

**Meeting Date:** Tuesday 25 March 2014  
**Location:** Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde  
**Time:** 7.30pm

*Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.*

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**NOTICE OF BUSINESS (continued)**

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**MM5/14 SAVE OUR STREETS... REAL ACTION ON ALCOHOL NOW - The Mayor, Councillor Roy Maggio****File Number:** MYR/07/10/20 - BP14/336

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The NSW ACT Alcohol Policy Alliance (NAAPA) is an alliance of organisations advocating for evidence-based solutions to prevent and reduce alcohol-related harms in NSW and the ACT.

I believe that the work undertaken by the Alliance is very important and deserving of support by Council.

I would like to see Council provide support to the Alliance by the following means:

1. Writing to the Premier and Leader of the Opposition in support of the campaign, and also to Ministers and shadow Ministers for Health, Police, Racing and Gaming, Attorney-General and Ryde Local Command.
2. Informing NAAPA of our support and also becoming a member of the Alliance;
3. Informing the Local Government Association of our support for NAAPA and urging other Councils to also support the Alliance;
4. Informing our community of the campaign and seeking their support; and
5. Publishing Council's support for the NAAPA campaign and their weblink [www.naapa.org.au](http://www.naapa.org.au) through Council's normal media channels and website.

Further I would like to see NAAPA invited to take part at the Youth Summit being coordinated by Ryde Youth Council which will take place on 30<sup>th</sup> May 2014.

**RECOMMENDATION:**

That Council support the initiatives of the NSW ACT Alcohol Policy Alliance and:

1. Write to the Premier and Leader of the Opposition in support of the campaign, and also to Ministers and shadow Ministers for Health, Police, Racing and Gaming, Attorney-General and Ryde Local Command.
2. Inform NAAPA of Council's support and that Council become a member of the Alliance;
3. Inform the Local Government Association of Council's support for NAAPA and urge other Councils to also support the Alliance;
4. Inform our community of the campaign and seek their support; and
5. Publish Council's support for the NAAPA campaign and their weblink [www.naapa.org.au](http://www.naapa.org.au) through Council's normal media channels and website.

**MM5/14 (continued)**

6. That the Alliance be invited to take part in the Youth Summit to be held on 30<sup>th</sup> May 2014.

**ATTACHMENTS**

There are no attachments for this report.

Report Prepared By:

**Councillor Roy Maggio**  
**The Mayor**



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**MM6/14 POTENTIAL NSROC - SHOROC MERGER - The Mayor, Councillor Roy Maggio****File Number:** COR2013/3433 - BP14/382

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This report is submitted to Council for its endorsement in entering into a Memorandum of Understanding (MOU) agreement to the formation and participation in the *Northern Metropolitan Council of Mayors (working title)*.

**Background**

The NSW Government is considering major reforms to local government and changes to the planning system premised on new forms of engagement between local government and State Government, through groupings of councils.

On 10 October 2013 the Mayors and General Managers (or their delegates) from the 11 councils of the SHOROC and NSROC regions met and agreed to explore options for establishing a single regional organisation of councils for northern Sydney. A working party was formed to progress the matter, made up of Mayors and General Managers from more than half of the councils.

The Mayors and General Managers (or their delegates) from all 11 councils met again on 29 November 2013 and supported a model developed by the working party, based on two organisations:

- A Council of Mayors focussed on regional advocacy, intergovernmental relations and strategic planning.
- A Regional Services Group to provide joint services for participating councils.

This meeting agreed to move forward with the new regional model and asked the working party to develop more detailed terms of reference and a draft implementation plan for establishing the proposed model in the first half of 2014.

The working party met again on 30 January 2014 and considered the implications of the Independent Local Government Review Panel's 'Revitalising Local Government' report on the terms of reference for the regional model.

Working papers devised for and discussed at these meetings are attached.

**Current Position**

Council delegates who have been involved in discussions over several months about forming a larger regional organisation, as set out above and in the attached papers, have consistently supported the concept of establishing a larger regional grouping of 11 councils that would eventually subsume the functions performed by the two Regional Organisations of Councils (NSROC and SHOROC).

**MM6/14 (continued)**

The underlying drivers of this view are the shared policy challenges faced by all Councils and the expected impact that a larger regional organisation will have in advocating for the region. Establishing a larger regional organisation will bring the northern Sydney region into closer alignment with the number of LGAs in the regional organisations of councils for western Sydney (WSROC) and southern Sydney (SSROC).

The advantages of this model for council are that the larger regional organisation can provide:

- Greater scale and more effective advocacy on key issues affecting the region;
- The opportunity to provide a more substantial interface between councils and the NSW Government on major policies, issues and proposed reforms;
- Increased opportunities for regional planning in relation to:
  - Transport
  - Infrastructure
  - Strategic planning
  - Housing and employment
- Increased opportunities to share resources and knowledge.

The potential downsides of the move to a larger regional structure were noted in discussions as:

- The challenges of creating common positions and shared goals across a larger group;
- The potential for local policy issues to be lost because they do not resonate across larger region;
- The potential for cost shifting by the NSW Government to a more substantial regional organisation.

Council representatives worked through these issues and concluded that the advantages were likely to outweigh the risks, which could be managed. In summary, the advantages are that:

- by establishing a larger scale in the regional organisation, councils will have a more effective interface partner advocate for the region in sub-regional strategic and planning engagement with the NSW Government;
- by forming the new regional group through a process of self-determination, rather than having its design imposed externally, councils will demonstrate a positive approach to local government reform that supports existing regional affiliations.

**MM6/14 (continued)**

Council representatives also considered that the larger regional grouping would allow those councils seeking efficiencies through shared services to develop a program of regional service delivery, shared contracting and shared resources. However, the working party agreed it would be prudent to put on hold the establishment of the proposed Regional Services Group until after the Council of Mayors is operational. This aspect of the model will be revisited when further information is available on the NSW Government's policy regarding Joint Organisations, and any legislative changes are made. In all discussions, the Regional Services Group has been discussed as an organisation that councils would deal with on an opt in/opt out basis.

**Recommended Position**

It is proposed to implement the new regional model in stages, commencing with the establishment of a Memorandum of Understanding (MOU) between all 11 northern Sydney councils to form the Northern Metropolitan Council of Mayors (working name only).

The objectives of the proposed Northern Metropolitan Council of Mayors (NMCM) are to:

- Provide a collective voice for the councils and communities of Northern Sydney on whole-of-region issues including infrastructure, land-use planning, economic, social and environmental issues, and regulation and reform of the local government sector.
- Facilitate effective and efficient intergovernmental relations and partnerships between all levels of government on regional strategic planning, projects and programs for the benefit of Northern Sydney.
- Support enhanced financial sustainability and capacity of councils and assist councils to adapt or respond to NSW Government policy and legislative change.

Its major roles will be:

- Leadership, advocacy and intergovernmental relations on whole-of-region issues.
- Coordinating strategic regional planning in partnership with the NSW and Commonwealth governments.
- Leading and coordinating regional and subregional strategies and programs.

Operating Rules including Board representation, decision-making roles, administrative arrangements, and powers of the organisation have been drafted under a Terms of Reference set out in Attachment B.

**MM6/14 (continued)**

Secretariat support for the Northern Metropolitan Council of Mayors will be provided by SHOROC and NSROC. The ROCs already collaborate in many areas and ongoing close collaboration will be a central element under the MOU, to avoid duplication and maximise effectiveness.

The NMCM would transition at a later date from operating under an MOU to a more robust governance model, expected to becoming available from reforms to the *Local Government Act 1993* that will arise from the Government's response to the ILGRP process. Establishing the NSCM now, rather than waiting for legislative amendments, will allow time to sharpen the priorities and working methods of the Council of Mayors and avoid the composition of the organisation being determined outside the region.

For the time being, NSROC and SHOROC will both continue to operate. Each Board will consider a transition timetable for a full merger of the organisations into a new entity or entities, once options are clearer. The advantages of this approach are that there will be no additional costs to Councils over and above current membership fees for the existing ROCs and that the valued services of the ROCs will be maintained. Once the priorities of the larger regional organisation or organisations are clarified and the structures under local government legislation are devised, it is expected that the MOU group would migrate to form a properly constituted organisation.

As a result, there are no funding or financial commitment implications with this matter and the recommendation submitted for Council's approval.

**Submissions on 'Revitalising Local Government' report**

Submissions to the NSW Government regarding the Independent Local Government Review Panel's 'Revitalising Local Government' report are due on 4 April 2014.

The formation of the Northern Metropolitan Council of Mayors and its alignment with the Panel's emphasis on regional cooperation in strategic planning and intergovernmental relations warrants inclusion of this development in individual councils' submissions to the Panel's report.

**RECOMMENDATION:**

- (a) That Council support the formation and participation in a Northern Metropolitan Council of Mayors (working title).
- (b) Council authorise the Mayor and Acting General Manager to sign a Memorandum of Understanding for Council to become a member of the Northern Metropolitan Council of Mayors (working title) under the terms outlined in the draft Terms of Reference.
- (c) Council outline to the NSW Government in its submission regarding the Independent Local Government Review Panel's 'Revitalising Local Government' report the intention to form the Northern Metropolitan Council of Mayors noting its alignment with the Panel's proposed Joint Organisation model.

**MM6/14 (continued)**

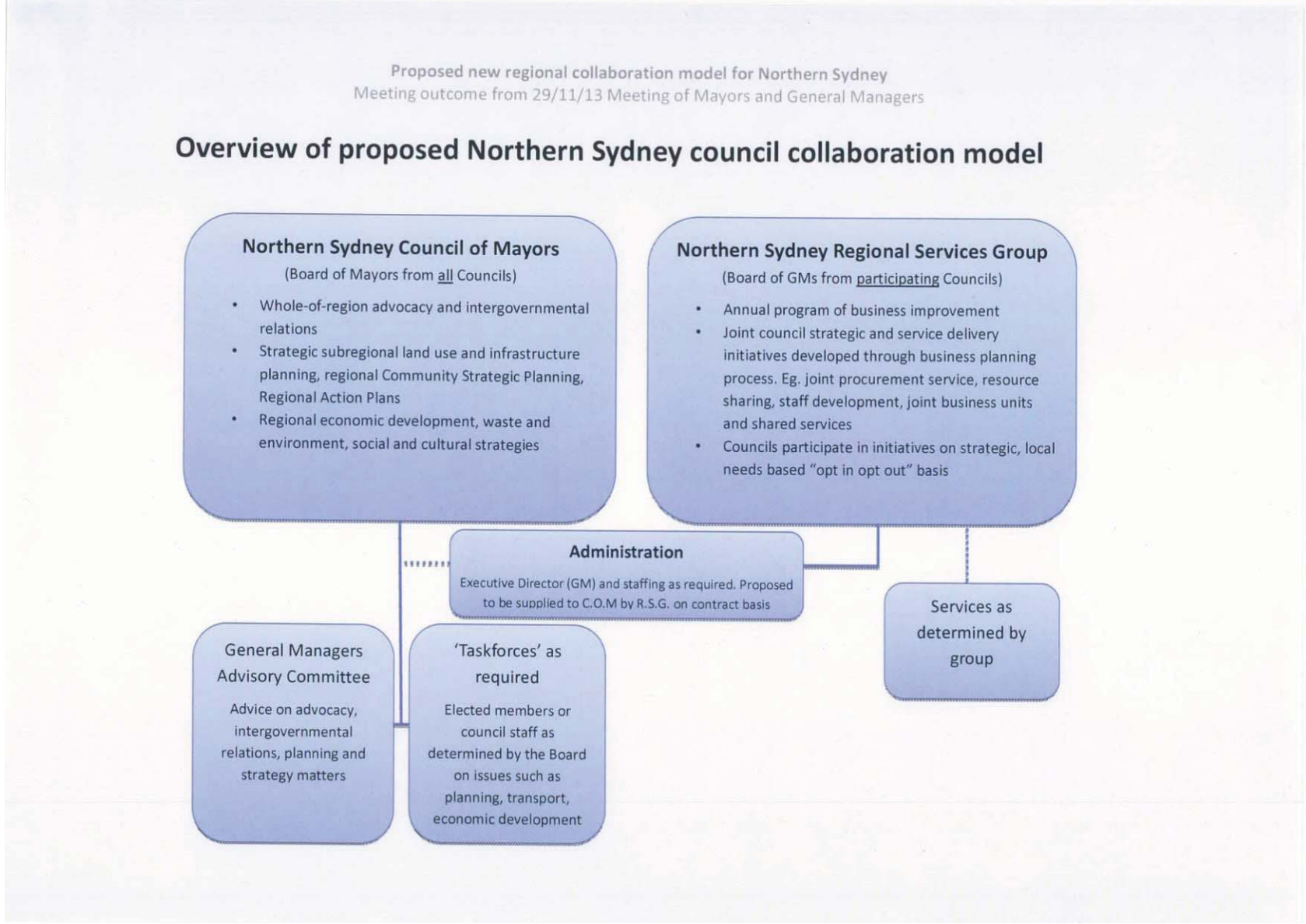
- (d) That if any funding is requested of Council following signing of an MOU, that this request come back to Council for its consideration.

**ATTACHMENTS**

- 1 Attachment regarding potential NSROC/ SHOROC merger - overview of proposed collaboration and draft terms of reference

Report Prepared By:

**Councillor Roy Maggio**  
**The Mayor**





Proposed new regional collaboration model for Northern Sydney  
Meeting outcome from 29/11/13 Meeting of Mayors and General Managers

**Proposed organisational overviews (updated as per 29/11/13 meeting)**

Group	Council of Mayors	Regional Services Group
<b>Objectives</b>	<ul style="list-style-type: none"> <li>➤ Provide a <b>collective voice</b> for the councils and communities of Northern Sydney on whole-of-region issues including infrastructure, land-use planning, economic, social and environmental issues, and regulation and reform of the local government sector.</li> <li>➤ Facilitate effective and efficient <b>intergovernmental relations and partnerships</b> between all levels of government <b>on regional strategic planning, projects and programs for the benefit of Northern Sydney.</b></li> <li>➤ Support enhanced financial sustainability and capacity of councils and assist councils to adapt or respond to NSW Government policy and legislative change.</li> </ul>	<ul style="list-style-type: none"> <li>➤ To support <b>enhanced financial sustainability and capacity</b> of councils through a program of business improvement and implementation of joint council strategic and service delivery initiatives.</li> </ul>
<b>Structure</b>	<ul style="list-style-type: none"> <li>➤ Membership open to <b>councils from across the Northern Sydney area</b></li> <li>➤ Board (Council of Mayors) consisting of all member Mayors</li> <li>➤ Elected Executive</li> <li>➤ General Managers Advisory Committee</li> <li>➤ Administration including an Executive Director and associated staffing as required (proposed to be supplied by Regional Services group on contract basis to minimise duplication)</li> </ul>	<ul style="list-style-type: none"> <li>➤ Membership of <b>participating councils</b></li> <li>➤ Board (Regional Services Group) consisting of all member General Managers</li> <li>➤ Elected Executive</li> <li>➤ Administration including staffing and business units as required</li> <li>➤ Joint services as determined by the Board of the Regional Services Group</li> </ul>
<b>Major role</b>	<ul style="list-style-type: none"> <li>➤ Leadership, advocacy and intergovernmental relations on whole-of-region issues.</li> <li>➤ Coordinating strategic regional planning in partnership with the NSW and Commonwealth governments.</li> <li>➤ Leading and coordinating regional and subregional strategies and programs.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Develop an annual program of business improvement initiatives consistent with the strategic needs of member councils for joint activities to support enhanced council financial sustainability and capacity</li> <li>➤ Deliver joint council strategic and service delivery initiatives such as joint procurement services, resource sharing, staff development, joint business units and shared services for consideration of the councils based on a strategic, local needs "opt in opt out" basis.</li> </ul>
<b>Funding</b>	<ul style="list-style-type: none"> <li>➤ Equal 'Membership fee' for advocacy and regional planning</li> <li>➤ Contributions for any specific programs or services on a case by case basis as agreed by the Board.</li> </ul>	<ul style="list-style-type: none"> <li>➤ 'Regional Services Group membership' contribution by participating councils to the development of business improvement proposals, which is equal or as otherwise agreed.</li> <li>➤ Contributions for any specific programs, business activities and services on a case by case basis.</li> </ul>

**MM6/14 (continued)**

**ATTACHMENT 1**

**Northern Metropolitan Council of Mayors**  
**(working title for discussion)**

**DRAFT Terms of Reference**

1 | Page



**MM6/14 (continued)**

**ATTACHMENT 1**

**Draft Terms of Reference (FOR DISCUSSION)**

**1. Name**

The name of the organisation is the NORTHERN METROPOLITAN COUNCIL OF MAYORS (Working title - To be confirmed) hereunder referred to as "The Organisation".

**2. Mission**

To provide strong leadership and a representative voice on behalf of all Northern Sydney councils, to partner with the state and federal governments on regional planning and priorities, and to collaborate for enhanced financial sustainability.

**3. Objectives**

The objectives of The Organisation are to:

- Provide a collective voice for the councils and communities of Northern Sydney on whole-of-region issues including infrastructure, land-use planning, economic, social and environmental issues, and regulation and reform of the local government sector.
- Facilitate effective and efficient intergovernmental relations and partnerships between all levels of government on regional strategic planning, projects and programs for the benefit of Northern Sydney.
- Support enhanced financial sustainability and capacity of councils and assist councils to adapt or respond to NSW Government policy and legislative change.

**4. Major role and structure**

The Organisation comprises:

- a **Membership** of councils from across the Northern Sydney area
- a **Board (Council of Mayors)** consisting of all member Mayors and an elected **Executive**
- a **General Managers Advisory Committee** consisting of all member General Managers
- an **Administration** including an Executive Director and associated staffing as required.

The major roles of The Organisation are as follows:

- Leadership, advocacy and intergovernmental relations on whole-of-region issues.
- Coordinating strategic regional planning in partnership with the NSW and Commonwealth governments
- Leading and coordinating regional and subregional strategies and programs.

MM6/14 (continued)

ATTACHMENT 1

An overview of Northern Metropolitan Council of Mayors



Funding of The Organisation is to include an equal 'Membership fee' for advocacy and regional planning for all member councils and contributions for any specific programs or services on a case by case basis as agreed by the Board.

**5. Draft Operating Rules**

**5.1 Membership**

Membership of The Organisation shall be open to the following Councils: Hornsby, Hunter's Hill, Ku-ring-gai, Lane Cove, Manly, Mosman, North Sydney, Pittwater, Ryde City, Warringah, Willoughby City.

**5.2 Board (Council of Mayors) representation, role and decision-making**

A member council will be represented on the Board by the Mayor as its delegate.

Delegates to the organisation shall collectively be known as the Board.

Where the Mayor of a council is unable to attend a meeting of the Board, the Council may be represented by the Deputy Mayor or another Councillor for the purpose of being an alternative delegate.

**MM6/14 (continued)**

**ATTACHMENT 1**

Subject to the Act, the Regulation and this constitution and to any resolution passed by the Organisation in a general meeting, the role of the Board is to control and manage the affairs of The Organisation including:

- Adopt an annual business plan
- Monitor the performance of The Organisation
- Adopt annual estimates of revenue and expenditure having regard for the business plan
- Approve additional resources for priority regional projects from time to time and review the business plan and its contents as required
- Make broad policy decisions within the objectives of The Organisation
- Exercise such other functions as may be exercised by The Organisation other than those functions that are required to be exercised by a general meeting.

Board meetings will be held at least four times per year, initially bi-monthly.

**5.3 Quorum and voting**

A quorum at a general meeting of the Board shall consist of a number being half the number of delegates plus one.

All delegates will have one equal vote.

The Organisation operates on a basis of mutuality. Where voting is required decision-making will be by consensus, where consensus is deemed to be 75% of delegates present at a meeting.

The Chair will have both a deliberative and a casting vote.

All votes must be given personally.

**5.4 Executive**

The Executive of the Board shall consist of:

- The President
- Three Vice Presidents

The election of the Executive is to take place at the Annual General Meeting biennially by a system determined by the members to ensure representation of geographic regions if practical.

Each member of the Executive is, subject to this Constitution, to hold office for a term of two years until the conclusion of the second Annual General Meeting following the date of the election, but is eligible for re-election.

If a person who is a member of the Executive ceases to be a delegate then a casual vacancy occurs. A casual vacancy can be filled at an Ordinary Meeting of the Board in such a proper manner as the Board may direct.



**MM6/14 (continued)**

**ATTACHMENT 1**

**5.4.1 Role of the Executive**

Between meetings of the Board the role of the Executive shall be to determine matters relevant to the Board's responsibility in circumstances where:

- in the opinion of the Executive the matter is such that it must be determined prior to the next ordinary meeting of the Board, and
- it would be impractical to convene an extraordinary meeting of the Board.

The Executive will also bring matters forward for consideration of the Board where considered appropriate.

This role does not have the authority to vary the adopted Business Plan and Budget or review a regional policy or position that have been adopted by decision of the Board.

**5.4.2 Role of the President**

The President shall preside at all meetings of the Board.

The President, unless otherwise directed by resolution of the Board shall:

- Chair meetings of the Board.
- Represent The Organisation and act as the principal spokesperson
- Exercise leadership and give direction to The Organisation.
- Guide the Board and Executive meetings according to the agenda, emerging issues and the time available
- Represent The Organisation to other Agencies and Governments.
- Present The Organisation and its decisions in a positive way to the community, media, government and other interested groups.
- Together with the GMAC authorise the expenditure of funds provided within the adopted budget.
- Call special general meetings as required.

**5.4.3 Role of the Vice Presidents**

The Vice Presidents, unless otherwise directed by resolution of the Board shall:

- Represent The Organisation where requested by the Board or the President and act as the spokesperson, for example on issues relevant to specific geographic areas
- Support the President in exercising leadership and giving direction to The Organisation.
- Represent The Organisation to other Agencies and Governments where requested by the Board or President.
- Present The Organisation and its decisions in a positive way to the community, media, government and other interested groups.

**MM6/14 (continued)**

**ATTACHMENT 1**

**5.5 General Manager Advisory Committee (GMAC)**

Delegates of each Council who are General Managers shall comprise the General Manager Advisory Committee (GMAC). One General Manager shall be appointed chairperson for a period of two years at the first meeting following the Annual General Meeting where the Executive is elected.

The role of the GMAC will be to:

- Advise on administrative and planning matters relating to the role of the Board (Council of Mayors).
- Exercise general supervision of The Organisation's staff and resources including the authorisation of expenditure within the budget approved by the Board.
- Submit reports and recommendations to the Board for policy decision.
- Prepare and submit a Business Plan to the Board for adoption.
- Have general supervision of projects and activities in the Business Plan.
- The exercise of such functions as the Board may delegate to GMAC from time to time by resolution.

**5.6 Delegation to sub-committee**

The Board may delegate to one or more sub-committees (consisting of such members of the Board or its member councils as the Board thinks fit) the exercise of functions of the Board as is deemed appropriate.

**5.7 Administration and staffing**

The organisation shall have the power to appoint such staff as the organisation may require from time to time.

**5.8 Legal structure**

Due to foreshadowed changes in legislation regarding regional organisations, The Organisation will established initially by Memorandum of Understanding (MOU) between member councils and an implementation plan to an appropriate legal structure will be developed.

**5.9 Financial model**

The Organisation will be funded by:

- A 'Membership' contribution by all members for administration of the Council of Mayors including regional advocacy, planning and intergovernmental relations, which is equal or as otherwise agreed as adopted by unanimous decision of the Board.
- Contributions for any specific programs and activities on a case by case basis.

**MM6/14 (continued)**

**ATTACHMENT 1**

**5.10 Powers of The Organisation**

The Organisation shall, for the mutual benefit of the areas of the member Councils have power, in accordance with this Constitution, to:

- Make submissions to governments and other agencies in respect of the areas of the member Councils, consistent with the objectives of The Organisation and adopted Business Plan
- Carry out the objectives of The Organisation
- Receive funds in respect of the:
  - staffing of The Organisation
  - carrying out of projects or studies agreed by The Organisation
  - for any purpose that may be authorised by The Organisation.

The above shall not affect the right of an individual Council acting in its own right on any matters.

The control, regulation, maintenance and management of the exercise of these powers is vested in the meetings of delegates in accordance with this Constitution subject to any delegation of authority which may have been granted.

By resolution, and within limits defined in such resolution, to authorise the Executive or a properly appointed sub-committee consisting either whole or part of elected representatives, staff or other persons to exercise or perform on behalf of The Organisation any power, authority, duty or function other than any power, authority, duty or function, The Organisation, by resolution, reserves for itself.

**6. Other items to be added in final ToR based on standard constitutional clauses**

Include: Administrative issues including annual and financial reporting, meeting procedure, Resolution of internal disputes, resignation of members, termination of the organisation, media policy, Code of Conduct policy.

**7. Northern Sydney Regional Services Group**

The planned regional model for Northern Sydney also includes the establishment of a separately governed *Northern Sydney Regional Services Group* to support enhanced financial sustainability and capacity of participating councils through a business improvement program and joint council strategic and service delivery initiatives.

This enables appropriate separation of regional strategic and advocacy functions from regional resource sharing, shared services and joint service delivery functions, where participation in specific initiatives is based on a strategic local needs "opt-in opt-out" basis.

The formal establishment of the proposed Regional Services Group is on hold until the Northern Metropolitan Council of Mayors is established and further clarity is provided by NSW Government regarding its plans for local government reform.

**MM7/14 KISS AND DROP ZONES - RAILWAY STATION SITES - The Mayor,  
Councillor Roy Maggio**

**File Number:** MYR/07/10/20 - BP14/393

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It has come to my attention that a lack of short term parking is a continuing issue at various local railway stations, especially for people wishing to drop off and pick up passengers.

I would like the Group Manager – Environment and Planning, to explore options which are available to alleviate the current pressure on motorists dropping off & picking up passengers at all local railway stations but at Eastwood Railway Station in particular.

This investigation should be carried out in conjunction with the SRA and the results reported back to Council.

**RECOMMENDATION:**

- (a) That the Group Manager – Environment and Planning explore options to alleviate the current pressure on short term parking spaces in the vicinity of local railway stations – especially kiss and drop facilities.
- (b) That the above exploration be carried out in conjunction with the State Rail Authority.
- (c) That the matter be reported back to Council.

**ATTACHMENTS**

There are no attachments for this report.

Report Prepared By:

**Councillor Roy Maggio  
The Mayor**



**1 CONFIRMATION OF MINUTES - Council Meeting held on 11 March 2014**

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**Report prepared by:** Meeting Support Coordinator  
**File No.:** CLM/14/1/4/2 - BP14/124

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**REPORT SUMMARY**

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

**RECOMMENDATION:**

That the Minutes of the Council Meeting 3/14, held on 11 March 2014 be confirmed.

**ATTACHMENTS**

- 1 Minutes - Ordinary Council Meeting - 11 March 2014



**ITEM 1 (continued)**

**ATTACHMENT 1**

**Council Meeting  
MINUTES OF MEETING NO. 3/14**

**Meeting Date:** Tuesday 11 March 2014  
**Location:** Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde  
**Time:** 7.30pm

**Councillors Present:** The Mayor, Councillor Maggio and Councillors Chung, Etmekdjian, Laxale, Li, Pendleton, Perram, Petch, Pickering, Salvestro-Martin, Simon and Yedelian OAM.

Note: Councillor Salvestro-Martin arrived at the meeting at 8.08pm during Public Participation on Items Listed on the Agenda.

Note: Councillor Salvestro-Martin left the meeting at 9.25pm and did not return. He was not present for consideration of Mayoral Minute 2/14, Mayoral Minute 4/14, Notice of Motion 1, Matter of Urgency, Items 1, 4, 5, 6, 7, Precis of Correspondence 1 and Item 8.

Note: Councillor Petch left the meeting at 9.45pm and did not return. He was not present for consideration of Items 5, 6, 7, Precis of Correspondence 1 and Item 8.

**Apologies:** Nil.

**Staff Present:** Acting General Manager, Acting Group Manager – Community Life, Acting Group Manager – Corporate Services, Group Manager – Environment and Planning, Group Manager – Public Works, Manager – Environment, Acting Manager – Environmental Health and Building, Manager – Communications and Media, Coordinator – Digital Communications and Section Manager – Governance.

**PRAYER**

Reverend Mal York of the West Ryde Anglican Church was present and offered prayer prior to the commencement of the meeting.

**LEAVE OF ABSENCE**

Councillor Perram requested a Leave of Absence for the period Saturday, 22 March 2014 to Sunday, 30 March 2014 inclusive.

**RESOLUTION:** (Moved by Councillors Perram and Li)

That Councillor Perram's Leave of Absence for the period from Saturday, 22 March 2014 to Sunday, 30 March 2014 inclusive be approved.

**ITEM 1 (continued)****ATTACHMENT 1****Record of Voting:**

For the Motion: Unanimous

**DISCLOSURES OF INTEREST**

The Mayor, Councillor Maggio disclosed a Less than Significant Non-Pecuniary Interest in Item 4 – Community Grants Program – Allocation of Funds 2013-14, for the reason of a perceived conflict of interest. He left the meeting and was not present for consideration or voting on this Item.

Councillor Etmekdjian disclosed a Significant Non-Pecuniary Interest in Item 4 – Community Grants Program – Allocation of Funds 2013-14, for the reason that he is well known by many of the grant applicants and he is a board member of Ryde Hunters Hill Community Transport. He left the meeting and was not present for consideration or voting on this Item.

Councillor Yedelian OAM disclosed a Less than Significant Non-Pecuniary Interest in Item 4 – Community Grants Program – Allocation of Funds 2013-14, for the reason that he is on the board of one of the organisations applying for the grant. He left the meeting and was not present for consideration or voting on this Item.

Councillor Pendleton disclosed a Less than Significant Non-Pecuniary Interest in Item 4 – Community Grants Program – Allocation of Funds 2013-14, for the reason that some members of the groups are known to her.

Councillor Laxale disclosed a Less than Significant Non-Pecuniary Interest in Item 4 – Community Grants Program – Allocation of Funds 2013-14, for the reason that some of the applicants are known to him.

Councillor Petch disclosed a Less than Significant Non-Pecuniary Interest in Item 3(3) – Morrison Bay Park Sports Field Lighting Proposal, for the reason that he lives in close proximity to the park.

**TABLING OF DOCUMENTATION**

**RESOLUTION:** (Moved by Councillors Yedelian OAM and Petch)

That all circulated correspondence and a resident petition in relation to Item 3(3) – Morrison Bay Park Sports Field Lighting Proposal be tabled and considered in relation to this Item.

**Record of Voting:**

For the Motion: Unanimous

**ITEM 1 (continued)**
**ATTACHMENT 1**
**PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA**

The following persons addressed the Council:

<b>Name</b>	<b>Topic</b>
Alison Khalil	<b>Mayoral Minute 3/14</b> - Coffee Cart Service - Eastwood Library Area

**PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA**

**RESOLUTION:** (Moved by Councillors Simon and Petch)

That those speakers who submitted requests to address Council on Item 2(4) – 50A Belmore Street, Ryde and Item 3(3) – Morrison Bay Park Sports Field Lighting Proposal, be allowed to address the meeting, the time being 7.44pm.

**Record of Voting:**

For the Motion: Unanimous

The following persons then addressed the Council:

<b>Name</b>	<b>Topic</b>
Chris Rutter	<b>Item 3(3)</b> – Morrison Bay Park Sports Field Lighting Proposal
David Clark (on behalf of the Gladesville Ravens Sporting Club Inc.)	<b>Item 3(3)</b> – Morrison Bay Park Sports Field Lighting Proposal
Ian Lewis (on behalf of the Putney Rangers)	<b>Item 3(3)</b> – Morrison Bay Park Sports Field Lighting Proposal
Adelaide Qassis (on behalf of the Gladesville Ravens Sporting Club Inc.)	<b>Item 3(3)</b> – Morrison Bay Park Sports Field Lighting Proposal
Arthur Donnelly	<b>Item 3(3)</b> – Morrison Bay Park Sports Field Lighting Proposal
Jason Moody (on behalf of Gladesville Ravens Sporting Club)	<b>Item 3(3)</b> – Morrison Bay Park Sports Field Lighting Proposal
Robert Ovadia	<b>Item 3(3)</b> – Morrison Bay Park Sports Field Lighting Proposal
James Yun	<b>Item 3(3)</b> – Morrison Bay Park Sports Field Lighting Proposal
Bogdan Grubisic	<b>Item 2(4)</b> – 50A Belmore Street, Ryde Building Certificate Application BCT2013/33
Lina Candy	<b>Item 3(3)</b> – Morrison Bay Park Sports Field Lighting Proposal
Phil Morris	<b>Item 3(3)</b> – Morrison Bay Park Sports Field Lighting Proposal

**ITEM 1 (continued)****ATTACHMENT 1****PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA**

The following persons addressed the Council:

<b>Name</b>	<b>Topic</b>
Barbara Poulter	Civic Precinct

**ORDER OF BUSINESS**

**RESOLUTION:** (Moved by Councillors Simon and Laxale)

That Council now consider the following Items, the time being 8.21pm:

- Mayoral Minute 3/14 – Coffee Cart Service – Eastwood Library Area
- Item 2 – Report of the Planning and Environment Committee Meeting 3/14 held on 4 March 2014
- Item 3 – Report of the Works and Community Committee Meeting 2/14 held on 4 March 2014

**Record of Voting:**

For the Motion: Unanimous

**MAYORAL MINUTE****3/14 COFFEE CART SERVICE - EASTWOOD LIBRARY AREA - The Mayor, Councillor Roy Maggio**

Note: Alison Khalil addressed the meeting in relation to this Item.

**RESOLUTION:** (Moved by The Mayor, Councillor Maggio and Councillor Yedelian OAM)

That Council staff investigate all opportunities for commercial operations such as coffee cart/kiosk services in various locations such as in or around Council libraries, sporting areas, foreshores etc.

**Record of Voting:**

For the Motion: Unanimous

**ITEM 1 (continued)**

**ATTACHMENT 1**

**COUNCIL REPORTS**

**2 REPORT OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING  
3/14 held on 4 March 2014**

**RESOLUTION:** (Moved by Councillors Etmekdjian and Laxale)

That Council determine Item 4 of the Planning and Environment Committee report 3/14 held on 4 March 2014, noting that Items 1, 2 and 3 were dealt with by the Committee within its delegated powers.

**Record of Voting:**

For the Motion: Unanimous

**4 50A BELMORE STREET, RYDE LOT 32 DP 13597. BUILDING  
CERTIFICATE APPLICATION BCT 2013/33 FOR UNAUTHORISED  
CONCRETE BLOCK RETAINING WALLS AND ASSOCIATED FILL**

Note: Bogdan Grubisic addressed the meeting in relation to this Item.

**MOTION:** (Moved by Councillors Etmekdjian and Pickering)

- (a) That Building Certificate Application No. BCT2013/0033 seeking to allow retention of unauthorised concrete walls and site fill at 50a Belmore Street RYDE, being LOT 32 DP 13597, be refused for the following reasons:
1. The change in the natural topography of the site from unauthorised land filling is excessive and detrimental to the amenity of the adjoining property and does not meet Council's DCP and related development controls.
  2. The height of unauthorised fill on the subject property exceeds 500mm and the retaining walls are higher than 900mm adjacent to the side/rear boundary both in breach of Council's DCP and related development controls.
  3. The unauthorised concrete block walls as constructed do not compliment the surrounding development and visually impact the adjoining property with regard to size and bulk.
  4. The unauthorised concrete block boundary fence/wall exceeds the maximum allowable height of 1.8m (approximately 3m at one point) in contravention of Council's DCP and related development controls.
  5. The construction of the unauthorised retaining walls and land filling works are in breach of the objectives and controls listed in Councils DCP Part 3.3 (Dwelling House) Section 2.5.2 – "Topography and Excavation.

**ITEM 1 (continued)****ATTACHMENT 1**

6. The unauthorised concrete block finish to the eastern side boundary facing adjoining property at 1 Willandra St, Ryde is not of a suitable face finish and is uneven, of poor workmanship and of poor appearance that cannot be readily finished or maintained from wholly within the property boundary.
  7. Subsurface flows behind the section of the unauthorised retaining wall from No. 1 Willandra Street will be diverted, causing nuisance seepage flows to emerge at the termination of the wall in the southern corner which is likely to cause ongoing erosive effects and cause nuisance seepage on the neighbouring property.
  8. The unauthorised concrete block walls as built and unauthorised land filling prevents on-site vehicular access to the existing house garage or any off-street parking on the site effectively forcing all parking from the subject property to be on the street, which is in contravention of the Council's DCP and related development controls and adding further traffic and loss of public car spaces.
  9. Any approval of the application to legitimise the unauthorised concrete block walls and site fill, given extent of breaches with the Council's DCP and related development controls, would set an undesirable precedent that is not in the public interest.
- (b) That the persons who made submissions be advised of Council's decision.
- (c) That the applicant be encouraged to negotiate with the objecting neighbour a suitable replacement structure on the boundary between the two properties and that this be the subject of a future application if required. That this application be lodged within three (3) months of this determination. Failure to lodge within this time period will result in Council commencing legal proceeding to enforce requirements of the Demolition Order dated 20 December 2012 to demolish the unauthorised concrete block walls and to require natural ground levels to be restored by requiring removal of unauthorised land fill from the property.
- (d) That all the retaining walls on the property, not subject to (c) above, are reduced in height to comply with Council's Development Control Plan (DCP) and certification provided to Council's satisfaction. Failure to lodge certification and demonstrate compliance within three (3) months of this determination will result in Council commencing legal proceeding to enforce requirements of the Demolition Order dated 20 December 2012 to demolish the unauthorised concrete block walls and to require natural ground levels to be restored by requiring removal of unauthorised land fill from the property.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**AMENDMENT:** (Moved by Councillors Pendleton and Simon)

- (a) That Building Certificate Application No. BCT2013/0033 seeking to allow retention of unauthorised concrete walls and site fill at 50a Belmore Street RYDE, being LOT 32 DP 13597, be refused for the following reasons;
1. The change in the natural topography of the site from unauthorised land filling is excessive and detrimental to the amenity of the adjoining property and does not meet Council's DCP and related development controls.
  2. The height of unauthorised fill on the subject property exceeds 500mm and the retaining walls are higher than 900mm adjacent to the side/rear boundary both in breach of Council's DCP and related development controls.
  3. The unauthorised concrete block walls as constructed do not compliment the surrounding development and visually impact the adjoining property with regard to size and bulk.
  4. The unauthorised concrete block boundary fence/wall exceeds the maximum allowable height of 1.8m (approximately 3m at one point) in contravention of Council's DCP and related development controls.
  5. The construction of the unauthorised retaining walls and land filling works are in breach of the objectives and controls listed in Councils DCP Part 3.3 (Dwelling House) Section 2.5.2 – "Topography and Excavation.
  6. The unauthorised concrete block finish to the eastern side boundary facing adjoining property at 1 Willandra St, Ryde is not of a suitable face finish and is uneven, of poor workmanship and of poor appearance that cannot be readily finished or maintained from wholly within the property boundary.
  7. Subsurface flows behind the section of the unauthorised retaining wall from No. 1 Willandra Street will be diverted, causing nuisance seepage flows to emerge at the termination of the wall in the southern corner which is likely to cause ongoing erosive effects and cause nuisance seepage on the neighbouring property.
  8. The unauthorised concrete block walls as built and unauthorised land filling prevents on-site vehicular access to the existing house garage or any off-street parking on the site effectively forcing all parking from the subject property to be on the street, which is in contravention of the Council's DCP and related development controls and adding further traffic and loss of public car spaces.



**ITEM 1 (continued)**

**ATTACHMENT 1**

9. Any approval of the application to legitimise the unauthorised concrete block walls and site fill, given extent of breaches with the Council's DCP and related development controls, would set an undesirable precedent that is not in the public interest.
- (b) That the persons who made submissions be advised of Council's decision.
- (c) The Council commence legal proceeding to enforce requirements of the Demolition Order dated 20 December 2012 to demolish the unauthorised concrete block walls and to require natural ground levels to be restored by requiring removal of unauthorised land fill from the property.

On being put to the Meeting, the voting on the Amendment was five (5) votes For and seven (7) votes Against. The Amendment was **LOST**. The Motion was then put and **CARRIED**.

**Record of Voting:**

For the Amendment: The Mayor, Councillor Maggio and Councillors Li, Pendleton, Perram and Simon

Against the Amendment: Councillors Chung, Etmekdjian, Laxale, Petch, Pickering, Salvestro-Martin and Yedelian OAM

**RESOLUTION:** (Moved by Councillors Etmekdjian and Pickering)

- (a) That Building Certificate Application No. BCT2013/0033 seeking to allow retention of unauthorised concrete walls and site fill at 50a Belmore Street RYDE, being LOT 32 DP 13597, be refused for the following reasons:
  1. The change in the natural topography of the site from unauthorised land filling is excessive and detrimental to the amenity of the adjoining property and does not meet Council's DCP and related development controls.
  2. The height of unauthorised fill on the subject property exceeds 500mm and the retaining walls are higher than 900mm adjacent to the side/rear boundary both in breach of Council's DCP and related development controls.
  3. The unauthorised concrete block walls as constructed do not compliment the surrounding development and visually impact the adjoining property with regard to size and bulk.
  4. The unauthorised concrete block boundary fence/wall exceeds the maximum allowable height of 1.8m (approximately 3m at one point) in contravention of Council's DCP and related development controls.



**ITEM 1 (continued)****ATTACHMENT 1**

5. The construction of the unauthorised retaining walls and land filling works are in breach of the objectives and controls listed in Councils DCP Part 3.3 (Dwelling House) Section 2.5.2 – “Topography and Excavation.
  6. The unauthorised concrete block finish to the eastern side boundary facing adjoining property at 1 Willandra St, Ryde is not of a suitable face finish and is uneven, of poor workmanship and of poor appearance that cannot be readily finished or maintained from wholly within the property boundary.
  7. Subsurface flows behind the section of the unauthorised retaining wall from No. 1 Willandra Street will be diverted, causing nuisance seepage flows to emerge at the termination of the wall in the southern corner which is likely to cause ongoing erosive effects and cause nuisance seepage on the neighbouring property.
  8. The unauthorised concrete block walls as built and unauthorised land filling prevents on-site vehicular access to the existing house garage or any off-street parking on the site effectively forcing all parking from the subject property to be on the street, which is in contravention of the Council’s DCP and related development controls and adding further traffic and loss of public car spaces.
  9. Any approval of the application to legitimise the unauthorised concrete block walls and site fill, given extent of breaches with the Council’s DCP and related development controls, would set an undesirable precedent that is not in the public interest.
- (b) That the persons who made submissions be advised of Council's decision.
- (c) That the applicant be encouraged to negotiate with the objecting neighbour a suitable replacement structure on the boundary between the two properties and that this be the subject of a future application if required. That this application be lodged within three (3) months of this determination. Failure to lodge within this time period will result in Council commencing legal proceeding to enforce requirements of the Demolition Order dated 20 December 2012 to demolish the unauthorised concrete block walls and to require natural ground levels to be restored by requiring removal of unauthorised land fill from the property.
- (d) That all the retaining walls on the property, not subject to (c) above, are reduced in height to comply with Council’s Development Control Plan (DCP) and certification provided to Council’s satisfaction. Failure to lodge certification and demonstrate compliance within three (3) months of this determination will result in Council commencing legal proceeding to enforce requirements of the Demolition Order dated 20 December 2012 to demolish the unauthorised concrete block walls and to require natural ground levels to be restored by requiring removal of unauthorised land fill from the property.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**Record of Voting:**

For the Motion: Unanimous

**3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 2/14 held on 4 March 2014**

**RESOLUTION:** (Moved by Councillors Perram and Petch)

That Council determine Items 2 and 3 of the Works and Community Committee report 2/14 held on 4 March 2014, noting that Items 1 and 4 were dealt with by the Committee within its delegated powers.

**Record of Voting:**

For the Motion: Unanimous

**2 REVIEW OF DETERMINATION 115 BALACLAVA ROAD EASTWOOD - SILKY OAK**

**RESOLUTION:** (Moved by Councillors Perram and Petch)

That Council grant permission to remove the Silky Oak tree located at the rear of 115 Balaclava Road, Eastwood and that a suitable replacement be planted to the satisfaction of Council.

**Record of Voting:**

For the Motion: Unanimous

**3 MORRISON BAY PARK SPORTS FIELD LIGHTING PROPOSAL**

Note: Various submissions/correspondence and a resident petition were tabled in relation to this Item and a copy is ON FILE.

Note: Chris Rutter, David Clark (on behalf of the Gladesville Ravens Sporting Club Inc.), Ian Lewis (on behalf of the Putney Rangers), Adelaide Qassis (on behalf of the Gladesville Ravens Sporting Club Inc.), Arthur Donnelly, Jason Moody (on behalf of Gladesville Ravens Sporting Club), Robert Ovadia, James Yun, Lina Candy and Phil Morris addressed the meeting in relation to this Item.

Note: Councillor Petch disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he lives in close proximity to the park.

**ITEM 1 (continued)****ATTACHMENT 1****MOTION:** (Moved by Councillors Perram and Petch)

- (a) That Council acknowledge the feedback obtained from the community on the proposal to install sports field lighting at Morrison Bay Park.
- (b) That the matter be deferred for a further report setting out in detail the justification for proceeding with this project having regard to arrangements for training that will apply during the 2014 winter season.
- (c) That the report include answers to the questions supplied to the Councillors by a resident at the meeting.

**AMENDMENT:** (Moved by Councillors Simon and Laxale)

- (a) That Council acknowledge the feedback obtained from the community on the proposal to install sports field lighting at Morrison Bay Park.
- (b) That Council lodge a Development Application for the installation of sports floodlighting at Morrison Bay Park for two fields and a nearby training area, as outlined in the body of the report.
- (c) That Council continue discussion with relevant stakeholders regarding their funding contribution for the delivery of the project on a 60/40 funding split between Council and the user groups.

On being put to the Meeting, the voting on the Amendment was nine (9) votes For and three (3) votes Against. The Amendment was **CARRIED**. The Amendment then became the Motion.

**Record of Voting:**

For the Amendment: The Mayor, Councillor Maggio and Councillors Chung, Etmekdjian, Laxale, Li, Pendleton, Pickering, Simon and Yedelian OAM

Against the Amendment: Councillors Perram, Petch and Salvestro-Martin

**RESOLUTION:** (Moved by Councillors Simon and Laxale)

- (a) That Council acknowledge the feedback obtained from the community on the proposal to install sports field lighting at Morrison Bay Park.
- (b) That Council lodge a Development Application for the installation of sports floodlighting at Morrison Bay Park for two fields and a nearby training area, as outlined in the body of the report.

**ITEM 1 (continued)**

**ATTACHMENT 1**

- (c) That Council continue discussion with relevant stakeholders regarding their funding contribution for the delivery of the project on a 60/40 funding split between Council and the user groups.

**Record of Voting:**

For the Motion: The Mayor, Councillor Maggio and Councillors Chung, Etmekdjian, Laxale, Li, Pendleton, Pickering, Simon and Yedelian OAM

Against the Motion: Councillors Perram, Petch and Salvestro-Martin

Note: Councillor Salvestro-Martin left the meeting at 9.25pm and did not return.

**ORDER OF BUSINESS**

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by the Mayor, Councillor Maggio and Councillor Petch)

That Notice of Motion 1 – 100<sup>th</sup> Anniversary of the Landing of the Anzac Forces at Gallipoli be dealt with in conjunction with Mayoral Minute 2/14 – Attention to War Memorials, the time being 9.27pm.

**Record of Voting:**

For the Motion: Unanimous

**MAYORAL MINUTE AND NOTICE OF MOTION**

**2/14 ATTENTION TO WAR MEMORIALS - The Mayor, Roy Maggio**

**1 100TH ANNIVERSARY OF THE LANDING OF THE ANZAC FORCES AT GALLIPOLI - Councillor Ivan Petch**

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by The Mayor, Councillor Maggio and Chung)

- (a) That appropriate maintenance and garden planting and pruning be carried out in and around all war memorials in the City of Ryde to ensure that all memorials are in excellent condition for the 2014 ANZAC Day commemorations.

**ITEM 1 (continued)**

**ATTACHMENT 1**

- (b) That the condition of memorials and their surrounds be inspected each year one month prior to ANZAC Day and any necessary work be undertaken.

**Record of Voting:**

For the Motion: Unanimous

**MAYORAL MINUTE**

**4/14 EARTH HOUR - The Mayor, Roy Maggio**

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by The Mayor, Councillor Maggio and Councillor Petch)

- (a) That City of Ryde support Earth Hour 2014.
- (b) That Council promote lights out in the City of Ryde at 8.30pm on Saturday, 29 March 2014 with suitable publicity provided through Council's media avenues.

**Record of Voting:**

For the Motion: The Mayor, Councillor Maggio and Councillors Chung, Etmekdjian, Laxale, Li, Pendleton, Perram, Petch, Simon and Yedelian OAM

Against the Motion: Councillor Pickering

**MATTER OF URGENCY**

Councillor Perram advised that he wished to raise a Matter of Urgency regarding the exhibition of Eastwood Master Plan.

The Mayor, Councillor Maggio accepted this Item as an Urgent Item.

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Perram and Li)

That Council consider a Matter of Urgency regarding the exhibition of Eastwood Master Plan, the time being 9.35pm.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**Record of Voting:**

For the Motion: Unanimous

**EXHIBITION OF EASTWOOD MASTERPLAN**

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Perram and Li)

That Council extend the notification area for the exhibition of the Eastwood Master Plan to encompass more of the area of Eastwood and Denistone and that the exhibition period be extended accordingly.

**Record of Voting:**

For the Motion: Unanimous

**COUNCIL REPORTS**

**1 CONFIRMATION OF MINUTES - Council Meeting held on 25 February 2014**

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Petch and Pendleton)

That the Minutes of the Council Meeting 2/14, held on 25 February 2014 be confirmed.

**Record of Voting:**

For the Motion: Unanimous

**2 REPORT OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING 3/14 held on 4 March 2014**

Note: This matter was dealt with earlier in the meeting as outlined in these Minutes.

**3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 2/14 held on 4 March 2014**

Note: This matter was dealt with earlier in the meeting as outlined in these Minutes.

**ITEM 1 (continued)**
**ATTACHMENT 1**
**4 COMMUNITY GRANTS PROGRAM - ALLOCATION OF FUNDS 2013-14**

Note: The Mayor, Councillor Maggio and Councillors Etmekdjian and Yedelian OAM left the meeting at 9.43pm.

Note: In the absence of the Mayor, the Deputy Mayor, Councillor Li assumed the Chair.

Note: The Mayor, Councillor Maggio disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason of a perceived conflict of interest. He was not present for consideration or voting on this Item.

Note: Councillor Etmekdjian disclosed a Significant Non-Pecuniary Interest in this Item for the reason that he is well known by many of the grant applicants and he is a board member of Ryde Hunters Hill Community Transport. He was not present for consideration or voting on this Item.

Note: Councillor Yedelian OAM disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he is on the board of one of the organisations applying for the grant. He was not present for consideration or voting on this Item.

Note: Councillor Pendleton disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that some members of the groups are known to her.

Note: Councillor Laxale disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that some of the applicants are known to him.

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Laxale and Simon)

- (a) That Council endorse the allocation of the 2013-2014 City of Ryde **Sport Grant Category** as follows:

Organisation	Project Name	Amount
Carlingford Comets Netball Club Inc	Comets Coach and Umpire Seminars	\$850
Eastwood Ryde Netball Association	Fitness, Fun and Skills	\$3,500
Gladesville Ravens Sports Club Limited	Coaching –Accredited Education for Women’s Football Coaches	\$2,800
Gladesville Sharks Football Club	Shark’s equipment upgrade	\$700



**ITEM 1 (continued)**
**ATTACHMENT 1**

Macquarie Dragons FC	Football skills improvement for children aged 5 to 12 years old	\$3,500
North West Sydney Women Football Association	Football4All	\$3,360.60
Putney Firebirds	Putney Firebirds Netball Season Two -2014	\$700
Putney Rangers Football Club	Coaching the Coaches	\$3,500
Ryde Hawks Baseball	Coach the Coaches	\$3,500
Ryde Hunters Hill Cricket Club	Ryde Hunters Hill Cricket Club Community Engagement program	\$2,800
	<b>Total</b>	<b>\$25,211</b>

- (b) That Council endorse the allocation of the 2013-2014 City of Ryde **Cultural Grant Category** as follows:

Organisation	Project Name	Amount
Cornucopia Art Group	Bedlam Bay Cards (BBC)	\$3,500
Eastwood Chinese Seniors Citizens Club	Celebration of Multicultural Moon Festival Luncheon	\$500
In Harmony	In Harmony – Where the Colours Never Fade	\$1,000
Kevinwood Bells & Orchestra	Orchestral Percussion Upgrade	\$1000
Learning Links	Becoming Bilingual: Growing up with more than one language	\$1,905
Ryde Hunters Hill Symphony Orchestra	Ryde Hunters Hill Symphony Orchestra Concerts 2014	\$2,000
St Kevin's School Band Inc	Keep Band Costs Low to Aid Participation	\$1,000
Sydney Korean Women's Association	Keep Korean Culture	\$1,000
The Salvation Army (Macquarie Park)	Short films to address interpersonal racism in the City of Ryde	\$3,500
	<b>Total</b>	<b>\$15,405</b>

- (c) That Council endorse the allocation of the 2013-14 City of Ryde **Community Grant Category** as follows:

Organisation	Project Name	Amount
2RRR Ryde Regional Radio Cooperative Ltd.	Radio Training Scholarships	\$1,000



**ITEM 1 (continued)**
**ATTACHMENT 1**

Active Opportunities Inc.	The Safer Neighbourhood-Social Inclusion Project	\$2,000
Antiochian Orthodox Church	Saints Michael and Gabriel Playground	\$600
Armenian Relief Society	Empowering Mothers and Grandmothers	\$3,500
Australian Korean Welfare Association	Plan the Future	\$2,000
Bike North	Cycling skills and basic bicycle maintenance	\$1,500
Catholic Community Services	It's Good Time to Learn	\$3,317
Chinese Christian Community Service Centre	Ethnic Youth Music Workshop	\$2,000
Communities for Communities	Ryde Rollercoaster Run	\$1,000
Community Migrant Resource Centre	Ryde Refugee Welcome Pack Training Workshops	\$3,500
Heart Support Australia Ryde Branch	Community Heart Health Awareness	\$2,500
Italian Leisure Group	Social Events	\$2,000
Italian Women's Group Marsfield	Health Promotions Initiatives	\$500
Italo-Australian Senior Citizens Group	Social activities and events	\$2,000
Ivanhoe Estate Tenant Group	Calendar and Tools Project	\$2,500
Korean Cockatoos	Access to Fun	\$3,500
KYDS	Counselling and mental health support services for residents of Ryde LGA	\$3,500
Meadowbank West Ryde Progress Association	Growing with Ryde	\$2,000
Mental Health Carers ARAFMI NSW Inc	CALD Carer Support Group Ryde	\$3,070
MS Australia – ACT/NSW/VIC	City of Ryde NDIS Conversation Forum for People with Progressive Neurological Disease	\$1,878
Neighbourhood Watch EW11,4,40	Our Watch-NHW Community Awareness Program	\$2,800
North Ryde Rotary	North Ryde Community Aid Christmas Party	\$1,000
Probus Club of Gladesville and District	Supporting "The Bridge"	\$1,000

**ITEM 1 (continued)**
**ATTACHMENT 1**

Reach Community Initiatives	Shift Automotive Youth Mentoring Program	\$3,500
Relationships Australia – Community Builders	Meadowbank Chinese Community Support Group	\$3,400
Ryde City & Districts sub-branch VVAA NSW Inc.	Veterans & A.D.F. Services Community Resource Centre	\$3,500
Ryde Community Forum	Pre- ANZ Day and Pre-Australian Day Function	\$2,000
Ryde Family Support Inc	Families Connect	\$2,000
Ryde Multicultural Centre Inc.	Life does not stop after 60	\$2,000
Scouts First Team	CPR training to save a life	\$2,128
St Andrews Socio Religious Justice, Harmony of FITA Inc.	Keeping Community Harmony and Building its Capacity to Adapt to the Climate Change	\$2,000
Sydney Korean Women's Association	Helping Hands	\$3,500
The Benevolent Society	Step into Work	\$3,500
The Salvation Army (Macquarie Park)	Café 47	\$3,500
Young Life Australia	Video Production Program	\$3,199
Youthsafe	SafeClub for Community Sport Clubs and Associations	\$2,000
	<b>Total</b>	<b>\$84,892</b>

- (d) That the successful and unsuccessful grant applicants be informed in writing of the outcome of their applications.

**Record of Voting:**

For the Motion: Unanimous

Note: Councillor Petch left the meeting at 9.45pm and did not return.

Note: The Mayor, Councillor Maggio and Councillors Etmekdjian and Yedelian OAM returned to the meeting at 9.45pm.

Note: The Mayor, Councillor Maggio then assumed the Chair.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**5 TOP RYDER COMMUNITY BUS SERVICE - FUNDING COMPARISON**

Note: Councillors Petch and Salvestro-Martin were not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Li and Pendleton)

- (a) That the report comparing the funding and delivery model of the Top Ryder Community Bus Service to the funding and delivery models of 7 other Councils delivering a similar service be received and noted.
- (b) That Council formally approach local businesses seeking sponsorship for the Top Ryder Community Bus Service, in accordance with Council's Policy.
- (c) That Council continue to refine its passenger/trip data in order to evaluate all sections of the route.

**Record of Voting:**

For the Motion: Unanimous

**6 LOCAL GOVERNMENT MANAGERS AUSTRALIA NATIONAL CONGRESS & BUSINESS EXPO - Melbourne - 30 April to 2 May 2014**

Note: Councillors Petch and Salvestro-Martin were not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Pickering and Pendleton)

That no Councillors attend the 2014 Local Government Managers Australian National Congress and Business Expo held in Melbourne from 30 April to 2 May 2014.

**Record of Voting:**

For the Motion: Unanimous

**7 ICAC ACTION PLAN - UPDATE**

Note: Councillors Petch and Salvestro-Martin were not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Perram and Yedelian OAM)

- (a) That Council note the completion of actions identified within the Interim Action Plan adopted by Council on 13 August 2013.
- (b) That a copy of this report be provided to the Division of Local Government for their information.

**ITEM 1 (continued)**

**ATTACHMENT 1**

- (c) That a copy of this report be provided to all Local State Members of Parliament, to update them on actions taken on this matter.

**Record of Voting:**

For the Motion: Unanimous

**PRECIS OF CORRESPONDENCE FOR CONSIDERATION**

**1 RIVERCAT FERRY SERVICE - PARRAMATTA RIVER FORESHORE**

Note: Councillors Petch and Salvestro-Martin were not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Simon and Pickering)

- (a) That the correspondence be received and noted.
- (b) That Council write to the Department of Transport seeking information about the impact of the Rivercats on the erosion of the foreshore.

**Record of Voting:**

For the Motion: Unanimous

**NOTICE OF MOTION**

**1 100<sup>TH</sup> ANNIVERSARY OF THE LANDING OF THE ANZAC FORCES AT GALLIPOLI – Councillor Ivan Petch**

Note: This matter was dealt with earlier in the meeting in conjunction with Mayoral Minute 2/14 – ATTENTION OF WAR MEMORIALS as outlined in these Minutes.

**COUNCIL REPORT - CONFIDENTIAL**

**ITEM 8 - COR-EOI-06/13 ESTABLISHMENT OF A PANEL OF CONTRACTORS TO PROVIDE PROFESSIONAL SERVICES**

**Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**8 REQUEST FOR TENDER - COR-EOI-06/13 ESTABLISHMENT OF A PANEL OF CONTRACTORS TO PROVIDE PROFESSIONAL SERVICES**

Note: Councillors Petch and Salvestro-Martin were not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Yedelian OAM and Simon)

- (a) That the Panel of Contractors to Provide Professional Services from the contractors outlined in the **CONFIDENTIAL ATTACHMENT** be accepted on an “as required” basis to undertake minor projects as either Sole ABN Contractors or Proprietary Limited Company.
- (b) That all Tenderers be advised of Council’s decision.

**Record of Voting:**

For the Motion: Unanimous

**NATIONAL ANTHEM**

The National Anthem was sung at the conclusion of the meeting.

The meeting closed at 10.08pm.

CONFIRMED THIS 25TH DAY OF MARCH 2014

Chairperson

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## 2 REPORT OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING 4/14 held on 18 March 2014

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**Report prepared by:** Meeting Support Coordinator  
**File No.:** CLM/14/1/4/2 - BP14/166

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### REPORT SUMMARY

Attached are the Minutes of the Planning and Environment Committee Meeting 4/14 held on 18 March 2014. The Minutes will be listed for confirmation at the next Planning and Environment Committee Meeting.

Items 1 and 2 were dealt with by the Committee within its delegated powers.

The following Committee recommendation for Item 3 is submitted to Council for determination in accordance with the delegations set out in Council's Code of Meeting Practice relating to Charters, functions and powers of Committees:

### 3 20 AMIENS STREET, GLADESVILLE - LOT A DP27326. Development Application for Demolition and Construction of a New Part 2 / Part 3 Storey Dwelling, Pool, Front Fence and Landscaping. LDA2013/0211.

Note: Carol Sheldrake (objector), Brian Kerle (objector), Jennifer Hill (on behalf of Katherine and Micheal De Palo - objectors), Micheal De Palo (on behalf of Mr and Mrs Tsintarakis - objectors), Clive Furnass (objector) and Graham Perry (owner) addressed the Committee in relation to this Item.

Note: A document was circulated by Carol Sheldrake in relation to this Item and a copy is ON FILE.

**MOTION:** (Moved by Councillors Pickering and Laxale)

- (a) That LDA2013/0211 at 20 Amiens Street, Gladesville being LOT A DP27326 be approved subject to the **ATTACHED** (Attachment 1) conditions.
- (b) That the persons who made submissions be advised of Council's decision.

**AMENDMENT:** (Moved by Councillors Chung and Yedelian OAM)

- (a) That LDA2013/0211 at 20 Amiens Street, Gladesville being LOT A DP27326 be deferred to allow further consultation and mediation with the applicant and objectors and a further report be prepared for referral to the Planning and Environment Committee as soon as practicable.
- (b) That the persons who made submissions be advised of Council's decision.



## ITEM 2 (continued)

On being put to the Meeting, the voting on the Amendment was two (2) votes For and three (3) votes Against. The Amendment was **LOST**. The Motion was then put and **CARRIED**.

### Record of Voting:

For the Amendment: Councillors Chung and Yedelian OAM

Against the Amendment: Councillors Etmekdjian, Laxale and Pickering

**RECOMMENDATION:** (Moved by Councillors Pickering and Laxale)

- (a) That LDA2013/0211 at 20 Amiens Street, Gladesville being LOT A DP27326 be approved subject to the **ATTACHED** (Attachment 1) conditions.
- (b) That the persons who made submissions be advised of Council's decision.

### Record of Voting:

For the Motion: Councillors Etmekdjian, Laxale and Pickering

Against the Motion: Councillors Chung and Yedelian OAM

Note: This matter will be dealt with at the Council Meeting to be held on **25 MARCH 2014** as dissenting votes were recorded.

## ATTACHMENTS

- 1 Minutes - Planning and Environment Committee - 18 March 2014

**ITEM 2 (continued)**

**ATTACHMENT 1**

Planning and Environment Committee  
**MINUTES OF MEETING NO. 4/14**

**Meeting Date:** Tuesday 18 March 2014  
**Location:** Committee Room 2, Level 5, Civic Centre, 1 Devlin Street, Ryde  
**Time:** 5.00pm

**Councillors Present:** Councillors Etmekdjian (Chairperson), Chung, Laxale, Pickering and Yedelian OAM.

**Absent:** Councillor Salvestro-Martin.

**Staff Present:** Group Manager – Environment and Planning, Service Unit Manager – Assessment, Acting Service Unit Manager – Environmental Health and Building, Team Leader – Assessment, Team Leader - Strategic Planning, Senior Development Engineer, Assessment Officer – Town Planner, Planning Consultant – Creative Planning Solutions, Business Support Coordinator – Environment and Planning, Section Manager – Governance and Meeting Support Coordinator.

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**1 CONFIRMATION OF MINUTES - Meeting held on 4 March 2014**

**RESOLUTION:** (Moved by Councillors Chung and Pickering)

That the Minutes of the Planning and Environment Committee 3/14, held on Tuesday 4 March 2014, be confirmed.

**Record of Voting:**

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

**2 8 CALLAGHAN STREET, RYDE. LOT 2 DP 35626. Local Development Application for alterations and additions to existing multi unit residential building and change of use to 5 bedroom boarding house. LDA2013/0392.**

Note: Stephan John (objector), Marise Cleary (objector) and Van Nguyen (applicant) addressed the Committee in relation to this Item.

Note: A series of photographs were circulated by Stephan John in relation to this Item and a copy is ON FILE.

**ITEM 2 (continued)****ATTACHMENT 1**

Note: A series of photographs were circulated by Marise Cleary in relation to this Item and a copy is ON FILE.

Note: A document was circulated by Van Nguyen in relation to this Item and a copy is ON FILE.

**RESOLUTION:** (Moved by Councillors Yedelian OAM and Pickering)

(a) That Local Development Application No. 2013/392 at 8 Callaghan Street, Ryde being LOT 2 DP 35626 be refused for the following reasons:

1. The proposal will result in increased adverse amenity impacts upon neighbouring properties.
2. The proposal does not comply with Council's DCP 2010 – Part 3.6 Boarding Houses in particular the controls regarding Visual and Acoustic Privacy and Internal Building Design – location and design of communal spaces
3. The Boarding House is inconsistent with the desired future character of the local area. In particular, the proposal involves maintaining and extending an older-style building, and it is undesirable and inconsistent with the desired future character of the area to allow a development that would prolong the life of this existing building and its intensification by approval of an additional self-contained unit.
4. The proposal has a poor internal design (in particular the communal living room cannot be accessed internally from the existing or proposed self-contained units) which will result in a poor level of amenity for the occupants of the development.
5. The Plan of Management is unsatisfactory and does not comply with the DCP nor address the existing amenity impacts which the existing multiple occupancy building exhibits.
6. A valid BASIX certificate has not been provided.
7. In the circumstances of the case, approval of the development is not in the public interest.

(b) That the persons who made submissions be advised of Council's decision.

**Record of Voting:**

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**3 20 AMIENS STREET, GLADESVILLE - LOT A DP27326. Development Application for Demolition and Construction of a New Part 2 / Part 3 Storey Dwelling, Pool, Front Fence and Landscaping. LDA2013/0211.**

Note: Carol Sheldrake (objector), Brian Kerle (objector), Jennifer Hill (on behalf of Katherine and Micheal De Palo - objectors), Micheal De Palo (on behalf of Mr and Mrs Tsintarakis - objectors), Clive Furnass (objector) and Graham Perry (owner) addressed the Committee in relation to this Item.

Note: A document was circulated by Carol Sheldrake in relation to this Item and a copy is ON FILE.

**MOTION:** (Moved by Councillors Pickering and Laxale)

- (a) That LDA2013/0211 at 20 Amiens Street, Gladesville being LOT A DP27326 be approved subject to the **ATTACHED** (Attachment 1) conditions.
- (b) That the persons who made submissions be advised of Council's decision.

**AMENDMENT:** (Moved by Councillors Chung and Yedelian OAM)

- (a) That LDA2013/0211 at 20 Amiens Street, Gladesville being LOT A DP27326 be deferred to allow further consultation and mediation with the applicant and objectors and a further report be prepared for referral to the Planning and Environment Committee as soon as practicable.
- (b) That the persons who made submissions be advised of Council's decision.

On being put to the Meeting, the voting on the Amendment was two (2) votes For and three (3) votes Against. The Amendment was **LOST**. The Motion was then put and **CARRIED**.

**Record of Voting:**

For the Amendment: Councillors Chung and Yedelian OAM

Against the Amendment: Councillors Etmekdjian, Laxale and Pickering

**RECOMMENDATION:** (Moved by Councillors Pickering and Laxale)

- (a) That LDA2013/0211 at 20 Amiens Street, Gladesville being LOT A DP27326 be approved subject to the **ATTACHED** (Attachment 1) conditions.
- (b) That the persons who made submissions be advised of Council's decision.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**Record of Voting:**

For the Motion: Councillors Etmekdjian, Laxale and Pickering

Against the Motion: Councillors Chung and Yedelian OAM

Note: This matter will be dealt with at the Council Meeting to be held on **25 MARCH 2014** as dissenting votes were recorded.

The meeting closed at 6.24pm.

CONFIRMED THIS 15TH DAY OF APRIL 2014.

Chairperson

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### **3 CITY OF RYDE DRAFT COMMUNICATIONS AND ENGAGEMENT STRATEGY**

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**Report prepared by:** Section Manager - Community Engagement  
**File No.:** GRP/09/7/2/5 - BP14/241

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#### **REPORT SUMMARY**

This report provides Council with a draft Communications and Engagement Strategy in accordance with Council's resolution at its meeting held on 26 March 2013.

The Communications and Engagement Strategy has been prepared as a framework to support Council's Strategic Plan and as part of Council's commitment to encourage open, transparent and active relationships between Council and the Community.

The strategy is underpinned by strong community feedback which provided Council with a clear understanding of our community demographics as well as insights into our community's desired relationship with Council.

#### **RECOMMENDATION:**

- (a) That Council endorse the City of Ryde's Draft Communications and Engagement Strategy.
- (b) That Council publishes the City of Ryde Communications & Engagement Strategy on Council's website.

#### **ATTACHMENTS**

- 1 2014-2015 Communications and Engagement Strategy - CIRCULATED UNDER SEPARATE COVER

Report Prepared By:

**Natalie Dainer**  
**Section Manager - Community Engagement**

Report Approved By:

**Angela Jones-Blayney**  
**Manager - Communications and Media**

**Roy Newsome**  
**Acting General Manager**



**ITEM 3 (continued)****History**

The preparation of a Communications and Engagement Strategy for the City of Ryde is an important document that Council, both Councillors and the organisation believe is of immense value for Council's future. The aim of such a strategy is to develop a framework that drives a communications and community engagement approach that is practical, innovative and integrated in that it provides a consistent, positive and authentic experience for customers within the City of Ryde.

The inception of the strategy was borne from a Council resolution of 12 March 2013 whereby Council resolved for the Acting General Manager to report back to Council prior to 30 June 2013 on Council's Draft Communication and Media Strategy including the progress of Council's social media presence.

At this meeting Council resolved as follows:

- (a) *That Council request the Acting General Manager to commence recruitment for a Coordinator Digital Communications immediately.*
- (b) *That Council allocate the amount of up to \$18,000 from working capital for the purpose of funding the Coordinator Digital Communications position from mid April to June 2013 and that the amount also be consolidated into the next Quarterly Review.*
- (c) *That Council approve the ongoing funding of this position on the basis that these additional funds are offset by salary savings, and these proposed savings are identified in the report to Council recommending adoption of the 2013/14 budget.*
- (d) *That the Acting General Manager separately report back to Council prior to 30 June 2013 on Council's Draft Communication and Media Strategy and progress of our social media presence.*

At Council's meeting of 26 March 2013 Council further resolved for options to be provided back to Council on other alternatives following the phasing out of the City View publication and resolved to provide an extension for the report back of the draft Communications Strategy to December 2013.

At this meeting Council resolved as follows:

1. *That Council determines to phase out the production of the Ryde City View publication in parallel with the resolution of Council dated 26 March 2013 to extend the current advertising tender to October 2013. That Council make all related budget and resourcing changes to affect this resolution.*
2. *Council note the above in relation to the development of a Communications Strategy resolved by Council on 12 March 2013 and to provide an extension for the report back of the draft strategy to Council no later than December 2013.*

**ITEM 3 (continued)**

This report has taken more time than originally anticipated due to Council's commitments with other matters such as workshops relating to Financial Futures. As a result, the workshop on the Draft Communications and Engagement Strategy was held on 18 February 2014 and this report is now submitted to Council seeking Council's endorsement of the Communications and Engagement Strategy **(ATTACHMENT 1 – CIRCULATED UNDER SEPARATE COVER)**.

**Context**

Council adopted a Community Engagement Policy, Framework and Toolbox in 2008. The policy was developed with community consultation and in line with the IAP2 framework (International Association of Public Participation). Council wishes to revise this suite of documents for a number of reasons:

1. The recommendations to Council in 2008, acknowledged that Council's lack of dedicated resources in Community Engagement meant that Council's framework could only incorporate three of the five levels of the spectrum for public participation. As Council now has a dedicated unit for Community Engagement it would be appropriate to revisit Council's ability to identify and implement the fourth level on the spectrum (collaborate) on relevant and appropriate projects.
2. Since 2008 there have been many improvements to the streamlining of project management within the City of Ryde. However, components of the 2008 framework and toolbox have not been adequately merged in to the project planning process for Council and as such this needs to be addressed in a revised policy and framework
3. The comprehensive but lengthy documents do not encourage ease of use by a wider audience. A more 'user friendly' guide in conjunction with appropriate support and training where appropriate, would encourage a greater uptake of the policy and framework.

Whilst this Community Engagement Policy addressed community engagement there has not been a holistic Communications and Engagement Strategy in place for Council.

As part of the execution of the Council resolution of March 2013 to prepare a Communications Strategy, Council developed a program of community research in order to develop a strategy that meets the needs of the community in light of communications and engagement. Driving all of these functions out of the one Unit has ensured Council is working towards consistency in branding, voice, messaging and approach to Council's communications and engagement with the community.

The objectives of developing this strategy were to:

- Understand community satisfaction and expectations of Council in the areas of communication and community engagement.

**ITEM 3 (continued)**

- Analyse Council's current process in Engagement and Communications in order to ensure Council is effectively reaching the community.
- Identify new projects that will assist with providing a service offering that supports Council in its commitment to communicate and engage in a way that encourages an open, transparent relationship between community and Council.

One of the key fundamentals that underpins this proposed Draft Communications and Engagement Strategy is for it to be supported by a clear action plan. In communicating both the strategy and action plan, the City of Ryde has developed the 'Let's' philosophy in how it connects with our community.

'Let's' is always inclusive. It is an action that refers both to the talker and the listener. The 'Let's' approach essentially drives Council into actionable thinking.

This is not a tagline. It is a mechanism to trigger a new way of thinking, of mobilising Council into creating strategies and plans that are actionable and tangible. The successful implementation of the Communications and Engagement strategy will result in a stronger relationship between Council and the community.

**Consultation with external bodies**

The proposed strategy draws extensively on community feedback from the following research initiatives:

Community Perceptions, Attitudes & Opinions Research

The purpose of this research was to explore:

- Residential ratepayers attitudes to the community and to Council.
- The extent to which residential ratepayers feel engaged or disengaged with Council
- Residential ratepayers perceptions of key issues in the Ryde LGA
- Residential ratepayers reactions to Council's stated outcomes and goals

An in-depth qualitative research approach was undertaken by Macquarie University in June 2012, involving 10 focus group discussions with 8 to 10 participants per group. The participants represented a demographically broad range of respondents.

Amalgamations Survey

City of Ryde also undertook a community survey from 28 May to 1 June 2013, to measure the community's attitude towards amalgamation. A telephone survey was conducted with 600 residents, as well as an online survey which attracted 259 responses.

**ITEM 3 (continued)**Community Perception Survey

A Community Perception Survey was conducted by Micromex over five (5) days from 7 to 12 September 2013.

Micromex were engaged to conduct this research, having conducted more than 60 LGA satisfaction studies since 2009. In addition to overall measures, they were able to provide comparisons to metro and regional benchmark scores. The methodology of the research involved a 15 minute telephone survey of 450 residents (150 residents per ward), drawn from a random sample. The respondent demographic accurately reflected our community.

The aim of the Community Perception Survey was to:

- Obtain knowledge of the community's perception of Council's overall performance including the infrastructure, services and facilities provided
- Determine the community's core priorities and an understanding of drivers of satisfaction
- Determine community perception of Council's leadership and management.
- Determine community perception of council's handling of engagement on important issues relating to the community.
- Understanding key community issues that Council should prioritise in developing future programs

Market Segmentation Study

The study was undertaken by an independent external company, Instinct and Reason who interviewed 650 residents via a telephone survey from 27 September to 3 October 2013. Prior to the telephone survey, an online forum of community members was conducted to gain insight into current sources of information, current image of Council, and future 'desired state,' and to help develop the survey questions. The questionnaire was piloted and refined through cognitive interviews.

The aim of the market segmentation study was to:

- Identify appropriate ways of communicating and engaging with the community and its key segments
- Evaluate current sources of information and communications activity between Council and the community, including consultation and engagement
- Map out Council's 'desired state' for community perception and measure our current state against future state.
- Specifically address the issue of community's level of trust in Council, identifying what is impacting on this and how this can be strengthened.

**ITEM 3 (continued)**

- Explore the implications of the new 'digital world' and how this impacts Council's approach to communication

A further online discussion board ran for 3 weeks following the completion of the survey, involving 18 participants. This forum was an extremely useful tool in gaining further insights into residents' views, behaviours, and preferences in relation to newsletters, Council's two-page spread in the Northern District Times, electronic communication, and Council's branding.

**Key Findings of the Research**

Whilst a copy of each research report is attached the key findings of the research are as follows:

Community Perceptions, Attitudes & Opinions (August 2012)

Residents expressed concern towards Council and had negative perceptions that Council is somewhat dysfunctional and disorganised. There was a perceived lack of communication from Council around its planning activities concerned with traffic and development. Whilst a communication gap was identified, attitudes and perceptions could be changed given the development of an effective communication plan.

Amalgamations Survey (August 2013)

Letter box drops and personalised mail were perceived to be the best methods of communicating information to residents, whereas the CityView newsletter was a preferred method of communication by just under 1 in 4 residents. Residents also rated Council's image well in the local community at the time the survey was undertaken, with 71% stating it was 'good' or 'very good', and 9% saying it was excellent.

Community Perception Survey

The community perception survey identified the provision of Council information to the community, as well as Community input into Council decision-making as two of the top drivers of overall satisfaction with Council. 86% of residents surveyed found Council information to be important, and similarly 84% stated community input into Council decision making was important.

Of residents who found these aspects to be important, 54% were currently satisfied with the provision of Council information, and only 32% satisfied with community input to Council decision-making.

The primary concerns for most residents revolved around population growth and a perceived lack of supporting infrastructure and facilities.

**ITEM 3 (continued)**Market Segmentation Study

In recognising the diverse range of communications and engagement needs of our Local Government area, Council sought to develop customer groupings based on their preferences.

The research found two extreme groups – those who just want to pay the rates, use the services and not be bothered by Council (18%) and those who want to be more continuously involved in ongoing initiatives to improve the area (18%).

The majority (61%) say they ideally just want to be consulted about decisions that might affect their household. As this is such a large group, it was further segmented into those who have been consulted, and those who have not been.

Two in five (2 in 5) residents do not feel well informed about Council's activities, services and policies, including 49% of 18-34 year olds, and 46% of those who work full-time. Those who don't feel well informed were more likely to have mobile internet access, smartphones and tablets – representing potential opportunities to explore digital communications. 43% of residents surveyed use Council's website to find out information about Council.

The vast majority of residents also read both local newspapers. Typically residents find out what is happening in the community, and what events are coming up through reading the local newspapers. The current 2 page spread has been well received, with feedback that the fortnightly frequency works well, and provides a good snapshot of essential news.

In summary, the research that has been undertaken since June 2012, reflects the shifting perceptions of our community towards Council, and the important impact of an effective communications and engagement strategy that addresses both the differing needs and preferred ways our community accesses information, and the preferred levels of engagement in Council decision-making. The insights gained through this robust program of research has been integral in informing the key strategies for appropriately reaching and engaging our community.

**Analysis of Council's current state**

In addition to the community's specific feedback and the development of a market segmentation of the Ryde LGA, the following analysis has been undertaken to assist with providing an accurate overview of Council's current service delivery gaps in communications and engagement and to further understand the broader context within which the new strategy would be operating.

SWOT ANALYSIS (Strengths, Weaknesses, Opportunities and Threats)

The SWOT analysis provided a framework to assess Council's strengths, weaknesses, opportunities and threats. All of which needed to be taken into consideration in the development of the strategy approach to communications and engagement.



### **ITEM 3 (continued)**

#### **STEEP ANALYSIS** (Society, Technology, Environment, Economics and Politics)

The STEEP analysis is a framework with which an evaluation of various external factors impacting on an organisation can be assessed. The factors considered key are Social, Technological, Environmental, Economic and Political (STEEP). Identifying these broader contextual implications through the assessment, provided Council with a reference point of key potential impacts to be taken into account in the development of the strategy, further enhancing its relevance and reasonability.

#### **Council's current state versus Council's desired future state**

All of the various tools outlined in this report, culminated in providing Council with a comprehensive set of information metrics to assess Council's current effectiveness in the area of communications and engagement.

Once all of this information and research was finalised, the next stage in the strategy development required the completion of a rigorous assessment of all the key functions. This includes:

- Media
- All digital communications
- All print communications
- Council's website
- Council's branding
- Customer feedback & business process improvement
- Research and insights
- Community engagement
- Public relations
- Internal communications

#### **Key Initiatives**

Seven (7) key initiatives within the strategy have been selected for their ability, once executed, to have a significant impact on Council's effectiveness in the way it communicates and engages with its community.

##### **Initiative 1 – New Online Engagement Site**

Develop a new online platform that provides a clear line of sight to all council projects including an avenue to participate in conversations and receive updates so that the community can feel informed about, and involved in Council's projects.

This strategy works with the Council resolution of 11 June 2013 to find a replacement for 'My Place' and addresses a recommendation from the Citizens Engagement Advisory Committee to create such an online platform. This project is currently in the planning phase and it is anticipated that the platform will be in place by December 2014.

**ITEM 3 (continued)****Initiative 2 – New Website Functionality**

Undertake a project to improve the functionality and overall user experience of Council's website. Council's current Content Management System is unstable, has limited features and is a time consuming web content system.

City of Ryde currently has an outdated Website Content Management System which suffers frequent downtimes and slow loading pages. Investigations have revealed the cause of the instability is the current website Content Management System.

Council's future Content Management System and content migration project will result in:

- A fast, reliable, and highly available website.
- A customer-centric and feature-rich experience for users.
- An effective communication and engagement medium.
- A user-friendly, quick to update and intuitive system.

Upgrading of Council's web content package on Council's website is being undertaken this year and will be implemented by December 2014.

**Initiative 3 – Community Engagement Framework**

Review and Revise Council's Community Engagement policy and framework to implement an approach for Council that is consistent with industry changes to best practice standards.

The current Council Community Engagement policy and framework has been in place since 2008 and was developed prior to Council having any dedicated internal staff to provide an advisory service to the business in this area of community engagement and was limited in its adoption of the IAP2 spectrum, a model which is considered an international benchmarking standard.

A revised Communication and Engagement Policy will be submitted back to Council in December 2014 and will be placed on public exhibition for feedback from the community.

**Initiative 4 – Digital Communications**

Develop an ongoing plan to engage more of our community through online channels.

Council's Digital Communications has been in place for approximately 6 months and during this time has made significant inroads into Council's online communications including approximately 400 likes on Facebook and 400 followers on twitter. The Instagram and Pinterest accounts are both also growing in followers each month.

**ITEM 3 (continued)**

On 27 February, Council launched and distributed its first City News electronic communication. The digital newsletter, which was distributed electronically to 700 subscribers included a mayoral community message; news about the RALC surf attraction progress; upcoming events; a calendar of council meetings as well as a number of quick links to our website, social media and have your say topics.

The digital newsletter will be distributed on a monthly basis and is designed to keep subscribers in the loop on important topics and events that affect our local community. A number of positive comments about Council's new look digital newsletter have been received and initial engagement statistics are also very encouraging.

With the comprehensive feedback from the community, Council can develop more targeted actions to further grow the community's involvement and access to the online channels of communication.

**Initiative 5 – Access to Communications**

Develop a communications strategy specifically for CALD and community members with a disability to ensure they have adequate access to Council's information and services. This initiative will be undertaken in 2015.

As part of the research, and further understanding the Ryde LGA demographics, Council have identified a gap in the area of effective communications for CALD and community members with a disability. It is important that all community members are given equal access to Council's information and a communications plan is being designed to specifically address this target group.

**Initiative 6 – Corporate Information Plan**

Develop an information strategy to better inform the community of Council's Corporate and Financial information.

In response to community feedback Council will enhance the presentation of documentation to our community on Council's financial information and long term planning decisions in a timely and clear manner (e.g. Annual Report, Strategic Plan, Delivery Plan and Long Term Financial Plan).

**Initiative 7 – Branding Audit**

Complete an audit of Council's branding to ensure consistency in the use of Council's branding across the LGA.

The audit will identify the branding initiatives that have a minimal impact on Council's resources. The objective of this audit is to establish a consistent guide for future use of the brand. The audit will be completed by June 2015.

**ITEM 3 (continued)**

**Financial Implications**

Adoption of the recommendation will have no financial impact as the seven (7) key initiatives will be managed in house with existing resources and within current approved budgets.

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## 4 ELS HALL PARK - WEST TIGERS

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**Report prepared by:** Section Manager - Properties  
**File No.:** GRP/09/3/11 - BP14/353

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### REPORT SUMMARY

West Tigers Rugby League Football Club (Tigers) has expressed interest in relocating its existing administration and training facilities to the ELS Hall Park building known as the Ryde Indoor Community and Sports Centre, plus two of the sports fields. Tigers are currently based at Concord Oval.

Council at its meeting of 10 December 2013, Council resolved that the feasibility of the opportunity be investigated at minimal cost, by Council officers and a report be provided to Council in March 2014 summarising the results. This report recommends Council takes no further action until Tigers are able to clarify their position.

Tigers need significant funding for any move and are considering multiple locations. Numerous challenges exist for Council if ELS Hall Park were offered to Tigers. These include likely repayment of \$3.56m funding from the Department of Infrastructure, other costs, significant community impacts and numerous legal requirements under the Local Government Act.

Following a Council resolution in December 2013, Tigers and Council have held meetings and shared information. Council officers have requested more detailed feedback from Tigers. Neither party is yet in a position to advance the matter. Tigers will advise if interest remains in ELS Hall Park after its March 2014 Board Meeting.

### RECOMMENDATION:

- (a) That Council receive and note the actions as detailed in this report.
- (b) That Council not undertake any further action until West Tigers clarify their position on this matter.

### ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

**Chris Redman**  
**Section Manager - Properties**

Report Approved By:

**Joe So**  
**Service Unit Manager - Business Infrastructure**

**George Dedes**  
**Group Manager - Public Works**

**ITEM 4 (continued)****Background**

At its meeting of 10 December 2013, Council considered a Mayoral Minute and resolved the following:

- (a) *That Council support the investigation into the feasibility of the West Tigers Football Club being relocated to the ELS Hall Park and Indoor Sports Centre.*
- (b) *Council note these investigations will be undertaken at minimal cost to Council, with any additional costs being reported to Council in the March Quarterly Review.*
- (c) *That a further report be provided to Council in March 2014 on the results of the investigations undertaken.*
- (d) *That all users of ELS Hall Park be advised of this proposal.*

**Discussion**

Council has been approached by West Tigers Rugby League Football Club (Tigers) to occupy Council's building and two of its sports fields, at ELS Hall Park. Tigers' current home at Concord Oval is part of the State Government's WestConnect construction project, hence Tigers must relocate. Tigers are canvassing multiple opportunities and seeking to maximize its negotiating position with all parties.

Tigers indicate they require the following facilities for circa 100 staff, plus players:

- Buildings of 2,390<sup>m</sup><sup>2</sup> for a gymnasium, football operations and administration
- Access to two (2) playing fields

In considering the viability of this proposal, Council staff considered the following:

**Ryde Indoor Community and Sports Centre – funding restrictions**

Council received a \$3.5m grant from the Department of Infrastructure (DOI) to build the ELS Hall facility and signed a Funding Agreement with DOI until Sept 2016. The agreement regulates the use of the building. Council's legal advice and direct feedback from the DOI is that \$3.56m may be repayable by Council, (being the full grant, plus interest) if Tigers occupy the building before September 2016.

**Community Impact**

Initial assessments indicate the Community impacts would be quite significant.



**ITEM 4 (continued)**

Council has existing arrangements with the YMCA to manage the building. The centre had over 60,000 visits during 2012/13. YMCA would need to significantly downsize or vacate. Numerous clubs use the Centre as their club facilities (kiosk, and change rooms) and the grounds are used daily by schools and corporates. Long term plans for skate parks and other initiatives would need to be revisited.

Conversely, Tigers have a supporter base in Ryde and operate numerous community initiatives, which would relocate to ELS Hall Park. Details of these initiatives are not yet available.

**Planning considerations**

ELS Hall Park and the Indoor Sports Centre are on community land and are therefore managed under the Local Government Act.

Council must comply with the Act's provisions for any change of use. For occupation longer than five (5) years, Council must undertake a Public Tender and expressly authorise any occupation in its Plan of Management. Tigers would need to win the tender to occupy the asset. The tender would consider the use, community impact and any displacement, other tenders received, financial issues and numerous other matters.

Council has advised Tigers it cannot predict the outcome of any tender or the responses it may receive from the market, for community or commercial use.

**Estimated cost of proposal**

Tigers advise that they are likely to attract \$1 Million from the NRL to move and are also seeking State and Federal Government grants. No funding is secured at this stage. Total moving and establishment costs for Tigers exceed \$5 Million.

Council officers have advised Tigers that Council cannot recommend funding and that any proposal Council does consider, should have a satisfactory return on investment, as well as meeting a range of community and other criteria.

To attract Tigers, Council must pay for capital work to the building and charge Tigers rent, similar to the \$150,000 per annum Tigers pay for their current facility. A long lease (minimum 10 years) may provide a suitable return on any Council costs, if changes are only to the building interior and include a new mezzanine floor.

Further work is needed to confirm any opportunity. Initial costs to explore possibilities are circa \$50,000 and would encompass structural assessments of the building, legal costs, a mutually acceptable lease agreement and other commitments from Tigers.

**ITEM 4 (continued)**

Tigers advise it has no authority to spend any money on investigating the proposal. Council officers have to date committed significant time to reviewing available options, coordinating information and seeking further detail. Given the limited commitment or detail Tigers have provided and the number of opportunities Tigers is canvassing, it is not yet considered prudent for Council to allocate funding to the proposal. As a result, neither party will commit to any costs at present.

**Financial Implications**

At this stage there are no immediate financial impacts. Council officers have invested only their time in respect of the Tigers approach to date.

**Options**

The options for Council are as follows:

1. Do nothing – await any further feedback and clarity from Tigers

This is the recommended option. Tigers will respond to Council with any progress or direction, following its March 2014 Board meeting.

It is considered unlikely Tigers will choose ELS Hall Park. Even if positive feedback is received, numerous key details are unlikely to be available at this stage. This means further work, discussion and commitments would be needed before any proposal could be formally assessed.

2. Commence due diligence and incur costs to review the viability of the project

Key aspects such as Tigers' funding, its preferred location and Council's ability to deal with the ELS Hall Park building are either uncertain, or deferred until September 2016. Community consultation or costs to review any proposal cannot be justified until clear outcomes, alternatives and intended commitments exist.

3. Decline interest from the Tigers

This is not recommended at present. Tigers have a supporter base within the Ryde area and the club operates numerous community initiatives.

In the future, ELS Hall Park or another Ryde facility may provide mutually beneficial opportunities. Tigers are aware that Council cannot deal with the asset until late 2016 and that they would need to win a public tender to secure the premises in the future. This should logically impact any feedback they provide.

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## 5 GRAFFITI ACTION PLAN 2014 - 2016

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**Report prepared by:** Community Projects Officer – Roads and Community Safety  
**File No.:** GRP/09/4/10 - BP14/304

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### REPORT SUMMARY

At its meeting of 23 July 2013, Council resolved that a graffiti action plan outlining programs aimed at reducing graffiti attacks in the City of Ryde be prepared and presented to Council.

This report presents the draft Graffiti Action Plan 2014-2016 (**ATTACHMENT 1**) to Council for consideration.

The action plan specifically supports prevention strategies identified in the City of Ryde Graffiti Management Strategy 2010 (**ATTACHMENT 2**) relating to the provision of community education programs. The plan also includes actions aimed at improving the level of prompt reporting by the community of instances of graffiti vandalism, as this underpins the success of the rapid removal strategy.

This two year action plan focuses on projects that can be developed and delivered in partnership with community groups and organisations already situated in, and working amongst, the target areas and communities.

It includes targeted trial projects intended to become the basis for sustainable long-term programs that actively engage the broader community.

It is proposed that a review of the existing Graffiti Management Strategy be undertaken at the conclusion of this action plan and that a subsequent Graffiti Management Plan be developed to guide the implementation of actions over a three to five year period.

### RECOMMENDATION:

That Council endorse the draft Graffiti Action Plan 2014 – 2016 as **attached**.

### ATTACHMENTS

- 1 Draft Graffiti Action Plan 2014-2016
- 2 Graffiti Management Strategy

Report Prepared By:

**Lisa Pears**

**Community Projects Officer – Roads and Community Safety**

Report Approved By:

**Derek McCarthy**

**Manager - Community Capacity and Events**

**Baharak Sahebkhthiari**

**Acting Group Manager - Community Life**

## ITEM 5 (continued)

### Background

On 23 July 2013, a report was submitted to Council outlining the existing strategy and programs that address graffiti within the City of Ryde, and current trends and programs in Australia and overseas that have demonstrated success in reducing graffiti vandalism. At this meeting, Council resolved as follows:

- (a) *That Council endorse preparation of a Graffiti Action Plan based on the information provided in this report*
- (b) *That the Graffiti Action Plan be reported to Council in February 2014.*

The Graffiti Action Plan will support the existing Graffiti Management Strategy by addressing key prevention strategies relating to the provision of community education programs.

Council adopted the Graffiti Management Strategy in 2010 with the following objectives:

- To remove graffiti as quickly as practicable
- To reduce the incidence and visibility of graffiti
- To work with Police, the community and government agencies in identifying graffiti offenders and in dealing with them via legal and remedial means
- To improve community perceptions of safety in the City of Ryde
- To engage community support and participation in graffiti removal and prevention.

The Graffiti Management Strategy also identified four strategy areas:

- Removal
- Prevention
- Reporting
- Redirection

### Discussion

The Graffiti Action Plan 2014 – 2016 focuses on initiatives to support the strategy areas of prevention, reporting and redirection, in particular the following key actions have been identified under the area of prevention:

- *The provision of community education programs which seek to educate participants in effective tools to deter graffiti vandalism, including:*
  - *An education campaign for local businesses and retailers encouraging areas to be maintained, graffiti reported and removed efficiently and vegetation is introduced where possible to reduce access to graffiti prone walls and buildings.*

**ITEM 5 (continued)**

- *Residents near hotspots on how to report graffiti effectively and ways they can work with Council to improve the situation.*
  
- *Cooperate with the Crime Prevention Officers, Youth Liaison Officer and School Liaison Officers at NSW Police to implement graffiti information workshops in schools, clearly outlining the consequences of making poor decisions.*

The preparation of the Graffiti Action Plan 2014 – 2016 was based on:

- Research of successful programs implemented by other local governments in Australia and overseas
- Consultation with key internal and external stakeholders
- Consideration of the cost and resources required to successfully deliver outcomes.

The plan focuses on projects that can be developed and delivered in partnership with community groups and organisations already situated in, and working amongst, the target areas and communities. Projects aim to increase a sense of community through place-based initiatives and active engagement of the community.

It includes targeted trial projects intended to become the basis for sustainable long-term programs that actively engage the broader community.

An overview of projects and actions included under each strategy area is provided below.

**Reporting**

As noted in the 23 July 2013 report to Council, the single most effective policy identified by councils for reducing graffiti is rapid removal. City of Ryde's graffiti removal program is established, effective and provides detailed data via the Australian Graffiti Register on all removal jobs. However, for Council's rapid removal program to be most effective, new instances of graffiti need to be reported promptly and consistently by both Council staff and the wider community throughout the Ryde Local Government Area.

All projects included in the Graffiti Action Plan incorporate a focus on increasing the level of reporting and improving the flow of information around graffiti management within the City of Ryde.

**Prevention**

Councils that have implemented projects involving the community taking ownership of the monitoring, reporting and potentially the removal of graffiti from their local area have reported both a reduction in graffiti instances in those areas and stronger relationships within those communities. Establishing the three trial projects outlined in the action plan – focusing on businesses and town centres, residential areas and

**ITEM 5 (continued)**

local schools provides an opportunity to target areas that not only have recurring instances of graffiti, but those which may benefit from an improved sense of ownership and pride in place by the local community.

**Redirection**

Research was undertaken into programs that engage young people at risk of graffiti offending and those involved in legal forms of street art to determine the suitability of similar projects for the City of Ryde. This showed that the provision of structured programs to improve skills and provide alternate opportunities for the creation and display of artworks were more likely to have a long term effect on graffiti than projects such as legal walls. Discussion had already been underway between Council's Youth Officer, Ryde Youth Council and Eastwood Youth Hub Tenant's Committee to look into a structured urban and aerosol art program. By aligning these types of projects to a commitment to overseeing the reporting and removal of graffiti in the area surrounding the Youth Hub, there is an opportunity to engage young people in building a stronger sense of place and involvement in the local community as well as improving the perception of the community towards urban art.

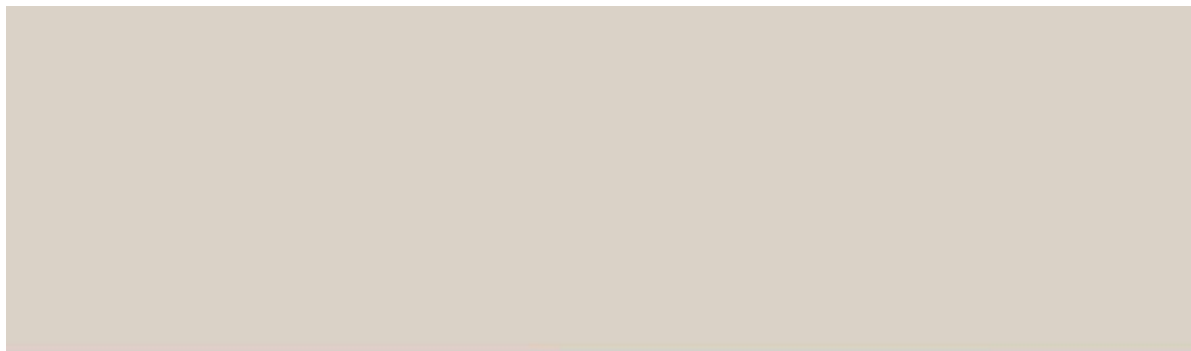
**Financial Implications**

Should Council resolve to endorse this action plan, funds required to deliver projects can be accommodated by prioritising the existing community safety budget allocated within the Community and Cultural Program.

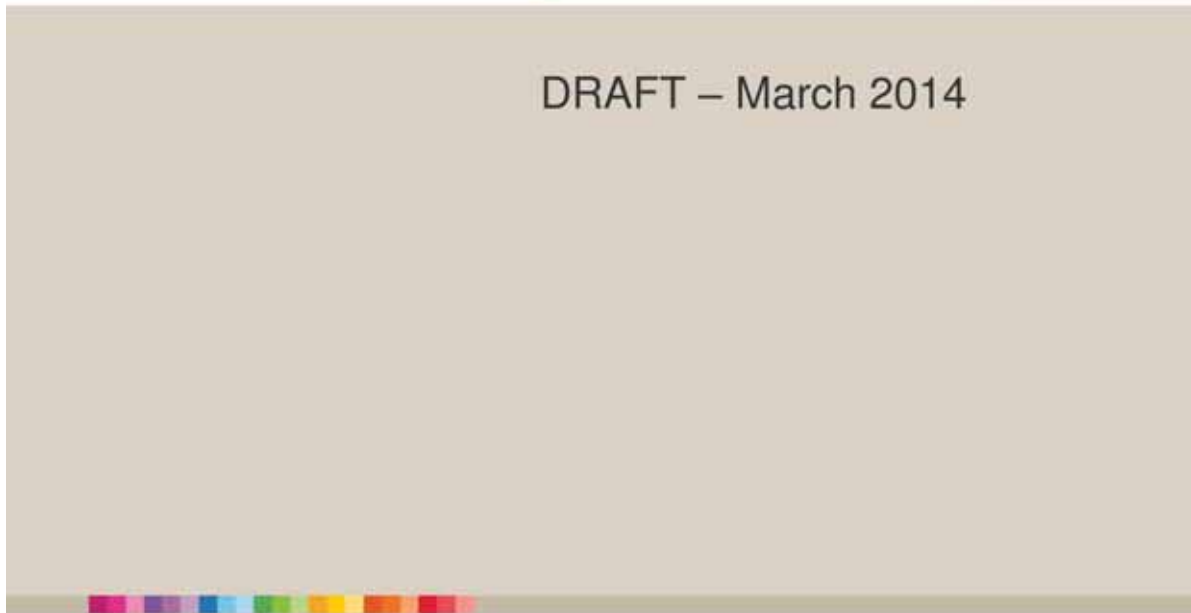


**ITEM 5 (continued)**

**ATTACHMENT 1**



**Graffiti Action Plan  
2014 - 2016**



DRAFT – March 2014

## ITEM 5 (continued)

## ATTACHMENT 1



## Introduction

The City of Ryde adopted a Graffiti Management Strategy in 2010 with the following objectives:

- To remove graffiti as quickly as practicable;
- To reduce the incidence and visibility of graffiti;
- To work with Police, the community and government agencies in identifying graffiti offenders and in dealing with them via legal and remedial means;
  - To improve community perceptions of safety in the City of Ryde; and
  - To engage community support and participation in graffiti removal and prevention.

The Graffiti Management Strategy identified four key strategy areas:

- Removal
- Prevention
- Reporting
- Redirection

This Action Plan focuses on initiatives to support the strategy areas of Prevention, Reporting and Redirection, in particular the following key strategy identified under the area of Prevention:

*The provision of community education programs which seek to educate participants in effective tools to deter graffiti vandalism, including:*

- *An education campaign for local businesses and retailers encouraging areas to be maintained, graffiti reported and removed efficiently and vegetation is introduced where possible to reduce access to graffiti prone walls and buildings.*
- *Residents near hotspots on how to report graffiti effectively and ways they can work with Council to improve the situation.*
- *Co-operate with the Crime Prevention Officers, Youth Liaison Officer and School Liaison Officers at NSW Police to implement graffiti information workshops in schools, clearly outlining the consequences of making poor decisions.*

**ITEM 5 (continued)**

**ATTACHMENT 1**



**Prevention**

**Target Strategy**

An education campaign for local businesses and retailers encouraging areas to be maintained, graffiti reported and removed efficiently and vegetation is introduced where possible to reduce access to graffiti prone walls and buildings.

**Project**

Develop a Business Graffiti Buster Kit providing information on reporting, removal, prevention and resources for distribution to businesses in graffiti prone areas.

**Objective**

To reduce instances of recurring graffiti vandalism in town centres and suburban shopping precincts by increasing prompt reporting by local businesses to enable rapid removal.

**Stakeholders**

City of Ryde, Rotary Club of Ryde, local Chambers of Commerce, local businesses.

**Performance Measures**

- New instances of graffiti reported within 24 hours.
- Review of Australian Graffiti Register (AusGR) data before and after trial.
- Feedback from businesses and groups involved indicating improvement of area amenity.

Action	Due	Owner	Milestones
Identify target areas for campaign rollout based on data from Australian Graffiti Register, information from police, and consultation with business owners and business groups throughout LGA.	Oct 2014	RCS	- Consultation completed - Target areas identified
Develop resources for Business Graffiti Buster Kit and distribute to target areas.	Dec 2014	RCS	- Resource kit distributed
Evaluate potential for renewal of Rotary Graffiti Free Zone program	Dec 2015	RCS	- Evaluation completed and decision made

RCS – Community Project Officer, Road & Community Safety



**ITEM 5 (continued)**

**ATTACHMENT 1**



**Target Strategy**

Residents near hotspots on how to report graffiti effectively and ways they can work with Council to improve the situation (eg using darker coloured paint, increase lighting etc).

**Project**

Deliver a 6-month trial program to establish and support a resident task group that monitors key a graffiti hotspot in order to enable prompt reporting of new instances of graffiti, rapid removal and the improvement of the area.

**Objective**

To reduce instances of graffiti vandalism in hotspot areas, increase reporting of graffiti, improve amenity and build a stronger sense of place and community network.

**Stakeholders**

City of Ryde, Neighbourhood Watch, local resident groups, local residents.

**Performance Measures**

- New instances of graffiti reported within 24 hours.
- Review of AusGR data before and after trial.
- Feedback from residents and groups involved.
- Viability of program for LGA wide rollout.

Action	Due	Owner	Milestones
Identify target areas based on evaluation of data from Australian Graffiti Register and advice from police.	Oct 2014	RCS	- Analysis completed
Undertake community consultation to create baseline data for evaluation process and to identify most suitable area to conduct trial.	Dec 2014	CCE/RCS	- Community consultation completed.
Implement 6 month trial project	Jun 2015	RCS	- Project plan completed - Resident resource developed - Trial completed - Post-trial evaluation completed

RCS – Community Project Officer, Road & Community Safety  
CCE – Coordinator Community Engagement



**ITEM 5 (continued)**

**ATTACHMENT 1**



**Target Strategy**

Co-operate with Crime Prevention Officers, Youth Liaison Officers and School Liaison Officers at NSW Police to implement graffiti information workshops in schools, clearly outlining the consequences of poor decisions.

**Project**

Develop a program for local schools that incorporates education, involvement in graffiti clean up and a creative activity.

**Objective**

To increase understanding of the consequences of graffiti vandalism and divert potential offenders to other creative and active outlets..

**Stakeholders**

City of Ryde, Ryde Local Area Command (LAC), local schools.

**Performance Measures**

- New instances of graffiti reported within 24 hours.
- Review of AusGR data before and after trial.
- Feedback from residents and groups involved.
- Viability of program for LGA wide rollout.

Action	Due	Owner	Milestones
Undertake consultation with Ryde LAC, school principals, NSW Department of Education & Communities,	Apr 2015	RCS	- Consultation completed
Develop program based on outcomes of consultation.	Jun 2015	RCS	- Program plan completed.
Trial delivery of program to nominated school.	Nov 2015	RCS/LAC	- Program delivered - Post-trial evaluation completed

RCS – Community Project Officer, Road & Community Safety  
LAC – Ryde Local Area Command



ITEM 5 (continued)

ATTACHMENT 1



**Redirection**

**Target Strategy**

Council will engage with young people to redirect them to positive activities as part of the Council's youth, arts and culture activities and through the libraries.

**Project**

Develop programs that engage young people in structured urban art projects and involve them in maintaining a graffiti free zone in the area surrounding the new Youth Hub.

**Objective**

To provide creative and active outlets for young people to develop pride in their work and ownership of place. To raise awareness in the wider community of the positive application of urban art in the local area.

**Stakeholders**

City of Ryde, Youth Hub Tenant Committee, Ryde Youth Committee, Ryde Local Area Command (LAC), local youth.

**Performance Measures**

- Review of AusGR data for area surrounding Youth Hub before and after program implementation.
- Feedback from stakeholders involved.

Action	Due	Owner	Milestones
Undertake consultation with broad cross section of local youth to establish baseline data on attitudes and involvement in graffiti, urban art and place making.	Dec 2014	CCE/RCS/YPL	- Consultation completed
Develop anti-graffiti watch program for area surrounding Youth Hub.	Mar 2015	YPL	- Program created - Report completed
Develop urban art program for Youth Hub.	May 2015	YPL	- Program plan completed - Works displayed
Evaluate potential for developing a commissioned/supervised street art program within the City of Ryde	Dec 2015	YPL	- Evaluation completed

RCS – Community Project Officer, Road & Community Safety  
YPL – Community Project Officer, Young People and Leisure  
CCE – Coordinator Community Engagement





ITEM 5 (continued)

ATTACHMENT 1



## Reporting

### Target Strategy

Council recognises the importance of developing and maintaining community partnerships to assist in the effort to reduce graffiti. This particularly applies to the reporting of graffiti, the removal of graffiti and the identification of potential graffiti reduction strategies.

### Project

Develop a communications plan to provide a continuing flow of information to the community reporting, actions, successes and events.

### Objective

To increase levels of reporting of graffiti by the entire community, to directly engage community in graffiti prevention and removal programs, and to improve community perception of safety and wellbeing in the City of Ryde.

### Stakeholders

City of Ryde, Ryde LAC

### Performance Measures

- Comparison of community perception and feedback from initial and final consultation.

Action	Due	Owner	Milestones
Establish preferred reporting method/s and information sharing protocol in consultation with Council staff and Ryde LAC.	Sep 2014	RCS/LAC	- Reporting plan established
Develop communications plan	Dec 2014	SMC/RCS	- Communications plan completed

RCS – Community Project Officer, Road & Community Safety  
SMC – Section Manager Communications  
LAC – Ryde Local Area Command



**ITEM 5 (continued)**

**ATTACHMENT 1**



**Evaluation and Monitoring**

Delivery of the Action Plan will be monitored via the milestones noted for each action.

Projects will be evaluated by the performance measures listed under each target strategy.

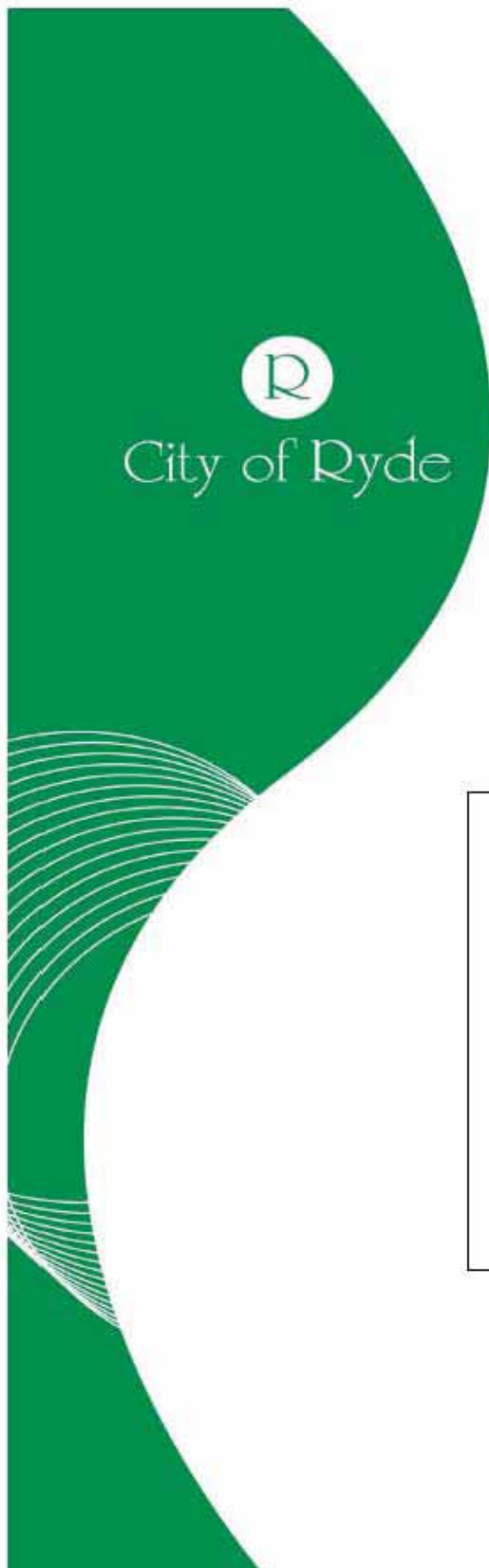
Action	Due	Owner	Milestones
Review existing Graffiti Management Strategy	Feb 2016	RCS/SMPD	- Review completed
Review Graffiti Action Plan 2014-2016	Feb 2016	RCS	- Final report completed
Develop Graffiti Management Plan 2017-2020	May 2016	RCS	- Draft plan completed

RCS – Community Project Officer, Road & Community Safety  
SMPD – Section Manager – Public Domain



ITEM 5 (continued)

ATTACHMENT 2



**GRAFFITI  
MANAGEMENT  
STRATEGY**

January 2010

**ITEM 5 (continued)**

**ATTACHMENT 2**

**LIST OF CONTENTS**

- 1. OBJECTIVES.**
- 2. STRATEGY STATEMENT**
  - Removal.
  - Prevention.
  - Reporting.
  - Redirection.
- 3. SCOPE**
- 4. RELATED POLICIES / LEGISLATION.**
- 5. RELATED DOCUMENTS.**

**ITEM 5 (continued)****ATTACHMENT 2****OBJECTIVES**

The objectives of this strategy are:

- To remove graffiti as quickly as practicable;
- To reduce the incidence and visibility of graffiti;
- To work with Police, the community and government agencies in identifying graffiti offenders and in dealing with them via legal and remedial means;
  - To improve community perceptions of safety in the City of Ryde; and
  - To engage community support and participation in graffiti removal and prevention.

**STRATEGY STATEMENT**

This strategy provides Council with a framework to respond to graffiti in the City of Ryde. It provides a set of principles covering both the removal of current and future graffiti, and the creation of conditions that may contribute to a reduction in the amount of new graffiti.

**Removal**

Council will remove graffiti from the following:

- Council property;
- Private property - Council may, with consent, remove graffiti from private property. The graffiti on private property must be accessible from public property where the graffiti is located on the boundary between private and public land and at a reasonable height above ground.

Some examples, in which Council may remove graffiti from private property (residential, commercial or industrial) is the side of a building, a boundary fence, retaining wall, letterbox or site signage.

Council, where possible, will encourage property owners to remove graffiti from private property.

Council staff and contractors are to remove graffiti in accordance with the following rapid removal timeframes.

**Priority 1**

- Removal within 24 hours. This applies to sites with obscene, racist or other offensive material.

**Priority 2**

- Removal within three (3) working days. This applies to sites with a large amount of graffiti and/or highly visible sites.

**ITEM 5 (continued)****ATTACHMENT 2**Priority 3

- Removal within five (5) working days. This applies to all other graffiti.

\*All private property graffiti removals are excluded from the priority listing due to the time taken to gain written consent from the owner.

**Prevention**

To limit graffiti offences, Council will attempt to deter people from committing acts of vandalism. Key strategies for prevention are:

1. Rapid removal of graffiti reduces the impact on the community and discourages the offender and potential offenders from repeat offenses.
2. Council will report graffiti to other asset owners (eg RTA and Railcorp) and encourage prompt action to remove offending graffiti.
3. Council will attempt to create better partnerships with the other asset owners.
4. Council, where possible, will encourage property owners to remove graffiti from private property by informing the community of the strategy behind the prompt removal, as a deterrent.
5. Use fencing and building materials that don't attract graffiti (ie texture and discontinuous surfaces).
6. Council will use, and also encourage businesses and residents to use, darker coloured paint in areas where graffiti occurs. Graffiti is less noticeable on darker coloured surfaces and, hence, is less likely to give the recognition graffiti writers are after.
7. Council will improve, and also encourage businesses and residents to improve, lighting (including use of motion-activated lights) to poorly lit areas subject to regular graffiti vandalism. A well-lit area will promote natural surveillance and deter vandalism.
8. Proactive planting of vegetation in front of wall and fences subject to repeated graffiti vandalism.
9. The provision of community education programs which seek to educate participants in effective tools to deter graffiti vandalism, including:
  - An education campaign for local businesses and retailers encouraging areas to be maintained, graffiti reported and removed efficiently and vegetation is introduced where possible to reduce access to graffiti prone walls and buildings.
  - Residents near hotspots on how to report graffiti effectively and ways they can work with Council to improve the situation (eg using darker coloured paint, increase lighting etc).
  - Co-operate with the Crime Prevention Officers, Youth Liaison Officer and School Liaison Officers at NSW Police to implement graffiti information workshops in schools, clearly outlining the consequences of making poor decisions.
10. Install CCTV cameras to detect graffiti vandalism, on a priority basis.

Council recognises the importance of developing and maintaining community partnerships to assist in the effort to reduce graffiti. This particularly applies to the reporting of graffiti, the removal of graffiti and the identification of potential graffiti reduction strategies.



## ITEM 5 (continued)

## ATTACHMENT 2

Council will work with the police to provide information to assist in the detection and conviction of serious offenders, through the proper legal channels.

Council is committed to the ongoing education of the community by the development and distribution of graffiti management education materials.

### **Reporting**

Council staff are encouraged to report graffiti to Customer Service. Council supports a working partnership with NSW Police to encourage the reporting of graffiti offenders. Council will refer reports of graffiti to the relevant property owners, including utilities and Government agencies.

### **Redirection**

Evidence demonstrates that an effective measure to reduce the occurrence of illegal graffiti is to exercise effective rapid removal techniques in association with programs that redirect young people to positive activities.

Council will engage with young people to redirect them to positive activities as part of the Council's youth, arts and culture activities and through the libraries.

### **SCOPE**

This strategy applies to all Council staff and Council contractors involved in asset management and design of Council structures.

This strategy applies to all Council assets, and private property adjoining public lands. It does not include removal of graffiti from assets owned by others (e.g. RTA, Telstra, EnergyAustralia, Australia Post, and Sydney Water). Council will report any graffiti on non-Council owned assets immediately to the respective owner.

### **RELATED POLICIES / LEGISLATION**

- Graffiti Control Act 2008
- Graffiti Control Regulation 2009
- Department of Local Government Circular 09-43 (18/12/2009) – copy **ATTACHED**.

### **RELATED DOCUMENTS**

Graffiti Removal Program - Permission Form for Removal from Private Property

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ITEM 5 (continued)

ATTACHMENT 2



Circular No. 09-43  
Date 18 December 2009  
Doc ID. A201664

Contact Karen Paterson  
02 4428 4180  
karen.paterson@dlg.nsw.gov.au

**GRAFFITI**

The purpose of this Circular is to advise councils about new strategies recently introduced by the NSW Government to reduce the incidence of graffiti, particularly those aimed at assisting councils to reduce graffiti in their areas.

*Power to issue penalty notices for offences relating to sale or display of spray paint cans*

The Graffiti Control Regulation 2009 has been amended to give councils the power to issue penalty notices to retailers who sell spray paint to persons under 18 years or who fail to securely display spray paint. The amendment was assented to by the Governor and commenced on 30 November 2009.

Penalty notices can be issued by authorised officers under section 16 of the *Graffiti Control Act 2008*. Section 16 defines an authorised officer as a police officer or a person prescribed by the regulations. Clause 11 of the Graffiti Control Regulation has been amended to include employees of a council (who are authorised persons for the purposes of section 679 of the *Local Government Act 1993*) as authorised persons for the purposes of section 16 of the Graffiti Control Act. Investigators within the meaning of the *Fair Trading Act 1987* are also authorised officers for the purposes of this section.

Councils are encouraged to use this power where appropriate.

*New offences and increased penalties*

The Graffiti Control Act has been amended to introduce two new offences:

- a person under 18 years of age may not be in possession of a spray paint can in a public place unless it is for the purpose of their occupation, education, training, or legitimate artistic activity (section 8B)
- a spray paint may not be supplied to a person under the age of 18 years unless it is for a purpose mentioned in relation to section 8B (section 8A).

The Graffiti Control Act has also been amended to increase some penalties. These changes mean:

- intentionally damaging or defacing any premises or other property using a graffiti implement can result in a term of imprisonment up to 12 months (6 months previously)

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**ITEM 5 (continued)**

**ATTACHMENT 2**

2

- possession of a graffiti implement with the intention to use it to damage or deface any premises or other property can result in a term of imprisonment of up to 6 months (3 months previously).

Courts have also been given the power to order graffiti vandals to pay off their fines by cleaning up graffiti at a rate of \$30 per hour. The provisions regarding community clean up orders are expected to commence in early 2010.

*Graffiti removal*

A coordinated graffiti removal approach, in which a single agency is responsible for managing graffiti removal on all NSW Government assets in a specific area, will be trialled by Blacktown City and Mosman Councils.

A scheme to increase the use of Community Service Order offenders to remove graffiti will be implemented in two locations initially with possible further expansion. Corrective Services is currently negotiating with the two councils to assist in implementing the scheme.

*Crime Prevention Through Environmental Design (CPTED)*

A number of strategies to reduce graffiti based on CPTED principles will be implemented:

- incorporate CPTED principles in the existing Infrastructure State Environmental Planning Policy (SEPP) so that they are considered and applied consistently to infrastructure developments in NSW. The SEPP will be supported by more detailed guidelines.
- a program of education, training and expert advice on CPTED to council planners and other groups. The program will be delivered at no cost to participants for the first three years and then transfer to a user pays model.
- an annual grants program of \$1 million to fund the implementation of CPTED treatments in identified hotspots. The Attorney General has identified the 10 local government areas with the highest reported levels of graffiti as Blacktown, Blue Mountains, Campbelltown, City of Sydney, Gosford, Lake Macquarie, Newcastle, Penrith, Sutherland and Wollongong

*Public information campaign*

A public information campaign is currently being developed to raise awareness about new anti-graffiti laws and penalties, encourage the community to prevent graffiti by playing an active role in its prevention, and deter those involved in illegal graffiti. Some councils already produce information about graffiti for their communities. Councils are encouraged to support the campaign, for example, by placing information on their websites and distributing information at council facilities such as libraries.

**ITEM 5 (continued)**

**ATTACHMENT 2**

3

*Graffiti Action Day*

Australia's first Graffiti Action Day will be held in May 2010 in association with Keep Australia Beautiful. Similar to Clean Up Australia Day, the purpose of the Graffiti Action Day is to work with local communities to raise awareness about how to prevent graffiti and remove graffiti from public places. Councils are encouraged to work with Keep Australia Beautiful to implement Graffiti Action Day.



**Ross Woodward**  
**Deputy Director General (Local Government)**  
**Department of Premier and Cabinet**

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## 6 CITY OF RYDE NEW WASTE STRATEGY

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**Report prepared by:** Section Manager - Waste  
**File No.:** GRP/09/3/11 - BP14/370

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### REPORT SUMMARY

The City of Ryde covers a large area made up of 16 suburbs with over approximately 40,000 dwellings, 43% of which are medium to high density Multi-Unit Developments (MUDs). With a growing population, diverse culture and increased high-rise developments, it is necessary for Council to review and update the Waste Strategy to ensure better management of our waste streams through waste avoidance, resource recovery, education, and communication programs.

The Waste Strategy aims to meet the current and long term needs of our community and the goals set out in the NSW Environment Protection Authority's Waste Avoidance and Resource Recovery (WARR) Strategy. The Waste Strategy will also guide the services review and outcomes for the new Waste Collection Tender which will replace the existing contract, expiring on 30 April 2015.

Key initiatives identified as part of the Waste Strategy which is attached includes:

#### 1. Increase waste avoidance and landfill diversion

The introduction of an optional discounted 80L waste bin and further promotion of the discounted additional recycle and garden organic bins will encourage better source separation and increase in waste minimisation at a household level. Long-term behavioural changes are encouraged through promotion of existing waste avoidance services offered by Council such as the at-call e-waste collection, chipping and mulching, as well as food waste avoidance through composting, worm farming, and LOMO (Left Over Make Over) campaigns.

#### 2. Review of current Household Clean-up collection

The current scheduled collection, although giving residents a regular scheduled collection service, also leaves streets untidy for weeks leading up to the collection. It is also less flexible for residents wishing to dispose of unwanted items throughout the year, which may lead to some instances of illegal dumping. Statistics have also indicated that collection tonnages are typically higher from scheduled clean-ups.

An alternative "at-call" clean-up collection service will be considered, which is more flexible for residents, increases street amenity, and enables easier monitoring of illegal dumping. If approved a change to an at-call collection will be supported by a comprehensive media and education campaign to the community.

A new at-call clean up collection process will involve an online or telephone booking by the resident of single unit dwellings for up to 5 collection services per year. The new waste collection tender will be structured to source pricing for both at-call and scheduled services.



**ITEM 6 (continued)**

For Multi-Unit Dwellings, the new system will only allow the strata manager to book a clean-up collection for the whole block, up to 12 services per year. Confirmation will be sent to resident or strata prior to the pick-up.

**3. Managing waste services to high-rise multi-unit developments**

With significant increases in the number of high-rise multi-unit developments within the City, initiatives have been identified to amend waste services to these developments which will improve street amenity and reduce noise. An introduction of larger bin sizes and frequency of collections will reduce the number existing 240L bins in the network.

A review of the current Waste Minimisation Section of the DCP will assist in formalising waste management regulations for developments of 50 units or more, and to improve access to off-street waste servicing. The option of smaller waste collection trucks will also supplement a more flexible waste service.

The new City of Ryde 2014 Waste Strategy will ensure that adequate plans are put into place to maximise recycling whilst minimising waste entering landfills. The strategy also ensures the City of Ryde is ready to meet future challenges with higher density living and the option of waste processing to meeting EPA recycling targets.

The strategy will also set the framework and provide input into the development of the new Waste Collection Tender, which will replace the existing tender in May 2015.

**RECOMMENDATION:**

That the 2014 City of Ryde Waste Strategy be adopted including the three (3) key initiatives outlined in the report.

**ATTACHMENTS****1 Waste Communications Strategy**

Report Prepared By:

**Jude Colechin**  
**Section Manager - Waste**

Report Approved By:

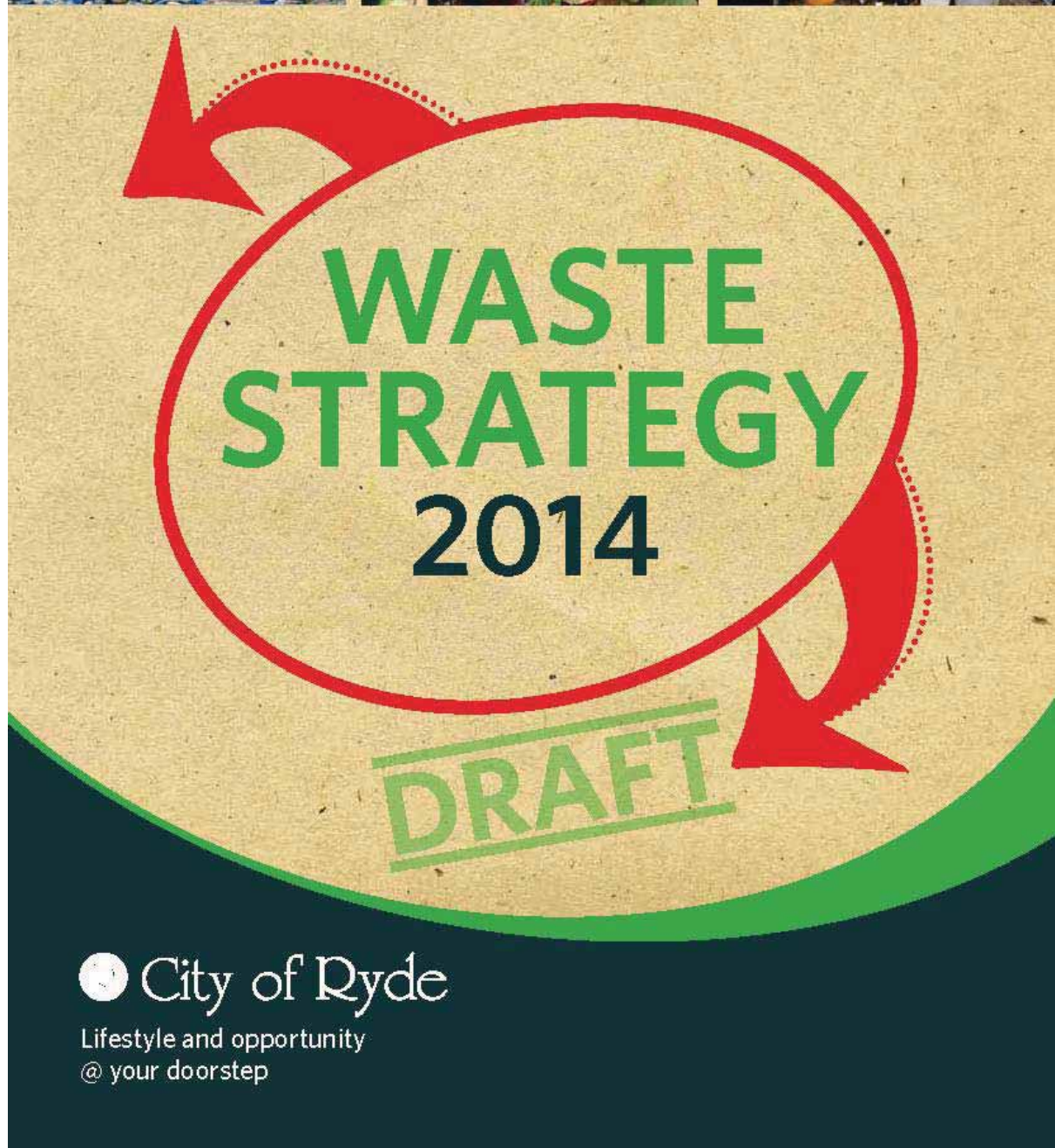
**Joe So**  
**Service Unit Manager - Business Infrastructure**

**George Dedes**  
**Group Manager - Public Works**




ITEM 6 (continued)

ATTACHMENT 1



**WASTE  
STRATEGY  
2014**

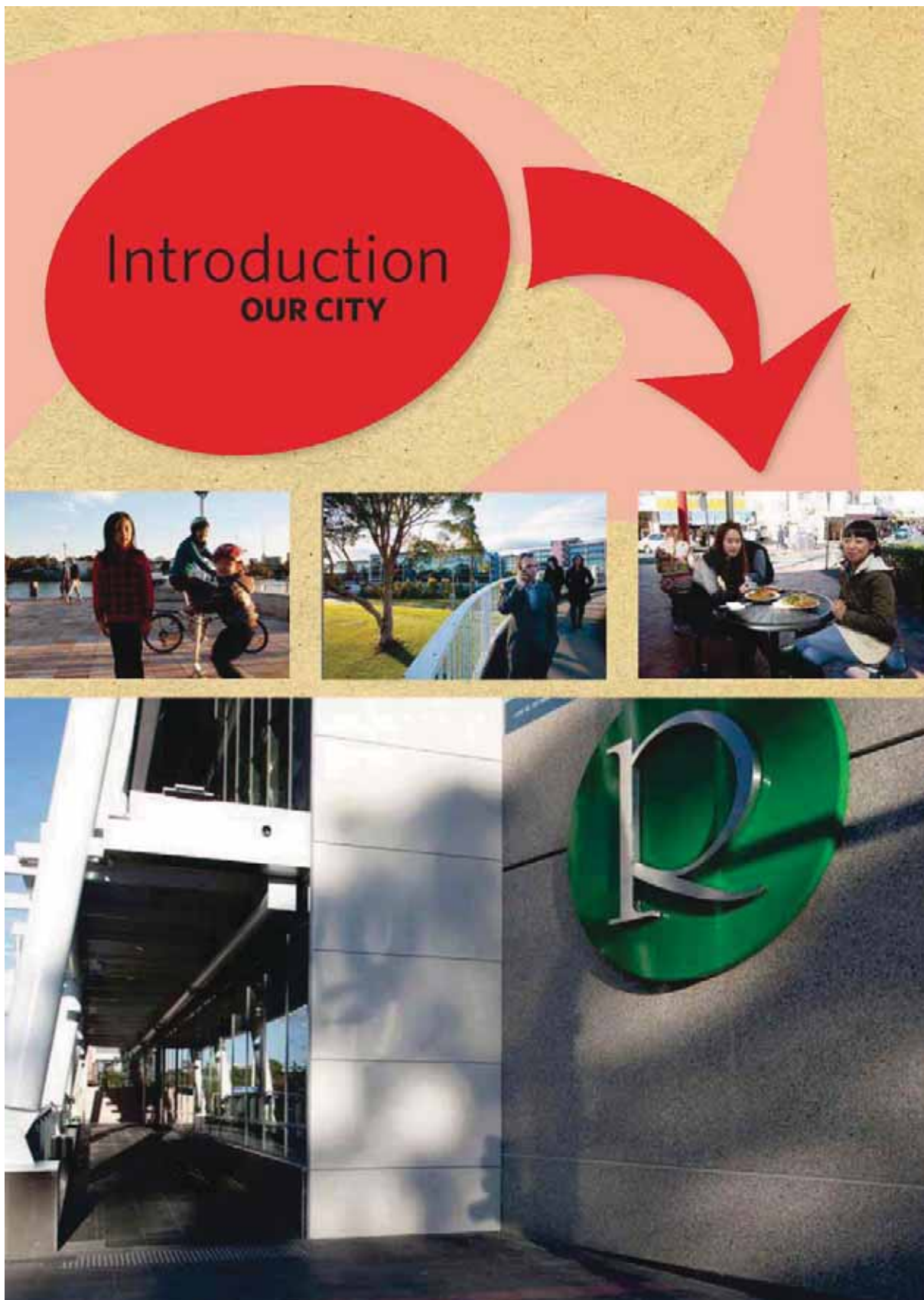
**DRAFT**

 City of Ryde  
Lifestyle and opportunity  
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ITEM 6 (continued)

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ITEM 6 (continued)

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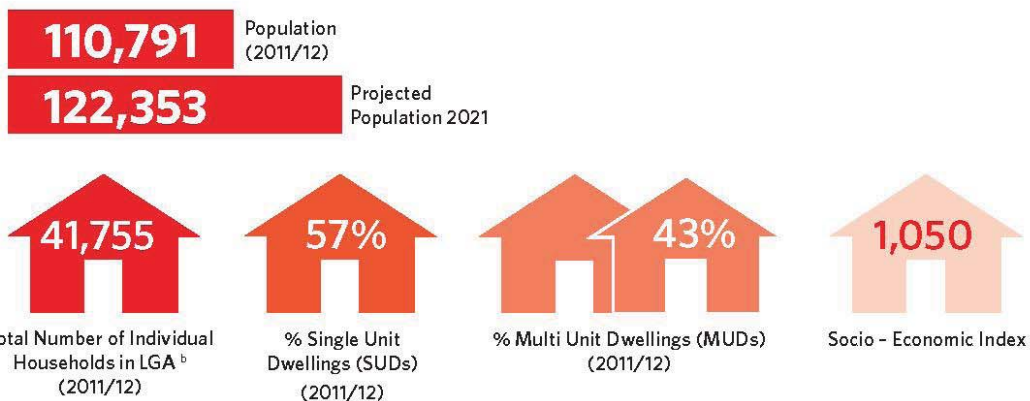
The City of Ryde has a rich history with the traditional Aboriginal owners of the land being the Wallumedegal clan of the Dharug people.

Our city is located in Sydney's north-western suburbs, 12 kilometres from the Sydney CBD. Set in scenic surrounds between the Parramatta and Lane Cover River, we are connected to other parts of metropolitan Sydney via major road systems, rail, bus and ferry services.

We encompass a total land area of approximately 40 square kilometres including waterways and parklands. Within this sits Macquarie Park, one of Sydney's largest business precincts, four town centres and 29 neighbourhood centres, Macquarie University, Ryde and Meadowbank Colleges of TAFE, over 33,000 businesses, five public libraries, 24 primary schools, five high schools and five hospitals.

The City is made up of 16 suburbs with over 40,000 dwellings, of which approximately 48% are of medium or high density. The City also has a diverse, growing population (currently 110,791 people) of which approximately 36% are from non-English speaking backgrounds. The population in the City of Ryde has grown by around 10% over the past 6 years, with the majority of new dwellings being of medium to high density.

City of Ryde Household Statistics as at 30 June 2012:



This Waste Strategy outlines the steps our City is taking to better manage our waste streams, focusing on the key areas of waste avoidance, resource recovery, and Advanced Waste Treatment methods. We will be implementing a Waste Minimisation Plan to reach the City's desired outcomes as identified in our Community Strategic Plan 2025.

Council will continue to engage, inform and educate the public and industries of the benefits of clever waste management and recycling to meet the City's current and future needs.





ITEM 6 (continued)

ATTACHMENT 1





ITEM 6 (continued)

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**Meeting the needs of a growing population**

Sydney's population is expected to grow to six million people by 2036, with an average annual increase of 56,650 people. Ryde's population is forecast to be over 135,000 by 2031. The City's popularity is likely to bring even stronger growth and demand on existing infrastructure and services.

**Our Challenge** is to meet the increasing pressure and needs of a growing population and changing demographics, while maintaining the prosperity, uniqueness and liveability of our city. The ability to service the waste needs of this growing community with minimal impact on the environment, within the capabilities of waste collection services, will be a challenge.

**Reduce, Reuse, and Renew**

Sydney metropolitan and NSW landfill capacities are limited. The NSW State Government has set a target of 70% diversion of municipal waste from landfill by 2020 in its Waste Less, Recycle More Strategy. Council will continue to work with its residents and businesses to deliver environmentally responsible and sustainable waste management solutions.

**Our Challenge** is to educate and influence the community to take on long term changes to reduce unnecessary waste at its source, and offer opportunities to reuse and renew valuable resources which would otherwise be sent to landfill.

**Resource Recovery – Adopting Advanced Waste Technology**

In the past decade, new technologies have emerged for better recovery of resources from waste, and for capturing and utilising energy from the residual waste stream. These methods are generally termed "Advanced Waste Treatment" (AWT) and encompass different approaches ranging from sorting systems through to high-tech power generation. AWTs will be a key feature in managing our waste streams to provide environmentally responsible and sustainable waste management solutions into the future.

**Our Challenge** is to identify and adopt the most suitable technology to recover resources from our 'left-over' (residual) waste.

**Adapting to climate change**

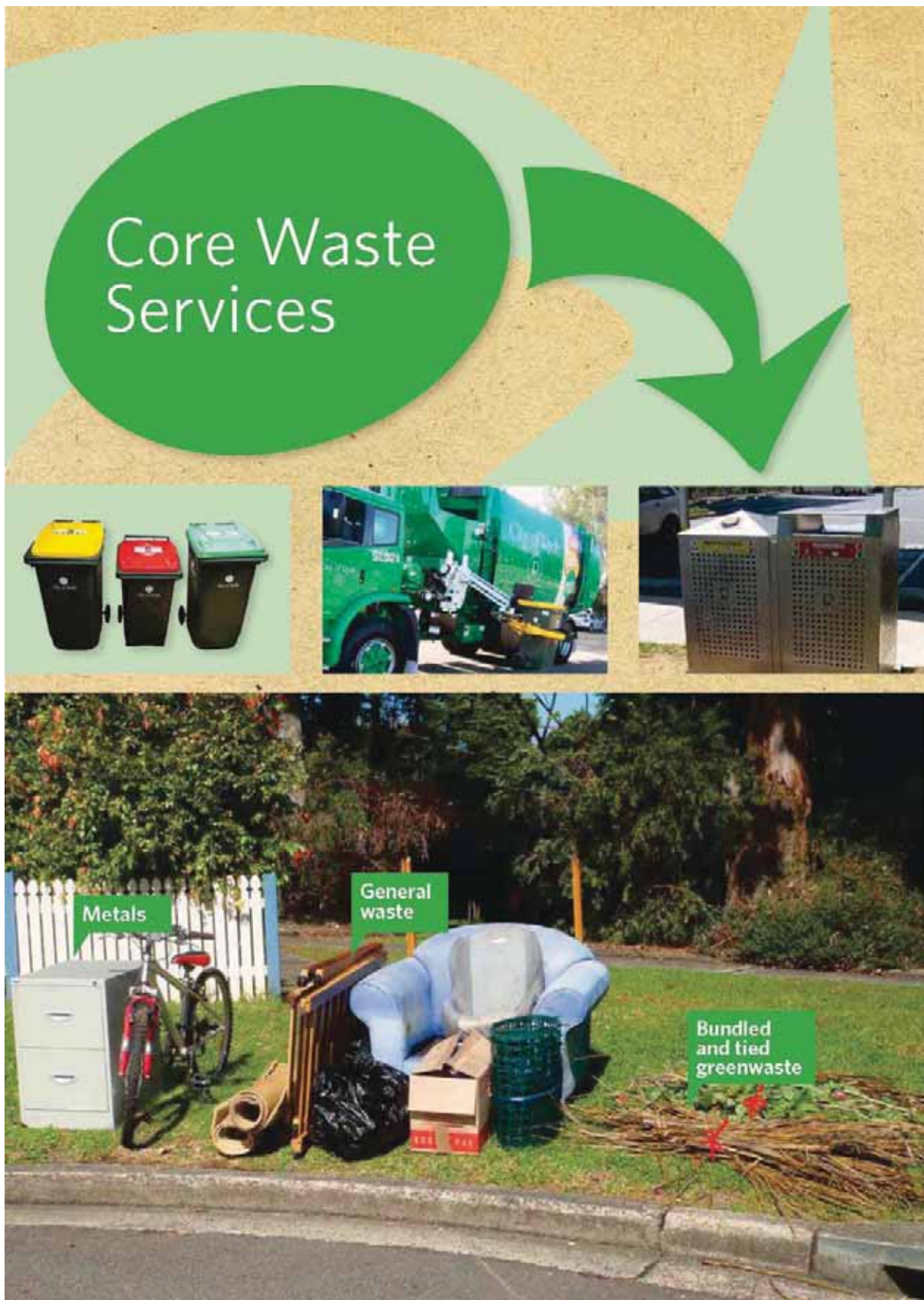
There are many natural and human challenges that confront our city and region including the potential impact of changes to our climate. Carbon emissions generated at existing waste landfill sites have also added to this problem.

**Our Challenge** is to address the impact that waste has on Climate Change by adopting low emission waste management solutions where feasible.



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**ITEM 6 (continued)**

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**MUNICIPAL WASTE**

Under the Local Government Act 1993, Council is responsible for providing efficient waste management services to all residents which include:

- Collecting, sorting, processing and disposing of putrescible waste, recyclable material and garden vegetation (green waste)
- Provision of a community waste education program
- Control and management of litter and illegal dumping
- Diverting problem wastes from landfill.

**Domestic Waste Management**

The City of Ryde provides a comprehensive range of services to residents to encourage good waste management practices and waste avoidance. These include:

- Comprehensive domestic waste and recycling collection service
- At-call Electronic Waste Collection
- Booked Chipping & Mulching Service at the kerbside
- Second-hand Saturday promotions
- Problem waste recycling – batteries, globes, mobile phones & printer cartridges
- Clothing Bins
- Public place and parks recycling
- Free Medical waste collection – sharps and dialysis tubing
- Annual household chemical collection
- Worm farm & composting demonstrations
- Comprehensive community education programs

The standard domestic waste collection bin regime as at February 2014 was as follows:

Dwelling	Residual Waste		Recycling		Garden vegetation	
	Bin Size	Frequency	Bin Size	Frequency	Bin Size	Frequency
Single / Multiple House	140L	Weekly	240L	Fortnightly	240L	Fortnightly
Multiple Unit	240L	Weekly Share 1 between 2 units	240L	Fortnightly Share 1 between 2 units	-	-
Multiple Unit	660L	3 times per week Share between 16 units	1100L	Weekly Cardboard	-	-
Multiple Unit	1100L	3 times per week Share between 27 units	-	-	-	-

**Successful Diversion of Waste from Landfill**

With the introduction of a fortnightly garden vegetation (green waste) collection in 2006 and ongoing education campaigns, diversion from landfill was increased to 48%. This was an increase of around 25% from 2004. However, the city's municipal waste diversion rate appears to have plateaued at around 47-48% since 2009, which is significantly short of the 2014 target of 66%. Advanced Waste Treatment (AWT) technologies have the potential to bridge this gap, but there is currently limited AWT processing capacity within the Sydney metropolitan area.

Council will continue to work with other Councils in joint regional initiatives to achieve and meet State Government landfill diversion targets, as well as to decrease our City's environmental footprint.

**ITEM 6 (continued)**

**ATTACHMENT 1**



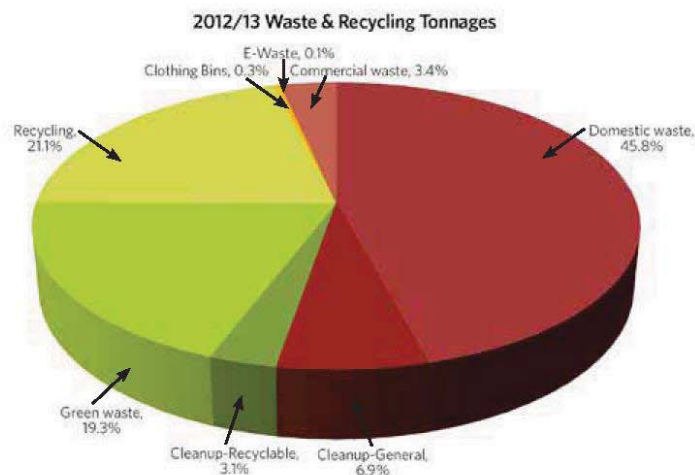
**Comprehensive Education Program**

Council provides an active waste education program that promotes recycling, resource recovery, waste minimisation, composting and worm-farming, as well as demonstrations and waste tours for the community. The Annual Waste Collection Calendar, which is distributed to all households, identifies the waste, recycling and garden vegetation (green waste) days and household clean-up collection dates. Additional information is also provided for events & workshops and our comprehensive waste services. Information on our programs is available on Council's website.

**Waste & Resource Recovery Tonnage data**

The City of Ryde's residents produced almost 47,000 tonnes of waste and recycling in 2012-2013. Society is discarding more material than ever before partly due to increased consumption as the economy grows and the rapid turnover and disposal of products.

The chart below shows the dissection of the total wastes collected in 2012-13 and percentages per category. Total Domestic Waste:



Total Recyclables	Total Waste to Landfill	TOTAL Domestic Waste Generated
Domestic Kerbside, Clean Up, Drop off, AWT Recyclables	Domestic Kerbside, Clean Up, Drop off	
Tonnes	Tonnes	Tonnes
20,940	21,475	42,415.05

(Figures as at 30 June 2012)

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**Household Clean-up Service**

As at February 2014, Council provided five scheduled clean-ups for household waste items. A marked increase in presentation rates for clean-ups was observed between 2009 and 2011, potentially corresponding with a marked rise in minimum waste transfer station tipping charges to residents.

Clean Up Electronics (e-waste)	Clean up Garden vegetation	Clean Up Metals	Clean Up Others	Clean Up Bulky Goods	Clean up other Recyclables	Total Domestic Clean Up Recyclables + Vegetation + Metals + Other	Total Domestic Clean Up Waste to Landfill	Total Domestic Clean Up Waste Generated
Tonnes	Tonnes	Tonnes	Tonnes	Tonnes	Tonnes	Tonnes	Tonnes	Tonnes
19	621	404	0	4261	132	1750	3687	5437

*(Figures as at 30 June 2012)*

Council will be reviewing its scheduled clean-up service, including analysis of scheduled and "at call" collection options, with the view to move to an "at call" service. This option may be a more efficient use of resources and should aid in the reduction of costs as well as enable better management of illegal dumping.



**COMMERCIAL WASTE MANAGEMENT**

Council provides a comprehensive commercial waste management service, offering varying sizes and frequencies of waste and recycling collections.

The City encourages better commercial waste management by:

- Offering a range of flexible collection services
- Continuing education programs and targeted campaigns for small and medium businesses
- Fostering closer relationships with businesses through involvement in local community groups and chamber of commerce
- Local planning controls to ensure appropriate recycling infrastructure and bin storage

**CONSTRUCTION AND DEMOLITION WASTE**

The EPA set a 2014 landfill diversion target for commercial and industrial waste of 76%. Council has actively pursued this target with regard to its construction and demolition (C&D) waste generated from Council's construction works. Tracking of recycling rates for 2013-14 for waste concrete, asphalt and soil indicated that these waste products were recycled on or off-site at a rate exceeding 80%.

There is scope for further improvements in diversion of C&D waste and Council's efforts will be centred around:

1. Improving soil management, from the point of generation to the point of disposal
2. Increasing re-use of soils generated from Council's construction works
3. Increasing recovery or source separation of other recyclables such as timber and plastic.



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In 2013, Council conducted a biennial Waste and Recycling Survey of its residents to obtain feedback on our waste services. Participants were also encouraged to provide ideas on service enhancements and ways to improve recycling.

The survey was completed by almost 4,000 participants (representing approximately 10% of our households) and the results demonstrated that over 80% of respondents were satisfied with their current waste service. The survey also identified a number of ways to improve waste management in our city including:

- Reducing waste on a household level, encouraging composting and worm farming to reduce food waste in the domestic waste stream
- Increasing recycling and garden vegetation (green waste) collection
- Better managing waste from household clean-ups across the City
- Improving access to problem waste recycling, including light globes and batteries
- Expanding multilingual education campaigns to reach our diverse population
- Ongoing planning for a sustainable future

This feedback aids in the development of a tailored Waste Strategy to meet the community's needs and aspirations.





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**ITEM 6 (continued)**

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**Vision for Waste Management at the City of Ryde**

Council will provide a waste management program that contributes to improving the environment and well-being of our community, which is focused on waste avoidance, resource recovery and landfill minimisation.

**Our Objectives, Actions and Performance Measures**

To meet essential waste management requirements for our growing City, as well as the long term goals of the NSW Waste Avoidance & Resource Recovery (WARR) Strategy, Council will focus on the following objectives:

1. Meeting Community Needs
2. Reducing Waste Generation
3. Increasing Recycling
4. Exploring Advanced Waste Treatment Options
5. Better Managing Problem Waste
6. Creating a Cleaner City by Reducing Litter and Illegal Dumping
7. Integrating Waste Management Solutions into Future Developments

**1. Meeting Community Needs**

**OBJECTIVE**

Provide a comprehensive waste management service which meets the needs of the residents.

**STRATEGY**

A 2013 Waste & Recycling survey completed by nearly 10% of rateable properties demonstrated that, while over 80% of respondents were satisfied with their waste service, key suggestions for improvement included:

- Expanded multilingual education campaigns on recycling and waste processing
- Revised management of household clean-ups
- Incentives to reduce waste – options for smaller bins at lower rates
- Revised frequency of recycling and garden vegetation (green waste) collection
- Access to problem waste recycling such as light-globes and batteries

**Actions:**

- Broader waste education programs
- Review the household clean-up service offered
- Review bin size options and collection frequencies
- Promotion of Council's available waste services through various media channels

**TARGETS & PERFORMANCE MEASURES**

- Annual report on community engagement conducted by the waste team
- Biennial Surveys conducted to ensure needs of community are met
- Reduced tonnages of municipal solid waste per capita across the city
- Meet the NSW Government municipal waste diversion target.



**ITEM 6 (continued)**

**ATTACHMENT 1**



**2. Reducing Waste Generation**

**OBJECTIVE**

Promote the efficient use of materials across the community and discourage generation of unnecessary waste.

**STRATEGY**

The Waste Levy was introduced by the State Government to provide an economic incentive to reduce waste going to landfill.

Council will continue its active role in educating the community in ways to reduce household waste generation. Council will also continue its contribution to focus groups and industry dialogue in this regard.

**Actions:**

- Education program designed to encourage long term behavioural changes such as food waste avoidance and promotion of local produce markets
- Promotion of "package-free" options and increase awareness of benefits of the "No Plastic Bags" campaign
- Conduct free waste audits for businesses to help reduce wastage and recognise achievements through an accreditation program
- Provide onsite resource recovery - chipping & mulching of garden waste for reuse
- Provision of incentives for small waste generators

**TARGETS & PERFORMANCE MEASURES**

Annual monitoring and reporting on residual waste tonnage trends

**3. Increasing Recycling**

**OBJECTIVE**

Improve community awareness of best practices for recycling through targeted communication and education programs.

**STRATEGY**

Audits carried out on the Municipal Solid Waste (MSW) stream have indicated that 23% of the red bin contents could have been recycled, and that a further 40% was food and organic materials.

Recycling rates may be improved through targeted education programs tailored around behaviour change, access to increased services and focus on resource recovery.

Product stewardship and Extended Producer Responsibility are important factors in improving long term product and packaging design to enable better resource recovery.

**Actions:**

- Increased access to recycling & resource recovery services
- Consider expansion of available drop off recycling points to increase in availability for residents to recycle batteries, light globes, cartridges etc
- Expand community education programs & materials
- Review existing bin size and collection frequency to encourage recycling
- Improve multi-unit dwelling participation through improved bin bay design, signage, and revised collection systems
- Ongoing assessment of disposal options including Advanced Waste Treatment methods that maximise recovery rates
- Encourage reuse of wanted goods through local garage sales
- Recycling of old clothing through clothing bins & SWAP parties

**TARGETS & PERFORMANCE MEASURES**

- Annual report on calculated recovery of recyclables and garden vegetation (green waste)



**ITEM 6 (continued)**

**ATTACHMENT 1**



**4. Exploring Advanced Waste Treatment Options**

**OBJECTIVE**

Advanced methods of waste processing put in place to divert materials from entering landfill, through materials and energy recovery.

**STRATEGY**

There is a diminishing supply of approved landfill capacity accessible in the Sydney metropolitan area. Alternative technology options need to be investigated and encouraged to enable Councils to meet the landfill diversion targets set by the EPA. In March 2013 the EPA released the NSW Energy from Waste Draft Policy Statement, which may open up new means of diversion from landfill.

**Actions:**

- Work with the NSROC Group of Councils to establish joint regional waste disposal management initiatives
- Monitor industry developments with regard to AWT processing / disposal options
- Target & Performance Measures
- Annual report on AWT options and contemporary industry AWT processing capacity for Sydney wastes

**5. Better Managing Problem Waste**

**OBJECTIVE**

Reduce the environmental impact of harmful household wastes such as paint, gas bottles, motor oils, batteries, smoke detectors, fluorescent lamps and globes and other toxic and hazardous materials through source separation.

**STRATEGY**

Over the past 10 years, the EPA has funded household chemical collection events to discourage residents from disposing of toxic waste in landfill. Council will continue to explore options to increase the availability of drop-off facilities and mobile collection facilities for the disposal of harmful materials.

**Actions:**

- Educate the community on problem waste and its effects on the environment
- Promote and enhance existing services provided by Council, including the e-waste collection and drop-off options to prevent harmful materials entering landfill
- Investigate options to expand problem waste management methods and mobile recycling options
- Investigate options for disposal of asbestos for households to compliment the EPA Initiative.

**TARGETS & PERFORMANCE MEASURES**

- Annual report on e-waste and problem waste quantities collected and disposal options available to the community - Statistics



**ITEM 6 (continued)**

**ATTACHMENT 1**



**6. Creating a Cleaner City by Reducing Litter and Illegal Dumping**

**OBJECTIVES**

Creating "the place to be for lifestyle and opportunity" through a change in attitudes and behaviour towards littering and illegal dumping through targeted education programs and enforcement.

**STRATEGY FOR REDUCING LITTER**

Litter is a prime concern of the community as it pollutes the City's streets, parks, waterways, and the local environment. Targeted education campaigns, as well as adequate litter bins, appropriate signage, and enforcement can be utilised to reduce the incidence of littering.

**Actions:**

- Engage the community to help identify and combat littering "hot spots"
- Targeted education campaigns and community recognition awards

**STRATEGY FOR ILLEGAL DUMPING**

The reasons for illegal dumping are wide ranging. They include lack of awareness about the City's waste services, how to avoid waste, or insufficient options to reuse items. Most illegal dumping is generated from households, although some businesses also dump illegally.

The City aims to encourage and enable reuse of bulky items before disposal to extend their useful life. Council will also review its household clean-up strategy to reduce illegal dumping occurrences and the volume of waste going to landfill.

**Actions:**

- Provide education programs on the City's waste services and the impact of illegal dumping on the local environment
- Encourage reuse or correct disposal of unwanted goods
- Review household clean-up collection options
- Consider supplementary 'hotspot' clean-ups
- Work with Body Corporates and Strata Managers to implement strategies to reduce illegal dumping outside multi-unit dwellings
- Beautification of public places and improved surveillance of illegal dumping hotspots
- Working with NSROC to explore a RID Squad to assist in monitoring and regulating illegal dumping

**TARGET & PERFORMANCE MEASURES**

- Statistics on number of illegal dumping incidents by location

**7. Integrating Waste Management Solutions into Future Developments**

**OBJECTIVE**

Anticipate and plan for future waste service needs in new high density multi-unit dwellings to streamline waste and recyclables collection and meet the needs of the community.

**STRATEGY**

The City of Ryde is a fast growing area with a high percentage of multi-unit and mixed business developments. These developments pose significant challenges from a waste servicing and bin storage perspective. Areas for consideration include site restrictions, parked cars, access, and allocation of adequate bin storage areas.

**Actions:**

- Develop standard guidelines and performance requirements for provision of waste services in multi-unit dwellings
- Update the Waste Minimisation DCP
- Introduce enhanced onsite storage and recycling collections – E-waste, clothing bins, bulk cardboard to multi-unit dwellings

**TARGET & PERFORMANCE MEASURES**

- Number of Development applications which meet waste service collection standards

**ITEM 6 (continued)**

**ATTACHMENT 1**

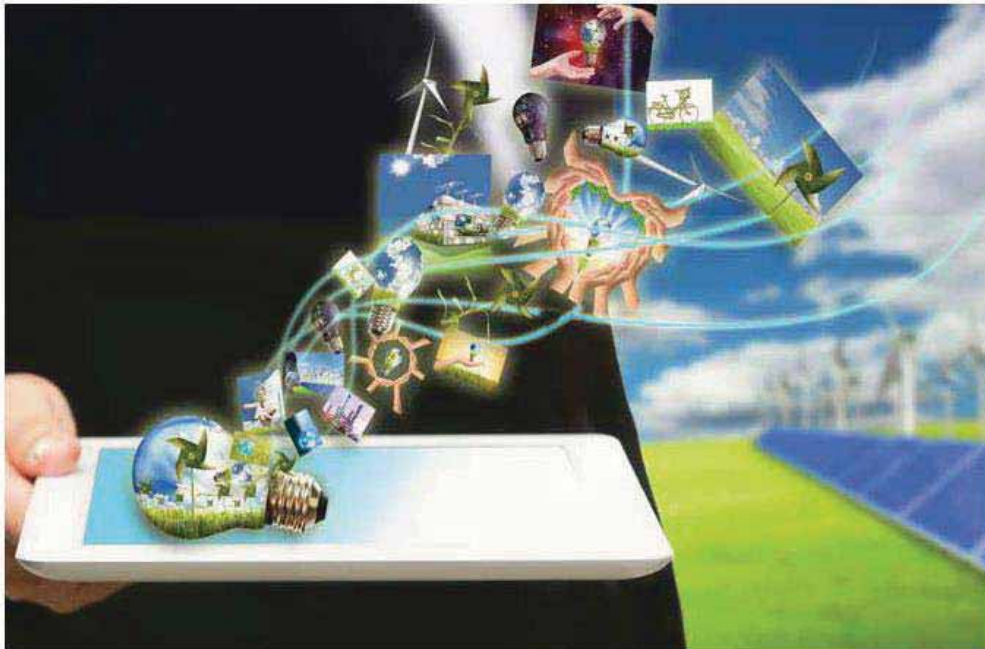
**NEXT STEPS**

Complete the development of a waste management system that aligns with our CSP2025.

Pursue joint regional waste disposal initiatives, with a view to promoting AWT technologies.

Ensure new collections and disposal contracts are consistent with Council's Waste Strategy document

Review Waste Minimisation section of DCP to meet ongoing development trends within the City.





ITEM 6 (continued)

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Priority	Description	Action	Timeframe
High	Waste Collection and Disposal Tenders	Develop Tender documentation for waste, recycling, garden vegetation (green waste) and clean-up collection contract and award a new contract.  Work with NSROC to develop a Regional Waste Disposal and Processing Tender for domestic and commercial waste, clean-up, street sweeping and illegal dumping and award contract.	November 2014  January 2015
High	Multi-Unit Dwellings - Education	Continue to improve programs to deliver better understanding of recycling systems and waste diversion to residents of MUD's through Strata Managers and Real Estate agents. (Funding approved by EPA).	Ongoing
High	DA Planning	Review existing Waste Minimisation DCP and develop standard guidelines to ensure new high rise developments meet Waste Collection constraints and public domain amenity.	April 2015
High	Reduce waste generation	Introduce an 80L waste bin at a reduced cost to encourage waste diversion.  Continue to promote and deliver food waste avoidance programs and messages to encourage behavioural change.  Provide regular composting and worm farm demonstrations with residents and school groups to encourage waste avoidance.  Increase awareness of problems relating to packaging and plastic bags.	May 2015  Ongoing  Ongoing  June 2015
High	Household Clean-up Collection	Review the current scheduled household clean-up service offered against an 'At Call' service	November 2014
High	Educational Promotion	Promote Waste Avoidance & Resource Recovery through local community activities, school programs and through media releases in the local newspaper.	Ongoing
High	Provide & deliver Waste Collection Calendars	Design and deliver residential waste collection calendars to all residents in the Ryde LGA. Calendars will provide garbage, recycling, garden vegetation (green waste) days and household clean-up dates if required. It will also deliver educational information on best practice waste management procedures and identify any community workshops.	Yearly
High	Website	Continue to provide website updates to City of Ryde residents on upcoming programs, educational materials and links to suitable sites for further information.	Ongoing

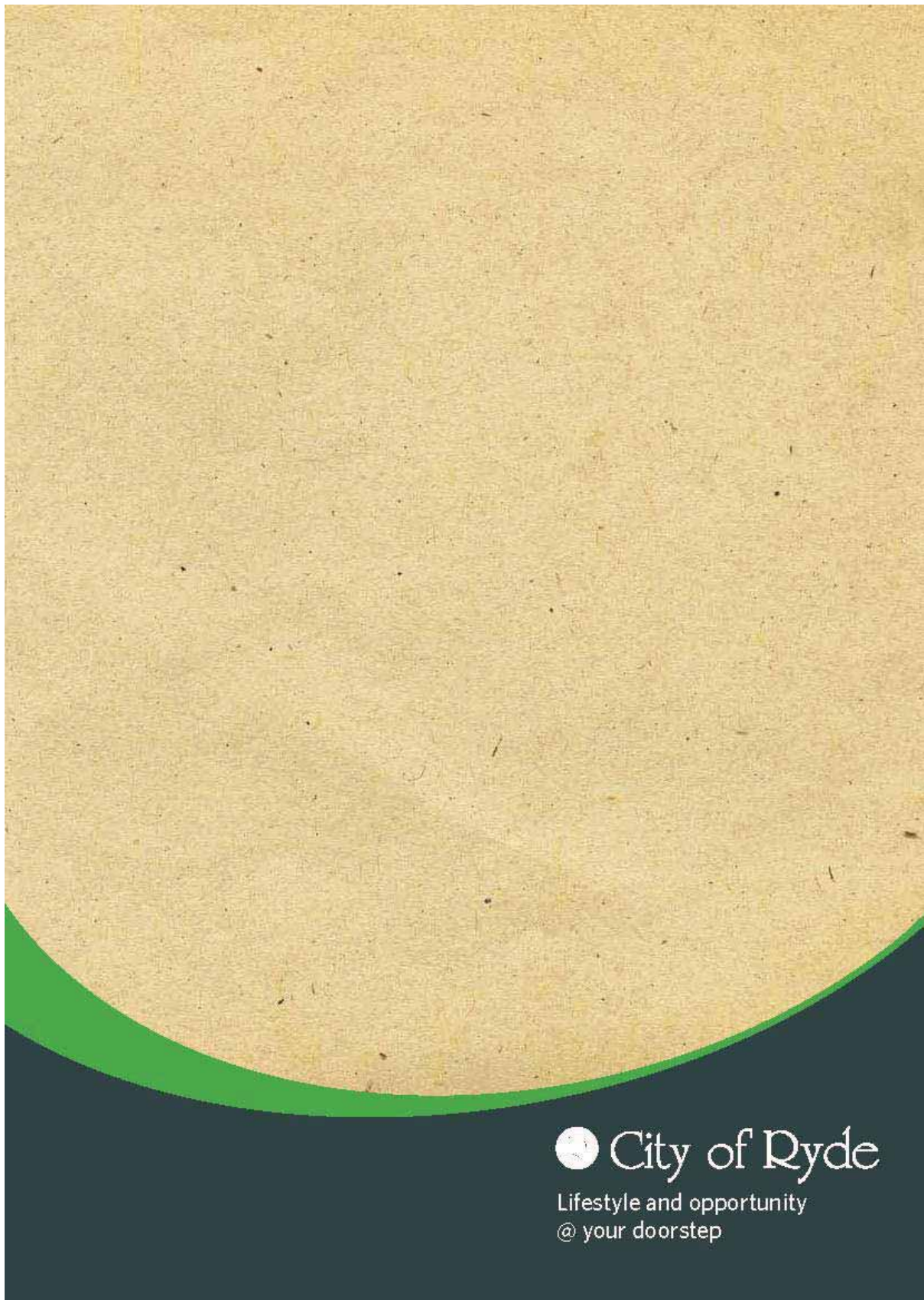


**ITEM 6 (continued)**
**ATTACHMENT 1**

High	Community & Schools Education	<p>Deliver expanded and enhanced waste communication and education programs designed to encourage long term behavioural changes.</p> <p>Provide workshops and waste reduction education programs to community groups and schools eg. Ryde Environmental Education Network (REEN).</p>	Ongoing
High	Resource Recovery	<p>Continue to encourage participation in programs to promote resource recovery on site eg Chipping and Mulching, reuse of unwanted goods through garage sales, recycling old clothes through clothing bins.</p>	Ongoing
High	Manage Problem Waste	<p>Promote existing services provided by Council including Medical waste disposal, E-waste collection and drop off options and supply of plastic sharps containers for free from Customer Service.</p> <p>Promote and support household chemical collections provided by EPA.</p> <p>Investigate options to expand problem waste management methods for mattresses and household chemicals and increase drop off points to recycle mobile phones, batteries, globes and cartridges.</p>	<p>Ongoing</p> <p>Yearly</p> <p>December 2015</p>
High	Create a Cleaner city by reducing litter and Illegal Dumping	<p>Identify illegal dumping hot spots and introduce beautification programs and surveillance systems.</p> <p>Engage with Strata Managers to implement strategies to reduce illegal dumping outside units ie provide monthly booked clean-up collections.</p> <p>Ensure adequate litter bins, signage and enforcement is in place to reduce litter.</p>	<p>June 2015</p> <p>May 2015</p> <p>Ongoing</p>
High	Commercial/ Business Waste	<p>Promote and deliver a comprehensive waste and recycling collection service to businesses within Ryde.</p> <p>Work with businesses to increase recycling through providing waste audits and education programs.</p> <p>Trial a separate food waste collection and processing service for existing customers.</p>	<p>Ongoing</p> <p>June 2015</p> <p>June 2015</p>
Medium	Public Event Recycling & Waste Services	<p>Provide comprehensive waste and recycling management services to public events including Granny Smith, Australia Day, Carols by Candlelight, Cinemas in the Park.</p>	Ongoing
Medium	Statistical & Data Management	<p>Maintain databases of statistics of waste and recycling figures generated for Management Plan and EPA Reporting.</p> <p>Develop and update Waste Service spreadsheet into a database.</p> <p>Manage and maintain Council's waste systems.</p> <p>Continue to maintain Contractor Obligations reports and customer services statistics.</p>	<p>Ongoing</p> <p>March 2015</p> <p>Ongoing</p> <p>Ongoing</p>
Medium	Industry Networking	<p>Share information and knowledge with industry and Council staff by attending waste meetings, conferences and workshops.</p>	Ongoing
Medium	Container Deposit Legislation	<p>Investigate the impact of CDL on our recycling services and how it will be managed to assist in litter reduction.</p>	June 2015

**ITEM 6 (continued)**

**ATTACHMENT 1**



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**7 INVESTMENT REPORT - February 2014**

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**Report prepared by:** Chief Financial Officer  
**File No.:** GRP/09/3/11 - BP14/362

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**REPORT SUMMARY**

This report details Council's performance of its investment portfolio for February 2014 and compares it against key benchmarks. The report includes the estimated market valuation of Council's investment portfolio, loan liabilities, an update on Council's legal action against various parties and a commentary on significant events in global financial markets.

Council's financial year to date return is 4.20%, which is 1.54% above benchmark. Income from interest on investments and proceeds from sale of investments totals \$2.72 million, \$235K above revised budget projections; the additional funds belong to Section 94 Reserve funds on hand, and do not improve Council's Working Capital.

**RECOMMENDATION:**

That Council endorse the report of the Chief Financial Officer dated 12 March 2014 on Investment Report – February 2014.

**ATTACHMENTS**

- 1 P08 Investment Report February 2014 Attachment

Report Prepared By:

**John Todd**  
**Chief Financial Officer**

Report Approved By:

**Shane Sullivan**  
**Acting Group Manager - Corporate Services**

**ITEM 7 (continued)**

**Discussion**

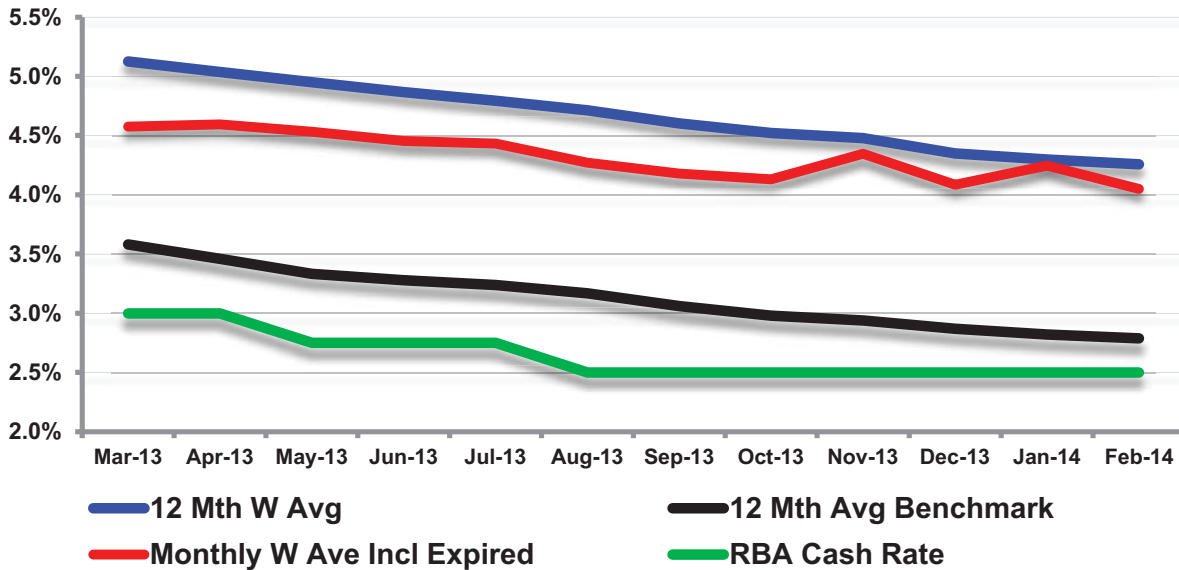
Council’s Responsible Accounting Officer, is required to report monthly on Council’s Investment Portfolio and certify that the Investments are held in accordance with Council’s Investment Policy and Section 625 of the Local Government Act.

**Investment Performance Commentary**

Council’s performance against the benchmark for returns of its investment portfolio for February 2014 and the past 12 months are as follows:

	Feb	12 Mth	FYTD
<b>Council Return</b>	<b>4.05</b>	<b>4.26</b>	<b>4.20</b>
<b>Benchmark</b>	<b>2.63</b>	<b>2.79</b>	<b>2.66</b>
<b>Variance</b>	<b>1.42</b>	<b>1.47</b>	<b>1.54</b>

**Performance - All Investments**



Council’s investment portfolio as at the end of February was as follows:

Cash/Term Deposits	\$84.4M	80.9%
Floating Rate Notes	\$17.9M	17.2%
Fixed Rate Bonds	\$2.0M	1.9%
<b>Total Cash Investments</b>		

Council continues to utilise the Federal Government’s current guarantee (\$250K) investing in Term Deposits with a range of Authorised Deposit Taking Institutions (ADI’s) on short to medium term investments (generally 30 days to six months maturity) where more competitive rates are available.



**ITEM 7 (continued)**

Whilst Council has moved some of its investment portfolio out to longer terms, locking in some of the returns, the majority of Council's funds are held in internal reserves. Should Council consider utilising its internal reserves, this will have a direct impact on the amount of investment income that will be realised and will require a reduction in the future projected investment income and will place pressure on Council to be able to maintain its current level of expenditure on Capital or Maintenance.

Council's income from investments is being revised upward, due to Council having more funds on hand, which belong to Section 94 contributions, the investment income for General Revenue remaining steady.

Council revised its Investment Policy, changing delegations, which has allowed Council staff to parcel investments up to \$2 million. There are now 14 investments of this amount within Council's Investment Portfolio.

**Financial Security Reserve (FSR)**

The Financial Security Reserve has a balance of \$3.44 million as at 28 February with no movements this year. A detailed transaction history is included in **ATTACHMENT 1**.

Council has resolved to transfer all proceeds and interest earned on written down investments to this reserve.

**Economic Commentary**

The RBA kept the official cash rate on hold at 2.50% at its March meeting, with the recognition that whilst there are signs and reasonable prospects of growth internationally, the pickup in economic conditions remains fragile, and conditions in some emerging markets have become more challenging than they were a year ago. They also stated there is likely to be a "period of stability in interest rates".

Local data indicates slightly firmer consumer demand, and both business confidence and conditions have shown some improvement. However, resources sector investment is set to decline considerably, which would need to be balanced off by investment in other sectors of the economy. Demand for labour has remained weak, and the unemployment rate has been slowly edging higher over recent periods. With reports from China that some steel mills are in default, this has the potential to impact negatively on iron ore prices, and subsequently on the resources intensive portions of the economy. Every movement in the price of iron ore by one dollar a tonne equals \$120M in post-tax profits at BHP.

**Legal Issues**

As previously reported to Council, the LGFS Rembrandt CDO Investment and the Grange (Lehman Brothers) IMP Investment are currently before the Courts. Council, at its meeting on 17 July 2012, endorsed being a third party to an action against the Commonwealth Bank (CBA).



**ITEM 7 (continued)**

The following update is provided in respect of Council's legal action in these matters due to recent developments.

Lehman / Grange IMP

On Friday 21 September 2012, Justice Rares handed down the judgment in this matter, which was in favour of the Councils involved in this legal action. This was reported to Council in the September Investment Report.

On 25 September 2013 the Federal Court approved the calling of a meeting of Scheme Creditors of Lehman Australia to consider the proposed Insurance Only Scheme. The applicants and group members in the Lehman Australia class action are Scheme Creditors.

The Scheme is now subject to Court approval. The application was listed for hearing on 31 October 2013. The Scheme was approved by the Court on 9 December 2013, all Scheme Creditors are now bound by the Scheme irrespective of whether they have voted for it or even if they voted against it. It is expected that settlement will occur shortly. Council staff are reviewing the final documentation for settlement at the time of writing this report. A verbal update will be given at the Council meeting.

While the above court action has been proceeding, the related investments of the Lehman / Grange IMP (Merimbula and Global Bank Note) have been finalised and paid to Council. As previously reported, Council has received \$752k for these investments representing full payment of the principal and interest.

Council also investigated joining a class action against Lehman Brothers Asia, as a result of other actions taken against them. The scheme members, whilst initially obtaining a funder, under the laws of Hong Kong, such a scheme was not permissible and the members would have to bear the costs themselves. On that basis, and the costs associated with the Australian case, the prudent course of action was to not participate in the scheme, and settle for the amounts gained from the Australian action, which Council has endorsed previously.

LGFS – Rembrandt

On 5 November 2012, Federal Court Justice Jayne Jagot ruled that Councils were entitled to succeed in their claim for damages against LGFS, ABN AMRO and Standard & Poors (S&P). This result vindicates Council's Investment in this product with Justice Jayne Jagot finding that LGFS, ABN AMRO and S&P had collectively been responsible for misleading and deceptive conduct and negligent misrepresentation of this investment to Councils.

On 1 March 2013, the Federal Court of Australia awarded compensation and costs to Councils against S&P. Council was awarded \$933K principal (equivalent to the balance outstanding) and \$331K in interest. Of this, 70% is payable to IMF for their funding of the legal action, resulting in a net benefit to Council of approximately \$382K, which was paid to Council on 4 April 2013.

**ITEM 7 (continued)**

An appeal has been lodged in relation to this matter, and commenced prior to 6 March 2014. It is hoped that the matter may have finished by this meeting, so a verbal update can be given.

According to a report in The Australian *“the appeal ... has turned into a blame game between the rating agency Standard & Poors, ABN Amro and the financial institution (LGFS) ...”*

A teleconference was held on 4 November with the other Councils involved to discuss GST issues, should a settlement be reached.

**CBA – Oasis and Palladin**

Council has endorsed City of Ryde being a third party to an action against CBA in relation to the Oasis CDO investments for \$1 million that Council has written down to zero. A mediation session occurred with CBA on 8 October 2013. The mediation was adjourned to allow certain steps to take place and the parties are continuing to engage in without prejudice discussions, and will not be known until later in 2014.

Whilst Council had written off the Oasis investment, the investment had one further default until it completely defaulted. As previously reported, Council sold the Oasis investment at 35.7 cents in the dollar on the remaining principal of \$625k, being \$223,337. Should Council be successful in this legal action, then this will be taken into account as part of any settlement.

As part of this action, Council is also a party to action against CBA for its investment in the Palladin CDO, of which Council held \$2 million. This investment defaulted in October 2008.

**Loan Liability**

Council's loan liability as at 28 February 2014 was \$5.9 million which represents the balance of:

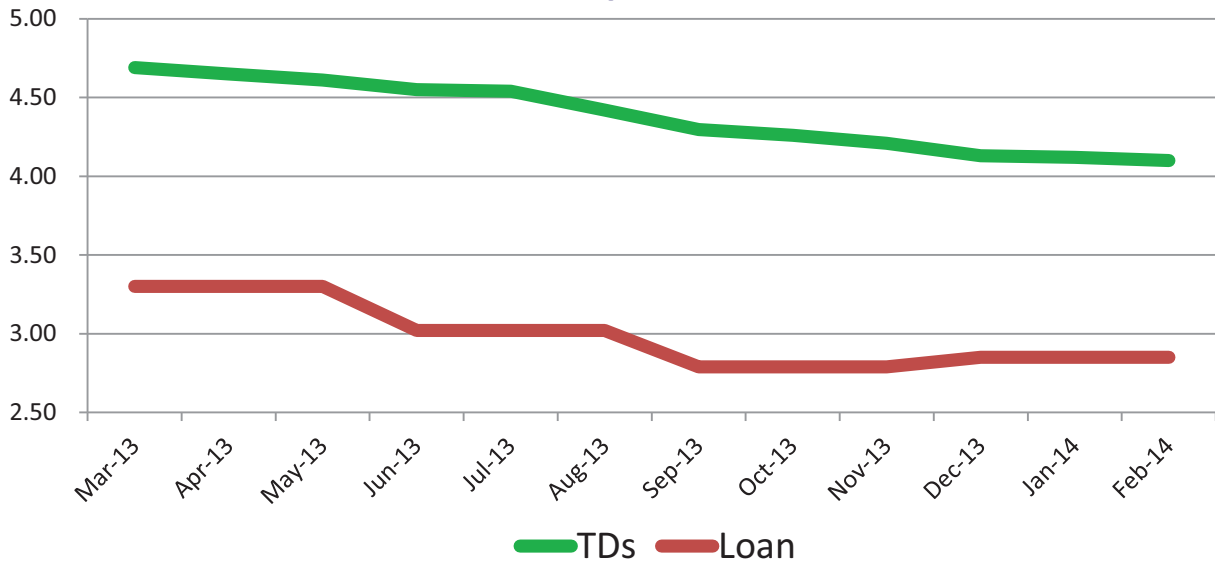
1. 15 year loan drawn down in 2004 at 90 Day BBSW + 20 basis points for the Civic Centre Redevelopment and refinancing the West Ryde Tunnel. The interest rate for this loan is reset every quarter.
2. \$1.5M 10 year loan drawn down 31 January 2014 at 180 day BBSW +175 basis points for the Children's Play Implementation Plan, which was approved for an LIRS subsidy in Round 2. The interest rate for this loan is reset every six months.
3. \$1.2M 7 year loan drawn down 31 January 2014 at 5.24% for construction of the Surf Attraction at the RALC.

**ITEM 7 (continued)**

There is no advantage to Council in changing the arrangements or repaying loan 1 above earlier than planned. Council is receiving a better rate of return on its investments than it is paying on loan 1 above. The following graph shows the gap between the average interest rate earned on Council’s term deposits (top line) compared to the interest rate applying to loan 1 above (bottom line).

NB: This graph only compares the NAB loan.

**Term Deposits/Loan Interest Rate Comparison**



**Debt Service Ratio**

It should be noted that whilst Council’s debt service ratio is low, all of Council’s funds are committed to operational costs and projects of a capital and non-capital nature. This means that Council does not have the capacity to take on any additional debt without a new dedicated revenue stream to fund the loan repayments, or cutting services or capital expenditure.

Debt Service Ratio		
Category 3 Councils	2010/11 <sup>(1)</sup>	2.87%
City of Ryde	2012/13	0.68%

(1) Comparative data for 2011/12 was released by the Division of Local Government (DLG) in October 2013, but it did not included Debt Service Ratio.

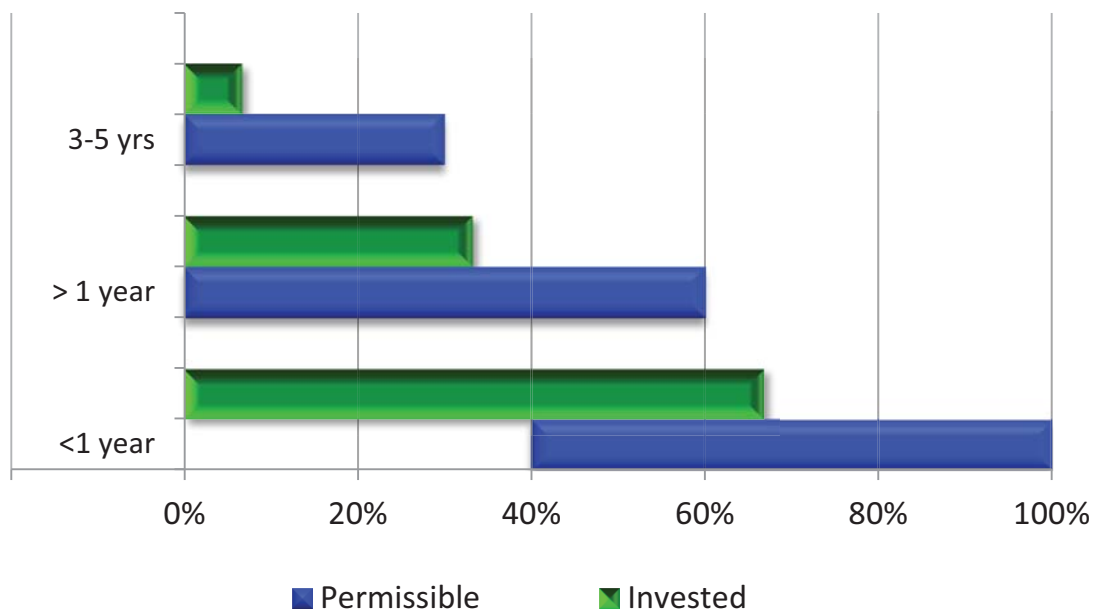
**ITEM 7 (continued)**

**Policy Limits**

The following graph shows the limits, as a percentage of total cash investments, of the amounts by period, as allowed under Council’s policy, and comparing them to the amounts actually invested, as a percentage of total cash investments.

It shows that the funds invested are within the limits set in the policy.

**Policy Limits on Maturities**



**ITEM 7 (continued)**
**INVESTMENT SUMMARY AS AT 28 FEBRUARY 2014**

Issuer	Investment Name	Investment Rating	Invested at 28-Feb-14 \$000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	Return since 01 July 2013	% of Total Invested	Indicative Market Value ** \$000's	% Market Value
Westpac	1. Westpac At Call	AA-	4,254	2.43	2.64	2.53	4.08	4,254	100.00%
Bank of Queensland	2. Bank of Queensland TD	A-	750	3.60	4.15	3.99	0.72	750	100.00%
CBA	3. Bankwest Term Deposit	AA-	2,000	3.45	3.60	3.46	1.92	2,000	100.00%
NAB	4. NAB Term Deposit	AA-	1,000	3.80	4.12	3.97	0.96	1,000	100.00%
Westpac	5. Westpac Term Deposit	AA-	1,000	4.35	4.48	4.35	0.96	1,000	100.00%
Westpac	6. Westpac Term Deposit	AA-	500	4.95	4.95	4.95	0.48	500	100.00%
NAB	7. NAB Term Deposit	AA-	1,000	6.60	6.60	6.60	0.96	1,000	100.00%
AMP	8. AMP TD	A	1,000	4.00	4.06	4.03	0.96	1,000	100.00%
Westpac	9. Westpac Term Deposit	AA-	500	4.00	4.22	4.00	0.48	500	100.00%
MyState CU	10. MyState CU TD	BBB	1,000	3.84	3.84	3.84	0.96	1,000	100.00%
NAB	11. NAB Term Deposit	AA-	1,000	3.84	4.09	3.90	0.96	1,000	100.00%
P&N Bank	12. P&N Bank	Unrated	500	3.59	4.19	4.16	0.48	500	100.00%
CBA	13. Bankwest Term Deposit	AA-	2,000	3.55	3.52	3.52	1.92	2,000	100.00%
CBA	14. Bankwest TD	AA-	2,000	3.55	3.66	3.53	1.92	2,000	100.00%
CBA	15. Bankwest TD	AA-	2,000	3.55	3.65	3.50	1.92	2,000	100.00%
CBA	16. Bankwest Term Deposit	AA-	1,500	3.55	3.93	3.60	1.44	1,500	100.00%
NAB	17. NAB Term Deposit	AA-	2,000	3.97	4.40	4.25	1.92	2,000	100.00%
Beyond Bank	18. Beyond Bank TD	BBB+	500	3.81	3.91	3.91	0.48	500	100.00%
Bendigo and Adelaide Bank	19. Bendigo Bank TD	A-	1,000	4.10	4.12	4.10	0.96	1,000	100.00%
Hunter United Credit Union	20. Hunter United Credit Union TD	Unrated	500	3.90	4.07	3.95	0.48	500	100.00%
CUA	21. Credit Union Australia TD	BBB+	500	4.35	4.35	4.35	0.48	500	100.00%
Peoples Choice CU	22. Peoples Choice CU	BBB+	500	3.65	4.02	3.84	0.48	500	100.00%
Rural Bank	23. Rural Bank	A-	1,000	6.48	6.48	6.48	0.96	1,000	100.00%
Banana Coast CU	24. Bananacoast CU TD	Unrated	500	4.25	4.38	4.25	0.48	500	100.00%
B&E Ltd	25. B & E Building Soc TD	Unrated	500	3.90	4.07	3.95	0.48	500	100.00%
CBA	26. CBA TD	AA-	2,000	5.76	5.76	5.76	1.92	2,000	100.00%
Me Bank	27. ME Bank TD	BBB+	1,000	4.33	4.33	4.33	0.96	1,000	100.00%
Macquarie Bank	28. Macquarie Bank Term Deposit	A	500	4.15	4.28	4.18	0.48	500	100.00%
CBA	29. Bankwest Term Deposit	AA-	1,000	7.00	7.00	7.00	0.96	1,000	100.00%
IMB	30. IMB TD	BBB	2,000	3.55	3.82	3.71	1.92	2,000	100.00%
Summerland CU	31. Summerland CU TD	Unrated	250	5.05	5.05	5.05	0.24	250	100.00%
Wide Bay CU	32. Wide Bay CU TD	BBB	500	3.78	4.24	4.09	0.48	500	100.00%
Heritage Bank	33. Heritage Bank	A-	1,000	3.91	3.91	3.91	0.96	1,000	100.00%
AMP	34. AMP Business Saver	A	988	3.40	3.65	3.49	0.95	988	100.00%
South West CU	35. South West CU TD	Unrated	500	4.20	4.19	4.20	0.48	500	100.00%
CBA	36. CBA Term Deposit	AA-	1,000	4.55	4.53	4.55	0.96	1,000	100.00%
Gateway CU	37. Gateway CU TD	Unrated	500	4.10	4.17	4.10	0.48	500	100.00%
Rabobank	38. Rabobank TD	AA-	500	4.17	4.22	4.17	0.48	500	100.00%
Newcastle Perm Bldg Soc	39. Newcastle Perm Bldg Soc	BBB+	1,000	3.75	3.97	3.85	0.96	1,000	100.00%
Greater Bldg Soc	40. Greater Bldg Soc TD	BBB	1,000	3.68	4.30	4.25	0.96	1,000	100.00%
The Rock Bldg Soc	41. The Rock Bldg Soc TD	BBB	1,000	3.84	4.11	3.85	0.96	1,000	100.00%
AMP	42. AMP TD	A	1,000	7.14	7.14	7.14	0.96	1,000	100.00%
Bendigo and Adelaide Bank	43. Bendigo and Adelaide Bank FRN	A-	1,000	4.05	4.25	4.10	0.96	1,000	100.00%
WaW CU	44. WAW CU Coop	Unrated	500	3.91	4.05	3.94	0.48	500	100.00%
CBA	45. CBA TD	AA-	1,000	3.35	3.94	3.70	0.96	1,000	100.00%
Rabobank	46. Rabodirect At-call	AA	5	3.04	3.21	3.08	0.00	5	100.00%
Me Bank	47. ME Bank At Call Account	BBB	1,659	3.15	3.31	3.19	1.59	1,659	100.00%
NAB	48. NAB FRN	AA-	1,000	3.82	4.00	3.87	0.96	1,014	101.40%
NAB	49. NAB FRN	AA-	998	3.93	4.11	3.98	0.96	1,014	101.40%
CBA	50. CBA FRN	AA-	1,000	3.85	3.98	3.89	0.96	1,015	101.49%



**ITEM 7 (continued)**
**INVESTMENT SUMMARY AS AT 28 FEBRUARY 2014**

Issuer	Investment Name	Investment Rating	Invested at 28-Feb-14 \$000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	Return since 01 July 2013	% of Total Invested	Indicative Market Value ** \$000's	% Market Value
Westpac	51. Westpac FRN	AA-	998	3.91	4.00	3.91	0.96	1,013	101.33%
CBA	52. CBA FRN	AA-	998	3.90	4.04	3.94	0.96	1,015	101.49%
NAB	53. NAB FRN	AA-	995	4.10	4.29	4.16	0.95	1,014	101.40%
NAB	54. NAB FRN	AA-	995	4.09	4.27	4.14	0.95	1,014	101.40%
CBA	55. CBA FRN	AA-	995	4.06	4.20	4.11	0.95	1,015	101.49%
ANZ	56. ANZ FRN	AA-	994	4.12	4.21	4.12	0.95	1,013	101.33%
Police CU (SA)	57. Police CU - SA	Unrated	500	5.70	5.70	5.70	0.48	500	100.00%
NAB	58. NAB Fixed MTN	AA-	995	5.52	6.26	6.24	0.95	1,066	106.63%
Westpac	59. Westpac Fixed MTN	AA-	997	6.10	6.22	6.23	0.96	1,066	106.63%
Macquarie Bank	60. Macquarie Bank TD	A	500	6.50	6.50	6.50	0.48	500	100.00%
CBA	61. CBA Retail Bond	AA-	961	4.36	4.52	4.40	0.92	970	100.00%
Bendigo and Adelaide Bank	62. Delphi Bank TD	Unrated	250	6.05	6.05	6.05	0.24	250	100.00%
Rural Bank	63. Rural Bank TD	A-	1,000	3.73	4.03	3.90	0.96	1,000	100.00%
Me Bank	64. ME Bank TD	BBB+	1,000	3.83	4.10	3.96	0.96	1,000	100.00%
CBA	65. CBA Retail Bonds	AA-	494	4.57	4.73	4.61	0.47	500	100.00%
CBA	66. CBA Retail Bonds	AA-	494	4.60	4.76	4.63	0.47	500	100.00%
Bank of Queensland	67. Bank of Queensland TD	A-	1,000	5.15	4.70	4.80	0.96	1,000	100.00%
Bank of Queensland	68. Bank of Queensland TD	A-	2,000	4.10	4.09	3.98	1.92	2,000	100.00%
Investec	69. Investec TD	BBB-	250	6.15	6.15	6.15	0.24	250	100.00%
IMB	70. IMB TD	BBB	1,000	3.55	3.77	3.52	0.96	1,000	100.00%
CBA	71. CBA Retail Bond	AA-	494	4.52	4.70	4.58	0.47	500	100.00%
Westpac	72. St George TD	AA-	1,000	4.05	4.13	4.07	0.96	1,000	100.00%
CBA	73. CBA Retail Bond	AA-	494	4.51	4.67	4.54	0.47	500	100.00%
Rural Bank	74. Rural Bank TD	A-	1,000	3.58	3.97	3.78	0.96	1,000	100.00%
ING	75. ING Floating Rate TD	A-	1,000	4.99	5.13	5.03	0.96	1,000	100.00%
IMB	76. IMB TD	BBB	1,000	3.55	3.98	3.64	0.96	1,000	100.00%
Westpac	77. St George TD	AA+	1,000	4.05	4.12	4.05	0.96	1,000	100.00%
Bank of Queensland	78. Bank of Queensland TD	A-	1,000	3.65	4.18	4.04	0.96	1,000	100.00%
NAB	79. NAB TD	AA-	1,000	4.80	4.80	4.80	0.96	1,000	100.00%
Westpac	80. St George TD	AA-	1,000	3.77	3.85	3.77	0.96	1,000	100.00%
Me Bank	81. ME Bank TD	BBB+	1,000	3.75	4.30	4.28	0.96	1,000	100.00%
Bank of Queensland	82. Bank of Queensland FRN	A-	2,000	4.25	4.42	4.31	1.92	2,026	101.32%
Beyond Bank	83. Beyond Bank TD	BBB+	1,000	3.41	3.71	3.71	0.96	1,000	100.00%
Goldfields Money Ltd	84. Goldfields Money Ltd TD	Unrated	250	4.20	4.26	4.20	0.24	250	100.00%
Westpac	85. Westpac Flexi TD	AA-	1,000	3.81	3.96	3.89	0.96	1,000	100.00%
Bendigo and Adelaide Bank	86. Bendigo Bank TD	A-	1,000	3.60	3.93	3.76	0.96	1,000	100.00%
Bendigo and Adelaide Bank	87. Bendigo & Adelaide Bank FRN	A-	1,000	3.86	3.90	3.88	0.96	1,004	100.39%
CBA	88. CBA TD	AA-	1,000	4.10	4.10	4.10	0.96	1,000	100.00%
CBA	89. CBA TD	AA-	1,000	3.53	3.67	3.66	0.96	1,000	100.00%
NAB	90. NAB TD	AA-	1,000	3.80	3.91	3.91	0.96	1,000	100.00%
NAB	91. NAB Term Deposit	AA-	1,000	4.15	4.15	4.15	0.96	1,000	100.00%
NAB	92. NAB Term Deposit	AA-	1,000	4.27	4.27	4.27	0.96	1,000	100.00%
Macquarie Bank	93. Macquarie Bank TD	A	750	3.90	3.85	3.85	0.72	750	100.00%
AMP	94. AMP Term Deposit	A+	2,000	3.92	3.88	3.88	1.92	2,000	100.00%
Bank of Queensland	95. Bank of Queensland TD	A-	2,000	3.75	3.82	3.82	1.92	2,000	100.00%
NAB	96. NAB TD	AA-	2,000	3.83	3.83	3.83	1.92	2,000	100.00%
Bendigo and Adelaide Bank	97. Bendigo and Adelaide Bank FRN	A-	2,000	3.94	3.92	3.92	1.92	2,002	100.09%
Rural Bank	98. Rural Bank TD	A-	2,000	3.75	3.75	3.75	1.92	2,000	100.00%
Wide Bay CU	99. Wide Bay CU TD	BBB	1,000	3.75	3.75	3.75	0.96	1,000	100.00%
Newcastle Perm Bldg Soc	100. Newcastle Perm Bldg Soc	BBB+	1,000	3.65	3.65	3.65	0.96	1,000	100.00%
Westpac	101. WBC Floating TD	AA-	1,000	3.62	3.62	3.62	0.96	1,000	100.00%
			<b>104,308</b>	<b>4.05</b>	<b>4.21</b>	<b>4.13</b>	<b>100</b>	<b>104,668</b>	

**ITEM 7 (continued)**

\*Monthly returns when annualised can appear to exaggerate performance

\*\*Market valuations are indicative prices only, and do not necessarily reflect the price at which a transaction could be entered into.

**Return including Matured/Traded Investments**

<b>Weighted Average Return</b>	4.05	4.26	4.20
<b>Benchmark Return: UBSA 1 Year Bank Bill Index (%)</b>	2.63	2.79	2.66
<b>Variance From Benchmark (%)</b>	1.42	1.47	1.54

**Investment Income**

	<b>\$000's</b>
This Period	316
Financial Year To Date	2,722
Budget Profile	2,487
Variance from Budget - \$	<u>235</u>

**Certificate of the Chief Financial Officer (Responsible Accounting Officer)**

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation.

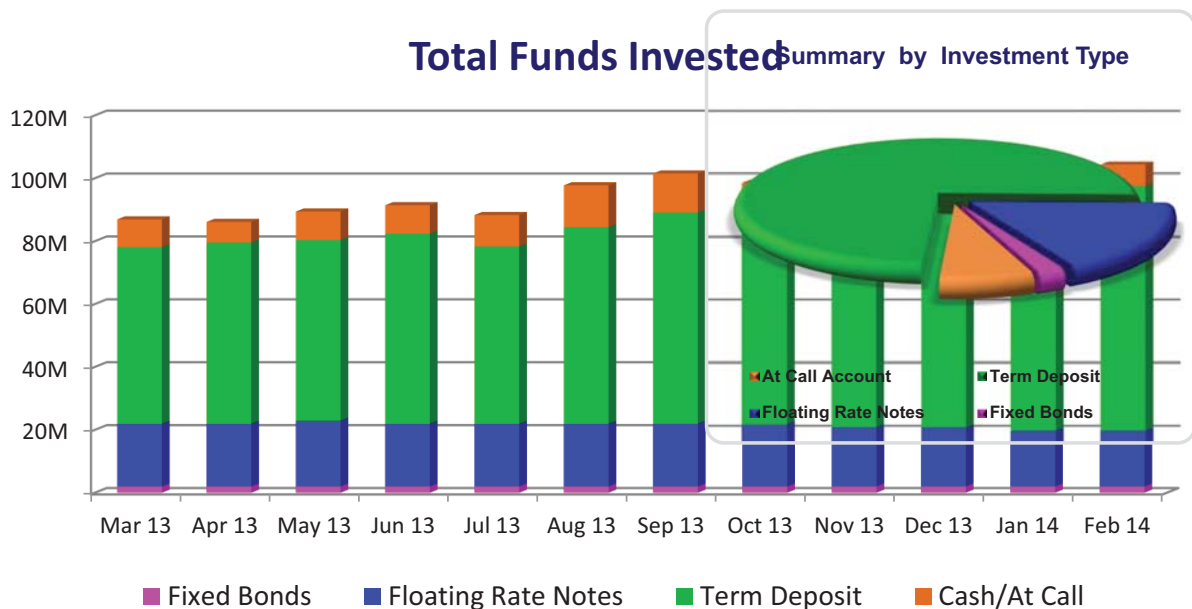


John Todd      Date: 13/3/2014

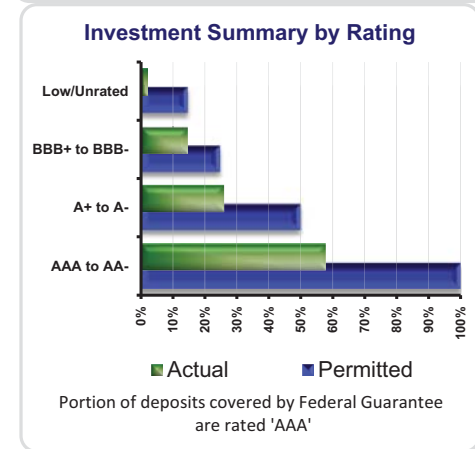
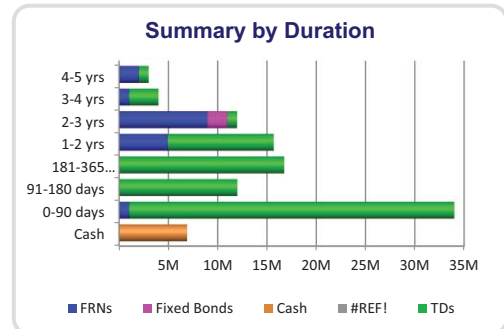
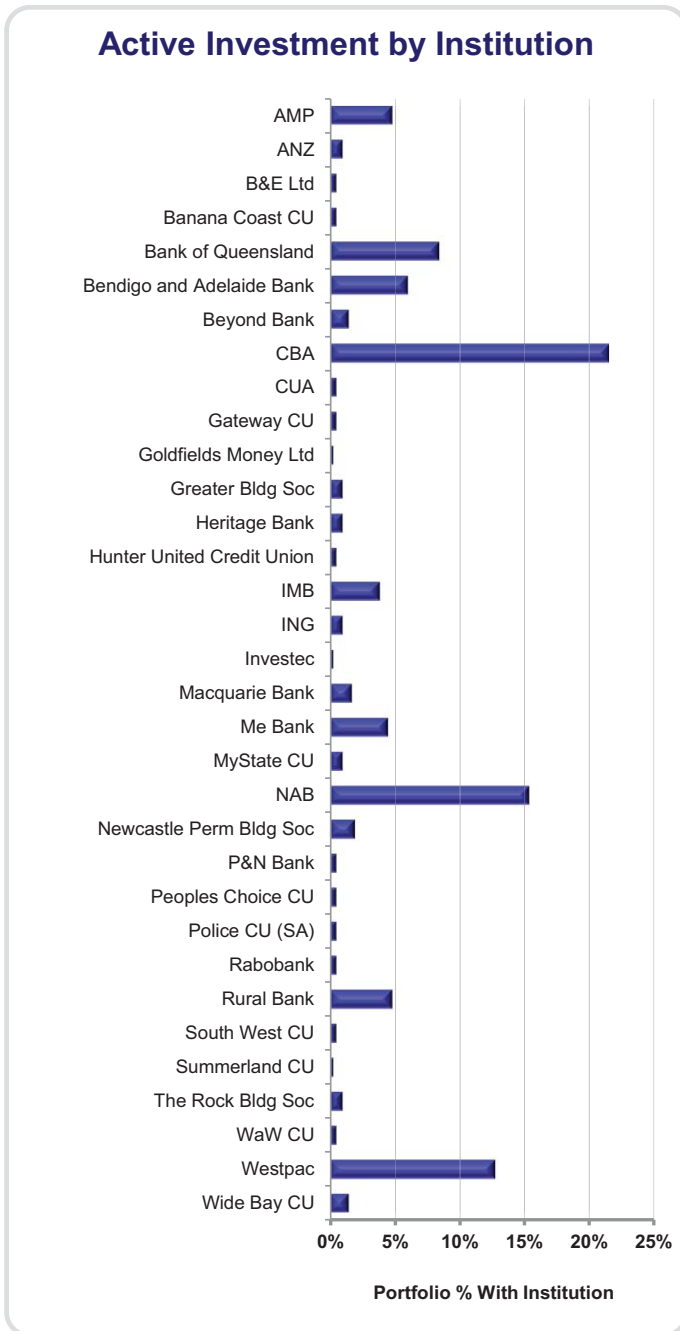
**Analysis of investments**

The following graphs show analysis of the total cash investments by:

- Type of investment
- Institution
- Duration
- Rating



**ITEM 7 (continued)**



	>365 days	<365 days
Cash/TDs	\$15.8M	\$68.7M
FRNs	\$16.9M	\$1.0M
Fixed Bonds	\$2.0M	\$0.0M
	<b>\$34.7M</b>	<b>\$69.7M</b>

**ITEM 7 (continued)****Context**

The recommendation is consistent with Section 625 of the Local Government Act, which deals with the investment of surplus funds by Council's.

**Financial Implications**

Income from interest on investments and proceeds from sales of investments totals \$2.72 million, being \$235K above revised budget projections. The additional funds belong to Section 94 Reserve funds on hand and do not improve Council's Working Capital.

The Financial Security Reserve has a current balance of \$3.44 million.

**ITEM 7 (continued)****ATTACHMENT 1****Council's Property Investment Portfolio**

The following properties were held as part of Council's Property Investment portfolio:

2 Dickson Avenue, West Ryde  
1A Station Road, West Ryde  
8 Chatham Road, West Ryde  
202 Rowe Street, Eastwood  
226 Victoria Road, Gladesville  
7 Anthony Road, West Ryde Car Park site, West Ryde  
Herring Road Air Space Rights  
7 Coulter Street, Coulter St Car Park, Gladesville  
6-12 Glen Street, Glen Street Car Park, Eastwood  
2 Pittwater Road, John Wilson Car Park, Gladesville  
150 Coxs Road, Cox Rd Car Park, North Ryde  
33-35 Blaxland Road, Argyle Centre, Ryde  
19-21 Church Street and 16 Devlin Street, Ryde  
1 Constitution Road, Operations Centre, Ryde  
741-747 Victoria Road, Ryde  
53-71 Rowe Street, Eastwood  
6 Reserve Street, West Ryde

**Benchmark**

The Australian UBS Bank Bill index is constructed as a benchmark to represent the performance of a passively managed short-term money market portfolio. It comprises thirteen Bank Bills of equal face value, each with a maturity seven days apart. The average term to maturity is approximately 45 days. A Bank Bill is a non-interest bearing security issued by a bank whereby the bank takes on an obligation to pay an investor a fixed amount (face value) at a fixed future date. It is sold to an investor at a discount to the face value. Bank Bills are short-term money market investments with maturities usually between 30 days and 180 days.

**Types of Investments**

The following are the types of investments held by Council:

At Call refers to funds held at a financial institution, and can be recalled by Council either same day or on an overnight basis.

A Floating Rate Note (FRN) is a debt security issued by a company with a variable interest rate. This can either be issued as Certificates of Deposit (CD) or as Medium Term Notes (MTN). The interest rate can be either fixed or floating, where the adjustments to the interest rate are usually made quarterly and are tied to a certain money market index such as the Bank Bill Swap Rate.

A Fixed Rate Bond is a debt security issued by a company with a fixed interest rate over the term of the bond.



**ITEM 7 (continued)****ATTACHMENT 1**

## Credit Rating Information

Credit ratings are generally a statement as to an institution's credit quality. Ratings ranging from AAA to BBB- (long term) are considered investment grade.

A general guide as to the meaning of each credit rating is as follows:

- AAA: the best quality companies, reliable and stable
- AA: quality companies, a bit higher risk than AAA
- A: economic situation can affect finance
- BBB: medium class companies, which are satisfactory at the moment
- BB: more prone to changes in the economy
- B: financial situation varies noticeably
- CCC: currently vulnerable and dependent on favourable economic conditions to meet its commitments
- CC: highly vulnerable, very speculative bonds
- C: highly vulnerable, perhaps in bankruptcy or in arrears but still continuing to pay out on obligations
- D: has defaulted on obligations and it is believed that it will generally default on most or all obligations

Note: Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

**Council's Investment Powers**

Council's investment powers are regulated by Section 625 of the Local Government Act, which states:

- (1) A council may invest money that is not, for the time being, required by the council for any other purpose.
- (2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.
- (3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.
- (4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.

Council's investment policy requires that all investments are to be made in accordance with:

Local Government Act 1993 - Section 625

Local Government Act 1993 - Order (of the Minister) dated 12 January 2011

The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A(2), 14C(1) & (2)

Local Government (Financial Management) Regulation 1993

Investment Guidelines issued by the Department of Local Government

**ITEM 7 (continued)**
**ATTACHMENT 1**
**Financial Security Reserve Transactional History**

Starting Balance	8,000,000.00	10 Oct 2008
Write off Constellation	(1,000,000.00)	10 Oct 2008
Write off Rembrandt	(1,000,000.00)	10 Oct 2008
Write off Palladin	(2,000,000.00)	10 Oct 2008
Write off Alpha	(1,000,000.00)	10 Oct 2008
Write off Covent Garden	(2,000,000.00)	10 Oct 2008
Write off Oasis	(1,000,000.00)	10 Oct 2008
<b>FY2009 and FY2010</b>		
Interest Payments		
Default of Constellation - Residual	21,615.62	10 Oct 2008
Default of Palladin - Residual	-	28 Oct 2008
Default of Rembrandt - Residual	68,393.78	27 Oct 2008
<b>FY2010</b>		
Interest Payments	50,334.01	
<b>FY2011</b>		
Starting balance 1 July 2010	140,343.41	
Sale of Flinders	301,000.00	12 Aug 2010
Quartz Maturity	209,626.75	20 Oct 2010
Sale of Glenelg	160,000.00	29 Dec 2010
Interest on Grange IMP Sept	31,561.37	
Interest on Grange IMP Dec	24,731.75	
Interest on Grange IMP Mar	10,310.63	
Interest on Grange IMP June	16,092.08	
Interest on Oasis	81,758.10	
Interest on Alpha	12,534.80	
Interest on Covent Garden	16,521.58	
Default of Covent Garden	-	29 Mar 2011
Closing balance FY 2011	<b>1,004,480.47</b>	
<b>FY2012</b>		
Interest on Oasis	42,942.41	
Interest on Alpha	4,837.56	
Interest on Grange IMP Sept	9,862.09	
Interest on Grange IMP Dec	129.02	
Maturity of Alpha	1,001,974.90	20 Mar 2012
Interest on Grange IMP March	123.38	
Closing Balance FY 2012	<b>2,064,349.83</b>	
<b>FY2013</b>		
Interest on Oasis FY2013	20,215.91	
Sale of Oasis	219,266.42	23 Jan 2013
Grange Settlement -Beryl	559,966.39	25 Feb 2013
Grange Settlement -Zircon	192,383.73	25 Feb 2013
Rembrandt Settlement	381,695.85	04 Apr 2013
Closing Balance FY 2013	<b>3,437,878.13</b>	

**ITEM 7 (continued)****ATTACHMENT 1****Overview of Investments**

An overview of all investments held by the City of Ryde as at 31 October is provided below:

1. **Westpac at Call Account (AA-):** This investment is an at call account, paying the short term money market rate. These funds are used for operational purposes.
2. **Bank of Queensland TD (BBB):** This investment is a 182 day term deposit, paying 3.55% (3.60% annualised), and matures on 29 July 2014.
3. **Bankwest Term Deposit (AA-):** This investment is a 61 day term deposit paying 3.40% (3.45% annualised), and matures 22 April 2014.
4. **NAB Term Deposit (AA-):** This investment is a one year term deposit, paying 3.80% p.a. (3.80% annualised), and matures 3 Oct 2014.
5. **Westpac Term Deposit (AA-):** This investment is a two year term deposit, paying 4.35% % (4.35% annualised, and matures 29 May 2015.
6. **Westpac Term Deposit (AA-):** This investment is a three year term deposit, paying 4.95% pa, and matures 21 September 2015.
7. **NAB Term Deposit (AA-):** This investment is a three year term deposit, paying 6.60% p.a., and matures 4 April 2014.
8. **AMP Term Deposit (A):** This investment is a 365 day term deposit, paying 4.00% p.a. (4.00% annualised), and matures 1 August 2014.
9. **Westpac Term Deposit (AA-):** This investment is a 364 day term deposit, paying 4.00% (4.00% annualised), and matures 27 June 2014.
10. **MyState Credit Union Term Deposit (BBB):** This investment is a 183 day term deposit, paying 3.80% (3.84% annualised), and matures 21 August 2014.
11. **NAB Term Deposit (AA-):** This investment is a 182 day term deposit, paying 3.80% p.a., and matures 11 March 2014.
12. **P&N Bank (Unrated):** This investment is a 182 day term deposit, paying 3.56% (3.59% annualised) and matures on 26 August 2014.
13. **Bankwest Term Deposit (AA-):** This investment is a 91 day term deposit, paying 3.50% p.a. (3.55% annualised), and matures 24 April 2014.
14. **Bankwest Term Deposit (AA-):** This investment is a 91 day term deposit, paying 3.50% p.a. (3.55% annualised), and matures 8 May 2014.

**ITEM 7 (continued)****ATTACHMENT 1**

15. **Bankwest Term Deposit (AA-):** This investment is a 91 day term deposit, paying 3.50% p.a. (3.55% annualised), and matures 1 May 2014.
16. **Bankwest Term Deposit (AA-):** This investment is a 64 day term deposit, paying 3.50% p.a. (3.55% annualised), and matures 25 March 2014.
17. **NAB Term Deposit (AA-):** This investment is a two year term deposit, paying 4.05% p.a., and matures 25 February 2016.
18. **Beyond Bank Term Deposit (BBB+):** This investment is a 370 day term deposit paying 3.81% (3.81% annualised) and matures on 16 October 2014.
19. **Bendigo Bank Term Deposit (A-):** This investment is a 364 day term deposit paying 4.10% (4.10% annualised) and matures on 12 June 2014.
20. **Hunter United Credit Union (Unrated):** This investment is a 365 day term deposit paying 3.90% (3.90% annualised) and matures on 12 August 2014.
21. **Credit Union Australia Term Deposit (BBB+):** This investment is a one year term deposit, paying 4.35% (4.35% annualised), and matures on 7 May 2014.
22. **Peoples Choice CU Term Deposit (Unrated):** This investment is a one year term deposit, paying 3.65% p.a., and matures on 6 February 2015.
23. **Rural Bank Term Deposit (A-):** This investment is a five year term deposit, paying 6.48% p.a., and matures on 21 March 2017.
24. **Bananacoast CU Term Deposit (Unrated):** This investment is a one year term deposit paying 4.25% (4.25% annualised) and matures on 1 July 2014.
25. **B & E Ltd Building Society Term Deposit (Unrated):** This investment is a 365 day term deposit paying 3.90% (3.90% annualised) and matures on 5 August 2014.
26. **CBA Term Deposit (AA-):** This investment is a three year term deposit paying 5.76% p.a. and matures on 8 December 2014.
27. **ME Bank Term Deposit (BBB):** This investment is a 366 day term deposit paying 4.33% (4.33% annualised) and matures on 5 March 2014.
28. **Macquarie Bank Term Deposit (A):** This investment is a 365 day term deposit paying 4.15% (4.15% annualised) and matures on 1 August 2014.
29. **Bankwest TD (AA-):** This investment is a four year term deposit paying 7.00% (7.00% annualised) and matures on 13 February 2015.
30. **IMB Term Deposit (BBB):** This investment is a 96 day term deposit paying 3.50% (3.55% annualised) and matures on 22 April 2014.

**ITEM 7 (continued)****ATTACHMENT 1**

- 31. Summerland CU Term Deposit (Unrated):** This investment is a three year term deposit paying 5.05% pa and matures on 21 September 2015.
- 32. Wide Bay CU Term Deposit (BBB):** This investment is a 215 day term deposit paying 3.75% (3.78% annualised) and matures on 12 August 2014.
- 33. Heritage Bank (A-):** This investment is a 94 day term deposit paying 3.85% (3.91% annualised) and matures on 13 March 2014.
- 34. AMP Business Saver at call account (A):** This investment is an at-call account earning 3.35%. No fees are payable by Council on this investment.
- 35. South West CU Term Deposit (Unrated):** This investment is a 368 day term deposit paying 4.20% (4.20% annualised) and matures on 17 June 2014.
- 36. CBA Term Deposit (AA-):** This investment is a three year term deposit paying 4.55% annually and matures on 16 May 2016.
- 37. Gateway Credit Union Term Deposit (Unrated):** This investment is a 367 day term deposit paying 4.10% (4.10% annualised) and matures on 19 June 2014.
- 38. Rabodirect Term Deposit (AA):** This investment is a 273 day term deposit, paying 4.15% (4.17% annualised), and matures on 10 April 2014.
- 39. Newcastle Permanent Building Society (BBB+):** This investment is a 98 day term deposit, paying 3.70% (3.75% annualised), and matures on 20 March 2014.
- 40. Greater Building Society Term Deposit (BBB):** This investment is a 182 day term deposit, paying 3.65% (3.68% annualised), and matures on 7 August 2014.
- 41. The Rock Building Society Term Deposit (BBB):** This investment is a 183 day term deposit paying 3.80% p.a. (3.84% annualised), and matures 21 August 2014.
- 42. AMP Term Deposit (A):** This investment is a four year term deposit paying 7.14% which matures on 16 February 2015.
- 43. Bendigo & Adelaide Bank FRN (A-):** This is a floating rate note issued at a margin of 140 points above 90 day BBSW, maturing 17 March 2014.
- 44. WAW CU TD (Unrated):** This investment is a 299 day term deposit paying 3.90% (3.91% annualised) and matures on 17 June 2014
- 45. CBA Term Deposit (AA-):** This investment is a 35 day term deposit paying 3.30% (3.35% annualised), and matures on 20 March 2014.
- 46. Rabodirect At-Call (AA):** This investment is an at call account, paying the short term money market rate. These funds are used for operational purposes.



**ITEM 7 (continued)****ATTACHMENT 1**

- 47. Members Equity Bank At-Call Account (BBB):** This investment is an at call account, paying the short term money market rate. These funds are used for operational purposes.
- 48. National Australia Bank Floating Rate Note (AA-):** This investment is a senior, unsecured floating rate note paying 115 above BBSW. This investment matures 21 June 2016.
- 49. National Australia Bank Floating Rate Note (AA-):** This investment is a senior, unsecured floating rate note paying 125 above BBSW. This investment matures 21 June 2016.
- 50. CBA FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 120 above BBSW. This investment matures 2 August 2016.
- 51. Westpac Floating Rate Note (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 123 above BBSW. This investment matures 9 May 2016.
- 52. CBA FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 125 above BBSW. This investment matures 2 August 2016.
- 53. National Australia Bank FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 142 above BBSW. This investment matures 21 June 2016.
- 54. National Australia Bank FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 140 above BBSW. This investment matures 21 June 2016.
- 55. CBA FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 140 above BBSW. This investment matures 2 August 2016.
- 56. ANZ FRN (AA-):** This investment is a senior, unsecured floating rate note purchased at a yield of 142 above BBSW. This investment matures 9 May 2016.
- 57. Police CU (SA) Term Deposit (Unrated):** This investment is a two year TD paying 5.70% (5.70% annualised) and matures 18 April 2014.
- 58. NAB Fixed MTN (AA-):** This is a fixed rate bond paying 6.18% (6.30% annualised) and matures 15 February 2017.
- 59. Westpac Fixed MTN (AA-):** This is a fixed rate bond paying 6.00% (6.14% annualised) and matures 20 February 2017.

**ITEM 7 (continued)****ATTACHMENT 1**

- 60. Macquarie Bank Term Deposit (A):** This is a five year term deposit paying 6.50% (6.50% annualised) and matures 3 April 2017.
- 61. CBA Retail Bond (AA-):** This is a senior, unsecured floating rate note purchased at a yield of 160 above BBSW. This investment matures 24 December 2015.
- 62. Delphi Bank Term Deposit (Unrated):** This investment is a five year term deposit paying 6.05% p.a. and matures on 15 May 2017.
- 63. Rural Bank Term Deposit (A-):** This investment is a 180 day term deposit paying 3.70% p.a. (3.73% annualised) and matures on 6 May 2014.
- 64. ME Bank Term Deposit (BBB):** This investment is a 366 day term deposit paying 4.33% p.a. (4.33% annualised) and matures on 5 March 2014.
- 65. CBA Retail Bonds (AA-):** This is a senior, unsecured floating rate note purchased at a yield of 182 above BBSW. This investment matures 24 December 2015.
- 66. CBA Retail Bonds (AA-):** This is a senior, unsecured floating rate note purchased at a yield of 184 above BBSW. This investment matures 24 December 2015.
- 67. Bank of Queensland Term Deposit (A-):** This investment is a five year term deposit paying 5.15% (5.15% annualised) and matures 20 November 2018.
- 68. Bank of Queensland Term Deposit (A-):** This investment is a two year term deposit paying 4.10% (4.10% annualised) and matures 3 March 2016.
- 69. Investec Bank Term Deposit (BBB-):** This investment is a five year term deposit paying 6.95% on maturity (6.15% annualised) and matures 15 August 2017.
- 70. IMB Term Deposit (BBB):** This investment is a 91 day term deposit paying 3.50% on maturity (3.55% annualised) and matures 10 April 2014.
- 71. CBA Retail Bonds (AA-):** This is a senior, unsecured floating rate note purchased at a yield of 175 above BBSW. This investment matures 24 December 2015.
- 72. St George Term Deposit (AA-):** This investment is a two year term deposit paying 4.05% (4.05% annualised) and matures on 27 August 2015.
- 73. CBA Retail Bonds (AA-):** This is a senior, unsecured floating rate note purchased at a yield of 174 above BBSW. This investment matures 24 December 2015.

**ITEM 7 (continued)****ATTACHMENT 1**

- 74. Rural Bank Term Deposit (A-):** This investment is a 189 day term deposit, paying 3.55% (3.58% annualised), and matures on 7 August 2014.
- 75. ING Floating Rate Term Deposit (A):** This is a five year floating rate term deposit paying 2.30% above 90 day BBSW, and matures 4 September 2017.
- 76. IMB Term Deposit (BBB):** This is a 96 day term deposit paying 3.50% (3.55% annualised), and matures 29 April 2014.
- 77. St George Term Deposit (AA-):** This is a two year term deposit paying 4.05% (4.05% annualised), and matures 13 August 2015.
- 78. Bank of Queensland Term Deposit (BBB+):** This is a 93 day term deposit paying 3.60% (3.65% annualised) and matures 15 May 2014.
- 79. NAB Term Deposit (AA-):** This is a 2.25 year term deposit paying 4.80% pa and matures 18 December 2014.
- 80. St George Term Deposit (AA-):** This is a 274 day term deposit paying 3.75% (3.77% annualised), and matures 20 May 2014.
- 81. Members Equity Bank Term Deposit (BBB):** This is a one year term deposit paying 3.75% (3.75% annualised) and matures 19 February 2015.
- 82. Bank of Queensland FRN (BBB+):** This is a senior, unsecured floating rate note purchased at a yield of 160 above BBSW. This investment matures 7 December 2015.
- 83. Beyond Bank TD (BBB+):** This is a 31 day term deposit paying 3.36% (3.41% annualised), and matures 27 March 2014.
- 84. Goldfields Money Ltd Term Deposit (Unrated):** This investment is a 363 day term deposit paying 4.20% (4.20% annualised), and matures 12 June 2014
- 85. Westpac Floating Rate Term Deposit (A):** This is a one year floating rate term deposit paying 1.24% above the official cash rate and matures 7 April 2014.
- 86. Bendigo Bank Term Deposit (A):** This is a 93 day floating rate term deposit paying 3.55% (3.60% annualised) and matures 6 March 2014.
- 87. Bendigo Bank FRN (A-):** This is a senior, unsecured floating rate note purchased at a yield of 120 above BBSW. This investment matures 17 May 2017.
- 88. CBA Term Deposit (AA-):** This investment is a one year term deposit paying 4.10% annually and matures 22 May 2014.

**ITEM 7 (continued)****ATTACHMENT 1**

89. **CBA Term Deposit (AA-):** This investment is a 183 day term deposit paying 3.50% (3.53% annualised) and matures 21 May 2014.
90. **NAB Term Deposit (AA-):** This investment is a one year term deposit paying 3.80% (3.80% annualised) and matures 6 November 2014.
91. **NAB Term Deposit (AA-):** This investment is a two year term deposit paying 4.15% (4.15% annualised) and matures 13 August 2015.
92. **NAB Term Deposit (AA-):** This investment is a two year term deposit paying 4.27% (4.27% annualised) and matures 25 August 2015.
93. **Macquarie Bank Term Deposit (A):** This investment is a one year term deposit paying 3.90% (3.90% annualised) and matures 17 December 2014.
94. **AMP Term Deposit (A):** This investment is a 276 day term deposit paying 3.90 (3.92% annualised), and matures 11 September 2014).
95. **Bank of Queensland TD (A-):** This is a one year term deposit paying 3.75 p.a., and matures 12 February 2015.
96. **NAB Term Deposit (AA-):** This investment is a one year term deposit paying 3.83% and matures 9 October 2014.
97. **Bendigo Bank FRN (A-):** This is a senior, unsecured floating rate note purchased at a yield of 127 above BBSW. This investment matures 14 November 2018.
98. **Rural Bank Term Deposit (A-):** This investment is a 119 day term deposit, paying 3.70% (3.75% annualised), and matures on 27 March 2014.
99. **Wide Bay CU Term Deposit (BBB):** This investment is a 100 day term deposit paying 3.70% (3.75% annualised) and matures on 13 March 2014.
100. **Newcastle Permanent Building Society (BBB+):** This investment is a 90 day term deposit, paying 3.60% (3.65% annualised), and matures on 6 March 2014.
101. **Westpac Floating Rate Term Deposit (AA-):** This investment is a 25 month floating rate term deposit paying 90d BBSW + 95 and matures 9 February 2016.

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**8 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - 15 to 18  
June 2014**

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**Report prepared by:** Councillor Support Coordinator  
**File No.:** CLR/07/8/89/1 - BP14/45

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**REPORT SUMMARY**

The National General Assembly of Local Government (NGA) will be held at the National Convention Centre in Canberra on Sunday, 15 June 2014 to Wednesday, 18 June 2014.

This report is presented to Council for its consideration of the Mayor (or his nominee) and other Councillor/s to attend the Assembly, noting that Councillor Etmekdjian has expressed an interest in attending.

This report also notes that no Motions have been received from Council to submit to the Australian Local Government Association for their consideration to include on the Conference Business Paper.

**RECOMMENDATION:**

- (a) That Council consider the attendance of the Mayor (or his nominee) and other Councillor/s to attend the National General Assembly of Local Government held in Canberra on Sunday, 15 June 2014 to Wednesday, 18 June 2014.
- (b) That Council nominate one voting delegate to represent the City of Ryde during debates on Motions presented to the Assembly.

**ATTACHMENTS**

- 1 2014 National General Assembly of Local Government - Program
- 2 2014 National General Assembly of Local Government - Call for Motions - Discussion Paper

Report Prepared By:

**Sheron Chand**  
**Councillor Support Coordinator**

Report Approved By:

**Amanda Janvrin**  
**Section Manager - Governance**

**Shane Sullivan**  
**Acting Group Manager - Corporate Services**



## ITEM 8 (continued)

### Discussion

#### Conference

The 2014 National General Assembly of Local Government will meet on 15-18 June 2014 at the National Convention Centre in Canberra. The Assembly will be hosted by the Australia Local Government Association (ALGA). A copy of the Program outlining details of the Assembly is **ATTACHED** (Attachment 1).

The theme of the Assembly this year is “Getting Down to Business”. With more than 800 Mayors, Councillors and Council Officers expected to be in attendance; the Assembly will develop local government policy ideas, meet with key federal politicians and hear from experts on key issues affecting local government in Australia. Consideration will be given to the following issues concerning local government nationally:

- What business local government is in.
- The resources required.
- Expectations from the Commonwealth, State and Territory Governments.
- Where local government fits in the Federation.

Previously, the Mayor (or his nominee) and the General Manager (or his nominee) have attended the Assembly. In 2013, Councillor Petch as the Mayor and Ms Danielle Dickson (Acting General Manager) attended the Assembly. It is noted that this year, the Acting General Manager (or his nominee) will attend the Assembly.

A notice was placed on the Councillor Information Bulletin dated 6 March 2014 inviting interested Councillors to indicate their interest to attend by 17 March 2014. In response to the notice, Councillor Etmekdjian has expressed an interest to attend the Assembly.

In determining Councillor attendance to the Assembly, Council is required to nominate one voting delegate to represent the City of Ryde during debates on Motions presented to the Assembly.

#### Motions

The ALGA is now calling for Motions and encourages all Councils to submit Motions relevant to the theme for consideration by the Assembly. Council has an opportunity to contribute to the development of national local government policy at the Assembly by submitting a Motion.

To be eligible for inclusion on the Business Papers, Motions must follow the following principles:

1. Fall under the theme of “Getting Down to Business”.
2. Be relevant to the work of local government nationally; and
3. Complement or build on the policy objectives of state and territory associations.

**ITEM 8 (continued)**

All motions must be endorsed by Council prior to it being submitted to the Association. The motions will then be reviewed by a Committee of the ALGA Board and State and Territory Government Associations to determine their eligibility for inclusion on the Business Paper.

Councillors and the Executive Team were invited through the Councillors' Information Bulletin dated 6 March 2014 to prepare motions for Council's consideration to submit to the Association. The deadline to submit Motions to the Association is 17 April 2014.

The **ATTACHED** (Attachment 2) Discussion Paper was previously circulated to Council to assist in preparing Motions.

There were no Motions received from Councillors or recommended by the Executive Team.

**Financial Implications**

The following is a summary of costs that would be incurred per person for travel to the Assembly:

- Registration: \$899
- Travel to Canberra: Approximately \$450 return via car or \$290 return flight
- Accommodation: \$720 for 3 nights

In addition to the above summary, it is anticipated that additional costs for incidentals, meals and taxi fares would also be incurred. This will be determined after the Conference.

The total cost for attending this Conference is approximately \$2,069 (excluding meals, incidentals and taxi fare charges).

Currently there is an allocation of \$30,000 in the 2013-2014 budget for Councillor attendance at conferences. The following table outlines an estimation of the balance remaining.

**ITEM 8 (continued)**

<b>Date of Resolution</b>	<b>Item</b>	<b>Average cost per attendee</b>	<b>Councillors</b>	<b>Balance</b>
<b>Budget for 2013/2014</b>				<b>\$30,000</b>
23/7/2013	Bike Futures Conference	\$2,345	Perram	\$27,655
10/9/2013	Local Government NSW Annual Conference	\$880	Maggio Etmekdjian Pickering Simon Yedelian OAM Chung Petch	\$21,495
8/10/2013	Economic Development Australia Conference	\$1,764	Etmekdjian	\$19,731
12/11/2013	Local Government Women's Association	\$330	Pendleton	\$19,401
11/2/2014	Social Media for the Public Sector Conference	\$1,440	Laxale Pickering Simon Yedelian OAM	\$13,641
<b>Balance</b>				<b>\$13,641</b>

**Critical Dates**

Motions for inclusion on the National General Assembly of Local Government Business Paper are required to be submitted to the Australian Local Government Association by 17 April 2014.

**Policy Implications**

There is no policy implication through adoption of the recommendation. The Policy on the Payment of Expenses and Provision of Facilities for the Mayor and Other Councillors sets out the entitlements for Councillors attending such Conferences.

ITEM 8 (continued)

ATTACHMENT 1



ITEM 8 (continued)

ATTACHMENT 1

2

## President's Welcome



Colleagues,

I invite you to attend this year's National General Assembly of Local Government (NGA) in Canberra from 15-18 June.

The NGA is the premier local government event, bringing together more than 800 mayors, councillors and senior officers from councils across Australia to develop local government policy ideas, meet with key federal politicians and hear from renowned experts on the key issues affecting local government in Australia.

I have invited the Prime Minister and the Leader of the Opposition. We will also be joined by other ministers, shadow ministers and leading public figures presenting keynote addresses which will help to focus discussions at the NGA.

The theme for this year's NGA is **Getting Down to Business**. There is no more relevant an issue for government across Australia at the moment. The Federal Government is working through the outcomes of its Commission of Audit and is preparing for White Papers on the Federation and our taxation system. Each of these

processes will help to shape Government in Australia in the coming years and local government needs to be in as strong a position as possible to respond to whatever changes may emerge.

This year also marks the 20th NGA. This is a time for local government to celebrate our achievements over those 20 years but also an opportunity to focus on the future and how we apply the lessons from the past.

The ALGA Board recently called for Notices of Motions for the NGA and these will set out the framework for debate. I would encourage you and your council to think through ideas or initiatives you would like to see debated at the NGA and to submit these as motions.

The NGA is your opportunity to make sure that your council's view is reflected in the national priorities identified for local government. I invite you to be part of this important event by joining your colleagues in Canberra from 15-18 June 2014.

I look forward to seeing you in Canberra.



Mayor Felicity-ann Lewis

ALGA PRESIDENT

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## 2014 THEME OVERVIEW

## Getting Down to Business

The National General Assembly of Local Government is an important opportunity for you and your council to influence the national policy agenda.

The 2014 NGA is being held against a backdrop of several key developments. Each of them could profoundly redefine the operation of Australia's system of government. These include:

- the establishment, by the Commonwealth Government, of a National Commission of Audit;
- a promise within two years of coming to office to develop a White Paper on the Reform of the Federation;
- a commitment by all jurisdictions including the Australian Local Government Association (ALGA) through the Council of Australian Government's (COAG), to reduce duplication between governments; and
- a promise to develop a White Paper on Taxation within two years of coming to office.

Each of these are significant undertakings in their own right, but taken together, they could substantially reshape the operation of the Australian Federal system of government.

It is imperative that local government is an active participant in these processes and that every opportunity is taken to influence the outcomes of these White Paper processes. The 2014 NGA is a great opportunity to commence this discussion.

The theme of the 2014 National General Assembly is 'Getting Down to Business'. It is a theme that invites NGA delegates, councils and interested stakeholders to reflect on the roles and responsibilities of local government, its funding and relative place in the Federation. It's a theme that enables local government to define for itself:

- what business local government is in;
- the resources we need to do it; and

- what should be expected from the Commonwealth and what we should expect from state and territory governments. In short how local government should fit in the Federation.

This NGA will provide delegates not just the opportunity to hear from political leaders, experts in their fields and prominent members of the local government sector, it will be an opportunity to network and share knowledge through panel and concurrent sessions.

Panel sessions will be focusing on the what the community and business expectations are of local government and how it fits in the sometimes complex system of political Federation that we have in Australia as well as hearing from councils who have shown themselves to be real innovators and ground-breakers in collaboration and information-sharing.

The concurrent sessions will be looking at what local government needs to do to manage the often difficult task of building and maintaining sustainability across a number of areas. This includes the challenges of finances and infrastructure, managing the impacts of our volatile environment and dealing with the complex issue of human services delivery.

Local government knows what it does best, this is an opportunity to share experiences and develop the policies that will ensure it will remain the strong and vibrant representative of our communities it is today. This NGA is about further supporting local government as it moves forward to face new challenges and it needs the voices and input of as many of you as possible.

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2014 NATIONAL GENERAL ASSEMBLY

# Provisional Program

SUNDAY 15 JUNE		TUESDAY 17 JUNE	
5:00-7:00 pm	Welcome Reception	9:00 am	KEYNOTE <b>Helen Silver</b> , Chief General Manager, Worker's Compensation, Allianz; Former Secretary, Department of Premier and Cabinet, Victoria
MONDAY 16 JUNE		9:30 am	Debate on motions
9:00 am	Opening Ceremony	10:30 am	MORNING TEA
9:20 am	President's Welcome	11:00 am	Shadow Minister for Regional Development and Local Government, <b>The Hon Julie Collins</b> (Invited)
9:30 am	Prime Minister, <b>The Hon Tony Abbott</b> (invited)	11:30 pm	Debate on motions
10:00 am	KEYNOTE <b>Ken Henry AC</b> (invited)	12:30 pm	LUNCH
10:30 am	MORNING TEA	1:30 pm	PANEL SESSION Councils Getting Down to Business
11:00 am	PANEL SESSION Local Government in the Federation	3:00 pm	AFTERNOON TEA
12:30 pm	LUNCH	3:30 pm	Debate on Motions
1:30 pm	CONCURRENT SESSIONS 'Building a Sustainable Future' • Finance and Infrastructure • The Environment • Human Services	4:30 pm	Leader of the Opposition, <b>The Hon Bill Shorten</b> (invited)
3:00 pm	AFTERNOON TEA	5:00 pm	Close Day 2
3:30 pm	Collaboration on Climate Action	7:00 pm	OFFICIAL DINNER Parliament House
4:00 pm	Debate on motions	WEDNESDAY 18 JUNE	
5:00 pm	Close Day 1	9:00 am	Deputy Prime Minister and Minister for Infrastructure and Regional Development, <b>The Hon Warren Truss</b>
7:00 pm	Dinner	9:30 am	Debate on Motions
		10:30 am	MORNING TEA
		11:00 am	Minister for Immigration and Border Protection, <b>The Hon Scott Morrison</b>
		11:30 am	<b>Dr Brendan Nelson</b> , Director, The Australian War Memorial
		12:00 noon	KEYNOTE TBC
		12:20 pm	President's Closing remarks
		12:30 pm	Close

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## Associated Events



### AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION BREAKFAST

**Monday 16 June, 2014 • 7:30-8:30 am**

The ALGWA National President is pleased to invite members, friends and colleagues to our 4th Annual Networking Breakfast as part of the National General Assembly. The Breakfast will be held on Monday 16 June from 7:30-8:30 am.

Seating is strictly limited, so book early. Details will be available on [www.algwa.net.au](http://www.algwa.net.au)



### ICLEI OCEANIA BRIEFING BREAKFAST

**Tuesday 17 June, 2014 • 7:15-8:30 am**

Many local governments have been implementing sustainability projects for some years. So what can Australian local governments use that is practical and useful, but also works within the broader sector to develop a joint approach to local sustainability?

Local governments are the sum of their neighbourhoods – and we want them to be thriving! What does a thriving neighbourhood look like? What examples are there, here and around the world? What are the policy and operational steps that we can take to enable our neighbourhoods to thrive?

Bookings are essential on (03) 9639 8688 or [oceania@iclei.org](mailto:oceania@iclei.org)

For further information contact: Martin Brennan, [martin.brennan@iclei.org](mailto:martin.brennan@iclei.org)



### REGIONAL CAPITALS AUSTRALIA NETWORKING BREAKFAST

**Wednesday 18 June, 2014 • 7:30-8:45 am**

Regional Capitals Australia (RCA) is an alliance of local government associations and councils from around Australia. The alliance is working to create a strong network of regional capitals that are at the forefront of federal policy and the national identity.

RCA will be holding a networking breakfast on Wednesday 18th June at the National Convention Centre during the ALGA conference. The keynote speaker for the event will be The Hon Jamie Briggs MP, Assistant Minister for Infrastructure and Regional Development.

To register for the event and for enquiries about RCA, please contact:

Email [secretariat@regionalcapitalsaustralia.org](mailto:secretariat@regionalcapitalsaustralia.org)

Phone 0422 067 858

Visit our website at [www.regionalcapitalsaustralia.org](http://www.regionalcapitalsaustralia.org)



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## Speaker Profiles

### Prime Minister, The Hon Tony Abbott MP

Tony Abbott was sworn in as the 28th Prime Minister of Australia on 18 September 2013.

Mr Abbott was first elected as Member for Warringah in March 1994. Prior to the election of the Coalition Government on 7 September 2013, Mr Abbott had been Leader of the Opposition since 1 December 2009.

During the Howard Government, Mr Abbott served as a Parliamentary Secretary, Minister of Representatives, As Minister for Employment Services (1998-2001) Mr Abbott oversaw the development of the Job Network and a major expansion of Work for the Dole.

As Minister for Employment and Workplace Relations (2001-2003) Mr Abbott boosted construction industry productivity through the establishment of the Cole Royal Commission.

As Minister for Health and Ageing (2003-2007) Mr Abbott oversaw the expansion of Medicare rebates to allied health professionals such as dentists and psychologists and introduced the reforms which delivered record levels of bulk billing for patients. Mr Abbott also introduced the Medicare safety net.

Prior to entering parliament, Mr Abbott was a journalist with The Australian and The Bulletin. He was press secretary and political adviser to the Leader of the Opposition, Dr. John Hewson, before becoming Executive Director of Australians for Constitutional Monarchy.

Mr Abbott holds Economics and Law degrees from Sydney University. He is a Rhodes Scholar and holds a Master of Arts (Politics and Philosophy) from Oxford University. Mr Abbott is the author of four books.

### The Hon Bill Shorten MP

Bill Shorten is the Federal Member for Maribyrnong and was elected leader of the Australian Labor Party and Leader of the Opposition on 13 October 2013.

Mr Shorten completed a Bachelors degree in Arts and Law from Monash University, as well as an MBA from the Melbourne Business School.

Bill has since worked as a union organiser, union secretary, as a member of the ACTU executive, as a Member of Parliament and as a Minister in a Labor Government.

Before his promotion to the Ministry, Mr Shorten was the Parliamentary Secretary for Disabilities, Children's Services and Victorian Bushfire reconstruction. Bill was first and sworn into the Labor Ministry in September 2010 and promoted to Cabinet in December 2011.

As a senior member of the Labor Government, Bill played a key role in securing a number of historic reforms including establishing DisabilityCare and increasing universal superannuation to 12 per cent.

As Minister for Workplace Relations, Bill continued the Labor Government's ongoing commitment to a fair and productive workplace relations system and during his time as Minister for Education helped secure the Better Schools reforms which will deliver more individual attention and more resources for students in every school.

Prior to entering Parliament Bill worked at the Australian Workers Union, holding key leadership positions including State Secretary of the AWU Victoria Branch from 1998 to 2006 and the National Secretary from 2001 to 2007.

Bill has an enduring interest in social justice issues such as domestic violence, equal opportunity at work, and as a father of three and a stepdad the increasing diversity of families in Australia.

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**The Hon Julie Collins MP**

Julie Collins was born in Hobart. She was State Secretary of the Tasmanian Labor Party between 2006 and 2007.

Ms Collins was first elected the Member for Franklin in 2007.

She successfully held her seat in the 2010 federal election and was sworn in as Parliamentary Secretary for Community Services on 14 September 2010 in the First Gillard Ministry. In 2011, Ms Collins became Minister for Community Services, Minister for Indigenous Employment and Economic Development, and Minister for the Status of Women in the Second Gillard Ministry. In 2013, she gained additional responsibilities as the Minister for Housing and Homelessness and promoted to the Cabinet in the Second Rudd Ministry.

Ms Collins now serves as Shadow Minister for Regional Development and Local Government and Shadow Minister for Employment Services.

Ms Collins' priorities are ensuring equal access to a quality education, decent health services and fairness in the workplace, issues she cares about due to her own life experiences.

She is an active local Member and was humbled to have been made the first Tasmanian Cabinet Minister since 2001.

She lives on the Eastern Shore with her husband Ian and their three children.

**The Hon Scott Morrison MP**

Scott Morrison grew up in Bronte, eastern Sydney. Mr Morrison was educated at Sydney Boys High, and other state schools. He then went on to the University of New South Wales, where he received an honours degree in Applied Science, studying economics and geography.

Before entering Parliament, Mr Morrison was the Managing Director of Tourism Australia and NSW State Director of the Liberal Party of Australia from 2000-2004. Prior to this, he served in senior executive roles in the tourism and property sector in Australia and New Zealand, including the Property Council of Australia and the Tourism and Transport Forum.

Mr Morrison was first elected to the seat of Cook at the November 2007 Federal election.

In September 2008, Mr Morrison was appointed as a member of Malcolm Turnbull's coalition frontbench as Shadow Minister for Housing and Local Government.

He has also served on Coalition's Policy Committees on Social Policy, Education and Industrial Relations and Legal and Immigration issues as well as the Party Leader's Taskforces on Party Reform and Reform of Federalism.

On 8 December 2009, Mr Morrison became Shadow Minister for Immigration and Citizenship, coming into the cabinet for the first time during Tony Abbott's first shadow cabinet.

On 18 September 2013, Scott Morrison was sworn in as Australia's Minister for Immigration and Border Protection in the new Coalition Government Cabinet.

**The Hon Warren Truss MP**

The Hon Warren Truss MP is Deputy Prime Minister of Australia and the Minister for Infrastructure and Regional Development.

He became Leader of the Nationals in 2007 and is the longest serving federal leader of any political party in Australia today.

A third generation farmer from the Kumbia district near Kingaroy in Queensland, Mr Truss first won the federal seat of Wide Bay in 1990.

He was a Minister in the Howard Government for 10 years, serving as Minister for Customs and Consumer Affairs in October 1997, and a year later, Minister for Community Services. In July 1999 Mr Truss became the Minister for Agriculture, Fisheries and Forestry, where he served for six years. He became Minister for Transport and Regional Services in July 2005 and, in September 2006, was appointed Minister for Trade.

Before entering Parliament, Mr Truss was a Kingaroy Shire Councillor (1976 to 1990), including seven years as Mayor. He was Deputy Chairman of the Queensland Grain Handling Authority and a member of the State Council of the Queensland Graingrowers Association for more than 10 years.

Mr Truss is also former State and National President of the Rural Youth Organisation and President of the Lutheran Youth of Queensland.



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### Regional Development in a Globalised Economy

The 2014 Regional Forum is the opening event of the National General Assembly of Local Government. It is a great opportunity for regional mayors, councillors and other decision-makers to gather together, share knowledge and experience and work to further develop the capacity of regional Australia to adapt to the pressures of a changing world.

The forum will see the release of the 2014-15 *State of the Regions Report*. The Report is commissioned by ALGA and prepared by National Economics and published with the support of Jardine Lloyd Thompson.

This year's Report examines the challenges facing Australia's regions in strengthening their competitiveness in the global economy. With the election of the new Coalition Government, international competitiveness and national policy reviews are firmly on the political agenda. Infrastructure remains one of the key drivers in economic growth and this year's report investigates the full range of infrastructure needs that are necessary in delivering sustainable regional development across the country.

### Program

9:30 am	Welcome and Introduction: ALGA President, <b>Mayor Felicity-ann Lewis</b>
9:45 am	KEY NOTE ADDRESS <b>Professor Anthony Hogan</b> , Chair Regional Governance and Policy, ANZOG Institute for Governance, University of Canberra - The Making of Rural and Regional Australia
10:30 am	MORNING TEA - POSTER DISPLAY AND ENGAGEMENT
11:00 pm	State of the Regions Launch: Boosting Regional Performance; <b>Dr Brain</b> and <b>Dr Manning</b> of National Economics
11:30 pm	Regional Australia Update - Department of Infrastructure and Regional Australia
12:00 pm	Shadow Minister - Regional Development and Local Government, <b>The Hon Julie Collins MP</b>
12:30 pm	LUNCH
1:30 pm	WORKSHOP DISCUSSION Regional Collaboration TECHNICAL WORKSHOP National Economics
2:45 pm	AFTERNOON TEA
3:15 pm	Q & A Panel (Representatives from LGNZ, Regional Australia Institute, Department of Infrastructure and Regional Australia, Regional Development Australia)
4:00 pm	Deputy Prime Minister and Minister for Infrastructure and Regional Development, <b>The Hon Warren Truss MP</b>
4:35 pm	Official Closing

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Submission deadline for Motions for Debate	Thursday 17 April 2014
Early Bird Registration on or before	Monday 28 April 2014
Standard Registration on or before	Friday 30 May 2014
Late Registration after	Friday 30 May 2014

## Motions for Debate

The NGA is your opportunity to contribute to the development of national local government policy.

The ALGA Board is calling for motions for the 2014 NGA under the theme *Getting Down to Business*. To assist Councils in preparing motions a Discussion Paper has been prepared and is available at [www.alga.asn.au](http://www.alga.asn.au)

To be eligible for inclusion in the NGA Business Papers motions must follow the principles:

- 1 Fall under the NGA theme;
- 2 Be relevant to the work of local government nationally; and
- 3 Complement or build on the policy objectives of state and territory associations.

Motions should be submitted electronically via the online form on the website [www.alga.asn.au](http://www.alga.asn.au) and should be received by ALGA no later than 17 April 2014.

Motions submitted will be reviewed by a committee of the ALGA Board as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government.

Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.

Motions that are agreed to at the National General Assembly become Resolutions. These Resolutions are then considered by the ALGA Board when setting national local government policy and when the Board is making representations to the Federal Government at Ministerial Councils, during meetings and in ALGA publications. The ALGA Board is not bound by any resolutions passed at the NGA.

### Voting Procedures

Each council is entitled to one voting delegate in the debating session. Councils will need to determine who their voting delegate will be. Voting cards can be collected at the Assembly. Councils do not need to advise ALGA of the name of the voting delegate prior to collecting voting cards.

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## General Assembly Registration Details

### General Assembly Registration Fees



**EARLY BIRD REGISTRATION \$899**

Payment received by Monday 28 April 2014

**STANDARD REGISTRATION \$999**

Payment received on or before Friday 30 May 2014

**LATE REGISTRATION \$1,200**

Payment received after Friday 30 May 2014

#### General Assembly Registration Includes

- Attendance at all General Assembly sessions
- Morning tea, lunch and afternoon tea as per the General Assembly program
- One ticket to the Welcome Drinks, Sunday
- General Assembly satchel and materials

### Day Registration Fees

MONDAY 16 JUNE 2014	\$470
TUESDAY 17 JUNE 2014	\$470
WEDNESDAY 18 JUNE 2014	\$280

#### Day Registration Includes

- Attendance at all General Assembly sessions on the day of registration
- Morning tea, lunch and afternoon tea as per the General Assembly program on that day
- General Assembly satchel and materials

### Sunday Regional Development Forum Sunday 15 June 2014

NOT REGISTERED TO ATTEND NOA	\$395
NOA REGISTERED DELEGATE	\$195

### Accompanying Partners Registration Fees

**ACCOMPANYING PARTNERS REGISTRATION \$240**

#### Accompanying Partners Registration Includes

- 1 ticket to the Welcome Reception, Sunday 15 June
- Day tour Monday 16 June
- Day tour Tuesday 17 June
- Lunch with General Assembly Delegates on Wednesday 18 June

### Payment Procedures

Payment can be made by:

- **Credit card** MasterCard, Visa and American Express
- **Cheque** made payable to ALGA
- **Electronic Funds Transfer**  
**BANK:** Commonwealth **BRANCH:** Curtin  
**BSB NO:** 062905 **ACCOUNT NO:** 10097760  
**NOTE:** If paying via EFT you must quote your transaction reference number on the registration form.

### Cancellation Policy

All alterations or cancellations to your registration must be made in writing and will be acknowledged by post, facsimile or email. Notification should be sent to: Conference Co-ordinators, PO Box 139, Calwell ACT 2905  
 Fax: (02) 6292 9002 Email: conference@confco.com.au

An administration charge of \$110.00 will be made to any participant cancelling before Monday 28 April 2014. Cancellations received after Monday 28 April 2014 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost. By submitting your registration you agree to the terms of the cancellation policy.

### Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.

*Importantly, your name may also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.*



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## Social Functions

### Welcome Reception and Exhibition Opening

#### Sunday 15 June 2014

NATIONAL CONVENTION CENTRE 5:00-7:00 pm

\$44 per person for day delegates and guests

No charge for full registered delegates

No charge for registered accompanying partners

DRESS smart casual

Coaches will depart Assembly hotels (except *Crowne Plaza*) at approximately 4:45 pm with return coaches departing at 7:00 pm.

### Buffet Dinner

#### Monday 16 June 2014

THE BALLROOM, NATIONAL CONVENTION CENTRE  
7:00-11:00 pm

\$100 per person

DRESS smart casual

Coaches will depart Assembly hotels (except *Crowne Plaza*) at approximately 6:45 pm with return shuttles commencing from 10:15 pm.

### General Assembly Dinner

#### Tuesday 17 June 2014

THE GREAT HALL, PARLIAMENT HOUSE  
7:00-11:00 pm

\$130 per person

DRESS lounge suit/collar and tie for men and cocktail style for women.

Tickets to the prestigious General Assembly Annual Dinner at Parliament House are always highly sought after. Due to the size of the Great Hall places are limited and therefore booking early is highly recommended to ensure your place.

Coaches will depart all Assembly hotels at approximately 6:45 pm with return shuttles commencing from 10:30 pm.

Note: Bookings are accepted in order of receipt.

### Canberra Weather in June

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12-15°C and temperatures do drop to TC on average in the evenings, so be sure to bring a warm jacket. Mornings can be foggy so keep this in mind when booking flights. It is best to avoid early arrivals or departures in case of delays due to fog.

### Venue and Dress Code

#### Exhibition Opening and Welcome Reception

VENUE National Convention Centre, Constitution Ave, Canberra City

DRESS Smart casual

#### General Assembly Business Sessions

VENUE National Convention Centre, Constitution Ave, Canberra City

All plenary sessions will be held in the Royal Theatre at the National Convention Centre

DRESS Smart casual

#### Exhibition

VENUE National Convention Centre, Constitution Ave, Canberra City

The exhibition is being held in the Exhibition Hall of the National Convention Centre.

DRESS Smart casual

#### Buffet Dinner

VENUE National Convention Centre, Constitution Ave, Canberra City

The buffet dinner is being held in the Ballroom at the National Convention Centre.

DRESS Smart casual

#### General Assembly Dinner

VENUE Parliament House

The General Assembly Dinner is being held in the Great Hall

DRESS Lounge suit/collar and tie for men and cocktail style for women

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## Accompanying Partners Program



### MONDAY 16 JUNE War Memorial and High Court

In 2014 the world will be recognising 100 years since the start of the First World War. The Australian War Memorial has established a special exhibition as part of this commemoration entitled *ANZAC voices*, this touching display of letters and diaries from ANZACs involved in Gallipoli and the Western Front, in the mud of Flanders and the deserts of Sinai-Palestine. After the exhibition, guests will enjoy lunch at a city location before a guided walking tour of the High Court to take in its award winning architecture and history.

### TUESDAY 17 JUNE Bungendore

The tour will start with a visit to Duntroon House, Canberra's first home which was built in 1833 and still stands within the grounds of The Royal Military College. The group will then travel to the Bungendore Woodworks to view spectacular pieces of wooden art with lunch at the gorgeous Woodworks café located at the gallery. After lunch guests will have time to explore the art, craft and antique shops that populate the village square.



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## Accommodation

*To book your accommodation at the rates listed below complete the appropriate section of the registration form. Bookings are subject to availability and should be made prior to Friday 16 May 2014.*

All cancellations or amendments must be made in writing to Conference Co-ordinators and will be acknowledged by email.

Please note your credit card details are required to guarantee your room. Neither Conference Co-ordinators nor the hotel will make any charges against your credit card unless you fail to give 21 days notice in writing of your cancellation. Full payment of your account will be required at the time of your departure.

### CROWNE PLAZA

1 Binara Street, Canberra

Renovated in 2007 the Crowne Plaza is adjacent to the Convention Centre and only a short walk from restaurants, bars and the main shopping district. Featuring a contemporary design, the Crowne Plaza provides guests with an outdoor pool, sauna, health/fitness centre, 24 hour reception, Concierge, undercover parking and onsite dining at the RedSalt Restaurant. All rooms are non-smoking and include iron/ironing board, tea/coffee making facilities, hairdryer and Room Service is available.

**SUPERIOR ROOM \$295** per night single/twin/double

**DELUXE ROOM \$345** per night single/twin/double

### WALDORF

2 Akuna Street, Canberra

Located in the heart of Canberra's CBD, the Waldorf is only a four minute walk from the National Convention Centre. This hotel has 24 hour reception and provides guests with a gymnasium, indoor heated lap pool and onsite dining at the Waldorf London Restaurant. All rooms have kitchen and laundry facilities, in room safe, dining table and chairs, complimentary cable TV, pay per view movies, high speed internet service (for a fee) and Room Service is available. One bedroom apartments also offer a separate lounge/dining area.

**STUDIO ROOM \$210** per night single

**STUDIO ROOM \$225** per night twin/double

**1 BEDROOM APARTMENT \$230** per night single

**1 BEDROOM APARTMENT \$245** per night twin/double

### DIAMANT

15 Edinburgh Place, Canberra

Opened in June 2008 this boutique 80 room hotel is located at the intersection of Marcus Clarke and Edinburgh Ave, 15-20 minutes walk from the Convention Centre. The Diamant Hotel features 24 hour reception, a restaurant and a bar. The rooms have a mini bar, tea/coffee making facilities, plasma TVs CD and DVD players, broadband (for a fee), and in-room safe.

**STANDARD ROOM \$250** per night single/twin/double

### HOTEL REALM

18 National Circuit, Barton

The Hotel Realm is one of Canberra's 5 star hotels and is located walking distance from the popular shopping and restaurant villages of Kingston and Manuka. The Hotel Realm has 2 restaurants, a bar, Day Spa, Hairdresser and Health Club located on-site. The rooms are modern and have king sized bed, high speed internet (for a fee) LCD TV, pay movie channel, Foxtel and 24-hour room-service.

**STANDARD ROOM \$230** per night single/twin/double

### NOVOTEL

65 Northbourne Avenue, Canberra

Located on Northbourne Avenue, one of Canberra's main thoroughfares, the Novotel is a 10 to 15 minute walk from the National Convention Centre. The hotel offers 24 hour reception and room service, an onsite restaurant and bar, gymnasium and undercover parking (charges apply per night). In-room facilities include mini bar, tea/coffee making facilities, broadband (for a fee), Fox Sports and News, pay per view movies, climate control air-conditioning, hairdryer, iron and ironing board.

**STANDARD ROOM \$280** per night single/twin/double

### MANTRA

84 Northbourne Avenue, Canberra

Mantra on Northbourne offers stylish accommodation centrally located approximately a ten minute walk from the National Convention Centre. The hotel features a heated indoor pool, sauna, fully-equipped gymnasium and the Zipp restaurant bar onsite. All rooms offer voice mail, individually controlled air-conditioning, pay per view movies, mini bar, tea/coffee making facilities, hairdryer and complimentary toiletries. One and two bedroom apartments also offer a separate lounge and dining area, fully-equipped kitchen and laundry with washing machine, dryer, iron and ironing board.

**HOTEL ROOM \$209** per night single/twin/double

**1 BEDROOM APARTMENT \$249** per night single/twin/double

Accommodation options continue over page

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## Accommodation

Continued

### ADINA APARTMENT HOTEL CANBERRA JAMES COURT

74 Northbourne Avenue, Canberra

Adina Apartment Hotel Canberra (formally The Medina Executive James Court) is approximately a seven minute walk from the National Convention Centre and is close to cafes, restaurants, gyms and shopping. The hotel offers reception, undercover parking, outdoor heated swimming pool, sauna, gymnasium and a restaurant delivery service. All rooms feature private balconies, climate controlled air conditioning, separate lounge/dining areas, broadband access (for a fee), spa bath, mini bar, fully equipped kitchen facilities and an in-room safe.

Note: Reception operates between the hours of 6.30am and 11.30pm

1 BEDROOM APARTMENT **\$210** per night single/twin/double

2 BEDROOM APARTMENT **\$260** per night single/twin/double

### RYDGES LAKESIDE

1 London Circuit, Canberra

Over the last two years the area surrounding Rydges Lakeside has undergone major changes with office developments, apartments, bars and restaurants opening. Rydges Lakeside is a 15-20 minute walk to the National Convention Centre. This property has 24-hour reception, room service, onsite restaurant and bar. All rooms have balconies and offer high speed internet (for a fee), pay per view movies, mini bar, hairdryer, iron and ironing board.

Note: This hotel has an absolute no-smoking policy.

STANDARD ROOM **\$249** per night single/twin/double

### CLIFTON SUITES

100 Northbourne Avenue

Quality Clifton Suites is approximately a 30 minute walk from the Convention Centre and is located on Northbourne Avenue. The property has an onsite pool, gymnasium and restaurant. All the rooms have reverse cycle heating and air conditioning, fully equipped kitchen, movies on demand, washing machine, dryer and a private balcony.

1 BEDROOM APARTMENT **\$240** per night single/twin/double

## Coach Transfers

### Welcome Reception and Exhibition Opening

SUNDAY 15 JUNE 2014

Coaches will collect delegates from all General Assembly hotels (except *Crowne Plaza Canberra*) at approximately 4:45 pm. The return coaches will depart at 7:00 pm.

### Daily Shuttles to and from the National Convention Centre

A shuttle service between all General Assembly hotels (except *Crowne Plaza Canberra*) and the National Convention Centre will operate between 8:00 am and 8:30 am. Return shuttles will depart the National Convention Centre at 5:15 pm.

### Buffet Dinner - National Convention Centre

MONDAY 16 JUNE 2014

Coaches will collect delegates from all General Assembly hotels (except *Crowne Plaza Canberra*) at approximately 6:45 pm. A return shuttle service will commence at 10:15 pm.

### General Assembly Annual Dinner Parliament House

TUESDAY 17 JUNE 2014

Coaches will collect delegates from all General Assembly hotels (including *Crowne Plaza Canberra*) at approximately 6:45 pm. A return shuttle service will operate between 11:30 pm and 11:45 pm.

## Car Parking

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$16.00 per day. Alternatively, voucher public parking is available across the road at a cost of approximately \$13.00 per day. The voucher machines are coin operated.

ITEM 8 (continued)

ATTACHMENT 1



# Registration Form

NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 15-18 JUNE 2014  
Australian Local Government Association ABN 31 008 613 876

 Register online  
[www.alga.asn.au](http://www.alga.asn.au)

Multiple delegates - photocopy form  
Register online, download PDF or return this form to:  
Conference Co-ordinators  
PO Box 139 CALWELL ACT 2905  
Phone (02) 6292 8000 Fax (02) 6292 9002  
Email [conferences@calwells.com.au](mailto:conferences@calwells.com.au)  
By submitting your registration you agree to the terms and conditions of the cancellation policy

## PERSONAL DETAILS

TITLE  NAME  SURNAME

POSITION

COUNCIL/ORGANISATION

ADDRESS

SUBURB  STATE  POSTCODE

PHONE  MOBILE  FAX

EMAIL

NAME FOR BADGE

How did you find out about the General Assembly?  ALGA  State/Territory Association  Council  Other:

**PRIVACY DISCLOSURE**  I DO consent to my name appearing in the 2014 General Assembly List of Participants booklet (name, organisation and state only disclosed) as outlined in the privacy disclosure on page 10.  
 I DO consent to ALGA disclosing my personal contact information as outlined in the privacy disclosure on page 10.

## REGISTRATION FEES

### GENERAL ASSEMBLY REGISTRATION FEES

Please note registration does NOT include attendance at the Regional Cooperation and Development Forum

EARLY BIRD REGISTRATION FEES (payment received on or before 28 April 2014)	\$899.00
STANDARD REGISTRATION FEES (payment received on or before 30 May 2014)	\$999.00
LATE REGISTRATION FEES (payment received after 30 May 2014)	\$1,200.00
DAY REGISTRATION FEES	<input type="checkbox"/> Monday 16 June \$470.00 <input type="checkbox"/> Tuesday 17 June \$470.00 <input type="checkbox"/> Wednesday 18 June \$260.00

### REGIONAL CO-OPERATION AND DEVELOPMENT FORUM REGISTRATION FEES

REGIONAL DEVELOPMENT FORUM ONLY Registration Fee	\$395.00
GENERAL ASSEMBLY DELEGATE Registration Fee	\$195.00
STATE OF THE REGIONS REPORT 2014-15 (Single licence)	\$240.00
STATE OF THE REGIONS REPORT 2014-15 (Organisational licence)	\$700.00

### ACCOMPANYING PARTNERS REGISTRATION FEES

REGISTERED ACCOMPANYING PARTNER <input type="text"/> Name for lapel badge:	\$240.00
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## SOCIAL FUNCTIONS INCLUDED IN FEES

One ticket to each of the following functions is included in the full General Assembly registration and/or accompanying partners registration fee. Please confirm if you will be attending by placing a tick in the appropriate boxes. To purchase additional tickets to any of the following functions please indicate the number required and complete the total amount payable.

## REGISTERED DELEGATES AND PARTNERS

### WELCOME RECEPTION AND EXHIBITION OPENING (SUNDAY 15 JUNE 2014)

I/we will attend:  Delegate  Partner Number of additional tickets  @ \$44.00 each Total \$

### REGISTERED PARTNERS

Day 1 • War Memorial and High Court (Monday 16 June 2014)  
 I will attend:  Partner Number of additional tickets  @ \$100.00 each Total \$

Day 2 • Bungendore (Tuesday 17 June 2014)  
 I will attend:  Partner Number of additional tickets  @ \$100.00 each Total \$

Registration form continues over the page





ITEM 8 (continued)

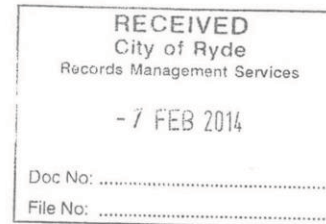
ATTACHMENT 2



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

5 February 2014

Ryde City Council  
Locked Bag 2069  
NORTH RYDE NSW 2112



To the Mayor, Councillors and CEO

**2014 National General Assembly of Local Government – Call for Motions**

The 2014 National General Assembly of Local Government (NGA), which will be held at the National Convention Centre in Canberra on 15 - 18 June, is an opportunity for local government to identify and discuss issues which it believes should be addressed by the new Federal Government. Every council has the opportunity to raise relevant issues for debate at the Assembly and I invite your council to participate in the 2014 NGA by submitting a motion for consideration.

As the major event on the annual local government events calendar, the NGA typically attracts more than 800 mayors, councillors and senior officers from councils across Australia. The NGA is your opportunity to contribute to the development of national local government policy and receive updates on the major policy issues facing local government nationally.

The Australian Local Government Association (ALGA) Board is calling for motions for the 2014 NGA under the theme of 'Getting Down to Business'. This theme reflects the renewed focus across all levels of government on the roles and responsibilities of the public sector and the challenged of meeting our communities' needs.

To be eligible for inclusion in the NGA Business Papers motions must follow the principles:

1. Fall under the NGA theme
2. Be relevant to the work of local government nationally; and
3. Complement or build on the policies of state and territory local government associations.

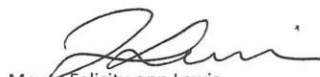
To assist councils in preparing motions, a Discussion Paper has been prepared and is enclosed with this letter. It is also available on the ALGA website at [www.alga.asn.au](http://www.alga.asn.au).

Motions should be submitted electronically via the online form on the website [www.alga.asn.au](http://www.alga.asn.au) and should be received by ALGA no later than 17 April 2014.

Any administrative inquiries can be directed to Josh Thompson, ALGA's Director of National Events on 02 6122 9400 or [josh.thompson@alga.asn.au](mailto:josh.thompson@alga.asn.au).

I would encourage you to make sure the views of your Council and your community are represented at the 2014 NGA.

Yours sincerely



Mayor Felicity-ann Lewis  
President



**ITEM 8 (continued)****ATTACHMENT 2****Call for Motions Guidelines and Background Information**

The theme for this year's National General Assembly of Local Government (NGA) is *'Getting down to Business'*. The NGA theme reflects current issues being debated nationally and priority issues facing local government.

The NGA is your opportunity to contribute to the development of national local government policy and currently the ALGA Board is calling for motions for the 2014 NGA.

To assist Councils in preparing motions, a Discussion Paper has been prepared and is available at [www.alga.asn.au](http://www.alga.asn.au).

To be eligible for inclusion in the NGA Business Papers motions must follow the following principles:

1. Fall under the NGA theme;
2. Be relevant to the work of local government nationally; and
3. Complement or build on the policy objectives of state and territory associations.

Motions submitted will be reviewed by the National General Assembly Committee as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.

Through the review process, minor edits may be made to motions to ensure they can be included in the Business Papers. These edits will change the motion to call for action, for example to 'call on the Australian Government' to do something, to ensure relevance to local government nationally by removing state specific references, or to ensure the wording is consistent with current conventions such as referring to the Australian Government instead of the Federal Government.

To assist in facilitating efficient and effective debate, motions that cover similar matters will appear grouped together in the Business Papers and the matter will be debated only once with the lead or strategic motion being that which is debated.

Motions that are agreed to at the National General Assembly become Resolutions. These Resolutions are then considered by the ALGA Board when setting national local government policy, when the Board is making representations to the Federal Government at Ministerial Councils, during meetings and in ALGA publications. The ALGA Board is not bound by any Resolution passed at the NGA.

Motions are to be submitted online at [www.alga.asn.au](http://www.alga.asn.au) and should be received by **ALGA no later than 17 April 2014**.

The following information will be required when you submit a motion using the online form.

**ITEM 8 (continued)**

**ATTACHMENT 2**

*Motion*

- Text of the Motion

*National Objective*

- Why is this a national issue and why should this be debated at the NGA?
- Maximum 100 words

*Summary of Key Arguments*

- Background information
- Supporting arguments
- Maximum of 300 words (additional information should be provided as speaking notes to the council representative who will move the motion at the NGA)

*Declaration*

You will need to declare that the motion has been endorsed by your Council.

For further information please contact Josh Thompson, Director National Events, on (02) 6122 9400 or [josh.thompson@alga.asn.au](mailto:josh.thompson@alga.asn.au)

**ITEM 8 (continued)**

**ATTACHMENT 2**

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**National General Assembly of Local  
Government**

**15 - 18 June 2014**

**Call for Motions**

**'Getting Down to Business'**

**Discussion Paper**

**ITEM 8 (continued)**

**ATTACHMENT 2**

***Purpose***

The National General Assembly of Local Government is an important opportunity for you and your council to influence the national policy agenda.

Your council is invited to submit notices of motion/s that can be debated on the floor of the National General Assembly (NGA) that can assist councils nationally to meet the needs of local communities across the country.

To assist you and your council to identify motions that address the theme of the NGA the ALGA Secretariat has prepared this short discussion paper. You are encouraged to read all of the sections of the Paper, but are not expected to respond to every question contained in them. Your motion/s can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, motions must follow the following principles:

1. Be relevant to the work of local government nationally;
2. Complement or build on the policy objectives of your state and territory local government association; and
3. proposes a clear action and outcome.

***The Process***

Motions should be lodged electronically using the online form available on the National General Assembly Website at: [www.alga.asn.au](http://www.alga.asn.au). All motions require among other things: a contact officer; a clear national objective; a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received by ALGA no later than Friday 17 April 2014, electronically in the prescribed format.

All motion submitted will be reviewed by the National General Assembly Committee as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.

For more information, please contact the 2014 Director National Events, Josh Thompson, on (02) 6122 9400.

**ITEM 8 (continued)**

**ATTACHMENT 2**

**Preamble**

The 2014 NGA is being held against a backdrop of several key developments. Each of them could profoundly redefine the operation of Australia's system of government. These include

- the establishment, by the Commonwealth Government, of a National Commission of Audit;
- a promise within two years of coming to office to develop a White Paper on the Reform of the Federation;
- a commitment by all jurisdictions including the Australian Local Government Association (ALGA) through the Council of Australian Government's (COAG), to reduce duplication between governments; and
- a promise to develop a White Paper on Taxation within two years of coming to office.

Each of these are significant undertakings in their own right, but taken together, they could substantially help reshape the operation of the Australia federated system of government.

It is imperative that local government is an active participant in these processes and that we take every opportunity to influence the outcomes of these White Paper processes. The 2014 NGA is a great opportunity to commence this discussion.

The theme of the 2014 National General Assembly is 'Getting Down to Business'. It is a theme that invites NGA delegates, councils and interested stakeholders to reflect on the roles and responsibilities of local government, its funding and relative place in the Federation. It's a theme that enables local government to define for itself:

- what business local government is in;
- the resources we need to do it; and
- what we should expect from the Commonwealth and what we should expect from state and territory governments. In short how local government should fit in the Federation.

It's a theme that enable your council to engage with other councils from across the country to inform the national debate, and ALGA, on the issues contained in these important national processes, in particular the Government's White papers.

**National Fiscal Settings**

On 14 September 2013 the Federal Coalition was elected to Government. In coming to office the Government foreshadowed a deterioration in the federal budget position since the 2013 Pre-Election Economic and Fiscal Outlook (PEFO) and the need for a review of the current split of roles and responsibilities between levels of government. In December 2013 the Government's budget position was confirmed with the release of the 2013 - 14 Mid-Year Economic and Fiscal Outlook (MYEFO) which reported budget deficits totalling \$123 billion across the forward estimates. Further it suggests that '... Without policy change and taking no remedial action, deficits would be projected in each and every year to 2023-24'.

While the Commonwealth expressed concern about the sustainability of its budget position, in particular revenues, state, territories and local government have similar concerns. State and territory governments regularly report financial constraints and the limitation of, and distribution of, the Goods and Services Tax (GST), the inadequate intergovernmental



**ITEM 8 (continued)**

**ATTACHMENT 2**

financial transfers to meet growing demand for their services and conditions placed upon national reforms, such as school and hospital funding.

Further, local government itself, that has well documented financial sustainability challenges included in a number of independent reports including the PricewaterhouseCoopers, National Financial Sustainability Study of Local Government commissioned by ALGA in 2006. The latter report highlighting the financial challenges councils face in particular in meeting the infrastructure backlog and underspend.

As a consequence, coupled with Australia's highly centralised taxation collection system, all state and territory governments and local government have sought changes to intergovernmental financial transfers from the Commonwealth, as well as options for increasing own source revenues.

**QUESTIONS?**

*Are there things that the could be done to assist local government to expand own-source revenues?*

*Are there specific initiatives the Commonwealth can implement that improve the financial sustainability of local government?*

*Are there things that the Commonwealth could do to assist local government nationally to improve its efficiency and effectiveness?*

**The Commonwealth National Commission of Audit**

In addressing the Commonwealth's challenges, the Government foreshadowed the establishment of a National Commission of Audit which would in broad terms, examine the details of what the Commonwealth Government does and whether it could be done better and more cost effectively.

The National Commission of Audit was established in October 2013 and required to complete its work in two Phases. The report on the first Phase being due to the Prime Minister, Treasurer and Minister for Finance by the end of January 2014.<sup>1</sup> This Phase was among other matters to "... assess the current split of roles and responsibilities between and within the Commonwealth government and State and Territory governments, including areas of duplication. In relation to activities performed by the Commonwealth, the Commission is asked to identify:

- whether there remains a compelling case for the activity to continue to be undertaken; and if so,
- whether there is a strong case for continued direct involvement of government, or whether the activity could be undertaken more efficiently by the private sector, the not-for-profit sector, the States, or local government.

<sup>11</sup> This Report is not available publicly.

**ITEM 8 (continued)****ATTACHMENT 2**

This second dot point is particular relevant for the NGA with the direct reference to local government but it does not address the resourcing issues involved if the Commonwealth decided to transfer a specific role or a responsibility to the other potential service providers.

A full copy of the National Commission of Audit Terms of Reference is included as Attachment 1.

At the time of writing it is expected that the Commission will have completed or almost completed its Phase 1 Report to the Government. Unfortunately, the Commission's Phase 1 Report will not be a public document and therefore we cannot provide any specific information on the outcomes of the Commissions' deliberations. The Phase 2 Report focuses on the internal managerial matters and Commonwealth controls of its own financial expenditure. Both Phase 1 and 2 will presumably be directly relevant to the Federal Budget which will be brought down in May 2014 prior to the NGA.

The Budget therefore will be the first opportunity for the Government to flag to the Australian people how it proposes to address financial sustainability challenges in the short to medium term. However, more importantly for the longer term, the Government has committed to develop a White Paper on the Reform of the Federation and a separate White Paper on Taxation. The Government has set itself 2 years to complete these tasks and has indicated that it will take the outcome of these important processes to the next election.

**The 1996 National Commission of Audit**

As previously mentioned, the current Commission of Audit reports are not public documents and therefore this paper cannot provide insight into the Audit's content. However, for illustrative purposes it may be instructive to highlight the approach taken by the National Commission of Audit conducted for the Government led by the Prime Minister the Hon. John Howard Government in 1996. In particular, to highlight the findings of this Commission in relation to local government and regional development matters. The 1996 commission's report was essentially based on a strict interpretation of constitutional authority of the Commonwealth and its responsibilities. In doing so, it should be noted that the 1996 Audit Commission Report was an independent report and was not Government policy. Indeed several aspects of the 1996 Report were considered by the Government and rejected, including the view that the Commonwealth did not have a role in regional development.

The 1996 National Commission of Audit was asked to examine a wide range of matters which are substantially similar to of the current Audit. That Commission was Chaired by Professor Bob Officer and in relation to regional development, urban management and local government found: '... Current (1996) arrangements for regional development and urban management involve overlap with State and local government responsibilities. **There is no clear rationale or constitutional basis for Commonwealth involvement.** Further, whatever the objectives behind Commonwealth involvement in these areas, they are not being achieved under current arrangements.'

The Commission recommended that these programs (the Regional Development Program, Better Cities Program and Urban Flood Mitigation Program) be abolished, and while there were changes made, the Commonwealth Government continued to be involved in regional development and subsequently introduced a number of initiatives including the Sustainable Regions Program in 2001.

**ITEM 8 (continued)**

**ATTACHMENT 2**

In relation to local government financial assistance grants, the 1996 Commission recommended that these payments be integrated into revised State payments. This was also rejected, albeit that the FAGs were to be including in the original Good and Services Tax proposal, but were subsequently excluded in the final negotiated agreement between the Howard Government and the Democrats to pass the legislation. The system of FAGs continued and the current Government has given an undertaking to maintain the current system of FAGs and other direct funding to local government such as Roads to Recovery (R2R) and the new Bridge Renewal Program.

The 1996 Commission of Audit highlights a particular view of how the Federation and the Commonwealth should work. It took the view that the Commonwealth should only deal with national matters and the states and local government should deal with everything else. It also took the view that local government is a state responsibility and while accepting the legitimacy of providing FAGs, implied they should be integrated into revised state payments. While the continued recognition of the need for FAGs by the Commonwealth is welcome, it begs the question as to what support, in particular through untied grants, should local governments expect from state and territory governments?

**QUESTIONS?**

*In thinking about the 1996 Commission of Audit are there any specific proposals your council has on Commonwealth - local government relations?*

*Should state and territory Governments do more to support councils including through providing direct untied funding to local government? If so what relationship would this have to Commonwealth provided FAGs?*

*Are the specific state and territory services that are Commonwealth or state responsibilities, that councils undertake that should be undertaken by the private sector or other levels of government on equity grounds? e.g. market failure?*

Note: it should be noted that the NGA should deal with national issues and that motions related to specific state matters must be addressed through state and territory local government associations. NGA Motions should focus on funding for the system of local government in Australia, and therefore apply to all states and territories.

**Regulation Reform**

Over recent decades governments at all levels have acknowledge the importance microeconomic reform, including regulatory reform. The purpose of regulatory reform is to enhance Australia's productivity and competitiveness, raising potential growth rates, living standards, and better enable Australia to deal with difficult international economic circumstances.

At the December 2013 COAG meeting, first ministers, including the President of ALGA agreed unnecessary regulation is holding back Australia's economic prosperity and development. Cutting excessive red tape and improving the efficiency and effectiveness of regulation are important parts of the productivity story.



**ITEM 8 (continued)**

**ATTACHMENT 2**

By way of example, the COAG Communiqué highlights the following: In '... running a cafe that serves alcohol and provides outdoor dining illustrates Australia's current problems with regulation. For example, it can require the operator to navigate around 21 local, 29 State and 25 Commonwealth regulations, or sets of regulations — 75 hoops to jump through. All governments acknowledged this is not good enough, and that collective action is needed to remove the excessive burden currently placed on small business'.

In coming to office the Government has set itself a target of reducing the red tape which impacts on business, individuals and the community by at least \$1 billion per year, and that this would complement existing State deregulation activity. COAG agreed to work together on reducing red tape in four areas — manufacturing, higher education, early childhood and 'end-to-end' regulation of small businesses, with each State to target specific small business sectors.

In July 2012 the Productivity Commission Reported on its study '*Performance Benchmarking of Australian Business Regulation, Role of Local Government as Regulator*'. The report notes that local laws, quasi-regulatory instruments, rules, as well as delays, information requirements, restrictions on approvals, fees and penalties can be imposed costs on business and/or be anti-competitive. However, it suggests that 'implementing and enforcing state and territory laws, rather than local laws, dominates local governments' regulatory work.

In regard to support from states to local governments it identifies the following gaps:

- insufficient consideration of local governments' capacity to administer and enforce regulation before a new regulatory role is delegated to them ;
- limited guidance and training on how to administer and enforce regulations; and
- no clear indication and ranking of state regulatory priorities.

**QUESTIONS?**

*Are there areas of unnecessary areas of unnecessary regulation that impose costs on manufacturing, business and residents that can be reformed?*

*What support do councils need to implement and enforce regulation, often on behalf of states and territory government?*

*Are there areas of regulation which local government are involved that could be streamlined and how?*

**What Business is Local Government in?**

Local government is a pragmatic and hands-on level of government. It's focus is the provision of selected services, infrastructure, planning and coordination at the local level. In short local government is the level of government that responds to local needs, challenges and opportunities. The roles and responsibilities of local government are assigned to it through respective state and territory legislation and in all jurisdictions the relevant Local Government Acts are broadly consistent with the power of general competence, in general

**ITEM 8 (continued)****ATTACHMENT 2**

terms the legislation require local government to provide for the good governance of the 'district'. In practise however, local governments roles and responsibilities are broadly confined to property services and specific policy choices to meet local community needs. They are sometime specified by statute, e.g. environmental health, constrained by access to resources, community expectations, the capacity to pay, and roles and function of the private sector and other levels of government. In simple terms councils cannot be held responsible for everything that occurs at the local level.

States and territory governments, for example, are responsible for a range of services and infrastructure at the local, regional and state level, including schools, hospitals and policing. Increasingly, over time, the Commonwealth has assumed policy, planning and funding responsibility for a range of activities including income and welfare support and selected national infrastructure such as the Auslink road network, major projects identified through Infrastructure Australia and the National Broadband Network, which have profound impacts on local communities.

While this complex stratification, and mix of roles, responsibilities and services, including those provided by the private sector contributed significantly to Australia having one of the highest standards of living in the world, it begs the question of whether there should be greater clarity in the roles and responsibilities of governments, and who should do what in the Federation. Indeed, the current system is frequently criticised as perpetuating duplication, inefficiency, cost and blame shifting between levels of government and policy and service delivery gaps. Moreover, all levels of governments face financial sustainability challenges which significantly impact on their capacity to deliver government services and infrastructure.

Examination of ABS General Government Expenses (2011 - 12) shows that local government spends around \$30.5 billion. Almost half of total local government expenditure i.e. 46 per cent is on 'Transport and Communications (primarily local roads) and 22 per cent of on 'Housing and Community Amenity, which includes waste services and in some states water and sewerage. The next highest area of expenditure is on General Public Services (which includes legislative and executive affairs and government superannuation benefits) at 18 per cent. This is followed by Recreation and Culture spending, which includes public halls and civic centres, swimming pools and beaches, national parks and wildlife, cultural institutions, etc, which is at 15 per cent.

While national averages are informative, broadly indicating the areas of local government activity state difference is also interesting. For example while the national average of spending on Transport and Communications is 24 percent, expenditure ranges from 34 per cent of total local government expenditure in Queensland and 28 per cent in Tasmania, down to 9 per cent in the Northern Territory.

Expenditure on Housing and Community Amenity nationally is 22 per cent but in NSW councils spend around 27 per cent of total expenditure in this area while in Western Australia it is 16 per cent.

Expenditure on Recreation and Culture nationally is 15 per cent of total expenditure but in Western Australia's local government expenditure it runs as high as 24 per cent and in South Australia around 22 per cent.

While this variation reflect different responsibilities, policy choices and priorities in respective states and territories, it makes defining the role of local government difficult in the



**ITEM 8 (continued)**

**ATTACHMENT 2**

context of a review of the roles and responsibilities of each level of government. It is also sometimes criticised as causing duplication and inefficiency.

**QUESTIONS?**

*What should the core business of local government be?*

*How should the Commonwealth support that role?*

*Are the specific services including state and territory or / and Commonwealth responsibilities, that councils undertake that should be undertaken by the private sector or other levels of government on equity grounds? e.g. market failure?*

*Are there services that local government is providing that could be provided by the private sector?*

**Regulation Reduction**

The Coalition will streamline COAG meeting agendas and focus on concrete outcomes that will contribute to a Coalition government meeting the annual \$1 billion red and green tape reduction target.

We intend to make deregulation and red tape reduction a standing agenda item at COAG meetings.

Within two years of a change of government, working with the states, the Coalition will produce a White Paper on Reform of the Federation, and the responsibilities of different governments, to ensure that, as far as possible, the states are sovereign in their own sphere. The objective will be to reduce and end, as far as possible, the waste, duplication and second guessing between different levels of government that has resulted, for instance, in the Commonwealth employing 6,000 health bureaucrats even though it doesn't run a single hospital.

**ITEM 8 (continued)**

**ATTACHMENT 2**

**National Commission of Audit Terms of Reference**

**CONTEXT**

• It is almost 20 years since there has been a thorough review of the scope, efficiency and functions of the Commonwealth government. During this time the size of the Commonwealth government has expanded significantly, as has the remit of some of its activities.

• It is also essential that the Commonwealth government live within its means and begin to pay down debt.

• It is therefore timely that there should be another full-scale review of the activities of the Commonwealth government to:

- ensure taxpayers are receiving value-for-money from each dollar spent;
- eliminate wasteful spending;
- identify areas of unnecessary duplication between the activities of the Commonwealth and other levels of government;
- identify areas or programs where Commonwealth involvement is inappropriate, no longer needed, or blurs lines of accountability; and
- improve the overall efficiency and effectiveness with which government services and policy advice are delivered.

• Accordingly, the Commission of Audit ('the Commission') has a broad remit to examine the scope for efficiency and productivity improvements across all areas of Commonwealth expenditure, and to make recommendations to achieve savings sufficient to deliver a surplus of 1 per cent of GDP prior to 2023-24.

• In carrying out its work, the Commission may wish to invite submissions, consult key stakeholders and seek information from persons or bodies, where this will assist its deliberations.

• The Commission should also be guided in its work by the principles that:

- government should have respect for taxpayers in the care with which it spends every dollar of revenue;
- government should do for people what they cannot do, or cannot do efficiently, for themselves, but no more; and
- government should live within its means.

**SCOPE**

**Phase 1**

*Scope of government*

• The Commission is asked to assess the current split of roles and responsibilities between and within the Commonwealth government and State and Territory governments, including areas of duplication.

ITEM 8 (continued)

ATTACHMENT 2

- In relation to activities performed by the Commonwealth, the Commission is asked to identify:
  - whether there remains a compelling case for the activity to continue to be undertaken; and
  - if so, whether there is a strong case for continued direct involvement of government, or whether the activity could be undertaken more efficiently by the private sector, the not-for-profit sector, the States, or local government.
- The Commission may consider and comment upon the current architecture of Commonwealth-State relations. The Commission's views on this issue will help to inform the Government's forthcoming White Paper on the Reform of the Federation.

*Efficiency and effectiveness of government expenditure*

- The Commission is asked to report on efficiencies and savings to improve the effectiveness of, and value-for-money from, all Commonwealth expenditure across the forward estimates and in the medium term, including:
  - options for greater efficiencies in the Australian Government, such as:
    - : increasing contestability of services;
    - : adoption of new technologies in service delivery and within government;
    - : consolidation of agencies and boards;
    - : rationalising the service delivery footprint to ensure better, more productive and efficient services for stakeholders;
    - : flattening organisational structures and streamlining lines of responsibility and accountability;
    - : consolidating government support functions into a single agency; and
    - : privatisation of Commonwealth assets.
  - potential improvements to productivity, service quality, and value for money across the public sector, including better delivery of services to the regions; and
  - anything that is reasonably necessary or desirable to improve the efficiency and effectiveness of government generally.
- The Commission is asked to review and report on:
  - options to manage expenditure growth, including through reviewing existing policy settings, programs and discretionary spending (such as grants);
  - savings and appropriate price signals – such as the use of co-payments, user-charging or incentive payments – where such signals will help to ensure optimal targeting of programs and expenditure (including to those most in need), while addressing the rising cost of social and other spending;
  - mechanisms that allow for the periodic evaluation of the effectiveness of all areas of expenditure in meeting their announced objectives; and

**ITEM 8 (continued)**

**ATTACHMENT 2**

– other savings or matters that the Commission considers should be brought to the Government’s attention.

*State of the Commonwealth’s finances and medium-term risks to the integrity of the budget position*

- The Commission is asked to assess the financial position of the Commonwealth, including the state of the balance sheet, including all assets and liabilities, and Commonwealth risk expenditures.
- The Commission is asked to review and report on the long-term sustainability of the budget position, identifying key policy areas where trends in expenses and revenue pose risks to the structural integrity of the budget.
- Where possible, the Commission should identify options to address any such budget risks in the medium to long term, including by introducing appropriate incentives to encourage self-provision of services by individuals over time.

*Adequacy of existing budget controls and disciplines*

- The Commission is asked to assess the adequacy of current budgetary practices and rules (including specified timeframes and targets) in promoting efficient and effective government, disciplined expenditure, long-term fiscal sustainability and budget transparency.

**Phase 2**

*Commonwealth infrastructure*

- The Commission is asked to review and report on the extent, condition and adequacy of Commonwealth sector infrastructure and, if found to be deficient, factors that may have contributed to the current situation and possible remedies.

*Public sector performance and accountability*

- The Commission is asked to:
  - identify options for continuous assessment of programs, agencies and performance;
  - identify options for strengthening Commonwealth budgeting arrangements by:
    - : increasing independent and credible scrutiny;
    - : examining the role of the Parliamentary Budget Office, the Australian National Audit Office and the Intergenerational Report; and
    - : reviewing the way risk expenditures are accounted for.
  - report on a methodology for developing and implementing financial performance targets for Commonwealth departments and agencies (having regard to international experience and Australian best-practice, including by government business enterprises);
  - review and report on the effectiveness of existing performance metrics and options for greater transparency and accountability through improved public reporting;
  - identify options for a clearer delineation of responsibilities for policy and service delivery;
  - and

**ITEM 8 (continued)**
**ATTACHMENT 2**

– identify other savings or matters that the Commission considers should be brought to the Government’s attention.

**Reporting**

• The Commission will report to the Prime Minister, Treasurer and Minister for Finance with:  
 – the first phase due by the end of January 2014; and

– the second phase due by no later than the end of March 2014.

**GENERAL GOVERNMENT EXPENSES BY PURPOSE, Local**

	NSW	Vic	Qld	SA	WA	Tas	NT	ACT	Total
	2011–	2011–	2011–	2011–	2011–	2011–	2011–	2011–	2011–
	12	12	12	12	12	12	12	12	12
	\$m	\$m	\$m	\$m	\$m	\$m	\$m	\$m	\$m
General public services	1 680	1 044	1 953	130	400	111	144	–	1044
Public order and safety	311	169	124	33	117	7	19	–	779169
Education	72	79	7	–	4	–	5	–	166
Health	81	120	50	50	57	10	5	–	374
Social security and welfare	361	884	69	115	142	30	25	–	1 626
Housing and community amenities	2 590	1 433	1 681	434	498	136	99	–	6 872
Recreation and culture	1 321	1 184	837	392	727	104	57	–	4 622
Fuel and energy	–	–	10	13	–	–	1	–	25
Agriculture, forestry and fishing	–	3	15	12	1	–	–	–	31
Mining, manufacturing and construction	214	–	91	35	32	–	–	–	373
Transport and communications	1 871	1 266	2 740	416	783	182	41	–	7 297
Other economic affairs	313	356	187	58	111	30	38	–	1 093
Public debt transactions	227	52	277	40	32	4	1	–	633
Other	546	209	135	93	188	23	22	–	1 215
<b>Total</b>	<b>9 588</b>	<b>6 796</b>	<b>8 176</b>	<b>1 821</b>	<b>3 092</b>	<b>639</b>	<b>457</b>	–	<b>30 569</b>

– nil or rounded to zero (including null cells)

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## 9 REPORTS DUE TO COUNCIL

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**Report prepared by:** Meeting Support Coordinator  
**File No.:** CLM/14/1/4/2 - BP14/174

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### REPORT SUMMARY

This Report is submitted to Council to review the status of outstanding reports and confirm the date reports are due to be provided to Council as at 18 March 2014 (listing **ATTACHED**).

There are currently 29 reports listed. Following consideration of this report there will be six overdue reports due to Council.

### RECOMMENDATION:

That the report on Outstanding Council Reports be endorsed.

### ATTACHMENTS

1 Outstanding Council Reports - as at 18 March 2014

Report Prepared By:

**Carol Mikaelian**  
**Meeting Support Coordinator**

Report Approved By:

**Amanda Janvrin**  
**Section Manager - Governance**

**Shane Sullivan**  
**Acting Group Manager - Corporate Services**

## Outstanding Reports

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	<b>MAYORAL MINUTE 15/12 - REVIEW OF POLICIES REGARDING VISITING OVERSEAS DELEGATIONS AND SISTER CITY RELATIONSHIPS</b>	13/08/2013	<i>Council resolved that a Workshop be conducted to allow Council to reconsider its policy with regard to Visiting Overseas Delegations and all aspects of existing sister city relationships. This Workshop has been held.</i>
<b>Meeting Date</b>	(b)That the General Manager bring back a report to Council of existing sister city relationships.	<b>Anticipated date</b>	
13/11/2012		27/05/2014	
<b>Group</b>		<b>Officer</b>	
Corporate Services		Shane Sullivan	<i>Subsequently, Council asked that a further workshop be conducted with Korean representatives.</i>  <i>Due to the large number of planned workshops this workshop will be delayed. Workshop anticipated to be held in April 2014 with a report to follow.</i>

**ITEM 9 (continued)**

**ATTACHMENT 1**

<p><b>Meeting Type</b> Council</p>	<p><b>Resolution</b> 7-9 RUTLEDGE STREET, EASTWOOD, LOT 23 DP 4231 and LOT 24 DP 653568. Local Development</p>	<p><b>Due Date of Report</b> 3/12/2013</p>	<p><b>Comments/Update</b> <i>Amended plans and information to be submitted and then renotified. Not yet received.</i></p>
<p><b>Meeting Date</b>  27/11/2012</p>	<p>Application for a mixed use development, containing 6 retail/commercial tenancies, 79 units &amp; basement parking for 155 cars &amp; strata subdivision. LDA 2011/0612.</p>	<p><b>Anticipated date</b> 22/07/2014</p>	<p><i>Amended plans not yet received as at March 2013.</i></p>
<p><b>Group</b> Environment and Planning</p>	<p>That Local Development Application No. 2011/0612 at 7-9 Rutledge Street, Eastwood, being LOT 23 DP 4231 and LOT 24 DP 653568 be deferred pending receipt of the information required by the deferred commencement conditions including amended plans etc and exhibition of this information with a further report to Council for consideration in 2013.</p>	<p><b>Officer</b> Liz Coad</p>	<p><i>Follow-up letter to applicant sent seeking amended plans 3 April 2013 - applicant has requested more time to provide amendments.</i></p> <p><i>Date of Report to be determined upon receipt of amended plans. Amended plans not yet received as at August 2013.</i></p> <p><i>Some amended plans received, still awaiting further plans as at September 2013. Notification to be undertaken upon receipt of complete amendments and report to Council to follow.</i></p> <p><i>Amended plans Received. Notification closes 30 October 2013.</i></p> <p><i>Amended Plans do not address all</i></p>

**ITEM 9 (continued)**

**ATTACHMENT 1**

**Meeting Type**  
Council

**Meeting Date**  
26/03/2013

**Group**  
General Manager

**Resolution**  
**MATTER OF URGENCY - BUDGET FOR 2013/14 - COMPLETE**

2.Council note the above in relation to the development of a Communications Strategy resolved by Council on 12 March 2013 and to provide an extension for the report back of the draft strategy to Council no later than December 2013.

**Due Date of Report**  
10/12/2013

**Anticipated date**  
25/03/2014

**Officer**  
Angela Jones-Blayney

*issues identified by Council. Further amendments required. New date of report yet to be determined.*

*Amended Plans on exhibition. Notification closes 19 March 2014. Significant changes to staging and parking/dirve way proposal requires significant assessment work. Report proposed for July 2014.*

**Comments/Update**  
*Scoping of strategy development commenced. Budget changes as requested by Council will be incorporated in draft Delivery Plan for 2013/14.*

*Council's draft Communications & Engagement Strategy will be presented to Council at its meeting on 25 March 2014.*

*COMPLETED (To be removed following Council Meeting on 25 March 2014).*

ITEM 9 (continued)

ATTACHMENT 1

<b>Meeting Type</b> Council	<b>Resolution</b> <b>NOTICE OF MOTION - AMENDMENT TO VOLUNTARY PLANNING AGREEMENT (VPA) POLICY</b>	<b>Due Date of Report</b> 24/09/2013	<b>Comments/Update</b> <i>In keeping with the Integrated Open Space Plan, the amended VPA Policy seeking additional open space, was approved by Council at its meeting held on 13 August 2013.</i>
<b>Meeting Date</b> 14/05/2013	(b) The Acting General Manager prepare a report identifying how much money Council has for open space acquisition and identify potential purchases for consideration by Council in keeping with the Draft IOSP.	<b>Anticipated date</b> 13/05/2014	<i>The Open Space Future Provision Plan is currently under development and will be discussed at a confidential Councillor workshop to be held in November 2013.</i>
<b>Group</b> Community Life		<b>Officer</b> Tatjana Domazet	<i>Workshop deferred to February 2014.</i>  <i>Workshop further delayed to 18 March due to another workshop needing to take priority. Report to be provided to Council in May 2014.</i>



**ITEM 9 (continued)**

**ATTACHMENT 1**

<b>Meeting Type</b>	<b>Resolution</b>	<b>Due Date of Report</b>	<b>Comments/Update</b>
Works and Community	<b>NOTICE OF MOTION - ADVERTISING ON PUBLIC LAND AND AROUND DOG OFF LEASH PARKS</b>	10/12/2013	<i>Investigation is being undertaken on potential policy changes required to allow advertising, currently City of Ryde's LEP and DCP falls under a 'no 3rd Party advertising' category which disallows any private or council owned property, including in parks.</i>
<b>Meeting Date</b>	1. That the Acting General Manager provide a report to Council advising of the options for advertisement around the dog off leash parks including proposed fees and terms and conditions for such advertising that are compliant with the requirements of the State Environmental Planning Policy 64.	<b>Anticipated date</b> 22/07/2014	<i>Report anticipated for Council Meeting on 22 July 2014.</i>
<b>Group</b> Community Life	2. That the Acting General Manager investigate the potential of advertising on public land as an revenue generating option such as advertisement around dog parks, with the expression of interests to be sent to all local vet business and dog food companies, and report back to Council.	<b>Officer</b> Tatjana Domazet	

**ITEM 9 (continued)**

**ATTACHMENT 1**

<b>Meeting Type</b>	<b>Resolution</b>	<b>Due Date of Report</b>	<b>Comments/Update</b>
Council	<b>DRAFT DCP 2010 PART 4.4 RYDE TOWN CENTRE - CIVIC PRECINCT</b>	25/03/2014	<i>Gateway determination under consideration of DoPI - exhibition pending DoPI decision.</i>
<b>Meeting Date</b> 28/05/2013	(c) That Council is presented with a further report following the completion of the exhibition period.	<b>Anticipated date</b> 13/05/2014	<i>DoPI requested additional information, which has been provided by Council 5 August 2013.</i>
<b>Group</b> Environment and Planning		<b>Officer</b> Meryl Bishop	<i>Still awaiting DOPI determination as at September 2013.</i>  <i>Still awaiting DOPI determination as at October 2013. Staff have contacted DOPI fro update. No response has yet been provided.</i>  <i>DOPI have approved the exhibition of the draft. It will be exhibited in early 2014.</i>  <i>Exhibition period 20 November 2013 to 24 January 2014.</i>  <i>Report to Council anticipated for 13 May 2014.</i>

**ITEM 9 (continued)**

**ATTACHMENT 1**

<p><b>Meeting Type</b> Council</p>	<p><b>Resolution</b> <b>GRAFFITI VANDALISM AND THE CITY OF RYDE - COMPLETE</b></p>	<p><b>Due Date of Report</b> 25/02/2014</p>	<p><b>Comments/Update</b> <i>Report presented to Council on 25 March 2014.</i></p>
<p><b>Meeting Date</b> 23/07/2013</p>	<p>(b) That the Graffiti Action Plan be reported to Council in February 2014.</p>	<p><b>Anticipated date</b> 25/03/2014</p>	<p><i>COMPLETED (To be removed following Council Meeting on 25 March 2014).</i></p>
<p><b>Group</b> Community Life</p>		<p><b>Officer</b> Derek McCarthy</p>	

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<p><b>Meeting Type</b> Council</p>	<p><b>Resolution</b> <b>ESTABLISHING AN INTEGRATED YOUTH SERVICE HUB</b></p>	<p><b>Due Date of Report</b> 14/07/2015</p>	<p><b>Comments/Update</b> <i>This report will be provided to Council in July 2015, after a duration of 24 months as per the resolution.</i></p>
<p><b>Meeting Date</b> 23/07/2013</p>	<p>(d)That following the trial period (2 years), a review of the Integrated Youth Service Hub governance model be undertaken by Community and Culture and reported to Council.</p>	<p><b>Anticipated date</b> 14/07/2015</p>	
<p><b>Group</b> Community Life</p>		<p><b>Officer</b> Gunjan Tripathi</p>	

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**ITEM 9 (continued)**

**ATTACHMENT 1**

<b>Meeting Type</b> Council	<b>Resolution</b> <b>PLANNING PROPOSAL - 111 WICKS ROAD, 29 EPPING ROAD AND 31 - 35 EPPING ROAD MACQUARIE PARK</b>	<b>Due Date of Report</b> 25/03/2014	<b>Comments/Update</b> <i>Awaiting provision of additional information from applicant.</i>
<b>Meeting Date</b> 27/08/2013	That a further report be provided to Council following the outcomes of those discussions.	<b>Anticipated date</b> 8/04/2014	<i>Report to Council anticipated in April 2014, pending consultant report.</i>
<b>Group</b> Environment and Planning		<b>Officer</b> Meryl Bishop	
<b>Meeting Type</b> Council	<b>Resolution</b> <b>PLANNING PROPOSAL - 10 MONASH ROAD AND 2 COLLEGE STREET, GLADESVILLE</b>	<b>Due Date of Report</b> 27/05/2014	<b>Comments/Update</b> <i>Date of exhibition yet to be determined.</i>
<b>Meeting Date</b> 24/09/2013	(c) That, in the event of a gateway determination being issued pursuant to Section 56 of the Environmental Planning and Assessment Act 1979, the planning proposal be placed on public exhibition and a further report be presented to Council following the completion of the community consultation advising of the outcomes and next steps.	<b>Anticipated date</b> 27/05/2014	<i>DOPI has issued a Gateway determination approving the exhibition of the Planning Proposal. The DOPI conditions require the Planning Proposal to be exhibited with the Bunning's Site Traffic Study (currently underway).</i>
<b>Group</b> Environment and Planning		<b>Officer</b> Meryl Bishop	

**ITEM 9 (continued)**

**ATTACHMENT 1**

<b>Meeting Type</b>	<b>Resolution</b>	<b>Due Date of Report</b>	<b>Comments/Update</b>
Council	<b>WESTERN SYDNEY LIGHT RAIL - PART 2 FEASIBILITY REPORT</b>	10/12/2013	<i>The Acting General Manager wrote to Parramatta City Council. The Group Manager - Environment and Planning attended a Transport Forum on 29 November 2013.</i>
<b>Meeting Date</b>		<b>Anticipated date</b>	
8/10/2013	(b)That the Acting General Manager liaise with Parramatta City Council in respect to their proposed light rail transport system on the basis that any such proposal should involve consultation with the City of Ryde, particularly in relation to Ryde's transport needs, community concerns and future requirements.	27/05/2014	<i>As a result of this Forum an update on this matter was provided to Councillors via the Councillors Information Bulletin on 9 January 2014.</i>
<b>Group</b>		<b>Officer</b>	
General Manager	(c)That the Acting General Manager bring a report back to Council as a result of part (b) above.	Roy Newsome	<i>There have been recent announcements of possible state/federal funding of this project. The report to Council is suggested to be deferred to 27 May 2014 to await further confirmation of details related to this project, including Government funding.</i>



**ITEM 9 (continued)**

**ATTACHMENT 1**

<p><b>Meeting Type</b> Council</p>	<p><b>Resolution</b> <b>PLANNING PROPOSAL - AMENDMENTS TO LEP 2013</b></p>	<p><b>Due Date of Report</b> 27/05/2014</p>	<p><b>Comments/Update</b> <i>Land Owner advised of deferral; Public Works preparing report to Works Committee on drainage and structural issues relating to the site; a further report regarding the planning controls for the site will be provided at a latter date.</i></p>
<p><b>Meeting Date</b> 8/10/2013</p>	<p>(f) That Council defer amending the planning control for 100 Rowe Street Eastwood from the Planning Proposal Amendments to DLEP 2013 to allow further consideration and discussion with the land owner of the flooding solutions / proposed planning controls for the site. The matter will be reported to Council at a later date.</p>	<p><b>Anticipated date</b> 27/05/2014</p>	
<p><b>Group</b> Environment and Planning</p>		<p><b>Officer</b> Meryl Bishop</p>	

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<p><b>Meeting Type</b> Council</p>	<p><b>Resolution</b> <b>PLANNING PROPOSAL - AMENDMENTS TO LEP 2013</b></p>	<p><b>Due Date of Report</b> 27/05/2014</p>	<p><b>Comments/Update</b> <i>Date of exhibition yet to be determined.</i></p>
<p><b>Meeting Date</b> 8/10/2013</p>	<p>(c) That in the event of a gateway determination being issued pursuant to Section 56 of the Environmental Planning and Assessment Act 1979, the Planning Proposal Amendments to DLEP 2013 be placed on public exhibition and a further report be presented to Council following the completion of the exhibition period.</p>	<p><b>Anticipated date</b> 27/05/2014</p>	
<p><b>Group</b> Environment and Planning</p>		<p><b>Officer</b> Meryl Bishop</p>	

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**ITEM 9 (continued)**

**ATTACHMENT 1**

<p><b>Meeting Type</b> Works and Community</p>	<p><b>Resolution</b> <b>SANTA ROSA PARK AMENITIES BUILDING</b></p>	<p><b>Due Date of Report</b> 25/02/2014</p>	<p><b>Comments/Update</b> <i>This report will be provided to the Works and Community Committee in March.</i></p>
<p><b>Meeting Date</b> 12/11/2013</p>	<p>(c) That a report be provided to the Works and Community Committee providing an in-house detailed schedule of works required to bring the toilet facilities in the Air League building to a standard for safe public use.</p>	<p><b>Anticipated date</b> 15/04/2014</p>	<p><i>This report is delayed until information on the costs associated with conversion of the Air League Building to public toilets is received. It is anticipated that this report will be provided to the Works and Community Committee in April 2014.</i></p>
<p><b>Group</b> Community Life</p>		<p><b>Officer</b> Tatjana Domazet</p>	

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ITEM 9 (continued)

ATTACHMENT 1

<b>Meeting Type</b> Council	<b>Resolution</b> <b>MAYORAL MINUTE - NIGHT FOOD MARKETS IN EASTWOOD</b>	<b>Due Date of Report</b> 22/07/2014	<b>Comments/Update</b> <i>This report will be provided to Council in July 2014.</i>
<b>Meeting Date</b> 26/11/2013	(a) That Council in conjunction with Eastwood Events and Promotions Committee investigate the operation of Night Food Markets including development of objectives, operating parameters and terms and conditions for a potential Market.	<b>Anticipated date</b> 22/07/2014	
<b>Group</b> Community Life	(b) That all funding options be explored as part of the investigation.  (c) That at the completion of the investigation as outlined in parts (a) and (b), a report be presented to Council.  (d) That Council further investigate the operation of Night Food Markets as outlined in parts (a) and (b) above in other town centres and that a report be presented to Council.	<b>Officer</b> Derek McCarthy	

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ITEM 9 (continued)

ATTACHMENT 1

18-Mar-14

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**Meeting Type**

Council

**Meeting Date**

26/11/2013

**Group**

Public Works

**Resolution**

**NOTICE OF MOTION - FEASIBILITY STUDY - 6 RESERVE STREET, WEST RYDE**

That the Acting General Manager prepare an initial feasibility study for the construction of a development at 6 Reserve Street, West Ryde and report back to Council.

**Due Date of Report**

22/04/2014

**Anticipated date**

22/04/2014

**Officer**

Chris Redman

**Comments/Update**

*Update 17 February 2014:  
A Councillor Workshop is schedule for 18 February 2014. A report on this matter will be submitted to a future Council meeting as further planning needs to be completed before the anticipated date of report can be set.*

*Update 6 March 2014:  
Workshop completed. Report scheduled for the Council Meeting to be held on 22 April 2014.*

**ITEM 9 (continued)**

**ATTACHMENT 1**

<p><b>Meeting Type</b> Council</p>	<p><b>Resolution</b> <b>TOP RYDER COMMUNITY BUS SERVICE - COMPLETE</b></p>	<p><b>Due Date of Report</b> 8/04/2014</p>	<p><b>Comments/Update</b> <i>Report presented to Council on 11 March 2014.</i></p>
<p><b>Meeting Date</b> 26/11/2013</p>	<p>(a) That a further report be provided to Council early in 2014 including investigation of similar models conducted by other Councils.</p>	<p><b>Anticipated date</b> 11/03/2014</p>	<p><i>COMPLETED (To be removed following Council Meeting on 25 March 2014).</i></p>
<p><b>Group</b> Environment and Planning</p>		<p><b>Officer</b> Sam Cappelli</p>	

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ITEM 9 (continued)

ATTACHMENT 1

<b>Meeting Type</b> Council	<b>Resolution</b> <b>PROPERTY INVESTMENT PORTFOLIO</b>	<b>Due Date of Report</b> 8/04/2014	<b>Comments/Update</b> <i>Update 17 February 2014: A Councillor Workshop is schedule for 18 February 2014. A report on this matter will be submitted to a future Council meeting as further planning needs to be completed before the anticipated date of report can be set.</i>
<b>Meeting Date</b> 26/11/2013	(c) That a further report be provided back to Council on the management framework and objectives for Council's Property Investment Portfolio including a draft Action Plan.	<b>Anticipated date</b> 8/04/2014	
<b>Group</b> Public Works		<b>Officer</b> Chris Redman	<i>Update 6 March 2014: Workshop completed. Report scheduled for the Council Meeting to be held on 8 April 2014.</i>

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ITEM 9 (continued)

ATTACHMENT 1

<b>Meeting Type</b> Council	<b>Resolution</b> <b>NOTICE OF MOTION - FEASIBILITY STUDY – 53-71 ROWE STREET, EASTWOOD CAR PARK</b>	<b>Due Date of Report</b> 8/04/2014	<b>Comments/Update</b> <i>Update 17 February 2014: A Councillor Workshop is schedule for 18 February 2014. A report on this matter will be submitted to a future Council meeting as further planning needs to be completed before the anticipated date of report can be set.</i>
<b>Meeting Date</b> 26/11/2013	That the Acting General Manager prepare an initial feasibility study for the construction of a mixed use development on the 53-71 Rowe Street, Eastwood car park to be held in Councils investment property portfolio and report back to Council.	<b>Anticipated date</b> 8/04/2014	
<b>Group</b> Public Works		<b>Officer</b> Chris Redman	<i>Update 6 March 2014: Workshop completed. Report scheduled for the Council Meeting to be held on 8 April 2014.</i>

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**ITEM 9 (continued)**

**ATTACHMENT 1**

<p><b>Meeting Type</b> Council</p>	<p><b>Resolution</b> MAYORAL MINUTE - INVESTIGATION OF OPTIONS - NRL WEST TIGERS - COMPLETE</p>	<p><b>Due Date of Report</b> 25/03/2014</p>	<p><b>Comments/Update</b> <i>Update 6 March 2014: Report presented to Council on 25 March 2014.</i></p>
<p><b>Meeting Date</b> 10/12/2013</p>	<p>(c) That a further report be provided to Council in March 2014 on the results of the investigations undertaken.</p>	<p><b>Anticipated date</b> 25/03/2014</p>	<p><b>COMPLETED</b> (To be removed following Council Meeting on 25 March 2014).</p>
<p><b>Group</b> Public Works</p>		<p><b>Officer</b> Chris Redman</p>	

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<p><b>Meeting Type</b> Council</p>	<p><b>Resolution</b> MAYORAL MINUTE - RYDE RIVERWALK - RECEIPT OF FUNDING - COMPLETE</p>	<p><b>Due Date of Report</b></p>	<p><b>Comments/Update</b> <i>This information will be provided to Coucillors through the Councillor Information Bulletin once timing of receipt of the grant funding is confirmed and staging of the project is completed.</i></p>
<p><b>Meeting Date</b> 10/12/2013</p>	<p>(c) That staff prepare a report on the implications of the receipt of the federal funding.</p>	<p><b>Anticipated date</b></p>	<p><b>COMPLETED</b> (To be removed following Council Meeting on 25 March 2014).</p>
<p><b>Group</b> Community Life</p>		<p><b>Officer</b> Tatjana Domazet</p>	

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**ITEM 9 (continued)**

**ATTACHMENT 1**

<b>Meeting Type</b> Council	<b>Resolution</b> <b>MAYORAL MINUTE - VOLUNTEER READING PROGRAM</b>	<b>Due Date of Report</b> 24/06/2014	<b>Comments/Update</b> <i>This report will be provided to Council in June 2014.</i>
<b>Meeting Date</b> 10/12/2013	That Council staff prepare a brief report regarding the feasibility of running a trial program in one of Council's Libraries involving a seniors volunteer or other volunteer, reading to children who are in the care of the Library concerned. The report is to be completed in six months.	<b>Anticipated date</b> 24/06/2014	
<b>Group</b> Community Life		<b>Officer</b> Jill Webb	

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<b>Meeting Type</b> Council	<b>Resolution</b> <b>NOTICE OF MOTION - CENTENARY OF ANZAC AND COMMEMORATION OF WW1 COMMITTEE FUNDING OPTIONS</b>	<b>Due Date of Report</b> 22/04/2014	<b>Comments/Update</b> <i>This report will be provided to Council in April 2014.</i>
<b>Meeting Date</b> 10/12/2013	(b) That the Acting General Manager report back on internal and external funding opportunities for projects identified as a priority by the Committee.	<b>Anticipated date</b> 22/04/2014	
<b>Group</b> Community Life		<b>Officer</b> Derek McCarthy	

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ITEM 9 (continued)

ATTACHMENT 1

<b>Meeting Type</b> Council	<b>Resolution</b> EASTWOOD TOWN CENTRE MASTER PLAN	<b>Due Date of Report</b> 10/06/2014	<b>Comments/Update</b> <i>Exhibition period expected to be 5 March 2014 to 16 April 2014. Two Community Information Sessions will be held during this period.</i>
<b>Meeting Date</b> 10/12/2013	That the Eastwood Town Centre Master Plan be placed on public exhibition for a period of at least six weeks, commencing in February 2014, and that following the public exhibition period, a further report be presented to Council.	<b>Anticipated date</b> 10/06/2014	<i>Notification area expanded and exhibition period extended until 14 May 2014. An additional information session will also be held on 3 May 2014.</i>
<b>Group</b> Environment and Planning		<b>Officer</b> Meryl Bishop	

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ITEM 9 (continued)

ATTACHMENT 1

Meeting Type	Resolution	Due Date of Report	Comments/Update
Council	<b>20 AMIENS STREET, GLADESVILLE – LOT A DP 27326. Development Application for demolition and construction of a new part 2 / part 3 storey dwelling, pool, front fence and landscaping. LDA2013/0211 - COMPLETE</b>	18/03/2014	<i>Mediation meeting schedule for March 2014. Date of report will be determined by the outcomes of the mediation meeting and the nature of any changes to the proposal.</i>
11/02/2014	(a) That LDA2013/0211 at 20 Amiens Street, Gladesville be deferred to allow further consultation and mediation with the applicant and objectors and a further report be prepared for referral to the Planning and Environment Committee as soon as practicable.	<b>Anticipated date</b> 18/03/2014	<i>Mediation meeting refused by applicant.</i>
<b>Group</b> Environment and Planning		<b>Officer</b> Liz Coad	<i>Report to Planning and Environment Committee scheduled for its meeting of 18 March 2014.</i>  <i>Appeal lodged and First Mention at the Land Environment Court is scheduled for 19 March 2014.</i>  <i>COMPLETED (To be removed following Council Meeting on 25 March 2014).</i>

**ITEM 9 (continued)**

**ATTACHMENT 1**

18-Mar-14

Page 21 of 24

<b>Meeting Type</b> Council	<b>Resolution</b> <b>NOTICE OF MOTION - COUNCIL          PARKING INFRINGEMENT POLICIES          AND IMPLEMENTATION</b>	<b>Due Date of Report</b> 6/05/2014	<b>Comments/Update</b> <i>Report to be presented to Council          in May 2014.</i>
<b>Meeting Date</b> 11/02/2014	The NSW Law Reform Commission (LRC) has made 72 recommendations to improve the operation of the state's penalty notice system and to help ensure that it doesn't further marginalise vulnerable people. The NSW LRC is particularly critical of Council Parking Infringement Policies and Implementation. That the General Manager report back as to how the recommendations could be considered in the review of Council's existing Parking Infringement Policies.	<b>Anticipated date</b> 6/05/2014	
<b>Group</b> Environment and Planning		<b>Officer</b> Leon Marskell	

**ITEM 9 (continued)**

**ATTACHMENT 1**

<b>Meeting Type</b>	<b>Resolution</b>	<b>Due Date of Report</b>	<b>Comments/Update</b>
Council	<b>CITY OF RYDE'S FINANCIAL FUTURE - PROPOSED COMMUNITY ENGAGEMENT PROCESS</b>	22/04/2014	<i>Scoping of strategy development commenced. Budget changes as requested by Council will be incorporated in draft Delivery Plan for 2013/14.</i>
<b>Meeting Date</b>		<b>Anticipated date</b>	
25/02/2014	(a)That the Acting General Manager provide a report to Council regarding short, medium and long term propositions with regards to the City of Ryde's financial future. Councillors are to provide input and feedback to the Acting General Manager by 18 March 2014.	22/04/2014	<i>Council's draft Communications &amp; Engagement Strategy will be presented to Council at its meeting on 22 April 2014.</i>
<b>Group</b>		<b>Officer</b>	
General Manager	(b)That the Acting General Manager also provide a report to Council outlining a proposed Community Engagement Strategy to engage the community once Council determines its position.	Roy Newsome	
	(c)That this matter be reported to Council in April 2014.		

**ITEM 9 (continued)**

**ATTACHMENT 1**

<b>Meeting Type</b> Council	<b>Resolution</b> <b>NOTICE OF MOTION - BUSH REGENERATION ACTIVITIES</b>	<b>Due Date of Report</b> 17/06/2014	<b>Comments/Update</b>
<b>Meeting Date</b> 25/02/2014	That the General Manager provide a status report to the Works and Community Committee on bush regeneration activities on Council land within the City of Ryde. The report should include details of paid and volunteer work during the last 12 months, the current condition of bushland subject to active regeneration and plans for the future.	<b>Anticipated date</b> 17/06/2014	
<b>Group</b> Community Life		<b>Officer</b> Tatjana Domazet	

**ITEM 9 (continued)**

**ATTACHMENT 1**

<b>Meeting Type</b>	<b>Resolution</b>	<b>Due Date of Report</b>	<b>Comments/Update</b>
Council	<b>CITIZEN ENGAGEMENT ADVISORY COMMITTEE REPORT TO COUNCIL</b>	25/03/2014	<i>(c) Council's draft Communications &amp; Engagement Strategy will be presented to Council at its meeting on 25 March 2014.</i>
<b>Meeting Date</b>		<b>Anticipated date</b>	<i>COMPLETED (To be removed following Council Meeting on 25 March 2014).</i>
25/02/2014	(c) That a further report be provided to Council setting out a revised Community Engagement framework for ongoing engagement with the community.	22/04/2014	
<b>Group</b>		<b>Officer</b>	
General Manager	(h) That Council establish as soon as possible a Bushcare and Environment Committee and that a further report be provided to Council reviewing the existing Advisory Committee structure in 2016 in preparation for the next term of Council.	Angela Jones-Blayney	<i>(h) Work has commenced on the establishment of the Committee and Terms of Reference will be provided to Council for comment. This report to Council is anticipated for 22 April 2014.</i>



## **PRECIS OF CORRESPONDENCE**

### **1 COMMUNITY HUB MODEL**

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**Report prepared by:** Executive Assistant to Group Manager  
**File No.:** GRP/09/4/10 - BP14/303

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#### **CORRESPONDENCE:**

Submitting correspondence from Senator Claire Moore, Senator for Queensland and Shadow Minister for Carers and Shadow Minister for Communities dated 12 December 2013 (**ATTACHMENT 1**); Senator the Hon Marise Payne, Senator for NSW and Minister for Human Services dated 19 December 2013 (**ATTACHMENT 2**); Jill Fancily, Acting Group Manager, Women and Children Safety, Communities and Mental Health Group, Department of Social Services dated 20 December 2013 (**ATTACHMENT 3**); and The Hon Warren Truss MP, Minister for Infrastructure and Regional Development dated 12 February 2014 (**ATTACHMENT 4**), acknowledging Council's success in implementing the Community Hubs Model.

The City of Ryde Community Hubs Model has met the community's challenges by facilitating the development of operational frameworks (Memoranda of Understanding) to support the co-location of complimentary services from one location. The Model has created 'one-stop-shops' where services collaborate to meet community needs, without additional resources.

The model has been implemented in three buildings in the City of Ryde, including:

- The purpose built West Ryde Community Centre — a child, family and neighbourhood hub co-locating eight services dedicated to improving the wellbeing of children and families.
- The renovated, historic Brush Farm House — a learning and development hub co-locating four services dedicated to providing opportunities for learning.
- The retrofitted our space integrated youth service hub co-locating three services in an integrated intake and assessment service model, to be opened in April 2014.

#### **RECOMMENDATION:**

That the correspondence be received and noted.

#### **ATTACHMENTS**

- 1** Senator Claire Moore correspondence re Community Hub Model
- 2** The Hon Marise Payne correspondence re Community Hub Model
- 3** Department of Social Services correspondence re Community Hub Model
- 4** The Hon Warren Truss MP correspondence re Community Hub Model

**Precis of Correspondence 1 (continued)**

Report Prepared By:

**Valerie Albert**  
**Executive Assistant to Group Manager**

Report Approved By:

**Baharak Sahebekhtiari**  
**Acting Group Manager - Community Life**

Precis of Correspondence 1 (continued)

ATTACHMENT 1

Page 1 of 1

E-mail Message

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**From:** Newman, Meredith (Sen C. Moore) [SMTP:Meredith.Newman@aph.gov.au]  
**To:** City of Ryde [EX:/O=COREX/OU=FIRST ADMINISTRATIVE  
GROUP/CN=RECIPIENTS/CN=B10238AD-EA5F1DA7-CA256F68-7740E2]  
**Cc:**  
**Sent:** 12/12/2013 at 5:17 PM  
**Received:** 12/12/2013 at 5:17 PM  
**Subject:** Community Hub Model.

---

Senator Claire Moore thanks you for your letter dated 26 November 2013 on Community Hub Model best practice.

Senator Moore is interested in visiting one of your Community Hubs however, at this time, we are unable to provide a commitment to any dates. If the opportunity arises and Senator Moore will be in Sydney I will contact your about arranging a time for a visit and/or meeting.

If any of your representatives are in Canberra during a parliamentary sitting week, or in Brisbane I am happy to find a mutually suitable time for a meeting.

Thank you.

Kind regards,

Meredith

Meredith Newman

Office of Senator Claire Moore

Shadow Minister for Women

Shadow Minister for Carers & Communities

Manager of Opposition Business (Senate)

Electorate Office: 07 3252 7101 || F: 07 3252 8957

Parliament House Office: 02 6277 3447 || F: 02 6277 3449

E: [HYPERLINK "mailto:meredith.newman@aph.gov.au"](mailto:meredith.newman@aph.gov.au)meredith.newman@aph.gov.au

Postal Address || PO Box 907 Fortitude Valley Post Shop Fortitude Valley QLD 4006  
Electorate Office || 1st Floor Brunswick Central 421 Brunswick Street Fortitude Valley QLD 4006

file:///C:/Users/ValerieA/AppData/Local/Hewlett-Packard/HP%20TRIM/TEMP/HPTR... 6/03/2014

**Precis of Correspondence 1 (continued)**

**ATTACHMENT 2**



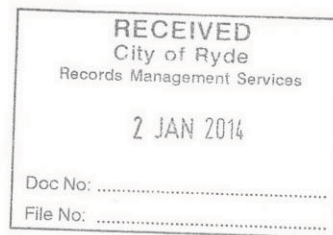
**Senator the Hon Marise Payne**  
Minister for Human Services

Parliament House  
CANBERRA ACT 2600

Telephone: 02 6277 7200  
Fax: 02 6273 4406

C13/6708

Ms Baharak Sahebkhari  
Acting Group Manager - Community Life  
City of Ryde  
Locked Bag 2069  
NORTH RYDE NSW 1670



Dear Ms Sahebkhari

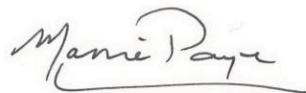
Thank you for your correspondence of 26 November 2013 about the City of Ryde's Community Hub Model.

I appreciate the time you have taken to write about the City of Ryde's experience in this area and for enclosing an article and the related process review.

I also welcome your offer for me to visit one of your community hubs. Should a suitable opportunity arise in the future my office will be in contact with Mr Christopher Hellmundt as advised.

Thank you again for writing.

Yours sincerely



**MARISE PAYNE**

19 December 2013

**Precis of Correspondence 1 (continued)**

**ATTACHMENT 3**



**Australian Government**  
**Department of Social Services**

Mr Baharak Sahebekhtiari  
Acting Group Manager  
City of Ryde  
Locked Bag 2069  
North Ryde NSW 1670

Dear Mr Sahebekhtiari

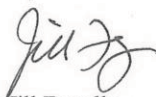
Thank you for your letter of 26 November 2013 to the Secretary of the Department of Social Services, Mr Finn Pratt, about the City of Ryde's Community Hub Model. The Secretary has asked me to reply to you on his behalf.

I acknowledge the complex challenges faced by the City of Ryde in meeting the needs of its community members and appreciate you taking the time to highlight the success of your Community Hub Model. The Model demonstrates how service providers can work together to provide a variety of complementary services to the residents of the City of Ryde.

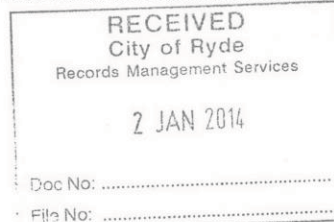
Thank you also for providing a copy of the Community Hub Model Process Review. As you have suggested, I will share information about the Process Review with my Departmental colleagues.

Thank you again for writing.

Yours sincerely



Jill Farrelly  
Acting Group Manager  
Women and Children Safety, Communities and Mental Health Group  
20 December 2013





**Precis of Correspondence 1 (continued)**

**ATTACHMENT 4**



**The Hon Warren Truss MP**

Deputy Prime Minister  
Minister for Infrastructure and Regional Development  
Leader of The Nationals  
Member for Wide Bay

**12 FEB 2014**

*Reference: 05722-2013*

Ms Baharak Sahebkhthiari  
Acting Group Manager – Community Life  
City of Ryde  
Locked Bag 2069  
North Ryde NSW 1670

Dear Ms Sahebkhthiari

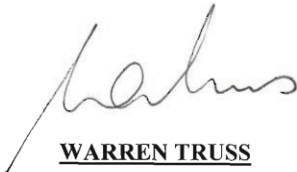
Thank you for your letter dated 26 November 2013 about the City of Ryde's success in implementing the Community Hubs Model. I apologise for the delay in replying.

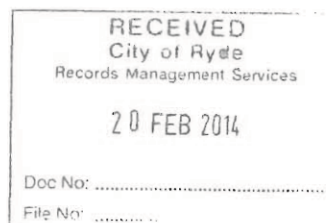
I read with interest about the Model which your organisation has employed to establish three different community hubs within your region. I appreciate the work that you have undertaken to inform other communities of this Model.

The Government recognises the significant role that local government plays in the delivery of services and we intend to work closely with local councils to create dynamic, stable, secure and viable communities across Australia.

Thank you again for writing. I wish you ongoing success with your endeavours to continuously improve the social and service infrastructure for the Ryde community.

Yours sincerely

  
**WARREN TRUSS**



## 2 NSW TAXI TRANSPORT SUBSIDY SCHEME

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**Report prepared by:** Executive Assistant to Group Manager  
**File No.:** GRP/09/4/10 - BP14/324

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### **CORRESPONDENCE:**

Submitting correspondence from **the Hon Gladys Berejiklian MP, Minister for Transport**, dated 20 February 2014, regarding **the NSW Taxi Transport Subsidy Scheme (TTSS)**. This letter advises that Transport for NSW is still evaluating the available transport support for people with a disability, which includes a review of the TTSS and that no recommendations have been made as yet.

### **RECOMMENDATION:**

That the correspondence be received and noted.

### **ATTACHMENTS**

- 1 Correspondence from Minister of Transport re NSW Taxi Transport Subsidy Scheme

Report Prepared By:

**Valerie Albert**  
**Executive Assistant to Group Manager**

Report Approved By:

**Baharak Sahebekhtiari**  
**Acting Group Manager - Community Life**

**Precis of Correspondence 2 (continued)**

**ATTACHMENT 1**



**The Hon Gladys Berejiklian MP**  
Minister for Transport

Your ref: COR2013/207  
ML14/00113

Ms Baharak Sahebekhtiari  
Acting Group Manager, Community Life  
City of Ryde  
Locked Bag 2069  
NORTH RYDE NSW 1670

Dear Ms Sahebekhtiari,

Thank you for your letter of 17 December 2013 regarding the NSW Taxi Transport Subsidy Scheme (TTSS).

I note Council's support for the TTSS, and appreciate your further feedback.

Transport for NSW is still evaluating the available transport support for people with a disability, which includes a review of the TTSS, to ensure the service to customers can be improved. No recommendations have been made as yet.

The NSW Government shares Council's commitment to improving access to transport services, particularly for people using wheelchairs.

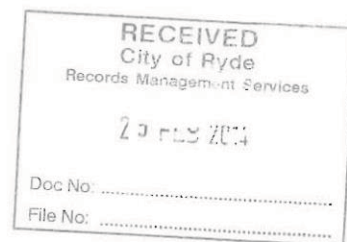
Thank you for taking the time to write to me.

Yours faithfully,



**Gladys Berejiklian MP**  
Minister for Transport

20 FEB 2014



### **3 RESPONSE FROM HON DON PAGE MP - REQUEST FOR MEETING**

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**Report prepared by:** Executive Assistant to the Mayor  
**File No.:** MYR/07/10/7 - BP14/381

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#### **CORRESPONDENCE:**

Submitting correspondence from Hon Don Page MP – Minister for Local Government, dated 27 February 2014, regarding a request by the Mayor to meet with the Minister to discuss matters relating to the current ICAC investigation involving City of Ryde.

#### **RECOMMENDATION**

That the correspondence be received and noted.

#### **ATTACHMENTS**

- 1 Letter from the Hon. Don Page regarding requested meeting
- 2 Letter to the Hon. Don Page seeking a meeting regarding ICAC Operation Cavill and other matters

Report Prepared By:

**Linda Smith**  
**Executive Assistant to the Mayor**

Report Approved By:

**Shane Sullivan**  
**Acting Group Manager - Corporate Services**

Precis of Correspondence 3 (continued)

ATTACHMENT 1



**Office of the Hon Don Page MP**  
Minister for Local Government  
Minister for the North Coast

Our Ref: 2014-39770

Mr Roy Maggio  
Mayor  
City of Ryde  
Locked Bag 2069  
NORTH RYDE NSW 1670

27 FEB 2014

Dear Mr Maggio

This is to acknowledge your request for a meeting with the Minister to discuss education and any necessary reviews after the current ICAC investigation has been determined and related matters.

I have been advised that as the matters are operational it may be more suitable for Council to meet with the Office of Local Government. In relation to the Panel's final report, the Government's position on the City of Ryde Council will not be determined until the consultation period ends on 4 April 2014. Therefore, a meeting with the Minister at this time is not appropriate.

I trust this information is of assistance.

Yours sincerely



Namoi Dougall  
Chief of Staff




Precis of Correspondence 3 (continued)

ATTACHMENT 2



From the Office of the Mayor

 City of Ryde

Lifestyle and opportunity @ your doorstep

The Hon Don Page MP  
Minister for Local Government  
Level 33 Governor Macquarie Tower  
1 Farrer Place  
Sydney NSW 2000

28<sup>th</sup> January 2014

Dear Minister,

I am writing to seek a meeting with you relating to the current ICAC investigation – Operation Cavill and related matters.

As you would be aware, Operation Cavill was an investigation of issues involving former Mayor Councillor Ivan Petch and various other external parties. From advice received, it is expected that ICAC will hand down its final determination by the second week of February 2014.

I would like to meet with yourself, Chief Executive Officer of the Division - Ross Woodward and Council's Acting General Manager - Roy Newsome at a time convenient to you to discuss the above matters.

On behalf of my Council, I appreciate your support and any further support that the Division of Local Government can provide Council at this challenging time.

My Executive Assistant – Linda Smith can be contacted by your office regarding this matter and she can be contacted on 9952 8332.

Kind regards

Roy Maggio  
Mayor

Mayor's Office  
Civic Centre 1 Devlin Street,  
Ryde NSW 2112

 [Twitter.com/MayorofRyde](https://twitter.com/MayorofRyde)  
 [Twitter.com/CityofRyde](https://twitter.com/CityofRyde)

Post Locked Bag 2069, North Ryde NSW 1670  
Email [mayor@ryde.nsw.gov.au](mailto:mayor@ryde.nsw.gov.au)  
[www.ryde.nsw.gov.au](http://www.ryde.nsw.gov.au)

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TTY (02) 9952 8470 Fax (02) 9952 8070  
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**NOTICES OF MOTION**

- 1 **SYDNEY TRAINS PARKING AT EASTWOOD STATION - Deputy Mayor,  
Councillor Justin Li**

**File Number: CLM/14/1/4/6 - BP14/369**

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**MOTION:**

That in the event Sydney Trains makes available their parking spaces for public usage as per the Transport Minister's recent announcement, Ryde Council shall work with Sydney Trains and the Traffic Committee to convert these spaces to provide a Kiss and Ride zone for commuters.

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## **CONFIDENTIAL ITEMS**

### **10 REQUEST FOR TENDER - REQUEST FOR TENDER - COR-RFT-25/13 - Auditing Services for six years from 2013/2014 to 2018/2019**

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#### **Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**Report prepared by:** Chief Financial Officer

**File Number:** PCM2013/72/004 - BP14/322

**Page No.:** 199

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### **11 WEST RYDE URBAN VILLAGE - PROGRESS REPORT**

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#### **Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND (d) (ii) information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**Report prepared by:** Chief Financial Officer

**File Number:** PCM2013/72/004 - BP14/322

**Page No.:** 230

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### **12 ADVICE ON COURT ACTIONS**

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#### **Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

This matter is classified confidential because it contains advice concerning legal matters that are:

- (a) substantial issues relating to a matter to which the Council is involved.
- (b) clearly identified in the advice, and
- (c) fully discussed in that advice.

It is not in the public interest to reveal all details of this matter as it would prejudice Council's position in any court proceedings.

**Report prepared by:** Paralegal

**File Number:** GRP/09/3/11 - BP14/346

**Page No.:** 236

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