

### Council Meeting AGENDA NO. 8/24

# Meeting Date:Tuesday 28 May 2024Location:Council Chambers, Level 1A, 1 Pope Street, Ryde and OnlineTime:6.00pm

Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.

Statement of Ethical Obligations

Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the Local Government Act 1993 and their obligation under Council's Code of Conduct to disclose and appropriately manage Conflicts of Interest.

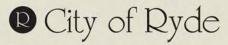
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### **MAYORAL MINUTES**

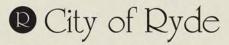
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### **MAYORAL MINUTES**

### MM15/24 2024 NATIONAL VOLUNTEER RECOGNITION AWARDS - Mayor, Councillor Trenton Brown

**File Number:** GRP/24/36 - BP24/357

Leading up to National Volunteer Week held each year in May, City of Ryde holds its Volunteer Recognition Awards.

This year 26 amazing citizens were nominated in the categories of group volunteer, individual volunteer, and young volunteer.

I was honoured to announce the winners of the 2024 Volunteer Recognition Awards at the presentation ceremony held at Curzon Hall on Thursday, 16 May.

The 2024 winners are:

## 2024 Group Volunteer of the Year - Presbyterian Aged Care Social Support Group Volunteers

For over 20 years, a group of about 12 volunteers has dedicated 18 hours a week each organising social and cultural groups like the Presbyterian Aged Care Chinese, South African and Armenian groups. To prevent seniors from becoming isolated and lonely the volunteers organise regular morning teas, lunches, social outings, digital seminars, exercise classes and craft sessions.

### 2024 Individual Volunteer of the Year - Mr Simon Paul McNamara

This year, Simon will celebrate his 30th anniversary of volunteering with the NSW SES Ryde unit. Since 1994, Simon has won 11 awards with the SES which includes the NSW Premier's Bushfire Emergency Citation for Contribution and Service to Bushfires from 2019 to 2021. Simon also assists NSW Police, Fire Rescue NSW, Rural Fire Service and other emergency teams in Sydney and regional NSW. Simon trains up to 60 SES volunteers each year and for 29 years, he has volunteered at the Granny Smith Festival.

### 2024 Young Volunteer of the Year - Nune Hovivian

Nune volunteers seven hours each week to the 1st Denistone East (Ararat) Scout Group. During COVID, Nune transitioned the Scout Group to online activities, and she has assisted in creating other Scout programs. When new children join the group, many struggle with self-confidence and creating friendships. Nune has provided a great environment for scout-aged children to find and establish friendships and give them a sense of belonging.



### MM15/24 (continued)

### **RECOMMENDATION:**

That Council:

- (a) Congratulates the 2024 Volunteer of the Year winners and all the nominees and acknowledges that their volunteering significantly contributes to bringing people together and creating an inclusive City.
- (b) Introduces a Volunteer with Disability category for the 2025 Volunteer Recognition Awards to recognise the contribution that volunteers with disability make to the community.

### ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

## Councillor Trenton Brown Mayor



### MM16/24 ARMENIAN GENOCIDE RECOGNITION - Mayor, Councillor Trenton Brown

### File Number: CLM/24/1/1/8 - BP24/359

In 2005, the City of Ryde officially recognised the Armenian Genocide with a memorial plaque honouring the estimated one and a half million Armenians who were eliminated from their historic homeland in Turkey through forced deportations and massacres between 1915 – 1923.

On 24 April 2024, Armenians and governments the world over marked the 109<sup>th</sup> anniversary of the Armenian Genocide. Australia has a deep history with Armenians. More than 60,000 Australians claim Armenian descent and many of them choose to make the City of Ryde their home.

### **RECOMMENDATION:**

That Council:

- (a) Reaffirm its commitment to condemn the Genocide of the Armenians and all other acts of Genocide committed as the ultimate act of racial, religious and cultural intolerance.
- (b) Continue to support the Armenian community of Ryde in honouring the memory of the 1.5 million men, women and children who died in the first Genocide of the Twentieth Century.
- (c) Calls on the Prime Minister of Australia to join President Joe Biden and other world leaders in accurately characterising the massacres committed against Armenians, Assyrians and Greeks as Genocide.

### ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Councillor Trenton Brown Mayor



### **COUNCIL REPORTS**

### 1 ITEMS PUT WITHOUT DEBATE

Report prepared by: Civic Services Manager File No.: CLM/24/1/1/2 - BP24/285

### **REPORT SUMMARY**

In accordance with Council's Code of Meeting Practice, Council can determine those matters on the Agenda that can be adopted without the need for any discussion.

### **RECOMMENDATION:**

That Council determine the Items on Council's Agenda that will be adopted without debate.

### OR

That Council determine all Items on the Agenda.



### 2 CONFIRMATION OF MINUTES - Council Meeting held on 23 April 2024

Report prepared by: Civic Services Manager File No.: CLM/24/1/1/2 - BP24/286

### **REPORT SUMMARY**

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

### **RECOMMENDATION:**

That the Minutes of the Council Meeting 7/24, held on 23 April 2024 be confirmed.

### ATTACHMENTS

1 MINUTES - Council Meeting - 23 April 2024

### **ITEM 2 (continued)**



Council Meeting MINUTES OF MEETING NO. 7/24

Meeting Date:	Tuesday 23 April 2024
Location:	Council Chambers, Level 1A, 1 Pope Street, Ryde and Online
Time:	6.02pm

**Councillors Present in Chambers:** The Mayor, Councillor Brown and Councillors Lane, Lara-Watson, Li, Maggio, Pedersen, Purcell and Yedelian OAM.

**Councillors Present via online Audio Visual**: Councillors Deshpande, Han, O'Reilly and Song.

#### Apologies: Nil.

- <u>Note</u>: Councillor O'Reilly left the meeting at 8.35pm and did not return. Councillor O'Reilly was not present for consideration or voting on Notice of Motion 4, Notice of Motion 6, Notice of Motion 7 and Notice of Rescission 1.
- <u>Note</u>: Councillor Maggio left the meeting at 9.22pm and did not return. Councillor Maggio was not present for consideration or voting on Notice of Rescission 1.

Staff Present: Chief Executive Officer, General Manager – Business and Operations, General Manager – City Shaping, General Counsel, Chief Financial Officer, Executive Manager – City Infrastructure, Executive Manager – City Life, Acting Executive Manager – People and Business, Financial Controller, Manager – Business Assurance and Governance, Executive Officer – City Fabric, Manager – Engineering and Project Delivery, Manager – Property Management, Manager – Traffic Services, Project Director, Acting Senior Coordinator – City Places, Team Leader – Natural Areas, Media and Communications Officer, Systems Support Officer, Civic Services Manager and Civic Support Officer.

#### PRAYER

Senior Minister, John Chappell of St John's Anglican Church, North Ryde was present and offered prayer prior to the commencement of the meeting.

#### NATIONAL ANTHEM

The National Anthem was sung prior to the commencement of the meeting.

### ITEM 2 (continued)

City of Ryde Lifestyle and opportunity @ your doorstep

Council Meeting Page 2

#### DISCLOSURES OF INTEREST

The Mayor, Councillor Brown disclosed a Less than Significant Non-Pecuniary Interest in Mayoral Minute 11/24 – TG Millner for the reason that he is a member of the North Ryde RSL. He was also a former member of the Eastwood Rugby Club but the membership lapsed around three years ago.

Councillor Han disclosed a Less than Significant Non-Pecuniary Interest in Notice of Motion 5 – Traffic and Parking Issues North of Forrest Road Intersection in Malvina Street, Ryde for the reason that he works at Ryde Secondary College where the area of concern for this Motion is located.

Councillor Lara-Watson disclosed a Less than Significant Non-Pecuniary Interest in Item 7 – Planning proposal at 2 Thistle Street, Ryde – Post Exhibition for the reason that she lives close to the site however there is no ownership interest within the site.

Councillor Purcell disclosed a Less than Significant Non-Pecuniary Interest in Mayoral Minute 11/24 – TG Millner for the reason that he is a social member of the North Ryde RSL and has been for many years. He has used that membership to go to the rugby at TG Millner field for many years.

Councillor Lane disclosed a Less than Significant Non-Pecuniary Interest in Mayoral Minute 11/24 – TG Millner for the reason that he is named in the Motion as a recipient of potential correspondence.

### CONDOLENCES AND ACKNOWLEDGEMENTS

The Mayor, Councillor Brown on behalf of Councillors and staff at the City of Ryde, extended condolences to all involved in the Bondi Junction Westfield Shopping Centre attack on Saturday, 13 April 2024.

Note: A one minute silence was then observed by the meeting.

#### TABLING OF PETITIONS

No Petitions were tabled.

#### PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

The following person made a written submission to Council:

Name	Торіс
Kerry Evans	Notice of Motion 5 – Traffic and parking issues North of
-	Forrest Road intersection in Malvina Street, Ryde

**ATTACHMENT 1** 

City of Ryde Lifestyle and opportunity @ your doorstep

Council Meeting Page 3

#### PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA

The following person made a written submission to Council:

Name	Торіс
John Chappell	Footpath proposal from Ryde Secondary College (RSC) to
	Pidding park

#### COUNCIL REPORTS

#### 1 ITEMS PUT WITHOUT DEBATE

**RESOLUTION:** (Moved by Councillors Lara-Watson and Li)

That Council adopt Mayoral Minute 10/24, Mayoral Minute 14/24, Item 2, Item 5, Item 6, Item 9, Precis of Correspondence 1 and Notice of Motion 1 listed on the Council Agenda as per the Recommendations in the reports.

#### **Record of Voting:**

For the Motion: Unanimous

#### MAYORAL MINUTES

#### MM10/24 AMENDMENTS TO THE LOCAL GOVERNMENT (GENERAL) REGULATION 2021 REGARDING WASTE TENDERING – Mayor, Councillor Trenton Brown

#### **RESOLUTION:**

That Council writes to the Minister for Industrial Relations (NSW), Minister for Local Government (NSW), and local Member of Parliament (NSW):

- (a) Expressing serious concerns about recent amendments to the Local Government (General) Regulation 2021 made by the Local Government (General) Amendment (Tendering) Regulation (No 2) 2023 (NSW) on 15 December 2023, as highlighted in a legal opinion by Arthur Moses (Senior Council) dated 26 February 2024, and
- (b) Calling on the NSW Government to reconsider the amendments as a matter of urgency and to engage in proper consultation with all relevant stakeholders on an appropriate way forward.

Minutes of the Council Meeting No. 7/24, dated 23 April 2024.

**ATTACHMENT 1** 

City of Ryde Lifestyle and opportunity @ your doorstep

Council Meeting Page 4

#### MM14/24 THE ANNUAL NORTH RYDE eFUN RUN FOR YOUTH MENTAL HEALTH – Mayor, Councillor Trenton Brown

#### **RESOLUTION:**

That Council endorse the promotion of the Annual North Ryde eFun Run for Youth Mental Health on the Council website and via Council's usual communication channels.

#### COUNCIL REPORTS

2 CONFIRMATION OF MINUTES – Council Meeting held on 26 March 2024

#### **RESOLUTION:**

That the Minutes of the Council Meeting 6/24, held on 26 March 2024 be confirmed.

#### 5 DISCLOSURE OF PECUNIARY INTEREST RETURNS

#### **RESOLUTION:**

That the tabling of the Disclosure of Interest Returns be noted.

#### 6 COUNCILLOR DISCRETIONARY FUNDS POLICY

#### **RESOLUTION:**

- (a) That Council endorse the draft Councillor Discretionary Funds Policy as attached to be placed on public exhibition for 28 days and allow submissions to be received.
- (b) That at the conclusion of the public exhibition period, should no submissions be received the Councillor Discretionary Funds Policy be adopted by Council.
- (c) That should any submissions be received during the public exhibition period, a further report be presented to Council detailing the submissions.

Minutes of the Council Meeting No. 7/24, dated 23 April 2024.

**ATTACHMENT 1** 

City of Ryde Lifestyle and opportunity @ your doorstep

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#### 9 TENNIS CENTRES – REQUIRED RESOLUTION FOR MINISTERIAL CONSENT

#### **RESOLUTION:**

That Council adopts this recommendation to formally authorise seeking the consent of the Minister for Local Government as required under Section 47 of the Local Government Act, 1993.

#### PRECIS OF CORRESPONDENCE

#### 1 T G MILLNER – ONGOING SUPPORT

#### **RESOLUTION:**

That the correspondence be received and noted.

#### NOTICE OF MOTION

1 ACCESSIBLE PARKING ASSESSMENT – Councillor Sophie Lara-Watson

#### **RESOLUTION:**

- (a) That Council resolves to undertake community consultation to extend the 2P zone across 14 Farm Street, Gladesville and submission of results and proposed extension to the Traffic Committee.
- (b) That Council note for people with a valid mobility parking permit they are exempt from the 2P parking restrictions.

#### ORDER OF BUSINESS

RESOLUTION: (Moved by the Mayor, Councillor Brown and Councillor Yedelian OAM)

That Council now consider the following Item, the time being 6.26pm:-

 Notice of Motion 5 – Traffic and Parking issues North of Forrest Road Intersection in Malvina Street, Ryde.

#### **Record of Voting:**

For the Motion: Unanimous

### **ATTACHMENT 1**

City of Ryde Lifestyle and opportunity @ your doorstep

Council Meeting Page 6

#### NOTICE OF MOTION

### 5 TRAFFIC AND PARKING ISSUES NORTH OF FORREST ROAD INTERSECTION IN MALVINA STREET, RYDE - Councillor Penny Pedersen

<u>Note</u>: Kerry Evans made a written submission on this Item and a copy is ON FILE.

<u>Note</u>: Councillor Han disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he works at Ryde Secondary College where the area of concern for this Motion is located.

**RESOLUTION:** (Moved by Councillors Pedersen and Purcell)

- (a) That City of Ryde consult with all residents that live on Malvina Street, Ryde regarding traffic and parking difficulties.
- (b) That a report be prepared and recommendations be made that explores:-
  - Limitations on vehicular access to properties.
  - · Limitations on vehicles passing in both directions.
  - Cars frequently parking too close to the driveways and wide of the kerb.
  - Consideration of parking for multiple dwelling developments in this section.
  - No parking on one side of Malvina North from Forrest Road, as has been done in Adelphi Road.
  - Delineation lines, as in Kent Road where the Public School is situated.
- (c) That Council investigates the need for pedestrian crossing and identifies a suitable location for school children and staff around Ryde Secondary College.

**Record of Voting:** 

For the Motion: Unanimous

### MATTER OF URGENCY

Councillor Han advised the meeting that he wished to raise a Matter of Urgency regarding Safer Foot Traffic for Meadowbank Education and Employment Precinct (MEEP).

The Mayor, Councillor Brown accepted this matter as an Urgent Item.

**ATTACHMENT 1** 

City of Ryde Lifestyle and opportunity @ your doorstep

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#### RESOLUTION: (Moved by Councillors Han and Lane)

That Council consider a Matter of Urgency, raised by Councillor Han, regarding Safer Foot Traffic for Meadowbank Education and Employment Precinct (MEEP), the time being 6.42pm.

#### **Record of Voting:**

For the Motion: Unanimous

#### MATTER OF URGENCY – SAFER FOOT TRAFFIC FOR MEADOWBANK EDUCATION AND EMPLOYMENT PRECINCT (MEEP)

RESOLUTION: (Moved by Councillors Han and Lane)

- (a) That as a matter of urgency, Council investigate the installation of temporary measures to improve pedestrian safety in the shared zone area on the eastern side of Meadowbank Train Station.
- (b) That Council investigate permanent solutions to enhance safety in this shared zone including, but not limited to:
  - i. Painted road surface markings to guide pedestrians.
  - ii. Exploring the feasibility of a clear physical division between vehicle and pedestrian areas.
  - iii. Considering the design of an alternative pedestrian route.
- (c) That Council coordinate with Transport for NSW to establish a school crossing with appropriate signage around See Street, catering to the large student population from the high-density housing on the south side of Constitution Road, Meadowbank.

#### **Record of Voting:**

For the Motion: Unanimous

#### MAYORAL MINUTE

#### MM10/24 AMENDMENTS TO THE LOCAL GOVERNMENT (GENERAL) REGULATION 2021 REGARDING WASTE TENDERING - Mayor, Councillor Trenton Brown

<u>Note</u>: This Item was dealt with earlier in the meeting as detailed in these Minutes.

City of Ryde Lifestyle and opportunity @ your doorstep

### **ATTACHMENT 1**

Council Meeting Page 8

### MM11/24 T G MILLNER - Mayor, Councillor Trenton Brown

<u>Note</u>	: The Mayor, Councillor Brown disclosed a Less than Significant Non- Pecuniary Interest in this Item for the reason that he is a member of the North Ryde RSL. He was also a former member of the Eastwood Rugby Club but the membership lapsed around three years ago.
<u>Note</u>	Councillor Purcell disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he is a social member of the North Ryde RSL and has been for many years. He has used that membership to go to the rugby at TG Millner field for many years.
<u>Note</u>	: Councillor Lane disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he is named in the Motion as a recipient of potential correspondence.
RES	OLUTION: (Moved by the Mayor, Councillor Brown)
(a)	That the Mayor, Councillor Trenton Brown write to the NSW Premier, The Hon. Chris Minns MP outlining the following:-
	<ul> <li>Council's disappointment around the NSW Government's decision to not grant the PAN for Council to proceed with the compulsory acquisition of TG Millner.</li> </ul>
	• Council's concern that the content of the decision was leaked to the media before we had received, and had an opportunity to review, the contents of the letter.
	• Consultations between Council and the Department of Planning, Housing and Infrastructure (DPHI) had indicated that there would be a positive outcome. This included a letter of advice from DPHI in March 2024 indicating that the NSW Government would work with Council to allow the compulsory acquisition and arrange a funding strategy to acquire TG Millner.
(b)	The Mayor, Councillor Trenton Brown write to the Federal Member of Bennelong, Jerome Laxale MP and NSW State Member of Ryde, Jordan Lane MP seeking their commitments to preserve TG Millner as open space to honour their past commitments as pervious Mayors of Ryde and provide assistance for funding the purchase of this important site.
(c)	That Council seek assistance from the Department of Planning, Housing and Infrastructure (DPHI) to prepare a bespoke SEPP for TG Millner that guarantees the retention of public open space on the site.

### **ATTACHMENT 1**

City of Ryde Lifestyle and opportunity @ your doorstep

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On being put to the meeting, Councillors O'Reilly, Pedersen, Purcell and Song abstained from voting and accordingly their votes were recorded Against the Motion.

#### **Record of Voting:**

<u>For the Motion</u>: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li and Yedelian OAM

<u>Against the Motion</u>: Councillors Maggio, O'Reilly, Pedersen, Purcell and Song

#### MM12/24 MAYOR'S PUBLIC FORUM - TERMS OF REFERENCE - Mayor, Councillor Trenton Brown

**RESOLUTION:** (Moved by the Mayor, Councillor Brown)

That Council endorse the Terms of Reference for the Mayor's Public Forum as attached to this report.

#### **Record of Voting:**

<u>For the Motion</u>: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li and Yedelian OAM

<u>Against the Motion</u>: Councillors Maggio, O'Reilly, Pedersen, Purcell and Song

#### MM13/24 PASSING OF DR KOO-GUAN CHOO - Mayor, Councillor Trenton Brown

<u>Note</u>: Councillor O'Reilly left the meeting at 7.14pm and was not present for consideration or voting on this Item.

RESOLUTION: (Moved by the Mayor, Councillor Brown)

That Council observe a one minute silence and note the passing of Dr Koo-Guan Choo and his contribution to the local community.

#### Record of Voting:

For the Motion: Unanimous

Note: A one minute silence was then observed by the meeting.

### **ITEM 2 (continued)**

City of Ryde Lifestyle and opportunity @ your doorstep

Council Meeting Page 10

#### MM14/24 THE ANNUAL NORTH RYDE eFUN RUN FOR YOUTH MENTAL HEALTH - Mayor, Councillor Trenton Brown

<u>Note</u>: This Item was dealt with earlier in the meeting as detailed in these Minutes.

#### COUNCIL REPORTS

#### 2 CONFIRMATION OF MINUTES - Council Meeting held on 26 March 2024

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

#### 3 DRAFT 2022 - 2026 FOUR YEAR DELIVERY PROGRAM INCLUDING DRAFT 2024/2025 ONE YEAR OPERATIONAL PLAN

<u>Note</u>: Councillor O'Reilly returned to the meeting at 7.19pm during discussion on this Item.

**RESOLUTION:** (Moved by Councillors Lara-Watson and Yedelian OAM)

- (a) That Council, in accordance with legislative requirements, resolve to place the Draft 2022-2026 Four Year Delivery Program, Draft 2024-2034 Ten Year Long Term Financial Plan, Draft 2024-2025 One Year Operational Plan and Draft 2024-2025 Fees and Charges on public exhibition for the period 26 April 2024 to 26 May 2024 (inclusive).
- (b) That Council resolve to adopt all of the recommendations contained in this report.

On being put to the meeting, Councillors O'Reilly, Pedersen, Purcell and Song abstained from voting and accordingly their votes were recorded Against the Motion.

#### **Record of Voting:**

<u>For the Motion</u>: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li, Maggio and Yedelian OAM

Against the Motion: Councillors O'Reilly, Pedersen, Purcell and Song



ATTACHMENT 1

City of Ryde Lifestyle and opportunity @ your doorstep

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### 4 2024 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT -National Convention Centre, Canberra - 2 to 4 July 2024

**RESOLUTION:** (Moved by Councillors Lara-Watson and Yedelian OAM)

That Council not attend the 2024 National General Assembly of Local Government 2024 to be held in Canberra from Tuesday, 2 July 2024 to Thursday, 4 July 2024.

#### **Record of Voting:**

<u>For the Motion</u>: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li, Maggio and Yedelian OAM

Against the Motion: Councillors O'Reilly, Pedersen, Purcell and Song

### 5 DISCLOSURE OF PECUNIARY INTEREST RETURNS

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

#### 6 COUNCILLOR DISCRETIONARY FUNDS POLICY

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

#### 7 PLANNING PROPOSAL AT 2 THISTLE STREET, RYDE - POST EXHIBITION

<u>Note</u>: Councillor Lara-Watson disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she lives close to the site however has no ownership interest within the site.

**RESOLUTION:** (Moved by Councillors Han and Lara-Watson)

- (a) That Council endorse the planning proposal, attached to this report (ATTACHMENT 2), to rezone the land, being Lot 1 DP120850, Lot 1 DP437180 & Lot 1 DP135062, at 2 Thistle Street, Ryde, from SP2 Infrastructure (Educational Establishment) to RE1 Public Recreation, including a Schedule 1 Additional Permitted Use on Lot 1 DP437180 for a "centre-based childcare facility".
- (b) That Council endorse the following amendment to the exhibited Planning Proposal at 2 Thistle Street, approved by School Infrastructure New South Wales:
  - (i) A cap on child care enrolments to a maximum of 60 children, which will be included as a clause to the Additional permitted use provision for a centre-based child care facility (ATTACHMENT 3).

City of Ryde Lifestyle and opportunity @ your doorstep

### ATTACHMENT 1

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- (c) That Council refers the amended planning proposal to the Department of Planning, Housing and Infrastructure and Parliamentary Counsel for finalisation under 3.36 of the *Environmental Planning and Assessment Act* 1979.
- (d) That Council send acknowledgement letters to all those who lodged a submission advising them of the Council resolution and thanking them for their submission.
- (d) That Council note that the demolition of the School Hall is being dealt with as a separate Development Application (DA) matter. Council is continuing to request that SINSW retain the school hall (ATTACHMENT 7). For the sake of clarity, a refusal of the Planning Proposal <u>will not</u> stop the demolition of the existing hall under the DA, as this matter can be processed under the EP&A Act, 1979. Council does not have the authority to refuse a Crown DA under Clause 4.33 of the EP&A Act, 1979.
- (f) That council expresses its disappointment that, despite community consultation favouring the retention and refurbishment of the hall for multipurpose indoor sports, the proposal for its demolition is still being pursued. The council requests SINSW for further information and justification for this decision.

On being put to the meeting, Councillors Maggio, O'Reilly, Pedersen, Purcell and Song abstained from voting and accordingly, their vote was recorded Against the Motion.

#### **Record of Voting:**

<u>For the Motion</u>: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li and Yedelian OAM

Against the Motion: Councillors Maggio, O'Reilly, Pedersen, Purcell and Song

#### 8 EXPANDING COUNCIL'S INCLUSIVE SWIMMING PROGRAM

**RESOLUTION:** (Moved by Councillors Maggio and Yedelian OAM)

That Council extend their appreciation and thank staff for their contribution to the Puggles Swim Program and invite the Mayor, Councillors and senior staff to the launch.

#### **Record of Voting:**

For the Motion: Unanimous

### **ITEM 2 (continued)**

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### 9 TENNIS CENTRES - REQUIRED RESOLUTION FOR MINISTERIAL CONSENT

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

#### 10 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - MARCH 2024

**RESOLUTION:** (Moved by Councillors Purcell and Lara-Watson)

#### (A) SMITH STREET AND ISABEL STREET, RYDE - INTERSECTIONSAFETY IMPROVEMENT

The following parking changes be implemented at the intersection of Smith Street and Isabel Street, Ryde:

- a) Install 1.5m wide painted islands within existing 10m statutory "NO STOPPING" zone on Smith Street.
- b) A "GIVE WAY" hold line and associated signage on Isabel Street aligned with the proposed painted islands on Smith Street, Ryde.
- c) A 7m long double centre (BB) line on Isabel Street near its intersection with Smith Street.
- d) 10m long double centre (BB) line on Smith Street at its intersection with Isabel Street.

#### (B) GORDON CRESCENT, DENISTONE - REPLACING GIVE WAYCONTROL WITH STOP CONTROL

The following changes be considered at the intersection of Gordon Crescent and West Parade, Denistone:

 a) The existing "GIVE WAY" traffic control be replaced with "STOP" traffic control on Gordon Crescent at its intersection with West Parade, Denistone.

#### (C) RICHARD JOHNSON CRESCENT, RYDE - NO PARKING RESTRICTION

The following changes be considered:

 a) A 16m long "NO PARKING" zone be installed on the southern side of Richard Johnson Crescent across the driveways servicing property nos. 12, 14 and 16 Richard Johnson Crescent, Ryde.

Minutes of the Council Meeting No. 7/24, dated 23 April 2024.

### **ITEM 2 (continued)**

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### (D) HILLVIEW LANE, EASTWOOD - NO STOPPING RESTRICTION The following changes be considered: a) A 5m long "LOADING ZONE" be converted to a "NO STOPPING" zone on the southern side of Hillview Lane across the driveway of the property servicing no. 173 Rowe Street, Eastwood. (E) AGINCOURT ROAD, MARSFIELD - TIMED BUS ZONE The following changes be considered: a) An 18m long full time "NO STOPPING" zone be replaced with a "BUS ZONE 8AM-9.30AM & 2.30PM-4PM SCHOOL DAYS ONLY" and "NO STOPPING AT OTHER TIMES" on the western side of Agincourt Road adjacent to St. Anthony's Catholic Primary School, Marsfield. (F) GERARD LANE, GLADESVILLE - ALTERATION TO PARKING RESTRICTIONS The following changes be made on Gerard Lane, Gladesville: a) An 18m long unrestricted parking zone be replaced with "NO PARKING" zone on the southern side. b) An 18m long "NO STOPPING" zone be replaced with "1P PARKING" restriction on the southern side. (G) STRATFORD AVENUE, DENISTONE - INTERSECTION SAFETY IMPROVEMENT The following changes be considered: a) 1.2m wide painted islands be installed within existing 10m statutory "NO STOPPING" zone on Stratford Avenue; b) A "GIVE WAY" hold line and associated signage be installed on Stratford Avenue aligned with the proposed painted islands on Ryedale Road; and c) A 7m long double centre (BB) line be installed on Stratford Avenue at the intersection with Ryedale Road. (H) ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS a) The Road Safety report be received and noted. **Record of Voting:** For the Motion: Unanimous

### **ITEM 2 (continued)**

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11 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 31 MARCH 2024

Note: An Information Report was presented to Council.

### PRECIS OF CORRESPONDENCE FOR CONSIDERATION

#### 1 T G MILLNER - ONGOING SUPPORT

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

### NOTICES OF MOTION

1 ACCESSIBLE PARKING ASSESSMENT - Councillor Sophie Lara-Watson <u>Note</u>: This Item was dealt with earlier in the meeting as detailed in these Minutes.

### 2 IMPLEMENTATION OF RANGER HOTLINE - Councillor Roy Maggio

RESOLUTION: (Moved by Councillors Maggio and Purcell)

- (a) That Council investigate the implementation of a Ranger Hotline.
- (b) That the investigation include the following:-
  - The promotion of the Ranger Hotline and City of Ryde Customer Service details included on the back of Council rate notices.
  - The Ranger Hotline to be made public via Council's media channels.
  - A review of the existing Customer Service Hotline data including the amount of Ranger activity required out of hours.
- (c) That a report be provided back to the June 2024 Council meeting which details the findings of the investigation, appropriate funding source and plan for implementation.

#### **Record of Voting:**

For the Motion: Unanimous

### ITEM 2 (continued)

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#### 3 INSTALLATION OF WATER STATION (BUBBLER) AT CHRISTIE PARK AND NORTH RYDE PARK - Councillor Roy Maggio

**RESOLUTION:** (Moved by Councillors Maggio and Lara-Watson)

That Council:-

- (a) Staff liaise with relevant user groups as required, to assist with investigating the opportunity for the installation of water stations (bubblers) at:
  - Christie Park
  - North Ryde Park
  - Monash Park
  - Meadowbank Park (on the Western side of Field 13)
  - ELS Hall, Field 3 on Kent Road (near the YMCA)
- (b) Acknowledge there are no funds allocated in the 2023/2024 financial year to undertake these works and as such these works will be considered to be undertaken in the 2024/2025 financial year.
- (c) Table a report at the June 2024 Council meeting, outlining the findings of the investigation and recommendations.

#### Record of Voting:

<u>For the Motion</u>: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li, Maggio, Pedersen and Yedelian OAM

Against the Motion: Councillors O'Reilly, Purcell and Song

#### 4 SURVEY SEEKING COMMUNITY FEEDBACK REGARDING THE RYDE CENTRAL SITE - Councillor Roy Maggio

<u>Note</u>: Councillor O'Reilly left the meeting at 8.35pm and did not return. Councillor O'Reilly was not present for consideration or voting on this Item.

MOTION: (Moved by Councillors Maggio and Purcell)

- (a) That Council undertake a survey prior to the next Local Government Election seeking community feedback on the following options relating to the Ryde Central site:
  - i. Fill the excavated part of the site and provide a park until Council has saved enough funds to build the existing Ryde Central proposal of a community facility and administration offices.

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- Go to market to sell the site with the current zoning controls so that Council can provide other facilities and infrastructure that our community wants.
- iii. Go to market to include a residential component that will pay for the existing Ryde Central proposal of a community facility and administration offices, and that at least makes the development cost neutral.
- iv. Go to the market for a 99 year lease of the air space for a residential component, with the existing Ryde Central proposal of a community facility and administration offices, with ratepayers retaining ownership of the site.
- (b) That the community survey be conducted through all of Council's media channels including the Mayors Message.
- (c) That a report be presented to the July 2024 Council meeting, outlining the findings of the community survey.
- (d) That the community survey be funded through Council's consultation and engagement budget.

AMENDMENT: (Moved by Councillors Deshpande and Lara-Watson)

- (a) That Council develop a Communications Plan to explain the circumstances of the Ryde Civic Centre to the community and specifically why;
  - there is a 'hole in the ground'.
  - the referral to the Office of Local Government.
  - the referral to the NSW ICAC.
  - and the full 'Project Toronto' timelines so that our community understand the financial ramifications that come from decisions made between 2018 and 2021 about the Ryde Civic Centre site.
  - outline the financial ramifications to Council of the Voluntary Planning Agreements (VPA's) entered into by the previous Council and the ongoing impact on our long term financial plan.
- (b) This should include the number of institutions / agencies who have agreed and supported Council's decision to return the 'illegally' transferred funds from the External Reserve Accounts and transfer them into a Ryde Central account.
- (c) That Council acknowledges that its finances are very tight and this is a direct result of the decisions made between 2017 – 2021 in relation to the Ryde Civic Centre and the Voluntary Planning Agreements (VPA's) that were approved by Council.

### **ITEM 2 (continued)**

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<u>Note</u>: Councillor Maggio requested to withdraw his Motion in relation to this Item. This request was rejected by the Mayor as voting for this Item had already commenced.

On being put to the meeting, Councillor Maggio abstained from voting and accordingly, his vote was recorded Against the Amendment. The voting on the Amendment was seven (7) For and four (4) Against. The Amendment was CARRIED and then became the Motion.

#### **Record of Voting:**

<u>For the Amendment</u>: The Mayor, Councillors Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li and Yedelian OAM

Against the Amendment: Councillors Maggio, Purcell, Pedersen and Song

#### **RESOLUTION:**

- (a) That Council develop a Communications Plan to explain the circumstances of the Ryde Civic Centre to the community and specifically why;
  - there is a 'hole in the ground'.
  - the referral to the Office of Local Government.
  - the referral to the NSW ICAC.
  - and the full 'Project Toronto' timelines so that our community understand the financial ramifications that come from decisions made between 2018 and 2021 about the Ryde Civic Centre site.
  - outline the financial ramifications to Council of the Voluntary Planning Agreements (VPA's) entered into by the previous Council and the ongoing impact on our long term financial plan.
- (b) This should include the number of institutions / agencies who have agreed and supported Council's decision to return the 'illegally' transferred funds from the External Reserve Accounts and transfer them into a Ryde Central account.
- (c) That Council acknowledges that its finances are very tight and this is a direct result of the decisions made between 2017 – 2021 in relation to the Ryde Civic Centre and the Voluntary Planning Agreements (VPA's) that were approved by Council.

On being put to the meeting, Councillor Maggio abstained from voting and accordingly, his vote was recorded Against the Motion.

#### Record of Voting:

<u>For the Motion</u>: The Mayor, Councillors Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li and Yedelian OAM

### ITEM 2 (continued)

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Against the Motion: Councillors Maggio, Purcell, Pedersen and Song

<u>Note</u>: A Notice of Rescission signed by Councillor Jordan Lane, Councillor Sophie Lara-Watson and Councillor Sarkis Yedelian OAM was received by the Chief Executive Officer during this meeting at 8.53pm. This Notice of Rescission was dealt with later in the meeting as detailed in these Minutes.

5 TRAFFIC AND PARKING ISSUES NORTH OF FORREST ROAD INTERSECTION IN MALVINA STREET, RYDE - Councillor Penny Pedersen

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

#### 6 CITY OF RYDE REVIEW OF COUNCILS TREE REPLACEMENT AND MAINTENANCE STRATEGY - Councillor Penny Pedersen

<u>Note</u>: Councillor O'Reilly was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Pedersen and Purcell)

- (a) Council notes:
  - i. That while large tree canopy losses in Ryde are reportedly due to development on private land, Council notes that street and park tree losses contribute to canopy loss,
  - ii. The 2022 Urban Forest Strategy was only resolved without debate within the council meeting on 26 April 2023, and
  - iii. A report is currently being prepared to increase the current penalties for illegal removal of vegetation.
- (b) That if Council records such data that a report be provided on the number of native trees planted and managed by City of Ryde since the last term of Council that:
  - · Have died since being planted
  - Have been damaged and fallen down in storms
  - Have been vandalised or poisoned
  - Have been removed (and the reasons for the removal)
  - How many have been replaced
  - What is the watering regime for new plantings

### **ATTACHMENT 1**

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### **Record of Voting:**

For the Motion: Unanimous

#### 7 BLENHEIM ROAD SHOPS EVENING ACTIVATION AND GRAFFITI STRATEGY - Councillor Penny Pedersen

Note: Councillor O'Reilly was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Pedersen and Purcell)

- (a) Council notes that the shopfronts above the awnings at Blenheim Road small business centre have been defaced by vandals with tagging and spray paint and that new businesses have expressed interest in providing live music and more outdoor seating to activate the precinct.
- (b) That City of Ryde consult with the businesses at Blenheim Road shops to discuss:-
  - Removal of graffiti and help co-ordinating a mural or commissioned street art in the graffiti hotspot.
  - Information from the live music office and 24 hour commission on their evening activation toolkit.
  - Assistance to the business owners who wish to provide outdoor dining.

#### **Record of Voting:**

For the Motion: Unanimous

#### NOTICE OF RESCISSION

The Mayor, Councillor Brown advised the meeting that a Notice of Rescission signed by three (3) Councillors being Councillors Lane, Lara-Watson and Yedelian OAM in relation to Notice of Motion 4 – Survey Seeking Community Feedback regarding the Ryde Central Site had been received by the Chief Executive Officer during this meeting at 8.53pm.

In accordance with Clause 17.13 of the Code of Meeting Practice, the Mayor, Councillor Brown advised the meeting that he intended to move a Procedural Motion for Council to consider the Notice of Rescission as he had ruled consideration of the matter to be of great urgency.



### ITEM 2 (continued)

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#### PROCEDURAL MOTION

Note: Councillor O'Reilly was not present for consideration or voting on this Item.

RESOLUTION: (Moved by the Mayor, Councillor Brown and Councillor Yedelian OAM)

That a Notice of Rescission signed by Councillors Lane, Lara-Watson and Yedelian OAM in relation to Notice of Motion 4 – Survey Seeking Community Feedback regarding the Ryde Central Site be considered by Council, the time being 9.18pm.

On being put to the meeting, Councillor Maggio abstained from voting and accordingly his vote was recorded Against the Motion.

#### Record of Voting:

<u>For the Motion</u>: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li, Pedersen, Purcell, Song and Yedelian OAM

Against the Motion: Councillor Maggio

#### NOTICE OF RESCISSION

1 NOTICE OF RESCISSION: NOTICE OF MOTION 4 – SURVEY SEEKING COMMUNITY FEEDBACK REGARDING THE RYDE CENTRAL SITE -Councillor Jordan Lane, Councillor Sophie Lara-Watson and Councillor Sarkis Yedelian OAM

Note: Councillor O'Reilly was not present for consideration or voting on this Item.

<u>Note:</u> Councillor Maggio left the meeting at 9.22pm and did not return. Councillor Maggio was not present for consideration or voting on this Item.

MOTION: (Moved by Councillors Lane and Lara-Watson)

That Council rescind the following previous resolution in relation to Notice of Motion 4 – SURVEY SEEKING COMMUNITY FEEDBACK REGARDING THE RYDE CENTRAL SITE, passed at this Ordinary Meeting of Council, 23 April 2024, namely:-

#### NOTICE OF MOTION

#### 4 SURVEY SEEKING COMMUNITY FEEDBACK REGARDING THE RYDE CENTRAL SITE

 (a) That Council develop a Communications Plan to explain the circumstances of the Ryde Civic Centre to the community and specifically why;

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there is a 'hole in the ground'. the referral to the Office of Local Government. the referral to the NSW ICAC. and the full 'Project Toronto' timelines so that our community understand the financial ramifications that come from decisions made between 2018 and 2021 about the Ryde Civic Centre site. outline the financial ramifications to Council of the Voluntary Planning Agreements (VPA's) entered into by the previous Council and the ongoing impact on our long term financial plan. This should include the number of institutions / agencies who have (b) agreed and supported Council's decision to return the 'illegally' transferred funds from the External Reserve Accounts and transfer them into a Ryde Central account. That Council acknowledges that its finances are very tight and this is a (c) direct result of the decisions made between 2017 - 2021 in relation to the Ryde Civic Centre and the Voluntary Planning Agreements (VPA's) that were approved by Council. On being put to the Meeting, the voting on the Motion was three (3) For and seven (7) Against. The Rescission Motion was LOST. **Record of Voting:** For the Motion: Councillors Pedersen, Purcell and Song Against the Motion: The Mayor, Councillor Brown and Councillors Deshpande, Han, Lane, Lara-Watson, Li and Yedelian OAM

The meeting closed at 9.23pm.

CONFIRMED THIS 28TH DAY OF MAY 2024

Chairperson



### 3 MARCH 2024 QUARTERLY BUDGET REVIEW AND OPERATIONAL PLAN PROGRESS REPORT

Report prepared by: Financial Controller File No.: FIM/23/46/1 - BP24/197

### **REPORT SUMMARY**

The purpose of this report is to review the adopted income and expenditure on a quarterly basis and to consider any variations against the Adopted Budget as required by the *Local Government (General) Regulation* 2021, and the Office of Local Government (OLG) Quarterly Budget Review Guidelines.

Council's financial position is satisfactory, and the March 2024 Quarterly Review shows that actuals are on track to meet the results forecasted in the Revised Budget.

The budget variations proposed in this Review will not change the projected Unrestricted Cash balance of **\$8.7m** as at 30 June 2024. These funds are held to cover day to day operational needs and is considered Council's working capital. In addition, these funds are required to meet any unknown or unexpected costs and should not be reallocated for other purposes.

The progress of delivery on Councils adopted Delivery Program 2023-27 and Operational Plan 2023-24 is provided within this document and **Operational Plan 2023/24 3<sup>rd</sup> Quarter Progress Report** to be published on Council's website.

### **FINANCIAL HIGHLIGHTS**

The following are key financial highlights which demonstrates sustainable financial performance:

- ✓ Unrestricted cash is projected to be maintained at \$8.7m
- ✓ Budgeted Infrastructure Spend of **\$89.5m** to renew and replace assets
- ✓ Cash & Investments earning above benchmark rates of return
- ✓ Rates and Annual Charges collected on track at **77.2%**
- ✓ Debt service ratio well above benchmark
- ✓ Maintaining current levels of service

### **RECOMMENDATION:**

That the proposed budget variations as detailed in **ATTACHMENT 1** to this report be endorsed by Council.



### ATTACHMENTS

- 1 QBR3 Review Attachments
- 2 2023-24 Q3 Quarterly Progress Report (Jan-Mar 2024) CIRCULATED UNDER SEPARATE COVER

Report Prepared By:

Sacha Thirimanne Financial Controller

Report Approved By:

Aneesh Zahra Chief Financial Officer



### Discussion

To ensure Council is informed of key deliverables and the tracking of these deliverables, the progress report '*Operational Plan 2023/24 3<sup>rd</sup> Quarter Progress Report* is provided in the ATTACHMENT 2 - CIRCULATED UNDER SEPARATE COVER. This report addresses the delivery of Council's functions and projects as at the end of the quarter for the period January to March 2024 in accordance with the adopted 2023-27 Delivery Program and 2023-24 Operational Plan which includes the following:

- General Manager's Introduction including financial management and corporate performance overview, providing a 'snapshot' of Council's performance during the quarter.
- Program Summaries including overview, operational indicators, performance measures and a summarised progress status of all of Council's capital and noncapital projects.

Budget 2023/2024

Council's Operational Plan 2023/2024 was adopted by Council on 27 June 2023.

Since the adoption of the Original Budget, initial forecasts have been affected by various factors. These factors include Federal and State Government policy, changes in the industry and economic activity, unexpected grant income, and decisions made by Council since the budget was originally set.

Budget variations proposed in this Review will not impact on Council's projected Unrestricted Cash balance of **\$8.7m** as at 30 June 2024. These funds are held to cover day to day operational needs and is considered Council's working capital. In addition, these funds are required to meet any unknown or unexpected costs and should not be reallocated for other purposes.

It is expected that Council will spend a total of **\$247.6m** this Financial Year on both recurrent expenditure for the provision of a range of services to the community and for capital expenditure for community assets including loans and leases.

### **Operating Budget**

The adopted Approved Budget forecasted an Operating Surplus including Capital Grants and Contributions of **\$47.6m** (Statutory Format). The Local Government Code of Accounting Practice and Financial Reporting requires the inclusion of all income received as income for the year, even though the associated expenditure may be incurred in future periods. As the Statutory Format reflects a somewhat misleading result, the Management Reporting Format which takes into consideration the matching principles is used on a regular basis to monitor Council's financial



performance. The adopted Approved Budget forecasts an Operating Surplus of **\$161k** (Management Format) and this Operating Surplus remains unchanged as a result of variations proposed this Review.

### **Capital Budget**

The adopted Original Capital Works Budget including loans and leases totalled **\$48.0m**.

With the addition of carryover funds from FY22/23, and Quarterly Budget Reviews to date, the Capital Works Budget increased from **\$48.0m** to **\$89.1m**.

Variations proposed in this Review of **\$326k** will result in an increase in the Capital Works Budget to **\$89.5m**. This increase is mainly due to a new grant funded traffic signalisation project at Constitution Rd/Bank St Meadowbank which is detailed below.

### **Cash & Investments**

As per the Financial Statements at 30 June 2023, cash and investments totaled **\$247.7m**.

Due to movements as a result of the Original Budget for FY23/24, carryover funds from FY22/23, and Quarterly Budget Reviews to date cash and investments have decreased from **\$247.7m** to **\$236.0m**.

It is projected that following this review, cash & investments will increase to **\$240.5m** and this is mainly due to greater than anticipated developer contributions received.

It is anticipated that the Unrestricted Cash will remain at **\$8.7m** as at 30 June 2024. Further details regarding Externally and Internally Restricted Reserves are provided in **ATTACHMENT 1** and are in accordance with Council's Adopted Cash Reserve Policy.

The table below is a summary of the proposed changes in the March Quarterly Budget Review and details of all movements are in **ATTACHMENT 1**.



The following details proposed variations to the budget and have been indexed to the table below:

Statutory Format			Management Reporting Format (Matching Principles)							
Approved Budget (\$'000)	YTD Actual (\$'000)	Description	Original Budget (\$'000)	Approved Budget (\$'000)	YTD Actual (\$'000)	Matching Variations (\$'000)	Proposed Variations (\$'000)	Total Proposed Variations (\$'000)	Revised Budget (\$'000)	Ref
		Income From Continuing Operations								
109,718	110,137	Rates and annual charges	109,718	109,718	110,137	-	-	-	109,718	
18,377	12,460	User charges and fees	18,410	18,377	12,460	-	(200)	(200)	18,177	1
11,090	9,910	Interest and investment revenue	5,477	11,090	9,910	-	-	-	11,090	
12,403	8,236	Other Revenue	12,535	12,403	8,236	-	-	-	12,403	
2,599	1,815	Grants and Contributions - Operating	6,040	2,599	1,815	-	150	150	2,750	2,3
49,974	37,078	Grants and Contributions - Capital	-	-	-		-	-	-	
1,226	1,211	Gain/(Loss) on Asset Disposal	-	-	-	-	-	-	-	
-	-	Trf From Internal Restrictions	1,332	8,305	8,305	-	326	326	8,631	11
-		Trf From External Restrictions	26,586	26,465	26,465		99	99	26,565	11
205,388	180,848	Total Revenue Expenses from Continuing Operations	180,099	188,958	177,329	-	375	375	189,333	
63,548	46,677	Employee benefits and on-costs	64,275	63,548	46,677	(421)	99	(321)	63,226	4
108	12	Borrowing costs	108	108	12	-	-	-	108	
57,624		Materials and contracts	53,163	57,624	37,584	1,255	233	1,488	59,112	5-9
28,820	20,288	Depreciation and Amortisation	28,820	28,820	20,288	-	-	-	28,820	
7,655	5,016	Other expenses	6,864	7,655	5,016	(834)	43	(791)	6,864	10
157,754	109,578	Total Expenditure	153,230	157,754	109,578	-	375	375	158,129	
47,634	71,270	Operating Result (Surplus)/Deficit Add back Non Cash Items:	26,869	31,204	67,751	-	0	0	31,204	
-	-	- Depreciation and Amortisation	28,820	28,820	20,288	-	-	-	28,820	
	71,270	Budget Surplus before Transfer to Reserves	55,689	60,024	88,040	-	0	0	60,024	
-	-	Transfer to Asset Related Reserves	(29,590)	(33,926)	(33,926)			-	(33,926)	
-	-	Transfer to Other Reserves	(25,937)	(25,937)	(25,937)	-	-	-	(25,937)	
47,634	71,270	Budget Result (Surplus)/Deficit	161	161	28,177	-	0	0	161	

### **Operating Income – Net Decrease \$50k:**

### 1. Parking Meter Income – Decrease \$200k

Decrease in parking meter income due to lower than anticipated utilisation within the Macquarie Park Precinct. Whilst performance against budget has improved this Financial Year, income continues to be lower than pre COVID-19 levels due to people continuing to work from home.

### 2. Porters Creek Grant Funding – Increase \$210k

Grant funding received from NSW Environment Protection Authority (EPA) and NSROC (Northern Sydney Regional Organisation of Councils) to conduct a strategic utilisation review of the Porter's Creek site, with consideration of a Community Recycling Centre (CRC). The review aims to address challenges in waste service reliance and optimise resource utilisation for the City of Ryde and fellow NSROC Councils.



### 3. M2 Public Benefit Grant – Decrease \$60k

Reclassification of grant funding from operating income to capital income as per accounting standards. This Public Benefit Grant funding received from Transport NSW will be reallocated to the West Ryde Bus Shelter at Ryedale Road which is a Capital Project. This variation will have no impact on Council's overall budget.

### **Operating Expenditure – Net Increase \$375k:**

### 4. Employment Costs – Increase \$99k

Increase of \$99k due to new Senior Engineer position to ensure that development within in the Macquarie Park Precinct is carried out in a safe, coordinated and sustainable manner. This position is proposed to be funded from the Macquarie Park Corridor Special Levy.

### 5. Porters Creek Feasibility Study – Increase \$210k

Increase in expenditure for Porters Creek Feasibility Study due to grant received as per Note 2 above.

### 6. Local Development Application (LDA) Lighting Program – Decrease \$200k

Decrease in expenditure required due to a reduced number of construction certificate applications for both LDA and State Significant Development (SSD) projects that require the upgrade of multi-function poles and street lighting infrastructure. As a result, there will be a reduction in the number of assessments and referrals to consultants to complete this work.

### 7. M2 Public Benefit Project – Decrease \$60k

It is proposed to reallocate these funds to the West Ryde Bus Shelter at Ryedale Road project as per Note 3 above. This variation will have no impact on Council's overall budget.

### 8. Records Digitalisation – Increase \$260k

Increase in operating expenditure required for the Records Digitalisation project. It is proposed to reallocate these funds from the Records Digitalisation capital project which was originally funded from Asset Replacement Reserve. This variation will have no impact on Council's overall budget.

### 9. Discovery Portals Local Studies Collection – Increase \$23k

Increase in operating expenditure required for the Discovery Portals Local Studies Collection project. It is proposed to reallocate these funds from the Discovery Portals Local Studies Collection capital project which was originally funded from Carryover Reserve. This variation will have no impact on Council's overall budget.

### 10. Heritage Grant Scheme – Increase \$43k

Increase in Heritage Grants/donations provided as per Council Resolution dated 12 December 2023. It is proposed to be funded from Heritage Reserve.



#### 11. Internally & Externally Restricted Reserves (Operating):

It is proposed to transfer to/from Internal and External Reserves an amount of **\$425k** for the following:

- \$99k Transfer from Macquarie Park Corridor Special Rate Reserve to fund additional position as per Note 4 above.
- \$260k Transfer from Asset Replacement Reserve due to reallocation of funds from Records Digitalisation capital project as per Note 8 above.
- \$23k Transfer from Carryover Reserve due to reallocation of funds from Discovery Portals Local Studies Collection capital project as per Note 9 above.
- \$43k Transfer from Heritage Reserve due to increase Heritage Grants provided as per Note 10 above.

#### Capital Budget

#### Capital Expenditure and Repayments to Liability

	Ма	nagement Repo	rting Format (Ma	atching Principle	es)	
Description	Original Budget (\$'000)	Approved Budget (\$'000)	YTD Actual (\$'000)	Proposed Changes (\$'000)	Revised Budget (\$'000)	Ref
Capital Expenditure and Repayments to Liability						
Capital - Expansion	22,431	47,848	3,164	679	48,528	12,13,17,21,22
Capital - Renewal	22,808	38,507	17,333	(353)	38,154	14-16,18-20,23,24
Loan Repayment	364	364	317	-	364	
Lease Payment	2,420	2,420	1,981	-	2,420	
Total Expenditure	48,022	89,139	22,795	326	89,465	
Capital Funding						
Transfer from Internally Restricted Reserve	(19,614)	(33,573)	(33,573)	933	(32,640)	20-22
Transfer from Externally Restricted Reserves						
Development Contributions Reserves	(3,751)	(7,144)	(7,144)	(345)	(7,489)	15
Other Contribution	-	(825)	(825)	-	(825)	
Domestic Waste Management Reserve	-	(1,448)	(1,448)	-	(1,448)	
Macquarie Park Corridor Special Rate Rese	(47)	(833)	(833)	-	(833)	
Stormwater Management Reserve	(1,191)	(1,653)	(1,653)	-	(1,653)	
Infrastructure Special Rate Reserve	(14,319)	(18,688)	(18,688)	48	(18,640)	14,16,18,19,23,24
Grants and Contributions	(9,101)	(24,974)	(7,523)	(963)	(25,937)	12,13,17
Total Capital Funding	(48,022)	(89,139)	(71,688)	(326)	(89,465)	

Following Councillor feedback, an additional attachment has been included which details a Capital Works Project Listing. This listing outlines movements during the year from the Original Budget, and highlights variations proposed by amount and % increase from the Approved Budget. This can be found in **ATTACHMENT 1.** 

Variations proposed to the Capital Works Budget will result in a net increase in capital expenditure by **\$326k**, these variations are detailed below.



#### New Projects – Increase \$560k

- **12.** \$500k increase for Bank Street & Constitution Road Signalisation project due to grant funding approval received to allow for the accelerated investigation and design work of traffic control signals at this location.
- 13. \$60k increase for West Ryde Bus Shelter Ryedale Road project as per Council Resolution dated 26 April 2023. It is proposed to be funded from reallocation of M2 Public Benefit funding as per Note 10 above. This variation will have no impact on Council's overall budget.

#### Increased Funds for Existing Projects – Increase \$903k

- **14.** \$28k increase for Quarry Road Resurfacing Renewal project due to unforeseen costs from the original estimates such as additional materials, labour costs due to extra night shifts, requirement of a traffic controller and VMS board hire. It is proposed to be funded from the Infrastructure Special Rate Reserve.
- **15.** \$345k increase for Blenheim Park Masterplan Delivery is required to accelerate the design work. This will result in Council successfully achieving certain milestones that will allow Council to receive grant funding from the Department of Infrastructure and Transport to commence construction. It is proposed to be funded from the Section 7.11 Open Space and Recreation Facilities Reserve.
- 16. \$16k increase for Corunna Road (Bellamy Street Erina Street) Road Resurfacing Renewal project due to unforeseen costs from the original estimates such as 115 tonnes of clay material encountered during construction. It is proposed to be funded from the Infrastructure Special Rate Reserve.
- **17.** \$403k increase for Catherine Hamlin Park project is required due to Council receiving an additional Metropolitan Greenspace Program 2022-23 grant from Department of Planning and Environment.
- 18. \$43k increase for Oslo Street (Yangalla Street Cul De Sac (East)) Road Resurfacing Renewal project is required due to unforeseen costs from the original estimates such as soft spots encountered in the road pavement layers which resulted in 213 square meters of additional heavy patching works. It is proposed to be funded from the Infrastructure Special Rate Reserve.
- 19. \$68k increase for Payten Street (Morrison Road Phillip Road) Road Kerb Renewal project due to latent conditions that required additional works such as works to entry road threshold and ancillary works such as line-marking, signage, service lid adjustments following road resurfacing, and bus stop upgrades. It is proposed to be funded from the Infrastructure Special Rate Reserve.



#### Decreased Funds for Existing Projects – Decrease \$1.1m

- **20.** \$650k decrease Plant & Fleet purchasing expenditure due to continued delays in the supply chain. It is proposed to return these funds to Plant Replacement Reserve.
- **21.** \$260k decrease for Records Digitalisation project as it is proposed to reallocate these funds to the operating budget as per Note 8 and 11 above. This was originally funded from Asset Replacement Reserve. This variation will have no impact on Council's overall budget.
- **22.** \$23k decrease for Discovery Portals Local Studies Collection project as it is proposed to reallocate these funds to operating budget as per Note 9 and 11 above. This was originally funded from Carryover Reserve. This variation will have no impact on Council's overall budget.
- **23.** \$38k decrease for Brush Farm Park Neighborhood Playground Upgrade & Renewal due to a reduction in scope with the proposed water feature play removed from the construction works due to unsuitable drainage and geotechnical conditions. It is proposed to transfer these funds to the Infrastructure Special Rate Reserve.
- 24. \$166k decrease for the following Road Kerb Renewal projects due to a contingency allowance for clay material which was identified in the initial site investigations however no longer required as this material was not encountered during construction.
  - \$42k Darvall Road (Rowe Street Rutledge Street)
  - \$35k Darvall Road (Sybil St Rowe St) Road Kerb Renewal
  - \$89k Conrad Street (Cox's Road Cul De Sac (South))

It is proposed to transfer these funds to the Infrastructure Special Rate Reserve.

#### Source Funds for Capital Projects:

The table below details the movement in both Externally Restricted Reserves and Internally Restricted Reserves by Capital Project. Further detail of Reserve movements can be found in **ATTACHMENT 1**:

#### Council Reports Page 37

#### ITEM 3 (continued)

	EXTER	NALLY RESTRIC RESERVES	TED	INTERNALLY RESTRICTED RESERVES			
	Infrastucture Special Rate	S7.11 Open Space & Rec	Grants	Carryover Reserve	Asset Replacement Reserve	Plant Replacemen Reserve	
New Projects							
Bank Street & Constitution Road Signalisation	-	-	500	-		-	
West Ryde Bus Shelter Ryedale Road	-	-	60	-		-	
Increased funds for Exisitng Projects							
Blenheim Park Masterplan Delivery	-	345	-	-		-	
Corunna Road (Bellamy Street - Erina Street)	16	-	-	-		-	
Metropolitan Green Space Program Catherine Hamlin	-	-	403	-		-	
Oslo Street (Yangalla Street - Cul De Sac (East))	43	-	-	-		-	
Payten Street (Morrison Road - Phillip Road)	68	-	-	-		-	
Quarry Road (Heath Street - Olive Street)	28	-	-	-		-	
	156	345	963	0		0	
Decreased funds for Exisitng Projects							
Plant & Fleet Purchases	-	-	-	-	-	(650)	
Records Digitalisation	-	-	-	-	(260)	-	
Discovery Portals Local Studies Collection	-	-	-	(23)	-	-	
Brush Farm Park Neighbourhood Playground	(38)	-	-	-	-	-	
Conrad Street (Cox's Road - Cul De Sac (South))	(89)	-	-	-	-	-	
Darvall Road (Rowe Street - Rutledge Street)	(42)	-	-	-	-	-	
Darvall Road (Sybil Street - Rowe Street)	(35)	-	-	-	-	-	
	(204)	0	0	(23)	(260)	(650)	
NET MOVEMENTS IN RESERVES	(48)	345	963	(23)	(260)	(650)	

#### Other Externally Restricted Reserve Movements – Increase \$4.5m

- \$4.5m increase in Developer Contributions due to greater than anticipated income received to date. This income relates to 63 West Parade, West Ryde (Billbergia Pty Ltd) and 9 Peach Tree Road, Macquarie Park (Hyecorp). It is proposed to transfer these funds to the respective S7.11 and S7.12 Reserves.
- \$122k increase in VPA Developer Contributions related to 1 Lyonpark Road, Macquarie Park (Optus) It is proposed to transfer these funds to Voluntary Planning Agreement Reserve.
- \$325k decrease in sale proceeds from disposal of plant due to delay in the supply chain of replacement vehicles which results in the current vehicles not available to be sold until next financial year as per Note 20 above. It is proposed to transfer these funds from Plant Replacement Reserve. Due to this reduction in sale proceeds a non-cash accounting entry of \$163k has been processed to reflect changes in the Gain on Asset Disposal.

These movements can be found in ATTACHMENT 1 (Cash and Investments)



#### Potential Capital Works Carryovers:

Several projects have been identified now that may require to be carried over from this Financial Year FY23/24 to next Financial Year FY24/25 as these projects will likely to be in progress at the end of the year. Carryover of such funds are for the following reasons:

- Multi year projects;
- Carryover required due to ongoing investigations;
- Carryover required due to planning matters; and
- Carryovers due to lead time issues.

The table below provides a summary of the number and amount of proposed carryovers by both the category above and asset class. However these figures are subject to change following progress over the next 2 months and finalisation of financial year end. The final carryover listing will be presented to Council at its Ordinary Meeting in August 2024.

	Building	Civil	Footpath & Cycleway	Traffic	Parks	Storm Water	Other
Multi Year Projects	4	1	3	2	5	1	1
Carryover due to ongoing Investigation	1	1	-	-	-	-	-
Carryover due to planning matters	-	-	-	-	4	-	-
Carryover due lead time issues	1	-	-	-	-	-	-
Estimated number of carryover by asset class	6	2	3	2	9	1	1
Estimated \$ of carryover by asset class	\$6.3m	\$1.5m	\$3.0m	\$5.3m	\$17.0m	\$1.6m	\$2.2m

#### **Financial Implications**

As a result of the Quarterly Review as at 31 March 2024, Council's available Unrestricted Cash balance is projected to remain at **\$8.7m** as at 30 June 2024. These funds are held to cover day to day operational needs and is considered Council's working capital. In addition, these funds are required to meet any unknown or unexpected costs and should not be reallocated for other purposes.



#### Conclusion

The following statement is made in accordance with the Clause 203 of the Local Government (General) Regulations 2021:

"It is in my opinion that the Budget Review Statement for City of Ryde for the period ended 31 March 2024 indicates that the Council's projected financial position as at 30 June 2024 is satisfactory, having regard to the original estimates of income and expenditure".

Aneesh Zahra

Chief Financial Officer Responsible Accounting Officer

9 May 2024

#### Quarterly Review Report January - March 2024 Financial Management Summary Report for the Period Ended - March 2024

Statutor	y Format					Managemen	t Reporting Fo	ormat (Matchir	ng Principles	s)			
Approved Budget (\$'000)	YTD Actual (\$'000)	Description	Original Budget (\$'000)	Carry Over Budget (\$'000)	September Review (\$'000)	December Review (\$'000)	Approved Budget (\$'000)	YTD Actual (\$'000)	Matching Variations (\$'000)	Proposed Variations (\$'000)	Total Proposed Variations (\$'000)	Revised Budget (\$'000)	Re
	I	ncome From Continuing Operations											
109,718	110,137 F	Rates and annual charges	109,718	-	-	-	109,718	110,137	-	-	-	109,718	
18,377	12,460 (	User charges and fees	18,410	-	(33)	-	18,377	12,460	-	(200)	(200)	18,177	-
11,090	9,910 I	nterest and investment revenue	5,477	-	-	5,613	11,090	9,910	-	-	-	11,090	
12,403	8,236 (	Other Revenue	12,535	-	212	(344)	12,403	8,236	-	-	-	12,403	
2,599	1,815 (	Grants and Contributions - Operating	6,040	50	(3,514)	23	2,599	1,815	-	150	150	2,750	2
49,974	37,078	Grants and Contributions - Capital	-	-		-	-	-		-	-	-	
1,226	1,211 (	Gain/(Loss) on Asset Disposal	-	-	-	-	-	-	-	-	-	-	
-	- 1	Trf From Internal Restrictions	1,332	1,183	5,161	628	8,305	8,305	-	326	326	8,631	1
-	- 1	Trf From External Restrictions	26,586	497	(60)	(558)	26,465	26,465	-	99	99	26,565	
205,388	180,848 1	Total Revenue	180,099	1,730	1,767	5,363	188,958	177,329	-	375	375	189,333	
	E	Expenses from Continuing Operations											
63,548	46,677 E	Employee benefits and on-costs	64,275	-	(339)	(388)	63,548	46,677	(421)	99	(321)	63,226	
108	12 E	Borrowing costs	108	-	-	-	108	12	-	-	-	108	
57,624	37,584	Materials and contracts	53,163	1,730	1,315	1,416	57,624	37,584	1,255	233	1,488	59,112	5
28,820	20,288 [	Depreciation and Amortisation	28,820	-	-	-	28,820	20,288	-	-	-	28,820	
7,655	5,016 0	Other expenses	6,864	-	791	-	7,655	5,016	(834)	43	(791)	6,864	
157,754	109,578	Total Expenditure	153,230	1,730	1,767	1,027	157,754	109,578	-	375	375	158,129	
47,634		Operating Result (Surplus)/Deficit	26,869	•	•	4,335	31,204	67,751	-	0	0	31,204	
		Add back Non Cash Items:											
-		Depreciation and Amortisation	28,820	-	-	-	28,820	20,288	-	-	-	28,820	
		Budget Surplus before Transfer to Reserves	55,689	-	-	4,335	60,024	88,040	-	0	0	60,024	
-	- 1	Transfer to Asset Related Reserves	(29,590)	-	-	(4,335)	(33,926)	(33,926)			-	(33,926)	
-	- 1	Transfer to Other Reserves	(25,937)	-	-	-	(25,937)	(25,937)	-	-	-	(25,937)	
47 00 4	74 070 5	Dudget Decut (Cumlus)/Definit	404			(0)	404	00 477				404	
47,634	/1,2/01	Budget Result (Surplus)/Deficit	161	-	-	(0)	161	28,177	-	0	0	161	

**ATTACHMENT 1** 

City of Ryde

#### Quarterly Review Report January - March 2024 Financial Management Summary Report for the Period Ended - March 2024

			Managem	ent Reporting	g Format (Ma	atching Principle	es)		
Description	Original Budget (\$'000)	Carry Over Budget (\$'000)	September Review (\$'000)	December Review (\$'000)	Approved Budget (\$'000)	YTD Actual (\$'000)	Proposed Changes (\$'000)	Revised Budget (\$'000)	Ref
Capital Expenditure and Repayments to L iability									
Capital - Expansion	22,431	21,295	(100)	4,222	47,848	3,164	679	48,528	12,13,17,21,22
Capital - Renewal	22,808	12,596	2,769	334	38,507	17,333	(353)	38,154	14-16,18-20,23,24
Loan Repayment	364	-	-	-	364	317	-	364	
Lease P ayment	2,420	-	-	-	2,420	1,981	-	2,420	
Total Expenditure	48,022	33,891	2,669	4,556	89,139	22,795	326	89,465	
Capital Funding									
Transfer from Internally Restricted Reserve	(19,614)	(9,648)	235	(4,547)	(33,573)	(33,573)	933	(32,640)	20-22
Transfer from Externally Restricted Reserves									
Development Contributions Reserves	(3,751)	(3,186)	(208)	-	(7,144)	(7,144)	(345)	(7,489)	15
Other Contribution	-	(825)	-	-	(825)	(825)	-	(825)	
Domestic Waste Management Reserve	-	(1,448)	-	-	(1,448)	(1,448)	-	(1,448)	
Mac uarie P ark Corridor S pecial Rate Rese	(47)	(786)	-	-	(833)	(833)	-	(833)	
S tormwater Management Reserve	(1,191)	(462)	-	-	(1,653)	(1,653)	-	(1,653)	
Infrastructure S pecial Rate Reserve	(14,319)	(4,236)	(139)	6	(18,688)	(18,688)	48	(18,640)	14,16,18,19,23,24
G rants and Contributions	(9,101)	(13,301)	(2,557)	(16)	(24,974)	(7,523)	(963)	(25,937)	12,13,17
Total Capital Funding	(48,022)	(33,891)	(2,669)	(4,556)	(89,139)	(71,688)	(326)	(89,465)	

**ATTACHMENT 1** 

ITEM 3 (continued)

#### Quarterly Review Report January - March 2024 Cash and Investment Management Summary Report for the Period Ended - March 2024

				Appro	oved Changes 20	23/24				
Description	Opening Balances (\$'000)	Original Budget (\$'000)	Carry Over Budget (\$'000)	September Review (\$'000)	December Review (\$'000)	Approved App Budget (\$'000)	roved Budget Balance (\$'000)	Proposed Changes (\$'000)	Revised Budget Balance (\$'000)	YTD Actu (\$'00
Internally Restricted Reserves										
Employee Leave Entitlements Reserve	4,556	-	-	-	-	-	4,556	-	4,556	4,55
Refundable Deposits Reserves	17,652	-	-	-	-	-	17,652	-	17,652	17,65
nterest on Refundable Deposits Reserve	224	-	-	-	-	-	224	-	224	2
Asset Replacement	10,588	(55)	(6,238)	(120)	1,299	(5,114)	5,474		5,474	5,4
P lant Replacement	7,440	281				281	7,722	325	8,047	7,73
Ryde A uatic Leisure Centre		500	-	-		500	500	-	500	5
Council Election	845	360		-	-	360	1,205	-	1,205	1,20
Investment P roperty	21,632	135	-	-	(5,040)	(4,905)	16,727		16,727	16,73
Ryde Central	9,375	(6,375)	(524)	-	-	(6,899)	2,476		2,476	2,4
Carryover Works	601	-	(601)			(601)	0	-	0	
Accommodation	16,488	(1,726)	-	(341)	-	(2,067)	14,420	-	14,420	14,4
P ublic Art	18	-	-	-	-	-	18	-	18	
Community Grants	128	-	-	-	-	-	128	-	128	1.
S ynthetic S ports S urface	908	239	-	-	-	239	1,147	-	1,147	1,1
Transport P edestrian Initiatives MP	241	-	-	-	-	-	241	-	241	2
insurance Fluctuation	291	200	-	-	-	200	491	-	491	4
Risk Mgmt, WHS In ury Mgmt	588	123	(168)	-	(128)	(173)	415	-	415	4
P lanning P roposal	267	(3)	-	-		(3)	263	-	263	2
Affordable H ousing	1,521	602	-	-	-	602	2,124	-	2,124	2,1
Norkers Compensation	3,000	-	-	-	-	-	3,000	-	3,000	3,0
H eritage	385	-	-	-	-	-	385	(43)	342	3
Asset Expansion Reserve	4,779	(385)	(3,300)	-	99	(3,587)	1,192		1,192	1,1
Financial Assistance Grant	4,465	-	-	(4,465)		(4,465)	-	-	-	
Revolving Energy Fund	122	-	-	-	(55)	(55)	66	-	66	
nformation Technology Reserve	2,195	200	-	-	-	200	2,395	-	2,395	2,3
.egal	292	100				100	392		392	3
Total - Internally Restricted Reserves	108,600	(5,805)	(10,831)	(4,926)	(3,825)	(25,387)	83,213	282	83,495	83,2
Externally Restricted Reserves										
5 7 11 S tormwater Management Facilities Reserve	477	-	-	-			477	-	477	4
5 7 12 P Ian 2020 Fixed Development Consent	2,566	65	-			65	2,631	198	2,830	2,6
5 7 11 P Ian 2020 P Ian Administration Reserve	541	(189)	-	454	-	265	805	-	805	8
S 7 11 P Ian 2020 Roads Traffic Management	2,355	650		984		1,634	3,989	677	4,667	3,9
3 7 11 P Ian 2020 Open S pace Recreation Facilities	39,655	(1,511)	(3,284)	12,367	2,985	10,557	50,213	2,335	52,547	50,2
3 7 11 P Ian 2020 Community Cultural Facilities	18,654	1,125	(23)	6,862	-	7,964	26,618	901	27,519	26,6
/ oluntary P lanning Agreement	14,525	-	-	-	-	-	14,525	122	14,647	14.5
Other Contribution	825	-	(825)	-	-	(825)	-	-	-	
Domestic Waste Mgmt Reserve	22,207		(1,514)		558	(956)	21,251	-	21,251	21,2
Mac uarie P ark Corridor S pecial Rate Reserve	3,706	1.783	(786)			997	4,704	(99)	4,604	4,7
S tormwater Management Reserve	1,009	(274)	(712)	-		(986)	23		23	.,.
nfrastructure S pecial Rate Reserve	9,818	(720)	(4,296)	(139)	6	(5,149)	4,669	48	4,717	4.6
Consolidated Grant Reserve	14,261	-					14,261		14,261	14,2
Total - Externally Restricted Reserves	130,599	928	(11,440)	20,528	3,549	13.565	144,165	4,182	148,347	144.1
	8,499	161	(11,110)	20,020	0,010	161	8.660	1102	8.660	71,8
			(00.074)	15.000	(070)			1.105		
Total - Cash Investments	247,698	(4,716)	(22,271)	15,602	(276)	(11,661)	236,037	4,465	240,502	299,2

(1) Council s unrestricted actual cash position is currently higher than the year end proceted balance. The unrestricted balance will continue to fluctuate as Council expends on operational costs and capital process during the financial year. It is anticipated that all budgeted income and expenditure will be realised so that the proceted unrestricted cash balance will remain at 8 66m. These funds have been invested in accordance with Council s investment policy.

**ATTACHMENT 1** 

City of Ryde

Lifestyle and opportunity @ your doorstep

#### Quarterly Review Report January - March 2024 Financial Management Summary Report for the Period Ended - March 2024

Statutory Format				Manage	ement Report	ting Format	(Matching	Principles)	
Approved Budget (\$'000)	Description	Original Budget (\$'000)	Carry Over Budget (\$'000)	September Review (\$'000)	December Review (\$'000)	Approved Budget (\$'000)	YTD Actual (\$'000)	Proposed Changes (\$'000)	Revised Budget (\$'000)
	Income from Continuing Operations								
27,295	City Development	2,550	-	-	8	2,558	1,952	43	2,600
8,000	Community S afety and Amenity	8,000	-	-	-	8,000	5,001	(200)	7,800
18,246	City S ports and Recreation	9,085	327	(60)	-	9,352	7,049	-	9,352
567	Library	467	-	100	-	567	578	23	591
-	City Economy	206	-	-	-	206	206	-	206
1,087	Resilience and S ustainability	484	26	158	55	723	645	-	723
2,413	Catchment Waterway	261	686	-	-	946	950	-	946
	Waste and Recycling	52,055	40	-	(908)	51,187	50,980	210	51,397
6,321	Traffic and Transport	2,155	100	-	-	2,255	1,195	99	2,354
7,100	Roads	3,363	-	143	-	3,506	2,242	-	3,506
3,124	P aths and Cycleways	458	214	-	-	672	520	(60)	612
1,855	Community Inclusion and Wellbeing	1,392	50	190	-	1,632	1,383	-	1,632
424	Community Connectedness and Engagement	375	120	28	21	544	438	-	544
3,268	S trategic P roperty	4,217	-	341	-	4,558	3,677	-	4,558
	S ervice Delivery S upport	1,632	-	-	-	1,632	1,398	-	1,632
96,322	Governance Corporate S ervices	93,399	168	867	6,186	100,620	99,117	260	100,880
205,388		180,099	1,730	1,767	5,363	188,958	177,329	375	189,333
	Expenses from Continuing Operations			(22)					
6,526	City Development	6,514	-	(20)	31	6,526	4,575	(41)	6,485
6,702	Community S afety and Amenity	6,675	-	-	26	6,702	5,011	(16)	6,686
21,897	City S ports and Recreation	21,669	327	(207)	109	21,897	16,627	20	21,917
7,983	Library	7,963	-	80	(60)	7,983	5,487	(38)	7,945
2,008	City Economy	2,263	-	(255)	-	2,008	1,253	(335)	1,673
3,876	Resilience and S ustainability	3,591	26	203	57	3,876	2,665	-	3,876
7,503	Catchment Waterway	7,082	686	(265)	-	7,503	5,324	100	7,604
26,082	Waste and Recycling	26,033	40	-	10	26,082	16,793	210	26,292
5,973	Traffic and Transport	5,729	100	225	(81)	5,973	3,861	(651)	5,322
11,942	Roads	12,120	-	(28)	(150)	11,942	8,401	(77)	11,865
3,997	P aths and Cycleways	4,026	214	(74)	(169)	3,997	3,409	(125)	3,872
6,436	Community Inclusion and Wellbeing	6,355	50	90	(59)	6,436	3,942	(142)	6,294
6,077	Community Connectedness and Engagement	6,103	120	97	(243)	6,077	4,187	(189)	5,888
7,669	S trategic P roperty	7,393	-	304	(28)	7,669	3,502	(82)	7,586
4,841	S ervice Delivery S upport	4,687	-	68	86	4,841	4,639	162	5,003
28,243	Governance Corporate S ervices	25,027	168	1,549	1,498	28,243	19,902	1,581	29,824
157,754		153,230	1,730	1,767	1,027	157,754	109,578	375	158,129

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Pro ect o	Business Team	Pro ect Type	Pro ect Description	Original Budget	Carry Overs	Approved Variations from Sep and Dec Reviews	Approved Budget	Proposed Changes	Revised Budget	Increase from Approved Budget	Ref
741313	BldLibraries	Expansion	AM - Eastwood Library P lanning and Design	120,000	-	-	120,000	-	120,000		
740919	Cycleways	Expansion	AM - Chatswood to Burwood (RR-04) - S tage 1	-	228,396	-	228,396	-	228,396		
741398	Cycleways	Expansion	AM - H ermitage Road S hared P ath, West Ryde	1,500,000	-	-	1,500,000	-	1,500,000		
741399	Cycleways	Expansion	AM - Regional Route 03 - Cycleway	1,541,150	-	-	1,541,150	-	1,541,150		
741267	Eastwood Central	Expansion	AM - P reliminary Eastwood Central Business Case	203,000	1,357,508	-	1,560,508	-	1,560,508		
741268	Eastwood Central	Expansion	AM - Traffic and P arking S tudy	-	127,895	-	127,895	-	127,895		
740993	Footpaths	Expansion	AM - Abuklea Road (Longview S treet - Balaclava Rd)	62,000	-	19,000	81,000	-	81,000		
740998	Footpaths	Expansion	AM - Terry Road (Ryedale Road - Orchard S treet)	44,000	-	38,000	82,000	-	82,000		
741004	Footpaths	Expansion	AM - K okoda S treet (Cutler P de - Edmondson S t)	91,000	-	50,000	141,000	-	141,000		
741342	Footpaths	Expansion	AM - Bidgee Rd (Bidgee P ark to Garderner Avenue)	-	59,550	- 27,000	32,550	-	32,550		
741343	Footpaths	Expansion	AM - Arthur S t K erb Ramp	-	114,328	- 60,000	54,328	-	54,328		
741344	Footpaths	Expansion	Bowden S treet Footpath (Forward P lanning)	-	20,763	- 20,403	360	-	360		
741351	Footpaths	Expansion	AM - Brush Road (S ybil S t - Terry Road)	-	139,721	-	139,721	-	139,721		
741414	Footpaths	Expansion	AM - Truscott S treet (Cox s Road - Edmondson S treet)	-	-	346,056	346,056	-	346,056		
741162	ITS oftware	Expansion	AM - eP lanning P ortal - Integration with Council s system	-	-	80,000	80,000	-	80,000		
741304	ITS oftware	Expansion	AM - ICT S trategy Implementation	400,000	400,000	- 800,000	-	-	-		
741311	OldLandfills	Expansion	AM - Meadowbank P ark - Remdiation	-	765,000	-	765,000	-	765,000		1
741054	P assiveP arks	Expansio	AM - Catherine H amlin P ark	-	447,000	-	447,000	-	447,000		1
741327	P assiveP arks	Expansio	AM - Anderson P ark Lighting	150,000	-	-	150,000	-	150,000		
741403	P assiveP arks	Expansio	AM - Metropolitan Green S pace P rogram Catherine H amlin	47,370	-	-	47,370	402,628	449,998	850 0	) 17
741362	S prtsfldGen	Expansion	AM - Morrison Bay Field Works	100,000	-	170,000	270,000	-	270,000		
741287	S prtsfldLight	Expansion	AM - LH Waud - S portsfield Lighting	-	157,250	-	157,250	-	157,250		
741375	S tormwterAsst	Expansion	AM - S malls Road P ublic S chool Drainage Easement Upgrade	1,056,000	-	- 656,000	400,000	-	400,000		1
740855	S tormwterWrks	Expansion	AM - Abuklea Road, Marsfield	-	78,544	- 11,863	66,681	-	66,681		1
741231	S tormwterWrks	Expansion	AM - Magdala Road, North Ryde	398,230	-	- 396,271	1,959		1,959		1
741070	S ynthP layS urf	Expansio	n AM - Meadowbank P ark - LH Waud	-	4,122,813	-	4,122,813	-	4,122,813		
741316	TrafficFacil	Expansion	AM - LRCI P hase 3 - P ublic Footpath Federick S t Ryde	-	88,129	20,528	108,657	-	108,657		1
741318	TrafficFacil	Expansion	AM - LRCI P hase 3 - Brabyn S t Denistone East P ublic S chool	-	-	15,399	15,399	-	15,399		1
741320	TrafficFacil	Expansion	AM - LRCI P hase 3 - Off Road Bike P ath-Waterview S t, P utney	-	340,648	-	340,648		340,648		1
741323	TrafficFacil	Expansion	AM - LRCI P hase 3 - S treet Lighting Enhance All S treet Light	-	232,888	-	232,888	-	232,888		
740030	City Fabric	Expansion	AM - P lanting Embellishment P rogram - Mac uarie P ark	47,190	-	-	47,190	-	47,190		Ĩ
740151	City Resilience		AM - P utney Beach Activation 8443056	-	619,792	-	619,792	-	619,792		1
741409	City S paces	Expansion	K orean War Memorial - Memorial P ark	-	-	120,000	120,000	-	120,000		1
740091	City Infrast	Expansion	AM - Ryde Central	6,375,050	523,995	-	6,899,045		6,899,045		1

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City of Ryde

Capital Wor s L isting below excludes lease and loan

Pro ect o	Business Team	Pro ect Type	Pro ect Description	Original Budget	Carry Overs	Approved Variations from Sep and Dec Reviews	Approved Budget	Proposed Changes	Revised Budget	Increa from Approve Budget	d Ref
740040	InfrastructS erv	Expansion	AM - Bus S top DDA compliance	750,000	1,326,718	-	2,076,718	-	2,076,718		
740041	InfrastructS erv	Expansion	AM - Bus S top S eats - new	46,000	-	-	46,000	-	46,000		
740049	InfrastructS erv	Expansion	AM - P edestrian Crossing Lighting Upgrade	-	237,607	-	237,607	-	237,607		
741329	InfrastructS erv	Expansion	AM - 100 - 104 Rowe S t S tormwater Drainage Upgrade	-	1,607,471	-	1,607,471	-	1,607,471		
741407	InfrastructS erv	Expansion	AM - M2 Upgrade Consent P ublic Infrastructure	-	-	-	-	59,950	59,950	100	0 13
741090	LibraryP rograms	Expansion	Discovery P ortals Local S tudies Collection	-	23,379	-	23,379	- 23,379	-	-100	0 22
740088	Parks Open Sp	Expansio	n AM - Mac uarie P ark, Waterloo Rd	-	5,284,159	-	5,284,159	-	5,284,159		
741338	P arks Open S p	Expansio	n AM - Gannan P ark - Masterplan Delivery	4,815,000	177,090	-	4,992,090	-	4,992,090		
741406	P arks Open S p	Expansio	n AM - Meadowbank P ark Masterplan Delivery AIF	743,000	258,000	-	1,001,000	-	1,001,000		
741353	P arks P lanning	Expansion	P roperty Ac uisition - City S pace	-	-	5,040,000	5,040,000	-	5,040,000		
740002	P ayroll	Expansion	Electronic Time and Attendance	-	93,225	-	93,225	-	93,225		
740107	P orters ECoMRF	Expansion	AM - P orters P ark CRC Development	-	800,000	-	800,000	-	800,000		
741314	Records Mngmnt	Expansion	Records Digitisation	-	259,793	-	259,793	- 259,793	-	-100	0 21
740070	Transport	Expansion	AM - ITS Implementation	270,000	339,063	-	609,063	-	609,063		
740071	Transport	Expansion	AM - Road S afety Upgrades and Improvement	56,500	60,610	-	117,110	-	117,110	ĺ	
741122	Transport	Expansion	AM - Integrated transport strategy review model	93,500	178,935	-	272,435	-	272,435	Ì	
741315	Transport	Expansion	AM - Constitution Rd/Bowden S t Meadowbank-Traffic Control S ignal	3,329,400	824,726	-	4,154,126	-	4,154,126		
741411	Transport	Expansion	AM - Constitution Rd West Raised P edestrian Crossing	-	-	282,406	282,406	-	282,406	1	
741473	Transport	Expansion	AM - Constitution Rd/Bank S t Meadowbank - Traffic Control S ignal	-	-	-	-	500,000	500,000	100	0 12
740126	Tree Management	Expansion	AM - S treet Tree P lanting P rogram	105,000	-	-	105,000	-	105,000		
741263	Tree Management	Expansion	AM - Greening Our City - S treet Tree P lanting P rogram	87,500	-	- 87,500	-	-	-	1	
750034	BldgComercial	Renewal	LTFP - Commercial Building RENEWAL	100,000	-	-	100,000	-	100,000		
741168	BldgCommunity	Renewal	AM - Community Facilities Forward P lanning	20,000	-	-	20,000	-	20,000		
741170	BldgCommunity	Renewal	AM - Community Facilities P reschool Renew P rogram	90,000	-	-	90,000	-	90,000		
741171	BldgCommunity	Renewal	AM - Community Facilities Access/Capacity P rogram	140,000	-	16,000	156,000	-	156,000		
741173	BldgCommunity	Renewal	AM - Community Facilities Lifecycle replacement P rogram	116,000	-	- 100,000	16,000	-	16,000		
741186	BldgCommunity	Renewal	AM - North Ryde P reschool Expansion	-	896,311	-	896,311	-	896,311		
741354	BldgCommunity	Renewal	AM - North Ryde S chool of Arts Renewal Works	121,000	-	13,000	134.000	-	134,000		
741355	BldgCommunity	Renewal	AM - Marsfield Community Centre Renewal Works	37,500	36,000	45,000	118,500	-	118,500		
741137	BldgCorporate		AM - West Ryde Community Centre - H ydraulic solutions	40,000	-		-	-	-	1	1
741185	BldgH eritage	Renewal	AM - Conservation Management P Ian P rogram	156,000	-	100,000	256,000	-	256,000		
741113	BldLibraries		AM - Minor upgrade Ryde Library	279,210	-	-	279,210	-	279.210		1
741187	BldLibraries		AM - Ma or Upgrade West Ryde Library	600,000	-	-	600,000	-	600,000	ĺ	
750023	BldOperation		LTFP - Operational Buildings RENEWAL	50,000	-	40,000	90,000	-	90,000		-

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**ATTACHMENT 1** 

City of Ryde

Pro ect o	Business Team	Pro ect Type	Pro ect Description	Original Budget	Carry Overs	Approved Variations from Sep and Dec Reviews	Approved Budget	Proposed Changes	Revised Budget	Increas from Approved Budget	Ref
740558	Bridges	Renewal	AM - Bridge Rehabilitation Works	83,000	-	-	83,000	-	83,000		
741218	Car P arks	Renewal	AM - Church S treet Carpark	230,850	-	- 230,850	-	-	-		
741307	Car P arks	Renewal	AM - Lower Car P ark - Ryde Central S ite	300,000	-	-	300,000	-	300,000		
740909	Cycleways	Renewal	AM - Minor works for Cycleways	25,000	-	-	25,000	-	25,000		
740479	Footpaths	Renewal	AM - Defects List - Condition 4 5	681,450	-	244,850	926,300	-	926,300		
741292	Footpaths	Renewal	AM - Glades Bay P ark S taircase improvement works	-	117,488	-	117,488	-	117,488		
741220	K erb Gutter	Renewal	AM - K erb and Gutter condition 4 and 5	230,850	-	-	230,850	-	230,850		
741048	P assiveP arks	Renewal	AM - Blenheim P ark - Masterplan Delivery	150,000	-	208,000	358,000	345,000	703,000	96 4	4 1
740799	P laygrounds	Renewal	AM - S anta Rosa P ark	620,000	54,239	-	674,239	-	674,239		
740806	P laygrounds	Renewal	AM - Waterloo P ark - P layground Renewal	-	57,586	28,000	85,586	-	85,586		
740808	P laygrounds	Renewal	AM - Brush Farm P ark - Neighbourhood P layground	230,000	-	-	230,000	- 37,920	192,080	-16 🕴	5 23
741179	P laygrounds	Renewal	AM - Olympic P ark - Neighbourhood	210,000	-	-	210,000	-	210,000		
741326	P laygrounds	Renewal	AM - H eatly Reserve S ager P lace East Ryde	25,000	-	7,000	32,000	-	32,000		
741366	P laygrounds	Renewal	AM - Ryde P ark	115,000	-	- 34,596	80,404	-	80,404		
741167	RALC Asset	Renewal	AM - RALC Building Renewal	300,000	-	-	300,000	-	300,000		
741341	RALC Asset	Renewal	AM - RALC Asset Renewal	-	138,932	-	138,932	-	138,932		
740513	Road K erb	Renewal	AM - Future Design and P lanning	100,000	-	-	100,000	-	100,000		
740522	Road K erb	Renewal	AM - S RV - P ayten S treet (Morrison Road - P hillip Road)	-	261,529	-	261,529	68,494	330,023	26 2	2 1
740530	Road K erb	Renewal	AM - Culloden Road (Waterloo Road - Marsfield P ark)	900,000	-	- 900,000	-	-	-		
740531	Road K erb	Renewal	AM - Darvall Road (S ybil S treet - Rowe S treet)	-	290,453	-	290,453	- 35,144	255,309	-12	1 24
740532	Road K erb	Renewal	AM - Darvall Road (Rowe S treet - Rutledge S treet)	-	250,896	-	250,896	- 42,147	208,749	-16 8	B 24
740533	Road K erb	Renewal	AM - Gardener Avenue (Bidgee Road - ones S treet)	-	372,692	-	372,692	-	372,692		
740535	Road K erb	Renewal	AM - Taylor Avenue (Cobham Avenue - Wharf Road (Gladesville)	-	345,982	-	345,982	-	345,982		
740536	Road K erb	Renewal	AM - Blenheim Road (Morshead S treet - Donald S treet)	575,000	-	-	575,000	-	575,000		
740537	Road K erb	Renewal	AM - Cressy Road (H igginbotham Road - H olly Avenue)	600,000	-	-	600,000	-	600,000		
740538	Road K erb	Renewal	AM - Cressy Road (H olly Avenue - Buffalo Road)	535,190	-	-	535,190	-	535,190		
740543	Road K erb	Renewal	AM - Blenheim Road ( opling S treet - Cutler P arade)	950,000	-	-	950,000	-	950,000		
740990	Road K erb	Renewal	AM - Brush Road (S ybil S t - Terry Road)	-	-	-	-	-	-		
741213	Road K erb	Renewal	AM - P avement testing and design for 2023/24	200,000	274,554	-	474,554	-	474,554		
741395	Road K erb	Renewal	AM - V ictoria Lane (Regent S t - End)	425,000	-	- 425,000	-	-	-		
741396	Road K erb	Renewal	AM - H enderson S t (K ings Rd - End)	300,000	-	-	300,000	-	300,000		
741410	Road K erb	Renewal	AM - Brush Road(Lawson S t - Terry Rd)	-	-	850,000	850,000	-	850,000		
740311	RoadResurfac	Renewal	AM - S RV - Conrad S treet (Cox s Road - Cul De S ac (S ))	380,000	-	-	380,000	- 88,887	291,113	-23	4 2
740326	RoadResurfac	Renewal	AM - S RV - Raymond S treet (Desmond S treet - Balaclava Road)	-	343,335	-	343,335	-	343,335		

## **ATTACHMENT 1**

ITEM 3 (continued)

ote Capital Wor s L isting below excludes lease and loan

Pro ect o	Business Team	Pro ect Type	Pro ect Description	Original Budget	Carry Overs	Approved Variations from Sep and Dec Reviews	Approved Budget	Proposed Changes	Revised Budget	Increase from Approved Budget	Ref
740329	RoadResurfac	Renewal	AM - S RV - Warrawong S treet (Read S treet - Darvall Road)	170,000	-	-	170,000	-	170,000		
740369	RoadResurfac	Renewal	AM - S RV - P arklands Road (Trevitt Road - Beswick Avenue)	65,000	-	-	65,000	-	65,000		
740376	RoadResurfac	Renewal	AM - S RV - Corunna Road (Bellamy S treet - Erina S treet)	-	107,090	-	107,090	16,022	123,112	15 0	10
740382	RoadResurfac	Renewal	AM - H ermitage Lane (H ermitage Road - H erbert Lane)	130,000	-	-	130,000	-	130,000		
740383	RoadResurfac	Renewal	AM - H ermitage Lane (H erbert Lane - Falconer S treet)	70,000	-	-	70,000	-	70,000		
740385	RoadResurfac	Renewal	AM - S RV - Anderson Avenue (Anderson Avenue - S hepherd S treet	60,000	-	-	60,000	-	60,000		
740387	RoadResurfac	Renewal	AM - S RV - Tallwood Avenue (Bridge Road - North Road)	275,000	-	-	275,000	-	275,000		
740397	RoadResurfac	Renewal	AM - Church S treet (Blaxland Road - Gowrie S treet)	-	205,700	50,000	255,700	-	255,700		
740398	RoadResurfac	Renewal	AM - Church S treet (Gowrie S treet - V ictoria Road)	-	133,450	-	133,450	-	133,450		
740413	RoadResurfac	Renewal	AM - H unts Avenue (Balaclava Road - Threlfall S treet)	-	142,800	-	142,800	-	142,800		
740415	RoadResurfac	Renewal	AM - Lakeside Road (Glen S treet - H illview Road)	-	110,485	-	110,485	-	110,485		
740417	RoadResurfac	Renewal	AM - Lobelia S treet (Fairyland Avenue - River Avenue)	-	67,160	-	67,160	-	67,160		
740418	RoadResurfac	Renewal	AM - Lyle S treet (Cul De S ac (W) - Ellen S treet)	-	-	75,000	75,000	-	75,000		
740419	RoadResurfac	Renewal	AM - Lyle S treet (Ellen S treet - Cul De S ac (N))	-	-	70,000	70,000	-	70,000		
740428	RoadResurfac	Renewal	AM - Waring S treet (Alan Bond P lace - S obraon Road)	102,000	-	-	102,000	-	102,000		
740429	RoadResurfac	Renewal	AM - Waring S treet (S obraon Road - Cul De S ac (E))	107,000	-	-	107,000	-	107,000		
740451	RoadResurfac	Renewal	AM - Corunna Road (Balaclava Road - Bellamy S treet)	-	-	209,000	209,000	-	209,000		
740452	RoadResurfac	Renewal	AM - Cox s Road (S haw S treet - Cressy Road)	455,000	-	-	455,000	-	455,000		
740457	RoadResurfac	Renewal	AM - H eath Lane (H eath S treet - Rickard S treet)	59,420	-	-	59,420	-	59,420		
740460	RoadResurfac	Renewal	AM - Lancaster Avenue (Andrew S treet - P arer S treet)	250,000	-	-	250,000	-	250,000		
740461	RoadResurfac	Renewal	AM - Laura S treet (The S trand - Cul De S ac (E))	-	-	107,000	107,000	-	107,000		
740466	RoadResurfac	Renewal	AM - Oslo S treet (Y angalla S treet - Cul De S ac (E))	54,000	-	-	54,000	43,434	97,434	80 4	1
740468	RoadResurfac	Renewal	AM - uarry Road (H eath S treet - Olive S treet)	325,600	-	-	325,600	28,032	353,632	86	1
740469	RoadResurfac	Renewal	AM - Reservoir Lane (H eath Lane - Blaxland Road)	150,000	-	-	150,000	-	150,000		
740471	RoadResurfac	Renewal	AM - S haftsbury Road (Terry Road (Eastwood) - Glen S treet)	308,000	-	-	308,000	-	308,000		
740472	RoadResurfac	Renewal	AM - Trevitt Road (Leslie S treet - P arklands Road)	78,000	-	-	78,000	-	78,000		
740473	RoadResurfac	Renewal	AM - Trevitt Road (Milroy S treet - Leslie S treet)	200,000	-	-	200,000	-	200,000		
740474	RoadResurfac	Renewal	AM - West P arade (H illview Road - Rowe S treet)	160.000	-	-	160,000	-	160,000		
740476	RoadResurfac	Renewal	AM - Future Design and P lanning Road Resurfac	-	49.383	-	49,383	-	49,383		
741110	RoadResurfac	Renewal	AM - Gilda S treet (P ittwater Road - Cul-De-S ac)	200,000	-	-	200,000	-	200,000		
741389	RoadResurfac	Renewal	AM - Balaclava Road (Abuklea Road - Irene Crescent)	760,000	-	-	760,000	-	760,000		
740649	S eawalls	Renewal	AM - K issing P oint P ark - Foreshore protection works	-	391,863	224,664	616,527	-	616,527		
741217	S eawalls	Renewal	AM - P utney P ark S eawall Rehabilitation Work	638,200	457,422	1,207,500	2,303,122	-	2,303,122		
	S eawalls	Renewal	AM - Wharf Road Boat Ramp - K avak Launching P latform	-	110,000	-	110,000	-	110,000		

**ATTACHMENT 1** 

Pro ect o	Business Team	Pro ect Type	Pro ect Description	Original Budget	Carry Overs	Approved Variations from Sep and Dec Reviews	Approved Budget	Proposed Changes	Revised Budget	Increase from Approved Budget	Rei
740771	S prtsfldAmnts	Renewal	AM - Gannan P ark - New Amenities Building	-	1,224,660	290,000	1,514,660	-	1,514,660		
740773	S prtsfldAmnts	Renewal	AM - Waterloo P ark - Amenities Upgrade	314,300	-	- 306,338	7,962	-	7,962		
740776	S prtsfldAmnts	Renewal	AM - Dunbar P ark - Amenities Upgrade	756,720	-	300,000	1,056,720	-	1,056,720		
741361	S prtsfldGen	Renewal	AM - Magdala P ark Field Works	150,000	-	-	150,000	-	150,000		
741283	S prtsfldLight	Renewal	AM - ELS H all P ark P ole Replacement	100,000	-	- 50,000	50,000	-	50,000		
741284	S prtsfldLight	Renewal	AM - Waterloo P ark lighting upgrade	65,000	-	-	65,000	-	65,000		
740574	S tormwterAsst	Renewal	AM - Future Design and P lanning	40,000	9,127	-	49,127	-	49,127		
740596	S tormwterAsst	Renewal	AM - S RV - P it/P ipe S mall Reconstructions	60,000	51,000	- 50,000	61,000	-	61,000		
740604	S tormwterAsst	Renewal	AM - S RV - P it Replacement	75,000	-	-	75,000	-	75,000		
740615	S tormwterAsst	Renewal	AM - P ipe Lining Treatments - Combined	60,000	102,000	- 60,000	102,000		102,000	ĺ	
740618	S tormwterAsst	Renewal	AM - Moncrieff Drive, East Ryde	300,000	-	-	300,000	-	300,000		
741274	S tormwterAsst	Renewal	AM - 12 Adelphi Rd, Marsfield	-	136,850	-	136,850	-	136,850		
741275	S tormwterAsst	Renewal	AM - 1 Constitution Rd Belmore S t Culvert Replacement	319,000	-	-	319,000	-	319,000		
741276	S tormwterAsst	Renewal	AM - 4 P rímrose Ave, Ryde	-	142,680	-	142,680	-	142,680		
741376	S tormwterAsst	Renewal	AM -110-112 Talavera Road - P ipe Replacement	135,000	-	-	135,000	-	135,000		
741377	S tormwterAsst	Renewal	AM - Melba Drive, East Ryde	-	-	406,000	406,000	-	406,000		
741378	S tormwterAsst	Renewal	AM - Bronhill Avenue, East Ryde	-	-	250,000	250,000	-	250,000		
740846	S tormwterWrks	Renewal	AM - CCTV investigations	125,000	-	-	125,000	-	125,000		
740848	S tormwterWrks	Renewal	AM - Future Design and P lanning	40,000	20,554	-	60,554	-	60,554		
741069	S ynthP layS urf	Renewal		-	80,600	-	80,600	-	80,600		
740815	Toilet Blocks	Renewal	AM - AN AC P ark	460.000	-	-	460.000	-	460,000		
740548	TrafficFacil	Renewal	AM - Traffic Facilities Renewal (Forward P lanning P rogram)	56,300	-	-	56.300	-	56,300		
741387	TrafficFacil	Renewal	AM -Traffic Facilities Renewal (Local Regional Roads)	226,260	-	-	226,260	-	226,260		
741388	TrafficFacil	Renewal	AM - Traffic Facility Renewal Traffic Calming Devices	208,440	-	- 200,806	7,634	-	7,634		
740042	InfrastructS erv	Renewal	AM - H eavy P atching	307,800	300,454	-	608,254	-	608,254		
740045	InfrastructS erv	Renewal	AM - Flood Mitigation/Constitution Road Upgrade	-	47,755	-	47,755	-	47,755		_
740081	InfrastructS erv	Renewal	AM - 146 Bowden S t Trunk Drainage	-	697,683	110,000	807,683	-	807,683		
741352	InfrastructS erv	Renewal	AM - Regional and Local Road Repair P rogram	-	3,495,127	-	3,495,127	-	3,495,127		
741412	InfrastructS erv	Renewal	AM - LRCI 4 - Constitution Road, Meadowbank Footpath	-	-	591,724	591,724	-	591,724		
740118	LibraryS ervices	Renewal	Digital enhancement for Libraries	25,650	14,574	-	40,224	-	40,224		
740120	LibraryS uppS erv	Renewal	AM - Libraries P ublic P C Renewal	-	90,000	-	90,000	-	90,000		
741350	Parks Open Sp	1 1 0 1		-	846,310	-	846,310		846,310		

City of Ryde

Capi	ital P	,	port for t	uary - March 2024 the Period Ended - March 2024	
	oct	usiness Team	Pro ect Type	Pro ect Description	

Pro er o	<sup>ct</sup> Business Team	Pro ect Type	Pro ect Description	Original Budget	Carry Overs	Approved Variations from Sep and Dec Reviews	Budget	Proposed Changes	Revised Budget	Increase from Approved Budget	Ref
741135	P lant Fleet	Renewal	P lant Fleet P urchases	4,100,000	-	-	4,100,000	- 650,000	3,450,000	-15 9	20
740106	P orters ECoMRF	Renewal	AM - P orters Creek P recinct	200,000	121,668	-	321,668	-	321,668		
741413	Transport	Renewal	LRCI 1 Morrison Rd, P utney - Construction of S peed Cushions	-	-	57,471	57,471	-	57,471		
740064	Transport	Renewal	AM - Traffic Calming Devices	150,000	-	-	150,000	-	150,000		
Total				45,238,630	33,891,388	7,224,971	86,354,989	326,290	86,681,279	04	

City of Ryde

#### Quarterly Review Report January - March 2024 Proposed Budget Changes

	Matching Variations	Proposed Variations	Total Qtr 3 Variations	March Quarter 2024 Comments
Grand Total	0	0	0	
ser charges and fees( ve is an increase in Revenue)	0	-200,000	-200,000	
P arking Meter Income		-200,000	-200,000	Decrease in parking meter income due to lower than anticipated utilisation within the Mac uarie P ark P recinc Whilst performance against budget has improved this Financial Y ear, income continues to be lower than pre COV ID-19 levels due to people continuing to work from home
G rants and Contributions - Operating( ve is an increase in Revenue)	0	150,050	150,050	
P orters Creek Grant Funding		210,000	210,000	Grant funding received from NS W Environment P rotection Authority (EP A) and NS ROC (Northern S ydney Regional Organisation of Councils) to conduct a strategic utilisation review of the P orter s Creek site, with consideration of a Community Recycling Centre (CRC) The review aims to address challenges in waste service reliance and optimise resource utilisation for the City of Ryde and fellow NS ROC councils
M2 P ublic Benefit Grant		-59,950	-59,950	Reclassification of grant funding from operating income to capital income as per accounting standards. This Public Benefit Grant funding received from Transport NSW will be reallocated to the West Ryde Bus Shelter at Ryedale Road which is a Capital Project. This variation will have no impact on Council's overall budget.
G rants and Contributions - Capital( ve is an increase in Revenue)	0	5,541,076	5,541,076	
Metropolitan Green S pace P rogram Catherine H amlin		402,628	402,628	Increase is re uired to bring the Metropolitan Greenspace P rogram 2022-23 grant funding from the reserve into Council s budget in order to undertake the construction works as a result of Council successfully obtaining the S tate Government grant
Constitution Road and Bank S treet Meadowbank Traffi Control S ignalisation	(	500,000	500,000	Increase for Bank S treet Constitution Road S ignalisation pro ect to allow for the accelerated investigation design work of traffic control signals P ro ect is funded by the NS W Election Commitment grant which was signed and executed by Council in February 2024
West Ryde Bus S helter at Ryedale Road		59,950	59,950	M2 P ublic benefit grant has been reclassified from operational to capital grants The total funding will be used to install bus shelter at West Ryde S tation along Ryedale Road This variation will have no impact on Council overall budget
S ection 7 11 12 Developer Contributions		4,456,498	4,456,498	Increase in developer contributions due to greater than anticipated income received to date It is proposed to transfer these funds to the respective S 7 11 and S 7 12 reserves
V P A Contribution		122,000	122,000	Increase in V P A Developer Contributions related to 1 Lyonpark Road, Mac uarie P ark (Optus) It is propose to transfer to V oluntary P lanning Agreement Reserve
G ain/(L oss) on Asset Dispos	0	-162,500	-162,500	
P lant Fleet Disposal		-325,000	-325,000	Decrease in proceeds from disposal of assets due to delay in delivery of replacement vehicles meaning that the current vehicles awaiting replacement will not be sold until next financial year
Employee benefits and on-costs ( ve is an increase in Expenditure)	-420,583	99,300	-321,283	
S alary savings to date in various programs	-420,583		-420,583	S alary and wages savings to date as a result of vacant positions held during the year
Activation Compliance S taff Resourcing		99,300	99,300	Increase in employee costs due to new S enior Engineer position to ensure that development within in the Mac uarie P ark P recinct is carried out in a safe, coordinated and sustainable manner This position is proposed to be funded from the Mac uarie P ark Corridor S pecial Levy
Materials and contracts ( ve is an increase in Expenditure)	1,254,583	233,222	1,487,805	

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**ATTACHMENT 1** 

ITEM 3 (continued)

City of Ryde

Lifestyle and opportunity @ your doorstep

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ITEM 3 (continued)

	Matching Variations	Proposed Variations	Total Qtr 3 Variations	March Quarter 2024 Comments
P orters Creek Feasibility S tudy for CRC		210,000	210,000	Increase in grant funding from the NS W Environment P rotection Authority (EP A) and the NS ROC (Northern S ydney Regional Organisation of Councils) to conduct a strategic utilisation review of the P orter s Creek site The review aims to address challenges in waste service reliance and optimise resource utili ation for the City of Ryde and fellow NS ROC councils
Records Digitalisation		259,793	259,793	Increase in operating expenditure re uired for the Records Digitalisation pro ect It is proposed to reallocate these funds from the Records Digitalisation capital pro ect which was originally funded from Assets Replacement Reserve This variation will have no impact on Council s overall budget
Discovery P ortals Local S tudies Collection		23,379	23,379	Increase in operating expenditure re uired for the Discovery P ortals Local S tudies Collection pro ect It is proposed to reallocate these funds from the Discovery P ortals Local S tudies Collection capital pro ect which was originally funded from Carryover Reserve This variation will have no impact on Council s overall budge
Temporary/Agency S taff various programs	420,583		420,583	Increase funding for Temporary S taff due to vacant positions, offset by salary savings
City Economy Budget Reallocation	4,000		4,000	City Economy Budget Reallocation from various Local Economic Development programs to City Economy Administration pro ect and Mac uarie P ark Innovation District Business Development
West Ryde Bus S helter at Ryedale Road		-59,950	-59,950	Reallocation of P ublic Benefit Monies (P BM) funding from operational to capital grants
Domestic Waste Disposal Contract	830,000		830,000	Reallocation of the waste disposal contract to account for increase of mixed waste organic output (MWOO) activity which is anticipated to continue throughout the remainder of the financial year period This is offset by reduction in waste disposal costs (other expenses)
Local Development Application (LDA) Lighting P rogram	h	-200,000	-200,000	Decrease in expenditure re uired due to a reduced number of construction certificate applications for both LD/ and S tate S ignificant Development (S S D) pro ects that re uire the upgrade of multi-function poles and stru lighting infrastructure As a result, there will be a reduction in the number of assessments and referrals to consultants to complete this work
Other expenses ( ve is an increase in Expenditure)	-834,000	42,612	-791,388	
H eritage Grant S cheme		42,612	42,612	Increase in H eritage Grants/donations provided as per Council Resolution dated 12 December 2023 It is proposed to be funded from H eritage Reserve
City Economy Budget Reallocation	-4,000		-4,000	City Economy Budget Reallocation from various Local Economic Development programs to City Economy Administration pro ect and Mac uarie P ark Innovation District Business Development
Domestic Waste Disposal Contract	-830,000		-830,000	Reallocation of the waste disposal contract to account for decrease in waste disposal activity which is anticipated to continue throughout the remainder of the financial year period This is offset by an increase of mixed waste organic output (MWOO) activity (materials and contracts)
Reserves Drawdown for Operating (-ve is an increase in Reserve Drawdown)	0	-750,084	-750,084	
Externally Restricted Reserve				
Mac uarie Par Corridor Special Rate Reserve				
Activation Compliance S taff Resourcing		-99,300	-99,300	Increase in funding for S enior Civil Engineer Mac uarie P ark funded from Mac uarie P ark Corridor S pecia Rate Reserve Funding allocation started from November 2023 which was when the position was filled This includes leaseback V ehicle allocation
Internally Restricted Reserve				
H eritage Grant S cheme		-42,612	-42,612	Transfer from H eritage Reserve due to increase in expenditure for H eritage Grant S cheme as per Council Resolution dated 12 December 2023
Records Digitalisation		-259,793	-259,793	Transfer from Assets Replacement Reserve due to reallocation of funds from Records Digitalisation capital pro ect
Discovery P ortals Local S tudies Collection		-23,379	-23,379	Transfer from Carryover Reserve due to reallocation of funds from Discovery P ortals Local S tudies Collection capital pro ect
P lant Fleet S ales		-325,000	-325,000	Delay in delivery of replacement vehicles means the current vehicles awaiting replacement will not be sold until next financial year

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ITEM 3 (continued)

	Matching Variations	Proposed Variations	Total Qtr 3 Variations	March Quarter 2024 Comments
Capital Expenditure ( ve is an increase in Expenditure)	0	326,290	326,290	
Discovery P ortals Local S tudies Collection		-23,379	-23,379	Decrease for Discovery P ortals Local S tudies Collection pro ect as it is proposed to reallocate these funds to the Discovery P ortals Local S tudies Collection which is operating budget This was originally funded from Carryover Reserve This variation will have no impact on Council s overall budget
Records Digitalisation		-259,793	-259,793	Decrease for Records Digitalisation pro ect as it is proposed to reallocate these funds to the Records Digitalisation pro ect which is in the operating budget This was originally funded from Assets Replacement Reserve This variation will have no impact on Council s overall budget
Conrad S treet (Cox s Road - Cul De S ac (S outh)) R Resurfacing Renewal	oad	-88,887	-88,887	Decrease in funding due to a contingency allowance for clay material which was identified in the initial site investigations however no longer reuired as this material was not encountered during construction It is proposed to transfer these funds to the Infrastructure S pecial Rate Reserve
Corunna Road (Bellamy S treet - Erina S treet) Road Resurfacing Renewal		16,022	16,022	Increase for Corunna Road (Bellamy S treet - Erina S treet) Road Resurfacing Renewal pro ect due to unforeseen costs from the original estimates such as 115 tonnes of clay material encountered during construction It is proposed to be funded from the Infrastructure S pecial Rate Reserve
Oslo S treet (Y angalla S treet - Cul De S ac (East)) Roa Resurfacing Renewal	ad	43,434	43,434	Increase for Oslo S treet (Y angalla S treet - Cul De S ac (East)) Road Resurfacing Renewal pro ect is re uil due to unforeseen costs from the original estimates such as soft spots encountered in the road pavement layers which resulted in 213 s uare meters of additional heavy patching works. It is proposed to be funded from the Infrastructure S pecial Rate Reserve
uarry Road (H eath S treet - Olive S treet) Road Resurfacing Renewal		28,032	28,032	Increase for uarry Road Resurfacing Renewal pro ect due to unforeseen costs from the original estimates such as additional materials, labour costs due to extra night shifts, re uirement of a traffic controller and V MS board hire It is proposed to be funded from the Infrastructure S pecial Rate Reserve
P ayten S treet (Morrison Road - P hillip Road) Road K erb Renewal		68,494	68,494	Increase for P ayten S treet (Morrison Road - P hillip Road) Road K erb Renewal pro ect due to latent conditio that re uired additional works such as works to entry road threshold and ancillary works such as line-marking, signage, service lid ad ustments following road resurfacing, and bus stop upgrades It is proposed to be fund from the Infrastructure S pecial Rate Reserve
Darvall Road (S ybil S treet - Rowe S treet) Road K erb Renewal		-35,144	-35,144	Decrease in funding due to a contingency allowance for clay material which was identified in the initial site investigations however no longer reuired as this material was not encountered during construction It is proposed to transfer these funds to the Infrastructure S pecial Rate Reserve
Darvall Road (Rowe S treet - Rutledge S treet) Road K erb Renewal		-42,147	-42,147	Decrease in funding due to a contingency allowance for clay material which was identified in the initial site investigations however no longer reuired as this material was not encountered during construction It is proposed to transfer these funds to the Infrastructure S pecial Rate Reserve
Brush Farm P ark Neighbourhood P layground Upgrade Renewal		-37,920	-37,920	Decrease for Brush Farm P ark Neighbourhood P layground Upgrade Renewal due to a reduction in scope a the proposed water feature play removed from the construction works due to unsuitable drainage and geotechnical conditions It is proposed to transfer these funds to the Infrastructure S pecial Rate Reserve
Blenheim P ark Masterplan Delivery		345,000	345,000	Increase for Blenheim P ark Masterplan Delivery is re uired to accelerate the design work. This will result in Council successfully achieving certain milestones that will allow Council to receive grant funding from the Department of Infrastructure and Transport to commence construction It is proposed to be funded from the S ection 7 11 Open S pace and Recreation Facilities Reserve
P lant Fleet P urchases		-650,000	-650,000	Decrease P lant Fleet purchasing expenditure due to continued delays in the supply chain It is proposed to return these funds to P lant Replacement Reserve
Metropolitan Green S pace P rogram Catherine H amlin		402,628	402,628	Increase for Catherine H amlin P ark pro ect is re uired due to Council receiving an additional Metropolitan Greenspace P rogram 2022-23 grant from Department of P lanning and Environment
West Ryde Bus S helter at Ryedale Road		59,950	59,950	Increase for West Ryde Bus S helter Ryedale Road pro ect as per Council Resolution dated 26 April 2023 proposed to be funded from reallocation of M2 P ublic Benefit funding This variation will have no impact on Council s overall budget

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	Matching Variations	Proposed Variations	Total Qtr 3 Variations	March Quarter 2024 Comments			
Constitution Road and Bank S treet Meadowbank Traffic Control S ignalisation		500,000	500,000	Increase for Bank S treet Constitution Road S ignalisation pro ect due to grant funding approval received to allow for the accelerated investigation and design work of traffic control signals at this location			
Reserves Drawdown for Capital (-ve is an increase in Reserve Drawdown)	0	5,214,786	5,214,786				
Externally Restricted Reserve							
Infrastructure Special Rate Reserve							
Conrad S treet (Cox s Road - Cul De S ac (S outh)) R Resurfacing Renewal	oad	88,887	88,887	Decrease in funding due to a contingency allowance for clay material which was identified in the initial site investigations however no longer reuired as this material was not encountered during construction. It is proposed to transfer these funds to the Infrastructure S pecial Rate Reserve			
Corunna Road (Bellamy S treet - Erina S treet) Road Resurfacing Renewal		-16,022	-16,022	Increase for Corunna Road (Bellamy S treet - Erina S treet) Road Resurfacing Renewal pro ect due to unforeseen costs from the original estimates such as 115 tonnes of clay material encountered during construction It is proposed to be funded from the Infrastructure S pecial Rate Reserve			
Oslo S treet (Y angalla S treet - Cul De S ac (East)) Ro Resurfacing Renewal	ad	-43,434	-43,434	Increase in funding re uired for unforeseen costs associated with soft spots encountered on the pro ect whic resulted in 213 s uare meters of additional heavy patching works. It is proposed to be funded from the Infrastructure S pecial Rate Reserve			
uarry Road (H eath S treet - Olive S treet) Road Resurfacing Renewal		-28,032	-28,032	Increase in funding re uired for unforeseen costs incurred due to increase in uantities from original estimate and an extra night shift which led to additional labour costs, additional traffic controller shift, V MS board, etc is proposed to be funded from the Infrastructure S pecial Rate Reserve			
P ayten S treet (Morrison Road - P hillip Road) Road K erb Renewal		-68,494	-68,494	Increase in funding re uired due to latent conditions that re uired additional works such as works to entry roa threshold and ancillary works such as line-marking, signage, service lid ad ustments following road resurfacing and bus stop upgrades It is proposed to be funded from the Infrastructure S pecial Rate Reserve			
Darvall Road (S ybil S treet - Rowe S treet) Road K erb Renewal		35,144	35,144	Decrease in funding due to a contingency allowance for clay material which was identified in the initial site investigations however no longer reuired as this material was not encountered during construction It is proposed to transfer these funds to the Infrastructure S pecial Rate Reserve			
Darvall Road (Rowe S treet - Rutledge S treet) Road K erb Renewal		42,147	42,147	Decrease in funding due to a contingency allowance for clay material which was identified in the initial site investigations however no longer reuired as this material was not encountered during construction. It is proposed to transfer these funds to the Infrastructure S pecial Rate Reserve			
Brush Farm P ark Neighbourhood P layground Upgrade Renewal		37,920	37,920	Decrease for Brush Farm P ark Neighbourhood P layground Upgrade Renewal due to a reduction in scope a the proposed water feature play removed from the construction works due to unsuitable drainage and geotechnical conditions It is proposed to transfer these funds to the Infrastructure S pecial Rate Reserve			
Section 7 11 Plan - Open Space Recreation Facilities							
Blenheim P ark Masterplan Delivery		-345,000	-345,000	Increase for Blenheim P ark Masterplan Delivery is re uired to accelerate the design work, this will result in Council successfully achieving certain milestones that will allow Council to receive grant funding from the Department of Infrastructure and Transport to commence construction It is proposed to be funded from th S ection 7 11 Open S pace and Recreation Facilities Reserve			
Various S7 11 S7 12 Developer Contributi							
S 7 12 P Ian 2020 Fixed Development Consent		198,165	198,165	Transfer additional Developer Contributions received to S 7 12 P Ian 2020 Fixed Development Consent Reser			
S 7 11 P lan 2020 Roads Traffic Management		677,459	677,459	Transfer additional Developer Contributions received to S 7 11 P Ian 2020 Roads Traffic Management Reserve			
S 7 11 P lan 2020 Open S pace Recreation Facilitie	s	2,679,772	2,679,772	Transfer additional Developer Contributions received to S 7 11 P Ian 2020 Open S pace Recreation Faciliti Reserve			
S 7 11 P Ian 2020 Community Cultural Facilities		901,102	901,102	Transfer additional Developer Contributions received to S 7 11 P Ian 2020 Community Cultural Facilities Reserve			

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	Matching Variations	Proposed Variations	Total Qtr 3 Variations	March Quarter 2024 Comments		
Voluntary Planning Agreement						
V P A Contribution		122,000		Increase in V P A Developer Contributions related to 1 Lyonpark Road, Mac uarie P ark (Optus) It is propos to transfer to V oluntary P lanning Agreement Reserve		
Internally Restricted Reserve						
Carryover Reserve						
Discovery P ortals Local S tudies Collection		23,379	23,379	Decrease in transferring from Carryover Reserve due to reallocation of funds from Discovery P ortals Local S tudies Collection operating pro ect		
Assets Replacement Reserve						
Records Digitalisation		259,793	259,793	Decrease in transferring from Assets Replacement Reserve due to reallocation of funds from Records Digitalisation operating proect		
Plant Replacement Reserve						
P lant Fleet P urchases		650,000		Decrease in budget as delivery of Toyota vehicles delayed until next financial year It is proposed to be returned to the P lant Replacement Reserve		

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#### **Financial Performance Indicators**

	Revised Budget	Benchmar
Operating P erformance Ratio <sup>(1)</sup>	-2 59	0 00
Own S ource Operating Revenue Ratio	71 84	60 00
Debt S ervice Cover Ratio	27 83x	2 0x
Asset Renewals Ratio	157	100

(1) The Operating Performance Ratio of -2.59% has not met the benchmark as at the March Quarter 2024. This is a result of the Financial Assistance Grant (FAG) for FY23/24 being prepaid last Financial Year and as such the Accounting Standards requires income to be recognised in the year it is received. This prepaid income was transferred to the FAG Internal Reserve as at 30 June 2023 and in this Quarterly Review it has been transferred out of this Reserve. As a result, Operating income has decreasing by \$3.8m, therefore impacting the Operating Performance Ratio. It is anticipated that towards the end of the year, savings in expenditure and additional income generated will result in improvements in this ratio. This will continue to be monitored and will be reported to Council at the June Quarter Budget Review.

City of Ryde

Lifestyle and opportunity (a) your doorstep Agenda of the Council Meeting No. 8/24, dated Tuesday 28 May 2024.

Contractors ame	Purpose of Contract	Contract Form	Contract Value	Commencement Date	Contract Options	Duration of the Contract	End Date	Included in Budget	ls this a lease under AASB 16
Optus	Mobile P hone S ervices	TP A2210-SGC	635,027 0	15/02/2024	3 x 1 year	3 years	16/03/2027	Y es	No
Delaney Civil P ty Ltd	Constitution Road Rock Cut Face Widening Works	AS 4000 Ma or Works Contract	561,388 0	9/01/2024	Nil	2 months	19/03/2024	Y es	No
Boylson P ty Ltd	Amenities Upgrade at Dunbar P ark Including Refurbishment and Associated Works	SCM0256-SGC	846,266 1	512/03/2024	Nil	6 months	11/09/2024	Y es	No
Recoveries Reconstruction P ty Ltd	Debt Recovery S ervices	LGP 109-4 Contract	1,131,541 0	29/02/2024	3 x 1 year	3 years	28/02/2027	Y es	No
Turf Design S tudios P ty Ltd	Brush Farm P ark and Lambert P ark Masterplan - masterplan and an associated report	Consultancy Agreement	76,395 0	19/02/2024	Nil	8 months	31/10/2024	Y es	No
Microsoft	Microsoft Unified S upport	S uppliers Contract	85,000 0	27/01/2024	Nil	1 year	26/01/2025	Y es	No
Move3ment P ty Ltd	EV Fleet Transition P lan	Consultancy Agreement	91,300 0	19/01/2024	Nil	6 months	30/06/2024	Y es	No

#### Contracts Awarded - Third Quarterly Review Report January 2024 to March 2024

**ATTACHMENT 1** 

ITEM 3 (continued)

#### Legal & Consultancy Expenses as at 31 March 2024

Expenses	Expenditure YTD	Budgeted (Y/N)
Legal Fees	\$ 537,733.00	Y
Consultancy Fees	\$ 1,313,095.00	Y

**ATTACHMENT 1** 

# ITEM 3 (continued)



#### 4 LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION -Councillor and Mayoral fees for 2024/2025

Report prepared by: Civic Services Manager File No.: CLR/07/8/24 - BP24/326

#### **REPORT SUMMARY**

This report is presented to Council to advise of the recent determination made by the Local Government Remuneration Tribunal with respect to Councillor and Mayoral fees. The Local Government Remuneration Tribunal has determined an increase of 3.75% per annum to Mayoral and Councillor fees for the 2024-2025 financial year, with effect from 1 July 2024.

In accordance with Section 239 of the *Local Government Act 1993,* the Tribunal is required to undertake a review of the categories at least once every three (3) years. As the last review was conducted in 2023 with the next review by the Tribunal to be undertaken in 2026.

The Tribunal found that the current allocation of Councils into the current categories was appropriate and accordingly remains unchanged from 2023. Therefore, City of Ryde remains in the "Metropolitan Large" category.

At its meeting on 27 June 2023, Council resolved not to adopt any increase to the Councillor and Mayoral fees for the period of 2023/2024 (effective from 1 July 2023).

It should be noted, however, that in previous years (with the exception of the last two years), Council has resolved to endorse the maximum fees payable to Councillors and the Mayor. This report therefore requests Council to consider the options set out in this report, noting there is sufficient provision for the payment of the increase in the 2024/2025 Budget.

#### **OPTIONS:**

- (a) That Council adopt the following increases to Councillor and Mayoral fees effective from 1 July 2024 in accordance with the decision of the Tribunal:
  - i. Increase to Councillor fee from \$31,020 to \$33,810 per annum.
  - ii. Increase to Mayoral fee from \$90,370 to \$98,510 per annum; in addition to the Councillor fee.

OR

(b) That Council decline the option to increase Councillor and Mayoral fees.



#### **ATTACHMENTS**

1 Local Government Remuneration Tribunal Annual Report and Determination dated 29 April 2024

**Report Prepared By:** 

Amanda Janvrin Civic Services Manager

Report Approved By:

#### Graham Humphreys Manager - Business Assurance and Governance

Wayne Rylands Chief Executive Officer



#### Context

Section 239 of the *Local Government Act 1993* (the Act) provides for the Local Government Remuneration Tribunal to determine the categories of Councils and to place each Council into one of those categories. The categories are to be determined at least once every three (3) years. In accordance with the Act, the Tribunal last undertook a review of categories and allocations of Councils in 2023 with the next review to be undertake in 2026.

Section 241 of the Act provides for the Local Government Remuneration Tribunal to determine, not later than 1 May each year, for each of the categories determined under Section 239, the maximum and minimum amount of fees to be paid during the following year to Councillors and Mayors. It is then up to individual Councils to fix the annual fee for Councillors and Mayors.

At its meeting on 27 June 2023, Council resolved not to adopt any increase to the Councillor and Mayoral fees for the period of 2023/2024 (effective from 1 July 2023).

#### Discussion

#### Categorisation of Councils

The "Annual Report and Determination of the Local Government Remuneration *Tribunal*" dated 29 April 2024 is provided for in **ATTACHMENT 1**.

The Tribunal found that the current allocation of Councils into the current categories was appropriate and accordingly remains unchanged from 2023. Therefore, City of Ryde remains in the "Metropolitan Large" category.

#### Review of Mayoral and Councillors Fees

The Tribunal considered a range of factors in determining the amount to increase the minimum and maximum fees payable to Councillors and Mayors. This included economic data, including the Consumer Price Index, Wage Price Index, full-time adult average weekly ordinary time earnings, NSW Public Sector increases, and Local Government State Award increases. It also considered the Base Cost Change model used by IPART in setting the rate peg for 2024-2025.

The Tribunal has determined that a 3.75% per annum increase will apply to the minimum and maximum fees applicable to existing categories.



The table below provides a summary of the minimum and maximum fees determined by the Tribunal.

#### Tribunal Fee Range for 2024/2025

	Minimum Fee Determined by the Tribunal	If only 3.75% increase	Maximum Fee Determined by the Tribunal (recommended)	CoR 2023/2024 Current Annual Fee
Councillor fee (per annum)	\$20,500	\$32,183	\$33,810	\$31,020
Mayoral additional fee * (per annum)	\$43,530	\$93,759	\$98,510	\$90,370

\* Note: The Mayor receives a Mayoral fee in addition to the Councillor fee.

Based on the table above, the total annual cost of paying the maximum Councillor and Mayoral fees from 1 July 2024 up until the Local Government Election on 14 September 2024 will be \$504,230. Following the Local Government Election in September 2024, the Councillor and Mayoral Fees will be \$538,040 (due to the election of popular Mayor and the number of Councillors increasing from 12 to 13). There is provision for this amount in the 2024/2025 Budget.

#### **Critical Dates**

The new fees are payable as from 1 July 2024.

#### **Financial Impact**

There is provision in the 2024/2025 Budget to fund the recommended fees and therefore endorsing the recommendation will have no impact on Council's budget.

#### **Policy Implications**

Under Sections 239 and 241 of the Local Government Act 1993, the Local Government Remuneration Tribunal determines the category of each Council and the fee range for Councillors and the Mayor. Within that range, Council then determines the fee which will be paid.



#### Options

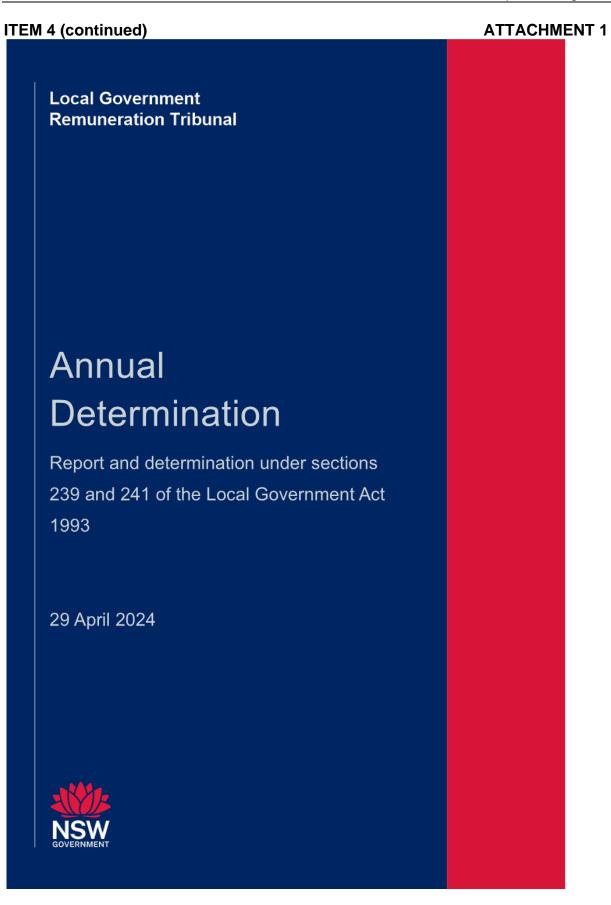
The following options are available:-

- 1. That Council adopt no increase to the Councillor and Mayoral fees.
- 2. That Council adopt a partial increase to the Councillor and Mayoral fees.
- 3. That Council adopt a reduction to the Councillor and Mayoral fees.
- 4. That Council adopt the maximum Councillor and Mayoral fees.

This report notes that there are sufficient funds in the 2024/2025 Budget.



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Agenda of the Council Meeting No. 8/24, dated Tuesday 28 May 2024.

#### **ATTACHMENT 1**

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#### **ATTACHMENT 1**

## **Executive Summary**

The Local Government Act 1993 (LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

#### Categories

Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. A review of categories was last carried out by the Tribunal in 2023.

The Tribunal will next consider the model, criteria for each group, and the allocation of councils in the 2026 review.

The criteria for each category is published in Appendix 1 of the Determination and remains unchanged from 2023.

Two (2) councils have been recategorised from Rural Large to Regional Rural as a result of meeting the criteria at Appendix 1.

#### Fees

The Tribunal has determined a 3.75 per cent per annum increase in the minimum and maximum fees applicable to each category from 1 July 2024.

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#### **ATTACHMENT 1**

## Section 1 – Introduction

- Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. The Tribunal last undertook a significant review of the categories and the allocation of councils into each of those categories in 2023.
- Section 241 of the LG Act provides that the Tribunal determine the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under section 239.
- 3. Section 242A(1) of the LG Act requires:

"In making a determination, the Remuneration Tribunal is to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the Industrial Relations Act 1996 when making or varying awards or orders relating to the conditions of employment of public sector employees."

- The Industrial Relations Amendment Act 2023, assented on 5 December 2023, repealed section 146C of the *Industrial Relations Act 1996*, resulting in changes to wages policy and removal of the cap on remuneration increases.
- 5. The Tribunal can also determine that a council can be placed in another existing or new category with a higher range of fees.
- 6. The Tribunal's determination takes effect from 1 July each year.

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#### **ATTACHMENT 1**

## Section 2 – 2023 Determination

- 7. In 2023, the Tribunal received 18 written submissions.
- An extensive review of the categories, criteria, and allocation of councils into each of the categories was undertaken by the Tribunal as required by Section 239 of the LG Act.
- 9. The review resulted in the Tribunal determining the creation of two new categories, being Metropolitan Major and Rural Large.
- 10. The categories of general purpose councils were determined as follows:

Metropolitan	Non-Metropolitan	
Principal CBD	Major Regional City	
Major CBD	Major Strategic Area	
Metropolitan Major	Regional Strategic Area	
Metropolitan Large	Regional Centre	
Metropolitan Medium	Regional Rural	
Metropolitan Small	Rural Large	
	Rural	

- The Tribunal was of the view that improving consistency of criteria in categories was paramount. The Tribunal therefore determined to include the non-resident population criteria in Major Strategic, Regional Strategic, Regional Centre, and Regional Rural categories.
- 12. A total of 26 councils were recategorised as a result of changes in the 2023 Determination.
- The Tribunal determined that fees would increase by 3 per cent in the minimum and maximum fees applicable to each category from 1 July 2023.

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### Section 3 – 2024 Review

#### 2024 Process

- 14. The Tribunal's annual review commenced in October when it wrote to all councils inviting submissions regarding fees. The Tribunal outlined that it is only required to review the categories every three years and will next consider the model, the criteria applicable to each category and the allocation of councils in the 2026 review. The invitation noted that it is expected that submissions are endorsed by respective councils.
- The Tribunal also wrote to the President of Local Government NSW (LGNSW) inviting a submission.
- 16. The Tribunal received 19 written submissions, of which 18 were from individual councils and 1 submission from LGNSW.
- 17. The Tribunal notes that 17 of the 18 council submissions were endorsed by their representative councils.
- 18. The Tribunal acknowledges and thanks all parties for their submissions.

#### Submissions Received – Request for recategorisation

 Two council submissions received requested recategorisation, with Paramatta City Council and Lake Macquarie putting forward individual cases for the Tribunal's consideration.

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#### **ITEM 4 (continued)**

#### **ATTACHMENT 1**

- Paramatta City Council requested recategorisation from its current classification of Major CBD to Principal CBD. Paramatta City Council's case to be included in Principal CBD category is based on the following:
  - Paramatta being critical to the success of the Greater Sydney Region Plan
  - The LGA expecting an estimated 186,000 new residents between 2022 and 2041
  - An increase in the number of government services, corporations, and private enterprises relocating into Paramatta CBD
  - A local economy that generates approximately \$32.88 billion in gross regional product and 33,000 businesses that generated over 202,000 jobs
  - The Council's Local Strategic Planning Statement covers seven priority growth areas and precincts identified by the NSW Government in order to give effect to their Housing strategy
  - Paramatta City Council has a 2023/24 capital works budget of \$613m and it provides a number of significant services within the local government area, including two aquatic centres, redevelopment to key community centres, and funding for local parks, roads, cycleways, and footpaths.
- 21. The Tribunal last considered the criteria for Principal CBD in the 2023 Annual Determination process. The Tribunal's view at the time was that

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the criteria characteristics for Principal CBD category was appropriate, therefore no changes were required.

- Paramatta City Council does not meet the criteria for Principal CBD.
   Accordingly, the Tribunal is not persuaded to include Paramatta Council in Principal CBD category.
- 23. Lake Macquarie City Council requested that it be recategorised from a Regional Strategic Area to a Major Strategic Area. Reasons include:
  - The LGA having a resident population of 216,603, and a non-resident working population of 24,769 (for a total of 241,372)
  - Connection to Greater Sydney via the M1, rail and a regional airport that supports the community
  - 99 towns, villages and nine economic centres across an area of 757 square kilometres
  - An annual economic output of \$26.1 billion (which is approximately 20 per cent of the Hunter economy)
  - 1.3 million tourists per year
  - 14,081 active businesses, 73,233 jobs and a total workforce across the LGA of 102,029
  - Community facilities that include a Regional Gallery Museum of Art and Culture, one University, two TAFE campuses and a regional centre for health care
  - Operating revenue exceeding \$290 million.

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## **ATTACHMENT 1**

- As stated in Council's own submission, currently it does not meet the population threshold criteria for Major Strategic Area. Accordingly, the Tribunal is not persuaded to include Lake Macquarie Council in Major Strategic Area category.
- 25. The council also advocated for the population threshold for Major Strategic Area to be reviewed from its current threshold of 300,000 to 200,000 to restore incremental balance between Major Strategic Area and Regional Strategic Area categories.
- 26. Lake Macquarie Council provided late supplementary information to support their argument for the population threshold of Regional Strategic Area being adjusted. Council submitted that five precincts in the Lake Macquarie LGA have been identified for inclusion in the New South Wales Government Transport Oriented Development Program, which aims to encourage housing development near transport hubs.
- The Council argues this increase in housing will lead to population growth in the selected centres, especially those with a large number of identified precincts.
- 28. Consistent with section 239 and 240 of the LG Act, the Tribunal carefully considered the population threshold for all categories, as part of the 2023 Annual Determination. It was determined at that time, on extensive evidence examined and considered by the Tribunal, that the population threshold for Major Strategic Area was appropriate.
- 29. The Tribunal is not persuaded at this time to change the population threshold for Major Strategic Area. Should further evidence become available to support a change in the population threshold for this category,

## **ATTACHMENT 1**



it can be considered by the Tribunal as part of the three yearly review of categories in 2026.

- The Tribunal will monitor, as data becomes available, the impact of the New South Wales Government Transport Oriented Development Program on population thresholds.
- 31. One submission received from Wollondilly Shire Council advised that Council resolved to write to the Premier and appropriate Ministers, requesting Wollondilly Shire Council be considered as a regional Council.
- 32. The Tribunal has previously determined that Wollondilly Shire Council, for the purpose of setting the minimum and maximum fees payable to Councillors and Mayors, be classified as Regional Centre.
- The Tribunal notes Wollondilly's submission and proposed course of action.

# Categories – movement of Councils within the framework

- The Tribunal reviewed population and data relating to Council operations to determine if the categorisations of Councils was consistent with the current criteria.
- 35. Population data was sourced from the Australian Bureau of Statistics (ABS), released 26 March 2024 for the period 2022 – 2023 financial year, the most recent data available at the time of writing this determination.

## **ATTACHMENT 1**

- Data relating to Council operations was sourced from the Office of Local Government (OLG).
- 37. These sources provide a consistent, and complete overview of all councils in NSW. These data sources are consistent with those used in previous LGRT determinations.
- 38. Each Council was also assessed against the relevant criteria at Appendix1.
- 39. As a result, it was identified that two Rural Large councils, Hilltops Council and Muswellbrook Shire Council, each had a combined resident and nonresidential working population above 20,000 each. This population figure exceeds the population threshold for a Regional Rural council classification.
- For this reason, the Tribunal has reclassified both Hilltops Council and Muswellbrook Shire Council as Regional Rural councils.

## Submissions Received – Remuneration Structure

- 41. A significant number of submissions commented on the remuneration structure, advocating for major changes to be made, including the need for a full comprehensive review. These issues are addressed below.
- 42. One submission advocated for a new remuneration structure to be established that:
  - · Is benchmarked in a more transparent way

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## **ATTACHMENT 1**

- Recognises workload
- Encourages participation by a cohort that is more representative of the community
- Recognises skills and experience that is relevant to the roles.
- 43. Several submissions argued that the current remuneration structure does not adequately compensate elected Councillors and Mayors for the complex requirements of the role, significant workload, time requirements, responsibilities, and changes in the role over recent years.
- 44. A number of submissions provided comparison data that included remuneration paid to: Queensland and Victorian local government Councillors and Mayors, Federal, State, and Territory Parliamentary Members, Audit Risk and Improvement Committee members, and average remuneration for chairs/directors of not-for-profit organisations.
- 45. The basis of providing this data was to support arguments that NSW Councillors and Mayors are paid below these organisations and the work of Councillors and Mayors is being undervalued.
- 46. Some submissions outlined that low levels of remuneration can have a detrimental impact on the quality and diversity of candidates standing for election.
- 47. The LG Act is clear that Councillors and Mayors receive an annual fee, not a wage, with section 251 clearly stating that fees paid do not constitute a salary.

## **ATTACHMENT 1**

- 48. Whilst the Tribunal acknowledges these issues, as previously explained in the 2023 Annual Determination at paragraph 97 they are not currently within the Tribunal's remit.
- 49. One submission advocated for fees of rural councils to be commensurate with those of regional and metropolitan councils, arguing that the skills and knowledge required for the role is the same regardless of the council location.
- 50. Others advocated for significant increases to rural and regional fees in order to address low candidate numbers while others asserted that the current remuneration fails to take into account significant stressors facing regional and rural councils.
- 51. The Act requires that the Tribunal must determine categories at least once every three years and places each council into a category. The determination of categories by the Tribunal is for the purpose of determining the minimum and maximum fees to be paid for councillors and Mayors in each category. When determining categories, the Tribunal is required to take into account matters prescribed in Section 240 of the LG Act:
  - the size of areas;
  - the physical terrain of areas;
  - the population of areas and the distribution of the population;
  - the nature and volume of business dealt with by each council;
  - the nature and extent of the development of areas;

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# **ITEM 4 (continued)**

#### **ATTACHMENT 1**

- the diversity of communities served;
- the regional, national and international significance of the council;
- such matters as the Remuneration Tribunal considers relevant to the provision of efficient and effective local government; and
- such other matters as may be prescribed by the regulations.
- 52. The Determination of minimum and maximum fees for 2024 is dealt with below at section 4.
- 53. Two submissions asserted that the current remuneration structure fails to recognise the role, responsibilities, and contribution of the Deputy Mayor position. It was suggested that a distinct independent fee be included for the position of Deputy Mayor.
- 54. Section 249 (5) of the LG act states:

"A council may pay the deputy mayor (if there is one) a fee determined by the council for such time as the deputy mayor acts in the office of the mayor. The amount of the fee so paid must be deducted from the mayor's annual fee."

- 55. Accordingly, the Tribunal lacks the power to implement changes to the fee structure that would include a distinct independent fee for the position of Deputy Mayor.
- One argument put forward is that the impact of the current superannuation arrangements has a negative impact on female participation.

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# **ITEM 4 (continued)**

## **ATTACHMENT 1**

- 57. Section 254B of the Act sets out the circumstances with respect to the payment of superannuation for Mayors and Councillors. The payment of superannuation is not automatic or mandatory, pursuant to 254B (4)(a) of the Act a council must pass a resolution prior to making superannuation contribution payments.
- 58. Any changes to superannuation contribution payments for Councillors and Mayors to assist in eliminating barries to participation would require changes to the legislation.

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### **ATTACHMENT 1**

# Section 4 – 2024 Fees

### Submissions - 2024 Fees

- The LGNSW submission requested the Tribunal increase fees by at least 10% in order to:
  - Reverse the fee erosion which occurred under the NSW Public Sector Wages Policy
  - · Mitigate economic pressures and the rising cost of living
  - Ensure that Councillors and Mayors receive fair and reasonable remuneration for the work they perform
  - Address the historic undervaluation of the work performed by elected representatives in local government in New South Wales.
- 60. LGNSW used economic and wage data to support their argument that included:
  - Consumer Price Index
  - Wage Price Index
  - · National and State Wage cases
  - Market comparability
- 61. LGNSW in its meeting with the Tribunal and Assessors asserted that fees paid to Councillors and Mayors have reduced in real terms over recent years, further advocating for an increase of 10% being fair and reasonable.



## **ATTACHMENT 1**

- 62. In meeting with LGNSW, the question of Government policies (State and Federal) on housing reform was discussed. The Tribunal is mindful of the additional workload associated with policies such as the NSW Government's Transport Oriented Development Program place on affected Councils. Similar considerations arise from the infrastructure requirements related to Renewable Energy Zones.
- 63. The role of a Councillor as a member of the governing body of the council is outlined under s232 of the LG Act and the Tribunal has addressed this matter generally in the 2023 Determination at paragraph 97.
- Four submissions received from individual councils addressed the issue of fees quantum increase. These submissions sought an increase ranging from 3% to 5.57%.
- 65. Other submissions advocated for remuneration to be set at a level to:
  - Reflect the role, commitment required, complexity of the role, workload, and responsibilities required to perform the role successfully
  - · Ensure no one is out of pocket for the work they do for council
  - Attract a diverse range of potential candidates.
- 66. Five submissions advocated for the Tribunal to change the determination in regard to the remuneration structure. Some submissions suggested setting a fixed mandatory fee for Councillors and Mayors, whilst others argued that individual councils should not determine their own

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# **ITEM 4 (continued)**

## **ATTACHMENT 1**



remuneration, due to potential conflict of interest, instead the decision should be left to State Government or an independent decision maker.

- 67. It has been suggested that such an approach could:
  - · Remove potential conflict of interest
  - Facilitate good governance
  - · Create equity amongst councils in the same category
  - · Assist in fostering good relationships with the community
  - · Alleviate public perception that increases are unjust.
- 68. Currently the Tribunal, consistent with its obligations set out in the LG Act, section 248 and section 249, determines a minimum and maximum remuneration range for Councillors and Mayors. It is then up to individual councils, to fix the annual fee for councillors and Mayors.
- 69. Furthermore, the tribunal does not have the authority to determine a fixed mandatory fee, section 241 of the LG Act states:

"The Remuneration Tribunal must, not later than 1 May in each year, determine, in each of the categories determined under section 239, the maximum and minimum amounts of fees to be paid during the following year to councillors (other than mayors) and mayors."

## **ATTACHMENT 1**

### Fee Increase.

- 70. The Tribunal considered a range of factors in determining the amount to increase minimum and maximum fees payable to Councillors and Mayors. This included economic data, including the Consumer Price Index, Wage Price Index, full-time adult average weekly ordinary time earnings, NSW Public Sector increases, and Local Government State Award increases. It also considered the Base Cost Change model used by IPART in setting the rate peg for 2024-25.
- 71. On this occasion the Tribunal has determined that a 3.75% per cent increase will apply to the minimum and maximum fees applicable to existing categories.

## **ATTACHMENT 1**

## Conclusion

- 72. The Tribunal's determination has been made with the assistance of the Assessors, Ms Kylie Yates, Mr Brett Whitworth and Mr Douglas Walther.
- 73. Determination 1 sets out the allocation of councils into each of the categories as per section 239 of the LG Act.
- Determination 2 sets out the minimum and maximum fees paid to councillors and mayors and chairpersons of county concills as per section 241 of the LG Act.
- 75. The Tribunal acknowledges and thanks the secretariat for their exellent research and support in completing the 2024 determination.

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Viv May PSM Local Government Remuneration Tribunal Dated 29 April 2024

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## **ATTACHMENT 1**

# Section 5 – Determinations

Determination No. 1 – Allocation of councils into each of the categories as per section 239 of the LG Act effective 1 July 2024

#### General Purpose Councils – Metropolitan

#### Principal CBD (1)

Sydney

#### Major CBD (1)

Parramatta

#### Metropolitan Major (2)

- Blacktown
- Canterbury-Bankstown

#### Metropolitan Large (10)

- Bayside
- Cumberland
- Fairfield
- Inner West
- Liverpool
- Northern Beaches
- Penrith
- Ryde
- Sutherland
- The Hills

#### Metropolitan Medium (8)

- Campbelltown
- Camden
- Georges River
- Hornsby
- Ku-ring-gai
- North Sydney
- Randwick
- Willoughby

#### Metropolitan Small (8)

- Burwood
- Canada Bay
- Hunters Hill
- Lane Cove
- Mosman
- Strathfield
- Waverley
- Woollahra



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# **ATTACHMENT 1**



#### **General Purpose Councils - Non-Metropolitan**

#### Major Regional City (2)

- Newcastle
- Wollongong

#### Major Strategic Area (1)

Central Coast

#### **Regional Centre (23)**

- Albury
- Armidale
- Ballina
- Bathurst
- Blue Mountains
- Byron
- Cessnock
- Clarence Valley
- Coffs Harbour
- Dubbo
- Eurobodella
- Hawkesbury

- Regional Strategic Area(4)
  - Lake Macquarie
  - Maitland
  - Shoalhaven
  - Tweed
  - Lismore
  - Mid-Coast
  - Orange
  - Port Macquarie-Hastings
  - Port Stephens
  - Queanbeyan-Palerang
  - Shellharbour
  - Tamworth
  - Wagga Wagga
  - Wingecarribee
  - Wollondilly



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## **ATTACHMENT 1**

#### **Regional Rural (14)**

- Bega
- Broken Hill
- Goulburn Mulwaree
- Griffith
- Hilltops
- Kempsey
- Kiama

#### Rural Large (16)

- Bellingen
- Cabonne
- Cootamundra-Gundagai
- Cowra
- Federation
- Greater Hume
- Gunnedah
- Inverell

#### Rural (38)

- Balranald
- Berrigan
- Bland
- Blayney
- Bogan
- Bourke
- Brewarrina
- Carrathool

- Lithgow
- Mid-Western
- Muswellbrook
- Nambucca
- Richmond Valleys
- Singleton
- Snowy Monaro
- Leeton
- Moree Plains
- Murray River
- Narrabri
- Parkes
- Snowy Valleys
- Upper Hunter
- Yass
- Central Darling
- Cobar
- Coolamon
- Coonamble
- Dungog
- Edward River
- Forbes
- Gilgandra



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## **ATTACHMENT 1**

- Glen Innes Severn
- Gwydir
- Hay
- Junee
- Kyogle
- Lachlan
- Liverpool Plains
- Lockhart
- Murrumbidgee
- Narrandera
- Narromine

#### **County Councils**

#### Water (4)

- Central Tablelands
- Goldenfields Water
- Riverina Water
- Rous

- Oberon
- Temora
- Tenterfield
- Upper Lachlan
- Uralla
- Walcha
- Walgett
- Warren
- Warrumbungle
- Weddin
- Wentworth

#### Other (6)

- Castlereagh-Macquarie
- Central Murray
- Hawkesbury River
- New England Tablelands
- Upper Hunter
- Upper Macquarie

### **ATTACHMENT 1**

# Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2024

The annual fees to be paid in each of the categories to Councillors, Mayors, Members, and Chairpersons of County Councils effective on and from 1 July 2024 as per section 241 of the *Local Government Act 1993* are determined as follows:

### Table 4: Fees for General Purpose and County Councils

#### General Purpose Councils – Metropolitan

Councillor/Member Annual Fee (\$) effective 1 July 2024

Minimum Maximum Category Principal CBD 45,070 30,720 Major CBD 20,500 37,960 20,500 35.890 Metropolitan Major 20,500 Metropolitan Large 33,810 Metropolitan Medium 15,370 28,690 Metropolitan Small 10,220 22,540

# Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2024

Category	Minimum	Maximum
Principal CBD	188,010	247,390
Major CBD	43,530	122,640
Metropolitan Major	43,530	110,970
Metropolitan Large	43,530	98,510
Metropolitan Medium	32,650	76,190
Metropolitan Small	21,770	49,170



## **ATTACHMENT 1**



## General Purpose Councils - Non-Metropolitan

#### Councillor/Member Annual Fee (\$) effective 1 July 2024

Category	Minimum	Maximum
Major Regional City	20,500	35,620
Major Strategic Area	20,500	35,620
Regional Strategic Area	20,500	33,810
Regional Centre	15,370	27,050
Regional Rural	10,220	22,540
Rural Large	10,220	18,340
Rural	10,220	13,520

#### Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2024

Category	Minimum	Maximum
Major Regional City	43,530	110,970
Major Strategic Area	43,530	110,970
Regional Strategic Area	43,530	98,510
Regional Centre	31,980	66,800
Regional Rural	21,770	49,200
Rural Large	16,330	39,350
Rural	10,880	29,500



## **ATTACHMENT 1**



#### **County Councils**

Councillor/Member Annual Fee (\$) effective 1 July 2024

Category	Minimum	Maximum
Water	2,030	11,280
Other	2,030	6,730

Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2024

Category	Minimum	Maximum
Water	4,360	18,520
Other	4,360	12,300

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

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Viv May PSM Local Government Remuneration Tribunal Dated 29 April 2024

## **ATTACHMENT 1**

# Appendices

# Appendix 1 Criteria that apply to categories

#### Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

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#### **Major CBD**

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

Local Government Remuneration Tribunal Annual Determination

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## **ATTACHMENT 1**

#### **Metropolitan Major**

Councils categorised Metropolitan Major will typically have a minimum residential population of 400,000.

Councils may also be categorised Metropolitan Major if their residential population combined with their non-resident working population exceeds 400,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$300M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Major will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

#### **Metropolitan Large**

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

## Council Reports Page 93

# **ITEM 4 (continued)**

## **ATTACHMENT 1**

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

#### Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.

## Council Reports Page 94

# **ITEM 4 (continued)**

## **ATTACHMENT 1**



Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

## **ATTACHMENT 1**

#### **Metropolitan Small**

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

• total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

#### Major Regional City

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development
- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region

## Council Reports Page 96

# **ITEM 4 (continued)**

#### **ATTACHMENT 1**

- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
  - have significant natural and man-made assets to support diverse economic activity, trade and future investment
  - typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

#### **Major Strategic Area**

Councils categorised as Major Strategic Area will have a minimum population of 300,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

## Council Reports Page 97

# **ITEM 4 (continued)**

#### **ATTACHMENT 1**

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other nonmetropolitan councils. Central Coast Council is also a significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

#### **Regional Strategic Area**

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 100,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- · a proximity to Sydney which generates economic opportunities.

## **ATTACHMENT 1**

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

### **Regional Centre**

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Local Government Remuneration Tribunal Annual Determination

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## **ATTACHMENT 1**

Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

### **Regional Rural**

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.



## **ATTACHMENT 1**

#### **Rural Large**

Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.



## **ATTACHMENT 1**

#### Rural

Councils categorised as Rural will typically have a residential population less than 10,000.

#### **County Councils - Water**

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

#### **County Councils - Other**

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the Biosecurity Act 2015.



# 5 REPORT ON COUNCILLOR EXPENSES - 1 JULY 2023 TO 31 DECEMBER 2023

Report prepared by: Civic Support Officer File No.: CLM/24/1/1/2 - BP24/310

## **REPORT SUMMARY**

In accordance with the Councillor Expenses and Facilities Policy, a detailed report on the provision of expenses and facilities to Councillors is required to be publicly tabled at a Council meeting every six months and published in full on Council's website.

This report covers the period 1 July 2023 to 31 December 2023 and includes expenditure summarised by individual Councillor and a total for all Councillors.

## **RECOMMENDATION:**

That Council receive and note the report and Attachment 1 regarding Councillor expenses and facilities for the period 1 July 2023 to 31 December 2023.

## ATTACHMENTS

1 Councillor Expenses - 1 July 2023 to 31 December 2023

**Report Prepared By:** 

## Kathryn Fleming Civic Support Officer

Report Approved By:

Graham Humphreys Manager - Business Assurance and Governance

Wayne Rylands Chief Executive Officer



# Context

In accordance with the *Councillor Expenses and Facilities Policy – Better Practice Model Template* released by the Office of Local Government (OLG), Council at its meeting on 22 November 2022 adopted a Councillor Expenses and Facilities Policy which includes the following under Part 18:-

## 18. REPORTING

- (1) Council will report on the provision of expenses and facilities to Councillors as required in the Act and Regulations.
- (2) Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council's website. These reports will include expenditure summaries by individual Councillor and as a total for all Councillors.

## Discussion

In accordance with Council's Councillor Expenses and Facilities Policy, a detailed report on the provision of expenses and facilities to Councillors is required to be publicly tabled at a Council meeting every six months and published in full on Council's website.

This report includes expenditure summarised by individual Councillor and as a total for all Councillors.

All expenditure is in accordance with Council's adopted Councillor Expenses and Facilities Policy with expenses being reported as provided for in **ATTACHMENT 1** covering the period 1 July 2023 to 31 December 2023.

## Financial Implications

Expenditure associated with the Councillor Expenses and Facilities Policy is included in Council's budget.

## **Policy Implications**

In accordance with the Councillor Expenses and Facilities Policy, Council is complying with the Policy by presenting this report to Council and tabling this information.

## **ATTACHMENT 1**

#### COUNCILLOR EXPENSES 1 JULY 2023 TO 31 DECEMBER 2023

#### **Total for all Councillors**

Account Description	1 July 2023 to 31 December 2023
Travel within the LGA	\$0
Travel outside the LGA	\$0
Conferences and Seminars	\$0
Professional Development	\$0
Communication Expenses	\$13,816.22
Information Technology (IT) Equipment	\$257.20
Accommodation	\$0
Carer Expenses	\$0
Dinners and Non-Council Functions	\$465.80

#### Mayor, Sarkis Yedelian OAM

Account Description	Annual Cap	1 July 2023 to 31 December 2023
Travel within the LGA	As incurred	\$0
Travel outside the LGA	As incurred	\$0
Conferences and Seminars	\$30,400 total for all Councillors Additional \$2,380 for Mayor	\$0
Professional Development	\$4,000 per Councillor	\$0
Communication Expenses	\$3,600 per Councillor Additional \$3,000 for Mayor	\$2,722.44
Information Technology Equipment	\$5,000 per Councillor per term	\$0
Accommodation	\$0	\$0
Carer Expenses	\$4,000 per Councillor	\$0
Dinners and Non-Council Functions	\$300 per Councillor	\$200.80

#### Deputy Mayor, Shweta Deshpande (1 July 2023 – 26 September 2023)

Account Description	Annual Cap	1 July 2023 to 31 December 2023
Travel within the LGA	As incurred	\$0
Travel outside the LGA	As incurred	\$0
Conferences and Seminars	\$30,400 total for all Councillors	\$0
Professional Development	\$4,000 per Councillor	\$0
Communication Expenses	\$3,600 per Councillor	\$696.35
Information Technology Equipment	\$5,000 per Councillor per term	\$0
Accommodation	\$0	\$0
Carer Expenses	\$4,000 per Councillor	\$0
Dinners and Non-Council Functions	\$300 per Councillor	\$0

## **ATTACHMENT 1**

#### Deputy Mayor, Daniel Han (26 September 2023 - 31 December 2023)

Account Description	Annual Cap	1 July 2023 to 31 December 2023
Travel within the LGA	As incurred	\$0
Travel outside the LGA	As incurred	\$0
Conferences and Seminars	\$30,400 total for all Councillors	\$0
Professional Development	\$4,000 per Councillor	\$0
Communication Expenses	\$3,600 per Councillor	\$1,165.67
Information Technology Equipment	\$5,000 per Councillor per term	\$0
Accommodation	\$0	\$0
Carer Expenses	\$4,000 per Councillor	\$0
Dinners and Non-Council Functions	\$300 per Councillor	\$0

#### **Councillor Trenton Brown**

Account Description	Annual Cap	1 July 2023 to 31
		December 2023
Travel within the LGA	As incurred	\$0
Travel outside the LGA	As incurred	\$0
Conferences and Seminars	\$30,400 total for all Councillors	\$0
Professional Development	\$4,000 per Councillor	\$0
Communication Expenses	\$3,600 per Councillor	\$2,214.20
Information Technology Equipment	\$5,000 per Councillor per term	\$257.20
Accommodation	\$0	\$0
Carer Expenses	\$4,000 per Councillor	\$0
Dinners and Non-Council Functions	\$300 per Councillor	\$135.00

#### **Councillor Jordan Lane**

Account Description	Annual Cap	1 July 2023 to 31
		December 2023
Travel within the LGA	As incurred	\$0
Travel outside the LGA	As incurred	\$0
Conferences and Seminars	\$30,400 total for all Councillors	\$0
Professional Development	\$4,000 per Councillor	\$0
Communication Expenses	\$3,600 per Councillor	\$1,995.75
Information Technology Equipment	\$5,000 per Councillor per term	\$0
Accommodation	\$0	\$0
Carer Expenses	\$4,000 per Councillor	\$0
Dinners and Non-Council Functions	\$300 per Councillor	\$0

#### **Councillor Sophie Lara-Watson**

Account Description	Annual Cap	1 July 2023 to 31
		December 2023
Travel within the LGA	As incurred	\$0
Travel outside the LGA	As incurred	\$0
Conferences and Seminars	\$30,400 total for all Councillors	\$0
Professional Development	\$4,000 per Councillor	\$0
Communication Expenses	\$3,600 per Councillor	\$240.00
Information Technology Equipment	\$5,000 per Councillor per term	\$0
Accommodation	\$0	\$0
Carer Expenses	\$4,000 per Councillor	\$0
Dinners and Non-Council Functions	\$300 per Councillor	\$0

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### **ATTACHMENT 1**

### **Councillor Justin Li**

Account Description	Annual Cap	1 July 2023 to 31 December 2023
Travel within the LGA	As incurred	\$0
Travel outside the LGA	As incurred	\$0
Conferences and Seminars	\$30,400 total for all Councillors	\$0
Professional Development	\$4,000 per Councillor	\$0
Communication Expenses	\$3,600 per Councillor	\$316.00
Information Technology Equipment	\$5,000 per Councillor per term	\$0
Accommodation	\$0	\$0
Carer Expenses	\$4,000 per Councillor	\$0
Dinners and Non-Council Functions	\$300 per Councillor	\$65.00

### **Councillor Roy Maggio**

Account Description	Annual Cap	1 July 2023 to 31	
		December 2023	
Travel within the LGA	As incurred	\$0	
Travel outside the LGA	As incurred	\$0	
Conferences and Seminars	\$30,400 total for all Councillors	\$0	
Professional Development	\$4,000 per Councillor	\$0	
Communication Expenses	\$3,600 per Councillor	\$1,459.50	
Information Technology Equipment	\$5,000 per Councillor per term	\$0	
Accommodation	\$0	\$0	
Carer Expenses	\$4,000 per Councillor	\$0	
Dinners and Non-Council Functions	\$300 per Councillor	\$0	

### **Councillor Katie O'Reilly**

Account Description	Annual Cap	1 July 2023 to 31
		December 2023
Travel within the LGA	As incurred	\$0
Travel outside the LGA	As incurred	\$0
Conferences and Seminars	\$30,400 total for all Councillors	\$0
Professional Development	\$4,000 per Councillor	\$0
Communication Expenses	\$3,600 per Councillor	\$240.00
Information Technology Equipment	\$5,000 per Councillor per term	\$0
Accommodation	\$0	\$0
Carer Expenses	\$4,000 per Councillor	\$0
Dinners and Non-Council Functions	\$300 per Councillor	\$0

### **Councillor Penny Pedersen**

Account Description	Annual Cap	1 July 2023 to 31 December 2023
Travel within the LGA	As incurred	\$0
Travel outside the LGA	As incurred	\$0
Conferences and Seminars	\$30,400 total for all Councillors	\$0
Professional Development	\$4,000 per Councillor	\$0
Communication Expenses	\$3,600 per Councillor	\$360.00
Information Technology Equipment	\$5,000 per Councillor per term	\$0
Accommodation	\$0	\$0
Carer Expenses	\$4,000 per Councillor	\$0
Dinners and Non-Council Functions	\$300 per Councillor	\$0

### **ATTACHMENT 1**

### **Councillor Bernard Purcell**

Account Description	Annual Cap	1 July 2023 to 31
		December 2023
Travel within the LGA	As incurred	\$0
Travel outside the LGA	As incurred	\$0
Conferences and Seminars	\$30,400 total for all Councillors	\$0
Professional Development	\$4,000 per Councillor	\$0
Communication Expenses	\$3,600 per Councillor	\$728.00
Information Technology Equipment	\$5,000 per Councillor per term	\$0
Accommodation	\$0	\$0
Carer Expenses	\$4,000 per Councillor	\$0
Dinners and Non-Council Functions	\$300 per Councillor	\$65.00

### **Councillor Charles Song**

Account Description	Annual Cap	1 July 2023 to 31
		December 2023
Travel within the LGA	As incurred	\$0
Travel outside the LGA	As incurred	\$0
Conferences and Seminars	\$30,400 total for all Councillors	\$0
Professional Development	\$4,000 per Councillor	\$0
Communication Expenses	\$3,600 per Councillor	\$1,678.31
Information Technology Equipment	\$5,000 per Councillor per term	\$0
Accommodation	\$0	\$0
Carer Expenses	\$4,000 per Councillor	\$0
Dinners and Non-Council Functions	\$300 per Councillor	\$0

<u>Note</u>: Above expenses reflect time of reimbursement noting that Councillor reimbursements can be made up to three (3) months after an expense is incurred in accordance with the Councillor Expenses and Facilities Policy.



### 6 CITY OF RYDE COMMUNITY GRANTS, ROUND 1, 2024

Report prepared by: Senior Coordinator - Community Services File No.: GRP/24/36 - BP24/311

### **REPORT SUMMARY**

The City of Ryde Community Grants are a strategic tool aimed at building community capacity and wellbeing. This is achieved by supporting projects that address community need in line with the Ryde 2028 Community Strategic Plan, the Social Plan and Creativity Strategy 2019-2024, the Disability Inclusion Action Plan 2022-2026, the Reconciliation Action Plan, and the Ryde Resilience Plan 2030.

Round 1 of the 2024 Community Grants Program opened on 15 January 2024 and closed on 23 February 2024. The round consisted of the following five categories:

- 1. Community Wellbeing (Major, Medium and Minor)
- 2. Events (Major, Medium and Minor)
- 3. Arts and Creativity
- 4. Community Facilities and Equipment
- 5. Sport and Recreation

It should be noted that this is the first Community Grants round under the new revised Grants Policy adopted in October 2023.

Thirty-four eligible grant applications were received and assessed in this grant round. Thirty grant applications are recommended with the total amount of funding being \$180,167. There are sufficient funds in the Community Grants Program budget to support these projects.

In addition to the Community Grants Program, Council provides a Minor Donations Program to support the community, as per the Grants and Donations Policy and the Minor Donations and Awards Guidelines. Four Meet Your Neighbour donations have been awarded since the introduction of this category in January 2024, totaling \$1,000.

### **RECOMMENDATION:**

(a) That Council endorse funding the following organisations for the City of Ryde Community Grants, Round 1, 2024.

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
1	CWMaj08	Christian Community Aid	\$15,000	\$15,000	Living A Full Life in Ryde. Holistic wellness and wellbeing for the emerging	

### Community Wellbeing-Major



### Council Reports Page 109

### ITEM 6 (continued)

					Indonesian community
2	CWMaj13	Empowering Parents in Crisis (EPIC)	\$15,000	\$15,000	Hybrid peer parent programs and individual support to carers of vulnerable youth
3	CWMaj14	The Men's Table	\$12,500	\$12,500	Activities for the Men's Table Denistone and surrounds

### Community Wellbeing – Medium

	Ref No.	Organisation	Amount	Amount	Project Name/	Other
			Requested	Recommended	Description	Comments
4	CWMed03	STARTTS	\$7,478	\$7,478	Health and wellbeing for Iranian women from refugee backgrounds	
5	CWMed07	Australian Association of Cancer Care	\$7,500	\$7,500	Music and dance for seniors and cancer patients	
6	CWMed09	Lady of Grace Fraternity	\$7,500	\$7,500	Social inclusion and wellbeing events for seniors	
7	CWMed11	Indian Ocean Society of Australia	\$7,500	\$7,500	Educational workshops, health and wellness initiatives and volunteer train- the-trainer	
8	CWMed12	K-Cultural Education n Training Centre	\$5,000	\$5,000	Mental & physical healing and wellbeing platform for women	
9	CWMed13	Eastwood Chinese Senior Citizens	\$4,300	\$4,300	Senior adventure Blue Mountain Tour	

### **Community Wellbeing- Minor**

	Ref No.	Organisation	Amount	Amount	Project Name/	Other
			Requested	Recommended	Description	Comments
10	CWMin01	Rotary Club of Ryde	\$2,500	\$2,500	Dementia Café	
11	CWMin03	Australia Korea Art Therapy Association	\$2,450	\$2,450	Art Therapy Parenting Program	
12	CWMin04	Korean Harmony Culture Group	\$2,500	\$2,500	2024 Senior Festival with Karaoke	

Agenda of the Council Meeting No. 8/24, dated Tuesday 28 May 2024.



### Council Reports Page 110

### **ITEM 6 (continued)**

### Events - Major

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
13	Events Maj01	Rotary Park Macquarie Park	\$20,000	\$20,000	Rotary Carols on the Common	
14	Events Maj02	Resolution Community Services	\$20,000	\$7,500	Eid In the Park	Re- classified to medium events category (maximum \$7,500), as project did not meet major event criteria.
15	Events Maj03	Australia South Asia Forum (SAFAL Fest)	\$15,000	\$15,000	South Asia Film Arts and Literature Festival	

### **Events – Minor**

	Ref No.	Organisation	Amount	Amount	Project Name/	Other
			Requested	Recommended	Description	Comments
16	Events Min01	Korean Australian Traditional Art and Cultural Association	\$2,500	\$2,500	Teaching children about Korean Tea Ceremony, with Korean seniors	
17	Events Min04	Distinguished Citizens Society International of NSW Australia	\$2,500	\$2,500	Basketball championship with multiculture performances	
18	Events Min05	Kalakars Club	\$2,500	\$2,500	Durga Puja annual celebration, a Bengali cultural festival	
19	Events Min06	CECA Logos Church	\$2,500	\$2,500	Hong Kong Festival	
20	Events Min07	Macquarie Anglican Church	\$2,500	\$2,500	Community carols at Kings Park Denistone East	
21	Events Min09	North Ryde Christian Church	\$2,900	\$2,500	Family Fun Day 2024	Maximum funding for minor events category is \$2,500



@ your doorstep

### Council Reports Page 111

### **ITEM 6 (continued)**

22	Events	CASS CARE	\$2,500	\$2,500	The digital
	Min10				world for
					Chinese and
					Korean
					seniors

### Arts

AILS						-
	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
23	Arts03	Macquarie Singers Inc	\$3,000	\$3,000	Performances at local aged care facilities, choral events, to enhance wellbeing and belonging	Commenta
24	Arts04	Australia Long River Art Group	\$5,000	\$5,000	Learning and sharing of folk art	
25	Arts08	Ryde Voices of Women	\$5,000	\$5,000	Creative storytelling workshops, live readings, podcasts and short films	
26	Arts09	Sydney Seniors Learning Society	\$5,000	\$5,000	Multi-media Light of Times Art Exhibition	

### **Community Facilities and Equipment**

	Ref No.	Organisation	Amount	Amount Recommended	Project Name/	Other Comments
27	FE07	Riding for the Disabled (NSW)	Requested \$3,000	\$3,000	Description Equipment for riding classes for people with disability	Comments
28	FE08	Neighbourhood Watch Ryde District	\$4,240	\$4,240	Purchase BBQ & equipment for community events	
29	FE09	Scouts NSW Sydney North Region Activity Team (First Aid)	\$3,909	\$3,909	Manikins for youth first aid training	

### Sport

	Ref No.	Organisation	Amount	Amount	Project Name/	Other
		_	Requested	Recommended	Description	Comments
30	Sport09	Sydney Stingers Water Polo	\$2,769	\$1,790	Sydney Stingers Rainbow Cup Tournaments	Uniform costs ineligible.



- (b) That funding of \$180,167 is awarded in this grant round from the Community Grants budget.
- (c) That Council note that the following applications are not recommended for funding:

	Ref No.	Organisation	Amount	Amount	Project Name/	Other
31	CWMaj15	Yimri Limited	Requested \$12,500	Recommended \$0	Description Free community wellness program	Comments Does not demonstrate building capacity, addressing disadvantage and sustainability. Matched contribution mandatory and not provided.
32	CWMed01	The Stage Theatre Production and Education Inc.	\$5,000	\$0	Musical training, workshops, and performance	Does not demonstrate building community capacity, evidence of community need and sustainability. Budget unrealistic and lack of clarity on income generating activity.
33	CWMed06	Buddhist Compassion Relief Tzu Chi Foundation Australia	\$7,500	\$0	Monthly food parcels, daily necessities and care for elders	Operational expenses ineligible for funding
34	Sport02	Ample Abilities Inc.	\$5,000	\$0	Empowering Disabilities and Carers through Sports	Ineligible as proposed events will be held outside City of Ryde



### Council Reports Page 113

### **ITEM 6 (continued)**

### **ATTACHMENTS**

There are no attachments for this report.

**Report Prepared By:** 

Sue Verhoek Senior Coordinator - Community Services

Report Approved By:

Lindsay Godfrey Manager - Community Services

Ian Garland Acting Executive Manager – City Life

Luke Homann General Manager - Business and Operations



### Discussion

Round 1 of the Community Grants Program 2024 was promoted extensively. This included advertisements in the local and culturally specific newspapers, social media posts, Council's website and information disseminated through the Northern Sydney inter-agency meetings, working groups and networks. Announcement of the grant round was also circulated to previous applicants.

To assist applicants with grant writing the following initiatives were offered:

- Online and in-person grant writing workshops.
- One-on-one meetings providing opportunities for applicants to discuss their project and confirm eligibility.

Applications for this grant round were submitted via SmartyGrants, an online grant management system. Assistance was available for groups where English is a second language or where the group was unable to access the internet.

In this grant round applicants applying for amounts above \$2,500 were required to identify how their project outcomes align with the City of Ryde strategic outcomes. Applicants in the major categories of Community Wellbeing and Events were also required to identify how they would measure the outcomes of their projects. Successful applicants in these categories will be required to report on these measures with their acquittal.

All applications were assessed in line with the Community Grants Policy 2024 and the Community Grants Guidelines 2024. Each grant application was reviewed by a minimum of two Council officers.

A total of thirty-four eligible applications were received in this round and formally assessed. Thirty applications are recommended for full or partial funding totaling \$180,167.

The current round of Community Grants incorporates five categories, as follows:

1. Community Wellbeing

The Community Wellbeing category aims to support projects that develop a connected and inclusive community and promote health and community safety, accessibility, and livability in the area. Priority is given to projects that align with the objectives of the Social Plan, Creativity Strategy, Disability Inclusion Action Plan, Reconciliation Action Plan, and the Community Strategic Plan.



The Community Wellbeing category provides funding of up to \$15,000 with a matched contribution for major projects (for every dollar of grant funding the organisation must contribute at least one dollar of funding or in-kind support), \$7,500 for medium projects and \$2,500 for small projects.

Ten applications are recommended for funding in this category totaling \$82,428.

2. Events

This category intends to support the delivery of community-based events and festivals, which activate public areas, connect people to place and promote community celebration. Priority is given to projects that align with the objectives of the Social Plan, Creativity Strategy, Disability Inclusion Action Plan, Resilience Plan, Reconciliation Action Plan, and the Community Strategic Plan.

This category provides funding of up to \$20,000 matched contribution for major events (for every dollar of grant funding the organisation must contribute at least one dollar of funding or in-kind support), \$7,500 for medium events and \$2,500 for minor events.

Ten applications are recommended for funding totaling \$60,000.

3. Arts and Creativity

This category aims to support community-led programs and projects that stimulate creative and cultural expression in the City of Ryde. The Arts and Creativity category can support individuals, creative collectives, or not-for-profit organisations to provide creative outcomes which benefit the community. Priority is given to projects that align with the objectives of the Creativity Strategy and the Community Strategic Plan.

The Arts and Creativity category provides funding of up to \$5,000 per applicant.

Four applications are recommended for funding totaling \$18,000.

4. Community Facilities and Equipment

This category aims to provide funding for local small capital works projects and equipment. Projects must have community support and demonstrate the benefit to the community.

Priority is given to projects that align with the objectives of the Social Plan, Creativity Strategy, Disability Inclusion Action Plan, Reconciliation Action Plan, Resilience Plan and the Community Strategic Plan.

Funding of up to \$5,000 per applicant is available in this category.

Three applications are recommended for funding totaling \$11,149.



### 5. Sport and Recreation

The Sport and Recreation category is designed to increase participation in sport and recreational activities, primarily at a grass roots level. Projects must increase access to sport or recreational opportunities, be inclusive of diverse needs and aim to develop a sustainable program.

Priority is given to projects that align with the objectives of the Social Plan, Disability Inclusion Action Plan, Sport and Recreation Strategy and the Community Strategic Plan.

Funding of up to \$5,000 per applicant is available in this category.

Three applications are recommended for funding totaling \$8,590.

### Minor Donations

In addition to the Community Grants, Council provides a Minor Donations Program to support the community, as per the Community Grants and Donations Policy and the Minor Donations and Awards Guidelines.

The Minor Donations categories include:

- Representative Donations, funding of up to \$250 per individual representing their community via sporting, cultural or academic endeavors at a national or international level.
- General Donations, funding of up to \$1,000 for projects that do not align with the timing of the Community Grant rounds.
- Meet Your Neighbour Donations, funding up to \$250, for projects that support residents in high density living.

Applications for donations are received at any time throughout the year and, as per the Policy are approved by the CEO. Funding awarded is reported to Council within the next grant round.

During this period, four Meet Your Neighbour Donations totaling \$1,000, have been awarded as follows:

Resident/group	Project	Location	Amount
Mr D Juhn	Rooftop BBQ	Network Place, North Ryde	\$250
Ms. H Mitchell	Sunday afternoon BBQ	Fontenoy Road, Macquarie Park	\$250
Mr X Wang	Open BBQ	Nancarrow Avenue, Meadowbank	\$250
Mr D Cangelosi	Breakfast for residents	Lardelli Drive, Ryde	\$250

During this period there have been no applications for Representative or General Donations.



### **Financial Implications**

The total amount of funding recommended for the Community Grants Program Round 1, 2024 is \$180,167. There are sufficient funds available in the Community Grants Program budget.



### 7 CITY OF RYDE ECONOMIC DEVELOPMENT STRATEGY AND NIGHT-TIME ECONOMY STRATEGY - PUBLIC EXHIBITION

**Report prepared by:** Executive Officer - City Economy **File No.:** COR2023/94/5 - BP24/392

### **REPORT SUMMARY**

Utilising internal resources only, the City of Ryde Council's City Economy team have developed a draft *Economic Development Strategy* (**EDS**) and draft *Night-Time Economy Strategy* (**NTE Strategy**) for public exhibition. These strategies have been developed utilising:

- research of best practice economic strategies,
- direct feedback from stakeholders through interviews,
- insights collected through broader economic development activities,
- collaboration with State Government agencies, and
- analysis of other strategic activities being undertaken by the City of Ryde since the previous iteration of Council's *Economic Development Strategy* (approved in December 2020).

Following contemporary practices, our staff have meticulously developed the strategies using an outcomes-based approach. The strategies establish long-term outcomes with four-year objectives (matching a Council term). The strategies are then supported by an annual action plan to be developed by staff in consultation with Councillors and key stakeholders (e.g., local Chambers of Commerce), ensuring a comprehensive and inclusive approach.

The draft EDS establishes the following long-term outcomes:

- 1. Job growth increase the number of jobs available across the City of Ryde.
- 2. Business expansion encourage existing businesses to expand their operations locally.
- 3. Investment attraction attract new investment from outside the City of Ryde.
- 4. Entrepreneurship foster a supportive environment for start-ups and small businesses.
- 5. Innovation protect and enhance the City's innovation ecosystem.
- 6. Infrastructure improve transportation, utilities, and other essential infrastructure for businesses.
- 7. Workforce development enhance the skills and education levels of the local workforce.
- 8. Enhance amenities, recreational facilities, climate resilience, and overall liveability of the City of Ryde.



Sitting as a subsidiary of the EDS, the draft NTE Strategy establishes the following long-term outcomes:

- 1. Vibrant and diverse nightlife foster a vibrant and diverse night-time economy that offers a range of entertainment, dining, and cultural experiences catering to the diverse tastes and preferences of residents, workers, and visitors.
- Economic growth and prosperity stimulate economic growth and prosperity by supporting local businesses, entrepreneurs, and creative industries to thrive during night-time hours, generating employment opportunities, attracting investment, and contributing to the overall economic vitality of the City of Ryde.
- Safe and secure environment Create a safe and secure night-time environment through effective policies, enhanced lighting, and proactive measures to address anti-social behaviour, ensuring that residents and visitors feel comfortable and confident when enjoying the city after dark.
- 4. Sustainable Promoting sustainability within the night-time economy by encouraging environmentally friendly practices, such as waste reduction, energy efficiency, and sustainable transportation options.

Should Council resolve to place the strategies on exhibition, they will be subject to a 28-day exhibition period (29 May 2024 – 26 June 2024).

Final versions of the strategies, incorporating stakeholder feedback and further graphic design, will be submitted to Council for adoption at its meeting on 23 July 2024.

### **RECOMMENDATION:**

That Council approve the draft *Economic Development Strategy* and draft *Night-Time Economy Strategy* being placed on public exhibition for a period of 28 days, commencing 29 May 2024.

### ATTACHMENTS

- 1 Draft Economic Development Strategy Designed Version
- 2 Draft Night-Time Economy Strategy Designed Version

Report Prepared By:

Daniel Hughes Executive Officer - City Economy

Report Approved By:

Michael Galderisi General Manager - City Shaping



### Discussion

### Evaluation of existing work

### Economic Development Strategy

In 2019, Council commissioned SGS Economics to produce an Economic Development Strategy for the City of Ryde. The strategy set the following vision, which is being retained in the revised EDS:

### "A resilient economy that fosters innovation, attracts investment, and celebrates diversity."

The previous EDS was built on three pillars: place-based marketing, placemaking, and capacity building. Six out of 15 actions (40%) were completed prior to the creation of the City Economy team. The completed actions largely relate to hosting events online. Staff evaluated the existing EDS and found that it was generic and not as strategic in its approach to tackling the broader economic challenges facing local businesses, residents, and workers.

Many of the actions listed in the Strategy are now considered business-as-usual for teams across Council. Furthermore, through Mayoral Minutes and Notices of Motion, the Council has played a pivotal role in shaping a range of other economic development activities that weren't specified in the previous *Economic Development Strategy*. The approach being recommended by staff encourages greater co-design of economic development activities between Councillors and staff – informed by current trends and direct feedback from key stakeholders.

### Night-Time Economy Study

In November 2016, Council staff commissioned a night-time economy study. The study led to the development of an *NTE Action Plan* in May 2017. Although the plan wasn't approved by the Council, the Action Plan was published on the Council's website, outlining 22 actions. None of the 22 actions were completed, with only six actions partially completed prior to the creation of the City Economy team.

The NSW Government's focus on the night-time economy, the revision of the Council's *Economic Development Strategy*, and various other planning activities have underpinned the value of creating a dedicated *Night-Time Economy Strategy* to help shape near-term activities in precincts such as West Ryde-Meadowbank, Eastwood, and the Macquarie Park Innovation District.

### Outcomes-based approach

Neither of the draft Strategies recommended for public exhibition includes a list of actions. This is because the City Economy team have taken an outcomes-based approach to the Strategies – setting long-term outcomes alongside mid-term (4-year) objectives. Staff will develop an annual *Economic Development Action Plan* in consultation with Councillors.



The activities, projects, and programs listed in the Action Plan will be designed to respond to current issues while contributing to the completion of objectives. Furthermore, the Action Plan will be developed in tandem with financial planning, ensuring that the economic development activities are appropriately budgeted for and that resources are used in a responsible manner. Lastly, the Action Plans will be published on Council's website, ensuring transparency and accountability in the execution of Council's economic development activities.

### Communications and Stakeholder engagement

Council's City Economy team have been undertaking a proactive approach to stakeholder engagement, regularly interacting with local and multinational businesses, Business Chambers, State Government agencies, peak bodies, not-forprofits, and other councils. Staff have also spoken to local Elders of the Darug Nation regarding opportunities to enhance First Nations commerce.

Communications and stakeholder engagement in the past 6-months have included:

- Ten targeted interviews in the shaping of the Strategies (including start-ups, scale-ups, and community service providers)
- Thirteen targeted interviews with multinational businesses as a part of Council's response to the *Stage 1 Rezoning Proposal* for the Macquarie Park Innovation District
- Engagement with educational institutions, including the Institute of Applied Technology – Digital and the various incubator programs being operated by Macquarie University and the University of Technology, Sydney
- Broader networking and engagement with Sydney's business ecosystem through Business Western Sydney and Business Sydney (covering topics such as skilled migration, state of the economy, advanced manufacturing, regional economic development, and integrated transport planning)
- Close to 60 direct interactions with businesses across the City of Ryde's small and neighbourhood centres, and
- A Walking on Country session in the Macquarie Park Innovation District with local Aboriginal Elders of the Darug Nation.

In addition to these engagements, the Senior Coordinator City Economy actively engages with, and is consulted by, staff from the NSW 24-Hour Economy Commissioner's Office. This collaboration has covered topics such as the NSW Government's *Vibrancy Reforms, Uptown Program*, refresh of the *NSW 24-Hour Economy Strategy*, and the *Special Entertainment Precinct Pilot,* and how Council and the NSW Government can continue to collaborate to better deliver better nighttime economy outcomes for the City of Ryde.



Should Council resolve to place the strategies on exhibition, they will be subject to a 28-day exhibition period (29 May 2024 – 26 June 2024). In addition to writing to key stakeholders, business and community engagement activities during the exhibition will include:

- TBC a meeting of the Business Engagement Forum (a meeting between staff and an Executive representative from each of the City's five Chambers of Commerce)
- 30 May A drop-in session at Macquarie University inviting faculty and students to have their say.
- 8 June Open survey Eastwood Night Markets
- 9 June Open survey Ryde Wharf Markets
- 12 June Open survey Monthly Business eNewsletter
- TBC Councillor Workshop Ryde Council Chambers
- 20 June Stall at the City of Ryde's Community Expo

Staff will prepare a *Stakeholder Engagement Insights Report* to be tabled alongside post-exhibition versions of the Strategies at the ordinary meeting of Council on 23 July 2024.

### **Financial Implications**

It is important to recognise that the *Economic Development Strategy* and the *Night-Time Economy Strategy* have been completed in-house using existing resources.

The cost of using consultants to produce strategies like this can be up to \$125,000 for each strategy, depending on the amount of research and stakeholder engagement required. Staff have estimated that they have saved the Council at least \$150,000 by completing these two Strategies in-house.



### Council Reports Page 123





(continued)

ITEM 7

City of Ryde

Lifestyle and opportunity @ your doorstep



### ACKNOWLEDGEMENT OF COUNTRY

The City of Ryde values the unique status of Aboriginal people as the Traditional Custodians of the lands and waterways across the Ryde Local Government Area. The City of Ryde acknowledges the Traditional Custodians of the lands and waterways across Ryde, the Wullumedegal Clan of the Darug nation, We pay our respects to Elders, both past and present, and extend that respect to ell other Aboriginal and Torres Strait Islander peoples across Australia.

The Wallumedegal people survived for generations in a rich environment of river flats, creeks and mangrove swamps, fishing with pronged spears and handlines, feasting on shellfish, hunting birds and small game, and collecting a variety of edible bushland foods.<sup>1</sup>

Consistent with the City of Ryde's commitments under its Reconciliation Action Plan, this Economic Development Strategy, seeks to improve autcomes for Aboriginal people living, working, and recreating in the City of Ryde. It reafirms our commitment to collaboration, whereby Council will actively improve the design and delivery of its activities for Aboriginal people in partnership with Aboriginal people.

1 https://www.yde.nsw.gov.co/Library.Local-and-Family-History-Historie-Rysle/Abariginal-History

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MESSAGE FROM THE CITY OF RYDE COUNCIL

CITY OF INTER ECONOMIC DEVELOPMENT STRATEGY (EXHEITION DRAFT)

Council has had a long-term community vision that the City of Ryde be the place to be for lifestyle and opportunity at your doorstep. I am thrilled to present to you our City's *Economic Development Strategy*, a roadmap designed to unicck Ryde's full potential - propelling us towards being Australia's leading innovation economy.

Ryde is a city with a rich history, vibrant communities, and immense potential. As Mayor, I envision building on these strengths and creating an environment where businesses thrive, innovation flourishes, and residents enjoy a high quality of life. Importantly, our Economic Development Strategy is about more than just numbers and stitistics. It is about enhancing the quality of life for every resident. It is about building a city where everyone has the apportunity to succeed, businesses thrive, and innovation and creativity are celebrated.

I invite all residents, businesses, workers, and stakeholders to join us on this journey towards a brighter future for Ryde. Together, we can create a community where lifestyle and opportunity abound, and where every individual has the chance to thrive.

Councillor Trenton Brown Mayor

As the CEO of the City of Ryde, I am pleased to present our City's next Economic Development Strategy – a comprehensive strategy almed at fostering a thriving and sustainable economy.

Our Economic Development Strategy reinforces the City's economic vision of having "a resilient economy that fosters innovation, attracts investment, and celebrates diversity."

This Strategy adopts a contemporary outcomes-based approach to economic development. Leveraging the concepts of outcomes budgeling and the Integrated Planning and Reporting Framework for local government, it establishes eight economic outcomes that will guide the efforts of Council staff over the long term,

These eight outcomes are supported by clear objectives to be completed within the next Council term, covering the four financial years from 2024/25 to 2027/28. These outcomes and objectives provide our Council, staff, and stakeholders with a clear guide for what needs to be delivered to support our economy over the next four years.

Wayne Rylands Chief Executive Officer

### HOW TO READ THIS STRATEGY

This Strategy has been broken down into four sections:

INTRODUCTION – an explanation of why the Strategy is needed and how it was developed.

CITY PROFILE – a point in time snapshot addressing key economic and demographic indicators for the City of Ryde and its various economic centres.

3 STATE OF THE ECONOMY – a point in time snapshot of the economy, including the economic headwinds and tailwinds influencing the Strategy.

STRATEGY – an explanation of what the City of Ryde is trying to achieve for the City's economy. **RELATIONSHIPS TO OTHER STRATEGIES** 

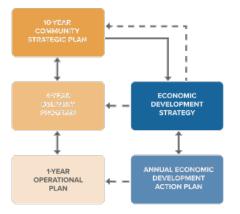


Figure 1 - Relationship between Economic Development Strategy and Community Strategic Plan

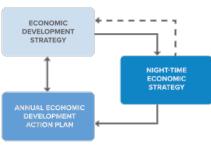


Figure 2 - Relationship between Economic Development Strategy and other Economic Development Strategies

# ITEM 7 (continued)

City of Ryde

Lifestyle and opportunity (a) your doorstep

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### ATTACHMENT 1

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### WHAT IS ECONOMIC DEVELOPMENT?

### DEFINING AN ECONOMY

For many in the community, it is difficult to explain what an economy is and what it does. In 1776, Scottish philosopher Adam Smith described the economy as an <sup>e</sup>nvisible hand<sup>9</sup> that guides societal actions.

"Every individual necessarily labours to rander the annual revenue of society as great as he can. He generally neither intends to promote the public interest, nor knows how much he is promoting it. He intended only fils own gain, and he is, in this, as in many offer cases, led by an invisible hand to promote an end which was no part of his intention." (Wealth of Nations, 1776; Bit. 4, Ch. 3)

The Reserve Bank of Australia is more programmatic, providing the following definition:

An economy is the system for deciding how scarce resources are used so that goods and services can be produced and consumed.

Resources are things like land, people (who can work or innovale through their ideas) and raw materials. They are seen as scance because we have unlimited wants but there are not enough resources to produce the goods and services to paticity these wants." (What is the Economy, 2020; Presentation)

### DEFINING ECONOMIC DEVELOPMENT

Economic development encompasses a range of activities aimad at improving the aconomic health and vitality of a region or community. It involves footening sustainable growth, creating job opportunities, increasing incomes, and enhancing the overall standard of living. This process often includes initiatives such as attracting new businesses, supporting existing industries, investing in workforce development and education, improving infrastructure, promoting innovation and entrepreneurship, and facilitating trade and investment.

### DEFINING THE ROLE OF LOCAL GOVERNMENT

Local governments, such as the City of Ryde Council (Council), play a crucial role in economic development by fostering an environment conducive to business growth, such as investing in key infrastructure projects, simplifying policy and streamlining regulations. They also facilitate partnerships between businesses, educational institutions, and community organisations to stimulate economic growth and ensure long-term prosperity.

Like other Council functions, there is a growing expectation from stakeholders that local governments play a larger role in the shaping of social, environmental, and economic outcomes.

Research by the University of Technology Sydney acknowledges that there are different approaches to economic development in local government.

"Economic development can be understood as an "additional function" for many organisations including the majority of councils — it may be a corporate goal, but not necessarily an overriding service delivery objective.

Councils that tend to view economic development as an attitude, typically seak to perform an integrated economic development role – mainstreaming rather than compartmentalisation.

Regardiess of the size, shape or budget of a local government area – all councils can perform a role in local and regional economic development." (Pugabs, L., Tan, SF., 2017, The Rale of Local Government in Local and Regional Economic Development, University of Technology Sydney).

Local stakeholders and Council agree that a more strategic approach is required from Council's economic development activities in order to realise the community's vision of Lifestyle and Opportunities at your doorstep.

### LIMITATIONS FACING LOCAL GOVERNMENT ECONOMIC DEVELOPMENT ACTIVITIES

Local governments have limitations when it comes to economic development, primarily due to jurisdictional boundaries and resource constraints. While they have significant autonomy and responsibility for local economic matters, there are constraints imposed by State and Federal legislation and policies alongside other practice considerations such as regulatory constraints, fiscal constraints, infrastructure limitations, policy alignment, Inter-governmental relations, and the need for equity and balance when using public funds.

To navigate these limitations effectively, the City of Ryde Council focusses on collaboration with stakeholders, leveraging available resources efficiently, prioritising projects that promote equity and sustainability, advocating for policy changes where necessary, and seeking innovation solutions to address economic development challenges. Additionally, we see partnerships with the private sector, community organisations, and educational institutions to help us overcome some of these limitations to foster more comprehensive and inclusive economic development

Council Meeting No. 8/24, dated Tuesday 28 May 2024 Agenda of the  $\overline{}$ 

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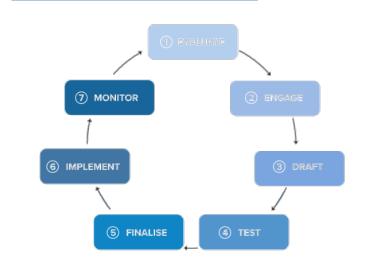
City of Ryde

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(D) CITY OF RVDE ECONOMIC DEVELOPMENT STRATESY (BOHEITION DRAFT)

### **DESIGNING OUR STRATEGY**

This Economic Development Strategy (EDS) has been completely developed by Council staff in collaboration with local stakeholders, Removing the reliance on the use of consultants has enabled staff to gain a deeper understanding of the short, medium, and long-term issues facing our local community. This understanding has underpipmed the importance of generational trinking in the development of this EDS and other economic development stategies in order to deliver meaningful economic outcomes for the community we sarve.



Steps 1-5 of the EDS's lifecycle represent the design phase, To guide their efforts during the design phase, Staff have followed the Double Diamond method! – a design process model that encourages divergence and convergence in the designing of projects, plans, and strategies.

Through stakeholder engagement and evaluation, the design phase had a strong focus on understanding what has worked and not worked in the past.

### 

### DID OUR PAST ECONOMIC DEVELOPMENT STRATEGY WORK?

Adopted by the City of Ryde Council in 2020, Council's existing EDS had an operational approach to economic development, focusing on:

Place-based marketing
 Placemaking, and

Capacity building.

Six out of previous EDS's 15 actions (40%) were completed prior to the creation of the City Economy team in 2023. While previous EDS's focus areas continue to be relevant, for the most part they are now business-as-usual.

Notwithstanding the above, stakeholder expectations have changed dramatically since the adoption of the previous EDS. The COVID-19 pandemic highlighted the need for flexible and agife approaches by government when supporting local businesses. Subsequent years of high inflation and a growing housing crisis further underpin the need for Council to be more strategic, collaborative, and agile in its approach to economic development.

### 

### WHAT ARE OUR STAKEHOLDERS TELLING US?

Our stakeholders are seeking a more strategic approach, with feedback in the development of this EDS urging Council to collaborate with other levels of Government, the private sector and not for profits to tackle complex issues such as:

Increasing access to more affordable and diverse housing

Increasing access to local employment opportunities, and

Improving various social and environmental outcomes.

There is a strong desire for Council to look to the State Government moduls—to think holistically and stategically about how it delivers services, infrastructure, and support to its diverse community (residents, businesses, workers, and visitors).

This EDS seeks to build an past work while also responding to current trends and stakeholder feedback. It reflects consideration of Ryde's economic factors of production and the City's strengtits, weaknesses, threats, and opportunities, It reflects an appreciation of the role of small and local neighbourhoods alongside the role of economic centres, the Macquarie Pank Innovation District, and the broader contribution the City of Ryde makes to the New South Wales and Australian economics.

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ATTACHMENT

(continued)

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ITEM

### CTY OF INDE ECONOMIC DEVELOPMENT STRATEGY (BAGINTON DRAFT)

### (3) | DRAFT

### CONDUCTING A SWOT ANALYSIS

The City of Ryde's previous EDS included an analysis of the City's strengths, weaknesses, threats and opportunities (a SWOT analysis). This work has been refreshed by current staff utilising research and stakeholder insights.

### STRENGTHS

- · Culturally rich area, with a diversity of cultures and languages (new business opportunities linked to international markets).
- Historically strong local centres and communities are at the cusp of renewal (West Ryde-Meadowbank, Eastwood, Gladesville).
- Home to a globally competitive innovation district, the Macquarie Park Innovation District.
- Over \$700 million is invested annually in R&D within the Macquarie Park Innovation District, underpinning the City's broader strengths as an innovation-based economy.
- Well located LGA-at the north/ south and east-west intersection of the northern Sydney region. It is a gateway between regional NSW and metropolitan Sydney, with access to the M2 and NorthConnex alongside heavy freight and an extensive public transport network that includes
- rail, metro, ferries, and buses. An established innovation ecosystem, backed by the

8

- highly productive industries with multi-billion-dollar values of output (gross revenue), Including manufacturing (\$10.25B), information media and telecommunications (\$6.6B). wholesale trade (\$4.62B), and professional, scientific and
- Home to an increasing number of families (residents), a large professional base (workers). and a large base of highly skilled workers (higher levels of educational obtainmenti.
- Strong employment growth (new businesses and new jobs). Access to a steady and diverse
  - plpeline of talent through the presence of Macquarie University, two TAFE NSW campuses. and the institute of Applied Technology – Digital

technical services (\$3.858).

Home to Macquarie University Hospital, the only hospital wholly owned by a university in Australia.

### WEAKNESSES

- Lack of flexible and affordable office, incubator and innovation spaces (particularly for startups and scaleups).
- Lack of venture capital in the Australian innovation ecosystem when compared to international markets.
- Lack of vibrancy and amenities (including public open space) for workers across economic centres and the Macquarie Park

- Innovation District. Lack of enabling and climate
- resilient infrastructure. Oversupply of A-grade and B-grade office space within the Macquarie Park Innovation

### District. **OPPORTUNITIES**

- Additional permissible uses could he introduced in the planning system, including an Innovation State Environmental Planning Policy to protect innovation spaces while also encouraging innovative mixed industrial and residential development.
- Enhancement of the innovation ecosystem through opportunities created by the Australian Government's focus on industry 4.0 and sovereign manufacturing.
- Enhancement of economic centres, including the nighttime economy, through urban renewal, increased densification, and a commitment to provide local employment opportunities alongside residential development.
- Greater collaboration on achieving Net Zero targets, including opening dialogue between the Macquarie Park Innovation District and the Renewal Energy Zones of the Hunter, Central Coast, Central West and Orana regions,
- Greater support for local startups through improved access to and

collaboration between incubators and universities across NSW.

- Leveraging the completion of an . expanded Sydney Metro network, including attracting businesses, workers and students to the City of Ryde (e.g., Sydney CBD to Macquarie Park Innovation District in less than 18 minutes).
- Enhanced cooperation with international partners who seek to leverage the City's strengths and share knowledge, technologies, and human capital to grow the City's economy.
- THREATS Unfinished master plans negatively impact investment in the Macquarie Park Innovation
- and conflict. Lack of incentives and support for the upscaling of startups and small businesses.

District as well as local economic

Changing the way of work-

Post-COVID, the new normal is

yet to stabilise across different

Inflation and cost of living

pressures impact consumer

investment into new capital.

spending as well as business.

Increased pressure to replace

with residential development.

Sustained pressures on global

supply chains linked to geopolitics

industrial and commercial lands

centres.

ndustries.

### SELECTING AN OUTCOMES-BASED APPROACH

Staff research identified that effective strategies were often built on the use of an outcomes-based approach to strategic planning. This is a new concept being embraced by the City of Ryde, with this EDS the first strategy to be fully designed around an outcomes-based approach, which involves the establishment of long-term outcomes with four-year objectives (matching a Council term). Action plans will be an annualised activity linked to Council's existing budget process.

Figure 4 presents how outcomes and objectives at the strategic level translate down to operational activities.



28 May 2024

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CITY OF MYDE ECONOMIC DEVELOPMENT STRATEGY (EXHEITION DRAFT)

### **DEFINING OUTCOMES, OBJECTIVES, AND ACTIONS**

An objective is something the

Council plans to achieve within

year terms for Council. For this

EDS, the objectives work to the

financial years 2024/25 through

to, and including, 2027/28. The

part of the 2028 revision of this

objectives will be revised as

a set timeframe. Objectives

### OUTCOMES

innovative approaches to

activities. They also act as

a harometer for economic

development, relying on

evaluation and performance

reparting to inform whether

Council's efforts are making

a cenuine difference and

whether the allocation of Council resources to economic development activities is done efficiently and effectively.

designing and delivering

economic development

The outcomes in this EDS anticulate the primary purpose for which Council's resources will be invested. They represent Council's goals and priorities across all its economic development activities for the City of Ryde.

s within the EDS have been designed to be SMART he objectives, being: Specific, Measurable, Achievable, Relevant, and Timely. The objectives have been designed to reflect our four-

EDS.

OBJECTIVE

### ACTIONS

Documented in an annual (financial year) Economic Action Plan, an action is the work to be done to achieve the objective. Actions are not dayto-day tasks. They are specific activities, projects, or programs that require an allocation of resources to complete the action within the financial year. Cumulatively, the completion of actions will reflect the fulfilment of the objectives outlined in this EDS.

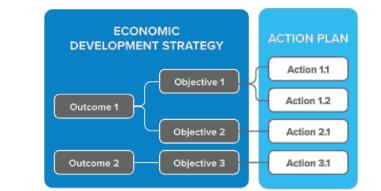


Figure 2 - How externes turn into actions (Ryde, 2024)



### (4) | TEST

### WHAT DO OUR STAKEHOLDERS THINK ABOUT THE DRAFT STRATEGY?

(To be updated post public exhibited). A draft of the EDS will be exhibited for public consultation during June 2024, Importantly, the exhibition process provides stakeholders with an opportunity to provide feedback on what they do and don't like about the EDS. This feedback will likely lead to a combination of validation and refinement to ensure a final EDS is fit for purpose.

### 5 | FINALISE

### HOW WILL THE EDS BE FINALISED?

(To be updated post public exhibition), A final EDS will be prepared using feedback received during the public exhibition period. For transparency and accountability, a final EDS will be subject to a resolution of the Council (scheduled for July 2024). Agenda of the Council Meeting No. 8/24, dated Tuesday 28 May 2024.

### ATTACHMENT

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CITY OF INDE ECONOMIC DEVELOPMENT STRATEGY (EXHEITION DRAFT)

HOW WILL THE EDS BE

**IMPLEMENTED?** 

(6) | IMPLEMENT

Once approved, the EDS will be published on Council's website and disseminated to key stakeholders, such as educational institutions and Chambers of Commerce.

Guiding the implementation will be an annual Economic Development Action Plan, which will be developed alongside annual budgets and business plans (between November and February each year). With the exception of the first Action Plan (2024), Councillors will be consulted via a Councillor workshop/planning day in February each year.

Funding for the action plan will be approved by the Council via the adoption of the annual Operational Plan, with the Economic **Development Action Plan published** on Council's website.

### MONITOR (7)

### HOW WILL WE **MONITOR AND** REPORT ON THE EDS?

Council's City Economy team is responsible for the stewardship of the EDS, which includes implementation, monitoring and reporting, and evaluation. The development of annual Economic Development Action Plans will include reporting against the completion of actions as well as progress towards the fulfillment of objectives outlined within this EDS. The publishing of annual Economic Development Action Plans will be supported by the publishing of report cards documenting our progress and any refinements that may have resulted from evaluation activities.

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### r ITEM

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### processes hindering success support outcomes evaluation). There are three main types of Economic evaluation evaluation that will be utilised for identifies, measures, and values an action's economic costs and benefits postproject completion. A practical approach to exante economic evaluation

### follows the same approach used to produce a Cost-Benefit Analysis. Completing it post an action's completion (ex-ante).

DESCRIPTION WHEN ITS USED

### OUTCOME EVALUATION

Outcome evaluation seeks to verify a causal link between the completion of actions and the outcomes outlined in Outcomes evaluation identifies who the actions work best for, and under what circumstances. It also considers any unintended actions for participants and with a disability.

Outcome evaluation relies on data and the production of reliable results. meaning that is shouldn't be undertaken until actions have been completed for some time. In the context of this EDS, outcome evaluations will occur every four years to support the revision of the EDS. active in the City of Ryde. Through education. Council will support local businesses to create working environments that: (a) create new employment opportunities for people living with a disability, and (b) encourage employees to disclose their disability to ensure they have the tools they need to perform well.

### **PROCESS EVALUATION**

Process evaluation should be ongoing and should start early in the delivery looks at how actions are of an action. When performed early, delivered, describing the action's current operating process evaluation will improve the action's implementation. conditions and identifying Periodic process evaluation can produce evidence and meaningful insights for outcomes evaluation (i.e., it helps ensure the data is collected to

### EX-ANTE ECONOMIC EVALUATION

Economic evaluation assigns a value to a action's inputs and outcomes. Therefore, a quality economic evaluation can only be undertaken when an action has produced all the reliable results and data needed to perform the analysis (which may not be until all benefits have been fully realised) Ex-ante evaluation can be a costly exercise and will be reserved for

activities where the evaluation's value is commensurate to the cost of conducting the evaluation.

<sup>2</sup> https://www.treasury.nsargovas/ficance-resource/evaluation-policy-and-guidelines



### **EVALUATE** (8)

### HOW WILL WE **EVALUATE OUR** WORK?

The City of Ryde is committed to increasing the transparency of expenditure on programs and projects to provide a better understanding of their outcomes, NSW Treasury defines an evaluation as a rigorous, systematic and objective process to access a program's effectiveness, efficiency, appropriateness and sustainability.

A high-quality evaluation will: Inform decision-making Improve programs and projects, and Share learnings.

In the context of the EDS, evaluation findings can be used to: Improve the design of economic development activities Justify the continuation of key projects and activities · Make a case for the expansion of certain economic development activities, or Make a case for discontinuing certain economic development activities if deemed ineffective).

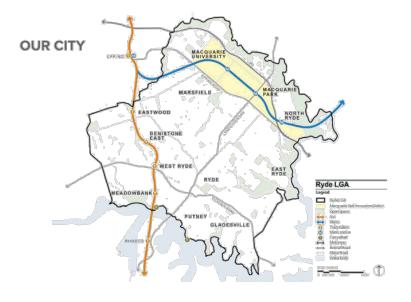
the EDS:

## **ATTACHMENT 1**

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CITY PROFILE



Wullumatta was the original name given to the area and likely derived from the Wallumedogal term for snapper fish, wullumai, and matta, a place usually associated with water. The Aboriginal name survives in the Wullumatta Nature Reserve in North Ryde. European occupation dates from 1972, when the first land grants were made along the northern bank of the Parramatia River. By 1841, the name Ryde began to emerge for the district. It was derived from lifs English namesake on the Islo of Wight. The area first came into legislative existence in 1870 as the Municipal District of Ryde. During its early years, the district was largely agricultural.

By the late 1900s, villages and town centres began to spring up along main roads and around train stations, bringing with them a large increase in population. Throughout the 1950s, Ryde continued to grow and urbanise. In 1957, Top Ryde, Australia's first drive-in strapping mall, opened its doors.

Macquarie University was established in 1964 alongside Australia's original innovation district—the Macquarie Park Innovation District—a Federal Government initiative. Ryde was home to booming industrial and scientific sectors, including the establishment of several CSIRO facilities and the Giadesville industrial estate.

Macquarie Shopping Centre opened in 1981 and remains one of the largest shopping centres in New South Wales to this day.

Today, the City of Ryde Local Government Area (LGA) covers an area of approximately 40 square kilometres, including waterways and parklands. It is located 12 kilometres from the Sydiney CBD. It includes 16 suburbs, two major rivers, 200 hectares of natural areas, 207 parks and open spaces, a globally competitive university, two TAFE colleges, and the Institute of Applied Technology – Digital.

## Lifestyle and opportunity (a) your doorstep

City of Ryde

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(continued)

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### ATTACHMENT 2 | CITY PROFILE





LGA AREA 40km<sup>2</sup>



### **CITY OF RYDE PROFILE CONTINUED**

(2% growth), and North Sydney LGA

The Macquarie Park Innovation District

Is a nationally significant economic

hub, contributing \$13.6 billion to the

NSW economy - representing more

than half of the City of Ryde LGAs

behind only the City of Sydney in

contributing to NSW's Gross State

Gross Regional Product, seeing the

LGA, along with North Sydney, place

Product, Industrial areas throughout

the south of the LGA. In Gladesville

and West Ryde, provide critical anchor

and a diverse economy and contribute towards the NSW Government's

points for productivity, employment,

broader vision of 30-minute cities

- where people can get from their

minutes on public transport, seven

days a week.

homes to their workplaces within 30

(-0.3% decline).

In 2023, the City of Ryde was home to approximately 135,000 residents and approximately 92,000 jobs. The City of Ryde LGA is a major employer for residents outside our LGA, with over 71,000 people working in the area who live outside of the City. Only a third of our working population work within the LGA, demonstrating an opportunity to create more local employment opportunities. Our City's resident workforce is highly educated, with an above-average proportion of female workers.

The City of Ryde is home to 14,361 businesses at the end of June 2023, growing by 431 businesses compared to June 2022. The City of Ryde's growth rate for businesses between 2022 and 2023 financial years was 3:1% - higher than the Parramatta LGA (1.5% growth), City of Sydney LGA

CITY OF RYDE POPULATION PROJECTIONS

2041 2024 142.508 177.222





Australia's original innovation district, the Macquarie Park Innovation District, is home to the world-class Macquarie University, headquarters of multinational organisations, startups, scale-ups, and established Australian businesses across a variety of highgrowth, deep technology sectors.

The strengths of the Macquarie Park Innovation District's include its diverse innovation ecosystem, proximity to key population areas (including Sydney's CBD), access to a pipeline of talent. via Macquarle University, and the presence of two TAFE compuses and the Institute of Applied Technology-Digital in the broader LGA.

As an economic powerhouse within Australia's knowledge economy, the Macquarie Park Innovation District hosts leading organisations in highvalue-adding sectors, including financial services, professional, scientific, and technical services, property services, information media, telecommunications, and health.

Its industrial profile encompasses higher education, research,

innovation, and emerging industries, which are expected to generate continuous, high levels of R&D activity and make an important contribution to the continued growth of NSW and Australian productivity and economic output.

The presence of a diverse, deep technology sector and innovation activity is a key driver of success in the Macquarle Park Innovation District. Levels of investment and economic contribution are similar to or exceed those seen in other leading Australian Innovation districts. Macquarie Park Innovation District's strengths are centred on an enterprise culture featuring partnerships between diverse organisations. Multinational and emerging organisations across high-growth sectors are located alongside world-class research and

While the Macquarle Park Innovation District is an established innovation district, continued support is required to ensure that it remains a glabally competitive innovation

knowledge institutions.

district propelling economic growth. Unlocking the full potential of the Macquarie Park Innovation District will require:

- Enhancements to public Infrastructure (such as open spaces, footpaths and cycle paths). commercial infrastructure (such as innovation spaces), and enabling infrastructure (such as utilities).
- · A balanced approach to development - delivering an increase in housing alongside access to employment opportunities, essential services, and essential infrastructure.
- Increased incentives aimed at de-risking R&D - including Incentives targeting businesses and landowners.
- Improved operational performance, including greater cooperation and collaboration between all tiers of government and the private sector regarding the advancement of the Macquarie Park Innovation District.

# Utfestyle and opportunity your doorstep ITEM 7 (continued)

City of Ryde

### ATTACHMENT 1

CITY PROFILE
OUR ECONOMIC CENTRES

CITY OF INDE ECONOMIC DEVELOPMENT STRAFEGY (ESHEDTION DIAFT)

Eastwood (Census, 2021)		
People	18,695	
Families	5,160	
Dwellings	7,283	
Avg. Number of people per household	2.8	
Median weekly household income	\$1,945	

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centre within the City of Ryde. It is celebrated for its multiculturalism and is a destination for foodles. Eastwood boosts a diverse array of shops, caterice, and cultural attractions and is home to two of the City's targest events; the Granny Smith Festival and the Lunar NewYear Festival. Eastwood attracts visions from across

Eastwood is a vibrant economic

Sydney and beyond. Its retail and hospitality scene, particularly along Rove Street and surrounding areas, contributes significantly to the local economy, generating employment opportunities alongside places for social gatherings.

Eastwood's economy has developed organically, with the local community actively involved in shaping Eastwood as a cultural destination. This is complemented by the presence of high-quality open space and playing fields adjacent to the Eastwood shopping centre and the Eastwood Railway Station. PE

Key economic challenges to overcame in the Eastwood economic centre include the need to improve flood resilience and the need to improve connections between the eastern and western sides of the Eastwood Railway Station.

Beyond broader urban renewal, key economic opportunities for Eastwood include enhancing its role as a multifaceted tourism dostination. This includes leveraging the center's existing strengths in multiculturation, hospitality, and retail to support an enhanced rightlime economy. It also includes exploring opportunities for healthcare services and leveraging the rodevelopment of the nearby Ryde Hospital. This could include, for example, encouraging health service providers to operate later into the evening.

WEST RYDE - MEADOWBANK	
Micronia Road	
reladowbany Employment Product	
Madowiank	and the second
	62978

West Ryde – Meadowbank (Census, 2021)				
People	20,102			
Families	5,627			
Dwellings	9,119			
Avg. Number of people per household	2.4			
Median weekly household income	\$2,019			

West Ryde-Meadowbank serves as a pikotal economic centre within the City of Ryde, characterised by its strategic location, transport infrastructure, and education institutions (TAFE and the Institute of Applied Technology — Digital).

Home to two railway staffons, key bus routes and the Meadowbank Ferry Whart, the area facilitates commuter traffic and supports local businesses that can leverage public transport connections for their customers or local roads for the movement of goods. Moveover, the presence of the TAFE, schools, and the Institute of Applied Technology—Digital contributes to the local economy through education-related spending and ancillary services. The Greater Sydney Commission's 2020 Meadowbank Education and Employment Precinct Master Plan (MEEP) gave residents, businesses, and workers hope that the precinct surrounding the new school and TAFE site would include improvements to the area, such as enhanced open space through the use of the Sydney Water site, Improved walkability through the West Ryde industrial lands, and intensification of employment opportunities. Although Council is supportive of the MEEP, it. is vet to be realised and there is no certainty that the Master Plan will be implemented.

Local stakeholders are beginning to take the renewal of West Ryde-Meadowbank into their own hands.

City of Ryde

Lifestyle and opportunity (a) your doorstep

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Positively, stakeholders are seeking opportunities to deliver likestyle and employment opportunities to residents through increased housing and diversified employment opportunities. While positive, an unplanned approach could be detrimental to the area. The loss of employment lands for residential development could turn the area into a commuting suburb—a location where you live but don't have opportunities for work.

The key economic opportunities for West Ryde-Meadowbank come from leveraging employment opportunities linked to educational facilities. An innovative approach is needed to ronew the West Ryde industrial lands – finding a planning outcome that could potentially support residential development vshile unlocking comployment opportunities that enable existing businesses to remain while also encouraging new businesses into the area -particularly businesses into could leverage Australia's growing industry 4.0 sectors (o.g., a universitybacked Tesilab alongside spaces for robotic design, manufacturing, assembly, and testing).

Other economic opportunities for West Ryde-Meadowbank include experienced-based night time economy opportunities. Development activities that unlock cultural experiences, live enterfainment, outdoor dining and markets could improve the vibrancy of the area. This could attract accommodation service providers, whose customers could benefit from a vibrant local scene alongside its strategic location and connections to other entertainment and employment centres across Sydney, such as Sydney Olympic Park.

Gladesville (Census, 2021)				
People	12,867			
Families	3,451			
Dwellings	5,866			
Avg. Number of people per household	2.4			
Median weekly	\$2,257			

GLADESVILLE

Gladesville is a unique economic centre for the City of Ryde. It is a smail and bouidque economic centre that supports an array of hospitality and retail businesses. The broader suburb of Gladesville, however, is a destination for recreation. This is due to the area's location on the picturesque banks of the Paramatia River.

Although public transport connectivity throughout Gladesville can be challenging, the economic centre is frequently serviced by buses

connecting locals to destinations like Chatswood, Top Ryde and West Ryde.

HUNTERS HILL LOA

Improved public transport connections along Victoria Road could encourage increased identification around the economic centre, unlocking more opportunities for the hospitality and retail sectors. Improved connections between the economic centre and the foreshore could also unlock tourism opportunities linked to recreational boating, fishing, events, and shortterm rental accommodation.

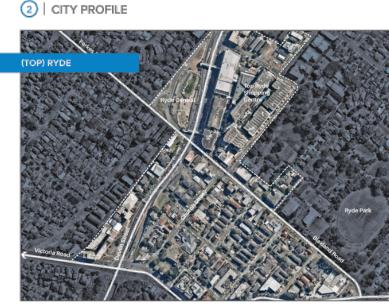
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City of Ryde

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Lifestyle and opportunity (a) your doorstep

### **~** ATTACHMENT



Ryde (Census, 2021)				
People	31,907			
Median age	36			
Families	8,732			
Dwellings	14,153			
Avg. Number of people per household	2.4			

Median weekly

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connecting commuters to Victoria Road (East/West) and Lane Cove Road (North/South), its public transport network also connects commuters to the West Ryde railway station and \$2,024 household income

CTY OF INTE ECONOMIC DEVELOPMENT STRATESY (BAHEITION DRAFT)

metro stations in Macquarie Park and Chatswood. Top Ryde is well located in terms of its connections to other economic centres across the City of Ryde as well as the Macquarie Park Innovation

District. It is challenged, however, by a

Distinguished by the mixed-use

redevelopment of the Top Ryde

Shopping Centre, Top Ryde provides residents and workers with modern

amenities, retail outlets and dining

options, alongside entertainment facilities and spaces for social

Top Ryde is in a strategic location,

Interaction.

lack of densification and an inefficient. public transport network (for example. in the Monday morning peak, it would take you three times longer (20 minutes) to use public transport to get to Macquarie University compared to using a private motor vehicle (10 minutes)).

The demolition of Council's existing administration building represents both an economic challenge and an economic opportunity. The lass of the Civic Hall as a venue has created market opportunities for other service providers; however, it has also led to Increased costs for community groups and not-for-profits looking for low-cost. venues. The site is a catalyst site for broader economic activities within Top Ryde, Continued stalling on a resolution for the site will continue to impact the local economy.

### SMALL AND NEIGHBOURHOOD CENTRES

The City of Ryde is blessed with a large amount of small and neighbourhood centres, which:

- Offer an alternative destination to larger economic centres. Are places with a distinctive
- character, which encourage strong and diverse communities to grow,
- Provide convenient access to local retail and populationserving services,
- Provide an opportunity for a mix of housing types nearby,
- Enhance the health and wellbeing of the local community through active living, and
- Support a strong local economy and provide local employment apportunities.

The City of Ryde recognises the following small and neighbourhood centres.

### Small and neighbourhood centres

Fiveways, Eastwood David Avenue, North Ryde

- Bowden Street, Ryde Tennyson Road, Putney
- Monash Road, Ryde Shepherds Street, Victoria Road,
- Rvde Allars Street, Denistone West

Watts Road, Ryde Trafalgar Place, Marsfield

Sager Place, East Ryde

Quarry Road, Ryde Lachlan's Line, North Ryde

- Putney Village, Putney
- Flinders Road, North Ryde
  - Cobham Avenue, Melrose Park Agincourt Road, Marsfield Cox's Road, North Ryde Blaxland Road, North Ryde Callaghan Street, North Ryde Balaclava Road, North Ryde Doig Avenue, Denistone East Midway, Ryde Pittwater Road, Boronia Park

Avon Road, North Ryde Blenheim Road, North Ryde



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### **ATTACHMENT 1**

### (3) STATE OF THE ECONOMY



### AUSTRALIA'S ECONOMY

The following has been extracted from the Australian Government's 2023/24 Mid:Yaar Economic and Fiscal Outlook :

- Facing high but moderating inflation, high-interest rates and global economic uncertainty, the Australian economy has slowed in expected ways.
- While inflation is still too high, it continues to moderate, and real wages are beginning to grow.
- The unemployment rate is low, and the participation rate is near record highs.
- The global economic outlook remains highly uncertain. Global growth is expected to slow over the next two years as persistent initiation and higher interest rates weigh on economic activity.
- The Australian economy is expected to expand by 175% in 2023/24 before regaining momentum in 2024/25 as improving real incomes support a recovery in household consumption.
- A deficit of \$11 billion is forecasted in 2023/24, an improvement of \$12.8 billion since the 2023/24 May Budget.



Agenda of the Council Meeting No. 8/24, dated Tuesday 28 May 2024.



### NEW SOUTH WALES ECONOMY

The following has been extracted from NSW Treasury's 2023/24 Half-Yearly Review:

 The NSW economy has remained resilient – supported by rapid population grawth and a strong labour market.

 Inflation is easing but remains at an elevated level.

 Economic growth is forecast to continue below trend in the near term despite a modest upward revision for 2023/24. The upward revision reflects stronger population growth and the economy's resilience to date.

 Spending has been tightly controlled. However, high inflation, high bond yields, a reduction in the national GST pool, and the Australian Government's withdrawal of major infrastructure funding have maintained pressures on the State Budget result.

 High inflation and rising interest rates are also impacting household consumption, with the State's GST receipts forecast to be \$1.9 billion lower over the four years to 2026/27.

 State revenues have also been impacted by an estimated \$3.2 billion reduction in hinfastructure funding following the Infrastructure Investment Program Strategic review by the Australian Government in May 2023.

• The budget result has worsened by \$1.7 billion relative to the 2023/24 Budget, largely due to a \$0.8 billion deterioration in the State's projected investment returns, a \$0.4 billion reduction in Australian Government funding for infrastructure, and a \$0.5 billion increase in interest expenses.

 Despite the pressure on the State's operating position, the Government remains on track to return to a modest budget surplus of \$475.1 million in 2024/25. Surpluses are expected to continue in 2025/26 and 2026/27 at \$1.2 billion and \$288.0 million respectively.

### CITY OF RYDE'S ECONOMY

 Calculated using the expenditure method, the City of Ryde LGA's Gross Regulation Product (GRP) was estimated to be \$18.06 billion at the end of 2023. Comparatively, the City of Ryde's GRP is higher than Canberra (\$168) and Hobart (\$588), but less than Addelaide (\$228) and the neighbouring)

Parramatta LGA (\$288). • The City of Ryde LGA is home to an estimated 91,764 jobs , with the top industry sectors for employment being:

- o Health Care & Social Assistance (13,783 jobs)
- Wholesale Trade (12,021 jobs), and
   Professional, Scientific & Technical
- Services (11,500 jobs).
- Jobs across the City of Ryde LGA are concentrated in the economic

centres of Eastwood, Top Ryde, and West Ryde and highly concentrated in the Macquarie Park Innovation District (covering Macquarie Park and North Ryde).

 At the end of 2022, the total wages and salaries paid to workers in the City of Ryde LGA was \$9,544 billion , with the top industry sectors for total wages and salaries being:

- o Wholesale Trade (\$1.473B)
- Professional, Scientific & Technical Services (\$1.434B), and

Health Care & Social Assistance
 (\$11888).
 Univer

 According to the Australian Bureau of Statistics, the average weekly earnings for all employees was \$1,300 per week.
 Over 50% of workers in the City of Ryde LGA receive a weekly income higher than the national average.

### MACQUARIE PARK

A 2024 report prepared for Macquarie University by Biointelect found that the Macquarie Park Innovation District was frome to:  An ecosystem that contributes approximately \$13.6 billion to the NSW economy – representing more than half of the City of Ryde LGA's GRP, seeing the LGA, along with North Sydney, place behind only the City of Sydney in contributing to NSW's Gross State Product.

 63,000 highly educated, highly productive, high-income workforce, with provisions for tens of thousands of additional jobs under the Macquarie Park Place Strategy.

44,000 higher education students.

 Macquarie University and Macquarie University Hospital – contributing \$400 million to R&D annually.

#1 for IP registrations by Australian postcode.
 Over \$700 million of investment

annually into R&D – translating to approximately \$2.6 billion for the national economy.

Macquarie Park Innovation District is home to the headquarters of many large companies. According to the Forbes 2023 "Global 2000" list (as of 8 June 2023), Macquarie Park was home to 13 of the world's top 200 companies.

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City of Ryde

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Lifestyle and opportunity (a) your doorstep

### **ATTACHMENT 1**





### VISION AND OBJECTIVES

### VISION

This EDS maintains Council's existing vision for the City of Ryde's economy: "A resilient economy that fosters innovation, attracts investment and celebrates diversity."

### **ECONOMIC OUTCOMES**

This EDS establishes the following eight economic outcomes for the City of Ryde LGA:

JOB GROWTH	Increase the number of jobs available across the City of Ryde	
BUSINESS EXPANSION	Encourage existing businesses to expand their operations locally	
INVESTMENT ATTRACTION	Attract new investment from outside of the City of Ryde	
ENTREPRENEURSHIP	Foster a supportive environment for start ups, scale ups and small business	
INNOVATION	Protect and enhance the City's innovation ecosystem	
INFRASTRUCTURE	Improve transportation, utilities, and other essential infrastructure for business	
WORKFORCE DEVELOPMENT	Enhance the skills and education levels of the local workforce	
QUALITY OF LIFE IMPROVEMENT	Enhance amenities, recreational facilities, climate resilience, and overall liveability of the City of Ryde	

Agenda of the Council Meeting No. 8/24, dated Tuesday 28 May 2024.

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**ATTACHMENT 1** 

### ECONOMIC OBJECTIVES

### **JOB GROWTH**

4-YEAR OBJECTIVES (2024/25 - 2027/28)	DETAIL
Increase the number of jobs within the City of Ryde by 10% within four years.	At the end of 2023, the City of Ryde had 91,764 jobs. Achieving 10% growth in the number of jobs within the City of Ryde would see the City have at least 100,931 jobs by 2027/28.
Increase awareness of the tourism offerings in the City of Ryde.	Whilst tourism directly supports approximately 1,200 jobs, there is very little information available to visitors about the tourism experiences available in the City. Increasing the awareness of tourism and visitor activities will support new visitors to the City, increasing opportunities for businesses to expand their offerings.
Support local businesses to employ more people living with a disability.	There are a range of disability employment service providers active in the City of Ryde. Through education, Council will support local businesses to create working environments that: (a) create new employment opportunities for people living with a disability, and (b) encourage employees to disclose their disability to ensure they have the tools they need to perform well.
ENTREPRENEURSHIP	
Increase the number of new startups within the City of Ryde by 25% within four years.	Macquarie University's Incubator supported 43 startups in 2023, 24 of which were new startups. Although more work is needed to understand the broader startup ecosystem across the City of Ryde, increasing the number of new startups

through Macquarie University's Incubator would be 30.

### **BUSINESS EXPANSION**

4-YEAR OBJECTIVES (2024/25 - 2027/28)	DETAIL
Increase the number of businesses registered in the City of Ryde by 10% within four years.	At the end of 2023, the City of Ryde was home to 14,361 businesses. Achieving 10% growth in the number of businesses registered within the City of Ryde would see the City home to at least 15,797 businesses by 2027/28.
Double the number of Indigenous businesses certified and registered with Supply Nation within the City of Ryde within four years.	According to the Supply Nation's Indigenous Business Register, there are 729 verified Indigenous businesses registered within a 100km radius of the City of Ryde LGA. However, only five Indigenous business are registered within the City of Ryde LGA.
	Similarly, there are 347 verified Indigenous businesses certified within a 100km radius of the City of Ryde LGA. However, only three Indigenous businesses are certified within the City of Ryde LGA.
	Doubling the number of Indigenous businesses would increase the number of Indigenous businesses certified and or registered within the City of Ryde LGA to at least 16. Note: Certified suppliers are Indigenous businesses that are 51% or more owned, managed and controlled by Aboriginal or Torres Strait Islander people. Registered suppliers are Indigenous businesses that are 50% or more owned by Aboriginal or Torres Strait Islander people.
Increase the number of businesses owned by women by 10% within four years.	As of May 2021, less than a third of businesses in the City of Ryde were owned by women (67.8% male business owners, 32.2% female owners).
	Increasing the number of businesses owned by women by 10% would see over 400 new businesses owned by women.
Increase support for businesses owned and operated by people living with a disability.	Research by the University of Technology Sydney in 2020 found that people with a disability are more likely to be self-employed than people without a disability. Increasing awareness and opportunities for businesses owned by a person with a disability creates meaningful employment for people with a disability and supports innovation and entrepreneurship.

<sup>10</sup> https://www.uts.edu.au/sites/default/files/article/downloads/Australias%20Disability/%20Entrepreneurial%20Ecosystem%20Report%201%20240620%20%28Accessible%29.pdf

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INNOVATION		QUALITY OF LIFE IMPROVEMENT	
4-YEAR OBJECTIVES (2024/25 - 2027/28)	DETAIL	4-YEAR OBJECTIVES (2024/25 - 2027/28)	DETAIL
Increase the registration of Intellectual Property (IP) (patents, trademarks, and designs) within the City of Ryde by 10% within four years.	Based on a search of IP registrations, the City of Ryde was home to 4,920 IP registrations, with the Macquarie Park Innovation District being Australia's number 1 postcode for new IP registrations. At the time of creating this EDS, IP Australia was reviewing their approach to publishing IP data. Synthesis of current datasets requires systems not available to the Council at the time of creating the EDS. Utilising the publicly available figure for 2019, a 10% increase would equate to an increase of at least 490 new IP registrations over the next four years.	Enhance workers' access to public open space across the Macquarie Park Innovation District and City of Ryde's economic centres in line with the Council's Public Open Space Strategy.	Stakeholders noted that the quality of the urban env had a direct impact on their ability to attract high que workers. Protecting and improving access to public of space and greenery is a priority for the Macquarie Pi Innovation District as it faces increased pressure to I more residents. Other economic centres, such as Eastwood and West Meadowbank, have open spaces; however, access of be constrained by issues such as pedestrian connect competition for space, and ownership (e.g., Sydney V
INVESTMENT ATTRACTION			
Attract \$50 million in new business investment from outside the City of Ryde within four years.	Investment monitoring will be linked to new business activities—businesses moving to and investing in the City of Ryde. Although extremely valuable to the economy, investment attraction does not include investment by the development sector into residential and commercial real estate developments due to the existing pipeline of development activity.	Support the increased supply of affordable housing for frontline workers within the City of Ryde.	Increasing the supply of affordable housing within th of Ryde is critical for the City's diverse workforce net Stakeholders noted that many of their frontline work travel for more than an hour from regions such as W Sydney and the Central Coast. Limited access to effi public transport services is making it difficult to attra- frontline workers to employment opportunities within City of Ryde. In addition to employment outcomes, addressing the
INFRASTRUCTURE			undersupply of affordable housing can promote soc equity and inclusivity within the community, ensuring that individuals and families of diverse socioeconom
Support the delivery of two major infrastructure projects that contribute to economic growth within four years.	Support the delivery of infrastructure projects that will act as a catalyst for urban redevelopment across the City of Ryde's economic centres (e.g., flood mitigation, public transport		backgrounds have access to safe, decent, and afford housing options.
economic growth within rour years.	enhancement, roads, and pedestrian connections).	Reduce greenhouse gas emissions by 20% within four years through	Reducing greenhouse gas emissions will contribute t National commitment to achieving Net Zero outcome
WORKFORCE DEVELOPMENT		energy efficient and renewable energy initiatives for residents and local businesses.	Additionally, focusing on energy efficiency and renew energy initiatives can not only reduce carbon footprin also promote resource conservation, energy indepen
Increase the number of residents enrolled in higher learning (tertiary and vocational training) by 10% within four years.	According to the 2021 census,10,004 of the City's 129,116 residents were attending a university, and 3,448 were attending a TAFE/Vocational education institution. An increase of 10% will see at least 14,797 residents actively enrolled in a university or TAFE/Vocational education facility.		and long-term savings for residents and businesses. Achieving Net Zero presents' opportunities for R&D a broader collaboration between organisations inside outside the Macquarie Park Innovation District.

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### IMPLEMENTATION

Implementation of this Strategy encompasses a multifaceted approach aimed at fostering greater harmony between Council activities, greater collaboration between Councillors and staff, and a more agile delivery of economic development activities.

Key to implementing this Strategy will be ongoing collaboration with local partners, including:

- Local businesses
- Local Business Chambers
- State Government agencies (e.g., Service NSW)
- Local community groups and advisory bodies
- Educational Institutions, and
- Peak bodies (e.g., Business NSW).

Implementation will also be linked to the adoption of an Annual Economic Development Action Plan, which will be an annual document articulating the actions that will be undertaken in the year to support the fulfilment of the objectives captured within this Strategy.

### ANNUAL ECONOMIC DEVELOPMENT ACTION PLAN

Council staff will draft the Action Plan alongside developing annual budgets and business plans (between November and February each year). With the exception of the first Action Plan, Councillors will be consulted via a Councillor workshop/ planning day in February each year.

The first Action Plan will be subject to a Councillor workshop in June 2024, whereby a progress update will be received during the exhibition period of this Strategy.

Councillor feedback, along with project planning and budgeting, will shape a final Action Plan for the forward financial year. As an operational document, the Action Plan will be approved by the CEO and communicated to key stakeholders via Council's website.

The budget for economic development activities will be captured in the Council's broader Delivery and Operational Plan.

### Monitoring and Evaluation

Council's City Economy team will be responsible for monitoring and evaluating this Strategy, Regular manitoring will involve tracking the completion of activities and the progress towards fulfilling the objectives outlined within this Strategy.

Stakeholder feedback, data analysis, and benchmarking will support evaluation activities. Evaluations will include process-based evaluation (evaluating how we are implementing the Strategy) and outcomes-based evaluation (evaluating whether we are on track to achieve our objectives. By embracing a culture of evaluation, staff will be able to deliver more agile and realistic Action Plans.

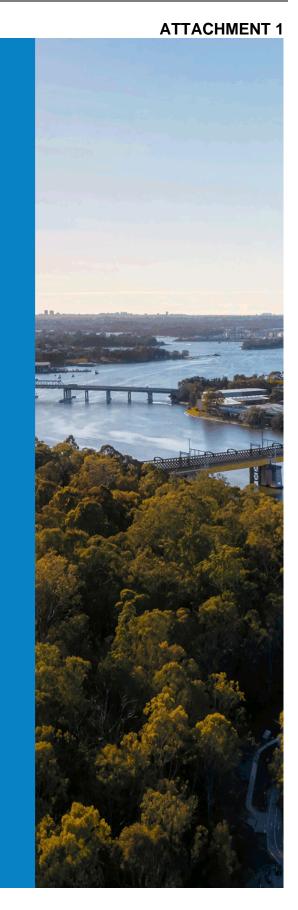
# ITEM 7 (continued)

City of Ryde

Lifestyle and opportunity (a) your doorstep

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Lifestyle and opportunity at your doorstep



#### Council Reports Page 143

# ITEM 7 (continued)

# ATTACHMENT 2



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#### ACKNOWLEDGEMENT OF COUNTRY

The City of Ryde values the unique status of Abariginal people as the Traditional Custodians of the lands and waterways across the Ryde Local Government Area. The City of Ryde acknowledges the Traditional Custodians of the lands and waterways across Ryde, the Wullumedegal Clan of the Darug nation. We pay our respects to Elders, both past and present, and extend that respect to all other Aboriginal and Torres Strait Islander peoples across Australia.



# MESSAGE FROM THE **CITY OF RYDE COUNCIL**

It is with great pleasure that I introduce the City of our City comes alive with its own brand of of Ryde's new Night-Time Economy Strategy, an exciting roadmap for cultivating vibrant and inclusive after-hours experiences across our City's various economic centres. As Mayor, I am deeply committed to nurturing a thriving night-time economy that not only enhances our City's cultural vitality but also supports local businesses, fosters social connection, and promotes safety and wellbeing for all.

Our Night-Time Economy Strategy acknowledges and embraces diversity. recognising that a one-size-fits-all approach to supporting the night-time economy simply will not suffice. Instead, we must work collaboratively to tailor our efforts to the distinct needs and aspirations of each economic centre, ensuring that every corner night-time vibrancy.

By delivering a diverse night-time economy across the City of Ryde, we can create experiences that cater to the varied tastes and preferences of our residents and visitors. Whether it's enjoying a late-night meal at a local restaurant, exploring cultural attractions after dark, or simply taking a leisurely stroll through illuminated streets, there will be something for everyone to enjoy in our City after hours.

I invite all residents, businesses, and stakeholders to join us on this existing journey as we work together to unlock the full potential of our City's night-time economy.

Mayor, Councillor Trenton Brown

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Mayor, Councillor Trenton Brown	3
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NICHTFINE ECONOMY STRATEGY, MAY 2624

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As Council's CEO, I am dedicated to ensuring that our strategies are not only visionary but also pragmatic, delivering tangible benefits to our community and local businesses. I am pleased to introduce the City of Ryde's new Night-Time Economy Strategy, a strategic blueprint almed at optimising our City's afterhours experience for businesses, residents, workers, and visitors.

This Strategy seeks close collaboration with stakeholders, including businesses, residents, workers, and community groups, to identify opportunities and address challenges in enhancing the night-time experience across our City.

Our operational focus will extend to

safety, accessibility, and amenity during night-time hours. This may include enhancing lighting and infrastructure, implementing measures to manage noise and crowds, and coordinating with NSW Police to ensure a safe and welcoming environment for all.

implementing practical measures to improve

Furthermore, we will work diligently to streamline regulatory processes and facilitate business innovation to support the growth of night-time enterprises. By fostering a conducive environment for entrepreneurship and investment, we aim to catalyse economic growth and job creation within our night-time economy.

#### CEO, Wayne Rylands

28 May 2024

Council Meeting No. 8/24, dated Tuesday

Agenda of the

City of Ryde

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# HOW TO READ THIS STRATEGY

- This Strategy has been broken down into three sections: Introduction – an explanation of why the Strategy is needed and how it was developed.
- (2) City Profile a point in time snapshot addressing key nighttime economy indicators for the City of Ryde and its various economic centres.
- (3) Strategy an explanation of what the City of Ryde is trying to achieve for the City's night time economy.

RELATIONSHIP TO ECONOMIC DEVELOPMENT STRATEGY

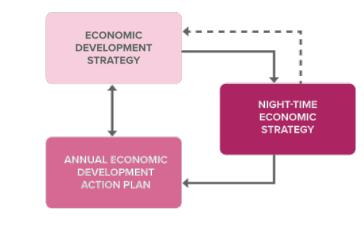


Figure 1 - Relationship between Economic Development Strategy and other Economic Development Strategies

( 4 NORHTHING BOOMONY STRATEGY, MAY 2024





City of Ryde

(continued)

ITEM 7

# **ABOUT OUR STRATEGY**

This Night-Time Economy Strategy (NTE Strategy) has been developed to support the implementation of the City of Ryde Council's (Council) Economic Development Strategy (EDS). Both strategies have been designed to establish long-term economic outcomes and four-year objectives, enabling the Council to deliver short-term actions that support long-term economic sustainability.

Please refer to Chapter 2 of the Council's Economic Development Strategy for a detailed explanation of the outcomes approach being adopted for the Council's economic development activities.

#### DESIGNING THIS STRATEGY

#### Hours of the Night-Time Economy

The night-time economy covers all economic activity that occurs between 6pm and 6am. The NSW 24-Hour Economy Commissioner's Office defines the night-time into three distinctive periods: evening, night-time and late night. In reflection of stakeholder feedback, we have interpreted these periods as the following hours for the City of Ryde:







Evening: 6pm - 9pm

Late night: 12am - 6am Night-time: 9pm – 12am



# CORE INDUSTRIES

Whilst all economic activity that occurs between 6pm and 6am is considered hight-fime economy, the NSW 24-Hour Economy Strategy identifies core and supporting industries.

#### CORE INDUSTRY COMMENTARY



FOOD

BEVERAGE

 The entertainment industry encompasses a wide range of activities, including live music performances, theatre productions, live sport and recreational activities, cinema screenings, and nightlife venues, such as clubs and bars. Entertainment venues and events serve as key anchors within

- night time economy precincts, attracting visitors and residents alike with diverse programming and experiences. · Live music performances, in particular, contribute to the cultural
- vitality of a city's night-time economy by showcasing local talent. fostering community engagement, and creating memorable experiences for attendees.
- The food industry encompasses restaurants, cafes, food trucks, and other dining establishments that offer patrons a variety of culinary experiences.
- · Dining out is a popular night-time activity, providing opportunities for socialising, celebration, and exploration of diverse cuisines and cultures.
- Restaurants and food vendors contribute to the social fabric of night-time precincts, serving as gathering places for friends, families, and colleagues to share meals and create lasting memories.
- . The food industry also supports local farmers, producers, and suppliers, creating economic opportunities along the supply chain and contributing to the overall sustainability of the local food ecosystem.
- The beverage industry encompasses bars, pubs, breweries, and other establishments that serve alcoholic and non-alcoholic beverages.
- · Bars and pubs are integral components of the night-time economy in Australia, offering social spaces for relaxation, socialising, and entertainment.
- · Craft breweries and specialty cocktail bars contribute to the cultural diversity and sophistication of night-time precincts.
  - attracting conngisseurs and enthusiasts seeking unique and highquality beverages.
- · Responsible alcohol service and management are essential considerations within the beverage industry. They ensure the safety and wellbeing of patrons and maintain a positive reputation for night-time precincts.

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# SUPPORTING INDUSTRIES

The NSW 24-Hour Economy Strategy also identifies the important role that supporting industries play in the health of the night-time economy. Supporting industries may be involved in supply chains, the movement of people and goods, or simply population-serving industries responding to unique and localised consumer needs.

#### SUPPORTING INDUSTRY COMMENTARY



 The healthcare industry plays a crucial role in supporting the night-time economy by providing essential medical services and emergency care to rasidents and visitors during night-time hours.
 Hospitals and medical clinics ensure that individuals have access to medical attention and treatment in case of emergencies or health-related issues that may arise during night-time activities.
 Additionally, healthcare professionals such as doctors, nurses, and paramedics working at night require access to safe and efficient public transport services as well as hospitality and retail offerings that improve their night-time experiences.



- The retail industry contributes to the night-time economy by providing opportunities for shapping, leisure, and convenience to residents, visitors, and night-time workers during extended hours.
   Retail establishments such as convenience stores, pharmacies, and late-night supermarkets cater to the needs of consumers
- seeking essential goods and services outside of regular business hours. • Additionally, specialty retailers, boutiques, and souvenir shops offer unique shopping experiences and contribute to the cultural diversity and vibrancy of night-time precincts, attracting shoppers

and tourists alike.

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#### SUPPORTING INDUSTRY COMMENTARY



- HOSPITALITY
- Building on the core industries of food and beverage, the broader hospitality industry encompasses hotels, motels, hostels, and other accommodations that provide lodging and hospitality services to travellers and visitors during night-time hours.
- Hotels and accommodation providers play a vital role in supporting the night-time economy by offering overnight stays and accommodation to tourists, business travellers, and individuals attending night-time events or activities.
- Overnight stays can lead to increased employment opportunities through increased consumer spending on goods and services during both the day and night-time.



TRANSPORTATION

#### The transport industry is essential for facilitating mobility and accessibility within and between night-time precincts, enabling residents, workers, and visitors to travel safely and efficiently during night-time hours.

- Public transportation services such as buses, trains, and taxis provide convertient and accessible options for individuals to commute to and from night-time destinations. They reduce reliance on private vehicles and alleviate traffic congestion.
- Ridesharing services and bike/scooter-sharing programs can also offer alternative modes of transportation for individuals seeking flexible and sustainable travel options within night-time precincts.
- The services industry encompasses a wide range of businesses and professionals that provide essential services to support the night-time economy, including security, cleaning, and event management.
- Security services play a critical role in ensuring the safety and security of night-time precincts, providing surveillance, crowd control, and emergency response services to prevent and address incidents of crime and disorder.
- Cleaning and maintenance services help to ensure that night-time precincts remain clean, tidy, and welcoming for residents and visitors, enhancing the overall aesthetic and liveability of nighttime environments. These services, also support the day-time operations of other commercial enterprises.
- Event management services support the planning and execution of night-time events, festivals, markets, and entertainment activities, providing logistical support, staffing, and coordination to ensure successful and memorable experiences for attendees.

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CITY OF INDE MONTTONE ECONOMY STRATEGY (EXHIBITION DRAFT)

# **BENEFITS ASSOCIATED WITH** THE NIGHT-TIME ECONOMY

As noted in Council's Economic Development Strategy, economic development isn't traditionally a core role of local governments; however, community and business stakeholders have an increasing expectation of councils to play a greater role in delivering social, environmental, and economic benefits to society.

> **Research and engagement activities** used to inform this strategy identified the following benefits of a vibrant night-time economy:



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#### NEW EMPLOYMENT **OPPORTUNITIES**

The expansion of the night-time economy in the City of Ryde will create new job opportunities across core and supporting industries. For example, the opening of new bars, restaurants, and entertainment venues may lead to job creation for bartenders, servers, performers, and event staff. This provides employment opportunities for residents. particularly young adults, and

#### contributes to economic growth. ATTRACTING TALENT

A vibrant night-time economy in the City of Ryde will contribute to attracting talented and skilled professionals seeking dynamic and culturally rich communities to live and work in. The NSW Innovation and Productivity Council recognises that the culture of cities can help attract talented and skilled professionals . Businesses within the Macquarie Park Innovation District, for example, have noted that their workforce has a growing desire for social

and cultural activities closer to work. A thriving nightlife scene may be more appealing to young professionals and creatives looking for exciting opportunities and vibrant social life, thus bolstering the city's talent pool and fostering innovation and creativity.

#### **INCREASED SAFETY**

A growing night-time economy in the City of Ryde will require the prioritisation of investment into safety measures and greater collaboration with community policing to support the wellbeing of residents, workers and visitors. For instance, improved lighting, passive surveillance, and CCTV surveillance in economic centres may help deter crime and antisocial behaviour, creating a safer environment for night-time activities and enhancing public confidence in the city's nightlife offerings.

#### SOCIAL AND CULTURAL CONNECTIONS

A vibrant night-time economy in the City of Ryde will provide

<sup>1</sup> NSW Innovation and Productivity Council 2022, Global Islant wars: Intensing Fram Installants Biol advant the best Council Research Paper, Sydney

opportunities for residents, workers, and visitors to forge social and cultural connections, fostering a sense of belonging and community pride. For example, hosting cultural festivals, live music performances, and night markets in economic centres may bring more people together from diverse backgrounds to celebrate shared interests and experiences. promoting inclusivity and social cohesion

#### RECREATIONAL **OPPORTUNITIES**

Our inclusive approach to the night-time economy in the City of Ryde will encourage a wide range of recreational activities for residents, workers, and visitors to enjoy during evening hours. Improved lighting around the Paramatta River, parks, and open spaces with access to amenities such as walking trails, cycling paths, and recreational facilities may encourage more active lifestyles and provide opportunities for relaxation, exercise, and leisure activities after dark.



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# GOVERNANCE

The night-time economy in the City of Ryde is overseen by a diverse array of stakeholders, including both NSW Government agencies and Council.

#### COUNCIL'S ROLE

Council plays a crucial role in shaping and nurturing the night-time economy, including:

Approvals – regulatory approvals to facilitate the establishment and operation of businesses and events within the night-time economy (e.g., outdoor dining).

Events – organising and supporting a diverse range of cultural, entertainment, and community events to enhance the vibrancy of different economic centres.

Master planning – Developing comprehensive land use master plans and urban design guides to guide the sustainable development and growth of different economic centres.

Policy work – Using an evidence-based research and stakeholder engagement to formulate and implement policies and initiatives that support the growth, diversity, and sustainability of the night-time economy.

#### **NSW GOVERNMENT**

The NSW Government plays a significant role in shaping the regulatory framework for the night-time economy. They also provide support to the night-time economy in the City of Ryde through various grant programs. Key State Government initiatives currently underway include:

NSW 24-Hour Economy Strategy (refresh) – A State-wide strategy aimed at revitalising and diversifying the State's night-time economy, with a focus on enhancing vibrancy and cultural offerings.

NSW Vibrancy reforms – Legislative and regulatory reforms to support the growth of vibrant and inclusive economic centres, including measures to streamline approvals and reduce red tape for businesses and events.

Uptown – A government-led initiative to promote the development of innovative and creative precincts build around cultural expressions.

Special Entertainment Precincts – A state-wide initiative where local councils can designate a defined area to manage sound and trading hours of local venues. This may be an individual premise, streetscape, or larger area, and is designed to support live music and night-time economy venues through legislative changes.

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City of Ryde

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The night-time economy within the City of Ryde is experiencing a period of transition and evolution - driven by changing consumer preferences, demographic shifts, inflation, and cost-of-living pressures.

While traditionally centred around food and beverage experiences, the City's night-time economy is evolving to encompass a broader range of experiences, including a more diverse variety of cultural events, nightlife attractions, and other lifestyle/recreational pursuits.

One notable trend is the increasing demand, particularly from young people, for immersive and experiential offerings, such as Australian economies are facing themed pop-up events, interactive the challenges of inflation, high installations, and experiential dining experiences. These innovative concepts

cater to a growing segment of consumers seeking unique and memorable experiences (i.e., Instagram moments) during evening hours, contributing to the diversification and enrichment of the night-time economy.

As noted in Council's Economic Development Strategy, the broader New South Wales and costs of living, and a growing demand for housing. These challenges require a considered and balanced approach to Council's economic development activities, including night-time economy initiatives.

The following is a brief overview of the different economic centres within the City of Ryde.

It is a thriving hub of technological innovation and commercial activity. While traditionally associated with daytime operations. the Macquarie Park Innovation District contributes to the nighttime economy through 24-hour manufacturing, worker's participating in international meetings, and workers, students, residents, and visitors enjoying local amenities and food and beverage venues, Macquarie University creates opportunity for nighttime activities through its night markets, late night events, and passive activity through this open campus.

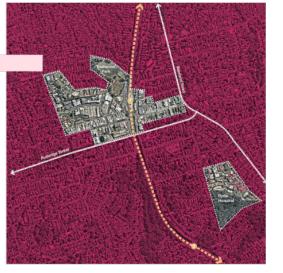
The jewel of the City

of Ryde's economy is the Macquarie Park Innovation District,

#### EASTWOOD

Known for its vibrant Asian dining scene and cultural diversity, Eastwood presents opportunities to further enhance its night-time afferings through the promotion of food festivals, night markets, and cultural events that celebrate its heritage, such as the Granny Smith Festival and Lunar New Year Festival.





City of Ryde

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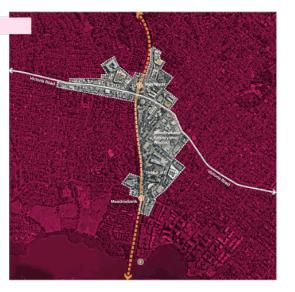
#### WEST RYDE-MEADOWBANK

West Ryde-Meadowbank offers opportunities for dining, recreational activities, and live entertainment. New mixed-use developments or hotels in the area could leverage the area's expansive water views that come with height (e.g., rooftop bars and restaurants). Furthermore, unlocking the open space surrounding the Sydney Water site could create new opportunities for nighttime markets, festivals, and events within a short walking distance of two railway stations and a bus interchange.

ITEM 7 (continued)

City of Ryde

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#### TOP RYDE

As an existing retail and entertainment destination, Top Ryde has the potential to become a dynamic nighttime hub, offering a mix of dining, shopping, and entertainment experiences. More diverse night-time offerings will require higher foot traffic through improved public transport connections to the Top Ryde shopping centre and increased residential development within close proximity to the centre.



**ATTACHMENT 2** 

City of Rydc Lifestyle and opportunity @ your doorstep

# ITEM 7 (continued)

With its historic charm, Gladesville offers a unique setting for night-time activities, including dining, leisure, and cultural experiences. By revitalising its heritage buildings, promoting local arts and crafts, and enhancing public spaces, Gladesville could attract visitors seeking unique cultural nighttime experiences.

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ATTACHMENT

 City of Ryde Lifestyle and opportunity
 your doorstep ITEM 7 (continued)

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#### VISION AND OBJECTIVES

#### VISION

In supporting our economic vision, this NTE Strategy establishes the following vision for the night-time economy:

The City of Ryde's vibrant night-time economy fosters a sense of community, supports local businesses, and offers an enriching experience for residents and visitors alike, ensuring that our city remains a vibrant and welcoming destination after hours.

#### OUTCOMES

This NTE Strategy establishes the following four outcomes for the City of Ryde's night-time economy:

VIBRANT AND DIVERSE NIGHTLIFE	Foster a vibrant and diverse night-time economy that offers a range of entertainment, dining, and cultural experiences catering to the diverse tastes and preferences of residents, workers and visitors.
ECONOMIC GROWTH AND PROSPERITY	Stimulate economic growth and prosperity by supporting local businesses, entrepreneurs, and creative industries to thrive during night-time hours, generating employment opportunities, attracting investment and contributing to the overall economic vitality of the City of Ryde.
SAFE AND SECURE ENVIRONMENT	Create a safe and secure night-time environment through effective policies, enhanced lighting, and proactive measures to address anti-social behaviour, ensuring that all residents and visitors feel comfortable and confident when enjoying the city after dark.
SUSTAINABLE	Promoting sustainability within the night-time economy by encouraging environmentally friendly practices such as waste reduction, energy efficiency, and sustainable transportation options.
TRANSPARENT GOVERNANCE	Foster a collaborative approach to the development and management of the night-time economy in the City of Ryde.

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#### ECONOMIC OBJECTIVES

#### **VIBRANT AND DIVERSE NIGHTLIFE**

VIBRANT AND DIVERSE NO	
4-YEAR OBJECTIVES (2024/25 - 2027/28)	DETAIL
Increase the number of approved live music and performance venues under the NSW Government's incentives scheme by at least ten businesses within four years.	Liquor and Gaming NSW maintain a register of approved live music and performance venues across NSW. As of 1 April 2023, there were no licenced venues that have been approved for NSW Government live music incentives. In addition, City of Ryde will implement its <i>Live Music Plan</i> , which aims to promote live music in the City through a range of approaches.
Implement a public art program to enhance the night-time aesthetic appeal of key economic centres over four years.	The City of Ryde does not have a public art program. To be delivered collaboratively across Council business units and with local stakeholders, the program could include encouraging the use of vacant shopfronts for art installations/exhibitions, new murals, artistic light and sculpture installations.
Implement at least two Special Entertainment Precincts within four years.	The NSW State Government Special Entertainment Precinct Pilot which allows local councils to designate areas as Special Entertainment Precincts through legislative changes. This designation allows for Councils to set and regulate noise levels for entertainment purposes. Developing a Special Entertainment Precinct in key areas, such as Eastwood, will help protect existing night-time precincts and set expectations for new businesses and residents moving to these areas.
Increase the number and spread of venues and activities that are accessible to culturally and linguistically diverse people.	Over 50% of people who live in the City of Ryde speak a language other than English (ABS, 2021). By increasing the number of venues and activities that are accessible to people in a variety of languages, will improve the offerings for both residents and visitors.
Increase awareness of diverse entertainment opportunities in the City of Ryde.	Research from the Australian Health and Welfare Institute has found that young people are less likely to drink alcohol than the generations before them. To support a diverse population participating in the night-time economy, there needs to be a diverse range of entertainment offerings. Increasing awareness to businesses of this need and the ways they can diversify their offerings, will deliver new entertainment offerings across our night-time economy precincts.
Increase the number of venues that are accessible to people with a disability by 20%.	Local stakeholders have raised that there is a lack of venues available at night that are accessible to people with a disability. Increasing the accessibility of our venues will improve opportunities for people with a disability and also improve patronage opportunities for local businesses.

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#### ATTACHMENT 4-YEAR OBJECTIVES (2024/25 - 2027/28) DETAIL Increase the number of businesses In June 2022, Ryde had 820 core night-time economy businesses, growing by 4.6% from June 2021. Growing by operating during night-time hours by 20% within four years through targeted 20%, the city would be home to over 980 core night-time economy businesses. incentives and support programs. Furthermore, there are currently 50 businesses with an onpremise liquor licence in the City of Ryde. Increasing this by 20% would see 60 businesses with an on-premise liquor licence operating in the city. The City of Ryde hosts major events, such as the Granny Facilitate the development of night-Smith Festival, Lunar New Year Festival, and Cork and time cultural and entertainment events Fork Festival. Community groups, as does Macquarie to attract visitors and stimulate local University, host their own events. In line with the Council's spending within four years. Events Strategy, more diverse events will be explored in collaboration with local stakeholders. Night-time tourism in the City currently does not have a Increase awareness of the night-time strong presence online or branding to attract visitors to the tourism opportunities in the City. City. Increasing the awareness of night-tourism in the City would support the existing offerings of Eastwood in food and cultural tourism. This can also support new opportunities in other parts of the City for night-time tourism products, including heritage tours, nature-based night activities, food and beverage tourism, events based tourism and cultural experiences.

ECONOMIC GROWTH AND PROSPERITY

# Control Internet Management

#### SAFE AND SECURE ENVIRONMENT

4-YEAR OBJECTIVES (2024/25 - 2027/28)	DETAIL
Reducing reported incidents of noise complaints by 25% within four years.	Through their vibrancy reform work, the Office of the 24-Hour Economy Commissioner has recognised that uncertainty around sound generation and complaints can make it difficult for businesses to program live music and events. By reducing the number of complaints against businesses, we can increase the certainty for businesses to provide a variety of activities at night.
Upgrade lighting infrastructure in key night-time precincts to improve visibility and deter crime within four years.	Support the upgrading of lighting infrastructure in the Macquarie Park Innovation District and other economic centres by utilising the completion of master plans.
Increase the number of public spaces able to be used for night-time activities by four spaces over four years.	Having spaces that can be used for night-time activities, such as events and festivals, increases the chance for activities and patronage of otherwise unused spaces. This can increase safety of these spaces through passive surveillance and increases opportunities for people to connect, creating social cohesion.
SUSTAINABLE	
Reduce greenhouse gas emissions in night-time precincts by 10% within four years through electrification and renewable energy initiatives.	In line with Council's Net Zero commitment, Council will work with local businesses operating in the night-time economy to improve their energy efficiency through measures such as electrifying cooking and hot water equipment, installing energy-efficient lighting, and encourage local businesses to uptake Green Power for their electricity demand.
Increase awareness of the variety of transport modes available to access night-time economy precincts, to increase foot traffic in these areas.	The Creative Footprint Report for Sydney identifies that the number one driver for night-time economy businesses is foot traffic. Increasing foot traffic will increase opportunity and certainty for business operations. Increasing awareness for people about different ways they can access our night-time economy precincts will help people access night-time economy precincts in a way that supports their needs.
TRANSPARENT GOVERNAN	CE

By the end of 2025, establish a governance model for the night-time economy in the City of Ryde that articulates the roles and responsibilities of various Government and non-Government stakeholders.

The governance of the night-time economy has historically been a challenge, with many agencies having responsibility for the approval and monitoring of impacts from night-time economy activities.

Establishing a governance model will establish the clear roles and responsibilities for both government, businesses and other organisations involved in the night-time economy.



#### IMPLEMENTATION

Implementation of this Strategy is linked to the implementation of *Council's Economic Development Strategy*. It's implementation will be supported by angoing collaboration with local partners, including:

- Local businesses
- Local Business Chambers
- State Government agencies (e.g., Service NSW)
- Local community groups and advisory bodies
- Educational institutions, and
- · Peak bodies (e.g., Business NSW).

Implementation will also be linked to the adoption of an Annual Economic Development Action Plan, which will be an annual document articulating the actions that will be undertaken in the year to support the fulfilment of the objectives captured within this Strategy and the Economic Development Strategy.

#### ANNUAL ECONOMIC DEVELOPMENT ACTION PLAN

Council staff will draft the Action Plan alongside developing annual budgets and business plans (between November and Pebruary each year). With the exception of the first Action Plan, Councillors will be consulted via a Councillor workshop/planning day in February each year.

Please refer to page 35 of the Economic Development Strategy for more information on the Annual Economic Development Action Plan,

#### Monitoring and Evaluation

Council's City Economy team will be responsible for monitoring and evaluating this Strategy. Regular monitoring will involve tracking the completion of activities and the progress towards fulfilling the objectives outlined within this Strategy.

Stakeholder feedback, data analysis, and benchmarking will support evaluation activities. Evaluations will include process-based evaluation (evaluating how we are implementing the Strategy) and outcomesbased evaluation (evaluating whether we are on track to achieve our objectives). By embracing a culture of evaluation, staff will be able to deliver more agile and realistic Action Plans.

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ITEM 7 (continued)

City of Ryde

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#### 8 EXTENDED HOURS OF OPERATION IN RYDE LIBRARIES DURING DAYS OF EXTREME TEMPERATURES

**Report prepared by:** Manager - Libraries and Customer Service **File No.:** GRP/24/36 - BP24/137

#### **REPORT SUMMARY**

In recognition that libraries function as a key facility and service provider for our diverse community, including those that are disadvantaged or vulnerable, Council at its meeting of 12 December 2023 resolved:

- (b) That on days that West Ryde and Eastwood libraries are ordinarily open, Council trials extended hours during days of extreme temperatures at 36 degrees and over from December 2023 to March 2024, closing at 9pm.
- (c) That the library staff budget is increased by \$10,000 to support the trial. The CEO may authorise these extended hours on days of extreme temperature up to the budget limit.
- (d) That Council liaises with Northern Beaches Council to understand how their 24/7 Forestville Library currently operates and whether similar services could be offered in City of Ryde libraries.
- (e) That Council investigates any other Council facilities as potential cool place refuges.

This report responds to items (b) and (e).

Item (d) Forestville 24/7 Library will be presented to the Council in a separate report.

From 13 December 2023 to 31 March 2024 Council trialed extended hours to 9pm during days of extreme temperatures at 36 degrees and over, at West Ryde and Eastwood Libraries on days they were ordinarily open.

The trial period included six (6) days of extended operations due to forecast temperatures above 36 degrees. For one of these days, the resulting temperature fell under 36 degrees and on another date West Ryde Library was unable to open for the extended hours.

Community utilisation during the extended hours was low with an average of 11 persons at 8:00pm and an average of 1 person by 9pm across the two branches.

Due to the limited trial period and community utilisation, it is recommended that the trial is extended to 31 March 2025. Extending this trial will also allow the trial of the extended hours for students during the 2024 HSC period to be assessed. This will enable additional data to be collected and operational impacts to be understood to better inform holistic decision making regarding extending the operational hours of Ryde Libraries.



#### **RECOMMENDATION:**

- (a) That on days that West Ryde and Eastwood Libraries are ordinarily open, Council continues its trial of extended hours during days of extreme temperatures at 36 degrees and over to 31 March 2025, closing at 9pm.
- (b) The CEO may authorise these extended hours on days of extreme temperature up to the budget limit of \$10,000.00.
- (c) The results of the trial in item (a) be reported back to Council in June 2025.

#### ATTACHMENTS

There are no attachments for this report.

**Report Prepared By:** 

Kathleen Allen Manager - Libraries and Customer Service

Report Approved By:

Marnie Mitchell Executive Manager - City Life

Luke Homann General Manager - Business and Operations



#### Discussion

From 13 December 2023 to 31 March 2024 Council trialed extended hours to 9pm during days of extreme temperatures at 36 degrees and over, at West Ryde and Eastwood Libraries on days they were ordinarily open.

The trial period included six (6) days of extended operations due to forecast temperatures above 36 degrees. On four (4) of the dates the trial parameters were fully met. On two (2) of the dates the trial parameters were not fully met:

- 5 February 2023: although forecast for over 36 degrees the resulting temperature fell under 36 degrees.
- 23 February 2023: West Ryde Library was unable to open the extended hours due to staff resourcing.

The tables below demonstrate the community utilisation at the West Ryde and Eastwood Libraries on the days the Libraries were open for extended hours due to extreme heat. Please note that on each occasion the normal closing time was 8:00pm except for Monday 5 February and Friday 23 February where the normal closing time is 5pm.

West	Thursday	Tuesday	Thursday	Monday	Friday	Thursday	Avg.
Ryde	14/12/23	19/12/23	25/1/24	5/2/24	23/2/24	29/2/24	
7:00 pm	44	37	0	18	-	30	25.8
8:00 pm	11	11	0	5	-	11	7.6
9:00 pm	0	3	0	3	-	0	1.2

Table1. West Ryde Library visitor statistics extended hours trial.

Eastwood	Thursday 14/12/23	Tuesday 19/12/23	Thursday 25/1/24	Monday 5/2/24	Friday 23/2/24	Thursday 29/2/24	Avg.
7:00 pm	48	27	24	4	25	71	33
8:00 pm	9	14	7	6	10	40	14.3
9:00 pm	0	0	0	0	0	6	1

Table 2. Eastwood Library visitor statistics extended hours trial.

With a low number of trial dates, low usage by the community (average of 11 persons at 8:00pm and an average of 1 person by 9pm across the two branches) and a limited trial period, it is recommended that the trial is extended to 31 March 2025.

Extending the trial will also enable the trial of extended hours for students during the HSC period in October/November 2024 to be assessed. This will provide additional data to be collected and operational impacts to be assessed to better inform holistic decision making regarding extending the operational hours of Ryde Libraries.



#### **Other Council Facilities as Potential Cool Place Refuges**

The City Resilience team have been proactively working in partnership in delivering the Ryde Resilience Plan 2030, to plan to assist the community during periods of heat and exposure under climate change.

This work commenced in 2019 and has included partnering with the lead agent for addressing urban heat island issues, Resilient Sydney (collaboration of 33 metropolitan councils) and the Western Sydney Region of Councils (WSROC) for research and planning for urban cooling programs under a local government response initiative. The progress of the groups work since inception has led to support by the State Government in land use planning and health considerations.

Work with Resilient Sydney and WSROC has also included assessment of:

- The role of local government in providing cool refuges
- Supporting infrastructure the criteria for assessing suitable places
- Complexities and implications for how these could be successfully provided and managed
- If a cool refuge is required, what would trigger the necessity to open a cool refuge including when and for how long

A further round of heat surveys with the community is scheduled for late 2024 to align with summer 2024/25.

Extending the trial in Eastwood and West Ryde Libraries will also allow time for City Resilience staff to complete this survey work. This will help inform programs for community safety and wellbeing in heat and include an update on cool place refuges.

#### **Financial Implications**

Should Council resolve to extend the trial of extended hours on days of extreme heat in West Ryde and Eastwood Libraires as outlined in this report up to 31 March 2025, this could be managed within base budget up to \$10,000.00.



#### 9 24/7 LIBRARY SERVICE

Report prepared by: Acting Executive Manager – City Life File No.: GRP/24/36 - BP24/230

#### **REPORT SUMMARY**

Council in the 12 December 2023, meeting requested staff liaise with Northern Beaches Council to understand how their 24/7 Forestville Library currently operates and whether similar services could be offered in City of Ryde.

City of Ryde staff undertook a visit to the 24/7 Forestville Library in September 2023. in February 2024, a meeting took place with Northern Beaches Library Management Team to discuss the service model. The discussion included location, feasibility, planning, risk management, asset implications and operations.

Northern Beaches Council began exploring options for a 24/7 Forestville Library following a change in the community initiated by the opening of the Northern Beaches Hospital and an increase in medium density living, along with shifts in working patterns following the pandemic and community feedback. Extensive planning was undertaken to address personal safety aspects for a 24/7 Library model. The 24/7 Library at Forestville was trialed for several months and then officially launched in March 2023.

The key insights provided by the Northern Beaches Library Executive included:

- 1. Selection of a location is fundamental and requires astute site analysis for personal safety factors
- 2. Preplanning and implementation takes 2 -3 years as 24/7 Libraries require was extensive preparation, specific infrastructure, operational changes and support to deliver a safe space
- 3. Provision of additional resources for the increased staff workload to manage an unmanned library

The 24/7 Library at Forestville is one model for extended hours. Another model is for extended hours access to an afterhours study area. This is model is demonstrated in the Wentworth Point Library Quiet Study Area that is open 9-11pm.

The operation of a 24/7 libraries or extended afterhours access are an emerging service model for metropolitan libraries. The delivery of a Ryde centric model should be considered during the development of the updated Library Strategy and Library Service Delivery Model and delivered as development opportunities arise for the renewal of buildings. Changes that extend the hours of Library services would also need to consider conditions of consent around operational hours.



#### **RECOMMENDATION:**

That an extended hours/afterhours library service model be considered as part of the development of the new City of Ryde Halls and Facilities Strategy and new City of Ryde Libraries Strategy being developed in 2025.

#### ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Kathleen Allen Acting Executive Manager - City Life

Report Approved By:

Luke Homann General Manager - Business and Operations



#### Discussion

#### Northern Beaches Forestville Library: location feasibility and criteria

Forestville Library is one of 6 Libraries in the Northern Beaches Council Network across 254.6 sq Kilometers. The library is co-located with a Community Arts Centre. In the adjacent The Centre outdoor shopping arcade there is a 24/7 Coles, a 24/7 Gym and a mix of small businesses including a butcher, Hair and Beauty, coffee shops and a Salvos. Forestville Primary School is opposite. There is an open shared Council car park linking the shops and the Library and Community Arts Center.

The key criteria for Forestville Library as a 24/7 service were:

- Its location in a quiet suburban area away from major transport hubs and no pubs or clubs
- The existing passive surveillance available
- Ability to undertake effective surveillance (it has a small floor plan of 400m2, that is rectangle in shape for optimum surveillance)

The branch was operating shorter hours with no evenings, limited weekends and had a refurbishment planned.

The branch was operating shorter hours with no evenings, limited weekends and had a refurbishment planned.



Forestville Library and Community Arts Centre

The community need around the Library had changed considerably with the building of the New Northern Beaches Hospital and increased higher density living. Community feedback had been gathered over several years demonstrating the demand for greater hours of access in particular Sundays.



The timeframes to develop and implement the concept were:

- A survey on interest in a 24/7-hour access library was conducted in 2020.
- A planned refurbishment took place in 2022.
- Trials were undertaken in 2022 that included access by Library staff and Council staff.
- The trial was then extended to the community from August November 2022.
- The library was officially opened as 24/7 in March 2023.

#### Planning and Risk Management

A project group of stakeholders from various business units across Council was convened, including:

- IT infrastructure,
- Buildings,
- Communications,
- Operations,
- Rangers,
- Finance,
- Risk, and
- Library Services.

The project group rigorously considered all aspects of personal safety (the key focus), afterhours operational needs, new infrastructure requirements, budget and changes to staff workload for an unmanned library.

The original library renewal project following the community survey was revised to create a greater level of personal safety onsite in an unmanned library. This involved:

- Changes to layout,
- New lower height shelving improving visibility,
- Reduction in the number of books held at this location to be a browsable and leisure collection (Not a general collection),
- Specifically selected furniture,
- Additional security measures including 5 duress buttons,
- Additional CCTV point installed with a standalone server,
- New external door with keypad access, and
- Alterations to staff areas.



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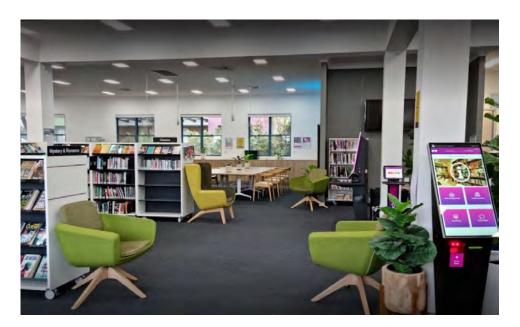
#### **ITEM 9 (continued)**



External afterhours access



**Duress Alarm** 



Forestville Library new layout and lower height shelving for clear lines of sight



#### **Operation of Forestville 24/7 Library**

Northern Beaches Council Library Services has a very comprehensive application and induction process for 24/7 Library users that are over the age of 16 years. As personal and asset safety is paramount, there is a zero tolerance for any misbehavior or misuse of the facilities with immediate banning from the 24/7 Library Service for any breach as covered in the induction.

Access to the 24/7 service expires annually to ensure maintenance of an accurate database of current users. There have been a few incidents in breach of the guidelines and Northern Beaches have enforced their zero-tolerance policy.



Customer feedback form

#### Alternate After Hours Library Service Model

City of Parramatta Wentworth Point Library – afterhours study area

Another model is for extended hours access to an afterhours study area. This model is demonstrated in the City of Parramatta Library Service, at Wentworth Point, which offers a 24/7 Library foyer for book returns and a book vending machine along with extended hours access to the Wentworth Point Library Quiet Study Room 9am - 11pm.

The Quiet Study Room is located above the library can be accessed by approved members using the afterhours foyer door and entering their pin code. The afterhours study area is manned by a security guard.



Wentworth Point Library Quiet Study Room

# **Financial Implications**

To implement any extended hours access or a 24/7 library model in the City of Ryde will require capital project funding to upgrade facilities to ensure public safety, some additional ongoing staff resourcing to manage the unmanned library and dependent on the model and location may also require ongoing finances to cover ongoing security guard services.

#### Conclusion

The way the community accesses services, works, studies and spends its leisure time are key drivers for change for a responsive library service. The Forestville 24/7 Library, and extended hours provision, such as offered by the Wentworth Point Library, are being keenly observed by NSW Metropolitan Libraries.

The operation of a 24/7 libraries or extended afterhours access are an emerging service model for metropolitan libraries. The delivery of a Ryde centric model should be considered in the updated Library Strategy and Library Service Delivery Model and delivered as development opportunities arise for the renewal of buildings. Changes that extend the hours of Library services would also need to consider conditions of consent around operational hours.



#### 10 CITY OF RYDE WASTE INFO APP

Report prepared by: Senior Coordinator - Resource Recovery File No.: GRP/24/36 - BP24/234

#### **REPORT SUMMARY**

At its meeting of 28 November 2023, Council resolved:

- (a) That Council investigate the implementation of a City of Ryde Waste Info app (a waste and recycling app), designed for the community to provide a simple, accessible resource which makes it easier for residents to manage their waste and recycling.
- (b) The City of Ryde Waste Info app should be available for free download on Apple and Android devices and include the following:
  - A personal bin collection calendar specific to your address;
  - Reminders for bin collections and bulk household collection;
  - Answers to your questions on what to do with unusual items like mattresses, chemicals, batteries, return and earn centres;
  - Forms to report illegal dumping, damaged or stolen bins and missed bin collections;
  - Information on Council's services, waste facilities and more.
- (c) That a report be provided back to the February 2024 Council meeting which details the findings of the investigation, appropriate funding source and the provision of a campaign launch upon implementation.
- (d) That staff meet with the mover of the Motion prior to implementation.

Following the November 2023 Council resolution, Council staff conducted a review of existing digital waste resources and investigated the option of a new waste mobile app.

This report details the opportunities and challenges that may be encountered through the discontinuation of the existing RecyleSmart app and adoption of a new, customised waste app. Council currently provides all features outlined in the resolution for a Waste app via the Council website and or in the existing RecycleSmart mobile app.



To customise a waste app that will deliver the functions requested in the Council resolution, Council estimates the cost to be approximately \$100,000 in the implementation year and \$25,000 - \$35,000 per annum in the years following from the implementation. This compares with the current RecycleSmart fees of approximately \$4,000 per annum.

There is no funding allocated for development, marketing and ongoing maintenance of such an app.

Historically, encouraging residents to download the app and use it to source their waste information has been challenging for Ryde and other Councils have expressed similar difficulties. This is despite employing regular promotional campaigns, letter drops, paid social media posts and electronic newsletters.

#### **RECOMMENDATION:**

- (a) That Council continue to use and promote existing information services available via the Council webpages and the RecycleSmart waste app.
- (b) That Council do not fund a new, customised Waste Info App at this time.
- (c) That Council review the requirement for an additional Waste Info App, after the Recycle Smart trial is completed in December 2024

#### ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Denise Torres Senior Coordinator - Resource Recovery

Report Approved By:

Ian Garland Manager - Circular Economy

Marnie Mitchell Executive Manager - City Life

Luke Homann General Manager - Business and Operations



#### Background

On 28 November 2023, Council resolved to investigate the implementation of a City of Ryde Waste Information app designed for the community to provide a simple, accessible resource which makes it easier for residents to manage their waste and recycling.

As advised during the 28/11/23 meeting, Council subscribed to the *RecycleSmart* App in 2019, and this subscription remains current. The RecycleSmart app is the currently adopted digital resource that residents have to facilitate management of their waste and recycling.

#### RecycleSmart

In 2019, Council staff investigated the introduction of a waste information app to help residents access comprehensive information on waste services. In 2020, after reviewing numerous options, Council introduced the RecycleSmart app to allow residents to easily access Waste and Recycling information via mobile phones. RecycleSmart was a cost-effective option at a cost of \$4,000 per annum. The option to customise an app was also explored but was decided against due to the limited additional benefits, high up-front development cost (currently approx. \$75,000), and higher annual subscription cost of approx. \$25,000.

The RecycleSmart app was introduced to provide residents with information about their kerbside bin collection days and an extensive database detailing a list of items that are recyclable through kerbside bins or other locations. Council utilised the RecycleSmart app successfully between 2020 and June 2023, with approximately 5000 residents downloading the app.

In September 2023 Council resolved to commence a 12-month trial of the RecycleSmart household collection service, which includes the use of the RecycleSmart app at no additional cost, and includes pick-ups of soft plastics and problem waste. The trial is due to finish in December 2024, at which time staff will report to Council on the success of the trial. Residents who prefer app-based resources may use the app to access waste and recycling information even if they don't utilise the RecycleSmart collection service.

The service app includes a built-in A to Z waste and recycling guide and personal bin collection calendar specific to user's address. While the app has a feature to send push notifications to the residents on the upcoming RecycleSmart's collection service, the supplier is currently investigating the option of expanding reminders for other services.

Active promotions of the service including social media posts, e-Newsletters have been delivered to the community to encourage the use of the RecycleSmart service and app since the introduction in 14 December 2023. As of 26 February 2024, 561 residents have joined and have been using the online service.



#### **Council Website**

Waste and recycling information is also accessible via Council's website, which has been optimised for use on mobile devices. Key services listed on the main page include booking household cleanup collections, reporting missed collections, damaged bins and illegal dumping. Residents may access other educational resource pages through the website via linked tiles or by using the search function.

Council's waste contractor, Veolia, provides the booking portal for Council's Cleanup Collection service via a link which redirects to a separate booking site. Due to the technical constraints of the portal it is only available through the website and would not be accessible through an app.

From 1 January 2023 to 31 December 2023, around 77,000 individuals used the services on the Council's website with the total views of 305,500. It was found that 60.5% of the users accessed the information on their mobile devices, while 37.1% used desktops.

#### Discussion

In December 2021 Staff conducted a community survey to determine the preferred sources for recycling information and community preferences. The most preferred source was Council's website, a Google search and the annual Waste Calendar. Residents were not asked at that time about using a Waste app.

The following services are provided through the RecycleSmart app and on Council's mobile-friendly Website:

Desired features on Waste App	Council website	RecycleSmart	Comment
Bin Collection Calendar	No	Yes	The waste collection calendar is printed and distributed to all households annually.
Bin Collection Reminder	No	Investigating	RecycleSmart is investigating the option to send push notifications for both bins and RecycleSmart collections.
A to Z waste and recycling guide	Yes	Yes	
Illegal dumping report	Yes	No	
Damaged bins report	Yes	Link to Council	As of May 2024, the RecycleSmart app will provide a
Missing bins report	Yes	website	link to 'Report a Waste Service Issue' page on Councils website

Desired features on Waste App	Council website	RecycleSmart	Comment
Missed collection report	Yes		allowing residents to report damaged, missed bins or missed collection.
Clean Up Collection	Yes	No	
Council's waste services	Yes	No	
Education resources	Yes	Yes	RecycleSmart provides recycling information

#### **Financial Implications**

Should Council resolve to implement a customised City of Ryde Waste Info App, the cost implications, based on approximate costs by other Council for similar applications would be approximately:

- Initial app development and set up: \$100,000
- Annual hosting costs: \$10,000
- Major updates: \$10,000 \$15,000
- Back-end changes and data refresh: \$5,000 \$10,000

This equates to an initial set up cost of over \$100,000 and minimum additional annual costs of \$25,000 - \$35,000.

Encouraging residents to download the app and use it to source their waste information has been challenging for Ryde in the past and other Councils have expressed similar difficulties. This is despite employing regular promotional campaigns, letter drops, paid social media posts and electronic newsletters.

#### Options

The below options are available to Council for consideration.

- 1. That Council do not fund a new, customised Waste Info App implementation and continue to use the existing service platforms including Councils website and the RecycleSmart App.
- 2. That Council fund a Waste Info App at a cost of minimum \$100,000 for the development and implementation and \$30,000 annually for updates, funded from the Domestic Waste Reserve.



#### 11 WASTE EDUCATION CAMPAIGN

Report prepared by: Senior Coordinator - Resource Recovery File No.: GRP/24/36 - BP24/261

#### **REPORT SUMMARY**

On 24 October 2023 Council unanimously resolved to undertake research for a targeted waste education campaign. The associated Council resolution follows:

- a) To undertake research for a specific education campaign in waste management- being bin stickers that inform users of the appropriate waste for each bin.
- b) That a report be brought back to Council, at the earliest, with recommendations for this campaign.
- c) That this campaign be funded out of the City of Ryde Domestic Waste Reserve.

In response to the resolution, City of Ryde's Circular Economy staff prepared the following report to detail how waste communication material will be optimised to meet the needs of the community.

Education is crucial to meeting the objectives of the City of Ryde's Waste Management Strategy 2019-2024 including encouraging waste-wise attitudes and behaviours and providing comprehensive and efficient waste services.

It is considered that the best outcomes for a Waste Education Campaign would result from the following:

- Focusing on the major contaminants as identified in the 2023 residential bin audit;
- Establishing focus groups to gain insights for optimising the campaign's effectiveness; and
- Timing the launch of any campaign to coincide with the commencement of the new waste collection contract.

Funding for the campaign will be available through the annual waste education budget.

#### **RECOMMENDATION:**

- (a) That City of Ryde develop a Waste Education Campaign that targets major contaminants as identified in the domestic bin audit.
- (b) That community and Councillor consultation is undertaken to gain insight into the experiences and perspectives of residents in the City of Ryde to optimise the effectiveness of the waste education campaign.
- (c) That the Waste Education Campaign be timed to coincide with the commencement of the new waste collection contract.
- (d) That the Waste Education Campaign is funded from the annual waste education budget.

#### ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Denise Torres Senior Coordinator - Resource Recovery

Report Approved By:

lan Garland Manager - Circular Economy

Luke Homann General Manager - Business and Operations



#### Background

Council's current Waste Collections contract finishes in April 2025. In 2024-25, Waste staff will commence preparations for the introduction of the new waste collections contract. A component of the new contract commencement will include a rollout of new household bins, as the bins currently used by residents will have reached the end of their lifespan. The new bins for the three waste streams (Garbage, Recycling and Garden Organics) will be stickered with updated educational material to ensure residents are placing items into the correct bin for optimal resource recovery. All obsolete bins that are removed from Ryde households will be recycled.

# Audit of Domestic Bins

An audit of domestic bins was conducted in 2023. The report indicated that there has been an increase in contamination from previous years' waste audits and has financial implications to City of Ryde. If recycling collection loads are deemed to be highly contaminated (over 25%), Council may incur contractual penalties which will increase recycling processing costs. Contamination also increases the difficulty for Material Recovery Facilities (MRFs) to produce high-quality end-products. The 2023 waste audit report indicated that the overall recycling (yellow-lidded) bins contamination rate is 15.5%. The contamination rate was higher in MUDs (17.8%) than SUDs (14.2%). The most common sources of contamination in recycling bins included non-recyclable plastics, electrical items, and ceramics/dust/dirt/rock.

The audit indicated that the garden organics (green lidded) bins contamination rate is 3.3%. The most common sources of contamination in garden organics bins are oversized vegetation, ceramics/dust/dirt/rock, treated wood and timber, textiles, and food.

The waste bin (red lidded) contained 12.2% recyclables and 2.8% garden organics which can go into the recycling and garden organics bins. If materials are put into the correct bin, there is a potential to increase existing diversion rates by up to approx. 8.9% with the current bin system.

#### Waste Education Campaign

The Waste Education Campaign will utilise the bin audit data to target major contaminants in the recycling and garden organics bins and to ensure that the educational material produced is suitable for both single unit dwellings and multiunit dwellings.

To ensure new educational resources adequately meet the needs of our diverse and changing community, staff will undertake a comprehensive assessment process of existing educational materials, and update where appropriate. This assessment process will include consultation with a diverse range of community members to ensure materials are accessible and easily understood. Staff will also incorporate any changes to community messaging as required for the new waste collections contract.





Figure 1: Examples of current waste education signage and recycling guide

#### **Focus Groups**

The assessment will utilise focus groups to review existing waste resources and identify opportunities for improvement. Focus groups will provide insight into the experiences and perspectives of residents regarding waste management and waste education resources available to them.

The aim of these focus groups will be to:

- Improve the accessibility of Council's waste education programs and communication material. Resources will be tailored to meet the diverse needs of residents, including culturally and linguistically diverse (CALD) and differentlyabled community members.
- Identify the barriers that residents face regarding correct disposal of their waste and potential strategies to address these barriers.
- Identify misconceptions surrounding what is acceptable in kerbside bins, to reduce contamination.
- Identify opportunities to improve waste education resources, workshops and programming.



The findings from these focus group discussions will then inform the development and implementation of a targeted waste education campaign. This campaign will aim to improve recycling habits in households and the wider Ryde community. The aims of the waste education campaign are to be consistent with NSW state policy and best practice guidelines including:

- Use of consistent messaging
- Building capacity
- Promoting excellence
- Providing resources and tools
- Working with and supporting stakeholders

Updated resources are anticipated to include bin stickers and signage, online education via the Council website and videos. Face to face engagement such as pop-up stalls will also be undertaken.

#### **Financial Implications**

This campaign will be funded from the existing Waste Education budget for 2024-25. The estimated cost to consult with the community, review educational materials, redesign as appropriate, and to print and install resources will be approximately \$120,000. The campaign will be delivered as part of the annual Waste Education Program delivered by Circular Economy staff, with emphasis placed on bin stickers to prepare for the new waste collection contract implementation.

#### Conclusion

Staff will commence work on reviewing all communication material in July 2024 to prepare for the new bin rollout and ensure that new stickers are adhered to the bins upon their delivery. The proposed redesign of stickers will use findings from the residential bin audit and feedback and results from community consultation sessions. The Waste Education Campaign will be developed for all City of Ryde residents and will also include a strong focus on opportunities for increased inclusion and accessibility. Examples include braille bin stickers for residents who are blind or visually impaired, multi-lingual resources for residents from CALD backgrounds and a strong focus on visual information. Staff will also focus on multi-unit dwelling to ensure that resources are accessible and functional in a range of different developments. The focus for newly developed resources and tools is to be targeted, simple and accessible, to help residents to correctly manage their waste.



### 12 DRAFT MEDIA AND SOCIAL MEDIA POLICY FOR COUNCILLORS

Report prepared by: Manager - Communications and Engagement File No.: GRP/24/36 - BP24/371

### **REPORT SUMMARY**

The City of Ryde Media and Social Media policies were originally adopted by Council in 2013. The social media landscape has evolved significantly since then, and while minor amendments were subsequently made to both policies to reflect new templates and organisational changes in 2021, a more substantial update to both policies is required.

The release of new model codes for social media and media by the Office of Local Government released in 2022 provides a benchmark for the improvements that are included in both draft policies. Tables provided within the body of this report identify the key elements from the model codes that have been built into the new policies.

Unlike in the previous policy versions, separate policy has been prepared for Councillors and for staff, to clearly reflect the different circumstances in which media and social media is utilised. The attached Draft Media and Social Media policies (Councillor) clearly outlines the manner in which Councillors may engage in the communication mediums.

The contemporary versions are drafted as new policy, rather than amended versions of the previous policies, to reflect the change in structure and style of the OLG model code. The main principles of both policies remain the same in the previous policy, being:

### DRAFT MEDIA POLICY (COUNCILLORS)

- The Draft retains the role of Mayor and CEO as official spokespersons for the organisation, with delegation allowable from the Mayor to other Councillors where appropriate
- Acknowledges that Councillors may speak to the media to express their personal views within appropriate guidelines.
- Identifies accountability and record management practices, with training available for all Councillors.

### DRAFT SOCIAL MEDIA POLICY (COUNCILLORS)

- The Draft Policy is more comprehensive than the existing generic policy given that the current CoR policy does not refer to Councillors.
- The Draft provides guidelines for Councillors for Council business-related use of social media and private use of social media.



- It outlines a range of information guiding use that includes how Councillors must identify themselves, that Council-related queries should be directed to Council's official customer service channels, and specifies standards of conduct and moderation, privacy considerations and requirements, private use and concerns or complaints.
- Training in social media use will be introduced as part of the Code of Conduct training for all Councillors.

Both policies have been prepared in recognition that communicating effectively with our community is a critical element of the role for elected representative. Recognition of appropriate engagement in the communication channels, in particular social media, serves to both provide the practice of good governance that builds public trust alongside the effective and protected use of appropriate media channels.

Should Council resolve to progress the policy to exhibition, it will be subject to a 28day exhibition period (30 May 2024 – 28 June 2024).

If there is substantive submission received from the community, final versions of the strategies, incorporating stakeholder feedback will be submitted to Council for adoption at its ordinary meeting on 23 July 2024.

### **RECOMMENDATION:**

- (a) That Council accepts the Draft Media policy and Social Media Policy for exhibition
- (b) That Council approves the exhibition of the draft policies for twenty-eight (28) days for public comment from 30 May 2024
- (c) That if there is no substantive public comment requiring amendment, the policies be adopted and Councillors advised through CIB.

### ATTACHMENTS

- 1 Draft Media Policy (Councillors)
- 2 Draft Social Media Policy (Councillors)
- 3 City of Ryde 2021 Media Policy
- 4 City of Ryde 2021 Social Media Policy
- 5 OLG Model Social Media Policy
- 6 OLG Model Media Policy



Report Prepared By:

Liz Bennett Manager - Communications and Engagement

Report Approved By:

Graham Pares Executive Manager - People and Business

Luke Homann General Manager - Business and Operations



### Discussion

The City of Ryde Media and Social Media policies were originally adopted by Council in 2013. The social media landscape has evolved significantly since then, and while minor amendments were subsequently made to both policies to reflect new templates and organisational changes in 2021, a more substantial update to both policies is required.

The release of new model codes for social media and media by the Office of Local Government released in 2022 provides a benchmark for the improvements that are included in both draft policies. Tables provided within the body of this report identify the key elements from the model code that have been built into the new policies.

Unlike in the previous policy versions, separate policy has been prepared for Councillors and for staff, to clearly reflect the different circumstances in which media and social media is utilised. The attached Draft Media and Social Media policy (Councillors) clearly outline the manner in which Councillors may engage in the communication mediums.

The contemporary versions are drafted as new policy, rather than amended versions of the previous policies, to reflect the change in structure and style of the OLG model code. The main principles of both policies remain the same in the previous policy, being:

### DRAFT MEDIA POLICY (COUNCILLORS)

- The Draft retains the role of Mayor and CEO as official spokespersons for the organisation, with delegation allowable from the Mayor to other Councillors where appropriate.
- Acknowledges that Councillors may speak to the media to express their personal views within appropriate guidelines.
- Identifies accountability and record management practices, with training available for all Councillors.

### DRAFT SOCIAL MEDIA POLICY (COUNCILLORS)

- The Draft Policy is more comprehensive than the existing operating environment given the current City of Ryde policy does not refer to Councillors.
- The Draft provides guidelines for Councillors for Council business-related use of social media and private use of social media.
- It outlines a range of information guiding use that includes how Councillors must identify themselves, that Council-related queries should be directed to Council's official customer service channels, and specifies standards of conduct and moderation, privacy considerations and requirements, private use and concerns or complaints.
- Training in social media use will be introduced as part of the Code of Conduct training for all Councillors.



Both policies have been prepared in recognition that communicating effectively with our community is a critical element of the role for elected representative. Recognition of appropriate engagement in the communication channels, in particular social media, serves to both provide the practice of good governance that builds public trust alongside the effective and protected use of appropriate media channels.

The conversion tables below indicate the options for key components of the OLG Model policies and the proposed response within the draft City of Ryde Policies.

### **OLG Model Social Media Policy 2022**

MODEL CODE	RECOMMENDATION	JUSTIFICATION
Part 2.4 – Induction and training (Councillor Policy) Councillors who engage, or intend to engage, on social media must receive induction training on social media use. Induction training can be undertaken either as part of the Councilor's induction program or as part of their ongoing professional development program.	Incorporate social media training into Councillor Code of Conduct training.	Reduce cost of separate training while reducing risk to Council of Councillors' potential inappropriate use of social media.
Part 2.8 – Other general requirements for Councillors' social media platforms (Councillor Policy) Councillor social media platforms must specify or provide a clearly accessible link to the 'House Rules' for engaging on the platform.	Added clause about how customer queries resulting from these platforms are dealt with, e.g. Councillors should direct customer queries to Council's official customer service channels.	To improve consistency of responses to customer queries and complaints posted onto Councillor- managed social media pages. Appropriate referral to Council channels would enhance consistency in customer service.
<ul> <li>Part 5 (Councillor Policy) Use of social media during emergencies</li> <li>5.1 During emergencies, such as natural disasters or public health incidents, the Communications and</li> </ul>	Included in updated Policy but remove need for Councillors to undertake training on	While Council currently has an emergency communications plan/kit and process for communicating in

MODEL CODE	RECOMMENDATION	JUSTIFICATION
Engagement Department will be responsible for the management of content on the Council's social media platforms.	social media during emergencies.	an emergency, this will highlight the need for consistency.
5.2 To ensure consistent messaging both during and after an emergency, authorised users and council officials must not upload content onto the Council's or their own social media platforms which contradicts advice issued by the agency coordinating the emergency response, or agencies supporting recovery efforts.		

### OLG Model Media Policy 2022

Model Policy	Recommendation	Justification
<ul> <li>Part 3 (Councillor Policy), – Who can engage with the media <ul> <li>As a member of the governing body and as a representative of the community, councillors are free to express their personal views to the media.</li> <li>When engaging with the media councillors:</li> <li>must not purport to speak for the Council unless authorised to do so.</li> <li>must clarify when speaking to the media that they are expressing their personal views as an individual councillor and that they are not speaking for the Council (unless authorised to do so)</li> <li>must uphold and accurately represent the policies and decisions of the Council</li> <li>must not disclose council information unless authorised to do so, and</li> <li>must seek information and guidance from the CEO where appropriate before providing comment to the media to ensure they have the most</li> </ul> </li> </ul>	Incorporate as per Model Policy, noting the requirement to seek advice from the CEO before engaging with media.	Will assist Councillors and reduce reputational risk.

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### ITEM 12 (continued)

Model Policy	Recommendation	Justification
<ul> <li>up-to-date and relevant information and have considered reputational or other risks.</li> <li>In the interests of promoting a positive, safe and harmonious organisational culture, councillors should endeavour to resolve personal differences privately and must not prosecute them publicly through the media.</li> <li>Where Councillors (including the Mayor) become aware of potential issues that could result in media interest, they should provide this information to the CEO</li> </ul>		
<ul> <li>Part 3 (Councillor Policy) – Induction and training <ul> <li>The Council must provide training to Council officials who engage or are authorised to engage with the media. (above reworded in Administrative Policy)</li> <li>Media engagement training will be provided to councillors as part of their induction or refresher training or as part of their ongoing professional development program.</li> </ul> </li> </ul>	The provision of media training to key Council staff and Councillors is recommended for future consideration where appropriate and in respect of financial considerations.	Media training may reduce reputational risk by increasing awareness of the impacts of inconsistent or damaging comments.
<ul> <li>Part 5 (Councillor Policy) – Use of media during emergencies</li> <li>During emergencies, such as natural disasters or public health incidents, (Council to specify the applicable staff member/team) will be responsible for coordinating media releases and statements on behalf of the Council.</li> <li>Councillors, Council staff and other Council officials must not provide comment or information to the media that is inconsistent with official advice issued by the Council and any other agency coordinating the emergency response.</li> <li>Training on media engagement during emergencies will/may be provided to councillors and relevant staff and other Council officials.</li> </ul>	Included in updated policy and incorporate training component into general media training.	<ul> <li>While Council currently has an emergency communications plan/kit and process for communicating in an emergency, this will highlight the need for consistency.</li> <li>Additional training for staff would be beneficial to the organisation to further improve crisis communications.</li> </ul>

### ITEM 12 (continued)

Model Policy	Recommendation	Justification
<ul> <li>Part 6 – Media engagement in the lead up to elections (Councillor Policy) <ul> <li>Any media comment provided by the mayor or councillors who are candidates at a council or another election must not be provided in an advertisement, newspaper column, or a radio or television broadcast paid for by the council or produced by the council or with council resources.</li> </ul></li></ul>	Adopt but consider whether more clarity is needed on timeframe – ie. Is it when the candidacy is announced or caretaker period only?	This would reduce reputational risk and ambiguity in what can be advertised during an election.
<ul> <li>Part 7 – Records management requirements</li> <li>Media content created and received by council officials (including councillors) acting in their official capacity is a council record and may be subject to information access applications made under the Government Information (Public Access) Act 2009. These records must also be managed in accordance with the requirements of the State Records Act 1998 and the Council's approved records management policies and practices.</li> </ul>	Adopt, noting this is not in the current Media Policy although staff already follow some recordkeeping procedures.	This would provide clarity and accountability for Councillors and staff in recordkeeping.

### **Financial Implications**

Adoption of the recommendation will have no significant financial impact.

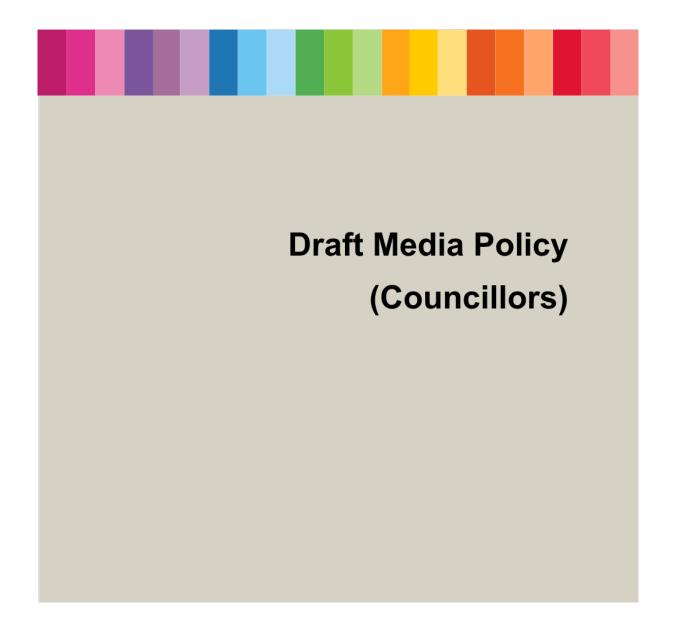


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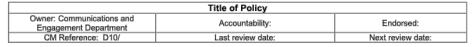
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#### Document Version Control

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#### Change History

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### Media Policy

### **ATTACHMENT 1**

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#### 1. Scope

The Media Policy provides a framework to assist Council when dealing with the media and to ensure that media engagement by Councillors is consistent, accurate and professional and enhances Council's reputation.

Effective media engagement can assist in keeping the community informed, explain decisions and promote community confidence in Council and its decisions.

#### 2. Purpose

The Media Policy has the following objectives:

- to maintain the accuracy, reliability, and integrity of information
- ensure confidential information is managed appropriately
- · reduce the risk to reputation where information is not managed appropriately
- · to promote positive media relationships
- to clearly indicate Council's authorised spokespersons.
- to ensure appropriate authorisation and responsibility for any information provided to media outlets.

#### 3. Who can engage with the media

#### The CEO

- 3.1 The CEO is the official spokesperson for Council on operational and administrative matters.
- 3.2 The CEO may delegate to other council staff to speak on their behalf where appropriate, (for example, where the delegated staff member has professional expertise regarding the subject matter, or the CEO is unavailable).

#### The Mayor

- 3.3 The Mayor is the principal member and spokesperson of the governing body of the Council, including representing the views of the Council as to its local priorities (section 226(c) of the Local Government Act 1993).
- 3.4 If the Mayor is unavailable, the Deputy Mayor may act as Council's spokesperson.
- 3.5 The Mayor may delegate their role as spokesperson to other Councillors where appropriate, (for example, where another Councillor is best placed to comment, because the issue is of particular interest to them, or it is within their particular area of expertise).

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#### Councillors

- 3.6 As a member of the governing body and as a representative of the community, councillors are free to express their personal views to the media.
- 3.7 When engaging with the media Councillors:
  - must not purport to speak for Council unless authorised to do so.
  - must clarify when speaking to the media that they are expressing their personal views as an individual councillor and that they are not speaking for Council (unless authorised to do so)
  - · must uphold and accurately represent the policies and decisions of Council
  - must not disclose council information unless authorised to do so, and
  - must seek information and guidance from the CEO / Media Coordinator where appropriate before providing comment to the media to ensure they have the most upto-date and relevant information and have considered reputational or other risks.
- 3.8 In the interests of promoting a positive, safe and harmonious organisational culture, Councillors should endeavour to resolve personal differences privately and must not prosecute them publicly through the media.
- 3.9 Where Councillors (including the Mayor) become aware of potential issues that could result in media interest, they should provide this information to the CEO/ Media Coordinator.

#### Induction and training

3.10 Media engagement training will be provided to Councillors as part of their induction or refresher training or as part of their ongoing professional development program.

#### Councillors' questions about media engagement

3.11 Councillors must direct any questions about their obligations under this policy to the CEO.

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#### 4. Standards of conduct when engaging with the media

- 4.1 Councillors must comply with Council's Code of Conduct when engaging with the media in an official capacity or in connection with their role as a council official.
- 4.2 Councillors must not share information or make comments to the media through either direct or indirect mechanisms that:
  - a) are defamatory, offensive, humiliating, threatening, or intimidating to other council officials or members of the public
  - b) contains profane language or is sexual in nature
  - c) constitutes harassment and/or bullying within the meaning of the *Model Code* of *Conduct for Local Councils in NSW*, or is unlawfully discriminatory
  - d) is contrary to their duties under the Work Health and Safety Act 2011 and their responsibilities under any policies or procedures adopted by Council to ensure workplace health and safety
  - e) contains content about Council, council officials or members of the public that is misleading or deceptive
  - f) divulges confidential Council information
  - g) breaches the privacy of other council officials or members of the public
  - h) contains allegations of suspected breaches of Council's Code of Conduct or information about the consideration of a matter under the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW
  - i) could be perceived to be an official comment on behalf of Council where they have not been authorised to make such comment
  - j) commits Council to any action
  - k) violates an order made by a court
  - breaches copyright
  - m) advertises, endorses, or solicits commercial products or business.

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#### 5. Use of media during emergencies

- 5.1 During emergencies, such as natural disasters or public health incidents, the Communications and Engagement Team will be responsible for coordinating media releases and statements on behalf of the Council.
- 5.2 Councillors must avoid providing comment or information to the media that is inconsistent with official advice issued by Council and any other agency coordinating the emergency response.
- 5.3 Training on media engagement during emergencies may be provided to Councillors.

#### 6. Media engagement in the lead up to elections

- 6.1 This policy does not prevent the Mayor or Councillors who are candidates at a council or any other election from providing comment to the media in their capacity as candidates at the election.
- 6.2 Any media comment provided by the Mayor or Councillors who are candidates at a council or another election must not be provided in an advertisement, newspaper column, or a radio or television broadcast paid for by Council or produced by Council or with council resources.

#### 7. Records management requirements

7.1 Media content created and received by Councillors acting in their official capacity is a Council record and may be subject to information access applications made under the *Government Information (Public Access) Act 2009.* These records must also be managed in accordance with the requirements of the *State Records Act 1998* and Council's approved records management policies and practices.

#### 8. Definitions

In this Media Policy, the following terms have the following meanings:

council	means Councillors, members of staff and delegates of Council (including members
official	of committees that are delegates of Council)

Media	Means the position assigned by the CEO within the organisation to undertake that
Coordinator	role, currently Communications and Engagement Manager

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media	means print, broadcast and online media used for communicating information to the public, including, but not limited to, newspapers, magazines, internet publishers, radio, and television broadcasters
personal information	means information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion
social media	means online platforms and applications, such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards, that allow people to easily publish, share and discuss content. Examples of social media platforms include, but are not limited to Facebook, X (Twitter), Snapchat, LinkedIn, Yammer, YouTube, Instagram, Flickr and Wikipedia

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#### 9. References and Legislation

Office of Local Government Model Media Policy 2022 City of Ryde – Social Media Policy City of Ryde – Code of Conduct Local Government Act 1993 Government Information (Public Access) Act 2009

10. Attachments

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**ATTACHMENT 2** 



## Lifestyle and opportunity @ your doorstep



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### **ATTACHMENT 2**

### **Social Media Policy**

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### ATTACHMENT 2

### **Social Media Policy**



#### 1. Scope and Purpose

This Policy provides guidelines for Councillors for Council business-related use of social media.

The City of Ryde is committed to communicating effectively with our community and recognises that social media represents an opportunity to participate in meaningful two-way dialogue with our residents, ratepayers and customers.

#### 2. Administrative framework for Councillors' social media platforms

- 2.1 Councillors are responsible for the administration and moderation of their own social media platforms and ensuring they comply with the record keeping obligations under the *State Records Act 1998* (see clauses 6.1 to 6.3 of this policy) and council's records management policy in relation to social media.
- 2.2 Clause 2.1 also applies to councillors in circumstances where another person administers, moderates, or uploads content onto their social media platform.
- 2.3 Councillors must comply with the rules of the particular platform when engaging on social media.

#### Induction and training

2.4 Councillors who engage, or intend to engage, on social media must receive induction training on social media use as part of the councillor's Code of Conduct training.

#### Identifying as a councillor

2.5 Councillors must identify themselves on their social media platforms in the following format:

Councillor "First Name and Last Name".

- 2.6 A Councillor's social media platform must include a profile photo which is a clearly identifiable image of the councillor.
- 2.7 If a Councillor becomes or ceases to be the mayor, deputy mayor, or the holder of another position (for example, chairperson of a committee), this must be clearly stated on the councillor's social media platforms and updated within a week of a change in circumstances.

#### Other general requirements for Councillors' social media platforms

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- 2.8 Councillors should direct customer queries to Council's official customer service channels.
- 2.9 A Councillor's social media platform should include a disclaimer to the following effect:

"The views expressed and comments made on this social media platform are my own and not that of the Council".

- 2.10 Despite clause 2.9, mayoral or councillor media releases and other content that has been authorised according to the Council's media and communications protocols may be uploaded onto a Councillor's social media platform.
- 2.11 Councillors may upload publicly available Council information onto their social media platforms.

#### Councillor queries relating to social media platforms

2.12 Questions from councillors relating to their obligations under this policy, technical queries relating to the operation of their social media platforms or managing records on social media may be directed to the Help Desk/Social Media Coordinator (SMC) in the first instance, in accordance with Council's Councillor requests protocols. Councillors should direct customers raising Council-related queries to Council's official customer service channels.

#### Other social media platforms administered by Councillors

- 2.13 A councillor must advise the CEO of any social media platforms they administer on which content relating to Council or council officials is, or is expected to be, uploaded. The councillor must do so within:
  - a) A week of becoming a councillor, or
  - b) A week of becoming the administrator' or
  - c) A week from acquiring a new social media account used in connection with Council matters.

#### 3. Standards of conduct on social media

- 3.1 This policy only applies to Councillors' use of social media in an official capacity or in connection with their role as a council official. The policy does not apply to personal use of social media that is not connected with a person's role as a council official.
- 3.2 Councillors must comply with Council's code of conduct when using social media in an official capacity or in connection with their role as a council official.

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3.3	Councillors must not use social electronic recordings or other in		ents, photos, videos,
	a) is defamatory, offensive, council officials or memb	humiliating, threatening or in ers of the public	timidating to other
	b) contains profane languag	ge or is sexual in nature	
		nd/or bullying within the mea Incils in NSW, or is unlawfully	
		under the <i>Work Health and</i> S er any policies or procedures and safety	
	e) contains content about th that is misleading or dec	ne Council, council officials or eptive	members of the public
	f) divulges confidential Cou	Incil information	
	g) breaches the privacy of a	other council officials or mem	pers of the public
	information about the co	uspected breaches of Counci nsideration of a matter under del Code of Conduct for Loca	the Procedures for the
		an official comment on beha d to make such comment	If of Council where they
	j) commits Council to any a	action	
	k) violates an order made b	y a court	
	I) breaches copyright		
	m) advertises, endorses or s	olicits commercial products o	or business
	n) constitutes spam		
	-	of the social media platform.	
3.4	Councillors must:		
		ite work to the original author g to content produced by a th	
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### **ITEM 12 (continued)**

### Social Media Policy



- b) obtain or have pre-existing written permission from a minor's parent or legal guardian before uploading content in which the minor can be readily identified.
- 3.5 Councillors must exercise caution when sharing, liking, retweeting content as this can be regarded as an endorsement and/or publication of the content.
- 3.6 Councillors must not incite or encourage other persons to act in a way that is contrary to the requirements of this Part.
- 3.7 Councillors must uphold and accurately represent the policies and decisions of the Council's governing body but may explain why they voted on a matter in the way that they did. (See section 232(1)(f) of the *Local Government Act 1993*).
- 3.8 Councillors should be aware that defamatory comments may result in legal action which is unlikely to be covered by Council's insurer.

#### 4. Moderation of social media platforms

Councillors should be aware that they may be considered a 'publisher' of any content uploaded onto a social media platform they administer, including content that:

- is uploaded by a third party; and/or
- appears on their social media platform because they have 'shared' or 'retweeted' the content, or similar.

#### House Rules

- 4.1 Councillors' social media platforms may state or provide an accessible link to the 'House Rules' for engaging on the platform.
- 4.2 House Rules should specify:
  - a) the purpose of social media engagement referred to in Part 1 of this policy
  - b) the type of behaviour or content that will result in that content being removed or 'hidden', or a person being blocked or banned from the platform
  - c) the process by which a person can be blocked or banned from the platform and any rights of review
  - d) a statement relating to privacy and personal information (see clauses 6.4 and 6.5 of this policy)

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#### **ITEM 12 (continued)** ATTACHMENT 2 City of Ryde Social Media Policy Lifestyle and opportunity @ your doorstep when the platform will be monitored (for example weekdays 8am - 4pm) e) f) that the social media platform is not to be used for making complaints about Council or council officials and a link included to Council's complaints handling policy. 4.3 For the purposes of clause 4.2(b), third parties engaging on social media platforms must not post or share comments, photos, videos, electronic recordings or other information that: is defamatory, offensive, humiliating, threatening or intimidating to council a) officials or members of the public, b) contains profane language or is sexual in nature constitutes harassment and/or bullying within the meaning of the Model Code c) of Conduct for Local Councils in NSW, or is unlawfully discriminatory contains content about Council, council officials or members of the public that d) is misleading or deceptive breaches the privacy of council officials or members of the public e) contains allegations of suspected breaches of Council's code of conduct or f) information about the consideration of a matter under the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW g) violates an order made by a court h) breaches copyright (i) advertises, endorses or solicits commercial products or business, constitutes spam j) would be in breach of the rules of the social media platform. k) 5. Use of social media during emergencies

5.1 To ensure consistent messaging both during and after an emergency, Councillors should avoid uploading content onto their social media platforms which contradicts advice issued by Council, the agency coordinating the emergency response, or agencies supporting recovery efforts.

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### **ITEM 12 (continued)**

## Social Media Policy



#### 6. Records management and privacy requirements

- 6.1 Social media content created, sent and received by Councillors acting in their official capacity is a council record and may constitute open access information or be subject to an information access application made under the *Government Information* (*Public Access*) Act 2009. These records must be managed in accordance with the requirements of the *State Records Act 1998* and the Council's approved records management policies and practices.
- 6.2 You must not destroy, alter, or remove social media content unless authorised to do so. If you need to alter or remove social media content, you must do so in accordance with this policy, and consult with Council's records manager and comply with the requirements of the *State Records Act 1998*.
- 6.3 In fulfilling obligations under clauses 6.1 and 6.2, Councillors should refer to any guidance issued by the State Archives and Records Authority of NSW relating to retention requirements for Councillors' social media content.

#### Privacy considerations and requirements

- 6.4 Social media communications are in the public domain. Councillors should exercise caution about what personal information, if any, they upload onto social media.
- 6.5 The *Privacy and Personal Information Protection Act 1998* applies to the use of social media platforms by Councillors. To mitigate potential privacy risks, Councillors should:
  - a) advise people not to provide personal information on social media platforms
  - b) inform people if any personal information they may provide on social media platforms is to be used for official purposes
  - c) moderate comments to ensure they do not contain any personal information
  - advise people to contact Council through alternative channels if they have personal information they do not want to disclose in a public forum.
- 6.6 Councillors must ensure they comply with the *Health Records and Information Privacy Act 2002* when engaging on and/or moderating social media platforms. In fulfilling their obligations, Councillors should refer to any guidance issued by the Information and Privacy Commission of NSW, such as, but not limited to, the Health Privacy Principles.

#### 7. What constitutes 'private' use?

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ATTACHMENT 2

### **ITEM 12 (continued)**

# Social Media Policy



- 7.1 For the purposes of this policy, a Councillor's social media engagement will be considered 'private use' when the content uploaded:
  - a) is not associated with, or does not refer to, Council, any other council officials, contractors, related entities or any other person or organisation providing services to or on behalf of Council in their official or professional capacities, and
  - b) is not related to or does not contain information acquired by virtue of their employment or role as a Councillor.
- 7.2 If a Councillor chooses to identify themselves as a Councillor, either directly or indirectly (such as in their user profile), then they will not be deemed to be acting in their private capacity for the purposes of this policy except in the case of the professional networking site LinkedIn.

#### 8. Concerns or complaints

- 8.1 Concerns or complaints about the administration of Council's social media platforms should be made to Council's Helpdesk/SMC in the first instance.
- 8.2 Complaints about the conduct of Councillors on social media platforms may be directed to the CEO.
- 8.3 Complaints about the CEO's conduct on social media platforms may be directed to the mayor.

#### 9. Definitions

In this Social Media Policy, terms have the following meanings:

informationdatabase and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinionSocial mediaonline platforms and applications - such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards - that allow people to easily publish, share and discuss content. Examples of social media		
Personal information       information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion         Social media       online platforms and applications - such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards - that allow people to easily publish, share and discuss content. Examples of social media		
informationdatabase and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinionSocial mediaonline platforms and applications - such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards - that allow people to easily publish, share and discuss content. Examples of social media	Minor	
wikis, blogs, microblogs, video and audio sharing sites, and message boards - that allow people to easily publish, share and discuss content. Examples of social media		information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion
Title of Policy	Social media	wikis, blogs, microblogs, video and audio sharing sites, and message boards - that
		Title of Policy

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[	CM Reference: D10/	Last review date:	Next review date:

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### **ATTACHMENT 2**

### **Social Media Policy**



platforms include, but are not limited to Facebook, Instagram, X (Twitter), Snapchat, Yammer, YouTube, Flicker and Wikipedia

#### 10. References and Legislation

Office of Local Government Model Social Media Policy 2022 City of Ryde – Code of Conduct City of Ryde – IT Email and Internet Use Policy City of Ryde – Media Policy City of Ryde – Anti-Discrimination, Bullying and Harassment Policy Local Government (State) Award Local Government Act 1993 Government Information (Public Access) Act 2009 State Records Act 1998 Privacy and Personal Information Protection Act 1998

#### 11. Attachments

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**ATTACHMENT 3** 



## Lifestyle and opportunity @ your doorstep

	Media	Policy	

Agenda of the Council Meeting No. 8/24, dated Tuesday 28 May 2024.



### **ATTACHMENT 3**

### **Media Policy**



#### Document Version Control

Document Name:	Media Policy
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Media Policy			
Owner: Communications and Accountability: Media Issues Management		Endorsed by Council:	
Engagement	Service	19 October 2010	
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### **ATTACHMENT 3**

City of Ryde Lifestyle and opportunity @ your doorstep

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Engagement	Service	19 October 2010
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### **ATTACHMENT 3**

### Media Policy



#### 1. Executive Summary

The Media Policy has been developed to ensure that all staff and Councillors understand their obligations and responsibilities when dealing with the media. The Policy clearly states who can issue a media release and discuss topics related to Council matters when approached by the media for comment.

#### 2. Scope

This Media Policy is one of a suite of communication channels the City of Ryde uses to inform the public of Council activities, policies and events.

The Media Policy provides a framework for Councillors and delegated staff to communicate with media organisations to promote positive coverage of Council affairs and respond to enquiries and concerns in a fair, accurate and reliable manner.

#### 3. Purpose

The Media Policy has the following objectives:

- to ensure consistency by Councillors and staff in dealing with the media
- to promote open exchange of information between Council and the media
- to limit the publication of inaccurate information which promotes conflict or embarrassment for employees and Councillors
- to limit the possibility of miscommunication and reputation risk
- to promote positive media relationships
- to clearly indicate Council's authorised spokespersons
- to ensure appropriate authorisation and responsibility for any information provided to media outlets.

#### 4. Policy Objectives

The purpose of this Policy is to ensure that all staff and Councillors are clear about their roles and responsibilities relating to their interaction with the media as an employee and representative of Council.

#### 5. Key Guidelines

- the Mayor and the General Manager are Council's official spokespersons on all matters
- the General Manager may nominate other staff to act as spokespeople for the Council
- the Mayor may nominate another Councillor to speak on a particular matter

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### **ITEM 12 (continued)**

**Media Policy** 



- the Media Officer is responsible for coordinating media liaison and issuing press releases and has been delegated authority to respond to media enquiries on behalf of Council
- no staff member, other than those authorised by the General Manager are to handle an enquiry from the media without prior approval from one of the above
   information given to the media of a controversial, legal or ethical nature requires
  - the approval of the General Manager and / or the Mayor.

The Mayor	Council's official spokesperson on all policy matters. Authorised signatory for Letters to the Editor on policy issues.
Deputy Mayor	Act as the Mayor's delegated spokesperson if the Mayor is not available.
Councillors	Provide the media with comment, identifying that this is provided as their own personal opinion and not representing the official position of Council.
General Manager	Authorised to make statements on behalf of Council to the media. Council's official spokesperson on all policy, operations and administration issues. Authorised signatory for Letters to the Editor on these issues.
Directors / Manager Communications and Engagement	Authorised to make statements on behalf of Council to the media provided there has been prior consultation with the General Manager and statements are made in conformity with any directions given by the General Manager.
Media Officer	Responsible for coordinating responses and providing information to the media on behalf of Council. Responsible for distributing all written media comment to media organisations.
Staff	No media role unless requested by the Media Officer, Director or General Manager to provide information or comment.

#### 6. Roles and Responsibilities

#### 7. Dealing with the Media

- all media enquiries should be directed to the Media Officer
- employees must not speak to the media about matters related to Council unless authorised to do so

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### **ITEM 12 (continued)**

### Media Policy



- employees may not provide any comment or information to the media with the intention of contesting or undermining Council policy or casting Council, Councillors or Council staff in a negative light
- employees may speak to the media or write Letters to the Editor as private individuals with the following restrictions:
  - a) they do not comment on Council business or policy
  - b) they are not identified as Council employees
  - c) their comments are not perceived as representing official Council position or policy.
- from time to time it may be necessary for a Letter to the Editor to be written as an
  official Council communication to inform the community about a particular matter.
  Such letters must be issued through the Media Officer subject to the approval of
  the Mayor and / or General Manager
- in the event of an industrial dispute (or an incident likely to lead to an industrial dispute), statements on behalf of Council employees should be issued via the relevant union
- when appropriate, a member of Council staff may be nominated as the sole spokesperson on a specific issue, event or initiative within their operational portfolio, to ensure consistency of message
- staff should treat all media outlets equally and should avoid giving one outlet preferential treatment. Media releases should be distributed to all media outlets at the same time
- when a media organisation or representative requests information on a specific topic, the response must be provided exclusively to that organisation or representative
- staff should avoid providing information "off the record" during media interviews. It is best to assume that everything said to any media representative may appear in the media
- contractors or service providers employed by Council must refer all media enquiries relating to Council to the Media Officer.

#### 8. Councillors and the Media

- every Councillor has a right to express a private opinion on any issue, whether or not that opinion reflects Council's official position, but Councillors must carefully identify the role in which they speak or make comment
- whenever Councillors publicly express their own opinions, they must make it clear they are speaking for themselves, unless delegated by the Mayor, and not for Council, unless they are supporting a Council position
- when Councillors speak "for the Council" when delegated by the Mayor, they
  must express and support Council's entire policy on the issue at hand.

#### 9. Media Releases

 staff may prepare draft media releases for review, but they must be forwarded to the Media Officer for review and distribution (if approved) to ensure they maintain Council's branding and language style

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### **ATTACHMENT 3**

### **Media Policy**



- under no circumstances should a City of Ryde media release be issued without the Media Officer's knowledge and the prior approval of the General Manager, the Mayor or delegated authority
- a media release should never be issued quoting a Councillor or member of staff without that person's prior knowledge
- staff with specialist knowledge may be quoted in media releases with the permission of the relevant delegated authority
- media releases must be approved by the General Manager or the delegated authority before posting on the Council website; and
- all new employees are to be given Council's Media Policy as a part of the induction process.

#### 10. References and Legislation

This Policy incorporates information from:

Local Government Act 1993 Local Government (General) Regulation 2005

The City of Ryde would like to thank and acknowledge the City of Newcastle and Bathurst Regional Council for their contribution to this Policy.

#### 11. Review Process and Endorsement

- This policy is to be endorsed by the Executive Team and adopted by Council.
- This policy should be reviewed annually
- Edits to this policy such as titles, departments or directorate names, updates to legislation or branding updates are considered minor in nature and not required to be formally endorsed
- Substantial changes to this policy are to be endorsed by the Executive Team and adopted by Council.

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**ITEM 12 (continued)** 

**ATTACHMENT 4** 



## Lifestyle and opportunity @ your doorstep

Social Media Policy

Agenda of the Council Meeting No. 8/24, dated Tuesday 28 May 2024.



# **ATTACHMENT 4**

# **Social Media Policy**



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	Social Media Policy	
Owner: Communications and Engagement	Accountability: Social Media Management	Endorsed:12 March 2013
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# **Social Media Policy**



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# ATTACHMENT 4

# **Social Media Policy**



### 1. Executive summary

Social media is made up of a mix of online communications channels designed to factor in two-way communication. This Policy seeks to help staff navigate the complexities of social media and details how they can interact in a safe, meaningful and professional manner.

### 2. Scope

The City of Ryde is committed to delivering quality customer service and to communicating effectively with our community. We recognise that social media represents an opportunity to participate in meaningful two-way dialogue with our residents, ratepayers and customers.

### 3. Purpose

This Policy outlines appropriate uses of social media by staff during and outside of work hours for both professional and personal purposes.

Social Media	Where the term Social Media is used in this Policy it will refer to digital and online spaces where content can be added, posted or uploaded by people. These may include (but are not limited to):
	<ul> <li>blogs and vlogs</li> <li>bulletin boards</li> <li>forums and discussion boards</li> <li>instant messaging applications</li> <li>microblogging platforms</li> </ul>
	<ul> <li>online encyclopedias</li> <li>platforms which allow public comment</li> <li>podcasts</li> <li>social networking sites</li> <li>text and picture messaging</li> </ul>

### 4. Definitions

### 5. Access to social media at work

City of Ryde will provide access to specific social media sites for staff on the City of Ryde network. These sites are:

- Facebook
- Instagram
- Twitter
- LinkedIn

Staff should endeavour to use such tools in a manner that:

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## **ATTACHMENT 4**

# **Social Media Policy**



- enhances their professional knowledge or standing;
- improves their understanding of the community or customers that they provide services for; and / or
- improves their practical ability to use social media as a professional tool.

Staff may also, during work hours, use social media channels for personal purposes. In such cases staff should do so on the basis that such access:

- does not interfere with their work;
- does not excessively burden the City of Ryde Information Management System;
- is not in conflict with any relevant law or City of Ryde policy; and
- does not incur additional cost to City of Ryde.

Staff should always bear in mind that access to these tools, whether for personal or professional purposes, needs to be 'reasonable' in relation to their role. Staff who have any questions about what is reasonable should speak to their manager. As a general rule where it is not required as part of the position, the use of Social Media should be limited to use within designated meal breaks and outside of work time.

At all times when using social media, for personal or professional purposes, it is important to follow these guidelines:

- be mindful of all Council policies and practices;
- do not disclose any information that is not publicly available;
- ensure that all information posted about, or in relation to, your work is accurate;
- be respectful, courteous and always aim to add value to any discussion;
- do not make comments that are rude, offensive or derogatory to any colleague, customer
  or any other person that you have come into contact with during the course of your duties;
- be aware of the risk of malicious and viral software and be cautious in managing such risk to secure your personal information; and
- where you are identified as an employee of the City of Ryde always take reasonable steps to state that comments made represent your own opinions and not the opinions of Council.

### 6. Implications of using social media outside of work

Staff should be aware that although this Policy does not seek to limit or control their use of social media outside of work, they should still exercise care in their personal use of such tools. In some circumstances, your conduct outside of work may still be bound by relevant law or City of Ryde Policy.

Staff should be mindful of the following issues when using Social Media outside of work:

- privacy;
- confidentiality;
- discrimination, bullying and harassment;
- misrepresentation of City of Ryde;
- improper interactions with Councillors; and
- seeking or obtaining advantage or preferential treatment because of your position or role.

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# **ATTACHMENT 4**

## **Social Media Policy**



Remember that comments or views expressed via Social Media should be considered as permanent as they cannot be recalled or removed. As a general rule, if you wouldn't want your Manager or your customers to see it, then don't post it.

Staff are reminded that as employees of the City of Ryde they remain bound by the City of Ryde's policies, in particular the Code of Conduct, Code of Behaviour and Anti-Discrimination Bullying and Harassment Policy. Failure of any staff member to comply with the City of Ryde's policies in relation to social media usage may result in disciplinary action being taken in accordance with the Local Government State Award as varied from time to time, up to and including termination of employment.

### 7. Representing City of Ryde through social media

In some cases, it may be appropriate for staff to use social media to relay information and engage with customers and the community.

When using social media, staff should bear in mind that along with opportunity comes risk. Many factors need to be considered before using social media to represent the City of Ryde and this should not be undertaken without specific approval from the Manager Communications and Engagement and the relevant Director. For more information on this approval process please see *Procedure - Representing City of Ryde through Social Media*.

Before any staff member requests the authority to represent City of Ryde on social media they should give due consideration to the following issues:

- how the use of social media will fit into a broader communications strategy relating to their project or ongoing work;
- the boundaries of their area of expertise;
- their intent in using social media;
- how they will resource the content creation, monitoring and responses to public comments;
- what value their use of social media will add to the City of Ryde and the community;
- their intended audience.

Once these issues have been considered they should consult the *Procedure - Representing City of Ryde through Social Media* to apply for authorisation to represent City of Ryde on social media. No staff member, volunteer, contractor or other representative of the City of Ryde should represent City of Ryde through social media without specific approval from the Manager Communications and Engagement and their relevant Director.

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# **ATTACHMENT 4**

# **Social Media Policy**



### Compliance

Failure by a member of staff to comply with the City of Ryde's Social Media policy may give rise to disciplinary action as outlined in the Local Government (State) Award, up to and including termination of employment.

### 8. References and legislation

City of Ryde – Code of Conduct City of Ryde – IT Email and Internet Use Policy City of Ryde – Media Policy City of Ryde – Anti-Discrimination, Bullying and Harassment Policy Local Government (State) Award Local Government Act

### 9. Review process and endorsement

- This policy is to be endorsed by the Executive Team and adopted by Council.
- This policy should be reviewed annually
- Edits to this policy such as titles, departments or directorate names, updates to legislation or branding updates are considered minor in nature and not required to be formally endorsed
- Substantial changes to this policy are to be endorsed by the Executive Team and adopted by Council.

### 10. Attachments

Title	CM Reference
Procedure – Representing the City of Ryde through Social Media	D13/48828

	Social Media Policy	
Owner: Communications and Engagement	Accountability: Social Media Management	Endorsed:12 March 2013
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# **ATTACHMENT 5**

# MODEL SOCIAL MEDIA POLICY





### **ATTACHMENT 5**

#### MODEL SOCIAL MEDIA POLICY 2022

### ACCESS TO SERVICES

The Office of Local Government is located at:Street Address: Levels 1 & 2, 5 O'Keefe Avenue, NOWRA NSW 2541Postal Address: Locked Bag 3015, Nowra, NSW 2541Phone:02 4428 4100Fax:02 4428 4199TTY:02 4428 4209Email :olg@olg.nsw.gov.auWebsite:www.olg.nsw.gov.au

### OFFICE HOURS

Monday to Friday 9.00am to 5.00pm (Special arrangements may be made if these hours are unsuitable) All offices are wheelchair accessible.

#### ALTERNATIVE MEDIA PUBLICATIONS

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# **ATTACHMENT 5**

# Introduction

### Social media – opportunities and challenges

Social media is at the heart of modern communication. Since its inception, social media has grown in popularity and influence and is now fundamental to not just how people interact with one another, but also to how we work, play and consume information and ideas.

Social media can be broadly defined as online platforms and applications - such as social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards that allow people to easily publish, share and discuss content<sup>1</sup>. Significantly, one of social media's key features is its unprecedented reach and accessibility, in that anyone with a computer or mobile device can use social media to generate content which has the potential to be viewed and shared by hundreds of millions of people worldwide.

Despite its obvious benefits, social media also presents a variety challenges and risks. These include:

- the emergence of new, harmful forms of behaviour, such as cyber-bullying and trolling;
- maintaining the accuracy, reliability and integrity of information disseminated from multiple sources;
- organisations can be held liable for content uploaded onto their social media platforms by third parties<sup>2</sup>;
- content uploaded in a person's private capacity can adversely affect their employment and cause significant reputational damage to colleagues and employers; and
- rapid innovation can make it difficult to keep pace with emerging technologies and trends.

In addition, potential corruption risks may arise due to social media use. These include:

Model Social Media Policy

- customers, development proponents / objectors, tenderers, or other stakeholders grooming public officials by behaviours such as 'liking' specific posts, reposting content, or sending personal or private messages;
- public officials disclosing confidential or sensitive information;
- using social media for sponsorship opportunities, which may unfairly advantage one sponsor over another and lack transparency; and
- public agencies or officials promoting certain businesses by behaviours such as 'following' them, 'liking' content, or making comments, which may result in those businesses being favoured over others.

### Social media and local government in NSW

As in the federal and state jurisdictions, social media has become an important tool in government and political discourse at the local level. In the context of NSW local government, social media has two primary functions:

- a) it is used by councils to interact and share information with their communities in an accessible and often more informal format.
- b) it enables councillors to promote their achievements and address their constituents directly about community issues and events in ways that either complement or bypass traditional news and print media.

In addition, many councils use social media as the platform through which they webcast their meetings. This increases transparency by providing visibility of council decision making in real time.

Limited v. Voller, and Australian News Channel Pty Ltd v. Voller, 8 September 2021.

<sup>&</sup>lt;sup>1</sup> NSW Department of Education. Social media policy: Implementation procedures – November 2018 <sup>2</sup> As confirmed by the High Court of Australia in *Fairfax Media Publications Pty Ltd v. Voller, Nationwide News Pty* 

However, councils and councillors are not immune from the challenges associated with social media, which can pose a significant risk both in a legal sense, and in terms of a council's ability to operate in a unified and coordinated way. It is therefore vital that councils have the right policy settings in place so that both councils and councillors can realise the full benefits of social media whilst mitigating risk.

# The development and intent of this policy

The Model Social Media Policy has been developed by the Office of Local Government (OLG) in consultation with councils. It is applicable to councils, county councils and joint organisations.

The Model Social Media Policy sets out an exemplar approach by incorporating examples of best practice from the social media policies of a diverse range of NSW councils, as well as from Commonwealth and State Government agencies.

The Model Social Media Policy provides councils, county councils and joint organisations with a robust framework for the administration and management of their social media platforms. It also sets standards of conduct for all council officials who use social media in their official capacity. It has been developed to be fit-for-purpose in a digital age where innovation and emerging trends are the norm.

The Model Social Media Policy recognises that councils use social media differently depending on factors such as a council's size and resources, the demographics of a local government area, and council's willingness to engage with their community in this way. For these reasons, the Model Social Media Policy ensures a degree of flexibility by including optional and adjustable provisions which enables each council to tailor the policy to suit its own unique circumstances. **ATTACHMENT 5** 

# Content of the Model Social Media Policy

At the heart of the Model Social Media Policy are the four 'Principles' of social media engagement. These are:

- > Openness
- Relevance
- Accuracy
- Respect

These principles, which are expanded upon in Part 1, should underpin every aspect of a council's social media activity and all councils and council officials should commit to upholding them.

Except for Part 8, this policy applies to council social media pages and councillor social media pages.

The Model Social Media Policy is structured as follows:

Part 1	Sets out the principles of social media engagement for councils
Part 2	Contains two administrative models that councils can adopt in relation to the management of their social media platforms
Part 3	Details the administrative framework for councillors' social media platforms
Part 4	Prescribes the standards of conduct expected of council officials when engaging on social media in an official capacity or in connection with their role as a council official
Part 5	Provides a framework by which councils can remove or 'hide' content from their social media platforms, and block or ban third parties
Part 6	Prescribes how councils' social media platforms should be used during emergencies
Part 7	Contains information about records management and privacy requirements relating to social media

Model Social Media Policy

**ATTACHMENT 5** 

# **ITEM 12 (continued)**

Part 8	Relates to personal use of social media by council officials
Part 9	Provides information about where concerns or complaints about a councils' or council officials' social media platform(s), or the conduct of council officials on social media, can be directed.

Part 10 Definitions

### Adoption

While not mandatory, the Model Social Media Policy reflects best practice and all councils, county councils and joint organisations are encouraged to adopt it. In doing so, they are free to adapt the policy to suit their local circumstances and operating environments or to supplement it with their own provisions.

Alternate and adjustable provisions are marked in red.

**Note:** In adopting the Model Social Media Policy, Joint Organisations should adapt it to substitute the terms "board" for "council", "chairperson" for "mayor", "voting representative" for "councillor" and "executive officer" for "general manager".

**Note:** In adopting the Model Social Media Policy, county councils should adapt it to substitute the term "chairperson" for "mayor" and "member" for "councillor".

### Enforcement

Clause 3.1(b) of the Model Code of Conduct for Local Councils in NSW provides that council officials must not conduct themselves in a manner that is contrary to a council's policies. If adopted by a council, a breach of the policy will be a breach of the council's code of conduct.

#### **Concerns or complaints**

Concerns or complaints about the administration of a council's social media platforms should be made to the council's general manager or social media coordinator in the first instance. Council's should provide clear information about where any concerns and complaints can be directed in Part 9 of this model policy.

Model Social Media Policy

### Acknowledgements

The Office of Local Government wishes to thank Local Government NSW, councils, the Independent Commission Against Corruption, the Information and Privacy Commission of NSW, the NSW Ombudsman, Resilience NSW, and the State Archives and Records Authority of NSW for their invaluable assistance in drafting this model policy.



# **ATTACHMENT 5**

# **Model Social Media Policy**

# Part 1 – Principles

1.1 We, the councillors, staff and other officials of (insert name of Council), are committed to upholding and promoting the following principles of social media engagement:

Openness	Our social media platforms are places where anyone can share and discuss issues that are relevant to our Council and the community we represent and serve.
Relevance	We will ensure our social media platforms are kept up to date with informative content about our Council and community.
Accuracy	The content we upload onto our social media platforms and any other social media platform will be a source of truth for our Council and community and we will prioritise the need to correct inaccuracies when they occur.
Respect	Our social media platforms are safe spaces. We will uphold and promote the behavioural standards contained in this policy and our Council's code of conduct when using our social media platforms and any other social media platform.

# Part 2 – Administrative framework for council's social media platforms

Note: this Part contains two different models for who appoints authorised users. These models are:

- > Option 1 the General Manager model
- Option 2 the Social Media Coordinator model

### **Platforms**

- 2.1 Council will maintain a presence on the following social media platforms:
  - Council to specify social media accounts
- 2.2 Council's social media platforms must specify or provide a clearly accessible link to the 'House Rules' for engaging on the platform.

## Establishment and deletion of Council social media platforms

- 2.3 A new council social media platform, or a social media platform proposed by a council related entity (for example, a council committee), can only be established or deleted with the written approval of the General Manager or their delegate.
- 2.4 Where a council social media platform is established or deleted in accordance with clause 2.3, the General Manager or their delegate may amend clause 2.1 of this policy without the need for endorsement by the Council's governing body.

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### <u> Option 1 – the 'General</u> <u>Manager' model</u>

### The role of the General Manager

- 2.5 The role of the General Manager is to:
  - a) approve and revoke a staff member's status as an authorised user
  - b) develop and/or approve the training and/or induction to be provided to authorised users
  - c) maintain a register of authorised users
  - d) maintain effective oversight of authorised users
  - e) ensure the Council adheres to the rules of the social media platform(s)
  - f) coordinate with the Council's (Insert name of Council department or team) to ensure the Council's social media platforms are set up and maintained in a way that maximises user friendliness and any technical problems are resolved promptly.
- 2.6 The General Manager is an authorised user for the purposes of this policy.

### <u>Option 2 – the 'Social Media</u> <u>Coordinator' model</u>

# Appointment and role of the Social Media Coordinator

- 2.7 The General Manager will appoint a member of council staff to be the council's social media coordinator (SMC). The SMC should be a senior and suitably qualified member of staff.
- 2.8 The General Manager may appoint more than one SMC.
- 2.9 The SMC's role is to:
  - approve and revoke a staff member's status as an authorised user

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- b) develop and/or approve the training and/or induction to be provided to authorised users
- c) maintain a register of authorised users
- maintain effective oversight of authorised users
- moderate the Council's social media platforms in accordance with Part 5 of this policy
- ensure the Council complies with its record keeping obligations under the *State Records Act 1998* in relation to social media (see clauses 7.1 to 7.4 of this policy)
- g) ensure the Council adheres to the rules of the social media platform(s)
- h) coordinate with the Council's (Insert name of Council department or team) to ensure the Council's social media platforms are set up and maintained in a way that maximises user friendliness and any technical problems are resolved promptly.
- 2.10 The SMC may delegate their functions under paragraphs (e) and (f) of clause 2.9 to authorised users.
- 2.11 The SMC is an authorised user for the purposes of this policy.

### **Authorised users**

- 2.12 Authorised users are members of council staff who are authorised by the General Manager/SMC to upload content and engage on social media on the Council's behalf.
- 2.13 Authorised users should be members of council staff that are responsible for managing, or have expertise in, the events, initiatives, programs or policies that are the subject of the social media content.
- 2.14 The General Manager/SMC will appoint (Insert a number) member(s) of Council staff from each division of the Council to

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be the authorised users for social media content relating to the work of that division.

OR

The General Manager/SMC will appoint authorised users when required.

- 2.15 An authorised user must receive a copy of this policy and induction training on social media use and Council's obligations before uploading content on Council's behalf.
- 2.16 The role of an authorised user is to:
  - ensure, to the best of their ability, that the content they upload onto social media platforms is accurate
  - b) correct inaccuracies in Council generated content
  - c) engage in discussions and answer questions on Council's behalf on social media platforms
  - keep the Council's social media platforms up to date
  - e) moderate the Council's social media platforms in accordance with Part 5 of this policy
  - ensure the Council complies with its record keeping obligations under the *State Records Act 1998* in relation to social media (see clauses 7.1 to 7.4 of this policy)

#### Note: Paragraphs (e) and (f) are applicable if the council adopts option 1.

- g) where authorised to do so by the SMC:
  - moderate the Council's social media platforms in accordance with Part 5 of this policy
  - ensure the Council complies with its record keeping obligations under the State Records Act 1998 in relation to social media (see clauses 7.1 to 7.4 of this policy)

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# Note: Paragraph(g) is applicable if the council adopts option 2.

- 2.17 When engaging on social media on Council's behalf (such as, but not limited to, on a community social media page), an authorised user must identify themselves as a member of Council staff but they are not obliged to disclose their name or position within the Council.
- 2.18 Authorised users must not use Council's social media platforms for personal reasons.

### **Administrative tone**

- 2.19 Authorised users upload content and engage on social media on the Council's behalf. Authorised users must use language consistent with that function and avoid expressing or appearing to express their personal views when undertaking their role.
- 2.20 Authorised users may use more personal, informal language when engaging on Council's social media platforms, for example when replying to comments.

### **Register of authorised users**

2.21 The SMC/General Manager will maintain a register of authorised users. This register is to be reviewed (Council to specify frequency) to ensure it is fit-for-purpose.

# Ceasing to be an authorised user

- 2.22 The General Manager / SMC may revoke a staff member's status as an authorised user, if:
  - a) the staff member makes such a request
  - b) the staff member has not uploaded content onto any of the Council's social media platforms in the last (council to specify time period).
  - c) the staff member has failed to comply with this policy

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 the General Manager/SMC is of the reasonable opinion that the staff member is no longer suitable to be an authorised user.

# Part 3 – Administrative framework for councillors' social media platforms

- 3.1 For the purposes of this policy, councillor social platforms are not council social media platforms. Part 2 of this policy does not apply to councillors' social media platforms.
- 3.2 Councillors are responsible for the administration and moderation of their own social media platforms (in accordance with Parts 3 and 5 of this policy), and ensuring they comply with the record keeping obligations under the *State Records Act 1998* (see clauses 7.1 to 7.4 of this policy) and council's records management policy in relation to social media.
- 3.3 Clause 3.2 also applies to councillors in circumstances where another person administers, moderates, or uploads content onto their social media platform.
- 3.4 Councillors must comply with the rules of the platform when engaging on social media.

### **Induction and training**

3.5 Councillors who engage, or intend to engage, on social media must receive induction training on social media use. Induction training can be undertaken either as part of the councillor's induction program or as part of their ongoing professional development program.

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### Identifying as a councillor

3.6 Councillors must identify themselves on their social media platforms in the following format:

Councillor "First Name and Last Name".

- 3.7 A councillor's social media platform must include a profile photo which is a clearly identifiable image of the councillor.
- 3.8 If a councillor becomes or ceases to be the mayor, deputy mayor, or the holder of another position (for example, chairperson of a committee), this must be clearly stated on the councillor's social media platforms and updated within (Council to specify timeframe) of a change in circumstances.

# Other general requirements for councillors' social media platforms

- 3.9 Councillor social media platforms must specify or provide a clearly accessible link to the 'House Rules' for engaging on the platform.
- 3.10 A councillor's social media platform must include a disclaimer to the following effect:

"The views expressed and comments made on this social media platform are my own and not that of the Council".

- 3.11 Despite clause 3.10, mayoral or councillor media releases and other content that has been authorised according to the Council's media and communications protocols may be uploaded onto a councillor's social media platform.
- 3.12 Councillors may upload publicly available Council information onto their social media platforms.

3.13 Councillors may use more personal, informal language when engaging on their social media platforms.

### Councillor queries relating to social media platforms

3.14 Questions from councillors relating to their obligations under this policy, technical queries relating to the operation of their social media platforms, or managing records on social media may be directed to the General Manager/SMC in the first instance, in accordance with Council's councillor requests protocols

### Other social media platforms administered by councillors

- 3.15 A councillor must advise the General Manager/SMC of any social media platforms they administer on which content relating to the Council or council officials is, or is expected to be, uploaded. The councillor must do so within:
  - a) (Council to specify timeframe) of becoming a councillor, or
  - b) (Council to specify timeframe) of becoming the administrator.

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# Part 4 – Standards of conduct on social media

- 4.1 This policy only applies to council officials' use of social media in an official capacity or in connection with their role as a council official. The policy does not apply to personal use of social media that is not connected with a person's role as a council official.
- 4.2 Council officials must comply with the Council's code of conduct when using social media in an official capacity or in connection with their role as a council official.
- 4.3 Council officials must not use social media to post or share comments, photos, videos, electronic recordings or other information that:
  - a) is defamatory, offensive, humiliating, threatening or intimidating to other council officials or members of the public
  - b) contains profane language or is sexual in nature
  - c) constitutes harassment and/or bullying within the meaning of the Model Code of Conduct for Local Councils in NSW, or is unlawfully discriminatory
  - d) is contrary to their duties under the Work Health and Safety Act 2011 and their responsibilities under any policies or procedures adopted by the Council to ensure workplace health and safety
  - contains content about the Council, council officials or members of the public that is misleading or deceptive
  - f) divulges confidential Council information
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- g) breaches the privacy of other council officials or members of the public
- h) contains allegations of suspected breaches of the Council's code of conduct or information about the consideration of a matter under the *Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW*
- could be perceived to be an official comment on behalf of the Council where they have not been authorised to make such comment
- j) commits the Council to any action
- k) violates an order made by a court
- l) breaches copyright
- advertises, endorses or solicits commercial products or business
- n) constitutes spam
- o) is in breach of the rules of the social media platform.
- 4.4 Council officials must:
  - attribute work to the original author, creator or source when uploading or linking to content produced by a third party
  - b) obtain written permission from a minor's parent or legal guardian before uploading content in which the minor can be identified.
- 4.5 Council officials must exercise caution when sharing, liking, retweeting content as this can be regarded as an endorsement and/or publication of the content.
- 4.6 Council officials must not incite or encourage other persons to act in a way that is contrary to the requirements of this Part.

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4.7 Councillors must uphold and accurately represent the policies and decisions of the Council's governing body but may explain why they voted on a matter in the way that they did. (see section 232(1)(f) of the Local Government Act 1993).

# Part 5 – Moderation of social media platforms

Note: Councils and council officials should be aware that they may be considered a 'publisher' of <u>any</u> content uploaded onto a social media platform they administer, including content that:

- is uploaded by a third party; and/or
- appears on their social media platform because they have 'liked', 'shared', or 'retweeted' the content, or similar.
- 5.1 Council officials who are responsible for the moderation of the Council's or councillors' social media platforms may remove content and 'block' or ban a person from those platforms. Such actions must be undertaken in accordance with this Part.
- 5.2 For the purposes of this Part, 'social media platform' and 'platform' means both the Council's and councillors' social media platforms.

### **House Rules**

- 5.3 Social media platforms must state or provide an accessible link to the 'House Rules' for engaging on the platform.
- 5.4 At a minimum, the House Rules should specify:
  - a) the principles of social media engagement referred to in clause 1.1 of this policy
  - b) the type of behaviour or content that will result in that content being removed or 'hidden', or a person being blocked or banned from the platform
  - c) the process by which a person can be blocked or banned from the platform and rights of review

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- d) a statement relating to privacy and personal information (see clause 7.4 of this policy)
- e) when the platform will be monitored (for example weekdays 9am – 5pm, during the Council's business hours)
- f) that the social media platform is not to be used for making complaints about the Council or council officials.

#### Note: If the Council adopts clause 5.4(f), the House Rules should include information about, or a link to, Council's complaints handling policy.

- 5.5 For the purposes of clause 5.4(b), third parties engaging on social media platforms must not post or share comments, photos, videos, electronic recordings or other information that:
  - a) is defamatory, offensive, humiliating, threatening or intimidating to council officials or members of the public,
  - b) contains profane language or is sexual in nature
  - c) constitutes harassment and/or bullying within the meaning of the Model Code of Conduct for Local Councils in NSW, or is unlawfully discriminatory
  - contains content about the Council, council officials or members of the public that is misleading or deceptive
  - e) breaches the privacy of council officials or members of the public
  - f) contains allegations of suspected breaches of the Council's code of conduct or information about the consideration of a matter under the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW,
  - g) violates an order made by a court
  - h) breaches copyright

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- i) advertises, endorses or solicits commercial products or business,
- j) constitutes spam
- k) would be in breach of the rules of the social media platform.

### **Removal or 'hiding' of content**

- 5.6 Where a person uploads content onto a social media platform that, in the reasonable opinion of the moderator, is of a kind specified under clause 5.5, the moderator may remove or 'hide' that content.
- 5.7 Prior to removing or 'hiding' the content, the moderator must make a record of it (for example, a screenshot).
- 5.8 If the moderator removes or 'hides' the content under clause 5.6, they must, where practicable, notify the person who uploaded the content that it has been removed and the reason(s) for its removal and their rights of review.
- 5.9 A person may request a review of a decision by a moderator to remove or 'hide' content under clause 5.6. The request must be made in writing to the General Manager and state the grounds on which the request is being made.
- 5.10 Where a review request is made under clause 5.9, the review is to be undertaken by the General Manager/SMC or a member of staff nominated by the General Manager who is suitably qualified and who was not involved in the decision to remove or 'hide' the content.

### **Blocking or banning**

5.11 If a person uploads content that is removed or 'hidden' under clause 5.6 of this policy on (Council to specify a number) occasions, that person may be blocked or banned from the social media platform / all social media platforms.

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- 5.12 A person may only be blocked or banned from a Council social media platform with the approval of the General Manager/SMC. This clause does not apply to blocking or banning a person from a councillor's social media platform.
- 5.13 Prior to blocking or banning a person from a social media platform, the person must, where practicable, be advised of the intention to block or ban them from the platform/all platforms and be given a chance to respond. Any submission made by the person must be considered prior to a determination being made to block or ban them.
- 5.14 The duration of the block or ban is to be determined by the General Manager/SMC, or in the case of a councillor's social media platform, the councillor.
- 5.15 Where a determination is made to block or ban a person from a social media platform/all social media platforms, the person must, where practicable, be notified in writing of the decision and the reasons for it. The written notice must also advise the person which social media platforms they are blocked or banned from and the duration of the block or ban and inform them of their rights of review.
- 5.16 Despite clauses 5.11 to 5.15, where a person uploads content of a kind referred to under clause 5.5, and the moderator is reasonably satisfied that the person's further engagement on the social media platform poses a risk to health and safety or another substantive risk (such as the uploading of defamatory content), an interim block or ban from the platform/all platforms may be imposed on the person immediately for a period no longer than (Council to specify time period).
- 5.17 A person who is blocked or banned from the platform/all platforms under clause 5.16 must, where practicable, be given a

chance to respond to the interim block or ban being imposed. Any submission made by the person must be considered when determining whether the interim block or ban is to be removed or retained under clauses 5.11 to 5.15.

- 5.18 A person may request a review of a decision to block or ban then from a social media platform. The request must be made in writing to the General Manager and state the grounds on which the request is being made.
- 5.19 Where a review request is made under clause 5.18, the review is to be undertaken by the General Manager or a member of staff nominated by the General Manager who is suitably qualified and who was not involved in the decision to block or ban the person. Where the decision to block or ban the person was made by the General Manager, the review must be undertaken by another senior and suitably qualified member of staff who was not involved in the decision.
- 5.20 Where a person that is the subject of a block or ban continues to engage on a social media platform(s) using an alternative social media account, profile, avatar, etc., a moderator may block or ban the person from the platform(s) immediately. In these circumstances, clauses 5.11 to 5.19 do not apply.

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# Part 6 – Use of social media during emergencies

- 6.1 During emergencies, such as natural disasters or public health incidents, the (Council to specify the applicable staff member/team) will be responsible for the management of content on the Council's social media platforms.
- 6.2 To ensure consistent messaging both during and after an emergency, authorised users and council officials must not upload content onto the Council's or their own social media platforms which contradicts advice issued by the agency coordinating the emergency response, or agencies supporting recovery efforts.
- 6.3 Training on social media use during emergencies should be included in training and/or induction provided to authorised users and councillors.

# Part 7 – Records management and privacy requirements

### **Records management**

- 7.1 Social media content created, sent and received by council officials (including councillors) acting in their official capacity is a council record and may constitute open access information or be subject to an information access application made under the *Government Information (Public Access) Act 2009.* These records must be managed in accordance with the requirements of the *State Records Act 1998* and the Council's approved records management policies and practices.
- 7.2 You must not destroy, alter, or remove social media content unless authorised to do so. If you need to alter or remove social media content, you must do so in accordance with this policy, and consult with the Council's records manager and comply with the requirements of the *State Records Act 1998.*
- 7.3 When/if a councillor's term of office concludes, the councillor must contact the Council's records manager and general manager/SMC to manage/transfer records of social media content created during their term of office and comply with the requirements of the *State Records Act* 1998.
- 7.4 In fulfilling their obligations under clauses 7.1 to 7.3, council officials should refer to any guidance issued by the State Archives and Records Authority of NSW relating to retention requirements for councils' and councillors' social media content<sup>3</sup>.

<sup>3</sup> See State Archives and Records Authority of NSW 'Government Recordkeeping / Advice and Resources / Local Government' and 'Social media recordkeeping for councillors'

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# Privacy considerations and requirements

- 7.5 Social media communications are in the public domain. Council officials should exercise caution about what personal information, if any, they upload onto social media.
- 7.6 The Privacy and Personal Information Protection Act 1998 applies to the use of social media platforms by the Council and councillors. To mitigate potential privacy risks, council officials will:
  - a) advise people not to provide personal information on social media platforms
  - b) inform people if any personal information they may provide on social media platforms is to be used for official purposes
  - c) moderate comments to ensure they do not contain any personal information
  - advise people to contact the Council or councillors through alternative channels if they have personal information they do not want to disclose in a public forum.
- 7.7 Council officials must ensure they comply with the *Health Records and Information Privacy Act 2002* when engaging on and/or moderating social media platforms. In fulfilling their obligations, council officials should refer to any guidance issued by the Information and Privacy Commission of NSW, such as, but not limited to, the Health Privacy Principles.

# Part 8 – Private use of social media

Note: Activities on social media websites are public activities. Even though privacy settings are available, content can still be shared and accessed beyond the intended recipients.

The terms and conditions of most social media sites state that all content becomes the property of the site on which it is posted<sup>4</sup>.

### What constitutes 'private' use?

- 8.1 For the purposes of this policy, a council official's social media engagement will be considered 'private use' when the content they upload:
  - a) is not associated with, or does not refer to, the Council, any other council officials, contractors, related entities or any other person or organisation providing services to or on behalf of the Council in their official or professional capacities, and
  - b) is not related to or does not contain information acquired by virtue of their employment or role as a council official.
- 8.2 If a council official chooses to identify themselves as a council official, either directly or indirectly (such as in their user profile), then they will not be deemed to be acting in their private capacity for the purposes of this policy.

### Use of social media during work hours

8.3 Council staff may access and engage on social media in their private capacity during work hours for a period of time to be specified by their manager (OPTION 1).

<sup>4</sup> Social Media: Guidance for Agencies and Staff (Government of South Australia) – page 9



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OR

Council staff may only access and engage on social media in their private capacity while at work during breaks (OPTION 2).

OR

Council staff must not access or engage on social media in their private capacity during work hours (OPTION 3).

8.4 Council staff who access and engage on social media in their private capacity during work hours must ensure it not does not interfere with the performance of their official duties.

Note: Councils that adopt clause 8.3 (Option 3) should delete clause 8.4.

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# Part 9 – Concerns or

# complaints

- 9.1 Concerns or complaints about the administration of a council's social media platforms should be made to the council's general manager/SMC in the first instance.
- 9.2 Complaints about the conduct of council officials (including councillors) on social media platforms may be directed to the general manager.
- 9.3 Complaints about a general manager's conduct on social media platforms may be directed to the mayor.

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# Part 10 - Definitions

In this Model Social Media Policy, the following terms have the following meanings:

authorised user	members of council staff who are authorised by the General Manager or SMC to upload content and engage on the Council's social media platforms on the Council's behalf
council official	in the case of a council - councillors, members of staff and delegates of the council (including members of committees that are delegates of the council); in the case of a county council – members, members of staff and delegates of the council (including members of committees that are delegates of the council); in the case of a joint organisation – voting representatives, members of staff and delegates of the joint organisation (including members of committees that are delegates of the joint organisation)
minor	for the purposes of clause 4.4(b) of this policy, is a person under the age of 18 years
personal information	information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion
SMC	is a council's social media coordinator appointed under clause 2.7 of this policy
social media	online platforms and applications - such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards - that allow people to easily publish, share and discuss content. Examples of social media platforms include, but are not limited to Facebook, Twitter, Snapchat, LinkedIn, Yammer, YouTube, Instagram, Flicker and Wikipedia



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# **ITEM 12 (continued)**

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# **MODEL MEDIA** POLICY







### **ATTACHMENT 6**

#### **MODEL MEDIA POLICY** 2022

### ACCESS TO SERVICES

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# **ATTACHMENT 6**

# Introduction

### Media – opportunities and challenges

The Model Media Policy has been developed to provide a framework to assist councils when dealing with the media and to ensure that media engagement by councillors and staff is consistent, accurate and professional and enhances the council's reputation.

Effective media engagement can assist councils to keep their community informed, explain decisions and to promote community confidence in the council and its decisions.

The term "media" used in this policy means print, broadcast and online media used for communicating information to the public, including, but not limited to, newspapers, magazines, internet publishers, radio, and television broadcasters.

The advancement of technology and the development of non-traditional media means that the media now has unprecedented reach and accessibility. Anyone with a computer or hand-held device can access media platforms and actively engage in content which has the potential to be viewed and shared by hundreds of millions of people worldwide.

How a council is portrayed in the media impacts greatly on how the organisation is perceived. Media can be an effective tool to promote council programs, events, and initiatives. In addition, media can be invaluable in times of crisis or emergency when information needs to be communicated to the public.

Despite its obvious benefits, media also presents a variety of challenges and risks. These include:

- maintaining the accuracy, reliability, and integrity of information
- ensuring confidential information is managed appropriately, and
- the increased exposure and risk to reputation where information is not managed appropriately

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### The development and intent of this policy

The Model Media Policy has been developed by the Office of Local Government (OLG) in consultation with councils. It is applicable to councils, county councils and joint organisations.

The Model Media Policy sets out an exemplar approach by incorporating examples of best practice from the media policies of a diverse range of NSW councils, as well as from Commonwealth and State Government agencies.

The Model Media Policy provides councils, county councils and joint organisations with a robust framework for the administration and management of their interactions with the media. It also sets standards of conduct for all council officials who are required to interact with media in their official capacity.

The Model Media Policy recognises that councils interact with media differently depending on factors such as a council's size and resources and the demographics of a local government area. For these reasons, the Model Media Policy ensures a degree of flexibility by including optional and adjustable provisions which enables each council to tailor the policy to suit its own unique circumstances.

### **Content of the Model Media Policy**

At the heart of the Model Media Policy are the four 'principles' of media engagement. These are:

- Openness
- Consistency
- Accuracy
- > Timeliness.

These principles, which are expanded upon in Part 1, should underpin every aspect of a council's media engagement and all councils and council officials should commit to upholding them.

This policy applies to engagement between council officials and the media. It does not

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apply to social media use. OLG has developed a separate model policy for social media use.

The Model Media Policy is structured as follows:

Part 1	Sets out the principles of media
	engagement for councils

- Part 2 Contains two administrative models that councils can adopt in relation to the management of media enquiries and dealing with the media
- Part 3 Details the council's authorised spokespersons when engaging with the media
- Part 4 Prescribes the standards of conduct expected of council officials when engaging with the media in an official capacity or in connection with their role as a council official
- Part 5 Prescribes who will be the spokesperson to the media during emergencies
- Part 6 Prescribes how councillors should engage with the media in the lead up to an election
- Part 7 Contains information about records management requirements relating to media

Part 8 Definitions

### Adoption

While not mandatory, the Model Media Policy reflects best practice and all councils, county councils and joint organisations are encouraged to adopt it. In doing so, they are free to adapt the policy to suit their local circumstances and operating environments or to supplement it with their own provisions.

Optional and adjustable provisions are marked in red.

Note: In adopting the Model Media Policy, joint organisations should adapt it to substitute the terms "board" for "council", "chairperson" for "mayor", "voting representative" for "councillor" and "executive officer" for "general manager".

Model Media Policy

**Note:** In adopting the Model Media Policy, county councils should adapt it to substitute the term "chairperson" for "mayor" and "member" for "councillor".

### Enforcement

Clause 3.1(b) of the *Model Code of Conduct for Local Councils in NSW* provides that council officials must not conduct themselves in a manner that is contrary to a council's policies. If adopted by a council, a breach of the policy will be a breach of the council's code of conduct.

Concerns or complaints about the administration of a council's engagement with media should be made to the council official responsible for media management in the first instance.

### Acknowledgements

The Office of Local Government wishes to thank the councils involved in drafting this Policy for their invaluable assistance.



# **ATTACHMENT 6**

# **Model Media Policy**

# Part 1 – Principles

1.1 We, the councillors, staff, and other officials of (insert name of Council), are committed to upholding and promoting the following principles of media engagement:

Openness	We will ensure that we promote an open exchange of information between our council and the media.
Consistency	We will ensure consistency by all councillors and staff when communicating with the media.
Accuracy	The information we share with the media will be a source of truth for our council and community and we will prioritise the need to correct inaccuracies when they occur.
Timeliness	We will ensure that we respond to media enquiries in a timely manner.

# Part 2 – Administrative framework for engagement with the media

Note: this Part contains two different models for media engagement. These models are:

- Option 1 the General Manager led model
- Option 2 the Media Coordinator led model

### <u> Option 1 – The General</u> <u>Manager led model</u>

### The role of the General Manager

- 1.2 The role of the General Manager is to
  - a) be the lead point of contact for all media enquiries, requests for interviews, requests to film or photograph council staff, facilities or events for news and current affairs purposes
  - b) be responsible for preparing all media statements prior to their release
  - c) delegate to staff members to respond to media enquiries where appropriate
  - d) maintain a register of delegated staff
  - e) maintain effective oversight of delegated staff
  - f) revoke a staff member's status as a delegated staff member when required
  - g) ensure that media statements are approved by the Mayor prior to their release where appropriate

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Model Media Policy

**ATTACHMENT 6** 

- h) develop and/or approve media training and/or induction to be provided to delegated staff and/or councillors
- i) maintain a record of all media enquiries and responses
- ensure that media organisations and their representatives are treated professionally, equally and without bias
- k) ensure that media enquiries are dealt with promptly
- I) provide guidance to councillors approached by the media for comment to avoid communication of misinformation, and
- m) ensure that all media releases are published on the Council's website.

### <u>Option 2 – The Media</u> <u>Coordinator led model</u>

### Appointment and role of the Media Coordinator

- 1.3 The General Manager will appoint a member of council staff to be the Council's Media Coordinator. The Media Coordinator should be a suitably qualified member of staff.
- 1.4 The General Manager may appoint more than one Media Coordinator.
- 1.5 The Media Coordinator's role is to:
  - a) be the lead point of contact for all media enquiries, requests for interviews, requests to film or photograph council staff, facilities or events for news and current affairs purposes
  - b) be responsible for preparing all media statements prior to their release
  - c) liaise with relevant staff members within the organisation where appropriate.

- ensure that media statements are approved by the Mayor and/or General Manager prior to their release
- e) develop and/or approve media training and/or induction to be provided to relevant staff and/or councillors
- f) maintain a record of all media enquiries and responses
- ensure that media organisations and their representatives are treated professionally, equally and without bias
- h) ensure that media enquiries are dealt with promptly
- provide guidance to councillors approached by the media for comment to avoid communication of misinformation, and
- j) ensure that all media releases are published on the Council's website.

Model Media Policy

# **ATTACHMENT 6**

# Part 3 – Who can engage with the media

### The General Manager

- 1.6 The General Manager is the official spokesperson for the Council on operational and administrative matters.
- 1.7 The General Manager may delegate to other council staff to speak on their behalf where appropriate, (for example, where the delegated staff member has professional expertise regarding the subject matter, or the general manager is unavailable).

### The Mayor

- 1.8 The Mayor is the principal member and spokesperson of the governing body of the Council, including representing the views of the Council as to its local priorities (section 226(c) of the *Local Government Act 1993*).
- If the Mayor is unavailable, the Deputy Mayor may act as the Council's spokesperson.
- 1.10 The Mayor may delegate their role as spokesperson to other councillors where appropriate, (for example, where another councillor is best placed to comment, because the issue is of particular interest to them, or it is within their particular area of expertise).

### Councillors

- 3.1 As a member of the governing body and as a representative of the community, councillors are free to express their personal views to the media.
- 3.2 When engaging with the media councillors:
  - must not purport to speak for the Council unless authorised to do so.

Model Media Policy

- must clarify when speaking to the media that they are expressing their personal views as an individual councillor and that they are not speaking for the Council (unless authorised to do so)
- must uphold and accurately represent the policies and decisions of the Council
- must not disclose council information unless authorised to do so, and
- must seek information and guidance from the General Manager/ Media Coordinator where appropriate before providing comment to the media to ensure they have the most up-to-date and relevant information and have considered reputational or other risks.
- 3.3 In the interests of promoting a positive, safe and harmonious organisational culture, councillors should endeavour to resolve personal differences privately and must not prosecute them publicly through the media.
- 3.4 Where councillors (including the Mayor) become aware of potential issues that could result in media interest, they should provide this information to the General Manager/ Media Coordinator.

### **Council Staff**

- 3.5 Council staff must not speak to the media about matters relating to the Council unless authorised by the General Manager/Media Coordinator to do so.
- 3.6 If Council staff receive a media enquiry or they are invited to comment to the media on a matter relating to the Council, they must refer the enquiry to the General Manager/Media Coordinator.
- 3.7 Council staff are free to express their personal views to the media on matters that do not relate to the Council, but in

# **ATTACHMENT 6**

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doing so, must not make comments that reflect badly on the Council or that bring it into disrepute.

- 3.8 If authorised to speak to the media, Council staff:
  - must uphold and accurately represent the policies and decisions of the Council
  - must not disclose Council information unless authorised to do so by the General Manager/Media Coordinator, and
  - must seek information and guidance from the General Manager/ Media Coordinator where appropriate before providing comment to the media to ensure they have the most up-to-date and relevant information and have considered reputational or other risks
- 3.9 Where Council staff become aware of potential issues that could result in media interest, they should provide this information to the General Manager/Media Coordinator.

### Tone

3.10 All media engagement by council officials must be conducted in a professional, timely and respectful manner.

### Induction and training

- 3.11 The Council must provide training to Council officials who engage or are authorised to engage with the media.
- 3.12 Media engagement training will be provided to councillors as part of their induction or refresher training or as part of their ongoing professional development program.

# Councillors' questions about media engagement

3.13 Councillors must direct any questions about their obligations under this policy to the General Manager/ Media Coordinator.

Model Media Policy

## **ATTACHMENT 6**

## Part 4 – Standards of conduct when engaging with the media

- 4.1 Council officials must comply with the Council's code of conduct when engaging with the media in an official capacity or in connection with their role as a council official.
- 4.2 Council officials must not share information or make comments to the media through either direct or indirect mechanisms that:
  - are defamatory, offensive, humiliating, threatening, or intimidating to other council officials or members of the public
  - b) contains profane language or is sexual in nature
  - c) constitutes harassment and/or bullying within the meaning of the Model Code of Conduct for Local Councils in NSW, or is unlawfully discriminatory
  - d) is contrary to their duties under the Work Health and Safety Act 2011 and their responsibilities under any policies or procedures adopted by the Council to ensure workplace health and safety
  - contains content about the Council, council officials or members of the public that is misleading or deceptive
  - f) divulges confidential Council information
  - g) breaches the privacy of other council officials or members of the public
  - contains allegations of suspected breaches of the Council's code of conduct or information about the

Model Media Policy

consideration of a matter under the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW

- i) could be perceived to be an official comment on behalf of the Council where they have not been authorised to make such comment
- j) commits the Council to any action
- k) violates an order made by a court
- l) breaches copyright
- advertises, endorses, or solicits commercial products or business.



## **ATTACHMENT 6**

## Part 5 – Use of media during emergencies

- 5.1 During emergencies, such as natural disasters or public health incidents,
   (Council to specify the applicable staff member/team) will be responsible for coordinating media releases and statements on behalf of the Council.
- 5.2 Councillors, Council staff and other Council officials must not provide comment or information to the media that is inconsistent with official advice issued by the Council and any other agency coordinating the emergency response.
- 5.3 Training on media engagement during emergencies will be provided to councillors and relevant staff and other Council officials.

## Part 6 – Media engagement in the lead up to elections

- 6.1 This policy does not prevent the mayor or councillors who are candidates at a council or any other election from providing comment to the media in their capacity as candidates at the election.
- 6.2 Any media comment provided by the mayor or councillors who are candidates at a council or another election must not be provided in an advertisement, newspaper column, or a radio or television broadcast paid for by the council or produced by the council or with council resources.

Model Media Policy



## **ATTACHMENT 6**

## Part 7 – Records management requirements

7.1 Media content created and received by council officials (including councillors) acting in their official capacity is a council record and may be subject to information access applications made under the *Government Information (Public Access) Act* 2009. These records must also be managed in accordance with the requirements of the *State Records Act 1998* and the Council's approved records management policies and practices.

Model Media Policy



## **ATTACHMENT 6**

## **Part 8 - Definitions**

In this Model Media Policy, the following terms have the following meanings:

council official	in the case of a council – means councillors, members of staff and delegates of the council (including members of committees that are delegates of the council);
	in the case of a county council – means members, members of staff and delegates of the council (including members of committees that are delegates of the council);
	in the case of a joint organisation – means voting representatives, members of staff and delegates of the joint organisation (including members of committees that are delegates of the joint organisation)
Media Coordinator	means a person appointed under clause 1.3 of this policy
media	means print, broadcast and online media used for communicating information to the public, including, but not limited to, newspapers, magazines, internet publishers, radio, and television broadcasters
personal information	means information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion
social media	means online platforms and applications, such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards, that allow people to easily publish, share and discuss content. Examples of social media platforms include, but are not limited to Facebook, Twitter, Snapchat, LinkedIn, Yammer, YouTube, Instagram, Flicker and Wikipedia

Model Media Policy



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## **ATTACHMENT 6**







## 13 LOCAL INFRASTRUCTURE STRATEGY - PUBLIC EXHIBITION

Report prepared by: Senior Coordinator - Asset Integration File No.: GRP/24/37 - BP24/366

## **REPORT SUMMARY**

The City of Ryde has experienced significant growth across the entire LGA, with increased development activities increasing the pressure on the existing infrastructure asset base, with the need for additional infrastructure being a key outcome of Council's Community Strategic Plan. In 2020, the City of Ryde exhibited and endorsed a new Local Strategic Planning Statement (LSPS). The LSPS outlined the need for a collaborative approach to address the gaps identified as part of the current and future demand for infrastructure.

The draft Local Infrastructure Strategy will serve as a comprehensive framework for addressing infrastructure gaps, enhancing service delivery, and promoting resilience in the face of future challenges. The strategy outlines the challenges to be addressed to ensure appropriate management future population growth and demand for infrastructure. The draft strategy incorporates the different needs of the City of Ryde Community in both the present as well as the needs of the future. This strategy is intended to be flexible, to be applicable to the unknowns of the future.

The draft Local Infrastructure Strategy identifies the following five main outcomes:

- 1. **Collaboration** Creating partnerships to deliver key infrastructure within the City of Ryde.
- 2. Alignment of factors Align anticipated growth with land use zoning, infrastructure, and service planning to support future populations.
- 3. **Maintenance of current asset base** Focus on revitalising assets to ensure the existing asset base is maintained to a satisfactory level.
- 4. **Resilience and sustainability** Deliver and maintain resilient infrastructure using sustainability principles.
- 5. **Innovation and Technology** Investigate and utilise innovative physical and virtual digital infrastructure to asset in asset planning and delivery.

Should Council resolve to place the strategy on exhibition, it will be subject to a 28day exhibition period (30 May 2024 – 28 June 2024).

Final versions of the strategies, incorporating stakeholder feedback and graphic design, will be submitted to Council for adoption at its ordinary meeting on 23 July 2024.



## **RECOMMENDATION:**

That Council approves the draft Local Infrastructure Strategy being placed on public exhibition for a period of 28 days, commencing 30 May 2024.

## ATTACHMENTS

1 Draft Local Infrastructure Strategy

Report Prepared By:

Marcus Apicella Senior Coordinator - Asset Integration

Report Approved By:

Daniel Carneiro Executive Officer - City Fabric

Michael Galderisi General Manager - City Shaping



## Discussion

## Background on Existing Work

## Draft Infrastructure Strategy

In 2020, Council commissioned GLN Planning to undertake work on a draft Infrastructure Strategy, which was exhibited in late September 2021, with feedback closing in October 2021.

The draft Strategy is prepared in two parts.

- **Part A** of the draft Strategy defines the challenges in infrastructure delivery including the backlogs, stresses, and funding gaps.
- Part B of the Strategy sets out responses to Council's infrastructure challenge.

Review of the strategy was found to be a combination of Council's existing adopted strategies, predominantly focused on Open Space and Community Facilities, with limited focus on any civil or supporting infrastructure in line with growth and development. The strategy document was found to be focused on elements of the LSPS, rather than tackling the matters of infrastructure needs specifically to Ryde.

The document was proposed to be used as a guide to assist in the assessment of infrastructure needs for planning proposals and future developments being generic and applicable to any Council. The only specific assessment criteria was the requirement and needs analysis for Open Space and Community Facility infrastructure, already being part of the relevant adopted strategies.

## Outcomes-Based Approach

This strategy, along with other strategies such as the Economic Development Strategy and Night-time Economy Strategy, adopts an outcomes-based approach– setting long-term outcomes alongside mid-term (4-year) objectives. Staff will develop an annual *Infrastructure Strategy Action Plan* in consultation with the relevant stakeholders. The activities, projects, and programs listed in the Action Plan will be designed to cater for the infrastructure needs for the term of the plan while contributing to the completion of objectives. Furthermore, the Action Plan will be developed in tandem with strategic asset management planning, long term financial planning, ensuring that any addition or significant expansion of infrastructure is assessed and accounted for as part of Councils resourcing strategy, considering the asset base, long term financial planning, workforce plans, and the expectations of the community through Council's Community Strategic Plan.



## Communications and Stakeholder Engagement

The draft strategy has been developed through consultation with internal and external stakeholders. In the initial development of this strategy, the City of Ryde has used inputs from internal and external stakeholders including Council subject matter experts and input from state bodies involved in infrastructure planning and delivery. This will be followed by endorsement of a draft infrastructure strategy for exhibition in which input from the community will be reviewed and incorporated into the framework of the strategy.

**Partnerships with Relevant Agencies:** As part of our consultation process, Council will engage with relevant agencies, including but not limited to Transport for NSW, Sydney Water, and the Department of Planning, Housing, and Infrastructure. These partnerships will ensure alignment with broader regional and state infrastructure priorities and facilitate the integration of our strategy into larger planning frameworks.

**Consideration of Relevant Studies and Data:** As part of the development of this strategy Council has considered existing studies, data, and research to inform the objectives and action items of this document. This includes but is not limited to population growth projections, demographic trends, transport studies, environmental impact assessments, technological improvements in infrastructure inspection and delivery. Incorporation of this research and information will ensure that Councils infrastructure strategy is evidence-based, forward-thinking, and responsive to current and future needs.

Staff will prepare a *Stakeholder Engagement Insights Report* to be tabled alongside post-exhibition versions of the Strategies at the ordinary meeting of Council on 23 July 2024.

## **Financial implications**

It is important to recognise that the *Local Infrastructure Strategy* has been completed in-house using existing resources.

The cost of using consultants to produce strategies like this can range from \$100,000 to \$120,000, depending on the amount of research and stakeholder engagement required. It is estimated that the savings to Council by undertaking this strategy inhouse without the use of any external consultants is at least \$100,000.

The future provision of infrastructure determined by this strategy will be allowed for as part of Council's asset management planning framework and will be reflected in Council's Strategic Asset Management Plan and related Long Term Financial Planning for Assets.

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**ITEM 13 (continued)** 

**ATTACHMENT 1** 

## © City of Ryde LOCAL INFRASTRUCTURE STRATEGY

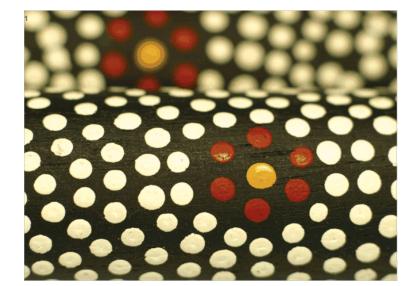
DRAFT FOR PUBLIC EXHIBITION MAY 2024

Agenda of the Council Meeting No. 8/24, dated Tuesday 28 May 2024.

## ACKNOWLEDGEMENT OF COUNTRY

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The City of Ryde values the unique status of Aboriginal people as the Traditional Custodians of the lands and waterways across the Ryde Local Government Area. The City of Ryde acknowledges the Traditional Custodians of the lands and waterways across Ryde, the Wallumedegal Clan of the Darug nation. We pay our respects to Elders both past and present and extend that respect to all Aboriginal and Torres Strait Islander peoples across Australia.



# ITEM 13 (continued)

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City of Ryde

Lifestyle and opportunity (a) your doorstep

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## A MESSAGE FROM OUR MAYOR



As the Mayor for the City of Ryde, it is my pleasure to introduce the City of Ryde's Draft Local Infrastructure Strategy.

Our core vision for this strategy is to deliver the right infrastructure for the right people at the right time and we have a dedicated and highly skilled team of professionals to help make that happen.

This Local Infrastructure Strategy has been created to not only capitalise on infrastructure opportunities created through the current rezoning proposals, but to ensure that the City of Ryde encapsulates all the critical features of infrastructure planning.

This will be achieved by creating collaborations with government and non-government partners, preparing for anticipated growth, focusing on revitalising existing assets, using sustainability principles in the delivery and maintenance of infrastructure, and being innovative in the use of technological advances.

The City of Ryde prides its itself on being an agile and dynamic organisation that can successfully address the changes and challenges to our infrastructure requirements posed by factors like population growth, the impact of State Government housing strategies, and climate change.

This is a strategy that will ensure City of Ryde remains the place to be for lifestyle and opportunity at your doorstep.

Treaton Brown

Cir Trenton Brown City of Ryde Mayor

## A MESSAGE FROM OUR CEC



With forecasts that City of Ryde's population will continue to grow exponentially over the next 2 decades, the City's infrastructure needs are at front of mind in Council's forward planning, and I commend to you this strategy, which presents a clear pathway to meeting the challenges of striking the right balance that are ahead of us.

This is a thriving, busy, eclectic City – a place of prosperity, harmony, and diversity. We have an economic powerhouse in the Macquarie Park Innovation District, a world-clase educational facility, envisable open space and recreational areas, beautiful foreshores and a strategic location between the Sydney CBD and rapidly growing Greater Western Sydney.

This makes us one of Sydney's premier live, work, and play destinations.

It's no surprise that the State Government has identified City of Ryde as one of the metropolitan areas it expects to do the heavy lifting in its radical housing policies, both in terms of its Transport Oriented Development (TOD) and Diverse and Well-hoated Housing strategies, as well as a proposed recoming of Macquarie Park to accommodate Sydney's ever-growing population. This is why Council must work collaboratively with the State Government in striking the right balance of providing appropriate housing with increased open space, community and civil infrastructure, and increased employment opportunities.

These housing strategies will be the main drivers of that expected population growth and with it comes a renewed focus on the City's infrastructure, which must keep pace with the extra demand that will be imposed upon it by the weight of more people, more development, more traffic.

This Draft Local Infrastructure Strategy is an essential first step as we plan our City's future in order to maintain the high quality of life that all residents have come to expect and enjoy.



Wayne Rylands City of Ryde Chief Executive Officer

# ITEM 13 (continued)

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City of Ryde

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Lifestyle and opportunity (a) your doorstep  $\overline{}$ 

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## 2. BACKGROUND ON THE LOCAL INFRASTRUCTURE STRATEGY

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STRATHFIELD

The City of Ryde Local Government Area (LGA) is a metropolitan Council located 12km from the Sydney CBD. It covers an area of approximately 40 square kilometres and is bordered by several different Councils and two main rivers. The current population within the City of Ryde is approximately 136.000<sup>4</sup> residents. This is anticipated to grow exponentially not too early or too late. to over 325.000 residents by the year 2041 which will place an increased demand for infrastructure to meet the needs of the growing community.

The Hills via

M2, Blacktown

Canberra via

M4

Central Coast

Newcastle via

Carlingford

Epping

Parramatt

**M**4

Blacktown Penrith via М4

Bankstown

1.1d City of Ryde Population Estimation 2023

2 Figure 7 - page 3f

6

Wollongong via

Preximity of the City of Ryde Local Government Area within Sydney.

One of the greatest risks to the expansion of population within a brownfield's area is the limitations to upgrade or expand infrastructure assets in order to meet the needs of the growing community, Infrastructure of this nature also needs to be phased at the appropriate time to ensure that it is constructed or developed when it is required,

Northerr

**Beaches via** 

FRENCH

FOREST

Northern

Beaches

Sydney CBD

and Eastern

A38

BROOKVA

Funding of large amounts of new infrastructure presents a risk as Council needs to ensure that it has the available funding or sources available to ensure that infrastructure can be constructed and maintained at the desired level of service.



The City of Ryde has over \$1.4 billion worth of infrastructure under its care and control. This strategy is Intended to focus on and be applied to infrastructure which is within the Rvde LGA which will assist in delivering the strategies desired vision and outcomes.



## (continued) 3 ITEM

- Lifestyle and opportunity (a) your doorstep

City of Ryde

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2,2 / VISION

This Local Infrastructure Strategy incorporates the different needs of the City of Ryde community in both the present as well as the needs of the future. This strategy is intended to be flexible, to be applicable to the unknowns of the future. It is through this ideal that the vision of this strategy is:

## **66** To deliver the right infrastructure for the right people at the right time



Over the previous years, the City of Ryde has experienced significant growth across the entire LGA, with increased developer activities paving the way for additional infrastructure which plays a vital role in achieving outcomes of the Community Strategic Plan (CSP). In 2020, the City of Ryde exhibited and endorsed a new Local Strategic Planning Statement (LSPS). This document outlined the need for a collaborative approach to address the gaps Identified as part of the current and future demand for infrastructure. Within the LSPS, the Infrastructure Strategy is identified to be involved in and contain several different outcomes.

This strategy will serve as a comprehensive framework for addressing infrastructure gaps, enhancing service delivery, and promoting resilience in the face of future challenges. This strategy breaks the key ideas into five main outcomes. These outcomes have objectives listed under them which are the key to the success of this document, Some of the key factors which were used to derive the outcomes and objectives include:

### Sustainable Growth:

## Strategic Supply, Funding, and Delivery:

The strategy will support growth in a sustainable manner, aligning with district and state planning frameworks to accommodate population growth while minimising environmental impact and preserving the natural assets of the LGA.

## Enhanced Community Amenities:

Infrastructure investments will focus on providing amenities that are accessible, inclusive, and responsive to the diverse needs of the community. This includes parks, recreational facilities, cultural centres, and public spaces designed to foster social interaction and civic engagement.

## **Optimised Service Delivery:**

The strategy will establish and maintain appropriate levels of service across all infrastructure sectors, ensuring equitable access and reliability for residents and businesses throughout the LGA.

## **Population Growth Support:**

Infrastructure planning will anticipate and accommodate the needs of a growing population, with a particular emphasis on key areas within the LGA such as innovation districts, education precincts, and commercial hubs.

The Infrastructure Strategy for the City of Ryde will provide a robust and forward-thinking framework for guiding infrastructure investment and development, ultimately fostering a thriving, resilient, and inclusive community for current and future generations.

The strategy will set clear objectives related to the supply, funding, and delivery of key infrastructure projects, leveraging partnerships and innovative financing mechanisms to maximise resources and achieve desired outcomes.

### Integration with Planning Processes:

The strategy will play a crucial role in informing Council's assessment of planning proposals, voluntary planning agreements (VPAs), and development applications (DAs), ensuring that proposed developments align with infrastructure needs and community priorities.

### **Resilience and Adaptation:**

Recognising the increasing risks posed by natural inazards and climate change, the strategy will prioritise resilience-building measures and adaptive strategies to safeguard infrastructure assets and enhance community preparedness.

## Innovation and Technology:

Embracing innovation and technological advancements, the strategy will explore opportunities to integrate smart city solutions, digital connectivity, and sustainable practices into infrastructure planning and development processes. Agenda of the Council Meeting No. 8/24, dated Tuesday 28 May 2024.

City of Ryde

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2.4OUTCOMES

5 ITEM 13 (continued)

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To achieve the vision set out in the preceding section, five key outcomes have been identified which will allow for City of Ryde to meet the growing needs of the community into the future. These outcomes include:

> Create partnerships to deliver key infrastructure within the City of Ryde

> > Align anticipated growth with land use zoning, infrastructure, and service planning to support future populations

Focus on revitalising assets to ensure the existing asset base is maintained to a satisfactory level





Investigate and utilise innovative physical and virtual digital infrastructure to assist in asset planning and delivery

## **3. CITY OF RYDE ASSET SUMMARY**

This section contains a high-level summary of the current City of Ryde asset portfolio. A snapshot of this intrastructure is shown on the following page. The City of Ryde groups all asset classes into four major infrastructure asset portfolios. These include:

- Transport Infrastructure \*
- Stormwater Drainage
- Buildinas
- Open Space and Recreational Assets

Each asset group has a summary which includes the financial replacement cost, asset condition summary and infrastructure backlog. These parameters help City of Ryde understand the overall current state of our assets and where funding is required to improve our assets to ensure it is meeting the requirements for the community.



Foreshore walk near Ryde Wharf, Meadowbank.



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OT OF THE EAST LOCAL REPARTICUES STRATESY

**CITY OF RYDE ASSET SUMMARY 2024** 

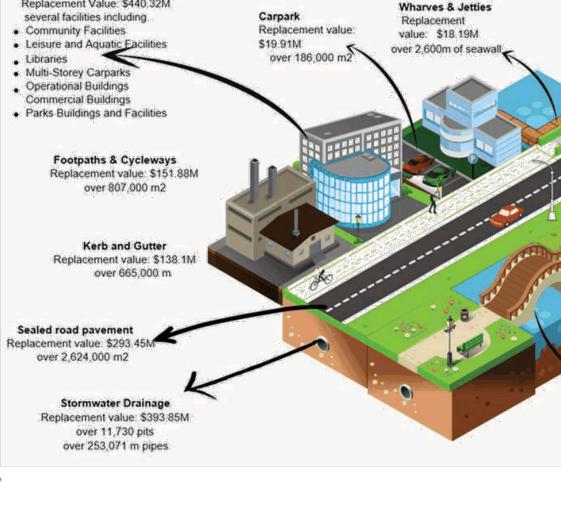
Buildings

Replacement Value: \$440.32M

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ITEM 13 (continued) Lifestyle and opportunity (a) your doorstep

City of Ryde



Seawalls, Ramps,

Other Open Space/Recreational Assets Replacement value: \$110.53M 97 units within the LGA **Bridges & Culverts** Replacement value:

Roadside structures

Replacement value:

\$54.00M over 3,500

units

\$21.33M over 60 bridges in the LGA

## ATTACHMENT 1

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## 3.1/ INFRASTRUCTURE SNAPSHOT

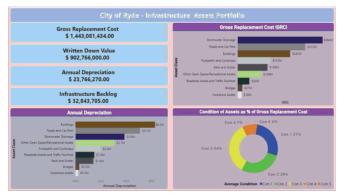


Figure 1 - Snapshot of the City of Ryde's Infrastructure Portfolio.

## 3.2 TRANSPORT INFRASTRUCTURE

Council currently manages approximately 325km of road network. The infrastructure which forms the transport infrastructure includes road pavement and surface, bridges, car parks, kerb and guitter, pathways and cycleways, readside essets, and traffic facility.

\$ 678,700,918.00	Asset Class	GRC	Written Down Value	Annual Depreciation	Backlog
	Roads and Car Park	\$313,373,09	\$193,120,000	\$5,110,170	\$1,253,492
Written Down Value	Footpaths and Cycleways	\$151,889,664	4 \$81,234,000	\$1,989,390	\$303,779
\$ 407,019,000.00	Kerb and Gutter	\$138,097,71	\$76,533,000	\$1,418,650	\$138,098
	Roadside Assets and Traffic Facilities	\$54,005,00	\$40,669,000	\$1,487,400	\$270,025
	Bridges	\$21,337,45	\$15,463,000	\$297,850	\$0
Annual Depreciation \$ 10,303,460,00	Total	\$678,702,91	\$407.019.000	\$10,303,460	\$1,965,394
Gross Replacement Cost by Asset Class					
Gross Replacement Cost by Asset Class					
oross replac	ement Cost by Asset Class			ross Replacement (	ost
	ement Cost by Asset Class		ICon 2 Con 3 Con 4 OCon 5		ost
Roads and Car Park	ement Cost by Asset Class	e Con t e	ICon 2 Con 3 Con 4 Con 5		
	ement Cost by Asset Class		ICon 2 Con 3 Con 4 Con 5		iost su
Roads and Car Park		213M	ICon 2 Con 3 Con 4 Con 5		
Roads and Car Park	15254	213M	100 2 Con 3 Con 4 Con 5		
Roads and Car Park	152M 138M	313M 100M	100n 2 + Con 3 = Con 4 + Con 5 115M 1204 12M - 78M		964

Figure 2 - Snapshot of the City of Ryde's Transport Infrastructure Particle.

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### 3.3 STORMWATER DRAINAGE

The City of Ryde provides stormwater services to its resident through a stormwater drainage network consisting of pipes, pits, open channels, and other stormwater quality improvement devices. Council currently manages approximately 275km of stormwater pipes and over 10,000 pits. Stormwater drainage currently Includes pipes, pits, and other stormwater assets (open channels, headwalls, cuiverts, and stormwater quality Improvement devices).

The City of Ryde currently manages 160 buildings which includes community facilities, libraries, commercial buildings, recreational buildings, and a specialised Aquatic Centre (Ryde Aquatic Leisure Centre).

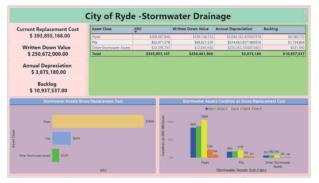


Figure 3 - Snapskat of the City of Ryde's Starmwater Infrastructure Partialia.

### 3.4 BUILDINGS

City of Ryde -Buildings Current Replacement \$6,295,820 \$15,808,2 Written Down Value \$ 147,186,000.00 Annual Depreciation \$ 6,295,320.00 Backlog \$ 15,808,325.00 Con 1 Co

Figure 4 - Snapsket of the City of Ryde's Buildings Partiblia

## 3.4 / OPEN SPACE AND RECREATIONAL INFRASTRUCTURE ASSETS

Open Space/Recreational assets includes a large variety of different assets. Some of these include playgrounds, sporting fields and foreshore assets (seawalls and wharves and latties).



Figure 5 - Snapshot of the City of Ayde's Open Space and Recreational Portfolio



There are always risks when managing infrastructure assets. Some of the risks relate directly to the assets themselves and their usage. Others relate to the whole of lifecycle costing that is incurred when constructing or renewing an asset. These costs include the future renewal of the asset and operating and maintenance costs. Identified major risks to infrastructure assets include:

- Identifying critical assets within the LGA and . devising a critical asset management plan to mitigate the risk to Council and the community. This will allow Council to proactively inspect and maintain its known critical assets on a periodic basis.
- Current operation and maintenance shortfall. . which is the funding required to manage existing assets. The more infrastructure that is constructed the greater the maintenance and renewal liability is. Additionally, if there are shortfalls with the funding of the maintenance of assets, it will create a greater renewal requirement in the future as the assets' useful life is reduced. This will generate a backlog in renewals if there is insufficient funding.
- High asset data confidence including current. accurate and completeness of assets information such as condition and functional performance are important for well informed decision making and sustainable management assets within financial constraints. Some assets have lower data confidence as it is more costly to collect and update information.
- · Impacts of climate change and extreme weather - in recent years rainfall patterns have been changed to more frequent highly intensive and short duration rain. Council assets such as the stormwater drainage system may not be able to cope with the Influx of water based on the existing capacity of the network.



## (continued) 13 ITEM

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City of Ryde

Lifestyle and opportunity @ your doorstep

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## **4. INFRASTRUCTURE STRATEGY OUTCOMES**

The LSPS listed several infrastructure planning priority actions including the creation of this strategy itself. These form the basis for the infrastructure strategy objectives and tie into Council's existing strategies. The different objectives and strategic outcomes, both newly created and derived from the LSPS, include:

### 4.1 COLLABORATION

1.1

1.2

1.3

### Create partnerships to deliver key infrastructure within the City of Ryde.

**Objectives of outcome 1:** 

in order to deliver the required infrastructure

Advocate for all infrastructure, whether owned by Council or not, to

Focus these key partnerships to deliver items of betterment which

are of a high priority and focus to the community. These include items

be delivered in a timely manner as required of the community

the City of Ryde

from the CSP

New and upgraded infrastructure is constructed based on the changing needs of the community. Over recent years Council has advocated for and utilised and non-government organisations.

The aim of this objective is for Council to ensure is proactively engaging in partnerships with other stakeholders such as other government bodies (Local, State and Federal Governments), as well as other non-government bodies such as developers. These partnerships will allow Council to continue to deliver the right infrastructure at the point it is required.

This will be through such avenues such as:

- Grants
- Voluntary Planning Agreements
- Government constructed projects

There are also key pieces of infrastructure that are required to be delivered for the betterment of the community but are to be delivered by a separate entity. This objective will highlight a key focus of Council to make it our responsibility to lobby for the timely construction of these key infrastructure pieces. 4.2 / ALIGNMENT OF FACTORS

Align anticipated growth with land use zoning, infrastructure and service planning to support future populations.

The population of the LGA is growing at an unprecedented rate. This is due to the increase In developments which are coming online after a reduction in growth was experienced during COVID-19,

This growth in population through development is only set to increase within the coming years due to additional planning measures implemented by the State Government which are outside the scope of Council's control.

This includes but is not limited to:

- Macquarie Park Innovation District Stage 1 and 2.
- Transport Orientated Development Program
- Diverse and Well-located Homes draft reform
- State Significant Developments

Council, through its current land zonings, can only respond to changes outside of its control after it is informed and provided transparent details of the impacts. This allows Council to adequately respond to any changes in policy and zonings and can therefore plan infrastructure and services accordingly.

**Objectives of outcome 2:** Align anticipated growth with land use zoning, infrastructure, Create partnerships to deliver key infrastructure within ۷. and service planning to support future populations Partnering with all relevant stakeholders through funding agreements 2.1

Base requirements for infrastructure on a benchmarked population increase based on current land zonings

- 2.2 Review population projections and required infrastructure:
  - On a yearly basis at a minimum
  - If any major changes are announced by government bodies
- Understanding base requirements for new infrastructure 2.3

## 13 (continued) ΠEM

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## 4.3 / MAINTENANCE OF CURRENT ASSET BASE

Focus on revitalising assets to ensure the existing asset base is maintained to a satisfactory level.

One of Council's core responsibilities is for the maintenance and renewal of existing infrastructure. It must be remembered that with the creation of new infrastructure to meet the demand of increasing population, the existing ageing infrastructure will need to be revitalised and upgraded to meet the requirements of the community.

This objective seeks to ensure that whilst the construction of new infrastructure is inevitable, existing infrastructure already under the care and control of Council is renewed and upgraded at the same time. The facus on the increase in infrastructure will be for:

- All Infrastructure within the five Major Town Centres (Macquarie Park, Ryde (Top Ryde), West Ryde, Meadowbank and Gladesville
- All regional infrastructure across the LGA

3

This objective also applies to Council's Capital Works Program – to ensure that the funding for renewal and upgrade works is applied consistently across all aspects of infrastructure works (including works undertaken by Council, state and developers) and is used to targets assets in poor condition or reaching end of life.

The determination for how the asset will be replaced — either with like for like or with upgrades based on the needs of the community – will be determined at that time.

Objectives of outcome 3: Focus on revitalising assets to ensure the existing asset base is maintained to a satisfactory level

**3.1** Ensure Council continually engages with internal and external stakeholders to determine the level of service for the assets required by the community

**3.2** Continue to utilise and further develop Council's Strategic Asset Management System to predict the optimal time to renew and upgrade assets, based on the required levels of service

**3.3** Ensure projects are programmed in a logical manner to ensure minimal disruptions for the community whilst maximising use of funds



Deliver and maintain resilient infrastructure using sustainability principles.

The environment is constantly changing. These changes affact the way we do things; however, it also affects our infrastructure and how we interact with it. This means it is critical that our infrastructure is resilient enough to withstand these changes.

Resilient infrastructure is defined within the City of Ryde Resilience Plan 2030 by Resilient Sydney 2018 as:

"The capacity of individuals, communities, businesses and systems to survive, adapt and thrive in the face of whatever chronic stresses and acute shocks they experience."

Some examples of acute shocks include:

- Storms
- Floods
- Heatwaves
- Bushfires

Longer term chronic stresses generated by climate change include: • Sea level rises

Urban heat island effect

Resilience goes far beyond the context of infrastructure; however, this objective only seeks to address the tickes from the City of Ryde Resilience Plan from an infrastructure point of view. This includes planning for future anticipated requirements of infrastructure, such as increased height of seawalls due to sea level rises; the planning of street trees to provide more tree canopy coverage and affred the effects of the urban heat Island effect into the future.

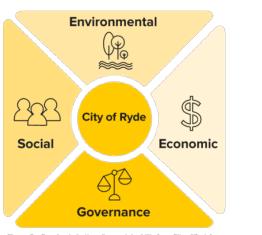


Figure 6 – Quadruple-bottom-line sustainability/rom City of Ryde's Resilience Strategy.

# ITEM 13 (continued)

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City of Ryde Lifestyle and opportunity @ your doorstep

# ITEM 13 (continued)

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## 4.4 / RESILIENCE AND SUSTAINABILITY CONTINUED

Sustainability also plays a major role in being resilient. City of Ryde bases its resilience plan on quadruple bottom line principles shown in the figure on the previous page including economic, environmental, governance and social. These components align with works undertaken by other councils, State Government, national and international organisations, and is consistent with the framework undertaken by Resilient Sydney.

> Objectives of outcome 4: Deliver and maintain resilient infrastructure using sustainability principles

- **4.1** Council assets, including critical infrastructure and the local natural environment, are adapted to withstand climate risks with resilience integrated into all decision-making processes
- **4.2** Promote and utilise supply chains who use recycled or environmentally friendly materials to be consistent with Council's sustainability principles for all Council's operations
- **4.3** Construct or install infrastructure that is tailored to meet Council's Net Zero 2050 policy



### Investigate and utilise innovative physical and virtual digital infrastructure to assist in asset planning and delivery.

Over the past five years, technology has advanced in leaps and bounds which has assisted the world in data collection, decision making, and the creation of innovative infrastructure and technology. This objective focuses on the implementation and use of innovative digital infrastructure from both the physical world as well as the virtual.

This can be obtained through several ways, such as:

- The use of a digital tw/n. This is a digital representation of an asset or process from the physical world, enabling an Increased shifty to gain deeper insights and make better decisions through processing wast volumes of big data, identifying intricate patterns and correlations, and automating decision-making.
- Use of artificial intelligence (Al) to determine the condition and defects within an asset. Council currently utilises Al to condition rate its stormwater pit and pipe network and has inlated the use of mobile phone cameras to identify pavement defects in the road.
- The use of innovative infrastructure such as liquid trees where areas cannot support the planting and growth of natural trees. Liquid trees use algae to take carbon dioxide from the air and produce edgen at the same rate as two 10-yearold trees or 200 meters square of lawn.

## Objectives of outcome 5: Investigate and utilise innovative physical and virtual digital

infrastructure to assist in asset planning and delivery

## 5.1 Utilise technology by adopting a digital by default approach to infrastructure planning, delivery and operations

**5.2** Partnering with university groups, local and regional technology and innovation businesses and to assist delivery on the outcomes

**5.3** Research other local and state governments and other countries around the world for innovative infrastructure which could also be delivered by City of Ryde to benefit the community

## ATTACHMENT 1



## **5. BASELINE IN CREATING THIS STRATEGY**

## 5.1 ALIGNMENT AND DEPENDENCIES

This Local Infrastructure Strategy seeks to draw reference from all of Council's plans and strategies and align outcomes for infrastructure with current State and Federal plans such as:

- North District Plan: This plan focuses on infrastructure, liveability, productivity, and sustainability in the northerm Harbor Zone within the Greater Cities Commission's (new dissolved) Metropolis of Three Cities. The City of Ryde forms a pivot point for this area in terms of Infrastructure and connectivity (light rail, heavy rail, and state roads); productivity, with Macquarie Park identified as a health and education precinct; liveability, again with Macquarie Park being identified as a part of the Transport Orientated Development (POD); and productivity, with the northern portion of the LGA being Identified as a necenomic corridor.
- The 2022–23 State Infrastructure
   Plan (SIP):
   The 2022–23 State Infrastructure Plan (SIP)
   delivers on the requirement of the *Infrastructure* NSW Act 2017 (the Act) 2 to produce an annual
   infrastructure plan for NSW.
- Future Transport 2056: This is a NSW Government overarching strategy, supported by a suite of plans to actileve a 40-year vision for the NSW transport system.
- State Infrastructure Strategy 2022-2042: The State Infrastructure Strategy (SIB) is a 20-year infrastructure investment plan for the NSW Government that places strategic fit and economic ment at the centre of investment decisions. The strategy assesses infrastructure problems and solutions, and provides recommendations to bast grow the state's economy, enhance productivity and improve living standards for our NSW community. It is updated every five years.
- 2021 Australian Infrastructure Plan: The plan is focused on reforms and policy recommendations that will deliver better infrastructure outcomes for Australian communities.

 NSW Government Infrastructure Pipeline: The NSW Infrastructure Pipeline provides a forward view of infrastructure under development by the NSW Government. It includes infrastructure projects with a minimum capital value of \$50 million.

Council strategies and plans which inform and influence this strategy include but are not limited to:

- City of Ryde Community Strategic Plan 2028
- Planning Ryde Local Strategic Planning Statement March 2020
- Ryde Council Communications and Engagement
  Strategy
- Section 7.11 Development Contributions Flan 2020
- Fixed Rate Levy (Section 7.12) Development Contributions Plan 2020
- Ryde Development Control Plan 2014
  - 4.1 Eastwood Town Centre
  - -4.2 Shepherd's Bay Meadowbank
  - 4.3 West Ryde Town Centre
  - -4.4 Ryde Town Centre
  - -4.5 Macquarie Park Corridor
  - -4.6 Gladesville and Victoria Road Conidor
- City of Ryde Public Domain Technical Manual
   City of Ryde Strategic Asset Management Plan
  - Vity CLINYGE Strategic Associatelycris
     Bude Bude Strategic Associatelycris
  - Ryde Resilience Plan 2030
  - Halls and Facilities Strategy 2020-2041
  - Open Space Future Provision Strategy 2021



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## 5.2 STRATEGY ASSUMPTIONS

In formulating the outcomes for this strategy for the City of Ryde, several key assumptions have been made to guide planning and decision-making processes. These assumptions are considered current at the time of the strategy's endorsement and will be subject to modification or removal as required. City of Ryde has described the assumption, what the uncertainties are around the assumption and the risk mitigation strategies.

The current assumptions used include:

- Expected Levels of Service (LoS): Infrastructure provision will align with required service levels outlined in the current Community Strategic Plan 2028. Any changes to the management of services will be assumed to maintain the same standard as the current level of service, ensuring continuity and reliability for residents.
- Funding Availability: Financial resources for Infrastructure projects will be consistent with the current Long-Term Financial Plan (LTFP) funding projections, with adjustments made to accommodate inflationary trends. It is assumed that the LTFP will be fully funded by existing sources, providing a stable financial framework for infrastructure development and maintenance.
- Population Growth:

Projected population growth within the LGA will follow the estimates outlined in the City of Ryde Population Forecast, with the population expected to exceed approximately325,000 by 2044. Infrastructure planning will account for this growth trajectory to ensure that essential services and amenifies adequately meet the needs of residents.

### Demographics:

Demographic patterns within the LGA are expected to remain stable throughout the duration of this plan, with infrestructure planning based on existing requirements. Any significant demographic changes will be reviewed and addressed in subsequent iterations of the strategy.

Zoning of Land:

While acknowledging the dynamic nature of land zoning, the Infrastructure Strategy will be based on the current zening of land wilbin the LGA. Charges resulting from planning proposals or state programs will be monitored and reflected in subsequent revisions of the strategy to maintain alignment with evolving land use policies.

 Transportation and Mobility: Infrastructure planning will prioritize safe, efficient, and accessible transportation networks to accommodate diverse modes of travel, including public transit, walking, cycling, and emerging mobility actuitons. Investments will focus on improving connectivity, reducing congestion, and enhancing overall mobility within the LGA.

## 5.3 STRATEGY UNCERTAINTIES

Uncertainty	Level of Uncertainty (L,M,H)	Potential Consequences
Projections of growth	М	This strategy will plan requirements for infrastructure based on estimated growth patterns which may not be reflected by actual population growth patterns. This document will be updated based on updated growth patterns, and the timing for the delivery of infrastructure will be modified as required.
Changes to condition of assets	L	If conditions of assets are found to be changing more quickly than anticipated, the timing and requirement for new infrastructure will need to be modified to suit the replacement of old infrastructure. This may cause changes to services provided.
Changes to legislation	М	Changes to state legislation will always be an uncertainty when creating new strategies. Changes to legislation could lead to increased funding requirements based on the nature of the works required and the requirements of the legislation.
Changes to Level of Service	L	Level of service for the community will change at every review of the CSP. They major trends for the needs of the community have not changed over the previous 10 years, however, it will always be an uncertainty especially when planning for infrastructure over a long period.
Technology	н	Advancements in technology is an uncertainty in the current economic environment. City of Ryde will incorporate its current strategies (e.g. Net Zero for EVs), when planning for infrastructure in this space. This field will be dynamic and will be updated as required.

# Agenda of the Council Meeting No. 8/24, dated Tuesday 28 May 2024.

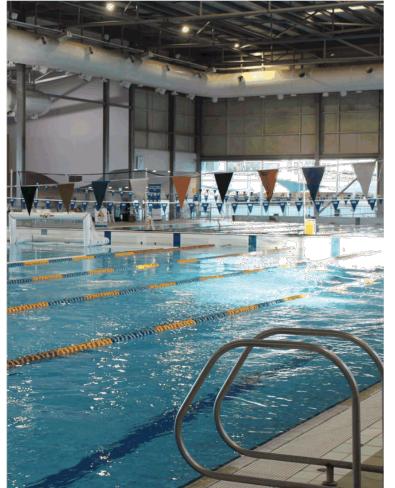
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## ATTACHMENT 1

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Ryde Aquatic Leisure Centre (RALC).

## 5.4 / CURRENT CHALLENGES FACED BY CITY OF RYDE

Many of the current challenges faced by City of Ryde are similar to those faced by all Council's. These include:

- Project Costs Project costs have been increased across the board for infrastructure within Australia. Material import cost coupled with wage increases means that City of Ryde is unable to deliver the same quantity of projects with previously enticipated budgets. This ties into the importance of the next points which is;
- Coordinating Capital Projects with Development Opportunities – this is important to tie into project costs, to ensure that infrastructure upgrades can be delivered by developments. However, a challenge seen with this is timing of works, as new infrastructure may not be required at this time, but will be required in the medium to long term
- Use of developer contributions This would allow Council to undertake many more projects, however, this would require an update of the City of Ryde Contributions Plan to detail infrastructure projects, fimitings and budgets in accordance with infrastructure required within this strategy.
- State Significant Developments (SSD) Council has little to no control over the approval of SSDs within the City of Ryde. This means that Council has limited power when negotiating infrastructure required due to increase papulation and vehicular movements brought upon by SSDs. This document will play a part in bridging this gap
- State rezoning and zoning control modifications (EIE, TOD etc.) – State rezonings, whether a part of a planning proposal ar from other state initiatives, has an effect on the type and quantity of infrastructure required in certain areas. Also, the changes to local zonings to allow the Diverse and Well-located Housing reforms will change the requirement for local infrastructure and put greater burden on existing infrastructure.
- Ageing Infrastructure: Many of the City of Ryde's existing infrastructure assets are ageing and in need of repair, replacement, or upgrades. Addressing the maintenance backlog and ensuring the realitence and reliability of critical infrastructure systems pose significant challenges for the Council.

- Population Growth Pressure: The rapid population growth in the City of Ryde puts pressure on existing infrastructure and services, leading to increased demand for transportation, housing, utilities, and community facilities. Balancing the needs of a growing population with timited resources and infrastructure capacity is a key challenge for the Council.
- Traffic Congestion and Transportation Issues: Traffic congestion, inadequate public transport options, and limited road capacity present significant challenges for the City of Ryde. Improving transportation infrastructure and mobility options while mitigating congestion and improving road safety are preseing issues for the Council.
- Environmental Sustainability: Ensuring environmental sustainability and mitigating the impacts of climate change pose challenges for the City of Ryde. Protecting natural habitals, reducing carbon emissions, promoting renewable energy, and enhancing resilience to extreme weather events require concerted efforts and strategic planning by the Council.
- Affordable Housing: The City of Ryde faces challenges in providing affordable housing options for residents, particularly in the context of rising property prices and housing affordability pressures. Addressing housing affordability issues and promoting diverse housing options are critical priorities for the Council.
- Community Engagement and Participation: Eritrancing community engagement, participation, and trust in the decision-making process is a challenge for the City of Ryde. Increasing transparency, fostering meaningful dialogue, and Involving residents in planning and decision-making processes are essential for building stronger community relationships and addressing local concerns.

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## 6. FUNDING OF REQUIRED INFRASTRUCTURE

## 6.1 / CURRENT FUNDING OPTIONS

Fundings options for the delivery of all the infrastructure will most likely remain unchanged over the years. The current funding options for the investment for infrastructure can be split into 'planning' and 'nonplanning' mechanisms.

These mechanisms include the below:

## 6.1 Council's Developer Contribution

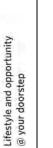
 Z.11 Plan – Section 7.11 of the Environmental Planning and Assessment Act 1979 (EP&A Act) authorities Councils and other consent authorities to require contributions of land or maney from developments toward the provision, estansion, or augmentation of local infrastructure (or towards recouping the costs of this work). Where the consent authority is a Council, planning panel or an accredited certifier, a contribution may be imposed on a development only if it is of a kind allowed by and determined in accordance with a contributions plan

• 7.12 Plan – From 1 July 2020, the City of Ryde Fixed Rate Levy (Section 7.12) Development Contributions Plan 2020 (Fixed Rate Plan) applies to non-residential development outside of the Macquarite Park precinct that propose an increase in GFA. The Fixed Rate Plan imposes a 1 percent levy on the construction value of all non-residential development consents for developments over a \$350,000 construction value threshold. Any non-residential development with a proposed construction value of \$350,000 or under will not be levied under the Fixed Rate Plan.

6.2 Housing and Productivity Contribution – NSW State Government contribution that epplies to development applications for new residential, commercial and industrial development (including complying development and State Significant Development) in the Greater Sydney, Illawarra Shoalhaven, Lower Hunter and Central Coast regions. 6.3 Voluntary Planning Agreements – Voluntary Planning Agreements (VPAs) are common legal agreements between developers and planning authorities, such as Councils or the Deportment of Planning, VPAs are permitted under Section 7.4 of the Environmented Planning and Assessment Act, 1979 (EPA Act). The EPA Act sets out clear guidelines that both the planning authority and developer have to follow when entering into a VPA. These agreements can be entered into as part of a major development application or as part of a reguest to amend an environmental planning instrument such as a Local Environmental Plan.

6.4 Developer Contributed Infrastructure – The developer is required to provide, replace or upgrade infrastructure as a condition on a development consent under s4.77(i)) of the EPEA Act. The works are usually required directly as a result of the development works. Types of works typically required to be delivered by developers as part of their approval to develop land include flootpath and streetscape works and undergrounding of power lines on public land adjoining the development site.

Non-planning system mecha	nisms
Council's General fund	Ordinary rates revenue that is collected by the Council on an annual basis to primarily fund the operations of the Council, but which may also be user for capital works.
Other Council general income (fees, charges, rents etc.)	Fees and charges for various services and facilities provided by the Council; many of which are set by regulation under the <i>Local Government</i> <i>Act</i> and other Acts.
Special rate variation	Additional Council rates pursuant to section s508, or s508A of the <i>Local</i> Government Act for works or services that will service the LGA. An application is required to be made and approved by IPART.
Special rate (Local)	Additional Council rates pursuant to section 495 of the <i>Local Government</i> Act for works or services limited to a specific area (e.g. land release or suburb) that will benefit from the proposed infrastructure. An application is required to be made and approved by IPART.
Stormwater management levy	Levy imposed pursuant to section 496A of the Local Government Act for the provision of stormwater management services for each parcel of rateable land for which the service is available.
Redevelopment of State Government and Council land	Opportunities to have infrastructure, facilities, affordable housing or other public benefits incorporated into the redevelopment of State-owned or Council-owned land. Example opportunities include Ryde Civic Centre site redevelopment, redevelopment of Council-owned car parks.
Private providers	Infrastructure, services and facilities provided by non-government, not-for-profit or for-profit providers. Examples of facilities typically provide include long day childcare, indoor recreation centres (e.g. PCYC), meetin rooms and event spaces at registered clubs.
Proceeds from asset sales	Sale of Council owned assets (usually land e.g. depots) that are surplus to needs or are otherwise redundant and are no longer required. Proceeds o sales are used to co-fund other Council projects.
State and Federal Government grants	<ul> <li>Funds that are made available from primarily State Government for the provision of infrastructure via an application process. Schemes may require co-funding/cash contribution for projects. Examples of current State programs include:</li> <li>Accelerated Infrastructure Fund</li> <li>Public Spaces Legacy Program</li> <li>Metropolitan Greenspace Program</li> <li>Low-Cost Loans Initiative.</li> </ul>



City of Ryde

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### 6.2 FUNDING GAPS AND FINANCIAL IMPLICATION

Current funding gaps within the organisation to meet the requirements of the Local Infrastructure Strategy outcomes relate to the cost to undertake all the infrastructure upgrades, Currently, Council must meet the Asset Renewal Ratio which is a requirement of the Office of Local Government. As it stands, the amount Council must commit to renewals is set at approximately \$24 Million. Any functing of new infrastructure can only be budgeted once this commitment has been met.

The current estimated cost to implement all the required infrastructure for the LGA in line with the assumed growth is over \$1 billion. Council is unable to fund this on its own, and will rely on other stakeholders to deliver, in conjunction with the funding sources noted above. These will include:

- Delivery by developers as a part of their conditions of consent
- · Delivery by the State Government as a part of their own upgrade works

Furthermore, with the construction of these new assets, Council will need to account for their whole of lifecycle costs. As well as renewal costs, these new assets will significantly increase our maintenance end operating costs. This is funding that Council will need to allocate from its own revenue and cannot be funded from the sources listed at left.

Asset lifecycle costing and the way assets are managed is a key indication of the financial sustainability of Council. As mentioned, there are existing commitments which Council is required to meet prior to the construction of new infrastructure. If Council is unable to meet these commitments, then it. will be unable to fund new projects and will thus will not be financially sustainable.

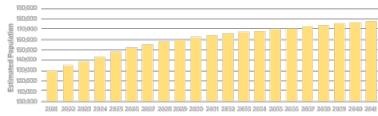
## **7. FUTURE POPULATION PROJECTIONS AND INFRASTRUCTURE REQUIREMENTS**

### 7.1 POPULATION PROJECTIONS

The population in the City of Ryde has grown significantly in the last 10 years, growing to approximately 136,000 in 2023. Future projections have the City of Ryde population growing to over 325,000 by 2041. This figure is based on previously projected growth combined with the NSW State Government's changes to zonings for the Macquarie Park and greater Ryde LGA. This includes the Macquarie Park Innovation District Stage 1 and 2, the Transport Orientated Development and other zoning changes. In total, a maximum of 191,000 additional residents could be housed under these proposals within the Ryde LGA by 2041.

This sets the need for not only increased infrastructure, but also targeted infrastructure to need the needs of different age groups and demographics within the LGA. These outcomes are detailed within different City of Ryde strategies and action plans.

### Forecast Population - City of Ryde

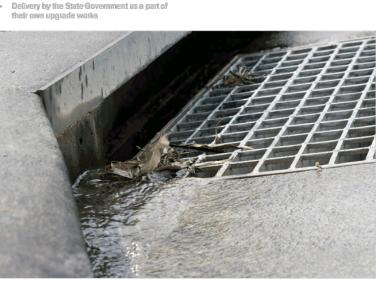


Forecast year (ending 30 June) Original forecast

Figure 7 - City of Ryde Population Porecasts - https://lorecast.id.com.au/tyde

The effects of all these changes will cumulate to place extreme stress on local infrastructure which will drive the need for change. The future requirements for open space, civil infrastructure and social and culture amenities are detailed in the following sections.





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ATTACHMENT

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## 7.2 / FUTURE REQUIREMENTS FOR OPEN SPACE

The City of Ryde has many plans and strategies which can be used to determine future provisions for open space which will need to be activated once an increase in residents trigger a requirement to improve or increase infrastructure.

The overarching document to determine requirements for Open space is the City of Ryde Open Space Future Provision Strategy: Technical Report (OSFPS) adopted in May 2021. The objective offsis document is to accommodate population growth and change through the planning of open space.

Facility	Benchmark	Additional facility requi	rements
		Unit	Qty
Industry benchmarks -Number of parl	la l		
All open space (total) <sup>23</sup>	15% of site area	Hectares	36.0
Access to open space in low-medium density	Open space within 400m of all dwellings	Park of minimum 3,000m <sup>2</sup>	Sufficient to meet access benchmark
Access to open space in high density <sup>24</sup>	Open space within 200m of all dwellings	Park of 3,000m <sup>2</sup> acknowledging that a minimum of 1,500m <sup>2</sup> is required	Sufficient to meet access benchmark
Major/destination parks > 5ha <sup>25</sup>	1:20,000 people	No. of parks	1
District Parks (average size >5ha <sub>ic)</sub> minimum size Zha) <sup>su</sup>	1-5000 people	No. of parks	1
Local Parks (average size > 0.5ha, minimum size 0.15ha) <sup>27</sup>	1:2500 people	No. of parks	7
Recreation facility provision benchma	rks <sup>28</sup>		
Full size fields and ovals	1 per 3,400 people	No. of full size fields and ovals	5.5
Junior/Mod fields and ovals	1.per 13.000 people	No: of junior/ modifields and ovals	1.5
Outdoor court	1 per 1,800 people <sup>3</sup>	No. of outdoor courts	10
Indoor court	1 per 9,500 people	No. of indoor courts	2
Lawn bowls and croquet	1 per 21,000 people	No. of lawn bowls/croquet facilities	1
Golf course	1-per 56:000 people	No. of 18 hole golf courses	0.3
Swimming	1,000 m <sup>2</sup> of pool space per 38,000 people <sup>3</sup>	m <sup>2</sup> of pool space	475

Figure 8 – Provision for larger open space assets.

The infographic below shows the benchmarks City of Ryde needs to achieve for open space infrastructure. This infrastructure includes requirements for parks within set distances from dwellings, provisions for outdoor courts and full-size outdoor fields and evala.

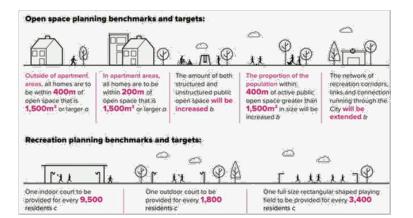


Figure 9 - Regultements for open space and recreation.



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## 3 / FUTURE REQUIREMENTS FOR CIVIL INFRASTRUCTURE

As a brownfields site, there is a limitation to the expansion that civil assets (under the care and control of Council) can undertake in order to meet the needs of the population. The bulk of this requirement will be provided by the state government in the form of rail, bus services and upgrades to state roads and surrounding infrastructure (notorways, tunnels and ferry services atc.).

Drivers from a Council perspective which can be used to deliver upgrades to existing infrastructure come from a combination of existing plans and strategies such as the Disability Inclusion Action Plan (DIAP), the Integrated Transport Strategy (ITS) and the Bicycle Strategy.

The ITS states that while continuing to improve the efficiency and management of the road network, the capacity of the network is relatively fixed and efficiency gains will need to be prioritised towards commercial and service vehicles, emergency vehicles and active and public transport through the reallocation of road space.

Some new connections of infrastructure have been proposed within Macquarie Park as a part of the Development Control Plan 2014. This can be seen below in figure 10, and shows the proposal for new road networks to assist with the movement of traffic within the area.



Figure 10 – Proposed new road connections within the Macquarie Park conidar.

## 7.4 / FUTURE REQUIREMENTS FOR SOCIAL AND CULTURAL AMENITIES

The current social and cultural framework from the City of Ryde's Social and Cultural Framework 2020 outlines the five different catchments which datarmine the requirement for community infrastructure based on population. The catchments include Southern catchment, Northern catchment, Western catchment, Ryde catchment, North Ryde catchment.

Within the framework, certain buildings are earmarked for disposal if there are other community buildings coming on-line that must five needs of people within that area. This is supported by the 2020-2041 Halls and Facilities Strategy which highlight the following social and cultural provisions per catchment and is highlighted in figure 11 below.

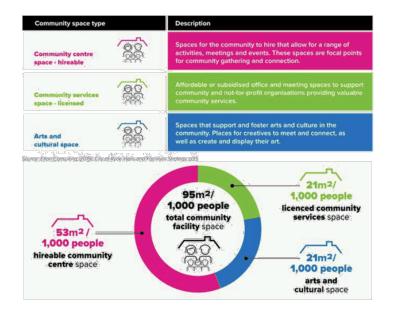


Figure 11 - Rate of current provision for community facility space.

# ITEM 13 (continued)

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City of Ryde

Lifestyle and opportunity (a) your doorstep ATTACHMENT

## 8. ENGAGEMENT AND COLLABORATION

Consideration of Relevant

development of this strategy

Studies and Data: As part of the

Council has considered existing

inform the objectives and action

studies, data, and research to

items of this document. This

includes but is not limited to

population growth projections.

demographic trends, transport studies, environmental impact

assessments, technological

inspection and delivery.

improvements in infrastructure

Incorporation of this research

and information will ensure that

Council's Infrastructure Strategy is

This strategy has been developed Partnerships with Relevant through consultation with internal Agencies: Infrastructure planning and external stakeholders. In the initial development of this government agencies, at the local, strategy, the City of Ryde has state, and federal levels. As part of used inputs from internal and our consultation process, we will external stakeholders including engage with relevant agencies, including but not limited to Council subject matter experts and input from state bodies Transport for NSW, Sydney Water, involved in infrastructure and the Department of Planning, planning and delivery. This will Housing, and Infrastructure. be followed by endorsement of These partnerships will ensure a draft infrastructure strategy for alignment with broader regional exhibition in which input from the and state infrastructure priorities community will be reviewed and and facilitate the integration of incorporated into the framework of our strategy into larger planning the strategy. frameworks.

Stakeholderengagement is key for Council in drafting and the successful implementation of this strategy. Council seeks to have ongoing engagement and collaboration with residents, businesses, community groups, local dovernment adencies. State Government departments. Industry partners, and advocacy organisations. By engaging with stakeholders, partnering with relevant agencies, and leveraging existing studies and data, Council aims to establish a framework that will aulde the future arowth and development of the City.

 
 Partnerships with Relevant
 evidence-based, forward-thinking, and responsive to current and involves coordination with various

 future needs,
 future needs,

## Accessibility and Transparency:

Throughout ongoing collaboration and consultation we are committed to maintaining transparency and accessibility. specifically with reporting on items that are endorsed as part of the action plan. We will provide regular updates on our progress. share relevant documents and reports, and request for feedback through multiple channels. Additionally, we will ensure that our engagement activities are inclusive and accessible to all members of the community, including those from diverse backgrounds and with varying levels of accessibility needs.

## 9. STRATEGY IMPLEMENTATION AND REVIEW

This strategy will be implemented upon endorsement of the final strategy from Council. The strategy action and improvement plan will be reviewed yearly to track and report on priorities identified as part of the annual action plan, with the strategy being reviewed in its entirety every four years.

At the review period of four years, the entire strategy and its outcomes will be evaluated to determine the effectiveness and benefit it provided to local infrastructure and the community. Feedback for this will be sought from both internal and external statesholders (including the community) with feedback to form the framework for the new strategy.



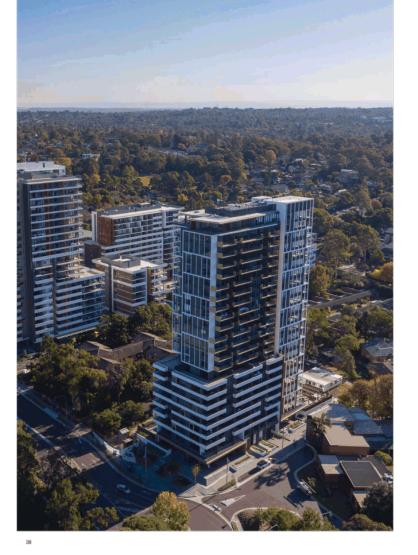
Trim Place, Gladesville.

# ITEM 13 (continued)



## **~** ATTACHMENT

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## **10. GLOSSARY**

Development Application (DA) - A Development Four Year Delivery Plan - The Delivery Program Application is an application made to Council seeking consent to carry out development including construction, demolition, change of use of a property or premises, display of advertising, subdivision, or making alterations or additions to a property.

Voluntary Planning Agreement (VPA) -Voluntary Planning Agreements are legal agreements between developers and Council for the provision of funds or for works to be undertaken by the developer for infrastructure, services or other public amenities. These documents are created under the Environmental Planning and Assessment Act 1979.

Local Strategic Planning Statement (LSPS) -The LSPS was created by Council to set the 20-year vision for the area and guides Councils' more detailed plans, planning controls and policies.

Community Strategic Plan (CSP) - The Community Strategic Plan is the highest-level plan that the City of Ryde prepares. It is generally prepared within a year of a new Council being elected. The plan identifies the main priorities of the community and plans strategies to achieve the goals set out by the community.

Strategic Asset Management Plan (SAMP) -The Strategic Asset Management Plan forms part of the Resourcing Strategy within the Integrated Planning and Reporting framework, It accounts for and plans for all new and existing assets within Council's control and is used to support the CSP and the Delivery Plan.

Identifies activities which are to be undertaken by Council to meet the strategies of the CSP and to perform its functions. All plans, projects, activities and funding allocations must be directly linked to this Program.

Operational Plan - The Operational Plan is an annual plan which focuses on the details of the Delivery Plan - including the individual projects and actions which will be undertaken to meet the commitments of the Delivery Plan.

Greater Cities Commission (GCC) - Now dissolved - An independent agency of the NSW Governments who were responsible for land use planning across the six regions in NSW. This agency has been dissolved back into the Department Planning Housing and Infrastructure.

Brownfields - A brownfield site is defined as any land that has previously been built on.

Regional Infrastructure - Regional Infrastructure is infrastructure that is intended to be used by the entire LGA and surround area. Examples of this within City of Ryde can include community and sporting/ aquatic facilities.





## Council Reports Page 280

## ITEM 13 (continued)







## 14 FONTENOY ROAD PRECINCT TRAFFIC STUDY

Report prepared by: Manager - Traffic Services File No.: GRP/09/3 - BP24/329

## **REPORT SUMMARY**

This report has been prepared in response to the following Council resolution, endorsed at its meeting on 26 March 2024:

That staff report back to Council at the next Ordinary Council Meeting, 23 April 2024 on the brief and a funding source for the traffic study on Waterloo, Talavera, Khartoum and Fontenoy Roads precinct.

Due to the extent of investigations and consultation required with both internal and external stakeholders to complete the assessment, the earliest staff could report back to Council on the findings of the assessment, is the May 2024 ordinary Council meeting.

The brief for the traffic study has been completed. A short summary of the brief is provided below:

"The purpose of this study is to gain a better understanding of the current and future traffic and transport issues within the Fontenoy Road precinct and determine what improvements/changes are required to address these issues. In particular, the study must evaluate and, where required, identify appropriate solutions to address any challenges related to the safety and efficiency of traffic flow on Fontenoy Road, including turning manoeuvres at intersections along this public road. This assessment needs to be based on motorists' travel behaviour on Fontenoy Road, including its potential use as a rat run route, under current and future traffic scenarios."

The cost for undertaking this traffic study is estimated to be up to \$70,000 (including GST) based on quotes received from suitably qualified external traffic engineering/transport planning consultants. This figure includes cost savings associated with Council providing the successful consultant with the traffic survey data for the public roads in the study area.

This traffic study can be funded from the Macquarie Park Special Levy, subject to Council's approval.

As mentioned at the Council meeting on 26 March 2024, the proposed mixed-use development at Eden Gardens is currently being reviewed by the NSW Land and Environment Court. At the time of writing this report, a decision on this development is still pending.



The Eden Gardens development will impact on the future traffic conditions on Fontenoy Road. It is therefore recommended that the traffic study for the Fontenoy Road precinct be prepared subject to the final court decision being handed down for the Eden Gardens Development.

## **RECOMMENDATION:**

- (a) That subject to a final court decision being handed down with respect to the legal proceedings relating to LDA 2021/0095 for alterations and additions to the existing garden centre and function centre and the construction of an office building and restaurant at Eden Gardens (Appeal), a traffic study be initiated for the Talavera, Khartoum and Fontenoy Roads precinct (Traffic Study).
- (b) The Traffic Study is to include relevant community consultation so as to inform the study.
- (c) Council notes that the Traffic Study can only commence once the Court has handed down its final decision with respect to the Appeal on the Eden Gardens development.
- (d) That staff report back to Council on the outcomes of the Traffic Study and associated community consultation following the completion of this assessment.
- (e) That the Traffic Study be funded out of Council's Macquarie Park Special Levy.

## ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Yafeng Zhu Manager - Traffic Services

Report Approved By:

Charles Mahfoud Executive Manager - City Infrastructure

Luke Homann General Manager - Business and Operations



## Discussion

The area for the traffic study is bound by Fontenoy Road to the north, Lane Cove Road to the east, Waterloo Road to the south and Khartoum Road to the west. Refer to the **Figure 1** overpage for study area. The key items to be addressed in the traffic study covered in the brief are summarised below:

- 1) Assess the existing traffic conditions within the study area.
- 2) Assess the future traffic conditions within the study area with respect to traffic growth in Macquarie Park over the next 10 years.
- Assess the accessibility, safety and efficiency of vehicles travelling along Fontenoy Road, including turning manoeuvres at intersections, under existing and future traffic scenarios.
- 4) Identify appropriate road and transport solutions to better accommodate different road users within the study area, from a safety and efficiency context.
- 5) Identify active and public transport improvements in the study area to improve connectivity to landmark sites such as Lane Cove National Park, Macquarie Centre, Macquarie Park & Macquarie University Metro stations and Eden Gardens.
- 6) Address any other traffic and transport issues identified from community consultation.



Figure 1 - Study Area



In addition to a traffic study report (including electronic traffic modelling), the successful consultant will also need to provide concept plans and cost estimates for any infrastructure requirements identified in the study. This is to assist Council with future project planning and grant applications.

As mentioned at the Council meeting on 26 March 2024, the proposed mixed-use development at Eden Gardens is currently being reviewed by the NSW Land and Environment Court. At the time of writing this report, a decision on this development is still pending.

The Eden Gardens development will impact on the future traffic conditions on Fontenoy Road. It is therefore recommended that the traffic study for the Fontenoy Road precinct be prepared subject to the final court decision being handed down for the Eden Gardens Development.

## **Financial Implications**

The cost for undertaking this traffic study based on quotes received from suitably qualified traffic consultants is estimated to be up to \$70,000 (including GST). Council will supply the successful consultant with independent traffic survey data to assist with their assessment, which results in cost savings for the project.

It is proposed that this work be funded out of Council's Macquarie Park Special Levy, where there is budget available to pay for the cost of this study.



## 15 INTERIM PEDESTRIAN SAFETY IMPROVEMENTS ON SEE STREET, MEADOWBANK

Report prepared by: Manager - Traffic Services File No.: GRP/09/3 - BP24/352

## **REPORT SUMMARY**

At the meeting of 26 March 2024, Council resolved:

- (a) That the City of Ryde notes the dangerous traffic conditions for pedestrians along See Street and re-commits to the installation of a raised pedestrian crossing on See Street (between Angas Street and Stone Street).
- (b) That the City of Ryde acknowledges that the NSW's Get Active Grant only became available to Council in November 2023.
- (c) That the City of Ryde notes that traffic conditions have been exacerbated by road works at Constitution Road.
- (d) That the City of Ryde writes to Minister Graham seeking determination of the Get NSW Active grant program application as a matter of priority.
- (e) That an interim report be brought back to the next Council meeting for funding of a traffic controller during morning and afternoon school hours, similar to the Hermitage Road / Rhodes Street traffic control for students.
- (f) That should Council be unsuccessful with the NSW grant, that a report be brought to the Council meeting following the grant programme's determination on funding options from relevant Council funding sources.

This report provides the following information in response to parts (d) and (e) of the endorsed Council resolution.

## Response to part (d)

Council has written to both the NSW Minister for Roads (The Hon. John Graham MLC) and the NSW Minister for Transport (The Hon. Jo Haylen MP) in April 2024, requesting for the grant determination to be expedited in accordance with the endorsed Council resolution. Please refer to **ATTACHMENTS 1 and 2** for the letters sent to the respective NSW Ministers. On 15 May 2024, Transport for NSW informed Council that they would notify Council of the outcomes of its grant submission by the end of June 2024.

At the time of writing this report, Council is still waiting to hear back from Transport for NSW and the NSW Ministers on the outcome of Council's grant submission.



## Response to part (e)

The costs associated with employing traffic controllers is dependent on the timeline for the delivery of the permanent pedestrian crossing on See Street. The table below provides a summary of the cost for the use of traffic controllers based on current market rates for a period of six (6) and nine (9) months, which is the typical timeframe that such projects can be completed.

LUMP SUM COST ESTIMATE FOR USE OF TRAFFIC CONTROLLERS						
Six (6) Months (excluding public	Nine (9) Months (excluding					
and school holidays)	public and school holidays)					
\$110,000 (excluding GST)	\$170,000 (excluding GST)					

The cost estimate shown above assumes that there is a suitable funding source for the permanent pedestrian crossing to be delivered in the 2024/25 financial year. The costs would further escalate should there be no suitable funding source available in the 2024/25 financial year. The use of traffic controllers to facilitate pedestrian crossing movements across See Street until the permanent pedestrian crossing is built, is therefore considered not to represent best value for money with regards to achieving the desired safety outcomes.

An alternative solution (to the use of traffic controllers) that will improve safety for pedestrians crossing See Street between Stone and Angas Streets, is for a temporary at-grade crossing facility to be installed in the interim, until the permanent raised pedestrian crossing is constructed. The funding required to install the temporary at-grade crossing is approximately **\$4,000 (excluding GST)**, making it a significantly more economical option compared with hiring traffic controllers. Further, the signage installed can also be used for the permanent crossing facility, which would result in some minor cost savings for Council.

Most importantly, the provision of a temporary at-grade crossing would accommodate pedestrian crossing movements during all periods of the day, which makes this treatment a much better option compared with hiring traffic controllers, who will only be there during school zone periods. The temporary at-grade pedestrian crossing can be financed from the savings in the 2023/24 *Road Safety Upgrades and Improvement* project bucket.

## **RECOMMENDATION:**

- (a) That Council notes that the use of traffic controllers during morning and afternoon school zone times on See Street, Meadowbank is a cost prohibitive measure with marginal safety benefits that should not be pursued.
- (b) That Council installs a temporary at-grade pedestrian crossing on See Street between Stone and Angas Streets, until the permanent raised pedestrian crossing can be delivered.
- (c) That the funds in the 2023/24 *Road Safety Upgrades and Improvement* project budget be used to install the temporary at-grade pedestrian crossing on See Street.

#### ATTACHMENTS

- 1 Letter to NSW Minister for Roads, The Hon. John Graham MLC dated 19 April 2024
- 2 Letter to NSW Minister for Transport, The Hon. Jo Haylen MP dated 19 April 2024

Report Prepared By:

Yafeng Zhu Manager - Traffic Services

Report Approved By:

Charles Mahfoud Executive Manager - City Infrastructure

Luke Homann General Manager - Business and Operations



# Discussion

With regards to part (e) of the endorsed Council resolution, the following sections of this report provide further information on:

- The background associated with use of traffic controllers on Hermitage Road/Rhodes Street by the NSW Department of Education (DoE);
- The requirements for engaging traffic controllers during morning and afternoon school zone periods, until the installation of the permanent raised pedestrian crossing on See Street has been delivered; and
- Details of the temporary at-grade pedestrian crossing to be installed in the interim.

## Background behind DoE's temporary use of traffic controllers

Prior to the opening of the new Meadowbank schools in April 2022, DoE was required to construct a series of pedestrian and cyclist infrastructure within the Meadowbank Education and Employment Precinct (MEEP) in accordance with the development consent for the schools (reference no. SSD 9343). A new footpath on the western side of Hermitage Road formed part of the infrastructure works that DoE is required to deliver under the development consent.



Figure 1 illustrates the location of these works.

Figure 1 - Location of footpath to be constructed (highlighted in red)



Due to DoE's inability to complete the new Hermitage Road footpath before the opening of the new Meadowbank schools, traffic controllers were engaged as part of a broader pedestrian safety management strategy. Their role is to ensure the safety of students, staff, and visitors walking to and from the schools during designated school zone times, while DoE continues its work on the footpath. The full cost of providing traffic controllers and other safety measures along Hermitage Road and Rhodes Street is covered by DoE.

This temporary measure was only adopted by DoE to ensure compliance with condition D36 of the development consent, which is reproduced below:

#### Pedestrian Safety Management Strategy

- D36. Prior to the commencement of operation, a Pedestrian Safety Management Strategy prepared by an accredited (Level 3) road safety auditor and in consultation with Council, must be submitted to the Planning Secretary for approval. The Pedestrian Safety Management Strategy must include recommendations for the safe management of pedestrian movements to and from the site in the absence of completion of the following works:
  - (a) the footpath on the western side of Hermitage Road;
  - (b) the pedestrian crossing on See Street where it intersects with Macpherson Street; and
  - (c) the pedestrian crossing on Rhodes Street at/near Mellor Street.

All applicable recommendations must be implemented by the Applicant at no cost to Council.

Council staff crafted the above condition and advocated for its inclusion in the development consent to the NSW Minister for Planning, who is the consent authority. The traffic controllers on Hermitage Road and Rhodes Street will no longer be used following the competition of the footpath.

It should be noted that Council staff have suggested to DoE on the possibility of using traffic controllers at other schools within the City of Ryde. DoE have vehemently rejected this proposal citing excessive costs.

#### Requirements for using traffic controllers

Transport for NSW's *Traffic Control at Work Sites Technical Manual* (hereafter referred to as 'The Manual') provides guidance on the use of a traffic controller on public roads in NSW. The Manual states that a traffic controller can only control one lane of traffic in one direction. Since See Street is a two-way road, two (2) traffic controllers would be required to manage traffic in both directions to assist pedestrians with crossing the public road.



Traffic controllers are also required to be accompanied by temporary traffic signage to alert approaching road users of their presence on the public road. The location of the traffic controllers and signage is determined by a traffic control plan (TCP)/traffic guidance scheme (TGS), which needs to be prepared by a suitably qualified designer, who possess a Safework NSW 'Prepare a Work Zone Traffic Management Plan' accreditation.

## Temporary at-grade pedestrian crossing

**Figure 2** shows the location of the temporary at-grade pedestrian crossing on See Street within the context of the surrounding Tafe and Italian Bilingual School. This location is the same location as the permanent raised pedestrian crossing.



Figure 2 - Location of temporary at-grade crossing

The works comprise installation of signage, linemarking and portable kerb ramps.



Figure 3 provides an example of a typical at-grade crossing.

Figure 3 – Example of an at-grade crossing on Constitution Road in Meadowbank



The permanent raised pedestrian crossing for which Council sought grant funding for, will involve extensive concrete and roadworks, which is not the case for the temporary crossing. **Figure 4** provides an example of a typical raised pedestrian crossing.



Figure 4 – Example of a raised pedestrian crossing on Ryde Road in Gladesville

# **Financial Implications**

# Hiring Traffic Controllers

The daily cost for hiring two (2) traffic controllers over two shifts (morning and afternoon) along with installing/removing temporary signage \$1,100 per day (excluding GST). The table below provides a summary of the cost for the use of traffic controllers based on current market rates for a period of six (6) and nine (9) months, which is the typical timeframe that such projects can be completed.

LUMP SUM COST ESTIMATE FOR USE OF TRAFFIC CONTROLLERS							
Six (6) Months (excluding public	Nine (9) Months (excluding						
and school holidays)	public and school holidays)						
\$110,000 (excluding GST) \$170,000 (excluding GST)							

The cost estimate shown above assumes that there is a suitable funding source for the permanent pedestrian crossing to be delivered in the 2024/25 financial year. The costs would further escalate should there be no suitable funding source available in the 2024/25 financial year. The use of traffic controllers to facilitate pedestrian crossing movements across See Street until the permanent pedestrian crossing is built, is therefore considered to be financially unsustainable. As such, this option should not be pursued.



## Installing a temporary at-grade pedestrian crossing

The funding required to install the temporary at-grade crossing is approximately **\$4,000 (excluding GST)**, making it a significantly more economical option compared with hiring traffic controllers. The temporary at-grade pedestrian crossing can be financed from the savings in the 2023/24 *Road Safety Upgrades and Improvement* project bucket.

## Consultation with relevant external bodies

The location of the permanent raised crossing was determined through public consultation undertaken in June 2023 as an item endorsed by the Ryde Local Traffic Committee at its meeting in July 2023. The recommendations of the Ryde Local Traffic Committee were formally approved by Council at its meeting on 22 August 2023.

The proposed temporary at-grade crossing is at the same location as the approved permanent crossing.



#### **ATTACHMENT 1**



Lifestyle and opportunity @ your doorstep

The Hon John Graham MLC Minister for Roads and Special Minister of State Parliament House 52 Martin Place SYDNEY NSW 2000

19 April 2024

Our Ref: D24/46382

Dear Minister Graham,

I write to you regarding a grant application lodged by City of Ryde Council in December 2023, under the "Get NSW Active 2024-25" program, for a new pedestrian crossing to be installed on See Street within the Meadowbank Education and Employment Precinct. The location of this proposed crossing is shown in the diagram in **Attachment 1**, separate to this letter.

This is a critical active transport project that will enhance pedestrian safety in the immediate vicinity of Meadowbank Tafe and schools within the Meadowbank Education and Employment Precinct. The urgency of this project was recently highlighted at the Council meeting on 26 March 2024, whereby Council endorsed the following Notice of Motion:

- (a) That the City of Ryde notes the dangerous traffic conditions for pedestrians along See Street and re-commits to the installation of a raised pedestrian crossing on See Street (between Angas Street and Stone Street).
- (b) That the City of Ryde acknowledges that the NSW's Get Active Grant only became available to Council in November 2023.
- (c) That the City of Ryde notes that traffic conditions have been exacerbated by road works at Constitution Road.
- (d) That the City of Ryde writes to Minister Graham seeking determination of the Get NSW Active grant program application as a matter of priority.
- (e) That an interim report be brought back to the next Council meeting for funding of a traffic controller during morning and afternoon school hours, similar to the Hermitage Road / Rhodes Street traffic control for students.
- (f) That should Council be unsuccessful with the NSW grant, that a report be brought to the Council meeting following the grant programme's determination on funding options from relevant Council funding sources.

Customer Service Centre 1 Pope Street, Ryde NSW 2112 (Within Top Ryde City shopping centre) North Ryde Office Level 1, Building 0, Riverview Business Park, 3 Richardson Place, North Ryde NSW 2113 Phone (02) 9952 8222 Fax (02) 8026 0887 Email chyofryde dryde nsw.gov.au Post Locked Bag 2069, North Ryde NSW 1670 www.ryde.nsw.gov.au ABN 81 621 292 610



#### **ATTACHMENT 1**



Lifestyle and opportunity @ your doorstep

As per part (d) of the adopted Council resolution, I am writing to you, seeking an immediate determination on Council's grant application as a matter of priority, to enable Council to progress with the pedestrian crossing project on See Street.

Your earliest response to this matter would be greatly appreciated.

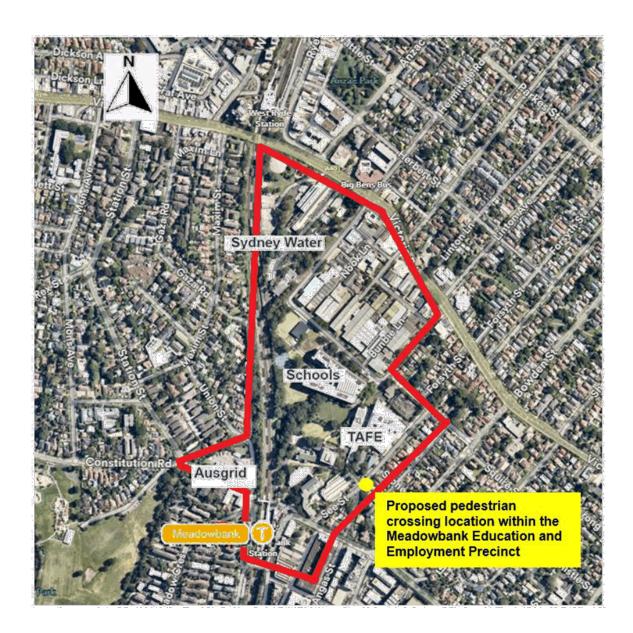
Yours sincerely

Wayne Rylands Chief Executive Officer

Customer Service Centre 1 Pope Street, Ryde NSW 2112 (Within Top Ryde City shopping centre) North Ryde Office Level 1, Building 0, Riverview Business Park, 3 Richardson Place, North Ryde NSW 2113 Phone (02) 9952 8222 Fax (02) 8026 0887 Email cityofryde cryde nsw.gov.au Post Locked Bag 2069, North Ryde NSW 1670 www.ryde nsw.gov.au ABN 81 621 292 610



# **ATTACHMENT 1**





## **ATTACHMENT 2**



Lifestyle and opportunity @ your doorstep

The Hon Jo Haylen MP Minister for Transport GPO Box 5341 SYDNEY NSW 2001

19 April 2024

Our Ref: D24/46383

Dear Minister Haylen,

I write to you regarding a grant application lodged by City of Ryde Council in December 2023, under the "Get NSW Active 2024-25" program, for a new pedestrian crossing to be installed on See Street within the Meadowbank Education and Employment Precinct. The location of this proposed crossing is shown in the diagram in **Attachment 1**, separate to this letter.

This is a critical active transport project that will enhance pedestrian safety in the immediate vicinity of Meadowbank Tafe and schools within the Meadowbank Education and Employment Precinct. The urgency of this project was recently highlighted at the Council meeting on 26 March 2024, whereby Council endorsed the following Notice of Motion:

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## **ATTACHMENT 2**



Lifestyle and opportunity @ your doorstep

As per part (d) of the adopted Council resolution, I am writing to you, seeking an immediate determination on Council's grant application as a matter of priority, to enable Council to progress with the pedestrian crossing project on See Street.

Your earliest response to this matter would be greatly appreciated.

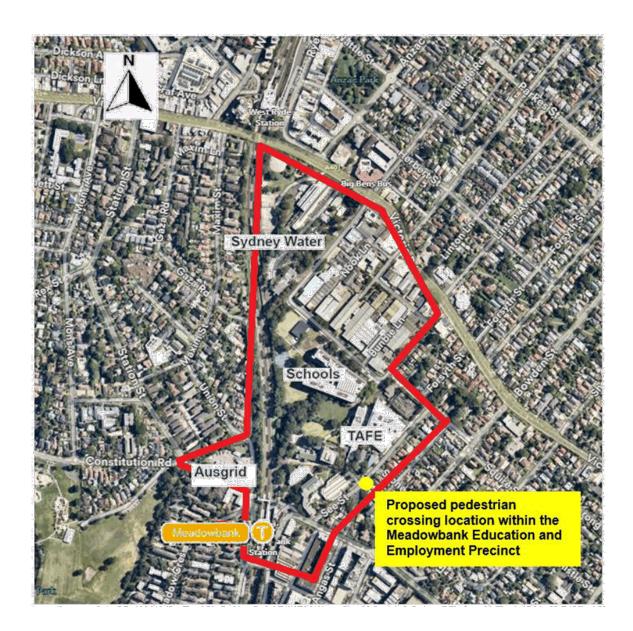
Yours sincerely

Wayne Rylands Chief Executive Officer

Customer Service Centre 1 Pope Street, Ryde NSW 2112 (Within Top Ryde City shopping centre) North Ryde Office Level 1, Building 0, Riverview Business Park, 3 Richardson Place, North Ryde NSW 2113 Phone (02) 9952 8222 Fax (02) 8026 0887 Email cityofryde cryde nsw.gov.au Post Locked Bag 2069, North Ryde NSW 1670 www.ryde nsw.gov.au ABN 81 621 292 610



## **ATTACHMENT 2**





## 16 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - APRIL 2024

Report prepared by: Senior Coordinator - Traffic Operations File No.: GRP/09/3 - BP24/320

## **REPORT SUMMARY**

This report provides recommendations on traffic, transport and/or parking improvements deliberated by the Ryde Local Traffic Committee at its meeting on 24 April 2024. The meeting took place at Council's office in North Ryde. Attendees also had the option to join the meeting via MS Teams. The voting members of the Ryde Local Traffic Committee are listed below:

City of Ryde Senior Coordinator	Traffic Operations (for Mgr. Traffic Services)
Transport for New South Wales	. Network & Safety Officer, Central River City
NSW Police Force	Ryde Local Area Command
Member for Ryde	
Member for Lane Cove	The Hon. A Roberts MP

The agenda for the April 2024 Ryde Local Traffic Committee (RTC) meeting consisted of twelve (12) traffic and parking proposals (referred to as Items A – L). Each proposal has been comprehensively assessed, with the findings (e.g. rationale, consultation/ notification, etc.) documented in a report, which forms the meeting agenda. Please refer to **ATTACHMENT 1 – CIRCULATED UNDER SEPARATE COVER** for the meeting agenda. There was unanimous support for all items by the voting members of the Committee.

The draft minutes for the April 2024 RTC meeting can be found in **ATTACHMENT 2 – CIRCULATED UNDER SEPARATE COVER**. No pecuniary or non-pecuniary interests were declared.

## **RECOMMENDATION:**

# (A) PARKES STREET, WEST RYDE - AT-GRADE PEDESTRIAN CROSSING

The following measures be considered on Parkes Street, West Ryde:

a) An at-grade pedestrian crossing be installed on Parkes Street, west of the roundabout at its intersection with Bowden Street, West Ryde (subject to availability of funds) in accordance with Transport for NSW Technical Directions.



# (B) BELMORE STREET, RYDE

The following changes be considered on Belmore Street, Ryde:

 a) The existing refuge island be converted to an at-grade pedestrian crossing on Belmore Street, south of its roundabout intersection with Rothesay Avenue, Ryde, in accordance with Transport for NSW Technical Directions.

## (C) DONOVAN STREET, EASTWOOD - INTERSECTION TRAFFIC CONTROL

The following changes be considered at the intersection of Donovan Street and North Road:

- a) "STOP" traffic control be installed on Donovan Street at its intersection with North Road, Eastwood.
- b) 10m long statutory "NO STOPPING" restrictions be installed at the intersection of Donovan Street and North Road, Eastwood.

## (D) READ STREET, EAST RYDE - NO STOPPING RESTRICTIONS

The following changes be considered on Read Street, East Ryde:

a) 10 metre long "NO STOPPING" zones be installed outside property nos. 5, 8 and 10 Read Street, Eastwood.

## (E) WOLGER ROAD, RYDE - NO PARKING AND NO STOPPING RESTRICTIONS

The following changes be considered on Wolger Road, Ryde:

- a) "NO PARKING" zones be installed across driveways servicing the following properties on Wolger Road, Ryde:
  - 1. 30 and 32 Wolger Road.
  - 2. 36 and 38 Wolger Road.
  - 3. 26 Kulgoa Avenue and 43 Wolger Road.
  - 4. 28 Kulgoa Avenue and 28 Wolger Road.
  - 5. 47C Wolger Road (Adventure Park) and 45 Wolger Road.
- b) "NO STOPPING" signs be installed to formalise both sides of Wolger Road, between Kulgoa Avenue and Lane Cove Road, Ryde.
- c) Dividing barrier (BB) centre line be realigned within Wolger Road between Kuppa Road and Lane Cove Road, Ryde to enable parking to be accommodated on the southern side of Wolger Road.



# (F) COTTONWOOD CRESCENT, MACQUARIE PARK - PEDESTRIAN REFUGE

- The following pedestrian refuge be considered on Cottonwood Crescent, Macquarie Park:
  - a) A pedestrian refuge be installed (subject to availability of funds) on Cottonwood Crescent at the intersection of Waterloo Road, Macquarie Park, in accordance with the TfNSW technical directions.

# (G) BUNA STREET, RYDE - NO STOPPING RESTRICTIONS

The following changes be considered on Buna Street, Ryde:

- a) An 18m long "NO STOPPING" zone be installed on the south-western side at the property frontage of no. 1 Buna Street, Ryde; and
- b) A 10m long "NO STOPPING" zone be installed on the north-eastern side, across the Gannan Park driveway on Buna Street, Ryde.

## (H) STANSELL STREET, GLADESVILLE - PUBLIC DOMAIN WORKS

The following changes be considered on Stansell Street, Gladesville:

- a) A refuge with associated signage, suitable for pedestrians and cyclists, be installed on Stansell Street at the intersection of Victoria Road.
- b) Two "NO STOPPING" signs along the site frontage with Stansell Street be installed, to facilitate the turning vehicles from Stansell Street onto Victoria Road.

# (I) BRENDON STREET, NORTH RYDE - NO STOPPING RESTRICTIONS

The following changes be considered on Brendon Street, North Ryde:

a) A 10.5m long "NO STOPPING" zone be installed across the driveways servicing property nos. 13 and 15 Brendon Street, North Ryde.

## (J) WOORANG STREET, MARSFIELD - INTERSECTION TREATMENT

The following changes be considered on Woorang Street:

- a) 1.5m wide islands be installed within existing 10m statutory "NO STOPPING" zone on Abuklea Road, Marsfield.
- b) A "GIVE WAY" hold line and associated signage be installed on Woorang Street aligned with the proposed islands on Abuklea Road, Marsfield.
- c) A 7m long double centre (BB) line be installed on Woorang Street near its intersection with Abuklea Road, Marsfield.



## (K) TYAGARAH STREET, RYDE- NO STOPPING AND NO PARKING RESTRICTIONS

The following changes be considered on Tyagarah Street:

- a) A "NO PARKING" zone be installed on the northern side of Tyagarah Street at the property frontage of nos. 3 Tyagarah Street and 1 Cross Street.
- b) A "NO STOPPING" zone be installed on the southern side of Tyagarah Street at the frontage of Mallee Reserve, Ryde.

## (L) ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS

a) The Road Safety report be received and noted

#### ATTACHMENTS – CIRCULATED UNDER SEPARATE COVER

- 1 Ryde Traffic Committee Agenda April 2024
- 2 Draft Ryde Traffic Committee Meeting Minutes April 2024

Report Prepared By:

Muddasir Ilyas Senior Coordinator - Traffic Operations

Report Approved By:

Yafeng Zhu Manager - Traffic Services

Charles Mahfoud Executive Manager - City Infrastructure



# **INFORMATION REPORT**

## 17 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 30 APRIL 2024

Report prepared by: Financial Controller File No.: GRP/24/36 - BP24/334

## **REPORT SUMMARY**

This report details Council's performance of its investment portfolio as at 30 April 2024, and compares it against key benchmarks. The report includes Council's loan liabilities.

Council's rate of return on investments for the reporting period is 4.87%, which is 0.50% above the benchmark figure of 4.37%.

Income from interest on investments is budgeted at \$11.0m and as at 30 April 2024 funds of \$10.6m have been earned. The majority of this income is interest earned on Externally Restricted Reserves and must be held in such reserves.

# ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

#### Sacha Thirimanne Financial Controller

Report Approved By:

Aneesh Zahra Chief Financial Officer



# Background

Council's Responsible Accounting Officer is required to report monthly on Council's Investment Portfolio as per the Local Government (General) Regulation 2021 Section 212 and certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the *Local Government Act* 1993.

The **preservation of capital is the principal objective** of Council's Cash Investment Policy. Investments are to be placed in a manner that safeguards the investment portfolio and risk tolerances are prescribed to ensure the best financial outcome for residents.

Funds are to be invested at the most favorable interest rate available at the time, whist having due consideration of the following parameters to mitigate risk:

- Liquidity: Investment terms should be sufficient to meet cash flow requirements of Council operations.
- Legislative Compliance: Council is guided by both the Local Government Act 1993, Local Government Regulations 2021 and to the most current Ministerial Investment Order that has been issued by the NSW Minister for Local Government.
- **Institutional Limitations:** Council is not permitted to invest in Authorised Deposit taking Institutions (ADI) that is an Australian subsidiary of a foreign bank, all ADI's Council invests with must comply to ratios monitored by Australian Prudential Regulation Authority (APRA).
- **Overall Portfolio Limits:** In order to diversify risk of Council's Investment Portfolio, maximum limits apply based on Standard & Poor (S&P) credit rating. Council is <u>not permitted</u> to invest in any ADI <u>which is BBB- or less</u>.
- **Term to Maturity:** maximum limits apply to term deposit terms that are between 1 3 years and greater than 3 years.

# Standard & Poor (S&P) Rating Scale:

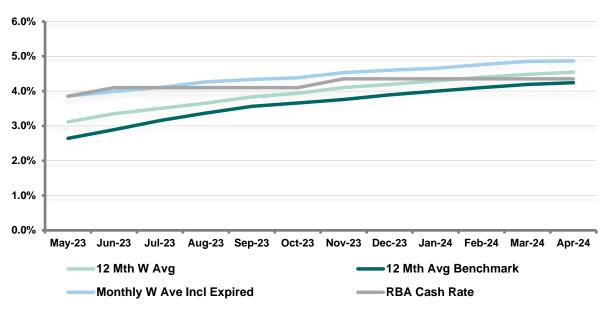
AAA	An obligor has extremely strong capacity to meet its financial commitments							
AA+	An obligor has <b>very strong</b> capacity to meet its financial commitments. It differs							
AA								
AA-	from the highest rated obligers only to a small degree							
A+	An obligor has <b>strong</b> capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances							
Α								
A-	and economic conditions than obligors in higher rated categories							
BBB+	An obligor has adequate capacity to meet its financial commitments. However,							
BBB	adverse economic conditions or changing circumstances are more likely to lead to							
BBB-	a weakened capacity for the obligor to meet its financial commitments							



## Investment Performance Commentary

Council's performance against the benchmark for returns of its investment portfolio for April 2024 and the past 12 months are as follows:

	Apr	12 Month	FYTD
Council Return	4.87	4.54	4.59
Benchmark	4.37	4.24	4.35
Variance	0.50	0.30	0.24



#### **Performance - All Investments**

Council's investment portfolio as at 30 April 2024 was as follows:

Cash/Term Deposits	\$144.65m	48.71%
Floating Rate Notes	\$88.22m	29.70%
Fixed Bonds	\$64.12m	21.59%
Total Investments	\$296.99m	

Council continues to utilise the Federal Government's current guarantee (\$250k) investing in Term Deposits with a range of Authorised Deposit Taking Institutions (ADI's) on short to medium term investments (Generally 30 days to 180 days maturity) where more competitive rates are available.



Council's income from investments continues to exceed original budgeted expectations, primarily due to Council's cash reserves balances being higher than anticipated and higher interest rates being offered reflective of recent economic conditions.

## Loan Liability

Council's loan liability as at 30 April 2024 is \$94k, which represents the balance of a \$1.5m loan drawn down on 1 September 2014 at 4.95% for Phase 2 of the Children's Play Implementation Plan, which was established under the Local Infrastructure Renewal Scheme (LIRS). Council receives a 3% interest subsidy payment from the OLG twice a year.

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# ITEM 17 (continued)

#### INVESTMENT SUMMARY AS AT 30 APRIL 2024

			Fossil	Invested at	Annualised	12 Month	Return			
		Investment	Fuel	30-Apr-24	Period	Average	since 01	% of Total		-
Issuer	Investment Name	Rating	Free	\$000's	Return (%)	Return	July 2023	Invested	Maturity	Tenor
Bank of Queensland	1. Bank of Queensland Floating Rate Note		Y	1 200	E E 4	E 25	5.43	0.40	14/05/2025	1826
Bank of Queensland	2. BoQ FRN	AAA AAA	Y	1,200 2,000	5.54 5.53	5.35 5.35	5.43	0.40	14/05/2025 14/05/2025	1020
Bendigo and Adelaide Bank	3. Bendigo FRN (Covered)	AAA	Y	4,000	5.40	5.23	5.30	1.35	11/11/2025	1096
Suncorp-Metway	4. Suncorp Covered Bond	AAA	Ý	3,977	3.57	3.55	3.54	1.34	24/08/2026	1593
Westpac Banking Corporation	5. WBC Covered Bond	AAA	N	3,197	3.93	3.95	3.94	1.04	20/05/2025	1096
Australia and New Zealand	6. ANZ Fixed Bond	7001		0,101	0.00	0.00	0.01		20/00/2020	
Banking Group		AA-	Ν	2,000	1.56	1.56	1.55	0.67	29/08/2024	1827
Australia and New Zealand	7. ANZ Fixed Bond									***************
Banking Group		AA-	Ν	1,999	1.67	1.67	1.66	0.67	29/08/2024	1805
Australia and New Zealand	8. ANZ Fixed Bond									
Banking Group		AA-	N	2,000	1.70	1.69	1.69	0.67	16/01/2025	1827
Australia and New Zealand	<ol><li>ANZ Fixed Bond</li></ol>									
Banking Group		AA-	N	2,998	1.80	1.80	1.79	1.01	29/08/2024	1612
Australia and New Zealand	10. ANZ Fixed Bond									
Banking Group		AA-	N	2,000	4.09	4.10	4.06	0.67	12/05/2025	1096
Australia and New Zealand	11. ANZ FRN									
Banking Group		AA-	N	1,200	5.51	5.36	5.46	0.40	31/03/2028	1827
Australia and New Zealand	12. ANZ FRN		N	0.000	5.00	5.00	5.00	0.04	44/00/0000	4007
Banking Group Commonwealth Bank of	12 CRA Rusiness Online Source	AA-	N	2,800	5.39	5.30	5.30	0.94	11/09/2028	1827
Australia	13. CBA Business Online Saver	AA-	N	16,639	4.44	4.27	4.31	5.60		
Commonwealth Bank of	14. CBA Fixed Bond	AA-	IN	10,039	4.44	4.27	4.51	5.60		
Australia	14. CBA Fixed Bolid	AA-	Ν	2,998	4.29	4.31	4.31	1.01	18/08/2025	1096
Commonwealth Bank of	15. CBA Fixed Bond			2,330	4.23	4.51	4.51	1.01	10/00/2023	1030
Australia		AA-	Ν	3,904	5.39	5.39	5.40	1.31	18/08/2027	1756
Commonwealth Bank of	16. CBA FRN			-,						
Australia		AA-	Ν	2,400	5.61	5.40	5.50	0.81	13/01/2028	1826
Commonwealth Bank of	17. CBA									
Australia		AA-	Ν	2,500	5.40	5.35	5.35	0.84	17/08/2028	1827
Commonwealth Bank of	18. CBA Term Deposit									
Australia		AA-	N	2,000	5.16	4.69	4.76	0.67	13/08/2024	256
National Australia Bank	19. NAB Fixed Bond	AA-	N	3,495	2.98	2.99	2.99	1.18	25/02/2027	1826
National Australia Bank	20. NAB Floating Rate Note	AA-	N	2,000	5.37	5.22	5.30	0.67	19/06/2024	1827
National Australia Bank	21. NAB FRN	AA-	N	3,000	5.45	5.30	5.35	1.01	12/05/2028	1827
National Australia Bank	22. NAB FRN	AA-	N N	3,200	5.47	5.51	5.51	1.08	16/11/2028	1827
National Australia Bank National Australia Bank	23. NAB FRN 24. NAB Term Deposit	AA- AA-	N	2,800 4,000	5.35 5.27	5.35 4.96	5.35 5.05	0.94	22/03/2029 22/10/2024	1826 362
National Australia Bank	25. NAB Term Deposit	AA- AA-	N	4,000	5.06	4.90 5.02	5.05	1.35	21/01/2025	302
National Australia Bank	26. NAB Term Deposit	AA- AA-	N	4,000	5.27	5.27	5.27	1.35	1/05/2024	184
National Australia Bank	27. NAB Term Deposit	AA-	N	4,000	5.09	5.09	5.09	1.35	10/12/2024	294
National Australia Bank	28. NAB Term Deposit	AA-	N	2,000	5.27	5.19	5.21	0.67	26/09/2024	365
National Australia Bank	29. NAB Term Deposit	AA-	N	3,000	5.25	5.17	5.18	1.01	3/10/2024	365
National Australia Bank	30. NAB Term Deposit	AA-	N	4,000	5.18	5.18	5.18	1.35	19/06/2024	288
National Australia Bank	31. NAB Term Deposit	AA-	N	4,000	5.32	5.32	5.32	1.35	9/10/2024	345
National Australia Bank	32. NAB Term Deposit	AA-	N	4,000	5.17	4.74	4.78	1.35	11/07/2024	182
National Australia Bank	<ol> <li>NAB Term Deposit</li> </ol>	AA-	N	4,000	5.18	4.57	4.81	1.35	17/09/2024	365
National Australia Bank	34. NAB Term Deposit	AA-	N	4,000	5.02	5.22	5.22	1.35	4/02/2025	301
Westpac Banking Corporation	35. Westpac Fixed Bond	AA-	N	2,599	2.76	2.75	2.74	0.88	17/03/2025	1096
Westpac Banking Corporation	36. Westpac FRN	AA-	N	2,600	5.20	5.16	5.16	0.88	10/08/2026	1096
Westpac Banking Corporation	37. WBC FRN	AA-	N	3,500	5.39	5.30	5.30	1.18	19/09/2028	1827
Westpac Banking Corporation	38. Westpac Term Deposit	AA-	N	4,000	5.43	5.43	5.43	1.35	5/11/2024	371
Westpac Banking Corporation	39. Westpac Term Deposit	AA-	N	4,000	5.41	5.41	5.41	1.35	29/10/2024	365
Westpac Banking Corporation Westpac Banking Corporation	40. Westpac Term Deposit 41. Westpac Term Deposit	AA- AA-	N N	4,000 2,000	5.14 5.18	4.84 4.87	5.02 5.06	1.35 0.67	9/08/2024 19/08/2024	366 367
Westpac Banking Corporation	42. Westpac Term Deposit	AA- AA-	N	4,000	5.10	2.49	2.66	1.35	19/08/2024	386
Westpac Banking Corporation	43. Westpac Term Deposit	AA- AA-	N	4,000	5.43	5.43	5.43	1.35	10/12/2024	406
Westpac Banking Corporation	44. Westpac TD	AA- AA-	N	4,000	5.28	5.28	5.28	1.35	17/12/2024	379
Macquarie Bank	45. Macquarie Bank Fixed Bond	A+	N	4,000	1.71	1.72	1.72	1.35	12/02/2025	1827
Macquarie Bank	46. Macquarie Bank FRN	A+	N	3,200	5.30	5.21	5.21	1.08	14/09/2026	1021
Suncorp-Metway	47. Suncorp-Metway Fixed Bond	A+	Y	3,594	2.58	2.58	2.58	1.21	25/01/2027	1826
Suncorp-Metway	48. Suncorp Fixed Bond	A+	Y	3,900	3.60	3.60	3.60	1.31	25/01/2027	1763
Suncorp-Metway	49. Suncorp Fixed Bond	A+	Y	1,404	5.49	5.49	5.49	0.47	25/01/2027	1683
Suncorp-Metway	50. Suncorp-Metway Floating									
	Rate Note	A+	Y	1,200	5.59	5.40	5.50	0.40	24/04/2025	1823
Suncorp-Metway	51. Suncorp FRN	A+	Y	2,575	5.69	5.48	5.59	0.87	25/02/2027	1711



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# ITEM 17 (continued)

Sunco-Pietway         S2         Sancop FRN         A+         Y         Z.200         5.72         5.54         5.64         5.62         0.74         14/12/201         16           Suncop-Metway         B3         Suncop FRN         A+         Y         3.000         5.44         5.65         7.710/0201         14           Bark of Queensing         5.80         5.76         D.760 Bond         A         Y         4.74         5.06         5.23         5.39         5.11         1.00         5.66         6.007/0201         14           Bark of Queensing         0.80         D.600 Bond         A         Y         3.200         5.59         5.30         5.46         1.01         15/04/202         3.00         3.00         3.00         3.00         3.00         3.00         3.00         3.00         3.00         3.00         3.00         3.00         3.00         3.00         3.00         3.00         3.00         3.00         3.00	Issuer	Investment Name	Investment Rating	Fossil Fuel Free	Invested at 30-Apr-24 \$000's	Annualised Period Return (%)	12 Month Average Return	Return since 01 July 2023	% of Total Invested	Maturity	Tenor
Sincorp Netway         S. Suncorp FRN         A+         Y         S. 3000         5.90         5.34         5.44         5.44         0.67         1903222         10           Bark of Queenland         55         Bor Fixed Bard         A-         Y         2.077         1.97         2.13         2.12         2.11         3.900222         2.12         3.13         2.15         5.36         5.31         5.36         5.31         5.36         5.31         5.35         5.35         5.35         5.35         5.35         5.35         5.35         5.36         5.36         5.31         5.36         5.31         5.36 </th <th></th> <th>Investment Name</th> <th>-</th> <th></th> <th></th> <th></th> <th></th> <th>-</th> <th></th> <th></th> <th>1826</th>		Investment Name	-					-			1826
Succop FRN         A+         Y         2.000         5.44         5.44         5.44         0.67         190/3202         19           Bark d Queening         56         Bor Frael Bond         A-         Y         3.797         2.11         2.12         2.13         7.710/202         16           Bark d Queening         57         Bor Frael Bond         A-         Y         7.70         5.65         5.24         5.25         0.56         5.24         0.56         6.57         0.57         6.77         0.700/202         16           Bark d Queening         0.800 Charel Bond         A-         Y         2.39         5.39         5.39         5.39         5.39         5.39         5.39         5.39         5.39         5.39         5.33         1.35         260/07         200/07         200/07         200/07         200/07         200/07         200/											1020
Bark of Queenaling         S. Bo Chiese Bond         A.         Y         1.977         1.97         2.13         2.12         2.12         2.13         2.17         2.13         2.10         2.13         2.10         2.13         2.10         2.13         2.10         2.13         2.17         2.13         2.17         2.17         2.17         2.17         2.17         2.17         2.17         2.17         2.13         2.12         2.11         2.12         2.17         2.17         2.17         2.17         2.17         2.17         2.17         2.17         2.12         2.17         2.12         2.17         2.17         2.11         2.10         2.11         2.10         2.11         2.10         2.11         2.10         2.11         2.10         2.11         2.10         2.11         2.10         2.11         2.10         2.11         2.10         2.11         2.10         2.11         2.10         2.11         2.10         2.11         2.10         2.11         2.10         2.11         2.10         2.11         2.10         2.11         2.10         2.11         2.10         2.10         2.10         2.10         2.10         2.10         2.10         2.10         2.10 <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>1826</td></t<>											1826
Bank of Queensing         S. BOC Fixed Bord         A-         Y         1.920         4.06         4.06         4.06         4.06         4.06         4.06         4.06         4.06         4.07         7.93         5.00         5.24         5.24         5.24         5.24         5.24         5.24         5.24         5.24         5.24         5.24         5.25 <th< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></th<>											
Bank of Lowensiand         S7.         Book Fixed Bond         A.         Y         749         5.06         5.24         5.24         0.25         27/10/2026         14           Bank of Cueensiand         58.         Book Fixed Bond         A.         Y         4.263         5.41         5.14         5.30         5.39         5.39         5.39         5.39         5.39         5.39         5.39         5.39         5.39         5.30         5.30         5.30         5.30         5.30         5.30         5.30         5.46         1.01         1504/2022         38           Bank of Cueensiand         Cueensiand Term         A.         Y         2.000         2.55         2.55         2.55         1.51         51 <td< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></td<>											
Bank of Casemain         So.         Box of Casemain         So.         Dot is         ZV102028         14         So.         Dot is         ZV102028         13           Bank of Casemain         Gb. Box Freed Bond         A.         Y         2,332         5.38         5.14         5.15											
Bank of Queensiand         69. Bood Fixed Bond         A.         Y         2,231         5,14         5,14         5,14         0,14         006         007/2020         18           Bank of Queensiand         61. Bank of Queensiand         A.         Y         3,202         5,39         5,30         5,46         1,01         3002/202         12         30.6         5,46         1,01         3002/202         12         30.6         5,33         5,33         5,33         5,33         5,33         5,33         5,35         5,51         1,36         167/102/022         27         30.6         5,15         5,15         1,36         167/102/022         20         30.6         5,15         5,15         1,10         10,50         2,42         1,10         10,50         2,42         1,10         10,50         2,42         <											1498
Bank of Queensland         Øb. Bod Fixed Bond         A.         Y         3.922         5.39         5.39         5.39         1.11         3004/2028         18           Bark of Queensland         61. Bark of Queensland Term         A.         Y         2.000         5.08         5.30         5.46         1.01         H504/2028         18           Bark of Queensland         Deposit         A.         Y         2.000         5.25         2.55         2.55         0.677         130602024         12           Bark of Queensland         A.         Y         4.000         5.33         5.53         1.53         1.55         5.15         1.51         3.15         2.53         1.53         1.53         1.70         1.0002202         2           Berdgo and Addalde Bark         66. Berdgo Pard Ead Bark         A.         Y         3.400         3.43         3.42         3.34         1.70         3.000         5.75         5.66         6.67         1.11         10902024         2           Bardgo and Addalde Bark         61. Berdgo Pard Call Account         BB8+         N         3.000         5.67         6.67         3.000         5.75         6.67         7.0002242         2         3.000         5.75											1495
Bank of Queensland         61.         Bank of Queensland         A         Y         3.00         5.08         5.30         5.46         1.01         15/04/222         34           Bank of Queensland         62.         Bank of Queensland Term         A         Y         2.000         2.55         2.55         2.55         0.67         13/06/2204         16           Bank of Queensland         63.         Bank of Queensland Term         A         Y         4.000         5.33         5.33         5.33         1.35         25/06/204         22           Bendg and Adelaide Bank         65.         Bendg and Adelaide Bank         66.         Bendg and Adelaide Bank         66.         Bendg and Adelaide Bank         68.         Bendg and Adelaide Bank         68.         Bendg and Adelaide Bank         78.         73.60         5.66         4.66         1.101         15/02/202         1.01         29/02/202         2           Bendg and Adelaide Bank         Bendg and Adelaide Bank         A         Y         3.500         5.57         3.66         4.65         4.61         1.01         29/07/202         2         2         2         2         2         2         2         2         0.00         2         2         2         2<											1321
Deposit         A.         Y         3.000         5.08         5.30         5.46         1.01         150/42025         31           Bank of Queensland         G2. Bank of Queensland Term         A         Y         2.000         2.55         2.55         2.55         0.67         130/82/224         12           Bank of Queensland         G4. Bank of Queensland Term         A         Y         4.000         5.51         5.15         5			A-	Y	3,292	5.39	5.39	5.39	1.11	30/04/2029	1826
Deposit         A·         Y         2.00         2.55         2.55         2.55         0.67         13/06/2024         18           Bank of Couensaland         G4.         Bank of Queensland Term         A         Y         4,000         5.33         5.33         5.33         1.35         25/06/2024         2           Bendgo and Adelaide Bank         G6.         Bendgo Ed Cond         A         Y         3.744         3.10         3.08         3.08         3.08         3.08         1.02         17/03/2025         10           Bendgo and Adelaide Bank         G6.         Bendgo Ed Cond         A         Y         9877         3.45         3.43         3.42         0.34         17/03/2025         10           Bendgo and Adelaide Bank         G6.         Bendgo Ed Cond         A         Y         3.500         5.72         2.56         5.61         1.18         15/02/2024         20           AMP         T1. AMP FRN         BBB+         N         1.10         1.09         2.03         0.00         2.01         0.00         2.01         0.00         2.01         0.00         2.01         0.00         2.01         0.00         2.01         0.00         2.01         0.00         2.01<		Deposit	A-	Y	3,000	5.08	5.30	5.46	1.01	15/04/2025	364
Deposit         A-         Y         4,000         5.33         5.33         5.33         1.35         28/08/2024         22           Bendigo and Adelaide Bank         R6. Bendigo Exed Bond         A-         Y         4,000         5.15         5.15         5.15         1.35         110'10/2025         10'10/2024         20'10/2024         10'10/2024         20'10/2024         10'10/2024         20'10/2024         10'10/2024         20'10/2024         10'10/2024         20'10/2024         10'10/2024         20'10/2024         10'10/2024         20'10/2024         10'10/2024         20'10/2024         10'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/2024         20'10/20	Bank of Queensland		A-	Y	2,000	2.55	2.55	2.55	0.67	13/06/2024	1827
Deposit         Deposit         A-         Y         4.000         5.15         5.15         5.15         1.35         1017022022         12           Bendigo and Adelaide Bank (F, Bendigo Fixed Bond         A-         Y         997         3.45         3.43         3.42         0.34         1702/0225         10           Bendigo and Adelaide Bank (F, Bendigo Fixed Bond         A-         Y         957         3.26         3.26         0.26         0.86         0.80         0.80         0.92024         22           Bendigo and Adelaide Bank (F, Bendigo and Adelaide Bank FRN         A-         Y         3.000         5.06         4.65         4.69         1.01         291/02224         27           AMP         T1. AMP FRN         BBB+         N         1.000         5.25         4.81         5.06         0.44         201/0224         27           AMP         T1. AMP FRN         BBB+         N         0.000         5.75         5.48         1.57         0.67         1.707/22024         27           Australian Unity Bank         T2. Australian Unity Bank Term         BBH+         Y         2.000         5.75         5.48         5.78         0.67         1707/02024         28         24         0.67	Bank of Queensland		A-	Y	4,000	5.33	5.33	5.33	1.35	25/06/2024	239
Bendigs and Adelatice Bank, BS. Bendigs Fixed Bond         A.         Y         3,748         3,10         3,08         1,26         1702/32025         10           Bendigs and Adelatice Bank, BS. Bendigs Dark Fixed Bond         A.         Y         2,557         3,26         3,26         3,26         0,26         0,26         0,66         60/99 2024         60           Bendigs and Adelatice Bank, BS. Bendigs Dark Fixed Bond         A.         Y         2,557         3,26         3,26         0,26         1,18         150/32022         10           Bendigs and Adelatice Bank, BS. Bendigs Dark Fixed Bond         A.         Y         3,000         5,06         4,65         4,69         1,01         29/10/204         24           AMP         TO. AMP FIX         BBE+         N         11         1,000         5,25         4,81         5,06         0,67         17/07/2024         94           Australian Unity Bank         TB.         BBE+         N         1,000         5,10         5,38         5,35         1,35         14/07/2025         92           Australian Unity Bank         TS.         BBE+         Y         2,000         5,10         5,38         5,38         1,35         14/07/2024         92         92/07/2024	Bank of Queensland		A-	Y	4.000	5.15	5.15	5.15	1.35	16/10/2024	218
Bendigs and Adeliade Bank         Bendigs Bendigs Park Fixed Bond         A.         Y         997         3.45         3.43         3.42         0.34         17020225         10           Bendigs and Adeliade Bank         68. Bendigs Bank FRN         A.         Y         2,557         3.26         3.26         3.26         0.86         60/920204         R           Bendigs and Adeliade Bank         68. Bendigs Bank FRN         A.         Y         3,500         5.72         5.56         5.61         1.18         15002026         10           AMP         70. AMP At Call Account         BBB+         N         11         1.09         2.03         2.01         0.00         2.082/2024         92           AMP         71. AMP FRN         BBB+         N         1.000         5.75         5.48         5.75         0.67         717/07/2024         92           Australian Unity Bank         73. Australian Unity Bank Term         BBB+         Y         2.000         5.10         5.38         5.38         1.55         101/07/2024         92           Bat (Trias Bank of Us)         76. Bank of us Term Deposit         BBB+         Y         2.000         5.10         5.33         5.38         1.55         101/07/2024         92 <td>Bendigo and Adelaide Bank</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1096</td>	Bendigo and Adelaide Bank										1096
Bendigo and Adeliade Bank         Second and Bank         Second Bank <td></td> <td>1088</td>											1088
Bendgo and Adelaide Bank         68. Bendgo Bank FRN         A-         Y         3.500         5.72         5.56         5.61         1.18         10902026         10           Bendgo and Adelaide Bank         Farm Deposit         AAP         X         3.000         5.66         4.66         4.69         1.01         291/02024         22           AMP         70. AMP At Call Account         BBB+         N         11         1.09         2.03         5.66         6.66         0.67         290/02024         0.2           AMP         71. AMP FRN         BBB+         N         1.000         5.75         5.48         5.75         0.677         1707/0204         24           Australian Unity Bank         73. Australian Unity Bank Term         BBB+         Y         2.000         5.10         5.38         1.35         140/012024         22           Australian Unity Bank         75. Australian Unity Term Deposit         BBB+         Y         2.000         5.10         5.38         1.35         14/01/02024         23           BAE (T/as Bank of Us)         76. Bank of us Term Deposit         BBB+         Y         2.000         5.50         5.05         5.05         0.67         171/120204         33											882
Bandgo and Adelaide Bank         69.         Bendgo and Adelaide Bank         A-         Y         3,000         5,06         4,65         4,69         1.01         22/10/2024         22           AMP         70.         AMP FRN         BBB+         N         11         1.09         2.03         2.01         0.00         A00           AMP         72.         AMP Frm Deposit         BBB+         N         2.000         5.75         5.48         5.75         0.67         29/06/2024         32           Australian Unity Bank         77.         Australian Unity Bank Term         BBB+         Y         2.000         5.75         5.48         5.75         0.67         28/10/2024         32           Australian Unity Bank         77.         Australian Unity Term Deposit         BBB+         Y         2.000         5.12         5.12         5.12         0.67         7/10/2024         32           BAE (T/as Bank of Us)         77.         Bank of us Term Deposit         BBB+         Y         2.000         5.06         5.06         0.67         13/10/224         22           Bac (T/as Bank of Us)         77.         Bank of us Term Deposit         BBB+         Y         2.000         5.06         6.04         <											1096
Term Deposit         A-         Y         3,000         5,06         4,65         4,66         1,01         29/10/2024         27           AMP         70, AMP AY Call Account         BBB+         N         1100         2.01         0.00         7           AMP         71, AMP FRN         BBB+         N         2.000         6.13         6.06         6.06         0.07         29/05/2026         10           Australian Unity Bank         73, Australian Unity Bank Term         BBB+         Y         2.000         5.75         5.48         5.75         0.67         17/07/2024         22           Australian Unity Bank         74, Australian Unity Bank Term         BBB+         Y         2.000         5.12         5.18         5.38         1.35         14/01/2026         32           BAE (T/as Bank of Us)         76. Bank of us Term Deposit         BBB+         Y         2.000         5.10         5.38         5.38         1.35         14/01/2024         32           BAE (T/as Bank of Us)         77. Bank of us Term Deposit         BBB+         Y         2.000         5.60         5.05         0.67         13/11/2024         32           Credit Union Australia         81. Great Southem Bank Ferm Deposit         BBB+			A-		3,300	5.72	5.50	3.01	1.10	13/03/2020	1090
AMP         71.         AMP FRN         BBB+         N         2.000         6.13         6.06         0.67         29062202         10           Australian Unity Bank         73.         Australian Unity Bank Term         BBB+         Y         2.000         5.75         5.48         5.75         0.67         707072024         36           Australian Unity Bank         74.         Australian Unity Bank Term         Deposit         BBB+         Y         2.000         5.75         5.48         5.75         0.67         707072024         36           Australian Unity Bank         76.         Australian Unity Term Deposit         BBB+         Y         2.000         5.12         5.12         0.67         171072024         30           B&E (Trias Bank of Us)         77.         Bank of us Term Deposit         BBB+         Y         2.000         5.01         5.38         1.35         140172025         38           B&E (Trias Bank of Us)         77.         Bank of us Torm Deposit         BBB+         Y         2.000         5.01         5.57         5.27         0.67         171120204         37           Cardit Union Australia         80. Great Southem Bank FRN         BBB+         Y         2.000         5.60         0	-	Term Deposit	000000000000000000000000000000000000000	Y						29/10/2024	273
AMP         72         AMP Term Deposit         BBB+         N         1.000         5.25         4.81         5.08         0.34         208/2024         38           Australian Unity Bank Term         Deposit         BBB+         Y         2.000         5.75         5.48         5.75         0.67         17/07/2024         38           Australian Unity Bank Term         Deposit         BBB+         Y         2.000         4.98         4.62         4.64         0.67         28/102024         22           Australian Unity Bank (Us)         75.         Bank of Us)         75.         Bank of Us         75.         0.67         17/10/2024         38           B4E (Tras Bank of Us)         77.         Bank of us Term Deposit         BBB+         Y         2.000         5.05         5.05         0.67         13/11/2024         37           B4E (Tras Bank of Us)         77.         Bank of us Term Deposit         BBB+         Y         2.000         5.40         5.27         0.67         13/11/2024         37           B4E (Tras Bank of Us)         78.         Bank of us Term Deposit         BBB+         Y         2.000         5.40         5.27         0.67         13/12/2024         37           Credit Un	AMP	<ol><li>AMP At Call Account</li></ol>	BBB+	N	11	1.09	2.03	2.01	0.00		
Australian Unity Bank         Totalian Unity Bank Term         BBB         Y         2,000         5,75         5,48         5,75         0,67         17/07/2024         38           Australian Unity Bank         74, Australian Unity Bank Term         BBB+         Y         2,000         5,75         5,48         5,75         0,67         7/707/2024         32           Australian Unity Bank         75. Australian Unity Term Deposit         BBB+         Y         2,000         5,11         5,38         5,38         1,35         14/01/2025         32           BAE (Tris Bank of Us)         76. Bank of us Term Deposit         BBB+         Y         2,000         5,12         5,12         5,12         0,67         17/10/2024         32           BAE (Tris Bank of Us)         77. Bank of us Term Deposit         BBB+         Y         2,000         5,10         5,40         5,50         0,67         17/11/2024         32           Cardit Union Australia         81. Great Southerm Bank FRN         BBB+         Y         1,000         5,59         5,40         0,50         0,34         24/10/2024         16           Cardit Union Australia         81. Great Southerm Bank FRN         BBB+         Y         1,000         5,57         5,75         1,35 </td <td>AMP</td> <td>71. AMP FRN</td> <td>BBB+</td> <td>N</td> <td>2,000</td> <td>6.13</td> <td>6.06</td> <td>6.06</td> <td>0.67</td> <td>29/06/2026</td> <td>1096</td>	AMP	71. AMP FRN	BBB+	N	2,000	6.13	6.06	6.06	0.67	29/06/2026	1096
Deposit         BBB         Y         2,000         5.75         5.48         5.75         0.67         17/07/2024         32           Australian Unity Bank         75.         Australian Unity Bank         76.         Bank of us Term Deposit         BBB+         Y         4,000         5.10         5.38         5.38         1.35         140/12025         33.           B&E (Tras Bank of Us)         77.         Bank of us Term Deposit         BBB+         Y         2,000         5.05         5.05         5.05         0.67         17/17/2024         33.           Bac (Tras Bank of Us)         77.         Bank fram Deposit         BBB+         Y         2,000         5.40         5.50         0.47         17/17/2024         33.           Beyond Bank         88         Y         1,000         5.59         5.40         6.50         0.34         24/10/2024         16.         17/07/17/17/2024         32.         12/17/17/17/2024	AMP	72. AMP Term Deposit	BBB+	N	1,000	5.25	4.81	5.08	0.34	2/08/2024	366
Australian Unity Bank         Z4.         Australian Unity Bank Term         BBB+         Y         2,000         4.98         4.62         4.64         0.67         28/10/2024         Z2           Australian Unity Bank         75.         Australian Unity Term Deposit         BBB+         Y         4,000         5.10         5.38         5.38         1.35         14/01/2025         30           B&E (Triss Bank of Us)         76.         Bank of us Term Deposit         BBB+         Y         2,000         5.03         5.98         5.12         5.12         0.67         17/10/2024         20           B&E (Triss Bank of Us)         77.         Bank not us Tom         BBB+         Y         2,000         5.06         5.05         5.06         0.67         13/11/2024         22           Beyond Bank         79.         Beyond Bank Term Deposit         BBB+         Y         2,000         5.40         5.50         0.34         24/10/2024         8           Credit Union Australia         16.         Great Southerm Bank Ferm Deposit         BBB+         Y         4,000         5.75         5.75         1.35         12/07/2024         22           Hertage and People's Choice         82.         Hertage and People's Choice         83.	Australian Unity Bank		BBB+	Y	2.000	5.75	5.48	5.75	0.67	17/07/2024	364
Australian Unity Bank         75. Australian Unity Term Deposit         BBB+         Y         4,000         510         5.38         5.38         1.35         14/01/2025         33           B&E (T/as Bank of Us)         76. Bank of us Term Deposit         BBB+         Y         2,000         5.12         5.12         5.12         5.12         0.67         17/10/2024         30           B&E (T/as Bank of Us)         77. Bank to us Torm         BBB+         Y         2,000         5.03         4.98         5.11         0.67         13/11/2024         22           Beyond Bank         78. Beyond Bank Term Deposit         BBB+         Y         2,000         5.40         5.27         6.27         0.67         17/11/2024         22           Credit Union Australia         81. Great Southern Bank FRIDetting         BB+         Y         1,000         5.59         5.40         5.50         0.34         24/10/2024         18           Heritage and Poole's Choice         82. Heritage Bank Term Deposit         BBB+         Y         4,000         5.75         5.75         1.35         12/07/2024         22           Hume Bank         85. MB Term Deposit         BBB+         Y         2,000         5.97         5.16         5.16         1.16 <td>Australian Unity Bank</td> <td>74. Australian Unity Bank Term</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>270</td>	Australian Unity Bank	74. Australian Unity Bank Term									270
BBR         Y         4,000         5.10         5.38         5.38         1.35         1/4/1/2025         32           BAE (T/as Bank of Us)         77. Bank of us Term Deposit         BBR+         Y         2,000         5.03         4.08         5.11         0.67         17/10/2024         32           BAE (T/as Bank of Us)         77. Bank of us Term Deposit         BBR+         Y         2,000         5.03         4.08         5.11         0.67         13/11/2024         32           Bake (T/as Bank of Us)         78. Bank form Deposit         BBR+         Y         2,000         5.60         5.05         5.07         1.71/12/2024         33           Bayond Bank         78         Bank form Deposit         BBR+         Y         1,000         5.59         5.40         5.50         0.67         11/1/12/2024         33           Credit Union Australia         81. Great Southem Bank FRN         BBB+         Y         1,200         6.13         5.66         6.04         0.40         9/02/2027         14           Heritage and People's Choice         83. Heritage Bank Term Deposit         BBB+         Y         4,000         5.21         5.67         5.15         1.07/10/2024         32           Members Banking Group	Australian Libity Bank		DDD+		2,000	4.30	4.02	4.04	0.07	20/10/2024	210
B&E (T/as Bank of Us)         76. Bank of us Term Deposit         BBB+         Y         2.000         5.12         5.12         5.12         0.67         17/10/2024         33           B&E (T/as Bank of Us)         77. Bank of us TD         BBB+         Y         2.000         5.03         4.98         5.11         0.67         13/11/2024         32           Beyond Bank         79. Beyond Bank from Deposit         BBB+         Y         2.000         5.05         5.05         0.67         13/11/2024         32           Credit Union Australia         81. Great Southerm Bank FRN         BBB+         Y         1.000         5.75         5.75         1.35         12/07/2024         38           Heritage and People's Choice         82. Heritage Bank Term Deposit         BBB+         Y         4.000         5.75         5.75         1.35         12/07/2024         28           IMB Bank         85.         MB Term Deposit         BBB+         Y         4.000         5.76         5.75         5.75         1.35         12/07/2024         28           IMB Bank         86.         MAB Term Deposit         BBB+         Y         4.000         5.76         5.77         5.84         1.04         20/02/207         14         MBm	Australian Onity Bank	75. Australian Unity Term Deposit	BBB+	Y	4.000	5.10	5.38	5.38	1.35	14/01/2025	364
B&E (Tras Bank of Us)         77. Bank of us Tem Deposit         BBB+         Y         2,000         5.03         4.98         5.11         0.67         30/07/2024         17.           B&E (Tras Bank of Us)         78. Bank of us TD         BBB+         Y         2,000         5.06         5.05         5.06         0.67         13/11/2024         23           Credit Union Australia         80. Great Southern Bank FRN         BBB+         Y         1,000         5.59         5.40         5.27         5.27         0.67         17/11/2024         23           Credit Union Australia         81. Great Southern Bank FRN         BBB+         Y         1,000         5.59         6.04         0.40         9/02/2027         14           Heritage and Peoples Choice         83. Heritage Bank Term Deposit         BBB+         Y         4,000         5.75         5.75         1.35         12/07/2024         22           IMB Bank         84. Hume Bank TD         BBB+         Y         4,000         5.21         5.16         5.13         7.067/224         22           IMB Bank         85. IMB Term Deposit         BBB+         Y         4,000         5.21         5.16         5.15         5.16         1.35         17/07/2024         22	B&F (T/as Bank of Us)	76 Bank of us Term Deposit			*****		******			******	365
B&E       T/as Bank of Us)       78. Bark of us TD       BBB+       Y       2,000       5,05       5,05       5,07       1211/12024       232         Beyond Bank       79. Beyond Bank Term Deposit       BBB+       Y       2,000       5,40       5,27       5,27       0,67       171/12/02/4       232         Credit Union Australia       B1. Great Southern Bank Floating Rate Note       BBB+       Y       1,000       5,59       5,40       5,50       0,67       171/12/02/4       24         Herritage and People's Choice       82. Herritage Bank Term Deposit       BBB+       Y       4,000       5,68       5,68       1,35       120/17/20/4       32         Hume Bank       84. Hume Bank TD       BBB+       Y       4,000       5,68       5,68       1,35       170/17/20/4       24         IMB Bank       85. IMB Term Deposit       BBB+       Y       4,000       5,27       5,75       5,16       1,5       1,5       1,6       1,5       1,70/17/20/4       24         IMB Bank       85       IMB Term Deposit       BBB+       Y       2,000       5,77       5,54       1,04       2/2/02/2025       10         Members Banking Group       87. RACQ FRN       BBB+       Y <td></td> <td>176</td>											176
Beyond Bank         79.         Beyond Bank Term Deposit         BBB+         Y         2,000         5,40         5,27         5,27         0,67         17/12/2024         33           Credit Union Australia         B1.         Great Southern Bank FRN         BBB+         Y         1,000         5,59         5,40         5,50         0,34         24/10/2024         18           Credit Union Australia         B1.         Great Southern Bank FRN         BBB+         Y         1,000         5,75         5,75         1,35         1207/2024         28           Heritage and People's Choice         B2.         Heritage Bank Term Deposit         BBB+         Y         4,000         5,68         5,68         1,35         7/05/2024         22           Hume Bank         B6.         MET erm Deposit         BBB+         Y         2,000         5,71         5,54         1,06         7/07/2024         22           Members Banking Group         B6.         RACQ FRN         BBB+         Y         2,000         5,70         5,54         1,04         24/02/2026         10           MyState Bank         B9.         MyState FRN         BBB+         Y         3,000         6,08         6,08         1,01         5/02/2025					·····						282
Credit Union Australia         80. Great Southern Bank Floating Rate Note         BBB+ BBB+ BBB+ BBB+ BBB+ P         Y         1,000         5.59         5.40         5.50         0.34         24/10/2024         18           Credit Union Australia         81. Great Southern Bank FRN BBB+ Briträge and People's Choice         82. Hentage Bank Term Deposit BBB+ P         BBB+ P         Y         4,000         5.75         5.75         1.35         12/07/2024         14           Heritage and People's Choice BaB         83. Hentage Bank Term Deposit BBB+ P         BBB+ P         Y         4,000         5.76         5.75         5.75         1.35         12/07/2024         22           Hume Bank         84. Hume Bank TD BBB+ P         Y         4,000         5.71         5.76         6.76         6.77         23/05/2025         10           Members Banking Group         87. RACQ FRN         BBB+ P         Y         3,000         6.08         6.08         1.01         5/03/2027         10           Members Banking Group         88. RACQ FRN         BBB+ P         Y         3,000         6.08         6.08         1.01         5/03/2027         10           MyState Bank         90. MyState FRN         BBB+ P         Y         3,000         5.16         2.27         2.38											371
Rate Note         BBB+         Y         1,000         5.59         5.40         5.50         0.34         24/10/2024         18           Credit Union surfalia         81. Great Southern Bark FRN         BBB+         Y         1,200         6.13         5.96         6.04         0.40         9/02/2021         14           Heritage and People's Choice         82. Heritage Bank Term Deposit         BBB+         Y         4,000         5.75         5.75         1.35         12/07/2024         28           Hume Bank         84. Hume Bank Tom Beposit         BBB+         Y         4,000         5.71         5.16         5.16         1.35         17/07/2024         22           IMB Bank         85. IMB Term Deposit         BBB+         Y         4,000         5.21         5.16         5.16         1.35         17/07/2024         22         100           Members Banking Group         86. RACQ FRN         BBB+         Y         3,100         5.97         5.77         5.84         1.04         24/02/2026         10           MyState Bank         90. MyState Bank Term Deposit         BBB+         Y         2,000         5.15         2.27         2.38         0.67         4/03/2025         36           Newcastl			DDD1		2,000	0.40	0.27	0.27	0.07	11/12/2024	
Credit Union Australia         B1. Great Southern Bank FRN         BBB+         Y         1,200         6,13         5,96         6,04         0,40         9/02/2027         14           Heritage and People's Choice         83. Heritage Bank Term Deposit         BBB+         Y         4,000         5,75         5,75         5,75         1,35         1/07/2024         23           Hume Bank         83. Heritage Bank Term Deposit         BBB+         Y         4,000         5,76         5,76         5,76         1,35         1/07/2024         22           IMB Bank         85. IMB Term Deposit         BBB+         Y         4,000         5,71         5,51         5,59         0,67         23/05/2025         10           Members Banking Group         87. RACQ FRN         BBB+         Y         3,000         6,08         6,08         1,01         5/03/2027         14           MyState Bank         90. MyState FRN         BBB+         Y         3,000         5,06         4,87         4,94         0,67         4/03/2025         34           MyState Bank         90. MyState RN         BBB+         Y         2,000         5,06         4,87         4,94         0,67         4/03/2026         18           Newcas	Credit Onion Adstralia		DDD .	v	1 000	5 50	5.40	5 50	0.24	24/10/2024	1827
Heritage and People's Choice       82. Heritage Bank Term Deposit       BBB+       Y       4,000       5.75       5.75       5.75       1.35       12/07/2024       32         Heritage and People's Choice       83. Heritage Bank Term Deposit       BBB+       Y       4,000       5.68       5.68       5.68       1.35       7/05/2024       22         IMB Bank       84. Hume Bank Tom       BBB+       Y       4,000       5.21       5.16       5.16       1.35       17/07/2024       22         IMB Bank       85. MB Term Deposit       BBB+       Y       4,000       5.21       5.16       5.16       1.35       17/07/2024       22         Members Banking Group       87. RACQ FRN       BBB+       Y       3,000       5.97       5.71       5.84       1.04       2/02/2025       10         MyState Bank       89. MyState FRN       BBB+       Y       3,000       6.08       6.08       1.01       5/03/2027       10         MyState Bank       90. MyState Bank Term Deposit       BBB+       Y       2,000       5.10       4.94       0.67       4/03/2026       18         Newcastle Greater Mutual       91. NPBS FRN       BBB+       Y       3,713       5.92       5.74	Credit Union Australia										
Heritage and People's Choice         B.         Heritage and People's Choice         B.         Hume Bank         Solution											
Hume Bank       84.       Hume Bank TD       BBB+       Y       2,000       4.98       4.70       4.71       0.67       27/10/2024       22         IMB Bank       85.       IMB Term Deposit       BBB+       Y       4,000       5.21       5.16       5.16       5.16       1.35       17/10/2024       22         Members Banking Group       86.       RACQ FRN       BBB+       Y       3,000       5.97       5.77       5.84       1.04       24/02/2026       10         Members Banking Group       87.       RACQ FRN       BBB+       Y       3,000       6.08       6.08       6.08       1.01       5/03/2027       10         MyState Bank       90.       MyState FRN       BBB+       Y       2,000       5.15       2.27       2.38       0.67       4/03/2025       36         Rowcastle Greater Mutual       91.       NPBS FRN       BBB+       Y       2,000       5.06       4.87       4.94       0.67       4/03/2026       14         Newcastle Greater Mutual       92.       NPBS FRN       BBB+       Y       3,713       5.92       5.74       5.82       1.25       10/02/2027       17         Newcastle Greater Mutual       93.<											
IMB Bank       85. IMB Term Deposit       BBB+       Y       4,000       5.21       5.16       5.16       1.35       17/07/2024       21         Members Banking Group       86. RACQ FRN       BBB+       Y       2,000       5.70       5.51       5.59       0.67       23/05/2025       10         Members Banking Group       88. RACQ FRN       BBB+       Y       3,000       6.08       6.08       6.08       1.01       5/03/2027       10         MyState Bank       89. MyState FRN       BBB+       Y       1,500       5.10       4.94       5.02       0.51       16/06/2025       14         MyState Bank       90. MyState Bank Term Deposit       BBB+       Y       2,000       5.16       4.87       4.94       0.67       4/03/2026       18         Newcastle Greater Mutual       91. NPBS FRN       BBB+       Y       2,000       5.06       4.87       4.94       0.67       4/03/2026       14         Newcastle Greater Mutual       92. NPBS FRN       BBB+       Y       3,243       5.22       5.03       5.10       1.09       4/03/2027       17         Newcastle Greater Mutual       93. NPBS FRN       BBB+       Y       987       6.03       5.85											295
Members Banking Group         86.         RACQ FRN         BBB+         Y         2,000         5.70         5.51         5.59         0.67         23/05/2025         10           Members Banking Group         87.         RACQ FRN         BBB+         Y         3,100         5.97         5.77         5.84         1.04         24/02/2026         10           Members Banking Group         88.         RACQ FRN         BBB+         Y         3,000         6.08         6.08         1.04         24/02/2026         10           MyState Bank         90.         MyState FRN         BBB+         Y         1,500         5.10         4.94         5.02         0.51         16/06/2025         34           MyState Bank         90.         MyState Bank Term Deposit         BBB+         Y         2,000         5.06         4.87         4.94         0.67         4/03/2026         18           Newcastle Greater Mutual         92.         NPBS FRN         BBB+         Y         3,713         5.92         5.74         5.82         1.25         1/02/2027         17           Newcastle Greater Mutual         93.         NPBS FRN         BBB+         Y         987         6.03         5.85         5.93											269
Members Banking Group         87.         RACQ FRN         BBB+         Y         3,100         5.97         5.77         5.84         1.04         24/02/2026         10           Members Banking Group         88.         RACQ FRN         BBB+         Y         3,000         6.08         6.08         6.08         1.04         24/02/2027         10           MyState Bank         80.         MyState Bank         The MyState Bank         90.         MyState Bank         10.01         5/03/2025         36           Newcastle Greater Mutual         91.         NPBS FRN         BBB+         Y         2,000         5.06         4.87         4.94         0.67         4/03/2026         18           Newcastle Greater Mutual         92.         NPBS FRN         BBB+         Y         3,243         5.22         5.03         5.10         1.09         4/03/2026         14           Newcastle Greater Mutual         93.         NPBS FRN         BBB+         Y         3,713         5.92         5.74         5.82         1.25         10/02/2027         17           Newcastle Greater Mutual         94.         NPBS FRN         BBB+         Y         1,000         5.13         4.34         4.51         0.33											211
Members Banking Group         88.         RACQ FRN         BBB+         Y         3,000         6.08         6.08         6.08         1.01         5/03/2027         10           MyState Bank         89.         MyState FRN         BBB+         Y         1,500         5.10         4.94         5.02         0.51         16/06/2025         14           MyState Bank         90.         MyState Bank Term Deposit         BBB+         Y         2,000         5.15         2.27         2.38         0.67         4/03/2026         18           Newcastle Greater Mutual         91.         NPBS FRN         BBB+         Y         2,000         5.06         4.87         4.94         0.67         4/03/2026         18           Newcastle Greater Mutual         92.         NPBS FRN         BBB+         Y         3,713         5.92         5.74         5.82         1.25         10/02/2027         17           Newcastle Greater Mutual         94.         NPBS FRN         BBB+         Y         3,713         5.92         5.74         5.82         1.25         10/02/2027         14           Police & Nurses Limited         95.         P&N Bank Term Deposit         BBB+         Y         2,000         5.13 <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>1096</td></t<>											1096
MyState Bank       89. MyState FRN       BBB+       Y       1,500       5.10       4.94       5.02       0.51       16/06/2025       14         MyState Bank       90. MyState Bank Term Deposit       BBB+       Y       2,000       5.15       2.27       2.38       0.67       4/03/2025       33         Newcastle Greater Mutual       91. NPBS FRN       BBB+       Y       2,000       5.06       4.87       4.94       0.67       4/03/2026       18         Newcastle Greater Mutual       92. NPBS FRN       BBB+       Y       3,243       5.22       5.03       5.10       1.09       4/03/2026       14         Mewcastle Greater Mutual       93. NPBS FRN       BBB+       Y       3,243       5.22       5.03       5.10       1.09       4/03/2027       14         Group       B4B+       Y       3,713       5.92       5.74       5.82       1.25       10/02/2027       17         Newcastle Greater Mutual       94. NPBS FRN       BBB+       Y       9,87       6.03       5.85       5.93       0.33       10/02/2027       14         Police & Nurses Limited       95. P&N Bank Term Deposit       BBB+       Y       2,000       5.15       2.73       2.97											1096
MyState Bank         90.         MyState Bank Term Deposit         BBB+         Y         2,000         5.15         2.27         2.38         0.67         4/03/2025         36           Newcastle Greater Mutual Group         91.         NPBS FRN         BBB+         Y         2,000         5.06         4.87         4.94         0.67         4/03/2026         18           Newcastle Greater Mutual Group         92.         NPBS FRN         BBB+         Y         3,243         5.22         5.03         5.10         1.09         4/03/2026         14           Newcastle Greater Mutual Group         93.         NPBS FRN         BBB+         Y         3,713         5.92         5.74         5.82         1.25         10/02/2027         14           Oroup         BBB+         Y         3,000         5.15         2.73         2.97         0.67         3/01/2025         36           Newcastle Greater Mutual         94.         NPBS FRN         BBB+         Y         1,000         5.13         4.34         4.51         0.34         1/0/02/2027         14           Police & Nurses Limited         96.         P&N Bank Term Deposit         BBB+         Y         2,000         5.15         2.73         2.97											1095
Newcastle Greater Mutual Group         91.         NPBS FRN         BBB+         Y         2,000         5.06         4.87         4.94         0.67         4/03/2026         18           Newcastle Greater Mutual Group         92.         NPBS FRN         3,243         5.22         5.03         5.10         1.09         4/03/2026         14           Newcastle Greater Mutual Group         93.         NPBS FRN         BBB+         Y         3,713         5.92         5.74         5.82         1.25         10/02/2027         17           Newcastle Greater Mutual Group         94.         NPBS FRN         BBB+         Y         3,713         5.92         5.74         5.82         1.25         10/02/2027         14           Police & Nurses Limited         95.         P&N Bank Term Deposit         BBB+         Y         1,000         5.13         4.34         4.51         0.34         7/01/2025         28           Police & Nurses Limited         96.         PAN Bank Term Deposit         BBB+         Y         2,000         5.36         5.36         5.36         0.67         2/07/2024         23           Police Bank         98.         Police Bank FRN         BBB+         Y         2,000         5.36         5.3											1461
Group         BBB+         Y         2,000         5.06         4.87         4.94         0.67         4/03/2026         18           Newcastle Greater Mutual Group         92. NPBS FRN         BBB+         Y         3,243         5.22         5.03         5.10         1.09         4/03/2026         14           Newcastle Greater Mutual Group         93. NPBS FRN         BBB+         Y         3,713         5.92         5.74         5.82         1.25         10/02/2027         17.           Newcastle Greater Mutual Group         94. NPBS FRN         BBB+         Y         3,713         5.92         5.74         5.82         1.25         10/02/2027         17.           Newcastle Greater Mutual Group         94. NPBS FRN         BBB+         Y         1,000         5.13         4.34         4.51         0.34         7/01/2025         26           Police & Nurses Limited         95. P&N Bank Term Deposit         BBB+         Y         2,000         5.15         2.73         2.97         0.67         30/01/2025         36           Police & Nurses Limited         97. P&N Bank Term Deposit         BBB+         Y         2,000         5.36         5.36         0.67         2/17/2024         22           Police Bank			BBB+	Y	2,000	5.15	2.27	2.38	0.67	4/03/2025	365
Group         BBB+         Y         3,243         5.22         5.03         5.10         1.09         4/03/2026         14           Newcastle Greater Mutual Group         93. NPBS FRN         BBB+         Y         3,713         5.92         5.74         5.82         1.25         10/02/2027         14           Newcastle Greater Mutual Group         94. NPBS FRN         BBB+         Y         987         6.03         5.85         5.93         0.33         10/02/2027         14           Police & Nurses Limited         95. P&N Bank Term Deposit         BBB+         Y         1,000         5.13         4.34         4.51         0.34         7/01/2025         22           Police & Nurses Limited         96. P&N Bank Term Deposit         BBB+         Y         2,000         5.15         2.73         0.67         30/01/2025         36           Police & Nurses Limited         97. P&N Bank Term Deposit         BBB+         Y         2,000         5.36         5.36         0.67         2/1/11/2025         30           Police Bank         98. Police Bank FRN         BBB+         Y         2,000         5.96         5.77         5.85         0.67         2/1/11/2025         10           Police Bank         99. Police		91. NPBS FRN	BBB+	Y	2,000	5.06	4.87	4.94	0.67	4/03/2026	1826
Newcastle Greater Mutual Group         93. NPBS FRN         BBB+         Y         3,713         5.92         5.74         5.82         1.25         10/02/2027         17           Newcastle Greater Mutual Group         94. NPBS FRN         BBB+         Y         3,713         5.92         5.74         5.82         1.25         10/02/2027         14           Police & Nurses Limited         95. P&N Bank Term Deposit         BBB+         Y         1,000         5.13         4.34         4.51         0.34         7/01/2025         28           Police & Nurses Limited         96. P&N Bank Term Deposit         BBB+         Y         2,000         5.15         2.73         2.97         0.67         30/01/2025         38           Police & Nurses Limited         97. P&N Bank Term Deposit         BBB+         Y         2,000         5.36         5.36         0.67         2/07/102/25         38           Police Bank         98. Police Bank FRN         BBB+         Y         2,000         5.36         5.36         0.67         2/07/12/22         37           Police Bank         99. Police Bank FRN         BBB+         Y         4,000         6.02         6.05         1.35         17/11/2026         10           Auswide Bank <td>Newcastle Greater Mutual</td> <td>92. NPBS FRN</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1458</td>	Newcastle Greater Mutual	92. NPBS FRN									1458
Newcastle Greater Mutual Group         94.         NPBS FRN         BBB+         Y         987         6.03         5.85         5.93         0.33         10/02/2027         14           Police & Nurses Limited         95.         P&N Bank Term Deposit         BBB+         Y         1,000         5.13         4.34         4.51         0.34         7/01/2025         28           Police & Nurses Limited         96.         P&N Bank Term Deposit         BBB+         Y         2,000         5.15         2.73         2.97         0.67         30/01/2025         36           Police & Nurses Limited         97.         P&N Bank Term Deposit         BBB+         Y         2,000         5.36         5.36         0.67         2/07/2024         22           Police Bank         98.         Police Bank FRN         BBB+         Y         2,000         5.96         5.77         5.85         0.67         2/07/2024         22           Police Bank         99.         Police Bank FRN         BBB+         Y         1,100         5.13         4.97         5.05         0.37         16/06/2026         18           Auswide Bank         101.         Auswide FRN         BBB         Y         3,000         5.98         5.82 </td <td>Newcastle Greater Mutual</td> <td>93. NPBS FRN</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1720</td>	Newcastle Greater Mutual	93. NPBS FRN									1720
Police & Nurses Limited         95.         P&N Bank Term Deposit         BBB+         Y         1,000         5.13         4.34         4.51         0.34         7/01/2025         22           Police & Nurses Limited         96.         P&N Bank Term Deposit         BBB+         Y         2,000         5.15         2.73         2.97         0.67         30/01/2025         36           Police & Nurses Limited         97.         P&N Bank Term Deposit         BBB+         Y         2,000         5.36         5.36         0.67         2/07/2024         22           Police Bank         98.         Police Bank FRN         BBB+         Y         2,000         5.96         5.77         5.85         0.67         2/07/2024         22           Police Bank         99.         Police Bank FRN         BBB+         Y         4,000         6.02         6.05         6.05         1.35         17/11/2025         10           Teachers Mutual Bank         100.         Teachers Mutual Bank FRN         BBB         Y         3,000         5.98         5.82         5.90         1.01         17/03/2026         10           Auswide Bank         102.         Auswide FRN         BBB         Y         3,500         6.08 <t< td=""><td>Newcastle Greater Mutual</td><td>94. NPBS FRN</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></t<>	Newcastle Greater Mutual	94. NPBS FRN									
Police & Nurses Limited         96.         P&N Bank Term Deposit         BBB+         Y         2,000         5.15         2.73         2.97         0.67         30/01/2025         36           Police & Nurses Limited         97.         P&N Bank Term Deposit         BBB+         Y         2,000         5.36         5.36         5.36         0.67         2/07/2024         22           Police & Aurses Limited         97.         P&N Bank Term Deposit         BBB+         Y         2,000         5.36         5.36         5.36         0.67         2/07/2024         22           Police Bank         98.         Police Bank FRN         BBB+         Y         2,000         5.96         5.77         5.85         0.67         2/07/2024         22           Police Bank         99.         Police Bank FRN         BBB+         Y         4,000         6.02         6.05         6.05         1.35         1/11/2025         10           Teachers Mutual Bank         100.         Teachers Mutual Bank FRN         BBB         Y         3,000         5.98         5.82         5.90         1.01         1/09/2026         18           Auswide Bank         102.         Auswide Bank Term Deposit         BBB         Y         3,000 <td></td> <td>1482</td>											1482
Police & Nurses Limited         97.         P&N Bank Term Deposit         BBB+         Y         2,000         5.36         5.36         5.36         0.67         2/07/2024         233           Police Bank         98.         Police Bank FRN         BBB+         Y         2,000         5.36         5.36         5.36         0.67         2/07/2024         233           Police Bank         99.         Police Bank FRN         BBB+         Y         2,000         6.02         6.05         6.05         1.35         1/11/2026         10           Police Bank         100.         Teachers Mutual Bank FRN         BBB+         Y         1,100         5.13         4.97         5.05         0.37         16/06/2026         18           Auswide Bank         101.         Auswide FRN         BBB         Y         3,000         5.98         5.82         5.90         1.01         17/03/2026         10           Auswide Bank         102.         Auswide FRN         BBB         Y         3,500         6.08         6.08         1.18         22/03/2027         10           Auswide Bank         103.         Auswide FRN         BBB         Y         2,000         5.22         2.24         2.43         0.				100000000000000000000000000000000000000							280
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BBB         Y         2,000         5.22         2.24         2.43         0.67         28/01/2025         38           Police Financial Services         104. BankVic TD         BBB         Y         3,000         5.21         5.21         5.21         1.01         10/09/2024         37	Auswide Bank	102. Auswide FRN	BBB	Y	3,500	6.08	6.08	6.08	1.18	22/03/2027	1095
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## Council Reports Page 309

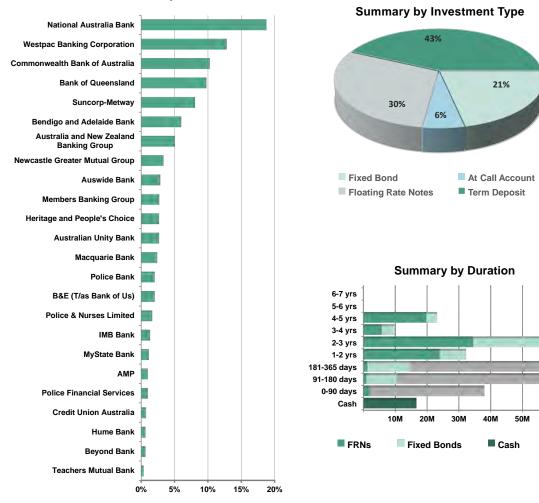
70M

60M

TDs

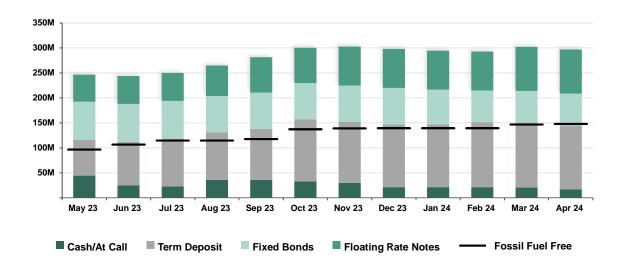
# **ITEM 17 (continued)**

	<365 days	>365 days
Cash/TDs	\$144.7M	\$0.0M
FRNs	\$4.2M	\$84.0M
Fixed Bonds	\$22.9M	\$41.2M
	\$171.7M	\$125.2M



Active Investment by Institution



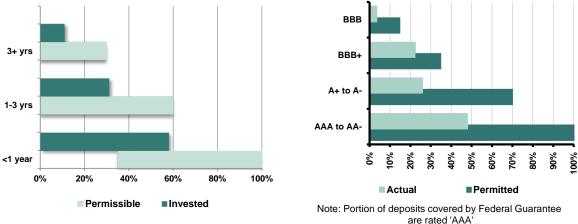


**Total Funds Invested** 

# **ITEM 17 (continued)**

**Policy Limits on Maturities** 

**Investment Summary by Rating** 



# **Divestment of Fossil Fuel Aligned Financial Institutions**

Council uses the entity Market Forces to validate its classes of investments into either fossil fuel or non-fossil fuel aligned institutions. Market Forces is a publicly available website and is not a contractor that Council has engaged for this information.

As at 30 April 2024, Council has a total amount of \$147.9m invested in non-fossil fuel aligned financial institutions, which is 49.82% of its total investment portfolio. This is an increase of \$1.3m compared to last month and is mainly due to re-investing funds in available non fossil fuel institutions whilst continuing to abide by Council's adopted Investment Policy.



Whist Council has a preference for non-fossil fuel aligned institutions, these institutions are often rated at the lower end of the (S&P) rating scale and in order to manage risk, Council's Investment Policy places limits on BBB+ (35%) BBB (15%) and Council cannot risk divesting 100% in these institutions as adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity for the obligor to meet its financial commitments. The Investment Policy ensures that the divestment in these categories are restricted to minimise risk and ensure preservation of capital. Council cannot breach its Policy, and any losses of income experienced as a result of poor investment decisions is ultimately Council's responsibility.

# **Financial Implications**

Council's return for the reporting period is 4.87%, which is 0.50% above the benchmark figure of 4.37%.

The budget for interest income from investments is \$11.0m and as at 30 April 2024 funds of \$10.6m have been earned. The majority of this income is interest earned on Externally Restricted Reserves held and must be held in such reserves.

## Summary

Council's investment portfolio continues to perform well and is consistent with Section 625 of the *Local Government Act* 1993, which deals with the investment of surplus funds by Councils.

# Certificate of the Chief Financial Officer (Responsible Accounting Officer)

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation.

Aneesh Zahra Chief Financial Officer



# PRECIS OF CORRESPONDENCE

## 1 RESPONSE BY THE DEPUTY LEADER ABOUT THE BLAXLAND/BALACLAVA ROAD INTERSECTION IMPROVEMENTS PROJECT

Report prepared by: Executive Assistant File No.: CLM/24/1/1/2 - BP24/340

#### **CORRESPONDENCE:**

Submitting correspondence from Deputy Leader of the Government in the Legislative Council dated 18 April 2024, regarding the Blaxland/Balaclava Road Intersection Improvements Project.

## **RECOMMENDATION:**

That the correspondence be received and noted.

### **ATTACHMENTS**

 Response by Deputy Leader of the Government in the Legislative Council regarding the Blaxland/Balaclava Road Intersection Improvements Project -18 April 2024

Report Prepared By:

Janine Carr Executive Assistant

Report Approved By:

Carmelina Loughland Executive Officer to the Chief Executive Officer

Wayne Rylands Chief Executive Officer

## PRECIS OF CORRESPONDENCE 1 (continued)

#### **ATTACHMENT 1**

The Hon John Graham MLC Special Minister of State, Minister for Roads, Minister for the Arts, Minister for Music and the Night-time Economy, Minister for Jobs and Tourism, Deputy Leader of the Government in the Legislative Council



Ref: 02011220

Councillor Sarkis Yedelian OAM Mayor City of Ryde Locked Bag 2069 North Ryde NSW 1670

Dear Sarkis,

Thank you for your letter to the Premier about the Blaxland Road/Balaclava Road Intersection Improvements project. As this matter falls within the Roads portfolio, your letter was referred to me and I apologise for the delay in responding.

I note your comments and appreciate your reasons for writing.

As you are aware, following its Review of Infrastructure Spending in November 2023, the Australian Government announced a list of projects, including the Blaxland Road/ Balaclava Road Intersection Improvements, which have lost funding.

The Review process found that the project does not demonstrate merit, lacks any national strategic rationale, and does not meet the Australian Government's national investment priorities.

Reinstating funding is a matter for the Australian Government. Transport for NSW will continue to monitor the road network across NSW and look to make improvements to safety and efficiency, wherever possible.

I trust this information is of assistance.

Sincerely,

m Jen

18/04/2024

John Graham MLCSpecial Minister of State, Minister for Roads, Minister for the Arts,Minister for Music and the Night-time Economy, Minister for Jobs and Tourism,Deputy Leader of the Government in the Legislative Council52 Martin Place Sydney NSW 200002 7225 6030GPO Box 5341 Sydney NSW 2001nsw.gov.au/ministergraham



## 2 RESPONSE BY THE ASSISTANT MINISTER TO THE PRIME MINISTER REGARDING COMMONWEALTH FUNDING FOR INFRASTRUCTURE PROJECTS IN NSW

Report prepared by: Executive Assistant File No.: CLM/24/1/1/2 - BP24/347

## **CORRESPONDENCE:**

Submitting correspondence from Assistant Minister to the Prime Minister dated 14 March 2024, regarding Commonwealth funding for Infrastructure Projects in NSW.

## **RECOMMENDATION:**

That the correspondence be received and noted.

#### ATTACHMENTS

1 Response by the Assistant Minister to the Prime Minister regarding Commonwealth funding for Infrastructure Projects in NSW - 14 March 2024

Report Prepared By:

Janine Carr Executive Assistant

Report Approved By:

Carmelina Loughland Executive Officer to the Chief Executive Officer

Wayne Rylands Chief Executive Officer

## PRECIS OF CORRESPONDENCE 2 (continued)

#### **ATTACHMENT 1**



#### ASSISTANT MINISTER TO THE PRIME MINISTER ASSISTANT MINISTER FOR THE PUBLIC SERVICE The Hon Patrick Gorman MP

Reference: MC24-001487

Councillor Sarkis Yedelian OAM Mayor City of Ryde Locked Bag 2069 NORTH RYDE NSW 1670

Dear Mayor

Thank you for your letter dated 19 December 2023 to the Hon Anthony Albanese MP, Prime Minister, regarding Commonwealth funding for infrastructure projects in New South Wales (NSW). The Prime Minister has asked me to reply on his behalf.

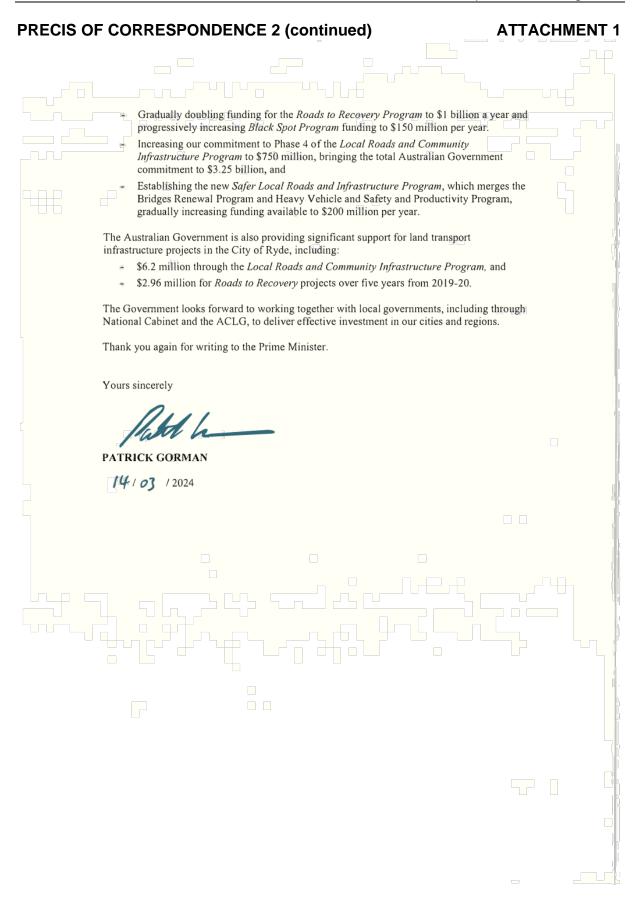
The Australian Government continues to invest in a 10-year \$120 billion pipeline of infrastructure, which includes an additional \$1.3 billion for infrastructure projects in NSW since the 2023-24 Budget. To maximise the benefits of this investment, we are making changes to ensure we can deliver projects that will benefit Australia.

The Australian Government undertook an Independent Strategic Review of the Infrastructure Investment Program (the Review) to ensure the sustainability and deliverability of the pipeline. As a result of the Review, and through consultation with state and territory governments, some difficult decisions had to be made to no longer proceed with funding for several projects at this time.

The Australian Government recognises that collaboration between different levels of government, including local government, is critical to achieving better outcomes. The Australian Government's re-establishment of the Australian Council of Local Government (ACLG) builds on our commitment to work with local governments to build liveable and socially equitable communities in Australia's cities and regions. The Australian Government is collaborating with state and territory and local governments to achieve better outcomes across the nation through a range of initiatives, including:

- The construction of 1.2 million new well-located homes across Australia over five years from 1 July 2024, and the Commonwealth providing a \$2 billion Social Housing Accelerator to deliver new social housing across Australia.
- The Commonwealth ensuring states and territories have a greater contribution to Australia's migration settings, to ensure migration meets the local needs of communities across the country.
- Strengthening Medicare, through a \$5.7 billion healthcare package.
- The National Skills Agreement, providing states and territories with \$3.7 billion in
- funds for vocational education and training.

Parliament House CANBERRA ACT 2600





# 3 GET NSW ACTIVE 2024/25 PROGRAM

Report prepared by: Executive Assistant File No.: GRP/24/36 - BP24/412

#### **CORRESPONDENCE:**

Submitting correspondence from the Hon. Jo Haylen MP, Minister for Transport dated 20 May 2024, regarding City of Ryde's application for the Get NSW Active 2024/25 program for a new pedestrian crossing to be installed on See Street within the Meadowbank Education and Employment Precinct.

#### **RECOMMENDATION:**

That the correspondence be received and noted.

#### **ATTACHMENTS**

1 Response from the Hon. Jo Haylen MP, Minister for Transport – 20 May 2024

Report Prepared By:

Janine Carr Executive Assistant

Report Approved By:

Carmelina Loughland Executive Officer to the Chief Executive Officer

Wayne Rylands Chief Executive Officer



#### PRECIS OF CORRESPONDENCE 3 (continued)

#### **ATTACHMENT 1**

The Hon Jo Haylen MP Minister for Transport



Ref: 02084590 Your Ref: D24/46383

Mr Wayne Rylands Chief Executive Officer City Of Ryde Council Locked Bag 2069 North Ryde NSW 1670

Dear Mr Rylands,

Thank you for your correspondence about City of Ryde Council's application for a new pedestrian crossing to be installed on See Street within the Meadowbank Education and Employment Precinct.

I note your request for an update on the status of the application for this pedestrian crossing and I assure you that Transport for NSW is committed to funding infrastructure projects that bring increased safety for the entire community.

On receipt of you correspondence, I asked Transport for NSW to provide advice on the status of this application. I am advised that applications are being assessed and the successful projects will be announced in the coming weeks.

The Get NSW Active 2024/25 program is highly competitive and over 345 applications were submitted from across the state. While I appreciate your request for a determination of your submission, I can assure you that Transport for NSW will provide this to you directly as soon as it becomes available.

Thank you again for taking the time to write. Please do not hesitate to contact me again if there is anything further I can do to be of assistance.

Sincerely,

Jo Haylen MP Minister for Transport

20/05/2024

52 Martin Place Sydney NSW 2000 GPO Box 5341 Sydney NSW 2001 02 7225 6060 nsw.qov.au/ministers



# **NOTICES OF MOTION**

## 1 POLICY ON CANCELLATION OF CITY OF RYDE EVENTS - Councillor Roy Maggio

File Number: CLM/24/1/1/6 - BP24/348

#### **MOTION:**

- (a) That should a City of Ryde event be cancelled, prior to the commencement of the event, due to adverse weather conditions, Council will refund stall holders and food trucks their application fee.
- (b) That the relevant application forms and agreements be amended immediately to reflect this.

## 2 CLOSURE OF SPORTSGROUNDS DUE TO WET WEATHER - Councillor Roy Maggio

**File Number:** CLM/24/1/1/6 - BP24/372

#### MOTION:

- (a) That Council investigate the refund policies associated with the fees and charges for the closure of sportsgrounds due to inclement weather with neighbouring Councils.
- (b) That Council investigate the wet weather procedures undertaken by neighbouring Councils to identify industry best practice.
- (c) That a report be presented to Council detailing the findings of the investigation outlined in part (a) and part (b) above, that includes options and recommendations for the best practice to manage the City of Ryde's Sportsgrounds.



# 3 SAFETY AND EFFICIENCY OF TRAFFIC FLOW ON COXS ROAD, NORTH RYDE - Councillor Roy Maggio

File Number: CLM/24/1/1/6 - BP24/380

## **MOTION:**

That Council refer the following traffic and parking changes to the June 2024 Ryde Local Traffic Committee meeting for consideration, following community consultation:

- I. Install "NO STOPPING" signs and linemarking along both sides of Coxs Road between Cressy Road and Conrad Street, North Ryde to deter illegal parking within this section of Coxs Road.
- II. Install a painted central median on Coxs Road between Cressy Road and Conrad Street, North Ryde to provide separation between opposing traffic flow and to deter speeding within this section of Coxs Road.

## 4 ARMENIAN REPUBLIC DAY - 28 MAY 2024 - Councillor Sarkis Yedelian OAM

File Number: CLM/24/1/1/6 - BP24/373

## BACKGROUND:

Armenian Republic Day is a national holiday in Armenia which is celebrated annually on 28 May to mark the anniversary of the establishment of the First Armenian Republic in 1918.

Republic Day also celebrates the battles of Sardarapat, Bash-Aparan and Gharaskilisa (1918), in which the entire Armenian Nation, including women and the elderly, took up arms for the defence of their homeland, repelling the Ottoman forces from Armenia who were undertaking the systematic annihilation of the Armenian people, recognized as the Armenian Genocide.

Following the sovietisation of Armenia in 1920, Republic Day was not celebrated until 1988 with the rise of reformist Soviet leader, Mikhail Gorbachev.

In 2024, Republic Day holds even more significance to Armenians in light of the continued military aggression against, and existential threat to, the sovereign territory of Armenia posed by the authoritarian Azerbaijani regime.

Republic Day provides Armenians with a time to reflect on the hardships their people have suffered and promotes a sense of pride within their community for the sacrifices of their ancestors and the modern state of Armenia.

In the past, the City of Ryde has supported several motions standing in solidarity with the over 7,000 Armenians who call the Local Government Area home.

# **MOTION:**

That Council:-

- (a) Recognises 28 May every year as Armenian Republic Day; a day which marks the anniversary of the establishment of the First Armenian Republic in 1918.
- (b) Condemns the ongoing military threats against the modern Republic of Armenia's sovereign borders by Azerbaijan and its continued occupation of over 200 square kilometres of sovereign Armenian territory.
- (c) Continues to recognise the rights to self-determination of the Armenian people of Artsakh (Nagorno-Karabakh) and calls for the safe return of its indigenous Armenian inhabitants to their homeland under internationally guaranteed rights and security.
- (d) Conduct a formal flag-raising ceremony at Kissing Point Park, Putney to stand in solidarity with the Armenians of Ryde in marking Armenian Republic Day, at a suitable date in 2024 and on 28 May from 2025.

## 5 USING HIGH VISIBILITY POSTER SITES AT BUS STOPS TO PROMOTE DOMESTIC AND FAMILY VIOLENCE HELPLINE INFORMATION -Councillor Penny Pedersen

File Number: CLM/24/1/1/6 - BP24/381

# MOTION:

That City of Ryde:

- (a) Notes that according to Ryde PAC local community briefings, there has been a 45% increase in domestic and family violence call outs in the Ryde area police command since October 2023 and acknowledges that all tiers of government should be working together to address the current crisis.
- (b) Prepare a report for Council that explores:-
  - replacing the aging green City of Ryde posters, currently displayed free of charge at local bus stops, with Domestic and Family Violence outreach materials that have already been designed and printed by City of Ryde (ie: those DFV posters displayed on Council vehicles).
  - or producing new materials to replace the current posters.



# 6 PARKING, SPEEDING AND SAFETY ON COXS ROAD, NORTH RYDE -Councillor Penny Pedersen

**File Number:** CLM/24/1/1/6 - BP24/382

## **MOTION:**

- (a) Council notes that community have flagged numerous perceived safety issues on Coxs Road that they would like addressed including:
  - Speeding on Coxs Road past the pre-school, Hospital, Fire Station and multiple side streets.
  - Cars entering and exiting the private lane (known as Blenheim Lane) into the Badajoz/Coxs Road intersection roundabout.
  - Obstructed vision for motorists turning right onto Coxs Road out of the Council carpark opposite North Ryde Library.
  - Obstructed vision for vehicles entering Blamey Street, North Ryde from Coxs Road.
  - Illegal parking and reduced visibility of oncoming traffic on Coxs Road between Conrad Street and Cressy Road.
- (b) That Council:
  - Request Transport for NSW to investigate reducing the current speed limit on Coxs Road between Wicks Road and Badajoz Road from 50km/h to 40km/h to deter speeding within this section of Coxs Road.
  - Approach the owners of Blenheim Lane to consider appropriate changes within the laneway to reduce unauthorised/improper use of the laneway.
  - Staff review the driveway and parking arrangements in the immediate vicinity of the car park opposite North Ryde Library. Consideration is to be given to appropriate measures to improve sight line for drivers exiting from the Council car park onto Coxs Road.
  - Address illegal parking, difficulty passing oncoming traffic and poor visibility of oncoming traffic on Coxs Road between Conrad Street and Cressy Road, supplying a timeline for consultation and delivery of works to the Councillors Information Bulletin.
  - Consult with residents in Blamey Street to gauge support for additional no parking on Blamey Street close to the Coxs Road intersection.



## 7 PARKING AND SAFETY IN JEANETTE STREET, EAST RYDE - Councillor Penny Pedersen

File Number: CLM/24/1/1/6 - BP24/383

## **MOTION:**

That Council:

(a) Notes that complaints have been received by multiple residents at Jeanette Street, East Ryde in regards to parking congestion near the intersection of Coxs Road, urging council to take action on a parking and safety issues.

The residents say they have:

"experienced the dangers and inconveniences caused by cars parked on the odd side of Jeanette Street from the street's entry to 3 Jeanette Street's driveway. The visibility is severely compromised, making it a driving hazard for anyone entering or exiting the street. Additionally, residents living in the first three houses opposite this area struggle to safely get out of their driveways due to these parked cars.

This isn't just an inconvenience; it's a safety risk that needs immediate attention. According to data from Transport for NSW (2019), poor visibility was a contributing factor in over 1,000 road accidents across New South Wales. This statistic underscores how crucial clear sight lines are for safe driving.

We urge our local council in East Ryde, NSW, Australia to implement parking restrictions on this particular stretch of Jeanette Street. By prohibiting parking on the odd side from its entry up until 3 Jeanette Street's driveway, we can enhance road safety and ensure that residents can safely exit their driveways."

- (b) Consider introducing "NO STOPPING" restrictions along Jeanette Street between Coxs Road and no. 3 Jeanette Street, East Ryde to improve traffic safety within Jeanette Street and safety for vehicles turning at its intersection with Coxs Road.
- (c) Undertake community consultation with affected residents on the proposed parking change specified in part (a).
- (d) Should there be majority support or no objections to the proposal, the matter be referred to Local Ryde Traffic Committee and subsequent Council meeting for formal approval, prior to the works being undertaken.



# 8 FONTENOY PARK OFF LEASH DOG PARK PROPOSAL - Councillor Bernard Purcell

File Number: CLM/24/1/1/6 - BP24/385

## BACKGROUND:

The residents of the Fontenoy Park precinct have recently finished an off-leash dog trial in Fontenoy Park. There was significant positive response to this concept by local residents, who responded formally in the survey and have since petitioned to have it remain with 390 respondents. Petition tabled.

Since the end of the trial, they have been informed that the results will not be known, or voted on by Council, for many months.

They wish to have the off-leash dog park sooner than that, and while using it informally at the moment, they have been threatened with infringement notices by City of Ryde rangers.

## MOTION:

- (a) That the City of Ryde assess the Fontenoy Park off-leash dog trial immediately and bring it to Council as soon as possible.
- (b) That until the results are officially known, and voted on in Council, Fontenoy Park be temporarily sanctioned as an off-leash dog park eliminating the threats of fines.

# 9 OLIVE STREET, RYDE FOOTPATH - Councillor Bernard Purcell

File Number: CLM/24/1/1/6 - BP24/386

# BACKGROUND

The residents of Olive Street, Ryde, have been waiting for a footpath for at least two decades. It is one of only a few streets left with no footpath on either side of the street.

The footpath had been slated for the 2024/2025 financial year, after being promised in previous financial years, but has been deferred again until the 2027/2028 financial year.

Residents are understandably disappointed with this lack of progress and serial deferment of a footpath needed by many residents with prams, walkers etc.



## MOTION:

- (a) That the City of Ryde bring the construction of a footpath on Olive Street, Ryde to the 2024/2025 financial year within the calendar year of 2024.
- (b) That the City of Ryde take the funding of this footpath, initially estimated at \$292,000, from unrestricted reserves or any other appropriate funding source.

## 10 KISS AND RIDE DROP OFF AND PICK UP ZONE AT EASTWOOD PUBLIC SCHOOL ON ROWE STREET - Councillor Bernard Purcell

#### File Number: CLM/24/1/1/6 - BP24/388

#### BACKGROUND:

The Kiss and Ride / drop off and pick up zone at Eastwood Public School is currently on Rowe Street – opposite the school.

Even though there is a crossing, with a crossing guard, the children still have to cross a road and if parents wait too long to see their children safely to the other side, they run the risk of being fined – and have been.

The parents sensibly have asked that the kiss and ride zone be brought to the school side of Rowe Street. There is informal agreement by the principal of Eastwood Public School as well.

#### MOTION:

- (a) That the City of Ryde's Traffic Committee assess the current situation with the Kiss and Ride zone opposite Eastwood Public School and how it can be brought to the school side of Rowe Street.
- (b) That this be undertaken at the earliest with a preliminary response being reported to Council in the July Ordinary Council Meeting.



# 11 CITY OF RYDE SUPPORTS FREEDOM OF ACCESS TO INFORMATION IN NSW LIBRARIES - Councillor Katie O'Reilly

File Number: CLM/24/1/1/6 - BP24/389

## **MOTION:**

- 1) That City of Ryde notes:
  - (a) On 1 May, Cumberland City Council voted to "take immediate action to rid same sex parent books/materials in councils library service".
  - (b) The NSW Library Act 1939, NSW Library Regulations and guidelines, serve as a cornerstone for ensuring freedom of access to information which is a fundamental principle upheld by Council-run public libraries across the state. These libraries diligently work to curate collections that are diverse and comprehensive, reflecting the varied needs and interests of their local Communities.
  - (c) It is imperative for all councils to fulfil their obligations in meeting regulatory requirements and funding obligations, including those pertaining to public libraries. These institutions play a crucial role in providing equitable access to information and knowledge, and any action contrary to this principle undermines the fundamental values of our society.
- 2) That City of Ryde Mayor write to the Minister for the Arts, John Graham MLC:
  - i. Welcoming the swift action taken by the Minister to advise Cumberland City Council that their recent resolution "to rid same sex parents book / materials in the Council's library service" is in breach of the Library Council of New South Wales guidelines for freedom of access to information in NSW public libraries.
  - ii. To stand in support of the principles of freedom of access to information as outlined in the Australian Library and Information Association (ALIA) statement and encouraging all stakeholders to work collaboratively to ensure that public libraries continue to serve as inclusive spaces for all members of the community.
  - iii. Recognising the important work that council-run public libraries across NSW undertake each and every day to provide opportunities for people of all backgrounds and identities to have the freedom to read and access information in safety and without judgment.



## 12 COMPREHENSIVE AND STRATEGIC REVISION OF THE YOUNG PEOPLE'S PAGE ON COUNCIL WEBSITE - Deputy Mayor, Councillor Daniel Han

File Number: CLM/23/1/1/6 - BP24/390

## BACKGROUND:

The Young People page on the Ryde Council's website is observed to primarily addresses youth in crisis.

To appeal to young audiences, it should also focus more on showcasing community participation opportunities that foster a sense of belonging and highlight vibrant activities that help with personal and social development.

## **MOTION:**

That Council:

- (a) Revise and update the City of Ryde Young People webpage to actively promote the Council's diverse range of annual events for young people by enhancing visibility with engaging thumbnails from past events and expand outreach through social media platforms.
- (b) Collaborate and liaise with Ryde Youth Council, local schools and community organisations to find the needs and interests of young people in Ryde and establish appropriate channels to promote events and programs.
- (c) Investigate opportunities to partner with Youth Not-For-Profit service providers to identify volunteer opportunities and opportunities that promote entrepreneurship and academic excellence, ranging from but not limited to; startup pitch workshops to science fairs and debate tournaments, designed to challenge and reward young talent and innovation.
- (d) Implement the above changes and report back to Council by November 2024 Council meeting.



Questions by Councillors as per Policy Page 328

# **QUESTIONS BY COUNCILLORS AS PER POLICY**

# 1 QUESTIONS WITH NOTICE - Councillor Roy Maggio

File Number: CLM/24/1/1/10 - BP24/346

Question 1:

Why isn't the Mayor's Forum funded by the Mayor's budget?

Question 2:

How much has been spent on Code of Conducts in this term of Council?



# **CONFIDENTIAL ITEMS**

## 18 ICT PROCUREMENT ROADMAP AND EXCEPTING A PROCUREMENT FROM THE LOCAL GOVERNMENT ACT 1993 REQUIREMENTS FOR TENDERING

## Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (d) (ii) information that would, if disclosed, confer a commercial advantage on a competitor of the council.

Report prepared by: Chief Information Officer File No.: GRP/24/36 - BP24/294 Page No: 330