

Meeting Date: Tuesday 24 June 2025
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde and Online
Time: 6.00pm

Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.

Statement of Ethical Obligations
Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the Local Government Act 1993 and their obligation under Council's Code of Conduct to disclose and appropriately manage Conflicts of Interest.

NOTICE OF BUSINESS

Item	Page
COUNCIL REPORTS	
1 ITEMS PUT WITHOUT DEBATE	1
2 CONFIRMATION OF MINUTES - Council Meeting held on 27 May 2025	2
3 CONFIRMATION OF MINUTES - Extraordinary Council Meeting held on 10 June 2025	38
4 2025 - 2029 FOUR YEAR DELIVERY PROGRAM INCLUDING 2025/2026 ONE YEAR OPERATIONAL PLAN	43
5 ENDORSEMENT OF THE DRAFT COMMUNITY STRATEGIC PLAN AND DRAFT COMMUNITY ENGAGEMENT STRATEGY FOR ADOPTION	54
6 2025 AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION (ALGWA) NSW ANNUAL CONFERENCE - 4 SEPTEMBER 2025 TO 6 SEPTEMBER 2025 (RESCHEDULED)	60
7 COUNCILLOR DISCRETIONARY FUNDS - WATER BUBBLER AT CHRISTIE PARK.....	105
8 COUNCILLOR DISCRETIONARY FUNDS - SHADE SAILS AT MEADOWBANK PARK	108
9 COUNCILLOR DISCRETIONARY FUNDS - BREAKOUT SPACES AT KISSING POINT PARK	111
10 COUNCILLOR DISCRETIONARY FUNDS - INSTALLATION OF WATER STATIONS (BUBBLERS)	115
11 COUNCILLOR DISCRETIONARY FUNDS - PURCHASE OF BASKETBALL EQUIPMENT	118
12 ADOPTION OF THE CITY OF RYDE SOCIAL STRATEGY AND CREATIVITY STRATEGY 2025-2030.....	121
13 LOCAL HERITAGE ASSISTANCE FUND - PROPOSED ALLOCATION OF FUNDS FOR ROUND 8	129
14 CITY OF RYDE CUSTOMER EXPERIENCE CHARTER	138
15 CRITICAL INFRASTRUCTURE AND OPEN SPACE PROTECTION AND ENHANCEMENT - PRELIMINARY PLANNING OUTCOME REPORT	147

Meeting Date: Tuesday 24 June 2025
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde and Online
Time: 6.00pm

*Council Meetings will be recorded on audio tape for minute-taking purposes
as authorised by the Local Government Act 1993. Council Meetings will also be webcast.*

Statement of Ethical Obligations
*Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the
Local Government Act 1993 and their obligation under Council's Code of Conduct to disclose
and appropriately manage Conflicts of Interest.*

NOTICE OF BUSINESS

Item	Page
16 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - May 2025	178

INFORMATION REPORT

17 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 31 MAY 2025	219
---	-----

NOTICES OF MOTION

1 PATHWAY CONNECTION BETWEEN MARSDEN HIGH SCHOOL GATE 22 AND RHODES STREET BUS STOP - Councillor Kathy Tracey	227
2 PRIORITISING RYDE'S COMMUNITY GRANTS - Councillor Justin Li.....	229
3 CIVIC CENTRE COMMUNITY CONSULTATION - Councillor Lyndal Howison	229
4 SCHOOL ZONE - LANE COVE ROAD AT NORTH RYDE PUBLIC SCHOOL - Councillor Lyndal Howison.....	230

QUESTIONS BY COUNCILLORS AS PER POLICY

1 QUESTIONS WITH NOTICE - Councillor Penny Pedersen	232
2 QUESTIONS WITH NOTICE - Councillor Lyndal Howison	233

CONFIDENTIAL ITEMS

18 REQUEST FOR TENDER - CANCELLATION OF COR-RFT-04/24 AND COR-RFT-05/24.....	235
---	-----

COUNCIL REPORTS

1 ITEMS PUT WITHOUT DEBATE

Report prepared by: Civic Services Manager
File No.: CLM/25/1/1/2 - BP25/439

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, Council can determine those matters on the Agenda that can be adopted without the need for any discussion.

RECOMMENDATION:

That Council determine the Items on Council's Agenda that will be adopted without debate.

OR

That Council determine all Items on the Agenda.

2 CONFIRMATION OF MINUTES - Council Meeting held on 27 May 2025

Report prepared by: Civic Services Manager

File No.: CLM/25/1/1/2 - BP25/440

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Council Meeting 5/25, held on 27 May 2025 be confirmed.

ATTACHMENTS

- 1 MINUTES - Council Meeting - 27 May 2025**

ITEM 2 (continued)

ATTACHMENT 1



Council Meeting
MINUTES OF MEETING NO. 5/25

Meeting Date: Tuesday 27 May 2025
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde and Online
Time: 6.06pm

Councillors Present in Chambers: Mayor Brown and Councillors Arya, Deshpande, Howison, Kordrostami, Lara-Watson, Last, Maggio, Pedersen and Tracey.

Councillors Present via online Audio Visual: Councillors Han, Li and Lo.

Apologies: Nil.

Staff Present: Chief Executive Officer, Deputy Chief Executive Officer, Acting General Counsel, Chief Financial Officer, Executive Manager – City Development, Executive Manager – City Infrastructure, Manager – Business Assurance and Governance, Manager – Traffic Services, Manager – Circular Economy, Executive Officer – City Spaces, Executive Officer – City Transport, Acting Executive Officer – City Fabric, City Architect, Senior Coordinator – Park Planning, Senior Coordinator – Resources Recovery, Senior Strategic Planner, Team Leader – Community Development, Team Leader – Community Grants and Community Facilities, Strategic Planner, IT Systems Support Officer, IT Applications Specialist, Civic Services Manager, Feedback and Business Improvement Coordinator and Acting Civic Support Officer.

PRAYER

Senior Pastor Andrew Chin of the Wesley International Congregation was present and offered prayer prior to the commencement of the meeting.

NATIONAL ANTHEM

The National Anthem was sung prior to the commencement of the meeting.

DISCLOSURES OF INTEREST

Councillor Howison disclosed a Special Pecuniary Interest in Item 12 – Planning Proposal (Section 3.22) Expedited Amendment – Dual Occupancy Housing, for the reason that her principal place of residence is within the Ryde LGA.

Councillor Last disclosed a Special Pecuniary Interest in Item 12 – Planning Proposal (Section 3.22) Expedited Amendment – Dual Occupancy Housing, for the reason that his principal place of residence is within the Ryde LGA.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

Councillor Arya disclosed a Special Pecuniary Interest in Item 12 – Planning Proposal (Section 3.22) Expedited Amendment – Dual Occupancy Housing, for the reason that his principal place of residence is within the Ryde LGA.

Councillor Deshpande disclosed a Special Pecuniary Interest in Item 12 – Planning Proposal (Section 3.22) Expedited Amendment – Dual Occupancy Housing, for the reason that her principal place of residence is within the Ryde LGA.

Councillor Pedersen disclosed a Special Pecuniary Interest in Item 12 – Planning Proposal (Section 3.22) Expedited Amendment – Dual Occupancy Housing, for the reason that her principal place of residence is within the Ryde LGA.

Councillor Li disclosed a Special Pecuniary Interest in Item 12 – Planning Proposal (Section 3.22) Expedited Amendment – Dual Occupancy Housing, for the reason that his principal place of residence and other properties he has an association with are within the Ryde LGA.

Councillor Li disclosed a Less than Significant Non-Pecuniary Interest in Item 19 – Buena Vista Avenue – Waste Collection Concerns and Engagement, for the reason that he is friends with one of the property owners in that street.

Councillor Howison disclosed a Less than Significant Non-Pecuniary Interest in Item 15 – City of Ryde Community Grants 2025 Round 1, for the reason that she is a social acquaintance with applicants from CCA NSW, DAPA, Rotary Club Macquarie Park and the Ryde Indian Association.

Councillor Last disclosed a Less than Significant Non-Pecuniary Interest in Notice of Motion 4 – Review of Traffic Changes to Park Avenue, West Ryde, for the reason that he resides on a street mentioned in the Notice of Motion.

Councillor Last disclosed a Significant Non-Pecuniary Interest in Item 19 – Buena Vista Avenue – Waste Collection Concerns and Engagement, for the reason that his Godfather resides in the affected area.

Councillor Han disclosed a Less than Significant Non-Pecuniary Interest in Item 15 – City of Ryde Community Grants 2025 Round 1, for the reason that he knows some of the applicants as they are active members of the public.

Councillor Deshpande disclosed a Less than Significant Non-Pecuniary Interest in Item 15 – City of Ryde Community Grants 2025 Round 1, for the reason that she knows a number of the community groups and members who have applied and been successful or unsuccessful in their applications.

Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in Item 15 – City of Ryde Community Grants 2025 Round 1, for the reason that she knows lots of the groups applying.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in Notice of Motion 1 – Request for Urgent Parking Management Measures – Jeanette Street, East Ryde, for the reason that she has come to know residents of Jeanette Street, East Ryde due to the issues being discussed repeatedly over 8 years.

Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in the Matter of Urgency regarding Jeanette Street, East Ryde, for the reason that she has come to know residents of Jeanette Street, East Ryde due to the issues being discussed repeatedly over 8 years.

TABLING OF PETITIONS

Councillor Maggio tabled a Petition with 52 signatures from Jeanette Street residents, together with photographs of parking in Jeanette Street. These documents were tabled in relation to Notice of Motion 1 – Request for urgent parking management measures in Jeanette Street, East Ryde and copies are ON FILE.

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

The following persons provided a written submission to Council:-

Name	Topic
Mark Krywienko	Notice of Motion 10 – The Proliferation of Illegally Placed Political Materials during the 2025 Federal Election

PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA

Name	Topic
Lynette Phillips	Jeanette Street Water and Drainage issues
Scott Harrison	Civic Centre Site

COUNCIL REPORTS

1 ITEMS PUT WITHOUT DEBATE

RESOLUTION: (Moved by Councillors Maggio and Last)

That Council adopt Mayoral Minute 11/25, Mayoral Minute 12/25, Mayoral Minute 13/25, Mayoral Minute 14/25, Item 2, Item 3, Item 5, Item 6, Item 7, Item 8, Item 9, Item 10, Item 11, Item 16, Item 20, Item 21, Notice of Motion 1, Notice of Motion 2, Notice of Motion 3, Notice of Motion 4, Notice of Motion 5, Notice of Motion 7, Notice of Motion 8, Notice of Motion 9, Notice of Motion 10, Item 22 on the Council Agenda as per the Recommendations in the Reports.

Record of Voting:

For the Motion: Unanimous

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

MAYORAL MINUTES

11/25 ACKNOWLEDGING 70TH YEAR ANNIVERSARY OF THE NSW STATE EMERGENCY SERVICES (NSW SES) – Mayor Trenton Brown

That Council:

- (a) Acknowledges and congratulates the NSW State Emergency Service (NSW SES) on its 70th Anniversary and recognises the vital contribution the organisation and its volunteers have made to the people of New South Wales.
- (b) Request the Chief Executive Officer to prepare a report for Council outlining options to formally and appropriately recognise and honor the NSW SES's 70th Anniversary, including potential sponsorship opportunities, event or recognition concepts, and associated costs.

12/25 ACKNOWLEDGING 90TH YEAR ANNIVERSARY OF EASTWOOD CROQUET CLUB – Mayor Trenton Brown

That Council congratulates the Eastwood Croquet Club on their 90th year Anniversary.

13/25 COMMUNITY FEEDBACK AND NEXT STEPS – RYDE AQUATIC LEISURE CENTRE FEES AND CHARGES – Mayor Trenton Brown

That Council:

- (a) Acknowledge the feedback received to date regarding the proposed changes to the 2025/26 Ryde Aquatic Leisure Centre fees and charges.
- (b) Commit to further consultation with the community on the proposal, including more targeted communication and engagement beyond the official period for submissions.
- (c) Confirm that the current provision of free access to the RALC for eligible City of Ryde residents holding a concession (pensioners or health care cardholders with proof of residency) will remain unchanged for the next financial year.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

14/25 PROGRESSING THE 24 HOUR LIBRARY TRIAL – Mayor Trenton Brown

That Council:

- (a) Bring forward the Councillor workshop on the 24/7 Library Trial to 17 June 2025.
- (b) Request staff to complete the necessary WHS and security assessments and prepare implementation options and a timeline.
- (c) Note that a further report will be provided to Council following the workshop to confirm the scope and commencement date of the trial.

COUNCIL REPORTS

2 CONFIRMATION OF MINUTES – Extraordinary Council Meeting held on 30 April 2025

That the Minutes of the Extraordinary Council Meeting 4/25, held on 30 April 2025 be confirmed.

3 MARCH QUARTERLY BUDGET REVIEW AND QUARTER THREE PROGRESS REPORT

- (a) That Council endorses the proposed budget variations as detailed in **ATTACHMENT 1**.
- (b) That Council receives, notes and endorses the Operational Plan 2024-2025 Quarter Three Progress Report January to March 2025 as provided in **ATTACHMENT 2**.

5 REPORT ON COUNCILLOR EXPENSES – 1 JULY 2024 TO 31 DECEMBER 2024

That Council receive and note the report and Attachment 1 regarding Councillor expenses and facilities for the period 1 July 2024 to 31 December 2024.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

6 COUNCILLOR DISCRETIONARY FUNDS – VIMIERA ROAD FOOTPATH AND MARSFIELD PARK CAR PARK

That Council approves the allocation of \$40,000 excluding GST from the Councillor Discretionary Fund to the 2024/2025 Capital Works Program and Footpath Expansion Capital Works Program for the completion of the missing footpath on Vimiera Road and installation of sandstone blocks to the car park at Marsfield Park.

7 COUNCILLOR DISCRETIONARY FUNDS – SEATING AT MORRISON BAY PARK BASKETBALL COURT

That Council approve the allocation of \$8,290.00 from Councillor Roy Maggio's Discretionary Fund to the 2024/2025 Capital Works Program for the purchase and installation of 3 bench seats adjacent to the basketball court at Morrison Bay Park.

8 COUNCILLOR DISCRETIONARY FUNDS – DICKSON AVENUE FOOTPATH EXTENSION

- (a) That Council approves the allocation of \$30,000 excluding GST from the Councillor Discretionary Fund to the 2025/2026 Footpath Expansion Capital Works Program for the construction of the Dickson Avenue footpath extension subject to recommendation part (b).
- (b) That the project be funded from Councillor Maggio's 2024/2025 discretionary funds. If there is slight shortfall in funds, the balance of the project will be funded from the current Footpath Expansion Capital Works Program.

9 COUNCILLOR DISCRETIONARY FUNDS – WATER STATIONS AT NORTH RYDE PARK AND MONASH PARK

That Council approves the allocation of \$33,000 excluding GST from the Councillor Keanu Arya's and Councillor Sophie Lara-Watson's Discretionary Fund (\$16,500 each) for the installation of one water station at North Ryde Park and one water station at Monash Park.

10 COUNCILLOR DISCRETIONARY FUNDS – SHADE SHELTERS AT ELS HALL PARK

That Council approve the allocation of \$34,500 excluding GST from Councillor Shweta Deshpande's and Daniel Han's Discretionary Fund (\$17,250 each) for the installation of shade shelters at ELS Hall Park, North Ryde.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

11 COUNCILLOR DISCRETIONARY FUNDS – EROSION MITIGATION AT SHRIMPTONS CREEK, NORTH RYDE

That Council approve the allocation of \$50,000 from Councillor Lyndal Howison's Discretionary Fund for the erosion mitigation and associated works in Shrimptons Creek between Kent Road and Trevitt Road, North Ryde.

16 OFF LEASH DOG AREA – WARRAWONG, BRERETON AND FONTENOY PARK

- (a) That Council declares Warrawong Reserve (by issue of future order) to be an enclosed dog off-leash area pursuant to Section 13(6) of the Companion Animals Act 1998 once works are completed in the 2026/2027 financial year.
- (b) That Council declares Brereton Park (by issue of a future order) to be an unfenced dog off-leash area pursuant to Section 13(6) of the Companion Animals Act 1998.
- (c) That Council declares Fontenoy Park (by issue of a future order) to be a partially fenced dog off-leash area pursuant to Section 13(6) of the Companion Animals Act 1998 once works are completed in the 2026/2027 financial year and on the condition that the declaration is only in place during times when the Park is not being used for organised sporting activities booked by the Council.
- (d) That funding be identified in 2026/2027 Operational Plan for the installation of fencing at Warrawong Reserve and Fontenoy Park in line with recommendation (a) and (c).

20 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING – APRIL 2025

(A) MONASH ROAD, GLADESVILLE - PEDESTRIAN REFUGE

The Ryde Traffic Committee recommends that:

- a) A pedestrian refuge be installed on Monash Road, to the south of College Street at the intersection of College Street/ Eltham Street and Monash Road, Gladesville.
- b) Vehicles over 6m be banned from turning left onto Monash Road from Eltham Street, Gladesville.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

(B) PARKES STREET, WEST RYDE - INSTALLATION OF NO PARKING ZONE

The Ryde Traffic Committee recommends that:

- a) The existing 5.4m long NO STOPPING zone be replaced with a NO PARKING STRYDER VEHICLES EXCEPTED zone outside property no. 99 Parkes Street, West Ryde.

(C) RYEDALE ROAD, WEST RYDE - PARKING CHANGES

The Ryde Traffic Committee recommends that:

- a) The existing 1/2P 8:30AM-6PM MON-FRI 8:30AM-12:30PM SAT parking restriction be changed to 1/2P (at all times) at the frontage of businesses located on the eastern side of Ryedale Road, between Wattle Street and Victoria Road, West Ryde.
- b) The parking bay lines be marked at the parking spaces on the eastern side of Ryedale Road, opposite to the West Ryde train station.

(D) WOLGER ROAD, RYDE - EXTENSION OF NO STOPPING

The Ryde Traffic Committee recommends that:

- a) The existing NO STOPPING zone on the western side be extended at the property frontages of 30 to 38 Wolger Road, Ryde.
- b) The existing NO STOPPING zone be extended on the eastern side of Wolger Road at the property frontages of 47 to 49A Wolger Road and side frontage of 9 Aeolus Avenue, Ryde.

(E) TERRY ROAD AND BRUSH ROAD, EASTWOOD - LOADING ZONE AND TIMED PARKING

The Ryde Traffic Committee recommends that:

- a) A 12.5m long LOADING ZONE 6AM-6PM MON-FRI be installed on Terry Road at the frontage of property no. 64 Terry Road.
- b) The existing BUS ZONE on Terry Road opposite Milton Avenue be extended to 30m (20m approach and 10m departure).
- c) A 26m long 1/2P Parking 8AM-6PM ALL DAYS be installed on Brush Road along the frontage of property no. 64 Terry Road.

ITEM 2 (continued)

ATTACHMENT 1

(F) CONVERSION OF ANGAS STREET BRIDGE TO A WALKING AND CYCLING BRIDGE, WEST RYDE

The Ryde Traffic Committee recommends that:

- a) Repurpose Angas Street bridge in Meadowbank, to accommodate pedestrian and cyclist traffic only (i.e. vehicular traffic will not be permitted to travel across the bridge).
- b) Provide a turnaround facility at the northern and southern ends of Angas Street bridge to enable vehicles to turnaround. These areas will be signposted "NO STOPPING" to assist with the safety of vehicular manoeuvring.

(G) ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS

- a) The Road Safety report outlining programs and community engagements including child car seat checking program, National Road Safety Week, promoting safety around heavy vehicles, Bus Safety Week, Kids Cycle Safety Program and School Zone Safety Program be received and noted.

NOTICES OF MOTION

1 REQUEST FOR URGENT PARKING MANAGEMENT MEASURES – JEANETTE STREET, EAST RYDE – Councillor Roy Maggio

Note: Councillor Maggio tabled a Petition with 52 signatures from Jeanette Street residents, together with photographs of parking in Jeanette Street in relation to this Item and copies are ON FILE.

Note: Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she has come to know residents of Jeanette Street, East Ryde due to the issues being discussed repeatedly over 8 years.

That Council:

- (a) Acknowledge receipt of a petition signed by 52 Jeanette Street, East Ryde residents and frequent visitors to the street, requesting urgent parking management changes.
- (b) Note that both the Ryde Local Traffic Committee and Council's Traffic and Transport Department have previously recommended parking changes as necessary and appropriate for Jeanette Street.
- (c) Facilitate and convene a meeting in early June 2025 involving all residents of Jeanette Street, together with representatives from Council's Traffic Services department, ensuring that all residents are notified in writing and given the opportunity to voice their concerns and contribute to the development of fair and effective parking solutions.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

- (d) Ensure that all concerns, feedback, and preferences expressed by residents during the consultation process are formally documented and incorporated into the decision-making process.
- (e) Report the outcomes of the community consultation to the Ryde Local Traffic Committee for review at the next available meeting.
- (f) Present final recommendations for parking changes to the full Council no later than August 2025 for consideration and implementation.

2 FESTIVE DECORATIONS ACROSS THE RYDE LOCAL GOVERNMENT AREA – Councillor Roy Maggio

- (a) That Council bring back a report on the opportunity to expand the existing festive decorations across the Ryde Local Government Area, in a timeframe that provides for decorations to be sourced and delivered.
- (b) That the report include a Christmas Decoration Action Plan that invests in new decorations for local shopping town centres for 2025 and beyond.
- (c) That consideration is given to creating a festive streetscape (such as decorations on light posts, fairy lights, Christmas tree).

3 CHANGE TO TRAFFIC SIGNALS AT THE INTERSECTION OF LANE COVE ROAD AND BUFFALO ROAD RYDE – Councillor Roy Maggio

That Council:

- (a) Formally calls for the reinstatement of the right turn filter on Lane Cove Road, Ryde at the signalised intersection of Lane Cove Road and Buffalo Road to improve traffic flow and reduce safety risks.
- (b) Write to the Minister for Roads and the Minister for Transport requesting Transport for NSW (TfNSW) consider the reinstatement of the right turn filter for traffic turning right from Lane Cove Road onto Buffalo Road, Ryde to improve traffic flow at this location.

4 REVIEW OF TRAFFIC CHANGES TO PARK AVENUE, WEST RYDE – Councillor Cameron Last

Note: Councillor Last disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he resides on a street mentioned in the Notice of Motion.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

That Council:

- (a) Report on any adverse local traffic impacts since making Park Avenue one way.
- (b) Investigate whether traffic flow may improve if Park Avenue was made one way in an easterly direction.
- (c) Investigate any effects on ambulance response times due to the change liaising with NSW Health.
- (d) Investigate ways to improve the safety of the Park Avenue, and Chatham Road generally including the installation of a mirror.

5 ORGANISATION OF A RIVER CARE DAY – Councillor Shweta Deshpande

That Council staff:

- (a) Review and bring back a report to Council within 3 months on the feasibility of conducting a Rivercare Day in the City of Ryde.
- (b) Work with local and community organisations to help design and find a suitable date every year to host the event.
- (c) Look for funding opportunities from Government Grants, and Corporate Sponsorships.

7 REQUEST FOR REPORT ON RYDE AQUATIC LEISURE CENTRE FEES AND CHARGES – Deputy Mayor, Councillor Sophie Lara-Watson

Noting that Council is currently collecting feedback on changes proposed by Council officers on the 2025/26 Ryde Aquatic Leisure Centre (RALC) fees and charges, and in order for Council to make an informed decision at its June meeting, a report be prepared addressing the following matters:

- (a) The impact of the proposed fee adjustments on accessibility and affordability for pensioners and other vulnerable groups within the community, including an estimate of the number of patrons likely to be affected.

ITEM 2 (continued)

ATTACHMENT 1

- (b) The financial implications of the proposed changes, including:
 - i. The expected additional revenue generated with assumptions.
 - ii. Any associated operational savings.
 - iii. How these figures align with the broader financial strategy of Council.
- (c) A clear explanation of the underlying financial pressures or capital/operational funding requirements that have led to the proposed changes at the RALC.
- (d) An analysis of alternative strategies to ensure the financial sustainability of the RALC, including but not limited to:
 - i. Increased marketing or outreach to attract underrepresented demographic groups.
 - ii. Initiatives to boost membership or off-peak usage.
 - iii. Partnership or sponsorship opportunities.
 - iv. Operational efficiencies that could be pursued before increasing fees.
 - v. Review the status of all swim school contractors operating within the facility, including the possibility of pricing adjustments, the expiry of current contracts, and user satisfaction.

**8 SUPPORT FOR LOCAL RUNNING CLUBS COMMUNITY EVENT –
Deputy Mayor, Councillor Sophie Lara-Watson**

That Council:

- (a) Liaise with local running clubs to identify suitable dates and venues for the proposed event within one week of this Notice of Motion passing.
- (b) Explore potential parks and reserves within the City of Ryde that can accommodate the event without disrupting scheduled sporting activities, such changing the time to the afternoon/evening.
- (c) Investigate the potential of an annual running event, similar to the Ryde Roller Coaster.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

9 NATURAL VERGES IN RYDE – Councillor Lyndal Howison

That Council:

- (a) Review its Verge and Nature Strip Policy to provide a positive obligation to approve natural verges, except in relation to significant safety or access matters.
- (b) Provide education sessions on conversion to Natural Verges as part of its existing environmental education program.
- (c) Build awareness of the benefits of natural verges for local land and aquatic ecosystems in Ryde.
- (d) Promotes a revised Verge and Nature Strip Policy be promoted to residents through existing community engagement platforms including the Council's website.

10 THE PROLIFERATION OF ILLEGALLY PLACED POLITICAL MATERIALS DURING THE 2025 FEDERAL ELECTION – Councillor Penny Pedersen

Note: Mark Krywienko provided a written submission in relation to this Item and a copy is ON FILE.

That Council staff prepare a report that:

- (a) Lists the estimated number of illegally placed political materials collected in the 6 months prior and 2 weeks after the 2025 federal election; noting types (including digital signage trailers); the authorisations and estimated number of these materials attributed to each authorisation.
- (b) Calculates the hours (including after-hours) and labor costs to City of Ryde for handling complaints, collection and storage of illegally placed political materials.
- (c) Where possible, notes any increase in plastic corflute material being collected post-election and sent to landfill by City of Ryde.
- (d) Calculates costs to Council for the towing of any illegally placed digital signage on public property.
- (e) Provides a list of duties put on hold by rangers, in order to carry out works to remove political signage.
- (f) Investigates the framework of rules and fines regarding political signage, used by other NSROC LGA's and the City of Parramatta.

ITEM 2 (continued)

ATTACHMENT 1

- (g) Brings back recommendations on the introduction of fines and an improved signage regulation framework.

COUNCIL REPORT

22 APPOINTMENT OF CHAIRPERSON – AUDIT, RISK AND IMPROVEMENT COMMITTEE

That Council endorse the appointment of the nominated independent member, Mr David Pendleton as Chairperson of the Audit, Risk and Improvement Committee, in accordance with the Audit, Risk and Improvement Committee Regulation.

MAYORAL MINUTES

11/25 ACKNOWLEDGING 70TH YEAR ANNIVERSARY OF THE NSW STATE EMERGENCY SERVICES (NSW SES) – Mayor Trenton Brown

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

12/25 ACKNOWLEDGING 90TH YEAR ANNIVERSARY OF EASTWOOD CROQUET CLUB – Mayor Trenton Brown

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

13/25 COMMUNITY FEEDBACK AND NEXT STEPS – RYDE AQUATIC LEISURE CENTRE FEES AND CHARGES – Mayor Trenton Brown

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

14/25 PROGRESSING THE 24 HOUR LIBRARY TRIAL – Mayor Trenton Brown

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

15/25 PASSING OF MICHAEL (MICK) SMITH – Mayor Trenton Brown

RESOLUTION: (Moved by Mayor Brown)

- (a) That Council note the passing of Michael (Mick) Smith.
- (b) That a minute's silence be observed as a mark of respect.

Record of Voting:

For the Motion: Unanimous

Note: A one minute silence was then observed by the Meeting.

COUNCIL REPORTS

2 CONFIRMATION OF MINUTES - Extraordinary Council Meeting held on 30 April 2025

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

3 MARCH QUARTERLY BUDGET REVIEW AND QUARTER THREE PROGRESS REPORT

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

4 LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION - Councillor and Mayoral fees for 2025/2026

RESOLUTION: (Moved by Councillors Lara-Watson and Last)

That Council adopt the following increases to Councillor and Mayoral fees effective from 1 July 2025 in accordance with the decision of the Tribunal:-

- i. Increase to Councillor fee from \$31,020 to \$31,950 per annum or 3%.
- ii. Increase to Mayoral fee from \$90,370 to \$101,470 per annum; in addition to the Councillor fee.

Record of Voting:

For the Motion: Mayor Brown and Councillors Arya, Deshpande, Han, Kordrostami, Lara-Watson, Last, Li, Lo and Tracey

Against the Motion: Councillors Howison, Maggio and Pedersen

ITEM 2 (continued)

ATTACHMENT 1

5 REPORT ON COUNCILLOR EXPENSES - 1 JULY 2024 TO 31 DECEMBER 2024

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

6 COUNCILLOR DISCRETIONARY FUNDS - VIMIERA ROAD FOOTPATH AND MARSFIELD PARK CAR PARK

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

7 COUNCILLOR DISCRETIONARY FUNDS - SEATING AT MORRISON BAY PARK BASKETBALL COURT

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

8 COUNCILLOR DISCRETIONARY FUNDS - DICKSON AVENUE FOOTPATH EXTENSION

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

9 COUNCILLOR DISCRETIONARY FUNDS - WATER STATIONS AT NORTH RYDE PARK AND MONASH PARK

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

10 COUNCILLOR DISCRETIONARY FUNDS - SHADE SHELTERS AT ELS HALL PARK

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

11 COUNCILLOR DISCRETIONARY FUNDS - EROSION MITIGATION AT SHRIMPTONS CREEK, NORTH RYDE

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

12 PLANNING PROPOSAL (SECTION 3.22 EXPEDITED AMENDMENT) – DUAL OCCUPANCY HOUSING

Note: Councillor Li disclosed a Special Pecuniary Interest in this Item for the reason that his principal place of residence and other properties he has an association with are within the Ryde LGA. He left the meeting at 6.38pm and was not present for consideration or voting on this Item.

Note: Councillor Howison disclosed a Special Pecuniary Interest in this Item for the reason that her principal place of residence is within the Ryde LGA.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

Note: Councillor Last disclosed a Special Pecuniary Interest in this Item for the reason that his principal place of residence is within the Ryde LGA.

Note: Councillor Arya disclosed a Special Pecuniary Interest in this Item for the reason that his principal place of residence is within the Ryde LGA.

Note: Councillor Deshpande disclosed a Special Pecuniary Interest in this Item for the reason that her principal place of residence is within the Ryde LGA.

Note: Councillor Pedersen disclosed a Special Pecuniary Interest in this Item for the reason that her principal place of residence is within the Ryde LGA.

RESOLUTION: (Moved by Councillors Howison and Pedersen)

- (a) That Council endorse the Planning Proposal via an expedited amendment using Section 3.22 of the *Environmental Planning and Assessment Act 1979* to amend the *Ryde Local Environmental Plan 2014* to apply the existing planning provisions for dual occupancy (attached) to all dual occupancy.
- (b) That Council endorse the amendments to the *Ryde Local Environmental Plan 2014* to be submitted as a section 3.22 expedited amendment for consideration by the Department of Planning, Housing and Infrastructure and the Minister for Planning.
- (c) That Council support that if the Department of Planning, Housing and Infrastructure advise they do not accept the proposed LEP amendment as a section 3.22 Amendment, Council officers will explore the option to pursue a full planning proposal in response to the Low and Mid-Rise Housing Policy, which would be brought back to Council for consideration prior to lodgement.

Record of Voting:

For the Motion: Unanimous

13 UPDATE TO DEVELOPMENT CONTROL PLAN 2014 - TREE PRESERVATION - Outcome of Public Exhibition

Note: Councillor Li returned to the meeting at 6.43pm.

RESOLUTION: (Moved by Councillors Pedersen and Kordrostami)

That Council request a further report to be brought back to the next Council meeting which also considers the following:

ITEM 2 (continued)

ATTACHMENT 1

Amending Part 6.3 to add:-

- That replacement trees must be an advanced approved species, planted and maintained to maturity. Chosen from a list of known species that grows naturally in the area in order to provide required nutrition and habitat for local wildlife.
- That mandatory inspections be undertaken during and after construction to ensure compliance with approved tree management plans.

Record of Voting:

For the Motion: Unanimous

14 DRAFT RYDE KEY WORKERS AFFORDABLE HOUSING POLICY

MOTION: (Moved by Councillors Lara-Watson and Tracey)

- (a) That Council endorse the exhibition of the Draft Key Workers Affordable Housing Policy for a period of 42 days.
- (b) That a report be provided back to Council on the submissions received during the exhibition period and any recommended amendments to the Policy.
- (c) That Council amend the criteria to exclude delivery drivers, retail workers, cleaners and public transport workers from the definition of Key Workers within the Draft Policy.

AMENDMENT: (Moved by Councillors Pedersen and Howison)

- (a) That Council endorse the exhibition of the Draft Key Workers Affordable Housing Policy for a period of 42 days.
- (b) That a report be provided back to Council on the submissions received during the exhibition period and any recommended amendments to the Policy.

Record of Voting:

On being put to the meeting, the voting on the Amendment was five (5) For and eight (8) Against. The Amendment was **LOST**.

For the Amendment: Councillors Howison, Kordrostami, Lo, Maggio and Pedersen

Against the Amendment: Mayor Brown and Councillors Arya, Deshpande, Han, Lara-Watson, Last, Li and Tracey

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

MOTION: (Moved by Councillors Lara-Watson and Tracey)

- (a) That Council endorse the exhibition of the Draft Key Workers Affordable Housing Policy for a period of 42 days.
- (b) That a report be provided back to Council on the submissions received during the exhibition period and any recommended amendments to the Policy.
- (d) That Council amend the criteria to exclude delivery drivers, retail workers, cleaners and public transport workers from the definition of Key Workers within the Draft Policy.

PROCEDURAL MOTION TO DEAL WITH ITEM IN SERIATIM

MOTION: (Moved by Councillors Maggio and Pedersen)

That this Item be dealt with in Seriatim.

On being put to the meeting, the voting on the Motion was five (5) For and eight (8) Against. The Motion was **LOST**.

Record of Voting:

For the Motion: Councillors Howison, Kordrostami, Lo, Maggio and Pedersen

Against the Motion: Mayor Brown and Councillors Arya, Deshpande, Han, Lara-Watson, Last, Li and Tracey

RESOLUTION: (Moved by Councillors Lara-Watson and Tracey)

- (a) That Council endorse the exhibition of the Draft Key Workers Affordable Housing Policy for a period of 42 days.
- (b) That a report be provided back to Council on the submissions received during the exhibition period and any recommended amendments to the Policy.
- (c) That Council amend the criteria to exclude delivery drivers, retail workers, cleaners and public transport workers from the definition of Key Workers within the Draft Policy.

ITEM 2 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: Mayor Brown and Councillors Arya, Deshpande, Han, Lara-Watson, Last, Li and Tracey

Against the Motion: Councillor Howison, Kordrostami, Lo, Maggio and Pedersen

15 CITY OF RYDE COMMUNITY GRANTS 2025 ROUND 1

Note: Councillor Howison disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she is a social acquaintance with applicants from CCA NSW, DAPA, Rotary Club Macquarie Park and the Ryde Indian Association.

Note: Councillor Han disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he knows some of the applicants as they are active members of the public.

Note: Councillor Deshpande disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she knows a number of the community groups and members who have applied and been successful or unsuccessful in their applications.

Note: Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she knows lots of the groups applying.

RESOLUTION: (Moved by Councillors Han and Deshpande)

- (a) That Council endorse funding the following organisations for the City of Ryde Community Grants, Round 1, 2025.

Community Wellbeing – Major

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/Description	Other Comments
1	CWMaj-01	Planetshakers	\$14,850	\$14,850	Community mentoring program for disadvantaged families with children	
2	CWMaj-05	CCA NSW	\$15,000	\$8,592	"She Employment" skills development and business opportunities for CALD women	Partial funding, excluding budget items ineligible under Guidelines, such as Case manager costs;

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

Community Wellbeing – Medium

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
3	CWMe d-01	CASS Care	\$5,500	\$5,500	Strengthening the inclusion of CALD Youth	
4	CWMe d-02	Australian Association of Cancer Care	\$7,500	\$7,500	Music and dance for elderly and cancer patients	
5	CWMe d-03	Armenian Relief Society Araz Chapter	\$5,000	\$5,000	Armenian Senior Women's health and Wellbeing Seminar	
6	CWMe d-05	Royal Life Saving NSW	\$5,500	\$5,500	Lifesaving skills for vulnerable communities	
7	CWMe d-06	Epilepsy Action Australia	\$7,500	\$7,500	Epilepsy Allies: Navigating Epilepsy Together	
8	CWMe d-08	Rosemont Chamber Orchestra	\$7,500	\$7,500	Accessible community concerts for people experiencing physical and psychological challenges	
9	CWMe d-09	AASHA Australia Foundation	\$7,500	\$7,500	Rhythm Wellbeing workshops for older people	
10	CWMe d-10	Empowering Parents In Crisis (EPIC)	\$4,980	\$4,980	Your Voice Matters: Advocating for Your Young Person webinars	
11	CWMe d-11	Differently Abled People Association	\$6,900	\$6,900	Multicultural Inclusive Social Gatherings connecting people with disabilities and the wider community	

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

12	CWMe d-14	Korean Harmony Culture Group	\$5,000	\$5,000	Multicultural community activities, incl. food, fashion, dance	
13	CWMe d-15	Parents of Deaf Children	\$7,500	\$7,500	Creative Academy workshops for Deaf and Hard-of- hearing Children	
14	CWMaj -09	Yimiri	\$15,000	\$7,500	Ryde Corroboree cultural & wellness gatherings	re-classified to Medium category, as matching funding for Major category not demonstrated

Community Wellbeing- Minor

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
15	CWMin -01	OZ Neulbom Social Welfare Association	\$2,500	\$2,500	Digital literacy training to marginalized seniors, promoting social inclusion, connectivity, and independenc e	
16	CWMin -03	Giant Steps Australia	\$2,500	\$2,500	Community Access Program for Autistic Individuals and Families	
17	CWMin -05	K-Cultural Education n Training Centre	\$2,500	\$2,500	Empowering Seniors in Ryde program: mobile usage, translation and AI	

Events – Major

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/ Description	Other Comments
--	---------	--------------	---------------------	-----------------------	---------------------------------	-------------------

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

18	EventsMaj-01	Rotary Club of Macquarie Pk	\$20,000	\$20,000	Rotary Carols on the Common	
----	--------------	-----------------------------	----------	----------	-----------------------------	--

Events – Medium						
	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/Description	Other Comments
19	EventsMed-01	Captivate Presbyterian Church	\$7,500	\$7,500	Christmas Carols in West Ryde 2025	
20	EventsMaj-02	Indian Ocean Society of Australia	\$15,000	\$7,500	Ryde Garba Festival 2025 – Dance, Celebrate, Connect!	Does not meet criteria for Major category; re-classified Medium event and maximum funding for this category is \$7,500
21	EventsMaj-03	Melrose Park Football Club	\$10,000	\$7,500	Street Football World Cup and Community Festival	Does not meet criteria for Major category; re-classified Medium event and maximum funding for this category is \$7,500
22	EventsMaj-04	ASAF / SAFAL Fest	\$20,000	\$7,500	South Asian Film Arts Literature Festival (SAFAL Fest)	Does not meet criteria for Major category; re-classified Medium event and maximum funding for this category is \$7,500
23	EventsMaj-07	Ryde Indian Association	\$20,000	\$7,500	Diwali Fair	Does not meet criteria for Major category; re-classified Medium event and maximum funding for this category is \$7,500

Events – Minor						
	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/Description	Other Comments

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

24	EventsMin-01	Korean Australian Traditional Art and Cultural Association	\$2,500	\$2,500	Traditional Korean cultural craft and food community workshops	
25	EventsMin-02	Multicultural Arts and Performance Network	\$2,500	\$2,500	All age, all ability, multicultural inclusive concert	
26	EventsMin-03	Distinguished Citizens Society International Of NSW Australia	\$2,500	\$2,500	Double Tenth Basketball Championships	
27	EventsMin-04	Macquarie Anglican Church	\$2,500	\$2,500	Carols@King's community carols	

Arts

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/Description	Other Comments
28	Arts-01	Kalakars Club Ryde	\$5,000	\$5,000	"A dream," Indian musical theatre production	
29	Arts-03	Ample Abilities	\$4,855	\$4,855	Linkup with Art project for people with disabilities from CALD backgrounds	
30	Arts-04	Lady of Grace Fraternity	\$4,900	\$4,900	"Bonegilla," a multimedia show of post-war migrants' journey	
31	Arts-06	City of Ryde Eisteddfod	\$5,000	\$5,000	Ryde Eisteddfod Cultural Community outreach	
32	Arts-09	Louisa Chan	\$5,000	\$5,000	Creative Art Healing Workshops: A Community Wellness Initiative	
33	Arts-10	Pure Korean Traditional Art Music Performance and Academy Australia	\$5,000	\$5,000	Beyond the Melodies: The Story of Korean Instruments workshops & performances	

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

34	CWMaj03	Ebenezer Mission	\$9,500	\$5,000	Diverse Art Studio providing employment and training opportunities for people with disabilities	Assessed and re-classified in the Arts category where the maximum funding available is \$5,000
----	---------	------------------	---------	---------	---	--

Community Facilities and Equipment

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/Description	Other Comments
35	FE-01	Cycling Without Age Sydney North	\$3,700	\$3,700	Marquee for Cycling Without Age Ride Days	
36	FE-02	Saints Michael and Gabriel Antiochian Orthodox Church	\$5,000	\$5,000	Community accessible laptops and iPads	
37	FE-05	Australia STEM and Advancement Association	\$2,000	\$2,000	GPU for AI training and machine learning training	
38	FE-06	The Scout Association of Australia NSW Branch	\$4,295	\$4,295	GRN 2640 Eastwood Marsfield Scout Group Equipment	
39	FE-09	Ryde Multicultural Center	\$10,880	\$5,000	Audio visual system for the RMC hall	Maximum funding available in this category is \$5,000

Sport

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/Description	Other Comments
40	Sport-02	Stryder Ltd	\$5,000	\$5,000	School Student Transport to RDA	
41	Sport-07	Ryde Dragon Boat Club Incorporated	\$2,489	\$2,489	Growing Leadership Capability for Increased Capacity training	
42	Sport-08	Sydney United Sports Club	\$4,500	\$4,500	Club Support - Women/Girls Cricket Program	

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

43	Sport-09	Ryde Water Polo Club	\$2,388	\$2,388	Marquee for junior & senior tournaments	
----	----------	----------------------	---------	---------	---	--

(b) That funding of \$245,449 is awarded in this grant round from the Community Grants budget.

(c) That Council note that the following applications are not recommended for funding:

	Ref No.	Organisation	Amount Requested	Amount Recommended	Project Name/Description	Other Comments
1	Arts-11	The Stage Theatre Production and Education	\$5,000	\$0	Ryde Theatre Hub - Supporting local artists and emerging talent	Proposed project is a duplication of existing programs and therefore ineligible under the Guidelines

Record of Voting:

For the Motion: Unanimous

16 OFF LEASH DOG AREA - WARRAWONG, BRERETON AND FONTENOY PARK

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

17 INSTALLATION OF WATER STATION (BUBBLERS) WITHIN COUNCIL SPORTSGROUNDS

RESOLUTION: (Moved by Councillors Maggio and Tracey)

(a) That Council endorse the reinstatement of a filtered water station at Christie Park. The estimated cost for this project is \$17,250, which can be funded under the 2025/26 Sportsground Maintenance budget, subject to Council's adoption of the 2025/2026 Operational Plan.

(b) That Council endorse the staged installation of water stations at the following sportsgrounds which will be a future capital project for inclusion in the 2026-2027 iteration of the Four Year Delivery Plan:

2026-2027

- Marsfield Park
- Magdala Park
- Darvall Park

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

2027-2028

- Bremner Park
- Meadowbank Park #13
- Pioneer Park

2028-2029

- Westminster Park

Record of Voting:

For the Motion: Unanimous

18 FIXED SPACE CAR SHARE PROGRAM 2025-2026

RESOLUTION: (Moved by Councillors Maggio and Last)

- (a) That Council acknowledges the 2025-2026 Car Share Expression of Interest program process and community consultation undertaken to date in alignment with Council's *Fixed Car Share Policy*.
- (b) That Council endorse the below 6 (six) nominated spaces:
- Location 1 – Windsor Drive, Corner of Herring Road, Macquarie Park
 - Location 2 – 1 Ball Avenue, Eastwood
 - Location 3 – Opposite 10 East Parade, Eastwood
 - Location 4 – 14-16 Lakeside Road, Eastwood
 - Location 5 – 3 Cambridge Street, Gladesville
 - Location 6 – John Wilson Car Park, Pittwater Road, Gladesville

Record of Voting:

For the Motion: Unanimous

19 BUENA VISTA AVENUE - WASTE COLLECTION CONCERNS AND ENGAGEMENT

Note: Councillor Li disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he is friends with one of the property owners in that street. He left the meeting at 7.46pm and was not present for consideration and voting on this Item.

ITEM 2 (continued)

ATTACHMENT 1

Note: Councillor Last disclosed a Significant Non-Pecuniary Interest in this Item for the reason that his Godfather resides in the affected area. He left the meeting at 7.46pm and was not present for consideration and voting on this Item.

RESOLUTION: (Moved by Councillors Deshpande and Lara-Watson)

That Council notes the contents of this report and its attachments.

Record of Voting:

For the Motion: Unanimous

20 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - APRIL 2025

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

21 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 30 APRIL 2025

Note: An Information Report was presented to Council.

NOTICES OF MOTION

1 REQUEST FOR URGENT PARKING MANAGEMENT MEASURES - JEANETTE STREET, EAST RYDE - Councillor Roy Maggio

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

2 FESTIVE DECORATIONS ACROSS THE RYDE LOCAL GOVERNMENT AREA - Councillor Roy Maggio

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

3 CHANGE TO TRAFFIC SIGNALS AT THE INTERSECTION OF LANE COVE ROAD AND BUFFALO ROAD RYDE - Councillor Roy Maggio

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

**4 REVIEW OF TRAFFIC CHANGES TO PARK AVENUE WEST RYDE -
Councillor Cameron Last**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

5 ORGANISATION OF A RIVERCARE DAY - Councillor Shweta Deshpande

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

6 REVIEW OF PRE-BOOKED COUNCIL CLEAN UPS - Councillor Shweta Deshpande

Note: Councillor Last and Councillor Li returned to the meeting at 7.49pm.

RESOLUTION: (Moved by Councillors Deshpande and Arya)

That Council staff:

- (a) Conduct a thorough examination of the Council clean-ups provided to the community, ensuring all aspects of service delivery are evaluated.
- (b) Provide a detailed breakdown comparing the usage of services by strata properties versus stand-alone homes, highlighting any disparities and patterns.
- (c) Solicit feedback from residents on the effectiveness of current services and explore potential improvements by presenting alternative options.

Record of Voting:

For the Motion: Unanimous

**7 REQUEST FOR REPORT ON RYDE AQUATIC LEISURE CENTRE FEES AND
CHARGES - Deputy Mayor, Councillor Sophie Lara-Watson**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**8 SUPPORT FOR LOCAL RUNNING CLUBS COMMUNITY EVENT - Deputy
Mayor, Councillor Sophie Lara-Watson**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

9 NATURAL VERGES IN RYDE - Councillor Lyndal Howison

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

10 THE PROLIFERATION OF ILLEGALLY PLACED POLITICAL MATERIALS DURING THE 2025 FEDERAL ELECTION - Councillor Penny Pedersen

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

11 EV CHARGING AT MEADOWBANK - Councillor Penny Pedersen

RESOLUTION: (Moved by Councillors Pedersen and Kordrostami)

That City of Ryde prepare a report that includes information on an EV strategy mentioned in the report on EV charging March 26/24 (from a resolution of Council made on 22 August 2023. Motion 9. INCREASING ACCESS TO EV CHARGING INFRASTRUCTURE ACROSS THE CITY OF RYDE), updating the report to include:

- (a) The results of the 2024, "staff engagement program supporting the new transition strategy for Council's fleet will be drafted to guide staged delivery with targets for electric vehicles, and supported charging opportunities. This is aimed at further increasing the transition and bolstering staff support and encouragement for uptake" mentioned in the report along with an update on new EV charging that has been delivered and the status of our fleet.

Record of Voting:

For the Motion: Unanimous

12 CLEAR PROCEDURE AND MORE REAL TIME ASSESSMENT OF FIELDS AFTER WET WEATHER - Councillor Penny Pedersen

RESOLUTION: (Moved by Councillors Pedersen and Maggio)

That Council staff prepare a report that explores the feasibility of adding game day field assessments to the wet weather procedure, if there has been no rain between the Friday 2:00pm inspection and Saturday morning, and include in the report:

- (a) An evaluation of the current inspection process, including whether resources allocated for Friday 2:00pm assessments could be reallocated to Friday 4:00pm or Saturday mornings for higher risk fields and/or fields with a higher weekend usage.
- (b) Cost and staffing implications of introducing weekend inspections, including any need for overtime or additional weekend staff.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

- (c) Logistical challenges of conducting inspections and communicating results in time for 8:00am kick-offs.
- (d) A review of the matrix currently used to determine ground closures and whether more flexibility can be introduced to reflect changing weather conditions.
- (e) Consideration where local clubs – already managing field conditions on weekends are formally supported with clear guidelines and education around field closures, to ensure consistent and safe decision-making.
- (f) Engagement with local sports clubs, associations, and weekend field hirers to gather feedback on practical and sustainable solutions that support participation while maintaining field safety.

Record of Voting:

For the Motion: Unanimous

QUESTIONS BY COUNCILLORS AS PER POLICY

1 QUESTIONS WITH NOTICE - Councillor Kathy Tracey

Regulation of Street Hawkers in Eastwood Plaza

In recent months, there has been an increase in the number of individuals selling homegrown produce in the outdoor areas of the Eastwood shopping precinct. These informal hawking activities not only detract from the visual appeal of the area but also contribute to littering and raise concerns regarding hygiene, food safety, and public health.

Question 1:

What actions have been taken, or are currently being undertaken, to manage and regulate the sale of goods by street hawkers in this location?

Answer 1:

Council is actively regulating the unauthorised street hawking that is occurring in Eastwood Plaza via the following actions:

- Council's Parking Ranger Team have been requested to monitor Eastwood Plaza for any unauthorised Street Hawking activities, whilst they are conducting their daily parking enforcement patrols. The Parking Rangers promptly alert the Compliance Ranger Team so they can regulate any non-compliant Footpath Activities in accordance with Council's Footpath Activity Control Policy and associated legislative requirements.

ITEM 2 (continued)

ATTACHMENT 1

- The Compliance Ranger Team regulate non-compliant street hawking activities. The Compliance Rangers regularly note voluntary compliance, with the street hawkers often collecting their products and leaving the area whenever they are approached by Council's Officers. The Compliance Rangers do not have the authority to detain and arrest street hawkers. Similarly, the Street Hawkers will often refuse to provide their personal identification details, since this would result in a Penalty Infringement Notice (PIN) being issued.
- Council's Environmental Health Team has also assisted with the regulation of Street Hawkers by adopting an educational approach. It is noted that most Street Hawkers are attempting to sell primary industry produce. It is noted that NSW Food Authority (& not Councils) are the Appropriate Regulatory Authority for the regulation of Primary Industry Produce. (such as fruit and vegetables).
- Council's Compliance Ranger Team is seeking greater involvement from the NSW Police in relation to the regulation of street hawkers. It is noted the NSW Police have arrested and fined a street hawker that was aggressive towards Council staff. Consequently, Council Officers shall continue to escalate street hawking issues to the NSW Police in cases where the street hawker is aggressive and refuses to vacate the area.
- Council is currently investigating the possibility of increasing public education and thus regulatory outcomes by the installation of advisory signage, which will increase awareness of the permitted uses on public spaces, food safety, and trading regulations.
- Finally, Council anticipates the abovementioned strategies shall maintain public safety, cleanliness, and the visual amenity of Eastwood Plaza.

Question 2:

Are Council Rangers actively monitoring and enforcing relevant regulations in relation to this matter?

Answer 2:

Yes. Council Rangers are actively monitoring and enforcing regulations in Eastwood Plaza. The Council Ranger Teams, which consist of the Parking Rangers and Compliance Rangers, work collaboratively by conducting daily patrols of Eastwood Plaza.

The Compliance Ranger Team has the necessary delegations and skill to regulate this issue under the provisions of the Local Government Act 1993 and Council's Footpath Activity Policy.

The Compliance Rangers can regulate street hawking activities that are occurring upon Council's land without the necessary prior approvals.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

This regulatory action can include: educational interventions; formal cautions; or the issuing of penalty infringement notices when offences are observed.

Many of the street hawkers in Eastwood Plaza appear to be vulnerable persons, with limited English and socio-economic capacity.

Most street hawkers will comply with Council's "move-on" directions, and then return to trade at a later date. Consequently, Council is seeking greater collaboration with the NSW Police to enable fines to be issued, and thus create a financial disincentive for them to return to trade in Eastwood Plaza.

Question 3:

Has Council identified any language or communication barriers that may be contributing to non-compliance, and if so, are there strategies in place to address this?

Answer 3:

Yes. Council has noted that the majority of the street hawkers are from culturally and linguistically diverse (CALD) communities.

Council's interactions have also confirmed that the majority of the street hawkers do not reside within the Ryde Local Government Area, and often come to Eastwood via the nearby train station.

It is acknowledged that language and cultural differences may hinder understanding and compliance with Council's regulations.

Consequently, Council has adopted the following measures to increase regulatory compliance:

- Utilising translators to ensure Council's regulatory guidelines are understood and being complied with; and
- Investigating the installation of appropriate pictogram signage, to increase visual understanding and thus avoid translation issues within the Eastwood precinct.

Finally, Council remains committed to a balanced approach that promotes inclusivity while preserving the health, safety, and amenity of the Eastwood community.

ITEM 2 (continued)

ATTACHMENT 1

2 QUESTIONS WITH NOTICE - Councillor Lyndal Howison

Tree Canopy Ryde

Question 1:

What is the current tree canopy cover in Ryde and how does this compare to the figure of 28.90% published in Council's Urban Forest Policy in April 2023?

Answer 1:

The latest measure available is data made available by the NSW Government and identifies a Canopy Coverage across the Ryde LGA of 27.02%.

Question 2:

It was reported in that document that canopy cover was assessed using artificial intelligence (AI) and photogrammetry datasets available through NearMap. What methods are planned for future use in Ryde to measure tree canopy cover?

Answer 2:

This methodology for collecting tree canopy data is common across the industry and it is anticipated a similar process will be utilised in the future. Council will assess the different options available to obtain the information in the most cost-effective manner.

CONFIDENTIAL COUNCIL REPORT

22 APPOINTMENT OF CHAIRPERSON - AUDIT, RISK AND IMPROVEMENT COMMITTEE

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

MATTER OF URGENCY

Note: Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she has come to know residents of Jeanette Street, East Ryde due to the issues being discussed repeatedly over 8 years.

Councillor Pedersen advised the meeting that she wished to raise a Matter of Urgency regarding flooding and subsidence in Jeanette Street, East Ryde.

Minutes of the Council Meeting No. 5/25, dated 27 May 2025.

ITEM 2 (continued)

ATTACHMENT 1

MOTION: (Moved by Councillors Pedersen and Maggio)

That Council consider a Matter of Urgency, raised by Councillor Pedersen, regarding flooding and subsidence in Jeanette Street, East Ryde, the time being 8.53pm.

On being put to the meeting, the voting on the Motion was five (5) For and eight (8) Against. The Motion was **LOST**.

Record of Voting:

For the Motion: Councillors Howison, Kordrostami, Lo, Maggio and Pedersen

Against the Motion: Mayor Brown and Councillors Arya, Deshpande, Han, Lara-Watson, Last, Li and Tracey

The meeting closed at 9.00pm.

CONFIRMED THIS 24TH DAY OF JUNE 2025

Chairperson

3 CONFIRMATION OF MINUTES - Extraordinary Council Meeting held on 10 June 2025

Report prepared by: Civic Services Manager
File No.: CLM/25/1/1/2 - BP25/475

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Extraordinary Council Meeting 6/25, held on 10 June 2025 be confirmed.

ATTACHMENTS

- 1** MINUTES - Extraordinary Council Meeting - 10 June 2025

ITEM 3 (continued)

ATTACHMENT 1



Extraordinary Council Meeting
MINUTES OF MEETING NO. 6/25

Meeting Date: Tuesday 10 June 2025
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde and Online
Time: 6.03pm

Councillors Present in Chambers: Mayor Brown and Councillors Arya, Howison, Kordrostami, Last, Li, Pedersen and Tracey.

Councillors Present via online Audio Visual: Councillors Deshpande, Han, Lara-Watson and Lo.

Apologies: Councillor Maggio.

Staff Present: Chief Executive Officer, Deputy Chief Executive Officer, Acting General Counsel, Chief Financial Officer, Executive Manager – City Development, Manager – Business Assurance and Governance, Chief Property Officer, City Architect, Senior Strategic Planner, Team Leader – Natural Areas, Parks and Open Spaces, IT Applications Specialist, IT Systems Support Officer, Civic Services Manager, Feedback and Business Improvement Coordinator and Acting Civic Support Officer.

PRAYER

Mayor Trenton Brown offered prayer prior to the commencement of the meeting.

NATIONAL ANTHEM

The National Anthem was sung prior to the commencement of the meeting.

DISCLOSURES OF INTEREST

Councillor Last disclosed a Less than Significant Non-Pecuniary interest in Mayoral Minute 16/25 – Centenary St. Kevin's Catholic Primary School, Eastwood for the reason that he is a former student of the School.

TABLING OF PETITIONS

No Petitions were tabled.

Minutes of the Extraordinary Council Meeting No. 6/25, dated 10 June 2025.

ITEM 3 (continued)

ATTACHMENT 1

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

The following persons provided a written submission to Council:-

Name	Topic
Jill Floyd	Notice of Rescission 1: Item 14 – Draft Ryde Key Workers Affordable Housing Policy
Linda Elliott	Notice of Rescission 1: Item 14 – Draft Ryde Key Workers Affordable Housing Policy
Claire Cottrell	Notice of Rescission 1: Item 14 – Draft Ryde Key Workers Affordable Housing Policy
Lynette Cowgill	Notice of Rescission 1: Item 14 – Draft Ryde Key Workers Affordable Housing Policy
Diane O'Brien	Notice of Rescission 1: Item 14 – Draft Ryde Key Workers Affordable Housing Policy

NOTICE OF RESCISSION

1 NOTICE OF RESCISSION: ITEM 14 - DRAFT RYDE KEY WORKERS AFFORDABLE HOUSING POLICY - Councillor Penny Pedersen, Councillor Lyndal Howison, Councillor Dr Felix Lo

Note: Jill Floyd, Linda Elliott, Claire Cottrell, Lynette Cowgill and Diane O'Brien provided written submissions in relation to this Item and copies are ON FILE.

MOTION: (Moved by Councillors Pedersen and Lo)

That Council rescind the previous resolution in relation to Item 14 - DRAFT RYDE KEY WORKERS AFFORDABLE HOUSING POLICY, passed at the Ordinary Council Meeting held on 27 May 2025, namely:-

COUNCIL REPORT

14 DRAFT RYDE KEY WORKERS AFFORDABLE HOUSING POLICY

- (a) *That Council endorse the exhibition of the Draft Key Workers Affordable Housing Policy for a period of 42 days.*
- (b) *That a report be provided back to Council on the submissions received during the exhibition period and any recommended amendments to the Policy.*
- (c) *That Council amend the criteria to exclude delivery drivers, retail workers, cleaners and public transport workers from the definition of Key Workers within the Draft Policy.*

ITEM 3 (continued)

ATTACHMENT 1

On being put to the Meeting, the voting on the Motion was four (4) For and eight (8) Against. The Motion was LOST. A further Motion was then put and **CARRIED**.

Record of Voting:

For the Motion: Councillor Howison, Kordrostami, Lo and Pedersen

Against the Motion: Mayor Brown and Councillors Arya, Deshpande, Han, Lara-Watson, Last, Li and Tracey

RESOLUTION: (Moved by Councillors Li and Deshpande)

- (a) That Council endorse the exhibition of the Draft Key Workers Affordable Housing Policy for a period of 42 days.
- (b) That a report be provided back to Council on the submissions received during the exhibition period and any recommended amendments to the Policy.
- (c) That Council acknowledge the limited number of only 29 key worker affordable housing units in the City of Ryde portfolio and to prioritise Nurses, Teachers and 000 service providers such as Ambulance Officers and Paramedics, Firefighters and Police Officers, as well as cleaners and child care workers.

Record of Voting:

For the Motion: Mayor Brown and Councillors Arya, Deshpande, Han, Kordrostami, Lara-Watson, Last, Li and Tracey

Against the Motion: Councillors Howison, Lo and Pedersen

MAYORAL MINUTE

16/25 CENTENARY ST. KEVIN'S CATHOLIC PRIMARY SCHOOL EASTWOOD - Mayor Trenton Brown

Note: Councillor Last disclosed a Less than Significant Non-Pecuniary interest in this Item for the reason that he is a former student of the School.

RESOLUTION: (Moved by Mayor Brown)

- (a) That Council congratulates the leaders of St. Kevin's Catholic Primary School on the Centenary milestone, which will be celebrated on 27 June 2025.

Minutes of the Extraordinary Council Meeting No. 6/25, dated 10 June 2025.

ITEM 3 (continued)

ATTACHMENT 1

- (b) That the Mayor presents a plaque and certificate to the school, on behalf of the City of Ryde, to commemorate this remarkable Centenary milestone.
- (c) That the cost of the plaque be funded from the Civic Services Budget.

Record of Voting:

For the Motion: Unanimous

The meeting closed at 6.50pm.

CONFIRMED THIS 24TH DAY OF JUNE 2025

Chairperson

4 2025 - 2029 FOUR YEAR DELIVERY PROGRAM INCLUDING 2025/2026 ONE YEAR OPERATIONAL PLAN

Report prepared by: Senior Coordinator - Management Accounting and Business Strategy; Manager - Business Strategy and Innovation; Senior Coordinator - Asset Integration
File No.: COR2025/226 - BP25/357

REPORT SUMMARY

Adoption of this report by the Council will ensure that the Council meets its legislative obligations and requirements under the *Local Government Act 1993*.

This means that the Council must adopt each of the draft Integrated Planning and Reporting (IP&R) documents, draft Budget FY25/26 Financial Year, draft Fees and Charges 2025-2026, and the proposed Rating Structure FY25/26 at its meeting on 24 June 2025.

The *Local Government Act 1993* requires the Council to adopt all draft documents by 30 June 2025. If this does not occur, as of 1 July 2025 the Council will not be able to levy rates, collect incomes, or incur expenditures.

At the Extraordinary Council Meeting on 30 April 2025, the Council endorsed the draft Budget FY25/26 Financial Year, draft Fees and Charges 2025-2026, and the following draft IP&R documents to be placed on public exhibition for community feedback:

- Draft Four-Year Delivery Program 2025-2029
- Draft One-Year Operational Plan 2025-2026
- Draft Long Term Financial Plan 2025-2035
- Draft Strategic Asset Management Plan, and
- Draft Workforce Management Strategy

The draft documents were publicly exhibited for 32 days from 1 May 2025 to 1 June 2025 (inclusive), with the Council receiving 133 submissions from our community. Each submission was recorded, collated, and shared with the relevant and responsible Council officers for consideration and response. In some instances, a more detailed, or individual response was required or had been requested. These were referred to the relevant Council officers through a service request via the Customer Request Management (CRM) system for action.

Public submissions received in response to the draft documents must be considered by the Council before their adoption.

A summary and list of the received community submissions and feedback from the public exhibition via 'Have Your Say' is provided for consideration in the Community Engagement Methodology Report and Submissions Summary – Public Exhibition (**ATTACHMENT 7**).

ITEM 4 (continued)

The report includes the draft documents for adoption (**CIRCULATED UNDER SEPARATE COVERS**); Four-Year Delivery Program 2025-2029 (**ATTACHMENT 1**), One-Year Operational Plan 2025-2026 (**ATTACHMENT 2**), Long Term Financial Plan 2025-2035 (**ATTACHMENT 3**), Strategic Asset Management Plan (**ATTACHMENT 4**), Workforce Management Strategy (**ATTACHMENT 5**), and Fees and Charges 2025-2026 (**ATTACHMENT 6**).

Council must make and levy Rates and Charges in accordance with the *Local Government Act 1993* for the FY25/26 Financial Year to allow the collection of Council's main source of revenue and to provide continued services to the community.

The Draft Budget FY25/26 projects a Net Operating Surplus of \$31.59m, and \$4.39m before Capital Grants and Contributions.

RECOMMENDATION:

- (a) That Council receives and notes each of the draft Integrated Planning and Reporting (IP&R) documents, draft Budget FY25/26 Financial Year, draft Fees and Charges 2025-2026, and the proposed Rating Structure FY25/26.
- (b) That Council notes that extensive community engagement and a wide range of methods were conducted to seek our community's valuable feedback, participation, and input during the public exhibition on the draft IP&R documents as provided in **ATTACHMENT 7**.
- (c) That Council receives, notes, and considers the public submissions received from our community during the public exhibition period and the responses to those submissions as provided in **ATTACHMENT 7**.
- (d) That Council, in accordance with legislative obligations and requirements, adopts the draft Four-Year Delivery Program 2025-2029, draft One-Year Operational Plan 2025-2026, draft Long Term Financial Plan 2025-2035, draft Strategic Asset Management Plan, draft Workforce Management Strategy, draft Budget FY25/26 Financial Year, draft Fees and Charges 2025-2026, and the proposed Rating Structure FY25/26.
- (e) Makes and levies of rates for the 2025/2026 Financial Year in accordance Section 535 of the *Local Government Act 1993*, such rate to be as follows:

ITEM 4 (continued)

Rate Type	Category/Sub-Category	Base Amount Yield %	Min/Base Amount \$	Ad Valorem (Amount in \$)
Ordinary	Residential	-	\$695	0.00044209
Ordinary	Business	-	\$695	0.00444708
Ordinary	Business- Major Retail Centre – Top Ryde	-	-	0.00811871
Special	Macquarie Park Corridor – Ad Valorem	-	-	0.000878879
Ordinary	Business- Major Retail Centre –Macquarie Park	-	-	0.01111474
Special	Special Infrastructure Renewal –Base Charge	50%	143.85	0.00013551
Special	Environmental Management –Base Charge	40.97%	69.46	0.0000938584

- (f) That Council fixes its interest charge on overdue rates and charges in accordance with the Section 566 (3) of the Local Government Act 1993 at the rate of ten point five percent (10.5%) per annum from 1 July 2025 to 30 June 2026, as determined by the Minister for Local Government.

ATTACHMENTS – CIRCULATED UNDER SEPARATE COVER

- 1 Final Draft City of Ryde Delivery Program 2025-2029 - June 2025
- 2 Final Draft City of Ryde Operational Plan 2025-2026 - June 2025
- 3 Final Draft 2025-35 Long Term Financial Plan
- 4 Final Draft City of Ryde Strategic Asset Management Plan - June 2025
- 5 Final Draft City of Ryde Workforce Management Strategy
- 6 Financial Year 2025-26 Final Draft Fees
- 7 Community Engagement Methodology Report and Submissions Summary – Public Exhibition

Report Prepared By:

Jifeng Huang
Senior Coordinator - Management Accounting and Business Strategy

Benjamin Tso
Manager - Business Strategy and Innovation

Marcus Apicella
Manager - Assets

Report Approved By:

Steven Harris
Chief Financial Officer

Wayne Rylands
Chief Executive Officer

ITEM 4 (continued)

Background

At the Extraordinary Council Meeting on 30 April 2025, Council endorsed for public exhibition the draft Integrated Planning and Reporting (IP&R) documents; Four-Year Delivery Program 2025-2029, One-Year Operational Plan 2025-2026, Long Term Financial Plan 2025-2035, Strategic Asset Management Plan, Workforce Management Strategy, and Fees and Charges 2025-2026.

The draft documents were publicly exhibited for 32 days from 1 May 2025 to 1 June 2025 (inclusive), with the Council receiving 133 submissions from our community.

A summary and list of the received community submissions and feedback from the public exhibition via 'Have Your Say' is provided for consideration in the Community Engagement Methodology Report and Submissions Summary – Public Exhibition (**ATTACHMENT 7**).

At the Council Meeting on 27 May 2025, Council adopted the **MM13/25** 'Community Feedback and Next Steps – Ryde Aquatic Leisure Centre Fees and Charges', which:

- Acknowledge the feedback received to date regarding the proposed changes to the 2025/26 Ryde Aquatic Leisure Centre fees and charges.
- Commit to further consultation with the community on the proposal, including more targeted communication and engagement beyond the official period for submissions.
- Confirm that the current provision of free access to the RALC for eligible City of Ryde residents holding a concession (pensioners or health care cardholders with proof of residency) will remain unchanged for the next financial year.

This resolution has resulted in significant financial changes and content updates being made to the draft Fees and Charges 2025-2026, draft Annual Budget 2025-2026, draft Long Term Financial Plan 2025-2035, draft Four-Year Delivery Program 2025-2029, and draft One-Year Operational Plan 2025-2026.

The purpose of this report is to consider the public submissions and community feedback made during the exhibition period and present the final draft suite of financial and IP&R documents for adoption by the Council.

Draft Budget FY25/26

The Draft Budget FY25/26 projects a Net Operating Surplus of \$31.59m, and \$4.39m before Capital Grants and Contributions.

ITEM 4 (continued)

Total projected expenditure (excluding depreciation) for delivering both recurrent & capital projects is \$183.2m. Of this \$139.3m is in delivering recurrent operations such as Roads, Parks, Buildings Maintenance, Library Services, Community Development & Events, Ryde Aquatic Leisure Centre, Forward Planning & Economic Development Activities, Regulatory Services, Subdivision & Development Activities, Waste Management and Governance Activities.

Draft Budget Capital expenditure of \$43.9m includes, \$37.1m in delivering 68 capital works projects in the next financial year, capital purchases of \$4.7m and \$2.2m in lease payments.

The main source of Council's income is generated from Rates (47%). Other sources of income are Waste Management and Storm Water Charges (15%), Grants & Contributions (17%) and User Charges (9%) The remaining 12% is made up of Interest on Investments and Other Revenue.

The table below provides summary of Operational Income and Expenditure below:

INCOME STATEMENT - CONSOLIDATED		2025/26 Draft Budget \$'000
Income from Continuing Operations		
Revenue:		
Rates & Annual Charges		126,656
User Charges & Fees		18,319
Other Revenues		7,756
Grants & Contributions provided for Operating Purposes		6,549
Grants & Contributions provided for Capital Purposes		27,206
Interest & Investment Revenue		10,406
Other Income:		
Net Gains from the Disposal of Assets		541
Other Income		6,690
Total Income from Continuing Operations		204,122
Expenses from Continuing Operations		
Employee Benefits & On-Costs		70,493
Borrowing Costs		264
Materials & Contracts		60,913
Depreciation & Amortisation		33,221
Other Expenses		7,637
Total Expenses from Continuing Operations		172,528
Operating Result from Continuing Operations		31,594
Net Operating Result for the Year		31,594
Net Operating Result before Grants and Contributions provided for Capital Purpose		4,388

ITEM 4 (continued)

Capital Works Project Expenditure:

The FY25/26 Draft Capital Works Program has a total projected expenditure of \$41.7m. The plan has been developed in response to the priority projects in the 2025-2029 Delivery Program. Of this, \$32.2m has been allocated for renewal of Councils existing assets to ensure the condition is maintained for residents. In addition, \$9.5m has been allocated for the construction of new assets, and \$2.2m in loan and lease payments.

Next year's works program has been funded from the following various sources, Internal Reserves, Section 7.11 & 7.12 Developer Contributions and Capital Grants and Contributions. It is important to note that Council forecasts its Section 7.11 and Section 7.12 related expenditure for the coming financial year based on receipts already received to ensure that Section 7.11 funds are not over-committed and that cashflow remains positive.

Some key highlights of the \$41.7m Capital Works Program include the following projects:

- \$11.0m - Constitution Road Infrastructure Upgrades
- \$ 5.7m - Passive Park Renewal
- \$ 2.9m - Bus Stop DDA compliance
- \$ 2.2m - Passive Parks Expansion
- \$ 1.5m - Operational Building Renewal
- \$ 1.4m - Meadowbank Park Masterplan Delivery AIF
- \$ 1.2m - Community Buildings Renewals - Libraries Improvements
- \$ 1.1m - Road Resurfacing Renewal
- \$ 1.0m - RALC Asset Renewal
- \$905k - Pedestrian Crossing Lighting Upgrade
- \$755k - Commercial Buildings Renewal
- \$680k - Traffic Facilities Expansion
- \$642k - Footpath Construction Expansion
- \$527k - Community Buildings Renewal

The table below provides summary of next year's Capital Works Program of \$41.7m by asset class and \$2.2m Lease Payment:

\$'000	Building	Civil	Footpath & Cycleway	Traffic	Storm Water	Parks	Other	Fleet	TOTAL
Renewal	5,196	12,516	425	561	983	6,795	1,035	4,653	32,164
New	209	4,286	642	680	-	3,678		-	9,495
Subtotal	5,405	16,802	1,067	1,241	983	10,473	1,035	4,653	41,659
Lease									2,214
TOTAL	5,405	16,802	1,067	1,241	983	10,473	1,035	4,653	43,873

ITEM 4 (continued)

Proposed Rating Structure

The following rating table outlines the various rating categories and associated yields for the FY25/26 Financial Year. The table below has been updated to reflect the supplementary valuations received during the public exhibition period.

The total projected rates income is forecasted to be \$95.4m in FY25/26 which represents 46.7% of Council's total revenue.

Rates and Charges - Estimated Yield for 2025/26								
Rate Type	Category/Sub-Category	No. of Properties	Land Values \$	Base Charge \$	Minimum \$	Ad Valorem (amount in \$)	% of Revenue from Base for each rate	Estimated Yield \$
Ordinary	Residential - Minimum	38,756.13	20,122,921,683		695.35			26,949,075
Ordinary	Residential - Ad Valorem	14974	34,165,970,072			0.00044209		15,104,515
Ordinary	Business - Minimum	537	25,982,704		695.35			373,403
Ordinary	Business - Ad Valorem	1,548	4,990,667,164			0.00444708		21,826,058
Ordinary	Business- Major Retail Centre –Macquarie Park	1	264,000,000			0.01111474		2,934,291
Ordinary	Business- Major Retail Centre – Top Ryde	7	49,074,149			0.00811871		398,419
TOTAL YIELD ORDINARY RATES								67,585,761
Special	Macquarie Park Corridor – Ad Valorem	554	2,584,982,741			0.000878879		2,271,887
Special	Special Infrastructure Renewal –Base Charge	55,832		143.85			50.0%	8,031,433
Special	Special Infrastructure Renewal –Ad Valorem	55,832	59,644,965,778			0.00013551		8,026,619
Special	Environmental Management –Base Charge	55,819		69.46			40.97%	3,877,188
Special	Environmental Management - Ad Valorem	55,819	59,618,615,772			0.0000938584		5,595,707
TOTAL YIELD ORDINARY & SPECIAL RATES								95,388,596

In accordance with section 566 (3) of the Local Government Act 1993, the Minister for Local Government has determined the maximum rate of interest payable on overdue rates and charges for the period 1 July 2025 to 30 June 2026 (inclusive) will be 10.5%.

Community feedback received during the public exhibition

In accordance with the *Local Government Act 1993*, we invited community feedback on the following draft documents:

- Draft Four-Year Delivery Program 2025-2029,
- Draft One-Year Operational Plan 2025-2026,
- Draft Long Term Financial Plan 2025-2035,
- Draft Strategic Asset Management Plan,
- Draft Workforce Management Strategy,
- Draft Fees and Charges 2025-2026, and
- Draft Community Strategic Plan – Ryde to 2035 (CSP) and Draft Community Engagement Strategy (CES). The CSP and CES are addressed through a separate Council report.

ITEM 4 (continued)

The 'Have Your Say' period was open for 32 days from Thursday 1 May 2025 to Sunday 1 June 2025 during which our community could provide written feedback via the online submission form, email, and/or post.

The 'Have Your Say' was promoted through City of Ryde's Have Your Say webpage and social media; direct emails to the community, posters and flyers displayed at the Ryde Aquatic and Leisure Centre (RALC), and listings in the local newspaper and the Your City News e-newsletter.

As per Council's recommendation, 426 community members and residents who had provided feedback and insights into the development of the CSP, and opted to be kept informed, were contacted via email to acknowledge their contribution, provided with updates, and offered the opportunity to give further feedback directly on the draft IP&R documents.

For notation, the Council's standard protocols and procedures is to acknowledge all submissions, and to proactively communicate and engage with community members who have provided contact details and their consent for updates, responses, and further communications and interactions with Council.

A range of community comments, feedback, and submissions were received through various channels during the public exhibition period. There were 133 submissions received from our community.

Each received submission was recorded, collated, and shared with the relevant and responsible Council officers for consideration and response. In some instances, a more detailed, or individual response was required or had been requested. These have also been referred to the relevant Council officers through a service request via the Customer Request Management (CRM) system for action.

The following key themes were identified from the community feedback received during the public exhibition

Key Themes	Total 133 Submissions
Proposed changes to Fees and Charges – RALC's removal of free entry for Ryde resident pensioner concession card holders	126 submissions
Proposed changes to Fees and Charges – general increase in pricing	1 submission
Operational and Service Delivery – specific matters	6 submissions
The following themes relating to operational and service delivery-specific matters were mentioned: <ul style="list-style-type: none"> ▪ Traffic congestion, and disruptions due to development ▪ Pedestrian safety and welfare through improving traffic management and solutions, and upgrading of footpaths, crossings, and lighting 	

ITEM 4 (continued)

- Housing accessibility, affordability, and supply
- Adequate green spaces, local parks, and dog parks
- Removal of the 'Racism is not welcome' signage across the LGA
- Community engagement approaches and progress metrics reporting, and
- Suggestions for the Operational Plan from the Parramatta River Catchment Group

Although some of the community submissions received offered comments related to aspects of the IP&R documents, many of the submissions referred to proposed changes to fees and charges, and operational and service delivery-specific matters. These have been communicated and circulated to the relevant departments within Council for either a response or action.

A summary and list of the received community submissions and feedback from the public exhibition via 'Have Your Say' is provided for consideration in the Community Engagement Methodology Report and Submissions Summary – Public Exhibition (**ATTACHMENT 7**).

Document amendments

The Finance and IP&R documents have been duly exhibited in accordance with legislative requirements and consideration given to all submissions. The documents have been amended to include the reported changes and are presented for adoption at this time.

There were significant and strong community interest and feedback with 133 submissions received and are detailed in **ATTACHMENT 7**.

Draft Fees and Charges 2025-2026

- **126 submissions received (or 95%)** were related to the proposed changes to RALC Pensioner Fees and Charges for FY25/26.
- Summary of the community feedback related to the RALC Pensioner Fees and Charges for FY25/26 is as follows:

Proposed changes to Fees and Charges – RALC's removal of free entry for Ryde resident pensioner concession card holders	# of Submissions	%
Strongly oppose the new fees (retain free entry)	115	91% (115/126)
Oppose the new fees, but open to a compromise (revise pricing)	8	6% (8/126)
Support the new fee (remove free entry)	3	2% (3/126)
Total	126	99%*

*Percentages are calculated to the nearest whole number and therefore the total may not exactly equal 100%

ITEM 4 (continued)

- Changes were made within the document following the confirmation that the current provision of free access to the RALC for eligible City of Ryde residents holding a concession (pensioners or health care cardholders with proof of residency) will remain unchanged for the next financial year as resolved by Council on 27 May 2025 – **MM13/25**.
- Amended Fees and Charges detailed in **ATTACHMENT 6**.

Draft Long Term Financial Plan 2025-2035 (Update by STEVE AND JIFENG)

- There were minor changes made to the finance tables and financial numbers within the document following the resolution by Council in relation to the **MM13/25** on 27 May 2025 and the received community submissions and feedback on the draft Fees and Charges 2025-2026.
- Amended Long Term Financial Plan is detailed in **ATTACHMENT 3**.

Draft Four-Year Delivery Program 2025-2029

- Changes were made to the financial section of the document to align and reflect the updated draft Long Term Financial Plan 2025-2035, draft Annual Budget 2025-2026, and draft Fees and Charges 2025-2026.
- There were no material content changes proposed based on **nil** community submissions received; however, some minor edits and design improvements have been performed during the period to improve consistency and readability.
- Amended Four-Year Delivery Program is detailed in **ATTACHMENT 1**.

Draft One-Year Operational Plan 2025-2026

- Changes were made to the financial section of the document to align and reflect the updated draft Long Term Financial Plan 2025-2035, draft Annual Budget 2025-2026, and draft Fees and Charges 2025-2026.
- There were no material content changes proposed based on **one** community submission received; however, some minor edits and design improvements have been performed during the period to improve consistency and readability.
 - Council staff responded to the interested community group regarding the suggested unfunded and additional actions for 2025-2026
- Amended One-Year Operational Plan is detailed in **ATTACHMENT 2**.

ITEM 4 (continued)

Draft Strategic Asset Management Plan

- There was no material changes proposed to the draft Strategic Asset Management Plan based on **nil** community submissions received; however, some minor edits and visual design improvements have been performed during the period to improve readability and consistency with other Council documents.
- Strategic Asset Management Plan is detailed in **ATTACHMENT 4**.

Changes to the draft Workforce Management Strategy

- There was no material changes proposed based on **nil** community submissions received; however, some minor edits and design improvements have been performed during the period to improve consistency and readability.
- Workforce Management Strategy is detailed in **ATTACHMENT 5**.

Please note that any petition(s) and survey(s) submitted to Council as part of any external community engagement will be reported to Council as a separate agenda item and are not included in the community engagement 'Have You Say' results, as this information was not collected by Council.

Financial Implications

The proposed changes outlined in this report will reduce the Net Operating Surplus by \$275k from \$31.87m to \$31.59 at 30 June 2026. It is proposed to reduce transferring to Assets Replacement Reserve by \$275k to offset the reduction of Operating Income in RALC. This adjustment flows through subsequent years impacting the operational net surplus and transfer to the Assets Replacement reserve.

There is no impact on Council Unrestricted Cash.

5 ENDORSEMENT OF THE DRAFT COMMUNITY STRATEGIC PLAN AND DRAFT COMMUNITY ENGAGEMENT STRATEGY FOR ADOPTION

Report prepared by: Manager - Business Strategy and Innovation; Manager - Communications and Engagement
File No.: GRP/25/8 - BP25/257

REPORT SUMMARY

All local councils across the state are required to plan and report in line with the NSW Office of Local Government's Integrated Planning and Reporting (IP&R) framework.

The Community Strategic Plan (CSP) and Community Engagement Strategy (CES) are two of the statutory documents required under the Integrated Planning and Reporting (IP&R) framework and legislative requirements.

In accordance with the provisions of the *Local Government Act 1993* and *Local Government (General) Regulation 2021* pertaining to local government elections, the Council has refreshed, developed, and publicly exhibited for community feedback – the draft Community Strategic Plan – Ryde to 2035 (**ATTACHMENT 1**) and the draft Community Engagement Strategy (**ATTACHMENT 2**).

At the Extraordinary Council Meeting on 30 April 2025, Council noted the 'draft Community Strategic Plan and draft Community Engagement Strategy – Public Exhibition' report, added one recommendation, and endorsed the draft CSP and CES documents for public exhibition.

As per Council's recommendation, 426 community members and residents who had provided feedback and insights into the development of the CSP, and opted to be kept informed, were contacted via email to acknowledge their contribution, provided with updates, and offered the opportunity to give further feedback directly on the draft IP&R documents.

The draft CSP and draft CES were publicly exhibited for 32 days from 1 May 2025 to 1 June 2025 (inclusive), with the Council receiving 133 submissions from our community. Each submission was recorded, collated, and shared with the relevant and responsible Council officers for consideration and response. In some instances, a more detailed, or individual response was required or had been requested. These were referred to the relevant Council officers through a service request via the Customer Request Management (CRM) system for action.

A summary and list of the received community submissions and feedback from the public exhibition via 'Have Your Say' is provided for consideration in the Community Engagement Methodology Report and Submissions Summary – Public Exhibition (**ATTACHMENT 3**).

The *Local Government Act 1993* requires the Council to adopt the Community Strategic Plan (CSP) and Community Engagement Strategy (CES) by 30 June 2025.

ITEM 5 (continued)

The draft version of the CSP and CES following public exhibition and incorporating community feedback is presented to the Council for adoption (**ATTACHMENT 1** and **ATTACHMENT 2**).

RECOMMENDATION:

- (a) That Council receives and notes the draft Community Strategic Plan – Ryde to 2035 and draft Community Engagement Strategy as provided in ATTACHMENTS 1 and 2.
- (b) That Council notes that proactive engagement efforts were undertaken to acknowledge, communicate, contact, and update the community members and residents who have participated and contributed to the CSP development.
- (c) That Council notes that extensive community engagement and a wide range of methods were conducted to seek our community's valuable feedback, participation, and input during the public exhibition on the draft IP&R documents as provided in ATTACHMENT 3.
- (d) That Council receives, notes, and considers the public submissions made in relations to the draft Community Strategic Plan – Ryde to 2035 and draft Community Engagement Strategy as provided in ATTACHMENT 3.
- (e) That Council endorses and adopts the draft Community Strategic Plan – Ryde to 2035 (ATTACHMENT 1), and draft Community Engagement Strategy (ATTACHMENT 2).

ATTACHMENTS – CIRCULATED UNDER SEPARATE COVER

- 1** Final Draft City of Ryde Community Strategic Plan - June 2025
- 2** Final Draft City of Ryde Community Engagement Strategy - June 2025
- 3** Community Engagement Methodology Report and Submissions Summary – Public Exhibition

Report Prepared By:

Benjamin Tso
Manager - Business Strategy and Innovation

Liz Bennett
Manager - Communications and Engagement

Report Approved By:

Wayne Rylands
Chief Executive Officer

ITEM 5 (continued)

Discussion

As detailed within the Office of Local Government's (OLG) *Integrated Planning and Reporting Guidelines for Local Government in NSW*, September 2021, after an ordinary election, the Council is required to review, refresh, and prepare the Community Strategic Plan (CSP) and Community Engagement Strategy (CES). The CSP must be placed on public exhibition for at least 28 days and then adopted by Council, before 30 June in the year following an ordinary election of Council (by Monday 30 June 2025).

Community Strategic Plan (CSP) – Ryde to 2035

Under Section 402 of the *Local Government Act 1993* (LG Act), as part of the Integrated Planning and Reporting ("IP&R") framework introduced in 2009 and revised in September 2021, a council must prepare and develop the highest-level of strategic plan that sits above and guides all other Council plans and strategies, called its 'Community Strategic Plan (CSP)'.

The CSP is developed on behalf of the community to articulate their collective vision, aspirations, objectives, and priorities for the future and describe the strategic pathways to achieve the City of Ryde's seven strategic outcomes covering a minimum timeframe of 10 years.

Community Engagement Strategy (CES)

Under Section 402A of the *Local Government Act 1993*, as part of the Integrated Planning and Reporting ("IP&R") framework introduced in 2009 and revised in September 2021, a council must prepare, establish, and implement a strategy for engagement with the local community called its 'Community Engagement Strategy (CES)'.

The CES outlines the Council's commitment to undertake community engagement for a range of key activities including policy and strategy development and key projects. It includes the approach and guiding principles for ensuring that our community and relevant stakeholder groups have an opportunity to have their say in a meaningful way and participate in the development of the Council's key strategies, policies, programs, and plans.

Community feedback received during the public exhibition

After notation and endorsement by Council at the 30 April 2025 Extraordinary Council meeting, and as part of the broader review of the Integrated Planning and Reporting (IPR) legislative requirements, the draft Community Strategic Plan (CSP) and draft Community Engagement Strategy (CES) were placed on public exhibition.

ITEM 5 (continued)

In accordance with the *Local Government Act 1993*, we invited community feedback on the following refreshed IP&R documents:

- Draft Community Strategic Plan – Ryde to 2035,
- Draft Community Engagement Strategy, and
- Other draft IP&R documents including the Four-Year Delivery Program 2025-2029, One-Year Operational Plan 2025-2026, Annual Budget 2025-2026, Fees and Charges 2025-2026, Long-Term Financial Plan 2025-2035, Workforce Management Strategy, and the Strategic Asset Management Plan. These are addressed through a separate Council report.

The 'Have Your Say' period was open for 32 days from Thursday 1 May 2025 to Sunday 1 June 2025 during which our community could provide written feedback via the online submission form, email, and/or post.

The 'Have Your Say' was promoted through City of Ryde's Have Your Say webpage and social media; direct emails to the community, posters and flyers displayed at the Ryde Aquatic and Leisure Centre (RALC), and listings in the local newspaper and the Your City News e-newsletter.

As per Council's recommendation, 426 community members and residents who had provided feedback and insights into the development of the CSP, and opted to be kept informed, were contacted via email to acknowledge their contribution, provided with updates, and offered the opportunity to give further feedback directly on the draft IP&R documents.

For notation, the Council's standard protocols and procedures is to acknowledge all submissions, and to proactively communicate and engage with community members who have provided contact details and their consent for updates, responses, and further communications and interactions with Council.

A range of community comments, feedback, and submissions were received through various channels during the public exhibition period. There were 133 submissions received from our community.

Each received submission was recorded, collated, and shared with the relevant and responsible Council officers for consideration and response. In some instances, a more detailed, or individual response was required or had been requested. These have also been referred to the relevant Council officers through a service request via the Customer Request Management (CRM) system for action.

ITEM 5 (continued)

The following key themes were identified from the community feedback received during the public exhibition:

Key Themes	# of Submissions
Proposed changes to Fees and Charges – RALC's removal of free entry for Ryde resident pensioner concession card holders	126 submissions
Proposed changes to Fees and Charges – General Increase in Pricing	1 submission
Operational and Service Delivery – Specific Matters	6 submissions
<p>The following themes relating to operational and service delivery-specific matters were mentioned:</p> <ul style="list-style-type: none"> ▪ Traffic congestion, and disruptions due to development ▪ Pedestrian safety and welfare through improving traffic management and solutions, and upgrading of footpaths, crossings, and lighting ▪ Housing accessibility, affordability, and supply ▪ Adequate green spaces, local parks, and dog parks ▪ Removal of the 'Racism is not welcome' signage across the LGA ▪ Community engagement approaches and progress metrics reporting, and ▪ Suggestions for the Operational Plan from the Parramatta River Catchment Group 	
Total number of 133 submissions received during public exhibition	

Although some of the community submissions received offered comment related to aspects of the IP&R documents; draft Community Strategic Plan (CSP) and draft Community Engagement Strategy (CES), many of the submissions referred to proposed changes to fees and charges and other operational and service delivery-specific matters. These have been communicated and circulated to the relevant departments within Council for either a response or action.

A summary and list of the received community submissions and feedback from the public exhibition via 'Have Your Say' is provided for consideration in the Community Engagement Methodology Report and Submissions Summary – Public Exhibition (**ATTACHMENT 3**).

ITEM 5 (continued)

Changes to the Community Strategic Plan (CSP) – Ryde to 2035

- There were no material and significant changes based on the community submissions received following the completion of the public exhibition period, however, some minor edits and design improvements have been performed during the period to improve accuracy and readability.
 - Page 19: Updated the page ‘How did we engage with you?’ to include detailed activities and efforts undertaken during the public exhibition phase to engage with the community.
- No material changes are proposed for the CSP based on the one community submissions received.
 - Council staff responded to the interested community member regarding community engagement and progress metrics reporting.

Changes to the Community Engagement Strategy (CES)

- No material changes are proposed for the CES based on the community submissions received (nil).

Please note that any petition(s) and survey(s) submitted to Council as part of any external community engagement will be reported to Council as a separate agenda item and are not included in the community engagement ‘Have You Say’ results, as this information was not collected by Council.

Financial Implications

While Council has a custodial role in initiating, preparing, and maintaining the Community Strategic Plan on behalf of the local government area, it is not wholly responsible for its implementation. Other partners such as federal and state government, agencies, and community groups may also be engaged in delivering the long-term objectives of the plan. With respects to the aspects of the Community Strategic Plan which are within Council's scope to deliver, the financial implications are outlined in the Long-Term Financial Plan 2025-2035, Annual Budget 2025-2026, Four-Year Delivery Program 2025-2029, and One-Year Operational Plan 2025-2026.

The endorsement of the recommendation(s) will have no financial impact.

The financial costs related to the refresh of the new suite of Integrated Planning and Reporting (IP&R) documents in alignment with OLG's standards and requirements have been budgeted for in FY24/25.

**6 2025 AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION
(ALGWA) NSW ANNUAL CONFERENCE - 4 SEPTEMBER 2025 TO 6
SEPTEMBER 2025 (RESCHEDULED)**

Report prepared by: Executive Assistant
File No.: GRP/25/8 - BP25/413

REPORT SUMMARY

This report is presented to Council for its consideration of Councillor attendance at the rescheduled 2025 Australian Local Government Women's Association (ALGWA) NSW Annual Conference, to be held at the Ex-Servicemen's Club, Griffith on Thursday, 4 September 2025 to Saturday, 6 September 2025. (Please note, the conference has been rescheduled from 1 – 3 May 2025).

RECOMMENDATION:

That Council consider Councillor attendance at the 2025 Australian Local Government Women's Association (ALGWA) NSW Annual Conference and nominate a representative to attend.

ATTACHMENTS

- 1 Draft Conference Program - ALGWA NSW 2025**
- 2 Councillor Expenses and Facilities Policy**

Report Prepared By:

Janine Carr
Executive Assistant

Report Approved By:

Carmelina Loughland
Executive Officer to the Chief Executive Officer

Wayne Rylands
Chief Executive Officer

ITEM 6 (continued)

Discussion

Conference

The rescheduled 2025 Australian Local Government Women's Association (ALGWA) NSW Annual Conference will be held from Thursday, 4 September 2025 to Saturday, 6 September 2025 at the Ex-Servicemen's Club, Griffith and will be hosted by Griffith City Council. A copy of the Draft Conference Program is provided for in **ATTACHMENT 1**.

The Australian Local Government Women's Association is the peak body for women in local government. It is a voluntary run organisation, that support both employees and elected representatives.

The 2025 ALGWA Annual Conference aims to provide comprehensive training and support for Councillors and local government staff. The event offers attendees the chance to gain valuable insights from guest speakers, participate in professional development and network with peers from across New South Wales.

The Conference theme, "Taste the Inspiration", is designed to motivate and empower delegates and encourage them to embrace new ideas and approaches to their roles as Councillors. The Conference offers a unique opportunity for new and returning Councillors to develop new ideas and perspectives and fosters creativity, motivating delegates to think outside the box and develop innovative solutions to the challenges faced by local government.

A notice was placed in the Councillor Information Bulletin dated 10 June 2025 inviting Councillors to indicate their interest to attend the Conference by 16 June 2025. As a result, no expressions of interest were received from Councillors.

Councillor Penny Pedersen is a Board Member of the ALGWA.

Financial Implications

The following is a summary of costs that would be incurred per person for attendance to the Conference:

- **Registration:** \$1,100 (Early Bird Rate – available until 1 August 2025)
(includes Welcome Reception, Full Conference and Gala Dinner)
- **Travel to Griffith:** Approximately \$880 return via car or \$1,200 return flight

In addition to the above summary, it is anticipated that additional costs for incidentals, meals and taxi fares would also be incurred. This will be determined after the Conference.

ITEM 6 (continued)

The total cost for attending this Conference is approximately \$2,300 per participant (excluding meals, incidentals and taxi fare charges).

It should be noted that as per Council's Expenses and Facilities Policy, Councillors cannot incur accommodation related expenses for attendance at the Conference. There is no scope for Council to pay or reimburse any costs related to accommodation.

Critical Dates

The following deadlines are required to be met:

- Early Bird Registrations for attendance at the ALGWA Conference close on 1 August 2025.

Policy Implications

There is no policy implication through adoption of the recommendation. The Councillor Expenses and Facilities Policy provided for in **ATTACHMENT 2** sets out the entitlements for Councillors attending such Conferences.

ITEM 6 (continued)

ATTACHMENT 1



ITEM 6 (continued)

ATTACHMENT 1



MESSAGE FROM ALGWA PRESIDENT PENNY PEDERSEN

I would like to begin by acknowledging the Wiradjuri people as the traditional owners and custodians of the land and waters of Griffith and pay respect to elders past and present. On behalf of ALGWA NSW executive, I send a warm welcome to all of our delegates and speakers, and sincerely thank Griffith City for hosting us this year.



As many of you know, the Australian Local government women's association, was founded in 1951 and our vision is to achieve Gender Parity in local government, by supporting women through advice, advocacy, connection, mentoring and action.

Before the election in 2024, thanks to a generous grant from the State government, ALGWA NSW were able to deliver 'get women elected' forums across the state, including two forums in Moree, facilitated by First Nations councillors. We had great attendance at our forums and we were thrilled to see the number of women on NSW councils increase to 41%.

We will continue to push for parity as there are many other issues on our advocacy agenda that need to be addressed. Things that will make becoming a councillor more attractive to women and encourage them to re-contest after their first term.

It was so good to meet so many of you at the Tamworth LGNSW conference and our executive team hope to meet more of you here in Griffith so come up and say hello.

Warm regards,

Penny Pedersen

ITEM 6 (continued)

ATTACHMENT 1



MESSAGE FROM GRIFFITH MAYOR CR DOUG CURRAN

Welcome to Griffith!

I am delighted to welcome you all to the ALGWA NSW 2025 Conference here in Griffith, a city rich in culture, community spirit, and strong leadership.

At Griffith City Council, we are proud of the incredible women who contribute to our success—whether as councillors, staff members, or dedicated community leaders.

In fact, X% of our staff are women, each playing a vital role in shaping our city. Beyond Council, Griffith is home to countless women who selflessly dedicate their time, skills, and energy to strengthening our community, ensuring it thrives for future generations.

This conference is a fantastic opportunity to celebrate the progress we've made toward gender parity in local government and to continue championing the women who lead, inspire, and drive change. I hope you enjoy your time in Griffith and take the opportunity to connect, share, and be inspired.

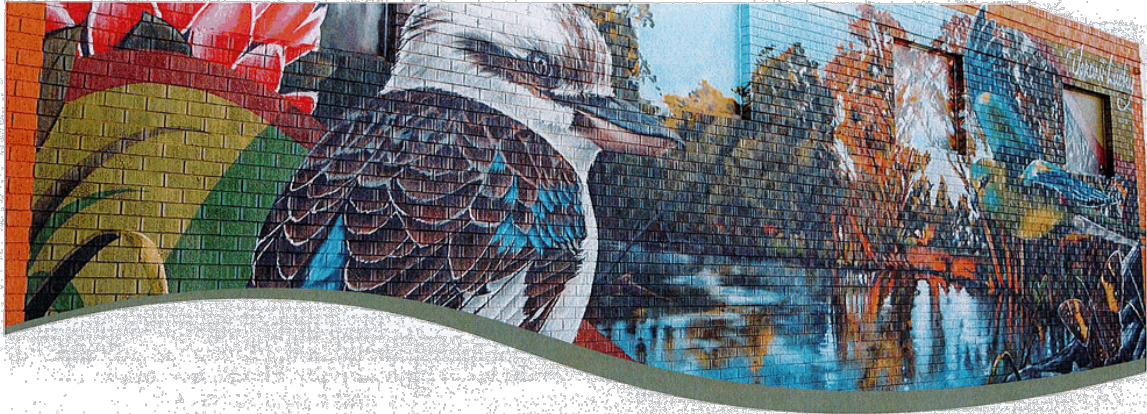
Welcome, and enjoy the conference!

Doug Curran



ITEM 6 (continued)

ATTACHMENT 1



Thursday 4 September

Registrations Open @ Griffith Regional Theatre

4.00 pm

Welcome Function at Griffith Regional Theatre

5.00 pm

Performance by: **Puka Pukan Dance Group**

The Griffith Pukapukan community have been in Griffith over 25 years. Their dance group consist out of 12 dancers and 10 drummers. Their performance will take you on a journey across the 15 islands of the Cook Islands.

Welcome by Cr Mayor Doug Curran
Welcome to Country

Guest Speaker: **Emma Norbiato – Calabria Wines**

Emma Norbiato is an accomplished figure in the Australian wine industry, known for her expertise in winemaking. Emma's work emphasizes sustainable practices and producing award-winning wines.

Music by Belle Madden

Free Evening

7.00 pm

Speakers are subject to change

ITEM 6 (continued)

ATTACHMENT 1



Friday 5 September

Registrations at Griffith Ex-Servicemen's Club Function Room 8:00 am

MC Welcome – Alicia McKay 8:30 am

Welcome to Country – To Be Announced

ALGWA President Welcome – Penny Pedersen

LG NSW President Phyllis Miller – Insights in Local Government 9:00 am

Alicia McKay – Guest Speaker & MC 9:15 am

Alicia McKay is a vibrant policy analyst and management consultant turned author, speaker, and trainer. Specialising in strategic planning and organisational change, she has worked with over 100 councils and agencies across Australia and New Zealand. Founder of the Not An MBA program, Alicia blends expertise with a no-nonsense approach to leadership.

Morning Tea 11:00 am

PANELLISTS INTRODUCTION & KEY MESSAGE TO DELEGATES: 11:30 am

Zara Lowien – National Irrigation Council (NIC)

Zara lead NIC through the negotiations and input into the Australian's Government' Water Amendment (Restoring our Rivers) Bill 2023 and was appointed CEO in early 2024.

Helen Dalton – Member for Murray

Helen Dalton is Griffith's Local Member for Murray. Known for her commitment to rural communities, Helen champions issues like water rights, agricultural sustainability, and local infrastructure.

The Hon Sussan Ley MP – Member for Farrer

The Hon. Sussan Ley is an experienced Australian politician, currently serving as Minister for the Environment and Water. She has a strong focus on sustainable environmental practices and regional development.

Panel Discussion – Water Challenges 12:00 pm

Lunch 12:30 pm

Speakers are subject to change

ITEM 6 (continued)

ATTACHMENT 1



Friday 5 September, continued

PANELLISTS INTRODUCTION & KEY MESSAGE TO DELEGATES

1.00 pm

The Hon. Minister Rose Jackson (Online)

Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health, Minister for Youth, and Minister for the North Coast

Carolyn Doherty – Argyle Housing

Argyle Housing is a not-for-profit organisation providing affordable housing and support services to people in need across New South Wales and the ACT.

Serena Hardwick – Business NSW

The Housing Now initiative by Business NSW focuses on addressing housing affordability and availability across New South Wales. It collaborates with industry, government, and communities to meet growing demand.

Panel Discussion – Housing Challenges

1.15 pm

Bus departs to De Bortoli Wines

2.00 pm

Tour at De Bortoli Winery Gardens – “Why is Water so important”

2.15 pm

Message delivered by Margot & Melissa De Bortoli

Networking, Antipasto and Drinks

3.30 pm

Bus Return to Griffith

5.00 pm

Free evening to Explore Griffith

Speakers are subject to change

VOTING TIMETABLE

8:15 am: Office Bearer Nomination Open

9:00 am: Officer Bearer Nomination Close

10:30 am: Office bearer voting Open

12:30 pm: Office bearer voting closes

4:00 pm: Returning Officer presents election for Front Bench

ITEM 6 (continued)

ATTACHMENT 1



Saturday 6 September

Morning Activity: Banna Murals Walk/CBD Activation

7:00 am

A vibrant walking tour showcasing Griffith's unique murals and public art. Delegates will experience the creativity of the Her Way Program, which aimed to make public spaces around transport hubs feel safer for everyone, especially women, girls and gender diverse people. Starting point in Kooyoo Street Mall, Griffith.

Morning Tea @ Griffith Ex-Servicemen's Club

10:00 am

Emma Broomfield – Councillor Wellbeing Session

10:30 am

Emma had a vision to provide a niche consultancy with a focus on working with the local government sector. Since then, she has established a reputation for a down-to-earth, community-centred approach and has had the privilege of working across over 40 local government areas in NSW.

Shirine Nehme (TEDx Griffith)

11:30 pm

Shirine Nehme, a passionate Griffith local, advocates for rural Australia through her involvement in the Griffith Youth Advisory Group and public speaking. She won the 2025 Australia Day Award for Young Citizen.

*2026 ALGWA NSW Conference Update from
Blacktown City Council*

12:30 pm

Bidding Host 2027

12:45 pm

Lunch

1:15 pm

ALGWA Hotspots

2:00 pm

ALGWA NSW General Meeting – Returning Officer to announce election of Executive team – followed by Afternoon Tea

3:00 pm

Meet in Exies Foyer for bus transfer

6:00 pm

Gala Dinner at La Scala Function Centre
Announcement: The 2027 Conference Host Council

6:30 pm

Bus departs for transfer back

10:30 pm

VOTING TIMETABLE

8:15 am: Executive Team Nomination Open

10:30 am: Executive Team Nomination Close

11:30 am: Executive Team Voting Open

1:45 pm: Executive Team Voting closes

3:00 pm: Returning Officer presents election for Executive Team

ITEM 6 (continued)

ATTACHMENT 2



Lifestyle and opportunity @ your doorstep



Councillor Expenses and Facilities Policy

April 2023

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

Document Version Control

Document Name:	Councillor Expenses and Facilities Policy
CM Reference WORD:	D23/107446
CM Reference PDF:	D23/107455
Document Status:	Approved by Council
Version Number:	Version 1.4
Review Date:	April 2023
Owner:	City of Ryde
Endorsed By:	Council on 25 July 2023
Distribution:	Internal and External

Change History

Version	Review Date	Author	Reason for Change
1.0	August 2018	Corporate Governance	Council adopted Policy on 24 August 2018
1.1	12 April 2021	Corporate Governance	Review of the Policy and minor amendments
1.2	September 2022	Corporate Governance	Review and amendments to Policy – endorsed by Council on 27 September 2022 for public exhibition Policy adopted by Council on 22 November 2022 following public exhibition
1.3	February 2023	Corporate Governance	Amendments to Policy following Mayoral Minute 39/22 (13 December 2022) – endorsed by Council on 28 February 2023 for public exhibition Policy adopted by Council on 26 April 2023 following public exhibition
1.4	April 2023	Corporate Governance	Amendments made to Policy at Council meeting of 26 April 2023 and endorsed for public exhibition Policy adopted by Council on 25 July 2023 following public exhibition

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

Contents

<i>Policy Summary</i>	5
Part A – Introduction	8
1. Introduction	8
2. Scope	8
3. Purpose.....	8
4. Policy Objectives.....	9
5. Principles.....	9
6. Private or Political Benefit	10
7. Review Process and Endorsement	10
Part B – Expenses and Use of Resources	11
8. General Expenses.....	11
8.1 Monetary Limits	11
8.2 Time Limits.....	11
8.3 Payment of Councillor Fees	11
8.4 Payments in advance	12
9. Specific Expenses.....	12
9.1 Training and education expenses	12
9.2 Attendance at seminars and conferences	12
9.2.1 Attendance at Conferences – supplementary City of Ryde provision.....	14
9.3 Professional Development	15
9.4 Travel.....	15
9.4.1 Local travel arrangements and expenses.....	15
9.4.2 Intrastate travel	16
9.4.3 Interstate travel (including ACT).....	16
9.4.4 Overseas travel	17
9.5 Accommodation costs	17
9.6 Incidental Expenses.....	18
9.7 Legal assistance provisions and expenses	18
9.8 Insurance	19
9.9 Communication expenses.....	19
9.10 Attendance at dinners and other non-Council functions.....	20
9.11 Care and other related expenses.....	20
9.12 Expenses for spouses, partners and accompanying persons	21
10. Additional Expenses for the Mayor	22
10.1 Mayoral Fee	22
10.2 Civic Expenses.....	22
10.3 Communication costs and expenses.....	22

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

Part C – Facilities	23
11. General facilities, equipment and services for all Councillors	23
11.1 Private use of facilities, equipment and services.....	23
12. Specific provision of facilities, equipment and services for all Councillors	24
12.1 Stationery and other items	24
12.2 Information Technology (IT) Equipment	25
12.3 Parking.....	26
12.4 Secretarial Support	26
12.5 Delivery of Material	26
12.6 Council Meeting Chamber and Library Meeting Rooms	26
13. Additional provisions for the Mayor	27
13.1 Mayoral Office	27
13.2 Secretarial Support	27
13.3 Motor Vehicle and other Travel Facilities	27
13.4 Ceremonial Clothing.....	28
13.5 Other equipment and facilities.....	28
Part D – Processes	29
14. Approval, payment and reimbursement arrangements.....	29
15. Disputes.....	30
16. Acquisition and return of equipment and facilities by Councillors	30
17. Publication.....	30
18. Reporting.....	31
19. Auditing	31
20. Breaches	31
PART E – Appendices	32
Appendix I: Related legislation, guidance and policies	32
Appendix II: Definitions.....	33
Appendix III: Councillor Reimbursement Form.....	34

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

Policy Summary

This policy enables the reasonable and appropriate reimbursement of expenses and provision of facilities to Councillors to help them undertake their civic duties.

It ensures accountability and transparency, and seeks to align Councillor expenses and facilities with community expectations. Councillors must not obtain private or political benefit from any expenses or facility provided under this Policy.

The Policy has been prepared in accordance with the *Local Government Act 1993* (the Act) and *Local Government (General) Regulation 2021* (the Regulation) and complies with the Office of Local Government's Guidelines for the payment of expenses and provision of facilities to Mayors and Councillors in NSW.

The Policy sets out the maximum amounts Council will pay for specific expenses and facilities. Expenses not explicitly addressed in this Policy will not be paid or reimbursed.

The main expenses and facilities dealt with in the Policy are in the table below. All monetary amounts are exclusive of GST.

Expense or Facility	Maximum Amount	Frequency
Accommodation	As outlined in Section 9.5 of the policy	
Professional Development	\$4,000 per Councillor	Per year
Conferences and Seminars (Clause 9.2)	\$30,400 total for all Councillors Additional \$2,380 for the Mayor	Per year
Attendance at dinners and functions (Clause 9.10)	\$300	Per year
Communications expenses	\$300 per month per Councillor, \$3,600 per year per Councillor, Additional \$250 per month for the Mayor	Per month/year
Carer expenses (Clause 9.11)	\$4,000 per Councillor	Per year
Special needs (Councillors refer 9.11 (4), (5) and (6))	\$4,000	Per year
Expenses for spouses, partners and accompanying persons (directly related to the role of the Councillor in performance of the duties in the Ryde local government area) Clause 9.12)	\$300	Per year
Business cards (Clause 12.1)	500 business cards per Councillor, 1000 business cards for the Mayor	Per year

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

Expense or Facility	Maximum Amount	Frequency
Stationery and other items (Clause 12.1)	letterhead, to be used only for correspondence associated with civic duties a reasonable supply of plain white A4 paper 500 plain white DLE envelopes per Councillor 50 Christmas or festive cards per Councillor	Per year
Information Technology (IT) Equipment (Clause 12.2)	A set allowance up to a maximum of \$5,000 per Councillor to purchase their own IT equipment for the primary purpose of conducting Council related business. Alternatively, Councillors can elect to receive IT equipment provided by Council's Information Technology department	Per term
Christmas or festive cards (Clause 13.5)	200 for the Mayor	Per year
The maximum value of cash in advance (Clause 8.5)	\$500 (reconcile within 1 week)	Not relevant
Incidental expenses (Clause 9.6)	\$20	Per day
Access to facilities in a Councillor common room	Provided to all Councillors	Not relevant
Council vehicle and fuel card	Provided to the Mayor	Not relevant
Reserved parking space at Council offices	Provided to the Mayor	Not relevant
Furnished office	Provided to the Mayor	Not relevant
Number of exclusive staff supporting Mayor and Councillors	One staff member provided to the Mayor and Councillors	Not relevant

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**



Additional costs incurred by a Councillor in excess of these limits are considered a personal expense that is the responsibility of the Councillor.

Councillors must provide claims for reimbursement within three months of an expense being incurred. Claims made after this time cannot be approved.

Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled to a Council meeting every six months and published in full on Council's website. These reports will include expenditure summaries by individual Councillor and as a total for all Councillors.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

Part A – Introduction

1. INTRODUCTION

- 1.1 The provision of expenses and facilities enables Councillors to fulfil their civic duties as the elected representatives of City of Ryde Council.
- 1.2 The community is entitled to know the extent of expenses paid to Councillors, as well as the facilities provided.
- 1.3 The purpose of this Policy is to clearly state the facilities and support that are available to Councillors to assist them in fulfilling their civic duties.
- 1.4 Council staff are empowered to question or refuse a request for payment from a Councillor when it does not accord with this Policy.
- 1.5 Expenses and facilities provided by this policy are in addition to fees paid to Councillors. The minimum and maximum fees a Council may pay each Councillor are set by the Local Government Remuneration Tribunal as per Section 241 of the Act and reviewed annually. Council must adopt its annual fees within this set range.

2. SCOPE

- 2.1 This Policy, and associated procedures and guidelines, may be cited as the Councillor Expenses and Facilities Policy, and is effective from 25 July 2023.
- 2.2 In this Policy, and associated procedures and guidelines, unless otherwise stated, the expression "Councillor" refers to all Councillors of the City of Ryde, including the Mayor and Deputy Mayor.

3. PURPOSE

- 3.1 This Policy ensures that Councillors have adequate access to the facilities and support required to fulfil their civic duties as elected representatives. It also aims to ensure that the facilities provided to Councillors to carry out their civic functions are equitable and in keeping with legislative requirements.
- 3.2 In addition, the purpose of this Policy, and associated procedures and guidelines, is to ensure that there is accountability and transparency in the payment and reimbursement of expenses incurred or to be incurred by the Councillors while undertaking their civic duties.
- 3.3 Council may disburse money only if the disbursement is authorised by the Local Government Act, either expressly or because it is supplemental, incidental to or consequential upon the exercise of its functions.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

Councillor Expenses and Facilities Policy

4. POLICY OBJECTIVES

4.1 The objectives of this Policy are to:-

- enable the reasonable and appropriate reimbursement of expenses incurred by Councillors while undertaking their civic duties.
- enable facilities of a reasonable and appropriate standard to be provided to Councillors to support them in undertaking their civic duties.
- ensure accountability and transparency in reimbursement of expenses and provision of facilities to Councillors.
- ensure facilities and expenses provided to Councillors meet community expectations.
- support a diversity of representation.
- fulfil the Council's statutory responsibilities.

5. PRINCIPLES

5.1 Council commits to the following principles:-

- **Proper conduct:** Councillors and staff acting lawfully and honestly, exercising care and diligence in carrying out their functions.
- **Reasonable expenses:** providing for Councillors to be reimbursed for expenses reasonably incurred as part of their role as Councillor.
- **Participation and access:** enabling people from diverse backgrounds, underrepresented groups, those in carer roles and those with special needs to serve as a Councillor.
- **Equity:** there must be equitable access to expenses and facilities for all Councillors.
- **Appropriate use of resources:** providing clear direction on the appropriate use of Council resources in accordance with legal requirements and community expectations.
- **Accountability and transparency:** clearly stating and reporting on the expenses and facilities provided to Councillors.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

Councillor Expenses and Facilities Policy

6. PRIVATE OR POLITICAL BENEFIT

- 6.1 Councillors must not obtain private or political benefit from any expense or facility provided under the Policy.
- 6.2 Private use of Council equipment and facilities by Councillors may occur from time to time. For example, telephoning home to advise that a Council meeting will run later than expected.
- 6.3 Such incidental private use does not require a compensatory payment back to Council.
- 6.4 Councillors should avoid obtaining any greater private benefit from Council than an incidental benefit. Where there are unavoidable circumstances and more substantial private use of Council facilities does occur, Councillors must reimburse the Council.
- 6.5 Campaigns for re-election are considered to be a political benefit. The following are examples of what is considered to be a political interest during a re-election campaign:-
 - production of election material.
 - use of Council resources and equipment for campaigning.
 - use of official Council letterhead, publications, websites or services for political benefit.
 - fundraising activities of political parties or individuals, including political fundraising events.

7. REVIEW PROCESS AND ENDORSEMENT

- 7.1 Council is required, under Section 252 of the Local Government Act (the Act), to adopt a policy on the payment of expenses and the provision of facilities to the Mayor and other Councillors within the first 12 months of each term of a Council.
- 7.2 Section 253 of the Act requires that Council give public notice of at least 28 days of its intention to adopt or amend this policy, even if there is no proposed change to the policy.
- 7.3 Council may amend and adopt the policy at other times of the year without public notice, if Council is of the opinion that the amendments are "not substantial" (Section 253 of the Act and Office of Local Government Guidelines).

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

Part B – Expenses and Use of Resources

8. GENERAL EXPENSES

- (1) All expenses provided under this Policy will be for a purpose specific to the functions of holding civic office. Allowances for general expenses are not permitted under this policy.
- (2) Expenses not explicitly addressed in this Policy will not be paid or reimbursed.

8.1 MONETARY LIMITS

- (1) Monetary limits are stated in this Policy against each expense category as required. These monetary limits set out the maximum amount payable in respect of any facility or expense. Any additional cost incurred by a Councillor in excess of any limit set shall be considered a personal expense that is the responsibility of the Councillor. All monetary amounts stated are exclusive of GST.
- (2) Where expense limits are specified in this Policy, these given limits and requirements apply whether the item is purchased via direct payment by Council or reimbursement to the Councillor.
- (3) For the purposes of transparency and accountability, monetary limits are highlighted throughout this document where appropriate and also summarised in the table in the 'Policy Summary' section of this Policy.

8.2 TIME LIMITS

- (1) Reimbursement of costs and expenses to Councillors must be made within three (3) months of the cost or expense being incurred.

8.3 PAYMENT OF COUNCILLOR FEES

- (1) An annual fee is paid to each Councillor by the Council. The fee is the amount fixed by the Council under Division 5 of Part 2 of Chapter 9 of the Act in accordance with the appropriate determination of the Local Government Remuneration Tribunal.
- (2) Unless otherwise provided for in this Policy, the annual fee paid to each Councillor is intended to offset the costs involved in discharging the functions of civic office including, but not limited to, all incidental and out-of-pocket expenses relating to transport, clothing, home office, home telephone and postage costs.
- (3) All fees payable under this policy shall be paid monthly in arrears for each month (or part of a month) for which the Councillor holds office.
- (4) Unless otherwise stated, no entitlement under this Policy shall be treated as being a private benefit that requires a reduction in a Councillor's Fee.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

Councillor Expenses and Facilities Policy

8.4 PAYMENTS IN ADVANCE

- (1) Councillors may request an advance payment for the cost of any service or facility covered by the Policy.
- (2) Councillors may request payment in advance in anticipation of expenses to be incurred in attending conferences, seminars and training away from home.
- (3) Councillors must fully reconcile all expenses against the cost of the advance within one (1) week of their return, with receipts, and submit these details to the Chief Executive Officer or his/her delegated employee for verification. Any unspent money is required to be returned at this time.
- (4) The maximum value of a cash advance is \$500.

Timeframe	Maximum amount
Reconcile within 1 week	\$500.00

9. SPECIFIC EXPENSES

9.1 TRAINING AND EDUCATION EXPENSES

- (1) An induction program shall be conducted by the Chief Executive Officer for Councillors upon election to Council and every subsequent re-election. This program may include the provision of resources and the attendance at training courses.
- (2) Provision for other training and education for Councillors will be made separately in Council's budget via the adopted Delivery Plan. All Councillors will be offered the same access to the same training in accordance with the budget allocated.

9.2 ATTENDANCE AT SEMINARS AND CONFERENCES

- (1) Prior Council approval is required for Councillors to attend seminars or conferences on behalf of the Council. A report must be included in the Council business papers and should give the purpose of the seminar, conference and training course, expected total costs, expected benefits for Councillors to attend and the names of Councillors who have indicated an interest to attend. For other professional development opportunities, refer to Section 9.3 of this Policy.
- (2) When determining attendance at conferences and seminars, consideration will be given to the Councillor Attendance at Conference Guidelines.
- (3) Where a Councillor is no longer able to attend a conference or seminar for which endorsement has been given, they must advise the Chief Executive Officer as soon as practicable, to facilitate the attendance of an alternate Councillor.
- (4) Where a Councillor provides less than 24 hours notice with regard to clause (3) above, and where no sufficiently substantial reason is provided, the Councillor may be liable, by way of Council resolution, for any related costs Council is unable to recover.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

- (5) After returning from the seminar, conference or training course, the Councillor/s, or accompanying member of Council staff, shall provide a written report to Council on the aspects of the event relevant to Council business and/or the local community within two (2) months of the event. This report will be included in the Councillors' Information Bulletin.

No written report is required for the annual Local Government NSW Conference, the Australian Local Government Association Conference or for compulsory training courses or seminars required by any Government agency.

- (6) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council will pay the seminar, conference or training course registration fees charged by the organisers including the costs of related official meals and associated tours where they are relevant to the business and interests of Council. Any time and costs incurred in undertaking activities not related to attendance at the event shall not be included in the expenses paid by Council.
- (7) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council will also meet the cost of meals (and reasonable cost of drinks) when they are not otherwise included in the training, conference or seminar fees. Each Councillor is entitled to seek reimbursement for up to three (3) meals per day to a maximum of \$100 a day. Official receipts will be required for reimbursement under this clause.

Quantity	Maximum amount
Up to 3 meals per day	\$100 per day

- (8) No payment shall be reimbursed for any component of a ticket that is additional to the cost of the function, such as a donation to a political party, candidate's electoral fund or some other private benefit.
- (9) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council will meet the reasonable cost of transportation associated with attendance at the seminar, conference or training course.
- (10) Councillors cannot incur accommodation-related expenses. There is no scope for Council to pay or reimburse any costs related to accommodation.
- (11) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council shall provide Councillors with taxi vouchers for travel to a seminar, conference or training course. Councillors must ensure that any unused vouchers and the receipts of used vouchers are returned to Council within seven (7) days of the event.
- (12) Alternatively, with the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council will meet the actual costs for public transport, taxis or hire-cars for travel on Council related business.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

Councillor Expenses and Facilities Policy

- (13) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council shall reimburse transport expenses incurred by a Councillor while using their own private vehicle for Council related business.

This will be by way of a reimbursement for each kilometre travelled for the specific journey, plus any road tolls and parking fees necessarily incurred. The rate of reimbursement for kilometres travelled shall be equivalent to the rates prescribed in the relevant legislation or policies applicable to employees of the Council.

- (14) Council is not liable and will not pay for any traffic, parking or transport fines, administrative charges for road toll accounts, or costs of petrol, oil, depreciation, repair, maintenance, insurance or registration incurred by Councillors while using their private vehicles on Council related business.

9.2.1 ATTENDANCE AT CONFERENCES – SUPPLEMENTARY CITY OF RYDE PROVISION

- (15) Council acknowledges the value of Councillor attendance at conferences to enable them to be both knowledgeable and current on issues affecting the City of Ryde. In order to ensure that attendance at conferences is equitable, transparent and consistent, attendance will be limited as follows:-
- (a) Local Government NSW Annual Conference – the number of voting delegates plus one (to a maximum of eight Councillors). Details of the delegates and attendee are to be determined by resolution of Council.
 - (b) Australian Local Government Association Conference.
 - (c) In addition, to (a) and (b) above, every Councillor is entitled to attend one conference in either NSW, Canberra, metropolitan Brisbane or metropolitan Melbourne. The conference must directly relate to the business of Council. More than one Councillor may attend the same conference if Council resolves that this will be beneficial for both Council and the Councillors concerned.
 - (d) Within two (2) months following the conference the attending Councillor must report to Council on the proceedings of the conference. That report will be included in the Councillors' Information Bulletin. This action is not required for the Local Government NSW Annual Conference or the Australian Local Government Association Conference.
 - (e) No Councillor can attend a conference at Council's expense without the prior approval of Council, subject to the provisions of Part B Section 9.2. Reports to Council are to include details of the conference and an estimate of the associated costs including registration and transport.
 - (f) Council may resolve that a Councillor can attend more than one (1) conference per year but this determination will be dependent on budgetary constraints and with an emphasis on ensuring that all Councillors have equal access to conferences.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

9.3 PROFESSIONAL DEVELOPMENT

- (1) Council will set aside \$4,000.00 per Councillor annually in its budget to facilitate professional development of Councillors through programs, training, education courses and membership of professional bodies. Staff will consult with Councillors, through an Information Report, prior to incurring costs associated with professional development, except for Councillors' attendance at seminars and conferences on behalf of Council as these events are subject to the requirements in Section 9.2(1).
- (2) Where a Councillor does not expend the entirety of the funds allocated to them, these funds may be utilised by other Councillors for professional development requirements.
- (3) In the first year of a new Council term, Council will provide a comprehensive induction program for all Councillors which considers any Guidelines issued by the Office of Local Government (OLG). The cost of the induction program will be in addition to the ongoing professional development funding.
- (4) Annual membership of professional bodies will only be covered where the membership is relevant to the exercise of the Councillor's civic duties, the Councillor actively participates in the body and cost of membership is likely to be fully offset by savings from attending events as a member.
- (5) Approval for professional development activities is subject to a prior written request to the Chief Executive Officer outlining the:-
 - Details of the proposed professional development.
 - Relevance to Council priorities and business.
 - Relevance to the exercise of the Councillor's civic duties.
- (6) In assessing a Councillor request for a professional development activity, the Chief Executive Officer or delegated employee must consider the factors set out in Clause (4) above, as well as the cost of the professional development in relation to the Councillor's remaining budget.

9.4 TRAVEL

9.4.1 LOCAL TRAVEL ARRANGEMENTS AND EXPENSES

- (1) Council shall reimburse travel expenses incurred by Councillors for travel on Council related business (noting the restrictions of Part B Section 9.2).
- (2) Under normal circumstances, Councillors are expected to provide their own transport to and from the Council Offices and the Councillor's home and/or place of work for the purpose of undertaking Council business.
- (3) Transport to and from the Council Offices and a Councillor's home and/or place of work may be provided by Council at the discretion of the Chief Executive Officer having regard to the circumstances, if it is not practicable for a Councillor to use his or her normal method of transport.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

Councillor Expenses and Facilities Policy

- (4) Travel expenses include use of private vehicle, use of public transport, taxis, ride share, hire cars, travel using a Council vehicle and associated costs such as parking and road tolls. Private vehicle expenses will be reimbursed using the kilometre rate prescribed in the relevant legislation or policies applicable to employees of the Council. Actual costs will be reimbursed for other travel expenses.
- (5) Council is not liable and will not pay for any traffic, parking or transport fines, administrative charges for road toll accounts, or costs of petrol, oil, depreciation, repair, maintenance, insurance or registration incurred by Councillors while travelling on Council related business.
- (6) A Council vehicle (with or without a driver), a hire car, ride share or a taxi voucher may be provided to a Councillor for the purpose of attending any Council related event at the discretion of the Chief Executive Officer having regard to the circumstances.
- (7) Nothing in this Policy prevents a Councillor from travelling in a Council vehicle with a staff member who is also attending any Council related event.

9.4.2 INTRASTATE TRAVEL

- (1) Council shall reimburse Council business related travel expenses by a Councillor while using their own private vehicle, by way of a reimbursement for each kilometre travelled for the specific journey, plus any road tolls and parking fees necessarily incurred (noting the restrictions of Part B Section 9.2). The rate of reimbursement for kilometres travelled shall be equivalent to the rates prescribed in the relevant legislation or policies applicable to employees of the Council.
- (2) Council is not liable and will not pay for any traffic, parking or transport fines, administrative charges for road toll accounts, or costs of petrol, oil, depreciation, repair, maintenance, insurance or registration incurred by Councillors while using their private vehicles on Council related business.
- (3) Councillors travelling into country NSW may choose the mode of transport that is most suitable, considering economy and convenience. Air travel will require prior approval.

9.4.3 INTERSTATE TRAVEL (INCLUDING ACT)

- (1) Prior Council approval is required for interstate travel for which reimbursement or payment is sought by Councillors (noting the restrictions of Part B Section 9.2). Any proposal for Councillors to travel interstate is to be included in the non-confidential business papers of Council, for which due public notice has been given. Such a proposal cannot be considered in a late report or Mayoral Minute.
- (2) Applications for interstate travel must be made in writing, giving full details of the travel including: itinerary, expected total costs, reasons for the travel and expected benefits. Council does not allow the retrospective approval of reimbursement of such travel expenses, therefore all expenses must be approved in advance.
- (3) Upon return from interstate travel, the Councillor, or an accompanying member of Council staff, shall provide a written report to Council on the aspects of the trip relevant to Council business and/or the local community, within two (2) months of the trip. This report will be included in the Councillors' Information Bulletin.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

Councillor Expenses and Facilities Policy

- (4) Economy class air travel will be provided as standard for travel within Australia. The cost of any upgrade shall be the responsibility of the Councillor. Councillors are not entitled to receive private benefits relating to travel bonuses such as frequent flyer schemes and other loyalty programs.
- (5) Where trains are used, first class train travel will be provided, with the exception of sleeping berths.
- (6) Council shall meet the cost of any transfers between a Councillor's residence and a transport interchange (i.e.: airport) and between the transport interchange and hotel or venue. These costs are not to exceed the cost of taxi fares.

9.4.4 OVERSEAS TRAVEL

- (1) Council approval is required for overseas travel for which reimbursement is sought by Councillors. Any travel proposals for Councillors to travel overseas are to be included in the non-confidential business papers of Council for which due public notice has been given. Such proposals cannot be considered in a late report or Mayoral Minute.
- (2) Applications for overseas travel must be made in writing, giving full details of the travel including itinerary, expected total costs, reasons for the travel and expected benefits. Council does not allow the retrospective reimbursement of such travel expenses therefore expenses must be approved in advance.
- (3) Upon return from overseas travel, the Councillor, or an accompanying member of Council staff, shall provide a written report to Council on the aspects of the trip relevant to Council business and/or the local community, within two (2) months of the trip. This report will be included in the Councillors' Information Bulletin.
- (4) Economy air class will be provided for approved overseas travel. Councillors are not entitled to receive private benefits relating to travel bonuses such as frequent flyer schemes and other loyalty programs.
- (5) Council shall meet the cost of any transfers between a Councillor's residence and the airport and between the airport and hotel or venue. These costs are not to exceed the cost of taxi fares.
- (6) Independently funded travel - Council officials who travel to cities that have a Friendship or Partnership relationship with the City of Ryde, are only able to present themselves as representing Council, if this representation has been endorsed by Council prior to the visit.

9.5 ACCOMMODATION COSTS

- (1) Councillors cannot incur accommodation-related expenses. There is no scope for Council to pay or reimburse any costs related to accommodation.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

Councillor Expenses and Facilities Policy

9.6 INCIDENTAL EXPENSES

- (1) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council shall reimburse reasonable out of pocket or incidental expenses associated with attending conferences, seminars or training courses, and other prior approved travel, incurred by Councillors.
- (2) Each Councillor is entitled to seek reimbursement up to \$20 per day for the purposes of Clause 9.6.

Timeframe	Maximum amount
Per day	\$20

9.7 LEGAL ASSISTANCE PROVISIONS AND EXPENSES

- (1) Council may, if requested, indemnify or reimburse the reasonable legal expenses of:-
 - (a) a Councillor defending an action arising from the performance in good faith of a function under the Local Government Act; or
 - (b) a Councillor defending an action in defamation, provided the statements complained of were made in good faith in the course of exercising a function under the Act;
 - (c) a Councillor for proceedings before an appropriate investigative or review body, provided the subject of the proceedings arises from the performance in good faith of a function under the Act and the investigative or review body makes a finding substantially favourable to the Councillor.

Clause (c) applies only when the subject of the inquiry, investigation or hearing arises from the performance in good faith of a Councillor's functions under the Act and the matter before the investigative or review body has proceeded past any initial assessment phase to a formal investigation or review.
- (2) In the case of a conduct complaint made against a Councillor, legal costs will only be made available where:-
 - (a) the matter has been referred by the Chief Executive Officer to a conduct reviewer or conduct review panel to make formal enquiries into that matter in accordance with Council's Code of Conduct; and
 - (b) the conduct reviewer or the conduct review panel makes a finding that is not substantially unfavourable to the Councillor.
- (3) In the case of a pecuniary interest or misbehaviour matter, legal costs will only be made available where a formal investigation has been commenced by the Office of Local Government.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

- (4) Legal expenses incurred in relation to proceedings arising out of the performance by a Councillor of his or her functions under the Act are distinguished from expenses incurred in relation to proceedings arising merely from something that a Councillor has done during his or her term in office. For example, expenses arising from an investigation as to whether a Councillor acted corruptly would not be covered by this section.
- (5) Council will not meet the costs of an action in defamation taken by a Councillor as plaintiff in any circumstances and will not meet the costs of a Councillor seeking advice in respect of possible defamation, or in seeking a non-litigious remedy for possible defamation.
- (6) Council will not meet the legal costs of legal proceedings initiated by a Councillor under any circumstance.
- (7) Reimbursement of expenses for reasonable legal expenses must have Council approval by way of a resolution of Council at a Council meeting prior to costs being incurred.

9.8 INSURANCE

- (1) In accordance with Section 382 of the *Local Government Act*, Council is insured against public liability and professional indemnity claims. Councillors are included as a named insured on this Policy.
- (2) Councillors are provided additional liability protection by way of the Councillors and Officers Liability Policy, and personal injury protection by way of the Personal Accident Policy.
- (3) Insurance protection is only provided if a claim arises out of or in connection with the Councillor's performance of his or her civic duties, or exercise of his or her functions as a Councillor. All insurances are subject to any limitations or conditions set out in the policies of insurance.
- (4) Council shall pay the insurance policy excess in respect of any claim accepted by Council's insurers, whether defended or not.

9.9 COMMUNICATION EXPENSES

- (1) Councillors are entitled to seek reimbursement for communications costs and expenses covering the areas of email, internet, telephone (both fixed and mobile), website and postage.
- (2) Each Councillor is entitled to seek reimbursement up to \$300 per month (\$3,600 per annum) for the purposes of this clause.
- (3) Where the communication costs include the provision of a communication device through a communication plan, Council shall reimburse the costs associated with the plan, including email, internet and telephone access and usage. Communication costs also include expenses incurred by a Councillor for the proportion of leasing, renting or repayment costs associated with any communication device used by a Councillor in undertaking their role as a Councillor.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

Councillor Expenses and Facilities Policy

- (4) Council may provide Councillors with a mobile phone and call plan in lieu of the individual Councillor seeking reimbursement for mobile telephone costs. It is noted that there may be a small proportion of incidental private/personal use.
- (5) Reimbursement of costs and expenses to Councillors under 'Communication costs' will only be made upon the production of appropriate receipts, tax invoices, credit card statements or receipt numbers in the name of the Councillor, and the completion of the "Request for Councillor Reimbursement" form.
- (6) Councillors are not entitled to claim any communication costs associated with the production or dissemination of personalised pamphlets, newsletters and the like.

Timeframe	Maximum amount
Per annum	\$3,600
example average (per month)	\$300

9.10 ATTENDANCE AT DINNERS AND OTHER NON-COUNCIL FUNCTIONS

- (1) Councillors are entitled to seek reimbursement for attendance at dinners and other non-Council functions that provide briefings to Councillors from key members of the community, politicians and business.
- (2) Approval for reimbursement in accordance with the above should be sought prior to the event and be done in writing to the Chief Executive Officer.
- (3) Each Councillor is entitled to seek reimbursement up to \$300 per annum for the purpose of this section. Official receipts are required to claim reimbursement under this clause.
- (4) No payment shall be reimbursed for any component of a ticket that is additional to the cost of the function, such as a donation to a political party, candidate's electoral fund or some other private benefit.

Timeframe	Maximum amount
Per annum	\$300

- (5) Councillors who are Executive Members of an organisation of interest to Council as indicated in a Council resolution, shall be entitled to seek reimbursement and support for their attendance at the Executive Meetings held by the organisation.

Council will meet the cost of the Councillor's transportation expenses, including the cost of meals. The support provided to Councillors in their capacity as an Executive Member of an organisation shall only be valid for the period they hold such a position.

9.11 CARE AND OTHER RELATED EXPENSES

- (1) Where a Councillor has responsibilities for the care and support of any relative, the Council may reimburse the actual cost incurred by the Councillor to engage professional care for the relative whenever considered necessary by the Councillor in order for the Councillor to discharge the functions of civic office.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

Councillor Expenses and Facilities Policy

- (2) In this clause, *relative* shall have the same meaning as set out in the Dictionary in the Local Government Act.

Relative, in relation to a person, means any of the following:

- (a) *the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the person or of the person's spouse;*
- (b) *the spouse or de facto partner of the person or of a person referred to in paragraph (a)*

- (3) The total amount paid to a Councillor under sub-clause (1) shall not exceed \$4,000.00 in the 12 month period from October to September. Official receipts are required to claim reimbursement under this clause.

Timeframe	Maximum amount
Per annum	\$4,000.00

- (4) Council encourages wide participation and interest in civic office. It will seek to ensure council premises and associated facilities are accessible, including provision for sight or hearing impaired Councillors and those with other disabilities.
- (5) Where a Councillor has a special requirement, such as disability and access needs, Council shall meet reasonable costs and expenses required in order for that Councillor to discharge the functions of civic office.
- (6) The total amount paid to a Councillor under sub-clause (5) shall not exceed \$4,000.00 in the 12 month period from October to September. Official receipts are required to claim reimbursement under this clause. It should be noted however, that Council can approve additional expenditure in extenuating circumstances.

Timeframe	Maximum amount
Per annum	\$4,000.00

- (7) Each application for care and support of a relative or for meeting the special requirements of a Councillor is to be made in writing to the Chief Executive Officer or his/her delegated officer and will be assessed on its merits. The Chief Executive Officer may use his/her discretion to refer the matter to Council for determination.

9.12 EXPENSES FOR SPOUSES, PARTNERS AND ACCOMPANYING PERSONS

- (1) In limited circumstances, Council shall meet certain costs incurred by a Councillor on behalf of their spouse, partner or accompanying person that are properly and directly related to the role of the Councillor in the performance of his or her duties, in the Ryde local government area. For example, attendance at official Council functions that are of a formal and ceremonial nature when accompanying Councillors.
- (2) Costs and expenses incurred by the Councillor on behalf of their spouse, partner or accompanying person will be met if the cost or expense relates specifically to the ticket, meal and/or direct cost of attending the function referred to in clause (1) above, including carer costs. Peripheral expenses such as grooming, special clothing and transport are not considered reimbursable expenses.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

Councillor Expenses and Facilities Policy

- (3) In recognition of the importance of a good work and family balance, spouses, partners or accompanying persons are welcome to join Councillors while attending events away from home. In such circumstances, Council will not require reimbursement of costs if no additional travel expenses are incurred over and above what would have been expended by the individual Councillor. For example, if the person travels as a passenger in the Councillor's vehicle, it will be considered that no additional cost has been incurred by Council.
- (4) Each Councillor is entitled to seek reimbursement of up to \$300 per annum total under this clause. Official receipts are required to claim reimbursement under this clause.

Timeframe	Maximum amount
Per annum	\$300

10. ADDITIONAL EXPENSES FOR THE MAYOR

10.1 MAYORAL FEE

- (1) An annual fee is paid to the Mayor by the Council. The fee is the amount fixed by the Council under Division 5 of the Local Government Act in accordance with the appropriate determination of the Local Government Remuneration Tribunal.
- (2) Unless otherwise provided for in this Policy, the annual fee paid to the Mayor is intended to offset the additional costs involved in discharging the functions of the Mayoral Office over and above the costs incurred by other Councillors.
- (3) In the event that the Council resolves to pay a fee to the Deputy Mayor to undertake the roles and responsibilities of the office of the Mayor, the amount of such fee shall be deducted from the amount determined to be paid to the Mayor on a pro rata basis for the relevant period.
- (4) All fees payable under this Policy shall be paid monthly in arrears for each month (or part of a month) for which the Mayor holds office.
- (5) Unless otherwise stated, no entitlement under this Policy shall be treated as being a private benefit that requires a reduction in the Mayoral Fee.

10.2 CIVIC EXPENSES

- (1) Council shall meet the cost of providing refreshments and associated expenses for civic functions, civic receptions and any other formal event hosted by the Mayor, subject to adequate funds being allocated and available in the Council's adopted Delivery Plan.

10.3 COMMUNICATION COSTS AND EXPENSES

- (1) Council shall reimburse up to an additional \$250 per month (\$3,000 per annum) for communication costs and expenses for the Mayor, over and above the monthly expenditure limit prescribed in clause 9.9 – Communication Expenses.

Timeframe	Maximum amount
Per annum	\$3,000
(Per month)	(\$250)

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

Part C – Facilities

11. GENERAL FACILITIES, EQUIPMENT AND SERVICES FOR ALL COUNCILLORS

- (1) Facilities, equipment and services shall be provided to Councillors to support them in undertaking their role as elected members of the Council.
- (2) The equipment supplied under sub-clause (1) shall be of adequate capacity and functionality to generally undertake the role of Councillor.
- (3) Unless otherwise resolved by the Council, or subject to the discretion of the Chief Executive Officer, the equipment shall be provided to a Councillor only once during the term of each Council. Council remains in ownership of the equipment and all equipment is required to be returned at the end of the term of each Councillor. At the conclusion of their term, Councillors shall be offered the option to purchase the equipment that they have been in possession of, at current market value. Unless stated otherwise, the Councillor shall be responsible for all other costs of operating this equipment.
- (4) Part 7 of the Code of Conduct describes the responsibilities and obligations of Council officials when using Council resources, particularly in terms of misuse and private use.
- (5) Councillors, where their allocated equipment is damaged, lost or destroyed, are required to report this to Council urgently. If there are repeated instances requiring the equipment to be repaired or replaced, this may be at the Councillors cost.

11.1 PRIVATE USE OF FACILITIES, EQUIPMENT AND SERVICES

- (1) Council facilities, equipment and services are not to be used for private purposes unless the use is incidental, unavoidable and of a minor nature.
- (2) Should a Councillor obtain substantial private benefit, the Councillor is required to advise the Chief Executive Officer in writing detailing the extent of the private benefit. Council will determine the value of the benefit that is to be invoiced to the Councillor in a non-confidential session of a Council Meeting. The Councillor shall then repay Council the value within four (4) weeks of the determination.
- (3) Council facilities, equipment and services are not to be used to produce election material or for any other political purposes.
- (4) Unless otherwise stated, no entitlement under this Policy shall be treated as being a private benefit that requires a reduction in the Mayoral or Councillor fees.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

12. SPECIFIC PROVISION OF FACILITIES, EQUIPMENT AND SERVICES FOR ALL COUNCILLORS

12.1 STATIONERY AND OTHER ITEMS

(1) Each Councillor may receive:-

- (a) letterhead, to be used only for correspondence associated with civic duties;
- (b) a reasonable supply of plain white A4 paper per year;
- (c) 500 plain white DLE envelopes per year;
- (d) 500 business cards per year in a format agreed by each Councillor;
- (e) 50 Christmas or festive cards per year;

the year commencing from the date of election to Council and each subsequent anniversary.

Additional supplies of the above stationery items may be provided by the Chief Executive Officer if considered warranted having regard to the particular needs of any Councillor.

- (2) Each Councillor may be issued from time to time with name badges, security access cards, ties/scarves and other corporate apparel or accessories for personal use. Security access cards are required to be returned when the Councillor ceases to hold office.
- (3) Stationery is not to be used to produce election material or for any other political purpose.

Timeframe	Maximum amount
Per annum	a reasonable supply of plain white A4 paper
Per annum	500 plain white DLE envelopes
Per annum	500 business cards
Per annum	50 Christmas or festive cards

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

Councillor Expenses and Facilities Policy

12.2 INFORMATION TECHNOLOGY (IT) EQUIPMENT

- (1) Each Councillor will receive a set allowance per term (currently set at a maximum of \$5,000.00) to purchase their own IT equipment for the primary purpose of conducting Council related business.
- (2) This equipment may consist of:-
 - Computer (either desktop or laptop).
 - An iPad or similar tablet device.
 - A smart phone.
 - A printer (multi-function device) allowing printing/scanning etc.
 - Accessories for the above such as keyboard, mouse, protective case, screen protector and headset etc.

Other devices such as smart watches will be assessed for reimbursement within this allowance on an individual basis.
- (3) Alternatively, Councillors can elect to receive IT equipment provided by Council's Information Technology department. Such equipment will be in line with Council's current standard IT equipment.
- (4) Councillors can purchase the equipment and receive reimbursement upon production of appropriate tax invoices and receipts. Alternatively, Council may purchase the nominated equipment on behalf of a Councillor if requested.
- (5) It is important that all IT equipment is purchased with adequate warranty and support agreement from the retailer. Council's Information Technology department will not provide any hardware or support, therefore Councillors must contact the nominated service provider for assistance. In the event of any damage to the equipment or other out of warranty events, Councillors will be responsible to cover additional repair expenses.
- (6) Maintenance, troubleshooting problems and upgrades to IT equipment will be the responsibility of individual Councillors and Council's Information Technology department will not be carrying these support activities. Council's Information Technology department will provide limited technical support for Council emails, BoardVantage and Zoom.
- (7) Any equipment purchased under this allowance must be in accordance with the minimum specification as advised from time to time by Council's Information Technology Department.
- (8) Councillors using a device to access Council systems must abide by the relevant Council Policies.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

12.3 PARKING

- (1) Councillors shall be provided with allocated parking at the Council offices for attendance at meetings and functions in the performance of their role as a Councillor and be provided with a parking permit sticker for use when parking in the North Ryde Office Car Park. Council will not indemnify Councillors for any damage to their vehicles while utilising this facility.
- (2) No other parking concessions within the City of Ryde will be granted.

12.4 SECRETARIAL SUPPORT

- (1) Secretarial support may be provided at the discretion of the Chief Executive Officer for each Councillor at the Pope Street, Ryde and/or North Ryde Offices. This may include typing, photocopying or use of a telephone. All expenses incurred, including the cost of staff, shall be met by the Council.

12.5 DELIVERY OF MATERIAL

- (1) At least once each week, each Councillor may receive a delivery of material from Council including business papers, correspondence, newspapers etc. delivered to one property address nominated by the Councillor.

12.6 COUNCIL MEETING CHAMBER AND LIBRARY MEETING ROOMS

- (1) Councillors may use the Council Meeting Chamber or access the meeting rooms at the library as available and in accordance with the relevant booking process, for the purposes of meeting with the public during operating hours and free of charge. The nature of the meeting must relate to Council business.
- (2) Council facilities are not to be used for any political purpose.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

13. ADDITIONAL PROVISIONS FOR THE MAYOR

13.1 MAYORAL OFFICE

- (1) A furnished Mayoral Office shall be provided by the Council at the Pope Street, Ryde and North Ryde Offices, including a computer with office and related software (including access to email and internet).

13.2 SECRETARIAL SUPPORT

- (1) Secretarial support shall be provided by the Council. All necessary staff, office equipment, furnishings, printing, stationery, postage and other general office expenses shall be met by the Council, subject to adequate funds being available in the Council's adopted Delivery Plan.

13.3 MOTOR VEHICLE AND OTHER TRAVEL FACILITIES

- (1) An appropriate vehicle shall be provided in accordance with Council's available list and shall be fully maintained for use by the Mayor for Council related business. The vehicle may be used for incidental private purposes by the Mayor.
- (2) Should substantial private use occur, the Mayor is to reimburse to Council the cost of this private use, which will be calculated using the mileage rates prescribed in the relevant legislation, policies or calculations applicable to employees of Council.
- (3) A car parking space shall be allocated at the Pope Street Top Ryde and North Ryde office for the Mayoral vehicle.
- (4) Should the Mayor elect not to make use of the vehicle for the length of their term, it will be disposed of appropriately. The Mayor will be entitled to reimbursement for all Council related travel expenses in accordance with the mileage rates prescribed in the relevant legislation or policies applicable to employees of Council.
- (5) Reimbursements will be made upon the production of an appropriate vehicle mileage log and the completion of a "Request for Councillor Reimbursement" form.
- (6) Additionally, the Mayor is entitled to a Cabcharge card for travel on Council related business. The card is not to be used for private travel and the card is not to be used to provide gratuities to drivers.

The Cabcharge card is to be used in accordance with the City of Ryde Credit Card policy. Cabcharge receipts are to be collected and submitted to Council for reconciliation against monthly statements, and the cardholder is required to immediately inform Council should the card be lost or stolen.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

13.4 CEREMONIAL CLOTHING

- (1) The Mayor shall be supplied with a suitable robe and chains of office.

13.5 OTHER EQUIPMENT AND FACILITIES

- (1) In addition to equipment and facilities already provided to the Mayor as a Councillor, the Mayor shall be entitled to the following equipment and facilities:-
- (a) an additional 500 business cards per year of term in a format agreed by the Mayor,
 - (b) 200 Christmas Cards per year of term,
 - (c) corporate attire and presentation gifts for use in connection with civic and ceremonial functions for example: tie, scarfs, mementos
- (2) The Chief Executive Officer shall have discretion to provide the Mayor with further equipment and facilities, not otherwise specified in this Policy, subject to funding being made available in the adopted Delivery Plan, and that the provision of such equipment or facilities is reasonable for the efficient and effective performance of the Office of the Mayor. Should the Chief Executive Officer exercise his/her discretion to provide the Mayor with further equipment and facilities, not otherwise specified in this Policy, a report detailing the provision shall be presented to Council.

Timeframe	Maximum amount
Per annum	200 Christmas cards
Per annum	Additional 500 business cards

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

Part D – Processes

14. APPROVAL, PAYMENT AND REIMBURSEMENT ARRANGEMENTS

- (1) All expenses and costs incurred must be in accordance with the requirements of this Policy.
- (2) Reimbursement of costs and expenses to Councillors will only be made upon the production of appropriate receipts and tax invoices, and the completion of the "Request for Councillor Reimbursement" form **[Appendix III]**.
- (3) If receipts and tax invoices are not able to be submitted, a Councillor shall be required to sign a Statutory Declaration to confirm that the expense was incurred. If a Statutory Declaration is provided in lieu of receipts and tax invoices, Councillors are required to personally retain any supporting documentation for audit purposes and shall be required to produce this documentation to Council upon request. Councillors are advised that Council is unable to claim the GST on the purchase if a tax invoice is not submitted, thus increasing the real cost of the item.
- (4) Claims for reimbursement of "Communication costs" and "Information Technology" will only be made upon the production of appropriate receipts, tax invoices, credit card statements or receipt numbers, in the name of the Councillor – a Statutory Declaration is not appropriate.
- (5) Payments made to Councillors by way of reimbursement in accordance with this Policy will only be made to personal accounts on which the Councillor is a named account holder and not to third parties.
- (6) The Chief Executive Officer or a delegated employee shall assess all such claims and if considered to be reasonable and to be legitimately payable under this Policy, shall approve the claim for payment and payment shall be made within seven (7) days.
- (7) Should the Chief Executive Officer or delegated employee decide that the claim should not be paid, the Chief Executive Officer shall explain such decision to the Councillor and should the Councillor still consider that the claim should be paid, it shall be considered that a dispute exists and the provisions of clause 15 shall apply.
- (8) Council may pay a cash advance for Councillors attending approved conferences, seminars or professional development. The maximum value of cash advance is \$500 which should be reconciled within one (1) week of incurring the cost and/or returning home. This includes providing to Council:-
 - A full reconciliation of all expenses including appropriate receipts and/or tax invoices.
 - Reimbursement of any amount of the advance payment not spent in attending to official business or professional development.
- (9) If a claim is refused, Council will inform the Councillor in writing that the claim has been refused and the reason for the refusal.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

15. DISPUTES

- (1) Should any Councillor consider that a dispute exists at any time regarding this Policy, the parties to the dispute shall provide a written report on the nature of the dispute and the Chief Executive Officer shall submit such reports to the next meeting of the Council to have the dispute determined by a resolution of the Council having regard to this Policy, the Act and any other relevant law. The decision of the Council shall be binding on all of the parties.
- (2) If the Councillor and the Chief Executive Officer cannot resolve the dispute, the Councillor may submit a Notice of Motion to a Council meeting seeking to have the dispute resolved.

**16. ACQUISITION AND RETURN OF EQUIPMENT AND FACILITIES BY
COUNCILLORS**

- (1) Prior to the conclusion of a Council term, or if a Councillor leaves civic office prior to the expiration of the term of Council, Councillors will be invited to indicate if they wish to purchase any IT equipment utilised during the term.
- (2) Councillors will be advised of the written down value of each item prior to seeking the above indication.
- (3) Where possible, payment for any items a Councillor wishes to purchase will be deducted from the Councillor's fee. Where this is not possible, an invoice will be prepared for the Councillor to make the appropriate payment.
- (4) Councillors no longer holding a position as Councillor will be required to return all equipment not purchased within one (1) week of the declaration of the polls to the Chief Executive Officer or delegated employee at Council's North Ryde Office.

17. PUBLICATION

- (1) This policy will be published on Council's website.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

18. REPORTING

- (1) Council will report on the provision of expenses and facilities to Councillors as required in the Act and Regulations.
- (2) Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council's website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors.

19. AUDITING

- (1) The operation of this Policy, including claims made under the Policy, will be included in Council's audit program and an internal audit will be undertaken once every two years.
- (2) The outcomes of the internal audit reviews are reported to the Council's Audit, Risk and Improvement Committee.

20. BREACHES

- (1) Suspected breaches of this Policy are to be reported to the Chief Executive Officer.
- (2) Alleged breaches of this Policy shall be dealt with by following the processes outlined for breaches of the Code of Conduct, as detailed in the Code and in the Procedures for the Administration of the Code.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

PART E – Appendices

APPENDIX I: RELATED LEGISLATION, GUIDANCE AND POLICIES

Relevant legislation and guidance:

- Local Government Act 1993
- Local Government (General) Regulation 2021
- Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW, 2009
- Local Government Circular 09-36 Guidelines for Payment of Expenses and Facilities
- Local Government Circular 17-17 Councillor Expenses and Facilities Policy – Better Practice Template
- Local Government Circular 05-08 legal assistance for Councillors and Council Employees.

Related Council policies:

- City of Ryde *Code of Conduct – Policy, Standards of Conduct, and Complaints Procedure*;
- City of Ryde *'Thank you is Enough' - Gifts and Benefits Policy*;
- City of Ryde *Code of Meeting Practice*;
- City of Ryde *Corporate Credit Card Policy*.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

APPENDIX II: DEFINITIONS

The following definitions apply throughout this policy:-

Term	Definition
accompanying person	Means a spouse, partner or de facto or other person who has a close personal relationship with or provides carer support to a Councillor
appropriate refreshments	Means food and beverages, excluding alcohol, provided by council to support Councillors undertaking official business
Act	Means the Local Government Act 1993 (NSW)
clause	Unless stated otherwise, a reference to a clause is a reference to a clause of this policy
Code of Conduct	Means the Code of Conduct adopted by Council or the Model Code if none is adopted
Councillor	Means a person elected or appointed to civic office as a member of the governing body of council who is not suspended, including the Mayor
Chief Executive Officer	Means the Chief Executive Officer of Council and includes their delegate or authorised representative
incidental personal use	Means use that is infrequent and brief and use that does not breach this policy or the Code of Conduct
long distance intrastate travel	Means travel to other parts of NSW of more than three hours duration by private vehicle
maximum limit	Means the maximum limit for an expense or facility provided in the text and summarised in Appendix 1
official business	Means functions that the Mayor or Councillors are required or invited to attend to fulfil their legislated role and responsibilities for council or result in a direct benefit for council and/or for the local government area, and includes:- <ul style="list-style-type: none"> meetings of council and committees of the whole meetings of committees facilitated by council civic receptions hosted or sponsored by council meetings, functions, workshops and other events to which attendance by a Councillor has been requested or approved by council
professional development	Means a seminar, conference, training course or other development opportunity relevant to the role of a Councillor or the Mayor
Regulation	Means the Local Government (General) Regulation 2021 (NSW)
year	Means the financial year, that is the 12 month period commencing on 1 July each year

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

APPENDIX III: COUNCILLOR REIMBURSEMENT FORM

COUNCILLOR REIMBURSEMENT

About this form

This form is used to make a claim for reimbursement for expenses as a Councillor of the City of Ryde.

Policy Requirements

Section 252 of the *Local Government Act 1993* authorises payment or reimbursement of actual expenses incurred by Councillors in carrying out their civic duties.

Claims must be made in accordance with Council's **Councillors Expenses and Facilities Policy** and must be made within 3 months of the date of the expenditure. All receipts/tax invoices must be attached.

Councillor Helpdesk

Riverview Business Park, Building 0, Level 1,
3 Richardson Place, North Ryde
Locked Bag 2069, North Ryde NSW 1670
Email helpdesk@ryde.nsw.gov.au
Phone 9952 8200 Fax 9952 8070

PART 1: COUNCILLOR DETAILS

Councillor Name*

Claim Period* to

Address*

PART 2: SUMMARY OF CLAIMS

Date	Claim Description	Amount	OFFICE USE ONLY
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
Total claim amount*		\$ <input type="text"/>	

PART 3: DECLARATION

I certify that the details provided in relation to the above claims are correct and the expenses were reasonably incurred.

Signature* Date*

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 6 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

PART 4: SUMMARY OF CLAUSES AND CLAIM LIMITS

Clause 8.2	Time limit to claim reimbursement - 3 months
Clause 8.5	Payment advance - maximum \$500 - Time limit to reconcile 1 week
Clause 9.2 (7)	Meals not otherwise provided at training/seminars - \$100 per day maximum
Clause 9.2 (13)	Private Vehicle – rate per kilometre
Clause 9.4	Travel
Clause 9.4.3 (4)	Travel – Economy class provided as standard
Clause 9.4.3 (6)	Transfers – costs not to exceed cost of taxi fares
Clause 9.6	Incidental Expenses - \$20 per day
Clause 9.9 (2)	Communication costs and expenses - maximum \$3,600 per annum - \$300 per month
Clause 9.10	Attendance at dinners and other non-Council functions - \$300 per annum
Clause 9.11 (1-3)	Care and other related expenses - \$4,000 per annum
Clause 9.11 (4-7)	Special needs - \$4,000 per annum
Clause 9.12	Expenses for spouses, partners and accompanying persons - \$300 per annum
Clause 10.3	Communication costs and expenses for the Mayor - additional \$3,000 per annum - \$250 per month

PART 5: DETAILS OF TRAVEL (CAR)

Date	Meeting / Conference	Location	Kms
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Travelling Expenses		<input type="text"/> kms x \$0.68 (< 2.5 ltr) or \$0.78 (=> 2.5 ltr)*	<input type="text"/>

PART 6: OTHER EXPENSES

Date	Description	Cost
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Total Other Expenses		\$ <input type="text"/>

*Note: Please copy total to Summary of claims table.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

7 COUNCILLOR DISCRETIONARY FUNDS - WATER BUBBLER AT CHRISTIE PARK

Report prepared by: Feedback and Business Improvement Coordinator
File No.: GRP/25/8 - BP25/473

REPORT SUMMARY

This report is prepared following an application from Councillor Dr Felix Lo (refer to **ATTACHMENT 1**) to install an additional wall mounted water bubbler at Christie Park.

Currently, the balance of Councillor Dr Lo's discretionary fund is \$50,000.00.

The project aligns with the objectives of the Councillor Discretionary Funds Policy. Funds may be allocated in a financial year however it is noted that the funded project may not be completed in that financial year.

RECOMMENDATION:

- (a) That Council approves the allocation of \$17,250.00 excluding GST from the Councillor Discretionary Fund to the appropriate Operational or Capital Works budget for the purchase and installation of a wall mounted water bubbler at Christie Park.
- (b) That the project be funded from Councillor Dr Lo's 2024/2025 discretionary funds.

ATTACHMENTS

- 1** Councillor Lo - Discretionary Fund Application - Water bubbler at Christie Park

Report Prepared By:

Michelle Lister
Feedback and Business Improvement Coordinator

Report Approved By:

Graham Humphreys
Manager - Business Assurance and Governance

Wayne Rylands
Chief Executive Officer

ITEM 7 (continued)

Discussion

Christie Park located on Christie Road, Macquarie Park is located in the West Ward and serves as a key location for both active recreational users and sporting clubs. The location of the water station within the park will be determined by Council staff based on existing services and appropriate location for users.

In the 2026-2029 Operational Plan this park is scheduled to have an additional water station installed, however the uplift of this installation will improve the amenity for park users and sporting groups.

Policy Compliance

The project has been assessed under the Councillor Discretionary Funds Policy, particularly clause 3.2, which states that funds can be allocated to minor works or projects and will supplement Council's existing capital works program and maintenance program.

Financial Implications

The estimated cost of the installation of the water station is \$17,250.00. The funding will be sourced from Councillor Dr Lo's Discretionary Fund.

ITEM 7 (continued)

ATTACHMENT 1

**Councillor Discretionary
Funds Policy**

Appendix A

Application Form: Councillor Discretionary Fund Project: Minor Works or Project

1. Councillor details	
Councillor sponsoring the application.	Clr Dr Felix Lo
Councillors in support of this Discretionary funding application (if applicable):	Clr P Pedersen, Clr L Howison , Clr K Tracey

2. Proposed Minor Works or Project details	
Name and location of project / purpose of funding:	Installation of additional wall mounted water bubbler at Christie Park as per Item 17 Council Meeting 27 May 2025
Details of funds requested:	\$20,000
Attach scope of estimating the requested funding	\$17,250

3. Declaration of conflict of interest and compliance	
<p>Pursuant to Chapter 14 of the <i>Local Government Act 1993</i>, I hereby declare that regarding the above application for funds through the Councillor Discretionary Fund that I have:</p> <p><input checked="" type="checkbox"/> No conflict of interest (<i>whether perceived or actual</i>)</p> <p><input type="checkbox"/> A pecuniary interest*</p> <p><input type="checkbox"/> A significant pecuniary interest*</p> <p><input type="checkbox"/> A non-significant non-pecuniary interest*</p>	
<p>*If any conflict has been declared, please provide details:</p>	
<p>I declare that this application complies with the intent and conditions of the City of Ryde Councillor Discretionary Funds Policy</p> <p>Signature: _____ Date: <u>28 May 2025</u></p>	

- When completed and signed, the form should be scanned with any supporting documentation to the City of Ryde Councillor helpdesk email (DHelp@ryde.nsw.gov.au).
- If there are any questions concerning the completion of the application, please contact the Manager Business Assurance and Governance at Governance@ryde.nsw.gov.au.

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Owner: Business Assurance & Governance	Owner: Business Assurance & Governance
CM Reference: D24/32383	Initial: June 2024	Next review date: June 2028

8 COUNCILLOR DISCRETIONARY FUNDS - SHADE SAILS AT MEADOWBANK PARK

Report prepared by: Feedback and Business Improvement Coordinator
File No.: GRP/25/8 - BP25/478

REPORT SUMMARY

This report is prepared following a joint application from Councillor Shweta Deshpande and Councillor Daniel Han (refer to **ATTACHMENT 1**) to purchase and install shade sails at Meadowbank Park.

Currently, the balance of Councillor Deshpande's discretionary fund is \$32,750.00.
Currently, the balance of Councillor Han's discretionary fund is \$32,750.00

The project aligns with the objectives of the Councillor Discretionary Funds Policy. Funds may be allocated in a financial year however it is noted that the funded project may not be completed in that financial year.

RECOMMENDATION:

That Council approves the allocation of \$56,000 excluding GST from Councillor Shweta Deshpande's and Councillor Daniel Han's discretionary fund (\$28,000 each) for the installation of shade sails at Meadowbank Park.

ATTACHMENTS

- 1 Councillor Deshpande and Councillor Han - Discretionary Fund Application - Shade Sails at Meadowbank Park

Report Prepared By:

Michelle Lister
Feedback and Business Improvement Coordinator

Report Approved By:

Graham Humphreys
Manager - Business Assurance and Governance

Wayne Rylands
Chief Executive Officer

ITEM 8 (continued)

Discussion

Site Description

Meadowbank Park is located in West Ward and the shade sails will cover areas in the children's playground within the park as shown in **Figure 1**.



Figure 1 – Location of proposed shade sails (identified in blue) at Meadowbank Park.

Policy Compliance

The application has been assessed under the Councillor Discretionary Funds Policy, particularly Clause 3.2 and Clause 4.10, which requires that discretionary funds be used for projects that benefit the wider community.

The installation of shade sails at this location will provide amenity to park and playground users.

Financial Implications

The funding of \$56,000 for the shade sails will be sourced from Councillor Deshpande's and Councillor Han's Discretionary Fund.

ITEM 8 (continued)

ATTACHMENT 1

**Councillor Discretionary
Funds Policy**

Appendix A

Application Form: Councillor Discretionary Fund Project: Minor Works or Project

1. Councillor details	
Councillor sponsoring the application.	Councillor Shweta Deshpande / Councillor Daniel Han
Councillors in support of this Discretionary funding application (if applicable):	

2. Proposed Minor Works or Project details	
Name and location of project / purpose of funding:	Shade sails at Meadowbank Park
Details of funds requested:	\$56,000 (excl GST)
Attach scope of estimating the requested funding	

3. Declaration of conflict of interest and compliance	
<p>Pursuant to Chapter 14 of the <i>Local Government Act 1993</i>, I hereby declare that regarding the above application for funds through the Councillor Discretionary Fund that I have:</p> <p> <input type="checkbox"/> No conflict of interest (<i>whether perceived or actual</i>) <input type="checkbox"/> A pecuniary interest* <input type="checkbox"/> A significant pecuniary interest* <input type="checkbox"/> A non-significant non-pecuniary interest* </p>	
<p>*If any conflict has been declared, please provide details:</p>	
<p>I declare that this application complies with the intent and conditions of the City of Ryde Councillor Discretionary Funds Policy.</p> <p>Signature: _____ Date: <u>30/6/25</u></p>	

- When completed and signed, the form should be scanned with any supporting documentation to the City of Ryde Councillor helpdesk email (DHelp@ryde.nsw.gov.au).
- If there are any questions concerning the completion of the application, please contact the Manager Business Assurance and Governance at Governance@ryde.nsw.gov.au.

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Owner: Business Assurance & Governance	Owner: Business Assurance & Governance
CM Reference: D24/32383	Initial: June 2024	Next review date: June 2028

9 COUNCILLOR DISCRETIONARY FUNDS - BREAKOUT SPACES AT KISSING POINT PARK

Report prepared by: Feedback and Business Improvement Coordinator
File No.: GRP/25/8 - BP25/474

REPORT SUMMARY

This report is prepared following an application from Councillor Tina Kordrostami (refer **ATTACHMENT 1**) to create 2 x break out spaces in Kissing Point Park.

Currently, the balance of Councillor Kordrostami's discretionary fund is \$50,000.00.

The project aligns with the objectives of the Councillor Discretionary Funds Policy. Funds may be allocated in a financial year however it is noted that the funded project may not be completed in that financial year.

RECOMMENDATION:

- (a) That Council approves the allocation of \$50,000 excluding GST from the Councillor Discretionary Fund to the appropriate Capital Works Program for the design and construction of 2 x breakout spaces at Kissing Point Park.
- (b) That the project be funded for Councillor Kordrostami's 2024/2025 discretionary funds.

ATTACHMENTS

- 1** Councillor Kordrostami - Discretionary Fund Application - Breakout Spaces at Kissing Point Park

Report Prepared By:

Michelle Lister
Feedback and Business Improvement Coordinator

Report Approved By:

Graham Humphreys
Manager - Business Assurance and Governance

Wayne Rylands
Chief Executive Officer

ITEM 9 (continued)

Discussion

Breakout areas offer an external opportunity for users to retreat to. This sense of relief encourages interaction within the community and attempts to remove existing concerns regarding accessibility. These installations are designed to offer individuals, particularly those with neurodiversity a safe, comfortable and customised environment to destress and recharge. These spaces prioritise sensory modulation, reducing sensory overload and promoting well-being.

Spaces which differ in size, visual barriers and landscape elements not only contributes to the activation of open space but also the interaction of individuals living with a wide range of abilities.

Council staff have identified 2 small locations within Kissing Point Park, located within the East Ward, where these breakout areas would be suitable (see Figures 1 and 2).



Figure 1 – Location of breakout space at Kissing Point Park

ITEM 9 (continued)



Figure 2 – Location of breakout space (2) at Kissing Point Park

Policy Compliance

The project has been assessed under the Councillor Discretionary Funds Policy, particularly clause 4.10, which states that funds can be allocated to works that are for the benefit of the wider community.

Financial Implications

The estimated cost of the installation of the 2 x breakout spaces is \$50,000. The funding will be sourced from Councillor Kordrostami's Discretionary Fund.

ITEM 9 (continued)

ATTACHMENT 1

**Councillor Discretionary
Funds Policy**

Appendix A

Application Form: Councillor Discretionary Fund Project: Minor Works or Project

1. Councillor details	
Councillor sponsoring the application.	Clr Kordrostami
Councillors in support of this Discretionary funding application (if applicable):	

2. Proposed Minor Works or Project details	
Name and location of project / purpose of funding:	Breakout spaces along existing routes/parks in Ryde
Details of funds requested:	\$50,000
Attach scope of estimating the requested funding	

3. Declaration of conflict of interest and compliance	
<p>Pursuant to Chapter 14 of the <i>Local Government Act 1993</i>, I hereby declare that regarding the above application for funds through the Councillor Discretionary Fund that I have:</p> <p><input checked="" type="checkbox"/> No conflict of interest (<i>whether perceived or actual</i>)</p> <p><input type="checkbox"/> A pecuniary interest*</p> <p><input type="checkbox"/> A significant pecuniary interest*</p> <p><input type="checkbox"/> A non-significant non-pecuniary interest*</p>	
<p>*If any conflict has been declared, please provide details:</p>	
<p>I declare that this application complies with the intent and conditions of the City of Ryde Councillor Discretionary Funds Policy</p>	
Signature: _____	Date: <u>08/05/2025</u>

- When completed and signed, the form should be scanned with any supporting documentation to the City of Ryde Councillor helpdesk email (DHelp@ryde.nsw.gov.au).
- If there are any questions concerning the completion of the application, please contact the Manager Business Assurance and Governance at Governance@ryde.nsw.gov.au.

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Owner: Business Assurance & Governance	Owner: Business Assurance & Governance
CM Reference: D24/32383	Initial: June 2024	Next review date: June 2028

10 COUNCILLOR DISCRETIONARY FUNDS - INSTALLATION OF WATER STATIONS (BUBBLERS)

Report prepared by: Feedback and Business Improvement Coordinator
File No.: GRP/25/8 - BP25/480

REPORT SUMMARY

This report is prepared following a joint application from Councillor Keanu Arya and Councillor Sophie Lara-Watson (refer to **ATTACHMENT 1**) to install water stations (bubblers) at Magdala Park, Westminster Park and Bremner Park. The installation of these water stations will provide improved amenity for park users and sporting groups.

Currently, the balance of Councillor Lara-Watson's Discretionary Fund is \$33,500.

Currently, the balance of Councillor Arya's Discretionary Fund is \$33,500.

The project aligns with the objectives of the Councillor Discretionary Funds Policy. Funds may be allocated in a financial year however it is noted that the funded project may not be completed in that financial year.

RECOMMENDATION:

That Council approves the allocation of \$50,600 excluding GST from Councillor Keanu Arya's and Councillor Sophie Lara-Watson's discretionary fund (\$25,300 each) for the installation of one water station at Magdala Park, one water station at Westminster Park and one water station at Bremner Park.

ATTACHMENTS

- 1 Councillor Arya and Councillor Lara-Watson - Discretionary Fund Application - Water stations at Magdala Park, Westminster Park and Bremner Park

Report Prepared By:

Michelle Lister
Feedback and Business Improvement Coordinator

Report Approved By:

Graham Humphreys
Manager - Business Assurance and Governance

Wayne Rylands
Chief Executive Officer

ITEM 10 (continued)

Discussion

Magdala Park located on Magdala Road, East Ryde, Westminster Park located on Westminster Road, Gladesville and Bremner Park located on Morrison Road, Gladesville are all in the East Ward and serve as key locations for both active recreational users and sporting clubs. The location of the water stations within the parks will be determined by Council staff based on existing services and appropriate location for users.

In the 2026-2029 Operational Plan these parks are scheduled to have water stations installed, however the uplift of these installations to these parks will improve the amenity for park users and sporting groups.

Policy Compliance

The project has been assessed under the Councillor Discretionary Funds Policy, particularly clause 3.2, which states that funds can be allocated to minor works or projects and will supplement Council's existing capital works program and maintenance program.

Financial Implications

The estimated cost of the installation of the water stations is \$50,600 based on previous costs provided. The funding will be sourced from Councillor Arya's and Councillor Lara-Watson's Discretionary Fund.

ITEM 10 (continued)

ATTACHMENT 1

**Councillor Discretionary
Funds Policy**

Appendix A

Application Form: Councillor Discretionary Fund Project: Minor Works or Project

1. Councillor details	
Councillor sponsoring the application.	Sophie Lara-Watson Keanu Arya
Councillors in support of this Discretionary funding application (if applicable):	N/A

2. Proposed Minor Works or Project details	
Name and location of project / purpose of funding:	Installation of bubblers at Magdala Park, Westminster Park, Bremner Park
Details of funds requested:	\$17,250+\$16,675+\$16,675 = \$50,600
Attach scope of estimating the requested funding	Basis of this assessment is the report delivered to council 17 INSTALLATION OF WATER STATION (BUBBLERS) WITHIN COUNCIL SPORTSGROUNDS

3. Declaration of conflict of interest and compliance	
Pursuant to Chapter 14 of the <i>Local Government Act 1993</i> , I hereby declare that regarding the above application for funds through the Councillor Discretionary Fund that I have:	
<input checked="" type="checkbox"/> No conflict of interest (<i>whether perceived or actual</i>) <input type="checkbox"/> A pecuniary interest* <input type="checkbox"/> A significant pecuniary interest* <input type="checkbox"/> A non-significant non-pecuniary interest*	
*If any conflict has been declared, please provide details:	
I declare that this project complies with the intent and conditions of the City of Ryde Councillor Discretionary Funds Policy. Signature: _____ Date: <u>2 June 2025</u>	

- When completed and signed, the form should be scanned with any supporting documentation to the City of Ryde Councillor helpdesk email (DHelp@ryde.nsw.gov.au).
- If there are any questions concerning the completion of the application, please contact the Manager Business Assurance and Governance at Governance@ryde.nsw.gov.au.

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Owner: Business Assurance & Governance	Owner: Business Assurance & Governance
CM Reference: D24/32383	Initial: June 2024	Next review date: June 2028

11 COUNCILLOR DISCRETIONARY FUNDS - PURCHASE OF BASKETBALL EQUIPMENT

Report prepared by: Feedback and Business Improvement Coordinator
File No.: GRP/25/8 - BP25/481

REPORT SUMMARY

This report is prepared following a joint application from Councillor Keanu Arya and Councillor Shweta Deshpande (refer to **ATTACHMENT 1**) to purchase equipment for basketball facilities.

Currently, the balance of Councillor Arya's Discretionary Fund is \$33,500.00

Currently, the balance of Councillor Deshpande's Discretionary Fund is \$32,750.00.

The project aligns with the objectives of the Councillor Discretionary Funds Policy. Funds may be allocated in a financial year however it is noted that the funded project may not be completed in that financial year.

RECOMMENDATION:

That Council approves the allocation of approximately \$12,950 excluding GST from Councillor Keanu Arya's Discretionary Fund (approximately \$8,200) and Shweta Deshpande's Discretionary fund (approximately \$4,750) for the purchase of equipment for basketball courts.

ATTACHMENTS

- 1 Councillor Arya and Councillor Deshpande - Discretionary Fund Application - Basketball equipment

Report Prepared By:

Michelle Lister
Feedback and Business Improvement Coordinator

Report Approved By:

Graham Humphreys
Manager - Business Assurance and Governance

Wayne Rylands
Chief Executive Officer

ITEM 11 (continued)

Discussion

At the May Council meeting, Council endorsed a Notice of Motion regarding expanding Ryde's Basketball Facilities to meet community demand. As part of this motion the report was to identify proposed locations for five new basketball facility sites on a scale from lowest costing (eg. a hoop on the wall) to highest costing, with a view to commencing installations in 2026.

To complement the motion, Councillors would like to allocate remaining discretionary funds for 2024/2025 to the purchase of equipment for these installations. Equipment identified would be ceiling mounted hoops, inground and wall mounted basketball hoops.

Policy Compliance

The project has been assessed under the Councillor Discretionary Funds Policy, particularly clause 3.2, which states that funds can be allocated to minor works or projects and will supplement Council's existing capital works program and maintenance program.

Financial Implications

The finances available (approximately \$12,950) will purchase equipment for the basketball installations. The funding will be sourced from Councillor Arya's and Councillor Deshpande's Discretionary Fund.

ITEM 11 (continued)

ATTACHMENT 1

**Councillor Discretionary
Funds Policy**

Appendix A

Application Form: Councillor Discretionary Fund Project: Minor Works or Project

1.Councillor details	
Councillor sponsoring the application.	Keanu Arya and Shweta Deshpande
Councillors in support of this Discretionary funding application (if applicable):	Not applicable

2. Proposed Minor Works or Project details	
Name and location of project / purpose of funding:	The funding is to be used towards expanding Ryde's basketball facilities, in accordance with the Notice of Motion dated 30/4/2025.
Details of funds requested:	Balance of funds: KA approx \$8,200 + SD approx \$10,000
Attach scope of estimating the requested funding	Pending report by the Council on the Notice of Motion.

3. Declaration of conflict of interest and compliance	
Pursuant to Chapter 14 of the <i>Local Government Act 1993</i> , I hereby declare that regarding the above application for funds through the Councillor Discretionary Fund that I have:	
<input checked="" type="checkbox"/> No conflict of interest (<i>whether perceived or actual</i>) <input type="checkbox"/> A pecuniary interest* <input type="checkbox"/> A significant pecuniary interest* <input type="checkbox"/> A non-significant non-pecuniary interest*	
*If any conflict has been declared, please provide details:	
I declare that this application complies with the intent and conditions of the City of Ryde Councillor Discretionary Funds Policy	
Signature: _____	Date: 5 June 2025

- When completed and signed, the form should be scanned with any supporting documentation to the City of Ryde Councillor helpdesk email (DHelp@ryde.nsw.gov.au).
- If there are any questions concerning the completion of the application, please contact the Manager Business Assurance and Governance at Governance@ryde.nsw.gov.au.

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Owner: Business Assurance & Governance	Owner: Business Assurance & Governance
CM Reference: D24/32383	Initial: June 2024	Next review date: June 2028

12 ADOPTION OF THE CITY OF RYDE SOCIAL STRATEGY AND CREATIVITY STRATEGY 2025-2030

Report prepared by: Senior Coordinator Social & Cultural Planning
File No.: PM23/30800/8 - BP25/457

REPORT SUMMARY

This report seeks Council's endorsement and adoption of the Social Strategy 2025-2030 (provided in **ATTACHMENT 1 and 2**) and the Creativity Strategy 2025-2030 (provided in **ATTACHMENT 3 and 4**).

The Social Strategy 2025–2030 has been developed to articulate an updated vision for the social wellbeing of our communities. It promotes liveability, connectivity, access to services, and the value of social and cultural diversity and inclusion. The Strategy provides a roadmap to guide Council's work over the next five years.

The Creativity Strategy 2025-2030 has been prepared to support the growth of creativity across the arts, culture, business, and the built environment. It outlines a pathway for embedding creativity into the everyday life of our communities.

The draft Social and Creativity Strategies were considered at the Council Meeting held on 25 March 2025. At that meeting, Council resolved to:

- a) Endorse the Draft Social Strategy 2025-2030 and Draft Creativity Strategy 2025–2030 for public exhibition for a period of 60 days.*
- b) Request a further report following the exhibition period on the outcomes of community consultation, including any proposed amendments.*
- c) Hold a Councillor workshop during the exhibition period to outline the financial implications of the Strategies and any potential funding commitments.*

On 10 April 2025, both Strategies were placed on public exhibition for 60 days, concluding on 8 June 2025. This exhibition represented the third phase of stakeholder engagement in the review and update process for both the Social and Creativity Strategies.

On 15 April 2025, a Councillor workshop was held to present and discuss the 2025-26 Action Plans for both the Social and Creativity Strategies and to capture Councillors' feedback on the proposed actions.

During the exhibition period, Council received total of 37 written and verbal feedback on the Strategies. A summary of the engagement activities, feedback received, and Council's responses is provided in the following sections of this report.

ITEM 12 (continued)

RECOMMENDATION:

- (a) That Council notes the methodology applied and the engagement activities undertaken during the public exhibition period, as well as the feedback received from the community and stakeholders.
- (b) That Council endorses and adopts the Social Strategy 2025-2030 (provided in **ATTACHMENT 1 and 2**) and the Creativity Strategy 2025-2030 (provided in **ATTACHMENT 3 and 4**).
- (c) That Council endorses staff to finalise the Social Action Plan 2025-26 and the Creativity Action Plan 2025-26, in order to guide implementation during the 2025-26 financial year, and report back to Councillors through a workshop.

ATTACHMENTS – CIRCULATED UNDER SEPARATE COVER

- 1** Social Strategy 2025-2030 - FINAL for Adoption
- 2** Social Strategy - Background Report - FINAL for Adoption
- 3** Creativity Strategy 2025-2030 - FINAL for Adoption
- 4** Creativity Strategy - Background Report - FINAL for Adoption

Report Prepared By:

Parisa Kalali
Senior Coordinator Social & Cultural Planning

Report Approved By:

Michael Galderisi
Deputy Chief Executive Officer

ITEM 12 (continued)

DISCUSSION

1. HISTORY

1.1. PURPOSE

The City of Ryde's Social and Cultural Planning staff developed the draft Social Strategy 2025–2030 and draft Creativity Strategy 2025–2030 to:

- better align with existing community sentiment
- better reflect the current strategic context, and
- apply an outcome-based approach to Council's social and cultural planning practices.

1.2. METHODOLOGY

The Social Strategy 2025–2030 and Creativity Strategy 2025–2030 have been informed by:

- comprehensive internal and external engagement and consultation on current needs, practices, challenges, opportunities, and future priorities
- evaluation of the outcomes and benefits resulting from the implementation of the Social Plan (2019–2024) and Creativity Strategy (2019–2024)
- development of a Gap Analysis Report to identify Council's actions and achievements in delivering social and cultural outcomes over the past five years, define existing challenges and opportunities, and capture lessons learned
- a review of key strategic documents at the local, regional, state, national, and international levels, as well as research into best practices in social and cultural planning.

1.3. STAKEHOLDER ENGAGEMENT

For stakeholder consultation, Council engaged with the local community, service providers, and government agencies throughout 2024 to inform the development of these strategies and gather their feedback.

Consultation with Council's internal stakeholders also took place across multiple phases in 2024, including workshops with Councillors and Council staff.

ITEM 12 (continued)



1.4. APPROACH

An outcome-based approach was adopted in the development of both strategies. This approach defines a five-year vision for our community and its social, cultural, and creative landscape, outlines the intended outcomes, and identifies key performance indicators and success measures.

Both strategies establish objectives to be pursued over the next five years and are supported by an Action Plan (provided as an internal document) to ensure Council has a clear short-term (Years 1-2), medium-term (Years 3-4), and long-term (Year 5+) roadmap for delivering outcomes.

The Action Plan will be reviewed annually as part of the Operational Planning process and in consultation with key internal stakeholders and Councillors. The Councillor workshop held on 15 April 2025 marked the first phase of consultation on the 2025–26 Action Plans.

ITEM 12 (continued)

2. PUBLIC EXHIBITION

2.1. METHODOLOGY

Drafts of the Social Strategy 2025-2030 and Creativity Strategy 2025-2030 were placed on public exhibition for 60 days, from 10 April to 8 June 2025 (inclusive). Engagement pathways and activities included the following:

- A Have Your Say page on Council's website, providing access to both draft strategies, their background report, and executive summaries translated into Simplified Chinese and Korean (based on the largest community language groups across the LGA). The page also included an online survey and other options for making a submission.
- Direct distribution of a dedicated e-newsletter and follow-up reminders to promote the public exhibition and encourage feedback, sent to:
 - Council's network of community groups
 - Council's network of service providers
 - Artists registered with the City of Ryde
 - Participants from earlier workshops during the first phase of engagement
 - Respondents from previous community and service provider surveys for Social and Creativity Strategies
- Promotion of the public exhibition through Council's other newsletters, including 'Your City News e-newsletter'.
- Three in-person drop-in sessions held at Top Ryde Library, the most active and centrally located library in the LGA.
- Reminder phone calls and emails to key service providers to encourage participation.
- Posts on Council's social media platforms to promote the public exhibition and inform stakeholders about how to provide feedback.
- Distribution of posters to all libraries featuring a QR code linking to the Have Your Say page, outlining the various ways to submit feedback.

2.2. STAKEHOLDER FEEDBACK

During the public exhibition, Council received a total of 26 written submissions on both Strategies, including 13 submissions specifically referring to the Social Strategy and 11 concerning the Creativity Strategy. Additionally, 11 pieces of verbal feedback were gathered through community drop-in sessions.

The key themes emerging from the feedback are presented in the table below.

ITEM 12 (continued)

2.3. IMPACT OF RECEIVED FEEDBACK ON FINAL STRATEGIES

Councillors' Feedback: In line with Council's resolution of 25 March 2025, a Councillor workshop was held on 15 April 2025 to present and discuss the Social Action Plan 2025-26 and Creativity Action Plan 2025-26. The Councillors' feedback was primarily focused on financial implications of the strategies.

Public feedback: Stakeholder sentiment toward both Strategies was generally positive. The feedback was primarily focused on the key themes that are presented in the table below.

The table below also outlines the implications of the feedback received for the Council's Social and Creativity Strategies.

Strategy	Key feedback themes	Implications for Strategies
Social Strategy	Planning for younger generation and future population	It is embedded in: <ul style="list-style-type: none"> Outcome 2 (We have equitable access to welcoming public spaces and facilities) Outcome 3 (We have services and opportunities that enable us to thrive and prosper) Outcome 4 (We are safe and healthy)
	Considering public awareness on available opportunities and activities, particularly for seniors and culturally and linguistically diverse communities	It is embedded in Outcome 1 (We are socially connected) and under: <ul style="list-style-type: none"> Objective 1 (Create accessible programs, events and activities that celebrate our diversity) Objective 3 (Provide our community with access to information on social activities and opportunities to participate and engage with decisions)
	Considering accessibility to public spaces for all age groups (e.g. seniors, parents with children)	It is embedded in Outcome 2 (We have equitable access to welcoming public spaces and facilities) and under: <ul style="list-style-type: none"> Objective 4 (Ensure equitable access to affordable, quality, and shared community facilities and public open spaces close to home, for everyone to enjoy) Objective 5 (Design and manage our parks and community facilities so that everyone feels welcome and included)
Social Strategy	Importance of night-time social activities for community connection	It is embedded in: <ul style="list-style-type: none"> Objective 1 (Create accessible programs, events and activities that celebrate our diversity) Objective 2 (Facilitate positive community networks that connect Council, individuals, community groups and service providers) Objective 10 (Work to ensure that our community feels safe whilst moving through and within public spaces and facilities)
	Considering housing diversity and affordability	<ul style="list-style-type: none"> It is embedded in Outcome 3 (We have services and opportunities that enable us to thrive and prosper) and under Objective 6 (Strongly advocate for access to a range of social services and affordable housing options)

ITEM 12 (continued)

Strategy	Key feedback themes	Implications for Strategies
	Considering social and psychological safety	<ul style="list-style-type: none"> It is embedded in Outcome 4 (We are safe and healthy) and under Objective 8 (Increase opportunities for residents to access appropriate and affordable health and wellbeing services and facilities through partnerships)
	Activation of the Lauren and Burrow Park and their surrounding areas to provide further benefits for community	<ul style="list-style-type: none"> It is embedded in Outcome 2 (We have equitable access to welcoming public spaces and facilities) and under Objective 5 (Design and manage our parks and community facilities so that everyone feels welcome and included)
	Considering a central place for social interactions and activities	<ul style="list-style-type: none"> It is embedded in Outcome 2 and under Objective 4 (Ensure equitable access to affordable, quality, and shared community facilities and public open spaces close to home, for everyone to enjoy) It will be also considered in the review and update of Halls and Facilities Strategy in FY 2025-26.
	Supporting Strategy's focus on the affordability in accessing local opportunities	<p>It is embedded in:</p> <ul style="list-style-type: none"> Objective 4 (Ensure equitable access to affordable, quality, and shared community facilities and public open spaces close to home, for everyone to enjoy) Objective 6 (Strongly advocate for access to a range of social services and affordable housing options)
	Supporting Strategy's focus on the cultural inclusion and embracing diversity within the community	<ul style="list-style-type: none"> It is embedded in all outcomes and objectives of Social Strategy.
	Supporting the alignment of the Social Strategy's objectives with local schools' goals around running public educating workshops	<p>It is embedded in:</p> <ul style="list-style-type: none"> Objective 3 (Provide our community with access to information on social activities) Objective 8 (Increase opportunities for residents to access appropriate and affordable health and wellbeing services and facilities through partnerships)
	Supporting the Social Strategy's focus on fostering community connections	<ul style="list-style-type: none"> It is embedded in Outcome 1 (We are socially connected) and its three objectives.
Creativity Strategy	Promoting creativity in the built environment as public artwork and also through placemaking and place activation	<ul style="list-style-type: none"> It is embedded in Outcome 4 (We have the spaces and places for creativity to flourish) and under Objective 10 (Activate our City's public spaces through art and creativity)
	Considering running art exhibitions with musical, visual and other sensible experiences for community as well as using outdoor spaces for diverse events including performance	<p>It is embedded in:</p> <ul style="list-style-type: none"> Objective 3 (Provide equitable access to affordable and quality creative facilities and spaces) Objective 9 (Create accessible and affordable spaces in our City that enable creativity)
	Considering creative activities for kids	<ul style="list-style-type: none"> It is embedded in Outcome 2 (Our community has opportunities to participate in creativity) and under Objective 5 (Support creative programs, activities and events that are inclusive and bring diverse groups together)

ITEM 12 (continued)

Strategy	Key feedback themes	Implications for Strategies
	Considering providing affordable creative opportunities	<ul style="list-style-type: none"> It is embedded in Outcome 2 (Our community has opportunities to participate in creativity) and under Objective 3 (Provide equitable access to affordable and quality creative facilities and spaces)
	Availability of non-Council owned spaces for creative activities through local creative businesses	<ul style="list-style-type: none"> It is embedded in Outcome 4 (We have the spaces and places for creativity to flourish) and under Objective 11 (Build partnerships that increase access to creative participation and production)
	Supporting the engagement of young artists	<ul style="list-style-type: none"> It is embedded in Outcome 3 (Our creative sector is supported and connected).
	Supporting the alignment of the Social Strategy's objectives with local schools' goals around promoting arts and creativity	<ul style="list-style-type: none"> It is embedded in all outcomes and objectives of Creativity Strategy.

Overall, the feedback received did not necessitate any changes to the main strategy documents as they have been embedded in the outcomes, objectives, and consequently in the drafted Action Plans.

The Social and Cultural Planning team will further incorporate this feedback during the implementation of the Social and Creativity Action Plans, which serve as internal documents, to guide Council teams in delivering the planned social and creative outcomes over the next five years.

FINANCIAL IMPLICATIONS

Should Council endorse and adopt the Social Strategy and Creativity Strategy 2025-2030, it will result in a financial impact of \$110,500 for implementation of both Strategies in FY 2025-26, with the following breakdown:

- \$87,500 for implementing the Social Action Plan 2025-26
- \$23,000 for implementing the Creativity Action Plan 2025-26

The required budget has been included in the draft budget for 2025-26 financial year.

The budget required to implement actions in future years will be determined through a similar process. This includes presenting the actions at a Councillor Workshop, estimating the additional budget needed through an internal business case process, and incorporating the required monetary amount into the draft proposed budget for approval.

13 LOCAL HERITAGE ASSISTANCE FUND - PROPOSED ALLOCATION OF FUNDS FOR ROUND 8

Report prepared by: Heritage Advisor; Strategic Planner
File No.: COR2025/64/4 - BP25/461

REPORT SUMMARY

The Local Heritage Assistance Fund (Heritage Fund) is a strategic planning tool aimed at supporting the owners of residential heritage properties who protect and maintain their properties as custodians of our City of Ryde heritage. In turn, the Heritage Fund supports the 'Our vibrant and livable city' planning direction of the Ryde 2028 Community Strategic Plan, where residential areas are to have a sense of identity built on preserving the local character and heritage of residential areas.

The purpose of the report is to advise Council June 2025 (Round 8).

The Heritage Fund will be discontinued following round 8 as per Council Resolution on 25 March 2025, which stated:

- (d) *That the Heritage Assistance Fund be discontinued following the funding allocation recommended in (a) and any eligible applications already under assessment.*
- (e) *That the remaining funds from the Heritage Reserve in FY2025/2026 be re-allocated, for the purpose of protecting, renewing and conserving Council owned Heritage Properties for the benefit of the wider community.*

Four (4) applications were received for the period, and they have been assessed by City of Ryde's Heritage Advisor. It is recommended that four (4) eligible applications receive funding assistance from the Heritage Fund to a value of \$31,590.00.

RECOMMENDATION:

- (a) That the four (4) eligible applications to the Local Heritage Assistance Fund for the March to June 2025 period (Round 8) be supported and receive funding assistance pursuant to Section 356 of the Local Government Act, 1993, being:
 - 1. 19 Maxim Street West Ryde - \$13,090.00
 - 2. 72 Eltham Street Gladesville - \$11,000.00
 - 3. 30 Miriam Road Denistone - \$3,500.00
 - 4. 95 Bowden Street Ryde - \$4,000.00
- (b) That Council allocate the amount of \$31,590.00 from the Heritage Reserve for the purpose of part (a) above and that the allocation be addressed in the next Quarterly Budget Review.
- (c) That the successful and unsuccessful applicants be advised in writing of the outcomes of their applications to the Local Heritage Assistance Fund.

ITEM 13 (continued)

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Paola Iglesias
Heritage Advisor

Helen Lee
Strategic Planner

Report Approved By:

Jeremy Giacomini
City Architect

Wayne Rylands
Chief Executive Officer

ITEM 13 (continued)

Discussion

The purpose of the report is to advise Council on the current applications for funding assistance from the Heritage Fund, for Round 8, and to seek Council's endorsement of the proposed applications to receive financial assistance for undertaking a range of maintenance, minor works and conservation works to the City of Ryde's residential heritage properties i.e., heritage items and contributory buildings in heritage conservation areas.

Background

The Heritage Fund recognises residential heritage property owners who protect and maintain their properties, as custodians of the City of Ryde built heritage.

Council has operated its Heritage Fund for several years, providing support funding to assist heritage property owners to protect and conserve their properties. To support the Heritage Fund, at its meeting of 25 February 2020, Council resolved in part to endorse a one-off allocation of \$500,000 for the Heritage Fund, when addressing the Heritage Review 2019.

The Heritage Fund is consistent with the *Ryde 2028 Community Strategic Plan* ('Our vibrant and liveable city' Planning Direction) and the *Local Strategic Planning Statement 2020* (Liveability direction and its Heritage vision, challenges and targets outlined in Part 3.3) to support owners of heritage properties and for heritage to contribute to local character, sense of place and streetscapes.

Applications to the Heritage Fund can be made at any time during the year and are assessed up to four (4) times per year, coinciding with the Heritage Working Group meetings. The Heritage Advisor assesses the applications having regard to the Heritage Fund's eligibility criteria, and the Heritage Working Group review applications before reporting the matter to Council.

Regulatory context

Section 356 of the *Local Government Act 1993* provides for when the Council may provide financial assistance to others, including charitable, community and sporting organisations and private individuals, being:

Section 356 Can a council financially assist others?

- (1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*
- (2) A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.*

ITEM 13 (continued)

(3) *However, public notice is not required if—*

- (a) *the financial assistance is part of a specific program, and*
- (b) *the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and*
- (c) *the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and*
- (d) *the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.*

(4) *Public notice is also not required if the financial assistance is part of a program of graffiti removal work.*

Financial context

The Heritage Fund is funded from the 2023-24 Budget and the Heritage Reserve.

Absence of Heritage Working Group

Working Groups were disbanded ahead of the 2024 NSW Local Government Elections.

Council has since resolved to convene a Heritage Community Committee at its meeting on 10 December 2024, for the 2024-2026 term.

Due to the timeframe required to undertake the EOI process and establishment of the Community Committees, the applications were progressed and reviewed by City of Ryde's Heritage Advisor, using an assessment matrix comprising of 4 components: Eligibility, Funding Priorities, Funding and Summary Comments.

Once the Heritage Community Committee is formed, it is envisaged that they will review Heritage Assistance Grant applications.

Applications for Funding Assistance

For the current applications for funding assistance under the Heritage Fund, it is proposed to provide funding assistance as outlined below. Subject to Council's decision and endorsement of applications for funding, all applicants will be advised in writing on the outcome of their application.

March 2025 – Round 8



Four (4) applications were received for funding assistance in Round 8 of the Heritage Fund, and four (4) are eligible.

ITEM 13 (continued)



Table 1 below summaries the four (4) eligible applications.

It is recommended that the two (4) eligible applications receive funding assistance to a total value of \$31,590 based on the summary provided in Table 1.



Table 1. Heritage Fund Applications Summary – April 2025, round 8

Local Heritage Assistance Fund – Round 8. Applications Summary					
	Property	Works completed	Funds sought	Heritage Officer assessment	Funds proposed
1	19 Maxim St West Ryde Lot 1 DP606903 Contributory Maxim St HCA C2	<ul style="list-style-type: none"> Removal of windows to enclosed veranda. Reinstatement of front veranda. Removal of paint and tuckpointing of brickwork to veranda and front fence. 	\$15,000.00	The façade was restored to its original fabric through the removal of paint and the exposure of face brickwork, which was tuck-pointed on both the veranda side wall and front fence. The front veranda was reinstated by removing the infill windows. These works align with the provisions of the <i>Ryde Development Control Plan (DCP)</i> , particularly those addressing heritage conservation, and were undertaken in accordance with the requirements of a minor works heritage exemption, and maintain the heritage value of this contributory item within the conservation area.	\$13,090.00
				<p>Before</p> <p>After</p>	

ITEM 13 (continued)

Local Heritage Assistance Fund – Round 8. Applications Summary					
	Property	Works completed	Funds sought	Heritage Officer assessment	Funds proposed
2	72 Eltham St Gladesville Lot 1 DP1110823 Heritage Item 312	The works involved a resin injection into the ground below and surrounding the front veranda and façade foundations, helping to mediate subsidence issues that were occurring at the site. Works also involved the repair and stabilisation of structural wall cracks that resulted from the building subsidence. The works involved the installation of HelicalBars at various locations to ensure structural loads were evenly distributed and cracked masonry was reconnected.	\$11,000.00	Maintenance and minor works were undertaken to stabilise the building and prevent future deterioration, ensuring its structural integrity. These efforts support the ongoing retention of the heritage item, preserving its historical significance.	\$11,000.00
				Before	
3	30 Miriam Rd Denistone Lot B DP344847 Heritage conservation area C7 Item 75	The works involved the restoration of the building to an earlier state, with the repair of timber windows. and roof to garage.	\$6600.00	The timber windows were rectified. The garage roof does not appear to be original and is considered part of the normal wear and tear of the building, thus not forming part of the heritage assistance funding. The assessment of the grant is limited exclusively to the	\$3,500.00



ITEM 13 (continued)

Local Heritage Assistance Fund – Round 8. Applications Summary					
	Property	Works completed	Funds sought	Heritage Officer assessment	Funds proposed
				approved maintenance works, which align with the provisions of the DCP, particularly those addressing heritage conservation. These works also meet the criteria for a minor works heritage exemption for maintenance, ensuring compliance with the applicable heritage regulations. Note this applicant has received funding in: 2015 - \$5000 & 2017 - \$1300 The guidelines do not contain any provisions preventing repeated applications.	
	 Roofing		 Window		
4	95 Bowden St Ryde Lot 101 DP1055980 Item 21	<ul style="list-style-type: none"> • Repair to the base of four pillars/posts to the front of the property • Repair broken timber ornate and install to original condition • Repair front gate which is hanging too low and getting stuck on the sandstone path 	\$4,492.00	This grant is solely for the approved maintenance involving the timber columns, bracket details, and associated painting details of this heritage-listed property. Maintenance of these elements is essential in safeguarding the heritage significance of the property. Such measures align with the provisions outlined in the DCP, particularly those addressing heritage conservation. The assessment of the grant is limited	\$4,000.00

ITEM 13 (continued)

Local Heritage Assistance Fund – Round 8. Applications Summary					
	Property	Works completed	Funds sought	Heritage Officer assessment	Funds proposed
		<ul style="list-style-type: none"> • Repair broken side tile in front driveway • Repaint four pillars/post to the front of the property to original look and condition 		exclusively to these approved maintenance works, and the works meet the criteria for a minor works heritage exemption for maintenance, ensuring compliance with applicable heritage regulations. These interventions contribute to the preservation, care, and longevity of the property.	
					
Before		After			
					
Before		After			

ITEM 13 (continued)

Local Heritage Assistance Fund – Round 8. Applications Summary					
	Property	Works completed	Funds sought	Heritage Officer assessment	Funds proposed
					
	Before			After	
Total (Round 8)			\$31,590.00		

Financial Implications

Council's original budget is \$25,000 for this Financial Year, and Heritage Reserve currently has a Revised Budget Balance of \$312,463.00 as at the March Quarterly Review.

Should the recommended four (4) eligible applications receive funding assistance of \$31,590.00, it is proposed to fund this from Heritage Reserve, which will be reflected in a future Budget Review. This will result in a remaining Heritage Reserve balance of \$280,873.00. The financial impact of \$31,590.00 is within the current budget.

	Current approved budget	Estimated cost	Surplus
Local Heritage Assistance Fund Round 8	\$312,463.00	\$31,590.00	\$280,873.00

Conclusion

Having considered the applications for funding assistance from the Heritage Fund for reporting period April 2025 (Round 8), it is recommended that Council support and endorse the successful applications outline in Table 1 of this report and in accordance with Section 356 of the *Local Government Act 1993*.

14 CITY OF RYDE CUSTOMER EXPERIENCE CHARTER

Report prepared by: Manager - Libraries and Customer Service
File No.: GRP/25/8 - BP25/433

REPORT SUMMARY

An internal review of the Customer Service Charter has been completed to produce an updated document that reflects Council's ongoing commitment to delivering a positive and consistent customer experience.

The revised **Customer Experience Charter** outlines the level of service our community can expect and clearly defines the responsibilities of both Council and its customers in all interactions.

This new Charter replaces the 2014 version and incorporates several key changes:

1. **Title Change:** Renamed to **Customer Experience Charter** to reflect a more holistic and inclusive approach to customer engagement across all Council touchpoints.
2. **Brand Alignment:** Updated design and content to align with *Our Vision, Our Mission*, and the *Heart Values*.
3. **Digital Format:** Transitioned to an online, web-based version, improving accessibility for all community members. Features include language translation tools, voice-to-text compatibility, 24/7 access, and environmental benefits by eliminating printing.
4. **Improved Usability:** Simplified content using concise bullet points for easier navigation and better user experience.

The revised Charter maintains the corporate service response times (KPIs) endorsed by the Executive Team on 8 April 2009:

- **Phone enquiries:** Response within 2 business days
- **Written correspondence:** Response within 10 business days

The corporate response times remain relevant, despite the shift in customer communication from postal to primarily electronic channels. As the community continues to grow, the volume of customer interactions has significantly increased. Maintaining these service standards ensures consistent and timely responses, regardless of the communication method.

To ensure quality and relevance, the Charter has been benchmarked against similar documents from other councils and government agencies.

The Customer Experience Charter reflects the Council's privacy principles and includes a link to its Privacy Statement.

ITEM 14 (continued)

Financial Implications

Adoption of the recommendation will have no financial impact.

RECOMMENDATION:

- (a) That Council adopts the 2025 draft City of Ryde Customer Experience Charter (webpage format).
- (b) That the adopted Customer Experience Charter be promoted to the community through Council Communication channels.

ATTACHMENTS

- 1 Customer Experience Charter 2025 - City of Ryde

Report Prepared By:

Kathleen Allen
Manager - Libraries and Customer Service

Report Approved By:

Michael Galderisi
Deputy Chief Executive Officer

ITEM 14 (continued)

ATTACHMENT 1



Home (<https://www.ryde.nsw.gov.au/Home>) / Council (<https://www.ryde.nsw.gov.au/Council>) / Customer Service (<https://www.ryde.nsw.gov.au/Council/Customer-Service>) / **Customer Experience Charter**

Customer Experience Charter

Our Commitment to Excellence

The City of Ryde Customer Experience Charter outlines our commitment to providing exceptional service to our customers. It defines the standards and principles that guide customer interactions, ensuring that customers receive consistent, high-quality experiences aligned with our values, mission and goals.

We genuinely value your feedback and see it as a vital part of our continuous improvement process. We are dedicated to listening, reflecting and responding to the needs and concerns of our customers.

At City of Ryde, our customers come from a range of communities including our residents, visitors, ratepayers, businesses and workers.

We strive to work collaboratively within Council to achieve our commitment to delivering exceptional customer experience.

ITEM 14 (continued)

ATTACHMENT 1

Our vision

City of Ryde: The place to be for lifestyle and opportunity at your doorstep.

Our mission

To deliver the community's vision within a culture of innovation, resilience and an exceptional customer experience.

Our values



Health & Safety: We take personal responsibility for our own health, wellbeing and safety. As well as the health, wellbeing and safety of our colleagues and customers.



Excellence: We do the best we can for our customers and embrace innovation in the way we work.



Accountability: We are honest, transparent and act in the best interest of Council and the community.



Respect: We listen, seek to understand, and celebrate the diversity of the people within our organisation and our community.



Teamwork: We work within both our own teams and other teams to successfully achieve councils goals.

ITEM 14 (continued)

ATTACHMENT 1

Our commitment to our customers

We will:

- Engage and consult with our customers on issues that affect them
- Listen to our customers and provide explanations for our decisions
- Be honest, transparent, polite and professional in our dealings with our customers
- Provide our customers with accurate, consistent and timely information
- When required, we will use the Translating and Interpreting Service or our staff that are language aids
- Be accountable for the information and service we provide
- Respect our customer's privacy
- Respect the diversity of our community

Our standards

Our standards apply to all customer facing locations such as our Customer Service Centre, City of Ryde Libraries, Ryde Aquatic Leisure Centre.

When you write to us we*

- Will send an automatic response to anyone who sends an email to cityofryde@ryde.nsw.gov.au (<mailto:cityofryde@ryde.nsw.gov.au>).
- Aim to respond within 10 working days when you contact us by email or mail

When you contact us by phone we will*

- Answer calls promptly, in a professional and friendly manner

ITEM 14 (continued)

ATTACHMENT 1

- Provide the option for you to leave a message for a return phone call when we experience high volumes of calls
- Aim to have your enquiry addressed by the first person you speak to. We resolve approximately 85% of calls at the first point of contact
- If you leave a message for a specific staff member, they will return your call within two working days
- If you contact our after hours messaging service, we will triage to assess, prioritise and action in a timely manner

When you visit us in-person we will*

- Assist you as soon as possible; our goal is that you will wait no longer than five minutes
- Aim to have your enquiry addressed by the first person you speak to

*Note: Complex enquiries may take more time to resolve, but we will update you as it progresses, and we will provide you with a reference number for your request.

When you contact us online

Our website:

- Has clear navigation prompts and a search function to help you find information that you need
- Provides online forms so that you can complete and submit a range of applications online and, in some cases make a payment
- A 'drop down' function to easily translate the webpage into our most common community languages

Our Social Media channels:

- Are monitored regularly and we respond as required

ITEM 14 (continued)

ATTACHMENT 1

When you provide feedback

We believe that every interaction is an opportunity to learn and improve, and we take the feedback we receive seriously. By actively listening and thoughtfully considering what is shared with us, we aim to provide timely, respectful, and appropriate responses that lead to meaningful change. It is a core part of how we improve our services and ensure that our customers feel heard and valued.

When you make a complaint

Complaints will be responded to promptly, courteously, fairly, in a timely manner and in line with Council's Feedback Policy (<https://www.ryde.nsw.gov.au/Information-Pages/Complaints-Guidelines>).

If you make a complaint, we will:

- Endeavour to resolve the matter at the first point of contact
- Register your complaint/feedback, which will be referred onto the relevant Manager/Supervisor
- Consider your feedback with an open and unbiased view
- Wherever possible, work with you to resolve problems and achieve an amicable resolution
- For serious service level complaints, issue you an acknowledgement, investigate, and respond in a timely manner
- Aim to resolve most service level complaints in 5 to 15 days, depending on the complexity of the matter.

We acknowledge that sometimes, despite our best efforts, you may not be happy with the outcomes/decisions made.

If Council is unable to assist with your complaint, or you are dissatisfied with an outcome, we will provide you with reasons for our decision and if required, provide details of external organisation/s that you could contact.

How we can work together

You can help us by:

ITEM 14 (continued)

ATTACHMENT 1

- Treating Council staff and other customers with respect and courtesy
- Provide the information we need to assist and listen to the information provided
- Understand that sometimes we will not be able to give you the answer you want. But we will explain the reasons and deliver the information in an honest, respectful and courteous manner
- Respecting the diversity of our community

Privacy

The City of Ryde values personal privacy. When you contact us you may be asked to provide personal information. Personal information collected from you is held and used by Council under the provisions of the Privacy and Personal Information Protection Act 1998.

The exchange of information between the public and Council, may be accessed by others and could be made publicly available under the *Government Information Public Access Act 2009* (GIPA Act). Further information is [available here](https://www.ryde.nsw.gov.au/Information-Pages/Privacy-Statement) (<https://www.ryde.nsw.gov.au/Information-Pages/Privacy-Statement>).

Contact Us

In Person

Customer Service Centre

1 Pope Street, Ryde NSW 2112

Open Monday to Friday, 9:00am - 5:00pm

Note: Opening hours on the second Thursday of each month are 10:00am - 5:00pm

ITEM 14 (continued)

ATTACHMENT 1

Phone Enquiries

Customer Service Call Centre

Phone: 9952 8222

Open Monday to Friday, 8:00am - 5:30pm

Note: Opening hours on the second Thursday of each month are 10:00am - 5:00pm

After hours messaging service

Phone: 9952 8222

For all other contact information, visit the Contact Us page (<https://www.ryde.nsw.gov.au/Information-Pages/Contact-Us>).

15 CRITICAL INFRASTRUCTURE AND OPEN SPACE PROTECTION AND ENHANCEMENT - PRELIMINARY PLANNING OUTCOME REPORT

Report prepared by: Manager - Engineering and Project Delivery
File No.: GRP/25/8 - BP25/135

REPORT SUMMARY

This report is prepared in response to the Council Resolution “Critical Infrastructure and Open Space Protection and Enhancement” (MM11) dated 10 December 2024, which states:

- (a) *That Council note the current status of the park masterplans listed under the Council resolution “Critical Infrastructure and Open Space Protection and Enhancement (MM37/24),” dated 22 October 2024, potential project timelines for the delivery of these masterplans, and funding sources identified in the report.*
- (b) *That Council allocates a budget of \$200,000 from the Section 7.11 Open Space and Public Domain reserve to commence preliminary planning for the following projects:*
 - *Christie Park; Stages 3 and 4*
 - *Ryde Aquatic Leisure Centre (RALC); multi-deck car park and tennis courts*
 - *ELS Hall expansion – courts and car parking*
 - *Putney Park Masterplan; implementation*
 - *Ryde Park Masterplan; implementation*
 - *Field of Mars Masterplan; implementation*
 - *Brush Farm Park – Irrigation and Netball Courts*
 - *Shrimpton’s Creek Corridor Masterplan; implementation.*
- (c) *That a further report is provided to Council by the June 2025 Council meeting with the outcome of the preliminary planning, identifying recommended priorities and project deliverables within this term of Council.*

The following capital works projects, drawn from the identified masterplans, are currently underway as part of Council’s adopted One-Year Operational Plan and Four-Year Delivery Program:

- **Christie Park:** Synthetic fields 1 and 2 renewal and hinged light pole replacement. Scheduled for delivery in 2025/26 through to 2027/28 financial years.
- **RALC:** Ongoing RALC building renewal. Scheduled for continued delivery from the 2025/26 through to 2028/29 financial years.

ITEM 15 (continued)

- **ELS Hall Park:** Field 3 Surface upgrade and light pole replacement. Scheduled for delivery in the 2027/28 and 2028/29 financial years.
- **Putney Park:** Design and planning phase underway for the Northern Section and the Regional Playground projects. Scheduled for completion in the 2026/2027 financial year.
- **Field of Mars:** Nature Trail delivery. Construction phase underway. Scheduled completion in July 2025.
- **Brush Farm:** Netball Court subsidence remediation works. Scheduled for delivery in 2026/27.
- **Shrimpton's Creek:** Wilga Park Shared User Path and associated lighting. Design phase lighting design update underway. Scheduled construction completion in December 2025.

Preliminary planning for the projects identified in the 10 December Council resolution has been completed, including inspections, surveys, scoping, cost estimates, and feasibility assessments. Of the \$200,000 allocated, \$84,000 has been expended.

Based on updated Quantity Surveyor estimates received, the total cost to deliver all projects under the Critical Infrastructure and Open Space Protection and Enhancement program is estimated at \$158.3M. These projects are identified in the Ryde Section 7.11 Contributions Plan 2020 (Contributions Plan) along with other projects that are also in the Plan. The Open Space reserve has a projected closing balance as at 30 June 2025 of \$73M. Of this, \$6.5M is allocated to open space projects currently scheduled in the One-Year Operational Plan and Four-Year Delivery Program. This leaves an available balance of approximately \$66.5M which can be allocated to the identified projects. Importantly, the apportionment in the Contributions Plan restricts funding for the Field of Mars, Putney Park and Brush Farm Park masterplans to 19% of total costs. If these three projects are to be delivered, alternate funding sources must be secured for the balance of the costs.

To support transparent and consistent decision-making, an assessment matrix was developed based on the outcomes of the preliminary planning process and is included in this report (Attachment 6). The matrix applies a structured scoring system across seven defined criteria: strategic alignment, projected population growth, community benefit, funding feasibility, delivery risk, capital expenditure (CAPEX), and operational expenditure (OPEX). Each project was assessed using a three-point scale (1–3) based on a scoring rubric, which is also provided in Attachment 6. This approach enables a transparent comparison of projects and ensures that the recommended priorities are directly informed by objective, criteria-based evaluation. The results of the matrix have been used to guide the recommended project delivery priorities outlined below:

ITEM 15 (continued)

- **Christie Park Stages 2b (4) and 3** for a total estimated capital cost of \$25.3M. Deliverables include five futsal courts, carpark expansion (Stage 2b), and a suspended deck sports field (Stage 3, excluding Fitness Centre). If endorsed, design starts 1 July 2025, with the estimated construction duration from March 2027 to February 2028 (Attachment 1), with a potential seven-month park closure for public safety.
- **RALC Stage 2** for a total estimated capital cost of \$24.3M. Deliverables include two multipurpose courts on a suspended deck above an upgraded western carpark. If supported, design starts 1 July 2025, with the estimated construction duration from March 2028 to December 2028 (Attachment 2).
- **Ryde Park** for a total estimated capital cost of \$2.4M. Deliverables include upgrades to the pedestrian pathway and entry. If supported, design starts 1 July 2025, with the estimated construction duration from June 2026 to December 2026 (Attachment 3).
- **Shrimpton's Creek Corridor** for a total estimated capital cost of \$2M. Deliverables include three water filtration stations, bike repair stations, a seat and rest stop, and pedestrian lighting to Benson Lane. If supported, design starts 1 July 2025, with the estimated construction duration from October 2026 to April 2027 (Attachment 3).

If supported by Council, these four priority projects can be funded by the open space reserve of the 7.11 Plan. 50% of the Christie Park project also is fundable from the recently adopted Macquarie Park Section 7.12 Contributions Plan 2025 (7.12 Plan), although this fund is yet to receive contributions. It is recommended that an internal loan be used to fund 50% of the costs for Christie Park (Stages 2b and 3), drawn from the 7.11 Plan fund. This approach provides increased equity as future Macquarie Park developments will benefit from the project, and thus should contribute, and the approach provides additional long term flexibility in the application of funds in the 7.11 Plan.

RECOMMENDATION:

That Council:

- (a) Allocate \$54,000,000 from the Ryde Section 7.11 Contributions Plan 2020 and the Macquarie Park Section 7.12 Plan 2025, for the delivery of the following projects from the Critical Infrastructure and Open Space Protection and Enhancement program:
 - Christie Park – Stages 2b and 3 (excl. Fitness Centre)
 - Ryde Aquatic Leisure Centre – Stage 2 only
 - Ryde Park
 - Shrimpton's Creek Corridor

ITEM 15 (continued)

- (b) Support an internal loan of approximately \$12.6M from the Ryde Section 7.11 Contributions Plan 2020 to the Macquarie Park Section 7.12 Contributions Plan 2025. The loan is anticipated to be repaid within five-years. However, the repayments timeframe is flexible to allow earlier repayment if necessary. The loan repayments (including interest) are to be included in future budgets to be considered by Council.
- (c) Allocate the following amounts from the S7.11/S7.12 plans, for the 2025/26 Financial Year, to progress Delivery Phases 1 and 2: Design, Regulatory Planning, and Community Consultation:
- \$750,000 for Christie Park Stages 2b & 3 (excl. Fitness Centre)
 - \$480,000 for Ryde Aquatic LC Stage 2
 - \$70,000 for Ryde Park
 - \$60,000 for Shrimpton's Creek

ATTACHMENTS

- 1 Christie Park Estimated Delivery Timeline excl Fitness Centre
- 2 RALC Estimated Delivery Timeline Stage 2
- 3 Ryde Park Estimated Delivery Timeline
- 4 Shrimptons Creek Estimated Delivery Timeline
- 5 ELS HALL Estimated Delivery Timeline
- 6 Assessment Matrix
- 7 Summary of Outcome of Preliminary Planning

Report Prepared By:

Meroeh Suesser
Manager - Engineering and Project Delivery

Report Approved By:

Yafeng Zhu
Acting Executive Manager - City Infrastructure

Wayne Rylands
Chief Executive Officer

ITEM 15 (continued)

Discussion

Preliminary Planning Assessment Criteria and Considerations

In response to the 10 December 2024 Council Resolution (MM11), preliminary planning was conducted for the identified projects, to identify priorities and deliverables within this Council term. Key considerations informing the outcome of the preliminary planning included the following:

- Available funding of \$66.5M (projected closing balance as at 30 June 2025 from the 7.11 Plan.
- Quantity Surveyor capital cost estimates for the deliverables for each project.
- Lifecycle costs for the maintenance, operation, and renewal of major infrastructure have been estimated using current cost trends and historical data from similar assets.
- Planning pathway requirements, including legislative and regulatory constraints.
- Land ownership and heritage constraints.
- Gap analysis between adopted masterplans and the Four-Year Delivery Program and One-Year Operational Plan.
- Physical constraints, access limitations, and other constructability risks identified through desktop studies, topographical surveys, and site inspections.
- Community and user group impacts.
- Updates to architectural concepts and urban design integration to reflect existing on-site conditions and respond to spatial and site area constraints.
- Consultation with key stakeholders and potentially affected parties.
- Environmental constraints and planning overlays (e.g., bushfire-prone, conservation zoning).
- Existing preliminary traffic and parking, and geotechnical studies.
- Estimated delivery timelines and project interdependencies.
- Cost-benefit assessments for major building assets with significantly high operational, maintenance, and eventual renewal costs (lifecycle costs).

A structured assessment matrix was developed as part of the preliminary planning process to support the objective prioritisation of projects under the Critical Infrastructure and Open Space Protection and Enhancement program. The matrix evaluates each project across seven weighted criteria, including strategic alignment, projected population growth, community benefit, funding feasibility, delivery risk, capital expenditure (CAPEX), and operational expenditure (OPEX).

ITEM 15 (continued)

To ensure an objective assessment of the projects, a scoring rubric was developed has been included in Attachment 6. The rubric defines how each criterion was assessed using a consistent three-point scale (1–3), with clear guidelines for what constitutes low, moderate, and high performance against each metric. The final matrix includes individual project scores and justifications for each criterion, allowing a clear link between assessment outcomes and project ranking.

An assessment of the eight identified projects is provided below.

CHRISTIE PARK STAGES 2B AND 3

Deliverables

Stage 3: Elevated synthetic playing sports field suspended over undercover carpark, footpath, landscaping, and Fitness Centre (Fitness Centre not recommended),

Stage 2b: Five futsal courts, expansion and upgrade of existing on-grade carpark

Total Estimated Capital Cost

\$25,300,000 (Stage 2b & 3 excl. Fitness Centre) - recommended

\$38,600,000 (Stage 2b & 3 incl. Fitness Centre – shell only) – not recommended

\$45,900,000 (Stage 2b & 3 incl. Fitness Centre) – not recommended

Potential Funding Source: The 7.11 and 7.12 Contribution Plans

Works under 2025–2029 Four-Year Delivery Program

Renewal of Fields 1 and 2 and light pole replacements

Estimated Delivery Timeline: 38 months.

Design and Planning Commencement: 1 July 2025

Estimated Construction Phase: March 2027 to February 2028 (Attachment 1)
(November 2028 completion date if incl. Fitness Centre Shell)

Access restrictions or closures will be necessary to meet this construction timeline and ensure public safety.

Cost Estimate Breakdown

Table 1 provides a breakdown of the capital and lifecycle cost (OPEX and Renewal) for the deliverables. Subject to the prioritisation and allocation of available funds, the delivery of these stages can be funded through the 7.11 and 7.12 Contribution Plans, ensuring no reliance on general revenue. The first-year OPEX estimate provided in Table 1 must be available at asset completion (construction completion) and indexed annually over the asset's lifecycle for inclusion in future Long Term Financial Plans (LTFP). To fund future renewal of the relevant assets, Council is required to annually allocate the indexed renewal estimate provided in Table 1 over the asset's lifecycle.

ITEM 15 (continued)

Stage	Deliverables	Capital Cost Estimate	OPEX Estimate (p.a.)	Renewal Estimate (p.a.)
Stage 3	Elevated sportsfield on covered carpark.	\$21,200,000	\$2,038,000	\$3,037,000
	<i>Fitness Centre (Option)</i>	\$20,600,000	\$2,177,000	\$3,178,000
	<i>Fitness Centre (Shell) (Option)</i>	\$13,400,000	\$1,416,000	\$2,068,000
Stage 2b	5 Futsal Courts and carpark	\$4,100,000	\$471,000	\$323,000
Total	Stage 2b & 3 incl. FC	\$45,900,000	\$4,686,000	\$6,538,000
	Stage 2b & 3 incl. FC shell	\$38,600,000	\$3,925,000	\$5,428,000
	Stage 2b & 3 excl. FC	\$25,300,000	\$2,509,000	\$3,360,000

Table 1: Christie Park Deliverables and Cost Estimates

Risks and Constraints

Parking Requirements

Stages 2B (4) & 3 of the Christie Park project involves the upgrade of the existing at-grade car park to provide a total of 198 car parking spaces. This is an increase in parking capacity of 27% or 42 additional car parking spaces (i.e. there is currently 156 car parking spaces servicing Christie Park).

Based on Part 9.3 of Council's Development Control Plan (DCP) and Part 11 of the Austroads Guide to Traffic Management (Parking Management Techniques), the different recreational components of the project are anticipated to generate the following parking demand:

- Three (3) full size football (soccer) fields (two (2) existing and one (1) new) = 150 spaces (at 50 spaces per field)
- Five (5) futsal courts = 15 spaces (at 3 spaces per court)
- 2,000 m² Fitness Centre = 100 spaces (at 1 space per 20m² GFA)

The proposed off-street parking area, with a capacity of 198 spaces, is therefore expected to be capable of accommodating the combined parking demand generated by both the football fields and futsal courts. However, the off-street parking is insufficient to support the addition of a new Fitness Centre, which will reduce the available on-site parking from 198 to 151-177 spaces due to its footprint. A traffic and parking assessment will be undertaken during the next phase of the project to determine the suitability of the available number of parking spaces.

ITEM 15 (continued)

Fitness Centre

The Fitness Centre was included as a potential option in the original masterplan. The delivery of the Fitness Centre is not recommended due to its significant OPEX (\$2.2M p.a.) and renewal cost (\$3.2M p.a.), high capital cost (\$20.6M or 31% of available funding), and low return on investment (0.73%). Its delivery would also displace car spaces, thereby falling short of the 2014 DCP and Austroads Guide to Traffic Management parking requirements. Additionally, the area has a high concentration of private gyms, including the Macquarie University Sport and Aquatic Centre. As a result, a Council-run facility is likely to offer limited value for money. Delivering a shell-only version would not improve the return on investment and is not the best use of available funds.

It is therefore recommended that the funding be redirected to higher-priority open space projects, such as RALC Stage 2, which more effectively addresses parking needs and delivers broader community benefits. Christie Park remains a valuable regional sporting asset without this facility.

Access Constraints for User-Groups During Construction Phase

Christie Park's sole access via Christie Road introduces risks to public safety during construction. With other upgrades scheduled in the 2025–2029 Four-Year Delivery Program, a full park closure or restricted access will be necessary. It is recommended that works be delivered concurrently under one principal contractor, with a detailed staging and access plan provided to user groups in advance. All efforts will be made to maximise public access during construction where it is safe to do so.

Community Benefits

Christie Park offers high-performance sports infrastructure that activates youth and club sports, with facilities designed for intensive, year-round use, including night-time activities. The proposed upgrades, comprising a senior-size synthetic field and five futsal courts, substantially enhance opportunities for youth and club sport across the LGA. The facilities directly support organised sports and high-demand user groups, aligning with Council's strategic priorities for active recreation.

Council's adopted Sports Field Action Plan (2023) identified a shortfall in field capacity to meet future population growth. Several projects were identified as opportunities to meet this shortfall. These were evaluated based on cost-effectiveness, measuring the cost per additional hour of sporting use. In response, projects were evaluated based on a cost effectiveness, measuring the capacity of hours gained against the cost to deliver the works. Delivery of the senior size synthetic field will provide an additional 50 hours of capacity for organised sporting use and based on the estimated cost of the delivering the project, this equates to \$357,000 per additional hour of capacity. In comparison, the five futsal courts would cost \$87,000 per additional hour of capacity gained (equivalent to 1 and a half full sized sports fields).

ITEM 15 (continued)

Although a Fitness Centre was included in the master plan, it has been excluded from the recommendation due to limited cost-benefit and high lifecycle costs. Despite this, Christie Park remains a regionally significant asset without the Fitness Centre, directly serving organised sports clubs and high-demand user groups, thereby substantially boosting local sporting opportunities.

Recommendation

Stages 2b and 3 of the Christie Park Masterplan can be fully funded through available development contribution reserves and can be delivered within the current Council term. However, the fitness centre is not recommended for delivery. Its implementation would consume approximately 31% of the remaining available funding and does not present a favourable cost-benefit outcome when assessed against broader community priorities.

RYDE AQUATIC LEISURE CENTRE STAGES 1 AND 2

Deliverables:

Stage 2: Expansion of western carpark (301 carpark spaces) and construction of two multipurpose courts on suspended deck above an improved carpark area.

Stage 1 (not recommended): Construction of new temporary eastern carpark on grade (98 carpark spaces) replacing existing Tennis Courts

Total Estimated Capital Cost: \$24,300,000 (Stage 2) - recommended
\$25,900,000 (Stages 1 & 2) - not recommended

Potential Funding Source: 7.11 Contributions Plan

Estimated Delivery Timeline: 50 months. *Design Commencement:* 1 July 2025
Estimated Construction Phase: March 2028 - December 2028 (Attachment 2)
(July 2029 completion date if incl. Stage 1)

Cost Estimate Breakdown

The capital and lifecycle cost estimates for the deliverables for RALC Stages 1 and 2 are summarised in Table 2. Subject to the prioritisation and allocation of available funds, these deliverables can be fully funded through the 7.11 Plan, ensuring no reliance on general revenue or external grants for this project. The first-year OPEX estimate provided in Table 2 must be available at asset completion and indexed annually over the asset's lifecycle for inclusion in future LTFPs. To fund future renewal of the relevant assets, Council is required to annually allocate the indexed renewal estimate provided in Table 2 over the asset's lifecycle.

ITEM 15 (continued)

Stage	Deliverables	Capital Estimate	OPEX Estimate (p.a.)	Renewal Estimate (p.a.)
Stage 1	Temporary eastern carpark replacing existing Tennis Courts (98 spaces) – <i>not recommended</i>	\$1,600,000	\$177,000	\$258,000
Stage 2	Main carpark improvements, 2 Multipurpose Hard Courts on deck - 171 carpark spaces - <i>recommended</i>	\$24,300,000	\$2,558,000	\$3,734,000
Total	Stages 1 & 2	\$26,000,000	\$2,735,000	\$3,992,000
	Stage 2 Only	\$24,300,000	\$2,558,000	\$3,734,000

Table 2: RALC Deliverables and Cost Estimates

Risks and Constraints

Parking Requirements

The RALC site currently provides 199 off-street public parking spaces, with frequent reports of overflow onto nearby local streets during peak operational periods. The delivery of Stage 2 works increases the total capacity to 370, which is a net gain of 101 spaces. The expansion of off-street parking will help reduce competition for on-street spaces between RALC users and nearby residents on local streets such as Weaver Street, Searle Street, Potts Street, and Margaret Street. It will also assist with improving the traffic flow on these streets due to less on-street parking.

The proposed parking provision for Stage 2 of the Olympic Park Masterplan is supported by a 2021 Traffic and Parking Study, which formed part of The proposed parking provision is supported by the 2021 Traffic and Parking Study, which formed part of the adopted Masterplan. The study identified that average peak parking demand exceeded the existing supply by up to 318 spaces. At that time, a total provision of 358 spaces under the then-proposed Stage 2 design was expected to meet demand on approximately 308 days per year. The revised provision of 370 spaces under the updated Masterplan is therefore anticipated to provide further capacity benefits and reduce pressure on the surrounding road network.

Access Constraints During Construction

Stage 2, which involves major works above an operational facility, will require detailed construction staging, a traffic management plan, and proactive engagement with stakeholders. Access routes must also be maintained for service vehicles, including bin and loading dock access, with appropriate clearance for heavy and medium rigid vehicles.

ITEM 15 (continued)

Stage 1 Works

Stage 1 proposes a temporary 98-space car park on the site of four tennis courts, to be removed in Stage 4. However, Stage 2 will deliver a permanent 171-space car park, subject to a parking assessment. Stage 1 would remove tennis courts with no replacement until Stage 3, which is unfunded and outside the Four-Year Delivery Program. Given its temporary nature, impact on recreation facilities, and current funding priorities, Stage 1 is not recommended to proceed.

Opportunities: Stakeholder (NextGen) Consultation

Council has commenced engagement with NextGen to identify potential project risks and constraints. Ongoing discussions will continue through design and planning to ensure issues are appropriately addressed and managed.

Community Benefits

The existing RALC facility experiences significant parking shortfalls, impacting user accessibility and satisfaction. The proposed expansion aims to add 171 parking spaces, addressing current demand and aligning with the NSW Government's parking guidelines, which emphasise the importance of adequate parking facilities to support community infrastructure. Enhancing parking capacity at RALC supports Council's commitment to improving community amenities and aligns with state-level objectives to facilitate access to public facilities.

Recommendation

It is recommended that Stage 1 is not progressed Stage 1 is not recommended because as it is temporary works and funds can be more appropriately allocated to address community needs. Due to available funding in the Contributions Plan, Stages 1 and 2 are deliverable for construction commencement in the current Council term. Stage 2 works directly address parking needs and is fully funded. Stage 1 is not recommended because it is temporary works and funds can be more appropriately allocated to address community needs. It is recommended that Stage 2 be delivered as it can be fully funded through available development contribution reserves and can be delivered within the current Council term.

ITEM 15 (continued)

ELS HALL

Deliverables

Indoor sports centre expansion, external works and carpark, existing building upgrade and fitout

Total Estimated Capital Cost: \$54,900,000

Potential Funding Source

The 7.11 Contributions Plan. Additional funding sources required.

Works under 2025–2029 Four-Year Delivery Program

Field 3 surface upgrade and light pole replacement. Scheduled completion in 2028/29 Financial Year.

Estimated Delivery Timeline 68 months due to partial C2 zoning

Design Commencement: 1 July 2025.

Estimated Construction Phase: Aug 2029 - Sep 2030 (Attachment 5)

Not deliverable within this Council term

Cost Estimate Breakdown

The capital and lifecycle cost estimates for the deliverables at ELS Hall Park are summarised in Table 3. Subject to the prioritisation and allocation of available funds, the deliverables may be funded through the 7.11 Plan. The first-year OPEX estimate provided in Table 3 must be available at asset completion and indexed annually over the asset's lifecycle for inclusion in future LTFPs. To fund future renewal of the relevant assets, Council is required to annually allocate the indexed renewal estimate provided in Table 3 over the asset's lifecycle.

Deliverables	Capital Estimate	OPEX Estimate (p.a.)	Renewal Estimate (p.a.)
Building exp. (indoor Sports Centre)	\$49,300,000	\$5,204,000	\$7,598,000
Existing building upgrades & fitout	\$2,900,000	\$306,000	\$447,000
External works and carpark upgrades	\$2,700,000	\$282,000	\$411,000
Total	\$54,900,000	\$5,792,000	\$8,456,000

Table 3: ELS Hall Deliverables and Cost Estimates

Risks and Constraints

Planning Pathway and Zoning

Part of the proposed indoor centre and car park falls within a C2 Environmental Conservation zone, where such uses are currently prohibited. This would require either a redesign to avoid the C2 zone or a rezoning process, which introduces statutory risks, community consultation, and up to 18 months of additional program time.

ITEM 15 (continued)

Flood Risk and Park Site Management Challenges

ELS Hall Park adjoins Shrimpton's Creek and contains critically endangered vegetation, including Blue Gum High Forest. Parts of the park are flood-prone under both the 1% AEP and PMF scenarios, as identified in the 2023 City of Ryde Harmonisation of Flood Studies. Future upgrades must incorporate WSUD measures to manage flooding, protect ecological corridors, and align with the Green Links Masterplan.

The 2021 ELS Hall Park Masterplan also identifies ongoing issues such as overuse of playing fields, poor drainage in unsealed areas, and limited integration between existing and new facilities. A site-specific flood assessment will be required during design to inform resilient upgrade strategies.

Community Benefits

The ELS Hall Masterplan, including expansion of the Ryde Community Sports Centre, addresses a critical shortfall in indoor sports facilities across the City of Ryde. It supports sports such as basketball, netball, and futsal, and delivers strong outcomes for youth, women's sport, and local clubs.

Upgrades to car parking, lighting, and pathways will improve access and safety, aligning with Council's goals for active recreation and inclusive community infrastructure.

The 2020 Indoor Sports Facilities Review found a current shortfall of six indoor courts, with an additional 12 needed to meet the project population growth by 2036. Only four new courts are currently confirmed for delivery within the LGA, by the NSW Government (West Ryde Multi Sport facility). Without new projects, the community's access to active recreation will remain constrained, compounding the existing shortfall for indoor sporting facilities.

Recommendation

Due to unresolved planning constraints, a significant funding shortfall, and the risk that rezoning of the land may not be approved, this project is not feasible for delivery within the current Council term.

When factoring in the delivery of Christie Park and RALC, the total estimated cost of \$54.9M exceeds the available balance in the 7.11 Plan. No alternative funding sources are currently identified. In addition, the need to either redesign the project to avoid the C2 Environmental Conservation zone or pursue a rezoning process introduces regulatory uncertainty, potential delays, and further cost implications.

ITEM 15 (continued)

These planning and funding challenges, combined with an extended program duration of approximately 68 months, place the project outside Council's current financial and delivery capacity. It is therefore recommended that the ELS Hall Masterplan be reconsidered in a future Council term, subject to updated funding strategies, community demand, and alignment with strategic infrastructure priorities.

PUTNEY PARK

Deliverables: Food & beverage facility, public toilets, & improved pathway network.

Total Estimated Capital Cost: \$8,500,000

Potential Funding Source: 19% through the 7.11 Plan, placing reliance on general revenue or external grants for delivery. At present, there are no confirmed alternative funding sources to cover the remaining 81% of the project cost.

Works under 2025–2029 Four-Year Delivery Program: Regional playground, northern section and foreshore works

Estimated Delivery Timeline:

27 months for Putney Playground and Northern Section in existing Four-Year Delivery Program. Completion by July 2027. Foreshore works scheduled for completion in 2025.

Remainder of masterplan not currently deliverable within this Council term due to insufficient funding.

Risks and Constraints

Currently, only 19% of the \$8.5M needed for the food and beverage facility, public toilets, and pathway improvements can be funded by the 7.11 Plan. Delivery of this project will depend on alternative funding sources which have not been secured.

Community Benefits

Putney Park is a Regional Park as identified in the Integrated Open Space Plan. It includes facilities such as a Regional Playground and swim site that draw users from throughout the LGA. Due to its large catchment an improvement of infrastructure in the park will benefit a broad range of the community. The proposed food and beverage facility will activate the northern section of the park, providing a focal point for social interaction and informal community use. It will support longer visitor stays, attract a broader cross-section of users, and offer opportunities for casual dining in a high-use foreshore setting. A preliminary assessment indicates that Council will be able to generate a suitable rental return on the café facilities to ensure it is a financially sustainable investment in addition to providing a valuable service to the community.

ITEM 15 (continued)

Recommendation

The food and beverage facility and public toilet facilities in the northern section of the park offer long-term activation and visitor servicing benefits; however, they are not deliverable within current funding constraints. Future delivery should be considered subject to updated funding strategies and commercial leasing viability.

RYDE PARK

Deliverables: Pedestrian pathway, landscaping, and entry upgrades

Total Estimated Capital Cost: \$2,400,000

Potential Funding Source: The 7.11 Contributions Plan

Completed Works: Upper amenities building

Estimated Delivery Timeline: 24 months.

Design Commencement: 1 July 2025

Estimated Construction Phase: June 2026 – December 2026 (Attachment 3)

Risks and Constraints

Subject to the prioritisation and allocation of available funds, the deliverables can be fully funded through by Council's Contributions the 7.11 Plan. However, delivery must be balanced against competing infrastructure priorities and aligned with external funding opportunities to minimise reliance on general revenue.

The southern two-thirds of Ryde Park, including the former bowling club site, is heritage listed, while the northern third, including the playing field, is not. The park is zoned RE1 and owned by Council. The vacant property at 28 Argyle Street, also owned by Council, will accommodate an upgraded shared user path connecting to the new raised pedestrian crossing.

Community Benefit

The remaining upgrades at Ryde Park aim to enhance pedestrian and cycleway connectivity throughout the park, improve landscaping, and formalise entry points to create stronger integration with the surrounding urban environment. These works will support long-term community benefit by improving accessibility, wayfinding, and overall usability of the park for all visitors. However, compared with other major precincts such as Christie Park and RALC, the short-term community uplift offered by these works is relatively modest. As such, Ryde Park's remaining masterplan works may be better positioned as part of a future enhancement program rather than a current delivery priority.

ITEM 15 (continued)

Recommendation

With sufficient available funding under the 7.11 Plan, the remaining scope under the Ryde Park Plan of Management is deliverable within this term of Council. However, compared with other major precincts such as Christie Park and RALC, Ryde Park may be better positioned as part of a future enhancement program.

FIELD OF MARS

Deliverables: Expanded trail networks, signage improvements, environmental and cultural interpretation elements to support long-term ecological protection and passive public use, and infrastructure upgrades as itemised as remaining works under the Field of Mars masterplan, including picnic facilities, accessible car parking spaces,, toilets, and path connection from access way, bus drop off/pick-up, and vehicle gates.

Total Estimated Capital Cost: \$9,800,000

Potential Funding Source: 19% through Contributions Plan. Alternative funding sources required as there are no other confirmed sources of funding for the remaining 81% of the cost.

Current Work: Nature trail upgrades underway under 2024/25 Operational Plan through Grant Funding

Proposed Delivery Timeline: Remainder of masterplan not currently deliverable within this Council term due to insufficient funding.

Risks and Constraints

Although the Masterplan provides a clear vision for improving ecological resilience and public access within the Reserve, the remaining project cost of \$9.8M is currently unfunded, and only 19% can be allocated from the 7.11 Plan. No external grants or alternative funding source has been secured to support delivery of the remaining scope.

Community Benefits

Field of Mars offers unique passive recreation and ecological education benefits through bushland restoration and improved accessibility to natural areas. It provides long-term environmental and cultural value, particularly for local and regional conservation users, but has limited scope for active recreational development.

ITEM 15 (continued)

Recommendation

The Field of Mars Nature Trail project is underway as part of the 2024/25 Operational Plan. However, due to 81% of the remaining works being unfunded, the delivery of the remaining Field of Mars Masterplan works is not recommended at this time. It is proposed that the full project be reconsidered in a future term of Council, subject to the identification of viable funding opportunities and alignment with strategic priorities for natural asset protection and low-impact recreational infrastructure.

BRUSH FARM PARK

Deliverables: Irrigation, Netball Courts and associated works.

Total Estimated Capital Cost: \$8,900,000

Potential Funding Source:

19% funded through the 7.11 Plan. Alternative funding source required. No other confirmed sources of funding for the remaining 81% of the cost.

Current Works:

Remediation of netball court subsidence. Scheduled delivery in 2026/27 FY

Estimated Delivery Timeline:

Not currently deliverable within current Council term due to insufficient funding.

Risks and Constraints

Brush Farm Park contains heritage-listed elements and lies within a heritage conservation area, requiring heritage-sensitive planning and possible additional approvals. The site is zoned RE1 Public Recreation and C2 Environmental Conservation, with proposed works confined to the RE1 zone. The majority of the park is on land owned by TfNSW Crown Lands Division.

Ongoing coordination with existing users, including ERNA and the Brush Farm Dog Training Club, will be required to minimise disruption and maintain access during construction.

Community Benefits

The proposed irrigation system would enhance the quality and usability of the grassed sporting field, ensuring consistent playing conditions and reducing maintenance requirements. An improved surface condition would increase the carrying capacity of the field, and with the addition of sports field lighting provide an additional 12 hours per week capacity in a cost-effective manner. The improvement to the hard-court area would predominantly benefit the current pickleball use where club membership has grown to over 600 members since it began utilising the park. Overall, these upgrades would contribute to increased participation in community sports and promote active lifestyles.

ITEM 15 (continued)

Recommendation

Given the current funding constraints, the delivery of the irrigation and netball courts at Brush Farm Park is not feasible within this Council term. Future consideration should be given to identifying additional funding sources or partnerships to bridge the funding gap. Prioritising these upgrades in subsequent planning cycles would align with Council's commitment to enhancing recreational facilities and supporting community sports participation. However, this would require reprioritisation of existing identified projects to find the 81% funding from grants or Council's general reserves.

SHRIMPTON'S CREEK CORRIDOR

Deliverables

Water filtration stations at Macquarie Park Precinct, Carara Reserve, and Santa Rosa Park; bike repair stations at Santa Rosa Park and Anzac Park; a seat and rest stop at Carara Reserve; and pedestrian lighting connecting to Benson Lane.

Current Works

New Shared User Path (SUP) at Wilga Park and lighting through current Operational Plan and Councillor Discretionary Funds

Total Estimated Capital Cost: \$2,000,000

Potential Funding Source: The 7.11 Plan.

Estimated Delivery Timeline: 27 Months

Design Commencement: 1 July 2025

Estimated Construction Phase: October 2026 – April 2027 (Attachment 4)

Risks and Constraints

The Santa Rosa Precinct works are located on Council-owned land adjacent to Sydney Water land, while Carara Reserve works are on land owned by TfNSW Crown Lands and also adjacent to Sydney Water. Progressing these projects will require landowner consultation and potential utility approvals. Additionally, Anzac Park in the Meadowbank Precinct is heritage listed, which may introduce further planning constraints.

Community Benefits

Shrimpton's Creek Corridor provides widespread, multi-site benefits at a low cost by activating green links, supporting active transport, and ensuring equitable access to recreation infrastructure. The corridor includes water and bike stations, supporting commuter and recreational cycling and walking, thereby increasing accessibility to open space for residents in dense, high-growth precincts across the subregion from Macquarie Park to West Ryde. The area is identified for a significant increase in densification over the next 15 years, with almost 12,000 new residents within a 2km radius to be added to the existing population. However, the works were identified as medium priority for delivery within the adopted Master Plan.

ITEM 15 (continued)

Recommendation

With adequate funding from the 7.11 Plan, the deliverables are achievable within this Council term, subject to applicable approvals from TfNSW and Sydney Water. Compared with other major precincts such as Christie Park and RALC, Shrimpton's Creek may be better positioned as part of a future enhancement program.

SUMMARY OF RECOMMENDED DELIVERY PRIORITIES

As assessment of the outcome of the preliminary planning was undertaken and based on the ranking (Attachment 6), the following works are recommended as priority deliverables:

- **Christie Park Stages 2b (4) and 3** for a total estimated capital cost of \$25.3M. Deliverables include five futsal courts, carpark expansion (Stage 2b), and a suspended deck sports field (Stage 3, excluding Fitness Centre). If endorsed, design starts 1 July 2025, with the estimated construction duration from March 2027 to February 2028 (Attachment 1), with a potential seven-month park closure for public safety.
- **RALC Stage 2** for a total estimated capital cost of \$24.3M. Deliverables include two multipurpose courts on a suspended deck above an upgraded western carpark. If supported, design starts 1 July 2025, with the estimated construction duration from March 2028 to December 2028 (Attachment 2).
- **Ryde Park** for a total estimated capital cost of \$2.4M. Deliverables include upgrades to the pedestrian pathway and entry. If supported, design starts 1 July 2025, with the estimated construction duration from June 2026 to December 2026 (Attachment 3).
- **Shrimpton's Creek Corridor** for a total estimated capital cost of \$2M. Deliverables include three water filtration stations, bike repair stations, a seat and rest stop, and pedestrian lighting to Benson Lane. If supported, design starts 1 July 2025, with the estimated construction duration from October 2026 to April 2027 (Attachment 4).

A summary of the outcome of the preliminary planning may be found in Attachment 7.

FINANCIAL IMPLICATIONS

The financial estimates contained in this report have been informed by the preliminary planning process, incorporating inputs from external Quantity Surveyors and internal feasibility assessments.

ITEM 15 (continued)

Capital cost (CAPEX) estimates are based on forecasted construction pricing benchmarks for each project at the expected time of delivery. These estimates include allowances for cost escalation, contingencies, and scope-specific factors. Operational expenditure (OPEX) and lifecycle renewal costs have been modelled using comparable Council-managed assets and are intended to be indexed annually for inclusion in future iterations of the Long-Term Financial Plan (LTFP).

All cost assumptions and figures are preliminary and will be subject to further review and refinement during the detailed design, planning, and procurement phases. These processes may result in adjustments to project scope, delivery program, and funding requirements.

The eight projects in Council's resolution dated 10 December 2024, are identified within the works schedule of the 7.11 Plan. The 7.11 Plan came into force on 1 July 2020 and applies to all land within the Ryde LGA. The plan collects contributions from new development to progressively deliver the range of infrastructure in the works schedule. The timing and prioritisation of this infrastructure is subject to a range of factors including the availability of funds and community need.

Importantly, due to the apportionment identified in the 7.11 Plan, it is only eligible to fund up to 19% of total costs for the Putney Park, Field of Mars and Brush Farm Park masterplans. If these three projects are prioritised by Council, alternative funding sources must be secured for 81% of total costs, being approximately \$22M. No suitable alternative funding sources have been identified to date. Subject to the availability of funds, the 7.11 Plan is eligible to fund up to 100% of costs for Christie Park, Ryde Aquatic and Leisure Centre, ELS Hall, Ryde Park and Shrimpton's Creek.

The total cost to deliver all eight projects identified by Council is estimated to be \$158.3M. The open space & recreation reserve of the 7.11 Plan has a projected closing balance as at 30 June 2025, of \$73M. Of this projected balance, \$6.5M is currently allocated to the delivery of other open space projects within in the One-Year Operational Plan and Four-Year Delivery Program. This leaves an available projected balance of \$66.5M that can be allocated for the delivery of eligible projects.

The four priority projects recommended to be delivered in this Council terms have a total estimated cost of \$54M. There are sufficient funds within the open space reserve of the 7.11 Plan to deliver these projects. This funding will not adversely impact the delivery of other planned works within the One-Year Operational Plan and Four-Year Delivery Program. If this is supported by Council, the open space reserve will retain approximately \$12.5M for the delivery of other eligible open space projects that may be prioritised in the future.

The 7.12 Plan was adopted by Council on 30 April 2025 and came into force on 2 May 2025. This plan is the primary funding mechanism for infrastructure in the Macquarie Park Corridor. The works schedule of the 7.12 Plan includes 50% of the costs for Christie Park (stages 2 and 3). Therefore, Council can elect to fund these costs (estimated to be \$12.6M) under the 7.11 Plan or the 7.12 Plan.

ITEM 15 (continued)

However, no income has been collected under the 7.12 Plan to date. This is a new contributions plan and income is expected to ramp up over the next five years as new development approvals are granted and commenced. Financial modelling indicates that sufficient income may not be collected to deliver these works under the 7.12 Plan until at least 2027/28.

As income under the 7.12 Plan increases over the next five years, income under the 7.11 Plan will start to decline. This reflects that most of the anticipated growth within the LGA will occur within the Macquarie Park Corridor. This will present future challenges for funding infrastructure improvements outside of the Macquarie Park Corridor.

To maintain future financial flexibility for Council, it is prudent to prioritise funding from the 7.12 Plan over the 7.11 Plan where possible. It is recommended that Council support an internal loan from the open space reserve of the 7.11 Plan to the 7.12 Plan for Christie Park (stages 2 and 3).

There is a clear legislative basis for an internal loan of this type. The *Environmental Planning & Assessment Regulation 2001* and Chapter 7.5 of the 7.11 Plan permit contributions to be pooled to facilitate the forward funding of infrastructure. Additionally, the Ministerial Direction, dated 18 May 2020, states:

“4 Pooling of contributions

- (1) If a local council holds monetary contributions that have been paid for different purposes, including for purposes identified in more than one contributions plan that applies in the local government area concerned, the council is to endeavour to pool those contributions, and apply them progressively, in order to facilitate the provision of the public amenities and public services to which any of those contributions plans relate.*
- (2) In this clause, monetary contributions means monetary contributions imposed under section 7.11 of the Environmental Planning and Assessment Act 1979 and levies imposed under section 7.12 of that Act.”*

AAMA internal loan from the 7.11 Plan to the 7.12 is consistent with all legislative requirements and will have the following benefits to Council:

- Deliver the upgrade of Christie Park (stages 2 and 3) ahead of the estimated timeframe in the 7.12 Plan (2028 and 2031 respectively).
- Temporarily reduce the existing reserve balance of the 7.11 Plan while maximizing future financial flexibility for the delivery of infrastructure outside of the Macquarie Park Corridor.
- Will not adversely impact the planned delivery of other infrastructure identified in the 7.11 Plan.

ITEM 15 (continued)

The internal loan is considered to be best practice and is in the public interest. If supported by Council, the internal loan will be accounted in the annual reporting on development contributions and future budgets to be considered by Council. The loan terms will be flexible to allow earlier repayment or the future delivery of other infrastructure if required. If prioritised, the loan could be repaid in full with interest by 2028. Interest will be calculated based on the underlying interest rate applying to Council's 7.11 reserves at the time.

Lifecycle Cost Implications

The proposed infrastructure projects will significantly impact Council's long-term financial commitments. Preliminary estimates indicate that the annual operating expenditure (OPEX) and renewal costs for the recommended priority projects total approximately \$12.2 million, comprising \$5.1 million in OPEX and \$7.1 million in renewal expenses. This represents a significant addition to Council's existing asset base and associated maintenance obligations.

It should be noted that there is currently no budget allocation for the lifecycle costs identified in this report. Council will need to source and allocate funding and revenue options for Operating Expenditures (OPEX) prior to construction completion, for inclusion in future Long Term Financial Plans (LTFP).

To ensure financial sustainability, Council will need to explore funding strategies for these lifecycle costs. Potential options include:

- **User Fees and Charges:** Implementing or adjusting fees for facility usage to recover a portion of operating costs.
- **Operational Budget Allocations:** Incorporating lifecycle costs into Council's annual budgets to ensure consistent funding.
- **Long-Term Financial Planning:** Integrating these costs into Council's Long-Term Financial Plan (LTFP) to anticipate and manage future financial obligations.

Council will work towards ensuring that the anticipated OPEX and asset renewal costs are taken into account during the annual budget process.

Project	Estimated Cost (\$)	Funding Source
Christie Park (Stages 2b and 3) excl fitness centre	\$25,300,000	7.11 Plan (50%) 7.12 Plan (50%)
RALC	\$24,300,000	7.11 Plan
Ryde Park	\$2,400,000	
Shrimpton's Creek	\$2,000,000	
TOTAL	\$54,000,000	

Annual Capital and Lifecycle Budget allocation for Option 1:

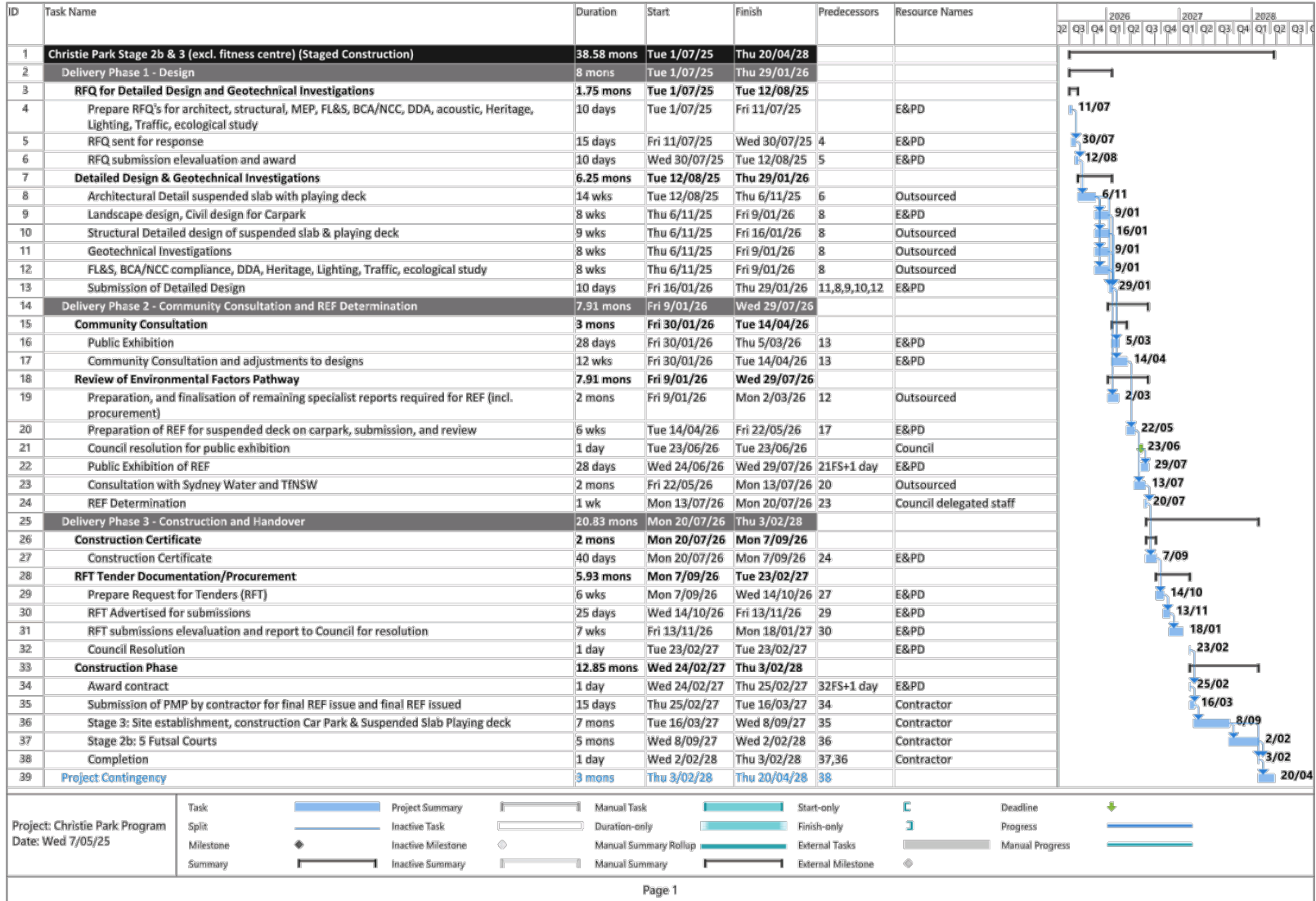
Project / Financial Year	2025/26	2026/27	2027/28
Christie Park Stages 2b & 3 (excl Fitness Centre)	Total Cost = \$25,300,000		

ITEM 15 (continued)

Project / Financial Year	2025/26	2026/27	2027/28
Delivery Phase 1 & 2: Design, Community Consultation, and Regulatory Planning	\$750,000	\$500,000	
Delivery Phase 3: Construction Certification, procurement documents			\$24,050,000
OPEX			\$2,509,000
Renewal Estimate (to be budgeted)			\$3,360,000
RALC Stage 2		Total Cost = \$24,300,000	
Delivery Phase 1& 2: Design, Community Consultation, and Regulatory Planning	\$480,000	\$410,000	
Delivery Phase 3: Construction Certification, procurement documents			\$23,410,000
OPEX			\$2,558,000
Renewal Estimate (to be budgeted)			\$3,734,000
Ryde Park		Total Cost = \$2,400,000	
Delivery Phase 1& 2	\$70,000		
Delivery Phase 3		\$2,340,000	
Shrimpton's Creek Corridor		Total Cost = \$2,000,000	
Delivery Phase 1& 2	\$60,000		
Delivery Phase 3	\$1,940,000		

ITEM 15 (continued)

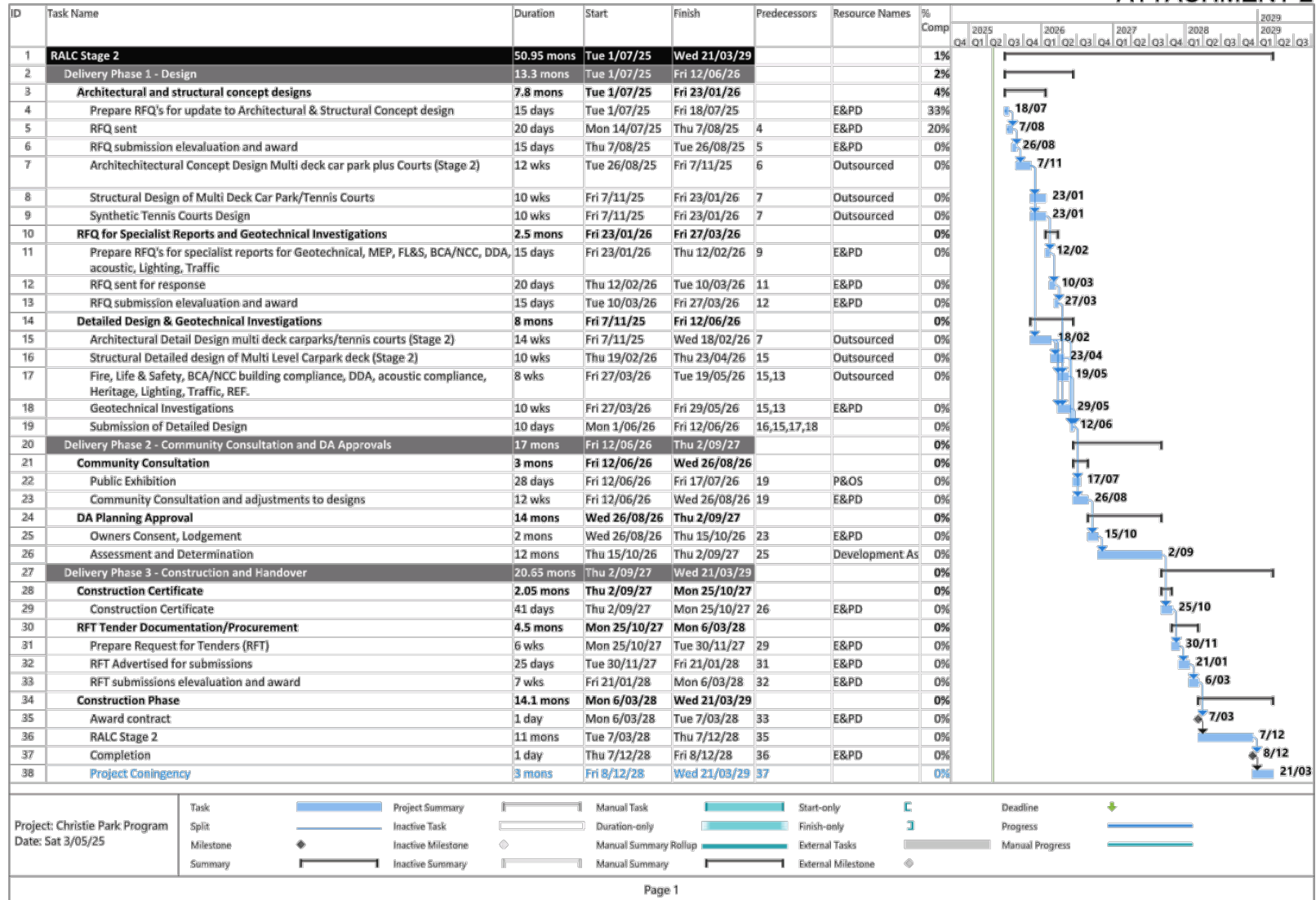
ATTACHMENT 1



ATTACHMENT 1

ITEM 15 (continued)

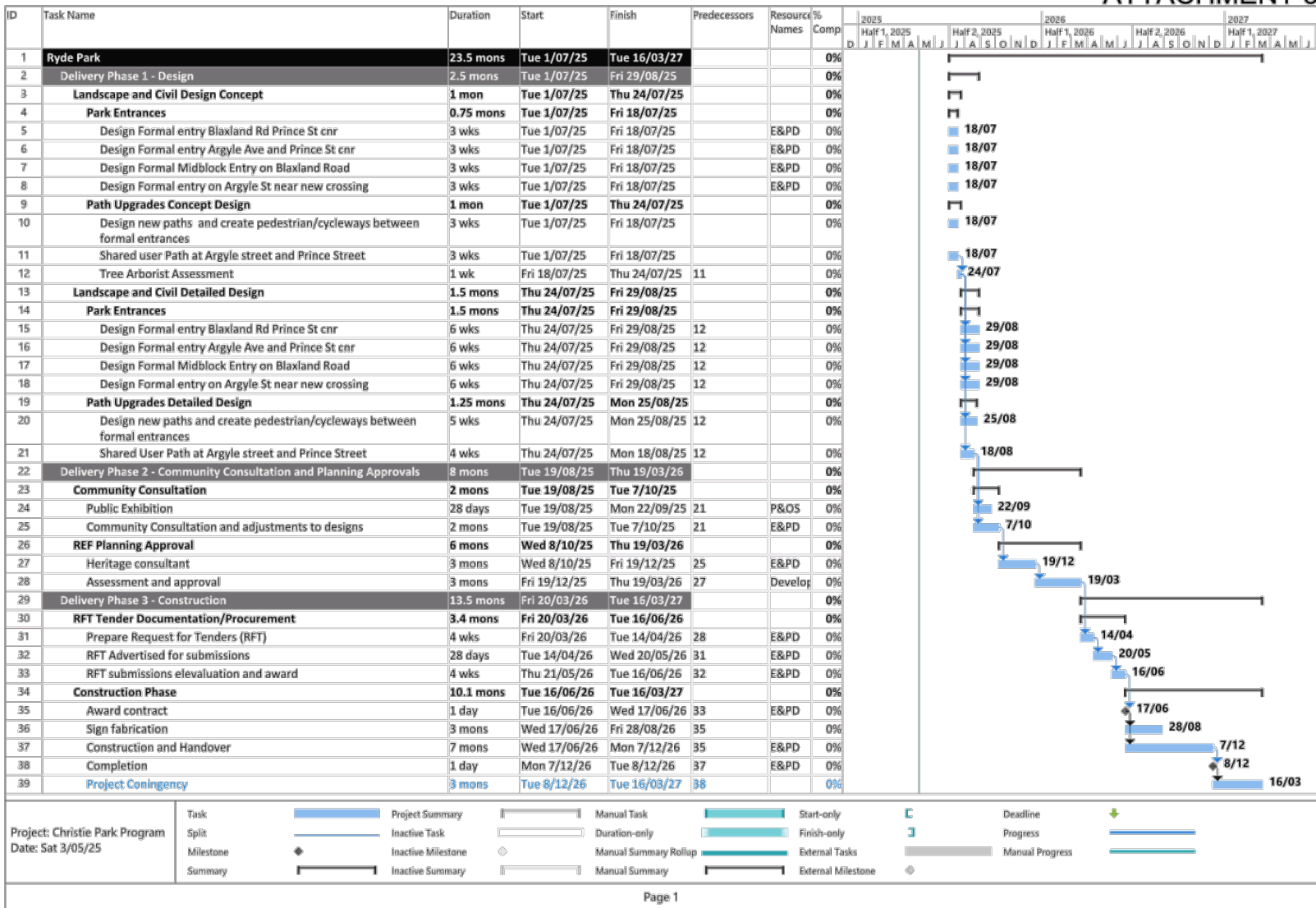
ATTACHMENT 2



ATTACHMENT 2

ITEM 15 (continued)

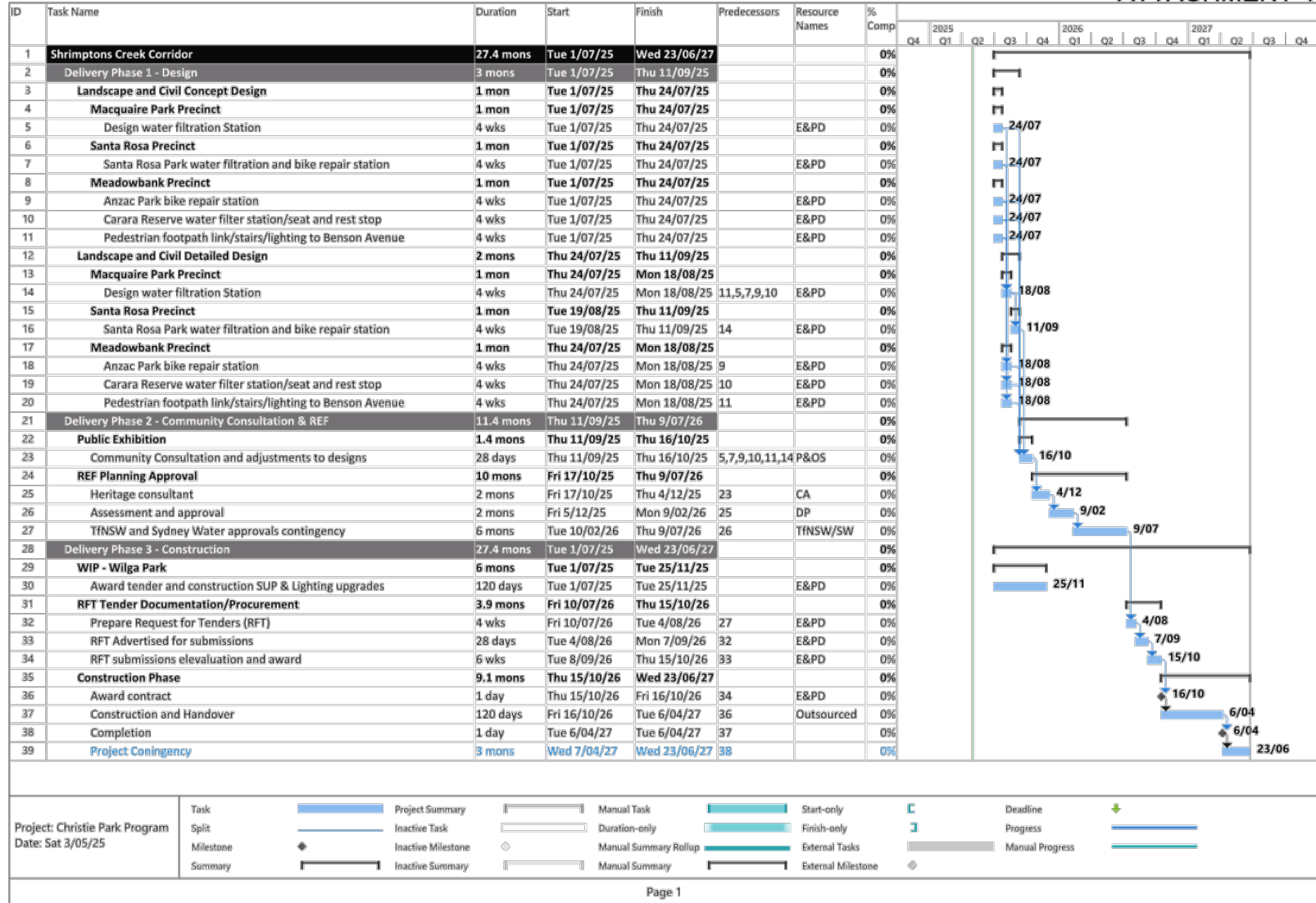
ATTACHMENT 3



ATTACHMENT 3

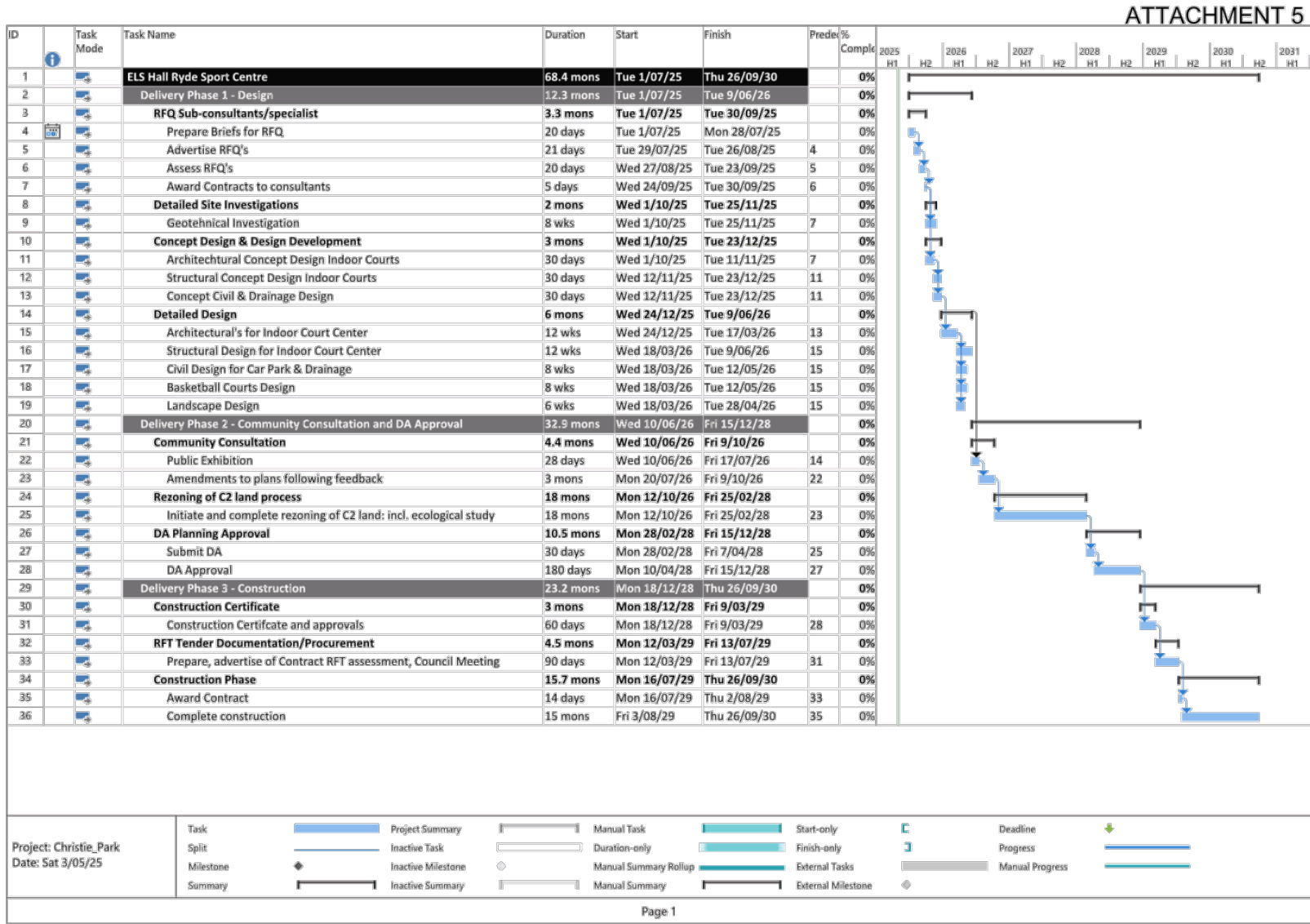
ITEM 15 (continued)

ATTACHMENT 4



ITEM 15 (continued)

ATTACHMENT 5



ITEM 15 (continued)

ATTACHMENT 6

ATTACHMENT 6

ASSESSMENT MATRIX

Criteria	Christie Park		RALC		ELS Hall		Putney Park		Ryde Park		Field of Mars		Brush Farm		Shrimpton's Creek	
	Score	Justification	Score	Justification	Score	Justification	Score	Justification	Score	Justification	Score	Justification	Score	Justification	Score	Justification
Strategic Alignment	3	High demand for sports field & futsal court; experiencing field availability constraints	3	Identified in adopted masterplan and supported by Traffic and Parking study (2019).	3	Identified project within Sports Field Action Plan.	1	Not currently in adopted Park Masterplan for food & beverage facility & amenities	1	In the adopted masterplan as low priority	3	Identified as high priority in masterplan	2	Identified in the adopted Brush Farm Park masterplan	2	Medium priority in the adopted masterplan
Projected Population Growth	3	Macquarie Park; highest growth area	3	Regional facility serves the LGA	3	Near Macquarie and North Ryde high growth	2	Regional Park with large catchment	2	Regional Park with large catchment	1	Low-density, moderate growth	2	Medium growth in Eastwood catchment	2	Growth varies across three precincts
Community Benefit	2	Club sport focused, increases casual access, new	3	Increased access due to additional parking, new	3	Increased access to club sports & indoor courts; new	2	Better amenities & DDA access; supports Children's Play Plan	2	Supports accessibility & inclusivity, upgrades	2	Educational & accessible, upgrades	2	Club sport focused & casual access, upgrades	1	Supports active transport & recreation, upgrades
Funding Feasibility	3	Fully funded via 7.11 CP & federal election pledge (\$1.9M)	2	Fully funded via 7.11 CP	2	Fully funded via 7.11 CP	1	19% funding allocated via 7.11 CP	2	Fully funded via 7.11 CP	1	19% funding allocated via 7.11 CP	1	19% funding allocated via 7.11 CP	2	Fully funded via 7.11 CP
Delivery Risk	2	Medium risk; borders C2 zone	2	Build complexity risks	1	High risk, C2 zone	3	Low risk, RE1	3	Low risk, RE1	3	Low risk; C2 zone	3	Low risk	3	Low risk utility approval
CAPEX	2	38% of total CP	2	36% of total available CP	1	83% of total available CP	2	13% of total available CP	3	3% of total available CP	2	15% of total available CP	2	14% of total available CP	3	3% of total available CP
OPEX	1	10% of CAPEX	1	11% of CAPEX	1	11% of CAPEX.	3	Low	3	Low	3	Low	3	Low	3	Low
Total Score	16		16		14		14		16		15		15		16	
Assessment Ranking	1		1		4		5		3		5		4		3	

ITEM 15 (continued)

ATTACHMENT 6

ASSESSMENT MATRIX RUBRIC – SCORING CRITERIA AND GUIDELINES

Score	Strategic Alignment	Projected Population Growth	Community Benefit	Funding Feasibility	Delivery Risk	CAPEX	OPEX
3	High demand for the asset or project has been identified as a priority in adopted Council masterplans and strategic planning documents, such as the Sports Field Action Plan	Project serves a region identified as a high-growth area (e.g. Macquarie Park and North Ryde), or has LGA-wide benefit through a major regional facility	Project delivers broad, high-impact public benefit (e.g. increased access to parking, courts, or fields with inclusive design)	Project is fully funded via Contributions Plan and other externally secured sources	Low delivery risk (e.g. RE1 zoning, no significant constraints or dependencies)	Low impact on Contributions Plan funding ($\leq 10\%$)	Low operational costs, can be funded through Council's current income stream
2	Project is identified in an adopted plan or strategic document but not as a high priority	Project is located in or serves a moderate growth area or draws from a large catchment with broad but not high-density growth.	Project provides moderate community benefit (e.g. improved accessibility, pathways, or play areas)	Project is fully funded through Contributions Plan funding only	Medium risk due to complexity, zoning, or moderate site constraints	Moderate impact on available Contributions Plan (11–30%)	N/A
1	Project is not identified or is a low priority in strategic plans	Project is in a low-density or low-growth area with limited demographic pressure.	Project delivers limited or niche community benefit (e.g. limited to small user group or passive function)	Project is partially funded through Contributions Plan	High delivery risk (e.g. zoning issues, land ownership constraints, heritage overlays, C2 zones)	High impact on Contributions Plan ($\geq 31\%$ of available funds)	High OPEX burden ($\geq 10\%$ of CAPEX), insufficient funding through Council's current income streams.

ITEM 15 (continued)

ATTACHMENT 7

ATTACHMENT 7

SUMMARY OF OUTCOME OF PRELIMINARY PLANNING

Master - plan	\$7.11 Funding Eligibility	Deliverables	Capital Cost Estimate	Estimated Timeline	Key Community Benefits	Key Risks	
Christie Park	100%	Stages 2b & 3: 5 futsal courts, elevated sports field on carpark	\$25,3M	38 Months: Jul 2025 – Feb 2028	– 50 additional hrs/week capacity for club sport – High-performance synthetic field and futsal courts – 198 parking spaces	– Single vehicle access creates construction constraints – Shallow bedrock increases construction complexity and cost	
		Fitness Centre (not recommended)	\$20,6M (\$13,4M shell only)	Not Recommended (Nov 2028 completion)	– Adds year-round fitness access in growing precinct	– High cost vs community value – Would consume 31% of available contributions funding – High lifecycle costs vs low ROI	
RALC	100%	Stage 2: 4 multipurpose courts on deck + carpark expansion	\$24,3M	50 Months: Jul 25 – Dec 2028	– Provides outdoor courts, supports club & school sport – 301 parking spaces, potential revenue – Enhances RALC hub	– Structural complexity of suspended deck over operational carpark – User access disruption – High lifecycle cost	
		Stage 1: On-grade carpark (not recommended)	\$1,6M	Not Recommended (Jul 2029 completion)	– Short-term parking solution	– Removes active tennis courts – Temporary feature which will later be demolished	
ELS Hall	100%	Indoor sports centre expansion, existing building upgrade, carpark & ext. works	\$54,9M	68 Months: Jul 25 – Sep 2030	– Addresses indoor court shortage – Enhances youth and women's sport – Long-term community benefit	– Cost exceeds available Section 7.11 contributions – C2 zoning prohibits indoor facility & parking - rezoning adds delivery risk and cost – High lifecycle cost	
Putney Park	19%	Playground & northern section	In DP	Jul 2025 completion	– Upgrades a high-use regional foreshore playground – Northern section activation	– Works underway	
		Food & beverage facility, public toilets, access upgrades	\$8,5M	Not feasible due to funding gap	– Long-term activation of underutilised areas – Enables café leasing and rental return	– \$6.9M funding gap - requires grant or funding strategy – No lifecycle costs allocated	
Ryde Park	100%	Footpath, cycleway, landscaping, entry upgrades	\$2,4M	24 Months: Jul 25 – Dec 2026	– Improves pedestrian and cycle access – Park usability upgrades	– Modest short-term benefit compared to other projects	
Field of Mars	19%	Nature trail upgrades	In DP	Jul 2025 completion	– Accessible bushland recreation – Provides DDA-compliant bushwalking trails – Supports environmental education	– Works underway	
		Expanded trail network & interpretive signage	\$9,8M	Not feasible due to funding gap	– Long-term conservation and passive recreation asset	– \$7.94M funding gap for remaining works – Not deliverable without grant or future prioritisation	
Brush Farm Park	19%	Irrigation and netball courts	\$8,9M	Not feasible due to funding gap	– Increases weekly use capacity by 12 hrs. – Supports netball & emerging pickleball	– \$7.22M funding gap - requires grant or funding strategy – Heritage complexities	
Shrimptons Creek Corridor	100%	Wilga Park SUP & lighting (in OP)	In DP	Dec 2025 completion	– Safer and inclusive access path with lighting – Active transport link	– Works underway	
		Water, bike repair, lights, SUP lighting	\$2.0M	27 Months: Jul 25 – April 2027	– Complements active transport network	– Potential landowner approvals (Sydney Water & TfNSW)	
Total Cost Estimate – excl. works currently funded under One-Year Operational Plan (OP) & Four-Year Delivery Program (DP)							\$153,300,000

16 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - May 2025

Report prepared by: Senior Coordinator - Traffic Operations
File No.: GRP/25/9 - BP25/444

REPORT SUMMARY

This report provides recommendations on traffic, transport and/or parking improvements deliberated by the Ryde Local Traffic Committee at its meeting on 4 June 2025. The meeting took place at Council's office in North Ryde. Attendees also had the option to join the meeting via MS Teams. The voting members of the Ryde Local Traffic Committee are listed below:

ORGANISATION	REPRESENTATIVE
City of Ryde Council	Manager Traffic Services or Rep. (Senior Coordinator Traffic Operations)
Transport for New South Wales	Senior Project Officer (Network & Asset Management), Central River City
NSW Police Force	Ryde Police Area Command Sergeant
State Member for Ryde	Jordan Lane MP or Rep.
State Member for Lane Cove	The Hon Anthony Roberts MP or Rep.

The agendas for the May 2025 Ryde Local Traffic Committee (RTC) meeting consisted of nine (9) traffic and parking proposals. Each proposal has been comprehensively assessed, with the findings (e.g. rationale, consultation/ notification, etc.) documented in a report, which forms the meeting agenda. Please refer to **ATTACHMENT 1** for the meeting agenda. There was unanimous support for all items by the voting members of the Committee.

The draft minutes for the May 2025 RTC meeting can be found in **ATTACHMENT 2**.

No pecuniary or non-pecuniary interests were declared.

(A) PATRICIA STREET, MARSFIELD - EXTENSION OF NO STOPPING

T

he Ryde Traffic Committee recommends that the following changes be made on Patricia Street, Marsfield:

- The northern side of Patricia Street from 10m to 17m adjacent to property no. 15-17 Herring Road, Marsfield
- The southern side of Patricia Street from 10m to 15m adjacent to property no. 72 Patricia Street, Marsfield

ITEM 16 (continued)

(B) BRABYN STREET, DENISTONE EAST - PARKING CHANGES

The Ryde Traffic Committee recommends the following traffic and parking changes be made on Brabyn Street outside Denistone East Public School, Denistone East:

- a) Install NO PARKING 8:00AM-9:30AM 2:30PM-3:30PM SCHOOL DAYS ONLY on the northern and southern sides of Brabyn Street between Boronia Lane and the boom gate crossing.
- b) Install NO STOPPING 8:00AM-9:30AM 2:30PM-3:30PM SCHOOL DAYS ONLY on the northern and southern sides of Brabyn Street between the boom gate crossing and Kings Road.
- c) Extend the duration of the closure of the boom gate in Brabyn Street by an additional 30 minutes in the afternoon school pick-up period by changing its operation hours from 9:00AM-3:00PM to 9:00AM-3:30PM SCHOOL DAYS ONLY.

(C) BORONIA LANE, DENISTONE EAST - PROPOSED ONE-WAY

The Ryde Traffic Committee recommends that:

- a) Boronia Lane be made one-way southbound between Lovell Road and Henderson Street, Denistone East, subject to approval of a Traffic Management Plan by Transport for NSW.
- b) Transport for NSW gives consideration to converting Boronia Lane between Lovell Road and Henderson Street to a shared zone.

(D) MALVINA STREET, RYDE - PEDESTRIAN CROSSING

The Ryde Traffic Committee recommends that:

- a) An at-grade pedestrian crossing be installed on Malvina Street located south of Forrest Road, Ryde (subject to availability of funds).
- b) The existing BUS ZONE 8-9:30 AM & 2:30-4 PM (School Days) on the eastern side of Malvina Street be relocated to south and extended to accommodate the statutory NO STOPPING associated with the proposed pedestrian crossing.
- c) The existing full time BUS ZONE be relocated to south to accommodate the relocation of the BUS ZONE 8-9:30 AM & 2:30-4 PM (School Days).
- d) The existing NO STOPPING 8-9:30 AM & 2:30-4 PM (School Days) be shortened to accommodate the extension of the BUS ZONE 8-9:30 AM & 2:30-4 PM (School Days).

ITEM 16 (continued)

(E) DOIG AVENUE, DENISTONE EAST - ALTERATION TO PARKING RESTRICTIONS

The Ryde Traffic Committee recommends that:

- a) Eleven (11) 90-degree 12P MON-SAT parking spaces be created on the eastern side of Doig Avenue, Denistone East.
- b) Six (6) unrestricted parallel parking spaces from the western side, and five (5) parallel spaces be removed from the eastern side of Doig Avenue, Denistone East.
- c) 14m of parallel parking on the western side be converted to two (2) DISABLED ACCESSIBLE parking spaces compliant with AS2890.6.
- d) Painted islands be installed to keep the pedestrian access ramps clear.
- e) 31m of NO PARKING zone be installed on the western side of Doing Avenue to facilitate drop-ff and pick-up.

(F) STATION STREET, WEST RYDE - TRAFFIC CALMING

The Ryde Traffic Committee recommends that:

- a) Approval in principle be given for the installation of traffic calming devices on Station Street, West Ryde.
- b) The project proceeds to a detailed design stage when funding becomes available.

(G) EDMONDSON STREET, NORTH RYDE - EXTENSION OF NO STOPPING

The Ryde Traffic Committee recommends that:

- a) The NO PARKING restrictions be installed on the southern side of Edmondson Street outside property nos. 12 and 14, North Ryde.

(H) GREENE AVENUE, RYDE - TRAFFIC CALMING

The Ryde Traffic Committee recommends that:

- a) Approval in principle be given for the installation of speed humps in accordance with Local Area Traffic Management guidelines on Greene Avenue, Ryde.

ITEM 16 (continued)

(I) ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS

The Ryde Traffic Committee recommends that:

- a) The Road Safety report consisting of programs such as safety around Heavy Vehicles, kids cycle safety program, safer driving for seniors and school road safety be received and noted.
- b) The additional grant funding approved by TfNSW for National Road Safety Week be accepted.

ATTACHMENTS

- 1 Agenda - Ryde Traffic Committee - May 2025
- 2 Draft Minutes - Ryde Traffic Committee - May 2025

Report Prepared By:

Muddasir Ilyas
Senior Coordinator - Traffic Operations

Report Approved By:

Yafeng Zhu
Acting Executive Manager – City Infrastructure

Wayne Rylands
Chief Executive Officer

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

NOTICE OF MEETING

You are advised of the following meeting:

Ryde Traffic Committee Meeting

Wednesday, 4 June 2025

**Meeting Room Landmark, Level 1, North Ryde Office
&
MS Teams**

MEMBERS

City of Ryde (Chair) Senior Coordinator Traffic Operations (for Mgr. Traffic Services)
Transport for New South Wales..... Senior Project Officer, Central River City
NSW Police ForceRyde Local Area Command
Member for RydeThe Hon. Jordan Lane MP
Member for Lane CoveThe Hon. A Roberts MP

ADVISORS

BuswaysWestern Region

MEETING CONVENOR

Muddasir Ilyas – Senior Coordinator - Traffic Operations
MuddasirI@ryde.nsw.gov.au

Agenda of the Ryde Traffic Committee, dated 4 June 2025

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

NOTICE OF BUSINESS

APOLOGIES

CONFIRMATION OF PREVIOUS MINUTES

AGENDA ITEMS

ITEM (A) - PATRICIA STREET, MARSFIELD - EXTENSION OF NO STOPPING

ITEM (B) - BRABYN STREET, DENISTONE EAST - PARKING CHANGES

ITEM (C) - BORONIA LANE, DENISTONE EAST - PROPOSED ONE-WAY

ITEM (D) - MALVINA STREET, RYDE - PEDESTRIAN CROSSING

**ITEM (E) - DOIG AVENUE, DENISTONE EAST - ALTERATION TO PARKING
RESTRICTIONS**

ITEM (F) - STATION STREET, WEST RYDE - TRAFFIC CALMING

ITEM (G) - EDMONDSON STREET, NORTH RYDE - EXTENSION OF NO STOPPING

ITEM (H) - GREENE AVENUE, RYDE - TRAFFIC CALMING

ITEM (I) - ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS

GENERAL BUSINESS

**1. ROWE STREET, EASTWOOD - KISS AND RIDE ZONE - OPPOSITE EASTWOOD
PUBLIC SCHOOL**

**2. INTERSECTION OF QUARRY ROAD AND LANE COVE ROAD, RYDE - NO RIGHT
TURN BUSES EXCEPTED**

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (A): PATRICIA STREET, MARSFIELD
SUBJECT: EXTENSION OF NO STOPPING

ELECTORATE: RYDE
WARD: CENTRAL
ROAD CLASS: NON-CLASSIFIED
OFFICER: S ALI

Traffic Committee Members are required to advise whether they have any pecuniary interest with regards to the item discussed below.

PROPOSAL

Council is proposing to extend the existing NO STOPPING restrictions on Patricia Street near its intersection with Herring Road as follows:

- a) The northern side of Patricia Street from 10m to 17m adjacent to property no. 15-17 Herring Road, Marsfield
- b) The southern side of Patricia Street from 10m to 15m adjacent to property no. 72 Patricia Street, Marsfield

Figure 1 shows the location of the proposed changes.

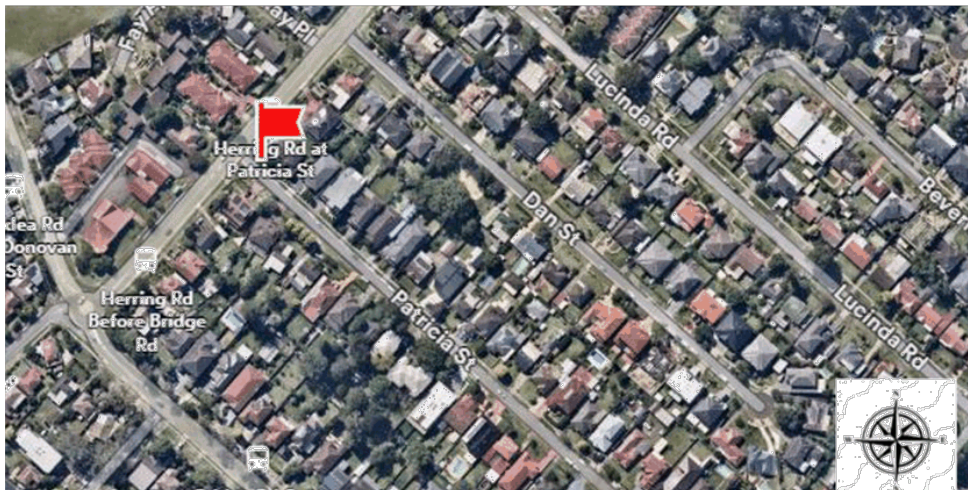


Figure 1: Location Map

DISCUSSION

Council has received representation from residents of Patricia Street raising safety concerns associated with sightlines and vehicles turning at the intersection of Patricia Street and

Agenda of the Ryde Traffic Committee, dated 4 June 2025

ITEM 16 (continued)

ATTACHMENT 1

Herring Road. Council has investigated this location and propose to extend the existing NO STOPPING restrictions by 5m to 6m along both sides of Patricia Street to address the concerns of residents.

Figure 2 shows the proposed changes.

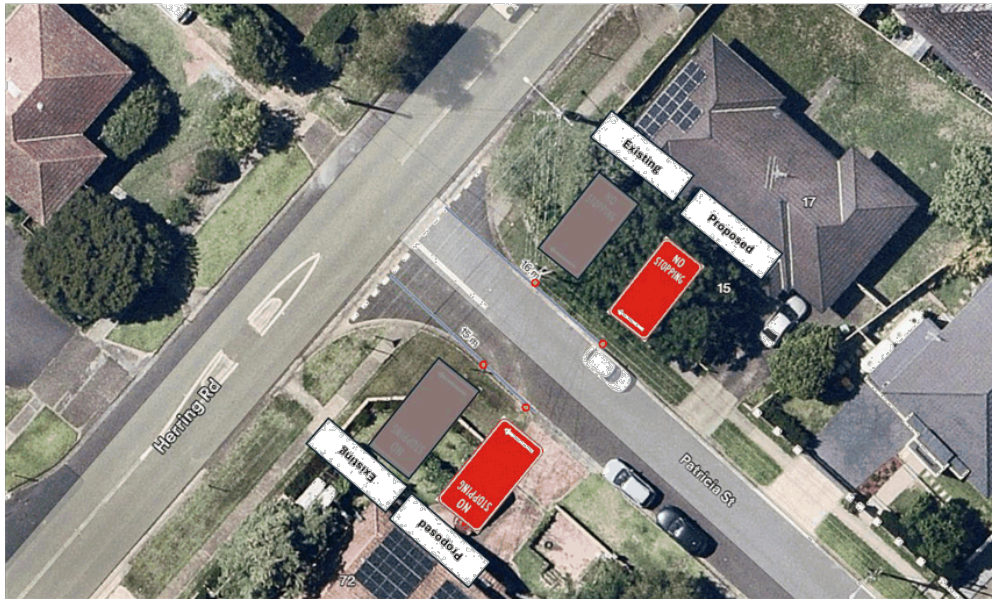


Figure 2: Proposed changes on Patricia Street, Marsfield

CONSULTATION

Consultation letters were distributed to all affected properties as shown in **Figure 3** below, allowing for at least 10 business days for feedback. The consultation period was between 30 April 2025 to 18 May 2025. Council received no objections regarding the proposal.

ITEM 16 (continued)

ATTACHMENT 1

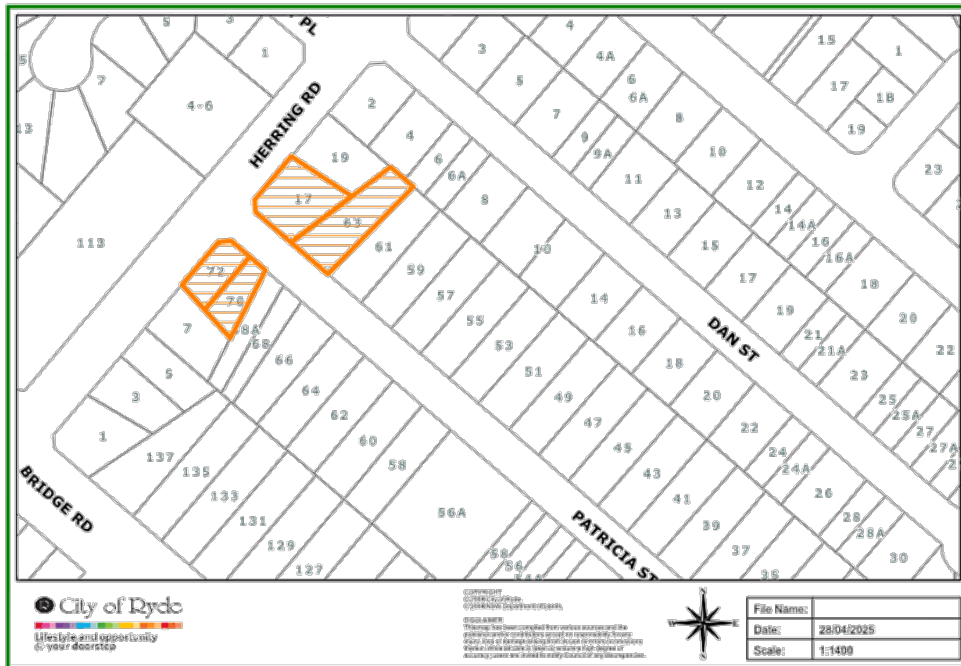


Figure 3: Distribution map for community consultation

RECOMMENDATION:

The Ryde Traffic Committee recommends that the existing NO STOPPING restrictions on Patricia Street near its intersection with Herring Road be extended on:

- The northern side of Patricia Street from 10m to 17m adjacent to property no. 15-17 Herring Road, Marsfield
- The southern side of Patricia Street from 10m to 15m adjacent to property no. 72 Patricia Street, Marsfield

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (B): BRABYN STREET, DENISTONE EAST
SUBJECT: PARKING CHANGES

ELECTORATE: RYDE
WARD: WEST
ROAD CLASS: NON-CLASSIFIED
OFFICER: K WELLS

Traffic Committee Members are required to advise whether they have any pecuniary interest with regards to the item discussed below.

PROPOSAL

Council is proposing the following traffic and parking changes on Brabyn Street outside Denistone East Public School, Denistone East:

- a) Install NO PARKING 8:00AM-9:30AM 2:30PM-3:30PM SCHOOL DAYS ONLY on the northern and southern sides of Brabyn Street between Boronia Lane and the boom gate crossing.
- b) Install NO STOPPING 8:00AM-9:30AM 2:30PM-3:30PM SCHOOL DAYS ONLY on the northern and southern sides of Brabyn Street between the boom gate crossing and Kings Road.
- c) Extend the duration of the closure of the boom gate in Brabyn Street by an additional 30 minutes in the afternoon school pick-up period by changing its operation hours from 9:00AM-3:00PM to 9:00AM-3:30PM SCHOOL DAYS ONLY.

Figure 1 shows the location of the proposed changes.

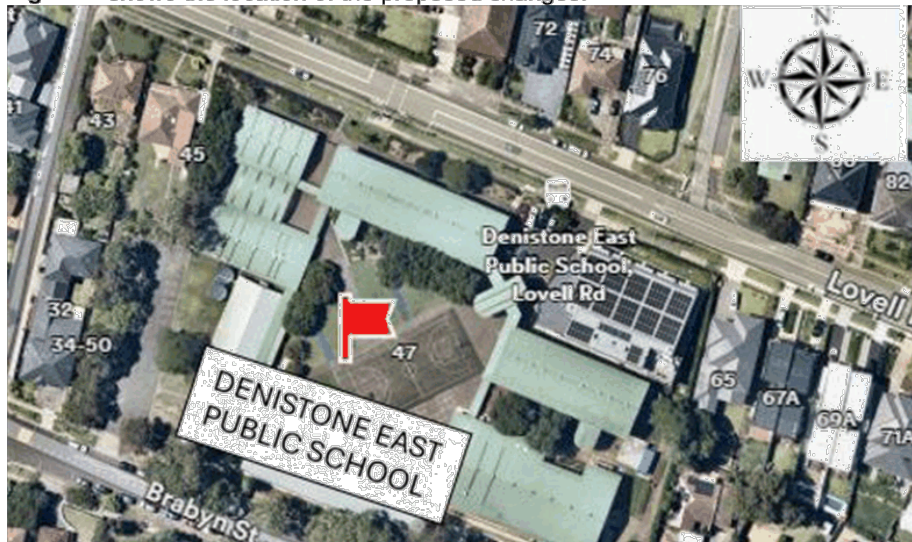


Figure 1: Location Map

Agenda of the Ryde Traffic Committee, dated 4 June 2025

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

DISCUSSION

During school term 4 in November 2024 Council in cooperation with Ryde Police Area Command and Denistone East Public School, conducted a review of the traffic conditions and pedestrian safety around Denistone East Public School. This is in response to the safety concerns raised by Ryde Police Area Command Denistone East Public School and local residents.

Council staff worked with the school and P&C Association to determine options for improving safety, reducing the impact of traffic congestion and improving traffic circulation on surrounding streets during school zone times. A trial was implemented for two (2) weeks in December 2024 on these options which comprise:

- a) Provision of an afternoon pick-up zone along the northern side of Brabyn Street between Boronia Lane and the boom gate crossing. It is noted that there is an existing morning drop-off zone at this location.
- b) Provision of a pick-up and drop-off zone along the southern side of Brabyn Street between Boronia Lane and the boom gate crossing.
- c) Reducing the time period of the afternoon school NO STOPPING zone from 4PM to 3:30PM.
- d) Replacing the school NO PARKING zone into a school NO STOPPING zone.
- e) Extend the duration of the closure of the boom gate in Brabyn Street by an additional 30 minutes in the afternoon school pick-up period by changing its operation hours from 9:00AM-3:00PM to 9:00AM-3:30PM SCHOOL DAYS ONLY.

Parents were advised of the abovementioned temporary changes and school staff were assigned to manage student pick-up at these designated locations.

There were a number of inspections undertaken by Council's traffic engineers during the trial period. Staff observed reduced vehicle queues and delays as well as less conflict between pedestrians and vehicles during student pick-up and drop-off periods whilst the trial measures were in place. Council is therefore proposing to make the trial measures permanent due to the success of the trial measures in achieving its intended objectives.

Figures 2 and 3 show the proposed changes.

ITEM 16 (continued)

ATTACHMENT 1

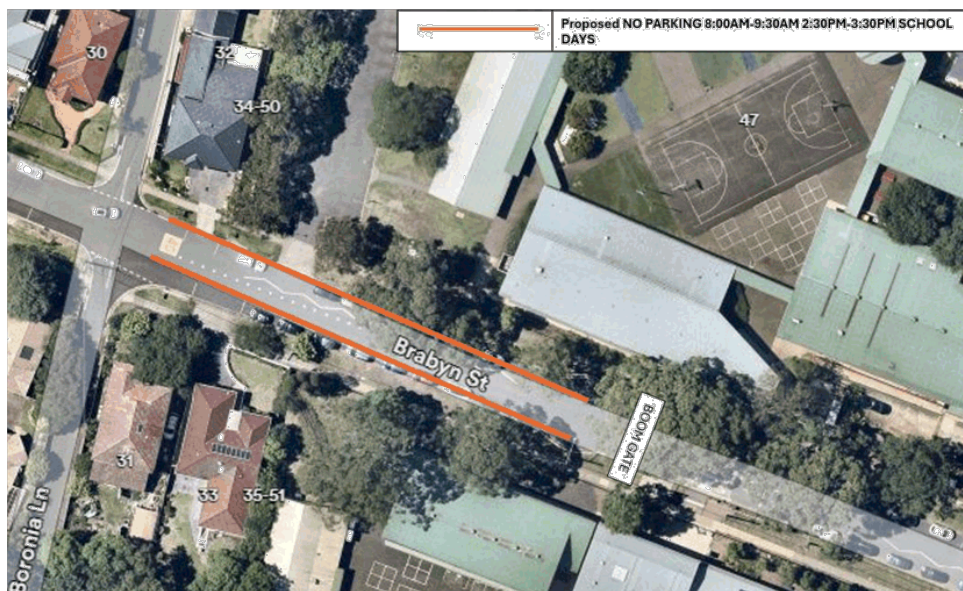


Figure 2: Proposed changes to parking on Brabyn Street, between Boronia Lane and Boom Gate



Figure 3: Proposed changes to parking on Brabyn Street, Denistone East, between Kings Road and Boom Gate

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

CONSULTATION

Consultation letters were distributed to all affected properties as shown in **Figure 4** below, allowing at least 10 business days for feedback. The consultation period was between 5 March 2025 to 18 March 2025. Council received no objections regarding the proposal. The current proposal is supported by both the Ryde Police Area Command Denistone East Public School.

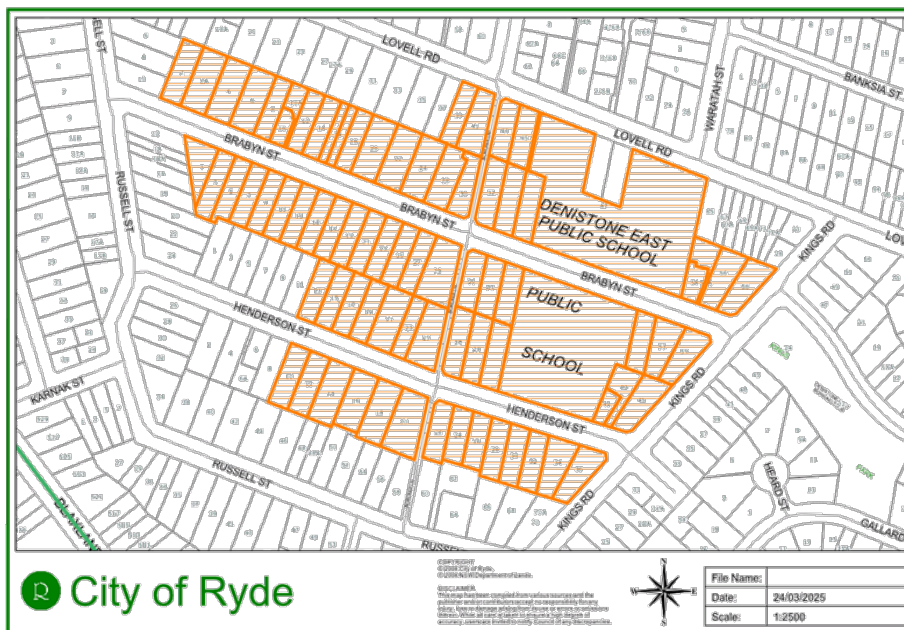


Figure 4: Distribution map for community consultation

RECOMMENDATION:

The Ryde Traffic Committee recommends the following traffic and parking changes be made on Brabyn Street outside Denistone East Public School, Denistone East:

- Install NO PARKING 8:00AM-9:30AM 2:30PM-3:30PM SCHOOL DAYS ONLY on the northern and southern sides of Brabyn Street between Boronia Lane and the boom gate crossing.
- Install NO STOPPING 8:00AM-9:30AM 2:30PM-3:30PM SCHOOL DAYS ONLY on the northern and southern sides of Brabyn Street between the boom gate crossing and Kings Road.
- Extend the duration of the closure of the boom gate in Brabyn Street by an additional 30 minutes in the afternoon school pick-up period by changing its operation hours from 9:00AM-3:00PM to 9:00AM-3:30PM SCHOOL DAYS ONLY.

Agenda of the Ryde Traffic Committee, dated 4 June 2025

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (C): BORONIA LANE, DENISTONE EAST
SUBJECT: PROPOSED ONE-WAY

ELECTORATE: RYDE
WARD: WEST
ROAD CLASS: NON-CLASSIFIED
OFFICER: K WELLS

Traffic Committee Members are required to advise whether they have any pecuniary interest with regards to the item discussed below.

PROPOSAL

Council is proposing to convert Boronia Lane from a two-way to an one-way southbound street between Lovell Road and Henderson Street, Denistone East.

Figure 1 shows the location of the proposed changes.

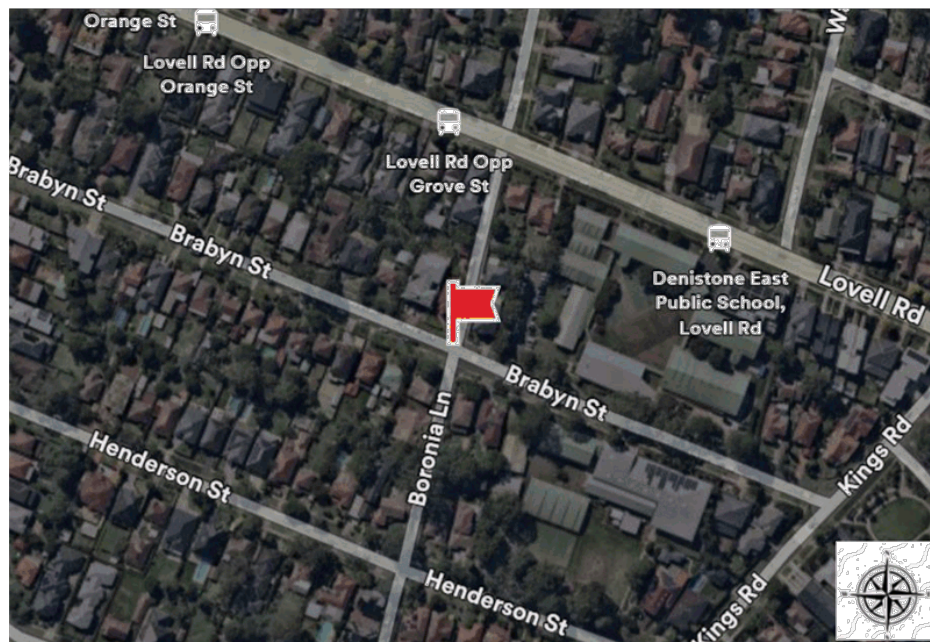


Figure 1: Location Map

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

DISCUSSION

Boronia Lane provides a trafficable carriageway width of approximately 4.5m. Under the Australian Standards and Transport for NSW Design of Roads and Streets, the minimum carriageway width for a laneway accommodating two-way traffic is 5.5m. As such, the existing carriageway width of Boronia Lane is inadequate to support two-way traffic flow. Council is therefore proposing to convert Boronia Lane from a two-way to an one-way road to improve traffic safety and efficiency. The southbound direction was assessed to be the most appropriate for the one-way traffic flow because it represents the preferred travel path for the majority of vehicles travelling on Boronia Lane. This travel arrangement is confirmed from recent independent traffic volume surveys, which forms part of the independent Traffic Management Plan (TMP). The TMP concluded that the proposed one-way traffic control will:

- Reduce vehicle and pedestrian conflicts along the laneway.
- Minimise traffic congestion surrounding Denistone East Public School during drop-off and pick-up times by funnelling traffic efficiently between Lovell Road and designated drop-off and pick-up zones on Brabyn Street and Henderson Street.
- Enhance safety of school children walking along the laneway due to the lack of footpath.

Council is also proposing for this laneway to be converted to a 10km/h shared zone for consideration by TfNSW. This measure will create a safer environment within Boronia Lane for pedestrians travelling to and from the school.

Figure 2 shows the proposed changes.



Figure 2: Proposed changes to Boronia Lane, Denistone East

Agenda of the Ryde Traffic Committee, dated 4 June 2025

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

CONSULTATION

Consultation letters were distributed to all affected properties as shown in **Figure 3** below, allowing at least 10 business days for feedback. The consultation period was between 5 March 2025 to 18 March 2025.

A public notice was also placed in The Weekly Times on 19 February 2025 and on Council's Have Your Say Page providing the public with 28 days to respond with feedback on the proposal.

Council received six (6) submissions during the consultation period. Two of them requested consideration be made for access by cyclists, one was a request for clarification on access to and from a driveway located on Boronia Lane and three (3) were objections.

The respondents objecting to the conversion to one-way were due to concerns around convenience and access to Lovell Road. None of those objecting had driveways on or adjacent to Boronia Lane.

Council commissioned a Traffic Management Plan to review the proposed conversion of Boronia Lane to one-way which included a review of travel time impacts. The study determined the additional travel time is considered minimal and the benefits of the proposal outweigh the inconvenience to surrounding properties. Access is still available to Lovell Road via Russell Street and Kings Road.

ITEM 16 (continued)

ATTACHMENT 1

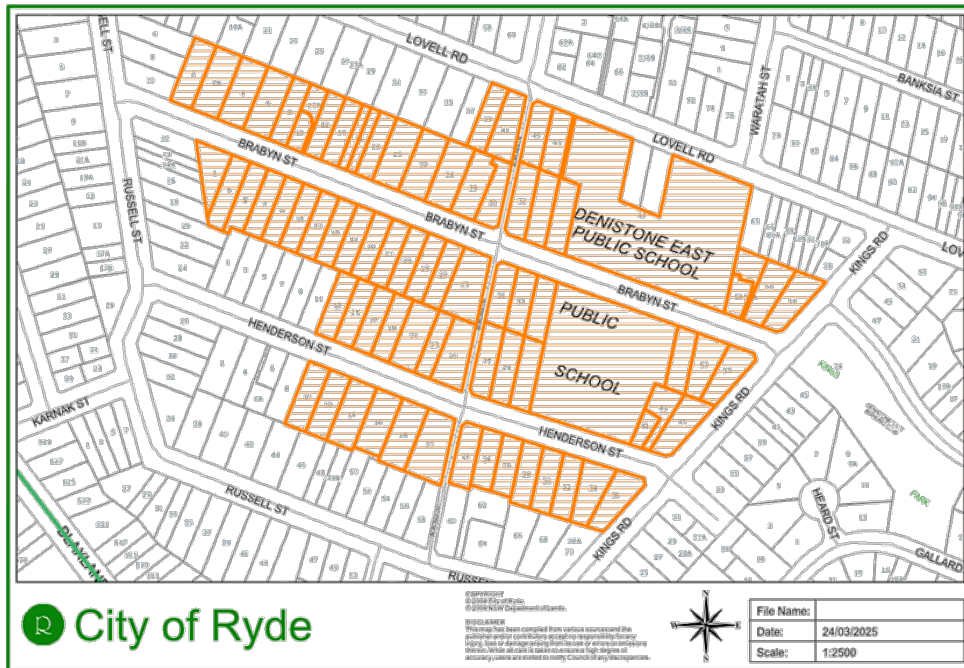


Figure 3: Distribution map for community consultation

RECOMMENDATION:

The Ryde Traffic Committee recommends that:

- Boronia Lane be made one-way southbound between Lovell Road and Henderson Street, Denistone East, subject to approval of a Traffic Management Plan by Transport for NSW.
- Transport for NSW gives consideration to converting Boronia Lane between Lovell Road and Henderson Street to a shared zone.

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (D): MALVINA STREET, RYDE
SUBJECT: PEDESTRIAN CROSSING

ELECTORATE: LANE COVE
WARD: EAST
ROAD CLASS: NON-CLASSIFIED
OFFICER: S Saleem

Traffic Committee Members are required to advise whether they have any pecuniary interest with regards to the item discussed below.

PROPOSAL

Council is proposing to:

- a) Install an at-grade pedestrian crossing on Malvina Street located south of Forrest Road, Ryde (subject to availability of funds).
- b) Relocate the existing BUS ZONE 8-9:30 AM & 2:30-4 PM (School Days) to south on the eastern side of Malvina Street and further extend it to accommodate statutory NO STOPPING associated with the proposed pedestrian crossing.
- c) Relocate the existing full time BUS ZONE to south to accommodate the relocation of the BUS ZONE 8-9:30 AM & 2:30-4 PM (School Days).
- d) Shorten the existing NO STOPPING 8-9:30 AM & 2:30-4 PM (School Days) to accommodate the extension of BUS ZONE 8-9:30 AM & 2:30-4 PM (School Days).

Figure 1 shows the location of the proposed changes.

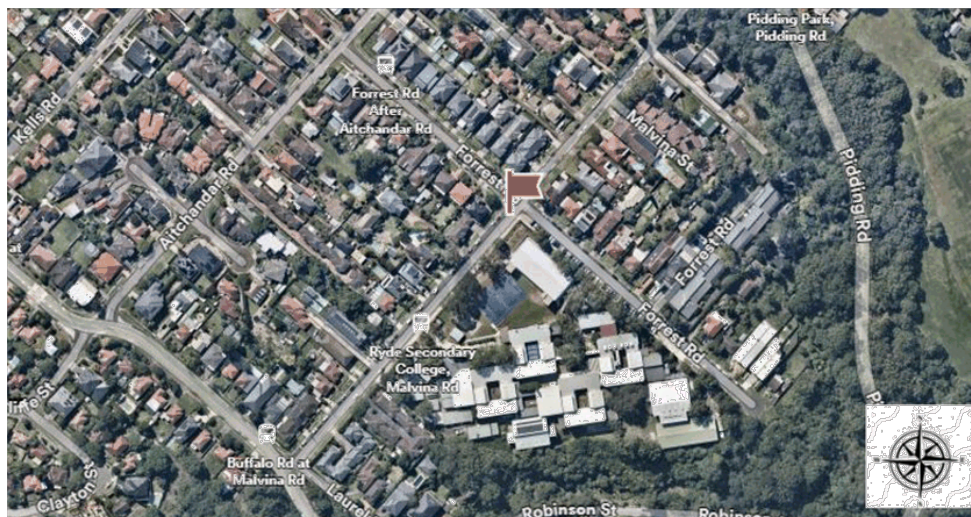


Figure 1: Location Map

Agenda of the Ryde Traffic Committee, dated 4 June 2025

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

DISCUSSION

Council has received representations from Ryde Secondary College, parents and residents regarding the lack of safe crossing facilities on Malvina Street between Forrest Road and Buffalo Road, Ryde. Site investigations identified uncontrolled midblock pedestrian crossing movements on Malvina Street during school zone hours. Additionally, buses parking on the eastern side of Malvina Street can obstruct visibility to pedestrians crossing the road. This is identified as a high risk for students in the independent road safety audit.

Based on extensive investigations by Council's traffic engineers, there is an opportunity to provide a mid-block crossing on Malvina Street to immediate south of Forrest Road. This initiative requires some minor alterations to the existing bus zone on the eastern side of Malvina Street and the loss of three (3) kerbside parking spaces on the western side of Malvina Street. The crossing location was selected to ensure that any loss of parking will be kept to minimum as there is high demand for parking in the area. The proposed pedestrian crossing will provide a safer point for school students and the public to cross Malvina Street.

Figure 2 shows the existing parking arrangement.



Figure 2: Existing parking arrangement

Figure 3 shows the location of the proposed pedestrian crossing and parking changes.

ITEM 16 (continued)

ATTACHMENT 1



Figure 3: Proposed at-grade pedestrian crossing on Malvina Street, Ryde

CONSULTATION

Consultation letters were distributed to all affected properties as shown in **Figure 4** below, allowing at least two (2) weeks for feedback. The consultation period was between 30 April 2025 to 18 May 2025. During the consultation period Council did not receive any objections from residents. Busways and Ryde Secondary College were also consulted who support the proposal.

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

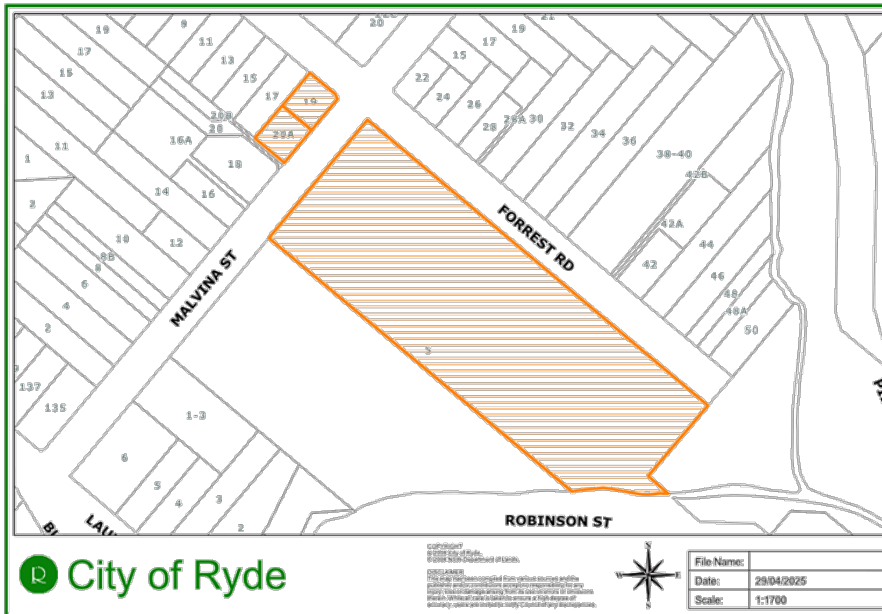


Figure 4: Distribution map for community consultation

RECOMMENDATION:

The Ryde Traffic Committee recommends that:

- An at-grade pedestrian crossing be installed on Malvina Street located south of Forrest Road, Ryde (subject to availability of funds).
- The existing BUS ZONE 8-9:30 AM & 2:30-4 PM (School Days) on the eastern side of Malvina Street be relocated to south and extended to accommodate the statutory NO STOPPING associated with the proposed pedestrian crossing.
- The existing full time BUS ZONE be relocated to south to accommodate the relocation of the BUS ZONE 8-9:30 AM & 2:30-4 PM (School Days).
- The existing NO STOPPING 8-9:30 AM & 2:30-4 PM (School Days) be shortened to accommodate the extension of the BUS ZONE 8-9:30 AM & 2:30-4 PM (School Days).

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (E): DOIG AVENUE, DENISTONE EAST
SUBJECT: ALTERATION TO PARKING RESTRICTIONS

ELECTORATE: RYDE
WARD: WEST
ROAD CLASS: NON-CLASSIFIED
OFFICER: K WELLS

Traffic Committee Members are required to advise whether they have any pecuniary interest with regards to the item discussed below.

PROPOSAL

Council is proposing to:

- a) Create eleven (11) 90-degree 12P MON-SAT parking spaces on the eastern side of Doig Avenue, Denistone East.
- b) Remove six (6) unrestricted parallel parking spaces from the western side of Doig Avenue, and five (5) parallel spaces from the eastern side of Doig Avenue, Denistone East.
- c) Convert 14m of parallel parking on the western side to two (2) DISABLED ACCESSIBLE parking spaces compliant with AS2890.6.
- d) Install painted islands to keep the pedestrian access ramps clear.
- e) Install 31m of NO PARKING zone on the western side of Doig Avenue to facilitate drop-off and pick-up.

Figure 1 shows the location of the proposed changes.

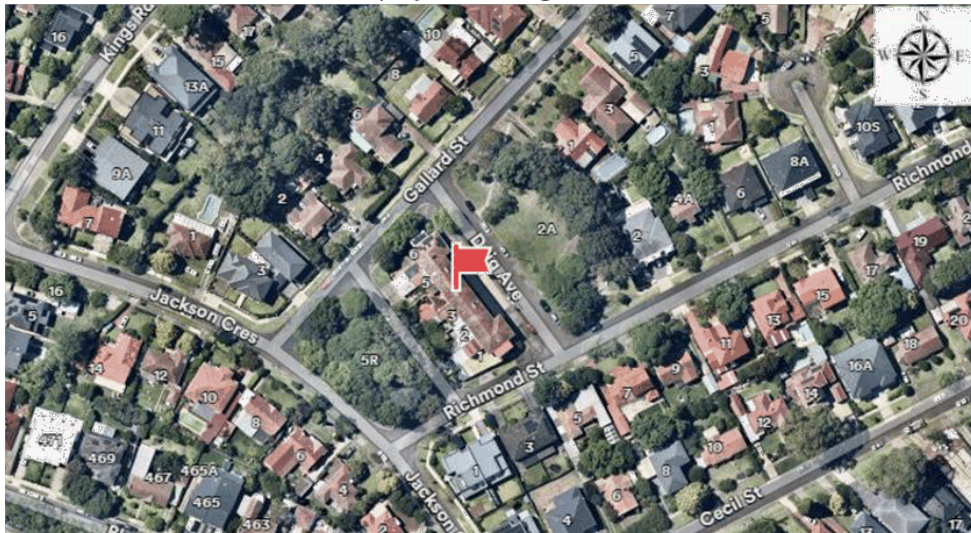


Figure 1: Location Map

Agenda of the Ryde Traffic Committee, dated 4 June 2025

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

DISCUSSION

Owners and tenants of the retail area on Doig Avenue have contacted Council requesting a review of the area to better manage parking and access. The existing restrictions on Doig Avenue have been in place since the construction of the shops as a small retail centre. The usage of the area has changed to office suites and a childcare centre. The childcare centre is also a rehabilitation centre and does service clients with limited mobility.

Doig Avenue has currently P30 MINUTES 8:30AM-6:00PM MON-FRI 8:30AM-12:30PM SAT on the southwest side (adjacent to the shops) and unrestricted on the northeast, parallel to kerb. To suit the parking demand for local businesses, Council is proposing the following parking changes on Doig Avenue:

- Create eleven (11) 90-degree 12P MON-SAT parking spaces on the eastern side of Doig Avenue, Denistone East.
- Remove six (6) unrestricted parallel parking spaces from the western side of Doig Avenue, and five (5) parallel spaces from the eastern side of Doig Avenue, Denistone East.
- Convert 14m of parallel parking on the western side to two (2) DISABLED ACCESSIBLE parking spaces compliant with AS2890.6.
- Painted islands be installed to keep the pedestrian access ramps clear.
- Install 31m of NO PARKING zone on the western side of Doig Avenue to facilitate drop-off and pick-up.

Figure 2 shows the proposed changes.

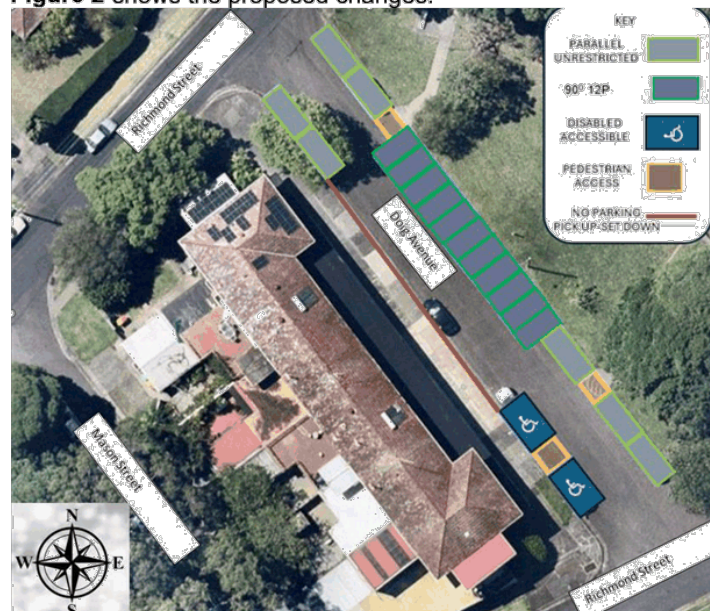


Figure 2: Proposed parking arrangements – Doig Avenue, Denistone East.

Agenda of the Ryde Traffic Committee, dated 4 June 2025

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

There will be a net loss of a single parking as a result of this proposal, but this arrangement will significantly increase the utility of the area.

CONSULTATION

Consultation letters were distributed to all affected properties as shown in **Figure 3** below, allowing two (2) weeks for feedback. The consultation period was between 14 March 2025 to 25 March 2025. One (1) response was received from the organiser of the petition who supported the proposed changes.

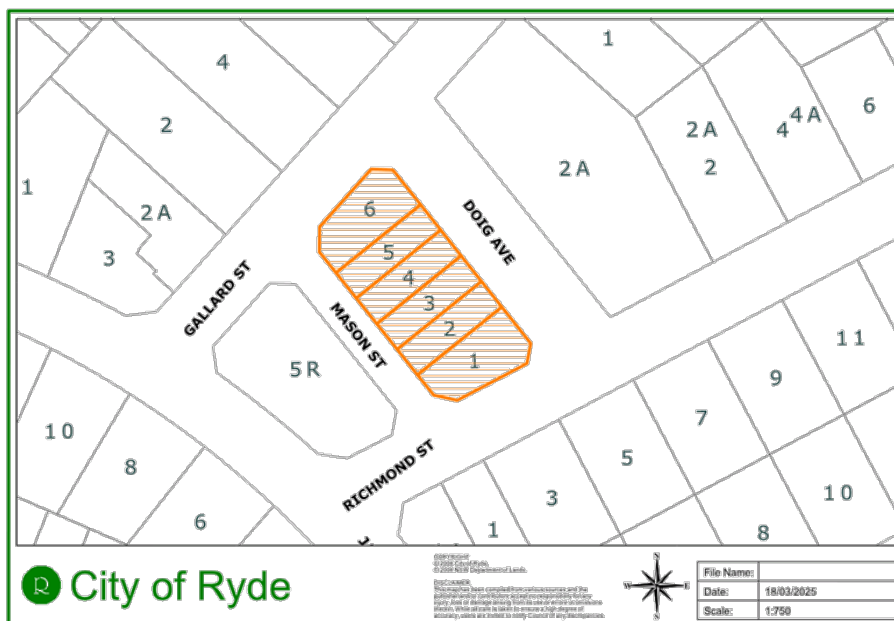


Figure 3: Distribution map for community consultation

RECOMMENDATION:

The Ryde Traffic Committee recommends that:

- Eleven (11) 90-degree 12P MON-SAT parking spaces be created on the eastern side of Doig Avenue, Denistone East.
- Six (6) unrestricted parallel parking spaces from the western side, and five (5) parallel spaces be removed from the eastern side of Doig Avenue, Denistone East.
- 14m of parallel parking on the western side be converted to two (2) DISABLED ACCESSIBLE parking spaces compliant with AS2890.6.
- Painted islands be installed to keep the pedestrian access ramps clear.
- 31m of NO PARKING zone be installed on the western side of Doing Avenue to facilitate drop-ff and pick-up.

Agenda of the Ryde Traffic Committee, dated 4 June 2025

ITEM 16 (continued)

ATTACHMENT 1

ITEM (F): STATION STREET, WEST RYDE
SUBJECT: TRAFFIC CALMING

ELECTORATE: RYDE
WARD: CENTRAL
ROAD CLASS: NON-CLASSIFIED
OFFICER: K WELLS

Traffic Committee Members are required to advise whether they have any pecuniary interest with regards to the item discussed below.

PROPOSAL

Council seeks in principle approval for the installation of traffic calming devices on Station Street, West Ryde and proceeds to a detailed design stage when funding becomes available.

Figure 1 shows the location of the proposed changes.



Figure 1: Location Map

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

DISCUSSION

As part of Council's annual review of road safety in Ryde a pattern of crashes was identified on Station Street, West Ryde. Based on the number of crashes and resultant injuries this site qualifies as a black spot under the criteria published by Transport for NSW (TfNSW). There have been six (6) reported crashes between 1 July 2018 to 30 June 2023. Five of these crashes have resulted in personal injury.

Vehicle speeds have been identified as a contributing factor in all reported crashes on Station Street. Traffic counts conducted in July 2024 identified speeding on Station Street with the highest recorded speed of 90-100km/h speed range.

Council has lodged an application seeking funding for a remedial treatment (traffic calming devices) and improvements to lighting. The application for funding was based on the treatment of three sites. These locations have been determined based on the location of previous crashes and access to existing light poles.

The purpose of traffic calming devices is to lower vehicle speeds along Station Street. Spacing of devices is in accordance with best practice Local Area Traffic Management (LATM) principles and cannot be reasonably altered without reducing effectiveness.

Please see **Figure 2** for locations.



Figure 2: Proposed traffic calming devices on Station Street, West Ryde

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

Currently, there is no funding allocated for this project in Council's one-year operational plan or the four-year delivery plan. However, if Council successfully secures and accepts funding from an external grant body, the project will be implemented according to the funding guidelines.

CONSULTATION

Consultation letters were distributed to all affected properties as shown in **Figure 3** below. The consultation period was between 29 April 2025 to 18 May 2025.

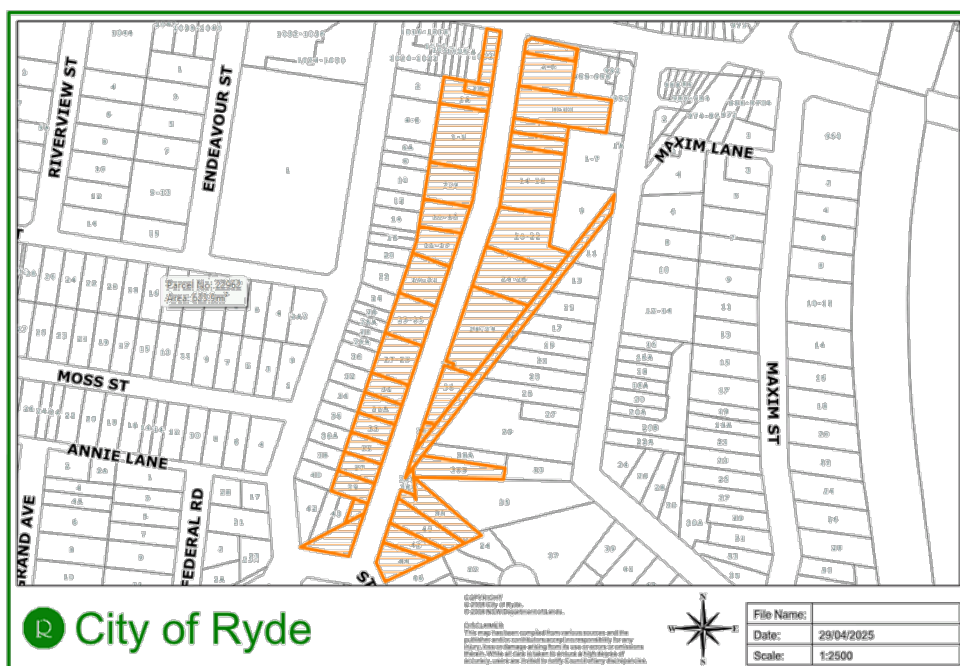


Figure 3: Distribution map for community consultation

Council has received twenty responses from the community. Eleven support the proposal, with some requesting speed humps rather than chicanes. Nine (9) were opposed to the proposal, primarily due to the loss of on street parking and concerns regarding residential access.

Council is conscious of community concerns and will take steps to minimise the loss of parking and all residential access points will be subject to a swept path analysis. This project is still in a concept stage. Details of the devices in terms of size and shape are yet to be determined and will only be considered when funding is available to provide detailed design. The proposal was submitted based on two chicanes and one speed cushion. Alternatives

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

will be considered prior to implementation. All affected residents will be notified, with further details provided prior to installation.

RECOMMENDATION:

The Ryde Traffic Committee recommends that:

- a) Approval in principle be given for the installation of traffic calming devices on Station Street, West Ryde.
- b) The project proceeds to a detailed design stage when funding becomes available.

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (G): EDMONDSON STREET, NORTH RYDE
SUBJECT: EXTENSION OF NO STOPPING

ELECTORATE: RYDE
WARD: EAST
ROAD CLASS: NON-CLASSIFIED
OFFICER: K WELLS

Traffic Committee Members are required to advise whether they have any pecuniary interest with regards to the item discussed below.

PROPOSAL

Council is proposing to install NO PARKING restrictions on the southern side of Edmondson Street outside property nos. 12 and 14, North Ryde.

Figure 1 shows the location of the proposed changes.

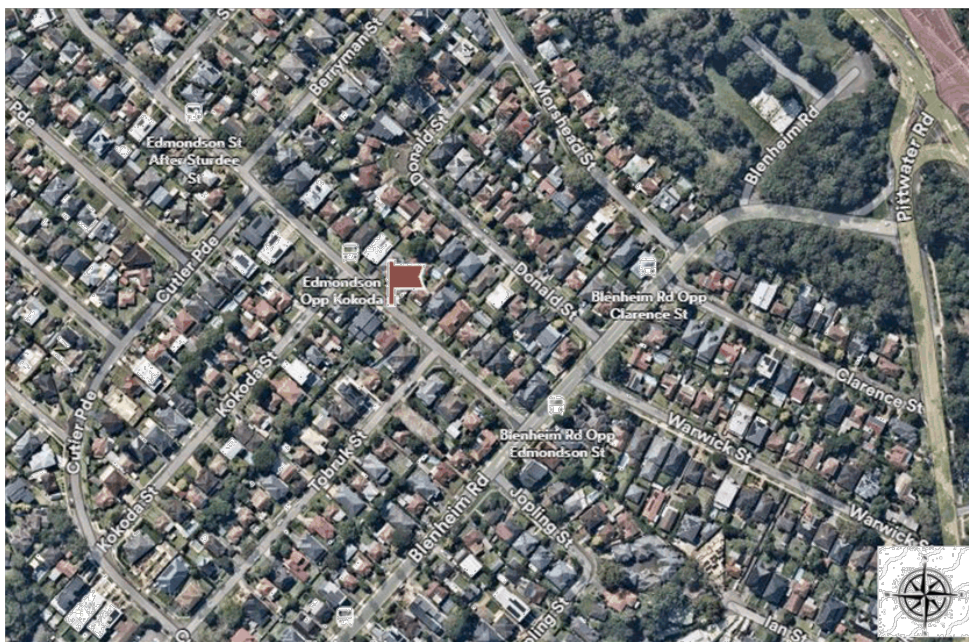


Figure 1: Location Map

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

DISCUSSION

Council has received representations from residents concerning property access, traffic efficiency and safe operation of buses on Edmondson Street. This street serves an active bus route and is approximately 6.3m wide. When vehicles are parked on both sides of the street, buses cannot pass safely. Council is therefore proposing to install NO PARKING restrictions outside property nos. 12 and 14 Edmondson Street, North Ryde.

Figure 2 shows the proposed changes.



Figure 2: Proposed changes on Edmondson Street, North Ryde

CONSULTATION

Consultation letters were distributed to all affected properties as shown in **Figure 3** below. The consultation period was between 24 April 2025 to 18 May 2025. Four (4) responses were received all supporting the proposal.

One resident requested the initially proposed NO STOPPING be altered to NO PARKING, which has been accommodated in the recommendation.

Agenda of the Ryde Traffic Committee, dated 4 June 2025

ITEM 16 (continued)

ATTACHMENT 1

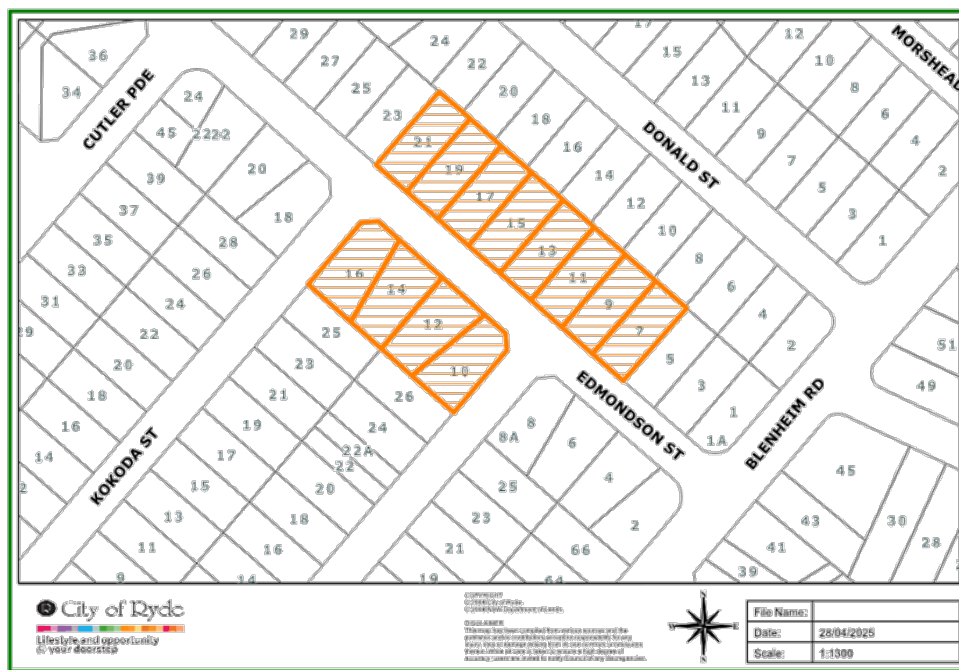


Figure 3: Distribution map for community consultation

RECOMMENDATION:

The Ryde Traffic Committee recommends that:

- a) The NO PARKING restrictions be installed on the southern side of Edmondson Street outside property nos. 12 and 14, North Ryde.

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (H): GREENE AVENUE, RYDE

SUBJECT: TRAFFIC CALMING

ELECTORATE: RYDE
WARD: CENTRAL
ROAD CLASS: NON-CLASSIFIED
OFFICER: K WELLS

Traffic Committee Members are required to advise whether they have any pecuniary interest with regards to the item discussed below.

PROPOSAL

Council is proposing to install speed humps in accordance with Local Area Traffic Management guidelines on Greene Avenue, Ryde, to lower vehicle speeds between Buffalo Road and Quarry Road.

Figure 1 shows the location of the proposed changes.

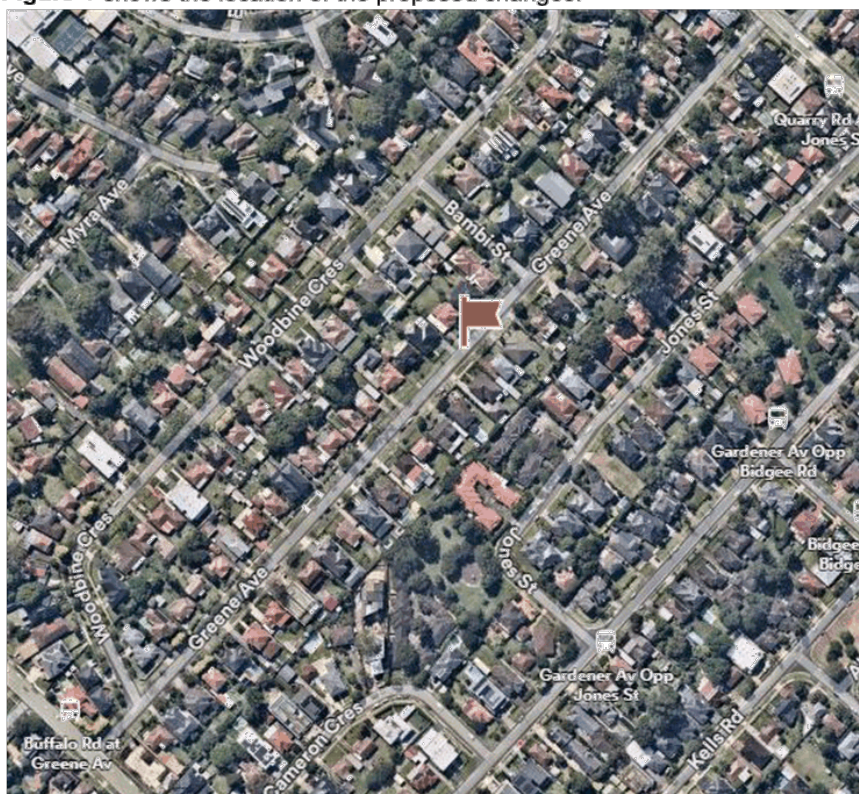


Figure 1: Location Map

Agenda of the Ryde Traffic Committee, dated 4 June 2025

ITEM 16 (continued)

ATTACHMENT 1

DISCUSSION

Council has received representations regarding vehicle speeds and volumes on Greene Avenue, Ryde. Similar requests have been received over several years and previous investigations by Council did not support any changes to the traffic flow pattern. Traffic counts commissioned by Council in May 2024 at two (2) sites along the length of Greene Avenue recorded an 85% speed of 49.4km/h and 51.7km/h.

Prior to consideration of traffic calming Council has attempted to lower speeds by the installation of visual displays. Attendance by NSW Police resulted in numerous infringements being issued. The current proposal is to physically limit traffic speeds by the installation of traffic calming devices, specifically speed humps.

Figure 2 below shows the location of the proposed devices.

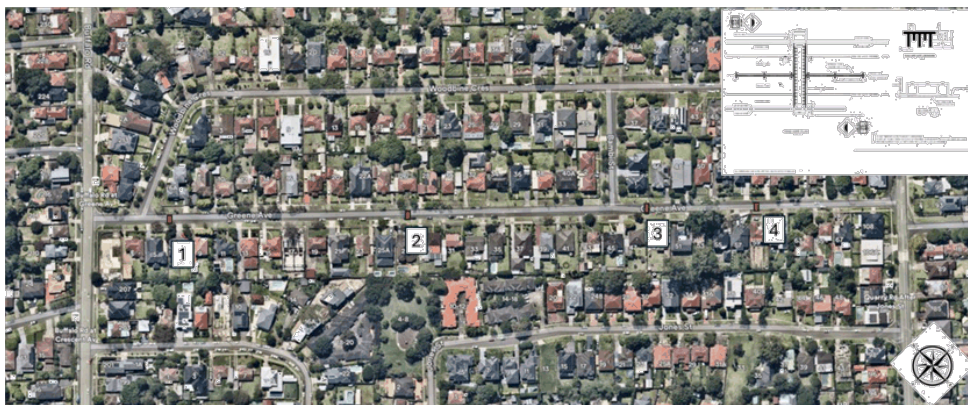


Figure 2: Proposed traffic calming devices on Greene Avenue, Ryde

CONSULTATION

Consultation letters were distributed to all affected properties as shown in **Figure 3** below. The consultation period was between 26 March and April 15. Additionally, Council conducted a doorknock of affected residents on 26 and 27 March. Nineteen (19) out of twenty (20) favour the traffic calming proposal. Only one (1) negative response was received, but this was an objection to the expenditure, rather than the devices. Some residents were concerned about the proximity of the devices to their residential property. Council also received a petition signed by fifty-five (55) residents supportive of any traffic calming devices on Greene Avenue.

Based on the results of the community feedback, Council intends to proceed with the design and installation of traffic calming devices on Greene Avenue.

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

All affected residents will be notified, with further details of the devices and locations provided before the commencement of the construction.

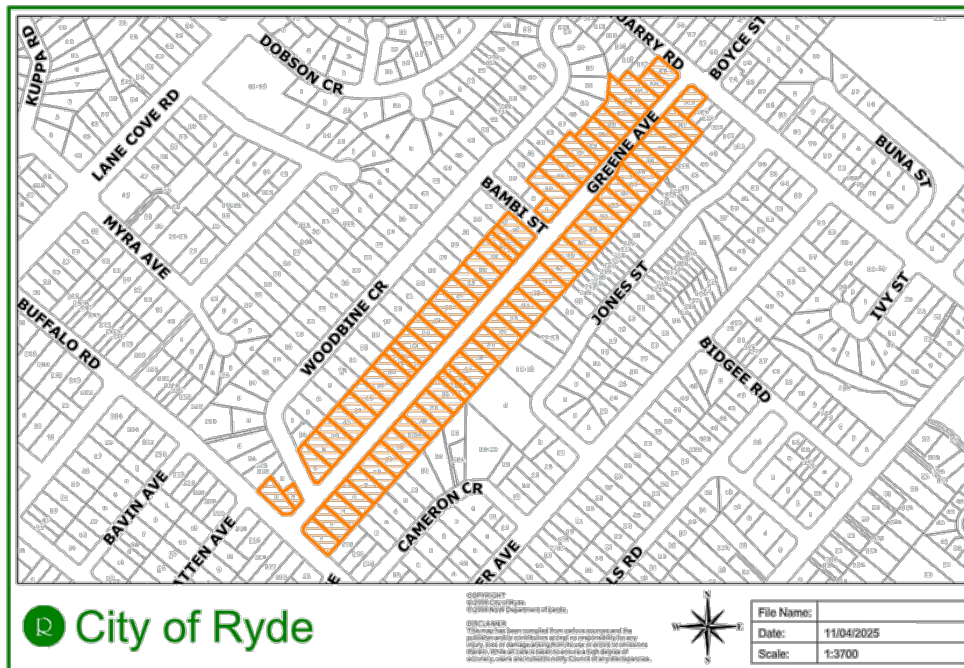


Figure 3: Distribution map for community consultation

RECOMMENDATION:

The Ryde Traffic Committee recommends that:

- a) Approval in principle be given for the installation of speed humps in accordance with Local Area Traffic Management guidelines on Greene Avenue, Ryde.

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (I) ROAD SAFETY UPDATE
SUBJECT: ROAD SAFETY PROGRAMS

ELECTORATE: RYDE / LANE COVE
WARD: ALL
OFFICER: L PEARS

Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest with regards to the items discussed below.

TRANSPORT FOR NEW SOUTH WALES (TfNSW) FUNDED PROGRAMS

National	Road	Safety	Week	11-18	May
Council was granted additional funding of \$4150 under the Local Government Road Safety Program to cover costs related to the promotion and support of National Road Safety Week (NRSW).					

Activities for NRSW included:

- Display of street banners at North Ryde, Top Ryde and Macquarie Park
- Road Safety Storytime at Ryde library
- Road Safety Display with Busways at Top Ryde City shopping centre
- Child Car Seat Checking Day in partnership with Kidsafe and Transurban

COUNCIL FUNDED PROGRAMS

Safety Around Heavy Vehicles

The latest Junior Tradies event was held on 24 April at the Scooter Track in Ryde Park with over 50 participants. The event included a talk and display aimed at raising awareness of how to be safe around trucks and buses for both children and parents, while kids can ride miniature construction vehicles and help build a mini house. This event is held in partnership with Council's Active Recreation team.



Agenda of the Ryde Traffic Committee, dated 4 June 2025

ITEM 16 (continued)

ATTACHMENT 1



Ryde Traffic Committee

Kids Cycle Safety Program

Council partnered with Bike North to run Learn to Ride and Skills Improvement workshops on 6 April at Meadowbank Park netball courts. Around 21 participants aged 5-12 years took part. Kids in the skills session learned safe braking, turning and indicating and finished with a guided ride around the local shared user paths. The day included learning about the importance of wearing a correctly fitted helmet.

Safer Driving for Seniors

A Safer Driving for Seniors workshop was held on 19 May with 32 participants learning about low-risk driving and the Aged Driving Test as well as getting a refresher on road rules and new car technology.

School Zone Road Safety

The Term 2 School Zone Road Safety Newsletter was distributed to all primary schools. This newsletter focused on safe walking and riding to school and a reminder of the No Parking rules in Kiss & Ride zones.

RECOMMENDATION

The Ryde Traffic Committee recommends that:

- a) The Road Safety report be received and noted.
- b) The additional grant funding approved by TfNSW for National Road Safety Week be accepted.

ITEM 16 (continued)

ATTACHMENT 2

MINUTES

Subject:	RYDE TRAFFIC COMMITTEE MEETING - 4 June 2025
Venue:	MS Teams and North Ryde Office, Level 1, Building 0, Riverview Business Park, 3 Richardson Place, North Ryde, 2113 – Meeting Room Sawdust
Date:	4 June 2025
Time:	11:00am to 11:55am
Chair:	Mr Muddasir Ilyas
Staff Convenor:	Mr Muddasir Ilyas

Attendees

Present	Apology	Name	Position Title	Organisation
x		Mr Muddasir Ilyas (MI)	Senior Coordinator – Traffic Operations	City of Ryde
x		Ms Tanmila Islam (TI) - voting member	Senior Project Officer	TfNSW
x		Ms Kathy Tracy (KT) - representing The Hon. Jordan Lane, MP - voting member	Member for Ryde	Member of Parliament
x		Mr Robert Gallagher (RG) - voting member	Sergeant	NSW Police Force
x		Mr Ben Cantor (BC)	Supervisor	Busways Sydney
x		Mr Shahzor Ali (SA)	Junior Traffic Engineer - Traffic Services	City of Ryde
x		Mr Saaqib Saleem (SS)	Junior Traffic Engineer - Traffic Services	City of Ryde

NO OBJECTIONS WERE RAISED BY THE FOLLOWING RTC MEMBERS WHO DID NOT ATTEND THE MEETING

Apology	Name	Position Title	Organisation
x	Ms Zorica Cai – representing The Hon. A Roberts, MP (voting member)	Member for Lane Cove	Member of Parliament

CONFIRMATION OF PREVIOUS MINUTES

The minutes of the April 2025 traffic committee meeting were confirmed at the meeting.

ITEM 16 (continued)

ATTACHMENT 2

MINUTES



ITEM (A) - PATRICIA STREET, MARSFIELD - EXTENSION OF NO STOPPING

RTC COMMENTS: No Comments

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM (B) - BRABYN STREET, DENISTONE EAST - PARKING CHANGES

RTC COMMENTS: No Comments

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM (C) - BORONIA LANE, DENISTONE EAST - PROPOSED ONE-WAY

RTC COMMENTS: TI mentioned that the TMP is under review and will be approved shortly.

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM (D) - MALVINA STREET, RYDE - PEDESTRIAN CROSSING

RTC COMMENTS: TI enquired whether Council considered to install the proposed pedestrian crossing closer to the school gate. MI advised that the position suggested by TI would lead to significant loss of on-street parking and a reduced bus zone. Further BC added that TI's suggested location of the crossing is excessively used by the school buses and any loss of bus zone will significantly impact the bus services.

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM (E) - DOIG AVENUE, DENISTONE EAST - ALTERATION TO PARKING RESTRICTIONS

RTC COMMENTS: TI mentioned that there could be conflict between parked vehicles at the NO PARKING zone on the eastern side and 90-degree angled parking due to the limited width of Doig Avenue. MI advised that the utilisation of the proposed No Parking zone for

2 | Page

The Ryde Traffic Committee is a Technical Committee and, as such, does not have any formal power to make decisions on behalf of Council. Therefore, the Recommendations of the Ryde Traffic Committee contained herein will be referred to Council.

ITEM 16 (continued)

ATTACHMENT 2

MINUTES



pick-up and drop-off is very low. As such, the obstruction of vehicles leaving 90-degree angled parking is highly unlikely.

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM (F) - STATION STREET, WEST RYDE - TRAFFIC CALMING

RTC COMMENTS:

BC advised that Station Street is an active bus route. MI advised Council will take buses into consideration when developing the detail design of the proposal. Designs will be shared with Busways and TfNSW.

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM (G) - EDMONDSON STREET, NORTH RYDE - EXTENSION OF NO STOPPING

RTC COMMENTS: No Comment

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM (H) - GREENE AVENUE, RYDE - TRAFFIC CALMING

RTC COMMENTS: No Comment

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM (I) - ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS

RTC COMMENTS: No Comment

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

ITEM 16 (continued)

ATTACHMENT 2

MINUTES

GENERAL BUSINESS

1. ROWE STREET, EASTWOOD - KISS AND RIDE ZONE - OPPOSITE EASTWOOD PUBLIC SCHOOL

Council resolved at its meeting on 28 May 2024:

- (a) *That the City of Ryde's Traffic Committee assess the current situation with the Kiss and Ride zone opposite Eastwood Public School and how it can be brought to the school side of Rowe Street.*
- (b) *That the City of Ryde's Traffic Committee seek other ways of saving parents from being fined while they make sure their children are safely on the other side of Rowe Street.*
- (c) *That this be undertaken at the earliest with a preliminary response being reported to Council in the August Ordinary Council Meeting.*

(a) Implications for relocating the existing 'Kiss and Ride' zone to the southern side of Rowe Street

The current angled parking is not suitable for a 'Kiss and Ride' zone as it risks children being dropped off or picked up in the adjoining parking space. This can increase the likelihood of accidents between vehicles and vulnerable pedestrians, while also reducing the availability of parking for parents.

Relocating the 'Kiss and Ride' zone to the southern side of Rowe Street adjacent to the school frontage, would therefore require the existing angled parking to be converted to parallel parking. This is to ensure student pick-up/drop-off activity can be safely accommodated.

Converting the angled parking into parallel parking to create a 'Kiss and Ride' zone would decrease the number of parking spaces on the southern side of Rowe Street, between the bus zone and the wombat crossing, from 14 to seven (7) parking spaces (50%) reduction. This parking change would cause vehicle queues on Rowe Street during peak student pick-up and drop-off times to extend further east beyond the wombat crossing, potentially leading to illegal parking on the crossing, which would compromise pedestrian safety. Further, since Rowe Street consists of a single traffic lane between the bus zone in the west and Trelawney Street in the east, the increased congestion from this parking change would lead to greater inconvenience and less effective use of the parking areas west of the wombat crossing. It will also result in less vehicles being able to exit from Rowe Street onto Shaftsbury Road during each traffic signal cycle (i.e. increased inefficiencies to the westbound through traffic flow).

(b) Alternative parking measures

Based on extensive traffic and parking assessment undertaken in the area, consideration was given to changing the "NO PARKING" restrictions in the 'Kiss and Ride' zone to 'P5' (5 minute) parking during peak student pick-up/drop-off periods. This measure is expected to provide more time for parents/guardians to pick-up or drop-off their children to and from Eastwood Public School, without significantly altering the existing traffic conditions during peak school zone times. However, this parking proposal was not supported by school, citing concerns over compliance. As such, no changes are proposed to the existing 'Kiss and Ride' zone.

All RTC members agreed with the above approach.

4 | Page

The Ryde Traffic Committee is a Technical Committee and, as such, does not have any formal power to make decisions on behalf of Council. Therefore, the Recommendations of the Ryde Traffic Committee contained herein will be referred to Council.

ITEM 16 (continued)

ATTACHMENT 2

MINUTES



2. INTERSECTION OF QUARRY ROAD AND LANE COVE ROAD, RYDE - NO RIGHT TURN BUSES EXCEPTED (COUNCIL RESOLUTION FROM MEETING ON 25 FEBRUARY 2025)

TI and RG advised that the removal of NO RIGHT TURN BUSES EXCEPTED restriction will have a negative impact on the performance of the traffic lights from a road safety and efficiency perspective. As such, they will not be supportive of the removal of the NO RIGHT TURN BUSES EXCEPTED restriction at the intersection of Quarry Road and Lane Cove Road, Ryde.

3. BC REQUESTED TO FORMALISE THE BUS ZONE (WATERLOO ROAD AT BYFIELD STREET) NEAR 80 WATERLOO ROAD

MI advised that Council will issue a work instruction to formalise this location.

4. BC REQUESTED APPROVAL FROM COUNCIL IF BUSWAYS COULD PAINT BUS LINE MARKING AT BUS STOPS

MI advised that clarification and confirmation would be required from Council. MI to confirm if Council can give approval to Busways to undertake bus stop linemarking works.

The next ordinary meeting of the Ryde Traffic Committee will be held on Thursday, 3 July at 11am.

INFORMATION REPORT

17 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 31 MAY 2025

Report prepared by: Senior Coordinator - Financial Reporting and Operations
File No.: GRP/25/8 - BP25/441

REPORT SUMMARY

This report details Council's performance of its investment portfolio as at 31 May 2025, and compares it against key benchmarks.

Council's rate of return on investments for the reporting period is 4.92%, which is 0.80% above the benchmark figure of 4.12%.

Income from interest on investments is budgeted at \$15.2m and, as at 31 May 2025, funds of \$14.5m have been earned.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

KG Bascaran
Senior Coordinator - Financial Reporting and Operations

Report Approved By:

Steven Harris
Chief Financial Officer

ITEM 17 (continued)

Background

Council's Responsible Accounting Officer is required to report monthly on Council's Investment Portfolio as per the Local Government (General) Regulation 2021 Section 212 and certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the *Local Government Act* 1993.

The **preservation of capital is the principal objective** of Council's Cash Investment Policy. Investments are to be placed in a manner that safeguards the investment portfolio and risk tolerances are prescribed to ensure the best financial outcome for residents.

Funds are to be invested at the most favorable interest rate available at the time, whilst having due consideration of the following parameters to mitigate risk:

- **Liquidity:** Investment terms should be sufficient to meet cash flow requirements of Council operations.
- **Legislative Compliance:** Council is guided by both the Local Government Act 1993, Local Government Regulations 2021 and to the most current Ministerial Investment Order that has been issued by the NSW Minister for Local Government.
- **Institutional Limitations:** Council is not permitted to invest in Authorised Deposit taking Institutions (ADI) that is an Australian subsidiary of a foreign bank, all ADI's Council invests with must comply to ratios monitored by Australian Prudential Regulation Authority (APRA).
- **Overall Portfolio Limits:** To diversify risk of Council's Investment Portfolio, maximum limits apply based on Standard & Poor (S&P) credit rating. Council is not permitted to invest in any ADI which is BBB- or less.
- **Term to Maturity:** maximum limits apply to term deposit terms that are between 1 - 3 years and greater than 3 years.

Standard & Poor (S&P) Rating Scale:

AAA	An obligor has extremely strong capacity to meet its financial commitments
AA+	An obligor has very strong capacity to meet its financial commitments. It differs from the highest rated obligors only to a small degree
AA	
AA-	
A+	An obligor has strong capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligors in higher rated categories
A	
A-	
BBB+	An obligor has adequate capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity for the obligor to meet its financial commitments
BBB	
BBB-	

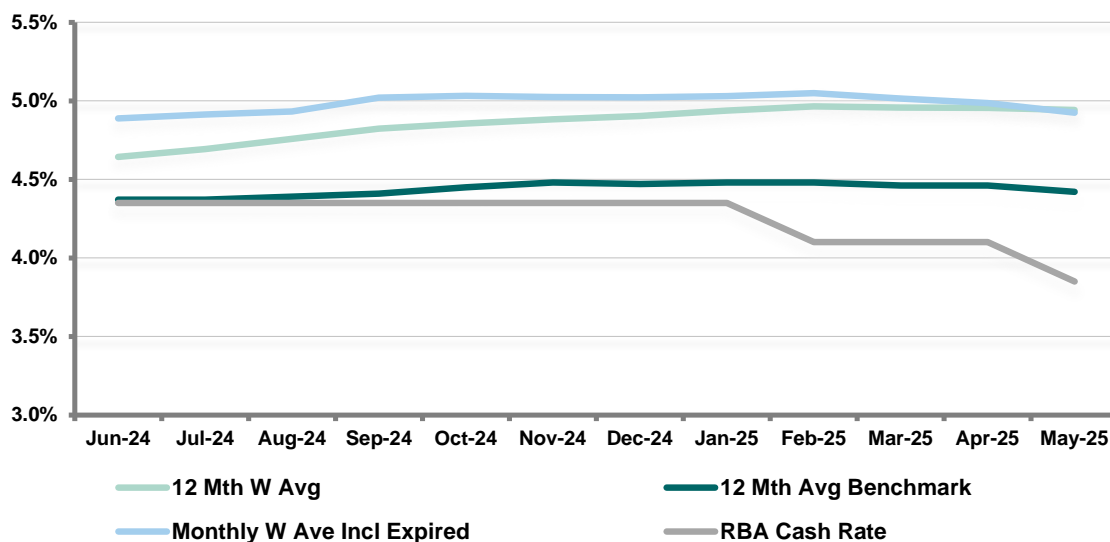
ITEM 17 (continued)

Investment Performance Commentary

Council's performance against the benchmark for returns of its investment portfolio for May 2025 and the past 12 months are as follows:

	May	12 Month	FYTD
Council Return	4.92	4.94	4.94
Benchmark	4.12	4.42	4.43
Variance	0.80	0.52	0.51

Performance - All Investments



Council's investment portfolio as at 31 May 2025 was as follows:

Cash/Term Deposits	\$170.47m	50.86%
Floating Rate Notes	\$119.55m	35.67%
Fixed Bonds	\$45.18m	13.48%
Total Investments	\$335.20m	

Council continues to utilise the Federal Government's current guarantee (\$250k) investing in Term Deposits with a range of Authorised Deposit Taking Institutions (ADI's) on short to medium term investments (Generally 30 days to 365 days maturity) where more competitive rates are available.

Council's income from investments continues to exceed original budgeted expectations, primarily due to Council's cash reserves balances being higher than anticipated and higher interest rates being offered reflective of recent economic conditions.

ITEM 17 (continued)

INVESTMENT SUMMARY AS AT 31 MAY 2025

Issuer	Investment Name	Investment Rating	Fossil Fuel Free	Invested at 31-May-25 \$'000's	Annualised Period Return (%)	12 Month Average Return	Return since 01 July 2024	% of Total Invested	Maturity	Tenor
Australia and New Zealand Banking Group	1. Suncorp Covered Bond	AAA	N	3,988	3.56	3.57	3.57	1.19	24/08/2026	1593
Bendigo and Adelaide Bank	2. Bendigo FRN (Covered)	AAA	Y	4,000	4.98	5.36	5.36	1.19	11/11/2025	1096
Australia and New Zealand Banking Group	3. Suncorp-Metway Fixed Bond	AA-	N	3,597	2.58	2.56	2.56	1.07	25/01/2027	1826
Australia and New Zealand Banking Group	4. Suncorp Fixed Bond	AA-	N	3,940	3.60	3.58	3.58	1.18	25/01/2027	1763
Australia and New Zealand Banking Group	5. Suncorp Fixed Bond	AA-	N	1,442	5.49	5.47	5.46	0.43	25/01/2027	1683
Australia and New Zealand Banking Group	6. Suncorp FRN	AA-	N	2,585	5.20	5.67	5.67	0.77	25/02/2027	1711
Australia and New Zealand Banking Group	7. Suncorp FRN	AA-	N	2,200	5.48	5.72	5.72	0.66	14/12/2027	1826
Australia and New Zealand Banking Group	8. ANZ FRN	AA-	N	1,200	5.28	5.53	5.53	0.36	31/03/2028	1827
Australia and New Zealand Banking Group	9. Suncorp FRN	AA-	N	3,000	5.16	5.47	5.46	0.89	18/05/2026	1096
Australia and New Zealand Banking Group	10. ANZ FRN	AA-	N	2,800	5.14	5.38	5.38	0.84	11/09/2028	1827
Australia and New Zealand Banking Group	11. Suncorp FRN	AA-	N	2,000	5.20	5.44	5.44	0.60	19/03/2029	1826
Australia and New Zealand Banking Group	12. Suncorp FRN	AA-	N	800	4.74	4.74	4.74	0.24	21/05/2030	1826
Commonwealth Bank of Australia	13. CBA Business Online Saver	AA-	N	14,468	4.08	4.37	4.36	4.32		
Commonwealth Bank of Australia	14. CBA Fixed Bond	AA-	N	3,000	4.30	4.29	4.29	0.89	18/08/2025	1096
Commonwealth Bank of Australia	15. CBA Fixed Bond	AA-	N	3,936	5.38	5.38	5.38	1.17	18/08/2027	1756
Commonwealth Bank of Australia	16. CBA FRN	AA-	N	2,400	5.29	5.61	5.61	0.72	13/01/2028	1826
Commonwealth Bank of Australia	17. CBA	AA-	N	2,500	5.06	5.36	5.36	0.75	17/08/2028	1827
Commonwealth Bank of Australia	18. CBA FRN	AA-	N	1,000	4.96	5.26	5.26	0.30	22/08/2029	1826
Commonwealth Bank of Australia	19. CBA FRN	AA-	N	2,000	5.00	5.18	5.18	0.60	9/01/2030	1826
National Australia Bank	20. NAB Fixed Bond	AA-	N	3,497	2.98	2.98	2.98	1.04	25/02/2027	1826
National Australia Bank	21. NAB Fixed Bond	AA-	N	2,926	4.81	4.81	4.81	0.87	27/03/2028	1124
National Australia Bank	22. NAB Fixed Bond	AA-	N	1,964	4.45	4.45	4.45	0.59	27/03/2028	1043
National Australia Bank	23. NAB FRN	AA-	N	3,000	5.04	5.42	5.41	0.89	12/05/2028	1827
National Australia Bank	24. NAB FRN	AA-	N	3,200	5.10	5.44	5.44	0.95	16/11/2028	1827
National Australia Bank	25. NAB FRN	AA-	N	2,800	5.11	5.37	5.37	0.84	22/03/2029	1826
National Australia Bank	26. NAB Term Deposit	AA-	N	4,000	4.95	5.06	5.04	1.19	21/10/2025	364
National Australia Bank	27. NAB Term Deposit	AA-	N	4,000	5.06	5.06	5.06	1.19	15/07/2025	342
National Australia Bank	28. NAB Term Deposit	AA-	N	4,000	5.02	5.06	5.05	1.19	9/12/2025	364
National Australia Bank	29. NAB Term Deposit	AA-	N	4,000	5.15	5.15	5.15	1.19	19/06/2025	365
National Australia Bank	30. NAB Term Deposit	AA-	N	4,000	5.37	5.35	5.37	1.19	9/07/2025	363
National Australia Bank	31. NAB Term Deposit	AA-	N	4,000	4.88	4.96	4.93	1.19	23/09/2025	371
National Australia Bank	32. NAB Term Deposit	AA-	N	4,000	4.80	4.95	4.94	1.19	4/02/2026	365
National Australia Bank	33. NAB Term Deposit	AA-	N	4,000	4.21	5.04	5.04	1.19	7/04/2026	336
National Australia Bank	34. NAB Term Deposit	AA-	N	2,000	4.60	5.04	5.04	0.60	2/04/2026	365
Westpac Banking Corporation	35. Westpac FRN	AA-	N	2,600	4.78	5.16	5.15	0.78	10/08/2026	1096
Westpac Banking Corporation	36. WBC FRN	AA-	N	3,500	5.14	5.39	5.39	1.04	19/09/2028	1827
Westpac Banking Corporation	37. Westpac FRN	AA-	N	3,400	5.06	5.30	5.30	1.01	19/09/2029	1826
Westpac Banking Corporation	38. WBC FRN	AA-	N	3,000	4.88	5.16	5.16	0.89	21/01/2030	1826
Westpac Banking Corporation	39. Westpac Term Deposit	AA-	N	4,000	5.03	5.20	5.18	1.19	11/11/2025	371
Westpac Banking Corporation	40. Westpac Term Deposit	AA-	N	4,000	5.00	5.14	5.11	1.19	4/11/2025	371
Westpac Banking Corporation	41. Westpac TD	AA-	N	4,000	4.95	5.12	5.10	1.19	17/12/2025	365
Westpac Banking Corporation	42. Westpac Floating TD	AA-	N	4,000	5.00	5.24	5.24	1.19	11/09/2025	372
Westpac Banking Corporation	43. Westpac Floating TD	AA-	N	4,000	4.96	5.19	5.19	1.19	9/09/2026	735
Westpac Banking Corporation	44. Westpac Floating TD	AA-	N	4,000	4.98	5.20	5.20	1.19	9/09/2027	1100
Macquarie Bank	45. Macquarie Bank FRN	A+	N	3,200	5.06	5.30	5.30	0.95	14/09/2026	1096
Bank of Queensland	46. BoQ Fixed Bond	A-	Y	3,798	2.14	2.15	2.15	1.13	27/10/2026	1826
Bank of Queensland	47. BoQ Fixed Bond	A-	Y	1,958	4.13	4.06	4.06	0.58	6/05/2026	1496
Bank of Queensland	48. BoQ Fixed Bond	A-	Y	771	5.26	5.27	5.27	0.23	27/10/2026	1498
Bank of Queensland	49. BoQ Fixed Bond	A-	Y	492	5.22	5.23	5.23	0.15	27/10/2026	1495
Bank of Queensland	50. BoQ Fixed Bond	A-	Y	2,622	5.22	5.14	5.14	0.78	6/05/2026	1321
Bank of Queensland	51. BoQ Fixed Bond	A-	Y	3,294	5.44	5.44	5.44	0.98	30/04/2029	1826

ITEM 17 (continued)

Issuer	Investment Name	Investment Rating	Fossil Fuel Free	Invested at 31-May-25 \$000's	Annualised Period Return (%)	12 Month Average Return	Return since 01 July 2024	% of Total Invested	Maturity	Tenor
Bank of Queensland	52. BoQ Fixed Bond	A-	Y	3,960	5.47	5.43	5.43	1.18	27/01/2027	937
Bank of Queensland	53. BoQ FRN	A-	Y	3,517	5.10	5.55	5.55	1.05	30/04/2029	1712
Bank of Queensland	54. Bank of Queensland Term Deposit	A-	Y	3,000	4.79	5.03	5.03	0.89	7/10/2025	175
Bank of Queensland	55. Bank of Queensland Term Deposit	A-	Y	2,000	5.10	5.10	5.10	0.60	13/06/2025	365
Bank of Queensland	56. Bank of Queensland Term Deposit	A-	Y	4,000	4.72	5.03	5.02	1.19	7/01/2026	288
Bank of Queensland	57. Bank of Queensland Term Deposit	A-	Y	4,000	5.23	5.19	5.20	1.19	17/06/2025	182
Bank of Queensland	58. Bank of Queensland Term Deposit	A-	Y	4,000	4.70	4.70	4.70	1.19	6/03/2026	364
Bendigo and Adelaide Bank	59. Bendigo Bank FRN	A-	Y	3,500	5.32	5.67	5.66	1.04	15/05/2026	1096
Bendigo and Adelaide Bank	60. Bendigo Bank FRN	A-	Y	1,200	4.96	5.34	5.34	0.36	24/10/2028	1461
Bendigo and Adelaide Bank	61. Bendigo and Adelaide Bank Term Deposit	A-	Y	3,000	4.88	4.94	4.93	0.89	24/07/2025	268
Bendigo and Adelaide Bank	62. Bendigo and Adelaide Bank Term Deposit	A-	Y	4,000	5.01	5.01	5.01	1.19	22/07/2025	180
AMP	63. AMP FRN	BBB+	Y	2,000	5.91	6.20	6.21	0.60	29/06/2026	1096
AMP	64. AMP FRN	BBB+	Y	2,700	5.50	5.74	5.74	0.81	13/09/2027	1095
AMP	65. AMP Term Deposit	BBB+	Y	1,000	5.05	5.08	5.07	0.30	4/08/2025	367
Australian Military Bank	66. Australian Military Bank Term Deposit	BBB+	Y	4,000	5.14	5.14	5.14	1.19	14/01/2026	540
Australian Unity Bank	67. Australian Unity Bank Term Deposit	BBB+	Y	4,000	4.98	5.05	5.01	1.19	29/10/2025	365
B&E (T/as Bank of Us)	68. Bank of us Term Deposit	BBB+	Y	4,000	4.87	4.92	4.91	1.19	15/10/2025	363
B&E (T/as Bank of Us)	69. Bank of us Term Deposit	BBB+	Y	4,000	5.32	5.31	5.32	1.19	29/07/2025	364
B&E (T/as Bank of Us)	70. Bank of us TD	BBB+	Y	2,000	5.07	5.06	5.06	0.60	18/11/2025	370
Beyond Bank	71. Beyond Bank FRN	BBB+	Y	2,500	5.37	5.37	5.37	0.75	21/03/2028	1096
Credit Union Australia	72. Great Southern Bank FRN	BBB+	Y	1,200	5.67	6.09	6.09	0.36	9/02/2027	1461
Credit Union Australia	73. Great Southern Bank FRN	BBB+	Y	1,900	5.00	5.40	5.40	0.57	1/11/2027	1095
Defence Bank	74. Defence Bank Term Deposit	BBB+	Y	3,000	4.95	4.95	4.95	0.89	7/01/2026	365
G&C Mutual Bank	75. G&C Mutual Bank Term Deposit	BBB+	Y	2,000	5.11	5.11	5.11	0.60	22/07/2025	350
G&C Mutual Bank	76. G&C Mutual Bank Term Deposit	BBB+	Y	4,000	5.35	5.35	5.35	1.19	24/06/2025	364
G&C Mutual Bank	77. G&C Mutual Bank Term Deposit	BBB+	Y	2,000	5.10	5.10	5.10	0.60	6/08/2025	365
G&C Mutual Bank	78. G&C Mutual Bank TD	BBB+	Y	4,000	4.98	4.98	4.98	1.19	12/08/2025	350
IMB Bank	79. IMB Term Deposit	BBB+	Y	4,000	4.76	4.91	4.82	1.19	1/09/2025	181
IMB Bank	80. IMB Term Deposit	BBB+	Y	4,000	4.71	4.71	4.71	1.19	2/09/2025	179
Members Banking Group	81. RACQ FRN	BBB+	Y	3,100	5.66	5.93	5.92	0.92	24/02/2026	1096
Members Banking Group	82. RACQ FRN	BBB+	Y	3,000	5.85	6.06	6.05	0.89	5/03/2027	1095
MyState Bank	83. MyState FRN	BBB+	Y	1,500	4.85	5.10	5.09	0.45	16/06/2025	1461
MyState Bank	84. MyState Bank Term Deposit	BBB+	Y	4,000	4.86	5.21	5.20	1.19	7/10/2025	180
Newcastle Greater Mutual Group	85. NPBS FRN	BBB+	Y	2,000	4.83	5.05	5.05	0.60	4/03/2026	1826
Newcastle Greater Mutual Group	86. NPBS FRN	BBB+	Y	3,247	4.99	5.20	5.20	0.97	4/03/2026	1458
Newcastle Greater Mutual Group	87. NPBS FRN	BBB+	Y	3,728	5.49	5.88	5.87	1.11	10/02/2027	1720
Newcastle Greater Mutual Group	88. NPBS FRN	BBB+	Y	992	5.61	6.00	5.99	0.30	10/02/2027	1482
Newcastle Greater Mutual Group	89. NPBS FRN	BBB+	Y	2,500	5.31	5.58	5.58	0.75	21/01/2030	1826
Newcastle Greater Mutual Group	90. NPBS FRN	BBB+	Y	3,984	5.42	5.39	5.39	1.19	21/01/2030	1748
Police & Nurses Limited	91. P&N Bank Term Deposit	BBB+	Y	2,000	4.92	5.05	5.05	0.60	29/07/2025	180
Police & Nurses Limited	92. P&N Bank TD	BBB+	Y	4,000	4.86	5.00	5.00	1.19	15/09/2025	182
Police Bank	93. Police Bank FRN	BBB+	Y	2,000	5.61	5.93	5.93	0.60	21/11/2025	1096
Police Bank	94. Police Bank FRN	BBB+	Y	4,000	5.69	5.99	5.99	1.19	17/11/2026	1096
Police Financial Services	95. BankVic Term Deposit	BBB+	Y	2,000	5.27	5.27	5.27	0.60	28/04/2026	364
Police Financial Services	96. BankVic TD	BBB+	Y	4,000	4.81	4.81	4.81	1.19	9/09/2025	180
Teachers Mutual Bank	97. Teachers Mutual Bank FRN	BBB+	Y	1,100	4.88	5.13	5.13	0.33	16/06/2026	1826
Teachers Mutual Bank	98. Teachers Mutual Bank FRN	BBB+	Y	700	5.51	5.78	5.78	0.21	21/06/2027	1095
Auswide Bank	99. Auswide FRN	BBB	Y	3,000	5.74	5.98	5.98	0.89	17/03/2026	1096
Auswide Bank	100. Auswide FRN	BBB	Y	3,500	5.85	6.10	6.10	1.04	22/03/2027	1095
Auswide Bank	101. Auswide FRN	BBB	Y	2,000	5.92	5.91	5.91	0.60	13/09/2027	1095
Auswide Bank	102. Auswide Bank Term Deposit	BBB	Y	2,000	4.97	5.12	5.11	0.60	27/01/2026	364
Auswide Bank	103. Auswide Bank Term Deposit	BBB	Y	2,000	4.95	4.95	4.95	0.60	30/01/2026	365
Heartland Bank	104. Heartland Bank TD	BBB	Y	4,000	4.58	4.58	4.58	1.19	28/01/2026	273
Maitland Mutual	105. The Mutual FRN	BBB	Y	2,000	5.66	6.04	6.04	0.60	10/05/2027	1095
Maitland Mutual	106. Maitland Mutual FRN	BBB	Y	4,000	5.40	5.40	5.40	1.19	15/05/2028	1097
Maitland Mutual	107. Maitland Mutual Term Deposit	BBB	Y	4,000	4.70	4.70	4.70	1.19	8/02/2027	732
Police Financial Services	108. BankVic TD	BBB	Y	4,000	5.05	5.11	5.10	1.19	21/10/2025	273
QPCU	109. QBank FRN	BBB	Y	3,500	5.33	5.33	5.33	1.04	22/05/2028	1096
				335,206	4.93	5.08	5.07	100		

ITEM 17 (continued)

*Monthly returns when annualised can appear to exaggerate performance

Return including Matured/Traded Investments

Weighted Average Return

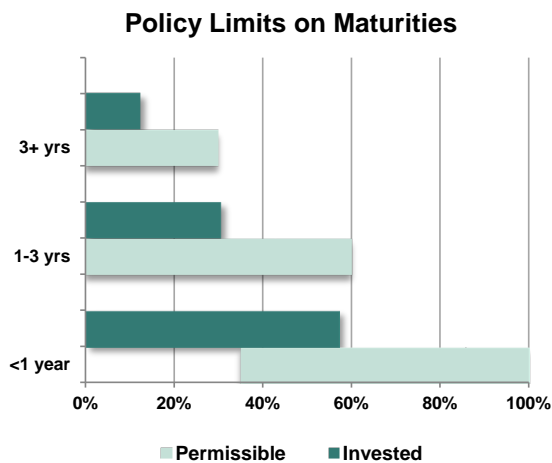
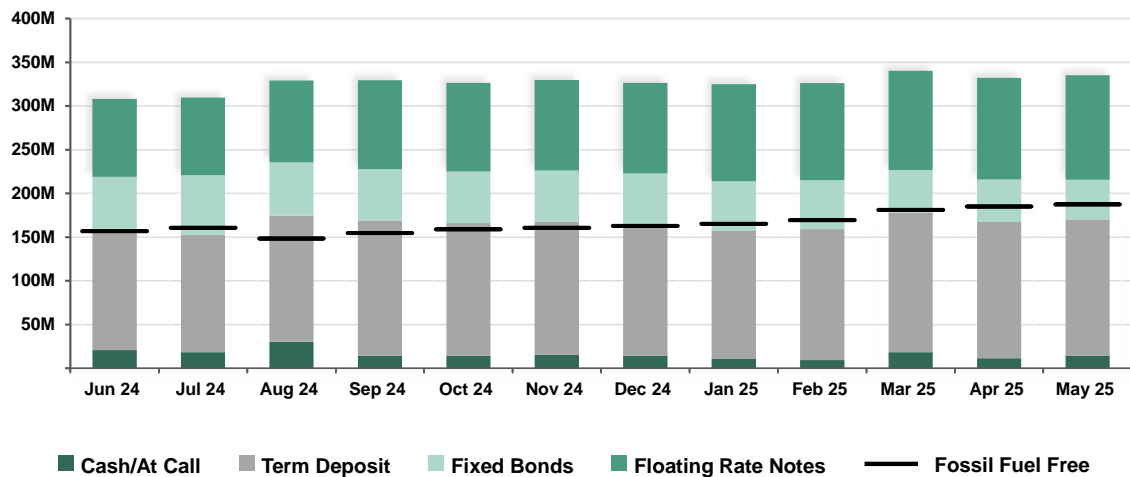
Benchmark Return: AusBond Bank Bill Index (%)

Variance From Benchmark (%)

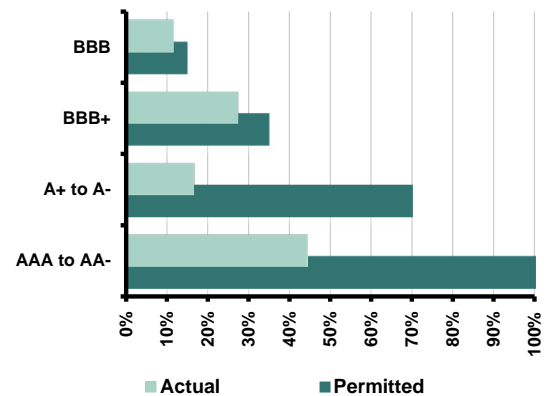
May	12 Mth	FYTD
4.92	4.94	4.94
4.12	4.42	4.43
0.80	0.52	0.51

	<365 days	>365 days
Cash/TDs	\$158.5M	\$12.0M
FRNs	\$25.3M	\$94.2M
Fixed Bonds	\$7.6M	\$37.6M
	\$191.4M	\$143.8M

Total Funds Invested



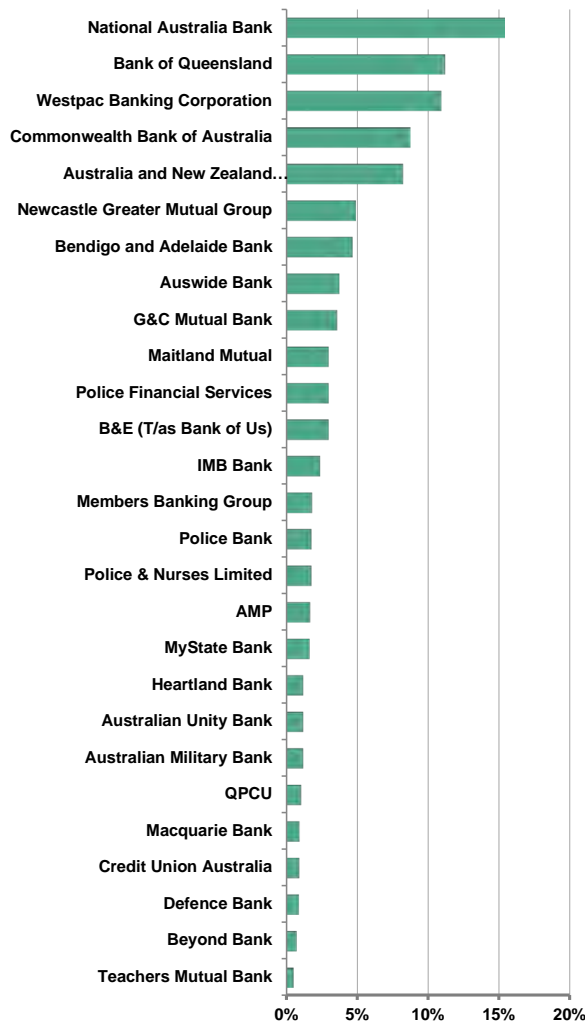
Investment Summary by Rating



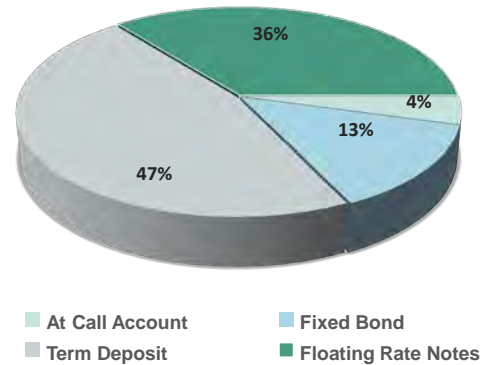
Note: Portion of deposits covered by Federal Guarantee are rated 'AAA'

ITEM 17 (continued)

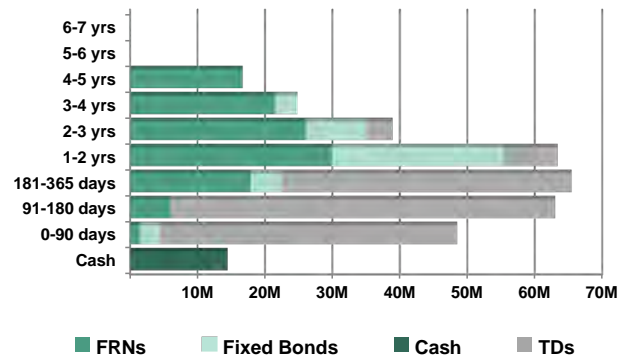
Active Investment by Institution



Summary by Investment Type



Summary by Duration



Divestment of Fossil Fuel Aligned Financial Institutions

Council uses the entity Market Forces to validate its classes of investments into either fossil fuel or non-fossil fuel aligned institutions. Market Forces is a publicly available website and is not a contractor that Council has engaged for this information.

As at 31 May 2025, Council has a total amount of \$187.3m invested in non-fossil fuel aligned financial institutions, which is 55.87% of its total investment portfolio.

ITEM 17 (continued)

Whilst Council has a preference for non-fossil fuel aligned institutions, these institutions are often rated at the lower end of the (S&P) rating scale and in order to manage risk, Council's Investment Policy places limits on BBB+ (35%) BBB (15%) and Council cannot risk investing 100% in these institutions as adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity for the obligor to meet its financial commitments. The Investment Policy ensures that the divestment in these categories is restricted to minimise risk and ensure preservation of capital. Council cannot breach its Policy, and any losses of income experienced because of poor investment decisions is ultimately Council's responsibility.

Financial Implications

Council's return for the reporting period is 4.92%, which is 0.80% above the benchmark figure of 4.12%.

The budget for interest income from investments is \$15.2m and as at 31 May 2025 funds of \$14.5m have been earned.

Summary

Council's investment portfolio continues to perform well and is consistent with Section 625 of the *Local Government Act* 1993, which deals with the investment of surplus funds by Councils.

Certificate of the Chief Financial Officer (Responsible Accounting Officer)

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation.

Steven Harris

**Chief Financial Officer
Responsible Accounting Officer**

NOTICES OF MOTION

1 PATHWAY CONNECTION BETWEEN MARSDEN HIGH SCHOOL GATE 22 AND RHODES STREET BUS STOP - Councillor Kathy Tracey

File Number: CLM/25/1/1/6 - BP25/468

BACKGROUND:

Marsden High School has raised a safety and accessibility concern regarding student access to the newly established bus stop on Rhodes Street, Meadowbank.

Currently, students are held behind a fence on school grounds and released by teachers as buses arrive. However, there is a garden bed, believed to be on Council land, between the school gate and the adjacent bus stop that limits direct access.

To enhance student safety and accessibility, the construction of a 3 metre x 1.5 metre concrete path through this section of garden would provide a more direct and safer pedestrian link for students between the school exit (Gate 22) and the bus stop.

Photos below identify location and garden in question.



Photo 1 – Aerial of gate and garden bed location



Photo 2 – location from street



Photo 3 – location from Gate 22



Photo 3 - garden bed to be replaced by footpath

MOTION:

- (a) That Council investigate and bring back a report on the feasibility of removing a section of garden bed adjacent to Gate 22 at Marsden High School to allow for the installation of a safe pedestrian pathway connecting the school gate to the bus stop on Rhodes Street.
- (b) That, as part of the investigation, Council staff undertake a site visit and consult with school representatives on the ownership of the land in question and on the installation of a path measuring approximately 3000mm wide and 1500mm long connecting this school gate (Gate 22) with the existing footpath on Rhodes Street to access the newly established bus stop.

2 PRIORITISING RYDE'S COMMUNITY GRANTS - Councillor Justin Li

File Number: CLM/25/1/1/6 - BP25/469

BACKGROUND:

Over the years, the City of Ryde's events team have taken responsibility for, and successfully expanded upon certain community events that are now enjoyed by many Ryde residents and visitors, for example Lunar New Year (and in the future Diwali).

MOTION:

In order to optimize attendance at official Council-run events, support new emerging events, and reduce duplication, that Council:

- (a) Reprioritise community grants to encourage those projects and events that do not overlap with existing Council-run events when assessing future applications.
- (b) If necessary, update the community grants guidelines so that a more diverse range of events is supported by City of Ryde in its community grants program.

3 CIVIC CENTRE COMMUNITY CONSULTATION - Councillor Lyndal Howison

File Number: CLM/25/1/1/6 - BP25/471

BACKGROUND:

In December 2024, the City of Ryde resolved to engage a suitably qualified company to seek Expressions of Interest for 1 Devlin Street, Ryde to: test the market potential of the site for long-term leasehold; identify suitably interested and appropriately qualified parties, and; test other options put forward by the market (where Council retains ownership of the site) and ensure the approach is supported by Council.

The resolution stated that the Council would be informed of the outcomes of the EOI and confirms Council's support for the development of design for a potential Town Hall and any additional cultural and community facilities located at 150-156 Blaxland Road, Ryde. That motion received unanimous support.

On 26 May, Nine TV News ran a story about the Civic Centre, in which the Mayor was quoted. On 6 June in his Mayoral column, the Mayor stated that, in the second half of 2025, an Expressions of Interest campaign will go to market seeking a long-term leasehold for the 1 Devlin Street site. This was accompanied by an assurance from the Mayor that "thorough and open community consultation will be an essential part of the process".

MOTION:

That Council:

- (a) Notes that the targets for delivery of the Community and Stakeholder Engagement Plan (outlined in a Councillor briefing in February 2025) are subject to review.
- (b) Hold a workshop to seek input from Councillors on the Community and Stakeholder Engagement Plan which was described in documents as being part of Phase 1 of the project.
- (c) That this workshop include information from the Communication and Engagement Advisor, the appointment of which was described in documents as being part of Phase 2 of the project.

**4 SCHOOL ZONE - LANE COVE ROAD AT NORTH RYDE PUBLIC SCHOOL
- Councillor Lyndal Howison**

File Number: CLM/25/1/1/6 - BP25/472

BACKGROUND:

Residents have recently and previously raised safety concerns regarding the signage for the 40kmph school zone at North Ryde Public School.

This 40kmph school zone encompasses Lane Cove Road, which has been named as one of the busiest roads in Sydney, as well as Coxs Road and the intersection with Kent Road, both amongst the City of Ryde's busiest local roads during peak times.

There are other factors of note in this school zone including the downhill approach to the school zone, travelling southbound on Lane Cove Road, and challenges to visibility of school zone signage for motorists turning south into Lane Cove Road from Kent Road, where entrance to the school zone takes place between the school zone entry/exit signage.

MOTION:

That Council writes to Transport for NSW (TfNSW) seeking a review of school zone signage on Lane Cove Road in the vicinity of North Ryde Public School and the intersection with Coxs Road and Kent Road, noting the volume of traffic on Lane Cove Road, the downhill approach to the school zone when travelling southbound on Lane Cove Road, and challenges to visibility of school zone signage for motorists turning south into Lane Cove Road from Kent Road, where entrance to the school zone takes place between the school zone entry/exit signage.

QUESTIONS BY COUNCILLORS AS PER POLICY

1 QUESTIONS WITH NOTICE - Councillor Penny Pedersen

File Number: CLM/25/1/1/10 - BP25/476

Question 1:

What 'on ground' works toward the Blenheim Park masterplan have begun?

Question 2:

Is there fox control underway at Blenheim Park?

Question 3:

Please show the number of staff who have left City of Ryde due to each of the following since 2021:

- left employment of their own accord;
- the number made redundant; and
- the number terminated?

Question 4:

How many women have left City of Ryde since 2021?

Question 5:

How many fully electric (not including Hybrid) vehicles did Council own on 1 June 2025, compared to December 2021?

2 QUESTIONS WITH NOTICE - Councillor Lyndal Howison

File Number: CLM/25/1/1/10 - BP25/477

Question 1:

How many inquiries were made to the City of Ryde's Customer Service Centre about lighting in parks in the past 5 years?

Question 2:

Which parks were referred to in these inquiries?

Question 3:

Does the Council's customer service database record the age and gender of the customers who have made these inquiries and if so, can this data be included in the response above.

CONFIDENTIAL ITEMS

18 REQUEST FOR TENDER - CANCELLATION OF COR-RFT-04/24 AND COR-RFT-05/24

Report prepared by: Team Leader - Place Design

Report approved by: Team Leader Civil Design; Manager - Engineering and Project Delivery; Executive Manager - City Infrastructure; Chief Executive Officer

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (d) (ii) information that would, if disclosed, confer a commercial advantage on a competitor of the council.

File Number: PCM2024/9/3 - BP25/396

Page Number: 235
