

Council Meeting**AGENDA NO. 13/11**

Meeting Date: Tuesday 23 August 2011
Location: Council Chambers, Level 6
Time: 7.30pm

Note: *This meeting will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993.*

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Council Meeting

AGENDA NO. 13/11

Meeting Date: Tuesday 23 August 2011
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Note: *This meeting will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993.*

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1 CONFIRMATION OF MINUTES - Council Meeting held on 9 August 2011**File No.:** GRP/11/5/4/6 - BP11/147

In accordance with Clause 3.4.4 of Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Council Meeting 12/11, held on Tuesday 9 August 2011, be confirmed.

ATTACHMENTS

- 1** Minutes - Ordinary Council Meeting - 9 August 2011

ITEM 1 (continued)**ATTACHMENT 1**

City of Ryde

Council Meeting**MINUTES OF MEETING NO. 12/11**

Meeting Date: Tuesday 9 August 2011
Location: Council Chambers, Level 6
Time: 7.30pm

Councillors Present: The Mayor, Councillor Etmekdjian and Councillors Butterworth, Campbell, Li, Maggio, O'Donnell, Petch, Perram, Pickering, Salvestro-Martin, Tagg and Yedelian OAM.

Councillor Yedelian OAM left the meeting at 9.45pm during consideration of Item 4 and did not return to the meeting.

Apologies: Nil.

Staff Present: General Manager, Group Manager – Community Life, Group Manager - Corporate Services, Group Manager – Environment & Planning, Group Manager - Public Works, Manager – Governance, Section Manager – Projects Delivery and Meeting Support Coordinator.

PRAYER

Senior Chaplain Lyndsay Smith of The Salvation Army was present and offered prayer prior to the commencement of the meeting.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

No addresses were made to Council.

MAYORAL MINUTES

There were no Mayoral Minutes.

ITEM 1 (continued)**ATTACHMENT 1****COUNCIL REPORTS****1 CONFIRMATION OF MINUTES - Council Meeting held on 2 August 2011**

RESOLUTION: (Moved by Councillors Petch and Yedelian OAM)

That the Minutes of the Council Meeting 11/11, held on Tuesday 2 August 2011, be confirmed.

Record of Voting:

For the Motion: Unanimous

2 UPGRADE OF PITTWATER ROAD (HIGH STREET TO EPPING ROAD) - Review of Environmental Factors and Community Consultation

MOTION: (Moved by Councillors Pickering and Yedelian OAM)

- (a) That Council endorse the Concept Plan prepared by Council and Draft Review of Environmental Factors prepared by Cardno, to be placed on exhibition for public comment for a period of twenty one (21) days.
- (b) That, following public exhibition, a further report be prepared and submitted to Council for its meeting to be held on 27 September 2011.

AMENDMENT: (Moved by Councillors Butterworth and Salvestro-Martin)

- (a) That this matter be deferred to allow for a Councillor workshop and for the consultants to be in attendance (to discuss the four stages of this project).
- (b) That the community groups consulted in the community engagement process be invited to address Council when the matter is reported back to Council.

The Amendment was put and **CARRIED**, thereby becoming the Motion.

Record of Voting:

For the Amendment: Councillors Butterworth, Campbell, Li, O'Donnell, Petch, Salvestro-Martin and Tagg

Against the Amendment: The Mayor, Councillor Etmekdjian and Councillors Maggio, Pickering, Perram and Yedelian OAM

RESOLUTION: (Moved by Councillors Butterworth and Salvestro-Martin)

- (a) That this matter be deferred to allow for a Councillor workshop and for the consultants to be in attendance (to discuss the four stages of this project).

ITEM 1 (continued)**ATTACHMENT 1**

- (b) That the community groups consulted in the community engagement process be invited to address Council when the matter is reported back to Council.

Record of Voting:

For the Motion: The Mayor, Councillor Etmekdjian and Councillors Butterworth, Campbell, Li, Maggio, O'Donnell, Petch, Salvestro-Martin, Tagg and Yedelian OAM

Against the Motion: Councillors Pickering and Perram

PRECIS OF CORRESPONDENCE FOR CONSIDERATION

There were no Precis of Correspondence for Consideration.

NOTICES OF MOTION**1 INTERNATIONAL DAY OF PEOPLE WITH DISABILITY - Councillor Terry Perram**

RESOLUTION: (Moved by Councillors Perram and Maggio)

- (a) That the General Manager report to Council on the possibility of Council and other similar organisations in the City of Ryde, partnering with Side by Side Advocacy in its plan to host a function to celebrate International Day of People with Disability at Brush Farm House on 2 December 2011.
- (b) That in preparing the report, the Access Committee be consulted on this matter.

Record of Voting:

For the Motion: Unanimous

2 PLANTING A REPLACEMENT TREE OR SHRUB ON A NATURE STRIP OR PUBLIC PARKLAND - Councillor Terry Perram

RESOLUTION: (Moved by Councillors Perram and Petch)

- (a) That whenever Council removes a tree from a nature strip or from public parkland, a suitable replacement tree or shrub be planted in the same or nearby location, if practicable.
- (b) That in the future this matter be reviewed as part of the development of the Urban Forest Management Policy and the Street Tree Master Plan.

Record of Voting:

For the Motion: Unanimous

ITEM 1 (continued)**ATTACHMENT 1****3 DEPARTMENT OF PLANNING'S REJECTION OF COUNCIL'S REQUEST FOR CHARACTER AREAS IN RYDE TO BE EXEMPTED FROM SEPP (Exempt and Complying Development Codes) 2008 - Councillor Terry Perram**

RESOLUTION: (Moved by Councillors Perram and Pickering)

That Council seek the support of the member for Ryde, Mr Victor Dominello, to request the Minister for Planning to reconsider the Department of Planning's rejection of Council's request for character areas in Ryde, such as the Denistone Character Area, to be exempted from SEPP (Exempt and Complying Development Codes) 2008.

Record of Voting:

For the Motion: The Mayor, Councillor Etmekdjian and Councillors Li, Maggio, O'Donnell, Pickering, Perram, Petch, Salvestro-Martin and Yedelian OAM

Against the Motion: Councillors Butterworth, Campbell and Tagg

NOTICES OF RESCISSION

There were no Notices of Rescission.

QUESTIONS BY COUNCILLORS AS PER POLICY

This Item was considered by Council later in the Meeting under Confidential Items in Closed Session as detailed in these Minutes.

PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA

No addresses were made to Council.

QUESTIONS BY COUNCILLORS AS PER POLICY – CONFIDENTIAL**1 QUESTIONS WITH NOTICE****CONFIDENTIAL ITEMS****3 RESULTS OF COUNCIL REQUESTED INVESTIGATIONS****4 ADVICE ON COURT ACTIONS**

MOTION: (Moved by Councillors Petch and Pickering)

That the Council resolve into Closed Session to consider the above matters.

On being put to the Meeting, the voting on the Motion was five (5) votes For and seven (7) votes Against. The Motion was **LOST**.

ITEM 1 (continued)**ATTACHMENT 1****Record of Voting:**

For the Motion: The Mayor, Councillor Etmekdjian and Councillors Maggio, Pickering, Perram and Yedelian OAM

Against the Motion: Councillors Butterworth, Campbell, Li, O'Donnell, Petch, Salvestro-Martin and Tagg

FURTHER MOTION

RESOLUTION: (Moved by Councillors Petch and Salvestro-Martin)

That the component in Item 3 relating to Part (a) be dealt with in Open Council with the balance of Items being dealt with in Closed Session.

Record of Voting:

For the Motion: Councillors Butterworth, Campbell, Li, Maggio, O'Donnell, Perram, Petch, Salvestro-Martin and Tagg

Against the Motion: The Mayor, Councillor Etmekdjian and Councillors Pickering and Yedelian OAM

3 RESULTS OF COUNCIL REQUESTED INVESTIGATIONS

Note: Part (b) of this Item was considered later in the Meeting under Confidential Items in Closed Session as detailed in these Minutes.

RESOLUTION: (Moved by Councillors O'Donnell and Salvestro-Martin)

- (a) That the Council does not establish a webpage that displays details of properties confirmed as operating as illegal boarding houses on the basis of legal advice as it would expose Council to litigation.

Record of Voting:

For the Motion: Councillors Butterworth, Campbell, Li, Maggio, O'Donnell, Perram, Petch, Salvestro-Martin, Tagg and Yedelian OAM

Against the Motion: The Mayor, Councillor Etmekdjian and Councillor Pickering

Note: As a result of the earlier Motion, the Council closed the meeting at 9.20pm to go into Confidential Closed Session of the Council meeting. The public and media left the chamber.

ITEM 1 (continued)**ATTACHMENT 1****CLOSED SESSION****QUESTIONS BY COUNCILLORS AS PER POLICY - CONFIDENTIAL****ITEM 1 - QUESTIONS WITH NOTICE****Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it; AND (d) (ii) information that would, if disclosed, confer a commercial advantage on a competitor of the council.

ITEM 3 - RESULTS OF COUNCIL REQUESTED INVESTIGATIONS**Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (f) details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property; AND (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

This matter is classified confidential because it contains advice concerning legal matters that are:-

- (a) substantial issues relating to a matter to which the Council is involved.
- (b) clearly identified in the advice, and
- (c) fully discussed in that advice.

It is not in the public interest to reveal all details of this matter as it would prejudice Council's position in any court proceedings.

ITEM 4 – ADVICE ON COURT ACTIONS**Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

ITEM 1 (continued)**ATTACHMENT 1**

This matter is classified confidential because it contains advice concerning legal matters that are:-

- (a) substantial issues relating to a matter to which the Council is involved.
- (b) clearly identified in the advice, and
- (c) fully discussed in that advice.

It is not in the public interest to reveal all details of this matter as it would prejudice Council's position in any court proceedings.

QUESTIONS BY COUNCILLORS AS PER POLICY - CONFIDENTIAL**1 QUESTIONS WITH NOTICE - Councillor Jeff Salvestro-Martin**

RECOMMENDATION: (Moved by Councillors Salvestro-Martin and O'Donnell)

That the Questions with Notice and Answers be received and noted.

Record of Voting:

For the Motion: Unanimous

CONFIDENTIAL ITEMS**3 RESULTS OF COUNCIL REQUESTED INVESTIGATIONS**

Note: Councillor Li left the meeting at 9.27pm and was not present for the voting on this Item.

Note: Part (a) of this Item was considered earlier in the Meeting in Open Council as detailed in these Minutes.

RECOMMENDATION: (Moved by Councillors Butterworth and Campbell)

- (b) That Councillors and staff reconfirm their commitment to the appropriate handling of confidential information.

Record of Voting:

For the Motion: Unanimous

Note: Councillor Li returned to the meeting at 9.29pm.

4 ADVICE ON COURT ACTIONS

Note: Councillor Yedelian OAM left the meeting at 9.45pm during consideration of this Item and did not return to the meeting.

RECOMMENDATION: (Moved by Councillors Butterworth and Tagg)

- (a) That the report of the General Counsel be received.

ITEM 1 (continued)**ATTACHMENT 1**

- (b) That in respect of 297-307 Victoria Road Gladesville, Council endorse the action to be taken by Council's General Counsel as discussed in Closed Session.

Record of Voting:

For the Motion: The Mayor, Councillor Etmekdjian and Councillors Butterworth, Campbell, Li, Maggio, O'Donnell, Perram, Petch, Salvestro-Martin and Tagg

Against the Motion: Councillor Pickering

OPEN SESSION

RESOLUTION: (Moved by Councillors Butterworth and Campbell)

That Council resolve itself into open Council.

Record of Voting:

For the Motion: Unanimous

Note: Open Council resumed at 9.52pm.

RESOLUTION: (Moved by Councillors Butterworth and Campbell)

That the recommendations of Items considered in Closed Session be received and adopted as resolutions of Council without any alteration or amendment thereto.

Record of Voting:

For the Motion: Unanimous

NATIONAL ANTHEM

The National Anthem was sung at the conclusion of the meeting.

The meeting closed at 9.55pm.

CONFIRMED THIS 23RD DAY OF AUGUST 2011

Chairperson

2 REPORT OF PLANNING AND ENVIRONMENT COMMITTEE MEETING 10/11 held on 16 August 2011

File No. GRP/10/3/001/5 – BP11/164

Report Summary

Attached are the Minutes of the Planning and Environment Committee Meeting 10/11 held on 16 August 2011. The Minutes will be listed for confirmation at the next Planning and Environment Committee Meeting.

Item 1 was dealt with by the Committee within its delegated powers.

The following Committee recommendations for Items 2 and 3 are submitted to Council for determination in accordance with the delegations set out in Clause 5.3.2 of the Code of Meeting Practice relating to Charters, functions and powers of Committees:

2 78 HERMITAGE ROAD, WEST RYDE. LOT 8 DP 24562. Local Development Application for change of use to manufacturing, warehousing and retail sale of pool products, provision of a neighbourhood shop and the erection of 6 advertising signs. LDA2011/0022.

Report: The Committee inspected the property at 78 Hermitage Road, West Ryde.

RECOMMENDATION: (Moved by Councillors O'Donnell and Butterworth)

- (a) That this application be deferred for the applicant to submit further information to Council in support of their application addressing the reasons for refusal presented in the report to the Planning and Environment Committee on 16 August 2011, including the reduction of signage on the site and the storage of chemicals in compliance with WorkCover requirements.
- (b) That upon receipt of this information, a further report be presented to the Planning and Environment Committee within a three month period.
- (c) That Council officers immediately work with the applicant to ensure the safe storage of chemicals on the site.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 AUGUST** as substantive changes were made to the published recommendation

ITEM 2 (continued)

- 3 20 - 34 ASHBURN PLACE, GLADESVILLE. LOT22 DP 708012, LOT 1 DP 301842 & LOT DP 10088. - Section 96 Application to delete the requirement for Privacy Screens for the Approved Nursing Home. LDA2003/1222. Section 96 MOD2010/0135**

RECOMMENDATION: (Moved by Councillors Yedelian OAM and O'Donnell)

- (a) That the application MOD2010/135 for modification of Local Development Application No. LDA2003/1222 to construct a nursing home at 20-34 Ashburn Place Gladesville, be approved as follows:
1. The removal of all privacy screens from the lower ground floor (Common Room, G8 and B9).
 2. The removal of privacy screens from the top floor north facing panel of Room 107 and redirecting the south facing panel with slats at 45 degrees.
 3. The retention of all other privacy panels on the top floor (including the Common Room).
 4. A lattice privacy screen be attached to the top of the boundary fence at the applicant's expense to be a minimum of 500mm and a maximum of 750mm to run from the commencement of the gazebo located at 11 Amiens Street to the end of the premises at 7 Amiens Street, Gladesville.
- (b) That the persons who made submissions be advised of Council's decision.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 AUGUST** as substantive changes were made to the published recommendation

ATTACHMENTS

- 1 Minutes - Planning and Environment Committee - 16 August 2011**

ITEM 2 (continued)**ATTACHMENT 1**

City of Ryde

Planning and Environment Committee**MINUTES OF MEETING NO. 10/11****Meeting Date:** Tuesday 16 August 2011**Location:** Committee Room 2, Level 5, Civic Centre, 1 Devlin Street, Ryde**Time:** 4.06pm

Councillors Present: Councillors Pickering (Chairperson), Butterworth, O'Donnell, Salvestro-Martin and Yedelian OAM.

Apologies: Nil.

Staff Present: Group Manager – Environment and Planning, Manager Assessment, Manager Environmental Health and Building, Consultant Town Planner, Environmental Protection and Development Control Officer, Business Support Coordinator – Environment and Planning and Meeting Support Coordinator.

DISCLOSURES OF INTEREST

Councillor Yedelian OAM disclosed a less than significant non-pecuniary interest in Item 2 of the Planning and Environment Committee's Report No. 10/11 – 16 August 2011, for the reason that he knows the applicant through the Ryde Chamber of Commerce and other community activities.

Councillor O'Donnell disclosed a less than significant non-pecuniary interest in Item 3 of the Planning and Environment Committee's Report No. 10/11 – 16 August 2011, for the reason that she resides at a neighbouring property to the subject site.

1 CONFIRMATION OF MINUTES - Meeting held on 19 July 2011

RESOLUTION: (Moved by Councillors Butterworth and O'Donnell)

That the Minutes of the Planning and Environment Committee 9/11, held on Tuesday 19 July 2011, be confirmed.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 2 (continued)**ATTACHMENT 1****2 78 HERMITAGE ROAD, WEST RYDE. LOT 8 DP 24562. Local Development Application for change of use to manufacturing, warehousing and retail sale of pool products, provision of a neighbourhood shop and the erection of 6 advertising signs. LDA2011/0022.**

Note: Councillor Yedelian OAM disclosed a less than significant non-pecuniary interest in this Item for the reason that he knows the applicant through the Ryde Chamber of Commerce and other community activities.

Report: The Committee inspected the property at 78 Hermitage Road, West Ryde.

Note: A letter dated 16 August 2011 from Mr Gregory Foster from G M Planning Services was tabled in relation to this Item and a copy is **ON FILE**.

Note: Photographs of the subject site, submitted by Mr Leigh Smart were tabled in relation to this Item and a copy is **ON FILE**.

Note: Mr Leigh Smart (objector), Mr Gregory Foster and Mr Andrew Aghajanian (on behalf of the applicant) addressed the meeting in relation to this Item.

RECOMMENDATION: (Moved by Councillors O'Donnell and Butterworth)

- (a) That this application be deferred for the applicant to submit further information to Council in support of their application addressing the reasons for refusal presented in the report to the Planning and Environment Committee on 16 August 2011, including the reduction of signage on the site and the storage of chemicals in compliance with WorkCover requirements.
- (b) That upon receipt of this information, a further report be presented to the Planning and Environment Committee within a three month period.
- (c) That Council officers immediately work with the applicant to ensure the safe storage of chemicals on the site.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 AUGUST** as substantive changes were made to the published recommendation

3 20 - 34 ASHBURN PLACE, GLADESVILLE. LOT22 DP 708012, LOT 1 DP 301842 & LOT DP 10088. - Section 96 Application to delete the requirement for Privacy Screens for the Approved Nursing Home. LDA2003/1222. Section 96 MOD2010/0135

Note: Councillor O'Donnell disclosed a less than significant non-pecuniary interest in this Item for the reason that she resides at a neighbouring property to the subject site.

ITEM 2 (continued)**ATTACHMENT 1**

RECOMMENDATION: (Moved by Councillors Yedelian OAM and O'Donnell)

- (a) That the application MOD2010/135 for modification of Local Development Application No. LDA2003/1222 to construct a nursing home at 20-34 Ashburn Place Gladesville, be approved as follows:
1. The removal of all privacy screens from the lower ground floor (Common Room, G8 and B9).
 2. The removal of privacy screens from the top floor north facing panel of Room 107 and redirecting the south facing panel with slats at 45 degrees.
 3. The retention of all other privacy panels on the top floor (including the Common Room).
 4. A lattice privacy screen be attached to the top of the boundary fence at the applicant's expense to be a minimum of 500mm and a maximum of 750mm to run from the commencement of the gazebo located at 11 Amiens Street to the end of the premises at 7 Amiens Street, Gladesville.
- (b) That the persons who made submissions be advised of Council's decision.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 AUGUST** as substantive changes were made to the published recommendation

The meeting closed at 5.46pm.

CONFIRMED THIS 6TH DAY OF SEPTEMBER 2011.

Chairperson

3 REPORT OF WORKS AND COMMUNITY COMMITTEE MEETING 11/11 held on 16 August 2011

File No. GRP/10/3/001/5 – BP11/165

Report Summary

Attached are the Minutes of the Works and Community Committee Meeting 11/11 held on 16 August 2011. The Minutes will be listed for confirmation at the next Works and Community Committee Meeting.

Item 1 was dealt with by the Committee within its delegated powers.

The following Committee recommendations for Items 2, 3 and 4 are submitted to Council for determination in accordance with the delegations set out in Clause 5.3.2 of the Code of Meeting Practice relating to Charters, functions and powers of Committees:

2 TREE MANAGEMENT REVIEW - 55 Shaftsbury Road, Denistone

Report: The Committee inspected the site at 55 Shaftsbury Road, Denistone.

RECOMMENDATION: (Moved by Councillors Tagg and Petch)

That the one (1) *Eucalyptus saligna* (Sydney Blue Gum) located on the property of 55 Shaftsbury Road, Denistone be conditionally approved for removal. The condition being that prior commitment by the owner is given to include the replacement planting of one (1) native tree that is 1.5 metres in height at the time of planting and will reach a minimal height of 8 metres at maturity.

Record of Voting

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 AUGUST 2011** as substantive changes were made to the published recommendation.

3 TREE MANAGEMENT REVIEW - 4 Dwyer Street, Ryde

Report: The Committee inspected the site at 4 Dwyer Street, Ryde.

RECOMMENDATION: (Moved by Councillors Tagg and Maggio)

- (a) That the application to remove two (2) *Ulmus parvifolia* (Chinese Weeping Elms) located on the property of 4 Dwyer Street, Ryde be refused.
- (b) That subject to compliance with the following conditions, pruning of the two (2) *Ulmus parvifolia* (Chinese Weeping Elm) is approved:
 - The pruning is as described under **Clause 7.2.2** of Australian Standard 4373-2007 'Pruning of Amenity Trees'.

ITEM 3 (continued)

Prune to remove dead branches (including stubs), to a minimum diameter of 25mm where accessible by rope access techniques or Elevated Work Platform (EWP).

- The pruning is as described under **Clause 7.3.2** of Australian Standard 4373-2007 'Pruning of Amenity Trees'. (AS4373)

Reduction prune lower branches that overhang the residence by reducing the length of branches to a maximum diameter of 50mm at the final cut and to internal lateral branches or stems.

A maximum of 15% of the total live canopy is to be removed.

- The pruning as described under **Clause 7.3.6** Australian Standards 4373-2007 'Pruning of Amenity Trees'.

Pruning of branches to maintain clearances around overhead services.

A maximum of 10% of the entire canopy area may be removed to achieve line clearance.

NOTES:

- i. Reference should be made to the relevant state legislation for line clearance.
- ii. Formative pruning should be used to establish a suitable framework (Clause 7.2.5)

Record of Voting

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 AUGUST 2011** as substantive changes were made to the published recommendation.

4 TOILET BLOCKS RENEWAL (CENTRES ONLY)

RECOMMENDATION: (Moved by Councillors Tagg and Petch)

- (a) That the public toilets at Coxs Road outside the North Ryde Library be upgraded during the year 2011/12 to meet the requirements for accessibility.
- (b) That a report be provided outlining opportunities for the installation of additional urinals at ELS Hall Sports Complex.
- (c) That a report be provided for consideration of a public toilet block in the vicinity of Five Ways Town Centre.
- (d) That subject to parts (b) and (c) above, the Toilet Block Renewal (excluding sport fields) project in the Four year Delivery Program be discontinued for the years 12/13, 13/14, and 14/15.

ITEM 3 (continued)

- (e) That a review of signage be undertaken for the existing public toilet blocks in commercial centres and that a further report be provided.

Record of Voting

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 AUGUST 2011** as substantive changes were made to the published recommendation

ATTACHMENTS

- 1 Minutes - Works and Community Committee - 16 August 2011

ITEM 3 (continued)**ATTACHMENT 1**

City of Ryde

Works and Community Committee**MINUTES OF MEETING NO. 11/11****Meeting Date:** Tuesday 16 August 2011**Location:** Committee Room 1, Level 5, Civic Centre, 1 Devlin Street, Ryde**Time:** 4.30pm**Councillors Present:** Councillors Maggio (Chairperson), Perram, Petch and Tagg.**Apologies:** Councillors Campbell and Li.**Staff Present:** Group Manager – Community Life, Group Manager – Public Works, Manager – Urban Planning, Team Leader – Design and Development, Coordinator Natural Areas, Tree Management Officer and Councillor Support Coordinator.**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

1 CONFIRMATION OF MINUTES - Meeting held on 19 July 2011**RESOLUTION:** (Moved by Councillors Petch and Tagg)

That the Minutes of the Works and Community Committee 10/11, held on Tuesday 19 July 2011, be confirmed.

Record of VotingFor the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

2 TREE MANAGEMENT REVIEW - 55 Shaftsbury Road, DenistoneReport: The Committee inspected the site at 55 Shaftsbury Road, Denistone.**RECOMMENDATION:** (Moved by Councillors Tagg and Petch)

That the one (1) *Eucalyptus saligna* (Sydney Blue Gum) located on the property of 55 Shaftsbury Road, Denistone be conditionally approved for removal. The condition being that prior commitment by the owner is given to include the replacement planting of one (1) native tree that is 1.5 metres in height at the time of planting and will reach a minimal height of 8 metres at maturity.

ITEM 3 (continued)**ATTACHMENT 1****Record of Voting**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 AUGUST 2011** as substantive changes were made to the published recommendation.

3 TREE MANAGEMENT REVIEW - 4 Dwyer Street, Ryde

Report: The Committee inspected the site at 4 Dwyer Street, Ryde.

RECOMMENDATION: (Moved by Councillors Tagg and Maggio)

- (a) That the application to remove two (2) *Ulmus parvifolia* (Chinese Weeping Elms) located on the property of 4 Dwyer Street, Ryde be refused.
- (b) That subject to compliance with the following conditions, pruning of the two (2) *Ulmus parvifolia* (Chinese Weeping Elm) is approved:
- The pruning is as described under **Clause 7.2.2** of Australian Standard 4373-2007 'Pruning of Amenity Trees'.

Prune to remove dead branches (including stubs), to a minimum diameter of 25mm where accessible by rope access techniques or Elevated Work Platform (EWP).
 - The pruning is as described under **Clause 7.3.2** of Australian Standard 4373-2007 'Pruning of Amenity Trees'. (AS4373)

Reduction prune lower branches that overhang the residence by reducing the length of branches to a maximum diameter of 50mm at the final cut and to internal lateral branches or stems.

A maximum of 15% of the total live canopy is to be removed.
 - The pruning as described under **Clause 7.3.6** Australian Standards 4373-2007 'Pruning of Amenity Trees'.

Pruning of branches to maintain clearances around overhead services.

A maximum of 10% of the entire canopy area may be removed to achieve line clearance.

NOTES:

- i. Reference should be made to the relevant state legislation for line clearance.
- ii. Formative pruning should be used to establish a suitable framework (Clause 7.2.5)

Record of Voting

For the Motion: Unanimous

ITEM 3 (continued)**ATTACHMENT 1**

Note: This matter will be dealt with at the Council Meeting to be held on **23 AUGUST 2011** as substantive changes were made to the published recommendation.

4 TOILET BLOCKS RENEWAL (CENTRES ONLY)

RECOMMENDATION: (Moved by Councillors Tagg and Petch)

- (a) That the public toilets at Coxs Road outside the North Ryde Library be upgraded during the year 2011/12 to meet the requirements for accessibility.
- (b) That a report be provided outlining opportunities for the installation of additional urinals at ELS Hall Sports Complex.
- (c) That a report be provided for consideration of a public toilet block in the vicinity of Five Ways Town Centre.
- (d) That subject to parts (b) and (c) above, the Toilet Block Renewal (excluding sport fields) project in the Four year Delivery Program be discontinued for the years 12/13, 13/14, and 14/15.
- (e) That a review of signage be undertaken for the existing public toilet blocks in commercial centres and that a further report be provided.

Record of Voting

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **23 AUGUST 2011** as substantive changes were made to the published recommendation

The meeting closed at 5.40pm.

CONFIRMED THIS 6TH DAY OF SEPTEMBER 2011.

Chairperson

4 COUNCIL'S MEETING STRUCTURE

Report prepared by: Manager - Governance

Report dated: 10/08/2011

File No.: GRP/11/5/4/6 - BP11/546

Report Summary

This report presents Council with options for its Council and Committee Meeting structure. These changes are a result of notification received from the Division of Local Government on 14 July 2011.

It is recommended that Council endorse the option presented in this report and put in place interim arrangements. Following this, Council's Code of Meeting Practice will need to be reviewed and placed on public exhibition. A further report will be provided to Council presenting a draft Code of Meeting Practice for endorsement for public exhibition.

RECOMMENDATION:

- (a) That Council remove all references to Committee of the Whole as a Standing Committee from the Code of Meeting Practice.
- (b) That Council endorse Option C as set out in this report, as its Council and Committee Meeting structure.
- (c) That interim arrangements to support the preferred Option with regard to Council and Committee Meeting structure be put in place as soon as practicable, noting that the Code of Meeting Practice will be reviewed for public exhibition.
- (d) That a further report be provided to Council in September presenting a draft Code of Meeting Practice for public exhibition and which reflects Council's preferred option.

ATTACHMENTS

- 1 Division of Local Government letter dated 11 July 2011
- 2 Advice from Marsden Lawyers dated 9 August 2011 regarding Committee of the Whole - CIRCULATED UNDER SEPARATE COVER - CONFIDENTIAL

Report Prepared By:

Shane Sullivan
Manager - Governance

Report Approved By:

Roy Newsome
Group Manager - Corporate Services

ITEM 4 (continued)**Background**

Council staff were contacted by telephone from the Division of Local Government (the Division) on 18 January 2011. The Division indicated some concerns relating to Council's naming of the Committee of the Whole and use of the Committee of the Whole as a Standing Committee. City of Ryde staff requested that the Division write to Council outlining the issues and concerns.

A follow up telephone call was made by Council staff to determine the status of this matter in February 2011. The Division's letter as **ATTACHED** was received by Council on 14 July 2011.

As a result, a report was presented to Council on 26 July 2011 and Council resolved as follows:

- (a) That Council endorse the changing of all remaining Committee of the Whole meetings for 2011 to Council meetings.*
- (b) That Council note a detailed review of the issues raised in the Division of Local Government's letter received on 14 July 2011, as attached, will be reported to Council at its meeting on 23 August 2011.*
- (c) That the report on 23 August include options to streamline the Committee meeting structure.*
- (d) That Council write to the Division of Local Government to advise of the action to be taken on this matter.*

With respect to parts (a) and (d), Council is advised that the actions have been undertaken.

This reports deals with the resolutions contained in parts (b) and (c).

Report

In reporting on the review undertaken in relation to Council's Committee and Council Meeting Structure, the following matters will be addressed:

1. Response to the Division's concerns
2. Issues to consider in the Council and Standing Committee meeting structure
3. Options to streamline the Council and Standing Committee meeting structure
4. Proposed interim arrangements
5. Code of Meeting Practice amendment and public exhibition process

1. Response to the Division of Local Government's concerns

Before addressing the Division's concerns it is worth noting that as part of the Promoting Better Practice Review undertaken at Ryde, published in March 2010, the Division made the following observation:

ITEM 4 (continued)

“Council’s Code of Meeting practice, which guides the conduct of the meetings was reviewed in September 2008 and again in September 2009. This Code complies with the procedures set out in the Act and Regulation.”

The Division’s concerns in respect of Council’s Committee of the Whole Committee were in respect of the name of the Committee and its charter.

As reported to Council on 26 July 2011, Council has acknowledged these points by renaming all future Committee of the Whole meetings as Council meetings.

As a result of this concern, Council has also obtained independent legal advice. A copy of this advice is **ATTACHED** (UNDER SEPARATE COVER – CONFIDENTIAL).

In summary, the advice states that any breach would be deemed to be technical and decisions made in Committee of the Whole were, in effect, being made by a Committee that comprised all members of Council.

It is recommended that Council remove references to the Committee of the Whole as a Standing Committee in the Code of Meeting Practice.

It is also noted that since the Meeting of 26 July 2011 there have been no Committee of the Whole Meetings, nor is it intended that there will be in the future.

Both the areas have been addressed in Council’s legal advice as **ATTACHED**.

Recommendation

That Council remove all references to Committee of the Whole as a Standing Committee from the Code of Meeting Practice.

2. Issues to consider in streamlining Council and Committee meeting structure

- (a) Comparison of Research and Benchmarking: Category One and NSROC Councils

In considering options to streamline the Committee meeting structure, research was undertaken to compare the number of Council and Standing Committee meetings held by the City of Ryde in comparison to other Councils of a similar size and NSROC Councils.

From this analysis, it was found that most Councils hold one or two Ordinary Council Meetings each month. At the City of Ryde, four meetings of the full Council are scheduled most months.

Not all Councils have Standing Committees. Those that do, have one or two. Like Ryde, most Councils endeavour to have the Standing Committees run concurrently. Generally, the Standing Committees at other Councils meet only once per month.

ITEM 4 (continued)**(b) Public Participation**

It is noted that one of the benefits of conducting meetings in Committee of the Whole is the interaction and participation in an informal environment, especially for Councillors and the public. The opportunity for members of the public to address Council in this environment is valuable in promoting open and transparent decision making.

As a result, it is recommended that Council consider providing a greater opportunity for public participation. By removing the public participation process from the meeting structure, there can be more flexibility to conduct Community Questions and Answers (Q and A) sessions around the subjects listed for the upcoming Agenda.

Were Council to support the introduction of Community Q and A it would be necessary for Council Meeting Agendas to be provided well in advance of the Council Meeting, perhaps up to 10 days prior.

(c) Councillor briefings and workshops

The current robust meeting cycle affords Councillors little time for a thorough workshop of issues and proposals. Workshops are often brief and constrained by time. Freeing time within the meeting cycle would allow greater time for Councillors to consider issues in a workshop environment.

In addition, Councillors receive Agendas for meetings on the Thursday afternoon prior to the Tuesday night meeting. Agendas are regularly hundreds of pages and Councillors are required to have considered them thoroughly.

Consideration has been given to this and it is proposed that the option to reduce the number of meetings would allow for Workshops and Briefings to be accommodated. It is also noted that there is an opportunity to provide Councillors, and the public, with Agendas well in advance of the meetings. This gives Councillors an opportunity to raise issues of concern and to ask for clarification where required.

Were Agendas to be provided to Councillors and the public well in advance of Meetings, briefing nights could be held for Councillors to discuss upcoming Agenda items and raise issues and concerns with relevant staff in a less formal environment.

(d) Consideration of Committee matters at Council

As Council is aware, currently matters not dealt with under delegated authority by either the Planning and Environment Committee or the Works and Community Committee are referred to the Council meeting the following week for determination.

One of the options proposed provides that Council's meeting structure be streamlined so that matters from Committee are referred to the Council meeting that same night. This would expedite the process for residents, particularly with regard to Development Applications.

ITEM 4 (continued)**3. Options to streamline the Committee meeting structure**

In accordance with Council's resolution, the Executive Team and Governance staff have given consideration to options to streamline the Committee Meeting Structure.

Three options are presented below. Council may resolve to adopt one of the options proposed or another option.

(a) Option A

Time	Week One	Week Two	Week Three	Week Four
4.00pm	Planning and Environment		Planning and Environment	
4.30pm	Works and Community		Works and Community	
5.30pm		Workshop (as required)		Workshop (as required)
6.00pm	Workshop (as required)		Workshop (as required)	
6.30pm	Dinner	Dinner	Dinner	Dinner
7.30pm		Council		Council

Under Option A, the meeting cycle remains the same as the current cycle with the removal of the Standing Committee of the Whole Meeting on the first and third Tuesday.

Recommendations from the Planning and Environment Committee and the Works and Community Committee would be reported to the Council meeting the following week.

Workshops would be held as required and only where a majority of Councillors indicate their intention to attend prior to the Workshop.

Public Participation would be available as is currently the practice for both the Planning and Environment Committee and the Works and Community Committee. Public participation at the Council Meeting would be on the same basis as is currently practiced.

This option most closely resembles Council's current practice.

(b) Option B

Time	Week One	Week Two	Week Three	Week Four
4.00pm	Planning and Environment		Planning and Environment	
4.30pm	Works and Community		Works and Community	
6.00pm	Workshop (as required)		Workshop (as required)	
6.30pm	Dinner		Dinner	
7.30pm	Council		Council	

ITEM 4 (continued)

Under Option B, Council and Standing Committee Meetings would be held on two nights per month only.

Recommendations from the Planning and Environment Committee and the Works and Community Committee would be reported to the Council meeting the same night.

Workshops would be held as required and only where a majority of Councillors indicate their intention to attend prior to the Workshop.

Public Participation would be available as is currently provided for the Planning and Environment Committee and the Works and Community Committee. Public participation at the Council Meeting would be on the same basis as is currently practiced.

(c) Option C

Time	Week One	Week Two	Week Three	Week Four Or five
4.00pm	Planning and Environment		Planning and Environment	
4.30pm	Works and Community		Works and Community	
6.00pm		Community Q and A		Community Q and A
6.30pm	Dinner	Dinner	Dinner	Dinner
7.00pm				
7.30pm	Council		Council	
8.00pm		Briefings and Workshops		Briefings and Workshops

Under Option C, Council and Standing Committee Meetings would be held on two nights per month only. The other nights would be reserved for public participation (Community Q and A) and Councillors Briefings and/or workshops.

Recommendations from the Planning and Environment Committee and the Works and Community Committee would be reported to the Council meeting the same night.

Public Participation regarding the upcoming Agenda items would be held as a Community Q and A forum. This would be chaired by the Mayor and would allow residents to raise concerns regarding upcoming matters and for Councillors to ask questions of residents.

It should be noted that a more formal public participation would continue to form part of the Council meeting process. Public Participation will continue to be available in a more informal environment at the Planning and Environment Committee and the Works and Community Committee.

ITEM 4 (continued)

Were Council to endorse this Option, it would be necessary to ensure the Council Meeting Agendas were available to the public earlier than is currently provided in the Code of Meeting Practice.

Currently, the Agenda is provided the Thursday prior to the meeting (five days prior). This Option would require that the Agenda be provided the Friday week prior to the meeting (11 days prior). This would be reflected in the revised Code of Meeting Practice.

The reason “week four or five” is noted in this Option is so that where there are five weeks in a month the Community Q and A and Councillor Briefings would be held in the fifth week to ensure they precede a Council meeting.

It is important to note that Council can make decisions in a formal meeting environment only. Workshops, briefings and public participation sessions are not meetings of the Council or its formal Standing Committees and as such no Council decisions are to be made at these sessions.

(d) General items for consideration

Further to the options provided above, Council may determine to progress an alternative option.

When developing options consideration has been given to the following:

Dinner: All options provide for dinner to be provided to Councillors on nights where they are expected to attend Council or Standing Committee meetings, Workshops, Briefings or Community Q and A sessions.

Inspections: All options will provide for inspections to be undertaken by the Planning and Environment Committee or Works and Community Committee.

Public Participation: There is no proposal to limit public participation as it is current provided in the Code of Meeting Practice for Standing Committees or Council Meetings. Option C is seeking to expand public participation in matters being considered by Council.

Recommendation

That Council endorse Option C as set out in this report as its revised meeting structure.

4. Proposed Interim Arrangements

It is proposed that Council reconfirm that there will be no further Committee of the Whole Meetings.

ITEM 4 (continued)

Additionally, to the extent possible, it is proposed that Council's preferred option be implemented as soon as possible. The degree to which the preferred option can be applied will depend on the advertising and notice periods and the way in which they are impacted.

Details regarding the implementation of Council's preferred option and its progress would be reported in the Councillor's Information Bulletin.

Recommendation

That interim arrangements to support the preferred Option with regard to Council Meeting and Committee Meeting structure be put in place as soon as practicable, noting that the Code of Meeting Practice will be reviewed for public exhibition.

5. Code of Meeting Practice

Before adopting a Code of Meeting Practice, Council must prepare a draft code. Council is required to give public notice of the draft code. The public exhibition period must not be less than 28 days. Council is also required to specify a period of not less than 42 days during which submissions may be made to Council.

As a result of Council's determination in relation to Council and Committee Meeting structure a draft Code of Meeting Practice will be prepared for Council's endorsement. This draft will then be placed on public exhibition in accordance with the requirements of Section 361 of the Local Government Act.

Recommendation

That a further report be provided to Council in September presenting a draft Code of Meeting Practice for public exhibition and which reflects Council's preferred option.

Consultation

Internal Council business units consulted included:-

- The Executive Team
- General Counsel

External public consultation included:-

- Advice has been provided by Marsdens Law Group in relation to the letter received from the Division of Local Government

Critical Dates

There are no critical dates or deadlines to be met, however Council has advised the Division that it will be taking action in relation to this matter and that the Division would be advised accordingly.

ITEM 4 (continued)

A full review of the Code has been undertaken to align it with the Division of Local Government's Practice Note on Meetings and associated guidelines. Staff will endeavour to provide Council with a draft Code of Meeting Practice at the meeting to be held in the third week of September 2011. If Council endorses the draft Code it will be placed on public exhibition for a period of not less than 28 days and submissions will be accepted for a period of not less than 42 days.

It is anticipated that any submission received would be reported to Council in November or December.

Financial Impact

Adoption of the option(s) outlined in this report will have no financial impact.

Policy Implications

Council's Code of Meeting Practice will need to be reviewed and redrafted in accordance with Council's resolution and subsequently placed on public exhibition in accordance with the Local Government Act. A full review of the Code has commenced as noted above.

Other Options

Several options are presented to Council within this report. The decision regarding Council and Committee meeting structure is a matter for Council to determine.

However, it is recommended that Council not consider the Committee of the Whole as a Standing Committee of Council as set out in the current Code of Meeting Practice.

In addition, it is recommended that regardless of Council's determination in relation to the Meeting structure that the Code of Meeting Practice be revised and redrafted for public exhibition as required under the Local Government Act.

Conclusion

The decision regarding Council's Council and Standing Committee Meeting structure is a matter for Council to determine. This report provides Council with three options. It is recommended that Council endorse Option C as it increases the opportunity for public participation and also expedites the decision making process for Development Applications particularly.

In addition, it is recommended that Council's Code of Meeting Practice be reviewed and presented to Council for public exhibition.

ITEM 4 (continued)

ATTACHMENT 1

**Premier & Cabinet**
Division of Local Government

5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541

Our Reference: A237323
Your Reference:
Contact: David Rolls
Phone: 02 4428 4210

Mr John Neish
General Manager
Ryde City Council
Locked Bag 2069
NORTH RYDE NSW 1670



John
Dear Mr Neish

I am writing regarding Ryde City Council's governance structure, in particular its standing committee arrangements.

It has recently come to the attention of the Division of Local Government, Department of Premier and Cabinet that Council has, for some time, undertaken much of its decision making through a standing committee it has formed and named the "Committee of the Whole".

The Division holds serious concerns about the nature of this committee and, in turn, its legitimacy.

The Division's first concern is the name Council has assigned to the Committee.

As you may be aware, the *Local Government Act 1993* and the Local Government (General) Regulation 2005 collectively create a committee called the committee of the whole.

Section 373 of the Act effectively provides that during the course of a council meeting, a council may resolve itself into a committee for the purpose of considering any matter which is before the council at that meeting. Clause 259 of the Regulation refers to this committee as the "committee of the whole". This clause goes on to provide how the proceedings of a council are to be conducted while it is in committee of the whole. These provisions include:

- exemption from the limits on the number and duration of speeches which would otherwise apply by reason of clause 250 of the Regulation, and
- the inability to pass council resolutions. In this regard a report of the proceedings of the committee, including any recommendations it may have made, must be given to council once the committee has resolved that it reform as council. Council may then pass a resolution adopting the report and recommendations.

T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E dlg@dlg.nsw.gov.au W www.dlg.nsw.gov.au ABN 99 567 863 195



ITEM 4 (continued)

ATTACHMENT 1

2

In essence, the sole purpose of forming a committee of the whole is to enable a council to avoid the limits on the number and duration of speeches during debate at a council meeting.

Having regard to the legislation, Council's naming of a standing committee as the Committee of the Whole is inappropriate.

The Division's second concern is the Committee's charter. That charter is:

"To address issues relating to the management of Council's finances, human and physical resources through the adoption and monitoring of strategies, policies, budgets and procedures that will enable Council to achieve its visions for the City of Ryde. To deal with any other matters referred to the Committee by a Councillor or the Chief Executive and adopt or otherwise determine such matters."

The charter, in effect, purports to be a delegation of all Council's functions. As such, it contravenes section 377(1) of the Act.

Although section 377(1) authorises a council to delegate its functions to a committee, it expressly prohibits the delegation of the functions specified in paragraphs (a) to (u) of that section.

An examination of some of the recent minutes of meetings of the Committee has disclosed a number of instances of the Committee passing resolutions in direct contravention of the prohibitions contained section 377(1). Such resolutions include the fixing of fees and the acceptance of a tender which was required by the Act to be invited by the Council.

Council may wish to seek legal advice as to the validity of the resolutions passed by the Committee in breach of section 377.

Having regard to the minutes examined, it appears that councillors and staff are under the misapprehension that meetings of the Committee are the equivalent of meetings of Council. This is not the case.

In light of the foregoing concerns, I ask that Council, as matter of urgency, review both the Committee's charter and its name. I also ask that Council advise the Division of its response to this request within 28 days of the date of this letter.

I further request that a copy of this letter be circulated to all councillors within 7 days.

Yours sincerely

Handwritten signature of Ross Woodward in blue ink, dated 11/7/11.

Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet

5 INVESTMENT REPORT - July 2011

Report prepared by: Chief Financial Officer**Report dated:** 4/08/2011**File No.:** GRP/09/6/1/7 - BP11/533

Report Summary

This report provides details of Council's performance of its investment portfolio for the month of July 2011 and compares it against key benchmarks.

Council's financial year to date return is 6.00%, 0.96% above benchmark. Income from interest on investments and proceeds from sale of investments totals \$342K, which is \$92K above budget projections.

To date, the funds from the sale of the Flinders, Glenelg, and the maturity of the Quartz CDO's as part of the Lehman/Grange IMP, have been transferred to the Financial Security Reserve. The Financial Security Reserve, following this transfer of additional funds has a balance of \$1.005M.

Council continues to invest in term deposits to take advantage of the Federal Government's guarantee which expires in October 2011.

The report includes the estimated market valuation of Council's investment portfolio with a commentary on significant events in the global financial markets. The report also details Council's current loan liability with the average return on Council's term deposits being greater than the current interest rate applying to Council's loans.

In respect of Investment Advisory Services, further quotations have been requested by Friday 19 August 2011 and a further update on this matter will be provided at the meeting.

RECOMMENDATION:

- (a) That the report of the Chief Financial Officer, dated 4 August 2011 on INVESTMENT REPORT – July 2011, be endorsed.
- (b) That Council note and endorse the update provided in receipt of the appointment of Council's investment advisor.

ATTACHMENTS

There are no attachments to this report

Report Prepared By:

John Todd
Chief Financial Officer

Report Approved By:

Roy Newsome
Group Manager - Corporate Services

ITEM 5 (continued)**Report**

The Chief Financial Officer as Council's Responsible Accounting Officer is required to report to Council on a monthly basis on Council's Investment Portfolio and to certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the Local Government Act.

All Council's investments complied with the Minister for Local Government's Investment Order dated 12 January 2011 and Council's Investment Policy when acquired, however the following investment's credit ratings are now below the Minister's Order:

Investment	Rating	Maturity
• Alpha CDO *	B-	20/03/2012
• Grange IMP - Merimbula CDO	N/R	20/06/2013
- Torquay CDO	CCC-	20/06/2013
- Scarborough CDO	D	23/06/2014
- Global Bank Note CDO	N/R	20/09/2014
• Oasis CDO *	CCC-	04/09/2014

(Note * Council at its meeting of 25 May 2010 wrote down/ impaired the Alpha, Covent Garden and Oasis CDO's to a nominal value and this was funded from the Financial Security Reserve.)

Under the Minister's Order, Council is required to divest itself of these investments as soon as practicable. With the exception of the investments in the Grange IMP, these investments were purchased with the intention of holding them to maturity.

The following points should be noted in respect of Council's investment portfolio for July:

- Council's remaining CDOs (Alpha and Oasis) are still performing and paying interest as it becomes due. These amounts are transferred to the Financial Security Reserve as and when they are received.

Investment Performance Commentary

Council's performance against the benchmark for returns of its investment portfolio for the month of July 2011 and the financial year to date are as follows:

	July 2011	Fin YTD
Council Return	6.00	5.92
Benchmark	5.04	4.98
Variance	0.96	0.94

Council's year to date return has outperformed the benchmark and at 6.00% is 0.96% above benchmark.

ITEM 5 (continued)

Council's investment portfolio as at 31 July was as follows:

Cash/Term Deposits	\$57.4M	70.9%
Floating Rate Notes	\$6.0M	7.4%
Managed Funds	\$0.5M	0.6%
Other Financial Products	\$2.0M	2.5%
Total Cash Investments	\$65.9M	
Property	\$15.1M	18.6%
Total Investment Portfolio	\$81.0M	

Council continues to utilise the Federal Government's current guarantee (\$1m) investing in Term Deposits with a range of Approved Deposit Taking Institutions (ADI's) on short to medium term investments (generally 30 days to 6 months maturity) where more competitive rates are available.

The Federal Government has announced that the guarantee will remain, but at reduced rates of either \$100K or \$250K. Staff are taking this into account when making or renewing investments, plus analysing what Council's options are beyond the end of the current guarantee.

These options have included considering investments for longer terms, especially given the commentary and forecasts that the Reserve Bank will be looking to cut interest rates over the next 6 months. To this end, investments have been placed with the four (4) major banks for up to five years to provide Council with sound investment returns over this period plus improve the balance in the term of its portfolio.

Financial Security Reserve (FSR)

The Financial Security Reserve has a balance of \$1M as at 30 July 2011 as detailed below;

Financial Security Reserve	(\$'000)
Balance 30 th June 2011	1,005
Interest on Written Down CDO's ⁽¹⁾	-
Proceeds from Sales & Maturities ⁽²⁾ of Written Down CDO's	-
Balance of Financial Security Reserve	1,005

(1) Council continues to receive interest on the written down CDO investments.

(2) There have been no sales to date in 2011/2012.

Economic Commentary

The US came within 48 hours of default, with a bipartisan deal reached at the last minute to raise the debt ceiling and make budget cuts.

ITEM 5 (continued)

No matter what happens, the US has significant fiscal and political problems, including a debt that has reached 100% of GDP, persistent unemployment above 9%, and has been hit by a credit rating downgrade, which has reverberated in the markets in Australia and flow on effects throughout the global economy.

In Europe in July, Portugal had its credit rating cut to junk status (BBB-). Irelands rating was also cut to junk status during the month. Greece's rating was cut yet again, even further into junk status.

European ministers announced the "definitive solution" to the European crisis. This newest response involves a €109Bn bailout to Greece, in which private bondholders will take a loss of €50Bn between now and 2014, and the 3 countries the most in debt, Greece, Ireland and Portugal will have their borrowing costs lowered to 3.5 per cent. In response, Fitch announced they have assigned a "restricted default" rating to Greece. A Greek default is not just a European problem - if it spreads, it is estimated that the 'Big 4' Australian banks have exposure of \$3B and \$4B to Italy and Spain respectively.

In Australia, Q2 CPI came in at 0.9% (0.7% expected). This higher than expected reading took the chance of any immediate rate cuts off the table, and the AUD hit a post float high in response to both the CPI reading and the ongoing US debt woes. While this may be good news for the AUD, it's definitely not good news for retailers, and similarly not good news for struggling homeowners. Data out in July showed that loans that underlie prime Residential Mortgage-Based Security (RMBS) that are greater than 30 days in arrears rose to 1.81% in March. Those in subprime jumped to 11.22%. Notwithstanding that, with inflation above the RBA's target band, a rate rise in the coming months is not off the cards.

It's worth noting that a rate rise in Australia, while taking only \$60-70 a month out of the pockets of the average mortgage holder, with a mortgage market worth an aggregate \$1.2 trillion each 25bps rate rise takes approximately \$3 billion from the retailing sector, the sector of our economy that is most struggling.

Legal Issues

As previously reported to Council, the LGFS Rembrandt CDO Investment and the Grange (Lehman Brothers) IMP Investment are currently before the Courts. Further discussions with Council's legal advisor Piper Alderman, confirm that these proceedings are still continuing and no formal update at this stage. Council staff has requested to be provided with an update as soon as practicable.

A further update will be reported to Council, once there is a change in the current circumstances.

Investment Advisory Service

As previously reported to Council, no response to the tender for Investment Advisory Services has been accepted and staff have since met with the two respondents to provide a quotation on a narrower scope of services, including independent advice on Council's investments, policies and procedures, to ensure Council is getting value for money.

ITEM 5 (continued)

The two respondents have been supplied the narrower scope and asked to respond by 19 August. Further information on this matter will be provided to Council at this Council meeting.

Council's Property Investment Portfolio

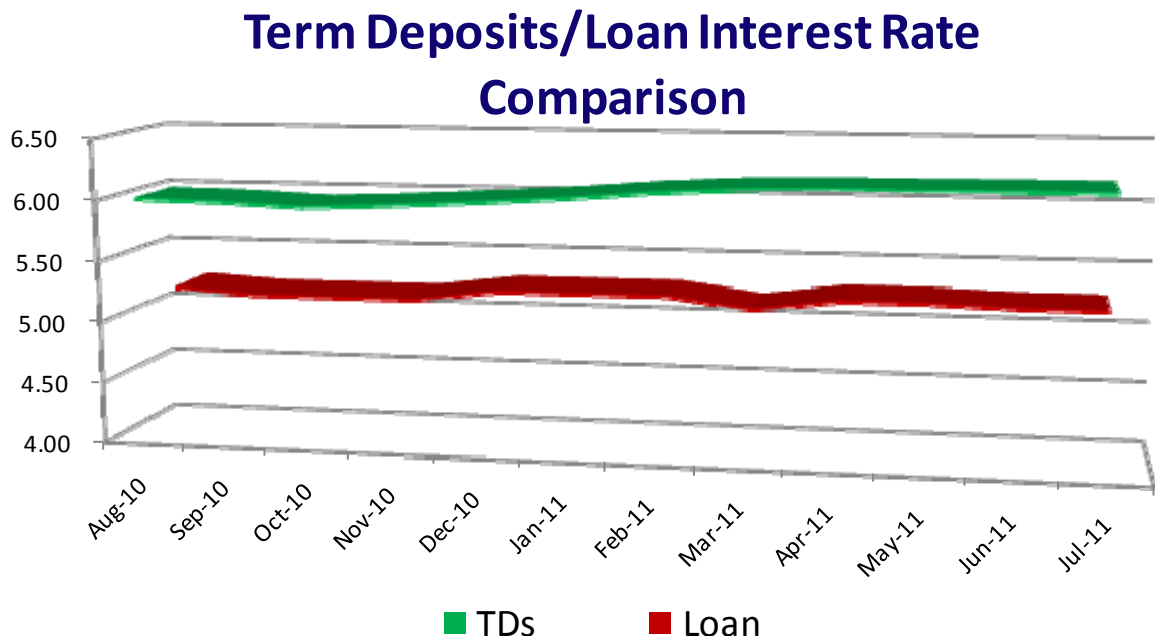
The following properties were held as part of Council's Property Investment portfolio:

- 2 Dickson Avenue, West Ryde
- 1a Station St, West Ryde
- 8 Chatham Road, West Ryde
- 202 Rowe St, Eastwood (commercial)
- 226 Victoria Rd, Gladesville (commercial)
- West Ryde Car Park Site
- Herring Road Air Space Rights

Loan Liability

Council's loan liability as at 31 July 2011 was \$4.2 million which represents the balance of one (1) loan taken out in 2004 for the Civic Centre Redevelopment and refinancing the West Ryde Tunnel. This loan was for 15 years and was negotiated at a very attractive rate for Council at 90 Day BBSW + 20 basis points and is reset every quarter.

The following graph shows the average interest rate earned on Council term deposits compared to the interest rate applying to this loan.



ITEM 5 (continued)

Comparative Financial Data			
Council Loan Current interest rate			
Current interest rate			5.20%
Term Deposit			
Current average interest rate			6.22%
Debt Service Ratio			
Category 3 Councils	2008/09		3.03%
City of Ryde	2009/10		0.80%

Due to the favourable terms negotiated with this loan, and the current economic climate, Council is earning a higher rate of return in investing these funds than it is paying as loan interest – i.e. it produces a positive cash inflow to Council.

On this basis, there is no advantage to Council in changing these arrangements or repaying this loan earlier than planned.

Types of Investments:

At Call refers to funds held at a financial institution, and can be recalled by Council either same day or on an overnight basis.

A **Floating Rate Note (FRN)** is a longer term investment issued by a financial institution with a variable interest rate. The adjustments to the interest rate are usually made quarterly, and are tied to a certain money market index such as the Bank Bill Swap Rate.

A **Floating Rate CDO** or **Collateralised Debt Obligation (CDO)** is an investment backed by a diversified pool of one or more classes of debt. These investments are for longer terms and offer a higher rate of interest. Credit ratings are assigned to these investments as detailed in the portfolio.

Credit Rating Information

Credit ratings are generally a statement as to an institution's credit quality. Ratings ranging from AAA to BBB- (long term) are considered investment grade.

ITEM 5 (continued)

A general guide as to the meaning of each credit rating is as follows:

AAA:	the best quality companies, reliable and stable
AA:	quality companies, a bit higher risk than AAA
A:	economic situation can affect finance
BBB:	medium class companies, which are satisfactory at the moment
BB:	more prone to changes in the economy
B:	financial situation varies noticeably
CCC:	currently vulnerable and dependent on favourable economic conditions to meet its commitments
CC:	highly vulnerable, very speculative bonds
C:	highly vulnerable, perhaps in bankruptcy or in arrears but still continuing to pay out on obligations
D:	has defaulted on obligations and it is believed that it will generally default on most or all obligations

Note: Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

A "p" after the rating is a commonly used shorthand method of indicating that the investment principal is given a rating, but the interest is not. This is most commonly used for capital protected products, where the income stream is derived from a number of factors and/or variables which are unable to be reliably estimated, such as share prices.

ITEM 5 (continued)**Certificate of the Chief Finance Officer****INVESTMENT SUMMARY AS AT 31 JULY 2011**

Issuer	Investment Name	Investment Rating	Invested at 31-Jul-11 \$'000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	% of Total Invested	Indicative Market Value ** \$'000's	% Market Value
Alpha Financial Products	1. Alpha	B-	0	0.00	0.73	0.00	0	0.00%
Helix Capital	2. OASIS	CCC-	0	6.92	6.78	0.00	0	0.00%
Westpac	3. Focus	AA	500	0.00	0.00	0.76	473	94.61%
Westpac	4. Camelotfund	AA	500	0.00	0.00	0.76	490	97.97%
Grange	5. Grange IMP	Unrated	500	9.84	16.18	0.76	500	100.00%
AB Svensk Exportkredit	6. Global Protected Property Note VII	AA+	1,000	0.00	0.00	1.52	960	96.03%
Westpac	7. Westpac At Call	AA	2,493	4.63	4.79	3.78	2,493	100.00%
CBA	8. CBA TCD 5 Yr (Floating)	AAA	1,000	6.33	6.22	1.52	1,026	102.59%
BoQ	9. Bank of Queensland TD	AAA	1,000	6.41	6.45	1.52	1,000	100.00%
Bankwest	10. Bankwest Term Deposit	AA	1,000	6.11	6.15	1.52	1,000	100.00%
NAB	11. NAB Term Deposit	AA	1,000	6.60	6.60	1.52	1,000	100.00%
MyState CU	12. MyState CU TD	AAA	1,000	6.25	6.12	1.52	1,000	100.00%
Police & Nurses Credit Union	13. Police & Nurses Credit Union	AAA	1,000	6.21	6.09	1.52	1,000	100.00%
Bankwest	14. Bankwest Term Deposit	AA	1,000	6.24	6.10	1.52	1,000	100.00%
Bankwest	15. Bankwest TD	AA	1,000	6.09	6.09	1.52	1,000	100.00%
Bankwest	16. Bankwest TD	AA	1,000	6.09	5.99	1.52	1,000	100.00%
Bankwest	17. Bankwest Term Deposit	AA	1,000	6.19	6.15	1.52	1,000	100.00%
NAB	18. NAB Term Deposit	AA	1,000	6.28	6.28	1.52	1,000	100.00%
DefCredit	19. Defence Credit Union TD	AAA	1,000	6.29	6.06	1.52	1,000	100.00%
Railways CU	20. Railways CU	AAA	1,000	6.30	6.02	1.52	1,000	100.00%
New England Credit Union	21. Community Mutual Group (New England) TD	AAA	1,000	6.30	6.23	1.52	1,000	100.00%
Qld Police CU	22. Qld Police CU TD	AAA	1,000	6.35	6.25	1.52	1,000	100.00%
Qld Country CU	23. Qld Country Credit Union	AAA	1,000	6.32	6.18	1.52	1,000	100.00%
Bendigo and Adelaide Bank CUA	24. Bendigo Bank TD	AAA	1,000	6.14	6.10	1.52	1,000	100.00%
Australian Central Savings & Loans CU	25. Credit Union Australia TD	AAA	1,000	6.28	6.27	1.52	1,000	100.00%
Bank of Cyprus (Aust)	26. Australian Central Savings & Loans CU	AAA	1,000	6.26	6.29	1.52	1,000	100.00%
Australian Defence Credit Union	27. Bank of Cyprus (Aust) TD	AAA	1,000	7.12	7.12	1.52	1,000	100.00%
Banana Coast CU	28. Australian Defence CU TD	AAA	1,000	6.36	6.15	1.52	1,000	100.00%
Qantas Staff CU	29. Banana Coast CU TD	AAA	1,030	6.40	6.32	1.56	1,030	100.00%
Southern Cross CU	30. Qantas Staff CU TD	AAA	1,000	6.01	6.06	1.52	1,000	100.00%
SGE CU	31. Southern Cross CU TD	AAA	1,000	6.24	6.26	1.52	1,000	100.00%
B&E Ltd	32. SGE Credit Union TD	AAA	1,000	6.04	6.01	1.52	1,000	100.00%
Victoria Teachers CU	33. B & E Building Soc TD	AAA	1,000	6.24	6.13	1.52	1,000	100.00%
Me Bank	34. Victoria Teachers CU	AAA	1,000	6.24	6.23	1.52	1,000	100.00%
Bankwest	35. ME Bank TD	AAA	1,000	6.26	6.25	1.52	1,000	100.00%
IMB	36. Bankwest Term Deposit	AA	1,000	7.00	6.46	1.52	1,000	100.00%
Sutherland CU	37. IMB TD	AAA	1,000	6.05	6.14	1.52	1,000	100.00%
Summerland CU	38. Sutherland CU TD	AAA	1,000	6.19	6.14	1.52	1,000	100.00%
Wide Bay CU	39. Summerland CU TD	AAA	1,000	6.04	6.13	1.52	1,000	100.00%
Northern Beaches CU	40. Wide Bay CU TD	AAA	1,000	6.24	6.18	1.52	1,000	100.00%
	41. Northern Beaches CU TD	AAA	1,000	6.51	6.44	1.52	1,000	100.00%

ITEM 5 (continued)

Issuer	Investment Name	Investment Rating	Invested at 31-Jul-11 \$000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	% of Total Invested	Indicative Market Value ** \$000's	% Market Value
Queenslanders CU	42. Queenslanders CU TD	AAA	1,000	6.21	6.30	1.52	1,000	100.00%
AMP	43. AMP eASYSaver	AAA	980	5.95	5.78	1.49	980	100.00%
South West CU	44. South West CU TD	AAA	1,000	6.24	6.13	1.52	1,000	100.00%
Big Sky CU	45. Big Sky CU TD	AAA	1,000	6.14	6.10	1.52	1,000	100.00%
Gateway CU	46. Gateway CU TD	AAA	1,000	6.35	6.42	1.52	1,000	100.00%
Suncorp-Metway	47. Suncorp-Metway TD	AAA	1,000	6.21	6.30	1.52	1,000	100.00%
Newcastle Perm Bldg Soc	48. Newcastle Perm Bldg Soc	AAA	1,000	6.19	6.12	1.52	1,000	100.00%
ING	49. ING TD	AAA	1,000	6.62	6.54	1.52	1,000	100.00%
Greater Bldg Soc	50. Greater Bldg Soc TD	AAA	1,000	6.30	6.27	1.52	1,000	100.00%
Holidaycoast CU	51. Holidaycoast CU TD	AAA	1,000	6.35	6.27	1.52	1,000	100.00%
Police CU (SA)	52. Police CU - SA	AAA	1,000	6.36	6.31	1.52	1,000	100.00%
Bank of Queensland	53. BoQ FRN	BBB+	2,000	6.59	6.54	3.03	2,021	101.06%
Suncorp-Metway	54. Suncorp Metway FRN	A+	1,001	6.19	6.17	1.52	1,010	100.86%
Intech CU	55. Intech CU TD	AAA	1,000	5.98	6.03	1.52	1,000	100.00%
Laiki Bank (Aust)	56. Laiki Bank TD	AAA	1,000	6.30	6.27	1.52	1,000	100.00%
AMP	57. AMP TD	A	1,000	7.14	7.14	1.52	1,000	100.00%
Esso Employees CU	58. Esso Employees CU TD	AAA	1,000	6.40	6.40	1.52	1,000	100.00%
Rabobank	59. Rabobank TD	AAA	1,000	6.50	6.50	1.52	1,000	100.00%
Bendigo and Adelaide Bank	60. Adelaide Bank	BBB+	1,000	6.57	6.53	1.52	1,000	100.00%
WaW CU	61. WAW CU Coop	AAA	1,000	6.25	6.25	1.52	1,000	100.00%
Community First CU	62. Community First CU TD	AAA	1,000	6.19	6.19	1.52	1,000	100.00%
HBS	63. Heritage Bldg Soc	AAA	1,000	6.35	6.35	1.52	1,000	100.00%
NSW Teachers CU	64. NSW Teachers CU TD	AAA	1,000	6.36	6.36	1.52	1,000	100.00%
Rabobank	65. Rabodirect At-call	AAA	960	5.75	5.75	1.46	960	100.00%
Me Bank	66. ME Bank At Call Account	BBB	959	5.75	5.75	1.45	959	100.00%
NAB	67. NAB FRN	AA	1,001	6.28	6.28	1.52	0	
			65,924	5.99	5.99	100	64,902	

*Monthly returns when annualised can appear to exaggerate performance

**Market valuations are indicative prices only, and do not necessarily reflect the price at which a transaction could be entered into.

Return including Matured/Traded Investments

Weighted Average Return

6.00 5.92

Benchmark Return: UBSA 1 Year Bank Bill Index (%)

5.04 4.98

Variance From Benchmark (%)

0.96 0.94

Investment Income

\$000's

This Period	342
Financial Year To Date	342
Budget Profile	250
Variance from Budget - \$	92

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation, with the exception of the following investments:

Grange IMP	- Merimbula CDO	NR
	- Torquay CDO	CCC-
	- Global Bank Note CDO	NR
	- Scarborough	D
Oasis CDO		CC
ALPHA CDO		B-



John Todd Date: 4/08/2011

ITEM 5 (continued)**Council's Investment Powers**

Council's investment powers are regulated by Section 625 of the Local Government Act, which states:

- (1) A council may invest money that is not, for the time being, required by the council for any other purpose.
- (2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.
- (3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.
- (4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.

Council's investment policy requires that all investments are to be made in accordance with:

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order (of the Minister) dated 12 January 2011
- The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A(2), 14C(1) & (2)
- Local Government (Financial Management) Regulation 1993
- Investment Guidelines issued by the Department of Local Government

Overview of Investments

A brief overview of all investments held by the City of Ryde is provided;

1. **FRN Alpha (Originally AA now CCC):** This is a CDO that pays 250 bps above 180 day BBSW. This investment was purchased on 11 April 2006. The investment is for 6 years and matures on 20 March 2012. The CDO containing 2 separate portfolios, a capital portfolio and an income portfolio. The 2 portfolios are managed to maintain ratings stability. The CDO was previously downgraded to A- on 25 September 2008 and has now been downgraded to BBB watch negative on 31 October 2008, downgraded to B+ on 5 February 2009, to CCC in August 2009, and subsequently to CCC- in March 2010, and subsequently to CCC in October 2010. This investment has now been regraded to B-. No fees are payable by Council on this investment. Council impaired this investment to a nominal value at its meeting of 25 May 2010 with such being funded from the Financial Security Reserve.
2. **OASIS (Originally AA now CCC-):** This is a CDO that pays 140 bps above 90 day BBSW. This investment was purchased on 4 September 2006. The investment is for 8 years and matures on 4 September 2014. This is a CDO that is actively managed by Société Générale. The CDO was downgraded to BBB- on 29 September 2008 with advice being received in early April 2009 that this investment has been further downgraded to CCC-. No fees are payable by

ITEM 5 (continued)

Council on this investment. Council impaired this investment to a nominal value at its meeting of 25 May 2010 with such being funded from the Financial Security Reserve.

3. **FOCUS Note (AAp):** This investment was purchased on 20 December 2006. This is a medium to long term investment (3-7 years) and matures on 20 December 2012. The capital of the investment is guaranteed by Westpac on maturity. This investment consists of a dynamically managed portfolio comprising investments in the BT Focus Australian Share Fund, and aims to outperform the S&P/ASX 300 Accumulation Index by 5% over a 3 to 5 year horizon. Westpac receive a principal protection fee of 0.90 p.a., an upfront structuring and distribution fee of 2.50%. BT Financial Group receives a management fee of 0.60% p.a., and a performance fee of 15%. The performance fee is only paid if the performance of the fund before fees exceeds the S&P/ASX Accumulation index plus the management fee. On 28 October 2008 advice was received that the recent volatility in the global financial markets had triggered the capital protection mechanism in this investment with 100% of the portfolio now invested in a zero coupon bond. Council will not receive any further coupon payments between now and the December 2012 maturity date but will receive the full face value of the investment at maturity.
4. **Camelotfund (AAp):** This investment was purchased on 1 March 2007. The investment is for 5 years and matures 25 January 2012. This investment is in a fund that provides opportunity to diversify into a foreign exchange strategy with low correlation to other products and asset classes. Short term (i.e. monthly) returns on this note will be volatile. The SPV set up by Westpac receives a distribution fee of 2% of the note value, and the manager receives a management fee of 1% p.a., and a performance fee of 15% above 6M BBSW. Westpac receives a capital protection fee of 1% p.a. times NAV. This investment is capital protected by Westpac.
5. **Grange (Lehman Brothers) IMP:** This is a portfolio of FRNs, CDOs and Bank issued securities managed by Grange Securities on Council's behalf. Lehman Brothers have cancelled the management agreement, and this portfolio is currently static. The IMP comprises the following investments:

<i>Investment</i>	<i>Maturing</i>	<i>Call Date</i>
Torquay CDO *	20/06/2013	20/06/2009
Merimbula CDO	20/06/2013	
Scarborough CDO *	23/06/2014	23/06/2009
AAA (Berryl) Global Bank Note CDO	20/09/2014	
HSBC FRN *	22/09/2016	22/09/2011

* If not called an additional margin paid

6. **Global Protected Property Note VII (AAp+):** This investment was purchased on 13 March 2007. The investment is for 4.5 years and matures on 20 September 2011. It is a capital guaranteed investment which provides Council with a return on maturity based on the performance of three international property funds. It is anticipated that performance at the commencement of this investment will be low, with returns geared heavily towards the end life of the investment. This note was

ITEM 5 (continued)

invested in as a result of a swap out of the earlier series VI note, in which Council realised a profit of \$237K capital profit after 9 months. Capital protection fee of 1.1% to Svensk Export Kredit.

7. **Westpac at Call Account (AA):** This investment is an at call account, paying the short term money market rate. These funds are used for operational purposes.
8. **CBA TCD 5 Yr (Floating) (AAA):** This is a floating rate note issued at a margin of 120 points above 90 day BBSW, maturing 17 December 2013. Council took up the optional government guarantee on this investment at a fee of 70 basis points.
9. **Bank of Queensland Term Deposit (AAA):** This investment is a 181 day term deposit paying 6.25% (6.41% annualised) and matures on 24 February 2012.
10. **Bankwest Term Deposit (AA):** This investment is a 150 day term deposit, paying 6.00% (6.11% annualised), and matures on 29 Sep 2011.
11. **NAB Term Deposit (AA):** This investment is a 3 year term deposit, paying 6.60% p.a., and matures 4 April 2014.
12. **MyState Credit Union Term Deposit (AAA):** This investment is a 180 day term deposit, paying 6.15% (6.25% annualised) and matures on 4 October 2011.
13. **Police & Nurses Credit Union (AAA):** This investment is a 153 day term deposit, paying 6.10% (6.21% annualised) and matures on 3 Oct 2011.
14. **Bankwest Term Deposit (AA):** This investment is a 182 day term deposit paying 6.00% (6.09% annualised) and matures on 28 Oct 2011.
15. **Bankwest Term Deposit (AA):** This investment is a 90 day term deposit paying 6.10% (6.24% annualised) and matures on 10 Aug 2011.
16. **Bankwest Term Deposit (AA):** This investment is a 182 day term deposit paying 6.00% (6.09% annualised) and matures on 28 Oct 2011.
17. **Bankwest Term Deposit (AA):** This investment is a 184 day term deposit paying 6.00% (6.09% annualised) and matures on 15 Sep 2011.
18. **NAB Term Deposit (AA):** This investment is a 182 day term deposit paying 6.18% (6.28% annualised) and matures on 15 August 2011.
19. **Defence Credit Union Term Deposit (AAA):** This investment is a 90 day term deposit paying 6.15% (6.29% annualised) and matures on 13 Sep 2011.
20. **Railways CU (AAA):** This investment is a 182 day term deposit paying 6.20% (6.30% annualised) and matures on 5 December 2011.

ITEM 5 (continued)

- 21. Community Mutual Group (New England) Term Deposit (AAA):** This investment is a 180 day term deposit paying 6.20% (6.30% annualised) and matures on 5 September 2011.
- 22. Queensland Police Credit Union Term Deposit (AAA):** This investment is a 182 day term deposit paying 6.25% (6.35% annualised) and matures on 16 August 2011.
- 23. Queensland Country Credit Union Term Deposit (AAA):** This investment is a 182 day term deposit paying 6.22% (6.32% annualised) and matures on 15 August 2011.
- 24. Bendigo Bank Term Deposit (AAA):** This investment is a 181 day term deposit paying 6.05% (6.14% annualised) and matures on 13 September 2011.
- 25. Credit Union Australia Term Deposit (AAA):** This investment is a 179 day term deposit paying 6.18% (6.28% annualised) and matures on 23 January 2011.
- 26. Australian Central Savings & Loans CU Term Deposit (AAA):** This investment is a 120 day term deposit paying 6.13% (6.26% annualised) and matures on 27 Sep 2011.
- 27. Bank of Cyprus (Aust) Term Deposit (AAA):** This investment is a 19 month term deposit paying 7.00% (7.12% annualised) and matures on 30 September 2011.
- 28. Australian Defence Force CU Term Deposit (AAA):** This investment is a 182 day term deposit paying 6.26% (6.36% annualised) and matures on 5 Dec 2011.
- 29. Banana Coast Credit Union (AAA):** This investment is a 184 day term deposit paying 6.30% (6.40% annualised) and matures on 1 September 2011.
- 30. Qantas Staff CU Term Deposit (AAA):** This investment is a 120 day term deposit paying 5.89% (6.01% annualised) and matures on 9 August 2011.
- 31. Southern Cross CU Term Deposit (AAA):** This investment is a 183 day term deposit paying 6.15% (6.24% annualised) and matures on 14 December 2011.
- 32. SGE Credit Union Term Deposit (AAA):** This investment is a 90 day term deposit paying 5.95% (6.04% annualised) and matures on 18 October 2011.
- 33. B & E Ltd Building Society Term Deposit (AAA):** This investment is a 182 day term deposit paying 6.15% (6.24% annualised) and matures on 13 September 2011.
- 34. Victoria Teachers CU Term Deposit (AAA):** This investment is a 182 day term deposit paying 6.15% (6.24% annualised) and matures on 19 September 2011.

ITEM 5 (continued)

- 35. Members Equity Bank Term Deposit (AAA):** This investment is a 182 day term deposit paying 6.16% (6.26% annualised) and matures on 31 Oct 2011.
- 36. Bankwest TD (AA):** This investment is a 4 year term deposit paying 7.00% (7.00% annualised) and matures on 13 February 2015.
- 37. IMB Building Society Term Deposit (AAA):** This investment is a 120 day term deposit paying 5.93% (6.05% annualised) and matures on 2 August 2011.
- 38. Sutherland Credit Union Term Deposit (AAA):** This investment is a 183 day term deposit paying 6.10% (6.19% annualised) and matures on 11 October 2011.
- 39. Summerland Credit Union Term Deposit (AAA):** This investment is a 183 day term deposit paying 5.95% (6.04% annualised) and matures on 11 October 2011.
- 40. Wide Bay Credit Union Term Deposit (AAA):** This investment is a 183 day term deposit paying 6.15% (6.24% annualised) and matures on 11 October 2011.
- 41. Northern Beaches Credit Union Term Deposit (AAA):** This investment is a 177 day term deposit paying 6.40% (6.51% annualised) and matures on 12 October 2011.
- 42. Queenslanders Credit Union Term Deposit (AAA):** This investment is a 152 day term deposit paying 6.10% (6.21% annualised) and matures on 26 September 2011.
- 43. AMP eASYsaver at call account (AAA):** This investment is an at-call account earning 5.50%. No fees are payable by Council on this investment.
- 44. South West Credit Union Term Deposit (AAA):** This investment is a 120 day term deposit paying 6.11% (6.24% annualised) and matures on 20 Sep 2011.
- 45. Big Sky Credit Union Term Deposit (AAA):** This investment is a 180 day term deposit paying 6.05% (6.14% annualised) and matures on 4 October 2011.
- 46. Gateway Credit Union Term Deposit (AAA):** This investment is a 182 day term deposit paying 6.25% (6.35% annualised) and matures on 16 December 2011.
- 47. Suncorp-Metway Term Deposit (AAA):** This investment is a 152 day term deposit paying 6.10% (6.21% annualised) and matures on 26 September 2011.
- 48. Newcastle Permanent Building Society (AAA):** This investment is a 182 day term deposit paying 6.10% (6.19% annualised) and matures on 31 Oct 2011.
- 49. ING Term Deposit (AAA):** This investment is a 2 year term deposit paying 6.84% (6.62% annualised) and matures on 18 Feb 2013.
- 50. Greater Building Society (AAA):** This investment is a 182 day term deposit paying 6.20% (6.30% annualised) and matures on 12 September 2011.

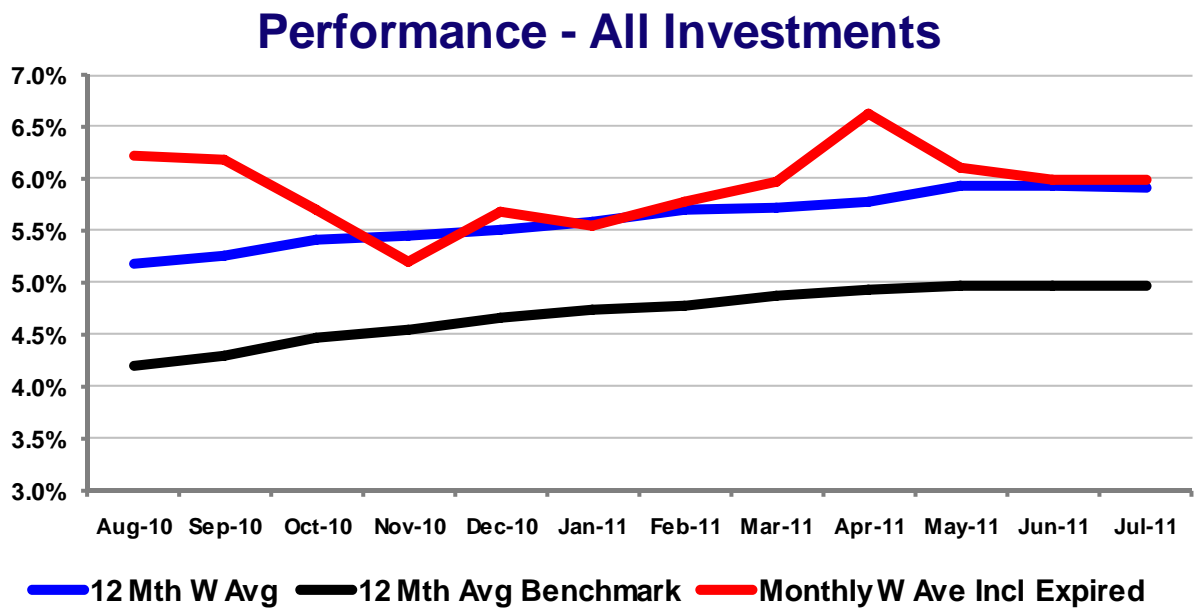
ITEM 5 (continued)

- 51. Holidaycoast Credit Union (AAA):** This investment is a 180 day term deposit paying 6.25% (6.35% annualised) and matures on 12 September 2011.
- 52. Police Credit Union – SA Term Deposit (AAA):** This investment is a 156 day term deposit paying 6.25% (6.36% annualised) and matures on 12 Oct 2011.
- 53. Bank of Queensland FRN (BBB+):** This is a floating rate note issued at a margin of 140 points above 90 day BBSW, maturing 11 November 2013.
- 54. Suncorp Metway FRN (A+):** This is a floating rate note purchased at a margin of 106 points above 90 day BBSW, maturing 18 June 2013.
- 55. Intech CU Term Deposit (AAA):** This investment is a 90 day term deposit paying 5.85% (5.98% annualised) and matures on 12 September 2011.
- 56. Laiki Bank Term Deposit (Aust) (AAA):** This investment is a 182 day term deposit paying 6.20% (6.30% annualised) and matures on 19 September 2011.
- 57. AMP Term Deposit (A):** This investment is a 4 year term deposit paying 7.14% (7.14% annualised) and matures on 16 February 2015.
- 58. Esso Employees Credit Union Term Deposit (AAA):** This investment is a 182 day term deposit paying 6.30% (6.40% annualised) and matures on 5 September 2011.
- 59. Rabobank Term Deposit (AAA):** This investment is a 180 day term deposit paying 6.40% (6.50% annualised) and matures on 7 September 2011.
- 60. Adelaide Bank FRN (BBB+):** This is a floating rate note issued at a margin of 140 points above 90 day BBSW, maturing 17 March 2014.
- 61. WAW CU Coop Term Deposit (AAA):** This investment is a 179 day term deposit paying 6.15% (6.25% annualised), and matures on 30 September 2011.
- 62. Community First CU Term Deposit (AAA):** This investment is a 182 day term deposit paying 6.10% (6.19% annualised), and matures on 4 October 2011.
- 63. Heritage Building Society Term Deposit (AAA):** This investment is a 182 day term deposit paying 6.25% (6.35% annualised), and matures on 10 October 2011.
- 64. NSW Teachers Credit Union Term Deposit (AAA):** This investment is a 182 day term deposit paying 6.25% (6.35% annualised), and matures on 10 October 2011.
- 65. Rabodirect At-Call (AAA):** This investment is an at call account, paying the short term money market rate. These funds are used for operational purposes.

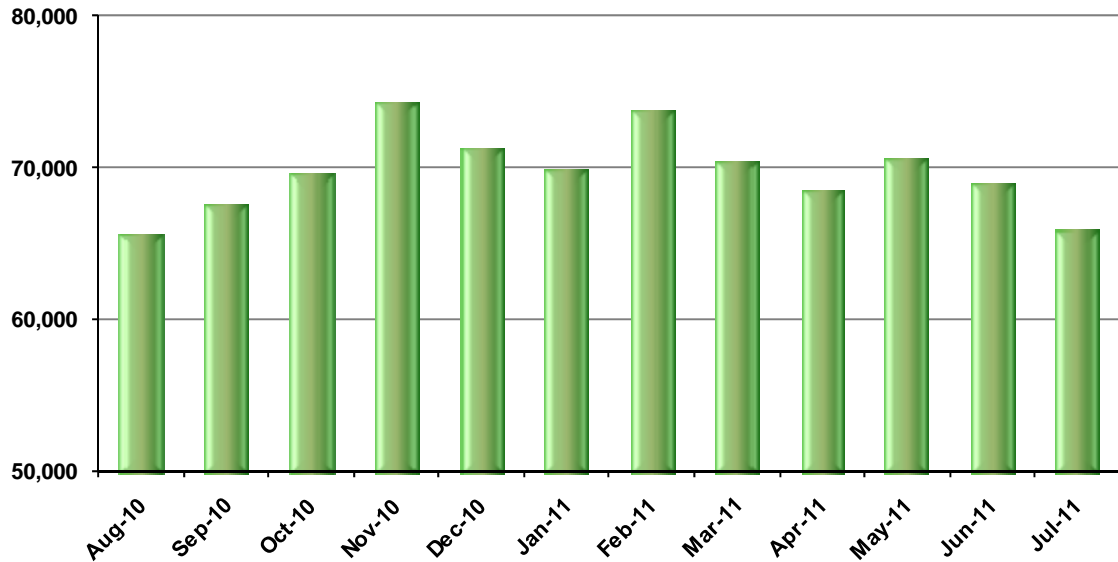
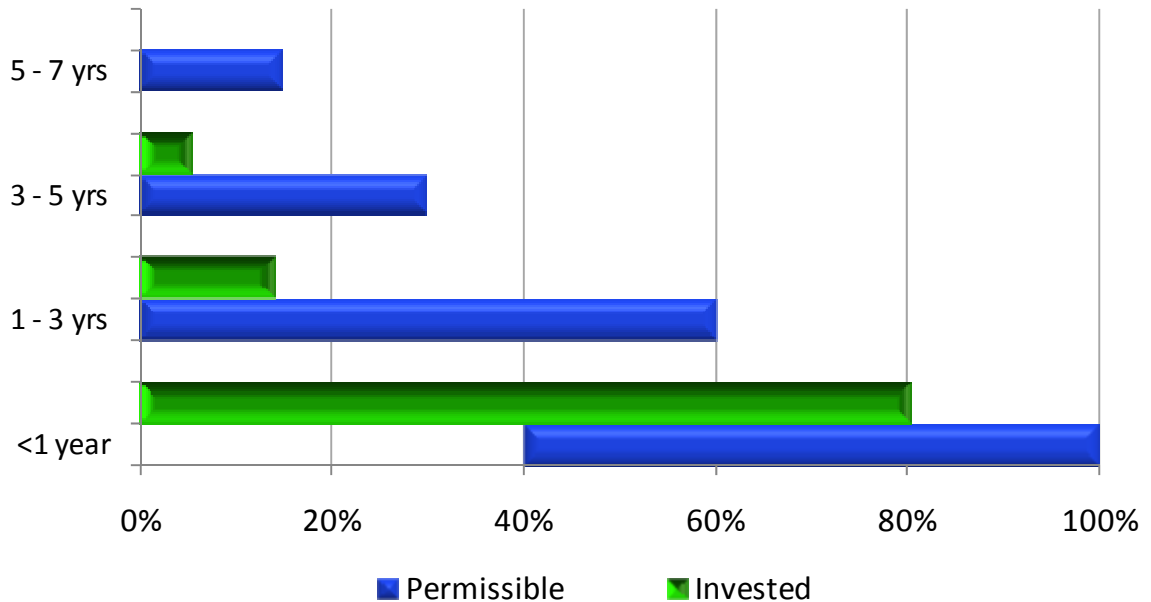
ITEM 5 (continued)

66. Members Equity Bank At-Call Account (BBB): This investment is an at call account, paying the short term money market rate. These funds are used for operational purposes.

67. National Australia Bank Floating Rate Note (AA): This investment is a senior, unsecured floating rate note issued by National Australia Bank, paying above BBSW. This investment matures 21 June 2016.

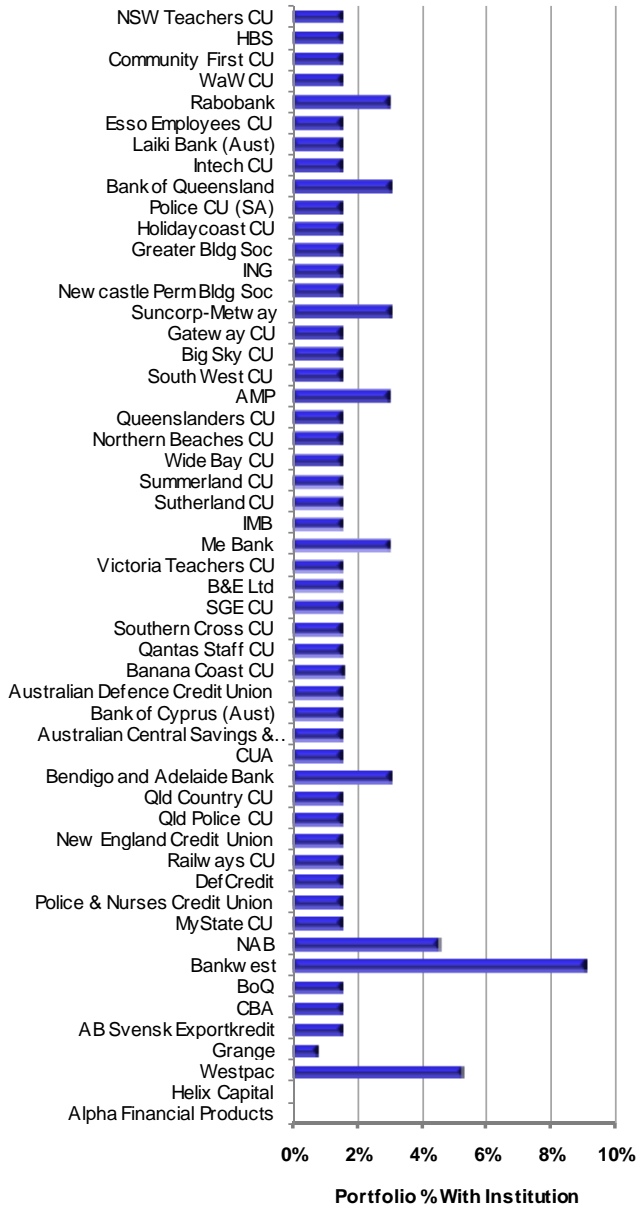


ITEM 5 (continued)

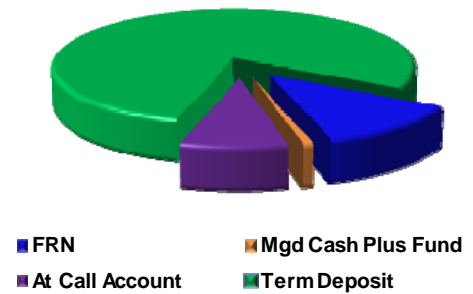
Total Funds Invested**Policy Limits on Maturities**

ITEM 5 (continued)

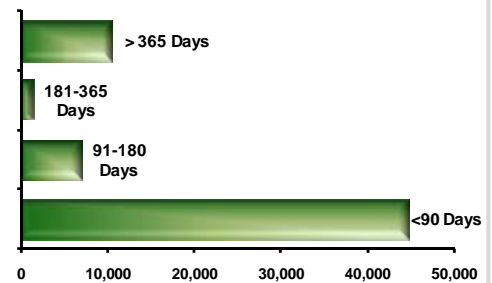
Active Investment by Institution



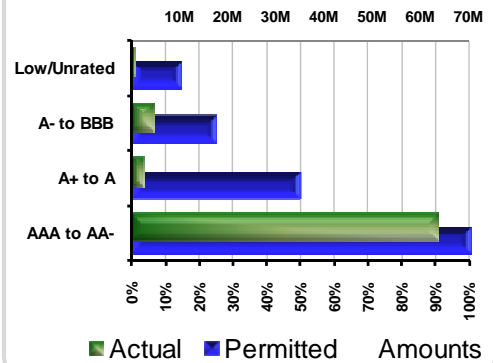
Summary by Investment Type



Summary by Duration



Investment Summary by Rating



	>365 days	<365 days
Cash/TDs	\$4.0M	\$53.4M
FRN's	\$6.0M	\$0.0M
Mgd Funds	\$0.0M	\$0.5M
Other	\$0.5M	\$1.5M
CDO's	\$0.0M	\$0.0M
	\$10.5M	\$55.4M

ITEM 5 (continued)**Consultation**

Council business units consulted included:-

- Finance Unit

Internal Workshops held:-

- Nil

External public consultation included:-

- Nil

Council officers have regular discussions and meetings with Investment Issuers and Council's Investment Advisor Oakvale Capital Limited to monitor the impact of market conditions on the performance of Council's investments and the economic outlook.

In respect of Council's investment advisory services, Council has called tenders for this service and at Council's meeting on 28 June 2011, Council resolved for Council Officers to negotiate a reduced level of service from the providers and for this matter to be reported back to Council 23 August 2011 recommending the preferred provider.

Critical Dates

The Chief Financial Officer as Council's Responsible Accounting Officer is required to report to Council on a monthly basis on Council's Investment Portfolio and to certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the Local Government Act.

Financial Impact

Income from interest on investments and proceeds from sales of investments totals \$342K, being \$92K above budget projections as per the Delivery and Operational Plan.

To date, the funds from the sale of the Flinders, Glenelg, and the maturity of the Quartz CDOs as part of the Lehman/Grange IMP, have been transferred to the Financial Security Reserve. The Financial Security Reserve, following this transfer of additional funds has a balance of \$1.005M.

Policy Implications

There are no policy implications through the adoption of the recommendation.

The recommendation is consistent with Section 625 of the Local Government Act, which deals with the investment of surplus funds by Council's.

Other Options

Not applicable.

Conclusion

Council's year to date return to July 2011 is 6.00%, which is 0.94% above the benchmark.

ITEM 5 (continued)

Council continues to invest under the Federal Government's guarantee in Term Deposits with a range of Approved Deposit Taking Institutions (ADI's) for periods typically ranging from 30 days up to 6 months, to take advantage of the competitive rates that are available.

6 JUNE 2011 QUARTERLY REVIEW REPORT 2010-2014 MANAGEMENT PLAN

Report prepared by: Chief Financial Officer

Report dated: 8/08/2011

File No.: GRP/09/3/1 - BP11/541

Report Summary

Council's Management Plan and Budget for 2010-2014 sets out the strategic and financial objectives for the year. These documents set out the goals and various performance measures for Council's four key outcome areas and details the services and projects that Council planned to deliver in 2010/2011.

The Quarterly Report includes details for each of the four key outcome areas detailing the targets adopted by Council and how we have performed in achieving these targets to 30 June 2011. Also shown, is a financial performance summary for each key outcome area and a status report on all Capital and Non-Capital Projects by Outcome Area and Service Unit, that are to be undertaken in 2010/2011 with information on how each Project is progressing.

As a result of this Review, Council's Available Working Capital is projected to increase by \$0.26 million to approximately \$3.66 million as at 30 June 2011, back above the original budgeted levels in the 2010-2014 Management Plan.

It should be noted that in the finalisation of the Council's Financial Statements for 2010/2011, a better than expected operating result is anticipated and therefore Council's financial position is expected to be better than projected in this report.

RECOMMENDATION:

- (a) That the report of the Chief Financial Officer, dated 8 August 2011 on JUNE 2011 QUARTERLY REVIEW REPORT 2010-2014 MANAGEMENT PLAN, be received and endorsed.
- (b) That the proposed budget adjustments included in this report totalling \$0.26 million be endorsed and included in the 2010/2011 Budget.
- (c) That the proposed transfers to and from Reserves as detailed in the report, and included as budget adjustments, totalling a net increase in Reserves of \$10.552 million be adopted.
- (d) That the Certificate of the Responsible Accounting Officer attached to the report of the Chief Financial Officer dated 8 August 2011 be endorsed.

ATTACHMENTS

- 1 Responsible Accounting Officer's Certificate - 30 June 2011
- 2 Quarterly Report on Management Plan 2010-2014 (April - June 2011) - CIRCULATED UNDER SEPARATE COVER

ITEM 6 (continued)

Report Prepared By:

John Todd
Chief Financial Officer

Report Approved By:

Roy Newsome
Group Manager - Corporate Services

ITEM 6 (continued)**Background**

As required under section 407 of the Local Government Act, 1993 the quarterly review of the Management Plan as at 30 June 2011 is presented to Council.

This Quarterly Review reports on the performance of Council in undertaking its Principal Activities in terms of its stated objectives and financial position. The following sections are included in the document, *Quarterly Review Report Management Plan 2010-2014, Quarter Four* that has been **CIRCULATED UNDER SEPARATE COVER**;

- General Manager's Overview, Financial Management and Corporate Performance Overview - provides a 'snapshot' of Council's performance in the quarter relative to several high profile activities.
- Outcome Area Reports – including overview, operational indicators, financial outcome and graphical representation of performance measures.
- Capital Projects Quarterly Status Report – provides comments regarding the status of all of Council's Non-Capital and Capital Expenditure projects.

Appendix A

- Non-Capital Projects Quarterly Status Report – provides comments regarding the status of all of Council's Non-Capital and Capital Expenditure projects.

Appendix B

- Base Budget Quarterly Status Report. **Appendix C**

- Reserves Listing Report – outlines the opening balance, approved budgeted transfers to/from reserves and proposed additional transfers to/from reserves, with a projected balance as at 30 June 2011. **Appendix D**

- Quarterly Changes Report – provides comments and details of those budget items that are proposed to be increased or decreased in the 2010/2011 budget. **Appendix E**

- Consolidated Income & Expenditure Estimates 2010/2011 – summary of the budget in one page, showing original budget and quarterly changes.

Appendix F**Report**

The June 2011 Quarterly Review has been completed and is submitted to Council for its endorsement.

The key points to note that are included in this Review are:-

- Receipt of \$1.00 million contribution from Stockland Trust Management Ltd towards a crèche in the City of Ryde as a condition of sale of Paul Street North some years ago. This matter is referenced in Item 10 – West Ryde Community Centre Facility in this agenda.

ITEM 6 (continued)

- Receipt of \$0.74 million in prepayments of Financial Assistance Grants for the 2011/2012 year.
- Carryover of \$7.78 million in Projects, both Capital and Non-Capital of which \$3.18 million is General Revenue funding, the balance is either external funding or reserves.

Working Capital Summary

In the adopted Management Plan for 2010/2014 Council's adjusted forecasted available Working Capital position was \$3.14 million, at March it had been revised to \$3.40 million.

Following the June 2010 Quarterly Review, the proposed budget adjustments will result in an increase of \$0.26 million to Council's Working Capital as at 30 June 2011 to \$3.66 million, this includes the carryovers adopted by Council in July.

Overview of June Review

As detailed above, Council's available Working Capital is projected to increase to \$3.66 million as a result of this review. The following are the major changes to be made, with a complete listing provided in the circulated document, and more detailed explanations in each Outcome area of that document.

Operating Budget

- It is projected to increase its operating income over budget by \$0.07 million (0.06%) with the main areas being as follows:
 - \$1.00 million in contribution as a condition of the sale of Paul Street North. This is to be transferred to reserves.
 - \$0.74 million in prepayment of the Financial Assistance Grant in June of the 2011/2012 funding.
 - \$0.20 million in funding for Yamble Reserve All Abilities Playground, carried over to 2011/2012.
 - \$1.84 million in grant funding of Projects approved by Council to be carried over to 2011/2012.
- It is projected to decrease its operating expenses over budget by \$1.18 million (1.68%) with the main areas being as follows:
 - \$0.12 million saving on insurance premiums, transferred to the Insurance Fluctuation Reserve.
 - \$1.00 million in Projects approved by Council to be carried over to 2011/2012.

ITEM 6 (continued)

In total, a projected increase in Operating Surplus of \$1.25 million (5.77%).

Capital Budget

- It is projected to decrease its capital expenses over budget by \$9.57 million (17.85%), this is due to the main areas as follows:
 - \$6.80 million in Projects carried over to 2011/2012 as approved by Council in July.
 - \$1.40 million for Ann Thorn Park, which is waiting on the receipt of the funding before proceeding.
 - \$0.68 million for Porter's Creek Old Landfill Protection Works from Reserves, not started to be resubmitted at Quarterly Review.
 - \$0.46 million for Waterloo Road, granite paving from reserves, not started to be resubmitted at Quarterly Review.
 - \$0.16 million for works at RALC, work not started to be resubmitted at Quarterly Review.

Reserve Movements

- It is projected to increase its transfers from reserves over budget by \$0.18 million (0.46%), the main areas being as follows:
 - \$0.39 million increase in transfer from unspent WASIP funding.
 - \$0.21 million decrease in funds carried over to 2011/2012.
- It is projected to increase its transfers to reserves over budget by \$10.73 million (37.08%), the main areas being as follows:
 - \$1.00 million to be transferred to reserve, being the contribution for Paul Street North.
 - \$0.74 million transferred to reserve of the prepayment of the Financial Assistance Grant for 2011/2012.
 - \$0.12 million transferred to reserve of the saving on insurance premiums.
 - \$8.67 million in works carried over, transferred to the Carryover Works Reserve or unexpended funds as approved by Council in July.

The complete details are contained within the separately circulated document.

ITEM 6 (continued)**Consultation**

Internal Council business units consulted included:-

- Strategy, Innovation and Reporting Service Unit in relation to the format of the Quarterly Report.
- All Service Units in relation to budget changes.

Internal Workshops held:-

- Not Applicable.

City of Ryde Advisory Committees consulted included:-

- Not Applicable.

External public consultation included:-

- Not Applicable.

Comments

Service Unit Managers have reviewed their Unit's budget at the end of the June 2011 quarter to declare any variations to budget that will impact on the Council's financial position.

Critical Dates

The following deadlines are required to be met:

- In accordance with Section 407 of the Local Government Act 1993, the General Manager must report to the Council within 2 months after the end of each quarter as to the extent to which the performance targets set by the Council's current Management Plan have been achieved during that quarter.
- The Chief Financial Officer as Council's Responsible Accounting Officer, in accordance with the Part 2 Clause 7 of the Local Government (Financial Management) Regulation 1999 is required to certify whether the Council's financial position is satisfactory having regard to the original estimates of income and expenditure.

Financial Impact

Council's available Working Capital is projected to increase by \$0.26 million to \$3.66 million as at 30 June 2011.

Council's Operating Result before depreciation is projected to increase by \$1.25 million to \$41.33 million, which is mainly attributable to the receipt of additional contributions and the prepayment of the Financial Assistance Grant.

Council's Capital Works Program is projected to decrease by \$9.57 million as a result of the carryover of projects to the 2011/2012 financial year.

It should be noted that in the finalisation of the Council's Financial Statements for 2010/2011, a better than expected operating result is anticipated and therefore Council's financial position is expected to be better than projected in this report.

ITEM 6 (continued)**Policy Implications**

There are no policy implications through the adoption of this recommendation.

Other Options

Council could decide not to approve some or all of the June 2011 Quarter Budget Revisions or to revote the funds to other projects. This would impact the projected Working Capital as at 30 June 2011 and future Capital Works program for future years.

Conclusion

The adoption of the recommended adjustments to Council's 2010/2011 budget as detailed within this report will result in a projected Available Working Capital as at 30 June 2011 of \$3.66 million.

While this is a sound position, the City of Ryde has an accumulated outstanding liability of \$79 million, in bringing its infrastructure up to a satisfactory standard. In the formulation of the 2011/2015 Delivery Plan, Council will be constraining its operating expenditure whilst seeking to increase its revenue base in maximising the funds available to allocate to the asset renewal of the City's existing infrastructure.

ITEM 6 (continued)**ATTACHMENT 1****Certificate**

In accordance with the Local Government (Financial Management) Regulation 1999, Part 2, Clause 7, I report that the financial position of the Council was satisfactory as at 30 June 2011, having regard to the original estimates of income and expenditure. Variations in total income, operating and capital expenditure as at 30 June 2011 are of a quantum and nature that overall end of year financial targets will be achieved.



John Todd
Chief Financial Officer
Responsible Accounting Officer

11 August 2011

**7 12th INTERNATIONAL CITIES TOWN CENTRES AND COMMUNITIES
SOCIETY CONFERENCE - Hobart - 25 to 28 October 2011**

Report prepared by: Councillor Support Coordinator**Report dated:** 5/08/2011**File No.:** CLR/07/8/25/5 - BP11/537

Report Summary

This report is presented to Council for its consideration in having Councillor/s attend the 12th International Cities Town Centres and Communities Society Conference. The Conference will be held in Hobart from Tuesday 25 October to Friday 28 October 2011.

RECOMMENDATION:

That Council consider the attendance of Councillors Butterworth and Tagg at the 12th International Cities Town Centres and Communities Society Conference being held in Hobart from 25 to 28 October 2011.

ATTACHMENTS

- 1** 12th International Cities Town Centres and Communities Society 2011
Conference Registration Brochure
- 2** Guidelines for Councillor Attendance at Conferences

Report Prepared By:

Sheron Chand
Councillor Support Coordinator

Report Approved By:

Shane Sullivan
Manager - Governance

Roy Newsome
Group Manager - Corporate Services

ITEM 7 (continued)**Background**

The 12th International Cities Town Centres and Communities Society Conference will be hosted by Hobart City Council. The Society was established in 1995 and its purpose is to:

- Assist cities, towns and communities to be as environmentally, socially & economically sustainable as possible.
- Bring together the required visionary professionals to discuss the challenges of replacing sprawl with compact environmentally, socially and economically acceptable environments.
- Enhance the quality of life of inhabitants of cities, towns & communities.
- Facilitate world best practices in the planning, development and management of cities, towns and communities and particularly the planning, development and management of public spaces and infrastructure.

An invitation was placed in the Councillors' Information Bulletin dated 28 July 2011 calling for expressions of interest from Councillors. The Conference registration brochure was attached separately to the bulletin and is also **ATTACHED** to this report (Attachment 1).

Report

The 12th International Cities Town Centres and Communities Society Conference will present the latest developments in urban design, planning developments, project management and sustainability on an international and national context. The Conference is for professionals from varying backgrounds such as Developers, Architects, Planners, Home Builders, Property Consultants, Urban Designers, Local Government, State Government and Federal Government.

The Conference program will include the following:

- Nationally and internationally recognised keynote speakers.
- A trade exhibition highlighting the latest products from leading suppliers.
- Field trips to projects in and around Hobart.
- National and international case studies for discussion and analysis.

Consultation

- All Councillors were advised of this conference through the Councillors' Information Bulletin dated 28 July 2011. Councillors Butterworth and Tagg indicated an interest in attending.
- The Group Manager – Public Works will present at this Conference.

ITEM 7 (continued)**Critical Dates**

- To be eligible for mid-rate discount, Council is required to register delegates with full payment of the fees by Friday, 23 September 2011.
- Council is not eligible to receive the early-bird discount as it expired on 29 July 2011.

Financial Impact

The mid-rate registration for the Conference is \$1,095 per delegate and includes attendance at conference sessions, networking functions and day catering on 26 and 27 October 2011, Conference satchel and handbook, entry to trade exhibition and a field trip on 28 October 2011. Additional costs for accommodation, flight and meals are estimated to be \$700 per person.

The total estimated cost to attend this Conference is \$1,754 per person.

There is an allocation of \$30,000 in the 2011-2012 budget for Councillor attendance at conferences. The table below outlines an estimation of the balance remaining.

Date of Resolution	Item – including total cost	Cost per attendee	Councillors	Balance
1 July 2011	Budget for 2011/12			\$30,000
24 May 2011	Local Government – Destination 2036	\$305.05	Etmekdjian	\$29,694.95
26 July 2011	Local Government Association	\$1,709.26	Etmekdjian Campbell Maggio O'Donnell Pickering Yedelian OAM	\$19,439.39
2 August 2011	Bike Futures	\$1,615	Maggio Perram	\$16,209.39

Estimated Balance: \$16,209.39

Policy Implications

There are no policy implications through adoption of the recommendation. The Policy on the Payment of Expenses and Provision of Facilities for the Mayor and Other Councillors sets out the entitlements for Councillors attending Conferences.

ATTACHED are the Guidelines for Councillor Attendance at Conferences (Attachment 2). The Guidelines provide that in addition to the Local Government Association Conference and the Australian Local Government Conference, every Councillor is entitled to attend a conference in NSW, Canberra, metropolitan Brisbane or metropolitan Melbourne. It is noted that this Conference will take place in Hobart, Tasmania.

The Guideline provides that a Councillor can attend more than one conference per year but this determination will be dependent on budgetary constraints and with an emphasis on ensuring that all Councillors have equal access to attend conferences.

ITEM 7 (continued)**Other Options**

Council can resolve not to send a Councillor to this Conference.

Conclusion

The 12th International Cities Town Centres and Communities Society Conference offers an opportunity for Councillors to learn, network and capitalise on opportunities gained by attending to this Conference.

It is recommended that Council endorse Councillors Butterworth and Tagg's attendance at this Conference. If Councillors attend this Conference, they will need to provide a report on their findings and recommendations.

ITEM 7 (continued)

ATTACHMENT 1



12th International Cities Town Centres & Communities
Society 2011 Conference

“CITIES WITH PEOPLE IN MIND”



Registration Brochure



25-28 October 2011
Hotel Grand Chancellor
Constitution Dock, Hobart
Tasmania, Australia
www.ictcsociety.org

Proudly Hosted By:



ITEM 7 (continued)

ATTACHMENT 1

MESSAGE FROM THE MAYOR,
HOBART CITY COUNCIL

**Rob Valentine AFSM, Mayor,
Hobart City Council**

It gives the Hobart City Council much pleasure in hosting the 2011 International Cities, Town Centres and Communities Conference being held in our wonderful city, and trust that you will enjoy your time here while attending the Conference.

Hobart is the second oldest City in Australia and as Tasmania's capital city, has played host to many conferences, conventions and sporting events. Those taking part have often remarked on the friendly welcome and the natural and physical beauty of our city – the 'Pocket Capital' of Australia.

Our spectacular location in Sullivan's Cove on the River Derwent, is an intriguing blend of heritage, lifestyle, scenery and vibrant culture. Within an hour or so are many and varied sites that will allow you to experience the culture and tranquillity of this island. Here you can range from our wonderful Mount Wellington in the west, to the beautiful Derwent Valley or historic Midlands in the north, the historic village of Richmond and Port Arthur to the east and the beautiful D'Entrecasteaux Channel and Huon Valley to our south.

As the Antarctic Gateway for Australia you will encounter a little of the atmosphere experienced by early Antarctic explorers such as Amundsen, Mawson, Scott and Bernacchi.

Our city also has a very vibrant arts sector, adding significantly to the over-all cultural feel of our region.

On behalf of the local community I invite you to explore the many wonderful attractions our city has to offer and trust you will have the opportunity to appreciate the friendly hospitality for which Tasmania is well known.

I wish all our visitors a memorable and successful event.



Alderman Rob Valentine
LORD MAYOR OF HOBART



LOCAL ORGANISING COMMITTEE

Council Officers from Hobart City Council

Gary Randall	– Director Strategy & Governance Division
Roger Viney	– Director Parks and Customer Services Committee
Neil Noye	– Director Development and Environmental Services Division
Tim Short	– Manager Economic Development
George Wilkie	– Executive Manager City Design
Rob Mather	– Group Manager Open Space
Anne McVilly	– Tasmanian Tours and Information Centre Manager
Carrie Hughes	– Economic Development Officer

CONFERENCE MANAGER

Shannon Lockyer

ICTC Society Inc

PO Box 6026, MITCHELTON QLD 4053.

Ph: (+61) 7 3355 6630

Fax: (+61) 3855 8756

Email: shannon@ictcsociety.org

Web: www.ictcsociety.org

The ICTC Society would like to thank everyone who contributed to the organisation of ICTC 2011. In particular, we would like to thank the team from Hobart City Council. The ICTC Society would also like to thank David Sim and Seth Grossman, our keynote speakers, who have travelled all the way here from Denmark & USA respectively.

We would also like to thank our sponsors and exhibitors and our session speakers who sacrificed their valuable time to prepare their presentations.

CONFERENCE VENUE – HOTEL GRAND
CHANCELLOR

The 4.5 star Hotel Grand Chancellor is located on Hobart's historic waterfront, adjacent to Constitution Dock, the central business district, shopping and all of Hobart's many tourist attractions. The hotel offers the best location for your stay in Hobart. Views from the rooms are over the Derwent River to Mount Wellington and the city. Accommodation options can be found in the accommodation section of this brochure.

The Hotel Grand Chancellor is the home of Hobart's 'Federation Conference & Exhibition Centre' with 10 function rooms and a purpose built auditorium which is the largest venue in Tasmania

Further information regarding Hotel Grand Chancellor can be found at www.ghihotels.com

EXHIBITION

The conference will feature a 2 day trade exhibition consisting of suppliers of goods and services to industry. Further information regarding sponsorship and exhibition opportunities can be downloaded from the ICTC web site at www.ictcsociety.org then go to 2011 Conference and select Sponsorship & Exhibition or contact Shannon Lockyer on (+61) 7 3355 6630 or email to shannon@ictcsociety.org

ITEM 7 (continued)

ATTACHMENT 1

KEYNOTE SPEAKERS

David Sim

Scottish architect David Sim is a senior consultant and director at Gehl Architects. He is renowned as an inspiring educator and lecturer, and has taught at architecture and design schools all over the world. His work at Lund University expanding and developing teaching methods led to a number of pedagogical awards and distinctions. His main area of work at Gehl Architects is master-planning and urban design, collaborating with other professionals in the planning and building process, applying Jan Gehl's theories to large-scale projects.



Seth Grossman

Ph.D. Public Administration, Rutgers University-Newark, NJ. Seth is the Executive Director of the Ironbound Business Improvement District (IBID) in Newark, NJ (USA), and President of Cooperative Professional Services, consultancy which provides research, planning, management services to Business Improvement Districts (BIDs). He was a senior planner with the City of Trenton, NJ (USA), and was designer and administrator of the Business Improvement District Program for the State of New Jersey (USA). He is co-founder and Past President of the New Jersey Managed Districts Association (NJMDA) an advocacy organization dedicated to the profession of business district management. He designed and directs the Rutgers University-Newark, NJ, National Center of Public Performance's Institute of Business District Management and the online Business Improvement District Executive Management Certification Program. His research is on business improvement districts, public-private partnerships, entrepreneurship and the rise of special districts.



GEHL ARCHITECTS – MASTERCLASS

Quality Criteria for Public Space – including a lecture introducing the Gehl 12 quality criteria, an external practical exercise project followed by a review.

Tuesday 25 October, 2011: 1300 – 1700

Presented by David Sim – Gehl Architects, Denmark.

The intent of this masterclass is to build capacity and understanding around the unique approach of Gehl Architects in understanding and informing design for all aspects of a city.

Gehl Architects work is based on an empirical understanding of peoples quantitative and qualitative use of public spaces. Gehl Architects provide strategic guidance aimed at maximizing the potential for 'Life Between Buildings' in the design of individual development sites, neighborhoods and city districts.

\$195.00 - full conference delegates only are eligible to book for this masterclass.

RUTGERS EXECUTIVE BUSINESS IMPROVEMENT DISTRICT COURSE WORKSHOP

Tuesday 25 October 2011: 1300 – 1700

This Workshop is limited to ICTC – Rutgers BDEMCP participants and invited delegates only.

Presented by Seth Grossman – Rutgers University Newark, New Jersey

This workshop is designed as a practitioners workshop for participants in the Rutgers Business Improvement District Executive Management Certification Program (BDEMCP). This workshop complements the four online modules of the program required for participants to be awarded certification.



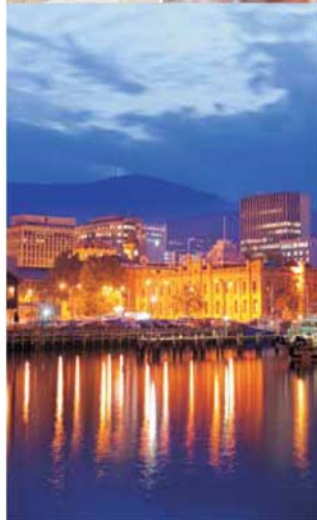
Experience the best Hobart has to offer

Hobart is a city of sails, sandstone and sunshine; a place that combines a rich colonial past with contemporary art and culture.

Hobart offers the iconic Salamanca Market each Saturday, premium shopping with an endless supply of retail temptations, world famous food, whiskey and wine at any number of waterfront cafes, providers and restaurants and a vast selection of award-winning guided tours including cycling, hiking, kayaking, and river cruising.

Whether you need advice on where to eat and drink or what to see and do, the staff at the Tasmanian Travel and Information Centre are more than happy to answer your questions and help you experience the best Hobart has to offer.

Tasmanian Travel and Information Centre
Corner Elizabeth & Davey Streets,
Hobart & Hobart Airport
Free call: 1800 990 440
Website: www.hobarttravelcentre.com.au
Email: bookings@hobarttravelcentre.com.au



ITEM 7 (continued)

ATTACHMENT 1

ICTC2011 PRELIMINARY PROGRAM

(Subject to change, please refer to the website for updates – www.ictcsociety.org)**Tuesday 25 October, 2011 (Pre Conference Activities)**

- 1200-1600 Conference Registration – Hotel Grand Chancellor - Mezzanine Level
- 1300-1700 Gehl Architects Masterclass – Quality Criteria for Public Space
facilitated by David Sim, Senior Consultant and Director Gehl Architects, Denmark
- 1300-1700 Rutgers Executive Business Improvement District Course Workshop
facilitated by Seth Grossman, Director, Institute of Business District Management, Rutgers, The State University of New Jersey, Newark USA.

Wednesday 26 October, 2011

- 0800-1700 Conference Registration – Hotel Grand Chancellor – Mezzanine Level
- 0900-1020 **Session 1: Official Opening and Keynote Presentations**
- 0900-0910 Official Welcome – **Mr Rob Henshaw** CEO, ICTC Society
- 0910-0920 Official Welcome – **The Right Honourable The Lord Mayor of Hobart, Alderman Rob Valentine AFSM**
- 0920-1020 *Life Between Buildings: People Places are Sustainable Places*
Mr David Sims, Senior Consultant and Director at Gehl Architects, Copenhagen, Denmark

1020-1050 Morning Tea & Trade Exhibition

1050-1230	Session 2A: BIDs & Town Centres	Session 2B: Community Building & Consultation	Session 2C: Sustainable Cities & Towns	Session 2D: Urban Lifestyles/Revitalisation
1050-1115	<i>Mainstreet Toolkit: What are the Practical Things That Deliver the Results</i> Ms Jo Kelly , Director, People, Place and Partnership, Sydney, AUSTRALIA	<i>yourplan Callan Park Masterplan Interactive Web Consultation Tool</i> Mr Adrian McGregor , Managing Director, McGregor Coxall, Sydney, AUSTRALIA	<i>Canberra - Strategic Planning for the Second Hundred Years</i> Ms Catherine Keirman , Principal Design Officer, Planning Services Branch, ACT Government, Directorate Of Environment And Sustainable Development, Canberra, AUSTRALIA	<i>Delivering A New Town Centre</i> Mr Nick Tobin , General Manager, Willoughby City Council, Sydney, AUSTRALIA
1115-1140	<i>Revitalising the Retail Sector from Within with Visual Merchandising Makeovers & Marketing Mentoring Incentives</i> Ms Bronwyn Clarke , Project Manager, Lane Cove Alive, Sydney, AUSTRALIA	<i>Who's a Friend of Callan Park?</i> Ms Ilona Van Galen , Senior Consultant, City Marketing Pty Ltd, Sydney, AUSTRALIA	<i>When Bigger Isn't Better - A Case for Small Houses</i> Ms Lea Durie , Sustainability And Innovation Project Manager, Land Development Agency, Canberra, AUSTRALIA	<i>Green Park, Brown Park, Future Park - The Third Wave of City Park Making</i> Ms Amalie Wright , Senior Associate, Hassell, Brisbane, AUSTRALIA
1140-1205	<i>Rebranding and Repositioning Business Precincts in the City of Newcastle</i> Ms Samantha Marsh , Economic Development Project Officer, The City of Newcastle, Newcastle, AUSTRALIA	<i>Late Night Economy: Listening to the Community</i> Ms Daphne Sider , Communications Director, KJA, North Sydney, AUSTRALIA	<i>A 'Quality of Life' Master Plan Approach for Australia's Regional Cities and Towns</i> Ms Brigitte Buchholz , Senior Urban Designer, Arup, Sydney, AUSTRALIA	<i>Smoke Free Public Places - A Healthy Challenge for Local Government</i> Mr Mark Dwyer , Manager Environmental Health, Hobart City Council, Hobart, AUSTRALIA
1205-1230	<i>How Can Real World Places Compete in the Age of the Internet? Understanding the Value of Authenticity, Relationships and Exchange.</i> Ms Sunny Haynes , Principal Place Maker, Village Well, Melbourne, AUSTRALIA	<i>Is it Above Board?</i> Dr Sue Mutton , Lecturer, University of South Australia, Mt Gambier, AUSTRALIA	<i>Revitalising Ku-ring-gai's Town Centres</i> Mr Bill Royal , Team Leader Urban Design, Ku-Ring-Gai Council, Sydney AUSTRALIA	<i>Perry Lakes - The Renewal Project</i> Mr Ross Holt , Chief Executive, Landcorp, Perth, AUSTRALIA

1230-1330 Lunch & Trade Exhibition

ITEM 7 (continued)

ATTACHMENT 1

1330-1510	Session 3A: Place Making	Session 3B: Community Building & Consultation/ Managing Growth/Infill & Redevelopment	Session 3C: Sustainable Cities & Towns	Session 3D: Development Challenges
1330-1355	<i>Safety Strategies in Central Geelong - Beyond CCTV Cameras.</i> Mr Steve Bentley , Manager - Events, Central Geelong & Waterfront, City of Greater Geelong, Geelong, AUSTRALIA	<i>Western Sydney Parklands: Your Parklands, Your Plans</i> Mr David Robinson , Senior Project Manager, KJA, North Sydney, AUSTRALIA Ms Yolanda Gil , Manager Place and Program, Western Sydney Parklands Trust, Sydney, AUSTRALIA	<i>Yeerongpilly TOD, Brisbane - Australia's Next TOD Soon to Be Tested On Humans!!!</i> Mr Phillip Smith , Associate Director, Deicke Richards, Sunshine Coast, AUSTRALIA	<i>Procurement Framework for Major Property Redevelopment Projects</i> Mr Guy O'Connor , Partner, Maddocks Lawyers, Melbourne, AUSTRALIA Ms Marine Nincevic , Partner, Maddocks Lawyers, Melbourne, AUSTRALIA
1355-1420	<i>'Making Your Place' - Turning a Red Light District to a Green Light.</i> Ms Susan Denholm , Place Making Facilitator Strategic Planning Services The City of Newcastle, Newcastle, AUSTRALIA	<i>2029 and Beyond - A Vision by and for the Community of the Greater Geraldton City Region</i> Ms Andrea Selvey , Director of Creative Communities, City Of Geraldton-Greenough, Geraldton, AUSTRALIA Mr Phil Melling , Director of Sustainable Communities, City Of Geraldton-Greenough, Geraldton, AUSTRALIA	<i>The Universal Mobility Index: A New Tool to Measure, Compare and Track Equity of Access Across all Parts of the Built Environment</i> Mr Ralph Green , Director of Research, Visionary Design Development, Melbourne, AUSTRALIA Ms Mary Ann Jackson , Managing Director, Visionary Design Development, Melbourne, AUSTRALIA	<i>Procurement Framework for Major Property Redevelopment Projects</i> Part 2 - continued from above
1420-1445	<i>'Crowdsourced Placemaking'</i> Ms Kate McMahon , Director of Placemaking, Village Well, Melbourne, AUSTRALIA	<i>Liveable Compact Cities - Realisation of the Revolution (Infill Challenges & Opportunities for South East Queensland)</i> Mr Leo Jensen , Project Manager, Liveable Compact Cities Project, Council of Mayors (SEQ) Pty Ltd, Brisbane, AUSTRALIA	<i>Community-based, Social and Societal Entrepreneurship in International Cities, Town Centres and Communities</i> Dr Vanessa Ratten , Senior Lecturer, Deakin University, Melbourne, AUSTRALIA	<i>Participatory Urban Design in Kiribati - A Community Driven Solution</i> Mr John Tocker , Director, Jerram Tocker Barron Architects Ltd, Wellington, NEW ZEALAND
1445-1510	<i>Lismore - People with a City in Mind?</i> Cr Isaac Smith , Councillor, Lismore City Council, Lismore AUSTRALIA Mr Brent McAlister , Executive Director Sustainable Development, Lismore City Council, Lismore, AUSTRALIA	<i>Queens Domain_Park Planning, Activation & Renewal</i> Mr Greg Milne , Park Planner, Hobart City Council, Hobart, AUSTRALIA	<i>Stewart Island (NZ) - Towards Sustainability</i> Mr William Watt , Principal, William J Watt Consulting Ltd, Invercargill, NEW ZEALAND	<i>Challenges For a Bypass Village - (or "Nothing But Flowers?") Tarcutta NSW</i> Mr Ian Grant , Manager Strategic Planning, Wagga Wagga City Council, Wagga Wagga, AUSTRALIA Ms Edwina Marks , Manager Community Services, Wagga Wagga City Council, Wagga Wagga, AUSTRALIA Mr Lindsay Tanner , Manager Infrastructure Planning, Wagga Wagga City Council, Wagga Wagga, AUSTRALIA

1510-1540 Afternoon Tea & Trade Exhibition



ITEM 7 (continued)

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1540-1655	Session 4A: Place Making	Session 4B: Mixed Use	Session 4C: Regional Strategic Planning	Session 4D: Carbon Neutral Cities
1540-1605	Hobart History-Hobart Today Alderman Ron Christie , Hobart City Council, Hobart, AUSTRALIA Alderman Marti Zucco , Hobart City Council, Hobart, AUSTRALIA	<i>The Why and How of Mixed Use Developments</i> Ms Susanne Pini , Director- Head Of Retail + Town Centres, Rice Daubney, Sydney, Australia	<i>Provincial Urbanism - Growth Planning for Small Urban Settlements</i> Mr Wayne Bredemeijer , Senior Urban Designer, Urbanisplus Ltd, Auckland Central, NEW ZEALAND	<i>Carbon Neutrality China Style. A presentation of exciting new approaches to the design of carbon neutral cities in China</i> Mr Robin Bradley , Director, Urbanix Design, Sydney, AUSTRALIA
1605-1630	<i>A Tale of Two Cities - With People in Mind</i> Mr Bernie Cronin , Director Community Development , Wyndham City Council, Melbourne, AUSTRALIA	<i>Economic Implications of Higher Density Living on Town Centre Sustainability</i> Mr Greg Davis , Director, Taktics4, Perth, AUSTRALIA	<i>Strategic Planning - A New Approach Using Modern Technology</i> Mr Malcolm Lester , Managing Director, Lester Franks, Devonport, AUSTRALIA Mr Alex Leith , Spatial Analyst, Lester Franks, Hobart, AUSTRALIA	<i>From Conventional Street to Naked Street</i> Mr Charles Nilsen , Manager Urban Design + Architecture, City of Monash, Melbourne, AUSTRALIA
1630-1655	<i>Collaborative Urbanism: Cities Brought Back to Life By Their Communities</i> Ms Kylie Legge , Director, Place Partners, Sydney, AUSTRALIA	<i>Feeding Mixed-Use Regeneration: The Role of Food Stores in Delivering Major Town & City Centre Schemes</i> Mr Jonathan Knapp , Director, SJB Urban, Sydney, AUSTRALIA	<i>Growth Management Planning in a Low Growth Environment - Dunedin's Spatial Plan</i> Dr Anna Johnson , City Development Manager, Dunedin City Council, Dunedin, NEW ZEALAND	
1730-1900 Networking Function – Hotel Grand Chancellor – Mezzanine Level				
Thursday 27 October, 2011				
0900-1000	Session 5: <i>The Power of Partnerships: Public-Private Partnerships and the Managed Business District Movement</i> Mr Seth Grossman , Director, Institute of Business District Management, School of Public Affairs & Administration, Rutgers, The State University of New Jersey, Newark, USA			
1000-1030	Session 6A: <i>To Bring New Creative People to Learn, Live and Grow New Enterprises in Tasmania</i> Mr Peter Poulet , Tasmanian State Architect, Office of The State Architect, Dept of Justice, Hobart, AUSTRALIA		Session 6B: <i>Victoria Harbour - Creating Melbourne's Newest Square</i> Mr Luke Norden , Development Manager - Urban Design, Lend Lease Developments, Melbourne, AUSTRALIA	
1030-1100 Morning Tea & Trade Exhibition				
1100-1240	Session 7A: Place Making	Session 7B: Transport & Urban Communities	Session 7C: Collaborative Design Processes/ Infrastructure Planning & Development	Session 7D: Housing Affordability
1100-1125	<i>Public Art Planning and Policy</i> Mr Richard Brecknock , Director, Brecknock Consulting, Adelaide, AUSTRALIA	<i>The Lost Art of Street Design</i> Mr Steven Burgess , Principal, MRCagney Pty Ltd, Brisbane, AUSTRALIA	<i>The Use of Expert Design Panels To Improve Design Quality In Cities and Towns</i> Ms Elisabeth Peet , Associate, Arup Pty Ltd, Sydney, AUSTRALIA	<i>Affordable Housing - We Know We Need It But Can We Accept It</i> Ms Gabrielle Morrish , Principal, GM Urban Design & Architecture, Sydney, AUSTRALIA
1125-1150	<i>A Tale of Two Visions: The Challenge of Retaining a Small Coastal Village, the Case of Hastings Point</i> Ms Noni Ruker , Director, Ruker Urban Design, Sydney, AUSTRALIA	<i>Rethinking Public Transport Facilities - Design With Passengers In Mind</i> Mr Andrew Batts , Associate Urban Planning & Design, Arup, Brisbane, AUSTRALIA	<i>The Design Charrette - A Community Design Solution</i> Ms Colleen Worthy-Jennings , Director, Environment and Planning, Gosford City Council, Gosford, AUSTRALIA Mr Stephen Fairham , Manager, Business Services, Gosford City Council, Gosford, AUSTRALIA	<i>What Can Local Government Do About Affordable Housing?</i> Ms Anne Gartner , Senior Housing Strategist, Moreland City Council, Melbourne, AUSTRALIA

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1150-1215	<i>Place Making Is Not (Just) Public Art</i>	<i>The Transformation from Fossil Fuel Powered Urban Transport to an all Electric Transport Future: Electric Cars, Trams and Rail.</i>	<i>Car Parking Management: A Paradigm Shift Away from Supply and Demand</i>	<i>It All Adds Up to a New Way of Life</i>
	Ms Nicole Dennis , Planner, AECOM, Sydney, AUSTRALIA	Dr Andrew Allan , Senior Lecturer Transport, Urban and Regional Planning, Barbara Hardy Institute, University of South Australia, Adelaide, AUSTRALIA	Mr Robert Boardman , Director of Development Services, Town of Vincent, Perth, AUSTRALIA	Cr Anna Grosskreutz , Councillor, Sunshine Coast Council, Sunshine Coast, AUSTRALIA Ms Robyn Douglas , Manager Social Policy, Sunshine Coast Council, Sunshine Coast, AUSTRALIA
1215-1240	<i>Prospect and Location: Natural and Man Made Places on the Gold Coast</i>	<i>Transport Challenges of the Gosford Challenge City Centre Revitalisation</i>	<i>Mandurah Ocean Marina - Building a World-Class Facility</i>	<i>Are we Designing Mixed Tenure Developments Where People Want to Live?</i>
	Prof Gordon Holden , Head Of Architecture, Griffith University, Gold Coast, AUSTRALIA	Mr Steven Green , Advisor Transport and Infrastructure, Gosford City Council, Gosford, AUSTRALIA	Mr Ross Holt , Chief Executive, Landcorp, Perth, AUSTRALIA	Ms Eloise Atkinson , Director Deicke Richards, Brisbane, AUSTRALIA
1240-1340 Lunch & Trade Exhibition				
1340-1520	Session 8A: Place Management & Place Marketing	Session 8B: Transport & Urban Communities	Session 8C: Green Building & Healthy Cities	Session 8D: Special Topics
1340-1405	<i>Place Management in the Inner City; Why & How? Case Study Brunswick, Melbourne</i>	<i>Town Centres and Public Transport: New Directions for Integrating Bus Facilities and the Main Street</i>	<i>Green and Healthy Communities: A Framework for Successful Change Initiatives</i>	<i>It's All About People (Social Inclusion In a Local Government Context)</i>
	Ms Kirsten Coster , Director Economic Development, Moreland City Council, Melbourne, AUSTRALIA Mr William Coogan , Place Manager Brunswick, Moreland City Council, Melbourne, AUSTRALIA	Mr Barry Watkins , Principal Consultant, MRCagney Pty Ltd, Brisbane, AUSTRALIA Mr Steven Burgess , Principal Consultant, MRCagney Pty Ltd, Brisbane, AUSTRALIA	Mr Kevin Luten , Director, UrbanTrans ANZ Pty Ltd, Melbourne, AUSTRALIA	Mr Simon Duffy , Community Inclusion Coordinator, Hobart City Council, Hobart, AUSTRALIA
1405-1430	<i>Passion, Pleasure & Pain in Place Marketing</i>	<i>The Boriag Jeopardy: The Conundrum We Face.</i>	<i>The Case for Green, Healthy and Affordable Community Buildings</i>	<i>Integrated Vertical Villages for the Elderly</i>
	Ms Nicole Sheridan , Director, City Marketing Pty Ltd, Sydney, AUSTRALIA Ms Ilona Van Galen , Senior Consultant, City Marketing Pty Ltd, Sydney, AUSTRALIA	Mr Terry Dodds , Group Manager, Public Works, City of Ryde, Sydney, AUSTRALIA	Mr Charles Nilsen , Manager Urban Design + Architecture, City of Monash, Melbourne, AUSTRALIA	Mr Scott Francis , Senior Associate, Suters Architects, Melbourne, AUSTRALIA Mr Geoff Troup , Senior Associate, Suters Architects, Newcastle, AUSTRALIA
1430-1455	<i>Delivering Mainstreet Activities That Provide Benefit to Professional Services Too!</i>	<i>Towards a More Transit Supportive City: Thinking Beyond the Ticket Line</i>	<i>Why Quality Green Space Matters Everywhere and For Everyone</i>	<i>The Ecstasy of Yang: Enhancing Mobility and Creativity in the City</i>
	Ms Jodie Reyntjes , Executive Officer, Central Geelong Marketing, Geelong, AUSTRALIA	Mr Toby Lodge , Senior Associate, Hassell, Brisbane, AUSTRALIA	Ms Carmel Boyce , Director, Equity Justice Access, Melbourne, AUSTRALIA	Mr Steven Liaros , Town Planner, www.polisplan.com.au, Sydney, AUSTRALIA
1455-1520	<i>A Federation of Urban Design</i>	<i>Cockburn Coast - Integrated Transport and Land Use Planning</i>		
	Mr George Wilkie , Executive Manager City Design, Hobart City Council, Hobart, AUSTRALIA	Mr Sergio Famiano , Project Manager, Landcorp, Perth, AUSTRALIA		

1520-1550 Afternoon Tea & Trade Exhibition

1550-1705 **Session 9:**
BID's/ Town Centres/ Place Making Panel Session

1730-1900 Networking Function – Eagle Street Pier, Constitution Dock, Hobart**Friday 28th October, 2011**

- 0900-1200 Field Trip 1: Hobart's Inner City – A City with People in Mind (Walking Tour)
- 0845-1215 Field Trip 2: Battery Point and Sullivans Cove Waterfront – Industry, Activity & Cultural Connections (Walking Tour)
- 0915-1500 Field Trip 3A: Sea to Summit – A City Perspective and Natural Pathways (Coach and Walking Tour)
- 0915-1600 Field Trip 3B: Sea to Summit – A City Perspective and Natural Pathways (Coach, Walking Tour and return via Mountain Bike)

This program is subject to change at the discretion of the Organising Committee.

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FIELD TRIPS

Friday 28 October, 2011

The ICTC Society is proud to present four field trips each offering a different perspective of Hobart and the surrounding regions. Times for all field trips are indicated below. Delegates are requested to indicate their order of preference for field trips on the registration form. For more comprehensive information on each field trip, visit the ICTC Society website at <http://www.ictcsociety.org> then go to 2011 Conference and select Field Trips. Maximum and minimum numbers apply for each field trip. Catering indicated in Field Trip information below. (Personal Partners of Delegates can purchase tickets see below for prices of individual field trips.)

**Field Trip 1***(Inclusive for full delegates and speakers)***Personal partner additional tickets at \$25 per person****Hobart's Inner City – a City with People in Mind***(Walking Tour - includes Morning Tea)*

This Field Trip is ideally suited to those who have and seek an appreciation of urban planning and place making and the future challenges and opportunities that exist in creating 'a city with people in mind'.

Departing Hotel Grand Chancellor at 9.00am**Returning at approximately 12 noon**

This walk is intended to introduce participants to Hobart's inner city and its future potential as a people place. It will include some of the significant heritage buildings and places but more importantly it will illustrate the historic structure of the city and its potential for urban improvement.

The tour will consider some recommendations for Hobart's inner city included in the Hobart City Council commissioned report by Gehl Architects, *Public Spaces and Public Life – a city with people in mind*.

The city is surrounded by many distinctive landscape features in a remarkable natural setting; ensuring identification with and connection to these environs is essential in developing the city as a people place.

The separation of the city from the Sullivans Cove waterfront and the Queens Domain, due to high density roads, must be addressed to ensure increased access and enjoyment of these places.

Pedestrians, cyclists and motorists must all be able to enjoy the inner city without conflict or danger.

The public spaces in the city are underutilised, it is important that, if the inner city is to thrive then activities that attract people to live, work and play in the city are targeted and supported.

The city is well endowed with heritage and art; these attributes should be supported and enhanced. Other visual improvements need to be continuously added to ensure an ongoing attractive, novel and surprising inner city urban environment.

This walking tour will show the potential that exists to maintain Hobart's human scale urban texture while progressively building on its existing assets to create a sustainable place for people and a healthy space for living.

**Field Trip 2***(Inclusive for full delegates and speakers)***Personal partner additional tickets at \$35 per person****Battery Point and Sullivans Cove Waterfront – Industry, Activity & Cultural Connections***(Coach to Battery Point then a Walking Tour - includes Morning Tea)*

This Field Trip is ideally suited to those who have and seek an appreciation of the active and the diverse history of an economically, culturally and environmentally important section of mixed-use waterfront and the future challenges and opportunities available to it

Departing Hotel Grand Chancellor at 8.45am**Returning at approximately 12.15pm**

This 3.5km tract of waterfront has and continues to hold a diverse range of activities including an active large international shipping and recreational port, large research institutions and an increasing residential-retail-leisure-hospitality footprint.

Coaches will take you for a short trip to Battery Point Slipways where the walking tour will begin, firstly exploring Battery Point's historic past and some of its future challenges particularly along its foreshore.

We will then walk to the CSIRO Marine facility to discuss both current and future marine and Antarctic research facilities in this section of Sullivans Cove.

From there we will walk to the iconic Salamanca Place and Princes Wharf No 1, the home of the Taste of Tasmania. Here you will learn a little about the history of the area and future developments proposed in the vicinity. We will take the opportunity to have a look at future planning for the Cove with the recent release of the Sullivans Cove Master Plan and what is proposed for the Cove within the Gehl Architects report *Public Spaces and Public Life – a city with people in mind*.

Walking along Franklin Wharf the history of Sullivans Cove as a shipping and fishing port will be further outlined along with some of the more recent developments and the more significant proposed developments in the central Cove area.

The final leg of the field trip will be a walk along historic Hunter Street and up to the cenotaph where we will look over the rail yards redevelopment site and the main shipping wharf area.

The finishing location is approximately 5 minutes away from the Hotel Grand Chancellor. The entire, mostly flat, walk from Battery Point to the Cenotaph is approx. 3.5km.

**Field Trip 3(A)***(Inclusive for full delegates and speakers)***Personal partner additional tickets at \$75 per person****Sea to the Summit – A City Perspective and Natural Pathways***(Jointly presented by Hobart City Council and the Wellington Park Management Trust)**Return Coach Tour & Walking Tour – includes Morning Tea & Lunch.*

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NOTE: Sturdy shoes, wind and waterproof clothing are a must for this tour.

This Field Trip is ideally suited to open space, bushland/recreation area and city planners with an interest in the challenges and methods of integrating significant natural bushland environs with an active and diverse metropolitan area.

**Departing Hotel Grand Chancellor at 9.15am
Returning at approximately 3.00pm**

This tour will follow the continuous network of parks linking the Hobart CBD with the summit of Mount Wellington (1270m asl) and explore the management of natural, recreational, tourism, heritage and landscape values.

The tour will commence with a walk along the Hobart Rivulet Park which links the City with the World Heritage listed Cascades Female Factory and Cascade Brewery and discussion on the recently completed Master Plan for the park and co-operative land management arrangement with the Cascade Brewery.

We'll then travel to Wellington Park and "up the Mountain" by coach stopping off along the way for short walks and talks focussing on a range management issues, initiatives and values of the Park including the building of the North-South Track, a 10 kilometre purpose-built mountain bike track.

Final stop on the tour will be "The Pinnacle", the summit of Mount Wellington, which affords views across much of southern Tasmania.

Delegates will return by coach to the Hotel Grand Chancellor.

Field Trip 3(B)

Includes itinerary of Field Trip 3A above – Trip to The Pinnacle at Mount Wellington including morning tea and lunch is inclusive for full delegates and speakers, however there is an additional cost of \$68.00 per delegate for the Mountain Bike descent from the Pinnacle to Hotel Grand Chancellor.

Personal Partners additional tickets can be purchased for this tour. Cost includes Field Trip 3A with one way coach trip to The Pinnacle including morning tea and lunch and Field Trip 3B Mountain Bike descent – Cost \$143.00 per person.

Sea to the Summit – A City Perspective and Natural Pathways
(Jointly presented by Hobart City Council and the Wellington Park Management Trust)

One Way Coach, Walking Tour and descent via Mountain Bike – includes Morning Tea & Lunch and cost of Mountain Bike Descent.

NOTE: To make your tour as enjoyable as possible, please ensure that you wear enclosed footwear, clothing suited to the weather conditions, a hat and jacket and bring along some sunscreen and bottled water.

This Field Trip is ideally suited to open space, bushland/recreation area and city planners with an interest in the challenges and methods of integrating significant natural bushland environs with an active and diverse metropolitan area.

**Departing Hotel Grand Chancellor at 9.15am
Returning at approximately 4.00pm**

The beginning of this tour is as per 3A above concluding at The Pinnacle.

From here delegates will be met by a Mountain Bike Guide for the following return journey to Hotel Grand Chancellor:

Your guide will fit you with a bicycle, helmet and safety vest followed by a detailed cycle safety briefing. After a practice ride at the summit, regroup and follow your guide on a descent of the mountain. Watch

the subalpine terrain gradually being replaced by a magnificent forest. Stop on several occasions to take in the varying views and snap a picture or two. The winding mountain road takes you down past the Chalet and the Springs to the foothills. Here you can choose the option to experience the thrill of an off-road section. Ride some winding, twisting ups and downs - only for the adventurous at heart. The off-road section rejoins near Cascade Brewery and Gardens where everyone can stop and regroup. Cycle past the historic Female Factory and through South Hobart and Battery Point. Enjoy cruising beneath the tree-lined streets filled with Georgian and Federation architecture completing the journey back at the vibrant Hobart Waterfront.

Remember that the temperature at the summit of Mt Wellington is, on average, 10 degrees cooler than down at the waterfront.

Although most of the trip is downhill it is useful to have some experience on a bike, but only a moderate level of fitness is required.

For more information regarding Mountain Bike descent link to <http://www.mtwellingtondescent.com.au/>

NETWORKING FUNCTIONS

Welcome Reception – Hotel Grand Chancellor (Mezzanine Level)

Wednesday 26 October, 2011: 5.30 – 7.00pm

(Inclusive for all full delegates and includes canapés and beverages)

An ideal opportunity to meet and mingle with colleagues and make new friends whilst previewing the Trade Area in a relaxed environment.

Additional Ticket: \$60.00 per person

Networking Function – Eagle Street Pier, Constitution Dock

Thursday 27 October, 2011: 5.30 – 7.30pm

(Inclusive for all full delegates and includes canapés and beverages)

Enjoy the stunning harbour views as the sun goes down over the magical Derwent River. Tonights fabulous waterfront venue is located on Eagle Street Pier at Constitution Dock in the heart of Hobart's historic Sullivan Cove.

Additional Ticket: \$65.00 per person

SOCIAL ACTIVITIES & PRE & POST TOURING OPTIONS

Tasmania is a unique place to visit. Sandy beaches, raging rivers, snow capped mountains, mysterious rainforests, and magnificent countryside - it's all here for the keen bushwalker or the armchair traveller.

Take a short break in Tasmania and you can travel to the edge of civilisation, journey back in time or indulge your senses with fine food and wines. Leave the crowds behind and disappear into the freedom of wide open spaces, sweeping beaches and peaceful forests. Enjoy the sustenance of seafood plucked fresh from the ocean, cheeses produced from some of Australia's richest dairy land, mouth-watering chocolate truffles and many other gourmet products.

To discover more information about pre and post touring, visit the following sites:

- <http://www.discovertasmania.com>
- <http://www.hobarttravelcentre.com.au>

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GENERAL INFORMATION

Attendees

- Academia
- Architects
- Developers
- Economic Development Managers
- Energy Managers
- Engineers
- Environmentalists
- Financiers
- Government (local, state, federal)
- Home Builders
- Landscape Architects
- Legal Professionals
- Planners
- Project Managers
- Property Consultants
- Resource Managers
- Retail Managers
- Surveyors
- Transport Managers
- Town Centre Managers
- Urban Designers

REGISTRATION FEES

All rates are quoted in Australian dollars unless otherwise stated. To be eligible for the early bird discount, your registration form must be returned with full payment by Friday 29 July, 2011. To be eligible for the mid rate discount, your registration form must be returned with full payment by Friday 23 September, 2011. The Late Rate will be applicable for all registrations and payments received after 23 September, 2011. Discounted registrations are only applicable if registration and payment is received by the due date.

Members of the ICTC Society are entitled to discounted registration fees. All delegates will be given password access to speaker's papers after the conference.

NOTE: Registrations are for individuals only and cannot be shared.

Full delegate registration for speakers, members and non-members include:

- Attendance at all conference sessions – Wednesday and Thursday
- All conference day catering – Wednesday and Thursday
- Welcome Reception Networking Function – Wednesday
- Networking Function – Thursday
- Conference satchel and handbook
- Entry to trade exhibition – Wednesday and Thursday
- Field Trips – Friday except Field Trip 3B which has an additional cost of \$68.00
- Delegate list *

Speakers: Please note that subsidised Speaker registrations are limited to 1 presenter per presentation.

Day delegate registration for members and non-members include:

- Attendance to sessions for nominated day – Wednesday or Thursday
- Conference day catering for nominated day – Wednesday or Thursday. Evening Networking functions not included.
- Conference satchel and handbook
- Entry to trade exhibition for nominated day – Wednesday or Thursday
- Delegate list *

*Due to privacy laws, delegate lists include only name and organisation. If you do not wish to be included in this list, please tick the appropriate box on the registration form.

NOTE: The program and information contained in this brochure are preliminary. The ICTC Society reserves the right to change or alter any aspect of the program or contents herein at its discretion prior to the conference.

Payment

All prices quoted in this brochure are in Australian dollars and are inclusive of GST (unless otherwise stated). Registrations will not be processed until payment is received. Payment can be made by the following methods:

- Credit card – Visa or MasterCard only.
- Cheque
 - Australian delegates: personal or company cheques made payable to "ICTC Society No 2 Account".
 - New Zealand and International delegates: bank draft or international money order in Australian dollars, drawn on an Australian bank and made payable to "ICTC Society No 2 Account".
- EFT payments can be made but will only be accepted if the ICTC EFT Payment Form is used and faxed or emailed when an EFT payment is made. Link to download this form is on the ICTC web site at <http://www.ictcsociety.org> then go to ICTC 2011 Conference and then Registration. No responsibility will be taken for any EFT payments that are made without forwarding the above ICTC EFT Payment Form and include ICTC invoice number and/or delegate(s) name(s).

Cancellation – Registration and additional tickets

Registration cancellations will only be accepted in writing. Cancellations made prior to 23 September, 2011 will be refunded less \$125.00 to cover administration costs. No refunds will be made after this date. As an alternative to cancellation, your registration may be transferred to another person without incurring any penalty. The information in this brochure is correct at the time of printing.

Insurance for Cancellation of Registration, Travel, Accommodation etc.

It is strongly recommended that participants take out insurance for and during the conference, covering cancellation fees for registration, travel and accommodation bookings, as well as personal injury and loss or injury to property, including baggage. The organisers will be in no way responsible for any claims concerning insurance. In the event of industrial disruptions or force majeure, the ICTC Society and the organising committee accept no responsibility for losses incurred by delegates and/or partners.

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Special needs

Every effort is made to cater for people with special needs. Should you require any specific assistance, including dietary requirements or wheelchair access, please include this in the relevant section of the registration form.

ACCOMMODATION, TRAVEL AND TRANSFERS**FLIGHTS**

Hobart Airport operates both domestic and international flights from:

Qantas – Ph: 13 13 13

Virgin Blue – Ph: 13 67 89

Jetstar Airlines – Ph: 13 15 38

Tiger Airlines – Ph: (03) 9999 2888

AIRPORT TRANSFERS

Hobart Airport is approx a 20 minute drive to Hotel Grand Chancellor, Hobart.

On arrival and departure you can select from a range of hassle-free transport choices:

- Airport shuttles to Grand Chancellor cost only \$15.00pp
- Taxi Ride is approximately \$45.00 (business hours, surcharges apply to out of hours and weekends)
- Hire Cars – All major car hire companies are represented at Hobart Airport and it is advised to pre-book your vehicle.

Further information on how to get to Hobart and information regarding airport transfers will be included on the ICTC Website at <http://www.ictcsociety.org> then go to 2011 Conference and then to Travel & Pre & Post Touring.

Bookings & Payment

All bookings must be made on the official booking form to receive the negotiated conference rate. In order to secure a reservation, all hotel bookings must be accompanied by a minimum of one night's accommodation deposit or credit card details (Visa, Mastercard, Amex or Diners)

If payment is to be made by cheque, please make cheque payable to "ICTC Society No 2 Account". If payment is made by credit card, the details, including cardholder's signature, will be forwarded to your chosen accommodation venue as payment for your booking. Delegates are responsible for any damage they cause and must settle the balance of their account with the accommodation venue upon departure.

All rooms will be released from sale on 23 September, 2011. The ICTC Society will accept accommodation bookings after this date but is unable to guarantee that accommodation will be available at the selected hotels or at the printed room rates.

ACCOMMODATION: CHANGES AND CANCELLATIONS

Each hotel has its own cancellation and refund policy and it is highly recommended, before you make your booking, that you read the Hotels policies on cancellation and refunds on the ICTC website at <http://www.ictcsociety.org> then go to 2011 conference and then to Accommodation.

Any changes to or cancellations of reservations made through the ICTC Society must be notified to the ICTC Society in writing either via email to shannon@ictcsociety.org by fax to +61 7 3855 8756 or by post to PO Box 6026, MITCHELTON, Qld 4053, Australia and **not** directly to the accommodation venue.

ACCOMMODATION OPTIONS**Hotel Grand Chancellor**

1 Davey Street, Hobart, TAS

The 4.5 star Hotel Grand Chancellor is well positioned overlooking one of the world's most picturesque and historic Harbour's. Capturing unspoiled panoramic views of Derwent River or Mount Wellington and the city; the extraordinary charm of this magnificent city; the central business district; shopping and all of Hobart's many tourist attractions, Hotel Grand Chancellor offers the best location for your stay in Hobart. There are all the facilities you would expect of a 4.5 star superior hotel at your disposal plus hair salon and an art gallery in the lobby. Enjoy contemporary dining at Restaurant Tasman or relax over a quiet drink in The Atrium Lounge Bar while taking in the magnificent views over the waterfront.

Hotel Grand Chancellor offers a variety of Rooms and ICTC delegates can enjoy the following special rates:

Mountain View Standard Room (king or twin)	\$190.00 per room, per night
Harbour View Standard Room (king or twin)	\$225.00 per room, per night

Breakfast rate is an additional \$28.00 per person per day.

Grand Mercure Hadleys Hotel

34 Murray Street, Hobart, TAS

Located in the heart of Hobart's city centre, Grand Mercure Hadleys Hotel is Tasmania's oldest continuously operating boutique hotel. Originally constructed by convict labour in 1834, the National Trust listed heritage hotel makes for unique accommodation. Fully refurbished and restored, the 71 room hotel features an inspired atrium restaurant, bar. The hotel is only 20 minutes from the airport and just 5 minutes walk to the Conference Venue, Salamanca Markets, Constitution Dock and downtown shopping precinct. 100% Non-smoking Hotel. Car parking fee of \$15 per night per car, subject to availability.

The below room rates are quoted for the Original Hotel. Refurbished rooms are currently not completed and may be available at a later date.

Heritage Standard Room (Double Bed)	\$149.00 per room, per night
Heritage Executive Room (Queen Bed)	\$169.00 per room, per night

Breakfast rate is an additional \$22.00 per person per day.

ITEM 7 (continued)

ATTACHMENT 1



ABN 45 175 717 285

12th International Cities, Town Centres & Communities Society Inc. Conference

Hotel Grand Chancellor, Hobart Tasmania – 25-28 October 2011

REGISTRATION FORM – ICTC2011

Please complete and return this form together with your full payment to ICTC Society, PO Box 6026, Mitchelton Qld 4053 Australia

Phone: +61 7 3355 6630 Fax: +61 7 3855 8756 Email: shannon@ictcsociety.org

Personal Details – please print clearly.

Title: _____ Surname: _____

Given Name: _____

Organisation: _____

Position: _____

Postal Address: _____

Suburb: _____ State: _____

Country: _____ Post Code: _____

Ph: _____ Fax: _____

E-mail: _____

Please print clearly as confirmation of receipt will be sent via email

Preferred Name on Badge _____

Dietary/Special Requirements _____

Please indicate by ✓ the boxes below if you:☐ **DO NOT** wish to be included on the conference delegate list. The delegate list will be given to all participants at ICTC2011 and includes your name and organisation only.☐ Are a member of the ICTC Society**1. Registration Fees** – Please tick appropriate boxes below

Payment must be received by 5pm on 29 July, 2011 to qualify for early bird Rate and by 5pm 23 September, 2011 to qualify for mid rate.

	Early Bird By 29/7/11	Mid Rate By 23/9/11	Late Rate After 23/9/11
*Speaker Registration *Only one presenter per paper	R01 <input type="checkbox"/> \$695		
Full Registration (Member)	R02 <input type="checkbox"/> \$895	R03 <input type="checkbox"/> \$995	R04 <input type="checkbox"/> \$1095
Full Registration (Non-Member)	R05 <input type="checkbox"/> \$995	R06 <input type="checkbox"/> \$1095	R07 <input type="checkbox"/> \$1195
Wednesday Day Registration	R08 <input type="checkbox"/> \$495	R09 <input type="checkbox"/> \$545	R10 <input type="checkbox"/> \$595
Thursday Day Registration	R11 <input type="checkbox"/> \$495	R12 <input type="checkbox"/> \$545	R13 <input type="checkbox"/> \$595
	Total: \$ _____		

2. Social Functions**Welcome Reception:** – Wednesday 26 October (Inclusive for full conference registrations only)Please indicate ✓ if you will be attending ☐ Yes ☐ No

Extra Tickets: Personal partners only (includes canapés and beverages)

No of extra tickets _____ @ \$60.00 per person \$ _____

Name of Personal Partner _____

Thursday Networking Function – Thursday 27 October (Inclusive for full registrations only)Please indicate ✓ if you will be attending ☐ Yes ☐ No

Extra Tickets: Personal partners only (includes canapés and beverages)

No of extra tickets _____ @ \$65.00 \$ _____

Name of Personal Partner _____

Total: \$ _____

3. Masterclass – Quality Criteria for Public Space (David Sim)

Tuesday 25 October, 1pm – 5pm (\$195 available to full conference delegates only)

MC1 ☐ Masterclass @ \$195 Total: \$ _____**4. Field Trips** Friday 28 October – (Inclusive for full conference registrations only).

Please indicate ✓ appropriate box below

F ☐ Do not wish to attend anyF1 ☐ Hobart's Inner City *or*F2 ☐ Battery Point *or*F3A ☐ Sea to Summit *or*F3B ☐ Sea to Summit (Bike) @ \$68.00 \$ _____

Extra Ticket: Personal partner only (includes transport and catering where advertised)

Extra Ticket: F1 @ \$25.00 \$ _____

Extra Ticket: F2 @ \$35.00 \$ _____

Extra Ticket: F3A @ \$75.00 \$ _____

Extra Ticket: F3B @ \$143.00 \$ _____

Name of Personal Partner _____

Total: \$ _____

5. Accommodation

Please indicate your 1st & 2nd preference by writing 1 and 2 next to the preferred room type. Credit Card details will be forwarded to your chosen hotel. Prices are per room per night.

Hotel Grand Chancellor, Hobart

Prices quoted below are per room per night for up to 2 persons

☐ A01 Mountain View Standard (king or twin) ☐ \$190☐ A02 Harbour View Standard (king or twin) ☐ \$225☐ Additional Person ☐ \$35

Breakfast rate for conference delegates is \$28 per day

Grand Mercure Hadleys Hotel, Hobart

Prices quoted below are per room per night for up to 2 persons

☐ A03 Heritage Standard (double bed) ☐ \$149☐ A04 Heritage Executive (queen bed) ☐ \$169

Breakfast rate for conference delegates is \$22 per day

✓ Please indicate your room type ☐ Single ☐ Double ☐ Twin

No of persons in room: _____ Sharing with: _____

Special requests: _____

Arrival date: _____ Arrival Time: _____

Departure date: _____ No. of nights: _____

6. Registration Payment Summary

1. Registration \$ _____

2. Social Functions \$ _____

3. Masterclass \$ _____

4. Field Trips \$ _____

5. Accommodation (if paying by cheque only) \$ _____

Registration Total: \$ _____

Credit Card Authority Registration only✓ Please indicate your credit card type: ☐ Master Card ☐ Visa

Cardholder Name: _____

Card Number: _____

Expiry Date: _____ *Verification number is: _____

Signature: _____

Credit Card Authority for Accommodation only

✓ I authorise the hotel to debit my credit card for the following:-

☐ One nights deposit only☐ All accommodation (excluding incidentals)☐ All accommodation (including incidentals)☐ Other _____☐ Amex ☐ Diners ☐ Master Card ☐ Visa

Cardholder Name: _____

Card Number: _____

Expiry Date: _____ **Verification number is: _____

**Verification number is the last three digits on the reverse of your card in the signature section.

Signature: _____

ITEM 7 (continued)

ATTACHMENT 2



Councillor Attendance at Conferences Guideline

Related Policy

This guideline sets out the criteria to determine the attendance of Councillors at Conferences. It relates to the Policy on the Payment of Expenses and Provision of Facilities for the Mayor and Other Councillors.

Guidelines

Council acknowledges the value of Councillor attendance at conferences to enable them to be both knowledgeable and current on issues affecting the City of Ryde. In order to ensure that attendance at Conferences is equitable, transparent and consistent, attendance will be limited as follows:

1. Local Government Association Conference – the number of voting delegates plus one. Details of the delegates and attendee to be determined by resolution of Council.
2. Australian Local Government Association Conference.
3. In addition, to 1 and 2 above, every Councillor is entitled to attend one conference in either NSW, Canberra, metropolitan Brisbane or metropolitan Melbourne. The conference must directly relate to the business of Council. More than one Councillor may attend the same conference if Council resolves that this will be beneficial for both Council and the Councillors concerned.
4. Within 2 months after the conference the attending Councillor must report to Council on the proceedings of the conference. That report will be included in the Councillors Information Bulletin.
5. No Councillor can attend a Conference without the prior approval of Council. Reports to Council are to include details of the Conference and an estimate of the associated costs including registration, transport and accommodation.
6. Council may resolve that a Councillor can attend more than one conference per year but this determination will be dependant on budgetary constraints and with an emphasis on ensuring that all Councillors have equal access to conferences.
7. Each year, as part of the review of the Policy on the Payment of Expenses and Provision of Facilities for the Mayor and Other Councillors, Council officers will provide a full report of expenditure and Conference attendance by Councillors.

Councillor Attendance at Conferences guideline		
Owner: Governance Unit	Accountability: Mayoral and Councillor support service	
Trim Reference: D10/77193	Policy: Payment of Expenses and Provision of Facilities for the Mayor and other Councillors	One Page only

8 REQUESTS FOR WAIVER OF FEES FOR EVENTS IN PARKS AND VENUES

Report prepared by: Manager Open Space; Manager - Community Relations and Events

Report dated: 29/03/2011

File No.: GRP/11/4/3 - BP11/244

Report Summary

To inform Council of the adopted Schedule of Fees and Charges that should be used at all times when requests are received from community groups requesting a waiver of hiring fees to conduct events within parks and venues managed by the City of Ryde. Exceptions to this would be for "one off" events to raise funds for Registered Benevolent Charities or events in parks conducted by local community organisations for participation by the community as a whole. e.g. Community Christmas Carols.

RECOMMENDATION:

- (a) That Council does not provide fee reductions or fee waivers for sporting groups or community organisations, except in keeping with the adopted Schedule of Fees and Charges in the Delivery Plan.
- (b) That fee waivers be considered only relating to one off fund raising events for Registered Benevolent Charitable Institutions or events conducted by local community organisations for participation by the community as a whole.
- (c) That the General Manager be delegated authority to determine any fee waivers.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Simon Harrison
Manager Open Space

Derek McCarthy
Manager - Community Relations and Events

Report Approved By:

Simone Schwarz
Group Manager - Community Life

ITEM 8 (continued)**Background**

This report addresses two Council resolutions for providing parks and venues to community organisations.

At the Council meeting of 23 November 2010 regarding the Notice of Motion for “Requests for waiver of fees for events in Parks”, Council resolved;

That a report be brought back to Council on waiver of fees.

At the meeting of 23 November 2010 regarding the Notice of Motion for “Charges for facility hire for Not for Profit Community Groups”, Council resolved;

*That the General Manager investigate and report the availability of CoR own facility space for “Not for Profit” Community Groups.
That the report review current charges for facility hire and make recommendations in respect of potential for facilitating the availability of space for Community Groups that provide acceptable proof of their “Not for Profit”.*

A range of events are conducted by community groups and organisations within parks and venues across the City of Ryde that provides benefit to the community. In order to conduct these events, Council occasionally receives requests from these groups and organisations to waive the Standard Hire Fee which is part of Council’s Schedule of Fees and Charges within the Delivery Plan.

Council currently provides use of facilities and parks to community groups through the Cultural Grant program for organisations who provide activities for the wider community, these activities include the Ryde Eisteddfod, Ryde Art Society Annual Art Show, the Ryde School Spectacular, Ryde Rivers Festival and the Community Christmas Carols at North Ryde. In addition Council receives one off requests for use of facilities which require resources in obtaining approval for these, the recommendations in this report will streamline operations.

Report**Venues**

Council operates a number of venues that are patronised by both community and commercial groups and charge a range of fees as adopted in the current Delivery Plan that provide heavily subsidise rates for Not for Profit organisations.

Currently the venues are operating at a high level of occupancy.

Parks

Council regularly receives requests from community groups and organisations to waive the hire fees for the use of parks managed by the City of Ryde to conduct a variety of events. In order for Council to be consistent in its approach, Council should consider the use at all times of the adopted Schedule of Fees and Charges as stated within Council’s Delivery Plan instead of considering each individual request for a waiving of fees.

ITEM 8 (continued)

It should also be noted, that with each request for a waiving of the hire fee to conduct an event within a Park managed by the City of Ryde, that it takes approximately four hours for the Council Officer to process the request. Also, Council's Schedule of Fees and Charges subsidised and should be consistently applied.

Should additional services be required in the free hire of venues or parks such as security services, cleaning, staff etc. the Group will be charged the nominated fees for the provision of the service. Also, as part of the arrangement, Council are to be acknowledged as a supporter of the event for which the venue or park is provided for.

Currently, when Council receives a request for the waiver of fees for the use of venues or parks, a report is prepared for Council for its consideration. In order to improve efficiency and response times to customers, the recommendation proposed will allow Council to waive the fees for Venue hire for community groups conducting events without a Report having to be produced for Council's consideration.

It is recommended that the General Manager be delegated to approve the waiving of fees for the use of Council facilities and parks for community groups providing they are fundraising for a Registered Benevolent Charity or for "one off" events in parks for community events that provide free entry and open to the wider audience. Councillors will be advised of any approvals given through the CIB.

Consultation

Internal Council business units consulted included:-

- Not Applicable

Internal Workshops held:-

- Workshop conducted with Councillors on Tuesday, 2 August 2011.

City of Ryde Advisory Committees consulted included:-

- Not Applicable

External public consultation included:-

- Not Applicable

Critical Dates

There are no critical dates or deadlines to be met.

Financial Impact

Allowing the waiving of fees to use Council managed parks may result in a reduction in the amount of income received by Council, thus resulting in a possible reduction in the amount of funding available to undertake improvements and ongoing maintenance works within parks and venues managed by Council.

Policy Implications

There are no policy implications if the recommendation is adopted and changes made to delegations and fees and charges.

ITEM 8 (continued)**Other Options**

Council may consider determining each application for the waiving of fees for venues and parks on an individual basis.

Conclusion

Whilst the use of Council parks and venues for events provides valuable benefits to the City of Ryde community, it should be noted that currently each application requesting a waiving of the hire fee takes valuable time of both staff and Councillors to prepare, process and consider. The recommendations will streamline operations and give staff clear guidelines on how this matter is to be effectively managed.

Council has an adopted schedule of Fees and Charges that are subsidised within the Delivery Plan and these should be consistently applied for all venue and park rentals that do meet the requirements as outlined in this report.

9 COMPLETION OF RYDE LIBRARY AND PLANNING & BUSINESS CENTRE FITOUT PROJECT

Report prepared by: Group Manager - Environment & Planning

Report dated: 5/08/2011

File No.: GRP/11/6/3/6 - BP11/539

Report Summary

The fit-out and commissioning of the new Ryde Library and the Ryde Planning and Business Centre (RPBC) has been completed. This report details how the \$4,500,000 approved by Council for the fit-out of the Library and the RPBC was spent and recommends that the unspent sum of approximately \$450,000 be retained in the Civic Centre reserve account.

RECOMMENDATION:

- (a) That the expenditure on the fit-out of the Library and Ryde Planning and Business Centre be noted;
- (b) That the unspent funds of \$453,634 from the Ryde Planning and Business Centre be retained in the Civic Centre reserve account; and
- (c) That the staff responsible for delivering the project under budget and to a high level of quality be thanked for their efforts.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Dominic Johnson
Group Manager - Environment & Planning

Report Approved By:

John Neish
General Manager

ITEM 9 (continued)**Background**

At the Committee of the Whole Meeting on 2 March 2010 Council resolved to delegate to the General Manager the sum of up to \$4.5 million to fit out the City of Ryde Centre utilising \$3 million in funds from the Civic Centre reserve account and \$1.5 million in funds from the Capital Works allocation for 2010/11.

Report

On 28 April 2011 the new Ryde Library was opened and on 4 May 2011 the Ryde Planning and Business Centre opened. Both have operated as expected with only minor commissioning issues. These have included some on-going leaks during heavy rainfall events (Council interests are protected by a bond held by Council from the owners), the functioning of the wireless internet access and requirements for extra furniture in the downstairs lobby area. Detail of how the budget was spent on the fit-out is provided below:

	Item	Supplier	Cost	Comment
1	VPA Variation – additional floor space and circular staircase	Bevillesta Pty Ltd	\$950,000	Council resolution of 3 February 2009 - paid via bank guarantees of \$300K, 300K and \$350K
2	Base Building Variation	Bevillesta Pty Ltd via Defined Developments	\$75,552	
3	Library Book Allocation	COR Community Life	\$100,000	
4	Fitout of Library and Planning and Business Centre	Quatram Building Services	\$1,443,900	Tender accepted in accordance with Council Resolution dated 23 November 2010 includes minor variations.
5	Security	Citiguard	\$139,998	
6	Project Management	Forbrook Group	\$89,037	
7	Project Management	Hays	\$79,135	
8	Painting	COR Buildings and Property	\$16,354	
9	IT Requirements, Library	COR Information Services	\$234,000	Separate Contracts
10	Architectural Fees	Graham Bakewell	\$16,900	
11	Signage; wayfaring and temporary	Various	\$14,880	
12	Library Shelving and Joinery	Raeco	\$474,993	In accordance with Council Resolution 23 November 2010.

ITEM 9 (continued)

	Item	Supplier	Cost	Comment
13	QS Services	SJA Construction	\$9,500	
14	Audio Visual – Library and Hearing Loop	WC Audio Visual	\$88,070	
15	Building Management System	Oztec	\$25,930	
16	Lighting	Inlite	\$78,300	
17	Furniture and Fittings	Various	\$56,616	
18	Moving costs and remediation of old Library	Movers & Shakers	\$63,852	
19	Locksmith Services	All Access Locksmiths, Maxxis	\$12,554	
20	Electrical works and minor adjustments	Q Interiors	\$32,945	
21	Opening, advertising and Promotion	COR Community Life	\$37,000	
22	Compliance certification	Eagle	\$6,850	Independent compliance equal to Certificate of Occupancy
		Approved Budget	Actual Expenditure	Remainder
		\$4,500,000	\$4,046,366	\$453,634

Consultation

Internal Council business units consulted included:-

- Not applicable

Internal Workshops held:-

- Not applicable

City of Ryde Advisory Committees consulted included:-

- Not Applicable

External public consultation included:-

- Not applicable

ITEM 9 (continued)**Comments**

The design, fit-out and commissioning of the Ryde Library and the Ryde Planning and Business Centre was completed slightly over time (the original project time-line proposed completion in February 2011) however the work has been completed significantly under budget and has been well received by both the users of the facilities and staff. This project was delivered through close collaboration across the organisation, including contributions from the Library staff, the Customer Service staff, the IT staff, the Urban Planning staff, the Buildings Section staff, and the two Project Managers who oversaw the design tender and fit-out process.

Critical Dates

There are no critical dates or deadlines to be met.

Financial Impact

Adoption of the recommendations of this report will provide an additional \$453,634 for the general reserve which should be accommodated by an adjustment in the quarterly review.

Policy Implications

There are no policy implications through the adoption of the recommendation.

Other Options

Council could resolve to dedicate the unspent money to a different project or transfer the money to a different fund.

Conclusion

The fit-out and subsequent opening of the Ryde Library and the Ryde Planning and Business Centre are significant outcomes for the community of Ryde and both have received a positive response from residents using the facilities. The unspent budget for the fit-out is \$453,634 which can now be retained in the Civic Centre reserve account.

10 WEST RYDE COMMUNITY CENTRE FACILITY - FIT OUT AND FUNDING ARRANGEMENTS

Report prepared by: Service Unit Manger - Project Development**Report dated:** 8/08/2011**File No.:** PM2010/36/005 - BP11/540

Report Summary

The purpose of this report is to inform Council that \$1million has been received from Stockland Trust Management Limited towards a crèche, which was negotiated with the past sale of Paul Street North. These funds were intended to fund the West Ryde Community Centre and this report seeks Council's endorsement to fully utilise these funds for the construction and fit out of this facility.

The negotiations have now been finalised with the community groups who will occupy the West Ryde Community Facility. The requirements for the building have also been ascertained and Council is requested to endorse the allocation of an additional \$550,000 to the West Ryde Community Centre facility and the remainder of the \$1 million of \$450,000 being returned back to the Asset Replacement Reserve.

RECOMMENDATION:

- (a) That Council note that \$1million from Stockland Trust Management Limited has been received and endorses these funds being fully utilised in funding the delivery of the West Ryde Community Centre.
- (b) That Council endorses the additional \$550,000 allocation to the West Ryde Community Centre facility to meet the requirements of the facility and tenant needs as detailed in the report.
- (c) That the balance of \$450,000 be transferred into the Asset Replacement Reserve.

ATTACHMENTS

- 1 Fit Out Needs Matrix for West Ryde Community Centre

Report Prepared By:

Peter Nguyen**Service Unit Manger - Project Development**

Report Approved By:

Simone Schwarz**Group Manager - Community Life**

ITEM 10 (continued)**Background**

The transaction whereby part of Paul Street North was transferred to Trust Company of Australia also involved an agreement by Stockland Trust Management Limited to pay to Council \$1 million ("the crèche contribution") to enable Council to construct in Ryde a crèche for community use. Whilst the agreement for the crèche contribution formed part of the transaction for the sale of Paul St North, it was provided for in a separate deed entered into on 18 October 2006 simultaneously with the Contract of Sale of the portion of Paul Street North.

Two (2) months notice was served by Council prior to the proposed commencement date for construction of the Council crèche in West Ryde, with the crèche contribution being due one (1) month after the service of the notice.

Stocklands have now delivered a cheque for \$1 million dollars satisfying the conditions under the Contributions Deed, which was received by Council prior to 30 June 2011 and has been transferred to its own reserve as part of the June Quarterly Review (Item 6 on Council's Agenda).

Report

The West Ryde Community Facility is nearing completion and handover to Council. Some additional requirements have now been determined as the negotiations with the community groups occupying the facility have been finalized.

Additional use and statutory compliance requirements includes (but is not restricted to):

- Infrastructure – security and intercom changes due to occupancy mix.
- Sub-tenancy metering - due to occupancy mix.
- Consultancy – due diligence on the West Ryde tunnel.
- Building adjustments for tenancy mix and new statutory requirements brought about by the change in scope of works.
- Furnishing to the Community Hall and community facilities.

Please see **ATTACHED** the detailed schedule for the above works. The revised total additional funds required amount to \$550,000. This additional \$550,000 can now be sourced from the \$1million that has been received from Stockland Trust Management Limited and the balance of \$450,000 is recommended to be returned back to the Asset Replacement Reserve, which has been used to fund this project to date.

Consultation

Internal Council business units consulted included:-

- Corporate Services
- Community Life
- Environment & Planning
- Public Works

Internal Workshops held:-

- Not applicable

ITEM 10 (continued)

City of Ryde Advisory Committees consulted included:-

- Not applicable

External public consultation included:-

- West Ryde Neighbourhood Children's Centre.
- Ryde Family Support Services.
- Early Childhood Health Centre.
- Christian Community Aid (Family Day Care).

Critical Dates

The following deadlines are required to be met:

- 23 August 2011 approval of the funds being allocated to the West Ryde Community Centre project which will enable purchase orders to be issued against essential works required prior to hand-over of the premises.

Financial Impact

The original budget request for the project was \$1,175,000. This figure was revised downwards as a result of Council's Community Life Unit not taking up occupancy in the building.

Council resolved not to relocate Community Life into the facility and a budget of \$485,000 was allocated in the 2010/2011 budget for the development of the West Ryde Community Centre facility. The \$690,000 reduction in the budget request was to allow for the fit-out to enable Community Life to occupy. At that stage there was no allocation made for the fit-out of the facility, as the requirements were dependent upon individual tenancies which have only just been finalised.

As stated earlier in this Report, the additional use and statutory compliance requirements includes (but is not restricted to):

- Infrastructure – building management system, closed circuit television cabling, security access control system, security intercom system and general purpose power, due to occupancy mix.- \$179,485
- Sub-tenancy - telecommunication network, tenancy directional board and slats, floor directional signs, tenancy door signs and internal protection of the lifts - \$110,000
- Consultancy – due diligence, commissioning officer, geotechnical engineer on the West Ryde tunnel, governance and independent quantity surveyor - \$132,650
- Building adjustments for tenancy mix and new statutory requirements brought about by the change in scope of works – ground floor & level 2 foyer structural changes, tenancy glazing, baby examination tables, carpet tiles and softfall finishes - \$78,250
- Furnishing to the Community Hall and community facilities – public address & audiovisual system, commemorative plaque, kitchen whitegoods, tables & chairs, sectional lighting and window furnishings - \$142,128
- Contingency - \$119,487

ITEM 10 (continued)**Policy Implications**

There are no policy implications through adoption of the recommendation.

Other Options

Should Council resolve not to use the funding received from Stocklands Trust for the West Ryde Community Centre, the only other option will be for Council to fund the essential works listed from the Working Capital surplus.

Conclusion

This report seeks Council's endorsement to:

1. Endorse the allocation of the \$1 million contribution from Stocklands Trust to fund the West Ryde Community Centre facility.
2. Endorse the additional \$550,000 for essential and fit out works.
3. Return the balance of \$450,000 back to the Asset Replacement Reserve

With Council endorsing the above actions this will provide an asset that is fully complying and functional.

ITEM 10 (continued)**ATTACHMENT 1****FIT OUT NEEDS MATRIX****WEST RYDE COMMUNITY CENTRE**

Schedule of additional works	
INFRASTRUCTURE	
Building management system, closed circuit television cabling, security access control system, security intercom system and general purpose power, due to occupancy mix.-	
SUBTOTAL	\$179,485
SUB TENANCY	
Sub-tenancy - telecommunication network, tenancy directional board and slats, floor directional signs, tenancy door signs and internal protection of the lifts	
SUBTOTAL	\$110,000
CONSULTANCY	
Due diligence, commissioning officer, geotechnical engineer on the West Ryde tunnel, governance and independent quantity surveyor	
SUBTOTAL	\$132,650
BUILDING ADJUSTMENTS	
Building adjustments for tenancy mix and new statutory requirements brought about by the change in scope of works – ground floor & level 2 foyer structural changes, tenancy glazing, baby examination tables, carpet tiles and softfall finishes	
SUBTOTAL	\$78,250
FURNISHINGS	
Furnishing to the Community Hall and community facilities – public address & audiovisual system, commemorative plaque, kitchen whitegoods, tables & chairs, sectional lighting and window furnishings -	
SUBTOTAL	\$142,128
CONTINGENCY	
SUBTOTAL	\$119,487
TOTAL:	\$762,000
Ensure building is operational & legal	
Ensure building is functional	
Enhances building functionalities	
YTD uncommitted budget	\$212,000
Additional budget requested	\$550,000
TOTAL:	\$762,000

11 FLAG AND FLAGPOLE AT KISSING POINT PARK, PUTNEY

Report prepared by: Group Manager - Community Life**Report dated:** 9/08/2011**File No.:** GRP/09/6/1/7 - BP11/542

Report Summary

Council requested a report for the consideration of a flagpole to be erected at Kissing Point Park, Putney. This report outlines the issues associated with a flagpole including protocols in raising / lowering the flag or illuminating the flag at night, considers the nature and use of Kissing Point Park which is currently not used for ceremonial purposes and recommends on consideration of these issues, that a flag and flagpole not be erected at Kissing Point Park, Putney.

RECOMMENDATION:

That a flag and flagpole not be erected at Kissing Point Park, Putney.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Simone Schwarz
Group Manager - Community Life

Report Approved By:

John Neish
General Manager

ITEM 11 (continued)**Background**

At the Council meeting on 24 May 2011, Council resolved:

That a report be prepared to Council for the consideration of a flagpole to be erected at Kissing Point Park, Putney.

An Australian Flag has been hoisted on what is thought to be a pole previously used for maritime signage between the boat launching area and the jetty.

This flag has not been put there by Council, but by unknown private individuals. It does not meet any protocol standards, and in fact, in its current state, is not considered respectful to Australia.

Report

An Australian Flag has been hoisted on what is thought to be a pole previously used for maritime signage between the boat launching area and the jetty.

This flag has not been put there by Council, but by unknown private individuals. It does not meet any protocol standards, and in fact, in its current state, is not considered respectful to Australia. According to the Commonwealth of Australia Australian Government Publishing Service, Australian Flags displayed at night must be lit:

Displayed at night:

The flag may be displayed at night, but only when it is properly illuminated.

If a flag and flagpole was installed at Kissing Point Park it would need to be illuminated at night or require staff to raise and remove flag each day.

Previously, a public consultation day was held as part of the Ryde Riverwalk.

With the concept plan for Ryde Riverwalk, there has been the inclusion of public art within the park, but not a flagpole as it was felt that this is not a ceremonial park (ie: not like the Cenotaph in Ryde Park, where flagpoles are necessary for the ceremonial aspect of the space). Kissing Point Park has not been used as a ceremonial space before.

If the flagpole is to be erected at Kissing Point, it is recommended that it would be best located in the grassed area between the boat ramp and the rivercat wharf. (In its current location it would be unsafe to raise and lower the flag.) Costings are based on it being located in this area.

There are currently requests by the Putney Progress Association for interpretation within the park, and by the Naval Historical Society for a plaque within this park. At this stage, as Kissing Point Park is not used in any way for ceremonial purposes, there is currently no reason for a flagpole to be installed in Kissing Point Park.

ITEM 11 (continued)**Consultation**

Internal Council business units consulted included:-

- Project Development
- Community Relations and Events
- Open Space

Internal Workshops held:-

- Not applicable

City of Ryde Advisory Committees consulted included:-

- Not Applicable

External public consultation included:-

- Previously, a public consultation day was held as part of the Ryde Riverwalk. A flagpole was not mentioned by the public as part of this consultation.

Comments

There have not been any other requests for a flag or flagpole to be erected at Kissing Point Park. The Park is not used for any ceremonial purposes.

Critical Dates

There are no critical dates or deadlines to be met.

Financial Impact

As this report recommends that a flag and flagpole not be erected at Kissing Point Park, Putney, there are no financial impacts.

Policy Implications

There are no policy implications through adoption of the recommendation.

Other Options

Council could move to erect the flag and flagpole at Kissing Point Park.

If this option were taken, it is estimated that the total cost of the project is \$ 20,900 if lighting is installed or \$35,900 if a staff member is required to raise and lower the flag daily.

The probable cost for locating the flag pole in the area proposed above is \$15,000. This would include pathway works, landscape works and the supply and installation of the flag pole and flag. It does not include any project development fees and does not include any integration with the Putney Progress Association and Naval Historical Society projects.

The cost of a staff member to raise and lower the flag is approximately \$50/day, or approximately \$20,000 per year.

The cost of installing the lighting is approximately \$5,000. The ongoing cost of maintaining the lighting is \$900/year.

ITEM 11 (continued)

This project is not provided for in the current budget (state financial year eg. 2010/11) and could be funded from:

revenue allocation by an adjustment in the next Quarterly review

The on-going cost of maintaining the area is hard to estimate until the design is finalised.

Conclusion

This report outlines the issues associated with a flagpole including protocols in raising / lowering the flag or illuminating the flag at night, considers the nature and use of Kissing Point Park which is currently not used for ceremonial purposes and recommends on consideration of these issues, that a flag and flagpole not be erected at Kissing Point Park, Putney.

12 REPORT ON OUTSTANDING RESOLUTIONS

Report prepared by: Meeting Support Co-ordinator

Report dated: 12 August 2011

File No.: GRP/11/5/4/6 - BP11/83

REPORT SUMMARY

This Report is submitted to Council to review the status of outstanding reports and confirm the date reports are due to be provided to Council as at 16 August 2011.

Below is a status table showing the number of reports listed, the number completed since the last update, the number added since the last update and the percentage of those reports that were completed within the stated timeframe:

Date	Number of listed reports	Number of reports added	Number COMPLETED in this period (to be removed)	% COMPLETED within stated timeframe
14 February 2011	33		7	85%
15 March 2011	31	5	8	87%
2 May 2011	32	9	9	81%
6 June 2011	31	8	5	80%
19 July 2011	33	7	10	80%
16 August 2011	35	12	8	50%

Of the 35 reports listed in the **ATTACHED** report, six reports are overdue against the stated timeframe.

RECOMMENDATION:

That the report on Outstanding Resolutions be endorsed.

ATTACHMENTS

1 Outstanding Resolutions Report as at 16 August 2011

Report Prepared By:

Amanda Janvrin
Meeting Support Coordinator

Report Approved By:

Shane Sullivan
Manager - Governance

Roy Newsome
Group Manager - Corporate Services

ITEM 12 (continued)

ATTACHMENT 1

Outstanding Resolutions - Report

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	RYDE TRAFFIC COMMITTEE	1/05/2011	<i>PRINCES STREET, RYDE - Pedestrian Refuge</i> The Traffic Committee agreed to kerb extensions and a median to improve the intersection for pedestrians to cross. The RTC did not agree to a marked crossing. The Works Committee resolved that the matter be reviewed with the intent of re-presenting an argument to the RTC for the crossing based on the actual circumstances once the works are done. The works are still pending and due to be done in April. Once complete a pedestrian audit and count can be done on the 'settled' in use patterns. It is anticipated this will then go to the July RTC (NB: This meeting was postponed until 11 August 2011), followed by a report to Council in late-September / early October 2011.
Meeting Date		Anticipated date	
24/08/2010	PRINCES STREET, RYDE – Pedestrian Refuge (iv) That a further report be prepared for the Committee's consideration in 6 months	6/09/2011	
Group		Officer	
Public Works		Harry Muker	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	REQUESTS FOR WAIVER OF FEES FOR EVENTS IN PARKS	5/04/2011	Report being prepared for 23 August 2011 in conjunction with the report on Notice of Motion - Charges for Facility Hire for "Not for Profit" Community Groups.
Meeting Date 23/11/2010	(c) That a policy report be brought back to Council on waiver of fees.	Anticipated date 23/08/2011	
Group Community Life		Officer Simon Harrison	COMPLETED (To be removed following meeting 23 August 2011).

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Committee of the Whole	WEST RYDE COMMUNITY FACILITY - Establishment of Framework for Rental Contribution by Community Tenants	3/05/2011	Ongoing negotiations with community partners have commenced and are progressing. Report to Council Meeting 2 August 2011.
Meeting Date		Anticipated date	
7/12/2010	That this matter be deferred to enable extensive consultation with affected stakeholders to achieve a more sustainable model to enable the continuing provision of services by these community organisations.	2/08/2011	COMPLETED (to be removed following meeting 23 August 2011)
Group		Officer	
Community Life		Baharak Sahab	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Committee of the Whole	SAFETY EVALUATION OF TREES WITHIN THE CITY OF RYDE	9/08/2011	Reviewing other Council's Development Control Plan and tree policies.
Meeting Date		Anticipated date	
7/12/2010	(b) That a review of the City Of Ryde's Development Control Plan 2010 Part: 9.6 Tree Preservation be undertaken and reported to Council in six months.	15/11/2011	Councillor Workshop held on 9 August 2011.
Group		Officer	<i>Report anticipated for November 2011.</i>
Community Life		Simon Harrison	
Meeting Type	Resolution	Due Date of Report	Comments/Update
Committee of the Whole	RYDE PLANNING AND BUSINESS CENTRE	6/12/2011	<i>Review to be conducted after six months with report due to Council in December 2011.</i>
Meeting Date		Anticipated date	
1/02/2011	(b) That Council review the operations of both Centres after six (6) months by conducting surveys and that a further report be prepared for Council's consideration.	6/12/2011	
Group		Officer	
Corporate Services		Manager, Customer Service	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	ESTABLISHMENT OF MARKET IN CHURCH STREET TOP RYDE	19/04/2011	Awaiting response from Ryde Chamber of Commerce.
Meeting Date 8/03/2011		Anticipated date 11/10/2011	Report anticipated October 2011.
Group Community Life	(a) That Council include the establishment of a market/fair in Church Street Top Ryde, on a trial basis, for consideration in the 2011/12 Management Plan and that Council staff to begin assisting the Chamber of Commerce in developing a project plan for the logistics to commence conducting the market/fair. (b) That the Project Plan be reported back to Council. (c) That the Project Plan be reported to the Economic Development and Advisory Committee for comment prior to the report being provided back to Council.	Officer Derek McCarthy	

ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Committee of the Whole	DEFERRED REPORT - BOARDING HOUSE - ENFORCEMENT AND EDUCATION PROJECT	20/09/2011	<i>Report presented to Council Meeting held 9 August 2011.</i>
Meeting Date 3/05/2011	(g) That the General Manager report to Council regarding the development of a webpage to display details of premises that have been confirmed to be operating as illegal boarding houses or have illegal internal modifications consistent with that use. The webpage is to show the address of the property and the name and address of the registered owner with all entries to remain for at least a 12 month period.	Anticipated date 9/08/2011	<i>COMPLETED (to be removed following meeting 23 August 2011)</i>
Group Corporate Services	(h) That the General Manager investigate any breach of confidential material relating to this matter and that a confidential report be provided back to Council on the findings of this investigation.	Officer Shane Sullivan and Scott Cox	

ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	PUBLIC PRIVATE PARTNERSHIP - Bevillessa & City of Ryde - Signage Rights, Southern Pedestrian Bridge, North Face - Status Report.	19/07/2011	Report being prepared for Council on 22 November 2011.
Meeting Date		Anticipated date	
10/05/2011	That a further report be submitted to Council once the Expression of Interest process has been completed.	22/11/2011	
Group		Officer	
Public Works		George Dedes	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	Notice of Motion - CHARGES FOR FACILITY HIRE FOR "NOT FOR PROFIT" COMMUNITY GROUPS	19/07/2011	Report being prepared for 23 August 2011 in conjunction with the report on Requests for Waiver of Fees for Events in Parks.
Meeting Date 10/05/2011		Anticipated date 23/08/2011	COMPLETED (To be removed following meeting 23 August 2011).
Group Community Life	That the General Manager investigate and report the availability of CoR owned facility space for "Not for Profit" Community Groups. That the report review current charges for facility hire and make recommendations in respect of potential for facilitating the availability of space for Community Groups that can provide acceptable proof of their "Not for Profit" status.	Officer Simon Harrison	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	CREATION OF A CITY OF RYDE PROPERTY TRUST	11/10/2011	Steps currently being initiated by Group Manager Public Works regarding EO1 for selection of qualified consultant to undertake an assessment as set out in Resolution from meeting 10 May 2011.
Meeting Date 10/05/2011	(a) That Council authorises the General Manager to seek other local government partners to complete investigations into the most appropriate legal model and share costs for the creation of a Property Trust which would be suitable for the City of Ryde's Property Trust.	Anticipated date 11/10/2011	<i>The Mayor and the General Manager to attend a meeting with The Honourable Don Page, Minister for Local Government on Wednesday, 24 August 2011.</i>
Group Public Works	(b) That Council authorise the General Manager to develop a model for a Property Trust (with costs shared by other participating Councils) with Council's component to be funded by the investment property reserve.	Officer Terry Dodds	<i>Report anticipated for October 2011.</i>
	(c) That the General Manager be delegated authority to call on expressions of interest and select a suitably qualified consultant to undertake an assessment of our current suitable operational assets, with the view to estimating the highest and best use and rate of return to Council, utilising funds from the investment property reserve.		
	(d) That once recommendations (2) and (3) are implemented, a full report with a costed feasibility		

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ITEM 12 (continued)

ATTACHMENT 1

study for operating a City of Ryde Property Trust, be submitted to Council prior to proceeding to Phase (D) Operations: Running the Model.

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	Notice of Motion - FLAG AND FLAGPOLE AT KISSING POINT PARK, PUTNEY	16/08/2011	<i>Report being prepared in conjunction with Public Works for the Council Meeting on 23 August 2011.</i>
Meeting Date 24/05/2011	That a report be prepared to Council for the consideration of a flagpole to be erected at Kissing Point Park, Putney.	Anticipated date 23/08/2011	<i>COMPLETED (To be removed following meeting 23 August 2011).</i>
Group Community Life		Officer Simon Harrison	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type Council	Resolution YAMBLE RESERVE ALL ABILITIES PLAYGROUND	Due Date of Report 6/09/2011	Comments/Update <i>Placed on public exhibition from 22 June until 20 July 2011.</i>
Meeting Date 14/06/2011	(b) That a subsequent report be provided to Council on the outcomes of the public exhibition process together with the final concept plan for endorsement.	Anticipated date 6/09/2011	<i>Report being prepared for 6 September 2011.</i>
Group Community Life		Officer Simon Harrison	
Meeting Type Council	Resolution DRAFT PUTNEY PARK PLAN OF MANAGEMENT - Permission to place on Public Exhibition	Due Date of Report 6/09/2011	Comments/Update <i>Placed on public exhibition from 22 June until 3 August 2011.</i>
Meeting Date 14/06/2011	(c) That a report be brought back to Council with the results of the public exhibition, recommending further action.	Anticipated date 6/09/2011	<i>Report being prepared for 6 September 2011.</i>
Group Community Life		Officer Simon Harrison	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	REVIEW OF PART 3.3 DWELLINGS HOUSES AND DUAL OCCUPANCY OF DEVELOPMENT CONTROL PLAN 2010	28/02/2012	<i>Report to Council Meeting in February 2012.</i>
Meeting Date		Anticipated date	
14/06/2011	a) That a review of Part 3.3 Dwelling Houses and Dual Occupancy of City of Ryde's Development Control Plan 2010 and associated process be undertaken to address the issues raised in this report. (b) That a further report be provided to Council once the review process is completed.	28/02/2012	
Group		Officer	
Environment and Planning		Meryl Bishop	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	FOUR YEAR DELIVERY PLAN 2011-2015 INCLUDING ONE YEAR OPERATIONAL PLAN 2011/2012	11/10/2011	Report coming back to Council at first quarterly review.
Meeting Date 14/06/2011	(i) That Council provides free access to the Ryde Aquatic Leisure Centre to all pensioners and health card holders upon the production of an appropriate concession card and proof of residency in the City of Ryde and that a report be provided to Council in twelve (12) months time as part of the 2012/2013 Operational Plan, detailing the usage and financial impact of this concession.	Anticipated date 11/10/2011	
Group Community Life		Officer Paul Hartman	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	Notice of Motion: TIDY SUBURBS IN RYDE CAMPAIGN	16/08/2011	<i>Combined report being prepared by Public Works and Community Relations and Events for the Works and Community Meeting on 6 September 2011.</i>
Meeting Date 14/06/2011	The General Manager prepares a report to Council recommending initiatives to encourage and reinforce acceptable standards on maintenance of front yards, nature strips, and public areas in order to promote the health, safety and well being of all residents in Ryde. The report is to include information on resources required by staff to effectively implement this campaign.	Anticipated date 6/09/2011	
Group Community Life		Officer Simone Schwarz	

ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community			
Meeting Date	TRAFFIC & PARKING MATTERS PRESENTED TO RYDE LOCAL TRAFFIC COMMITTEE MEETING held on 26 May 2011 - (S) ANDREW STREET, MELROSE PARK – Preferred Option (Final Report)	21/06/2011	Report expected 29 September 2011 to the Ryde Traffic Committee.
21/06/2011	That a further report be brought back to a future Works and Community Committee meeting following an onsite meeting with the residents of Andrew Street on the 16 June 2011.	Anticipated date 1/11/2011	Report to Council anticipated November 2011.
Group		Officer	
Public Works		Harry Muker	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Committee of the Whole	TOP RYDER COMMUNITY BUS SERVICE	1/11/2011	<i>Report to Council Meeting on 1 November 2011.</i>
Meeting Date 21/06/2011	(d) That a further report be provided to Council at the end of the trial period to assess the success of the new business partnership arrangement and determine whether or not the service should be extended to 30 June 2012 and beyond.	Anticipated date 1/11/2011	
Group Environment and Planning		Officer Sam Cappelli	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community			
Meeting Date	TRAFFIC & PARKING MATTERS PRESENTED TO RYDE LOCAL TRAFFIC COMMITTEE MEETING held on 26 May 2011 - (1) LEE AVENUE & NICHOLL AVENUE RYDE, RICHARD JOHNSON CRESCENT RYDE, MERITON STREET GLADESVILLE, WATT AVENUE RYDE - Request for Parking Restrictions	1/04/2012	<i>Report anticipated April 2012.</i>
21/06/2011	(a) Statutory "No Stopping" restrictions for a length of 10 metres at the bend on Lee Avenue and Nicoll Avenue on both sides be installed.	Anticipated date 1/04/2012	
Group	(b) With regard to the narrow road section on Richard Johnson Crescent:	Officer	
Public Works	I. "No Parking" restrictions on the western side (inside radius) of the narrow road section on Richard Johnson Crescent between property No's. 1 and 11 be installed on a trial basis of 6 months. II. Council consult with the residents of Richard Johnson Crescent on the parking restrictions during the trial period, or at the end of the period, to seek feedback on the success of the trial. III. A further report be provided to Traffic Committee.	Harry Muker	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	DEBBLE STREET – Progress Report on Leasing Landscaped Area	18/10/2011	Subject to Statutory notifications, report anticipated to the Works and Community Committee on 18 October 2011.
Meeting Date		Anticipated date	
28/06/2011	That this matter be deferred to enable Council staff to progress further negotiations with the owners of 70a Champion Road and for this matter to be reported back to Council as soon as possible.	18/10/2011	
Group		Officer	
Public Works		Terry Dodds	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	SHAFTSBURY ROAD and GLEN STREET, EASTWOOD – Proposed Roundabout (Black Spot Remediation Site – UPDATE)	8/11/2011	Advice from RTA in relation to this project is expected prior to end August 2011. Further actions in relation to funding and its potential reallocation to be discussed further with the RTA.
Meeting Date		Anticipated date	
28/06/2011	That consideration of this matter be deferred for a detailed report back to Council outlining the history of this intersection, why this intersection came before Traffic Committee as a Black Spot Remediation Site, what other solutions are possible and what other locations would be suitable to utilise this funding in the City of Ryde for a roundabout.	8/11/2011	Report anticipated November 2011.
Group		Officer	
Public Works		Harry Muker	

ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	NOTICE OF MOTION - REQUEST FOR NSROC TO FUND ABORIGINAL EDUCATION	8/11/2011	Staff will research and report on findings.
Meeting Date 28/06/2011	That the City of Ryde obtain a report on Lane Cove Council's support for an educational program for aboriginal students in the NSROC area and investigate how Ryde Council may be involved.	Anticipated date 8/11/2011	Report anticipated November 2011.
Group Community Life		Officer Baharak Sahebkhani	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	INVESTMENT REPORT - May 2011 and INVESTMENT ADVISORY SERVICES TENDER	23/08/2011	Staff have met with both respondents to the tender. New quotes are currently being sought from both parties by Friday 19 August 2011. The preferred supplier of the independent investment advisory service has been referred to in the August Investment report noting that additional information will be provided at the Council meeting on 23 August 2011 that will provide an update on the submissions received.
Meeting Date 28/06/2011	(c) That Council Officers negotiate a reduced level of service for Investment Advisory Services that offers the best value for the City of Ryde and for the recommended provider to be reported to Council prior to appointment.	Anticipated date 23/08/2011	
Group Corporate Services		Officer John Todd	
COMPLETED (To be removed following meeting 23 August 2011)			

ITEM 12 (continued)

ATTACHMENT 1

Meeting Type Council	Resolution ADVISORY COMMITTEE - Crime Prevention Advisory Committee Meeting held on 16 June 2011	Due Date of Report 13/09/2011	Comments/Update <i>Report being prepared for September 2011 meeting.</i>
Meeting Date 26/07/2011	(c) That Council review the structure of the Advisory Committees and that this matter be reported to Council in September when endorsing Council's Advisory Committees.	Anticipated date 13/09/2011	
Group Corporate Services		Officer Shane Sullivan	
Meeting Type Council	Resolution PARKING DEVELOPMENT CONTROL PLAN REVIEW	Due Date of Report 27/03/2012	Comments/Update <i>Six Week Exhibition period subject to Section 65 for draft LEP, expected to be undertaken in late 2011.</i>
Meeting Date 26/07/2011	(c) That a further report regarding community comments be provided to Council as soon as practicable after completion of the public exhibition.	Anticipated date 27/03/2012	<i>Report to Council anticipated for March 2012.</i>
Group Environment and Planning		Officer Meryl Bishop	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	STANDING COMMITTEE - COMMITTEE OF THE WHOLE - Letter from Division of Local Government	23/08/2011	Action taken with regard to (a) and (d). Report to Council regarding (b) and (c) to be presented 23 August 2011.
Meeting Date 26/07/2011	(a) That Council endorse the changing of all remaining Committee of the Whole meetings for 2011 to Council meetings.	Anticipated date 23/08/2011	COMPLETED (To be removed following meeting 23 August 2011)
Group Corporate Services	(b) That Council note a detailed review of the issues raised in the Division of Local Government's letter received on 14 July 2011, as attached, will be reported to Council at its meeting on 23 August 2011.	Officer Shane Sullivan	
	(c) That the report on 23 August include options to streamline the Committee meeting structure.		
	(d) That Council write to the Division of Local Government to advise of the action to be taken on this matter.		

ITEM 12 (continued)

ATTACHMENT 1

Meeting Type Council	Resolution 20-34 ASHBURN PLACE, GLADESVILLE. Section 96 MOD 2010/0135.	Due Date of Report 16/08/2011	Comments/Update <i>Report to Planning and Environment Committee on 16 August 2011</i>
Meeting Date 26/07/2011		Anticipated date 16/08/2011	COMPLETED (To be removed following meeting 23 August 2011).
Group Environment and Planning	That this matter be deferred for the Group Manager – Environment and Planning to conduct a mediation meeting between the applicant and objectors to be held within three (3) weeks of the date of this meeting and no later than 6.00pm in the evening.	Officer Liz Coad	
Meeting Type Council	Resolution 328-332 VICTORIA ROAD, GLADESVILLE. LDA2011/0146.	Due Date of Report	Comments/Update <i>Rescission Motion to be considered at Council on 23 August 2011.</i>
Meeting Date 26/07/2011		Anticipated date	Due date and report date To Be Advised.
Group Environment and Planning	That this matter be deferred to allow consultation with the Heritage Advisory Committee, the Ryde Traffic Committee, the community and to enable staff to negotiate with the applicant to address these issues including the protection of the building's facade.	Officer Liz Coad	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	PUBLIC DOMAIN UPGRADES	30/06/2012	Parts (a) to (c) COMPLETED (To be removed following meeting 23 August 2011)
Meeting Date 2/08/2011	(a) That the study 'Centres – public domain upgrades' be adopted by Council.	Anticipated date 30/06/2012	Part (d) will be reported when the development is undertaken.
Group Environment and Planning	(b) That the public domain upgrade construction of Church Street Ryde (stage 1) and Rowe Street (east) Eastwood be funded from the town centre upgrade budget in the 4 year period from 2011/12 to 2014/15. (c) That the public domain upgrade of small and neighbourhood centres for the 4 year period from 2011/12 to 2014/15 commence with Boronia Park shopping centre and then rotate as follows: Agin-court Road, Quarry Road, Sager Place, Allars Street, Watts Road, Callaghan Street, Meadowbank Station (west). (d) That a detailed costing be provided to Council on the replacement of the two poles with two smart poles in front of the proposed second hotel in Eastwood, at the same time that the development is undertaken.	Officer Meryl Bishop	Part (e) will be reported in June 2012.

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ITEM 12 (continued)

ATTACHMENT 1

(e) That a further report be provided to Council on this matter after consultation with shop owners in Church Street.			
Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	NOTICE OF MOTION: ISSUES ASSOCIATED WITH TRAFFIC BYPASSING THE SOUTHERN END OF WHARF ROAD, MELROSE PARK	1/11/2011	This matter will be subject of a Report to the Ryde Traffic Committee at its meeting to be held on 29 September 2011, following which a report will be prepared to Council at it meeting to be held on 1 November 2011.
Meeting Date		Anticipated date	
2/08/2011		1/11/2011	
Group		Officer	
Public Works	(a) That Council investigate issues associated with through traffic that currently bypasses the southern end of Wharf Road Melrose Park, particularly at times when a 40 kph speed limit applies outside Melrose Park Public School by using either Taylor Avenue and Cobham Avenue or Lancaster Avenue and report on measures to encourage through traffic to remain on the collector road system in this area. (b) That before any action is taken in this matter, consultation be undertaken with residents in the affected area.	Harry Muker	

ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	CONSIDERATION OF HERITAGE ISSUES - Public Works	1/11/2011	<i>Report anticipated November 2011.</i>
Meeting Date 2/08/2011	That this matter, including a copy of the previous report be referred to the Works and Community Committee for further consideration.	Anticipated date 1/11/2011	
Group Public Works		Officer Russell Nash	

ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	MAYORAL MINUTE - MM 08/11 - INVESTIGATION TO IDENTIFY THE SOURCE OF MALICIOUS COMPLAINTS	6/09/2011	All parties have been advised of the Mayor's determination as endorsed by Council.
Meeting Date 2/08/2011	(c) That the result of the investigation be reported back to Council.	Anticipated date 6/09/2011	The forensic investigation has been commenced.
Group Corporate Services		Officer Bruce McCann	Results of the investigation will be reported back to Council on 6 September 2011.

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	SURF ATTRACTION PROPOSAL FOR THE RYDE AQUATIC LEISURE CENTRE	6/09/2011	<i>Options are being investigated prior to tenders.</i>
Meeting Date 2/08/2011	(b) That the General Manager reports on the options available to sourcing the required funds from either an external bank loan or internally from reserves.	Anticipated date 6/09/2011	<i>Report being prepared for September 2011 meeting.</i>
Group Community Life		Officer Paul Hartman	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	NOTICE OF MOTION - INTERNATIONAL DAY OF PEOPLE WITH DISABILITY	1/11/2011	Next Access Committee meeting is on 5 October 2011.
Meeting Date 9/08/2011		Anticipated date 1/11/2011	Report anticipated November 2011.
Group Community Life	(a) That the General Manager report to Council on the possibility of Council and other similar organisations in the City of Ryde, partnering with Side by Side Advocacy in its plan to host a function to celebrate International Day of People with Disability at Brush Farm House on 2 December 2011. (b) That in preparing the report, the Access Committee be consulted on this matter.	Officer Baharak Sahbkhari	

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ITEM 12 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	UPGRADE OF PITTWATER ROAD (HIGH STREET TO EPPING ROAD) - Review of Environmental Factors and Community Consultation	15/11/2011	Workshop proposed for 27 September 2011, following which the Review of Environmental Factors will be exhibited for public comment for a period of 21 days.
Meeting Date		Anticipated date	
9/08/2011	(a) That this matter be deferred to allow for a Councilor workshop and for the consultants to be in attendance (to discuss the four stages of this project).	15/11/2011	A report will then be prepared for Council in November 2011.
Group		Officer	
Public Works	(b) That the community groups consulted in the community engagement process be invited to address Council when the matter is reported back to Council.	Sri Sriamandarajah	

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PRECIS OF CORRESPONDENCE**1 ESTABLISHMENT OF A LOCAL PLANNING PANEL**

Report dated: 12/08/2011**File No.:** CLM/11/1/5/11 - BP11/551

Correspondence:

Submitting correspondence from The Honourable Brad Hazzard, Minister for Planning and Infrastructure, Minister Assisting Premier on Infrastructure NSW, received on 8 August 2011, regarding the Establishment of a Local Planning Panel.

RECOMMENDATION

That the correspondence be received.

ATTACHMENTS

- 1 Letter from the Honourable Brad Hazzard MP, received on 8 August 2011 regarding the establishment of a Local Planning Panel

Precis of Correspondence (continued)

ATTACHMENT 1



The Hon Brad Hazzard MP
Minister for Planning and Infrastructure
Minister Assisting Premier on Infrastructure NSW

Councillor Artin Etmekdjian
Mayor
Ryde City Council
Locked Bag 2069
North Ryde NSW 1670

Dear Councillor Etmekdjian,

On 16 July 2011, the Department of Planning and Infrastructure wrote to all NSW council general managers regarding the establishment of a Local Planning Panel (the panel).

As a matter of courtesy, I am writing directly to you also to ensure you are aware of the intent of the Government and that you convey this message to all of your councillors.

The aim of the panel is to increase the opportunity for local government involvement in the plan making process and improve the flexible delivery of the Standard Instrument (SI) LEP program so that local conditions and concerns can be considered and addressed.

This approach aligns with the Government's policy to increase flexibility across the planning system and for greater decision making being handed back to local government. The Government is aware that there are a number of matters which continue to impact on the ability of local government to address local planning issues and will continue to work with councils to ensure the best outcomes for their local communities.

Once established, the panel will seek feedback from councils on the SI LEP program in general and on specific implementation and policy issues. During this phase, councils will be invited to comment on a variety of matters including impediments to finalising LEPs and opportunities for increasing flexibility and reflecting local conditions.

Nominations for an independent Chair have been requested from the LGSA with the chair to be appointed by the Minister. The remaining panel members will include equal representatives from both the Department and from local government.

The Liberal & Nationals Government has a clear mandate to improve the relationship between the state and local government and acknowledges the benefits associated in a closer working environment.

Should you have any further enquiries about the panel, I encourage you to contact your local office of the Department of Planning & Infrastructure.

Yours sincerely


HON BRAD HAZZARD MP
Minister

- 8 AUG 2011

Level 33, Governor Macquarie Tower, 1 Farrer Place, Sydney NSW 2000
Phone: (61 2) 9228 5258 Fax: (61 2) 9228 5721 Email: office@hazzard.minister.nsw.gov.au

NOTICES OF MOTION

- 1 ROAD SAFETY AUDIT TO IMPROVE SAFETY AND EFFICIENCY OF THE PUTNEY VILLAGE AND PUTNEY PUBLIC SCHOOL PRECINCT -
Councillor Roy Maggio**

File Number: CLM/11/1/5/6 - BP11/558

MOTION:

That Council facilitate a Road Safety Audit (RSA) that will identify any strengths, weakness and opportunities which will improve the safety and an overall efficiency of the Putney Village and Putney Public School precinct.

1. That all stakeholders of the Putney Village and Putney Public School precinct be contacted to attend the Safety Audit.
2. That all results of the RSA be communicated to the stakeholders that participated.
3. Is an alternative arrangement possible such as a 15 minute Loading Zone legal which would solve the solution at the Putney Village.

- 2 CONNECTING COMMUNITIES TO EASTWOOD AFTER THE FIRE -
Councillor Justin Li**

File Number: CLM/11/1/5/6 - BP11/553

MOTION:

As a response to the fire at Eastwood Shopping Centre, Council allocates up to \$1,000,000 in the 2011/2012 financial year to revitalise and encourage business and community activity in the Eastwood Town Centre through initiatives including the following:

- regular (at least monthly) outdoor cinemas at Eastwood Plaza, starting in October 2011;
- constructing additional street parking near the Eastwood Town Centre, including at the intersection of Railway Parade and May Street;
- expanding the free Top Ryder bus service to include a route transporting Marsfield and Denistone East residents to Eastwood Town Centre;
- replacing electricity poles on Rowe Street with smart poles; and
- erecting more recreational infrastructure (eg. permanent table tennis tables) near Eastwood Park.

**3 PRESENTATION TO COUNCIL BY FRASERS PROPERTY REGARDING
THE STAGING OF THE RYDE REHABILITATION CENTRE SYDNEY
REDEVELOPMENT – Councillor Roy Maggio**

File Number: CLM/11/1/5/6 - BP11/560

MOTION:

That Council invite Frasers Property to present and discuss the staging of the Ryde Rehabilitation Centre Sydney redevelopment including the proposed road network and anticipated traffic impacts.

NOTICES OF RESCISSION

- 1 328-332 VICTORIA ROAD, GLADESVILLE. LOT 1 DP 778254. Local Development Application for demolition, construct a new building and basement car park for the purpose of a Dan Murphy's liquor store, including internal fit-out and signage. LDA2011/0146. - Councillor Victor Tagg, Councillor Justin Li, Councillor Terry Perram**

File Number: CLM/11/1/5/7 - BP11/547

That Council rescind the previous resolution in relation to ITEM 2 (Item 3) – Report of the Planning and Environment Committee Meeting 9/11 held on 19 July 2011, passed at the Council Meeting held on 26 July 2011, namely:

- 3 328-332 VICTORIA ROAD, GLADESVILLE. LOT 1 DP 778254. Local Development Application for demolition, construct a new building and basement car park for the purpose of a Dan Murphy's liquor store, including internal fit-out and signage. LDA2011/0146.**

That this matter be deferred to allow consultation with the Heritage Advisory Committee, the Ryde Traffic Committee, the community and to enable staff to negotiate with the applicant to address these issues including the protection of the building's façade.

CONFIDENTIAL ITEMS**13 TENDER FOR THE PROVISION OF CONSTRUCTION SERVICES FOR THE INSTALLATION OF FLOODLIGHTING AT THE MEADOWBANK PARK NETBALL COURTS**

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it; AND (d) (ii) information that would, if disclosed, confer a commercial advantage on a competitor of the council.

Report prepared by: Manager - Open Space

Report dated: 12/08/2011 **File No.:** GRP/11/4/3 - BP11/550

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14 ADVICE ON COURT ACTIONS

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

This matter is classified confidential because it contains advice concerning legal matters that are:-

- (a) substantial issues relating to a matter to which the Council is involved.
- (b) clearly identified in the advice, and
- (c) fully discussed in that advice.

It is not in the public interest to reveal all details of this matter as it would prejudice Council's position in any court proceedings.

Report prepared by: General Counsel, Public Officer

Report dated: 17 August 2011 **File No.:** GRP/11/7/1/6 - BP11/538

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