

**Meeting Date:** Tuesday 23 April 2024  
**Location:** Council Chambers, Level 1A, 1 Pope Street, Ryde and Online  
**Time:** 6.00pm

*Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.*

**Statement of Ethical Obligations**  
*Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the Local Government Act 1993 and their obligation under Council's Code of Conduct to disclose and appropriately manage Conflicts of Interest.*

## **NOTICE OF BUSINESS**

<b>Item</b>	<b>Page</b>
<b>MAYORAL MINUTE</b>	
10/24 AMENDMENTS TO THE LOCAL GOVERNMENT (GENERAL) REGULATION 2021 REGARDING WASTE TENDERING - Mayor, Councillor Trenton Brown.....	1
<b>COUNCIL REPORTS</b>	
1 ITEMS PUT WITHOUT DEBATE .....	23
2 CONFIRMATION OF MINUTES - Council Meeting held on 26 March 2024 .....	24
3 DRAFT 2022 - 2026 FOUR YEAR DELIVERY PROGRAM INCLUDING DRAFT 2024/2025 ONE YEAR OPERATIONAL PLAN .....	51
4 2024 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - National Convention Centre, Canberra - 2 to 4 July 2024 .....	79
5 DISCLOSURE OF PECUNIARY INTEREST RETURNS .....	137
6 COUNCILLOR DISCRETIONARY FUNDS POLICY .....	139
7 PLANNING PROPOSAL AT 2 THISTLE STREET, RYDE - POST EXHIBITION .....	150
8 EXPANDING COUNCIL'S INCLUSIVE SWIMMING PROGRAM .....	167
9 TENNIS CENTRES - REQUIRED RESOLUTION FOR MINISTERIAL CONSENT .....	171
10 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - MARCH 2024 .....	175
<b>INFORMATION REPORT</b>	
11 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 31 MARCH 2024 .....	206

**Meeting Date:** Tuesday 23 April 2024  
**Location:** Council Chambers, Level 1A, 1 Pope Street, Ryde and Online  
**Time:** 6.00pm

**NOTICE OF BUSINESS (CONTINUED)**

**Item** **Page**

**PRECIS OF CORRESPONDENCE**

1 T G MILNER - ONGOING SUPPORT ..... 215

**NOTICES OF MOTION**

1 ACCESSIBLE PARKING ASSESSMENT - Councillor Sophie Lara-  
Watson ..... 217

2 IMPLEMENTATION OF RANGER HOTLINE - Councillor Roy Maggio ..... 217

3 INSTALLATION OF WATER STATION (BUBBLER) AT CHRISTIE  
PARK AND NORTH RYDE PARK - Councillor Roy Maggio ..... 218

4 SURVEY SEEKING COMMUNITY FEEDBACK REGARDING THE  
RYDE CENTRAL SITE / HEART OF RYDE - Councillor Roy Maggio..... 218

5 TRAFFIC AND PARKING ISSUES NORTH OF FORREST ROAD  
INTERSECTION IN MALVINA STREET, RYDE - Councillor Penny  
Pedersen..... 219

6 CITY OF RYDE REVIEW OF COUNCILS TREE REPLACEMENT AND  
MAINTENANCE STRATEGY - Councillor Penny Pedersen ..... 220

7 BLENHEIM ROAD SHOPS EVENING ACTIVATION AND GRAFFITI  
STRATEGY - Councillor Penny Pedersen ..... 221

---

## **MAYORAL MINUTE**

### **MM10/24 AMENDMENTS TO THE LOCAL GOVERNMENT (GENERAL) REGULATION 2021 REGARDING WASTE TENDERING - Mayor, Councillor Trenton Brown**

**File Number:** GRP/24/36 - BP24/247

---

I am calling on Councillors to support representations to the NSW Government in response to recent amendments to the *Local Government (General) Regulation 2021* made by the *Local Government (General) Amendment (Tendering) Regulation (No 2) 2023* (NSW) on 15 December 2023.

The amendments introduce new requirements in relation to the tendering of domestic or other waste management services by councils, which are likely to have detrimental effects on NSW councils.

The attached legal opinion from Arthur Moses (Senior Counsel) highlights many problems with the amended Regulations. Senior Counsel's opinion is that "*the amended Regulations are ambiguous, unworkable and apt to produce adverse consequences for councils, tenderers, employees, ratepayers, and the general public...* ".

As highlighted in the legal opinion (summarised at paragraph 45), taken together the amended Regulations:

- (a) are internally inconsistent and poorly drafted;
- (b) undermine relationships between incumbents and their employees;
- (c) affect a far broader range of services and service providers than may have been intended;
- (d) are unworkable in their application to service providers and employees who provide services to multiple clients;
- (e) substantially advantage incumbents and reduce competition in the market for waste services, with flow on adverse cost and service quality consequences for councils, their ratepayers, and the broader community; and
- (f) provide unions with a broad and unreviewable veto power in respect of waste management arrangements, preventing or protecting tender processes with flow on adverse competition, cost, and service quality consequences.

The amended Regulations are also vulnerable to legal challenge creating uncertainty for councils, tenderers, and employees (see paragraphs 46 – 57 of the legal opinion).

**MM10/24 (continued)**

Where a council wishes to change service providers, the new service provider must offer the employees of the existing service provider a job on at least the same terms and conditions of employment with continuity of service and no loss of entitlements, regardless of whether the new provider requires the employees to deliver the service.

Furthermore, there is no requirement for the existing service provider to compensate the new service provider (or the council) for the cost of accrued entitlements that will become a liability for the new service provider. This effectively means councils end up paying twice for accrued employee entitlements – they will have already compensated the existing service provider, and they will now have to compensate the new service provider for these same costs.

The amended Regulations can be contrasted with the Australian Labor Party's policy of "Same Job Same Pay" (at both a State and Federal level). The amended Regulations go well beyond this policy position. They instead amount to a "Job for Life" and guaranteed ratcheting up of employment costs, with the likely effect of entrenching unproductive and inefficient work practices, stifling innovation, and leading to significant cost increases for councils and ratepayers. They will drive down the take up of circular solutions to waste management and resource recovery because of the higher labour costs. The amendments will also advantage existing contractors who are already carrying the employees and entitlements on their books, which will create an unfair advantage for existing suppliers.

Further, for a tender to be successful, the relevant industrial organisations must be consulted and satisfied. The registered industrial organisations who are required to be satisfied may include the Transport Workers Union, United Services Union, Local Government NSW, and Waste Contractors and Recyclers Association of NSW. There is no mechanism for dealing with a dispute where one of the relevant industrial organisations is satisfied and another of the relevant industrial organisation is not satisfied.

LGNSW has raised the abovementioned concerns with the NSW Government and is seeking the support of councils across NSW in amplifying this advocacy.

**RECOMMENDATION:**

That Council writes to the Minister for Industrial Relations (NSW), Minister for Local Government (NSW), and local Member of Parliament (NSW):

- (a) Expressing serious concerns about recent amendments to the *Local Government (General) Regulation 2021* made by the *Local Government (General) Amendment (Tendering) Regulation (No 2) 2023* (NSW) on 15 December 2023, as highlighted in a legal opinion by Arthur Moses (Senior Council) dated 26 February 2024, and



**MM10/24 (continued)**

- (b) Calling on the NSW Government to reconsider the amendments as a matter of urgency and to engage in proper consultation with all relevant stakeholders on an appropriate way forward.

**ATTACHMENTS**

- 1 Arthur Moses SC Legal Opinion regarding Waste Tendering Regulations - 26 February 2024

Report Prepared By:

**Councillor Trenton Brown**  
**Mayor**

**MM10/24 (continued)**

**ATTACHMENT 1**

**Advice to Local Government NSW**

**Re: Amendments to waste tendering requirements  
under the *Local Government (General Regulation) 2021* (NSW)**

**A. Introduction and summary**

1. I am instructed by the Local Government NSW. Local Government NSW is an independent organisation that exists to serve the interests of NSW councils, being the bodies politic constituted by ss 219-224A of the *Local Government Act 1993* (NSW).
2. Section 748 of the Local Government Act empowers the making of regulations. On 15 December 2023 the *Local Government (General) Amendment (Tendering) Regulation (No 2) 2023* (NSW) (**Waste Tendering Regulation**) was made in exercise of that power. The Waste Tendering Regulation amended Part 7 of the existing *Local Government (General) Regulation 2021* (NSW), which governs tendering for contracts for which a council is required by s 55 of the Act to invite tenders.
3. The questions I have been asked in connection with the Waste Tendering Regulation, and my answers in short, are as follows:

**Question 1:** How would the amendments made by the Waste Tendering Regulation be construed?

**Answer:** Broadly, the amended Regulations seek to require that successful tenderers offer continuing employment on equal or better terms to employees who currently provide “domestic or other waste management services” to councils through an “undertaking” to that effect, and prevent councils from accepting tender submissions absent satisfaction by relevant unions of as much. However, explained in Parts B and C below, the precise effect of the amendments is elusive.

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 2 -

**Question 2:** What difficulties, if any, will application of, and compliance with, the amendments made by the Waste Tendering Regulation present?

**Answer:** The amended Regulations are internally inconsistent and poorly drafted which will create confusion. The Regulations interfere with the relationships between incumbents and their employees; affect a far broader range of services and service providers than may have been intended; are clearly unworkable in their application to service providers and employees who provide services to multiple clients; substantially advantage incumbents and reduce competition in the market for waste services; and with no legitimate basis, provide unions with a broad and unreviewable veto power in respect of waste management arrangements, hindering the operation of tender processes with flow on adverse cost and service quality consequences. Each of these matters are likely to make compliance with the amended Regulations difficult and will result in adverse effects for councils, tenderers, employees, ratepayers and the public.

**Question 3:** Do the amendments made by the Waste Tendering Regulation conflict with any laws of the Commonwealth?

**Answer:** It is distinctly possible that insofar as the amended Regulations require corporate tenderers to provide an undertaking to offer continuing employment on the same terms to existing employees, a Court will hold it is inconsistent with the prohibition imposed by s 45 of the *Competition and Consumer Act 2010* (Cth) (CCA) on entry by “corporations” into a contract or arrangement, or arrival at an understanding, which includes a provision of which has the purpose or is likely to have the effect of substantially lessening competition. If so, that aspect of the amended Regulations is invalid by force of s 109 of the *Commonwealth Constitution*. The

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 3 -

interdependence of the scheme of the amended Regulations, in turn, means it is distinctly arguable that other requirements are invalid insofar as they would otherwise apply in respect of corporate tenderers and tenders.

**B. Construction of the Waste Tendering Regulation**

4. A council must prepare “tender proposal documents” for a proposed tender that comply with the requirements of reg 170 (see reg 167(2)(b), (3), 168(5)(b), (6)). Regulation 170, with the amendments made by the Waste Tendering Regulation underlined, provides:

- (1) The tender proposal documents relating to a proposed contract must—
  - (a) give details of the work to be carried out, the goods or facilities to be provided, the services to be performed or the property to be disposed of...
  - (b) specify the criteria on which the assessment of tenders will be based, and
  - (c) specify the name of a person to whom requests for information concerning the proposed contract may be addressed and how the person can be contacted, and
  - (d) indicate whether formal tender documents must be submitted in relation to the tender and, if so, how they may be obtained, and
  - (e) if the proposed contract is for the performance of domestic or other waste management services, specify—
    - (i) details of the individual employees who currently provide the service, and
    - (ii) the terms on which the individuals are employed.
- (1A) (Repealed)
- (2) The information under subsection (1)(e) must be included in a way that protects the privacy of the individuals by—
  - (a) removing identifying information, or
  - (b) aggregating data from multiple individuals.

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 4 -

- (3) The information under subsection (1)(e) is not required to be included if the council cannot reasonably obtain access to the information.
- (4) If a council amends tender proposal documents after they have been issued to persons, it must take all reasonably practicable steps to inform the persons of the amendments.
- 5. “Domestic or other waste management services” are broadly defined in reg 164, following the amendments, to mean “the storage, treatment, processing, collecting, removal, disposal, destruction, sorting or recycling of domestic waste and other waste”.
- 6. Regulation 173 provides for the submission of tenders by tenderers in response to an invitation to tender accompanied by such “tender proposal documents”. With the amendments made by the Waste Tendering Regulation underlined, it provides:

  - (1) A tender submission must be submitted in writing, including, subject to subsection (2), by electronic means.
  - (2) A tender submission may not be submitted by electronic means unless the submission by electronic means is effected by a secure mechanism, including an encryption-based technology, that ensures the tender submission cannot subsequently be altered.
  - (3) Unless sent by electronic means, a tender submission must be sent or delivered in a sealed envelope.
  - (4) A tender submission for the performance of domestic or other waste management services must be accompanied by an undertaking made by the tenderer if the tender proposal document contains the information required by section 170(1)(e).
  - (5) In the undertaking, the tenderer must undertake to ensure—
    - (a) the individuals will be offered employment to continue to provide the service, and
    - (b) for an individual who accepts the offer of employment—
      - (i) the employment will be on at least the same terms as the individual’s current employment, and

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 5 -

(ii) the employment will be taken to be a continuation of the individual's current employment with no loss of entitlements, and

(iii) the tenderer will pay the annual increase in the individual's base rate pay in accordance with—

(A) the applicable industrial instrument, or

(B) if there is no applicable instrument—the Local Government (State) Award.

(6) An individual, to which an undertaking relates, may take action to enforce the undertaking as if the undertaking were a contract between the tenderer and the individual.

(7) Subsection (6) does not prevent or limit the action the council may take to enforce the undertaking.

7. Regulation 177 then governs the consideration of tender submissions by councils. With amendments made by the Waste Tendering Regulation underlined, it relevantly provides:

(2) The council may only consider a tender submission—

(a) submitted to the council before the deadline specified in the invitation to tender, and

(b) submitted in the way specified in the tender proposal document, and

(c) that otherwise complies with this part.

8. Finally, reg 178 governs the acceptance of tender submissions by councils. With amendments made by the Waste Tendering Regulation underlined, it relevantly provides:

(1) After considering the tender submissions for a proposed contract, the council must either—

(a) accept the tender submission that, having regard to all the circumstances, appears to it to be the most advantageous, or

(b) decline to accept any of the tender submissions.

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 6 -

- (1A) A council must not accept a tender submission for a proposed contract if the tender submission is accompanied by an undertaking referred to in section 173, unless—
- (a) the council has consulted with each relevant registered organisation, and
  - (b) each registered organisation is satisfied that appropriate industrial arrangements will be in place to ensure compliance with the undertaking during the life of the contract.
- (2) A council must ensure that every contract it enters into as a result of a tender submission accepted by the council is with the successful tenderer and in accordance with the tender (modified by any variation under section 176)...
9. A “registered organisation” is defined by reg 178(4), following the amendments, to mean:
- (a) an organisation within the meaning of the *Fair Work (Registered Organisations) Act 2009* of the Commonwealth, or
  - (b) an industrial organisation of employees within the meaning of the *Industrial Relations Act 1996*.
10. Taken together, the effect of the amendments made by the Waste Tendering Regulation are, subject to the ambiguities and difficulties I advert to in Part C below, as follows:
- (a) Unlike in respect of any other kind of goods or service, to make bespoke provision for the acquisition of “domestic or other waste management services” by councils. The definition of this key concept is broad, mindful that it is not restricted to a broad class of services relating to “domestic waste”, but includes a broad class of services relating to “other waste” — each of which are themselves undefined.
  - (b) To require councils, when seeking tenders for such services to give unspecified “details” of all individual employees (apparently, albeit not expressly, whether of the council or an existing tenderer) who currently

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 7 -

provide “the service” and the terms of which those individuals are employed (reg 170(1)(e)). Identifying information is to be removed or information aggregated to preserve the privacy of employees (reg 170(2)). Information need not be included by a council if the council cannot reasonably obtain access to the information — eg, if the current employees are of a third party (rather than council employees) who refuses to provide them.

- (c) To require any tender submission for “domestic or other waste management services” to be accompanied by an “undertaking” to the effect that the tenderer will offer the existing employees (whether of council or the existing tenderer) continuing employment “on at least the same terms” and with entitlements continued, and annual pay increases in accordance with previously applicable industrial instruments or awards (reg 173(4), (5)). Individual employees may enforce this undertaking “as if it were a contract between the tenderer and the individual” (reg 173(6)).
- (d) A council may only consider a tender submission if it “otherwise complies with this Part” (reg 177) — viz, Part 7 of the Regulation, which includes reg 173. Accordingly, the apparent intent is that a council can only “consider” a tender submission if an undertaking compliant with reg 173 has been provided by the tenderer.
- (e) Finally, a council cannot accept a tender submission accompanied by the undertaking referred to in reg 173 unless it has consulted with every “relevant” Commonwealth or NSW registered organisation and every such registered organisation “is satisfied that appropriate industrial arrangements will be in place to ensure compliance with the undertaking during the life of the contract” (reg 178(1A)). In other words, every “relevant” registered organisation must be satisfied that existing employees (whether of council or the existing tenderer) will have, for the life of the new contract, continuing employment “on at least the same terms” and with

*Liability limited by a scheme approved under Professional Standards Legislation*



**MM10/24 (continued)**

**ATTACHMENT 1**

- 8 -

entitlements continued, and annual pay increases in accordance with previously applicable industrial instruments or awards. A “relevant registered organisation” includes not only relevant unions of employees but also relevant unions of employers (employer organisations), which would potentially include registered organisations such as Local Government NSW and/or the Waste Contractors and Recyclers Association.

**C. Ambiguous, unworkable operation of the Waste Tendering Regulation**

11. In my view, the amended Regulations are ambiguous, unworkable and apt to produce adverse consequences for councils, tenderers, employees, ratepayers, and the general public — including through a lessening of competition in the market for “domestic and other waste management services”.

C.1 “Domestic and other waste management services”

12. The definition of “domestic and other waste management services” upon which the amended regulations hinge is broad, encompassing a wide range of services, including in connection with “other waste services” (eg, collection of waste from parks and gardens and *ad hoc* community events, public toilet cleaning, etc).
13. Prior to the Waste Tendering Regulation amendments, reg 170(1)(e) had required, in respect of tender proposals in respect of proposed contracts for “domestic and other waste management services” “of the same kind as those performed under a contract in force immediately before the tenders are invited” the specification of “the information which must be submitted about the continuity of employment of workers employed or engaged by the contractor under the existing contract to perform the domestic or other waste management services (the existing workers)”, which information was required to include the matters referred to in reg 170(1A) about whether and on what terms existing employees would be offered employment or engagement with the contractor.
14. The same definition of “domestic or other waste management services” as presently appears in reg 164 then appeared in reg 170(4).

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 9 -

15. In picking up the older reg 164 definition divorced from its original context, the amended Regulations have substantially widened its scope. Whereas previously, understood in the context of reg 170(1)(e) the concept was confined only to domestic or waste management services “of the same kind as those performed under a contract in force immediately before the tenders are invited” (so as to exclude eg. services previously provided in connection with a past *ad hoc* community event), it now may extend to “domestic and waste management services” of any kind, whether pursuant to a contract in force immediately before the tender or otherwise.
16. Further, the definition appears unsuited to its new and far more significant and substantive role within the scheme of the amended Regulations. It is apt to capture, for example, services provided to councils by the operators of waste processing and treatment plants. I am instructed that such plants simultaneously provide services to many councils, as well as to other government and commercial clients. “Employees” of such plants accordingly provide services to many clients simultaneously — rather than only to a single council.
17. It is most unclear how the substantive amended Regulations are intended to operate with respect these simultaneous service providers and “employees”, having apparently been framed on the incorrect assumption that service providers and “employees” provide the services exclusively to a single council. Their application to such simultaneous service providers would appear to undermine the provision of services to other clients (including other councils and government clients) by requiring tenderers to offer their competitors’ “employees” employment. As much is particularly so by reason of the ambiguity of the concept of “employees”, adverted to in Part C.2 below.

C.2 “Employees”

18. The amended Regulations do not delineate the “employees” who provide “domestic and other waste management services” for the purposes of regs 170(1)(e) and 173(4)-(5).

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 10 -

19. The concept is accordingly apt to capture not only, eg, drivers of waste collection vehicles, but also many other employees of an existing provider of “domestic and other waste management services” — including, for example, administrative employees. As much reflects the plain and ordinary meaning of the term “employee”, coupled with the broad and ambiguous scope of the concept of “domestic and other waste management services” (see Part C.1 above).
20. The amended Regulations are thus liable to require that a council include under reg 170(1)(e) information regarding, and a tenderer offer the reg 173(4)-(5) undertaking in respect of, many or perhaps all employees of an existing contractor (or the council itself).
21. Further, and relatedly to the problems adverted to in Part C.1 above, the concept of “employee” is also apt to capture employees who provide “domestic and other waste management services” to multiple councils and/or other government or commercial clients. As explained in Part C.1, the provision of the reg 173(4)-(5) undertaking may thus undermine the provision of services to other clients.

C.3 Regulation 170(1)(e) requirement to include “details” of “employees” in tender proposals

22. The obligation imposed on councils by reg 170(1)(e) of the amended Regulations to include “details” of “employees” who provide “domestic and other waste management services” and the “terms on which the individuals are employed” in tender proposal documents is apt to produce adverse consequences.
23. No obligation is imposed by reg 170 on an incumbent contractor to provide the information the subject of reg 170(1)(e) to a council (whether in full or in de-identified form). To the contrary, reg 170(3) acknowledges that as much may not occur.
24. It is likely that incumbent contractors will not voluntarily provide a council with information sufficient to compile the reg 170(1)(e) information about its employees. It is a trite observation that an incumbent will have no interest in

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 11 -

helping to enable its competitors to offer its employees employment. As much might also be inconsistent with obligations of confidence owed by the incumbent to its employees, or with its obligations (if an “APP Entity”) under the *Privacy Act 1988* (Cth) — mindful the disclosure would be for a “secondary purpose” within the meaning of Australian Privacy Principle 6 and, absent any requirement to provide the information, disclosure could not be said to be required by law.

25. However, regardless of the fact that the reg 170(1)(e) information may not have been provided by the incumbent, a tenderer appears to be required to offer the reg 173(4)-(5) undertaking to provide the incumbent’s employees with employment. Tenderers would understandably be unwilling to give such a *carte blanche* undertaking without adequate knowledge of the liability being assumed, advantaging the incumbent and reducing competition.

C.4 Regulation 173(4)-(5) undertaking

26. The broad and unworkable scope of the providers of “domestic and other waste management services” and “employees” who would be subject to a tenderer’s reg 173(4)-(5) undertaking has been addressed in Parts C.1 and C.2 above.
27. However, beyond this, the undertaking required by reg 173(4)-(5) is itself ambiguous, unworkable and apt to produce adverse consequences.
28. *First*, by requiring that a tenderer offer “continuing” employment to the incumbent contractor’s employees, reg 173(5)(a) causes a tenderer to commit the tort of inducing breach of contract. No immunity against such liability is expressly offered by the amendments to tenderers.
29. *Second*, by deeming any employment to be a “continuation of the individual’s current employment with no less of entitlements”, reg 173(5)(b)(ii) would cause councils to in effect pay twice in respect of the same entitlements and place incumbents at a significant competitive advantage. If a council has arrangements with an existing contractor, amounts attributable to the costs of the incumbent’s provision of accrued but unused entitlements to its employees will have been paid

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 12 -

by the council through the fees charged for past services. If council were to shift contractors, the new contractor would be obliged to provide those accrued entitlements to the transferring employees. Mindful that there is no mechanism by which the monetary value of the accrued entitlements might be transferred from the prior contractor, the new contractor will simply increase the fees it charges a council to cover this new liability. This would mean that a council would pay twice in respect of the same entitlements if it switched contractors. In turn, this would place incumbent contractors at a significant competitive advantage. A council would be under significant commercial pressure to retain an incumbent contractor because it would be more expensive for it to switch to a new contractor who may be more efficient. Ultimately, this puts the council at risk of increased service costs which in turn would be paid by ratepayers.

30. *Third* and relatedly, it is unclear how reg 173(5)(b)(ii) is intended to interact with the requirements of enterprise agreements, awards or employment contracts which may stipulate that an employee be paid out in respect of accrued entitlements upon the cessation of employment. It is hard to see how an undertaking given by the new tenderer that “employment will be taken to be a continuation of the individual’s current employment” could override any such obligations imposed on the incumbent.
31. *Fourth*, reg 173(4)-(5) would require a tenderer to offer “continuing employment” to an incumbent’s employees even when the tenderer has sufficient staff to provide the proposed services. Given that it is likely that a tenderer would not be willing or able economically to employ staff who have no work to perform, this would serve to ‘lock in’ the incumbent provider (or require a tenderer to lay off its existing staff) to fulfil the obligation imposed by this regulation. Again this would place incumbents at a substantial competitive advantage in any tender process.
32. *Fifth*, the reg 173(5)(b)(i) requirement that the continuing employment offered by a tenderer be “on at least the same terms as the individual’s current

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 13 -

employment” is apt to limit the ability of councils and waste management service providers to innovate in order to improve services, decrease costs and/or respond to changing social or technological circumstances. For example, a contractor would be unable to alter transferring employees’ working hours, places of work or methods of work. This would also introduce a dichotomy within a contractor’s existing workforce and transferring employees, potentially disadvantaging existing employees. A flow on consequence would again be to place incumbents at a substantial competitive advantage, mindful that they would not be so limited.

C.5 Regulation 177(2)(c) no “consideration” requirement

33. Regulation 177(2)(c) is unworkable. Prior to the Waste Tendering Regulation, reg 177 was focused exclusively on procedural requirements applicable to consideration by a council of a tender submission — namely the time within which a tender submission must be made and the form in which it must be submitted.
34. Reg 177 has now, by reg 177(2)(c), been expanded into a catch all provision which purports to prevent a council from considering a tender submission which does not comply with all requirements of Pt 7 — including the substantive requirements of reg 173 with respect to the provision of the “undertaking”.
35. It is logical and workable to prevent consideration of submissions made out of time or in an incorrect format.
36. However, to prevent consideration of submissions on the basis that the reg 173 “undertaking” is substantively deficient (or the submission does not comply with any other substantive requirements of Pt 7) is unworkable; it is logically necessary to consider a submission in order to form a view as to whether the “undertaking” is compliant with the substantive requirements of reg 173 (or the submission with other substantive requirements of Pt 7).

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 14 -

C.6 Regulation 178(1A) union veto power

37. The provision by reg 178(1A) of the amended Regulations of a veto power to each “relevant” union in respect of proposed contracts is ambiguous and unworkable. This broad power gives each “relevant” union ultimate power to determine whether a council can accept a tender submission regardless of whether it is in the best interests of the Council, ratepayers and residents to do so.
38. *First*, it is ambiguous which unions would be “relevant” to a tender and so conferred with the reg 178(1A) power. The “relevant” unions would vary from tender to tender; multiple unions may be “relevant” — or claim to be relevant — to a single tender.
39. *Second* and connectedly, if a council accepted a tender after one or more unions were “satisfied” in accordance with reg 178(1A), a further union might come forward and claim to be “relevant”. Were this to occur, reg 178(1A) might well make the entered contract unlawful.
40. *Third*, no criteria are prescribed by reg 178(1A)(a) by which the sufficiency of a council’s “consultation” with “relevant” unions is to be determined.
41. *Fourth*, no time limits are prescribed within which “relevant” unions must determine whether they are satisfied. This, coupled with the multivariate consultation process required with all “relevant” unions, may protract tendering processes, and limit councils’ ability to procure services.
42. *Fifth*, the requirement imposed by reg 178(1A)(b) that “relevant” unions be “satisfied” that “appropriate industrial arrangements will be in place to ensure compliance with the undertaking for the life the contract” is ambiguous and apt to produce adverse effects:
  - (a) The “satisfaction” requirement is subjective. In other words, a council is prohibited from entering into a contract if any “relevant” union is not

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 15 -

subjectively satisfied even if, objectively, “appropriate industrial arrangements” are in fact in place: see *Buck v Bavone* (1976) 135 CLR 110 at 118-119; *Avon Downs Pty Ltd v Federal Commissioner of Taxation* (1949) 78 CLR 353 at 360.

- (b) No criteria are prescribed which limit the matters to which unions can or must have regard to in forming the state of subjective “satisfaction”.
- (c) The broad and ambiguous concept of “appropriate industrial arrangements” together with the absoluteness of “ensuring” such arrangements are in place and the difficulties associated with the meaning and effect of the undertaking (see Part C.3 above) make the extent of that which a union might expect of a council and tenderer most unclear.
- (d) A council and tenderer may be unable to proceed with a contract in the face of even unreasonable opposition of a union. Unlike a decision of a governmental decision maker, a decision of a union to oppose a contract may not be subject to judicial review.

43. *Sixth* and relatedly, no dispute resolution mechanism is prescribed by reg 178(1A) to resolve impasses between a council, a tenderer and one or more unions. Neither the Fair Work Commission nor the Industrial Relations Commission has the power to override the requirements of reg 178(1A) under the *Fair Work Act 2009* (Cth) or the *Industrial Relations Act 1996* (NSW), or determine whether a union has unreasonably failed to be satisfied of the proposed arrangements.

44. Each of these matters would ultimately provide the incumbent provider with a competitive advantage, increasing the barriers to provision of services at a more competitive or efficient level by a new tenderer.

*Liability limited by a scheme approved under Professional Standards Legislation*



**MM10/24 (continued)**

**ATTACHMENT 1**

- 16 -

C.7 Conclusion

45. Taken together, the amended Regulations appear to:
- (a) be internally inconsistent and poorly drafted;
  - (b) undermine relationships between incumbents and their employees;
  - (c) affect a far broader range of services and service providers than may have been intended;
  - (d) be unworkable in their application to service providers and employees who provide services to multiple clients;
  - (e) substantially advantage incumbents and reduce competition in the market for waste services, with flow on adverse cost and service quality consequences for councils, their ratepayers and the broader community; and
  - (f) provide unions with a broad and unreviewable veto power in respect of waste management arrangements, preventing or protecting tender processes with flow on adverse competition, cost and service quality consequences.

**D. Conflict between the Waste Tendering Regulation and s 45 of the *Competition and Consumer Act 2010* (Cth)**

46. Section 109 of the Commonwealth *Constitution* provides that when a law of a State is inconsistent with a law of the Commonwealth, the latter shall prevail and the former shall, to the extent of the inconsistency, be invalid.
47. Accordingly, to the extent to which the amended Regulations are inconsistent with any law of the Commonwealth, those amendments are invalid or inoperative (noting the State law which is ultimately inconsistent would be s 748 of the Local Government Act, which authorised their making: see *Flaherty v Girgis* (1987) 162 CLR 573 at 588).

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 17 -

48. The canonical example of the inconsistency which s 109 resolves in favour of a law of the Commonwealth is where State and Commonwealth laws create duties which are incapable of simultaneous obedience: see eg *Worth Health Authority v Outback Ballooning Pty Ltd* (2019) 266 CLR 428 at [65].
49. Section 45 of CCA prohibits entry by “corporations” into a contract or arrangement, or arrival at an understanding, which includes a provision of which has the purpose or is likely to have the effect of substantially lessening competition.
50. Section 45 does not directly bind a council. Most clearly, this is because a council is not a “corporation” for the purposes of s 45: see s 4(1) of the CCA and s 220(2) of the Local Government Act.
51. Section 45 does, however, bind providers of “domestic and other waste management services” to the extent to which, as is almost invariably the case, they are corporations. Such private corporations do not enjoy any derivative Crown immunity against the application of s 45: see s 220(3) of the Local Government Act; cf *ACCC v NSW Ports Operations Hold Co Pty Ltd* (2023) 296 FCR 364 at [386]ff.
52. It follows that if compliance by corporate providers of “domestic and other waste management services” with the duties imposed on them by the Waste Tendering Regulation amendments would cause them to act contrary to the duty imposed on by s 45 of the CCA, the Waste Tendering Regulations are, by force of s 109 of the *Constitution*, invalid in their application to those incumbent and prospective providers.
53. In my view, it is distinctly arguable that the Waste Tendering Regulation amendments are inconsistent with s 45 of the CCA and therefore invalid in their application to corporate incumbent and prospective providers of “domestic and other waste management services”. This is because, in short, it is distinctly arguable that:

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 18 -

- (a) The provision by a corporate tenderer of the undertaking required by reg 173(4)-(5), enforceable as a contract by subject employees by force of reg 173(6), is a form of “contract, arrangement or understanding” as between the tenderer, council and employees.
  - (b) The terms of that “contract, arrangement or understanding” are to the effect of the matters specified in reg 173(5).
  - (c) Those terms would likely have the effect of substantially lessening competition in the market for “domestic and other waste management services” or a significant section of that market (eg, provision to councils): see generally *ACCC v NSW Ports Operations Hold Co Pty Ltd* [2021] FCA 720 at [894]-[925]. This is because the terms of the undertaking appear likely to have the various anti-competitive effects adverted to in Part C above, substantially advantage incumbent providers of “domestic and other waste management services”. Expert economic analysis would be required in order to form a settled view on this point of substantive competition law.
54. While, if accepted, this argument would only directly invalidate reg 173(4)-(6) in their application to corporate tenderers, the balance of the Waste Tendering Regulation amendments seem to form part of a “package of interrelated provisions which appear intended to operate fully and completing according to its terms” or not at all” — reg 173(4)-(6) being so fundamental to the scheme of the [amendments] and thus so bound up with the remaining provisions that severance of the offending provisions would leave standing a residue of ‘provisions which [could] never [have been] intended to [be] enact[ed]’” given their “radically different and essentially ineffective” status: see *Bell Group NV (In Liq) v Western Australia* (2016) 260 CLR 500 at [29], [69]-[71].
55. Accordingly, it is distinctly arguable that none of the Waste Tendering Regulation amendments have any application in respect of corporate tenderers or tenders. If so, the no consideration requirement imposed by reg 177(2)(c) and union veto power conferred by reg 178(1A) are also invalid in their application

*Liability limited by a scheme approved under Professional Standards Legislation*

**MM10/24 (continued)**

**ATTACHMENT 1**

- 19 -

to such tenderers and tenders — with the consequence that a council would be free to accept a tender by a corporate tenderer which was not accompanied by the undertaking, irrespective of the views of “relevant” unions.

56. Given that, as explained, s 45 of the CCA does not directly bind councils, corporate tenderers are best place to challenge the validity of the Waste Tendering Regulation amendments. This being said, it is also arguable that a council would have standing, as a council would have a special interest in the subject matter of such a challenge over and above that enjoyed by the public generally given their role in the tendering process and adverse impacts the reduction in competition has on them: see generally *Australian Conservation Foundation v Commonwealth* (1980) 146 CLR 493.
57. A challenge might be commenced in the original jurisdiction of the High Court. To the extent that the State is unwilling to either demur or agree to a special case in which the purpose or likely effect of substantially lessening competition is accepted, that factual issue might be remitted to the Federal Court for hearing and determination pursuant to s 44(2) of the *Judiciary Act 1903* (Cth): see eg *Palmer v Western Australia* (2012) 272 CLR 505 at [15].
58. I so advise.

  
**Arthur Moses SC**  
New Chambers

26 February 2024

*Liability limited by a scheme approved under Professional Standards Legislation*

## **COUNCIL REPORTS**

### **1 ITEMS PUT WITHOUT DEBATE**

---

**Report prepared by:** Civic Services Manager

**File No.:** CLM/24/1/1/2 - BP24/255

---

#### **REPORT SUMMARY**

In accordance with Council's Code of Meeting Practice, Council can determine those matters on the Agenda that can be adopted without the need for any discussion.

#### **RECOMMENDATION:**

That Council determine the Items on Council's Agenda that will be adopted without debate.

OR

That Council determine all Items on the Agenda.

## **2 CONFIRMATION OF MINUTES - Council Meeting held on 26 March 2024**

---

**Report prepared by:** Civic Services Manager

**File No.:** CLM/24/1/1/2 - BP24/256

---

### **REPORT SUMMARY**

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

### **RECOMMENDATION:**

That the Minutes of the Council Meeting 6/24, held on 26 March 2024 be confirmed.

### **ATTACHMENTS**

- 1 MINUTES - Council Meeting - 26 March 2024**

**ITEM 2 (continued)**

**ATTACHMENT 1**



Council Meeting  
**MINUTES OF MEETING NO. 6/24**

**Meeting Date:** Tuesday 26 March 2024  
**Location:** Council Chambers, Level 1A, 1 Pope Street, Ryde and Online  
**Time:** 6.08pm

**Councillors Present in Chambers:** The Mayor, Councillor Brown and Councillors Deshpande, Lane, Lara-Watson, Li, Maggio, O'Reilly, Pedersen and Purcell.

**Councillors Present via online Audio Visual:** Councillors Han, Song and Yedelian OAM.

**Apologies:** Nil.

**Note:** Councillor Han left the meeting at 6.56pm and was not present for consideration or voting on Item 13, Item 6, Item 7, Item 10, Item 12, Notice of Motion 1, Notice of Motion 2, Notice of Motion 3, Notice of Motion 4, Notice of Motion 5, Notice of Motion 6, Notice of Motion 7, Notice of Motion 8 and Notice of Motion 9.

**Note:** Councillor Maggio left the meeting at 9.54pm and was not present for consideration or voting on Notice of Motion 6, Notice of Motion 7, Notice of Motion 8 and Notice of Motion 9.

**Staff Present:** Chief Executive Officer, General Manager – Business and Operations, General Manager – City Shaping, Chief Financial Officer, General Counsel, Executive Manager – People and Business, Executive Manager – City Infrastructure, Executive Manager – City Life, Acting Executive Manager – City Development, Financial Controller, Manager – Business Assurance and Governance, Executive Officer – City Places, Executive Officer – City Spaces, Executive Officer – City Fabric, Executive Officer – City Transport, Executive Officer – Social and Cultural Planning, Executive Officer – City Economy, Executive Officer – City Resilience, Manager – Community Services, Acting Manager – Traffic Services, Manager – Engineering and Project Delivery, Senior Coordinator – City Places, Senior Coordinator – City Economy, Senior Strategic Planner, Student Strategic Planner, Media and Communications Officer, IT Systems Support Officer, Civic Services Manager and Civic Support Officer.

**PRAYER**

Reverend 'Oto V Faiva from the Uniting Church was present and offered prayer prior to the commencement of the meeting.

**NATIONAL ANTHEM**

The National Anthem was sung prior to the commencement of the meeting.

---

Minutes of the Council Meeting No. 6/24, dated 26 March 2024.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**DISCLOSURES OF INTEREST**

Councillor Brown disclosed a Less than Significant Non-Pecuniary Interest in Item 11 – Sponsorship of 2024 Northern District Business Awards for the reason that his nephew is employed by the organising event company, Precedent Productions.

**TABLING OF PETITIONS**

Council's Manager – Business Assurance and Governance, Graham Humphreys, tabled a Notification from SafeWork New South Wales dated 12 July 2023.

Councillor Lara-Watson tabled a petition with seven (7) signatures in relation to 77 Quarry Road, Ryde – Health Issue and Pigeon Keeping and a copy is ON FILE.

Councillor Deshpande tabled a petition with fifty two (52) signatures in relation to Olive Street, Ryde – petition for the urgent construction of a footpath and a copy is ON FILE.

**PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA**

The following persons provided a written submission to Council:-

Name	Topic
Edward Webb	<b>Item 13</b> – Draft West Ryde – Meadowbank Renewal Strategy Exhibition Outcomes and Action Plan
Luke Palmas	<b>Item 13</b> – Draft West Ryde – Meadowbank Renewal Strategy Exhibition Outcomes and Action Plan
Anna Taylor	<b>Notice of Motion 5</b> – Pedestrian Safety on See Street, Meadowbank
Kelly Zhang	<b>Notice of Motion 5</b> – Pedestrian Safety on See Street, Meadowbank
Rebecca Cooke	<b>Notice of Motion 5</b> – Pedestrian Safety on See Street, Meadowbank
Alex Hulida	<b>Notice of Motion 5</b> – Pedestrian Safety on See Street, Meadowbank
Lyndal Howison	<b>Notice of Motion 5</b> – Pedestrian Safety on See Street, Meadowbank
Craig Elliott	<b>Notice of Motion 5</b> – Pedestrian Safety on See Street, Meadowbank

**PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA**

No written submissions were received.



**ITEM 2 (continued)**

**ATTACHMENT 1**

**COUNCIL REPORTS**

**1 ITEMS PUT WITHOUT DEBATE**

**RESOLUTION:** (Moved by Councillors Maggio and Purcell)

That Council adopt Item 2, Item 3, Item 5, Item 8, Item 9, Item 11, Item 14, Precis of Correspondence 1, Precis of Correspondence 2 and Item 16 listed on the Council Agenda as per the Recommendations in the reports.

**Record of Voting:**

For the Motion: Unanimous

**COUNCIL REPORTS**

**2 CONFIRMATION OF MINUTES – Council Meeting held on 27 February 2024**

**RESOLUTION:**

That the Minutes of the Council Meeting 4/24, held on 27 February 2024 be confirmed.

**3 CONFIRMATION OF MINUTES – Extraordinary Council Meeting held on 19 March 2024**

**RESOLUTION:**

That the Minutes of the Extraordinary Council Meeting 5/24, held on 19 March 2024 be confirmed.

**5 PROPOSED MOTIONS FOR 2024 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT – 2 TO 4 JULY 2024**

**RESOLUTION:**

That Council consider any recommended Motions received from Councillors to be submitted to the National General Assembly 2024 for inclusion in the Business papers for the Conference.

Minutes of the Council Meeting No. 6/24, dated 26 March 2024.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**8 23 HALIFAX STREET, LACHLAN'S LINE – RECTIFICATION ORDER**

**RESOLUTION:**

- (a) That the information provided in this report be noted.
- (b) That a priority CIB will be issued in an instance where any further Building Work Rectification Order is issued that would require evacuation of residents and / or Council assets.
- (c) That details of any building works rectification order be included on Council's web site.

**9 RECLASSIFICATION OF LAND AT 4 PITTWATER ROAD, GLADESVILLE FROM COMMUNITY TO OPERATIONAL LAND**

**RESOLUTION:**

That Council resolve to:

- (a) Support the Planning Proposal to reclassify land at 4 Pittwater Road, Gladesville, being Lot 1 DP 816692 from Community to Operational land;
- (b) Submit the Planning Proposal to the Department of Planning, Housing and Infrastructure for Gateway Determination under s3.34 of the *Environmental Planning and Assessment Act 1979*.
- (c) That the Department of Planning, Housing and Infrastructure be advised that Council wishes to be delegated as the Local Plan-Making Authority; and
- (d) That following public exhibition, the planning proposal and any submissions received be reported back to Council to finalise the proposal.

**11 SPONSORSHIP OF 2024 NORTHERN DISTRICT BUSINESS AWARDS**

Note: The Mayor, Councillor Brown disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that his nephew is employed by the organising event company, Precedent Productions.

**RESOLUTION:**

- (a) That Council decline the request for sponsorship of the Northern Districts Local Business Awards for 2024.

**ITEM 2 (continued)**

**ATTACHMENT 1**

- (b) That Council note the progress on the development of a business case for a City of Ryde Business Awards that will be workshopped with Councillors by the end of April 2024.

**14 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING – FEBRUARY 2024**

**RESOLUTION:**

**(A) THORN STREET, RYDE - NO PARKING**

The following parking changes be implemented on Thorn Street, Ryde:

- a) A 12m long "NO PARKING" zone be installed on the northern side of Thorn Street across the driveways servicing property nos. 13 and 15 Thorn Street, Ryde.

**(B) CONSTITUTION ROAD, RYDE - NO PARKING WASTE VEHICLE EXCEPTED**

The following measures be considered on Constitution Road, Ryde:

- a) A 'NO PARKING 5AM-11AM MONDAY WASTE VEHICLES EXCEPTED' zone be installed at the eastern terminating end of the existing service road at the north-eastern corner of the intersection of Constitution Road and Bowden Street, Ryde.

**(C) CULLODEN ROAD, TALAVERA ROAD, WATERLOO ROAD, VIMIERA ROAD, MARSFIELD AND MACQUARIE PARK - VARIOUS TRAFFIC CALMING**

The following changes be considered:

- a) Install speed humps at the following intersections (subject to availability of funds):
- Culloden Road and Talavera Road, Marsfield, and Macquarie Park
  - Culloden Road and Waterloo Road, Marsfield, and Macquarie Park
  - Vimiera Road and Waterloo Road, Marsfield, and Macquarie Park

**(D) SIMPSON STREET AND REGENT STREET, PUTNEY - NOTICE OF MOTION**

The following recommendation be endorsed at the intersections of Simpson Street/Charles Street and Simpson Street/ Regent Street, Putney:

- a) No traffic signage changes to the intersection of Regent Street/ Simpson Street/ Beacon Avenue, Putney
- b) No infrastructure changes to Simpson Street, Putney

**ITEM 2 (continued)**

**ATTACHMENT 1**

- c) Existing 'NO STOPPING' restriction be further formalised by associated signage at the intersection of Simpson Street/ Regent Street and Beacon Avenue, Putney.
- d) Existing 'GIVE WAY' control sign be further formalised by associated linemarking at the intersection of Regent Street and Beacon Avenue, Putney.

**(E) QUARRY ROAD, RYDE - VARIOUS TRAFFIC CALMING**

The following changes be considered:

- a) Install speed humps at the following locations (subject to availability of funds):
  - Quarry Road and Olive Street, Ryde
  - Quarry Road and Heath Street, Ryde
  - Quarry Road and Smalls Road, Ryde
  - Quarry Road and Aeolus Avenue, Ryde
  - Quarry Road and Badajoz Road, Ryde

**PRECIS OF CORRESPONDENCE**

**1 RESPONSE BY MINISTER FOR BETTER REGULATION – BUILDING REFORMS**

**RESOLUTION:**

That the correspondence be received and noted.

**2 RESPONSE BY FEDERAL GOVERNMENT – CUTS TO INFRASTRUCTURE SPENDING**

**RESOLUTION:**

That the correspondence be received and noted.

**COUNCIL REPORT**

**16 REQUEST FOR TENDER - RFT-12-23 IMPLEMENTATION AND ONGOING SUPPORT FOR A WEBSITE CONTENT MANAGEMENT SYSTEM (CMS)**

**RESOLUTION:**

- (a) That Council declines to accept all tenders, and pursuant to Clause 178 (3) (e) of the Local Government General Regulation 2021 enters into negotiations with Granicus.

Minutes of the Council Meeting No. 6/24, dated 26 March 2024.

**ITEM 2 (continued)**

**ATTACHMENT 1**

- (b) That Council delegate the Chief Executive Officer (CEO) the authority to negotiate and enter into a contract for the Implementation and Ongoing Support for a Website Content Management System.
- (c) That Council advise all of the respondents of Council's decision.

**MAYORAL MINUTE**

**MM9/24 MAYOR'S PUBLIC FORUM – Mayor, Councillor Trenton Brown**

**RESOLUTION:** (Moved by the Mayor, Councillor Brown)

- (a) That a Mayor's Public Forum be introduced on a monthly basis with the Mayor and Senior Staff.
- (b) That the Forum be held in the Council Chambers from 6pm, commencing in April 2024, on a trial basis and then progressively held across each ward so that ease of access is considered for residents. Other community facilities will be considered so that geographic access is achieved for residents across all three wards.
- (c) That the Executive Assistant to the Mayor and other staff attend the Forum to provide administrative support.
- (d) That it be publicised via Councils usual communication channels.

On being put to the meeting, Councillor Maggio abstained from voting and accordingly, his vote was recorded Against the Motion.

**Record of Voting:**

For the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li and Yedelian OAM

Against the Motion: Councillors Maggio, O'Reilly, Pedersen, Purcell and Song

**COUNCIL REPORTS**

**2 CONFIRMATION OF MINUTES - Council Meeting held on 27 February 2024**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

Minutes of the Council Meeting No. 6/24, dated 26 March 2024.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**3 CONFIRMATION OF MINUTES - Extraordinary Council Meeting held on 19 March 2024**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**4 ADOPTION OF THE 2022/23 FINANCIAL STATEMENTS**

**RESOLUTION:** (Moved by Councillors Lara-Watson and Li)

- (a) That in accordance with Section 419 (1) of the *Local Government Act 1993*, Council receive and note the Auditor's Reports on the 2022/23 Annual Financial Statements for the year ended 30 June 2023.
- (b) That any public submissions about the FY22/23 Financial Statements be referred to the Auditor in accordance with Section 420 of the *Local Government Act 1993*.

**Record of Voting:**

For the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li, Maggio and Yedelian OAM

Against the Motion: Councillors O'Reilly, Pedersen, Purcell and Song

**5 PROPOSED MOTIONS FOR 2024 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - 2 TO 4 JULY 2024**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**ADJOURNMENT**

The Mayor, Councillor Brown adjourned the Council Meeting due to technical difficulties with the Webcast, the time being 6.55pm. The Council Meeting was adjourned to:-

Tuesday, 26 March 2024 to reconvene at 7.00pm.

**Councillors Present in Chambers:** The Mayor, Councillor Brown and Councillors Deshpande, Lane, Lara-Watson, Li, Maggio, O'Reilly, Pedersen and Purcell.

**Councillors Present via online Audio Visual:** Councillors Han, Song and Yedelian OAM.

**Apologies:** Nil.

---

Minutes of the Council Meeting No. 6/24, dated 26 March 2024.



**ITEM 2 (continued)**

**ATTACHMENT 1**

**Staff Present:** Chief Executive Officer, General Manager – Business and Operations, General Manager – City Shaping, Chief Financial Officer, General Counsel, Executive Manager – People and Business, Executive Manager – City Infrastructure, Executive Manager – City Life, Acting Executive Manager – City Development, Financial Controller, Manager – Business Assurance and Governance, Executive Officer – City Places, Executive Officer – City Spaces, Executive Officer – City Fabric, Executive Officer – City Transport, Executive Officer – Social and Cultural Planning, Executive Officer – City Economy, Executive Officer – City Resilience, Manager – Community Services, Acting Manager – Traffic Services, Manager – Engineering and Project Delivery, Senior Coordinator – City Places, Senior Coordinator – City Economy, Senior Strategic Planner, Student Strategic Planner, Media and Communications Officer, IT Systems Support Officer, Civic Services Manager and Civic Support Officer.

Note: Councillor Han left the meeting at 6.56pm and did not return.

**MEETING RECONVENED**

The Mayor, Councillor Brown reconvened the meeting at 7.23pm on Tuesday, 26 March 2024.

**Councillors Present in Chambers:** The Mayor, Councillor Brown and Councillors Deshpande, Lane, Lara-Watson, Li, Maggio, O'Reilly, Pedersen and Purcell.

**Councillors Present via online Audio Visual:** Councillors Song and Yedelian OAM.

**Apologies:** Nil.

Note: Councillor Han left the meeting at 6.56pm, prior to the meeting reconvening and did not return.

**Staff Present:** Chief Executive Officer, General Manager – Business and Operations, General Manager – City Shaping, Chief Financial Officer, General Counsel, Executive Manager – People and Business, Executive Manager – City Infrastructure, Executive Manager – City Life, Acting Executive Manager – City Development, Financial Controller, Manager – Business Assurance and Governance, Executive Officer – City Places, Executive Officer – City Spaces, Executive Officer – City Fabric, Executive Officer – City Transport, Executive Officer – Social and Cultural Planning, Executive Officer – City Economy, Executive Officer – City Resilience, Manager – Community Services, Acting Manager – Traffic Services, Manager – Engineering and Project Delivery, Senior Coordinator – City Places, Senior Strategic Planner, Student Strategic Planner, Media and Communications Officer, IT Systems Support Officer, Civic Services Manager and Civic Support Officer.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**ORDER OF BUSINESS**

Note: Councillor Han was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors O'Reilly and Deshpande)

That Council now consider the following Item, the time being 7.25pm:-

- Item 13 – Draft West Ryde – Meadowbank Renewal Strategy Exhibition Outcomes and Action Plan.

**Record of Voting:**

For the Motion: Unanimous

**COUNCIL REPORTS**

**13 DRAFT WEST RYDE-MEADOWBANK RENEWAL STRATEGY EXHIBITION OUTCOMES AND ACTION PLAN**

Note: Councillor Han was not present for consideration or voting on this Item.

Note: Edward Webb and Luke Palmas made a written submission in relation to this Item and copies are ON FILE.

**MOTION:** (Moved by Councillors Maggio and Yedelian OAM)

That Council notes:-

- (a) The outcomes from the public exhibition period with an overall level of support of 69% for the proposed future vision for the West Ryde-Meadowbank Renewal Strategy.
- (b) The amendments made reflecting community and stakeholder feedback for the draft *West Ryde – Meadowbank Renewal Strategy*; and
- (c) The proposed Action Plan contained within this report, be utilised to guide a final West Ryde-Meadowbank Renewal Strategy is to be workshopped with Councillors prior to being reported to the June 2024 Council meeting for consideration.

**AMENDMENT:** (Moved by Councillors Maggio and Purcell)

That this Item be deferred until the May Ordinary Meeting of Council. Prior to the public meeting Council invites all stakeholders to a public meeting in West Ryde (industrial component) and Meadowbank and not excluding the East side of West Ryde including Ryde Eastwood Leagues, West Ryde Chamber the and Councillors and any other stakeholder in the Meadowbank and West Ryde precinct.

Minutes of the Council Meeting No. 6/24, dated 26 March 2024.



**ITEM 2 (continued)**

**ATTACHMENT 1**

On being put to the Meeting the voting on the Amendment was five (5) For and six (6) Against. The Amendment was **LOST**.

**Record of Voting:**

For the Amendment: Councillors Maggio, O'Reilly, Pedersen, Purcell and Song

Against the Amendment: The Mayor, Councillor Brown and Councillors Deshpande, Lane, Lara-Watson, Li and Yedelian OAM

**FURTHER AMENDMENT:** (Moved by Councillors Lane and Deshpande)

That Council notes:-

- (a) The outcomes from the public exhibition period with an overall level of support of 69% for the proposed future vision for the West Ryde-Meadowbank Renewal Strategy.
- (b) The amendments made reflecting community and stakeholder feedback for the draft *West Ryde – Meadowbank Renewal Strategy*; and
- (c) The proposed Action Plan contained within this report, be utilised to guide a final West Ryde-Meadowbank Renewal Strategy is to be workshopped with Councillors prior to being reported to the June 2024 Council meeting for consideration.
- (d) That a targeted consultation occur with the Ryde Eastwood Leagues Club, the landowners, Sydney Water and appropriate Council staff to further inform the final report due to be presented to Council in June 2024.

On being put to the meeting, Councillor Maggio abstained from voting and accordingly, his vote was recorded Against the Amendment. The voting on the Amendment was ten (10) For and one (1) Against. The Amendment was **CARRIED** and then became the Motion.

**Record of Voting:**

For the Amendment: The Mayor, Councillor Brown and Councillors Deshpande, Lane, Lara-Watson, Li, O'Reilly, Pedersen, Purcell, Song and Yedelian OAM

Against the Amendment: Councillor Maggio

**ITEM 2 (continued)**

**ATTACHMENT 1**

**RESOLUTION:**

That Council notes:-

- (a) The outcomes from the public exhibition period with an overall level of support of 69% for the proposed future vision for the West Ryde-Meadowbank Renewal Strategy.
- (b) The amendments made reflecting community and stakeholder feedback for the draft *West Ryde – Meadowbank Renewal Strategy*; and
- (c) The proposed Action Plan contained within this report, be utilised to guide a final West Ryde-Meadowbank Renewal Strategy is to be workshopped with Councillors prior to being reported to the June 2024 Council meeting for consideration.
- (d) That a targeted consultation occur with the Ryde Eastwood Leagues Club, the landowners, Sydney Water and appropriate Council staff to further inform the final report due to be presented to Council in June 2024.

On being put to the meeting, Councillor Maggio abstained from voting and accordingly, his vote was recorded Against the Motion.

**Record of Voting:**

For the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Lane, Lara-Watson, Li, O'Reilly, Pedersen, Purcell, Song and Yedelian OAM

Against the Motion: Councillor Maggio

**6 PUBLIC INTEREST DISCLOSURE POLICY**

Note: Councillor Han was not present for consideration or voting on this Item.

**MOTION:** (Moved by Councillors Pedersen and Purcell)

That voting on the adoption of the Draft Public Disclosures Policy be:

- 1. Delayed until a new document is circulated to Councillors showing where the policy has changed.
- 2. Discussed in a workshop for Councillors so they can ask questions about the changes and reasons for clause inclusions/deletions.

**AMENDMENT:** (Moved by Councillors Maggio and Lara-Watson)

- (a) That Council adopt the Public Interest Disclosure Policy.
- (b) That a Workshop be held for interested Councillors.

---

Minutes of the Council Meeting No. 6/24, dated 26 March 2024.

**ITEM 2 (continued)**

**ATTACHMENT 1**

On being put to the meeting, Councillors O'Reilly, Pedersen, Purcell and Song abstained from voting and accordingly their votes were recorded Against the Amendment. The voting on the Amendment was seven (7) For and four (4) Against. The Amendment was CARRIED and then became the Motion.

**Record of Voting:**

For the Amendment: The Mayor, Councillor Brown and Councillors Deshpande, Lane, Lara-Watson, Li, Maggio and Yedelian OAM

Against the Amendment: Councillors O'Reilly, Pedersen, Purcell and Song

**RESOLUTION:**

- (a) That Council adopt the Public Interest Disclosure Policy
- (b) That a Workshop be held for interested Councillors.

On being put to the meeting, Councillors O'Reilly, Pedersen, Purcell and Song abstained from voting and accordingly their votes were recorded Against the Motion.

**Record of Voting:**

For the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Lane, Lara-Watson, Li, Maggio and Yedelian OAM

Against the Motion: Councillors O'Reilly, Pedersen, Purcell and Song

**7 COUNCILLOR DISCRETIONARY FUNDS POLICY**

Note: Councillor Han was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Lara-Watson and Li)

That consideration of this Item be deferred until after discussion at the Planning Weekend on the 6 and 7 April 2024.

**Record of Voting:**

For the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Lane, Lara-Watson, Li, O'Reilly, Pedersen, Purcell, Song and Yedelian OAM

Against the Motion: Councillor Maggio

**ITEM 2 (continued)**

**ATTACHMENT 1**

**8 23 HALIFAX STREET, LACHLAN'S LINE - RECTIFICATION ORDER**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**9 RECLASSIFICATION OF LAND AT 4 PITTWATER ROAD, GLADESVILLE  
FROM COMMUNITY TO OPERATIONAL LAND**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**10 INCREASING ACCESS TO EV CHARGING IN RYDE**

Note: Councillor Han was not present for consideration or voting on this Item.

**MOTION:** (Moved by Councillors Lara-Watson and Pedersen)

- (a) That Council notes the report responses to Notice of Motion request.
- (b) That Council continue engagement with providers towards seeking opportunities for increasing EV public charging infrastructure and continue support for multi-unit dwelling residents' installation.

**AMENDMENT:** (Moved by Councillors Pedersen and Purcell)

- (1) That Council acknowledge:
  - (a) In 2020 council commissioned EV consultants Chargeworks to supply a report that identified 18 sites across Ryde suitable for EV charging infrastructure and the recommendations for a roll out of public charging infrastructure.
  - (b) In 2021 following a resolution of Council, staff brought back a report containing a policy and recommendations (which also contained an EVIE report for fast charging).
  - (c) Public charging is not only important for residents who cannot charge vehicles at home but an important provision for local business.
- (2) That Council:
  - I. Apply for all available grants as the rounds open, from state and federal governments to fund EV charging infrastructure at all 18 sites identified in the 2020 report by Chargeworks (and 2021 Council report).
  - II. Consider all opportunities with commercial providers that are presented to the city of Ryde, that meet with our current EV strategy and help those providers deliver public charging for our growing number of EV drivers in Ryde and those visiting Ryde.

Minutes of the Council Meeting No. 6/24, dated 26 March 2024.

**ITEM 2 (continued)**

**ATTACHMENT 1**

On being put to the meeting, the voting on the Amendment was five (5) For and six (6) Against. The Amendment was LOST.

**Record of Voting:**

For the Amendment: Councillors Lara-Watson, O'Reilly, Pedersen, Purcell and Song

Against the Amendment: The Mayor, Councillor Brown and Councillors Deshpande, Lane, Li, Maggio and Yedelian OAM

**RECOMMITAL OF ITEM 10 – INCREASING ACCESS TO EV CHARGING IN RYDE**

**RESOLUTION:** (Moved by Councillors Maggio and Lara-Watson)

That Item 10 – Increasing access to EV Charging in Ryde be recommitted, the time being 8.52pm.

**Record of Voting:**

For the Motion: Unanimous

**AMENDMENT:** (Moved by Councillors Pedersen and Purcell)

- (1) That Council acknowledge:
  - (a) In 2020 council commissioned EV consultants Chargeworks to supply a report that identified 18 sites across Ryde suitable for EV charging infrastructure and the recommendations for a roll out of public charging infrastructure.
  - (b) In 2021 following a resolution of Council, staff brought back a report containing a policy and recommendations (which also contained an EVIE report for fast charging).
  - (c) Public charging is not only important for residents who cannot charge vehicles at home but an important provision for local business.
- (2) That Council:
  - I. Apply for all available grants as the rounds open, from state and federal governments to fund EV charging infrastructure at all 18 sites identified in the 2020 report by Chargeworks (and 2021 Council report).

**ITEM 2 (continued)**

**ATTACHMENT 1**

II. Consider all opportunities with commercial providers that are presented to the city of Ryde, that meet with our current EV strategy and help those providers deliver public charging for our growing number of EV drivers in Ryde and those visiting Ryde.

On being put to the meeting, the voting on the Amendment was four (4) For and seven (7) Against. The Amendment was LOST. The Motion was then put and **CARRIED**.

**Record of Voting:**

For the Amendment: Councillors O'Reilly, Pedersen, Purcell and Song

Against the Amendment: The Mayor, Councillor Brown and Councillors Deshpande, Lane, Lara-Watson, Li, Maggio and Yedelian OAM

**RESOLUTION:**

- (a) That Council notes the report responses to Notice of Motion request.
- (b) That Council continue engagement with providers towards seeking opportunities for increasing EV public charging infrastructure and continue support for multi-unit dwelling residents' installation

**Record of Voting:**

For the Motion: Unanimous

**11 SPONSORSHIP OF 2024 NORTHERN DISTRICT BUSINESS AWARDS**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**12 BIKE REPAIR STATIONS**

Note: Councillor Han was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Maggio and Lara-Watson)

- (a) That Council install a bike repair station close to existing cycle routes at or near Meadowbank Park, Shrimptons Creek and Kissing Point Park (a total of three (3) bike repair stations).
- (b) That the works outlined in Part (a) be funded from Council's 2023/24 *Minor works for Cycleways* budget.

**Record of Voting:**

For the Motion: Unanimous

Minutes of the Council Meeting No. 6/24, dated 26 March 2024.



**ITEM 2 (continued)**

**ATTACHMENT 1**

**13 DRAFT WEST RYDE-MEADOWBANK RENEWAL STRATEGY EXHIBITION OUTCOMES AND ACTION PLAN**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**14 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - FEBRUARY 2024**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**INFORMATION REPORT**

**15 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 29 FEBRUARY 2024**

Note: An Information Report was presented to Council.

**PRECIS OF CORRESPONDENCE FOR CONSIDERATION**

**1 RESPONSE BY MINISTER FOR BETTER REGULATION - BUILDING REFORMS**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**2 RESPONSE BY FEDERAL GOVERNMENT - CUTS TO INFRASTRUCTURE SPENDING**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**NOTICES OF MOTION**

**1 SPEED LIMITS ON ALL LOCAL STREETS ACROSS THE CITY OF RYDE - Councillor Roy Maggio**

Note: Councillor Han was not present for consideration or voting on this Item.

**MOTION:** (Moved by Councillors Maggio and Purcell)

- (a) That Council seeks to establish 40km/h zone on all local streets across the City, with investigative 30km/h in areas of demonstrated high pedestrian flow or pedestrian/cyclist crash clusters.
- (b) That Council notes that any changes to speed limits must be approved and implemented by Transport for NSW.

**ITEM 2 (continued)**

**ATTACHMENT 1**

(c) That the Mayor write to the Minister for Metropolitan Roads to request that Transport for NSW work with Council to:-

1. Identify priority streets for 40km/h speed limits and implement these changes by the end of this year.
2. Implement 40km/h speed limits on highly populated local roads in Ryde as soon as possible and ensure State funding is allocated to allow this to happen to an agreed timeline.
3. Investigate and prioritise streets for the implementation of 30km/h speed limits, particularly around schools, and areas of high pedestrian activity or pedestrian/cyclist crash clusters.

On being put to the meeting, Councillors O'Reilly, Pedersen and Song abstained from voting and accordingly their votes were recorded Against the Motion. The voting on the Motion was two (2) For and nine (9) Against. The Motion was **LOST**.

**Record of Voting:**

For the Motion: Councillors Maggio and Purcell

Against the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Lane, Lara-Watson, Li, O'Reilly, Pedersen, Song and Yedelian OAM

**2 CHRISTIE PARK LIGHTING - Councillor Roy Maggio**

Note: Councillor Han was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Maggio and Purcell)

- (a) That Council investigate the feasibility of installing sustainable, low lighting within Christie Park's car park.
- (b) That consultation be sought with biodiversity experts on the impact of light on the National Park's nocturnal animals, including the threatened Powerful Owl species.
- (c) That a report be presented back to Council outlining the findings of the investigation.

**Record of Voting:**

For the Motion: Unanimous



**ITEM 2 (continued)**

**ATTACHMENT 1**

**3 REQUEST FOR REVIEW OF LOCAL GOVERNMENT ACT, 1993 - Councillor Roy Maggio**

Note: Councillor Han was not present for consideration or voting on this Item.

**MOTION:** (Moved by Councillors Maggio and Purcell)

(a) That Council write to the Minister for Local Government, The Hon. Ron Hoenig MP requesting that the Local Government Act, 1993 be amended to ensure that any Councillor who is also a State or Federal Member of Parliament be precluded from holding the office of a Councillor under any circumstances.

(b) That Council write to the Minister for Local Government, The Hon. Ron Hoenig MP requesting a review of the Local Government Act, 1993.

On being put to the meeting, Councillor Pedersen abstained from voting and accordingly her vote was recorded Against the Motion. The voting on the Motion was four (4) For and seven (7) Against. The Motion was **LOST**.

**Record of Voting:**

For the Motion: Councillors Maggio, O'Reilly, Purcell and Song

Against the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Lane, Lara-Watson, Li, Pedersen and Yedelian OAM

**4 TRAFFIC STUDY INTO THE FONTENOY ROAD PRECINCT - Councillor Bernard Purcell**

Note: Councillor Han was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Purcell and O'Reilly)

That staff report back to Council at the next Ordinary Council Meeting, 23 April 2024 on the brief and a funding source for the traffic study on Waterloo, Talavera, Khartoum and Fontenoy Roads precinct.

**Record of Voting:**

For the Motion: Unanimous

**ITEM 2 (continued)**

**ATTACHMENT 1**

**5 PEDESTRIAN SAFETY ON SEE STREET, MEADOWBANK - Councillor Bernard Purcell**

Note: Councillor Han was not present for consideration or voting on this Item.

Note: Anna Taylor, Kelly Zhang, Rebecca Cooke, Alex Hulida, Lyndal Howison and Craig Elliott made a written submission on this Item and copies are ON FILE.

**RESOLUTION:** (Moved by Councillors Purcell and Lara-Watson)

- (a) That the City of Ryde notes the dangerous traffic conditions for pedestrians along See Street and re-commits to the installation of a raised pedestrian crossing on See Street (between Angas Street and Stone Street).
- (b) That the City of Ryde acknowledges that the NSW's Get Active Grant only became available to Council in November 2023.
- (c) That the City of Ryde notes that traffic conditions have been exacerbated by road works at Constitution Road.
- (d) That the City of Ryde writes to Minister Graham seeking determination of the Get NSW Active grant program application as a matter of priority.
- (e) That an interim report be brought back to the next Council meeting for funding of a traffic controller during morning and afternoon school hours, similar to the Hermitage Road / Rhodes Street traffic control for students.
- (f) That should Council be unsuccessful with the NSW grant, that a report be brought to the Council meeting following the grant programme's determination on funding options from relevant Council funding sources.

**Record of Voting:**

For the Motion: Unanimous

**6 CONGRATULATIONS TO YOUNG LIBERALS ON THEIR SUPPORT FOR STATE LABOR'S TRANSIT ORIENTED DEVELOPMENT - Councillor Bernard Purcell**

Note: Councillor Han was not present for consideration or voting on this Item.

Note: Councillor Maggio left the meeting at 9.54pm during discussion on this Item and did not return. He was not present for consideration or voting on this Item.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**MOTION:** (Moved by Councillors Purcell and Pedersen)

- (a) That the City of Ryde acknowledges the NSW Young Liberals for their support of the Minns' Labor Government Transit Oriented Development.
- (b) That the City of Ryde acknowledges the NSW Young Liberals for their support of the Minns' Labor Government to deliver on NSW's housing targets.
- (c) That the City of Ryde works collaboratively with the Minns' Labor Government to achieve the best housing outcomes for Ryde.

**AMENDMENT:** (Moved by Councillors Lara-Watson and Deshpande)

- (a) That Council notes the high amount of housing supply within the City of Ryde that has already been delivered within the Macquarie Park and other locations. In addition to the pervasive lack of infrastructure such as schools, green space and essential commuting uplift committed to by the State Government.
- (b) That Council works collaboratively with the Minns' Labor Government to achieve the best housing outcomes for Ryde.

On being put to the meeting, Councillors O'Reilly and Pedersen abstained from voting and accordingly their votes were recorded Against the Amendment. The voting on the Amendment was six (6) For and four (4) Against. The Amendment was CARRIED and then became the Motion.

**Record of Voting:**

For the Amendment: The Mayor, Councillor Brown and Councillors Deshpande, Lane, Lara-Watson, Li and Yedelian OAM

Against the Amendment: Councillors O'Reilly, Pedersen, Purcell and Song

**RESOLUTION:**

- (a) That Council notes the high amount of housing supply within the City of Ryde that has already been delivered within the Macquarie Park and other locations. In addition to the pervasive lack of infrastructure such as schools, green space and essential commuting uplift committed to by the State Government.
- (b) That Council works collaboratively with the Minns' Labor Government to achieve the best housing outcomes for Ryde.

**ITEM 2 (continued)**

**ATTACHMENT 1**

On being put to the meeting, Councillors O'Reilly, Pedersen, Purcell and Song abstained from voting and accordingly their votes were recorded Against the Motion.

**Record of Voting:**

For the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Lane, Lara-Watson, Li and Yedelian OAM

Against the Motion: Councillors O'Reilly, Pedersen, Purcell and Song

**7 OPPORTUNITY FOR CITY OF RYDE TO JOIN THE FIELD - A JOB SITE DESIGNED TO CONNECT PEOPLE WITH DISABILITY TO INCLUSIVE EMPLOYERS - Councillor Penny Pedersen**

Note: Councillor Han was not present for consideration or voting on this Item.

Note: Councillor Maggio was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Pedersen and O'Reilly)

That City of Ryde:

- (a) Explore the range of disability employment service providers available including platforms like The Field and bring back a detailed report for consideration by Council.
- (b) Encourage local business through social media, on the City of Ryde website and at future economic development events to explore the platform.

**Record of Voting:**

For the Motion: Unanimous

**8 SHARE KAYAK SCHEME - Councillor Penny Pedersen**

Note: Councillor Han was not present for consideration or voting on this Item.

Note: Councillor Maggio was not present for consideration or voting on this Item.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**RESOLUTION:** (Moved by Councillors Pedersen and O'Reilly)

(a) Council notes that:

- i. Many City of Ryde residents live near waterways and many have a desire to use the water for exercise and recreation. There are limited places to store Kayaks in high density residential, at public racks and some kayaks are stored at City of Ryde racks, go unused for many months.
- ii. There is a share Kayak platform/rack that operates at Burns Bay Reserve in Lane Cove, where kayak owners can rent their kayaks to the general public through a share app.

- (b) That Council staff prepare a report, based on the service at Burns Bay Reserve, that explores how Council can facilitate the provision of the share kayak service, including costs to Council, required infrastructure, compliance and identification of most suited sites across the LGA - not excluding Meadowbank, Melrose Park, Putney on Parramatta River and Magdala Park North Ryde on Lane Cove River.

**Record of Voting:**

For the Motion: Unanimous

**9 ALLOWING COMMUNITY TO ADDRESS COUNCIL AT COUNCIL MEETINGS - Councillor Penny Pedersen**

Note: Councillor Han was not present for consideration or voting on this Item.

Note: Councillor Maggio was not present for consideration or voting on this Item.

**MOTION:** (Moved by Councillors Pedersen and Purcell)

That City of Ryde amend the current Code of Meeting Practice to allow our community who wish to speak to Council regarding items on the Agenda at Council meetings, the right to be heard and that the Code of Meeting Practice be amended replacing Part 4 - 'Written Submissions by the Public' with the following 20 Clauses and be put on exhibition for 28 days:

**PART 4 – PUBLIC FORUM**

- 4.1 That Council hold a public forum prior to each ordinary meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to Extraordinary Council meetings and meetings of Committees of the Council.

Minutes of the Council Meeting No. 6/24, dated 26 March 2024.



**ITEM 2 (continued)**

**ATTACHMENT 1**

- 4.2 Public forums may be held by audiovisual link.
- 4.3 Public forums are to be chaired by the Mayor or their nominee.
- 4.4 To speak at a public forum, a person must first make an application to the Council in the approved form. Applications to speak at the public forum must be received by midday on the day before the date on which the public forum is to be held, and must identify the item of business on the Agenda of the Council meeting the person wishes to speak on, and whether they wish to speak 'for' or 'against' the item.
- 4.5 A person may apply to speak on no more than one item of business on the Agenda of the Council meeting.
- 4.6 Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify their status as a legal representative when applying to speak at the public forum.
- 4.7 The Chief Executive Officer or their delegate may refuse an application to speak at a public forum. The Chief Executive Officer or their delegate must give reasons in writing for a decision to refuse an application.
- 4.8 No more than 3 speakers are to be permitted to speak 'for' or 'against' each item of business on the Agenda for the Council meeting.
- 4.9 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the Chief Executive Officer or their delegate may request the speakers to nominate from among themselves the persons who are to address the Council on the item of business. If the speakers are not able to agree on whom to nominate to address the Council, the Chief Executive Officer or their delegate is to determine who will address the Council at the public forum.
- 4.10 Approved speakers at the public forum are to register with the Council any written or visual material to be presented in support of their address to the Council at the public forum. The Chief Executive Officer or their delegate may refuse to allow such material to be presented.
- 4.11 The Chief Executive Officer or their delegate is to determine the order of speakers at the public forum.
- 4.12 Each speaker will be allowed 3 minutes to address the Council. This time is to be strictly enforced by the Chairperson.
- 4.13 Speakers at public forums must not digress from the item on the Agenda of the Council meeting they have applied to address the Council on. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the Chairperson, the speaker will not be further heard.

Minutes of the Council Meeting No. 6/24, dated 26 March 2024.

ITEM 2 (continued)

ATTACHMENT 1

- 4.14 Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.
- 4.15 Where an address made at a public forum raises matters that require further consideration by Council staff, the Chief Executive Officer may recommend that the Council defer consideration of the matter pending the preparation of a further report on the matters.
- 4.16 When addressing the Council, speakers at public forums must comply with this Code and all other relevant Council Codes, Policies, and Procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the Council's Code of Conduct or making other potentially defamatory statements.
- 4.17 If the Chairperson considers that a speaker at a public forum has engaged in conduct of the type referred to in Clause 4.16, the Chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the Chairperson's request, the Chairperson may immediately require the person to stop speaking.
- 4.18 Clause 4.17 does not limit the ability of the Chairperson to deal with disorderly conduct by speakers at public forums in accordance with the provisions of this Code.
- 4.19 Where a speaker engages in conduct of the type referred to in clause 4.16, the Chief Executive Officer or their delegate may refuse further applications from that person to speak at public forums for such a period as the Chief Executive Officer or their delegate considers appropriate.
- 4.20 Councillors (including the Mayor) must declare and manage any Conflicts of Interest they may have in relation to any item of business that is the subject of an address at a public forum, in the same way that they are required to do so at a Council or Committee meeting. The Council is to maintain a written record of all Conflict of Interest Declarations made at public forums and how the Conflict of Interest was managed by the Councillor who made the declaration.

**Note: Public forums should not be held as part of a Council or Committee meeting. Council or Committee meetings should be reserved for decision-making by the Council or Committee of Council.**

On being put to the meeting, the voting on the Motion was four (4) For and six (6) Against. The Motion was **LOST**.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**Record of Voting:**

For the Motion: Councillors O'Reilly, Pedersen, Purcell and Song

Against the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Lane, Lara-Watson, Li and Yedelian OAM

**COUNCIL REPORT**

**16 REQUEST FOR TENDER - RFT-12-23 IMPLEMENTATION AND ONGOING SUPPORT FOR A WEBSITE CONTENT MANAGEMENT SYSTEM (CMS)**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

The meeting closed at 10.46pm.

CONFIRMED THIS 23RD DAY OF APRIL 2024

Chairperson



---

### **3 DRAFT 2022 - 2026 FOUR YEAR DELIVERY PROGRAM INCLUDING DRAFT 2024/2025 ONE YEAR OPERATIONAL PLAN**

---

**Report prepared by:** Financial Controller  
**File No.:** FIM/23/99 - BP24/217

---

#### **REPORT SUMMARY**

The purpose of this report is to seek Council's endorsement for the following documents to be placed on public exhibition:

1. Draft 2022-2026 Four Year Delivery Program;
2. Draft 2024-2034 Ten Year Long Term Financial Plan;
3. Draft 2024-2025 One Year Operational Plan; and
4. Draft 2024-2025 Fees and Charges.

Following endorsement, Council will need to exhibit the Draft Budget FY24/25 including the Fees and Charges, Proposed Rating Structure, the Delivery Program and Long-Term Financial Plan for a minimum period of 28 days. The public exhibition period will be from 26 April 2024 to 26 May 2024. Submissions on the above documents will be sought from the public during this period.

Following public exhibition, all submissions received will be tabled and considered as part of the adoption of the Draft 2022-2026 Four Year Delivery Program, Draft 2024-2034 Ten Year Long Term Financial Plan, Draft 2024-2025 Operational Plan and Draft 2024-2025 Fees and Charges at the 25 June 2024 Council meeting.

As per Section 405 the Local Government Act 1993, Council must have its Operational Plan adopted before the beginning of each year. This means that Council must adopt the Draft Budget FY24/25, Fees & Charges FY24/25, and the Proposed Rating Structure FY24/25 at its meeting on 25 June 2024. If this does not occur, as of 1 July 2024 Council will not be able to levy rates, collect income or incur expenditure.

At the Councillor Workshop held on 6 April 2024 during discussions regarding the Draft Budget and Long-Term Financial Plan, Councillors were reminded of Section 8B of the Local Government Act 1993, similarly to previous workshops held which have been related to Council's finances. The Office of Local Government (OLG) have also stated in their recent correspondence that Council must, through decisions and actions of Council, demonstrate that it is applying the principles of sound financial management that are set out in Section 8B and these are as follows:

1. Council spending should be responsible and sustainable, aligning general revenue and expenses.
2. Councils should invest in responsible and sustainable infrastructure for the benefit of the local community.

### ITEM 3 (continued)

3. Councils should have effective financial and asset management, including sound policies and process for the following:
  - Performance management and reporting
  - Asset maintenance and enhancement
  - Funding decisions
  - Risk management practices
4. Councils should have regard to achieving intergenerational equity, including ensuring the following:
  - Policy decisions are made after considering their financial effects on future generations,
  - The current generation funds the costs of its services.

The Draft Budget for FY24/25 is projecting a Budget Surplus of \$50k. Although the budget is balanced for next Financial Year, Council's finances are very tight. The financial liabilities that have arisen as a result of the Voluntary Planning Agreements (VPAs) that occurred up to and including early 2022 was reported to Council on 26 September 2023 and at this meeting Council resolved to incorporate future maintenance, renewal and capital costs related to the VPAs in Council's FY24/25 Long Term Financial Plan.

Of specific concern to OLG is the reconciliation of Council's Reserves and future revenue to its expected expenditure and liabilities arising out from the VPAs. The Long-Term Financial Plan is discussed in further detail in this report. It is evident that these VPAs have created a financial burden for Council, and this means that **Council's future financial position is unsatisfactory**. Council will need to start planning towards cutting existing services, and/or seeking additional streams of revenue including special rate increases. This will need to occur at least from the FY25/26 Financial Year, otherwise Council's Going Concern is in serious doubt.

The Long-Term Financial Plan contains three models, one being the Base Case with VPAs and two scenarios. The first scenario shows this Base Case with VPAs including cuts to services. The second scenario shows the implications of Major Projects, which is directly a result of the financial commitments required from the Ryde Central Project and other Major Projects. These projects are of a financial magnitude that cause concern for ongoing operations, and sufficient funds are not set aside in any Reserves for most of these Major Projects. All financial implications and ratios are detailed further in this report.

**ITEM 3 (continued)**

**RECOMMENDATION:**

- (a) That Council, in accordance with legislative requirements, resolve to place the Draft 2022-2026 Four Year Delivery Program, Draft 2024-2034 Ten Year Long Term Financial Plan, Draft 2024-2025 One Year Operational Plan and Draft 2024-2025 Fees and Charges on public exhibition for the period 26 April 2024 to 26 May 2024 (inclusive).
- (b) That Council resolve to adopt all of the recommendations contained in this report.

**ATTACHMENTS – CIRCULATED UNDER SEPARATE COVER**

- 1 Draft 2022-2026 Four Year Delivery Program including 2024-2025 One Year Operational Plan
- 2 Draft 2024-2025 Fees and Charges
- 3 Draft 2024-2034 Long Term Financial Plan

Report Prepared By:

**Sacha Thirimanne**  
**Financial Controller**

Report Approved By:

**Aneesh Zahra**  
**Chief Financial Officer**

### **ITEM 3 (continued)**

#### **Legislation**

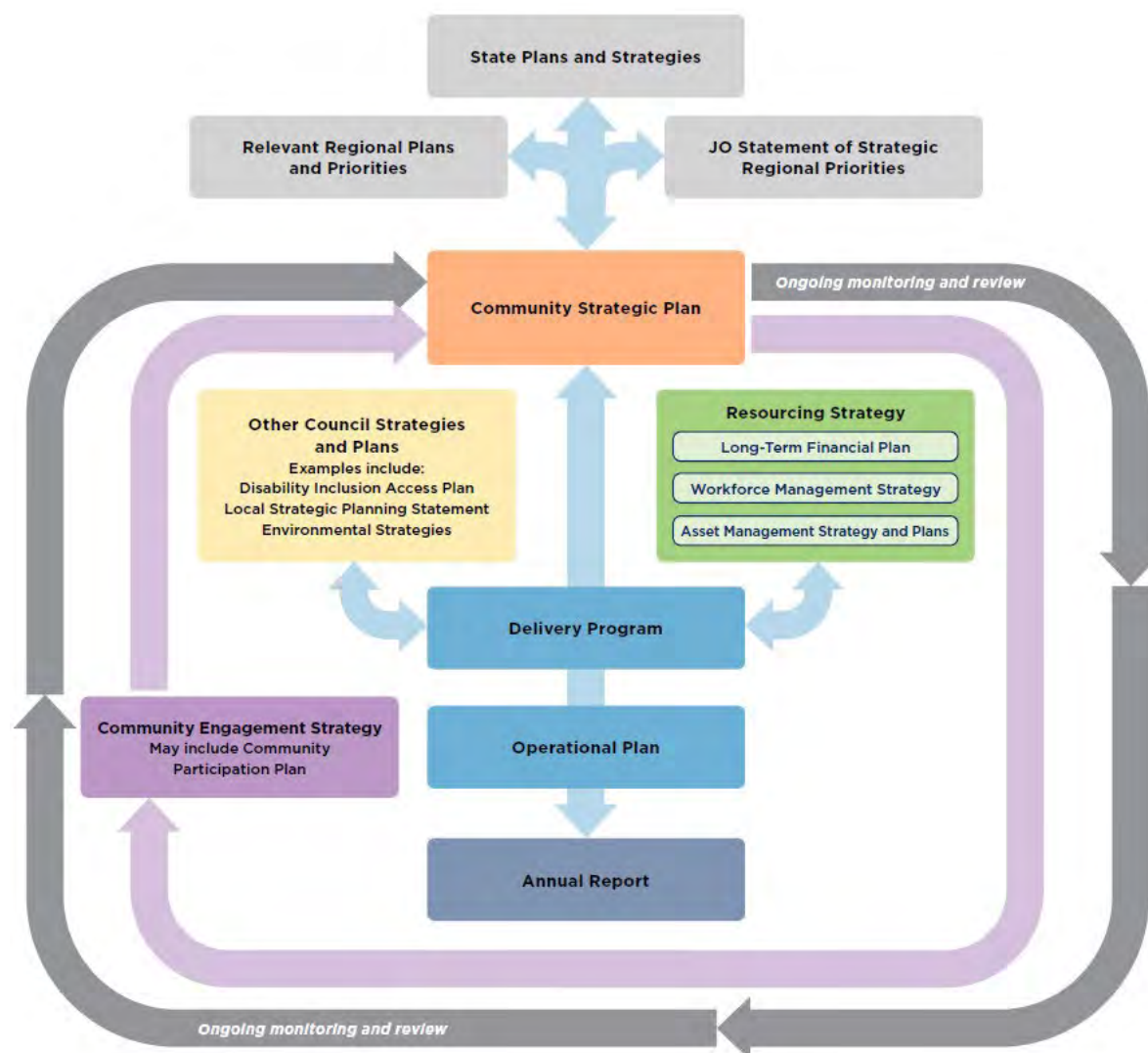
New guidelines released in September 2021 under sections 403, 404 and 405 of the Local Government Act, required Council to prepare a Four-Year Delivery Program, Ten Year Long Term Financial Plan and a separate One Year Operational Plan (including Council's Revenue Policy) which details Council's operating and capital activities over the period of the plan and how they are aligned to Council's strategic outcomes (Community Strategic Plan).

The Four-Year Delivery Program provides the Council's commitment to the community to perform all of its functions by outlining the activities for which it is responsible over the term of the Council, including how those activities will be prioritised, and how Council will measure and evaluate their implementation. The Delivery Program is reviewed annually, the first year 2022/23 forming the basis from which the detail of projects, actions and functions to be undertaken within the 2024/25 Operational Plan are drawn. The Long Term Financial Plan (LTFP) is a rolling ten year plan and contains projection of Council's income and expenditure, assets, liabilities and cashflow including industry financial and infrastructure ratios.

The Local Government Act requires the draft revised Delivery Program, Draft LTFP, Draft Operational Plan including the Draft Fees and Charges and Proposed Rating Structure be exhibited for a period of at least 28 days, during which time the public can make submissions. These submissions must be considered by Council before these documents are adopted. Further details on consultation timeframes can be found at the 'Timetable and Public Consultation' section of this report.

**ITEM 3 (continued)**

The diagram below shows the relationship between the Community Strategic Plan, the Four-Year Delivery Program, Resourcing Strategy and the Operational Plan:



A copy of the draft 2022-2026 Four-Year Delivery Program including One-Year Operational Plan 2024-2025 is **ATTACHMENT 1 – CIRCULATED UNDER SEPARATE COVER**, Draft 2024-2034 Ten Year Long Term Financial Plan is **ATTACHMENT 2 – CIRCULATED UNDER SEPARATE COVER** and the Draft 2024-2025 Fees and Charges schedule is **ATTACHMENT 3 – CIRCULATED UNDER SEPARATE COVER**.

### **ITEM 3 (continued)**

#### **Draft Budget FY24/25:**

The Draft Budget FY24/25 projects a Net Operating Surplus of **\$17.1m** (Statutory Format). The Statutory Format requires the inclusion of all income received for the year although the associated expenditure maybe incurred in future periods. This result is somewhat misleading. The Management Format takes into consideration 'matching principles' and is used to monitor Council's financial performance. The Management Format forecasts a Budget Surplus of **\$50k**.

Total projected expenditure (excluding depreciation) for delivering both recurrent & capital projects is \$174.1m. Of this \$132.0m is in delivering recurrent operations such as Roads, Parks, Buildings Maintenance, Library Services, Community Development and Events, Ryde Aquatic Leisure Centre, Forward Planning and Economic Development Activities, Regulatory Services, Subdivision and Development Activities, Waste Management and Governance Activities.

Draft Budget capital expenditure of \$42.1m includes, \$35.9m in delivering 99 capital works projects in the next financial year, capital purchases of \$3.7m and \$2.5m in loan and lease payments.

The main source of Council's income is generated from Rates (49%). Other sources of income are Waste Management and Storm Water Charges (16%), Grants and Contributions (11%) and User Charges (11%) The remaining 13% is made up of Interest on Investments and Other Revenue.

The City of Ryde committed to surplus budgets, however given IPART's Rate Peg of 5.1% which is unlikely to meet continuing rising costs, difficult operational decisions have been made to achieve this result. Council would have looked to provide more funding to support our growth had the Rate Peg been reflective of changing economic and market conditions. Increasing inflation, projected increases in wages growth, supply chain issues, labour market shortages, increases in utilities, fuel, cyber security costs and insurance have proven a challenge for Council to produce a balanced budget next Financial Year.

### ITEM 3 (continued)

The table below provides summary of operational income and expenditure below:

Proposed Budget 2024/2025 (\$'000)	Income Statement	Proposed Budget 2023/2024 (\$'000)
Statutory Format		Management Format
	<b>INCOME FROM CONTINUING OPERATIONS</b>	
115,569	Rates and annual charges	115,569
18,937	User charges and fees	18,937
9,987	Interest and investment revenue	9,987
12,911	Other revenues	12,911
6,293	Grants & contributions provided for operating purposes	6,293
14,637	Grants & contributions provided for capital purposes	-
638	Net gain from the disposal of assets	-
-	Transfer from Internal Restrictions	2,141
-	Transfer from External Restrictions	27,759
<b>178,973</b>	<b>TOTAL INCOME FROM CONTINUING OPERATIONS</b>	<b>193,597</b>
	<b>EXPENSES FROM CONTINUING OPERATIONS</b>	
67,122	Employee benefits and on-costs	67,122
82	Borrowing costs	82
58,203	Materials and contracts	58,203
29,874	Depreciation and amortisation	29,874
6,556	Other expenses	6,556
<b>161,838</b>	<b>TOTAL EXPENSES FROM CONTINUING OPERATIONS</b>	<b>161,838</b>
<b>17,136</b>	<b>NET OPERATING RESULT</b>	<b>31,760</b>
	Add back non-cash items:	
	Depreciation and amortisation	29,874
	<b>Budget Surplus before Transfer to Reserves</b>	<b>61,634</b>
	Transfer to Asset Related Reserves	34,200
	Transfer to Other Reserves	27,384
	<b>BUDGET RESULT</b>	<b>50</b>

### **ITEM 3 (continued)**

#### **Local Government Award Increase:**

The Local Government Award 2023 was ratified by the Industrial Relations Commission on the 26 June 2023. It was determined an award increase of 4.5% for FY24/25. This increase includes a base of 3.5% + superannuation guarantee of 0.5% and a one-off bonus of 0.5% and has been applied to next Financial Years budget. Factors such as continuing inflation and cost of living pressures have resulted in this negotiated increase.

#### **Capital Works Project Expenditure:**

The FY24/25 Draft Capital Works Program is a total expenditure of \$42.1m. The plan has been developed in response to the priority projects in the 2022-2026 Delivery Program. Of this, \$27.7m has been allocated for renewal of Councils existing assets to ensure the condition is maintained for residents. In addition, \$11.9m has been allocated for the construction of new assets, and \$2.5m in loan and lease payments.

Next year's works program has been funded from the following various sources, Internal Reserves, Section 7.11 & 7.12 Developer Contributions and Capital Grants and Contributions.

It is important to note that Council forecasts its Section 7.11 and Section 7.12 related expenditure for the coming financial year based on receipts already received to ensure that Section 7.11 funds are not over-committed and that cashflow remains positive.

Some key highlights of the \$42.1m Capital Works Program include the following projects:

- \$6.4m - Meadowbank Park Masterplan Delivery AIF
- \$4.5m - Blenheim Park - Masterplan Delivery
- \$3.5m - Road Resurfacing Renewal
- \$2.0m - Road Kerb Renewal
- \$1.8m - Bus Stop DDA compliance
- \$1.7m - Stormwater Asset Replacement Renewal
- \$1.2m - Constitution Road Infrastructure Upgrades
- \$914k - Community Buildings Renewals - Libraries Improvements
- \$905k - Pedestrian Crossing Lighting Upgrade
- \$815k - Sportsground Amenities Upgrade & Renewal
- \$780k - Car Park Renewal
- \$762k - Playground Upgrade & Renewal
- \$747k - Community Buildings Renewal
- \$699k - Footpath Construction Renewal
- \$686k - Footpath Construction Expansion
- \$670k - Commercial Buildings Renewal
- \$656k - Stormwater Asset Replacement Expansion
- \$578k - Stormwater Improvement Works Renewal
- \$523k - Traffic Facilities Expansion



### ITEM 3 (continued)

In the 4-year Delivery Program, \$1.0m has been provided over the 4 year period for minor rectification works for the Eastwood Carpark following an initial condition assessment to complete anti-carbonation coating on the upper surface of the columns and parapets only, as well as ongoing minor spall repair. Council is currently awaiting the result on a peer review of this initial assessment to obtain a more accurate condition of the whole carpark through a delamination survey of all the structural elements. Following this further testing, a detailed report outlining remediation methods, cost estimates for this work and any additional findings will be reported to Council.

The table below provides summary of next year's Capital Works Program of \$42.1m by asset class:

\$'000	Building	Civil	Footpath & Cycleway	Traffic	Storm Water	Parks	Other	Fleet	TOTAL
<b>Renewal</b>	4,621	8,097	724	373	3,504	5,664	1,030	3,655	<b>27,668</b>
<b>New</b>	-	2,780	686	858	656	6,956	-	-	<b>11,937</b>
<b>Subtotal</b>	4,621	10,877	1,410	1,231	4,160	12,620	1,030	3,655	<b>39,605</b>
<b>Lease &amp; Loan</b>	-	-	-	-	-	-	-	-	<b>2,478</b>
<b>TOTAL</b>	<b>4,621</b>	<b>10,877</b>	<b>1,410</b>	<b>1,231</b>	<b>4,160</b>	<b>12,620</b>	<b>1,030</b>	<b>3,655</b>	<b>42,083</b>

### Rates Income:

On 9 November 2023, IPART released its final report for its review of the Rate Peg Methodology after receiving approval from the Minister of Local Government following consultation with both NSW Councils and Ratepayers. The previous methodology did not accurately reflect the actual costs of Councils and used changes in the Local Government Cost Index (LGCI) to determine the Rate Peg. Using this method was volatile and backward looking (2 year lag in data) and was used to calculate future years which therefore did not keep pace with inflation and other changing market and industry conditions.

The new methodology called the Based Cost Change Model (BCC) looks at 3 differently weighted cost components to reflect the key costs of Councils have in providing services to the community. Applicable from FY24/25 this will result in a Rate Peg that more accurately reflects the changes in costs that NSW Councils experience. In addition, from FY24/25 IPART has introduced an Emergency Services Levy (ESL) Factor which calculates the actual change in the levy for each Council separately. City of Ryde received a 0.8% ESL Factor for FY24/25 however this only provided additional income of \$670k.

### ITEM 3 (continued)

IPART has set the FY24/25 rate peg at 5.1 %. This rate peg calculation included the change Base Cost Change component (BCC) of 3.9%, an additional adjustment of 0.4% for the increase in superannuation guarantee payments and 0.8% ESL Factor.

Section 8B of the *Local Government Act 1993*, outlines the principles of sound financial management. Council should be responsible and sustainable ensuring revenue aligns with expenses. Council should have regard to achieving intergenerational equity and ensure that policy decisions have consider the financial impact on future generations. Due to the rising costs Council faces, it is imperative that the Rate Peg of 5.1% is taken so Council can still continue to provide its current services. The impact of not accepting the rate peg will have compounding effects into the future, which results in an income loss of \$4.6m in the first year and \$53.2m over a 10 year period and will risk Council's future financial sustainability.

The total projected rates income is forecasted to be \$87.6m (Including growth of \$432k) in FY24/25 which represents 49% of Council's total revenue.

#### **Domestic Waste Management (DWM) Charge:**

As per Section 504 of the *Local Government Act 1993*, the charge for domestic waste must be calculated after taking into account the reasonable cost of providing these services.

In FY24/25 it is expected that Council will spend \$27.4m in providing garbage, recycling, disposal and clean up services to the residents compared to \$25.8m in FY23/24, this represents an increase of 6.2% which is an increase of \$1.6m. The current Standard Waste Management Charge per household for the waste management services is **\$464.90** per annum, this service consists of:

- Garbage Bin (140L) collected weekly;
- Recycling Bin (240L) and Green vegetation Bin (240L) collected fortnightly;
- Mulching and Chipping Service; and
- Clean-Up services (maximum of 5 per property per year).

In FY24/25, due to ongoing increased costs for Recycling and Collection Services, the total cost of providing the service has increased, therefore it is proposed to increase standard waste management charge to **\$485.90** per annum. This difference of **\$21.90** represents a 4.5% increase.

The rising costs of providing this service and upcoming renewals of existing contracts effective from May 2025 will likely mean higher costs than the current contract. Therefore, it is imperative that Council increases the Domestic Waste Charge to ensure revenue is aligned to recover these expenses. Not increasing this charge will have compounding effects into the future, which results in an income loss of \$1.6m in the first year and \$18.6m over a 10 year period. This will create a financial burden for future generations.

### ITEM 3 (continued)

These changes have been reflected in the Proposed Fees and Charges in the **ATTACHMENT 3 – CIRCULATED UNDER SEPARATE COVER.**

#### Proposed Rating Structure:

In determining Council's Rating Structure, in depth modelling is undertaken to ensure there is an equitable distribution across all residential and business ratepayers towards the delivery of Council services.

For FY24/25, Council's rating policy is split 69.9% and 30.1% for rates revenue generation between residential and business properties respectively. This proposed new split will provide the most equitable outcome across the community.

The table below details the impact of the approved IPART Rate Peg increase of 5.1% and the Standard Domestic Waste Management Charge of \$485.90:

		Split	Current Average Rates & Charges FY23/24*	Draft Average Rates & Charges FY24/25	\$ (Decrease) / Increase	% (Decrease) / Increase
<b>Residential</b>		69.9%	\$1,583*	\$1,664	\$81	5.44%
<b>Business</b>		31.1%	\$10,449*	\$11,018	\$569	5.45%

\*Current average Rates and Charges are at the time of writing the report and is subject to change when Council adopts the Rating Structure in the Council Meeting in June 2024 due to continued processing of supplementary levies.

The increase in average residential Rates and Annual Charges of \$81, is only an extra \$1.56 per week or 22 cents per day.

#### Council Cash Reserves:

Council's Cash Reserves are comprised of Externally Restricted, Internally Restricted and Unrestricted Cash. Restricted Cash Reserves are set aside by Council to meet regulatory requirements, allocated against future projects/activities, to safeguard Council in scenarios of unexpected increases in expenditure, meet long-term financial obligations and for day-to-day operations. Total Cash including Externally and Internally Restricted Reserves is projected to be **\$229m** as at 30 June 2025.

##### (A) Unrestricted Cash

It is projected that Unrestricted Cash will be **\$8.7m** as at 30 June 2025. These funds are held to meet day to day operational needs as well as to meet unexpected costs or losses in income. These funds cannot have a negative balance and must be positive, acceptable and Council should aim to grow this over time. These funds cannot be transferred to Internal or External Reserves.

### ITEM 3 (continued)

#### (B) External Restrictions:

Projected External Restrictions of **\$135.7m** comprise of Developer Contributions, Voluntary Planning Agreements, Domestic Waste, Infrastructure Special Rate Reserve, Macquarie Park Corridor Levy, Stormwater Management and Specific Unexpended Grants and Contributions. These funds have legislative requirements that govern the use of the funds and must be fully expended for the specific purpose it was collected and cannot be used for general operations. In addition, these funds cannot be transferred to Internal Reserves.

Externally Restricted Reserves	FY24/25 (\$'000)
S7.11 Stormwater Management Facilities Reserve	477
S7.12 Plan 2020 Fixed Development Consent	2,641
S7.11 Plan 2020 Plan Administration Reserve	768
S7.11 Plan 2020 Roads & Traffic Management	4,639
S7.11 Plan 2020 Open Space & Recreation Facilities	51,994
S7.11 Plan 2020 Community & Cultural Facilities	27,688
Voluntary Planning Agreement	14,525
Domestic Waste Management Reserve	21,251
Macquarie Park Corridor Special Rate Reserve	6,473
Stormwater Management Reserve	161
Infrastructure Special Rate Reserve	3,389
Consolidated Grant Reserve	1,649
<b>Total Externally Restricted Reserves</b>	<b>135,655</b>

#### (C) Internal Restrictions:

Internal Reserves of **\$84.9m** are funds that are internally restricted for specific purposes, any movements in these reserves are determined by Council Resolution and this funding is earmarked for future commitments such as asset renewals, plant replacement, information technology, council elections, employee leave entitlements etc.

**ITEM 3 (continued)**

<b>Internally Restricted Reserves</b>	<b>FY24/25 (\$'000)</b>
Employee Leave Entitlements Reserve	4,556
Refundable Deposits Reserve	17,875
Council Election Reserve	715
Public Art Reserve	18
Community Grants Reserve	128
Insurance Fluctuation Reserve	591
Risk Management, WHS & Injury Management	415
Planning Proposal Reserve	263
Workers Compensation Reserve	3,000
Heritage Reserve	385
Legal Reserve	492
Information Technology Reserve	2,595
<b>Total Operational Reserves</b>	<b>31,033</b>
Asset Replacement Reserve	7,812
Plant Replacement Reserve	7,323
Investment Property Reserve	16,860
Ryde Central Reserve	2,476
Accommodation Reserve	13,766
Synthetic Sports Surface Reserve	1,407
Transport & Pedestrian Initiatives MP Reserve	241
Affordable Housing Reserve	2,631
Asset Expansion Reserve	287
Revolving Energy Reserve	66
Ryde Aquatic Leisure Centre Reserve	1,000
<b>Total Asset Related Reserves</b>	<b>53,869</b>
<b>Total Internally Restricted Reserves</b>	<b>84,902</b>

Established in FY23/24, Council proposes to maintain the transfer of additional funding on an ongoing basis to Information Technology, Election, Legal and Insurance Reserves to ensure funding is available in the future in response to any industry and market changes. In addition, transfer to Ryde Aquatic Leisure Centre (RALC) Reserve has been maintained as this is a valuable community asset, and it is intended that a dedicated reserve ensures adequate funds are available to maximise the life and operational efficiency of the asset.

### **ITEM 3 (continued)**

#### **Fees and Charges:**

Council's Fees and Charges in FY24/25 account for 18% of council's total operating income.

In preparing the Fees and Charges for FY24/25, a default increase of 5.0% was applied to most non statutory fees and charges. Fees were then benchmarked against neighbouring Councils and fees were either increased further or decreased based on this market analysis. Income generated from Fees and Charges is a function of both price and demand and Council aims to set fees in order to recover the cost of providing these services.

It is important to note that changes in legislation made by the State Government, primarily relating to Planning and Development matters, may result in a change in how fees and charges may be levied in the future.

#### **Long Term Financial Plan:**

Each council must prepare and adopt a 10-year Long Term Financial Plan (LTFP). This plan must be used to inform decision making and due regard must be given to promoting the financial sustainability of Council.

The LTFP is a tool aimed at assisting decision-making and forecasting Council's future financial position. It is not intended to be set in stone – it is a guide for future action. The modelling that occurs as part of this plan will attempt to help Council to mitigate any future financial risks and ensure prudent long term financial planning. It will also provide an opportunity for Council to identify financial issues at an earlier stage and gauge the effect of these issues in the longer term.

Council's LTFP has been reviewed and updated as a rolling 10-year financial projection. This 10-year projection is undertaken as part of the Draft Budget cycle each year and when required.

The LTFP must include:

- Projected income and expenditure, balance sheet and cashflow statement;
- The planning assumptions used to develop the Plan, "the Planning Assumptions Statement"
- Sensitivity analysis highlighting factors/assumptions most likely to affect the Plan;
- Financial modelling for different scenarios; and
- Methods of monitoring financial performance, which are the industry statutory Fit for Future Ratios

### **ITEM 3 (continued)**

#### **Long Term Financial Plan (LTFP) – Scenarios**

##### **Base Case + VPA Liabilities**

As per Council Resolution dated 26 September 2023, it was resolved that the financial implications arising after a review of Council's Voluntary Planning Agreement's (VPA's) were to be incorporated into the LTFP Base Case from FY24/25. This review found 17 VPA's either in 'Operating' or 'Executed' status, which assets once dedicated to Council have a total annual maintenance of \$2.6m and annual renewal of \$1.5m. These maintenance and renewal costs detailed above assume these assets will be dedicated at the same time. Council's Asset Management team have estimated the timing of these VPA's and used unit rates in Council's Strategic Asset Management system and indexed these costs according to the timing to determine the potential impact to Council each year.

Of these 17 VPA's, the most notable is the Macquarie Centre VPA which requires Council to fit-out a library and creativity hub at the estimated capital cost of \$30m. Annual operating costs of the library are estimated at \$1.7m per annum. This development application is currently active till November 2025 and Council is under a contractual obligation to commit to these works.

### ITEM 3 (continued)















































































#### *Income Statement (Base Case + VPA Liabilities):*

INCOME STATEMENT	Projected Years									
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Continuing Operations</b>										
Rates & Annual Charges	115,569	120,557	123,997	127,543	131,294	135,156	139,133	143,228	147,445	151,786
User Charges & Fees	18,937	19,695	20,483	21,302	22,154	23,040	23,962	24,920	25,917	26,954
Other Revenues	12,911	13,422	13,954	14,507	15,082	15,680	16,302	16,949	17,622	18,321
Grants & Contributions - Operating	6,293	6,451	6,612	6,777	6,947	7,120	7,298	7,481	7,668	7,860
Grants & Contributions - Capital	14,637	18,834	4,815	4,815	5,800	5,800	5,800	5,800	5,800	5,800
Interest & Investment Revenue	9,987	7,830	6,446	6,551	6,797	7,235	7,759	8,313	8,884	9,506
Net Gains from the Disposal of Assets	638	769	891	681	813	867	626	1,060	921	1,006
<b>Total Income from Continuing Operations</b>	<b>178,973</b>	<b>187,558</b>	<b>177,197</b>	<b>182,176</b>	<b>188,886</b>	<b>194,899</b>	<b>200,880</b>	<b>207,751</b>	<b>214,256</b>	<b>221,232</b>
<b>Expenses from Continuing Operations</b>										
Employee Benefits & On-Costs	67,122	69,752	72,425	74,593	76,830	79,133	81,505	83,949	86,466	89,058
Borrowing Costs	82	304	1,097	1,010	914	806	688	557	413	256
Materials & Contracts	58,203	59,454	62,109	65,307	67,951	69,230	70,693	72,683	75,866	77,339
Depreciation & Amortisation	29,874	30,494	31,137	32,109	33,422	33,754	34,090	34,437	34,773	35,121
Other Expenses	6,556	6,759	6,948	7,114	7,313	7,517	7,727	7,943	8,165	8,394
<b>Total Expenses from Continuing Operations</b>	<b>161,838</b>	<b>166,763</b>	<b>173,716</b>	<b>180,133</b>	<b>186,430</b>	<b>190,440</b>	<b>194,703</b>	<b>199,569</b>	<b>205,684</b>	<b>210,168</b>
<b>Operating Result from Continuing Operations</b>	<b>17,136</b>	<b>20,795</b>	<b>3,481</b>	<b>2,043</b>	<b>2,456</b>	<b>4,458</b>	<b>6,177</b>	<b>8,182</b>	<b>8,572</b>	<b>11,065</b>
<b>Net Operating Result before Capital Grants and Contributions</b>	<b>2,499</b>	<b>1,961</b>	<b>(1,334)</b>	<b>(2,772)</b>	<b>(3,344)</b>	<b>(1,342)</b>	<b>377</b>	<b>2,382</b>	<b>2,772</b>	<b>5,265</b>



### ITEM 3 (continued)

#### *Financial Performance Indicators (Base Case + VPA Liabilities):*

	Projected Years									
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	 Within green benchmark (green min and/or green max)  Within amber benchmark (amber min and/or amber max)  Not within benchmark (amber min and/or amber max)					 Within green benchmark  above green maximum and below amber maximum  below green minimum and above amber minimum  above amber maximum  below amber minimum				
Operating Performance Ratio	 1.14%	 0.71%	 -1.30%	 -1.95%	 -2.28%	 -1.17%	 -0.13%	 0.66%	 0.89%	 1.99%
Own Source Operating Revenue Ratio	 88.26%	 86.46%	 93.52%	 93.61%	 93.22%	 93.34%	 93.46%	 93.57%	 93.69%	 93.80%
Unrestricted Current Ratio	 4.27	 4.17	 4.07	 3.85	 3.69	 3.54	 3.37	 3.14	 3.02	 2.99
Debt Service Cover Ratio	 12.43	 12.31	 11.14	 10.63	 10.43	 10.79	 11.12	 11.28	 11.11	 11.47
Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage	 4.16%	 4.16%	 4.16%	 4.16%	 4.16%	 4.16%	 4.16%	 4.16%	 4.16%	 4.16%
Cash Expense Cover Ratio	 6.09	 4.81	 4.68	 3.94	 4.04	 4.14	 4.24	 4.32	 2.38	 2.96
Building & Infrastructure Asset Renewal Ratio	 100.61%	 126.51%	 80.56%	 92.90%	 90.01%	 94.29%	 102.11%	 103.94%	 103.94%	 103.71%

As a result, in the LTFP Income Statement, from FY25/26, Council's Operating Surplus will start to decline and from FY26/27 onwards, Council will experience operating deficits and will not meet the Operating Performance Ratio. Although there are surpluses from FY30/31, it should be noted that portion of income from rates, interest on investments and grants are either restricted or set aside for future commitments and in addition net gain from disposal is non-cash. If they are excluded, Council will continue to project Operating Deficits.

### ITEM 3 (continued)

#### **Cashflow Statement (Base Case + VPA Liabilities):**

CASH FLOW STATEMENT	Projected Years									
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Cash Flows from Operating Activities</b>										
<b>Receipts:</b>										
Rates & Annual Charges	115,391	120,405	123,892	127,435	131,179	135,038	139,012	143,104	147,316	151,654
User Charges & Fees	18,898	19,641	20,427	21,244	22,094	22,977	23,896	24,852	25,846	26,880
Investment & Interest Revenue Received	9,958	7,924	6,426	6,568	6,747	7,184	7,705	8,260	8,826	9,437
Grants & Contributions	23,178	24,975	12,412	11,580	12,665	12,908	13,086	13,268	13,455	13,646
Other	14,070	13,189	14,432	14,433	14,966	15,600	16,219	16,863	17,532	18,228
<b>Payments:</b>										
Employee Benefits & On-Costs	(67,122)	(69,752)	(72,425)	(74,593)	(76,830)	(79,133)	(81,505)	(83,949)	(86,466)	(89,058)
Materials & Contracts	(58,246)	(59,381)	(61,969)	(65,143)	(67,812)	(69,155)	(70,609)	(72,573)	(75,699)	(77,254)
Borrowing Costs	(82)	(304)	(1,097)	(1,010)	(914)	(806)	(688)	(557)	(413)	(256)
Other	(6,452)	(6,603)	(6,738)	(6,903)	(7,119)	(7,372)	(7,573)	(7,766)	(7,940)	(8,229)
<b>Net Cash provided (or used in) Operating Activities</b>	<b>49,594</b>	<b>50,096</b>	<b>35,359</b>	<b>33,610</b>	<b>34,976</b>	<b>37,241</b>	<b>39,544</b>	<b>41,501</b>	<b>42,458</b>	<b>45,048</b>
<b>Cash Flows from Investing Activities</b>										
<b>Receipts:</b>										
Sale of Investment Securities	-	10,660	-	2,863	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	1,554	1,874	2,170	1,659	1,979	2,110	1,524	2,581	2,242	2,448
Purchase of Infrastructure, Property, Plant & Equipment	(39,604)	(72,231)	(32,481)	(39,803)	(28,585)	(30,355)	(31,763)	(34,609)	(34,202)	(34,814)
<b>Net Cash provided (or used in) Investing Activities</b>	<b>(38,050)</b>	<b>(59,698)</b>	<b>(30,312)</b>	<b>(35,280)</b>	<b>(26,607)</b>	<b>(28,245)</b>	<b>(30,239)</b>	<b>(32,028)</b>	<b>(31,960)</b>	<b>(32,366)</b>
<b>Cash Flows from Financing Activities</b>										
<b>Payments:</b>										
Repayment of Borrowings & Advances	(52)	-	-	-	-	-	-	-	-	-
Repayment of lease liabilities (principal repayments)	(2,426)	(2,295)	(1,596)	(1,781)	(1,979)	(2,191)	(2,418)	(2,661)	(2,921)	(3,199)
<b>Net Cash Flow provided (used in) Financing Activities</b>	<b>(2,478)</b>	<b>(2,295)</b>	<b>(1,596)</b>	<b>(1,781)</b>	<b>(1,979)</b>	<b>(2,191)</b>	<b>(2,418)</b>	<b>(2,661)</b>	<b>(2,921)</b>	<b>(3,199)</b>
<b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b>	<b>9,066</b>	<b>(11,898)</b>	<b>3,451</b>	<b>(3,451)</b>	<b>6,391</b>	<b>6,804</b>	<b>6,887</b>	<b>6,811</b>	<b>7,577</b>	<b>9,483</b>
plus: Cash & Cash Equivalents - beginning of year	2,832	11,898	-	3,451	-	6,391	13,195	20,082	26,893	34,470
<b>Cash &amp; Cash Equivalents - end of the year</b>	<b>11,898</b>	<b>-</b>	<b>3,451</b>	<b>-</b>	<b>6,391</b>	<b>13,195</b>	<b>20,082</b>	<b>26,893</b>	<b>34,470</b>	<b>43,952</b>
Cash & Cash Equivalents - end of the year	11,898	-	3,451	-	6,391	13,195	20,082	26,893	34,470	43,952
Investments - end of the year	219,136	208,476	208,476	205,613	205,613	205,613	205,613	205,613	205,613	205,613
<b>Cash, Cash Equivalents &amp; Investments - end of the year</b>	<b>231,034</b>	<b>208,476</b>	<b>211,927</b>	<b>205,613</b>	<b>212,004</b>	<b>218,808</b>	<b>225,695</b>	<b>232,506</b>	<b>240,083</b>	<b>249,565</b>
<b>Representing:</b>										
- External Restrictions	135,656	116,432	118,542	115,490	124,071	133,544	143,935	155,539	164,878	174,504
- Internal Restrictions	84,904	82,729	85,829	87,670	90,347	92,351	92,431	90,523	91,043	92,894
- Unrestricted	10,473	9,314	7,557	2,453	(2,414)	(7,087)	(10,671)	(13,556)	(15,838)	(17,833)
	231,034	208,476	211,927	205,613	212,004	218,808	225,695	232,506	240,083	249,565

### ITEM 3 (continued)

In the LTFP Cashflow Statement, as there are insufficient funds to allocate for the renewal of existing assets after including VPA's and there will initially be significant decreases in Unrestricted Cash and eventually result in deficits in Unrestricted Cash. Council will not have sufficient funds to fund its day to day operations.

'Going concern' is an accounting term which means whether the organisation can continue operations financially sustainably in the future and can continue to meet its obligations. Due to the current VPA liabilities detailed above there are now **serious doubts about Council's 'Going Concern.'** The forecasted future financial position is **unsatisfactory**.

**Council will have to either consider a cut to existing services and/or seek additional streams of revenue such as a special rates variation.**

#### Scenario 1: Base Case + VPA Liabilities less Cut to Existing Services

To ensure Council is financially sustainable and does not report Operating Deficits or negative Unrestricted Cash as detailed in Base Case above, the following cuts to existing services is required each year equivalent to the maintenance, renewal and operating costs of Council's current VPA liabilities, which is shown in Table below.

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
85,530	294,376	3,700,913	5,994,785	6,144,655	6,298,271	6,455,728	6,617,121	6,782,550	6,952,113

In the Base Case, Operating Deficits and Unrestricted Cash rapidly decline and result in deficits. Council must start planning these cuts to existing services now to ensure there is sufficient funds in future years.















































































### ITEM 3 (continued)

#### *Income Statement (Base Case + VPA Liabilities less Cut to Existing Services):*

INCOME STATEMENT	Projected Years									
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Continuing Operations</b>										
Rates & Annual Charges	115,569	120,557	123,997	127,543	131,294	135,156	139,133	143,228	147,445	151,786
User Charges & Fees	18,937	19,695	20,483	21,302	22,154	23,040	23,962	24,920	25,917	26,954
Other Revenues	12,911	13,422	13,954	14,507	15,082	15,680	16,302	16,949	17,622	18,321
Grants & Contributions - Operating	6,293	6,451	6,612	6,777	6,947	7,120	7,298	7,481	7,668	7,860
Grants & Contributions - Capital	14,637	18,834	4,815	4,815	5,800	5,800	5,800	5,800	5,800	5,800
Interest & Investment Revenue	9,987	7,830	6,446	6,551	6,797	7,235	7,759	8,313	8,884	9,506
Net Gains from the Disposal of Assets	638	769	891	681	813	867	626	1,060	921	1,006
<b>Total Income from Continuing Operations</b>	<b>178,973</b>	<b>187,558</b>	<b>177,197</b>	<b>182,176</b>	<b>188,886</b>	<b>194,899</b>	<b>200,880</b>	<b>207,751</b>	<b>214,256</b>	<b>221,232</b>
<b>Expenses from Continuing Operations</b>										
Employee Benefits & On-Costs	67,122	69,752	72,425	74,593	76,830	79,133	81,505	83,949	86,466	89,058
Borrowing Costs	82	304	1,097	1,010	914	806	688	557	413	256
Materials & Contracts	58,118	59,159	58,408	59,312	61,807	62,931	64,237	66,066	69,083	70,387
Depreciation & Amortisation	29,874	30,494	31,137	32,109	33,422	33,754	34,090	34,437	34,773	35,121
Other Expenses	6,556	6,759	6,948	7,114	7,313	7,517	7,727	7,943	8,165	8,394
<b>Total Expenses from Continuing Operations</b>	<b>161,752</b>	<b>166,469</b>	<b>170,015</b>	<b>174,138</b>	<b>180,285</b>	<b>184,142</b>	<b>188,248</b>	<b>192,952</b>	<b>198,901</b>	<b>203,216</b>
<b>Operating Result from Continuing Operations</b>	<b>17,221</b>	<b>21,090</b>	<b>7,182</b>	<b>8,038</b>	<b>8,601</b>	<b>10,757</b>	<b>12,632</b>	<b>14,799</b>	<b>15,354</b>	<b>18,017</b>
<b>Net Operating Result before Capital Grants and Contributions</b>	<b>2,585</b>	<b>2,256</b>	<b>2,367</b>	<b>3,223</b>	<b>2,801</b>	<b>4,957</b>	<b>6,832</b>	<b>8,999</b>	<b>9,554</b>	<b>12,217</b>

### ITEM 3 (continued)

#### **Financial Performance Indicators (Base Case + VPA Liabilities less Cut to Existing Services):**

	Projected Years									
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	 Within green benchmark (green min and/or green max)  Within amber benchmark (amber min and/or amber max)  Not within benchmark (amber min and/or amber max)					 Within green benchmark  above green maximum and below amber maximum  below green minimum and above amber minimum  above amber maximum  below amber minimum				
Operating Performance Ratio	 1.19%	 0.88%	 0.86%	 1.44%	 1.09%	 2.17%	 3.19%	 3.95%	 4.16%	 5.23%
Own Source Operating Revenue Ratio	 88.26%	 86.46%	 93.52%	 93.61%	 93.22%	 93.34%	 93.46%	 93.57%	 93.69%	 93.80%
Unrestricted Current Ratio	 4.27	 4.19	 4.28	 4.31	 4.37	 4.43	 4.45	 4.43	 4.48	 4.67
Debt Service Cover Ratio	 12.46	 12.42	 12.51	 12.77	 12.56	 12.89	 13.19	 13.34	 13.14	 13.48
Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage	 4.16%	 4.16%	 4.16%	 4.16%	 4.16%	 4.16%	 4.16%	 4.16%	 4.16%	 4.16%
Cash Expense Cover Ratio	 6.11	 4.82	 5.08	 4.62	 5.21	 5.78	 6.33	 6.85	 5.24	 6.26
Building & Infrastructure Asset Renewal Ratio	 100.61%	 126.51%	 80.56%	 92.90%	 90.01%	 94.29%	 102.11%	 103.94%	 103.94%	 103.71%

If these cuts to existing services are made each year, the LTFP Income Statement will project Operating Surpluses, the Operating Performance Ratio will be met, and Council will remain financially sustainable for the future. Council should aim to grow these surpluses over time to ensure that sufficient funds are available to be transferred into internal reserves for asset replacement, RALC, Legal and IT. This is recommended as it is best practice financial management.

### ITEM 3 (continued)

#### **Cashflow Statement** (Base Case + VPA Liabilities less Cut to Existing Services):

CASH FLOW STATEMENT	Projected Years									
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Cash Flows from Operating Activities</b>										
<b>Receipts:</b>										
Rates & Annual Charges	115,391	120,405	123,892	127,435	131,179	135,038	139,012	143,104	147,316	151,654
User Charges & Fees	18,898	19,641	20,427	21,244	22,094	22,977	23,896	24,852	25,846	26,880
Investment & Interest Revenue Received	9,958	7,923	6,406	6,534	6,711	7,147	7,668	8,221	8,786	9,396
Grants & Contributions	23,178	24,975	12,412	11,580	12,665	12,908	13,086	13,268	13,455	13,646
Other	14,070	13,189	14,432	14,433	14,966	15,600	16,219	16,863	17,532	18,228
<b>Payments:</b>										
Employee Benefits & On-Costs	(67,122)	(69,752)	(72,425)	(74,593)	(76,830)	(79,133)	(81,505)	(83,949)	(86,466)	(89,058)
Materials & Contracts	(58,164)	(59,096)	(58,432)	(59,258)	(61,674)	(62,864)	(64,161)	(65,964)	(68,924)	(70,310)
Borrowing Costs	(82)	(304)	(1,097)	(1,010)	(914)	(806)	(688)	(557)	(413)	(256)
Other	(6,455)	(6,611)	(6,867)	(6,990)	(7,125)	(7,378)	(7,579)	(7,772)	(7,946)	(8,236)
<b>Net Cash provided (or used in) Operating Activities</b>	<b>49,672</b>	<b>50,370</b>	<b>38,748</b>	<b>39,374</b>	<b>41,072</b>	<b>43,489</b>	<b>45,948</b>	<b>48,066</b>	<b>49,186</b>	<b>51,945</b>
<b>Cash Flows from Investing Activities</b>										
<b>Receipts:</b>										
Sale of Investment Securities	-	10,307	-	-	-	-	-	-	-	-
Sale of Infrastructure, Property, Plant & Equipment	1,554	1,874	2,170	1,659	1,979	2,110	1,524	2,581	2,242	2,448
Purchase of Infrastructure, Property, Plant & Equipment	(39,604)	(72,231)	(32,481)	(39,803)	(28,585)	(30,355)	(31,763)	(34,609)	(34,202)	(34,814)
<b>Net Cash provided (or used in) Investing Activities</b>	<b>(38,050)</b>	<b>(60,050)</b>	<b>(30,312)</b>	<b>(38,144)</b>	<b>(26,607)</b>	<b>(28,245)</b>	<b>(30,239)</b>	<b>(32,028)</b>	<b>(31,960)</b>	<b>(32,366)</b>
<b>Cash Flows from Financing Activities</b>										
<b>Payments:</b>										
Repayment of Borrowings & Advances	(52)	-	-	-	-	-	-	-	-	-
Repayment of lease liabilities (principal repayments)	(2,426)	(2,295)	(1,596)	(1,781)	(1,979)	(2,191)	(2,418)	(2,661)	(2,921)	(3,199)
<b>Net Cash Flow provided (used in) Financing Activities</b>	<b>(2,478)</b>	<b>(2,295)</b>	<b>(1,596)</b>	<b>(1,781)</b>	<b>(1,979)</b>	<b>(2,191)</b>	<b>(2,418)</b>	<b>(2,661)</b>	<b>(2,921)</b>	<b>(3,199)</b>
<b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b>	<b>9,144</b>	<b>(11,975)</b>	<b>6,840</b>	<b>(551)</b>	<b>12,487</b>	<b>13,053</b>	<b>13,291</b>	<b>13,376</b>	<b>14,305</b>	<b>16,380</b>
plus: Cash & Cash Equivalents - beginning of year	2,832	11,975	-	6,840	6,289	18,775	31,828	45,119	58,495	72,801
<b>Cash &amp; Cash Equivalents - end of the year</b>	<b>11,975</b>	<b>(0)</b>	<b>6,840</b>	<b>6,289</b>	<b>18,775</b>	<b>31,828</b>	<b>45,119</b>	<b>58,495</b>	<b>72,801</b>	<b>89,180</b>
Cash & Cash Equivalents - end of the year	11,975	(0)	6,840	6,289	18,775	31,828	45,119	58,495	72,801	89,180
Investments - end of the year	219,136	208,829	208,829	208,829	208,829	208,829	208,829	208,829	208,829	208,829
<b>Cash, Cash Equivalents &amp; Investments - end of the year</b>	<b>231,111</b>	<b>208,829</b>	<b>215,668</b>	<b>215,117</b>	<b>227,604</b>	<b>240,657</b>	<b>253,948</b>	<b>267,324</b>	<b>281,629</b>	<b>298,009</b>
<b>Representing:</b>										
- External Restrictions	135,656	116,432	118,542	115,490	124,071	133,544	143,935	155,539	164,878	174,504
- Internal Restrictions	84,904	82,729	85,829	87,670	90,347	92,351	92,431	90,523	91,043	92,894
- Unrestricted	10,551	9,667	11,298	11,957	13,187	14,762	17,582	21,262	25,708	30,611
	<b>231,111</b>	<b>208,829</b>	<b>215,668</b>	<b>215,117</b>	<b>227,604</b>	<b>240,657</b>	<b>253,948</b>	<b>267,324</b>	<b>281,629</b>	<b>298,009</b>



### ITEM 3 (continued)

In addition, if these cuts to existing services are made each year the LTFP Cash Flow Statement will improve and project positive Unrestricted Cash and Council will remain financially sustainable for the future. This is recommended as it is best practice financial management.

#### Scenario 2: Base Case + VPA Liabilities + Major Projects

As discussed at a Councillor Workshop on the 6 April 2024, several Major Projects are currently being considered with large financial implications, the capital cost alone being **\$347m** in today's dollars. Council has not committed or resolved to complete these Major Projects in its 4 Year Delivery Program, however these projects are often discussed and projects that require the replacement of some of Council's existing major assets need to be considered now for the future. The capital cost/funding to be set aside, annual maintenance, annual renewal and the timing of these proposed projects have been modelled in an additional scenario in the LTFP.

The table below outlines the capital cost/funding to be set aside of these major projects:

Major Project	Timing	Today's Cost	Term	Indexed @ 5.40%	Amount required to be set aside per year
Eastwood Carpark Defect Rectification (Provision) *	Immediate	\$4m	Staged over 5 Years	-	-
Lachlan's Line Commercial VPA Rectification Works	Immediate	\$200k	-	-	-
Denistone Bowling Club Rectification Works	Immediate	\$200k	-	-	-
Offer to purchase TG Millner Site	Immediate	\$15m	-	-	-
Property Acquisition for Eastwood Carpark	Future	-	5 Years	\$15m	-
Eastwood Cultural Centre	Future	\$15m	5 Years	\$18.5m	\$3.7m
Eastwood Carpark & Detention Basin	Future	\$81m	15 Years	\$169m	\$11.3m
Replacement of RALC (Inc NexGen Building)	Future	\$102m	30 Years	\$469m	\$15.6m
Ryde Central	Future	\$130m	15 Years	\$271m	\$18.1m
		<b>\$347.4m</b>		<b>\$942.5m</b>	<b>\$48.7m</b>

*\*Funding has been provided for minor rectification works at the Eastwood Carpark in the 4 year Delivery Program (Base Case) The additional funds provided above are considered a provision following initial feedback from the peer review report with initial suggestions of major rectification works required.*

### ITEM 3 (continued)

Whilst some of these projects can be partly funded from Section 7.11 Reserves, Council's Contribution Plan stipulates certain restrictions for each project. The project can only be funded from the particular category that it is allocated within the plan and can only be funded by the fixed percentage which has been determined within the plan. Any shortfalls must be funded from Council's Internal Reserves.

Based on the current funds available in Externally Restricted Reserves, there are insufficient funds to undertake these projects. Although the Section 7.11 plan outlines which of these major projects can be funded from these sources, the actual funding available is reliant on the cashflow from developers. If Council were to proceed with the current funds, Council's Externally Restricted Reserves will project deficits.

#### **Income Statement (Base Case + VPA Liabilities + Major Projects):**

INCOME STATEMENT	Projected Years									
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income from Continuing Operations</b>										
Rates & Annual Charges	115,569	120,557	123,997	127,543	131,294	135,156	139,133	143,228	147,445	151,786
User Charges & Fees	18,937	19,695	20,483	21,302	22,154	23,040	23,962	24,920	25,917	26,954
Other Revenues	12,911	13,422	13,954	14,507	15,082	15,680	16,302	16,949	17,622	18,321
Grants & Contributions – Operating	6,293	6,451	6,612	6,777	6,947	7,120	7,298	7,481	7,668	7,860
Grants & Contributions – Capital	14,637	18,834	4,815	4,815	5,800	5,800	5,800	5,800	5,800	5,800
Interest & Investment Revenue	9,148	6,864	5,577	5,532	126	131	137	142	148	153
Net Gains from the Disposal of Assets	638	769	891	681	813	867	626	1,060	921	1,006
<b>Total Income from Continuing Operations</b>	<b>178,134</b>	<b>186,593</b>	<b>176,328</b>	<b>181,157</b>	<b>182,215</b>	<b>187,795</b>	<b>193,258</b>	<b>199,580</b>	<b>205,520</b>	<b>211,880</b>
<b>Expenses from Continuing Operations</b>										
Employee Benefits & On-Costs	67,122	69,752	72,425	74,593	76,830	79,133	81,505	83,949	86,466	89,058
Borrowing Costs	82	304	1,097	1,010	914	806	688	557	413	256
Materials & Contracts	58,203	59,954	62,721	65,935	68,595	69,889	71,769	73,786	76,996	78,498
Depreciation & Amortisation	30,324	30,956	31,610	32,593	34,086	34,601	34,958	35,326	35,685	36,055
Other Expenses	6,556	6,759	6,948	7,114	7,313	7,517	7,727	7,943	8,165	8,394
<b>Total Expenses from Continuing Operations</b>	<b>162,288</b>	<b>167,724</b>	<b>174,801</b>	<b>181,246</b>	<b>187,737</b>	<b>191,947</b>	<b>196,647</b>	<b>201,561</b>	<b>207,726</b>	<b>212,261</b>
<b>Operating Result from Continuing Operations</b>	<b>15,846</b>	<b>18,869</b>	<b>1,527</b>	<b>(89)</b>	<b>(5,522)</b>	<b>(4,152)</b>	<b>(3,389)</b>	<b>(1,981)</b>	<b>(2,206)</b>	<b>(381)</b>
<b>Net Operating Result before Capital Grants and Contributions</b>	<b>1,209</b>	<b>35</b>	<b>(3,288)</b>	<b>(4,904)</b>	<b>(11,322)</b>	<b>(9,952)</b>	<b>(9,189)</b>	<b>(7,781)</b>	<b>(8,006)</b>	<b>(6,181)</b>



### ITEM 3 (continued)

As there are insufficient funds available in Externally Restricted Reserves and if Council still wish to undertake these major projects, funding each year will need to be put aside proactively. Attempting to put aside these funds each year, Council will experience rapidly declining Operating Deficits and result in deficits, and the Operating Performance Ratio will not meet. It should be noted that portion of income from rates, interest on investments and grants are either restricted or set aside for future commitments and in addition net gain from disposal is non-cash. If there are excluded, this projection of operating deficits will be worse than they appear below.

#### **Financial Performance Indicators (Base Case + VPA Liabilities + Major Projects):**

	Projected Years									
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	<div> <span style="color: green;">●</span> Within green benchmark (green min and/or green max)           <span style="color: green;">—</span> Within green benchmark         </div> <div> <span style="color: orange;">●</span> Within amber benchmark (amber min and/or amber max)           <span style="color: orange;">↗</span> above green maximum and below amber maximum         </div> <div> <span style="color: red;">●</span> Not within benchmark (amber min and/or amber max)           <span style="color: orange;">↘</span> below green minimum and above amber minimum         </div> <div> <span style="color: red;">↑</span> above amber maximum           <span style="color: red;">↓</span> below amber minimum         </div>									
Operating Performance Ratio	<span style="color: green;">●</span> — 0.35%	<span style="color: red;">●</span> ↓ -0.44%	<span style="color: red;">●</span> ↓ -2.45%	<span style="color: red;">●</span> ↓ -3.18%	<span style="color: red;">●</span> ↓ -6.91%	<span style="color: red;">●</span> ↓ -5.97%	<span style="color: red;">●</span> ↓ -5.25%	<span style="color: red;">●</span> ↓ -4.59%	<span style="color: red;">●</span> ↓ -4.49%	<span style="color: red;">●</span> ↓ -3.50%
Own Source Operating Revenue Ratio	<span style="color: green;">●</span> — 88.21%	<span style="color: green;">●</span> — 86.39%	<span style="color: green;">●</span> — 93.49%	<span style="color: green;">●</span> — 93.58%	<span style="color: green;">●</span> — 92.97%	<span style="color: green;">●</span> — 93.09%	<span style="color: green;">●</span> — 93.20%	<span style="color: green;">●</span> — 93.31%	<span style="color: green;">●</span> — 93.42%	<span style="color: green;">●</span> — 93.52%
Unrestricted Current Ratio	<span style="color: green;">●</span> — 4.32	<span style="color: green;">●</span> — 3.90	<span style="color: green;">●</span> — 3.79	<span style="color: green;">●</span> — 3.54	<span style="color: green;">●</span> — 2.87	<span style="color: green;">●</span> — 2.80	<span style="color: green;">●</span> — 2.71	<span style="color: green;">●</span> — 2.61	<span style="color: green;">●</span> — 2.51	<span style="color: green;">●</span> — 2.46
Debt Service Cover Ratio	<span style="color: green;">●</span> — 12.10	<span style="color: green;">●</span> — 11.74	<span style="color: green;">●</span> — 10.59	<span style="color: green;">●</span> — 10.04	<span style="color: green;">●</span> — 7.90	<span style="color: green;">●</span> — 8.20	<span style="color: green;">●</span> — 8.32	<span style="color: green;">●</span> — 8.40	<span style="color: green;">●</span> — 8.15	<span style="color: green;">●</span> — 8.43
Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage	<span style="color: green;">●</span> — 4.16%	<span style="color: green;">●</span> — 4.16%	<span style="color: green;">●</span> — 4.16%	<span style="color: green;">●</span> — 4.16%	<span style="color: green;">●</span> — 4.16%	<span style="color: green;">●</span> — 4.16%	<span style="color: green;">●</span> — 4.16%	<span style="color: green;">●</span> — 4.16%	<span style="color: green;">●</span> — 4.16%	<span style="color: green;">●</span> — 4.16%
Cash Expense Cover Ratio	<span style="color: green;">●</span> — 5.03	<span style="color: green;">●</span> — 4.80	<span style="color: green;">●</span> — 4.45	<span style="color: green;">●</span> — 3.92	<span style="color: green;">●</span> — 3.53	<span style="color: green;">●</span> — 3.13	<span style="color: red;">●</span> ↓ 2.74	<span style="color: red;">●</span> ↓ 2.38	<span style="color: red;">●</span> ↓ 0.00	<span style="color: red;">●</span> ↓ 0.00
Building & Infrastructure Asset Renewal Ratio	<span style="color: green;">●</span> — 102.25%	<span style="color: green;">●</span> — 130.08%	<span style="color: red;">●</span> ↓ 82.91%	<span style="color: red;">●</span> ↓ 93.03%	<span style="color: red;">●</span> ↓ 99.32%	<span style="color: red;">●</span> ↓ 94.46%	<span style="color: green;">●</span> — 102.05%	<span style="color: green;">●</span> — 103.82%	<span style="color: green;">●</span> — 103.81%	<span style="color: green;">●</span> — 103.59%

### ITEM 3 (continued)

#### **Cashflow Statement** (Base Case + VPA Liabilities + Major Projects):

CASH FLOW STATEMENT	Projected Years									
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Cash Flows from Operating Activities</b>										
<b>Receipts:</b>										
Rates & Annual Charges	115,391	120,405	123,892	127,435	131,179	135,038	139,012	143,104	147,316	151,654
User Charges & Fees	18,898	19,641	20,427	21,244	22,094	22,977	23,896	24,852	25,846	26,880
Investment & Interest Revenue Received	9,217	6,975	5,571	5,561	314	129	139	148	153	151
Grants & Contributions	23,178	24,975	12,412	11,580	12,665	12,908	13,086	13,268	13,455	13,646
Other	14,070	13,189	14,432	14,433	14,966	15,600	16,219	16,863	17,532	18,228
<b>Payments:</b>										
Employee Benefits & On-Costs	(67,122)	(69,752)	(72,425)	(74,593)	(76,830)	(79,133)	(81,505)	(83,949)	(86,466)	(89,058)
Materials & Contracts	(58,246)	(59,857)	(62,576)	(65,770)	(68,454)	(69,814)	(71,665)	(73,675)	(76,828)	(78,411)
Borrowing Costs	(82)	(304)	(1,097)	(1,010)	(914)	(806)	(688)	(557)	(413)	(256)
Other	(6,452)	(6,584)	(6,734)	(6,903)	(7,118)	(7,372)	(7,557)	(7,765)	(7,939)	(8,228)
<b>Net Cash provided (or used in) Operating Activities</b>	<b>48,853</b>	<b>48,689</b>	<b>33,902</b>	<b>31,977</b>	<b>27,902</b>	<b>29,528</b>	<b>30,937</b>	<b>32,289</b>	<b>32,656</b>	<b>34,606</b>
<b>Cash Flows from Investing Activities</b>										
<b>Receipts:</b>										
Sale of Investment Securities	4,694	25,425	-	7,412	33,847	1,755	2,587	3,290	3,136	1,894
Sale of Infrastructure, Property, Plant & Equipment	1,554	1,874	2,170	1,659	1,979	2,110	1,524	2,581	2,242	2,448
Purchase of Infrastructure, Property, Plant & Equipment	(55,454)	(73,693)	(33,454)	(40,287)	(61,748)	(31,202)	(32,630)	(35,499)	(35,113)	(35,749)
<b>Net Cash provided (or used in) Investing Activities</b>	<b>(49,206)</b>	<b>(46,394)</b>	<b>(31,284)</b>	<b>(31,217)</b>	<b>(25,922)</b>	<b>(27,337)</b>	<b>(28,519)</b>	<b>(29,628)</b>	<b>(29,735)</b>	<b>(31,407)</b>
<b>Cash Flows from Financing Activities</b>										
<b>Payments:</b>										
Repayment of Borrowings & Advances	(52)	-	-	-	-	-	-	-	-	-
Repayment of lease liabilities (principal repayments)	(2,426)	(2,295)	(1,596)	(1,781)	(1,979)	(2,191)	(2,418)	(2,661)	(2,921)	(3,199)
<b>Net Cash Flow provided (used in) Financing Activities</b>	<b>(2,478)</b>	<b>(2,295)</b>	<b>(1,596)</b>	<b>(1,781)</b>	<b>(1,979)</b>	<b>(2,191)</b>	<b>(2,418)</b>	<b>(2,661)</b>	<b>(2,921)</b>	<b>(3,199)</b>
<b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b>	<b>(2,832)</b>	<b>0</b>	<b>1,021</b>	<b>(1,021)</b>	<b>(0)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>
plus: Cash & Cash Equivalents – beginning of year	2,832	(0)	-	1,021	-	(0)	(0)	(0)	(0)	(0)
<b>Cash &amp; Cash Equivalents – end of the year</b>	<b>(0)</b>	<b>-</b>	<b>1,021</b>	<b>-</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>-</b>
Cash & Cash Equivalents – end of the year	(0)	-	1,021	-	(0)	(0)	(0)	(0)	(0)	-
Investments – end of the year	214,442	189,017	189,017	181,606	144,267	142,512	139,924	136,634	133,498	131,604
<b>Cash, Cash Equivalents &amp; Investments – end of the year</b>	<b>214,442</b>	<b>189,017</b>	<b>190,038</b>	<b>181,606</b>	<b>144,267</b>	<b>142,512</b>	<b>139,924</b>	<b>136,634</b>	<b>133,498</b>	<b>131,604</b>
<b>Representing:</b>										
- External Restrictions	110,278	64,753	40,071	10,176	(8,205)	(25,906)	(42,905)	(58,914)	(77,418)	(95,871)
- Internal Restrictions	94,055	115,419	142,546	168,904	159,906	186,064	210,277	232,479	257,088	283,006
- Unrestricted	10,110	8,845	7,420	2,526	(7,433)	(17,647)	(27,448)	(36,931)	(46,173)	(55,531)
	<b>214,442</b>	<b>189,017</b>	<b>190,038</b>	<b>181,606</b>	<b>144,267</b>	<b>142,512</b>	<b>139,924</b>	<b>136,634</b>	<b>133,498</b>	<b>131,604</b>

### ITEM 3 (continued)

Due to having insufficient funds available there will be a dramatic decrease in Externally Restricted Reserves, and Unrestricted Cash and from FY28/29 Council will experience deficits.

**Council does not have available cashflow to fund these major projects without both a cut to existing services and/or seek additional streams of revenue such as a special rates variation.**

- Special Rates Variation:

Based on the capital cost/funding to be set aside, annual maintenance, annual renewal required each year less funding actually available in Reserves ensuring that these balances do not project deficits, the estimated shortfall in funding has been estimated in the table below:

The total shortfall over 10 years is \$405m, this will mean \$40.5m would be required to be levied each year for 10 years above the Rate Peg. This represents an increase of 54%. The impact to average rates for residential and business are as follows:

- Average Residential Rates Increase of **\$600**
- Average Business Rates Increase of **\$6,141**

The Long-Term Financial Plan models for 10 years only. It is important to note that some of the Major Projects require funding up to 30 years. This means that the shortfall would be greater than detailed above.

IPART's guidelines on special rates variations states that the impact on affected ratepayers must be reasonable and must demonstrate the communities capacity, affordability and willingness to pay. The IPART special rate variation application process can take between 12 to 18 months as community engagement is quite extensive and it is generally expected by IPART that special variations will only be applicable for a period of up to four years to align with a Council's Delivery Program. This is to avoid committing future Councils to rate rises. However, in some circumstances, a period of 7 years may be committed by IPART. **It must be noted however that increases of this magnitude would not be approved by IPART.**

Detailed information regarding the three models above can be found in the Long-Term Financial Plan under **ATTACHMENT 2 - CIRCULATED UNDER SEPARATE COVER.**

### **ITEM 3 (continued)**

#### **Councillor Engagement**

The following workshops were conducted with Councillors in the formulation of the Draft Delivery Program, Long Term Financial Plan (LTFP) and Operational Plan including Fees and Charges:

- Capital Works Program (4 Year Delivery Program) - 19 Mar 2024
- Draft Budget, LTFP, Fees & Charges and Rates - 6 Apr 2024

#### **Timetable and Public Consultation**

The following timetable is proposed in respect of Council's consideration of the Draft Plans:

Date	Action
23 April 2024	Consideration by Council of Draft Plans for Public Exhibition.
26 April 2024	Commencement of Public Exhibition period of Draft Plans.
26 May 2024	Completion of Public Exhibition of the Draft Plans and closing date for receipt of all public submissions
25 June 2024	Consideration by Council of public submissions on Draft Plans and amendments. Draft Plans for consideration and adoption, including the setting of rates, fees and charges for FY24/25.

The following consultation/advertisement is proposed to promote Council's Draft Plans.

- Public notification in the Weekly Times of Draft Plans on 1 May 2024.
- Public exhibition of Draft Plans between 26 April 2024 and 26 May 2024.
- Draft Plans will be available for viewing on Council's website.

#### **Financial Implications**

The Draft Budget FY24/25 projects a Net Operating Surplus of \$17.1m (Statutory Format), and \$50k Budget Surplus (Management Format). It is projected that Unrestricted Cash will remain at \$8.7m.

#### **Conclusion**

The Draft 2022-2026 Delivery Program, Draft 2024-2034 LTFP, Draft 2024-2025 Operational Plan including Fees and Charges and Rating Structure has been developed using prudent financial management principles and assumptions.

A key feature of the Draft 2022-2026 Delivery Program and 2024-2025 Operational Plan is that all existing services and service levels are maintained and are aligned with the aspirational targets outlined in Council's Community Strategic Plan.

---

**4      2024 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT -  
National Convention Centre, Canberra - 2 to 4 July 2024**

---

**Report prepared by:** Civic Support Officer  
**File No.:** CLR/24/16/1 - BP24/153

---

**REPORT SUMMARY**

The National General Assembly of Local Government will be held at the National Convention Centre in Canberra from Tuesday, 2 July 2024 to Thursday, 4 July 2024.

This report is presented to Council for its consideration of the Mayor (or his nominee) in addition to the Chief Executive Officer (and/or his delegates) and other interested Councillor/s to attend the Assembly.

It should be noted that a report was presented to Council at its meeting of 26 March 2024 and no Motions were received from Councillors for inclusion in the business papers for the National General Assembly Conference.

**RECOMMENDATION:**

- (a) That Council consider the attendance of the Mayor (or his nominee) in addition to the Chief Executive Officer (and/or his delegates) and other interested Councillor/s at the National General Assembly to be held in Canberra from Tuesday, 2 July 2024 to Thursday, 4 July 2024.
- (b) That Council nominate the Mayor (or his nominee) to be the voting delegate to represent the City of Ryde during debates on Motions presented to the Assembly.
- (c) That Council determine whether other Councillors are to attend, and if so, who are to be the nominated participants.

**ATTACHMENTS**

- 1** Registration Brochure 2024
- 2** Councillor Expenses and Facilities Policy

Report Prepared By:

**Kathryn Fleming**  
**Civic Support Officer**

Report Approved By:

**Graham Humphreys**  
**Manager - Business Assurance and Governance**

**Wayne Rylands**  
**Chief Executive Officer**

## ITEM 4 (continued)

### Discussion

#### Conference

The 2024 National General Assembly of Local Government will meet from Tuesday, 2 July 2024 to Thursday 4 July 2024 at the National Convention Centre in Canberra. The Assembly will be hosted by the Australian Local Government Association (ALGA).

The theme of the Assembly this year is “*Building Community Trust*”. The National General Assembly aims to explore the critical importance of trust in governments, between governments, its institutions, and its citizens. This trust is a fundamental building block of our nation’s democracy. A Discussion Paper regarding the Conference is provided for in **ATTACHMENT 1**.

Previously, the Mayor (or his nominee) and the Chief Executive Officer (and/or his nominees) have attended the Assembly.

A notice was placed in the Councillor Information Bulletin dated 6 February 2024 inviting Councillors to indicate their interest to attend the Assembly. As a result, no expressions of interest were received from Councillors in relation to attending the Assembly.

In determining Councillor attendance to the Assembly, Council is required to nominate one voting delegate to represent the City of Ryde during debates on Motions presented to the Assembly. This report recommends the Mayor (or his nominee) to be Council’s voting delegate.

### Financial Implications

The following is a summary of costs that would be incurred per person to attend the Assembly:-

- Registration: \$945 (Early Bird Rate – before 7 June 2024)
- Travel to Canberra: Approximately \$450 return via car or \$600 return flight
- Accommodation for two (2) nights: Approximately \$400

Virtual registrations are also available. Participants can attend the National General Assembly live from the platform of their home:-

- Virtual Registration: \$739

In addition to the above summary, it is anticipated that additional costs for incidentals, meals and taxi fares would also be incurred. This will be determined after the Conference.

#### **ITEM 4 (continued)**

The total cost for attending this Conference (in person) is approximately \$1,945 (excluding meals, incidentals and taxi fare charges).

*It should be noted that as per Council's Expenses and Facilities Policy, Councillors cannot incur any related expenses for attendance at the Assembly.*

#### **Policy Implications**

There is no policy implication through adoption of the recommendation. The Policy on the Expenses and Facilities for the Mayor and Other Councillors sets out the entitlements for Councillors attending such Conferences set out in **ATTACHMENT 2**.

#### **Options**

1. That Council does not attend the National General Assembly.

This Option is not recommended as it may be perceived that Council is not interested in national local government issues, many of which have a local impact on our community and/or are of interest to our local community.

2. That Council attend the National General Assembly.

This Option is the preferred Option and forms the basis of this report's recommendation. This Assembly is the only formal opportunity for the Nation's Mayors (and interested Councillors) to come together to debate and resolve significant local government issues, many of which have a localised impact and/or are of local interest.

**ITEM 4 (continued)**

**ATTACHMENT 1**



The poster is divided into three main color sections: green on the left, dark blue on the top right, and orange on the bottom right. The green section contains the text '2024 NGA' in large white letters, 'Building Community Trust' in smaller white letters, and 'National Convention Centre Canberra' at the bottom. At the bottom of the green section is a white line-art illustration of three houses. The dark blue section contains the Australian Local Government Association logo and the text '2 - 4 JULY 2024' in large white letters. A white line-art illustration of a cloud with a double-headed arrow is also present. The orange section contains the text 'Registration INFORMATION' in white letters and a large white line-art illustration of three question marks.

**2024  
NGA**

Building  
Community  
Trust

National Convention Centre  
Canberra

**2 - 4  
JULY  
2024**

**Registration  
INFORMATION**



ITEM 4 (continued)

ATTACHMENT 1

# 2024 SPONSORS

## Foundation Sponsor



## Gold Sponsor



**Australian Government**

**Department of Infrastructure,  
Transport, Regional Development,  
Communications and the Arts**



ITEM 4 (continued)

ATTACHMENT 1

# PRESIDENT WELCOME



Friends,

I am delighted to invite you to attend our Australian Local Government Association's 30th annual National General Assembly (NGA) of Local Government in Canberra.

Following on from the tremendous success of last year's annual Conference, this year promises to be our best yet.

I'm thrilled that we will once again be partnering with the Federal Government to host the Australian Council of Local Government (ACLG) immediately after our Conference, on Friday 5 July.

Last year's ACLG – secured by ALGA on your behalf – was the first held in more than a decade, and provided us with the opportunity to provide direct feedback to the Prime Minister and key Federal Ministers on what local governments need to thrive for the future.

This will be the last ACLG before the next Federal Election, and is a valuable opportunity for us to speak to the Federal Government with one voice about the policies and funding partnerships our communities need.

The theme of this year's NGA is "Building Community Trust". As the most trusted level of government, we know trust is an incredibly important foundation, and under threat in democracies around the world today.

Sadly, Australia has not been immune to a general decline in public trust over recent years, and many of you have witnessed the effects this has had on our communities firsthand.

We all know that if we are going to continue to deliver in the face of ongoing natural disasters, skills shortages and cost of living pressures, then trust in government, between governments, our institutions and our citizens is fundamentally important.

As the level of government closest to the community we have the best opportunity to bring people together at a grassroots level, and work collaboratively for the public good.

Local government has a crucial part to play in restoring trust in Australian democracy, and without question, investing in local government is an investment in our nation's future.

I look forward to hearing your ideas on the support we need to realise this opportunity, and welcoming you to our annual conference in Canberra this July.

Cr Linda Scott  
ALGA President

**ITEM 4 (continued)**

**ATTACHMENT 1**

# KEY DATES & EVENT OUTLINE

**TUESDAY 30 APRIL 2024**

Call for Motions Closes

**FRIDAY 7 JUNE 2024**

Close of Early Bird Registrations

**TUESDAY 2 JULY 2024**

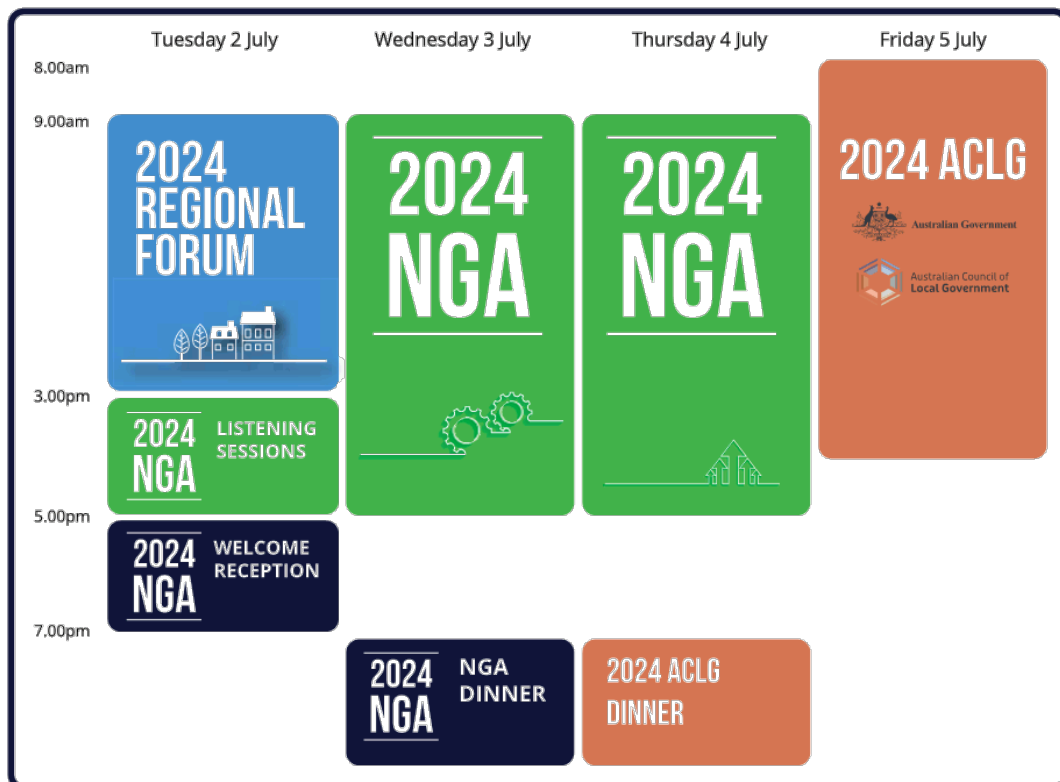
Regional Cooperation & Development Forum  
National General Assembly | Listening Sessions

**TUESDAY 2 - THURSDAY 4 JULY 2024**

National General Assembly

**FRIDAY 5 JULY 2024**

Australian Council of Local Government (ACLG)



**ITEM 4 (continued)**

**ATTACHMENT 1**

# FULL PROGRAM

**TUESDAY 2 JULY  
REGIONAL FORUM**

8.00am	Registrations Open
9.00am - 3.00pm	<b>Regional Forum</b> (Additional registration required)

**NATIONAL GENERAL ASSEMBLY | LISTENING SESSIONS**

3.00pm	NGA Listening Sessions: Roads and Transport Energy Transition National Housing and Community Infrastructure Disaster Resilience and Recovery
5.00pm - 7.00pm	Welcome Reception & Exhibition Opening

**WEDNESDAY 3 JULY  
NATIONAL GENERAL ASSEMBLY**

8.00am	Registrations Open
9.00am	<b>Opening Ceremony</b> Welcome to Country Governor-General of the Commonwealth of Australia (invited)
9.40am	<b>Minister Address</b> The Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government (invited)
10.00am	Leader of the Opposition Address The Hon Peter Dutton MP, Leader of the Opposition (invited)
10.20am	<b>ALGA President's Address</b> Cr Linda Scott, ALGA President
11.00AM	<b>MEAL BREAK ONE</b>
12.00pm	<b>Politics and Civic Engagement</b> Anabelle Crabb, ABC Writer and Presenter
1.00pm	State of the Assets / Local Government Inquiry Update (TBC)
2.00PM	<b>MEAL BREAK TWO</b>
3.00pm	<b>Debate on Motions</b>
7.00pm - 11.00pm	<b>General Assembly Dinner</b> EPIC, Canberra

**THURSDAY 4 JULY  
NATIONAL GENERAL ASSEMBLY**

9.00am	<b>Intergenerational Equity and Fairness</b> Simon Kuestemacher, Director and Co-Founder, Demographics Group
10.00am	<b>PANEL - Addressing Intergenerational Trust</b>
11.00AM	<b>MEAL BREAK ONE</b>
12.00pm	<b>Community Trust in the Built Environment</b> Stephen Yarwood, Urbanist and Former Lord Mayor of Adelaide
1.00pm	<b>For the Love of Community Engagement</b> Becky Hirst, Author
2.00PM	<b>MEAL BREAK TWO</b>
3.00pm	<b>Debate on Motions</b>
5.00pm	<b>Close</b>

**AUSTRALIAN COUNCIL OF LOCAL GOVERNMENT | DINNER**

7.00pm	ACLG Gala Dinner
--------	------------------

**FRIDAY 5 JULY  
AUSTRALIAN COUNCIL OF LOCAL GOVERNMENT**

7.30am	Registrations Open
8.00am - 3.30pm	Australian Council of Local Government (ACLG)

**ITEM 4 (continued)**

**ATTACHMENT 1**



The poster is divided into three main color sections: a blue section on the left, a teal section on the top right, and a yellow section on the bottom right. A white line-art house icon is positioned in the bottom left, and a white line-art winding road is in the bottom right. The text '2024 REGIONAL FORUM' is prominently displayed in white across the top. The Australian Local Government Association logo is in the top right. The venue 'National Convention Centre Canberra' and the website 'REGIONALFORUM.COM.AU' are in the middle left. The date '2 JULY 2024' is in the bottom right.

**2024  
REGIONAL  
FORUM**

 AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION

National Convention Centre  
Canberra

**REGIONALFORUM.COM.AU**



**2 JULY  
2024**

**ITEM 4 (continued)**

**ATTACHMENT 1**

**GENERAL  
INFORMATION**

**REGISTRATION FEES**

**Forum Only Registration**  
\$475

**NGA Delegate Discount  
Registration**  
\$275

**Register Online Now:**  
[regionalforum.com.au](http://regionalforum.com.au)

**Dress Code:** Smart Casual

**PROVISIONAL  
PROGRAM**

8.00am	<b>REGISTRATIONS OPEN</b>
9.00am	<b>Welcome to Country</b>
9.20am	<b>Minister Address</b> The Hon Kristy McBain MP, Minister for Regional Development, Local Government and Territories
9.40am	<b>Shadow Minister Address</b> The Hon Darren Chester MP, Shadow Minister for Regional Development, Local Government and Territories
10.00am	<b>Regional Connectivity and Services</b>
10.45am	<b>MORNING TEA</b>
11.15am	<b>Keynote: State of the Regions</b> Nicki Hutley, Economist
	<b>Panel: State of the Regions</b>
12.30pm	<b>LUNCH</b> <b>ALGA President Press Club Address</b> <i>live telecast</i>
1.30pm	<b>Panel: Regional Housing</b>
2.30pm	<b>AFTERNOON TEA</b>



ITEM 4 (continued)

ATTACHMENT 1

# REGIONAL FORUM SPEAKERS



**THE HON KRISTY MCBAIN MP**

**Minister for Regional Development,  
Local Government and Territories**

Kristy McBain proudly grew up on the NSW Far South Coast, and she is the first woman to represent Eden-Monaro.

Since being elected in 2020, Kristy has built a formidable reputation as a plain spoken, hard-working local member who advocates with all levels of Government and all sides of politics to get results for her constituents.

A former Mayor of the Bega Shire Council, Kristy advocated day and night for people through the darkest days of the Black Summer Bushfires in 2019-20.

Kristy studied law at the University of Canberra and as the first person in her family to go to university, she is passionate that all kids get the chance to go to university or TAFE and have the opportunity to build their careers and lives in the regions as she has done.



**THE HON DARREN CHESTER MP**

**Shadow Minister for Regional  
Development, Local Government  
and Territories**

Darren Chester was born and educated in Sale.

He was elected to Federal Parliament as the Member for Gippsland on June 26, 2008, in a by-election following the retirement of the Hon Peter McGauran.

During his time in Parliament, Darren has served in multiple executive positions across both Government and Opposition such as Minister for Infrastructure and Transport, Minister for Veterans' Affairs and Defence Personnel, Assistant Minister for Defence and Shadow Parliamentary Secretary for Roads and Regional Transport.

Prior to entering Parliament, Darren worked as a newspaper and television journalist before becoming Chief of Staff to the Leader of The Nationals in Victoria.

Darren is a keen sportsman who enjoys boating, camping and running marathons. He lives in Lakes Entrance with his wife Julie and their four children.



**NICKI HUTLEY**

**Economist**

Nicki Hutley is a highly experienced economist, with broad-based expertise in both macroeconomics and microeconomic policy gained over more than three decades in financial and investment markets and in economic consulting. She is particularly interested in the intersection of economy, society and environment.

After many years in the corporate world of banking, investment and consulting, Nicki is now an independent economist and keynote speaker. Nicki helps her clients top measure the impact of policies, programs and projects using triple bottom line Cost Benefit Analysis. Nicki is also the Chief Economic Adviser to the Customer-Owned Banking Association and a member of JANA's sustainability advisory committee.

Nicki is also a highly sought-after keynote speaker on long and short term economic issues, with a lens on social and environmental influences. She is also a frequent commentator in the media, and a regular guest on both The Drum and The Project.

ITEM 4 (continued)

ATTACHMENT 1

# NGA INFORMATION

## New NGA Program Format

This year's NGA will feature some changes to the format of conference sessions and breaks. Conference sessions have been extended in length to allow extra time for questions and answers. Break times have been rearranged so there are now two 60 minute breaks on each day of the NGA, rather than two 30 minute and one 60 minute break. These changes are designed to provide delegates greater value through better opportunities to ask questions in presentations, as well as more time to visit the exhibition hall, or conduct meetings during meal breaks.

## Listening Sessions

Another change to the format of the NGA this year is the inclusion of four concurrent "Listening Sessions" being held immediately following the Regional Forum on the afternoon of Tuesday 2 July. These sessions have been designed to provide delegates the opportunity to engage directly with representatives from federal government departments about the issues being faced by councils. The sessions will focus on four key topics: Roads and Transport, Energy Transition, Disaster Resilience and Recovery, and National Housing and Community Infrastructure. All NGA delegates are invited to attend one of these sessions and will be asked to nominate which when registering their attendance.

## Virtual Registration

If you can't make it to the 2024 National General Assembly take advantage of the Virtual Registration. As a virtual participant you will be able to view ALL National General Assembly Sessions from Tuesday through to Thursday.

The registration fee is \$739.00.

## President's Soccer Match

There will once again be a Local Government versus Parliament soccer match in the early morning on Wednesday 3 July

Join ALGA President Linda Scott at the Senate Oval next to Parliament House at 6:45am for a 7:00am start.



**ITEM 4 (continued)**

**ATTACHMENT 1**



**Social Functions**

**Welcome Reception & Exhibition Opening**

**Tuesday 2 July 2024**

**Venue:** National Convention Centre Canberra

The Welcome Reception will be held in the exhibition hall and foyer.

5:00pm - 7:00pm

\$50.00 per person for day delegates and guests. No charge for full registered delegates. No charge for registered accompanying partners.

**Dress Code:** Smart casual

**General Assembly Dinner**

**Wednesday 3 July 2024**

**Venue:** EPIC Canberra

The dinner is being held in The Budawang Pavilion.

7:00pm - 11:00pm

\$175.00 per person

**Dress Code:** Formal/Cocktail

Numbers to this dinner are limited. Tickets are allocated on a first in basis.

**General Assembly Business Sessions**

**Wednesday 3 July 2024 - Thursday 4 July 2024**

**Venue:** National Convention Centre Canberra

All plenary sessions will be held in the Royal Theatre at the National Convention Centre.

**Dress Code:** Smart casual

**Exhibition**

**Wednesday 3 July 2024 - Friday 5 July 2024**

**Venue:** National Convention Centre

The exhibition is being held in the Exhibition Hall at the National Convention Centre.

**Partner Tours**

The partners meet at the National Convention Centre Canberra each morning to join the tour guide for their specialised trip around Canberra.

**Canberra Cruise & Governor General Garden Tour  
Wednesday 3 July - 9.45am**

We will start the morning with a Canberra Boat Cruise on Lake Burley Griffin, with a special garden tour visiting the Governor General's house.

At the end of the cruise, we will then enjoy a relaxing lunch at Snapper & Co whilst taking in the scenery of the lake.

To complete the day, we will show you the best sightseeing spots in the Canberra region. Your guide will share local knowledge with you and provide an insight into Canberra's culture and history.

**Gold Creek Station & Murrumbateman Winery  
Thursday 4 July - 11:00am**

Today we will get to explore Gold Creek station, a 400 hectare property that has been a sheep station since 1861. The tour will include a history of the station with an insight into the industry and a sheep shearing demonstration, followed by a hearty BBQ lunch.

Then on to a wine tasting at Murrumbateman Winery to experience their outstanding and award-winning Riesling and Shiraz.

We will then finish the day with Murrumbateman Chocolate Co, a local shop with handcrafted artisan chocolates.

ITEM 4 (continued)

ATTACHMENT 1

# 2024 SPEAKERS



**THE HON CATHERINE KING MP**  
(INVITED)

Minister for Infrastructure, Transport,  
Regional Development and Local  
Government

Catherine King was born in Melbourne. She holds a Degree in Social Work and a Masters in Public Policy from the Australian National University and has recently completed a law degree from Deakin University.

First elected to Federal Parliament in 2001 to represent the electorate of Ballarat, Catherine has been re-elected as member at each subsequent Federal Election.

Following the 2019 election, Catherine was appointed to the role of Shadow Minister for Infrastructure, Transport and Regional Development in the Shadow Cabinet led by the Hon. Anthony Albanese.

Prior to entering Parliament, Catherine worked in the social welfare sector in Ballarat and later in the public sector in Canberra, as a director for the Commonwealth Department of Health and Aged Care and as a senior manager at KPMG's Health Consulting Practice.



**THE HON PETER DUTTON MP** (INVITED)

Leader of the Opposition

Peter Dutton is the Federal Member for Dickson and Leader of the Liberal Party.

For nine years, Peter served his community as a Police Officer. He worked in the National Crime Authority and Drug and Sex Offenders' Squads, with a focus on protecting women and children.

First elected to Parliament in November 2001, Peter was appointed to the Ministry in 2004. In January 2006, he became Peter Costello's Assistant Treasurer.

Peter is married to Kirilly and is the proud father of Rebecca, Harry and Tom and lives in Dayboro in the Dickson electorate.



**ITEM 4 (continued)**

**ATTACHMENT 1**



**ANNABEL CRABB**

**ABC Writer and Presenter**

Annabel Crabb is an ABC writer and presenter who has covered Australian politics for nearly 25 years as a news reporter and columnist.

She is the creator and presenter of *Ms Represented*, presenter and writer for the ABC-wide *Australia Talks* project, and co-host of the initial and 2021 return series of *Tomorrow Tonight*. She has written and presented the documentary series on life inside parliament, *The House*, *With Annabel Crabb*. She created the political interview series *Kitchen Cabinet*, which she has presented for seven seasons on ABC TV, and for which she received two Logie nominations in 2013 including the Graham Kennedy Award For Most Outstanding New Talent and Most Popular New Female Talent.

Annabel is a regular face on ABC TV's election night and Budget broadcasts and has a long history of appearances on ABC's *Insiders* program, including a stint as acting host in 2019.



**SIMON KUESTENMACHER**

**Co-Founder, Demographics Group**

Simon Kuestenmacher is a Director and Co-founder of The Demographics Group based in Melbourne, Australia. He holds degrees in geography from leading universities in Berlin and Melbourne and worked for several years as a business consultant with KPMG Australia.

In 2017 Simon, with Bernard Salt, co-founded The Demographics Group. The group provides specialist advice on demographic, consumer and social trends for business. He has presented to numerous corporate and industry audiences across Australia and overseas on demographic trends, consumer insights and cultural change in Australia.

Simon's presentations and quirky observations are enjoyed by groups from the financial services, property, government, education, technology, retail and professional services industries, among others.

He is a columnist for *The New Daily* newspaper and a contributor to *The Australian* newspaper and he is a media commentator on demographic and data matters.

ITEM 4 (continued)

ATTACHMENT 1



**STEPHEN YARWOOD**

**Urbanist**

Stephen Yarwood is a renowned Futurist, highly respected Urbanist, former Lord Mayor of Adelaide and an award-winning member of the Planning Institute of Australia. Serving as a catalyst for change for both corporate and community organisations, his passion extends beyond envisioning the future; he actively educates, motivates and empowers people to shape it.

With a strong skill set in cross-disciplinary strategic foresight, he is deeply fascinated by the dynamic interplay between people, places, technology, and change. Recognised as an international thought leader on "the future citizen," Stephen is committed to collaborative leadership that aids corporate and community leaders in navigating the rapidly changing and complex social, environmental, and economic landscape, allowing them to explore possible futures and create preferred outcomes.



**BECKY HIRST**

**Author**

Becky Hirst is a well-respected leader in community engagement across the world. Beginning her career in the late nineties during the early-Blair years of social inclusion and community development, over two decades, Becky has worked with multiple communities, on multiple topics, across two continents. Her clients include countless local, state and federal Government agencies, as well as non-government organisations and private enterprise.

Becky is an energetic consultant, author, public speaker, trainer and mentor for those keen to develop their skills in engaging with people, groups and communities. In October 2021, Becky was awarded a Fellowship of the Royal Society for Arts, Manufactures and Commerce (FRSA), in recognition of her exhaustive work on social inclusion and development in the UK and Australia, her best-selling book on community and participation, and her empowering services toward engagement and bringing people together.



**CAMERON SULLINGS**

**Master of Ceremonies**

Cam Sullings is a long-time radio, video and online presenter in Canberra. He's been behind the mic, in front of a lens or presenting on stage for more than 30 years. He currently presents two hours of content driven radio on Mix106.3 each Saturday.

Cam hosts many of Canberra's top corporate events, gala evenings, awards nights and community gatherings. He is the on-screen presenter and ground announcer at Canberra Raiders home matches. He's presented at other venues outside of Canberra including Sydney's Olympic Stadium and the SCG.

Through the day Cam manages his business, Present with Impact. He combines his presenting roles with public speaking and media tuition.

**ITEM 4 (continued)**

**ATTACHMENT 1**



**Australian Council of  
Local Government**

## **ABOUT THE ACLG**

The Australian Government will hold the sixth Australian Council of Local Government (ACLG) in Canberra on 5 July 2024 at the National Convention Centre. The ACLG showcases the important partnership the Australian Government has with local governments across Australia, and puts local government priorities front and centre.

As a trusted partner, local governments are fundamental to the development and delivery of policies and programs for all Australians. The ACLG provides an important opportunity for councils to engage with Ministers on opportunities and challenges in their areas.

The ACLG was first established as a formal meeting between senior leaders of local government and the Australian Government in 2008. The establishment of the ACLG in 2023 builds on the Australian Government's commitment to work with local governments to build liveable and socially equitable communities in Australia's cities and regions.

The Department of Infrastructure, Transport, Regional Development, Communications and the Arts is working with the Australian Local Government Association (ALGA) to deliver this important event. The ACLG will coincide with ALGA's National General Assembly (NGA) from 2 to 4 July 2024.

## **PROGRAM OUTLINE**

### **Climate Change and Renewable Energy**

An opportunity to explore with local governments the practicalities of securing social license and community engagement around renewable energy projects.

### **Disaster Recovery and Resilience**

A panel session designed to explore current support available for disaster events, resilience during and after disasters, telecommunications and future disaster mitigation challenges.

### **Service Delivery Housing, Communications, Skills and Capacity**

An opportunity to discuss service delivery including skills shortages across the local government sector, the Housing Accord and national homelessness plan and managing an ageing population.

### **Peri-Urban Councils and Regional Cities**

An opportunity for a more open discussion to ascertain the experience and challenges of peri-urban councils and regional cities.



**ITEM 4 (continued)**

**ATTACHMENT 1**



## THE ACLG GALA DINNER

The ACLG Gala Dinner will be held on the evening of Thursday 4 July 2024 in the Great Hall of Australian Parliament House, Canberra.

At the Gala Dinner the Minister for Regional Development, Local Government and Territories, the Hon Kristy McBain will announce the winners of the National Awards for Local Government, and present each winning category with an award.



## GENERAL INFORMATION

All Australian local governments are invited to send elected members and staff, and state and territory association representatives to attend the ACLG Forum, and ONE council-endorsed delegate to the ACLG Gala Dinner. There is limited seating at the dinner, however there is a waitlist available for non-council-endorsed delegates who wish to attend.

There is no cost to attend the ACLG Forum and the ACLG Gala Dinner.

There are no limits to the number of online attendees.

Detailed timings and other arrangements will be provided closer to the date.

**ITEM 4 (continued)**

**ATTACHMENT 1**

# REGISTRATION INFORMATION

Registration form available at [NGA24.COM.AU](https://nga24.com.au)

GENERAL ASSEMBLY REGISTRATION FEES		INCLUSIONS
Registration Fees — Early Bird Payment received by Friday 7 June 2024	\$945.00	— Attendance at all General Assembly sessions — Morning tea, lunch and afternoon tea as per the General Assembly program
Registration Fees — Late Payment received after Friday 7 June 2024	\$1045.00	— One ticket to the Welcome Reception & Exhibition Opening — General Assembly satchel and materials
VIRTUAL REGISTRATION FEES		INCLUSIONS
Full Virtual Registration	\$739.00	— Virtual access to all General Assembly sessions for day(s) selected
Virtual Day Registration (Wednesday or Thursday)	\$539.00	— Meeting hub to connect with other virtual attendees
DAY REGISTRATION FEES		INCLUSIONS
Wednesday 3 July 2024	\$525.00	— Attendance at all General Assembly sessions on the day of registration
Thursday 4 July 2024	\$525.00	— Morning tea, lunch and afternoon tea as per the General Assembly program on that day — General Assembly satchel and materials
TUESDAY REGIONAL FORUM REGISTRATION FEES		
Forum Only Tuesday 2 July 2024	\$475.00	
NGA Delegate Delegates attending the Regional Forum and the NGA are entitled to this discount	\$275.00	
ACCOMPANYING PARTNERS REGISTRATION FEES		INCLUSIONS
Accompanying Partners Registration Fee	\$330.00	— 1 ticket to the Welcome Reception, Tuesday 2 July — Day tour Wednesday 3 July — Day tour Thursday 4 July

All amounts include GST

**ITEM 4 (continued)**

**ATTACHMENT 1**

# ACCOMMODATION OPTIONS



## A by Adina

1 Constitution Avenue, Canberra

A by Adina Canberra is the newest hotel to Canberra which is located on Constitution Avenue only a 5-minute walk from the National Convention Centre.

The hotel combines spacious apartment living with 24-hour reception, room service, service provided by knowledgeable concierges and a well-equipped gym.

A new dining district is also newly constructed in the immediate area.

All rooms have a king bed and the studios offer a twin option of two singles beds.

Studio Rooms: \$255 per night  
— Single/twin/double

1 Bedroom Apartments: \$285 per night  
— Single/double

2 Bedroom Apartments: \$475 per night  
— Single/twin/double

## Avenue Hotel

80 Northbourne Avenue, Canberra

The Avenue Hotel is one of the only 5 star options in the Canberra city and offers guests both studio and apartment style rooms. The hotel is a 15-20 minute walk from the Convention Centre.

The apartments have a fully functioning kitchen. Twin option at the hotel consists of two king singles.

Superior King Rooms \$305 per night  
— Single/twin/double

1 Bedroom Apartments \$335 per night  
— Single/double

## Crowne Plaza

1 Binara Street, Canberra

The Crowne Plaza is adjacent to the Convention Centre and only a short walk from restaurants, bars and the main shopping district.

Twin option at the hotel consists of two double beds.

City View Room \$360 per night  
— Single/twin/double

Park View Room \$405 per night  
— Single/twin/double

## Mantra on Northbourne

84 Northbourne Avenue, Canberra

Mantra on Northbourne is centrally located within the CBD and approximately a 15-20 minute walk from the National Convention Centre. The hotel features underground parking (for a fee), a 24 hour reception, a heated indoor pool, sauna and a fully-equipped gymnasium.

All apartments offer one king bed, individually controlled air-conditioning, WiFi (for a fee), pay per view movies, mini bar, tea/coffee making facilities, a separate lounge and dining area, kitchen and a fully equipped laundry.

1 Bedroom Apartments: \$219 per night  
— Single/double

## Nesuto Apartments

2 Akuna Street, Canberra

Located in the heart of Canberra's CBD, the Nesuto Apartments is only a five-minute walk from the National Convention Centre. The one-bedroom apartments also offer a separate lounge/dining area.

Twin option at the hotel consists of two single beds. Additional costs will apply if more than 2 guests are within the one room.

Studio Apartment \$275 per night  
— Single/twin/double

1 Bedroom Apartments \$295 per night  
— Single/twin/double

## Qt Hotel

1 London Circuit, Canberra

The Qt Hotel is a modern hotel with boutique style furnishings, central to the city and a 10-minute walk to the National Convention Centre.

Twin option at the hotel consists of two single beds.

King Room \$239 per night  
— Single/twin/double

Superior King Room \$259 per night  
— Single/twin/double

## The Sebel Canberra Civic

197 London Circuit, Canberra

The Sebel Canberra Civic is one of Canberra's newest hotels which opened in June 2019 and is just a 7-minute walk from the National Convention Centre.

This property offers free WiFi throughout the hotel, a fully equipped gym, and an onsite restaurant and bar lounge.

All rooms come with a fully equipped kitchenette with Nespresso machine and dining table. Every bathroom is accessibility friendly with walk in showers.

Superior rooms come with a queen bed, Executives are fitted with king beds.

Superior Room \$235 per night  
— Single/double

Executive Room \$265 per night  
— Single/double



ITEM 4 (continued)

ATTACHMENT 1

# CANCELLATION POLICY

## STANDARD REGISTRATION TERMS

An administration charge of \$110.00 will be made to any participant cancelling before Friday 7 June 2024. Cancellations received after Friday 7 June 2024 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost

By submitting your registration you agree to the terms of the cancellation policy.

### Substitutions

As with all ALGA events, substitutions are allowed for delegates. Please notify the conference organisers in writing if substitutions are required.

No refund will be available to no shows.

## ACCOMMODATION TERMS

All cancellations or amendments must be made in writing to Conference Co-ordinators and will be acknowledged by email.

All rooms cancelled 30 day prior to check-in will be charged the full amount unless the room can be resold.

You are required to pay for your full accommodation account and any incidental expenses incurred during your stay when checking in to the hotel.

No refund will be available to no shows.

ITEM 4 (continued)

ATTACHMENT 1

# GENERAL INFORMATION

## Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities.

**If you do not consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.**

Importantly, your name can also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

## Photographs

During the General Assembly there will be a contracted photographer taking photographs during the sessions and social functions. If you have your picture taken it is assumed that you are giving consent for ALGA to use the image. Images may be used for print and electronic publications.

## Car Parking

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$22.00 per day. Alternatively, voucher public parking is available 300m from the Centre at a cost of approximately \$19.00 per day. The voucher machines accept either cash or cards (Visa or MasterCard).

## Coach Transfers

Welcome Reception and Exhibition  
Opening - Tuesday 2 July 2024  
National Convention Centre

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 4:45pm. The return coaches will depart at 7:00pm.

Daily Shuttles to and from the National Convention Centre

A shuttle service between all General Assembly hotels (except Crowne Plaza Canberra) and the National Convention Centre will operate between 8:00am and 8:30am. Return shuttles will depart the National Convention Centre at 5:30pm.

**General Assembly Dinner- Wednesday 3 July 2024**  
EPIC, Canberra

Coaches will collect delegates from all General Assembly hotels at approximately 6:30pm. A return shuttle service will operate between 10:30pm and 11:45pm.

**ACLG Gala Dinner- Thursday 4 July 2024**  
Parliament House, Canberra

Coaches will collect delegates from all General Assembly hotels at approximately 6:15pm. A return shuttle service will operate between 10:30pm and 11:00pm.

## Payment Procedures

Payment can be made by:

Credit card

MasterCard and Visa

Cheque

Made payable to ALGA

Electronic Funds Transfer

Bank: Commonwealth Bank

Branch: Woden

BSB No: 062905

Account No: 10097760

ALGA ABN

31 008 613 876

## Contact Details

Conference Co-ordinators

PO Box 905

Woden ACT 2606

Phone: 02 6292 9000

Email: nga@confco.com.au

All amounts include GST. Invoices are sent once a registration has been completed.

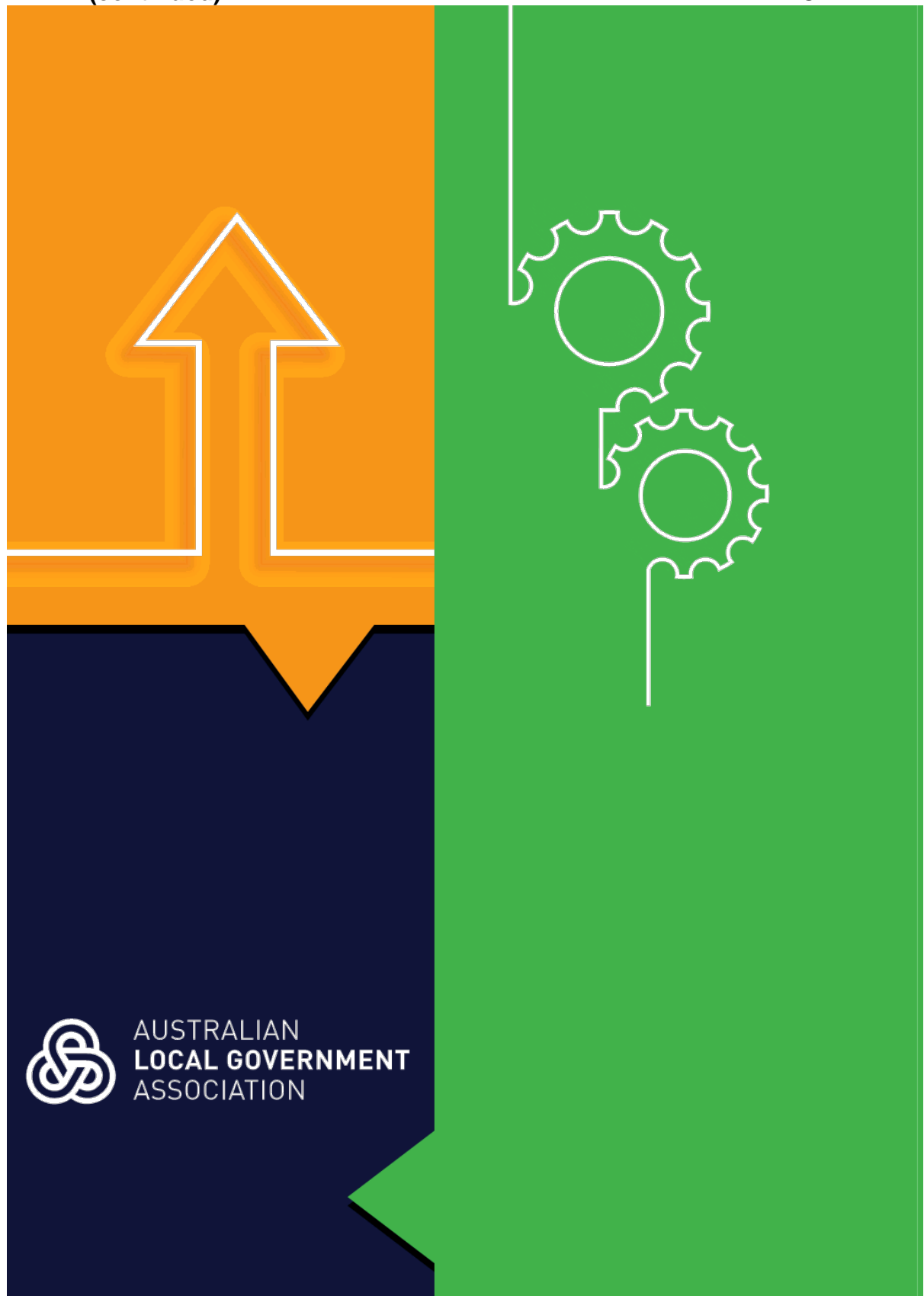
## Canberra Weather in July

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 11-15C and temperatures do drop to 0C on average in the evenings, so be sure to bring a warm jacket.

Mornings can be foggy so keep this in mind when booking flights. It is best to avoid early arrivals or departures in case of delays due to fog.

**ITEM 4 (continued)**

**ATTACHMENT 1**



**ITEM 4 (continued)**

**ATTACHMENT 2**



Lifestyle and opportunity @ your doorstep



# **Councillor Expenses and Facilities Policy**

**April 2023**

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

*Document Version Control*

<b>Document Name:</b>	<b>Councillor Expenses and Facilities Policy</b>
<b>CM Reference WORD:</b>	D23/107446
<b>CM Reference PDF:</b>	D23/107455
<b>Document Status:</b>	Approved by Council
<b>Version Number:</b>	Version 1.4
<b>Review Date:</b>	April 2023
<b>Owner:</b>	City of Ryde
<b>Endorsed By:</b>	Council on 25 July 2023
<b>Distribution:</b>	Internal and External

*Change History*

Version	Review Date	Author	Reason for Change
1.0	August 2018	Corporate Governance	Council adopted Policy on 24 August 2018
1.1	12 April 2021	Corporate Governance	Review of the Policy and minor amendments
1.2	September 2022	Corporate Governance	Review and amendments to Policy – endorsed by Council on 27 September 2022 for public exhibition  Policy adopted by Council on 22 November 2022 following public exhibition
1.3	February 2023	Corporate Governance	Amendments to Policy following Mayoral Minute 39/22 (13 December 2022) – endorsed by Council on 28 February 2023 for public exhibition  Policy adopted by Council on 26 April 2023 following public exhibition
1.4	April 2023	Corporate Governance	Amendments made to Policy at Council meeting of 26 April 2023 and endorsed for public exhibition  Policy adopted by Council on 25 July 2023 following public exhibition

<b>Councillor Expenses and Facilities Policy</b>		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

**Contents**

<i>Policy Summary</i> .....	5
<b>Part A – Introduction</b> .....	8
1. Introduction .....	8
2. Scope .....	8
3. Purpose.....	8
4. Policy Objectives.....	9
5. Principles.....	9
6. Private or Political Benefit .....	10
7. Review Process and Endorsement .....	10
<b>Part B – Expenses and Use of Resources</b> .....	11
8. General Expenses.....	11
8.1 Monetary Limits .....	11
8.2 Time Limits.....	11
8.3 Payment of Councillor Fees .....	11
8.4 Payments in advance .....	12
9. Specific Expenses.....	12
9.1 Training and education expenses .....	12
9.2 Attendance at seminars and conferences .....	12
9.2.1 Attendance at Conferences – supplementary City of Ryde provision.....	14
9.3 Professional Development .....	15
9.4 Travel.....	15
9.4.1 Local travel arrangements and expenses.....	15
9.4.2 Intrastate travel .....	16
9.4.3 Interstate travel (including ACT).....	16
9.4.4 Overseas travel .....	17
9.5 Accommodation costs .....	17
9.6 Incidental Expenses.....	18
9.7 Legal assistance provisions and expenses .....	18
9.8 Insurance .....	19
9.9 Communication expenses.....	19
9.10 Attendance at dinners and other non-Council functions.....	20
9.11 Care and other related expenses.....	20
9.12 Expenses for spouses, partners and accompanying persons .....	21
10. Additional Expenses for the Mayor .....	22
10.1 Mayoral Fee .....	22
10.2 Civic Expenses.....	22
10.3 Communication costs and expenses.....	22

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

Part C – Facilities .....	23
11. General facilities, equipment and services for all Councillors .....	23
11.1 Private use of facilities, equipment and services .....	23
12. Specific provision of facilities, equipment and services for all Councillors .....	24
12.1 Stationery and other items .....	24
12.2 Information Technology (IT) Equipment .....	25
12.3 Parking .....	26
12.4 Secretarial Support .....	26
12.5 Delivery of Material .....	26
12.6 Council Meeting Chamber and Library Meeting Rooms .....	26
13. Additional provisions for the Mayor .....	27
13.1 Mayoral Office .....	27
13.2 Secretarial Support .....	27
13.3 Motor Vehicle and other Travel Facilities .....	27
13.4 Ceremonial Clothing .....	28
13.5 Other equipment and facilities .....	28
Part D – Processes .....	29
14. Approval, payment and reimbursement arrangements .....	29
15. Disputes .....	30
16. Acquisition and return of equipment and facilities by Councillors .....	30
17. Publication .....	30
18. Reporting .....	31
19. Auditing .....	31
20. Breaches .....	31
PART E – Appendices .....	32
Appendix I: Related legislation, guidance and policies .....	32
Appendix II: Definitions .....	33
Appendix III: Councillor Reimbursement Form .....	34

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025



**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

***Policy Summary***

This policy enables the reasonable and appropriate reimbursement of expenses and provision of facilities to Councillors to help them undertake their civic duties.

It ensures accountability and transparency, and seeks to align Councillor expenses and facilities with community expectations. Councillors must not obtain private or political benefit from any expenses or facility provided under this Policy.

The Policy has been prepared in accordance with the *Local Government Act 1993* (the Act) and *Local Government (General) Regulation 2021* (the Regulation) and complies with the Office of Local Government's Guidelines for the payment of expenses and provision of facilities to Mayors and Councillors in NSW.

The Policy sets out the maximum amounts Council will pay for specific expenses and facilities. Expenses not explicitly addressed in this Policy will not be paid or reimbursed.

The main expenses and facilities dealt with in the Policy are in the table below. All monetary amounts are exclusive of GST.

Expense or Facility	Maximum Amount	Frequency
Accommodation	As outlined in Section 9.5 of the policy	
Professional Development	\$4,000 per Councillor	Per year
Conferences and Seminars (Clause 9.2)	\$30,400 total for all Councillors Additional \$2,380 for the Mayor	Per year
Attendance at dinners and functions (Clause 9.10)	\$300	Per year
Communications expenses	\$300 per month per Councillor, \$3,600 per year per Councillor, Additional \$250 per month for the Mayor	Per month/year
Carer expenses (Clause 9.11)	\$4,000 per Councillor	Per year
Special needs (Councillors refer 9.11 (4), (5) and (6))	\$4,000	Per year
Expenses for spouses, partners and accompanying persons (directly related to the role of the Councillor in performance of the duties in the Ryde local government area) Clause 9.12)	\$300	Per year
Business cards (Clause 12.1)	500 business cards per Councillor, 1000 business cards for the Mayor	Per year

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025



**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

Expense or Facility	Maximum Amount	Frequency
Stationery and other items (Clause 12.1)	letterhead, to be used only for correspondence associated with civic duties  a reasonable supply of plain white A4 paper  500 plain white DLE envelopes per Councillor  50 Christmas or festive cards per Councillor	Per year
Information Technology (IT) Equipment (Clause 12.2)	A set allowance up to a maximum of \$5,000 per Councillor to purchase their own IT equipment for the primary purpose of conducting Council related business.  Alternatively, Councillors can elect to receive IT equipment provided by Council's Information Technology department	Per term
Christmas or festive cards (Clause 13.5)	200 for the Mayor	Per year
The maximum value of cash in advance (Clause 8.5)	\$500 (reconcile within 1 week)	Not relevant
Incidental expenses (Clause 9.6)	\$20	Per day
Access to facilities in a Councillor common room	Provided to all Councillors	Not relevant
Council vehicle and fuel card	Provided to the Mayor	Not relevant
Reserved parking space at Council offices	Provided to the Mayor	Not relevant
Furnished office	Provided to the Mayor	Not relevant
Number of exclusive staff supporting Mayor and Councillors	One staff member provided to the Mayor and Councillors	Not relevant

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**



Additional costs incurred by a Councillor in excess of these limits are considered a personal expense that is the responsibility of the Councillor.

Councillors must provide claims for reimbursement within three months of an expense being incurred. Claims made after this time cannot be approved.

Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled to a Council meeting every six months and published in full on Council's website. These reports will include expenditure summaries by individual Councillor and as a total for all Councillors.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

**Part A – Introduction**

**1. INTRODUCTION**

- 1.1 The provision of expenses and facilities enables Councillors to fulfil their civic duties as the elected representatives of City of Ryde Council.
- 1.2 The community is entitled to know the extent of expenses paid to Councillors, as well as the facilities provided.
- 1.3 The purpose of this Policy is to clearly state the facilities and support that are available to Councillors to assist them in fulfilling their civic duties.
- 1.4 Council staff are empowered to question or refuse a request for payment from a Councillor when it does not accord with this Policy.
- 1.5 Expenses and facilities provided by this policy are in addition to fees paid to Councillors. The minimum and maximum fees a Council may pay each Councillor are set by the Local Government Remuneration Tribunal as per Section 241 of the Act and reviewed annually. Council must adopt its annual fees within this set range.

**2. SCOPE**

- 2.1 This Policy, and associated procedures and guidelines, may be cited as the Councillor Expenses and Facilities Policy, and is effective from 25 July 2023.
- 2.2 In this Policy, and associated procedures and guidelines, unless otherwise stated, the expression "Councillor" refers to all Councillors of the City of Ryde, including the Mayor and Deputy Mayor.

**3. PURPOSE**

- 3.1 This Policy ensures that Councillors have adequate access to the facilities and support required to fulfil their civic duties as elected representatives. It also aims to ensure that the facilities provided to Councillors to carry out their civic functions are equitable and in keeping with legislative requirements.
- 3.2 In addition, the purpose of this Policy, and associated procedures and guidelines, is to ensure that there is accountability and transparency in the payment and reimbursement of expenses incurred or to be incurred by the Councillors while undertaking their civic duties.
- 3.3 Council may disburse money only if the disbursement is authorised by the Local Government Act, either expressly or because it is supplemental, incidental to or consequential upon the exercise of its functions.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

## ITEM 4 (continued)

## ATTACHMENT 2

### Councillor Expenses and Facilities Policy

#### 4. POLICY OBJECTIVES

4.1 The objectives of this Policy are to:-

- enable the reasonable and appropriate reimbursement of expenses incurred by Councillors while undertaking their civic duties.
- enable facilities of a reasonable and appropriate standard to be provided to Councillors to support them in undertaking their civic duties.
- ensure accountability and transparency in reimbursement of expenses and provision of facilities to Councillors.
- ensure facilities and expenses provided to Councillors meet community expectations.
- support a diversity of representation.
- fulfil the Council's statutory responsibilities.

#### 5. PRINCIPLES

5.1 Council commits to the following principles:-

- **Proper conduct:** Councillors and staff acting lawfully and honestly, exercising care and diligence in carrying out their functions.
- **Reasonable expenses:** providing for Councillors to be reimbursed for expenses reasonably incurred as part of their role as Councillor.
- **Participation and access:** enabling people from diverse backgrounds, underrepresented groups, those in carer roles and those with special needs to serve as a Councillor.
- **Equity:** there must be equitable access to expenses and facilities for all Councillors.
- **Appropriate use of resources:** providing clear direction on the appropriate use of Council resources in accordance with legal requirements and community expectations.
- **Accountability and transparency:** clearly stating and reporting on the expenses and facilities provided to Councillors.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

## ITEM 4 (continued)

## ATTACHMENT 2

### Councillor Expenses and Facilities Policy

#### 6. PRIVATE OR POLITICAL BENEFIT

- 6.1 Councillors must not obtain private or political benefit from any expense or facility provided under the Policy.
- 6.2 Private use of Council equipment and facilities by Councillors may occur from time to time. For example, telephoning home to advise that a Council meeting will run later than expected.
- 6.3 Such incidental private use does not require a compensatory payment back to Council.
- 6.4 Councillors should avoid obtaining any greater private benefit from Council than an incidental benefit. Where there are unavoidable circumstances and more substantial private use of Council facilities does occur, Councillors must reimburse the Council.
- 6.5 Campaigns for re-election are considered to be a political benefit. The following are examples of what is considered to be a political interest during a re-election campaign:-
  - production of election material.
  - use of Council resources and equipment for campaigning.
  - use of official Council letterhead, publications, websites or services for political benefit.
  - fundraising activities of political parties or individuals, including political fundraising events.

#### 7. REVIEW PROCESS AND ENDORSEMENT

- 7.1 Council is required, under Section 252 of the Local Government Act (the Act), to adopt a policy on the payment of expenses and the provision of facilities to the Mayor and other Councillors within the first 12 months of each term of a Council.
- 7.2 Section 253 of the Act requires that Council give public notice of at least 28 days of its intention to adopt or amend this policy, even if there is no proposed change to the policy.
- 7.3 Council may amend and adopt the policy at other times of the year without public notice, if Council is of the opinion that the amendments are "not substantial" (Section 253 of the Act and Office of Local Government Guidelines).

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

**Part B – Expenses and Use of Resources**

**8. GENERAL EXPENSES**

- (1) All expenses provided under this Policy will be for a purpose specific to the functions of holding civic office. Allowances for general expenses are not permitted under this policy.
- (2) Expenses not explicitly addressed in this Policy will not be paid or reimbursed.

**8.1 MONETARY LIMITS**

- (1) Monetary limits are stated in this Policy against each expense category as required. These monetary limits set out the maximum amount payable in respect of any facility or expense. Any additional cost incurred by a Councillor in excess of any limit set shall be considered a personal expense that is the responsibility of the Councillor. All monetary amounts stated are exclusive of GST.
- (2) Where expense limits are specified in this Policy, these given limits and requirements apply whether the item is purchased via direct payment by Council or reimbursement to the Councillor.
- (3) For the purposes of transparency and accountability, monetary limits are highlighted throughout this document where appropriate and also summarised in the table in the 'Policy Summary' section of this Policy.

**8.2 TIME LIMITS**

- (1) Reimbursement of costs and expenses to Councillors must be made within three (3) months of the cost or expense being incurred.

**8.3 PAYMENT OF COUNCILLOR FEES**

- (1) An annual fee is paid to each Councillor by the Council. The fee is the amount fixed by the Council under Division 5 of Part 2 of Chapter 9 of the Act in accordance with the appropriate determination of the Local Government Remuneration Tribunal.
- (2) Unless otherwise provided for in this Policy, the annual fee paid to each Councillor is intended to offset the costs involved in discharging the functions of civic office including, but not limited to, all incidental and out-of-pocket expenses relating to transport, clothing, home office, home telephone and postage costs.
- (3) All fees payable under this policy shall be paid monthly in arrears for each month (or part of a month) for which the Councillor holds office.
- (4) Unless otherwise stated, no entitlement under this Policy shall be treated as being a private benefit that requires a reduction in a Councillor's Fee.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025



## ITEM 4 (continued)

## ATTACHMENT 2

### Councillor Expenses and Facilities Policy

#### 8.4 PAYMENTS IN ADVANCE

- (1) Councillors may request an advance payment for the cost of any service or facility covered by the Policy.
- (2) Councillors may request payment in advance in anticipation of expenses to be incurred in attending conferences, seminars and training away from home.
- (3) Councillors must fully reconcile all expenses against the cost of the advance within one (1) week of their return, with receipts, and submit these details to the Chief Executive Officer or his/her delegated employee for verification. Any unspent money is required to be returned at this time.
- (4) The maximum value of a cash advance is \$500.

Timeframe	Maximum amount
Reconcile within 1 week	\$500.00

#### 9. SPECIFIC EXPENSES

##### 9.1 TRAINING AND EDUCATION EXPENSES

- (1) An induction program shall be conducted by the Chief Executive Officer for Councillors upon election to Council and every subsequent re-election. This program may include the provision of resources and the attendance at training courses.
- (2) Provision for other training and education for Councillors will be made separately in Council's budget via the adopted Delivery Plan. All Councillors will be offered the same access to the same training in accordance with the budget allocated.

##### 9.2 ATTENDANCE AT SEMINARS AND CONFERENCES

- (1) Prior Council approval is required for Councillors to attend seminars or conferences on behalf of the Council. A report must be included in the Council business papers and should give the purpose of the seminar, conference and training course, expected total costs, expected benefits for Councillors to attend and the names of Councillors who have indicated an interest to attend. For other professional development opportunities, refer to Section 9.3 of this Policy.
- (2) When determining attendance at conferences and seminars, consideration will be given to the Councillor Attendance at Conference Guidelines.
- (3) Where a Councillor is no longer able to attend a conference or seminar for which endorsement has been given, they must advise the Chief Executive Officer as soon as practicable, to facilitate the attendance of an alternate Councillor.
- (4) Where a Councillor provides less than 24 hours notice with regard to clause (3) above, and where no sufficiently substantial reason is provided, the Councillor may be liable, by way of Council resolution, for any related costs Council is unable to recover.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

- (5) After returning from the seminar, conference or training course, the Councillor/s, or accompanying member of Council staff, shall provide a written report to Council on the aspects of the event relevant to Council business and/or the local community within two (2) months of the event. This report will be included in the Councillors' Information Bulletin.

No written report is required for the annual Local Government NSW Conference, the Australian Local Government Association Conference or for compulsory training courses or seminars required by any Government agency.

- (6) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council will pay the seminar, conference or training course registration fees charged by the organisers including the costs of related official meals and associated tours where they are relevant to the business and interests of Council. Any time and costs incurred in undertaking activities not related to attendance at the event shall not be included in the expenses paid by Council.
- (7) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council will also meet the cost of meals (and reasonable cost of drinks) when they are not otherwise included in the training, conference or seminar fees. Each Councillor is entitled to seek reimbursement for up to three (3) meals per day to a maximum of \$100 a day. Official receipts will be required for reimbursement under this clause.

Quantity	Maximum amount
Up to 3 meals per day	\$100 per day

- (8) No payment shall be reimbursed for any component of a ticket that is additional to the cost of the function, such as a donation to a political party, candidate's electoral fund or some other private benefit.
- (9) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council will meet the reasonable cost of transportation associated with attendance at the seminar, conference or training course.
- (10) Councillors cannot incur accommodation-related expenses. There is no scope for Council to pay or reimburse any costs related to accommodation.
- (11) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council shall provide Councillors with taxi vouchers for travel to a seminar, conference or training course. Councillors must ensure that any unused vouchers and the receipts of used vouchers are returned to Council within seven (7) days of the event.
- (12) Alternatively, with the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council will meet the actual costs for public transport, taxis or hire-cars for travel on Council related business.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025



## ITEM 4 (continued)

## ATTACHMENT 2

### Councillor Expenses and Facilities Policy

- (13) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council shall reimburse transport expenses incurred by a Councillor while using their own private vehicle for Council related business.

This will be by way of a reimbursement for each kilometre travelled for the specific journey, plus any road tolls and parking fees necessarily incurred. The rate of reimbursement for kilometres travelled shall be equivalent to the rates prescribed in the relevant legislation or policies applicable to employees of the Council.

- (14) Council is not liable and will not pay for any traffic, parking or transport fines, administrative charges for road toll accounts, or costs of petrol, oil, depreciation, repair, maintenance, insurance or registration incurred by Councillors while using their private vehicles on Council related business.

#### 9.2.1 ATTENDANCE AT CONFERENCES – SUPPLEMENTARY CITY OF RYDE PROVISION

- (15) Council acknowledges the value of Councillor attendance at conferences to enable them to be both knowledgeable and current on issues affecting the City of Ryde. In order to ensure that attendance at conferences is equitable, transparent and consistent, attendance will be limited as follows:-
- (a) Local Government NSW Annual Conference – the number of voting delegates plus one (to a maximum of eight Councillors). Details of the delegates and attendee are to be determined by resolution of Council.
  - (b) Australian Local Government Association Conference.
  - (c) In addition, to (a) and (b) above, every Councillor is entitled to attend one conference in either NSW, Canberra, metropolitan Brisbane or metropolitan Melbourne. The conference must directly relate to the business of Council. More than one Councillor may attend the same conference if Council resolves that this will be beneficial for both Council and the Councillors concerned.
  - (d) Within two (2) months following the conference the attending Councillor must report to Council on the proceedings of the conference. That report will be included in the Councillors' Information Bulletin. This action is not required for the Local Government NSW Annual Conference or the Australian Local Government Association Conference.
  - (e) No Councillor can attend a conference at Council's expense without the prior approval of Council, subject to the provisions of Part B Section 9.2. Reports to Council are to include details of the conference and an estimate of the associated costs including registration and transport.
  - (f) Council may resolve that a Councillor can attend more than one (1) conference per year but this determination will be dependent on budgetary constraints and with an emphasis on ensuring that all Councillors have equal access to conferences.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

## ITEM 4 (continued)

## ATTACHMENT 2

### Councillor Expenses and Facilities Policy

#### 9.3 PROFESSIONAL DEVELOPMENT

- (1) Council will set aside \$4,000.00 per Councillor annually in its budget to facilitate professional development of Councillors through programs, training, education courses and membership of professional bodies. Staff will consult with Councillors, through an Information Report, prior to incurring costs associated with professional development, except for Councillors' attendance at seminars and conferences on behalf of Council as these events are subject to the requirements in Section 9.2(1).
- (2) Where a Councillor does not expend the entirety of the funds allocated to them, these funds may be utilised by other Councillors for professional development requirements.
- (3) In the first year of a new Council term, Council will provide a comprehensive induction program for all Councillors which considers any Guidelines issued by the Office of Local Government (OLG). The cost of the induction program will be in addition to the ongoing professional development funding.
- (4) Annual membership of professional bodies will only be covered where the membership is relevant to the exercise of the Councillor's civic duties, the Councillor actively participates in the body and cost of membership is likely to be fully offset by savings from attending events as a member.
- (5) Approval for professional development activities is subject to a prior written request to the Chief Executive Officer outlining the:-
  - Details of the proposed professional development.
  - Relevance to Council priorities and business.
  - Relevance to the exercise of the Councillor's civic duties.
- (6) In assessing a Councillor request for a professional development activity, the Chief Executive Officer or delegated employee must consider the factors set out in Clause (4) above, as well as the cost of the professional development in relation to the Councillor's remaining budget.

#### 9.4 TRAVEL

##### 9.4.1 LOCAL TRAVEL ARRANGEMENTS AND EXPENSES

- (1) Council shall reimburse travel expenses incurred by Councillors for travel on Council related business (noting the restrictions of Part B Section 9.2).
- (2) Under normal circumstances, Councillors are expected to provide their own transport to and from the Council Offices and the Councillor's home and/or place of work for the purpose of undertaking Council business.
- (3) Transport to and from the Council Offices and a Councillor's home and/or place of work may be provided by Council at the discretion of the Chief Executive Officer having regard to the circumstances, if it is not practicable for a Councillor to use his or her normal method of transport.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

- (4) Travel expenses include use of private vehicle, use of public transport, taxis, ride share, hire cars, travel using a Council vehicle and associated costs such as parking and road tolls. Private vehicle expenses will be reimbursed using the kilometre rate prescribed in the relevant legislation or policies applicable to employees of the Council. Actual costs will be reimbursed for other travel expenses.
- (5) Council is not liable and will not pay for any traffic, parking or transport fines, administrative charges for road toll accounts, or costs of petrol, oil, depreciation, repair, maintenance, insurance or registration incurred by Councillors while travelling on Council related business.
- (6) A Council vehicle (with or without a driver), a hire car, ride share or a taxi voucher may be provided to a Councillor for the purpose of attending any Council related event at the discretion of the Chief Executive Officer having regard to the circumstances.
- (7) Nothing in this Policy prevents a Councillor from travelling in a Council vehicle with a staff member who is also attending any Council related event.

**9.4.2 INTRASTATE TRAVEL**

- (1) Council shall reimburse Council business related travel expenses by a Councillor while using their own private vehicle, by way of a reimbursement for each kilometre travelled for the specific journey, plus any road tolls and parking fees necessarily incurred (noting the restrictions of Part B Section 9.2). The rate of reimbursement for kilometres travelled shall be equivalent to the rates prescribed in the relevant legislation or policies applicable to employees of the Council.
- (2) Council is not liable and will not pay for any traffic, parking or transport fines, administrative charges for road toll accounts, or costs of petrol, oil, depreciation, repair, maintenance, insurance or registration incurred by Councillors while using their private vehicles on Council related business.
- (3) Councillors travelling into country NSW may choose the mode of transport that is most suitable, considering economy and convenience. Air travel will require prior approval.

**9.4.3 INTERSTATE TRAVEL (INCLUDING ACT)**

- (1) Prior Council approval is required for interstate travel for which reimbursement or payment is sought by Councillors (noting the restrictions of Part B Section 9.2). Any proposal for Councillors to travel interstate is to be included in the non-confidential business papers of Council, for which due public notice has been given. Such a proposal cannot be considered in a late report or Mayoral Minute.
- (2) Applications for interstate travel must be made in writing, giving full details of the travel including: itinerary, expected total costs, reasons for the travel and expected benefits. Council does not allow the retrospective approval of reimbursement of such travel expenses, therefore all expenses must be approved in advance.
- (3) Upon return from interstate travel, the Councillor, or an accompanying member of Council staff, shall provide a written report to Council on the aspects of the trip relevant to Council business and/or the local community, within two (2) months of the trip. This report will be included in the Councillors' Information Bulletin.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

## ITEM 4 (continued)

## ATTACHMENT 2

### Councillor Expenses and Facilities Policy

- (4) Economy class air travel will be provided as standard for travel within Australia. The cost of any upgrade shall be the responsibility of the Councillor. Councillors are not entitled to receive private benefits relating to travel bonuses such as frequent flyer schemes and other loyalty programs.
- (5) Where trains are used, first class train travel will be provided, with the exception of sleeping berths.
- (6) Council shall meet the cost of any transfers between a Councillor's residence and a transport interchange (i.e.: airport) and between the transport interchange and hotel or venue. These costs are not to exceed the cost of taxi fares.

#### 9.4.4 OVERSEAS TRAVEL

- (1) Council approval is required for overseas travel for which reimbursement is sought by Councillors. Any travel proposals for Councillors to travel overseas are to be included in the non-confidential business papers of Council for which due public notice has been given. Such proposals cannot be considered in a late report or Mayoral Minute.
- (2) Applications for overseas travel must be made in writing, giving full details of the travel including itinerary, expected total costs, reasons for the travel and expected benefits. Council does not allow the retrospective reimbursement of such travel expenses therefore expenses must be approved in advance.
- (3) Upon return from overseas travel, the Councillor, or an accompanying member of Council staff, shall provide a written report to Council on the aspects of the trip relevant to Council business and/or the local community, within two (2) months of the trip. This report will be included in the Councillors' Information Bulletin.
- (4) Economy air class will be provided for approved overseas travel. Councillors are not entitled to receive private benefits relating to travel bonuses such as frequent flyer schemes and other loyalty programs.
- (5) Council shall meet the cost of any transfers between a Councillor's residence and the airport and between the airport and hotel or venue. These costs are not to exceed the cost of taxi fares.
- (6) Independently funded travel - Council officials who travel to cities that have a Friendship or Partnership relationship with the City of Ryde, are only able to present themselves as representing Council, if this representation has been endorsed by Council prior to the visit.

#### 9.5 ACCOMMODATION COSTS

- (1) Councillors cannot incur accommodation-related expenses. There is no scope for Council to pay or reimburse any costs related to accommodation.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025



## ITEM 4 (continued)

## ATTACHMENT 2

### Councillor Expenses and Facilities Policy

#### 9.6 INCIDENTAL EXPENSES

- (1) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council shall reimburse reasonable out of pocket or incidental expenses associated with attending conferences, seminars or training courses, and other prior approved travel, incurred by Councillors.
- (2) Each Councillor is entitled to seek reimbursement up to \$20 per day for the purposes of Clause 9.6.

Timeframe	Maximum amount
Per day	\$20

#### 9.7 LEGAL ASSISTANCE PROVISIONS AND EXPENSES

- (1) Council may, if requested, indemnify or reimburse the reasonable legal expenses of:-
  - (a) a Councillor defending an action arising from the performance in good faith of a function under the Local Government Act; or
  - (b) a Councillor defending an action in defamation, provided the statements complained of were made in good faith in the course of exercising a function under the Act;
  - (c) a Councillor for proceedings before an appropriate investigative or review body, provided the subject of the proceedings arises from the performance in good faith of a function under the Act and the investigative or review body makes a finding substantially favourable to the Councillor.

Clause (c) applies only when the subject of the inquiry, investigation or hearing arises from the performance in good faith of a Councillor's functions under the Act and the matter before the investigative or review body has proceeded past any initial assessment phase to a formal investigation or review.
- (2) In the case of a conduct complaint made against a Councillor, legal costs will only be made available where:-
  - (a) the matter has been referred by the Chief Executive Officer to a conduct reviewer or conduct review panel to make formal enquiries into that matter in accordance with Council's Code of Conduct; and
  - (b) the conduct reviewer or the conduct review panel makes a finding that is not substantially unfavourable to the Councillor.
- (3) In the case of a pecuniary interest or misbehaviour matter, legal costs will only be made available where a formal investigation has been commenced by the Office of Local Government.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

## ITEM 4 (continued)

## ATTACHMENT 2

### Councillor Expenses and Facilities Policy

- (4) Legal expenses incurred in relation to proceedings arising out of the performance by a Councillor of his or her functions under the Act are distinguished from expenses incurred in relation to proceedings arising merely from something that a Councillor has done during his or her term in office. For example, expenses arising from an investigation as to whether a Councillor acted corruptly would not be covered by this section.
- (5) Council will not meet the costs of an action in defamation taken by a Councillor as plaintiff in any circumstances and will not meet the costs of a Councillor seeking advice in respect of possible defamation, or in seeking a non-litigious remedy for possible defamation.
- (6) Council will not meet the legal costs of legal proceedings initiated by a Councillor under any circumstance.
- (7) Reimbursement of expenses for reasonable legal expenses must have Council approval by way of a resolution of Council at a Council meeting prior to costs being incurred.

#### 9.8 INSURANCE

- (1) In accordance with Section 382 of the *Local Government Act*, Council is insured against public liability and professional indemnity claims. Councillors are included as a named insured on this Policy.
- (2) Councillors are provided additional liability protection by way of the Councillors and Officers Liability Policy, and personal injury protection by way of the Personal Accident Policy.
- (3) Insurance protection is only provided if a claim arises out of or in connection with the Councillor's performance of his or her civic duties, or exercise of his or her functions as a Councillor. All insurances are subject to any limitations or conditions set out in the policies of insurance.
- (4) Council shall pay the insurance policy excess in respect of any claim accepted by Council's insurers, whether defended or not.

#### 9.9 COMMUNICATION EXPENSES

- (1) Councillors are entitled to seek reimbursement for communications costs and expenses covering the areas of email, internet, telephone (both fixed and mobile), website and postage.
- (2) Each Councillor is entitled to seek reimbursement up to \$300 per month (\$3,600 per annum) for the purposes of this clause.
- (3) Where the communication costs include the provision of a communication device through a communication plan, Council shall reimburse the costs associated with the plan, including email, internet and telephone access and usage. Communication costs also include expenses incurred by a Councillor for the proportion of leasing, renting or repayment costs associated with any communication device used by a Councillor in undertaking their role as a Councillor.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

## ITEM 4 (continued)

## ATTACHMENT 2

### Councillor Expenses and Facilities Policy

- (4) Council may provide Councillors with a mobile phone and call plan in lieu of the individual Councillor seeking reimbursement for mobile telephone costs. It is noted that there may be a small proportion of incidental private/personal use.
- (5) Reimbursement of costs and expenses to Councillors under 'Communication costs' will only be made upon the production of appropriate receipts, tax invoices, credit card statements or receipt numbers in the name of the Councillor, and the completion of the "Request for Councillor Reimbursement" form.
- (6) Councillors are not entitled to claim any communication costs associated with the production or dissemination of personalised pamphlets, newsletters and the like.

Timeframe	Maximum amount
Per annum	\$3,600
example average (per month)	\$300

#### 9.10 ATTENDANCE AT DINNERS AND OTHER NON-COUNCIL FUNCTIONS

- (1) Councillors are entitled to seek reimbursement for attendance at dinners and other non-Council functions that provide briefings to Councillors from key members of the community, politicians and business.
- (2) Approval for reimbursement in accordance with the above should be sought prior to the event and be done in writing to the Chief Executive Officer.
- (3) Each Councillor is entitled to seek reimbursement up to \$300 per annum for the purpose of this section. Official receipts are required to claim reimbursement under this clause.
- (4) No payment shall be reimbursed for any component of a ticket that is additional to the cost of the function, such as a donation to a political party, candidate's electoral fund or some other private benefit.

Timeframe	Maximum amount
Per annum	\$300

- (5) Councillors who are Executive Members of an organisation of interest to Council as indicated in a Council resolution, shall be entitled to seek reimbursement and support for their attendance at the Executive Meetings held by the organisation.

Council will meet the cost of the Councillor's transportation expenses, including the cost of meals. The support provided to Councillors in their capacity as an Executive Member of an organisation shall only be valid for the period they hold such a position.

#### 9.11 CARE AND OTHER RELATED EXPENSES

- (1) Where a Councillor has responsibilities for the care and support of any relative, the Council may reimburse the actual cost incurred by the Councillor to engage professional care for the relative whenever considered necessary by the Councillor in order for the Councillor to discharge the functions of civic office.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

## ITEM 4 (continued)

## ATTACHMENT 2

### Councillor Expenses and Facilities Policy

- (2) In this clause, *relative* shall have the same meaning as set out in the Dictionary in the Local Government Act.

*Relative, in relation to a person, means any of the following:*

- (a) *the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the person or of the person's spouse;*
- (b) *the spouse or de facto partner of the person or of a person referred to in paragraph (a)*

- (3) The total amount paid to a Councillor under sub-clause (1) shall not exceed \$4,000.00 in the 12 month period from October to September. Official receipts are required to claim reimbursement under this clause.

Timeframe	Maximum amount
Per annum	\$4,000.00

- (4) Council encourages wide participation and interest in civic office. It will seek to ensure council premises and associated facilities are accessible, including provision for sight or hearing impaired Councillors and those with other disabilities.
- (5) Where a Councillor has a special requirement, such as disability and access needs, Council shall meet reasonable costs and expenses required in order for that Councillor to discharge the functions of civic office.
- (6) The total amount paid to a Councillor under sub-clause (5) shall not exceed \$4,000.00 in the 12 month period from October to September. Official receipts are required to claim reimbursement under this clause. It should be noted however, that Council can approve additional expenditure in extenuating circumstances.

Timeframe	Maximum amount
Per annum	\$4,000.00

- (7) Each application for care and support of a relative or for meeting the special requirements of a Councillor is to be made in writing to the Chief Executive Officer or his/her delegated officer and will be assessed on its merits. The Chief Executive Officer may use his/her discretion to refer the matter to Council for determination.

### 9.12 EXPENSES FOR SPOUSES, PARTNERS AND ACCOMPANYING PERSONS

- (1) In limited circumstances, Council shall meet certain costs incurred by a Councillor on behalf of their spouse, partner or accompanying person that are properly and directly related to the role of the Councillor in the performance of his or her duties, in the Ryde local government area. For example, attendance at official Council functions that are of a formal and ceremonial nature when accompanying Councillors.
- (2) Costs and expenses incurred by the Councillor on behalf of their spouse, partner or accompanying person will be met if the cost or expense relates specifically to the ticket, meal and/or direct cost of attending the function referred to in clause (1) above, including carer costs. Peripheral expenses such as grooming, special clothing and transport are not considered reimbursable expenses.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025



## ITEM 4 (continued)

## ATTACHMENT 2

### Councillor Expenses and Facilities Policy

- (3) In recognition of the importance of a good work and family balance, spouses, partners or accompanying persons are welcome to join Councillors while attending events away from home. In such circumstances, Council will not require reimbursement of costs if no additional travel expenses are incurred over and above what would have been expended by the individual Councillor. For example, if the person travels as a passenger in the Councillor's vehicle, it will be considered that no additional cost has been incurred by Council.
- (4) Each Councillor is entitled to seek reimbursement of up to \$300 per annum total under this clause. Official receipts are required to claim reimbursement under this clause.

Timeframe	Maximum amount
Per annum	\$300

## 10. ADDITIONAL EXPENSES FOR THE MAYOR

### 10.1 MAYORAL FEE

- (1) An annual fee is paid to the Mayor by the Council. The fee is the amount fixed by the Council under Division 5 of the Local Government Act in accordance with the appropriate determination of the Local Government Remuneration Tribunal.
- (2) Unless otherwise provided for in this Policy, the annual fee paid to the Mayor is intended to offset the additional costs involved in discharging the functions of the Mayoral Office over and above the costs incurred by other Councillors.
- (3) In the event that the Council resolves to pay a fee to the Deputy Mayor to undertake the roles and responsibilities of the office of the Mayor, the amount of such fee shall be deducted from the amount determined to be paid to the Mayor on a pro rata basis for the relevant period.
- (4) All fees payable under this Policy shall be paid monthly in arrears for each month (or part of a month) for which the Mayor holds office.
- (5) Unless otherwise stated, no entitlement under this Policy shall be treated as being a private benefit that requires a reduction in the Mayoral Fee.

### 10.2 CIVIC EXPENSES

- (1) Council shall meet the cost of providing refreshments and associated expenses for civic functions, civic receptions and any other formal event hosted by the Mayor, subject to adequate funds being allocated and available in the Council's adopted Delivery Plan.

### 10.3 COMMUNICATION COSTS AND EXPENSES

- (1) Council shall reimburse up to an additional \$250 per month (\$3,000 per annum) for communication costs and expenses for the Mayor, over and above the monthly expenditure limit prescribed in clause 9.9 – Communication Expenses.

Timeframe	Maximum amount
Per annum	\$3,000
(Per month)	(\$250)

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

**Part C – Facilities**

**11. GENERAL FACILITIES, EQUIPMENT AND SERVICES FOR ALL COUNCILLORS**

- (1) Facilities, equipment and services shall be provided to Councillors to support them in undertaking their role as elected members of the Council.
- (2) The equipment supplied under sub-clause (1) shall be of adequate capacity and functionality to generally undertake the role of Councillor.
- (3) Unless otherwise resolved by the Council, or subject to the discretion of the Chief Executive Officer, the equipment shall be provided to a Councillor only once during the term of each Council. Council remains in ownership of the equipment and all equipment is required to be returned at the end of the term of each Councillor. At the conclusion of their term, Councillors shall be offered the option to purchase the equipment that they have been in possession of, at current market value. Unless stated otherwise, the Councillor shall be responsible for all other costs of operating this equipment.
- (4) Part 7 of the Code of Conduct describes the responsibilities and obligations of Council officials when using Council resources, particularly in terms of misuse and private use.
- (5) Councillors, where their allocated equipment is damaged, lost or destroyed, are required to report this to Council urgently. If there are repeated instances requiring the equipment to be repaired or replaced, this may be at the Councillors cost.

**11.1 PRIVATE USE OF FACILITIES, EQUIPMENT AND SERVICES**

- (1) Council facilities, equipment and services are not to be used for private purposes unless the use is incidental, unavoidable and of a minor nature.
- (2) Should a Councillor obtain substantial private benefit, the Councillor is required to advise the Chief Executive Officer in writing detailing the extent of the private benefit. Council will determine the value of the benefit that is to be invoiced to the Councillor in a non-confidential session of a Council Meeting. The Councillor shall then repay Council the value within four (4) weeks of the determination.
- (3) Council facilities, equipment and services are not to be used to produce election material or for any other political purposes.
- (4) Unless otherwise stated, no entitlement under this Policy shall be treated as being a private benefit that requires a reduction in the Mayoral or Councillor fees.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

**12. SPECIFIC PROVISION OF FACILITIES, EQUIPMENT AND SERVICES FOR ALL COUNCILLORS**

**12.1 STATIONERY AND OTHER ITEMS**

(1) Each Councillor may receive:-

- (a) letterhead, to be used only for correspondence associated with civic duties;
- (b) a reasonable supply of plain white A4 paper per year;
- (c) 500 plain white DLE envelopes per year;
- (d) 500 business cards per year in a format agreed by each Councillor;
- (e) 50 Christmas or festive cards per year;

the year commencing from the date of election to Council and each subsequent anniversary.

Additional supplies of the above stationery items may be provided by the Chief Executive Officer if considered warranted having regard to the particular needs of any Councillor.

- (2) Each Councillor may be issued from time to time with name badges, security access cards, ties/scarves and other corporate apparel or accessories for personal use. Security access cards are required to be returned when the Councillor ceases to hold office.
- (3) Stationery is not to be used to produce election material or for any other political purpose.

Timeframe	Maximum amount
Per annum	a reasonable supply of plain white A4 paper
Per annum	500 plain white DLE envelopes
Per annum	500 business cards
Per annum	50 Christmas or festive cards

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

## ITEM 4 (continued)

## ATTACHMENT 2

### Councillor Expenses and Facilities Policy

#### 12.2 INFORMATION TECHNOLOGY (IT) EQUIPMENT

- (1) Each Councillor will receive a set allowance per term (currently set at a maximum of \$5,000.00) to purchase their own IT equipment for the primary purpose of conducting Council related business.
- (2) This equipment may consist of:-
  - Computer (either desktop or laptop).
  - An iPad or similar tablet device.
  - A smart phone.
  - A printer (multi-function device) allowing printing/scanning etc.
  - Accessories for the above such as keyboard, mouse, protective case, screen protector and headset etc.

Other devices such as smart watches will be assessed for reimbursement within this allowance on an individual basis.
- (3) Alternatively, Councillors can elect to receive IT equipment provided by Council's Information Technology department. Such equipment will be in line with Council's current standard IT equipment.
- (4) Councillors can purchase the equipment and receive reimbursement upon production of appropriate tax invoices and receipts. Alternatively, Council may purchase the nominated equipment on behalf of a Councillor if requested.
- (5) It is important that all IT equipment is purchased with adequate warranty and support agreement from the retailer. Council's Information Technology department will not provide any hardware or support, therefore Councillors must contact the nominated service provider for assistance. In the event of any damage to the equipment or other out of warranty events, Councillors will be responsible to cover additional repair expenses.
- (6) Maintenance, troubleshooting problems and upgrades to IT equipment will be the responsibility of individual Councillors and Council's Information Technology department will not be carrying these support activities. Council's Information Technology department will provide limited technical support for Council emails, BoardVantage and Zoom.
- (7) Any equipment purchased under this allowance must be in accordance with the minimum specification as advised from time to time by Council's Information Technology Department.
- (8) Councillors using a device to access Council systems must abide by the relevant Council Policies.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

**12.3 PARKING**

- (1) Councillors shall be provided with allocated parking at the Council offices for attendance at meetings and functions in the performance of their role as a Councillor and be provided with a parking permit sticker for use when parking in the North Ryde Office Car Park. Council will not indemnify Councillors for any damage to their vehicles while utilising this facility.
- (2) No other parking concessions within the City of Ryde will be granted.

**12.4 SECRETARIAL SUPPORT**

- (1) Secretarial support may be provided at the discretion of the Chief Executive Officer for each Councillor at the Pope Street, Ryde and/or North Ryde Offices. This may include typing, photocopying or use of a telephone. All expenses incurred, including the cost of staff, shall be met by the Council.

**12.5 DELIVERY OF MATERIAL**

- (1) At least once each week, each Councillor may receive a delivery of material from Council including business papers, correspondence, newspapers etc. delivered to one property address nominated by the Councillor.

**12.6 COUNCIL MEETING CHAMBER AND LIBRARY MEETING ROOMS**

- (1) Councillors may use the Council Meeting Chamber or access the meeting rooms at the library as available and in accordance with the relevant booking process, for the purposes of meeting with the public during operating hours and free of charge. The nature of the meeting must relate to Council business.
- (2) Council facilities are not to be used for any political purpose.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025



**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

**13. ADDITIONAL PROVISIONS FOR THE MAYOR**

**13.1 MAYORAL OFFICE**

- (1) A furnished Mayoral Office shall be provided by the Council at the Pope Street, Ryde and North Ryde Offices, including a computer with office and related software (including access to email and internet).

**13.2 SECRETARIAL SUPPORT**

- (1) Secretarial support shall be provided by the Council. All necessary staff, office equipment, furnishings, printing, stationery, postage and other general office expenses shall be met by the Council, subject to adequate funds being available in the Council's adopted Delivery Plan.

**13.3 MOTOR VEHICLE AND OTHER TRAVEL FACILITIES**

- (1) An appropriate vehicle shall be provided in accordance with Council's available list and shall be fully maintained for use by the Mayor for Council related business. The vehicle may be used for incidental private purposes by the Mayor.
- (2) Should substantial private use occur, the Mayor is to reimburse to Council the cost of this private use, which will be calculated using the mileage rates prescribed in the relevant legislation, policies or calculations applicable to employees of Council.
- (3) A car parking space shall be allocated at the Pope Street Top Ryde and North Ryde office for the Mayoral vehicle.
- (4) Should the Mayor elect not to make use of the vehicle for the length of their term, it will be disposed of appropriately. The Mayor will be entitled to reimbursement for all Council related travel expenses in accordance with the mileage rates prescribed in the relevant legislation or policies applicable to employees of Council.
- (5) Reimbursements will be made upon the production of an appropriate vehicle mileage log and the completion of a "Request for Councillor Reimbursement" form.
- (6) Additionally, the Mayor is entitled to a Cabcharge card for travel on Council related business. The card is not to be used for private travel and the card is not to be used to provide gratuities to drivers.

The Cabcharge card is to be used in accordance with the City of Ryde Credit Card policy. Cabcharge receipts are to be collected and submitted to Council for reconciliation against monthly statements, and the cardholder is required to immediately inform Council should the card be lost or stolen.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

**13.4 CEREMONIAL CLOTHING**

- (1) The Mayor shall be supplied with a suitable robe and chains of office.

**13.5 OTHER EQUIPMENT AND FACILITIES**

- (1) In addition to equipment and facilities already provided to the Mayor as a Councillor, the Mayor shall be entitled to the following equipment and facilities:-
- (a) an additional 500 business cards per year of term in a format agreed by the Mayor,
  - (b) 200 Christmas Cards per year of term,
  - (c) corporate attire and presentation gifts for use in connection with civic and ceremonial functions for example: tie, scarfs, mementos
- (2) The Chief Executive Officer shall have discretion to provide the Mayor with further equipment and facilities, not otherwise specified in this Policy, subject to funding being made available in the adopted Delivery Plan, and that the provision of such equipment or facilities is reasonable for the efficient and effective performance of the Office of the Mayor. Should the Chief Executive Officer exercise his/her discretion to provide the Mayor with further equipment and facilities, not otherwise specified in this Policy, a report detailing the provision shall be presented to Council.

Timeframe	Maximum amount
Per annum	200 Christmas cards
Per annum	Additional 500 business cards

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

**Part D – Processes**

**14. APPROVAL, PAYMENT AND REIMBURSEMENT ARRANGEMENTS**

- (1) All expenses and costs incurred must be in accordance with the requirements of this Policy.
- (2) Reimbursement of costs and expenses to Councillors will only be made upon the production of appropriate receipts and tax invoices, and the completion of the "Request for Councillor Reimbursement" form *[Appendix III]*.
- (3) If receipts and tax invoices are not able to be submitted, a Councillor shall be required to sign a Statutory Declaration to confirm that the expense was incurred. If a Statutory Declaration is provided in lieu of receipts and tax invoices, Councillors are required to personally retain any supporting documentation for audit purposes and shall be required to produce this documentation to Council upon request. Councillors are advised that Council is unable to claim the GST on the purchase if a tax invoice is not submitted, thus increasing the real cost of the item.
- (4) Claims for reimbursement of "Communication costs" and "Information Technology" will only be made upon the production of appropriate receipts, tax invoices, credit card statements or receipt numbers, in the name of the Councillor – a Statutory Declaration is not appropriate.
- (5) Payments made to Councillors by way of reimbursement in accordance with this Policy will only be made to personal accounts on which the Councillor is a named account holder and not to third parties.
- (6) The Chief Executive Officer or a delegated employee shall assess all such claims and if considered to be reasonable and to be legitimately payable under this Policy, shall approve the claim for payment and payment shall be made within seven (7) days.
- (7) Should the Chief Executive Officer or delegated employee decide that the claim should not be paid, the Chief Executive Officer shall explain such decision to the Councillor and should the Councillor still consider that the claim should be paid, it shall be considered that a dispute exists and the provisions of clause 15 shall apply.
- (8) Council may pay a cash advance for Councillors attending approved conferences, seminars or professional development. The maximum value of cash advance is \$500 which should be reconciled within one (1) week of incurring the cost and/or returning home. This includes providing to Council:-
  - A full reconciliation of all expenses including appropriate receipts and/or tax invoices.
  - Reimbursement of any amount of the advance payment not spent in attending to official business or professional development.
- (9) If a claim is refused, Council will inform the Councillor in writing that the claim has been refused and the reason for the refusal.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025



**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

**15. DISPUTES**

- (1) Should any Councillor consider that a dispute exists at any time regarding this Policy, the parties to the dispute shall provide a written report on the nature of the dispute and the Chief Executive Officer shall submit such reports to the next meeting of the Council to have the dispute determined by a resolution of the Council having regard to this Policy, the Act and any other relevant law. The decision of the Council shall be binding on all of the parties.
- (2) If the Councillor and the Chief Executive Officer cannot resolve the dispute, the Councillor may submit a Notice of Motion to a Council meeting seeking to have the dispute resolved.

**16. ACQUISITION AND RETURN OF EQUIPMENT AND FACILITIES BY  
COUNCILLORS**

- (1) Prior to the conclusion of a Council term, or if a Councillor leaves civic office prior to the expiration of the term of Council, Councillors will be invited to indicate if they wish to purchase any IT equipment utilised during the term.
- (2) Councillors will be advised of the written down value of each item prior to seeking the above indication.
- (3) Where possible, payment for any items a Councillor wishes to purchase will be deducted from the Councillor's fee. Where this is not possible, an invoice will be prepared for the Councillor to make the appropriate payment.
- (4) Councillors no longer holding a position as Councillor will be required to return all equipment not purchased within one (1) week of the declaration of the polls to the Chief Executive Officer or delegated employee at Council's North Ryde Office.

**17. PUBLICATION**

- (1) This policy will be published on Council's website.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

**18. REPORTING**

- (1) Council will report on the provision of expenses and facilities to Councillors as required in the Act and Regulations.
- (2) Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council's website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors.

**19. AUDITING**

- (1) The operation of this Policy, including claims made under the Policy, will be included in Council's audit program and an internal audit will be undertaken once every two years.
- (2) The outcomes of the internal audit reviews are reported to the Council's Audit, Risk and Improvement Committee.

**20. BREACHES**

- (1) Suspected breaches of this Policy are to be reported to the Chief Executive Officer.
- (2) Alleged breaches of this Policy shall be dealt with by following the processes outlined for breaches of the Code of Conduct, as detailed in the Code and in the Procedures for the Administration of the Code.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

**PART E – Appendices**

**APPENDIX I: RELATED LEGISLATION, GUIDANCE AND POLICIES**

**Relevant legislation and guidance:**

- Local Government Act 1993
- Local Government (General) Regulation 2021
- Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW, 2009
- Local Government Circular 09-36 Guidelines for Payment of Expenses and Facilities
- Local Government Circular 17-17 Councillor Expenses and Facilities Policy – Better Practice Template
- Local Government Circular 05-08 legal assistance for Councillors and Council Employees.

**Related Council policies:**

- City of Ryde *Code of Conduct – Policy, Standards of Conduct, and Complaints Procedure*;
- City of Ryde *'Thank you is Enough' - Gifts and Benefits Policy*;
- City of Ryde *Code of Meeting Practice*;
- City of Ryde *Corporate Credit Card Policy*.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

**APPENDIX II: DEFINITIONS**

The following definitions apply throughout this policy:-

Term	Definition
accompanying person	Means a spouse, partner or de facto or other person who has a close personal relationship with or provides carer support to a Councillor
appropriate refreshments	Means food and beverages, excluding alcohol, provided by council to support Councillors undertaking official business
Act	Means the Local Government Act 1993 (NSW)
clause	Unless stated otherwise, a reference to a clause is a reference to a clause of this policy
Code of Conduct	Means the Code of Conduct adopted by Council or the Model Code if none is adopted
Councillor	Means a person elected or appointed to civic office as a member of the governing body of council who is not suspended, including the Mayor
Chief Executive Officer	Means the Chief Executive Officer of Council and includes their delegate or authorised representative
incidental personal use	Means use that is infrequent and brief and use that does not breach this policy or the Code of Conduct
long distance intrastate travel	Means travel to other parts of NSW of more than three hours duration by private vehicle
maximum limit	Means the maximum limit for an expense or facility provided in the text and summarised in Appendix 1
official business	Means functions that the Mayor or Councillors are required or invited to attend to fulfil their legislated role and responsibilities for council or result in a direct benefit for council and/or for the local government area, and includes:- <ul style="list-style-type: none"> <li>meetings of council and committees of the whole</li> <li>meetings of committees facilitated by council</li> <li>civic receptions hosted or sponsored by council</li> <li>meetings, functions, workshops and other events to which attendance by a Councillor has been requested or approved by council</li> </ul>
professional development	Means a seminar, conference, training course or other development opportunity relevant to the role of a Councillor or the Mayor
Regulation	Means the Local Government (General) Regulation 2021 (NSW)
year	Means the financial year, that is the 12 month period commencing on 1 July each year

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

**APPENDIX III: COUNCILLOR REIMBURSEMENT FORM**

**COUNCILLOR REIMBURSEMENT**

**About this form**

This form is used to make a claim for reimbursement for expenses as a Councillor of the City of Ryde.

**Policy Requirements**

Section 252 of the *Local Government Act 1993* authorises payment or reimbursement of actual expenses incurred by Councillors in carrying out their civic duties.

Claims must be made in accordance with Council's **Councillors Expenses and Facilities Policy** and must be made within 3 months of the date of the expenditure. All receipts/tax invoices must be attached.

**Councillor Helpdesk**

Riverview Business Park, Building 0, Level 1,  
3 Richardson Place, North Ryde  
Locked Bag 2069, North Ryde NSW 1670  
Email [helpdesk@ryde.nsw.gov.au](mailto:helpdesk@ryde.nsw.gov.au)  
Phone 9952 8200 Fax 9952 8070

**PART 1: COUNCILLOR DETAILS**

Councillor Name*	<input type="text"/>											
Claim Period*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	to	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address*	<input type="text"/>											

**PART 2: SUMMARY OF CLAIMS**

Date	Claim Description	Amount	OFFICE USE ONLY
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
Total claim amount*		\$ <input type="text"/>	

**PART 3: DECLARATION**

I certify that the details provided in relation to the above claims are correct and the expenses were reasonably incurred.	
Signature* <input type="text"/>	Date* <input type="text"/>

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Councillor Expenses  
and Facilities Policy**

**PART 4: SUMMARY OF CLAUSES AND CLAIM LIMITS**

Clause 8.2	Time limit to claim reimbursement - 3 months
Clause 8.5	Payment advance - maximum \$500 - Time limit to reconcile 1 week
Clause 9.2 (7)	Meals not otherwise provided at training/seminars - \$100 per day maximum
Clause 9.2 (13)	Private Vehicle – rate per kilometre
Clause 9.4	Travel
Clause 9.4.3 (4)	Travel – Economy class provided as standard
Clause 9.4.3 (6)	Transfers – costs not to exceed cost of taxi fares
Clause 9.6	Incidental Expenses - \$20 per day
Clause 9.9 (2)	Communication costs and expenses - maximum \$3,600 per annum - \$300 per month
Clause 9.10	Attendance at dinners and other non-Council functions - \$300 per annum
Clause 9.11 (1-3)	Care and other related expenses - \$4,000 per annum
Clause 9.11 (4-7)	Special needs - \$4,000 per annum
Clause 9.12	Expenses for spouses, partners and accompanying persons - \$300 per annum
Clause 10.3	Communication costs and expenses for the Mayor - additional \$3,000 per annum - \$250 per month

**PART 5: DETAILS OF TRAVEL (CAR)**

Date	Meeting / Conference	Location	Kms
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Travelling Expenses  kms x \$0.68 (< 2.5 ltr) or \$0.78 (=> 2.5 ltr)\*

**PART 6: OTHER EXPENSES**

Date	Description	Cost
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Other Expenses \$

\*Note: Please copy total to Summary of claims table.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

---

## **5 DISCLOSURE OF PECUNIARY INTEREST RETURNS**

---

**Report prepared by:** Senior Governance Officer  
**File No.:** COR2024/76 - BP24/213

---

### **REPORT SUMMARY**

In accordance with Clause 4.21 of Council's Code of Conduct designated persons must complete and lodge with the Chief Executive Officer, within three (3) months after becoming a designated person, a Disclosure of Interest Return.

Further, the Chief Executive Officer is required to table each return at the next Ordinary Meeting of Council.

To ensure compliance a review of missing returns was recently undertaken, and some 18 position holder returns were not completed.

The returns have now been completed and this report is submitted as a formality.

### **RECOMMENDATION:**

That the tabling of the Disclosure of Interest Returns be noted.

### **ATTACHMENTS**

There are no attachments for this report.

Report Prepared By:

**Robyn Winn**  
**Senior Governance Officer**

Report Approved By:

**Graham Humphreys**  
**Manager - Business Assurance and Governance**

**Wayne Rylands**  
**Chief Executive Officer**



## **ITEM 5 (continued)**

### **Discussion**

The following Disclosure of Interest Returns are tabled as required by Clause 4.21 and 4.25 of Council's Code of Conduct:

- General Manager Business and Operations
- Coordinator Social and Cultural Planning
- Executive Officer Social and Cultural Planning
- Ranger (*Parking Enforcement*)
- Senior Coordinator Urban Designer
- Senior Governance Officer
- Senior Coordinator City Places
- Environmental Health Officer x 2
- Senior Coordinator City Places
- Finance Business Partner x 2
- Team Leader Community Grants and Community Facilities
- Procurement Specialist - *Contractor*
- Senior Coordinator Parks Planning
- Team Leader Project Management
- Strategic Planner
- Coordinator Integrated Planning and Reporting

### **Financial Implications**

Adoption of the recommendation will have no financial impact.

---

## **6 COUNCILLOR DISCRETIONARY FUNDS POLICY**

---

**Report prepared by:** Senior Governance Officer  
**File No.:** COR2018/151/1 - BP24/298

---

### **REPORT SUMMARY**

The draft Councillor Discretionary Funds Policy provides a framework for the allocation of funding for discretionary projects for Councillor sponsored projects. This Policy has been drafted to facilitate ongoing Councillor Discretionary Funding applications while ensuring due diligence, accountability, transparency, and compliance.

This report was previously considered at the Council meeting on 26 March 2024 and was deferred pending a workshop. The workshop was held on 16 April 2024 and it was determined to bring the matter back to Council.

This report presents the draft Councillor Discretionary Funds Policy to Council to be endorsed and placed on public exhibition for 28 days.

### **RECOMMENDATION:**

- (a) That Council endorse the draft Councillor Discretionary Funds Policy as attached to be placed on public exhibition for 28 days and allow submissions to be received.
- (b) That at the conclusion of the public exhibition period, should no submissions be received the Councillor Discretionary Funds Policy be adopted by Council.
- (c) That should any submissions be received during the public exhibition period, a further report be presented to Council detailing the submissions.

### **ATTACHMENTS**

- 1 Draft Councillor Discretionary Funds Policy

Report Prepared By:

**Robyn Winn**  
**Senior Governance Officer**

Report Approved By:

**Graham Humphreys**  
**Manager - Business Assurance and Governance**

**Wayne Rylands**  
**Chief Executive Officer**

## **ITEM 6 (continued)**

### **Discussion**

The draft Policy further provides guidance to ensure that administration of discretionary funding is separate and distinct from Council's Community Grants and Charitable Donations Policies and the discretionary funding administration is consistent with Council corporate priorities; and complies with the Local Government Act 1993 and the Local Government Regulation 2021.

The allocation of funds to Councillors for discretionary projects is to be regularly reviewed and may be discontinued due to Council's funding priorities.

The draft Councillor Discretionary Funds Policy provides a framework that ensures accountability, transparency, and compliance.

### **Application Criteria**

Conditions to facilitate the exercise of due diligence checks include:

- 1) Applications must be completed by the relevant Councillor/s via the Councillor Discretionary Fund Project: Minor Works or Project Application Form.
- 2) Applications can be allocated to minor works or projects and will supplement Council's existing capital works program and maintenance program.
- 3) When applications are approved, are implemented by the City of Ryde rather than in the name of individual Councillor/s.
- 4) Any public recognition or acknowledgement of the project will be in the name of the City of Ryde. As such, no funding or projects will be approved for political purposes.
- 5) Funds are only able to be utilised within the financial year in which they are allocated, carryover of unspent funds to the following financial year is not permitted.
- 6) All funding allocated within this Policy must only be used for works that are:
  - a) for the benefit of the wider community;
  - b) a purpose that is consistent with Council's adopted Operational Plan and future Capital Works Programs; and
  - c) in accordance with Council exercising its functions under relevant legislation, including the Local Government Act 1993.
- 7) Applications of minor works or projects are separate and distinct from applications made in accordance with Council's Community Grants and Charitable Donations Policy.

**ITEM 6 (continued)**

- 8) Applications for the same works or projects cannot be made under both the Discretionary funding and Community Grants and Charitable Donations policies.
- 9) In all applications, Councillors are required to make a declaration regarding Conflicts of Interest in accordance with Council's Code of Conduct regardless if there is or isn't a perceived or actual conflict of interest.
- 10) Funds under this policy must not be used for works on private property.
- 11) Eligible applications will be referred to the Chief Executive Officer for determination. Contentious or rejected applications will be referred to Council.
- 12) Details of all funds awarded through the Councillor Discretionary Fund will be made available on Council's website.
- 13) Details of all funds awarded through the Councillor Discretionary Fund will be reported in Council's Annual Report.

**Funding Amounts**

- 1) Currently (2023/24) the nominal funding allocation is \$50,000 per Councillor.
- 2) The project funding cap per financial year is \$200,000 per ward, which amounts to a total allocation of \$600,000.
- 3) Councillors may agree to combine individual ward allocations to the total annual funding cap of \$600,000.
- 4) The amount of funds is allocated annually and will be determined by Council through its annual Draft Budget cycle.

**Financial Implications**

Should Council resolve to endorse this Policy it will result in a financial impact of \$600,000. These funds have been incorporated in Council's Base Budget, therefore no further budget adjustments will be required to accommodate this Policy.

**Consultation with relevant external bodies**

Should Council endorse the draft Policy, consultation will be undertaken via public exhibition for a period of 28 days.

**ITEM 6 (continued)**

**ATTACHMENT 1**



Lifestyle and opportunity @ your doorstep



**Councillor Discretionary  
Funds Policy  
(Councillor Bids)**

ITEM 6 (continued)

ATTACHMENT 1

**Councillor Discretionary  
Funds Policy**

*Document Version Control*

<b>Document Name:</b>	<b>Councillor Discretionary Funds Policy</b>
<b>CM Reference WORD:</b>	D2024/0032383
<b>CM Reference PDF:</b>	[Content Manager Ref]
<b>Document Status:</b>	[Draft / Approved by General Manager / Approved by Council]
<b>Version Number:</b>	Version Initial Issue March 2024
<b>Review Date:</b>	March 2028
<b>Owner:</b>	City of Ryde
<b>Endorsed By:</b>	Council on [Date]
<b>Distribution:</b>	Internal and External

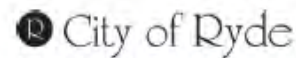
*Change History*

Version	Review Date	Author	Reason for Change
1.0	Initial Issue March 2024	Business Assurance and Governance	Creation of Policy

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D2024/0032383	Initial: March 2024	Next review date: March 2028

**ITEM 6 (continued)**

**ATTACHMENT 1**



Lifestyle and opportunity  
@ your doorstep

**Contents**

1. Scope.....	4
2. Purpose .....	4
3. Funding Applications and guiding principles.....	4
4. Funding Applications for Minor Works and Projects .....	5
5. Responsibilities.....	7
6. References and Legislation .....	7
7. Attachments.....	7
Appendix A - Application Form: Councillor Discretionary Fund Project.....	8

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Owner: Business Assurance & Governance	Owner: Business Assurance & Governance
CM Reference: D23/	CM Reference: D23/	CM Reference: D23/



ITEM 6 (continued)

ATTACHMENT 1

**Councillor Discretionary  
Funds Policy**

**1. Scope**

- 1.1 This Policy applies to all requests for the allocation of funds to Councillor sponsored projects for minor works and projects through the City of Ryde- Councillor Discretionary Fund or otherwise known as "Councillor Bids."

**2. Purpose**

- 2.1 This Councillor Discretionary Funds Policy provides a framework for the allocation of funding for discretionary projects for Councillor sponsored projects. The allocation of funds to Councillors for discretionary projects is regularly reviewed and may be discontinued due to Council's funding priorities and availabilities.
- 2.2 In addition, this policy is to provide guidance to ensure that administration of discretionary funding is separate and distinct from Council's Community Grants and Charitable Donations Policies and the discretionary funding administration is consistent with Council corporate priorities; and complies with the Local Government Act 1993 and the Local Government Regulation 2021.

Term	Meaning
<i>City of Ryde Discretionary Fund</i>	The allocation nominally made to each Councillor in the financial budget of the City of Ryde for the purposes of this policy and subject to the requirements of this policy.

**3. Funding Applications and Guiding Principles**

- 3.1 The following principles guide Council's administration of discretionary funding:
- Good governance – decision making is undertaken in the public interest; processes are effective and efficient, and feedback and evaluation mechanisms ensure opportunities for improvement are identified and addressed.
  - Transparency and fairness – processes are transparent, applications are assessed objectively against eligibility criteria and any conflicts of interest are addressed and declared.
  - Access and equity – documents, resources and application forms are publicly available, easy to access and understand, and provide all necessary information in a clear and concise manner.
- 3.2 Applications for the City of Ryde Councillor Discretionary Fund must demonstrate benefit to the residents of the City of Ryde. Fund applications can be allocated to minor works or projects and will supplement Council's existing capital works program and maintenance program.
- 3.3 Discretionary projects, once approved, are implemented by the City of Ryde rather than in the name of individual Councillor/s. Any public recognition or acknowledgement of the project will be in the name of the City of Ryde. As such, no funding or projects will be approved for political purposes.

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D2024/0032383	Initial: March 2024	Next review date: March 2028

ITEM 6 (continued)

ATTACHMENT 1

**Councillor Discretionary  
Funds Policy**

- 3.4 Funding will be made available through the Office of the Chief Executive. The amount of funds allocated annually and will be determined by Council through its annual Draft Budget cycle.
- 3.5 Currently the nominal funding allocation is \$50,000 per Councillor. The project funding cap per financial year is \$200,000 per ward, which amounts to a total allocation of \$600,000. Councillors may agree to combine individual ward allocations to the total annual funding cap of \$600,000.
- 3.6 Funds are only able to be utilised within the financial year in which they are allocated, carryover of unspent funds to the following financial year is not permitted.

**4. Applications for Minor Works or Projects**

- 4.1 Councillors can apply for funding using the prescribed form (*Appendix A*) which must be lodged to Council with sufficient notice for which the application is to be considered. Business Assurance and Governance can provide guidance regarding application submission timing.
- 4.2 Council's General Manager Business and Operations will coordinate the assessment and conformance to the objectives of the Discretionary Fund and that the project is ancillary and consistent with the operating plans of Council.
- 4.3 Following review and consideration of applications by the City of Ryde staff to determine feasibility, resourcing and cost, the General Manager Business and Operations will provide a report to the Chief Executive Officer as soon as practicable outlining the details of any lawful applications that conform as being ancillary to and not in conflict with Council's strategies.
- 4.4 Under delegation by Council, the Chief Executive Officer will then be able to approve project requests that conform to the funding criteria.
- 4.5 Should the project request exceed the \$50,000 provided to each individual Councillor. Multiple Councillors can nominate to support the same request for funding and Councillors may collaborate across Wards for community benefit, however the maximum amount a proposed funds project may receive in the financial year is limited to the aggregate of the nominal total annual fund allocation.
- 4.6 Each funding Application report to Council will detail the following:
  - o Name and location of project / purpose of funding;
  - o Amount of funding required;
  - o The evaluation undertaken by Council staff and the net benefit to the City of Ryde;
  - o The consistency of the proposal with the works identified in Council's adopted Operational Plan and future Capital Works Programs;
  - o The Councillor who has requested the funding (including any additional amounts contributed from other Councillor's discretionary fund); and

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D2024/0032383	Initial: March 2024	Next review date: March 2028

ITEM 6 (continued)

ATTACHMENT 1

**Councillor Discretionary  
Funds Policy**

- o The balance of funds remaining for the specific Councillor and Ward.
- 4.7 In all Fund applications, Councillors are required to make a declaration regarding Conflicts of Interest in accordance with Council's Code of Conduct regardless if there is or isn't a perceived or actual conflict of interest.
- 4.8 Details of all funds awarded through the Councillor Discretionary Fund will be made available on Council's website via the Councillor Discretionary Fund Register, including the amount of funds approved, expended and the purpose for which the funds are to be utilised and the outcome.
- 4.9 Applications for Discretionary funding of minor works or projects are separate and distinct from applications made in accordance with Council's Community Grants and Charitable Donations Policies. An application for the same works or project cannot be made under both the Discretionary funding and Community Grants and Charitable Donations policies.
- 4.10 Eligibility for funds is restricted to works of a minor nature, examples which include but are not restricted to installation of kerb and guttering, playground equipment, street furniture or tree plantings.
- 4.11 Funds under this Policy must only be used for works that are:
  - (i) for the benefit of the wider community;
  - (ii) a purpose that is consistent with Council's adopted Operational Plan and future Capital Works Programs; and
  - (iii) in accordance with Council exercising its functions under relevant legislation, including the Local Government Act 1993.
- 4.12 Funds under this policy must not be used for works on private property.
- 4.13 The application process is as follows:
- 4.14 The Councillor submits a completed application form (*Appendix A*) via the Councillor helpdesk email (DHelp@ryde.nsw.gov.au)
  - o The Councillor will receive an acknowledgement of their application from the Business Assurance & Governance team advising which General Manager their application has been forwarded to for action.
  - o The Manager Business Assurance and Governance will forward the application to the relevant General Manager for action and cc. the Chief Financial Officer with clear Council Meeting timeframes to meet.
  - o The relevant General Manager will compile a draft report to the Chief Executive Officer regarding the application that will include the benefits and lawfulness of the application.
  - o For applications which are supported; under delegated authority the Chief Executive Officer will approve.
  - o Details of all funds awarded through the Councillor Discretionary Fund will be included in the Councillor Discretionary Funding Register on Council's website and reported in Council's Annual Report.

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D2024/0032383	Initial: March 2024	Next review date: March 2028

**ITEM 6 (continued)**

**ATTACHMENT 1**

**Councillor Discretionary  
Funds Policy**

**5. Responsibilities**

Position	Responsibility
General Manager Business and Operations	Implementation of the Fund Application in accordance with the Policy.
General Manager Business and Operations	Review and consideration of Discretionary Fund applications and subsequent submissions via the Office of the Chief Executive. Prepare a report for consideration by the Chief Executive Officer outlining the details of any requests that conform.
Manager Business Assurance and Governance	Review of all applications and advise on any probity matters relating to the proposed expenditure of discretionary funds. Management of the Register being published on Council's website
Chief Executive Officer	Under delegated authority, approve or reject any fund applications lodged in accordance with this Policy.

**6. References and Legislation**

- Local Government Act 1993
- Code of Conduct – Standards of Conduct: Policy
- Conflict of Interest Policy
- Memorial Plaques and Donations of Park Furniture and Trees Policy
- Corporate Guidelines Plaque Standards

**7. Attachments**

Attachment A: Application Form: Councillor Discretionary Fund.

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D2024/0032383	Initial: March 2024	Next review date: March 2028

ITEM 6 (continued)

ATTACHMENT 1

**Councillor Discretionary  
Funds Policy**

**Appendix A**

**Application Form: Councillor Discretionary Fund Project: Minor Works or Project**

1. Councillor details	
Councillor sponsoring the application.	
Councillors in support of this Discretionary funding application (if applicable):	

2. Proposed Minor Works or Project details	
Name and location of project / purpose of funding:	
Details of funds requested:	
Attach scope of estimating the requested funding	

3. Declaration of conflict of interest and compliance	
Pursuant to Chapter 14 of the <i>Local Government Act 1993</i> , I hereby declare that regarding the above application for funds through the Councillor Discretionary Fund that I have:	
<input type="checkbox"/> No conflict of interest ( <i>whether perceived or actual</i> ) <input type="checkbox"/> A pecuniary interest* <input type="checkbox"/> A significant pecuniary interest* <input type="checkbox"/> A non-significant non-pecuniary interest*	
*If any conflict has been declared, please provide details:	
I declare that this application complies with the intent and conditions of the City of Ryde Councillor Discretionary Funds Policy Signature: _____ Date: _____	

- When completed and signed, the form should be scanned with any supporting documentation to the City of Ryde Councillor helpdesk email (DHelp@ryde.nsw.gov.au).
- If there are any questions concerning the completion of the application, please contact the Manager Business Assurance and Governance at Governance@ryde.nsw.gov.au.

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Accountability: Governance Framework	Endorsed:
CM Reference: D2024/0032383	Initial: March 2024	Next review date: March 2028



---

## 7 PLANNING PROPOSAL AT 2 THISTLE STREET, RYDE - POST EXHIBITION

---

**Report prepared by:** Strategic Planner

**File No.:** LEP2022/8/5 - BP24/186

---

### REPORT SUMMARY

This report concerns a planning proposal at 2 Thistle Street, Ryde. The planning proposal seeks to amend the *Ryde Local Environmental Plan 2014* (LEP) to rezone the Site from SP2 Infrastructure (Educational Establishment) to RE1 (Public Recreation) and include an additional permitted use (APU) on Lot 1 DP 437180 for a 'centre-based child care facility'. The Planning Proposal has been amended at the request of Council to include a clause for a cap on childcare enrolments to a maximum of 60 children. The planning proposal was prepared and submitted by Mecone Group Pty Limited on behalf of the New South Wales Department of Education (DoE).

The subject site, 2 Thistle Street, Ryde is the location of the former Meadowbank Public School (which has been relocated to the new Meadowbank Education and Employment Precinct), and a centre-based child care facility. The intent of the proposal is to ensure the land is used for public recreation and accommodate the delivery of public open space on the land.

The planning proposal was lodged with Council on 4 January 2023. At the Council meeting on 23 May 2022, Council resolved to forward a Planning Proposal at 2 Thistle Street, Ryde to the former Department of Planning and Environment (DPE), now known as the Department of Planning, Housing and Infrastructure (DPHI) for Gateway Determination.

The former DPE issued a Gateway Determination on 7 July 2023 requiring Council to address five Gateway conditions. The Gateway Determination is provided at **ATTACHMENT 1**.

The planning proposal was publicly exhibited from 18 September 2023 to 22 October 2023. In response, a total of twenty-seven public submissions were received. The submissions were largely in favour of the proposed rezoning, with three submissions objecting to the APU for a centre-based child care facility. The clause for a 60-place cap for enrolment was a variation that occurred after the public exhibition at the request of Council on 4 December 2023. This was agreed to by Schools Infrastructure New South Wales (SINSW) on 22 February 2024, see **ATTACHMENT 3**.

Council is authorised as the Planning Proposal Authority and the Gateway Determination provided Council with the authority to exercise the functions of the Local Plan-Making Authority. The planning proposal is still to be referred to DPHI and Parliamentary Counsel for finalisation. It is recommended that Council endorse the amended planning proposal to be forwarded to DPHI and Parliamentary Counsel for finalisation.

## ITEM 7 (continued)

This report details the Site context, planning proposal, discussion on the strategic and planning merits, gateway decision, public exhibition, submissions received, Council staff responses, and the next steps in the Local Environmental Plan-making process.

There is a development application (DA) on the same Site, which was lodged with Council on 21 November 2023, and is still under assessment by Council. SINSW proposes to demolish all buildings, including the school hall. Additionally, community consultation for the new park at the Site occurred February 2024, and will inform a future DA for the site. These DAs are a separate matter to the planning proposal. Councillors will be briefed on this matter in due course.

The Gateway conditions require the LEP to be finalised by 26 April 2024. Due to ongoing negotiations with SINSW in relation to the childcare cap, a request was made to DPHI to extend the LEP finalisation date to 24 May 2024. Notwithstanding, as per Section 3.34(8) of the EP&A Act, 1979, exceeding the finalisation date will not prevent the LEP from being made or invalidate the LEP amendment once it is made.

It is important to consider the merits of the planning proposal, including the implementation of an RE1 Public Recreation zone on the Site to safeguard the future use of the Site for public recreation purposes. The Planning Proposal should not be delayed by the matters relating to the development application. The planning proposal will need to be continued to be assessed or Council may lose an opportunity to secure the land for future public recreational use.

### RECOMMENDATION:

- (a) That Council endorse the planning proposal, attached to this report (**ATTACHMENT 2**), to rezone the land, being Lot 1 DP120850, Lot 1 DP437180 & Lot 1 DP135062, at 2 Thistle Street, Ryde, from SP2 Infrastructure (Educational Establishment) to RE1 Public Recreation, including a Schedule 1 Additional Permitted Use on Lot 1 DP437180 for a “centre-based childcare facility”.
- (b) That Council endorse the following amendment to the exhibited Planning Proposal at 2 Thistle Street, approved by School Infrastructure New South Wales:
  - (i) A cap on child care enrolments to a maximum of 60 children, which will be included as a clause to the Additional permitted use provision for a centre-based child care facility (**ATTACHMENT 3**).
- (c) That Council refers the amended planning proposal to the Department of Planning, Housing and Infrastructure and Parliamentary Counsel for finalisation under 3.36 of the *Environmental Planning and Assessment Act 1979*.



**ITEM 7 (continued)**

- (d) That Council send acknowledgement letters to all those who lodged a submission advising them of the Council resolution and thanking them for their submission.
- (e) That Council note that the demolition of the School Hall is being dealt with as a separate Development Application (DA) matter. Council is continuing to request that SINSW retain the school hall (**ATTACHMENT 7**). For the sake of clarity, a refusal of the Planning Proposal will not stop the demolition of the existing hall under the DA, as this matter can be processed under the *EP&A Act, 1979*. Council does not have the authority to refuse a Crown DA under Clause 4.33 of the *EP&A Act, 1979*.

**ATTACHMENTS – CIRCULATED UNDER SEPARATE COVER**

- 1 2 Thistle Street Ryde - 7 July 2023 - Signed Gateway Determination
- 2 2 Thistle Street Ryde Planning Proposal - V4 - Post Gateway Version - 20 July 2023
- 3 Correspondence from SINSW regarding Child Care Cap and Hall
- 4 Compliance of Gateway Conditions
- 5 All Submissions
- 6 Community Engagement Report - New Park at Thistle Street
- 7 CEO Letter to SINSW regarding School Hall Future and Upgrades

Report Prepared By:

**Helen Lee**  
**Strategic Planner**

Report Approved By:

**Albert Madrigal**  
**Senior Coordinator City Places**

**Mel Fyfe**  
**Executive Officer - City Places**

**Michael Galderisi**  
**General Manager - City Shaping**

**ITEM 7 (continued)****Background**

The planning proposal seeks to amend the *Ryde Local Environmental Plan 2014* (LEP) to rezone the Site from SP2 Infrastructure (Educational Establishment) to RE1 Public Recreation and include an additional permitted use on Lot 1 DP 437180 for a 'centre-based child care facility' under Schedule 1.

The planning proposal was prepared and submitted by Mecone Group Pty Limited on behalf of the New South Wales Department of Education (DoE).

DoE initially discussed the concept of a planning proposal for the Site with Council on 16 March 2021. A formal pre-lodgement meeting was held between DoE, their consultants, and Council staff on 29 November 2022 and the Planning Proposal was formally lodged with Council on 4 January 2023.

At the Council meeting on 23 May 2022, Council resolved to forward a Planning Proposal at 2 Thistle Street, Ryde to the Department of Planning, Housing and Infrastructure (DPHI) for Gateway Determination.

The then named DPE issued a Gateway Determination on 7 July 2023 requiring Council to address five Gateway conditions. The Gateway Determination is provided at **ATTACHMENT 1**.

The planning proposal was publicly exhibited from 18 September 2023 to 22 October 2023. In response, a total of twenty-seven submissions and were all from members of the public. The submissions were largely in favour of the proposed rezoning, with three submissions only objecting to the additional permitted use for a centre-based childcare facility. The clause for a 60-place cap for enrolment was a variation that occurred after the public exhibition at the request of Council on 4 December 2023. This was agreed to by Schools Infrastructure New South Wales (SINSW) on 22 February 2024, see **ATTACHMENT 3**.

**Site Context**

The Site is known as 2 Thistle Street, Ryde and consists of three allotments, being Lot 1 DP120850, Lot 1 DP437180 and Lot 1 DP135062. (See Figure 1).

## ITEM 7 (continued)

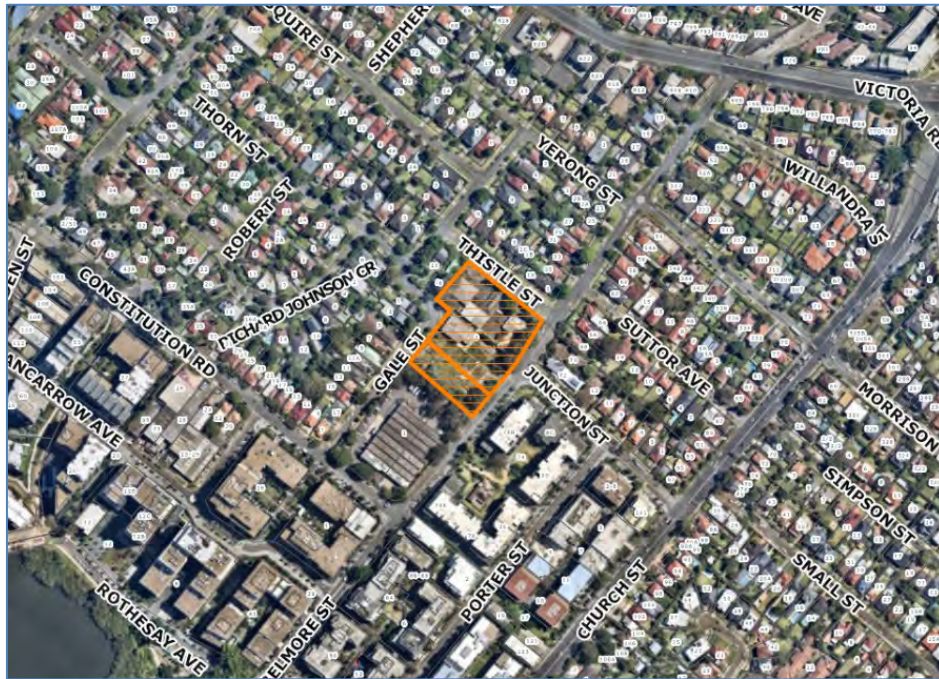


Figure 1. Site and locality

The subject site is irregular in shape and has a combined approximate area of 1 hectare. The subject site has a northeastern frontage of approximately 94m to Thistle Street, a southeastern frontage of 113m to Belmore Street and a western frontage of 81m to Gale Street.

The land falls generally from east (Thistle Street/Belmore Street) to west (Gale Street) with the low point of the land between Belmore and Gale Streets (in the vicinity of the boundary between Lot 1 DP12085 and Lot 1 DP437180) having a low to moderate flooding risk. (See Figure 2).

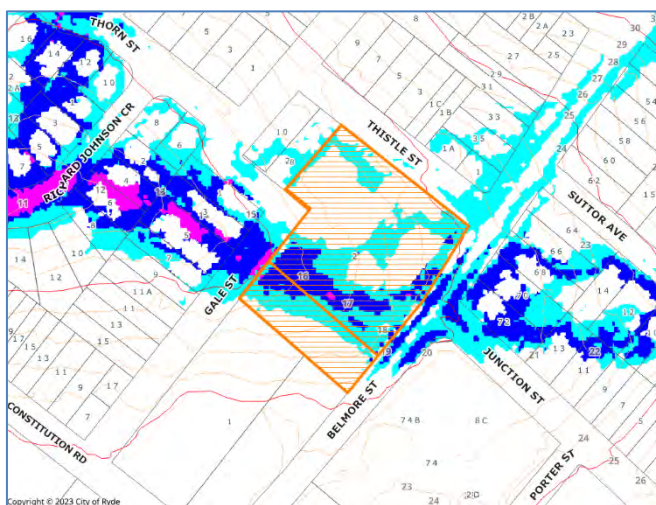


Figure 2. 1m Contours and Flood Risk Precincts: Low Risk (Light Blue), Medium Risk (Dark Blue), High Risk (Red)

## ITEM 7 (continued)

The Site was formerly used as the Meadowbank Public School with a range of buildings, including demountable buildings, classrooms, staff facilities, a school hall, and outdoor recreational areas. The Site also contains a centre-based child care facility in the northeast corner of Lot 1 DP 437180 that was operational until late in 2023.

The Site has some vegetation cover around the west, south and eastern property boundaries. The vegetation is classified as 'Urban exotic/native' in Council's mapping and does not have any retention requirements. However, much of this vegetation is capable of retention with the proposed future use of the Site as public recreation.

The surrounding land is predominately residential in use with the area to the north and west being zoned R2 Low Density residential and the area to the south/southeast being zoned B4 Mixed Use (See Figure 3). The land immediately adjoining the Site to the south is Council owned and is currently used for operations staff and small-medium plant maintenance and storage. There are no building height or floor space ratio planning controls currently applicable to the Site; however, it is of modest scale and minimally impacts the Site, with surface parking at the boundary buffered by fencing and planting (See Figures 4 and 5).



Figure 3. Land use zoning of the Site and surroundings.

There are two local heritage items listed in the Ryde LEP 2014 that are within proximity of the Site:

- Local heritage item 57 'Crowie home', located on 74 and 78 Belmore Street, within 100m of the subject site.
- Local heritage item 330 'House' located at 11 Constitution Road, within 200m on the subject site.

However, the planning proposal will not have any impact on these heritage items.



## ITEM 7 (continued)



Figure 4. Adjoining Council building to the south of the Site.



Figure 5. Aerial of the subject site and adjacent Site to the south

## Planning Proposal

The Site is the location of the former Meadowbank Public School (which has been relocated to the new Meadowbank Education and Employment Precinct) and a child care facility. The proposal intends to ensure the land is used for Public Recreation and to facilitate the future delivery of public open space on the land. The proposal also allows the continued provision of child care facilities on the Site.

**ITEM 7 (continued)**

The proposal is to rezone the Site from the existing SP2 (Educational Establishment) to RE1 Public Recreation and include “*centre-based child care facility*” as an additional permitted use on Lot 1 DP437180 under the provisions of Clause 2.5, Schedule 1 of the *Ryde Local Environmental Plan 2014* (LEP). An amendment to the proposal included a clause to the additional permitted use to cap child care enrolments to a maximum of 60 children as requested by Council on 4 December 2023 to SINSW. The purpose of this request was to align with relevant child care guidelines by the State Government. This is to ensure the LEP provision still facilitates the delivery of open space for the local community on the Site while recognising the State Government’s commitment to improving children’s access to early childhood education as part of the universal pre-kindergarten program. SINSW agreed to this cap on 22 February 2024.

The proposed zone change is necessary as the current SP2 Infrastructure (Educational Establishment) zone does not reflect the intended use of the Site as a recreation area. The best means of achieving this outcome is to rezone the Site to RE1 Public Recreation. The objectives of the RE1 Public Recreation zone best reflects the intended use of the Site as public recreation space.

In terms of the centre-based child care facility, listing the use in Schedule 1 as an additional permitted use would enable the use of the facility on the Site without the consequence of permitting the use more broadly across the RE1 Public Recreation zone. Reliance on existing use rights for the centre-based child centre is not recommended, and a Schedule 1 use is preferred as this provides the clearest framework for managing the land into the future. In particular, reliance on existing use rights without listing the use in Schedule 1 would potentially allow other incompatible uses as part of applications utilizing the existing use rights. The permissibility of the centre-based child care facility was also considered under *State Environmental Planning Policy (Transport and Infrastructure) 2021*. However, it is noted that the SEPP only permits the use within the boundaries of an existing or approved school and as such it cannot be relied on once the Site has been rezoned and the school facilities have been demolished to make way for public recreation space.

**Separate matter – Concurrent Development Applications**

There have been two development applications (DA) on the Site that have been lodged by SINSW. Both DAs are associated with demolishing the existing school buildings to allow for the public recreation use to proceed.

The first development application, approved by Council in July 2023, proposed to demolish all buildings except for the school hall and child care centre. The school hall was intended to be repurposed and open for community and public use.

## ITEM 7 (continued)

A second DA was lodged on 21 November 2023 and is still under assessment by Council. SINSW now proposes to demolish all buildings including the school hall, as it was found to be unsuitable to be retained. This has been met with much criticism from public submitters and Council. Two key reasons for their criticism are, first, the school hall was recently built (2013) and it would be a waste of taxpayers' money to demolish such a new building, and second, there is a lack of indoor venues in the area and a refurbished school hall would fill this need.

Refurbishing the existing school hall into a community facility may support the public open space (consistent with RE1 public recreation zoning). However, this will be subject to the cost of repurposing the building and the relative benefit compared to demolition and provision of a larger open space. Ultimately, Council has no control over the use of the site given it remains in the ownership of the Department of Education who are responsible for its development.

The current development application is a separate matter to the Planning Proposal as the planning proposal considers the matters relating to an LEP in relation to land use zonings. The DA matter relates to building demolition, which can be assessed and determined under the EP & A Act, 1979, separate from the planning proposal process. It is important to consider the merits of the planning proposal separately, including the provision of an RE1 recreation zone to safeguard the future of the Site for public recreation.

### Strategic Merit Assessment

The *Environmental Planning and Assessment Act 1979* (the Act), requires a planning proposal to provide justification and to consider the strategic merit of the proposal against State and Local strategies and Policies. The planning proposal has provided adequate justification for the proposal, as summarized below:

Strategic Merit Issue	Comment
State Environmental Planning Policies and Local Directions	The planning proposal is generally consistent with the relevant State Environmental Planning Policies and Local Planning Directions under Section 9.1 of the Environmental Planning and Assessment Act 1979. An analysis of compliance with these policies is provided in the attached planning proposal. (Refer to ATTACHMENT 1)
Greater Sydney Region Plan - A Metropolis of Three Cities	The planning proposal is generally consistent with the Greater Sydney Region Plan - A Metropolis of Three Cities. In particular, the rezoning will facilitate delivery of a new school on a more suitable alternative Site and provision of public open space to assist in meeting:



## ITEM 7 (continued)

Strategic Merit Issue	Comment
	<ul style="list-style-type: none"> <li>• Objective 3 – Infrastructure adapts to meet future needs;</li> <li>• Objective 6 – Services and infrastructure meet communities' changing needs;</li> <li>• Objective 7 – Communities are healthy, resilient, and socially connected; and</li> <li>• Objective 31 - Public open space is accessible, protected and enhanced.</li> </ul>
North District Plan	<p>The planning proposal is generally consistent with the North District Plan; in particular:</p> <ul style="list-style-type: none"> <li>• Planning Priority N1 – Planning for a city supported by infrastructure;</li> <li>• Planning Priority N3 – Providing services and social infrastructure to meet people's changing needs;</li> <li>• Planning Priority N4 – Fostering healthy, creative, culturally rich, and socially connected communities; and</li> <li>• Planning Priority N20 – Delivering high quality open space.</li> </ul>
Ryde Local Strategic Planning Statement	<p>The planning proposal is generally consistent with the <i>Ryde Local Strategic Planning Statement</i> (LSPS). The proposal will increase the proportion of the population within 400m of public open space greater than 1,500sqm, and will increase the amount of public open space in the City of Ryde, both targets identified in the LSPS (ATTACHMENT 6).</p> <p>The proposal is the product of LSPS Priority IN3 – collaborate with relevant stakeholders to achieve appropriate outcomes from existing renewal projects, ensuring delivery of new open space to support the Meadowbank Education and Employment Precinct and surrounding locality. The Site was identified in the LSPS as an opportunity for public recreation space (Figure 21 of LSPS). By increasing access to open space, it will contribute to LSPS priorities:</p> <ul style="list-style-type: none"> <li>• H5, to provide high levels of residential amenity, and,</li> <li>• OS1, to provide accessible open space to service population needs.</li> </ul> <p>There are no identified inconsistencies with targets or priorities of the LSPS.</p>

## ITEM 7 (continued)

### Planning Assessment

An assessment of the key issues relevant to the planning proposal is provided in the following table.

Site Specific Issues	Assessment
Traffic	Changing the land use from a school with a child care facility to public open space with a child care facility will change the traffic patterns in the locality, reducing traffic generation from the Site in the weekday peak, and likely generating some limited increase on weekends. As the Site is proposed to be used for informal recreation serving the locality, it is likely this will be a reduction in traffic movements overall, adequately provided for by the local network (ATTACHMENT 7). It is noted that future uses under the proposed zoning could include small active recreation facilities. It is also noted the agreed 60-place cap on child care enrolments will also limit the generation of potential traffic. The traffic and parking impacts would need to be modelled and assessed as part of any future development application.
Parking	Similar impacts as per traffic above. The proposed zoning can be accommodated by the existing parking supply. Any future changes that propose to intensify requirements would be addressed in future development applications if required.
Site contamination	<p>A Site contamination assessment has been undertaken by Douglas Partners (ATTACHMENT 3). The assessment indicates that the land is suitable for the proposed future use as open space.</p> <p>Another assessment will be required following demolition of the existing structures on the Site to identify any matters arising post-demolition. This requirement can be included as a condition in any future demolition development consent.</p>
Natural environment	Part of the Site is subject to low and medium flood risk as shown in Figure 2 of this report. The planning proposal indicates the intention to demolish the structures and regrade the Site to make it more suitable for open space use (ATTACHMENTS 3 & 4). Whilst the change of use to open space is likely to result in improvements to the flood affectation (increasing impervious area), this work will require a separate consent. Given the level of affectation and the land uses proposed, flood risk can be addressed as part of future approvals and assessments under the proposed zoning.

## ITEM 7 (continued)

Site Specific Issues	Assessment
Heritage	The Site is not affected by any heritage listing and the nearby heritage items are located 100m to 200m from the Site. No items of aboriginal heritage were found on the Site (ATTACHMENT 2) There is no impact on heritage items.
School capacity	The relocation of the school has been completed and the new school facility approved and delivered as part of a separate approval and assessment process. The former Meadowbank Public School has been relocated and is operating on its new expanded Site in the Meadowbank Employment and Education Precinct, which has capacity for the current and projected school needs of the locality. The ownership of the Thistle St Site is proposed to be retained by the State Government and the proposed land use promotes the ongoing public use of the land.

## Ryde Local Planning Panel

The planning proposal was submitted for consideration to the Ryde Local Planning Panel (Panel) at its meeting of 11 May 2023, satisfying the Ministerial Direction, dated 27 September 2018, made under s9.1 of the Environmental Planning and Assessment Act 1979.

According to Panel's Advice & Statement of Reasons, the Panel recommended to Council that the planning proposal to rezone land at 2 Thistle Street, Ryde, being Lot 1 DP120850, Lot 1 DP437180 & Lot 1 DP135062, from SP2 Infrastructure (Educational Establishment) to RE1 Public Recreation, including a Schedule 1 additional use on Lot 1 DP437180 for a Centre Based Child Care Centre, be submitted for Gateway Determination under 3.34 of the Environmental Planning and Assessment Act 1979.

The advice was unanimous.

## Gateway Determination

The then-named DPE issued a Gateway Determination on 7 July 2023 requiring Council to address five Gateway conditions. The Gateway Determination is provided in **ATTACHMENT 1**. The Gateway conditions were compiled, being two minor revisions to the planning proposal prior to public exhibition, and requirements for the public exhibition. The gateway conditions have been complied with under **ATTACHMENT 4**.

## ITEM 7 (continued)

### Public Exhibition

The planning proposal was publicly exhibited from 18 September 2023 to 22 October 2023, for 35 days. In response, a total of twenty-seven public submissions were received. The submissions were largely in favour of the proposed rezoning, with three submissions only objecting to the additional permitted use for a child care facility.

The Planning Proposal at 2 Thistle Street was placed on public exhibition from 18 September 2023 to 22 October 2023, a period of 5 weeks or 35 days. Public notification was done through the Council's 'Have Your Say' webpage. Submissions were accepted via the following:

- Online submissions through the City of Ryde's website on the 'Have Your Say' webpage.
- Email submissions through to customer service

There were 23 online submissions from the 'Have Your Say' page on City of Ryde Council website, and 4 submitters that provided response through email.

*Table 1. Submissions to the Planning Proposal*

Submission type	Number
Full support for the PP	3
Suggestions for public space in relation to design and layout	5
Other matters*	4
Support the RE1 rezoning	10
Support APU for child care facility	2
Support RE1 rezoning, object to the APU for child care facility	3
Support APU for child care facility, object to RE1 rezoning	-
Objection to RE1 rezoning	-
Objection to APU for child care facility	-
Full objection to PP	-
Total	27

*\*These submitters did not give direct feedback on the planning proposal and provided feedback on the DA (specifically the demolition of the school hall) instead, which is a separate matter to this planning proposal.*

In summary, 24 did not object to the proposal, while 3 partially objected to the proposal.

There were four submitters that only provided feedback that was not directly related to the planning proposal, and instead objected to the ongoing DA which seeks to demolish all existing buildings, including the school hall.

### ITEM 7 (continued)

There were five submissions that provided recommendations to the potential public space. It is noted the proposed RE1 zone will allow these activities:

- 3 submitters recommended public basketball courts be built for the community.
- 1 submitter recommended a free tennis court for the community.
- 1 submitter recommended a recreational swimming facility be built on the Site.

The feedback provided by all five of these submitters assumes the Site will be used for public recreation. Therefore, including the three submitters that only objected to the additional permitted use for a child care facility, it can be said that all submitters supported the proposed rezoning to public recreation.

Three submitters who opposed the proposed additional permitted use for a centre-based child care facility. These submitters claimed there were already sufficient child care services in the vicinity and would prefer the entire Site be used as a leisure park and green space.

Most submissions were generally in favour of the proposal. All submitters supported the proposed rezoning to public recreation.

#### Response to objections

**Objection:** Three members of the community expressed that the additional permitted use of the centre-based child care facility is not necessary. All three submissions reason there is already an abundance of child care facilities in the area and would prefer the entire Site be used for public recreation instead. Two submissions also state the existing child care facility is old and dilapidated and did not see this as a sufficient reason to allow the continued use.

#### *Council response*

Council staff acknowledge these submissions but resolve to continue to permit an existing use on the Site. Council recognises State Government's commitment to improving children's access to early childhood education as part of the universal pre-kindergarten program. The additional permitted use will provide flexibility for the child care facility to undergo refurbishment and operate without having to prove existing use rights under Clause 4.11 of the *EP & A Act, 1979*. In the case of refurbishment, a clause was suggested by Council staff to cap enrolments to a maximum of 60 places to prevent the childcare facility from usurping the Site as a public space.

## **ITEM 7 (continued)**

### Post-Exhibition Amendment

#### *Inclusion of a 60-place cap on child care enrolments clause*

A clause was suggested to SINSW by Council staff to protect the primary use of the Site as a public recreational space. This clause would enforce a cap on child care enrolments to a maximum of 60 children. This will ensure any future refurbishments of the child care facility is designed to accommodate 60 children only and thus contain the child care facility to a reasonable area and protect the majority of the Site for public recreational uses.

SINSW provided their agreement to this proposed clause on 22 February 2024 (refer to **ATTACHMENT 3**).

### **Separate Matter – Community Consultation for a New Park, February 2024**

From 5 February to 18 February 2024, public community consultation took place to gather feedback for the delivery of open space at 2 Thistle Street upon the completion of this planning proposal and the development applications. This feedback will be shared with SINSW, who are responsible for the development of the site. The consultation purpose was to understand what the community would like to see for a future park and guide decision making. The full report on the community engagement is in **ATTACHMENT 6**.

The consultation was promoted through:

- City of Ryde's Have Your Say webpage
- Flyers to local residents and businesses
- Signs and a banner near 2 Thistle St, Ryde
- Community drop-in sessions at the site
- An eNewsletter to interested stakeholders
- Social media posts; and
- Listings in the local newspaper.

In total, 488 comments were received, with 474 from the online survey and 8 email submissions. There were 25 attendees at the drop-in sessions, with 13 providing comments.

### Responses:

From the list provided on the online survey, the top three (3) most common important potential features included multipurpose court(s) (56%), amenities building (34%) and a children's playground (33%).

Open comments also focused on support for the provision of sport courts, such as shared or dedicated pickleball courts (33%), basketball courts (9%) or multi-use courts (6%). Other suggestions included dog off-leash area (12%), shaded/sheltered spaces (8%), community hall/venue (8%) and trees, greenery, and gardens (6%).

**ITEM 7 (continued)**

The drop-in Sessions featured a 'dotmocracy' whereby attendees could place stickers on their three top priorities for the development of the park. The refurbished school hall (23% of dots) and the multipurpose court(s) (20% of dots) were the top priorities.

**Conclusions**

This community consultation report was sent to SINSW in a letter from the CEO regarding the future of the school hall on 25 March 2024 (**ATTACHMENT 7**). The letter requests SINSW does not demolish the school hall and instead conduct necessary upgrades to the hall so it can be safely handed over to Council as a community facility.

Overall, this community consultation and the future of the school hall are separate matters to the planning proposal as they will inform the future design of the park which is the responsibility of SINSW. This would be further considered under development applications. It is noted that without the approval of the planning proposal, this future park cannot be realised.

**Local Plan-Making Authority**

The Local Plan-Making Authority in respect of a Planning Proposal is the party delegated to make or reject the proposed amendments to the LEP following the public exhibition and consideration of the submissions.

The Gateway Determination provided Council with the delegation to act as a Planning Proposal Authority that is authorised to exercise the functions of the Local Plan-Making Authority and thus Council has the authority to make the LEP.

**Financial Implications**

Adoption of the recommendation will have no financial impact.

**Next Steps****Option 1 (Recommended) – Endorse the Amended Planning Proposal to Proceed to Finalisation**

This option is supported as the vacant Meadowbank Public School Site can be safeguarded for public recreation, as well as for a child care facility. The amendment of a 60-place enrolment cap for the child care facility will prevent the child care facility from being a predominant use on the Site, and to ensure the primary use of this Site be a public recreational space.



## ITEM 7 (continued)

### *Next Steps*

After Council resolves to make amendments to LEP as the Planning Proposal Authority, the next step is to recommend that the LEP be amended in accordance with the planning proposal to DPHI and the Parliamentary Counsel to:

- Rezone the Site from SP2 Infrastructure (Educational Establishment) to RE1 (Public Recreation).
- Include Centre-Based Childcare Facilities with a cap of 60 enrolments as an additional permitted use on the Site.

Council staff will draft the instructions to Parliamentary Counsel to amend the LEP. Council as the LPMA will also refer mapping amendments to DPHI. Once DPHI has reviewed the maps, liaised with Council as the Planning Proposal Authority, and issued the final maps to Parliamentary Counsel, the LEP amendments will be officially gazetted on [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).

### Option 2 – Not Endorse the Amended Planning Proposal

This option is NOT supported as this would prevent the Site from operating as a public recreational space and thus continue to be a vacant, unproductive Site. Most submissions received were in favour of the planning proposal. To not support the proposed rezoning and additional permitted use would be contrary to public support and Council's objectives in supporting our residents with quality public open space. It is important to note that refusal of the Planning Proposal will not stop the demolition of the existing hall under the DA, as this matter can be processed under the *EP&A Act, 1979*. Council is continuing to request that SINSW retain the school hall (**ATTACHMENT 7**).

### *Next Steps*

If Council resolves not to make the LEP, DPHI must be notified of Council's decision to not proceed with the LEP amendment.

---

## 8 EXPANDING COUNCIL'S INCLUSIVE SWIMMING PROGRAM

---

**Report prepared by:** Manager - Ryde Aquatic Leisure Centre

**File No.:** GRP/24/36 - BP24/119

---

### REPORT SUMMARY

The Ryde Aquatic Leisure Centre currently offers Learn to Swim classes for all levels of ability catering from six months of age to adults. Current enrolments in the Learn to Swim program are over 3,100 participants each week including more than 60 participants that have special needs.

All of Council's Learn to Swim Teachers have the minimum qualification of *Teacher of Swimming and Water Safety*.

*At the Council meeting of 28 November 2023, Council resolved:*

- a) Council notes that the Puggles Swim training program is an amazing program that would be a valuable resource providing increased access to the community for deaf or hard of hearing children in the City of Ryde.*
- b) That in support of Council's Disability Inclusion Action Plan, Council investigates expanding Learn to Swim staff training to include Puggles Accreditation.*
- c) That as part of the investigation, consideration be given to also expanding the number of Learn to Swim teachers with the AUSTSWIM Teacher of Aquatics Access and Inclusion qualification.*
- d) That a report be provided back to Council which details the findings of the investigation, associated costs and appropriate funding source, with a view to implementing in March 2024.*
- e) That Council promote its expanded inclusive learn to swim opportunities through all media channels with the provision of a launch upon implementation.*

Puggles Swim is Australia's first nationally endorsed learn to swim program that supports the communication needs of deaf and hard of hearing children.

The program upskills qualified learn to swim teachers, teaching them relevant Auslan signs and providing deaf awareness resources. The aim of the course is to provide tools and skills to overlay current learn to swim classes with deaf friendly tactics, allowing swim teachers and swim schools to include deaf or hard of hearing children in swim classes, thereby removing barriers to participation for these children.

Following the initial investigations Council has funded training for six (6) staff to undergo the Puggles Swim program and this training has commenced.

**ITEM 8 (continued)**

Upon successful completion of the Puggles Swim program by staff, promotional material for the Learn to Swim program at Ryde Aquatic Leisure Centre (RALC) will be updated to advise potential patrons of the ability to better service the needs of deaf and hard of hearing children in both Special Needs programs and other existing learn to swim classes.

A media promotion will be arranged in May 2024 including the Mayor and any interested Councillors to promote Councils inclusive swimming programs.

Following this, ongoing assessment of the program will be undertaken with a view to further integrate this training along with other training programs, such as the AUSTSWIM Teachers of Aquatics Access and Inclusion qualification, to better support the communication needs of deaf and hard of hearing children and all children with Special Needs.

This initiative supports the implementation of Councils Disability Inclusion Action Plan Focus Area 2 Creating Liveable Communities.

**RECOMMENDATION:**

That Council receive and note the report.

**ATTACHMENTS**

There are no attachments for this report.

Report Prepared By:

**Paul Hartmann**  
**Manager - Ryde Aquatic Leisure Centre**

Report Approved By:

**Marnie Mitchell**  
**Executive Manager - City Life**

**Luke Homann**  
**General Manager - Business and Operations**

## **ITEM 8 (continued)**

### **Discussion**

#### Background

The Ryde Aquatic Leisure Centre currently offers Learn to Swim classes for all levels of ability catering from six months of age to adults. Current enrolments in the Learn to Swim program are over 3,100 participants each week including more than 60 participants that have special needs.

All of Council's Learn to Swim Teachers have a minimum qualification of *Teacher of Swimming and Water Safety*.

At present, the RALC has eight (8) staff that have the additional AUSTSWIM Teacher of Aquatics Access and Inclusion qualification. This qualification adopts an educational approach to training and allows staff to provide aquatics access and inclusion to all people regardless of disability, chronic condition, age or culturally and linguistically diverse backgrounds (CALD). Staff are allocated classes as needed to cater for those enrolments that have special needs. Depending on those individual needs, participants can be included in group classes or taught on an individual basis.

There are a variety of needs that are currently catered for within the Special Needs classes with the most significant number being participants with either verbal or non-verbal Autism.

Expansion of the number of Learn to Swim teachers qualified through the AUSTSWIM Teacher of Aquatics Access and Inclusion qualification will be reviewed on a needs basis to ensure Council can continue to meet community requirements for this service.

### **Puggles Swim Program**

Puggles Swim is Australia's first nationally endorsed learn to swim program that supports the communication needs of deaf and hard of hearing children.

Deaf Children Australia partnered with AUSTSWIM, Swim Coaches and Teachers Australia (SCTA), leading swim course developers, instructors, and deaf elite swimmers, to create an interactive online course. The program is endorsed by peak industry training bodies including AUSTSWIM, SCTA and Royal Life Saving Australia.

The program upskills qualified learn to swim teachers, teaching them relevant Auslan signs and deaf awareness resources. The aim of the course is to provide tools and skills to overlay current learn to swim classes with deaf friendly tactics, allowing swim teachers and swim schools to include deaf or hard of hearing children in swim classes, thereby removing barriers to participation for these children.

### **ITEM 8 (continued)**

The program is conducted via an online module in which organisations can enrol staff on an individual basis, or purchase training in blocks of six (6) staff. It can be expected that having staff educated in the Puggles Swim program will enhance the Ryde Aquatic Leisure Centre's existing Special Needs program and assist staff with instructing deaf and hard of hearing children in learn to swim lessons.

Following the initial investigations Council has funded training for six (6) staff to undergo the Puggles Swim program and this training has commenced.

### **Financial Implications**

Training of staff in the Puggles Swim online program costs \$90 per person or can be purchased in blocks of six (6) for \$480 (\$80 per person).

Given the low cost of this program, Council can accommodate the expense in the existing operational base budget and additional funds are not required.

### **Next Steps**

Upon successful completion of the Puggles Swim program by staff, promotional material for the Learn to Swim program at Ryde Aquatic Leisure Centre will be updated to advise potential patrons of the ability to better service the needs of deaf and hard of hearing children in both Special Needs programs and other existing learn to swim classes.

In addition, a media launch will be arranged in May 2024 including the Mayor and any interested Councillors to promote Councils inclusive swimming programs.

Ongoing assessment of the program will be undertaken with a view to further integrate this training along with other training programs, such as the AUSTSWIM Access and Inclusion qualification, to better support the communication needs of deaf and hard of hearing children and all children with Special Needs.

---

## **9 TENNIS CENTRES - REQUIRED RESOLUTION FOR MINISTERIAL CONSENT**

---

**Report prepared by:** Manager - Property Management  
**File No.:** GRP/24/36 - BP24/205

---

### **REPORT SUMMARY**

At its meeting of 29 June, 2021 Council considered a report on Request For Tender COR RFT 16/20 Lease to Operate Tennis Court Facilities.

Council resolved to accept tenders from two separate companies for the lease over the three tennis facilities (being Kotara Park, Olympic Park and Meadowbank Park tennis facilities).

Lease documentation has been finalised for all three tennis facilities but under Section 47 of the Local Government Act, the lease in respect of Meadowbank Park requires the consent of the Minister for Local Government.

In order to obtain the Minister's consent, a package of information has been forwarded to the Office of Local Government (OLG) which addresses its requirements for the Granting of Consent by the Minister. OLG is reviewing this information and make its recommendation to the Minister as to whether or not his consent should be granted.

Under Section 377 (1) (s) of the Local Government Act, the making of an application to the Minister is a non-delegable function of Council. In order to complete its review of the request for consent, OLG requires a resolution of Council authorising the making of an application to the Minister.

This report seeks Council's endorsement of the making of an application to the Minister for Local Government under Section 377 (1) (s) of the Local Government Act in respect of consent to the granting of a lease to the successful tenderer for the Meadowbank Park tennis facility.

### **RECOMMENDATION:**

That Council adopts this recommendation to formally authorise seeking the consent of the Minister for Local Government as required under Section 47 of the Local Government Act, 1993.

### **ATTACHMENTS**

There are no attachments for this report.

**ITEM 9 (continued)**

Report Prepared By:

**Glenn Davis**  
**Manager - Property Management**

Report Approved By:

**Charles Mahfoud**  
**Executive Manager - City Infrastructure**

**Luke Homann**  
**General Manager - Business and Operations**



## ITEM 9 (continued)

### Discussion

Council resolved in November 2018 to note the findings of the Tennis Court Supply and Utilisation Study, which outlines that, while there is a current over supply of tennis courts, the existing number of courts will be required for the expected demand by 2036 and that future Requests for Proposals to manage CoR tennis facilities include a requirement that submissions allow for a range of multipurpose uses. This would include tennis, futsal, netball basketball and other modified sports as appropriate.

Previous leases for Kotara Park, Olympic Park and Meadowbank Park Tennis facilities expired in 2018/19. Council subsequently reviewed its approach to the future management of these community recreational facilities under the Tennis Court Supply & Utilisation Study.

At its meeting on 11 June 2019, Council resolved in part:

- (a) *That Council advertise Request for Proposals, seeking submissions from suitable organisations for the management and operation of Olympic Park, Kotara Park and Meadowbank Park tennis centres.*
- (b) *That Council advise the tenants currently managing these facilities of the process and encourage them to apply.*
- (c) *That a further report be submitted to Council following an Expression of Interest/Request for Proposals process.*

The Request For Tender (RFT) was advertised 8 December 2020 and closed 2 February 2021. Staff sought submissions from suitably qualified and experienced tenderers for the lease of the above-mentioned Tennis Court Facilities.

The operator of the tennis facility will have the responsibility for the general repairs and maintenance of the courts, shelters, buildings and infrastructure whilst managing the coaching rights and casual bookings. Additionally, operators were asked to consider the results of the City of Ryde (CoR) Tennis Court Supply & Utilisation Study (reported to Council in November 2018), by specifically providing program options/initiatives for multi-purpose use. This was with the intent of maximizing the utilisation of the facility by making the centres multipurpose and having a broader range of programs and services available to the community.

At its meeting of 29 June, 2021 Council considered a report on Request For Tender COR RFT 16/20 Lease to Operate Tennis Court Facilities.

Council resolved to accept tenders from two separate companies for the lease over the three tennis facilities (being Kotara Park, Olympic Park and Meadowbank Park tennis facilities).

### **ITEM 9 (continued)**

That report to Council on this matter noted that this Request for Tender process had been undertaken in accordance with Council's Procurement Framework and within the requirements of the Local Government Act 1993.

Lease documentation has been finalised for all three tennis facilities but under Section 47 of the Local Government Act, the lease in respect of Meadowbank Park requires the consent of the Minister for Local Government.

In order to obtain the Minister's consent, a package of information has been forwarded to the Office of Local Government (OLG) which addresses its requirements for the Granting of Consent by the Minister. OLG is reviewing this information and make its recommendation to the Minister as to whether or not his consent should be granted.

Under Section 377 (1) (s) of the Local Government Act, the making of an application to the Minister is a non-delegable function of Council. In order to complete its review of the request for consent, OLG requires a copy of the resolution of Council authorising the making of an application to the Minister.

This report seeks Council's endorsement of the making of an application to the Minister for Local Government under Section 377 (1) (s) of the Local Government Act in respect of consent to the granting of a lease to the successful tenderer for the Meadowbank Park tennis facility.

Upon making this resolution and a copy of same being provided to OLG, then OLG will be able to complete its assessment of the information already provided to it to allow OLG to make a recommendation to tis Minister whether or not to grant his consent to the grant of this lease.

### **Financial Implications**

Adoption of the recommendation will have no financial impact as it is an administrative matter that is required to be undertaken.

### **Consultation with relevant external bodies**

Consultation has been undertaken with the Office of Local Government which has received and commenced reviewing the package of information earlier provided as a pre-condition to the formal granting of consent by the Minister.

---

**10 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - MARCH 2024**

---

**Report prepared by:** Senior Coordinator - Traffic Operations  
**File No.:** GRP/09/3 - BP24/225

---

**REPORT SUMMARY**

This report provides recommendations on traffic, transport and/or parking improvements deliberated by the Ryde Local Traffic Committee at its meeting on 21 March 2024. The meeting took place at Council's office in North Ryde. Attendees also had the option to join the meeting via MS Teams. The voting members of the Ryde Local Traffic Committee are listed below:

City of Ryde ..... Senior Coordinator Traffic Operations (for Mgr. Traffic Services)  
Transport for New South Wales..... Network & Safety Officer, Central River City  
NSW Police Force .....Ryde Local Area Command  
Member for Ryde .....The Hon. Jordan Lane MP  
Member for Lane Cove .....The Hon. A Roberts MP

The agenda for the March 2024 Ryde Local Traffic Committee (RTC) meeting consisted of eight (8) traffic and parking proposals (referred to as Items A – H). Each proposal has been comprehensively assessed, with the findings (e.g. rationale, consultation/ notification, etc.) documented in a report, which forms the meeting agenda. Please refer to **ATTACHMENT 1** for the meeting agenda. There was unanimous support for all items by the voting members of the Committee,

The draft minutes for the March 2024 RTC meeting can be found in **ATTACHMENT 2**. No pecuniary or non-pecuniary interests were declared.

**RECOMMENDATION:****(A) SMITH STREET AND ISABEL STREET, RYDE - INTERSECTION SAFETY IMPROVEMENT**

The following parking changes be implemented at the intersection of Smith Street and Isabel Street, Ryde:

- a) Install 1.5m wide painted islands within existing 10m statutory "NO STOPPING" zone on Smith Street.
- b) A "GIVE WAY" hold line and associated signage on Isabel Street aligned with the proposed painted islands on Smith Street, Ryde.
- c) A 7m long double centre (BB) line on Isabel Street near its intersection with Smith Street.
- d) 10m long double centre (BB) line on Smith Street at its intersection with Isabel Street.

**ITEM 10 (continued)**

**(B) GORDON CRESCENT, DENISTONE - REPLACING GIVE WAY CONTROL WITH STOP CONTROL**

The following changes be considered at the intersection of Gordon Crescent and West Parade, Denistone:

- a) The existing “GIVE WAY” traffic control be replaced with “STOP” traffic control on Gordon Crescent at its intersection with West Parade, Denistone.

**(C) RICHARD JOHNSON CRESCENT, RYDE - NO PARKING RESTRICTION**

The following changes be considered:

- a) A 16m long “NO PARKING” zone be installed on the southern side of Richard Johnson Crescent across the driveways servicing property nos. 12, 14 and 16 Richard Johnson Crescent, Ryde.

**(D) HILLVIEW LANE, EASTWOOD - NO STOPPING RESTRICTION**

The following changes be considered:

- a) A 5m long “LOADING ZONE” be converted to a “NO STOPPING” zone on the southern side of Hillview Lane across the driveway of the property servicing no. 173 Rowe Street, Eastwood.

**(E) AGINCOURT ROAD, MARSFIELD – TIMED BUS ZONE**

The following changes be considered:

- a) An 18m long full time “NO STOPPING” zone be replaced with a “BUS ZONE 8AM-9.30AM & 2.30PM-4PM SCHOOL DAYS ONLY” and “NO STOPPING AT OTHER TIMES” on the western side of Agincourt Road adjacent to St. Anthony’s Catholic Primary School, Marsfield.

**(F) GERARD LANE, GLADESVILLE - ALTERATION TO PARKING RESTRICTIONS**

The following changes be made on Gerard Lane, Gladesville:

- a) An 18m long unrestricted parking zone be replaced with “NO PARKING” zone on the southern side.
- b) An 18m long “NO STOPPING” zone be replaced with “1P PARKING” restriction on the southern side.

**ITEM 10 (continued)**

**(G) STRATFORD AVENUE, DENISTONE – INTERSECTION SAFETY IMPROVEMENT**

The following changes be considered:

- a) 1.2m wide painted islands be installed within existing 10m statutory “NO STOPPING” zone on Stratford Avenue;
- b) A “GIVE WAY” hold line and associated signage be installed on Stratford Avenue aligned with the proposed painted islands on Ryedale Road; and
- c) A 7m long double centre (BB) line be installed on Stratford Avenue at the intersection with Ryedale Road.

**(H) ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS**

- a) The Road Safety report be received and noted.

**ATTACHMENTS**

- 1 Ryde Traffic Committee Agenda March 2024
- 2 Draft - Ryde Traffic Committee Meeting Minutes - March 2024

Report Prepared By:

**Muddasir Ilyas**  
**Senior Coordinator - Traffic Operations**

Report Approved By:

**Yafeng Zhu**  
**Manager - Traffic Services**

**Charles Mahfoud**  
**Executive Manager - City Infrastructure**

**ITEM 10 (continued)**

**ATTACHMENT 1**



Ryde Traffic Committee

---

**NOTICE OF MEETING**

---

**You are advised of the following meeting:**

**Ryde Traffic Committee Meeting**

**Thursday, 21 March 2024**

**Meeting Room Landmark, Level 1, North Ryde Office  
&  
MS Teams**

**MEMBERS**

City of Ryde (Chair) ..... Senior Coordinator Traffic Operations (for Mgr. Traffic Services)  
Transport for New South Wales..... Network & Safety Officer, Central River City  
NSW Police Force .....Ryde Local Area Command  
Member for Ryde .....The Hon. Jordan Lane MP  
Member for Lane Cove .....The Hon. A Roberts MP

**ADVISORS**

Busways .....Western Region

**MEETING CONVENOR**

Muddasir Ilyas – Senior Coordinator Traffic Operations  
**[MuddasirI@Ryde.nsw.gov.au](mailto:MuddasirI@Ryde.nsw.gov.au)**

---

Agenda of the Ryde Traffic Committee, dated 21 March 2024

**ITEM 10 (continued)**

**ATTACHMENT 1**



Ryde Traffic Committee

**NOTICE OF BUSINESS**

**APOLOGIES**

**CONFIRMATION OF PREVIOUS MINUTES**

**AGENDA ITEMS**

**ITEM (A) - SMITH STREET AND ISABEL STREET, RYDE - INTERSECTION SAFETY IMPROVEMENT**

**ITEM (B) - GORDON CRESCENT, DENISTONE - REPLACING GIVE WAY CONTROL WITH STOP CONTROL**

**ITEM (C) - RICHARD JOHNSON CRESCENT, RYDE - NO PARKING RESTRICTION**

**ITEM (D) - HILLVIEW LANE, EASTWOOD - NO STOPPING RESTRICTION**

**ITEM (E) - AGINCOURT ROAD, MARSFIELD – TIMED BUS ZONE**

**ITEM (F) - GERARD LANE, GLADESVILLE - ALTERATION TO PARKING RESTRICTIONS**

**ITEM (G) - STRATFORD AVENUE, DENISTONE – INTERSECTION SAFETY IMPROVEMENT**

**ITEM (H) - ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS**

**GENERAL BUSINESS**

---

Agenda of the Ryde Traffic Committee, dated 21 March 2024



**ITEM 10 (continued)**

**ATTACHMENT 1**



Ryde Traffic Committee

**ITEM (A) SMITH STREET AND ISABEL STREET, RYDE**  
**SUBJECT: INTERSECTION SAFETY IMPROVEMENT**

ELECTORATE: RYDE  
WARD: CENTRAL  
ROAD CLASS: NON-CLASSIFIED  
OFFICER: S ALI

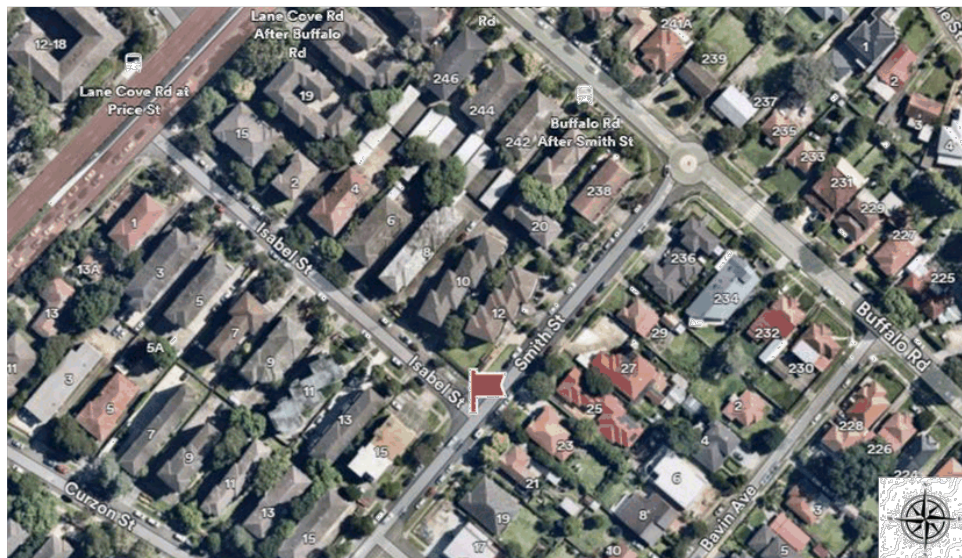
Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest with regards to the item discussed below.

**PROPOSAL**

Council is proposing the following changes at the intersection of Smith Street and Isabel Street, Ryde:

- a) 1.5m wide painted islands within existing 10m statutory "NO STOPPING" zone on Smith Street.
- b) A "GIVE WAY" hold line and associated signage on Isabel Street aligned with the proposed painted islands on Smith Street, Ryde.
- c) A 7m long double centre (BB) line on Isabel Street near its intersection with Smith Street.
- d) A 10m long double centre (BB) line on Smith Street at its intersection with Isabel Street.

**Figure 1** shows the location of the proposed works.



**Figure 1: Location Map**

Agenda of the Ryde Traffic Committee, dated 21 March 2024

## ITEM 10 (continued)

## ATTACHMENT 1

### DISCUSSION

Council has received representations from residents concerning vehicles parked illegally within close proximity to the intersection of Smith Street and Isabel Street, Ryde. Staff have also identified this illegal parking practice taking place, from recent site inspections, which affects the safety and efficiency of vehicles manoeuvring at this intersection.

Council is therefore proposing to implement the following signage and linemarking measures to improve traffic safety at the intersection of Smith Street and Isabel Street:

- Install 1.5m wide painted islands within existing 10m statutory “NO STOPPING” zone on Smith Street.
- A “GIVE WAY” hold line and associated signage on Isabel Street aligned with the proposed painted islands on Smith Street, Ryde.
- A 7m long double centre (BB) line on Isabel Street near its intersection with Smith Street.
- 10m long double centre (BB) line on Smith Street at its intersection with Isabel Street.

The abovementioned works will have the following benefits:

- Improve sightline for drivers exiting from Isabel Street onto Smith Street;
- Provide better guidance for vehicles turning at this intersection; and
- Reinforce road rules associated with the existing traffic control at this intersection.

Figure 2 illustrates the scope of works.

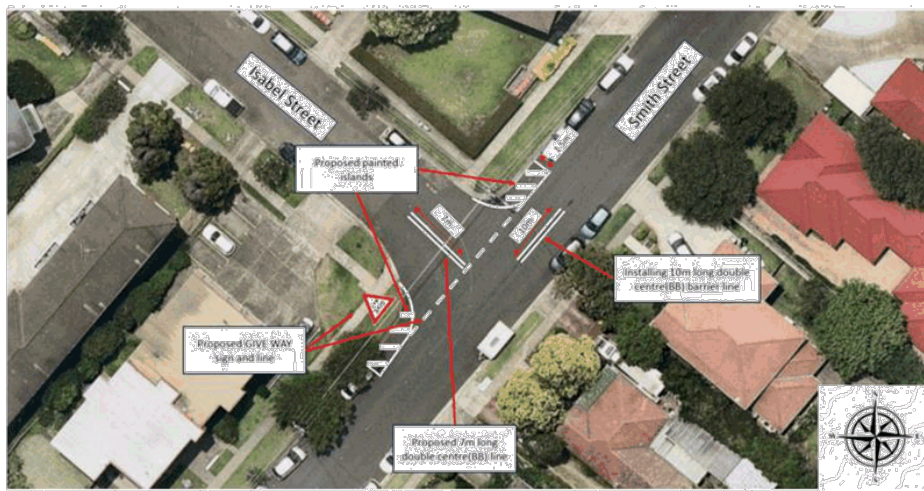


Figure 2: Proposed signage and linemarking on Smith Street and Isabel Street, Ryde

**ITEM 10 (continued)**

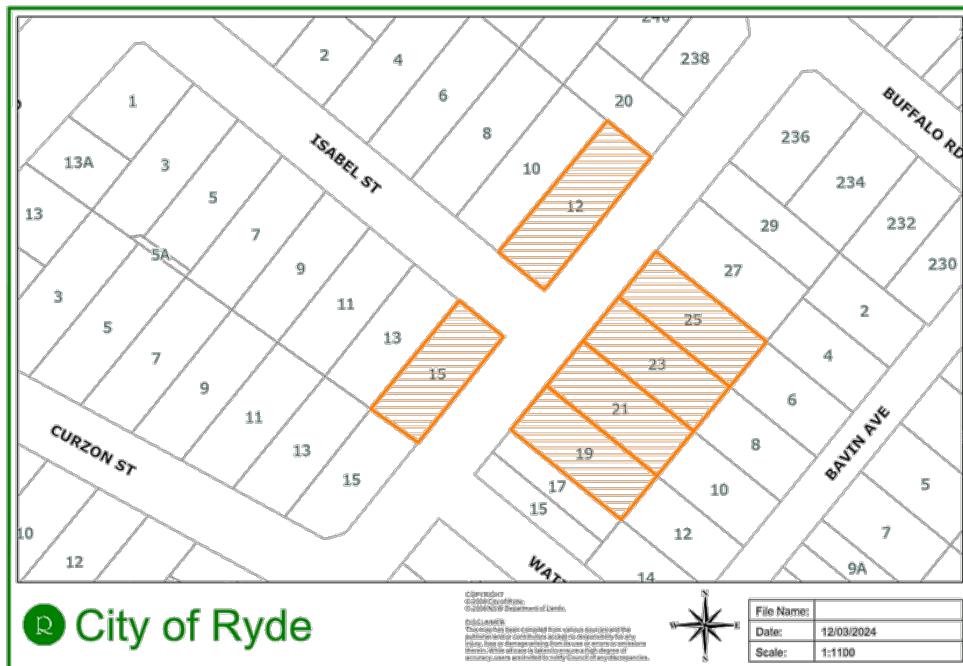
**ATTACHMENT 1**



Ryde Traffic Committee

**CONSULTATION**

A notification letter was distributed to the following properties shown in **Figure 3** below. The notification period was between 1 March 2024 to 14 March 2024. Council received no objections to the proposal.



**Figure 3: Consultation Area**

**RECOMMENDATION**

The Ryde Traffic Committee recommends that:

- Install 1.5m wide painted islands within existing 10m statutory "NO STOPPING" zone on Smith Street.
- A "GIVE WAY" hold line and associated signage on Isabel Street aligned with the proposed painted islands on Smith Street, Ryde.
- A 7m long double centre (BB) line on Isabel Street near its intersection with Smith Street.
- 10m long double centre (BB) line on Smith Street at its intersection with Isabel Street.



**ITEM 10 (continued)**

**ATTACHMENT 1**



Ryde Traffic Committee

**ITEM (B) GORDON CRESCENT, DENISTONE**

**SUBJECT: REPLACING GIVE WAY CONTROL WITH STOP CONTROL**

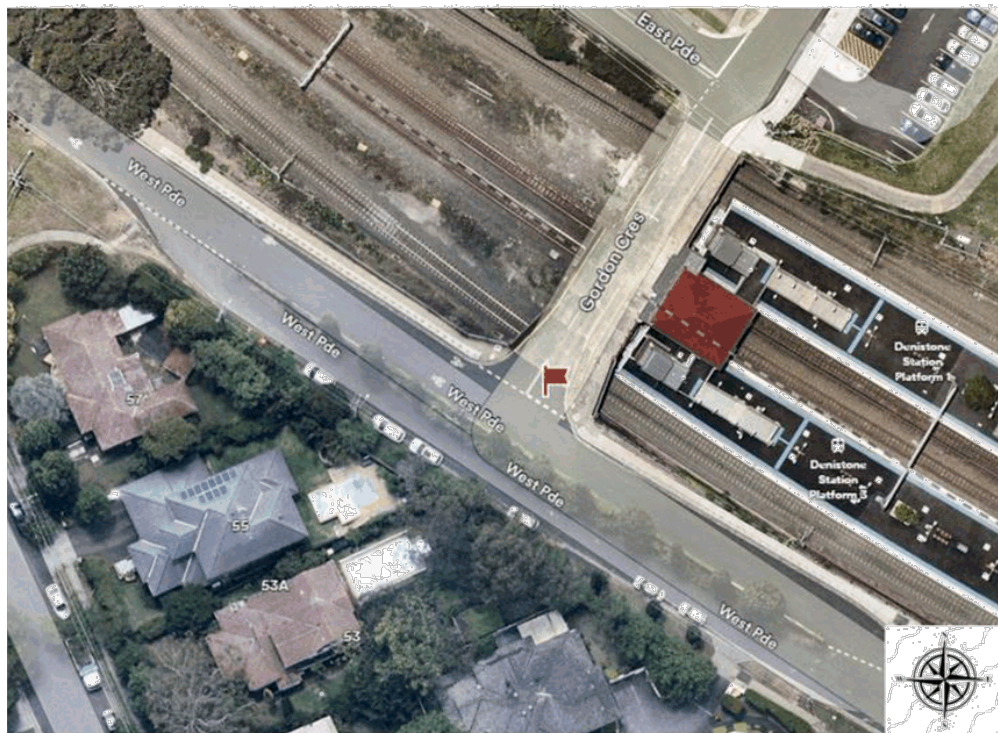
ELECTORATE: RYDE  
WARD: WEST  
ROAD CLASS: NON-CLASSIFIED  
OFFICER: I SHAIK

Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest with regards to the item discussed below.

**PROPOSAL**

Council is proposing to replace the existing 'GIVE WAY' with 'STOP' traffic control at the intersection of West Parade and Gordon Crescent, Denistone.

**Figure 1** shows the location of the proposed works.



**Figure 1: Location Map**

Agenda of the Ryde Traffic Committee, dated 21 March 2024

ITEM 10 (continued)

ATTACHMENT 1



Ryde Traffic Committee

**DISCUSSION**

Council has received representations from local residents and Neighbourhood Watch Ryde District regarding near misses and limited visibility at the intersection of West Parade and Gordon Crescent. Currently, this intersection is regulated by "GIVE WAY" signage control, with West Parade being the priority route.

After an investigation by Council's traffic engineers, it was found that the wall along both sides of the Gordon Crescent railway bridge reduces sight distance for drivers exiting from Gordon Crescent onto West Parade. To enhance traffic safety at this location, particularly for drivers turning from Gordon Crescent onto West Parade, Council proposes to replace the existing 'GIVE WAY' signage with 'STOP' signage. This proposal is also consistent with the practices specified within the Australian Standard *Manual of Uniform Traffic Control Devices Part 2: Traffic Control Devices for General Use* (AS1742.2-2022).

Figures 2 and 3 show the existing and proposed intersection arrangements respectively.



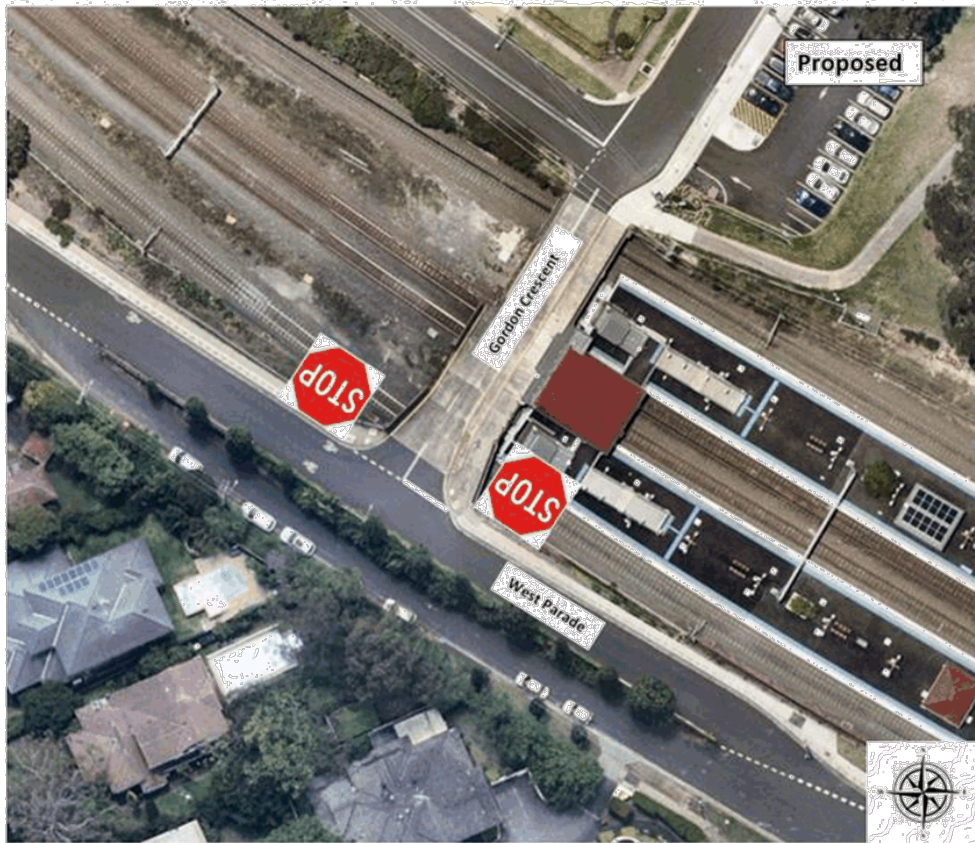
Figure 2: Existing Intersection Arrangement

Agenda of the Ryde Traffic Committee, dated 21 March 2024



**ITEM 10 (continued)**

**ATTACHMENT 1**



*Figure 3: Proposed Intersection Arrangement*

**CONSULTATION**

Gordon Crescent bridge falls under the care and control of Transport for NSW. Consultation will therefore be undertaken with Transport for NSW at the Local Ryde Traffic Committee meeting on 21 March 2024.

**RECOMMENDATION**

The Ryde Traffic Committee recommends that:

- a) The existing "GIVE WAY" traffic control be replaced with "STOP" traffic control on Gordon Crescent at its intersection with West Parade, Denistone.

**ITEM 10 (continued)**

**ATTACHMENT 1**



Ryde Traffic Committee

**ITEM (C) RICHARD JOHNSON CRESCENT, RYDE**

**SUBJECT: NO PARKING RESTRICTION**

ELECTORATE: RYDE  
WARD: CENTRAL  
ROAD CLASS: NON-CLASSIFIED  
OFFICER: I SHAIK

Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest about the item discussed below.

**PROPOSAL**

Council is proposing to install a 16m long "NO PARKING" zone on the southern side of Richard Johnson Crescent across the driveways servicing properties nos. 12, 14 and 16 Richard Johnson Crescent, Ryde.

**Figure 1** shows the location of the proposed works.



**Figure 1: Location Plan**

**DISCUSSION**

Local residents have reached out to Council expressing concern over difficulties in accessing and vacating driveways servicing property nos. 12, 14 and 16 Richard Johnson Crescent. Council's traffic engineers have inspected the site and have identified the length of the kerb space between the driveways of the two properties to be approximately 4.5m. Passenger vehicles have been observed to park along this space, encroaching across one or both driveways which affects the safety and efficiency of a vehicle entering and exiting via these driveways.

Agenda of the Ryde Traffic Committee, dated 21 March 2024



## ITEM 10 (continued)

## ATTACHMENT 1



Ryde Traffic Committee

To address this safety concern, Council is proposing to install a 16m long "NO PARKING" zone on the southern side of Richard Johnson Crescent across the driveways servicing property nos. 12, 14 and 16 Richard Johnson Crescent. This measure is also expected to assist with enforcement of the parking regulations.

Figure 2 illustrates the scope of works.



Figure 2: Proposed "NO PARKING" zone on Richard Johnson Crescent

### CONSULTATION

Consultation letters were distributed to the affected properties shown in **Figure 3** below, allowing two (2) weeks for feedback. All submissions received were in favour of the proposal.

**ITEM 10 (continued)**

**ATTACHMENT 1**

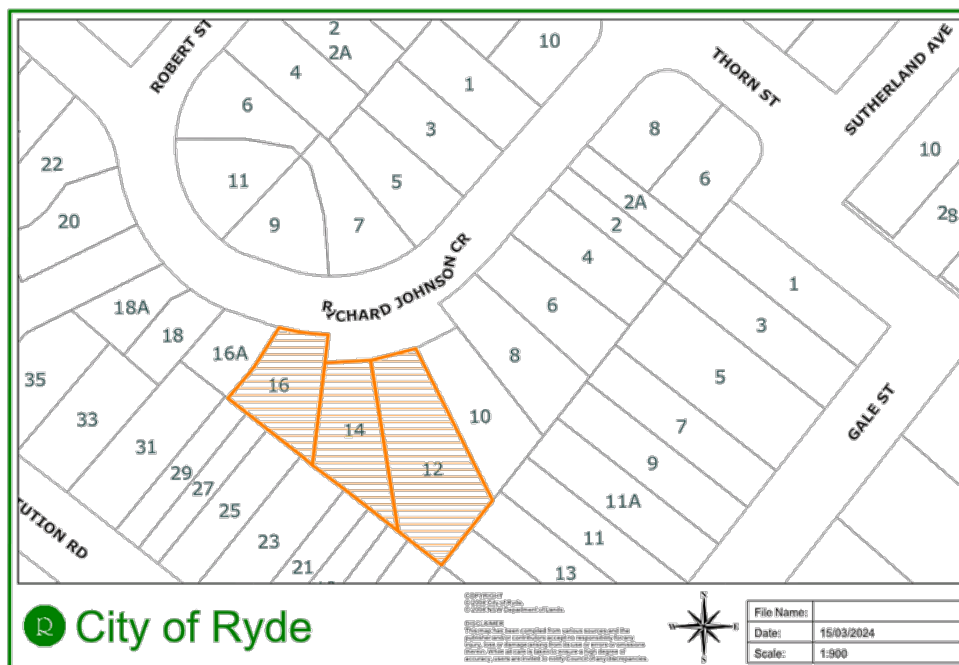


Figure 3: Consultation Area

**RECOMMENDATION:**

The Ryde Traffic Committee recommends that: -

- a) A 16m long "NO PARKING" zone be installed on the southern side of Richard Johnson Crescent across the driveways servicing property nos. 12, 14 and 16 Richard Johnson Crescent, Ryde.

**ITEM 10 (continued)**

**ATTACHMENT 1**



Ryde Traffic Committee

**ITEM (D) HILLVIEW LANE, EASTWOOD**

**SUBJECT: NO STOPPING RESTRICTION**

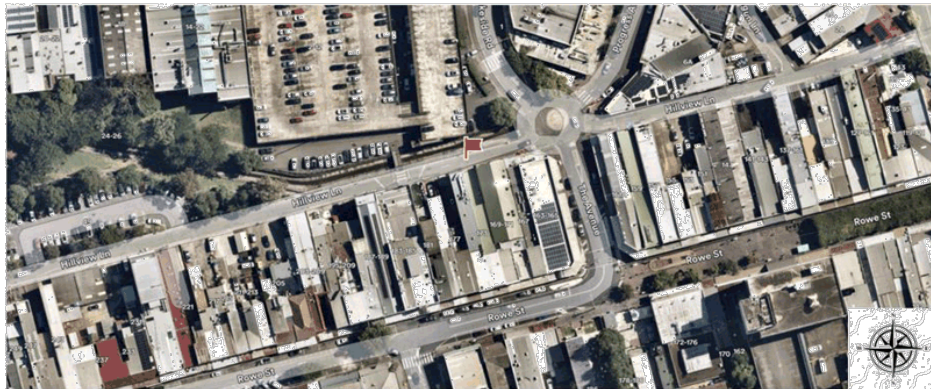
ELECTORATE: RYDE  
WARD: WEST  
ROAD CLASS: NON-CLASSIFIED  
OFFICER: S ALI

Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest about the item discussed below.

**PROPOSAL**

Council is proposing to convert a 5m long "LOADING ZONE" to a "NO STOPPING" zone on the southern side of Hillview Lane across the driveway of property servicing no. 173 Rowe Street, Eastwood.

**Figure 1** shows the location of the proposed works.



**Figure 1: Location Plan**

**DISCUSSION**

The business at 173 Rowe Street, Eastwood has reached out to Council expressing concern over parked vehicles on Hillview Lane blocking their driveway. Currently, there is a "LOADING ZONE" across the driveway.

Council is proposing to replace the existing "LOADING ZONE" with a "NO STOPPING" zone across the driveway of property no. 173 Rowe Street to deter driveways from parking at this location, which affects vehicular access. This measure is also expected to assist with enforcement of the parking regulations.

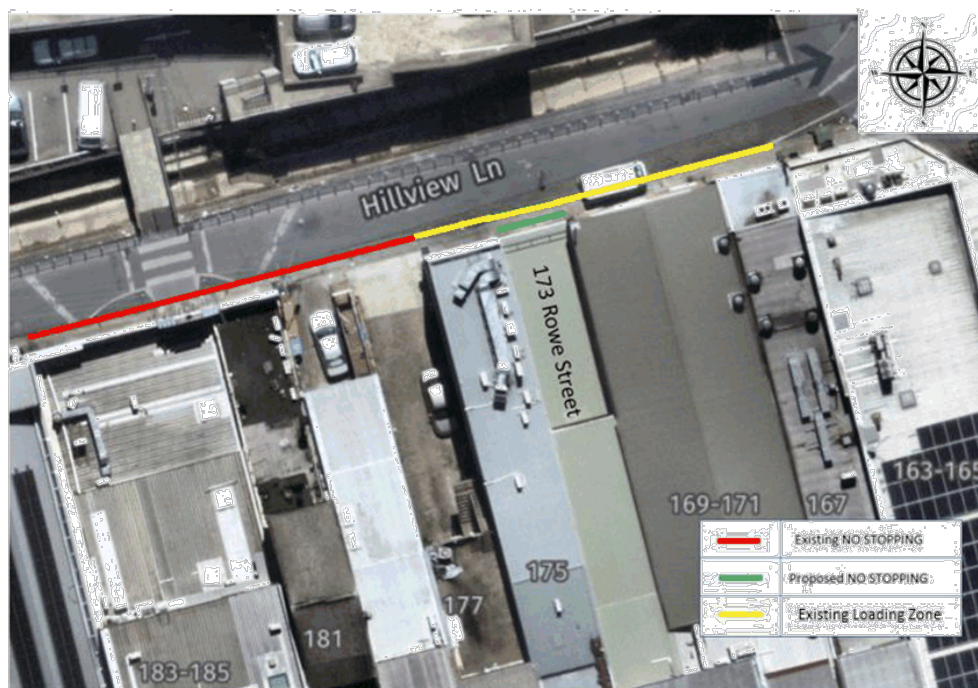
**Figure 2** illustrates the scope of works.

---

Agenda of the Ryde Traffic Committee, dated 21 March 2024

**ITEM 10 (continued)**

**ATTACHMENT 1**



*Figure 2: Proposed "NO STOPPING" zone on Hillview Lane, Eastwood.*

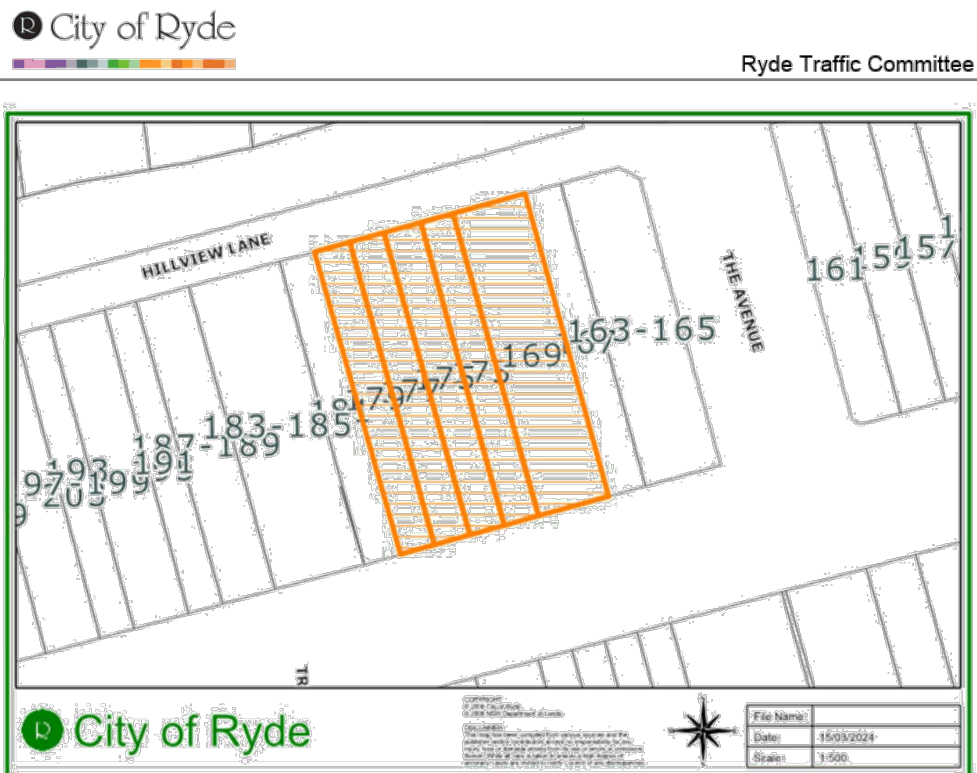
**CONSULTATION**

Consultation letters were distributed to all the affected businesses shown in **Figure 3**, allowing two (2) weeks for feedback. No objection was received regarding this proposal.



**ITEM 10 (continued)**

**ATTACHMENT 1**



**ITEM 10 (continued)**

**ATTACHMENT 1**



Ryde Traffic Committee

**ITEM (E) AGINCOURT ROAD, MARSFIELD**

**SUBJECT: TIMED BUS ZONE**

ELECTORATE: RYDE  
WARD: WEST  
ROAD CLASS: NON-CLASSIFIED  
OFFICER: K WELLS

Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest about the item discussed below.

**PROPOSAL**

Council is proposing to replace an 18m long "NO STOPPING" zone with a bus zone on the western side of Agincourt Road adjacent to St Anthony's Catholic Primary School, Marsfield. This bus zone is proposed to operate during school zone periods on school days and regulated by the following signage:

"BUS ZONE 8AM-9.30AM & 2.30PM-4PM SCHOOL DAYS ONLY" and "NO STOPPING AT OTHER TIMES"

Figure 1 shows the location of the proposed works.

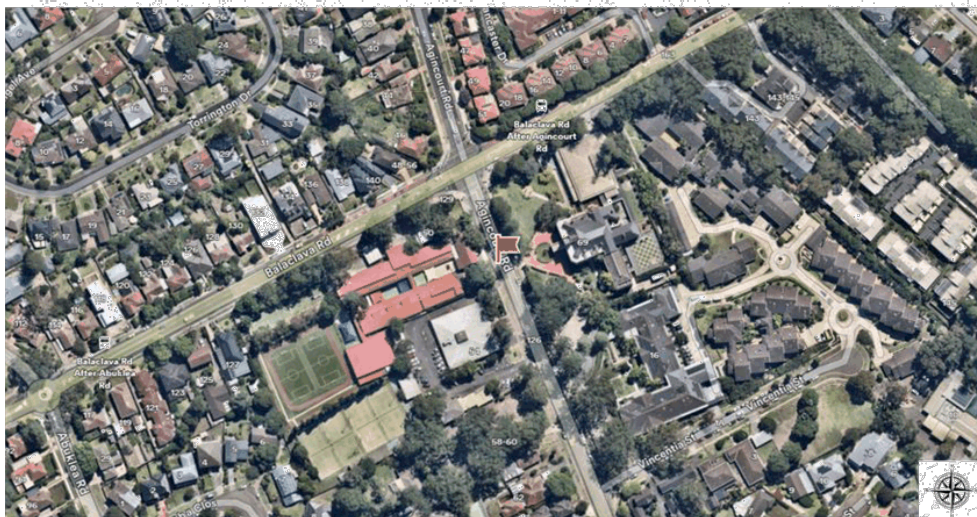


Figure 1: Location Plan

**DISCUSSION**

Council has received a request from St Anthony's Catholic Primary School requesting access for buses to the school to facilitate excursions and other school activities. Following investigations by staff and discussions with the school, it was considered that the most

Agenda of the Ryde Traffic Committee, dated 21 March 2024

**ITEM 10 (continued)**

**ATTACHMENT 1**



Ryde Traffic Committee

appropriate location for a bus zone is on the western side of Agincourt Road, approximately 40m south of Balaclava Road, as shown in **Figure 2** below.

The proposed location is considered to be suitable for the following reasons:

- It is close to the pedestrian entrance to the school.
- It does not require children to cross Balaclava Road, which is a regional road that accommodates higher traffic demands compared with Agincourt Road.
- The proposed location was previously an informal bus stop, which is no longer active.
- Internal traffic modelling has demonstrated that the proposed location of the bus zone is not expected to have any impact to the operational performance of the intersection of Balaclava Road and Agincourt Road. It is noted that school excursions are generally infrequent, with students typically picked up/dropped off outside of peak commuter periods. In this regard the proposed bus zone is not expected to affect the through traffic flow on Agincourt Road to any significant extent.

**Figure 2** shows the existing restriction at the proposed location.



**Figure 2:** Existing signage on Agincourt Road

**Figure 3** shows the proposed parking changes.



**ITEM 10 (continued)**

**ATTACHMENT 1**



Figure 3: Proposed school times 'BUS ZONE' on Agincourt Road, Marsfield.

**CONSULTATION**

Council have consulted with St. Anthony's Catholic Primary School & Church as well as with Curzon Hall. All consulted parties were supportive of the proposal.

**RECOMMENDATION:**

The Ryde Traffic Committee recommends that: -

- a) An 18m long full time "NO STOPPING" zone be replaced with a "BUS ZONE 8AM-9.30AM & 2.30PM-4PM SCHOOL DAYS ONLY" and "NO STOPPING AT OTHER TIMES" on the western side of Agincourt Road adjacent to St. Anthony's Catholic Primary School, Marsfield.

**ITEM 10 (continued)**

**ATTACHMENT 1**



Ryde Traffic Committee

<b>ITEM (F)</b>	<b>GERARD LANE, GLADESVILLE</b>
<b>SUBJECT:</b>	<b>ALTERATION TO PARKING RESTRICTIONS</b>
<b>ELECTORATE:</b>	LANE COVE
<b>WARD:</b>	EAST
<b>ROAD CLASS:</b>	NON-CLASSIFIED
<b>OFFICER:</b>	K WELLS

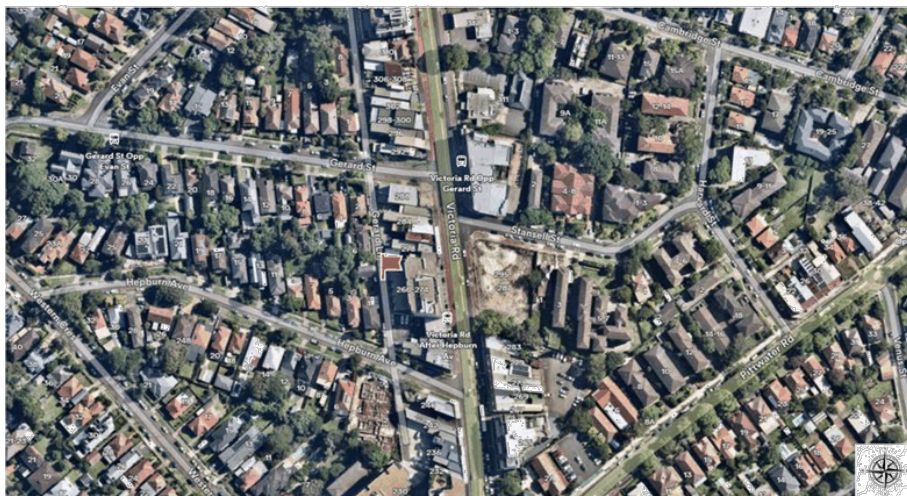
Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest about the item discussed below.

**PROPOSAL**

Council is proposing the following parking changes in Gerard Lane, Gladesville:

- a) Replacing an 18m long unrestricted parking zone with "NO PARKING" zone on the southern side; and
- b) Replacing existing 18m long "NO STOPPING" zone with "1P PARKING" restriction on the southern side.

**Figure 1** shows the location of the proposed works.



**Figure 1: Location Plan**

**DISCUSSION**

Council has received a request from a business owner on Victoria Road requesting a review of the parking in Gerard Lane. Currently the lane is used for unrestricted parking, which effectively limits access of commercial vehicles, particularly 12.5m large rigid vehicles and standard 8.8m service vehicles.

Agenda of the Ryde Traffic Committee, dated 21 March 2024



## ITEM 10 (continued)

## ATTACHMENT 1



### Ryde Traffic Committee

The older sections of the lane are 4.6m wide, however during the development approval process for 260-274 Victoria Road, Council required a section of the lane to be widened to 5.2m. The narrow section of the lane, which is adjacent to commercial properties allows parking, whilst the wider section, adjacent to a residential building does not.

This proposal will move the available parking in the lane to the wider section and improve access to the commercial properties.

**Figure 2** illustrates the scope of works.

It is intended to make the parking in the lane “1P PARKING” at all times to prevent long term parking in the lane and to provide additional opportunities for customer parking to service the commercial zoning of Victoria Road.

In light of these considerations, the school will continue to work with Council to address parking and traffic issues through alternative means, such as providing updated road rule and road safety information to parents. We appreciate your understanding and support in ensuring the safety and well-being of our students and the broader school community.



**Figure 2: Proposed and existing parking restrictions on Gerard Lane, Gladesville**

### CONSULTATION

Consultation letters were distributed to 54 affected residents/business owners within the properties shown in **Figure 3** below, allowing two (2) weeks for feedback. Council received no objections to this proposal.

Agenda of the Ryde Traffic Committee, dated 21 March 2024

**ITEM 10 (continued)**

**ATTACHMENT 1**



Ryde Traffic Committee

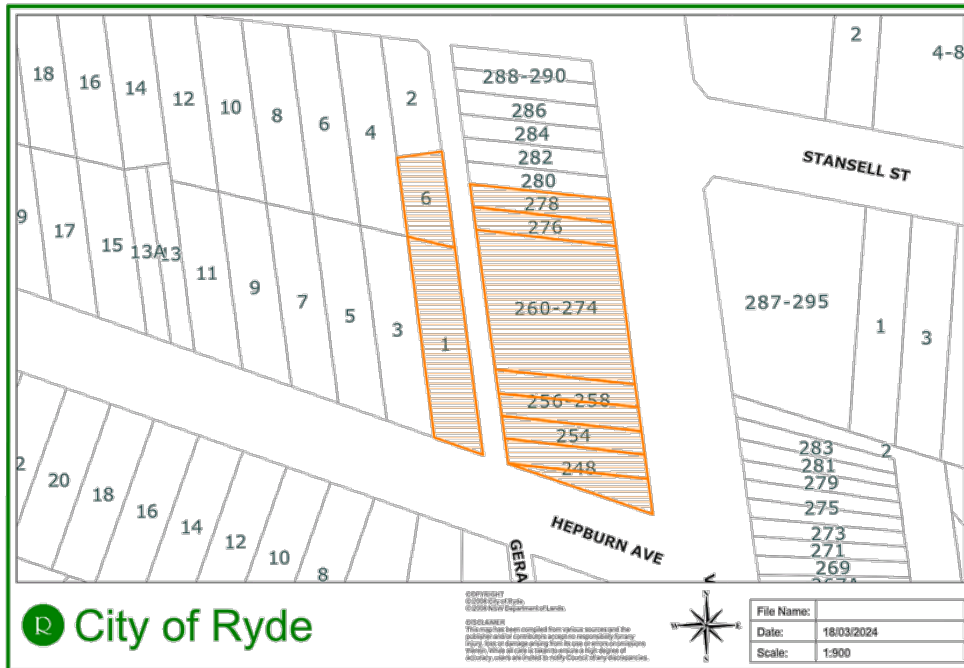


Figure 3: Consultation Area

**RECOMMENDATION:**

The Ryde Traffic Committee recommends that:

- An 18m long unrestricted parking zone be replaced with "NO PARKING" zone on the southern side.
- An 18m long "NO STOPPING" zone be replaced with "1P PARKING" restriction on the southern side.

**ITEM 10 (continued)**

**ATTACHMENT 1**



Ryde Traffic Committee

**ITEM (G) STRATFORD AVENUE, DENISTONE**  
**SUBJECT: INTERSECTION SAFETY IMPROVEMENT**  
  
ELECTORATE: RYDE  
WARD: CENTRAL  
ROAD CLASS: NON-CLASSIFIED  
OFFICER: K WELLS

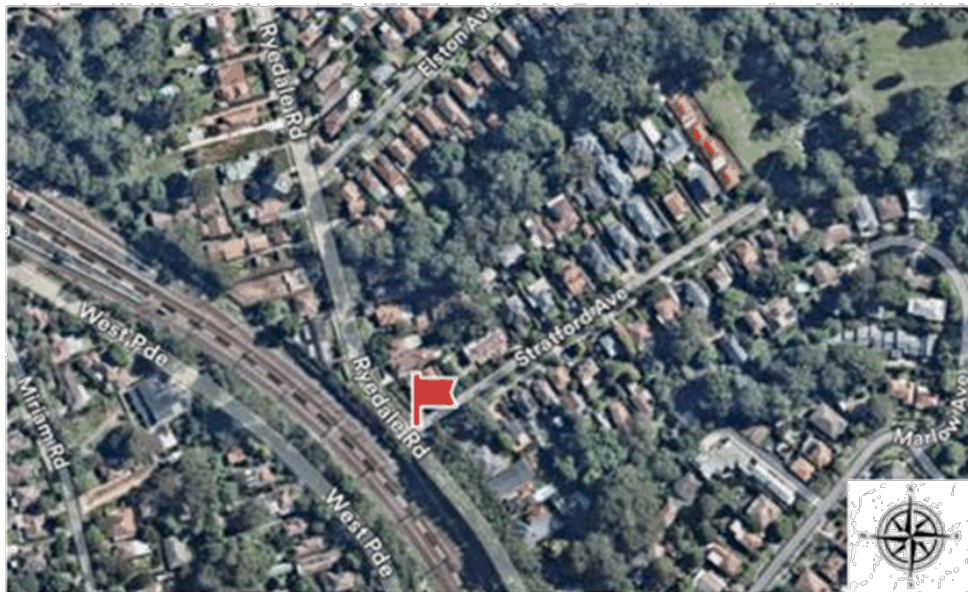
Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest with regards to the item discussed below.

**PROPOSAL**

Council is proposing the following changes at the intersection of Stratford Avenue and Ryedale Road, Denistone:

- a) 1.2m wide painted islands within existing 10m statutory "NO STOPPING" zone on Ryedale Road.
- b) A "GIVE WAY" hold line and associated signage on Stratford Avenue aligned with the proposed painted islands on Ryedale Road; and
- c) A 7m long double centre (BB) line on Stratford Avenue at its intersection with Ryedale Road.

**Figure 1** shows the location of the proposed works.



**Figure 1: Location Map**

Agenda of the Ryde Traffic Committee, dated 21 March 2024



**ITEM 10 (continued)**

**ATTACHMENT 1**



Ryde Traffic Committee

**DISCUSSION**

Council has received representations from residents concerning vehicles parked illegally within close proximity to the intersection of Ryedale Road and Stratford Avenue, Denistone. Staff have also identified this illegal parking practice taking place, from recent site inspections, which affects the safety and efficiency of vehicles manoeuvring at this intersection.

Council is therefore proposing to implement the following signage and linemarking measures to improve traffic safety at the intersection of Stratford Avenue and Ryedale Road:

- 1.2m wide painted islands within existing 10m statutory "NO STOPPING" zone on Ryedale Road.
- A "GIVE WAY" hold line and associated signage on Stratford Avenue aligned with the proposed painted islands on Ryedale Road; and
- A 7m long double centre (BB) line on Stratford Avenue at its intersection with Ryedale Road.

The abovementioned works will have the following benefits:

- Improve sightline for drivers exiting from Stratford Avenue onto Ryedale Road;
- Provide better guidance for vehicles turning at this intersection; and
- Reinforce road rules associated with the existing traffic control at this intersection.

Figure 2 illustrates the scope of works.

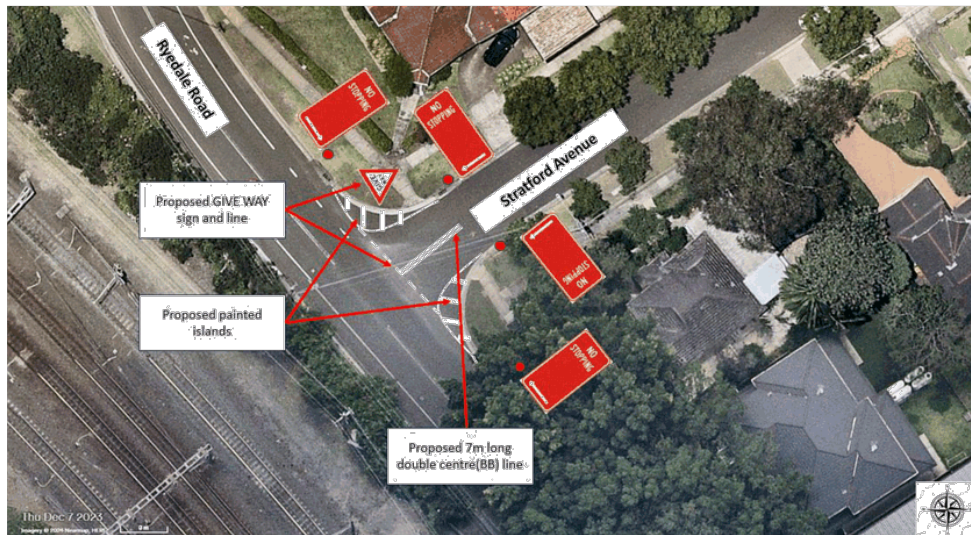


Figure 2: Proposed changes on Stratford Avenue and Ryedale Road, Denistone.

Agenda of the Ryde Traffic Committee, dated 21 March 2024

**ITEM 10 (continued)**

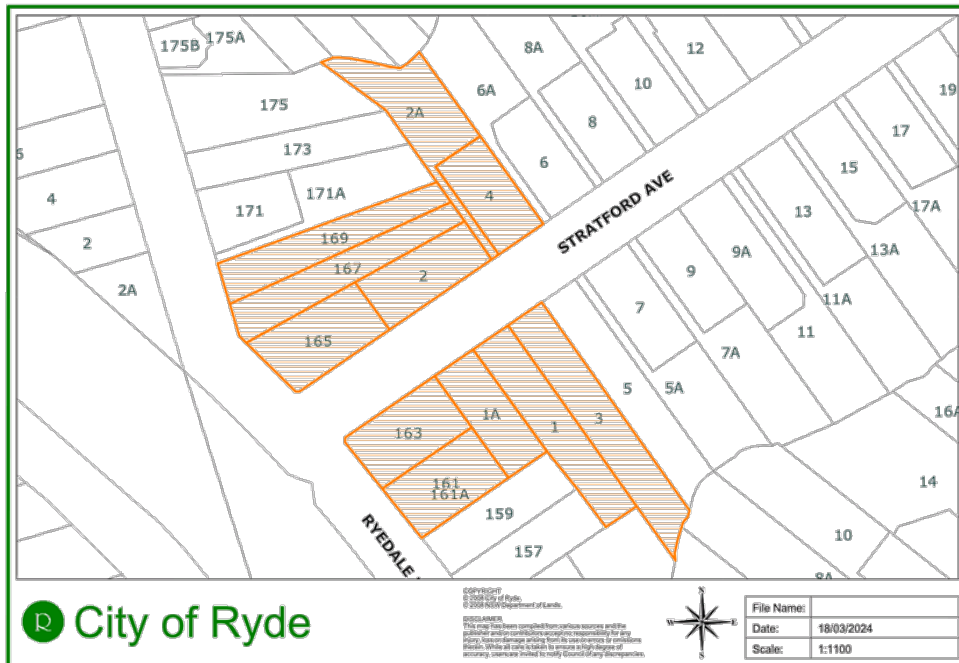
**ATTACHMENT 1**



Ryde Traffic Committee

**CONSULTATION**

A notification letter was distributed to the following properties shown in **Figure 3** below. The notification period was between 1 March 2024 to 14 March 2024. Council received no objections to the proposal.



**Figure 3: Consultation Area**

**RECOMMENDATION**

The Ryde Traffic Committee recommends that:

- 1.2m wide painted islands be installed within existing 10m statutory "NO STOPPING" zone on Stratford Avenue;
- A "GIVE WAY" hold line and associated signage be installed on Stratford Avenue aligned with the proposed painted islands on Ryedale Road; and
- A 7m long double centre (BB) line be installed on Stratford Avenue at the intersection with Ryedale Road.



**ITEM 10 (continued)**

**ATTACHMENT 1**



**Ryde Traffic Committee**

**ITEM (H) ROAD SAFETY UPDATE**  
**SUBJECT: ROAD SAFETY PROGRAMS**

ELECTORATE: RYDE / LANE COVE  
WARD: ALL  
OFFICER: L PEARS

Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest with regards to the items discussed below.

**TRANSPORT FOR NEW SOUTH WALES (TfNSW) FUNDED PROGRAMS**

Council held a Child Car Seat Checking Day on 27 February. The session was fully booked with 32 vehicles attending and 53 car seats checked. Over 85% of attendees were first time users of the service. The next checking day will be held on 6 May 2024 as part of National Road Safety Week.

The latest Walking Safely for Seniors program was delivered to a local falls prevention group in North Ryde on 7 March 2024.

An online workshop for parents and supervisors of learner drivers was held on 14 March.

**COUNCIL FUNDED PROGRAMS**

**Community Engagement**

Council held a stall during Macquarie University's annual orientation event, Kickstart in February. Road safety information targeting young drivers was distributed to attendees.

Council also partnered with Busways at a Bus Safety Week information stall at Top Ryde City shopping centre.



Agenda of the Ryde Traffic Committee, dated 21 March 2024

## ITEM 10 (continued)

## ATTACHMENT 1



### Ryde Traffic Committee

#### Seniors Festival

Road safety was a focus at two events during Council's Seniors Festival in March 2024. The Safety and Resilience Expo showcased a range of services and information from the Police, SES, Red Cross, Lifeline and Council's Road Safety Officer. The Safer Driving for Seniors workshop was again popular with 30 attendees receiving a refresher on road rules, low-risk driving, new car technology, and preparation for the Aged Driving test.

#### Safe Cycling Programs

Council's Road Safety Officer and Active Recreation Officer have partnered on a cycling program to be delivered under the Active in Ryde program. The program includes school holiday classes for kids to move off training wheels and improve skills and confidence, and a four week Get Back to Riding course for seniors piloting in April.



#### School Zone Safety Program

City of Ryde is partnering with Hornsby, North Sydney and Ku-ring-gai Councils on new school zone safety program targeting pedestrian safety and driver behaviour. New resources include fence banners, Kiss & Ride zone signage, footpath decals and a pocket guide to parking rules and safety. Resources will be ready for distribution in Term 2.

#### RECOMMENDATION

The Ryde Traffic Committee recommends that:

- a) The Road Safety report be received and noted.

**ITEM 10 (continued)**

**ATTACHMENT 2**

**MINUTES**

<b>Subject:</b>	<b>RYDE TRAFFIC COMMITTEE MEETING – MARCH 2024</b>
<b>Venue:</b>	MS Teams and North Ryde Office, Level 1, Building 0, Riverview Business Park, 3 Richardson Place, North Ryde, 2113 – Meeting Room Landmark
<b>Date:</b>	21 March 2024
<b>Time:</b>	12:00am to 12:20pm
<b>Chair:</b>	Mr Muddasir Ilyas
<b>Staff Convenor:</b>	Mr Muddasir Ilyas
<b>Meeting Length</b>	20 minutes

**Representatives**

Present	Apology	Name	Position Title	Organisation
x		Mr Muddasir Ilyas - representing Manager Traffic Services	Senior Coordinator – Traffic Operations	City of Ryde
x		Ms Tanmila Islam	Network & Safety Officer	TfNSW
x		Ms Kathy Tracy – representing The Hon. Jordan Lane, MP	Member for Ryde	Member of Parliament

**Attendees**

x		Mr Muddasir Ilyas	Senior Coordinator – Traffic Operations	City of Ryde
x		Mr Shahzor Ali	Junior Traffic Engineer - Traffic Operations	City of Ryde
x		Mr Mohammed Turk	Acting Western Region Traffic & Service Manager	Busways

Apology	Name	Position Title	Organisation
x	Ms Zorica Cai – representing The Hon. A Roberts, MP	Member for Lane Cove	Member of Parliament
x	Ms Leonie Abberfield	Sergeant	NSW Police Force

**The abovementioned RTC members, who could not attend the meeting advised ahead of time that they had no issues with the proposed traffic and parking recommendations (Items A - H).**

**CONFIRMATION OF PREVIOUS MINUTES**

The minutes of the February 2023 traffic committee meeting were confirmed at the meeting.

**ITEM (A) - SMITH STREET AND ISABEL STREET, RYDE – INTERSECTION**

**SAFETY IMPROVEMENT**

**ITEM 10 (continued)**

**ATTACHMENT 2**

**MINUTES**

**RTC COMMENTS:**

No Comments

**RTC RESOLUTION**

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

**ITEM (B) - GORDON CRESCENT, DENISTONE - REPLACING GIVE WAY  
CONTROL WITH STOP CONTROL**

**RTC COMMENTS:**

No Comments

**RTC RESOLUTION**

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

**ITEM (C) - RICHARD JOHNSON CRESCENT, RYDE - NO PARKING  
RESTRICTION**

**RTC COMMENTS:**

No Comments

**RTC RESOLUTION**

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

**ITEM (D) - HILLVIEW LANE, EASTWOOD - NO STOPPING RESTRICTION**

**RTC COMMENTS:**

No Comments

**RTC RESOLUTION**

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

**ITEM (E) - AGINCOURT ROAD, MARSFIELD – TIMED BUS ZONE**

**RTC COMMENTS:**

No Comments

**ITEM 10 (continued)**

**ATTACHMENT 2**

**MINUTES**

**RTC RESOLUTION**

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

**ITEM (F) - GERARD LANE, GLADESVILLE - ALTERATION TO PARKING RESTRICTIONS**

**RTC COMMENTS:**

No Comments

**RTC RESOLUTION**

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

**ITEM (G) - STRATFORD AVENUE, DENISTONE – INTERSECTION SAFETY IMPROVEMENT**

**RTC COMMENTS:**

No Comments

**RTC RESOLUTION**

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

**ITEM (H) - ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS**

**RTC COMMENTS:**

No Comments

**RTC RESOLUTION**

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

**The next ordinary meeting of the Ryde Traffic Committee will be held on Wednesday, 24 April 2024.**

---

## **INFORMATION REPORT**

### **11 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 31 MARCH 2024**

---

**Report prepared by:** Financial Controller  
**File No.:** GRP/24/36 - BP24/242

---

#### **REPORT SUMMARY**

This report details Council's performance of its investment portfolio as at 31 March 2024, and compares it against key benchmarks. The report includes Council's loan liabilities.

Council's rate of return on investments for the reporting period is 4.85%, which is 0.44% above the benchmark figure of 4.41%.

Income from interest on investments is budgeted at \$11.0m and as at 31 March 2024 funds of \$9,403k have been earned. The majority of this income is interest earned on Externally Restricted Reserves and must be held in such reserves.

Report Prepared By:

**Sacha Thirimanne**  
**Financial Controller**

Report Approved By:

**Aneesh Zahra**  
**Chief Financial Officer**



## ITEM 11 (continued)

### Background

Council's Responsible Accounting Officer is required to report monthly on Council's Investment Portfolio as per the Local Government (General) Regulation 2021 Section 212 and certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the *Local Government Act* 1993.

The **preservation of capital is the principal objective** of Council's Cash Investment Policy. Investments are to be placed in a manner that safeguards the investment portfolio and risk tolerances are prescribed to ensure the best financial outcome for residents.

Funds are to be invested at the most favorable interest rate available at the time, whilst having due consideration of the following parameters to mitigate risk:

- **Liquidity:** Investment terms should be sufficient to meet cash flow requirements of Council operations.
- **Legislative Compliance:** Council is guided by both the Local Government Act 1993, Local Government Regulations 2021 and to the most current Ministerial Investment Order that has been issued by the NSW Minister for Local Government.
- **Institutional Limitations:** Council is not permitted to invest in Authorised Deposit taking Institutions (ADI) that is an Australian subsidiary of a foreign bank, all ADI's Council invests with must comply to ratios monitored by Australian Prudential Regulation Authority (APRA).
- **Overall Portfolio Limits:** In order to diversify risk of Council's Investment Portfolio, maximum limits apply based on Standard & Poor (S&P) credit rating. Council is not permitted to invest in any ADI which is BBB- or less.
- **Term to Maturity:** maximum limits apply to term deposit terms that are between 1 - 3 years and greater than 3 years.

### Standard & Poor (S&P) Rating Scale:

<b>AAA</b>	An obligor has <b>extremely strong</b> capacity to meet its financial commitments
<b>AA+</b>	An obligor has <b>very strong</b> capacity to meet its financial commitments. It differs from the highest rated obligors only to a small degree
<b>AA</b>	
<b>AA-</b>	
<b>A+</b>	An obligor has <b>strong</b> capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligors in higher rated categories
<b>A</b>	
<b>A-</b>	
<b>BBB+</b>	An obligor has <b>adequate</b> capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity for the obligor to meet its financial commitments
<b>BBB</b>	
<b>BBB-</b>	

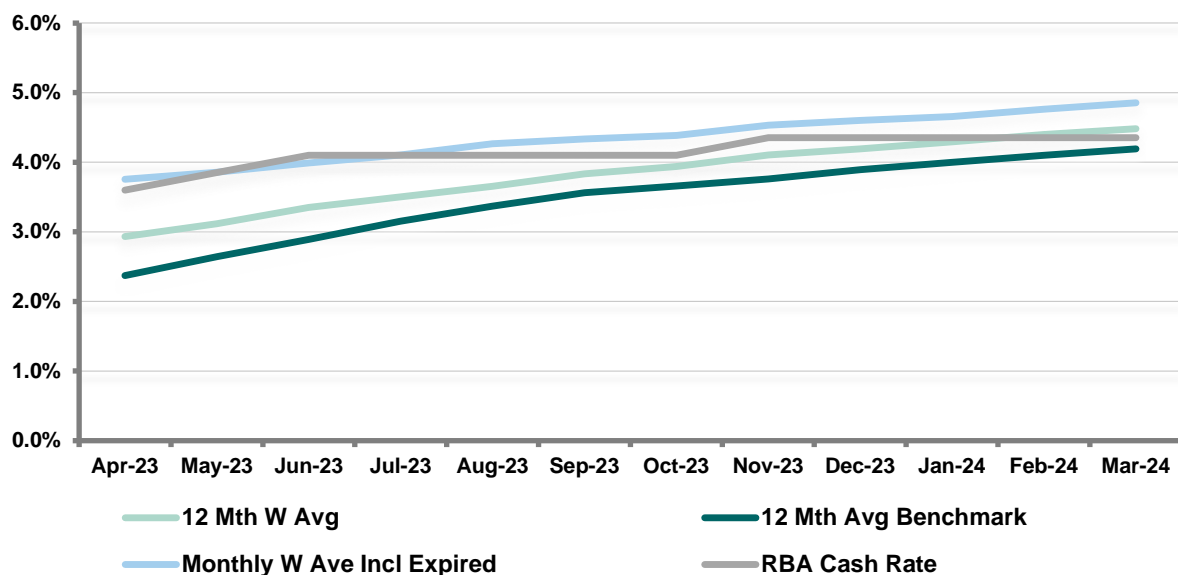
## ITEM 11 (continued)

### Investment Performance Commentary

Council's performance against the benchmark for returns of its investment portfolio for March 2024 and the past 12 months are as follows:

	Mar	12 Month	FYTD
<b>Council Return</b>	4.85	4.48	4.56
<b>Benchmark</b>	4.41	4.19	4.22
<b>Variance</b>	<b>0.44</b>	<b>0.29</b>	<b>0.34</b>

### Performance - All Investments



Council's investment portfolio as at 31 March 2024 was as follows:

Cash/Term Deposits	\$150.59m	49.85%
Floating Rate Notes	\$88.22m	29.20%
Fixed Bonds	\$63.30m	20.95%
<b>Total Investments</b>	<b>\$302.11m</b>	

Council continues to utilise the Federal Government's current guarantee (\$250k) investing in Term Deposits with a range of Authorised Deposit Taking Institutions (ADI's) on short to medium term investments (Generally 30 days to 180 days maturity) where more competitive rates are available.

Council's income from investments continues to exceed original budgeted expectations, primarily due to Council's cash reserves balances being higher than anticipated and higher interest rates being offered reflective of recent economic conditions.

## **ITEM 11 (continued)**

### **Loan Liability**

Council's loan liability as at 31 March 2024 is \$94k, which represents the balance of a \$1.5m loan drawn down on 1 September 2014 at 4.95% for Phase 2 of the Children's Play Implementation Plan, which was established under the Local Infrastructure Renewal Scheme (LIRS). Council receives a 3% interest subsidy payment from the OLG twice a year.

## ITEM 11 (continued)

### INVESTMENT SUMMARY AS AT 31 MARCH 2024

Issuer	Investment Name	Investment Rating	Fossil Fuel Free	Invested at 31-Mar-24 \$000's	Annualised Period Return (%)	12 Month Average Return	Return since 01 July 2023	% of Total Invested	Maturity	Tenor
Bank of Queensland	1. Bank of Queensland Floating Rate Note	AAA	Y	1,200	5.54	5.28	5.42	0.40	14/05/2025	1826
Bank of Queensland	2. BoQ FRN	AAA	Y	2,000	5.53	5.27	5.41	0.66	14/05/2025	1051
Bendigo and Adelaide Bank	3. Bendigo FRN (Covered)	AAA	Y	4,000	5.40	5.16	5.29	1.32	11/11/2025	1096
Suncorp-Metway	4. Suncorp Covered Bond	AAA	Y	3,976	3.56	3.55	3.54	1.32	24/08/2026	1593
Westpac Banking Corporation	5. WBC Covered Bond	AAA	N	3,197	3.94	3.95	3.94	1.06	20/05/2025	1096
Australia and New Zealand Banking Group	6. ANZ Fixed Bond	AA-	N	2,000	1.56	1.56	1.55	0.66	29/08/2024	1827
Australia and New Zealand Banking Group	7. ANZ Fixed Bond	AA-	N	1,999	1.67	1.67	1.66	0.66	29/08/2024	1805
Australia and New Zealand Banking Group	8. ANZ Fixed Bond	AA-	N	1,999	1.69	1.69	1.69	0.66	16/01/2025	1827
Australia and New Zealand Banking Group	9. ANZ Fixed Bond	AA-	N	2,997	1.80	1.80	1.79	0.99	29/08/2024	1612
Australia and New Zealand Banking Group	10. ANZ Fixed Bond	AA-	N	2,000	4.09	4.10	4.05	0.66	12/05/2025	1096
Australia and New Zealand Banking Group	11. ANZ FRN	AA-	N	1,200	5.53	5.31	5.45	0.40	31/03/2028	1827
Australia and New Zealand Banking Group	12. ANZ FRN	AA-	N	2,800	5.38	5.28	5.28	0.93	11/09/2028	1827
Commonwealth Bank of Australia	13. CBA Business Online Saver	AA-	N	20,580	4.43	4.21	4.30	6.81		
Commonwealth Bank of Australia	14. CBA Fixed Bond	AA-	N	2,998	4.30	4.31	4.31	0.99	18/08/2025	1096
Commonwealth Bank of Australia	15. CBA Fixed Bond	AA-	N	3,902	5.38	5.39	5.40	1.29	18/08/2027	1756
Commonwealth Bank of Australia	16. CBA FRN	AA-	N	2,400	5.61	5.33	5.49	0.79	13/01/2028	1826
Commonwealth Bank of Australia	17. CBA	AA-	N	2,500	5.39	5.34	5.34	0.83	17/08/2028	1827
Commonwealth Bank of Australia	18. CBA Term Deposit	AA-	N	2,000	5.16	4.63	4.72	0.66	13/08/2024	256
National Australia Bank	19. NAB Fixed Bond	AA-	N	3,495	2.98	2.99	2.99	1.16	25/02/2027	1826
National Australia Bank	20. NAB Floating Rate Note	AA-	N	2,000	5.38	5.16	5.29	0.66	19/06/2024	1827
National Australia Bank	21. NAB FRN	AA-	N	3,000	5.45	5.29	5.34	0.99	12/05/2028	1827
National Australia Bank	22. NAB FRN	AA-	N	3,200	5.48	5.51	5.51	1.06	16/11/2028	1827
National Australia Bank	23. NAB FRN	AA-	N	2,800	5.36	5.36	5.36	0.93	22/03/2029	1826
National Australia Bank	24. NAB Term Deposit	AA-	N	4,000	5.27	4.92	5.02	1.32	22/10/2024	362
National Australia Bank	25. NAB Term Deposit	AA-	N	4,000	5.06	5.01	5.01	1.32	21/01/2025	330
National Australia Bank	26. NAB Term Deposit	AA-	N	4,000	5.27	5.27	5.27	1.32	1/05/2024	184
National Australia Bank	27. NAB Term Deposit	AA-	N	4,000	5.09	5.09	5.09	1.32	10/12/2024	294
National Australia Bank	28. NAB Term Deposit	AA-	N	2,000	5.27	5.18	5.20	0.66	26/09/2024	365
National Australia Bank	29. NAB Term Deposit	AA-	N	3,000	5.25	5.16	5.18	0.99	3/10/2024	365
National Australia Bank	30. NAB Term Deposit	AA-	N	4,000	5.18	5.18	5.18	1.32	19/06/2024	288
National Australia Bank	31. NAB Term Deposit	AA-	N	4,000	5.32	5.32	5.32	1.32	9/10/2024	345
National Australia Bank	32. NAB Term Deposit	AA-	N	4,000	5.17	4.68	4.74	1.32	11/07/2024	182
National Australia Bank	33. NAB Term Deposit	AA-	N	4,000	5.18	4.42	4.77	1.32	17/09/2024	365
National Australia Bank	34. NAB Term Deposit	AA-	N	4,000	5.24	5.24	5.24	1.32	9/04/2024	249
Westpac Banking Corporation	35. Westpac Fixed Bond	AA-	N	2,500	3.25	3.25	3.24	0.83	24/04/2024	1917
Westpac Banking Corporation	36. Westpac Fixed Bond	AA-	N	2,599	2.81	2.75	2.74	0.86	17/03/2025	1096
Westpac Banking Corporation	37. Westpac FRN	AA-	N	2,600	5.20	5.15	5.15	0.86	10/08/2026	1096
Westpac Banking Corporation	38. WBC FRN	AA-	N	3,500	5.39	5.29	5.29	1.16	19/09/2028	1827
Westpac Banking Corporation	39. Westpac Term Deposit	AA-	N	4,000	5.43	5.43	5.43	1.32	5/11/2024	371
Westpac Banking Corporation	40. Westpac Term Deposit	AA-	N	4,000	5.41	5.41	5.41	1.32	29/10/2024	365
Westpac Banking Corporation	41. Westpac Term Deposit	AA-	N	4,000	5.14	4.74	5.01	1.32	9/08/2024	366
Westpac Banking Corporation	42. Westpac Term Deposit	AA-	N	2,000	5.18	4.77	5.04	0.66	19/08/2024	367
Westpac Banking Corporation	43. Westpac Term Deposit	AA-	N	4,000	5.10	2.20	2.39	1.32	11/03/2025	386
Westpac Banking Corporation	44. Westpac Term Deposit	AA-	N	4,000	5.43	5.43	5.43	1.32	10/12/2024	406
Westpac Banking Corporation	45. Westpac TD	AA-	N	4,000	5.28	5.28	5.28	1.32	17/12/2024	379
Macquarie Bank	46. Macquarie Bank Fixed Bond	A+	N	4,000	1.71	1.72	1.72	1.32	12/02/2025	1827
Macquarie Bank	47. Macquarie Bank FRN	A+	N	3,200	5.31	5.20	5.20	1.06	14/09/2026	1096
Suncorp-Metway	48. Suncorp-Metway Fixed Bond	A+	Y	3,594	2.58	2.58	2.58	1.19	25/01/2027	1826
Suncorp-Metway	49. Suncorp Fixed Bond	A+	Y	3,897	3.60	3.60	3.60	1.29	25/01/2027	1763
Suncorp-Metway	50. Suncorp Fixed Bond	A+	Y	1,401	5.49	5.49	5.49	0.46	25/01/2027	1683
Suncorp-Metway	51. Suncorp-Metway Floating Rate Note	A+	Y	1,200	5.59	5.31	5.49	0.40	24/04/2025	1823

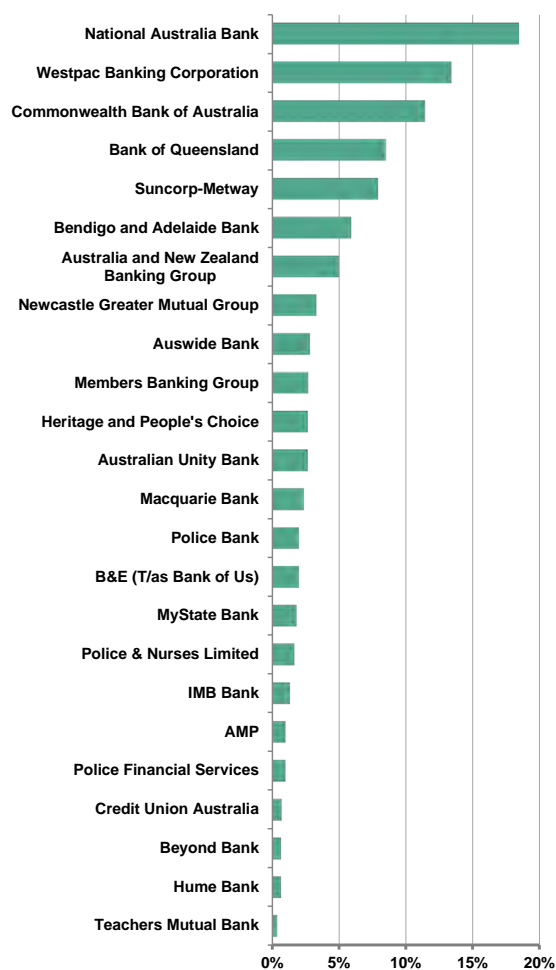
## ITEM 11 (continued)

Issuer	Investment Name	Investment Rating	Fossil Fuel Free	Invested at 31-Mar-24 \$'000's	Annualised Period Return (%)	12 Month Average Return	Return since 01 July 2023	% of Total Invested	Maturity	Tenor
Suncorp-Metway	52. Suncorp FRN	A+	Y	2,574	5.67	5.39	5.58	0.85	25/02/2027	1711
Suncorp-Metway	53. Suncorp FRN	A+	Y	2,200	5.71	5.48	5.61	0.73	14/12/2027	1826
Suncorp-Metway	54. Suncorp FRN	A+	Y	3,000	5.50	5.33	5.37	0.99	18/05/2026	1096
Suncorp-Metway	55. Suncorp FRN	A+	Y	2,000	5.44	5.44	5.44	0.66	19/03/2029	1826
Australian Unity Bank	56. Australian Unity Bank Term Deposit	BBB+	Y	2,000	5.75	5.35	5.75	0.66	17/07/2024	364
Australian Unity Bank	57. Australian Unity Bank Term Deposit	BBB+	Y	2,000	4.98	4.58	4.61	0.66	28/10/2024	270
Australian Unity Bank	58. Australian Unity Term Deposit	BBB+	Y	4,000	5.10	5.41	5.41	1.32	14/01/2025	364
Auswide Bank	59. Auswide FRN	BBB+	Y	3,000	5.99	5.76	5.89	0.99	17/03/2026	1096
B&E (T/as Bank of Us)	60. Bank of us Term Deposit	BBB+	Y	2,000	5.12	5.12	5.12	0.66	17/10/2024	365
B&E (T/as Bank of Us)	61. Bank of us Term Deposit	BBB+	Y	2,000	5.03	4.92	5.12	0.66	27/10/2026	176
B&E (T/as Bank of Us)	62. Bank of us TD	BBB+	Y	2,000	5.05	5.05	5.05	0.66	13/11/2024	282
Bank of Queensland	63. ME Bank At Call Account	BBB+	Y	0	0.00	1.30	1.08	0.00		
Bank of Queensland	64. BoQ Fixed Bond	BBB+	Y	3,797	2.14	2.14	2.14	1.26	27/10/2026	1826
Bank of Queensland	65. BoQ Fixed Bond	BBB+	Y	1,906	4.06	4.06	4.06	0.63	6/05/2026	1496
Bank of Queensland	66. BoQ Fixed Bond	BBB+	Y	747	5.26	5.26	5.26	0.25	27/10/2026	1498
Bank of Queensland	67. BoQ Fixed Bond	BBB+	Y	477	5.22	5.22	5.22	0.16	27/10/2026	1495
Bank of Queensland	68. BoQ Fixed Bond	BBB+	Y	2,524	5.14	5.14	5.14	0.84	6/05/2026	1321
Bank of Queensland	69. Bank of Queensland Term Deposit	BBB+	Y	3,000	5.51	5.25	5.51	0.99	16/04/2024	264
Bank of Queensland	70. Bank of Queensland Term Deposit	BBB+	Y	2,000	2.55	2.55	2.55	0.66	13/06/2024	1827
Bank of Queensland	71. Bank of Queensland Term Deposit	BBB+	Y	4,000	5.33	5.33	5.33	1.32	25/06/2024	239
Bank of Queensland	72. Bank of Queensland Term Deposit	BBB+	Y	4,000	5.15	5.15	5.15	1.32	16/10/2024	218
Bendigo and Adelaide Bank	73. Bendigo Fixed Bond	BBB+	Y	3,748	3.14	3.08	3.07	1.24	17/03/2025	1096
Bendigo and Adelaide Bank	74. Bendigo Bank Fixed Bond	BBB+	Y	996	3.49	3.43	3.42	0.33	17/03/2025	1088
Bendigo and Adelaide Bank	75. Bendigo Fixed Bond	BBB+	Y	2,554	3.30	3.26	3.26	0.85	6/09/2024	882
Bendigo and Adelaide Bank	76. Bendigo Bank FRN	BBB+	Y	3,500	5.71	5.55	5.60	1.16	15/05/2026	1096
Bendigo and Adelaide Bank	77. Bendigo and Adelaide Bank Term Deposit	BBB+	Y	3,000	5.06	4.60	4.65	0.99	29/10/2024	273
Heritage and People's Choice	78. Heritage Bank Term Deposit	BBB+	Y	4,000	5.75	5.75	5.75	1.32	12/07/2024	365
Heritage and People's Choice	79. Heritage Bank Term Deposit	BBB+	Y	4,000	5.68	5.68	5.68	1.32	7/05/2024	295
Hume Bank	80. Hume Bank TD	BBB+	Y	2,000	4.98	4.66	4.68	0.66	27/10/2024	269
IMB Bank	81. IMB Term Deposit	BBB+	Y	4,000	5.21	5.15	5.15	1.32	17/07/2024	211
Members Banking Group	82. RACQ FRN	BBB+	Y	2,000	5.70	5.44	5.58	0.66	23/05/2025	1096
Members Banking Group	83. RACQ FRN	BBB+	Y	3,100	5.97	5.69	5.83	1.03	24/02/2026	1096
Members Banking Group	84. RACQ FRN	BBB+	Y	3,000	6.08	6.08	6.08	0.99	5/03/2027	1095
MyState Bank	85. MyState FRN	BBB+	Y	1,500	5.10	4.88	5.01	0.50	16/06/2025	1461
MyState Bank	86. MyState Bank Term Deposit	BBB+	Y	2,000	5.15	1.98	2.07	0.66	4/03/2025	365
MyState Bank	87. MyState Bank Term Deposit	BBB+	Y	2,000	5.19	4.79	4.88	0.66	30/04/2024	181
AMP	88. AMP At Call Account	BBB	N	11	1.05	2.07	2.12	0.00		
AMP	89. AMP FRN	BBB	N	2,000	6.14	6.05	6.05	0.66	29/06/2026	1096
AMP	90. AMP Term Deposit	BBB	N	1,000	5.25	4.67	5.06	0.33	2/08/2024	366
Auswide Bank	91. Auswide FRN	BBB	Y	3,500	6.08	6.08	6.08	1.16	22/03/2027	1095
Auswide Bank	92. Auswide Bank Term Deposit	BBB	Y	2,000	5.22	1.90	2.12	0.66	28/01/2025	358
Beyond Bank	93. Beyond Bank Term Deposit	BBB	Y	2,000	5.40	5.25	5.25	0.66	17/12/2024	371
Credit Union Australia	94. Great Southern Bank Floating Rate Note	BBB	Y	1,000	5.59	5.31	5.49	0.33	24/10/2024	1827
Credit Union Australia	95. Great Southern Bank FRN	BBB	Y	1,200	6.13	5.88	6.02	0.40	9/02/2027	1461
Newcastle Greater Mutual Group	96. NPBS FRN	BBB	Y	2,000	5.06	4.81	4.93	0.66	4/03/2026	1826
Newcastle Greater Mutual Group	97. NPBS FRN	BBB	Y	3,242	5.22	4.97	5.09	1.07	4/03/2026	1458
Newcastle Greater Mutual Group	98. NPBS FRN	BBB	Y	3,712	5.92	5.66	5.81	1.23	10/02/2027	1720
Newcastle Greater Mutual Group	99. NPBS FRN	BBB	Y	987	6.03	5.78	5.92	0.33	10/02/2027	1482
Police & Nurses Limited	100. P&N Bank Term Deposit	BBB	Y	1,000	5.20	4.21	4.44	0.33	2/04/2024	152
Police & Nurses Limited	101. P&N Bank Term Deposit	BBB	Y	2,000	5.15	2.43	2.73	0.66	30/01/2025	365
Police & Nurses Limited	102. P&N Bank Term Deposit	BBB	Y	2,000	5.36	5.36	5.36	0.66	2/07/2024	237
Police Bank	103. Police Bank FRN	BBB	Y	2,000	5.96	5.70	5.83	0.66	21/11/2025	1096
Police Bank	104. Police Bank FRN	BBB	Y	4,000	6.02	6.05	6.05	1.32	17/11/2026	1096
Police Financial Services	105. BankVic TD	BBB	Y	3,000	5.21	5.21	5.21	0.99	10/09/2024	371
Teachers Mutual Bank	106. Teachers Mutual Bank FRN	BBB	Y	1,100	5.14	4.91	5.04	0.36	16/06/2026	1826
				302,109	4.85	4.59	4.66	100		

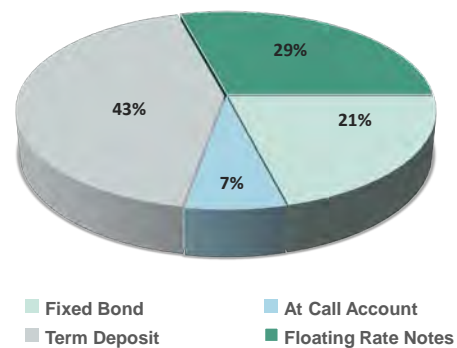
## ITEM 11 (continued)

	<365 days	>365 days
Cash/TDs	\$150.6M	\$0.0M
FRNs	\$3.0M	\$85.2M
Fixed Bonds	\$25.4M	\$37.9M
	<b>\$179.0M</b>	<b>\$123.1M</b>

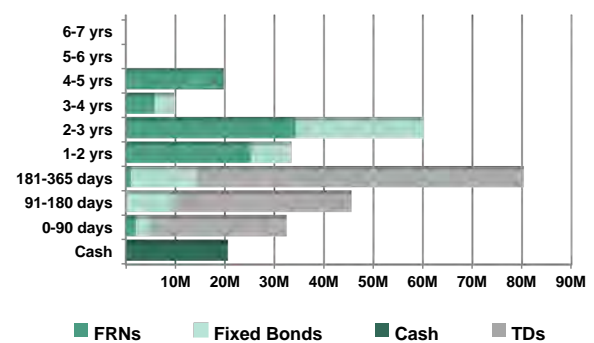
**Active Investment by Institution**



**Summary by Investment Type**

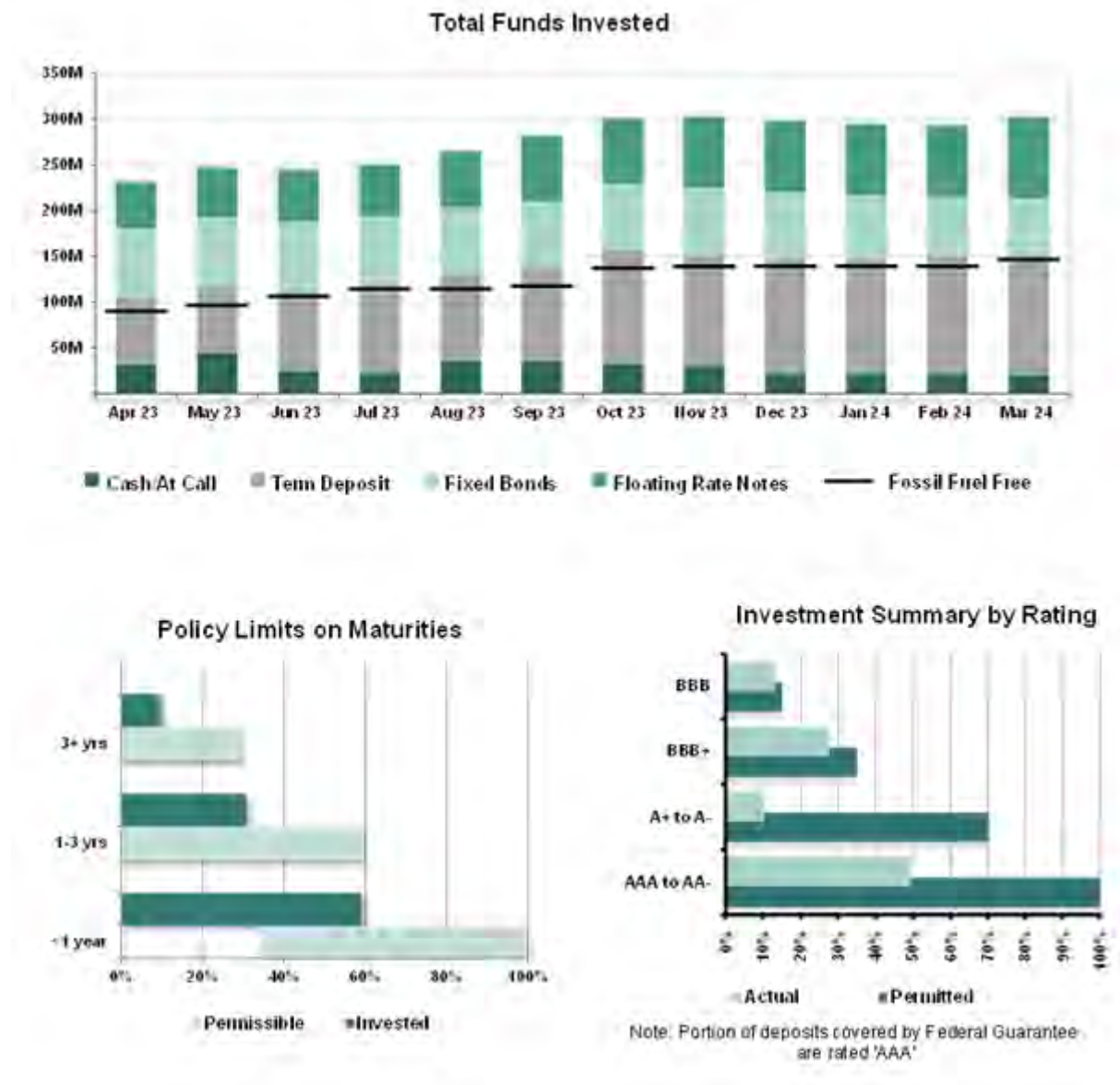


**Summary by Duration**





## ITEM 11 (continued)



## Divestment of Fossil Fuel Aligned Financial Institutions

Council uses the entity Market Forces to validate its classes of investments into either fossil fuel or non-fossil fuel aligned institutions. Market Forces is a publicly available website and is not a contractor that Council has engaged for this information.

As at 31 March 2024, Council has a total amount of \$146.6m invested in non-fossil fuel aligned financial institutions, which is 48.54% of its total investment portfolio. This is an increase of \$7.5m compared to last month and is mainly due to re-investing funds in available non fossil fuel institutions whilst continuing to abide by Council's adopted Investment Policy.

### **ITEM 11 (continued)**

Whist Council has a preference for non-fossil fuel aligned institutions, these institutions are often rated at the lower end of the (S&P) rating scale and in order to manage risk, Council's Investment Policy places limits on BBB+ (35%) BBB (15%) and Council cannot risk divesting 100% in these institutions as adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity for the obligor to meet its financial commitments. The Investment Policy ensures that the divestment in these categories are restricted to minimise risk and ensure preservation of capital. Council cannot breach its Policy, and any losses of income experienced as a result of poor investment decisions is ultimately Council's responsibility.

### **Financial Implications**

Council's return for the reporting period is 4.85%, which is 0.44% above the benchmark figure of 4.41%.

The budget for interest income from investments is \$11.0m and as at 31 March 2024 funds of \$9,403k have been earned. The majority of this income is interest earned on Externally Restricted Reserves held and must be held in such reserves.

### **Summary**

Council's investment portfolio continues to perform well and is consistent with Section 625 of the *Local Government Act 1993*, which deals with the investment of surplus funds by Councils.

### **Certificate of the Chief Financial Officer (Responsible Accounting Officer)**

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation.

Aneesh Zahra  
Chief Financial Officer

---

## **PRECIS OF CORRESPONDENCE**

### **1 T G MILNER - ONGOING SUPPORT**

---

**Report prepared by:** Executive Assistant  
**File No.:** MYR/07/10/7 - BP24/243

---

#### **CORRESPONDENCE:**

Submitting correspondence from The Department of Planning, dated 11 March 2024, regarding ongoing support for T G Milner.

#### **RECOMMENDATION:**

That the correspondence be received and noted.

#### **ATTACHMENTS**

- 1 Letter by Department of Planning dated 11 March 2024 – TG Millner Sportsground at 146 Vimiera Road, Eastwood

Report Prepared By:

**Linda Smith**  
**Executive Assistant**

Report Approved By:

**Carmelina Loughland**  
**Executive Officer to the Chief Executive Officer**

**Wayne Rylands**  
**Chief Executive Officer**

**PRECIS OF CORRESPONDENCE 1(continued)**

**ATTACHMENT 1**

Department of Planning, Housing and Infrastructure



Ref: MDPE24/498  
Your Ref: D24/8288

Mr Wayne Rylands  
1 Pope Street  
Ryde NSW 2112  
[cityofryde@ryde.nsw.gov.au](mailto:cityofryde@ryde.nsw.gov.au)

11 March 2024

Subject: TG Millner Sportsground at 146 Vimiera Road, Eastwood

Dear Mr Rylands

Thank you for your correspondence dated 22 January 2024 to the Hon Paul Scully MP, Minister for Planning and Public Spaces about TG Millner Fields Sportsground at 146 Vimiera Road, Eastwood. The Minister asked me to respond on his behalf.

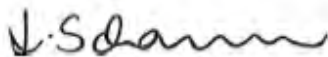
The Department appreciates your advice on the intended approach to the proposed purchase of land at the TG Millner Fields and recognises the importance of this site in the City of Ryde, as outlined in Council's resolution on 28 November 2023.

The Department will continue to work with Council on the provision of open space to support future growth in the City of Ryde local government area, particularly land that supports growth in proximity of Macquarie Park.

We will continue to discuss funding and acquisition arrangements with you as we progress the rezoning work related to Macquarie Park.

Should you have any questions, Brendan Metcalfe, Director North District, at the Department can be contacted on 02 9860 1442.

Yours sincerely



Leah Schramm  
A/Executive Director, Metro Central and North

---

## **NOTICES OF MOTION**

### **1 ACCESSIBLE PARKING ASSESSMENT - Councillor Sophie Lara-Watson**

**File Number:** CLM/24/1/1/6 - BP24/271

---

#### **MOTION:**

- (a) That Council resolves to undertake community consultation to extend the 2P zone across 14 Farm Street, Gladesville and submission of results and proposed extension to the Traffic Committee.
- (b) That Council note for people with a valid mobility parking permit they are exempt from the 2P parking restrictions.

### **2 IMPLEMENTATION OF RANGER HOTLINE - Councillor Roy Maggio**

**File Number:** CLM/24/1/1/6 - BP24/272

---

#### **MOTION:**

- (a) That Council investigate the implementation of a Ranger Hotline.
- (b) That the investigation include the following:-
  - The provision of a fridge magnet which includes important numbers required by residents.
  - The promotion of the Ranger Hotline and City of Ryde Customer Service details included on the back of Council rate notices.
  - The Ranger Hotline to be made public via Council's media channels.
- (c) That a report be provided back to the June 2024 Council meeting which details the findings of the investigation, appropriate funding source and plan for implementation.

---

**3      INSTALLATION OF WATER STATION (BUBBLER) AT CHRISTIE PARK  
AND NORTH RYDE PARK - Councillor Roy Maggio**

**File Number:** CLM/24/1/1/6 - BP24/273

---

**MOTION:**

That Council:-

- (a) Staff liaise with relevant user groups as required, to assist with investigating the opportunity for the installation of a water station (bubbler) at Christie Park and North Ryde Park.
- (b) Acknowledge there are no funds allocated in the 2023/2024 financial year to undertake these works and as such these works will be considered to be undertaken in the 2024/2025 financial year.
- (c) Table a report at the June 2024 Council meeting, outlining the findings of the investigation and recommendations.

**4      SURVEY SEEKING COMMUNITY FEEDBACK REGARDING THE RYDE  
CENTRAL SITE - Councillor Roy Maggio**

**File Number:** CLM/24/1/1/6 - BP24/274

---

**MOTION:**

- (a) That Council undertake a survey prior to the next Local Government Election seeking community feedback on the following options relating to the Ryde Central site:-
  - i. Fill the excavated part of the site and provide a park until Council has saved enough funds to build the existing Ryde Central proposal of a community facility and administration offices.
  - ii. Go to market to sell the site with the current zoning controls so that Council can provide other facilities and infrastructure that our community wants.
  - iii. Go to market to include a residential component that will pay for the existing Ryde Central proposal of a community facility and administration offices, and that at least makes the development cost neutral.
  - iv. Go to the market for a 99 year lease of the air space for a residential component, with the existing Ryde Central proposal of a community facility and administration offices, with ratepayers retaining ownership of the site.



- (b) That the community survey be conducted through all of Council's media channels including the Mayors Message.
- (c) That a report be presented to the July 2024 Council meeting, outlining the findings of the community survey.
- (d) That the community survey be funded through Council's consultation and engagement budget.

**5      TRAFFIC AND PARKING ISSUES NORTH OF FORREST ROAD  
INTERSECTION IN MALVINA STREET, RYDE - Councillor Penny  
Pedersen**

**File Number:** CLM/24/1/1/6 - BP24/275

---

**BACKGROUND:**

Residents that live in the northern section of Malvina Street, Ryde, beyond the Forrest Road intersection are reporting difficulty in passing vehicles travelling in the opposite direction and accessing their properties, due to inadequate space.

**MOTION:**

- (a) That City of Ryde consult with residents that live on Malvina Street, Ryde between Forrest Road and Buffalo Creek regarding traffic and parking difficulties.
- (b) That a report be prepared and recommendations be made that explores:-
  - Limitations on vehicular access to properties.
  - Limitations on vehicles passing in both directions.
  - Cars frequently parking too close to the driveways and wide of the kerb.
  - Consideration of parking for multiple dwelling developments in this section.
  - No parking on one side of Malvina North from Forrest Road, as has been done in Adelphi Road.
  - Delineation lines, as in Kent Road where the Public School is situated.

---

**6 CITY OF RYDE REVIEW OF COUNCILS TREE REPLACEMENT AND MAINTENANCE STRATEGY - Councillor Penny Pedersen**

**File Number:** CLM/24/1/1/6 - BP24/276

---

**MOTION:**

(a) Council notes that:-

- While large tree canopy losses in Ryde are reportedly due to development on private land, Council notes that street and park tree losses contribute to canopy loss.
- In 2022, data released from the Centre for Urban Research at RMIT University and Greener Spaces Better Places found the City of Ryde decreased in tree canopy cover by -6.9 percentage points and was one of the Councils who lost the most urban forest cover between 2013 and 2020.
- Associate Professor Hurley, Centre for Urban Research at RMIT University has stated that a canopy cover of at least 30 per cent in a neighbourhood would be likely to provide benefits such as urban cooling and resilience to heatwaves.
- NSW Government has a target of 40 per cent tree canopy cover by 2036.
- City of Ryde have a target of achieving 40% cover by 2030.
- During the recent March early April storms, several large trees fell over in high wind, torrential rain and saturated soils. Residents have contacted Council to ask if the trees will be replaced stating that they enjoy the shade and habitat for local wildlife that the trees bring to our parks and streets.

(b) That Council prepare a report on the number of native trees owned and managed by City of Ryde that:-

- Have died since being planted
- Have been damaged and fallen down in storms
- Have been vandalised or poisoned
- Have been removed (and the reasons for the removal)
- How many have been replaced

(c) That Council review the 2022 Urban Forest Strategy in an effort to strengthen practices for replacing trees that have died, been damaged, poisoned, vandalised or illegally removed and implements a stricter maintenance program, to help prevent new plantings from dying.

**7      BLenheim ROAD SHOPS EVENING ACTIVATION AND GRAFFITI  
STRATEGY - Councillor Penny Pedersen**

**File Number:** CLM/24/1/1/6 - BP24/277

---

**MOTION:**

- (a) Council notes that the shopfronts above the awnings at Blenheim Road small business centre have been defaced by vandals with tagging and spray paint and that new businesses have expressed interest in providing live music and more outdoor seating to activate the precinct.
- (b) That City of Ryde consult with the businesses at Blenheim Road shops to discuss:-
  - Removal of graffiti and help co-ordinating a mural or commissioned street art in the graffiti hotspot.
  - Information from the live music office and 24 hour commission on their evening activation toolkit.
  - Assistance to the business owners who wish to provide outdoor dining.