

Meeting Date: Tuesday 27 March 2012
Location: Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde
Time: 7.30pm

Note: *This meeting will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993.*

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1 CONFIRMATION OF MINUTES - Council Meeting held on 13 March 2012

Report prepared by: Meeting Support Coordinator**Report dated:** 8/03/2012**File No.:** GRP/12/5/5/5 - BP12/238

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Council Meeting 3/12, held on 13 March 2012 be confirmed.

ATTACHMENTS

- 1 Minutes - Ordinary Council Meeting - 13 March 2012

ITEM 1 (continued)

ATTACHMENT 1

Council Meeting
MINUTES OF MEETING NO. 3/12

Meeting Date: Tuesday 13 March 2012

Location: Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde

Time: 7.30pm

Councillors Present: Councillors O'Donnell (Chairperson), Butterworth, Campbell, Li, Maggio, Petch, Perram, Pickering, Salvestro-Martin, Tagg and Yedelian OAM.

Councillor Butterworth arrived at 7.37pm during public participation on items listed on the Agenda.

Councillor Salvestro-Martin left the meeting at 11.00pm and did not return to the meeting.

Apologies: The Mayor, Councillor Etmekdjian.

In the absence of the Mayor, Councillor Etmekdjian, Councillor O'Donnell (Deputy Mayor) assumed the Chair.

Staff Present: General Manager, Group Manager – Community Life, Group Manager - Corporate Services, Group Manager – Environment & Planning, Group Manager - Public Works, General Counsel, Service Unit Manager – Urban Planning, Service Unit Manager – Open Space, Section Manager – Traffic, Media & Community Relations Officer and Meeting Support Coordinator.

PRAYER

Pastor Dr Keith Ng of the Evangel Bible Church, Putney was present and offered prayer prior to the commencement of the meeting.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

Note: Councillor Butterworth arrived at 7.37pm during Public Participation on Items Listed on the Agenda.

The following persons addressed the Council:-

No.	Name	Topic
1	Ms Denise Pendleton	ITEM 4 – Draft Ryde Development Control Plan 2010 – Part 4.4 Ryde Town Centre – Submissions

ITEM 1 (continued)

ATTACHMENT 1

2	Mrs Beth Kosnik	ITEM 4 – Draft Ryde Development Control Plan 2010 – Part 4.4 Ryde Town Centre – Submissions
3	Mr Philip Peake	ITEM 4 – Draft Ryde Development Control Plan 2010 – Part 4.4 Ryde Town Centre – Submissions
4	Mr Chris Fiore	NOTICE OF MOTION 1 – Road Safety Audit at the Intersection of Osgathorpe and Evan Streets

SUSPENSION OF STANDING ORDERS – PUBLIC PARTICIPATION

RESOLUTION: (Moved by Councillors Perram and Yedelian OAM)

That Standing Orders be suspended to allow those speakers listed to speak on Items not on the Agenda to address the meeting, the time being 7.50pm.

Record of Voting:

For the Motion: Unanimous

Note: During the completion of the voting on the above Motion, Councillor Petch moved a Matter of Urgency for Council to suspend standing orders and consider the Rescission Motion submitted in respect of Item 18 – Best Value Review – Sportsground Allocation and Management from Council’s meeting on 28 February 2012.

The Chairperson did not have an opportunity to respond to this Motion as Councillor Petch moved a Motion of Dissent against the Chairperson’s ruling. As the Motion was seconded by Councillor Salvestro-Martin, the Motion of Dissent was required to be voted on by Council.

MOTION OF DISSENT

RESOLUTION: (Moved by Councillors Petch and Salvestro-Martin)

That Council dissent from the Chairperson’s ruling.

Record of Voting:

For the Motion: Councillors Butterworth, Li, Petch, Perram, Salvestro-Martin and Tagg

Against the Motion: Councillor O’Donnell (Chairperson) and Councillors Campbell, Maggio, O’Donnell, Pickering and Yedelian OAM

As the result of the Motion of Dissent was six (6) votes For and five (5) Against, the Motion of Dissent was **CARRIED**.

ITEM 1 (continued)

ATTACHMENT 1

MATTER OF URGENCY

MOTION: (Moved by Councillor Petch and Perram)

That Council deal with the Rescission Motion regarding Item 18 – Best Value Review – Sportsground Allocation and Management passed at the Council Meeting of 28 February 2012 and that all speakers listed to speak on this matter address the meeting, the time being 7.55pm.

The Chairperson ruled that the matters raised in the Motion were not of great urgency and therefore would not be considered at this meeting.

PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA

The following persons then addressed the Council:-

Name	Topic
Ms Anne Doring (on behalf of Eastwood Ryde Netball Association)	Proposed fee increases for sporting groups hiring/using City of Ryde grounds and facilities
Mr Buckley Findlay	Proposed fee increases for sporting groups hiring/using City of Ryde grounds and facilities

RESUMPTION OF STANDING ORDERS

RESOLUTION: (Moved by Councillors Campbell and Yedelian OAM)

That Council resume Standing Orders, the time being 8.20pm.

Record of Voting:

For the Motion: Unanimous

MAYORAL MINUTES

There were no Mayoral Minutes.

COUNCIL REPORTS

1 CONFIRMATION OF MINUTES - Council Meeting held on 28 February 2012

RESOLUTION: (Moved by Councillors Campbell and Petch)

That the Minutes of the Council Meeting 2/12, held on 28 February 2012 be confirmed.

ITEM 1 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: Councillor O'Donnell (Chairperson) and Councillors Butterworth, Campbell, Li, Maggio, Petch, Perram, Pickering and Yedelian OAM

Against the Motion: Councillors Tagg and Salvestro-Martin

2 REPORT OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING 3/12 held on 6 March 2012

RESOLUTION: (Moved by Councillors Pickering and Yedelian OAM)

That Council note that all items of the Planning and Environment Committee meeting 3/12 held on 6 March 2012 were dealt with by the Committee within its delegated powers.

Record of Voting:

For the Motion: Councillor O'Donnell (Chairperson) and Councillors Butterworth, Campbell, Li, Maggio, Petch, Perram, Pickering, Salvestro-Martin and Yedelian OAM

Against the Motion: Councillor Tagg

3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 2/12 held on 6 March 2012

RESOLUTION: (Moved by Councillors Perram and Petch)

That Council determine Item 2 of the Works and Community Committee report, noting that Items 1 and 3 were dealt with by the Committee within its delegated powers.

Record of Voting:

For the Motion: Councillor O'Donnell (Chairperson) and Councillors Butterworth, Campbell, Li, Petch, Perram, Salvestro-Martin and Tagg

Against the Motion: Councillors Maggio, Pickering and Yedelian OAM

2 MULTIFUNCTION POLES AT 20 WEST PARADE, EASTWOOD

RESOLUTION: (Moved by Councillors Perram and Petch)

- (a) That Council install multifunction poles at 20 West Parade in accordance with Council's current Public Domain Manual.

ITEM 1 (continued)

ATTACHMENT 1

- (b) That funding be allocated from the March Quarterly Review for this project.

Record of Voting:

For the Motion: Councillors Butterworth, Li, Petch, Perram, Salvestro-Martin and Tagg

Against the Motion: Councillor O'Donnell (Chairperson) and Councillors Campbell, Maggio, Pickering and Yedelian OAM

4 DRAFT RYDE DEVELOPMENT CONTROL PLAN 2010 - Part 4.4 Ryde Town Centre - Submissions

Note: Ms Denise Pendleton, Mrs Beth Kosnik and Mr Philip Peake addressed the meeting in relation to this Item.

MOTION: (Moved by Councillors Campbell and Pickering)

- (a) That Council authorise that draft Development Control Plan Part 2010 - 4.4 Ryde Town Centre be amended as outlined in this report including Control a. on page 35 to read as follows:-
- a. Development is to comply with Part 7.1 Energy Smart, Water Wise and in Precinct 1 should achieve a minimum 5.0 Greenstar Rating and in Precinct 2 should achieve a minimum 4.0 Greenstar Rating for commercial premises.
- (b) That Council adopts draft Development Control Plan 2010 - Part 4.4 Ryde Town Centre and that a public notice of Council's decision be placed in a local newspaper under the terms of the Regulations to the Environmental Planning and Assessment Act so the Plan may come into effect.

On being put to the meeting, the Motion was **LOST** there being five (5) votes For and six (6) votes Against. The Matter was then **AT LARGE**.

Record of Voting:

For the Motion: Councillor O'Donnell (Chairperson) and Councillors Campbell, Maggio, Pickering and Yedelian OAM

Against the Motion: Councillors Butterworth, Li, Petch, Perram, Salvestro-Martin and Tagg

FURTHER MOTION: (Moved by Councillors Salvestro-Martin and Li)

That Council receive and note this report and take no further action.

The Further Motion was put and **CARRIED**.

ITEM 1 (continued)

ATTACHMENT 1

RESOLUTION: (Moved by Councillors Salvestro-Martin and Li)

That Council receive and note this report and take no further action.

Record of Voting:

For the Motion: Councillors Butterworth, Campbell, Li, Petch, Perram, Salvestro-Martin and Tagg

Against the Motion: Councillor O'Donnell (Chairperson) and Councillors Maggio, Pickering and Yedelian OAM

Note: A Rescission Motion in relation to this Item, signed by Councillors Petch, Salvestro-Martin, Perram and Tagg was lodged during the meeting at 9.07pm and will be considered at the Council meeting to be held on 27 March 2012.

MATTER OF URGENCY

Councillor Tagg attempted to move that the Rescission Motion that he was a signatory lodged at 9.07pm during the meeting be now considered as a Matter of Urgency.

The Chairperson ruled that the matter of the Rescission Motion was not of great urgency and therefore would not be considered at this meeting.

Note: A Rescission Motion in relation to this Item, signed by Councillors Campbell, Yedelian OAM and Maggio was lodged during the meeting at 9.10pm and will be considered at the Council meeting to be held on 27 March 2012.

5 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (NSW) - 59TH ANNUAL CONFERENCE - 22-24 March 2012

MOTION: (Moved by Councillors Maggio and Campbell)

That Council approve the attendance of Councillor O'Donnell at the Australian Local Government Women's Association (NSW) 59th Annual Conference to be held in Dubbo from 22 to 24 March 2012.

On being put to the meeting, the Motion was **LOST** there being five (5) votes For and six (6) votes Against. The Matter was then **AT LARGE**.

Record of Voting:

For the Motion: Councillor O'Donnell (Chairperson) and Councillors Campbell, Maggio, Pickering and Yedelian OAM

Against the Motion: Councillors Butterworth, Li, Petch, Perram, Salvestro-Martin and Tagg

ITEM 1 (continued)

ATTACHMENT 1

FURTHER MOTION: (Moved by Councillors Tagg and Perram)

That no Councillors attend the Australian Local Government Women's Association (NSW) 59th Annual Conference to be held in Dubbo from 22 to 24 March 2012.

The Further Motion was put and **CARRIED**.

RESOLUTION: (Moved by Councillors Tagg and Perram)

That no Councillors attend the Australian Local Government Women's Association (NSW) 59th Annual Conference to be held in Dubbo from 22 to 24 March 2012.

Record of Voting:

For the Motion: Councillors Butterworth, Li, Petch, Perram, Salvestro-Martin and Tagg

Against the Motion: Councillor O'Donnell (Chairperson) and Councillors Campbell, Maggio, Pickering and Yedelian OAM

6 FEASIBILITY OF SETTING UP A MEN'S SHED IN THE CITY

RESOLUTION: (Moved by Councillors Yedelian OAM and Campbell)

- (a) That Council support Hunters Hill Ryde Community Services in establishment and operation of their Men's Shed by promoting it to our residents and by attending steering committee meetings.
- (b) That Council endorse the proposed review of the Hunters Hill Ryde Community Services' Men Shed after 12 months in partnership with Hunters Hill Ryde Community Services, to assess further action required to meet the needs of men in the City of Ryde.
- (c) That Council put a notice in the Ryde CityView to notify residents of the opening.

Record of Voting:

For the Motion: Councillor O'Donnell (Chairperson) and Councillors Butterworth, Campbell, Li, Maggio, Petch, Perram, Pickering, Tagg and Yedelian OAM

Against the Motion: Councillor Salvestro-Martin

ITEM 1 (continued)

ATTACHMENT 1

7 MAGDALA PARK - Amenity Alterations

Note: Councillor Salvestro-Martin left the meeting at 9.39pm and did not vote on this Item.

RESOLUTION: (Moved by Councillors Maggio and Petch)

- (a) That the tender from Build Biz Pty Ltd be accepted for the amenity alterations at Magdala Park, East Ryde.
- (b) That the General Manager be delegated authority to enter into a contract with Build Biz on the terms contained within the tender and for amendments to be made to the contract documents that are not of a material nature.
- (c) That all unsuccessful tenderers be notified of Council's decision on this matter.

Record of Voting:

For the Motion: Unanimous

8 TENDER REPORT FOR SUPPLY OF SWIMWEAR AND ACCESSORIES AT THE RALC

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Pickering and Yedelian OAM)

- (a) That Council accepts the submission from Zoggs Australia Pty Ltd for supply of swimwear and accessories at the RALC.
- (b) That Council advise the tenderers of Council's decision.

Record of Voting:

For the Motion: Councillor O'Donnell (Chairperson) and Councillors Campbell, Li, Maggio, Petch, Perram, Pickering, Tagg and Yedelian OAM

Against the Motion: Councillor Butterworth

9 REQUEST FOR QUOTATION - RFQ - 3/12 - Waterloo Road Granite Paving - Civil Works

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

Note: Councillor Butterworth left the meeting at 9.57pm and did not vote on this Item.

ITEM 1 (continued)

ATTACHMENT 1

RESOLUTION: (Moved by Councillors Yedelian OAM and Pickering)

- (a) That Council endorse the Tender Assessment panel's recommendation as circulated for the Respondents – Waterloo Road Granite Paving – Civil works component.
- (b) That the accepted Respondents provide details of the required insurance (i.e. public Liability and Workers Compensation), and other conforming documents for approval within fourteen (14) days from the date of the acceptance of the tender.
- (c) That all Respondents be advised of the Council decision.

Record of Voting:

For the Motion: Unanimous

10 REQUEST FOR QUOTATION - RFQ - 4/12 - Waterloo Road Granite Paving - Granite Works

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

Note: Councillor Butterworth was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Petch and Yedelian OAM)

- (a) That Council endorse the Tender Assessment panel's recommendation as circulated for the Tenderer's – Waterloo Road Granite Paving – Granite works component
- (b) That the accepted Tenderer's provide details of the required insurance (i.e. public Liability and Workers Compensation), and other conforming documents for approval within fourteen (14) days from the date of the acceptance of the tender.
- (c) That all Tenderer's be advised of the Council decision.

Record of Voting:

For the Motion: Unanimous

Note: Councillor Butterworth returned to the meeting at 10.00pm.

Note: Councillor Salvestro-Martin returned to the meeting at 10.00pm.

PRECIS OF CORRESPONDENCE FOR CONSIDERATION

There were no Precis of Correspondence for Consideration.

ITEM 1 (continued)

ATTACHMENT 1

NOTICES OF MOTION

1 ROAD SAFETY AUDIT AT THE INTERSECTION OF OSGATHORPE AND EVAN STREETS - Councillor Roy Maggio

Note: Mr Chris Fiore addressed the meeting in relation to this Item.

Note: A petition from residents of Osgathorpe Road, Evan Street and Brereton Street was tabled in relation to this Item and a copy is ON FILE.

RESOLUTION: (Moved by Councillors Maggio and Yedelian OAM)

That when Council receives a development application for the Primrose Hill site, that as part of the assessment the applicant be required to provide a Road Safety Audit at the intersection of Osgathorpe Street and Evan Street and all other intersections that identifies risks to both pedestrians and motorists. That a mitigation strategy be developed to minimise the “risks” identified in the Road Safety Audit, that could include the following:

Vehicle Access Restrictions (VAR) in the vicinity of Osgathorpe Road and Evan Street;

The Road Safety Audit Report and Mitigation Strategy be tabled at the future Ryde Local Traffic Committee meeting for consideration/discussion of the audit findings and the potential associated suite of mitigation measures.

Council be advised of the results of the investigation.

Record of Voting:

For the Motion: Unanimous

2 CIVIC PRECINCT PROJECT DOCUMENTATION – Councillor Terry Perram

RESOLUTION: (Moved by Councillors Perram and Petch)

(a) That in the interests of full transparency, the full EOI invitation documents (comprising Parts 1 and 2) formerly used in relation to the Civic Precinct Project in December 2011 be made available to all Councillors either on the Councillor portal of Council’s website or by other suitable means.

(b) That Council reaffirms its resolution from the meeting of 28 February 2012 that the tender documents for the Civic Precinct proposal be made available to all Councillors by close of business on Friday, 16 March 2012 and remain available for a period of six months.

Record of Voting:

For the Motion: Councillors Butterworth, Li, Petch, Perram, Salvestro-Martin and Tagg

ITEM 1 (continued)

ATTACHMENT 1

Against the Motion: Councillor O'Donnell (Chairperson) and Councillors Campbell, Maggio, Pickering and Yedelian OAM

Note: A Rescission Motion in relation to this Item, signed by Councillors Campbell, Yedelian OAM and Maggio was lodged during the meeting at 11.02pm and will be considered at the Council meeting to be held on 27 March 2012.

Note: Councillor Salvestro-Martin left the meeting at 11.00pm and did not return to the meeting.

NOTICES OF RESCISSION

There were no Notices of Rescission.

QUESTIONS BY COUNCILLORS AS PER POLICY

There were no Questions by Councillors as per Policy.

PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA

Ms Anne Doring (on behalf of Eastwood Ryde Netball Association) and Mr Buckley Findlay addressed the meeting in relation to Items not Listed on the Agenda earlier in the Meeting as detailed in these Minutes.

CLOSED SESSION

ITEM 11 - DEFERRED REPORT: ADVICE ON COURT ACTIONS

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

This matter is classified confidential because it contains advice concerning legal matters that are:-

- (a) substantial issues relating to a matter to which the Council is involved.
- (b) clearly identified in the advice, and
- (c) fully discussed in that advice.

It is not in the public interest to reveal all details of this matter as it would prejudice Council's position in any court proceedings.

ITEM 1 (continued)

ATTACHMENT 1

ITEM 12 - ADVICE ON COURT ACTIONS

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

This matter is classified confidential because it contains advice concerning legal matters that are:-

- (a) substantial issues relating to a matter to which the Council is involved.
- (b) clearly identified in the advice, and
- (c) fully discussed in that advice.

It is not in the public interest to reveal all details of this matter as it would prejudice Council's position in any court proceedings.

RESOLUTION: (Moved by Councillors Butterworth and Petch)

That the Council resolve into Closed Session to consider the above matters.

Record of Voting:

For the Motion: Unanimous

Note: The Council closed the meeting at 11.01pm. The public and media left the chamber.

11 DEFERRED REPORT: ADVICE ON COURT ACTIONS

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

RECOMMENDATION: (Moved by Councillors Butterworth and Tagg)

That the report of the General Counsel be received.

Record of Voting:

For the Motion: Unanimous

ITEM 1 (continued)

ATTACHMENT 1

12 ADVICE ON COURT ACTIONS

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

RECOMMENDATION: (Moved by Councillors Petch and Butterworth)

That the report of the General Counsel be received.

Record of Voting:

For the Motion: Unanimous

OPEN SESSION

RESOLUTION: (Moved by Councillors Petch and Tagg)

That Council resolve itself into open Council.

Record of Voting:

For the Motion: Unanimous

Note: Open Council resumed at 11.12pm.

RESOLUTION: (Moved by Councillors Petch and Tagg)

That the recommendations of Items considered in Closed Session be received and adopted as resolutions of Council without any alteration or amendment thereto.

Record of Voting:

For the Motion: Unanimous

NATIONAL ANTHEM

The National Anthem was sung at the conclusion of the meeting.

The meeting closed at 11.15pm.

CONFIRMED THIS 27TH DAY OF MARCH 2012

Chairperson

**2 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 3/12
held on 20 March 2012**

Report prepared by: Meeting Support Coordinator**Report dated:** 8/03/2012**File No.:** GRP/12/5/5/5 - BP12/249

REPORT SUMMARY

Attached are the Minutes of the Works and Community Committee Meeting 3/12 held on 20 March 2012. The Minutes will be listed for confirmation at the next Works and Community Committee Meeting.

Items 1, 2, 4, 5 and 7 (a) to (l) were dealt with by the Committee within its delegated powers.

The following Committee recommendations for Items 3, 6 and 7 (m) are submitted to Council for determination in accordance with the delegations set out in Council's Code of Meeting Practice relating to Charters, functions and powers of Committees:

**3 UPDATE ON THE ESTABLISHMENT OF MARKET/FAIR IN RYDE BY
CHAMBER OF COMMERCE**

Note: Councillor Petch declared a less than significant non-pecuniary interest in this item for the reason that he is a member of the Rotary Club.

RECOMMENDATION: (Moved by Councillors Li and Petch)

- (a) That Council endorse the proposal from Ryde Chamber of Commerce/Ryde Rotary Club to work with Council to conduct a market as part of the 2012 Community Christmas Celebration and the 2013 All the Colours of Ryde Festival. In determining the market stalls, Church Street retailers and organisations are encouraged to have a presence at the markets.
- (b) That Council provide Ryde Lower Oval at no charge to the Ryde Chamber of Commerce/Ryde Rotary Club for the conduct of a market as part of the 2012 Community Christmas Celebration and the 2013 All the Colours of Ryde Festival.

Record of Voting:

For the Motion: Councillors Maggio, Campbell, Li and Petch

Against the Motion: Councillor Tagg

Note: This matter will be dealt with at the Council Meeting to be held on **27 MARCH 2012** as dissenting votes were recorded

ITEM 2 (continued)**6 DEEBLE STREET - Submissions on Public Notification of Proposed Lease**

Note: Mr Gus Bernardi (on behalf of Don and Moya Pickens) addressed the Committee in relation to this Item.

Note: A letter dated 20 March 2012 was received from the solicitor of the resident in relation to this matter.

RECOMMENDATION: (Moved by Councillors Campbell and Petch)

That this matter be deferred for one month to allow staff to liaise with the legal representative of the property owners and for a further report for the Committee's consideration.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 MARCH 2012** as substantive changes were made to the published recommendation

7 TRAFFIC & PARKING MATTERS PRESENTED TO RYDE LOCAL TRAFFIC COMMITTEE MEETING held on 2 February 2012

RECOMMENDATION: (Moved by Councillors Petch and Campbell)

- (m) That the Group Manager – Public Works conduct an audit of parking on Buffalo Road (between Cressy Road and Monash Road) and that this be reported to the next Ryde Local Traffic Committee and the Works and Community Committee.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 MARCH 2012** as substantive changes were made to the published recommendation

ATTACHMENTS

- 1 Minutes - Works and Community Committee - 20 March 2012**

ITEM 2 (continued)

ATTACHMENT 1

**Works and Community Committee
MINUTES OF MEETING NO. 3/12**

Meeting Date: Tuesday 20 March 2012

Location: Committee Room 1, Level 5, Civic Centre, 1 Devlin Street, Ryde

Time: 4.32pm

Councillors Present: Councillors Maggio (Chairperson), Campbell, Li, Petch and Tagg.

Apologies: Councillor Perram.

Staff Present: Group Manager – Community Life, Group Manager – Public Works, Manager – Open Space, Manager – Urban Planning, Team Leader – Design and Development, Manager – Community Relations and Events and Councillor Support Coordinator.

In the absence of Councillor Perram, Councillor Maggio assumed the Chair.

Councillors Li and Petch arrived at the meeting at 4.36pm during Public Participation on Items on the Agenda.

DISCLOSURES OF INTEREST

Councillor Petch declared a less than significant non-pecuniary interest in Item 3 – Update on the Establishment of Market/Fair in Ryde by Chamber of Commerce for the reason that he is a member of the Rotary Club.

Councillor Campbell declared a less than significant non-pecuniary interest in Item 7 – Traffic Committee Part (k) for the reason that she owns a property in the area.

1 CONFIRMATION OF MINUTES - Meeting held on 6 March 2012

RESOLUTION: (Moved by Councillors Petch and Tagg)

That the Minutes of the Works and Community Committee 2/12, held on Tuesday 6 March 2012, be confirmed.

Record of Voting:

For the Motion: Unanimous

This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 2 (continued)

ATTACHMENT 1

2 TRANSFER OF FUNDS - CENTRES AND NEIGHBOURHOOD PROGRAM

RESOLUTION: (Moved by Councillors Petch and Campbell)

- (a) That Council transfer the amount of \$107,000 from the Toilet Block Renewal (excluding Sportsfields) project to the Neighbourhood Centres Renewal project to enable completion of the public domain works in the Boronia Park and Agincourt Road Centres during the 2012/13 year.
- (b) That the transfer of \$107,000 within the Centres and Neighbourhood Program be included in the Third Quarter Review to enable works to be completed in the Boronia Park and Agincourt Road Centres during the 2012/13 year.
- (c) That surplus funds of \$19,558 from the Toilet Block Renewal (excluding Sportsfields) project be returned to General Revenue.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

3 UPDATE ON THE ESTABLISHMENT OF MARKET/FAIR IN RYDE BY CHAMBER OF COMMERCE

Note: Councillor Petch declared a less than significant non-pecuniary interest in this item for the reason that he is a member of the Rotary Club.

RECOMMENDATION: (Moved by Councillors Li and Petch)

- (a) That Council endorse the proposal from Ryde Chamber of Commerce/Ryde Rotary Club to work with Council to conduct a market as part of the 2012 Community Christmas Celebration and the 2013 All the Colours of Ryde Festival. In determining the market stalls, Church Street retailers and organisations are encouraged to have a presence at the markets.
- (b) That Council provide Ryde Lower Oval at no charge to the Ryde Chamber of Commerce/Ryde Rotary Club for the conduct of a market as part of the 2012 Community Christmas Celebration and the 2013 All the Colours of Ryde Festival.

Record of Voting:

For the Motion: Councillors Maggio, Campbell, Li and Petch

Against the Motion: Councillor Tagg

Note: This matter will be dealt with at the Council Meeting to be held on **27 MARCH 2012** as dissenting votes were recorded

ITEM 2 (continued)

ATTACHMENT 1

4 PARTICIPATION OF SCOUTS, GIRL GUIDES AND SCHOOL BANDS AT CITIZENSHIP CEREMONIES

RESOLUTION: (Moved by Councillors Petch and Campbell)

- (a) That Council provide an opportunity for local Scouts and Girl Guides to participate at Citizenship Ceremonies by ushering families and friends of grantees to their seats and by walking the Ceremony flags in with the Mayor.
- (b) That Council continue to extend an invitation to Girl Guides and Scouts to participate in the Australia Day Citizenship Ceremony as per previous years including handing out gifts to grantees.
- (c) That at this time Council does not extend an invitation to school bands to perform at Citizenship Ceremonies with the Ryde City Concert Band due to the difficulty in logistics. Instead, Council promote the Ryde City Concert Band to School Bands through the local school network and encourage students to join.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

5 RICHARD JOHNSON CRESCENT, MEADOWBANK - Review of Parking Restrictions

RESOLUTION: (Moved by Councillors Petch and Campbell)

That Council approve the current parking restrictions in Richard Johnson Crescent as a permanent parking arrangement.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

6 DEEBLE STREET - Submissions on Public Notification of Proposed Lease

Note: Mr Gus Bernardi (on behalf of Don and Moya Pickens) addressed the Committee in relation to this Item.

Note: A letter dated 20 March 2012 was received from the solicitor of the resident in relation to this matter.

RECOMMENDATION: (Moved by Councillors Campbell and Petch)

That this matter be deferred for one month to allow staff to liaise with the legal representative of the property owners and for a further report for the Committee's consideration.

ITEM 2 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 MARCH 2012** as substantive changes were made to the published recommendation

7 TRAFFIC & PARKING MATTERS PRESENTED TO RYDE LOCAL TRAFFIC COMMITTEE MEETING held on 2 February 2012

Note: Councillor Campbell declared a less than significant non-pecuniary interest in Part (k) of this Item for the reason that she owns a property in the area.

RESOLUTION: (Moved by Councillors Petch and Campbell)

That the traffic and parking measures resulting from the Ryde Traffic Committee at its meeting on 2 February 2012 be dealt with in seriatim.

Record of Voting:

For the Motion: Unanimous

RESOLUTION: (Moved by Councillors Campbell and Petch)

- (a) That Council adopt the following recommendations in relation to the report titled "CAMBRIDGE STREET, GLADESVILLE Request for No Stopping restrictions" as follows:
 - (i) That Council approve "No Stopping" signs along the frontage of the Ausgrid property in Cambridge Street for sixteen (16) metres on a fixed term - for the duration of 2012 calendar year.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Petch and Campbell)

- (b) That Council adopt the following recommendations in relation to the report titled "CRESSY ROAD, RYDE (BETWEEN VICTORIA ROAD AND BUFFALO ROAD) Request for parking restrictions" as follows:
 - (i) That Council installs 'No Parking' in Cressy Road between the hours of 8.00am and 6pm, weekdays for length of sixty (60) metres along the residential frontage of property numbers 36,38,40,42 and 44 Cressy Road.

ITEM 2 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Li and Campbell)

- (c) That Council adopt the following recommendations in relation to the report titled "WINBOURNE STREET, WEST RYDE Request for "Kiss and Ride" as follows:
- (i) That Council approves installation of a No Parking zone (8am-9.30am, 2.30pm-4pm, school days) for a length of twenty (20) metres on the eastern side of Winbourne Street, north of Fir Tree Avenue.
 - (ii) That Council Regulatory Services be requested to enforce parking compliance in Winbourne Street once the signs are installed.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Campbell and Petch)

- (d) That Council adopt the following recommendations in relation to the report titled "CHURCH STREET, RYDE Relocation of Bus Zone" as follows:
- (i) That the existing Bus Zone outside No. 5 Church Street be replaced by P15 (8.30am-3.30pm, Mon-Fri; 8.30am-12.30pm, Sat) and 'No Stopping' (3.30pm-6.30pm, Mon-Fri).
 - (ii) That the exiting part time Bus Zone outside No. 7 Church Street be replaced by a full time Bus Zone.
 - (iii) That the existing two (2) 1P parking spaces and one (1) space for Taxi outside No. 9 Church Street be moved further south by 20 metres and replaces the 'Bus Zone' for change over purpose.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Petch and Campbell)

- (e) That Council adopt the following recommendations in relation to the report titled "COOLINGA STREET AND GIFFNOCK AVENUE, MACQUARIE PARK Adjustment of Give Way lines" as follows:

ITEM 2 (continued)

ATTACHMENT 1

- (i) That the existing Give Way line in Giffnock Avenue at the Coolinga Street intersection be “set back” at an adequate length, adhering to sight distance and turning radius provisions as per the design guidelines to the west to assist larger vehicles and buses to turn ‘right’ from Coolinga Street into Giffnock Avenue.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee’s delegated powers.

RESOLUTION: (Moved by Councillors Tagg and Campbell)

- (f) That Council adopt the following recommendations in relation to the report titled HAIG AVENUE, DENISTONE EAST Request for turning restrictions and speed control” as follows:
 - (i) That Council takes no action to implement any turn restrictions at the intersection of Haig Avenue and North Road.
 - (ii) That Council takes no action to install speed control devices on Haig Avenue as speed data indicates that speed of vehicles are within the speed limit of 50 km/hr.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee’s delegated powers.

RESOLUTION: (Moved by Councillors Campbell and Maggio)

- (g) That Council adopt the following recommendations in relation to the report titled “CRESSY ROAD, RYDE Traffic safety (speed)” as follows:
 - (i) That Council takes no action to install traffic calming measures in Cressy Road between Buffalo Road and Higginbotham Road at the present time as the speed survey data indicates that vehicle travelling speeds are within the acceptable speed limits for a local road.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee’s delegated powers.

RESOLUTION: (Moved by Councillors Petch and Campbell)

- (h) That Council adopt the following recommendations in relation to the report titled “RICKARD STREET, RYDE Request for concrete median” as follows:

ITEM 2 (continued)

ATTACHMENT 1

- (i) That Council install a concrete splitter island in Rickard Street at the intersection with Blaxland Road with appropriate signage, subject to its compliance with the design criteria and review from RMS to mitigate drivers from carrying out illegal right turns from Blaxland Road into Rickard Street and vice versa.
- (ii) That the NSW Police Services be requested to undertake periodic surveillance at the above intersection to mitigate the incidence of illegal turns.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Campbell and Petch)

- (i) That Council adopt the following recommendations in relation to the report titled "CONSTITUTION ROAD AND SEE STREET, MEADOWBANK National Black Spot Construction Program 2011/2012 – Pedestrian Refuge Island" as follows:
 - (i) That the Committee endorse the design plan for the pedestrian refuges in See Street at the intersection with Constitution Road (No.57011-1c), subject to compliance with technical guidelines and review by the RMS.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Petch and Tagg)

- (j) That Council adopt the following recommendations in relation to the report titled "KHARTOUM ROAD, MACQUARIE PARK Shared User Path (SUP) construction Program 2011/2012 Pedestrian Refuge Island" as follows:
 - (i) That the Committee endorse the design plan for the "temporary" pedestrian refuge islands in Khartoum Road at Waterloo Road (No.57112-3), subject to compliance with technical guidelines and review by the RMS.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 2 (continued)

ATTACHMENT 1

RESOLUTION: (Moved by Councillors Tagg and Petch)

- (k) That Council adopt the following recommendations in relation to the report titled "WHARF ROAD, MELROSE PARK Line marking" as follows:
- (i) That Council support the proposal by Parramatta City Council to install double barrier centre lines at the intersection of Wharf Road, Hope Street and Lancaster Avenue (No.DI184).
 - (ii) That Parramatta City Council be requested to pay for all the associated costs with respect to the installation of double barrier lines as detailed in part (a) above.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Tagg and Petch)

- (l) That Council adopt the following recommendations in relation to the report titled "Main Northern Line and North Shore Line Railway Closure Strathfield to Hornsby and Wynyard to Berowra and Epping to Chatswood (11 - 12 February 2012 & 9 - 11 June 2012) Buses replacing trains" as follows:
- (i) That Council raise no objection to the complete closure of the Northern Rail Line and North Shore Railway Line from 11 February to 12 February 2012 and future planned closure from 9 June to 11 June 2012, subject to a fully integrated temporary bus services plan meeting the needs of the affected Ryde community.
 - (ii) That Council raise no objection to the use of Council's local road network by RailCorp's replacement buses on the above dates (11 February to 12 February 2012 and 9 June to 11 June 2012 inclusive).

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RECOMMENDATION: (Moved by Councillors Petch and Campbell)

- (m) That the Group Manager – Public Works conduct an audit of parking on Buffalo Road (between Cressy Road and Monash Road) and that this be reported to the next Ryde Local Traffic Committee and the Works and Community Committee.

ITEM 2 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 MARCH 2012** as substantive changes were made to the published recommendation

The meeting closed at 5.52 pm.

CONFIRMED THIS 3RD DAY OF APRIL 2012.

Chairperson

3 RYDE CIVIC PRECINCT REDEVELOPMENT TENDER DOCUMENTS

Report prepared by: General Manager

Report dated: 13/03/2012

File No.: GMG/10/1/2 - BP12/267

REPORT SUMMARY

At the Council meeting of Tuesday 6 March 2012, Council considered a report of the Civic Precinct Committee meeting of 21 February 2012. Council resolved in part that the Request for Tender (RFT) documents remain available to Councillors via the Councillor Portal.

On receiving advice from Council's Probity Advisor O'Connor Marsden and Associates Pty Ltd, this report seeks to amend Council's previous resolution so that the tender documents can be made available to Councillors in a manner which is consistent with ICAC guidelines, advice from our Probity Advisor and in accordance with the Probity Management Plan and best practice.

RECOMMENDATION:

- (a) That part (b) of Council's resolution on Item 2 at the Council Meeting of 28 February 2012 be amended as follows:

That the tender documents be made available to Councillors in accordance with advice from Councillors Probity Advisor and in keeping with the City of Ryde Probity Management Plan: Stage 3A and 3B of the Ryde Civic Precinct Redevelopment.

- (b) That each Councillor wishing to access the information related to the RFT documents sign a Conflict of Interest and Confidentiality Undertaking document prior to accessing the Request for Tender documents to be made available in accordance with the procedure outlined in this report.

ATTACHMENTS

- 1 Probity Advice
- 2 Probity Management Plan

Report Prepared By:

John Neish
General Manager

ITEM 3 (continued)**Discussion**

At its meeting of 28 February 2012, Council considered a report of the Civic Precinct Committee and resolved as follows.

- (a) *That the Ryde Civic Precinct Redevelopment Stage 3 Status report be received and noted.*
- (b) *That the tender documents be made available to Councillors via the Councillor portal.*

During discussion of the resolution that the tender documents be made available to Councillors via the Councillor Portal, the General Manager advised that he would seek both legal advice and advice from Council's probity auditors as to the most appropriate way for that to occur.

This matter was again debated at the Council meeting of 13 March 2012 when considering Councillor Perram's Notice of Motion on Civic Precinct Project Documentation which related to the release of the Expression of Interest Documents and is currently the subject of a Rescission Notice.

- (a) *That in the interests of full transparency, the full EOI invitation documents (comprising Parts 1 and 2) formerly used in relation to the Civic Precinct Project in December 2011 be made available to all Councillors either on the Councillor portal of Council's website or by other suitable means.*
- (b) *That Council reaffirms its resolution from the meeting of 28 February 2012 that the tender documents for the Civic Precinct proposal be made available to all Councillors by close of business on Friday, 16 March 2012 and remain available for a period of six months.*

By this time the EOI documentation had been made available to all Councillors via the Councillor portal. Due to the receipt of the rescission motion no further action has been taken on part (b).

The Civic Precinct project is currently guided by the City of Ryde Probity Management Plan: Stage 3A and 3B of the Ryde Civic Precinct Redevelopment (See ATTACHMENT 1).

Specific probity advice was requested on the issue of Councillor access to the RFT documentation from Council's Probity Auditors O'Connor Marsden (OCM) (See ATTACHMENT 2).

ITEM 3 (continued)

The highlights of this advice are that:

- 1) The probity observations are provided in accordance with the probity principles outlined in 'Probity and Probity Advising: Guidelines for Managing Public Sector Projects – Nov 2005' by the NSW Independent Commission Against Corruptions (ICAC).
- 2) That the request for tender documents are not public documents.
- 3) Access to information should be in accordance with the probity plan.
- 4) Each Councillor wishing to access the information should be asked to sign a Conflict of Interest and Confidentiality Undertaking document prior to accessing confidential information.
- 5) That the tender documents be provided in an environment with clear security arrangements by which documents can be assessed.
- 6) It is not recommended that documents are able to be copied or downloaded to remain consistent for probity and normal operational requirements of tenders of this scale.

Probity Advice states that it is best practice to ensure that documents are made available in an environment where staff are present and no copying can take place. As a consequence, it would appear inappropriate for Councillors to access the information through the Council Portal which could be downloaded or copied.

This probity advice is in keeping with the ICAC guidelines titled Probity and Probity Advising: Guidelines for Managing Public Sector Projects – Nov 2005. In reference to confidentiality, the guideline states:-

'Confidentiality

*Accountability and transparency are fundamental to the work of public sector organisations and public officials. However, there is some information that needs to be kept confidential, at least for a specified period of time, in order to protect the integrity of the process and give proponents the confidence to do business with government. This information can include the content of proposals, intellectual property and proponents' pricing and profit structures. **Importantly, much of the information relating to the project needs to be kept confidential up to the point where a contract is signed with the successful proponent.** However, once this has happened, government guidelines require that certain information be released, consistent with the fundamental principles of public sector accountability and transparency.'*

ITEM 3 (continued)

Councillors would also be aware of both their obligations and the General Manager's obligations under Council's Code of Conduct ie:-

Use and security of confidential information

- 5.9. You must maintain the integrity and security of confidential documents or information in your possession, or for which you are responsible.
- 5.10 In addition to your general obligations relating to the use of council information, you must:
- a) *protect confidential information*
 - b) *only release confidential information if you have authority to do so*
 - c) *only use confidential information for the purpose it is intended to be used*
 - d) *not use confidential information gained through your official position for the purpose of securing a private benefit for yourself or for any other person*
 - e) *not use confidential information with the intention to cause harm or detriment to your council or any other person or body*
 - f) *not disclose any information discussed during a confidential session of a council meeting.*

As General Counsel previously advised Council, it is illegal to have a resolution which directs the General Manager to breach Council's Code of Conduct.

As such, this report seeks to amend the previous resolution of Council to demonstrate compliance with best practice as recommended by our probity advice, legal advice and ICAC guidelines.

ITEM 3 (continued)

ATTACHMENT 1



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Mr John Neish
General Manager
City of Ryde
1 Constitution Rd
RYDE NSW 2112

Copy to: Mr Mitch Corn, Development Director
Mr Malcolm Harrild, Project Manager, Ryde Town Centre

19 March 2012

Dear John,

Probity Advice: Confidentiality requirements associated with Councillors' access to the RFT documentation for the Civic Ryde Precinct Redevelopment Project

In accordance with our role as probity adviser for the City of Ryde's Civic Precinct, the City of Ryde (Council) has requested O'Connor Marsden & Associates (OCM) to provide probity comments in relation to Councillors' access to the RFT documentation for the Civic Ryde Precinct Redevelopment Project.

Scope and methodology

Our probity observations are provided in accordance with the terms of OCM's engagement with Council and are in line with the probity principles outlined in the NSW Independent Commission Against Corruption's (ICAC) guidance material. Our probity observations focus on the following:

- Attaining Value for Money
- Accountability of process
- Transparency of process
- Maintenance of Confidentiality
- Conflict of interest management.

Background

Council is seeking to enter into an agreement with a private sector developer to undertake a redevelopment of the Ryde Civic Precinct involving design, construction and financing of:

- a New Civic Centre, New Council Office Building, car parking for both facilities and a restructured public domain and project managing the relocation of those facilities
- an appropriate residential/commercial development including car parking.

The procurement process to identify a successful tenderer to undertake the Project consists of two stages:

1. the EOI Invitation, the purpose of which is to select a short-list of Proponents to be invited to participate in a tender process; and
2. a RFT Process, the purpose of which is to enable Council to identify a tenderer with whom Council can enter into a commercial agreement to undertake the project confident the tenderer has all the attributes to ensure an advantageous outcome for Council and the community.

The EOI was issued to the market on 22 November 2011 and submissions were received on 23 December 2011. Following the assessment of the EOI submissions, four respondents were shortlisted to participate in the select RFT process. This assessment and short-list was approved by the General Manager as per his delegated authority for the first stage of the procurement.

Sydney
1300 882 633

Melbourne
1300 882 633

Brisbane
1300 882 633

Canberra
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Adelaide
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ITEM 3 (continued)

ATTACHMENT 1

Given the selective tender process and the confidential nature of the information provided to the tenderers as part of this process, all four shortlisted tenderers were asked to sign a Confidentiality Deed prior to being provided with access to the RFT document. Similarly, all the tenderers are asked to confirm this when they submit their tender through completing Schedule 8 of the RFT. Council has also, at clause 11.7 of the RFT, confirmed that confidentiality applies to the tender and that the RFT will be undertaken in accordance with the Procurement Guidelines. The Procurement Guidelines place specific obligations on Council to maintain confidentiality.

All Council offices and consultants involved in the RFT process have also been required to sign Confidentiality and Statement of Associations as part of their involvement in the process, consistent with the Ryde Civic Precinct Redevelopment Project Probity Plan.

At the Council meeting on 6 March 2012, Council resolved the following:

- (a) *That the Ryde Civic Precinct Redevelopment Stage 3 Status report be received and noted.*
- (b) *That the tender documents be made available to Councillors via the Councillor portal.*

The General Manager has sought advice from Council's legal advisors on the project, Clayton Utz, in terms of whether there are any restrictions in the Local Government Act 1993 or the Local Government Tendering Guidelines which Council needs to adhere to in relation to Councillors being provided with access to the tender documents at this point in the RFT process. Clayton Utz advised that there is nothing in the legislation or tendering guidelines which would preclude the document from being accessed by the Councillors other than to reinforce the confidentiality requirements. Clayton Utz also referenced the Council Code of Conduct, stating that the Code refers to circumstances in which the General Manager may refuse access to a document sought by a Councillor, stating that the General Manager must act reasonably, taking into account whether the document is required for the councillor to perform their civic duty.

Council's Code of Conduct provides a level of guidance in relation to access to information and Council resources. Specifically, section 5.2 of the Code states that the General Manager "must provide councillors and administrators with information sufficient to enable them to carry out their civic office functions". In accordance with the requirements under the Code of Conduct, the General Manager has considered the Council resolution for Councillors to be provided with the tender documents via the Councillor portal. We understand from discussions that the General Manager has considered that in the interests of transparency of the process, the tender documents should be provided to the Councillors subject to relevant probity controls being in place to ensure confidentiality continues to be managed throughout the process.

It is against this background that Council has sought our opinion and guidance on what probity arrangements should be in place for Councillors to access tender documents, as released by Council, in accordance with part (b) of the above Council resolution.

Probity observations

The key probity risks to manage with access by the Councillors to the tender documents are:

- to mitigate any potential or actual breach of confidential information
- demonstrate the ability to maintain consistency with the existing probity controls so that tenderers continue to have confidence in the tender process.

It is important to note that this is a consistent risk across the project given the selective nature of the tender process (i.e. the RFT documents are not public documents) and the sensitivity of the project. Confidentiality, as one of the key probity principles in government procurement, has been identified in section 4.3 of the Probity Plan along with key strategies to mitigate any risks associated with the release of information.

Confidentiality management is also an obligation on Council arising from the issuing of the RFT. Given the RFT obligations on all RFT parties to manage confidentiality, breaches could be seen as a breach of the tender conditions which can expose Council to commercial risk. Therefore, confidentiality management during the tender process that aligns to better practice is important.

Consequently, the suggested management strategies below are consistent with the controls identified in the Probity Plan as well as those controls applied to all Council staff and consultants who have an involvement in the project given Council is working on the principal of 'need to know' for this project.

ITEM 3 (continued)

ATTACHMENT 1

At this stage tenderers understand and the probity plan sets out, consistent with the Local Government Act, Regulations and Tendering Guidelines, the role of Councillors as the ultimate decision-makers on the tender recommendation with the conducting of the tender as an operational matter for the Council administration.

Consistent with the Probity Plan, we have below controls that we recommend are put in place to maintain the strict confidentiality regime implemented for this procurement. These recommended controls are:

- Councillors who wish to access the material are reminded that this information is not public, given that it has only been released to those shortlisted organisations, and is therefore confidential to a few Council staff and advisers and the tenderers only.
- Access to the material to date has only been granted to Council staff and advisers who have signed a confidentiality deed, or to tenderers who have signed similar undertakings as noted in the Background section above. As such, any Councillor who wishes to access the information should also be asked to sign a confidentiality deed, which is consistent with the probity plan, prior to accessing any confidential information.
- Consistent with the Probity Plan, Councillors should also be requested to complete the relevant Statement of Associations as per the approach adopted for all other Council officers and consultants involved in the project, prior to accessing any confidential information.
- Similar to all Council staff and advisers who have access to the tender confidential information, any Councillors wishing to access the information need to read the probity plan and acknowledge they have done this.
- While the Council resolution states that the tender documents are to be provided to the Councillors via the Councillor portal, in accordance with the Probity Plan, it is suggested that the tender documents be provided in an environment with clear physical security arrangements from which the documents can be accessed for the purposes of review and for Councillor Information. Some guidance for this is contained in the probity plan at section 4.3. It is not recommended that the documents are able to be copied or downloaded to remain consistent with the probity and normal operational requirements of tenders of this scale.

In relation to these suggested steps above we understand that Council are recommending these are put in place. Further, having considered all of Council's advice and the requirements to keep information confidential as well as provide appropriate access to information for Councillors Council will make the RFT documents available in a secure room with staff supervision and/or logging of room access. These arrangements would not be inconsistent with the Probity Plan.

If you would like further information in relation to this advice, please feel free to contact me or Sarah Mullins on (02) 9252 2565.

Yours sincerely



Andrew Marsden
Director

ITEM 3 (continued)

ATTACHMENT 1

Attachment 1: Statement of Responsibility

The advice provided in this report does not provide *assurance* as defined by the Australian Audit and Assurance Standards Board. We therefore have not expressed any form of *audit* or *assurance opinion*, and none should be inferred from any comments in the report.

The matters raised in this report are only those which came to our attention during the course of performing our procedures and are not necessarily a comprehensive statement of all risks that exist or improvements that might be made.

The management of the City of Ryde is responsible for the ongoing management of the project and determining whether, or the manner in which, any recommendations made in this letter are implemented, including assessing such suggestions for improvement for their full impact before they are implemented.

Further, this correspondence is provided solely for the purpose of City of Ryde in relation to its decision-making regarding this matter. OCM accepts no responsibility for reliance on these comments for any other purpose or by any other party.

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ITEM 3 (continued)

ATTACHMENT 2

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City of Ryde Council
Probity Management Plan: Stage 3A and 3B of
the Ryde Civic Precinct Redevelopment
December 2011

ITEM 3 (continued)

ATTACHMENT 2

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ITEM 3 (continued)

ATTACHMENT 2

Introduction

1 Introduction

1.1 What is Probity?

The term probity means integrity, fairness, honesty and transparency.

For public officials and public sector agencies, creating and maintaining probity involves more than simply avoiding corrupt or dishonest conduct. It involves applying and complying with public sector values and duties such as impartiality, accountability and transparency. Ensuring probity in public sector activities is part of every public official's duty.

Effective probity management is concerned with the procedures, processes and systems used rather than the outcome of an activity, undertaking or project. It should also be recognised that – despite good management of probity risks – mistakes, delays and disputes can arise. Similarly, even the best probity processes do not guarantee that a project or activity will be immune from issues or criticism.

The management of probity risks is sometimes seen as being overly bureaucratic. The Independent Commission Against Corruption (ICAC) does not agree with this view. Considering and addressing probity issues should be a normal part of any significant project, regardless of whether an external probity auditor is appointed.

Dealing with probity issues early in the planning process of a public sector project can:

- Improve the quantity and quality of private sector involvement by generating confidence in the process.
- Remove ambiguities in the assessment of proposals.
- Assist in ensuring overall project objectives are met.
- Minimise costly challenges in the future concerning the integrity or processes of the project.

(Probity and probity advisors, Independent Commission Against Corruption, Sydney, November, 2005).

1.2 Objectives of the Probity Plan

The City of Ryde Council (**Council**) has developed this plan in order to set out the principles by which probity is to be maintained for the procurement process being undertaken by Council in relation to Stage 3A and 3B of the Ryde Civic Precinct Redevelopment (the **Project**).

This plan may be amended if required by Council's General Manager. Reasons for amending the Probity Plan must be clearly documented and amendments must be approved by the General Manager prior to implementation.

This Probity Plan provides a broad framework to put in place processes and procedures required to mitigate any Project probity risks in accordance with the generally accepted probity principles of:

- Accountability of the participants and transparency of the process;
- Fairness, impartiality and honesty in carrying out the process;
- Management of actual, potential and perceived conflicts of interest
- Maintenance of confidentiality and security of documentation and information; and
- Attaining best possible value for money under the prevailing circumstances.

This Probity Plan applies to all staff, consultants and contractors of Council and any external consultants or advisers connected with the Project. It has been developed to promote awareness of probity principles and issues and to assist in the application of those principles, the management of any probity issues which may arise and the method by which these issues are resolved and documented.

ITEM 3 (continued)

ATTACHMENT 2

Introduction

This Probity Plan is not intended to replace or supersede any previous government requirements, rather, it is intended to provide guidance and be read in conjunction with the relevant government requirements.

The documentation and legislative requirements relevant to this Probity Management Plan include:

- Invitation for Expressions of Interest *COR – EOI – 4/11 Part 1 and Part 2*
- Request for Tender documentation
- Local Government Act 1993
- Local Government (General) Regulations 2005
- Tendering Guidelines for NSW Local Government (October 2009)

If this Probity Plan is inconsistent with any EOI or RFT- Evaluation Plan, then the EOI or RFT Evaluation Plan (as applicable) will normally prevail to the extent of the inconsistency.

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ATTACHMENT 2

Project background

2 Project background

The Ryde Civic Precinct occupies a prominent position in the heart of Top Ryde and includes land at 1 and 1A Devlin Street and 150-156 Blaxland Road. The total site area is approximately 15,800 square metres. The Project involving demolition of the existing structures and redevelopment of the Precinct is a key element of Council's long held vision to deliver much needed new community, civic and administration facilities and achieve some of the key objectives of Council's recently adopted Community Strategic Plan.

The Project also provides the opportunity to complete the second stage of the revitalisation of Ryde Town Centre and is considered to be a "once in a generation" opportunity to deliver new community facilities within a restructured public domain.

2.1 Project

Council has delegated to the General Manager the authority to undertake an Expressions of Interest (EOI) and tendering process (RFT) with a view to the General Manager providing a report to Council recommending a preferred development partner for the Project.

An urban design study completed for the Precinct and resulting Concept Plan provide a development framework for the Precinct, identifying an urban design outcome which includes:

- A revitalised Precinct including community, civic and administration facilities;
- New buildings and public domain spaces that enhance the landmark urban qualities of the Precinct;
- Pedestrian links between Top Ryde City shopping centre and the Precinct;
- Consideration of a mix of new commercial, retail and/or residential uses in the Precinct; and
- Traffic movement and on-site parking.

Council is seeking a New Civic Centre with new community, civic and administration facilities to provide:

- A multi-function performance space with generous back-stage facilities and a 400 seat multipurpose auditorium;
- A variety of meeting and conference rooms for community use;
- A café, courtyard and outdoor meeting spaces; and
- A new mayoral office and council chamber and efficient office space for councillors.

Council is also seeking a purpose built Council Office Building to house staff from the Existing Civic Centre and two other Council offices, bringing together:

- The Office of the General Manager
- Corporate Services
- Environment and Planning
- Community Life
- Public Works.

2.2 Project objectives

The following redevelopment principles apply to the Project:

- **Community Benefit:** Provide community benefits through a multi-purpose performance space which meets the needs of the local community now and into the future.
- **Revitalisation:** Contribute to the revitalisation of the Ryde Town Centre and complement the recently completed Top Ryde City shopping centre

ITEM 3 (continued)

ATTACHMENT 2

Project background

- **Design:** delivery excellence within the planning parameters of LEP 2010 as amended by Council's planning proposal (based on the Concept Plan referred to in paragraph 2.1)
- **Sustainability:** be environmentally sustainable by having the capacity to delivery 4-star Green Star residential and 5-star Green Star commercial and public buildings (or higher)
- **Financially viable:** maximize upfront revenue to Council, whilst improving Council's assets without placing an ongoing burden on Council rate payers. The aim is for the cost of the Civic Developments to be met through potential land sale.
- **Traffic:** ensure there is no additional traffic.

2.3 Structure

A skilled Project Team has been formed led by a Development Director and a Project Manager to provide direction for the Project and provide advice to Council through its delegate, the General Manager. An Evaluation Panel will assess the criteria of the EOI and an Evaluation Panel will assess the criteria of the RFT. Evaluation Plans will apply to both processes.

The EOI Evaluation Panel will evaluate submissions received (**Proposals**) in response to the EOI and recommend a shortlist of Proponents (if any) who may be invited to participate in the RFT Process. Council's General Manager will determine the shortlist of Proponents (if any) after considering the recommendations of the EOI Evaluation Panel and associated procurement and probity reports.

During the RFT Process, Proponents will be asked to provide innovative solutions to:

- Design, construct and finance the New Civic Centre, the Council Office Building, car parking for both facilities and restructured public domain within the Precinct and project manage the relocation of those facilities (Civic Developments)
- Design, construct and finance an appropriate residential/commercial development including car parking within the Precinct (Commercial Developments).

The RFT Evaluation Panel will review all Proposals received in response to the RFT and recommend the successful tenderer (if any). Council's General Manager will determine whether the Evaluation Panel's recommendation is made to Council. Council will determine the successful tenderer (if any).

2.3.1 Project Governance

Outlined below are the key roles that will be undertaken during the course of the project.

- **Council:** Council has delegated to the General Manager the authority to determine the shortlist of Proponents (if any) who may be invited to participate in the RFT Process following review and consideration of the advice and recommendation of the Evaluation Panel from the EOI process. Council will be the ultimate decision maker in relation to the successful tenderer (if any) following review and consideration of the advice and recommendation from the General Manager following the RFT process.
- **General Manager:** The General Manager has the delegated authority from Council to determine the proposed short-list of Proponents to be invited to participate in the RFT process following a consideration of the Evaluation Panel's recommendation in relation to the outcome of the EOI process. The General Manager will make a recommendation to Council in relation to the successful tenderer (if any) following a consideration of the advice and recommendation of the Evaluation Panel in relation to the outcome of the RFT process. The General Manager will be supported by the dedicated Project Team through the Development Director and the Project Manager.
- **Development Director:** The Development Director will provide overarching support for the Project on a day to day basis including having responsibility, in conjunction with the Project Manager, for the coordination of advisors to the Project. The Development Director will also have a key role in relation to the evaluation of Proposals, as chairman of the EOI and RFT Evaluation Panel(s).

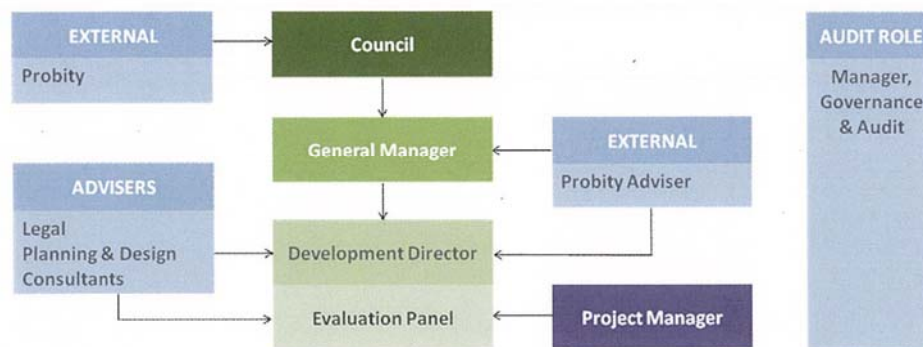
ITEM 3 (continued)

ATTACHMENT 2

Project background

- Project Manager:** The Project Manager will support the Development Director in the project management as well as have a key role in relation to the evaluation of Proposals, as a member of the EOI and RFT Evaluation Panel(s).
- Evaluation Panel:** The Evaluation Panel will be responsible for the assessment of Proposals against the established criteria and making a recommendation for consideration by the General Manager prior to the final decision being made by the General Manager (for the EOI process) or Council (for the RFT process).

Refer below for a diagram of the project governance framework for the project.



2.4 Probity Adviser

The Probity Adviser is independent of the Project processes. The Probity Adviser is responsible for advising Council on probity matters relating to the Project and reviewing the application of the Independent Commission Against Corruption’s (ICAC’s) Probity Fundamentals.

The Probity Adviser will be invited to attend Evaluation Panel Meetings, Proponent Meetings and other relevant meetings. The Probity Adviser will provide a probity report for each stage of the evaluation processes and other reports as required during the Project.

The Probity Adviser is:

Mr Andrew Marsden
 O’Connor Marsden & Associates Pty Ltd
 1 York Street, Sydney, NSW 2000
 Ph: (02) 9252 2565

The Probity Adviser is available to any member of the Project Team as well as Proponents to discuss any probity issues or concerns in relation to the Project.

2.5 Procurement approach

Through the EOI Invitation, Council is seeking Proposals from the private sector to redevelop the Ryde Civic Precinct site including by providing new community, civic and administration facilities for Council. The EOI Invitation is part of a 2 stage procurement process relating to the Project, which will also include a RFT process.

The purpose of the EOI Invitation is to:

- Inform the property market of the Project, its components and the proposed delivery structure;
- Invite Proposals from which Council may select a short-list of Proponents to participate in the RFT process;

ITEM 3 (continued)

ATTACHMENT 2

Project background

- Set out the Evaluation Criteria to be applied in selecting Short-listed Proponents; and
- Outline the proposed process and timetable for the procurement process and delivery of the Project.

Council expects to short-list 3 or 4 proponents to participate in the RFT process so as to maximise competition and create an environment which will identify a single entity to undertake the Project.

The purpose of the RFT is to:

- Provide the Short-listed Proponents with further detail in relation to the Project, its components and the proposed delivery structure (including performance briefs for the Civic Developments and draft Project Documents) to enable the Short-listed Proponents to submit fully costed binding offers;
- Invite Proposals from which Council may select a successful tenderer with whom Council will enter into Project documents;
- Set out the Evaluation Criteria to be applied in selecting the successful tenderer; and
- Provide further detail in relation to the proposed process and timetable for the procurement process and delivery of the Project.

ITEM 3 (continued)

ATTACHMENT 2

Probity Principles

3 Probity Principles

This Project will be conducted according to the following probity principles:

3.1 Accountability of the Participants and Transparency of the Process

Accountability and Transparency are related concepts. Accountability involves agencies being able to justify the use of public resources to an appropriate authority by allocating and taking responsibility for both decisions and performance. This includes aligning the decision making process with the appropriate delegated authority and keeping records of both the delegations and decisions. Transparency refers to the preparedness to open the Project and its processes to scrutiny and possible criticism, including the provision of timely and appropriate information to each stakeholder, including the Proponents, and leaving an auditable trail of adequate records of the reasons for all decisions.

3.2 Fairness, Impartiality and Honesty

Individuals and organisations involved in preparing and submitting Proposals are entitled to expect impartial treatment at every stage of the process. If they do not consider the process to be fair, impartial and honest they may withhold valuable ideas or be deterred from bidding in the future. Any form of bias, whether driven by personal interests or not, could jeopardise the integrity of the Project. Procedures that include multiple person panels, independent members and observers mitigate this risk.

3.3 Management of Conflicts of Interest

A conflict of interest is a conflict between the public duty and private interests of a public official where the public official has private interests which could improperly influence their official duties and responsibilities. The community and potential Proponents have a right to expect that public officials will make decisions that are not influenced by private interests. Similarly, when the private sector is engaged to perform public sector duties, there is an obligation to ensure that conflicts of interest are disclosed and effectively managed. Perceived or potential conflicts of interest can be as damaging as actual conflicts, and procedures should be implemented to mitigate the effect.

3.4 Maintenance of Confidentiality and Ensuring Security

Although accountability and transparency are fundamental to the work of public sector organisations and public officials, there is some information that needs to be kept confidential, at least for a specified period of time, in order to protect the integrity of the process and give Proponents the confidence to do business with government. This information can include the content of Proposals, intellectual property and Proponents' pricing and profit structures. Importantly, much of the information relating to the Project needs to be kept confidential up to the point where a contract is executed with the Successful Tenderer. However, once this has happened, government guidelines require that certain information be released, consistent with the fundamental principles of public sector accountability and transparency, as discussed above. Procedures must be implemented to ensure that no unauthorised release of confidential information occurs.

3.5 Attaining Value for Money

This is demonstrated by the use of an open competitive environment in which the market is tested regularly. Value-for-Money in the RFT process may be considered as including revenue contributed to Council in the form of assets as an indicative offer along with a number of non-revenue criteria as may be outlined in the RFT Evaluation Plan. A number of non-revenue and revenue components will be considered in the next phase, the RFT, and will be outlined in the RFT Evaluation Plan.

ITEM 3 (continued)

ATTACHMENT 2

Probity Principles

Some key probity risks to be addressed in the EOI Evaluation Plan and the RFT Evaluation Plan (as relevant) include:

- Managing the interface with the private sector in an open procurement process, including potential larger and smaller regional bidders so that equity in opportunity is provided
- Providing a robust and consistent assessment process and methodology
- Providing an effective interface with key agency stakeholders as users so that the procurement process is kept on track
- Provision of Government Land
- Managing outside stakeholder interest so that the procurement process is consistent and transparent, given the likely significant profile of the Project, particularly in the City of Ryde local government area.

In order to ensure these principles are met, the series of process and assessment steps to be taken in relation to the evaluation of Proposals are outlined in the EOI Evaluation Plan and RFT Evaluation Plan (as relevant).

ITEM 3 (continued)

ATTACHMENT 2

Probity Principles Applied

4 Probity Principles Applied

4.1 Accountability of the participants and transparency of the process

4.1.1 Accountability

All participants in the Project are to be accountable for their actions. Council needs to ensure that all staff are appropriately qualified and experienced to undertake their particular role in the Project.

Responsibilities Defined

The responsibilities of all persons with a role in the EOI and RFT processes should be clearly documented and communicated to each person with the particular responsibility. Responsibilities will in most instances be included in each phase specific Evaluation Plan.

Evaluation Panel

The Evaluation Panel established for the EOI will undertake a detailed evaluation of Proposals received. The specific terms of reference for the EOI Evaluation Panel are set out in the EOI Evaluation Plan.

The EOI Evaluation Panel may obtain additional advice from appropriate sources as and when required, keeping in mind confidentiality and conflict of interests of the advisors.

The Evaluation Panel for the RFT may change membership from the EOI phase, but similarly to the EOI phase, the roles and responsibilities of the RFT Evaluation Panel will be set out in the RFT Evaluation Plan.

Decision Making and Sign Off

The EOI and RFT Evaluation Plans will set out the responsibilities of the Chair of the EOI and the RFT Evaluation Panels as persons required to make decisions with respect to the EOI and RFT processes. These plans should be clearly documented and provided to the individuals with the responsibility. All key decisions should be documented and signed-off by the decision-maker. Each member of the Evaluation Panel will be required to sign the Evaluation Report for each stage of the process.

Minutes of Evaluation Panel Meetings

All key issues discussed and actions then agreed by an Evaluation Panel (including any advisory team meetings) should be recorded including:

- Meeting details.
- Attendance.
- Confirmation that participants have no conflict of interest and/or probity status.
- Decisions and recommendations made.
- Actions agreed
- Responsibility and timeframe

The Project Manager should arrange for minutes to be documented and maintained.

4.1.2 Transparency

Transparency refers to the preparedness to open a process to scrutiny and possible criticism. Transparency may be increased by informing Proponents of the procurement requirements and assessment process, and maintaining adequate process documentation. Each section of the process shall be consistent and conducted in accordance with predetermined assessment criteria.

ITEM 3 (continued)

ATTACHMENT 2

Probity Principles Applied

In order to maintain transparency when assessing Proposals, the following probity risk mitigation strategies must be implemented, unless there are valid documented, approved and recorded reasons for not implementing the strategies:

Documentation of compliance and non-compliance with the agreed assessment approach

To maintain transparency the Probity Advisor will be responsible for the observation of the evaluation process for the EOI and RFT stages to ensure that it is consistent with the agreed process as described in the EOI and RFT documents as well as the approved Evaluation Plans. Recognising that at times deviations may be required, the Development Director as Chair of the Evaluation Panels (or his nominated representative) will also record how and why deviations from this approach may have occurred.

Maintenance of an audit trail

It is important that a clear documentation process or audit trail for the Project be maintained outlining the decision making process and how this aligns with the objectives of the Project.

Keeping and recovering records

In order to maintain transparency in the preparation for, and assessment of Proposals, record keeping practices are important. This would include records such as minutes of Evaluation Panel Meetings and correspondence with any Proponent. The Project Manager (or his nominated representative) should ensure that appropriate documentation is maintained to support decisions moving forward.

Contact with EOI and RFT Proponents

Contact with EOI and RFT Proponents will normally be by one or more of the following methods:

- General communication with potential Proponents (e.g. through advertisement, web site, appointed property adviser or other procedure);
- Briefing sessions for all EOI and RFT Proponents together;
- Meetings with individual Proponents;
- Written enquiries and responses;
- Presentations by Proponents; and
- De-briefing sessions for unsuccessful Proponents.

The Probity Plan aims to ensure a managed information sharing process which is appropriate to the nature of the Project, is open and fair, meets the needs of Council and Proponents and can be reasonably accommodated within the resources of all parties. The operation of these principles will be monitored by the Development Director (or his nominated representative) to ensure that they are effective, and amendments made as required.

General Communication with Potential Proponents

The main probity issue related to a procurement process is the control of information in relation to the procurement to ensure that the awarding of the eventual contract(s) is fair and seen to be fair.

Any information that is not general public knowledge should only be communicated to a Proponent if it is communicated to all EOI and RFT Proponents (unless the General Manager determines otherwise). Communication of such information should be made via the clarification process outlined in the EOI and RFT.

No discussion should be held with any EOI or RFT Proponent about or in relation to any aspect of a submission or the process, without the prior approval or at the direction of the Development Director.

Personnel should provide consistent information if making presentations or in meetings to potential EOI or RFT Proponents. This information should be supplied uniformly to ensure that no EOI or RFT Proponent receives any advantage or additional information over another.

ITEM 3 (continued)

ATTACHMENT 2

Probity Principles Applied

Additional information to that which is publicly available in respect of the proposed submission may be released by the Development Director via a clarification or addenda.

Proponents are advised communicate with the Development Director, or his nominee, via the clarification process outlined in the EOI. A similar clarification process should be outlined in the RFT for all Proponents.

Details of any discussions with Proponents should be minuted, and copies of all correspondence should be copied to the Development Director, even where meetings and correspondence relating to a detailed proposal are of a non-specific nature.

Should Council staff or consultants working for Council be asked a specific question during a presentation or interview they should provide only a factual answer. They should not under any circumstances provide a personal opinion. Should they believe that the information provided in their answer is relevant to all EOI or RFT Proponents and could be perceived as providing an unfair advantage to that party they should advise the Development Director immediately. Proponents should be informed that information provided in any meetings cannot be relied upon until it is confirmed in writing via a clarification or addenda.

Where inappropriately persistent inquiries or comments are made, the meeting should be terminated. A file note should be prepared detailing the conversation. A copy of this file note should be forwarded immediately to the Development Director.

Should any EOI or RFT Proponent request a copy of any document, approval must be obtained from the Development Director prior to delivery. To ensure that no Proponent receives an advantage, all other Proponents should be advised of the availability of this document.

Routine business meetings and social activities may continue as usual, but Council's advisers and employees must exercise caution, and must not discuss the evaluation, selection procedures, or contents of any Proposal.

If a RFT Proponent requests a meeting with Council during the process, the matters to be addressed in the meeting must be clearly identified and submitted in writing to the Development Director, at least two business days prior to the meeting.

EOI and RFT Proponents are not to approach relevant Council staff directly for any information or request site visits and any such approaches or requests should be documented and referred to the Development Director.

Briefing Sessions for Proponents

Briefing sessions provide an opportunity for Proponents to learn more about the proposed arrangements, any decisions or directions made or planning to be made by Council which are likely to impact upon the Project.

The Development Director may hold at least one briefing session for Proponents participating in the RFT process to provide an opportunity for Council to explain the purpose of the procurement, technical features, evaluation criteria, likely timetable, major milestones, contractual or administrative issues, relevant government policies and significant changes to the Project.

If briefings sessions are held, details will be contained in the RFT Documents and or updated on the Tenderlink website.

Prior to conducting a briefing session, an agenda should be prepared. The information to be provided should be clearly documented to ensure that only appropriate information is provided.

Records of the briefing session should include:

- Attendees
- All information provided in connection with the briefing session
- Issues arising during the briefing session

The Probity Advisor will be invited to attend each briefing session.

ITEM 3 (continued)

ATTACHMENT 2

Probity Principles Applied

Meetings with individual Proponents

During the EOI and RFT processes questions of clarification specific to a Proposal are expected and requests for meetings will be made and agreed to at the discretion of the Development Director subject to the conditions set out in the EOI and or RFT.

Meetings conducted with Proponents should follow an established meeting protocol which should be determined by the Development Director, in consultation with the Probity Advisor. In addition invitations should be confirmed, and names of all representatives attending recorded.

Written enquiries and responses

The Development Director or his nominated representative should manage any written enquiries and responses with the EOI and RFT Proponents by virtue of the clarification process. Council aims to maintain copies of all correspondence sent and the responses received from the Proponents and can provide these for review by the Probity Advisor as and when required. Further, details on the clarification process can be found in the relevant EOI Evaluation Plan.

Presentations during RFT

The Development Director may request EOI or RFT Proponents to make presentations in relation to aspects of their Proposals in accordance with the EOI and the RFT.

All such presentations shall be conducted in accordance with programs and processes to be determined by the Development Director and in line with requirements under this Probity Plan, or as otherwise deemed to be acceptable from a probity perspective to the Probity Advisor, if required.

De-briefing sessions

At the completion of the EOI process and the RFT process each unsuccessful Proponent, respectively should be offered a debriefing. If requested by any EOI or RFT Proponent, the Development Director must arrange a mutually convenient time for a de-briefing.

The de-briefing should specifically address the selection criteria, and how the Proponent was assessed in general terms against the criteria, in the EOI and RFT, respectively. Suggestions as to how the party could enhance its performance in the future may be offered, but EOI and RFT Proponents must not be compared specifically with any of the other EOI or RFT Proponents and no scoring should be provided.

The Project Manager should prepare notes for each debriefing outlining the performance of the EOI or RFT Proponent against each criterion.

The Probity Advisor should be invited to attend each debriefing as an independent observer.

4.2 Demonstrating that the process is conducted fairly, with integrity and honesty

4.2.1 Multiple decision makers

A quorum for the EOI and RFT Evaluation Panel should be established. When independent advice is sought from a specialist expert, and particularly when the expert provides a comparative assessment, the expert should fill out and sign the Project Conflict of Interest and Confidentiality Undertaking as appropriate and a record must be kept including:

- the reasons for the selection of the expert;
- any previous involvement by the expert in the process;
- any connections that could cause a conflict of interest; and
- any other factors that may lead to the perception of a biased assessment.

ITEM 3 (continued)

ATTACHMENT 2

Probity Principles Applied

4.2.2 Management of bias and the consideration of factors that should not affect the delivery

Any factor that may cause bias in a member of the Evaluation Panel and that is not directly declared in the conflict of interest documentation should be brought to the attention of the Chair of the Evaluation Panel for resolution as soon as it becomes apparent. Factors outside the scope of the selection criteria for the Project and that do not affect the desired outcome for the Project or consistency with Local Government Tendering Guidelines considerations should not be considered.

4.2.3 Right of Reply

A Proponent should be given the "Right of Reply" to any negative report sourced from any third party that has not been nominated by the Proponent as a referee, unless the right to obtain such information is clearly contained in the EOI or RFT document. In seeking such comments from Proponents, it is important to try and keep the source of the report confidential, wherever possible.

4.2.4 Independent Observation and Audit

Council has appointed an independent Probity Advisor. The role may include the provision of advice in the conduct of the evaluation as well as auditing. At the conclusion of the process, the Probity Advisor should produce a report on the conduct of the process.

The Probity Advisor is independent of the evaluation process. The Probity Advisor is responsible for reviewing the application of the probity principles described in this Probity Plan to the evaluation process, and the provision of advice and reports as requested and agreed to management and others involved in the evaluation process on probity aspects of the evaluation process.

4.2.5 Managing Conflict of Interest

Conflicts of interest arise when persons are influenced, or appear to be influenced by personal or private interests when carrying out their public or professional duty. Inadequate handling of conflicts of interest of persons involved the assessment of unsolicited Proposals could result in a perceived lack of independence or potential for corruption which could affect the integrity of the assessment process.

The provisions of this Probity Plan apply in addition to the obligations under Council's Code of Conduct.

4.2.6 Declaring a conflict

All those who are involved in the assessment or approval of Proposals in any capacity are required to make a full declaration of their pecuniary interest or any other association, either real or perceived, which may impinge on their capacity to conduct their duties in relation to the Project, by signing the Conflict of Interest and Confidentiality Undertaking at Appendix A.

The application of Council's Code of Conduct to any participant should not derogate from their obligation to adopt and follow the principles for managing conflicts of interest as set out in this Probity Plan. Each participant in the evaluation process should be regularly reminded (preferably at the beginning of any meeting) of their obligations under the signed Undertaking and the Code of Conduct.

Council will nominate a contact person to whom related interests can be reported and who will maintain a register of related interests to allow Council to manage them appropriately.

4.2.7 Managing Interest

Once an interest or association has been identified, the Development Director (or his nominated representative) will be required to address the interest or 'manage' the interest or association, in consultation with the Probity Advisor. This should entail assessing whether the interest or association is such that it needs to be specifically managed, in that it is likely to, or is likely to be perceived to, have the potential to interfere with proper decision making.

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ATTACHMENT 2

Probity Principles Applied

If it is considered that the interest or association is one that requires management, the Development Director should consider a variety of options, from restricting that person's duties in particular areas of the EOI or RFT processes, or Project to eliminating that person from the EOI or RFT Process or Project altogether.

It is important to note that having a related interest does not in itself preclude a person from participating in the EOI or RFT Process or Project; only that the interest or association must be managed.

4.2.8 Records

The Development Director (or his nominated representative) will document how he addresses the interests and associations of persons involved in the EOI or RFT Process. This will enable Council to show, if questions are asked about the probity of decision making, how an interest or association did not interfere with proper decision making. It also helps increase the transparency of decision making by Council.

4.2.9 Updating Interest Declarations

During the course of the Project, situations may change to a degree that might mean declarations need to be updated. For example, different and additional private sector parties might have become intimately involved in the Project. The Development Director (or his nominated representative) should periodically review the statements of Project participants to identify if they need updating or if declarations made earlier have become more relevant and need to be addressed.

4.2.10 Meeting agenda item

Conflict of Interests declarations should be sought at regular intervals during the selection and approval process. As an individual's circumstances may change throughout the course of a Project, this provides that individual with the opportunity to declare any potential conflicts as they arise.

4.2.11 Educating staff

Those persons who are placed in a position that requires them to make decisions in respect of Proponents or Proposals need to understand how a personal interest can present them with a conflict of interest and how to manage these interests when they arise. This may require Project participants to be provided with training or briefings about what may constitute a conflict of interest and how they can/should be handled. This may include informing them of how to report a potential conflict of interest and who to report this to.

4.2.12 Gifts and benefit

In accordance with Council's Code of Conduct, officers must not accept a gift or benefit that may be regarded by the public as likely to influence the performance of public duties. For more information in relation to this, please refer to the Code of Conduct.

4.3 Maintenance of confidentiality and ensuring security

A significant quantity of confidential information is likely to be generated prior to and during the evaluation and assessment process. A potential risk in the Project is that sensitive or confidential information could be leaked between stakeholders and/or the media.

Further, a major issue relating to the management of confidentiality relates to ensuring that there is no impression by a third party that Council is directly dealing with a Proponent, as opposed to the evaluation and assessment of Proposals.

In the assessment of Proposals, any component marked as being confidential or comprising the intellectual property of the Proponent should be carefully guarded so as to protect these rights. Where no such rights have been sought intellectual property guidelines state that these rights are forfeited. However, under these circumstances it remains Council's responsibility to maintain and control that information, so that its own intellectual property rights are not at risk.

If there are doubts about the confidentiality status of any information then it should be referred to the Project Manager. Any information that is deemed by the Project Manager to be kept confidential will be confidential.

ITEM 3 (continued)

ATTACHMENT 2

Probity Principles Applied

Any information that could give any Proponent an unfair advantage must be kept totally confidential until such time as it is made publicly available.

As part of the strategy to mitigate the risk of losing control of confidential information, Council will undertake the following to reduce the risk of the unauthorised release of confidential information:

- *Commercially sensitive information* - Any information that is commercially sensitive or commercial in confidence will remain confidential. Any information that is proprietary information will remain confidential and access should be limited to a "need to know" basis. It is critical that Proponents advise Council what information is considered to be commercial in-confidence. Guidance for Proponents in relation to this should be set out in the EOI and RFT documents. These aim to assist Proponents to effectively describe intellectual property aspects of their Proposals.
- *Physical security* - Designate office space for the Project that centralises the keeping of hard copy information and ensure that it is securely maintained. All files should be appropriately labelled. Establish procedures for copying and moving any confidential information to ensure documents are appropriately secure and protected from unauthorised access. A document transfer register should be maintained to record when confidential documentation is transmitted between parties. Material considered confidential or attracting intellectual property rights may include (but are not limited to) inventions, original designs, patents, registered designs, trade secrets and proprietary know-how.
- *Electronic security* - Ensure all confidential information held in electronic format is appropriately secured and protected from unauthorised access; including applying password access to electronic information and designation of a drive that can only be accessed by officers involved in the Project and administrators.
- *Personal undertakings* - All participants in the Project who will have access to confidential information are to sign the Conflict of Interest and Confidentiality Undertaking at Appendix A prior to accessing the Project confidential information. Note that access to confidential information is on a need to know basis. Furthermore, one or more Council officers should be placed in responsibility of establishing and maintaining a register of persons who have signed Undertakings.
- *Documenting security systems* - If confidential information is released, Council may be required to show what measures it undertook to secure confidential information. Council will document the security procedures it has followed to keep its commitment to protect confidential information.

If there are doubts about the confidentiality status of any information then it should be referred to the Project Manager. Any information that is deemed to be kept confidential will be confidential (subject to any legislative responsibilities).

4.3.1 Documentation

A file of all contacts with potential commercial partners or proponents should be maintained by the Project Manager. This includes phone conversations and email contact.

The principles to apply are transparency and accountability. Council should be able to demonstrate that all contacts with potential Proponents have not been improper or been partial in any way.

The notes attached to this file should include details of all discussions with potential commercial participants or proponents and matters such as their interest in particular businesses. Minutes of any meetings with potential commercial participants or Proponents should be retained recording the substantive issues of the discussion, with a copy available for review, if requested. The file should be continually updated throughout the process. The information recorded must be accurate.

Once consistent procedures have been developed by the Project team they will be communicated to all Council officers and consultants working for Council who participate in the Project. All documents that have been generated prior to these procedures will be identified and filed according to the established procedures.

4.3.2 Confidential Documents

The following items should be maintained as confidential:

- Contents of submissions from stakeholders and Proposals of Proponents

ITEM 3 (continued)

ATTACHMENT 2

Probity Principles Applied

- Clarification questions and responses
- Confidential information produced as part of the evaluation process (e.g. meeting minutes, evaluation reports, reports etc)
- Other information related to the processes that is not publicly available
- Any other information determined by the Evaluation Panel and/or Council to be confidential.

4.4 Engagement of Consultants

Council is aware of the potential risk of Proponents gaining access or being perceived to be gaining access to Council's confidential information via consultants either previously or still engaged by Council. Managing Council's confidential information and conflicts of interest arrangements is an important probity consideration for the Project.

Key issues that must be managed include:

- ensuring that no real conflict exists for individual consultants and consultant entities associated with success fees or preferred supplier arrangements/agreements
- minimising self-review threats by restricting consultants acting in the same role on both sides of the transaction
- maintaining confidentiality of information at a physical and electronic level and ensuring appropriately senior assurance of this is provided at key points
- ensuring, wherever possible, equal opportunity and access to information for all Proponents. For example, if a consultant is privy to information relevant to the Project that is not available to all Proponents that information should be made available to all Proponents, subject to appropriate assurances of use being obtained (i.e. commercial-in-confidence considerations). If such assurances cannot be obtained or that information is not able to be shared with all Proponents the role of that consultant needs to be restricted and assurances they have maintained confidentiality provided regularly.

Council requires consultants to execute the Conflict of Interest and Confidentiality Undertaking at **Appendix A** as well as relevant contractual obligations i.e. to provide confidentiality and conflict of interest undertakings. These undertakings should be regularly reviewed and updated throughout major phases of the Project to ensure that they remain current. Council will include provisions in the RFT documents to the effect that, should Council become aware of any probity risk associated with the use of a previous, or current, consultant, or its confidential information, Council will take action to mitigate these risks such as by requiring Proponents to implement appropriate procedures and restrict involvement of personnel.

4.4.1 Related Proponents

Council needs to manage issues that arise concerning consultants or advisers being engaged by two or more Proponents in a timely manner to ensure that the integrity of the process is not called into question by the Proponents. Legal and probity advice should be sought when faced with issues concerning Related Proponents. Council needs to be satisfied with the arrangements put in place by the consultants to manage confidential information and any perceived or actual conflict of interest.

4.5 Attaining Value for Money

Value for money refers to the advancement of Government priorities through the consideration of both the cost related factors of a Proposal, including whole-of-life and transaction costs, and non-cost related factors such as the quality and service associated with that Proposal. In this Project, Council's key consideration will be with identifying value for money through demonstrated revenue contributed to Council whilst demonstrating alignment of the outcome to the overall Project objectives. For both the EOI and RFT, a detailed Evaluation Methodology is to be created as described in general terms below.

ITEM 3 (continued)

ATTACHMENT 2

Probity Principles Applied

4.5.1 Evaluation Panel – Initial Meeting

The Evaluation Panel should meet prior to the receipt of Proposals for both the EOI and the RFT. The initial meetings may be necessary to:

- Receive a briefing on the process of evaluation;
- Review and agree to the evaluation methodology to be followed;
- Confirm the evaluation program;
- Establish minimum acceptable levels of the evaluation criteria; and
- Determine priorities and weightings of the evaluation criteria, as required.

4.5.2 Evaluation Plan

An Evaluation Plan is being developed for the EOI phase and should also be prepared for the RFT phase of the evaluation and authorised by the General Manager prior to the commencement of each evaluation.

4.5.3 Evaluation Procedures

Each Evaluation Panel member is responsible for making his/her own assessment of Proposals as a basis for the recommendations to the General Manager. Whilst each Evaluation Panel Member may take advice from other members of the Evaluation Panel or Advisors, he/she must fully understand all aspects of the Proposals so that he/she can provide a full assessment.

Evaluation Panel Members should undertake a thorough review of the Proposals against all criteria prior to any discussion with other member of the Evaluation Panel or the receipt of any Advisors' reports, if advisors are utilised.

The EOI Proposals must be evaluated against criteria set out in the EOI document and the RFT Proposals must be evaluated against criteria set out in the RFT document. When these documents do not define the weightings for the key criteria to be used and they have not been set by management of Council, the Evaluation Panel Members must review the relative priorities and importance of the Evaluation Criteria and determine weighting percentages to be applied to each relevant criterion prior to the opening of the Proposals for the EOI or the RFT, as appropriate.

4.5.4 Evaluation Reports

An Evaluation Report should be the formal record of the Evaluation Panel work. It must include, as a minimum:

- Composition of the Evaluation Panel;
- Advisors;
- Outline of methodology;
- Outline of Proposals received;
- The reasons for not accepting any Proposals;
- The reasons for the recommendation of the short-listed Proponents or successful tenderer (as appropriate for the EOI or RFT process); and
- A summary of the Evaluation Panel findings and recommendations.

The members of the Evaluation Panel should endorse the final report documentation. This may be either a signature on a copy of the document or an alternative communication (including electronic) that can be verified in the future.

ITEM 3 (continued)

ATTACHMENT 2

Staff Guidelines

5 Staff Guidelines

The following are general staff guidelines for any staff not necessarily connected with any process or who receive any commercial information. The points raised in this section should be circulated by email to all relevant staff once any Process has begun.

Outside parties with whom Council has a business relationship may contact staff (who do not have a direct involvement in the Process) as part of the normal day to day relationship. It is important that staff follow the following guidelines throughout the entire process:

- No discussion should be held with any EOI or RFT Proponent about the process in relation to any aspect of the process without the prior approval, or at the direction, of the Project Director or his/her nominee.
- No EOI or RFT Proponent should receive or be perceived to have received additional information to that which is publicly available in respect to the Process.
- EOI or RFT Proponents should be advised to deal directly with the Project Director on matters in relation to the Process or that Proponent's Proposal. Other Council staff (from primary short-listed agencies) should refuse to enter discussions of this nature.
- Should any Proponent request a copy of any document, he/she should be referred to the Project Director. No documents should be provided by other Council staff.
- Unusual or exceptional invitations from any party with a declared interest in the Project should not be accepted.
- Routine business meetings and social activities continue as usual, but Council managers and employees must exercise caution, and must not discuss the evaluation, selection procedures, or contents of any Proposal.
- Where any party in an unrelated business meeting or social situation seeks to raise issues in respect of the evaluation and selection procedures or contents of any Proposal, the employee should indicate that it is not appropriate to discuss such matters.

ITEM 3 (continued)

ATTACHMENT 2

Appendix A: Conflict of Interest and Confidentiality Undertaking

Statement of Interests & Associations: Guide Note

This Guide Note is to complement the City of Ryde Code of Conduct and does not replace or amend that Code.

As the City of Ryde moves into a more detailed planning and implementation phase for the Civic Precinct Redevelopment Project (**Project**), you are required to execute a Statement of Interests and Associations (**Statement**). The undertakings you make in this Statement are central to your responsibilities to the City of Ryde and it is important that you fully understand their implications and the consequences of not abiding by their terms. These notes are intended to assist you in that regard.

What is a statement of interests and associations?

A statement of interests and associations is generally a listing of a broad range of private interests, which a person may have. These interests may be either pecuniary (financial) or non-pecuniary in nature and which may have a bearing on the activities of the City of Ryde.

Why is it necessary to provide a Statement?

Interests and associations must be declared to identify any actual, perceived or potential conflicts of interest between the private interests of Councillors, staff, consultants, contractors and other public officials – and their duties to the City of Ryde. By identifying all potential conflicts of interest, the City of Ryde ensures that all its processes – financial, administrative and otherwise – are conducted in an open, transparent and accountable manner.

Given the size, significance and budget of the Project, there is a likely keen public and local media interest in the Project. For this reason, the City of Ryde must be especially vigilant in endeavouring to keep its processes free from any conflicts of interest. In this way, City of Ryde will be able to maintain public confidence in its operations and in the integrity of those working with the City of Ryde. Without strong conflict disclosure processes in place, the City of Ryde's reputation in the community may be undermined, as would its ability to deliver this vital project.

Who should complete a Statement?

At the City of Ryde, full Pecuniary Interest Statements are required to be completed by all Councillors, senior executives and the holders of nominated positions (these position holders will be notified directly). Nominated positions may be occupied by employees, contractors or consultants and a Statement must be completed by all such persons. The Statement must cover all your personal interests and associations and also those of your partners, dependent children and close relatives (father, mother, sisters and brothers).

During the course of the Project, you may identify an additional interest or association or you may become aware that the status of a previously declared interest or association has changed. It is your responsibility to ensure that these developments are appropriately declared and that the Statement is updated in a timely manner.

Will my Statement cover procurement activities?

No. For City of Ryde procurement, especially the potential selection of any construction or development partners, a separate Statement must be completed by all assessment panel members, including staff at any level and all external panel members. This is a more specific Statement which is to include all associations with parties having an interest in any decision related to the Project.

If you are aware of a party having an interest in this Project, but that has been omitted from the list, you have an obligation to notify the City of Ryde of this fact. Your Statement should be amended to include any and all interests relating to that party.

ITEM 3 (continued)

ATTACHMENT 2

What should be listed in a Statement?

Your Statement must include all interests and associations regardless of your views as to their materiality. While not exhaustive, the following list will assist you in identifying interests and associations:

Possible interests and associations

- Interests in real property affected by the Project
- Shareholdings
- Directorships and other company officer positions
- Partnerships and business arrangements (Note: These may be personal, or the partnership or business arrangement may be those of an entity that employs or engages you, or of which you are a shareholder or office holder)
- Sources of remuneration and other income
- Gifts, sponsored travel or hospitality
- Loans and other debts owed *by* you from nominated parties
- Loans and other debts owed *to* you from nominated parties
- Memberships and offices in associations, clubs, professional and social organisations, political parties and other groups
- Offers or negotiations for future employment, business, consulting or other opportunities
- Immediate family relationships (partner, children, parents and siblings), as well as any family interests in the above.

Where does the Statement go?

Statements should be provided to the Development Director, via the Project Manager, Malcolm Harrild.

What use is made of a Statement?

The Statement enables the City of Ryde to identify all potential, perceived or actual conflicts of interest. The Statement also allows the City of Ryde staff to work in conjunction with its officers, Councillors, consultants and others to determine if there is any substance to the identified conflict. Based upon that assessment, the City of Ryde will establish a program to manage the conflict. Statements will be brought to the attention of relevant City of Ryde officers.

Access to signed Statements will be limited to the Project Manager, Development Director, Internal Auditor, General Manager, City of Ryde's external legal and probity advisers and in some cases Council.

Where do I go for more information/help if I am not sure?

Initially, it is best to seek advice from the Development Director or City of Ryde's Internal Auditor or City of Ryde's Probity Adviser, if appointed. These following individuals will assist, if you have any questions about how to complete the Statement:

Malcolm Harrild, ph: (02) 99528440

Please read the attached documents carefully before you sign them. If you are not certain about their meaning or implications, please talk to the people listed above.

You should retain a copy of these notes for your records.

Print Name

Signature

Date: _____

ITEM 3 (continued)

ATTACHMENT 2

Statement of Interests and Associations

Date	
Name	
Organisation	
To	City of Ryde "City of Ryde"
In relation to the	City of Ryde Civic Precinct Redevelopment Project (Project)

Declaration

I _____, [insert full name] of
_____ [insert business address]

agree and acknowledge that, except for the matters disclosed below:

1. I have not been employed or engaged in any capacity by the organisations which have been identified in Annexure A as a key stakeholder or interested party and City of Ryde Contractors (except in relation to a City of Ryde Contractor where I am an employee of that contractor), or any related bodies corporate, professional advisers, or representatives of those organisations ("**Civic Precinct Key Stakeholders and City of Ryde Contractors**");
2. I have not provided any advice or assistance to **Civic Precinct Key Stakeholders** in relation to the Project;
3. To the best of my knowledge, I do not have:
 - a. Any financial or other interest, either directly or indirectly in the **Civic Precinct Key Stakeholders and City of Ryde Contractors**;
 - b. Any immediate family members (spouse, children, parents or siblings) or close friends with any financial or other interest in **Civic Precinct Key Stakeholders and City of Ryde Contractors**;
 - c. Any other interest or association, either directly or indirectly, with the **Civic Precinct Key Stakeholders and City of Ryde Contractors**.

Disclosure

- (a) _____
- (b) _____
- (c) _____
- (d) _____
- (e) _____
- (f) _____
- (g) _____

(if further space is required please attach a signed separate letter)

ITEM 3 (continued)

ATTACHMENT 2

I undertake to:

1. Notify the City of Ryde as soon as possible after I become aware of any matter which could affect the accuracy or completeness of the statements made in this deed or which would make them incorrect if this deed was given again; and
2. make a further updated declaration as soon as practicable.

I confirm that the statements set out in this deed are true and correct as at the date indicated below.

EXECUTED AS A DEED

Signed, sealed and delivered

Signature of Declarant	
Name of Declarant	
Signature of Witness	
Name of Witness	

Bidders

Company Name	Consortium
Crown Group Pty Ltd	
Leighton Properties Pty Ltd	
Payce Consolidated Limited	
Lend Lease Development Pty Ltd	
Hutchinsons Builders	
Mirvac Property Pty Ltd	
Frasers Property Australia Pty Ltd	
Billbergia Pty Ltd	
All Park Products	

ITEM 3 (continued)

ATTACHMENT 2

City of Ryde Contractors

Advisor type	Contractor
Planning and Design	GB&A
	Photo Source
	Thoughtspace
	Hassell
	Hyder
	WTP
	JBA
	BTF
	Ampersand
	KJA
	MCA
	BEM
	Legal
Maddocks	
Other	OCM
	Graham Bakewell
	MKA
	Forbrook
	Metier
	CoR (occupancy charge)
	SJB (via Planning Unit)

ITEM 3 (continued)

ATTACHMENT 2

Confidentiality undertaking

I acknowledge that it is a requirement of my engagement with the City of Ryde in connection with the Civic Precinct Redevelopment Project (**Project**) that strict confidentiality as described below is maintained at all times.

I understand that during my engagement I will handle and obtain information which is of a confidential nature and that it must be kept confidential (**Confidential Information**).

Specifically, I undertake:

- (I) not to disclose Confidential Information to other employees, contractors and their employees, consultants and their employees, representatives of other public and private sector organisations of the general public unless expressly authorised to do so by the Development Director, or the General Manager;
- (II) to make reasonable efforts to ensure that the individuals and their employers to whom I release confidential information, in accordance with paragraph (I), have signed a confidentiality agreement (in a form approved by the City of Ryde prior to me releasing the City of Ryde's Confidential Information to them);
- (III) to take all necessary precautions to ensure that no person other than a person known to me to be authorised by the City of Ryde is able to gain access to the Confidential Information and to ensure that the Confidential Information is safely and securely stored;
- (IV) not to personally retain, destroy or remove from the City of Ryde offices any original documentation, records, notes, copies or reproductions of any Confidential Information; and
- (V) not to disclose any Confidential Information gained during the period of my engagement with the City of Ryde after it has terminated.

I understand that this undertaking does not apply to disclosing Confidential Information:

- a) if required under a binding order of a government agency or any procedure for discovery in any proceedings;
- b) if required under any law or any administrative guideline, directive, request or policy having the force of law;
- c) to the City of Ryde's legal advisers and consultants who execute Confidentiality Undertakings in favour of the City of Ryde in a form approved by the Council;
- d) which is in the public domain; or
- e) with the prior consent of the City of Ryde.

The expression "Confidential Information" means, as the context requires, the whole or any part thereof.

Dated this day of 2012

.....
Signature

.....
Name of Signature

4 INTEGRATED OPEN SPACE PLAN

Report prepared by: Open Space Planner

Report dated: 7/03/2012

File No.: GRP/11/4/3 - BP12/231

REPORT SUMMARY

The sustainable management of the parks and open spaces across the City and the provision of open spaces that meet the needs of the community is of paramount importance to the City of Ryde. Over the last 15 months, Council staff, in partnership with a consultant team, has been preparing an Integrated Open Space Plan. The purpose of the Plan is to provide a long term strategic approach to the management and provision of open space and to develop a comprehensive framework that will assist in the management and future planning of the City's open spaces.

Drawing on vision for the City of Ryde, "*The place to be for lifestyle and opportunity @ your doorstep*", the Integrated Open Space Plan analyses the City's existing public open space and makes clear recommendations on how the parks and open spaces can be conserved, enhanced and extended to meet the community's recreation and leisure needs, both now and into the future.

As a major component of the preparation of the draft Integrated Open Space Plan, various consultation sessions have occurred and the Plan is now ready to be presented to the community for comment in a formal exhibition process. Further community consultation will occur during the exhibition period.

The draft Integrated Open Space Plan has been formulated with the assistance of a Project Reference Group. The participation and dedication of this Group is to be acknowledged and members are thanked for their commitment to the project.

RECOMMENDATION:

- (a) That Council endorse the public exhibition of the draft Integrated Open Space Plan for a period of six weeks.
- (b) Following the public exhibition process, a further report be submitted to Council on the feedback received during the process and any proposed changes to the Integrated Open Space Plan.
- (c) That Council acknowledge the commitment and contribution of the Integrated Open Space Plan Project Reference Group.

ATTACHMENTS

- 1 Draft Integrated Open Space Plan - March 2012 - CIRCULATED UNDER SEPARATE COVER

ITEM 4 (continued)

Report Prepared By:

Fiona Morrison
Open Space Planner

Report Approved By:

Danielle Dickson
Group Manager - Community Life

ITEM 4 (continued)**Discussion***Background:*

With 'lifestyle and opportunity @ your doorstep', the Ryde 2021 Community Strategic Plan articulates the City's vision for Ryde, recognising that it is experiencing an exciting and challenging period of growth and change. 'Lifestyle' and 'opportunity' are also terms inexorably linked to the issues of open space, leisure and recreation, issues at the heart of the Integrated Open Space Plan (IOSP).

By embarking on an IOSP, Council has taken an active approach to the challenges it faces in the management and provision of open space that include:

- an increasing residential population
- growth in employment, education and retail precincts across the City
- the changing recreation needs of the community
- providing access to open space for families and
- conserving the natural values of our open spaces within an urban setting.

For Council to effectively plan the strategic and sustainable management of the City's parks and open spaces, certain key elements need to be considered. These include the type and distribution of the spaces; and the recreational, environmental, social and connectivity values of the spaces. Accordingly, the aims of the IOSP are to:

- establish a clear understanding of the types of open space and their distribution across the City
- recognise the recreational, environmental and social values of open space
- establish a clear understanding of stakeholder and community needs in relation to open space
- establish clear linkages and corridors between key points of interest, town centres and transport nodes and suggest enhancements
- identify future actions to ensure that the values of open space are sustainably managed
- inform an open space enhancement program to improve facilities and encourage their use.

Key Themes and Actions:

The draft IOSP (DISTRIBUTED UNDER SEPARATE COVER) is structured in six parts: Part 1: Background, Part 2: Context, Part 3: Open Space Provision, Part 4: Needs and Demands, Part 5: Objectives and Part 6: Implementation Plan. A summary of content of each of these parts is listed in the table over the page.

ITEM 4 (continued)

IOSP Structure	
<i>Part</i>	<i>Summary of Content</i>
Part 1: Background	<ul style="list-style-type: none"> • A history of open space planning in the City • Current open space planning and management • Planning and corporate context to the management of open space • Current trends in leisure and recreation • Benefits and values of open space and • Best practice in open space planning
Part 2: Context	<ul style="list-style-type: none"> • Planning and administrative boundaries • Regional and sub-regional planning context • The City and its people • The City's environmental and heritage
Part 3: Open Space Provision	<ul style="list-style-type: none"> • Open space inventory • Open space distribution • Diversity of open space settings • Accessibility and connectivity • Relationship of open space to existing population • Summary of open space provision by suburb
Part 4: Needs and Demands	<ul style="list-style-type: none"> • Demographic influences and analysis • Geographical and environmental influences and analysis • Existing usage and participation and comparison with national participation levels • Barriers expected changes to participation and • Satisfactions with existing provision of open space • Unmet demand, gap analysis and needs and demands • Supply / demand and needs analysis
Part 5: Objectives	<ul style="list-style-type: none"> • Thematic priorities • Commitment for the City's parks and open spaces • The objectives and open space structure plan
Part 6: Implementation Plan	<ul style="list-style-type: none"> • Service accountabilities • Priority for implementation • Key performance indications • Delivering the Plan

The detailed analysis that is contained in Parts 2 – 4 of the IOSP informed the establishment of five thematic priorities for the future management of the City's open spaces. These thematic priorities are listed below. These priorities are inter-related and their resolution will likewise require an integrated approach through the actions that underpin the IOSP's Implementation Plan. Many of the IOSP recommendations have been informed by industry benchmarks in addition to Ryde specific analysis.

ITEM 4 (continued)

- **Optimisation - *Making More of What We've Got***

The City's open spaces have many values, but there are areas that are under-utilised and/or facilities that are duplicated that results in under provision of recreation opportunities. Making more of the existing open space resource is the first priority, achieved by:

- more efficient planning, design and programming of existing open space
- layouts and designs that cater for multi-using of space and facilities
- access to existing parks through more comprehensive recreational linkages
- designs that encourage safe use throughout the day and evenings
- extending the effective open space by better planning of streetscapes and urban spaces.

- **Consolidation and Acquisition - *Achieving More Equitable Access to Our Open Spaces***

The current distribution of open space across the City does not relate closely to population distribution or demographic profile; furthermore, with the expected population growth and distribution to 2021 this disparity appears likely to be exacerbated without better planning. This inequity can be re-addressed by:

- developing an acquisition program for those parts of the City that have existing and likely future deficiencies relative to populations or where acquiring adjoining properties can substantially enhance the capacity of existing open spaces
- targeted consolidation and rationalisation of existing open space, especially at a local level in areas with multiple small parks

- **Integration and Adaptation - *Ensuring the Whole is Greater Than The Sum of The Parts***

Much of the City's open space is poorly integrated with a long established approach of single-use planning, resulting in impacts on natural systems health, wasted space and a lack of local identity to parks and reserves. A more integrated approach to open space planning and management can be achieved by:

- planning and designing open space to achieve multiple values and recreation opportunities, especially through combining structured and unstructured recreation facilities
- working more closely with adjoining councils to manage linked ecosystems and shared facilities at a sub-regional level
- extending the community's concept of open space by making streets and urban spaces safe and appealing places for leisure and recreation.

ITEM 4 (continued)

- **Connection - *Linking Our Parks with our Natural Environment and History***
The health of the City's natural environment and cultural heritage underpins its community's wellbeing. As a core element of the open space network, the community enjoys some remarkable natural and historic landscapes, yet many of these places remain isolated and poorly connected to the urban environment and people's day-to-day lives. A higher level of connection between community, the landscape and the City of Ryde's history will be achieved by:
 - bringing enhancement of the City's natural environment into the planning, design and management of every open space, whatever its setting
 - bringing the City's cultural heritage and diversity to life through park design, interpretive trails and public art
 - planning for adaptation to the impacts of flooding and increased temperatures caused by climate change.

- **Organisation - *Planning from Top Down and Bottom Up***
The planning of the City's public open space is achieving tangible improvements at a park level but it is not well integrated into the strategic urban planning that is currently underway to address the growing population. A more 'top down and bottom up' approach to open space organisational integration would better achieve this by:
 - planning open space around the goals of the seven City Outcomes
 - integrating public open space with urban planning and natural systems management
 - using a Quadruple Bottom Line values-based approach (economic, environmental, social and cultural) to future planning for open space
 - maintaining partnerships with third parties to extend the quantum and diversity of recreational opportunity in the City
 - aligning strategic planning and design of parks to an equivalent service level of maintenance, allocation and user management arrangements
 - adopting a strategic approach to negotiations with developers that is always focused on achieving the objectives of the IOSP.

Public Exhibition and community engagement:

The draft IOSP has been prepared and is ready to be placed on public exhibition. The purpose of the exhibition period is to present the draft IOSP to the wider community for review and comment.

In view of the community interest in the management of the City's parks and open space, a minimum of a six week exhibition period is recommended. This will include the following:

- Public notice of the exhibition in each Ryde City View addition during the six week period
- Information will be provided on Council's website include a place to make an online submission

ITEM 4 (continued)

- Use of Council's Kiosk in each of Council' libraries to provide internet access to the IOSP and to offer opportunities to make a submission
- Hard copies of the IOSP on display at each library and the Ryde Civic Centre
- All internal Council business units will be consulted by placing the IOSP on the intranet
- Combined Advisory Committee presentation
- Public Forum/s
- Notification to peak environmental and community groups in Ryde.

Following the exhibition of the IOSP, a report will be submitted to Council outlining the feedback received and proposed changes, if any.

IOSP Project Reference Group

At the commencement of the IOSP project, a Project Reference Group (PRG) was established. The purpose of the PRG was to give voice to the opinions of the Ryde Community and stakeholders during the development of the IOSP. The PRG consisted of five community members (Ms Bev Debrincat, Ms Michelle Pont, Ms Katherine Clarke, Ms Rosemary Hadaway and Ms Tonia Amy) and four Councillors (Councillors Butterworth, O'Donnell, Perram and Maggio) and Council Staff.

The PRG met on five occasions during the development of the IOSP and during these meetings, the members of the PRG highlighted many issues, impacts and opportunities that may influence the management of open space as well as possible impacts on the future implementation of the IOSP.

The IOSP PRG challenged the consultant team and provided insight to the needs of the community throughout the entirety of the project. Their commitment to the projects was unwavering and their input on the detail of the IOSP has been very beneficial.

All members of the IOSP PRG are thanked for their dedication and participation in the development of the draft IOSP.

Financial Implications

To exhibit the Plan, it is necessary to place an advertisement in a local newspaper. The cost of this advertisement placement is \$1,000. The project is provided for in the current budget for 2011/2012 from the Open Space budget.

**5 PROPOSED VOLUNTARY PLANNING AGREEMENT FOR A
COMMERCIAL DEVELOPMENT AT LOT 12 DP 711380 - 22 Giffnock
Avenue, Macquarie Park. LDA2011/644/002**

Report prepared by: Team Leader - Building and Development Advisory Service

Report approved by: Group Manager - Environment & Planning

Report dated: 12 March 2012 **File Number:** GRP/12/5/5/5 - BP12/259

REPORT SUMMARY

Council is in receipt of Local Development Application LDA2011/644, at 22 Giffnock Avenue, Macquarie Park for the construction of a seven storey commercial building with two levels of basement car parking. As the proposal has an estimated value of works greater than \$20 Million, it must be determined by the Joint Regional Planning Panel (JRPP).

As part of the proposal, the proponents are seeking to enter into a Voluntary Planning Agreement (VPA) with Council. The VPA forms a contractual agreement between Council and the Developer. The purpose of this report is for Council to determine whether it will endorse the VPA should the application be approved by the JRPP. The VPA offers significant public benefit together with complying with Council's requirements in respect of Section 94 Contributions.

It is recommended that Council enter into the Voluntary Planning Offer and that this be communicated to the JRPP.

RECOMMENDATION:

- (a) That Council enter into the Voluntary Planning Offer made by Goodman Property Services (Aust) Pty. Ltd. as part of the Development Application LDA2011/644 at 22 Giffnock Avenue, Macquarie Park for the demolition of an existing warehouse and timber shed and the construction of a seven storey commercial building with two level basement car park.
- (b) That the above be communicated to the Joint Regional Planning Panel at the time of determination of the application.

ATTACHMENTS

- 1 Amended Draft Voluntary Planning Agreement - 22 Giffnock Avenue
- 2 Plans of Proposed Development – 22 Giffnock Avenue

Report Prepared By:

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Team Leader - Building and Development Advisory Service

Report Approved By:

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ITEM 5 (continued)

2. Site (Refer to attached map.)



3. Councillor Representations

Nil.

4. Background

An original offer for a VPA was submitted by the proponent on the 28 September 2011, prior to the lodgement of the development application as part of Council's prelodgement process.

The offer was initially considered by Council's VPA Review Panel on 11 October 2011. At this meeting concerns were raised with certain aspects of the offer and a letter was sent to the proponent dated 22 November 2011 requesting various changes.

The proponent proceeded to lodge the development application with Council on 15 December 2011 with a draft VPA and explanatory note.

The VPA and Development Application were advertised between 19 January 2012 and 22 February 2012. No submissions were received during this notification period.

ITEM 5 (continued)

Notification of receipt of the application, VPA and its status as a JRPP application was provided through Council's 'Councillor's Portal'. No submissions were received in response to the notification of the VPA and associated development.

Following the notification of the application and the VPA, significant correspondence and meetings between Council and the proponents have taken place relating to the matters proposed as part of the VPA and the wording and interpretation of the legal instrument for the VPA.

All of these matters have now been resolved.

5. Report

Council has received Local Development Application LDA2011/644, at 22 Giffnock Ave, Macquarie Park. The development comprises the demolition of existing warehouse and timber shed on the southern portion of the site and the erection of a seven storey office building for commercial use with glazed roof atrium at ground, first and second floor level to connect the existing office building.

Two level of basement car parking comprising 106 parking spaces is also proposed with the retention of 72 at grade parking spaces.

The development also involves subdivision of the land to create road reserves along the southern and eastern boundaries. These road reserves are proposed to be dedicated to Council.

The proposal has an estimated value of works of \$22,769,443 which identifies it as Regional Development under Schedule 4A of the Environment Planning and assessment Act 1979. As such, the application must be determined by the Joint Regional Planning Panel (JRPP).

Plans of the proposed development have been **ATTACHED**.

As part of the proposal, the proponents have also proposed a VPA. The VPA is to provide community benefit in respect to a non compliance with the floor space of the proposed building.

A VPA is a contractual agreement between Council and a developer under which public benefit for a public purpose is delivered as part of a Development Application. As the Development Application is to be determined by the JRPP and the VPA is a contractual agreement between Council and the Developer, Council must determine whether the VPA is supported. The JRPP will be notified of Council's resolution regarding the VPA prior to its determination of the Development application scheduled on 2 May 2012.

ITEM 5 (continued)

The assessment report for the proposed development will be made available to Councillors at the same time that it is provided to the JRPP.

Summary of VPA Offer

The planning agreement seeks to obtain incentives/bonus to the Council's FSR controls that apply to the site to permit additional floor space to be incorporated into the design and construction of the proposed building.

This comprises 1466m² of additional floor space above Council's FSR controls.

The material public benefits proposed to be made to support the exceedance of the FSR controls are:

- the dedication of 1578 sqm of the Developer's land to the City of Ryde for the purposes of construction of a Type 2 and Type 3 Road as shown on the Macquarie Park Structure Plan, incorporated in the Macquarie Park Development Control Plan 2010; and
- the payment of \$275 per sqm for the provision of 1466m² of additional floor area to the area of land dedicated as public road which calculates to a monetary contribution of \$403,150 to Council on the issue of a construction certificate for the development; and
- the payment of Section 94 contributions in respect of the whole of the floor space the subject of the development including the floor space in respect of which the Developer proposes to pay \$275 per square metre.

Consultation

The Voluntary Planning Agreement was advertised jointly with the Development Application in the Ryde City View newsletter circulated within the Northern District Times between 25 January 2012 and 22 February 2012. No submissions were received during this period.

Consideration of the Voluntary Planning Agreement

The *Environmental Planning and Assessment Act 1979* and Council's *Development Control Plan 2010 Section 4.5 - Macquarie park Corridor*, provide detailed requirements that a VPA must meet. The requirements for VPA under the *Environmental Planning and Assessment Act 1979* are detailed in Section 93F.

It should be noted that the VPA satisfies all requirements of Section 93F and it is recommended that Council give support to the Voluntary Planning Offer and that this be communicated to the JRPP.

ITEM 5 (continued)

A detailed consideration of Section 93F is provided below.

Environmental Planning and Assessment Act 1979 Clause 93F		
Clause 93F	Proposal	Complies?
<p><i>(1) A planning agreement is a voluntary agreement or other arrangement under this Division between a planning authority (or 2 or more planning authorities) and a person (the developer):</i></p> <p><i>(a) who has sought a change to an environmental planning instrument, or</i></p> <p><i>(b) who has made, or proposes to make, a development application, or</i></p> <p><i>(c) who has entered into an agreement with, or is otherwise associated with, a person to whom paragraph (a) or (b) applies,</i></p> <p><i>under which the developer is required to dedicate land free of cost, pay a monetary contribution, or provide any other material public benefit, or any combination of them, to be used for or applied towards a public purpose.</i></p>	<p>The proponents are seeking to provide:</p> <ul style="list-style-type: none"> – the dedication of 1578 sqm of the Developer's land to the Council Authority for the purposes of construction of a Type 2 and Type 3 Road as shown on the Macquarie Park Structure Plan, incorporated in the Macquarie Park DCP 2010; and – the payment of \$275 per sqm for the provision of 1466m² of additional floor area to the area of land dedicated as public road which calculates to a monetary contribution of \$403,150 to Council on the issue of a construction certificate for the development . – the payment of section 94 contributions in respect of the whole of the floor space the subject of the development including the floor space in respect of which the Developer proposes to pay \$275 per square metre. <p>The above is considered to constitute material public benefit which shall be used and applied towards a public purpose. For consideration of public purpose, see discussion below.</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>
<p><i>(2)A public purpose includes (without limitation) any of the following:</i></p> <p><i>(a)the provision of (or the recoupment of the cost of providing) public amenities or public services,</i></p> <p><i>(b)the provision of (or the recoupment of the cost of providing) affordable housing,</i></p> <p><i>(c)the provision of (or the recoupment of the cost of providing) transport or other infrastructure relating to land,</i></p> <p><i>(d) the funding of recurrent expenditure relating to the provision of public amenities or public services,</i></p>	<p>The provision and maintenance of land for future roads in accordance with the Macquarie Park Structure Plan and a monetary contribution meet this requirement.</p> <p>No affordable housing is provided.</p> <p>No transport is provided. The VPA will provide infrastructure.</p> <p>As part of the VPA, the proponents will be responsible for the ongoing maintenance of the</p>	<p>Yes</p> <p>N/A</p> <p>Yes</p> <p>Yes</p>

ITEM 5 (continued)

Environmental Planning and Assessment Act 1979 Clause 93F		
Clause 93F	Proposal	Complies?
<p><i>affordable housing or transport or other infrastructure,</i></p> <p><i>(e) the monitoring of the planning impacts of development,</i></p> <p><i>(f) the conservation or enhancement of the natural environment.</i></p>	<p>land been dedicated as a public road.</p> <p>No monitoring of planning impacts is provided.</p> <p>No conservation or enhancement of the natural environment is provided.</p>	<p>N/A</p> <p>N/A</p>
<p><i>(3) A planning agreement must provide for the following:</i></p> <p><i>(a) a description of the land to which the agreement applies,</i></p> <p><i>(b) a description of:</i> <i>(i) the change to the environmental planning instrument to which the agreement applies, or</i> <i>(ii) the development to which the agreement applies,</i></p> <p><i>(c) the nature and extent of the provision to be made by the developer under the agreement, the time or times by which the provision is to be made and the manner by which the provision is to be made,</i></p> <p><i>(d) in the case of development, whether the agreement excludes (wholly or in part) or does not exclude the application of section 94, 94A or 94EF to the development,</i></p> <p><i>(e) if the agreement does not exclude the application of section 94 to the development, whether benefits under the agreement are or are not to be taken into consideration in determining a development contribution under section 94,</i></p> <p><i>(f) a mechanism for the resolution of disputes under the agreement,</i></p> <p><i>(g) the enforcement of the agreement by a suitable means, such as the provision of a bond or guarantee, in the event of a breach of the agreement by the developer.</i></p>	<p>It is considered that the VPA adequately satisfy the requirement of this part.</p> <p>The recommendation of the report reflects the above.</p>	<p>Yes</p>
<p><i>(3A) A planning agreement cannot exclude the application of section 94 or 94A in respect of development unless the consent authority for the development or the Minister is a party to the agreement.</i></p>	<p>The VPA does not exclude the operation of section 94 on the proposed development.</p>	<p>Yes</p>

ITEM 5 (continued)

Environmental Planning and Assessment Act 1979 Clause 93F		
Clause 93F	Proposal	Complies?
<p>(5A) A planning authority, other than the Minister, is not to enter into a planning agreement excluding the application of section 94EF without the approval of:</p> <p>(a) the Minister, or</p> <p>(b) a development corporation designated by the Minister to give approvals under this subsection.</p>	Section 94EF does not apply to the proposal.	N/A
<p>(6) If a planning agreement excludes benefits under a planning agreement from being taken into consideration under section 94 in its application to development, section 94 (6) does not apply to any such benefit.</p>	The VPA <u>does not</u> seek the exclusion of the application of section 94.	N/A
<p>(7) Any Minister, public authority or other person approved by the Minister is entitled to be an additional party to a planning agreement and to receive a benefit under the agreement on behalf of the State.</p>	No additional parties are proposed.	N/A
<p>(8) A council is not precluded from entering into a joint planning agreement with another council or other planning authority merely because it applies to any land not within, or any purposes not related to, the area of the council.</p>	No joint planning agreement with another council or planning authority is proposed.	N/A
<p>(9) A planning agreement cannot impose an obligation on a planning authority:</p> <p>(a) to grant development consent, or</p> <p>(b) to exercise any function under this Act in relation to a change to an environmental planning instrument.</p>	The planning agreement does not impose an obligation to grant development consent or change an environmental planning instrument. Whilst the VPA forms part of the Development Application, support of the VPA does not grant approval to the Development Application. The development Application will be determined separately by the JRPP.	Yes
<p>(10) A planning agreement is void to the extent, if any, to which it requires or allows anything to be done that, when done, would breach this section or any other provision of this Act, or would breach the provisions of an environmental planning instrument or a development consent applying to the relevant land.</p>	<p>The works proposed under the VPA are to be subject to further consideration by the JRPP and will be determined as part of the application.</p> <p>Subject to careful consideration of the proposed works by the JRPP and standard conditions of consent, it is unlikely that the matters to be dealt with under the application and VPA will breach to <i>Environmental Planning and Assessment Act 1979</i>, applicable environmental planning instruments or development consent applying to the subject site.</p>	Yes

ITEM 5 (continued)

Part 4.5 of Development Control Plan 2010 - Macquarie Park Corridor details under what circumstances a Voluntary Planning Agreement will be considered by Council. This is achieved through the establishment of principles underlying the use of planning agreements and defining what matters council will consider as part of a Voluntary Planning Agreement.

A detailed consideration of the relevant sections of *Part 4.5 of Development Control Plan 2010 - Macquarie Park Corridor* is provided below:

Development Control Plan 2010		
Part 4.5 Macquarie Park Corridor		
Principle/Consideration	Proposal	Complies?
<p>5.3.7 Implementation – Infrastructure, facilities and public domain improvements</p> <p>Objectives</p> <p>1. To ensure the provision of infrastructure, facilities and public domain improvements within the Macquarie Park Corridor.</p> <p>2. To ensure infrastructure and public domain improvements are publicly accessible, owned and maintained.</p> <p>Strategy</p> <p>New and improved infrastructure (road network and drainage), facilities (childcare, community facilities) and public domain improvements (planting, parks, public art) within the Corridor is necessary to support its growth, and to create a vibrant commercially viable area. Such elements are also vital for strengthening and sustaining the existing and future community.</p> <p>The basis for the infrastructure, facilities and public domain improvements within the Corridor is documented within relevant Ryde plans and policies guide including, City of Ryde S94 Development Contributions Plan and this DCP.</p> <p>The provisions of these elements will be achieved through:</p> <ul style="list-style-type: none"> • Funds received from the Special Rate levy applying to the Corridor • Development contributions under S94 of the Environment Planning and Assessment Act • Development process achieved through design and implemented as a condition of the development • Development process achieved through the voluntary planning agreement process. 	<p>S94 Contribution forms part of are applicable</p> <p>VPA Offer forms part of the proposal</p>	<p>Yes</p> <p>Yes</p>

ITEM 5 (continued)

Development Control Plan 2010		
Part 4.5 Macquarie Park Corridor		
Principle/Consideration	Proposal	Complies?
<p><i>This Part should be read in conjunction with Adopted LEP 2010 (as per Amendment No.1) which allows for incentive floor space. It is critical that any approval for incentive floor space makes provision for the infrastructure, facilities public domain improvements and other community benefits necessary to support the generated demand.</i></p> <p><i>Provision of community benefits must be in a form that is satisfactory to Council.</i></p> <p><i>The value of infrastructure required to support additional floor space has been assessed, as at the date of commencement of this Part, as being \$200 per additional square metre of incentive floor space. This figure will change over time, in line with the consumer price index and other factors relevant to the cost of infrastructure and will be published in Council's Management Plan.</i></p> <p><i>S94 Development Contributions Plan will also apply.</i></p> <p><i>As part of the development process, Council will require that infrastructure and public domain outcomes achieved in partnership with the private sector are dedicated to Council.</i></p> <p><i>This control relates to achieving infrastructure, facilities public domain improvements and community benefits through the development processes.</i></p> <p>Other applicable Controls</p> <p><i>c. Ryde LEP 2010 (Amendment 1) makes provision for Floor Space Incentives. Council may consider granting development consent to a development where the building height and the floor space ratio are in excess of the controls contained in the LEP if :</i></p> <p><i>i. The development provides a community benefit by way of one or more of the following mechanisms: works in kind, monetary contribution, developer agreement, voluntary planning agreement or other form acceptable to Council.</i></p>	<p>The incentive floor space proposed for the site under Amendment No 1 is 2:1. The development will not exceed this FSR. The additional floor space will also be subject to Council's S94 Contribution Plan.</p> <p>VPA offer is \$275 per sqm for the provision of 1466m² of additional floor area which calculates to a monetary contribution of \$403,150. This figure is in line with the changes with the consumer price index over time and since adoption of the DCP</p> <p>S94 Contributions to be paid in full</p> <p>Land to be dedicated</p> <p>VPA offer includes a monetary contribution and S94 contributions together with the dedication of land for the purposes of future roads</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p> <p>Yes</p>

ITEM 5 (continued)

Development Control Plan 2010		
Part 4.5 Macquarie Park Corridor		
Principle/Consideration	Proposal	Complies?
Other <i>Other includes cash contributions or land such as dedications for parks, pedestrian connectivity and new roads</i>	The development provides the community benefit by offering the cash contribution and dedication of part of the site to Council for future roads	Yes
<i>ii. The additional building height and floor space ratio proposed by the development does not exceed the controls shown on Adopted LEP Ryde 2010 Height of Buildings Map and the Macquarie Park Corridor Incentive Floor Space Ratio Map (as per Amendment No. 1).</i>	The development will not exceed the floor space ratio as proposed on the relevant map.	Yes

As identified above, it can be seen that the proposed Voluntary Planning Agreement satisfies the principles underlying the use of planning agreements and fulfils several categories of works that Council will consider as part of a VPA. Notwithstanding the above, further consideration of the Voluntary Planning Agreement and the public interest and benefit is detailed below.

The merits of the Voluntary Planning Agreement were discussed in detail during several meetings of an internal Panel chaired by Council's General Counsel. It was considered that the VPA provided substantial public benefit and was in the public interest. A break down of the value of works being undertaken and the Section 94 Contributions is provided below. This figure does not include the land value of the land to be dedicated to Council for the future roads or the money required for its ongoing maintenance

Item	Value
Matters included under VPA: Cash Contribution of \$275 per sqm for the provision of 1466m ² of additional floor area to the area of land dedicated as public road.	\$403,150.00
Contribution under the Council's Section 94 Contribution Plan	\$1,229,965.00
Total Contributions	\$1,633,115.00

It can be seen that the proposed VPA represents substantial public benefit. Normally, to ensure that the VPA is registered on the title of the land it would be necessary to impose a condition on the consent for this to occur prior to the issue of any Construction Certificate. This issue will be addressed by the JRPP at time of determination.

6. Policy Implications

There are no policy implications through adoption of the recommendation.

ITEM 5 (continued)**7. Critical Dates**

The following deadlines are required to be met:

- A recommendation as to whether Council supports the VPA is to be submitted to the JRPP for the determination of the application at its meeting 2 May 2012.

8. Financial Impact

Adoption of the option outlined in this report will have no financial impact.

9. Other Options

Other options that may be considered by Council includes the rejection of the VPA offer. This would result in the JRPP considering the development without the benefit of the VPA which may result in Council not receiving the funding proposed with such VPA.

10. Conclusion

Through entering into a VPA for the subject development, Council will achieve a positive outcome for the subject site and surrounds. The VPA has been clearly identified as relating to a planning purpose, providing substantial public benefit and is in the public interest.

ITEM 5 (continued)

ATTACHMENT 1

PLANNING AGREEMENT

PARTIES

City of Ryde Council, of 1 Devlin Street, Ryde (**Council**)

And

Goodman Property Services (Australia) Pty Limited, of 60 Castlereagh Street Sydney (**Developer**)

BACKGROUND

A. On, 15 December 2011 the Developer made a Development Application to the Council for Development Consent to carry out the Development on the Land.

B. The Development Application was accompanied by an offer by the Developer to enter into this Agreement to make Development Contributions towards the Public Facilities in the circumstances that Development Consent was granted.

C. On [date] the Development Consent [reference] was granted and the parties now wish to enter into this agreement to make provisions with respect to the additional development contributions.

OPERATIVE PROVISIONS

1. Planning agreement under the Act

The Parties agree that this Agreement is a planning agreement governed by Subdivision 2 of division 6 of Part 4 of the Act.

2. Application of this Agreement

2.1 This Agreement applies to the Land and the Development.

3. Operation of this Agreement

3.1 This Agreement operates from the date of Commencement.

ITEM 5 (continued)

ATTACHMENT 1

4. Definitions and interpretation

4.1 In this Agreement the following definitions apply:

Act means the *Environmental Planning and Assessment Act 1979* (NSW).

Commencement means the date this agreement is executed by the Council.

Completion means the date that any Occupation Certificate is issued in respect of the Development.

Dealing in relation to the Land, means, without limitation, selling, transferring, assigning, mortgaging, charging, encumbering or otherwise dealing with the Land.

Dedicated Land means the land identified in the draft plan of subdivision attached as Annexure A and referred to in Clause 5.2 hereof.

Development means the carrying out of works and the use of the Land in accordance with the Development Consent.

Development Application has the same meaning as in the Act.

Development Consent has the same meaning as in the Act and includes [reference – to be inserted when consent is granted].

Development Contribution means a monetary contribution, the dedication of land free of cost or the provision of a material public benefit.

GST has the same meaning as in the GST Law.

GST Law has the meaning given to that term in *A New Tax System (Goods and Services Tax) Act 1999* (Cth) and any other Act or regulation relating to the imposition or administration of the GST.

Land means Lot 12 DP 711380 located at 22 Giffnock Avenue Macquarie Park.

Party means a party to this agreement, including their successors and assigns.

Regulation means the *Environmental Planning and Assessment Regulation 2000*.

4.2 In the interpretation of this Agreement, the following provisions apply unless the context otherwise requires:

ITEM 5 (continued)

ATTACHMENT 1

(a) Headings are inserted for convenience only and do not affect the interpretation of this Agreement.

(b) A reference in this Agreement to a business day means a day other than a Saturday or Sunday on which banks are open for business generally in Sydney.

(c) If the day on which any act, matter or thing is to be done under this Agreement is not a business day, the act, matter or thing must be done on the next business day.

(d) A reference in this Agreement to dollars or \$ means Australian dollars and all amounts payable under this Agreement are payable in Australian dollars.

(e) A reference in this Agreement to any law, legislation or legislative provision includes any statutory modification, amendment or re-enactment, and any subordinate legislation or regulations issued under that legislation or legislative provision.

(f) A reference in this Agreement to any agreement, deed or document is to that agreement, deed or document as amended, novated, supplemented or replaced.

(g) a reference to a clause, part, schedule or attachment is a reference to a clause, part, schedule or attachment of or to this Agreement.

(h) An expression importing a natural person includes any company, trust, partnership, joint venture, association, body corporate or governmental agency.

(i) Where a word or phrase is given a defined meaning, another part of speech or other grammatical form in respect of that word or phrase has a corresponding meaning.

(j) A word which denotes the singular denotes the plural, a word which denotes the plural denotes the singular, and a reference to any gender denotes the other genders.

(k) References to the word 'include' or 'including' are to be construed without limitation.

(l) A reference to this Agreement includes the agreement recorded in this Agreement.

ITEM 5 (continued)

ATTACHMENT 1

(m) A reference to a party to this Agreement includes a reference to the servants, agents and contractors of the party, and the party's successors and assigns.

(n) Any schedules and attachments form part of this Agreement.

5. Development Contributions to be made under this Agreement

5.1 Monetary Contribution

The Developer will pay to Council the Monetary Contribution as set out in the Schedule 1 prior to the issue of any Construction Certificate in respect of the Development. Any contribution imposed by this agreement will be subject to Council's quarterly CPI increase applied by City of Ryde's Section 94 Plan.

5.2 Dedicated Land

The Developer will do all things necessary to transfer the Dedicated Land as specified in Schedule 1 to Council within 3 months of the date of any Subdivision Certificate or any Occupation Certificate issued by Council in relation to the Development.

The Developer is to:

(a) maintain the Dedicated Land including trees thereon in accordance with the standards required by Council which will not be unreasonable having regard to similar Council reserves, including regular mowing and weeding as appropriate,

(b) to fence the Dedicated Land along its boundaries as required by Council with a suitable boundary fencing material as specified in the Consent and to maintain a policy of public liability insurance for a period of 10 years from the date of Commencement and for an amount of \$20m.

6. Encumbrances and Affectations

6.1 Electricity Substation

The Parties acknowledge that at there is an electricity substation kiosk located on the Land which his intended by the Applicant to remain for an agreed period of time on the Dedicated Land, as it services the existing building, (the **Electricity Kiosk**).

ITEM 5 (continued)

ATTACHMENT 1

In respect of the Electricity Kiosk, the Council agrees that it will not require the Developer to remove the Electricity Kiosk until the earlier of:

- (a) 10 years from the date of Completion; or
- (b) 6 months after written notice to the Developer that the Council has resolved to build and construct the public roads on the dedicated Land.

On the occurrence of either of the events noted in (a) and (b) above all rights of way/easements in favour of the Developer shall extinguish.

6.2 Pedestrian Access

The Parties agree and acknowledge that during the period of time that the Dedicated Land remains reserved for public roads but not actually used for public roads, the Developer is permitted to utilise those parts of the Dedicated Land for the purposes of pedestrian access to and from the Land as depicted in the Development Application and is permitted to park cars within the 5m setback of the Type 3 Road area as shown in the Development Application.

The Parties agree that the registration of the Dedicated Land in Council's ownership will make provision for the terms of those temporary rights which will affect the title to the Dedicated Land.

Council agrees that it will not require the Developer to cease parking on the dedicated land until the earlier of:

- (a) 10 years from the date of Completion; or
- (b) 6 months after written notice to the Developer that the Council has resolved to build and construct the public roads on the dedicated Land.

Pedestrian access shall endure.

7. Application of s94 and s94A of the Act to the Development

The Parties acknowledge that:

(a) Section 94 of the Act does apply to the Development and the Development Consent and the Developer is to pay section 94 contributions in respect of all floor space of the new building approved pursuant to the Development Consent.

(b) Section 94A of the Act does not apply to the Development or the Development Consent.

8. Registration of this Agreement

8.1 This Agreement is to be registered on title to the Land.

ITEM 5 (continued)

ATTACHMENT 1

8.2 The Council agrees to sign any documents necessary to remove the notation on title to the Land within 21 days of the Completion.

9. Review of this Agreement

NOT USED

10. Dispute Resolution

10.1 Notice of Dispute

If a party claims that a dispute has arisen under this Agreement (**Claimant**), it must give written notice to the other party (**Respondent**) stating the matters in dispute and designating as its representative a person to negotiate the dispute (**Claim Notice**). No party may start court proceedings (except for proceedings seeking interlocutory relief) in respect of a dispute unless it has first complied with this clause 10.

10.2 Response to Notice

Within 10 business days of receiving the Claim Notice, the Respondent must notify the Claimant of its representative to negotiate the dispute

10.3 Negotiation

The nominated representative must:

- (1) meet to discuss the matter in good faith within 5 business days after service by the Respondent of notice of its representative;
- (2) use reasonable endeavours to settle or resolve the dispute within 15 business days after they have met.

10.4 Further Notice if Not Settled

If the dispute is not resolved within 15 business days after the nominated representatives have met, either party may give to the other a written notice calling for determination of the dispute (**Dispute Notice**) by mediation under clause 10.5 or by expert determination under clause 10.6.*

10.5 Mediation

If a party gives a dispute Notice calling for the dispute to be mediated:

ITEM 5 (continued)

ATTACHMENT 1

(1) the parties must agree to the terms of reference of the mediation within 5 business days of the receipt of the Dispute Notice (the terms shall include a requirement that the mediation rules of the Institute of Arbitrators and Mediators Australia (NSW Chapter) apply);

(2) the Mediator will be agreed between the parties, or failing agreement within 5 business days of receipt of the Dispute Notice, either party may request the President of the Institute of Arbitrators and Mediators Australia (NSW Chapter) to appoint a mediator;

(3) the Mediator appointed pursuant to this clause 10.5 must:

(a) have reasonable qualifications and practical experience in the area of the dispute; and

(b) have no interest or duty which conflicts or may conflict with his function as mediator, he being required to fully disclose any such interest or duty before his appointment;

(4) the Mediator shall be required to undertake to keep confidential all matters coming to his knowledge by reason of his appointment and performance of his duties;

(5) the parties must within 5 business days of receipt of the Dispute Notice notify each other of their representatives who will be involved in the mediation;

(6) the parties agree to be bound by a mediation settlement and may only initiate judicial proceedings in respect of a dispute which is the subject of a mediation settlement for the purpose of enforcing that mediation settlement;

(7) in relation to costs and expenses:

(a) each party will bear their own professional and expert costs incurred in connection with the mediation; and

(b) the costs of the Mediator will be shared equally by the parties unless the Mediator determines a party has engaged in vexatious or unconscionable behaviour in which case the Mediator may require the full costs of the mediation to be borne by that party.

ITEM 5 (continued)

ATTACHMENT 1

10.6 Expert Determination

If the dispute is not resolved under clause 10.3 or 10.5, the dispute may, by agreement between the parties, both acting reasonably having regard to the nature of the dispute, be resolved by expert determination, in which event:

(1) the dispute must be determined by an independent expert in the relevant field:

(a) agreed upon and appointed jointly by the Council and the Developer; or

(b) in the event that no agreement is reached or appointment made within 30 business days, appointed on application of a party by the then current President of the Law Society of New South Wales;

(2) the expert must be appointed in writing and the terms of appointment must not be inconsistent with this clause;

(3) the determination of the dispute by such expert will be made as an expert and not as an arbitrator and will be in writing and contain the reasons for the determination;

(4) the expert will determine the rules for the conduct of the process but must conduct the process in accordance with the rules of natural justice;

(5) each party will bear its own costs in connection with the process and the determination by the expert together with an equal proportion of the expert's fees and costs; and

(6) any determination made by an expert pursuant to the is clause is final and binding upon the parties except where the determination is in respect of, or relates to, termination or purported termination of this agreement by any party, in which event the expert is deemed to be giving a non-binding appraisal and any party may commence litigation in relation to the dispute if it has not been resolved within 20 business days of the expert giving his or her decision.

10.7 Litigation

If the dispute is not finally resolved in accordance with this clause 10 of either party is at liberty to litigate the dispute.

ITEM 5 (continued)

ATTACHMENT 1

10.8 Continue to perform obligations

Each party must continue to perform its obligations under this Agreement, notwithstanding the existence of a dispute.

11. Enforcement

(Specify the means of enforcing the Agreement)

12. Notices

12.1 Any notice, consent, information, application or request that must or may be given or made to a Party under this Agreement is only given or made if it is in writing and sent in one of the following ways:

- (a) Delivered or posted to that Party at its address set out below.
- (b) Faxed to that Party at its fax number set out below.
- (c) Emailed to that Party at its email address set out below.

Council

Attention: General Manager
Address: 1 Devlin Street, Ryde
Fax Number: 9952 8070
Email:

Developer

Attention: General Manager Australia
Address: 60 Castlereagh Street Sydney
Fax Number: 92307444
Email:

12.2 If a Party gives the other Party 3 business days notice of a change of its address or fax number, any notice, consent, information, application or request is only given or made by that other Party if it is delivered, posted or faxed to the latest address or fax number.

12.3 Any notice, consent, information, application or request is to be treated as given or made at the following time:

- (a) If it is delivered, when it is left at the relevant address.

ITEM 5 (continued)

ATTACHMENT 1

(b) If it is sent by post, 2 business days after it is posted.

(c) If it is sent by fax, as soon as the sender receives from the sender's fax machine a report of an error free transmission to the correct fax number

12.4 If any notice, consent, information, application or request is delivered, or an error free transmission report in relation to it is received, on a day that is not a business day, or if on a business day, after 5pm on that day in the place of the Party to whom it is sent, it is to be treated as having been given or made at the beginning of the next business day.

13 Approvals and Consent

Except as otherwise set out in this Agreement, and subject to any statutory obligations, a Party may give or withhold an approval or consent to be given under this Agreement in that Party's absolute discretion and subject to any conditions determined by the Party. A Party is not obliged to give its reasons for giving or withholding consent or for giving consent subject to conditions.

14 Assignment and Dealings

NOT USED

15 Costs

The Developer will pay the Council's reasonable costs in preparing this planning agreement to a maximum of \$10,000 inclusive of GST.

16 Entire Agreement

This Agreement contains everything to which the Parties have agreed in relation to the matters it deals with. No Party can rely on an earlier document, or anything said or done by another Party, or by a director, officer, agent or employee of that Party, before this Agreement was executed, except as permitted by law.

17 Further acts

Each Party must promptly execute all documents and do all things that another Party from time to time reasonably requests to affect, perfect or complete this Agreement and all transactions incidental to it.

ITEM 5 (continued)

ATTACHMENT 1

18 Governing law and jurisdiction

This Agreement is governed by the law of New South Wales. The Parties submit to the non-exclusive jurisdiction of its courts and courts of appeal from them. The Parties will not object to the exercise of jurisdiction by those courts on any basis.

19 Joint and individual liability and benefits

Except as otherwise set out in this Agreement, any agreement, covenant, representation or warranty under this Agreement by 2 or more persons binds them jointly and each of them individually, and any benefit in favour of 2 or more persons is for the benefit of them jointly and each of them individually.

20 No fetter

Nothing in this Agreement shall be construed as requiring Council to do anything that would cause it to be in breach of any of its obligations at law, and without limitation, nothing shall be construed as limiting or fettering in any way the exercise of any statutory discretion or duty.

21 Representations and warranties

The Parties represent and warrant that they have power to enter into this Agreement and comply with their obligations under the Agreement and that entry into this Agreement will not result in the breach of any law.

22 Severability

If a clause or part of a clause of this Agreement can be read in a way that makes it illegal, unenforceable or invalid, but can also be read in a way that makes it legal, enforceable and valid, it must be read in the latter way. If any clause or part of a clause is illegal, unenforceable or invalid, that clause or part is to be treated as removed from this Agreement, but the rest of this Agreement is not affected.

23 Modification

No modification of this Agreement will be of any force or effect unless it is in writing and executed by both parties to the Agreement.

ITEM 5 (continued)

ATTACHMENT 1

SCHEDULE

MONETARY CONTRIBUTION

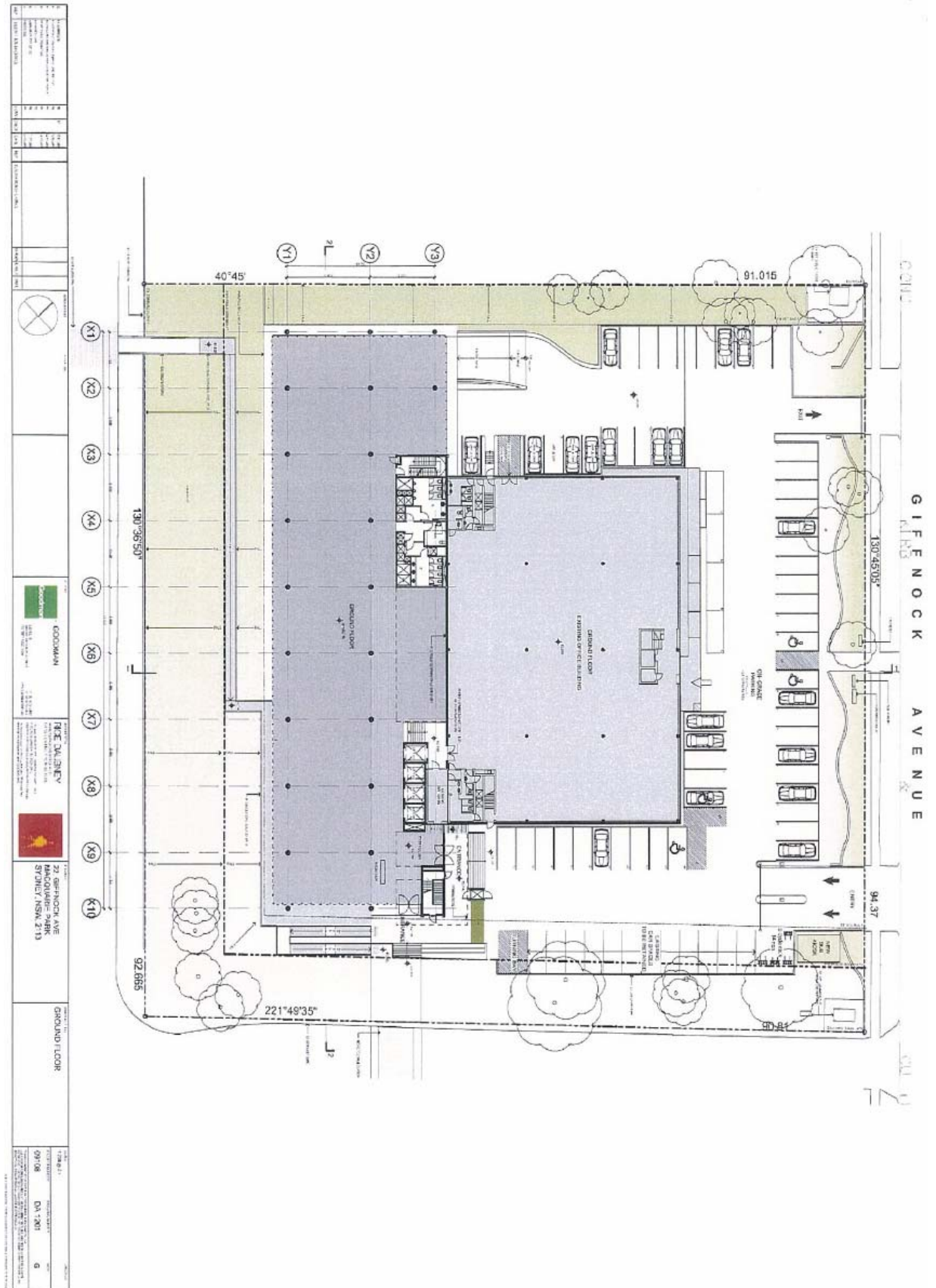
Applicable Land Area	Use of the Land	Rate per Square Metre	Monetary Amount	Date for Payment
1,466m ²	Commercial/Office	\$275	\$403,150	Prior to Construction Certificate
TOTAL			\$403,150 As adjusted by reference to CPI	

DEDICATED LAND

Area of Land	Purpose	Identification	Equivalent Value	Date for Dedication
928 m ²	Future Road (Type 2)	See draft plan of subdivision	\$510,400	Within 3 months of date of Subdivision Certificate or Occupation Certificate whichever is the earlier.
650 m ²	Future Road (Type 3)	See draft plan of subdivision	\$357,500	Within 3 months of date of Subdivision Certificate or Occupation Certificate whichever is the earlier.
TOTAL			\$867,900	

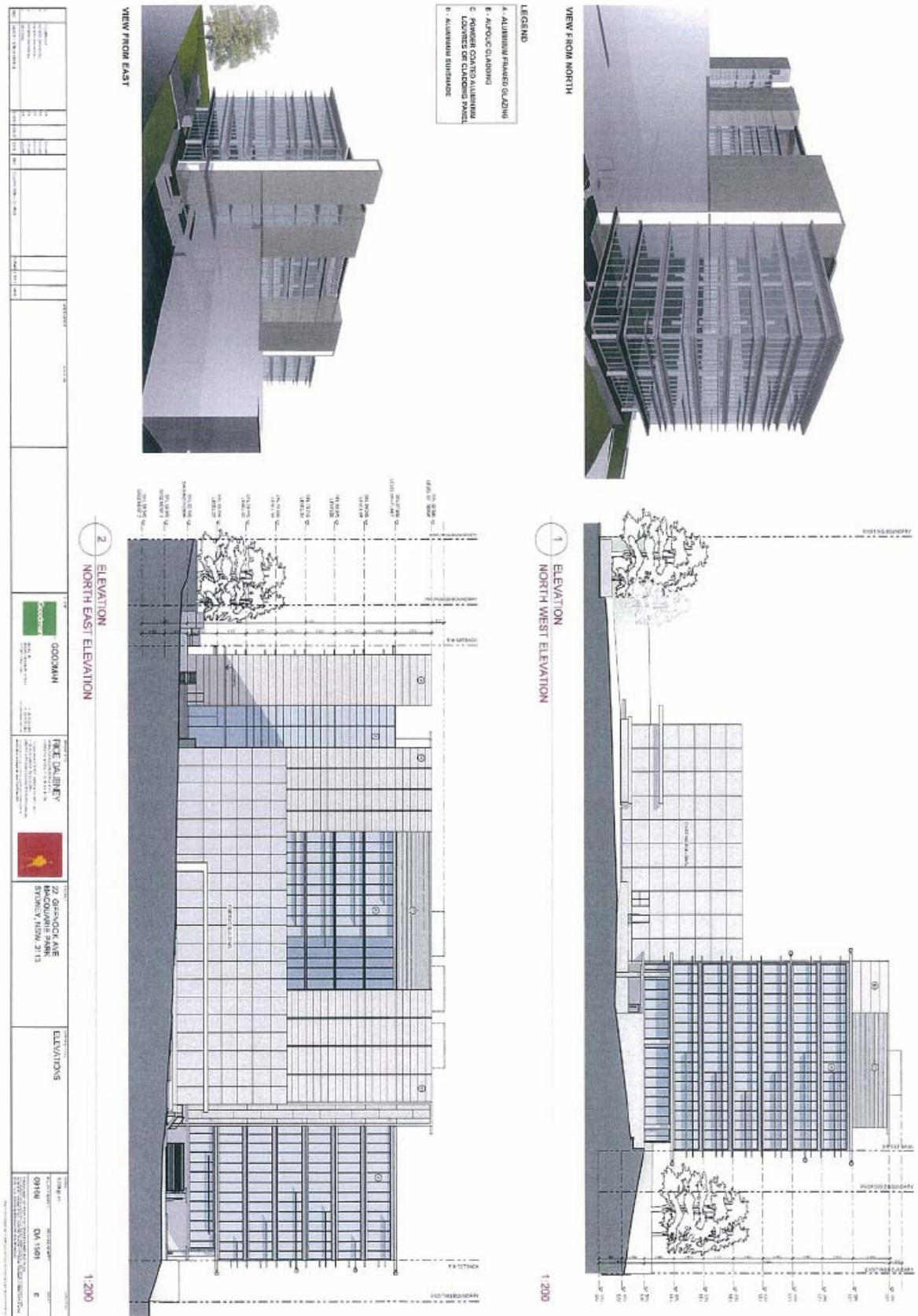
ITEM 5 (continued)

ATTACHMENT 2



ITEM 5 (continued)

ATTACHMENT 2



6 NORTHERN SIDE OF WATERLOO ROAD, MACQUARIE PARK - Request for Quotation RFQ-05/12 - Waterloo Road Shared Path Project

Report prepared by: Section Manager - Projects Delivery**Report dated:** 14 March 2012**File No.:** GRP/11/3/6/7 - BP12/280

REPORT SUMMARY

This report is to advise Council of a Request for Quotation (CoR – RFQ – 05/12) for the construction of a reinforced concrete shared footpath along the north side of Waterloo Road Macquarie Park. Quotations closed on 6 March 2012.

These works are RMS (formerly the RTA) funded with the grant conditions requiring construction prior to the end of this financial year. If this Tender is not accepted, the project will not be completed in time and the funding will be at risk. The RMS funding is for the pathway to be constructed in concrete and, in accordance with the DCP Public Domain Standards, will be progressively replaced with granite pavers as development proceeds.

RECOMMENDATION:

- (a) That Council endorse the Tender Assessment Panel's recommendation as circulated for the Respondents – Waterloo Road Shared Path Project.
- (b) That the accepted Respondent provide details of the required insurance (i.e. Public Liability and Workers Compensation), and other conforming documents for approval within fourteen (14) days from the date of the acceptance of the Tender.
- (c) That all Respondents be advised of the Council decision.

ATTACHMENTS

- 1 Tender Evaluation Report - RFQ - 05/12 - North Side - Waterloo Road, Macquarie Park - CIRCULATED UNDER SEPARATE COVER - CONFIDENTIAL

Report Prepared By:

Sri Sriandarajah
Section Manager - Projects Delivery

Report Approved By:

Peter Nguyen
Service Unit Manger - Project Development**Terry Dodds**
Group Manager - Public Works

ITEM 6 (continued)

Discussion

As part of Council's Public Domain Program for Macquarie Park, Council wants to improve the footpath and construct a reinforced concrete shared path on the north side of Waterloo Road Macquarie Park from Lane Cove Road to mid block Macquarie Shopping Centre.

Report

The scope of works proposed for the shared reinforced concrete path commences at Lane Cove Road and extends to the mid block of Macquarie Shopping Centre at 197-223 Herring Road (Waterloo Road – Separable Portion A) and the cycleway refuge island works in Khartoum Road (Waterloo Road – Separable Portion B), all located on the north side of Waterloo Road Macquarie Park.

Tenders have been prepared and distributed to the preferred contractors who are pre-qualified under Council's Minor Works Contract 2011-2012.

Tender submissions closed on Tuesday, 6 March 2012 at 2:00pm.

The following nine (9) Contractors were invited to tender for these works:

1. Sam the Paving Pty Ltd
2. Anzelotti Construction Pty Ltd
3. Ally Civil Pty Ltd
4. Mansour Paving Pty Ltd
5. North Shore Paving Pty Ltd
6. Get Civil Pty Ltd
7. Devcon Civil Pty Ltd
8. The Sydney Brick Paving Company Pty Ltd
9. Performance Concrete Pty Ltd

The following table outlines the tender evaluation schedule:

Tasks	Critical Dates
1. Advertise Request for Tender (RFQ 5/12)	17 Feb to 5 March 2012
2. RFQ closing date	2pm – 6 March 2012
3. Evaluation Meeting	7 March - 15 March 2012
4. Evaluation report and recommendation	15 March 2012
5. Awarding of the Contract	29 March 2012

Recommended Tenderers were evaluated using the Assessment Matrix and details are included in the Tender Evaluation Report **CIRCULATED UNDER SEPARATE COVER – CONFIDENTIAL** for the information of Councillors.

ITEM 6 (continued)

Immediately following the closing date at 2pm on 6 March 2012, Tenders were opened and assessed by a Tender Assessment Panel on the following agreed assessment criteria.

1. Lump Sum Price.
2. Demonstrated Understanding of Council's Requirements.
3. Product Suitability.
4. Organisational Capacity.
5. Conformity to the Documentation.
6. O H & S & R.

Council's Assessment Panel recommends to award the contract to the preferred tenderer Sam the Paving Man Pty Ltd, as this tenderer ranked the highest, based on their Weighted Score against the criteria and best value for money for the City of Ryde.

Consultation

Internal Council business units consulted included:-

- Urban Planning
- Access Unit
- Parks Unit

Internal Workshops held:-

- Not Applicable

City of Ryde Advisory Committees consulted included:-

- Not Applicable

External public consultation included:-

- The local community groups, businesses involved within Macquarie Park were consulted with positive feedback. Regular updates on the project are being conducted as the work progresses.
- Surveys and detailed designs and estimates have been completed and Urban Planning of City of Ryde and the RMS have approved, in principle, to progress for construction.

Critical Dates

The following deadlines are required to be met:

- Council is working to complete the Shared Path Works in June 2012.

ITEM 6 (continued)**Financial Impact**

This project is now included in Council's amended 2011-2012 Capital Works Program.

Policy Implications

This Tender has been conducted in accordance with Council's Procurement Policy & Procedures.

Other Options

To advertise an Expression of Interest (EOI) or open tender. This process would delay the project delivery and would most likely attract interest from the same pre-qualified contractors.

Conclusion

Following the Tender Assessment from the submissions from pre-qualified contractors, a recommendation has been made which best satisfies Council's selection criteria and represents best value for money for Council. It is recommended that this contract be awarded to the highest ranking tenderer Sam the Paving Man Pty Ltd.

7 MAX POTENTIAL - MENTORING PROGRAM FOR YOUNG PEOPLE

Report prepared by: Community Project Officer - Young People and Leisure**Report dated:** 14/03/2012**File No.:** GRP/12/5/5/5 - BP12/276

REPORT SUMMARY

The Max Potential program is a 20 week youth mentoring program coordinated by the Future Achievement Australia Foundation and supported by local clubs through the ClubGrants (previously CDSE). The program engages local young people through schools and links them with mentors in the community. Max Potential seeks to encourage young people to build their skills and confidence and recognise their own leadership potential and through this contribute to their community. This is achieved through young people committing to a developmental program and the completion of a community project with the support of their mentor.

The Max Potential Program facilitates collaboration between community organisations, local clubs, Councils and local schools to develop the leadership potential of young people. The program's objectives and its collaborative implementation approach align with the intent and outcomes of the Ryde 2021 Community Strategic Plan.

Following the success of last year's program Max Potential has requested that Council nominate two staff members to participate as mentors in its 2012 program and contribute \$1,800 per participant to fund mentor training. Mentors in the program provide young people with support and guidance. The time commitment required from mentors is approximately fifty hours over the twenty week duration of the program. Training and assistance is provided for mentors and young people attending the program.

RECOMMENDATION:

- (a) That Council provide the opportunity for two Service Unit Managers to become mentors in the 2012 Max Potential Program
- (b) That Council endorse allocation of \$3,600 from the existing 2011-2012 staff training budget to fund the mentor participation fee.

ATTACHMENTS

- 1 Information - Max Potential Program

ITEM 7 (continued)

Report Prepared By:

Janice Nicholson
Community Project Officer - Young People and Leisure

Report Approved By:

Baharak Sahebekhtiari
Manager - Community & Culture

Danielle Dickson
Group Manager - Community Life

ITEM 7 (continued)**Discussion**

Through correspondence to the Mayor's Office Council has been invited to participate in the 2012 Max Potential Program.

The Max Potential program provides an opportunity for local young people to build their skills and confidence and recognise their own leadership potential. Max Potential seeks to build a relationship between the mentor and young person of mutual respect, with acknowledgement of each person's experience, skills and background.

Max Potential facilitates collaboration between community organisations, local clubs, Councils and local schools to develop the leadership potential of young people. The program's objectives and its collaborative implementation approach align with the intent and outcomes of the Ryde 2021 Community Strategic Plan.

The Max Potential Program's method of enabling young people, also compliments the City of Ryde's practice of youth engagement seen in current programs such as the Ryde Youth Theatre, Ryde Youth Music Program and Ryde Youth Council.

The Program was developed as a pilot last year in the City of Ryde and was very successful and received positive feedback from the young people involved and the mentors.

Council has been approached by Max Potential to nominate two staff members to participate in its 2012 program as mentors.

The mentoring experience enhances the leadership capacity of the staff who become mentors and provides a unique learning and development opportunity. Specifically mentors will receive training in personal leadership and one-on-one coaching to build their coaching effectiveness. These skills and the practical insights gained through the mentoring relationship with a local young person will be transferable to the workplace. The leadership framework provided by the training aligns with Council's values.

Financial Implications

If supported the project requires a financial contribution of \$3,600. It is proposed that this contribution be funded from Council's existing staff training budget.

ITEM 7 (continued)**History**

In 2011 a young person participating in the Max Potential program approached the Community Project Officer – Young People for assistance in identifying and planning a community project. The young person was looking for a project that provided an opportunity for her to use her creative and visual arts skills. Council staff were able to link the young person to one of the projects from the Crime Prevention Plan; Art on Hoarding Boards. This youth engagement project was developed in partnership with other artists and a local alternative education provider, Salvation Army Youth Connections Program for 11-14 year olds. As a result of involvement in this project the participant gained insight into community work, planning and scoping of community projects. This young person has since independently sought further information about Council projects for the community and particularly young people.

ITEM 7 (continued)

ATTACHMENT 1



The Max Potential Program Briefing Note 4 July 2011

What is Max Potential?

- 20 week program providing exposure to information about personal leadership, focusing on the MAXIMISERS principles (see attached one-page summary)
- Personal coaching to assist young adults to work through the principles and then to apply them in projects culminating in a Community Service Project over the second half of the program

What are the main elements of the program?

- **Application and acceptance** – By going through a simple application and acceptance process participants gain experience and skills right from the start.
- **Introductory Workshop** - where participants gain an outline of the program and its underlying approaches.
- **“MAXIMISERS” principles** – ten principles that conveniently summarise decades of experience in personal effectiveness development.
- **Personal coach** - Participants are paired with a trained volunteer drawn from a leadership position in the local community.
- **Regular 1-on-1 coaching sessions** – 8 sessions where participants are facilitated through the principles and practice of the program (conducted at participants’ school).
- **Group Workshops** – 2 half-day workshops where participants and their coaches build on their skills and share ideas and planning on their projects.
- **Creative work** – a simple creative project that introduces participants to project planning and execution while summarising what they have learned to date.
- **Community Service Project** - supported by their coaches, participants develop, plan and implement a community service project that applies what they’ve learned to undertaking and completing a project that benefits their local community.
- **Showcase** – Participants put together a display to highlight their project and its benefits and invite the community to come and talk about the projects and what the participants gained over the 22 weeks of the program.

Over about 20 weeks, participants therefore grow from learning to doing to explaining the principles that enable increased personal leadership and control in their own lives.

Where did it come from?

- In 2005 the University of Western Sydney (UWS), Macarthur Campus sourced Federal Government funding for a program called Maximising Potential in Macarthur (MPM).
- UWS commissioned FAA Pty Ltd to design and conduct the program with UWS doing the evaluation.
- The program ran again as MPM in 2006. Deniliquin RSL launched Max Potential in their local area.
- In 2007, ClubsNSW became involved and 4 clubs ran MP programs. There are now nearly 20 sites in NSW.

ITEM 7 (continued)

ATTACHMENT 1



Who runs Max Potential?

- ClubsNSW has collaborated with Future Achievement Australia Pty Ltd (FAA) to establish the Future Achievement Australia Foundation Ltd.
- Future Achievement Australia Foundation Limited is a not-for-profit public company limited by guarantee.
- The objects for which this not-for-profit Company is established are to provide and deliver high quality community based educational programs, life coaching and consultation projects.

How is the program funded and what does funding cover?

- Funding covers the cost of training coaches, program materials (folders, books and booklets), ongoing coaching and support for the community coaches, facilitation for organised joint workshops during the program and program administration.
- Usually core funding comes from a local club with other organisations funding extra positions.

How many programs & where?

In 2011 there are 15 programs running across NSW in the following locations:

- | | | |
|------------------------------|-----------------------------|---|
| ■ Broken Hill | ■ Castle Hill RSL | ■ Your Club Roselands |
| ■ Dapto Leagues Club | ■ Dooley's Catholic Club | ■ Gosford RSL |
| ■ Club Mudgee | ■ Norths Leagues Club | ■ Ryde Club 6 |
| ■ Seagulls Tweed Heads | ■ Singleton RSC | ■ Tuncurry Bowling Club |
| ■ St Johns Park Bowling Club | ■ Westport (Port Macquarie) | ■ Mingara Recreation Club (Central Coast) |

How many young adults involved?

- In 2010, 206 young adults went through the program. They came from 52 schools as well as TAFE and other institutions. There were 71 sponsoring organisations.
- Around 1,700 young adults have completed the program so far.

Examples of Community Service Projects Past & Present

- | | | |
|---|---|--|
| ■ Anti-bullying awareness workshops | ■ Skin cancer awareness theatre | ■ Stamp collection drive for aged care facilities |
| ■ Rooftop community garden | ■ Water safety training | ■ Children's Hospital movies |
| ■ School band performances of 1960s pop songs in aged care facilities | ■ I-Phone app that enabled listening to Hills Community Radio | ■ Sports "sampler" workshop to encourage young people to be more active. |
| ■ Sports-based adventure days | ■ Injured wildlife workshop | ■ Busking to homeless people |

ITEM 7 (continued)

ATTACHMENT 1



What are the MAXIMISERS principles?

Make Things Happen

- Victor not victim
- Proactive vs reactive
- Developing habits of self-discipline

Achieve Personal Significance

- Acknowledge strengths and shortcomings – self aware
- Put in place mechanisms to use the strengths and counter the weaknesses – self-regulating
- The average person goes to his grave with the music still in him* (Oliver Wendell Holmes)

X-Out Negatives

- Fear is the darkroom where negatives are developed* (ZigZiglar)
- Opportunities not problems – accept problems, take risks, learn from mistakes
- Believe the best – push through the doubts

Internalise Right Principles

- Understand and test your values
- Put them into practice

March to a Mission

- Building on Personal Significance and Right Principles to understand one's personal purpose/driver in life.

Integrate all of Life

- Clarify priorities, tighten goals and loosen plans (focus and flexibility)
- The importance of balancing success across all areas of life.
- Opportunities for cross-training (activities that contribute to multiple goals)

Set your focus on Caring for People

- Techniques for enhancing relationships with friends, family and colleagues
- Seeking first to understand, then to be understood

Energise Internally

- Cultivating alignment between inner values and beliefs and outer activity so that drive and passion arise spontaneously.

Realign Rigorously

- Developing the disciplines of review and adjustment

Stay the Course

- Perseverance furthers* (Confucius)

8 COMMUNITY GRANTS PROGRAM- Allocation of Funding 2011-2012

Report prepared by: Immunisation Co-ordinator

Report dated: 14/03/2012

File No.: GRP/11/4/3 - BP12/278

REPORT SUMMARY

This is a report of the 2011-2012 Council's Community Grants Program which includes the categories of Sport, Community and Culture. The report provides advice to Council on the applications received and provides recommendations on the distribution of Council's Sport, Community and Cultural Grant funds.

Eighty two (82) applications were received across all categories this year and the recommendation of the assessment panel for each category is **ATTACHED** for Council's consideration.

The projects recommended for funding include a diverse range of activities, events and services which will contribute to community wellbeing, cultural expression and vibrancy in the City of Ryde and align with the outcomes sought through the Community Strategic Plan.

RECOMMENDATION:

1. That Council endorse the allocation of the 2011-2012 City of Ryde Sport Grant Category as follows:

Organisation and Project	Funding
Eastwood Croquet Club - Celebration of Seniors Week	\$3,500
Eastwood Ryde Netball Association- <i>Net Set Go</i>	\$3,500
Ryde Hunters Hill Cricket Club - Saying Yes to our Youth, our Volunteers & Diversity	\$3,500
Ryde Water Polo Inc- Coach Course & Officiating (referee) training & education	\$ 400
YMCA of Sydney- Ryde Community Sports Centre: Table Tennis Skill	\$3,500

2. That Council endorse the allocation of the 2011-2012 City of Ryde Cultural Grant Category as follows:

Organisation and Project	Funding
Eastwood Chinese Senior Citizens Club - Ryde Lunar Moon Festival Celebration	\$ 500
Giant Steps Sydney - The Giant Steps Family and Friends Festival and Art Show	\$ 500
Ryde Eastwood District Music Club - Young Musicmakers Concert	\$ 500
Sydney Korean Women's Association- Keep Korean Culture	\$ 500
Armenian Relief Society ARAZ Chapter - School holiday activities for children	\$1,000

ITEM 8 (continued)

Chinese Leisure Learning Centre- Christian Community Aid- Out of Our Circle - reaching out to other cultural groups	\$1,000
Sydney Korean Culture & Language School - Singing From the Heart	\$1,000
Joubert Singers- In Harmony Festival 2013 -Telling Local Stories	\$3,000
Over The Back Fence - community storytelling	\$3,250
Putney & District Progress Association - A Pictorial History of Putney in E-Book Format	\$3,250
Autism Spectrum Australia (Aspect) - Ryde "Expressions" Art Works	\$3,500
Cornucopia Art Group -The Art Shed at Cornucopia'	\$3,500
Ryde Family Support Services - Art Course for None English Speaking Background Clients	\$3,500

3. That Council endorse the allocation of the 2011-12 City of Ryde Community Grant Category as follows:

Organisation and Project	Funding
Eastwood Chinese Seniors Citizens Club - Ryde Seniors Week Chinese Opera Singing Concert	\$ 500
Italian Women's Group Marsfield - Health Promotion Initiatives	\$ 500
Ryde Multicultural Centre Inc - Marque for outdoor activities	\$ 500
State Emergency Services NSW – Ryde Community Education	\$ 500
Side by Side Advocacy - Celebrating International Day for People with Disability Cocktail Party 2012	\$ 750
Reach Community Initiatives - Resourceful Adolescent Program (RAP)	\$1,280
Italian Leisure Group	\$1,500
St George Preschool - Refurbishment of Multicultural Learning Space	\$1,500
Alzheimer's Australia NSW - The Mobile Community Resource Unit (The Memory Van)	\$2,000
Australia Confucius Learning Centre - Study Confucius and Live in Harmony	\$2,000
Italo - Australian Senior Citizens Group	\$2,000
Mums@Ryde- Mums@Ryde Library	\$2,000
No 47 Community Home - Salvation Army Ryde - Youth Diversion Therapy	\$2,000
Sydney Korean Culture & Language School - Good Foundations	\$2,000
The Senior Agenda Inc - "Healthy Life Choices for Seniors" Seminars	\$1,000
North Ryde Rotary Inc - Gardening for Health & Happiness	\$2,500
Reach Community Initiatives - From One Woman to Another	\$2,675
Lifestart Cooperative- Early Childhood Intervention Program - Soccerjoeys	\$2,700
Ivanhoe Estate Tenant Group - Ivanhoe Estate Tenant Group Garden project	\$3,000
Ryde Community Hub (Good Beginnings Australia) - Bi Lingual Family Library	\$1,000
St. Andrews SocioReligious Justice, Harmony of FITA Inc Keeping RYDE Community in Harmony and Clean and Green - through "Clean Up Together"	\$3,000

ITEM 8 (continued)

State Emergency Services NSW - Ryde Lifelong Learning Project	\$3,000
Ryde City & Districts sub-branch Vietnam Veterans of Australia - Ryde Veteran Community Centre	\$3,250
Australian Korean Welfare Association - Experiencing Different Food Cultures	\$3,270
Armenian Senior Citizens Group - Armenian Senior Citizens Celebrations	\$3,500
Armenian Relief Society ARAZ Chapter - Senior's Pamper Day	\$3,500
Australia Han In Sae Myung Line Inc - Getting It Right Korean Lifeline	\$3,500
Australian Korean Welfare Association - Cooking up a multicultural storm	\$3,500
Giant Steps Sydney - Cycling Program for young people with autism.	\$3,500
Heart Foundation of Aust Inc - Go Red for Women (of Chinese origin) in Ryde	\$3,500
MARS Inc (Macquarie Area Rehabilitation Specialties) - "Lets Get Physical"	\$3,500
Meadowbank Chinese Neighbourhood Centre - Building and managing core group of volunteers	\$3,500
No 47 Community Home - Salvation Army Ryde- Café 47	\$3,500
No 47 Community Home - Salvation Army Ryde- Sports Outreach	\$3,500
Ryde Hunters Hill Community Transport - Servicing CALD Clients	\$3,500
Ryde Multicultural Centre Inc - Ryde Multicultural Seniors in Action	\$3,500
Side by Side Advocacy - Citizen Advocacy information project for major Asian CALD groups in City of Ryde	\$3,500
Sydney Korean Women's Association - Help Hands'	\$3,500
Young Life Australia - Ryde Office - Cultural Youth Engagement Festival	\$3,500

4. That the successful and unsuccessful grant applicants be informed in writing of the outcome of their applications.

ATTACHMENTS

- 1 Sport Category Applications
- 2 Cultural Category Applications
- 3 Community Category Applications

Report Prepared By:

Jan Page
Immunisation Co-ordinator

Report Approved By:

Baharak Sahebekhtiari
Manager - Community & Culture

Danielle Dickson
Group Manager - Community Life

ITEM 8 (continued)**Discussion**

Council's Community Grants Program provides funding for community organisations across three categories; Cultural, Sport and Community.

In December 2009 Council adopted the Community Grants Policy and Organisational Guidelines which provided a framework for distribution of all Council's grant categories.

As part of the 2011-12 Delivery Plan a sum of \$25,000 was allocated to the categories of Sports and Cultural and a total of \$100,000 for the Community category. The total funding allocated by Council through this process is \$150,000.

The Community Grants Program was advertised by Council throughout October and closed on 11 November 2011.

Two information sessions were held on 18 October 2011 which provided interested applicants with information on the grant application process.

Community Life staff were available to assist applicants with questions, help to identify and plan a project and consolidate ideas for projects with a community benefit perspective.

A total of 82 applications were received for the 2011-2012 Program. This number represents a 23% increase from last year.

ATTACHED to this report are three tables outlining the applications received under each Grant Category, a brief project description, the requested amount of funding and the amount of funding recommended to be allocated by Council. Where a project has not been recommended for funding an explanation is provided.

All applications were assessed by staff as per the selection criteria listed in the Community Grants Policy and Guidelines which are:

- A specific project which addresses community needs
- Create opportunities for skill / knowledge and resource development
- Collaboration or partnership projects
- New and innovative projects
- Value for money and non reliance on continuing Council funding
- Ability of applicant to manage the program and funding
- Address one of the annual priorities for each Category

The assessment panel as per the Guidelines was made up of a multi-disciplinary team of Council staff.

To continue to build the capacity of the community groups and organisations a number of organisations have been targeted for follow up by staff and to be specifically invited to attend future Grant Workshops to assist them with project development.

ITEM 8 (continued)Community Category- available funding \$100,000:

- Objective:
Applications in this category may be new or existing initiatives which improve community well-being and address identified need.
- Number of Applications and total amount requested:
58 applications with total request of \$176,398.20
- Priority Areas 2011-2012
Engaging with Culturally and Linguistically Diverse (CALD) Communities, Supporting and connecting with neighbours and fellow residents, Lifelong learning, Health and Well being

Sports Category- available funding \$25,000:

- Objective:
Available only to sporting organisations, to develop sports and will be initiatives that enhance existing activities to support sustainable, community orientated, specific local projects that increase the opportunity for participation in sports, recreation and physical activity.
- Number of Applications and total amount requested:
Five applications with total request of \$14,400
- Priority Areas 2011-2012
Access, Volunteer Education/Development, Capacity Building, Participation

Cultural Category- available funding \$25,000:

- Objective:
Applications in this category may be initiatives that contribute to a vibrant cultural life in Ryde and strengthen community identity and enhance access to and participation in creative expression.
- Number of Applications and total amount requested
19 applications with total request of \$65,860
- Priority Areas 2010-2011
Community arts, Creative and artistic expression, Migration heritage and Telling local stories

Financial Implications

This project is funded in the Community Life 2011-2012 operational budget.

ITEM 8 (continued)

ATTACHMENT 1

City of Ryde Community Grants 2011-12 -Sports Category

	Organisation	Project Name	Project	Amount sought	Recommended	Comments
1	Eastwood Croquet Club	Celebration of Seniors Week	Croquet day - all CALD groups to be invited, followed by lunch at Ryde Ex Servicemens Club - bus to pickup/return	\$3,500.00	\$3,500.00	
2	Eastwood Ryde Netball Assoc Ltd	Net Set Go	Activities to develop basic skills: fun based games; building teamwork; introducing pathways to participating in team sport. Hopefully 50 young people involved. Introduction of a weekly program at Brush Farm Park to learn and develop basic netball skills for children 5 - 10 years - modified games providing a pathway to participation. Program designed and endorsed by Netball Australia.	\$3,500.00	\$3,500.00	
3	Ryde Hunters Hill Cricket Club	Saying Yes to our Youth and our Volunteers and Diversity	Training Programs for promoting and developing our youth in Ryde to be leaders, embracing diversity in Leadership and Training and encouraging our female coaches and managers	\$3,500.00	\$3,500.00	
4	Ryde Water Polo Inc	Coach Course and Officiating (referee) training & education	NSW Water Polo course cost \$80 pp, we encourage 10-14yr girls & boys to attend course. These club members who successfully complete the course would offer their expertise to the club free of charge. In return their yearly club registration fee is waived.	\$400.00	\$400.00	
5	YMCA Of Sydney	Ryde Community Sports Centre: Table Tennis Skill	Eight training sessions held over four weeks after school, catering for sixty participants. Participants will be recruited through local schools, and be a mix of cultural and language backgrounds.	\$3,500.00	\$3,500.00	
				\$14,400.00	\$14,400.00	

City of Ryde Community Grants 2011-12
Reported to Council 27 March 2012

Sports1

ITEM 8 (continued)

ATTACHMENT 2

City of Ryde Community Grants 2011-12 Cultural Category

#	Organisation	Project Name	Project description	Amount sought	Recommended	Comments
1	Armenian Relief Society AHAZ Chapter	School holiday activities for children	To engage 50-70 children in cultural educational activities combining the Armenian and Australian cultures - through workshops, films, entertainment.	\$ 3,500	\$ 1,000	
2	Autism Spectrum Australia (Aspect)	Ryde "Expressions" Art Works	The project will involve 20 structured art sessions facilitated by a professional artist. The artist will assess individual skills and techniques and guide each client through a process to develop individual artworks in their preferred medium. With the support and tuition of the artist and Aspect support staff, each participant will work on an artwork for the "Seeing the Spectrum" gallery show held during autism month in April. 6-8 clients with 3 support staff will be involved and encourages the collaboration of family and friends.	\$ 3,500	\$ 3,500	
3	Benevolong & Surrounds Residents for Reconciliation	Aboriginal Signage in Ryde Area	To erect aboriginal clan signs on streets, parks and schools	\$ 3,500	\$ -	Project scores low on capacity to deliver and it is not clear how it will be implemented. It has potential but needs further development, collaboration & specificity.
4	Chinese Leisure Learning Centre Christian Community Aid	Out of Our Circle - reaching out to other cultural groups	to provide learning opportunities for Chinese adults to understand and discover the concept and practical expressions of cultural diversity in our community. This project aims to promote social inclusion of ethnic minorities through awareness, understanding and acceptance of people from culturally diverse backgrounds.	\$ 3,500	\$ 1,000	
5	Cornucopia Art Group	The Art Shed at Cornucopia	To enhance the artistic skills of the group by employing an artist to teach, mentor and monitor the group. The target group is artists living in the local area who have a psychiatric disability who attend the Cornucopia Art Group	\$ 3,500	\$ 3,500	
6	Eastwood Chinese Senior Citizens Club	Ryde Lunar Moon Festival Celebration	Festival running from 11am - 2.30pm in Eastwood Plaza on 5 Sept 2012	\$ 3,500	\$ 500	
7	Eastwood Tamil Study Centre Inc	Eastwood Tamil Study Centre Cultural Performance 2012	to pass on knowledge & creativity developing scripts & drama in Tamil. Showcasing children's talent in art & music and stimulating cultural awareness by staging dramas. 4. Promoting diversity, harmony, social, & cultural developments via themed stories in the Cultural Performance.	\$ 3,200	\$ -	The Project does not include any development activities, it appears to be only focused on delivering end of year performance for school. To be invited to attend Grant Workshops.
8	Giant Steps Sydney	The Giant Steps Family and Friends Festival and Art Show	to go towards cost of catering and entertainment for this festival. Every encouragement is given to autistic children to participate in some way	\$ 3,500	\$ 500	
9	Joubert Singers In Harmony Festival	In Harmony Festival 2013 - Telling Local Stories	To commission the creation of a new Australian Choral work that provides a contemporary picture of Ryde's identity by telling the story of the evolving diverse community within Ryde influenced by migration and shifting population of various ethnic and social groups	\$ 3,500	\$ 3,000	
10	Meadowbank Public School P&C Association	Making a Dramatic difference at Meadowbank	Develop and nurture creative talents of children through the provision of drama classes - run one hr per week by professional drama teacher - pilot project - the grant will be used to subsidise participation costs.	\$ 3,500	\$ -	The Project does not include any development activities. Funding is requested for logistics. Duplication of service. To be invited to attend Grant Workshops.
11	No 47 Community Home - Salvation Army Ryde	Study Shed	project offers school aged children opportunity to access coaching and tuition in learning environment	\$ 3,500	\$ -	Project not well defined, not clear what the funding will achieve and whether this is a new project or an existing one. To be invited to attend Grant Workshops.

City of Ryde Community Grants 2011-12
Reported to Council 27 March 2012

ITEM 8 (continued)

ATTACHMENT 2

City of Ryde Community Grants 2011-12 Cultural Category

#	Organisation	Project Name	Project description	Amount sought	Recommended	Comments
12	No 47 Community Home - Salvation Army Ryde	Multicultural Festival	Celebration of cultural diversity - host stalls, music, food, dance - empowering CALD residents to showcase their ethnic background.	\$ 3,500	\$ -	Project not well defined, not clear what the funding will achieve and whether this is a new project or an existing one. To be invited to attend Grant Workshops.
13	Over The Back Fence	Over The Back Fence - community storytelling	to engage 30 senior citizens and CALD residents in telling their story.	\$ 3,500	\$ 3,250	
14	Putney & District Progress Assoc	A Pictorial History of Putney in E-Book Format	to give the Community at large and the Putney Community in particular, a readable and predominantly pictorial history of their suburb that is undergoing substantial demographic change.	\$ 3,500	\$ 3,250	
15	Ryde Eastwood District Music Club	Young Musicmakers Concert	to give young musicians the opportunity to perform and be paid for their effort - Ryde Eisteddfod winners	\$ 3,160	\$ 500	The organisation has requested funding for the same activity previously. There is no discernible project. Council staff will contact the organisation to establish links between the young people and Council's Youth Music project.
16	Ryde Family Support Services	Art Course for None English Speaking Background Clients	to fund Social and Cultural Meetings with Art Focus - 5x Art Therapy & 2 x Chinese Watercolour - for NESB, Asian, Careers and special needs children.	\$ 3,500	\$ 3,500	
17	Ryde Hunters Hill Domestic Violence Cline	Write Ribbon Day Breakfast	to fund a White Ribbon Day Breakfast that will raise awareness of the impact of domestic and family violence, sexual assault and other forms of violence against women for members of the community and promote a culture that does not tolerate violence.	\$ 3,500	\$ -	This project is referred to Council's current White Ribbon Community project
18	Sydney Korean Culture & Language School	Singing From the Heart	to fund musical education in particular, enhancing participants' singing abilities using Korean and Australian songs and texts-targeted at families of SKCLS- Korean adopted children & their Aust adoptive families	\$ 3,500	\$ 1,000	
19	Sydney Korean Women's Association	Keep Korean Culture	A series of cultural group classes, sessions and activities with Korean cultural theme building confidence and connection culminating in participation in the Harmony Festival and Granny Smith Festival showcasing Korean culture through dance and food.	\$ 3,500	\$ 500	
				\$ 65,860	\$ 25,000	

City of Ryde Community Grants 2011-12
Reported to Council 27 March 2012

ITEM 8 (continued)

ATTACHMENT 3

City of Ryde Community Grants Program 2011-12 Community Category

#	Organisation	Project Name	Project Description	Amount sought	Recommended	Comments
1	1st Putney Scouts	Putney Scout Group	Renovation of hall for the use of other Community groups.	\$ 3,500	\$ -	Does not address priorities or criteria. This is a donation request for building maintenance, no specific project is identified. To be invited to attend Grants Workshop.
2	Armenian Senior Citizens Group	Armenian Senior Citizens Celebrations	Celebrations organised throughout the year for seniors in the community	\$ 3,500	\$ 3,500	
3	Australian Korean Welfare Association	Experiencing Different Food Cultures	Experiencing exotic cuisines & understanding different food cultures- cooking demonstrations for Korean participants in Chinese and Italian restaurants, including a Korean cooking demonstration to participants from the local CALD communities.	\$ 3,270	\$ 3,270	
4	Alzheimer's Australia NSW	Tai Chi Classes for Ryde residents with dementia and their carers	To introduce no or low cost Tai Chi classes over 2 x 8 week terms into a social and therapeutic activity program for people with dementia and their carers who are living in the City of Ryde LGA and surrounding area.	\$ 3,500	\$ -	This project was funded as a pilot project in 2011. Sustainability is not addressed and majority of funds are allocated to tutor's fee.
5	Alzheimer's Australia NSW	The Mobile Community Resource Unit (The Memory Van)	To provide a free service into the Ryde LGA delivering appropriate information to carers of people with dementia from a Culturally and Linguistically Diverse Community (CALD) groups and also for other residents on memory concerns and dementia risk reduction in an accessible, friendly face to face situation.	\$ 2,000	\$ 2,000	
6	Armenian Relief Society ARAZ Chapter	Senior's Pamper Day	Provide workshop style seminars 50-60 Seniors in the Community will be involved in different activities demonstrated to them by professional health practitioners and physicians who will educate them about grooming, hygiene and nutrition by promoting a healthy lifestyle	\$ 3,500	\$ 3,500	
7	Australia Confucius Learning Centre	Study Confucius and Live in Harmony	1. traditional Chinese culture studies for 4 classes on weekly basis - 60 kids/100 parents. 2. Two seminars to develop ability to handle culture shock, to form relationships, to improve emotional coping skills. 3. Organize study group to share how to adapt to a different environment, language and culture. 4. Hold 3 parties or picnics for peer support and information sharing. 5. Provide 2 school holiday programs for children.	\$ 3,500	\$ 2,000	
8	Australia Han In Sae Myung Line Inc	Getting II Right Korean Lifetime	Korean Lifetime program operating out of West Ryde Community Centre. To help and equip new and existing volunteers within the organisation through training programs organised by a coordinator.	\$ 3,500	\$ 3,500	
9	Australian Korean Welfare Assoc	Cooking up a multicultural storm	Engaging Ryde residing Koreans and CALD communities of Chinese, Italian and Arabic speakers by arranging cooking sessions of foods from every culture. 4 weekly cooking sessions of 2hrs each with professional chef at TAFE and Council facility.	\$ 3,500	\$ 3,500	
10	C3 Church of Ryde	Explosion' - Friday nights Kids Group	Purchase equipment/prizes/catering for the weekly event with the aim to create a safe and positive environment for pre-teen 8-12 children in Ryde to interact with other children.	\$ 3,500	\$ -	The request is for funding to purchase equipment to supplement an existing program

City of Ryde Community Grants program 2011-12
Reported to Council 27 March

ITEM 8 (continued)

ATTACHMENT 3

City of Ryde Community Grants Program 2011-12 Community Category

#	Organisation	Project Name	Project Description	Amount sought	Recommended	Comments
11	Christian Community Aid	Celebrating As One	to fund program for older persons from different cultural and religious backgrounds. Conduct craft, celebratory lunch, social and educational activities in a number of centres in Eastwood and surrounding areas. Each week there is at least one of these projects and those wishing to attend are provided with door to door transport.	\$ 3,500	\$ -	Not eligible- under guidelines. Organisation receives specific Community Aid funding
12	Eastwood Chinese Seniors Citizens Club	21 st Anniversary Celebration of Eastwood Chinese Senior Citizens Club	This luncheon held annually- demonstrates harmony, participation and engagement but no priorities addressed	\$ 3,500	\$ -	The Guidelines do not allow funding of retrospective activities
13	Eastwood Chinese Seniors Citizens Club	Ryde Seniors Week Chinese Opera Singing Concert	Concert running 10.30am - 2.30pm at local RSL	\$ 3,500	\$ 500	
14	Eastwood Girl Guides	Cupboard Shelves & vent Lino in Kitchen	Kitchen renovation at Girl Guide Hall - make more hygienic, safe and pleasant for girls 6-14yrs who use area.	\$ 3,500	\$ -	Does not address priorities or criteria. This is a donation request for building maintenance, no specific project is identified. To be invited to attend Grants Workshop.
15	Easy Care Gardening Inc	Encouraging more volunteers from the City of Ryde to work in City of Ryde	To recruit at least one more team of volunteers to work in the City of Ryde, thereby reducing waiting times for elderly and disabled clients for the gardening service. The grant would cover cost of a car wrap - advertising service on vehicle.	\$ 3,500	\$ -	The project is not clearly defined. It is not clear how the proposed purchase would achieve the proposed objective of the application. To be invited to attend Grants Workshop
16	Epilepsy Action Aust	Strong Foundations - an early intervention program for children up to age 16 with epilepsy living in Ryde	To provide information, support and expertise for families with a child with epilepsy with Epilepsy nurse educators - needs anecdotal. Pilot project for Ryde - partnerships with local Health Network - have CALD members - translated material available- use translation service.	\$ 3,500	\$ -	It is not clear how the organisation will target families living in Ryde LGA, no referral path has been nominated or any partnership. It is also not clear how this project will be sustainable (money allocated towards nurse educator salaries) or how the organisation intends to support the identified target group after program finishes.
17	Giant Steps Sydney	Cycling Program for young people with autism.	Program for Young people with autism participating in a cycling program which is aimed at increasing physical participation, physical fitness & confidence whilst having fun!	\$ 3,500	\$ 3,500	
18	Hamazkaine Arshak and Scoopie Galstoun College Ltd	Grandparents Day to Celebrate Armenian Republic Day	Showcase the College's Armenian culture and heritage to the Ryde Armenian Community and celebrate Grandparents Day whilst commemorating Armenian Republic Day. Event to be held at the Ryde Civic Centre.	\$ 3,500	\$ -	Not a well defined project. Difficult to assess the objectives of the application. The project seems to be a core business activity of the school as an end of year concert.
19	Heart Foundation of Aust Inc	Go Red for Women (of Chinese origin) in Ryde	Raise health awareness and give appropriate guidance and information to the 45-65 yr age group of women in Chinese community whilst they attend breakfast in Ryde	\$ 3,500	\$ 3,500	
20	Hunters Hill Ryde Community Services	Hunters Hill Ryde Men's Shed	Fit out (pumpng, electrical, woodwork equipment) a Men's Shed for 60-100 men in LGA	\$ 3,500	\$ -	Not eligible under guidelines. The organisation receives specific Community Aid funding.
21	Italian Leisure Group	Italian Leisure Group	Social functions for the group and help the group participate in activities, therefore helping to prevent social isolation.	\$ 1,500	\$ 1,500	
22	Italian Womens Group Marsfield	Health Promotion Initiatives	Provides speakers through counselling services on issues of health, wellbeing and the future for older Italian women in the community.	\$ 500	\$ 500	

City of Ryde Community Grants program 2011-12
Reported to Council 27 March

ATTACHMENT 3

ITEM 8 (continued)

City of Ryde Community Grants Program 2011-12 Community Category

#	Organisation	Project Name	Project Description	Amount sought	Recommended	Comments
23	Itao-Australian Senior Citizens Gp	Itao-Australian Senior Citizens Gp	Group offering two low cost activities a month, encouraging participation reducing social isolation for 60+ members in the local community.	\$ 2,000	\$ 2,000	
24	Ivanhoe Estate Tenant Group	Ivanhoe Estate Tenant Group Garden project	1. to fund a series of small community vegetable gardens for Ivanhoe estate residents that will provide healthy food, opportunities for social support and reduce social isolation. 2. To fund series of neighbourhood barbecues for volunteers and residents involved in vegetable garden project.	\$ 3,000	\$ 3,000	
25	Lilient Cooperatve Early Childhood Intervention Program	Soccerfoyzs	To provide children with gross motor delay the opportunity to participate in a preschool soccer program. Giving parents the opportunity to network and learn specific skills they can use through the week with their child.	\$ 2,693	\$ 2,700	
26	MARS Inc (Macquarie Area Rehabilitation Specialties)	"Lets Get Physical"	To reduce social isolation for people with psychiatric disability. Increase fitness and skills and provide opportunity to do an exercise suitable for those with walking difficulties by conducting aqua fitness classes 2 x a week for 4 terms (10wks) for 17 clients from Ryde/Gladesville area.	\$ 3,500	\$ 3,500	
27	Meadowbank Chinese Neighbourhood Centre Inc	Building and managing core group of volunteers while promoting Chinese migrants to start their new lives here	Development of a core group of volunteers to manage the activities of the organisation through 3 workshops 1) running projects 2) Volunteering 3) project managing skills training. Also to deliver 3 gatherings to coach team of volunteers: reinforce connections with them, working out flexible ways to play their roles which benefit the community; providing additional specific service for them to assist them in their own situations; To fund upgrading the existing activities of "Community news", "English Learning", "Info-sessions", "Singing and Dancing", "Table Tennis Playing" and Internet techs.	\$ 3,500	\$ 3,500	
28	Mums@Ryde	Mums@Ryde Library	Offering young families and their support networks, including grandparents, with a special focus on CALD families the opportunity to source reliable informative books on pregnancy and childbirth.	\$ 2,000	\$ 2,000	
29	No 47 Community Home - Salvation Army Ryde	Cafe 47	To create an environment where residents feel supported and cared for in a "coffee shop" atmosphere- volunteer support.	\$ 3,500	\$ 3,500	
30	No 47 Community Home - Salvation Army Ryde	Community Carols No 47 Home	Community Christmas Carols for Ivanhoe Place residents	\$ 3,500	\$ -	The project not well defined and it is not clear how this project will be delivered beyond the funding.
31	No 47 Community Home - Salvation Army Ryde	Counselling	To provide accessible counselling (24 hrs) support and therapeutic intervention in family crisis, addictions and employment	\$ 3,500	\$ -	An existing project and the objective of the project is not well defined. It is not clear how the funding will enhance this project or how it will be delivered beyond the funding.

City of Ryde Community Grants program 2011-12
Reported to Council 27 March

ITEM 8 (continued)

ATTACHMENT 3

City of Ryde Community Grants Program 2011-12 Community Category

#	Organisation	Project Name	Project Description	Amount sought	Recommended	Comments
32	No 47 Community Home - Salvation Army Ryde	Playtime in the Park	Improve accessibility to playgrounds for parents of children 0-5 yrs from CALD and marginalised backgrounds at a park venue.	\$ 3,500	\$ -	Project not well defined, not clear what the funding will achieve and whether this is a new project or an existing one.
33	No 47 Community Home - Salvation Army Ryde	Sports Outreach	Engaging young people in accessible social sporting activities	\$ 3,500	\$ 3,500	
34	No 47 Community Home - Salvation Army Ryde	Youth Diversion Therapy	Engaging young people -encouraging connection with arts, culture and creativity during school holidays. Visits to galleries, cooking and other social activities	\$ 3,500	\$ 2,000	
35	North Ryde Rotary Inc	Gardening for Health & Happiness	Coordinate 4 working bees at NRCA bringing together senior residents, new residents and young people to maintain the new produce gardens and ensure the community garden project continues and succeeds.	\$ 2,500	\$ 2,500	
36	Reach Community Initiatives	Christmas Day Lunch	Direct relief for vulnerable members of the community, simulating a context for building new connectedness in their local area. Participants take part in a tree Christmas Day Lunch and receive Christmas Food Hampers and a small gift.	\$ 3,500	\$ -	An existing project and the objective of the project is not well defined. It is not clear how the funding will enhance this project or how it will be delivered beyond the funding.
37	Reach Community Initiatives	From One Woman to Another	To create a context for women who feel isolated and alone to meet other local women where they can connect socially and have a sense of purpose and fulfillment by learning new skills and taking part in volunteering activities.	\$ 2,675	\$ 2,675	
38	Reach Community Initiatives	Resourceful Adolescent Program (RAP)	A resilience program to build self-awareness, emotional composure and effective coping strategies for 'at risk' students at Ryde Secondary College	\$ 1,280	\$ 1,280	
39	Reach Community Initiatives	SHIFT Car Mechanic and Youth Mentoring Group	Funding to support 14-16 yr old youth who have challenging behaviours. The group provides mentoring in a structured context and around the group learning hands on mechanical skills. One hour a day during school term - TAFE partnership.	\$ 3,500	\$ -	It is not clear how this funding will enhance this existing project. The request appears to be about funding a youth worker salary only. Partnerships could be developed.
40	Royal Rehabilitation Centre	Eye to Eye with TV	To provide recreational rehabilitation (TV viewing sessions) for 30 patients in brain injury unit through purchase of 50" wall mounted TV.	\$ 1,250	\$ -	Does not address priorities or criteria. This is a donation request for building maintenance, no specific project is identified. To be invited to attend Grants Workshop.
41	Ryde City & Districts sub-branch Vietnam Veterans of Austl	Ryde Veteran Community Centre	Fund activities including the following: 1. coordination and administration of volunteers to provide information and referral regarding veteran pension and support information. 2. Providing mentoring and support of volunteers 3. Provide 6 social activities for Vietnam Veterans in the Ryde Hunters Hills area that will provide social and peer support, information and an opportunity for Veterans to connect.	\$ 3,250	\$ 3,250	
42	Ryde Community Hub (Good Beginnings Australia)	Ryde Community Hub Bi-Lingual Family Library	Purchase children's picture books written in both community languages & English, to create a multi-lingual lending library which parents, grandparents and carers can access through our supported playgrounds and through outreach activities with Chinese grandparent carers in Meadowbank. Educate families through into leaflets and playgroup participation and researching resource books.	\$ 3,000	\$ 3,000	

City of Ryde Community Grants program 2011-12
Reported to Council 27 March

ITEM 8 (continued)

ATTACHMENT 3

City of Ryde Community Grants Program 2011-12 **Community Category**

#	Organisation	Project Name	Project Description	Amount sought	Recommended	Comments
43	Ryde Family Support Service	30th Anniversary of Ryde Family Support Service	A need was identified for families to celebrate the support they received from Ryde Family Support Service. A need was also identified for Family Support Workers and Children's Worker to celebrate the support given to those families in helping achieving more positive parent-child relationships in the family. This celebration will increase visibility in new location of West Ryde (having just moved from our former Eastwood location).	\$ 3,500	\$ -	The Guidelines do not allow funding of retrospective activities
44	Ryde Hunters Hill Community Transport	Servicing CALD Clients	Money for increasing operating costs - providing transport out of hour or out of area - cab charge payments	\$ 3,500	\$ 3,500	
45	Ryde Multicultural Centre Inc.	Marque for outdoor activities	To purchase marquee and chairs to be used at community events and festivals plus on hot days outside the hall	\$ 3,500	\$ 500	
46	Ryde Multicultural Centre Inc.	Ryde Multicultural Seniors in Action	To organise community programs, excursions and events for seniors from different cultural backgrounds in the community	\$ 3,500	\$ 3,500	
47	Scout Assoc of Aust NSW Branch - Epping Scout Group	Meadowbank Boasted Redevelopment	Redevelop existing boasted for community use - scouts, schools, local community groups and Shepherd Bay community.	\$ 3,500	\$ -	Does not address priorities or criteria. No specific project is identified. To be invited to attend Grants Workshop.
48	Side by Side Advocacy	Celebrating International Day for People with Disability Cocktail Party 2012	To cover cost of band hire and also request room hire waived (CoR property). The event promotes the rights and celebrate the achievements of those in the Community with a disability. About 125 people attend	\$ 750	\$ 750	
49	Side by Side Advocacy	Citizen Advocacy Information project for major Asian CALD groups in City of Ryde	Advocacy for people with intellectual disability - grant to be used to create portable display stands and create leaflets in the two major Asian languages within the City of Ryde for the dissemination of information in libraries, meetings of community groups and at festivals	\$ 3,500	\$ 3,500	
50	St George Preschool	Refruitsment of Multicultural Learning Space	To provide children and their families with a weatherproof, pleasant and safe area in which to enjoy the celebration of cultural diversity.	\$ 3,500	\$ 1,500	
51	St. Andrews Socio/Religious Justice. Harmony of FITA Inc.	Keeping RYDE Community in Harmony and Clean through Clean Up Together	To Enhance and Keep Ryde Community Multicultural - societal Harmony. Through Environmental Clean up monthly activity together with two Educational Seminars (in 2012) on the topic of Global Warming, Food, Energy, Waste and Water.	\$ 3,500	\$ 3,000	
52	Sale Emergency Services NSW - Ryde	Community Education	To purchase banners and display stands to promote the SES service in Ryde.	\$ 2,500	\$ 500	
53	Sale Emergency Services NSW - Ryde	Lifelong Learning Project	Funding for SES volunteers - upgrading drivers' license at training sessions to enable them to drive the unit truck.	\$ 3,500	\$ 3,000	

City of Ryde Community Grants program 2011-12
Reported to Council 27 March

ITEM 8 (continued)

ATTACHMENT 3

City of Ryde Community Grants Program 2011-12 Community Category

#	Organisation	Project Name	Project Description	Amount sought	Recommended	Comments
54	Sydney Korean Culture & Language School	Good Foundations	To fund Exhibition Day twice a year where students work is on display. Classes are run out of Truscott St School. 200 participate.	\$ 2,000	\$ 2,000	
55	Sydney Korean Women's Association	Help Hands	A combination of numerous on-going services that are amalgamated to provide a sense of one for all and all for one service. Some of the group activities include the following: Health dance classes - English (lessons) classes - Knitting classes - Computer classes - Flower arrangement tutorials - Cooking classes. In addition project "Helping Hands" also includes seminars for target markets - youth, children/family.	\$ 3,500	\$ 3,500	
56	The Senior Agenda Inc	"Healthy Life Choices for Seniors" Seminars	To present 4 seminars in each of the 5 selected Centre-Based Day Care Centres within the City of Ryde/HH HAC Region. The workshops are based on the topics of: (1) The Grand Balancing (2) Nutrition & Diet (3) Nutritional needs for the over 65s (4) Understanding Food Labels	\$ 3,500	\$ 2,000	
57	The Shack Youth	Operation Kick Start	To pay for basic job training (course fees/equipment/uniform) for 25 to 30 disadvantaged teens living in LGA. Young people learn the skills to start an apprenticeship or job. They have support and counselling during training.	\$ 3,500	\$ -	Poorly developed proposal and no specific needs addressed. The question of sustainability is not addressed. Project could be resourced through partnerships.
58	Young Life Australia - Ryde Office	Cultural Youth Engagement Festival	Provide resources to engage young people in CALD groups to participate in Young Life's weekly activities as means of training and equipping them to run Cultural Youth Engagement Festival - a local event.	\$ 3,500	\$ 3,500	
				\$ 176,168	\$ 99,925	

City of Ryde Community Grants program 2011-12
Reported to Council 27 March

9 REVIEW OF TOP RYDER COMMUNITY BUS SERVICE

Report prepared by: Senior Sustainability Co-ordinator - Transport and Environment

Report dated: 28/02/2012

File No.: GRP/12/5/5/5 - BP12/187

REPORT SUMMARY

This report has been prepared to satisfy a Council resolution adopted on 8 November 2011 and considers the merits of whether the existing Top Ryder Community Bus Service should be expanded to operate on Sundays and include Marsfield and Macquarie University in its normal route and frequency of service.

After careful review of Top Ryder bus customer survey data collected over 3 years, it is considered unlikely that a Sunday service would be taken up in high enough passenger usage numbers to justify the additional costs estimated to be in the order of \$37,000 per annum. Therefore it is not recommended.

Despite the obvious sustainable transport benefits of providing a connecting service to Marsfield and Macquarie University via East Ryde, the additional cost to Council is considered significant and without provision being made in this year's Operational Budget or next year's 2012/13 Draft Budget to fund the change, this connection cannot be recommended at this time.

Future opportunities to expand the service within existing financial constraints will continue to be considered in any case and, in the short term, it is appropriate for Council write to the Ministry of Transport outlining the obvious deficiencies with the current public transport connections via East Ryde and strongly recommending that improved services be provided for the benefit of the local community. The matter is submitted to Council for consideration and determination.

RECOMMENDATION:

- (a) That any extension or expansion of the Top Ryder Community Bus Service to include a Sunday timetable and or a connection to Marsfield and Macquarie University not be approved at this time.
- (b) That Council write to the Ministry of Transport outlining the inadequate public transport services that exist for East Ryde residents between Gladesville and Macquarie Park and strongly recommending that improved services be provided for the benefit of the local community.

ATTACHMENTS

There are no attachments for this report.

ITEM 9 (continued)

Report Prepared By:

Craig Heal

Senior Sustainability Co-ordinator - Transport and Environment

Report Approved By:

Sam Cappelli

Manager The Environment

Dominic Johnson

Group Manager - Environment & Planning

ITEM 9 (continued)**Discussion**

At the Council meeting 19/11 held 8 November 2011, Council resolved:

- (a) That Council approve an extension of the Top Ryder Community Bus Service to 30 June 2013*
- (b) That an adjustment be made to the December review of the 2011/12 budget for the sum of \$55,000 to cover costs during the operation of the service for the remainder of the year.*
- (c) That a report be prepared to investigate the merits of Council expanding the Top Ryder bus service to include operating hours on Sunday and for the bus routes to include Marsfield and Macquarie University.*

This report addresses part (c) of the above Council resolution.

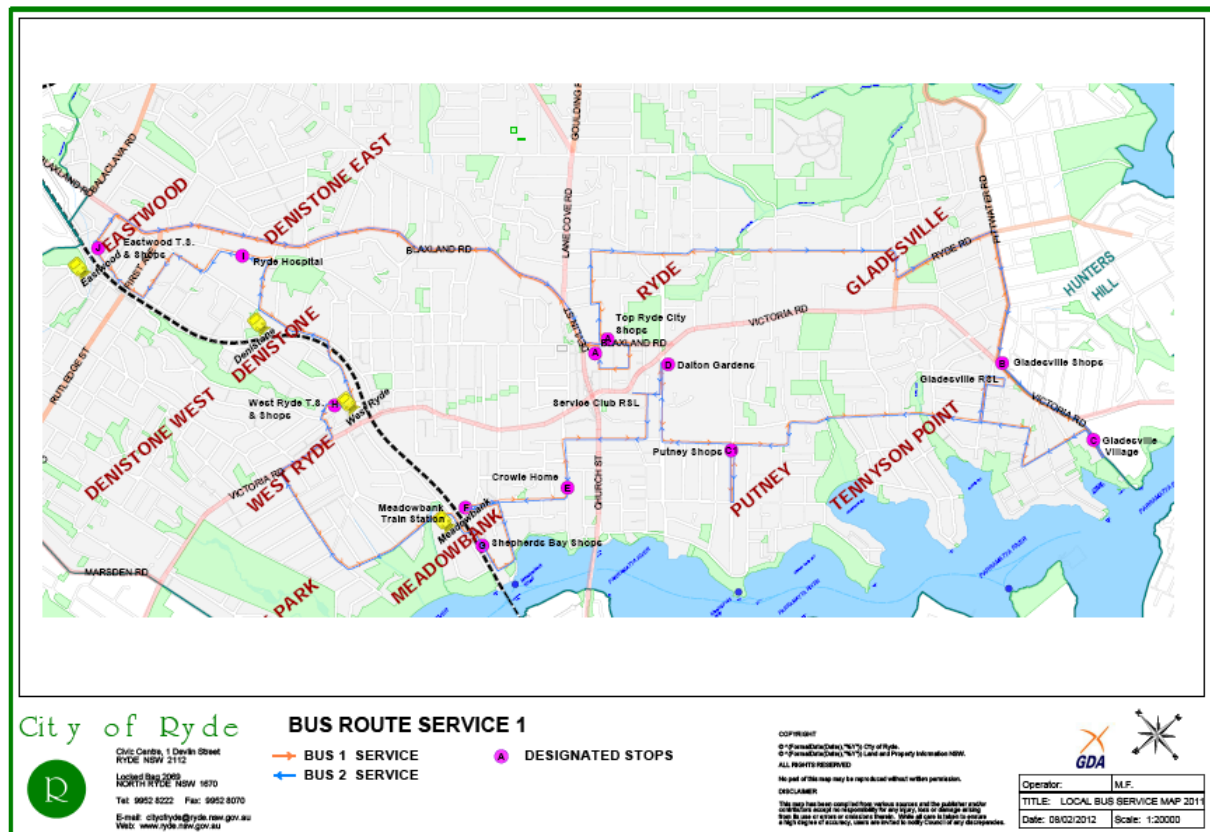
Council will recall that the Top Ryder Community Bus Service began on 22 July 2008 and resulted from a partnership with the Beville Group – developers of the Top Ryde City Shopping Centre where they purchased 2 x 25 seat buses for Council to deliver the current service.

The service transports approximately 50,000 passengers annually and operates successfully Monday to Saturday between the hours of 9.30am to 3.00pm using both buses. The buses operate in opposite directions connecting the centres of Gladesville, Top Ryde, Putney, Shepherds Bay, Meadowbank, West Ryde and Eastwood.

The service is now relied upon by many in the community to improve their accessibility to key centres of Ryde.

ITEM 9 (continued)

The map below shows the current route of the Top Ryder Community Bus Services:



Three customer satisfaction surveys have been conducted of passengers over the past three years and, as reported previously, each time has found the service to be rated better than good by more than 90% of those surveyed. A Sunday service has not featured prominently in any of the feedback comments to date.

Minor route improvements have been made to the service in response to survey feedback received however it is unlikely that the take-up rate for a Sunday service would be high to justify the additional cost. Indeed, it is more likely that numbers would be quite low. It is estimated that it would cost in the order of \$37,000 per annum to provide the additional Sunday service.

Conversely, connecting the service to Marsfield and Macquarie University does have merit particularly if the connection is made via East Ryde where current public transport connections between Gladesville and Macquarie Park are in need of improvement.

Such a connection is considered a good sustainable transport solution that would serve to connect all six key centres of Ryde (the service currently connects five key centres of Ryde) and passenger numbers on this leg of the service are expected to be high, up to 25,000 annually once the expanded service is established.

ITEM 9 (continued)

This view is supported by the 2007 Ryde Integrated Transport and Land Use Strategy which identified the need for improved public transport connectivity between Gladesville and Macquarie Park via East Ryde and the expansion of the service under consideration would help improve this deficiency.

The connection being considered could not be accommodated with only two buses as frequency and travel times would be severely affected. The service currently operates effectively on a one hour return run for each bus loop to ensure at least five loops per bus are completed each day of service. The service was designed around these criteria to ensure a fast efficient and reliable service frequent enough for passengers to choose this form of transport for making shorts trips within Ryde instead of using the car.

To maintain the current level of service and to accommodate the connection to Marsfield and Macquarie University via East Ryde that is under consideration, a third and possibly a fourth bus would need to be added to the service to accommodate the change.

The annual cost of providing a third service is based on two funding models and is dependent on whether or not Council would wish to purchase the bus outright or hire the bus and therefore outsource the running costs. The purchase price of the bus would be approx \$120,000 ex GST and running costs of about \$45,000 per annum, lost opportunity costs of around 6% per annum in addition to the bus operation/driver costs approx \$64,000 per annum would make this a more cost prohibitive start up option should any expanded service need to be discontinued.

Alternatively, the annual cost to fully outsource the third service (ie to hire the bus and pay for the bus operation/driver costs) would be approx \$120,000 per annum and may be the better start up option until any modifications to the service are consolidated by Council.

There is no provision in this years Operational Budget or next years draft budget to accommodate any expansion of the Top Ryder Community Bus Service for a third bus service. In the circumstances, any expansion that requires a third service cannot be recommended.

Future opportunities to modify the service within available resources will, however, continue to be given in any case.

In the meantime, it is considered appropriate for the Council write to the Ministry of Transport outlining the deficiencies with the current public transport provisions for residents of East Ryde and strongly recommending that improved public transport services be provided for local residents of East Ryde.

ITEM 9 (continued)**Financial Implications**

Should Council resolve to extend the Top Ryder Community Bus Service to Marsfield and Macquarie University via East Ryde, it will result in a financial impact of at least \$120,000 per annum for a fully outsourced service or up to \$116,000 per annum plus the capital cost of purchasing a bus for an estimated amount of \$120,000 ex GST should Council decide to purchase an extra bus to service the change.

No provision has been made in this year's Operational Budget or next year's draft budget to fund this change.

History

At the Council meeting 19/11 held 8 November 2011, Council resolved:

- (a) That Council approve an extension of the Top Ryder Community Bus Service to 30 June 2013.*
- (b) That an adjustment be made to the December review of the 2011/12 budget for the sum of \$55,000 to cover costs during the operation of the service for the remainder of the year.*
- (c) That a report be prepared to investigate the merits of Council expanding the Top Ryder bus service to include operating hours on Sunday and for the bus routes to include Marsfield and Macquarie University.*

Context

There is little doubt that connecting the Top Ryder Community Bus Service to Marsfield and Macquarie University, particularly via East Ryde, will attract high passenger numbers and would serve to address an obvious deficiency in provision of adequate public transport for residents of East Ryde. It would also connect the service to all six key centres of Ryde (currently connects five key centres).

However, the cost to Council to provide this connection would be significant and no provision has been made in this year's Operational Budget or next year's Draft Budget to fund the changes.

Consultation with relevant external bodies

Nil.

ITEM 9 (continued)**Options**

1. That the Top Ryder Community Bus Service be expanded to Marsfield and Macquarie University via East Ryde and that Council approve the budget of \$120,000 per annum to fund the expansion.

Comment: This cost is significant and has not been allowed for in this year's Operational Budget or in next year's draft budget.

2. That the Top Ryder Community Bus Service be extended to provide a Sunday Service and that Council approve the budget of \$37,000 per annum to fund the Sunday Service.

Comment: This is not favoured as it is likely that usage will not be high enough to justify the cost nor has there been any desire expressed for a Sunday service from any of the feedback and customer satisfaction surveys undertaken.

3. That any extension or expansion of the Top Ryder Community Bus Service to include a Sunday Service and connection with Marsfield and Macquarie University be trialled for a six month period, the budget of \$78,500 be approved to service the trial and a further report be brought back to Council at the conclusion of the trial.

Comment: This is not favoured as it would be disruptive to the current service and would confuse the community because any trial route would need to be integrated into the current service.

4. That route changes be made to the current Top Ryder Community Bus Service timetable to accommodate a connection of the service to Marsfield and Macquarie University via East Ryde within available resources.

Comment: This is not favoured as it would require some existing established stops to be deleted and the current route is functioning effectively and is relied upon by many in the community.

10 INVESTMENT REPORT - February 2012

Report prepared by: Chief Financial Officer**Report dated:** 5/03/2012**File No.:** GRP/09/3/2/7 - BP12/208

REPORT SUMMARY

This report details Council's performance of its investment portfolio for the month of February 2012 and compares it against key benchmarks. The report includes the estimated market valuation of Council's investment portfolio, loan liabilities, an update on Council's legal action and a commentary on significant events in global financial markets.

Council's financial year to date return is 5.82%, 0.98% above benchmark. Income from interest on investments and proceeds from sale of investments totals \$2.88M, which is \$550K above budget projections.

RECOMMENDATION:

That Council endorse the report of the Chief Financial Officer dated 5 March 2012 on Investment Report – February 2012.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

John Todd
Chief Financial Officer

Report Approved By:

Roy Newsome
Group Manager - Corporate Services

ITEM 10 (continued)

Discussion

Council's Responsible Accounting Officer, is required to report monthly on Council's Investment Portfolio and certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the Local Government Act.

Council's investments complied with the Minister for Local Government's Investment Order dated 12 January 2011 and Council's Investment Policy when acquired, however the following investments are now outside the Minister's Order:

Investment	Rating	Maturity
• Alpha CDO *	B-	20/03/2012
• Grange IMP - Merimbula CDO	N/R	20/06/2013
- Global Bank Note CDO	N/R	20/09/2014
• Oasis CDO *	CC	04/09/2014
• Camelotfund	AA	01/03/2012
• FOCUS Note	AA	20/12/2012

(* Council at its meeting of 25 May 2010 wrote down/ impaired the Alpha and Oasis CDO's to a nominal value and this was funded from the Financial Security Reserve.)

A verbal update will be provided at the meeting on the two CDO's that are maturing during March.

Under the Minister's Order, Council is required to divest itself of these investments as soon as practicable. These investments were purchased with the intention of holding them to maturity, with the exception of the investments in the Grange IMP, which was a managed fund.

The following points should be noted in respect of Council's investment portfolio for February:

- Council's remaining CDO (Alpha) is still performing and paying interest as it becomes due. These amounts are transferred to the Financial Security Reserve as and when they are received.

Investment Performance Commentary

Council's performance against the benchmark for returns of its investment portfolio for the month of February 2012 and the financial year to date are as follows:

	Feb 2012	12 Mth	Fin YTD
Council Return	5.64	5.97	5.82
Benchmark	4.27	4.92	4.84
Variance	1.37	1.05	0.98

ITEM 10 (continued)

Council's investment portfolio as at the end of February was as follows:

Cash/Term Deposits	\$54.8M	61.0%
Floating Rate Notes	\$17.9M	20.0%
Fixed Rate Bonds	\$1.0M	1.1%
Other Financial Products	\$1.0M	1.1%
Total Cash Investments	\$74.7M	
Property	\$15.1M	16.8%
Total Investment Portfolio	\$89.8M	

Council continues to utilise the Federal Government's current guarantee (\$250K) investing in Term Deposits with a range of Authorised Deposit Taking Institutions (ADI's) on short to medium term investments (generally 30 days to six months maturity) where more competitive rates are available.

This guarantee is in a transitory period, where term deposits made before 10 September 2011 continue to be covered at the current level from now until 31 December 2012, or until the deposit matures, whichever occurs sooner. Any term deposits made after 10 September 2011 are guaranteed by the Federal Government up to \$250K.

Financial Security Reserve (FSR)

The Financial Security Reserve has a balance of \$1.053M as at February 2012 as detailed below:

Financial Security Reserve	(\$'000)
Balance 1 July 2011	1,005
Interest on Written Down CDO's ⁽¹⁾	48
Proceeds from Sales & Maturities ⁽²⁾ of Written Down CDO's	-
Balance of Financial Security Reserve	1,053

(1) Council continues to receive interest on the written down CDO investments.

(2) There have been no sales to date in 2011/2012.

Economic Commentary

Moodys placed the UK on negative credit watch mid month, citing "the high risk of further shocks, economic, financial or political" within the European Monetary Union. At the Bank of England's policy meeting they voted to inject more cash in to the economy by purchasing another £50 billion of assets (mostly government bonds) with freshly printed money, whilst leaving the cash rate unchanged at 0.5%.

The Greek bailout deal appears to have been signed off, with private bond holders agreeing to voluntary write downs on Greek debt, and the Greek parliament agreeing to harsh austerity measures.

ITEM 10 (continued)

Australian jobless figures fell to 5.1% in January, though aggregate hours worked fell by 23.1M hours – overall this was a strong result, though the reduction in hours worked indicates that the job market isn't quite as strong as the headline figures may suggest.

China's central bank lowered reserve requirements at banks as it tries to balance inflation with the growth of 8% that is required to absorb the millions of immigrants from the farms to the factories. The Purchasing Managers Index (PMI) showed a 4th straight month of contraction.

The key risks to Australia at the moment are a softening in Chinese growth, a recession in Europe, and any sign of a weakening or a slowdown by Australia's main trading partners, and these would be a cause of concern for the RBA.

Legal Issues

As previously reported to Council, the LGFS Rembrandt CDO Investment and the Grange (Lehman Brothers) IMP Investment are currently before the Courts. The following update is provided in respect of Council's legal action in these matters due to recent developments. The details are as follows:-

Lehman / Grange IMP

Legal action in respect of this matter has been on going for some time with the matter to be determined by the Federal Court in the next few months. We have had an update on this matter and there have been no major changes since the last report for January 2012.

LGFS – Rembrandt

As previously reported to Council on 28 February 2012, preparation of final submissions is continuing with the commencement of the hearing in the Federal Court set for later in March. Further developments will be reported following the completion of the hearing.

Council's Property Investment Portfolio

The following properties were held as part of Council's Property Investment portfolio:

- 2 Dickson Avenue, West Ryde
- 1a Station St, West Ryde
- 8 Chatham Road, West Ryde
- 202 Rowe St, Eastwood (commercial)
- 226 Victoria Rd, Gladesville (commercial)
- West Ryde Car Park Site
- Herring Road Air Space Rights

The properties within this portfolio are under review as part of the updating of the Asset Management Plans to ensure that Council clearly identifies those properties that are held as an investment, which may also include commercial properties and other operational assets that may be earmarked for future development. Once this review is complete, it will be reported to Council for consideration.

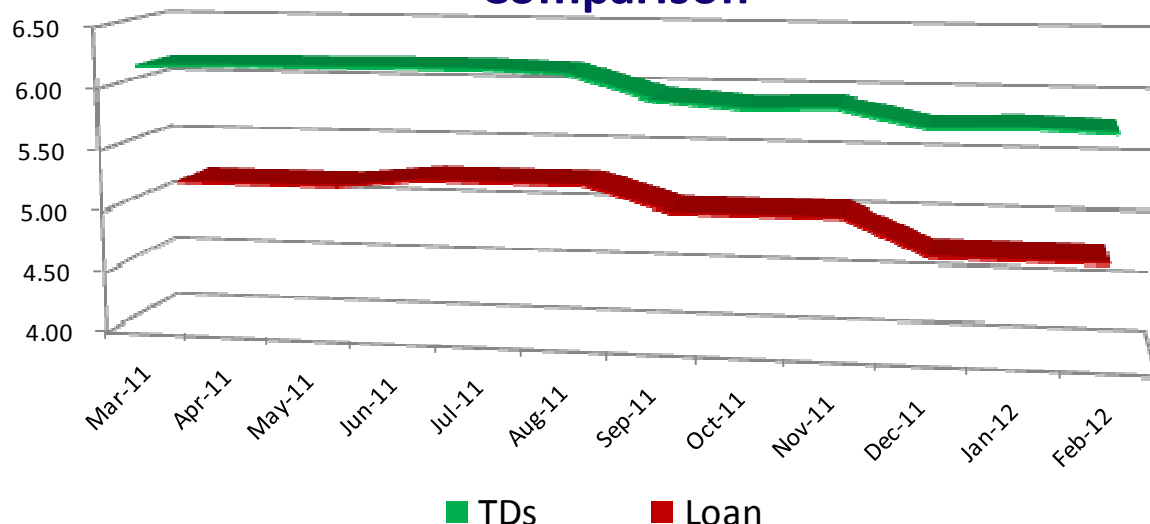
ITEM 10 (continued)

Loan Liability

Council’s loan liability as at 29 February 2012 was \$4.1 million which represents the balance of one loan taken out in 2004 for the Civic Centre Redevelopment and refinancing the West Ryde Tunnel. This loan was for 15 years and was negotiated at a very attractive rate for Council at 90 Day BBSW + 20 basis points and is reset every quarter.

There is no advantage to Council in changing these arrangements or repaying this loan earlier than planned. Council is receiving a better rate of return on its investments than it is paying on the loan. The following graph shows the average interest rate earned on Council’s term deposits compared to the interest rate applying to this loan.

Term Deposits/Loan Interest Rate Comparison



Debt Service Ratio

It should be noted that whilst Council’s debt service ratio is low, all of Council’s funds are committed to operational costs and projects of a capital and non-capital nature. This means that Council does not have the capacity to take on any additional debt without a new dedicated revenue stream to fund the loan repayments or by cutting services.

Debt Service Ratio		
Category 3 Councils	2009/10	2.77%
City of Ryde	2010/11	0.83%

ITEM 10 (continued)

Types of Investments

The following are the types of investments held by Council:

- **At Call** refers to funds held at a financial institution, and can be recalled by Council either same day or on an overnight basis.
- A **Floating Rate Note (FRN)** is a debt security issued by a company with a variable interest rate. This can either be issued as Certificates of Deposit (CD) or as Medium Term Notes (MTN). The interest rate can be either fixed or floating, where the adjustments to the interest rate are usually made quarterly and are tied to a certain money market index such as the Bank Bill Swap Rate.
- A **Fixed Rate Bond** is a debt security issued by a company with a fixed interest rate over the term of the bond.
- A **Floating Rate Collateralised Debt Obligation (CDO)** is an investment backed by a diversified pool of one or more classes of debt. These investments are for longer terms and offer a higher rate of interest. Credit ratings are assigned to these investments as detailed in the portfolio.

Credit Rating Information

Credit ratings are generally a statement as to an institution's credit quality. Ratings ranging from AAA to BBB- (long term) are considered investment grade.

A general guide as to the meaning of each credit rating is as follows:

- AAA: the best quality companies, reliable and stable
- AA: quality companies, a bit higher risk than AAA
- A: economic situation can affect finance
- BBB: medium class companies, which are satisfactory at the moment
- BB: more prone to changes in the economy
- B: financial situation varies noticeably
- CCC: currently vulnerable and dependent on favourable economic conditions to meet its commitments
- CC: highly vulnerable, very speculative bonds
- C: highly vulnerable, perhaps in bankruptcy or in arrears but still continuing to pay out on obligations
- D: has defaulted on obligations and it is believed that it will generally default on most or all obligations

Note: Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

A "p" after the rating is a commonly used shorthand method of indicating that the investment principal is given a rating, but the interest is not. This is most commonly used for capital protected products, where the income stream is derived from a number of factors and/or variables which are unable to be reliably estimated, such as share prices.

ITEM 10 (continued)
INVESTMENT SUMMARY AS AT 29 FEBRUARY 2012

Issuer	Investment Name	Investment Rating	Invested at 29-Feb-12 \$000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	Return since 01 July 2011	% of Total Invested	Indicative Market Value ** \$000's	% Market Value
Alpha Financial Products	1. Alpha	B-	0	0.00	0.72	0.60	0.00	0	0.00%
Helix Capital	2. OASIS	CC	0	6.69	6.84	6.81	0.00	0	0.00%
Westpac	3. Focus	AA-	500	0.00	0.00	0.00	0.67	488	97.55%
Westpac	4. Camelotfund	AA-	500	0.00	0.00	0.00	0.67	500	100.00%
Grange	5. Grange IMP	Unrated	0	0.00	10.63	10.00	0.00	0	100.00%
Westpac	6. Westpac At Call	AA-	5,200	4.40	4.70	4.63	6.95	5,200	100.00%
CBA	7. CBA TCD 5 Yr (Floating)	AAA	1,000	5.75	6.10	6.05	1.34	1,018	101.78%
Bankwest	8. Bankwest Term Deposit	AA-	1,000	6.14	6.09	6.13	1.34	1,000	100.00%
NAB	9. NAB Term Deposit	AA-	1,000	6.02	6.16	6.08	1.34	1,000	100.00%
NAB	10. NAB Term Deposit	AA-	1,000	6.60	6.60	6.60	1.34	1,000	100.00%
AMP	11. AMP TD	A	1,000	6.08	6.08	6.08	1.34	1,000	100.00%
Capricornia CU	12. Capricornia CU TD	AAA	500	5.22	5.22	5.22	0.67	500	100.00%
MyState CU	13. MyState CU TD	BBB	500	5.76	6.10	6.06	0.67	500	100.00%
NAB	14. NAB Term Deposit	AA-	1,000	5.86	6.12	5.92	1.34	1,000	100.00%
Police & Nurses Credit Union	15. Police & Nurses Credit Union	Unrated	500	5.67	6.00	5.90	0.67	500	100.00%
Bankwest	16. Bankwest Term Deposit	AA-	1,000	5.94	6.01	5.99	1.34	1,000	100.00%
Bankwest	17. Bankwest TD	AA-	1,000	6.03	6.03	6.01	1.34	1,000	100.00%
Bankwest	18. Bankwest TD	AA-	1,000	6.09	6.09	6.09	1.34	1,000	100.00%
Bankwest	19. Bankwest Term Deposit	AA-	1,000	5.89	6.06	6.08	1.34	1,000	100.00%
NAB	20. NAB Term Deposit	AA-	3,000	5.76	6.03	5.91	4.01	3,000	100.00%
Defence Bank	21. Defence Bank TD	Unrated	500	6.09	6.21	6.19	0.67	500	100.00%
Railways CU	22. Railways CU	Unrated	500	5.94	6.10	6.09	0.67	500	100.00%
New England Credit Union	23. Community Mutual Group TD	Unrated	500	5.68	6.18	6.04	0.67	500	100.00%
Qld Police CU	24. Qld Police CU TD	Unrated	500	5.72	6.21	6.04	0.67	500	100.00%
Qld Country CU	25. Qld Country Credit Union	Unrated	500	5.88	6.31	6.28	0.67	500	100.00%
Community CPS	26. Community CPS TD	Unrated	500	5.77	5.87	5.79	0.67	500	100.00%
Bendigo and Adelaide Bank CUA	27. Bendigo Bank TD	A-	1,000	5.78	5.95	5.86	1.34	1,000	100.00%
	28. Credit Union Australia TD	BBB+	1,000	5.82	6.21	6.16	1.34	1,000	100.00%
Peoples Choice CU	29. Peoples Choice CU	Unrated	500	5.93	6.14	6.04	0.67	500	100.00%
Australian Defence Credit Union	30. Australian Defence CU TD	Unrated	500	5.68	6.21	6.14	0.67	500	100.00%
Banana Coast CU	31. Banana Coast CU TD	Unrated	500	5.85	6.21	6.06	0.67	500	100.00%
Southern Cross CU	32. Southern Cross CU TD	Unrated	500	6.04	6.27	6.20	0.67	500	100.00%
SGE CU	33. SGE Credit Union TD	Unrated	500	5.66	5.92	5.83	0.67	500	100.00%
B&E Ltd	34. B & E Building Soc TD	Unrated	500	5.60	6.02	5.90	0.67	500	100.00%
Victoria Teachers CU	35. Victoria Teachers CU	Unrated	500	5.91	6.21	6.19	0.67	500	100.00%
CBA	36. CBA TD	AA-	2,000	5.76	5.80	5.76	2.67	2,000	100.00%
Me Bank	37. ME Bank TD	BBB	1,000	5.93	6.13	6.07	1.34	1,000	100.00%
Macquarie Bank	38. Macquarie Bank Term Deposit	A	500	5.73	5.73	5.73	0.67	500	100.00%
Bankwest	39. Bankwest Term Deposit	AA-	1,000	7.00	7.00	7.00	1.34	1,000	100.00%
IMB	40. IMB TD	BBB	1,000	5.98	6.11	6.12	1.34	1,000	100.00%
Summerland CU	41. Summerland CU TD	Unrated	500	5.68	6.01	5.97	0.67	500	100.00%
Wide Bay CU	42. Wide Bay CU TD	BBB	500	5.83	6.12	6.06	0.67	500	100.00%
Queenslanders CU	43. Queenslanders CU TD	Unrated	500	5.58	6.06	5.96	0.67	500	100.00%
Warwick CU	44. Warwick CU TD	Unrated	500	5.99	5.99	5.99	0.67	500	100.00%
Maitland Mutual	45. Maitland Mutual Bldg Soc TD	Unrated	500	5.76	5.90	5.90	0.67	500	100.00%
AMP	46. AMP eASYSaver	A	911	5.26	5.63	5.57	1.22	911	100.00%
Big Sky CU	47. Big Sky CU TD	Unrated	500	5.88	6.06	5.99	0.67	500	100.00%
Gateway CU	48. Gateway CU TD	Unrated	500	5.83	6.29	6.22	0.67	500	100.00%
Suncorp-Metway	49. Suncorp-Metway TD	A+	1,000	5.66	6.00	5.89	1.34	1,000	100.00%
Newcastle Perm Bldg Soc	50. Newcastle Perm Bldg Soc	BBB+	1,000	5.96	6.05	6.00	1.34	1,000	100.00%

ITEM 10 (continued)

QT Mutual Bank	51. QT Mutual Bank	Unrated	500	5.88	6.05	5.87	0.67	500	100.00%
ING	52. ING TD	A	1,000	6.62	6.62	6.62	1.34	1,000	100.00%
Greater Bldg Soc	53. Greater Bldg Soc TD	Unrated	1,000	5.63	6.11	6.02	1.34	1,000	100.00%
The Rock Bldg Soc	54. The Rock Bldg Soc TD	BBB-	500	5.98	6.09	5.95	0.67	500	100.00%
Police CU (SA)	55. Police CU - SA	Unrated	500	5.45	6.13	6.01	0.67	500	100.00%
Bank of Queensland	56. BoQ TCD	BBB+	2,000	6.05	6.38	6.32	2.67	2,005	100.24%
Suncorp-Metway	57. Suncorp Metway FRN	A+	1,000	5.60	5.97	5.92	1.34	1,001	100.11%
Intech CU	58. Intech CU TD	Unrated	500	5.93	5.86	5.80	0.67	500	100.00%
Beirut Hellenic Bank (Aust)	59. Beirut Hellenic Bank TD	Unrated	250	5.90	6.19	6.13	0.33	250	100.00%
AMP	60. AMP TD	A	1,000	7.14	7.14	7.14	1.34	1,000	100.00%
Rabobank	61. Rabobank TD	AA	1,000	5.99	6.24	6.12	1.34	1,000	100.00%
Bendigo and Adelaide Bank	62. Adelaide Bank	A-	1,000	6.09	6.40	6.36	1.34	970	96.95%
Community First CU	63. Community First CU TD	Unrated	500	5.67	6.04	5.96	0.67	500	100.00%
Heritage Bank	64. Heritage Bank	BBB-	1,000	5.71	6.08	5.99	1.34	1,000	100.00%
Rabobank	65. Rabodirect At-call	AA	989	4.90	5.34	5.28	1.32	989	100.00%
Me Bank	66. ME Bank At Call Account	BBB	989	5.11	5.52	5.49	1.32	989	100.00%
NAB	67. NAB FRN	AA-	1,001	5.71	6.03	6.02	1.34	991	99.09%
NAB	68. NAB FRN	AA-	997	5.82	6.08	6.08	1.33	991	99.09%
CBA	69. CBA FRN	AA-	999	5.63	6.06	6.06	1.34	991	99.08%
Westpac	70. Westpac FRN	AA-	996	5.82	6.07	6.07	1.33	992	99.18%
CBA	71. CBA FRN	AA-	997	5.69	6.12	6.12	1.33	991	99.08%
CBA	72. CBA FRN	AA-	999	5.93	5.99	5.99	1.34	994	99.40%
NAB	73. NAB FRN	AA-	991	6.02	6.25	6.25	1.33	991	99.09%
Westpac	74. Westpac FRN	AA-	998	5.76	5.99	5.99	1.33	994	99.40%
NAB	75. NAB FRN	AA-	991	6.00	6.17	6.17	1.33	991	99.09%
CBA	76. CBA FRN	AA-	991	5.86	6.21	6.21	1.33	991	99.08%
NAB	77. NAB Flexi Deposit	AA-	1,000	5.84	6.01	6.01	1.34	1,000	100.00%
ING	78. ING TD	A+	1,000	5.69	5.97	5.97	1.34	1,000	100.00%
ANZ	79. ANZ FRN	AA-	989	6.05	6.25	6.25	1.32	992	99.18%
Northern Beaches CU	80. Northern Beaches CU TD	Unrated	500	6.30	6.30	6.30	0.67	500	100.00%
Rabobank	81. Rabobank FRN	AA	986	6.03	6.28	6.28	1.32	977	97.69%
NAB	82. NAB FRN	AA-	1,001	5.81	5.81	5.81	1.34	1,007	100.69%
Investec	83. Investec TD	BBB-	250	6.17	6.17	6.17	0.33	250	100.00%
Territory Insurance Office	84. TIO Term Deposit	AA+	1,000	5.73	5.73	5.73	1.34	1,000	100.00%
Territory Insurance Office	85. TIO Term Deposit	AA+	1,000	5.56	5.59	5.59	1.34	1,000	100.00%
NAB	86. NAB Fixed MTN	AA-	992	6.29	6.29	6.29	1.33	1,002	100.25%
Suncorp-Metway	87. Suncorp - Metway TD	A+	1,000	6.04	6.04	6.04	1.34	1,000	100.00%
Bankstown City CU	88. Bankstown City CU TD	Unrated	250	5.83	5.83	5.83	0.33	250	100.00%
			74,767	5.63	5.91	5.84	100	74,714	

*Monthly returns when annualised can appear to exaggerate performance

**Market valuations are indicative prices only, and do not necessarily reflect the price at which a transaction could be entered into.

Return including Matured/Traded Investments

Weighted Average Return

5.64 5.97 5.82

Benchmark Return: UBSA 1 Year Bank Bill Index (%)

4.27 4.92 4.84

Variance From Benchmark (%)

1.37 1.05 0.98

Investment Income

\$000's

This Period

330

Financial Year To Date

2,883

Budget Profile

2,333

Variance from Budget - \$

550

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation, with the exception of the following investments:

Grange IMP	- Merimbula CDO	NR
	- Global Bank Note CDO	NR
Oasis CDO		CC
ALPHA CDO		B-
Camelotfund		AA-
FOCUS Note		AA-



John Todd

Date: 07/03/2012

ITEM 10 (continued)

Council's Investment Powers

Council's investment powers are regulated by Section 625 of the Local Government Act, which states:

- (1) A council may invest money that is not, for the time being, required by the council for any other purpose.
- (2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.
- (3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.
- (4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.

Council's investment policy requires that all investments are to be made in accordance with:

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order (of the Minister) dated 12 January 2011
- The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A(2), 14C(1) & (2)
- Local Government (Financial Management) Regulation 1993
- Investment Guidelines issued by the Department of Local Government

Overview of Investments

An overview of all investments held by the City of Ryde is provided below:

1. **Alpha (Originally AA now B-):** This is a CDO that pays 250 bps above 180 day BBSW. This investment was purchased on 11 April 2006. The investment is for six years and matures on 20 March 2012. The CDO containing two separate portfolios, a capital portfolio and an income portfolio. The two portfolios are managed to maintain ratings stability. The CDO was previously downgraded to A- on 25 September 2008 and has now been downgraded to BBB watch negative on 31 October 2008, downgraded to B+ on 5 February 2009, to CCC in August 2009, and subsequently to CCC- in March 2010, and subsequently to CCC in October 2010. This investment has now been regraded to B-. No fees are payable by Council on this investment. Council impaired this investment to a nominal value at its meeting of 25 May 2010 with such being funded from the Financial Security Reserve.
2. **OASIS (Originally AA now CC):** This is a CDO that pays 140 bps above 90 day BBSW This investment was purchased on 4 September 2006. The investment is for eight years and matures on 4 September 2014 .This is a CDO that is actively managed by Société Générale. The CDO was downgraded to BBB- on 29 September 2008 with advice being received in early April 2009 that this investment has been further downgraded to CCC-. Defaults within the portfolio

ITEM 10 (continued)

have resulted in a capital loss of approximately 35%. No fees are payable by Council on this investment. Council impaired this investment to a nominal value at its meeting of 25 May 2010 with such being funded from the Financial Security Reserve.

3. **FOCUS Note (AA-p):** This investment was purchased on 20 December 2006. This is a medium to long term investment (three-seven years) and matures on 20 December 2012. The capital of the investment is guaranteed by Westpac on maturity. This investment consists of a dynamically managed portfolio comprising investments in the BT Focus Australian Share Fund, and aims to outperform the S&P/ASX 300 Accumulation Index by 5% over a three to five year horizon. Westpac receive a principal protection fee of 0.90 p.a., an upfront structuring and distribution fee of 2.50%. BT Financial Group receives a management fee of 0.60% p.a., and a performance fee of 15%. The performance fee is only paid if the performance of the fund before fees exceeds the S&P/ASX Accumulation index plus the management fee. On 28 October 2008 advice was received that the recent volatility in the global financial markets had triggered the capital protection mechanism in this investment with 100% of the portfolio now invested in a zero coupon bond . Council will not receive any further coupon payments between now and the December 2012 maturity date but will receive the full face value of the investment at maturity.

4. **Camelotfund (AA-p):** This investment was purchased on 1 March 2007. The investment is for five years and matures 1 March 2012. This investment is in a fund that provides opportunity to diversify into a foreign exchange strategy with low correlation to other products and asset classes. Short term (i.e. monthly) returns on this note will be volatile. The SPV set up by Westpac receives a distribution fee of 2% of the note value, and the manager receives a management fee of 1% p.a., and a performance fee of 15% above 6M BBSW. Westpac receives a capital protection fee of 1% p.a. times NAV. This investment is capital protected by Westpac.

5. **Grange (Lehman Brothers) IMP:** This is a portfolio of FRNs, CDOs and Bank issued securities managed by Grange Securities on Council's behalf. Lehman Brothers have cancelled the management agreement, and this portfolio is currently static. The IMP comprises the following investments:

<i>Investment</i>	<i>Maturing</i>
Merimbula CDO	20/06/2013
AAA (Berryl) Global Bank Note CDO	20/09/2014

6. **Westpac at Call Account (AA-):** This investment is an at call account, paying the short term money market rate. These funds are used for operational purposes.

7. **CBA TCD 5 Yr (Floating) (AAA):** This is a floating rate note issued at a margin of 120 points above 90 day BBSW, maturing 17 December 2013. Council took up the optional government guarantee on this investment at a fee of 70 basis points.

ITEM 10 (continued)

8. **Bankwest Term Deposit (AA-):** This investment is a 90 day term deposit, paying 6.00% (6.13% annualised), and matures on 11 April 2012.
9. **NAB Term Deposit (AA-):** This investment is a 120 day term deposit, paying 5.90% p.a. (6.02% annualised), and matures 11 May 2012.
10. **NAB Term Deposit (AA-):** This investment is a three year term deposit, paying 6.60% p.a., and matures 4 April 2014.
11. **AMP TD (A):** This investment is a 209 day term deposit, paying 6.00% (6.08% annualised), and matures 6 September 2012.
12. **Capricornia CU Term Deposit (Unrated):** This investment is a 30 day term deposit paying 5.20% (5.33% annualised), and matures 4 April 2012.
13. **MyState CU (BBB):** This investment is a 182 day term deposit paying 5.68% (5.76% annualised) and matures 20 August 2012.
14. **NAB Term Deposit (AA-):** This investment is a 120 day term deposit, paying 5.75% p.a. (5.86% annualised), and matures 3 May 2012.
15. **Police & Nurses Credit Union (Unrated):** This investment is a 182 day term deposit, paying 5.59% (5.67% annualised) and matures on 9 July 2012.
16. **Bankwest Term Deposit (AA-):** This investment is a 183 day term deposit paying 5.85% (5.94% annualised) and matures on 11 April 2012.
17. **Bankwest Term Deposit (AA-):** This investment is a 90 day term deposit paying 5.90% (6.03% annualised) and matures on 23 April 2012.
18. **Bankwest Term Deposit (AA-):** This investment is a 180 day term deposit paying 6.00% (6.09% annualised) and matures on 6 March 2012.
19. **Bankwest Term Deposit (AA-):** This investment is a 120 day term deposit paying 5.78% (5.89% annualised) and matures on 4 April 2012.
20. **NAB Term Deposit (AA-):** This investment is a 122 day term deposit, paying 5.65% p.a. (5.76% annualised), and matures 21 May 2012.
21. **Defence Force CU Term Deposit (Unrated):** This investment is a 180 day term deposit paying 6.00% (6.09% annualised) and matures on 11 April 2012.
22. **Railways CU Term Deposit (Unrated):** This investment is a 30 day term deposit paying 5.85% (5.94% annualised) and matures on 7 August 2012.
23. **Community Mutual Group Term Deposit (Unrated):** This investment is a 61 day term deposit paying 5.55% (5.68% annualised), and matures 10 April 2012.

ITEM 10 (continued)

- 24. Queensland Police CU (Unrated):** This investment is a 182 day term deposit paying 5.64% (5.72% annualised) and matures on 9 July 2012.
- 25. Queensland Country Credit Union (Unrated):** This investment is a 90 day term deposit, paying 5.75% (5.88% annualised), and matures 21 May 2012.
- 26. Community CPS Term Deposit (Unrated):** This investment is a 90 day term deposit paying 5.65% (5.77% annualised) and matures on 3 April 2012.
- 27. Bendigo Bank Term Deposit (A-):** This investment is a 180 day term deposit paying 5.70% (5.78% annualised) and matures on 9 July 2012.
- 28. Credit Union Australia Term Deposit (BBB+):** This investment is a 333 day term deposit paying 5.81% (5.82% annualised) and matures on 21 December 2012.
- 29. Peoples Choice Credit Union Term Deposit (Unrated):** This investment is a 90 day term deposit paying 5.80% (5.93% annualised) and matures on 24 April 2012.
- 30. Australian Defence Force CU Term Deposit (Unrated):** This investment is a 150 day term deposit paying 5.59% (5.68% annualised) and matures on 7 Jun 2012.
- 31. Bananacoast CU Term Deposit (Unrated):** This investment is a 150 day term deposit paying 5.75% (5.85% annualised) and matures on 28 June 2012.
- 32. Southern Cross CU Term Deposit (Unrated):** This investment is a 183 day term deposit paying 5.95% (6.04% annualised) and matures on 12 June 2012.
- 33. SGE Credit Union Term Deposit (Unrated):** This investment is a 91 day term deposit paying 5.54% (5.66% annualised) and matures on 16 April 2012.
- 34. B & E Ltd Building Society Term Deposit (Unrated):** This investment is a 120 day term deposit paying 5.50% (5.60% annualised) and matures on 10 May 2012.
- 35. Victoria Teachers CU Term Deposit (Unrated):** This investment is a 120 day term deposit paying 5.80% (5.911% annualised) and matures on 15 June 2012.
- 36. CBA Term Deposit (AA-):** This investment is a three year term deposit paying 5.76% p.a. and matures on 8 December 2014.
- 37. Members Equity Bank Term Deposit (BBB):** This investment is a 91 day term deposit paying 5.80% (5.93% annualised) and matures on 30 April 2012.
- 38. Macquarie Bank Term Deposit (A):** This investment is a 183 day term deposit paying 5.65% (5.73% annualised) and matures on 12 June 2012.

ITEM 10 (continued)

39. **Bankwest TD (AA-):** This investment is a 4 year term deposit paying 7.00% (7.00% annualised) and matures on 13 February 2015.
40. **IMB Building Society Term Deposit (BBB):** This investment is a 91 day term deposit paying 5.85% (5.98% annualised) and matures on 30 April 2012.
41. **Summerland Credit Union Term Deposit (Unrated):** This investment is a 91 day term deposit paying 5.60% (5.68% annualised) and matures on 9 July 2012.
42. **Wide Bay Building Society Term Deposit (BBB):** This investment is a 182 day term deposit paying 5.75% (5.83% annualised) and matures on 9 July 2012.
43. **Queenslanders Credit Union Term Deposit (Unrated):** This investment is a 182 day term deposit paying 5.50% (5.58% annualised) and matures on 25 July 2012.
44. **Warwick CU Term Deposit (Unrated):** This investment is a 62 day term deposit paying 5.85% (5.99% annualised), and matures 10 April 2012.
45. **Maitland Mutual Building Society (Unrated):** This investment is a 120 day term deposit paying 5.65% (5.76% annualised) and matures on 3 May 2012.
46. **AMP eASYSaver at call account (A):** This investment is an at-call account earning 5.60%. No fees are payable by Council on this investment.
47. **Big Sky Credit Union Term Deposit (Unrated):** This investment is a 90 day term deposit paying 5.75% (5.88% annualised) and matures on 3 April 2012.
48. **Gateway Credit Union Term Deposit (Unrated):** This investment is a 183 day term deposit paying 5.75% (5.83% annualised) and matures on 16 June 2012.
49. **Suncorp-Metway Term Deposit (A+):** This investment is a 32 day term deposit paying 5.52% (5.66% annualised) and matures on 26 March 2012.
50. **Newcastle Permanent Building Society (BBB+):** This investment is a 91 day term deposit paying 5.83% (5.96% annualised) and matures on 30 April 2012.
51. **QT Mutual Bank (Unrated):** This investment is a 91 day term deposit paying 5.75% (5.88% annualised) and matures on 17 April 2012.
52. **ING Term Deposit (A):** This investment is a two year term deposit paying 6.84% (6.62% annualised) and matures on 18 February 2013.
53. **Greater Building Society (Unrated):** This investment is a 182 day term deposit paying 5.55% (5.63% annualised) and matures on 10 July 2012.
54. **The Rock Building Society (BBB-):** This investment is a 91 day term deposit paying 5.85% (5.98% annualised) and matures on 30 May 2012.

ITEM 10 (continued)

- 55. Police Credit Union – SA Term Deposit (Unrated):** This investment is a 183 day term deposit paying 5.38% (5.45% annualised) and matures on 12 June 2012.
- 56. Bank of Queensland FRN (BBB):** This is a certificate of deposit issued at a margin of 140 points above 90 day BBSW, maturing 11 November 2013.
- 57. Suncorp Metway FRN (A+):** This is a floating rate note purchased at a margin of 106 points above 90 day BBSW, maturing 18 June 2013.
- 58. Intech CU Term Deposit (Unrated):** This investment is a 91 day term deposit paying 5.80% (5.93% annualised) and matures on 10 April 2012.
- 59. Beirut Hellenic Bank Term Deposit (Unrated):** This investment is a 151 day term deposit paying 5.80% (5.90% annualised) and matures 2 July 2012.
- 60. AMP Term Deposit (A):** This investment is a four year term deposit paying 7.14% which matures on 16 February 2015.
- 61. Rabobank Term Deposit (AA):** This investment is a 180 day term deposit paying 5.90% (5.99% annualised) and matures on 5 March 2012.
- 62. Adelaide Bank FRN (A-):** This is a floating rate note issued at a margin of 140 points above 90 day BBSW, maturing 17 March 2014.
- 63. Community First CU Term Deposit (Unrated):** This investment is a 92 day term deposit paying 5.55% (5.67% annualised), and matures on 10 April 2012.
- 64. Heritage Bank Term Deposit (BBB-):** This investment is a 120 day term deposit paying 5.60% (5.71% annualised), and matures on 8 May 2012.
- 65. Rabodirect At-Call (AA):** This investment is an at call account, paying the short term money market rate. These funds are used for operational purposes.
- 66. Members Equity Bank At-Call Account (BBB):** This investment is an at call account, paying the short term money market rate. These funds are used for operational purposes.
- 67. National Australia Bank Floating Rate Note (AA-):** This investment is a senior, unsecured floating rate note paying 115 above BBSW. This investment matures 21 June 2016.
- 68. National Australia Bank Floating Rate Note (AA-):** This investment is a senior, unsecured floating rate note paying 125 above BBSW. This investment matures 21 June 2016.
- 69. CBA FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 120 above BBSW. This investment matures 2 August 2016.

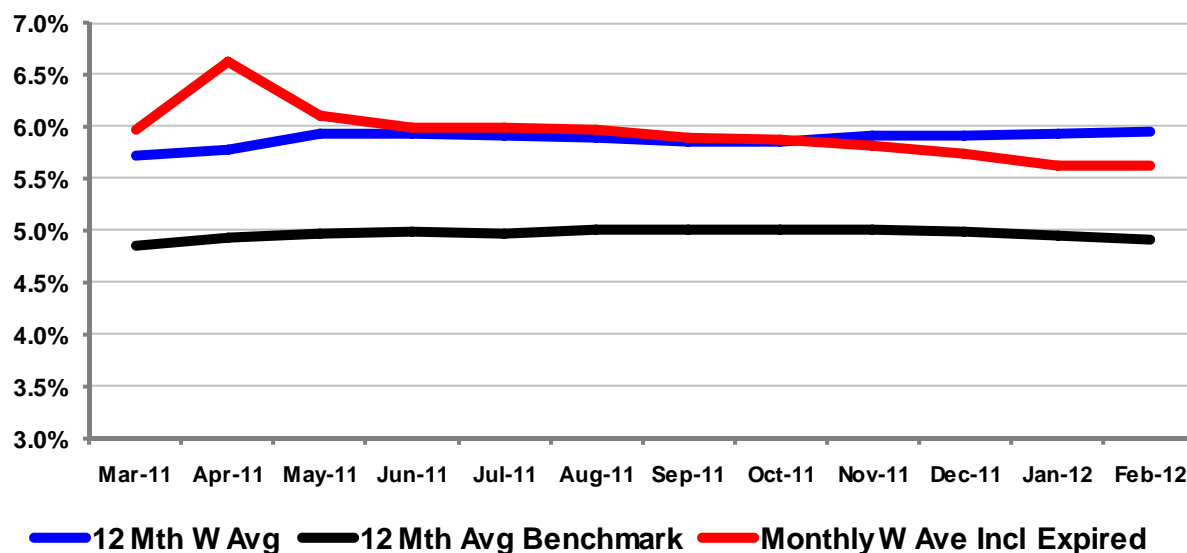
ITEM 10 (continued)

- 70. Westpac Floating Rate Note (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 123 above BBSW. This investment matures 9 May 2016.
- 71. CBA FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 125 above BBSW. This investment matures 2 August 2016.
- 72. CBA FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 110 above BBSW. This investment matures 21 July 2015.
- 73. National Australia Bank FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 142 above BBSW. This investment matures 21 June 2016.
- 74. Westpac Floating Rate Note (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 117 above BBSW. This investment matures 9 November 2015.
- 75. National Australia Bank FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 140 above BBSW. This investment matures 21 June 2016.
- 76. CBA FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 140 above BBSW. This investment matures 2 August 2016.
- 77. NAB Flexi Deposit (AA-):** This is a one year Term deposit, paying 6.00% for the first quarter, then paying 125bps above BBSW every quarter after that. This investment matures 1 October 2012.
- 78. ING Term Deposit (A+):** This investment is a 60 day term deposit paying 5.56% (5.69% annualised), and matures on 30 March 2012.
- 79. ANZ FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 142 above BBSW. This investment matures 9 May 2016.
- 80. Northern Beaches Credit Union Term Deposit (Unrated):** This investment is a 180 day term deposit paying 6.20% (6.30% annualised) and matures on 9 April 2012.
- 81. Rabobank FRN (AA):** This investment is a senior, unsecured floating rate note purchased at a yield of 151 above BBSW. This investment matures 27 July 2016.
- 82. NAB FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 127 above BBSW. This investment matures 19 December 2014.

ITEM 10 (continued)

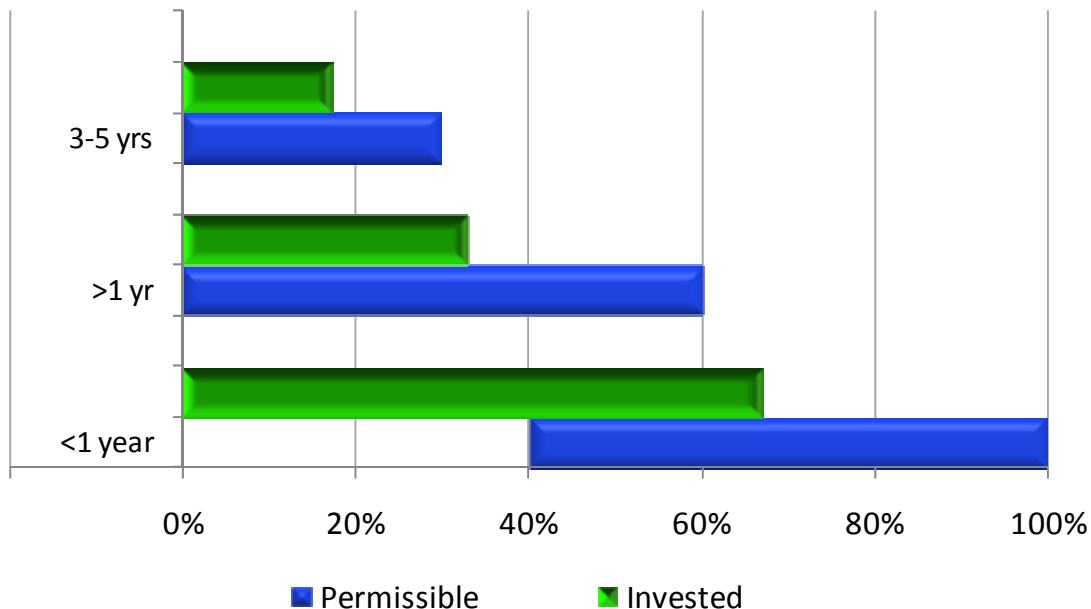
- 83. Investec Term Deposit (BBB-):** This investment is a 180 day TD paying 6.08% (6.17% annualised) and matures 10 July 2012.
- 84. TiO Term Deposit (AA+):** This investment is a 152 day TD paying 5.64% (5.73% annualised) and matures 12 June 2012. These funds are not covered by the Federal Government Guarantee, but are guaranteed by the NT State Government.
- 85. TiO Term Deposit (AA+):** This investment is a 30 day TD paying 5.42% (5.56% annualised) and matures 29 March 2012. These funds are not covered by the Federal Government Guarantee, but are guaranteed by the NT State Government.
- 86. NAB Fixed MTN (AA-):** This is a fixed rate bond paying 6.18% (6.30% annualised) and matures 15 February 2017.
- 87. Suncorp Metway Term Deposit (A+):** This investment is a 180 day term deposit paying 5.95% (6.04% annualised) and matures 15 August 2012.
- 88. Bankstown City CU Term Deposit (Unrated):** This investment is a 182 day term deposit paying 5.75% (5.83% annualised) and matures 20 August 2012.

Performance - All Investments

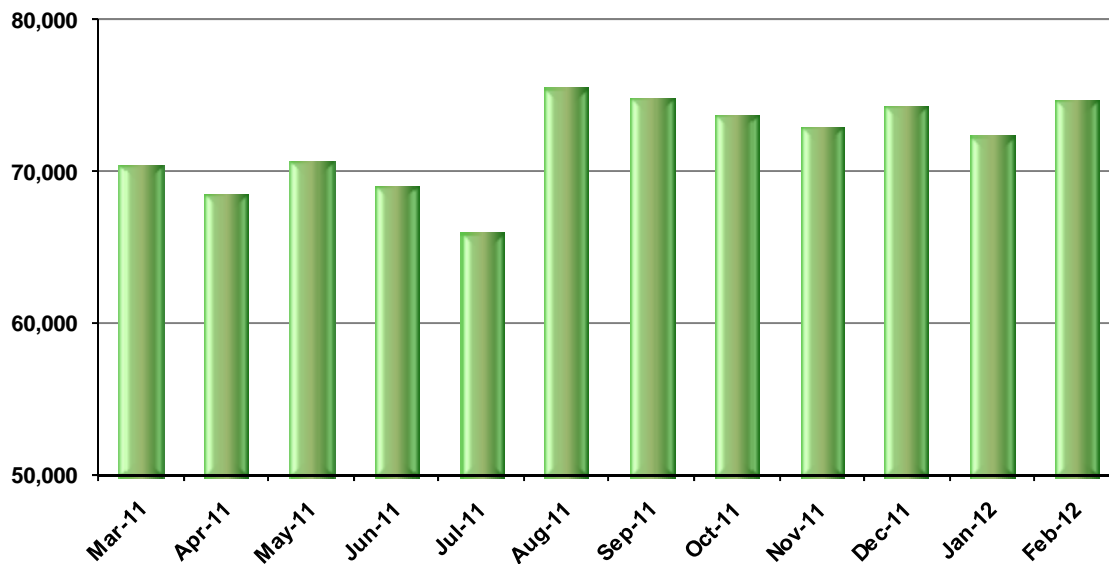


ITEM 10 (continued)

Policy Limits on Maturities

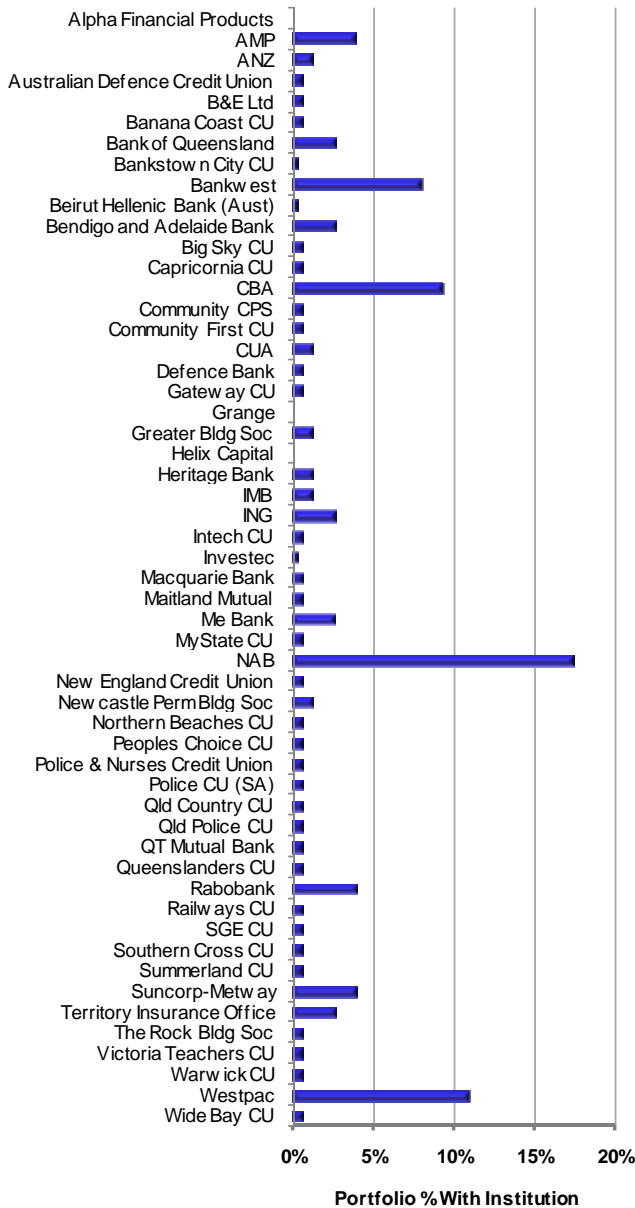


Total Funds Invested

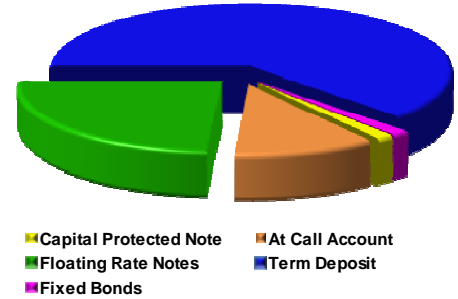


ITEM 10 (continued)

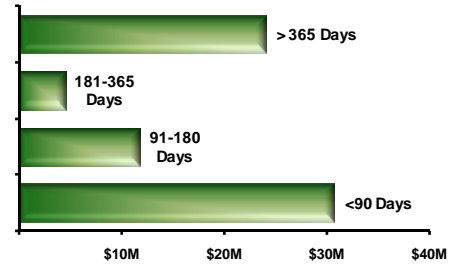
Active Investment by Institution



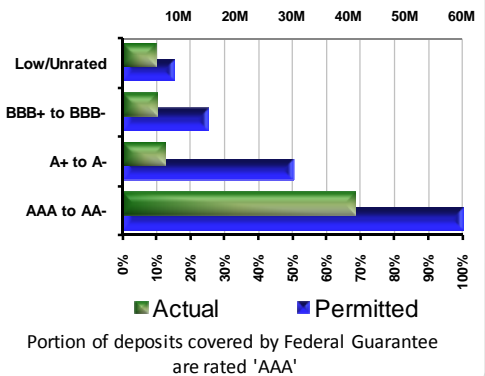
Summary by Investment Type



Summary by Duration



Investment Summary by Rating



	>365 days	<365 days
Cash/TDs	\$5.0M	\$49.8M
FRNs	\$17.9M	\$0.0M
Fixed Bonds	\$1.0M	\$0.0M
Mgd Funds	\$0.0M	\$0.0M
Other	\$0.0M	\$1.0M
CDO's	\$0.0M	\$0.0M
	\$23.9M	\$50.8M

ITEM 10 (continued)

Context

The recommendation is consistent with Section 625 of the Local Government Act, which deals with the investment of surplus funds by Council's.

Financial Implications

Income from interest on investments and proceeds from sales of investments totals \$2.55M, being \$510K above budget projections as per the Delivery and Operational Plan.

Interest received on written down CDO investments this year to date is \$48K. The Financial Security Reserve, following this transfer of additional funds, has a balance of \$1.053M.

**11 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - 17 to 20
June 2012**

Report prepared by: Councillor Support Coordinator**Report dated:** 16/03/2012**File No.:** CLR/07/8/25/8 - BP12/288

REPORT SUMMARY

The National General Assembly of Local Government Conference will be held in Canberra between Sunday, 17 June and Wednesday, 20 June 2012. This report is provided to Council for consideration of attendance by the Mayor (or his nominee) and Councillors.

The General Manager (or his nominee) will attend the Conference.

A further report will be provided to Council on 10 April 2012 regarding motions to be included on the National General Assembly business paper.

RECOMMENDATION:

- (a) That Council consider the attendance of the Mayor (or his nominee) and other Councillor/s to attend the National General Assembly of Local Government held in Canberra from Sunday, 17 June to Wednesday, 20 June 2012.
- (b) That a further report be provided to Council on 10 April 2012 for the consideration of proposed motions to the National General Assembly.

ATTACHMENTS

- 1 National General Assembly of Local Government - Conference Program
- 2 NGA - Discussion Paper
- 3 Councillor Attendance at Conference Guidelines

Report Prepared By:

Sheron Chand
Councillor Support Coordinator

Report Approved By:

Shane Sullivan
Manager - Governance**Roy Newsome**
Group Manager - Corporate Services

ITEM 11 (continued)

Discussion

Background

The National General Assembly of Local Government (NGA) is convened by the Australian Local Government Association (ALGA). The stated aim of the NGA is to develop and express a united voice on the core issues affecting local government and their communities.

Previously, the Mayor and the General Manager (or their nominees) attended the NGA. In 2011, the Mayor, Councillor Etmekdjian and Councillors Campbell and Petch attended the Conference. Mr Terry Dodds, Group Manager – Public Works attended the Conference on behalf of the General Manager.

Conference

The theme for the Conference this year is “National Voice, Local Choice: Infrastructure, Planning, Services”. The theme aims to stimulate ideas about improving the way in which local government serves its communities and how it works with other levels of government.

A notice was placed in the Councillor Information Bulletin dated 15 March 2012 inviting interested Councillors to indicate their interest to attend the Conference by Monday, 19 March 2012. The Mayor, Councillor Etmekdjian has expressed an interest to attend this Conference.

A copy of the NGA program is **ATTACHED** (Attachment 1).

Motions

ALGA encourages all councils to submit motions relevant to the theme for consideration at the NGA.

ALGA is now calling for motions. Motions must be relevant to the work of local government nationally and complement or build on the policy objectives of state or territory government associations.

Motions for inclusion on the business paper are due on 27 April 2012. A motion carried at the NGA becomes a Resolution. Resolutions are then considered by the Australian Local Government Association Board when setting national local government policy. The Resolutions will also feed into the Australian Council of Local Government processes.

On 15 March 2012 in the Councillor Information Bulletin, Councillors were invited to submit proposed motions for Council's consideration. Proposed motions received from Councillors by 20 March 2012 will be reported to Council at its meeting on 10 April 2012 for consideration.

ATTACHED is a Discussion Paper provided by the Association which further elaborates on the theme (Attachment 2).

ITEM 11 (continued)

Policy Implications

The Policy on the Payment of Expenses and Provision of Facilities for the Mayor and Other Councillors sets out the entitlements for Councillors attending Conferences.

The Guidelines for Councillor Attendance at Conferences are **ATTACHED** (Attachment 3).

The Guidelines provide that in addition to the Local Government Association Conference and the National General Assembly of Local Government, every Councillor is entitled to attend a conference in either NSW, Canberra, metropolitan Brisbane or metropolitan Melbourne.

Financial Implications

Early-bird registration for the conference is \$880.00 per person. The cost of attending the Regional Cooperation and Development Forum (including access to a copy of the State of Regions Report 2012/2013) is \$445.00 per person. Attendance to this Forum is optional.

Three nights accommodation and travel expenses will be approximately \$1,000.00. Registration to attend the Buffet Dinner on 18 June 2012 and the General Assembly Dinner on 19 June 2012 will be \$220.00 per person.

The total cost for attending this conference is approximately \$2,545.00 per attendee.

Currently there is an allocation of \$30,000 in the 2011/2012 budget for Councillor attendance at conference. The table below outlines an estimation of the balance remaining.

Date of Resolution	Item – including total cost	Cost per attendee	Councillors	Balance
1 July 2011	Budget for 2011/12			\$30,000
24 May 2011	Local Government – Destination 2036	\$305.05	Etmekdjian	\$29,694.95
26 July 2011	Local Government Association	\$1,929.26	Etmekdjian Campbell Maggio O'Donnell Pickering Yedelian OAM	\$18,119.39
2 August 2011	Bike Futures	\$1,615	Maggio Perram	\$14,889.39
23 August 2011	12 th International Cities Town Centres and Communities Society Conference	\$1,754	Butterworth Tagg	\$11,381.39
27 September 2011	National Economic Development Conference	\$2,631	Etmekdjian Yedelian OAM	\$6,119.39

ITEM 11 (continued)**Estimated Balance: \$6,119.39**

The estimated balance remaining is subject to Council's resolution on Councillor attendance to the Local Government Managers Australia (LGMA) National Congress and Business Expo, which is also listed on the Agenda. The total estimated cost for a Councillor to attend the Conference is \$2,675.00 for LGMA members and \$2,975.00 for non-members.

ITEM 11 (continued)

ATTACHMENT 1



National General Assembly
of Local Government

NGA
2012

National Voice, Local Choice
INFRASTRUCTURE • PLANNING • SERVICES

17-20 JUNE 2012

NATIONAL CONVENTION CENTRE • CANBERRA



AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

REGISTER ONLINE
www.alga.asn.au

ITEM 11 (continued)

ATTACHMENT 1

National General Assembly
of Local Government

NGA
2012

President's Welcome

The National General Assembly of Local Government (NGA) is the premier local government event bringing together more than 700 mayors, councillors and senior officers from councils across Australia to develop local government policy ideas, meet with key federal politicians and hear from renowned experts on the key issues affecting local government in Australia.

The theme for this year's NGA is **National Voice, Local Choice—Infrastructure, Planning, Services**, and it is aimed at stimulating ideas about improving the way in which local government serves its communities and the way in which it works with other levels of government.

The three elements of the theme allow for an exploration of the key priorities and challenges facing governments and local communities:

- **Infrastructure** allows delegates to focus on the local and community infrastructure provided by local government and seeks to develop innovative ideas for the provision of this infrastructure now as well as into the future;
- **Planning** recognises the important role local government plays in planning for local communities. It asks delegates to consider how best to provide this critical role and the impact it has on shaping the future of communities in Australia; and
- **Services** refers to the wide range of services provided by local government and the need to ensure the delivery of these services caters to the needs and opportunities in Australia's diverse communities.

This year's program includes keynote speakers addressing the three themes prior to distinct debate sessions on each theme.

I have invited leading federal politicians including the Prime Minister, the Leader of the Opposition, the Minister for Regional Australia, Regional Development and Local Government, the Minister for Health, the Shadow Minister for Regional Development, Local Government and Water and the Leader of the Greens to address the NGA and look forward to hearing their views on current policy and the future direction of our nation.

Local government is involved in two major campaigns and the NGA will provide national updates on each. The campaign for constitutional reform continues to be a strategic priority for local government and we will hear about the progress of the technical and political aspects of the case for reform. We will also hear about the campaign to renew the Roads to Recovery Program and the next steps for local government in this campaign.

The NGA is your opportunity to make sure that your council's view is reflected in the national priorities identified for local government. I invite you to be part of this important event by joining your colleagues in Canberra from 17–20 June 2012.

I look forward to seeing you in Canberra.



Genia McCaffrey
Mayor Genia McCaffrey
PRESIDENT • ALGA

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Provisional Program **NGA 2012** 17-20 JUNE 2012

SUNDAY 17 JUNE

5.00-7.00 pm WELCOME DRINKS

MONDAY 18 JUNE

9.00 am Opening Ceremony
9.25 am ALGA President's Address
9.45 am Prime Minister, the Hon Julia Gillard MP (invited)
10.30 am MORNING TEA
11.00 am Keynote Speaker (tbc)
11.30 am National Local Government Campaign Insights
12 noon THEME 1 ADDRESS: *Infrastructure*
12.30 pm LUNCH
1.30 pm *Infrastructure*: Debate on Motions
3.00 pm AFTERNOON TEA
3.30 pm Commissioner for Taxation, Michael D'Ascenzo
4.00 pm National Awards for Local Government
5.00 pm Close
7.00 pm DINNER

TUESDAY 19 JUNE

8.30 am Minister for Regional Australia, Regional Development and Local Government, the Hon Simon Crean MP
9.00 am THEME 2 ADDRESS: *Planning*
9.30 am *Planning*: Debate on Motions
10.30 am MORNING TEA
11.00 am Leader of the Greens, Senator Bob Brown (invited)
11.30 am *Planning*: Debate on Motions
12.30 pm LUNCH
1.30 pm Concurrent Sessions
3.00 pm AFTERNOON TEA
3.30 pm National Awards for Local Government
4.30 pm Minister for Health, the Hon Tanya Plibersek MP (invited)
5.00 pm Close
7.00 pm DINNER

WEDNESDAY 20 JUNE

9.00 am THEME 3 ADDRESS: *Services*
9.30 am *Services*: Debate on Motions
10.30 am MORNING TEA
11.00 am Shadow Minister for Local Government, Senator Barnaby Joyce
11.30 am National Campaigns Road Map
12 noon Leader of Opposition, the Hon Tony Abbott MP (invited)
12.30 pm President's Closing Address
1.00 pm Close

 Key Dates

Submission for
Motions for Debate
FRIDAY 27 APRIL 2012

Early Bird Registration
on or before
FRIDAY 27 APRIL 2012

Standard Registration
on or before
FRIDAY 1 JUNE 2012

Late Registration
after
FRIDAY 1 JUNE 2012

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ATTACHMENT 1

National General Assembly
of Local Government

NGA
2012

THEME OVERVIEW

National Voice, Local Choice

INFRASTRUCTURE • PLANNING • SERVICES

Local government plays a significant role in the Australian economy. It is estimated that local government employs up to 180,000 people across the nation; has more than \$245 billion of physical assets (including 650,000 kilometres of local roads worth more than \$80 billion); and has a total national expenditure of up to \$28 billion per annum (or around 2 per cent of Gross Domestic Product).

Local government is a richly diverse level of government. Because of its unique position at the heart of Australia's local and regional communities, it is also a highly responsive, accountable and dynamic level of government.

Some of local government's recent national achievements include:

- developing and advocating a clear set of principles for constitutional reform;
- successful delivery of over 4000 community infrastructure projects worth more than \$1 billion on time and within budget as part of the Australian Government's response to the Global Financial Crisis (GFC) to create jobs and economic stimulus throughout the nation;
- campaign launch for the renewal and permanent adoption of the Roads to Recovery program (R2R); and
- Actively pursuing internal reforms to improve the efficiency and effectiveness of local government through improved asset management and structural reform, including amalgamations where appropriate.

At the national level there is currently broad debate about the international economy and the likely impacts on our own economy. While the debate is focused mostly at the national and state government level, local government faces similar questions about how to address disparity between councils and how to meet the expectations from local communities that all Australians should receive a similar and reasonable level of infrastructure and services. There is a strongly held view that planning at the local level should reflect local concerns but be integrated with state and national planning to achieve the best outcome for local communities. People want to see the three levels of government working together effectively and they want to see the services and infrastructure they need planned for and delivered at the local level.

This year's NGA builds on previous assemblies and existing national local government policy, by exploring the theme *National Voice, Local Choice—Infrastructure, Planning, Services*.

INFRASTRUCTURE

What we as a nation choose to invest in, how we invest and where we invest will have profound impacts on local communities across Australia and will influence the lives of Australians for many years to come. Good quality infrastructure that is well managed and well maintained is essential to our national productivity including the social, cultural, environmental and economic life of every local community.

All infrastructure providers are faced with significant challenges to meet expectations within constrained budgets and an understandable unwillingness of communities to pay additional taxes and charges. Local government has proven itself to be practical and reliable in delivering infrastructure projects for local communities. In recent times the Australian Government has acknowledged this by providing grant programs such as the Community Infrastructure funding in the Economic Stimulus Package, and the highly successful Roads to Recovery (R2R) program.

Some of the key elements of the Infrastructure theme examined by the NGA will be local roads, the COAG Road Reform Plan, the National Road Safety Strategy and how to manage the impacts of climate change.

PLANNING

Local government plays an important role in land use planning and development approvals systems in all state jurisdictions in Australia. Councils develop strategic plans for the future development of their municipalities, coordinate and provide a range of physical and community infrastructure, guide the application of land use and development zones through a planning instrument and administer the local planning instrument on a day to day basis.

Constitutionally, planning is a state responsibility and as such there is no single national planning and development system. Instead, there exists a composite of state and territory systems and thus the 'experience' of the planning system by national developers or developers operating in more than one state varies from state to state.

As the 'primary gateway' for those wishing to develop land, including the vast majority of occasional one-off builders or developers, local government provides an essential service to the community. The downside is that councils are held responsible for the performance of all parts of the system, some of which are not in their control, such as the responsiveness and requirements of state planning departments and referral agencies.

The Federal Government has traditionally played a relatively passive role in the area of land use and development planning. However, this has changed over the past few years as senior policy makers have increasingly identified planning as a means of achieving an ambitious agenda including housing affordability, competition policy and economic stimulus. Whilst planning continues to generate considerable interest at the local level, the community at large is passionate about the rights of the community to retain an active role and involvement in the planning process. The Commonwealth and many sections of industry and small business remain committed to 'fast tracking' approval systems usually at the cost of limiting community and elected officials' involvement in the planning process.

Some of the key elements of the Planning theme examined by the NGA will be population, regional development, natural disasters and emergency management.

ITEM 11 (continued)

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SERVICES

Local government is providing an increasing number of services to local communities. Councils have always provided roads, footpaths, drains, street trees, parks and gardens, local libraries, and public swimming pools. In recent times however they have responded to increasing community demands by providing considerably more services and facilities. Local government is now also a provider of early childhood services, kindergartens, immunization services, aged care, museums, art galleries, community transport, animal management, community education, family counselling and community health and food inspections. It is the authority that predominately determines the look, the feel and development of our neighbourhoods and is usually the instigator of regional economic development and tourism strategies.

This explosion in the growth of services provided by local government can be attributed to many reasons including: increasing community expectations, changing social norms, transfers of responsibility by other levels of government and impacts of new technologies. However, the point remains that regardless of how and why local government is now providing this increasing range of services, councils are not adequately funded or resourced to do this on a sustainable basis.

Given these circumstances, councils need to consider a range of strategies to increase the efficiency and effectiveness of service delivery and develop more innovative means to finance these diverse services.

Some of the key elements of the Services theme examined by the NGA will be broadband, cultural and multicultural development and community services such as aged care.

MAJOR NATIONAL CAMPAIGNS



CONSTITUTIONAL RECOGNITION

In less than five years, considerable progress has been made toward a referendum on the recognition of local government.

ALGA and state and territory associations have developed a comprehensive constitutional reform campaign to be conducted over the coming years and have secured an undertaking from the Australian Government to hold a referendum by 2013 on local government recognition in the Australian Constitution.

The core of the ALGA campaign is that although the Commonwealth Government has provided direct funding to local government for many years, a recent High Court decision has highlighted its lack of power to do so. The 2009 High Court case of *Pape v Commissioner of Taxation* has found that the Commonwealth does not have power to directly fund areas such as local government. It can only spend money where it has a specific power under the Constitution.

Without constitutional recognition, direct Commonwealth funding of local government, through programs such as Roads to Recovery, may be technically invalid. Local government needs certainty and security of funding in order to provide the range and level of services expected by the community.

The Australian Government recently set up an Expert Panel to provide advice on if, how and when the Government should proceed on a referendum on the constitutional recognition of local government. The Panel presented its report late last year and favoured the option for financial recognition proposed by ALGA. The Government is yet to respond to the report.

A full report of progress on the campaign will be provided at the NGA.

R2R RENEWAL CAMPAIGN

Councils have an obligation to manage their local roads effectively and to continue to improve their asset management. However, improved asset management alone cannot meet the backlog in funding to address the issue. A study released by ALGA in 2010 into local road funding found expenditure on local roads has been less than the life cycle cost for the past five years and that the shortfall in funding to simply maintain, rather than improve Australia's local roads in the period from 2010 to 2025, is estimated to be around \$1.2 billion annually.

Since 2000, the Federal Government has recognised that the needs of local roads are beyond the financial capacity of local government and has provided supplementary funding under the Roads to Recovery (R2R) program. Local government acknowledges and is grateful for the significant contribution that the R2R funding has made to improving local roads and the economic, social and community benefits the program has achieved to date. It is difficult to imagine what the state of local roads would now be without the \$3.5 billion provided so far.

The R2R program is a true partnership between federal and local government. Under the terms of the R2R program, local government has complete management responsibility for the delivery of the program without federal intervention.

Councils have been passing a resolution calling for the continuation and increase of the R2R program and have been writing to the Prime Minister, Minister for Transport and Infrastructure and their local member about this.

At the 2011 National Local Roads and Transport Congress, the Leader of the Nationals, the Hon Warren Truss, announced that a Coalition Government would extend and enhance the R2R program beyond 2014.

A full report on the progress of the constitutional recognition and R2R renewal campaigns will be provided at the NGA.

ITEM 11 (continued)

ATTACHMENT 1

National General Assembly
of Local Government

NGA
2012

Speaker Profiles

The Hon Julia Gillard MP

PRIME MINISTER

Julia Gillard was sworn in as the 27th Prime Minister of Australia on 24 June 2010 and re-sworn in as Prime Minister on 14 September 2010 following the 2010 Federal Election.

From 1996 to 1998 Ms Gillard served as Chief-of-Staff to the then Opposition Leader of the State of Victoria, John Brumby.

Julia Gillard first contested the Federal seat of Lalor for the Australian Labor Party in 1998 and was elected that year.

From 1998 to 2001 Ms Gillard served on the House of Representatives Standing Committee on Employment, Education and Workplace Relations. In 2001 Ms Gillard was appointed Shadow Minister for Population and Immigration and subsequently took on responsibilities for Reconciliation and Indigenous Affairs in 2003.

From 2003 to 2006 Ms Gillard served as Shadow Minister for Health. On 4 December 2006 Ms Gillard was appointed Deputy Leader of the Australian Labor Party and served as Shadow Minister for Employment and Industrial Relations and Social Inclusion.

Following the Australian Labor Party's victory at the 2007 Federal Election, Ms Gillard was sworn in as Deputy Prime Minister and Minister for Education, Employment and Workplace Relations and Social Inclusion.

The Hon Tony Abbott MP

LEADER OF THE OPPOSITION

Tony Abbott was elected Member for Warringah at a by-election in March 1994.

On the election of the Howard Government in 1996 he was appointed Parliamentary Secretary to the Minister for Employment, Education, Training and Youth Affairs. In this role, he was responsible for the establishment of the successful Greencorps program for young people.

Following the 1998 election he was appointed to the new portfolio of Minister for Employment Services. As Minister, he oversaw the development of the Job Network and a major expansion of Work for the Dole.

In January 2001, Tony was promoted to Cabinet as Minister for Employment, Workplace Relations and Small Business. Following the 2001 election he was appointed Minister for Employment and Workplace Relations, Leader of the House and Minister Assisting the Prime Minister for the Public Service.

Tony was appointed Minister for Health and Ageing on 7 October 2003.

After the election in 2007 Tony became Shadow Minister for Families, Community Services, Indigenous Affairs and the Voluntary Sector, followed by Shadow Minister for Families, Housing, Community Services and Indigenous Affairs.

Tony became Leader of the Opposition on 1 December 2009.

The Hon Simon Crean MP

MINISTER FOR REGIONAL AUSTRALIA,
REGIONAL DEVELOPMENT AND LOCAL
GOVERNMENT, MINISTER FOR THE ARTS

Simon Crean was elected Member for Hotham in 1990. He is the only member of the Government who has served in four Cabinets—in the Governments of Bob Hawke, Paul Keating, Kevin Rudd and Julia Gillard.

Simon was born in Melbourne in 1949. He was educated at Melbourne High School and Monash University, and obtained degrees in Economics and Law.

Prior to entering Parliament, Simon was President of the Australian Council of Trade Unions (ACTU) from 1985 to 1990, and a full-time trade union official with the Federated Storemen and Packers Union of Australia from 1970 to 1985.

Simon has held a number of ministerial roles, including Minister for Science and Technology, Minister assisting the Treasurer, Minister for Primary Industries and Energy and Minister for Employment, Education and Training.

He was Leader of the Opposition between 2001 and 2003, Shadow Treasurer for the periods 1998 to 2001 and 2003 to 2004, and Deputy Leader of the Opposition from 1998 until 2001.

Simon is the Minister for Regional Australia, Regional Development and Local Government as well as Minister for the Arts in the Gillard Labor Government.

ITEM 11 (continued)

ATTACHMENT 1

National Voice, Local Choice INFRASTRUCTURE • PLANNING • SERVICES



The Hon Tanya Plibersek MP

MINISTER FOR HEALTH

Tanya was elected to the Australian Parliament as the Federal Member for Sydney at the 1998 federal election.

In her first speech to House of Representatives, Tanya spoke of her strong interest in social justice and her conviction that ordinary people working together can achieve positive change.

Tanya became a Shadow Minister after the 2004 federal election and for the next three years was responsible for a range of portfolios including childcare, work and family, women, youth, human services and housing.

Following the election of the Rudd Government in 2007, Tanya was appointed Minister for Housing and Minister for the Status of Women.

As Minister for Housing, Tanya delivered a wide ranging reform agenda, including significant new investments in affordable rental housing.

Tanya was also responsible for a Homelessness White Paper that set out a comprehensive national strategy to tackle homelessness in Australia.

As Minister for the Status of Women, Tanya was responsible for development of the National Plan to Reduce Violence Against Women and their Children.

Following the 2010 federal election Tanya was appointed Minister for Human Services and Minister for Social Inclusion.

On 14 December 2011, Tanya was appointed to Minister for Health.

Senator Barnaby Joyce

LEADER OF THE NATIONALS IN THE SENATE,
SHADOW MINISTER FOR REGIONAL
DEVELOPMENT, LOCAL GOVERNMENT
AND WATER

Barnaby Joyce is a champion for rural communities and small business and believes that representing the people is a privilege. As a rural banker and accountant he understands the challenges of small business.

Barnaby has strong belief in a duty to your nation and community. He was a member of the Army Reserve and a long term member of St Vincent De Paul. He was awarded a Paul Harris Fellow by Rotary.

In 1998, Barnaby became the Leader of the Nationals in the Senate. In late 2009 he became the Shadow Minister for Finance and Debt Reduction and in early 2010 became the Shadow Minister for Regional Development, Infrastructure and Water.

Senator Bob Brown

LEADER OF THE AUSTRALIAN GREENS,
SENATOR FOR TASMANIA

Senator Brown was born and educated in rural NSW and worked as a doctor before becoming the face of the campaign to save the Franklin River in 1982. He was elected to the Tasmanian state parliament in 1982 and over his ten year tenure notably achieved gun law reform, gay law reform and the expansion of the Tasmanian World Heritage area. In 1996, Bob was elected to the Senate, where he has led the national debate over the past 14 years on climate change, water, preventative healthcare, conservation, and human rights. His current term expires in 2014. He is a published author and acclaimed photographer.

ITEM 11 (continued)

ATTACHMENT 1

National General Assembly
of Local Government

NGA
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Motions for Debate

The NGA is your opportunity to contribute to the development of national local government policy. The ALGA Board is calling for motions for the 2012 NGA under the theme *National Voice, Local Choice—Infrastructure, Planning, Services*.

To assist Councils in preparing motions, a Discussion Paper has been prepared and is available at www.alga.asn.au

To be eligible for inclusion in the NGA Business Papers motions must follow the principles:

- 1 *Fall under one of the themes—Infrastructure, Planning, Services;*
- 2 *Be relevant to the work of local government nationally; and*
- 3 *Complement or build on the policy objectives of state and territory associations.*

 Motions should be **submitted electronically** via the online form on the website www.alga.asn.au and should be received by ALGA no later than **27 April 2012**

Motions submitted will be reviewed by a committee of the ALGA Board as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.

To assist in facilitating efficient and effective debate, motions that cover similar matters will appear grouped together in the Business Papers and the matter will be debated only once with the lead or strategic motion being that which is debated and passed.

Motions that are agreed to at the National General Assembly become Resolutions. These Resolutions are then considered by the ALGA Board when setting national local government policy and when the Board is making representations to the Federal Government at Ministerial Councils, during meetings and in ALGA publications. The ALGA Board is not bound by any resolutions passed at the NGA.



Voting Procedures

Each council is entitled to one voting delegate in the debating session. Councils will need to determine who their voting delegate will be. Voting cards can be collected at the Assembly. Councils do not need to advise ALGA of the name of the voting delegate prior to collecting voting cards.

ITEM 11 (continued)

ATTACHMENT 1



**REGIONAL DEVELOPMENT:
ADDRESSING DIVERSE CHALLENGES
OR PLACE-BASED APPROACHES**

SUNDAY 17 JUNE 2012
NATIONAL CONVENTION CENTRE CANBERRA



*Includes the launch of the 2012–13
State of the Regions Report*

A 'patchwork economy', tightening fiscal budgets, dark clouds in the United States of America and Europe, and ongoing climate change concerns. These are just some of the current challenges facing Australia's diverse regional economies. What are the projected impacts going to mean for specific regions? What role can local councils play in addressing the subsequent challenges and opportunities that may arise? Could Governments address regional disparity through place based policies?

The Gillard Government continues to recognise the value of Australia's regions. Regional development policy continues to enjoy a greater emphasis and prominence in the national political agenda. The Forum will allow the sharing of ideas and opportunities through both a mix of academic and practitioner insights, as well as hearing the latest positions from relevant Commonwealth politicians and senior officials.

The Regional Cooperation and Development Forum will continue to build on examining the regional development opportunities and challenges in Australia through the lens of regional typologies—core metro, dispersed metro, producer, resource, rural and lifestyle.

Provisional Program

SUNDAY 17 JUNE 2011 • NATIONAL CONVENTION CENTRE, CANBERRA

9.30 am	Welcome: ALGA President, Cr Genia McCaffery
9.35 am	Minister for Regional Development, the Hon Simon Crean MP (invited)
10.05 am	Regional Development: Place based approaches
10.35 am	MORNING TEA
11.00 pm	State of the Regions Launch: Addressing Diverse Challenges
12 noon	Regional Development Australia Representative
12.30 pm	LUNCH
1.30 pm	PANEL DISCUSSION Regional Performance: Typologies under the Spot Light
3:00 pm	AFTERNOON TEA
3:30 pm	Opposition spokesperson
4.00 pm	Questions and wrap-up
4:30 pm	CLOSE

Regional Forum Registration is \$395 (INCL GST) or \$195 when you also register to attend the National General Assembly.

For more information or to register for the Regional Cooperation and Development Forum, go to www.alga.asn.au

ITEM 11 (continued)

ATTACHMENT 1

National General Assembly
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Associated Events
Breakfasts



**Australian Local Government
Women's Association Inc**

MONDAY 18 JUNE • 7.30-8.30 AM

National Convention Centre, Canberra

Following the overwhelming success of the ALGWA 60th anniversary celebrations in 2011, the ALGWA National President Darriea Turley, invites you to breakfast this year as part of the National General Assembly.

Members, friends and colleges will be warmly welcomed. Seating is limited, so please book early. Register your interest at www.algwa.net.au



ICLEI Oceania Briefing Breakfast
Taking up the sustainability challenge

MONDAY 18 JUNE • 7.15-8.30 AM

National Convention Centre, Canberra

ICLEI- Local Governments for Sustainability has played an integral role in supporting and advocating the role of local government in addressing sustainability.

The Triennial ICLEI World Congress opens in Belo Horizonte, Brazil on 18 June prior to the UN Conference on Sustainable Development (Rio+20) in Rio de Janeiro. Cross live to Belo Horizonte and experience some of the atmosphere and hear from delegates attending the World Congress as they share their stories for a more sustainable future.

The ICLEI Oceania Briefing Breakfast offers delegates the opportunity to be informed on the work of ICLEI over the past 12 months and plans for the future.

The breakfast is at 7.15-8.30 am on 18 June and will be in the Swan/Torrens Room at the National Convention Centre.

For updates or more information please check our website at: www.iclei.org/index.php?id=oceania-events or email events-oceania@iclei.org or phone Martin Brennan at ICLEI Oceania on 03 9639 8688

ITEM 11 (continued)

ATTACHMENT 1

National Voice, Local Choice INFRASTRUCTURE • PLANNING • SERVICES

National General Assembly Registration Details

GENERAL ASSEMBLY REGISTRATION FEES

REGISTRATION FEES – EARLY BIRD <i>Payment received by Friday 27 April 2012</i>	\$880.00
REGISTRATION FEES – STANDARD <i>Payment received on or before Friday 1 June 2012</i>	\$990.00
REGISTRATION FEES – LATE <i>Payment received after Friday 1 June 2012</i>	\$1,150.00

General Assembly Registration Includes

- Attendance at all General Assembly sessions
- Morning tea, lunch and afternoon tea as per the General Assembly program
- One ticket to the Welcome Drinks, Sunday
- General Assembly satchel and materials

DAY REGISTRATION FEES

MONDAY 18 JUNE 2012	\$470.00
TUESDAY 19 JUNE 2012	\$470.00
WEDNESDAY 20 JUNE 2012	\$255.00

Day Registration Includes

- Attendance at all General Assembly sessions on the day of registration
- Morning tea, lunch and afternoon tea as per the General Assembly program on that day
- General Assembly satchel and materials

REGIONAL DEVELOPMENT FORUM

SUNDAY 17 JUNE 2012

FORUM ONLY	\$395.00
NGA DELEGATE	\$195.00

ACCOMPANYING PARTNERS REGISTRATION FEES

PARTNERS REGISTRATION FEE	\$255.00
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Accompanying Partners Registration Includes

- 1 ticket to the Welcome Reception, Sunday 17 June
- DAY TOUR The Parliamentary Triangle Attractions, Monday 18 June
- DAY TOUR The Delights of the Canberra District Villages and Wineries, Tuesday 19 June
- Lunch with General Assembly Delegates on Wednesday 20 June

Payment Procedures

Payment can be made by:

- Credit card: MasterCard, Visa and American Express
- Cheque made payable to ALGA
- Electronic Funds Transfer: BANK Commonwealth, BRANCH Curtin BSB NO 062905, ACCOUNT NO 10097760. Note: If paying via EFT you must quote your transaction reference number on the registration form.

Completed registration forms should returned to:

Conference Co-ordinators Pty Ltd, PO Box 139, Calwell ACT 2905
Facsimile (02) 6292 9002 Phone (02) 6292 9000
Email conference@confco.com.au

Cancellation Policy

All alterations or cancellations to your registration must be made in writing and will be acknowledged by post, facsimile or email. Notification should be sent to:

Conference Co-ordinators Pty Ltd, PO Box 139, Calwell ACT 2905
Facsimile (02) 6292 9002 Email conference@confco.com.au

An administration charge of \$110.00 will be made to any participant cancelling before Friday 27 April 2012. Cancellations received after Friday 27 April 2012 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost.

By submitting your registration you agree to the terms of the cancellation policy.

Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.

Importantly, your name may also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

ITEM 11 (continued)

ATTACHMENT 1

National General Assembly
of Local Government

NGA
2012

Social Functions

**WELCOME RECEPTION
AND EXHIBITION OPENING**

Sunday 17 June 2012

National Convention Centre

TIME 5:00–7:00 pm

COST \$44.00 per person for day delegates and guests.
No charge for full registered delegates.
No charge for registered accompanying partners

DRESS Smart casual

BUFFET DINNER

Monday 18 June 2012

The Ballroom, National Convention Centre

TIME 7:00–11:00 pm

COST \$95.00 per person

DRESS Smart casual

Coaches will depart Assembly hotels (Except Crowne Plaza) at approximately 6:45 pm with return shuttles commencing from 10:15 pm.

GENERAL ASSEMBLY DINNER

Tuesday 19 June 2012

The Great Hall, Parliament House

TIME 7:00–11:00 pm

COST \$125 per person

DRESS Lounge suit/collar and tie for men and
cocktail style for women

Tickets to the prestigious General Assembly Annual Dinner at Parliament House are always highly sought after. Due to the size of the Great Hall places are limited and therefore booking early is highly recommended to ensure your place.

Coaches will depart all Assembly hotels at approximately 6:45 pm with return shuttles commencing from 10:30 pm.

Note: Bookings are accepted in order of receipt.

**Accompanying
Partners Program**

Monday 18 June 2012

**THE PARLIAMENTARY TRIANGLE
ATTRACTIONS**

Depart from the front of the Crowne Plaza Hotel at 10.00 am.

Today we will visit two of the Parliamentary Triangle's iconic national institutions both of which have impressive new displays and exhibitions. Starting at the *National Library of Australia's* new 'Treasures' permanent exhibition that features some of Australia's most historic documents and artifacts; Captain Cook's Endeavour's journal, pages from botanist Joseph Banks, Patrick White's glasses to name a few of the remarkable items on display.

Following lunch we will discover the newest gallery at the *National Museum of Australia* featuring some of the most historic pieces of Australian history. View Sir Robert Menzies' Bentley, Phar Lap's heart and much more before returning to the Crowne Plaza at 3.30 pm.

Tuesday 19 June 2012

**THE DELIGHTS OF THE CANBERRA
DISTRICT VILLAGES AND WINERIES**

Coaches leave the front of the Crowne Plaza Hotel at 10.00 am.

The first stop will be *Cockington Green*. This miniature English village now features a large display of international buildings, many built and donated by Embassies represented in the National Capital. Stroll around the beautifully manicured gardens and marvel at the craftsmanship of this quaint little village set amongst an array of magnificent trees and flower beds.

We will then travel to *Murrumbateman*, the heart of the Canberra District Wine industry where we will enjoy a relaxing lunch and visit to one of the region's wineries. We will then take a leisurely coach ride back to Crowne Plaza hotel, passing many of Canberra's burgeoning new suburbs to the north of the National Capital.

ITEM 11 (continued)

ATTACHMENT 1

National Voice, Local Choice INFRASTRUCTURE • PLANNING • SERVICES



**CANBERRA
WEATHER
IN JUNE**

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12–15°C and temperatures do drop to 1°C on average in the evenings, so be sure to bring a warm jacket. Mornings can be foggy so keep this in mind when booking flights. It is best to avoid early arrivals or departures in case of delays due to fog.

VENUE AND DRESS CODE

**EXHIBITION OPENING
AND WELCOME RECEPTION**

VENUE National Convention Centre, Constitution Ave,
Canberra City

DRESS Smart casual

**GENERAL ASSEMBLY
BUSINESS SESSIONS**

VENUE National Convention Centre, Constitution Ave,
Canberra City

All plenary sessions will be held in the Royal Theatre at the National Convention Centre

DRESS Smart casual

Exhibition:

VENUE National Convention Centre, Constitution Ave,
Canberra City

The exhibition is being held in the Exhibition Hall of the National Convention Centre.

DRESS Smart casual

BUFFET DINNER

VENUE The dinner is being held in the Ballroom at the
National Convention Centre.

DRESS Smart casual

GENERAL ASSEMBLY DINNER

VENUE Parliament House

The General Assembly Dinner is being held in the Great Hall.

DRESS Lounge suit/collar and tie for men and cocktail style for women

Accommodation

To book your accommodation at the rates listed below complete the appropriate section of the registration form. **Bookings are subject to availability and should be made prior to Friday 15 June 2012.**

All cancellations or amendments must be made in writing to Conference Co-ordinators and will be acknowledged by facsimile.

Please note your credit card details are required to guarantee your room. Neither Conference Co-ordinators nor the hotel will make any charges against your credit card unless you fail to give 21 days notice in writing of your cancellation. Full payment of your account will be required at the time of your departure.

CROWNE PLAZA

1 Binara Street, Canberra

Renovated in 2007 the Crowne Plaza is adjacent to the Convention Centre and only a short walk from restaurants, bars and the main shopping district. Featuring a contemporary design, the Crowne Plaza provides guests with an outdoor pool, sauna, health/fitness centre, 24-hour reception, Concierge, undercover parking and onsite dining at the RedSalt Restaurant. All rooms are non-smoking and include iron/ironing board, tea/coffee making facilities, hairdryer and Room Service is available.

*Superior King Room: \$290 per night single/twin/double
Deluxe King Room: \$340 per night single/twin/double*

CLIFTON SUITES

100 Northbourne Avenue

Quality Clifton Suites is approximately a 30 minute walk from the Convention Centre and is located on Northbourne Avenue. The property has an onsite pool, gymnasium and restaurant. All the rooms have reverse cycle heating and air conditioning, fully equipped kitchen, movies on demand, washing machine, dryer and a private balcony.

1 bedroom apartment: \$240 per night single/twin/double

DIAMANT

15 Edinburgh Place, Canberra

Opened in June 2008 this boutique 80 room hotel is located at the intersection of Marcus Clarke and Edinburgh Ave, 15–20 minute walk from the Convention Centre. The Diamant Hotel features 24-hour reception, a restaurant and a bar. The rooms have a mini bar, tea/coffee making facilities, plasma TVs CD and DVD players, broadband (for a fee), and in-room safe.

Standard Room: \$255 per night single/twin/double

HOTEL REALM

18 National Circuit, Barton

Canberra's newest 5-star hotel and is located walking distance from the popular shopping and restaurant villages of Kingston and Manuka. The Hotel Realm has two restaurants and a bar, and a Day Spa, Hairdresser and Health Club are located on-site. The rooms are modern and have king sized bed, high speed internet (for a fee) LCD TV, pay movie channel, Foxtel and 24-hour room service.

Standard Room: \$255 per night single/twin/double

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National General Assembly
of Local Government

NGA
2012

MANTRA ON NORTHBOURNE

84 Northbourne Avenue, Canberra

Mantra on Northbourne (formerly the Saville) offers stylish accommodation centrally located approximately a ten minute walk from the National Convention Centre. The hotel features a heated indoor pool, sauna, fully-equipped gymnasium and the Zipp restaurant bar onsite. All rooms offer voice mail, individually controlled air-conditioning, pay per view movies, mini bar, tea/coffee making facilities, hairdryer and complimentary toiletries. One and two bedroom apartments also offer a separate lounge and dining area, fully-equipped kitchen and a laundry with washing machine, dryer, iron and ironing board.

Hotel Room: \$209 per night single/twin/double
1 bedroom apartment: \$249 per night single/twin/double

MEDINA EXECUTIVE JAMES COURT

74 Northbourne Avenue, Canberra

The Medina Executive James Court is approximately a seven minute walk from the National Convention Centre and is close to cafes, restaurants, gyms and shopping. The hotel offers reception, undercover parking, outdoor heated swimming pool, sauna, gymnasium and a restaurant delivery service. All rooms feature private balconies, climate controlled air conditioning, separate lounge/dining areas, broadband access (for a fee), spa bath, mini bar, fully equipped kitchen facilities and an in-room safe.

Note: Reception operates between the hours of 6.30 am and 11.30 pm.
1 bedroom apartment: \$190 per night single/twin/double
2 bedroom apartment: \$240 per night single/twin/double

NOVOTEL

65 Northbourne Avenue, Canberra

Located on Northbourne Avenue, one of Canberra's main thoroughfares, the Novotel is a 10-15 minute walk from the National Convention Centre. The hotel offers 24-hour reception and room service, an onsite restaurant and bar, gymnasium and undercover parking (charges apply per night). In-room facilities include mini bar, tea/coffee making facilities, broadband (for a fee), Fox Sports and News, pay per view movies, climate control air-conditioning, hairdryer, iron and ironing board.

Standard Room: \$280 per night single/twin/double

RYDGES LAKESIDE

1 London Circuit, Canberra

Over the last two years the area surrounding Rydges Lakeside has undergone major changes with office developments, apartments, bars and restaurants opening. Rydges Lakeside is a 15-20 minute walk to the National Convention Centre. This property has 24-hour reception, room service and two onsite restaurants. All rooms have balconies and offer high speed internet (for a fee), pay per view movies, mini bar, hairdryer, iron and ironing board.

Note: This hotel has an absolute no-smoking policy.
Standard Room: \$239 per night single/twin/double

WALDORF

2 Akuna Street, Canberra

Located in the heart of Canberra's CBD, the Waldorf is only a four minute walk from the National Convention Centre. This hotel has 24-hour reception and provides guests with a gymnasium, indoor heated lap pool and onsite dining at the Waldorf London Restaurant. All rooms have kitchen and laundry facilities, in room safe, dining table and chairs, complimentary cable TV, pay per view movies, high speed internet service (for a fee) and Room Service is available. One bedroom apartments also offer a separate lounge/dining area.

Studio Room: \$200 per night single
Studio Room: \$215 per night twin/double
1 Bedroom apartment: \$220 per night single
1 Bedroom apartment: \$235 per night twin/double

Coach Transfers

**WELCOME RECEPTION AND EXHIBITION
OPENING SUNDAY 17 JUNE 2012**

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 4:45 pm. The return coaches will depart at 7:00 pm.

**DAILY SHUTTLES TO AND FROM THE
NATIONAL CONVENTION CENTRE**

A shuttle service between all General Assembly hotels (except Crowne Plaza Canberra) and the National Convention Centre will operate between 8:00 am and 8:45 am. Return shuttles will depart the National Convention Centre at 5:30 pm.

**BUFFET DINNER: NATIONAL CONVENTION
CENTRE MONDAY 18 JUNE 2012**

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 6:45 pm. A return shuttle service will commence at 10:15 pm.

**GENERAL ASSEMBLY ANNUAL DINNER:
PARLIAMENT HOUSE TUESDAY 19 JUNE 2012**

Coaches will collect delegates from all General Assembly hotels (*including* Crowne Plaza Canberra) at approximately 6:45 pm. A return shuttle service will operate between 10:30 pm and 11:45 pm.

Car Parking

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$12.00 per day. Alternatively, voucher public parking is available across the road at a cost of approximately \$7.00 per day. The voucher machines are coin operated.

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National Voice, Local Choice INFRASTRUCTURE • PLANNING • SERVICES

**National General Assembly
of Local Government**

**NGA
2012**

NATIONAL CONVENTION CENTRE, 17-20 JUNE 2012
AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION ABN 31 008 613 876

Registration Form

Register Online

www.alga.asn.au

Multiple delegates - photocopy form
Register online www.alga.asn.au
or download PDF or return this
form to:
Conference Coordinators
PO Box 139 CALWELL ACT 2905
Phone (02) 6292 9000
Fax (02) 6292 9002
Email conferences@confo.com.au
By submitting your registration you
agree to the terms and conditions of
the cancellation policy

PERSONAL DETAILS

TITLE _____ NAME _____ SURNAME _____
(Optional/None/Other)

POSITION _____

COUNCIL/ORGANISATION _____

ADDRESS _____

SUBURB _____ STATE _____ POSTCODE _____

PHONE _____ MOBILE _____ FAX _____

EMAIL _____

NAME FOR BADGE _____

HOW DID YOU FIND OUT ABOUT THE GENERAL ASSEMBLY? ALGA STATE/TERRITORY ASSOCIATION COUNCIL OTHER: _____

PRIVACY DISCLOSURE I DO consent to my name appearing in the 2011 General Assembly List of Participants booklet (name, organisation & state only disclosed) as outlined in the privacy disclosure on page 11.
 I DO consent to ALGA disclosing my personal contact information as outlined in the privacy disclosure on page 11.

REGISTRATION FEES

GENERAL ASSEMBLY REGISTRATION FEES

PLEASE NOTE registration does NOT include attendance at the Regional Cooperation and Development Forum

EARLY BIRD Registration Fees (payment received on or before 27 April 2012) \$880.00

STANDARD Registration Fees (payment received on or before 1 June 2012) \$990.00

LATE Registration Fees (payment received after 1 June 2012) \$1,150.00

DAY Registration Fees Monday 18 June \$470.00 Tuesday 19 June \$470.00 Wednesday 20 June \$255.00

REGIONAL CO-OPERATION AND DEVELOPMENT FORUM REGISTRATION FEES

REGIONAL DEVELOPMENT FORUM ONLY Registration Fee \$395.00

GENERAL ASSEMBLY DELEGATE Registration Fee \$195.00

STATE OF THE REGIONS REPORT 2012-13 (Single licence) \$250.00

STATE OF THE REGIONS REPORT 2012-13 (Organisational licence) \$700.00

PLEASE NOTE A hard copy of the 2012-13 Report (excluding regional profiles) is included in the registration fee

ACCOMPANYING PARTNERS REGISTRATION FEES

REGISTERED ACCOMPANYING PARTNER'S name for lapel badge: _____ \$255.00

SOCIAL FUNCTIONS INCLUDED IN FEES

One ticket to each of the following functions is included in the full General Assembly registration and/or accompanying partners registration fee. Please confirm if you will be attending by placing a tick in the appropriate boxes. To purchase additional tickets to any of the following functions please indicate the number required and complete the total amount payable.

REGISTERED DELEGATES AND PARTNERS

WELCOME RECEPTION AND EXHIBITION OPENING (Sunday 17 June 2012)

I/we will attend: Delegate Partner Number of additional tickets @ \$44.00 each Total \$

REGISTERED PARTNERS

PARLIAMENTARY TRIANGLE ATTRACTIONS (Monday 18 June 2012)

I will attend: Partner Number of additional tickets @ \$100.00 each Total \$

DELIGHTS OF THE CANBERRA DISTRICT VILLAGES AND WINERIES (Tuesday 19 June 2012)

I will attend: Partner Number of additional tickets @ \$100.00 each Total \$

Registration form continues over the page

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National General Assembly of Local Government

NGA 2012

REGISTRATION FORM CONTINUED

OPTIONAL SOCIAL FUNCTIONS

Tickets to these functions are not included in the General Assembly registration fee...

BUFFET DINNER (Monday 18 June 2012) Number of tickets @ \$95.00 each Total \$

GENERAL ASSEMBLY DINNER, GREAT HALL, PARLIAMENT HOUSE (Tuesday 19 June 2012) **NUMBERS STRICTLY LIMITED** Number of tickets @ \$125.00 each Total \$

SPECIAL REQUIREMENTS

(E.G. DIETARY)

REGISTRATION AND SOCIAL FUNCTION PAYMENT DETAILS

Payment details form including checkboxes for cheque, fax, or credit card, and fields for credit card number and holder's name.

ACCOMMODATION DETAILS

PLEASE indicate your preference from 1 to 5

Table listing accommodation options like CROWNE PLAZA, CLIFTON SUITES, DIAMANT, HOTEL REALM, MANTRA ON NORTHBORNE, MEDINA EXECUTIVE JAMES COURT, NOVOTEL, RYDGES LAKESIDE, and WALDORF with room types and prices.

ACCOMMODATION GUARANTEE

PLEASE NOTE your credit card details are required to guarantee your room. Neither Conference Co-ordinators nor the hotel will make any charges against your credit card unless you fail to give a minimum of twenty-one (21) days notice in writing of your cancellation.

Guarantee form including fields for date of arrival, date of departure, sharing with, and credit card details.

RETURN to Conference Co-ordinators, PO Box 139 CALWELL ACT 2905 or Fax (02) 6292 9002

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**AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION**

**2012 National General Assembly of Local
Government**

Discussion Paper

***National Voice, Local Choice - Infrastructure,
Planning, Services***

Prepared by the Australian Local Government Association to help councils develop motions for the
2012 National General Assembly for Local Government.

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Overview

This Discussion Paper aims to assist councils to develop motions for consideration at the upcoming 2012 National General Assembly of Local Government (NGA). In 2009, based on feedback from delegates of previous NGAs, the ALGA Board resolved to develop specific themes to guide both the program and the motions that would be debated at future assemblies. By adopting annual themes it is possible to prioritise policy discussions, thereby assisting the Australian Local Government Association (ALGA) in its task of engaging with the Federal Government and major political parties in the development and/or refinement of its local government national policies.

The ALGA Board has agreed that the themes for the 2012 NGA will be Infrastructure, Planning and Services. These are broad policy matters that cover the core work of local government nationally and, at a time of economic uncertainty, they remain the key priorities facing councils across Australia. This Discussion Paper seeks to gain your feedback on the ways your council believes the Federal Government and major political parties should work with and support councils in planning for and delivering these critical functions.

The Paper discusses a range of key policy issues that arise under each of the themes. While the themes are not mutually exclusive, they are discussed separately to help focus attention on specific policy initiatives that could assist the local government sector. It is anticipated that motions for the 2012 NGA will propose credible ideas and policy initiatives that will strengthen local government's capacity to respond to the social, economic and environmental changes facing Australia today and into the future.

The issues presented in this paper are designed to stimulate ideas that may form the basis of 'motions' to be considered at the NGA. You are encouraged to read all of the sections of the Discussion Paper, but are not expected to respond to every question contained in them. Your motion/s can address one or all of the issues identified in the discussion paper. All that ALGA asks at this stage is that your council's motion(s) must address at least one or more of the three themes to be considered at the NGA.

If your council would like to put forward a motion(s), you may lodge it electronically at www.nga.alga.asn.au using the online form. Motions should be received by ALGA no later than Friday 27 April 2012.

For more information, please contact ALGA's Director National Events, Clare Hogan, on (02) 6122 9400.

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Introduction

Local government plays a significant role in the Australian economy. It is estimated that local government employs up to 180,000 people across the nation; has more than \$245 billion of physical assets (including 650,000 kilometres of local roads worth more than \$80 billion); and has a total national expenditure of up to \$28 billion per annum (or around 2 per cent of Gross Domestic Product).

Local government is a richly diverse level of government. Because of its unique position at the heart of Australia's local and regional communities, it is also a highly responsive, accountable and dynamic level of government.

Some of local government's recent national achievements include:

- developing and advocating a clear set of principles for constitutional reform;
- successful delivery of over 4000 community infrastructure projects worth more than \$1 billion on time and within budget as part of the Australian Government's response to the Global Financial Crisis (GFC) to create jobs and economic stimulus throughout the nation;
- campaign launch for the renewal and permanent adoption of the Roads to Recovery program (R2R); and
- Actively pursuing internal reforms to improve the efficiency and effectiveness of local government through improved asset management and structural reform including amalgamations where appropriate.

As 2012 dawns, there is an air of uncertainty about the future direction of the international economy and broad debate within Australia about the likely impacts on our economy of any major downturn. At the same time there is a strong acknowledgment of the strength of the mining boom and agreement that the nation as a whole should share the benefits of growth and that we should avoid growing regional inequality. There is, however, disagreement about how this might be achieved, particularly with regard to the need for a national mining profits tax and the way the revenue from the Goods and Services Tax should be distributed across states.

While the debate is focused mostly at the national and state government level, local government faces similar questions about how to address disparity between councils and how to meet the expectations from local communities that all Australians should receive a similar and reasonable level of infrastructure and services. There is a strongly held view that planning at the local level should reflect local concerns but be integrated with state and national planning to achieve the best outcome for local communities. People want to see the three levels of government working together effectively and they want to see the services and infrastructure they need planned for and delivered at the local level.

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Infrastructure

What we as a nation choose to invest in, how we invest and where we invest will have profound impacts on local communities across Australia and will influence the lives of Australians for many years to come. Good quality infrastructure that is well managed and well maintained is essential to our national productivity including the social, cultural, environmental and economic life of every local community.

When Sir Rod Eddington, the Chairman of Infrastructure Australia (IA), released the *June 2011 Report to the Council of Australian Governments – Communicating the Imperative for Action*, he said:

Productivity has slowed as a direct result of infrastructure shortfalls – time lost in travel, delay at ports, or lost production due to water restrictions. Infrastructure properly planned and financed will improve productivity, economic development and help preserve a sustainable future for all Australians... Action is needed to reform the way Governments choose the right projects, finance those projects, and operate and maintain them.

Former Federal Secretary of Treasury Dr Ken Henry, in his final address as Secretary also said:

Those of us working in the infrastructure sector need to find a better way of engaging with the community, and making the case for change in the way we plan, deliver and manage our infrastructure networks. Most critically, we need to make the case for reform in the way we finance the development, operation and maintenance of infrastructure networks. We need to show the consequences – lower rates of growth, declining standards of services – of failing to act.

While both men were speaking of the national challenge for infrastructure, a similar argument can be presented at the local level and regional level. There is need to reform the way we plan, finance, operate and maintain local government infrastructure as critical parts of the nation's extensive infrastructure network.

The IA Infrastructure Report to COAG asks the question: Are we prepared to pay for our infrastructure – where does Australia stand? In answering this question it identifies a 'profound disconnect' that has the potential to threaten our future prosperity. The disconnect identified is that 'as a country and a community', we:

- are reluctant to borrow because of the potential to be criticised for increasing government debt;
- baulk at raising taxes to pay for better infrastructure and services;
- are uncomfortable with the 'user pays' concept; and
- are 'against' recycling capital, i.e. selling poorly performing infrastructure assets that could be better managed by the private sector, and using the proceeds of those sales to fund other types of important infrastructure.

Yet at the same time we are concerned about transport congestion (be it our roads, rail or ports), the health and security of our water supplies, the prospect of electricity 'brown outs' and recognise the need to modernise our telecommunications given the pressures of a global

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economy. At the local level, our communities expect well kept parks, playing fields, footpaths, swimming pools, libraries and all the other infrastructure that modern day local government provides.

All infrastructure providers are faced with significant challenges to meet expectations within constrained budgets and an understandable unwillingness by communities to pay additional taxes and charges. Local government has proven itself to be practical and reliable in delivering infrastructure projects for local communities. In recent times the Australian Government has acknowledged this by providing grant programs such as the Community Infrastructure funding in the Economic Stimulus Package, and the highly successful Roads to Recovery (R2R) program.

The Australian Government commissioned Ernst and Young to review local infrastructure financing in November 2011. The review was aimed at identifying additional sources of capital for local infrastructure, including Public Private Partnerships and superannuation capital.

Are there untapped sources of funding for local government infrastructure and how can councils be supported to access them? What other local government infrastructure funding programs could the Australian Government consider introducing?

Local Roads

ALGA's 2010 study into local road funding found that expenditure on local roads has been less than the life cycle cost for the past five years and that the shortfall in funding to simply maintain, rather than improve, Australia's local roads in the period from 2010 to 2025 is estimated to be around \$1.2 billion annually. Local government needs to look creatively and pragmatically at ways to address this shortfall.

ALGA is currently mounting a national campaign for the R2R program to be increased and renewed. As part of this campaign, delegates at the NGA will be asked to consider and pass a motion relating to the R2R program.

How can the Roads to recovery Program be strengthened or complemented to support councils?

COAG Road Reform Plan

COAG is currently looking into the feasibility of mass, distance and location charging for heavy vehicles as a form of funding for road infrastructure. This would create a direct link between the road damage caused by heavy vehicles and funds available to road authorities.

From a local government perspective, we have strongly argued that it is critical that any form of direct charging should include local roads. Local government's concern is that if a selective approach to the charging of roads is adopted and there is no direct charge for the use of local roads by trucks, these roads would be perceived as being "free" and would result in the transfer of traffic to these roads. As local roads are generally built to a lower standard than arterial roads, any diversion of heavy vehicle traffic to local roads would cause massive and disproportionate damage.

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Local government is also arguing that the costs recovered from heavy vehicles for damage to local roads be returned to the local road owners (councils). At present, there is no direct link between use of local roads by heavy vehicles and local road funding, except for limited arrangements in WA and Tasmania, where some of the revenue from registration charges on heavy vehicles is provided for local roads.

Have your council officers attended information sessions on the COAG Road Reform Plan? How should any funding raised from heavy vehicle damage to local roads be distributed to councils?

National Road Safety Strategy

The National Road Safety Strategy was recently endorsed by the Australian Transport Council with the aim of cutting the road toll by at least 30 per cent by 2020. The strategy marks a commitment by all governments to significantly improve road safety across the country and has a strong emphasis on local roads.

With road crashes killing approximately 1,400 people each year, and seriously injuring 32,000, we must do more to change the way we think and respond to the road safety challenge.

The strategy changes the thinking from the previous focus on drivers, through programs such as driver education and risk awareness campaigns, to a focus on governments. As part of the strategy, all governments have agreed to implement a number of actions, based on a Safe System approach, which aims to achieve Safe Roads, Safe Speeds, Safe Vehicles, and Safe People.

Is your council aware of the National Road Safety Strategy? What actions can be taken to improve road safety in your community? Does your council have a policy of limiting its car purchases to cars with a 5 star safety rating? Is your council looking at other road safety strategies such as using speed cameras or decreasing speed limits?

Managing Climate Change Impacts

Addressing and adapting to the impacts of climate change is an area where all levels of government must work together effectively. The Australian Government has passed the Clean Energy Futures Legislation as Australia's main mechanism for mitigating against climate change, however more work needs to be done to ensure the Australian community is well placed to adapt to the potential impacts of climate change.

From natural disaster preparedness, rising sea levels and coastal inundation, unusual and unseasonal weather patterns and resource scarcity, now is the time for all governments to partner together. The recent Local Adaptation Pathways Program, whereby the Australian Government funded local government to identify the risks from climate change and develop responses, is one example of such partnerships between the Australian Government and local government.

It has been said that climate change is the greatest challenge facing us today. What is your council doing and what support do you need to ensure your community is prepared and positioned to manage the impacts of climate change? Has your council sufficient information to meet the future challenges of climate change? Is further community

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education required? Do potential legal impediments hamper your council's ability to responsibly manage the challenges of climate change?

Planning

Local government plays an important role in land use planning and development approvals systems in all state jurisdictions in Australia. Councils develop strategic plans for the future development of their municipalities, coordinate and provide a range of physical and community infrastructure, guide the application of land use and development zones through a planning instrument and administer the local planning instrument on a day to day basis.

Constitutionally, planning is a state responsibility and as such there is no single national planning and development system. Instead there exists a composite of state and territory systems and thus the 'experience' of the planning system by national developers or developers operating in more than one state varies from state to state.

As the 'primary gateway' for those wishing to develop land, including the vast majority of occasional one-off builders or developers, local government provides an essential service to the community. The downside is that councils are held responsible for the performance of all parts of the system, some of which are not in their control, such as the responsiveness and requirements of state planning departments and referral agencies. It is the development assessment component of the planning system that is the most confrontational and subject to greatest scrutiny and criticism, even though the vast majority of development applications across Australia are determined efficiently and effectively by councils (either under delegation or by full council).

The Federal Government has traditionally played a relatively passive role in the area of land use and development planning. However, this has changed over the past few years as senior policy makers have increasingly identified planning as a means of achieving an ambitious agenda including housing affordability, competition policy and economic stimulus. A Major Cities Unit (MCU) and national urban policy and urban design protocol is now in existence and Infrastructure Australia continues to provide advice on major infrastructure priorities nationally.

Whilst planning continues to generate considerable interest at the local level, the community at large is passionate about the rights of the community to retain an active role and involvement in the planning process. The Commonwealth and many sections of industry and small business remain committed to 'fast tracking' approval systems, usually at the cost of limiting community and elected officials' involvement in the planning process.

Is the Commonwealth providing national leadership in addressing the range of planning issues that confront local government today and possibly in the future? What opportunities exist in this area to encourage local government to work together regionally or on common priority issues to make better use of scarce resources, pool data and information and enhance regional outcomes? What assistance is required to meet the challenges of eplanning and electronic Development Assessment?

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Population

At the national level, the Australian Government has introduced a number of strategies and initiatives that need to be considered in managing the challenges of population change and ensuring it leads to economic growth and productivity, environmental sustainability, social inclusion and overall liveability. These include:

- Sustainable Population Strategy;
- Major Cities Strategic Planning criteria;
- Regional Development Australia;
- National Strategy for Disaster Resilience; and
- a range of transport related strategies for freight, air travel and ports.

In 2011, the Australian Government released *Sustainable Australia – Sustainable Communities: A Sustainable Population Strategy for Australia*. The Population Strategy is aimed at addressing the marked population growth forecast in the 2010 Intergenerational Report (IGR3). This report forecast the Australian population would grow from its current 22 million to 36 million by 2050. The Report also noted that demographic and other factors will pose substantial challenges for economic growth and long-term fiscal sustainability for the Australian Government. Some of the key projections include:

- that the number of older people (65 to 84 years) will more than double and the numbers of people over 85 years will more than quadruple over the next 40 years;
- the number of traditional working aged people to support each retiree is expected to fall from 5 people to 2.7 people by 2050;
- the annual growth of real GDP per person is expected to slow to 1.5 per cent by 2050, compared to an average of 1.9 per cent for the previous 40 years; and
- substantial fiscal pressures will emerge due to projected increases in spending, particularly in the areas of health, age pensions and aged care.

As the level of government closest to the community, what can local government do to better plan and accommodate for the envisaged population changes? How can local government nationally plan for and manage this massive population growth? What support do we need (especially from the Australian Government) to undertake this planning? How can we better realise and harness the potential of a more active community of seniors?

Major Cities

The Australian Government released *Our Cities, Our Future - A National Urban Policy* for a productive, sustainable and liveable future in 2011. *Our Cities, Our Future* outlines the Australian Government's objectives and directions for our major cities in the decades ahead. It recognises the critical roles that state, territory and local governments, the private sector and individuals play in planning, managing and investing in cities.

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This policy defines major cities as having a population of over 100,000. By adopting this classification, there are 18 major cities in Australia that accommodate some three quarters of Australia's population. The key challenges facing Australia's cities are in many ways the same or similar to those faced by all local governments. These include:

- providing sufficient, affordable and accessible housing choice;
- creating safe and interesting community spaces;
- meeting the needs of a changing (growth, stagnant or declining) and ageing population;
- ensuring an inclusive and cohesive society;
- improving productivity growth; and
- addressing the implications of climate change and strengthening the resilience against natural disasters.

What more does the Commonwealth need to do in sustainably managing the challenges of our cities? How supportive is your council of the need to sustainably manage population change and the livability of our cities? What specific challenges do our cities with populations under 100,000 face? What can be done to assist these smaller centres?

Regional Development

The Australian Government has a renewed focus on regional development since being re-elected to office in August 2010. Through Regional Development Australia (RDA) the Australian Government brings together all levels of government to support the development of regional Australia.

A key focus of RDA is on the economic, social and environmental issues affecting communities. The Australian Government has allocated almost \$1 billion over five years (some of which is subject to the passage of the Mineral Resource Rent Tax) for regional development initiatives through the Regional Development Australia Fund. RDA committees have been given a key role in shaping regional infrastructure investment to meet identified regional needs.

Is your council involved in an RDA committee? Are you undertaking initiatives to drive development in your area independently of RDA? Are there issues, examples or case studies that other councils can learn from based on your experiences? What other regional development initiatives should the Commonwealth consider introducing?

Natural Disasters and Emergency Management

Increasingly, our communities are facing a diverse range of natural disasters and emergency situations. Local government is well positioned to provide immediate on-the-ground assistance to communities. Local government's ability to respond in practical and timely ways has been demonstrated time and time again particularly during recent bushfires, floods and cyclones.

Given that local government is the level of government closest to the people it is understandable that councils continue to be among the first organisations that people look to for assistance and leadership. This important role centres on councils' ability to connect communities, make local resources readily available and partner with other levels of government, NGOs and businesses to both prepare and mitigate where possible, and respond and recover from such disasters. The

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longevity of local councils also means that there is considerable experience and expertise in dealing with adversity and building resilience and sustainability at the local and regional level.

Local government has proven itself capable, willing and successful in helping people and communities during emergencies, but it is not well resourced to do so. The impacts of climate change are expected to exacerbate this situation in the future.

All levels of government, including local government through ALGA, are active in efforts to strengthen Australia's resilience and capacity to deal with these natural threats. Communities which understand the risks, the importance of people taking responsibility to prepare for disasters by having a plan and introducing better planning systems and building standards, will ensure Australians are much better placed to deal with whatever future challenges we are confronted with.

Do you believe your council has adequate risk management strategies to ensure the community's preparedness for natural disasters or emergencies? Do you have capability and systems in place to respond? What can you do to improve these and what support do you need to do this? What mitigation assistance is needed to make a real difference at the local and regional level?

Services

Local government is providing an increasing number of services to local communities. Councils have always provided roads, footpaths, drains, street trees, parks and gardens, local libraries, and public swimming pools. In recent times however they have responded to increasing community demands by providing considerably more services and facilities. Local government is now also a provider of early childhood services, kindergartens, immunization services, aged care, museums, art galleries, community transport, animal management, community education, family counselling and community health and food inspections. It is the authority that predominately determines the look, the feel and development of our neighbourhoods and is usually the instigator of regional economic development and tourism strategies.

This explosion in the growth of services provided by local government can be attributed to many reasons including increasing community expectations, changing social norms, transfers of responsibility by other levels of government and impacts of new technologies. However, the point remains that regardless of how and why local government is now providing this increasing range of services, councils are not adequately funded or resourced to do this on a sustainable basis.

Given these circumstances, councils need to consider a range of strategies to increase the efficiency and effectiveness of service delivery and develop more innovative means to finance these diverse services.

What services does your council provide now that it didn't provide 10 years ago? Are you adequately funded (either from the community or other spheres of government) to do this? What would happen if you stopped providing some of these services? How can councils best manage the increasing demands being placed on them with the limited budgets available?

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Broadband

The National Broadband Network (NBN) is expected to have a major impact on service delivery. Through the NBN, communities will gain access to high speed broadband and councils will be able to build on the benefits that flow from access to online services in general.

Recently, many councils have been working closely with the Australian Government on the roll-out of the NBN. The NBN will provide new ways of doing business across Australia and many of the benefits for the community and government are only just beginning to be realised.

By working in collaboration with other councils in this new online environment, councils may be able to make innovative changes that would not be possible working alone.

Local governments have identified the potential benefits of online services to:

- extend and enhance the service delivery capabilities of local government to the community;
- realise efficiency and productivity gains with the aim of reducing the cost of service delivery;
- provide a greater level of communication and interaction between local government and the local community; and
- provide the ability to work more effectively across levels of government in delivering coordinated 'whole of government' services at the local level.

The 2008-09 *State of the Regions* report points out the benefits of broadband to remote regions of Australia. For remote regions, broadband is expected to be significant in reshaping the local economy, building skills and providing greater access to services, such as health and education, to those communities and individuals which currently have very limited access.

The Government has signalled a greater focus on regional development in the rollout and has asked NBN Co to ensure that fibre is built in regional areas as a priority. It has also encouraged NBN Co to explore mechanisms by which community inputs and advice on regional priorities can be facilitated in order to overcome the digital divide and improve the efficiency of the rollout. This regional focus is important in ensuring equal access to those communities.

Access to affordable and reliable broadband services creates significant opportunities for local government and local communities. Opportunities include:

- the delivery of local government services via the internet;
- joined up government services;
- facilitation of business networks and services to support local and regional development; and
- social and community benefits.

How will modern communication channels allow you to provide your community with better access to council services? Will your council be able to improve the efficiency and responsiveness of field officers by providing them access to their data anywhere at any time? How could the NBN allow you to provide better reporting and public accountability for the delivery of community outcomes? Are there opportunities for local government to progress eDemocracy?

ITEM 11 (continued)

ATTACHMENT 2

Cultural and Multicultural Development

Culture in all of its forms is integral to every part of our lives. Whilst all three spheres of government have roles to play in facilitating the cultural life of our citizens, local government is home to the greatest diversity and opportunities to celebrate what this means for its community. Cultural development covers much more than the arts, and as such it is an area that can play an important role in creating identity, a sense of place, community expression and general enjoyment.

What opportunities exist to enhance cultural development expression at the local level? What more can the Commonwealth do in this area to support and increase opportunities of communities to express themselves and their history.

All levels of government are realising the social and economic benefits of a stable and cohesive community and recognising the need to fully respond to all groups making up a democratic society. From citizenship to the development of liveable communities, local government welcomes, supports, embraces and celebrates the diverse experiences of all Australians.

As the level of government closest to communities, local government plays a fundamental role in facilitating the inclusion and participation of residents. Working in partnership with community groups, service providers and residents, and state and federal agencies, local government plays an integral part in national and international efforts to understand and celebrate cultural diversity.

Many of Australia's local government areas have large numbers of constituents from different cultural, ethnic and linguistic backgrounds. This has seen the development of considerable expertise in inclusive decision making and improved access to migrant settlement, multicultural and citizenship services. Councils often have their own local programs and staff dedicated to managing cultural diversity issues, be they related to access and equity considerations, healthcare, family support, learning skills, arts and community engagement activities.

The actual responsibilities of councils across Australia with respect to cultural diversity, vary across jurisdictions, and reflect differences under state and territory legislative and regulatory frameworks. ALGA's core role is to represent the interests of local government at the national level.

What further support can the Commonwealth provide local government in delivering citizenship, migration and settlement services?

ITEM 11 (continued)

ATTACHMENT 2

National Policy Updates

Financial Assistance Grants Review

ALGA has been calling for the Financial Assistance Grants (FAGs) to be reviewed for many years. This has been outlined in the annual submission for the Federal Budget, as well as in representations from ALGA to Commonwealth decision-makers.

Local government, through ALGA, has constantly drawn attention to the inadequacy of the current level of FAGs, their decline in relative terms since 1996 and the need to update the FAGs escalation methodology.

The 2011-12 Federal Budget contains a commitment from the Government to review the “equity and efficiency” of the FAGs program. The review is expected to be completed by 2013.

ALGA continues to stress that any review should look at two key areas: the adequacy of the current level of FAGs and the indexation arrangements. ALGA has also argued that the significant increases in federal funding to the states through the GST and renegotiated intergovernmental arrangements covering Specific Purpose Payments support the case for an increase in funding to local government.

ALGA will continue to argue the case for additional FAGs and a change to the escalation methodology (from CPI to greater alignment with existing local government cost indices).

Constitutional Recognition

In less than five years, considerable progress has been made toward a referendum on the recognition of local government.

ALGA and state and territory associations have developed a comprehensive constitutional reform campaign to be conducted over the coming years and have secured an undertaking from the Australian Government to hold a referendum by 2013 on local government recognition in the Australian Constitution.

The core of the ALGA campaign is that although the Commonwealth Government has provided direct funding to local government for many years, a recent High Court decision has highlighted its lack of power to do so. The 2009 High Court case of *Pape v Commissioner of Taxation* has found that the Commonwealth does not have power to directly fund areas such as local government. It can only spend money where it has a specific power under the Constitution.

Without constitutional recognition, direct Commonwealth funding of local government, through programs such as Roads to Recovery, may be technically invalid. Local government needs certainty and security of funding in order to provide the range and level of services expected by the community.

The Australian Government recently set up an Expert Panel to provide advice on if, how and when the Government should proceed on a referendum on the constitutional recognition of local government. The Panel presented its report late last year and favoured the option for recognition proposed by ALGA. The Government is yet to respond to the report.

A full report of progress on the campaign will be provided at the NGA.

ITEM 11 (continued)

ATTACHMENT 2

R2R Renewal Campaign

Councils have an obligation to manage their local roads effectively and to continue to improve their asset management. However, improved asset management alone cannot meet the backlog in funding to address the issue. A study released by ALGA in 2010 into local road funding found expenditure on local roads has been less than the life cycle cost for the past five years and that the shortfall in funding to simply maintain, rather than improve Australia's local roads in the period from 2010 to 2025, is estimated to be around \$1.2 billion annually.

Since 2000, the Federal Government has recognised that the needs of local roads are beyond the financial capacity of local government and has provided supplementary funding under the Roads to Recovery (R2R) program. Local government acknowledges and is grateful for the significant contribution that the R2R funding has made to improving local roads and the economic, social and community benefits the program has achieved to date. It is difficult to imagine what the state of local roads would now be without the \$3.5 billion provided so far.

The R2R program is a true partnership between federal and local government. Under the terms of the R2R program, local government has complete management responsibility for the delivery of the program without federal intervention.

Councils across Australia have been passing a resolution calling for the continuation and increase of the R2R program and have been writing to the Prime Minister, Minister for Transport and Infrastructure and their local member about this.

Resolution

The R2R program provides a successful and proven mechanism and local government calls on the Federal Government to:

- recognise the successful delivery of the R2R program by local government since 2000;
- continue the R2R program on a permanent basis to assist local government meet its responsibilities to provide access for its communities;
- continue the R2R program with the current administrative arrangements; and
- provide an increased level of funding under a future R2R program that recognises the shortfall of funding on local roads of \$1.2 billion annually.

At the 2011 National Local Roads and Transport Congress, the Leader of the Nationals, the Hon Warren Truss, announced that a Coalition Government would extend and enhance the R2R program beyond 2014.

A full report of progress on the campaign will be provided at the NGA. Delegates will also be asked to consider and carry the same resolution as councils.

ITEM 11 (continued)

ATTACHMENT 2

Cost Shifting IGA Renegotiation

Currently a key indicator of the legitimacy and level of recognition given to local government is the way local government is treated, by other levels of government in particular, when councils are involved in the delivery of services on behalf of or in partnership with other levels of government.

In April 2006, all levels of government in Australia signed the Intergovernmental Agreement Establishing Principles Guiding Intergovernmental Relations of Local Government Matters (the IGA). The IGA, at the highest level, is an important expression of trust and respect between all levels of governments, and a commitment to deal with each other [fairly] in accordance with the agreement when other levels of government seek to delegate responsibilities to local government.

Part I outlines the Fundamental principles of the IGA. These are:

- All parties are committed to achieving an open and productive relationship between the three spheres of government.
- All parties acknowledge the need for services and functions to be provided to communities in an efficient and effective manner.
- All parties agree in principle that where local government is asked or required by the Commonwealth Government or a State or Territory Government to provide a service or function to the people of Australia, any consequential financial impact is to be considered within the context of the capacity of local government.

The IGA, which is currently being reviewed by governments, outlines a set of principles designed to establish an ongoing framework to address future cost-shifting.

ITEM 11 (continued)

ATTACHMENT 3



Councillor Attendance at Conferences Guideline

Related Policy

This guideline sets out the criteria to determine the attendance of Councillors at Conferences. It relates to the Policy on the Payment of Expenses and Provision of Facilities for the Mayor and Other Councillors.

Guidelines

Council acknowledges the value of Councillor attendance at conferences to enable them to be both knowledgeable and current on issues affecting the City of Ryde. In order to ensure that attendance at Conferences is equitable, transparent and consistent, attendance will be limited as follows:

1. Local Government Association Conference – the number of voting delegates plus one. Details of the delegates and attendee to be determined by resolution of Council.
2. Australian Local Government Association Conference.
3. In addition, to 1 and 2 above, every Councillor is entitled to attend one conference in either NSW, Canberra, metropolitan Brisbane or metropolitan Melbourne. The conference must directly relate to the business of Council. More than one Councillor may attend the same conference if Council resolves that this will be beneficial for both Council and the Councillors concerned.
4. Within 2 months after the conference the attending Councillor must report to Council on the proceedings of the conference. That report will be included in the Councillors Information Bulletin.
5. No Councillor can attend a Conference without the prior approval of Council. Reports to Council are to include details of the Conference and an estimate of the associated costs including registration, transport and accommodation.
6. Council may resolve that a Councillor can attend more than one conference per year but this determination will be dependant on budgetary constraints and with an emphasis on ensuring that all Councillors have equal access to conferences.
7. Each year, as part of the review of the Policy on the Payment of Expenses and Provision of Facilities for the Mayor and Other Councillors, Council officers will provide a full report of expenditure and Conference attendance by Councillors.

Councillor Attendance at Conferences guideline		
Owner: Governance Unit	Accountability: Mayoral and Councillor support service	
Trim Reference: D10/77193	Policy: Payment of Expenses and Provision of Facilities for the Mayor and other Councillors	One Page only

**12 LOCAL GOVERNMENT MANAGERS AUSTRALIA NATIONAL CONGRESS
& BUSINESS EXPO - Perth - 20 to 23 May 2012**

Report prepared by: Councillor Support Coordinator**Report dated:** 16/03/2012**File No.:** CLR/07/8/25/9 - BP12/290

REPORT SUMMARY

The Local Government Managers Australia National Congress and Business Expo will be held in Perth between 20 and 23 May 2012. This report is presented to Council for determination of Councillor attendance.

RECOMMENDATION:

That Council consider the attendance of Councillor/s to attend the 2012 Local Government Managers Australian National Congress and Business Expo to be held in Perth from 20 to 23 May 2012.

ATTACHMENTS

- 1 LGMA National Congress and Business Expo - Conference Brochure
- 2 Guidelines for Councillor Attendance at Conferences

Report Prepared By:

Sheron Chand
Councillor Support Coordinator

Report Approved By:

Shane Sullivan
Manager - Governance**Roy Newsome**
Group Manager - Corporate Services

ITEM 12 (continued)

Discussion

The Local Government Managers Australia (LGMA) National Congress and Business Expo is considered to be Australia's leading forum for local government professionals. The National Congress and Business Expo is the LGMA's major national event and has been held annually for over 34 years.

The theme of the Conference this year is "Reframing Local Futures: from Stewardship to Leadership." Conducted over four days, the conference aims to explore local solutions, knowledge and leadership in the context of community, regional and climate futures.

A copy of the conference event program is **ATTACHED** (Attachment 1).

Previously, the Mayor and General Manager or their nominees attended the conference. In 2011, the Mayor, Councillor Etmekdjian and Councillor Salvestro-Martin attended the Conference in Cairns. Mr Dominic Johnson, Group Manager – Environment and Planning attended the Conference on behalf of the General Manager.

On Thursday, 15 March 2012, Councillors were invited through the Councillor Information Bulletin to indicate their interest to attend the Conference by Monday, 19 March 2012.

The Mayor has indicated that he wishes to attend the Conference this year.

The Policy on the Payment of Expenses and Provision of Facilities for the Mayor and Other Councillors sets out the entitlements for Councillors attending such Conferences, and the Guidelines for Councillor Attendance at Conferences are **ATTACHED** (Attachment 2).

The Guideline provides that in addition to the Local Government Association Conference and the Australian Local Government Conference, every Councillor is entitled to attend a conference in either NSW, Canberra, metropolitan Brisbane or metropolitan Melbourne. In addition, the guideline provides that a Councillor can attend more than one conference per year but this determination will be dependant on budgetary constraints and with an emphasis on ensuring that all Councillors have equal access to conferences.

Financial Implications

Registration cost for the Conference is \$1,575.00 for LGMA members and \$1,875.00 for non-members.

Additional costs for accommodation and flights are estimated at \$1,100.00 per person.

ITEM 12 (continued)

The total estimated cost to attend this Conference is \$2,675.00 for LGMA members and \$2,975.00 for non-members.

There is an allocation of \$30,000 in the 2011-2012 budget for Councillor attendance at conferences. The table below outlines an estimation of the balance remaining.

Date of Resolution	Item – including total cost	Cost per attendee	Councillors	Balance
1 July 2011	Budget for 2011/12			\$30,000
24 May 2011	Local Government – Destination 2036	\$305.05	Etmekdjian	\$29,694.95
26 July 2011	Local Government Association	\$1,929.26	Etmekdjian Campbell Maggio O'Donnell Pickering Yedelian OAM	\$18,119.39
2 August 2011	Bike Futures	\$1,615	Maggio Perram	\$14,889.39
23 August 2011	12 th International Cities Town Centres and Communities Society Conference	\$1,754	Butterworth Tagg	\$11,381.39
27 September 2011	National Economic Development Conference	\$2,631	Etmekdjian Yedelian OAM	\$6,119.39

Estimated Balance: \$6,119.39

The estimated balance remaining is subject to Council's resolution on Councillor attendance to the National General Assembly of Local Government Conference, which is also listed on the Agenda. The total estimated cost for a Councillor to attend the Conference is \$2,545.00.

ITEM 12 (continued)

ATTACHMENT 1

20TH - 23RD MAY 2012 • PERTH CONVENTION & EXHIBITION CENTRE

Program and Registration Form

LGMA NATIONAL
Congress
& BUSINESS EXPO

Perth 2012

REFRAMING LOCAL FUTURES from stewardship to leadership

CLIMATE FUTURES • REGIONAL FUTURES • COMMUNITY FUTURES

MIA & BUSINESS EXPO PRESENT MIA GOVERNMENT MANAGERS AUSTRALIA IN ASSOCIATION WITH PP PARTNER CIVICA

KEYNOTE SPEAKERS

INTERNATIONAL GUEST

PHILLIP ADAMS **MONICA BARONE** **JUDE MUNRO** **CATHERINE FOX** **GLENYS BEAUCHAMP** **KEVIN CROMPTON**

ITEM 12 (continued)

ATTACHMENT 1



NATIONAL CONGRESS
& BUSINESS EXPO

REFRAMING LOCAL FUTURES

from stewardship to leadership

What will we face in 10, 20 and 30... years time? How can we...
officers, move from a position of stewardship to leadership and how will this shift will take place...

The 2012 National Congress asks congress delegates to imagine what local government will need to be in the future. It will challenge participants to consider a shift in their role as stewards to leaders and identify local needs and drive solutions to address them.

Streams:
The 2012 National Congress Planning Committee has called for us to look at framing the conference around global and national issues with local solutions, local knowledge and local leadership. The congress streams for 2012 relevant to these are:



REGIONAL FUTURES

collaboration, governance, resourcing/servicing and partnerships



COMMUNITY FUTURES

servicing our population growth and aging population



CLIMATE FUTURES

addressing climate related risk, building resilience and transitioning toward low carbon communities and green economies.

Connect with us:      #LGMAC2012

ITEM 12 (continued)

ATTACHMENT 1

PRESIDENTS FORWARD

The dynamic nature of our world continues to present many interesting and at times, daunting challenges and opportunities for all local government authorities. Time and again our respective communities expect us to rise up to these challenges, and as local government leaders we should expect nothing less of ourselves.



In the past twelve months we have witnessed the increased frequency of natural disasters and extreme weather events, the lingering effects of the global financial crisis, debate around technology, NBN, and the groundswell of support for open government and government 2.0. The challenges resulting from workforce skill shortages are compounded with new research and debate into workplace literacy and numeracy and in July 2012, the federal government's carbon pricing plan will take effect.

Whereas previous congresses have reflected on the impact of past events and solutions to overcome them, the 2012 congress will ask local government leaders to look forward and imagine what local government will need to be in the future. It will challenge participants to consider a shift in their role as stewards to leaders and identify local needs and drive solutions to address them.

It will prompt delegates to ask the question – **is my local council and my local community 'future-proofed'?**

The theme for the 2012 Congress is **Reframing Local Futures: from stewardship to leadership**. The congress will explore local solutions, knowledge and leadership in the context of community futures, regional futures and climate futures as well as partnerships and collaboration, technology and Gov 2.0 and small councils.

In addition to delivering all the proven elements of previous events, the 2012 congress will also introduce a number of new elements. A dedicated website – lgmacongress.org.au has been set up to keep you up-to-date with all the latest news and information around the congress and congress topics. First-time delegates and young professionals will be formally welcomed at a special networking event and there will be more opportunities for interaction with presenters and each other pre and post event.

The 2012 congress will be held at the state-of-the-art, purpose built Perth Convention and Exhibition Centre against the backdrop of the beautiful Swan River and city sky-line.

We look forward to seeing you there.

John Bennie MLGMA
LGMA National President
Chief Executive Officer,
City of Greater Dandenong VIC.

VERITY JAMES - MASTER OF CEREMONIES



Verity James is a well known Australian personality. She has been a broadcaster with the ABC for 24 years and presented all manner of radio shows from current affairs to lifestyle, specialist language, politics and music shows. Verity also presented for ABC TV news for 10 years and has been the voice for a number of documentaries including the ABC's series on the Festival of Perth. Verity has MC'd for countless state and national events and is involved in a number of ongoing charities including the Australian Red Cross, Lifeline WA and Vision Cambodia. Currently working free-lance, Verity also writes for newspaper and Spice Magazine.

WHO SHOULD ATTEND?

- ✓ Chief Executives and General Managers ✓ Senior Managers and Directors
- ✓ Elected Council Officials ✓ Those involved with:
 - ~ Policy and strategic development
 - ~ Workforce development ~ Service design and delivery ~ Business assessment
 - ~ Community engagement ~ Project management ~ Town planning
 - ~ Sustainability, green economy and climate change
- ✓ Those aspiring to management and executive positions

Presented By

LOCAL GOVERNMENT MANAGERS AUSTRALIA

Principal Partner

Major Sponsors

Support Sponsors

Thanks to Tourism Western Australia for photos.

ITEM 12 (continued)

ATTACHMENT 1

CONGRESS AT A GLANCE

Sunday 20th May

11.30am	Congress registration opens
12.00pm	* Political masterclass (Includes lunch)
12.00pm	* Low Carbon Futures workshop (Includes lunch)
5.00pm	LGMA Annual General Meeting (Meeting Room 1)
6.00pm	Welcome Reception (Exhibition hall)
8.00pm	Evening free

All congress sessions will be held at the Perth Convention and Exhibition Centre. Partners are welcome to attend the plenary sessions.

Monday 21st May

7.15am	* ICLEI breakfast (Perth Convention and Exhibition Centre – See <i>Congressplus</i> Supplementary Program page 6 for details)
8.00am	Congress registration opens
9.00am – 5.00pm	Delegates' program – includes official opening and welcome sessions and plenary and concurrent sessions.
10.30am – 3.00pm	* Partners Tour – Perth and Fremantle Tour 'n' Cruise – See <i>Congressplus</i> Partners Program page 13 for details
6.45pm	Pre dinner drinks and Congress gala dinner – See <i>Congressplus</i> Social Program page 6 for details

Tuesday 22nd May

7.00am – 8.30am	* International/ICMA member's breakfast meeting (Parmelia Hilton – See <i>Congressplus</i> supplementary program page 8 for details)
9.00am – 5.00pm	Delegates Program – plenary and concurrent sessions
9.30am – 4.30pm	* Partner's Tour - Swan Valley and Perth Mint – See <i>Congressplus</i> Partners Program page 13 for details
7.00pm – 10.30pm	* Social Event – Fraser's Restaurant, Kings Park – See <i>Congressplus</i> Social Program page 8 for details

Wednesday 23rd May

7.00am – 8.30am	* Women in Local Government Networking Breakfast (Parmelia Hilton – See <i>Congressplus</i> Supplementary Program page 10 for details)
9.00am – 5.00pm	Delegates program – plenary and concurrent sessions and official close.
1.30pm – 3.00pm	* Workshop session – Facilitated by Phillip Adams AO - See <i>Congressplus</i> Supplementary Program page 10 for details.

Thursday 24th May

9.00am – 4.30pm	* Study tours - City of Mandurah and Cities of Wanneroo and Joondalup See <i>Congressplus</i> Supplementary Program page 12 for details.
9.00am - 4.30pm	* LGMA International Master Class - Climate Change

* These events are optional and require separate registration and the payment of an additional fee.

Sunday Afternoon Workshops

Sunday, 20 May 2012 • 12.00pm - 4.30pm (includes lunch)
Perth Convention and Exhibition Centre
Cost: \$115 per workshop

Political Master class - Meeting Room 8

Mayors and CEOs of local governments work in what could be described as the political space. And, we are not always talking about party politics. It could be:

- politics of place
- politics of community
- politics of personality; or
- politics of ideology.

The Political master class will explore the influence of politics on consultation, decision-making and outcomes and provide the participants with some tools to understand and deal with politics in local government.

Low Carbon Futures Workshop - Meeting Room 6

The Low Carbon Futures Workshop will address the implications of the Clean Energy Future legislation for local government. The workshop will be designed to provide participants with an understanding of:

- The Clean Energy Future legislation
- The legislative implications for Australian local government
- The benefits of integrating climate policy and action into corporate planning;
- Opportunities to implement climate change programs to alleviate exposure to the carbon tax - through local government case studies.

LGMA International Master Class - Climate Change

Thursday, 24 May 2012 • 9.30 - 4.30pm
The Marquee Perth, see page 15 for hotel details
Cost: \$150

For the first time LGMA will be running an international master class as part of the LGMA National Congress. "The theme for the 2012 master class is climate change." This inaugural event in Perth will be attended by some of the participants of LGMA's international programs, including:

- ICMA Climate Change Fellowship
- Pacific Local Government Climate Change Fellowship
- Technical Twinning Partnership Program, and the Commonwealth Local Government Forums Pacific Project (CLGF Pacific) Good Practice Scheme.

Participants will come together to share best practice, disseminate learnings and workshop a way forward for the ongoing knowledge exchange and capacity building around common challenge and opportunities faced by local government.

The master class will also include an information session for councils wishing to know more about our international program, our partner programs, what is involved in participating in an international program and how they can be involved.

These events are optional and requires separate registration and payment of the additional fee.

ITEM 12 (continued)

ATTACHMENT 1

Congressplus is a program of exciting low cost options that adds extraordinary value to your congress experience. For full details refer to the relevant section.

Business Expo

The LGMA Business Expo brings together representatives from Australia's leading suppliers of goods and services to local government under the one roof, at the one time. Demonstrations, product information and obligation free advice will ensure your council stays up-to-date with all the latest innovations and offerings in order to be of the most benefit to your community.

Workshops and Master classes

Enhance your congress experience and attend one of our afternoon workshops. Workshops will be held on Sunday, Tuesday and Wednesday afternoons. An international master class on climate change will also be held on Thursday. These sessions provide practical ideas and lessons on issues relevant to the local government sector.

Study Tours

Delegates are offered the opportunity to participate in one of two one-day study tours. A tour of the acclaimed Mandurah waterways including the Dawesville Cut or a journey through the tale of two cities - Wanneroo and Joondalup, will offer a close-up view of some of Western Australia's best natural resources and modern infrastructure, which have helped transform these regions into thriving sustainable communities.

Breakfast Meetings

Always popular, the International/ICMA and Women in Local Government networking breakfasts provide energising opportunities to start the day networking with old acquaintances or making new ones.

**Congressplus
AT A GLANCE**

Entertainment ~ Relaxation

When the day is done you can relax and join our ever popular Congress social scene. The Congress Gala dinner is renowned as an extraordinary entertainment and dining experience. Be enthralled by the fastest portrait artist in the world, speed painter Brad Blaze then rock the night away with WA's ultimate show band, LA Gold.

On Tuesday evening dine within the unique surrounds of Kings Park. Having undergone a make-over for the 2011 CHOGM Conference, Fraser's restaurant has an outstanding reputation for its commitment to provide only the best food. During the evening entertainment will be provided by Peter Dee, one of the most sought after comic acts in Western Australia.

Partners' Tours

During the congress, two interesting and relaxing tours are available to delegate's partners. Monday's tour includes highlights of the City of Perth and Kings Park before travelling down the coast to the historic port of Fremantle. The tour concludes with a river cruise from Fremantle to the Barrack Street Jetty. On Tuesday enjoy cheese and wine tasting as you cruise up the Swan River to Sandalford Winery. Indulge in a two-course lunch at Black Swan Winery and chocolate tasting at the Margaret River Chocolate Company. End the day with a tour of the Perth Mint.



NATIONAL CONGRESS PROGRAM

1.30am	Registration opens
2.00pm – 4.30pm	* Political master class
2.00pm – 4.30pm	* Low Carbon Futures workshop
5.00pm	Annual General Meeting
6.00pm – 8.00pm	Welcome reception – Official welcome
8.00pm	Evening free

* Includes lunch



SOCIAL PROGRAM

Welcome Reception

The Welcome Reception is proudly sponsored by



6.00 pm – 8.00 pm (Pavillion 1 – Perth Convention and Exhibition Centre)

The Reception will commence at 6.00pm and conclude at 8.00pm. An excellent opportunity to renew acquaintances and view the exhibitions on offer before proceeding to dinner at a location of your choice.


(The Welcome Reception is included in the full registration fee paid by delegates. Other guests are to register and pay the fee of \$55 if they wish to attend).

ITEM 12 (continued)

ATTACHMENT 1



<p>7.15am – 8.30am 8.00am 9.00am – 10.00am 10.00am – 11.00am 11.00am – 11.30am 11.30am – 12.30pm 12.30pm – 1.30pm 1.30pm – 2.30pm 2.30pm – 3.30pm 3.30pm – 4.00pm 4.00pm – 5.00pm 5.00pm 6.45pm – 11.45pm</p>	<p>ICLEI - Local Governments for Sustainability - "Toward sustainable communities" Breakfast (Perth Convention & Exhibition Centre)</p> <p>Congress registration opens</p> <p>Welcome to country and opening sessions, including official welcome by the Minister for Local Government (WA) Hon G.M. (John) Castrilli, MLA.</p> <p>Community Futures: Response to the London Riots: A Chief Executive's Perspective – Kevin Crompton, Chief Executive, Haringey Council, UK.</p> <p>Morning tea</p> <p>Keynote Address: From Stewardship to Leadership – Jude Munro AO, Chair, QLD Urban Utilities and former Chief Executive Officer, City of Brisbane.</p> <p>Lunch</p> <p>Concurrent Sessions - see page 7 for details</p> <p>COMMUNITY FUTURES: Interactive Session: Smart Cities: Creating innovation networks between technology, communication and social infrastructure. Presented over two hours, this interactive session includes three short presentations and a facilitated Q&A</p> <p>REGIONAL FUTURES: Central West Libraries, Riverina Regional Library - Regional Libraries - Inspiring people, engaging communities, enriching lives</p> <p>CLIMATE FUTURES: Re-framing local futures: How Latrobe City Council is transitioning its community to a low carbon future.</p> <p>Department of Regional Development – National Awards for Local Government showcasing leading practice.</p> <p>Shire of Peppermint Grove, Town of Cottesloe and Town of Mosman Park (WA) - The Grove - Leading, learning and living.</p> <p>Afternoon tea</p> <p>Keynote Address: From Myth to Quotas – Catherine Fox, Deputy Editor, AFR Boss Magazine and author of The F Word: How we learned to swear by feminism.</p> <p>Performance by Scott-Patrick Mitchell, Poet-in-residence.</p> <p>Congress Gala Dinner Sponsored by CIVICA</p>
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SUPPLEMENTARY PROGRAM

7.15am – 8.30am (Perth Convention and Exhibition Centre)

ICLEI - Local Governments for Sustainability - "Toward sustainable communities" Breakfast

2012 marks the 20th anniversary of the United Nations Conference on Environment and Development (Earth Summit) that took place in Rio de Janeiro, Brazil in 1992. The Rio+20 Conference, to be held in June, represents an opportunity for local governments world-wide, to affirm the principles expressed in Local Agenda 21 and accelerate their actions toward sustainable and low carbon communities. The ICLEI Breakfast will feature some of the stories to be told at Rio+20 and recognise the achievements of Australian local governments. For further information please contact Martin Brennan, CEO & Regional Director, ICLEI Oceania at martin.brennan@iclei.org.

SOCIAL PROGRAM

Congress Gala Dinner

6.45 pm – 11.45 pm
(Bellevue Ballroom, Perth Convention and Entertainment Centre.)

The Gala Dinner is a renowned congress tradition combining great dining and entertainment with ample time for conversation and meeting new friends. The dinner will commence at 6.45pm with pre-dinner drinks and networking in the foyer of the Bellevue Ballroom before proceeding into dinner at 7.30pm.

World class entertainment will be provided by the fastest portrait artist in the world, speed painter Brad Blaze. Brad has enthralled audiences around the world with his lightning fast brush strokes on a spinning canvas. It is an awe-inspiring sight as he paints large portraits of iconic people, celebrities, CEOs as well as products and logos in around three to six minutes, combined with high energy music. He keeps the audience guessing as to who or what he is painting; only revealing the subject in the final breathtaking moments.

Following the main course, dance the night away with Western Australia's ultimate show-band, LA Gold. LA Gold will perform hits spanning the past five decades with infectious sounds, smooth vocals and chic style. A seven piece band, LA Gold's line-up features lead vocals with Peter Chase and Darlene Gianoli .

(The Congress dinner is included in the full registration fee paid by delegates. Other guests are to register and to pay the fee of \$150 if they wish to attend).

The Congress Dinner is proudly sponsored by **CIVICA**

ITEM 12 (continued)

ATTACHMENT 1

**CONCURRENT SESSION
DETAILS**



**KEVIN
CROMPTON**



**JUDE
MUNRO**



**CATHERINE
FOX**



**BRAD
BLAZE**



**LA
GOLD**



**SCOTT
PATRICK
MITCHELL**

Community Futures:

Smart Cities: Creating innovation networks between technology, communication and social infrastructure.

This session will look at smart cities, use of technology by local government and the National Broadband Network (NBN). Over two interactive hours, delegates will explore case studies from Townsville City Council (IBM Smart City Program), Parramatta City Council (Smart City Initiative) and examples of "first release" local communities and local councils who will put forward some key message about the NBN including its take-up, ideas for application and community benefit.

Regional Futures

Regional Libraries: Inspiring people, engaging communities, enriching lives.

Jan Richards, Manager Central West Libraries and Robert Knight, Executive Director of Riverina Regional Library, NSW

Libraries play an important and varied role in every community. They are widely regarded as hubs for information, imagination and life-long learning for all community members from infants to the elderly. Yet, they are more often than not under-rated as a valued and vital means of servicing our diverse communities. This presentation will explore the collaborative strategies that regional libraries utilise to establish strategic community partnerships; support learning communities and build community capacity; deploy technology and social networking and optimize service provision to smaller member councils reduce duplication and maximise best-practice.

Department of Regional Development – National Awards for Local Government showcasing leading practice.

This session will be selected from the National Awards for Local Government program and presented to demonstrate an initiative that has led to real outcomes.

Climate Futures

La Trobe – Reframing Local Futures: How Latrobe City Council is Transitioning its Community to a Low Carbon Future.

Paul Buckley, Chief Executive Officer and Julia Agostino, Manager Regional Partnership, Latrobe City Council (VIC)

In 2010, Latrobe City Council responded decisively to talk of an emissions trading scheme with the groundbreaking policy, Positioning Latrobe City for a Low Carbon Emission Future, an Australian first. This policy provides an overarching framework for Latrobe City to overcome challenges and maximise opportunities that may be presented by a carbon constrained economy. It is ensuring Latrobe City Council is in a position to lead the transformation at both a local community and regional level. With the appropriate transition mechanisms in place, Latrobe City Council believes challenges can be overcome so that both climate change mitigation and economic growth can be achieved.

"The Grove". Leading, learning and living.

Debra Burn, Executive Manager Library and Community Services, Shire of Peppermint Grove and on behalf of the Towns of Cottesloe and Mosman Park, WA

"The Grove" is an outstanding example of visionary leadership and collaboration by three local governments. One of only 13 projects nationwide to receive Green Precincts funding (and the only Western Australian project), "The Grove" addresses climate change direction through its design (Winner: 2011 Australian Institute of Architects (WA) Sustainable Architecture Award); and educates the community and industry about sustainability through an active program of interpretation and tours (both on-site and on-line) in partnership with other agencies.



Poet-in-Residence

Scott-Patrick Mitchell (SPM) is a local Western Australian poet and writer. He is also the official LGMA National Congress "Poet-in-Residence", an initiative of LGMA and the 2012 National Year of Reading. Scott will attend the national congress in Perth and perform his observations in prose at the end of each day.

Scott is currently studying a PhD in Performance Poetry. Mitchell also writes arts & fashion for OUTinPerth, is the editor of the monthly magazine "COTTONMOUTH" and is currently a guest editor at Fremantle Press, where he is working on the forthcoming anthology Fremantle Poets 3: Performance Poets, due out July 2012. For more information about the 2012 National Year of Reading visit www.love2read.org.au

ITEM 12 (continued)

ATTACHMENT 1



7.00am – 8.30am	International/ICMA Member's Networking Breakfast (Parmelia Hilton)		
9.00am – 11.00am	Concurrent Sessions - see page 9 for details COMMUNITY FUTURES: Districts and Local Level Governments Eastern Highlands Provincial Administration (PNG) - The challenges of managing a rural based local-level government in a culturally diverse jurisdiction.	REGIONAL FUTURES: Interactive Session: Models for Shared Services Presented over two hours, this interactive session includes four short presentations, a facilitated Q&A.	CLIMATE FUTURES: Department of Regional Development – National Awards for Local Government showcasing leading practice. This session will showcase an example of leading practice in community climate change and sustainable living.
10.00am – 11.00am	Wyndham City Council (VIC) - Leadership and partnerships to create future communities – Precinct and Social Infrastructure Planning for an additional 100,000 residents over 10 years.		
11.00am – 11.30am	Morning tea		
11.30am – 12.30am	Keynote Address: Regional Futures – Glenys Beauchamp, Secretary, Department of Regional Australia. (Availability subject to Parliamentary commitments)		
12.30pm – 1.30pm	Lunch		
1.30pm – 2.15pm	Keynote Address: Building Pilbara Cities – Chris Adams, Chief Executive Officer, Pilbara Cities Office		
2.15pm – 3.00pm	Keynote Address: A keynote presentation on contemporary regional futures will be confirmed closer to the congress.		
3.00pm – 3.30pm	Afternoon tea		
3.30pm – 5.00pm	PANEL SESSION: Regional Community Futures Panel Session This session will explore the influence of collaboration by councils on their local communities. Panelists include - Chris Adams, Pilbara Cities, WA, Chris Morrison, KPMG and Brad Smith, CAM Management Solutions.	DIVERSITY PRESENTATION AND WORKSHOP Beyond Bias: Working together to drive high performance Facilitated by Peter Wilson, National President, Australian Human Resource Institute (AHRI). This session will provide councils with the tools to identify and overcome conscious and unconscious bias in the workplace and use gender diversity as a driver of high performance. * Please register your attendance. The cost of the diversity presentation and workshop is included in your congress registration.	
5.00pm	Performance by Scott-Patrick Mitchell, Poet-in-Residence		
7.00pm – 10.30pm	Social evening – Dinner with a view at Fraser's Restaurant, Kings Park – entertainment provided by Peter Dee.		

Congressplus

SUPPLEMENTARY PROGRAM

SOCIAL PROGRAM

Dinner with a View - Fraser's Restaurant Kings Park

7.00pm – 10.30pm

Coach transport will depart from congress hotels commencing at 6.45pm to convey guests to this iconic restaurant in Perth.

Located in the unique surrounds of Kings Park, perched high above the city of Perth and the beautiful Swan River sits the Fraser's complex. Having undergone a make-over for the 2011 CHOGM Conference, the restaurant has an outstanding reputation and is known for its commitment to provide only the best food. Fraser's is the quintessential Western Australian experience.

During the evening entertainment will be provided by Peter Dee, one of the most sought after comic acts in Western Australia. Totally unpredictable, he is guaranteed to keep you entertained with his own unique style of presentation and brand of humour.

Coach transport will return guests to hotels commencing at 10.30pm.

Cost: \$150 per person

7.00am – 8.30am (Parmelia Hilton)

International/ICMA Member's Networking Breakfast

This is an informal networking breakfast at which ICMA service awards will be presented to eligible members by the President of ICMA. All delegates who are interested in local government internationally are welcome to register to attend

Cost: \$50 per person

ITEM 12 (continued)

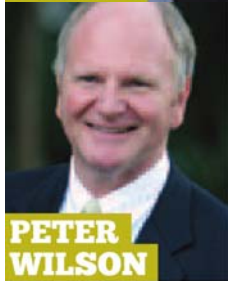
ATTACHMENT 1



**GLENYS
BEAUCHAMP**



**CHRIS
ADAMS**



**PETER
WILSON**



**PETER
DEE**



FRASERS



CONCURRENT SESSION DETAILS

Community Futures:

Districts and Local Level Governments Eastern Highlands Provincial Administration (PNG) – The challenges of managing a rural based local-level government in a culturally diverse jurisdiction.

John K Gimiseve, Deputy Provincial Administrator, Districts and Local Level Governments Eastern Highlands Provincial Administration (PNG).

In Papua New Guinea (PNG) local level governments are primary conduits for delivery of basic goods and services. These intentions and expectations are impacted upon, often negatively, by poor basic infrastructure, inadequate civil servant capacity and conflicting expectations from the stakeholders including the community. This session attempts to share the challenges of managing a formal government institution where cultures and traditions are diverse and the impact on the effectiveness of delivery of basic government services.

Wyndham City Council (VIC) - Leadership and partnerships to create future communities – Precinct and Social Infrastructure Planning for an additional 100,000 residents over 10 years.

Bernie Cronin, Director Community Development, Wyndham City Council (VIC)

Wyndham in Melbourne's west will grow by an additional 100,000 people over the next ten years. That brings huge demand for infrastructure and services. Wyndham is working in collaboration with key state agencies and developers to create blue prints - Precinct Structure Plans - and has produced a new Social Infrastructure Plan for 2040.

Regional Futures:

Regional Futures: Models for Shared Services

Local government is under continuing pressure to reform in order to address issues of financial sustainability and the changing needs and expectations of the communities. This interactive two hour session will provide critical information and examples of best practice by Australian councils and the development, implementation and management of shared service arrangements. Presentations will be made on legal and governance model for shared services (Australian Centre of Excellence for Local Government), Partnerships for Progress (Circular Head Council and Waratah-Wynyard Council, TAS) and Local Government without Borders – factors that underpin successful regional collaborations (Riverina Eastern Regional Organisation of Councils (REROC), NSW).

Climate Futures:

Department of Regional Development – National Awards for Local Government showcasing leading practice.

This session will be selected from the National Awards for Local Government program and presented to demonstrate an initiative that has led to read outcomes.

The second Climate Futures session will also showcase an example of leading practice in community climate change and sustainable living.

Regional Communities Panel Session:

Australian local governments are experiencing an unprecedented period of continual change. New challenges around population growth, aging workforce, financial and climate-related risks and growing expectations of the community combine with existing issues. Increasingly councils are being asked to do more with less. This places great strain on council finances and resources particularly in rural and remote regions. The Regional Communities Panel Session will discuss and dissect the roles collaboration and co-operation between local government authorities play in building organisational and community capacity, and the influence 'working together' has on community well-being and quality of life, services, infrastructure and sustainability. Presenters include Chris Adams, Chief Executive, Pilbara Cities Office, Chris Morrison, KPMG and Brad Smith, CAM Management Solutions.

Diversity Workshop:

Beyond Bias: Working together to drive high performance.

Join Peter Wilson, National President of the Australian Human Resource Institute (AHRI) as he explores strategies for creating and maintaining positive business and organisational culture and the impact of gender diversity on business performance. During this 1.5 hour interactive session Peter will review the work AHRI has been doing around gender diversity including the Gender Equity in the Workforce Summit and research report; his opinions, experience and observations around the advances in gender matters in the corporate sector and AHRI's pilot program – "Your biases at work" and "Bias and the bottom line". Peter will then facilitate a workshop that will enable delegates to actively think about their council's approach to managing a diverse workforce, identify and overcome conscious and unconscious bias and maximise gender diversity as a driver of high performance.

ITEM 12 (continued)

ATTACHMENT 1



7.00am – 8.30am	Women in Local Government Networking Breakfast (Parmelia Hilton)		
9.00am – 10.00am	Concurrent Sessions - see page 11 for details	COMMUNITY FUTURES: Keeping up with community: The changing world of local government communities services – technology, partnerships and future thinking.	REGIONAL FUTURES: This session will showcase examples of leading practice in creating regional partnerships and programs and the influence on collaboration on community sustainability and well-being.
			CLIMATE FUTURES: Interactive Session: Low Carbon Futures Presented over two hours, this interactive session includes four short presentations and a facilitated Q&A.
10.00am – 11.00am	Department of Regional Development – National Awards for Local Government showcasing leading practice.	REGIONAL FUTURES: Ensuring local government services and infrastructure align with current and future regional community needs.	
11.00am – 11.30am	Morning Tea		
11.30am – 12.30pm	Keynote Address: Climate Futures: Sustainable Sydney 2030 – Monica Barone, CEO, City of Sydney.		
12.30 – 1.30pm	Lunch – includes drawing of sponsors/exhibitors' raffle prizes (Exhibition Hall)		
1.30pm – 3.00pm	Climate Futures Presentation: 1. 2012 LGMA Management Challenge Teams 2. ICMA Climate Change Fellowships 3. Climate Futures Panel – The role of local government post price on carbon/role of local government in climate change action.	Workshop - Crafting the local government message Facilitated by Phillip Adams AO. This workshop is designed to stimulate thinking around crafting a message for local government that cuts through to the Australian people so they understand the important role local government plays in their everyday life.	
3.00pm	Afternoon tea		
3.30 – 4.30pm	Keynote Address: Reframing local futures – Phillip Adams AO, prominent Australian broadcaster, filmmaker, author, archaeologist, controversialist, social commentator and satirist.		
4.30pm	Performance by Scott-Patrick Mitchell, Poet-in-residence.		
4.35pm	Congress Close and presidential hand-over		



SUPPLEMENTARY PROGRAM

7.00am – 8.30am (Parmelia Hilton)

Women in Local Government Networking Breakfast

This event will provide delegates an opportunity to register, celebrate and support women in local government at a networking breakfast meeting featuring prominent keynote speakers.

Cost: \$50 per person

The WILG Networking Breakfast is proudly sponsored by **CIVICA**



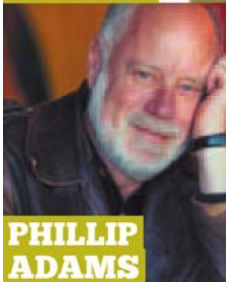
10

ITEM 12 (continued)

ATTACHMENT 1



MONICA BARONE



PHILLIP ADAMS



CONCURRENT SESSION DETAILS

Community Futures:

Keeping up with community: The changing world of local government communities services – technology, partnerships and future thinking.

Jane Frawley, Manager, Community Services Branch, Logan City Council, QLD

The world of local government community services is changing rapidly. We work in high tech crime prevention; have partnerships with police, Queensland Rail, Health, Translink and high level strategic partnerships with community organisations. Our planning for new community infrastructure and methods of delivering community services need to be able to cope with the super cities of the future – cities we can only see in planning documents need to deliver today.

Department of Regional Development – National Awards for Local Government showcasing leading practice.

This session will be selected from the National Awards for Local Government program and presented to demonstrate an initiative that has led to read outcomes.

Regional Futures:

The first regional futures session on day three of the congress will showcase examples of leading practice in creating regional partnerships and programs and the influence of collaboration on community sustainability and well-being.

Ensuring local government services and infrastructure align with current and future regional community needs.

Brad Smith, Senior Consultant, CAM Management Solutions

The Australian and Western Australian governments have agreements in place for local governments to start providing a range of services to Indigenous communities. There are over 250 Indigenous communities in Western Australia, which are home to approximately 16,000 people across 22 local governments.

A first step has been to scope and cost the services required. The work is unique in identifying minimum specifications for 15 core services and associated infrastructure for small to large communities, from town-based to very remote.

This session will explore the work undertaken by CAMMS in costing asset resource requirements for 34 communities as a factual basis for the beginning of negotiations between the state, Australian and local governments.

Climate Futures:

Low Carbon Futures

By fostering sustainability through the facilitation, collaboration and promoting of environmental, economic and social sustainability activities, local communities have a greater chance of reducing carbon emission and transitioning to low carbon futures. Through presentations of best practice by the Cities of Greater Geelong (VIC) and Mandurah (WA) and other major metropolitan councils, this two-hour interactive session provides practical actions to reduce local energy consumption and greenhouse gas emissions and contribute to a greener future.

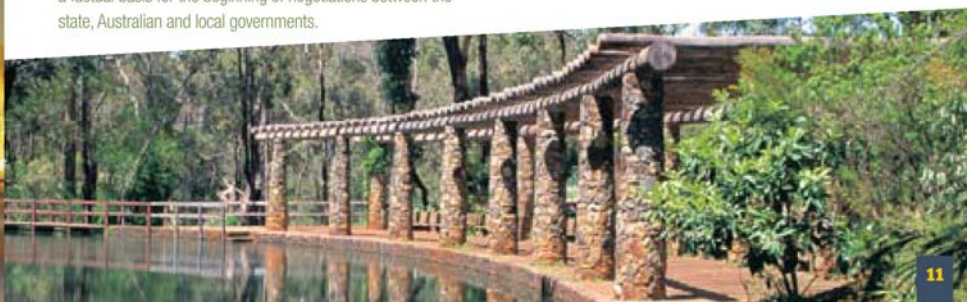
Workshop: Phillip Adams, AO

Australian local government has been undertaking extensive discussions with the Australian Government on the potential for constitutional recognition of our sector. This question has already been put to the people and failed on two other occasions. The main reason for failing to achieve constitutional recognition revolves around the readiness of the Australian people to vote. In addition, Australian local government is also experiencing skill shortages in areas of high demand because we can't sell ourselves as an attractive employer. When we speak to the community about libraries, parks and gardens, sports ovals, community centres and childcare facilities the community knows what we are talking about and respect what we do. When we speak to the community about local government, councils, council laws and elected members, the communities' eyes glaze over and their feedback is mostly negative.

Our messages don't seem to cut through and reach the desired targets. One of the main reasons for this is poor community perception of councils, elected members and local bureaucracy.

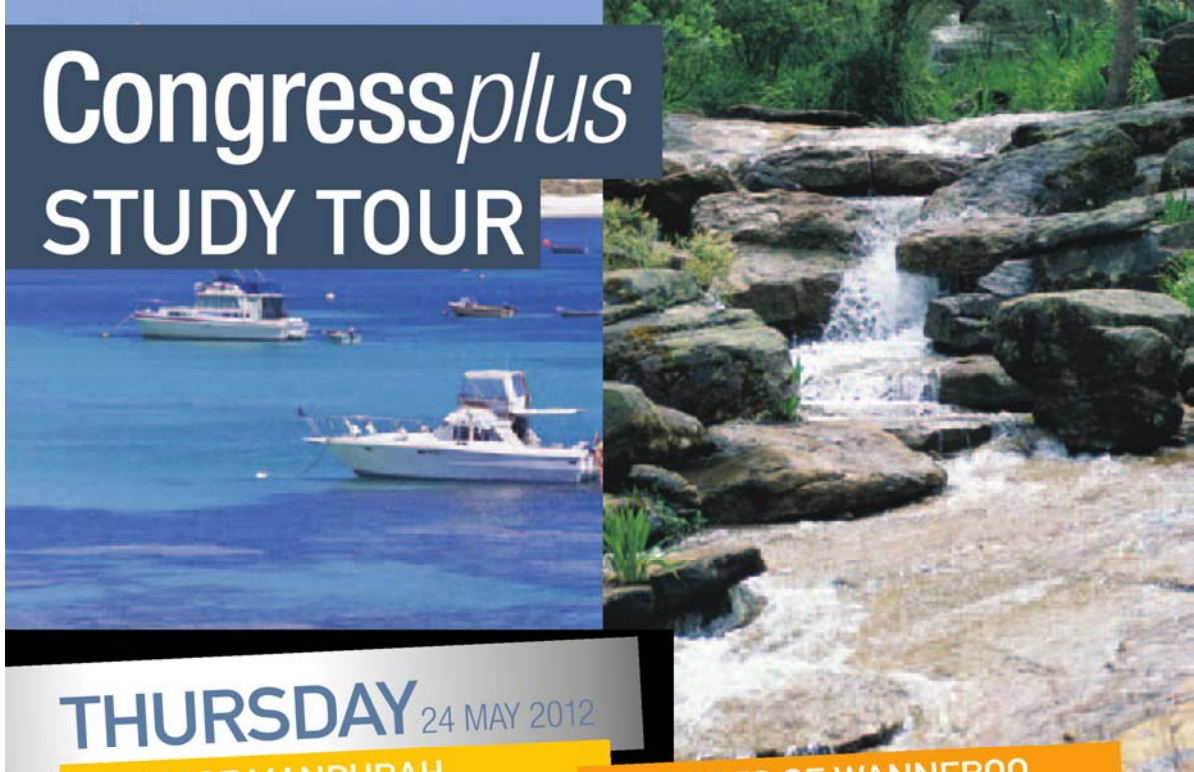
The objective of this workshop is to stimulate some thought and discussion around crafting a message that cuts through on the important role local government plays in everyday life.

Cost: \$75 per person



ITEM 12 (continued)

ATTACHMENT 1



Congressplus STUDY TOUR

THURSDAY 24 MAY 2012

CITY OF MANDURAH

CITIES OF WANNEROO AND JOONDALUP

Location

9.00 am – 4.30 pm

The regional city of Mandurah is a thriving coastal community with a population of over 70,000 people. It is located 72km south of Perth. This interesting and insightful tour of Mandurah and surrounds will take in some of WA's most innovative waterway projects and community infrastructure.

Delegates will depart the city via the Underground train station on Murray Street and travel to Mandurah by rail. This will be followed by a coach tour of the magnificent Dawesville Channel. The Cut as it is affectionately known is a 2.5km channel that connects the Peel Inlet and the Harvey Estuary to the sea at Dawesville. The massive engineering feat was opened in April 1994 to improve the environmental health of the water bodies. Following a lunch break, delegates will embark on the "Dancing Dolphin" at Mandurah Forte Quays Resort for a tour of the Mandurah waterways and Venetian canal. The tour will also take in the Mandurah Ocean marina which offers the latest in marina design and lifestyle and world renowned Creery Wetlands. Delegates will then be returned to the Mandurah Performing Arts Centre where they will board a coach to return them to the train station for the trip back to the city.

Cost: \$110 per person

Location

9.00 am – 4.30 pm

The large local government cities of Wanneroo and Joondalup service the northern metropolitan areas of Perth. They are both experiencing rapid population growth and are home to some of Western Australia's most innovative and modern community infrastructure and urban design. Together they comprise the "Tale of Two Cities." Delegates on this adventure will tour the Wanneroo Town Centre revitalisation, which includes the construction of a library and cultural centre, new civic centre, redevelopment of the Wanneroo Aquamotion aquatic and fitness centre, shopping centre, police station and proposed GP Super Clinic. Over morning tea delegates will be treated to a presentation on the growth and development of Yanchep, a locality along the Northern Coastal Growth Corridor before boarding a coach and travelling north to actively view Yanchep's development projects. These include the Lagoon Redevelopment Project and new residential communities. Following lunch at the Mindarie Marina Microbrewery, delegates will then tour the City of Joondalup, an established and deliberately planned central business district. Winner of the UN backed "Most Livable City" Award, Joondalup is home to the Joondalup Learning Precinct - the only known educational facility in the world incorporating a university, police academy and TAFE. The tour includes a visit to the WA Police Academy and will end with a demonstration of the Academy's firearms training simulator.

Cost:\$110 per person

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ITEM 12 (continued)

ATTACHMENT 1



10.30am – 3.00pm

The Perth & Fremantle Tour 'n' Cruise is a great way to get to know Western Australia. See highlights of the City of Perth - landmarks, tall modern buildings, old interesting buildings, black swans, shopping areas, and the world famous Kings Park.

Travel to Fremantle via the Sunset coast and view the exclusive beachside suburbs overlooking the sparkling Indian Ocean. In Fremantle discover the combination of history, cultural and marine influences with sights such as the Cappuccino Strip, Fisherman's Wharf, Round House and Fremantle Prison. Enjoy the return journey to Perth on the Swan River with Captain Cook Cruises and commentary provided by your Captain.

The registration fee includes transfers by private coach and full commentary driver, buffet lunch including one glass of beer, wine or soft drink and a one way cruise from Fremantle to Perth.

Departure from Congress Hotels: from 10.30am

Return: Perth 3.00pm

Cost: \$115.00 per person



TUESDAY 22 MAY 2012
SWAN VALLEY & PERTH MINT

9.30am - 4.30pm

Board your private coach for a short transfer to Barrack St Jetty where you'll travel up the Swan River on board Captain Cook Cruises. Enjoy cheese and wine tasting while being entertained with informative and interesting commentary en route to Sandalford Winery. Meet your private coach at the cellar door and transfer to Black Swan Winery where you will enjoy a two course set lunch. After lunch, proceed to the Margaret River Chocolate Company where you can sample some of their mouth watering chocolates and then travel to the Perth Mint. Home to some of the world's greatest collections of investment gold bars, a guided tour of the mint includes a gold pouring demonstration and free time to browse the Perth Mint Shop before your coach transfers you back to your accommodation.

The registration fee includes one way cruise from Perth to Sandalfords with wine and cheese tasting en-route, and at Sandalfords a two course set lunch including one glass of wine or soft drink, chocolate tasting, entry into Perth Mint and all ground transfers by private coach with full commentary driver.

Departure from Congress Hotels: from 9.30am

Return Congress Hotels: by 4.30pm

Cost: \$195.00 per person

ITEM 12 (continued)

ATTACHMENT 1

WHERE TO STAY

Reservations have been made at properties within walking distance of the Congress venue. Accommodation bookings for the rates indicated on the registration form can only be booked through Meeting Masters. To secure your booking you are required to provide credit card details for accommodation which will be given to the hotel of your choice. Availability of accommodation cannot be guaranteed after Friday 20th April. Rates quoted on the registration form are per room per night. They include GST and do not include breakfast.

Parmelia Hilton

★★★★★

Located in the heart of the city, enjoy excellent shopping, vibrant nightlife or a stroll through beautiful Kings Park from the Parmelia Hilton Perth hotel

This central Perth hotel is next door to the Perth Convention and Exhibition Centre and just 25 minutes' drive from Perth International Airport. Feast on steak at the Adelphi Steakhouse & Bar. Nearby Perth attractions include King Street's smart shops and Northbridge's vibrant nightlife. The Hilton Parmelia Perth hotel has 10 meeting rooms for 5-500, a business centre and wireless internet access in all public areas. From Guest Rooms to Deluxe Rooms Plus and Suites, all rooms have high-speed internet access (charges apply)

Medina Grand

★★★★★

Medina Grand Perth is situated on site at the Perth Convention & Exhibition Centre in the heart of the city. The hotel is located close to efficient public transport right at the door, and is in walking distance to Kings Park, Northbridge and Subiaco.

Your luxury hotel apartment at Medina Perth Grand is surrounded by popular eateries, bistros and cafes, theatres, gyms and boutique shops.

Medina Grand Perth hotel offers you your own private apartment, a great place to entertain, catch up on some work or simply relax. With a selection of hotel room options such as one bedroom apartments as well as studio rooms on offer, there is a space at Medina to suit your travel needs.

All apartments and studios at the Medina Grand Perth hotel have been designed to create an atmosphere of elegance whilst combining all the comforts of home

Holiday Inn Perth City Centre

★★★★★

As soon as you step into our intimate Lobby, you'll feel the exclusivity of the warm and welcoming Holiday Inn Perth City Centre. You'll find us right in the heart of Perth, steps from Perth railway station and the boutiques of Hay Street Mall and events at Perth Convention Exhibition Centre are a 5-minute stroll.

Browse Aboriginal art galleries and designers on trendy King Street, close by, and step into next door's Apple Store for gadgets. It's a 15-minute walk from Holiday Inn Perth City Centre to the Barrack Street Jetty for ferry cruises to Rottnest Island and our Concierge desk will put you on the right track for tours of the Swan Valley wineries, a 45-minute drive away

Mounts Bay Waters Apartments

★★★★★

Mounts Bay Waters Apartment Hotel is situated in the secluded Mounts Bay Village; a sanctuary of landscaped gardens complimented by swimming pools, tennis courts and furnished apartments. The village is located between Kings Park and the Swan River and is the perfect vantage point from where to base your stay in Perth.

With the free CAT bus service stopping right outside the village, this allows you the freedom to explore the City easily although for those who enjoy the walk, we are only ten minutes from the bustling CBD or five minutes from the Perth Convention Centre.

This contemporary apartment Hotel comprises of one, two and three bedroom, fully self-contained apartments and penthouses which address most of our clients' needs so whether you are on a business trip, vacation or just a leisurely break from routine, Mounts Bay Waters Apartment Hotel is your ideal accommodation choice when visiting Perth.

Rydges

★★★★★

Located centrally on the corner of Hay and King Streets in the Central Business District of Perth, Rydges Perth offers an ideal location for both business and leisure travelers, just a 5 minute stroll to the PCEC. Adjacent to the West End entertainment and retail district, the hotel has spacious modern guest rooms with views overlooking the city and / or Swan River.

Rydges Perth is a 4½ star hotel, stylish and contemporary in décor and ambience. The hotel has 245 guest rooms including six luxury river view Spa Suites, 46 King Executive rooms and two Executive Club Floors located at the top of the building, fully equipped with comprehensive business facilities and the new-look CBD Club Lounge. All rooms have been refurbished and feature iconic large floor to ceiling picture windows, widescreen LCD televisions, Foxtel and high-speed internet.

Citigate Perth

★★★★★

The 4-star Citigate Perth is located in the west end of Perth's city centre, walking distance from the Central Business District and 12-minute walk to the Perth Convention and Exhibition Centre.

The hotel completed an extensive refurbishment in 2009 and features 277 guestrooms, including a choice of superior, deluxe or suite accommodation. All guestrooms offer modern furnishings, flat screen TVs and in-room safes. The hotel's Encore Restaurant and West End Bar showcase modern Australian menus, and offer the ideal setting for a relaxing meal or drink, while rooftop recreation facilities offer wonderful views of the Perth city skyline and include a heated swimming pool, fitness centre and sauna.

Early and Late Arrival


Check-in is from 2.00pm. Whilst the hotels will do everything possible to accommodate early arrivals, if you wish to be guaranteed immediate access to your room, you will need to pay an extra day's tariff for the night before. Please indicate if you will be arriving at your hotel after 6.00pm. Failure to do so might mean your room will be released.

Change of Booking

Any change in a booking or cancellation must be made in writing to the Meeting Masters (email: lgmacongress@meetingmasters.com.au) and NOT directly to the hotel. Penalties may apply.

ITEM 12 (continued)

ATTACHMENT 1



Mercure
★★★★

Mercure Perth is conveniently located in the heart of Perth city, just 1.5km from the PCEC and with the major shopping, entertainment and nightlife areas all close by. The hotel features 239 well appointed rooms, along with a great restaurant, a cafe, bar, heated rooftop swimming pool, spa, sauna and gym. Business guests are well catered for at Mercure Perth with a number of modern meeting rooms available, accommodating up to 350 delegates.

The Marque
★★★★

The Marque Hotel Perth is an affordable and comfortable Perth hotel located in the heart of the Perth CBD and only a 5 minute walk to PCEC

The RHG Value Promise which is available at The Marque Hotels, represents our commitment to providing guests with value priced services and products and includes:

- Free guest Internet up to three hours every calendar day
- Free local telephone calls and low cost international phone calls
- Value focused mini-bar item prices
- Value focused dry cleaning and laundry prices
- No credit card surcharge
- No weekend or public holiday surcharge in our restaurants, bars or room service

Ibis Perth
★★★★

Located in the Perth West End, Ibis Perth sits just 300m from the Murray and Hay Street shopping malls and just 600m from the PCEC. Featuring 192 air conditioned rooms, the Ibis is the ultimate Perth hotel for either business or leisure travel. The hotel bistro serves great-value meals daily, and guests can relax after a busy day at Rubix Bar, which offers meals and drinks.

HOW TO GET THERE

By Air

Three carriers – Qantas, Jetstar and Virgin Australia operate regular flights to the Perth Airport. A range of attractive promotional fares is offered by all airlines throughout the year and delegates are encouraged to book early to secure preferred flights.

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ITEM 12 (continued)

ATTACHMENT 1

Venue

The Perth Convention & Exhibition Centre is the venue for the 2012 LGMA National Congress which will incorporate a full trade exhibition in Pavillion 1.

Perth Convention & Exhibition Centre
21 Mounts Bay Road, Perth WA 6000
Telephone: 61 8 9338 0300 | Fax: 61 8 9338 0309
Email: connect@pcec.com.au

Congress Registration

An Early Bird registration is provided to allow delegates to take advantage of early booking prices. To receive the Early Bird registration discount, your registration is to be received by Meeting Masters Event Management by 20th April 2012. Late registration fees apply for Congress registrations received after this date.

Online registration is available at www.lgma.org.au. Acknowledgement of your registration will be provided by Meeting Masters. Should you have any questions regarding registration contact - Ray Bird

Meeting Masters Event Management
PO Box 335, Leederville WA 6903
Ph: 61 8 9380 9804 | Fax: 61 8 9238 1336
Email: lgmacongress@meetingmasters.com.au

Concurrent Session Registration

You can choose any one of the three concurrent sessions for each time slot and you do not have to stick with one stream throughout the Congress.

Special Requirements

Delegates with specific requirements such as prescribed medical diets are requested to advise their requirements on the registration form. Where possible, arrangements will be made to cater for your needs.

Dress

Smart casual attire is encouraged for Congress sessions and the Tuesday evening function. A tie is appropriate for the Gala Dinner for gentlemen.

Accommodation

See page 14 for further details.

Social Program

Registration in the full delegate's Congress program includes registration for the Welcome Reception on the Sunday evening and Congress Dinner on the Monday evening. Accompanying persons or additional guests and people registering as a day delegate are required to register separately and pay for these events. Other Congressplus events will require separate registration and an additional payment by all Congress attendees and guests. These events may have restricted attendance numbers and please note that there will be no refund on cancellations. Substitutes may be provided.

Trade Exhibition

A wide range of exhibitors will be displaying their products and services throughout the Congress in the Exhibition Area (Pavilion 1).

Morning coffee, morning and afternoon teas and lunch will be located in the Exhibit area to allow delegates and their guests to view the exhibition at their leisure.

Congress Transport

All Congress accommodation is within walking distance of the the Perth Convention & Exhibition Centre. A free Central Area Transport (CAT) service operates in and around the Perth CBD with the 'Blue' CAT stopping adjacent to the Convention Centre.

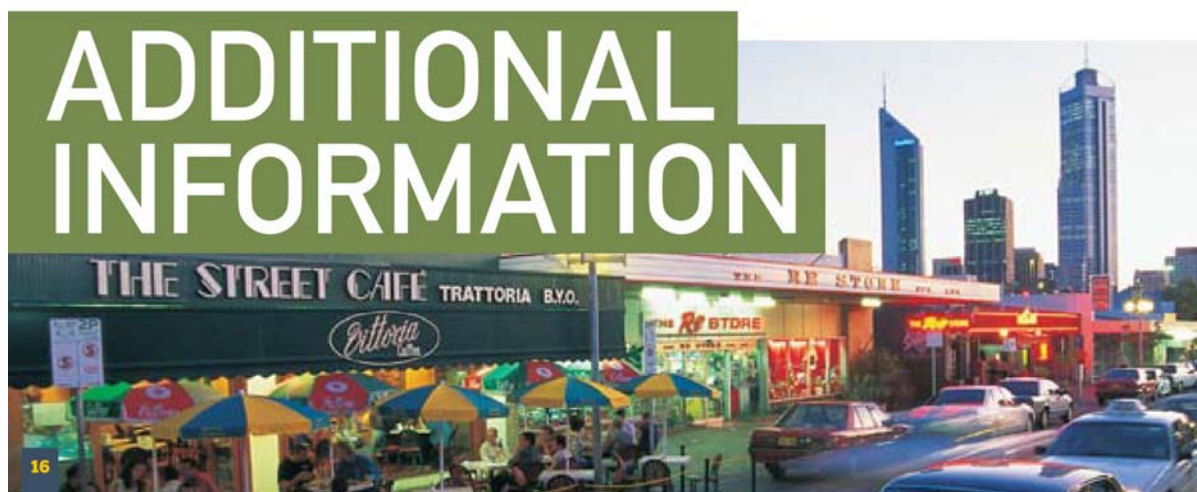
Coach transport will be provided for partner's tours and the Wanneroo/ Joondalup study tour. Travel for the Mandurah study tour will be by rail.. Please refer to the Congress program / newsletter provided at the event for departure details.

Parking

The Convention Centre Car Park has over 1,500 parking bays and operates 24 hours, 7 days a week.

Congress Support

LGMA gratefully acknowledges the support of all sponsors and participants in the trade exhibition. LGMA also appreciates the contribution of the Congress Planning Committee, the Perth Congress Host Committee, the Perth Convention Bureau, the Perth Convention & Exhibition Centre and Meeting Masters Event Management for their assistance in the planning and organisation of the Congress.



ITEM 12 (continued)

ATTACHMENT 1

2012 LGMA NATIONAL CONGRESS
REGISTRATION FORM



One registration form per person • For detailed program information and on-line registration go to www.lgma.org.au
• Delegates nominating for a discounted registration fee are required to register off-line.

Delegate Information

Title Given Name _____
 Preferred Name _____
 Surname _____
 Position/Title (Cr/Mayor/CEO) _____
 Council/Organisation _____
 Address _____
 Suburb/Town _____
 State _____ P/Code _____
 Country _____
 Phone (B) _____ Fax _____
 Mobile _____
 Delegate e-mail _____
 Primary Contact email _____
 Are you entitled to free LoGIS delegate Congress registration? Yes No
 Individual Considerations - please specify (dietary, disabled access/facilities or other) _____

Accompanying Persons Information

Title Given Name _____
 Preferred name _____
 Surname _____
 Individual Considerations - please specify (dietary, disabled access/facilities or other) _____

Three Easy Ways to Register

	by Web: Visit www.lgma.org.au , click on 'National Congress' and follow the link to the registration form
	by Fax: Complete and send this registration form together with credit card payment details to +61 8 9238 1336
	Mail this completed form together with payment to Meeting Masters, PO Box 335, LEEDERVILLE WA 6903

Three Easy Ways to Pay

Cheque/Money Order Enclosed is my cheque for \$ _____
 All cheques and bank drafts must be in Australian Dollars and drawn on an Australian bank. Please make cheques payable to Meeting Masters Event Management and forward to PO Box 335, LEEDERVILLE WA 6903

Please debit my VISA MASTERCARD \$ _____
 Card No: _____ Expiry Date: / _____ CCV: _____

Print Cardholder's Name: _____
 Cardholder's Signature: _____

Electronic Funds Transfer to: Account: Meeting Masters Event Management
 Bank: Commonwealth, Mt. Hawthorn Branch
 BSB: 066-117 | Account No: 1021-1075
 Remittance advice to Meeting Masters on Fax: 61 8 9238 1336 or
 Email lgmacongress@meetingmasters.com.au quoting invoice number and surname.

Congress Registration

Please Note: Full Registration Fees include the Welcome Reception and the Official Congress Dinner. All fees include GST. Elected Officials cannot register as LGMA members.

	LGMA Member	Non Member	Total
Early Bird Registration			
Full Congress Delegates Program <small>(Pay in full before 20 April to be eligible for early bird discount)</small>	\$1,575	\$1,875	\$
Late Registration			
Full Congress Delegates Program <small>(Payment and registration after 20 April)</small>	\$1,675	\$1,975	\$
Delegates discounted registration <small>(Delegates from rural councils with less than 10,000 population discount by \$200)</small>	\$	\$	\$
LoGIS Registration (complimentary)			
Member No.: _____ <small>(one delegate from LoGIS member council)</small>	\$ 0	\$ 0	\$ 0
Congress Day Registration (Excludes CONGRESSplus Activities)			
Monday 21st May	\$700	\$800	\$
Tuesday 22nd May	\$700	\$800	\$
Wednesday 23rd May	\$700	\$800	\$
Congress Registration Total Cost			\$

For catering purposes, please indicate if you are attending:

The Welcome Reception Yes No
 The Gala Dinner Yes No

Congressplus Registration

Date	Event	Cost	No. of Tickets	Total
20 May	* Welcome Reception	\$55		\$
	Name of additional guest/s			
	** Political masterclass	\$115		
21 May	** Carbon Pricing workshop	\$115		
	** Partners Tour (Perth & Fremantle - Tour 'n' Cruise)	\$115		\$
22 May	* Congress Gala Dinner	\$150		\$
	Name of additional guest/s			
	** International/CMA Members Breakfast	\$50		\$
23 May	** Partners Tour (Swan Valley & Perth Mint Tour)	\$195		\$
	** Social Evening (Fraser's Restaurant - Kings Park)	\$150		\$
24 May	Name of additional guest/s			
	** Diversity workshop	\$0*		\$
23 May	** Women in Local Government Networking Breakfast	\$50		\$
	** Climate Futures workshop with Phillip Adams	\$75		\$
24 May	** Study Tour 1 - Mandurah	\$110		\$
	** Study Tour 2 - Wanneroo/Joondalup	\$110		\$
	** International LGMA Masterclass	\$150		\$
CONGRESSplus Total Cost				\$

*Other than full paying delegate ** All attending delegates and guests *registration required

Total Payment

Please complete to determine full payment amount.
 (All fees are Australian Dollars and charges include GST).

Congress Registration	\$
CONGRESSplus Registration	\$
TOTAL PAYMENT DUE	\$

CONTINUED OVERLEAF ...

ITEM 12 (continued)

ATTACHMENT 1

REGISTRATION FORM CONTINUED



Accommodation Information (see page 14 & 15 for further details)

Meeting Masters Event Management has been appointed to assist delegates attending the Perth National Congress with registration and accommodation arrangements. Meeting Masters has arranged block reservations and special discounted rates at the hotels indicated below which are in the vicinity of the Perth Convention & Exhibition Centre. All accommodation rates are listed in Australian dollars, include GST and are valid for the congress only if booked through Meeting Masters. Rates do not include breakfast. Full payment will be required in advance and your credit card will be debited by Meeting Masters on confirmation of booking. For cancellations within days prior to arrival, it is at the hotel's discretion to charge a cancellation penalty. Bookings made after 20th April 2012 may be subject to availability. Rooms can be booked online at www.lgma.org.au or by using this booking form. For further information phone Meeting Masters Event Management on 61 8 9380 9804 or email lgmacongress@meetingmasters.com.au.

Hotel	Standard	Rate Per Room Per Night	Preference Please Nominate 1 – 2 – 3
Parmelia Hilton (5 Star)	Twin	\$325	
	Queen	\$370	
	Kings	\$425	
Medina Grand (5 Star Apt)	One Bedroom Apts	\$335	
Holiday Inn Perth City Centre (4 Star)	Standard	\$420	
Mounts Bay Waters (4 Star Apt)	One Bedroom	\$285	
	Two Bedroom One Bath	\$390	
	Two Bedroom Two Bath	\$425	
Rydges (4.5 Star)	Superior Queen	\$300	
	Superior Twin	\$325	
	Executive King	\$360	
Citigate Perth (4 Star)	Superior	\$255	
Mercury (4 Star)	Standard	\$250	
	Superior	\$270	
The Marque (3.5 Star)	Superior	\$236.50	
Ibis Perth (3 Star)	Standard	\$220	

Note: All Congress hotels are within easy walking distance of the Perth Convention and Exhibition centre

Confirmation of Registration

Your registration will be acknowledged via email within 5 working days of receipt of the registration form. A Tax Invoice will be provided for GST purposes. If you do not receive confirmation within 5 days, please contact Meeting Masters Event Management.

Your Privacy

The information to complete this form is required to enable LGMA to process your registration. We provide Congress delegates and sponsors with a list of attendees' names and organizations they represent. This is done as a service to delegates to aid networking, and so that sponsors can alert you to their products and services. If you object to the use of your details for either purpose, please tick this box.

Please book your accommodation early.
Accommodation bookings will be accepted based on availability.

Check-In date: _____
Check-Out date: _____
Total Nights: _____

Accommodation Payment (please tick):

Please note my credit card to provide a guarantee to hotel

Credit Card Details: VISA MASTERCARD

Card No: _____ Expiry Date: ____ / ____ CCV: _____

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Print Cardholder's Name: _____

Cardholder's Signature: _____

Travel

Qantas, Jetstar and Virgin Airlines have frequent daily flights to Perth. Delegates are encouraged to book early to secure preferred flights.

Cancellation Policy

Registrations cancelled up to and including 20th April 2012 will incur an administration fee of \$150. Cancellations received between 20th April and 12th May 2012 will receive a 75% refund. Cancellations after 12th May will receive a refund of 25% except that no refund on Congressplus events is available after 12th May 2012. Please submit cancellations in writing and forward by email to lgmacongress@meetingmasters.com.au.

Disclaimer: Every effort has been made to present as accurately as possible all the information contained in this brochure. Local Government Managers Australia (LGMA), the Congress Planning Committee, Meeting Masters Event Management and their agents act only to procure and arrange these activities and do not accept responsibility for any act or omission on the part of the service providers. No liability is accepted for any inaccuracy or misdescription, nor for delay or damage, including personal injury or death, howsoever caused resulting from or arising out of reliance upon any general or specific information published in this brochure. In the event of unforeseen circumstances, LGMA and the Congress Planning Committee reserve the right to change any or all of these details.

Registration for Concurrent Sessions

Please tick the adjoining box to choose one session for each time slot.

	Community Futures	<input checked="" type="checkbox"/> Regional Futures	<input checked="" type="checkbox"/> Climate Futures
MON	1.30pm – 2.30pm	Inspiring people, engaging communities, enriching lives	Re-framing local futures
	2.30pm – 3.30pm	National awards for Local Government showcasing leading practice.	The Grove – Leading, learning and living.
TUES	9.00am – 10.00am	Interactive Session: Models for Shared Services	National awards for Local Government showcasing leading practice.
	10.00am – 11.00am	The challenges of managing a rural based local-level government in a culturally diverse jurisdiction. Leadership and partnerships to create futures communities.	Showcasing a leading example of community climate change and sustainable living.
WED	9.00am – 10.00am	Showcasing a leading example of regional collaboration and co-operation.	Interactive Session: Low Carbon Futures
	10.00am – 11.00am	Keeping up with the Community	Ensuring local government services and infrastructure align with current and future regional community needs.

ITEM 12 (continued)

ATTACHMENT 1

CIVICA



Connecting with your community

Today more than 300 Councils throughout Australia and New Zealand are using Civica software and services to improve the efficient running of Council and deliver better outcomes to their community. Civica is a full service provider to local government and our experience, technology, resources and industry knowledge means we truly understand your business, your challenges and your vision.

A screenshot of the Local Government Managers Association (LGMA) website. The page features the LGMA logo and the text 'LOCAL GOVERNMENT MANAGERS'. A prominent QR code is displayed, with the heading 'Q.R Code' next to it. Below the QR code, there is a block of text: 'Stay up-to-date with all the latest news and information about the congress and congress topics. Download a QR code reader from the app store on your smart phone and point your phone at the code. Once your phone has read the code it will automatically take you to the LGMA National website, which you save onto your homescreen. Staying up-to-date with all the congress developments has never been so easy.' A green banner with the text 'STAY UP-TO-DATE' is overlaid on the bottom right of the QR code section. The background of the screenshot shows various website navigation elements like 'Latest Events', 'Contact Us', and 'FAQ'. At the bottom of the screenshot, there is a date stamp '07:20:01:03' and a countdown timer 'until 2012 LGMA National Congress'. A small box at the bottom right of the screenshot contains the number '19'.

ITEM 12 (continued)

ATTACHMENT 1



 **NATIONAL CONGRESS
& BUSINESS EXPO**

...and finally, another reason to register: the LGMA Business Expo brings together representatives from Australia's leading suppliers to local government. All in one location, demonstrations, product information and obligation free advice will ensure your council stays up-to-date with all the latest innovations and offerings in order to be of the most benefit to your community.

All Congress enquiries to:

 **LOCAL
GOVERNMENT
MANAGERS
AUSTRALIA**

Local Government Managers Australia
PO Box 5175, Port Melbourne VIC 3205
Telephone: +61 3 9682 9222 Fax: +61 3
Email: national@lgma.org.au Website: www.lgma.org.au

All registration and accommodation enquiries to:

Meeting Masters Event Management
PO Box 335, Leederville WA 6903
Ph: 61 8 9380 9804 | Fax: 61 8 9238 1336
Email: lgmacongress@meetingmasters.com.au

Download a full registration
brochure from
www.lgma.org.au

**FIND
OUT
MORE** www.lgma.org.au

ITEM 12 (continued)

ATTACHMENT 2



Councillor Attendance at Conferences Guideline

Related Policy

This guideline sets out the criteria to determine the attendance of Councillors at Conferences. It relates to the Policy on the Payment of Expenses and Provision of Facilities for the Mayor and Other Councillors.

Guidelines

Council acknowledges the value of Councillor attendance at conferences to enable them to be both knowledgeable and current on issues affecting the City of Ryde. In order to ensure that attendance at Conferences is equitable, transparent and consistent, attendance will be limited as follows:

1. Local Government Association Conference – the number of voting delegates plus one. Details of the delegates and attendee to be determined by resolution of Council.
2. Australian Local Government Association Conference.
3. In addition, to 1 and 2 above, every Councillor is entitled to attend one conference in either NSW, Canberra, metropolitan Brisbane or metropolitan Melbourne. The conference must directly relate to the business of Council. More than one Councillor may attend the same conference if Council resolves that this will be beneficial for both Council and the Councillors concerned.
4. Within 2 months after the conference the attending Councillor must report to Council on the proceedings of the conference. That report will be included in the Councillors Information Bulletin.
5. No Councillor can attend a Conference without the prior approval of Council. Reports to Council are to include details of the Conference and an estimate of the associated costs including registration, transport and accommodation.
6. Council may resolve that a Councillor can attend more than one conference per year but this determination will be dependant on budgetary constraints and with an emphasis on ensuring that all Councillors have equal access to conferences.
7. Each year, as part of the review of the Policy on the Payment of Expenses and Provision of Facilities for the Mayor and Other Councillors, Council officers will provide a full report of expenditure and Conference attendance by Councillors.

Councillor Attendance at Conferences guideline		
Owner: Governance Unit	Accountability: Mayoral and Councillor support service	
Trim Reference: D10/77193	Policy: Payment of Expenses and Provision of Facilities for the Mayor and other Councillors	One Page only

13 REPORTS DUE TO COUNCIL

Report prepared by: Meeting Support Coordinator

Report dated: 7 March 2012

File No.: GRP/12/5/5/5 - BP12/214

REPORT

This Report is submitted to Council to review the status of outstanding reports and confirm the date reports are due to be provided to Council as at 20 March 2012.

Below is a status table showing the number of reports listed, the number completed since the last update, the number added since the last update and the percentage of those reports that were completed within the stated timeframe.

Report date	Volume			Current reports		Completed reports			Performance	
	Number of reports listed	Number of reports added (since last report)	Number of reports COMPLETED (to be removed following this report)	Number of reports overdue	Number of reports due and on track/in time	Number of reports COMPLETED and in time	Number of reports COMPLETED overdue	% of reports COMPLETED	% of reports overdue (completed and pending)	% of reports in time (completed and pending)
14/02/11	33		7	2	24	6	1	21%	9%	91%
15/03/11	31	5	8	3	20	7	2	29%	16%	87%
2/05/11	32	9	9	5	16	9	1	31%	19%	78%
6/06/11	31	8	5	5	21	4	1	16%	19%	81%
19/07/11	33	7	10	6	17	2	8	30%	42%	58%
16/08/11	35	12	8	6	21	4	4	23%	29%	71%
20/09/11	36	9	7	7	21	3	5	22%	33%	67%
15/11/11	40	11	20	6	14	9	11	50%	43%	58%
28/02/12	37	17	11	0	26	7	4	30%	11%	89%
27/03/12	29	3	9	1	19	9	0	31%	3%	97%

ATTACHED is a graph showing the volume of outstanding reports and the number of completed reports over the period 14 February 2011 to present.

ITEM 13 (continued)

There are currently 29 reports listed. Following consideration of this report there will be one overdue report due to Council.

RECOMMENDATION:

That the report on Outstanding Council Reports be endorsed.

ATTACHMENTS

- 1 Performance data - Report to Council 27 March 2012
- 2 Outstanding Council Reports as at 20 March 2012

Report Prepared By:

Amanda Janvrin
Meeting Support Coordinator

Report Approved By:

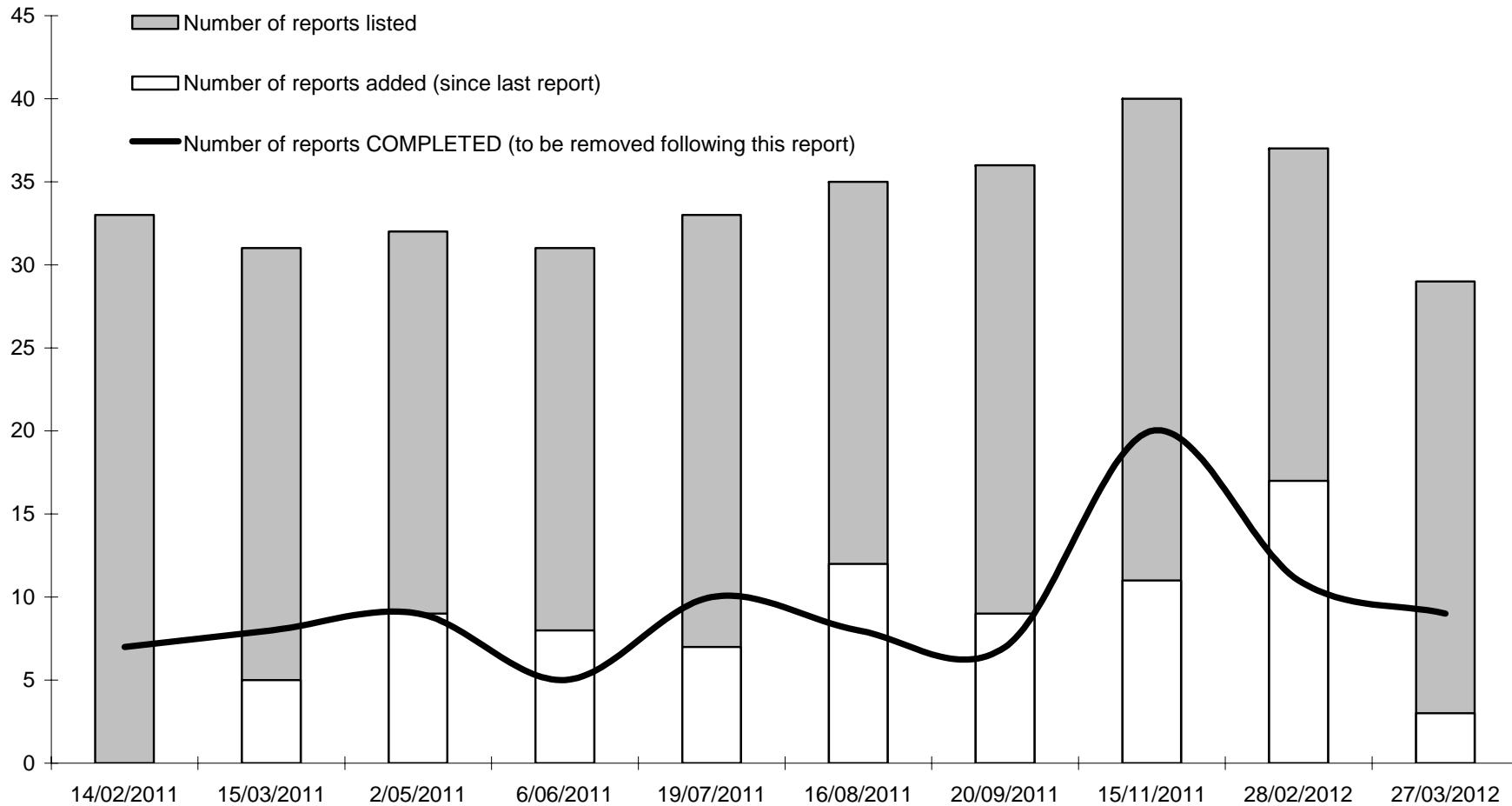
Shane Sullivan
Manager - Governance

Roy Newsome
Group Manager - Corporate Services

ITEM 13 (continued)

ATTACHMENT 1

Outstanding Reports to Council
Volume of outstanding reports



ITEM 13 (continued)

ATTACHMENT 2

Outstanding Reports

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	REVIEW OF PART 3.3 DWELLINGS HOUSES AND DUAL OCCUPANCY OF DEVELOPMENT CONTROL PLAN 2010	10/04/2012	<i>Councillor Workshop scheduled for 20 March 2012</i>
Meeting Date		Anticipated date	<i>Report to Council Meeting 10 April 2012</i>
14/06/2011	(a) That a review of Part 3.3 Dwelling Houses and Dual Occupancy of City of Ryde's Development Control Plan 2010 and associated process be undertaken to address the issues raised in this report.	10/04/2012	
Group		Officer	
Environment and Planning	(b) That a further report be provided to Council once the review process is completed.	Meryl Bishop	

ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community			
Meeting Date			
21/06/2011	<p>TRAFFIC & PARKING MATTERS PRESENTED TO RYDE LOCAL TRAFFIC COMMITTEE MEETING held on 26 May 2011 - (1) LEE AVENUE & NICHOLL AVENUE RYDE, RICHARD JOHNSON CRESCENT RYDE, MERITON STREET GLADESVILLE, WATT AVENUE RYDE - Request for Parking Restrictions</p> <p>(a) Statutory "No Stopping" restrictions for a length of 10 metres at the bend on Lee Avenue and Nicoll Avenue on both sides be installed.</p> <p>(b) With regard to the narrow road section on Richard Johnson Crescent:</p> <p>I. "No Parking" restrictions on the western side (inside radius) of the narrow road section on Richard Johnson Crescent between property No's. 1 and 11 be installed on a trial basis of 6 months.</p> <p>II. Council consult with the residents of Richard Johnson Crescent on the parking restrictions during the trial period, or at the end of the period, to seek feedback on the success of the trial.</p> <p>III. A further report be provided to the Traffic</p>	<p>3/04/2012</p> <p><i>Report to Works and Community Committee Meeting on 3 April 2012.</i></p>	
Group		Anticipated date	
Public Works		3/04/2012	
		Officer	
		Harry Muker	

ITEM 13 (continued)

ATTACHMENT 2

Committee.

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	PUBLIC DOMAIN UPGRADES	30/06/2012	<i>Part (d) will be reported when the development is undertaken.</i>
Meeting Date 2/08/2011	(d) That a detailed costing be provided to Council on the replacement of the two poles with two smart poles in front of the proposed second hotel in Eastwood, at the same time that the development is undertaken.	Anticipated date 30/06/2012	<i>Part (e) will be reported in June 2012.</i>
Group Environment and Planning	(e) That a further report be provided to Council on this matter after consultation with shop owners in Church Street.	Officer Meryl Bishop	

ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council Meeting Date 23/08/2011	78 HERMITAGE ROAD, WEST RYDE. IDA2011/0022.	17/04/2012	a) <i>Additional Information request sent to applicant on 29 August 2011.</i>
Group Environment and Planning	(a) That this application be deferred for the applicant to submit further information to Council in support of their application addressing the reasons for refusal presented in the report to the Planning and Environment Committee on 16 August 2011, including the reduction of signage on the site and the storage of chemicals in compliance with WorkCover requirements. (b) That upon receipt of this information, a further report be presented to the Planning and Environment Committee within a three month period.	Anticipated date 17/04/2012 Officer Liz Coad	b) <i>Report to Planning and Environment Committee at date TBA (within three months of receipt of additional information from the applicant).</i> <i>Applicant advised Council on 13 November 2011 that additional information would be submitted shortly and that the premises now complies with WorkCover.</i> <i>Applicant advised Council additional information would be submitted in mid December 2011 - no information was received.</i> <i>Additional information finally submitted to Council on 20 January 2012.</i> <i>Information to be renotified and</i>

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ITEM 13 (continued)

ATTACHMENT 2

				assessed by Council staff with a further report anticipated to go to Planning and Environment Committee late April 2012.
Meeting Type	Resolution	Due Date of Report	Comments/Update	
Council	ESTABLISHMENT OF A LOCAL PLANNING PANEL		Report to Council, date to be advised.	
Meeting Date	(b) That a report be provided to Council regarding the composition of the Joint Regional Planning Panel.	Anticipated date	<i>Note: The review details have not been released by the Department of Planning. When the composition of the Sydney East Joint Regional Planning Panel is up for renewal, a report will be brought to Council.</i>	
Group		Officer		
Environment and Planning		Liz Coad		

ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community	ADOPTION OF THE PUTNEY PARK PLAN OF MANAGEMENT	20/03/2012	<i>Working with Public Works to cost and scope implementation of masterplan.</i>
Meeting Date 11/10/2011	(b) That a further report be provided to Council regarding a plan of action addressing the following matters: <ul style="list-style-type: none"> • to improve the site from Pellissier Road to the punt (relocation of gates); • the upgrading and remediation of the triangular park; • the improvement to the sea wall; • the removal of the Camphor Laurel trees; • the pruning of trees throughout the park to improve the security; • the development of the perimeter track; and • the exploration of provision of accessible equipment in the southern playground. 	Anticipated date 17/04/2012	<i>Report to the Works and Community Committee Meeting on 17 April 2012.</i>
Group Community Life		Officer Fiona Morrison	

ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	UPDATE ON THE ESTABLISHMENT OF MARKET/FAIR IN RYDE BY CHAMBER OF COMMERCE - COMPLETED	20/03/2012	Anticipated date of report will be provided pending further advice from the Chamber of Commerce.
Meeting Date 11/10/2011	That a further report, including a Project Plan, be provided to Council following receipt of a formal proposal from the Chamber of Commerce as set out in this report.	Anticipated date 20/03/2012	Update provided in CIB on 24 November 2011. Awaiting further information from the Chamber of Commerce after the Community Christmas Celebration being held on 4 December 2011.
Group Community Life		Officer Derek McCarthy	Council has received correspondence from the Ryde Chamber of Commerce and was presented at the Economic Development Advisory Committee (Feb 9th 2012) that "prior to Christmas the steering committee carried out research into what people wanted from a regular fair with regard to frequency of event, time of year, quality of goods etc. Due to the future redevelopment of Church Street, Ryde Park is now the preferred venue. The committee is working with

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ITEM 13 (continued)

ATTACHMENT 2

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Council's Community Events section to conduct a fair at the 2012 Christmas celebration held in Ryde Park and the 2013 Community Harmony Day."

Report to the Works and Community Committee on 20 March 2012.

COMPLETED (To be removed following the Council meeting on 27 March 2012).

ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community			
Meeting Date			
1/11/2011	TRAFFIC & PARKING MATTERS PRESENTED TO RYDE LOCAL TRAFFIC COMMITTEE MEETING held on 29 September 2011 - BELMORE STREET, MEADOWBANK - Request for parking restrictions	17/07/2012	Report to Ryde Local Traffic Committee Meeting to be held on 24 May 2012, following which a report will be prepared for the Works and Community Committee Meeting to be held on 17 July 2012.
Group		Anticipated date	
Public Works	That Council install Statutory 'No Parking', 'Mon - Fri' restrictions for the length of 5 metres on approach side and 2 metres on departure side of two (2) access driveways of the block of units located at No. 84-102 Belmore Street and that this be trialled for 6 months with a further report provided to the Committee.	17/07/2012	
		Officer	
		Ramesh Desai	

ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community			
Meeting Date			
1/11/2011	(f) Proposal be trialled for a period of six months with a further report provided to the Committee.	Anticipated date 17/07/2012	<i>Report to Ryde Local Traffic Committee Meeting to be held on 24 May 2012, following which a report will be prepared for the Works and Community Committee Meeting to be held on 17 July 2012.</i>
Group		Officer	
Public Works		Ramesh Desai	

ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Meeting Date 8/11/2011 Group Community Life	Resolution MEN'S SHED - COMPLETED That the General Manager, in consultation with local community organisations, investigate the feasibility of setting up a Men's Shed and report back to Council.	Anticipated date 20/03/2012 Officer Baharak Sahebkhitari	Report to the Council Meeting on 13 March 2012. COMPLETED (To be removed following the Council meeting on 27 March 2012).
Meeting Type Council Meeting Date 8/11/2011 Group Environment and Planning	Resolution TOP RYDER COMMUNITY BUS SERVICE, CONTINUATION OF SERVICE - COMPLETED That a report be prepared to investigate the merits of Council expanding the Top Ryder bus service to include operating hours on Sundays and for the bus routes to include Marsfield and Macquarie University.	Due Date of Report 22/05/2012 Anticipated date 22/05/2012 Officer Sam Cappelli	Report to the Council Meeting on 27 March 2012. COMPLETED (To be removed following the Council meeting on 27 March 2012).

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ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	FLOOD MODELLING FEES & CHARGES	27/03/2012	<i>Proposed Fees on public exhibition until 8 February 2012.</i>
Meeting Date 22/11/2011	(c) That a further report be presented to Council for consideration after the advertising period addressing any submissions made.	Anticipated date 27/03/2012	<i>Report to Council anticipated for March 2012.</i>
Group Public Works		Officer Austin Morris	

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ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	MAYORAL MINUTE 15/11 - CUDAL RESERVE PUTNEY AND SMALLS ROAD RYDE	1/05/2012	
Meeting Date 22/11/2011	(a) That the Mayor and General Manager pursue meetings with the relevant State Government Ministers with the purpose of:	Anticipated date 1/05/2012	
Group Environment and Planning	(1) ensuring that both sites remain in public ownership;	Officer Meryl Bishop	
	(2) ensuring that the zoning of both sites reflects public ownership;		
	(3) obtaining the dedication of Cudal Reserve as a park under the care, control and management of the City of Ryde in perpetuity at no cost to Council;		
	(4) obtaining the dedication of the ovals within the former school site at Small's Road as a park under the care, control and management of the City of Ryde in perpetuity at no cost to Council.		
	(b) That this matter be reported back to Council.		

ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	252 QUARRY ROAD, RYDE. LOT 2 DP 701738. Local Development Application for demolition and erection of an attached dual occupancy. LDA 2010/439		<i>Report to Council following mediation meeting - meeting is scheduled for 24 January 2012 - Submitter cancelled.</i>
Meeting Date 22/11/2011		Anticipated date	<i>Re-scheduled for 22 February 2012 - Submitter cancelled.</i>
Group Environment and Planning	That this matter be deferred to allow the Group Manager, Environment and Planning to undertake mediation to address the issues of overshadowing, privacy and unacceptable non compliances and that a further report be provided to Council following the conduct of this mediation.	Officer Liz Coad	<i>Re-scheduled for 5 March 2012 - Applicant failed to attend.</i>
			<i>Re-scheduled for Wednesday 21 March 2012.</i>

ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	POTENTIAL DEVELOPMENT PARTNERSHIP ARRANGEMENT FOR COULTER STREET CAR PARK	26/06/2012	
Meeting Date	(b)On completion of the highest and best use study a full report be brought to Council for its consideration.	Anticipated date 26/06/2012	
Group		Officer	
General Manager		Mitch Corn	

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ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	SHAFTSBURY ROAD AND GLEN STREET, EASTWOOD - Proposed Roundabout (Black Spot Remediation Site - UPDATE) - COMPLETED	6/03/2012	Consultation scheduled to be undertaken in January / February 2012, following which a report will be prepared for Works and Community in March 2012.
Meeting Date 22/11/2011	(b) That the results of the community consultation be tabled at Council.	Anticipated date 6/03/2012	Report to the Works and Community Committee Meeting held on 6 March 2012.
Group Public Works		Officer Harry Muker	COMPLETED (To be removed following the Council meeting on 27 March 2012).

ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	PARTICIPATION OF LOCAL SCOUT AND GUIDES GROUPS AT CITY OF RYDE CITIZENSHIP CEREMONIES - COMPLETED	20/03/2012	<i>Consulting with schools when they return in February 2012.</i>
22/11/2011	That the General Manager prepare a report to Council:-	Anticipated date 20/03/2012	<i>Report to the Works and Community Committee Meeting on 20 March 2012.</i>
Group Community Life	(a) On how the format for the City of Ryde Citizenship Ceremonies could be changed to incorporate the Local Scout groups and Guides participation in these ceremonies. (b) To investigate with the local Primary and High School Principals to develop a concept for school bands to perform with the Ryde City Band at the Citizenship Ceremony.	Officer Derek McCarthy	<i>COMPLETED (To be removed following the Council meeting on 27 March 2012).</i>

ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	NOTICE OF MOTION - SHORTFALL OF OPEN SPACE IN PARTS OF NORTH RYDE	1/06/2012	
Meeting Date 22/11/2011	(a) That in accordance with the draft IOSP which identifies a shortfall of open space in parts of North Ryde, Council facilitate a meeting with the Transport Coordination Authority development team to request that as part of the developers contribution through either Section 94 or a VPA, to provide in the identified areas for open space to include sportsgrounds and/or multi use sports facility (including the possibility of synthetic surfaces) to benefit the community of Ryde.	Anticipated date 1/06/2012	
Group Environment and Planning	(b) That the meeting include all key stakeholders, such as Ryde City Hockey Club with the outcomes being reported to Council.	Officer Adrian Melo	

ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	DEEBLE STREET – Negotiations on Leasing Landscaped Area - COMPLETED	20/03/2012	Submissions close 31 January 2012.
Meeting Date 22/11/2011	(b) That the matter be referred back to Council on receipt of submissions.	Anticipated date 20/03/2012	Report to Works and Community Committee on 20 March 2012.
Group Public Works		Officer Russell Nash	COMPLETED (To be removed following the Council meeting on 27 March 2012).

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ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community	WEST RYDE COMMUNITY CENTRE – Endorsement of Relationship Australia, Good Beginnings and Korean Lifeline - COMPLETED		<i>This resolution relates to the process for execution of new community building licenses and each time negotiations are completed for new licenses a report will be prepared for Council's consideration.</i>
Meeting Date 6/12/2011	(a) That Council confirm that the Category Based Licensing Framework act as the basis of negotiations for prospective tenants in new Council Community Facilities and as a means of determining the proposed contribution to Council's operation and maintenance costs by community tenants.	Anticipated date	<i>completed for new licenses a report will be prepared for Council's consideration.</i>
Group Community Life	(b) That staff report to Council at the conclusion of negotiations to confirm endorsement of the specific community tenant and subsidy to be provided.	Officer Baharak Sahbekhiani	<i>COMPLETED (To be removed following the Council meeting on 27 March 2012).</i>
	(c) That Council endorse the subsidy provided to Relationships Australia (Category 4), Good Beginnings (Category 2) and Korean Lifeline (Category 1) as the community tenants for the 126sqm available on Level 1 of the West Ryde Community Centre.		

ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	DRAFT DEVELOPMENT CONTROL PLAN - Part 4.4 Ryde Town Centre - COMPLETED	13/03/2012	Reported to Council 13 March 2012.
Meeting Date 13/12/2011	(b) That a report be prepared for Council's consideration following the exhibition period of draft DCP 2010 - 4.4 Ryde Town Centre.	Anticipated date 13/03/2012	<i>SUBJECT TO RECISSION MOTION (to be considered 27 March 2012).</i>
Group Environment and Planning		Officer Meryl Bishop	<i>COMPLETED (To be removed following the Council meeting on 27 March 2012).</i>
Meeting Type Council	TENDER FOR SURVEYING AND ASSESSMENT OF CITY OF RYDE'S CUSTOMER SERVICES	Due Date of Report 22/05/2012	Comments/Update <i>Workshop held for Councillors on Tuesday, 20 March 2012.</i>
Meeting Date 13/12/2011	(b) That Council be provided with a further report exploring online and other options with costs that are available in the market place.	Anticipated date 22/05/2012	<i>Further report to be provided to Council on 22 May 2012.</i>
Group Corporate Services		Officer Angela Jones-Blayney	

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ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	LEGAL ACTION - LGFS Rembrandt Investment and Funding Agreement - COMPLETED	28/02/2012	Reported to Council on 28 February 2012.
13/12/2011	(c) That an updated report on the settlement discussions be provided to the next Council meeting.	Anticipated date 28/02/2012	<i>COMPLETED (to be removed following the Council meeting on 27 March 2012).</i>
Group Corporate Services		Officer Roy Newsome	
Meeting Type Council	SKATEBOARD CLINICS FOR ALL AGES AND ABILITIES IN THE CITY OF RYDE	Due Date of Report 28/02/2013	Comments/Update
13/12/2011	(c) That a further report be presented to Council in February 2013 at the conclusion of the series of skate clinics.	Anticipated date 28/02/2013	
Group Community Life		Officer Fiona Morrison	

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ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community	Traffic and Parking Matters presented to Ryde Local Traffic Committee Meeting held on 24 November 2011 - (h) LANCASTER AVENUE AND COBHAM AVENUE, MELROSE PARK - Bypassing Traffic	17/07/2012	An Item will be prepared for the Ryde Traffic Committee at its meeting to be held in May 2012, following which a Report will be prepared for the Works and Community Committee at its meeting to be held on 17 July 2012, containing the Minutes of the Meeting of the RTC May meeting.
7/02/2012	(ii) That a further review be undertaken in 6 months with a report to the Committee detailing the results.	17/07/2012	
Group		Officer	
Public Works		Ramesh Desai	

ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community			
Meeting Date			
7/02/2012	Traffic and Parking Matters presented to Ryde Local Traffic Committee Meeting held on 24 November 2011 - (m) SIGNAGE ON COXS ROAD AND LANE COVE ROAD	17/07/2012	An Item will be prepared for the Ryde Traffic Committee at its meeting to be held in May 2012, following which a Report will be prepared for the Works and Community Committee at its meeting to be held on 17 July 2012, containing the Minutes of the Meeting of the RTC May meeting.
Group		Anticipated date	
Public Works	(i) That a working party comprising Council, RMS, NSW Police and State Transit representatives review the concerns raised by the NPRS School President in relation to the Lane Cove Road, Kent Road and Cox's Road intersection and that a further report be brought back to the Committee in due course.	17/07/2012	
		Officer	
		Ramesh Desai	

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ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	64 PELLISIER ROAD, PUTNEY. LOT 102 DP 866280. Local Development Application for Alterations and additions to the existing dwelling including an additional new storey and new cabana in the rear yard. LDA2011/493	15/05/2012	Mediation meeting scheduled for 15 March 2012.
14/02/2012	That the Group Manager Environment and Planning undertake a mediation session with the applicant and objectors to determine a possible solution to this matter and then be reported back to the Planning and Environment Committee for consideration within two months.	15/05/2012	Further report outlining possible solutions to this matter will be provided to the Planning and Environment Committee at its meeting of 15 May 2012.
Group Environment and Planning		Officer Liz Coad	

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ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	NOTICE OF MOTION - EMPLOYMENT OPPORTUNITIES FOR PEOPLE WITH A DISABILITY	26/06/2012	<i>This will be included in the Workforce Plan, which is currently being developed.</i>
Meeting Date 14/02/2012	That the General Manager report to Council on ways to improve the employment opportunities for people with a disability within the organisation.	Anticipated date 26/06/2012	<i>Report to Council Meeting on 26 June 2012.</i>
Group Corporate Services		Officer Melissa Attia	

ITEM 13 (continued)

ATTACHMENT 2

Meeting Type	Resolution	Due Date of Report	Comments/Update
Works and Community	SHAFTSBURY ROAD AND GLEN STREET, EASTWOOD - Proposed Traffic Facilities (Black Spot Remediation Site - UPDATE)	5/06/2012	<i>An Item will be prepared for the Ryde Traffic Committee at its meeting to be held in May 2012, following which it is anticipated that a Report will be submitted to the Works and Community Committee at its meeting to be held on 5 June 2012.</i>
6/03/2012	That a further report be provided to the Committee on the future provision of angled parking in Glen Street, adjacent to the Sydney Water stormwater drain.	5/06/2012	
Group		Officer	
Public Works		Harry Muker	

PRECIS OF CORRESPONDENCE

1 STATE PROPERTY AUTHORITY - 3A AND 3B SMALLS ROAD, RYDE

Report prepared by: Executive Assistant to Group Manager

Report dated: 16/03/2012

File No.: GRP/09/6/5 - BP12/291

Correspondence:

Further to Council's resolution dated 13 December 2011 regarding 3A and 3B Smalls Road, Ryde, the following correspondence was sent and received.

- (b) That a submission is made to the Department of Planning and Infrastructure and State Property Authority expressing Council's concern about the possible sale of land associated with Small's Road Ryde School and requesting that the Small's Road Ryde School land be retained either as a school site or dedicated open space.

RECOMMENDATION:

That the correspondence be received.

ATTACHMENTS

- 1 Smalls Road school site – letter from The Honourable Adrian Piccoli MP regarding the proposed sale of land
- 2 Smalls Road 3A and 3B - letter to The Honourable Adrian Piccoli MP

Report Prepared By:

Sandra Warbrick
Executive Assistant to Group Manager

Report Approved By:

Dominic Johnson
Group Manager - Environment & Planning

Precis of Correspondence (continued)

ATTACHMENT 1



The Hon. Adrian Piccoli MP
Minister for Education

Councillor Artin Etmekdjian
Mayor
City of Ryde
Locked Bag 2069
NORTH RYDE NSW 1670

RML 12/168

Dear Councillor Etmekdjian

I write in response to your letter of 10 January 2012, regarding the proposed sale of a portion of the Smalls Road school site in Ryde (your reference: LEP2008/22/003).

I can confirm that the site is surplus to educational requirements. Since the high school closed in 1986 the Department of Education and Communities has used the site for office accommodation only. Accordingly the Department has recommended that the playing fields be sold.

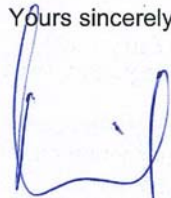
Ownership of the property is vested in the State Property Authority, but revenue from the sale is provided to the Department for reinvestment in its schools. The Department has a responsibility to ensure that its facilities meet the current and future educational needs of students in New South Wales. The sale of surplus assets is one way of achieving that.

Government agencies are required to dispose of surplus assets not needed for core activities. They are permitted to sell surplus properties direct to local government, at market value, for community purposes. If Council is interested in acquiring this property for open space, please contact Ms Wendy Williams, Senior Property Transaction Officer, State Property Authority by telephone on 9273 3917.

Unfortunately I am unable to meet with you at this time regarding this matter.

I trust this information is of assistance.

Yours sincerely



Adrian Piccoli MP
Minister for Education

- 6 MAR 2012

Precis of Correspondence (continued)

ATTACHMENT 2



Mr Adrian Piccoli MP
Minister for Education
Level 34 Governor Macquarie Tower
1 Farrer Place
SYDNEY NSW 2000

City of Ryde

ABN 81 621 292 610
Civic Centre
1 Devlin Street Ryde
Locked Bag 2069
North Ryde NSW 1670
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cityofryde@ryde.nsw.gov.au
www.ryde.nsw.gov.au
TTY (02) 9952 8470
Facsimile (02) 9952 8070
Telephone (02) 9952 8222

Our ref: LEP2008/22/003

Dear Mr ~~Piccoli~~, *Adrian*

3A and 3B Smalls Road Ryde – School

Council in the last two years has been developing a comprehensive Local Environmental Plan (LEP) for the City of Ryde known as draft Ryde LEP 2011. Under the draft Plan the subject property is proposed to be rezoned from SP2 School to R2 Low Density Residential. The rezoning of the land to R2 Low Density Residential is in response to the requirements of the Department of Planning and Infrastructure (DoPI).

As a result of correspondence from State Property Authority (SPA) Council is now aware that a portion of the site known as the oval site at 3B Smalls Road, Ryde has been declared surplus to Government needs and the SPA is acting as the disposal authority for the surplus portion of the site.

Council on the 14 December 2011 resolved that a submission be made to State Property Authority and the Department of Planning and Infrastructure expressing its great concern with the possible sale of land which from a community perspective is regarded as open space and once sold can never be returned to the community for use as open space or for any other community activity.

Council in following the requirements of the Department of Planning and Infrastructure's directions with respect to the zoning of SP2 Infrastructure land did so on the basis of the planning principles that were stated in the Department's Practice Notes and espoused by the Department's staff. The rezoning of SP2 Infrastructure land was not undertaken on the basis of land being able to be sold off without consideration or consultation with Council or the community.

Council strongly objects to the possible sale of the subject land and requests that the land either be retained for school purposes or made available to Council for open space.

In regard to the above I would like to request a meeting with you to discuss more fully Council's concerns over the proposed future sale of the subject portion of the Smalls Road school site.



Cr Artin Elmekdjian
Mayor

Office: 9952 8332
Email: mayor@ryde.nsw.gov.au

Precis of Correspondence (continued)

ATTACHMENT 2

Please do not hesitate to contact Linda Smith – EA to the Mayor and Councillors on 9952 8332 to organise a suitable meeting time and location.

I thank you for your consideration of this matter and look forward to hearing from you in the near future.

Yours sincerely



The Mayor
Councillor Artin Etmekdjian JP

10 January 2012-01-10

Cc Victor Dominello MP – Member for Ryde
Cc Brad Hazzard MP – Minister for Planning and Infrastructure

NOTICES OF MOTION

1 RESCISSION MOTIONS LISTED IN THE COUNCILLORS INFORMATION BULLETIN - Councillor Terry Perram

File Number: CLM/12/1/4/6 - BP12/292

MOTION:

That in the interests of full transparency, the Councillors' Information Bulletin list any Rescission Motion received by Council staff that has not been subsequently withdrawn or dealt with at a Council Meeting, providing the following information:

- (a) details of the original resolution proposed to be rescinded;
- (b) the date and time of receipt of the Rescission Motion;
- (c) the names of the signatories of the Rescission Motion; and
- (d) the status of any staff action that is affected or potentially affected by the Rescission Motion.

2 CONCEPT DESIGN REPORT FOR THE PROPOSED CIVIC PRECINCT REDEVELOPMENT - Councillor Terry Perram

File Number: CLM/12/1/4/6 - BP12/293

MOTION:

That in respect of the concept design report for the proposed Civic Precinct Redevelopment, received by Council in July 2011, the General Manager be hereby requested to explain to Council the reasons:

- (a) for not reporting the document to Council and seeking a resolution of endorsement or otherwise for the concept design;
- (b) for not making the concept design report available to the public;
- (c) for not at the time providing copies of the concept design report to Councillors;
- (d) for not at the time revealing to Councillors the existence of the concept design report,

noting that the report was not used as a supporting document in an expression of interest process where confidentiality might be claimed until several months after it had been received.

NOTICES OF RESCISSION

1 NOTICE OF RESCISSION - BEST VALUE REVIEW - SPORTSGROUND ALLOCATION AND MANAGEMENT - Councillor Ivan Petch, Councillor Victor Tagg, Councillor Jeff Salvestro-Martin, Councillor Terry Perram, Councillor Justin Li

File Number: CLM/12/1/4/7 - BP12/254

That Council rescind the previous resolution in relation to ITEM 18 – BEST VALUE REVIEW – SPORTSGROUND ALLOCATION AND MANAGEMENT, passed at the Council Meeting of 28 February 2012, namely:

- (a) *That Council authorise the release of the Best Value Review – Sportsground Allocation and Management for community comment including distribution to the sporting clubs of the City of Ryde.*
- (b) *That following community comment a report be prepared from the Sports and Recreation Advisory Committee that includes a detailed action plan for the implementation of the Best Value Review recommendations.*
- (c) *That Council endorse the increase in fees and charges of 21% above the IPART determination for inclusion in the draft fees and charges for Councils consideration in formulating the Operation Plan for 2012/13.*
- (d) *That Council endorse the increase in staffing to the Unit as detailed in this report, to be funded by savings and increased income to Council from the leasing and hire of sports facilities.*
- (e) *That Council endorse the year one implementation plan (to June 2012) of:*
 - (A) *The recruitment of vacant positions.*
 - (B) *The development of a Pricing and Equity Policy.*
 - (C) *A detailed review of the Fees and Charges including categories and charging structure.*
 - (D) *Open Space undertake the development of Service Level Agreements between Open Space and Public Works to define the maintenance requirements of the fields, informed by the hierarchy provided in the Integrated Open Space Plan.*
- (f) *That Council nominate the commencement of the Summer 2012 season as the commencement of the changes in procedure nominated in the Best Value Review and that a detailed information session be held with clubs and associations ahead of the commencement of season to ensure the community is informed.*
- (g) *That the survey conducted as part of this review be repeated in March 2013 to benchmark Councils efforts in improving their service to the community and the sports sector.*

Notices of Rescission (continued)

2 NOTICE OF RESCISSION - DRAFT RYDE DEVELOPMENT CONTROL PLAN 2010 - Part 4.4 Ryde Town Centre - Submissions - Councillor Ivan Petch, Councillor Jeff Salvestro-Martin, Councillor Terry Perram, Councillor Victor Tagg

File Number: CLM/12/1/4/7 - BP12/272

That Council rescind the previous resolution in relation to ITEM 4 – DRAFT RYDE DEVELOPMENT CONTROL PLAN 2010 – Part 4.4 Ryde Town Centre - Submissions, passed at the Council Meeting of 13 March 2012, namely:

That council receive and note this report and take no further action.

A further Rescission Motion in the names of Councillor Nicole Campbell, Councillor Sarkis Yedelian OAM and Councillor Roy Maggio is held in relation to ITEM 4 – DRAFT RYDE DEVELOPMENT CONTROL PLAN 2010 – Part 4.4 Ryde Town Centre – Submissions, passed at the Council Meeting of 13 March 2012. This further Rescission Motion will be considered only if the original Rescission Motion is withdrawn.

3 NOTICE OF RESCISSION - CIVIC PRECINCT PROJECT DOCUMENTATION - Councillor Nicole Campbell, Councillor Sarkis Yedelian OAM, Councillor Roy Maggio

File Number: CLM/12/1/4/7 - BP12/274

That Council rescind the previous resolution in relation to NOTICE OF MOTION 2 – CIVIC PRECINCT PROJECT DOCUMENTATION, passed at the Council Meeting of 13 March 2012, namely:

- (a) *That in the interests of full transparency, the full EOI invitation documents (comprising Parts 1 and 2) formerly used in relation to the Civic Precinct Project in December 2011 be made available to all Councillors either on the Councillor portal of Council's website or by other suitable means.*
- (b) *That Council reaffirms its resolution from the meeting of 28 February 2012 that the tender documents for the Civic Precinct proposal be made available to all Councillors by close of business on Friday, 16 March 2012 and remain available for a period of six months.*

CONFIDENTIAL ITEMS

14 ADVICE ON COURT ACTIONS

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

This matter is classified confidential because it contains advice concerning legal matters that are:-

- (a) substantial issues relating to a matter to which the Council is involved.
- (b) clearly identified in the advice, and
- (c) fully discussed in that advice.

It is not in the public interest to reveal all details of this matter as it would prejudice Council's position in any court proceedings.

Report prepared by: General Counsel, Public Officer

Report dated: 14/03/2012

File No.: GRP/11/7/1/6 - BP12/281

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