

**Council Meeting****AGENDA NO. 2/11**

**Meeting Date:** Tuesday 22 February 2011  
**Location:** Council Chambers, Level 6  
**Time:** 7.30pm

**NOTICE OF BUSINESS**

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**PRECIS OF CORRESPONDENCE FOR CONSIDERATION**

There are no Precises of Correspondence for Consideration

**NOTICES OF MOTION**

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**NOTICES OF RESCISSION**

There are no Notices of Rescission

**QUESTIONS BY COUNCILLORS AS PER POLICY**

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**1 CONFIRMATION OF MINUTES - Council Meeting held on 8 February 2011****File No.:** GRP/11/5/4/6 - BP11/76

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In accordance with Clause 3.4.4 of Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

**RECOMMENDATION:**

That the Minutes of the Council Meeting 1/11, held on Tuesday 8 February 2011, be confirmed.

**ATTACHMENTS**

- 1** Minutes of Council Meeting held on 8 February 2011

**ITEM 1 (continued)****ATTACHMENT 1**

City of Ryde

**Council Meeting****MINUTES OF MEETING NO. 1/11**

**Meeting Date:** Tuesday 8 February 2011  
**Location:** Council Chambers, Level 6  
**Time:** 7.30pm

**Councillors Present:** The Mayor, Councillor Etmekdjian and Councillors Butterworth, Li, Maggio, O'Donnell, Petch, Perram, Pickering, Salvestro-Martin, Tagg and Yedelian OAM.

**Apologies:** Councillor Campbell

**Staff Present:** General Manager, Group Manager – Community Life, Group Manager - Corporate Services, Group Manager – Environment & Planning, Group Manager - Public Works, General Counsel, Manager – Governance and Senior Administration Co-ordinator.

**PRAYER**

Reverend Sue Willis of St Anne's Ryde Anglican Church was present and offered prayer prior to the commencement of the meeting.

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**PRESENTATION - Suspension Of Standing Orders**

**RESOLUTION:** (Moved by Councillors Petch and Yedelian OAM)

That Standing Orders be suspended to make a presentation to the Mayor, the time being 7.36pm.

**Record of Voting:**

For the Motion: Unanimous.

Councillor Petch presented the Mayor with a gift for the City of Ryde, that he had received on his behalf, from the Ryde Lunar New Year Celebration Organising Committee.

**ITEM 1 (continued)**  
**RESUMPTION OF STANDING ORDERS****ATTACHMENT 1**

**RESOLUTION:** (Moved by Councillors Maggio and Yedelian OAM)

That Standing orders be resumed.

**Record of Voting:**

For the Motion: Unanimous.

Standing Orders were resumed, the time being 7.39pm.

**PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA**

The following persons addressed the Council:-

No.	Name	Address	Topic
1	Dr Moses Lui	Eastwood	Notices of Rescission 1 - PROPOSED ROUNDABOUT AT SHAFTSBURY RD AND GLEN ST EASTWOOD - Councillor Petch, Councillor Tagg, Councillor Li
2	Prof. Hosen Kiat		Notices of Rescission 1 - PROPOSED ROUNDABOUT AT SHAFTSBURY RD AND GLEN ST EASTWOOD - Councillor Petch, Councillor Tagg, Councillor Li
3	Mr Aaron Currie	Eastwood	Notices of Rescission 1 - PROPOSED ROUNDABOUT AT SHAFTSBURY RD AND GLEN ST EASTWOOD - Councillor Petch, Councillor Tagg, Councillor Li

**MAYORAL MINUTES**

There were no Mayoral Minutes.

**COUNCIL REPORTS**

**1 CONFIRMATION OF MINUTES - Council Meeting held on 14 December 2010**

**RESOLUTION:** (Moved by Councillors Petch and Perram)

That the Minutes of the Council Meeting 19/10, held on Tuesday 14 December 2010, be confirmed subject to following amendment:

In respect of Item 3 of the report of the Planning & Environment Committee 09/10 – 7 BLUNDELL STREET, MARSFIELD on page 7 of the Minutes, Councillor Maggio's name be amended to be recorded as having voted FOR the Motion.

**Record of Voting:**

For the Motion: Unanimous.

**ITEM 1 (continued)****ATTACHMENT 1****2 REPORT OF THE PLANNING AND ENVIRONMENT COMMITTEE 01/11 - Meeting held on 01 February 2011**

**RESOLUTION:** (Moved by Councillors Pickering and Yedelian OAM)

That Council receive the attached Minutes, noting that all items were dealt with under delegated authority.

**Record of Voting:**

For the Motion: Unanimous.

**3 REPORT OF THE WORKS & COMMUNITY COMMITTEE 01/11 - Meeting held on Tuesday 01 February 2011**

**RESOLUTION:** (Moved by Councillors Maggio and Petch)

That Part A of the Works and Community Committee Report No. 01/11 held on 01 February 2011, be dealt with in seriatim and Part B be noted as dealt with under delegated authority.

**Record of Voting:**

For the Motion: Unanimous.

**2 PROPOSED STAIR ACCESS IN CLARE STREET ROAD RESERVE, GLADESVILLE.**

**RESOLUTION** (Moved by Councillors Maggio and Tagg)

That Council not approve the construction of the proposed stair access to Clare Street Road Reserve, Gladesville.

**Record of Voting:**

For the Motion: The Mayor, Councillor Etmekdjian and Councillors Tagg, Petch, Li, Pickering, Yedelian OAM and Maggio

Against the Motion: Councillors Butterworth, O'Donnell, Perram and Salvestro-Martin

**ITEM 1 (continued)****ATTACHMENT 1****4 MOTIONS PUT WITHOUT DEBATE****RESOLUTION** (Moved by Councillors Petch and Tagg)

That the recommendations in respect of items 5 to 7 inclusive, and Item 8 (Confidential item) as submitted to Council Meeting 01/11, be dealt with in seriatim.

**Record of Voting:**

For the Motion: Unanimous.

**ORDER OF BUSINESS – Suspension of Standing Orders****RESOLUTION:** (Moved By Councillors Li and Yedelian OAM)

That Council suspend Standing Orders, the time being 8.35pm, to consider Notice of Rescission Motion 1 – Proposed Roundabout at Shaftsbury Rd and Glen St, Eastwood.

**Record of Voting:**

For the Motion: Unanimous

**1 PROPOSED ROUNDABOUT AT SHAFTSBURY RD AND GLEN ST EASTWOOD - Councillor Petch, Councillor Tagg, Councillor Li**

The Rescission Motion was formally **WITHDRAWN** by Councillor Petch.

**ORDER OF BUSINESS – Continuation of Suspension of Standing Orders****RESOLUTION:** (Moved by Councillors Yedelian OAM and Maggio)

That Standing Orders continue to be suspended in order that Notice of Motion 3 be brought forward and dealt with in conjunction with Item 5 – 20 Goulding Road, Ryde, on the agenda, the time being 9.05pm.

**Record of Voting:**

For the Motion: The Mayor, Councillor Etmekdjian and Councillors Butterworth, Li, Maggio, O'Donnell, Perram, Petch, Pickering and Yedelian OAM

Against the Motion: Councillors Tagg and Salvestro-Martin

**ITEM 1 (continued)****ATTACHMENT 1**

- 5 20 GOULDING ROAD, RYDE. Part Lot 5 DP 443866. - Local Development Application for subdivision of the site into two lots. Lot 1 will be used for 'residential purposes'. Lot 2 will be retained by Sydney Water Corporation. LDA2010/0079**

**NOTICE OF MOTION 3: SYDNEY WATER SITE AT 20 GOULDING ROAD, RYDE - Councillor Pickering**

**Motion:** (Moved by Councillors Pickering and Yedelian OAM)

1. That Ryde Council Write to the Minister for Planning requesting that he address the recommendation of the JRPP in regard to the 2RRR transmitter remaining onsite which has not been included in his report before council can consider this matter.
2. That the Minister also be advised that due to the community belief that the JRPP recommendations would be accepted, that his direction will also now require that further community consultation take place to allow an opportunity for true democratic expression before council can consider this matter.
3. That the City of Ryde write to the Ombudsman requesting intervention in this matter on the basis of the lack of procedural fairness, the overturning of the recommendations of the JRPP, and the lack of community consultation that has been undertaken on this matter.
4. That the City of Ryde write to the Anti-discrimination Board seeking their support to delay the direction of the Planning Minister given the possible impact his decision has on members of the Ryde community.
5. That Council produce a media release for general distribution to all local and metropolitan media outlets, ethnic media, and in the Mayoral Column and City View, related to council's approach to this matter with the Mayor as the spokesperson.
6. That Council seek a judicial review of the Minister's decision as provided in Section 123 of the Environmental Planning and Assessment Act.
7. That Council write to all State and Federal members and candidates in the State Election, to express Council's concerns in relation to the State Planning Minister's decision on the forced relocation of 2RRR to 20 Goulding Road, Ryde

**ITEM 1 (continued)****ATTACHMENT 1****Amendment:** (Moved by Councillors Butterworth and Tagg)

1. That Ryde Council Write to the Minister for Planning requesting that he address the recommendation of the JRPP in regard to the 2RRR transmitter remaining onsite which has not been included in his report before Council can consider this matter.
2. That the Minister also be advised that due to the community belief that the JRPP recommendations would be accepted, that his direction will also now require that further community consultation take place to allow an opportunity for true democratic expression before Council can consider this matter.
3. That the City of Ryde write to the Ombudsman requesting intervention in this matter on the basis of the lack of procedural fairness, the overturning of the recommendations of the JRPP, and the lack of community consultation that has been undertaken on this matter.
4. That the City of Ryde write to the Anti-discrimination Board seeking their support to delay the direction of the Planning Minister given the possible impact his decision has on members of the Ryde community.
5. That Council produce a media release for general distribution to all local and metropolitan media outlets, ethnic media, and in the Mayoral Column and City View, related to Council's approach to this matter with the Mayor as the spokesperson.
6. That Council seek a judicial review of the Minister's decision as provided in Section 123 of the Environmental Planning and Assessment Act.
7. That Council write to all State and Federal members and candidates in the State Election, to express Council's concerns in relation to the State Planning Minister's decision on the forced relocation of 2RRR to 20 Goulding Road, Ryde.
8. That Council write to all current local State members and all candidates in the coming State Election seeking their position on the corporatization or sale of Sydney Water.

**Record of Voting:**

For the Amendment: Councillors Butterworth, Perram, Salvestro-Martin and Tagg

Against the Amendment: The Mayor, Councillor Etmekdjian and Councillors Li, Maggio, O'Donnell, Petch, Pickering and Yedelian OAM

On being put to the Meeting the AMENDMENT was declared **LOST** with four (4) votes for and seven (7) against.



**ITEM 1 (continued)****ATTACHMENT 1**

**Further Amendment:** (Moved by Councillors O'Donnell and Salvestro-Martin)

1. That the City of Ryde investigate alternate sites such as Byron Park for the relocation of 2RRR to Council owned land.
2. That Sydney Water be requested to provide a minimum contribution of \$35,000 to assist in the relocation.
3. That 2RRR be granted licence to operate from Council land in accordance with Council's Licensing Policy.

**Record of Voting:**

For the Further Amendment: Councillors Butterworth, O'Donnell, Salvestro-Martin and Tagg

Against the Further Amendment: The Mayor, Councillor Etmekdjian and Councillors Li, Maggio, Perram, Petch, Pickering and Yedelian OAM

On being put to the Meeting the Further AMENDMENT was declared **LOST** with four (4) votes for and seven (7) against.

The MOTION was then put and **CARRIED** with eight (8) votes for and three (3) votes against.

**RESOLUTION:** (Moved by Councillors Pickering and Yedelian OAM)

1. That Ryde Council Write to the Minister for Planning requesting that he address the recommendation of the JRPP in regard to the 2RRR transmitter remaining onsite which has not been included in his report before council can consider this matter.
2. That the Minister also be advised that due to the community belief that the JRPP recommendations would be accepted, that his direction will also now require that further community consultation take place to allow an opportunity for true democratic expression before council can consider this matter.
3. That the City of Ryde write to the Ombudsman requesting intervention in this matter on the basis of the lack of procedural fairness, the overturning of the recommendations of the JRPP, and the lack of community consultation that has been undertaken on this matter.
4. That the City of Ryde write to the Anti-discrimination Board seeking their support to delay the direction of the Planning Minister given the possible impact his decision has on members of the Ryde community.

**ITEM 1 (continued)****ATTACHMENT 1**

5. That Council produce a media release for general distribution to all local and metropolitan media outlets, ethnic media, and in the Mayoral Column and City View, related to council's approach to this matter with the Mayor as the spokesperson.
6. That Council seek a judicial review of the Minister's decision as provided in Section 123 of the Environmental Planning and Assessment Act.
7. That Council write to all State and Federal members and candidates in the State Election, to express council's concerns in relation to the State Planning Minister's decision on the forced relocation of 2RRR to 20 Goulding Road, Ryde.

**Record of Voting:**

For the Motion: The Mayor, Councillor Etmekdjian and Councillors Li, Maggio, Perram, Petch, Pickering, Tagg and Yedelian OAM

Against the Motion: Councillor Butterworth, O'Donnell and Salvestro-Martin

**RESUMPTION OF STANDING ORDERS**

**RESOLUTION:** (Moved by Councillors Yedelian OAM and Petch)

That Standing orders be resumed.

**Record of Voting:**

For the Motion: Unanimous.

Standing Orders were resumed, the time being 10.00pm

**6 INVESTMENT REPORT - November - December 2010**

**RESOLUTION:** (Moved by Councillors Petch and Salvestro-Martin)

That the report of the Chief Financial Officer, dated 7/01/2011 on INVESTMENT REPORT – November & December 2010, be endorsed.

**Record of Voting:**

For the Motion: Unanimous.

**ITEM 1 (continued)****ATTACHMENT 1****7 7th ANNUAL AUSTRALIAN ROADS SUMMIT - 9-10 March 2011**

**RESOLUTION:** (Moved by Councillors Li and Tagg)

That Councillor Tagg attend the 7th Annual Australian Road Summit being held in Brisbane from 9 March to 10 March 2011.

**Record of Voting:**

For the Motion: Councillors Butterworth, Li, O'Donnell, Petch, Salvestro-Martin and Tagg

Against the Motion: The Mayor, Councillor Etmekdjian and Councillors Maggio, Pickering, Perram and Yedelian OAM

**PRECIS OF CORRESPONDENCE FOR CONSIDERATION**

There were no Precis of Correspondence for Consideration.

**NOTICES OF MOTION****1 CODE OF CONDUCT REPORT - Councillor Yedelian OAM**

**RESOLUTION:**(Moved by Councillors Yedelian OAM and Petch)

That Councillor Pickering's response to the Code of Conduct matter provided several weeks ago be recorded as a satisfactory response, and that no further action is required.

**Record of Voting:**

For the Motion: Unanimous.

**2 PUBLIC ART IN THE CITY OF RYDE - Councillor Perram**

**RESOLUTION:** (Moved by Councillors Perram and Petch)

That to remove any cause for doubt, Council reaffirms its request that where public art is proposed to be installed on Council land or where Council is the proponent for public art in the City of Ryde, the General Manager obtain the approval of Council for the concept design before any commitment is entered into that would result in detailed design or construction.

**Record of Voting:**

For the Motion: Unanimous.

**ITEM 1 (continued)****ATTACHMENT 1****3 SYDNEY WATER SITE AT 20 GOULDING ROAD, RYDE - Councillor Pickering**

This matter was dealt with earlier in the Meeting as detailed in these Minutes and in conjunction with Item 5 – 20 GOULDING ROAD, RYDE.

**4 BUFFALO CREEK CROSSING - Councillor Vic Tagg**

**RESOLUTION:** (Moved by Councillors Tagg and Butterworth)

That the General Manager provide a report on the crossing of Buffalo Creek between Pidding Road and Malvena Street, Ryde.

**Record of Voting:**

For the Motion: Unanimous.

**5 RYDE PLANNING AND BUSINESS CENTRE - Councillor O'Donnell**

**RESOLUTION:** (Moved by Councillors O'Donnell and Butterworth)

That the General Manager prepare a report on the full costs of establishing the new Planning and Business Centre in the Top Ryde City complex. Such report is to include the costs for the fitout as well as marketing strategies and staffing costs.

**Record of Voting:**

For the Motion: Unanimous.

**6 OPTIONS FOR USE OF CIVIC CENTRE LIBRARY SPACE - Councillor O'Donnell**

**RESOLUTION:** (Moved by Councillors O'Donnell and Butterworth)

That the General Manager prepare a report to Council on the options for the use of the library space on the Civic Centre site once the new library has opened. All options are to include financial implications.

**Record of Voting:**

For the Motion: Unanimous.

**ITEM 1 (continued)****ATTACHMENT 1****NOTICES OF RESCISSION****1 PROPOSED ROUNDABOUT AT SHAFTSBURY RD AND GLEN ST EASTWOOD - Councillor Petch, Councillor Tagg, Councillor Li**

This item was dealt with earlier in the meeting as detailed in these Minutes

**QUESTIONS BY COUNCILLORS AS PER POLICY**

There were no Questions by Councillors as per Policy

**PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA**

NIL

**CLOSED SESSION****ITEM 8 - ADVICE ON COURT ACTIONS****Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

This matter is classified confidential because it contains advice concerning legal matters that are:-

- (a) substantial issues relating to a matter to which the Council is involved.
- (b) clearly identified in the advice, and
- (c) fully discussed in that advice.

It is not in the public interest to reveal all details of this matter as it would prejudice Council's position in any court proceedings.

**RESOLUTION:** (Moved by Councillors Petch and Maggio)

That the Council resolve into Closed Session to consider the above matters.

**Record of Voting:**

For the Motion: Unanimous.

Note: The Council closed the meeting at 10.37pm. The public and media left the Chamber.

**ITEM 1 (continued)****ATTACHMENT 1****8 ADVICE ON COURT ACTIONS**

**RESOLUTION:** (Moved by Councillors Petch and Tagg)

That the report of the General Counsel be endorsed.

**Record of Voting:**

For the Motion: Unanimous.

**OPEN SESSION**

**RESOLUTION:** (Moved by Councillors Petch and Tagg)

That Council resolve itself into open Council.

**Record of Voting:**

For the Motion: Unanimous.

Note: Open Council resumed at 10.43pm.

**RESOLUTION:** (Moved by Councillors Petch and Tagg)

That the business transacted in Closed Session be received and adopted as a resolution of Council without any alteration or amendment thereto.

**Record of Voting:**

For the Motion: Unanimous.

**NATIONAL ANTHEM**

The National Anthem was sung at the conclusion of the meeting.

The meeting closed at 10.45pm.

CONFIRMED THIS 22<sup>ND</sup> DAY OF FEBRUARY 2011

Chairperson

## **2 REPORT OF PLANNING AND ENVIRONMENT COMMITTEE MEETING 2/11 held on 15 February 2011**

**File No. GRP/10/3/001/5 – BP10/706**

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### **Report Summary**

Attached are the minutes of the Planning and Environment Committee Meeting held on 15 February 2011. The Minutes will be listed for confirmation at the next Planning and Environment Committee Meeting.

Items 1 – 3 inclusive were dealt with by the Committee within its delegated powers.

The following Committee recommendations are submitted to Council for determination in accordance with the delegations set out in Clause 5.3.2 of the Code of Meeting Practice relating to Charters, functions and powers of Committees:

### **Item 4: 1 KEILEY STREET, MARSFIELD. LOT 1 DP 227851. Local Development Application to Conduct a Day Program for Intellectually Disabled Persons. LDA 2010/0528**

#### **RECOMMENDATION:**

- (a) That LDA 2010/0528 to conduct a day program for intellectually disabled persons at 1 Keiley Street, Marsfield, being Lot 1 in DP227851 be approved subject to the **ATTACHED** conditions (Attachment 1).
- (b) That the persons who made submissions be advised of Council's decision.

Note: This matter will be dealt with at the Council Meeting to be held on **22 FEBRUARY 2011** as  
- dissenting votes were recorded

#### **ATTACHMENTS**

- 1** Minutes of Planning and Environment Committee Meeting 2/11 held on 15 February 2011

**ITEM 2 (continued)****ATTACHMENT 1**

City of Ryde

**Planning and Environment Committee****MINUTES OF MEETING NO. 2/11**

**Meeting Date:** Tuesday 15 February 2011  
**Location:** Committee Room 2, Level 5, Civic Centre  
**Time:** 4.02pm

**Councillors Present:** Councillor Pickering (Chairperson) and Councillors Butterworth, O'Donnell and Yedelian OAM.

**Apologies:** Councillor Salvestro-Martin.

**Staff Present:** Group Manager – Environment & Planning, Manager Assessment, Manager Environmental Health & Building, Business Support Co-ordinator – Environment & Planning, Consultant Town Planner, Team Leader – Fast Track Team and Technical Support Officer.

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**COMMITTEE REPORTS****1 CONFIRMATION OF MINUTES - Meeting held on 1 February 2011**

**RESOLUTION:** (Moved by Councillors Yedelian OAM and O'Donnell)

That the Minutes of the Planning and Environment Committee 01/11, held on Tuesday, 1 February 2011, be confirmed.

**Record of Voting:**

For the Motion: Unanimous

Note This is now a resolution of Council in accordance with the Committee's delegated powers.



**ITEM 2 (continued)****ATTACHMENT 1****2 MOTIONS PUT WITHOUT DEBATE**

**RESOLUTION:** (Moved by Councillors Yedelian OAM and O'Donnell)

That the items be considered in seriatim.

**Record of Voting:**

For the Motion: Unanimous

Note This is now a resolution of Council in accordance with the Committee's delegated powers.

**3 9 FOX ROAD, EAST RYDE. LOT 21 DP 30679. Local Development  
Application for alterations and first floor additions to an existing dwelling  
including an extension of the existing single garage. LDA2010/0599.**

**RESOLUTION:** (Moved by Councillors O'Donnell and Yedelian OAM)

- (a) That Local Development Application No. LDA 2010/0599 at 9 Fox Road, East Ryde be approved subject to the **ATTACHED** conditions (Attachment 1).
- (b) That the persons who made submission be advised of Council's decision.

**Record of Voting:**

For the Motion: Unanimous

Note This is now a resolution of Council in accordance with the Committee's delegated powers.

**4 1 KEILEY STREET, MARSFIELD. LOT 1 DP 227851. Local Development  
Application to Conduct a Day Program for Intellectually Disabled Persons.  
LDA 2010/0528**

Report: The Committee inspected the property at 1 Keiley Street, Marsfield.

Note: Mr Edmund Kelly and Ms Susan Hatcher addressed the meeting in relation to this item.

**RECOMMENDATION:** (Moved by Councillors O'Donnell and Butterworth)

- (a) That LDA 2010/0528 to conduct a day program for intellectually disabled persons at 1 Keiley Street, Marsfield, being Lot 1 in DP227851 be approved subject to the **ATTACHED** conditions (Attachment 1).
- (b) That the persons who made submissions be advised of Council's decision.

**Record of Voting:**

For the Motion: Councillors O'Donnell and Butterworth

Against the Motion: Councillors Pickering and Yedelian OAM

Note This matter will be dealt with at the Council Meeting to be held on **22 FEBRUARY 2011** as - dissenting votes were recorded

**ITEM 2 (continued)**

**ATTACHMENT 1**

The meeting closed at 5.27pm.

CONFIRMED THIS 15TH DAY OF MARCH 2011.

Chairperson

### **3 REPORT OF WORKS AND COMMUNITY COMMITTEE MEETING 2/11 held on 15 February 2011**

**File No. GRP/10/3/001/5 – BP10/706**

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#### **Report Summary**

Attached are the Minutes of the Works and Community Committee Meeting 2/11 held on 15 February 2011. The Minutes will be listed for confirmation at the next Works and Community Committee Meeting.

Items 1, 6(b), 6(c), 6(d) and 6(f) were dealt with by the Committee within its delegated powers.

The following Committee recommendations are submitted to Council for determination in accordance with the delegations set out in Clause 5.3.2 of the Code of Meeting Practice relating to Charters, functions and powers of Committees:

#### **Item 2: MOTIONS PUT WITHOUT DEBATE**

##### **RECOMMENDATION:**

That this item no longer appear in the agenda and that the Code of Meeting Practice be amended accordingly.

Note: This matter will be dealt with at the Council Meeting to be held on **22 February 2011** as:  
- substantive changes were made to the published recommendation.

#### **Item 3: MEADOWBANK PARK - Review of tree removal request**

##### **RECOMMENDATION:**

That the *Casuarina glauca* located within Meadowbank Park be removed and replaced with an appropriate species as recommended by Council staff.

Note: This matter will be dealt with at the Council Meeting to be held on **22 FEBRUARY 2011** as:  
- substantive changes were made to the published recommendation.

**ITEM 3 (continued)****Item 4: TREE MANAGEMENT REVIEW - 27 Federal Road (REV2010/8) West Ryde****RECOMMENDATION:**

That the *Hymenosporum flavum* (Native Frangipani) located on the property of 27 Federal Road, West Ryde be removed and replaced with a suitable species of 1.5 metres in height at time of planting and attains a minimum mature height of 8 metres.

Note: This matter will be dealt with at the Council Meeting to be held on **22 FEBRUARY 2011** as:  
- substantive changes were made to the published recommendation.

**Item 5: TREE MANAGEMENT REVIEW - 201 Waterloo Road, Marsfield****RECOMMENDATION:** (Moved by Councillors Petch and Maggio)

- a) That Trees 1 to 7 be removed and replaced with a suitable species.
- b) That the Body Corporate liaise with Council staff to select appropriate replacement species.

Note: This matter will be dealt with at the Council Meeting to be held on **22 FEBRUARY 2011** as:  
- substantive changes were made to the published recommendation.

**Item 6: TRAFFIC & PARKING MATTERS PROPOSED FOR IMPLEMENTATION AS AGREED BY LOCAL TRAFFIC COMMITTEE**Matter 1. Mars Lane & Kennedy Lane, Gladesville – Improved Access**RECOMMENDATION:**

- (a) That Council do **not** implement the No Parking restrictions on the eastern side of Mars Lane and the northern side of Kennedy Lane, west of Mars Lane where property owners indicate they have access problems, and the “No Stopping” on the northern side of Mars Lane and Kennedy Lane intersection.

Note: This matter will be dealt with at the Council Meeting to be held on **22 FEBRUARY 2011** as:  
- dissenting votes were recorded  
- substantive changes were made to the published recommendation.

**ITEM 3 (continued)****Matter 6. Andrew Street, Melrose Park – Preferred Option****RECOMMENDATION:**

- (e) That the matter be deferred pending further consultation with the affected residents and the outcome reported back to Council.

Note: This matter will be dealt with at the Council Meeting to be held on **22 FEBRUARY 2011** as:  
- substantive changes were made to the published recommendation

**ATTACHMENTS**

- 1** Minutes of Works and Community Committee Meeting 2/11 held on 15 February 2011

**ITEM 3 (continued)****ATTACHMENT 1**

City of Ryde

**Works and Community Committee****MINUTES OF MEETING NO. 2/11****Meeting Date:** Tuesday 15 February 2011**Location:** Committee Room 1, Level 5, Civic Centre, 1 Devlin Street, Ryde**Time:** 4.30pm**Councillors Present:** Councillors Maggio (Chair), Campbell, Perram, Petch and Tagg**Apologies:** Councillor Li

Chairperson: As Councillor Maggio (Chair) indicated he would be arriving late to the meeting, the Councillors present agreed that Councillor Tagg chair the meeting in his absence.

Councillor Maggio arrived at 4.40pm and apologised for his late arrival.

**Staff Present:** Group Manager – Community Life, Group Manager - Public Works, Manager Access, Senior Traffic Engineer, Councillor Support Co-ordinator and Senior Administration Co-ordinator.

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**COMMITTEE REPORTS****1 CONFIRMATION OF MINUTES - Meeting held on 01 February 2011****RESOLUTION:** (Moved by Councillors Petch and Tagg)

That the Minutes of the Works and Community Committee 01/11, held on Tuesday 01 February 2011, be confirmed

**Record of Voting:**

For the Motion: Unanimous.

Note This is now a resolution of Council in accordance with the Committee's delegated powers.

**ITEM 3 (continued)****ATTACHMENT 1****2 MOTIONS PUT WITHOUT DEBATE**

**RECOMMENDATION:** (Moved by Councillors Perram and Campbell)

That this item no longer appear in the Committee agenda and that the Code of Meeting Practice be amended accordingly.

**Record of Voting:**

For the Motion: Unanimous.

Note This matter will be dealt with at the Council Meeting to be held on **22 February 2011** as:  
- substantive changes were made to the published recommendation.

**3 MEADOWBANK PARK - Review of tree removal request**

Inspection: The Committee inspected the site of the tree located within Meadowbank Park immediately adjacent to the property of 40 Andrew Street, Melrose Park.

**RECOMMENDATION:** (Moved by Councillors Petch and Maggio)

That the *Casuarina glauca* located within Meadowbank Park be removed and replaced with an appropriate species as recommended by Council staff.

**Record of Voting:**

For the Motion: Unanimous

Note This matter will be dealt with at the Council Meeting to be held on **22 FEBRUARY 2011** as:  
- substantive changes were made to the published recommendation

**4 TREE MANAGEMENT REVIEW - 27 Federal Road (REV2010/8) West Ryde**

Inspection: The Committee inspected the site of the tree located at 27 Federal Road, West Ryde.

**RECOMMENDATION:** (Moved by Councillors Petch and Tagg)

That the *Hymenosporum flavum* (Native Frangipani) located on the property of 27 Federal Road, West Ryde be removed and replaced with a suitable species of 1.5 metres in height at time of planting and attains a minimum mature height of 8 metres.

**Record of Voting:**

For the Motion: Unanimous

Note This matter will be dealt with at the Council Meeting to be held on **22 FEBRUARY 2011** as:  
- substantive changes were made to the published recommendation

**ITEM 3 (continued)****ATTACHMENT 1****5 TREE MANAGEMENT REVIEW - 201 Waterloo Road, Marsfield**

Inspection: The Committee inspected the site of the trees located at 201 Waterloo Road, Marsfield.

**RECOMMENDATION:** (Moved by Councillors Petch and Maggio)

- a) That Trees 1 to 7 be removed and replaced with a suitable species.
- b) That the Body Corporate liaise with Council staff to select appropriate replacement species.

**Record of Voting:**

For the Motion: Unanimous.

Note This matter will be dealt with at the Council Meeting to be held on **22 FEBRUARY 2011** as:  
- substantive changes were made to the published recommendation

**6 TRAFFIC & PARKING MATTERS PROPOSED FOR IMPLEMENTATION AS AGREED BY LOCAL TRAFFIC COMMITTEE**

**RESOLUTION:** (Moved by Councillors Tagg and Maggio)

That the items be dealt with in seriatim.

**Record of Voting:**

For the Motion: Unanimous.

**Motion:** (Moved by Councillors Maggio and Tagg)

- (a) That Council do **not** implement the No Parking restrictions on the eastern side of Mars Lane and the northern side of Kennedy Lane, west of Mars Lane where property owners indicate they have access problems, and the "No Stopping" on the northern side of Mars Lane and Kennedy Lane intersection.

**Amendment:** (Moved by Councillors Petch and Campbell)

- (a) That "No Parking" restrictions be implemented on the western side of Mars Lane and the northern side of Kennedy Lane, west of Mars Lane and "No Stopping" on the northern side of Mars Lane and Kennedy Lane intersection.

**Record of Voting:**

For the Amendment: Councillors Campbell and Petch

Against the Amendment: Councillors Maggio, Perram and Tagg



**ITEM 3 (continued)****ATTACHMENT 1**

The AMENDMENT was put and LOST with two (2) votes FOR and three (3) votes AGAINST. The MOTION was then PUT and CARRIED.

**RECOMMENDATION:** (Moved by Councillors Maggio and Tagg)

- (a) That Council do **not** implement the No Parking restrictions on the eastern side of Mars Lane and the northern side of Kennedy Lane, west of Mars Lane where property owners indicate they have access problems, and the “No Stopping” on the northern side of Mars Lane and Kennedy Lane intersection.

**Record of Voting:**

For the Motion: Councillors Maggio, Tagg and Perram

Against the Motion: Councillors Campbell and Petch

Note: This matter will be dealt with at the Council Meeting to be held on **22 FEBRUARY 2011** as:

- dissenting votes were recorded
- substantive changes were made to the published recommendation

**RESOLUTION:** (Moved by Councillors Perram and Campbell)

- (b) That Council implement “No Stopping” restrictions for 30 metres on the southern side of the bend in Lancaster Avenue and double barrier lines, subject to maintaining minimum 3.0 metre wide traffic lanes.

**Record of Voting:**

For the Motion: Unanimous.

Note: This is now a resolution of Council in accordance with the Committee’s delegated powers

**RESOLUTION:** (Moved by Councillors Campbell and Tagg)

- (c) That Council temporarily changes the existing three (3) unrestricted parking spaces outside the business address of No.1 Princess Street side frontage which faces Buffalo Road to 1P Parking 8am-6pm, Mon-Fri; 8am-12.30pm, Sat, until all construction work associated with EnergyAustralia’s new substation is completed.

**Record of Voting:**

For the Motion: Unanimous.

Note: This is now a resolution of Council in accordance with the Committee’s delegated powers

**ITEM 3 (continued)****ATTACHMENT 1**

**RESOLUTION:** (Moved by Councillors Petch and Maggio)

- (d) That Council notes the Temporary Bus Service Plan, Option 2 Traffic Control Plan will be used for the management of Railcorp buses in Ryedale Road during the rail shut down on 26 and 27 February 2011, subject to existing No Stopping restrictions at the existing pedestrian crossing and adjoining carpark driveway accesses, along Ryedale Road, being maintained.

**Record of Voting:**

For the Motion: Unanimous.

Note: This is now a resolution of Council in accordance with the Committee's delegated powers

**RECOMMENDATION:** (Moved by Councillors Campbell and Petch)

- (e) That the matter be deferred pending further consultation with the affected residents and the outcome reported back to Council.

**Record of Voting:**

For the Motion: Unanimous.

Note: This matter will be dealt with at the Council Meeting to be held on **22 FEBRUARY 2011** as:  
- substantive changes were made to the published recommendation

**RESOLUTION:** (Moved by Councillors Perram and Tagg)

- (f) That Council approve the Work Zone in front of 62-80 Rowe Street, Eastwood on the basis of the zone
- (i) being 32 metres in length
  - (ii) operating for the period for the period 3 December 2010 to 3 April 2012, operates between the hours of 7am to 5pm, Monday to Friday, and 8am to 1pm on Saturday.

having RTA approved traffic controllers employed at all times to control ingress / egress movements within the Work Zone.

**Record of Voting:**

For the Motion: Unanimous.

Note: This is now a resolution of Council in accordance with the Committee's delegated powers

The meeting closed at 6.40pm.

CONFIRMED THIS 1ST DAY OF MARCH 2011.

Chairperson

#### **4 PARRAMATTA RIVER - RYDE SUBCATCHMENTS FLOOD STUDY AND FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN**

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**Report prepared by:** Manager Stormwater and Park Assets

**Report dated:** 1/02/2011

**File No.:** GRP/11/3/6/3 - BP11/42

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##### **Report Summary**

To advise that Council has been successful in applying for \$50,000 funding under the Natural Disaster Resilience Grants Scheme for the Parramatta River – Ryde Subcatchments Flood Study and Floodplain Risk Management Study and Plan, and to seek Council endorsement of the formation of a Floodplain Risk Management Committee.

##### **RECOMMENDATION:**

- (a) That the formation of the Parramatta River - Ryde Floodplain Risk Management Committee to oversee and guide the preparation of the *Parramatta River - Ryde Floodplain Risk Management Study & Plan* be endorsed comprising of the following members:
- Up to four (4) members of the local community, following call for expressions of interest;
  - Up to four (4) elected members of the City of Ryde, to be nominated by the Council;
  - A representative from the Department of Natural Resources;
  - Representatives from the State Emergency Service;
  - A representative from the National Parks & Wildlife Service;
  - A representative from the Department of Planning;
  - Members of the Council's Public Works and Environmental Planning Departments, being the Group Manager Public Works (Chairperson), the Manager Stormwater & Park Assets (Deputy Chairperson), and the Senior Drainage Engineer; and
  - Specialist consultants as engaged.
- (b) That the calling for tenders from suitably qualified consultants to undertake the *Parramatta River - Ryde Subcatchments Flood Study and Floodplain Risk Management Study & Plan* be endorsed.
- (c) That Council now determine the Councillor representation on the Parramatta River - Ryde Floodplain Risk Management Committee.

##### **ATTACHMENTS**

###### **1 Terms of Reference**

Report Prepared By:

**Austin Morris**  
**Manager Stormwater and Park Assets**

Report Approved By:

**Terry Dodds**  
**Group Manager - Public Works**

**ITEM 4 (continued)****Background**

Council applied for a grant to undertake a Flood Study and Floodplain Risk Management Study and Plan (FS and FPRMS&P) for the Parramatta River - Ryde Subcatchments. This study would utilise the previous studies undertaken to date and would include a flood damage assessment, safety assessment, and review of options and cost estimates, and provide a cost/ benefit analysis of options considered. Benefits would include any social and environmental benefits as well as economic benefits.

The Minister, Mr Steve Whan, MP, has advised that Council has been successful in its grant application. The grant for 2010/2011 is for \$50,000 on a 2:1 basis (State: Council) to undertake this study and is conditional upon using a consultant for this purpose. Council's share of the cost would be \$25,000.

In accordance with the NSW Government *Floodplain Development Manual*, the first formal step in the process is the formation of a Floodplain Risk Management Committee (FRMC). Council has previously approved the formation of FRMC's, most recently in the Macquarie Park area.

To maximise the opportunities for government grants of financial assistance it is beneficial for Council to engage consultants to assist the FRMC. Therefore, concurrent with the establishment of the FRMC, a consultant's brief to guide the preparation of a Parramatta River - Ryde Subcatchment Flood Study and Floodplain Risk Management Study and Plan (Ryde Parramatta FS and FPRMS&P) has been advertised.

**Report**

The primary objective of the NSW Government's *Flood Prone Land Policy* is to reduce the impact of flooding and flood liability on individual owners and occupiers of flood prone property, and to reduce private and public losses resulting from floods. To achieve this objective the policy provides for:-

- The provision of technical support to local government in ensuring the management of flood prone land is consistent with flood risk;
- The protection of councils, government agencies and their staff against claims for damages resulting from their issuing of advice or granting approvals on floodplains provided such action was taken in accordance with the principles and guidelines of the NSW Government's *Floodplain Development Manual*.

The policy is intended to be implemented via a local FRMC. In general, the FRMC is:-

- Formed and chaired by the council, is advisory in nature and reports to the council;
- Assist's the council in the development of floodplain risk management plans;
- Provides a forum for discussion of technical, social, economic & ecological issues; and
- Is comprised of council and selected community representatives with technical experts from relevant agencies.

Advertisements will be placed in local newspapers calling for Expressions of Interest (EOI) from residents to be a part of the FRMC.

**Parramatta River - Ryde Subcatchments Flood Study and Floodplain Risk Management Study & Plan.**

The purpose of establishing the Parramatta River - Ryde Subcatchments FRMC is to oversee and guide the preparation of a FS and FPRMS&P. The final plan will provide Council with a sustainable, integrated set of floodplain management measures to reduce the risk of flooding to the community.

**ITEM 4 (continued)**

The FRMC has typically comprised the following:

- Up to four (4) members of the local community, following call for expressions of interest
- Up to four (4) elected members of the City of Ryde, to be nominated by the Council;
- A representative from the Department of Environment, Climate Change and Water;
- Representatives from the State Emergency Service;
- A representative from the local industry
- A representative from local environmental interest groups;
- A representative from the Department of Planning;
- Members of the Council's Public Works and Environmental Planning Departments, being the Group Manager Public Works (Chairperson), the Manager Stormwater & Park Assets (Deputy Chairperson, and the Senior Civil Engineer; and
- Specialist consultants as engaged.

The FS and FPRMS&P project is anticipated to take eighteen (18) to twenty-four (24) months to complete and will be supported by a significant public exhibition and community consultation program.

This is essentially because there are four sequential stages leading to the implementation of a FS and FPRMS&P. These are:-

No	Project Name	Project Stage Description
1	Flood Study	<ul style="list-style-type: none"> <li>• Determines the nature and extent of the flood problem for the full range of flood events.</li> </ul>
2	Floodplain Risk Management Study	<ul style="list-style-type: none"> <li>• Evaluates management options for the floodplain with respect to both existing and future development.</li> </ul>
3	Floodplain Risk Management Plan	<ul style="list-style-type: none"> <li>• Involves preparation and formal adoption by Council of a plan of management for the floodplain.</li> </ul>
4	Implementation of the Plan	<ul style="list-style-type: none"> <li>• Involves education, raising awareness, management measures and construction of flood mitigation works, where viable to protect existing development.</li> <li>• Uses planning controls to ensure that future development is compatible with flood levels.</li> </ul>

Tender and contract documentation has been prepared in such a way so as to ensure Council is not required to proceed with the project should financial assistance from the Federal and State Governments for future years not be forthcoming, or Council not allocate funds for this project in future Management Plans.

**Consultation**

Internal Council business units consulted included:-

- Risk & Audit.

City of Ryde Advisory Committees consulted included:-

- Not Applicable.

External public consultation included:-

- Not Applicable.

**ITEM 4 (continued)****Critical Dates**

The following deadlines are required to be met:

The conditions of the grant are that the first stage (Flood Study) must be completed by the end of the 2010/2011 financial year.

**Financial Impact**

This project is provided for in the current 2010/2011 budget.

**Policy Implications**

There are no policy implications through adoption of the recommendation.

**Other Options**

The Council may:

- Endorse the recommendations of this report without change;
- Endorse the recommendations of this report with amendments; or
- Reject the recommendations of this report.

It is considered, however, that the core recommendations of this report seeking the adoption of the final study documents are the appropriate course of action for the City of Ryde.

**Conclusion**

The formation of a Parramatta River - Ryde Subcatchments FRMC is in accordance with the NSW Government's *Flood Prone Land Policy* and represents a best practice approach to managing floodplain development.

**ITEM 4 (continued)**

**ATTACHMENT 1**



**City Of Ryde**

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**RYDE-PARRAMATTA RIVER FLOODPLAIN RISK MANAGEMENT COMMITTEE**

**TERMS OF REFERENCE**

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**ITEM 4 (continued)**  
**DOCUMENT APPROVAL**
**ATTACHMENT 1**

This Document has been approved by Council at its meeting held on \*\*\*\*.

**DOCUMENT VERSION CONTROL**

<b>Document Name:</b>	Terms of Reference – Ryde-Parramatta River Floodplain Risk Management Committee
<b>Document Title:</b>	
<b>Document ID:</b>	D10/22693
<b>Document Status:</b>	Draft – presented to Council for consideration
<b>Version Number:</b>	Version 1.2
<b>Date:</b>	8 February 2011
<b>Author:</b>	City of Ryde
<b>Authorised By:</b>	Council
<b>Distribution:</b>	Council

**CHANGE HISTORY**

<b>Version</b>	<b>Issue Date</b>	<b>Author</b>	<b>Reason for Change</b>
1.2	20/4/10	Shane Sullivan	Resolution of Council 7 October 2008: - that at least one (1) Councillor delegate is required to be appointed (with no upper limit) : page 4 - the Mayor not automatically be represented on certain Committees : page 4 - that where the Mayor is appointed to be a delegate on an Advisory Committee, it not be necessary that the Mayor be Chairperson of this Committee : page 6 - that a Councillor or an appropriate staff member be Chairperson on an Advisory Committee : page 6
1.2	20/4/10	Shane Sullivan	Resolution of Council 8 July 2008 Minutes of all Advisory Committees to be incorporated in the business papers of the next Council/Committee meeting and then placed on Council's website. : page 7
1.2	20/4/10	Shane Sullivan	Resolution of Council 20 April 2010 Provisions for casual vacancies: page 5



**ITEM 4 (continued)****ATTACHMENT 1****CONTENTS**

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**ITEM 4 (continued)****ATTACHMENT 1****1. ROLE**

**The primary role of the Ryde-Parramatta River Floodplain Risk Management Committee is to:**

- Assist Council in the development of a Floodplain Risk Management Study & Plan for the Ryde-Parramatta River catchment areas,
- Provide a link between Council and the local community,
- Assist in the collection of necessary information
- Identify objectives and strategies related to the improvement of the management of the floodplain
- Monitor and review the implementation of the Management Plan
- Actively coordinate, promote and implement the Plan through local planning processes, works programs and education campaigns seeking cooperation and encouraging community participation.

**2. RESPONSIBILITIES**

**The Ryde-Parramatta River Floodplain Risk Management Committee is responsible for:**

- Advising Council in relation to Floodplain Risk Management for the Ryde-Parramatta River catchment areas.

**3. MEMBERSHIP, CHAIRPERSON AND VOTING**

**Membership of the Ryde-Parramatta River Floodplain Risk Management Committee comprises:**

- No less than one (1) Councillor appointed annually (maximum four (4)).  
*(Resolution of Council, 7 October 2008)*
- Members of the local community, as selected by the Council based on the expressions of interest received (maximum four (4));
- A representative of the Department of Climate Change & Water (DECCW)
- Representatives from the State Emergency Service;
- Representatives from the local industry
- Representatives from local environmental interest groups;
- Representatives from the Department of Planning;
- Members of Council's Public Works Department, being the Group Manager – Public Works (Chairperson) Manager Stormwater and Park Assets (Deputy Chairperson) and the Senior Civil Engineer; and
- Specialist consultants as engaged.

**Note: the Mayor is not automatically represented on certain Committees**

*(Resolution of Council, 7 October 2008)*

**ITEM 4 (continued)****ATTACHMENT 1**

Local residents shall be appointed by resolution of Council following advertisement for nominations in at least one local newspaper, on Council's website and in the Mayoral Column. Nominations are to be in writing and are to be circulated in full to the Councillors for evaluation. The Committee will not be involved in the evaluation or selection process of any local resident representatives.

The following City of Ryde staff ordinarily attend the Committee meetings but are not members of the Committee:

- Administration Officer

Council officers will provide professional advice and administrative support. It should be noted that employees of the Council are not subject to the direction of the Advisory Committee or any members thereof.

**Term of Membership to Committee**

Members appointed to the Committee shall be appointed for the 4-year (or remainder thereof) term of the current Council although membership can be altered at any time by resolution of Council. Each September, the current membership of the Committee will be submitted to Council for confirmation.

Membership of the Committee can be withdrawn by resolution of Council only. Council staff will be appointed and removed by the General Manager.

**Casual Vacancy**

*(Resolution of Council, 7 October 2008)*

A casual vacancy caused by the resignation or death of a Member will be filled by undertaking the following process:

- (i) Where a casual vacancy occurs, the Committee Facilitator will report this matter to the next Advisory Committee meeting and record it appropriately in the Minutes, and highlight it in the report to the next available Council or Committee of the Whole Meeting.
- (ii) The Committee Facilitator will provide a report to next available Council or Committee of the Whole Meeting regarding the proposed replacement that will give consideration to the following options;
  - (a) If the Member was nominated as the representative of an organisation it will be recommended that the organisation be invited to nominate a replacement representative (if no alternate member has previously been nominated).
  - (b) If the Member was nominated as an individual, the Committee Facilitator will review the original expressions of interest received and will confirm if any of those individuals who previously nominated, are still prepared to be considered as a member of the respective committee for the Committee.
  - (c) Where, due to either no other previous nominations, or those nominations not being current, an expression of interest will be called for in replacing member/s, for appointment by Council.

**ITEM 4 (continued)****ATTACHMENT 1**

- (d) Where a vacancy occurs within 9 months of the end of the term of the current Council, the vacancy will not be filled
- (iii) Once endorsed by Council, a Member filling a casual vacancy will hold office for the remainder of the term of the Member he/she has replaced

**The Chairperson of the Committee is:**

- Group Manager – Public Works.

The Chairperson is to have precedence at the meeting and shall determine the order of proceedings, generally as set by the agenda.

All remarks by members of the Committee and others present shall be made through the Chairperson. In the absence of the Chairperson, another Councillor Member of the Committee or the Committee Facilitator shall chair the meeting.

A staff member appointed as Chairperson of the Committee, does not become a formal member of the Committee by virtue of this position. All staff are representatives of Council only and not members of the Committee. It is not necessary that the Chairperson be a member of the Committee.

Council's Code of Meeting Practice shall be used as the reference guide for any matters pertaining to the Committee meetings which are not otherwise outlined in these Terms of Reference.

The Chairperson is to be a staff member or Councillor. Where the Mayor is appointed to be a delegate, it is not necessary that the Mayor be the Chairperson of this Committee. *(Resolution of Council, 7 October 2008)*

**Committee Facilitator**

A Committee Facilitator shall be appointed by the General Manager. The Facilitator shall be a staff member of Council and is responsible for co-ordinating the preparation of agendas, invitations and minutes of the Committee. The Facilitator shall also be responsible for co-ordinating any presentations from guest speakers and for considering requests from members of the public to address the Committee. The Facilitator has the right to refuse a request from a member of the public to address the Committee if it deemed more appropriate for that person to address a formal Council or Committee meeting.

**Voting**

No formal voting rules apply. As the Committee has an advisory role, its recommendations are made by consensus and no recommendation is deemed to be a decision of Council unless the matter is referred to Council for determination. If consensus is not achieved, and if required, the matter shall be referred to Council for determination.

**ITEM 4 (continued)****ATTACHMENT 1****Proxy**

No voting by proxy is permitted. Only members in attendance at the meeting shall be entitled to participate in the decision making process of the Committee. If a member is unable to attend the meeting but wishes to be in attendance for discussion of a particular matter, he/she can notify the Chairperson prior to the meeting to request deferral of the item to a subsequent meeting or to request that the Chairperson formally indicate the member's view to the Committee during the discussion on the matter. The Committee shall decide if a matter is to be deferred to a subsequent meeting based on the representations made to the Chairperson by the absent member.

**Quorum**

As the Committee is advisory only no quorum is required, however, the Chairperson shall use his/her discretion to determine if any item on the agenda should be deferred to a future meeting if it is considered there are insufficient people at the meeting to consider the item.

**4. MEETINGS****Meeting Schedule and Procedures**

Meetings shall be held on such dates and times as determined to be required by the Committee. The Chairperson has the authority to call meetings.

The Agenda & meeting papers shall be circulated to members at least 3 days prior to meeting.

Each meeting shall be properly recorded by the taking of minutes.

**Public Participation**

All meetings of the Committee are public meetings. Members of the public and media can attend meetings as observers, however, they cannot speak at a meeting unless prior arrangements are made through the Committee Facilitator. Presentations shall be limited to a maximum of 5 minutes.

**5. COMMUNICATIONS & REPORTING**

The agendas and minutes of the Committee shall be stored as a permanent record of Council, as determined by the General Manager.

The minutes of each meeting shall be circulated to all members as soon as practicable. Any questions by members regarding the minutes are to be referred immediately to the Committee Facilitator and if any error in the minutes is confirmed, the Committee Facilitator shall arrange to make the appropriate changes.

The Minutes of all Advisory Committees will be reported in the Councillor Information Bulletin within two (2) weeks of the Committee meeting. However, if a resolution of Council is required, e.g. allocation of funds, resources or an amendment to any Council Policy, then the Minutes shall be reported to the next available Council or Committee of the Whole meeting.

**ITEM 4 (continued)****ATTACHMENT 1**

All agendas shall be published on Council's website within 5 days of completion.

All Advisory Committee minutes shall be published on Council's website within 5 days of completion or adoption by Council.

A report may be prepared for Council's consideration where the Committee suggests an action (or actions) which staff cannot carry out within existing delegations.

Members of the Committee are not permitted to speak to the media as representatives of the Committee unless approved by Council.

**6. CODE OF CONDUCT AND OTHER COUNCIL POLICIES**

Each Committee member who is not otherwise a Councillor or staff member shall be provided with a copy of Council's Code of Conduct and other related policies that may be applicable to the operation of the Committee.

The conduct of each Committee member is expected to be consistent with the principles outlined in these Council publications.

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## **5 DECEMBER 2010 QUARTERLY REVIEW REPORT 2010-2014 MANAGEMENT PLAN**

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**Report prepared by:** Chief Financial Officer

**Report dated:** 10/02/2011

**File No.:** FIM/07/6/4/3 - BP11/44

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### **Report Summary**

Council's Management Plan and Budget for 2010-2014 sets out the strategic and financial objectives for the year. These documents set out the goals and various performance measures for Council's four key outcome areas and details the services and projects that Council planned to deliver in 2010/2011.

The Quarterly Report includes details for each of the four key outcome areas detailing the targets adopted by Council and how we have performed in achieving these targets to 31 December 2010. Also shown, is a financial performance summary for each key outcome area and a status report on all Capital and Non-Capital Projects by Outcome Area and Service Unit, that are to be undertaken in 2010/2011 with information on how each Project is progressing.

As a result of this Review, Council's Available Working Capital is projected to decrease by \$0.49 million to approximately \$3.29 million as at 30 June 2011, back to the original budgeted levels in the 2010-2014 Management Plan.

In summary, the key reasons for this movement is Council increasing its allocation for Town Centre public domain maintenance, increased allocation for the contribution towards the State Emergency Services, provision for the Ross Street reconstruction and inclusion of Council's contribution to the Disaster Appeal due to the recent floods.

### **RECOMMENDATION:**

- (a) That the report of the Chief Financial Officer, dated 10 February 2011 on DECEMBER 2010 QUARTERLY REVIEW REPORT 2010-2014 MANAGEMENT PLAN, be received and endorsed.
- (b) That the proposed budget adjustments included in this report totalling \$0.49 million be endorsed and included in the 2010/2011 Budget.
- (c) That the proposed transfers to and from Reserves as detailed in the report, and included as budget adjustments, totalling a net increase in Reserves of \$0.448 million be adopted.
- (d) That the Certificate of the Responsible Accounting Officer attached to the report of the Chief Financial Officer dated 10 February 2010 be endorsed.

**ITEM 5 (continued)**

**ATTACHMENTS**

**1** Responsible Accounting Officer's Certificate - 31 December 2010

Report Prepared By:

**John Todd**  
**Chief Financial Officer**

Report Approved By:

**Roy Newsome**  
**Group Manager - Corporate Services**



**ITEM 5 (continued)****Background**

As required under section 407 of the Local Government Act, 1993 the quarterly review of the Management Plan as at 30 June 2011 is presented to Council.

This Quarterly Review reports on the performance of Council in undertaking its Principal Activities in terms of its stated objectives and financial position. The following sections are included in the document, *Quarterly Review Report Management Plan 2010-2014, Quarter Two* that has been **CIRCULATED UNDER SEPARATE COVER**;

- General Manager's Overview, Financial Management and Corporate Performance Overview - provides a 'snapshot' of Council's performance in the quarter relative to several high profile activities.
- Outcome Area Reports – including overview, operational indicators, financial outcome and graphical representation of performance measures.
- Capital and Non-Capital Status Report – provides comments regarding the status of all of Council's Non-Capital and Capital Expenditure projects.

**Appendix A**

- Base Budget Quarterly Status Report. **Appendix B**
- Reserves Listing Report – outlines the opening balance, approved budgeted transfers to/from reserves and proposed additional transfers to/from reserves, with a projected balance as at 30 June 2011. **Appendix C**
- Quarterly Changes Report – provides comments and details of those budget items that are proposed to be increased or decreased in the 2010/2011 budget. **Appendix D**

**Report**

The December 2010 Quarterly Review has been completed and is submitted to Council for endorsement.

The key points to note that are included in this Review are:-

- \$1.10 million grant funding of the Ryde River Walk.
- \$0.21 million in proceeds from maturing investments.
- \$0.25 million in additional maintenance costs in Public Domain areas.
- \$0.15 million for a road failure in Ross Street.
- \$0.03 million as a donation towards the Disaster Appeal.
- \$0.08 million in additional contribution to Emergency Services for SES.
- Operational expenses are within 2.41% of the year to date budgeted amounts.
- Council's Capital Works program is on track and within budget, excluding contributing assets which will be brought to account as at 30 June 2011.

**ITEM 5 (continued)**

In addition to the above, in January 2011, the City of Ryde experienced failures with its electricity supply and key air conditioning units for both the main building and the IT Server room at the Civic Centre. This resulted in Council's information systems being required to be shut down at varying times over two (2) days, that restricted the customer services that could be provided during this time.

Rectification work has been undertaken to both air conditioning units with both systems now operational. However, as a result, both systems are in the process of being upgraded to protect Council's operations from similar occurrences.

The costs estimated to be incurred from these incidents, is estimated to exceed \$0.10 million. This will be formally reported to Council in the March Quarterly Review and while some costs will be met from the current approved budget, additional funds will be required to be allocated by Council for these works. Key items in these works include a back up air conditioning unit in the server room and an upgrade to Council's main electrical switchboard.

Working Capital Summary

In the adopted Management Plan for 2010/2014 Council's forecasted Available Working Capital position was \$3.24 million. At the September 2010 Quarterly Review this was projected to increase to \$3.78 million.

In the December 2010 Quarterly Review, the proposed budget adjustments will result in a decrease of \$0.49 million to Council's Working Capital as at 30 June 2011 to \$3.29 million. This result, maintains Council's position of a Working Capital surplus of in excess of \$3 million.

Overview of September Review

As detailed above, Council's available Working Capital is projected to decrease to \$3.29 million as a result of the review. The following are the major changes to be made, with a complete listing provided in the circulated document, and more detailed explanations in each Outcome area of that document.

Operating Budget

- It is projected to increase its operating income over budget by \$1.77 million (1.34%) with the main areas being as follows:
  - \$0.25 million from additional car parking fines
  - \$1.10 million a grant for Ryde River Walk
  - \$0.21 million proceeds from the maturity of the Quartz CDO
  - \$0.14 million grant from the RTA for Lane Cove Road
  - \$0.84 million in additional Sec 94 income – offset by increase in transfer to reserve
  - \$0.75 million decrease in VPA income – offset by decrease in transfer to reserve

**ITEM 5 (continued)**

- It is projected to increase its operating expenses over budget by \$0.47 million (0.68%) with the main areas being as follows:
  - \$0.25 million for additional maintenance for pavers within Public Domain
  - \$0.08 million for SES contribution, separated from Fire Board Contribution
  - \$0.13 million for SES operational costs, not originally budgeted
  - \$0.21 million for additional costs for independent expert advice and assessment of Development Applications
  - \$0.12 million for internal communications and strategic planning consultant
  - \$0.07 million for Customer and Community Engagement Plan for the City of Ryde.
  - \$0.04 million for trainee to undertake additional scanning of DA records
  - \$0.07 million adjustment to Customer Services salaries and wages

In total, an increase in the Operating Surplus of \$1.31 million is projected, most of which is being utilised for Capital works or transferred to reserves.

**Capital Budget**

- It is projected to increase its capital expenses over budget by \$1.35 million (1.79%), this is being funded from either grants or transfers from reserves with the main areas being as follows:
  - \$1.10 million grant funding of the Ryde River Walk
  - \$0.15 million for the road pavement failure in Ross Street
  - \$0.05 million for additional costs for public amenities

**Reserve Movements**

- It is projected to decrease its transfers from reserves over budget by \$0.03 million (0.07%), the main areas being as follows:
  - \$0.03 million adjustment of unexpended grants
- It is projected to increase its transfers to reserves over budget by \$0.42 million (1.70%), the main areas being as follows:
  - \$0.84 million increase in transfer to Sec 94 reserve, offsets the additional income
  - \$0.75 million decrease in transfer to VPA reserve, offset the decrease in VPA income
  - \$0.33 million increase in transfer to Financial Security Reserve, proceeds from the maturity of Quartz CDO

The complete details are contained within the separately circulated document.

**ITEM 5 (continued)****Consultation**

Internal Council business units consulted included:-

- Strategy, Innovation and Reporting Service Unit in relation to the format of the Quarterly Report.
- All Service Units in relation to budget changes.

Internal Workshops held:-

- Not Applicable

City of Ryde Advisory Committees consulted included:-

- Not Applicable

External public consultation included:-

- Not Applicable

**Comments**

Service Unit Managers have reviewed their Unit's budget at the end of the December 2010 quarter to declare any variations to budget that will impact on the Council's financial position.

**Critical Dates**

The following deadlines are required to be met:

- In accordance with Section 407 of the Local Government Act 1993, the General Manager must report to the Council within 2 months after the end of each quarter as to the extent to which the performance targets set by the Council's current Management Plan have been achieved during that quarter.
- The Chief Financial Officer as Council's Responsible Accounting Officer, in accordance with the Part 2 Clause 7 of the Local Government (Financial Management) Regulation 1999 is required to certify whether the Council's financial position is satisfactory having regard to the original estimates of income and expenditure.

**Financial Impact**

Council's available Working Capital is projected to decrease by \$0.49 million to \$3.29 million as at 30 June 2011.

Council's Operating Result before depreciation is projected to increase by \$1.31 million to \$64.16 million.

Council's Capital Works Program is projected to increase by \$2.962 million as a result of additional revenue from government grants and reserves.

**Policy Implications**

There are no policy implications through the adoption of this recommendation.

**ITEM 5 (continued)****Other Options**

Council could decide not to approve some or all of the December 2010 Quarter Budget Revisions or to revote the funds to other projects. This would impact the projected Working Capital as at 30 June 2011 and future Capital Works program for future years.

**Conclusion**

The adoption of the recommended adjustments to Council's 2010/2011 budget as detailed within this report will result in a projected Available Working Capital as at 30 June 2011 of \$3.29 million.

While this is a sound position, the City of Ryde has an accumulated outstanding liability of \$79 million, in bringing its infrastructure up to a satisfactory standard. In the formulation of the 2011/2015 Delivery Plan, Council will be constraining its operating expenditure whilst seeking to increase its revenue base in maximising the funds available to allocate to the asset renewal of the City's existing infrastructure.

**ITEM 5 (continued)****ATTACHMENT 1****Certificate**

In accordance with the Local Government (Financial Management) Regulation 1999, Part 2, Clause 7, I report that the financial position of the Council was satisfactory as at 31 December 2010, having regard to the original estimates of income and expenditure. Variations in total income, operating and capital expenditure as at 31 December 2010 are of a quantum and nature that overall end of year financial targets will be achieved.



John Todd  
Chief Financial Officer  
Responsible Accounting Officer

10 February 2011

**6 INVESTMENT REPORT - January 2011**

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**Report prepared by:** Chief Financial Officer**Report dated:** 3/02/2011**File No.:** GRP/09/7/1/7 - BP11/51

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**Report Summary**

This report provides details of Council's performance of its investment portfolio for the month of January 2011 and compares it against key benchmarks.

Council's financial year to date return is 5.81%, 0.84% above benchmark. Income from interest on investments totals \$3.06M, which is \$656K above budget projections.

To date, the funds from the sale of the Flinders, Glenelg, and the maturity of the Quartz CDOs as part of the Lehman/Grange IMP, have been transferred to the Financial Security Reserve. The Financial Security Reserve, following these additional funds has a balance of \$935K.

Council continues to invest in term deposits to take advantage of the Federal Government's guarantee which expires in October 2011.

The report includes the estimated market valuation of Council's investment portfolio with a commentary on significant events in the global financial markets. The report also details Council's current loan liability with the average return on Council's term deposits being greater than the current interest rate applying to Council's loans.

This report also recommends Council call in tenders for its Investment Advisory Services for a three year period from 1 July 2011.

**RECOMMENDATION:**

- (a) That the report of the Chief Financial Officer, dated 10/02/2011 on INVESTMENT REPORT – January 2011, be endorsed.
- (b) That Council tender for its Investment Advisory Service for a three year period from 1<sup>st</sup> July 2011, on the basis of one year with two one year options for renewal.

**ATTACHMENTS**

There are no attachments to this report

Report Prepared By:

**John Todd**  
**Chief Financial Officer**

Report Approved By:

**Roy Newsome**  
**Group Manager - Corporate Services**

**ITEM 6 (continued)****Report**

The Chief Financial Officer as Council's Responsible Accounting Officer is required to report to Council on a monthly basis on Council's Investment Portfolio and to certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the Local Government Act.

All Council's investments complied with the Minister for Local Government's Investment Order dated 15 August 2008 and Council's Investment Policy when acquired, however the following investment's credit ratings are now below the Minister's Order:

At the last Council meeting it was indicated that Council may be able to get a better At Call rate than the rate Council is currently getting from its At Call account.

Enquiries were made with Westpac as to Council's Maxi-Direct (at call) account, with Westpac indicating they were unable to raise the rate which is currently at 4.8% (fluctuates with movements in cash rate). It is noted that higher rates were available on at-call personal savings accounts that were not available to Council. Rates on at-call accounts are regularly reviewed as part of the ongoing monitoring of investments, and Westpac consistently offers a comparable rate to the other four (4) major financial institutions. This account is utilised by Council for its operational expenses, with balances maintained within limits to meet anticipated cash flows.

As detailed in this report, Council has achieved a current annualised rate of 4.96% from this account.

<b>Investment</b>	<b>Rating</b>	<b>Maturity</b>
• Grange IMP - Merimbula CDO	N/R	20/06/2013
• - Torquay CDO	CCC-	20/06/2013
• - Scarborough CDO	CCC-	23/06/2014
• - Global Bank Note CDO	N/R	20/09/2014
• Alpha CDO *	CCC-	20/03/2012
• Covent Garden CDO *	C	20/09/2012
• Oasis CDO *	CCC-	04/09/2014
• Longreach CPWF	N/R	16/05/2012

(Note \* Council at its meeting of 25 May 2010 wrote down/ impaired the Alpha, Covent Garden and Oasis CDOs to a nominal value and this was funded from the Financial Security Reserve.)

Under the Minister's Order, Council is required to divest itself of these investments as soon as practicable. With the exception of the investments in the Grange IMP, these investments were purchased with the intention of holding them to maturity.

Council Officers have been looking for opportunities to sell certain capital protected and structured investments where prices are competitive and advantageous to Council.



**ITEM 6 (continued)**

It should be noted that these CDO's are still performing and paying interest as it becomes due. These amounts are transferred to the Financial Security Reserve.

**Investment Performance Commentary**

Council's performance against the benchmark for returns of its investment portfolio for the month of January 2011 and the financial year to date are as follows:

	<b>Jan 2011</b>	<b>12 Month</b>	<b>FY2011</b>
<b>Council Return</b>	5.53	5.72	5.81
<b>Benchmark</b>	5.16	4.75	4.97
<b>Variance</b>	0.37	0.97	0.84

Council's year to date return has outperformed the benchmark and at 5.81% is 0.84% above benchmark.

Council's investment portfolio as at 31 January was as follows:

Cash/Term Deposits	\$59.9M	70.46%
Floating Rate Notes	\$4.0M	4.71%
Managed Funds	\$0.5M	0.59%
Other Financial Products	\$5.5M	6.47%
Total Cash Investments	<u>\$69.9M</u>	
Property	<u>\$15.1M</u>	17.77%
Total Investment Portfolio	<u>\$85.0M</u>	

Council continues to utilise the Federal Government's guarantee investing in Term Deposits with a range of Approved Deposit Taking Institutions (ADIs) on short to medium term investments (generally 30 days to 6 months maturity) where more competitive rates are available.

**Financial Security Reserve (FSR)**

The Financial Security Reserve currently has a balance of \$935K as at 31 January 2011, with the details of the total as follows:

<b>Balance of Financial Security Reserve</b>	<b>(\$'000)</b>
Initial Transfer to Reserve	8,000
Losses on defaults	(3,910)
Write Downs	(4,000)
Interest on Written Down CDO's <sup>(1)</sup>	174
Proceeds from Sales & Maturities <sup>(2)</sup>	671
<b>Balance of Reserve</b>	<b>935</b>

(1) Council continues to receive interest on the written down CDO investments.

(2) Includes sale of Flinders CDO, maturity of Quartz CDO and sale of Glenelg CDO.

**ITEM 6 (continued)****Economic Commentary**

The RBA left the official cash rate at 4.75% in February, as expected. With the cost to the national economy as a result of the recent floods predicted to top \$6bn before the expected \$20bn in cleanup costs, it is likely the RBA will wait until mid-year before raising the cash rate again, given the resulting distortion in both GDP and inflationary economic data. It is possible though that flood rebuilding efforts will impact on an economy already facing capacity restraints, forcing the RBA to move before mid year in order to dampen inflation.

In a report released by rating agency Moody's, it was stated that Moody's could downgrade its outlook on US debt, but their top analyst on US debt emphasised no downgrade is looming. Both Moody's and S&P have expressed concern over the USA's "deteriorating fiscal situation that needs correcting". Japan had their sovereign credit rating downgraded from AA to AA-, with S&P noting that the Japanese government lacked a cohesive strategy to ease their debt.

The Chinese Central Bank raised the Required Reserve Ratio by 0.5% to fight inflation, while the price of oil rose on the back of concerns of supply interruptions, whilst equity markets headed lower.

**Investment Advisory Services**

Council's agreement with Oakvale Capital Ltd expired on 31 December 2010. Arrangements have been put in place for Oakvale to continue to provide investment advisory services to Council on a month to month basis to June 2011.

It is planned to call tenders for Investment Advisory Services in March / April 2011 for a report to Council by June 2011.

**Legal Issues**

As previously reported to Council, Piper Alderman have been engaged to provide advice on legal options available to Council in relation to its investments. Council's General Counsel will provide a further update to Council as developments occur.

**Council's Property Investment Portfolio**

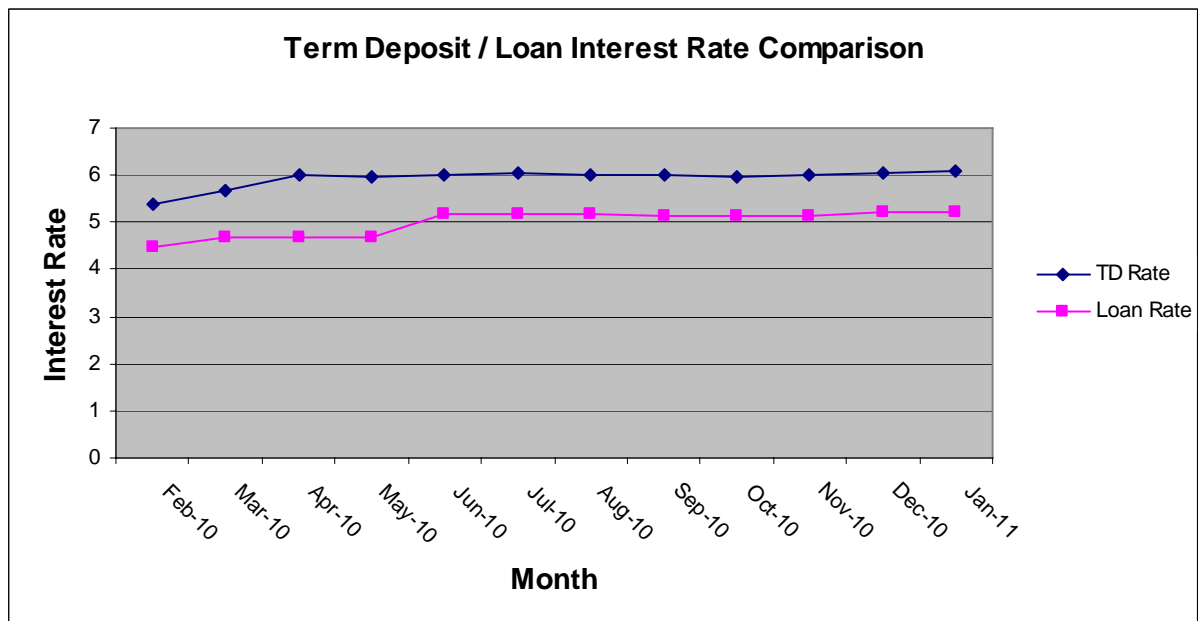
The following properties were held as part of Council's Property Investment portfolio:

2 Dickson Avenue, West Ryde  
1a Station St, West Ryde  
8 Chatham Road, West Ryde  
202 Rowe St, Eastwood (commercial)  
226 Victoria Rd, Gladesville (commercial)  
West Ryde Car Park Site  
Herring Road Air Space Rights

**ITEM 6 (continued)****Loan Liability**

Council's loan liability as at 31 January 2011 was \$4.5 million which represents the balance of one (1) loan taken out in 2004 for the Civic Centre Redevelopment and refinancing the West Ryde Tunnel. This loan was for 15 years and was negotiated at a very attractive rate for Council at 90 Day BBSW + 20 basis points and is reset every quarter.

The following graph shows the average interest rate earned on Council term deposits compared to the interest rate applying to this loan.

**Comparative Financial Data****Council Loan Current interest rate**

Current interest rate	5.22%
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**Term Deposit**

Current average interest rate	6.10%
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**Debt Service Ratio**

Category 3 Councils 2008/09	3.03%
City of Ryde 2009/10	0.80%

Due to the favourable terms negotiated with this loan, and the current economic climate, Council is earning a higher rate of return in investing these funds than it is paying as loan interest – i.e. it produces a positive cash inflow to Council.

**ITEM 6 (continued)**

On this basis, there is no advantage to Council in changing these arrangements or repaying this loan earlier than planned.

**Types of Investments:**

**At Call** refers to funds held at a financial institution, and can be recalled by Council either same day or on an overnight basis.

A **Floating Rate Note (FRN)** is a longer term investment issued by a financial institution with a variable interest rate. The adjustments to the interest rate are usually made quarterly, and are tied to a certain money market index such as the Bank Bill Swap Rate.

A **Floating Rate CDO** or **Collateralised Debt Obligation (CDO)** is an investment backed by a diversified pool of one or more classes of debt. These investments are for longer terms and offer a higher rate of interest. Credit ratings are assigned to these investments as detailed in the portfolio.

**Credit Rating Information**

Credit ratings are generally a statement as to an institution's credit quality. Ratings ranging from AAA to BBB- (long term) are considered investment grade.

A general guide as to the meaning of each credit rating is as follows:

AAA:	the best quality companies, reliable and stable
AA:	quality companies, a bit higher risk than AAA
A:	economic situation can affect finance
BBB:	medium class companies, which are satisfactory at the moment
BB:	more prone to changes in the economy
B:	financial situation varies noticeably
CCC:	currently vulnerable and dependent on favourable economic conditions to meet its commitments
CC:	highly vulnerable, very speculative bonds
C:	highly vulnerable, perhaps in bankruptcy or in arrears but still continuing to pay out on obligations
D:	has defaulted on obligations and it is believed that it will generally default on most or all obligations

Note: Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

A "p" after the rating is a commonly used shorthand method of indicating that the investment principal is given a rating, but the interest is not. This is most commonly used for capital protected products, where the income stream is derived from a number of factors and/or variables which are unable to be reliably estimated, such as share prices.



**ITEM 6 (continued)**

	Annualised Period Return (%)	12 Month Average Return on Current Investments (%)	Return since 01 July 2010
<b>Return including Matured/Traded Investments Weighted Average Return</b>	5.53	5.72	5.81
<b>Benchmark Return: UBSA 1 Year Bank Bill Index (%)</b>	<b>5.16</b>	<b>4.75</b>	<b>4.97</b>
<b>Variance From Benchmark (%)</b>	<b>0.37</b>	<b>0.97</b>	<b>0.84</b>

**Investment Income**

	<b>\$000's</b>
This Period	505
Financial Year To Date	3,061
Budget Profile	2,405
Variance from Budget - \$	<b>656</b>

**Certificate of the Chief Finance Officer**

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation, with the exception of the following investments:

Grange IMP	- Merimbula CDO	NR
	- Glenelg CDO	CCC
	- Scarborough CDO	CCC-
	- Torquay CDO	CCC-
	- Global Bank Note CDO	NR
Oasis CDO		CCC-
ALPHA CDO		CCC-
Covent Garden		C
Longreach CPWF		NR



John Todd      Date: 9/01/2011

**Council's Investment Powers**

Council's investment powers are regulated by Section 625 of the Local Government Act, which states:

- (1) A council may invest money that is not, for the time being, required by the council for any other purpose.
- (2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.
- (3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.
- (4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.

Council's investment policy requires that all investments are to be made in accordance with:

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order (of the Minister) dated 31 July 2008

**ITEM 6 (continued)**

- The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A(2), 14C(1) & (2)
- Local Government (Financial Management) Regulation 1993
- Investment Guidelines issued by the Department of Local Government

The Department of Local Government has released new guidelines aimed at assisting Councils in developing a comprehensive investment policy.

Council Officers, working with its investment advisor, Oakvale Capital Limited have developed a revised Investment Policy based on the new DLG Investment Guidelines and the revised Investment Policy was approved by Council at its meeting on 28 September 2010.

**Overview of Investments**

A brief overview of all investments held by the City of Ryde is provided;

1. **CBA - Shield Capital Protected Series 21 (AAp):** Council invested in the Shield Capital Protected Hedge Fund Note on 24 March 2004. This is a medium to long term investment (3-7 years) and matures on 28 February 2011. The investment is capital guaranteed by CBA on maturity. The note is linked to the performance of a diversified fund of hedge funds, being Colonial First State Wholesale Global Diversified Strategies Fund. This is a volatile investment that has active market exposure. No fees are payable by Council on this investment.
2. **FRN Alpha (Originally AA now CCC):** This is a CDO that pays 250 bps above 180 day BBSW. This investment was purchased on 11 April 2006. The investment is for 6 years and matures on 20 March 2012. The CDO containing 2 separate portfolios, a capital portfolio and an income portfolio. The 2 portfolios are managed to maintain ratings stability. The CDO was previously downgraded to A- on 25 September 2008 and has now been downgraded to BBB watch negative on 31 October 2008, downgraded to B+ on 5 February 2009, to CCC in August 2009, and subsequently to CCC- in March 2010, and subsequently to CCC in October 2010. No fees are payable by Council on this investment. Council impaired this investment to a nominal value at its meeting of 25 May 2010 with such being funded from the Financial Security Reserve.
3. **OASIS (Originally AA now CCC-):** This is a CDO that pays 140 bps above 90 day BBSW. This investment was purchased on 4 September 2006. The investment is for 8 years and matures on 4 September 2014. This is a CDO that is actively managed by Société Générale. The CDO was downgraded to BBB- on 29 September 2008 with advice being received in early April 2009 that this investment has been further downgraded to CCC-. No fees are payable by Council on this investment. Council impaired this investment to a nominal value at its meeting of 25 May 2010 with such being funded from the Financial Security Reserve.



**ITEM 6 (continued)**

- 4. FOCUS Note (AAp):** This investment was purchased on 20 December 2006. This is a medium to long term investment (3-7 years) and matures on 20 December 2012. The capital of the investment is guaranteed by Westpac on maturity. This investment consists of a dynamically managed portfolio comprising investments in the BT Focus Australian Share Fund, and aims to outperform the S&P/ASX 300 Accumulation Index by 5% over a 3 to 5 year horizon. Westpac receive a principal protection fee of 0.90 p.a., an upfront structuring and distribution fee of 2.50%. BT Financial Group receives a management fee of 0.60% p.a., and a performance fee of 15%. The performance fee is only paid if the performance of the fund before fees exceeds the S&P/ASX Accumulation index plus the management fee. On 28 October 2008 advice was received that the recent volatility in the global financial markets had triggered the capital protection mechanism in this investment with 100% of the portfolio now invested in a zero coupon bond. Council will not receive any further coupon payments between now and the December 2012 maturity date but will receive the full face value of the investment at maturity.
- 5. Camelotfund (AAp):** This investment was purchased on 1 March 2007. The investment is for 5 years and matures 25 January 2012. This investment is in a fund that provides opportunity to diversify into a foreign exchange strategy with low correlation to other products and asset classes. Short term (i.e. monthly) returns on this note will be volatile. The SPV set up by Westpac receives a distribution fee of 2% of the note value, and the manager receives a management fee of 1% p.a., and a performance fee of 15% above 6M BBSW. Westpac receives a capital protection fee of 1% p.a. times NAV. This investment is capital protected by Westpac.
- 6. Grange (Lehman Brothers) IMP:** This is a portfolio of FRNs, CDOs and Bank issued securities managed by Grange Securities on Council's behalf. Lehman Brothers have cancelled the management agreement, and this portfolio is currently static. The IMP comprises the following investments:

<i>Investment</i>	<i>Maturing</i>	<i>Call Date</i>
Torquay CDO *	20/06/2013	20/06/2009
Merimbula CDO	20/06/2013	
Scarborough CDO *	23/06/2014	23/06/2009
AAA (Berryl) Global Bank Note CDO	20/09/2014	
HSBC FRN *	22/09/2016	22/09/2011

\* If not called an additional margin paid

- 7. Global Protected Property Note VII (AAp+):** This investment was purchased on 13 March 2007. The investment is for 4.5 years and matures on 20 September 2011. It is a capital guaranteed investment which provides Council with a return on maturity based on the performance of three international property funds. It is anticipated that performance at the commencement of this investment will be low, with returns geared heavily towards the end life of the investment.



**ITEM 6 (continued)**

This note was invested in as a result of a swap out of the earlier series VI note, in which Council realised a profit of \$237K capital profit after 9 months. Capital protection fee of 1.1% to Svensk Export Kredit.

- 8. Longreach Capital Protected Wholesale Fund (NR):** This investment is in property, infrastructure and utilities. This investment was purchased on 16 May 2007. The investment is for 5 years and matures on 16 May 2012. The Fund Manager's expectation is a target range of 8% to 10% pa over the life of the investment. Council receives a minimum coupon of 2% pa. There is a fee of 0.95% pa payable of the capital protection amount, plus a performance fee of 25% if the fund performs at or above UBS Bank Bill Index + 4%.
- 9. Covent Garden (Originally AA now C):** This is a managed CDO paying 120 bps over 90 day BBSW. This investment was purchased on 6 July 2007. The investment is for 5 years and matures on 20 September 2012. Advice was received on 11 November 2008 that this investment has been downgraded to CCC and then to C. No fees are payable by Council on this investment. Council impaired this investment to a nominal value at its meeting of 25 May 2010 with such being funded from the Financial Security Reserve.
- 10. Trident (Originally AA now Ap+):** This investment was purchased on 30 May 2007. The investment is for 4 years and matures on 30 May 2011. The investment which is capital protected has exposure to a basket of bond funds, with a coupon paid 6 monthly of 50% of the positive performance of the funds, with the other 50% being reinvested. There is a distribution fee charged upfront of 2%, plus a principal protection fee of 0.95% p.a. of the portfolio value, plus a leverage charge of USD 30 day LIBOR +0.50% p.a. on any leverage amount.
- 11. Westpac At Call Account (AA):** This investment is an at call account, paying the short term money market rate. These funds are used for operational purposes.
- 12. CBA TCD 5 Yr (Floating) (AAA):** This is a floating rate note issued at a margin of 120 points above 90 day BBSW, maturing 17 December 2013. Council took up the optional government guarantee on this investment at a fee of 70 basis points.
- 13. CBA TCD 5 Yr (Fixed) (AAA):** This is a fixed rate note issued at 5.75% above 90 day BBSW, maturing 17 December 2013. Council took up the optional government guarantee on this investment at a fee of 70 basis points.
- 14. Bank of Queensland Term Deposit (AAA):** This investment is a 181 day term deposit paying 6.42% (6.59% annualised) and matures on 25 July 2011. No fees are payable by Council on this investment.
- 15. ANZ Term Deposit (AA):** This investment is a 90 day term deposit paying 5.65% (5.77% annualised) and matures on 16 March 2011. No fees are payable by Council on this investment.

**ITEM 6 (continued)**

- 16. NAB Term Deposit (AAA):** This investment is a 180 day term deposit, paying 6.08% (6.17% annualised) and matures on 25 February 2011. No fees are payable by Council on this investment.
- 17. MyState Credit Union Term Deposit (AAA):** This investment is a 90 day term deposit, paying 5.83% (5.96% annualised) and matures on 7 April 2011. No fees are payable by Council on this investment.
- 18. NAB Term Deposit (AA):** This investment is a 182 day term deposit, paying 6.15% (6.24% annualised) and matures on 11 July 2011. No fees are payable by Council on this investment.
- 19. Police & Nurses Credit Union (AAA):** This investment is a 180 day term deposit, paying 6.02% (6.11% annualised) and matures on 3 May 2011. No fees are payable by Council on this investment.
- 20. NSW Teachers Credit Union Term Deposit (AAA):** This investment is a 90 day term deposit paying 5.75% (5.88% annualised) and matures on 21 March 2011. No fees are payable by Council on this investment.
- 21. Bankwest Term Deposit (AA):** This investment is a 90 day term deposit paying 6.00% (6.14% annualised) and matures on 14 March 2011. No fees are payable by Council on this investment.
- 22. Railways Credit Union Term Deposit (AAA):** This investment is a 180 day term deposit paying 5.95% (6.04% annualised) and matures on 4 May 2011. No fees are payable by Council on this investment.
- 23. New England Credit Union Term Deposit (AAA):** This investment is a 180 day term deposit paying 6.11% (6.20% annualised) and matures on 9 March 2011. No fees are payable by Council on this investment.
- 24. Queensland Police Credit Union Term Deposit (AAA):** This investment is a 183 day term deposit paying 6.05% (6.14% annualised) and matures on 15 February 2011. No fees are payable by Council on this investment.
- 25. Queensland Country Credit Union Term Deposit (AAA):** This investment is a 91 day term deposit paying 6.10% (6.24% annualised) and matures on 14 February 2011. No fees are payable by Council on this investment.
- 26. Community CPS Credit Union Term Deposit (AAA):** This investment is a 182 day term deposit paying 6.05% (6.14% annualised) and matures on 18 April 2011. No fees are payable by Council on this investment.
- 27. Bendigo Bank Term Deposit (AAA):** This investment is a 90 day term deposit paying 5.90% (6.03% annualised) and matures on 15 March 2011. No fees are payable by Council on this investment.

**ITEM 6 (continued)**

- 28. Credit Union Australia Term Deposit (AAA):** This investment is a 179 day term deposit paying 6.20% (6.30% annualised) and matures on 8 July 2011. No fees are payable by Council on this investment.
- 29. Coastline Credit Union Term Deposit (AAA):** This investment is a 183 day term deposit paying 6.20% (6.30% annualised) and matures on 24 June 2011. No fees are payable by Council on this investment.
- 30. Savings & Loans CU Term Deposit (AAA):** This investment is a 181 day term deposit paying 6.30% (6.40% annualised) and matures on 30 May 2011. No fees are payable by Council on this investment.
- 31. Bank of Cyprus (Aust) Term Deposit (AAA):** This investment is a 19 month term deposit paying 7.00% (7.12% annualised) and matures on 30 September 2011. No fees are payable by Council on this investment.
- 32. Australian Defence Force CU Term Deposit (AAA):** This investment is a 62 day term deposit paying 6.22% (6.32% annualised) and matures on 6 June 2011. No fees are payable by Council on this investment.
- 33. Rural Bank Term Deposit (AAA):** This investment is a 6 month term deposit paying 6.45% (6.55% annualised) and matures on 7 March 2011. No fees are payable by Council on this investment.
- 34. Banana Coast Credit Union (AAA):** This investment is a 6 month term deposit paying 6.15% (6.25% annualised) and matures on 1 March 2011. No fees are payable by Council on this investment.
- 35. Qantas Staff CU Term Deposit (AAA):** This investment is a 182 day term deposit paying 6.05% (6.14% annualised) and matures on 11 April 2011. No fees are payable by Council on this investment.
- 36. Southern Cross CU Term Deposit (AAA):** This investment is a 181 day term deposit paying 6.35% (6.45% annualised) and matures on 14 June 2011. No fees are payable by Council on this investment.
- 37. SGE Credit Union Term Deposit (AAA):** This investment is a 90 day term deposit paying 6.03% (6.17% annualised) and matures on 21 April 2011. No fees are payable by Council on this investment.
- 38. B & E Ltd Building Society Term Deposit (AAA):** This investment is a 91 day term deposit paying 6.10% (6.24% annualised) and matures on 15 March 2011. No fees are payable by Council on this investment.
- 39. Victoria Teachers CU Term Deposit (AAA):** This investment is a 6 month term deposit paying 6.10% (6.19% annualised) and matures on 21 March 2011. No fees are payable by Council on this investment.

**ITEM 6 (continued)**

- 40. CBA Term Deposit (AAA):** This investment is a 6 month term deposit paying 6.05% (6.14% annualised) and matures on 21 March 2011. No fees are payable by Council on this investment.
- 41. Members Equity Bank Term Deposit (AAA):** This investment is a 91 day term deposit paying 6.10% (6.24% annualised) and matures on 2 May 2011. No fees are payable by Council on this investment.
- 42. IMB Building Society Term Deposit (AAA):** This investment is a 181 day term deposit paying 6.10% (6.19% annualised) and matures on 4 April 2011. No fees are payable by Council on this investment.
- 43. Bankwest Term Deposit (AAA):** This investment is a 91 day term deposit paying 5.90% (6.03% annualised) and matures on 11 April 2011. No fees are payable by Council on this investment.
- 44. Sutherland Credit Union Term Deposit (AAA):** This investment is a 91 day term deposit paying 6.00% (6.14% annualised) and matures on 11 April 2011. No fees are payable by Council on this investment.
- 45. Summerland Credit Union Term Deposit (AAA):** This investment is a 6 month term deposit paying 6.05% (6.14% annualised) and matures on 11 April 2011. No fees are payable by Council on this investment.
- 46. Wide Bay Credit Union Term Deposit (AAA):** This investment is a 6 month term deposit paying 6.00% (6.09% annualised) and matures on 11 April 2011. No fees are payable by Council on this investment.
- 47. Manly Warringah Credit Union Term Deposit (AAA):** This investment is a 181 day term deposit paying 6.40% (6.50% annualised) and matures on 18 April 2011. No fees are payable by Council on this investment.
- 48. Queenslanders Credit Union Term Deposit (AAA):** This investment is a 6 month term deposit paying 6.18% (6.28% annualised) and matures on 27 April 2011. No fees are payable by Council on this investment.
- 49. Heritage Building Society Term Deposit (AAA):** This investment is a 6 month term deposit paying 6.15% (6.25% annualised) and matures on 27 April 2011. No fees are payable by Council on this investment.
- 50. Warwick Credit Union Term Deposit (AAA):** This investment is a 60 day term deposit paying 5.70% (5.84% annualised) and matures on 14 February 2011. No fees are payable by Council on this investment.
- 51. Maitland Mutual Building Society Term Deposit (AAA):** This investment is a 92 day term deposit paying 5.40% (5.51% annualised) and matures on 1 February 2011. No fees are payable by Council on this investment.

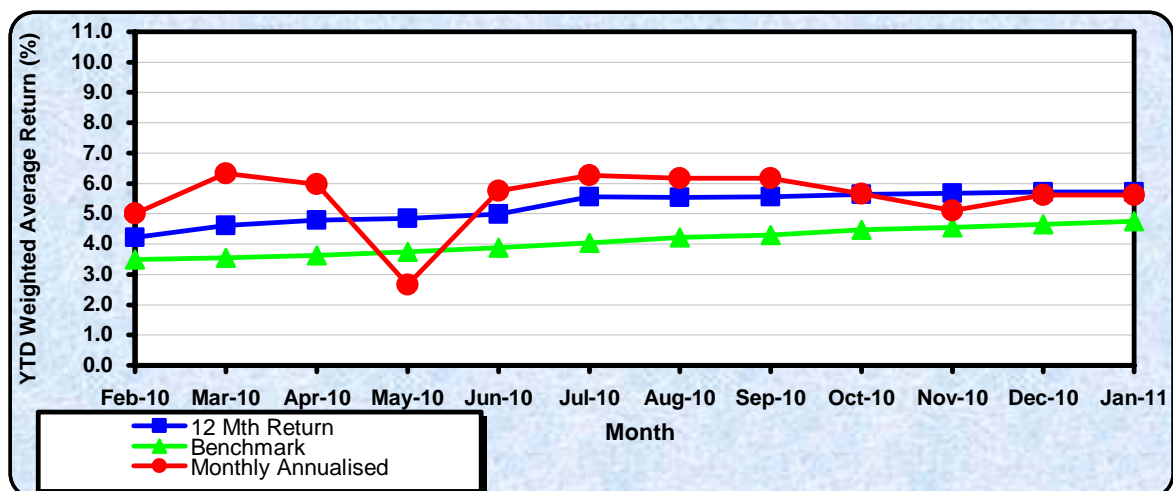
**ITEM 6 (continued)**

- 52. Bankwest Term Deposit (AA):** This investment is a 90 day term deposit paying 5.85% (5.98% annualised) and matures on 14 February 2010. No fees are payable by Council on this investment.
- 53. AMP eASYSaver at call account (AAA):** This investment is an at-call account earning 5.50%. No fees are payable by Council on this investment.
- 54. South West Credit Union Term Deposit (AAA):** This investment is a 90 day term deposit paying 6.11% (6.25% annualised) and matures on 22 February 2011. No fees are payable by Council on this investment.
- 55. CBA Term Deposit (AA):** This investment is a 182 day term deposit paying 6.00% (6.09% annualised) and matures on 27 April 2011. No fees are payable by Council on this investment.
- 56. Big Sky Credit Union Term Deposit (AAA):** This investment is a 90 day term deposit paying 6.15% (6.29% annualised) and matures on 7 April 2011. No fees are payable by Council on this investment.
- 57. Gateway Credit Union Term Deposit (AAA):** This investment is a 182 day term deposit paying 6.35% (6.45% annualised) and matures on 17 June 2011. No fees are payable by Council on this investment.
- 58. Rabobank Term Deposit (AAA):** This investment is a 181 day term deposit paying 6.01% (6.10% annualised) and matures on 14 June 2011. No fees are payable by Council on this investment.
- 59. Suncorp-Metway Term Deposit (AAA):** This investment is a 93 day term deposit paying 6.12% (6.26% annualised) and matures on 27 April 2011. No fees are payable by Council on this investment.
- 60. Bankwest Term Deposit (AA):** This investment is a 180 day term deposit paying 6.25% (6.35% annualised) and matures on 27 April 2011. No fees are payable by Council on this investment.
- 61. Newcastle Permanent Building Society (AAA):** This investment is a 180 day term deposit paying 6.02% (6.11% annualised) and matures on 2 May 2011. No fees are payable by Council on this investment.
- 62. Queensland Teachers CU (AAA):** This investment is a 182 day term deposit paying 6.30% (6.40% annualised) and matures on 16 May 2011. No fees are payable by Council on this investment.
- 63. ING Term Deposit (AAA):** This investment is a 181 day term deposit paying 6.36% (6.46% annualised) and matures on 17 Feb 2011. No fees are payable by Council on this investment.

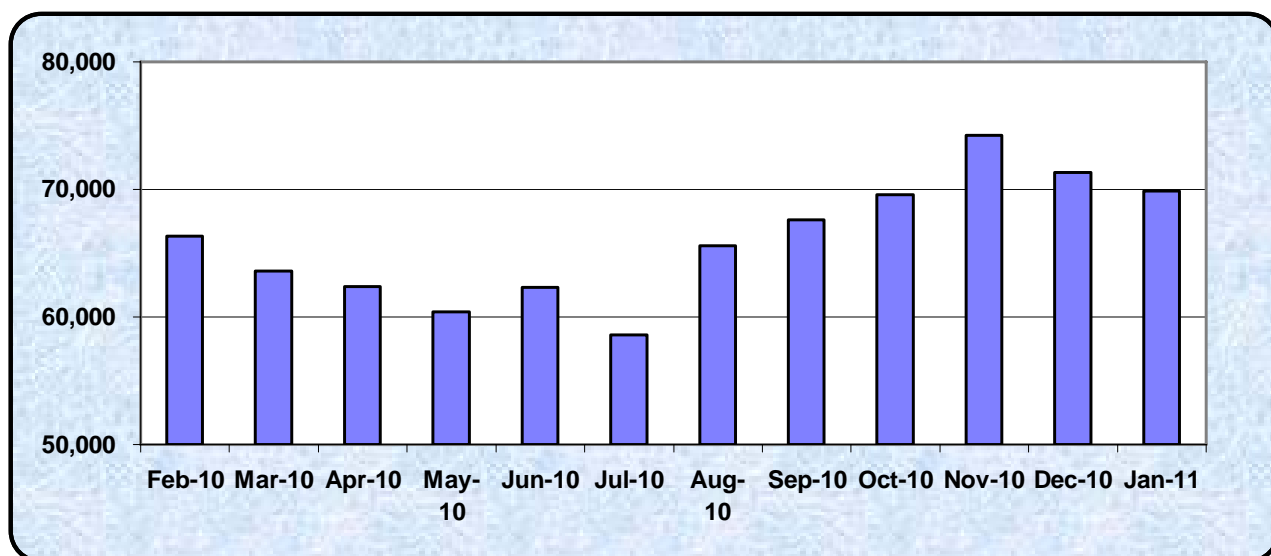


**ITEM 6 (continued)**

- 64. Greater Building Society (AAA):** This investment is a 181 day term deposit paying 6.15% (6.25% annualised) and matures on 14 March 2011. No fees are payable by Council on this investment.
- 65. Holiday Coast Credit Union (AAA):** This investment is a 181 day term deposit paying 6.10% (6.19% annualised) and matures on 15 March 2011. No fees are payable by Council on this investment.
- 66. The Rock Building Society Term Deposit (AAA):** This investment is a 151 day term deposit paying 6.12% (6.23% annualised) and matures on 6 June 2011. No fees are payable by Council on this investment.
- 67. Police Credit Union – SA Term Deposit (AAA):** This investment is a 182 day term deposit paying 6.19% (6.29% annualised) and matures on 9 May 2011. No fees are payable by Council on this investment.
- 68. Bank of Queensland FRN (BBB+):** This is a floating rate note issued at a margin of 140 points above 90 day BBSW, maturing 11 November 2013.
- 69. Suncorp Metway FRN (A+):** This is a floating rate note purchased at a margin of 106 points above 90 day BBSW, maturing 18 June 2013.
- 70. Intech CU Term Deposit (AAA):** This investment is a 90 day term deposit paying 6.01% (6.15% annualised) and matures on 15 March 2011. No fees are payable by Council on this investment.
- 71. Laiki Bank (Aust) (AAA):** This investment is a 90 day term deposit paying 6.07% (6.21% annualised) and matures on 21 March 2011. No fees are payable by Council on this investment.

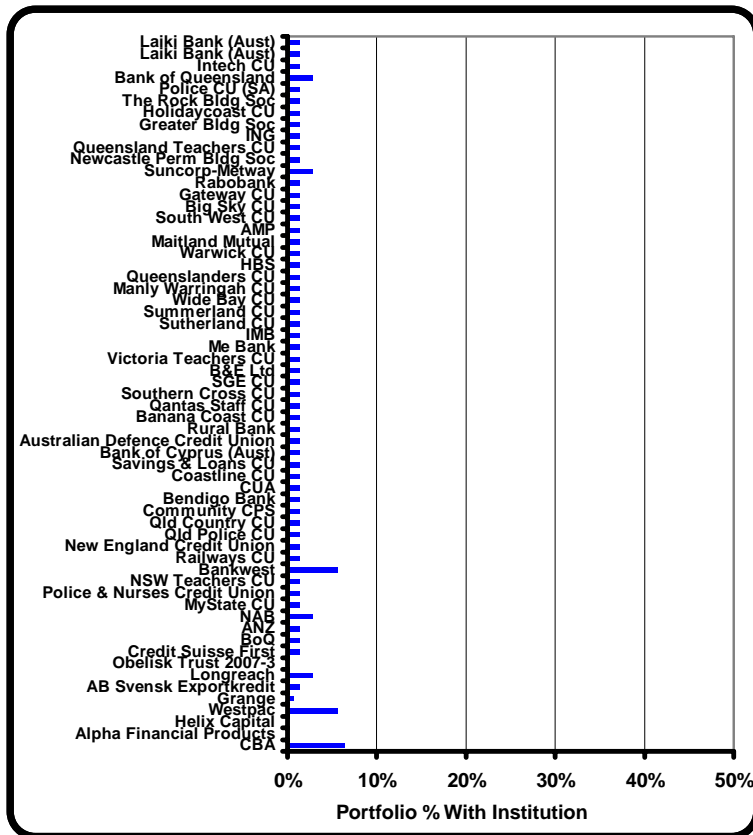
**Investment Performance - All Investments**

## ITEM 6 (continued)

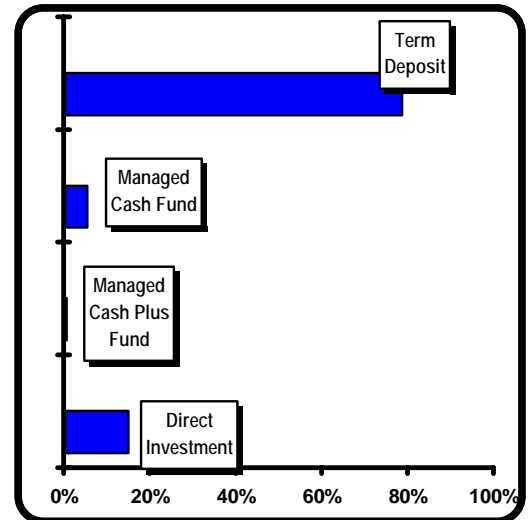
**Total Funds Invested**

## ITEM 6 (continued)

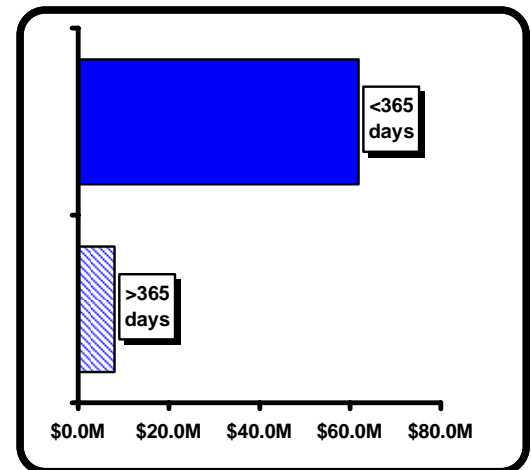
## Active Investment Summary By Institution



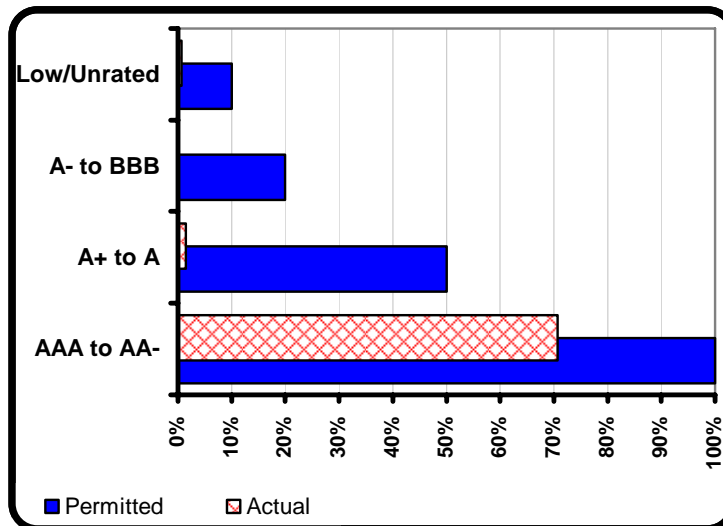
## Summary By Investment Type



## Summary By Duration



## Active Investment Summary By Credit Rating



	>365 days	<365 days
FRN's	\$4.0M	\$0.0M
CDO's	\$0.0M	\$0.0M
Other	\$3.0M	\$2.5M
Mgd Funds	\$0.0M	\$0.5M
Cash/TDs	\$1.0M	\$58.9M
	<b>\$8.0M</b>	<b>\$61.9M</b>



**ITEM 6 (continued)****Consultation**

Council business units consulted included:-

- Finance Unit

Internal Workshops held:-

- Nil

External public consultation included:-

- Nil

Council officers have regular discussions and meetings with Investment Issuers and Council's Investment Advisor Oakvale Capital Limited to monitor the impact of market conditions on the performance of Council's investments and the economic outlook.

**Critical Dates**

The Chief Financial Officer as Council's Responsible Accounting Officer is required to report to Council on a monthly basis on Council's Investment Portfolio and to certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the Local Government Act.

**Financial Impact**

Income from interest on investments and proceeds from sales of investments totals \$3.06M, being \$656K above budget projections as per the 2010-2014 Management Plan which has improved Council's financial position.

The majority of the funds above budget to date relate to the sale of the Flinders, Glenelg, and the maturity of the Quartz CDOs as part of the Lehman/Grange IMP. These funds have been transferred to the Financial Security Reserve, resulting in a current balance of \$935K.

It is anticipated that income from interest and proceeds on investments for 2010/11 will be approximately \$3.65M, which will be reviewed at the next Quarterly Review of the Budget/Management Plan. It should be noted that Council currently does not recognise the interest liability on security deposits, and this will also be reviewed at the next Quarterly Review.

**Policy Implications**

There are no policy implications through the adoption of the recommendation.

The recommendation is consistent with Section 625 of the Local Government Act, which deals with the investment of surplus funds by Councils.

**ITEM 6 (continued)****Other Options**

Not applicable

**Conclusion**

Council's year to date return to January 2011 is 5.81%, which is 0.84% above the benchmark.

Council continues to invest under the Federal Government's guarantee in Term Deposits with a range of Approved Deposit Taking Institutions (ADIs) for periods typically ranging from 30 days up to 6 months, to take advantage of the competitive rates that are available.

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## 7 REPORT ON OUTSTANDING RESOLUTIONS

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**Report prepared by:** Manager - Governance

**Report dated:** 21/01/2011

**File No.:** GRP/11/5/4/6 - BP11/20

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### Report Summary

This Outstanding Resolutions Report is presented to Council for its consideration, as resolved at Council Meeting of 08 June 2010.

The report has been produced as at 14 February 2011 and is **ATTACHED**.

This Report is formally submitted to Council to review the status of outstanding items and confirm the date reports are due to be reported back to Council. The Report details all outstanding resolutions, the last advice to Councillors of when the matter would be reported back to Council, where applicable the anticipated date for the report to Council and supporting comments on the item.

### RECOMMENDATION:

That the report on Outstanding Resolutions be endorsed.

### ATTACHMENTS

- 1 Outstanding resolutions summary

Report Prepared By:

**Shane Sullivan**  
**Manager - Governance**

Report Approved By:

**Roy Newsome**  
**Group Manager - Corporate Services**

## ITEM 7 (continued)

## ATTACHMENT 1

## Outstanding Resolutions - Report

Meeting Details	Resolution	Due Date of Report	Comments
Works and Community 8/04/2008	<b>BUSHLAND WALKING TRACKS</b>  Report on developing a strategy to manage bushland walking tracks	1/03/2011  <b>Anticipated date</b> 1/03/2011  <b>Group</b> Community Life  <b>Responsible Officer</b> Simon Harrison	<i>Data collection being undertaken currently. Update provided to BEACR in February 2009. Workshop with Councillors June 2009. A report to be presented to Works &amp; Community on 18 May 2010. Report being prepared for WC in July 2010.  Report delayed due to Natural Areas Contracts negotiations.  Information being compiled for 2 November 2010 report.  To be reported to Council in March 2011</i>

## ITEM 7 (continued)

## ATTACHMENT 1

Meeting Details	Resolution	Due Date of Report	Comments
Council 20/10/2009	<b>PUBLIC- PRIVATE PARTNERSHIP (PPP) - Bevillesta and Council and City of Ryde - Signage Rights, Southern Pedestrian Bridge, North Face.</b> GM 18/09 Item 7  (b) That consideration of this matter be deferred and a further report be presented back to Council providing supplementary information and options for Council's consideration.	27/04/2010  Anticipated date  1/04/2011  Group Public Works  Responsible Officer Malcolm Hamild	<i>Report expected 27 April 2010.</i>  <i>Negotiations have commenced with the Developer concerning any income which Council could expect from its portion of the Bridge signage. However, the Developer has declined to take the signage package to the market for tender, as the advertising market is generally depressed at the present time, and has decided to await market recovery in order to secure the best price. Report anticipated February 2011. (Updated 03/12/10)</i>  <i>City of Ryde will meet in late-November 2010 with its own Consultant to discuss the potential of utilising the advertising sign (ie Council's sign) on the northern face of the southern bridge to produce income for Council. (Updated 10/11/10).</i>  <i>Update expected April 2011. (Updated 8/2/2011).</i>

## ITEM 7 (continued)

## ATTACHMENT 1

Meeting Details	Resolution	Due Date of Report	Comments
Council 8/12/2009	<p><b>NOTICE OF MOTION 5:CEO FORUM - Councillor Salvestro-Martin</b></p> <p>(a) That the General Manager report to Council on the cost and feasibility of implementing a CEO Forum. The CEO forum event would focus on large companies and is a tangible outcome, consistent with the Economic Development Strategy, where the City of Ryde can show cohesive leadership and representation of the City's economic interests.</p> <p>(b) That this Motion be referred to the Economic Development Advisory Committee for their comment and feedback.</p>	<p>9/11/2010</p> <p><b>Anticipated date</b> 12/04/2011</p> <p><b>Group</b> Environment and Planning</p> <p><b>Responsible Officer</b> Meryl Bishop</p>	<p><i>Report delayed in part due to the necessity to recruit a new Economic Development Officer who would have primary carriage of this process.</i></p> <p><i>Report to Council Meeting on 12 April 2011.</i></p>

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## ITEM 7 (continued)

## ATTACHMENT 1

Meeting Details	Resolution	Due Date of Report	Comments
Council 11/05/2010	<b>745 VICTORIA RD, RYDE</b>  Notice of Motion 3  That the General Manager prepare a report for Council detailing the development options of all Council's investment properties.	22/06/2010  <b>Anticipated date</b> 22/02/2011  <b>Group</b> Public Works  <b>Responsible Officer</b> George Dedes	<i>Report expected for Council at it's meeting to be held on 20 July 2010. It is intended that this Report will also cover all of Council's investment property portfolio. (Updated 29/6/10).</i>  <i>This subject will be included in a wider Report on Council's Property Strategy from the Manager - Buildings &amp; Property, which is expected in February 2011 (dependant upon the time taken by Maddox to complete analysis and risk mitigation plan).</i>  <i>City of Ryde is investigating options - collaboration with Great Lakes, Kur-ring-gai and Lake Macquarie, and business models involving property trusts. (Updated 2/11/10).</i>  <i>Sutherland Council has since indicated that they would like to take part. A Brief is being prepared to provide to Maddox, to commence critical flaw analysis and risk mitigation plan prior to proceeding further.</i>  <i>Meeting was held held between representatives from Port Stephens, Lake Macquarie, Kur-ring-gai and CoR on December 2, 2010.</i>  <i>Report prepared for 22 February 2011. (Updated 8/2/11)</i>  <b>COMPLETED (To be removed after meeting of 22/02/2011)</b>

## ITEM 7 (continued)

## ATTACHMENT 1

Meeting Details Council 24/08/2010	Resolution <b>DEEBLE STREET - Landscaping Works</b>  a) That this matter be deferred to allow for negotiations between Council and the owner of 70A Champion Road with the view to leasing the road area, and that following these negotiations a further report be prepared for the Works & Community Committee's consideration.	Due Date of Report  <b>Anticipated date</b> 1/11/2010  <b>Group</b> Public Works  <b>Responsible Officer</b> George Dedes	Comments  <i>Report anticipated March 2011 following negotiations.</i>  <i>Updated 08/11/10.</i>
Meeting Details Council 24/08/2010	Resolution <b>RYDE TRAFFIC COMMITTEE</b>  PITTWATER ROAD, GLADESVILLE – Request for a Pedestrian Crossing Marked or Signalised (iii) That a further review be undertaken and a report provided for the Committee's consideration in 6 months.  PRINCES STREET, RYDE Pedestrian Refuge (iv) That a further report be prepared for the Committee's consideration in 6 months	Due Date of Report 1/05/2011  <b>Anticipated date</b> 1/05/2011  <b>Group</b> Public Works  <b>Responsible Officer</b> Anthony Ogle	Comments  <i>PITTWATER ROAD, GLADESVILLE - Pedestrian Crossing AND PRINCES STREET RYDE - Pedestrian Refuge.</i>  <i>These two (2) items will be included in the Agenda for the Ryde Traffic Committee on 27 January 2011 and will be submitted to Council for approval.</i>  <i>Report on Pitwater Road, Gladesville will be submitted to Council in April 2011.</i>  <i>Report on Princes Street, Ryde will be submitted to Council in May 2011.</i>

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## ITEM 7 (continued)

## ATTACHMENT 1

Meeting Details Council 24/08/2010	Resolution <b>EXTENSION OF TOP RYDER COMMUNITY BUS SERVICE</b> (c)A further report come to Council during the 2011/12 budget deliberations regarding the success in securing sponsorship/advertising deals to inform future decisions regarding the extension or cessation of the service.	Due Date of Report 12/04/2011  Anticipated date 12/04/2011  Group Environment and Planning  Responsible Officer Sam Cappelli	Comments  <i>Report to Council Meeting on 12 April 2011.</i>
Meeting Details Council 24/08/2010	Resolution <b>CODE OF CONDUCT REPORT</b>  That Council ask Councillor Pickering to apologise and if he does so, that no further action be taken.	Due Date of Report   Anticipated date   Group   Responsible Officer	Comments  <i>This matter was considered by Council at its meeting on 08 February 2011 and is now complete.</i>  <i>COMPLETED as per resolution on 8 February 2011 (to be removed from listing following Council Meeting on 22 February 2011)</i>

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## ITEM 7 (continued)

## ATTACHMENT 1

<b>Meeting Details</b> Committee of the Whole 21/09/2010	<b>Resolution</b> <b>MAYORAL MINUTE: FORMER COUNCILLOR MICHAEL LARDELLI</b> (b) That the General Manager provide a report back to Council on a suitable legacy to acknowledge the contribution to the City of Ryde by the former Alderman, Councillor and Mayor, Michael Lardelli AM.	<b>Due Date of Report</b> 1/03/2011  <b>Anticipated date</b> 1/03/2011  <b>Group</b> Community Life  <b>Responsible Officer</b> Simone Schwarz	<b>Comments</b> <i>Archivist continuing to research. Councillors and family have been consulted. Meeting to be planned for late December for suggestions and comments to be discussed.</i>  <i>Report coming to Committee of the Whole on 01 March 2011. North Ryde common - active in getting this.</i>
<b>Meeting Details</b> Committee of the Whole 21/09/2010	<b>Resolution</b> <b>ITEM 6: COMPANION ANIMAL MANAGEMENT PLAN- Review</b> b) That a further report be provided to Council, which includes any submissions received and identifies any corresponding changes made to the plan.	<b>Due Date of Report</b> 15/02/2011  <b>Anticipated date</b> 15/02/2011  <b>Group</b> Environment and Planning  <b>Responsible Officer</b> Leon Marskell	<b>Comments</b> <i>The Companion Animal Management Plan will be on public exhibition from 27 October 2010 to 24 November 2010. Report to Committee of the Whole Meeting on 15 February 2011.</i>  <b>COMPLETED (To be removed after meeting of 15 February 2011)</b>

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## ITEM 7 (continued)

## ATTACHMENT 1

Meeting Details Committee of the Whole 5/10/2010	Resolution <b>HOUSING FOR KEY WORKERS (AFFORDABLE HOUSING)</b> (b) That Council explore and report back to Council on the options in delivering affordable housing initiatives through development incentives for the provisions of affordable housing within Council's planning controls and the use of Voluntary Planning Agreements.	Due Date of Report 15/03/2011  Anticipated date 15/03/2011  Group Environment and Planning  Responsible Officer Meryl Bishop	Comments  <i>Report to Committee of the Whole Meeting on 15 March 2011.</i>
Meeting Details Council 12/10/2010	Resolution <b>PROGRAM OF FLAG RAISING EVENTS</b>  That this matter be referred to the Community Harmony Reference Group for consideration and recommendation back to Council.	Due Date of Report 1/03/2011  Anticipated date 8/03/2011  Group Community Life  Responsible Officer Jonathan Nankohy	Comments  <i>The discussion for this was held over for the next Community Harmony Advisory Committee meeting on Thursday February 24th 2011.  Report to be prepared for Council on 8/03/11.</i>

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## ITEM 7 (continued)

## ATTACHMENT 1

Meeting Details	Resolution	Due Date of Report	Comments
Council 12/10/2010	<b>NOTICE OF MOTION: RECOGNITION OF BUSINESSES, ORGANISATIONS AND COMPANIES THAT HAVE BEEN IN LONG TERM SERVICE IN RYDE</b>  (a) That the General Manager prepares a report on the feasibility of a sponsorship program for businesses within the City of Ryde area.  (b) That not-for-profit organisations be considered in the report recognising their contribution to the City of Ryde.	Anticipated date  1/03/2011 <b>Group</b> Community Life  <b>Responsible Officer</b> Derek McCarthy	<i>Report coming to COW on 1st March 2011</i>
Meeting Details Committee of the Whole 19/10/2010	<b>Resolution</b> <b>FOOTPATH ACTIVITY CONTROLS COUNCIL POLICY - Revised Policy and Approval Process</b>  (b) That a further report on submissions to the draft City of Ryde Footpath Activity Controls Council Policy be presented to Council as soon as practicable after the exhibition period.  (c) That the Group Manager Environment and Planning write to the NSW Department of Planning requesting exemptions for footpath activities and for outdoor dining under the Environmental Planning and Assessment Act and to the NSW Department of Local Government requesting exemptions for footpath activities and for outdoor dining under the Local Government Act.	Due Date of Report 1/02/2011 <b>Anticipated date</b> 1/02/2011 <b>Group</b> Environment and Planning  <b>Responsible Officer</b> Meryl Bishop	<b>Comments</b> <i>Draft City of Ryde Footpath Activity Controls Council Policy to be exhibited from 10 November to 10 December 2010. Report to Committee of the Whole Meeting on 1 February 2011.</i>  <b>COMPLETED (To be removed following meeting 22 February 2011).</b>

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## ITEM 7 (continued)

## ATTACHMENT 1

<b>Meeting Details</b> Council 9/11/2010	<b>Resolution</b> <b>Notice of Motion: CINEMA IN THE PLAZA</b> <p>That a report be prepared considering the expansion of the Cinema in the Park program to include regular outdoor screening of family friendly films at Council plaza areas on a weeknight in order to support small businesses and to provide activities for children and young people. Council is to consult with local businesses, schools, chamber of commerce and community groups to consider sponsorship and funding of the project.</p>	<b>Due Date of Report</b>  <b>Anticipated date</b> 19/04/2011 <b>Group</b> Community Life <b>Responsible Officer</b> Derek McCarthy	<b>Comments</b> <p><i>This matter will be reported to COW on 19 April 2011, as part of the report on the 2011 Events.</i></p>
<b>Meeting Details</b> Council 9/11/2010	<b>Resolution</b> <b>GLEN RESERVE - CRIME PREVENTION ACTIONS</b> <p>(c) That a report to Council be prepared after the findings of the lighting consultant's report are available.</p>	<b>Due Date of Report</b>  <b>Anticipated date</b> 1/04/2011 <b>Group</b> Community Life <b>Responsible Officer</b> Chris Helmdorf	<b>Comments</b> <p><i>Lighting consultant to be engaged by Park Assets. Report back to council on the outcome of the report expected March 2011. Due to lighting consultant advice the date has been changed to the 1st week of April.</i></p>

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## ITEM 7 (continued)

## ATTACHMENT 1

Meeting Details Council 9/11/2010	Resolution <b>ALCOHOL FREE ZONE IN EASTWOOD</b>  (d) That Council receive a further report on the proposed Alcohol Free Zones if any adverse comment is received during the public consultation.	Due Date of Report  <b>Anticipated date</b>  <b>Group</b> Community Life  <b>Responsible Officer</b> Chris Helmdadt	Comments  <i>Public consultation does not finish until 17 December. Report only required if adverse comments are received and no comments have been received so far.</i>  <i>No negative comments received, therefore no report required.</i>  <b>COMPLETED (To be removed after meeting of 15/02/11)</b>
Meeting Details Council 9/11/2010	Resolution <b>Notice of Motion: CHURCH STREET - Establishment of Market or Fair</b> That the General Manager investigate and report to Council the feasibility of establishing a Market or Fair in Church Street as an opportunity to create a unique identity for Church Street. Participation and sponsorship is open to any Ryde based business.	Due Date of Report  <b>Anticipated date</b> 15/03/2011  <b>Group</b> Community Life  <b>Responsible Officer</b> Simone Schwarz	Comments  <i>Consultation with Chamber of Commerce to take place in early 2011. Report to follow in March 2011.</i>

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## ITEM 7 (continued)

## ATTACHMENT 1

Meeting Details Council 23/11/2010	Resolution <b>REQUESTS FOR WAIVER OF FEES FOR EVENTS IN PARKS</b>  (e) That a policy report be brought back to Council on waiver of fees.	Due Date of Report 1/03/2011  Anticipated date 1/03/2011  Group Community Life  Responsible Officer Simon Harrison	Comments  <i>Report being prepared for March 2011.</i>
Meeting Details Council 23/11/2010	Resolution <b>SPORTS FLOODLIGHTING</b>  (e) That finalisation of a priority for sports lighting at Bill Mitchell, Bremner or Morrison Bay Parks be determined with further consultation with user groups and that a subsequent report come to council.  (f) That Council is provided an update on progress on all sports lighting projects within 3 months of the date of this report.  (g) That council officers provide a report on existing playing fields where lighting is provided and where lux levels meet requirements.	Due Date of Report 15/03/2011  Anticipated date  Group Community Life  Responsible Officer Peter Montague	Comments  <i>CIB report being completed before end of February.</i>

16-Feb-11

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## ITEM 7 (continued)

## ATTACHMENT 1

Meeting Details	Resolution	Due Date of Report	Comments
Council 23/11/2010	<p><b>WALKING AS A MEANS OF TRANSPORT AND EXERCISE</b></p> <p>That Ryde City Council recognises that walking is an important means of transport and exercise. Council promotes walking as a means of transport and exercise and asks the General Manager to report back to Council on the following recommendations.</p> <ol style="list-style-type: none"> <li>1. Two way pedestrian traffic requires an unobstructed width of at least 1.5 m, rather than 1.2 m, and any new footpaths be built to this requirement.</li> <li>2. RCC introduce an education program to ensure that the footpath outside properties is clear i.e. reduce the problem of vegetation encroachment at its source.</li> <li>3. Residents are requested not to park their cars on the footpath and in particular where the footpath crosses the driveway.</li> <li>4. Residents are asked to keep the area of the driveway exit clear so that they are not reversing blindly across the driveway.</li> <li>5. Increase Councils official footpath height clearance of 2.1 to 3.0.</li> <li>6. Garbage bins are kept off the footpath. Where the nature strip is too narrow or non-existent advise residents to put their bins in the gutter where the road is wide enough.</li> <li>7. RCC treat vegetation such as hedges the same as walls or fences i.e. classify them as an illegal construction if they grow too large that they interfere with pedestrian traffic.</li> <li>8. In the case of footpath closures for maintenance council staff ensures a safe alternative route is available for all types of pedestrians.</li> </ol>	<p>Anticipated date</p> <p>Group Public Works</p> <p>Responsible Officer Anthony Ogle</p>	<p>Report anticipated from Manager - Access in March 2011. (Updated 27/1/11).</p>

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## ITEM 7 (continued)

## ATTACHMENT 1

Meeting Details Council 23/11/2010	Resolution <b>CHARTER OF RESPECT - Update on Actions</b>  That a workshop for all Councillors and the Executive Team, facilitated by Mr Errol Chadwick from Chadwick and Associates, be conducted in February/March 2011 workshop to monitor the progress and implementation of the Charter of Respect	Due Date of Report 1/03/2011  Anticipated date 30/04/2011  Group Corporate Services  Responsible Officer Shane Sullivan	Comments  <i>Workshop to be conducted as per resolution in February/March. Follow up report if required will be prepared following the workshop.</i>  <i>Councillors were asked to confirm their interest in attending this Workshop by 7 February 2011. No Councillors indicated that they would be attending and as a result no workshop will be held and this item is completed.</i>  <i>COMPLETED (To be removed following meeting 22 February 2011)</i>
Meeting Details Committee of the Whole 7/12/2010	Resolution <b>WEST RYDE COMMUNITY FACILITY- Establishment of Framework for Rental Contribution by Community Tenants</b>  That this matter be deferred to enable extensive consultation with affected stakeholders to achieve a more sustainable model to enable the continuing provision of services by these community organisations.	Due Date of Report 1/05/2011  Anticipated date 17/05/2011  Group Community Life  Responsible Officer Baharak Saheb	Comments  <i>Ongoing negotiations with community partners have commenced and are progressing.</i>

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## ITEM 7 (continued)

## ATTACHMENT 1

<b>Meeting Details</b> Committee of the Whole 7/12/2010	<b>Resolution</b> <b>DRAFT VOLUNTARY PLANNING AGREEMENTS POLICY</b> (b) That the outcomes of the public exhibition of the draft City of Ryde Planning Agreements Policy and Attachments be reported to Council.	<b>Due Date of Report</b> 3/05/2011 <b>Anticipated date</b> 3/05/2011 <b>Group</b> Environment and Planning <b>Responsible Officer</b> Meryl Bishop	<b>Comments</b> <i>Report to Committee of the Whole Meeting on 3 May 2011.</i>
<b>Meeting Details</b> Committee of the Whole 7/12/2010	<b>Resolution</b> <b>NOTIFICATION OF DEVELOPMENT APPLICATIONS DCP - Review Status Report</b> That a review of Section 2.1 – Notification of Development Applications of City of Ryde Development Control Plan 2010 and associated process be carried out to address the issues raised in this report, and that a further report be provided to Council in March 2011 once the review process is completed.	<b>Due Date of Report</b> 22/03/2011 <b>Anticipated date</b> 22/03/2011 <b>Group</b> Environment and Planning <b>Responsible Officer</b> Meryl Bishop	<b>Comments</b> <i>Report to Council Meeting on 22 March 2011.</i>

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## ITEM 7 (continued)

## ATTACHMENT 1

Meeting Details Committee of the Whole 7/12/2010	Resolution <b>SAFETY EVALUATION OF TREES WITHIN THE CITY OF RYDE</b>  (b) That a review of the City Of Ryde's Development Control Plan 2010 Part: 9.6 Tree Preservation be undertaken and reported to Council in six months.	Due Date of Report 1/06/2011  Anticipated date 1/06/2011  Group Community Life  Responsible Officer Peter Montague	Comments  <i>Reviewing other Council's Development Control Plan and tree policies.</i>
Meeting Details Committee of the Whole 1/02/2011	Resolution <b>MM01: DISASTER RELIEF APPEAL</b>  (d) That Council reports back to the community on the funds raised with details made available on Council's website, at City of Ryde Libraries, the Mayoral Column and the Ryde City View.	Due Date of Report  Anticipated date 30/04/2011  Group Community Life  Responsible Officer Derek McCarthy	Comments  <i>To coincide with the Mayor's Golf Day fundraiser at the end of April.</i>

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## ITEM 7 (continued)

## ATTACHMENT 1

<b>Meeting Details</b> Committee of the Whole 1/02/2011	<b>Resolution</b> <b>MATTER OF URGENCY – CYCLIST LANE IN COX'S ROAD</b> That as a matter of urgency and in the interests of the safety of cyclists and pedestrians, Council writes to the RTA and the Minister of Roads requesting that the recent cyclist lane in Cox's Road (which has been implemented by the RTA as a consequence of the M2 widening), be removed and an alternate route found.	<b>Due Date of Report</b>  <b>Anticipated date</b>  <b>Group</b> Public Works  <b>Responsible Officer</b> Terry Dodds	<b>Comments</b> <i>Letters sent as requested.</i> <b>COMPLETED 8/2/2011. (To be removed after meeting of 15/02/11)</b>
	<b>Resolution</b> <b>RYDE PLANNING AND BUSINESS CENTRE</b> (b) That Council review the operations of both Centres after six (6) months by conducting surveys and that a further report be prepared for Council's consideration.	<b>Due Date of Report</b> 1/12/2011  <b>Anticipated date</b> 1/12/2011  <b>Group</b> Corporate Services  <b>Responsible Officer</b> Manager, Customer Service	<b>Comments</b> <i>Review to be conducted after six months with report due to Council in December 2011.</i>

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## ITEM 7 (continued)

## ATTACHMENT 1

Meeting Details Council 8/02/2011	Resolution <b>BUFFALO CREEK CROSSING</b>  That the General Manager provide a report on the crossing of Buffalo Creek between Pidding Road and Malvena Street, Ryde.	Due Date of Report 1/03/2011  Anticipated date 1/03/2011  Group Public Works  Responsible Officer Anthony Ogle	Comments  <i>Report to be prepared for meeting to be held on 15 March 2011. (15/2/11)</i>
Meeting Details Council 8/02/2011	Resolution <b>RYDE PLANNING AND BUSINESS CENTRE</b>  That the General Manager prepare a report on the full costs of establishing the new Planning and Business Centre in the Top Ryde City complex. Such report is to include the costs for the fitout as well as marketing strategies and staffing costs.	Due Date of Report 8/03/2011  Anticipated date 8/03/2011  Group Environment and Planning  Responsible Officer Dominic Johnson	Comments  <i>Report to Council Meeting on 8 March 2011.</i>

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## ITEM 7 (continued)

## ATTACHMENT 1

Meeting Details	Resolution	Due Date of Report	Comments
Council 8/02/2011	<b>OPTIONS FOR USE OF CIVIC CENTRE LIBRARY SPACE.</b> That the General Manager prepare a report to Council on the options for the use of the library space on the Civic Centre site once the new library has opened. All options are to include financial implications.	8/03/2011 <b>Anticipated date</b> 8/03/2011 <b>Group</b> Corporate Services <b>Responsible Officer</b> Roy Newsome	<i>Report to Council Meeting on 8 March 2011.</i>

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## ITEM 7 (continued)

## ATTACHMENT 1

Meeting Details	Resolution	Due Date of Report	Comments
Council 8/02/2011	20 GOULDING ROAD, RYDE LDA2010/0079 & NOTICE OF MOTION 3: SYDNEY WATER SITE AT 20 GOULDING ROAD, RYDE	Anticipated date	<i>Press Release completed. Other matters underway.</i>
	1. That Ryde Council Write to the Minister for Planning requesting that he address the recommendation of the JRRP in regard to the 2RRR transmitter remaining onsite which has not been included in his report before council can consider this matter.	Group Environment and Planning	
	2. That the Minister also be advised that due to the community belief that the JRRP recommendations would be accepted, that his direction will also now require that further community consultation take place to allow an opportunity for true democratic expression before council can consider this matter.	Responsible Officer Dominic Johnson	
	3. That the City of Ryde write to the Ombudsman requesting intervention in this matter on the basis of the lack of procedural fairness, the overturning of the recommendations of the JRRP, and the lack of community consultation that has been undertaken on this matter.		
	4. That the City of Ryde write to the Anti-discrimination Board seeking their support to delay the direction of the Planning Minister given the possible impact his decision has on members of the Ryde community.		

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## ITEM 7 (continued)

## ATTACHMENT 1

5. That Council produce a media release for general distribution to all local and metropolitan media outlets, ethnic media, and in the Mayoral Column and City View, related to council's approach to this matter with the Mayor as the spokesperson.
6. That Council seek a judicial review of the Minister's decision as provided in Section 123 of the Environmental Planning and Assessment Act.
7. That Council write to all State and Federal members and candidates in the State Election, to express council's concerns in relation to the State Planning Minister's decision on the forced relocation of 2RRR to 20 Goulding Road, Ryde.



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**CONFIDENTIAL ITEMS****8 CREATION OF A RYDE TRUST**

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**Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) Part (c) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: information that would, if disclosed confer a commercial advantage on a person with whom a Council is conducting (or proposing to conduct) business, Part (f) details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property; AND Part (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

This matter is classified confidential because it contains advice concerning legal matters that are:-

- (a) substantial issues relating to a matter to which the Council is involved.
  - (b) clearly identified in the advice, and
  - (c) fully discussed in that advice.
-

**PRECIS OF CORRESPONDENCE FOR CONSIDERATION**

There are no Précis of Correspondence for Consideration

## **NOTICES OF MOTION**

### **1 TRANSFATS - Councillor Perram**

**File Number:** GRP/11/5/4/6 - BP11/68

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#### **Motion:**

That the General Manager report to Council on measures Council can take to urge commercial food preparation premises in the City of Ryde to avoid use of trans fats and to increase community awareness of trans fats in commercially prepared food.

**NOTICES OF RESCISSION**

There are no Notices of Rescission

## **QUESTIONS BY COUNCILLORS AS PER POLICY**

### **1 QUESTIONS WITH NOTICE - - Councillor Butterworth**

**File Number:** GRP/11/7/1/6 - BP11/95

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#### **Questions:**

1. When was the bitumen laid in Mars Lane Gladesville?
2. On whose request or authority was the work undertaken?
3. When was approval for this work sought from all Councillors?
4. What was the total cost?