of Local Government

**Model Code of Conduct
Complaints Statistics**

Reporting Period: 1 September 2022 - 31 August 2023

Date Due: **31 December 2023**

Survey return email address: codeofconduct@olg.nsw.gov.au

Council Name:	Ryde City Council
---------------	--------------------------

Contact Name:	Graham Humphreys
Contact Phone:	9952 8116
Contact Position:	Manager Business Assurance and Governance
Contact Email:	grahamhu@ryde.nsw.gov.au

All responses to be numeric.

Where there is a zero value, please enter 0.

Enquiries: Performance Team
Office of Local Government
Phone: (02) 4428 4100
Enquiry email: olg@olg.nsw.gov.au

ITEM 15 (continued)

ATTACHMENT 1

Page 1 of 4

Model Code of Conduct Complaints Statistics 2022-23 Ryde City Council		
Number of Complaints		
1	The total number of complaints received in the reporting period about councillors and the General Manager (GM) under the code of conduct from the following sources:	
i	Community	3
ii	Other Councillors	6
iii	General Manager	0
iv	Other Council Staff	1
2	The total number of complaints finalised about councillors and the GM under the code of conduct in the following periods:	
i	3 Months	7
ii	6 Months	0
iii	9 Months	0
iv	12 Months	0
v	Over 12 months	0
Overview of Complaints and Cost		
3	a The number of complaints finalised at the outset by alternative means by the GM or Mayor	4
	b The number of complaints referred to the Office of Local Government (OLG) under a special complaints management arrangement	0
	c The number of code of conduct complaints referred to a conduct reviewer	6
	d The number of code of conduct complaints finalised at preliminary assessment by conduct reviewer	2
	e The number of code of conduct complaints referred back to GM or Mayor for resolution after preliminary assessment by conduct reviewer	1
	f The number of finalised code of conduct complaints investigated by a conduct reviewer	3
	g Cost of dealing with code of conduct complaints via preliminary assesment	54,612
	h Progressed to full investigation by a conduct reviewer	3
	i The number of finalised complaints investigated where there was found to be no breach	6
	j The number of finalised complaints investigated where there was found to be a breach	1
	k The number of complaints referred by the GM or Mayor to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police	
	i ICAC	0
	ii NSW Ombudsman	0
	iii OLG	0
	iv Police	0

ITEM 15 (continued)

ATTACHMENT 1

Page 2 of 4

v	Other Agency (please specify)	0
	<input type="text"/>	
l	The number of complaints being investigated that are not yet finalised	3
m	The total cost of dealing with code of conduct complaints within the period made about councillors and the GM including staff costs	72,412

ITEM 15 (continued)

ATTACHMENT 1

Page 3 of 4

Preliminary Assessment Statistics		
4	The number of complaints determined by the conduct reviewer at the preliminary assessment stage by each of the following actions:	
a	To take no action (clause 6.13(a) of the 2020 Procedures)	1
b	To resolve the complaint by alternative and appropriate strategies (clause 6.13(b) of the 2020 Procedures)	0
c	To refer the matter back to the GM or the Mayor, for resolution by alternative and appropriate strategies (clause 6.13(c) of the 2020 Procedures)	1
d	To refer the matter to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police (clause 6.13(d) of the 2020 Procedures)	0
e	To investigate the matter (clause 6.13(e) of the 2020 Procedures)	0
f	Other action (please specify)	1
	CEO complaint also lodged with ICAC, ADNSW and IRC by the complainant	
Investigation Statistics		
5	The number of investigated complaints resulting in a determination that there was no breach , in which the following recommendations were made:	
a	That the council revise its policies or procedures	0
b	That a person or persons undertake training or other education (clause 7.40 of the 2020 Procedures)	2
6	The number of investigated complaints resulting in a determination that there was a breach in which the following recommendations were made:	
a	That the council revise any of its policies or procedures (clause 7.39 of the 2020 Procedures)	0
b	In the case of a breach by the GM, that action be taken under the GM's contract for the breach (clause 7.37(a) of the 2020 Procedures)	0
c	In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Local Government Act 1993 (clause 7.37(b) of the 2020 Procedures)	0
d	In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Local Government Act 1993 and that the matter be referred to OLG for further action (clause 7.37(c) of the 2020 Procedures)	0
7	Matter referred or resolved after commencement of an investigation (clause 7.20 of the 2020 Procedures)	0

ITEM 15 (continued)

ATTACHMENT 1

Page 4 of 4

Categories of misconduct		
8	The number of investigated complaints resulting in a determination that there was a breach with respect to each of the following categories of conduct:	
a	General conduct (Part 3)	1
b	Non-pecuniary conflict of interest (Part 5)	0
c	Personal benefit (Part 6)	0
d	Relationship between council officials (Part 7)	0
e	Access to information and resources (Part 8)	0
Outcome of determinations		
9	The number of investigated complaints resulting in a determination that there was a breach in which the council:	
a	Adopted the independent conduct reviewers recommendation	1
b	Failed to adopt the independent conduct reviewers recommendation	0
10	The number of investigated complaints resulting in a determination where:	
a	The external conduct reviewers decision was overturned by OLG	0
b	Council's response to the external conduct reviewers recommendation was overturned by OLG	0
11	Date Code of Conduct data was presented to council	12-Dec-23

PRECIS OF CORRESPONDENCE

1 RESPONSE FROM MINISTER SCULLY - STREET ADDRESS ALLOCATIONS

Report prepared by: Executive Assistant
File No.: MYR/07/10/7 - BP23/733

CORRESPONDENCE:

Submitting correspondence from Minister Paul Scully MP, dated 21 November 2023, regarding street address allocations.

RECOMMENDATION:

That the correspondence be received and noted.

ATTACHMENTS

- 1 Response from Minister Paul Scully regarding Standardisation of Street address allocations

Report Prepared By:

Linda Smith
Executive Assistant

Report Approved By:

Carmelina Loughland
Executive Officer to the Chief Executive Officer

Wayne Rylands
Chief Executive Officer

PRECIS OF CORRESPONDENCE 1 (continued)

ATTACHMENT 1

The Hon Paul Scully MP
Minister for Planning and Public Spaces



Ref: MDPE23/3130

Cr Sarkis Yedelian OAM
Mayor
City of Ryde
Locked Bag 2069
North Ryde NSW 1670
mayor@ryfr.nsw.gov.au

Dear Mayor

Thank you for your correspondence about the standardisation of street address allocations for subdivisions.

Currently, the Department of Planning and Environment's approach to street addresses is determined on a case-by-case basis, depending on the nature of the project. For instance, residential subdivisions at the concept plan stage do not require consideration of street addresses. For State significant project approvals, property addresses are typically dealt with as part of conditions of consent, either through a condition or an advisory note, to guarantee the appropriate state and council processes are adhered to.

The Department is committed to reviewing assessment processes to improve outcomes and continued transparency for all stakeholders. In July 2023, the Department released a guideline for drafting conditions for State significant projects to improve consistency. This is available at www.planning.nsw.gov.au/sites/default/files/2023-06/guideline-for-drafting-conditions-state-significant-projects.pdf. Consistent with its commitment to continuous improvement, the Department will investigate how processes and relevant material relating to street address allocation for State significant projects can be improved. This will include exploring how best to align end-to-end planning processes to the NSW Address Policy and User Manual (2021), which you can view at www.gnb.nsw.gov.au/_data/assets/pdf_file/0005/231908/NSW_Address_Policy_and_User_Manual_2021.pdf.

The Department also regularly reviews the requirements for complying development to make sure this development pathway responds to current circumstances and community expectations.

I note Council's resolution and have passed it on to the Department to form part of the regular reviews and updates to the *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008* (Codes SEPP). Your feedback is important, as it helps the Department understand how the Codes SEPP is being applied, and whether changes need to be made.

52 Martin Place Sydney NSW 2000
GPO Box 5341 Sydney NSW 2001

02 7225 6080
nsw.gov.au/ministerscully

PRECIS OF CORRESPONDENCE 1 (continued)

ATTACHMENT 1

Should you have any questions relating to the State significant process, Steve Saville, A/Director, Assessment Practice, at the Department can be contacted on 02 9995 6653.

Alternatively, should your question relate to the complying development process, Dan Cutler, A/Director, Housing Supply Policy at the Department can be contacted on 02 8217 2004

Thank you for bringing this to my attention.

Yours sincerely,



Paul Scully MP
Minister for Planning and Public Spaces

18/11/23

**2 LETTER FROM MINISTER SCULLY - MACQUARIE PARK INNOVATION
PRECINCT (MPIP) REZONING**

Report prepared by: Executive Officer to the Chief Executive Officer
File No.: CLM/23/1/1/2 - BP23/775

CORRESPONDENCE:

Submitting correspondence from Minister Paul Scully MP, dated 6 November 2023, regarding Stage 1 of the Macquarie Park Innovation Precinct (MPIP) rezoning.

RECOMMENDATION:

That the information be received and noted.

ATTACHMENTS

- 1 Letter from Minister Paul Scully MP dated 6 November 2023 regarding Stage 1 of the Macquarie Park Innovation Precinct (MPIP) rezoning

Report Prepared By:

Carmelina Loughland
Executive Officer to the Chief Executive Officer

Report Approved By:

Wayne Rylands
Chief Executive Officer

PRECIS OF CORRESPONDENCE 2 (continued)

ATTACHMENT 1

The Hon Paul Scully MP
Minister for Planning and Public Spaces



Ref: IRF23/1831

Mr Wayne Rylands
Chief Executive Officer
City of Ryde Council
1 Pope Street
Ryde NSW 2112
waynery@ryde.nsw.gov.au

Dear Mr Rylands

Thank you for the City of Ryde Council's continued involvement in planning for Stage 1 of the Macquarie Park Innovation Precinct (MPIP) rezoning.

The time taken by Council to collaborate with the Department of Planning and Environment (the Department) and provide feedback on the draft rezoning proposal is greatly appreciated.

I am writing to advise that the draft MPIP Stage 1 rezoning proposal has been finalised and will be on public exhibition from Wednesday 8 November 2023 to Sunday 10 December 2023, and open for feedback.

The proposal including all supporting documentation can be viewed on the Department's website at www.planning.nsw.gov.au/macquarie-park.

The MPIP Stage 1 rezoning proposal is the first of a two-stage rezoning process to deliver upon the vision, big moves and actions set out in MPIP Place Strategy and Masterplan, finalised and published in September 2022. It envisages a reinforced commercial core around Macquarie Park Metro Station, increased residential capacity along Shrimptons Creek, entertainment and cultural opportunities, new public open space and improved pedestrian and cycle links.

The proposed planning controls for Stage 1 supports the delivery of:

- 275,000sqm of residential floor space (3,060 dwellings);
- 1,200,000sqm of commercial floor space, with flexibility to deliver on Build-To-Rent (BTR). This reflects capacity for either 23,000 additional jobs or 5,040 additional dwellings, depending upon market demand;
- Over 8ha of new public open and green space;
- Supporting social infrastructure including:

PRECIS OF CORRESPONDENCE 2 (continued)

ATTACHMENT 1

- o Open space and recreation facilities
- o Community and cultural facilities
- o Streetscape and other embellishments
- Improved public and active transport, including shared pathways, pedestrian through-site links and cycleways; and
- Between 5-10% affordable housing for all new residential developments.

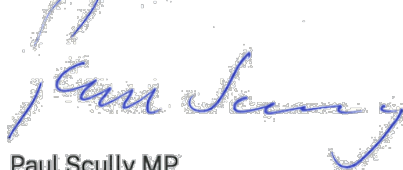
I appreciate Council's request to pause the exhibition and undertake further work to encourage innovation. We will be consulting with industry and landowners as part of the exhibition regarding ways to deliver on the commercial space that meets the needs of tenants now and into the future.

However, it is important to move the project forward and deliver homes near metro stations to meet demand and deliver on the National Housing Accord to resolve the housing crisis.

We look forward to receiving Council's input on the proposal and will continue to work with your City Architect and strategic planning team throughout the next steps and finalisation of the plan in 2024.

Should you have any enquiries about this matter, please contact Brendan Metcalfe, Director North District, at the Department via email at brendan.metcalfe@planning.nsw.gov.au.

Yours sincerely



Paul Scully MP
Minister for Planning and Public Spaces

6/11/23

NOTICES OF MOTION

1 FENCING AT MORRISON BAY PARK, PUTNEY - Councillor Roy Maggio

File Number: CLM/23/1/1/6 - BP23/756

MOTION:

That Council:

- (a) Investigate the feasibility of increasing the fencing at Morrison Bay Park, Putney along both sides of the canal to prevent the footballs entering the canal.
- (b) Contact the current user groups of the Morrison Bay Park sporting fields to obtain feedback to assist with the investigation of the works required.
- (c) Determine the associated costings for the fencing and if this can be delivered as a new project to be included into the sports field upgrade and renewal project cluster and determine the appropriate time frame for delivery.
- (d) Receive a report from staff at the April 2024 Council meeting detailing the results of the investigation with recommendations.

2 INSTALLATION OF SHADE SAILS AT DENISTONE PARK - Councillor Roy Maggio

File Number: CLM/23/1/1/6 - BP23/757

MOTION:

- (a) That Council staff investigate the feasibility of the implementation of shade cloths at Denistone Park for UV protection of children.
- (b) That Council staff investigate the availability of funding from the current approved budget.
- (c) That a report outlining the findings from the investigation be provided to Council in February 2024, with a view that the works be undertaken subject to funding availability.

3 BIKE REPAIR STATIONS - Councillor Roy Maggio

File Number: CLM/23/1/1/6 - BP23/758

MOTION:

- (a) That Council investigate the installation of three (3) public Bike Repair Stations (BRS) at the following locations:-
- Meadowbank Park
 - Shrimptons Creek
 - Kissing Point Park
- (b) That the following be included as part of the investigation:-
- i. That Council investigate available Grant funding for the bicycle repair station.
 - ii. If grant funding is unavailable, that Council investigates the budget feasibility for Council to fund the project.
 - iii. That Council investigate the feasibility of branding the bike repair stations City of Ryde BRS.
- (c) That a report be presented to Council in March 2024 outlining the findings of the investigation.



NOTICE OF RESCISSION

- 1 NOTICE OF RESCISSION: ITEM 3 - RYDE CENTRAL AND OTHER MAJOR PROJECTS FINANCIAL IMPLICATIONS - Councillor Bernard Purcell, Councillor Penny Pedersen, Councillor Katie O'Reilly**

File Number: CLM/23/1/1/7 - BP23/760

That Council rescind the following parts of the previous resolution in relation to Item 3 – RYDE CENTRAL AND OTHER MAJOR PROJECTS FINANCIAL IMPLICATIONS, passed at the Ordinary Council Meeting held on 28 November 2023, namely:-

COUNCIL REPORT**3 RYDE CENTRAL AND OTHER MAJOR PROJECTS FINANCIAL IMPLICATIONS**

1. Ryde Central

(c) *This Council condemns the previous Labor-led (2017-2021) administration of this Council for demolishing the Ryde Civic Centre leaving the community without a Hall and insufficient funds to rebuild the Hall and Civic Centre.*

(d) *Council defers the building of any new civic building at the Ryde Central Site until sufficient funding can be identified.*

2. TG Millner

(f) *As a contingency, should the State Government fail to honour their election commitment, Council staff report back to Council with options for a contingency plan to sell or enter into 99 year leases over one of the operational properties identified in Option 3b to provide adequate funding for the acquisition of TG Millner, to be recommended by staff for Council's consideration in the December 23 meeting.*

3. Eastwood Central

(a) *Council authorises the CEO to expend all necessary funds to extend the useful life of Eastwood Glen Street Car Park by 5 – 10 years and beyond.*