

Meeting Date: Tuesday 25 March 2025
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde and online
via MS Teams
Time: 6.00pm

*Council Meetings will be recorded on audio tape for minute-taking purposes
as authorised by the Local Government Act 1993. Council Meetings will also be webcast.*

Statement of Ethical Obligations
*Councillors are reminded of their Oath or Affirmation of Office made under Section 233A of the
Local Government Act 1993 and their obligation under Council's Code of Conduct to disclose
and appropriately manage Conflicts of Interest.*

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COUNCIL REPORTS

1 ITEMS PUT WITHOUT DEBATE

Report prepared by: Civic Services Manager
File No.: CLM/25/1/1/2 - BP25/151

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, Council can determine those matters on the Agenda that can be adopted without the need for any discussion.

RECOMMENDATION:

That Council determine the Items on Council's Agenda that will be adopted without debate.

OR

That Council determine all Items on the Agenda.

2 CONFIRMATION OF MINUTES - Council Meeting held on 25 February 2025

Report prepared by: Civic Services Manager
File No.: CLM/25/1/1/2 - BP25/152

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Council Meeting 1/25, held on 25 February 2025 be confirmed.

ATTACHMENTS

- 1** MINUTES - Council Meeting - 25 February 2025

ITEM 2 (continued)

ATTACHMENT 1



**Council Meeting
MINUTES OF MEETING NO. 1/25**

Meeting Date: Tuesday 25 February 2025
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde and Online
Time: 6.05pm

Councillors Present in Chambers: Mayor Brown and Councillors Arya, Howison, Kordrostami, Lara-Watson, Last, Li, Lo, Maggio, Pedersen and Tracey.

Councillors Present via Online Audio Visual: Councillors Deshpande and Han.

Apologies: Nil.

Staff Present: Chief Executive Officer, Deputy Chief Executive Officer, General Counsel, Chief Financial Officer, Executive Manager – City Development, Acting Executive Manager – City Infrastructure, Acting Executive Manager – People and Business, Manager – Business Assurance and Governance, Chief Property Officer, City Architect, Executive Officer – City Spaces, Executive Officer – City Fabric, Executive Officer – City Economy, Executive Officer – City Resilience, Executive Officer – City Transport, Manager – Circular Economy, Development Contributions Coordinator, Senior Coordinator – IT Infrastructure, IT Systems Support Officer, IT Applications Specialist, Civic Services Manager, Feedback and Business Improvement Coordinator and Acting Civic Support Officer.

PRAYER

Pastor Alan Au of the Captivate Presbyterian Church, North Ryde was present and offered prayer prior to the commencement of the meeting.

NATIONAL ANTHEM

The National Anthem was sung prior to the commencement of the meeting.

DISCLOSURES OF INTEREST

Councillor Pedersen disclosed a Less than Significant, Non-Pecuniary Interest in Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events, for the reason that she attends the disco regularly and has met many attendees over the last 8 years but does not consider any of them close personal friends.

TABLING OF PETITIONS

Councillor Maggio tabled a Petition from residents in relation to Notice of Motion 12 regarding the installation of traffic calming devices in Greene Avenue, Ryde and a copy is ON FILE.

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

The following persons provided a written submission to Council:-

Name	Topic
Cheryl Squires	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Roseanna Gallo	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Angela McMahon	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Kay House	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Margaret Edwards	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Jane Thatcher	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Vanessa McMahon	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Julie and Alan Hill	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Alison Eastwood	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Carmel Crook	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Debbie Nancarrow	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Alex Cohen	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Megan Poole	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Estelle Shields	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

Name	Topic
Debbie Nancarrow (on behalf of Setonvilla Group Home Residents)	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Robyn Churchill	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Rosemary Marino	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Asha Prasad	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Bronwyn Stacey	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Helena Malinowska	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Jennifer Grindell	Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events
Limor Fayena	Notice of Motion 18 – Providing disability access on Badajoz Road at the Macquarie Hospital bus stop and crossing

PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA

No written submissions were received.

COUNCIL REPORTS

1 ITEMS PUT WITHOUT DEBATE

RESOLUTION: (Moved by Councillors Last and Arya)

That Council adopt Mayoral Minute 1/25, Item 2, Item 3, Item 4, Item 5, Item 6, Item 8, Item 9, Item 10, Item 11, Precis of Correspondence 1, Precis of Correspondence 2, Deferred Notice of Motion 2, Deferred Notice of Motion 3, Deferred Notice of Motion 4, Deferred Notice of Motion 5, Notice of Motion 7, Notice of Motion 13, Notice of Motion 14, Notice of Motion 15, Notice of Motion 16, Notice of Motion 18, Item 12 and Item 13 listed on the Council Agenda as per the Recommendations in the Reports.

Record of Voting:

For the Motion: Unanimous

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

MAYORAL MINUTE

1/25 PHYSICAL DISABILITY COUNCIL OF NSW AWARD - Mayor Trenton Brown

That the work of relevant staff in achieving a Silver level award and supporting the efforts of the Physical Disability Council of NSW be noted.

COUNCIL REPORTS

2 CONFIRMATION OF MINUTES - Council Meeting held on 10 December 2024

That the Minutes of the Council Meeting 15/24, held on 10 December 2024 be confirmed.

3 CONFIRMATION OF MINUTES - Extraordinary Council Meeting held on 16 December 2024

That the Minutes of the Extraordinary Council Meeting 16/24, held on 16 December 2024 be confirmed.

4 DECEMBER QUARTERLY BUDGET REVIEW AND QUARTER TWO PROGRESS REPORT

That Council:

- (a) Endorses the proposed budget variations as detailed in **ATTACHMENT 1**.
- (b) Receives, notes and endorses the Operational Plan 2024-2024 Quarter Two Progress Report October to December 2024 as provided in **ATTACHMENT 2**.

5 DRAFT AUDIT RISK AND IMPROVEMENT COMMITTEE CHARTER

That the revised Audit Risk and Improvement Committee Charter which was endorsed by the Audit Risk and Improvement Committee at their meeting held on 15 April 2024 be approved by Council.

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

6 DRAFT MACQUARIE PARK CORRIDOR SECTION 7.12 LOCAL INFRASTRUCTURE CONTRIBUTIONS PLAN

- (a) That Council supports the public exhibition of the following documents in accordance with all statutory requirements, from 1 March to 30 March 2025:
 - i. Draft Macquarie Park Corridor Section 7.12 Local Infrastructure Contributions Plan 2025, and
 - ii. Draft Section 7.11 Development Contributions Plan 2025.
- (b) That the outcomes of the public exhibition be reported to Council for consideration.
- (c) That an externally restricted financial reserve be created for future income to the Macquarie Park Corridor Section 7.12 Local Infrastructure Contributions Plan 2025.

8 RESPONSE - FEASIBILITY ASSESSMENT OF SOLAR INSTALLATION AT CHRISTIE PARK

- (a) That Council does not proceed with the installation of solar panels on the roof of the Christie Park amenity block, after an assessment confirmed the site to be unfeasible due to unsuitable asset consumption and utilisation patterns, the tenancy utility agreement, and the return on investment duration.
- (b) That Council staff incorporate solar feasibility assessments into the design specification phase of all new infrastructure projects including redevelopments, in alignment with Council's adopted Resource Efficiency Policy (2023).

9 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - NOVEMBER 2024

(A) RYDE TRAFFIC COMMITTEE - 2025 MEETING DATES

The Ryde Traffic Committee recommends that:

The 2025 Ryde Traffic Committee meetings to be held on the following dates:

1. 27 February 2025
2. 27 March 2025
3. 29 May 2025
4. 30 June 2025
5. 28 August 2025
6. 25 September 2025 and
7. 27 November 2025

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

(B) CULLODEN ROAD, MARSFIELD - CONVERSION OF PEDESTRIAN REFUGE

The following measures be considered on Culloden Road, Marsfield:

- a) Consideration be given to replacing the existing pedestrian refuge on Culloden Road, south of the intersection with Taranto Road, Marsfield with a raised pedestrian crossing, subject to available funding and other design requirements.

(C) PEACH TREE ROAD AND COTTONWOOD CRESCENT MACQUARIE PARK- INTERSECTION TREATMENT

The following measures be considered at the intersection of Peach Tree Road and Cottonwood Crescent:

- a) The intersection of Cottonwood Crescent and Peach Tree Road be defined as an altered T – Junction, with priority given to the through movement along Cottonwood Crescent to Peach Tree Road, and the minor leg to be the cul-de-sac area of Peach Tree Road.
- b) That the intersection be marked with double dividing linemarking to define the curve.
- c) That a 'GIVE WAY' sign and hold line (TB) be installed at the cul-de-sac end of Peach Tree Road.

(D) WATTS ROAD AND RONALD AVENUE, RYDE - PARKING CHANGES

The following changes be considered on Watts Road and Ronald Avenue, Ryde:

- a) Two (2) of the existing '2P 8AM-6PM MON-FRI 8AM-12PM SAT' parking spaces be converted to '1/4P 6AM-6PM 6AM-12.30PM SAT, SUN'.
- b) Two (2) of the existing '2P 8AM-6PM MON-FRI 8AM-12PM SAT' parking spaces be converted to '1P 6AM-6PM 6AM-12.30PM SAT, SUN'.
- c) Four (4) of the existing '2P 8AM-6PM MON-FRI 8AM-12PM SAT' parking spaces be converted to '2P 6AM-6PM 6AM-12.30PM SAT'.
- d) The existing 'NO PARKING' across the driveway servicing property no. 17 Watts Road, Ryde be converted to 'NO STOPPING'.
- e) A single unrestricted parking space outside property no. 9 Ronald Avenue, Ryde be converted to '1/4P 6AM-6PM 6AM-12.30PM SAT, SUN'.

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

**(E) RHODES STREET AND MACPHERSON STREET, MEADOWBANK
RELOCATION OF BUS ZONE**

The following changes be considered on Rhodes Street and Macpherson Street, Meadowbank:

- a) Convert 65m of '1/4P 7:00AM-9:30AM, 2:30PM-6PM SCHOOL DAYS' on the western side of Rhodes Street, West Ryde, outside the school frontage to 'BUS ZONE SCHOOL DAYS'.
- b) Convert the existing 'BUS ZONE SCHOOL DAYS' on the western side of Macpherson Street, Meadowbank, to '1/4P 7:00AM-9:30AM, 2:30PM-6PM SCHOOL DAYS'.
- c) Install a 'NO STOPPING' zone at the side frontage of property nos. 96-104 Hermitage Road and outside property nos. 15 – 17 Rhodes Street, West Ryde.
- d) Relocate the double centreline to east on Rhodes Street, West Ryde, to accommodate a legal bus zone on the western side of Rhodes Street outside the school frontage.

(F) BELMORE LANE, RYDE - CONVERSION TO ONE-WAY

The following changes be considered on Belmore Lane, Ryde:

- a) Belmore Lane, Ryde, be converted to one-way southbound between Blaxland Road and Blaxland Lane (Bicycles Excepted).

(G) PARK AVENUE, WEST RYDE - CONVERSION TO ONE-WAY

The following changes be considered on Park Avenue, West Ryde:

- a) Park Avenue, West Ryde be converted to one-way westbound (Bicycles Excepted) between Anthony Road and Chatham Road, West Ryde.
- b) Marked parking bays, with appropriate supporting signage, be installed on Park Avenue, West Ryde.

**(H) ADELAIDE STREET, WEST RYDE - KEEP CLEAR PAVEMENT
MARKING**

- a) No 'KEEP CLEAR' pavement marking be installed on Adelaide Street where it intersects with Hay Street, West Ryde.

ITEM 2 (continued)

ATTACHMENT 1

(I) JENNIFER STREET AND CLERMONT AVENUE, RYDE - PARKING CHANGES

The following parking changes be made on Jennifer Street and Clermont Avenue, Ryde:

- a) A 'NO STOPPING' zone be installed at the inner side of 90-degree bends on Clermont Avenue at the property frontages of 1, 12 and 24 Clermont Avenue, Ryde.
- b) A 14m long 'NO STOPPING' zone be installed along the western side of Clermont Avenue across the driveway servicing property nos. 18-20 Clermont Avenue, Ryde.
- c) A 'NO STOPPING' zone be installed on the eastern side of Jennifer Street along the frontage of 10 Clermont Avenue, Ryde.
- d) Statutory 10m 'NO STOPPING' zone be installed at the intersection of Aeolus Avenue and Clermont Avenue.

(J) 2-6 CHATHAM ROAD, WEST RYDE - CHANGE OF 1P SIGNS ON CHATHAM ROAD

The following changes be considered on Chatham Road, West Ryde:

- a) 2 × 16.7m long "1P 8AM-6AM MON-SUN" zones be installed on the western side of Chatham Road at the property frontage of 2-6 Chatham Road, West Ryde.
- b) An 8m long "NO STOPPING" zone (between the two 1P zones) be installed on the western side of Chatham Road at the property frontage of 2-6 Chatham Road, West Ryde.
- c) The proposed signs in recommendations (a) and (b) be installed by the developer at no cost to Council.

(K) 11-17 KHARTOUM ROAD, MACQUARIE PARK - CHANGE OF SIGNS AND LINEMARKING ON KHARTOUM ROAD AND TALAVERA ROAD

The following changes be made on Khartoum Road, Macquarie Park:

- a) Existing 12P Parking Area sign (R5-61) on Khartoum Road be relocated to the site boundary, and the existing 12P signs along the site frontage with Khartoum Road be replaced with 2P signs (R5-2).
- b) Linemarking be provided at the bus stop area on Khartoum Road.

ITEM 2 (continued)

ATTACHMENT 1

- c) Yellow linemarking be provided at the layback of the proposed access road and the completed access road (with Building A).
- d) A Shared Path sign (R8-2) be installed at the intersection of Talavera Road SUP and site pedestrian link.
- e) The proposed signs and linemarking in recommendations (a) to (d) be installed by the developer at no cost to Council.

(L) ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS

- a) The Road Safety report outlining programs and community engagements including child car seat checking day, senior driver workshop, road safety storytimes and school zone safety program be received and noted.

PRECIS OF CORRESPONDENCE

1 RESPONSE FROM IPART REGARDING REQUEST TO REVIEW THE LOCAL GOVERNMENT RATING STRUCTURE FOR BUILD-TO-RENT HOUSING

That the correspondence be received and noted.

2 EMAIL CORRESPONDENCE FROM FORMER COUNCILLOR LYN LANGTRY TO THE CHIEF EXECUTIVE OFFICER

That the correspondence be received and noted.

NOTICES OF MOTION

2 DEFERRED NOTICE OF MOTION: FUNDING FROM URBAN PRECINCTS AND PARTNERSHIPS PROGRAM – STREAM ONE: PRECINCT DEVELOPMENT AND PLANNING (UPPP) - Councillor Dr Felix Lo

That Council staff:

- (a) Progress the Urban Precincts and Partnership Program (UPPP) grant application for exclusive use of developing a new Eastwood shopper's car park.
- (b) Provide a more detailed report at the March 2025 meeting of Council, of both the status of the Urban Precincts and Partnership Program (UPPP) grant application and the Report to Council on Building of the New Eastwood Car Park and Community Facilities.

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

3 DEFERRED NOTICE OF MOTION: REQUEST FOR PEDESTRIAN CROSSING INSTALLATION AT 19 CHURCH STREET, RYDE - Councillor Keanu Arya

That consideration be given to the installation of a pedestrian crossing near 19 Church Street, Ryde subject to the availability of future external sources of funding (e.g. external grants, etc.).

4 DEFERRED NOTICE OF MOTION: REQUEST FOR TAXI ZONE SIGNAGE REMOVAL NORTH OF 19 CHURCH STREET, RYDE – Councillor Keanu Arya

That consideration be given to the removal of the taxi zone on the western side of Church Street to the immediate north of the Council car park at 19 Church Street, Ryde, subject to the outcomes of future public consultation. This work can be funded out of the Operations – Traffic Facilities budget.

5 DEFERRED NOTICE OF MOTION: IMPROVE ACCESSIBILITY AND ASSISTIVE TECHNOLOGY IN PUBLIC SPACES AND ROADS IN THE CITY OF RYDE - Councillor Tina Kordrostami

That Council continue to focus on targeted improvements guided by the Disability Inclusion Action Plan (DIAP), regularly engaging with the disability community, incorporating feedback, and prioritising areas of greatest benefit to ensure ongoing, cost-effective accessibility enhancements.

7 IMPROVED RECYCLING WASTE COLLECTION SERVICES IN STRATA LIVING PROPERTIES - Councillor Kathy Tracey

That Council:

(a) Call for Investigation

Request the Council's Waste Management Team to conduct a thorough investigation into the frequency of recycling waste collection for strata living properties, considering the growing demands of residents.

(b) Address Specific Areas of Concern

Highlight specific areas, such as Trafalgar Place in Marsfield and Durham Close in Macquarie Park, where waste management issues are particularly acute, and prioritise areas as these for immediate review and improvement.

(c) Comprehensive Review

Propose a full review of the Council's waste management services, including its current service delivery, policies, and contracts with waste management contractors, to identify gaps and areas for improvement.

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

(d) Trial Period Implementation

Recommend the implementation of a three-month trial period to increase the frequency of recycling waste collection in selected strata properties, allowing for an evaluation of the impact and feasibility of this adjustment.

- (e) By adopting these measures, Council can effectively address the pressing waste management challenges in strata living properties and enhance the quality of life for residents in the Ryde area.

13 COMMEMORATIVE PLAQUE FOR OUR LADY QUEEN OF PEACE CATHOLIC SCHOOL 100TH ANNIVERSARY - Councillor Roy Maggio

- (a) That Council acknowledge the 100th Anniversary of the Laying of the Foundation Stone by presenting a commemorative plaque.
- (b) That Fr Morgan (Parish Priest) be consulted on the wording for the plaque.
- (c) That the cost of the plaque is anticipated to be minimal and can be funded from the Civic Services budget.
- (d) That the plaque be presented to Fr Morgan by the Mayor and any interested Councillors on Sunday, 9 March 2025.

14 ABANDONED SHOPPING TROLLEYS - Councillor Lyndal Howison

- (a) That a report be brought to Council by July 2025 on the extent to which Council has enacted the Public Spaces (Unattended Property) Act 2021, including the number and nature of any fines or enforcement orders issued to the owners of abandoned materials including shopping trolleys, and any court matters raised or penalties imposed.
- (b) That the City of Ryde investigate the implementation of a more user-friendly or contemporary response mechanism on its website for the reporting of abandoned shopping trolleys under the Act, in particular an online form which would allow for easy and precise geolocation of dangerously located items.
- (c) That the Chief Executive Officer write to his counterpart at Canterbury Bankstown to request information about their Heat Map technology and whether there is any associated improvement in either the rate of abandoned trolleys or their collection by their corporate owners.
- (d) That the City of Ryde include an update about how to report abandoned shopping trolleys in its next resident newsletter, pending implementation of point (b) above.

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

15 'FRESH START FOR LOCAL GOVERNMENT APPRENTICES, TRAINEES AND CADETS' PROGRAM - Councillor Lyndal Howison

- (a) The City of Ryde acknowledges that the NSW Government's Fresh start for Local Government Apprentices, Trainees and Cadets' program is helping establish trade-based career pathways in local government.
- (b) That appropriate staff from the City of Ryde meet with Habitat for Humanity's Habit Women representatives to investigate opportunities to collaborate, including employment of H4H graduates from the Habitat Women program potentially under the next round of funding from the Fresh start for Local Government Apprentices, Trainees and Cadets' program, which closes in March 2025. (Information re: Grant is available on the Office of Local Government website at www.olg.nsw.gov.au/programs-and-initiatives/apprentice-and-trainee-program/)

16 AMEND THE CITY OF RYDE LOCAL ENVIRONMENTAL PLAN TO PLACE HEIGHT RESTRICTION ON LOT 307 LANE COVE ROAD, MACQUARIE PARK - Councillor Penny Pedersen

That City of Ryde prepare a report for Council that explores:

- (a) The current allowable building heights at lot 307 Lane Cove Road Macquarie Park.
- (b) The process required to amend the LEP and discuss options to put height restrictions in place for the City of Ryde north of the M2 Motorway in Macquarie Park.

18 PROVIDING DISABILITY ACCESS ON BADAJOZ ROAD AT THE MACQUARIE HOSPITAL BUS STOP AND CROSSING - Councillor Penny Pedersen

Note: Limor Fayene provide a written submission in relation to this Item and a copy is ON FILE.

That City of Ryde expedite works:

- (a) To make the bus stop outside Macquarie Hospital, opposite Norfolk Way on Badajoz Road, compliant with the *Disability Standards for Accessible Public Transport (Transport Standards) 2002*.
- (b) To fix the gradient of the 'pram ramps' from the curb to the road (on both sides) and through the pedestrian refuge on Badajoz Road between Norfolk Way and Third Avenue (Macquarie Hospital).
- (c) That this is funded through the Delivery Plan.

ITEM 2 (continued)

ATTACHMENT 1

COUNCIL REPORTS

12 REQUEST FOR TENDER – COR-RFT-08-24 – SPATIAL SOFTWARE – OUTCOME

- (a) That Council declines to accept all tenders and pursuant to Clause 178(3)(e) of the Local Government (General) Regulation 2021 enters negotiations with TechnologyOne Limited *and* ESRI Australia Pty Ltd due to proposed departures from the Principals' Project Requirements, RFT and Contract.
- (b) That Council delegate the Chief Executive Officer (CEO) the authority to negotiate and enter contracts for the provision of Spatial Software.
- (c) That Council advise all the respondents of Council's decision.

13 GARDEN ORGANICS PROCESSING

That, pursuant to Section 55(3)(i) of the Local Government Act 1993 and having regard to the information put before it:

- i. Council is satisfied that there are extenuating circumstances caused by the uncertainty surrounding the continuation of Woodlawn Organics Output (WOO) processing following EPA advice. Veolia and the Waste Alliance are contesting the cessation of the WOO trial, scheduled for 1 May 2025. Due to this uncertainty surrounding food organics recycling and the possible impacts on a Garden Organics contract, inviting tenders will not achieve a satisfactory result. Entering a Garden Organics only contract may result in food organics being sent to landfill, resulting in poor environmental and social outcomes.
- ii. Council does not invite tenders for Garden Organics Processing.
- iii. Council delegate to the Chief Executive Officer the authority to enter into a contract with Veolia Environmental Services for Garden Organics processing on terms acceptable to the Chief Executive Officer for a period not exceeding 1 year and for a value not exceeding \$1,200,000 excl. GST.

MAYORAL MINUTES

1/25 PHYSICAL DISABILITY COUNCIL OF NSW AWARD - Mayor Trenton Brown

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

2/25 UPDATE ON TG MILLNER FOLLOWING DECISION BY HOUSING DELIVERY AUTHORITY - Mayor Trenton Brown

RESOLUTION: (Moved by Mayor Trenton Brown)

- (a) That Council notes the decision by the NSW State Government's Housing Delivery Authority and reaffirms its' position to protect TG Millner as essential public open space, to meet the active recreation needs of the community.
- (b) That Council continues to progress the compulsory acquisition of the TG Millner Fields, being the property at 146 Vimiera Road, Marsfield. The funding amounts allocated and source to be as resolved by Council at its meeting of 10 December 2024.

Record of Voting:

For the Motion: Mayor Brown and Councillors Arya, Deshpande, Han, Howison, Kordrostami, Lara-Watson, Last, Li, Lo, Pedersen and Tracey

Against the Motion: Councillor Maggio

PROCEDURAL MOTION – ORDER OF BUSINESS

RESOLUTION: (Moved by Councillors Last and Maggio)

That Council now consider the following Items, the time being 6.31pm:-

- Notice of Motion 12 – Investigation of Traffic Calming on Greene Avenue, Ryde.
- Notice of Motion 17 – Council's Consideration of Commitment to Funding and Delivering the 'Everybody Dance Now Disco' and Associated Inclusive Events.

Record of Voting:

For the Motion: Unanimous

NOTICES OF MOTION

12 INVESTIGATION OF TRAFFIC CALMING ON GREENE AVENUE RYDE - Councillor Roy Maggio

Note: Councillor Maggio tabled a Petition from residents in relation to this Item regarding the installation of traffic calming devices in Green Avenue, Ryde and a copy is ON FILE.

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

RESOLUTION: (Moved by Councillors Maggio and Pedersen)

- (a) That Council facilitate a meeting in March 2025 with residents of Greene Avenue, Ryde to discuss a detailed plan to overcome speeding issues.
- (b) That a formal submission be submitted to the Ryde Local Traffic Committee based on the feedback of residents.
- (c) That all residents who have signed the petition be notified.
- (d) That the Traffic Committee consider the implementation of a new right hand turn from Quarry Road heading in a southerly direction onto Lane Cove Road.

Record of Voting:

For the Motion: Unanimous

17 COUNCIL'S CONSIDERATION OF COMMITMENT TO FUNDING AND DELIVERING THE 'EVERYBODY DANCE NOW DISCO' AND ASSOCIATED INCLUSIVE EVENTS - Councillor Penny Pedersen

Note: Councillor Pedersen disclosed a Less than Significant, Non-Pecuniary Interest in this Item for the reason that she attends the disco regularly and has met many attendees over the last 8 years but does not consider any of them close personal friends.

Note: Cheryl Squires, Roseanna Gallo, Angela McMahon, Kay House, Margaret Edwards, Jane Thatcher, Vanessa McMahon, Julie and Alan Hill, Alison Eastwood, Carmel Crook, Debbie Nancarrow, Alex Cohen, Megan Poole, Estelle Shields, Debbie Nancarrow (on behalf of Setonvilla Group Home Residents), Robyn Churchill, Rosemary Marino, Asha Prasad, Bronwyn Stacey, Helena Malinowska and Jennifer Grindell provided written submissions in relation to this Item and copies are ON FILE.

REOLUTION: (Moved by Councillors Pedersen and Lo)

That City of Ryde prepare and bring back to Council a report exploring options to deliver:

- (a) The inclusive disco 'EVERYbody dance now' events for the rest of the Council term, on a regular basis (not just in social inclusion week) in order to give volunteers and attendees certainty.
- (b) Calls for expressions of interest from community groups, local organisations, or event coordinators interested in organising and delivering the 'Everybody Dance Now Disco' and associated inclusive events.

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

- (c) Supports the initiative by promoting the expression of interest process and providing guidance on available Council grants or partnerships that could assist with event delivery.
- (d) Receives a report on the outcomes of the expression of interest process, including potential organisers, funding options, and recommendations for Council's role in supporting the event.
- (e) Recognise that people of all abilities are welcome at all events in the City of Ryde.

Record of Voting:

For the Motion: Unanimous

ADJOURNMENT

Mayor Brown adjourned the Council Meeting for five (5) minutes, the time being 6.59pm. The Council Meeting was adjourned to:-

Tuesday, 25 February 2025 to reconvene at 7.04pm.

Councillors Present in Chambers: Mayor Brown and Councillors Arya, Howison, Kordrostami, Lara-Watson, Last, Li, Lo, Maggio, Pedersen and Tracey.

Councillors Present via Online Audio Visual: Councillors Deshpande and Han.

Staff Present: Chief Executive Officer, Deputy Chief Executive Officer, General Counsel, Chief Financial Officer, Executive Manager – City Development, Acting Executive Manager – City Infrastructure, Acting Executive Manager – People and Business, Manager – Business Assurance and Governance, Chief Property Officer, City Architect, Executive Officer – City Spaces, Executive Officer – City Fabric, Executive Officer – City Economy, Executive Officer – City Resilience, Executive Officer – City Transport, Manager – Circular Economy, Development Contributions Coordinator, Senior Coordinator – IT Infrastructure, IT Systems Support Officer, IT Applications Specialist, Civic Services Manager, Feedback and Business Improvement Coordinator and Acting Civic Support Officer.

MEETING RECONVENED

Mayor Brown reconvened the Council Meeting at 7.04pm on Tuesday, 25 February 2025.

Councillors Present in Chambers: Mayor Brown and Councillors Arya, Howison, Kordrostami, Lara-Watson, Last, Li, Lo, Maggio, Pedersen and Tracey.

Councillors Present via Online Audio Visual: Councillors Deshpande and Han.

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

Staff Present: Chief Executive Officer, Deputy Chief Executive Officer, General Counsel, Chief Financial Officer, Executive Manager – City Development, Acting Executive Manager – City Infrastructure, Acting Executive Manager – People and Business, Manager – Business Assurance and Governance, Chief Property Officer, City Architect, Executive Officer – City Spaces, Executive Officer – City Fabric, Executive Officer – City Economy, Executive Officer – City Resilience, Executive Officer – City Transport, Manager – Circular Economy, Development Contributions Coordinator, Senior Coordinator – IT Infrastructure, IT Systems Support Officer, IT Applications Specialist, Civic Services Manager, Feedback and Business Improvement Coordinator and Acting Civic Support Officer.

COUNCIL REPORTS

2 CONFIRMATION OF MINUTES - Council Meeting held on 10 December 2024

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

3 CONFIRMATION OF MINUTES - Extraordinary Council Meeting held on 16 December 2024

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

4 DECEMBER QUARTERLY BUDGET REVIEW AND QUARTER TWO PROGRESS REPORT

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

5 DRAFT AUDIT RISK AND IMPROVEMENT COMMITTEE CHARTER

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

6 DRAFT MACQUARIE PARK CORRIDOR SECTION 7.12 LOCAL INFRASTRUCTURE CONTRIBUTIONS PLAN

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

7 RESPONSE TO RESOLUTION - SHRIMPTONS CREEK WILDLIFE CORRIDOR SANTA ROSA PARK

RESOLUTION: (Moved by Councillors Pedersen and Han)

That Council:

- (a) Endorse Option 1 for the installation of dog "on leash" signage at Santa Rosa Park, in accordance with the Companion Animals Act 1988.
- (b) Endorse Option 2 for the installation of interpretive signage at Santa Rosa Park.

Record of Voting:

For the Motion: Unanimous

8 RESPONSE - FEASIBILITY ASSESSMENT OF SOLAR INSTALLATION AT CHRISTIE PARK

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

9 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - NOVEMBER 2024

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

INFORMATION REPORTS

10 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 31 DECEMBER 2024

Note: An Information Report was presented to Council.

11 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 31 JANUARY 2025

Note: An Information Report was presented to Council.

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ITEM 2 (continued)

ATTACHMENT 1

PRECIS OF CORRESPONDENCE FOR CONSIDERATION

1 RESPONSE FROM IPART REGARDING REQUEST TO REVIEW THE LOCAL GOVERNMENT RATING STRUCTURE FOR BUILD-TO-RENT HOUSING

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

2 EMAIL CORRESPONDENCE FROM FORMER COUNCILLOR LYN LANGTRY TO THE CHIEF EXECUTIVE OFFICER

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

NOTICES OF MOTION

1 DEFERRED NOTICE OF MOTION: MAJOR REVIEW OF THE CHILDREN'S PLAY PLAN - Councillor Daniel Han

RESOLUTION: (Moved by Councillors Han and Last)

That Council defer consideration of the Notice of Motion to the April 2025 meeting, post a workshop to identify the top 10 parks within the City of Ryde, excluding regional destination playgrounds that have been reviewed for lighting and shading and to review the Children's Play Plan and provide clarity on the inclusions for the review.

Record of Voting:

For the Motion: Unanimous

2 DEFERRED NOTICE OF MOTION: FUNDING FROM URBAN PRECINCTS AND PARTNERSHIPS PROGRAM - STREAM ONE: PRECINCT DEVELOPMENT AND PLANNING (UPPP) - Councillor Dr Felix Lo

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

3 DEFERRED NOTICE OF MOTION: REQUEST FOR PEDESTRIAN CROSSING INSTALLATION AT 19 CHURCH STREET, RYDE - Councillor Keanu Arya

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

**4 DEFERRED NOTICE OF MOTION: REQUEST FOR TAXI ZONE SIGNAGE
REMOVAL NORTH OF 19 CHURCH STREET, RYDE - Councillor Keanu
Arya**

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

**5 DEFERRED NOTICE OF MOTION: IMPROVE ACCESSIBILITY AND
ASSISTIVE TECHNOLOGY IN PUBLIC SPACES AND ROADS IN THE CITY
OF RYDE - Councillor Tina Kordrostami**

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

**6 PROPOSAL FOR ANNUAL RYDE MUSIC FESTIVAL - Councillor Kathy
Tracey**

RESOLUTION: (Moved by Councillors Tracey and Li)

(a) That Council undertakes the following steps to support Ryde's night-time economy, promote community engagement, encourage cultural expression, and highlight local talent within the City of Ryde:

- 1. Acknowledge the Role of Music in Community Building**
Recognise the vital role music plays in building community connections and enhancing the cultural vibrancy of the Ryde area.
- 2. Explore Options for a 2026 Launch**
Provide a report within six months outlining options to host an annual music event, with a proposed launch in 2026.
- 3. Participation in the Ryde Music Festival**
That a report to Council include an Expression of Interest process for local artists, musicians, and performers to participate in the Festival and showcase their talents and connect with the community.
- 4. Collaborate with Stakeholders**
Partner with community groups, schools, and local music organisations to ensure diverse participation and representation across various musical genres and cultural expressions.
- 5. Support Local Businesses and Vendors**
Explore opportunities for local businesses and vendors to participate, including showcasing products, offering food and beverage services, and supporting logistical needs such as sound, stage equipment, and vendor spaces.

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ITEM 2 (continued)

ATTACHMENT 1

6. Secure Funding and Grants

Identify appropriate funding sources to cover event costs and explore grant opportunities to offset expenses, ensuring the festival is financially viable and accessible.

- (b) That a report be presented back to Council outlining options regarding the planning and consultation process with community stakeholders, music organisations and local businesses to bring the annual Ryde Music Festival to life. Central to this initiative is the necessity to include and involve the community, ensuring their voices, ideas and participation are integral to the event's planning and success. By incorporating community input, this festival will not only enrich the cultural fabric of Ryde but also strengthen community bonds and boost the local economy through creative and collaborative engagement.

Record of Voting:

For the Motion: Unanimous

7 IMPROVED RECYCLING WASTE COLLECTION SERVICES IN STRATA LIVING PROPERTIES - Councillor Kathy Tracey

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

8 INVESTIGATION INTO CHANGES TO THE SIGNALISED INTERSECTION OF VICTORIA ROAD AND HERMITAGE ROAD, WEST RYDE - Councillor Daniel Han

RESOLUTION: (Moved by Councillors Han and Last)

That Council:

- (a) Note high traffic volumes utilising the intersection of Hermitage Road and Victoria Road, West Ryde.
- (b) Acknowledges that for some time there has been community concern about risks to pedestrians and inefficiencies for motorists at this intersection and surrounding local streets.
- (c) Supports the need to make this intersection safer for pedestrians and motorists alike.
- (d) Council's Traffic Services writes to Transport for NSW (TfNSW) seeking support for a review / traffic study of this intersection noting the below issues, but not limited to:

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

- i. Right turn traffic light from Hermitage Road onto Victoria Road
- ii. Adjustment to traffic light phasing
- iii. Improved signage or linemarkings
- iv. Other suitable measures as identified by staff

(e) Report back to Council in July 2025 on response from TfNSW.

Record of Voting:

For the Motion: Unanimous

9 ACKNOWLEDGEMENT OF IMMIGRANTS RESIDING IN RYDE - Councillor Tina Kordrostami

MOTION: (Moved by Councillors Kordrostami and Maggio)

That Council:

- (a) Acknowledges the efforts and contributions made to the LGA by refugees and immigrants residing in Ryde.
- (b) Reiterates our city's commitment to the human rights of all people to live with freedom, safety and dignity.
- (c) Acknowledges the anguish and pain that the barriers to safe immigration and asylum will be causing to many in the Ryde community.
- (d) Asks the Mayor to write to the Minister for Home Affairs, the Shadow Minister for Home Affairs, the Greens Spokesperson for Home Affairs and the Local Member Jerome Laxale conveying this motion and calling on them to work together to protect refugees, respond to global humanitarian needs and provide specialist support for all.
- (e) Shares this motion and the Mayor's communication on Council's social media platforms.
- (f) Celebrates and recognises the significant contributions of immigrants to the City of Ryde, acknowledging their role in shaping the cultural, economic, and social fabric of our community.
- (g) Explores opportunities to further highlight and promote the achievements, stories and diverse heritage of Ryde's immigrant communities, including refugees, through Council events, communications and initiatives that foster inclusion and appreciation.

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

PROCEDURAL MOTION – CONSIDERATION OF ITEM IN SERIATIM

RESOLUTION: (Moved by Councillors Pedersen and Tracey)

That this Item be considered in Seriatim.

Record of Voting:

For the Motion: Mayor Brown and Councillors Arya, Deshpande, Han, Howison, Kordrostami, Lara-Watson, Last, Li, Maggio, Pedersen and Tracey

Against the Motion: Councillor Lo

Note: This Item was then considered in Seriatim.

RESOLUTION: (Moved by Councillors Kordrostami and Maggio)

That Council:

- (a) Acknowledges the efforts and contributions made to the LGA by refugees and immigrants residing in Ryde.

Record of Voting:

For the Motion: Unanimous

RESOLUTION: (Moved by Councillors Kordrostami and Maggio)

That Council:

- (b) Reiterates our city's commitment to the human rights of all people to live with freedom, safety and dignity.

Record of Voting:

For the Motion: Unanimous

RESOLUTION: (Moved by Councillors Kordrostami and Maggio)

That Council:

- (c) Acknowledges the anguish and pain that the barriers to safe immigration and asylum will be causing to many in the Ryde community.

Record of Voting:

For the Motion: Unanimous

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

MOTION: (Moved by Councillors Kordrostami and Maggio)

That Council:

- (d) Asks the Mayor to write to the Minister for Home Affairs, the Shadow Minister for Home Affairs, the Greens Spokesperson for Home Affairs and the Local Member Jerome Laxale conveying this motion and calling on them to work together to protect refugees, respond to global humanitarian needs and provide specialist support for all.

On being put to the meeting, the voting on the Motion was four (4) votes For and nine (9) votes Against. The Motion was **LOST**.

Record of Voting:

For the Motion: Councillors Howison, Kordrostami, Maggio and Pedersen

Against the Motion: Mayor Brown and Councillors Arya, Deshpande, Han, Lara-Watson, Last, Li, Lo and Tracey

MOTION: (Moved by Councillors Kordrostami and Maggio)

That Council:

- (e) Shares this motion and the Mayor's communication on Council's social media platforms.

On being put to the meeting, the voting on the Motion was three (3) votes For and ten (10) votes Against. The Motion was **LOST**.

Record of Voting:

For the Motion: Councillors Howison, Kordrostami and Pedersen

Against the Motion: Mayor Brown and Councillors Arya, Deshpande, Han, Lara-Watson, Last, Li, Lo, Maggio and Tracey

RESOLUTION: (Moved by Councillors Kordrostami and Maggio)

That Council:

- (f) Celebrates and recognises the significant contributions of immigrants to the City of Ryde, acknowledging their role in shaping the cultural, economic, and social fabric of our community.

Record of Voting:

For the Motion: Unanimous

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

ITEM 2 (continued)

ATTACHMENT 1

RESOLUTION: (Moved by Councillors Kordrostami and Maggio)

That Council:

- (g) Explores opportunities to further highlight and promote the achievements, stories and diverse heritage of Ryde's immigrant communities, including refugees, through Council events, communications and initiatives that foster inclusion and appreciation.

Record of Voting:

For the Motion: Unanimous

RESOLUTION: (Moved by Councillors Kordrostami and Maggio)

That Council:

- (a) Acknowledges the efforts and contributions made to the LGA by refugees and immigrants residing in Ryde.
- (b) Reiterates our city's commitment to the human rights of all people to live with freedom, safety and dignity.
- (c) Acknowledges the anguish and pain that the barriers to safe immigration and asylum will be causing to many in the Ryde community.
- (d) Celebrates and recognises the significant contributions of immigrants to the City of Ryde, acknowledging their role in shaping the cultural, economic, and social fabric of our community.
- (e) Explores opportunities to further highlight and promote the achievements, stories and diverse heritage of Ryde's immigrant communities, including refugees, through Council events, communications and initiatives that foster inclusion and appreciation.

**10 ELECTRIFICATION OF NEW DEVELOPMENTS UNDER THE DCP -
Councillor Tina Kordrostami**

MOTION: (Moved by Councillors Kordrostami and Pedersen)

That Council:

- (a) Notes that Waverley, Parramatta, Lane Cove, Newcastle, and Hornsby Councils have all implemented changes to their Development Control Plans to require the electrification of new homes and/or businesses;

ITEM 2 (continued)

ATTACHMENT 1

- (b) Notes that Queanbeyan-Palerang, North Sydney, Sydney, Inner West, Blue Mountains, Canada Bay and Canterbury-Bankstown Councils are in the process of implementing similar changes to their DCPs.
- (c) Outlines a clear timeline to update its Development Control Plan to require the electrification of new homes and businesses for implementation before the end of 2025.

On being put to the meeting, the voting on the Motion was three (3) votes For and ten (10) votes Against. The Motion was **LOST**.

Record of Voting:

For the Motion: Councillors Howison, Kordrostami and Pedersen

Against the Motion: Mayor Brown and Councillors Arya, Deshpande, Han, Lara-Watson, Last, Li, Lo, Maggio and Tracey

11 CONVERSION OF PEDESTRIAN REFUGE TO PEDESTRIAN CROSSING ON BALACLAVA ROAD, EASTWOOD - Councillor Roy Maggio

RESOLUTION: (Moved by Councillors Maggio and Howison)

That Council:

- (a) Recognises that the existing pedestrian refuge near the intersection of Balaclava Road and Lincoln Street is a relatively new installation. Additionally, notes that the Principal of Eastwood Heights Public School was not consulted on the proposal to replace the refuge with a pedestrian crossing and does not support its installation in this location, though acknowledges the need for safety improvements in the area.
- (b) Acknowledges the concerns raised by the Eastwood Heights Public School community regarding pedestrian safety in this location.
- (c) Requests that Transport NSW explore alternative suitable locations for a pedestrian crossing on Balaclava Road to enable ease of the school community walking to Lincoln Street, with particular focus on the visibility challenges on Balaclava Road.

Record of Voting:

For the Motion: Unanimous

ITEM 2 (continued)

ATTACHMENT 1

12 INVESTIGATION OF TRAFFIC CALMING ON GREENE AVENUE RYDE - Councillor Roy Maggio

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

13 COMMEMORATIVE PLAQUE FOR OUR LADY QUEEN OF PEACE CATHOLIC SCHOOL 100TH ANNIVERSARY - Councillor Roy Maggio

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

14 ABANDONED SHOPPING TROLLEYS - Councillor Lyndal Howison

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

15 'FRESH START FOR LOCAL GOVERNMENT APPRENTICES, TRAINEES AND CADETS' PROGRAM - Councillor Lyndal Howison

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

16 AMEND THE CITY OF RYDE LOCAL ENVIRONMENTAL PLAN TO PLACE HEIGHT RESTRICTION ON LOT 307 LANE COVE ROAD MACQUARIE PARK - Councillor Penny Pedersen

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

17 COUNCIL TO COMMIT TO FUNDING AND DELIVERING THE 'EVERYBODY DANCE NOW DISCO' AND ASSOCIATED INCLUSIVE EVENTS - Councillor Penny Pedersen

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

18 PROVIDING DISABILITY ACCESS ON BADAJOZ ROAD AT THE MACQUARIE HOSPITAL BUS STOP AND CROSSING - Councillor Penny Pedersen

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

NOTICES OF RESCISSION

There were no Notices of Rescission.

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ITEM 2 (continued)

ATTACHMENT 1

QUESTIONS BY COUNCILLORS AS PER POLICY

1 QUESTIONS WITH NOTICE - Councillor Lyndal Howison

At the 23 July 2024 meeting, the City of Ryde resolved:

- (a) *That Council conduct an audit of the lighting levels on pathways within the following parks, emphasising pedestrian and passive park user safety:-*
- *Santa Rosa Park path*
 - *Crimea Road access to Epping Road*
 - *The Cascades from Top Ryde to West Ryde*
 - *Anderson Park play area*
 - *Temporary lighting for Blenheim Park until its masterplan is delivered*
 - *Meadowbank Playground*
- (b) *That Council explores funding sources for the necessary improvements in lighting levels on pathways with the aforementioned parks. This investigation should include both internal funding and potential external funding sources.*
- (c) *That staff take into consideration lighting that is acceptable for nocturnal fauna where possible*
- (d) *That a report be presented to Council detailing the findings of the audit and funding investigations as soon as practicable.*

Question 1:

What is the progress of this audit and what staff resource has been allocated to it?

Answer 1:

The lighting assessment focuses on key principles such as improved public safety, better use of open space, reducing lighting pollution, protection of environmentally sensitive areas and compliance with the latest lighting standards. This approach is consistent with the framework outlined within the adopted *Open Space Lighting Policy*. The scope and scale of the audit requires input from multiple internal and external stakeholders (e.g. engineers, planners, accredited lighting consultants, etc.). Currently, investigations are still on-going. Factors beyond Council's control, such as the discovery of contaminants in Blenheim Park in August 2024, which led to the park's temporary closure (which is still in place) and the availability of suitable lighting consultants, have impacted the timeline of the audit's completion. Notwithstanding this, these outstanding issues, are expected to be resolved by mid to late 2025. Staff will therefore aim to complete the audit and present the findings to Council around the same time.

ITEM 2 (continued)

ATTACHMENT 1

Question 2:

What is the policy framework for the audit, and specifically will this audit consider guidelines such as TfNSW's draft NSW Guide to Gender Inclusive Placemaking?

Answer 2:

Council's *Open Space Lighting Policy* is the main policy used to guide the audit. The assessment will also be undertaken with respect to other relevant strategies, guidelines and policies such as Council's *Green Links Masterplan*, Council's *Children's Play Implementation Plan*, Transport for NSW's *Movement and Place Framework* and Transport for NSW's *Guide to Gender Inclusive Placemaking*.

CONFIDENTIAL COUNCIL REPORTS

12 REQUEST FOR TENDER: COR-RFT-08-24 - SPATIAL SOFTWARE - OUTCOME

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

13 GARDEN ORGANICS PROCESSING

Note: This Item was dealt with earlier in the Meeting as detailed in these Minutes.

The meeting closed at 8.18pm.

CONFIRMED THIS 25TH DAY OF MARCH 2025

Chairperson

Minutes of the Council Meeting No. 1/25, dated 25 February 2025.

**3 2025 AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION
(ALGWA) NSW ANNUAL CONFERENCE - 1 MAY 2025 TO 3 MAY 2025**

Report prepared by: Civic Services Manager
File No.: CLM/25/1/1/2 - BP25/12

REPORT SUMMARY

This report is presented to Council for its consideration of Councillor attendance at the 2025 Australian Local Government Women's Association (ALGWA) NSW Annual Conference, to be held at the Ex-Servicemen's Club, Griffith on Thursday, 1 May 2025 to Saturday, 3 May 2025.

RECOMMENDATION:

That Council consider Councillor attendance at the 2025 Australian Local Government Women's Association (ALGWA) NSW Annual Conference, including attendance fees and other associated expenses (as set out in the Councillor Expenses and Facilities Policy).

ATTACHMENTS

- 1 Draft Conference Program - ALGWA NSW 2025**
- 2 Councillor Expenses and Facilities Policy**

Report Prepared By:

Amanda Janvrin
Civic Services Manager

Report Approved By:

Graham Humphreys
Manager - Business Assurance and Governance

Wayne Rylands
Chief Executive Officer

ITEM 3 (continued)

Discussion

Conference

The 2025 Australian Local Government Women's Association (ALGWA) NSW Annual Conference will be held from 1 May 2025 to 3 May 2025 at the Ex-Servicemen's Club, Griffith and will be hosted by Griffith City Council. A copy of the Draft Conference Program is provided for in **ATTACHMENT 1**.

The Australian Local Government Women's Association is the peak body for women in local government. It is a voluntary run organisation, that support both employees and elected representatives.

The 2025 ALGWA Annual Conference aims to provide comprehensive training and support for Councillors and local government staff. The event offers attendees the chance to gain valuable insights from guest speakers, participate in professional development and network with peers from across New South Wales.

The Conference theme, “Taste the Inspiration”, is designed to motivate and empower delegates and encourage them to embrace new ideas and approaches to their roles as Councillors. The Conference offers a unique opportunity for new and returning Councillors to develop new ideas and perspectives and fosters creativity, motivating delegates to think outside the box and develop innovative solutions to the challenges faced by local government.

A notice was placed in the Councillor Information Bulletin dated 11 March 2025 inviting Councillors to indicate their interest to attend the Conference by 17 March 2025. As a result, no expressions of interest were received from Councillors.

Financial Implications

The following is a summary of costs that would be incurred per person for attendance to the Conference:-

- Registration: \$1,100 (Early Bird Rate – available until 28 March 2025)
(includes Welcome Reception, Full Conference and Gala Dinner)
- Travel to Griffith: Approximately \$880 return via car or \$1,200 return flight

In addition to the above summary, it is anticipated that additional costs for incidentals, meals and taxi fares would also be incurred. This will be determined after the Conference.

The total cost for attending this Conference is approximately \$2,300 per participant (excluding meals, incidentals and taxi fare charges).

ITEM 3 (continued)

It should be noted that as per Council's Expenses and Facilities Policy, Councillors cannot incur accommodation related expenses for attendance at the Conference. There is no scope for Council to pay or reimburse any costs related to accommodation.

In the 2024/2025 Budget there is an allocation of \$34,800 for the Mayor and Councillors to attend conferences. There is currently a balance of \$30,390 remaining and is subject to Council's resolution on the number of Councillors participating in this Conference.

Critical Dates

The following deadlines are required to be met:-

- Early Bird Registrations for attendance at the ALGWA Conference close on 28 March 2025.

Policy Implications

There is no policy implication through adoption of the recommendation. The Councillor Expenses and Facilities Policy provided for in **ATTACHMENT 2** sets out the entitlements for Councillors attending such Conferences.

ITEM 3 (continued)

ATTACHMENT 1

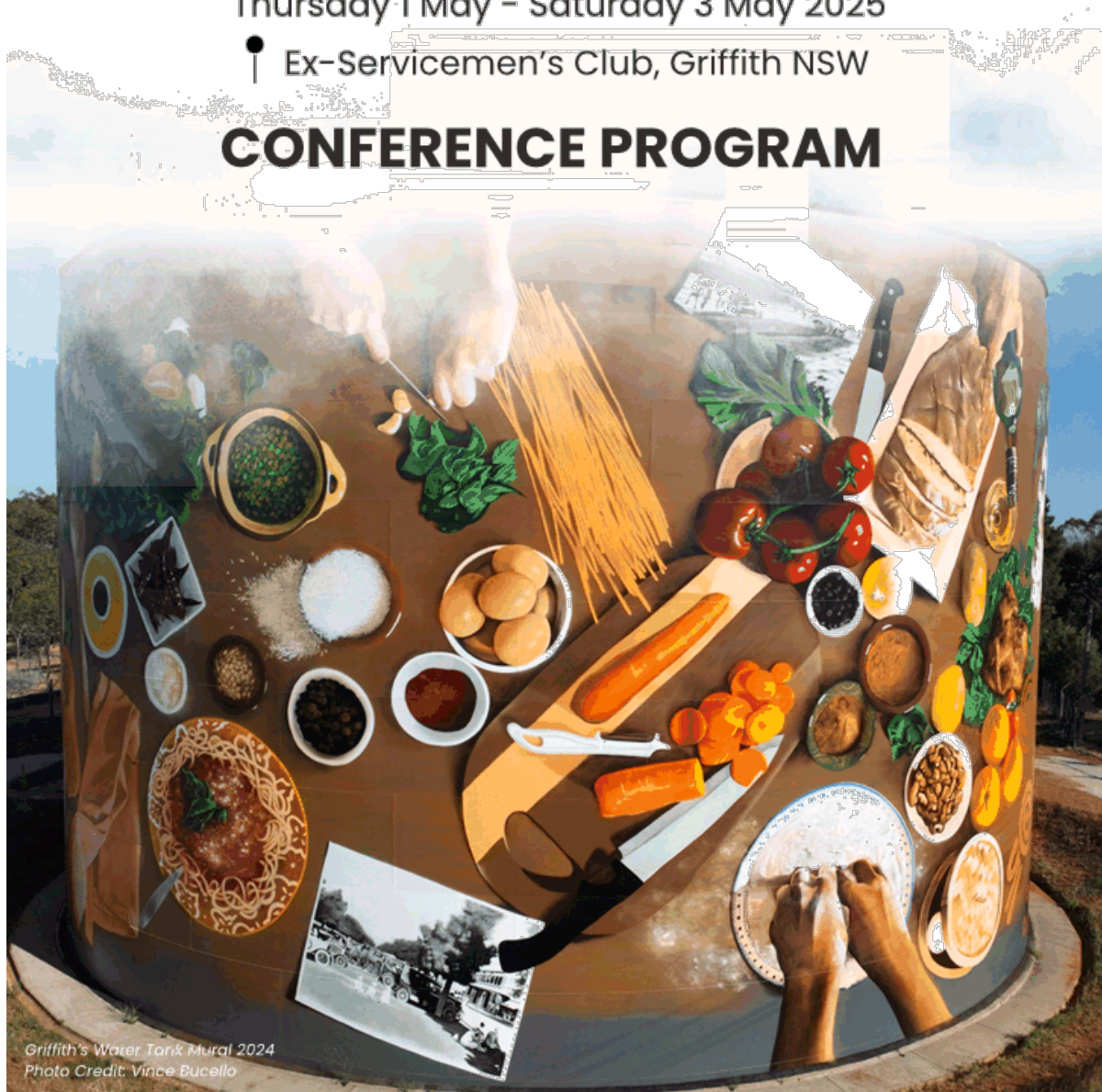
ALGWA NSW 2025 CONFERENCE

TASTE THE INSPIRATION

Thursday 1 May – Saturday 3 May 2025

Ex-Servicemen's Club, Griffith NSW

CONFERENCE PROGRAM



ITEM 3 (continued)

ATTACHMENT 1



INTRODUCTION

The Australian Local Government Women's Association (ALGWA) is the premier organisation supporting and representing women in local government. ALGWA was formed to promote women's participation in local government, both as elected officials and employees. The organisation provides support, networking opportunities, and advocacy for women across Australia and initiatives include leadership programs, mentoring, and efforts to address issues like bullying and harassment in the workplace.

The 2025 ALGWA NSW Annual Conference aims to provide comprehensive training and support for councillors and local government staff. This event offers attendees the chance to gain valuable insights from guest speakers, participate in professional development, and network with peers from across New South Wales. Griffith City Council is honoured to host this significant event, continuing its commitment to fostering excellence and inclusivity in local government.

The conference theme, "Taste the Inspiration," is designed to motivate and empower our delegates, encouraging them to embrace new ideas and approaches to their roles as councillors. This conference offers a unique opportunity for new and returning councillors to reset and develop new ideas and perspectives. By fostering creativity, delegates will be motivated to think outside the box and develop innovative solutions to the challenges faced by local government.

ITEM 3 (continued)

ATTACHMENT 1



Thursday 1 May

Registrations Open @ Griffith Regional Theatre 4.00 pm

Welcome Function at Griffith Regional Theatre 5.00 pm

Performance by: **Puka Pukan Dance Group**

The Griffith Pukapukan community have been in Griffith over 25 years. Their dance group consist out of 12 dancers and 10 drummers. Their performance will take you on a journey across the 15 islands of the Cook Islands.

Welcome by Cr Mayor Doug Curran
Welcome to Country

Guest Speaker: **Emma Norbiato - Calabria Wines**

Emma Norbiato is an accomplished figure in the Australian wine industry, known for her expertise in winemaking. Emma's work emphasizes sustainable practices and producing award-winning wines.

Music by Belle Madden

Free Evening 7.00 pm

ITEM 3 (continued)

ATTACHMENT 1



Friday 2 May

Registrations at Griffith Ex-Servicemen's Club Function Room 8:00 am

MC Welcome – Alicia McKay 8.30 am
Welcome to Country – To Be Announced
ALGWA President Welcome – Penny Pedersen

ILG NSW President Phyllis Miller – Insights in Local Government 9.00 am

Alicia McKay – Guest Speaker & MC 9.15 am

Alicia McKay is a vibrant policy analyst and management consultant turned author, speaker, and trainer. Specialising in strategic planning and organisational change, she has worked with over 100 councils and agencies across Australia and New Zealand. Founder of the Not An MBA program, Alicia blends expertise with a no-nonsense approach to leadership.

Morning Tea 11.00 am

PANELLISTS INTRODUCTION & KEY MESSAGE TO DELEGATES: 11.30 am

Zara Lowien – National Irrigation Council (NIC)

Zara lead NIC through the negotiations and input into the Australian's Government' Water Amendment (Restoring our Rivers) Bill 2023 and was appointed CEO in early 2024.

Helen Dalton – Member for Murray

Helen Dalton is Griffith's Local Member for Murray. Known for her commitment to rural communities, Helen champions issues like water rights, agricultural sustainability, and local infrastructure.

The Hon Sussan Ley MP – Member for Farrah

The Hon. Sussan Ley is an experienced Australian politician, currently serving as Minister for the Environment and Water. She has a strong focus on sustainable environmental practices and regional development.

Panel Discussion – Water Challenges 12.00 pm

Lunch 12.30 pm

ITEM 3 (continued)

ATTACHMENT 1



Friday 2 May, continued

PANELLISTS INTRODUCTION & KEY MESSAGE TO DELEGATES

1:00 pm

The Hon. Minister Rose Jackson

Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health, Minister for Youth, and Minister for the North Coast

Carolyn Doherty – Argyle Housing

Argyle Housing is a not-for-profit organisation providing affordable housing and support services to people in need across New South Wales and the ACT.

Serena Hardwick – Business NSW

The Housing Now initiative by Business NSW focuses on addressing housing affordability and availability across New South Wales. It collaborates with industry, government, and communities to meet growing demand.

Panel Discussion – Housing Challenges

1.15 pm

Bus departs to De Bortoli Wines

2.00 pm

Tour at De Bortoli Winery Gardens – “Why is Water so important”

2.15 pm

Message delivered by Margot & Melissa De Bortoli

Networking, Antipasto and Drinks

3.30 pm

Bus Return to Griffith

5.00 pm

Free evening to Explore Griffith

VOTING TIMETABLE

8:15 am: Office Bearer Nomination Open

9:00 am: Officer Bearer Nomination Close

10:30 am: Office bearer voting Open

12:30 pm: Office bearer voting closes

4:00 pm: Returning Officer presents election for Front Bench

ITEM 3 (continued)

ATTACHMENT 1



Saturday 3 May

Morning Activity: Banna Murals Walk/CBD Activation

7:00 am

A vibrant walking tour showcasing Griffith's unique murals and public art. Delegates will experience the creativity of the Her Way Program, which aimed to make public spaces around transport hubs feel safer for everyone, especially women, girls and gender diverse people. Starting point in Kooyoo Street Mall, Griffith.

Morning Tea @ Griffith Ex-Servicemen's Club

10:00 am

Emma Broomfield – Councillor Wellbeing Session

10:30 am

Emma had a vision to provide a niche consultancy with a focus on working with the local government sector. Since then, she has established a reputation for a down-to-earth, community-centred approach and has had the privilege of working across over 40 local government areas in NSW.

Shirine Nehme (TEDx Griffith)

11:30 pm

Shirine Nehme, a passionate Griffith local, advocates for rural Australia through her involvement in the Griffith Youth Advisory Group and public speaking. She won the 2025 Australia Day Award for Young Citizen.

*2026 ALGWA NSW Conference Update from
Blacktown City Council*

12:30 pm

Bidding Host 2027

12:45 pm

Lunch

1:15 pm

ALGWA Hotspots

2:00 pm

ALGWA NSW General Meeting – Returning Officer to announce election of Executive team – followed by Afternoon Tea

3:00 pm

Meet in Exies Foyer for bus transfer

6:00 pm

Gala Dinner at Piccolo Family Farm
Announcement: The 2027 Conference Host Council

6:30 pm

Bus departs for transfer back

10:30 pm

VOTING TIMETABLE

8:15 am: Executive Team Nomination Open

10:30 am: Executive Team Nomination Close

11:30 am: Executive Team Voting Open

1:45 pm: Executive Team Voting closes

3:00 pm: Returning Officer presents election for Executive Team

ITEM 3 (continued)

ATTACHMENT 2



Lifestyle and opportunity @ your doorstep



Councillor Expenses and Facilities Policy

April 2023

ITEM 3 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

Document Version Control

Document Name:	Councillor Expenses and Facilities Policy
CM Reference WORD:	D23/107446
CM Reference PDF:	D23/107455
Document Status:	Approved by Council
Version Number:	Version 1.4
Review Date:	April 2023
Owner:	City of Ryde
Endorsed By:	Council on 25 July 2023
Distribution:	Internal and External

Change History

Version	Review Date	Author	Reason for Change
1.0	August 2018	Corporate Governance	Council adopted Policy on 24 August 2018
1.1	12 April 2021	Corporate Governance	Review of the Policy and minor amendments
1.2	September 2022	Corporate Governance	Review and amendments to Policy – endorsed by Council on 27 September 2022 for public exhibition Policy adopted by Council on 22 November 2022 following public exhibition
1.3	February 2023	Corporate Governance	Amendments to Policy following Mayoral Minute 39/22 (13 December 2022) – endorsed by Council on 28 February 2023 for public exhibition Policy adopted by Council on 26 April 2023 following public exhibition
1.4	April 2023	Corporate Governance	Amendments made to Policy at Council meeting of 26 April 2023 and endorsed for public exhibition Policy adopted by Council on 25 July 2023 following public exhibition

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**Councillor Expenses
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Councillor Expenses and Facilities Policy

Policy Summary

This policy enables the reasonable and appropriate reimbursement of expenses and provision of facilities to Councillors to help them undertake their civic duties.

It ensures accountability and transparency, and seeks to align Councillor expenses and facilities with community expectations. Councillors must not obtain private or political benefit from any expenses or facility provided under this Policy.

The Policy has been prepared in accordance with the *Local Government Act 1993* (the Act) and *Local Government (General) Regulation 2021* (the Regulation) and complies with the Office of Local Government's Guidelines for the payment of expenses and provision of facilities to Mayors and Councillors in NSW.

The Policy sets out the maximum amounts Council will pay for specific expenses and facilities. Expenses not explicitly addressed in this Policy will not be paid or reimbursed.

The main expenses and facilities dealt with in the Policy are in the table below. All monetary amounts are exclusive of GST.

Expense or Facility	Maximum Amount	Frequency
Accommodation	As outlined in Section 9.5 of the policy	
Professional Development	\$4,000 per Councillor	Per year
Conferences and Seminars (Clause 9.2)	\$30,400 total for all Councillors Additional \$2,380 for the Mayor	Per year
Attendance at dinners and functions (Clause 9.10)	\$300	Per year
Communications expenses	\$300 per month per Councillor, \$3,600 per year per Councillor, Additional \$250 per month for the Mayor	Per month/year
Carer expenses (Clause 9.11)	\$4,000 per Councillor	Per year
Special needs (Councillors refer 9.11 (4), (5) and (6))	\$4,000	Per year
Expenses for spouses, partners and accompanying persons (directly related to the role of the Councillor in performance of the duties in the Ryde local government area) Clause 9.12)	\$300	Per year
Business cards (Clause 12.1)	500 business cards per Councillor, 1000 business cards for the Mayor	Per year

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Expense or Facility	Maximum Amount	Frequency
Stationery and other items (Clause 12.1)	letterhead, to be used only for correspondence associated with civic duties a reasonable supply of plain white A4 paper 500 plain white DLE envelopes per Councillor 50 Christmas or festive cards per Councillor	Per year
Information Technology (IT) Equipment (Clause 12.2)	A set allowance up to a maximum of \$5,000 per Councillor to purchase their own IT equipment for the primary purpose of conducting Council related business. Alternatively, Councillors can elect to receive IT equipment provided by Council's Information Technology department	Per term
Christmas or festive cards (Clause 13.5)	200 for the Mayor	Per year
The maximum value of cash in advance (Clause 8.5)	\$500 (reconcile within 1 week)	Not relevant
Incidental expenses (Clause 9.6)	\$20	Per day
Access to facilities in a Councillor common room	Provided to all Councillors	Not relevant
Council vehicle and fuel card	Provided to the Mayor	Not relevant
Reserved parking space at Council offices	Provided to the Mayor	Not relevant
Furnished office	Provided to the Mayor	Not relevant
Number of exclusive staff supporting Mayor and Councillors	One staff member provided to the Mayor and Councillors	Not relevant

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**Councillor Expenses
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Additional costs incurred by a Councillor in excess of these limits are considered a personal expense that is the responsibility of the Councillor.

Councillors must provide claims for reimbursement within three months of an expense being incurred. Claims made after this time cannot be approved.

Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled to a Council meeting every six months and published in full on Council's website. These reports will include expenditure summaries by individual Councillor and as a total for all Councillors.

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**Councillor Expenses
and Facilities Policy**

Part A – Introduction

1. INTRODUCTION

- 1.1 The provision of expenses and facilities enables Councillors to fulfil their civic duties as the elected representatives of City of Ryde Council.
- 1.2 The community is entitled to know the extent of expenses paid to Councillors, as well as the facilities provided.
- 1.3 The purpose of this Policy is to clearly state the facilities and support that are available to Councillors to assist them in fulfilling their civic duties.
- 1.4 Council staff are empowered to question or refuse a request for payment from a Councillor when it does not accord with this Policy.
- 1.5 Expenses and facilities provided by this policy are in addition to fees paid to Councillors. The minimum and maximum fees a Council may pay each Councillor are set by the Local Government Remuneration Tribunal as per Section 241 of the Act and reviewed annually. Council must adopt its annual fees within this set range.

2. SCOPE

- 2.1 This Policy, and associated procedures and guidelines, may be cited as the Councillor Expenses and Facilities Policy, and is effective from 25 July 2023.
- 2.2 In this Policy, and associated procedures and guidelines, unless otherwise stated, the expression "Councillor" refers to all Councillors of the City of Ryde, including the Mayor and Deputy Mayor.

3. PURPOSE

- 3.1 This Policy ensures that Councillors have adequate access to the facilities and support required to fulfil their civic duties as elected representatives. It also aims to ensure that the facilities provided to Councillors to carry out their civic functions are equitable and in keeping with legislative requirements.
- 3.2 In addition, the purpose of this Policy, and associated procedures and guidelines, is to ensure that there is accountability and transparency in the payment and reimbursement of expenses incurred or to be incurred by the Councillors while undertaking their civic duties.
- 3.3 Council may disburse money only if the disbursement is authorised by the Local Government Act, either expressly or because it is supplemental, incidental to or consequential upon the exercise of its functions.

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Councillor Expenses and Facilities Policy

4. POLICY OBJECTIVES

4.1 The objectives of this Policy are to:-

- enable the reasonable and appropriate reimbursement of expenses incurred by Councillors while undertaking their civic duties.
- enable facilities of a reasonable and appropriate standard to be provided to Councillors to support them in undertaking their civic duties.
- ensure accountability and transparency in reimbursement of expenses and provision of facilities to Councillors.
- ensure facilities and expenses provided to Councillors meet community expectations.
- support a diversity of representation.
- fulfil the Council's statutory responsibilities.

5. PRINCIPLES

5.1 Council commits to the following principles:-

- **Proper conduct:** Councillors and staff acting lawfully and honestly, exercising care and diligence in carrying out their functions.
- **Reasonable expenses:** providing for Councillors to be reimbursed for expenses reasonably incurred as part of their role as Councillor.
- **Participation and access:** enabling people from diverse backgrounds, underrepresented groups, those in carer roles and those with special needs to serve as a Councillor.
- **Equity:** there must be equitable access to expenses and facilities for all Councillors.
- **Appropriate use of resources:** providing clear direction on the appropriate use of Council resources in accordance with legal requirements and community expectations.
- **Accountability and transparency:** clearly stating and reporting on the expenses and facilities provided to Councillors.

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6. PRIVATE OR POLITICAL BENEFIT

- 6.1 Councillors must not obtain private or political benefit from any expense or facility provided under the Policy.
- 6.2 Private use of Council equipment and facilities by Councillors may occur from time to time. For example, telephoning home to advise that a Council meeting will run later than expected.
- 6.3 Such incidental private use does not require a compensatory payment back to Council.
- 6.4 Councillors should avoid obtaining any greater private benefit from Council than an incidental benefit. Where there are unavoidable circumstances and more substantial private use of Council facilities does occur, Councillors must reimburse the Council.
- 6.5 Campaigns for re-election are considered to be a political benefit. The following are examples of what is considered to be a political interest during a re-election campaign:-
- production of election material.
 - use of Council resources and equipment for campaigning.
 - use of official Council letterhead, publications, websites or services for political benefit.
 - fundraising activities of political parties or individuals, including political fundraising events.

7. REVIEW PROCESS AND ENDORSEMENT

- 7.1 Council is required, under Section 252 of the Local Government Act (the Act), to adopt a policy on the payment of expenses and the provision of facilities to the Mayor and other Councillors within the first 12 months of each term of a Council.
- 7.2 Section 253 of the Act requires that Council give public notice of at least 28 days of its intention to adopt or amend this policy, even if there is no proposed change to the policy.
- 7.3 Council may amend and adopt the policy at other times of the year without public notice, if Council is of the opinion that the amendments are "not substantial" (Section 253 of the Act and Office of Local Government Guidelines).

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Part B – Expenses and Use of Resources

8. GENERAL EXPENSES

- (1) All expenses provided under this Policy will be for a purpose specific to the functions of holding civic office. Allowances for general expenses are not permitted under this policy.
- (2) Expenses not explicitly addressed in this Policy will not be paid or reimbursed.

8.1 MONETARY LIMITS

- (1) Monetary limits are stated in this Policy against each expense category as required. These monetary limits set out the maximum amount payable in respect of any facility or expense. Any additional cost incurred by a Councillor in excess of any limit set shall be considered a personal expense that is the responsibility of the Councillor. All monetary amounts stated are exclusive of GST.
- (2) Where expense limits are specified in this Policy, these given limits and requirements apply whether the item is purchased via direct payment by Council or reimbursement to the Councillor.
- (3) For the purposes of transparency and accountability, monetary limits are highlighted throughout this document where appropriate and also summarised in the table in the 'Policy Summary' section of this Policy.

8.2 TIME LIMITS

- (1) Reimbursement of costs and expenses to Councillors must be made within three (3) months of the cost or expense being incurred.

8.3 PAYMENT OF COUNCILLOR FEES

- (1) An annual fee is paid to each Councillor by the Council. The fee is the amount fixed by the Council under Division 5 of Part 2 of Chapter 9 of the Act in accordance with the appropriate determination of the Local Government Remuneration Tribunal.
- (2) Unless otherwise provided for in this Policy, the annual fee paid to each Councillor is intended to offset the costs involved in discharging the functions of civic office including, but not limited to, all incidental and out-of-pocket expenses relating to transport, clothing, home office, home telephone and postage costs.
- (3) All fees payable under this policy shall be paid monthly in arrears for each month (or part of a month) for which the Councillor holds office.
- (4) Unless otherwise stated, no entitlement under this Policy shall be treated as being a private benefit that requires a reduction in a Councillor's Fee.

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8.4 PAYMENTS IN ADVANCE

- (1) Councillors may request an advance payment for the cost of any service or facility covered by the Policy.
- (2) Councillors may request payment in advance in anticipation of expenses to be incurred in attending conferences, seminars and training away from home.
- (3) Councillors must fully reconcile all expenses against the cost of the advance within one (1) week of their return, with receipts, and submit these details to the Chief Executive Officer or his/her delegated employee for verification. Any unspent money is required to be returned at this time.
- (4) The maximum value of a cash advance is \$500.

Timeframe	Maximum amount
Reconcile within 1 week	\$500.00

9. SPECIFIC EXPENSES

9.1 TRAINING AND EDUCATION EXPENSES

- (1) An induction program shall be conducted by the Chief Executive Officer for Councillors upon election to Council and every subsequent re-election. This program may include the provision of resources and the attendance at training courses.
- (2) Provision for other training and education for Councillors will be made separately in Council's budget via the adopted Delivery Plan. All Councillors will be offered the same access to the same training in accordance with the budget allocated.

9.2 ATTENDANCE AT SEMINARS AND CONFERENCES

- (1) Prior Council approval is required for Councillors to attend seminars or conferences on behalf of the Council. A report must be included in the Council business papers and should give the purpose of the seminar, conference and training course, expected total costs, expected benefits for Councillors to attend and the names of Councillors who have indicated an interest to attend. For other professional development opportunities, refer to Section 9.3 of this Policy.
- (2) When determining attendance at conferences and seminars, consideration will be given to the Councillor Attendance at Conference Guidelines.
- (3) Where a Councillor is no longer able to attend a conference or seminar for which endorsement has been given, they must advise the Chief Executive Officer as soon as practicable, to facilitate the attendance of an alternate Councillor.
- (4) Where a Councillor provides less than 24 hours notice with regard to clause (3) above, and where no sufficiently substantial reason is provided, the Councillor may be liable, by way of Council resolution, for any related costs Council is unable to recover.

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- (5) After returning from the seminar, conference or training course, the Councillor/s, or accompanying member of Council staff, shall provide a written report to Council on the aspects of the event relevant to Council business and/or the local community within two (2) months of the event. This report will be included in the Councillors' Information Bulletin.

No written report is required for the annual Local Government NSW Conference, the Australian Local Government Association Conference or for compulsory training courses or seminars required by any Government agency.

- (6) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council will pay the seminar, conference or training course registration fees charged by the organisers including the costs of related official meals and associated tours where they are relevant to the business and interests of Council. Any time and costs incurred in undertaking activities not related to attendance at the event shall not be included in the expenses paid by Council.
- (7) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council will also meet the cost of meals (and reasonable cost of drinks) when they are not otherwise included in the training, conference or seminar fees. Each Councillor is entitled to seek reimbursement for up to three (3) meals per day to a maximum of \$100 a day. Official receipts will be required for reimbursement under this clause.

Quantity	Maximum amount
Up to 3 meals per day	\$100 per day

- (8) No payment shall be reimbursed for any component of a ticket that is additional to the cost of the function, such as a donation to a political party, candidate's electoral fund or some other private benefit.
- (9) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council will meet the reasonable cost of transportation associated with attendance at the seminar, conference or training course.
- (10) Councillors cannot incur accommodation-related expenses. There is no scope for Council to pay or reimburse any costs related to accommodation.
- (11) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council shall provide Councillors with taxi vouchers for travel to a seminar, conference or training course. Councillors must ensure that any unused vouchers and the receipts of used vouchers are returned to Council within seven (7) days of the event.
- (12) Alternatively, with the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council will meet the actual costs for public transport, taxis or hire-cars for travel on Council related business.

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- (13) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council shall reimburse transport expenses incurred by a Councillor while using their own private vehicle for Council related business.

This will be by way of a reimbursement for each kilometre travelled for the specific journey, plus any road tolls and parking fees necessarily incurred. The rate of reimbursement for kilometres travelled shall be equivalent to the rates prescribed in the relevant legislation or policies applicable to employees of the Council.

- (14) Council is not liable and will not pay for any traffic, parking or transport fines, administrative charges for road toll accounts, or costs of petrol, oil, depreciation, repair, maintenance, insurance or registration incurred by Councillors while using their private vehicles on Council related business.

9.2.1 ATTENDANCE AT CONFERENCES – SUPPLEMENTARY CITY OF RYDE PROVISION

- (15) Council acknowledges the value of Councillor attendance at conferences to enable them to be both knowledgeable and current on issues affecting the City of Ryde. In order to ensure that attendance at conferences is equitable, transparent and consistent, attendance will be limited as follows:-
- (a) Local Government NSW Annual Conference – the number of voting delegates plus one (to a maximum of eight Councillors). Details of the delegates and attendee are to be determined by resolution of Council.
 - (b) Australian Local Government Association Conference.
 - (c) In addition, to (a) and (b) above, every Councillor is entitled to attend one conference in either NSW, Canberra, metropolitan Brisbane or metropolitan Melbourne. The conference must directly relate to the business of Council. More than one Councillor may attend the same conference if Council resolves that this will be beneficial for both Council and the Councillors concerned.
 - (d) Within two (2) months following the conference the attending Councillor must report to Council on the proceedings of the conference. That report will be included in the Councillors' Information Bulletin. This action is not required for the Local Government NSW Annual Conference or the Australian Local Government Association Conference.
 - (e) No Councillor can attend a conference at Council's expense without the prior approval of Council, subject to the provisions of Part B Section 9.2. Reports to Council are to include details of the conference and an estimate of the associated costs including registration and transport.
 - (f) Council may resolve that a Councillor can attend more than one (1) conference per year but this determination will be dependent on budgetary constraints and with an emphasis on ensuring that all Councillors have equal access to conferences.

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9.3 PROFESSIONAL DEVELOPMENT

- (1) Council will set aside \$4,000.00 per Councillor annually in its budget to facilitate professional development of Councillors through programs, training, education courses and membership of professional bodies. Staff will consult with Councillors, through an Information Report, prior to incurring costs associated with professional development, except for Councillors' attendance at seminars and conferences on behalf of Council as these events are subject to the requirements in Section 9.2(1).
- (2) Where a Councillor does not expend the entirety of the funds allocated to them, these funds may be utilised by other Councillors for professional development requirements.
- (3) In the first year of a new Council term, Council will provide a comprehensive induction program for all Councillors which considers any Guidelines issued by the Office of Local Government (OLG). The cost of the induction program will be in addition to the ongoing professional development funding.
- (4) Annual membership of professional bodies will only be covered where the membership is relevant to the exercise of the Councillor's civic duties, the Councillor actively participates in the body and cost of membership is likely to be fully offset by savings from attending events as a member.
- (5) Approval for professional development activities is subject to a prior written request to the Chief Executive Officer outlining the:-
 - Details of the proposed professional development.
 - Relevance to Council priorities and business.
 - Relevance to the exercise of the Councillor's civic duties.
- (6) In assessing a Councillor request for a professional development activity, the Chief Executive Officer or delegated employee must consider the factors set out in Clause (4) above, as well as the cost of the professional development in relation to the Councillor's remaining budget.

9.4 TRAVEL

9.4.1 LOCAL TRAVEL ARRANGEMENTS AND EXPENSES

- (1) Council shall reimburse travel expenses incurred by Councillors for travel on Council related business (noting the restrictions of Part B Section 9.2).
- (2) Under normal circumstances, Councillors are expected to provide their own transport to and from the Council Offices and the Councillor's home and/or place of work for the purpose of undertaking Council business.
- (3) Transport to and from the Council Offices and a Councillor's home and/or place of work may be provided by Council at the discretion of the Chief Executive Officer having regard to the circumstances, if it is not practicable for a Councillor to use his or her normal method of transport.

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- (4) Travel expenses include use of private vehicle, use of public transport, taxis, ride share, hire cars, travel using a Council vehicle and associated costs such as parking and road tolls. Private vehicle expenses will be reimbursed using the kilometre rate prescribed in the relevant legislation or policies applicable to employees of the Council. Actual costs will be reimbursed for other travel expenses.
- (5) Council is not liable and will not pay for any traffic, parking or transport fines, administrative charges for road toll accounts, or costs of petrol, oil, depreciation, repair, maintenance, insurance or registration incurred by Councillors while travelling on Council related business.
- (6) A Council vehicle (with or without a driver), a hire car, ride share or a taxi voucher may be provided to a Councillor for the purpose of attending any Council related event at the discretion of the Chief Executive Officer having regard to the circumstances.
- (7) Nothing in this Policy prevents a Councillor from travelling in a Council vehicle with a staff member who is also attending any Council related event.

9.4.2 INTRASTATE TRAVEL

- (1) Council shall reimburse Council business related travel expenses by a Councillor while using their own private vehicle, by way of a reimbursement for each kilometre travelled for the specific journey, plus any road tolls and parking fees necessarily incurred (noting the restrictions of Part B Section 9.2). The rate of reimbursement for kilometres travelled shall be equivalent to the rates prescribed in the relevant legislation or policies applicable to employees of the Council.
- (2) Council is not liable and will not pay for any traffic, parking or transport fines, administrative charges for road toll accounts, or costs of petrol, oil, depreciation, repair, maintenance, insurance or registration incurred by Councillors while using their private vehicles on Council related business.
- (3) Councillors travelling into country NSW may choose the mode of transport that is most suitable, considering economy and convenience. Air travel will require prior approval.

9.4.3 INTERSTATE TRAVEL (INCLUDING ACT)

- (1) Prior Council approval is required for interstate travel for which reimbursement or payment is sought by Councillors (noting the restrictions of Part B Section 9.2). Any proposal for Councillors to travel interstate is to be included in the non-confidential business papers of Council, for which due public notice has been given. Such a proposal cannot be considered in a late report or Mayoral Minute.
- (2) Applications for interstate travel must be made in writing, giving full details of the travel including: itinerary, expected total costs, reasons for the travel and expected benefits. Council does not allow the retrospective approval of reimbursement of such travel expenses, therefore all expenses must be approved in advance.
- (3) Upon return from interstate travel, the Councillor, or an accompanying member of Council staff, shall provide a written report to Council on the aspects of the trip relevant to Council business and/or the local community, within two (2) months of the trip. This report will be included in the Councillors' Information Bulletin.

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- (4) Economy class air travel will be provided as standard for travel within Australia. The cost of any upgrade shall be the responsibility of the Councillor. Councillors are not entitled to receive private benefits relating to travel bonuses such as frequent flyer schemes and other loyalty programs.
- (5) Where trains are used, first class train travel will be provided, with the exception of sleeping berths.
- (6) Council shall meet the cost of any transfers between a Councillor's residence and a transport interchange (i.e.: airport) and between the transport interchange and hotel or venue. These costs are not to exceed the cost of taxi fares.

9.4.4 OVERSEAS TRAVEL

- (1) Council approval is required for overseas travel for which reimbursement is sought by Councillors. Any travel proposals for Councillors to travel overseas are to be included in the non-confidential business papers of Council for which due public notice has been given. Such proposals cannot be considered in a late report or Mayoral Minute.
- (2) Applications for overseas travel must be made in writing, giving full details of the travel including itinerary, expected total costs, reasons for the travel and expected benefits. Council does not allow the retrospective reimbursement of such travel expenses therefore expenses must be approved in advance.
- (3) Upon return from overseas travel, the Councillor, or an accompanying member of Council staff, shall provide a written report to Council on the aspects of the trip relevant to Council business and/or the local community, within two (2) months of the trip. This report will be included in the Councillors' Information Bulletin.
- (4) Economy air class will be provided for approved overseas travel. Councillors are not entitled to receive private benefits relating to travel bonuses such as frequent flyer schemes and other loyalty programs.
- (5) Council shall meet the cost of any transfers between a Councillor's residence and the airport and between the airport and hotel or venue. These costs are not to exceed the cost of taxi fares.
- (6) Independently funded travel - Council officials who travel to cities that have a Friendship or Partnership relationship with the City of Ryde, are only able to present themselves as representing Council, if this representation has been endorsed by Council prior to the visit.

9.5 ACCOMMODATION COSTS

- (1) Councillors cannot incur accommodation-related expenses. There is no scope for Council to pay or reimburse any costs related to accommodation.

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9.6 INCIDENTAL EXPENSES

- (1) With the exception of the LGNSW Conference, the National General Assembly of Local Government Conference and the Australian Council of Local Government, Council shall reimburse reasonable out of pocket or incidental expenses associated with attending conferences, seminars or training courses, and other prior approved travel, incurred by Councillors.
- (2) Each Councillor is entitled to seek reimbursement up to \$20 per day for the purposes of Clause 9.6.

Timeframe	Maximum amount
Per day	\$20

9.7 LEGAL ASSISTANCE PROVISIONS AND EXPENSES

- (1) Council may, if requested, indemnify or reimburse the reasonable legal expenses of:-
 - (a) a Councillor defending an action arising from the performance in good faith of a function under the Local Government Act; or
 - (b) a Councillor defending an action in defamation, provided the statements complained of were made in good faith in the course of exercising a function under the Act;
 - (c) a Councillor for proceedings before an appropriate investigative or review body, provided the subject of the proceedings arises from the performance in good faith of a function under the Act and the investigative or review body makes a finding substantially favourable to the Councillor.

Clause (c) applies only when the subject of the inquiry, investigation or hearing arises from the performance in good faith of a Councillor's functions under the Act and the matter before the investigative or review body has proceeded past any initial assessment phase to a formal investigation or review.
- (2) In the case of a conduct complaint made against a Councillor, legal costs will only be made available where:-
 - (a) the matter has been referred by the Chief Executive Officer to a conduct reviewer or conduct review panel to make formal enquiries into that matter in accordance with Council's Code of Conduct; and
 - (b) the conduct reviewer or the conduct review panel makes a finding that is not substantially unfavourable to the Councillor.
- (3) In the case of a pecuniary interest or misbehaviour matter, legal costs will only be made available where a formal investigation has been commenced by the Office of Local Government.

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- (4) Legal expenses incurred in relation to proceedings arising out of the performance by a Councillor of his or her functions under the Act are distinguished from expenses incurred in relation to proceedings arising merely from something that a Councillor has done during his or her term in office. For example, expenses arising from an investigation as to whether a Councillor acted corruptly would not be covered by this section.
- (5) Council will not meet the costs of an action in defamation taken by a Councillor as plaintiff in any circumstances and will not meet the costs of a Councillor seeking advice in respect of possible defamation, or in seeking a non-litigious remedy for possible defamation.
- (6) Council will not meet the legal costs of legal proceedings initiated by a Councillor under any circumstance.
- (7) Reimbursement of expenses for reasonable legal expenses must have Council approval by way of a resolution of Council at a Council meeting prior to costs being incurred.

9.8 INSURANCE

- (1) In accordance with Section 382 of the *Local Government Act*, Council is insured against public liability and professional indemnity claims. Councillors are included as a named insured on this Policy.
- (2) Councillors are provided additional liability protection by way of the Councillors and Officers Liability Policy, and personal injury protection by way of the Personal Accident Policy.
- (3) Insurance protection is only provided if a claim arises out of or in connection with the Councillor's performance of his or her civic duties, or exercise of his or her functions as a Councillor. All insurances are subject to any limitations or conditions set out in the policies of insurance.
- (4) Council shall pay the insurance policy excess in respect of any claim accepted by Council's insurers, whether defended or not.

9.9 COMMUNICATION EXPENSES

- (1) Councillors are entitled to seek reimbursement for communications costs and expenses covering the areas of email, internet, telephone (both fixed and mobile), website and postage.
- (2) Each Councillor is entitled to seek reimbursement up to \$300 per month (\$3,600 per annum) for the purposes of this clause.
- (3) Where the communication costs include the provision of a communication device through a communication plan, Council shall reimburse the costs associated with the plan, including email, internet and telephone access and usage. Communication costs also include expenses incurred by a Councillor for the proportion of leasing, renting or repayment costs associated with any communication device used by a Councillor in undertaking their role as a Councillor.

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- (4) Council may provide Councillors with a mobile phone and call plan in lieu of the individual Councillor seeking reimbursement for mobile telephone costs. It is noted that there may be a small proportion of incidental private/personal use.
- (5) Reimbursement of costs and expenses to Councillors under 'Communication costs' will only be made upon the production of appropriate receipts, tax invoices, credit card statements or receipt numbers in the name of the Councillor, and the completion of the "Request for Councillor Reimbursement" form.
- (6) Councillors are not entitled to claim any communication costs associated with the production or dissemination of personalised pamphlets, newsletters and the like.

Timeframe	Maximum amount
Per annum	\$3,600
example average (per month)	\$300

9.10 ATTENDANCE AT DINNERS AND OTHER NON-COUNCIL FUNCTIONS

- (1) Councillors are entitled to seek reimbursement for attendance at dinners and other non-Council functions that provide briefings to Councillors from key members of the community, politicians and business.
- (2) Approval for reimbursement in accordance with the above should be sought prior to the event and be done in writing to the Chief Executive Officer.
- (3) Each Councillor is entitled to seek reimbursement up to \$300 per annum for the purpose of this section. Official receipts are required to claim reimbursement under this clause.
- (4) No payment shall be reimbursed for any component of a ticket that is additional to the cost of the function, such as a donation to a political party, candidate's electoral fund or some other private benefit.

Timeframe	Maximum amount
Per annum	\$300

- (5) Councillors who are Executive Members of an organisation of interest to Council as indicated in a Council resolution, shall be entitled to seek reimbursement and support for their attendance at the Executive Meetings held by the organisation.

Council will meet the cost of the Councillor's transportation expenses, including the cost of meals. The support provided to Councillors in their capacity as an Executive Member of an organisation shall only be valid for the period they hold such a position.

9.11 CARE AND OTHER RELATED EXPENSES

- (1) Where a Councillor has responsibilities for the care and support of any relative, the Council may reimburse the actual cost incurred by the Councillor to engage professional care for the relative whenever considered necessary by the Councillor in order for the Councillor to discharge the functions of civic office.

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- (2) In this clause, *relative* shall have the same meaning as set out in the Dictionary in the Local Government Act.

Relative, in relation to a person, means any of the following:

- (a) *the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the person or of the person's spouse;*
 - (b) *the spouse or de facto partner of the person or of a person referred to in paragraph (a)*
- (3) The total amount paid to a Councillor under sub-clause (1) shall not exceed \$4,000.00 in the 12 month period from October to September. Official receipts are required to claim reimbursement under this clause.

Timeframe	Maximum amount
Per annum	\$4,000.00

- (4) Council encourages wide participation and interest in civic office. It will seek to ensure council premises and associated facilities are accessible, including provision for sight or hearing impaired Councillors and those with other disabilities.
- (5) Where a Councillor has a special requirement, such as disability and access needs, Council shall meet reasonable costs and expenses required in order for that Councillor to discharge the functions of civic office.
- (6) The total amount paid to a Councillor under sub-clause (5) shall not exceed \$4,000.00 in the 12 month period from October to September. Official receipts are required to claim reimbursement under this clause. It should be noted however, that Council can approve additional expenditure in extenuating circumstances.

Timeframe	Maximum amount
Per annum	\$4,000.00

- (7) Each application for care and support of a relative or for meeting the special requirements of a Councillor is to be made in writing to the Chief Executive Officer or his/her delegated officer and will be assessed on its merits. The Chief Executive Officer may use his/her discretion to refer the matter to Council for determination.

9.12 EXPENSES FOR SPOUSES, PARTNERS AND ACCOMPANYING PERSONS

- (1) In limited circumstances, Council shall meet certain costs incurred by a Councillor on behalf of their spouse, partner or accompanying person that are properly and directly related to the role of the Councillor in the performance of his or her duties, in the Ryde local government area. For example, attendance at official Council functions that are of a formal and ceremonial nature when accompanying Councillors.
- (2) Costs and expenses incurred by the Councillor on behalf of their spouse, partner or accompanying person will be met if the cost or expense relates specifically to the ticket, meal and/or direct cost of attending the function referred to in clause (1) above, including carer costs. Peripheral expenses such as grooming, special clothing and transport are not considered reimbursable expenses.

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- (3) In recognition of the importance of a good work and family balance, spouses, partners or accompanying persons are welcome to join Councillors while attending events away from home. In such circumstances, Council will not require reimbursement of costs if no additional travel expenses are incurred over and above what would have been expended by the individual Councillor. For example, if the person travels as a passenger in the Councillor's vehicle, it will be considered that no additional cost has been incurred by Council.
- (4) Each Councillor is entitled to seek reimbursement of up to \$300 per annum total under this clause. Official receipts are required to claim reimbursement under this clause.

Timeframe	Maximum amount
Per annum	\$300

10. ADDITIONAL EXPENSES FOR THE MAYOR

10.1 MAYORAL FEE

- (1) An annual fee is paid to the Mayor by the Council. The fee is the amount fixed by the Council under Division 5 of the Local Government Act in accordance with the appropriate determination of the Local Government Remuneration Tribunal.
- (2) Unless otherwise provided for in this Policy, the annual fee paid to the Mayor is intended to offset the additional costs involved in discharging the functions of the Mayoral Office over and above the costs incurred by other Councillors.
- (3) In the event that the Council resolves to pay a fee to the Deputy Mayor to undertake the roles and responsibilities of the office of the Mayor, the amount of such fee shall be deducted from the amount determined to be paid to the Mayor on a pro rata basis for the relevant period.
- (4) All fees payable under this Policy shall be paid monthly in arrears for each month (or part of a month) for which the Mayor holds office.
- (5) Unless otherwise stated, no entitlement under this Policy shall be treated as being a private benefit that requires a reduction in the Mayoral Fee.

10.2 CIVIC EXPENSES

- (1) Council shall meet the cost of providing refreshments and associated expenses for civic functions, civic receptions and any other formal event hosted by the Mayor, subject to adequate funds being allocated and available in the Council's adopted Delivery Plan.

10.3 COMMUNICATION COSTS AND EXPENSES

- (1) Council shall reimburse up to an additional \$250 per month (\$3,000 per annum) for communication costs and expenses for the Mayor, over and above the monthly expenditure limit prescribed in clause 9.9 – Communication Expenses.

Timeframe	Maximum amount
Per annum	\$3,000
(Per month)	(\$250)

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Part C – Facilities

11. GENERAL FACILITIES, EQUIPMENT AND SERVICES FOR ALL COUNCILLORS

- (1) Facilities, equipment and services shall be provided to Councillors to support them in undertaking their role as elected members of the Council.
- (2) The equipment supplied under sub-clause (1) shall be of adequate capacity and functionality to generally undertake the role of Councillor.
- (3) Unless otherwise resolved by the Council, or subject to the discretion of the Chief Executive Officer, the equipment shall be provided to a Councillor only once during the term of each Council. Council remains in ownership of the equipment and all equipment is required to be returned at the end of the term of each Councillor. At the conclusion of their term, Councillors shall be offered the option to purchase the equipment that they have been in possession of, at current market value. Unless stated otherwise, the Councillor shall be responsible for all other costs of operating this equipment.
- (4) Part 7 of the Code of Conduct describes the responsibilities and obligations of Council officials when using Council resources, particularly in terms of misuse and private use.
- (5) Councillors, where their allocated equipment is damaged, lost or destroyed, are required to report this to Council urgently. If there are repeated instances requiring the equipment to be repaired or replaced, this may be at the Councillors cost.

11.1 PRIVATE USE OF FACILITIES, EQUIPMENT AND SERVICES

- (1) Council facilities, equipment and services are not to be used for private purposes unless the use is incidental, unavoidable and of a minor nature.
- (2) Should a Councillor obtain substantial private benefit, the Councillor is required to advise the Chief Executive Officer in writing detailing the extent of the private benefit. Council will determine the value of the benefit that is to be invoiced to the Councillor in a non-confidential session of a Council Meeting. The Councillor shall then repay Council the value within four (4) weeks of the determination.
- (3) Council facilities, equipment and services are not to be used to produce election material or for any other political purposes.
- (4) Unless otherwise stated, no entitlement under this Policy shall be treated as being a private benefit that requires a reduction in the Mayoral or Councillor fees.

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12. SPECIFIC PROVISION OF FACILITIES, EQUIPMENT AND SERVICES FOR ALL COUNCILLORS

12.1 STATIONERY AND OTHER ITEMS

(1) Each Councillor may receive:-

- (a) letterhead, to be used only for correspondence associated with civic duties;
- (b) a reasonable supply of plain white A4 paper per year;
- (c) 500 plain white DLE envelopes per year;
- (d) 500 business cards per year in a format agreed by each Councillor;
- (e) 50 Christmas or festive cards per year;

the year commencing from the date of election to Council and each subsequent anniversary.

Additional supplies of the above stationery items may be provided by the Chief Executive Officer if considered warranted having regard to the particular needs of any Councillor.

- (2) Each Councillor may be issued from time to time with name badges, security access cards, ties/scarves and other corporate apparel or accessories for personal use. Security access cards are required to be returned when the Councillor ceases to hold office.
- (3) Stationery is not to be used to produce election material or for any other political purpose.

Timeframe	Maximum amount
Per annum	a reasonable supply of plain white A4 paper
Per annum	500 plain white DLE envelopes
Per annum	500 business cards
Per annum	50 Christmas or festive cards

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12.2 INFORMATION TECHNOLOGY (IT) EQUIPMENT

- (1) Each Councillor will receive a set allowance per term (currently set at a maximum of \$5,000.00) to purchase their own IT equipment for the primary purpose of conducting Council related business.
- (2) This equipment may consist of:-
 - Computer (either desktop or laptop).
 - An iPad or similar tablet device.
 - A smart phone.
 - A printer (multi-function device) allowing printing/scanning etc.
 - Accessories for the above such as keyboard, mouse, protective case, screen protector and headset etc.

Other devices such as smart watches will be assessed for reimbursement within this allowance on an individual basis.
- (3) Alternatively, Councillors can elect to receive IT equipment provided by Council's Information Technology department. Such equipment will be in line with Council's current standard IT equipment.
- (4) Councillors can purchase the equipment and receive reimbursement upon production of appropriate tax invoices and receipts. Alternatively, Council may purchase the nominated equipment on behalf of a Councillor if requested.
- (5) It is important that all IT equipment is purchased with adequate warranty and support agreement from the retailer. Council's Information Technology department will not provide any hardware or support, therefore Councillors must contact the nominated service provider for assistance. In the event of any damage to the equipment or other out of warranty events, Councillors will be responsible to cover additional repair expenses.
- (6) Maintenance, troubleshooting problems and upgrades to IT equipment will be the responsibility of individual Councillors and Council's Information Technology department will not be carrying these support activities. Council's Information Technology department will provide limited technical support for Council emails, BoardVantage and Zoom.
- (7) Any equipment purchased under this allowance must be in accordance with the minimum specification as advised from time to time by Council's Information Technology Department.
- (8) Councillors using a device to access Council systems must abide by the relevant Council Policies.

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12.3 PARKING

- (1) Councillors shall be provided with allocated parking at the Council offices for attendance at meetings and functions in the performance of their role as a Councillor and be provided with a parking permit sticker for use when parking in the North Ryde Office Car Park. Council will not indemnify Councillors for any damage to their vehicles while utilising this facility.
- (2) No other parking concessions within the City of Ryde will be granted.

12.4 SECRETARIAL SUPPORT

- (1) Secretarial support may be provided at the discretion of the Chief Executive Officer for each Councillor at the Pope Street, Ryde and/or North Ryde Offices. This may include typing, photocopying or use of a telephone. All expenses incurred, including the cost of staff, shall be met by the Council.

12.5 DELIVERY OF MATERIAL

- (1) At least once each week, each Councillor may receive a delivery of material from Council including business papers, correspondence, newspapers etc. delivered to one property address nominated by the Councillor.

12.6 COUNCIL MEETING CHAMBER AND LIBRARY MEETING ROOMS

- (1) Councillors may use the Council Meeting Chamber or access the meeting rooms at the library as available and in accordance with the relevant booking process, for the purposes of meeting with the public during operating hours and free of charge. The nature of the meeting must relate to Council business.
- (2) Council facilities are not to be used for any political purpose.

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13. ADDITIONAL PROVISIONS FOR THE MAYOR

13.1 MAYORAL OFFICE

- (1) A furnished Mayoral Office shall be provided by the Council at the Pope Street, Ryde and North Ryde Offices, including a computer with office and related software (including access to email and internet).

13.2 SECRETARIAL SUPPORT

- (1) Secretarial support shall be provided by the Council. All necessary staff, office equipment, furnishings, printing, stationery, postage and other general office expenses shall be met by the Council, subject to adequate funds being available in the Council's adopted Delivery Plan.

13.3 MOTOR VEHICLE AND OTHER TRAVEL FACILITIES

- (1) An appropriate vehicle shall be provided in accordance with Council's available list and shall be fully maintained for use by the Mayor for Council related business. The vehicle may be used for incidental private purposes by the Mayor.
- (2) Should substantial private use occur, the Mayor is to reimburse to Council the cost of this private use, which will be calculated using the mileage rates prescribed in the relevant legislation, policies or calculations applicable to employees of Council.
- (3) A car parking space shall be allocated at the Pope Street Top Ryde and North Ryde office for the Mayoral vehicle.
- (4) Should the Mayor elect not to make use of the vehicle for the length of their term, it will be disposed of appropriately. The Mayor will be entitled to reimbursement for all Council related travel expenses in accordance with the mileage rates prescribed in the relevant legislation or policies applicable to employees of Council.
- (5) Reimbursements will be made upon the production of an appropriate vehicle mileage log and the completion of a "Request for Councillor Reimbursement" form.
- (6) Additionally, the Mayor is entitled to a Cabcharge card for travel on Council related business. The card is not to be used for private travel and the card is not to be used to provide gratuities to drivers.

The Cabcharge card is to be used in accordance with the City of Ryde Credit Card policy. Cabcharge receipts are to be collected and submitted to Council for reconciliation against monthly statements, and the cardholder is required to immediately inform Council should the card be lost or stolen.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 3 (continued)

ATTACHMENT 2

Councillor Expenses and Facilities Policy

13.4 CEREMONIAL CLOTHING

- (1) The Mayor shall be supplied with a suitable robe and chains of office.

13.5 OTHER EQUIPMENT AND FACILITIES

- (1) In addition to equipment and facilities already provided to the Mayor as a Councillor, the Mayor shall be entitled to the following equipment and facilities:-
 - (a) an additional 500 business cards per year of term in a format agreed by the Mayor,
 - (b) 200 Christmas Cards per year of term,
 - (c) corporate attire and presentation gifts for use in connection with civic and ceremonial functions for example: tie, scarfs, mementos
- (2) The Chief Executive Officer shall have discretion to provide the Mayor with further equipment and facilities, not otherwise specified in this Policy, subject to funding being made available in the adopted Delivery Plan, and that the provision of such equipment or facilities is reasonable for the efficient and effective performance of the Office of the Mayor. Should the Chief Executive Officer exercise his/her discretion to provide the Mayor with further equipment and facilities, not otherwise specified in this Policy, a report detailing the provision shall be presented to Council.

Timeframe	Maximum amount
Per annum	200 Christmas cards
Per annum	Additional 500 business cards

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 3 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

Part D – Processes

14. APPROVAL, PAYMENT AND REIMBURSEMENT ARRANGEMENTS

- (1) All expenses and costs incurred must be in accordance with the requirements of this Policy.
- (2) Reimbursement of costs and expenses to Councillors will only be made upon the production of appropriate receipts and tax invoices, and the completion of the "Request for Councillor Reimbursement" form *[Appendix III]*.
- (3) If receipts and tax invoices are not able to be submitted, a Councillor shall be required to sign a Statutory Declaration to confirm that the expense was incurred. If a Statutory Declaration is provided in lieu of receipts and tax invoices, Councillors are required to personally retain any supporting documentation for audit purposes and shall be required to produce this documentation to Council upon request. Councillors are advised that Council is unable to claim the GST on the purchase if a tax invoice is not submitted, thus increasing the real cost of the item.
- (4) Claims for reimbursement of "Communication costs" and "Information Technology" will only be made upon the production of appropriate receipts, tax invoices, credit card statements or receipt numbers, in the name of the Councillor – a Statutory Declaration is not appropriate.
- (5) Payments made to Councillors by way of reimbursement in accordance with this Policy will only be made to personal accounts on which the Councillor is a named account holder and not to third parties.
- (6) The Chief Executive Officer or a delegated employee shall assess all such claims and if considered to be reasonable and to be legitimately payable under this Policy, shall approve the claim for payment and payment shall be made within seven (7) days.
- (7) Should the Chief Executive Officer or delegated employee decide that the claim should not be paid, the Chief Executive Officer shall explain such decision to the Councillor and should the Councillor still consider that the claim should be paid, it shall be considered that a dispute exists and the provisions of clause 15 shall apply.
- (8) Council may pay a cash advance for Councillors attending approved conferences, seminars or professional development. The maximum value of cash advance is \$500 which should be reconciled within one (1) week of incurring the cost and/or returning home. This includes providing to Council:-
 - A full reconciliation of all expenses including appropriate receipts and/or tax invoices.
 - Reimbursement of any amount of the advance payment not spent in attending to official business or professional development.
- (9) If a claim is refused, Council will inform the Councillor in writing that the claim has been refused and the reason for the refusal.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 3 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

15. DISPUTES

- (1) Should any Councillor consider that a dispute exists at any time regarding this Policy, the parties to the dispute shall provide a written report on the nature of the dispute and the Chief Executive Officer shall submit such reports to the next meeting of the Council to have the dispute determined by a resolution of the Council having regard to this Policy, the Act and any other relevant law. The decision of the Council shall be binding on all of the parties.
- (2) If the Councillor and the Chief Executive Officer cannot resolve the dispute, the Councillor may submit a Notice of Motion to a Council meeting seeking to have the dispute resolved.

**16. ACQUISITION AND RETURN OF EQUIPMENT AND FACILITIES BY
COUNCILLORS**

- (1) Prior to the conclusion of a Council term, or if a Councillor leaves civic office prior to the expiration of the term of Council, Councillors will be invited to indicate if they wish to purchase any IT equipment utilised during the term.
- (2) Councillors will be advised of the written down value of each item prior to seeking the above indication.
- (3) Where possible, payment for any items a Councillor wishes to purchase will be deducted from the Councillor's fee. Where this is not possible, an invoice will be prepared for the Councillor to make the appropriate payment.
- (4) Councillors no longer holding a position as Councillor will be required to return all equipment not purchased within one (1) week of the declaration of the polls to the Chief Executive Officer or delegated employee at Council's North Ryde Office.

17. PUBLICATION

- (1) This policy will be published on Council's website.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 3 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

18. REPORTING

- (1) Council will report on the provision of expenses and facilities to Councillors as required in the Act and Regulations.
- (2) Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council's website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors.

19. AUDITING

- (1) The operation of this Policy, including claims made under the Policy, will be included in Council's audit program and an internal audit will be undertaken once every two years.
- (2) The outcomes of the internal audit reviews are reported to the Council's Audit, Risk and Improvement Committee.

20. BREACHES

- (1) Suspected breaches of this Policy are to be reported to the Chief Executive Officer.
- (2) Alleged breaches of this Policy shall be dealt with by following the processes outlined for breaches of the Code of Conduct, as detailed in the Code and in the Procedures for the Administration of the Code.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 3 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

PART E – Appendices

APPENDIX I: RELATED LEGISLATION, GUIDANCE AND POLICIES

Relevant legislation and guidance:

- Local Government Act 1993
- Local Government (General) Regulation 2021
- Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW, 2009
- Local Government Circular 09-36 Guidelines for Payment of Expenses and Facilities
- Local Government Circular 17-17 Councillor Expenses and Facilities Policy – Better Practice Template
- Local Government Circular 05-08 legal assistance for Councillors and Council Employees.

Related Council policies:

- City of Ryde *Code of Conduct – Policy, Standards of Conduct, and Complaints Procedure*;
- City of Ryde *'Thank you is Enough' - Gifts and Benefits Policy*;
- City of Ryde *Code of Meeting Practice*;
- City of Ryde *Corporate Credit Card Policy*.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 3 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

APPENDIX II: DEFINITIONS

The following definitions apply throughout this policy:-

Term	Definition
accompanying person	Means a spouse, partner or de facto or other person who has a close personal relationship with or provides carer support to a Councillor
appropriate refreshments	Means food and beverages, excluding alcohol, provided by council to support Councillors undertaking official business
Act	Means the Local Government Act 1993 (NSW)
clause	Unless stated otherwise, a reference to a clause is a reference to a clause of this policy
Code of Conduct	Means the Code of Conduct adopted by Council or the Model Code if none is adopted
Councillor	Means a person elected or appointed to civic office as a member of the governing body of council who is not suspended, including the Mayor
Chief Executive Officer	Means the Chief Executive Officer of Council and includes their delegate or authorised representative
incidental personal use	Means use that is infrequent and brief and use that does not breach this policy or the Code of Conduct
long distance intrastate travel	Means travel to other parts of NSW of more than three hours duration by private vehicle
maximum limit	Means the maximum limit for an expense or facility provided in the text and summarised in Appendix 1
official business	Means functions that the Mayor or Councillors are required or invited to attend to fulfil their legislated role and responsibilities for council or result in a direct benefit for council and/or for the local government area, and includes:- <ul style="list-style-type: none"> meetings of council and committees of the whole meetings of committees facilitated by council civic receptions hosted or sponsored by council meetings, functions, workshops and other events to which attendance by a Councillor has been requested or approved by council
professional development	Means a seminar, conference, training course or other development opportunity relevant to the role of a Councillor or the Mayor
Regulation	Means the Local Government (General) Regulation 2021 (NSW)
year	Means the financial year, that is the 12 month period commencing on 1 July each year

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
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ITEM 3 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

APPENDIX III: COUNCILLOR REIMBURSEMENT FORM

COUNCILLOR REIMBURSEMENT

About this form

This form is used to make a claim for reimbursement for expenses as a Councillor of the City of Ryde.

Policy Requirements

Section 252 of the *Local Government Act 1993* authorises payment or reimbursement of actual expenses incurred by Councillors in carrying out their civic duties.

Claims must be made in accordance with Council's **Councillors Expenses and Facilities Policy** and must be made within 3 months of the date of the expenditure. All receipts/tax invoices must be attached.

Councillor Helpdesk

Riverview Business Park, Building 0, Level 1,
3 Richardson Place, North Ryde
Locked Bag 2069, North Ryde NSW 1670
Email helpdesk@ryde.nsw.gov.au
Phone 9952 8200 Fax 9952 8070

PART 1: COUNCILLOR DETAILS

Councillor Name*	<input type="text"/>											
Claim Period*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	to	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address*	<input type="text"/>											

PART 2: SUMMARY OF CLAIMS

Date	Claim Description	Amount	OFFICE USE ONLY
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>
Total claim amount*		\$ <input type="text"/>	

PART 3: DECLARATION

I certify that the details provided in relation to the above claims are correct and the expenses were reasonably incurred.	
Signature* <input type="text"/>	Date* <input type="text"/>

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

ITEM 3 (continued)

ATTACHMENT 2

**Councillor Expenses
and Facilities Policy**

PART 4: SUMMARY OF CLAUSES AND CLAIM LIMITS

Clause 8.2	Time limit to claim reimbursement - 3 months
Clause 8.5	Payment advance - maximum \$500 - Time limit to reconcile 1 week
Clause 9.2 (7)	Meals not otherwise provided at training/seminars - \$100 per day maximum
Clause 9.2 (13)	Private Vehicle – rate per kilometre
Clause 9.4	Travel
Clause 9.4.3 (4)	Travel – Economy class provided as standard
Clause 9.4.3 (6)	Transfers – costs not to exceed cost of taxi fares
Clause 9.6	Incidental Expenses - \$20 per day
Clause 9.9 (2)	Communication costs and expenses - maximum \$3,600 per annum - \$300 per month
Clause 9.10	Attendance at dinners and other non-Council functions - \$300 per annum
Clause 9.11 (1-3)	Care and other related expenses - \$4,000 per annum
Clause 9.11 (4-7)	Special needs - \$4,000 per annum
Clause 9.12	Expenses for spouses, partners and accompanying persons - \$300 per annum
Clause 10.3	Communication costs and expenses for the Mayor - additional \$3,000 per annum - \$250 per month

PART 5: DETAILS OF TRAVEL (CAR)

Date	Meeting / Conference	Location	Kms
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Travelling Expenses kms x \$0.68 (< 2.5 ltr) or \$0.78 (=> 2.5 ltr)*

PART 6: OTHER EXPENSES

Date	Description	Cost
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Other Expenses \$

*Note: Please copy total to Summary of claims table.

Councillor Expenses and Facilities Policy		
Owner: Corporate Governance	Accountability: Corporate Services	Adopted: 25 July 2023
CM Reference: D23/107455	Last review date: April 2023	Next review date: June 2025

4 COUNCILLOR DISCRETIONARY FUNDS - WILGA PARK SHARED USER PATH AND LIGHTING

Report prepared by: Senior Business Assurance Officer
File No.: GRP/25/8 - BP25/202

REPORT SUMMARY

This report is prepared following a combined application by West Ward Councillors Kathy Tracey and Cameron Last (refer **ATTACHMENT 1**) under Council's Councillor Discretionary Funds Policy to allocate \$94,000 of their discretionary budget towards completing the Wilga Park shared user path project including lighting.

The project aligns with the objectives of the Councillor Discretionary Funds Policy.

RECOMMENDATION:

That Council approves the allocation of \$47,000 from Councillor Kathy Tracey and \$47,000 from Councillor Cameron Last, being a combined \$94,000 from the Councillor Discretionary Fund to the 2024/2025 Capital Works Program for the shared user path and associated lighting in Wilga Park.

ATTACHMENTS

- 1** Completed Councillor Discretionary Funds Application Form - Wilga Park
- 2** Shrimptons Creek Embellishment Overall Plan

Report Prepared By:

Sharon Wood
Senior Business Assurance Officer

Report Approved By:

Graham Humphreys
Manager - Business Assurance and Governance

Wayne Rylands
Chief Executive Officer

ITEM 4 (continued)

Discussion

Policy Compliance

The application has been assessed under the Councillor Discretionary Funds Policy, particularly Clause 3.2, which requires that discretionary funds be used for projects that benefit the wider community.

The application meets the requirements under the Councillor Discretionary Funds Policy and details of the project are provide below:

Shrimptons Creek Precinct Activation Project

The project incorporates Elouera Reserve, Quandong Reserve, Wilga Park, Waterloo Road entrance and Shrimptons Creek remediation. A copy of the Plan for the Shrimptons Creek Precinct Activation project is provided for in **ATTACHMENT 2**. The objectives are to improve pedestrian and cycle way access along Shrimptons Creek, improve sightlines, accessibility, lighting and safety for users.

Budget for entire project is \$410,000 with funding of \$316,000 allocated. The cost to complete the project and construct the Creek Path is \$94,000. This incorporates 92 metres of reinforced 4-metre-wide concrete footpath, new pedestrian lighting, modification to the existing irrigation system to accommodate the new pathway alignment, removal of old pathway and reinstate to bushland.

Having the additional funding available now will ensure that the project can proceed to completion without delay, providing the community with a shared user path connecting to Waterloo Road. The new lighting and improved pathway sightlines will provide greater accessibility and enhanced safely for the community.

The combined application from Councillor Tracey and Councillor Last of \$94,000 equates to each Councillor allocating \$47,000 from their 2023/2024 funding allocation to complete this project. This will leave a balance in the Discretionary Fund of \$3,000 each for Councillor Tracey and Councillor Last.

Financial Implications

The budget for the entire Shrimptons Creek Precinct Activation project is \$410,000 of which Council has \$316,000 allocated, construction of the project has commenced with the original intention to complete the shared user path and lighting in Wilga Park at a later stage, when funding was available. The additional funding of \$94,000 under the Councillors Discretionary Funds will allow for completion of the Wilga Park shared user path and lighting to proceed without delay, if approved by Council.


ITEM 4 (continued)

ATTACHMENT 1

**Councillor Discretionary
Funds Policy**

Appendix A

Application Form: Councillor Discretionary Fund Project: Minor Works or Project

1. Councillor details	
Councillor sponsoring the application:	CLR KATHY TRACEY & CLR CAMERON LAST
Councillors in support of this Discretionary funding application (if applicable):	
2. Proposed Minor Works or Project details	
Name and location of project / purpose of funding:	WILGA PARK / MACQUARIE PARK SHARED USER PATH INCL. LIGHTING
Details of funds requested:	\$ 94,000
Attach scope of estimating the requested funding	TOTAL COST IS \$ 410,000. COUNCIL HAVE \$ 316,000 PROJECT NEEDS \$ 94,000 TO COMPLETE
3. Declaration of conflict of interest and compliance	
Pursuant to Chapter 14 of the Local Government Act 1993, I hereby declare that regarding the above application for funds through the Councillor Discretionary Fund that I have:	
<input checked="" type="checkbox"/> No conflict of interest (whether perceived or actual) <input type="checkbox"/> A pecuniary interest* <input type="checkbox"/> A significant pecuniary interest* <input type="checkbox"/> A non-significant non-pecuniary interest*	
*If any conflict has been declared, please provide details:	
I declare that this application complies with the intent and conditions of the City of Ryde Councillor Discretionary Funds Policy.	
Signature: 	Date: 10/3/2025

➤ When completed and signed, the form should be scanned with any supporting documentation to the City of Ryde Councillor helpdesk email (DHelp@ryde.nsw.gov.au).

➤ If there are any questions concerning the completion of the application, please contact the Manager Business Assurance and Governance at Governance@ryde.nsw.gov.au.

Councillor Discretionary Funds		
Owner: Business Assurance & Governance	Owner: Business Assurance & Governance	Owner: Business Assurance & Governance
CM Reference: D24/32383	Initial: June 2024	Next review date: June 2028

ITEM 4 (continued)

ATTACHMENT 2

WILGA PARK

Proposed Works:

1. Upgrade shared user path and improve sightlines
2. Terrace seating to create an amphitheatre for community events
3. Fitness stations
4. Provide new lighting, bins and bubblers
5. Construct an amenities building
6. Increase vegetation for shade, amenity and biodiversity
7. Provide an area for a stage for community events
8. New pedestrian boardwalk connection
9. Install wayfinding elements

QUANDONG RESERVE

Proposed Works:

1. Expand lighting within the reserve to increase pedestrian safety
2. Provide new bins and seats
3. Update fencing along both frontages
4. Increase sightlines through the reserve
5. Install wayfinding elements

ELOUERA RESERVE

Under Construction between mid June - Summer 2017/18

1. New playground
2. Provide a flat kick about space
3. Install new lighting, seats, meeting areas
4. Improve sightlines
5. Create a sense of place
6. Install wayfinding elements

LEGEND



5 AUDIT RISK AND IMPROVEMENT COMMITTEE ANNUAL REPORT 2023/2024

Report prepared by: Principal Internal Auditor
File No.: CLM/25/1/1/2 - BP25/200

REPORT SUMMARY

In accordance with Section 428A of the Local Government Act (1993), the City of Ryde Council has established an Audit Risk and Improvement Committee (ARIC) which meets on a quarterly basis.

The purpose of this report is to consider the 2023/2024 Annual Report of the Audit, Risk and Improvement Committee as recommended in the Office of Local Government Risk Management and Internal Audit Guidelines for Local Government in NSW.

Following feedback from the Audit, Risk and Improvement Committee, the Annual Report was endorsed by the Committee at its meeting held on 17 March 2025 and is now presented to Council for consideration.

Financial Implications

Adoption of the recommendation will have no financial impact.

RECOMMENDATION:

That Council receive and note the City of Ryde Audit, Risk and Improvement Committee Annual Report 2023/2024.

ATTACHMENTS

- 1 City of Ryde Audit Risk and Improvement Committee Annual Report
2023/2024

Report Prepared By:

Christine Cheng
Principal Internal Auditor

Report Approved By:

Graham Humphreys
Manager - Business Assurance and Governance

Wayne Rylands
Chief Executive Officer

ITEM 5 (continued)

ATTACHMENT 1



CITY OF RYDE AUDIT, RISK, AND IMPROVEMENT COMMITTEE ANNUAL REPORT 2023/24



ITEM 5 (continued)

ATTACHMENT 1

AUDIT, RISK AND IMPROVEMENT COMMITTEE ANNUAL REPORT | 2023/24

FORWARD

The Audit, Risk and Improvement Committee (ARIC) is dedicated to overseeing Council's financial reporting, external and internal audit processes, governance, risk management, internal controls, and compliance activities. This year, our approach emphasized continuous improvement and addressing emerging risks. We conducted regular presentations on topics such as the City's financial position, infrastructure projects, City Shaping initiatives, and major project updates including Ryde and Eastwood Central. We also held focused sessions to deepen our understanding of key operational areas such as Information & Communications Technology, Health & Safety, and Program Management.

We see significant value in reinforcing the Committee's improvement mandate, while also expanding our focus to routine areas where our insights can add value, including major projects, business initiatives, and broader regulatory and oversight activities, such as Audit Office NSW and Office of Local Government reports. Our foundational priorities include promoting open and transparent governance, enhancing legislative compliance, and strengthening fraud and corruption frameworks and awareness.

We extend our appreciation to all Committee members for their valuable insights and engagement during and between meetings. Members' ability to ask incisive questions, evaluate responses, and delve into issues has elevated our collective objectivity and independence.

We work within a culture of openness and transparency, ready to accept and foster change. Finally, our continued monitoring of the

Threat landscape provides the City of Ryde with the necessary insights and tools to address these risks, safeguard community assets, and provide a real difference to the community.

I commend this Annual Audit, Risk and Improvement Committee report to Council.



Dr Sheridan Dudley

Independent Chair

Audit, Risk and Improvement Committee

ITEM 5 (continued)

ATTACHMENT 1

AUDIT, RISK AND IMPROVEMENT COMMITTEE ANNUAL REPORT | 2023/24

OFFICE OF LOCAL GOVERNMENT GUIDELINES

In December 2022, the Office of Local Government (OLG) published its Draft Guidelines for Risk and Internal Audit for Local Councils in NSW. The Guidelines state that: *The Local Government Act 1993* ('Local Government Act'), the Local Government (General) Regulation 2021 ('Local Government Regulation') require each Council in NSW to have:

- an Audit, Risk and Improvement Committee (ARIC) that continuously reviews and provides independent advice to the Council on how it is functioning and managing risk
- a robust risk management framework that accurately identifies and mitigates the risks facing the Council and its operations, and
- an effective internal audit function that provides independent advice as to whether the Council is functioning effectively and the Council's internal controls to manage risk are working.

In accordance with the above, the City of Ryde's ARIC has a key role in the organisation's governance framework by bringing a systematic and disciplined approach to the examination of the effectiveness of risk management, control, governance, and continuous improvement processes in Council. As such the City of Ryde took significant steps to prepare for the new OLG Risk and Internal Audit guidelines. These guidelines aimed to standardise risk management, strengthen audit practices, and improve accountability.

Here's an overview of key areas that the City of Ryde focused on in preparation:

Audit, Risk, and Improvement Committee (ARIC) - During the period covered in this report, the City of Ryde's Audit, Risk and Improvement Committee was well-established, though it underwent a significant change in membership. With the appointment of a new Chair in September 2023, the Committee's focus centred on overseeing risk

management compliance, financial and operational controls and governance processes.

Developing a Formal Risk Management Framework - Councils were advised to establish a formalised risk management framework in alignment with ISO 31000 standards or similar guidelines. Accordingly, the City of Ryde engaged independent service provider O'Connor Marsden & Associates (OCM) to conduct a maturity assessment of its Risk Management function. Based on the assessment, the City introduced a new Risk Management Framework, which includes setting risk tolerances, identifying and assessing key risks, and ensuring that effective mitigation strategies are in place.

Internal Audit Function Setup or Enhancement - The Guidelines mandate a robust independent internal audit function to assess internal controls, financial reporting, and operational efficiencies.

Significant work has been undertaken to enhance the efficiency and effectiveness of the Internal Audit function, including:

- Conducting an audit and risk workshop with ARIC members
- Developing an audit charter
- Implementing structured planning cycles
- Setting risk-based audit priorities
- Conducting an external quality assessment of the Internal Audit function, and
- Undertaking a review of Council's Governance function, and
- Creating internal audit plans in collaboration with ARIC to align with the City of Ryde's objectives, focusing on key areas including governance, compliance, procurement, asset management, and community safety.

ITEM 5 (continued)

ATTACHMENT 1

AUDIT, RISK AND IMPROVEMENT COMMITTEE ANNUAL REPORT | 2023/24

Reporting and Transparency - To enhance transparency, the City of Ryde began developing processes for improved risk and audit reporting, incorporating more detailed and frequent disclosures to the Council and, when appropriate, to the public. These efforts included establishing clearly documented practices, creating executive summaries of audit findings, and providing annual reports on risk and audit activities.

KEY ACHIEVMENTS IN THIS YEARS ARIC OVERSIGHT

- A new practice was introduced where the Chief Executive Officer (CEO) provides the ARIC with a “Chief Executive Officer’s Update” at the start of each meeting to set the scene and give members context on current, relevant issues.
- Starting with the November 2023 ARIC meeting, updates on current strategic risks and their status was reported at each subsequent meeting.
- Beginning in November, the major projects dashboard update, including associated risks, is being provided to both the ARIC and the Executive Leadership Team (ELT).
- A new process was implemented for providing the ARIC with updates on all major projects, including details on funds raised from each source, project stages, timelines, and associated risks.
- The Committee collaborated with OCM to refresh the internal audit plan, ensuring it aligns with contemporary needs.
- ARIC members participated in an Audit Planning Session on February 19, 2024, facilitated by OCM.
- The Internal Audit Charter was reviewed to align with new OLG Guidelines, including a gap analysis between the model charter and the existing charter to meet the Council’s operational needs while adhering to the updated guidelines.

MEMBER ATTENDANCE: ARIC MEETINGS 1 JULY 2023 – 30 JUNE 2024

The ARIC met four times to review reports, audit program and audited financial statements. The four meetings were scheduled ARIC meetings, held on:

- 17 July 2023
- 13 November 2023,
- 19 February 2024, and
- 15 April 2024

with a quorum at each meeting.

Action items arising from Audit, Risk and Improvement Committee meetings are noted and responsibility assigned. Progress is tracked and reported to the Committee at subsequent meetings.

ATTENDANCE AT MEETINGS

Member	Position	Role	Eligible	Attended
Stephen Horne	Independent	Chair	1	1
Andrew Cox	Independent	Member	2	1
Sheridan Dudley	Independent	Member/Chair	4	4
Carl Millington	Independent	Member	2	2
Cr. Trenton Brown	Councillor	Member	2	2
Cr. Sophie Lara-Wilson	Councillor	Member	4	4

In addition to the members noted above, other non-voting attendees include: the CEO, members of the ELT, Internal Audit representatives and other employees as requested by the CEO. Invitations are also extended to the External Auditor from the Audit Office NSW.

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ATTACHMENT 1

AUDIT, RISK AND IMPROVEMENT COMMITTEE ANNUAL REPORT | 2023/24

DISCLOSURES OF INTEREST

Disclosures of conflicts of interest are declared via the following:

- **Annual Disclosures** - Committee members are required to submit annual returns of their interests as well as confirm that there are no conflicts which would preclude them from being members of the ARIC.
- **Disclosure in ARIC Meetings** - Committee members are required to declare any pecuniary or non-pecuniary conflicts of interests at the start of each ARIC meeting or as soon as they become aware of a conflict.

Where a conflict of interest is disclosed within an ARIC meeting, the following is undertaken in accordance with the ARIC Charter:

- The conflict of interest is recorded, and
- The Committee member removes themselves from the Committee deliberations of the issue.

AREAS OF PRIMARY ARIC OVERSIGHT

The Audit, Risk, and Improvement Committee plays a pivotal role in strengthening governance, accountability, and performance within local Councils. As an independent advisory body, the ARIC provides oversight and guidance on risk management, compliance, financial and operational controls, and continuous improvement. The committee evaluates the Council's internal controls, financial reporting, audit activities, and compliance with legislative and regulatory standards to ensure public resources are managed effectively and transparently.

In addition to these functions, the ARIC monitors and advises on governance issues and organisational performance, reviewing

strategic risks, major projects, and service delivery effectiveness to support the City of Ryde uphold a high level of accountability to their community. At the City of Ryde, the ARIC's contributions to Council operations and public trust are strengthened through regular reporting and collaboration with Council leadership.

The Committee is supported by the Manager of Business Assurance and Governance, working together as a key mechanism to ensure that the Council's internal controls and risk management approaches are adequate and effective. While the ARIC has various administrative responsibilities, its core duties are categorised into essential areas of oversight and strategic advisement.

- Governance and compliance
- Risk management
- Fraud and corruption
- Financial management
- External audit which is undertaken by Audit Office NSW
- Internal audit and the Internal control framework
- Continuous improvement.

Governance and Compliance

Good governance is the processes and behaviours that ensure the City of Ryde performs to achieve its intended purpose, and complies with all relevant laws, codes and directions while meeting community expectations of probity, accountability and transparency.

Governance should be enduring, not just something done from time to time. Good governance sets a clear direction, a way to get there and tracks progress. It provides independent assurance that management is achieving this direction in an ethical and legal way. Risks and opportunities are recognised and addressed. Governance Frameworks

ITEM 5 (continued)

ATTACHMENT 1

AUDIT, RISK AND IMPROVEMENT COMMITTEE ANNUAL REPORT | 2023/24

are a key component to guide the management and processes of the organisation.

Presented and discussed with ARIC during 2023/24 include:

- Enterprise Risk Management Framework
- Internal Audit Framework
- Corporate Governance reporting
- Project Governance Framework
- Delegations
- HVNL Compliance
- Ryde Central

RISK MANAGEMENT

The ARIC is provided with information to assist with providing assurance that controls work effectively and that there are policies and procedures in place.

City of Ryde accepts responsibility and accountability for risk management across the organisation and supports the development of a positive risk culture.

Risk management is an integral part of all Council management, operations, functions and activities. Council has a risk management framework that is consistent with the Australian Risk Management Standards however a review undertaken by OCM highlighted a number of areas which required improvement which is being actioned by Council management.

FRAUD AND CORRUPTION PREVENTION

No reports of fraud or corruption were made to or from ICAC during the reporting period by the ARIC.

FINANCIAL MANAGEMENT

The ARIC reviewed:

- Periodic and quarterly management, financial, investment and performance reports.
- Strategies of management to achieve financial sustainability.
- The long-term financial strategies developed by management.
- The External Audit Management Letter and Engagement Plan and monitored Council's preparedness for its annual audit of its Financial Statements, assessing if associated procedures were robust.
- The 2022/23 Draft Financial Statement and endorsed them for signing by the Council.

EXTERNAL AUDIT

The External Audit is undertaken by the Audit Office NSW. For the purpose of this reporting period the Committee was advised that Council had been granted an extension by OLG to 30th November 2023 to lodge its financial statements.

The management letter issued by the Audit Office NSW did not lodge any new matters and the financial statements were finally issued on 28 February 2024 with an unqualified audit opinion.

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ATTACHMENT 1

AUDIT, RISK AND IMPROVEMENT COMMITTEE ANNUAL REPORT | 2023/24

INTERNAL AUDIT AND INTERNAL CONTROL FRAMEWORK

The objective of the City of Ryde's internal audit function is to provide a systematic, disciplined approach to evaluating and improving the effectiveness of risk management, systems of internal control and governance arrangements in an independent and professional manner.

Internal Audit facilitates the maintenance and development of a strong internal control environment through reviews of priority areas and key activities. Internal Audit reports to the Registrar and supports the Audit Risk and Improvement Committee.

As both the ARIC and Management had concerns regarding the internal audit function, OCM were engaged to perform an independent external quality assessment. The report was finalised in March 2024 and reported to the ARIC in April 2024.

The results of this assessment identified the Internal Audit function requires some fundamental changes to further embed itself into the Council and to deliver value adding internal audit services.

In addition, non and partial conformances to the International Professional Practices Framework and the accompanying Standards were identified which need to be addressed.

The overall performance of the internal audit function was considered inadequate and highlighted a number of areas which required improvement which are being actioned by Council management.

Measures have been put in place to drive improvement, including the engagement of OCM to develop the four-year internal audit plan and to assist Council in delivering the program until the successful recruitment of a Principal Auditor.

The Four-year Audit Plan includes Local Government Risk Trends and the City of Ryde Risks, and these both align with the audits being undertaken.

Whilst the Internal Audit plan is risk based, not all risks are auditable or require the attention of internal Audit. Management is responsible for identifying the risks that could prevent the City of Ryde from achieving the objectives of the City's 7 Outcomes.

Management is Responsible for establishing an appropriate system of internal control to manage these risks. Internal audit provides advice on how to strengthen the system of internal control and provides assurance on its effective operation in areas of priority.

OVERALL ASSESSMENT

During the reporting period, Council has made significant steps in strengthening and embedding effective governance frameworks and reporting systems. While progress is ongoing, continuous improvements are anticipated throughout 2024/25.

Engagement between management and the Audit, Risk, and Improvement Committee has been positive and constructive, with management demonstrating openness to ARIC's guidance and transparency in sharing information. Both ARIC and management are aligned in their focus on key priority areas.

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ATTACHMENT 1

AUDIT, RISK AND IMPROVEMENT COMMITTEE ANNUAL REPORT | 2023/24

The independent ARIC Members

The City of Ryde's ARIC comprises three independent members and two Councillor members. During the reporting period, Mr. Stephen Horne concluded his tenure as Chair, with Dr. Sheridan Dudley appointed as his successor. Additionally, Mr. Andrew Cox, an independent member, resigned and was succeeded by Mr. Mathew Broom, who attended his first meeting in July 2024.

Details of the independent committee members are provided below:

Mr. Stephen Horne - ARIC Chair (Resigned August 2023)

(GAICD, FGIA, PFIIA, CIA, CGAP, CRMA)

Stephen has a broad portfolio of audit and risk committees spanning the Commonwealth, NSW State Government, and NSW and Victorian local government sectors. Stephen has extensive experience in the fields of e-government, corporate governance, risk management, internal audit, fraud control, corruption prevention and performance reporting.

Mr. Andrew Cox - Independent Member (Resigned February 2024)

(MBA, MEC, PFIIA, CIA, CISA, CFE, CGAP, CSQA, MACS Snr, MRMIA)

Andrew is a corporate governance professional with extensive experience in governance, audit and risk management. He works as internal audit subject matter expert for the Institute of Internal Auditors–Australia (IIA) developing improved internal auditing in Australia and its region. He further developed the internal audit external quality assessment process.



**Dr Sheridan Dudley - Independent Member
June 2021- August 2023 ARIC Chair –
September 2023**

(BA, LLB, G Dip Crim, M Admin, EdD)

Sheridan joined our ARIC as an independent member in June 2021 and was appointed Chair in September 2023. She currently serves on six Audit, Risk, and Improvement Committees and is an Honorary Senior Lecturer in the School of Education at UNSW. With 20 years of board-level experience in both the public and not-for-profit sectors, Sheridan also brings 20 years of experience as a company secretary, including roles in large national and international not-for-profits. Additionally, she has 30 years of leadership experience, serving as a CEO and leader within state and local governments and the not-for-profit sector.

Mr. Carl Millington - Independent Member

(CAANZ, PMIIA)

Carl joined our ARIC as an independent member in December 2023, bringing with him extensive expertise in risk management, performance management, internal and external auditing, financial reporting, and accounting management control frameworks.

He has a wealth of experience in financial internal controls, governance, and business operations. With 40 years of experience in auditing financial statements and Councils, Carl is a seasoned professional. He currently serves on seven Audit, Risk, and Improvement Committees, chairing four of them.



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ATTACHMENT 1

AUDIT, RISK AND IMPROVEMENT COMMITTEE ANNUAL REPORT | 2023/24

Mr. Mathew Broom - Independent Member

BBus (Acc), BBus (Bkg&Fin)

Mathew joined our ARIC as an independent member in July 2024. With 17 years of experience in risk management, compliance, internal audit and anti-money laundering, Mathew has demonstrated expertise across both the public and private sector. He excels in developing and implementing robust risk frameworks to facilitate compliance with regulatory requirements and improve overall organisational effectiveness. Currently, Mathew serves on two Audit, Risk, and Improvement Committees.



6 PLANNING PROPOSAL FOR FINALISATION - RECLASSIFICATION OF PUBLIC LAND AT 4 PITTWATER ROAD, GLADESVILLE FROM COMMUNITY TO OPERATIONAL LAND

Report prepared by: Strategic Planner
File No.: LEP2022/14/4 - BP25/84

REPORT SUMMARY

The Planning Proposal seeks to amend Schedule 4 of the *Ryde Local Environmental Plan 2014* (RLEP 2014) by reclassifying the public land at 4 Pittwater Road, Gladesville, being LOT 1 DP 816692 from Community to Operational land. The Planning Proposal has been prepared by Hunters Hill Council, who are the owners of the land, with the site currently being occupied by a childcare centre.

The intent of the Planning Proposal to reclassify the public land from community land to operational land is to enable Hunters Hill Council to consider expanding opportunities for the future use of the land, and to align the classification of the land to its use and situation, being owned by Hunters Hill Council but located outside of their local government area. It should be noted that this proposal to reclassify the public land does not include a proposal to sell, develop, or otherwise change the existing use of 4 Pittwater Road, Gladesville in any way.

The Planning Proposal has been assessed against relevant State and local strategies and policies, and key social and economic impacts, and determined to have strategic and site-specific merit.

The proposal has been prepared in accordance with the Department of Planning, Housing and Infrastructure's (DPHI) '*Local Environmental Plan Making Guideline*' dated September 2022 and the LEP Practice Note PN16-001 *Classification and reclassification of public land through a local environmental plan*, dated 5 October 2016.

The Planning Proposal was lodged on 4 April 2023 and was considered by the Ryde Planning Panel on 14 December 2023. It was subsequently endorsed by Council to proceed to Gateway Determination on 26 March 2024. Gateway Determination was received on 5 July 2024. Public exhibition was conducted from 2 September 2024 to 29 September 2024 with 95 submissions received, and a public hearing was held on 28 November 2024 with four public attendees. A public hearing and submissions report was prepared by the independent chairperson of the public hearing. They did not identify any significant land or planning impediments to the reclassification to operational land.

RECOMMENDATION:

That Council:

- (a) Endorse the planning proposal to reclassify land at 4 Pittwater Road, Gladesville, being LOT 1 DP 816692 from Community to Operational land.

ITEM 6 (continued)

- (b) Submit the planning proposal to the Department of Planning, Housing and Infrastructure and Parliamentary Counsel Office for finalisation under s3.36 of the *Environmental Planning and Assessment Act 1979*.

ATTACHMENTS – CIRCULATED UNDER SEPARATE COVER

- 1 Ryde LEP 2014 Maps - 4 Pittwater Road, Gladesville - PP-2022-3966
- 2 Consistency of PP with SEPPs
- 3 Consistency of PP with S9.1 Directions
- 4 Certificate of Title for LOT 1 in DP 816692 - 4 Pittwater Road, Gladesville - PP-2022-3966
- 5 Deposited Plan 816692 - 4 Pittwater Road, Gladesville - PP-2022-3966
- 6 Requirements of LEP Practice Note PN 16-001
- 7 Excerpt of Council Meeting - Report and Minutes - 20 September 2021 - 4 Pittwater Road, Gladesville
- 8 Summary of Councils interest in the land - PP-2022-3966
- 9 Excerpt of Council Meeting - Report - 19 April 2021 - 4 Pittwater Road, Gladesville
- 10 Response to Pre-Lodgement Meeting - 4 Pittwater Road, Gladesville - PP-2022-3966
- 11 Dealing - D394665 - Memorandum of Transfer - 4 Pittwater Road, Gladesville - PP-2022-3966
- 12 Correspondence from Council to Sydney Water dated 24 April 2023 - PP-2022-3966
- 13 Correspondence from Sydney Water to Council dated 5 June 2023 - PP-2022-3966
- 14 Planning Proposal Report - Post-Gateway
- 15 Public Hearing and Submissions Report - Parkland Planners
- 16 Hunters Hill Council Response to draft LEP Exhibition Submissions Letter
- 17 Gateway Determination and Conditions
- 18 Gateway Determination Letter
- 19 Ryde Local Planning Panel - Determination Statement of Reasons - 4 Pittwater Road, Gladesville
- 20 Hunters Hill Council Response to Public Hearing and Submissions Report Recommendations

Report Prepared By:

Helen Lee
Strategic Planner

Report Approved By:

Jeremy Giacomini
City Architect

Michael Galderisi
Deputy Chief Executive Officer

ITEM 6 (continued)

Introduction

The planning proposal seeks to amend Schedule 4 of the RLEP 2014 by reclassifying the public land at 4 Pittwater Road, Gladesville, from community land to operational land. The Planning Proposal has been prepared by Hunters Hill Council (HHC), the owners of the land.

History

Pre-Lodgement Meeting and Lodgement

A formal pre-lodgement meeting was held between Hunters Hill Council (HHC), their consultants, and City of Ryde Council (CoR) on 23 February 2023. CoR staff provided advice and recommended amendments to be made for lodgement.

The Planning Proposal was lodged on the Planning Portal on 4 April 2023. The submitted planning proposal and accompanying reports (see **ATTACHMENTS 1-14**) adequately addressed the given advice.

Ryde Local Planning Panel

The Panel considered the planning proposal documents on 14 December 2023 and unanimously agreed that the proposal should proceed to a gateway determination for the purpose of seeking a reclassification from community land to operational.

Council Endorsement

The planning proposal was endorsed by Council without debate on 26 March 2024 proceed to Gateway Determination.

Gateway Determination

The Department of Planning, Housing and Infrastructure granted the Planning Proposal Gateway Determination on 5 July 2024. Five Gateway conditions were issued, which have been complied with. The Gateway Determination states the LEP should be completed on or before 2 May 2025.

The Site and Locality

The site is known as 4 Pittwater Road, Gladesville and consists of one allotment being Lot 1 DP 816692 (see Figure 1). The site is irregular in shape, has an area of approximately 704m² and is occupied by Gladesville Occasional Child Care Centre (GOCCC), a not-for-profit community based childcare centre.

The site has a single frontage to Pittwater Road along its southern boundary. The site is wholly surrounded by sites owned by City of Ryde Council. Adjoining the site to the east is Gladesville Library. Adjoining the site to the west and north is John Wilson Carpark, a public carpark.

ITEM 6 (continued)



Figure 1. Site and Locality

The land is zoned MU1 Mixed Use under the RLEP 2014 (see Figure 2). The adjoining land and surrounding area are mostly mixed or residential in use with land to the north/northwest being zoned MU1 Mixed Use or R4 High Density Residential and land in the south/southeast being zoned MU1 Mixed Use or R4 High Density Residential or R2 Low Density Residential. The Planning Proposal does not seek to change the site's existing zoning.

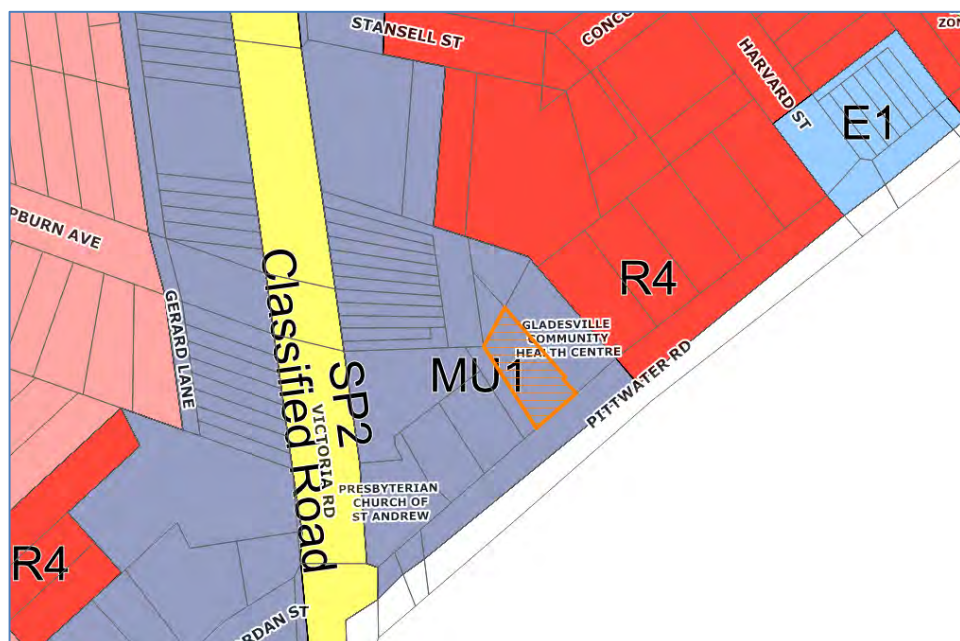


Figure 2. Land Use Zoning under RLEP

ITEM 6 (continued)

The site is subject to a height of building development standard of 22m (see Figure 3). The Planning Proposal does not seek to change the site's existing height of building standard.



Figure 3. Height of Building under RLEP

The site is subject to a maximum floor space ratio (FSR) of 2.6:1 (see Figure 4). The Planning Proposal does not seek to change the site's existing maximum FSR standard.



Figure 4. FSR under RLEP

ITEM 6 (continued)

The site is designated as being within the Gladesville Town Centre under the RLEP 2014 Centres map (see Figure 5).

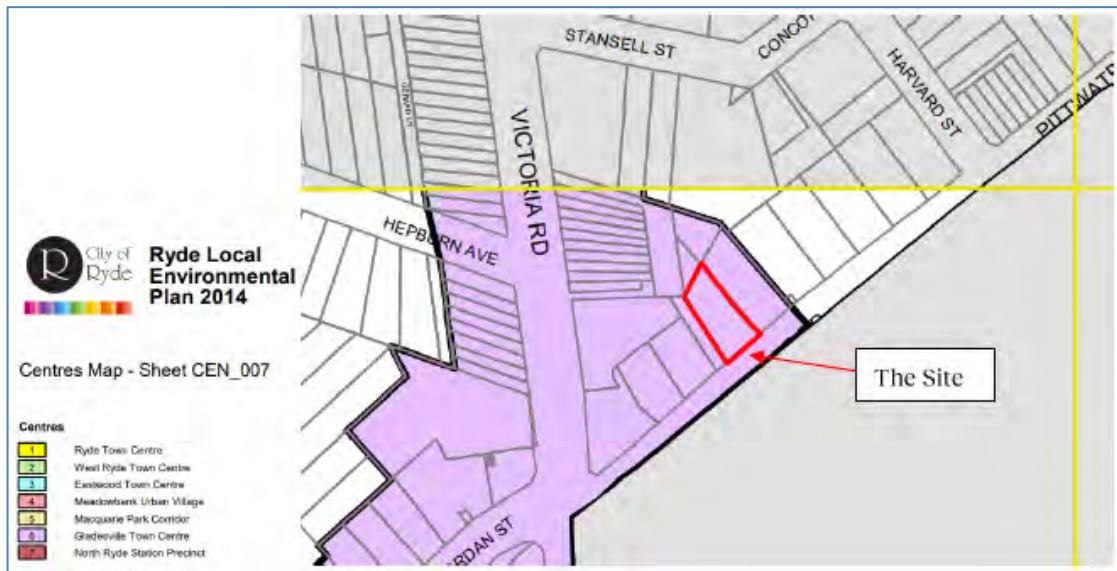


Figure 5. Centres Map under RLEP

The site is identified under Part 4.6 Gladesville Town Centre and Victoria Road Corridor under Ryde Development Control Plan (RDCP) 2014. The location of the site is within the Town Centre Precinct identified within the Precincts Vision Plan (see Figure 6).



Figure 6. Town Centre Precincts under RDCP

ITEM 6 (continued)

There are four local heritage items listed in the RLEP 2014 that are within proximity of the site (see Figure 7):

- Local heritage item 54 'Great North Road' located on Victoria Road, within 100m of the site.
- Local heritage item 139 'Gates' located on 220 Victoria Road, within 200m of the site.
- Local heritage item 140 'Church' located on 220 Victoria Road, within 200m of the site.
- Local heritage item 142 'Church' located on 265A Victoria Road, within 100m of the site.

There is a heritage conservation area (HCA) located within 100m of the site. The Planning Proposal will not have any impact on these heritage items or HCA.



Figure 7. Heritage Items and HCA under RLEP

Interests in the Site

Interests in land refers to property ownership, as well as rights and privileges affecting land, such as leasehold, easements covenants and mortgages.

ATTACHMENT 8 provides a summary of the interests in the site.

Aside from Hunters Hill Council, who are the owners of the land, Sydney Water was identified to have an interest in the land, being the beneficiary of an easement which applies across the entire site, created under Memorandum of Transfer D394665 (**ATTACHMENT 11**).

ITEM 6 (continued)

The site was also previously owned by Sydney Water, then named Metropolitan Water Sewerage and Drainage Board (MWS&DB). Dealing No. 394665 transferred the site from MWS&DB to Hunters Hill Council on 30 May 1945. The Memorandum included three covenants, two of which relate to the maintenance of the easement, and the third relating to the use of the site. Covenant 3 states the site should be for the sole purpose of the construction and operation of a 'Baby Health Centre' in 1945.

Hunters Hill Council sought approval from Sydney Water for the reclassification and release of the land use restriction on 24 April 2023 (**ATTACHMENT 12**). On 5 June 2023, Sydney Water provided a letter which stated they do not object to the land reclassification and acknowledged the land will be included within the future redevelopment as part of a future Gladesville Masterplan (**ATTACHMENT 13**). Sydney Water also indicated their approval should be sought for any future redevelopment due to the presence of a critical sewer pipe and shaft tunnel access on the site.

It is noted Sydney Water did not explicitly state their approval to release Hunters Hill Council from the restriction that the site be solely used for a 'Baby Health Centre'. However, this is unrelated to the purposes of this Planning Proposal, which is to reclassify the public land, and does not seek to change the use or occupancy of the site. If Hunters Hill Council or any future owners wish to vary the use of the land from a 'Baby Health Centre', they may be required to seek legal advice to vary the easement.

There are no other interests in the land. Therefore, it is considered there are no interests in the land that conflict with the proposed reclassification.

Plan of Management

Section 35 of the Local Government Act 1993 requires all community land to be governed by a Plan of Management. There is no plan of management that has been prepared for this site. This is likely due to the misalignment of the ownership and jurisdiction of this community land. Operational land is not required to have a plan of management.

Planning Proposal

The planning proposal seeks to amend Schedule 4 of the RLEP 2014 by reclassifying the public land at 4 Pittwater Road, Gladesville, being Lot 1 DP 816692 from community land to operational land. The Planning Proposal was prepared by SJB Planning on behalf of Hunters Hill Council, the owners of the land, with the site currently being occupied by Gladesville Occasional Child Care Centre.

ITEM 6 (continued)

All public land is required to be classified as either 'community land' or 'operational land'. The main effect of classification is to determine the use of the land.

- **Community land** is different as it reflects the importance of the land to the community because of its use or special features. Generally, it is land intended for public access and use. It is land council makes available for use by the general public, for example, parks, reserves or sports grounds.
- **Operational land** has no special restrictions other than those that may apply to any piece of land. Generally, it is land which facilitates the functions of council, and may not be open to the general public, for example, a works depot or council garage.

The proposal is the result of Hunters Hill Council's Property Strategy (see **ATTACHMENT 9**) that identifies the site as surplus to the needs of Hunters Hill Council. Hunters Hill Council unanimously resolved to lodge the Planning Proposal to City of Ryde Council to reclassify the site on 20 September 2021 (**ATTACHMENT 7**).

Hunters Hill Council are not able to develop, sell, exchange, or dispose of the community land under the provisions of the *Local Government Act 1993*. As such, the proposed reclassification is intended to provide opportunity to unlock the existing development potential of the site to stimulate growth and development within Gladesville Town Centre.

Other intentions for the proposed reclassification of this public land from community land to operational land are as follows:

- The site's classification as community land is inappropriate, being land owned by Hunters Hill Council but located outside of their local government area (LGA).
- To enable Hunter's Hill Council to consider an expanded range of opportunities for the use and management of the site.
- The operational classification is more suitable for the site, being used for a childcare centre. Community land is typically used for land that intended for unrestricted public access, such as parks, reserves, or sportsgrounds.

The proposal does not involve any change to the existing zone and/or development standards that apply to the subject site. There are no interests in the land that Hunters Hill Council is seeking to discharge. The proposal will not result in a change to the existing use of the site, nor does it propose any sale or development. These matters may be pursued as a separate process and are not a part of this planning proposal.

ITEM 6 (continued)

Discussion

The *Environmental Planning and Assessment Act 1979* (the Act), requires a planning proposal to provide justification and to consider the strategic merit of the proposal against State and Local strategies and Policies. The planning proposal has provided adequate justification for the proposal, as summarized below:

Strategic Merit Issue	Comment
State Environmental Planning Policies and Local Directions	The planning proposal is generally consistent with the relevant State Environmental Planning Policies and Local Planning Directions under Section 9.1 of the environmental Planning and assessment Act 1979. An analysis of compliance with these policies is provided in the attached planning proposal (see ATTACHMENT 1).
Greater Sydney Region Plan - A Metropolis of Three Cities	The planning proposal is generally consistent with the Greater Sydney Region Plan - A Metropolis of Three Cities (see ATTACHMENT 1).
North District Plan	The planning proposal is generally consistent with the North District Plan (see ATTACHMENT 1).
Ryde Local Strategic Planning Statement	The planning proposal is generally consistent with the Ryde Local Strategic Planning Statement (see ATTACHMENT 1).
Requirements for Proposals to Reclassify Public Land	<p>The planning proposal is prepared in accordance with LEP Practice Note PN 16-001 (see ATTACHMENT 7). The most relevant part of that Practice Note is Attachment 1 as follows:</p> <ul style="list-style-type: none"> • The land is not a 'public reserve' as defined by the <i>Local Government Act 1993</i>. • Hunters Hill Council's property records indicate the site was transferred from Sydney Water (formerly known as Metropolitan Water and Sewerage and Drainage Board) to Hunters Hill Council for the purpose of a baby health centre in 1945 and a restriction was placed on the Title for this use at dedication to Hunters Hill Council (see ATTACHMENT 11). As such, Hunters Hill Council consulted with Sydney Water on 24 April 2023 (see ATTACHMENT 12). On 5 June 2023, comments were received from Sydney Water who raised no objection to the reclassification (ATTACHMENT 13). There are no other interests on the site. • There are no interests in the land that Hunters Hill Council is seeking to discharge. This may be

ITEM 6 (continued)

Strategic Merit Issue	Comment
	<p>required prior to the sale of the property and completed as a separate matter to this planning proposal.</p> <ul style="list-style-type: none"> • The proposal will not affect any current uses or leases on the land. • The proposal does not involve any change to the existing zoning and/or planning controls that apply to the site. • The land is not currently proposed for sale. However, the proposal will enable Hunters Hill Council to sell, exchange or otherwise divest and deal with the parcel of land to assist in facilitating the redevelopment of the land, whilst capitalising on the returns to Hunters Hill Council and the potential community benefits including public domain upgrades. • There are no sales or changes to the property at this time, but if sold, Hunters Hill Council will be required to appropriately account for the funds acquired as required by PN 16-001.

Planning Assessment

An assessment of the key issues relevant to the planning proposal is provided in the following table.

Site Specific Issues	Assessment
Land Use	<p>The public land owned by Hunters Hill Council is within the City of Ryde LGA. As such, it may be argued the current classification of land as 'community land' is inappropriate given it is located outside the Hunters Hill Council LGA.</p>
Gladesville Occasional Child Care Centre	<p>The land reclassification will not directly result in the sale or redevelopment of the site, or any other action that would immediately terminate the lease between GOCCC and HHC and require the GOCCC to vacate the site.</p> <p>However, the operational classification will allow Hunters Hill the opportunity to sell or redevelop the site, which may threaten the continual operation of the childcare centre. The Property Strategy had suggested the GOCCC would be retained in the area while the site was investigated for opportunities to 'realise its value', however, Hunters Hill Council have not provided any alternative locations for the GOCCC.</p>

ITEM 6 (continued)

Site Specific Issues	Assessment
	<p>Hunters Hill Council have stated there is no intention to discontinue the service. If they wish to do so, HHC would need to undergo a separate legislative and governance process, which will likely involve obtaining Council endorsement.</p> <p>Overall, the proposed operational classification will not alter the current use and the GOCCC will be able to continue operation. The long-term ongoing use of the land remains the responsibility of Hunters Hill Council, as the owner and lessor of the site.</p>
Social and economic impact	<p>The reclassification has the potential to have positive social and economic benefits for the community, in that it enables Hunters Hill Council to consider potential future development of land for uses consistent with the MU1 Mixed Use zoning under RLEP 2014.</p> <p>As per Hunter's Hill Community Infrastructure Plan (Property Strategy), the existing Occasional Care Centre is in need of updating and surplus to Hunter's Hills Council requirements. Through the proposed reclassification to operational land, an enhanced scope of flexibility is afforded to Hunter's Hill Council, thereby unlocking the potential to either rejuvenate or divest its assets. This strategic manoeuvre is aimed at optimising the allocation of resources towards community infrastructure and services, thereby maximising the derived communal value.</p> <p>Furthermore, the reclassification may assist in the delivery of mixed-use development outcomes to improve economic and social vitality of the area and strengthen the economic performance of the Gladesville Town Centre.</p> <p>The community and the GOCCC overwhelming object to the reclassification out of fear of loss of the childcare centre and a community asset. As stated above, any action that may directly result in the departure of the GOCCC is the responsibility of HHC and is not a part of this planning proposal.</p>
Environmental impact	<p>The reclassification does not result in any direct environmental impacts. It will, however, enable development of the land in accordance with the current</p>

ITEM 6 (continued)

Site Specific Issues	Assessment
	MU1 Mixed Use zoning. Any environmental impacts likely to arise as a result of any future development proposal will be assessed as part of the Development Application process.
Heritage	The site is not affected by any heritage listing and the nearby heritage items and HCA are located 100m to 200m from the site. The proposal will have no impact on the heritage items or HCA.

Ryde Local Planning Panel

As part of the assessment of the Planning Proposal, the application was referred internally to the Ryde Local Planning Panel (RLPP) for advice. The RLPP had no further comment and agreed that the proposal should proceed to a gateway determination for the purpose of seeking a land reclassification (see **ATTACHMENT 15**).

Gateway Determination

Gateway Determination was issued by the Department of Planning, Housing and Infrastructure on 5 July 2024, which authorised City of Ryde Council as the local plan-making authority under section 3.36(2) of the EP&A Act. The Gateway Determination also requires the LEP to be made (for the planning proposal to be finalised) before 2 May 2025.

Gateway conditions were also provided, which required updates to the planning proposal report and attachments, public exhibition, no consultation needed with public authorities or government agencies, and a public hearing to be held under Section 29 of the *Local Government Act 1993*.

Public Exhibition of Planning Proposal

The planning proposal was placed on public exhibition from Monday 2 September 2024 - Sunday 29 September 2024 for a period of 28 days (20 working days), in accordance with Gateway condition 2.

The following promotional materials were actioned to inform the community of the public exhibition:

- *Have Your Say* webpage on Council's website, which included:
 - Online submission form
 - All details pertaining to the planning proposal.
 - Online copies of the planning proposal documents and related documents.

ITEM 6 (continued)

- Physical copies provided at Gladesville Library
 - Flyers to notify the planning proposal.
 - Physical copies of the planning proposal report and attachments.
- Written notice sent to affected residents and landowners.
- Sign posted on the front gates of the Gladesville Occasional Child Care Centre for the duration of the public exhibition.

The above exhibition actions were intended to make the proposal readily available to all interested stakeholders and will be delivered above and beyond the standard minimum requirements of the Gateway Determination requirements.

There were 95 submissions received throughout the public exhibition, with 73 submissions received through the online form, 22 submissions received through email, and 1 submission received through a drop-in at our Customer Service desk.

As part of the preparation for the public hearing, the written submissions received during the public exhibition were assessed by the independent facilitator of the public hearing. The public exhibition submissions and verbal submissions received at the public hearing were summated together by the facilitator into the Public Hearing and Submissions Report (**ATTACHMENT 15**).

Public Hearing

A public hearing for the land reclassification was held on Thursday, 28 November 2024, 4:30pm-6:00pm in the Gladesville Meeting Room, at 6 Pittwater Road, Gladesville. It was facilitated by an independent chairperson, Sandy Hoy, Director of Parkland Planners.

A public hearing is required when reclassifying public land in accordance with Section 29 of the LG Act. Condition 5 in the Gateway determination letter, dated 5 July 2024, also requires a public hearing to be held.

The public hearing was notified from 6 November 2024 for 22 days. It was notified through public notice signs posted at the subject site, a listing in *The Weekly Times*, and as an update on the Have Your Say webpage. Community members that made a submission during the public exhibition and signed up for updates were also sent a notification email.

A background information document for the public hearing was provided on the Have Your Say page. This was prepared by Ms. Hoy, and detailed land reclassification and the requirement for the public hearing. There were seven registrations for the public hearing.

ITEM 6 (continued)

In attendance at the public hearing were the following:

- Four community members
- Two City of Ryde Council staff
- Two Hunters Hill Council staff
- Sandy Hoy, Chairperson

A public hearing and submissions report is required to be produced by the chairperson and made public on Council's webpage. This report is to detail the verbal submissions received at the public hearing and summarise and address all submissions received (**ATTACHMENT 15**). The public hearing and submissions report was posted on the Have Your Say page as an update on Monday 10 February 2025, emailed to the attendees, and a physical copy made available to view at Gladesville Library and City of Ryde's Customer Service Centre.

Submissions

Appendix A of the Public Hearing and Submissions Report (**ATTACHMENT 15**) provides a summary of all the submissions received during the public exhibition and public hearing, sorted by topic.

Reasons for not supporting the proposed reclassification:

Theme	Submissions no.
Land was gifted by Sydney Water for community purposes; a 'Baby Health Centre', which should be continued	5
Childcare centres in general are of great value to Gladesville, especially for working families needing short-term care. 59 enrolled families from HHC and CoR.	6
Praising GOCCC attributes: staff, low staff turnover, diverse cultural background or staff and children, affordable, unique, flexible, highly regarded, well-used, decent facilities, accessible.	11
Reclassification is the first step to sale or development of the site, which may result in loss of community land.	2
Hunters Hill Council's intentions for the land are unclear.	11
Land should not be sold for private purposes	9
Land should be used for community purposes – the 'community' classification ensures this.	7
Sydney Water constraints	1
Financial benefit to Hunters Hill Council, not City of Ryde and Gladesville community	2
Community apprehension to future development	9
Loss of childcare service	19
Increased demand for childcare in local area	4
Disproportionate impact on women	3
Negative impact on local economy	1

ITEM 6 (continued)

Theme	Submissions no.
Negative impact on cost of living	2
Potential loss of employment	1
Mental health and wellbeing of parents	1
Impact on surrounding sites	4
Impact on Pittwater Road streetscape	2
Traffic and parking	1
Environmental consideration	1
Setting a dangerous precedent	1
Cultural and heritage significance	1
Legal and ethical responsibilities	1
Improve Gladesville Town Centre instead – focus on the high vacancy rates of commercial spaces along Victoria Rd.	8
Alternative suggestions for revenue-generation	2
Community and open space use of the site	2
Suggestion to transfer ownership to City of Ryde	1
Establish GOCCC in another location first	5
Lack of consultation with GOCCC	6
Requests for City of Ryde to reject the proposed reclassification	4

Response to submissions

Hunters Hill Council response to submissions

As part of the public exhibition process, Hunters Hill Council were contacted to provide a response to the submissions. Their response was provided by SJB Planning on behalf of Hunters Hill Council, dated 22 October 2024 (**ATTACHMENT 16**).

A summary of their response is as follows:

- **Acknowledgement of submissions:** the majority of submissions were concerned that the reclassification of the land would result in a loss of a community asset, loss of childcare options, and the sale of public land.
- **Raised a new reason for the reclassification:** it is inappropriate for public land owned by HHC that is outside their LGA to be classified as community land.
- **Land use will stay the same:** emphasised the reclassification does not alter the current use or range, nor does it propose new land uses.
- **Future plans:** HHC is solely responsible as decisionmakers and custodians of the land. Any future use of the land will be considered by HHC on behalf of the Hunters Hill community.

ITEM 6 (continued)

It is noted that the Response to Submissions letter incorrectly stated 72 submissions were reviewed. The PDF file City of Ryde staff sent to Hunters Hill Council containing de-identified submissions contained all 95 submissions received, with 73 online survey submissions and 22 written submissions.

Hunters Hill Council response to recommendations

The Public Hearing and Submissions Report prepared by the independent facilitator contained five recommendations addressed to Hunters Hill Council. They are summarised as follows:

1. Consider the viewpoints and issues raised in the verbal and written submissions.
2. Request an extension for the LEP completion date until a resolution regarding the future of the GOCCC can be found.
3. Consult with GOCCC and parents/carers who use the service about the future of the occasional care service.
4. If Council resolves to not proceed with the reclassification, continue the occasional care service at 4 Pittwater Road, Gladesville.
5. If Council resolves to proceed with the reclassification, a smooth relocation of the GOCCC should be secured before the land is sold.

Hunters Hill Council provided their response to these recommendations on 11 February 2025. Their response confirms that HHC have no current intentions to discontinue the service and expects the GOCCC to continue operation under the operational land classification. They also reiterate that any proposal to discontinue the service would be subject to a separate legislative and governance process, which has not been initiated and is not subject to this planning proposal.

It is noted that Hunters Hill Council's response did not directly respond to some the questions raised by Ms. Hoy. For instance, they did not explicitly state their intent to carry on with the planning proposal or instruct City of Ryde Council staff to initiate an extension request. Furthermore, they did not indicate they were in or will engage in any discussions with GOCCC regarding the future ongoing operation of the occasional childcare service in the event of sale or redevelopment of 4 Pittwater Road.

City of Ryde Assessment and Response to the Planning Proposal

Most of the submissions emphasise the value that the GOCCC brings to the Gladesville community, which consists of both Hunters Hill and City of Ryde residents, and share concerns the reclassification will lead the GOCCC to close or leave the community.

ITEM 6 (continued)

While the reclassification introduces potential for the childcare centre to leave the community, the GOCCC is still able to operate as normal under the operational land classification and will continue to do so as lessees of Hunters Hill Council. As the lessor of the site, Hunters Hill Council ultimately are solely responsible for the future use of the land. Any future sale or redevelopment of the site which may directly threaten the tenancy of GOCCC is a separate process to this land reclassification, which will require further legislative and governance processes.

Currently, HHC have stated they do not have any intentions of discontinuing the GOCCC and it is expected the GOCCC will continue to operate after the land is reclassified.

Finally, the 'community land' classification is inappropriate for this site, and the proposed reclassification is an administrative matter. Community land is generally land intended for unrestricted public access and use, which is not applicable to a childcare centre. Additionally, the reclassification seeks to align the ownership of the land to its location outside of Hunters Hill Council's LGA, with an operational land classification being more suited for this situation.

Financial Implications

Adoption of the recommendation will have no financial impact.

Local Plan-Making Authority

The Local Plan-Making Authority in respect of a Planning Proposal is the party delegated to make or reject the proposed amendments to the LEP following the public exhibition and consideration of the submissions.

The Gateway Determination provided Council with the delegation to act as a Planning Proposal Authority that is authorised to exercise the functions of the Local Plan-Making Authority and thus Council has the authority to make the LEP.

Options

To address the planning proposal, Council has two options to consider:

Option 1 (Recommended) – Endorse the Planning Proposal to Proceed to Finalisation.

This option is recommended as the reclassification will allow Hunters Hill Council more flexibility in their planning for the site and Gladesville Town Centre. The operational land classification is more appropriate for the site, given its land use as a childcare centre, and its location outside of the Hunters Hill Council LGA. The reclassification will not directly result in the loss of the childcare centre. The potential redevelopment or sale or any activity that may result in the site being vacated is the sole responsibility of Hunters Hill Council.

ITEM 6 (continued)

Next Steps

After Council resolves to endorse the planning proposal, the next step is to recommend the LEP be amended in accordance with the planning proposal to DPHI and PCO to insert 4 Pittwater Road, Gladesville; Lot 1 DP 816692 into Schedule 4, Part 1 of the RLEP 2014.

Council staff will draft the instructions to Parliamentary Counsel's Office to draft and issue opinion that the LEP can be made. We will then issue the finalisation package to DPHI. Once DPHI has reviewed PCO's opinion, and liaised with Council as the Planning Proposal Authority, the LEP amendments will be officially gazetted on www.legislation.nsw.gov.au.

Option 2 – Resolve that the proposed reclassification is not supported.

Council would need to specify the concerns which would consider the specified concerns against the relevant legislated assessment considerations.

This option is NOT supported as the community land classification is inappropriate for public land located outside of Hunters Hill Council's LGA. Additionally, the operational land classification will allow flexibility for Hunters Hill Council, for future plans on the site. HHC, as the owners and managers of the land on behalf of the Hunters Hill community, may eventually decide to redevelop or sell the site, which will bring benefit to the community in other ways. This opportunity will not be realised if the site is not reclassified.

Once again, it is important to note the reclassification will not change the land use of the site, and the childcare centre is able to continue operation as a lessee under HHC.

Next Steps

If the City of Ryde Council resolves not to make the LEP, DPHI must be notified of City of Ryde Council's decision to not proceed with the LEP amendment.

Conclusion

The Planning Proposal proposes to reclassify land at 4 Pittwater Road, Gladesville, being Lot 1 DP 816692 from Community to Operational under Schedule 4 of the RLEP 2014. The reclassification will be more appropriate for the site, being located outside of the Hunters Hill Council LGA, and provide future opportunities for the use and management of the land. As stated previously, the future ongoing use of the site remains the sole responsibility of Hunters Hill Council, as the owners and managers, on behalf of the Hunters Hill community.

ITEM 6 (continued)

The information presented in the proposal and its supporting documentation sufficiently describes and analyses of the strategic planning opportunities for the site and considers the relevant environmental, social, and economic impacts. On this basis, it is recommended that the Planning Proposal be supported.

Recommendation

That Council support that the Planning Proposal to reclassify land at 4 Pittwater Road, Gladesville, being LOT 1 DP 816692 from Community to Operational land and instructions to Parliamentary Counsel's Office to draft and issue opinion that the LEP can be made.

7 CITY OF RYDE DRAFT SOCIAL STRATEGY 2025-2030 AND DRAFT CREATIVITY STRATEGY 2025-2030 - PUBLIC EXHIBITION

Report prepared by: Senior Coordinator Social & Cultural Planning
File No.: PM23/30800 - BP25/9

REPORT SUMMARY

The City of Ryde's Social and Cultural Planning staff has developed a draft Social Strategy 2025-2030 and draft Creativity Strategy 2025-2030 for public exhibition.

The Social Strategy 2025-2030 has been drafted to outline an updated vision for our communities' social wellbeing and promote liveability, connectivity, accessibility to services, social and cultural diversity, and inclusion. The Plan provides a roadmap to guide Council's work over the next five years.

The Creativity Strategy 2025-2030 has been drafted to guide the development of creativity through arts, culture, businesses, and built environment. The Strategy outlines a roadmap for embedding creativity into our communities' everyday life.

The purpose of updating the current Social Plan (2019-2024) and Creativity Strategy (2019-2024) was to:

- provide a greater alignment with existing community sentiment
- provide a greater alignment with current strategic context, and
- apply an outcome-based approach to Council's social and cultural planning practices.

The Social Strategy 2025-2030 and Creativity Strategy 2025-2030 have been informed by:

- comprehensive internal and external engagement and consultation on the current needs, practices, challenges and opportunities and future priorities
- evaluation of the outcomes and benefits resulting from implementation of the current Social Plan (2019-2024) and Creativity Strategy (2019-2024)
- development of a Gap Analysis Report to identify Council's actions and achievements in delivering social and cultural outcomes in the last five years, and define existing challenges and opportunities and lessons learned, and
- review of key strategic documents at local, regional, state, national and international levels and research on best social and cultural planning practices.

The review of the current Social Plan and Creativity Strategy (2019-2024) has highlighted significant limitations in the monitoring and evaluation processes, specifically due to the absence of a clear, structured roadmap. This gap has hindered the effective tracking of progress in both the outcomes and the implementation of the strategies.

ITEM 7 (continued)

A key issue identified was the lack of defined guidelines that could effectively direct the planning process, from developing the overarching vision to setting clear actions. Without such a framework, it has been difficult to establish concrete, measurable outcomes against which objectives and actions could be defined and assessed. To address these challenges, the City of Ryde has taken a proactive step by embracing an outcome-based approach in the new strategies to provide clearer direction for future social and cultural planning.

To apply an outcome-based approach to Council's social and cultural planning practices, both documents define a five-year vision for our community and social and cultural landscape. They outline outcomes with key performance indicators and success measures to enable Council to monitor and measure the achievements and success in outcomes delivery and, on the other hand, identify the gaps and limits in outcome delivery.

The outcomes are presented below and are aligned with relevant strategic documents including the City of Ryde's current and future Community Strategic Plan which is currently under review and update (Ryde to 2035).

Social Strategy 2025-2030 Outcomes	Creativity Strategy 2025-2030 Outcomes
<ol style="list-style-type: none"> 1. We are socially connected. 2. We have equitable access to welcoming public spaces and facilities. 3. We have services and opportunities that enable us to thrive and prosper. 4. We are safe and healthy. 	<ol style="list-style-type: none"> 1. Our stories are expressed creatively. 2. Our community has the opportunity to participate in creativity. 3. Our creative sector is supported and connected. 4. We have the spaces and places for creativity to flourish.

Both documents set out objectives to act upon over the next five years. These objectives are defined to address the intended outcomes and they direct Council's priorities for social and cultural planning. The objectives are specific, measurable, and achievable. The detailed outcomes and objectives are provided in **ATTACHMENT 1 – CIRCULATED UNDER SEPARATE COVER** for Social Strategy and **ATTACHMENT 3 – CIRCULATED UNDER SEPARATE COVER** for Creativity Strategy.

The Social Strategy and Creativity Strategy are supported by an Action Plan to ensure Council has a clear short-term (year 1-2), medium-term (year 3-4), and long-term (year 5+) plan for delivering social and cultural outcomes. The Action Plan will be reviewed annually as part of the Operational Planning process and through consultation with key stakeholders and Councillors. The Key Performance Indicators (KPIs) and success measures are outlined to be used for monitoring and evaluation of the outcomes.

ITEM 7 (continued)

Should Council resolve to place the Draft Social Strategy and Draft Creativity Strategy on public exhibition for community and stakeholders feedback, they will be subject to a 42-day exhibition period during April and May 2025.

Following the public exhibition, a further report will be provided to Council outlining the feedback received during the public exhibition period and any amendments made to the documents. The revised and finalised documents (based on the feedback received and further incorporating graphic design work) will be submitted to Council for adoption at its June 2025 meeting.

RECOMMENDATION:

That Council approves the Draft Social Strategy 2025-2030 and the Draft Creativity Strategy 2025-2030 being placed on public exhibition for a period of 42 days.

ATTACHMENTS – CIRCULATED UNDER SEPARATE COVER

- 1 Draft Social Strategy 2025-2030 - For Public Exhibition
- 2 Draft Social Strategy Background Report 2025 - For Public Exhibition
- 3 Draft Creativity Strategy 2025-2030 - For Public Exhibition
- 4 Draft Creativity Strategy Background Report 2025 - For Public Exhibition

Report Prepared By:

Parisa Kalali
Senior Coordinator Social & Cultural Planning

Report Approved By:

Michael Galderisi
Deputy Chief Executive Officer

ITEM 7 (continued)

Discussion

Strategic Alignment

Both the Social Strategy and Creativity Strategy support the Council's Integrated Planning & Reporting (IP&R) framework. Our **Community Strategic Plan (CSP)** and **Local Strategic Planning Statement (LSPS)** are the leading documents in this framework. The Social Strategy and Creativity Strategy contribute to delivering social and cultural outcomes and targets that are outlined in these documents and foster social cohesion, wellbeing, and creativity development for our growing and changing community.

The Social Strategy is in alignment with other key Council strategies, including but not limited to:

- Local Infrastructure Strategy
- Economic Development Strategy
- Night-time Economy Strategy
- Integrated Open Spaces Plan
- Sport and Recreation Strategy
- Resilience Plan
- Integrated Transport Strategy
- Affordable Housing Policy

The Social Strategy will direct other relevant Council documents, such as:

- Creativity Strategy
- Events Plan
- Live Music Plan
- Disability Inclusion Action Plan
- Reconciliation Action Plan
- Social and Cultural Infrastructure Framework
- Halls and Facilities Strategy
- Library Service Strategic Plan

The Creativity Strategy is in alignment with several Council Strategies, including but not limited to:

- Social Strategy
- Events Plan
- Live Music Plan
- Social and Cultural Infrastructure Framework
- Halls and Facilities Strategy
- Library Service Strategic Plan
- Local Infrastructure Strategy
- Disability Inclusion Action Plan

ITEM 7 (continued)

- Reconciliation Action Plan
- Economic Development Strategy
- Night-time Economy Strategy

At a higher level, the Social Strategy and Creativity Strategy outline outcomes and objectives in alignment with relevant strategic documents at regional, state, national, and international levels.

Stakeholder Engagement

The Social Strategy 2025-2030 and Creativity Strategy 2025-2030 are informed by comprehensive internal and external stakeholder consultation.

We engaged with the local community, service providers and government agencies between January and April 2024 to inform the development of these documents and capture their feedback. This included the following engagement activities:

- Online community and service provider surveys
- Online focus groups with government agencies and service providers
- Drop-in sessions with the local community
- Social pinpoint map, capturing place-based community feedback
- Consultation board at community events (e.g., Lunar New Year festival, International Women's Day Forum, Seniors Expo)

The details of applied stakeholder engagement methodology and engagement outcomes for updating the Social Strategy are provided in **ATTACHMENT 2 – CIRCULATED UNDER SEPARATE COVER**.

The detailed stakeholder engagement methodology and engagement outcomes for updating the Creativity Strategy are presented in **ATTACHMENT 4 – CIRCULATED UNDER SEPARATE COVER**.

Consultation with Council's internal stakeholders took place over various phases in 2024, including:

- Internal consultation with Senior Leadership Team and Executive Leadership Team on Stakeholder Engagement Outcomes Reports in June 2024.
- Councillors workshop on Stakeholder Engagement Outcomes Reports in July 2024.
- Internal consultation on the current vision, objectives, intended outcomes, actions, future priorities, challenges and opportunities across different Council departments that contribute to delivery of current Social Plan (2019-2024) and Creativity Strategy's (2019-2024) outcomes in October 2024.

ITEM 7 (continued)

- Presenting overview of the Strategies to Councillors as a part of Councillor Induction Programs in October 2024.
- City Shaping drop-in session to capture feedback on current Social Plan (2019-2024) and Creativity Strategy's (2019-2024) vision, outcomes and objectives and future priorities in October 2024.
- Validation workshops with Council departments on first draft vision, outcomes, objectives and actions for both documents in November 2024.
- Councillor Workshop on Draft Strategies in February 2025.

Highlights of Social Strategy 2025-2030

As a result of stakeholders' feedback and findings of background studies, the Social Strategy 2025-2030 outlines a vision for the City of Ryde as follows:

"City of Ryde is a place where our diverse community has accessible and inclusive services, programs and places that support a healthy, equitable and connected community."

The Social Strategy focuses on the following priorities and principles:

- **Supporting cultural and social outcomes** by enhancing community connections, wellbeing and mental health, ensuring all residents have access to services and programs that support healthy living.
- **Fostering community connections** by a specific focus on vulnerable groups including recent arrivals, seniors, and people with disabilities.
- **Building resilience in communities** by strengthening support networks.
- **Ensuring access, equity and inclusion** so everyone, regardless of background, culture, or socio-economic status, can access essential services and enjoy a high quality of life.
- **Improving safety** specifically after dark and especially for women and people with disabilities.
- **Providing affordable housing and community infrastructure** to accommodate the growing population and diverse needs, ensuring equitable access to resources and social services.
- **Supporting First Nations communities** by respecting and integrating their cultural heritage, knowledge and leadership in planning processes, while promoting their social and economic wellbeing.

ITEM 7 (continued)

- **Strengthening the identity for Ryde** through cultural initiatives that promote shared values, celebrating Ryde's cultural heritage and hosting community events that promote belonging.
- **Strengthening volunteerism and community engagement** by fostering a culture of participation.
- **Supporting youth empowerment and wellbeing** by providing opportunities for young people to engage in meaningful activities that promote their mental health, skill development and community involvement.

The table below presents objectives and intended outcomes of the Social Strategy 2025-2030.

Outcome	Objective
1. We are socially connected	<ul style="list-style-type: none"> • Objective 1. Create accessible programs, events and activities that celebrate our diversity • Objective 2. Facilitate positive community networks that connect Council, individuals, community groups and service providers • Objective 3. Provide our community with access to information on social activities and opportunities to participate and engage with decisions
2: We have equitable access to welcoming public spaces and facilities	<ul style="list-style-type: none"> • Objective 4. Ensure equitable access to affordable, quality, and shared community facilities and public open spaces close to home, for everyone to enjoy • Objective 5. Design and manage our parks and community facilities so that everyone feels welcome and included
3. We have services and opportunities that enable us to thrive and prosper.	<ul style="list-style-type: none"> • Objective 6. Strongly advocate for access to a range of social services and affordable housing options • Objective 7. Partner with local businesses, educational institutions and New South Wales (NSW) government agencies to improve social outcomes
4. We are safe and healthy.	<ul style="list-style-type: none"> • Objective 8. Increase opportunities for residents to access appropriate and affordable health and wellbeing services and facilities through partnerships • Objective 9. Develop Council-led recreational programs, events and facilities to promote active lifestyles • Objective 10. Work to ensure that our community feels safe whilst moving through and within public spaces and facilities

ITEM 7 (continued)

Highlights of Creativity Strategy 2025-2030

Based on stakeholders' feedback and findings of background studies, the Creativity Strategy 2025-2030 outlines a vision for the City of Ryde as follows:

"City of Ryde is a vibrant and inclusive community where creativity is the cornerstone of everyday life and our community has the opportunity to participate in diverse forms of creative expression and shared storytelling."

The Creativity Strategy focuses on the following priorities and principles:

- **Celebrating cultural diversity and local identity of City of Ryde** through creative activities.
- **Empowering community-led creativity** for diverse and inclusive creative activities and events.
- **Building community connections and wellbeing** to improve mental health and assist with healthy ageing.
- **Supporting and celebrating First Nations cultures** including providing spaces, programs and professional development for First Nations artists and providing opportunities for all Australians to experience First Nations art and cultures.
- **Celebrating and preserving cultural heritage** for future generations.
- **Addressing access, equity and inclusion for all**, regardless of age, culture and background.
- **Providing affordable and fit-for-purpose spaces and places** that enable cultural and creative production and participation.
- **Supporting the creative sector and industries** to develop creativity across our City.

ITEM 7 (continued)

The table below presents objectives and intended outcomes of the Creativity Strategy 2025-2030.

Outcome	Objective
1. Our stories are expressed creatively	<ul style="list-style-type: none"> Objective 1. Express our identity and share our stories through diverse creative practices Objective 2. Acknowledge the history and value of Country and First Nations arts and cultures
2. Our community has the opportunity to participate in creativity	<ul style="list-style-type: none"> Objective 3. Provide equitable access to affordable and quality creative facilities and spaces. Objective 4. Ensure information about creative opportunities is widely available in diverse formats Objective 5. Support creative programs, activities and events that are inclusive and bring diverse groups together
3. Our creative sector is supported and connected	<ul style="list-style-type: none"> Objective 6. Support our creative community and services to thrive and innovate Objective 7. Foster a connected network for our creative community and services Objective 8. Support our creative community and services in contributing to a resilient and sustainable City
4. We have the spaces and places for creativity to flourish	<ul style="list-style-type: none"> Objective 9. Create accessible and affordable spaces in our City that enable creativity Objective 10. Activate our City's public spaces through art and creativity Objective 11. Build partnerships that increase access to creative participation and production

Financial Implications

The cost of document delivery has been provided for by the adopted budget for Social and Cultural planning.

Conclusion

Should Council approve the delivery of the Social Strategy 2025-2030 and Creativity Strategy 2025-2030 as discussed in this Report, the draft Social Strategy 2025-2030 and Creativity Strategy 2025-2030 will be placed on public exhibition for a period of 42 days.

8 RESPONSE TO RESOLUTION ON A WATER STATION AT EASTERN FORECOURT OF MEADOWBANK STATION

Report prepared by: Senior Coordinator - Infrastructure Services
File No.: GRP/25/8 - BP25/143

REPORT SUMMARY

This report has been prepared in relation to the Council Resolution dated 4 April 2023, which stated:

- a. That staff liaise with Transport for NSW and/or other relevant authorities as required, to assist with arranging the installation of a water station (bubbler) in the forecourt on the eastern side of Meadowbank Station.*
- b. That should all relevant service authority approvals be obtained, a report come back to Council that identifies the project cost, whether any grants (or TfNSW funds) can be obtained and likely timeframe for installation of the water station.*

Since the resolution, Council staff undertook comprehensive investigations considering multiple locations. Following the determination on the most appropriate location, a high-level cost estimate, including contingency, has been undertaken for the construction of a water station at Meadowbank Station adjacent to the existing outdoor dining area. The total required budget for the scope of works inclusive of investigations and construction is approximately \$50,000 (excluding GST).

There is currently no identified funding for the installation of a water station at Meadowbank Station in the current Operational Plan for FY 2024/25. This report recommends including the project in the draft four-year delivery plan for the 2025/26 financial year, with funding sourced from the Asset Expansion Reserve. If approved, construction is expected to be completed within the 2025/26 financial year.

RECOMMENDATION:

- (a) That Council notes the allocation of \$50,000 from the Asset Expansion Reserve for the installation of a water station in the forecourt of Meadowbank Station.
- (b) That part (a) is included within the 2025/26 Operational Plan.

ATTACHMENTS

There are no attachments for this report.

ITEM 8 (continued)

Report Prepared By:

Chaitanya Tadikonda
Senior Coordinator - Infrastructure Services

Report Approved By:

Meroeh Suesser
Manager - Engineering and Project Delivery

Charles Mahfoud
Executive Manager - City Infrastructure

ITEM 8 (continued)

Discussion

Site Description

Meadowbank Station is a transport hub managed by Transport for NSW (TfNSW), with the land owned by Transport Asset Holding Entity NSW (TAHE). The station forecourt, where the proposed water station is to be installed, is a high-traffic area used by commuters and the public (figure 1).

The surrounding area consists of Meadowbank TAFE and a cluster of small businesses, including a newsagency and cafes, with an outdoor dining area situated in front of the businesses. This location was assessed to ensure accessibility and convenience for pedestrians while considering site constraints and service availability.



Figure 1: Meadowbank Station Forecourt - Google Streetview November 2021

Site Investigation and Considerations

In response to the Council resolution, Council staff conducted a thorough investigation to determine the most suitable location for the water station. This process included engagement with Transport for NSW (TfNSW), a review of underground service constraints, and financial feasibility assessments.

ITEM 8 (continued)

Two potential locations were identified and evaluated (figure 2):

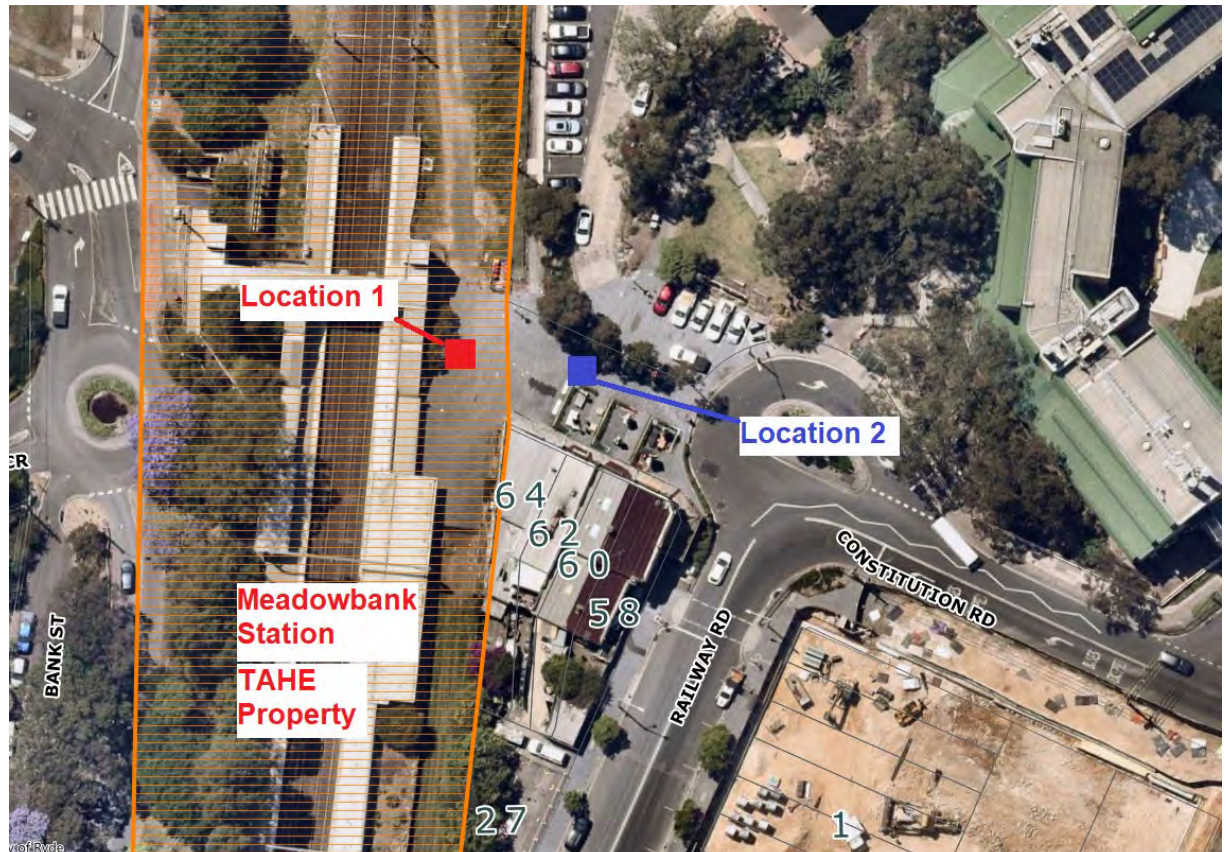


Figure 2: Proposed locations for water station at Meadowbank Train Station

- **Location 1:** Just outside the station stairs, providing high visibility but requiring TAHE approval. The approval process involves significant risk due to the presence of railway signaling cables, potential legal agreements, and additional ongoing costs.
- **Location 2:** Adjacent to the outdoor dining area, within Council's Road reserve. This location faces challenges due to numerous underground services, which may lead to increased costs, particularly for drainage and service relocations.

ITEM 8 (continued)

After extensive assessments, Location 2 (figure 3) was identified as the preferred option due to fewer regulatory challenges and better feasibility in terms of installation and long-term maintenance.



Figure 3: Proposed Location 2

Financial Implications

The estimated cost for the installation at Location 2 is \$50,000 (excluding GST), covering:

- Supply and installation of the water station
- Site restoration and project management
- Contingency for service relocations and unforeseen issues

Ongoing maintenance costs are estimated at \$600 per year for water filter replacements, with additional costs for water usage and repairs as needed.

There is currently no identified funding for the installation of a water station at Meadowbank Station in the current Operational Plan for FY 2024/25. The capital cost of \$50,000 (excluding GST) can be funded through the Asset Expansion Reserve and incorporated into Council's 2025/26 Operational Plan.

9 FORMER DENISTONE SPORTS CLUB - FUTURE USE AND MANAGEMENT

Report prepared by: Executive Officer - City Spaces
File No.: GRP/25/9 - BP25/163

REPORT SUMMARY

The Denistone Sports Club site was acquired by the Council of the City of Ryde (Council) in June 2024. The site consists of an asphalt car park area, club building and two bowling greens. A third bowling green adjacent to the site (northern edge) is owned by Council and has previously been used for lawn bowls under a lease agreement with the operator of the adjacent site. Council needs to determine how it wants to manage the site in the future and this report provides recommendations to this. It has been prepared giving consideration to relevant Council strategic documents, feedback received during consultation with the community undertaken in the second half of 2024, and the need to ensure a sustainable outcome is achieved that is in the long term interest of the community.

Council's Strategic Position

The Open Space Future Provision Plan (2021) identifies the opportunity to expand the turf sporting field to assist in meeting the future active recreation demands within the City of Ryde. It should be noted that after the development of this document by Council, Bowls NSW has released participation data related to the sport. This identifies a significant reduction in regular lawn bowls competition participation in 2010 of approximately 115,000 competitively to around 38,000 in 2023. This demonstrates a trend over time of a decline in competition participation in the sport.

Council's Property Policy outlines the following Property Management Principles to maximise capital efficiency and land use. These six principles are:

1. Holistic Management
2. Fit for Purpose
3. Asset Management
4. Risk Management
5. Centralised Control of Income
6. And Strategy Alignment

Community Feedback

Community consultation was undertaken in September 2024 regarding the future use of the former Denistone Sports Club site. Council sought feedback on the following options for future use and management of the site:

- Registered Club with liquor licence and gaming activities
- Not-for Profit Bowling entity
- External Operator (Recreation)
- External Operator (Food and Beverage)

ITEM 9 (continued)

Through the consultation 391 Online Survey responses were received, 105 people attended one of the two drop-in sessions that were conducted and six written submissions were received. Results from this process identified food and drinks as the top activity the community wanted to see on the site, followed by bowling and social / event / club activity purposes. Similarly, most survey responses indicated an interest to dine at the site in the future, followed by visiting for social purposes and lawn bowls.

Over one third of survey responded selected 'Not-for-Profit Bowling Entity (35%) as their first preference for future use of the former Denistone Sports Club, driven by the need for bowling (and its associated benefits) to continue. Registered club with liquor license and gaming activities (32%) was the second highest selected first preference with supporting comments indicating the communities desire for social use of the facility and entertainment. The drop-in sessions conducted on site saw the option of a Registered Club with liquor licence and gaming activities as the highest preference, with 56% of participants indicating it as their first preference.

Sustainable Asset Management

For Council to take on direct management of the site would require existing allocated funding to be redirected for this purpose. This would have an adverse impact on Council being able to deliver other services to the community's expectations, as funds would need to be re-prioritised. The costs associated with maintaining the site have been detailed in the body of this report.

The operational challenges that bowling clubs have experienced in recent years has been well documented. Research conducted by the University of NSW identified that the number of bowling clubs has reduced in metropolitan Sydney from 210 in 1980 to 128 in 2022. Within the Ryde LGA closure of the Putney Tennyson and Brush Farm Bowling clubs has occurred over recent years in addition the ceasing of bowling competition bowling activities at the Gladesville RSL site and Ryde Bowling Club. Smaller clubs in particular, find it challenging to manage sustainable operations that can meet the cost of maintaining and renewing the associated facilities. Bowling Greens and the supporting structures require significant ongoing funds to maintain and renew the infrastructure and facilities when required.

Based on the above considerations, this report recommends that Council undertake a 2 stage Expression of Interest Process (EOI), seeking a third-party operator to manage the former Denistone Sports Club site, excluding the northern (top), bowling green on behalf of Council. Submissions would be sought from suitable entities (including registered clubs) able to deliver activities on the site consistent with the permitted uses in accordance with the land zoning and include food and beverage services. To encourage a suitable entity to invest in the facilities on the site and improve the amenity of the location, it is recommended that the term of the agreement be proposed through the EOI process to be for a period of up to 30 years.

ITEM 9 (continued)

Due to the differing land classifications and land zonings outlined in the body of this report, it is recommended to separately identify the top (northern) bowling green within this Expression of Interest Process. Submissions would be invited for this area from a suitable operator to manage the area for lawn bowls activities. It is proposed that Council offer a term of 5 years with a 5 year option in Council's favour.

Council should seek submissions focusing on operational outcomes that will provide broad community benefit, maximise use, encourage community engagement and overall venue sustainability. Submissions for both areas would be invited on the basis that the proponent(s) are responsible for all repairs and maintenance works (including compliance works). Proponents will have the opportunity to provide a submission for either one or both areas subject to meeting the required criteria.

A further report will be provided to Council upon completion of this process outlining the outcomes and providing recommendations for future management of the site.

RECOMMENDATION:

- (a) That Council advertise Expressions of Interest (EOI), seeking submissions from suitable organisations for the management and operation of the former Denistone Sports Club site (operational) and the top (northern) Bowling Green (community) in accordance with the framework for use outlined in this report.
- (b) That a further report be submitted to Council following the receipt of submissions through the EOI process.
- (c) That Council allocate funding of \$60,000 sourced from general reserves to meet the cost of commencing and undertaking the EOI process and this be consolidated in the next quarterly review.

ATTACHMENTS

- 1 Report - Denistone Sports Club Site - Future Use - October 2024 -
CIRCULATED UNDER SEPARATE COVER

Report Prepared By:

Simon James
Executive Officer - City Spaces

Report Approved By:

Michael Galderisi
Deputy Chief Executive Officer

ITEM 9 (continued)

Background

The Denistone Sports Club began operating on the site in 1952. In 2016 it amalgamated with the Carlingford Sports and Recreation Club (CSRC). Following amalgamation, the board of the CSRC placed financial objectives that the Denistone site was required to achieve to continue operations. The previous board of the CSRC indicated that these financial objectives were not met and identified the asset as non-core to the club operations and available for disposal. In May of 2023 Council resolved to acquire the site and took vacant possession of the property at 59 Chatham Road Denistone (Denistone Sports Club) in June 2024.

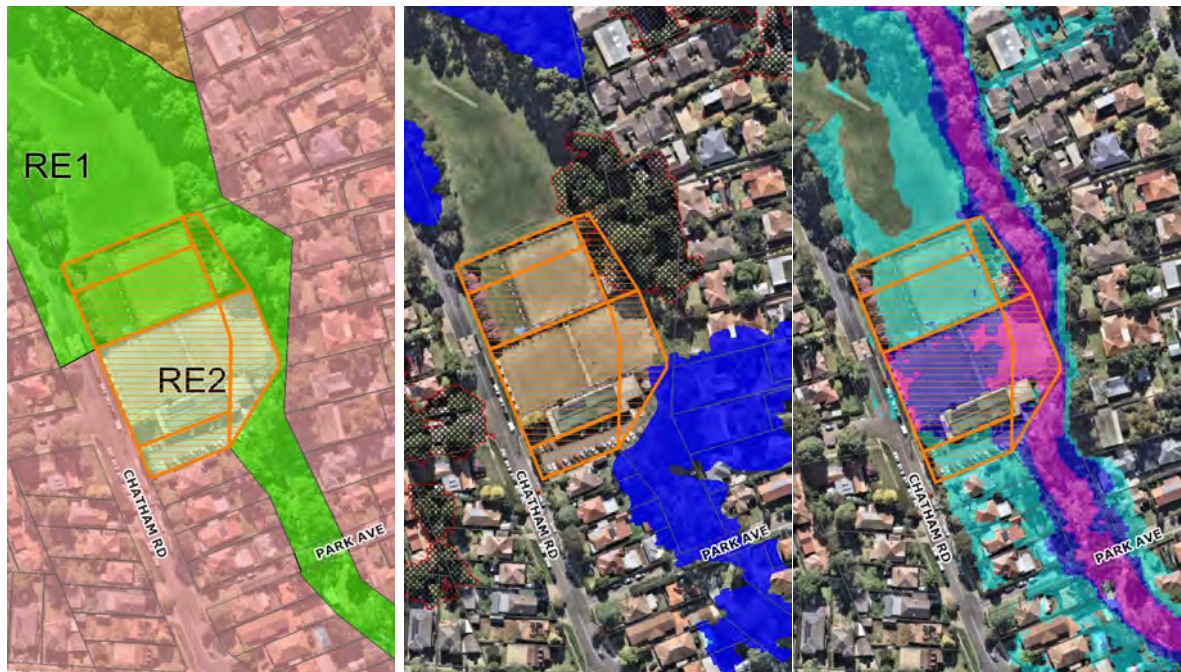
Council owns the top (northern) bowling green, which has been used for lawn bowls activities for many years under a lease agreement (shaded in green in **Map 1**). Previously the site has predominantly been used for lawn bowls activities, with the building operating as a traditional Club with gaming and gambling activities, social uses as well as having a food and beverage operation. The building had also been used by various groups for social and community activities. There is a formalised asphalt parking area at the rear of the building and informal parking on Council owned land between the site and Park Avenue to the South which has been utilised to support the activities of the club in the past.

Map 1: Former Denistone Sports Club Land (Red) and Council Land (Green)



ITEM 9 (continued)

Map 2: Planning Overlays



Land Zone Map

Ecological Map

Flood Map

Total area of the site is: $\sim 8,600\text{m}^2$ which includes the top (northern) bowling green land ($\sim 800\text{m}^2$) which was owned by CoR prior to the acquisition of the remainder of the site. The topography of the site is that it is terraced across three levels. As detailed in **Map 2 Land Zoning Map**, the zoning is a mix between RE1 (Public Recreation) and RE2 (Private Recreation), which means there is a slight variation in the permissible uses of the land.

- RE1 Permissible Uses of relevance: Community facilities; Environmental facilities; Kiosks; Recreation areas; Recreation facilities (indoor); Recreation facilities (outdoor); Restaurants or cafes
- RE2 as above with the additional permitted use by Registered Clubs, as an entertainment facility and small bar.
*Note: other uses are permitted in RE2 zone but not considered consistent with the objectives of the relevant Plan of Management.

Map 2, Ecological Map, identifies the ecological community as shown in blue. The current flood mapping (also identified in **Map 2, Flood Map**) shows the site is constrained due to flooding impacts. The site is also further constrained as a portion of the car parking used for the bowling club, is Council owned land and was previously utilised on an informal basis. Any future arrangement with a new operator to utilise the area, will require approval by Council, form part of any planning approval for use of the site and (on approval) be incorporated into the lease agreement.

ITEM 9 (continued)

The land categorisation (made in accordance with the Local Government Act (1993)) is a mix of Community Land (as shaded in green in **Map 3, Land Categorisation** below) and Operational Land (shown as clear).

Map 3: Land categorisation



Discussion

Council staff have initiated several actions in the lead up to and subsequent to the acquisition of the site to inform a recommendation on its future use and management. These are further outlined below.

Council's Strategic Position

There are several applicable Strategies and Policies that inform how the site can be managed and utilised to best meet the needs of the Ryde Community. As this site is zoned for recreational use, particular consideration has been given to Council's Open Space Future Provision Plan (2021) and its Property Policy (2022).

ITEM 9 (continued)

The Open Space Future Provision Plan (The Plan) identifies the opportunity to expand the turf sporting field to assist in meeting the future active recreation demands of the city. It is therefore considered that use of the existing bowling green should not preclude this from occurring in the medium to longer term. Any change to this space of the park would only occur when the project is prioritised and funding for conversion of the land occurs. It is identified within the Plan as a future opportunity project that would require further investigation on feasibility when identified for implementation. It should be noted that after the development of the Plan by Council, Bowls NSW has released participation data related to the sport. This identifies a significant reduction in lawn bowls competition participation in 2010 of approximately 115,000 competitively to around 38,000 in 2023. This trend demonstrates a significant reduction in regular competition participation in the sport.

Council's Property Management Policy sets out the framework for the management of all Council controlled property. Property is defined as all council-controlled land (owned or managed) and any permanent developments attached, either natural or constructed. The Council's property assets serve a number of purposes. Most importantly, they are used to provide valued civic, social, cultural, recreation, environmental, transport, administration and other services for the community. Some of the Council's properties serve as investments which are designed to create financial return to Council, thereby reducing reliance on rate revenue as a source of unrestricted income. New sources of revenue have become critical for all councils as increases in traditional income sources fail to keep pace with the increasing costs of delivering services to the community.

The Policy outlines the following Property Management Principles to maximise capital efficiency and land use. These six principles are:

1. Holistic Management
All property decisions will achieve the maximum community benefit available at the time.
2. Fit for Purpose
All Council owned or controlled property will be fit for purpose to:
 - Deliver Council's operational services and objectives; and
 - Maximise its financial return to the community.
3. Asset Management
General asset management principles will apply including whole of lifecycle management. Asset management will ensure the delivery of a property's purpose. It allows optimal outcomes to occur at asset specific levels, within the context of the portfolio management principles.
4. Risk Management
Property is capital intensive and sub-optimal management of these assets is a risk to sustainable Council service delivery. Accordingly, property will be managed in accordance with Council's Enterprise Risk Management framework.

ITEM 9 (continued)

5. Centralised Control of Income
All income from leases, licences or any other agreements for any owned or managed property assets, (including Crown Land) will be receipted and accounted for as per the Statutory Financial Accounts.
6. Strategy Alignment
Alignment to Council's four year delivery plan cycle.

The implementation of these principles assist to ensure that Council's Property Portfolio is managed in a sustainable manner where the community need and benefit is equally considered along with a responsible and financially sustainable approach. This will assist to ensure that Council can continue to meet all of its existing community obligations as it expands its assets and services to a growing community.

Community Feedback

During the period from 23 August to 29 September 2024, feedback was sought from the community on the following options for the future use and management of the former bowling club site:

1. Registered Club with liquor licence and gaming activities
2. Not-for-profit Bowling entity
3. External Operator (Recreation)
4. External Operator (Food and Beverage)

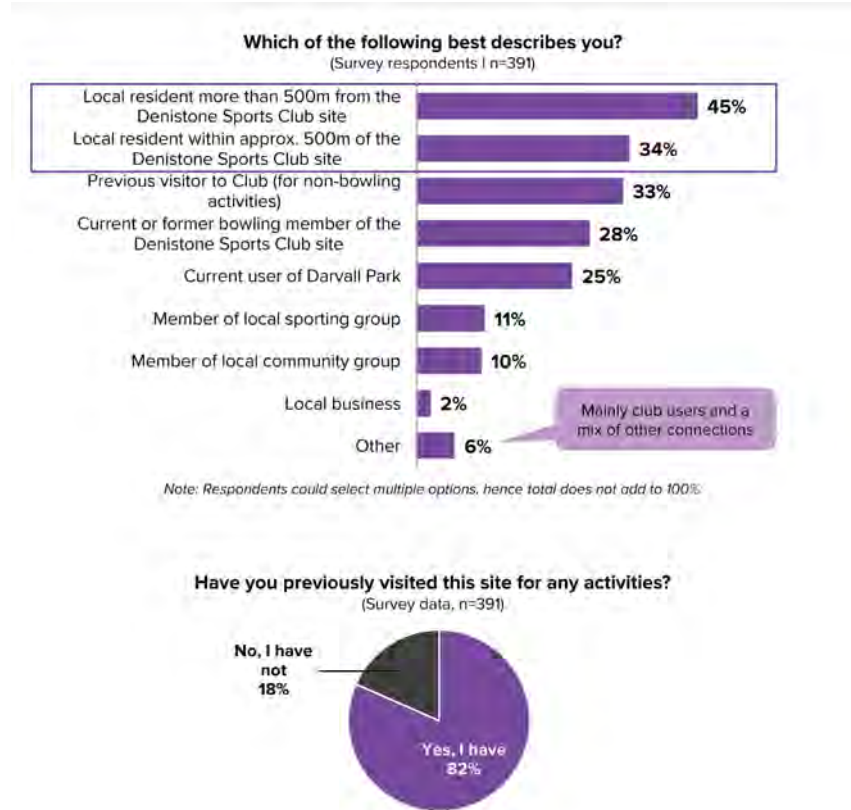
There was also the option to suggest 'Other' future uses for the site. However, suggestions for 'Other' had to be consistent with the permitted uses of the site and with consideration to prudent financial management.

The survey was promoted through the City of Rydes Have Your Say webpage, flyers to surrounding residents, signage onsite and in the nearby Park (Darvall Park), a banner onsite, eNewsletter to stakeholders, post on social media, listings in the local Newspaper and the Your City News eNewsletter.

There were 391 online survey submissions received, 6 written submissions and 105 participants across two drop-in sessions. The majority of respondents were local residents as shown in **Image 2, Survey Respondents**, below and 58% identified as male and 39% as female. With many having previously visited the site for dining and recreation.

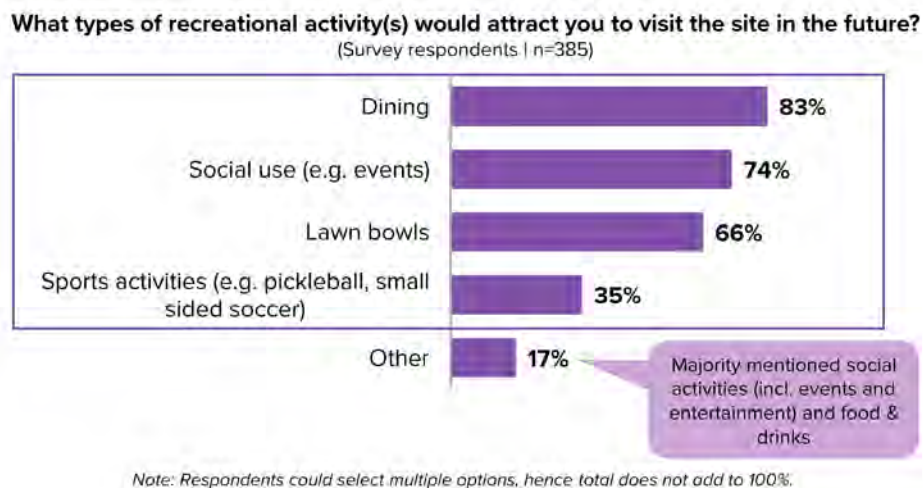
ITEM 9 (continued)

Image 2: Survey Respondents



Survey participants were asked what types of recreational activities would attract them to visit the site in the future. Responses are shown in the **Image 3, Type of Recreation Activity**, below.

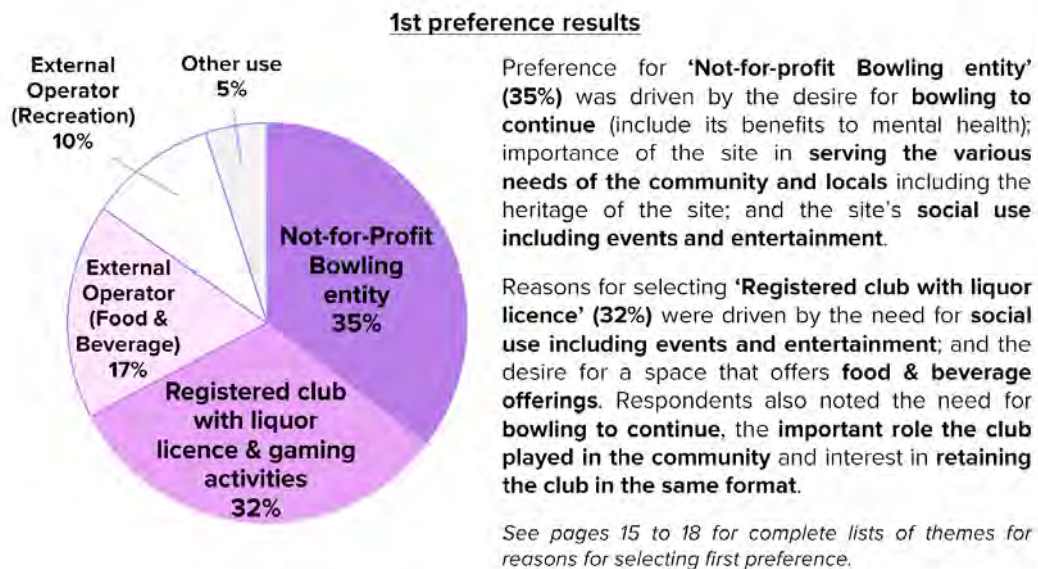
Image 3: Type of Recreational Activity



ITEM 9 (continued)

Over one third of survey respondents selected 'Not-for-Profit Bowling Entity (35%) as their first preference for future use for the former Denistone Sports Club, feedback indicating a need for bowling (and its associated benefits) to continue. Registered club with liquor license and gaming activities (32%) was the second highest selected first preference with supporting comments indicating the need for social use of the facility and entertainment (see **Image 4**, *Preferred uses – Online Survey*).

Image 4: Preferred uses – Online Survey

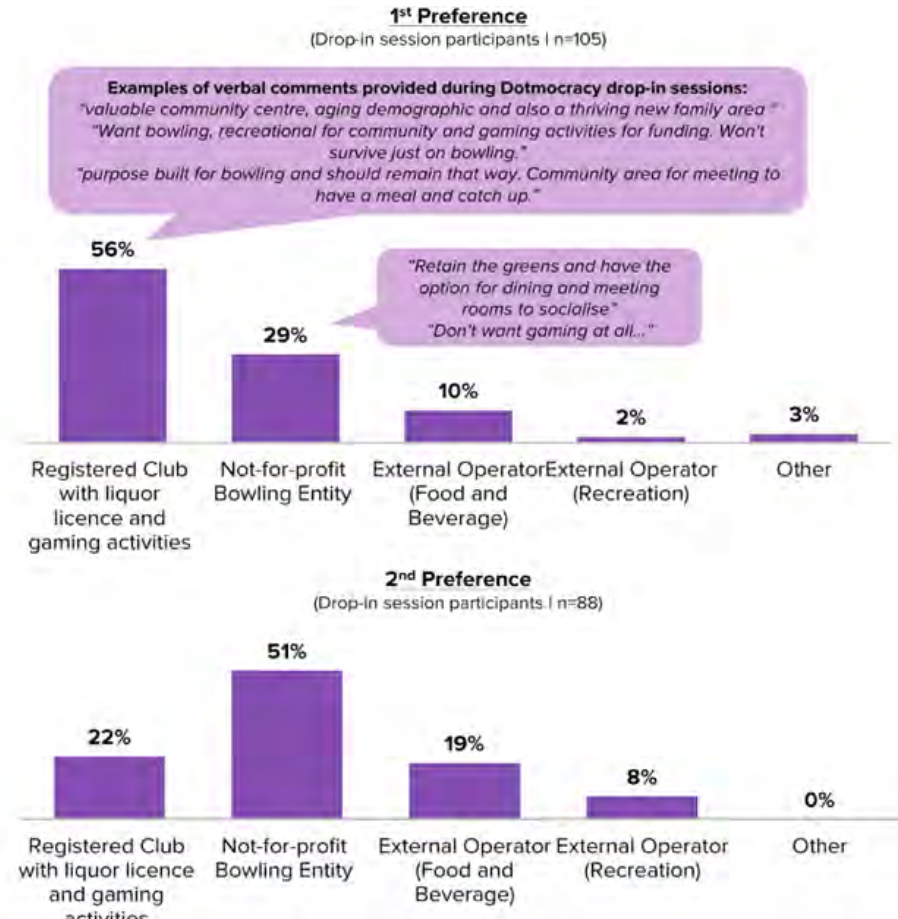


Note: Percentages on this page may not total 100% due to rounding to nearest percentage point.

The drop-in sessions conducted on site saw the option of a Registered Club with liquor licence and gaming activities, as the highest preference with 56% of participants indicating it as their first preference.

ITEM 9 (continued)

Image 5: Preferred Uses – Drop-In Session



When respondents were provided the opportunity for further comments, similar themes emerged ranging from the importance of the facility as an asset for the community and locals, the need for it to be used for social purposes including events and entertainment and to retain the existing bowling club.

Sustainable Asset Management

For Council to take on the direct management of part or all of the site, to maintain a balanced budget, it would require existing allocated funding to be redirected for this purpose. This would have an adverse impact on Council being able to deliver other services to community expectations.

Estimated costs to maintain the three bowling greens on the site would be a minimum of \$75,000 pa, with any renovation works required an additional expense. As part of the sale of the land, the Carlingford Sports Club has agreed to meet the cost of maintaining the greens for the period for which they are licensed for lawn bowls activities (up to 2 years). This allows for lawn bowling activities to continue the site until its future use and management is determined.

ITEM 9 (continued)

As part of the acquisition process Council commissioned Allied Building Advisory Group in March of 2023 to complete a building inspection report (Technical Due Diligence). This assessed the current condition of the existing structure on the site and provided an estimate of the works required to maintain it at a fit for purpose standard. This report identified \$1.147 million dollars work to be carried out over the next 10 years. This was in addition to \$264,300 worth of immediate rectification works for emergency and compliance related issues. The City of Ryde has not allocated any funding for these works in its future Capital Program and if it were to do so, to maintain a balanced budget, it would require the redirection of funding from an existing project.

The pros and cons from a sustainable economic and community perspective of each option put forward to the community are identified below, with the recommendation made in this report considering these.

1. Registered Club – With Liquor Licence and Gaming Activities
 - Provides the opportunity to obtain a competitive market rental return
 - Most likely to succeed in securing a reputable experienced tenant
 - Option aligns to with feedback obtained during community consultation
 - Could include a food and beverage service
 - Could include gaming activities
 - **Example** – The Acres Club <https://www.acresclub.com.au/>
2. Not for Profit Bowling Entity
 - Least financially sustainable rental return long term
 - Unlikely to fund significant improvements to the facility
 - Risk to Council that the Not-for-Profit Bowling entity will fail and asset maintenance responsibility falls back on to Council
 - Option aligns with feedback obtained during community consultation
 - Could include a food and beverage service
 - **Example** – North Epping Bowling Club [Homepage - North Epping Bowling & Community Club](#)
3. External Operator (Food and Beverage)
 - Provides the opportunity to provide a competitive market rental return
 - Responds to Community desire for a Food and Beverage Outcome
 - Opportunity to incorporate lawn bowls use
 - May not include active recreational use
 - **Example** – The Verandah at Beecroft [Home - The Verandah Beecroft](#)
4. External Operator (Recreation)
 - Provides the opportunity to provide a competitive market rental return
 - Could contribute to meeting the active recreation needs of the community
 - Least preferred option from the community
 - Could include a bowling green option
 - **Example** - Pittwater RSL conversion of Lawn Bowls to FUTSAL [Pittwater RSL Futsal](#)

ITEM 9 (continued)

Conclusion

Based on the considerations outlined in this report it is recommended that Council undertake a Request for Proposal process to seek a third-party operator to manage the former Denistone Sports Club site on behalf of Council. Submissions would be sought from suitable entities (including registered clubs) able to deliver activities on the site consistent with the permitted uses in accordance with the land zoning and include food and beverage services. Council should seek submissions focusing on operational outcomes that will provide broad community benefit, maximise use, encourage community engagement and overall venue sustainability. Submissions will need to be consistent with the permitted uses under the existing Land Zoning. Proponents will be invited to suggest a tenure period of up to 30 years for the site

Due to the differing land zonings and categorisations of the top (northern) bowling green a separate process is proposed to be undertaken for this area. Submissions will be required to maintain the existing bowling green for lawn bowls activities through the term of their lease. Proposed use will need to be consistent with the requirements of the 2020 Generic Plan of Management (Parks and General Community Use). Tenure offered will be for a period of 5 years with a 5 year option in Council's favour.

The area previously utilised for informal parking to the south of the site would not be included in the RFP process and would be subject to further negotiation, including if required obtaining planning approval and discussions on tenure, at a later stage.

A further report will be prepared for Council following the completion of this process, identifying a recommended operator. Should no suitable operators be identified through this process a report will be prepared for Council outlining other options for management of the site.

Financial Implications

Should the recommendations of this report be adopted there will be a financial implication to Council. This will be through the need to identify \$60,000, sourced from General Revenue and added to the Property Management base budget to meet the costs associated commencing and managing the EOI process. This will include costs associated with preparing the draft lease agreement and other legal costs, advertising the EOI and engaging an agent to assist with the process and graphic design expenses. This will be consolidated at the next quarterly review. Through the completion of the process to obtain a third party to manage the site Council will not be required to identify funding for the management of the facility. Additionally, it is anticipated that broad community benefit, increase usage of the site and overall venue sustainability will increase as these will be key requirements through the Expression of Interest and Tender Process.

10 LOCAL HERITAGE ASSISTANCE FUND - PROPOSED ALLOCATION OF FUNDS FOR ROUND 7

Report prepared by: City Architect

File No.: COR2025/64 - BP25/178

REPORT SUMMARY

The Local Heritage Assistance Fund (Heritage Fund) is a strategic planning tool aimed at supporting the owners of residential heritage properties who protect and maintain their properties as custodians of our City of Ryde heritage.

The Heritage Fund supports the 'Our vibrant and livable city' planning direction of the Ryde 2028 Community Strategic Plan, where residential areas are to have a sense of identity built on preserving the local character and heritage of residential areas.

Council also owns several heritage properties, some of which are in need of significant works to protect and maintain. While the Heritage Assistance fund has been assisting private landowners, the need to protect and enhance publicly owned property for the benefit of the wider community has been identified. Following the assessment of outstanding applications which will form Round 8, it is recommended that the Heritage Fund is discontinued to prioritise Council owned heritage properties.

The purpose of the report is to advise Council on applications for funding assistance from the Heritage Fund, for application received up to December 2024 (Round 7), and propose a re-allocation of funds in the 2025/2026 Financial Year, for the purpose of restoring Council owned heritage properties for the benefit of the community.

Four (4) applications were assessed for this round by City of Ryde's Heritage Advisor. One of the items was reviewed by the Heritage Working Group prior to the group being disbanded post the completion of a 4-year Council term.

It is recommended that three (3) eligible applications receive funding assistance from the Heritage Fund to a value of \$44,817.00.

RECOMMENDATION:

- (a) That the three (3) eligible applications to the Local Heritage Assistance Fund for the December 2024 period (Round 7) be supported and receive funding assistance pursuant to Section 356 of the Local Government Act, 1993, being:
- 25 Bellevue Avenue, Denistone, \$15,000.00;
 - 11 Bencoolen Avenue, Denistone, \$14,817.00; and
 - 55 Wharf Road, Gladesville, \$15,000.00.
- (b) That Council allocate the amount of \$44,817.00 from Heritage Reserve for the purpose of part (a) above and that the allocation be addressed in the next Quarterly Budget Review.

ITEM 10 (continued)

- (c) That the successful and unsuccessful applicants be advised in writing of the outcomes of their applications to the Local Heritage Assistance Fund.
- (d) That the Heritage Assistance Fund be discontinued following the funding allocation recommended in (a) and any eligible applications already under assessment.
- (e) That the remaining funds from the Heritage Reserve in FY2025/2026 be re-allocated, for the purpose of protecting, renewing and conserving Council owned Heritage Properties for the benefit of the wider community.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Jeremy Giacomini
City Architect

Report Approved By:

Wayne Rylands
Chief Executive Officer

ITEM 10 (continued)

Discussion

The purpose of the report is to advise Council on the current applications for funding assistance from the Heritage Fund, for December 2024 period (Round 7), and to seek Council's endorsement of the proposed applications to receive financial assistance for undertaking a range of maintenance, minor works and conservation works to the City of Ryde's residential heritage properties i.e., heritage items and contributory buildings in heritage conservation areas.

Background

The Heritage Fund recognises residential heritage property owners who protect and maintain their properties, as custodians of the City of Ryde built heritage.

Council has operated its Heritage Fund for several years, providing support funding to assist heritage property owners to protect and conserve their properties. To support the Heritage Fund, at its meeting of 25 February 2020, Council resolved in part to endorse a one-off allocation \$500,000 for the Heritage Fund, when addressing the Heritage Review 2019.

The Heritage Fund is consistent with the Ryde 2028 Community Strategic Plan ('Our vibrant and livable city' planning direction) and the Local Strategic Planning Statement 2020 (Livability direction and its Heritage vision, challenges and targets outlined in Part 3.3) to support owners of heritage properties and for heritage to contribute to local character, sense of place and streetscapes.

To be eligible for funding, applicants must demonstrate consistency with the funds eligibility criteria, which includes:

- The conservation or restoration of a residential heritage item or identified as a contributory item in a HCA.
- All works must demonstrating compliance with the provisions of Ryde LEP 2014, specifically, clause 5.10 Heritage Conservation.
- The works must be undertaken in accordance with a valid development consent (DA) or a Minor Works Heritage Exemption.
- All works must have been completed within the past 12 months and by qualified trades who have demonstrated skills and experience in dealing with heritage fabric.
- All works must be completed and tax invoices submitted with the application (including a copy of any heritage management document).
- All works must be undertaken in accordance with good heritage conservation practices and methodology.

ITEM 10 (continued)

Applications to the Heritage Fund can be made at any time during the year and are assessed up to four (4) times per year, normally coinciding with the Heritage Working Group meetings. The Heritage Advisor assesses the applications having regard to the Heritage Funds eligibility criteria, and the Heritage Working Group typically reviews applications before reporting the matter to Council.

Protecting Council-owned heritage assets

Council owns several heritage properties, some of which include Addington House (one of Australia's oldest homes), Brush Farm House, the Parsonage, Westward Cottage, and Willandra. The ongoing maintenance and protection of these properties is critical to protect Ryde's important heritage for the wider community. While the Heritage Assistance Fund has been useful in supporting private homeowners, some Council owned heritage properties need urgent restoration for the enjoyment of the community for future generations.

Condition of Addington House

The original sandstone cottage at Addington House was built sometime between 1794-1810, making it one of Australia's oldest homes. Some images of the current condition of this property is outlined below, as an example of the kind of restoration works required.

Cracking in the western wall of the west wing



ITEM 10 (continued)

Wall cracking throughout



Mould staining to the ceiling



Assessment of remaining Heritage Assistance Grant Applications

There are currently an additional four (4) heritage assistance grant applications which are under assessment. It is recommended that no further heritage assistance grant applications will be accepted by council and that the remaining grant applications which are already under assessment will be processed in Round 8.

ITEM 10 (continued)

Absence of Heritage Working Group

Working Groups were disbanded ahead of the 2024 NSW Local Government Elections. Out of the three eligible applications (55 Wharf Rd) was reviewed by the Heritage Working Group prior to its disbandment. Council has since resolved to convene a Heritage Community Committee at its meeting on 10 December 2024, for the 2024-2026 term.

Due to the timeframe required to undertake the EOI process and establishment of the Community Committees, the applications were progressed and reviewed by City of Ryde's Heritage Advisor as a stop gap measure, using an assessment matrix comprising of 4 components: Eligibility, Funding Priorities, Funding and Summary Comments. Once the Heritage Community Committee is formed, it is envisaged that they will review Heritage Assistance Grant applications.

Regulatory context

Section 356 of the Local Government Act 1993 provides for when the Council may provide financial assistance to others, including charitable, community and sporting organisations and private individuals, being:

Section 356 Can a council financially assist others?

- (1) *A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*
- (2) *A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.*
- (3) *However, public notice is not required if—*
 - (a) the financial assistance is part of a specific program, and*
 - (b) the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and*
 - (c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and*
 - (d) the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.*
- (4) *Public notice is also not required if the financial assistance is part of a program of graffiti removal work.*

ITEM 10 (continued)

Financial context

The Heritage Fund is funded from the 2024-25 Budget and the Heritage Reserve.

Applications for Funding Assistance

For the current applications for funding assistance under the Heritage Fund, it is proposed to provide funding assistance as outline below. Subject to Council's decision and endorsement of applications for funding, all applicants will be advised in writing on the outcome of their application.

December 2024 - Round 7

Four (4) applications were received for funding assistance in Round 7 of the Heritage Fund, and three (3) are eligible.

Table 1 below summarises the three (3) eligible applications. The ineligible application did not comply with the Heritage Funds eligibility criteria in that no DA or Minor Works Exemption had been applied for or granted. Council was unaware of the works until the submission of the grant application.

It is recommended that the three (3) eligible applications receive funding assistance to a total value of \$44,817.00, based on the summary provided in Table 1.

Table 1. Heritage Fund Applications Summary. December 2024, Round 7

Local Heritage Assistance Fund - Round 7. Applications Summary					
	Property	Works proposed	Funds sought	Heritage Officer assessment	Funds proposed
1	25 Bellevue Avenue, Denistone Contributory building - Chatham Road HCA (#C6)	<i>Tuckpointing of the front façade of the building</i> Works to remove old and crumbling mortar from front façade of the house, and replace with new mortar that is colour matched to the existing bricks.	\$15,000	Maintenance works to reinstate original authentic tuckpointing work which was previously crumbling. House conserved with regular maintenance, and safe to access and use.	\$15,000

ITEM 10 (continued)

Before Works:



During Works:



ITEM 10 (continued)

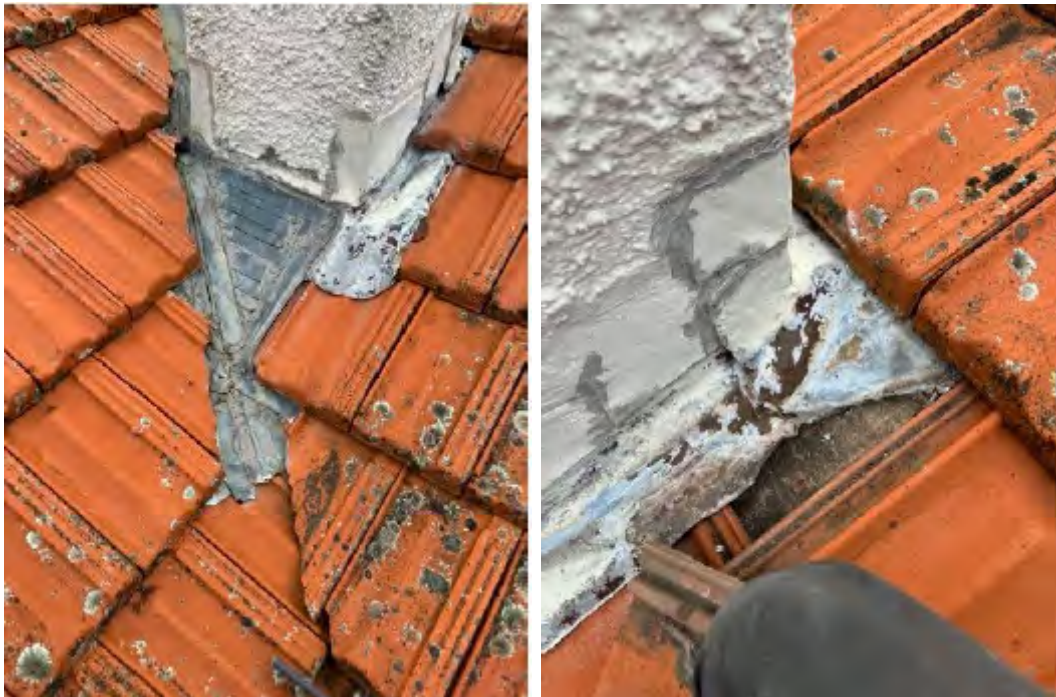
After Works:



ITEM 10 (continued)

2	11 Bencoolen Avenue, Denistone Contributory building – Chatham Road HCA (#C6)	<i>Investigation and repair of roof</i> Repair cracked/leaking valleys, work around leaking chimney, rotten downpipe, rotten timber barge boards, cracked ridge cap pointing, cracked tiles and flashings.	\$14,817	Works involved the investigation and repair of cracked and leaking elements of the roof. Addressing the problem areas of the roof has helped to conserve the house and prevent further water damage. Works necessary to fix failing roof tiles and ancillary elements to stop internal leaking and damage.	\$14,817
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Before Works:



ITEM 10 (continued)



ITEM 10 (continued)

After Works:



ITEM 10 (continued)

3	55 Wharf Road, Gladesville 'House' Ryde LEP 2014 Listing ID: 168	Repainting exterior of dwelling-house with colours to match existing colour scheme. Minor repairs of timbers to windows and weatherboard due to dry timber rot.	\$15,000	Works involved painting of weatherboards, eaves, fascia boards, gutters, timber windows and doors, support posts and balustrades.	\$15,000
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Before Works:



ITEM 10 (continued)

After Works:



	Total (Round 7)	\$44,817
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ITEM 10 (continued)

Financial Implications

Council's Original Budget is \$25,830 this Financial Year and Heritage Reserve currently has a Budget Balance of \$342,463.10 as of 30th June 2024.

Should the recommended Three (3) eligible applications receive funding assistance of (\$44,817), it is proposed to fund this from Heritage Reserve, which will be reflected in the March Quarterly Budget Review. This will result in a Heritage Reserve balance of \$293,476.10

Conclusion

Having considered the applications for funding assistance from the Heritage Fund for reporting period of December 2024 (Round 7), it is recommended that Council support and endorse the successful applications outlined in Table 1 of this report and in accordance with Section 356 of the Local Government Act, 1993.

Following the assessment of outstanding applications which will form Round 8, it is recommended that the Heritage Fund is discontinued to prioritise Council owned heritage properties.

11 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - FEBRUARY 2025

Report prepared by: Senior Coordinator - Traffic Operations
File No.: GRP/25/8 - BP25/144

REPORT SUMMARY

This report provides recommendations on traffic, transport and/or parking improvements deliberated by the Ryde Local Traffic Committee at its meetings on 27 February 2025. The meeting took place at Council's office in North Ryde. Attendees also had the option to join the meeting via MS Teams. The voting members of the Ryde Local Traffic Committee are listed below:

ORGANISATION	REPRESENTATIVE
City of Ryde Council	Manager Traffic Services or Rep. (Senior Coordinator Traffic Operations)
Transport for New South Wales	Senior Project Officer (Network & Asset Management), Central River City
NSW Police Force	Ryde Police Area Command Sergeant
State Member for Ryde	Jordan Lane MP or Rep.
State Member for Lane Cove	The Hon Anthony Roberts MP or Rep.

The agenda for the February 2025 Ryde Local Traffic Committee (RTC) meeting consisted of Seven (7) traffic and parking proposals. Each proposal has been comprehensively assessed, with the findings (e.g. rationale, consultation/ notification, etc.) documented in a report, which forms the meeting agenda. Please refer to **ATTACHMENT 1** for the meeting agenda. There was unanimous support for all items by the voting members of the Committee.

The draft minutes for the February 2025 RTC meeting can be found in **ATTACHMENT 2**.

No pecuniary or non-pecuniary interests were declared.

(A) DELANGE ROAD AND PHILLIP ROAD, PUTNEY - RAISED INTERSECTION TREATMENT

The Ryde Traffic Committee recommends that:

- a) An in-principle approval be provided for the provision of a raised pavement treatment including realignment of the 'STOP' hold lines at the intersection of Delange Road and Phillip Road, Putney, subject to funding availability and further feasibility assessments.

ITEM 11 (continued)

(B) RYEDALE ROAD AT THIRD AVENUE, EASTWOOD - EXTENSION OF NO STOPPING

The Ryde Traffic Committee recommends that:

- a) The existing NO STOPPING zone on the western side of Ryedale Road to the south of Third Avenue, Eastwood, be extended from 10m to 17m.

(C) COWELL STREET, RYDE - EXTENSION OF NO STOPPING

The Ryde Traffic Committee recommends that:

- a) The existing NO STOPPING zone on the southern side of Cowell Street, to the west of Gladstone Avenue, Ryde, be extended by 10m.

(D) VIMIERA ROAD, EASTWOOD - INSTALLATION OF A PEDESTRIAN CROSSING

The Ryde Traffic Committee recommends that:

- a) An in-principle approval be provided for the conversion of existing pedestrian refuge to a raised pedestrian crossing on Vimiera Road, to the north of Deborah Place, Eastwood, subject to funding availability and further feasibility assessments.

(E) BLAMEY STREET, NORTH RYDE - EXTENSION OF NO STOPPING

The Ryde Traffic Committee recommends that:

- a) Extend NO STOPPING by 10m on the northern side of Blamey Street at the side frontage of 157 Coxs Road.
- b) Extend 10m NO STOPPING on the southern side of Blamey Street outside property no 1 Blamey Street.

(F) HERMITAGE ROAD, WEST RYDE - INSTALLATION OF NO PARKING

The Ryde Traffic Committee recommends that:

- a) A NO PARKING zone be installed on the eastern side of Hermitage Road outside property nos. 96 to 78 Hermitage Road, West Ryde.
- b) Double barrier (BB) centre line be replaced with a single dividing (S1) separation line between Sydney Water Driveway and Rhodes Street, West Ryde.

ITEM 11 (continued)

(G) ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS

- a) The Road Safety report outlining programs and community engagements including child car seat checking program, promoting safety around heavy vehicles, school holiday cycle program, senior driver workshop, school zone safety program, and walking and riding routes to school program be received and noted.

ATTACHMENTS

- 1 Agenda - Ryde Traffic Committee - February 2025
- 2 Draft - RTC Minutes - February 2025

Report Prepared By:

Muddasir Ilyas
Senior Coordinator - Traffic Operations

Report Approved By:

Yafeng Zhu
Manager - Traffic Services

Charles Mahfoud
Executive Manager - City Infrastructure

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

NOTICE OF MEETING

You are advised of the following meeting:

Ryde Traffic Committee Meeting

Thursday, 27 February 2025

**Meeting Room Landmark, Level 1, North Ryde Office
&
MS Teams**

MEMBERS

City of Ryde (Chair) Senior Coordinator Traffic Operations (for Mgr. Traffic Services)
Transport for New South Wales..... Senior Project Officer, Central River City
NSW Police ForceRyde Local Area Command
Member for RydeMr Jordan Lane MP
Member for Lane CoveThe Hon. A Roberts MP

ADVISORS

BuswaysWestern Region

MEETING CONVENOR

Muddasir Ilyas – Senior Coordinator - Traffic Operations
MuddasirI@ryde.nsw.gov.au

Agenda of the Ryde Traffic Committee, dated 27 February 2025

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

NOTICE OF BUSINESS

APOLOGIES

CONFIRMATION OF PREVIOUS MINUTES

AGENDA ITEMS

**ITEM(A) - DELANGE ROAD AND PHILLIP ROAD, PUTNEY - RAISED
INTERSECTION TREATMENT**

**ITEM(B) - RYEDALE ROAD AND THIRD AVENUE, EASTWOOD - EXTENSION OF
NO STOPPING**

ITEM(C) - COWELL STREET, RYDE - EXTENSION OF NO STOPPING

**ITEM(D) - VIMIERA ROAD, EASTWOOD - INSTALLATION OF A PEDESTRIAN
CROSSING**

ITEM(E) - BLAMEY STREET, NORTH RYDE - EXTENSION OF NO STOPPING

ITEM(F) - HERMITAGE ROAD, WEST RYDE – NO PARKING

ITEM(G) - ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS

GENERAL BUSINESS

- 1. CULLODEN ROAD AND TARANTO ROAD PEDESTRIAN CROSSING**
- 2. TRAFFIC LIGHTS AGINCOURT ROAD AND BALACLAVA ROAD**
- 3. PEDESTRIAN SAFETY AT THE INTERSECTION OF BALACLAVA ROAD/NORTH
ROAD/CORUNNA ROAD**
- 4. ETHEL STREET- PARKING CHANGES**
- 5. RIVERSIDE AVENUE, PUTNEY – PART CLOSURE**

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (A): DELANGE ROAD AND PHILLIP ROAD, PUTNEY
SUBJECT: RAISED INTERSECTION TREATMENT

ELECTORATE: LANE COVE
WARD: EAST
ROAD CLASS: NON-CLASSIFIED
OFFICER: S SALEEM

Traffic Committee Members are required to advise whether they have any pecuniary interest with regards to the item discussed below.

PROPOSAL

Council is proposing to upgrade the intersection of Delange Road and Phillip Road, Putney, to a raised pavement.

Figure 1 shows the location of the proposed changes.

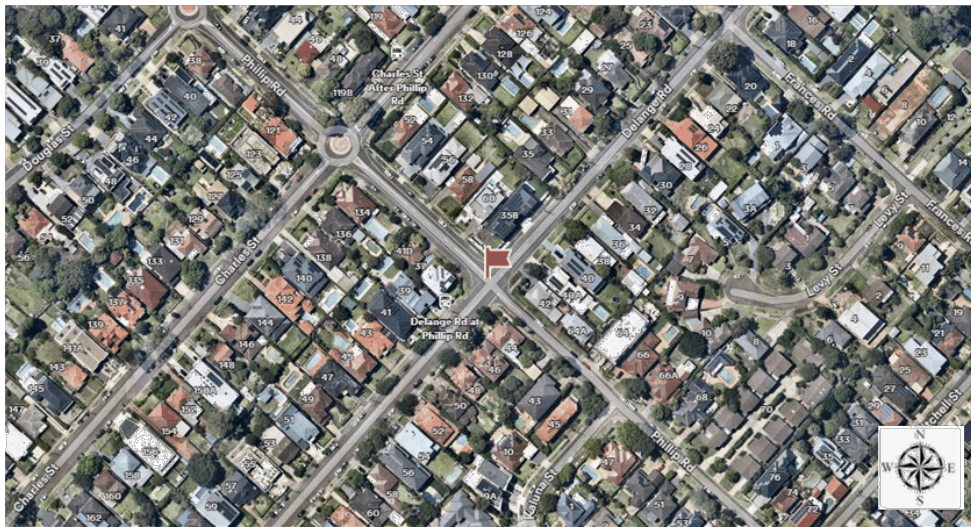


Figure 1: Location Map

DISCUSSION

Council has received concerns from residents regarding vehicles speeding and not adhering to road rules at this intersection. From Transport for NSW' Centre for Road Safety website, there have been two (2) reported crashes at this intersection over the last five (5) years. One was a rear end collision, while the other was a vehicle veering from the public road onto private property. Council has also received feedback from the community of near misses at this location. The risk profile of this intersection is further exacerbated by power

Agenda of the Ryde Traffic Committee, dated 27 February 2025

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

poles and property fencing, which can reduce the sight line for drivers on Phillip Road, on approach to Delange Road. The 'Stop' signs were installed on the Phillip Road approaches to mitigate this risk.

In order to further improve traffic safety at this intersection, consideration can be given to the installation of a raised platform at the intersection along with relocation of the hold lines associated with the 'Stop' signs. **Figure 2** shows the proposed arrangement. This treatment is expected to discourage speeding and improve sightline for drivers on approach to the intersection.

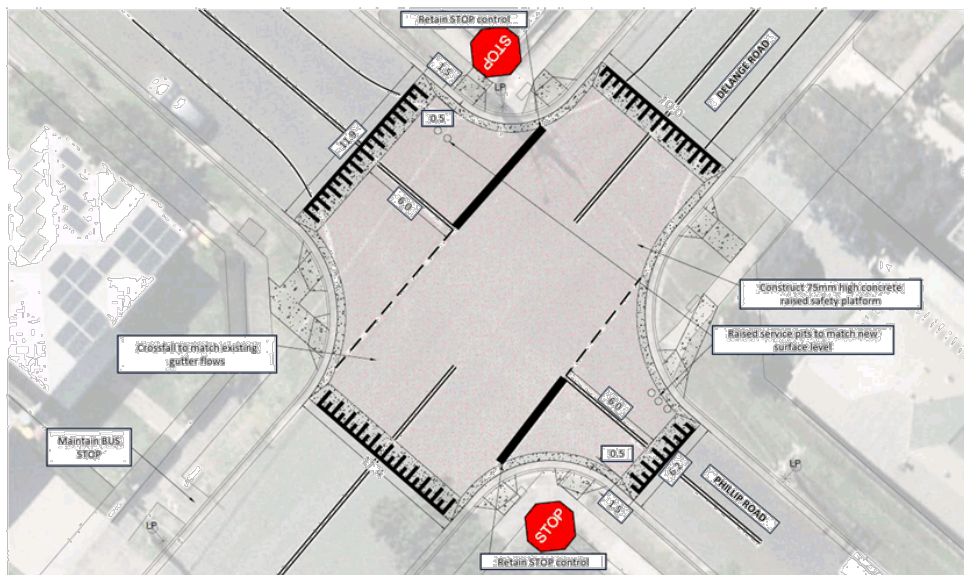


Figure 2: Proposed raised pavement treatment at the intersection of Delange Road and Phillip Road, Putney

Council has recently made a funding submission under the Australian Government Black Spot program for 2025- 26 Financial year to undertake the detailed design and construction of this device.

CONSULTATION

Consultation letters were distributed to all affected properties as shown in **Figure 3** below, allowing for at least 10 business days for feedback. The consultation period was between 29 January 2025 to 16 February 2025. Council received a total of nine (9) submissions. All respondents indicated that they would like to see a roundabout installed at the intersection of Delange Road and Phillip Road as an alternative to the raised pavement proposal. Following the consultation period, staff went back to the respondents to advise that a roundabout was not feasible due to site constraints (i.e. a compliant roundabout cannot be installed at this location) and further explained the merits of the raised pavement treatment in improving sightlines and discouraging speeding. It is noted that sight distance and

Agenda of the Ryde Traffic Committee, dated 27 February 2025

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

speeding were the primary concerns raised by residents. Subsequent feedback received from residents (5 in total) were satisfied with Council's explanation.

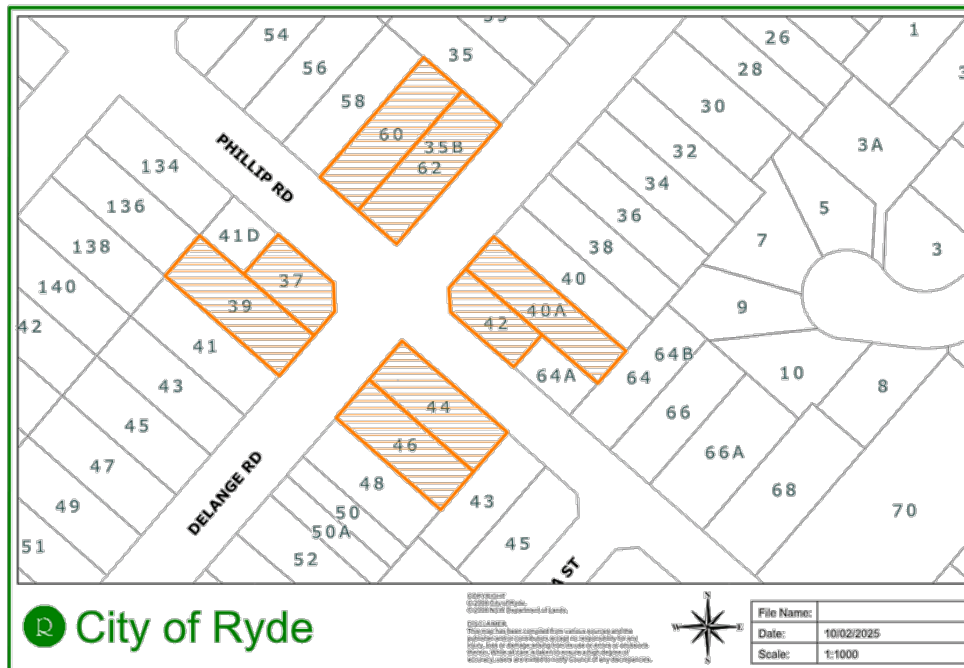


Figure 3: Distribution map for community consultation

RECOMMENDATION:

The Ryde Traffic Committee recommends that:

- a) An in-principle approval be provided for the provision of a raised pavement treatment including realignment of the 'STOP' hold lines at the intersection of Delange Road and Phillip Road, Putney, subject to funding availability and further feasibility assessments.

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (B): RYEDALE ROAD AT THIRD AVENUE, EASTWOOD
SUBJECT: EXTENSION OF NO STOPPING

ELECTORATE: RYDE
WARD: WEST
ROAD CLASS: NON-CLASSIFIED
OFFICER: S SALEEM

Traffic Committee Members are required to advise whether they have any pecuniary interest with regards to the item discussed below.

PROPOSAL

Council is proposing to extend the existing 10m long NO STOPPING zone to 17m on the western side of Ryedale Road to the south of Third Avenue, Eastwood.

Figure 1 shows the location of the proposed changes.

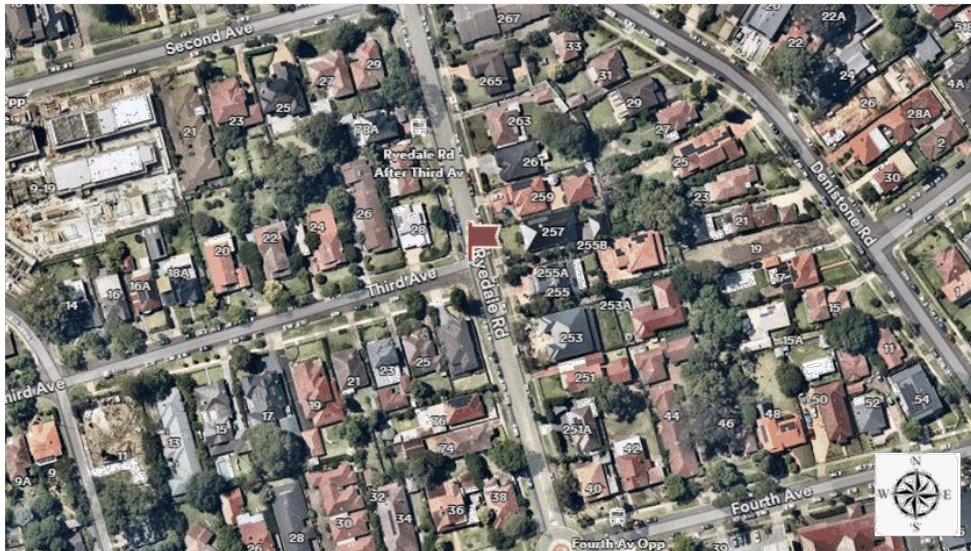


Figure 1: Location Map

DISCUSSION

Council has received representation from residents on sight distance concerns associated with vehicles parking on Ryedale Road near its junction with Third Avenue. Council's traffic engineers have investigated this matter and propose to extend the existing NO STOPPING zone on Ryedale Road by 7m to improve sightline for drivers at this intersection.

Agenda of the Ryde Traffic Committee, dated 27 February 2025

ITEM 11 (continued)

ATTACHMENT 1

Figure 2 shows the extent of the proposed changes.



Figure 2: Proposed changes to the No Stopping zone on Ryedale Road, Eastwood

CONSULTATION

Consultation letters were distributed to all affected properties as shown in **Figure 3** below, allowing for at least 10 business days for feedback. The consultation period was between 30 January 2025 to 16 February 2025. Council received a total of six (6) submissions. All respondents were supportive of the proposal.

ITEM 11 (continued)

ATTACHMENT 1

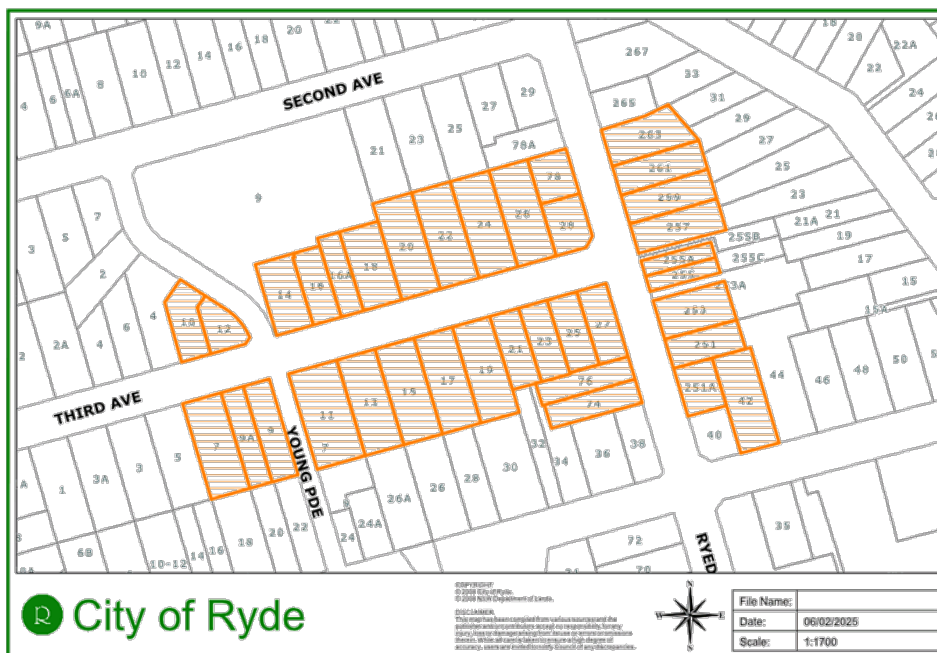


Figure 3: Distribution map for community consultation

RECOMMENDATION:

The Ryde Traffic Committee recommends that:

- a) The existing NO STOPPING zone on the western side of Ryedale Road to the south of Third Avenue, Eastwood, be extended from 10m to 17m.

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (C): COWELL STREET, RYDE
SUBJECT: EXTENSION OF NO STOPPING

ELECTORATE: LANE COVE
WARD: CENTRAL
ROAD CLASS: NON-CLASSIFIED
OFFICER: S SALEEM

Traffic Committee Members are required to advise whether they have any pecuniary interest with regards to the item discussed below.

PROPOSAL

Council is proposing to extend the existing NO STOPPING zone by 10m on the southern side of Cowell Street, to the west of Gladstone Avenue, Ryde.

Figure 1 shows the location of the proposed changes.

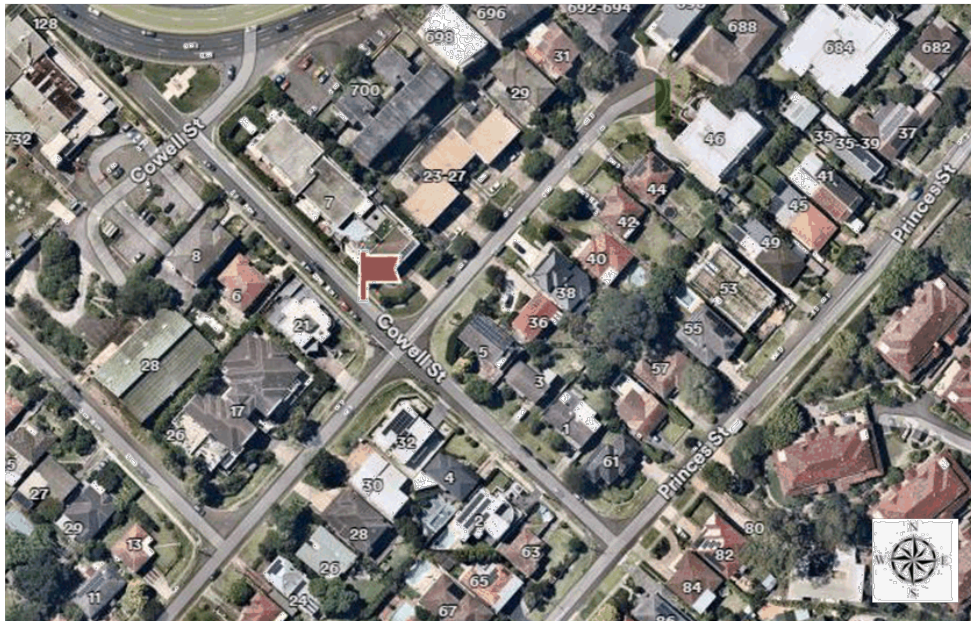


Figure 1: Location Map

DISCUSSION

Council has received representation from residents on sight distance concerns associated with vehicles parking on Cowell Street near its junction with Gladstone Avenue. Council's

Agenda of the Ryde Traffic Committee, dated 27 February 2025

ITEM 11 (continued)

ATTACHMENT 1

traffic engineers have investigated this matter and propose to extend the existing NO STOPPING zone on Cowell Street by 10m to improve sightline for drivers at this intersection.

Figure 2 shows the proposed changes.

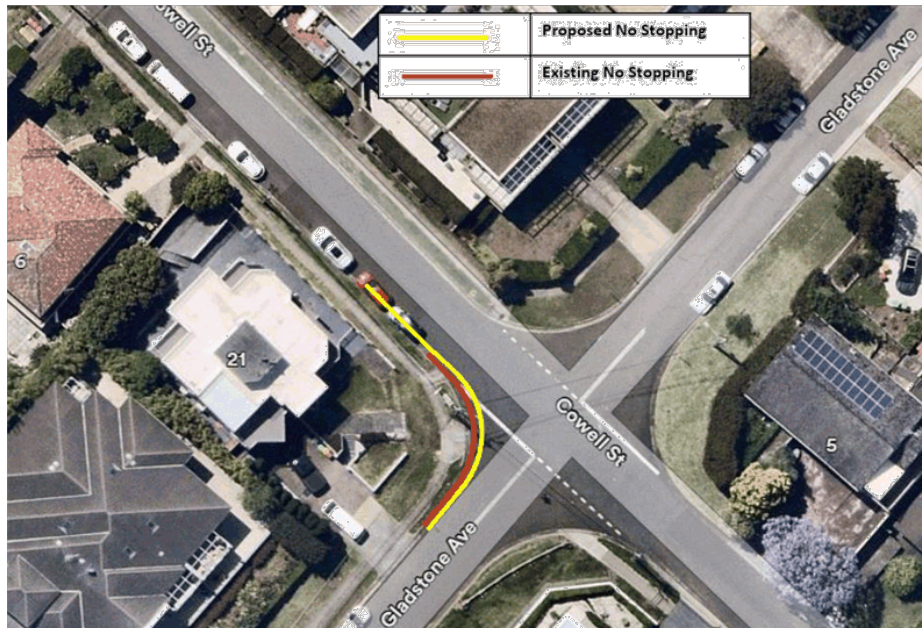


Figure 2: Proposed changes to the No Stopping zone on Cowell Street, Ryde

CONSULTATION

Consultation letters were distributed to all affected properties as shown in **Figure 3** below, allowing for at least 10 business days feedback. The consultation period was between 29 January 2025 to 16 February 2025. Council received one (1) submission. The respondent was supportive of the proposal.

ITEM 11 (continued)

ATTACHMENT 1

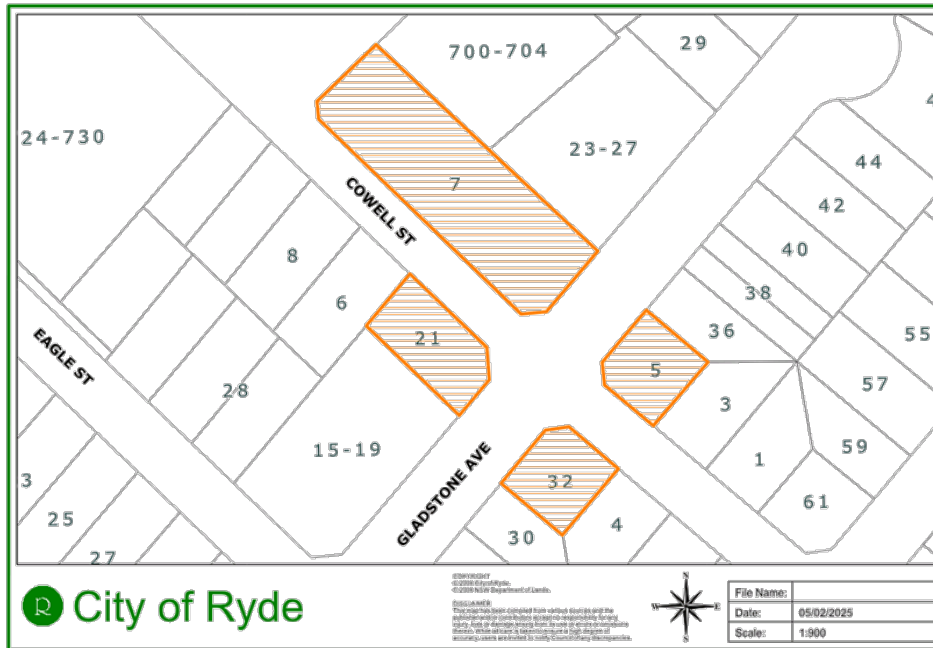


Figure 3: Distribution map for community consultation

RECOMMENDATION:

The Ryde Traffic Committee recommends that:

- The existing NO STOPPING zone on the southern side of Cowell Street, to the west of Gladstone Avenue, Ryde, be extended by 10m.

ITEM 11 (continued)

ATTACHMENT 1

ITEM (D): VIMIERA ROAD, EASTWOOD
SUBJECT: INSTALLATION OF A PEDESTRIAN CROSSING

ELECTORATE: RYDE
WARD: WEST
ROAD CLASS: NON-CLASSIFIED
OFFICER: S SALEEM

Traffic Committee Members are required to advise whether they have any pecuniary interest with regards to the item discussed below.

PROPOSAL

Council is proposing to convert the existing refuge island to a raised pedestrian crossing on Vimiera Road, to the north of Deborah Place, Eastwood.

Figure 1 shows the location of the proposed changes.

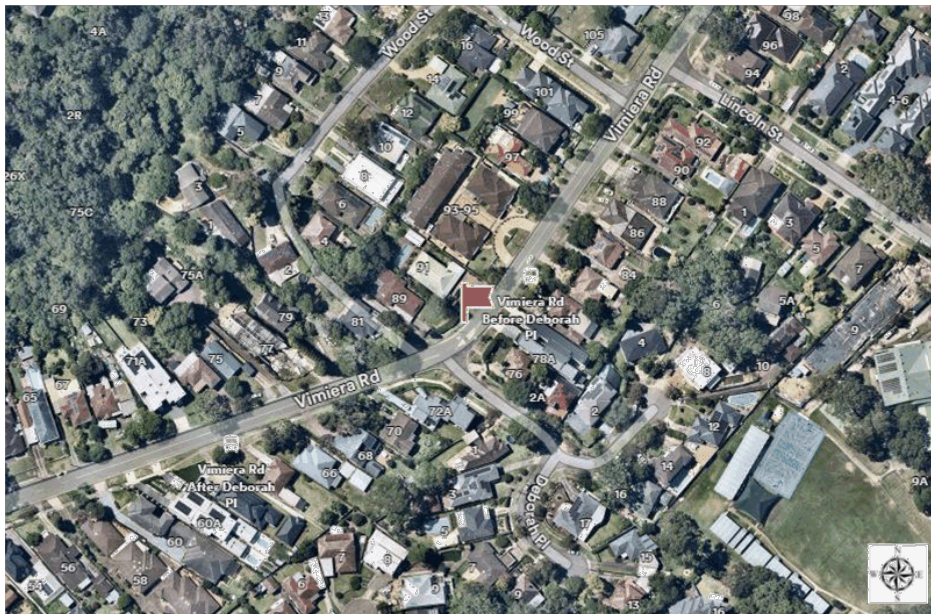


Figure 1: Location Map

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

DISCUSSION

The existing pedestrian refuge is frequently used by students from Eastwood Heights Public School and pedestrians heading to the nearby bus stops. Converting this pedestrian refuge into a raised pedestrian crossing would create a safer crossing environment for pedestrian movements across Vimiera Road, particularly vulnerable pedestrians such as students. Additionally, it would serve as a traffic calming measure to help reduce vehicle speeds on Vimiera Road. Currently, there is no available funding for this project. However, Council plans to seek funding from external grant bodies to progress with this project in the future. The new crossing will not adversely affect properties in the surrounding area.

Figure 2 shows the proposed changes.



Figure 2: Proposed conversion of pedestrian refuge to raised pedestrian crossing on Vimiera Rd, Eastwood

CONSULTATION

Consultation letters were distributed to all affected properties as shown in **Figure 3** below, allowing for at least 10 business days for feedback. The consultation period was between 29 January 2025 to 16 February 2025. Council received one (1) submission. The respondent was supportive of the proposal.

Agenda of the Ryde Traffic Committee, dated 27 February 2025

ITEM 11 (continued)

ATTACHMENT 1

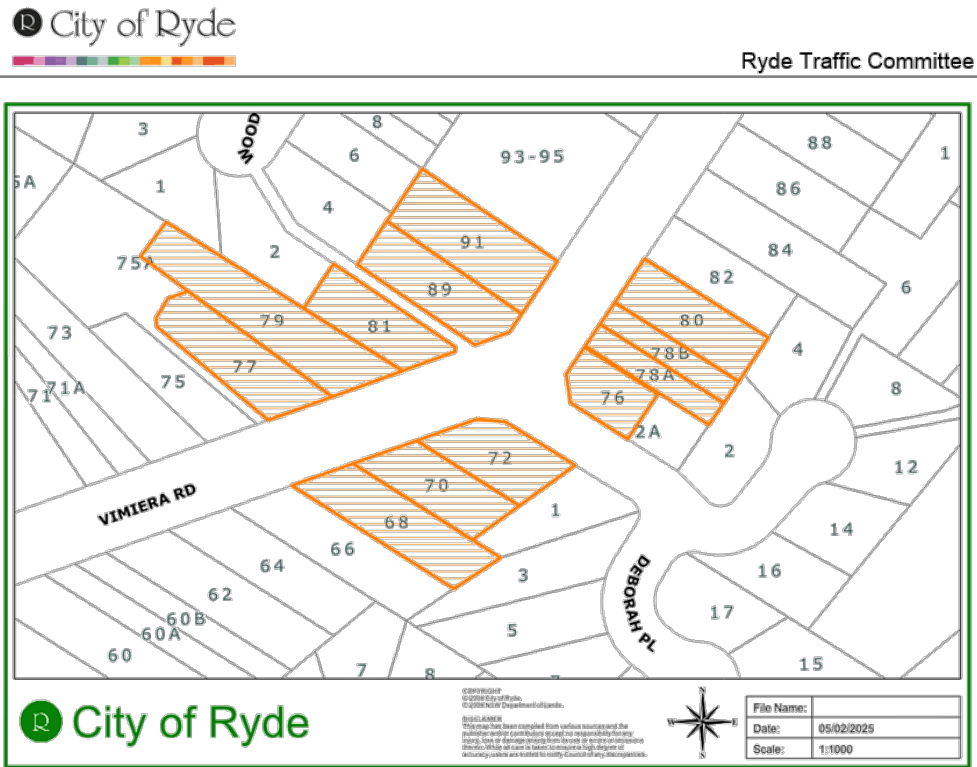


Figure 3: Distribution map for community consultation

RECOMMENDATION:

The Ryde Traffic Committee recommends that:

- An in-principle approval be provided for the conversion of existing pedestrian refuge to a raised pedestrian crossing on Vimiera Road, to the north of Deborah Place, Eastwood, subject to funding availability and further feasibility assessments.

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (E): BLAMEY STREET, NORTH RYDE
SUBJECT: EXTENSION OF NO STOPPING

ELECTORATE: LANE COVE
WARD: EAST
ROAD CLASS: NON-CLASSIFIED
OFFICER: S ALI

Traffic Committee Members are required to advise whether they have any pecuniary interest with regards to the item discussed below.

PROPOSAL

Council is proposing to extend the existing NO STOPPING zones at the following locations on Blamey Street by:

- a) 10m on the northern side of Blamey Street at the side frontage of 157 Coxs Road.
- b) 10m on the southern side of Blamey Street outside property no 1 Blamey Street.

Figure 1 shows the location of the proposed changes.

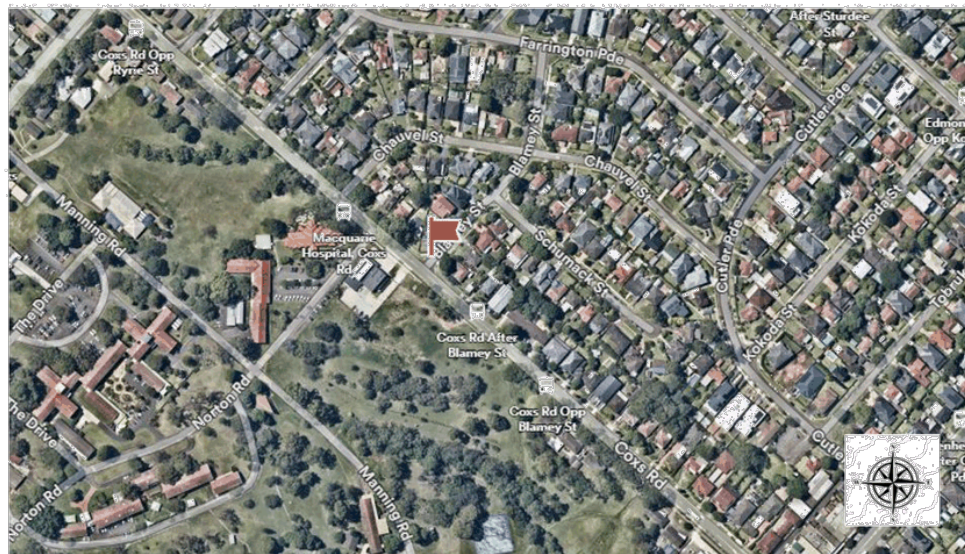


Figure 1: Location Map

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

DISCUSSION

The width of Blamey Street is approximately 7m between kerbs. When vehicles are parked along both sides of this street, they restrict the carriageway width to a single lane, which can create difficulties for opposing vehicles to pass each other.

Currently, the "NO STOPPING" zone along both sides of Blamey Street is approximately 12m in length. Based on investigations by Council's traffic engineers and feedback from residents on Blamey Street, it is proposed that the existing "NO STOPPING" zones be extended by another 10m along both sides of Blamey street to assist with improving the safety and efficiency of two-way traffic flow along this street.

Figure 2 illustrates existing and proposed "NO STOPPING" zones on Blamey Street.



Figure 2: Existing and Proposed Parking Restrictions on Blamey Street

CONSULTATION

Council undertook consultation through letter drop with all properties shown in **Figure 3** in the immediate vicinity where the parking changes are proposed. The consultation period was two (2) weeks between 31 January 2025 to 16 February 2025, allowing for at least 10 business days for feedback. Council received a total of five (5) submissions. All respondents indicated that they were supportive of extending the NO STOPPING zone near Blamey Street's junction with Coxs Road. Based on the community feedback Council is therefore proposing to extend the existing NO STOPPING zones at the following locations on Blamey Street by:

- a) 10m on the northern side of Blamey Street at the side frontage of 157 Coxs Road.
- b) 10m on the southern side of Blamey Street outside property no 1 Blamey Street.

Agenda of the Ryde Traffic Committee, dated 27 February 2025

ITEM 11 (continued)

ATTACHMENT 1

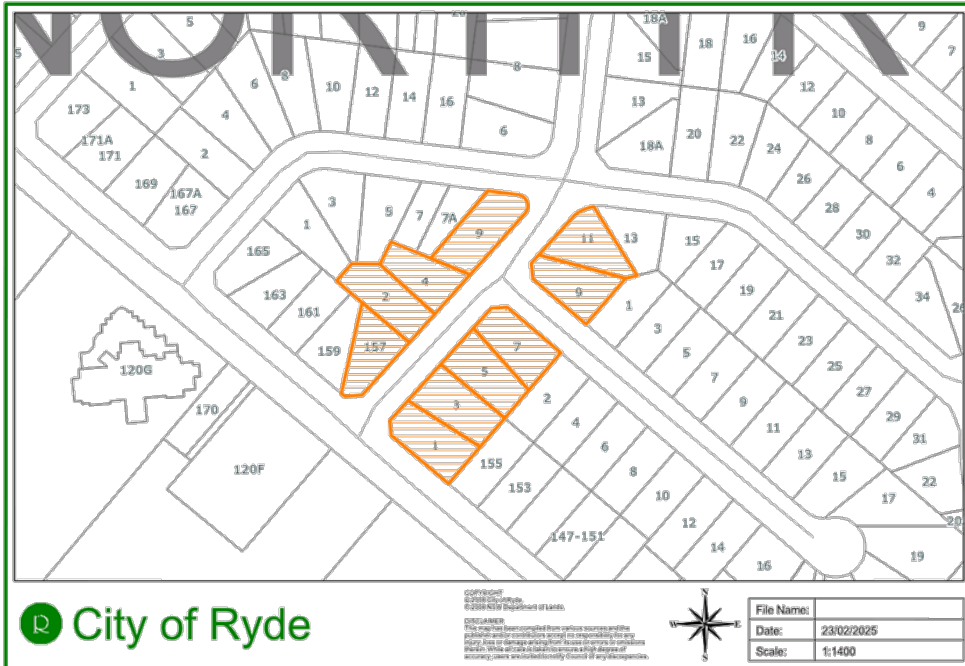


Figure 3: Distribution map for community consultation

RECOMMENDATION:

The Ryde Traffic Committee recommends that the NO STOPPING zone be extended by:

- 10m on the northern side of Blamey Street at the side frontage of 157 Coxs Road.
- 10m on the southern side of Blamey Street outside property no 1 Blamey Street.

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (F): HERMITAGE ROAD, WEST RYDE
SUBJECT: INSTALLATION OF NO PARKING

ELECTORATE: RYDE
WARD: CENTRAL
ROAD CLASS: NON-CLASSIFIED
OFFICER: S ALI

Traffic Committee Members are required to advise whether they have any pecuniary interest with regards to the item discussed below.

PROPOSAL

Council is proposing to:

- a) A NO PARKING zone on the eastern side of Hermitage Road outside property nos. 96 to 78 Hermitage Road, West Ryde.
- b) Double barrier (BB) centre line be replaced with a single dividing (S1) separation line between Sydney Water Driveway and Rhodes Street, West Ryde.

Figure 1 shows the location of the proposed changes.



Figure 1: Location Map

DISCUSSION

Council is installing a Shared User Path (SUP) on the western side of Hermitage Road, between Sydney Water driveway and Rhodes Street. This project will require the

Agenda of the Ryde Traffic Committee, dated 27 February 2025

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

carriageway width of Hermitage Road between Sydney Water driveway and Rhodes Street, to be reduced from 10.5m to 9m. The following measures are proposed to minimise impact to the two-way traffic flow and parking arrangements on Hermitage Road:

- 1) Implementing a NO PARKING zone on the eastern side of Hermitage Road outside property nos. 96 to 78 Hermitage Road, West Ryde. This measure supports adjoining businesses with their loading and unloading needs, whilst minimising impact to the through traffic flow; and
- 2) Replacing the existing dividing barrier (BB) centre line with a single dividing (S1) separation between Sydney Water Driveway and Rhodes Street, West Ryde. Vehicles are not permitted to park within 3m of a BB centreline under Regulation 208 of the Road Rules. Therefore, this measure is proposed to allow vehicles to legally park along the kerb space on Hermitage Road following the completion of the SUP project.

Figure 2 shows the proposed changes.



Figure 2: Proposed parking restrictions

CONSULTATION

Consultation letters were distributed to all affected properties as shown in **Figure 3** below, allowing for at least 10 business days for feedback. The consultation period was between 29 January 2025 to 16 February 2025. Council received submissions from the schools and representation from 40 businesses in the area, who were supportive of Council's SUP project. The only concern raised by businesses during the consultation period were related to pick-up/drop-off activities adjacent to their business. In addressing this issue, Council proposes to install a "NO PARKING" zone on the eastern side of Hermitage Road outside of property nos. 96 to 78 Hermitage Road to support the parking needs of nearby businesses. Regulation 168 of the Road Rules permits a driver to pick-up/drop-off passengers or goods. Under this regulation, a driver cannot stay for longer than two (2)

Agenda of the Ryde Traffic Committee, dated 27 February 2025

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

minutes (or five (5) minutes, if they have a valid mobility parking permit) and must be within 3m of their vehicle.

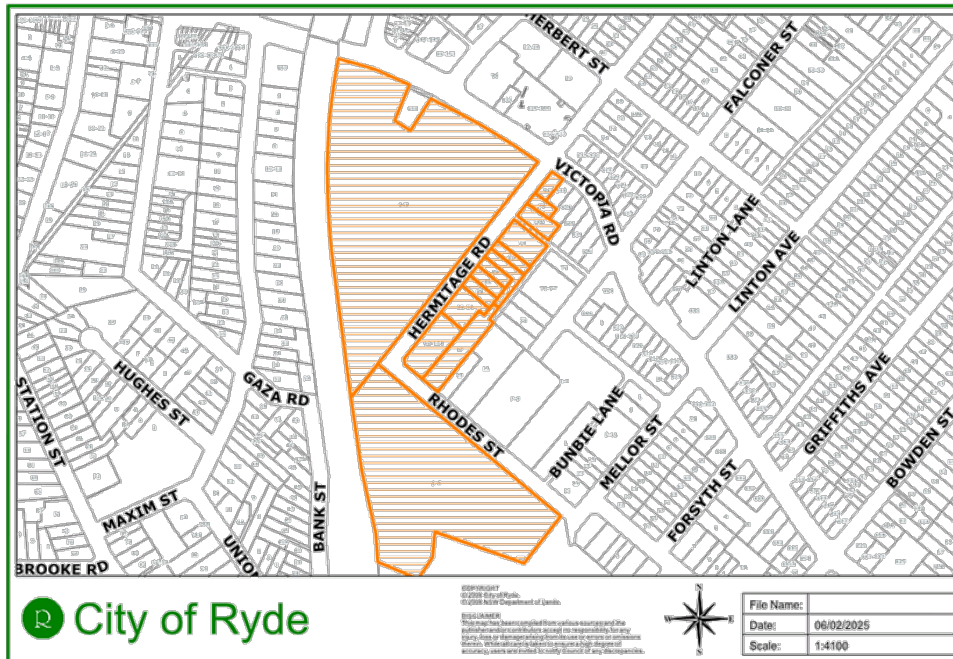


Figure 3: Distribution map for community consultation

Based on the community feedback, Council recommends installing NO PARKING zone at the frontage business on the eastern side of Hermitage Road between Victoria Road and Rhodes Street. Additionally, the existing double barrier (BB) centre line will be replaced with a single dividing line to accommodate these changes.

RECOMMENDATION:

The Ryde Traffic Committee recommends that:

- a) A NO PARKING zone on the eastern side of Hermitage Road outside property nos. 96 to 78 Hermitage Road, West Ryde.
- b) Double barrier (BB) centre line be replaced with a single dividing (S1) separation line between Sydney Water Driveway and Rhodes Street, West Ryde.

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

ITEM (G) ROAD SAFETY UPDATE
SUBJECT: ROAD SAFETY PROGRAMS

ELECTORATE: RYDE / LANE COVE
WARD: ALL
OFFICER: L PEARS

Traffic Committee Members are required to advise whether they have any pecuniary or non-pecuniary interest with regards to the items discussed below.

TRANSPORT FOR NEW SOUTH WALES (TfNSW) FUNDED PROGRAMS

Child Car Seat Check Program

Council holds free child car seat checking days four times a year for people who live or work in the City of Ryde. Our November 2024 checking day at Fontenoy Park correctly fitted around 40 car seats that had been improperly installed. Kids & Traffic also attended with their driveway safety display.

Vouchers for a free mobile checking service are also being distributed via the Northern Centre and the Marsfield Early Childhood Health Centre.

The next free checking day will be held on 4 March at Fontenoy Park.



Pedestrian Safety Program



City of Ryde is part of a new TfNSW pedestrian safety program rolling out new LOOK pavement decals at high-risk or reported pedestrian casualty locations at intersections. 17 sites have been identified throughout the City of Ryde for the trial.

Decals are expected to be installed by the end of March.

COUNCIL FUNDED PROGRAMS

Community Engagement

A Safer Driving for Seniors workshop was held on 10 February in Marsfield, with around 20 attendees refreshing their knowledge of road rules and new car technologies, learning low-risk driving techniques and preparing for the Aged Driving Test.

Agenda of the Ryde Traffic Committee, dated 27 February 2025

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

Road safety information and resources in Chinese and Korean were distributed at Lunar New Year events in Eastwood during February.

Council is partnering with Busways to hold a stall and display for Bus Safety Week on 18 February at the Customer Service foyer at Top Ryde City shopping centre.

Safety Around Heavy Vehicles

Information on safety around heavy vehicles was promoted to children and parents attending a Junior Tradies event during the school holidays. Kids and parents learned about blind spots around trucks and buses, especially waste trucks, and how heavy vehicles can't stop quickly.



School Holiday Cycle Program

Council partners with Bike North to run a school holiday cycle program for children up to 12 years. The learn to ride session aims to get kids off training wheels and riding independently by the end of the day. For kids who can already ride, the skills improvement session focuses on braking, cornering and signalling and ends with a ride on the shared user path around Meadowbank Park. Correct use of helmets is also explained to parents and young riders. 31 children attended the February workshop with 7 starters in the learn to ride group independently riding by the end of the session. The next school holiday cycle program will be held on 6 April.



Agenda of the Ryde Traffic Committee, dated 27 February 2025

ITEM 11 (continued)

ATTACHMENT 1



Ryde Traffic Committee

School Zone Safety Program

The Term 1 School Zone Road Safety Newsletter was distributed to all schools in the City of Ryde. New banner and signage resources are currently being printed for distribution to schools.

Walking and Riding Routes to School

City of Ryde has been invited by TfNSW to participate in a Walking and Riding Routes to School initiative. This pilot program targets schools with recently installed pedestrian or cycling infrastructure and will work with them to develop walking and riding routes. Council will assess the routes and provide maps and wayfinding signage for the school.



Ryde Public School will take part in the program as the recently completed Argyle Avenue pedestrian crossing now links the walking route through Ryde Park to the school.

RECOMMENDATION

The Ryde Traffic Committee recommends that:

- a) The Road Safety report be received and noted.

ITEM 11 (continued)

ATTACHMENT 2

MINUTES

Subject:	RYDE TRAFFIC COMMITTEE MEETING - 27 February 2025
Venue:	MS Teams and North Ryde Office, Level 1, Building 0, Riverview Business Park, 3 Richardson Place, North Ryde, 2113 – Meeting Room Sawdust
Date:	27 February 2025
Time:	11:00am to 11:55am
Chair:	Mr Muddasir Ilyas
Staff Convenor:	Mr Muddasir Ilyas

Attendees

Present	Apology	Name	Position Title	Organisation
x		Mr Muddasir Ilyas (MI) (voting member)	Senior Coordinator – Traffic Operations	City of Ryde
x		Ms Tanmila Islam (TI) (voting member)	Senior Project Officer	TfNSW
X		Ms Kathy Tracy (KT) – representing Mr Jordan Lane, MP (voting member)	Member for Ryde	Member of Parliament
x		Mr Robert Gallagher (RG) (voting member)	Ryde Police Area Command Sergeant	NSW Police Force
x		Mr Ben Cantor (BC)	Supervisor	Busways Sydney
x		Mr Mohammed Turk (MT)	Field Services Officer	Busways
x		Mr Shahzor Ali (SA)	Junior Traffic Engineer - Traffic Services	City of Ryde
x		Mr Saaqib Saleem (SS)	Junior Traffic Engineer - Traffic Services	City of Ryde

NO OBJECTIONS WERE RAISED BY THE FOLLOWING RTC MEMBERS WHO DID NOT ATTEND THE MEETING

Apology	Name	Position Title	Organisation
x	Ms Zorica Cai (ZC) – representing The Hon. A Roberts, MP (voting member)	Member for Lane Cove	Member of Parliament

CONFIRMATION OF PREVIOUS MINUTES

The minutes of the November 2024 traffic committee meeting were confirmed at the meeting.

ITEM 11 (continued)

ATTACHMENT 2

MINUTES



**ITEM(A) - DELANGE ROAD AND PHILLIP ROAD, PUTNEY - RAISED
INTERSECTION TREATMENT**

RTC COMMENTS:

TI requested that the detailed design be shared for comment once available.

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

**ITEM (B) - RYEDALE ROAD AND THIRD AVENUE, EASTWOOD
EXTENSION OF NO STOPPING**

RTC COMMENTS: No Comments

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM (C) - COWELL STREET, RYDE - EXTENSION OF NO STOPPING

RTC COMMENTS: No Comments

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

**ITEM (D) - VIMIERA ROAD, EASTWOOD - INSTALLATION OF A PEDESTRIAN
CROSSING**

RTC COMMENTS:

KT enquired if traffic calming devices have been considered in the detail design. It is noted that the raised crossing proposed will provide a traffic calming effect by discouraging speeding for drivers approaching the crossing. Notwithstanding this, Council will further investigate the provision of additional traffic calming devices as part of detailed investigations into this project.

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM 11 (continued)

ATTACHMENT 2

MINUTES



ITEM (E) - BLAMEY STREET, NORTH RYDE - EXTENSION OF NO STOPPING

RTC COMMENTS: No Comments

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM (F) - HERMITAGE ROAD, WEST RYDE – NO PARKING

RTC COMMENTS:

TI requested that the detailed design be shared for comment once available.

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

ITEM (G) - ROAD SAFETY UPDATE - ROAD SAFETY PROGRAMS

RTC COMMENTS: No Comment

RTC RESOLUTION

That the Ryde Traffic Committee agrees to the proposal.

Voting: **Unanimous**

GENERAL BUSINESS

1. CULLODEN ROAD AND TARANTO ROAD PEDESTRIAN CROSSING

Traffic Committee has previously approved a raised pedestrian crossing on Culloden Road. KT has requested that an at-grade crossing be considered instead. MI advised that an at-grade crossing may not satisfactorily address the safety issues at this location. The proposal for a raised crossing would not only provide a convenient and safer crossing point for pedestrians but also provide a traffic-calming function to help reduce vehicle speed. Therefore, Ryde Traffic Committee agreed to the previous recommendation of a raised pedestrian crossing on Culloden Road.

2. TRAFFIC LIGHTS AGINCOURT ROAD AND BALACLAVA ROAD

There are differences between TfNSW and Council on the interpretation of the Roads Act, which is currently being updated. As such, these matters need further discussions with Transport for NSW.

3. PEDESTRIAN SAFETY AT THE INTERSECTION OF BALACLAVA ROAD/NORTH ROAD/CORUNNA ROAD

Same comments as Item 2 in the general business.

ITEM 11 (continued)

ATTACHMENT 2

MINUTES



4. ETHEL STREET- PARKING CHANGES

RG requested for Council to investigate for additional parking opportunities on Ethel Street near the Police Station. MI indicated that Council will investigate and consult with affected local businesses and residents on any proposed parking changes on Ethel Street to accommodate this request. Should there be majority support and/or no objections for the proposal, Council will endeavour to bring this matter to an upcoming RTC meeting.

5. RIVERSIDE AVENUE, PUTNEY – PART CLOSURE

Background:

At the Council meeting held on 26 November 2024 it was resolved:

- a) *That Council investigate speeding concerns on Phillip Road between Regent Street in the west and Jetty Road in the east based on updated traffic volume and speed surveys.*
- b) *That staff report back to Council on the outcomes of the investigations in March 2025.*

Staff provided the following response at the Ryde Traffic Committee meeting in response to the above Notice of Motion:

Council installed a series of traffic counters to evaluate the traffic flow patterns on:

- Three (3) locations on Phillip Road between Regent Street and Jetty Road.
- Morrison Road between Church Street and Princes Street
- Regent Street between Smalls Street and Phillip Road
- Riverside Avenue between Church Street and Osbourne Avenue
- Waterview Street between Osbourne Avenue and Regent Street

These counters recorded vehicle type, volume, and speed information. The data showed that 85% of vehicles were traveling below the posted speed limit of 50km/h, indicating that speeding in the area is neither prevalent nor excessive, particularly on Phillip Road. The analysis did also identify some 'rat-running' in the area, which will be subject to further investigations on potential mitigation measures.

RTC raised no issues with the outcomes of the traffic assessment and next steps.

6. Intersection of Princess Street and Buffalo Street

BC requested if Council could consider increasing the NO STOPPING restrictions on Buffalo Road. MI advised that Council will investigate and consult with the affected properties on this proposal.

The next ordinary meeting of the Ryde Traffic Committee will be held on Thursday, 3 April 2025 at 11am.

INFORMATION REPORTS

12 REPORT FOR THE INFORMATION OF COUNCIL - INVESTMENT REPORT AS AT 28 FEBRUARY 2025

Report prepared by: Team Leader - Financial Reporting
File No.: GRP/25/8 - BP25/148

REPORT SUMMARY

This report details Council's performance of its investment portfolio as at 28 February 2025, and compares it against key benchmarks.

Council's rate of return on investments for the reporting period is 5.05%, which is 0.54% above the benchmark figure of 4.51%.

Income from interest on investments is budgeted at \$13.4m and, as at 28 February 2025, funds of \$10.4m have been earned.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Barry Gibb
Team Leader - Financial Reporting

Report Approved By:

Steven Harris
Chief Financial Officer

ITEM 12 (continued)

Background

Council's Responsible Accounting Officer is required to report monthly on Council's Investment Portfolio as per the Local Government (General) Regulation 2021 Section 212 and certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the *Local Government Act* 1993.

The **preservation of capital is the principal objective** of Council's Cash Investment Policy. Investments are to be placed in a manner that safeguards the investment portfolio and risk tolerances are prescribed to ensure the best financial outcome for residents.

Funds are to be invested at the most favorable interest rate available at the time, whilst having due consideration of the following parameters to mitigate risk:

- **Liquidity:** Investment terms should be sufficient to meet cash flow requirements of Council operations.
- **Legislative Compliance:** Council is guided by both the Local Government Act 1993, Local Government Regulations 2021 and to the most current Ministerial Investment Order that has been issued by the NSW Minister for Local Government.
- **Institutional Limitations:** Council is not permitted to invest in Authorised Deposit taking Institutions (ADI) that is an Australian subsidiary of a foreign bank, all ADI's Council invests with must comply to ratios monitored by Australian Prudential Regulation Authority (APRA).
- **Overall Portfolio Limits:** To diversify risk of Council's Investment Portfolio, maximum limits apply based on Standard & Poor (S&P) credit rating. Council is not permitted to invest in any ADI which is BBB- or less.
- **Term to Maturity:** maximum limits apply to term deposit terms that are between 1 - 3 years and greater than 3 years.

Standard & Poor (S&P) Rating Scale:

AAA	An obligor has extremely strong capacity to meet its financial commitments
AA+	An obligor has very strong capacity to meet its financial commitments. It differs from the highest rated obligors only to a small degree
AA	
AA-	
A+	An obligor has strong capacity to meet its financial commitments but is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligors in higher rated categories
A	
A-	
BBB+	An obligor has adequate capacity to meet its financial commitments. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity for the obligor to meet its financial commitments
BBB	
BBB-	

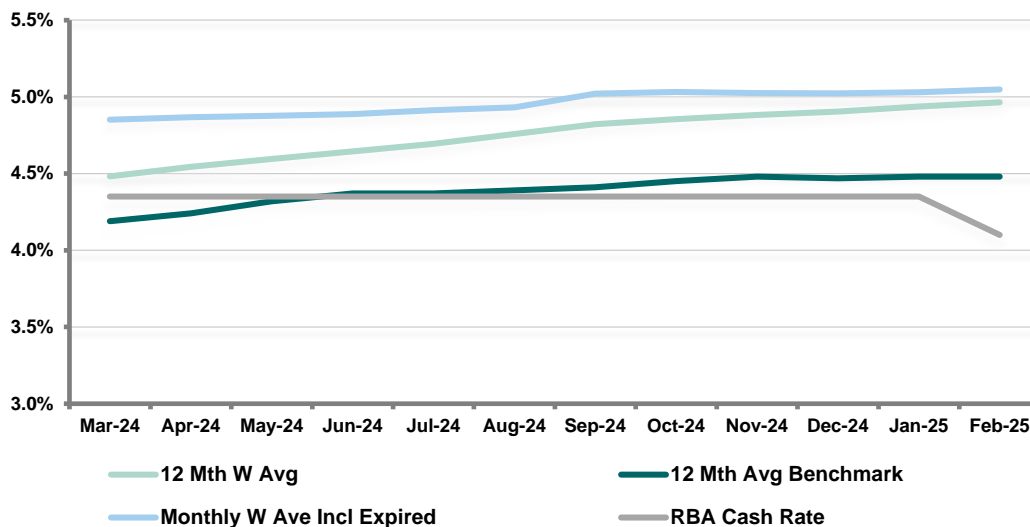
ITEM 12 (continued)

Investment Performance Commentary

Council's performance against the benchmark for returns of its investment portfolio for February 2025 and the past 12 months are as follows:

	February	12 Month	FYTD
Council Return	5.05	4.97	4.97
Benchmark	4.51	4.48	4.51
Variance	0.54	0.49	0.46

Performance - All Investments



Council's investment portfolio as at 28 February 2025 was as follows:

Cash/Term Deposits	\$159.34m	48.85%
Floating Rate Notes	\$111.16m	34.08%
Fixed Bonds	\$55.68m	17.07%
Total Investments	\$326.19m	

Council continues to utilise the Federal Government's current guarantee (\$250k) investing in Term Deposits with a range of Authorised Deposit Taking Institutions (ADI's) on short to medium term investments (Generally 30 days to 365 days maturity) where more competitive rates are available.

Council's income from investments continues to exceed original budgeted expectations, primarily due to Council's cash reserves balances being higher than anticipated and higher interest rates being offered reflective of recent economic conditions.

ITEM 12 (continued)

INVESTMENT SUMMARY AS AT 28 FEBRUARY 2025

Issuer	Investment Name	Investment Rating	Fossil Fuel Free	Invested at 28-Feb-25 \$000's	Annualised Period Return (%)	12 Month Average Return	Return since 01 July 2024	% of Total Invested	Maturity	Tenor
Australia and New Zealand Banking Group	1. Suncorp Covered Bond	AAA	N	3,985	3.63	3.57	3.58	1.22	24/08/2026	1593
Bank of Queensland	2. Bank of Queensland Floating Rate Note	AAA	Y	1,200	5.48	5.55	5.55	0.37	14/05/2025	1826
Bank of Queensland	3. BoQ FRN	AAA	Y	2,000	5.47	5.54	5.54	0.61	14/05/2025	1051
Bendigo and Adelaide Bank	4. Bendigo FRN (Covered)	AAA	Y	4,000	5.33	5.42	5.43	1.23	11/11/2025	1096
Westpac Banking Corporation	5. WBC Covered Bond	AAA	N	3,199	3.94	3.93	3.91	0.98	20/05/2025	1096
Australia and New Zealand Banking Group	6. Suncorp-Metway Fixed Bond	AA-	N	3,596	2.58	2.56	2.55	1.10	25/01/2027	1826
Australia and New Zealand Banking Group	7. Suncorp Fixed Bond	AA-	N	3,930	3.60	3.58	3.57	1.20	25/01/2027	1763
Australia and New Zealand Banking Group	8. ANZ Fixed Bond	AA-	N	2,000	4.10	4.09	4.08	0.61	12/05/2025	1096
Australia and New Zealand Banking Group	9. Suncorp Fixed Bond	AA-	N	1,433	5.48	5.47	5.45	0.44	25/01/2027	1683
Australia and New Zealand Banking Group	10. Suncorp-Metway Floating Rate Note	AA-	N	1,200	5.55	5.63	5.64	0.37	24/04/2025	1823
Australia and New Zealand Banking Group	11. Suncorp FRN	AA-	N	2,582	5.71	5.74	5.75	0.79	25/02/2027	1711
Australia and New Zealand Banking Group	12. Suncorp FRN	AA-	N	2,200	5.83	5.76	5.79	0.67	14/12/2027	1826
Australia and New Zealand Banking Group	13. ANZ FRN	AA-	N	1,200	5.59	5.56	5.59	0.37	31/03/2028	1827
Australia and New Zealand Banking Group	14. Suncorp FRN	AA-	N	3,000	5.48	5.52	5.54	0.92	18/05/2026	1096
Australia and New Zealand Banking Group	15. ANZ FRN	AA-	N	2,800	5.48	5.43	5.45	0.86	11/09/2028	1827
Australia and New Zealand Banking Group	16. Suncorp FRN	AA-	N	2,000	5.56	5.49	5.51	0.61	19/03/2029	1826
Commonwealth Bank of Australia	17. CBA Business Online Saver	AA-	N	9,343	4.35	4.43	4.42	2.86		
Commonwealth Bank of Australia	18. CBA Fixed Bond	AA-	N	2,999	4.21	4.29	4.29	0.92	18/08/2025	1096
Commonwealth Bank of Australia	19. CBA Fixed Bond	AA-	N	3,928	5.30	5.38	5.38	1.20	18/08/2027	1756
Commonwealth Bank of Australia	20. CBA FRN	AA-	N	2,400	5.60	5.66	5.68	0.74	13/01/2028	1826
Commonwealth Bank of Australia	21. CBA	AA-	N	2,500	5.37	5.42	5.43	0.77	17/08/2028	1827
Commonwealth Bank of Australia	22. CBA FRN	AA-	N	1,000	5.34	5.36	5.36	0.31	22/08/2029	1826
Commonwealth Bank of Australia	23. CBA FRN	AA-	N	2,000	5.29	5.29	5.29	0.61	9/01/2030	1826
National Australia Bank	24. NAB Fixed Bond	AA-	N	3,496	2.93	2.98	2.98	1.07	25/02/2027	1826
National Australia Bank	25. NAB Fixed Bond	AA-	N	2,919	4.28	4.28	4.28	0.89	27/03/2028	1124
National Australia Bank	26. NAB FRN	AA-	N	3,000	5.40	5.48	5.49	0.92	12/05/2028	1827
National Australia Bank	27. NAB FRN	AA-	N	3,200	5.45	5.50	5.51	0.98	16/11/2028	1827
National Australia Bank	28. NAB FRN	AA-	N	2,800	5.47	5.41	5.43	0.86	22/03/2029	1826
National Australia Bank	29. NAB Term Deposit	AA-	N	4,000	4.95	5.14	5.07	1.23	21/10/2025	364
National Australia Bank	30. NAB Term Deposit	AA-	N	4,000	5.06	5.11	5.06	1.23	15/07/2025	342
National Australia Bank	31. NAB Term Deposit	AA-	N	4,000	5.02	5.07	5.06	1.23	9/12/2025	364
National Australia Bank	32. NAB Term Deposit	AA-	N	4,000	5.15	5.16	5.15	1.23	19/06/2025	365
National Australia Bank	33. NAB Term Deposit	AA-	N	4,000	5.37	5.30	5.37	1.23	9/07/2025	363
National Australia Bank	34. NAB Term Deposit	AA-	N	4,000	4.88	5.03	4.96	1.23	23/09/2025	371
National Australia Bank	35. NAB Term Deposit	AA-	N	4,000	5.45	5.45	5.45	1.23	22/04/2025	299
National Australia Bank	36. NAB Term Deposit	AA-	N	4,000	4.80	5.02	4.99	1.23	4/02/2026	365
National Australia Bank	37. NAB Term Deposit	AA-	N	4,000	5.13	5.13	5.13	1.23	6/05/2025	272
National Australia Bank	38. NAB Term Deposit	AA-	N	2,000	5.15	5.15	5.15	0.61	2/04/2025	238
Westpac Banking Corporation	39. Westpac Fixed Bond	AA-	N	2,600	2.76	2.76	2.76	0.80	17/03/2025	1096
Westpac Banking Corporation	40. Westpac FRN	AA-	N	2,600	5.11	5.22	5.22	0.80	10/08/2026	1096
Westpac Banking Corporation	41. WBC FRN	AA-	N	3,500	5.51	5.43	5.46	1.07	19/09/2028	1827
Westpac Banking Corporation	42. Westpac FRN	AA-	N	3,400	5.43	5.39	5.39	1.04	19/09/2029	1826
Westpac Banking Corporation	43. WBC FRN	AA-	N	3,000	5.28	5.28	5.28	0.92	21/01/2030	1826
Westpac Banking Corporation	44. Westpac Term Deposit	AA-	N	4,000	5.03	5.30	5.23	1.23	11/11/2025	371
Westpac Banking Corporation	45. Westpac Term Deposit	AA-	N	4,000	5.00	5.24	5.15	1.23	4/11/2025	371
Westpac Banking Corporation	46. Westpac Term Deposit	AA-	N	4,000	5.10	5.10	5.10	1.23	11/03/2025	386
Westpac Banking Corporation	47. Westpac TD	AA-	N	4,000	4.95	5.20	5.16	1.23	17/12/2025	365
Westpac Banking Corporation	48. Westpac Floating TD	AA-	N	4,000	5.34	5.34	5.34	1.23	11/09/2025	372
Westpac Banking Corporation	49. Westpac Floating TD	AA-	N	4,000	5.30	5.29	5.29	1.23	9/09/2026	735
Westpac Banking Corporation	50. Westpac Floating TD	AA-	N	4,000	5.32	5.30	5.30	1.23	9/09/2027	1100
Macquarie Bank	51. Macquarie Bank FRN	A+	N	3,200	5.41	5.35	5.37	0.98	14/09/2026	1096

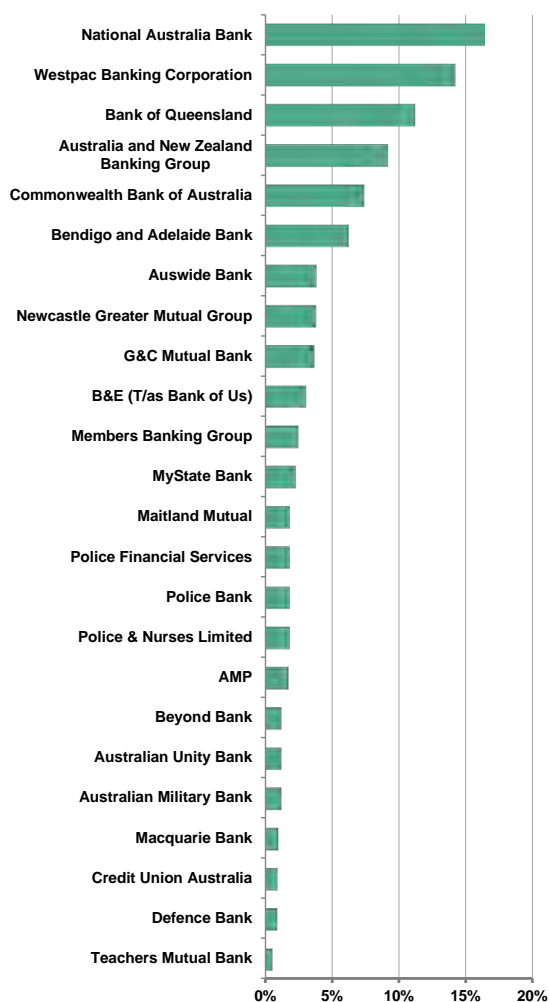
ITEM 12 (continued)

Issuer	Investment Name	Investment Rating	Fossil Fuel Free	Invested at 28-Feb-25 \$000's	Annualised Period Return (%)	12 Month Average Return	Return since 01 July 2024	% of Total Invested	Maturity	Tenor
Bank of Queensland	52. BoQ Fixed Bond	A-	Y	3,798	2.15	2.13	2.15	1.16	27/10/2026	1826
Bank of Queensland	53. BoQ Fixed Bond	A-	Y	1,947	4.06	4.06	4.05	0.60	6/05/2026	1496
Bank of Queensland	54. BoQ Fixed Bond	A-	Y	766	5.26	5.25	5.27	0.23	27/10/2026	1498
Bank of Queensland	55. BoQ Fixed Bond	A-	Y	489	5.22	5.21	5.23	0.15	27/10/2026	1495
Bank of Queensland	56. BoQ Fixed Bond	A-	Y	2,601	5.14	5.14	5.13	0.80	6/05/2026	1321
Bank of Queensland	57. BoQ Fixed Bond	A-	Y	3,293	5.43	5.41	5.41	1.01	30/04/2029	1826
Bank of Queensland	58. BoQ Fixed Bond	A-	Y	3,953	5.47	5.42	5.42	1.21	27/01/2027	937
Bank of Queensland	59. BoQ FRN	A-	Y	3,518	5.49	5.62	5.62	1.08	30/04/2029	1712
Bank of Queensland	60. Bank of Queensland Term Deposit	A-	Y	3,000	5.08	5.11	5.08	0.92	15/04/2025	364
Bank of Queensland	61. Bank of Queensland Term Deposit	A-	Y	2,000	5.10	4.46	5.10	0.61	13/06/2025	365
Bank of Queensland	62. Bank of Queensland Term Deposit	A-	Y	4,000	5.13	5.18	5.13	1.23	25/03/2025	273
Bank of Queensland	63. Bank of Queensland Term Deposit	A-	Y	4,000	5.23	5.17	5.18	1.23	17/06/2025	182
Bendigo and Adelaide Bank	64. Bendigo Fixed Bond	A-	Y	3,750	3.10	3.10	3.09	1.15	17/03/2025	1096
Bendigo and Adelaide Bank	65. Bendigo Bank Fixed Bond	A-	Y	1,000	3.44	3.44	3.44	0.31	17/03/2025	1088
Bendigo and Adelaide Bank	66. Bendigo Bank FRN	A-	Y	3,500	5.68	5.73	5.74	1.07	15/05/2026	1096
Bendigo and Adelaide Bank	67. Bendigo Bank FRN	A-	Y	1,200	5.38	5.44	5.44	0.37	24/10/2028	1461
Bendigo and Adelaide Bank	68. Bendigo and Adelaide Bank Term Deposit	A-	Y	3,000	4.88	4.99	4.95	0.92	24/07/2025	268
Bendigo and Adelaide Bank	69. Bendigo and Adelaide Bank Term Deposit	A-	Y	4,000	5.01	5.01	5.01	1.23	22/07/2025	180
AMP	70. AMP FRN	BBB+	Y	2,000	6.23	6.23	6.28	0.61	29/06/2026	1096
AMP	71. AMP FRN	BBB+	Y	2,700	5.86	5.84	5.84	0.83	13/09/2027	1095
AMP	72. AMP Term Deposit	BBB+	Y	1,000	5.05	5.13	5.08	0.31	4/08/2025	367
Australian Military Bank	73. Australian Military Bank Term Deposit	BBB+	Y	4,000	5.14	5.14	5.14	1.23	14/01/2026	540
Australian Unity Bank	74. Australian Unity Bank Term Deposit	BBB+	Y	4,000	4.98	5.25	5.03	1.23	29/10/2025	365
B&E (T/as Bank of Us)	75. Bank of us Term Deposit	BBB+	Y	4,000	4.87	4.98	4.93	1.23	15/10/2025	363
B&E (T/as Bank of Us)	76. Bank of us Term Deposit	BBB+	Y	4,000	5.32	5.26	5.32	1.23	29/07/2025	364
B&E (T/as Bank of Us)	77. Bank of us TD	BBB+	Y	2,000	5.07	5.06	5.06	0.61	18/11/2025	370
Beyond Bank	78. Beyond Bank Term Deposit	BBB+	Y	4,000	5.11	5.11	5.11	1.23	30/04/2025	184
Credit Union Australia	79. Great Southern Bank FRN	BBB+	Y	1,200	6.05	6.16	6.17	0.37	9/02/2027	1461
Credit Union Australia	80. Great Southern Bank FRN	BBB+	Y	1,900	5.38	5.51	5.51	0.58	1/11/2027	1095
Defence Bank	81. Defence Bank Term Deposit	BBB+	Y	3,000	4.95	4.95	4.95	0.92	7/01/2026	365
G&C Mutual Bank	82. G&C Mutual Bank Term Deposit	BBB+	Y	2,000	5.11	5.11	5.11	0.61	22/07/2025	350
G&C Mutual Bank	83. G&C Mutual Bank Term Deposit	BBB+	Y	4,000	5.35	5.35	5.35	1.23	24/06/2025	364
G&C Mutual Bank	84. G&C Mutual Bank Term Deposit	BBB+	Y	2,000	5.10	5.10	5.10	0.61	6/08/2025	365
G&C Mutual Bank	85. G&C Mutual Bank TD	BBB+	Y	4,000	4.98	4.98	4.98	1.23	12/08/2025	350
Members Banking Group	86. RACQ FRN	BBB+	Y	2,000	5.74	5.72	5.74	0.61	23/05/2025	1096
Members Banking Group	87. RACQ FRN	BBB+	Y	3,100	6.00	5.99	6.00	0.95	24/02/2026	1096
Members Banking Group	88. RACQ FRN	BBB+	Y	3,000	6.16	6.11	6.13	0.92	5/03/2027	1095
MyState Bank	89. MyState FRN	BBB+	Y	1,500	5.21	5.14	5.16	0.46	16/06/2025	1461
MyState Bank	90. MyState Bank Term Deposit	BBB+	Y	4,000	5.28	5.28	5.28	1.23	10/04/2025	289
MyState Bank	91. MyState Bank Term Deposit	BBB+	Y	2,000	5.15	5.15	5.15	0.61	4/03/2025	365
Newcastle Greater Mutual Group	92. NPBS FRN	BBB+	Y	2,000	5.15	5.10	5.12	0.61	4/03/2026	1826
Newcastle Greater Mutual Group	93. NPBS FRN	BBB+	Y	3,246	5.30	5.26	5.28	1.00	4/03/2026	1458
Newcastle Greater Mutual Group	94. NPBS FRN	BBB+	Y	3,724	5.83	5.94	5.95	1.14	10/02/2027	1720
Newcastle Greater Mutual Group	95. NPBS FRN	BBB+	Y	991	5.96	6.06	6.07	0.30	10/02/2027	1482
Newcastle Greater Mutual Group	96. NPBS FRN	BBB+	Y	2,500	5.70	5.70	5.70	0.77	21/01/2030	1826
Police & Nurses Limited	97. P&N Bank Term Deposit	BBB+	Y	2,000	4.92	5.11	5.09	0.61	29/07/2025	180
Police & Nurses Limited	98. P&N Bank TD	BBB+	Y	4,000	5.08	5.08	5.08	1.23	17/03/2025	181
Police Bank	99. Police Bank FRN	BBB+	Y	2,000	5.97	6.00	6.01	0.61	21/11/2025	1096
Police Bank	100. Police Bank FRN	BBB+	Y	4,000	6.00	6.05	6.06	1.23	17/11/2026	1096
Police Financial Services	101. BankVic Term Deposit	BBB+	Y	2,000	5.27	5.24	5.27	0.61	29/04/2025	363
Teachers Mutual Bank	102. Teachers Mutual Bank FRN	BBB+	Y	1,100	5.24	5.18	5.20	0.34	16/06/2026	1826
Teachers Mutual Bank	103. Teachers Mutual Bank FRN	BBB+	Y	700	5.87	5.85	5.85	0.21	21/06/2027	1095
Auswide Bank	104. Auswide FRN	BBB	Y	3,000	6.11	6.03	6.06	0.92	17/03/2026	1096
Auswide Bank	105. Auswide FRN	BBB	Y	3,500	6.19	6.14	6.16	1.07	22/03/2027	1095
Auswide Bank	106. Auswide FRN	BBB	Y	2,000	5.91	5.90	5.90	0.61	13/09/2027	1095
Auswide Bank	107. Auswide Bank Term Deposit	BBB	Y	2,000	4.97	5.18	5.16	0.61	27/01/2026	364
Auswide Bank	108. Auswide Bank Term Deposit	BBB	Y	2,000	4.95	4.95	4.95	0.61	30/01/2026	365
Maitland Mutual	109. The Mutual FRN	BBB	Y	2,000	6.00	6.11	6.11	0.61	10/05/2027	1095
Maitland Mutual	110. Maitland Mutual Term Deposit	BBB	Y	4,000	4.70	4.70	4.70	1.23	8/02/2027	732
Police Financial Services	111. BankVic TD	BBB	Y	4,000	5.05	5.17	5.14	1.23	21/10/2025	273
				326,186	5.07	5.07	5.08	100		

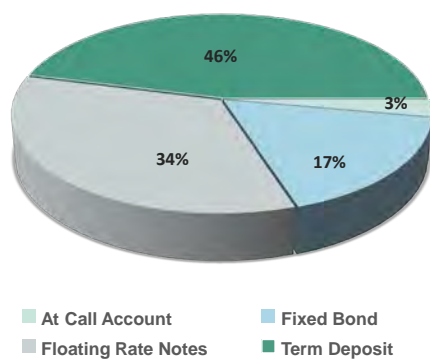
ITEM 12 (continued)

	<365 days	>365 days
Cash/TDs	\$147.3M	\$12.0M
FRNs	\$17.0M	\$94.2M
Fixed Bonds	\$15.5M	\$40.1M
	\$179.9M	\$146.3M

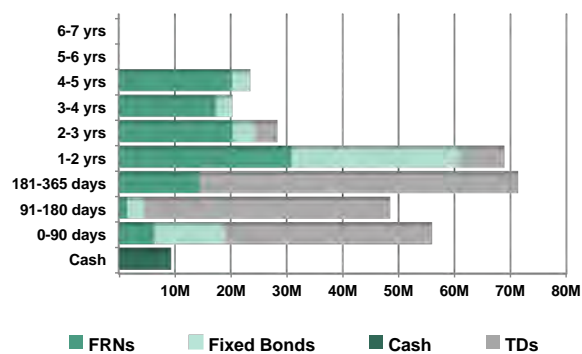
Active Investment by Institution



Summary by Investment Type

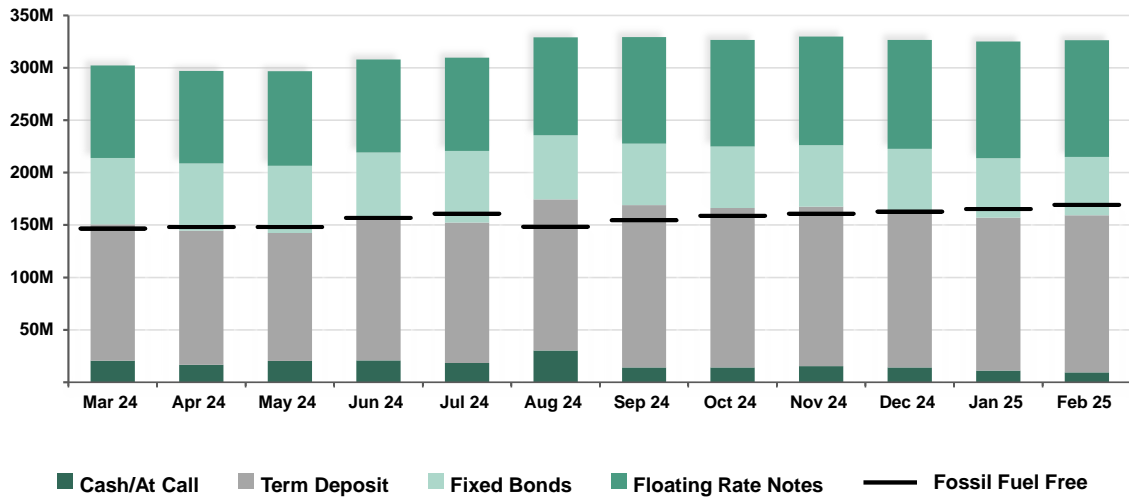


Summary by Duration

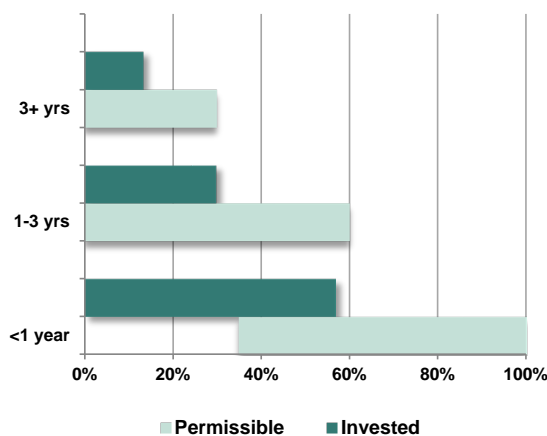


ITEM 12 (continued)

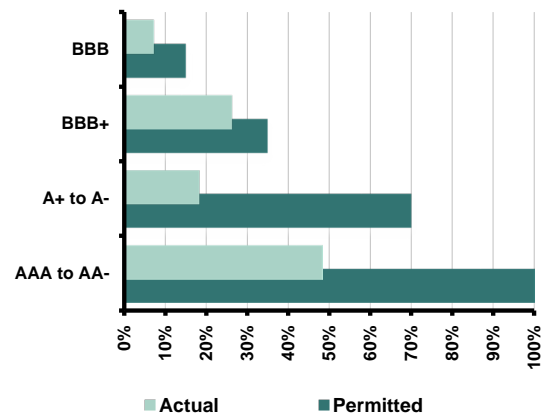
Total Funds Invested



Policy Limits on Maturities



Investment Summary by Rating



Note: Portion of deposits covered by Federal Guarantee are rated 'AAA'

Divestment of Fossil Fuel Aligned Financial Institutions

Council uses the entity Market Forces to validate its classes of investments into either fossil fuel or non-fossil fuel aligned institutions. Market Forces is a publicly available website and is not a contractor that Council has engaged for this information.

As at 28 February 2025, Council has a total amount of \$169.2m invested in non-fossil fuel aligned financial institutions, which is 51.9% of its total investment portfolio.

ITEM 12 (continued)

Whilst Council has a preference for non-fossil fuel aligned institutions, these institutions are often rated at the lower end of the (S&P) rating scale and in order to manage risk, Council's Investment Policy places limits on BBB+ (35%) BBB (15%) and Council cannot risk investing 100% in these institutions as adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity for the obligor to meet its financial commitments. The Investment Policy ensures that the divestment in these categories are restricted to minimise risk and ensure preservation of capital. Council cannot breach its Policy, and any losses of income experienced as a result of poor investment decisions is ultimately Council's responsibility.

Financial Implications

Council's return for the reporting period is 5.05%, which is 0.54% above the benchmark figure of 4.51%.

The budget for interest income from investments is \$13.4m and as at 28 February 2025 funds of \$10.4m have been earned.

Summary

Council's investment portfolio continues to perform well and is consistent with Section 625 of the *Local Government Act* 1993, which deals with the investment of surplus funds by Councils.

Certificate of the Chief Financial Officer (Responsible Accounting Officer)

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation.

Steven Harris

**Chief Financial Officer
Responsible Accounting Officer**

13 REPORT FOR THE INFORMATION OF COUNCIL - EXCLUSION OF AN ITEM OF BUSINESS

Report prepared by: Chief Executive Officer
File No.: CLM/25/1/1/2 - BP25/216

REPORT

The purpose of this report is to advise Council of an item of business (proposed Motion) that was excluded from this Meeting of Council in accordance with Section 3.22 of Council's Code of Meeting Practice which reads as follows:-

- 3.22 *The General Manager must not include in the agenda for a meeting of Council any business of which due notice has been given if, in the opinion of the General Manager, the business is, or the implementation of the business would be, unlawful. The General Manager must report, without giving details of the item of business, any such exclusion to the next meeting of Council.*

The proposed Notice of Motion was excluded as in my opinion and after consultation with the appropriate Council staff, the implementation of the item of business was considered to be unlawful.

ATTACHMENTS

There are no attachments for this report.

Report Prepared and Approved By:

Wayne Rylands
Chief Executive Officer

NOTICES OF MOTION

1 PUBLIC FORUM POLICY - Councillor Roy Maggio

File Number: CLM/25/1/1/6 - BP25/190

BACKGROUND:

The purpose of the Public Forum Policy (the Policy) is to provide members of the community with the relevant process and procedures for addressing Council on items to be considered at Ordinary Council Meetings.

MOTION:

- (a) The Chief Executive Officer be delegated by the Council to adopt a Public Forum Policy.
- (b) That the Public Forum Policy be brought back at the June meeting.

2 WATER STATIONS IN CHRISTIE PARK - Councillor Roy Maggio

File Number: CLM/25/1/1/6 - BP25/192

MOTION:

- (a) That a report be brought back to Council investigating the reinstatement of the filtered water station and the installation of an extra one at Christie Park, Macquarie Park.
- (b) That the report include options for either a freestanding or a wall mounted water station at a suitable position adjacent to the amenities and outline costings and an appropriate funding source.
- (c) That the report be presented to the May Council meeting.

3 TRAFFIC SAFETY IMPROVEMENTS - ABUKLEA ROAD AND WOORANG STREET INTERSECTION EASTWOOD - Councillor Kathy Tracey

File Number: CLM/25/1/1/6 - BP25/193

BACKGROUND:

Residents of Eastwood have raised significant concerns regarding the ongoing safety hazards at the intersection of Abuklea Road and Woorang Street. Over recent months, there has been an alarming number of accidents, near-misses, and traffic-related issues that pose serious risks to both motorists and pedestrians. Factors contributing to these dangers include poor visibility caused by parked vehicles and infrastructure obstructions, excessive downhill speeding despite posted limits, and congestion due to the growing number of multi-dwelling residences in the area.

Recent efforts to mitigate these risks, such as the installation of no-stopping signage and new lane markings, have not been effective and, in some cases, have worsened conditions. Given the increasing traffic challenges and community concerns, a proactive approach is required to assess and implement appropriate safety measures.

MOTION:

That Council:

- (a) Acknowledges the ongoing safety hazards at the intersection of Abuklea Road and Woorang Street, Eastwood, as raised by local residents, including the high frequency of accidents, near-misses and traffic concerns.
- (b) Recognises key safety concerns, including:
 - i. Poor visibility due to parked vehicles, infrastructure obstructions (Optus communications box), and location and size of nature strip trees i.e. trees overgrown which impairs vision.
 - ii. Excessive speeding despite posted limits, particularly on the downhill section of Abuklea Road towards Woorang Street from the roundabout.
 - iii. Increased congestion resulting from a rise in multi-dwelling residences in the area.
 - iv. The ineffectiveness of recent safety measures, such as no-stopping signage and lane markings, which in some cases have exacerbated safety issues.
 - v. Supports a comprehensive traffic investigation study at the intersection of Abuklea Road and Woorang Street, as well as the downhill section of Abuklea Road leading from the roundabout at Herring/Bridge Road, to assess safety risks and recommend targeted improvements.
- (c) Requests that the traffic investigation study consider the following measures:
 - i. Improved signage and traffic controls to enhance visibility and driver awareness.
 - ii. Traffic calming measures, such as speed bumps or other deterrents, to reduce downhill vehicle speeds.
 - iii. Enhance signage such as no stopping / no standing signage to prevent obstructions of line of sight.
- (d) Requests that Council's Traffic Department conduct a thorough investigation and report back to Council by May 2025 on the feasibility of proposed safety solutions.
- (e) Encourages community consultation to ensure residents' concerns and experiences are considered in the study and its recommendations.

4 INVESTIGATION OF TRAFFIC CALMING ON GOODWIN AVENUE/ANZAC AVENUE AND ORCHARD ROAD/ANZAC AVENUE - Councillor Shweta Deshpande

File Number: CLM/25/1/1/6 - BP25/194

BACKGROUND:

Since 2021 there have been numerous representations to council regarding speeding between the section of ANZAC Avenue between Goodwin and Orchard. Traffic counts had average speeds were 45km/h over 200m of road. To achieve such average speeds requires drivers to accelerate quickly out of or over the roundabouts at the ends of this section – spending less than 10 seconds to travel the 200m between roundabouts.

Goodwin Avenue was also closed for a couple of days for waterboard work at the end of this count period. There have previously been speed advisory machines/devices on Goodwin Avenue westbound approaching ANZAC Avenue intersection. One of the main problems is drivers of all vehicles driving over the roundabout at ANZAC/Goodwin and not slowing down as the roundabout is intended.

MOTION:

- (a) That Council investigate the traffic conditions on Goodwin Avenue and Orchard Street and consult with the community on proposed traffic calming measures, if appropriate.
- (b) That a formal submission be submitted to the Ryde Local Traffic Committee based on the feedback of residents.

5 RYDE CENTRAL COMMUNITY CONSULTATION - Councillor Lyndal Howison

File Number: CLM/25/1/1/6 - BP25/195

BACKGROUND:

In December 2023, the City of Ryde resolved to engage a suitably qualified company to seek Expressions of Interest (EOI) for 1 Devlin Street, Ryde (known as Ryde Central) to:

- Test the market potential of the site for long-term leasehold,
- Identify suitably interested and appropriately qualified parties, and
- Test other options put forward by the market (where Council retains ownership of the site) and ensure the approach is supported by Council.

The resolution included a clause that the Council be informed of the outcomes of the EOI and confirms Council's support for the development of schematic design and related investigations (including Carpark utilisation study) for a potential Town Hall and any additional cultural and community facilities located at 150-156 Blaxland Road, Ryde. That motion received unanimous support.

MOTION:

That Council:

- (a) Bring a report to Council on a community consultation process that would take place in conjunction with the Market Testing for 1 Devlin Street and 150-156 Blaxland Road, with the goal of providing transparency and accountability to our community about the proposed long term change of use of a prominent and much-debated public site.
- (b) Conducts a Councillor workshop with any relevant staff or consultants who are responsible for this community consultation, in order that Councillors, as community representatives, are informed about the community consultation process described in (a).

6 ACCIDENTS AND VISIBILITY FOR MOTORISTS AND PEDESTRIANS AT THE CORNER OF DELANGE AND PHILLIP ROADS, PUTNEY - Councillor Penny Pedersen

File Number: CLM/25/1/1/6 - BP25/196

BACKGROUND:

There have been numerous accidents at this intersection over several years with many complaints to Council. One recent accident saw a vehicle run through a fence and into a house. There was another accident on 12 March, only a few weeks after City of Ryde staff attended the site to once again discuss moving signage.

MOTION:

That City of Ryde bring back a report to Council exploring funding options to mitigate safety risks to motorists and pedestrians at the corner of Delange and Phillip Roads, Putney.

7 RYDE YOUTH MENTORING WORKSHOPS - Councillor Penny Pedersen

File Number: CLM/25/1/1/6 - BP25/198

BACKGROUND:

At the last regional community briefing by Ryde area Police command suggestions were requested for ideas to provide recreational and engagement opportunities for Ryde's youth. With this in mind, I attended the Launch of the 24/25 insight report 'Prevention is the cure: Early intervention is the key to combatting our youth crisis' held at City of Parramatta last month. At the launch I was able to chat to a street youth worker after his speech, who discussed work he had been part of around Ryde and he asked if our Council had considered providing access to a regular space where they could conduct mentoring workshops aimed at:

- reducing contact with the justice system
- re-engaging with education and training and
- increased wellbeing and access to mental health supports

He said it was not a request to build a dedicated 'youth centre' or drop-in centre but a space they can use as a provider on a regular or pop up basis.

MOTION:

That City of Ryde prepare a report that:

- (a) Explores opportunities to host a regular youth mentoring program for the City of Ryde like the 'Streetwork Kickstart Mentoring program', that was featured in the 2024/25 'Prevention is the cure' report prepared by the Insight Centre.
- (b) Identifies current state, federal or local government community grants to cover any related costs.

8 ADDRESSING PEDESTRIAN ACCESS ISSUES CAUSED BY THE BUS SHELTER AT TRIM PLACE, GLADESVILLE - Councillor Penny Pedersen

File Number: CLM/25/1/1/6 - BP25/201

BACKGROUND:

During the new Year a new bus shelter was installed at Trim place Gladesville, immediately in front of a large, sandstone planting box with associated infrastructure around it, preventing access behind the bus shelter for passer-by. This means that pedestrians wishing to pass the bus shelter are now forced to manoeuvre around commuters waiting at the bus shelter. Many in the community have contacted councillors and customer service to complain about the placement of the shelter. The explanation given by staff for the location of the new shelter was:

"The newly installed shelter was installed to meet accessibility standards under the Disability Discrimination Act (DDA).

The new bus shelter facilitates access for all users, including those with mobility impairments. The width of the pedestrian path between the edge of the advertising panel to the kerb face is approximately 1.8m, which exceeds the minimum 1.2m required under the Australian Standards. The new shelter was positioned closer to the bus stop to create a consolidated and accessible waiting area near the boarding point.

This placement improves passenger visibility when signalling buses and enhances drivers' ability to identify and assist mobility-impaired users, making it easier to deploy boarding devices when needed. It is noted that the new shelter could not be installed further away from the kerb, where the existing shelter is located, as that land belongs to the NSW Department of Education. "

Later, when suggested the shelter be placed directly in front of the old shelter so that pedestrians passing by could freely walk behind, once the old shelter was removed, the staff explained:

"The proposed location sits directly over three Telstra service pits, essential for network access and maintenance, and their presence prevents the shelter from meeting the necessary design load requirements. Additionally, placing the shelter in this position would obstruct access to these pits, which could result in periods when the shelter would need to be removed or become unusable to facilitate maintenance work. Additionally, the proximity to street lighting along the pedestrian footpath presents another challenge. Adequate clearance is required between the shelter and the light poles to ensure compliance with safety and design standards, further limiting the available space for installation.'

Regardless of the well written and logical response for the placement of the shelter, it still prevents safe access for pedestrians, people with mobility aids and prams, from passing commuters waiting at the bus stop. The community are making contact with council to request it be moved.

MOTION:

That City of Ryde:

- (a) Bring back a report to Council exploring options for moving the bus shelter at Trim Place Gladesville, to a position that complies with accessibility standards under the Disability Discrimination Act (DDA) but also allows pedestrians (prams and mobility aids) to move freely in front and behind the shelter.
- (b) Liaise with Transport for NSW, if required, to move the bus stop so that the outcome in part (a) can be achieved.

QUESTIONS BY COUNCILLORS AS PER POLICY

1 QUESTIONS WITH NOTICE - Councillor Kathy Tracey

File Number: CLM/25/1/1/10 - BP25/182

Tree Planting and Maintenance near Driveways and Footpaths

There is growing concern about the types of trees planted on nature strips near driveways and footpaths, as their overgrowth can obstruct visibility for vehicles exiting properties, while their roots may damage footpaths and nearby structures.

Could Council clarify its approach to the following:

Question 1:

What measures are in place to ensure appropriate tree selection and placement on nature strips, particularly in areas where trees may grow several metres in height and girth?

Question 2:

How is Council addressing the risks posed by overgrown tree roots that encroach on driveways, lift footpaths, and potentially damage property fences? Additionally, how is Council managing the safety hazards created by uneven and hazardous footpaths for pedestrians?

Question 3:

What steps is Council taking to improve the timeliness of tree maintenance, given that some trimming requests take over a year to be actioned? Will Council implement a regular trimming schedule to address ongoing safety concerns related to overgrown trees?

2 QUESTIONS WITH NOTICE - Councillor Lyndal Howison

File Number: CLM/25/1/1/10 - BP25/183

In September 2023, Council considered and endorsed the North Ryde Traffic Study, which identified a range of vehicle and pedestrian safety issues in part arising from the use of these local streets as rat runs.

The Council agreed at the time to undertake “further investigations (including community consultation) to determine the feasibility and appropriateness” of a range of different measures to improve safety. (See Item 15 in the Minutes of the September 2023 meeting).

Question 1:

What further investigations or works have been undertaken as an outcome of the North Ryde Traffic Study of September 2023?