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**Council Meeting
AGENDA NO. 10/15**

Meeting Date: Tuesday 9 June 2015
Location: Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde
Time: 7.30pm

Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.

NOTICE OF BUSINESS

1   **CONFIRMATION OF MINUTES - Council Meeting held on 26 May 2015**

Report prepared by: Section Manager - Governance
File No.: CLM/15/1/4/2 - BP15/678

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Council Meeting 9/15, held on 26 May 2015 be confirmed.

ATTACHMENTS
1   MINUTES - Ordinary Council Meeting - 26 May 2015

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ITEM 1 (continued)   **ATTACHMENT 1**

Council Meeting
MINUTES OF MEETING NO. 9/15

Meeting Date: **Tuesday 26 May 2015**
Location: **Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde**
Time: **7.36pm**

Councillors Present: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Maggio, Pendleton, Salvestro-Martin, Simon, Stott and Yedelian OAM.

Note: Councillor Salvestro-Martin arrived at the meeting at 8.06pm and was not present for the consideration and voting on Item 4.

Note: Councillor Yedelian OAM left the meeting at 10.00pm and did not return. He was not present for the consideration and voting on Items 9 and 10.

Apologies: Nil.

Leave of Absence: Councillor Perram.

Staff Present: General Manager, Acting Group Manager – Community Life, Group Manager – Corporate Services, Group Manager – Environment and Planning, Group Manager – Public Works, General Counsel, Chief Financial Officer, Manager – Communications and Media, Manager – Community Capacity and Events, Coordinator Digital Communications, Section Manager – Program Delivery, Project Manager, Section Manager – Governance and Governance, Risk and Audit Coordinator.

PRAYER

Reverend Bruce Stanley of the Eastwood Anglican Church was present and offered prayer prior to the commencement of the meeting.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

TABLING OF PETITIONS

There were no Petitions tabled.

ITEM 1 (continued)   **ATTACHMENT 1**

LEAVE OF ABSENCE

Note: Councillor Salvestro-Martin was not present for the consideration and voting on this Item.

Councillor Yedelian OAM requested a Leave of Absence for 9 June 2015.

RESOLUTION: (Moved by Councillors Laxale and Maggio)

That Councillor Yedelian's Leave of Absence for 9 June 2015 be approved.

Record of Voting:

For the Motion: Unanimous

REQUEST FOR PERMISSION TO FILM ADDRESS TO COUNCIL

Note: Councillor Salvestro-Martin was not present for the consideration and voting on this Item.

RESOLUTION: (Moved by Councillors Simon and Laxale)

That Council grant permission for Ms Holly Fraser's address to Council to be filmed by Council staff.

Record of Voting:

For the Motion: Unanimous

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

The following persons addressed the Council:-

Name	Topic
Jeremy Quek	**Item 4** – Submissions – Draft Development Control Plan Part 8.2 Stormwater and Floodplain Management
Yusrin Mulia	**Notice of Motion 1** – Noisy Exhaust Fan at 62-80 Rowe Street, Eastwood
Jang Park	**Notice of Motion 1** – Noisy Exhaust Fan at 62-80 Rowe Street, Eastwood
Eric Chan	**Notice of Motion 1** – Noisy Exhaust Fan at 62-80 Rowe Street, Eastwood
Karen Stiles (representing the Owners Corporation Network of Australia)	**Notice of Motion 2** – NSW State Government Changes Relating to Owners of Strata Units
Holly Fraser	**Notice of Motion 3** – The Holly Fraser Fundraising Campaign

Agenda of the Council Meeting No. 10/15, dated Tuesday 9 June 2015.

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ITEM 1 (continued)   **ATTACHMENT 1**

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

Note: Councillor Salvestro-Martin was not present for the consideration and voting on
        this Item.

RESOLUTION: (Moved by Councillors Maggio and Etmekdjian)

That the speakers who submitted a Request to Address Council on Item 3(2) –
Options to Conduct a Wine and Music Festival from the report of the Works and
Community Committee Meeting 7/15 held on 19 May 2015, be allowed to address the
meeting, the time being 7.56pm.

Record of Voting:

For the Motion: Unanimous

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

The following persons then addressed the Council:-

Name	Topic
Paul Wynn (representing the Rotary Club of Gladesville)	**Item 3(2)** – Options to Conduct a Wine and Music Festival
Victor Berger (representing the Gladesville Rotary Club)	**Item 3(2)** – Options to Conduct a Wine and Music Festival

PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA

No addresses were made to Council.

ORDER OF BUSINESS

Note: Councillor Salvestro-Martin was not present for the consideration and voting on
        this Item.

RESOLUTION: (Moved by Councillors Simon and Li)

That Council now consider the following Items, the time being 8.04pm:

- Item 4 – Submissions – Draft Development Control Plan Part 8.2 Stormwater and
  Floodplain Management
- Notice of Motion 1 – Noisy Exhaust Fan at 62-80 Rowe Street, Eastwood
- Notice of Motion 2 – NSW State Government Changes Relating to Owners of
  Strata Units
- Notice of Motion 3 – The Holly Fraser Fundraising Campaign

Agenda of the Council Meeting No. 10/15, dated Tuesday 9 June 2015.

ITEM 1 (continued)   **ATTACHMENT 1**

- Item 3(2) – Options to Conduct a Wine and Music Festival (from the report of the Works and Community Committee Meeting 7/15 held on 19 May 2015)

Record of Voting:

For the Motion: Unanimous

COUNCIL REPORTS

4   SUBMISSIONS - DRAFT DEVELOPMENT CONTROL PLAN PART 8.2 STORMWATER AND FLOODPLAIN MANAGEMENT

Note: Councillor Salvestro-Martin was not present for consideration and voting on this Item.

Note: Jeremy Quek addressed the meeting in relation to this Item.

RESOLUTION: (Moved by Councillors Maggio and Chung)

That Council adopt DCP Part 8.2 Stormwater and Floodplain Management and associated Stormwater and Floodplain Management Technical Manual and Water Sensitive Urban Design Guidelines as amended and that a public notice of Council's decisions be placed in a local newspaper so the Plan may come into effect.

Record of Voting:

For the Motion: Unanimous

NOTICES OF MOTION

1   NOISY EXHAUST FAN AT 62-80 ROWE STREET, EASTWOOD - Councillor Justin Li

Note: Councillor Salvestro-Martin arrived at the meeting at 8.06pm during discussion on this Item.

Note: Yusrin Mulia, Jang Park and Eric Chan addressed the meeting in relation to this Item.

RESOLUTION: (Moved by Councillors Li and Chung)

That Council continues to work with residents living at 62-80 Rowe Street Eastwood to monitor noise levels and take all further enforcement action until there is compliance with Council's noise standards.

Record of Voting:

For the Motion: Unanimous

ITEM 1 (continued)   **ATTACHMENT 1**

2   NSW STATE GOVERNMENT CHANGES RELATING TO OWNERS OF STRATA UNITS - Councillor George Simon

Note: Karen Stiles (representing the Owners Corporation Network of Australia) addressed the meeting in relation to this Item.

MOTION: (Moved by Councillors Simon and Maggio)

(a)   That Council notes the recent changes by the NSW State Government to the rules relating to owners of strata units including a reduction of the statutory warranty period for some classes of defect. Council notes these changes are likely to affect unit and town house owners in Ryde, particularly with the expected increase in construction of these types of dwellings.

(b)   That Council requests the General Manager to facilitate joint briefing sessions by the Owners Corporation Network and Ryde Council for interested residents of the City of Ryde outlining the changes under the new laws.

(c)   That Council holds 3 separate briefing sessions, with a briefing session occurring in each Council Ward.

AMENDMENT: (Moved by Councillors Chung and Yedelian OAM)

(a)   That Council notes the recent changes by the NSW State Government to the Home Building Act which extends warranty periods for defects such as waterproofing and fire safety which were previously regarded as minor defects. Council notes these changes are likely to benefit a wide range of newly constructed premises in Ryde including strata plans, townhouses, villas and houses.

(b)   That Council requests the General Manager facilitate briefing sessions for interested Councillors and residents of the City of Ryde by Fair Trading Officers and the Owners Corporation Network to ensure that residents and Councillors are made aware of the important consumer protection changes under the new laws.

(c)   That Council requests the General Manager to facilitate briefing sessions for interested Councillors and residents when new strata legislation is introduced.

(d)   That Council write to the relevant Minister thanking the Minister for improving consumer protection under the changes to the Home Building Act and to remind the Minister that Ryde has a significant interest in the changes to the strata legislation and would welcome an opportunity to have input to the proposed changes.

ITEM 1 (continued)   **ATTACHMENT 1**

On being put to the Meeting, the voting on the Amendment was six (6) For and five (5) Against. The Amendment was **CARRIED** and became the Motion.

Record of Voting:

For the Amendment: Councillors Chung, Etmekdjian, Li, Maggio, Stott and Yedelian OAM

Against the Amendment: The Mayor, Councillor Pickering and Councillors Laxale, Pendleton, Salvestro-Martin and Simon

MOTION OF RECOMMITTAL

RESOLUTION: (Moved by Simon and Salvestro-Martin)

That Council recommit this matter.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Laxale, Li, Maggio, Pendleton, Salvestro-Martin, Simon and Yedelian OAM

Against the Motion: Councillors Chung, Etmekdjian and Stott

Note: As a result of the voting, this matter is now **AT LARGE**.

RESOLUTION: (Moved by Councillors Simon and Maggio)

(a) That Council requests the General Manager facilitate briefing sessions for interested Councillors and residents of the City of Ryde by Fair Trading Officers and the Owners Corporation Network to ensure that residents and Councillors are made aware of the important consumer protection changes under the new laws.

(b) That Council requests the General Manager to facilitate briefing sessions for interested Councillors and residents when new strata legislation is introduced.

(c) That Council write to the relevant Minister to advise the Minister that Ryde has a significant interest in the changes to the strata legislation and would welcome an opportunity to have input to the proposed changes.

Record of Voting:

For the Motion: Unanimous

ITEM 1 (continued)   **ATTACHMENT 1**

3   THE HOLLY FRASER FUNDRAISING CAMPAIGN - Councillor George Simon

Note: Holly Fraser addressed the meeting in relation to this Item.

RESOLUTION: (Moved by Councillors Simon and Maggio)

(a)   That Council congratulate Ryde resident Holly Fraser on her recent participation in the "Living Below the Line" challenge to raise awareness about global poverty and to raise money for the Oaktree Foundation.

(b)   That Council provide the $500 donation to the Oaktree Foundation on behalf of Holly Fraser.

(c)   That Council staff and Councillors are sent a Memo with the details on how to generously donate to the Oaktree Foundation.

(d)   That the General Manager review Council's Sponsorship and Donations Policy to ensure that the provision of donations to individuals and organisations is approached in a consistent manner and enhances Council's corporate reputation.

Record of Voting:

For the Motion: Unanimous

3   REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 7/15 held on 19 May 2015

2   OPTIONS TO CONDUCT A WINE AND MUSIC FESTIVAL

Note: Paul Wynn (representing the Rotary Club of Gladesville) and Victor Berger (representing the Gladesville Rotary Club) addressed the meeting in relation to this Item.

MOTION: (Moved by Councillors Maggio and Stott)

(a)   That Council supports an East Ward Events Committee to consider and establish a community events program for East Ward, to ensure the successful facilitation and coordination of new events (such as the Wine/Music Festival and the Ryde Roller Coaster Run) with existing events currently held in that Ward.

(b)   That the General Manager work with East Ward Councillors, Gladesville Rotary and other interested stakeholders to progress a suitable outcome for a Wine and Food Festival in the Gladesville / Putney area.

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ITEM 1 (continued)   **ATTACHMENT 1**

(c)   That the General Manager undertake a comprehensive review of the City's existing events program and processes and prepare a report to Council detailing:

     i.   existing community, cultural and sporting events, community celebrations, markets, awards programs and commemorations throughout the year;

     ii.   major events and community festivals;

     iii. current event processes and customer satisfaction including the provision of logistical, approval and planning support, financial assistance and event attraction;

     iv. a risk analysis, including the benefits and dis-benefits to the City of Ryde (reputational, economic or otherwise); and

     v.   an analysis of the existing annual budget for City events and recommendations for any future City events program.

AMENDMENT (Moved by Councillors Pendleton and Laxale)

(a)   That Council provides necessary support to the Gladesville Rotary Club in planning for a Wine and Music Festival in September 2015.

(b)   That Council supports an East Ward Events Committee to consider and establish a community events program for East Ward, to ensure the successful facilitation and coordination of new events (such as the Wine/Music Festival and the Ryde Roller Coaster Run) with existing events currently held in that Ward.

(c)   That the General Manager undertake a comprehensive review of the City's existing events program and processes and prepare a report to Council detailing:

     i.   existing community, cultural and sporting events, community celebrations, markets, awards programs and commemorations throughout the year;

     ii.   major events and community festivals;

     iii. current event processes and customer satisfaction including the provision of logistical, approval and planning support, financial assistance and event attraction;

     iv. a risk analysis, including the benefits and dis-benefits to the City of Ryde (reputational, economic or otherwise); and

     v.   an analysis of the existing annual budget for City events and recommendations for any future City events program.

ITEM 1 (continued)   **ATTACHMENT 1**

On being put to the Meeting, the voting on the Amendment was five (5) For and six (6) Against. The Amendment was **LOST**. The Motion was then put and **CARRIED**.

Record of Voting:

For the Amendment: Councillors Chung, Li, Laxale, Simon and Pendleton

Against the Amendment: The Mayor, Councillor Pickering and Councillors Etmekdjian, Maggio, Salvestro-Martin, Stott and Yedelian OAM

RESOLUTION: (Moved by Councillors Maggio and Stott)

(a)   That Council supports an East Ward Events Committee to consider and establish a community events program for East Ward, to ensure the successful facilitation and coordination of new events (such as the Wine/Music Festival and the Ryde Roller Coaster Run) with existing events currently held in that Ward.

(b)   That the General Manager work with East Ward Councillors, Gladesville Rotary and other interested stakeholders to progress a suitable outcome for a Wine and Food Festival in the Gladesville / Putney area.

(c)   That the General Manager undertake a comprehensive review of the City's existing events program and processes and prepare a report to Council detailing:

  i.   existing community, cultural and sporting events, community celebrations, markets, awards programs and commemorations throughout the year;

  ii.   major events and community festivals;

  iii.   current event processes and customer satisfaction including the provision of logistical, approval and planning support, financial assistance and event attraction;

  iv.   a risk analysis, including the benefits and dis-benefits to the City of Ryde (reputational, economic or otherwise); and

  v.   an analysis of the existing annual budget for City events and recommendations for any future City events program.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Maggio, Salvestro-Martin, Stott and Yedelian OAM

Against the Motion: Councillors Simon, Pendleton, Li and Laxale

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ITEM 1 (continued)   **ATTACHMENT 1**

MATTER OR URGENCY

Note: Councillor Salvestro-Martin left the meeting at 9.39pm and was not present for consideration or voting on this Item.

Councillor Laxale raised a Matter of Urgency regarding City of Ryde ground closures.

They Mayor, Councillor Pickering accepted this Item as an Urgent Item.

RESOLUTION: (Moved by Councillors Laxale and Simon)

That Council consider a Matter of Urgency regarding City of Ryde ground closures, the time being 9.29pm.

Record of Voting:

For the Motion: Unanimous

MATTER OF URGENCY - CITY OF RYDE GROUND CLOSURES

Note: Councillor Salvestro-Martin was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Laxale and Simon)

(a)   That the General Manager report back to Councillors the circumstances surrounding the ground closures on the weekend of 23/24 May 2015.

(b)   That the General Manager conduct an immediate and comprehensive review of our ground closures policy with a view to establishing a more transparent and effective decision making process on ground closures.

(c)   That the General Manager seeks advice and input from the Sport and Recreation Advisory Committee and neighbouring Councils on this matter during the review.

(d)   That a revised policy and recommendations be reported back to the next available Council meeting, following the next Sport and Recreation Advisory Committee meeting.

Record of Voting:

For the Motion: Unanimous

ITEM 1 (continued)   **ATTACHMENT 1**

<u>MAYORAL MINUTES</u>

MM4/15   FINANCIAL ASSISTANCE GRANTS TO LOCAL GOVERNMENT

<u>Note</u>: Councillor Salvestro-Martin was not present for consideration or voting on this
Item.

<u>Note</u>: Councillor Laxale left the meeting at 9.41pm and was not present for
consideration and voting on this Item.

RESOLUTION: (Moved by the Mayor, Councillor Pickering and Councillor Maggio)

(a)   That Council acknowledges the importance of federal funding through the
Financial Assistance Grants program for the continued delivery of Council
services and infrastructure;

(b)   That Council acknowledges that the City of Ryde will receive $3.2 million in
2014/2015; and

(c)   That Council ensure that this federal funding, and other funding provided by the
Federal Government under relevant grant programs, is appropriately identified
as Commonwealth grant funding in Council publications, including annual
reports.

Record of Voting:

<u>For the Motion</u>: Unanimous

<u>Note</u>: Councillor Salvestro-Martin returned to the meeting at 9.42pm.

<u>COUNCIL REPORTS</u>

1   CONFIRMATION OF MINUTES - Council Meeting held on 12 May 2015

<u>Note</u>: Councillor Laxale was not present for consideration or voting on this
Item.

RESOLUTION: (Moved by Councillors Yedelian OAM and Stott)

That the Minutes of the Council Meeting 8/15, held on 12 May 2015 be
confirmed.

Record of Voting:

<u>For the Motion</u>: Unanimous

ITEM 1 (continued)   **ATTACHMENT 1**

Note: Councillor Laxale returned to the meeting at 9.43pm.

2   REPORT OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING 7/15 held on 19 May 2015

Note: Councillor Simon left the meeting at 9.43pm and was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Chung and Laxale)

That Council note that Items 1 and 3 of the Planning and Environment Committee Meeting 7/15, held on 19 May 2015 were dealt with by the Committee within its delegated powers, noting that Item 2 was not considered by the Committee as the Applicant withdrew their application on 14 May 2015.

Record of Voting:

For the Motion: Unanimous

3   REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 7/15 held on 19 May 2015

Note: Councillor Simon was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Maggio and Stott)

That Council determine Items 2 and 3 of the Works and Community Committee report 7/15, held on 19 May 2015 noting that all other Items were dealt with by the Committee within its delegated powers.

Record of Voting:

For the Motion: Unanimous

2   OPTIONS TO CONDUCT A WINE AND MUSIC FESTIVAL

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

3   AMENDMENTS TO DELIVERY PLAN LISTING 2014-2015 AND 2015-2016

Note: Councillor Simon was not present for consideration or voting on this Item.

ITEM 1 (continued)   **ATTACHMENT 1**

RESOLUTION: (Moved by Councillors Maggio and Stott)

That the Draft 2015-2019 Delivery Plan Programs currently on exhibition be amended to:-

(a)   remove streets from the Road Resurfacing and Road Kerb Renewals Programs in the 2015/16 and 2016/17 listing, being Perkins Street (Cusack Street – Darvall Road), Read Street (Clanwilliam Street – Warrawong Street), Gardener Avenue (Quarry Road – Bidgee Road) and North Road (Norma Avenue – Fonti Street) that are programmed to be completed in 2014/15 as noted in the report.

(b)   included the outstanding streets from the 2014/15 Road Resurfacing and Road Kerb Renewals Programs in the 2015/16 listings, being Hermitage Road (Goodwin Street – Orchard Street), Champion Road (Deeble Street – Tennyson Road) and Pittwater Road (No. 214 – Rene Street).

(c)   include Khartoum Road and Waterloo Road (intersection Traffic Signals) in the Traffic and Transportation Program listings across 2015/16 to 2017/18 to reflect the timing of the project.

(d)   include under the Catchments Program - Stormwater Improvement Works Renewal, the three pipelines discharging into Shepherds Bay, being 2015/16 Shepherds Bay Drainage Outlet Design, 2016/17 Construction Stage 1 and 2017/18 Construction Stage 2.

Record of Voting:

<u>For the Motion</u>: Unanimous

4   SUBMISSIONS - DRAFT DEVELOPMENT CONTROL PLAN PART 8.2 STORMWATER AND FLOODPLAIN MANAGEMENT

<u>Note</u>: This Item was dealt with earlier in the meeting as detailed in these Minutes.

<u>Note</u>: Councillor Simon returned to the meeting at 9.45pm.

5   MARCH QUARTERLY REVIEW REPORT - FOUR YEAR DELIVERY PLAN 2014-2018 AND 2014/2015 OPERATIONAL PLAN

RESOLUTION: (Moved by Councillors Etmekdjian and Yedelian OAM)

(a)   That the report of the Chief Financial Officer dated 31 March 2015 on the March Quarterly Review Report. Four Year Delivery Plan 2014-2018 and One Year Operational Plan 2014/2015, be received and endorsed.

ITEM 1 (continued)   **ATTACHMENT 1**

(b)   That the proposed budget adjustments included in this report resulting in a net increase of $0.03 million in Council's Working Capital, to a projected balance as at 30 June 2015 of $3.05 million, be endorsed and included in the 2014/2015 Budget.

(c)   That the proposed transfers to and from Reserves as detailed in the report, and included as budget adjustments, totalling a net increase in Transfers to Reserves of $0.75 million be endorsed.

(d)   That the Certificate of the Responsible Accounting Officer dated 8 May 2015 be endorsed.

(e)   That Council endorse the Projects recommended for cancellation, deferral, being placed on hold or proposed to be carried over as detailed in the Report.

Record of Voting:

For the Motion: Unanimous

6   **INVESTMENT REPORT - April 2015**

RESOLUTION: (Moved by Councillors Etmekdjian and Yedelian OAM)

That Council endorse the report of the Chief Financial Officer dated 7 May 2015 on Investment Report – April 2015.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Maggio, Salvestro-Martin, Simon, Stott and Yedelian OAM

Against the Motion: Councillor Pendleton

7   **LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION - Councillors and Mayoral fees for 2015/16**

RESOLUTION: (Moved by Councillors Etmekdjian and Stott)

That Council adopt the following increases to Councillor and Mayoral fees effective from 1 July 2015:

(a)   2.5% increase to Councillor fees from $22,800 to $23,370 per annum.

(b)   2.5% increase to Mayoral fees from $60,580 to $62,090 per annum; in addition to the Councillor fees.

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ITEM 1 (continued)   **ATTACHMENT 1**

Record of Voting:

<u>For the Motion</u>: Unanimous

8   REPORTS DUE TO COUNCIL

RESOLUTION: (Moved by Councillors Pendleton and Maggio)

That the report on Outstanding Council Reports be endorsed.

Record of Voting:

<u>For the Motion</u>: Unanimous

PRECIS OF CORRESPONDENCE FOR CONSIDERATION

There were no Précis of Correspondence for Consideration.

NOTICES OF MOTION

1   NOISY EXHAUST FAN AT 62-80 ROWE STREET, EASTWOOD - Councillor Justin Li

<u>Note</u>: This Item was dealt with earlier in the meeting as detailed in these Minutes.

2   NSW STATE GOVERNMENT CHANGES RELATING TO OWNERS OF STRATA UNITS - Councillor George Simon

<u>Note</u>: This Item was dealt with earlier in the meeting as detailed in these Minutes.

3   THE HOLLY FRASER FUNDRAISING CAMPAIGN - Councillor George Simon

<u>Note</u>: This Item was dealt with earlier in the meeting as detailed in these Minutes.

4   REPAIR AND UPGRADE OF FOOTPATH ON VICTORIA ROAD, WEST RYDE – BETWEEN ADELAIDE STREET AND COBHAM AVENUE - Councillor George Simon

<u>Note</u>:   This Notice of Motion was WITHDRAWN by Councillor Simon and therefore not considered by Council.

ITEM 1 (continued)   **ATTACHMENT 1**

CLOSED SESSION

ITEM 9 – REQUEST FOR TENDER - COR-RFT-05/15 - CONSTRUCTION OF STORMWATER DETENTION BASIN AT WATERLOO PARK

Confidential
This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it; AND (d) (ii) information that would, if disclosed, confer a commercial advantage on a competitor of the council.

ITEM 10 - ADVICE ON COURT ACTIONS

Confidential
This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

RESOLUTION: (Moved by Councillors Pendleton and Etmekdjian)

That the Council resolve into Closed Session to consider the above matters.

Record of Voting:

For the Motion: Unanimous

Note: The Council closed the meeting at 9.56pm. The public and media left the chamber.

9   **REQUEST FOR TENDER - COR-RFT-05/15 - CONSTRUCTION OF STORMWATER DETENTION BASIN AT WATERLOO PARK**

   Note: Councillor Yedelian OAM left the meeting at 10.00pm and did not return. He was not present for consideration of voting on this Item.

   RECOMMENDATION: (Moved by Councillors Chung and Laxale)

   (a)   That Council accept the tender from Narel Civil Pty Ltd for the Construction of Stormwater Detention Basin and Associated Works at Waterloo Park, Marsfield to the amount of $405,666.80 as recommended in the Tender Evaluation Report.

Agenda of the Council Meeting No. 10/15, dated Tuesday 9 June 2015.

ITEM 1 (continued)   **ATTACHMENT 1**

(b)   That Council delegate to the General Manager the authority to enter into a contract with Narel Civil Pty Ltd on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.

(c)   That Council advise all the respondents of Council's decision.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Maggio, Simon and Stott

Against the Motion: Councillors Pendleton and Salvestro-Martin

10   ADVICE ON COURT ACTIONS

Note: Councillor Yedelian OAM was not present for consideration or voting on this Item.

RECOMMENDATION: (Moved by Councillors Stott and Simon)

That the report of the General Counsel be received.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Pendleton, Simon and Stott.

Against the Motion: Councillors Maggio and Salvestro-Martin

OPEN SESSION

Note: Councillor Yedelian OAM was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Stott and Maggio)

That Council resolve itself into open Council.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Pendleton, Simon and Stott.

Against the Motion: Councillors Maggio and Salvestro-Martin

ITEM 1 (continued)   **ATTACHMENT 1**

Note: Open Council resumed at 10.06pm.

Note: Councillor Yedelian OAM was not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Li and Stott)

That the recommendations of Items considered in Closed Session be received and adopted as resolutions of Council without any alteration or amendment thereto.

Record of Voting:

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Pendleton, Simon and Stott

Against the Motion: Councillors Maggio and Salvestro-Martin

NATIONAL ANTHEM

The National Anthem was sung at the conclusion of the meeting.

The meeting closed at 10.08pm.

CONFIRMED THIS 9TH DAY OF JUNE 2015

Chairperson

2   REPORT OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING 8/15 held on 2 June 2015

Report prepared by: Section Manager - Governance
File No.: CLM/15/1/4/2 - BP15/676

REPORT SUMMARY

The Minutes of the Planning and Environment Committee Meeting 8/15 held on 2 June 2015 are to be circulated on Thursday, 4 June 2015 after the meeting has been conducted. The Minutes will be listed for confirmation at the next Planning and Environment Committee Meeting.

A report detailing Items which were dealt with by the Committee within its delegated powers, together with any Committee recommendations will be circulated at the same time as the Minutes on Thursday, 4 June 2015.

3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 8/15 held on 2 June 2015

Report prepared by: Section Manager - Governance
File No.: CLM/15/1/4/2 - BP15/677

REPORT SUMMARY

The Minutes of the Works and Community Committee Meeting 8/15 held on 2 June 2015 are to be circulated on Thursday, 4 June 2015 after the meeting has been conducted. The Minutes will be listed for confirmation at the next Works and Community Committee Meeting.

A report detailing Items which were dealt with by the Committee within its delegated powers, together with any Committee recommendations will be circulated at the same time as the Minutes on Thursday, 4 June 2015.

4   FIT FOR THE FUTURE - CITY OF RYDE'S RESPONSE

Report prepared by: Group Manager - Corporate Services
File No.: CSG/14/3/22 - BP15/730

REPORT SUMMARY

Council has considered its position in respect of the 'Fit for the Future' program, that was announced by the Minister for Local Government in September 2014, at its Extraordinary Council Meeting on 17 February 2015 and further at its meeting on 12 May 2015.

Council at its meeting on 12 May 2015 resolved as follows:-

(a) That Council note the update on the actions taken by the General Manager in preparing Council's response to the Fit for the Future program, as a result of Council's resolution at its meeting 17 February 2015.

(b) That Council endorse the General Manager continuing to finalise both Council's Template 2 submission – (Council Improvement Proposal) and the Joint Regional Authority proposal, (as detailed in the body of this report), in conjunction with Lane Cove and Hunter's Hill Councils.

(c) That Council delegate to the General Manager the authority to provide a submission to IPART regarding Fit for the Future Assessment methodology on behalf of Council.

(d) That Council note this matter will be reported back to Council at a meeting in June 2015.

In accordance with the above resolution a supplementary report will be issued to Council by Friday, 6 June 2015.

RECOMMENDATION:

That Council consider the Supplementary Report circulated on this matter.

ATTACHMENTS
There are no attachments for this report.

Report Prepared By:

Roy Newsome
Group Manager - Corporate Services

Report Approved By:

Gail Connolly
General Manager

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5   COMMUNITY GRANTS PROGRAM - ALLOCATION OF FUNDING 2015-16

Report prepared by: Section Manager - Community Services
File No.: GRP/09/4/14 - BP15/555

REPORT SUMMARY

Council's 2015-16 Community Grants Program includes four grant categories: Seniors, Capacity Building, Sports and Recreation and Community Projects.

At the meeting held on 9 December 2014, Council approved the Community Grants Policy (**ATTACHMENT 1**) and Application Guidelines (**ATTACHMENT 2**), with the continuation of the Sports and Recreation Community Grant funding of $25,000. Council also resolved that the Policy provide for only one grant to be awarded to any one organisation.

Four main categories of grants are offered: Seniors (up to $2,000), Capacity Building (up to $3,500), Sports and Recreation (up to $3,500), and Community Projects (up to $5,000).

Within the Capacity Building category, there are three sub-categories to support new and small community organisations to boost growth potential, namely Events, Emerging Groups and General, which include arts and cultural organisations.

This report deals with the funding allocation for 2015-16 for Seniors, Capacity Building, Sports and Recreation and Community Projects categories. The report provides advice to Council on the applications received and provides recommendations on the distribution of Council's Community Grants funds.

Council has allocated a budget of $150,000 for these four categories and three sub-categories. This year, 83 applications were received across all categories, totalling $285,303 in requests for funding, with the panel recommending funding of $126,542 worth of programs and activities.

All applications were assessed by a panel and the recommendation of the assessment panel for each category is provided at **ATTACHMENTS 3 - 8**.

The projects recommended for funding include a diverse range of activities, events and services which will contribute to community wellbeing, cultural expression and vibrancy in the City of Ryde, and align with the outcomes sought through the Community Strategic Plan.

ITEM 5 (continued)

RECOMMENDATION:

(a) That Council endorse the allocation of the 2015-2016 City of Ryde **Sports and Recreation Community Grant Category** as follows:

Organisation	Project Name	Amount
Eastwood Ryde Netball Association	Net Set Go beginners program	$3,500
Ryde Panthers Football Club	Skills Acquisition Program	$1,000
Putney Firebirds Netball Club	Putney Firebirds Skills to Soar	$2,600
West Ryde Rovers Netball Club	Children with Disability intro to Netball	$2,500
Rainbow Club Australia	Swim the Rainbow	$1,750
Eastwood St Andrews AFC	Kickstart	$2,500
Gladesville Sharks FC	Sharks Football Training Circuit	$700
Eastwood Croquet Club Inc	Developing Partnership with local Community	$1,500
	Total	**$16,050**

(b) That Council endorse the allocation of the 2015-2016 City of Ryde **Seniors Grant Category** as follows:

Organisation	Project Name	Amount
Italian Leisure Group	Social Events	$2,000
Ryde Armenian Seniors Weekly Social Group	Ryde Armenian Seniors Weekly Social Group	$2,000
Italian Womens Group Marsfield	Health Promotions Initiatives	$500
Gladesville & District Probus Club	Transport Assistance	$2,000
Italo – Australian Senior Citizens Group	Italo – Australian Senior Citizens Group	$2,000
Eastwood Chinese Senior Citizens Club	Humans of Eastwood	$2,000
Ryde Multicultural Centre Inc.	Healthy and Informed Seniors	$2,000
	Total	**$12,500**

(c) That Council endorse the allocation of the 2015-16 City of Ryde **Capacity Building Grant** – **Event Category** as follows:

Organisation	Project Name	Amount
Eastwood Patchwork Quilters Inc	Eastwood Patchwork Quilters Inc. 2015 Biennial Exhibition	$2,992
Reach Community Initiatives Incorporated	Christmas Eve Celebration	$3,000
Rotary Club Gladesville	Ryde Food and Wine Festival	$3,500
	Total	**$9,492**

ITEM 5 (continued)

(d)   That Council endorse the allocation of the 2015-16 City of Ryde **Capacity Building Grant – Emerging/Small Groups Category** as follows:

Organisation	Organisation Support	Amount
Ivanhoe Estate Tenant Group Inc.	Need support mostly in funding, training and connecting to community services and NGO's to develop partnerships that help the tenants.	$2,000
Artisans Ryde	Need financial assistance to meet operating expenses and support for governance to achieve our vision.	$3,500
Australia Han In Saeng Myung Line Inc	Need financial assistance to maintain the service and manage volunteers. Need support to develop governance structure and risks management.	$3,500
Ryde Hunters Hill Symphony Orchestra	Financial assistance until such time that the patronage grows to allow subscription tickets.	$3,500
	Total	**$12,500**

(e)   That Council endorse the allocation of the 2015-16 City of Ryde **Capacity Building Grant – General Category** as follows:

Organisation	Project Name	Amount
Christian Community Aid	Community Aids Working Together - Phase 2	$3,500
North Ryde Community Aid & Information Centre Inc	Community Aids Working Together - Phase 3	$3,500
Hunters Hill Ryde Community Services	Community Aids Working Together	$3,500
	Total	**$10,500**

(f)   That That Council endorse the allocation of the 2015-16 City of Ryde **Community Projects Grant Category** as follows:

Organisation	Project Name	Amount
Touch by Olivia	Story time at Livvi's Place	$2,500
Mental Health Carers ARAFMI NSW Inc	The Ryde Mandarin Speaking Carers Support group	$3,000
Differently Abled People Association Incorporation (DAPA)	Community connect for People with disabilities and people with CALD background(PWD/CALD Talent Connect)	$2,500

ITEM 5 (continued)

Rotary Club of North Ryde Inc	Seniors Xmas Party	$1,000
Community Migrant Resource Centre	Learn & Earn - Sewing Banners Project	$2,500
St Andrews Socio Religious Justice, Harmony of FITA Inc.	"Keep Ryde Beautiful & Clean Together "(Litter Less, Act for Local)	$2,000
Relationships Australia	XI YANG YANG--Ryde Chinese Music Community Group	$2,500
KYDS Youth Development Service Inc	Counselling &n Mental Health Support Services for residents of Ryde LGA	$3,500
Sydney Korean Women's Association	" Helping Hands"	$2,000
Good Beginnings Australia - Ryde Community Hub	Establishment of Young Parents' Playgroup	$2,500
Nutrition Australia NSW Division	The Grandparent's Wellness Collective	$3,000
2realise Incorporated	Brave	$2,500
Early Education (EarlyEd) Inc.	Children from subcontinent communities ready for school	$2,000
West Ryde Baptist English Classes	ESL Classes and Community Integration	$2,000
The Benevolent Society	Yarn Up	$4,300
STaR Inclusive Early Childhood Association	Building capacity to facilitate the inclusion of young children	$5,000
Ryde Family Services	Transition to High School Program	$4,000
The Salvation Army (Ryde)	Afterschool @ 47	$3,000
Rotary Club of North Ryde	Preventing Youth Mental Health Problems Seminars	$500
Indonesian Welfare Association (IWA)	Social activities for migrants	$2,000
Catholic Healthcare Limited-Catholic Community Services	Traditional Korean Paper Art	$1,000
Royal Rehab	Return2Sport Adaptive Yoga - Yoga for All Abilities	$2,000
Achieve Australia	Volunteer Training - Building Capacity	$2,000

ITEM 5 (continued)

Marsfield Trafalgar Playgroup Wednesday	Chibikko Japanese Bilingual Program	$2,000
(2RRR) Ryde Regional Radio Co-operative ltd.	Radio Training Course Subsidy	$1,700
Ryde Hunters Hill Community Transport Assoc. Inc.	Translation of promotional material	$3,500
Side By Side Advocacy	A Book of Stories - Citizen Advocacy	$1,000
	Total	**$65,500**

(g)   That the successful and unsuccessful grant applicants be informed in writing of the outcome of their applications.

(h)   That the unsuccessful grant applicants be provided feedback on why their application was not successful.

(i)   That Council create a Community Grant Reserve Fund and the remainder be transferred into this fund for Small Grants funding available all year round.

ATTACHMENTS
1 Community Grants Policy
2 Community Grants Application Guidelines
3 Community Grants 2015-16 Allocation - Sports and Recreation
4 Community Grants 2015-16 Allocation - Seniors
5 Community Grants 2015-16 Allocation - Capacity Building - Events
6 Community Grants 2015-16 Allocation - Capacity Building - Emerging Groups
7 Community Grants 2015-16 Allocation - Capacity Building - General
8 Community Grants 2015-16 Allocation - Community Projects

Report Prepared By:

Persis Koo
Section Manager - Community Services

Report Approved By:

Gunjan Tripathi
Acting Service Unit Manager - Community and Culture

Tatjana Domazet
Acting Group Manager - Community Life

ITEM 5 (continued)

Background

The Community Grants Policy Review was completed in December 2014 and at its meeting held on 9 December 2014, Council resolved as follows:

> (a) *That Council approve changes to the Community Grants Policy and Implementation Procedure as outlined in the body of this report, with the continuation of the sporting grants to be known as the Sport and Recreation Community Grant with funding to be maintained at $25,000*

> (b) *That the policy provide for only one grant to be awarded to any one organisation.*

The revised Community Grants Program includes a call for applications from community organisations across four categories; Seniors Grant, Sports and Recreation Community Grant, Community Projects and Capacity Building Grant which includes three subcategories: Event Category, Emerging/Small Groups and General Category.

Key features of the changes are highlighted as below:

Areas	Approved changes
Grant Categories	Seniors Capacity Building including: • Events • Emerging • General Community Projects Sports and Recreation Community Grant Small Grants **No change to Excellence Awards Category**
Eligibility and Criteria	Key standard eligibility is maintained and criteria tailored to ensure grant specific outcomes are achieved.
Funding	Seniors – Up to $2000 Capacity Building –Up to $3,500 • Events • Emerging • General Community Projects- Up to $5000 Sports and Recreation Community Grant - $3,500 Small Grants-Up to $1000
Assessment	Introduction of a new assessment tool and a minimum of 2 staff assessing each application
Timeframe	January – May, for all but small grant category

The Community Grants Program was advertised by Council from January 2015, opened throughout February and closed on 16 March 2015.

ITEM 5 (continued)

Discussion

Two information sessions were held on 4 February and 11 February 2015 which provided interested applicants with information on the grant application process. Community and Culture staff were available to assist applicants with questions, help to identify and plan a project and consolidate ideas for projects with a community benefit perspective.

A total of 83 applications were received for the 2015-2016 Program which includes a number of new organisations from the disability sector promoting social inclusion in the City of Ryde.

ATTACHMENTS 3 TO 8 lists all applications received under each grant category and includes a brief project description, the requested amount of funding and the amount of funding recommended for allocation by Council. Where a project has not been recommended for funding, an explanation is also provided.

All applications were assessed by staff as per the selection criteria listed in the Community Grants Application Guidelines which are as follow:
- A specific project which addresses community needs
- Create opportunities for skill/ knowledge and resource development
- Collaboration or partnership projects
- New and innovative projects
- Value for money and non-reliance on continuing Council funding
- Ability of applicant to manage the program and funding.

The assessment panel, as per the Guidelines, was made up of a multi-disciplinary team of Council staff from Community Life.

To continue to build the capacity of the community groups and organisations, a number of organisations have been targeted for follow up by staff and to be invited to attend future Grant Workshops to assist them with project development.

1.   Seniors Grants

The Seniors Grants program provides grants of up to $2,000 to support community initiatives that will benefit seniors in the Ryde Local Government Area (LGA).

A total of 8 applications were received and with total request of $14,480.

Objective:
The aim of the Seniors Grants program is to facilitate projects which engage local seniors in projects that are aligned with key objectives of the 2025 Community Strategic Plan. In particular:
- Provide local seniors groups in the LGA with financial support that will enhance existing or encourage new programs and activities.
- To provide seniors with opportunities for social interaction and connectedness to help reduce social isolation.

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ITEM 5 (continued)

Criteria:
Proposals from community and volunteer groups, and the not-for-profit sector, for activities that engage local seniors in an active and healthy lifestyle and that provide them with new and social experiences. Priority is given where it could be shown that the project engages local seniors and:
- Connects people to each other
- Connects people to place
- Develops community strengths and capabilities
- Enlivens arts and cultural life and promotes health and wellbeing
- Project outcomes are aligned with community needs or aspirations
- The project is a priority for the Ryde seniors community
- The applicant is capable of carrying out the proposed project
- The applicant needs City of Ryde's support for the project to go ahead.

In this category, financial support is available to cover unexpected operational or staffing costs or equipment purchases where it can be shown that the funding will enhance an existing program or project or support the sustainability of an existing seniors group.

Groups submitting proposals were also encouraged to consider projects that take an intergenerational approach including people of all ages along with the local senior's community.

2. Community Capacity Building Grants

Objective:
Community Capacity Building grants are intended to support the local organisations in achieving community benefits while building the organisation's skills, improve governance and ability to sustain their activities. There are three sub categories included within this broad category namely Events, Emerging Groups and General.

Funding up to $3,500 per grant application.

A total of 17 applications were received and with a total request of $ 60,992.

2.1 Events category

A new approach is proposed for the events category in order to build capacity of the events by supporting them with tools, skills and expertise to ensure that they develop sustainability and are able to achieve their goals independent of Council. The proposed approach will enhance our ability to support a diverse range of community events over time and have the flexibility to respond to support needs to upcoming organisations such as West Ryde Progress Association.

ITEM 5 (continued)

Objective:
The aim of this category is to enhance the ability of the organisations to sustain their activities based on their current capacity. This will be achieved by providing support to the new organisations through a capacity building cycle of three years including monetary and in kind support. The types of support provided by Council will include:
- Venue hire
- Training
- Event planning support in sustaining the event
- Insurance
- Logistics of the event – waste, local liaison with traffic unit, etc
- Advice/ guidance for event organisation.

Criteria:
The City of Ryde will provide support to local events where it can be shown that the event:
- Builds community connections
- Develops community strengths and capabilities
- Celebrates community and culture
- Has outcomes aligned with community needs or aspirations

And:
  Organisations will be assessed based on their:
- Financial capacity
- Local presence
- Current assets
- Sources of funding and ability to raise own funds through fees and charges.

2.2. Emerging Groups

Objective:
Grants will be provided to new and emerging community organisations that often operate on the basis of limited funding, relying largely on volunteers and on one-off, short-term and small grants to manage their operations. This often results in programs that they offer having limited sustainability, necessitating an ongoing reinvestment in resources and time to prepare new funding applications and pursue new opportunities.

Furthermore, many new and emerging community organisations are unfamiliar with submission-based government funding processes and have limited ability to influence political processes and attract funding. Challenges may also arise as a result of different organisations representing the same target group and failing to collaborate due to personal interests, commonly based on differing political or religious views.

ITEM 5 (continued)

Criteria:
An organisation is classified as *'emerging'* if it is characterised by the following features:

- Is small with a heavy reliance on volunteers
- Operates on the basis of limited funding
- Heavy reliance on one off, short –term, or small grants (i.e. non-recurrent funding)
- Limited formal social and professional networks
- Limited ability to influence political processes
- Limited capacity to attract funding through fees or fundraising.

2.3. General Category:

Objective:
Applications in this category may be for the initiatives that build the capacity of the organisations towards provision of community benefits. Funding in this category will be advertised annually. The general category is open to all groups to access funds based on the current grants guidelines.

Criteria:
- Project can demonstrate an identified need in the community through a strong evidence base
- Project builds a strong skill and knowledge base and builds capacity within the organisation
- Project improves governance and sustainability within the organisation
- Project is cost-effective
- Project builds on the experience of the organisation.

3. Community Projects

Objective:
Community Projects category is based on the principles of transparency, inclusion and access. It is an open category to support eligible projects on a one-off basis. Projects demonstrating:

- A focus on responsiveness in relation to an identified community need.
- Collaboration between stakeholders and partners
- Creation of an evidence base on identified need by data and supporting
- Innovation in creating best practice.

The purpose of the program is to support a range of projects that meet the diverse needs of the Ryde community, with an emphasis on the following six priority areas:

1. Servicing our community
2. Sustainability and capacity building
3. Inclusion
4. Collaboration and partnerships
5. Equity
6. Responsiveness.

ITEM 5 (continued)

The Community Projects category aims to provide funding to the local groups working towards building a cohesive and connected community based on the principles of inclusion, enhancing community well- being and cultural capacity.

Criteria:
- Project can demonstrate how it builds well-being through active participation of the community
- Project can demonstrate that it is meeting an identified need in the community through a strong evidence base
- Project builds a strong skill and knowledge base and builds community resources
- Project creates community connectedness
- Project is cost-effective
- Project has the capacity to deliver the outcomes in the community.

Funding up to $5,000 per grant application.

A total of 45 applications were received and with a total request of $173,781.

4. Sports and Recreation Community Grant

Objective:
Available only to sporting organisations, to develop sports and will be initiatives that enhance existing activities to support sustainable, community orientated, specific local projects that increase the opportunity for participation in sports, recreation and physical activity.

Criteria:
- Project will be of direct benefit to a specific sporting group or groups within the community
- Services, programs and initiatives aim to benefit the City of Ryde residents.

Funding up to $3,500 per grant application.

A total of 12 applications were received and with a total request of $36,050.

Financial Implications

Council allocated $150,000 towards the Community Grants program with specific amounts of $25,000 allocated to Sports and Recreation Community Grant.

Applications recommended for funding is a total of $126,542.

The remainder ($23,458) will be returned to Council's Community Grant Reserve Fund.

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ITEM 5 (continued)

Council may decide to create a Community Grant Reserve Fund where the remainder of the grant funding available this year will be placed for future use towards the Small Grants program available all year round.

The Small Grants program has a funding limit of $1,000 and enables small projects which emerge outside of the annual grants program time frame. A Small Grants program allows the City of Ryde to respond effectively and flexibility to changing circumstances in the community by providing a responsive program that can support emerging ideas and organisations. Small organisations can apply for small grants year round in an easy and accessible way. Applicants who were successful through the Community Grants program cannot apply for a small grant.

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Community Grants Policy
December 2014

ITEM 5 (continued)   **ATTACHMENT 1**

Community Grants Policy December 2014

Scope

Council's annual Community Grants Program is a strategic tool for capacity building, supporting innovation and addressing community need in line with the Council and community's vision. This Policy will provide an equitable, efficient, transparent and sustainable framework for allocation of Council's community grants to community organisations in Ryde.

Policy Context

The City of Ryde recognises the value of community grants as a key tool to meet the needs of its residents. Community grants extend the community's capability to conduct activities, create opportunities for community capacity building and develop strong partnerships.

Council has for a number of years provided financial assistance to not-for-profit groups in the categories of cultural, community welfare and community aid grants. These have been administered through distinct processes which in most part have been informed through historical arrangements. Council's contribution to the three community aid organisations and six community events in particular have evolved through historical arrangements over an extended period.

The local Community Development Support Expenditure (CDSE) program is the program where Registered Clubs direct part of club earnings to community services. Councils usually take part in assessment and administration of CDSE program in their areas. Ryde CDSE program will continue to be administered by Council, but will be a separate process to Council's Community Grants program.

Principles

The following principles underpin administration of community grants program

   a) Servicing our community:

     - Services, programs and initiatives are aimed to benefit the City of Ryde (CoR) residents. Funds will be provided to groups targeting CoR residents and that promote improved health and wellbeing.
     - Initiatives or activities that do not discriminate or disadvantage groups within the community.
     - Acknowledge and recognise the social value and benefits that community based not for profit groups have in our community and that Council has a role in supporting Ryde's needs being met.

   b) Sustainability and Capacity Building:

ITEM 5 (continued) **ATTACHMENT 1**

Community Grants Policy December 2014

- Build on the existing abilities and strengths of individuals and organisations to identify and develop local long term solutions to meet community needs.
- Support strategies to support the development of groups to enable them to be more self-sustaining.
- Deliver processes which develop capacity of organisations and groups to reduce the reliance on Council funding.
- Develop opportunities to link compatible groups and organisations to collaborate and form partnerships.

c) Inclusion

- Ensure the community grants are accessible to a diverse range of service providers and the projects funded are inclusive of the needs of diverse groups and people within the community.

d) Collaboration and Partnerships

- Encourage and foster a range of relationships with communities, Council, community groups to deliver improved outcomes for the community.
- Maximise outcomes through collaboration and partnership projects.

e) Equity

- Provision of information, services and opportunities for involvement is provided to all groups and services within the community in an open and transparent manner.
- Deliver processes which are competitive, open to all and transparent.
- Deliver processes that are consistent for the customers and Council and are aligned to Council's values and other corporate objectives

f) Responsiveness

- Be proactive in identifying and addressing changing community needs.
- Support groups who meet identified and emerging community needs.
- Review and adjust policies and guidelines based on best available practice and feedback.

Objectives

The objectives of this policy are as follows:

a) Provision of a consistent, equitable, transparent and efficient framework for administration of all community grant categories inclusive of historical arrangements, that is understood by services and Council.

b) To support a range of projects that meet the diverse needs of the Ryde community.

c) To optimise the outcomes of the community grants through improved access, a transparent and supported approach to promoting and allocation.

ITEM 5 (continued)   **ATTACHMENT 1**

Community Grants Policy December 2014

d)   To continue to support community based not for profit groups targeting City of Ryde residents through the provision of financial support.

e)   To clearly identify the accountability requirements of organisations that receive funding.

Strategies

The key strategies Council will implement to meet these objectives are as follows:

a)   Development and implementation of the Community Grants Implementation Procedure (**ATTACHED**) that will clearly articulate implementation process, eligibility, objectives, selection criteria, and selection process.

b)   Development of annual priorities for each grant category in line with Council's strategic documents and identified emerging needs.

c)   Development of a funding method for historic funding arrangements.

d)   Development of support mechanisms to assist groups and organisations in accessing community grants.

e)   Development of opportunities to link compatible groups and organisations to collaborate and form partnerships.

f)   Deliver a program to build the capacity of organisations and groups to reduce the reliance on Council funding, which would enable Council to provide support to a larger group of community service providers.

CATEGORIES OF FUNDING

The City of Ryde provides annual grants through a variety of categories. These are a mixture of annual categories, for which applications are accepted once a year and two categories for which applications are accepted once every three years.

Category	Principle	Objective
1. Seniors Funding Limit: Up to $2000	Access, Equitable process, transparency, eligibility	This category targets social senior's groups focusing to fund social participation activities. The aims of the Seniors Grants program are to facilitate projects which engage local seniors in projects that are aligned with key objectives of the 2025 Community Strategic Plan. In particular: • Provide local seniors groups in the LGA with financial support that will

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ITEM 5 (continued)   **ATTACHMENT 1**

Community Grants Policy December 2014

		enhance existing or encourage new programs and activities • To provide seniors with opportunities for social interaction and connectedness to help reduce social isolation.
2. Capacity Building Funding Limit : Up to $3,500 Three sub-categories are included within this category namely:	Access, Equity, transparency, sustainability	This category Intends to support the local organisations in achieving community benefits while building the organisations skills, improve governance and ability to sustain their activities.
2.1 Events	Capacity & Need	The aim of this category is to enhance the ability of the organisations to sustain their activities based on their current capacity. This will be achieved by providing support to the new organisations through a capacity building cycle of 3 years including monetary and in kind support.
2.2 Emerging Groups	Application of the Definition , Capacity & Need	Grants will be provided to new and emerging community organisations that often operate on the basis of limited funding, relying largely on volunteers and on one-off, short-term and small grants to manage their operations. This often results in programs that they offer having limited sustainability, necessitating an ongoing reinvestment in resources and time to prepare new funding applications and pursue new opportunities
2.3 General	Available to all organisations, particular focus on sporting clubs, projects improving ability to deliver; training of volunteers, business planning.	Applications in this category may be for the initiatives that build the capacity of the organisations towards provision of community benefits. Funding in this Category will be advertised annually. The general category is open to all groups to access funds based on the current grants guidelines. This category is also open to the sporting groups.

ITEM 5 (continued)   **ATTACHMENT 1**

Community Grants Policy December 2014

3. Community Projects Funding Limit: Up to $5000	Transparency, Inclusion, Access, Assessment	Open category to support eligible projects, one-off, focus on responsiveness, collaboration, identified need, innovation.
4. Sports & Recreation Community Grants Funding Limit : Up to $3,500	Capacity & Need	The aim of this category is to enhance the ability of sporting organisations to promote their sporting and/or recreational activities delivered in the community.
5. Small Grants Funding Limit: Up to $1000	Access, Equity, transparency, Flexibility	Enable small projects which emerge outside of the annual grants program time frame. A small grants program allows the City of Ryde to respond effectively and flexibly to changing circumstances in the community by providing a responsive program that can support emerging ideas and organisations. Enable small organisations to apply for small grants year round in an easy and accessible way.
6. School Excellence Award	**No change**	Recognise excellence, schools can nominate one student by application for a Certificate of Excellence and a Voucher. High School: $100 primary school $50

Relevant Legislation

The Local Government Act 1993, s356, states:

(1) *A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.*

(2) *A proposed recipient who acts for private gain is not ineligible to be granted financial assistance, but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.*

(3) *However, public notice is not required if:*
  (a) *the financial assistance is part of a specific program, and*
  (b) *the program's details have been included in the council's draft management plan for the year in which the financial assistance is proposed to be given, and*
  (c) *the program's proposed budget for that year does not exceed 5 percent of the council's proposed income from the ordinary rates levied for that year, and*

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ITEM 5 (continued)   **ATTACHMENT 1**

Community Grants Policy December 2014

    (d) the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.

(4) Public notice is also not required if the financial assistance is part of a program of graffiti removal work.

S 377 of the Act states:

A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council, other than the following:

- *A decision under section 356 to contribute money or otherwise grant financial assistance to persons.*

External Considerations

Changes to the state and federal government funding and the Community Development Support Expenditure scheme may impact local organisations which rely on these funding sources and may increase demand on Council for funding.

Related Policies/Strategies
- Ryde 2025 Community Strategic Plan
- Arts and Cultural Development Framework

Stakeholders

The key external stakeholders include community groups and organisations in Ryde who would apply for funding. Particularly community organisations which have had historical arrangements for receiving funding from Council are key stakeholders and the implementation of a new policy and guidelines may change the way these stakeholders are used to working with Council.

Implementation
This policy will be implemented through the Community and Culture Service Unit with assistance from Open Space and Events and Community Capacity Building and Events Units.

Implementation of this policy and guidelines will occur from financial year 2014-15.

Organisations can apply in any nominated category of their choice. Only one grant per organisation will be provided.

Evaluation and Review
To ensure this policy develops over time to align with better practice and the changing needs of the community, it should be reviewed according to Council's Policy Development, Implementation and Review – Guidelines and Standards.

ITEM 5 (continued)   **ATTACHMENT 1**

Community Grants Policy December 2014

The following indicators should be considered in measuring the effectiveness of the development and implementation of this program within the first year:

a)   Feedback from staff and Councillors.

b)   General feedback from organisations and groups identified through an survey of grant applicants.

c)   Number and diversity of groups applying for community grants increased.

Resource Implications

The streamlined process and in particular management of all categories of grants through a single process will reduce the amount of staff resources required in delivering the Community Grants Program. Information relating to the allocation of community grant process needs to be collated in a manner to ensure appropriate reporting is provided through the management plan and the annual report.

Authorisation
Council

Ownership

The development, implementation, review and evaluation of this policy is the responsibility of the Community and Culture Unit.

Some of the strategies outlined within this policy will require other service units such as Open Space and Community Capacity and Events to assist.

Further Information

For further information on this policy and attached guidelines contact Council's Community and Culture Manager on 9952 8222.

References
- Parramatta Council Community Grants Program
- City of Sydney Community Grants and Sponsorship Policy
- Bankstown City Council- Draft Grants & Donations Policy
- Leichardt Council – Grants and Community Resourcing Policy
- Auburn City Council – Community Grants Program Guidelines
- Victorian Local Governance Association –Best Practice in in Local Government Grants Program

Attachments

Title	Trim Reference
Community Grants Implementation Procedure	D14/115579

Lifestyle and opportunity @ your doorstep   City of Ryde

Agenda of the Council Meeting No. 10/15, dated Tuesday 9 June 2015.

2015 Community Grants Application Guidelines

Seniors Grant
Community Projects Grant
Community Capacity Building Grant
Sports & Recreation Community Grant

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City of Ryde
Lifestyle and opportunity
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ITEM 5 (continued)   **ATTACHMENT 2**

ENGLISH

If you do not understand this document please come to Ryde Civic Centre, 1 Devlin Street, Ryde Monday to Friday 8.30am to 4.30pm or telephone the Telephone and Interpreting Service on 131 450 and ask an interpreter to contact the City of Ryde for you on 9952 8222.

ARABIC

إذا تعذر عليك فهم محتويات هذه الوثيقة، نرجو الحضور إلى مركز بلدية رايد Ryde Civic Centre على العنوان: Devlin Street, Ryde 1 من الاثنين إلى الجمعة بين الساعة 8.30 صباحًا والساعة 4.30 بعد الظهر، أو الاتصال بمكتب خدمات الترجمة على الرقم 131 450 لكي تطلب من أحد المترجمين الاتصال بمجلس مدينة رايد، على الرقم 9952 8222، نيابةً عنك.

ARMENIAN

Եթէ այս գրութիւնը չէք հասկնար, խնդրեմ եկէք՝ Րայդ Սիվիք Սէնթըր, 1 Տեվլին փողոց, Րայդ, (Ryde Civic Centre, 1 Delvin Street, Ryde) Երկուշաբթիէն Ուրբաթ կ.ա. ժամը 8.30 – կէ. ժամը 4.30, կամ հեռաձայնեցէք Հեռաձայնի եւ Թարգմանութեան Սպասարկութեան՝ 131 450, եւ խնդրեցէք որ թարգմանիչ մը Րայդ Քաղաքապետարանին հետ կապ հաստատէ ձեզի համար, հեռաձայնելով՝ 9952 8222 թիւին։

CHINESE

如果您看不懂本文，請在周一至周五上午 8 時 30 分至下午 4 時 30 分前往 Ryde 市政中心詢問 (Ryde Civic Centre, 地址: 1 Devlin Street, Ryde)。你也可以打電話至電話傳譯服務中心，電話號碼是: 131 450。接通後你可以要求一位傳譯員為你打如下電話和 Ryde 市政廳聯繫，電話是: 9952 8222。

FARSI

اگر این مدرک را نمی فهمید لطفاً از 8.30 صبح تا 4.30 بعد از ظهر دوشنبه تا جمعه به مرکز شهرداری رايد، Ryde Civic Centre, 1 Devlin Street, Ryde مراجعه کنيد يا به سرويس مترجم تلفنی، شماره 131 450 تلفن بزنيد و از يک مترجم بخواهيد که از طرف شما با شهرداری رايد، شماره 9952 8222 تلفن بزنيد.

ITALIAN

Se non capite il presente documento, siete pregati di rivolgervi al Ryde Civic Centre al n. 1 di Devlin Street, Ryde, dalle 8.30 alle 16.30, dal lunedì al venerdì; oppure potete chiamare il Telephone Translating and Interpreting Service al 131 450 e chiedere all'interprete di contattare a vostro nome il Municipio di Ryde presso il 9952 8222.

KOREAN

이 문서가 무슨 의미인지 모르실 경우에는 1 Devlin Street, Ryde 에 있는 Ryde Civic Centre 로 오시거나 (월 – 금, 오전 8:30 – 오후 4:30), 전화 131 450 번으로 전화 통역 서비스에 연락하셔서 통역사에게 여러분 대신 Ryde 시청에 전화 9952 8222 번으로 연락을 부탁하십시오.

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The guidelines have been developed to assist organisations and groups to apply for funding from the City of Ryde under the Community Grants Program.

Requests for Community Grant funding will ONLY be accepted on submission of a completed online application. To start the application processes go to City of Ryde website: http://www.ryde.nsw.gov.au/Community/Grants/Community+Grants+Program

Before you submit your application, you may make an appointment to discuss you planned project with staff from Community & Culture. If you require any further information or assistance, please call on 9952 8222.

Key Dates
- Applications open Tuesday, 27 Jan 2015
- Applications close MIDNIGHT Monday 16 March 2015

To assist community groups and organisations in applying for funding, the City of Ryde Community and Culture staff will be hosting information sessions. Attendance is highly recommended and bookings are essential.

These free workshops will be held on:
Wednesday, 4 February 2015 10.30am – 12pm &
Wednesday, 11 February 2015 at 6pm – 7.30pm

Registrations for the workshops are via our website: http://www.ryde.nsw.gov.au.

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ITEM 5 (continued)   **ATTACHMENT 2**

Application Process

1. Attendance at one of the information sessions is highly recommended. Determine which suits you and register to secure your space.

2. Determine the eligibility of your organisation and project.

3. Please read this document – 2015 Community Grants Application Guidelines which can be downloaded from the City of Ryde website http://www.ryde.nsw.gov.au.

4. Select ONE of the Community Grant Categories that best suits your project.

5. Answer questions relating to the Assessment Criteria in the online application form.

6. Prepare and submit your application together with any required supporting documentation by the closing date, midnight Monday 16 March2015.

8. Application timeframe

Program publicised , call for applications	End –Jan
Closing date for all applications	Mid-March
Assessment of applications	April
Report to Council	May
Community Grants announcement	June

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Community Grant Application Guidelines 2015   page 4

ITEM 5 (continued)   **ATTACHMENT 2**

Introduction
These guidelines have been developed to assist organisations and groups to apply for funding from the City of Ryde under the categories listed on page 7. Applicants will need to choose the grant category into which their project fits. Council only award one grant to any one organisation in the grants program.

Eligibility
To be eligible for funding, an organisation must:
- Be not-for-profit;
- Be Incorporated or have evidence of auspice from an incorporated organisation;
- Be located within City of Ryde or principally service Ryde residents;
- Be located within City of Ryde only for "Emerging Groups" category application;
- Be open to the general public, inclusive and not discriminatory;
- Have acquitted any previous City of Ryde funding received and have no outstanding debts to the City of Ryde.

Ineligibility
The City of Ryde does not provide grants for:
- Projects that duplicate existing services or programs
- Projects that do not meet the identified priority needs of the City of Ryde
- Projects that directly contravene existing Council policy
- Commercial organisations/sole traders
- Fundraisers or general donations to charities
- Political parties or activities that are overtly political in nature
- Religious activities or activities that are overtly religious in nature
- Schools or tertiary institutions
- State or federal government agencies/departments
- Individuals

Auspicing
In order to ensure that Council's Community Grants are accessible to the community, Council will accept applications from incorporated organisations acting as an auspice provider for unincorporated groups. In these circumstances, Council's funding relationship is with the body providing the auspice (auspice body).

Assessment Process
- Applications will be assessed and prioritised by a panel composed of a multidisciplinary team of Council staff.
- Applications will be assessed against assessment criteria.
- The panel will recommend a list of projects to Council for funding.
- Council will make the final decision on successful projects.

> **Special weighting**
> Applications meeting one or more of the special consideration criteria will be given extra weighting in the assessment process. Projects that:
> ☐ Involve partnerships between two or more community organisations
> ☐ Target services to CALD community and people with disability

City of R
Lifestyle and op

☐ Projects that demonstrate social inclusiveness that embrace diversity and cultural differences

Community Grant Categories

If you are applying for more than one grant, you must complete a separate application form for each project.

==Council only award one grant to any one organisation in the grants program.==

1. Seniors Grant

Provide local seniors group in Ryde with financial support that will enhance existing or encourage new programs and activities.

2. Capacity Building Grant

Intend to support local community organisations in achieving community benefits while building the organisation's skills in governance and capacity to sustain their core activities. There are three sub- categories within this grant category:

Events Category
The aim of this category is to enhance the ability of organisations to sustain their activities based on their current capacity. This will be achieved by providing support to the organisations through a cycle of 3 years including monetary and in-kind support.
Emerging / Small Groups
An organisation growth grant will be provided to new and small groups that operate on the basis of limited funding, relying largely on volunteers and on one-off, short term and small grants to manage their operations.
General Category
This category is open to all groups including arts and cultural groups. Applications may be for initiatives that build the capacity of organisations towards provision of community benefits including volunteer trainings, business planning and governance training.

3. Sports and Recreation Community Grant

Applications in this category aim to develop sports and initiatives that enhance existing activities to support sustainable, community orientated, specific local projects that increase the opportunity for participation in sports, recreation and physical activity. Only sporting organisations are eligible to apply for this grant category.

4. Community Projects

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ITEM 5 (continued)   **ATTACHMENT 2**

Agenda of the Council Meeting No. 10/15, dated Tuesday 9 June 2015.

ITEM 5 (continued)   **ATTACHMENT 2**

This category aims to provide funding to the local community organisations working towards building a cohesive and connected community based on the principles of inclusion, enhancing community well- being, and cultural capacity building.

Please select the categories below which best suits your project.

Grants Categories	Assessment Criteria
Seniors Grant (Up to $2,000)	☐ Connect people to each other and place ☐ Project is a priority for the Ryde seniors community
Capacity Building Grant – Event Category (Up to $3,500)	☐ Event benefits the City of Ryde residents ☐ Meet the needs of the community or a specific group ☐ Build the capacity of organisation including financial and business planning to reduce the reliance on City of Ryde funding
Capacity Building Grant – Emerging / Small Groups (Up to $3,500)	☐ Organisation growth grant for newly established groups that address emerging issues or needs in the community ☐ Small and largely run by volunteers ☐ Need support to boost growth potential such as finding a meeting place, developing programs & resources and managing volunteers etc. ☐ Must be based in the Ryde LGA and services benefit the City of Ryde residents
Capacity Building Grant – General Category (Up to $3,500)	☐ Build on existing abilities and strengths to identify and develop local long term solutions to meet community needs ☐ Require support to develop organisation to become self-sustaining such as promotion, developing business plan and linking with compatible groups or organisations to collaborate and form partnerships
Sports and Recreation Community Grant (Up to $3,500)	☐ Project will be of direct benefit to a specific sporting group or groups within the community ☐ Services, programs and initiatives aim to benefit the City of Ryde residents
Community Projects (Up to $5,000)	☐ Project demonstrates that it is meeting an identified need in the community through a strong evidence base ☐ Project must include a component of in-kind or cash contribution from the organisation ☐ Project must have the capacity to develop self-sustainability ☐ Enliven arts and cultural life that promote health and wellbeing

 City of Ryde
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ITEM 5 (continued)   **ATTACHMENT 2**

Conditions of funding

1. City of Ryde reserves the right to require the successful organisation to enter into a partnership or service arrangement. This is to ensure that identified social needs priorities are
satisfactorily addressed.

2. Where a service or partnership arrangement is entered into, it should be jointly developed and ratified by the Council and the organisation prior to the funding being made available.

3. Funds provided by the Council must be deposited in an account in the organisation's name and the Council must be advised of the organisation's GST status.

4. All publicity relating to the project/service, including any annual reporting, must acknowledge City of Ryde's contribution.

5. At the end of the funding period and as part of the grant acquittal process, organisations will be required to complete a project evaluation form.

6. Should there be any concerns regarding the completion of the funded project, the organisation is encouraged to discuss the situation with council officers with a view to putting the project back on course.

Documentation checklist

Do you have copies of all the relevant documentation required for your application?

- ☐ Your organisation's / auspice organisation's ABN
- ☐ Letter or statement of support from your auspice organisation (if applicable)
- ☐ Have you submitted an Acquittal form for any previous City of Ryde Community Grants Funding?
- ☐ If requested are you able to provide a copy of your most recent Annual Report?
- ☐ Quotes and any supporting material for your budget.
- ☐ All applications must be submitted via online application.
- ☐ If you are unable to send supporting documentation electronically please print copies of the required documentation and mail with a **copy** of your application to:

General Manager
(Community Grant supporting documentation)
Locked Bag 2069
North Ryde NSW 1670

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Lifestyle and opportunity @ your doorstep

Community Grant Application Guidelines 2015   page 8

ITEM 5 (continued)   **ATTACHMENT 3**

Community Grants 2015-16 Allocation - SPORTS AND RECREATION

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Eastwood Ryde Netball Association	Net Set Go beginners program	Learning and developing the basic skills of netball within small skill groups. Fun based games using these skills. Introducing pathway to participating in a team sport. Building team work. Minor games. Modified games. Opportunity to see other teams playing netball at the grounds.	$3,500.00	$3,500	
Ryde Panthers Football Club	Skills Acquisition Program	Our project - imparting skills acquisition to the mini and junior members of club; huge growth in 2014/15. In the first half of 2015 initiated a weekly skills acquisition program, through this project we seek to continue and expand from July-September 2015. Compulsory for U9 advanced team and an option for any other mini or junior member. It will be in addition to regular coaching session. The grant would cover the cost of venue hire and lighting, promotion of this project and equipment.	$3,500.00	$1,000	To fund material development and promotion costs only. Project asked to fund venue hire which did not meet funding criteria.
Putney Rangers Football Club	Jersey Replacement Project	The playing jerseys for our 500 registered players are 6 years old and in desperate need of replacing. The substantial cost of replacing jerseys is an inhibitive one and the Club currently only survives on fundraising and the goodwill of volunteers.	$3,500.00	$0	Jersey replacement for the entire club, not a program. Did not meet funding criteria.

ITEM 5 (continued)

ATTACHMENT 3

Community Grants 2015-16 Allocation - SPORTS AND RECREATION

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Marist Dragons, Dragon Boat Club	Development and Training Program	Our focus is to help grow the sport endorsing all junior and youth categories with our local community to build a strong foundation for the future of dragon boating in Australia. We have the largest junior paddler membership in NSW with over 50 student paddlers. Our members range in age from school students/juniors (12-17), youth (18-24) through to adults.	$3,500.00	$0	Organisation is outside the City of Ryde which does not meet funding criteria.
Putney Firebirds Netball Club	Putney Firebirds Skills to Soar	Promote health and wellbeing by providing opportunities for young girls and women to participate in organised sport. Provide resources that allow best opportunity. Conduct coaching clinics to improve the fitness and skills of our players. Will also purchase necessary equipment so that these activities can be conducted in a professional, age appropriate, safe manner.	$2,600.00	$2,600	
Macquarie Dragons FC	Replacement of existing portable goals	Purchase portable goals for small sided football games (SSG) played at Fontenoy Park for City of Ryde clubs use. Replacement goals are needed as existing goals are worn out, poor quality and unsuitable for use.	$3,500.00	$0	Funds were to purchase new goalposts, not for a program. Did not meet funding criteria.

ITEM 5 (continued)

Community Grants 2015-16 Allocation - SPORTS AND RECREATION

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
West Ryde Rovers Netball Club	Children with Disability intro to Netball	Running a programme every Saturday for Children with Disability	$3,500.00	$2,500	Part fund materials development and promotion costs that met funding criteria.
Rainbow Club Australia	Swim the Rainbow	Individual Swimming lessons will be provided for children with a disability The cost of the lessons will be subsidised to avoid adding a further heavy burden to the family Parents will gain a period of respite each week while the lesson occurs. Qualified Instructors will assess children's ability and mobility and tailor lessons to suit them.	$3,500.00	$1,750	Fund material development and promotion costs only. Project asked to fund venue hire which did not meet funding criteria.
Eastwood St Andrews AFC	Kickstart	Soccer coaching, training and skill sessions for children aged 4 - 14 years.	$3,500.00	$2,500	Fund material development and promotion costs only. The other part of the project did not meet the funding criteria.
Gladesville Sharks FC	Sharks Football Training Circuit	The Gladesville Sharks FC introduced a new approach to training mini/junior boys and girls teams. This involves a multi station training circuit incorporating a variety of stations set up around Morrison Bay park. Teams/ groups of players work on a different skill/ drill at each station for a set time and then rotate to a new station.	$850.00	$700	Fund material development and promotion costs only.

ITEM 5 (continued)   **ATTACHMENT 3**

Community Grants 2015-16 Allocation - SPORTS AND RECREATION

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Eastwood Croquet Club Inc	Developing Partnership with local Community	Encouraging members of the community both men and women to participate in a gentle sport with no age or racial barriers and with good companionship and support.	$3,000.00	$1,500	To fund promotion costs only.
Hillview Marist St Kevins Rugby Inc	playing rugby union in he district for boys and girls age 6-17	to acquire a new BBQ, the BBQ is instrumental in our fund raising activities on game day and at special fund raising days.	$1,600.00	$0	Money to purchase a BBQ not for a new program.
		TOTAL	$36,050.00	$16,050	

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ITEM 5 (continued)   **ATTACHMENT 4**

Community Grants 2015-16 Allocation - SENIORS

ORGANISATION	PROJECT NAME	PROJECT DESCRIPTION	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Italian Leisure Group	Social Events	Organised social events once a month which include celebration of Mothers Day, Fathers Day, Valentine Day, Christmas and Easter.	$2,000.00	$2,000.00	
Ryde Armenian Seniors Weekly Social Group	Ryde Armenian Seniors Weekly Social Group	Organised weekly event for Armenian seniors which include celebration of Mothers Day, Fathers Day, Valentine Day, Christmas and Easter. The group has created a strong bond amongst Armenian seniors in Ryde.	$2,000.00	$2,000.00	
Italian Women's Group Marsfield	Health Promotions Initiatives	Inviting speaker to speak on health and wellbeing issues to the Italian senior women.	$500.00	$500.00	
Gladesville and District Probus Club	Transport assistance	To fund day trips and excursions to eliminate social isolation of senior members. By subsidising coach travel we hope to increase participation and may be able to offer spare seats to other clubs at a discounted rate.	$2,000.00	$2,000.00	
Italo-Australian Senior Citizens Group	Italo-Australian Senior Citizens Group	The Italo-Australian Senior Citizens Group is a social support group for aged Ryde residents of Italian background.	$2,000.00	$2,000.00	
Hunters Hill Ryde Community Services	Exercise for Senior Carers	To provide basic, simple, safe, sensible and effective exercises to our aging carers. The program will be delivered by a professional fitness trainer.	$1,980.00	$0.00	The organisation is already receiving annual historical grant from Council.

ITEM 5 (continued)   **ATTACHMENT 4**

Community Grants 2015-16 Allocation - SENIORS

ORGANISATION	PROJECT NAME	PROJECT DESCRIPTION	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Eastwood Chinese Senior Citizens Club	Humans of Eastwood	The project will encourage seniors to take "selfies" photos using their ipads with members of the public that they do not know and people of different ages and cultures. They will then post these photos on social media to build a digital collage of faces called "Humans of Eastwood". The collage will promote Eastwood as the multicultural hub of City of Ryde.	$2,000.00	$2,000.00	
Ryde Multicultural Centre Inc	Healthy and Informed Seniors	Organise once a month health and well being sessions with guest speakers about dementia, hearth and other health related subjects such as housing, health and immigration.	$2,000.00	$2,000.00	
	TOTAL		$14,480.00	$12,500.00	

ITEM 5 (continued)   ATTACHMENT 5

Community Grants 2015-16 Allocation - CAPACITY BUILDING - Events

ORGANISATION	EVENT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Alzheimer's Australia NSW	Dementia Awareness Day Expo	Dementia Awareness Day is a one day Expo held within the City of Ryde Local Government Area for people living with dementia, their carers and families as well as aged care workers and professionals across the LGA.	$3,500.00	$0	Budget totally reliant on Council funding with no long term plan for succession.
Achieve Australia Limited	Intentional Day of People with disability- Ryde area	Organise and manage the 2015 IDPWD event in Ryde to increase public awareness, understanding and acceptance of people with disability.	$3,500.00	$0	Budget totally reliant on Council funding.
St Kevin School Band	St Kevin's Band Community Performance Day	To run another successful Band Community Day bringing music and youth to members of our Ryde Community and funds for bus hire are required.	$1,000.00	$0	Funding is for bus hire only.
Eastwood Patchwork Quilters Inc	Eastwood Patchwork Quilters Inc. 2015 Biennial Exhibition	An exhibition at Brush Farm House to promote the art of quilting and provide an artistic recreational event in our community.	$2,992.00	$2,992	Funding is for bus hire only.
Ryde Public School P&C Assn	2015 Ryde Public School Fair	The School Fair provides a great networking and multicultural opportunity amongst the Ryde community.	$3,500.00	$0	Funding for school fete and generally targeting school community.
Reach Community Initiatives Incorporated	Christmas Eve Celebration	Reach Community Initiatives will run a Christmas Eve Celebration in the evening on Thursday, 24 December 2015. Guests who attend receive direct relief through participation in a free event offering entertainment, Christmas gifts and hampers as well as Christmas canapés and drinks.	$3,500.00	$3,000	To fund publicity and materials.

ITEM 5 (continued)

ATTACHMENT 5

Community Grants 2015-16 Allocation - CAPACITY BUILDING - Events

ORGANISATION	EVENT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
The Trustee for THE SALVATION ARMY (NSW) PROPERTY TRUST	Macquarie Park Multicultural Festival	The aim of the Festival is to strengthen community harmony and promote resident participation in Ivanhoe Place, Macquarie Park and beyond.	$3,500.00	$0	Applicant has put in more than one application.
Rotary Club Gladesville	Ryde Food and Wine Festival	Organising a food and wine festival involving wineries and local restaurants, providing musical entertainment and amusement rides for the children.	$5,000.00	$3,500	To fund publicity and materials.
		TOTAL	$26,492.00	$9,492	

ITEM 5 (continued) **ATTACHMENT 6**

Community Grants 2015-16 Allocation - CAPACITY BUILDING - Emerging Groups

ORGANISATION	ORGANISATION NEEDS	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Ivanhoe Estate Tenant Group Inc.	Need support mostly in funding, training and connecting to community services and NGO's to develop partnerships that help the tenants.	$3,500.00	$2,000	To fund trainers and facilitation costs.
Horizon Society of Armenian Professionals & Academics of Australia Incorporated	Need support in promoting goals and strategic planning, secure volunteers and paid staff and access to venues.	$3,500.00	$0	Does not clearly outline the evidence in addressing an emerging need in the community.
Artisans Ryde	Need financial assistance to meet operating expenses and support for governance to achieve our vision.	$3,500.00	$3,500	
Little Heroes Swim Academy	Need assistance to cover the cost of renting the Royal Rehabilitation Pool for next year.	$5,000.00	$0	Does not meet funding criteria.
Australia Han In Saeng Myung Line Inc	Need financial assistance to maintain the service and manage volunteers. Need support to develop governance structure and risks management.	$5,000.00	$3,500	Same project funded in 2013/14 so keep to the same funding amount.
Ryde Hunters Hill Symphony Orchestra	Financial assistance until such time that the patronage grows to allow subscription tickets.	$3,500.00	$3,500	
TOTAL		$24,000.00	$12,500	

ITEM 5 (continued)

ATTACHMENT 7

Community Grants 2015-16 Allocation - CAPACITY BUILDING - General

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Christian Community Aid	Community Aids Working Together - Phase 2	Develop a standardised unit costing tool for Hunters Hill Ryde Community Services, Christian Community Aid and North Ryde Community Aid & Information Centre Inc to ensure the three organisations' fees align with the Department of Social Services fees policy. Developing a standardised unit costing tool will require a consultant to conduct a scope of all three organisations as follows: Conduct workshops; Understand the direct costs and indirect costs; Establish consistent service delivery unit descriptions; Design the unit costing tool specification; Develop security protocols; Develop the unit costing tool; Conduct testing of the unit costing tool. A standardised unit costing tool will underpin aged, carer and disability service provision to the community of the City of Ryde.	$3,500.00	$3,500.00	

ITEM 5 (continued)

ATTACHMENT 7

Community Grants 2015-16 Allocation - CAPACITY BUILDING - General

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
North Ryde Community Aid & Information Centre Inc	Client Funding Model: Community Aids Working Together Phase 3	Develop a standardised unit costing tool for Hunters Hill Ryde Community Services, Christian Community Aid and North Ryde Community Aid & Information Centre Inc to ensure the three organisations' fees align with the Department of Social Services fees policy. Developing a standardised unit costing tool will require a consultant to conduct a scope of all three organisations as follows: Conduct workshops; Understand the direct costs and indirect costs; Establish consistent service delivery unit descriptions; Design the unit costing tool specification; Develop security protocols; Develop the unit costing tool; Conduct testing of the unit costing tool. A standardised unit costing tool will underpin aged, carer and disability service provision to the community of the City of Ryde.	$3,500.00	$3,500.00	

ITEM 5 (continued)   **ATTACHMENT 7**

Community Grants 2015-16 Allocation - CAPACITY BUILDING - General

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Hunters Hill Ryde Community Services	Community Aids Working Together	Develop a standardised unit costing tool for Hunters Hill Ryde Community Services, Christian Community Aid and North Ryde Community Aid & Information Centre Inc to ensure the three organisations' fees align with the Department of Social Services fees policy. Developing a standardised unit costing tool will require a consultant to conduct a scope of all three organisations as follows: Conduct workshops; Understand the direct costs and indirect costs; Establish consistent service delivery unit descriptions; Design the unit costing tool specification; Develop security protocols; Develop the unit costing tool; Conduct testing of the unit costing tool. A standardised unit costing tool will underpin aged, carer and disability service provision to the community of the City of Ryde.	$3,500.00	$3,500.00	
	TOTAL		$10,500.00	$10,500.00	

ITEM 5 (continued)   **ATTACHMENT 8**

Community Grants 2015-16 Allocation - COMMUNITY PROJECTS

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Touched by Olivia	Story time at Livvi's Place	Storytime will be a weekly, free program where parents and carers will be invited to come along and enjoy some stories, a craft activity and share morning tea. Storytime will allow TBO to continue to educate and advocate for inclusion in Ryde.	$5,000	$2,500	To fund facilitation and promotion costs only.
ARAFMI NSW Inc	The Ryde Mandarin Speaking Carers Support group	Establish a group for social inclusion and mutual support and provide information for services for carers and their families; a place where carers can feel free to share their stories, concerns and seek advice; appropriate referral services; Coping strategies in dealing with the stigma and isolation that mental health issues bring.	$4,500	$3,000	Same project funded in 2013/14 so keep to the same funding amount.
Mental Health Carers					
Differently Abled People Association Incorporation (DAPA)	Community connect for People with disabilities and people with CALD background(PwD/CALD Talent Connect)	The project will select up to 20 participants with interest in either music, dance and other arts for a period of ten weeks to be trained by specialists to develop their interests together with the support of volunteers. It will incorporate a mix of cultures such as working with oil paintings using some Chinese technique and material, or singing in mixed languages and perform with mixed nationalities.	$5,000	$2,500	To fund materials, promotion and transportation costs only. Project asked to fund staff wages which did not meet funding criteria.

ITEM 5 (continued)   **ATTACHMENT 8**

Community Grants 2015-16 Allocation - COMMUNITY PROJECTS

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
David Watson	Wild Ryde (Sydney University, 2012) - copy and bind one copy of my doctoral dissertation for City of Ryde Library	To arrange for a copy of 'Wild Ryde' to be printed, bound and deposited in City of Ryde Library.	$375	$0	Did not meet funding criteria.
Rotary Club of North Ryde Inc	Seniors Xmas Party	The provision of a fully catered Christmas lunch to clients and prospective clients of North Ryde Community Aid, Hunters Hill Ryde Community Services and Christian Community Aid. The proposed venue is The Ryde Civic Hall or the North Ryde Community Centre.	$3,500	$1,000	Same project funded in 2013/14 so keep to the same funding amount.
Saints Michael and Gabriel Antiochian Orthodox Church - Playgroup	Saints Michael and Gabriel Playgroup Cultural Sharing Program	A program of cultural sharing and awareness will be started in July 2015. It is hoped that mothers will take turns (once a month) in sharing a children's song, story, toy and food from their culture.	$5,000	$0	Did not demonstrate impact in the community. Weak evidence base.
Reach Community Initiatives	Resourceful Adolescent Program (RAP)	The program creates awareness of the links between thoughts, emotions and behaviour, allowing young people to gain greater control over their thoughts, feelings and actions within personal, peer and social contexts.	$1,500	$0	Submitted more than one application.
St Kevin Catholic Church	Give Back Project - community connection Western with Eastern	To share participant's culture and language and teacher will teach beginning level of Mandarin by use drawing, interactive game and singing and sign gesture.	$5,000	$0	Did not demonstrate impact in the community. Weak evidence base.

ITEM 5 (continued)

Community Grants 2015-16 Allocation - COMMUNITY PROJECTS

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Community Migrant Resource Centre	Learn & Earn - Sewing Banners Project	Multicultural women will be trained by an experienced facilitator to sow bags and other artefacts. Social enterprise trainer will train the participants in managing and operating a social enterprise or small business. There will be 8-10 workshops on sewing and designs. There will be 5 workshops facilitated by a Social enterprise facilitator, covering topics such as marketing, sales and customer service, budgeting, laws and regulations, WHS, etc. The third stage of the project is for the participants to actually sell the products they have designed and created such bags, book covers and others to various organisations and weekend markets.	$5,000	$2,500	To fund facilitation and trainer costs only. Project asked to fund equipment cost which did not meet funding criteria.
Giant Steps Sydney	Playground Project	The aim of the Playground Project is to help children with autism increase their independence and responsibility during social, creative and active play as well as help adults (parents and staff) to feel more comfortable with uncertainty and risk.	$5,000	$0	Mainly benefit the school community. Schools and tertiary institutions ineligible for funding.
St Andrews Socio Religious Justice, Harmony of FITA Inc.	"Keep Ryde Beautiful & Clean Together "(Litter Less, Act for Local)	We have planned 2 Seminars and 2 Workshops for local residents with Council's support. We have also planned monthly "Clean Up" activities in 2015-16.	$4,500	$2,000	Same project funded in 2013/14 so keep to the same funding amount.

ITEM 5 (continued)

ATTACHMENT 8

Community Grants 2015-16 Allocation - COMMUNITY PROJECTS

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Relationships Australia	XI YANG YANG--Ryde Chinese Music Community Group	Build up a Chinese traditional music community group to practice musical instruments, develop their strengths; meet new people and make friends; feel more confident, safe and connected in their local community.	$4,550	$2,500	To fund facilitation and promotion costs only. Project asked to fund a full year venue hire which did not meet funding criteria.
Riding for the Disabled Assoc (NSW) - Ryde Centre	Purchase of a two horse float	To fund horse float to transport horses to and from the event venues and transporting of ill horses to an equine veterinary clinic such as at Randwick in an emergency.	$5,000	$0	Did not meet funding criteria.
KYDS Youth Development Service Inc	Counselling &n Mental Health Support Services for residents of Ryde LGA	Counselling based at The Shack in Epping one day each week, providing free and confidential one-to-one counselling and support for young people struggling with issues such as grief, loss, family problems, anxiety, depression, suicidal thoughts and self harm.	$5,000	$3,500	Same project funded in 2013/14 so keep to the same funding amount.
Sydney Korean Women's Association	" Helping Hands"	Regular seminars and information sessions to address identified issues and increase in awareness. These information sessions will further be sub-divided into smaller workshop groups to gain better insight of the issues and develop strategies to address the concerns.	$5,000	$2,000	To fund materials, promotion and trainers costs only. Project asked to fund venue hire, wages and telecommunication which did not meet funding criteria.

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ITEM 5 (continued)   **ATTACHMENT 8**

Community Grants 2015-16 Allocation - COMMUNITY PROJECTS

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Good Beginnings Australia - Ryde Community Hub	Establishment of Young Parents' Playgroup	To achieve as a weekly supported playgroup the grant would be used to purchase quality, educational, age appropriate toys, books and equipment. A storage solution will also be purchased. The grant will also be used to fund educators and presenters to attend occasional sessions.	$4,050	$2,500	To fund facilitation and promotion costs in reaching out to young mums.
World League for Protection of Animals Inc	Capacity Building to Operation Humane Alternative: Excellence in Rehoming Abandoned Companion Animals	This project will contract a part time Project Officer for 3-4 months to build upon our existing Access electronic database with an improved cloud technology.	$5,000	$0	Did not meet funding criteria. Does not demonstrate sustainability.
Nutrition Australia NSW Division	The Grandparent's Wellness Collective	The Grandparent's Wellness Collective is a pilot event and program that aims to improve the health and wellbeing of Grandparent's in the Eastwood and West Ryde areas. We envisage holding a Grandparent's Picnic/BBQ on Sunday October 25 2015, connecting grandparents, seniors and families in the Ryde council area to celebrate Grandparent's Day.	$5,000	$3,000	To fund promotion cost and Grandparents Day Event. Project asked to fund staff cost in developing program and resources which did not meet funding criteria.

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ITEM 5 (continued)　　　　　　　　　　　　**ATTACHMENT 8**

Community Grants 2015-16 Allocation - COMMUNITY PROJECTS

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
2realise Incorporated	brave	The overall aim of the 2realise brave Program is to develop the physical and mental wellbeing of young people; through promoting a healthy lifestyle and facilitating a growing level of self awareness enabling them to make good life and career choices. This particular brave Program will be run as an after-school program catering for vulnerable youth as identified by Ryde Police, local schools and other local youth agencies.	$5,000	$2,500	Does not demonstrate sustainability.
Early Education (EarlyEd) Inc.	Children from subcontinent communities ready for school	Families from subcontinent communities will be supported to find out how to help their child to be ready for school; get support if they are worried about their child's development. This project will pilot an approach to support pathways for children with subcontinent backgrounds with delays or disabilities and their families with information and play activities that will support their readiness for school.	$4,976	$2,000	Should be combined with Transition To School program so part funded the project as a seedling grant.
West Ryde Baptist English Classes	ESL Classes and Community Integration	A specific focus of this program is to ensure that people who are new to West Ryde are able to use these classes to not only build the relevant language skills to integrate into society here, but to also integrate and share in each other's lives.	$5,000	$2,000	To fund facilitation and promotion costs only.

ITEM 5 (continued)   **ATTACHMENT 8**

Community Grants 2015-16 Allocation - COMMUNITY PROJECTS

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
The Benevolent Society	Yarn Up	Yarn Up group is a new activity at West Ryde Community Hub. The project aims to run a pilot program of facilitated sessions that sustain the engagement of ATSI parents and carers of young children. The Yarn Up group will run for three hours once a week for 10 weeks. The groups will be facilitated by both Benevolent Society staff and volunteers from the local ATSI community.	$5,000	$4,300	To fund facilitation, materials and promotion costs.
STaR Inclusive Early Childhood Association	Building capacity to facilitate the inclusion of young children	The main focus of this project is to undertake a place based pilot program within the Ryde LGA in collaboration with a local service provider, Christian Community Aid (CCA), to support the inclusion of children with additional needs and their families attending Family Day Care services. The aim of this pilot program is to provide specialized training and support for Family Day Care (FDC) Educators.	$5,000	$5,000	
Ryde Family Services	Transition to High School Program	The Transition to High School Program is a joint initiative between Ryde Family Services, Child and Adolescent Parenting, Ryde Public School and Denistone east Public School. The program will consist of facilitating two targeted parenting workshops run over consecutive weeks and repeated at two different local primary schools.	$5,000	$4,000	To fund facilitation and promotion costs only.

ITEM 5 (continued)

Community Grants 2015-16 Allocation - COMMUNITY PROJECTS

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
The Children's House Montessori School	Assisted bathroom	To add a bathroom on the main floor of the school for parents and staff who are unable to use other toilet that is downstairs.	$5,000	$0	Did not meet funding criteria.
Reach Community Initiatives	Shift Automotive Youth Mentoring program	Identifying participants within the local high schools and other youth agency referrals we will create opportunities for each of the participants to develop new or enhanced practical skills.	$3,500	$0	Submitted more than one application.
The Salvation Army (Ryde)	Afterschool @ 47	The Salvation Army's 'Afterschool @ 47' program is designed to build the capacity of local children and young people within the Ivanhoe Estate and beyond through investment into their education and learning.	$5,000	$3,000	Same project funded in 2013/14 so keep to the same funding amount.
St Philips Anglican Church Eastwood)	Playgroup Tables and Chairs and Nappy Change Table	Tables and chairs for small children are required (in addition to a Nappy Change table) to be purchased for playgroup activities.	$3,280	$0	Did not meet funding criteria.
The Salvation Army (Ryde)	Sports Leadership Impact Program	The Salvation Army Sports Leadership Impact Program will be an early intervention initiative combining both Sport and Education as a means to develop young people's social, emotional growth and leadership potential.	$3,500	$0	Submitted more than one application.

ITEM 5 (continued)   **ATTACHMENT 8**

Community Grants 2015-16 Allocation - COMMUNITY PROJECTS

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Rotary Club of North Ryde	Preventing Youth Mental Health Problems Seminars	Improve mental health and knowledge about prevention activities for young people and increase the health and wellbeing of young people in the Ryde community.	$500	$500	
Reach Community Initiatives	Single Mums Pamper Day	RCI's "Single Mums Pamper Day" provides direct relief for single mothers in the local area. It is an opportunity for single mothers to experience a time of respite and relaxation while their children are cared for in a safe and friendly environment.	$850	$0	Submitted more than one application.
Indonesian Welfare Association (IWA)	Social activities for migrants	Social activities for migrants who are isolated and assisting them to integrate smoothly into their new country. We will also contribute to the cost of Volunteers' time and management supervision.	$3,500	$2,000	To fund facilitation, materials and promotion costs.
West Ryde Public School P&C Assoc (Orchestra Sub-Committee)	Setting up an Orchestra	For purchased of musical instruments and for students to attend annual music camp.	$3,500	$0	Did not meet funding criteria.
Community Migrant Resource Centre	Smart technology for Korean Grans	A training program to teach how to use smart technology for elderly Koreans.	$2,000	$0	Submitted more than one application.

ITEM 5 (continued)

ATTACHMENT 8

Community Grants 2015-16 Allocation - COMMUNITY PROJECTS

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Catholic Healthcare Limited-Catholic Community Services	Traditional Korean Paper Art	Older people from Korean background group (Korean Day Centre) will learn Traditional Korean Paper (Hanji) Art forms during 10 weeks from mid Jun 2015. The session will be structured for 1 hour per week suitable for older people.	$2,000	$1,000	To fund instructor fee only as organisation and participants could contribute towards the materials.
Royal Rehab	Return2Sport Moving Faster	To provide community dwelling clients with neurological deficits a chance to participate in a high-level mobility group. The group would focus on teaching the skills required to improve high level-mobility skills, for example agility, negotiating stairs, improving walking speed and running.	$3,500	$0	Submitted more than one application.
Royal Rehab	Return2Sport Adaptive Yoga - Yoga for All Abilities	The program focuses on the adaptation of traditional yoga poses to meet the needs of participants who have a neurological impairment. We specialise working with people who have experienced a stroke, multiple sclerosis, cerebral palsy, traumatic brain injury and spinal cord injury.	$3,500	$2,000	To fund volunteer training and subsidy to participants residing in Ryde LGA. Project asked to fund equipment which did not meet funding criteria.
Ryde Secondary College Parents and Citizens Association	Volley Ball Academy - Facilities Enhancement	The project is for the establishment of an outdoor volleyball court; purchase of poles, nets, volleyballs and uniforms for team members.	$3,500	$0	Mainly benefit the school community.

ITEM 5 (continued)

ATTACHMENT 8

Community Grants 2015-16 Allocation - COMMUNITY PROJECTS

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Achieve Australia	Volunteer Training - Building Capacity	Volunteer trainings in communication with people with disability ; Values and Attitudes when interacting with people with disability and Person Centered approaches and support to people with disability.	$3,500	$2,000	To fund facilitation and promotion costs only.
Marsfield Trafalgar Playgroup Wednesday	Chibikko Japanese Bilingual Program	The project aims is provide the families and children attending the playgroup with the opportunity to explore and develop in a Japanese speaking environment. The program will also incorporate a music orientated component called RITOMIC. This is an idea of administering education through music.	$3,500	$2,000	To fund material development cost only. Project asked to fund equipment which did not meet funding criteria.
Australian Breastfeeding Association Ryde-Epping Group	Supporting Local Mothers: Breast Pump Hire Service	To upgrade two of the broken hospital grade breast pumps and streamline the hiring process in accordance with the Australian Breastfeeding Association Pump Hire Policy.	$3,500	$0	Did not meet funding criteria.
(2RRR) Ryde Regional Radio Co-operative ltd.	Radio Training Course Subsidy	The project will continue to expand on existing and new youth broadcasting at 2RRR, building on the Youth Jukebox band of programming at set times and involve up to four youth aged young persons (up to 25 years) undertaking the radio training course.	$1,700	$1,700	

ITEM 5 (continued)

ATTACHMENT 8

Community Grants 2015-16 Allocation - COMMUNITY PROJECTS

ORGANISATION	PROJECT NAME	PROJECT SUMMARY	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
Ryde Hunters Hill Community Transport Assoc. Inc.	Translation of promotional material	Translation of information pack provided to CALD groups. It will be translated into Italian, Armenian, and Chinese and also updating the Korean and Farsi information fact sheets.	$3,500	$3,500	
Parkinsons NSW	Bequest brochure	To rework on bequest brochures to raise fund for the organisation.	$3,500	$0	Did not meet funding criteria.
Side By Side Advocacy	A Book of Stories - Citizen Advocacy	To develop a "Book of Stories" to promote the organisation and recruit volunteer Citizen Advocacy to assist people with intellectual disability.	$3,500	$1,000	To fund promotion cost only. Project asked to fund staff wages which did not meet funding criteria.
TOTAL			$173,781	$65,500	

6   SUBMISSION ON INDEPENDENT REVIEW OF THE BUILDING PROFESSIONALS ACT 2005

Report prepared by:	Manager - Environment, Health & Building
File No.:	COR2011/10 - BP15/663

REPORT SUMMARY

This report proposes that Council make a comprehensive submission on the independent review of the Building Professionals Act (BPA) 2005 before the closing date 12 June 2015.

The purpose of the review is to evaluate the BPA 2005 and its performance and to identify whether there are ways in which the certification scheme and building regulation in general can be improved. The terms of reference have been broadly set to allow consideration of the larger context of building regulation within which certification operates.

On average the City of Ryde receives up to 5 complaints each week about the activities on development sites that are under a private certifier and it is worth noting that the Ryde Local Government Area is in the top 10 Council areas across the State with the highest number of Complying Development Certificates determined.

In dealing with the legislation, there have been numerous occasions in the recent past where Ryde Council officers and Ryde Councillors have expressed significant concerns regarding the legislation particularly the lack of timely and effective controls and sanctions against private certifying authorities (PCA's) who have breached the legislation. There is also considerable ambiguity on the role of PCA's and Council certifiers and mixed and inconsistent messaging from the Building Professionals Board has created confusion in the local community.

The (**ATTACHED**) information fact sheet was recently prepared and placed on the Council's website to help address this confusion and assist the local community in understanding the difference between private and Council certified sites.

This review is seeking submissions responding to 33 specific questions across 5 key building regulation and certification groups. These questions can be found on the Building Professionals Board website:

http://bpb.nsw.gov.au/sites/default/files/public/Information%20sheets%20%26%20practice%20advice/BP%20Act%20review%20Discussion%20Paper.pdf

Council's draft responses to these questions seek to remove inconsistencies and to reduce confusion by providing clearer role designation and powers for Council and the Building Professionals Board, and clearer direction to Certifiers as to their responsibilities.

ITEM 6 (continued)

A submission addressing Council concerns as outlined in this report is recommended.

RECOMMENDATION:

That Council make a submission on the review of the Building Professionals Act 2005 and endorse the responses to the review outlined in this report.

ATTACHMENTS
1   Information Sheet - PCAs and Role of Council - 2015

Report Prepared By:

Sam Cappelli
Manager - Environment, Health & Building

Report Approved By:

Dominic Johnson
Group Manager - Environment and Planning

ITEM 6 (continued)

Background

In dealing with the legislation, there have been numerous occasions in the recent past where Ryde Council officers and Ryde Councillors have expressed significant concerns regarding the legislation particularly the lack of timely and effective controls and sanctions against private certifying authorities (PCA's) who have breached the legislation. There is also considerable ambiguity on the role of PCA's and Council certifiers and mixed and inconsistent messaging from the Building Professionals Board has created confusion in the local community.

The (**ATTACHED**) information fact sheet was recently prepared and placed on the Council's website to help address this confusion and assist the local community in understanding the difference between private and Council certified sites.

In May 2015 the NSW Government released a discussion paper inviting initial input on the review of the Building Professional Act 2005 on the key issues in building regulation and certification and the appropriate approach to addressing these issues (http://bpb.nsw.gov.au/sites/default/files/public/Information%20sheets%20%26%20pr actice%20advice/BP%20Act%20review%20Discussion%20Paper.pdf). The submission period closes on 12 June 2015.

The Building Professionals Act 2005, the Building Professionals Board (BPB) and the Building Professionals Board Accreditation Scheme (accreditation scheme) came into effect in 2007 and this review is considered long overdue.

Once the results of this initial review are considered, a draft report including findings and recommendations will be prepared and exhibited again for public comment later this year. The final report is scheduled by 31 October 2015.

Context

There are numerous anomalies with the legislation that have been of concern to Council for several years and this review provides the opportunity for these concerns to be expressed.

The main areas of concern to Council have been:

1. Lack of structured or consistent action by BPB when complaints against private certifiers have been made.
2. Weak and often inadequate sanctions against private certifiers who have breached the legislation.
3. Private certifiers are conflicted and are often reluctant to take action against developers who are building contrary to approvals because they are being paid by the owner, applicant or developer.
4. A complicated complaint system against private certifiers exists for community to access which effectively results in those complaints being made to Council and it is not a Council role to pursue private certifiers for not doing their job.

ITEM 6 (continued)

5.   The BPB is poorly resourced, lacks accountability and cannot do the job it is required to do in a structured and timely manner.
6.   The inability for the legislation to appropriately address the issue of the validity of unlawfully issued certificates.
7.   In many cases, private certifiers failing to properly consider position of driveways, existing street poles and existing trees when issuing Compliance Development Certificates.

The review will allow Council to highlight these concerns through responses to a series of questions under 5 key groups namely;

1.   Governance structure of building regulation and certification.
2.   Use of e-technology to improve access to information, processing of transactions and management of systems.
3.   Building regulation and certification process.
4.   Supply, accreditation, accountability and oversight of certifiers.
5.   Resourcing and funding arrangements for the building regulation and certification system.

Financial Implications

Adoption of the recommendation will have no financial impact.

Discussion

Review Questions and Responses

Question 1
Is there merit in consolidating the legislative framework for building sector regulation and control in one part of the EP&A Act, expressed in plain English, on a principles-based approach, with its own objectives, and incorporating any reforms approved by the Government?

Response:
Yes, however, details will need to be provided on how the reforms intend to work. At present there is too much confusion for the general public and lay person. Simplification to the whole regulatory process needs to occur.

Question 2
Are there sufficient additional benefits involved to justify consolidating all building legislation in one Act, including the Home Building Act 1993?

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ITEM 6 (continued)

Response:
Yes, for consistency one governing body is considered appropriate provided legislation is integrated accordingly. This would remove community confusion and improve role clarity. In addition, it would be easier for the community to access one location and would allow for specific areas to be tailored for change without the need to amend all other related Acts and Regulations etc.

This will benefit those who are unfamiliar with all the various legislation.

Question 3
Are there sufficient benefits to justify the consolidation of building regulation and associated administration?

Response:
Yes, for consistency and role clarity. A consolidated administration will deliver better efficiencies and less fragmentation.

Question 4
Should the BP Act provide the BPB with the power to employ its own staff in addition to seconding staff?

Response:
Generally yes however the BPB have been very ineffective since its inception and needs to rebuild the respect it has lost. In Council's opinion a new well-resourced and properly structured authority should be set up to restore community confidence and respect in the building regulation and certification system. The shortage of staff within the BPB to investigate complaints has been evident in the average length of time it takes to investigate a matter. The City of Ryde has at least two examples of cases where over 14 months has been taken to resolve complaints and in both situations the decision of the BPB is considered inadequate by Council.

Question 5
Is there merit in the functions undertaken by BPB continuing to be undertaken by a statutory board?

Response:
Yes provided there is one independent and fully resourced body to administer the certification system, including conducting the required audit of certifiers, and investigation of complaints taking the necessary disciplinary actions against certifiers.

ITEM 6 (continued)

Question 6
Would the framework of cooperation developed by the BPB Local Government Reference Group provide an effective approach for interaction between private certifiers and local government?

Response:
The current framework has failed and confidence needs to be restored. The City of Ryde suggests a system similar to NSW Food Authority with ability to name and shame non-complying private certifiers. Parameters should be set up by the BPB or Accreditation authority to provide requirements that Private certifiers need to comply with and adhere to.

Question 7
Should certifiers be required to report all cases of building and planning non-compliance to councils?

Response:
Yes provided initial action is taken by the Certifier to correct the anomaly and required directions and or notices are issued by the private certifier beforehand and the owner or developer has failed to comply with directions. It is important that directions or notices issued by the certifier are well written and legally enforceable so that Council does not need to restart the process if enforcement action is required.

Past evidence suggest that private certifiers do not issue valid Notices and do not follow up appropriate action to resolve non compliances. The BPB or other regulatory body should be the one to take action against poor performing private certifiers, not Council.

Question 8
Is there merit in a partnership model between the State and local government in the area of certification and building regulation enforcement?

Response:
Yes, however the terms of reference for such a model need to be developed through a consultative process. Clearly defined roles need to be established to ensure there is no duplication of roles and the community is clear as to who is responsible for what. The funding model for regulatory activity would also need to ensure sufficient funds are available for the designated State and Local agencies to resource the delivery of their regulatory responsibilities.

Question 9
Would enhanced oversight of the certification process assist in addressing the problems experienced by owners of strata and community title developments?

ITEM 6 (continued)

Response:
Yes, however 2% may not be sufficient and all residential construction works of over 3-storeys in height should be covered by the Home Owners Warranty Insurance to protect home owners from faulty works or non-compliances that need to be rectified in the future after completion.

Question 10
Would an electronic system for development applications, complying developments and building certification generate useful information for government and the industry and improve regulatory performance?

Response:
Yes. This system would need to be available to the general public so that they can be better informed of approvals associated in their locality. At present a great majority of all enquiries regarding approvals are directed through local Councils. This system should be developed, implemented, and maintained at a State level, in consultation with Councils, to ensure consistency across Local Government Areas and to maximize the benefit and capacity of the system to collect useful data.

Question 11
Do you support the adoption of standard forms for development applications, CCs, CDCs and OCs?

Response:
Yes, provided sufficient consultation occurs during the development of standards to ensure that they are fit for purpose.

Question 12
Do you support, as ways of improving the planning and approval stage:
- limiting development approval to a concept approval
- a standard set of development application conditions
- independent assessment of instances where a council seeks to impose higher building standards than the BCA
- improved information to the community on developments in their area?

Response:
No as site specific constraints require specific conditions and these need to be applied, where appropriate. Resident and council views need to be reflected in the approval and this consideration would not be possible from concept plans. No conditions can be applied to CCs therefore the standard of plan at the development application must be adequate. The last point about community information is however acceptable.

ITEM 6 (continued)

With respect to question of limiting development approval to a concept approval, while this is a model that a number of developers would prefer, the community supports more transparency and scrutiny up front, and this cannot be delivered under such a model.

There needs to be enough detail up front to ensure CC's and CDC's are consistent with approvals and that issues open to interpretation are minimised – this protects the amenity and safety of the local community and also increases the level of certainty for the applicant.

While standardisation of some conditions can be explored to provide greater consistency and certainty, there must always be allowance made for specific conditions to be imposed to cover those unique issues that arise from time to time on development sites.

It is completely inappropriate to require independent assessment where Council seeks to apply higher standard of construction, when these are based on planning and amenity grounds. The BCA are minimum standards and are commonly applied. Any situations where improved or higher standards are sought are usually well founded local planning and amenity requirements, not building code matters.

Question 13
Will a significant improvement in the process of certification, to allow commencement of building work, be provided by:
   • standardising the information to support the CC/ CDC
   • standardising the report to support alternative solutions with content confirmed by the certifier
   • replacing the not inconsistent test with the consistent test for both CCs/ CDCs and OCs?

Response:
Yes. This will provide role clarity and more consistent decision making.

Question 14
Do you support combining the roles of certifying authority and principal certifying authority?

Response:
Yes – there is no reason why roles should be split. One responsible authority needs to be appointed in order to stop applicants and rogue developers/builders from shopping for a certifier who will respond to their requirements.

ITEM 6 (continued)

Question 15
For a CC or CDC, is there merit in separating the assessment of conformity with planning requirements, to be handled by the consent authority, from the assessment of building requirements?

Response:
No. This is the responsibility of the certifier. If the certifier is not competent to assess the application, including the need to properly consider external influences such as position of driveways, existing street poles or trees, he/she should obtain Council approval and expert advice before issuing an approval.

Building requirements are more technical and certifiers should be able to undertake assessment provided the plans comply with approved DA.

On a more specific note, the failure of the discussion paper to address the issue of the validity of unlawfully issued certificates represents a missed opportunity to reform this anomaly.

Question16
Would the current problems with the building construction stage regulatory approach be addressed by:
- ensuring the builder receives the certified plans and CC/ CDC
- documenting and requiring adherence to good certifier practice
- potential additional critical site inspections based on risk assessment
- replacing interim and final OCs with an OC and development completion certificate
- requiring projects with missed mandatory inspections, and unauthorised work, to obtain an OC
- effective financial sanctions for unauthorised work?

Response:
Yes on the condition that the criteria for when OC's and DCC are applied for and issued are clearly understood. Council strongly supports increased sanctions against PCA's and certifiers who breach the legislation and the timeliness of decisions must be shortened. It is therefore important that term 'unavoidably missed' is clearly defined and not open to misinterpretation and suggests that OC be endorsed by Council when dealing with unauthorised work only.

Council has many examples of cases where certifiers issue interim OC to negate the need to comply with conditions of development consent.

Certifiers miss critical stage inspections and the BPB have not taken action in the past. There are many examples of developments that do not have either interim or final or any form of occupation certificates.

ITEM 6 (continued)

Even the current regulations are so lax that after 12 months of occupation a certificate is not mandatory.

This requirement has been costly for Council to enforce compliance through the courts.

Question 17
Do you support the option of requiring the creation and maintenance of a Building Manual for all new Class 1b-9 buildings?

Response:
Yes, in principle, but the mechanism by which the manual is kept up to date and resourced needs to be appropriate. A manual that is not updated will present a source of confusion moving forward, and the maintenance of the manual needs to be centralized and appropriately resourced. All fire safety measures can be relied upon by being held on site available for Council, NSW Fire and Rescue, new managers and owners, providing a full history of the site. This will also allow matters such as alternative solutions to be documented on site.

Question 18
Do you support the reform of the fire protection system certification, including the proposed revised role for NSW Fire and Rescue?

Response:
Yes.

Question 19
Would the options for change set out in this paper be helpful in improving the supply of qualified certifiers and making it a more attractive profession?

Response:
Yes. More clarity and professionalism will encourage entry graduates. At present there are two systems of certification, one for Private certifiers and another for Council certifiers. A better method of allowing the transition of Council accredited certifiers to be transferred to the private sector should be implemented.

Question 20
Is there an adequate pathway that allows a certifier to progress from the A4 category (building inspector) right through to A1 (building surveyor – grade 1), if desired?

ITEM 6 (continued)

Response:
No. The current system is too restrictive, only allowing a select few to progress through the system. Need to revisit aligning Council certifiers with PCA's accreditation.

Question 21
Would the proposed changes to the accreditation process address the main deficiencies in the current system?

Response:
No, the conflict of interest PCA's work under when engaged by owners will always remain a point of concern and the inequity between accreditation of private certifiers and Council certifiers has not been addressed.

Question 22
Do you support the use of an evidence-based framework and guide for the review of the accreditation scheme?

Response:
Yes

Question 23
Are the following sufficient to create a suitable level of accountability for certifiers in respect to their regulatory role:
  • improved transparency of the performance of a certifier with a
    Practice Guide
  • proactive investigations and audits
  • increasing the awareness of the role of certifiers?

Response:
Yes provided bigger, tighter and clearer sanctions and streamlined audit and complaint system processes improve certifier accountability are implemented. Any Practice Note must be supported by legislation and the role of certifiers must be clear and unambiguous in any Practice Note.

Question 24
Does the establishment of certifier panels by councils have merit?

ITEM 6 (continued)

Response:
Yes. Councils operate at grass roots level and are in closest contact with communities. Therefore Councils are best placed to respond quickly to issues and currently have an existing role as record keeper of all approvals. Councils are representative and are not conflicted and would be able to set up independent panels (that Could operate cooperatively at a regional level) to recommend action against certifiers.

Question 25
Do you support an expanded program of proactive investigations and audits by the BPB and if so, how should they be conducted?

Response:
Yes. Standard self-certification by certifiers with random fee for service paid audits. The current time frame of 12 months to over 2 years to investigate complaints is excessive. The BPB needs to be far more proactive in enforcement of the legislative retirements by taking up front action and not pass these matters onto Council.

Question 26
Would introducing a demerits point system and issuing more penalty infringement notices provide a more timely mechanism for disciplining certifiers who have not performed to a required professional standard?

Response:
Yes, the bar need to be set high with a low number of demerit points available before sanctions are applied, given nature of the industry being legislated and consequences of issues going wrong.

More harsh penalties need to be imposed for certifiers that do not comply with the regulations such as deregistration for certifiers that do not comply.

Question 27
Would you prefer an online system for the lodgement of complaints?

Response:
Yes. Any system of making complaint must be more streamlined and accessible to the community. However whatever system is set up will rely on a quick response governance framework and if it is to be the BPB, it must respond in a timely manner before the matters or construction reaches a point where works are completed and it is too late to resolve.

ITEM 6 (continued)

Question 28
Would the establishment of an education and training program to inquiries, complaints and audits together with a building services advisory hot line address the needs of certifiers for training and information support?

Response:
Yes provided the advisory line is adequately staffed and resourced to deal with all enquiries from Council, Certifiers, home owners etc.

Question 29
Is it possible to achieve full competitive neutrality without either councils ceasing to offer certification services, or private certifiers being abolished?

Response:
No, in fact it is currently not an equal playing field and it is difficult to see how it ever can be as long as Council is seen as the Authority to resolve complaints against private certifiers when the BPB do not. Private certifiers can choose their clients, Councils cannot. Private certifiers have a relationship with the builders and developers which is a conflict of interest.

Question 30
Would certifiers' insurance issues be addressed by expanding certification and accreditation to cover critical building elements and design, and by implementing an industry scheme to cover the gap in insurance cover from certifiers leaving the industry or where the certifier changes for a particular project? If not, what additional problems remain?

Response:
Yes. All contractors should be responsible for their work. Each specific trade should be licensed and accountable for their work having insurance to cover their accreditation and certification.

Question 31
Do you agree that there is not a 'last person standing' problem arising from the different liability cover between builders and certifiers? If it does arise, please explain the problem created.

Response:
No. Council is always 'left standing' well after the certifiers and builders have moved on; the problem then arises when the public and home owners approach Council to resolve matters in the absence of the builders and certifiers. The BPB has demonstrated that it lacks the capacity to address these issues, and Council has limited scope under the current framework.

ITEM 6 (continued)

Question 32
Do you favour a simplification of the requirement for swimming pool fencing certification requirements, moving from three standards to one?

Response:
Yes. At present the three different legislative requirements are too confusing for home owners, purchasers, certifiers, pool fencing suppliers and council.
One standard for all pools will ensure both safety and consistency is enforcing compliance achieved.

Question 33
Would setting charges for both councils and the State to recover processing costs for development applications and CDCs be the most equitable and efficient approach?

Response:
Yes provided recovery calculation is based on full or substantial cost recovery. Funds need to be equitable and not burden Councils collecting the fees and passing them onto the BPB.

Consultation with relevant external bodies

Nil

Options

Council may resolve not to make a submission to the review. However, given the issues and anomalies highlighted in this report, this would a lost opportunity to advocate improvements to the building regulation and certification systems.

ITEM 6 (continued)   **ATTACHMENT 1**

City of Ryde

PRINCIPAL CERTIFYING AUTHORITY (PCA) AND THE ROLE OF COUNCIL FACT SHEET

What happens after Development Consent is granted?

Obtaining a Construction Certificate

Once development consent is granted, the applicant may be required to apply for and receive a Construction Certificate before works or the use can commence. The consent will state whether a Construction Certificate is required. Generally, demolition applications and development applications for change of use of a shop or office where there are no works proposed as part of the application do not require Construction Certificates. A Construction Certificate can be obtained either from Council or an Accredited Certifier (private certifier). The requirements for a Construction Certificate application to Council are set out in the Construction Certificate Application From. A listing of Accredited Certifiers can be obtained from the Building Professionals Board of NSW www.bpb.nsw.gov.au.

Appointing a Principal Certifying Authority (PCA) and notifying Council

Prior to the commencement of work applicants must appoint a Principal Certifying Authority (PCA). This can be Council or a private certifier. Council must be advised in writing of who has been appointed as the PCA, if it is not Council. All developments, regardless of who is appointed the PCA, must give 2 days notice in writing to the neighbouring areas of their intention to start work. This includes demolition applications where there is no Construction Certificate or PCA appointed.

CONTENTS

Appointing a PCA and notifying Council

What is a PCA?

What does the PCA do?

What is the Council's role?

What is the role of a private certifier when they are appointed the PCA?

What is Council's role when a private certifier has been appointed the PCA?

What should I do if I have a concerns or complaints about building works or a development site?

When will Council act on complaints?

What should I do if I have a complaint about a private certifier?

What is a PCA?

A PCA is the Principal Certifying Authority and one must be appointed prior to the commencement of any building work in accordance with a complying development certificate or a development consent and construction certificate.

The PCA can either be a Council certifier or a private accredited certifier. The owner decides who the PCA is.

ITEM 6 (continued)   **ATTACHMENT 1**

City of Ryde
Lifestyle and opportunity @ your doorstep

What does the PCA do?

The principal roles of the PCA are:

1. to ensure compliance with the development consent and the construction certificate or the complying development certificate

2. to ensure compliance with all conditions

3. to ensure compliance with the Building Code of Australia

4. to notify the neighbouring areas of the intent to start work and be the contact for community concerns regarding the works

5. to carry out all the required inspections associated with the building works

6. to issue the occupation certificate when all works are completed.

What is the Council's role?

Council's role in building and construction work varies depending on whether or not Council has been appointed the Principal Certifying Authority (PCA) for a development.

If Council is appointed the PCA, Council becomes the building inspector and must carry out all the roles of the PCA.

If a private certifier is appointed the PCA, it is not Council's responsibility to ensure building and construction compliance - however Council still may get involved in response to complaints and in cases where private certifiers do not adequately meet their inspection and compliance obligations.

In all cases Council maintains a regulatory role.

What is the role of a private certifier when they are appointed the PCA?

When a private certifier is appointed the PCA they take responsibility for the development site and are required to fulfil all the roles of the PCA.

They have statutory responsibilities and authority, including the matters they are required to consider under Section 109E of the *Environmental Planning and Assessment Act 1979 (EP&A Act)* and the works they can approve in lieu of Council, as listed under Clause 161 of the *Environmental Planning and Assessment Regulation 2000 (Regulation)* including;

- earthwork
- stormwater drainage work
- landscaping work
- erosion and sediment control work
- excavation work
- mechanical work
- structural work
- hydraulic work
- external finishes of a building.

Private certifiers have some enforcement powers as the PCA. They have the power to issue a 'notice of intention to issue an order' under Section 109L of the *EP&A Act* setting out the proposed terms of an order and the proposed period of compliance. An intention to issue an order may occur where consent conditions are breached or where construction activites are failing to follow the approved plans. A copy of any 'notice of intention' issued by a PCA must be provided to Council for the Council to decide whether it will issue the order.

What is Council's role when a private certifier has been appointed the PCA?

When a private certifier has been appointed the PCA, the Council generally becomes the "keeper of the records", but is not directly involved in the inspection of the development site.

By not being the PCA it means that Council does not have ready access to construction timeframes and schedules, and various professional reports that may be produced during the construction phase, including structural engineer's certification and survey information. Such information and reports are not required to be submitted to Council until the final occupation certificate has been issued. It is important to note that this is a significant impediment to Council's ability to respond to general enquiries on a development site.

Nevertheless, Council retains its regulatory role and enforcement powers and will take action if and when required.

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ITEM 6 (continued)   **ATTACHMENT 1**

What should I do if I have a concerns or complaints about building works or a development site?

Discuss your concerns with the property owner and bring it to their attention. Sometimes they may be unaware that their activities are causing a nuisance or are a breach of legislation.

If this is not an option or is not resolved, any complaints in relation to building works or a development site should be referred to the PCA (either the private certifier or Council, if Council is the certifier). This person will have the most association and familiarity with events occurring on the site and may be able to effectively resolve the complaint without the need for enforcement. PCA contact details can usually be found on a sign at the front of a development site.

If you are still unsure who the PCA is, or if you want to make a complaint regarding the building works or development site please call Customer Service on 9952 8222. Any correspondence received by Council where a private certifier is the PCA, and not Council, will be referred to the PCA for consideration and investigation. The customer will be notified of this action along with the PCA contact details.

When will Council act on complaints?

Council will only act on complaints received in relation to building works and development sites if:

- the work threatens life, safety or damage to property or environment
- the works may not form part of the development consent
- the PCA refuses to take action and a breach is occurring
- the PCA takes action on a breach by issuing a Notice of Intent, with enforcement action then falling to Council
- Council is the PCA

If Council receives a complaint **after-hours**, it will only be acted upon if it is considered an emergency and the work threatens life, safety or damage to property or environment. If is not considered an emergency it will be referred to PCA during business hours.

What should I do if I have a complaint about a private certifier?

The Council is not the regulator of private certifiers. Any complaints about the conduct and actions of a private certifier must be directed to the Building Professionals Board (BPB). More information on lodging a complaint about a private certifier can be found on the Building Professionals Board website or by calling the BPB on 02 9895 5950.

CONTACT US

Customer Service Centre
Civic Centre, 1 Devlin Street, Ryde NSW
Monday to Friday, 8.30am–4.30pm
Phone 9952 8222
Fax   9952 8070
TTY   9952 8470
Email cityofryde@ryde.nsw.gov.au

Website
www.ryde.nsw.gov.au

Postal Address
Locked Bag 2069, North Ryde NSW 1670

Ryde Planning and Business Centre
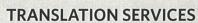1 Pope Street, Ryde NSW 2112
Phone 9952 8222
Monday to Friday, 9.00am–5.00pm

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TRANSLATION SERVICES

ENGLISH
To understand this document ring the Translating and Interpreting Service on 131 450 and ask an interpreter to contact Council for you on 9952 8222.

CHINESE
欲了解本文件內容，請致電翻譯和傳譯服務，電話：131 450，要求傳譯員為您致電 9952 8222，聯絡協會

KOREAN
본 문서에 대한 이해를 위해 131 450번 통번역서비스(Translating and Interpreting Service) 센터에 전화하셔서 통역사에게 귀하를 대신해 9952 8222번 의회에 전화를 하여 대화 내용을 통역해 달라고 요청하십시오

VIETNAMESE
Để được giúp đỡ về việc biên dịch, xin hãy gọi điện thoại đến Dịch vụ Biên dịch và Thông dịch (Translating and Interpreting Service) qua số 131 450 rồi yêu cầu thông dịch viên liên lạc City of Ryde cho quý vị, ở số 9952 8222.

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NOTICES OF MOTION

**1   AMENDMENTS TO COUNCIL'S CODE OF MEETING PRACTICE -
Councillor Craig Chung**

File Number: CLM/15/1/4/6 - BP15/711

MOTION:

That Council amend its Code of Meeting Practice by including an additional section under each Committee's Functions and Powers as follows:-

Consideration of Matters

"The Committee at a meeting may defer a matter that is listed on the Agenda to the next scheduled Committee Meeting for consideration if it has been carried unanimously. This matter must then be listed on the Agenda of the subsequent Committee Meeting.

If the deferral is not unanimously supported, the matter must then be presented to Council for consideration."