

6 MARCH 2014

NOTICE OF MEETING

You are advised of the following meeting:

TUESDAY 11 MARCH 2014.

Ordinary Meeting of Council Meeting No. 3/14

**Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde -
7.30pm**

Meeting Date: Tuesday 11 March 2014
Location: Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde
Time: 7.30pm

Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.

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MM2/14 ATTENTION TO WAR MEMORIALS - The Mayor, Councillor Roy Maggio**File Number:** MYR/07/10/20 - BP14/271

The 100th anniversary of the commencement of WW1 will be commemorated in August 2014.

I believe that in this centenary year, it is important to ensure that the City of Ryde recognises this event with appropriate solemnity and respect and takes particular pride in the maintenance of the various war memorials dedicated to the memory of those who served.

I would like to ensure that all war memorials in the City of Ryde are maintained on a regular basis with particular emphasis on garden maintenance and maintenance to the memorials themselves.

Although the 100th anniversary of ANZAC Day will not be celebrated until 2015, I would like this maintenance work carried out prior to ANZAC day each year and for such review and work to commence this year.

I would like this work carried out approximately one month prior to ANZAC day each year to ensure that all memorials are in excellent condition for any services held or private visits by members of the public.

RECOMMENDATION:

That appropriate maintenance and garden planting and pruning be carried out in and around all war memorials in the City of Ryde to ensure that all memorials are in excellent condition for the 2014 ANZAC Day commemorations.

That the condition of memorials and their surrounds be inspected each year one month prior to ANZAC Day and any necessary work be undertaken.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Councillor Roy Maggio
The Mayor

**MM3/14 COFFEE CART SERVICE - EASTWOOD LIBRARY AREA - The Mayor,
Councillor Roy Maggio****File Number:** MYR/07/10/20 - BP14/272

As Councillors would be aware, the area around Eastwood Library, Eastwood Station and Eastwood Oval is very heavily patronised by foot traffic on weekends.

I would like an investigation undertaken of the feasibility of permitting a coffee cart service adjacent to the Eastwood Library and Lower Eastwood Oval.

I believe such a service would be beneficial to the users of the area.

RECOMMENDATION:

That Council staff investigate the feasibility of permitting a coffee cart service adjacent to Eastwood Library and the Lower Eastwood Oval on weekends.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Councillor Roy Maggio
The Mayor

1 CONFIRMATION OF MINUTES - Council Meeting held on 25 February 2014

Report prepared by: Meeting Support Coordinator
File No.: CLM/14/1/4/2 - BP14/123

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Council Meeting 2/14, held on 25 February 2014 be confirmed.

ATTACHMENTS

- 1 Minutes - Ordinary Council Meeting - 25 February 2014 - CIRCULATED UNDER SEPARATE COVER**

2 REPORT OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING 3/14 held on 4 March 2014

Report prepared by: Meeting Support Coordinator
File No.: CLM/14/1/4/2 - BP14/165

REPORT SUMMARY

Attached are the Minutes of the Planning and Environment Committee Meeting 3/14 held on 4 March 2014. The Minutes will be listed for confirmation at the next Planning and Environment Committee Meeting.

Items 1, 2 and 3 were dealt with by the Committee within its delegated powers.

The following Committee recommendation for Item 4 is submitted to Council for determination in accordance with the delegations set out in Council's Code of Meeting Practice relating to Charters, functions and powers of Committees:

4 50A BELMORE STREET, RYDE LOT 32 DP 13597. BUILDING CERTIFICATE APPLICATION BCT 2013/33 FOR UNAUTHORISED CONCRETE BLOCK RETAINING WALLS AND ASSOCIATED FILL

Note: Bogdan Grubisic (objector) and Julio Montiel and Michael Cantali (on behalf of applicant) addressed the Committee in relation to this Item.

RECOMMENDATION: (Moved by Councillors Pickering and Yedelian OAM)

- (a) That Building Certificate Application No. BCT2013/0033 seeking to allow retention of unauthorised concrete walls and site fill at 50a Belmore Street RYDE, being LOT 32 DP 13597, be refused for the following reasons;
1. The change in the natural topography of the site from unauthorised land filling is excessive and detrimental to the amenity of the adjoining property and does not meet Council's DCP and related development controls.
 2. The height of unauthorised fill on the subject property exceeds 500mm and the retaining walls are higher than 900mm adjacent to the side/rear boundary both in breach of Council's DCP and related development controls.
 3. The unauthorised concrete block walls as constructed do not compliment the surrounding development and visually impact the adjoining property with regard to size and bulk.
 4. The unauthorised concrete block boundary fence/wall exceeds the maximum allowable height of 1.8m (approximately 3m at one point) in contravention of Council's DCP and related development controls.

ITEM 2 (continued)

5. The construction of the unauthorised retaining walls and land filling works are in breach of the objectives and controls listed in Councils DCP Part 3.3 (Dwelling House) Section 2.5.2 – “Topography and Excavation.
 6. The unauthorised concrete block finish to the eastern side boundary facing adjoining property at 1 Willandra St, Ryde is not of a suitable face finish and is uneven, of poor workmanship and of poor appearance that cannot be readily finished or maintained from wholly within the property boundary.
 7. Subsurface flows behind the section of the unauthorised retaining wall from No. 1 Willandra Street will be diverted, causing nuisance seepage flows to emerge at the termination of the wall in the southern corner which is likely to cause ongoing erosive effects and cause nuisance seepage on the neighbouring property.
 8. The unauthorised concrete block walls as built and unauthorised land filling prevents on-site vehicular access to the existing house garage or any off-street parking on the site effectively forcing all parking from the subject property to be on the street, which is in contravention of the Council’s DCP and related development controls and adding further traffic and loss of public car spaces.
 9. Any approval of the application to legitimise the unauthorised concrete block walls and site fill, given extent of breaches with the Council’s DCP and related development controls, would set an undesirable precedent that is not in the public interest.
- (b) That the persons who made submissions be advised of Council's decision.
- (c) That the applicant be encouraged to negotiate with the objecting neighbour a suitable replacement structure on the boundary between the two properties and that this be the subject of a future application if required. That this application be lodged within three (3) months of this determination. Failure to lodge within this time period will result in Council commencing legal proceeding to enforce requirements of the Demolition Order dated 20 December 2012 to demolish the unauthorised concrete block walls and to require natural ground levels to be restored by requiring removal of unauthorised land fill from the property.
- (d) That all the retaining walls on the property, not subject to (c) above, are reduced in height to comply with Council’s Development Control Plan (DCP) and certification provided to Council’s satisfaction. Failure to lodge certification and demonstrate compliance within three (3) months of this determination will result in Council commencing legal proceeding to enforce requirements of the Demolition Order dated 20 December 2012 to demolish the unauthorised concrete block walls and to require natural ground levels to be restored by requiring removal of unauthorised land fill from the property.

ITEM 2 (continued)**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **11 MARCH 2014** as substantive changes were made to the published recommendation.

ATTACHMENTS

- 1 Minutes - Planning and Environment Committee - 4 March 2014

ITEM 2 (continued)

ATTACHMENT 1

Planning and Environment Committee
MINUTES OF MEETING NO. 3/14

Meeting Date: Tuesday 4 March 2014

Location: Committee Room 2, Level 5, Civic Centre, 1 Devlin Street, Ryde

Time: 5.00pm

Councillors Present: Councillors Etmekdjian (Chairperson) Chung, Laxale, Pickering, and Yedelian OAM.

Apologies: Nil.

Leave of Absence: Councillor Salvestro-Martin.

Staff Present: Group Manager – Environment and Planning, Service Unit Manager – Assessment, Acting Service Unit Manager – Environmental Health and Building, Team Leader – Assessment, Consultant Town Planner – Creative Planning Solutions, Assessment Officer – Town Planner, Building Surveyor – Compliance, Business Support Coordinator – Environment and Planning and Meeting Support Coordinator.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

1 CONFIRMATION OF MINUTES - Meeting held on 18 February 2014

RESOLUTION: (Moved by Councillors Pickering and Chung)

That the Minutes of the Planning and Environment Committee 2/14, held on Tuesday 18 February 2014, be confirmed.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 2 (continued)**ATTACHMENT 1****2 7-19 CHATHAM ROAD, WEST RYDE. Section 96 modification to vary and extend the hours of use of the loading dock within the mixed use development (Coles Shopping Centre). LDA2007/0559 (MOD2013/0193).**

Note: Philip Brown (objector) and Andrew Martin and Walter Kullen (on behalf of applicant and owner) addressed the Committee in relation to this Item.

Note: Correspondence from Andrew Martin dated 3 March 2014 was tabled in relation to this Item and a copy is ON FILE.

RESOLUTION: (Moved by Councillors Yedelian OAM and Laxale)

- (a) That Section 96 Application No MOD2013/0193 at 7-19 Chatham Road, West Ryde be refused for the following reasons:
1. The proposed modifications will cause excessive and unacceptable additional noise impacts on nearby residential properties.
 2. The proposed hours of use are unacceptable having regard to the amount and proximity of residential properties located close to the loading docks, and the unacceptable amenity impacts that will result upon those properties.
 3. The proposed modifications are inconsistent with the objectives of the B4 Mixed Use zoning of the site under the Ryde Local Environmental Plan 2010, and Draft Ryde Local Environmental Plan 2011.
 4. The likely environmental impacts of the proposed modification have been considered and determined to be unsatisfactory when having regard to built environment.
 5. In the circumstances of the case, approval of the proposed extension to hours of use of the loading dock is not in the public interest.
- (b) That the persons who made submissions be advised of Council's decision.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 2 (continued)**ATTACHMENT 1****3 6/637- 639 BLAXLAND ROAD, EASTWOOD. LOT 6 SP 83373. Local Development Application for the change of use and fitout for a food premises and business identification signage - Beijing Dim Sim. LDA2013/0485.**

Note: Greg Foster (on behalf of applicant) addressed the Committee in relation to this Item.

RESOLUTION: (Moved by Councillors Yedelian OAM and Chung)

- (a) That Local Development Application No. 2013/485 at 6/637-639 Blaxland Road, Eastwood, being LOT 6 SP 83383 be approved subject to the exclusion of one (1) flush wall sign and the conditions in **Attachment 1**.
- (b) That the persons who made submissions be advised of Council's decision.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

4 50A BELMORE STREET, RYDE LOT 32 DP 13597. BUILDING CERTIFICATE APPLICATION BCT 2013/33 FOR UNAUTHORISED CONCRETE BLOCK RETAINING WALLS AND ASSOCIATED FILL

Note: Bogdan Grubisic (objector) and Julio Montiel and Michael Cantali (on behalf of applicant) addressed the Committee in relation to this Item.

RECOMMENDATION: (Moved by Councillors Pickering and Yedelian OAM)

- (a) That Building Certificate Application No. BCT2013/0033 seeking to allow retention of unauthorised concrete walls and site fill at 50a Belmore Street RYDE, being LOT 32 DP 13597, be refused for the following reasons;
 - 1. The change in the natural topography of the site from unauthorised land filling is excessive and detrimental to the amenity of the adjoining property and does not meet Council's DCP and related development controls.
 - 2. The height of unauthorised fill on the subject property exceeds 500mm and the retaining walls are higher than 900mm adjacent to the side/rear boundary both in breach of Council's DCP and related development controls.
 - 3. The unauthorised concrete block walls as constructed do not compliment the surrounding development and visually impact the adjoining property with regard to size and bulk.

ITEM 2 (continued)**ATTACHMENT 1**

4. The unauthorised concrete block boundary fence/wall exceeds the maximum allowable height of 1.8m (approximately 3m at one point) in contravention of Council's DCP and related development controls.
 5. The construction of the unauthorised retaining walls and land filling works are in breach of the objectives and controls listed in Council's DCP Part 3.3 (Dwelling House) Section 2.5.2 – "Topography and Excavation.
 6. The unauthorised concrete block finish to the eastern side boundary facing adjoining property at 1 Willandra St, Ryde is not of a suitable face finish and is uneven, of poor workmanship and of poor appearance that cannot be readily finished or maintained from wholly within the property boundary.
 7. Subsurface flows behind the section of the unauthorised retaining wall from No. 1 Willandra Street will be diverted, causing nuisance seepage flows to emerge at the termination of the wall in the southern corner which is likely to cause ongoing erosive effects and cause nuisance seepage on the neighbouring property.
 8. The unauthorised concrete block walls as built and unauthorised land filling prevents on-site vehicular access to the existing house garage or any off-street parking on the site effectively forcing all parking from the subject property to be on the street, which is in contravention of the Council's DCP and related development controls and adding further traffic and loss of public car spaces.
 9. Any approval of the application to legitimise the unauthorised concrete block walls and site fill, given extent of breaches with the Council's DCP and related development controls, would set an undesirable precedent that is not in the public interest.
- (b) That the persons who made submissions be advised of Council's decision.
- (c) That the applicant be encouraged to negotiate with the objecting neighbour a suitable replacement structure on the boundary between the two properties and that this be the subject of a future application if required. That this application be lodged within three (3) months of this determination. Failure to lodge within this time period will result in Council commencing legal proceeding to enforce requirements of the Demolition Order dated 20 December 2012 to demolish the unauthorised concrete block walls and to require natural ground levels to be restored by requiring removal of unauthorised land fill from the property.
- (d) That all the retaining walls on the property, not subject to (c) above, are reduced in height to comply with Council's Development Control Plan (DCP) and certification provided to Council's satisfaction. Failure to lodge certification and demonstrate compliance within three (3) months of this determination will result in Council commencing legal proceeding to enforce requirements of the Demolition Order dated 20 December 2012 to demolish the unauthorised concrete block walls and to require natural ground levels to be restored by requiring removal of unauthorised land fill from the property.

ITEM 2 (continued)**ATTACHMENT 1****Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **11 MARCH 2014** as substantive changes were made to the published recommendation.

The meeting closed at 6.29pm.

CONFIRMED THIS 18TH DAY OF MARCH 2014.

Chairperson

3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 2/14 held on 4 March 2014

Report prepared by: Meeting Support Coordinator
File No.: CLM/14/1/4/2 - BP14/169

REPORT SUMMARY

Attached are the Minutes of the Works and Community Committee Meeting 2/14 held on 4 March 2014. The Minutes will be listed for confirmation at the next Works and Community Committee Meeting.

Items 1 and 4 were dealt with by the Committee within its delegated powers.

The following Committee recommendations for Items 2 and 3 are submitted to Council for determination in accordance with the delegations set out in Council's Code of Meeting Practice relating to Charters, functions and powers of Committees:

2 REVIEW OF DETERMINATION 115 BALACLAVA ROAD EASTWOOD - SILKY OAK

Note: A site inspection was carried out prior to the meeting and was attended by Councillor Perram and Council staff.

Note: Correspondence and a photograph from George Hatfield was tabled by Councillor Perram in relation to this Item and a copy is ON FILE.

RECOMMENDATION: (Moved by Councillors Petch and Perram)

That Council grant permission to remove the Silky Oak tree located at the rear of 115 Balaclava Road, Eastwood and that a suitable replacement be planted to the satisfaction of Council.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **11 MARCH 2014** as substantive changes were made to the published recommendation.

3 MORRISON BAY PARK SPORTS FIELD LIGHTING PROPOSAL

Note: Councillor Petch disclosed a Less than Significant Non-Pecuniary Interest in this Item, for the reason that he lives in close proximity to the park.

Note: Chris Rutter (on behalf of Putney Rangers Football Club), Narasimhan Krishnan, Lalitha Krishnan, Donna Gaskill, Max Pymble and Margaret Zmuda addressed the meeting in relation to this Item.

ITEM 3 (continued)

Note: Lalitha Krishnan (on behalf of a resident of Bayview Street, Tennyson Point) tabled documentation outlining a series of questions in relation to this Item and a copy is ON FILE.

MOTION: (Moved by Councillors Petch and Perram)

- (a) That Council acknowledge the feedback obtained from the community on the proposal to install sports field lighting at Morrison Bay Park.
- (b) That the matter be deferred for a further report setting out in detail the justification for proceeding with this project having regard to arrangements for training that will apply during the 2014 winter season.
- (c) That the report include answers to the questions supplied to the Councillors by a resident at the meeting.

On being put to the Meeting, the voting on the Motion was two (2) For and three (3) Against. The Motion was LOST.

Record of Voting:

For the Motion: Councillors Perram and Petch

Against the Motion: Councillors Li, Pendleton and Simon

MOTION: (Moved by Councillor Simon)

- (a) That Council acknowledge the feedback obtained from the community on the proposal to install sports field lighting at Morrison Bay Park.
- (b) That Council lodge a Development Application for the installation of sports floodlighting at Morrison Bay Park for two fields and a nearby training area, as outlined in the body of the report.
- (c) That Council continue discussion with relevant stakeholders regarding their funding contribution for the delivery of the project on a 60/40 funding split between Council and the user groups.

Note: The above Motion LAPSED for want of a seconder.

MOTION: (Moved by Councillors Li and Pendleton)

That this matter be referred to full Council for determination.

On being put to the Meeting, the voting on the Motion was two (2) For and three (3) Against. The Motion was LOST.

ITEM 3 (continued)**Record of Voting:**

For the Motion: Councillors Li and Pendleton

Against the Motion: Councillors Perram, Petch and Simon

Note: As a result of the voting, this matter is AT LARGE.

Note: This matter will be dealt with at the Council Meeting to be held on **11 MARCH 2014** as the matter is AT LARGE.

ATTACHMENTS

1 Minutes - Works and Community Committee - 4 March 2014

ITEM 3 (continued)**ATTACHMENT 1****Works and Community Committee
MINUTES OF MEETING NO. 2/14****Meeting Date:** Tuesday 4 March 2014**Location:** Committee Room 1, Level 5, Civic Centre, 1 Devlin Street, Ryde**Time:** 5.00pm**Councillors Present:** Councillors Perram (Chairperson), Li, Pendleton, Petch and Simon.**Apologies:** Nil.**Staff Present:** Acting Group Manager – Community Life, Group Manager - Public Works, Service Unit Manager – Open Space, Section Manager – Sport and Recreation, Tree Management Officer, Section Manager – Natural Areas and Urban Forest, Service Unit Manager - Business Infrastructure, Section Manager – Waste, Section Manager – Governance and Executive Assistant to the Mayor and Councillors.**DISCLOSURES OF INTEREST**

Councillor Petch disclosed a Less than Significant Non-Pecuniary Interest in Item 3 – Morrison Bay Park Sports Field Lighting Proposal, for the reason that he lives in close proximity to the park.

1 CONFIRMATION OF MINUTES - Meeting held on 18 February 2014**RESOLUTION:** (Moved by Councillors Pendleton and Petch)

That the Minutes of the Works and Community Committee 1/14, held on Tuesday, 18 February 2014, be confirmed.

Record of Voting:For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

3 MORRISON BAY PARK SPORTS FIELD LIGHTING PROPOSAL

Note: Councillor Petch disclosed a Less than Significant Non-Pecuniary Interest in this Item, for the reason that he lives in close proximity to the park.

Note: Chris Rutter (on behalf of Putney Rangers Football Club), Narasimhan Krishnan, Lalitha Krishnan, Donna Gaskill, Max Pymble and Margaret Zmuda addressed the meeting in relation to this Item.

ITEM 3 (continued)**ATTACHMENT 1**

Note: Lalitha Krishnan (on behalf of a resident of Bayview Street, Tennyson Point) tabled documentation outlining a series of questions in relation to this Item and a copy is ON FILE.

MOTION: (Moved by Councillors Petch and Perram)

- (a) That Council acknowledge the feedback obtained from the community on the proposal to install sports field lighting at Morrison Bay Park.
- (b) That the matter be deferred for a further report setting out in detail the justification for proceeding with this project having regard to arrangements for training that will apply during the 2014 winter season.
- (c) That the report include answers to the questions supplied to the Councillors by a resident at the meeting.

On being put to the Meeting, the voting on the Motion was two (2) For and three (3) Against. The Motion was LOST.

Record of Voting:

For the Motion: Councillors Perram and Petch

Against the Motion: Councillors Li, Pendleton and Simon

MOTION: (Moved by Councillor Simon)

- (a) That Council acknowledge the feedback obtained from the community on the proposal to install sports field lighting at Morrison Bay Park.
- (b) That Council lodge a Development Application for the installation of sports floodlighting at Morrison Bay Park for two fields and a nearby training area, as outlined in the body of the report.
- (c) That Council continue discussion with relevant stakeholders regarding their funding contribution for the delivery of the project on a 60/40 funding split between Council and the user groups.

Note: The above Motion LAPSED for want of a seconder.

MOTION: (Moved by Councillors Li and Pendleton)

That this matter be referred to full Council for determination.

On being put to the Meeting, the voting on the Motion was two (2) For and three (3) Against. The Motion was LOST.

ITEM 3 (continued)**ATTACHMENT 1****Record of Voting:**

For the Motion: Councillors Li and Pendleton

Against the Motion: Councillors Perram, Petch and Simon

Note: As a result of the voting, this matter is AT LARGE.

Note: This matter will be dealt with at the Council Meeting to be held on **11 MARCH 2014** as the matter is AT LARGE.

2 REVIEW OF DETERMINATION 115 BALACLAVA ROAD EASTWOOD - SILKY OAK

Note: A site inspection was carried out prior to the meeting and was attended by Councillor Perram and Council staff.

Note: Correspondence and a photograph from George Hatfield was tabled by Councillor Perram in relation to this Item and a copy is ON FILE.

RECOMMENDATION: (Moved by Councillors Petch and Perram)

That Council grant permission to remove the Silky Oak tree located at the rear of 115 Balaclava Road, Eastwood and that a suitable replacement be planted to the satisfaction of Council.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **11 MARCH 2014** as substantive changes were made to the published recommendation.

3 MORRISON BAY PARK SPORTS FIELD LIGHTING PROPOSAL

Note: This matter was dealt with earlier in the meeting as outlined in these Minutes.

4 ANNUAL WASTE STATUS REPORT

RESOLUTION: (Moved by Councillors Petch and Simon)

That Council receive and note the Waste Status Report.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 3 (continued)

ATTACHMENT 1

The meeting closed at 6.16pm.

CONFIRMED THIS 18TH DAY OF MARCH 2014.

Chairperson

4 COMMUNITY GRANTS PROGRAM - ALLOCATION OF FUNDS 2013-14

Report prepared by: Section Manager - Community Services
File No.: GRP/09/4/10 - BP14/243

REPORT SUMMARY

Council's Community Grants Program includes six grant categories; Community, Cultural, Sports, Excellence Awards, Community Aid and Community Events.

At the Council meeting on 27 August 2013, Council approved a two-stage approach for the review of the community grants policy and administration as outlined in the report. Council also resolved to approve changes in the Community Grants Policy (**ATTACHMENT 1**) and Organisational Guidelines (**ATTACHMENT 2**) for implementation in 2013-2014 to achieve the following:

- Funding projects that specifically address the needs of Ryde residents;
- Fund only one project per organisation under each category;
- Provide recipients of the Historical Grant Categories with a two year funding agreement.

This report deals with the funding allocation of 2013-2014 for Sport, Community and Cultural grant categories. The report provides advice to Council on the applications received and provides recommendations on the distribution of Council's Sport, Community and Cultural Grant funds.

Council has allocated a budget of \$164,000 for these three categories. This year, 88 applications were received across all categories, totalling \$266, 234 in requests for funding.

All applications were assessed by a panel and the recommendation of the assessment panel for each category is **ATTACHED** for Council's consideration.

The projects recommended for funding include a diverse range of activities, events and services which will contribute to community wellbeing, cultural expression and vibrancy in the City of Ryde and align with the outcomes sought through the Community Strategic Plan.

ITEM 4 (continued)

RECOMMENDATION:

- (a) That Council endorse the allocation of the 2013-2014 City of Ryde **Sport Grant Category** as follows:

Organisation	Project Name	Amount
Carlingford Comets Netball Club Inc	Comets Coach and Umpire Seminars	\$850
Eastwood Ryde Netball Association	Fitness, Fun and Skills	\$3,500
Gladesville Ravens Sports Club Limited	Coaching –Accredited Education for Women’s Football Coaches	\$2,800
Gladesville Sharks Football Club	Shark’s equipment upgrade	\$700
Macquarie Dragons FC	Football skills improvement for children aged 5 to 12 years old	\$3,500
North West Sydney Women Football Association	Football4All	\$3,360.60
Putney Firebirds	Putney Firebirds Netball Season Two -2014	\$700
Putney Rangers Football Club	Coaching the Coaches	\$3,500
Ryde Hawks Baseball	Coach the Coaches	\$3,500
Ryde Hunters Hill Cricket Club	Ryde Hunters Hill Cricket Club Community Engagement program	\$2,800
	Total	\$25,211

- (b) That Council endorse the allocation of the 2013-2014 City of Ryde **Cultural Grant Category** as follows:

Organisation	Project Name	Amount
Cornucopia Art Group	Bedlam Bay Cards (BBC)	\$3,500
Eastwood Chinese Seniors Citizens Club	Celebration of Multicultural Moon Festival Luncheon	\$500
In Harmony	In Harmony – Where the Colours Never Fade	\$1,000
Kevinwood Bells & Orchestra	Orchestral Percussion Upgrade	\$1000
Learning Links	Becoming Bilingual: Growing up with more than one language	\$1,905
Ryde Hunters Hill Symphony Orchestra	Ryde Hunters Hill Symphony Orchestra Concerts 2014	\$2,000
St Kevin’s School Band Inc	Keep Band Costs Low to Aid Participation	\$1,000

ITEM 4 (continued)

Sydney Korean Women's Association	Keep Korean Culture	\$1,000
The Salvation Army (Macquarie Park)	Short films to address interpersonal racism in the City of Ryde	\$3,500
	Total	\$15,405

- (c) That Council endorse the allocation of the 2013-14 City of Ryde **Community Grant Category** as follows:

Organisation	Project Name	Amount
2RRR Ryde Regional Radio Cooperative Ltd.	Radio Training Scholarships	\$1,000
Active Opportunities Inc.	The Safer Neighbourhood-Social Inclusion Project	\$2,000
Antiochian Orthodox Church	Saints Michael and Gabriel Playground	\$600
Armenian Relief Society	Empowering Mothers and Grandmothers	\$3,500
Australian Korean Welfare Association	Plan the Future	\$2,000
Bike North	Cycling skills and basic bicycle maintenance	\$1,500
Catholic Community Services	It's Good Time to Learn	\$3,317
Chinese Christian Community Service Centre	Ethnic Youth Music Workshop	\$2,000
Communities for Communities	Ryde Rollercoaster Run	\$1,000
Community Migrant Resource Centre	Ryde Refugee Welcome Pack Training Workshops	\$3,500
Heart Support Australia Ryde Branch	Community Heart Health Awareness	\$2,500
Italian Leisure Group	Social Events	\$2,000
Italian Women's Group Marsfield	Health Promotions Initiatives	\$500
Italo-Australian Senior Citizens Group	Social activities and events	\$2,000
Ivanhoe Estate Tenant Group	Calendar and Tools Project	\$2,500
Korean Cockatoos	Access to Fun	\$3,500
KYDS	Counselling and mental health support services for residents of Ryde LGA	\$3,500
Meadowbank West Ryde Progress Association	Growing with Ryde	\$2,000

ITEM 4 (continued)

Mental Health Carers ARAFMI NSW Inc	CALD Carer Support Group Ryde	\$3,070
MS Australia – ACT/NSW/VIC	City of Ryde NDIS Conversation Forum for People with Progressive Neurological Disease	\$1,878
Neighbourhood Watch EW11,4,40	Our Watch-NHW Community Awareness Program	\$2,800
North Ryde Rotary	North Ryde Community Aid Christmas Party	\$1,000
Probus Club of Gladesville and District	Supporting “The Bridge”	\$1,000
Reach Community Initiatives	Shift Automotive Youth Mentoring Program	\$3,500
Relationships Australia – Community Builders	Meadowbank Chinese Community Support Group	\$3,400
Ryde City & Districts sub-branch VVAA NSW Inc.	Veterans & A.D.F. Services Community Resource Centre	\$3,500
Ryde Community Forum	Pre- ANZ Day and Pre-Australian Day Function	\$2,000
Ryde Family Support Inc	Families Connect	\$2,000
Ryde Multicultural Centre Inc.	Life does not stop after 60	\$2,000
Scouts First Team	CPR training to save a life	\$2,128
St Andrews Socio Religious Justice, Harmony of FITA Inc.	Keeping Community Harmony and Building its Capacity to Adapt to the Climate Change	\$2,000
Sydney Korean Women’s Association	Helping Hands	\$3,500
The Benevolent Society	Step into Work	\$3,500
The Salvation Army (Macquarie Park)	Café 47	\$3,500
Young Life Australia	Video Production Program	\$3,199
Youthsafe	SafeClub for Community Sport Clubs and Associations	\$2,000
	Total	\$84,892

- (d) That the successful and unsuccessful grant applicants be informed in writing of the outcome of their applications.

ITEM 4 (continued)**ATTACHMENTS**

- 1** Community Grants Policy
- 2** Community Grants Organisational Guidelines
- 3** Community Grants - Cultural Category 2013-2014
- 4** Community Grants - Sport Category 2013-2014
- 5** Community Grants -Community Category 2013-2014

Report Prepared By:

Persis Koo

Section Manager - Community Services

Report Approved By:

Gunjan Tripathi

Acting Service Unit Manager - Community and Culture

Baharak Sahebekhtiari

Acting Group Manager - Community Life

ITEM 4 (continued)**Background**

On 27 August 2013 Council resolved the following:

- (a) *That Council approves a two-stage approach for the review of community grants policy and administration as outlined in the report.*
- (b) *That Council approve changes in the Community Grants Policy and Guidelines for implementation in 2013-2014 to achieve the following:*
 - *Fund projects that specifically address the needs of Ryde residents*
 - *Fund only one project per organisation under each category*
 - *Provide recipients of the Historical Grant Categories with a 2 year funding agreement*
- (c) *That the Council approves the methodology and scope of the comprehensive review as outlined in this report.*

Council's Community Grants Program includes a call for applications from community organisations across three categories; Cultural, Sport and Community.

As part of the 2013-14 Delivery Plan, a sum of \$39,000 was allocated to the Sports Category, \$25,000 to Cultural Category and a total of \$100,000 for the Community Category.

The Community Grants Program was advertised by Council from September, opened throughout October and closed on 16 November 2013.

Discussion

Two information sessions were held on 23 September 2013 and 15 October 2013 which provided interested applicants with information on the grant application process. Community Life staff were available to assist applicants with questions, help to identify and plan a project and consolidate ideas for projects with a community benefit perspective.

A total of 88 applications were received for the 2013-2014 Program. This number is 30% higher than last year, includes a number of new organisations and the quality of applications across the board is much improved.

ATTACHED to this report are three tables listing all applications received under each Grant Category outlining a brief project description, the requested amount of funding and the amount of funding recommended for allocation by Council. Where a project has not been recommended for funding, an explanation is also provided.

ITEM 4 (continued)

All applications were assessed by staff as per the selection criteria listed in the Community Grants Application Guidelines which are:

- A specific project which addresses community needs
- Create opportunities for skill/ knowledge and resource development
- Collaboration or partnership projects
- New and innovative projects
- Value for money and non-reliance on continuing Council funding
- Ability of applicant to manage the program and funding

The assessment panel, as per the Guidelines, was made up of a multi-disciplinary team of Council staff.

To continue to build the capacity of the community groups and organisations, a number of organisations have been targeted for follow up by staff and to be specifically invited to attend future Grant Workshops to assist them with project development.

Community Category- available funding \$100,000:

- *Objective:*
Applications in this category may be new or existing initiatives which improve community well-being and address identified need.
- *Number of Applications and total amount requested:*
60 applications with total request of \$181,918

Sports Category- available funding \$39,000:

- *Objective:*
Available only to sporting organisations, to develop sports and will be initiatives that enhance existing activities to support sustainable, community orientated, specific local projects that increase the opportunity for participation in sports, recreation and physical activity.
- *Number of Applications and total amount requested:*
12 applications with total request of \$39,861

Cultural Category- available funding \$25,000:

- *Objective:*
Applications in this category may be initiatives that contribute to a vibrant cultural life in Ryde and strengthen community identity and enhance access to and participation in creative expression.
- *Number of Applications and total amount requested:*
16 applications with total request of \$44,455

ITEM 4 (continued)**Financial Implications**

A total of \$164,000 was allocated for these categories in the Community Life 2013-2014 operational budget. Applications recommended for funding total \$125,508. The remainder (\$38,492) will be returned to Council's General Revenue.

It is noted that the Community Grants program, together with other matters, is being reviewed by Council in addressing its financial future and annual funding shortfall.

Policy Context

Council's Community Grants Program Policy and Guidelines provide the framework for Council's community grants. The Policy covers six categories; Community, Cultural, Sports, Excellence Awards, Community Aid and Community Events.

The objectives and process for administering each of the six Grant Categories are detailed below:

Cultural Category

Applications in this category may be initiatives that contribute to a vibrant cultural life in Ryde and strengthen community identity and enhance access to and participation in creative expression.

In addition to meeting the Selection Criteria projects in this category need to address at least one of four identified priority areas.

Frequency: Funding in this Category will be advertised annually in October, with the successful project funding made available in February/March.

Available funding: Projects will be funded to a maximum of \$3,500.

Sports Category

This category is only available to Sporting Organisations.

Applications in this category aim to develop sports and will be initiatives that enhance existing activities to support sustainable, community oriented specific local projects that increase the opportunity for participation in sports, recreation and physical activity.

In addition to meeting the Selection Criteria projects in this category need to address at least one of four identified priority areas.

Frequency: Funding in this Category will be advertised annually in October, with the successful project funding made available in February/March.

Available funding: Projects will be funded to a maximum of \$3,500.

ITEM 4 (continued)Excellence Awards Category

This Category will be available for all primary and high schools to nominate exceptional City of Ryde students in their academic pursuits.

Frequency: Funding in this is available annually in October with the awards made available from late November.

Available funding: A \$100 voucher for high school students and a \$50 voucher for primary school students are available as well as a Certificate of Excellence for each student.

Community Aid Category

This Category recognises the significant role of the three community aid organisations within the City of Ryde service network and in meeting diverse community needs. These three organisations to which this Category applies are Christian Community Aid (CCA), North Ryde Community Aid (NRCA) and Hunters Hill Ryde Community Services (HHRCS).

The Community Aid Grants funding will be allocated based on the Eligibility and the Selection Criteria and through the following process:

Council staff will negotiate an agreement with deliverables to meet the following objectives:

- To maintain a high level of participation within the service network
- To collaborate with Council to identify and address emerging issues
- To work with Council to develop and support smaller community organisations
- To participate in Council / community planning processes
- To participate in the implementation of the Ryde 2025 Community Strategic Plan once it is finalised.

Frequency: Funding in this category will be committed to the organisations on a two year funding agreement, with funding made available annually in February/March.

Allocation of funding: based on historical arrangements and service coverage the funding available in this category will be allocated as follows:

- Christian Community Aid- 40%
- North Ryde Community Aid- 30%
- Hunters Hill Ryde Community Services- 30%

Council has allocated a budget of \$80,000 for this category.

These percentages will be reviewed every three years, taking into account any service changes and outcomes produced during funding period (review due in 13/14).

ITEM 4 (continued)

Community aid organisations will not be eligible to make application for funding under the Community Grants Category.

Community Events Category

This category covers six events (as listed below) which Council has supported historically both with in-kind and cash contributions.

- Combined Schools Spectacular (Ryde School Spectacular)
- Ryde City Concert Band (City of Ryde Concert Band)
- Ryde Art Exhibition (Ryde Art Society)
- Ryde Aquatic Festival (Rotary Club of Gladesville)
- Community Christmas Carols (Rotary Club of North Ryde)
- Ryde Eisteddfod (Ryde Eisteddfod Inc)

Council staff will negotiate the level of in-kind support and deliverables for each event to meet the following objectives:

- To contribute to cultural vitality in CoR
- To promote cultural diversity
- To contribute to the implementation of strategies identified in Ryde 2025 Community Strategic Plan once it is finalised.

Frequency: Funding in this category will be committed to the organisations on a two year funding agreement, with funding made available annually in February/March.

Available funding: Cash funding will be allocated based on historical allocations; Combined Schools Spectacular- \$3,000, Ryde City Concert Band-\$3,000, Ryde Art Exhibition- \$1,500, Ryde Aquatic Festival- \$3,500, Community Christmas Carols- \$3,500, Ryde Eisteddfod- \$1,000.

ITEM 4 (continued)

ATTACHMENT 1



**Community Grants
Policy**

ITEM 4 (continued)

ATTACHMENT 1

Policy Community Grants Program

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ITEM 4 (continued)
ATTACHMENT 1
Policy Community Grants Program
DOCUMENT APPROVAL

This document has been endorsed and approved for use by:

Kim Woodbury
Acting General Manager

DOCUMENT VERSION CONTROL

Document Title:	Community Grants
Document ID:	
Document Status:	ADOPTED
Version Number:	Version 1.1
Date of Approval:	1 December 2009
Author:	Baharak Sahebekhtiari
Authorised By:	Council

CHANGE HISTORY

Version	Issue Date	Author	Reason for Change
1.0			

REVIEW HISTORY

Version	Review Date	Responsible Officer	Signature

Adopted 1 December 2009

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ITEM 4 (continued)**ATTACHMENT 1****Policy Community Grants Program****POLICY STATEMENT**

Council's annual Community Grants Program is a strategic tool for capacity building, supporting innovation, and addressing community need in line with the Council and community's vision. This Policy will provide an equitable, efficient, transparent and sustainable framework for allocation of Council's community grants to community organisations in Ryde.

POLICY CONTEXT

The City of Ryde recognises the value of community grants as a key tool to meet the needs of its residents. Community grants extend the community's capability to conduct activities, create opportunities for community capacity building and develop strong partnerships.

Council has for a number of years provided financial assistance to not-for-profit groups in the categories of cultural, community welfare and community aid grants. These have been administered through distinct processes which in most part have been informed through historical arrangements. Council's contribution to the three community aid organisations and six community events in particular have evolved through historical arrangements over an extended period.

The local Community Development Support Expenditure (CDSE) program is the program where Registered Clubs direct part of club earnings to community services. Councils usually take part in assessment and administration of CDSE program in their areas. Ryde CDSE program will continue to be administered by Council, but will be a separate process to Council's Community Grants program.

PRINCIPLES

The following principles underpin administration of community grants program

- a) Servicing our community
 - Services, programs and initiatives are aimed to benefit the City of Ryde (CoR) residents. Funds will be provided to groups targeting CoR residents and that promote improved health and wellbeing.
 - Initiatives or activities that do not discriminate or disadvantage groups within the community.
 - Acknowledge and recognise the social value and benefits that community based not for profit groups have in our community and that Council has a role in supporting Ryde's needs being met.
- b) Sustainability and Capacity Building
 - Build on the existing abilities and strengths of individuals and organisations to identify and develop local long term solutions to meet community needs.
 - Support strategies to support the development of groups to enable them to be more self sustaining.

ITEM 4 (continued)**ATTACHMENT 1****Policy Community Grants Program**

- Deliver processes which develop capacity of organisations and groups to reduce the reliance on Council funding.
- Develop opportunities to link compatible groups and organisations to collaborate and form partnerships.
- c) Inclusion
 - Ensure the community grants are accessible to a diverse range of service providers and the projects funded are inclusive of the needs of diverse groups and people within the community.
- d) Collaboration and Partnerships
 - Encourage and foster a range of relationships with communities, Council, community groups to deliver improved outcomes for the community.
 - Maximise outcomes through collaboration and partnership projects.
- e) Equity
 - Provision of information, services and opportunities for involvement is provided to all groups and services within the community in an open and transparent manner.
 - Deliver processes which are competitive, open to all and transparent.
 - Deliver processes that are consistent for the customers and Council and are aligned to Council's values and other corporate objectives
- f) Responsiveness
 - Be proactive in identifying and addressing changing community needs.
 - Support groups who meet identified and emerging community needs.
 - Review and adjust policies and guidelines based on best available practice and feedback.

OBJECTIVES

The objectives of this policy are as follows:

- a) Provision of a consistent, equitable, transparent and efficient framework for administration of all community grant categories inclusive of historical arrangements, that is understood by services and Council.
- b) To support a range of projects that meet the diverse needs of the Ryde community.
- c) To optimise the outcomes of the community grants through improved access, a transparent and supported approach to promoting and allocation.
- d) To continue to support community based not for profit groups targeting City of Ryde residents through the provision of financial support.

ITEM 4 (continued)
ATTACHMENT 1
Policy Community Grants Program

- e) To clearly identify the accountability requirements of organisations that receive funding.

STRATEGIES

The key strategies Council will implement to meet these objectives are as follows:

- a) Development and implementation of the Community Grants Program Organisational Guidelines (ATTACHED) that will clearly articulate eligibility, objectives, selection criteria, and selection process.
- b) Development of annual priorities for each grant category in line with Council's strategic documents and identified emerging needs.
- c) Development of a funding method for historic funding arrangements.
- d) Development of support mechanisms to assist groups and organisations in accessing community grants.
- e) Development of opportunities to link compatible groups and organisations to collaborate and form partnerships.
- f) Deliver a program to build the capacity of organisations and groups to reduce the reliance on Council funding, which would enable Council to provide support to a larger group of community service providers.

Categories of funding

The City of Ryde provides 6 mechanisms for the allocation of grants. These are a mixture of annual categories, for which applications are accepted once a year and two categories for which applications are accepted once every three years.

Grant Category	Objective
Historic	
Community Aid Grants 3 yearly	To Support the 3 community aid organisations in provision of services and strengthening local service network.
Community Events Grants 3 yearly	Support provision of key events which have a historic and key role in cultural vitality in Ryde.
Project Based	
Community Grants Annual	Support existing and new initiatives and services which improve community well-being and address identified need
Cultural Grants Annual	Strengthen identity, enhance access and participation in creative expression through initiatives that contribute to a vibrant cultural life

Adopted 1 December 2009

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ITEM 4 (continued)
ATTACHMENT 1
Policy Community Grants Program

	in Ryde
Sports Grants Annual	To develop sports and enhance existing activities to support sustainable, community oriented local specific projects that increase the opportunity for participation in sports, recreation and physical activity
Excellence Awards Annual	Support exceptional City of Ryde students in their academic pursuits

RELEVANT LEGISLATION

The Local Government Act 1993, s356, states:

- (1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.
- (2) A proposed recipient who acts for private gain is not ineligible to be granted financial assistance, but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.
- (3) However, public notice is not required if:
 - (a) the financial assistance is part of a specific program, and
 - (b) the program's details have been included in the council's draft management plan for the year in which the financial assistance is proposed to be given, and
 - (c) the program's proposed budget for that year does not exceed 5 percent of the council's proposed income from the ordinary rates levied for that year, and
 - (d) the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.
- (4) Public notice is also not required if the financial assistance is part of a program of graffiti removal work.

S 377 of the Act states:

A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council, other than the following:

- A decision under section 356 to contribute money or otherwise grant financial assistance to persons.

EXTERNAL CONSIDERATIONS

Changes to the state and federal government funding and the Community Development Support Expenditure scheme may impact local organisations which rely on these funding sources and may increase demand on Council for funding.

RELATED POLICIES/STRATEGIES

Adopted 1 December 2009

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ITEM 4 (continued)**ATTACHMENT 1****Policy Community Grants Program**

- DRAFT Community Facilities Plan 2030
- Ryde 2030 Community Strategic Plan
- Arts and Cultural Development Framework
- Parks on Track for People 2025
- DRAFT Recreation and Leisure Strategy 2009.
- Service Mapping and Gap Analysis Report 2009

STAKEHOLDERS

The key external stakeholders include community groups and organisations in Ryde who would apply for funding. Particularly community organisations which have had historical arrangements for receiving funding from Council are key stakeholders and the implementation of a new policy and guidelines may change the way these stakeholders are used to working with Council.

IMPLEMENTATION

This policy will be implemented through the Community and Culture Service Unit with assistance from Open Space and Events and Community Relations Units.

Implementation of this policy and guidelines will occur from financial year 2010-11.

EVALUATION AND REVIEW

To ensure this policy develops over time to align with better practice and the changing needs of the community, it should be reviewed according to Council's Policy Development, Implementation and Review – Guidelines and Standards. Any review should also adhere to Council's *'Your City, Your Voice'* model of engagement.

The following indicators should be considered in measuring the effectiveness of the development and implementation of this program within the first year:

- a) Feedback from staff and Councillors
- b) General feedback from organisations and groups identified through an survey of grant applicants
- c) Number and diversity of groups applying for community grants increased

RESOURCE IMPLICATIONS

The streamlined process and in particular management of all categories of grants through a single process will reduce the amount of staff resources required in delivering the Community Grants Program. Information relating to the allocation of community grant process needs to be collated in a manner to ensure appropriate reporting is provided through the management plan and the annual report.

ITEM 4 (continued)**ATTACHMENT 1****Policy Community Grants Program****AUTHORISATION**

General Manager

OWNERSHIP

The development, implementation, review and evaluation of this policy is the responsibility of the Community and Culture Unit.

Some of the strategies outlined within this policy will require other service units such as Open Space and Events and Community Relations to assist.

FURTHER INFORMATION

For further information on this policy and attached guidelines contact Council's Community and Culture Manager on 9952 8222.

REFERENCES

Parramatta Council Community Grants Program
City of Sydney Community Grants and Sponsorship Policy
Bankstown City Council- Draft Grants & Donations Policy

ATTACHMENTS:

Community Grants Organisational Guidelines

ITEM 4 (continued)

ATTACHMENT 2



**Community Grants Program
Organisational Guidelines**
Adopted: Council meeting 1
December 2009

ITEM 4 (continued)

ATTACHMENT 2

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ITEM 4 (continued)

ATTACHMENT 2

DOCUMENT APPROVAL

This document has been endorsed and approved for use by:

Kim Woodbury
Acting General Manager

DOCUMENT VERSION CONTROL

Document Title:	Community Grants
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Author:	Baharak Sahebekhtiari
Authorised By:	Council

CHANGE HISTORY

Version	Issue Date	Author	Reason for Change
1.0	8/09/2010	B Sahebekhtiari	Council resolution 7 September 2010- change to Sports Category

REVIEW HISTORY

Version	Review Date	Responsible Officer	Signature

ITEM 4 (continued)**ATTACHMENT 2****Community Grants Organisational Guidelines**

The administration and allocation of Council's community grants program will be based on the principles and objectives outlined in the Community Grants Policy. This document supports the Policy and provides guidelines for its implementation for Council staff.

OVERVIEW

To streamline processes for both Council and community groups the Community Grants Program will have a common set of eligibility and selection criteria for all applicants and projects (with the exception of the Excellence Award Category), with broad objectives for each of the 6 Grant Categories available under the Program.

CATEGORIES

Council's Community Grants Program has 6 categories of grants with specific objectives and priority areas for funding; Community, Cultural, Sports, Excellence Awards, Community Aid and Community Events.

AVAILABLE FUNDING

Council will determine the amount of funding allocated for distribution under the Community Grants Program annually as part of its management planning process.

RECEIVING APPLICATIONS FOR FUNDING

All Grant Categories will be advertised in one annual round. All requests for funding received outside of this timeframe will be referred to the next round of the Program. In circumstances where the application is deemed to be time sensitive it will be reported to Council for determination.

SUBMISSION PROCESSForm

Council will receive applications through the Community Grants Application Form. The application form will be developed to be:

- User friendly
- In plain language and format
- Linked specifically to the selection criteria to assist applicants to provide required information
- Available through both electronic and hardcopy formats.

Guidelines

Community Grants Applicant Guidelines will be developed to assist applicants in completing the application form.

PROMOTION AND PROVISION OF ASSISTANCE

The Program will be advertised through:

- The Northern District Times and The Weekly Times
- The Ryde City View publication
- Council's website

ITEM 4 (continued)**ATTACHMENT 2**

- Council's Advisory Committees
- Email notification to community networks, previous recipients and other interested groups.

Information about the Program including the application form will be available through:

- Council's website
- Council's Customer Service Centre and libraries
- Email and telephone requests.

A minimum of two information sessions will be delivered when the Program is advertised. This will assist applicants to understand the guidelines and the application form. Council staff will be available to answer questions and to facilitate contact between groups and organisations.

ASSESSMENT AND SELECTION PROCESS

- All applications will be assessed and prioritised by a panel composed of a multidisciplinary team of Council staff
- All applications will be assessed against the selection criteria
- The panel will recommend a list of projects to Council for funding
- Council makes the final decision on successful projects
- All applicants will be advised of the outcomes of the Program
- Council's decisions through this process will be final.

SUCCESSFUL PROJECTS

Organisations that are successful (with the exception of the Excellence Award Category) in obtaining funding for their projects may be asked to:

- Sign a funding agreement accepting responsibility for the delivery of the project
- Attend a cheque presentation to receive approved funds
- Acknowledge Council's support wherever practicable. The sentence "This project has been supported by City of Ryde's Community Grants Program" should be placed on all promotional material, flyers, posters, brochures, newsletters, Annual Reports and any other printed material
- Acquit the funding received and the proposed outcomes of the funded project within prescribed timeframes
- Contact Council staff if they experience difficulty with implementing and acquitting the funded project for support
- Provide CoR with an Australian Business Number (ABN).

ELIGIBILITY

All applications must demonstrate the following in order to be considered for a community grant. To be eligible for funding, an organisation must:

ITEM 4 (continued)**ATTACHMENT 2**

- Be not-for-profit
- Be Incorporated or have evidence of auspice from an incorporated organisation
- Be located within City of Ryde or principally service Ryde residents
- Be open to the general public and not discriminatory
- Have acquitted previous funding received.

SELECTION CRITERIA

The following criteria will be used by the selection panel to assess each application to determine allocation and the level of funding (with the exception of the Excellence Awards Category).

- A specific project which addresses community needs as identified in Ryde 2030 Community Strategic Plan (CSP) and other Council plans and strategies
- Create opportunities for skill / knowledge and resource development
- Collaboration or partnership projects
- New and innovative projects
- Value for money and non reliance on continuing Council funding
- Ability of applicant to manage the program and funding.

ANNUAL PRIORITIES

To assist community organisations develop projects that address community needs Council staff will develop annual priorities for each grant category based on Council's strategic documents, current and emerging community needs. The Ryde 2030 Community Strategic Plan priorities will, once adopted, inform development of annual priorities.

SPECIFIC GRANT CATEGORIES

The objectives and process for administering each of the 6 Grant Categories; Community, Cultural, Sports, Excellence Awards, Community Aid and Community Events are detailed below.

- **COMMUNITY CATEGORY**

Applications in this category may be new or existing initiatives which improve community well-being and address identified need.

In addition to meeting the Selection Criteria projects in this category need to address at least one of 4 identified priority areas.

Frequency: Funding in this Category will be advertised annually in October, with the successful project funding made available in February/March.

Available funding: Projects will be funded to a maximum of \$3500.

- **CULTURAL CATEGORY**

Applications in this category may be initiatives that contribute to a vibrant cultural life in Ryde and strengthen community identity and enhance access to and participation in creative expression.

ITEM 4 (continued)**ATTACHMENT 2**

In addition to meeting the Selection Criteria projects in this category need to address at least one of 4 identified priority areas.

Frequency: Funding in this Category will be advertised annually in October, with the successful project funding made available in February/March.

Available funding: Projects will be funded to a maximum of \$3500.

- **SPORTS CATEGORY**

This category is only available to Sporting Organisations. Applications in this category aim to develop sports and will be initiatives that enhance existing activities to support sustainable, community oriented specific local projects that increase the opportunity for participation in sports, recreation and physical activity.

In addition to meeting the Selection Criteria projects in this category need to address at least one of 4 identified priority areas.

Frequency: Funding in this Category will be advertised annually in October, with the successful project funding made available in February/March.

Available funding: Projects will be funded to a maximum of \$3500.

- **EXCELLENCE AWARDS CATEGORY**

This Category will be available for all primary and high schools to nominate exceptional City of Ryde students in their academic pursuits.

Frequency: Funding in this is available annually in October with the awards made available from late November.

Available funding: A \$100 voucher for high school students and a \$50 voucher for primary school students are available as well as a Certificate of Excellence for each student.

- **COMMUNITY AID CATEGORY**

This Category recognises the significant role of the three community aid organisations within the City of Ryde service network and in meeting diverse community needs. These three organisations to which this Category applies are Christian Community Aid (CCA), North Ryde Community Aid (NRCA) and Hunters Hill Ryde Community Services (HHRCS).

The Community Aid Grants funding will be allocated based on the Eligibility and the Selection Criteria and through the following process:

Council staff will negotiate a Funding Agreement with deliverables to meet the following objectives:

- To maintain a high level of participation within the service network
- To collaborate with Council to identify and address emerging issues

ITEM 4 (continued)**ATTACHMENT 2**

- To work with Council to develop and support smaller community organisations
- To participate in Council / community planning processes
- To participate in the implementation of the Ryde 2030 Community Strategic Plan once it is finalised.

Frequency: Funding in this category will be committed to the organisations on a three yearly basis, with funding made available annually in February/March.

Allocation of funding: based on historical arrangements and service coverage the funding available in this category will be allocated as follows:

- Christian Community Aid- 40%
- North Ryde Community Aid- 30%
- Hunters Hill Ryde Community Services- 30%

These percentages will be reviewed every three years, taking into account any service changes and outcomes produced during funding period.

Community aid organisations will not be eligible to make application for funding under the Community Grants Category.

COMMUNITY EVENTS CATEGORY

This category covers 6 events (as listed below) which Council has supported historically both with in-kind and cash contributions.

- Combined Schools Spectacular (Ryde School Spectacular)
- Ryde City Concert Band (City of Ryde Concert Band)
- Ryde Art Exhibition (Ryde Art Society)
- Ryde Aquatic Festival (Rotary Club of Gladesville)
- Community Christmas Carols (Rotary Club of North Ryde)
- Ryde Eisteddfod (Ryde Eisteddfod Inc)

Council staff will negotiate the level of in-kind support and deliverables for each event to meet the following objectives:

- To contribute to cultural vitality in CoR
- To promote cultural diversity
- To contribute to the implementation of strategies identified in Ryde 2030 Community Strategic Plan once it is finalised.

Frequency: Funding in this category will be committed will be committed to the organisations on a three yearly basis, with funding made available annually in February/March.

Available funding: Funding will be allocated based on historical allocations; Combined Schools Spectacular- \$3000, Ryde City Concert Band-\$3000, Ryde Art Exhibition- \$1500, Ryde Aquatic Festival- \$3500, Community Christmas Carols- \$3500, Ryde Eisteddfod- \$1000.

ITEM 4 (continued)

ATTACHMENT 3

City of Ryde Community Grants 2013-14 **Cultural Category**

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT Sought	AMOUNT RECOMMENDED	COMMENTS
Azad Pem Armenian Theatrical Group	Tragedy of being wealthy	The project aims to assist retired and active Armenians to pursue their acting dream through stage play and showcasing their theatrical work in the community.	\$3,500	\$0	Not eligible under guidelines. The applicant is not incorporated and no Auspice organisation nominated. To be invited to attend Grant Workshops
Cornucopia Art Group	Bedlam Bay Cards (BBC)	The project provides members with an opportunity to extend their artistic and professional practice skills, and learn how to develop, produce and market a product. It will also increase opportunity for income generation and involvement with the community.	\$3,500	\$3,500	
Eastwood Chinese Senior Citizens Group	Celebration of Multicultural Moon Festival Luncheon	Promote Chinese festival and culture to other CALD groups	\$2,900	\$500	
Eastwood Tamil Study Centre	Eastwood Study Centre Kalai Vizha (Cultural Performance) 2013	The project aims to teach students to, speak, write and comprehend the Tamil heritage through Tamil literature, music, dance and drama. It provides the opportunity for the school to develop the confidence and skills of its students through stage performance; share the Tamil culture and values between communities in Ryde.	\$3,000	\$0	Project is internal to the school community and forms part of core business of the school.
Hunters Hill Ryde Community Services	Gladesville Social Support - Pittwater Garden and Cultural BBQs	The project seeks fund to purchase BBQ facilities in public housing estate.	\$2,000	\$0	Not eligible under guidelines, funding of equipment
In Harmony	In Harmony - Where the Colours Never Fade	The project seeks fund to professionally record "Where the Colours Never Fade" CD for distribution and easily available for use in the Ryde community. Through collaboration of local artists and singers, the project encourages and provides opportunity for individuals and community groups to participate in creative expression.	\$3,500	\$1,000	

ITEM 4 (continued)

ATTACHMENT 3

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT Sought	AMOUNT RECOMMENDED	COMMENTS
Kevinwood Bells & Orchestra	Orchestral Percussion Upgrade	The project seeks fund to purchase percussion equipment.	\$2,000	\$1,000	
Kevinwood Bells & Orchestra	Projector System for Music Projection	To improve the music reading of choir participants, to reduce paper waste and generally give a better overall experience to taking part in choral rehearsals.	\$1,500	\$0	Project not well scoped and not specific, seeking to purchase equipment.
Learning Links	Becoming Bilingual: Growing up with more than one language	The project aims to support parents to be confident in making choices when deciding to bring up their children to be bilingual through a range of practical ideas which support the communication, play and participation of children developing a second language; and ways to promote the communication development of bilingual children and support their inclusion.	\$1,905	\$1,905	
Muscular Dystrophy NSW	The Ngundabaa Connect Program (Ryde Area)	The project aims to provide support to parents of children with disability and assist them to be emotional stronger through innovative Indigenous cultural activities.	\$3,500	\$0	Not clear how the local community in Ryde LGA will be targeted or selected.
Ryde Eastwood District Music Club	Ryde Eisteddfod Winners Concert	To provide the winners of the different music sections from the Ryde Eisteddfod with the opportunity to perform in front of an appreciative audience.	\$2,000	\$0	The organisation has requested funding for the same activity previously. There is no discernible project. To be invited to attend Grant Workshops.
Asiaussie Artistic Culture Group (Auspice RFS)		To create a greater understanding of Chinese art and Cultural through out the local community and Keep Chinese Cultural Alive in our Chinese community.	\$3,500	\$0	Not eligible under guidelines. The applicant is an individual.
Ryde Hunters Hill Symphony Orchestra	Ryde Hunters Hill Symphony Orchestra Concerts	The Project is to plan and present FIVE orchestral concerts in 2014 for the communities of Ryde and Hunters Hill areas.	\$3,500	\$2,000	

ITEM 4 (continued)

ATTACHMENT 3

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT Sought	AMOUNT RECOMMENDED	COMMENTS
St Kevin's School Band Inc	St Kevin's School Band Inc- Keeping Band Costs Low To Aid Participation	We are hoping to not increase the costs involved for band families in 2014. We would like the opportunity to participate in the band program to be open to all students. The project seeks fund to purchase 3 new trombones so that these instruments are available for hire for families at a cost a lot less than the purchase price.	\$1,150	\$1,000	
Sydney Korean Women's association	Keep Korean Culture	The project seeks fund to promote community harmony through showcasing Korean diverse food culture.	\$3,500	\$1,000	
The Salvation Army (Macquarie Park)	Short films to address interpersonal racism in the City of Ryde	The objective of this project is to create a series of short films with residents of the City of Ryde designed to address interpersonal racism.	\$3,500	\$3,500	
		Total	\$44,455	\$15,405	

ITEM 4 (continued)

ATTACHMENT 4

City of Ryde Community Grants 2013-14 **Sports Category**

ORGANISATION	PROJECT NAME	PROJECT DESCRIPTION	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Carlingford Comets Netball Club Inc	Comets Coach and Umpire Seminars	The aim of the project is to develop professional relationship between new and current coaches through a series of Coaches Seminar.	\$1,700	\$850	
Eastwood Ryde Netball Association	Fitness, Fun and Skills	The aim of the project is to introduce youngsters to fitness and netball skills through a fun based activity.	\$3,500	\$3,500	
Gladesville Ravens Sports Club Limited	Coaching - Accredited Education for Womens Football Coaches	This project seeks to better serve the needs of female community members and address current gender inequities through provision of coaching education and accreditation.	\$3,500	\$2,800	
Gladesville Sharks Football Club	Shark's equipment upgrade	The project seeks grant to purchase new equipment for the Winter 2014 football season.	\$3,500	\$700	
Homenetmen Ararat	Ararat Table Tennis Grant	The aim of project is to expand and develop junior and female participation by extending the facilities and providing more training opportunities.	\$3,500	\$0	The proposed project does not build the capacity of any of the club members as the majority of the funds are for the costs associated with the coaching services.
Macquarie Dragons FC	Co operative training to develop football skills children 5 years to 12 years	Macquarie Dragons FC are The project seek fund to improve the football skills of players aged 5 to 12 years and their coaches.	\$3,500	\$3,500	

ITEM 4 (continued)

ATTACHMENT 4

ORGANISATION	PROJECT NAME	PROJECT DESCRIPTION	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
North West Sydney Women Football Association	Football4All	The aim of the project is to allow girls/women with special needs interested in playing football to get a taste of the sport in a non-threatening environment.	\$3,360.60	\$3,360.60	
Putney Firebirds	Putney Firebirds Netball Season Two -2014	The project seeks fund to purchase equipment required to meet the demand of anticipated growth and development of website for the club.	\$3,900	\$700	
Putney Rangers Football Club	Coaching the Coaches	The project aims provide a program to be delivered by qualified coaches, for the parents of U6's to U8's teams to educate them on how to deliver organised, interesting and skills based training for new players to football.	\$3,500	\$3,500	
Riding for the Disabled Association NSW	Purchase of AED	The project seeks fund to purchase an Automated external defibrillator (AED) for the use of coaches and volunteers to ensure the ongoing health and safety of the riders and other volunteers.	\$2,900	\$0	This is a request to purchase equipment.
Ryde Hawks Baseball	Coach the Coaches	Provide basic coaching to new coaches who have to achieve a level 1 certificate over a 3 week period prior to commencement of season.	\$3,500	\$3,500	
Ryde Hunters Hill Cricket Club	Ryde Hunters Hill Cricket Club Community Engagement program	The project seeks fund to promote its Community Engagement program through Junior Development Program, Mum's Clinics and Level One Coaching program.	\$3,500	\$2,800	
		Total	\$39,861	\$25,211	

ITEM 4 (continued)

ATTACHMENT 5

City of Ryde Community Grants 2013-14 **Community Category**

ORGANISATION	PROJECT NAME	PROJECT DESCRIPTION	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
1st Putney Scouts	Accessible access to hall	To seek funds to renovate the kitchen and bathrooms the hall.	\$3,500	\$0	This is a donation request for building capital works, no specific project is identified.
2RRR Ryde Regional Radio Co-operative Ltd.	RADIO TRAINING SCHOLARSHIPS	The project aims to provide a learning, educational and vocational pathway for 3 school age pupils to attend 2RRR's radio training course.	\$1,505	\$1,000	
Active Opportunities Inc	The Safer Neighbourhood - Social Inclusion Project	The Safer Neighbourhood - Social Inclusion Project aims to build safer communities through sport activities for both boys and girls on a Friday night for 10 weeks based at North Ryde RSL Youth Club.	\$3,500	\$2,000	
Antiochian Orthodox Church	Saints Michael and Gabriel Playgroup	The project aim to run activities for playgroup and purchase toys for the children as resources to assist in early childhood learning and education.	\$3,500	\$600	
Antiochian Orthodox Church	Falls Prevention Exercise Classes for Mature Adults	The project aims to assist people aged over 55 years with exercise classes that promote physical and emotional well-being. It also aims to promote the social well being of older Australians who are often socially isolated.	\$3,500	\$0	Whilst is a good project, it will be more appropriate to fund by State Government.
Armenian Relief Society	Empowering Mothers and Grandmothers	The project aims to assist young mothers and grandmothers with parenting skills with focus on childhood obesity prevention and cultivating social skills for children who are now at risk of Ipad/computer/video games addiction.	\$3,500	\$3,500	
Australian Korean Welfare Association	Plan the Future	"Plan the Future" is a project to assist Korean senior community to prepare and plan for funeral; and making a will before death.	\$3,200	\$2,000	
Bike North	Cycling skills and basic bicycle maintenance	The project aims to introduce cycling skills and basic bicycle maintenance workshops to the community offered to the general public and humanitarian resettlement migrants living in the Ryde area.	\$2,400	\$1,500	

ITEM 4 (continued)

ATTACHMENT 5

ORGANISATION	PROJECT NAME	PROJECT DESCRIPTION	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
BowelCare Australia	Bowel Cancer Awareness and Screening Program	The project aims to develop a Community Awareness of the nature of bowel cancer within the City of Ryde and to save lives by early detection of bowel diseases which can lead to bowel cancer.	\$3,500	\$0	This is an activity that could and has been funded by the other levels of government
Catholic Community Services	It's a Good Time to Learn	The project enables older people of Korean background living in the City of Ryde to achieve basic computer skills as well as connect to the wider community. The project also empowers older people of Korean background by being able to use modern technologies and access to new information.	\$3,317	\$3,317	
Children year 6+ from none English background with Art talent (Auspicing by RFS)		The project aims to assist disadvantaged children from none English speaking background to learn art as a therapy which hope to improve their self confidence and social skills.	\$3,500	\$0	Not eligible under guidelines. The applicant is an individual.
Chinese Christian Community Service Centre	Ethnic Youth Music Workshops	The project aims to assist children from CALD background to gain acceptance of their cultural identity and develop skills to build relationships with others in an Australian society.	\$3,500	\$2,000	
Christian Community Aid	Computer Confidence & Competence	The project aims to assist seniors in the CALD communities to gain computer confidence and competence.	\$1,590	\$0	Not eligible under guidelines. Organisation receives specific community aid funding from Council.
Christian Community Aid Family Day Care	Parenting Workshops - Parents with Toddlers & Transition to School	This project provides toddler parenting sessions to 50 families through a series of workshops, each catering for 25 families. A further workshop in term 3 will focus on Transition to School to assist families in determining if their child is ready to transition to formal schooling.	\$3,170	\$0	Not eligible under guidelines. Organisation receives specific community aid funding from Council.

ITEM 4 (continued)

ATTACHMENT 5

ORGANISATION	PROJECT NAME	PROJECT DESCRIPTION	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Christian Community Aid The Shack Youth Outreach	Financial Awareness - Support to help you manage your resources	The project aims to foster a greater sense of understanding finances, control and money management for individuals/families, increased self reliance, confidence and skill base.	\$3,500	\$0	Not eligible under guidelines. Organisation receives specific community aid funding from Council.
Communities for Communities	Ryde Rollercoaster Run	The project aims to bring the community together for the fun run that will benefit them personally from increase physical activity and will also benefit a number of local and international charities such as Giant Steps.	\$3,500	\$1,000	
Community Migrant Resource Centre	Ryde Refugee Welcome Pack Training Workshops	The project aims to achieve the facilitation of refugee and asylum seekers access to the full range of services, supports and social activates available so that they can participate in the Ryde community. The project also aims to achieve service sector increased access to their services and information and referral pathways by refugees and asylum seekers.	\$3,500	\$3,500	
Community Migrant Resource Centre	Pathways to a New Life	The project aims to increase the capacity of newly arrived individuals' (from various CALD communities) by enhancing their knowledge and ability to navigate and access mainstream services and promote self-reliance and independence for newly arrived migrants, refugees, humanitarian entrants and asylum seekers in Ryde area.	\$3,500	\$0	Not eligible under guidelines. This organisation has put in a total of 2 applications in the same category.
Fluid Balance	Project GROOVE and BREATHE	The project seekd fund for family Yoga classes and monthly workshops - kids ages 3-9 + parent/s and monthly weekend workshops.	\$3,500	\$0	Not eligible under guidelines as it is a business owned by an individual.
Giant Steps	Sensory Play for children with Autism	To seek funds to purchase additional swings for the organisation.	\$3,500	\$0	This is a donation request for purchasing of additional swings. Will be referred to ClubGrants.
Heart Support Australia Ryde Branch	Community Heart Health Awareness	The objective of the project is to create awareness in the community about Heart Health through offering healthy lifestyle information and prevention of coronary heart disease.	\$2,500	\$2,500	

ITEM 4 (continued)

ATTACHMENT 5

ORGANISATION	PROJECT NAME	PROJECT DESCRIPTION	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Italian Leisure Group	Social Events	To run social activities for Italian Speaking older people aiming to prevent isolation, increase community participation, increase awareness of relevant social services and health issues in community language.	\$2,000	\$2,000	
Italian Womens Group Marsfield	Health Promotions Initiatives	To run social activities for Italian Speaking older women aiming to prevent isolation, increase community participation, increase awareness of relevant social services and health issues in community language.	\$500	\$500	
Italo-Australian Senior Citizens Group	Italo-Australian Senior Citizens Group	To run social activities for Italian Speaking older people aiming to prevent isolation, increase community participation, increase awareness of relevant social services and health issues in community language.	\$2,000	\$2,000	
Ivanhoe Estate Tenant Group	Calendar and Tools Project	The project aims to connect and engage tenants through working on the vegetable garden and production of newsletters as a communication tool for its tenant group.	\$3,500	\$2,500	
Korean Cockatoos	Access to Fun	This project aims to provide Korean carers/families and their children with disability with peer support and socialising opportunities.	\$3,500	\$3,500	
KYDS	Counselling and mental health support services for residents of Ryde LGA	The project aims to provide one-to-one counselling support to adolescents and their families to cope with issues such as bullying, school and exam stress, grief, loss, intergenerational and cross-cultural conflict, anxiety, depression, self harm, drug and alcohol use, addictions, and suicidal thoughts / actions.	\$3,500	\$3,500	
Meadowbank West Ryde Progress Association	Growing with Ryde!	The aims of the project is to promote an inclusive community by enabling residents to constructively engage in community development plans and activities.	\$3,500	\$2,000	
Mental Health Carers ARAFMI NSW Inc	CALD Carer Support Group Ryde	The project aims to establish a support group in Ryde area and assist carers and their families with an understanding of mental health issues in the Chinese community and other CALD carer groups.	\$3,070	\$3,070	

ITEM 4 (continued)

ATTACHMENT 5

ORGANISATION	PROJECT NAME	PROJECT DESCRIPTION	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
MS Australia – ACT/NSW/VIC	City of Ryde NDIS Conversation Forum for People with Progressive Neurological Disease	The project provides an opportunity for people with disability, together with family members and carers, to have group discussions and one-to-one conversations with MS Australia staff on better understanding of NDIS and impact of the scheme on clients and their families.	\$1,878	\$1,878	
Neighbourhood Watch EW11,4,40	Community Awareness Renewal Program	The project aims to replace the NHW street signage that have deteriorated, been damaged or removed when electricity poles have been replaced during pole replacement/ maintenance. Also to include new open spaces including playgrounds with anti-graffiti printed units.	\$3,500	\$0	This is a request for signage replacement. No specific project is identified.
Neighbourhood Watch EW11,4,40	Our Watch – NHW Community Awareness Program	The project aims to increase awareness and involvement in NHW throughout the Ryde LGA targeting CALD communities and to help build strong, safe communities that care for and look out for each other within their local area.	\$3,500	\$2,800	
North Ryde Community Aid & Information Centre Inc	Community Cuppa & Conversation Hour	The project aims to host a simple morning tea and facilitate conversations in English, new residents and intercultural residents will be encouraged to practice their English language skills and practice communicating with other residents of the City of Ryde.	\$3,500	\$0	Not eligible under guidelines. Organisation receives specific community aid funding from Council.
North Ryde Public School P&C Association	Shaded Seating for North Ryde Public School Students and School House Museum and other Visitors	To seek funds to purchase shaded seating for school ground.	\$3,052	\$0	This is a donation request for capital works.
North Ryde Rotary	North Ryde Community Aid Christmas Party	The project intends to hold a Christmas Party for the clients of Community Aid in North Ryde. Frail aged people and non English Speaking residents will be encouraged to get out and meet others.	\$3,500	\$1,000	
Planet X Youth Centre	YouthSource Partnership Project	The YouthSource initiative aims to increase the dialogue between healthcare providers and youth; this will assist services in being more accessible and youth friendly, whilst empowering young people to take greater ownership of their health and wellbeing.	\$3,500	\$0	Not well defined project. The project appears to be an emphasis on medical services and events which could be fund by State Government.

ITEM 4 (continued)

ATTACHMENT 5

ORGANISATION	PROJECT NAME	PROJECT DESCRIPTION	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Probus Club of Gladesville and District	Supporting "The Bridge"	The project aims to improve the reach of the monthly newsletter to connect members and prevent isolation for frail and aged members.	\$1,000	\$1,000	
Reach Community Initiatives	Habits 4 Health	The project aims to bring a holistic approach to living a healthy lifestyle for women by focusing on 3 key areas, physical health, mental health and financial health, participants will learn tools that can change their life.	\$1,095	\$0	Not eligible under guidelines. The organisation has put in a total of 4 applications and it has been granted one successful application.
Reach Community Initiatives	Shift Automotive Youth Mentoring program	The program targets "at risk" high school students with an opportunity to learn to complete team based tasks, increase self esteem, build resilience, gain work/trade skills. Equipping students with life skills and realistic goal setting, aiming for completing school education and setting a pathway for tertiary education or employment.	\$3,500	\$3,500	
Reach Community Initiatives	Community Christmas Day Lunch	To organise a Christmas Day Lunch on Thursday, 25th December 2014 for people who are isolated or loneliness and provide an opportunity for participants to build new connections in their community.	\$3,500	\$0	Not eligible under guidelines. The organisation has put in a total of 4 applications and it has been granted one successful application.
Reach Community Initiatives	Single Mums' Pamper day	The project provides an opportunity for single mothers to experience a time of respite and relaxation while their children are cared for in a safe and friendly environment.	\$750	\$0	Not eligible under guidelines. This organisation has put in a total of 4 applications. No eligible for further funding.
Relationships Australia - Community Builders	Meadowbank Chinese Community Support Group	The project aims to empower Chinese people new to the area to feel more confident, safe and connected in their local community, particularly Chinese Grandparents who are caring for their grandchildren.	\$3,400	\$3,400	
Ryde City & Districts sub-branch VVAA NSW Inc.	Veterans & A.D.F. Services Community Resource Centre	To provide veterans, widows and currently serving ADF members from within the Ryde Municipality and surrounds with a central contact point from which to obtain expert advice and assistance.	\$3,500	\$3,500	

ITEM 4 (continued)

ATTACHMENT 5

ORGANISATION	PROJECT NAME	PROJECT DESCRIPTION	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Ryde Community forum	Pre ANZAC Day Celebration (25 April 2014) and Pre Australia Day Function (25 Jan 2015)	To project aims to promote harmony living between different ethnic communities through sharing their culture, learning from each other and respecting diversities in the Ryde community.	\$3,350	\$2,000	
Ryde Family Support Inc	Families Connect	The Families Connect project aims to increase the reach of Ryde Family Services to families who are not connecting with support service and/or who are in need of support. The project will also target communication and partnership building with local primary and high schools as well as early childhood settings.	\$3,500	\$2,000	
Ryde Multicultural Centre Inc.	"Life does not stop after 60"	To run social activities for older people from CALD background aiming to prevent isolation, increase community participation, increase awareness of relevant social services and health issues in community language.	\$3,500	\$2,000	
Ryde Public School P & C	P & C Ryde Public School Industry & Business Initiatives Project	This project aims to enhance and broaden students knowledge of science and industry. And at the same time, able to related and apply learnt knowledge from text books to actual science and industry.	\$3,500	\$0	While this is a great project within the school environment, it is part of school core business and not a community focussed project.
Scouts First Team	CPR training to save a life.	The project aims to teach the community CPR skills to children and their parents.	\$2,128	\$2,128	
SHARE SMR Inc	Specialised group exercise classes for seniors	The aim of the project is to offer different types of group classes depending on the need of the community and will range from Fitter and Stronger; Active & Fit, Tai Chi; Strength, Stretch and Relax.	\$2,909	\$0	potentially beneficial however no evidence of connection with community groups and partnership with community organisations in Ryde.
St Andrews Socio Religious Justice,Harmony Of FITA Inc.	Keeping Community Harmony and Building its Capacity to Adapt to the Climate Change	The objective of the project is to educate and inform the community on the impact of global warming through workshops addressing the 4R (Reduce, Reuse, Recycle and Rethink) and "Clean Up" activity in Ryde .	\$3,500	\$2,000	
St Charles P&F association	St Charles Community Fun Run	The project encourages the community to live healthy and active lives locally. To encourage the community to come together and participate in an event that will not only benefit participants physically but also help support our local community.	\$3,500	\$0	While this is a great project within the school environment, it is not a community focussed project.

ITEM 4 (continued)

ATTACHMENT 5

ORGANISATION	PROJECT NAME	PROJECT DESCRIPTION	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
St Philips Anglican Church Eastwood	Reconstruction of Concrete Footpath	The project seeks fund to reconstruct footpath for safe access to the church property.	\$2,909	\$0	Not eligible under guidelines. The project seeks funding for capital works.
St. George Preschool (Marsfield) Inc	Installation of side awnings to learning space	The project seeks fund to instal a new aluminium awning over the patio and placed childproof fencing around this area.	\$3,500	\$0	Not eligible under guidelines. The project seeks funding for capital works.
Sydney Korean Women's association	Helping hands	The project aims to empower the Korean speaking women in Ryde and support their families to integrate successfully into Australian society.	\$3,500	\$3,500	
The Benevolent Society	Step into Work	The project supports unemployed parents through an innovative 'welfare-to-work' job readiness program. It equips individuals with the skills and the confidence they need to enter or re-enter the workforce. The program is part of the Benevolent Society's community programs in West Ryde that support local families with young children who are vulnerable because of socioeconomic disadvantage, social isolation, joblessness and other difficult issues that affect the family's capacity to care for their children.	\$3,500	\$3,500	
The Children's House Montessori Preschool	Playground development	Resurfacing the whole outside play area, to provide a more appropriate and challenging developmentally sound play area.	\$3,500	\$0	This is a donation request for capital works.
The Habitat	Garden Bed Extension	The raise funds to purchase and instalment of raised garden beds for The Habitat Community Food Garden.	\$1,500	\$0	Council is currently supporting and funding the garden.
The Salvation Army (Macquarie Park)	Cafe 47	The objective of Café 47 is to create an environment where residents within the Ivanhoe public housing estate feel supported, valued and cared for within their local neighbourhood. It operates in the front yard of The Salvation Army Macquarie Park Community Home (No 47) every week on Wednesday at 10am - 12pm.	\$3,500	\$3,500	
Young Life Australia	Video Production Program	The project aims to assist the youth under guidance of Young Life leadership to learn to produce/edit media from/for e.g. club, camping and other community activities. A video production/editing program would provide youth with skills to enhance their self esteem and future employability.	\$3,199	\$3,199	

ITEM 4 (continued)

ATTACHMENT 5

ORGANISATION	PROJECT NAME	PROJECT DESCRIPTION	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Youthsafe	SafeClub for Community Sport Clubs and Associations	The aim of the project is to provide sports clubs and associations the opportunity to gain skills and knowledge in implementing safe practices to create safer sporting environments through the SafeClub program. The program will minimise risks, prevent and reduce injuries and incidents that can act as a barrier to continued participation and help clubs meet risk management standards and requirements.	\$3,496	\$2,000	
		Total	\$181,918	\$84,892	

5 TOP RYDER COMMUNITY BUS SERVICE - FUNDING COMPARISON

Report prepared by: Manager - Environment, Acting Manager - Health & Building
File No.: PM13/30238 - BP14/249

REPORT SUMMARY

Council at its meeting held on 26 November 2013 considered a report on continuation of the Top Ryder Community Bus Service and resolved:

- (a) *That a further report be provided to Council early in 2014 including investigation of similar models conducted by other Councils.*
- (b) *That an adjustment to the December review of the 2013/14 budget for the sum of \$100,000 from Working Capital be made to cover Council costs of running the Top Ryder Community Bus Service for the remainder of 2013/14.*

A benchmarking analysis has now been completed of 7 other Councils who run similar services to satisfy Item (a) of the Council resolution.

The analysis revealed that, whilst there are some similarities between the services, the size, nature and the groups targeted are substantially different and this, to a large degree has determined the source of funding and delivery models applied by the respective Councils.

Table 1 (**ATTACHMENT 1**) sets out comparisons and key points of difference between the Council services

Despite apparent differences, the analysis has shown that costs to deliver the Top Ryder Community Bus Service are still very competitive with the other Councils, although the service objectives of the other Services are quite different to the Top Ryder Service.

It is pertinent to note that most of the other Councils also substantially fund their respective Community Bus Services from General Revenue, but interestingly some of these Councils have also had a special rate variation to help fund their service or are seeking to apply one. Table 1 also provides detail on this.

As the Top Ryder Community Bus Service continues to grow in popularity, there will be added pressure on Council to maintain the current level of service and indeed expand the service to include North Ryde.

The ability for the City of Ryde to be able to afford continuing the current 6 day per week level of service beyond 30 June 2014 is considered doubtful unless other external funding is found to help offset costs.

External funding opportunities will continue to be explored for the remainder of this year and a further report on the viability of the Top Ryder Community Bus Service beyond 30 June 2014 will be submitted to Council in May 2014.

ITEM 5 (continued)**RECOMMENDATION:**

That the report comparing the funding and delivery model of the Top Ryder Community Bus Service to the funding and delivery models of 7 other Councils delivering a similar service be received and noted.

ATTACHMENTS

- 1** Top Ryder Comparison Table 2014
- 2** Top Ryder Community Bus Service - Previous Report to Council

Report Prepared By:

Sam Cappelli

Manager - Environment, Acting Manager - Health & Building

Report Approved By:

Dominic Johnson

Group Manager - Environment & Planning

ITEM 5 (continued)**Discussion**

The Top Ryder Community Bus Service which began in July 2008 services over 65,000 passenger movements on an annual basis and has had several funding sources since the service began. These sources have included a mix of Council and external funding from the private sector however during 2013/14 the tough economic climate has resulted in external funding for the service being substantially reduced. The 6 day per week service which connects 5 of the 6 key centres of Ryde is now funded substantially from Council's General Revenue with limited opportunities for external funding in the foreseeable future.

Table 1 (**ATTACHMENT 1**) has been prepared to satisfy Council resolution of 26 November 2013 and compares the funding and delivery model of the Top Ryder Community Bus Service with models from similar services of 7 other Councils.

The analysis has shown that the services have quite distinct differences in their service objectives and target groups and this to a large degree has determined the funding and delivery models between the respective Councils.

Despite the apparent differences, the cost of delivering the Top Ryder Community Bus Service is still very competitive.

It is worth reiterating that, as indicated in the previous report to Council on 26 November 2013 (**ATTACHMENT 2**), the ability for Council to continue funding the existing 6 day per week service under General Revenue beyond 30 June 2014 is limited unless additional external funding can be found to help support delivery costs. The service will cost Council \$232k in 2013/14 and these costs are likely to increase next year if the current level of service is maintained and new contracts are negotiated.

Financial Implications

Adoption of the recommendation in this report will have no financial impact.

However, Council should also note that it is intended that the on-going operation of the Top Ryder Community Bus Service beyond 30 June 2014 will be reassessed through a proposed Community Engagement Process that is being recommended to Council in a report titled 'City of Ryde – Financial Future Report – Proposed Community Engagement Process' to be considered by Council on 25 February 2014 (delayed to 4 March 2014 for determination). This project, together with other matters, is being reviewed by Council in addressing its financial future and annual funding shortfall.

Under this scenario, a number of options will be considered which will include whether the service should be discontinued after a 6 months notice period or that it be downsized or kept as existing with no change to the service.

ITEM 5 (continued)**Consultation with relevant external bodies**

7 other Councils listed in Table 1 (**ATTACHMENT 1**)

Options

This report is for Council information so no other options have been considered.

ITEM 5 (continued)
ATTACHMENT 1

Table 1: Top Ryder Community Bus Service
Comparison with 7 Other Similar Council Services 2012/13 for Council Report 11 March 2014

Descriptor	Top Ryder Ryde	Artarmon Loop Willoughby	HopSkipJump Manly	City Connect Fairfield	VillagetoVillage City of Sydney	Forest Lawn Campbelltown	MosmanRyder Mosman	ParraShuttle Parramatta
Annual cost p/annum	\$232k	\$461k	>\$500k	\$380k	\$190k	\$16k	\$316k	\$650k
Funding Source	Council – General Revenue + External Sponsors	Council – E- Restore Levy + Parking Meter Income + VPA	Council – General Revenue	Council – General Revenue	Council – General Revenue	Council – General Revenue	Council – General Revenue	State Government
Target Sector	Residential	Business and Residential	Residential and Tourists	Residential	Residential	Residential	Residential	Business
Service Days p/week	6	5	7	6	2	1 p/month	7	7
# buses/ seats Ownership	2/25 Council owned	3/25 Contractor owned	3/25 Council owned	3/25 Council owned	4/18-27 SES and HACC owned	1/20 Council owned	1/25 Contractor owned	1/55 State Owned
Passenger # p/annum	65,000	246,000	342,000	17,000	Not Available	Not Available	46,000	Not Available
Cost p/trip	\$3.50	\$1.80	\$1.40	\$22.13	\$4.00	Not Available	\$6.76	Not Available
# services p/day (bus routes travelled)	2 (2 Routes)	2 (5 Routes)	Varied (3 Routes)	Varied (5 Routes)	Varied (4 Routes)	Pre-Booked Service	2 (1 Route)	1 (1 Route)
Average Council Rates p/qrt Residential/ Business	\$629.45/ \$6,886.56	\$796.42/ \$5,317.05	\$1,127.09/ \$3686.17	\$655.10/ \$6417.26	\$565.23/ \$9,582.05	\$817.16/ \$5,208.93	\$1,139.84/ \$2,524.45	\$730.96/ \$9,793.08
Special Council Rate Variation	No	Willoughby is currently exhibiting their proposed application – SRV of 28.8% to be aggregated over 5 years from 14/15	No	Fairfield applied in 2001 and received 5% p/annum expiring 2014. Application proposing 10% from 14/15 to extend is underway.	Yes – affecting Crown Land Only	Campbelltown has just completed community consultation and will be proposing on-off 11% increase in 14/15	No	Yes – 4.3% in 11/12 and 12/13, 9.2% in 13/14.
General Comments	Service began in 2008, it targets less than accessible bus routes and connects these routes to 5 of 6 key centres of Ryde	Service began in 2009 for industrial area around former ABC site at Gore Hill, then expanded in 2010 to fill cross town gaps in public transport includes a service to Castle Cove Retirement Village	It appears the service was originally funded by Stocklands while the shopping centre was being rebuilt. Council took over the service and now includes a tourist service.	Service began in 2012. Council has sought funding assistance from State Government however not approved. Council is considering downsizing service	Other information was difficult to source.	This service is a door to door service and targets seniors on a monthly basis.	Service began in 2010 and is now being reviewed	Service began in 2008 by Council and the State Government took over the funding in 2011 allowing the service to run 7 days per week looping the central business area

ITEM 5 (continued)**ATTACHMENT 2****PREVIOUS REPORT**

7 TOP RYDER COMMUNITY BUS SERVICE

Report prepared by: Manager The Environment
File No.: PM13/30238 - BP13/1556

REPORT SUMMARY

This report updates the Council on the current funding position regarding the Top Ryder Community Bus Service and considers whether or not to continue the current level of service or to downsize the service.

The service uses 2 Council owned 25 seat buses and currently operates 6 days per week Monday to Saturday between the hours of 9.30am and 3.00pm. It is a free service for the local users, connects the business centres of Top Ryde, Gladesville, Meadowbank, West Ryde and Eastwood and costs Council approx. \$232k p/a to run. Over 65,000 passengers are transported between these centres annually.

The service has Council approval to 30/6/17 (CM 23/4/13) subject to a significant portion of external funding being available to maintain the Council's capped annual contribution of 100k p/a indexed towards the total cost of running the service. At the time, there were sufficient external contracts and sponsorship arrangements in place to justify this decision.

However, the circumstances have since changed and a substantive proportion of external funding to balance the costs of running the service, namely a business contract with Optus to run an after-hours bus shuttle for their staff, effectively ended on 30 August 2013, after a strong 3 year association. Economic pressures prompted this decision by Optus.

Despite extensive attempts to find a replacement for this contract, a new business arrangement could not be found.

In the circumstances and given Council's financial position, it is considered appropriate to downsize the service to 4 days per week starting from 1 Feb 2014, with the necessary funding and contributions to enable continuation of the service at this reduced level.

A further review of the service will be undertaken during the formation of 2014/15 Operational Plan. Should additional external funding become available in the future, consideration would again be given to returning to the original level of service; this would be the subject of a future report to Council.

ITEM 5 (continued)**ATTACHMENT 2****PREVIOUS REPORT****RECOMMENDATION:**

- a) That the report on the current funding status of the Top Ryder be received and noted
- b) That the current Top Ryder Community Bus Service be downsized from a 6 day per week service to a 4 day per week service with the change in service delivery starting from week commencing 1 Feb 2014 and that this change be promoted in the local media and on the buses at the earliest possible time.
- c) That, subject to b), Council's financial contribution for the operation of the Top Ryder Community Bus Service for a 4 day per week service be capped at \$150k p/a indexed from 1 July 2014 to 30 June 2017.
- d) That, subject to b) an adjustment to the December review of the 2013/14 budget for the sum of \$47k be made to cover Council costs of running the Top Ryder Community Bus Service for the remainder of 2013/14
- e) That \$50k p/a contribution from the Domestic Waste Management Reserve be approved from 1 July 2014 for advertising and promotion of the appropriate waste minimisation message on both buses.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Sam Cappelli
Manager The Environment

Report Approved By:

Dominic Johnson
Group Manager - Environment & Planning

ITEM 5 (continued)**ATTACHMENT 2****PREVIOUS REPORT**

History

Council at its meeting held 23/4/13 resolved:

- a) *That Council approve the extension of the Top Ryder Community Bus Service under current operating conditions for a further four year period to 30 June 2017 for the total cost of \$297,000 indexed p/a (cost based on service including the Optus service which has now been discontinued)*
- b) *That Council's financial contribution for the operation of the Top Ryder Community Bus Service remains capped at \$100,000 indexed p/a for four years with the shortfall each year required to run the service being made up from revenue from other sponsorship, advertising and business contracts*
- c) *That Council tender for the services of a suitable bus operation and management organisation to operate the Top Ryder Community Bus Service and deliver related service contracts for four years or term of any contract, whichever is the lesser*
- d) *That any variation to Council's capped contribution of \$100,000 indexed p/a that may result in an increase to Council above the capped amount be the subject of a further report to Council before any additional costs are incurred.*

Following advice received that a major source of external funding would not be continued beyond 31/8/13, a further report was considered by Council on 27/8/13 and Council resolved:

- a) *That Council notes the update report on the Top Ryder Community Bus Service and issues raised concerning ongoing funding of the Service*
- b) *That a further report be submitted to Council in October 2013 on deliberations undertaken to fund a continuation of the Top Ryder Community Bus Service and for decision based on results of the deliberations on whether or not the service should be continued, discontinued or downsized.*

Discussion

The current Top Ryder Community Bus Service is a free service that operates 6 day per week service Monday to Saturday between the hours of 9.30am and 3.00pm and transports over 65,000 passengers annually. The service costs Council approx. \$232k p/a indexed and this equates to approx. \$3.50 per passenger trip.

ITEM 5 (continued)**ATTACHMENT 2****PREVIOUS REPORT**

The service uses 2 Council owned 25 seat buses and serves to improve transport connections between 5 key centres of Ryde namely Top Ryde, Gladesville, Meadowbank, West Ryde and Eastwood. The service began on 22 July 2008 and on 23/4/13 Council approved an extension of the service to 30/6/17.

The approval to extend the service to 30/6/17 was conditional on a sufficient level of external funding being available to help support Council's annual capped contribution of 100k p/a indexed towards the total annual running costs of service. At the time of this approval, there were sufficient contracts and sponsorship arrangements in place that provided the necessary external funds to support this decision.

However, the circumstances have changed and a substantive proportion of external funding required supporting the running the service came from a business partnership with Optus which ended on 30 August 2013, after a strong 3 year association. Under that business arrangement, the Council provided an after-hours shuttle service for Optus staff 5 days per week.

Despite extensive attempts to find a replacement for this contract, a new business arrangement could not be found. Two other smaller sponsorships to the value of \$14k p/a have been negotiated but still a substantial shortfall exists.

Every corporate business in Macquarie Park has been approached and approaches were also made to Top Ryde City Shopping Centre and Optus without success. Other potential partnerships were also considered such as with Ryde Hunters Hill Community Transport (RHHCT) however any partnership with the RHHCT is dependent on a considerable amount of external funding that Council would need to guarantee, and Council is unable to do this.

For Council to maintain the current 6 day per week level of service, which costs \$232k p/a indexed to run, Council's contribution would need to be lifted to \$218k p/a indexed allowing for current sponsorship arrangements the Council has in place.

Alternatively, the Council may wish to discontinue the service from 1 February 2014, sell the buses (combined residual value of buses of approx. \$80k) and save any further contributions to the service or consider downsizing the level of service to say a 5 day service which would lower the operating cost to approx. \$190k p/a indexed or to a 4 day service which would lower costs to approx. \$150k p/a indexed.

It should also be noted that any decision to keep the service running in any capacity beyond 1 Feb 2014 to will result in a shortfall in funding to 30 June 2014 estimated to be in the order of \$100k to keep the current 6 day service or \$77k for a reduced 5 day service or \$47k for a reduced 4 day service. The shortfall will need to be funded from the current 2013/14 budget during the December Quarterly Review.

ITEM 5 (continued)

ATTACHMENT 2

PREVIOUS REPORT

In addition, should Council decide to keep the service running beyond 30 June 2014, it is possible for part of the Council's required contribution up to amount of \$50k p/a to be sourced from the Domestic Waste Management Reserve to allow for both buses to be fully wrapped for promotion with appropriate waste advertising messages

This advertising initiative is seen as an important way of promoting waste diversion education and the Council's waste management service as waste statistics from the 2012/13 financial year showed waste diversion has not increased to meet EPA requirements. The Top Ryder is considered a suitable medium to promote this message due to its high exposure to the community.

In the circumstances, it is considered an appropriate compromise to downsize the service to 4 days and to vote the necessary additional funding and contribution to enable continuation of the service, albeit at a reduced level of service. This will cause a reduction in the annual passenger rate to about 45,000 passengers transported per year.

Should additional external funding be found in the future, consideration would be given to returning to the original level of service subject to a separate report to Council.

Financial Implications

Option	Current Budget p/a indexed	Expenditure p/a indexed	Income p/a	Subsidy p/a indexed	Shortfall 2013/14	Sale of Stock	Additional funding Sought p/a indexed from 1 July 2014	Additional funding to fund 2013/14 shortfall
1 – Discontinue service	\$100k	\$100k	-	\$100k	Nil	\$80k	Nil	Nil
2 – Keep 6 day service	\$100k	\$232k	\$14k	\$218k	\$100k	0	\$118k *\$68k from General Revenue *\$50k from Domestic Waste Management Reserve	\$100k from General Revenue - adjustment at Dec Quarter review
3 – Downsize to 5 day service	\$100k	\$190k	0	\$190k	\$77k	0	\$90k *\$40k from General Revenue *\$50k from Domestic Waste Management Reserve	\$77k from General Revenue - adjustment at Dec Quarter review
4- Downsize to 4 day service	\$100k	\$150k	0	\$150	\$47k	0	\$50k *\$50k from Domestic Waste Management Reserve	\$47k from General Revenue - adjustment at Dec Quarter review

ITEM 5 (continued)**ATTACHMENT 2****PREVIOUS REPORT**

Options

That Council resolve to:

Option 1 – Discontinue the service from 1 Feb 2014 issue relevant community notices and sell both buses resulting in no additional cost to Council.

Option 2 – Maintain the current 6 day per week level of service and vote additional funds to fund total cost of \$232k p/a indexed to operate the service to 30 June 2017 and to fund the shortfall of \$100k in 2013/14 through the December Quarterly Review.

Option 3 – Downsize level of service to 5 days per week from week commencing 1 Feb 2014 and vote additional funds to fund total cost of \$190k p/a indexed to operate the service to 30 June 2017 and to fund the shortfall of \$77k in 2013/14 through the December Quarterly Review

Option 4 (the preferred option) – Downsize level of service to 4 days per week from week commencing 1 Feb 2014 and vote additional funds to fund total cost of \$150k p/a indexed to operate the service to 30 June 2017 and to fund the shortfall of \$47k in 2013/14 through the December Quarterly Review

**6 LOCAL GOVERNMENT MANAGERS AUSTRALIA NATIONAL CONGRESS
& BUSINESS EXPO - Melbourne - 30 April to 2 May 2014**

Report prepared by: Councillor Support Coordinator
File No.: CLR/07/8/89/4 - BP14/106

REPORT SUMMARY

The Local Government Managers Australia National Congress and Business Expo will be held in Melbourne on 30 April to 2 May 2014. This report is presented to Council for determination of Councillor attendance.

RECOMMENDATION:

That Council consider the attendance of Councillor/s to the 2014 Local Government Managers Australian National Congress and Business Expo held in Melbourne from 30 April to 2 May 2014.

ATTACHMENTS

- 1** Local Government Managers Australia (LGMA) National Congress and Business Expo - Brochure
- 2** Councillor Attendance at Conferences Guidelines

Report Prepared By:

Sheron Chand
Councillor Support Coordinator

Report Approved By:

Amanda Janvrin
Section Manager - Governance

Shane Sullivan
Acting Group Manager - Corporate Services

ITEM 6 (continued)**Discussion**

The Local Government Managers Australia (LGMA) National Congress and Business Expo is Australia's leading forum for local government professionals. The Congress provides Councils in Australia and from around the Asia Pacific with an opportunity to contribute to the future of local government by showcasing examples of leading practice.

The theme of the Conference this year is "Productive Communities". Conducted over three days, delegates will be presented with innovative ideas in infrastructure, technology, workforce and place-making in local government.

A copy of the conference brochure is **ATTACHED (Attachment 1)**.

Previously, the Mayor and the General Manager (or their nominees) attended the conference however, in 2013, no Councillor or staff representative attended.

An invitation was placed in the Councillors' Information Bulletin dated 6 February 2014 calling for expressions of interest for Councillors to attend this Conference. There was no interest received.

The Guidelines for Councillor Attendance at Conferences are **ATTACHED (Attachment 2)**. The Policy on the Payment of Expenses and Provision of Facilities for the Mayor and Other Councillors sets out the entitlements for Councillors attending such Conferences.

The Guidelines provide that in addition to the Local Government NSW Conference and the Australian Local Government Conference, every Councillor is entitled to attend a conference in NSW, Canberra, metropolitan Brisbane or metropolitan Melbourne. The Guideline provides that a Councillor can attend more than one conference per year but this determination will be dependent on budgetary constraints and with an emphasis on ensuring that all Councillors have equal access to attend conferences.

Financial Implications

The following is a summary of costs that would be incurred per person for travel to the Conference:

- Registration: \$1,475 for members and \$1,875 for non-members
- Flights: \$190 return
- Accommodation: \$540 for 3 nights

In addition to the above summary, it is anticipated that additional costs for incidentals, meals and taxi fares would also be incurred. This will be determined after the Conference.

ITEM 6 (continued)

The total cost for attending this Conference is approximately \$2,205 for members of the Association and \$2,605 for non-members (excluding meals, incidentals and taxi fare charges).

Currently there is an allocation of \$30,000 in the 2013-2014 budget for Councillor attendance at conferences. The table below outlines an estimation of the balance remaining.

Date of Resolution	Item	Average cost per attendee	Councillors	Balance
Budget for 2013/2014				\$30,000
23/7/2013	Bike Futures Conference	\$2,345	Perram	\$27,655
10/9/2013	Local Government NSW Annual Conference	\$880	Maggio Etmekdjian Pickering Simon Yedelian OAM Chung Petch	\$21,495
8/10/2013	Economic Development Australia Conference	\$1,764	Etmekdjian	\$19,731
12/11/2013	Local Government Women's Association	\$330	Pendleton	\$19,401
11/2/2014	Social Media for the Public Sector Conference	\$1,440	Laxale Pickering Simon Yedelian OAM	\$13,641
Balance				\$13,641

Other Options

Council can resolve not to send a Councillor to this Conference.

Conclusion

The LGMA National Congress offers an opportunity for Council to learn, network and capitalise on opportunities that could be gained by attending this Conference.

This report seeks Council's consideration of endorsing Councillor/s attendance at this Conference. If Council attends this Conference, Council's representative/s will be required to provide a report to Council on the findings and recommendations from the Conference.

ITEM 6 (continued)

ATTACHMENT 1



 **NATIONAL CONGRESS
& BUSINESS EXPO**

30 APRIL - 2 MAY 2014
Melbourne, Victoria

Productive Communities

Why we need to care about productivity

It's big news in the private sector, and within governments abroad, but current thinking around productivity has barely rated a mention in the Australian local government sector. The 2014 LGMA National Congress & Business Expo will explore the concepts, leading practice and impacts of productivity, and what it might look like for councils.

Join economist Nicholas Gruen, innovator Roy Green, the Grattan Institute's Jane-Frances Kelly and the Productivity Commission's former Chairman Gary Banks in Melbourne for two days of discussion and debate. Register today for the early bird rate.

Big discounts are available for Management Challenge and Mentee Program participants.

For more information and to register online, visit www.lgma.org.au

PRESENTED BY  LOCAL GOVERNMENT MANAGERS AUSTRALIA NATIONAL OFFICE

PRINCIPAL PARTNER **CIVICA**

ITEM 6 (continued)

ATTACHMENT 1

Emerging leaders – make your mark!

LGMA National is offering a Mentee Program registration rate for CEOs who would like to give their talented young leaders the opportunity to attend Congress. Visit www.lgma.org.au for details.

KEYNOTE SPEAKERS



Nicholas Gruen
Economist

What is productivity and why should we care about it?

With a long, distinguished career in public policy and ideas, prominent economist Nicholas Gruen will set the scene for two days of discussion on productivity.

Chair of the Australian Centre for Social Innovation and formerly of the Productivity Commission, Mr Gruen is one of Australia's leading public economic commentators with columns in the *Financial Review*, *Age* and *SMH*. He chaired the Australian Government's Government 2.0 Taskforce, was on the Business Council of Australia and is currently a board member of Innovation Australia.

Don't miss this opportunity to hear what Mr Gruen has to say about productivity in the context of local government.



Jane-Frances Kelly
The Grattan Institute

Productivity and people

Where people live, work and how they get around are inherent factors in productive communities. But there are 'strains in the triangle in many Australian cities', according to Jane-Frances Kelly, co-author of the Grattan Institute's *Productive Cities* report. A must-read for delegates before Congress, Ms Kelly will share her insights and discuss the important role local government can play in enabling productive communities.

Ms Kelly has had a long career developing high-level policy in the public, private and non-profit sectors in Australia and the United Kingdom. Since moving to Australia in 2004, she has led strategic policy stocktakes for the Victorian and Queensland Governments, worked in a senior capacity at the Department of Prime Minister and Cabinet and played a central role in organising the 2020 Summit. She has also worked with the Chief Commissioner of Victoria Police, Cape York Indigenous leader Noel Pearson and the Vice-Chancellor of the University of Melbourne.



Professor Roy Green
Dean, UTS Business School

Innovation; what is it and why does it matter?

Time and again, innovation is identified as one of the key drivers of productivity. But innovation and local government are not often found in the same sentence together, and so one of Australia's most passionate advocates on the topic has been invited to inspire delegates to think more deeply about the role it could play in councils.

Professor Roy Green is Dean of the UTS Business School at the University of Technology, Sydney. He gained his doctorate from the University of Cambridge and has worked in universities, business and government in Australia and overseas. He has also undertaken projects with industry and public agencies such as the OECD and European Commission. Professor Green has been published widely in the areas of innovation policy and management and brings a wealth of knowledge and ideas on innovation to Congress.

Thank you ...

LGMA National is pleased to continue its association with Civica as the Principal Partner of the 2014 National Congress.

CIVICA

ITEM 6 (continued)

ATTACHMENT 1



Professor Gary Banks AO
Dean and CEO ANZSOG

Gary throws down the gauntlet!

Gary Banks has spent most of his professional life in organisations devoted to improving policy outcomes for society. He recently commenced as Dean/CEO of the Australia and New Zealand School of Government (ANZSOG), having been Chairman of the Productivity Commission since its inception in 1998. In that capacity, he also chaired COAG's Review of Government Services and was responsible for the Office of Regulation Review. He personally headed a number of major public inquiries by the Commission and chaired the Prime Minister's Regulation Taskforce in 2006. Professor Banks has worked for international organisations and in economic consultancy and currently chairs the OECD's Regulatory Policy Committee. He has been tasked with challenging Congress delegates to mull over the learnings of two intensive days and apply it to their own organisations. What can local government leaders do better, to create their own productive communities?

Productivity — we break down the big issues for local government



Five minutes, one idea

Innovation is a key driver of productivity and according to the late Steve Jobs it "... distinguishes between a leader and a follower". This session will be a rapid-fire, dynamic format, with presenters given just five minutes to pitch their innovative ideas for local government to delegates.

Infrastructure

Infrastructure is an enabler of productivity growth. A lack of spending on infrastructure is one of the reasons behind Australia's drop in productivity. Looking to the future we face escalating energy costs, the need to reduce carbon emissions and the need to adapt to unavoidable climate change. Infrastructure funding and management is a big issue for local government and key to improving productivity.

Technology

We know that digitally inclusive communities improve access, information and literacy available to residents and provide them with more ways to succeed in their community. But is local government keeping pace with disruptive technologies and making the most of the opportunities available to achieve organisational transformation?

Workforce

The prime objective of productivity is getting more for less. Could councils better manage human capital to achieve this and provide residents with better value? Are there ways we could increase the contribution of our employees by transitioning them from process workers to becoming knowledge workers?

Placemaking

Placemaking is a multi-faceted, holistic approach that connects the concept of liveability, productivity and sustainability to the specific places used by people in communities. Dr Katherine Loflin, through the Soul of the City initiative, a three year project involving interviews with 43,000 people in 26 US communities, highlights those areas with a higher proportion of place attachment see direct economic results with higher levels of GDP than those places people are less attached to. What is best practice for urban design and placemaking? What productivity outcomes can we expect?

ITEM 6 (continued)

ATTACHMENT 1

LoGIS

In 2014, LGMA National will be offering the traditional LoGIS Leadership Package with added value for councils wanting to offer genuine professional development opportunities to their teams.

CONGRESS PLUS



Boost your Congress experience through a range of exciting social events, with plenty of networking opportunities.

Major infrastructure projects workshop

2014 local government research forum

Welcome reception

**Women in local government
networking breakfast**

**Social evening at Neil Perry's exclusive
Spice Temple restaurant**

ICMA international breakfast

Gala dinner

Partner tours

For those not attending the Congress, our partner tours offer something for everyone...

Cheese, chocolate and chardonnay

A relaxing, rejuvenating and rewarding day discovering Mornington Peninsula. You'll experience beautiful beaches, stunning scenery and some of the best food and wine in the region.

**Melbourne shopping tour and four course lunch
aboard the Colonial Tramcar Restaurant**

Indulge your love of fashion in arguably Australia's best shopping destination! We will take you to the best spots to snap up a bargain and whirl you around the city on the world's first traveling tramcar restaurant, marrying fine dining with a spot of sightseeing.

Fine dining is synonymous with Melbourne and delegates won't be disappointed with an evening out at Neil Perry's Spice Temple restaurant in the Crown Complex.

"...unquestionably the most exciting Chinese in town."

Age Good Food Guide 2012

**Congress will be held at the Pullman Hotel, Albert Park, Melbourne.
For more information and to register online, visit www.lgma.org.au**

ITEM 6 (continued)**ATTACHMENT 2**

Councillor Attendance at Conferences Guideline

Related Policy

This guideline sets out the criteria to determine the attendance of Councillors at Conferences. It relates to the Policy on the Payment of Expenses and Provision of Facilities for the Mayor and Other Councillors.

Guidelines

Council acknowledges the value of Councillor attendance at conferences to enable them to be both knowledgeable and current on issues affecting the City of Ryde. In order to ensure that attendance at Conferences is equitable, transparent and consistent, attendance will be limited as follows:

1. Local Government Association Conference – the number of voting delegates plus one. Details of the delegates and attendee to be determined by resolution of Council.
2. Australian Local Government Association Conference.
3. In addition, to 1 and 2 above, every Councillor is entitled to attend one conference in either NSW, Canberra, metropolitan Brisbane or metropolitan Melbourne. The conference must directly relate to the business of Council. More than one Councillor may attend the same conference if Council resolves that this will be beneficial for both Council and the Councillors concerned.
4. Within 2 months after the conference the attending Councillor must report to Council on the proceedings of the conference. That report will be included in the Councillors Information Bulletin.
5. No Councillor can attend a Conference without the prior approval of Council. Reports to Council are to include details of the Conference and an estimate of the associated costs including registration, transport and accommodation.
6. Council may resolve that a Councillor can attend more than one conference per year but this determination will be dependant on budgetary constraints and with an emphasis on ensuring that all Councillors have equal access to conferences.
7. Each year, as part of the review of the Policy on the Payment of Expenses and Provision of Facilities for the Mayor and Other Councillors, Council officers will provide a full report of expenditure and Conference attendance by Councillors.

Councillor Attendance at Conferences guideline		
Owner: Governance Unit	Accountability: Mayoral and Councillor support service	
Trim Reference: D10/77193	Policy: Payment of Expenses and Provision of Facilities for the Mayor and other Councillors	One Page only

7 ICAC ACTION PLAN - UPDATE

Report prepared by: Acting Group Manager – Corporate Services
File No.: COR2013/388/1/1 - BP14/137

REPORT SUMMARY

At its meeting held 13 August 2013, Council considered a report on an Interim Action Plan setting out a number of actions to address risks raised in the ICAC Hearing (Operation Cavill).

The purpose of this report is to update Council on actions taken by staff as resolved on 13 August 2013.

ATTACHED is a listing of the identified actions with comments and details of the completion date. It is noted that all actions identified have commenced and in almost all cases have been completed. This represents a significant amount of work undertaken within a relatively short time frame and with limited resources.

It is recommended that Council note the actions taken and the further actions identified within this report.

RECOMMENDATION:

- (a) That Council note the completion of actions identified within the Interim Action Plan adopted by Council on 13 August 2013.
- (b) That a copy of this report be provided to the Division of Local Government for their information.
- (c) That a copy of this report be provided to all Local State Members of Parliament, to update them on actions taken on this matter.

ATTACHMENTS

- 1 ICAC Action Plan - update on actions

Report Prepared By:

Shane Sullivan
Acting Group Manager - Corporate Services

Report Approved By:

Roy Newsome
Acting General Manager

ITEM 7 (continued)**Background**

At its meeting held 13 August 2013, Council resolved as follows:

- (a) *That Council endorse the program of short term initiatives that will further improve Council's Governance framework, including the amended timeframe for Phase 2 of the Community Strategic Plan Review;*
- (b) *That Council endorse the intent of the nominated changes to Policy and Procedure contained in this report, noting that any policy documents will be formally reported to Council for adoption in the coming months;*
- (c) *That Council request the Acting General Manager to schedule a briefing to workshop with Council the various models of IHAP, and their policy and procedural frameworks, with the preferred option to be reported back to Council;*
- (d) *That Council endorse the allocation of short term resourcing to these functions, as detailed in this report under financial implications, and request that expenditure on these initiatives are separately reported in the next Quarterly Review.*

The report provided to Council on 13 August 2013 set out timeframes for the actions set out in (b) and (c) and these have been included in the update detailed in

ATTACHMENT 1.

The purpose of the original report was to recognise evidence provided during the hearing that indicated areas where Council should amend its policies and practices to further enhance current corruption prevention measures. This approach was supported by the Division of Local Government. As a result, it is recommended that a copy of this report be provided to the Division for their information. It is also proposed to include a copy of this report to each of Council's Local State Members of Parliament, in advising them of actions taken by Council in strengthening its governance framework.

Discussion

ATTACHMENT 1 details the actions taken as a result of Council's resolution. It is noted that in all but two cases, the action was taken on or before the specified due date.

Some of the key achievements as a result of the action plan are:

- *Introduction of Thank You is Enough campaign.*

This was a very successful initiative and it was particularly effective as it was introduced prior to Christmas 2013.

ITEM 7 (continued)

Through the campaign, letters were sent to all Council suppliers. This has opened an avenue for further communication following the adoption of Council's revised Statement of Business Ethics, which was reported to Council on 11 February 2014.

In addition, the use of community languages has assisted Council in ensuring the message behind the campaign continues to be communicated to the whole community.

To support this initiative, training was provided to Councillors and all staff.

- *Public Interest Disclosures*

While Council already had a strong framework for the reporting of Public Interest Disclosures, the action plan provided an opportunity to review the Policy and to provide training.

New Public Interest Disclosure Officers have been identified and trained and all Service Unit and Section Managers have received training from the NSW Ombudsman's Office. The NSW Ombudsman's Office has recognised Council's efforts to ensure a number of trained Public Interest Disclosure Officers throughout the organisation.

Subsequent to this training staff will conduct an internal campaign to raise awareness of the provisions of the Policy and avenues through which complaints can be appropriately made.

- *Complaint management processes*

As part of the revision of a number of Council Policies, the process for the management of complaints has been clarified and articulated. Requirements for the process for reporting complaints have now been expanded within the Code of Conduct as well as the Policy for the Interface and Day to Day Oversight of the General Manager by the Mayor – including Mayor's Roles and Responsibilities.

The changes made will assist in ensuring there is equity in the provision of information to Councillors and transparency regarding the proposed method of complaint management.

It should be noted that there is an existing documented program of policy reviews in place. However, the resolution of Council with regard to the Interim Action Plan condensed reviews planned for a two year period into a significantly shorter time frame. In addition, it included the introduction of new initiatives such as the 'Thank you is Enough' campaign and the Interactions Between Councillors and Staff Guideline. Staff have tried as much as possible to ensure expected performance standards were maintained while fast tracking these additional projects.

ITEM 7 (continued)

Having conducted reviews of many Council policies that support Council's governance framework, some further tasks and reviews have been identified as follows:

- *Promotion and access to policies*

As a result of the review of key policies, such as the Code of Conduct and the Public Interest Disclosures Reporting Policy, it is now proposed that supporting fact sheets be developed to promote the relevant provision and provide an easy point of reference.

Where appropriate, these reference sheets will also be developed for use by Councillors and would aim to provide examples based on real life cases and experiences.

- *Councillor Record Keeping Policy*

In order to further support the training provided to Councillors on the Government Information (Public Access) Act provisions, it is proposed to undertake a review of the Councillor Record Keeping Policy to assist Councillors in understanding their obligations and responsibilities with regard to record keeping.

- *Independent Hearing and Assessment Panel*

A further Workshop will be conducted with Councillors on 18 March 2014, as a result of Council's resolution on 26 November 2013:

That Council further investigate the establishment of an IHAP with a view to its introduction in the near future.

- *Privacy Management Plan*

While Council had an existing Privacy Management Plan a review of this document was undertaken as part of the overall review of Governance Policies and was presented to Council for consideration at its meeting on 25 February 2014.

While Council is compliant with all regulatory requirements, it is anticipated that the final report from the ICAC Inquiry (Operation Cavill) may identify further areas where Council should amend its policies, practices and/or provide additional support and training. Upon receipt of the final report, consideration will be given to specific further actions to support Council's Governance framework and any resource or process implications.

ITEM 7 (continued)**Related Expenditure**

As part of the report to Council in August 2013, it was noted that a financial impact of \$40,000 was expected through the engagement of short term temporary resources in Internal Audit and Governance. Only \$8,000 has been used in the Internal Audit Section, with all other requirements being met from within existing resources. The decision to absorb the additional workload was made in recognition of Council's current financial constraints.

Financial Implications

Adoption of the recommendation of this report will have no financial impact.

ITEM 7 (continued)
ATTACHMENT 1

Item	Detail	Due Date	Comments	Completed
Review Code of Meeting Practice	Review Code	26 November 2013	Reported to Council and placed on public exhibition. Comment received from Division of Local Government. Further report to Council 25 February 2014.	26 November 2013
Changes to HelpDesk	Weekly DA and procurement reports	1 September 2013	Commenced after due date to facilitate consultation with Councillors. Reports have now commenced each week.	1 January 2014
GI(PA)A training	Training to be conducted for Councillors	17 September 2013	Training provided to Councillors on 17 September 2013. It is proposed that the Councillor Record Keeping Policy be reviewed as a result.	17 September 2013
Review Code of Conduct	Review Policy	8 October 2013	Revised policy adopted. Staff and Councillor fact sheet to be developed by the end of April 2014.	8 October 2013
Mayor's Role	Develop a Mayoral delegation	27 August 2013	Mayor's role and responsibilities developed along with review of oversight of General Manager. Further review undertaken for 11 February 2014 and adopted by Council.	27 August 2013
Public Interest Disclosures	Review Policy	10 December 2013	Policy reviewed, adopted and training conducted. Promotion planned for March 2014.	10 December 2013
Statement of Business Ethics	Review Policy	11 February 2014	Policy reviewed and adopted. Notification to providers planned during 2014.	11 February 2014
Councillor and Staff Interactions	Develop Policy	22 October 2013	Policy developed and adopted. Training provided to Councillors on 3 December 2013.	24 September 2013
Gifts and Benefits Policy	Review Policy	22 October 2013	Policy reviewed, adopted and Thanks is Enough campaign commenced before December 2013. Training provided 3 December 2013 to Councillors and to staff during November 2013.	24 September 2013

ITEM 7 (continued)
ATTACHMENT 1

Item	Detail	Due Date	Comments	Completed
Day to Day oversight of General Manager	Review Policy	12 November 2013	Mayor's role and responsibilities developed along with review of oversight of GM. Further review undertaken for 11 February 2014 and adopted by Council.	12 November 2013
Code of Conduct Annual Report	Report to Council	12 November 2013	Reported to Council in accordance with the requirements of the Code of Conduct.	12 November 2013
Pecuniary Interest returns	Table at Council	22 October 2013	Tabled at Council meeting in accordance with the requirements of the Local Government Review.	22 October 2013
Expenses and Facilities Policy	Review Policy	22 October 2013	Comprehensive Policy Review undertaken and revised policy adopted by Council following public exhibition period.	22 October 2013
IHAP	Workshop and report	24 September 2013	Initial Workshop conducted on 15 October 2013. Council on 26 November 2013 gave agreement to further investigation. Further Workshop scheduled for 18 March 2014.	15 October 2013
Procurement Review	Independent review of Council's procurement process	27 August 2013	Report provided to Council on 27 August 2013. Workshop conducted with Councillors on 3 December 2013. Further report provided to Council 25 February 2014.	27 August 2013
BDO Review	Detailed independent report to Council	Not stated	Report provided to Acting General Manager on 9 August 2013. Subsequently reported to Council.	8 October 2013

PRECIS OF CORRESPONDENCE

1 RIVERCAT FERRY SERVICE - PARRAMATTA RIVER FORESHORE

Report prepared by: Manager - Environment, Acting Manager - Health & Building
File No.: PK/07/104/1 - BP14/268

CORRESPONDENCE:

Submitting correspondence from Minister For Transport, The Hon. Gladys Berejiklian MP dated 10 February 2014 regarding the Parramatta RiverCat Ferry Service and impact of wash along the Parramatta River foreshore.

This reply follows Council resolution of 26 November 2013 – Item 4 (d) Minutes of Council Meeting No 24/13 relating to ‘Restoration of Beach Access for Non-Motorized Craft at Kissing Point Park and Council’s letter dated 13 December 2013 (**ATTACHED**) to the Minister as well as to Harbour City Ferries pursuant to Council resolution.

Issues concerning wash from the RiverCat Ferry Service and related foreshore erosion were also included in the Parramatta River Coastal Zone Management Plan for attention and it is intended that the Minister’s response be referred to the Parramatta River Estuary and Catchment Groups for consideration and follow-up action.

RECOMMENDATION:

That the correspondence be received and noted.

ATTACHMENTS

- 1** Response to letter dated 13 December 2013 to the Minister for Roads and Ports regarding Parramatta River Foreshore. Minister for Transport – Hon. Gladys Berejiklian MP
- 2** Erosion of Parramatta River Foreshore from River Cat Ferry Service – Hon. Duncan Gay MLC - Minister for Roads and Ports
- 3** Council - 24/13 - 26 November 2013 - Item 3(4) - Restoration of Beach Access for Non-Motorized Craft at Kissing Point Park

Report Prepared By:

Sam Cappelli

Manager - Environment, Acting Manager - Health & Building

Report Approved By:

Dominic Johnson

Group Manager - Environment & Planning

Precis of Correspondence 1 (continued)

ATTACHMENT 1



The Hon Gladys Berejiklian MP
Minister for Transport



Your ref: BP13/1588
ML14/00015

Mr Dominic Johnson
Group Manager, Environment and Planning Group
City of Ryde
Locked Bag 2069
NORTH RYDE NSW 1670

Dear Mr Johnson,

Thank you for your letter of 13 December 2013 to the Minister for Roads and Ports, regarding the Parramatta River foreshore. As the RiverCat Ferry Service falls within my portfolio, Minister Gay has asked me to respond.

Roads and Maritime Services (RMS) advises the impact of wash from the RiverCat is considered minimal compared to natural causes such as wind and wave action, and tidal fluctuations.

I understand RMS has worked closely with Harbour City Ferries to minimise the impact of wash along the Parramatta River. This includes introducing leads to guide ferries at Abbotsford Point, wash restrictions between Simmons Point and Goat Island, and a seven knot speed limit west of Silverwater Bridge.

Masters are required to operate their vessels with due regard to the wash created. I am advised RMS Boating Safety Officers also monitor and educate boaters on the Parramatta River about wash and speed.

I understand the Maritime Management Centre at Transport for NSW is developing a Boating Safety Plan. This will further address issues around wash on the Parramatta River.

Thank you for bringing this matter to my attention.

Yours faithfully,



10 FEB 2014

Gladys Berejiklian MP
Minister for Transport

Precis of Correspondence 1 (continued)

ATTACHMENT 2



Lifestyle and opportunity @ your doorstep

The Hon Duncan Gay, MLC
Minister for Roads and Ports
Level 35 Governor Macquarie Tower
1 Farrer Place
Sydney NSW 2000

13 December 2013

Our Ref: BP13/1588

Dear Minister,

Erosion of Parramatta River Foreshore from River Cat Ferry Service

The Council at its meeting held on 26 November 2013 considered an item of business relating to restoration of beach access for non-motorized craft at Kissing Point Park and the related impacts of the River Cat to shoreline erosion along this stretch of river.

The Council resolved, inter alia, that:

'(d) Council seek a meeting with the Minister for Roads and Ports to resolve:

- (i) The restoration of beaches eroded by River Cat ferries and*
- (ii) The speed of vessels on the Parramatta River west of the Gladesville Bridge'.*

The issue of shoreline erosion from the River Cat service was identified in the recently adopted Parramatta River Coastal Zone Management Plan prepared by the Parramatta River Estuary Management Committee. In this regard, the Plan concluded that boat wake from the River Cat and more generally the excessive speed of boats along the Parramatta River system were major contributory causes to bank erosion.

The City of Ryde is particularly conscious of this and that erosion is impacting on bank stability, estuarine and riparian vegetation in a number of locations along the river system. With respect to Kissing Point Park, the Concord & Ryde Sailing Club (CRSC) Inc. has used the beach at this park for access to the river since relocating to the site in 1987. The beach is a small section of sand overlaying rocks, and is in the zone below mean high water which is State owned and controlled by the Roads and Maritime Services (RMS).

Precis of Correspondence 1 (continued)

ATTACHMENT 2

With the introduction of the River Cat ferry services in the early 1990's and reduced sediment in the river with better catchment management in the last three decades, the sand on the beach has experienced continued erosion.

This situation is worsening and pursuant to Council resolution, the City of Ryde is keen to meet with you at a mutually convenient time to discuss ways of overcoming the problem caused by the River Cat service and to discuss opportunities for a change in vessel size to one that has lower wake impacts and by lowering boat speeds in order to assist in reducing the extent/magnitude of bank erosion and rate of loss/damage to intertidal vegetation and seawalls.

Your early response will be appreciated and please do not hesitate to contact me on phone 99528190 or my Manager, Environment, Sam Cappelli on phone 99528263 during normal business hours should you wish to discuss any aspect of this letter or the Council's resolution

Yours sincerely,



Dominic Johnson
Group Manager, Environment and Planning Group

cc: Kelly Stevens
Stakeholders and Communications Manager
Harbour City Ferries
Suite 2, Level 19,9 Hunter St, Sydney NSW 2000

Precis of Correspondence 1 (continued)**ATTACHMENT 3****EXTRACT FROM MINUTES OF COUNCIL MEETING
NO. 24/13 AT ITS MEETING HELD ON 26 NOVEMBER 2013****COUNCIL REPORTS****3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 17/13
held on 19 November 2013****RESOLUTION:** (Moved by Councillors Pendleton and Petch)

That Council determine Items 3 and 4 of the Works and Community Committee report 17/13 held on 19 November 2013, noting that Items 1, 2, 5 and 6 were dealt with by the Committee within its delegated powers.

Record of Voting:

For the Motion: Unanimous

**4 RESTORATION OF BEACH ACCESS FOR NON MOTORIZED CRAFT
AT KISSING POINT PARK****RESOLUTION:** (Moved by Councillors Pendleton and Petch)

- (a) That Council consider funding in the 2014/15 to 2012/2018 Delivery Plan for the balance of the cost of a study as to suitable measures or works to restore and protect beach access at the beach at Kissing Point Park.
- (b) That Council assist the Concord & Ryde Sailing Club Inc. to extend their grant under the Sharing Sydney Harbour Access Program to enable it to contribute to the study.
- (c) That Council assist in the interim by providing sand to the location to restore the beach.
- (d) That Council seek a meeting with the Minister for Roads and Maritime Services to resolve:
 - (i) the restoration of beaches eroded by Rivercat ferries
 - (ii) the speed of vessels on the Parramatta River west of the Gladesville Bridge.

Record of Voting:

For the Motion: Unanimous

NOTICES OF MOTION**1 100TH ANNIVERSARY OF THE LANDING OF THE ANZAC FORCES AT
GALLIPOLI - Councillor Ivan Petch****File Number: CLM/14/1/4/6 - BP14/323**

MOTION:

That Council recognise that as we celebrate the 100th Anniversary of the landing of the ANZAC forces at Gallipoli on 25th April next year it is appropriate that all War Memorials within the City of Ryde should be maintained in an acceptable manner.

That Council in conjunction with the various RSL Sub-branches carry out an audit of all war memorials to ensure that all components and gardens are in a good and tidy condition.

That this audit be completed to allow for any maintenance works to be carried out before the 25th April 2014.

CONFIDENTIAL ITEMS**8 REQUEST FOR TENDER - COR-EOI-06/13 ESTABLISHMENT OF A PANEL OF CONTRACTORS TO PROVIDE PROFESSIONAL SERVICES**

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Report prepared by: Tenders & Contracts Manager

File Number: GRP/09/3/11 - BP14/299

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